

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: March 25, 2021

AGENDA ITEM:

Microsoft Education Platform Contract

BRIEF SUMMARY OF THE ISSUE:

As a Microsoft Showcase School, ECR has used Microsoft applications such as Office, Windows operating system, Teams, and OneDrive. The contract would allow us to continue using these Microsoft applications for an additional three (3) years while allowing us to lock in the best price during that time period.

PERSONNEL INVOLVED:

Technology Department and Business Office.

FISCAL IMPLICATIONS (IF ANY):

The cost savings is spread out over the 3 year period: 30% discount for the first year, 20% discount for the second year, and 10% discount for the third year. The price for the first year is \$15,934.56; for the second year \$17,262.28; and the third year \$20,235.36. The prices identified for years 2 and 3 are approximations; the exact pricing will be provided at the start of each year.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

The use of Microsoft products has greatly enhanced and enabled ECR in its 21st Century Classroom initiative, and the use of the various applications has allowed the school to meet the challenges and needs associated with distance learning. ECR will continue to utilize Microsoft products for its technological needs when we return to in-person instruction.

OPTIONS OR SOLUTIONS:

N/A.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the Microsoft Education Platform contract, for a period of three (3) years. The school has integrated the multiple Microsoft applications used in its daily instructional needs, and would like to continue its recognition as a Microsoft Showcase School.

PROPOSED MOTION:

Motion to approve the Microsoft Education Platform contract for a term of three (3) years.