



# Corporate Card Statement of Account

**Sign-up For Online Statements**  
www.americanexpress.com/gopaperless

Prepared For  
DAVID HUSSEY  
EL CAMINO REAL CHS

Account Number  
XXXX-XXXXX3-31005

Closing Date  
12/28/20

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Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Please Pay By
23,628.23	7,658.57	114.00	19,303.78	32.82	<b>12,064.20</b>	<b>01/12/21</b>

For important information regarding your account refer to page 2.

**Your account is one month overdue. If payment in mail - thank you.**

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

## Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	39.00	-19,303.78
XXXX-XXXXX3-31047	DAVID HUSSEY	7,733.57	-32.82
	<b>Total</b>	<b>7,772.57</b>	<b>-19,336.60</b>

## Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
<b>XXXX-XXXXX3-31005</b>		
12/02/20	PAYMENT RECEIVED - THANK YOU 12/02 00085000000	-13,385.53
12/16/20	PAYMENT RECEIVED - THANK YOU 12/16 04612000000	-5,918.25
12/28/20	LATE FEE FOR 30-DAY PAST DUE BALANCE	39.00
<b>Total for DAVID HUSSEY</b>	New Charges/Other Debits Payments/Other Credits	39.00 -19,303.78

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

### Payment Coupon

DAVID HUSSEY  
EL CAMINO REAL CHS  
5440 VALLEY CIR BLVD  
WOODLAND HILLS CA 91367

Account Number 3787-507763-31005 Payable upon receipt in U.S. Dollars.

**Please Pay By 01/12/21** Enter 15 digit account number on all payments.

**Amount Due \$12,064.20** Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

Mail Payment to:

AMERICAN EXPRESS  
PO BOX 0001  
LOS ANGELES CA 90096-8000



0000378750776331005 001206420000765857 28HH

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorizations for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

### Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



**Manage your Card account online at:**  
[www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill)



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
TTY: 1-800-221-9950  
FAX: 1-800-695-9090

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 0001  
LOS ANGELES  
CA  
90096-8000



**Activity Continued**

Card Number XXXX-XXXXX3-31047				Reference Code	Amount \$
11/28/20	ANNUAL MEMBERSHIP RENEWAL FEE 11/20 PERIOD 01/21 THRU 12/21	11/28		00400000121	75.00
12/03/20	THE HOME DEPOT #1070 WEST HILLS REF# 12020107011 800-654-0688	12/02/20	CA	12020107011	98.45
12/03/20	AMAZON WEB SERVICES AWS.AMAZON.CO REF# 2KXAF7NJP7J WEB SERVICES	12/03/20	WA		4,142.14
12/03/20	THE HOME DEPOT #1070 WEST HILLS REF# 12020107011 800-654-0688	12/02/20	CA	12020107011	-32.82 Credit
12/05/20	OFFICE DEPOT #5125 0 SIGNAL HILL REF# 14174600500 8004633768	12/04/20	CA	14174600500	66.29
12/07/20	OFFICE DEPOT #5125 0 SIGNAL HILL REF# 14174738800 8004633768 LILLIAN BENCH COFFEE ROC NUMBER 14174738800 TAX \$10.98	12/06/20	CA	14174738800	126.57
12/08/20	ELECTIONRUNNER.COM MANSFIELD REF# NT_IXHEJRTG +18003567098	12/08/20	TX		219.00
12/12/20	CLDTKN MAILCHIMP ATLANTA REF# 5831486-148 LARGE DIGITAL GO	12/12/20	G		220.00
12/18/20	UCLA EXTENSION CASHI LOS ANGELES REF# 39990106 310-206-8378 TUITION/FEES ROC NUMBER 39990106	12/17/20	CA	39990106000	999.00
12/20/20	ADOBE PRODUCTS Adobe SAN JOSE REF# 315404208 ADOBE.LY/ENUS	12/19/20	CA	31540420800	24.99
12/21/20	AGUAVIDA PREMIUM WAT 747-444-9637 REF# 21105170356 BOTTLE WATER	12/20/20	CA	21105170356	219.99
12/24/20	UCLA EXTENSION CASHI LOS ANGELES REF# 39990113 310-206-8378 TUITION/FEES ROC NUMBER 39990113	12/23/20	CA	39990113000	765.00
12/24/20	UCLA EXTENSION CASHI LOS ANGELES REF# 39990117 310-206-8378 TUITION/FEES ROC NUMBER 39990117	12/23/20	CA	39990117000	765.00
12/28/20	YOUCANBOOK.ME BEDFORD REF# NT_IEJE5KCN +441234245538	12/28/20			12.14
<b>Total for DAVID HUSSEY</b>				New Charges/Other Debits Payments/Other Credits	7,733.57 -32.82