

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: June 25, 2020

AGENDA ITEM:

V.C. – Teacher Laptop Refresh

BRIEF SUMMARY OF THE ISSUE:

It has been 3 years since the teachers were provided school-issued laptops. In order for teachers to make use of the new programs and applications available for teaching (particularly considering the need for distance learning), teachers should be provided updated technology.

PERSONNEL INVOLVED:

Tech Office personnel to integrate the new laptops into the school system; and Business Office personnel to process payment.

FISCAL IMPLICATIONS (IF ANY):

The total cost of the teacher upgrades, based on the proposals received.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

Since the introduction of the 21st Century Classroom initiative, the needs of our teachers have evolved. Teachers now need updated laptops, including touchscreen and stylus functionality, in order to deliver classroom instruction. The school's technology committee, which consists of teachers from different subject areas, worked with the Tech Department to select device types which were then showcased to all teachers. Teachers then filled out a survey to determine which device best suited their needs, and the preferred device was the Lenovo L13 Yoga laptop.

OPTIONS OR SOLUTIONS:

Proposals were received from three different vendors, for three different levels of laptops. The pros and cons of each device were considered, including weight, screen size, storage, and productivity. Each proposal presented three configuration types: 1) base; 2) mid-range; and 3) top-tier.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the purchase of the top-tier laptop from SHI. Purchase of the top-tier device will result in laptops with a longer life cycle. Given that the school will be engaging in distance learning at least through the start of the 2020-2021 school year, it is recommended that teachers have access to better technology in order to facilitate new technology being used.

The total cost for the recommended laptops are 175 laptops at \$1,161.00 each, plus an additional \$117.30 per unit for a 4 year warranty, for a total cost with tax of \$245,720.74.

PROPOSED MOTION:

Motion to approve the teacher laptop refresh, through vendor SHI in the total amount of \$245,720.74.