

# El Camino Real Charter High School



Financial Report for December 31, 2019

Provided By: ICON School Management

# YTD Comparison

- Variance for LCFF Entitlement as of 12/31 is now on Accrual Basis. It had been recorded as cash basis in the 18-19 year.

- All other Revenue and Expenses appear normal for this period and in comparison, to 12/31/2018.

		As of Dec 2019	As of Dec 2018	\$ Difference	% Difference
<b>Revenue</b>	LCFF Entitlement	\$ 15,946,475	\$ 12,339,854	\$ 3,606,621	22.62%
	Federal Revenue	758,872	574,108	184,764	24.35%
	Other State Revenues	1,578,837	1,380,660	198,177	12.55%
	Local Revenues	1,324,332	1,696,112	(371,780)	-28.07%
	Fundraising and Grants	299,763	-	299,763	100.00%
	<b>Total Revenue</b>	<b>19,908,279</b>	<b>15,990,734</b>	<b>3,917,545</b>	<b>19.68%</b>
<b>Expenses</b>	Salaries and Benefits	15,134,541	14,432,123	702,418	4.64%
	Books and Supplies	1,449,385	1,696,492	(247,107)	-17.05%
	Services and Other Operations	3,508,904	3,378,619	130,285	3.71%
	Depreciation	-	127,763	(127,763)	N/A
	Other Outflows	7,900	23,545	(15,645)	-198.04%
	<b>Total Expenses</b>	<b>20,100,730</b>	<b>19,658,542</b>	<b>442,188</b>	<b>2.20%</b>
<b>Fund Balance</b>	<b>Net Income (Loss)</b>	<b>\$ (192,451)</b>	<b>\$ (3,667,808)</b>	<b>\$ 3,475,357</b>	<b>-1805.84%</b>
	Beginning Balance (Unaudited)	8,429,853	11,966,952	(3,537,099)	
	<b>Ending Balance (Estimated)</b>	<b>\$ 8,237,402</b>	<b>\$ 8,299,144</b>	<b>\$ (61,742)</b>	

# YTD to Current Forecast

- 5% of Total LCFF Revenue coming in for Jul & Aug. 9% started in September.

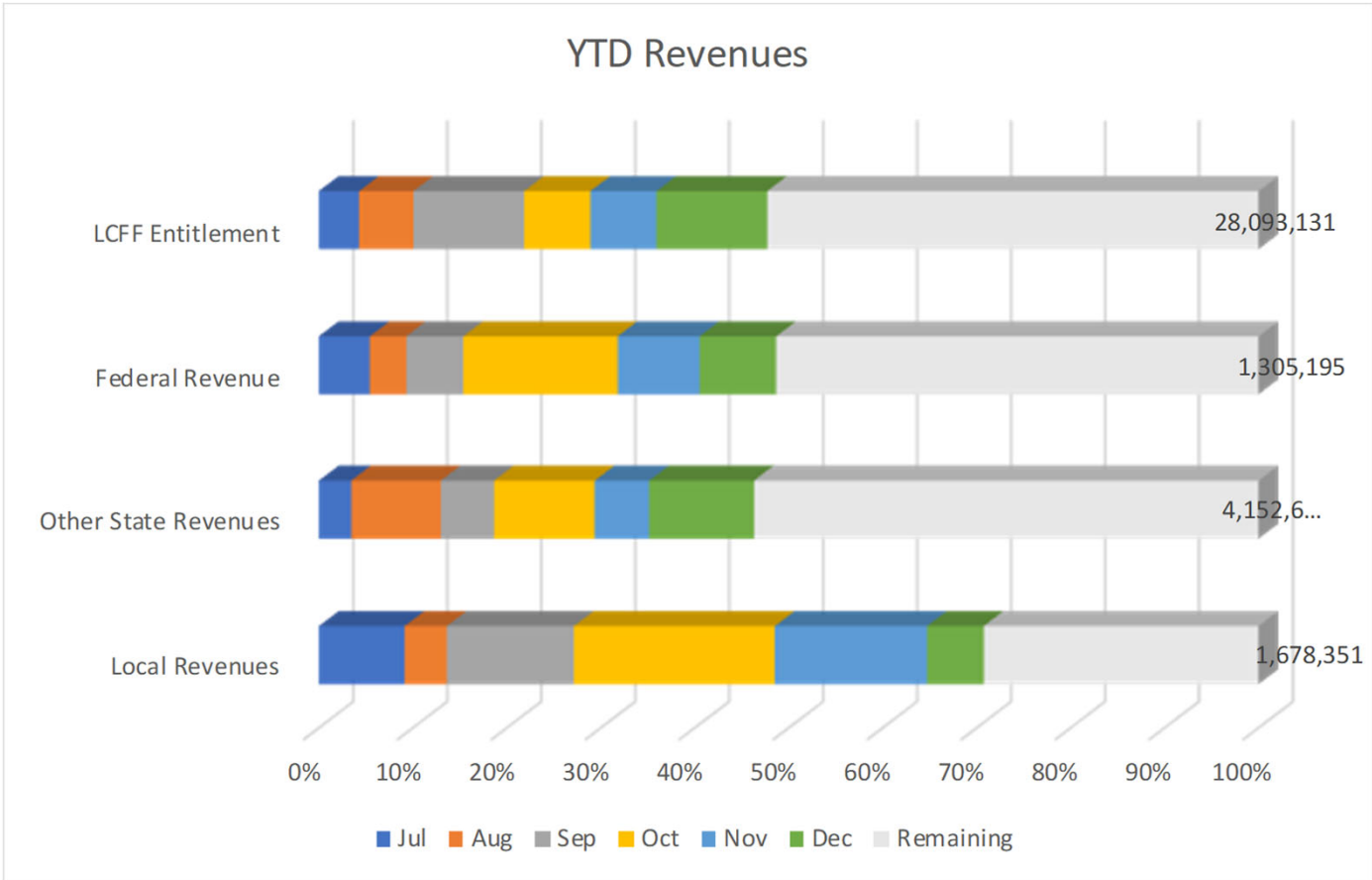
- Federal Revenue, other than Child Nutrition and SPED, is not 2nd apportioned until March.

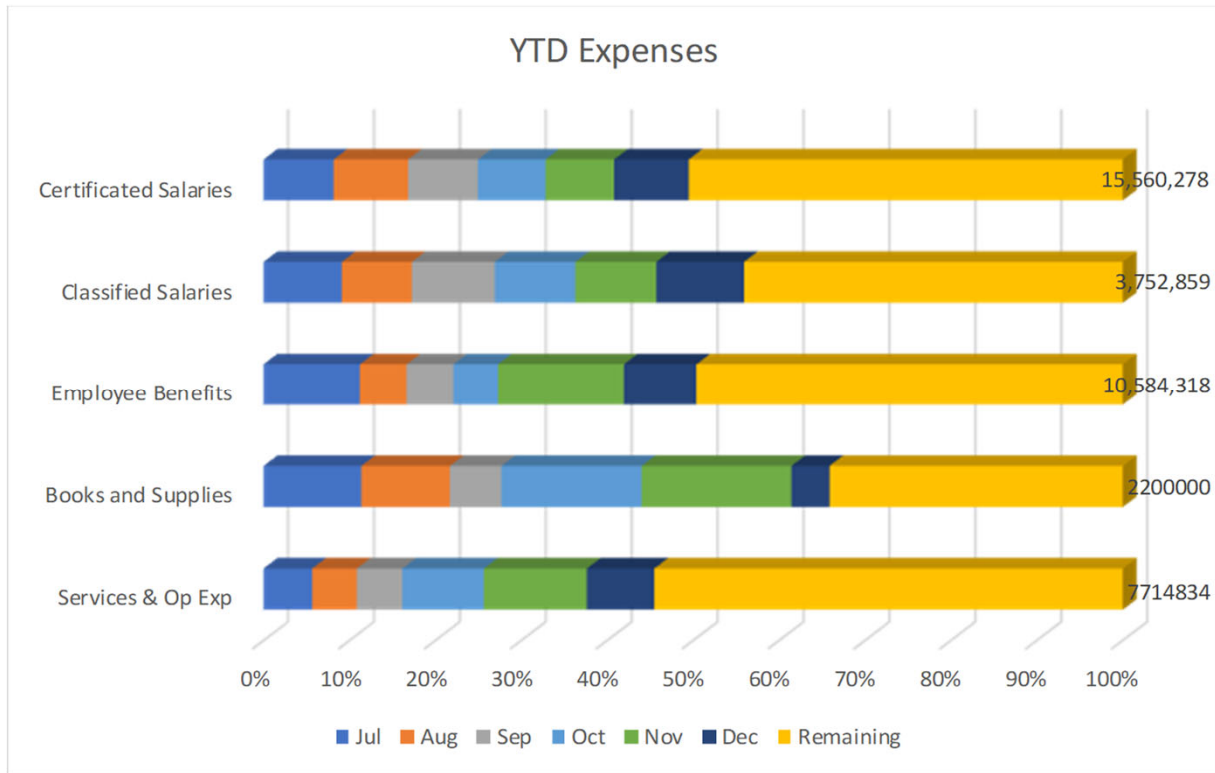
- Books and Supplies expenses are usually high in the beginning of school year.

- Have not recorded depreciation expenses. Have requested Depreciation Schedule and will record based on 990 tax return schedule.

		As of Dec 2019	Current Forecast	% Used
<b>Revenue</b>	LCFF Entitlement	\$ 15,946,475	\$ 33,412,950	47.73%
	Federal Revenue	758,872	1,558,741	48.68%
	Other State Revenues	1,578,837	3,408,452	46.32%
	Local Revenues	1,324,332	2,295,000	57.71%
	<b>Total Revenue</b>	<b>19,608,516</b>	<b>40,675,143</b>	<b>48.21%</b>
<b>Expenses</b>	Salaries and Benefits	15,134,541	29,595,738	51.14%
	Books and Supplies	1,449,385	2,200,000	65.88%
	Services and Other Operation	3,508,904	7,714,834	45.48%
	Depreciation	-	712,052	0.00%
	<b>Total Expenses</b>	<b>20,092,830</b>	<b>40,222,624</b>	<b>49.95%</b>
<b>Fund Balance</b>	<b>Net Income (Loss)</b>	<b>\$ (192,451)</b>	<b>\$ 452,519</b>	<b>-42.53%</b>
	Beginning Balance (Unaudited)	8,429,853	8,140,021	
	<b>Ending Balance (Estimated)</b>	<b>\$ 8,237,402</b>	<b>\$ 8,592,540</b>	

### YTD Revenues





Employee Benefits – Health Insurance had been deferred from August through October and paid in November 2019.

Depreciation - it has not been recorded yet. Projected to record this expense after having audited schedule as of June 30, 2019.

Book and Supplies - This is normally high in the first few school months due to preparation of the coming school year. In addition, food expenses were deferred and are now being paid regularly.

## Adopted Budget vs Current Forecast comparison (Revenue)

		Updated Projected Budget	Current Forecast	\$ Variance
<b>Revenue</b>	LCFF Entitlement	\$ 33,412,950	\$ 33,542,180	\$ (129,230.00)
	Federal Revenue	1,558,741	1,510,733	48,008.00
	Other State Revenues	3,408,452	3,231,197	177,255.00
	Local Revenues	2,295,000	1,956,880	338,120.00
	<b>Total Revenue</b>	<b>40,675,143</b>	<b>40,240,990</b>	<b>434,153.00</b>

LCFF entitlement – Initial budget was based on 3,457 student@ 95% attendance rate (3,284 ADA) and it has been updated with actual enrollment (3,524) @ 93% conservative attendance rate (projected ADA – 3,277.82)

Federal Revenues – Title Funds allocation is based on latest released information from CDE (Oct 2019). Special Ed is based on new LAUSD SELPA rate.

Other State Revenues – Based on new LAUSD SELPA rate for Special Ed revenues, Lottery and Mandated Block Grant are updated based on the new rate.

Local Revenues – including International Student (67FT and 5PT) and projected based on few months of operations

## Adopted Budget vs Current Forecast comparison (Expenses)

		Updated Projected Budget	Current Forecast	\$ Variance
<b>Expenses</b>	Salaries and Benefits	29,595,738	29,897,455	(301,717.00)
	Books and Supplies	2,200,000	2,021,500	178,500.00
	Services and Other Operatio	7,714,834	7,422,505	292,329.00
	Depreciation	712,052	712,052	-
	Other Outgo	-	-	-
	<b>Total Expenses</b>	<b>40,222,624</b>	<b>40,053,512</b>	<b>169,112.00</b>

Salaries and Benefits – This is based on Actual expenditures for 19-20 and projected out for the rest of the year and each employee being broken out. For 19-20 Adopted Budget, the salaries had ins and outs and then a 3% increase.

Books and Supplies – No significant change

Services and other Operations – Based on few months of operation and new assumption for some expenses.

Other Outgo – Projected based on PY Unaudited actual.

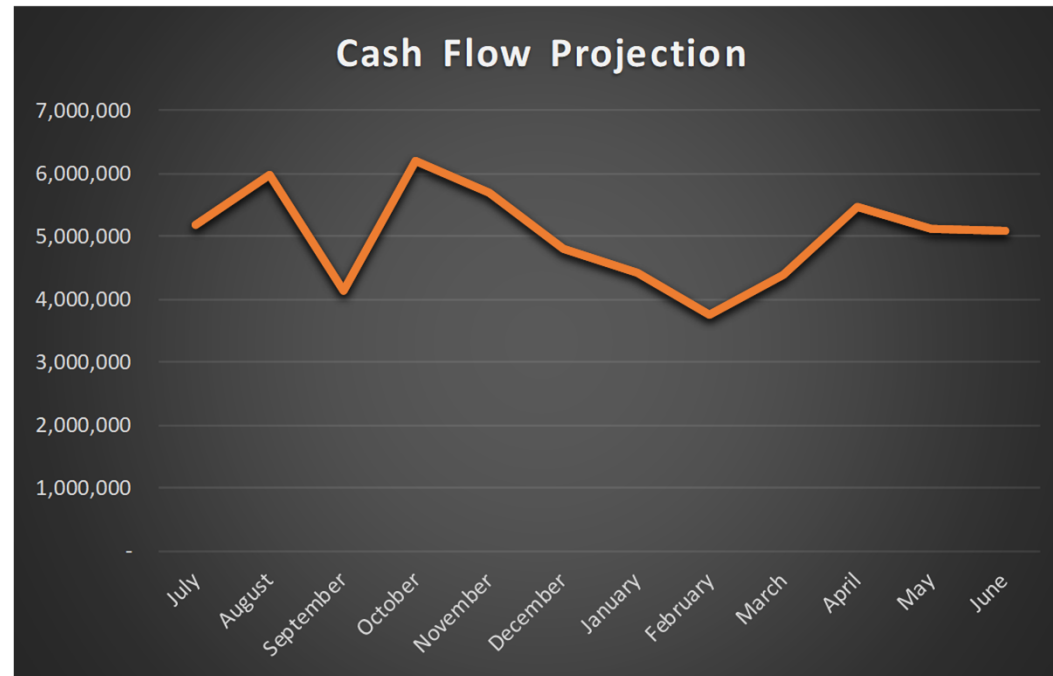
# Balance Sheet

- Accounts receivable – Mainly LCFF December portion (LCFF & EPA) which will be received in January.
- Investment accounts is reconciled as of December 31, 2019. New Investment Company which charges lower fees and is more hands on.
- OPEB liabilities have been adjusted for the OPEB expense and Investment Account.

		As of Dec 2019	As of Jun 2019	YTD Change
<b>ASSETS</b>	Cash Balance	\$ 4,812,206	\$ 5,071,239	(259,033)
	Accounts Receivable	3,656,147	3,627,527	28,620
	Prepays	910,045	339,378	570,667
	Fixed Assets, Net	7,171,063	7,174,263	(3,200)
	Investments	6,462,127	6,784,047	(321,920)
	<b>Total Assets</b>	<b>\$ 23,011,588</b>	<b>\$ 22,996,454</b>	<b>15,134</b>
<b>LIABILITIES AND FUND BALANCE</b>	Accounts Payable	\$ 1,195,563	\$ 1,592,376	(396,813)
	Due to Others	237,807	237,807	-
	OPEB Liability	12,535,595	12,696,714	(161,119)
	Deferred Revenue	658,679	404,954	253,725
	Current Loans and Other Payable	146,639	791,383	(644,744)
	<b>Total Liabilities</b>	<b>14,774,283</b>	<b>15,723,234</b>	<b>93.96%</b>
	Beginning Balance (Unaudited)	8,429,753	6,783,190	1,646,563
	Net Income (Loss)	(192,448)	490,030	(682,478)
	<b>Ending Balance (Estimated)</b>	<b>8,237,305</b>	<b>7,273,220</b>	<b>964,085</b>
	<b>Total Liabilities and Fund Balance</b>	<b>\$ 23,011,588</b>	<b>\$ 22,996,454</b>	<b>15,134</b>



## 2019-20 Cash flow projection



- Projected ECR ending cash balance of \$5.1M at the end of 19-20 SY
- Days Cash on hand is 57.43 days.

# Questions?

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Chief Financial Officer

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**ICON** School Management



**El Camino Real Charter High School**  
**Income Statement**  
**December 31, 2019**

	Actual	YTD	Budget		
	Dec	Actual YTD	Approved Budget	Current Forecast	% Approved Budget v. Current Forecast
<b>SUMMARY</b>					
<b>Revenue</b>					
LCFF Entitlement	3,942,067	15,946,475	33,542,180	33,412,950	(129,230)
Federal Revenue	127,286	758,872	1,510,733	1,558,741	48,008
Other State Revenues	380,208	1,578,837	3,231,197	3,408,452	177,255
Local Revenues	90,496	1,324,332	1,956,880	1,395,000	(561,880)
Fundraising and Grants	47,740	299,763	-	900,000	900,000
<b>Total Revenue</b>	<b>4,587,797</b>	<b>19,908,279</b>	<b>40,240,990</b>	<b>40,675,143</b>	<b>434,153</b>
<b>Expenses</b>					
Compensation and Benefits	2,631,668	15,134,541	29,897,456	29,595,738	(301,718)
Books and Supplies	97,965	1,449,385	2,021,500	2,200,000	178,500
Services and Other Operating Expenditures	605,332	3,508,904	7,422,505	7,714,834	292,329
Depreciation	-	-	712,052	712,052	-
Other Outflows	-	7,900	-	-	-
<b>Total Expenses</b>	<b>3,334,965</b>	<b>20,100,731</b>	<b>40,053,513</b>	<b>40,222,624</b>	<b>169,111</b>
<b>Operating Income</b>	<b>1,252,832</b>	<b>(192,451)</b>	<b>187,477</b>	<b>452,519</b>	<b>265,042</b>
<b>Fund Balance</b>					
Beginning Balance (Unaudited)		8,429,853	-	-	
Operating Income		(192,451)	-	-	
<b>Ending Fund Balance</b>		<b>8,237,402</b>	<b>187,477</b>	<b>-</b>	

**El Camino Real Charter High School**  
**Income Statement**  
**December 31, 2019**

	Actual	YTD	Budget		
	Dec	Actual YTD	Approved Budget	Current Forecast	% Approved Budget v. Current Forecast
<b>REVENUE</b>					
<b>LCFF Entitlement</b>					
8011 Charter Schools General Purpose Entitlement - State Aid	1,679,430	8,583,754	20,172,916	18,895,335	(1,277,581)
8012 Education Protection Account Entitlement	1,594,169	3,188,338	5,801,039	6,183,981	382,942
8019 State Aid - Prior Years	-	(3,541)	-	(3,541)	(3,541)
8096 Charter Schools in Lieu of Property Taxes	668,468	4,177,924	7,568,225	8,337,175	768,950
<b>SUBTOTAL - LCFF Entitlement</b>	<b>3,942,067</b>	<b>15,946,475</b>	<b>33,542,180</b>	<b>33,412,950</b>	<b>(129,230)</b>
<b>Federal Revenue</b>					
8181 Special Education - Entitlement	53,687	335,544	653,786	664,444	10,658
8220 Child Nutrition Programs	73,599	283,324	325,832	325,000	(832)
8290 No Child Left Behind	-	-	-	-	-
8291 Title I	-	85,308	340,014	341,309	1,295
8292 Title II	-	24,923	71,647	76,411	4,764
8294 Title IV	-	5,923	19,454	13,279	(6,175)
8299 All Other Federal Revenue	-	23,850	100,000	138,298	38,298
<b>SUBTOTAL - Federal Revenue</b>	<b>127,286</b>	<b>758,872</b>	<b>1,510,733</b>	<b>1,558,741</b>	<b>48,008</b>
<b>Other State Revenue</b>					
8319 Other State Apportionments - Prior Years	-	-	-	-	-
8381 Special Education - Entitlement (State)	156,066	1,108,420	1,939,946	2,081,875	141,929
8520 Child Nutrition - State	6,035	38,883	25,688	46,000	20,312
8550 Mandated Cost Reimbursements	153,952	153,952	148,547	153,952	5,405
8560 State Lottery Revenue	-	-	669,943	678,405	8,462
8590 All Other State Revenue	64,155	277,583	447,073	448,220	1,147
8593 Prop 39 Energy	-	-	-	-	-
<b>SUBTOTAL - Other State Revenue</b>	<b>380,208</b>	<b>1,578,837</b>	<b>3,231,197</b>	<b>3,408,452</b>	<b>177,255</b>
<b>Local Revenue</b>					
8634 Food Service Sales	23,809	163,048	256,880	195,000	(61,880)
8636 Uniforms	-	-	-	-	-
8638 Merchandise Sales	-	-	-	-	-
8639 All Other Sales	-	571	-	-	-

**EI Camino Real Charter High School**  
**Income Statement**  
**December 31, 2019**

	Actual	YTD	Budget		
	Dec	Actual YTD	Approved Budget	Current Forecast	% Approved Budget v. Current Forecast
8650 Leases and Rentals	-	-	-	-	-
8660 Interest	33,658	111,406	-	100,000	100,000
8662 Net Increase (Decrease) in the Fair Value of Investments	(5,175)	320,809	50,000	-	(50,000)
8690 Other Local Revenue	38,204	728,413	1,500,000	1,100,000	(400,000)
8715 Option 3 SPED	-	-	150,000	-	(150,000)
8999 Uncategorized Revenue	-	85	-	-	-
<b>SUBTOTAL - Local Revenue</b>	<b>90,496</b>	<b>1,324,332</b>	<b>1,956,880</b>	<b>1,395,000</b>	<b>(561,880)</b>
<b>Fundraising and Grants</b>					
8803 Fundraising	-	-	-	-	-
8804 ASB Revenues	47,740	299,763	-	900,000	900,000
<b>SUBTOTAL - Fundraising and Grants</b>	<b>47,740</b>	<b>299,763</b>	<b>-</b>	<b>900,000</b>	<b>900,000</b>
<b>TOTAL REVENUE</b>	<b>4,587,797</b>	<b>19,908,279</b>	<b>40,240,990</b>	<b>40,675,143</b>	<b>434,153</b>

**El Camino Real Charter High School**  
**Income Statement**  
**December 31, 2019**

	Actual	YTD	Budget		
	Dec	Actual YTD	Approved Budget	Current Forecast	% Approved Budget v. Current Forecast
<b>EXPENSES</b>					
<b>Compensation &amp; Benefits</b>					
<b>Certificated Salaries</b>					
1100 Teachers Salaries	1,096,884	6,309,138	12,985,870	12,021,761	(964,109)
1101 Teacher - Stipends	-	(2,968)	-	-	-
1200 Certificated Pupil Support Salaries	160,409	862,106	1,306,748	1,552,578	245,830
1300 Certificated Supervisor & Administrator Salaries	95,169	534,179	1,126,293	1,031,972	(94,321)
1900 Certificated Other Salaries	-	-	141,368	-	(141,368)
<b>SUBTOTAL - Certificated Salaries</b>	<b>1,352,462</b>	<b>7,702,454</b>	<b>15,560,278</b>	<b>14,606,311</b>	<b>(953,967)</b>
<b>Classified Salaries</b>					
2100 Classified Instructional Aide Salaries	87,608	497,127	937,755	724,640	(213,115)
2200 Classified Support Salaries	133,756	736,067	861,652	1,209,815	348,163
2300 Classified Supervisor & Administrator Salaries	58,346	355,727	437,199	517,585	80,386
2400 Classified Clerical & Office Salaries	79,740	453,071	1,363,468	841,484	(521,984)
2900 Classified Other Salaries	24,575	57,383	152,786	1,629,605	1,476,819
<b>SUBTOTAL - Classified Salaries</b>	<b>384,025</b>	<b>2,099,374</b>	<b>3,752,859</b>	<b>4,923,129</b>	<b>1,170,270</b>
<b>Employee Benefits</b>					
3100 STRS	224,977	1,305,024	2,568,458	2,103,303	(465,155)
3200 PERS	63,758	335,073	699,627	615,538	(84,089)
3300 OASDI-Medicare-Alternative	44,508	265,518	513,406	546,590	33,185
3400 Health & Welfare Benefits	310,172	1,873,160	3,434,125	3,146,000	(288,125)
3500 Unemployment Insurance	-	605	11,045	124,992	113,947
3600 Workers Comp Insurance	19,048	133,281	331,220	451,101	119,881
3700 Retiree Benefits	230,951	1,389,670	3,026,437	3,026,437	-
3900 Other Employee Benefits	1,767	30,382	-	52,337	52,337
<b>SUBTOTAL - Employee Benefits</b>	<b>895,181</b>	<b>5,332,713</b>	<b>10,584,318</b>	<b>10,066,298</b>	<b>(518,020)</b>

**El Camino Real Charter High School**  
**Income Statement**  
**December 31, 2019**

	Actual	YTD	Budget		
	Dec	Actual YTD	Approved Budget	Current Forecast	% Approved Budget v. Current Forecast
<b>Books &amp; Supplies</b>					
4100 Approved Textbooks & Core Curricula Materials	-	111,311	250,000	355,000	105,000
4200 Books & Other Reference Materials	-	44,817	15,000	75,000	60,000
4300 Materials & Supplies	286	1,340	-	-	-
4325 Instructional Materials & Supplies	12,385	119,782	260,000	185,000	(75,000)
4330 Office Supplies	458	50,140	100,000	100,000	-
4345 Non Instructional Student Materials & Supplies	40,453	355,174	315,000	370,000	55,000
4400 Noncapitalized Equipment	37,988	439,147	403,000	423,000	20,000
4710 Student Food Services	6,395	327,675	676,000	692,000	16,000
4720 Other Food	-	-	2,500	-	(2,500)
<b>SUBTOTAL - Books and Supplies</b>	<b>97,965</b>	<b>1,449,385</b>	<b>2,021,500</b>	<b>2,200,000</b>	<b>178,500</b>
<b>Services &amp; Other Operating Expenses</b>					
5000 Services & Other Operating Expenses	-	23,217	-	-	-
5200 Travel & Conferences	4,477	29,705	115,000	201,911	86,911
5300 Dues & Memberships	22,816	221,962	538,403	584,903	46,500
5400 Insurance	12,474	192,623	215,000	215,000	-
5500 Operations & Housekeeping	21,926	338,003	874,000	309,000	(565,000)
5520 Security	9,884	168,848	547,600	547,600	-
5605 Equipment Leases	9,282	53,231	630,600	630,600	-
5610 Rent	175	3,465	520,198	520,198	-
5616 Repairs and Maintenance - Computers	-	742	-	-	-
5620 Utilities	-	-	-	565,000	565,000
5631 Other Rentals, Leases and Repairs 1	-	5,978	140,000	140,000	-
5800 Other Services & Operating Expenses	-	15,430	-	15,200	15,200
5809 Banking Fees	6,521	135,822	56,160	-	(56,160)
5812 Business Services	-	17,364	174,000	174,000	-
5815 Consultants - Instructional	122,088	508,642	1,209,980	1,209,980	-
5820 Consultants - Non Instructional - Custom 1	54,525	263,112	393,891	393,891	-
5824 District Oversight Fees	97,133	522,676	335,422	535,299	199,877
5830 Field Trips Expenses	55,362	194,778	260,000	260,000	-
5833 Fines and Penalties	247	2,311	5,200	5,200	-
5845 Legal Fees	16,808	105,748	200,000	200,000	-
5848 Licenses and Other Fees	-	56,580	46,500	46,500	-

**El Camino Real Charter High School**  
**Income Statement**  
**December 31, 2019**

	<b>Actual</b>	<b>YTD</b>	<b>Budget</b>		
	<b>Dec</b>	<b>Actual YTD</b>	<b>Approved Budget</b>	<b>Current Forecast</b>	<b>% Approved Budget v. Current Forecast</b>
5851 Marketing and Student Recruiting	-	11,500	60,000	60,000	-
5857 Payroll Fees	7,561	34,386	35,055	35,055	-
5861 Prior Yr Exp (not accrued)	-	-	10,000	10,000	-
5872 Special Education Encroachment	51,243	341,186	539,496	539,497	1
5884 Substitutes	106,291	203,204	360,000	360,000	-
5898 Bad Debt Expense	-	-	-	-	-
5899 Miscellaneous Operating Expenses	-	-	-	-	-
5900 Communications	6,519	58,391	156,000	156,000	-
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>605,332</b>	<b>3,508,904</b>	<b>7,422,505</b>	<b>7,714,834</b>	<b>292,329</b>



**El Camino Real Charter High School**  
**Income Statement**  
**December 31, 2019**

**Capital Outlay & Depreciation**

6900 Depreciation

**SUBTOTAL - Capital Outlay & Depreciation**

**Other Outflows**

7999 Uncategorized Expense

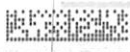
**SUBTOTAL - Other Outflows**

**TOTAL EXPENSES**

<b>Actual</b>	<b>YTD</b>	<b>Budget</b>		
<b>Dec</b>	<b>Actual YTD</b>	<b>Approved Budget</b>	<b>Current Forecast</b>	<b>% Approved Budget v. Current Forecast</b>
	-	712,052	712,052	-
-	-	<b>712,052</b>	<b>712,052</b>	-
	7,900	-		-
-	<b>7,900</b>	-	-	-
<b>3,334,965</b>	<b>20,100,731</b>	<b>40,053,513</b>	<b>40,222,624</b>	<b>169,111</b>

**El Camino Real Charter High School**  
**Balance Sheet**  
**December 31, 2019**

	<b>12/31/2019</b>	<b>6/30/2019</b>	<b>YTD Change</b>
<b>ASSETS</b>			
Cash Balance	4,812,206	5,071,239	(259,033)
Accounts Receivable	3,656,147	3,627,527	28,620
Prepays	910,045	339,378	570,667
Fixed Assets, Net	7,171,063	7,174,263	(3,200)
Investments	6,462,127	6,784,047	(321,920)
<b>TOTAL ASSETS</b>	<b>23,011,588</b>	<b>22,996,454</b>	<b>15,134</b>
<b>LIABILITIES &amp; EQUITY</b>			
Accounts Payable	1,195,563	1,592,376	(396,813)
Due to Others	237,807	237,807	0
OPEB Liability	12,535,595	12,696,714	(161,119)
Deferred Revenue	658,679	404,954	253,725
Current Loans and Other Payables	146,639	791,383	(644,744)
Beginning Net Assets	8,429,753	6,783,190	1,646,563
Net Income (Loss) to Date	(192,448)	490,030	(682,478)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>23,011,588</b>	<b>22,996,454</b>	<b>15,134</b>



# Corporate Card Statement of Account

**Sign-up For Online Statements**  
www.americanexpress.com/gopaperless

Prepared For  
**DAVID HUSSEY  
EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

Closing Date  
**12/28/19**

Page 1 of 17

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	<b>Balance Due \$ 42,424.58</b>	<b>Please Pay By 01/12/20</b>
13,750.22	28,953.90	149.00	0.00	428.54		For important information regarding your account refer to page 2.

**Please See Page 15 for an important change to your account terms.**

**Please See Page 17 for an important change to your account terms.**

**Your account is one month overdue. If payment in mail - thank you.**

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

## Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	39.00	0.00
XXXX-XXXXX3-31039	ALAN DARBY	29,008.90	-428.54
XXXX-XXXXX3-31047	DAVID HUSSEY	55.00	0.00
	<b>Total</b>	<b>29,102.90</b>	<b>-428.54</b>

## Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX3-31005	Reference Code	Amount \$
12/28/19	LATE FEE FOR 30-DAY PAST DUE BALANCE	39.00
<b>Total for DAVID HUSSEY</b>	New Charges/Other Debits	39.00
	Payments/Other Credits	0.00

↓ Please fold on the perforation below, detach and return with your payment ↓  
Do not staple or use paper clips

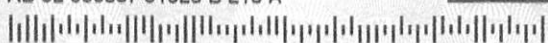

## Payment Coupon

Account Number **3787-507763-31005** Payable upon receipt in U.S. Dollars.

**Please Pay By 01/12/20** Enter 15 digit account number on all payments.

**Amount Due \$42,424.58** Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

AB 02 050387 91923 B 213 A  
  
  
**DAVID HUSSEY  
EL CAMINO REAL CHS  
5440 VALLEY CIR BLVD  
WOODLAND HILLS CA 91367**

Mail Payment to:

  
**AMERICAN EXPRESS  
PO BOX 0001  
LOS ANGELES CA 90096-8000**

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorizations for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer Issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

### Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



**Manage your Card account online at:**  
[www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill)



**For all further inquiries or to pay by phone, please call the number on the back of your Card.**

**If your Card has been lost or stolen, please call 1-800-528-2122**

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
TTY: 1-800-221-9950  
FAX: 1-800-695-9090

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 0001  
LOS ANGELES  
CA  
90096-8000





Prepared For  
**DAVID HUSSEY**  
**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

Closing Date  
**12/28/19**



**Activity Continued**

**Card Number XXXX-XXXXX3-31039**

		Reference Code	Amount \$
11/28/19	NASSP PRODUCT & SERV 703-860-0200 VA REF# 1878104PA 703-860-0200 11/27/19		218.79
11/28/19	ANNUAL MEMBERSHIP RENEWAL FEE 11/28 11/19 PERIOD 01/20 THRU 12/20	00400000120	55.00
12/01/19	SPECTRUM 855-707-7328 CA REF# 84482000174 CABLE SVCS 12/01/19	84482000174	139.96
12/03/19	AMAZON WEB SERVICES AWS.AMAZON.CO WA REF# 4R1629HN620 WEB SERVICES 12/03/19		4,116.70
12/04/19	AMZN MKTP US*AT2839S AMZN.COM/BILL WA REF# 26L7S6YPHOV BOOK STORES 12/04/19		61.32
12/05/19	AMZN MKTP US*CN1E20C AMZN.COM/BILL WA REF# 4MFNLQBS6NO BOOK STORES 12/04/19		50.36
12/05/19	AMZN MKTP US*V086183 AMZN.COM/BILL WA REF# 616N5C5GMH9 BOOK STORES 12/04/19		4.37
12/05/19	LENOVO LENOVO US INC WILMINGTON DE 935531803 WC#7038141158/ 91367- 12/04/19 1-800-426-9735 ROC NUMBER 935531803 TAX \$18.71	93553180300	215.64
12/06/19	TARGET.COM * 3991 800-591-3869 MN REF# 10620814780 800-591-3869 12/06/19 APPAREL, HOUSEWARES ROC NUMBER 106208147805	10620814780	10.36
12/06/19	TARGET.COM * 3991 800-591-3869 MN REF# 10620814780 800-591-3869 12/06/19 APPAREL, HOUSEWARES ROC NUMBER 106208147805	10620814780	19.81
12/06/19	TARGET.COM * 3991 800-591-3869 MN REF# 10620814780 800-591-3869 12/06/19 APPAREL, HOUSEWARES ROC NUMBER 106208147805	10620814780	49.93
12/06/19	TARGET.COM * 3991 800-591-3869 MN REF# 10620814780 800-591-3869 12/06/19 APPAREL, HOUSEWARES ROC NUMBER 106208147805	10620814780	17.97
12/06/19	TARGET.COM * 3991 800-591-3869 MN REF# 10620803386 800-591-3869 12/06/19 APPAREL, HOUSEWARES ROC NUMBER 106208033869	10620803386	58.66
12/07/19	AMZN MKTP US*K48K352 AMZN.COM/BILL WA REF# 1BLUKZH846U BOOK STORES 12/07/19		1,664.20
12/08/19	AMZN MKTP US*921572R AMZN.COM/BILL WA REF# 4IC6RN91FMW BOOK STORES 12/06/19		140.08
12/08/19	AMZN MKTP US*NZ2S73L AMZN.COM/BILL WA REF# 5NVRG167P7X BOOK STORES 12/07/19		177.48
12/08/19	AMZN MKTP US*OP64K7M AMZN.COM/BILL WA REF# SXHRPC9FM7F BOOK STORES 12/07/19		5.46
12/08/19	AMAZON.COM*3N7ZF9J13 AMZN.COM/BILL WA REF# 7AGALF69018 MERCHANDISE 12/07/19		140.00
12/08/19	AMAZON.COM*JO94R5J23 AMZN.COM/BILL WA REF# 5RNQDC7IWQU MERCHANDISE 12/07/19		649.80
12/08/19	AMZN MKTP US*MX8I81L AMZN.COM/BILL WA REF# 5W7PF09JQ8G BOOK STORES 12/07/19		409.92
12/08/19	AMZN MKTP US*XU4MR1G AMZN.COM/BILL WA REF# 3G3A02L8K6X BOOK STORES 12/07/19		134.51
12/09/19	AMAZON.COM*X921L3MC3 AMZN.COM/BILL WA REF# 5GW21CR680K MERCHANDISE 12/08/19		5.30
12/09/19	AMZN MKTP US*4E6CG3G AMZN.COM/BILL WA REF# 5V4B1CCD8NM BOOK STORES 12/09/19		72.81
12/09/19	AMZN MKTP US*IG7D390 AMZN.COM/BILL WA REF# 5WAQ08QASJK BOOK STORES 12/09/19		155.51
12/09/19	AMAZON.COM*QE1I910D3 AMZN.COM/BILL WA REF# 4HLAIC457DH MERCHANDISE 12/09/19		8.20

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Activity Continued		Reference Code	Amount \$
12/10/19	AMZN MKTP US*HV2YA50 AMZN.COM/BILL WA REF# 6Q317AMWDZK BOOK STORES 12/07/19		863.03
12/10/19	KINGDOM SPORTS CENTE FRANKLIN OH REF# 10156320191 9377463370 12/09/19 RECREATION SERVICES ROC NUMBER 1015632019120900	10156320191	625.00
12/10/19	AMZN MKTP US*YW8CN86 AMZN.COM/BILL WA REF# 7JYAF9LV50T BOOK STORES 12/09/19		420.35
12/10/19	AMZN MKTP US*OX8X672 AMZN.COM/BILL WA REF# 7A7V85L7GNP BOOK STORES 12/09/19		38.30
12/10/19	AMZN MKTP US*EF8XN51 AMZN.COM/BILL WA REF# 769I6315EIJ BOOK STORES 12/10/19		1,886.48
12/10/19	AMZN MKTP US*TI1DL4R AMZN.COM/BILL WA REF# 2IR7B27A0JP BOOK STORES 12/10/19		187.20
12/10/19	AMZN MKTP US*J308H5M AMZN.COM/BILL WA REF# 1PA2SFTBCZN BOOK STORES 12/10/19		100.60
12/10/19	TARGET.COM * 3991 800-591-3869 MN REF# 10620814780 800-591-3869 12/10/19 APPAREL, HOUSEWARES ROC NUMBER 106208147805	10620814780	-17.97 Credit
12/11/19	AMZN MKTP US*V95V069 AMZN.COM/BILL WA REF# 1XNMT03BVVF BOOK STORES 12/06/19		25.59
12/11/19	AQUAVIDA PREMIUM WAT 747-444-9637 CA REF# 21105179345 BOTTLE WATER 12/10/19	21105179345	210.99
12/11/19	CUSTOMINK GROUPS FAIRFAX VA MKZRAG77 36940213 91367- 12/10/19 ROC NUMBER MKZRAG77 TAX \$66.90		771.13
12/11/19	AMAZON.COM*7G1T06X03 AMZN.COM/BILL WA REF# 36PZRQKKOJ3 MERCHANDISE 12/11/19		1,431.54
12/11/19	TARGET.COM * 3991 800-591-3869 MN REF# 10620876032 800-591-3869 12/11/19 APPAREL, HOUSEWARES ROC NUMBER 106208760328	10620876032	602.24
12/11/19	AMZN MKTP US*CJ5LZ8J AMZN.COM/BILL WA REF# 76RUHO7I70E BOOK STORES 12/11/19		120.38
12/11/19	GRAINGER.COM E01 123 MINOOKA IL REF# 938191981 877-202-2594 12/10/19	93819198100	19.85
12/11/19	UCLA EXTENSION CASHI LOS ANGELES CA REF# 39990281 310-206-8378 12/10/19 TUITION/FEES ROC NUMBER 39990281	39990281000	999.00
12/12/19	AMZN MKTP US*TJ9GC45 AMZN.COM/BILL WA REF# VJKBP8XHVDF BOOK STORES 12/06/19		94.89
12/12/19	AMZN MKTP US*TM3SJ97 AMZN.COM/BILL WA REF# 486LN3ODX8T BOOK STORES 12/11/19		24.07
12/12/19	AMZN MKTP US*G340S65 AMZN.COM/BILL WA REF# 56A2YZA9Q1G BOOK STORES 12/12/19		1,664.20
12/12/19	MAILCHIMP *MONTHLY MAILCHIMP.COM GA REF# 5831486-131 EMAIL MKTG 12/12/19		229.00
12/12/19	SHOPIFY.COM/C ELK GROVE VILLAGE IL REF# NT_GLALE1RJ +18887467439 12/12/19		79.00
12/14/19	SCREENCONNECT SOFTWA TAMPA FL REF# 2079086564 813-463-5795 12/14/19 COMPUTER HRDWR/SFTW ROC NUMBER 2079086564	20790865640	-360.00 Credit
12/17/19	WEISSMAN DESIGNS FOR SAINT LOUIS MO REF# AI308F4432D 314-773-9000 12/16/19 APPAREL HSWRS/ACC ROC NUMBER AI308F4432DF		414.55
12/17/19	TARGET.COM * 3991 800-591-3869 MN REF# 10623776411 800-591-3869 12/17/19 APPAREL, HOUSEWARES ROC NUMBER 106237764110	10623776411	80.74
12/17/19	ROBOTEVENTS.COM GREENVILLE TX REF# NT_GNWYLFYH +19034018088 12/17/19		600.00



Prepared For  
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**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

Closing Date  
**12/28/19**

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**Activity Continued**

Reference Code

Amount \$

12/17/19	AMAZON.COM*GM8SK64I3 REF# 6KSZM1GSS9G	AMZN.COM/BILL MERCHANDISE	WA 12/17/19		177.25
12/18/19	AMERICAN AIRLINES TKT# 0012394378332	800-433-7300 AMERICAN AIR	TX 12/17/19	20191218000	272.63
	PASSENGER TICKET SHIBATA/JEFFREY AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA CARRIER CLASS AA S TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE				
12/18/19	AMERICAN AIRLINES TKT# 0012394378333	800-433-7300 AMERICAN AIR	TX 12/17/19	20191218000	272.63
	PASSENGER TICKET WEBSTER/STEFAN AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA CARRIER CLASS AA S TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE				
12/18/19	AMERICAN AIRLINES TKT# 0012394378334	800-433-7300 AMERICAN AIR	TX 12/17/19	20191218000	272.63
	PASSENGER TICKET STANOFF/BARBARA AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA CARRIER CLASS AA S TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE				
12/18/19	AMERICAN AIRLINES TKT# 0012394378335	800-433-7300 AMERICAN AIR	TX 12/17/19	20191218000	272.63
	PASSENGER TICKET ZAHUR/ZIAT AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA CARRIER CLASS AA S TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE				

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Activity Continued				Reference Code	Amount \$
12/18/19	AMERICAN AIRLINES TKT# 0012394378685 PASSENGER TICKET MARKENSON/ADAM AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378686 PASSENGER TICKET AHMED/AYAN AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378687 PASSENGER TICKET LAL/SHIRAZ AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378688 PASSENGER TICKET ZOKAIE/ARYA AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38





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**Activity Continued**

Reference Code

Amount \$

12/18/19	AMERICAN AIRLINES TKT# 0012394378689 PASSENGER TICKET YING/LUKE AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19	TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378690 PASSENGER TICKET STUTZ/JACOB AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19	TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378691 PASSENGER TICKET TABUCOL/COSETTE AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19	TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378692 PASSENGER TICKET SALVADOR ENERIA/AVAY AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19	TX	20191218000	197.38

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**Activity Continued**

Reference Code

Amount \$

12/18/19	AMERICAN AIRLINES TKT# 0012394378693 PASSENGER TICKET ALTBUSH/BRANDON AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378694 PASSENGER TICKET LUENINGKASUT/DAOYAR AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378695 PASSENGER TICKET SHIBATA/MATTHEW AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378696 PASSENGER TICKET CHEN/YINGYAN AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX	20191218000	197.38

16904



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**EL CAMINO REAL CHS**

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**XXXX-XXXXX3-31005**

Closing Date  
**12/28/19**



**Activity Continued**

Reference Code

Amount \$

12/18/19	AMERICAN AIRLINES TKT# 0012394378697 PASSENGER TICKET VON OSTRAND/ANDREW AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19 AMERICAN AIRLINES 800-433-7300 TX CARRIER CLASS AA Q AA Q YY 00 YY 00	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378698 PASSENGER TICKET DURHAM/ROBERT AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19 AMERICAN AIRLINES 800-433-7300 TX CARRIER CLASS AA Q AA Q YY 00 YY 00	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378699 PASSENGER TICKET MACALINO/SAMANTH AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19 AMERICAN AIRLINES 800-433-7300 TX CARRIER CLASS AA Q AA Q YY 00 YY 00	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378700 PASSENGER TICKET CADIEUX/OWYN AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR 12/17/19 AMERICAN AIRLINES 800-433-7300 TX CARRIER CLASS AA Q AA Q YY 00 YY 00	20191218000	197.38

050387 5/9

Activity Continued				Reference Code	Amount \$
12/18/19	AMERICAN AIRLINES TKT# 0012394378701 PASSENGER TICKET VAN DER BURG/JACK AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378702 PASSENGER TICKET AVILA/MARK AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378703 PASSENGER TICKET GALINDO/DONATELLA AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX TX	20191218000	197.38
12/18/19	AMERICAN AIRLINES TKT# 0012394378704 PASSENGER TICKET QUINTANA LOPEZ/ESTEF AMERICAN AIRLINES FROM LOS ANGELES CA TO BOSTON MA TO LOS ANGELES CA TO UNAVAILABLE TO UNAVAILABLE	800-433-7300 AMERICAN AIR AMERICAN AIRLINES 800-433-7300 CARRIER CLASS AA Q AA Q YY 00 YY 00	TX 12/17/19 TX TX	20191218000	197.38
12/18/19	AMZN MKTP US*T94004G REF# 2M855AQR98Z	AMZN.COM/BILL BOOK STORES	WA 12/17/19		20.17
12/18/19	AMZN MKTP US*JL7GH6U REF# 5XARED61NPE	AMZN.COM/BILL BOOK STORES	WA 12/17/19		40.50
12/18/19	TARGET WEST HILLS REF# 01721048	02 WEST HILLS GROCERY STORE	CA 12/18/19	01721048000	76.19
12/19/19	AMAZON.COM*KX1F19P43 REF# 641TSUCQPB6	AMZN.COM/BILL MERCHANDISE	WA 12/19/19		52.40
12/19/19	AMAZON.COM REF# 42CR13R4GTE	AMZN.COM/BILL BOOK STORE	WA 12/19/19		-24.98 Credit





Prepared For  
**DAVID HUSSEY**  
**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

Closing Date  
**12/28/19**

**Activity Continued**

					Reference Code	Amount \$
12/19/19	UCLA EXTENSION CASHI LOS ANGELES	CA			39990065000	765.00
	REF# 39990065 310-206-8378 12/18/19					
	TUITION/FEES					
	ROC NUMBER 39990065					
12/19/19	UCLA EXTENSION CASHI LOS ANGELES	CA			39990067000	995.00
	REF# 39990067 310-206-8378 12/18/19					
	TUITION/FEES					
	ROC NUMBER 39990067					
12/19/19	UCLA EXTENSION CASHI LOS ANGELES	CA			39990069000	765.00
	REF# 39990069 310-206-8378 12/18/19					
	TUITION/FEES					
	ROC NUMBER 39990069					
12/19/19	UCLA EXTENSION CASHI LOS ANGELES	CA			39990072000	995.00
	REF# 39990072 310-206-8378 12/18/19					
	TUITION/FEES					
	ROC NUMBER 39990072					
12/24/19	AMZN MKTP US AMZN.COM/BILL WA					-25.59
	REF# 53P341K4HZ1 BOOK STORE 12/24/19					Credit
12/28/19	YOUCANBOOK.ME BEDFORD					14.00
	REF# NT_GRD4NSAT +441234245538 12/28/19					
<b>Total for ALAN DARBY</b>					New Charges/Other Debits	29,008.90
					Payments/Other Credits	-428.54

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Prepared For  
**DAVID HUSSEY**  
**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

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Prepared For  
**DAVID HUSSEY**  
**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

Closing Date  
**12/28/19**

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**Activity Continued**

**Card Number XXXX-XXXXX3-31047**

Reference Code

Amount \$

11/28/19 ANNUAL MEMBERSHIP RENEWAL FEE 11/28  
 11/19 PERIOD 01/20 THRU 12/20

00400000120

55.00

**Total for DAVID HUSSEY**

New Charges/Other Debits  
 Payments/Other Credits

55.00  
 0.00

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Prepared For  
DAVID HUSSEY  
EL CAMINO REAL CHS

Account Number  
XXXX-XXXXX3-31005

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Prepared For  
**DAVID HUSSEY**  
**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

Closing Date  
**12/28/19**

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**Notice of Important Change to Your Account Terms**

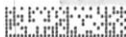
We are making a change to your account terms, which are contained in the American Express Corporate Card Member Agreement ("Agreement") governing your Account referenced below. Any language in the Agreement contrary to or conflicting with the terms amended below is deleted in its entirety to the extent of the conflict. All terms of the Agreement not amended herein remain in full force and effect. We urge you to read the notice below carefully and file it along with your Agreement in a safe place for future reference. We have the right to amend as described in the Agreement. If you have any questions about this change, please call the number on the back of your Card or log into your account at [americanexpress.com](http://americanexpress.com).

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PRODUCT	ANNUAL FEE CHANGE SUMMARY	AMENDMENT TO CARD MEMBER AGREEMENT
		<p>Effective March 6, 2020, Section 3, Annual Fee, on page 1 of the Corporate Card Member Agreement for each Product listed below is deleted and replaced in its entirety with the following:</p>
<p>Corporate Platinum Card® from American Express</p>	<p>We are increasing the annual fee to \$550 beginning at your account renewal that occurs on or after March 6, 2020.</p>	<p>The annual fee ("Annual Fee") for the Corporate Platinum Card is \$550 and will be billed to your account annually.</p>
<p>American Express® Corporate Gold Card</p>	<p>We are increasing the annual fee to \$250 beginning at your account renewal that occurs on or after March 6, 2020.</p>	<p>The annual fee for the Corporate Gold Card is \$250 and will be billed to your account annually.</p>
<p>American Express® Corporate Green Card</p>	<p>We are increasing the annual fee to \$75 (or a lower amount) beginning at your account renewal that occurs on or after March 6, 2020.</p>	<p>The annual fee for the Corporate Green Card is \$75 or a lower amount that may have been agreed between American Express and the Company and will be billed to your account annually.</p>
<p>American Express® / Business Extra® Corporate Card</p>	<p>We are increasing the annual fee to \$75 (or a lower amount) beginning at your account renewal that occurs on or after March 6, 2020.</p>	<p>The annual fee for the Corporate Green Card is \$75 or a lower amount that may have been agreed between American Express and the Company and will be billed to your account annually.</p>
<p>American Express® Corporate Meeting Card</p>	<p>We are increasing the annual fee to \$75 (or a lower amount) beginning at your account renewal that occurs on or after March 6, 2020.</p>	<p>The annual fee for the Corporate Meeting Card is \$75 or a lower amount that may have been agreed between American Express and the Company and will be billed to your account annually.</p>



**Notice of Important Change to Your Account Terms**

We are making a change to your account terms, which are contained in the American Express Corporate Card Member Agreement ("Agreement") governing your Account referenced in this notice. Any language in the Agreement contrary to or conflicting with the terms amended below is deleted in its entirety to the extent of the conflict. All terms of the Agreement not amended herein remain in full force and effect. We urge you to read the below notice carefully and file it along with your Agreement in a safe place for future reference. The detailed change to your Corporate Card Member Agreement can be found after the summary chart.

<b>Summary of Changes</b>	
<b>Liability</b>	We are updating the Corporate Card Member Agreement (the "Agreement") to reflect the liability structures available on Corporate Card accounts. The revision to the agreement does not change your liability on your Corporate Card account.

**Detail of Change to Your Card Member Agreement**

This notice amends the Card Member Agreement (the "Agreement") as described below. We have the right to amend as described in the Agreement. If you have any questions about this change, please call the number on the back of your Card or log into your account at [americanexpress.com](http://americanexpress.com).

Effective immediately Section 6, *Liability*, on page 1 of the Corporate Card Member Agreement is amended by deleting the section and replacing it with the following:

<b>6) Liability</b>	<p>Your Corporate Card account is issued to you by us for the benefit of the Company. If we opened your Corporate Card account on the basis of "Full Corporate Liability", then the Company is fully liable to us for all Charges incurred on your Corporate Card account. If we opened your Corporate Card account on the basis of "Combined Liability", then you, as the Corporate Card Member, and the Company are jointly and severally liable to us for all Charges billed to your Corporate Card account, except that the Company shall not be liable for Charges you incur that are personal in nature or not for business purposes.</p> <p>If we make a billing statement available to you, then your Corporate Card account is issued as "Combined Liability". If we do not make a billing statement available to you, your account is issued as "Full Corporate Liability" and all of your Charges will be billed directly to the Company. Summaries of charges that indicate they are not to be paid, by including "For your records only – do not pay" or similar language, are not billing statements.</p> <p>This Agreement has no effect on your Company's expense reporting policy, procedures or your right to reimbursement or payment by the Company. Termination of this Agreement does not affect liability for Charges made prior to termination</p>
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