



EL CAMINO REAL CHARTER HIGH SCHOOL *Conference Request Form*

Conference Request Information

Your Name: Samantha Lasarow

Department: English

Conference Name: AP Summer Institute – University of Alabama

Conference Date(s): July 15-18, 2019

Conference Location: Tuscaloosa, Alabama

(Flip over)

Brief Description of Conference: This conference course gives new AP English Language and Composition teachers opportunities to explore texts and strategies in order to teach students close reading techniques and work with the updated multiple-choice questions. Emphasis is on using innovative methods of instruction, interactive lessons, and multimedia to enhance lessons through audio, video, and other mediums proven effective in the AP English classroom in an effort to serve diverse learners in a culturally proficient manner.

What is the purpose of your attendance at the conference? I will be teaching AP English Language for the first time this year and wanted to receive up-to-date training in order to best serve my students in a culturally proficient manner.

What is the benefit to the school? (i.e. What school or departmental goals does this address?) As our school begins to see an increase in student enrollment from outside of our boundaries, our student body is changing. Thus, our teaching methods need to change, too. One of our goals since last school year when we first brought the Howard Group on campus for professional development has been improving our cultural proficiency in the classroom. I chose this course – all the way in Alabama – purely for this reason. The instructor, Carlos Barrera, is a teacher I have long admired. He actively posts on teaching websites about cultural proficient teaching techniques, and I knew he would approach AP in the same way. He provided us with sample lessons that run the gamut of cultural proficiency, which is incredibly important given my classroom makeup. In my AP classroom alone, my students or their parents hail from 15 different countries (i.e., the Philippines, India, El Salvador, the Dominican Republic, South Korea, Iran, Pakistan, Afghanistan, Belarus, Taiwan, Mexico, Italy, Cuba, Nicaragua, and China). A handful of them have only lived in the United States for a few years, and many of them are bilingual. As an adviser for the College Board specializing in making the exam more accessible for students of diverse backgrounds, Carlos Barrera helped prepare me for my own diverse AP class.

What follow up activities will occur? (e.g. Present information to your department, Create a new curricular activity) Lesson and unit planning at the conference will lead to new curricular activities which I can use in my classroom. I will apply everything I learn from close reading techniques to text selection to essay grading and feedback.

Anticipated Costs: Total: \$2357.31

# of Substitute Days Requested	0
Conference Registration Fee	\$ 650
Lodging	\$849.60 (\$175 per night * 4 nights + taxes and fees)
Parking	\$ 0
Meals	\$ 0
Mileage	\$ 0
Other	\$ 244.71 (car rental) \$ 613.00 (flights LAX → BHM and BHM → LAX)

- Please attach any relevant documentation to assist with initial approval (e.g. maps, conference flyers).
- Per fiscal policy, hotels should be under \$200 per night.
- Meal and Incidental Expense rates are based off of U.S. General Services Administration (GSA) rates (www.gsa.gov).
- Single-day conferences and multi-day conferences not requiring lodging need an assistant principal's approval.
- Overnight conferences require an assistant principal's approval and the Executive Director's approval.
- Out of state travel requires Board approval.

Employee Signature

Date

Handwritten signature
8/26/19
 * conference fee approval only

Approvals

Department Administrator Signature

Date

Handwritten signature
8/26/19

Executive Director Signature

Date

APPROVE CONFERENCE FEE ONLY
8/27/19

Board Signature

Date



Hello, Samantha Lasarow Logout

Home

Search Catalog

- Browse Catalog
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Thank you. Your order has been placed.

Order	Attendee	Session	Fee	Message
1103361	Samantha Lasarow (713376)	Advanced Placement Institute	\$650.00	-
1103362	Samantha Lasarow (713376)	English Language & Composition - New	\$0.00	-
Total Charge: \$650.00				

Continue shopping

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- Accounting, Finance & Taxation
- Advanced Placement Institute
- Alabama Governor's Safety and Health Conference
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- OSHA & Other Safety & Health
- Online Career Courses
- Project Management
- Safe State Accreditation
- Safety & Health Online Courses
- Six Sigma
- SouthEastern Environmental Conference
- Special Events

Conference Registration Fee (\$650)

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El CaminoReal
Charter
High School

Woodland Hills, CA

Samantha Lasarow <s.lasarow@ecrchs.net>

Bama Bed & Breakfast - Final Packet

Kimberly Roberts <bamabandb@gmail.com>

Mon, Jul 8, 2019 at 11:49 AM

To: s.lasarow@ecrchs.net

Hi Samantha,

Your final payment has been processed, and I have attached your reservation packet to this e-mail.

If you have any questions, please let me know. Our family is looking forward to seeing you!

**I have included a few links below to web-sites with information about Tuscaloosa and Football Weekends at Bama. Also, we having parking & tailgating packages available at our Bama B&B Campus Location that is 2 blocks from the stadium.*

<http://uagameday.com>

<http://visittuscaloosa.com>

<http://www.rolltide.com/facilities/bds-tour-request.html>

<http://tour.ua.edu>

<http://www.bamabelle.org>

<http://bamabedandbreakfast.shutterfly.com>

Lodging
(\$849.60
↳ \$175/night
× 4 nights
+ taxes + fees)

Page 1 of 2

Dana C. Jackson, Office Assistant
Bama Bed & Breakfast
46 Sherwood Drive
Tuscaloosa, AL 35401

Office: 205.750.0990

Bookings: 205.750.0990

www.BamaBedandBreakfast.com

RESERVATION INFORMATION (#54265) - SAMANTHA LASAROW

Samantha Lasarow
 5065 Goodland Ave.
 Valley Village, California 91607
s.lasarow@ecrchs.net

8187260939
 Estimated Arrival - 4:00 PM
 Birthday - Apr 19

1900's Crimson Suite	\$700.00
Sun, Jul 14, 2019 — 1 Adults — \$175.00	
Mon, Jul 15, 2019 — 1 Adults — \$175.00	
Tue, Jul 16, 2019 — 1 Adults — \$175.00	
Wed, Jul 17, 2019 — 1 Adults — \$175.00	
➔ Depart: Thu, Jul 18, 2019	

Crimson Suite: Cleaning Fee	\$20.00
Mon, Jul 15, 2019 — \$20.00 x 1 = \$20.00	

Sub Total:	\$720.00
Tax Total:	\$129.60
Total:	\$849.60

PAYMENTS / DEPOSITS

6/25/2019 VISA ...2747 Samantha W Lasarow	\$50.00
7/8/2019 VISA ...2747 Samantha W Lasarow	\$799.60
	Paid: \$849.60
	Due: \$0.00

Your signature, or electronic signature, is your agreement to
 abide by these rules for
 Bama Bed & Breakfast.

** If you are bringing a pet to stay in our one pet-friendly room, a \$25 per pet, per stay fee will be added onto your reservation.**

1. Check-in time is between 4pm - 6PM CST (Early or later arrivals are allowed, but must be pre-arranged in advance), and Check-out time is by 11am CST.
2. This is a **NON-SMOKING** (including electric cigarettes) property - **EVEN OUTSIDE** on the property!



El CaminoReal
Charter
High School

Woodland Hills, CA

Samantha Lasarow <s.lasarow@ecrchs.net>

Fwd: Your car reservation in Birmingham on Jul 14, 2019 is confirmed

Samantha Lasarow <lasarow@gmail.com>
To: s.lasarow@ecrchs.net

Mon, Aug 26, 2019 at 3:03 PM

Sent from my iPhone

Begin forwarded message:

Car rental
(\$244.71)

Page 1 of 2

From: Hotwire Booking Confirmation <HotwireBookingConfirmation@e.Hotwire.com>
Date: July 14, 2019 at 8:30:04 AM PDT
To: lasarow@gmail.com
Subject: Your car reservation in Birmingham on Jul 14, 2019 is confirmed
Reply-To: Hotwire Booking Confirmation <reply@e.Hotwire.com>

Review your itinerary



Everything is set for your car rental in
Birmingham

Your Hotwire confirmation number is 3373552484

Pick up

🕒 Jul 14, 2019
1:00PM

Hertz
Birmingham Intl. Airport, BHM
[5900 Messer Airport Hwy](#)
Birmingham, AL

1-800-654-3131 | [Map](#)

Hours of operation:
Sun 06:00 AM - 11:59 PM

Drop off

🕒 Jul 18, 2019
5:00PM

Hertz
Birmingham Intl. Airport, BHM
[5900 Messer Airport Hwy](#)
Birmingham, AL

1-800-654-3131 | [Map](#)

Hours of operation:
Thu 06:00 AM - 11:59 PM

Hertz accepts credit card deposits. Debit/check card deposits are accepted with proof of a round-trip travel ticket.

Your reserved car



Standard
Volkswagen Jetta or similar

x 5 x 2 x 2

Features
Automatic Transmission, Power Steering, Air Conditioning, Air Bags, Anti-Lock Brakes, AM/FM Stereo

View your itinerary online or on the [mobile app](#) at anytime.

[View my booking](#)

Add to calendar: [Gmail](#)

[Print/Download](#) confirmation

Reservation details

Hertz confirmation #	J0921247742	Contact phone	(818) 726-0939
Driver name	Samantha Lasarow	Contact email	lasarow@gmail.com

Insurance details - You're not covered

- Protect your rental** (highly recommended)
- ✓ Help avoid your regular car insurance policy taking a hit with primary coverage
 - ✓ Covers costs if your rental car is stolen or is damaged in an accident
 - ✓ Now with a \$0 deductible
- [Add insurance for only \\$9 a day](#)

Price summary (USD)

5 days x 32.17	160.87	
Taxes and fees	83.84	
Subtotal (USD)	244.71	
Hotwire Total (USD)	244.71	(Charged to Visa ending in 2747 on Jul 14, 2019)

Payment summary

Customer name	Samantha Lasarow	Payment method	Visa ending in 2747
Phone number	(818) 726-0939	Transaction date	Jul 14, 2019

Know before you go



El CaminoReal
Charter
High School

Woodland Hills, CA

Samantha Lasarow <s.lasarow@ecrchs.net>

Fwd: eTicket Itinerary and Receipt for Confirmation JSXWK2

Ian McFarlin <ian.mcfarlin@gmail.com>
To: Samantha Lasarow <s.lasarow@ecrchs.net>

Sat, Jun 22, 2019 at 7:02 PM

----- Forwarded message -----
From: **United Airlines, Inc.** <unitedairlines@united.com>
Date: Tue, Jun 11, 2019 at 7:03 PM
Subject: eTicket Itinerary and Receipt for Confirmation JSXWK2
To: <IANMCFARLIN@gmail.com>

Flight LAX → BHM
(\$274)
Page 1 of 2

Receipt for confirmation number JSXWK2



A STAR ALLIANCE MEMBER

[United logo link to home page](#)

Issue Date: June 12, 2019

Confirmation: JSXWK2

[Check-In >](#)

TRAVELER INFORMATION

Traveler	eTicket Number	Frequent FlyerNumber	Seats
MCFARLIN/IAN	0162457752390		---/---
LASAROW/SAMATHA	0162457752391		---/---

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Fri, 12JUL19	UA2361	N	LOS ANGELES, CA (LAX) 10:15 AM	HOUSTON, TX (IAH -BUSH INTL) 3:39 PM	A-320	Purchase
Fri, 12JUL19	UA6235	N	HOUSTON, TX (IAH -BUSH INTL) 4:25 PM	BIRMINGHAM, AL (BHM) 6:17 PM	ERJ 175	Purchase

Flight operated by MESA AIRLINES doing business as UNITED EXPRESS.

FARE INFORMATION

Form of Payment:

Fare Breakdown

Airfare:	233.49U\$	VISA Last Four Digits 8742
U.S. Transportation Tax:	17.51	
U.S. Flight Segment Tax:	8.4	
September 11th Security Fee:	5.6	
U.S. Passenger Facility Charge:	9	
Per Person Total:	274.00U\$	
 eTicket Total:	 548.00U\$	

The airfare you paid on this itinerary totals: 466.98 USD

The taxes, fees, and surcharges paid total: 81.02 USD

Fare Rules: Additional charges may apply for changes in addition to any fare rules listed.

NONREF/NOCHGS/NOCBBG/NOASR

Baggage allowance and charges for this itinerary.

Baggage fees are per traveler

Origin and destination for checked baggage	1 st bag	2 nd bag	Maximum weight and dimensions per piece of baggage		
			Max wt / dim per piece		
7/12/2019 Los Angeles, CA (LAX) to Birmingham, AL (BHM)	30.00 USD	40.00 USD	50.0lbs (23.0kg) - 62.0in (157.0cm)		

Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, the traveler's frequent flyer status and the itinerary selected. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program
- Once travel has started, accruals will no longer display. You can view your MileagePlus account for posted accrual
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown
- PQD are a Premier status requirement for members in the U.S. only.
- Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.



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Woodland Hills, CA

Samantha Lasarow <s.lasarow@ecrchs.net>

Fwd: Your Flight Receipt - SAMANTHA LASAROW 18JUL19

Ian McFarlin <ian.mcfarlin@gmail.com>
To: Samantha Lasarow <s.lasarow@ecrchs.net>

Sat, Jun 22, 2019 at 7:01 PM

----- Forwarded message -----

From: **Delta Air Lines** <DeltaAirLines@e.delta.com>
Date: Tue, Jun 11, 2019 at 7:14 PM
Subject: Your Flight Receipt - SAMANTHA LASAROW 18JUL19
To: <ianmcfarlin@gmail.com>

Flight BHM → LAX
(\$339)
Page 1 of 4



Hello, SAMANTHA

Your Trip Confirmation #: **JOQSMI**

[MANAGE MY TRIP >](#)

You're all set. If you need to adjust your itinerary, you can make standard changes to your flight on delta.com including time, date and destination. Explore all of your options [here](#).

MAKE THE MOST OF YOUR UPCOMING TRIP:

JOIN SKYMILES® – start earning miles that never expire and can take you to more than 1,000 destinations. In addition, receive important information about your trip whenever you fly. [Join today for free >>](#)

DOWNLOAD THE FLY DELTA APP – rbook a flight, upgrade or change your seats, speed through security, receive flight status notifications, track your bags and more. [Download now >>](#)

Thu, 18JUL

DEPART

ARRIVE

DELTA 1230
Main Cabin (K)

BIRMINGHAM, AL
6:09pm

ATLANTA
8:24pm

DELTA 1128
Main Cabin (K)

ATLANTA
9:15pm

LOS ANGELES, CA
10:58pm

TSA REMINDER – ARRIVE EARLY

Many airports are experiencing a high volume of travelers this summer. Please plan to arrive at the airport at least two hours prior to your departure when traveling domestically (within the U.S) and at least three hours prior to your departure when traveling internationally. We also encourage passengers to check in online at delta.com or via the Fly Delta app to help avoid delays.

TSA REMINDER – ARRIVE EARLY

TSA checkpoints at Hartsfield-Jackson Atlanta International Airport (ATL) are expected to have longer wait times this summer, particularly during morning hours. We strongly encourage you to arrive at least two hours prior to departure when traveling domestically (within the U.S) and at least three hours prior to departure when traveling internationally. We also encourage passengers to check in online at delta.com or via the Fly Delta app to help avoid delays.

NEW BRANDED BOARDING ORDER

Effective January 23, 2019, boarding order will be based on the branded fare you purchased in an effort to bring consistency and clarity to the gate and boarding experience. Please note your branded fare group before boarding. SkyMiles® Medallion® Members and eligible Credit Card Members will continue to receive priority boarding. Learn more [here](#).

RESTRICTED HAZARDOUS ITEMS

To ensure the safety of our customers and employees, **Delta will no longer accept smart bags starting January 15, 2018. Smart bags with non-removable lithium-ion batteries** will not be permitted as carry-on or checked baggage on any Delta mainline or Delta Connection flight. For more information, please visit our [News Hub](#).

Hoverboards or any lithium battery powered self-balancing personal transportation devices are also not permitted as both carry-on and checked baggage.

Spare batteries for other devices, fuel cells, and e-cigarettes are permitted in carry-on baggage only. If your carry-on bag contains these items and is gate checked, they must be removed and carried in the cabin. Further information and specific guidelines regarding restricted items can be found [here](#).

Passenger Info

NAME	FLIGHT	SEAT
SAMANTHA LASAROW	DELTA 1230	20A
	DELTA 1128	34A

Visit delta.com or use the [Fly Delta app](#) to view, select or change your seat.

If you purchased a Delta Comfort+™ seat or a Trip Extra, please visit [My Trips](#) to access a receipt of your purchase.

Flight Receipt

Ticket #: 0062375827453

Place of Issue: Delta.com

Ticket Issue Date: 11JUN19

Ticket Expiration Date: 11JUN20

METHOD OF PAYMENT

VI*****8742 **\$339.00 USD**

Air Transportation Charges

Base Fare **\$293.95 USD**

Taxes, Fees and Charges

United States - September 11th Security Fee(Passenger Civil Aviation Security Service \$5.60 USD Fee) (AY)

United States - Transportation Tax (US) **\$22.05 USD**

United States - Passenger Facility Charge (XF) **\$9.00 USD**

United States - Flight Segment Tax (ZP) **\$8.40 USD**

CHARGES

TICKET AMOUNT \$339.00 USD

NONREF/PENALTY APPLIES

This ticket is non-refundable unless the original ticket was issued at a fully refundable fare. Some fares may not allow changes. If allowed, any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply.

Fare Details: BHM DL X/ATL DL LAX293.95KAUNA0MQ USD293.95END ZP ATLBHM XF ATL4.5BHM4.5

Checked Bag Allowance

The fees below are based on your original ticket purchase. **If you qualify for free or discounted checked baggage**, this will be taken into account when you check in.

Thu 18 Jul 2019 DELTA: BHM ▶ ATL

CARRY ON	FIRST	SECOND
FREE	\$30^{USD}	\$40^{USD}

Thu 18 Jul 2019 DELTA: ATL ▶ LAX

CARRY ON

FIRST

SECOND

INCLUDED

INCLUDED

INCLUDED

Visit delta.com for details on [baggage embargos](#) that may apply to your itinerary.

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous materials aboard aircraft in your luggage or on your person. A violation can result in civil penalties. Examples include: Paints, aerosols, lighter fluid, fireworks, torch lighters, tear gases and compressed gas cartridges.

There are special exceptions for small quantities (up to 70 ounces total). For further information visit delta.com [Restricted Items](#) Section.

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We have partnered with The Nature Conservancy to allow you to offset your carbon emissions from this trip. Go to delta.com/sustainability to calculate your CO2 emissions and learn more about offsetting.

Terms & Conditions

This ticket is non-refundable unless the original ticket was issued at a fully refundable fare. Some fares may not allow changes. If allowed, any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply.

†All SkyMiles® program rules apply. To review the rules, see Membership Guide & Program Rules. Taxes and fees for Award Travel are the responsibility of the passenger and must be paid at the time the ticket is booked. Award Travel seats are limited and may not be available on all flights or in all markets. Offers void where prohibited by law. Other restrictions may apply.

Checked Bag Allowance

*On Delta operated flights, you may carry on one bag and a small personal item at no charge.

Delta One™/First/Business Class weight allowance reverts to 50 lbs for all checked bags beyond regular free allowance.

At the time of check in with Delta, SkyMiles Medallion members, SkyTeam Elite & Elite Plus and active US Military