EL CAMINO REAL CHARTER HIGH SCHOOL
Conference Request Form

Conference Request Information

Your Name: Ian McFarlin

Department: English

Conference Name: AP- Summer Institute – University of Alabama

Conference Date(s): July 15-19, 2019

Conference Location: Tuscaloosa, Alabama

Brief Description of Conference: This conference is a comprehensive review of the A.P. Language course including the updated curriculum. This course includes strategies focused on technology and culturally relevant lessons.

What is the purpose of your attendance at the conference?
The College Board has changed the A.P. test, so I needed to be updated on these changes.

What is the benefit to the school? (i.e. What school or departmental goals does this address?)
See above Questions. But also this conference allowed Sam Lasarow and I to work together to develop her lessons and improve mine.

What follow up activities will occur? (e.g. Present information to your department, Create a new curricular activity) This conference has allowed me to update and create new lessons. Sam Lasarow and I continue to plan together and the things I learned at the conference will influence my teaching moving forward.

Anticipated Costs:

Number of Substitute Days Requested	0
Conference Registration Fee	$ 650
Lodging	$ 731.60 (4 nights @ $150.00)
Parking	$ 0
Meals	$ 53.65
~~Mileage~~ Flights	$ 673.00
Other	$

- Please attach any relevant documentation to assist with initial approval (e.g. maps, conference flyers).
- Per fiscal policy, hotels should be under $200 per night.
- Meal and Incidental Expense rates are based off of U.S. General Services Administration (GSA) rates (www.gsa.gov).
- Single-day conferences and multi-day conferences not requiring lodging need an assistant principal's approval.
- Overnight conferences require an assistant principal's approval and the Executive Director's approval.
- Out of state travel requires Board approval.

Ian McFarlin — 8-26-19
Employee Signature — *Date*

* Conference fee approval only

Approvals

Dominik B. Clark — 8/26/19
Department Administrator Signature — *Date*

APPROVE CONFERENCE FEE ONLY — 8/27/19
Executive Director Signature — *Date*

Board Signature — *Date*

Cart (0)

Hello, Ian McFarlin Logout

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Order History

Order ID: 1103334
Order Date: 05/16/19
Status: Registrant enrolled
Course: Advanced Placement Institute
Dates: 07/15/19 - 07/18/19
Fee: $650.00

Order ID: 1103335
Order Date: 05/16/19
Status: Registrant's attendance verified
Course: Advanced Placement Institute
Dates: 07/15/19 - 07/18/19
Fee: $0.00

Continue Shopping

The University of Alabama AP Summer Institute

AP English Language & Composition (Experienced Teachers)

Monday, July 15 – Thursday, July 18, 2019

Welcome! We are pleased that you have selected The University of Alabama for your Advanced Placement training. We look forward to a successful week of workshops as you prepare for teaching the AP curriculum. Listed below is information about the schedule and other points of interest.

DAILY SCHEDULE

8:00 am – 12:00 pm	Morning session
12:00 pm – 12:30 pm	Lunch *(provided; times may shift slightly)*
1:00 pm – 4:30 pm	Afternoon session

APSI LOCATION

Bryant Conference Center (240 Paul W. Bryant Drive, Tuscaloosa, AL 34587)
Wilson Room (upstairs)

PLEASE BRING YOUR LAPTOP

Please bring a laptop to work on during the workshop. If you do not have one, please respond to the email and let us know so we can have one available.

PARKING

Please see the attached parking permit and pay close attention to the BCC parking zones. You MUST have this in your dashboard to park on campus. For those staying at Hotel Capstone, the BCC is conveniently located adjacent to the hotel and you can walk over.

MEALS

A light breakfast (apples/bananas/granola bars) and hot lunch will be provided each day.

Continuing Education Certificates and STI-PD

Participants in the AP Institutes will receive 3 Continuing Education Units (CEUs) for attendance. Certificates of attendance will be distributed on Thursday at the conclusion of the Institute. Also, for Alabama Public School teachers, we are happy to announce that you can now log-in your hours of attendance with STI-PD, the state-mandated tool for managing and tracking your professional development.

The PD Title Number for your training is **UATAP19.**
Please register on STI-PD (https://pdweb.alsde.edu/pdweb). The STI-PD session will be closed 15 days after the final meeting date. If you do not register by that particular date you will not be able to register and you will not receive credit for attendance. You must register in order to receive professional development credit.

If you have any questions or need assistance at any time during the workshop, please contact Mandy Guin at (205) 348-6222 or mguin@ccs.ua.edu.

Dana C. Jackson, Office Assistant
Bama Bed & Breakfast
46 Sherwood Drive
Tuscaloosa, AL 35401
Office: 205.750.0990
Bookings: 205.750.0990
www.BamaBedandBreakfast.com

RESERVATION INFORMATION (#54266) - IAN MCFARLIN

Ian McFarlin
5440 Valley Circle Blvd
Woodland Hills, California 91367
s.lasarow@ecrchs.net

8184427579
Estimated Arrival - 4:00 PM

1860's Tusk Suite	**$600.00**
Sun, Jul 14, 2019 — 1 Adults — $150.00	
Mon, Jul 15, 2019 — 1 Adults — $150.00	
Tue, Jul 16, 2019 — 1 Adults — $150.00	
Wed, Jul 17, 2019 — 1 Adults — $150.00	
➡ **Depart: Thu, Jul 18, 2019**	
Tusk Suite: Cleaning Fee	**$20.00**
Mon, Jul 15, 2019 — $20.00 x 1 = $20.00	
Sub Total:	**$620.00**
Tax Total:	**$111.60**
Total:	**$731.60**

PAYMENTS / DEPOSITS

6/26/2019 VISA ...2747 Samantha W Lasarow	$50.00
7/8/2019 VISA ...2747 Samantha W Lasarow	$681.60
Paid:	**$731.60**
Due:	**$0.00**

Your signature, or electronic signature, is your agreement to abide by these rules for Bama Bed & Breakfast.

** If you are bringing a pet to stay in our one pet-friendly room, a $25 per pet, per stay fee will be added onto your reservation.**

1. **Check-in time** is between 4pm - 6PM CST (Early or later arrivals are allowed, but must be pre-arranged in advance), and **Check-out time** is by 11am CST.

OPERATED BY

HMS HOST

JIM N NICK'S
BIRMINGHAM AIRPORT

398396 Torrance

939/3

489
JUL18'19 5:42PM

DINE IN

1 SAND PULLED PORK	11.50
BUN OLD FASH	
MAC THE CHS	
SUBTOTAL	11.50
TAX	1.15
AMOUNT DUE	$12.65

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM
TO SHARE YOUR EXPERIENCE.

STOREID: BHMJNN01

1650 Jack Warner Pkwy
Tuscaloosa, AL 35401
(205) 632-3801

1047 DANIEL M

Tbl PAT8/2 Chk 5560 Gst 1
Jul16'19 06:30PM

Dine In

1 Shrimp/Grits	18.00
3 St Artois	15.00
Subtotal	33.00
Tax	2.97
07:33PM Total	35.97

Happy Hour
Tues-Thurs 430 PM-6 PM
Open for LUNCH!
Tuesday-Sunday @ 11!
WWW.RiverTuscaloosa.com

Half Shell
oyster house

****
Half Shell Oyster House - Tuscaloosa Order 6400
2325 University Blvd
Tuscaloosa AL 35401
Tel.

07/15/19 7:19 PM
Table 61:2 Cust 1
Waiter 680 LAUREN O.
****

~~3 12 Blue Moon~~	~~13.50~~
1 Bourbon Maple Salmon	23.00

Taxable:	36.50
Sub-total:	36.50
Taxes:	3.18

Total Due: 39.68

15.0%	5.48	$45.16
18.0%	6.57	$46.25
20.0%	7.30	$46.98

Gmail

Ian McFarlin <ian.mcfarlin@gmail.com>

eTicket Itinerary and Receipt for Confirmation JSXWK2

2 messages

United Airlines, Inc. <unitedairlines@united.com> Tue, Jun 11, 2019 at 7:03 PM
To: IANMCFARLIN@gmail.com

Receipt for confirmation number JSXWK2

UNITED | A STAR ALLIANCE MEMBER

United logo link to home page

Issue Date: June 12, 2019

Confirmation: JSXWK2

Check-In >

TRAVELER INFORMATION

Traveler	eTicket Number	Frequent FlyerNumber	Seats
MCFARLIN/IAN	0162457752390		---/---
LASAROW/SAMATHA	0162457752391		---/---

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Fri, 12JUL19	UA2361	N	LOS ANGELES, CA (LAX) **10:15 AM**	HOUSTON, TX (IAH -BUSH INTL) **3:39 PM**	A-320	Purchase
Fri, 12JUL19	UA6235	N	HOUSTON, TX (IAH -BUSH INTL) **4:25 PM**	BIRMINGHAM, AL (BHM) **6:17 PM**	ERJ 175	Purchase

Flight operated by MESA AIRLINES doing business as UNITED EXPRESS.

FARE INFORMATION

Fare Breakdown

Airfare:	233.49US
U.S. Transportation Tax:	17.51
U.S. Flight Segment Tax:	8.4
September 11th Security Fee:	5.6
U.S. Passenger Facility Charge:	9
Per Person Total:	274.00US

Form of Payment:
VISA
Last Four Digits 8742

+ 30.00 bag fee

(see next page)

eTicket Total: 548.00US

The airfare you paid on this itinerary totals: 466.98 USD

The taxes, fees, and surcharges paid total: 81.02 USD

Fare Rules: Additional charges may apply for changes in addition to any fare rules listed.

NONREF/NOCHGS/NOCBBG/NOASR

Baggage allowance and charges for this itinerary.

Baggage fees are per traveler

Origin and destination for checked baggage	1st bag	2nd bag	Maximum weight and dimensions per piece of baggage Max wt / dim per piece
7/12/2019 Los Angeles, CA (LAX) to Birmingham, AL (BHM)	30.00 USD	40.00 USD	50.0lbs (23.0kg) - 62.0in (157.0cm)

Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, the traveler's frequent flyer status and the itinerary selected. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program
- Once travel has started, accruals will no longer display. You can view your MileagePlus account for posted accrual
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown
- PQD are a Premier status requirement for members in the U.S. only.
- Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

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eTicket Reminders

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 30 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.

Gmail

Ian McFarlin <ian.mcfarlin@gmail.com>

Your Flight Receipt - IAN MCFARLIN 18JUL19

1 message

Delta Air Lines <DeltaAirLines@e.delta.com> Tue, Jun 11, 2019 at 7:14 PM
Reply-To: Delta Air Lines <support-b5mpetxbfpayqkauzqx8kqr4vgbepu@e.delta.com>
To: ianmcfarlin@gmail.com

DELTA

Hello, IAN

Your Trip Confirmation #: JOQSMI

MANAGE MY TRIP >

You're all set. If you need to adjust your itinerary, you can make standard changes to your flight on delta.com including time, date and destination. Explore all of your options here.

MAKE THE MOST OF YOUR UPCOMING TRIP:

JOIN SKYMILES® – start earning miles that never expire and can take you to more than 1,000 destinations. In addition, receive important information about your trip whenever you fly. Join today for free >>

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Download now >>

Thu, 18JUL	**DEPART**	**ARRIVE**
DELTA 1230 Main Cabin (K)	BIRMINGHAM, AL 6:09pm	ATLANTA 8:24pm
DELTA 1128 Main Cabin (K)	ATLANTA 9:15pm	LOS ANGELES, CA 10:58pm

TSA REMINDER – ARRIVE EARLY

Many airports are experiencing a high volume of travelers this summer. Please plan to arrive at the airport at least two hours prior to your departure when traveling domestically (within the U.S) and at least three hours prior to your departure when traveling internationally. We also encourage passengers to check in online at delta.com or via the Fly Delta app to help avoid delays.

TSA REMINDER – ARRIVE EARLY

TSA checkpoints at Hartsfield-Jackson Atlanta International Airport (ATL) are expected to have longer wait times this summer, particularly during morning hours. We strongly encourage you to arrive at least two hours prior to departure when traveling domestically (within the U.S) and at least three hours prior to departure when traveling internationally. We also encourage passengers to check in online at delta.com or via the Fly Delta app to help avoid delays.

NEW BRANDED BOARDING ORDER

Effective January 23, 2019, boarding order will be based on the branded fare you purchased in an effort to bring consistency and clarity to the gate and boarding experience. Please note your branded fare group before boarding. SkyMiles® Medallion® Members and eligible Credit Card Members will continue to receive priority boarding. Learn more here.

RESTRICTED HAZARDOUS ITEMS

To ensure the safety of our customers and employees, **Delta will no longer accept smart bags starting January 15, 2018. Smart bags with non-removable lithium-ion batteries** will not be permitted as carry-on or checked baggage on any Delta mainline or Delta Connection flight. For more information, please visit our News Hub.

Hoverboards or any lithium battery powered self-balancing personal transportation devices are also not permitted as both carry-on and checked baggage.

Spare batteries for other devices, fuel cells, and e-cigarettes are permitted in carry-on baggage only. If your carry-on bag contains these items and is gate checked, they must be removed and carried in the cabin. Further information and specific guidelines regarding restricted items can be found here.

Passenger Info

NAME	FLIGHT	SEAT
IAN MCFARLIN	DELTA 1230	20C
	DELTA 1128	34C

Visit delta.com or use the Fly Delta app to view, select or change your seat.
If you purchased a Delta Comfort+™ seat or a Trip Extra, please visit My Trips to access a receipt of your purchase.

Flight Receipt

Ticket #: 0062375827452

Place of Issue: Delta.com

Ticket Issue Date: 11JUN19

Ticket Expiration Date: 11JUN20

METHOD OF PAYMENT

VI**********8742 **$339.00 USD**

Air Transportation Charges

Base Fare	$293.95 USD
Taxes, Fees and Charges	
United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)	$5.60 USD
United States - Transportation Tax (US)	$22.05 USD
United States - Passenger Facility Charge (XF)	$9.00 USD
United States - Flight Segment Tax (ZP)	$8.40 USD
CHARGES	
TICKET AMOUNT	**$339.00 USD**

NONREF/PENALTY APPLIES

This ticket is non-refundable unless the original ticket was issued at a fully refundable fare. Some fares may not allow changes. If allowed, any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply.

Fare Details: BHM DL X/ATL DL LAX293.95KAUNA0MQ USD293.95END ZP ATLBHM XF ATL4.5BHM4.5

Checked Bag Allowance

The fees below are based on your original ticket purchase. **If you qualify for free or discounted checked baggage,** this will be taken into account when you check in.

Thu 18 Jul 2019	DELTA: BHM ▸ ATL	
CARRY ON	FIRST	SECOND
FREE	$30USD	$40USD

Thu 18 Jul 2019	DELTA: ATL ▸ LAX	
CARRY ON	FIRST	SECOND
INCLUDED	INCLUDED	INCLUDED

Visit delta.com for details on baggage embargos that may apply to your itinerary.

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous materials aboard aircraft in your luggage or on your person. A violation can result in civil penalties. Examples include: Paints, aerosols, lighter fluid, fireworks, torch lighters, tear gases and