

EL CAMINO REAL CHARTER HIGH SCHOOL

REQUEST FOR APPROVAL OF SCHOOL TRIPS FOR STUDENTS

Destination <u>Las Vegas Academy of Performing Arts</u>		Address of Destination <u>315 S. 7th St. Las Vegas, NV</u>	
Date(s) of Trip <u>4/26 - 4/28</u>		Number of Students <u>20</u>	
Overnight Trip: <u>YES</u> NO			
Certificated Employee Supervising Trip <u>LINDA ROBBINS</u>		Cell Phone # <u>(423) 692-8456</u>	
Department/Group <u>ALT - EP</u>			
Substitute Required? <u>YES</u> NO		How Many Substitutes? <u>1</u>	
How Many Days? <u>1</u>		Source of Funds:	
Requested Schedule	Leave School <u>9 AM</u> PM	Arrive at Destination AM <u>4 PM</u>	Leave Destination AM <u>4 PM</u>
Return to School AM <u>10 PM</u>			
Method of Transportation <u>Bus</u>	School Bus/How Many?	Walking	Automobile
Total Number of Adults (Including Volunteer Chaperones) <u>4</u>		Supervision Ratio (minimum: 20:1)	
Name of Additional Employees Attending Trip			
Name <u>Jamal West</u>	Cell # <u>818-668-4331</u>	Name <u>Gail Nettels</u>	Cell #
Name <u>Evan Coleman</u>	Cell # <u>818-274-2080</u>	Name <u>Linda Robbins</u>	Cell #
Name of Additional Chaperones Attending Trip			
Name	Cell #	Name	Cell #
Name	Cell #	Name	Cell #
Source of Funds for Trip (Note: It is illegal to charge students or parents for participation in any activity for which ADA will be taken)			
BRIEF DESCRIPTION OF EDUCATIONAL BENEFIT TO BE DERIVED FROM THIS ACTIVITY. <u>Stepping competitively on a national level requires team and individual focus, training and awareness. All these skills are transferable to school and homework.</u> <u>Working on a team improves a child's teamwork capabilities, focus, understanding and their ability to follow directions. These things come in handy in the classroom.</u>			
APPROVALS			
(Single-day trips require two (4) signatures and overnight trips require three (5 or 6) signatures)			
Administrator	YES	NO	Signature <u>[Signature]</u>
Teacher's Department Administrator	YES	NO	Signature <u>[Signature]</u>
Date & location Assistant Principal (Dean Bennett)	YES	NO	Signature <u>[Signature]</u>
Funding Executive Director (David Hussey)	YES	NO	Signature <u>[Signature]</u>
Paperwork Assistant Principal (Dean Bennett)	YES	NO	Signature <u>[Signature]</u>
Overnight Executive Director (David Hussey)	YES	NO	Signature <u>[Signature]</u>
Out of State/Country Trips Board of Directors	YES	NO	Signature
Date	Date		

3/20/19 Charter bus ordered. Itinerary email to Richard @ Brooks transportation

Step Team Competition in Las Vegas
April 26-April 28, 2019

Expenses for El Camino

- 4 hotel rooms (2 female chaperones, 2 male coaches) for 2 nights
 - $\$125.28 \text{ per room} \times 4 \text{ rooms} \times 2 \text{ nights} = \1002.24
- Meals for chaperones and coaches
 - $\$61 \text{ per day per person maximum} \times 4 \text{ people} \times 3 \text{ days} = \732
- Charter Bus
 - For transportation to and from Las Vegas and within Las Vegas
 - \$3800

Total cost to school = \$5534.24

West Coast National Step Competition Itinerary

@ Las Vegas Academy of the Performing Arts
Saturday, April 27, 2019

Hotel: *Hampton Inn Tropicana*
4975 Dean Martin Dr.
Las Vegas, Nevada 89118

Competition: *Las Vegas Academy of the Performing Arts*
315 S. 7th St.
Las Vegas, NV 89101

Chaperones: *Jamal West, Evan Coleman, Linda Robbins & Barbra Standoff*

Friday (April 26th)

- (9:00am) Begin to board the bus after 1st Period.
- (9:30am) Leave El Camino Real Charter High School.
- (12:45pm) Lunch/Rest Stop/Stretch.
- (3:00pm) Arrive at Hotel.
- (3:05pm) Check into hotel.
- (3:30pm-5:00pm) Attend BBQ & Pizza Social.
- (5:30pm-9:00pm) Free Time/Dinner.
- (9:30pm-11:30pm) Relax at hotel.
- (11:30pm) Everyone should be in their rooms.
- (11:30pm) Room Check. (Students must stay in room)

Saturday (April 27th)

- (6:00am-9:00am) Breakfast.
- (10:00am) Leave hotel for Las Vegas Academy of Performing Arts.
- (10:20am) Arrive @ LVA or Performing Arts.
- (1:00pm) Step Competition Begins.
- (5:30pm) Step Competition Ends.
- (5:45pm-5:50pm) Board bus & leave LVA or Performing Arts back to hotel.
- (6:10pm-7:20pm) Refresh back at hotel.
- (8:00pm-10:30pm) Attend Step Show After-Party @ Crystal Palace Skating (4680 Boulder Hwy, Las Vegas, NV 89121)
- (11:00pm) Arrive back at the hotel.
- (12:30am) Room Check! (Students must stay in room)

Sunday (April 28th)

- (6:00am-9:00am) Breakfast.
- (11:00am) Check out of hotel.
- (11:20am) Arrive @ Fashion Show Mall (3200 Las Vegas Blvd, Las Vegas, NV 89109)
- (3:00pm) Leave Fashion Show Mall for El Camino Real Charter HS.
- (9:30pm) Arrive back at El Camino Real Charter HS.



JAMAL WEST,
see you on Apr-26-2019

Your Upcoming Stay

Hampton Inn Tropicana
4975 S. Dean Martin Dr.
Las Vegas NV 89118-1656, US
T: +1 7029488100

Confirmation #87007246

Fri		Sun
26	2 nights	28
April		April
Check In: 3:00PM		Check Out: 12:00PM



Your Room Information

2 QUEEN BEDS NONSMOKING

Rooms: 10



Brooks Transportation, Inc.

P.O. Box 2111

Winnetka, CA 91396

Phone # 818-610-3092

brookstransportation09@hotmail.com

Invoice

Date	Invoice #
3/21/2019	13765

Bill To
El Camino High School 5440 Valley Circle Blvd. Woodland Hills, Ca. 91367 Phone: (818) 595-7508 Attn: Dean Bennett

P.O. No.

Trip Date	Buses	Description	Amount
4/26/19-4/28/19	1	Round trip from El Camino High School to Las Vegas, NV. Charter Bus.	3,800.00
PLEASE MARK YOUR CHECK WITH THE INVOICE NUMBER			

PAYMENT MUST BE GIVEN TO DRIVER ON DAY BUS IS PROVIDED, OR
A 20% FEE WILL BE CHARGED

Total \$3,800.00