El Camino Real Charter High School

Special Board Meeting

10-16-2026 Special Board Meeting

Date and Time

Friday October 16, 2026 at 5:30 PM PDT

Location

El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

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5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person. There is no obligation on the part of the school to have a school official read public comments during in person Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

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Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Mariellen Webster	1 m
B.	Record Attendance and Guests		Ryan Guinto	1 m
C.	Pledge of Allegiance to the United States of America (USA)		Ryan Guinto	1 m
D.	Public Comments		Public	24 m

NOTE: “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.
These presentations are limited to ***three (3) minutes*** and total time allotted to non-agenda items will not exceed twenty four (24) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item

II.	**Closed Session**			**5:57 PM**
A.	Conference with Legal Counsel - Anticipated Litigation	Discuss	Legal Counsel	30 m

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (4) Four Cases

		Purpose	Presenter	Time
B.	Conference with Labor Negotiators Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6. Agency designation: Board Chair Unrepresented employee: Acting Interim Executive Director	Discuss	Legal Counsel	30 m
C.	PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE	Discuss	Legal Counsel	30 m
III.	**Reconvene to Open Session**			**7:27 PM**
A.	Report on Actions Taken in Closed Session, If Any	Discuss	Mariellen Webster	1 m
IV.	**Consent**			**7:28 PM**
A.	Approve Minutes of August 27, 2026 Regular Board Meeting	Approve Minutes	Mariellen Webster	1 m
B.	Approve Minutes of September 10, 2026 Special Board Meeting	Approve Minutes	Beth Corbett	1 m
C.	Approve Minutes of September 14, 2026 Special Board Meeting	Approve Minutes	Mariellen Webster	1 m
D.	Approve Minutes of September 24, 2026 Special Board Meeting	Approve Minutes	Mariellen Webster	1 m
E.	Approve Minutes of September 30, 2026 Special Board Meeting	Approve Minutes	Mariellen Webster	1 m

		Purpose	Presenter	Time
V.	**Governance**			**7:33 PM**
A.	Discuss and Vote to Certify Acting Interim Executive Director	Vote	Mariellen Webster	15 m
	Prior to the Vote, Interim Board Chair, Mariellen Webster, will present to certify acting Interim Executive Director and answer any questions.			
B.	Discuss and Vote for Final Certification of Parent Representative	Vote	Mariellen Webster	15 m
	Prior to the vote, Interim Board Chair, Mariellen Webster, will present the final certification of Parent Representative, Mandy Rogers, and answer any questions.			
C.	Discuss and Vote to Announce Two (2) Community Representative Board Positions	Vote	Mariellen Webster	15 m
	Prior to the vote, Interim Board Chair, Mariellen Webster, will present to to announce two (2) Community Representative Board Positions and answer any questions.			
D.	Discuss and vote for the Classified Board Representative	Vote	Mariellen Webster	15 m
	Prior to the vote, Interim Board Chair, Mariellen Webster, will present the Classified Board Representative and answer any questions.			
E.	Discussion and Vote on adding an in-person training component for new Board members	Vote	Beth Corbett	15 m
	Prior to the vote, Board member, Ms. Corbett, will present information on the need for additional training and answer any questions.			
VI.	**School Business**			**8:48 PM**
A.	Discuss and Vote the Whistleblower Policy Portal	Vote	Mandy Rogers	15 m
	Prior to the vote, Board Member, Ms. Rogers, will present the Whistleblower Policy Portal and answer any questions.			
B.	Discussion to provide updates from the Technology Committee Meeting	Discuss	Ryan Guinto / Megan Rayzor	15 m

		Purpose	Presenter	Time
	Director of Technology, Mr. Guinto, and Technology Committee Chair, Megan Rayzor, will be present the summary of the 10/15 School Technology Committee Meeting and answer any questions.			
VII.	**Closing Items**			**9:18 PM**
A.	Adjourn Meeting	Vote	Mariellen Webster	1 m

Coversheet

Approve Minutes of August 27, 2026 Regular Board Meeting

Section:	IV. Consent
Item:	A. Approve Minutes of August 27, 2026 Regular Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on August 27, 2026

DRAFT

El Camino Real Charter High School

Minutes

Regular Board Meeting

08-27-2026 Regular Board Meeting

Date and Time
Thursday August 27, 2026 at 5:30 PM

Location
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5440 Valley Circle Woodland Hills CA 91367

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NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

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Directors Present
Alexandra Ramirez, Brad Wright, Joe Kolkowitz, Mandy Rogers, Mariellen Webster, Steven Kofahl

Directors Absent
Beth Corbett

Directors who left before the meeting adjourned
Joe Kolkowitz

Guests Present
Vania Rodriguez

I. Opening Items

A. Call the Meeting to Order

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Aug 27, 2026 at 5:37 PM.

B.

Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Mr. Marvin Jones led Board member and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

1. Justin Adams

Background

IT Supervisor for the past 8 years.

El Camino alumnus, Class of 2006.

Has strong personal and professional ties to the school community.

Concern About School Culture

Believes the campus is at its lowest point.

Staff are afraid to speak up due to fear of retaliation or losing their jobs.

Employees do not feel comfortable approaching HR with concerns.

Morale, passion, and the sense of community have declined.

Concerns About School Conditions

Describes the campus as poorly maintained.

Believes the school's dysfunction needs immediate attention.

Closure of the Director of Technology Position

Former Director of Technology Ryan Guinto's position was closed six months ago.

Justin believes the closure was unnecessary.

Questions whether the decision was truly due to budget cuts.

Points out that the school later created other positions and entered into a new security contract.

Concerns About Leadership and Governance

Questions whether the Board considered Ryan Guinto's qualifications and contributions.

Believes Ryan upheld the school's values and worked to maintain a high-performing team.

Raises concerns that reporting ethical breaches may have contributed to the closure of Ryan's position.

Identifies current acting Board members Brad Wright, Alexander Ramirez, Joe Kolkowitz, and Stephen Kofahl as responsible for the decision.

Call for Change

Believes Ryan's leadership and expertise are needed to help restore the campus.

Calls for new leadership to address the school's problems.

Emphasizes that El Camino's legacy belongs to its teachers, counselors, technology staff, custodians, and students.

Urges immediate action to protect the school's future.

2. Hailey Fiber

Introduction

Junior at El Camino.
Recently appointed captain of the girls' varsity soccer team.
Speaking on behalf of the girls' soccer program and all ECR student-athletes.

Support for Coach Choi

Coach Choi has been an important mentor to Hailey and her teammates.
He supports them as athletes, students, and individuals.
His absence has left the team feeling lost.

Coach Choi's Contributions

Helped develop multiple Division 1 college commits.
Coached teams that reached the Open Division playoffs.
Created opportunities for players throughout the program.
Encouraged athletes to become better players and people.

Impact on Hailey

Relies on Coach Choi for personal and academic support.
Needs his guidance during her junior year of soccer.
Considers junior year especially important for competitive soccer players.

Impact on the Team

The team is struggling without his presence and leadership.
Players feel they need his guidance to have a successful season.

Call to Action

Requests that Coach Choi be reinstated.
Emphasizes that the team needs its coaches back to succeed.

3. Pooja Savla

Introduction

Science teacher at El Camino.
Addressing Agenda Item 5, Governance Item C: Board Chair.

Request for a New Board Chair

Asks the Board to approve a chair who prioritizes the school's best interests.
Wants a chair who promotes balance and equity for all stakeholders.

Stakeholders to Consider

Students.
Parents.
Teachers.
Staff.

Expectations for the Board Chair

Act in the school's best interests.
Avoid actions or decisions that benefit themselves personally.
Ensure fairness and equity across the school community.

Concerns About Current Board Engagement

Some Board members may be struggling to respond to emails and stakeholder concerns.
Questions whether their current availability allows them to effectively fulfill their responsibilities.

Call for Commitment and Communication

Emphasizes that Board service requires meaningful commitment.
Asks Board members to communicate with the school community.
Requests that the Board prioritize responsiveness and engagement.

4. Scarlett Harris

Introduction

Senior at El Camino Real.
Four-year member of the girls' soccer team.
Three-time captain of the varsity girls' soccer team.

Coach Choi's Impact

Helped Scarlett achieve her goal of committing to a Division 1 college with a significant scholarship.
Supported her personal growth and development as a soccer player.
Helped her with academic challenges in the classroom.

Impact on the Team

The team misses Coach Choi and feels his absence.
Practices have become more difficult without his leadership.
His absence has significantly affected how the program operates.

Call to Action

Believes Coach Choi needs to return for the team to have a successful season.
Emphasizes that the team needs his guidance to compete and win.

5. Jesus Contreras

Introduction

Counselor at El Camino Real.
Entering his sixth year at the school.

Concern About Counseling Leadership

Raises concerns about the absence of Mr. Juan Alba, the administrator overseeing the Counseling Department.
The Counseling Department has been without its administrator for over five weeks.
His absence comes during one of the busiest and most demanding times of the school year.

Impact on the Counseling Department

Creates additional stress and challenges for the counseling team.
Counselors have been asked to take on responsibilities outside their scope of practice.
Staff are working to maintain essential student services despite the leadership gap.

Lack of Communication

The department has received no updates beyond the initial July 27 announcement.
Staff were only told that Mr. Alba would be absent that week.

Impact on School Operations

Mr. Alba plays a critical role in overseeing the master schedule.
His expertise helps identify and resolve scheduling conflicts before they affect students and staff.
His absence has created challenges beyond the Counseling Department.

Request to the Board

Asks for an update on Mr. Alba's return.
Requests a clear plan for adequate leadership and support for the Counseling Department.

Importance of Mr. Alba's Role

His leadership and experience are valuable to the entire ECR community.
His proactive approach helps support students, staff, and families.
Believes losing him in this role would significantly impact the school's success.

6. Albert Vazquez

Introduction

Co-Department Chair of the History Department.
Intervention Coordinator and teacher with 20 years of experience.

Fear of Retaliation

Hesitated to speak because his wife was concerned about possible retaliation.
Believes fear has become part of the culture at El Camino.
Says many colleagues have concerns but are afraid to speak up.

Call for Accountability and Transparency

Requests accountability and transparency from school leadership.
Believes staff should feel safe expressing concerns.

Concerns About Staffing and Leadership

Counselors and the remaining administrators are overwhelmed.
Questions why an effective administrator is on paid administrative leave.
Expresses positive experiences working with Ms. Larew.

Executive Director Position

Believes the school needs a transparent process to fill the Executive Director position.
Sees this as an important step toward healing the school community.

Concerns About Leadership Accountability

Teaches students about accountability as an AP Government teacher.
Finds it difficult to teach accountability when school leaders appear to be held to different standards.
Believes repeated administrative leaves and negative morale reflect a lack of accountability at the top.

8. Sue Schuster

Introduction

In her 23rd year at El Camino.
Currently serves as Dean of Student Discipline.
Previously worked in the Math Department.

Objection to Closed Session

Formally objects to proceeding with Agenda Items 2A–C in closed session.
Believes the newly elected Board members should be seated first.

Concerns About Board Terms

Points out that the new Board members' terms began August 27, 2026.
Believes the outgoing Board should not conduct closed-door business while excluding the newly elected members.

Transparency and Accountability
Emphasizes that voters elected the new Board members to represent them.
Teachers and parents deserve to have their elected representatives present during school-related discussions.
Questions why the newly elected members are being excluded.
Believes the exclusion undermines public confidence in the Board.
Request to the Board
Asks the Board to immediately seat and swear in the newly elected members.
Requests that this happen before entering closed session.

9. Lisa Huffakaer
Introduction
El Camino alumna, Class of 1989.
27th year working at the school as a Special Education teacher.
Speaking on behalf of the school community.
Concerns About the School's Decline
Says El Camino was once a highly respected and desirable school for academics and athletics.
Believes the school has deteriorated under past and current leadership.
Notes that enrollment has declined from more than 3,500 students, with a former waitlist of over 1,000.
Concerns About Leadership
Says staff and the community do not understand the Board's agenda or long-term direction.
Calls for the Board to stop repeating past mistakes.
Raises concerns about previous leadership transitions and the lack of transparency surrounding them.
Executive Director Position
Calls for an outside candidate with significant leadership experience.
Supports conducting a nationwide search.
Wants someone who is not deeply connected to existing internal conflicts and history.
Says the next leader should rebuild trust and transparency.
Concerns About Workplace Culture
Describes a loss of school spirit and staff morale.
Says coaching staff have left or walked out.
Says strong teachers are leaving for other schools.
Raises concerns about employees allegedly being disciplined or terminated after speaking up or participating in a strike.
Concerns About Transparency
Raises questions about several personnel matters and investigations.
Questions the status of employees who may be on leave or under investigation and whether they continue to receive pay.
Questions the roles and whereabouts of two UADs.
Calls for greater transparency regarding these matters.

Concerns About Security
Criticizes the new third-party security company.
Describes alleged incidents involving security personnel being intoxicated, asleep, or using phones while on campus.
Questions whether the current security arrangement provides a safe environment.
Concerns About Former Technology Director
States that Ryan Guinto was terminated without cause, according to her account.
Claims his termination was connected to bringing attention to alleged ethical breaches involving Board members.
These are presented as allegations rather than established findings.
Broader Concerns
Raises allegations involving misconduct, nepotism, conflicts, and other serious workplace issues.
Says the accumulation of these issues has damaged trust and school spirit.
Characterizes the overall situation as a result of poor leadership, secrecy, and lack of direction.
Call for New Leadership
Calls for new leadership in both the Executive Director and Board President positions.
Advocates for a nationwide search for qualified candidates.
Wants leadership that can:
Restore trust and transparency.
Provide clear direction.
Support teachers.
Support psychologists and nurses.
Rebuild the broader school community.

10. Naomi McCoy
Background
Former ECR instructor.
Worked on the school's charter committee.
Collaborated with teachers, including several who later retired, on the charter proposal.
Concerns About Current Situation
Says the community did not expect the current level of turmoil at ECR.
Believed the transition after retirements would proceed smoothly.
Concerns About Teacher Representative Voting
Sent letters on August 25 regarding inconsistencies she observed in the voting process.
Wants to confirm that Mrs. Rodriguez and Mrs. Larew have received and reviewed her letters.
Hopes to receive a response.
Request for Voting Transparency
Was not selected as one of the charter teacher representatives.
Requests the final ballot count from the teacher representative selection.
Specifically wants:
Total number of votes cast by certificated teachers.

Exact number of votes she personally received.
Says the information would help her understand the outcome of the election.

Questions About Board Eligibility

Raises concerns about Board members who have children currently enrolled at ECR.
Says her understanding of the application process was that parents of currently enrolled students were prohibited from serving on the Charter Board.
Requests clarification regarding recent Board appointments and whether they followed the stated eligibility requirements.

11. Sukhbir Dhillon

Background

Longtime member of the El Camino community.
Has served as:
Administrator.
Leader of the Dean's Office.
Head of campus security and safety.

Concerns About Leadership Decisions

Says he does not understand several recent Board decisions.
Believes some decisions lack reasonable judgment.
Expresses concern that certain decisions could jeopardize campus safety.
Says these decisions are negatively affecting people's lives.

Concern About Mr. Jones

Believes Mr. Jones should be returned to his previous position.
Questions why the position was filled without interviewing Mr. Jones, despite his application.
Calls for Mr. Jones to be brought back.

Request Regarding Closed Sessions

Calls on the Board to table all closed-session agenda items.
Believes these discussions should not proceed before the newly elected Board representatives are installed.

Call for a More Transparent Process

Wants the new Board representatives seated first.
Believes they should have time to review and understand the new information.
Supports making decisions afterward through a more informed and transparent process.

12. Angel Lerma

Background

Has been at El Camino for 32 years.
Attended the school himself.
Describes himself as deeply invested in the ECR community.
Has more than 20 years of experience as a student dean.

Main Concern: School Safety

Expresses strong disappointment about the current state of campus safety.

Believes the current security company does not have sufficient experience working with students.

Concerns About Current Security Guards

Says the guards are nice and well-intentioned young people.

Claims they were placed into their roles without adequate training.

Questions whether the guards were properly vetted.

Contrasts them with previous security companies, which he says had experienced, trained, and supervised personnel.

Concerns About the Board's Decision

Believes replacing the previous security company has jeopardized student and staff safety.

Strongly criticizes the Board's decision regarding campus security.

Says the Board should be held responsible for the potential consequences of inadequate security.

Emergency Preparedness

Raises concern about the school's readiness for a serious emergency, including an active-shooter situation.

References recent school safety incidents reported in the news as a reminder that such events can happen unexpectedly.

13. Stephanie Franklin

Background

Teacher for 33 years.

Has worked at El Camino for 20 years.

Issue 1: Interim Director

Supports providing the Interim Director with a new contract and appropriate compensation.

Believes the Interim Director should have the authority needed to make decisions effectively.

Questions the need for a formal evaluation process for an interim position.

Urges the Board to open a search for a permanent Executive Director.

Believes the Interim Director should be allowed to apply and be selected if she is the strongest candidate.

Says the current situation leaves the school without stable leadership.

Issue 2: Campus Security

Raises concerns about the process used to select the current security company.

Says the selection criteria were changed multiple times before the company was chosen.

Wants careful consideration of the company that will replace the current security provider.

Specifically objects to considering International Services, saying it had previously been excluded during the vetting process.

Emphasizes that school safety should not be treated as a gamble.

Personal Experience With Campus Emergencies

Says she has experienced two serious campus incidents.

Recalls a lockdown involving an active-shooter situation and another incident involving a police officer who shot himself.
Says staff and students were confined for approximately six hours during one lockdown.
Does not want students, staff, or her own children to feel afraid at school.

Concerns About School Culture

Says she is hearing fear within the school community.
Believes the current environment is different from the school community she has worked to build.
Thanks others who have spoken publicly about their concerns.

14. Steven Roe

Background

Has worked at ECR for 13 years, primarily in the Dean's Office.
Says he understands what a safe campus should look like.

Main Concern: Campus Security

Says the current security plan is failing.
Believes removing security oversight from the Dean's Office and placing it under the Plant Manager was a serious mistake.
Says that when Mr. Camp and Mr. Jones oversaw security:
Student safety was the highest priority.
Student suspensions were remarkably low.

Concerns About the Security Proposal

Says a June scoring report presented by the Plant Manager was flawed.
Claims the report totaled 110%, which he says was unexplained.
Questions a reported increase in security guard rates from $25/hour in the fall to $34.50/hour in the spring, saying no explanation was provided.
Says the Board failed to properly vet the information.

Concerns About New Security Guards

Says guards were introduced to teachers during staff development while wearing:
Tactical vests.
Handcuffs.
At least one visible weapon.
Says the rollout of the new security team was poorly managed.

Problems During the First Week

Claims some guards were sent home for improper behavior.
Raises concerns about what he describes as questionable moral behavior.
Says some guards left early without replacements.
Claims several guards were younger than the promised minimum age of 25.

Student Safety Incident

Says inadequate training contributed to a non-student entering campus and assaulting/injuring a student on the first day of school.
Says security posts were left completely unattended.

Current Gate Security

Says an untrained custodian is currently opening the Burbank gate every morning.

Claims IDs are not being checked at the gate.

15. Student Speaker

Frustration with School Leadership

Says they are tired of pretending the school is being run acceptably.

Accuses the Board of making decisions behind closed doors.

Says students are given incomplete or vague explanations and expected to remain quiet.

Questions About Transparency

Raises concerns involving:

Mr. Alba.

A marketing employee.

The firing of coaches.

CPR certification.

Alleged financial misconduct involving others.

Questions why people asking for answers are being treated as the problem.

Directly asks leadership, “What are you hiding?”

Says that if decisions and investigations are legitimate, the school should explain what it can.

Concerns About Accountability

Says people are being “thrown under the bus” while students deal with the consequences.

Questions how leadership decides who is held accountable and who is protected.

Specifically challenges Brad about decisions involving people he reportedly still considers friends.

Student Frustration

Rejects requests for students to simply:

Be patient.

Trust the process.

Stop questioning decisions.

Says students have already been patient and have watched the process unfold.

Argues that leadership created the problems and should take responsibility for resolving them.

Campus Safety

Says students are afraid for their lives when they come to school.

Calls for proper security measures to protect students, teachers, and employees.

Says there have been repeated safety incidents and believes the response has been inadequate.

Emphasizes that no one should be afraid to come onto campus.

Message to Leadership

Stop hiding behind vague statements.

Stop asking students to remain silent.

Provide answers and greater transparency.

Put concrete safety measures in place.

Take responsibility for decisions affecting the school community.

Overall Message

The speaker expresses intense anger and distrust toward school leadership, focusing on transparency, accountability, treatment of employees, and student safety.

Brad Wright made a motion to Go to recess.

Joe Kolkowitz seconded the motion.

The board **VOTED** to approve the motion.

Joe Kolkowitz made a motion to Go back to the meeting and not have a recess.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

E. Executive Director Update

Presenter: Emilie Larew

Start of School Year

Staff and faculty were recognized for working together during an unusually challenging summer.

School year got off to a successful start despite the difficulties.

7 students graduated during a summer graduation ceremony at Shu.

Welcome Week & Student Laptops

The usual Royal Welcome program was not available.

Many ninth graders had not yet received laptops.

615 laptops were distributed on July 29–30.

An additional 57 laptops were distributed before school started.

219 more laptops were distributed after August 10.

702 laptops went to brand-new ninth graders.

The Tech Department and other staff were thanked for managing the large-scale distribution.

Parent Communication

School is increasing communication with parents, particularly through text messages.

Parents indicated that they are more likely to see texts than emails.

The school has received positive feedback about text communication for:

Welcome Week.

Back-to-School Night.

Other school information and announcements.

Recent & Upcoming Events

Back-to-School Night was held August 20.

Senior parent meeting was held to discuss upcoming senior activities.

Senior Sunrise was held recently.

Varsity football team had an opportunity to play an interway game in Hawaii.

Fall MAP testing took place over the previous two weeks.

Spirit Week was held.

A blood drive was conducted.

Students will have an opportunity to take the PSAT.

Heatwave Precautions

School implemented precautions because of the ongoing heatwave.

Portable AC units are being distributed to hot classrooms.

Some classes have been moved to cooler locations.

Additional classroom adjustments are being made as needed.

Some athletic practices and games have been:

Canceled.

Rescheduled.

Moved to alternate locations.

HVAC & Campus Projects

A multi-year, $12 million HVAC project funded by LAUSD is ongoing.

Thermostat replacement is also underway to improve classroom temperature management.

The front marquee remains under construction.

Construction experienced delays.

New expected completion is by the end of September.

Community Concerns & Ongoing Review

A community update was sent to the ECR community on August 17 following information and rumors that had caused concerns.

The administration said it has read and acknowledged the community's feedback and concerns.

Student safety remains the stated top priority.

The administration said it is committed to a full and fair review.

Once the review is completed, an update will be provided to the extent permitted by law.

Personnel information is confidential and cannot be publicly disclosed.

The administration emphasized:

Compliance with relevant laws.

Protecting students.

Addressing concerns appropriately.

Avoiding assumptions while the review is ongoing.

Community members were encouraged to remain patient and not make assumptions.

Joe Kolkowitz made a motion to to move closed session until after the new board members are installed and the board chair, vice chair, and secretary have been selected.

Alexandra Ramirez seconded the motion.

The board **VOTED** to approve the motion.

F. Board Chair Update

Mr. Wright made a motion to move close session until after the new Board Members are installed and the board chair, the board vice chair and the secretary have been selected.

Joe Kolkowitz made a motion to move close session until after the new Board Members are installed and the board chair, the board vice chair and the secretary have been selected.

Alexandra Ramirez seconded the motion.

The board **VOTED** to approve the motion.
Move into closed session at 6:37 pm

II. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

Reconvene to open session 8:08 pm

The board reconvene to open session at 8:08 PM on the 27th of August, 2026.

The board returned to open session following the closed session.

The board reported that it had agreed to a settlement with Employee A5143.

No other actions or matters from the closed session were reported.

III. Consent

A. Approve Regular Board Meeting Minutes from 2/26/26

The minutes of February 26, 2026 Regular Board Meeting are not yet finalized. Therefore, this item will be tabled and brought back for approval at an upcoming Board meeting.

IV. Governance

A. Discuss and Vote to install the one (1) Parent Representative Board Position.

Discuss and Vote to Install the One (1) Parent Representative Board Position
Term: August 27, 2026 through June 30, 2029
Board Discussion — Election Complaint & Certification
Complaint Received
The school received a complaint alleging irregularities in the Parent Representative election.
The school is required to investigate the complaint.
An independent outside review is currently underway.
Scope of the Review
The complaint and review concern only the Parent Representative election.
The two Certificated Representative positions are not involved in the complaint.
Those two positions will be certified through the ordinary certification process.
Parent Election — Provisional Certification
The Board will consider provisional certification of the Parent Representative election results.
The provisional certification means the election count remains subject to the independent review.

Final certification will return to the Board after the review is completed.

Board's Reserved Authority

Depending on the investigation's findings, the Board may:

Amend the provisional certification and certify a different result; or

Direct that a new election be held for the Parent Representative seat.

Any Parent Representative seated that night serves subject to these reservations.

Closed Session / Confidential Matters

The review involves personnel and legal matters.

The Board will therefore not discuss the substance of the review in open session.

Directors and members of the public were asked not to discuss those matters publicly either.

Protection Against Retaliation

The school prohibits retaliation against anyone who reports a concern in good faith or cooperates with the review.

The Board stated that it expects this policy to be followed.

Joe Kolkowitz made a motion to provisionally certify the results of the parent representative election.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call	
Brad Wright	Aye
Joe Kolkowitz	Aye
Mandy Rogers	Abstain
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Mariellen Webster	Abstain
Beth Corbett	Absent

B. Discuss and Vote to install the two (2) Certificated Representative Board Position.

Certificated Representative Board Positions

6 candidates ran for 2 available seats.

The proposed action was to seat the two candidates receiving the most votes:

Beth Corbett.

Mariellen Webster.

Brad Wright welcomed Meredith Webster.

Beth Corbett was not present at the meeting.

Brad Wright asked the Board to certify Beth Corbett despite her absence.

He stated that Corbett should be informed about Board matters, except for matters discussed in closed session.

The Board was reminded that matters discussed in closed session cannot be shared with individuals who were not present.

Brad Wright stated that Beth Corbett had been certified to serve on the Board.

Joe Kolkowitz made a motion to install the two (2) Certificated Representative Board Position.
Mandy Rogers seconded the motion.
The board **VOTED** to approve the motion.

C. Elect 2026-2027 Board Chair

Nominees
Mariellen Webster.
Brad Wright.

Remote Participation Concern
Mandy Rogers raised a concern about a new Board member who was out of state.
She said the Board member had been told she could not access the meeting remotely.
Mrs. Rogers stated that the Board member should be able to participate in the Chair vote.

Brad Wright's Response
Wright explained that the Board member was not listed on the agenda.
He also stated that the Board did not know she was out of state.
Because of those circumstances, Wright said nothing could be done for her to participate in the vote.
This item has been tabled until an upcoming board meeting where Beth Corbett will be present to vote.

D. Elect 2026-2027 Board Vice-Chair

This item has been tabled until an upcoming board meeting where Beth Corbett will be present to vote.

E. Elect 2026-2027 Secretary

This item has been tabled until an upcoming board meeting where Beth Corbett will be present to vote.

F. Vote to Reaffirm that Executive Director is the 2026-2027 President

Brad Wright made a motion to Reaffirm that Executive Director is the 2026-2027 President.
Joe Kolkowitz seconded the motion.
The board **VOTED** to approve the motion.

G. Vote to Reaffirm that CBO is the 2026-2027 Chief Financial Officer

Brad Wright made a motion to Reaffirm that CBO is the 2026-2027 Chief Financial Officer.
Joe Kolkowitz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Brad Wright	Aye
Mariellen Webster	Abstain
Mandy Rogers	Abstain
Alexandra Ramirez	Aye
Steven Kofahl	Aye
Joe Kolkowitz	Aye
Beth Corbett	Absent

H. Discussion and Vote on Establishment of Board Committees

Board Committees

Executive Director Evaluation Committee
The first committee discussed was the Executive Director Evaluation Committee.
Brad Wright proposed that Beth Corbett serve on the committee.
Corbett was not present at the meeting.
Mr. Wright stated that he had spoken with Corbett and that she agreed to serve.

The committee requires 3 members.
Committee members:
Mandy Rogers – Chair.
Beth Corbett.
Steven Kofahl.

Finance & Investment Committee
Mandy Rogers – Chair.
Beth Corbett.
Mariellen Webster.

Capitalization Projects Committee
Brad Wright – Chair.
Alexandra Ramirez.
Joe Kolkowitz.

Safety Committee
Steven Kofahl – Chair.
Brad Wright.
Joe Kolkowitz.

Technology Committee
Mandy Rogers – Chair.
Brad Wright.
Mariellen Webster.

Travel Committee
Brad Wright – Chair.
Steven Kofahl.
Joe Kolkowitz.
Brad Wright made a motion to approve the Establishment of Board Committees.
Mandy Rogers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Steven Kofahl	Aye
Joe Kolkowitz	Aye
Mariellen Webster	Aye
Brad Wright	Aye
Alexandra Ramirez	Aye
Mandy Rogers	Aye
Beth Corbett	Absent

I. Discussion and Vote on Board Committees' General Membership and Chairpersons

Brad Wright made a motion to approve the Board Committees' General Membership and Chairpersons.
Steven Kofahl seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Brad Wright	Aye
Mandy Rogers	Aye
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Joe Kolkowitz	Aye
Beth Corbett	Absent
Mariellen Webster	Aye

J. Discussion and Vote to Respond to Notice of Concern from LAUSD with Written Action Plan

Discussion and Vote to Respond to Notice of Concern from LAUSD with Written Action Plan

Discussion Topic
The Board discussed how to respond to a Notice of Concern from the Los Angeles Unified School District (LAUSD).
Presenter: Janelle Ruley.

Level of LAUSD Action

LAUSD's Charter Schools Division issued a Notice of Concern to El Camino.
The attorney explained that this is the lowest level of progressive discipline used by the District.
It was described as the starting level in the District's progressive discipline process.

Issues Identified by LAUSD
A significant portion of the notice explains the District's interpretation of applicable laws and policies.
The District raised concerns regarding contracts entered into with relatives of staff members, including relatives of high-level staff.
The District questioned whether those contracts were consistent with El Camino's policies.

Requested Response from El Camino
LAUSD specified what it wanted El Camino to address in its response.
The District requested a Written Action Plan.
El Camino worked with staff to prepare a draft response and action plan.

Contents of the Proposed Action Plan
The response begins by acknowledging receipt of the Notice of Concern.
Most of the response addresses the individual corrective-action items that the Board was scheduled to discuss and vote on.
The Written Action Plan consolidates those actions and provides explanations for each.
Brad Wright made a motion to approve to respond to Notice of Concern from LAUSD with Written Action Plan.
Joe Kolkowitz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Beth Corbett	Absent
Joe Kolkowitz	Aye
Brad Wright	Aye
Mariellen Webster	Aye
Steven Kofahl	Aye
Mandy Rogers	Aye
Alexandra Ramirez	Aye

K. Discuss progress on securing a third-party fiscal and management assistance organization to perform a review of ECRA's internal controls, Vote to approve contract with Fiscal Crisis and Management Assistance Team

Third-Party Review of Internal Controls
Purpose
The Board discussed securing a third-party organization to review ECRA's internal controls.

This review is part of the school's response to the LAUSD Notice of Concern.
Items K through R were identified as actions connected to the school's response to LAUSD.

FICMAT

LAUSD requested that the charter school contract with the Fiscal Crisis and Management Assistance Team (FICMAT).
FICMAT is a statewide entity that provides fiscal and management guidance to:
School districts.
County offices of education.
Charter schools.
The presenter described FICMAT as a highly regarded organization for reviewing and advising on school finance and fiscal matters.

Contract Progress

Because ECRA received additional time to respond to LAUSD, staff were able to begin working directly with FICMAT.
Staff have developed a proposed contract with FICMAT.
The contract has not yet been signed.
The proposed scope includes most of the specific items LAUSD requested FICMAT to address.
The proposed contract cost is not to exceed $38,000.

Board Question

A Board member asked whether FICMAT is the only organization that can assist charter schools with these requirements.

Response

FICMAT is not the only available organization.
It was described as one of the most frequently used organizations for this type of work.
One advantage is that FICMAT primarily works with school districts and county offices of education, which are familiar with and trust its work.
School Services of California was also contacted because it provides similar services.
School Services of California did not have availability in the near future to provide the requested assistance.
Joe Kolkowitz made a motion to approve contract with Fiscal Crisis and Management Assistance Team.
Steven Kofahl seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Aye
Mandy Rogers	Aye
Alexandra Ramirez	Aye
Joe Kolkowitz	Aye
Mariellen Webster	Aye
Beth Corbett	Absent
Brad Wright	Aye

L.

Discussion and Vote to approve contract with California IT in Education to review technology operations

California IT in Education (CITE) Contract

Purpose

The Board discussed a proposed contract with California IT in Education (CITE) to review the school's technology operations.

Janelle Ruley presented the proposed contract and was available to answer questions.

Why CITE Was Selected

This is the second of two contracts being considered as part of the school's response to LAUSD.

Some of the technology-related items requested by LAUSD were outside FICMAT's area of expertise.

FICMAT recommended California IT in Education (CITE) to handle those technology-related components.

Proposed Contract

A draft contract with CITE was presented to the Board.

The estimated cost is approximately $15,000.

CITE was flexible during contract negotiations.

The agreement incorporates the specific wording and requirements requested by LAUSD into the scope of work.

Mariellen Webster made a motion to approve contract with California IT in Education to review technology operations.

Brad Wright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beth Corbett	Absent
Mariellen Webster	Aye
Mandy Rogers	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Joe Kolkowitz	Aye

M. Discussion and Vote to Adopt New Cybersecurity Policy

Cybersecurity Policy

Purpose of the Policy

The Board discussed adopting a new Cybersecurity Policy for El Camino.

The school did not appear to have a specific, standalone cybersecurity policy already in place.

The policy is intended to protect confidential student and personnel information from:

Unauthorized access.

Unauthorized disclosure.

Misuse.

Vendor & Third-Party Requirements

The policy also establishes cybersecurity requirements for vendors and third-party service providers that may have access to confidential information.

The school has other technology-related policies, but this would be a specific cybersecurity policy.

Review by CITE

The school asked California IT in Education (CITE) to review the proposed policy as part of its technology review.

The policy is considered an initial step.

CITE may later recommend revisions or additional changes.

Cost

There is no additional cost to adopt the policy itself.

The policy can be reviewed by other organizations as needed.

Cybersecurity Training

The policy includes a requirement for mandatory cybersecurity training.

Training must be completed by August 6, 2027.

The intent is to have staff trained before the start of the 2027–2028 school year.

The timeline allows the school to establish the appropriate training process and schedule.

Brad Wright made a motion to approve to to Adopt New Cybersecurity Policy.

Joe Kolkowitz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Alexandra Ramirez	Aye
Mariellen Webster	Aye
Beth Corbett	Absent
Joe Kolkowitz	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Mandy Rogers	Aye

N. Discussion and Vote to Adopt Amendments to the Board's Fiscal Policies and Procedures Handbook

Fiscal Policies and Procedures Handbook Amendments

Presenter: Janelle Ruley

The Board discussed and considered amendments to its Fiscal Policies and Procedures Handbook.

The handbook has been in place for many years and was most recently revised in June 2026.

The proposed revisions were developed in response to the LAUSD Notice of Concern.

Approximately 4 pages of new material were added.

Key Changes

Procurement & Contract Bidding

Added clearer requirements for procurement and contract bidding thresholds.

Established steps for the procurement process, including:
Public solicitation.
Evaluation of vendor proposals.
Use of established evaluation criteria.
Maintaining proposal scores and evaluation records.
Documenting reasons for vendor selection.
Competitive bidding requirements.
Procurement procedures for goods and services.
Vendor selection criteria.
Segregation of duties to reduce concentration of procurement responsibilities among one or two individuals.
Required retention of procurement records.

Independent Oversight

Added measures requiring independent reviewers to conduct in-depth analysis and justification of certain transactions.
Intended to provide additional checks and oversight within the system.

Centralized Vendor Records

Vendor-related records will be maintained in a single cloud-based location.
This will allow staff to quickly determine whether the school has previously worked with a particular vendor or contractor.
The goal is to avoid records being scattered across multiple locations.

Sole Proprietors & Partnerships

Added specific requirements for contracts involving service providers organized as:
Sole proprietors.
Partnerships.

Overall Purpose

The amendments are intended to strengthen procurement controls, documentation, oversight, transparency, and recordkeeping.
The changes were presented as part of the school's response to concerns identified by LAUSD.
Mariellen Webster made a motion to approve to Adopt Amendments to the Board's Fiscal Policies and Procedures Handbook.
Steven Kofahl seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Alexandra Ramirez	Aye
Mariellen Webster	Aye
Steven Kofahl	Aye
Brad Wright	Aye
Beth Corbett	Absent
Mandy Rogers	Aye
Joe Kolkowitz	Aye

O.

Discussion and Vote to Adopt Resolution Regarding Related-Party Vendors

Resolution Addressing Related-Party Vendors

Presenter: Janelle Ruley

The Board discussed and considered a resolution addressing related-party vendors.

The proposed resolution acknowledges concerns raised by LAUSD regarding related-party vendors identified in the Notice of Concern.

Key Points in the Resolution

External Investigation

ECRA acknowledges LAUSD's concerns regarding the identified related-party vendors.

The Board had launched an external investigation into those vendors.

The investigation had already been completed.

Updated Fiscal Policies

The Board acknowledged the updated Fiscal Policies and Procedures Handbook approved earlier in the meeting.

Updates include requirements related to:

Vendor solicitation.

Vendor proposals and bids.

Evaluation criteria.

Recordkeeping.

Procurement oversight.

Vendor purchases.

Open-Ended Contracts

Updated policies address open-ended hourly contracts.

Additional review is triggered when such contracts reach $50,000, particularly when they approach or exceed approval thresholds below the Board level.

Enhanced Oversight

The updated policies include additional oversight measures.

These include requirements related to Form 700 (Statement of Economic Interests).

The discussion clarified that Form 700 requirements referenced immediate family members.

Enforcement

The fiscal policies now include guidance for establishing and implementing enforcement policies.

Software / Financial Benefit

The resolution states that ECRA does not receive direct or indirect financial, operational, intellectual property, or other benefits from software developed by another entity for exclusive use at the school.

The external investigation determined that this arrangement had not continued.

Steven Kofahl made a motion to approve to Adopt Resolution Regarding Related-Party Vendors.

Joe Kolkowitz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call	
Steven Kofahl	Aye
Joe Kolkowitz	Aye
Mariellen Webster	Aye
Mandy Rogers	Aye
Brad Wright	Aye
Alexandra Ramirez	Aye
Beth Corbett	Absent

P. Discussion and Vote to Adopt Ethics Training Frequency Schedule and Timeline for Completion

Training Frequency Schedule and Completion Timeline

Purpose

The Board discussed adopting a training frequency schedule and completion timeline requested by LAUSD.

The primary training discussed was ethics training.

Ethics Training Requirement

The requirement applies to charter schools and school districts.

The original deadline for the first required training was December 31, 2025.

The required training covers:

Brown Act / Open Meeting Law.

Public Records Act.

Conflicts of interest.

Bribery and gifts.

Proper use of public funds.

Required Frequency

The legal requirement is 2 hours of ethics training every 2 years for each individual Board member.

It is an individual requirement, rather than 2 hours for the Board as a group.

Proposed Schedule

The proposal is for Board members to complete the training every year instead of every two years.

The same annual schedule would apply to designated senior-level employees.

Who Is Covered

The proposed requirement would apply to:

Board members.

Designated senior-level employees.

It would not apply to teachers.

Board Discussion

A Board member expressed support for the more frequent training, noting that circumstances and community needs can change.

The Board indicated that additional training could be beneficial for safety and ongoing awareness.

A question was raised about whether teachers would also be required to complete the training; it was clarified that they would not.
Mariellen Webster made a motion to approve to Adopt Ethics Training Frequency Schedule and Timeline for Completion.
Mandy Rogers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Steven Kofahl	Aye
Brad Wright	Aye
Mariellen Webster	Aye
Alexandra Ramirez	Aye
Mandy Rogers	Aye
Beth Corbett	Absent
Joe Kolkowitz	Aye

Q. Discussion and Vote to Adopt New Formal Complaint Governance Framework

Complaint Governance Framework
Purpose
LAUSD asked El Camino to develop a formal complaint governance framework.
The framework is intended to provide a centralized procedure for receiving, classifying, routing, investigating, and resolving complaints.
The framework consolidates processes that are already required by law, policy, or existing agreements.
Four Types of Complaints
General Complaints
Complaints that do not fall into another specific category.
Generally routed through the Executive Director.
Represented Employee Grievances
Handled according to the applicable collective bargaining agreement.
Follow the procedures established under that agreement.
Uniform Complaints
Handled under the Uniform Complaint Procedure (UCP).
Includes allegations involving:
Discrimination based on protected classes.
Certain state-funded or state-administered programs.
Title IX Complaints
Covers allegations involving sex discrimination or sexual harassment.
Handled through the school's Title IX compliance process.
Complaint Process
Step 1 — Receive & Classify
Determine what type of complaint has been received.
Route it to the appropriate process and responsible person.
Step 2 — Route Within 3 School Days

Complaints should be appropriately routed within three school days of receipt.

Step 3 — Review & Investigation

The designated compliance officer reviews and investigates the complaint promptly.

Investigations must follow applicable legal and procedural deadlines.

Step 4 — Communication

The appropriate compliance officer communicates with the complainant throughout the process as required.

Step 5 — Resolution & Follow-Up

After resolution, recurring complaints may trigger:

Root-cause analysis.

Systemic corrective action.

Repeated complaints may indicate an underlying systemic issue that needs to be addressed.

Training Requirements

Annual training would be provided for responsible personnel covering:

General complaints.

Represented employee grievances.

Uniform complaints.

Title IX complaints.

Training responsibilities would apply to the Executive Director, designated personnel, and relevant compliance officers.

Existing Policies & Procedures

The framework does not appear to create entirely new complaint requirements.

Existing processes already include:

General complaint procedures.

Title IX complaint procedures.

Uniform Complaint Procedure.

Collective bargaining grievance procedures.

The framework brings these existing processes together into one centralized governance structure.

Additional Format

A flowchart was also developed to visually show how complaints should be classified and routed.

The presenter noted that the flowchart was difficult to simplify because of the number of requirements.

Overall Goal

Create a single, clear framework so that when a complaint is received:

It is properly classified.

It reaches the correct person.

Applicable deadlines are followed.

The complaint is documented and tracked.

Recurring issues can be identified and addressed.

Brad Wright made a motion to to approve to Adopt New Formal Complaint Governance Framework.

Steven Kofahl seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Brad Wright	Aye
Mariellen Webster	Aye
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Mandy Rogers	Aye
Joe Kolkowitz	Aye
Beth Corbett	Absent

R. Discuss and Vote on the Submission of all Board meeting agendas and minutes to the District regarding June 2026 Notice of Concern

Submission of Board Meeting Agendas and Minutes to LAUSD
Presenter: Janelle Ruley
The Board discussed providing LAUSD with copies of all relevant Board meeting agendas and minutes.
The submission is part of the response to the June 2026 Notice of Concern.
The notice was addressed to the Board, so the response is being submitted on behalf of the Board.
LAUSD requested copies of agendas and minutes where the issues identified in the notice had been discussed by the Board.
School staff gathered the requested agendas and meeting minutes.
The Board was asked to give approval/authorization for the documents to be submitted to LAUSD.
Purpose
Provide LAUSD with the requested Board records as part of the school's formal response.
Mariellen Webster made a motion to approve the Submission of all Board meeting agendas and minutes to the District regarding June 2026 Notice of Concern.
Brad Wright seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Alexandra Ramirez	Aye
Joe Kolkowitz	Aye
Mariellen Webster	Aye
Brad Wright	Aye
Mandy Rogers	Aye
Steven Kofahl	Aye
Beth Corbett	Absent

S. Annual Performance-based Charter School Division Oversight Visit Report for 2025-2026

Annual Performance-Based Charter School Division Oversight Visit Report for 2025–2026

Presenter: Emilie Larew, Interim Executive Director

The annual Charter School Division (CSD) oversight report is 56 pages.

The report was connected to the Notice of Concern discussed during the meeting.

Overall Ratings

The CSD report uses a 1–4 rating scale:

4 = Accomplished.

3 = Proficient.

2 = Developing.

1 = Lower performance level.

A rating of 2 or 1 in any category limits the Governance rating to no higher than 3.

1. Governance — Rating: 3 (Proficient)

Areas reviewed included:

Governance structure.

Compliance monitoring.

Educational program oversight.

Staffing and evaluations.

Fiscal condition and management.

Accountability.

The rating was affected by:

The active Notice of Concern.

Concerns regarding fiscal oversight.

Existing unresolved concerns.

The separate fiscal rating of 2.

2. Student Achievement & Educational Performance — Rating: 3 (Proficient)

Areas reviewed included:

English Language Arts (ELA).

Math.

English learners.

Student subgroup performance.

Assessments and MAP scores.

College and career indicators.

Chronic absenteeism.

Graduation rates.

Suspension rates.

Science information.

Science data was informational and not scored for this report.

Areas identified for improvement included:

MAP scores.

Progress toward benchmarks for students with disabilities.

Students With Disabilities

Benchmarks included ELA and math progress.

The first benchmark was met, with an increase in performance.
The second benchmark was partially met:
Performance was maintained.
The expected increase was not achieved.
The school identified this as an area requiring continued work.

3. Organizational Management, Programs & Operations — Rating: 4 (Accomplished)

This was the highest rating received.
Areas reviewed included:
Educational program implementation.
Meeting the needs of all students.
Student group data analysis.
Special education.
School climate.
Student discipline.
Stakeholder engagement.
Employee clearances and credentialing.
Mandated training compliance.
Health and safety compliance.
Transparency and stakeholder information.
Local Control and Accountability Plan (LCAP) information.

4. Fiscal — Rating: 2 (Developing)

Areas reviewed included:
Fiscal operations.
School performance and financial highlights.
Financial ratio analysis.
Enrollment and enrollment-related financial information.
Fiscal documentation.
Fiscal preparation procedures.
The rating of 2 was attributed to unresolved concerns regarding fiscal operations.
Areas of concern included:
Potential conflicts of interest.
Procedures involving related-party vendors.
Contract approval procedures.
Transparency.
Frequency and number of stakeholder complaints received by CSD.

Required Corrective Action

The school is required to provide a formal response from the governing Board to the Notice of Concern.
The Board’s actions during this meeting—including updated fiscal policies,

V. Investment

A.

Investment Update August 2026

Investment Update – August 2026

Financial Advisor: Bill Thompson of Beacon Pointe

Update covered Q2 2026 performance for two investment pools:
OPEB Account.
GA Account.

OPEB Account

Balance: ~$37.5 million.
Investment mix:
60% global equities.
40% fixed income.
Performance:
Q2 2026: +9.3%.
Past 12 months: +14.5%.
Past 3 years: ~13% per year.
Portfolio is diversified across:
U.S. equities.
International equities.
Bonds.
Alternatives.
Current allocation is within the investment policy's approved ranges.
Current positioning:
~2% overweight U.S. equities.
~1% overweight international equities.
~3.4% underweight fixed income.
Some cash was raised to meet monthly spending needs.

GA Account

Balance: ~$8 million.
More conservative investment mix:
70% fixed income.
30% global equities.
Performance:
Q2 2026: +5.6%.
Year-to-date: ~+4.4%.
Past 12 months: +10%.
Past 3 years: +9.2% per year.
Allocation also remains within approved investment ranges.

Investment Changes

Two active U.S. equity managers were fully liquidated:
FMI.
Vertus.
Funds were reinvested into similar investment strategies.

The changes were part of normal portfolio management.

Beacon Pointe's Market Outlook

Long-term challenges identified as the "3 Ds":

Debt — high government debt.

Demographics — aging population and fewer workers supporting entitlement programs.

Deglobalization — movement away from globalization.

Artificial intelligence (AI) is viewed as a potential source of productivity gains that could offset some of these challenges.

Near-term outlook described as "late-cycle resilience."

Advisor said:

U.S. economy remains relatively strong.

U.S. consumers generally have healthy balance sheets.

Government spending and AI investment are supporting economic activity.

Current strategy is slightly overweight global equities and slightly underweight fixed income.

Portfolio Performance & Diversification

U.S. equity investments are largely:

Passive.

Low-cost index funds.

Diversified across large- and mid-cap companies.

International investments are more actively managed.

Emerging-market investment returned ~46% over the past 12 months.

Both portfolios have benefited from broad diversification.

Market Risks

The first quarter was difficult amid geopolitical concerns, including the Iran war.

The second quarter experienced a strong market rebound.

Advisor noted that markets may eventually experience:

A pause.

Increased volatility.

Portfolios are designed to remain diversified and positioned to manage market fluctuations.

Overall Message

Both investment pools have produced strong recent returns.

Both remain within their approved investment allocation ranges.

The long-term goal is to:

Grow the assets.

Avoid taking unnecessary risk.

Maintain sufficient cash flow for the organization's needs.

Advisor emphasized continuing to focus on the long-term objectives of the portfolios.

B. Discuss and Vote to Approve the 2026-2027 OPEB Actuary Report

OPEB Actuarial Valuation Report

Presenter: Mr. Brett Schwab, OPEB Actuary

Report covers the June 30, 2026 fiscal year-end valuation of retiree healthcare benefits.

OPEB = Other Post-Employment Benefits, primarily retiree healthcare.

The annual valuation determines:

The plan's funded status.

Accounting information needed for the school's financial statements.

Future funding projections.

Actuary Background

Mr. Schwab has:

30 years of actuarial experience.

Experience in public and private sectors.

Specializes in charter schools, school districts, and government entities.

Has worked with El Camino since 2016.

Has provided annual OPEB valuations and funding projections since the school began funding the plan.

Funded Status

Funded percentage increased to 112%.

Previous year: 108.5%.

Increase: 3.5 percentage points.

This means the plan currently has more assets than its projected benefit obligation.

This is the third consecutive year that the OPEB obligation has been fully funded.

Improvement was mainly driven by:

Higher interest rates.

Strong investment returns.

Benefit Obligation (APBO)

APBO = present value of expected future retiree healthcare benefits.

Includes expected benefits for:

Current retirees.

Active employees who are expected to receive benefits after retirement.

APBO increased:

Previous year: $30.8 million.

Current year: $33.4 million.

Increase was mainly due to:

Employees earning another year of service.

Employees getting one year closer to retirement.

Impact of Interest Rates

Discount rate increased from:

5.30% → 5.35%.

The higher rate reduced the APBO by approximately $250,000.

Higher interest rates generally lower the calculated benefit obligation.

Lower interest rates generally increase the obligation.

Actuary emphasized that even relatively small rate changes can significantly affect the funded percentage.

Example:

If the rate had been 4.5% instead of 5.35%, the plan's funded status would have been below 100%.

OPEB Assets

Assets increased from:

$33.4 million → $37.4 million.

Increase was driven largely by investment performance.

Approximately $4.6 million was attributed to investment returns.

Approximately $660,000 was paid from the trust for benefits.

Impact of Investment Returns

The 2025–2026 fiscal-year investment return was over 14%.

Investment performance generated approximately $3 million more than expected.

This strong investment performance was a major factor in increasing the funded percentage to 112%.

Without the stronger-than-expected investment returns, the funded status would have been closer to 102%.

Annual OPEB Expense

Annual OPEB expense for the year: $925,000.

This is an accounting expense, not a cash expense.

It includes:

Benefits earned by employees during the year.

Interest costs.

Amortization of changes such as participant changes, premium rates, and interest-rate changes.

Key Takeaways

OPEB funded status: 112%.

OPEB assets: ~$37.4 million.

Benefit obligation: ~$33.4 million.

The plan remains fully funded for the third consecutive year.

Strong investment returns and higher interest rates were major contributors to the improved funded status.

The actuary cautioned that the funded percentage can change significantly with future:

Interest rates.

Investment returns.

Healthcare premium rates.

Brad Wright made a motion to Approve the 2026-2027 OPEB Actuary Report.

Joe Kolkowitz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Brad Wright	Aye
Joe Kolkowitz	Aye
Steven Kofahl	Aye
Beth Corbett	Absent
Alexandra Ramirez	Aye
Mariellen Webster	Aye

Roll Call

Mandy Rogers Aye

VI. Finance

A. Review and Vote on June and July 2026 Check Registers

June & July 2026 Check Registers

June 2026 — Accounts Payable

264 payments.

Total checks issued: $1,788,993.32.

Largest payees included:

LAUSD: $203,285.73.

Maintenance & operations.

Payments covered January–March 2026 at $70,000/month.

Golden Star Technology: $176,610.06.

Other major payments included:

Chartwells.

College Board.

Insurance.

Facilities.

Food services.

Testing.

Special education.

Spending was described as normal/recurring vendor activity.

June 2026 — ASB Trust Account

74 payments.

Largest payments:

Brook Transportation Bus: $19,300.

Charter bus transportation for Granite.

Approximately 488 students.

BSN Sports: $7,991.22.

Athletic/football equipment.

Spending included typical ASB activities:

Athletic activities.

Student trips.

Transfers.

Other student-related expenses.

June 2026 — General Account

Total: $383,645.

Mainly consisted of recurring vendor payments.

Examples included:

PenServ.

403(b)-related expenses.

LegalShield.

Other recurring obligations.

July 2026 Check Registers

July 2026 — Accounts Payable

62 payments:

35 ACH payments.

27 checks.

Largest payee:

Golden Star Technology: $262,945.97.

Technology/laptop equipment purchased in preparation for the new school year.

Second major payment:

Infrastructure Inc.: $40,416.

Canvas licensing.

Other spending reflected:

Back-to-school preparation.

Instructional software.

Standard vendor obligations.

July 2026 — General Account

Primarily consisted of recurring payables, including:

LegalShield.

Health-related expenses.

CharterSafe.

Plant/facility services.

Plant servicing services totaled approximately $533,595.30.

July 2026 — ASB Trust Account

Total payments: $15,679.95.

Account reviewed as part of the July 2026 ASB trust activity.

Overall Highlights

June and July check registers were reviewed by the Director of Accounting and Finance, Mrs. Janneyra Verduzco.

Major expenses included:

Technology and laptops.

Facilities/maintenance.

Food services.

Insurance.

Transportation.

Athletics.

Student activities.

Instructional software.

Spending was generally described as recurring, operational, or related to preparing for the new school year.

Brad Wright made a motion to approve the June and July 2026 Check Registers.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call	
Alexandra Ramirez	Aye
Mandy Rogers	Aye
Mariellen Webster	Aye
Brad Wright	Aye
Beth Corbett	Absent
Steven Kofahl	Aye
Joe Kolkowitz	Absent

Joe Kolkowitz left at 9:13 PM.

B. Review and Vote on June and July 2026 Credit Card Statements

June & July 2026 Credit Card Statements

Presenter: Mrs. Janneyra Verduzco, Director of Accounting and Finance

All transactions were:

Reconciled.

Matched to an approved purchase order (PO).

Exception: a few disputed charges were identified.

June 2026 — David Hussey

Total credit card charges: $31,733.03.

Largest expense:

Harvard Hotel: approximately $27,000.

13 separate credit card charges.

Related to the football team's Hawaii trip.

Approximately:

55 players.

3 coaches.

6 staff.

Other recurring expenses included:

Google.

Indeed/job postings.

Mailchimp.

Water.

Delivery services.

June 2026 — Fernando Delgado

Total credit card charges: $27,164.10.

Major expenses included:

Track & Field Team Banquet: $5,496.64.

Honey Baked Catering: for Senior Sunset and staff luncheon.

Fairfield Inn, Colorado Springs: $2,955.42.

Related to girls' flag football.

July 2026 — David Hussey

Total credit card charges: $4,075.20.

Mostly recurring approved expenses.

One disputed charge: $2.49.

July 2026 — Fernando Delgado

Total credit card charges: $15,327.29.

Largest expense:

Sherwin-Williams: $6,584.52.

Purchase of new stadium wheelchairs ahead of graduation.

Covered by 3 approved purchase orders.

Other recurring charges were reported as properly supported by approved POs.

Brad Wright made a motion to approve the June and July 2026 Credit Card Statements.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beth Corbett	Absent
Brad Wright	Aye
Mariellen Webster	Aye
Mandy Rogers	Aye
Steven Kofahl	Aye
Joe Kolkowitz	Absent
Alexandra Ramirez	Aye

C. Review and Vote on 2025-2026 Proposition 30 EPA Budget Vote

Brad Wright made a motion to approve the 2025-2026 Proposition 30 EPA Budget Vote.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Mariellen Webster	Aye
Brad Wright	Aye
Beth Corbett	Absent
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Joe Kolkowitz	Absent
Mandy Rogers	Aye

2025–2026 Proposition 30 EPA Budget – Education Protection Account (EPA)

Presenter: Mrs. Verduzco, Director of Accounting and Finance

Education Protection Account (EPA)

EPA = Education Protection Account.

Funded through the state allocation established by Proposition 30.

EPA funds have restricted uses under state law.

How the Funds Can Be Used

EPA funds can be used for:

Certificated teacher salaries.

Related employee benefits.

Funds cannot be used for administrative salaries.

2025–2026 EPA Budget

Total EPA revenue: $6,164,862.

Revenue came entirely from the state EPA allocation.

Expenditures

Certificated teacher salaries: $4,085,053.

Employee benefits: $2,079,809.

STRS.

Disability insurance.

Medicare.

Health and welfare benefits.

Key Takeaway

Total revenue: $6,164,862.

Total expenditures: $6,164,862.

Revenue and expenditures matched exactly.

No excess funds remained.

D. Discuss and Vote on the 2025-2026 Unaudited Actuals

2025–2026 Unaudited Actuals

Report Overview

Presented by Mrs. Janneyra Verduzco, Director of Accounting & Finance.

Includes the school's 2025–2026 actual revenue, expenses, and attendance.

Includes SACS Form 62, submitted to LAUSD and uploaded to SACS.

Required annual financial filing with LAUSD, the charter authorizer.

The report will also support the upcoming independent audit.

Certification was signed by Interim Executive Director Emily Larew on August 21, 2026.

Report was submitted to LAUSD on time.

Attendance

2025–2026 funded ADA (Average Daily Attendance): 2,600.97.

Projected 2026–2027 ADA: 2,725.

Special Education Funding

Federal IDEA Funding

Revenue received: $703,962.

Funds were fully spent.

Primarily used for:

Special education services.

Other operating expenses.

Revenue and expenses matched, resulting in $0 net balance.

State AB 602 Funding

Revenue received: $2,580,625.

Expenses: $3,257,486.

Resulted in a $676,861 encroachment.

General funds covered the amount by which special education costs exceeded the state funding.

Presenter described this as a recurring statewide issue.

Total Revenue

2025–2026 unaudited actual revenue: $53,920,012.

Major revenue sources included:

Local Control Funding Formula (LCFF).

State aid.

Federal revenue.

Other funding sources.

2026–2027 budget: $49,157,138.

Major Expenses

Classified salaries: $5,114,910.

Employee benefits: $12,262,907.

Depreciation: $1,188,004.

Services and other operating expenses: $9,925,249.

Year-End Financial Position

School reportedly ended the year with:

$4.95 million surplus.

$55.1 million net position.

These figures were reported based on SACS Form 62.

Key Takeaways

Unaudited actuals were certified and submitted to LAUSD on time.

Attendance remained relatively steady at 2,600.97 ADA.

The school ended the year with a reported $4.95 million surplus.

Special education funding remains an area of financial pressure, with costs exceeding AB 602 funding.

The next major financial requirement is the independent audit, due to LAUSD by December 15, 2026.

Attorney Departure

Brad Wright stated that the attorneys were no longer needed for the remainder of the meeting.

He formally excused:

Mr. Scott.

Ms. Willie.

Wright noted that:

There were no more closed sessions.

Their presence was therefore no longer necessary.

He thanked them for their assistance and said the Board looked forward to seeing them again.

VII. School Business

A. Discussion and Vote on Revisions to ECRCHS Employee Handbook for 2026-2027

Brad Wright made a motion to approve 2025-2026 Unaudited Actuals.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call	
Steven Kofahl	Aye
Mariellen Webster	Aye
Beth Corbett	Absent
Alexandra Ramirez	Aye
Joe Kolkowitz	Absent
Brad Wright	Aye
Mandy Rogers	Aye

This item will be tabled and brought back for approval at an upcoming Board meeting.

B. Discussion and Vote on Revisions to ECRCHS Parent and Student Handbook 2026-2027

This item will be tabled and brought back for approval at an upcoming Board meeting.

C. Discuss and Vote on Request for One Period Coach Authorization During 2026-2027

This item will be tabled and brought back for approval at an upcoming Board meeting.

D. Discuss and Vote on the Approval of Contract with Third Party Security Company

This item will be tabled and brought back for approval at an upcoming Board meeting.

E. Board Approval/Ratification of Compensation Comparability Study for Interim Executive Director Position.

Board Approval/Ratification of Compensation Comparability Study for Interim Executive Director Position

Agenda Update

Alexandra Ramirez announced that Items A, B, C, and D were tabled.

The Board proceeded to Item E.

Compensation Study

Item: Board approval/ratification of the Compensation Comparability Study for the Interim Executive Director position.

El Camino already has an executive compensation salary schedule approved by the Board.

The study compared El Camino's compensation with three other LAUSD-converted charter high schools.

Salary Comparison

El Camino's Executive Director salary is:

$3,500 higher than Birmingham's.

$14,000 lower than Palisades'.

Substantially lower than Granada Hills'.

The study found El Camino's compensation to be competitive based on the comparison.

Recommendation

Human Resources recommended maintaining the current Executive Director compensation.

Brad Wright made a motion to approve the Compensation Comparability Study for Interim Executive Director Position.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Brad Wright	Aye
Mariellen Webster	Aye
Alexandra Ramirez	Aye
Steven Kofahl	Aye
Mandy Rogers	Aye
Beth Corbett	Absent
Joe Kolkowitz	Absent

F. Required Oral Report Regarding Interim Executive Director Employment Contract

Required Oral Report Regarding Interim Executive Director Employment Contract

Alexandra Ramirez presented the required oral report before the Board vote on the employment agreement.

The proposed contract term is 1 year:

July 1, 2026 – June 30, 2027.

Compensation & Benefits

Gross annual base salary: $244,547.36.

Executive Director salary schedule, Step 1: $239,547.36.

Master’s degree differential: $5,000 annually.

Sick leave: 13 days per year.

Vacation: 2 days per month.

24 days per year.

Maximum accrual: 36 days.

Health benefits: Same health benefit premiums available to other ECRA employees.

Additional program participation: Available subject to applicable program and eligibility requirements.

G. Board Ratification/Approval of Interim Executive Director Employment Contract

• Board action: Ratification and approval of the Interim Executive Director employment contract.

• Contract terms: Based on the terms previously presented.

• Compensation finding: The board was asked to find the overall compensation fair and reasonable.

• Basis: Compensation was compared with executives at similar schools in the region.

Brad Wright made a motion to Approve the Interim Executive Director Employment Contract.
Mariellen Webster seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Aye
Mandy Rogers	Aye
Brad Wright	Aye
Beth Corbett	Absent
Joe Kolkowitz	Absent
Mariellen Webster	Aye
Alexandra Ramirez	Aye

H. Discuss Executive Director Evaluation Process

Brad Wright stated that the Executive Director evaluation team has already been selected.
• The evaluation team will determine how the evaluation process will be conducted.
• The board had already discussed the process with the evaluation team.
• The board agreed to move forward and allow the evaluation team to handle the process.

VIII. Closing Items

A. Adjourn Meeting

Alexandra Ramirez made a motion to adjourn meeting.
Steven Kofahl seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Aye
Joe Kolkowitz	Absent
Brad Wright	Aye
Mariellen Webster	Aye
Mandy Rogers	Aye
Beth Corbett	Absent
Alexandra Ramirez	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:42 PM.

Respectfully Submitted,
Vania Rodriguez

Coversheet

Approve Minutes of September 10, 2026 Special Board Meeting

Section:	IV. Consent
Item:	B. Approve Minutes of September 10, 2026 Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on September 10, 2026

DRAFT

El Camino Real Charter High School

Minutes

Special Board Meeting

9-10-26 Special Board Meeting

Date and Time
Thursday September 10, 2026 at 5:30 PM

Location
El Camino Real Charter High School - Grieb Theater

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

SPECIAL BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (https://ecrchs.net - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items of the Special Baord Meeting.

“Public Comments” is set aside for members of the audience to raise issues that are on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.
These presentations are limited to ***two (2) minutes*** and and total time allotted is only for the topics in the agenda items and will not exceed fifteen (15) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

4. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Beth Corbett, Mandy Rogers, Mariellen Webster

Directors Absent
Joe Kolkowitz, Steven Kofahl

Guests Present
Christopher Valencia, Emilie Larew, Vania Rodriguez

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Ms. Webster led the Pledge of Allegiance to the United States of America (USA)

D. Public Comments

Public Comment
Public Comment Time Limit
Mandy Rogers clarified that the usual two-minute time limit will not be strictly followed.

She noted that people cannot be understood or fully heard in such a short amount of time.
The emphasis is on allowing enough time for people to explain themselves clearly.
1. Speaker – Netflix Filming on Campus
Netflix Filming on Campus
Netflix reportedly took over the entire school over the summer.
The speaker said many members of the campus community are likely wondering about the financial details.
Financial Transparency
The speaker asked how much Netflix paid the school for using the campus.
The speaker also asked who else received payments/checks related to the filming, including facility coverage.
Use of the Funds
The speaker asked how the money received from Netflix will be spent to benefit students.
2. Jodie Borenstein
PE Department Concerns
Jodie spoke on behalf of the PE Department.
Managing 65 high school students in one class is challenging for safety and organization.
The department said they need their teachers back.
Concern About Removing Coaches
Josh, Jason, and Eric were reportedly escorted off campus and placed on leave (PAL) due to safety concerns.
Jodie argued that the coaching investigation could have been handled separately from removing the teachers from campus.
She believes the situation could have been resolved through face-to-face communication.
Teachers' Safety Experience
Josh previously handled a student who experienced multiple seizures, immediately contacting appropriate personnel, calling 911, and staying with the student.
Jason has extensive personal experience managing seizures because his daughter has them regularly.
Jodie described Josh, Jason, and Eric as experienced educators who understand student safety.
Concerns About Substitutes
Jodie questioned whether substitute teachers would be as prepared to respond to medical or safety emergencies as the experienced PE teachers.
Policy Concerns
Jodie said the current PAL process is harmful and potentially dangerous for staff and students.
She suggested having different levels of PAL, similar to different levels of campus lockdowns.
She gave examples of:
Hard PAL: More serious situations requiring removal.
Soft PAL: Situations that could be addressed through conversations, meetings, or training updates.

Request to the Board

The PE Department asked the Board to quickly reinstate Josh Leinhardt, Jason Grider, and Eric Choi to their teaching positions.

3. Heidi Hutson

Theater Program

Head of the El Camino theater program, shared concerns about BAPA/arts programs, especially theater.

Theater Program Success

Serves 100+ students.

Students have earned major recognition in high school theater.

The program placed 3rd in a major national musical theater competition last year.

Funding Concerns

$175,000 in approved arts block grant funding was reportedly redirected to other purposes without the department being notified.

The theater program has been waiting since May for access to Prop 28 funds.

She hopes the department will finally be able to budget the Prop 28 funds next week.

Competition Trip Concerns

The theater competition trip was finally approved after four weeks of effort.

Heidi was then told it also needs Travel Committee approval, which she said conflicts with the handbook.

She is concerned the committee may not meet before the payment deadline, potentially causing students to lose their competition spot.

Leadership and Policy Concerns

Heidi said changing requirements and unclear expectations are creating obstacles for the program.

She asked for consistent application of policies, rather than rules changing depending on the situation.

Requests to the Board

Make Prop 28 funds accessible to departments.

Ensure approved arts funding is used for its intended purpose.

Include arts educators in the budgeting process.

Apply policies consistently and transparently.

Invest in students rather than creating additional barriers to their opportunities.

4. Katie Rico

Importance of the Theater Program

Katie Rico, a theater student for three years, spoke about funding issues affecting the theater program.

The program feels like a home and family to many students.

Competitions, plays, and trips are important parts of the students' theater experience.

Funding Concerns

Katie said the issue is not just about funding a trip to New York.

She wants all performing arts programs to have fair access to their funding.

She believes performing arts should receive support comparable to programs such as robotics and computer programs.

Additional Requests

Pay and properly represent theater/technical teachers.

Allow the theater program to retain ticket revenue from its productions.

Provide students with stable support so they do not feel their program could be taken away.

Message to the Board

Students need the Board's support and access to their funds.

Katie said the lack of support from the school is becoming the biggest obstacle to the program's success.

She asked the Board to provide the resources needed for students to prosper and continue creating and enjoying theater.

Travel Payment Deadline

The trip must be paid by Monday/Tuesday.

The question was raised to clarify the exact deadline for the travel payment.

5. Jennifer Sellz

Security Concerns

Jennifer said the security company is unacceptable.

She reported concerns that some security staff may not speak or understand English well.

She also raised concerns about the behavior and professionalism of security at the school's front entrance.

Concerns About School Leadership

Jennifer strongly criticized Ms. Larew's handling of the situation.

She questioned her experience with sports and athletics and said her decisions are negatively affecting student-athletes.

Concerns About the Coaches

Jennifer argued that head coaches should conduct their own tryouts.

She said the three coaches involved have no prior formal complaints or disciplinary issues at the school.

Athletic Director Concerns

Jennifer criticized Richard Russell, the Athletic Director, for alleged communication and paperwork issues.

She argued that the Athletic Director is responsible for keeping coach and player paperwork accurate and current.

She questioned why the administration relied on the Athletic Director's handling of the paperwork when there were alleged compliance concerns.

Request to the Board

Jennifer called for the three coaches to be returned to their positions immediately.

She asked the Board to address the leadership and athletic-program concerns and restore the school to what she viewed as its previous direction.

Overall Message

The speaker expressed strong frustration with school leadership, security, and the handling of the coaches.

She urged the Board to take action on behalf of student-athletes and the coaching staff.

6. Haley Smith

Support for the Coaches

Haley Smith, a teacher at El Camino for 12 years, spoke in support of the three coaches.

Coaches Are Also Teachers

She emphasized that the coaches are not only coaches but also teachers, colleagues, and friends.

Their absence has been felt by students, athletes, and staff.

Impact of Their Removal

Their removal from classrooms has caused:

Confusion.

Frustration.

A sense of vulnerability among staff.

Their families are also experiencing uncertainty and anxiety.

Request for Their Return

Haley said the three teachers should be back in their classrooms.

Their return would help:

Support students who depend on them.

Allow departments to function effectively.

Reduce the impact on their families.

Concerns About the Process

Haley acknowledged the importance of accountability and compliance.

However, she expressed disappointment that the process has raised questions about the coaches' integrity and commitment to student safety.

Jason Grider's Experience

She highlighted that Coach Grider has a daughter with a severe disability and recurring seizures.

His experience caring for his daughter has required him to act as a first responder during medical emergencies.

Haley said he takes CPR and safety responsibilities seriously.

Message to Leadership

Haley urged school leadership and the Board to consider the broader impact of their decisions.

She asked them to consider the students, staff, coaches, and families affected.

She called on leadership to "do better" and provide a transparent path toward resolution.

7. Speaker – Follow-Up on Previous Emails

Follow-Up on Previous Emails

The speaker said this was a follow-up to two emails sent over the previous two weeks to Mrs. Larew and the Board.

A response was received on September 3, stating that families would receive an update about upcoming plans and the timeline for tryouts.

Lack of Communication

More than three weeks had passed without a clear plan or timeline for the baseball program.

Families still did not know:
Who the point of contact was.
When tryouts would occur.
What the plan was for the upcoming season.
The speaker emphasized that families were not asking for confidential investigation details, only communication and guidance.

Impact on Baseball Players

The uncertainty is affecting players who have worked hard and committed to the program.
Players need opportunities to:
Practice.
Develop their skills.
Build team chemistry.
Prepare for competition.

Coaching Staff

The speaker said families would prefer the coaching staff to return.
If the investigation continues, they want the school to create a clear interim plan so the baseball program can continue.

Questions About the Investigation and CPR

The speaker questioned why Coach Russell was not placed on paid leave if the issue was related to safety and CPR certification.
They questioned why the three coaches were treated differently.
The speaker also raised concerns about Coach Russell obtaining certification shortly afterward and traveling with the football team.

Campus Security Concerns

The speaker referenced previous concerns about campus safety and security.
They asked:
Whether the school has a new security company.
How the school plans to improve safety for students and staff.
What the next steps are for campus security.

Request for Action

Families feel they have been patient long enough.
They are asking leadership to provide clear answers, communication, and a concrete plan for the baseball program and campus safety.
The speaker concluded by saying that students and families deserve answers and stronger communication from school leadership.

8. Audra Herrera– UTLA Chapter Chair and English Teacher

Opening

Welcomed and congratulated the new Board and expressed support for their leadership.

Concern About Parent Representative Elections

Referenced Interim Executive Director Ms. Larew’s statement about the election investigation.

The statement says the Board engaged an independent professional forensic investigator.
The speaker noted that the investigation was initiated by the previous Board, not the current Board.

Request for Information

Asked the current Board to receive all documents and information necessary to make an informed decision about the elections.

Concerns About the Investigation

The stated purpose is to determine:
What happened.
Whether action is warranted.
Whether additional safeguards are needed for future elections.
The speaker believes the statement focuses on the technical aspects of the election without adequately addressing the circumstances that allowed the alleged irregularities to occur.

Transparency and Consistency Concerns

The speaker expressed disagreement with what they described as a lack of response and transparency.
They noted that teachers and members were previously removed from campus while allegations were pending, before the investigation was fully resolved.
They questioned why the current election matter is being handled differently and whether the same investigation and accountability standards are being applied.

Board Matter vs. School Matter

The speaker questioned the characterization of the election issue as solely a Board matter.
Because the individuals involved are school employees, the speaker argued that the matter also involves the school and its administration.
They asked that the situation be considered with the same standards of investigation and accountability applied in other cases.

9. Emma Fishman

Background

Emma Fishman, an El Camino senior and theater student, spoke about the importance of the theater program.
She has been involved in Thespian leadership since sophomore year and is now the Thespian President.

Impact of the Theater Program

The program has given her many meaningful memories and friendships.
Her experience at the MTCA musical theater competition in Anaheim was one of the highlights of her year.
She said the program helped her find her community and passion for theater.
She also valued the improv workshops and performances.

Personal Growth

Emma said the program helped her become:

More confident.
A stronger public speaker.
More comfortable speaking her mind.
She credited the theater teachers and staff for helping shape who she is today.

Concerns About the Future

She is worried that students may lose the opportunities and experiences that made the program meaningful.
She especially wants to experience these opportunities again during her senior year.
She wants younger students to have the chance to participate in trips and theater experiences in the future.

Request to Leadership

Emma asked for clear explanations about why rules and decisions affecting the theater program are changing.
She urged leadership to provide the answers and transparency students have been requesting.

10. Speaker – Alumnus/Alumna, Parent, and Teacher

Speaker's Perspective

Thanked the Board for their service.
Spoke as an alumnus/alumna, parent of a junior, and teacher.

Concern About Coaches and Teachers Being Placed on Leave

Questioned the decision to place experienced coaches and educators on leave while students wait on the sidelines.
Said the absence of their teachers and coaches is having a significant impact on student development and potentially future opportunities.

Student Support for the Coaches

Said there were no claims presented that the coaches had harmed or violated students' rights.
Pointed out that students have publicly supported the coaches and described their positive impact.
Students have expressed a desire for the coaches to return immediately.

Focus on Students

Argued that leadership should prioritize proactive solutions and student needs.
Said the current approach is taking attention away from the lives and experiences of students.

Connection to the School's Mission

Said removing teachers and coaches who positively influence students conflicts with the school's stated mission of:
Creating a sense of belonging.
Supporting students' academic and personal development.
Building skills and character.
The speaker believes the coaches and teachers directly contribute to these goals.

Importance of Athletics

Emphasized that sports are more than games for many students.

Sports provide:
Identity.
Belonging.
An outlet.
A safe place.
Canceled/rescheduled games and missed practices or tryouts therefore have a meaningful impact on students.

Request to Leadership

Asked the Board and administration to work together and prioritize students.
Called for the teachers and coaches to be returned to their students and mentoring roles.
Encouraged the Board to show students that their concerns are being heard.

11. Speaker – Campus Security

Background

Thanked the new Board for serving during a difficult time for the school.
Shared a strong personal connection to the school as an alumnus and through multiple family members who attended.

Main Concern: Campus Security

Continued concerns previously raised about the school's security.
Believes the current security setup is not as effective as it was previously.
Worried that security personnel may not be adequately prepared to respond to emergencies.

Student Safety Concerns

Said students have told him they do not feel as safe as they used to.
Reported concerns about bathroom supervision, with students gathering in bathrooms because monitoring has decreased.
Described the current environment as increasingly chaotic.

Previous Security Leadership

Specifically praised Mr. Jones for effectively managing security and directing the team.
Said staff members miss his leadership and experience.

Concerns About Preparedness

The speaker has worked in the Dean's Office for about 20 years.
Said this is the first time he has felt the school was so unprepared from a security standpoint.

Request to the New Board

Asked the Board to closely oversee the selection of the next security company.
Requested that the new company and its personnel be properly vetted.
Emphasized that the school cannot afford to compromise or improvise when it comes to student safety.

12. Tamia

Main Message

Tamia urged the new Board to learn from past leadership decisions and avoid repeating previous mistakes.

She emphasized that students ultimately experience the consequences of decisions made by adults.

Concerns About Coaches

Said the ongoing investigation is already affecting students, regardless of its eventual outcome.

Described coaches as mentors, role models, and trusted adults, not simply sports staff.

Shared her positive experiences with Josh Leinhard and said he has had a meaningful impact on students and athletes.

Said students should not be left in limbo or have their seasons disrupted while the investigation continues.

Asked leadership to remember that students are directly affected by the coaches' absence.

Campus Security Concerns

Raised concerns about recent security changes intended to improve safety.

Said some students have instead experienced situations that made them feel less safe.

Reported allegations from teachers, students, and parents regarding the conduct of a front-of-school security guard, particularly toward female students.

Asked the Board to investigate these reports and concerns.

Mental Health Resources

Raised concerns about cuts to mental health support.

Said the school needs more therapists, not fewer.

Shared that mental health support was personally important to her during a difficult period in her life.

Emphasized that other students may also need access to that support.

Message to the Board

Asked the Board to:

Protect coaches and teachers.

Maintain mental health resources.

Address campus safety concerns.

Listen to students and families.

Hold leadership accountable.

Put students first when making decisions.

II. Governance

A. Elect 2026-2027 Interim Board Chair

Motion to Elect Mariellen Webster as the Interim Board Chair.

The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Absent
Joe Kolkowitz	Absent
Mariellen Webster	Aye
Beth Corbett	Aye

Roll Call
Mandy Rogers Aye

B. Appointment of Board Nominating Committee

Agenda Item: Reopening II. Governance B – Appointment of Board Nominating Committee

The board previously voted to form the nominating committee.

Nominate: Ms. Beth Corbett

A motion to vote on appointment of board nominating committee, Mariellen Webster as the second person in the committee.

Policy Reference: Article VII, Section 6 Purpose:
Address the two newly vacant Community seats. Board Action:
• Discuss the appointment of a nominating committee.
• Vote on the committee's appointment.
• The committee will handle the nomination process for the two vacant Community seats.
Entered closed session at 6:13 pm
Motion to vote on appointment of board nominating committee, Ms. Beth Corbett.
The board **VOTED** unanimously to approve the motion.
Motion to vote on appointment of board nominating committee, Mariellen Webster as the second person in the committee.
The board **VOTED** unanimously to approve the motion.

III. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

Reconvene to open session at 7:58 pm

Ms. Rogers reported that there were no actions taken during the closed session and therefore nothing to report.

Ms. Rogers reported that there were no actions taken during the closed session and therefore nothing to report.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
Vania Rodriguez
Mariellen Webster made a motion to Adjourn the meeting.
Mandy Rogers seconded the motion.
The board **VOTED** to approve the motion.

Coversheet

Approve Minutes of September 14, 2026 Special Board Meeting

Section:	IV. Consent
Item:	C. Approve Minutes of September 14, 2026 Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on September 14, 2026

DRAFT

El Camino Real Charter High School

Minutes

Special Board Meeting

9-14-26 Special Board Meeting

Date and Time
Monday September 14, 2026 at 5:30 PM

Location
North Campus - 7401 Shoup Ave. West Hills CA 91307

Meeting can also be seen and heard at:

El Camino Real Charter High School - Class A206

5440 Valley Circle Woodland Hills CA 91367

SPECIAL BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (https://ecrchs.net - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items of the Special Baord Meeting.

“Public Comments” is set aside for members of the audience to raise issues that are on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.
These presentations are limited to ***two (2) minutes*** and and total time allotted is only for the topics in the agenda items and will not exceed fifteen (15) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

4. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Beth Corbett, Mandy Rogers, Mariellen Webster

Directors Absent
Joe Kolkowitz, Steven Kofahl

Guests Present
Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Mariellen Webster called a meeting of the board of directors of El Camino Real Charter High School to order on Monday Sep 14, 2026 at 5:35 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Ms. Mariellen Webster led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

1. Peter Glassman

- **Peter Glassman introduced himself** as a parent with children who have participated in ECR baseball and softball.
- He expressed his **support for the ECR coaches**, describing them as people with integrity, honor, and the students' best interests in mind.
- Peter read a statement on behalf of **ECR baseball coach Chad Boyd**, who could not attend because he was working with his nine-year-old Prospects baseball team.

- Chad is an **ECR alumnus**, attending from 2000–2004.
- He shared that **baseball played a major role in shaping his life**, teaching him:
    - Discipline
    - Accountability
    - Resilience
    - Competition
    - Teamwork
- After graduating, Chad was **drafted by Major League Baseball** and played professionally for four years in the Oakland Athletics organization.
- He now owns a business that employs hundreds of people and supports the U.S. military and defense.
- He returned to ECR to **mentor and support the next generation of student-athletes**.

- Chad is part owner of the **Prospects organization** with fellow ECR alumnus Greg Paschel.
- The program serves multiple age groups and helps young athletes prepare for **high school baseball and beyond**.
- Chad emphasized that the Prospects program is **not affiliated with any specific high school**.
- Former Prospects players have gone on to attend ECR and other high schools.

- Chad stated that the coaches:
    - Completed the **required training and certifications**.
    - Received their CPR cards.
    - Submitted their documentation to the person responsible for overseeing athletics.
    - Were subsequently **cleared to coach**.
- He questioned why coaches are now being targeted **a year later** if they followed the process they were instructed to follow.

- He argued that it does not make sense to believe coaches with years of commitment to students would intentionally circumvent a CPR requirement.
- He urged the Board to determine **where the process or oversight failed** rather than placing blame solely on the coaches.

- Chad asked the Board to:
  - Investigate any **broader failures in oversight or certification procedures**.
  - Fix the certification process if it was flawed.
  - Improve oversight if there were administrative failures.
  - Clarify policies if they were unclear.
- He cautioned the Board against making the coaches the **"low-hanging fruit"** instead of addressing the underlying issues.

- Chad emphasized that the ongoing situation is:
  - Taking valuable time away from players and coaches.
  - Causing families to lose confidence.
  - Damaging a baseball program that took years to build.
- He urged the Board to **stop punishing the students for the situation**.

- Chad reminded the new Board that the community elected them to provide **change, transparency, accountability, and leadership that listens**.
- He emphasized that the decision should ultimately be about **the students—not the coaches, investigators, or administration**.
- **Main request:** Bring the coaches back and allow them to continue mentoring and supporting the students.
- Chad concluded by sharing that he **does not need the coaching position but chooses to volunteer his time**because he wants to give students the same purpose and opportunities that baseball gave him.

2. Speaker

Opposed bringing David Hussey back to help address the current situation at El Camino.

- Questioned how someone who was in leadership during the period of crisis could be brought back to help resolve it.
- Characterized his leadership legacy as contributing to the problems the campus is now trying to correct.

- Expressed concern about his judgment and leadership during the previous administration.

Supported reinstating Ryan Guinto, Mr. Jones, and Mr. Camp.

- Stated that personal or financial concerns should not change the facts surrounding their situations.
- Requested that **Ryan Guinto be returned to his position**, or that the position be reopened if necessary.
- Requested that **Mr. Jones be restored to his supervisory role**.
- Requested that **Mr. Camp be brought back as an administrator**.

Mr. Camp's performance and professionalism.

- Described him as professional, respectful, thoughtful, and capable of making sound decisions.
- Stated that there were no negative performance reviews cited against him.
- Argued that any legitimate performance concerns should have been **documented and addressed through HR**, rather than used later to justify a retaliatory decision.

Mr. Camp's leadership

- Said Mr. Camp was the only administrator who stood up to the previous Board Chair and contacted the Charter School Division to file a formal complaint.
- Credited him with bringing stability to the Dean's Office when it was experiencing significant disorder and high suspension rates.
- Said he later returned to the Dean's Office and again helped restore stability and functionality after concerns arose under Sasha Andres' leadership.

Emphasized that the issue is about facts and leadership, not personal relationships.

- Stated that the Board should recognize individuals who stepped up when the campus needed them.
- Said Mr. Camp effectively **put his job on the line** and suffered consequences for doing so.

3. Speaker
Public Comment – Parent Concerns and Board Accountability
New parent expressed concern about the current state of ECR.

- Shared that joining the school as a new parent has been distressing due to the ongoing issues and uncertainty.
- Emphasized that the situation affects not only athletics but the broader school community.

Raised concerns about responsibility for CPR certification compliance.

- Compared the situation to a law firm being responsible for ensuring employees maintain required professional licenses.
- Suggested that school leadership and administration should have systems in place to track certifications and notify staff before requirements expire.
- Questioned whether responsibility for the CPR issue rests with individual coaches, Mr. Wright, the Executive Director, or other administrators responsible for oversight.

Expressed concern about board engagement and parent involvement.

- Noted the relatively small number of parents attending despite the school having nearly 3,000 students.
- Questioned the absence of some Board members and emphasized that Board members have an important responsibility to remain engaged.
- Encouraged greater **parent participation and involvement** in the school.

Urged the Board to work closely with legal counsel.

- Acknowledged that the Board may face legal and financial risks when making decisions about personnel.
- Encouraged the Board to ask counsel not only what actions should be avoided, but **how the situation can legally be resolved**.
- Supported acting as quickly as possible while following appropriate legal guidance.

Recognized the impact on students beyond athletics.

- Said the ongoing situation is affecting students who are not involved in sports as well.
- Shared that his daughter was affected by the situation surrounding sports tryouts.
- Emphasized that students are watching their classmates struggle and that the matter should be taken seriously.

4. Dan Flynn

Dan Flynn introduced himself as a Woodland Hills resident and parent of four ECR graduates:

- Gil – Class of 2018
- Joey – Class of 2019
- Kareem – Class of 2021
- Josh – Class of 2022

- Acknowledged that the Board is dealing with a complicated legal situation.

- Encouraged the Board to move toward a resolution and reinstatement.

- Expressed strong disapproval of the former chair's actions and comments regarding the affected coaches.
- Questioned the former leadership's accountability for the situation.
- **Coach Jason Grider:** Praised for his character as a father, husband, teacher, and coach.
- **Coach Eric Choi:** Described as a respected coach who has positively influenced students and athletes.
- **Coach Josh Leinhard:** Shared personal experience with him as a coach and teacher, describing him as thoughtful, genuine, and professional.

- Stated that the coaches have contributed positively to students' lives and experiences at ECR.
- Expressed concern that the situation has affected their careers, livelihoods, and reputations.
- **Requested that the Board reinstate all three coaches**—Eric Choi, Jason Grider, and Josh Leinhard—to both their **teaching and coaching positions**.

5. Aja

- **Aja identified herself** as an English teacher and UTLA financial secretary.
- Spoke in support of **reinstating Ryan Guinto** and reopening the Director of Technology position.
- Requested that the Board **reinstate Ryan without requiring him to go through the standard hiring process again**.
- Shared that Ryan has been **unemployed since February** and has traveled significant distances for multiple job interviews across Southern California.
- Described the personal and professional impact of Ryan's unemployment, including time away from his family and newborn granddaughter.
- Stated that Ryan has also experienced harm to his **career, professional relationships, and personal well-being**.
- Asserted that the situation resulted from the former Executive Director's handling of **concerns Ryan had raised regarding alleged unethical activity by the CBO**.
- **Requested that the Board appoint Ryan Guinto as Director of Student and Staff Technology as soon as possible.**

6. Jill December

- Parent of seniors in the baseball and theater programs raised concerns about the impact of current school issues on students.

- Emphasized that **academics and athletics should both be supported**, noting that sports can provide important college opportunities.
- Said the coaches' continued absence is affecting students, especially seniors currently in their **college recruiting window**.
- Questioned why the Board continues to act on allegations made by the former Board Chair while the investigation remains ongoing.
- Urged the Board to **bring the coaches back** and avoid allowing students to lose valuable opportunities.
- Raised concerns about **reported damage to the baseball field from a Netflix production**.
- Requested transparency regarding insurance claims, repair funding, responsibility for repairs, and the repair timeline.
- Reported that **nails and screws may remain in the playing area**, creating potential student safety and liability concerns.
- Asked the Board to **address the field damage promptly and provide clear answers and a repair date**.

7. Scott Downey

- Parent of an ECR freshman, shared how the coaches' absence has personally affected his family.
- Said his son **chose ECR largely because of his baseball coaches, mentors, and friends** connected to the California Prospects program.
- Shared that baseball has been an important **outlet and source of stability** for his son.
- Reported that his son has **missed six days of school** and has experienced increased difficulty attending school since the coaches were placed on leave.
- Expressed frustration that the coaches were placed on leave over concerns involving **CPR certifications**.
- Stated that the coaches have since obtained the required certifications and questioned why they remain on leave while the investigation continues.
- Requested that the students' **coaches, teachers, and mentors be reinstated**.
- Said his family is **considering other school options** because of the continuing situation.
- Warned that other families may also leave ECR if the baseball coaching staff moves elsewhere.
- Emphasized that the coaches are an important reason some students and families **choose to attend ECR**.
- Urged the Board to consider the **impact of its decisions on student-athletes and the overall baseball program** before making its decision.

8. Justin Graham

- **Justin Graham**, a college and career counselor and ECR alumnus/family member, spoke about concerns regarding school leadership and administration.

- Said he had previously been hesitant to speak publicly because of concerns about **retaliation or being targeted** by former leadership.
- Raised allegations concerning former CBO **Fernando Delgado**, including claims of:
    - Financial benefit from academic and attendance programs developed or purchased by ECR.
    - More than **$600,000 in reported transactions over approximately five years**.
    - Multiple promotions into leadership positions despite, according to the speaker, limited business experience.
- Claimed that programs associated with Delgado, including **MyClass, ECRIQ, and SMR**, created additional work and confusion for counselors.
- Stated that ECR may have been used as a **testing environment for programs** that were later marketed to other schools.
- Expressed concern that existing **Aeries/Aeries Analytics** tools were not fully utilized despite their ability to support:
    - Digital document submission.
    - Student data analysis.
    - Identification of students needing additional academic or emotional support.
- Suggested that counselors or the technology department should receive **training on Aeries and Aeries Analytics** to better serve students.
- Concluded that, in his view, **Fernando Delgado should not return to ECR's payroll or management**.

9. Cara Blumfield

- ECR Class of 1999 graduate, teacher, coach, and longtime stakeholder, spoke about **financial stability and responsible decision-making**.
- Said she previously raised concerns with HR but felt intimidated and believed her concerns were not adequately addressed.
- Expressed concern that ECR is currently operating **without a Chief Business Officer (CBO)**.
- Urged the Board to **pause adding new administrative positions** until the school's financial leadership and operations are stabilized.
- Questioned the cost of maintaining multiple employees on **paid administrative leave (PAL)** while teacher and staff positions have been reduced.
- Emphasized that the school should prioritize **financial stability and responsible use of limited resources**.
- Urged the Board to focus on **charter renewal** and addressing all outstanding notices of concern before expanding the administrative structure.
- Asked the Board to resolve the situation involving **Fernando Delgado** before making additional administrative decisions.
- Proposed the following priorities:
    - Stabilize the school's finances.

- Establish appropriate financial leadership.
- Reinstate **Jason Grider, Josh Leinhard, and Eric Choi** to their teaching positions.
- Successfully complete the **charter renewal process**.
- Delay expansion of the administrative structure until these priorities are addressed.

- Emphasized that students and staff deserve **fiscal responsibility, stability, and accountability**.

10. Speaker

- Acknowledged that the new Board initially needed time to **review the facts and understand the situation**.
- Stated that **six weeks into the school year**, the Board has had sufficient time to review the issues and hear from students, parents, coaches, and teachers.
- Questioned **who was responsible for reviewing and approving the coaches' certifications**.
- Stated that the coaches submitted their certifications and received approval, and questioned why the coaches are being held responsible.
- Urged the Board to **bring the coaches back**, noting the impact their absence has had on students and athletes.
- Raised concerns about **campus security**, stating that safety concerns have continued for six weeks.
- Referenced reports of **sexual harassment, an intoxicated security guard, and teachers expressing concerns about feeling unsafe**.
- Called for the Board to take **immediate action to improve campus safety and security**.
- Requested greater **transparency and communication** from the Board regarding ongoing issues.
- Clarified that parents are not asking for confidential information, but want to know:
  - The current status of the issues.
  - What actions are being taken.
  - What the next steps are.
  - When the community can expect updates.
- Expressed frustration with repeatedly being told that there is **"no decision"** or that the Board will provide information later.
- Urged the Board to recognize the community's concerns and provide **clearer communication and accountability**.

11. Speaker

- **Student speaker** shared a long family connection to ECR, including relatives who attended the school.

- Praised the **baseball coaches** for their dedication, mentorship, and willingness to support students beyond their required duties.
- Shared that the coaches have supported students through **difficult personal circumstances** and demonstrated genuine concern for their well-being.
- Highlighted the baseball program's accomplishments, including giving students opportunities to participate at **Dodger Stadium**.
- Raised serious concerns about **campus security and student safety**.
- Reported that students have made multiple reports involving **sexual assault and other safety concerns**, but feel that their complaints have not received adequate follow-up.
- Said students continue to feel **unsafe on campus** and urged the Board to take action on repeated reports.
- Asked the Board to investigate concerns about **security-camera access**, including whether former leadership or individuals connected to former leadership may still have access remotely.
- Expressed opposition to **bringing David Hussey back**, based on the speaker's experiences during teacher strikes and concerns about his response to teachers and students.
- Emphasized that school leadership should **support teachers and prioritize student welfare**.
- Praised ECR's **academic programs and teachers**, including the support provided to students with different learning needs.
- Stated that teachers have a difficult but important role and deserve strong support from school leadership.
- Urged the Board to **listen to students, address safety concerns, support teachers, and prioritize the best interests of students**.

12. Heidi Cropper

- Identified herself as an ECR parent, teacher of 28 years, and alumna.
- Thanked the Board for listening to parents and expressed **concerns about the school's legal support and guidance**.
- Raised concerns about the **condition of classrooms and campus facilities** following the Netflix production.
    - Said custodial staff had to perform additional work, including painting, to prepare the campus.
    - Expressed appreciation for the custodial staff and the work they performed.
    - Raised concerns about how custodial employees were treated during the production.
- Expressed strong support for **Ryan Guinto's potential return**, describing him as kind, patient, gracious, and supportive of teachers.
- Supported **Mr. Jones' return**, describing him as professional, kind, and well-regarded by staff.

- Expressed reservations about **Jason Camp returning**, stating that she experienced or witnessed workplace interactions she considered harsh and discouraging.
- Said staff members, particularly women, had previously felt **uncomfortable or unsafe raising concerns**.
- Raised concerns about the **lack of a clear administrator evaluation process** and said staff had repeatedly asked how administrators were evaluated.
- Described experiences involving **yelling, belittling, and dismissive responses** when staff attempted to provide feedback.
- Stated that some staff members believed certain administrators benefited from support from **former Board leadership**.
- Encouraged the Board to **speak with staff and administrators across different departments** to hear a range of experiences before making personnel decisions.
- Urged the Board to use the current transition as an opportunity for a **fresh start**, rebuilding trust and creating a culture where staff feel respected, supported, and safe to raise concerns.

13. Erin Sanders

- **Erin Sanders** thanked the Board for recent leadership changes and welcomed greater community participation.
- Shared that she has been involved with ECR for several years as a **parent, PAC/SSC member, and community advocate**.
- Said she chose to speak about the **former aquatics program and student scholarship funds**.
- Explained that the aquatics program was eliminated after a former security guard was given a coaching position and later stepped down.
- Said student-athletes had previously been told that funds they raised would be used for **scholarships for remaining athletes** after the program ended.
- Reported that the scholarships were later discontinued with little notice, leaving students confused and seeking assistance.
- Shared that a **purchase order for gift bags** for the former students has now been processed and approved, with support from local business **Kennedy's**.
- Said approximately **$8,000 remains to be determined**, with some students requesting that the funds be returned to student activities so more ECR students can benefit.
- Expressed frustration over **lack of responses to repeated emails** sent to school and Board leadership regarding the issue.
- Said she supports the recent leadership changes but recognizes that **meaningful change will take time** and require patience.
- Expressed concern that ECR has historically been operated **more like a business than a school focused on students**.
- Praised ECR's **teachers, faculty, maintenance staff, and Mr. Gonzalez** for their continued hard work and dedication.

- Raised questions about **money received from the Netflix production**, including whether the funds went to ECR or LAUSD.
- Encouraged the Board to pursue a **fresh start and broader changes** while keeping students' interests at the center.

14. Speaker

- Expressed concern about **ECR's financial management and legal expenses**.
- Reported seeing two checks of approximately **$125,000 each for legal fees**.
- Questioned whether significant legal spending could instead support **teaching positions and educational needs**.
- Raised concerns about potential additional legal costs from **employment-related lawsuits**.
- Suggested that resolving personnel matters and reinstating individuals where appropriate could help **reduce future legal expenses**.
- Emphasized that saving money on legal costs would allow more resources to be directed toward **education and students**.
- Thanked the new Board for stepping into its leadership roles and encouraged continued **patience, communication, and collaboration**.

II. Open Session/Action

A. Discussion and Potential Approval of School-Sponsored Overnight Trip

- **School-sponsored overnight trip:** Musical Theater Competition of America (MTCA).
- **Dates:** February 4–7, 2027.
- **Location:** Garden Grove, California.
- **Supervising Teacher:** Heidi Hutson.
- The trip would normally be reviewed by the **Travel Committee**.
- Due to recent Board resignations, the Travel Committee was unable to obtain a quorum for timely approval.
- A **payment is due the following day**, so the request was brought directly to the full Board.
- Ms. Hutson has **completed the required paperwork**.
- The trip has already received **administrative-level approval**.
- Because the trip is **overnight**, full Board approval is required.

Mariellen Webster made a motion to Approve the School-Sponsored Overnight Trip for MTCA.
Mandy Rogers seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Joe Kolkowitz	Absent
Steven Kofahl	Absent

Roll Call

Beth Corbett	Aye
Mandy Rogers	Aye
Mariellen Webster	Aye

The board entered the closed session at 6:37 PM on the 14th of September, 2026.

B. Board consideration and action regarding opening and funding Campus Aide Senior position

C. Board consideration and action regarding opening and funding the Director of Student and Teacher Technology position

D. Board consideration and action regarding opening and funding a new Administrative Director position

E. Acknowledgment of resignations of board members Alexandra Ramirez and Brad Wright

III. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

The board reconvene the open session at 8:25 PM on the 14th of September, 2026.

- Board stated that **Executive Session discussions are confidential** and therefore could not be reported out at that time.
- Board members said they have been **actively working to address the ongoing issues**.
- Reported consulting with **legal counsel and administrators** and conducting additional research.
- Emphasized that the Board is working toward **resolving the outstanding concerns**.
- Expressed their **commitment to ECR and the school community**.
- Assured the community that the Board will **continue working on these matters**.

B. (Open Session -E.) Acknowledgment of resignations of board members Alexandra Ramirez and Brad Wright

Motion to Acknowledgment of resignations of board members Alexandra Ramirez and Brad Wright.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Absent
Mariellen Webster	Aye
Beth Corbett	Aye

Roll Call

Joe Kolkowitz	Absent
Mandy Rogers	Aye

C. (Open Session -B.) Board consideration and action regarding opening and funding Campus Aide Senior position

- **Board consideration:** Whether to reopen and fund a **Campus Aide Senior** position.
- The position was **previously closed in late February**.
- **Ms. Mariellen Webster** presented the item to the Board.
- The position discussed is the **Campus Aide Senior position.**
- The position is identified as the position by **Mr. Daughtry Jones**.

Motion to Open and Fund Campus Aide Senior position.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Absent
Mandy Rogers	Aye
Mariellen Webster	Aye
Joe Kolkowitz	Absent
Beth Corbett	Aye

D. (Open Sessions - C.) Board consideration and action regarding opening and funding the Director of Student and Teacher Technology position

- **Board consideration:** Whether to reopen and fund the **Director of Student and Teacher Technology** position.
- **Ms. Mariellen Webster** presented the item for Board consideration and action.
- The position is identified as the position by **Mr. Ryan Guinto**.
- The Board is being asked to consider **opening and funding the position**.

Motion to Open and fund the Director of Student and Teacher Technology position.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Absent
Joe Kolkowitz	Absent
Mariellen Webster	Aye
Beth Corbett	Aye
Mandy Rogers	Aye

E. (Open Sessions - D.) Board consideration and action regarding opening and funding a new Administrative Director position

Motion to Open and Fund a new Administrative Director position.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Joe Kolkowitz	Absent
Mandy Rogers	Aye
Steven Kofahl	Absent
Mariellen Webster	Aye
Beth Corbett	Aye

IV. Closing Items

A. Adjourn Meeting

Mariellen Webster made a motion to adjourn the meeting.
Single Voice vote
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Mariellen Webster

Coversheet

Approve Minutes of September 24, 2026 Special Board Meeting

Section:	IV. Consent
Item:	D. Approve Minutes of September 24, 2026 Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on September 24, 2026

DRAFT

El Camino Real Charter High School

Minutes

Regular Board Meeting

09–24-26 Regular Board Meeting

Date and Time
Thursday September 24, 2026 at 5:30 PM

Location
El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES: El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public. Your participation assures us of continuing community

interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person. There is no obligation on the part of the school to have a school official read public comments during in person Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to

make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Emilie Larew, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Beth Corbett, Mandy Rogers, Mariellen Webster

Directors Absent
Joe Kolkowitz, Steven Kofahl

Guests Present
Emilie Larew, Ryan Guinto, Vania Rodriguez

I. Opening Items

A. Call the Meeting to Order

Mariellen Webster called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Sep 24, 2026 at 5:33 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Ms. Emilie Larew led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

1. Audra Herrera

- Agenda Packet Transparency: Reported that the August 27 board meeting agenda packet initially contained 494 pages and increased to 582 pages after 5:00 p.m. on

August 26, with 88 additional pages, mostly from the YMC report regarding the school's response to the CSD's Notice of Concern.

- Insufficient Review Time: Questioned how newly appointed board members could adequately review the complete materials before voting, particularly when one member was unable to attend.
- Senate Bill 707 Compliance: Raised concerns that newly appointed board member Bev Corbett was not provided two-way communication for the meeting, allegedly violating Senate Bill 707.
- Lack of Response to Concerns: Stated that emails were sent to the acting board chair, vice chair, and HR director regarding the alleged violation, but no response was received from the board chair or vice chair before the meeting proceeded.
- HR Director's Role: Questioned the HR director's involvement in board matters, citing a reported $1,700 semester stipend associated with board meetings while the director allegedly denied responsibility for board-related matters.
- Bylaw Revision Concerns: Identified letters dated September 28 and October 26, 2023, requesting revisions to the bylaws to eliminate term limits. Noted that no record of CSD approval was found and called for verification and correction.
- Call for Accountability: Urged responsible preparation of agenda packets, compliance with state laws, and proper oversight by those with legal and ethical responsibilities.
- Requested Corrective Action: Called for the correction of alleged violations by the previous board chair, beginning with a review and correction of the current bylaws.

2. Carlos Monroy

Statement on behalf of Band Director Kevin Thoreau

- Reported Incidents: Shared concerns about Mr. Bosog's conduct, documented in two incident reports filed by Michael Jeff, VAPA Assistant Percussion, dated January 12 and January 16, 2026.
- January 5 Incident: Reportedly entered a percussion rehearsal in Anderson Hall and accused a marching band instructor of negligence in front of approximately 18 students, then threatened to permanently ban the program from using the space.
- January 10 Incident: Allegedly confronted staff aggressively and disrupted student activities without prior notice. Five students were identified as witnesses.
- Communication and Conduct Concerns: Reported a pattern of poor communication regarding operational changes, defensive responses to concerns, confrontational behavior, and inconsistent enforcement of rules across programs.
- Impact on Staff and Students: Stated that staff have become reluctant to raise facilities concerns and that students have witnessed trusted adults being publicly berated, contributing to a hostile environment.
- HR Follow-Up: Reported that the incidents were documented and submitted to HR, but no meaningful action, investigation, follow-up, or preventive guidance was known to have occurred.

- Facilities Director Appointment: Raised concerns about a possible personal relationship influencing the appointment of the Director of Facilities involving Mr. Bosog and Chief Business Officer Fernando Delgado. Clarified that this was not an established fact.
- Requested Board Action: Asked the board to verify the hiring process, applicable procedures, and documentation related to the Director of Facilities appointment.
- Closing Statement: Emphasized that staff and students deserve a safe, respectful workplace where concerns are addressed professionally rather than met with intimidation.

3. Elijah Cole

- **VAPA Teacher, El Camino Real Charter High School**
- Concern About Security Uniforms: Raised concerns during an August professional development meeting about security staff wearing what appeared to be tactical gear resembling deportation officers.
- Question About First Day of School: Asked Director of Grounds and Facilities Mike Vasg whether security staff would wear different uniforms on the first day of school. He reportedly said no.
- Reported Response: Described Mike Vasg as defensive, rude, and hostile when addressing the concern.
- Impact on Students: Expressed concern that the uniforms could intimidate students and conflict with the school's commitment to protecting them.
- Concerning Statement: Reported that Mike Vasg responded, "The students have seen worse than you," which the speaker interpreted as dismissive of the potential impact on students.
- Closing Concern: Questioned whether the interaction reflected an attempt to intimidate staff and potentially students as well.

4. Heidi Hutson

- Prop 28 Funding Purpose: Emphasized that Prop 28 funds are intended to support and strengthen arts and music education and should be used according to applicable requirements.
- Theater Program Impact: Reported that the theater program serves more than 100 students, produces multiple productions annually, competes at the state and national levels, and performs for thousands of students and community members.
- Improvisation Program on Hold: Explained that the improvisation program has been suspended despite serving more than 100 students through twice-weekly workshops and free weekly lunchtime performances.
- Limited Student Opportunities: Highlighted that the improvisation program provides additional opportunities for students who cannot all participate in main-stage productions.

- Delayed Administrative Responses: Reported waiting more than a month for responses from HR and administration regarding unresolved concerns.
- Lack of Budget Planning: Expressed concern that VAPA was not given a meaningful opportunity to plan and budget for Prop 28 funds during the previous spring.
- Recognition of Finance Leadership: Recognized Director of Accounting and Finance Ms. Janira Verduzo for her efforts to secure the funds and support their appropriate use.
- Absence of a Chief Business Officer (CBO): Attributed delays in financial planning and decision-making partly to the school operating for months without a CBO.
- Request for Qualified Leadership: Called for the appointment of a qualified and ethical CBO who demonstrates transparency, integrity, and commitment to students.
- Requested Board Action: Urged the board to ensure Prop 28 resources reach students and provide VAPA staff with a meaningful role in planning how the funds are allocated.

5. Chris Hutton

- Approved Block Grant Budget: Reported that on October 23, 2025, the board approved a $1.77 million AMIM Block Grant spending plan, including $622,109 allocated to VAPA and CTE.
- Theater Funding Approval: Stated that on December 18, 2025, the board unanimously approved a theater lighting and live-event equipment purchase request totaling approximately $304,953.68.
- Unexplained Budget Changes: According to theater budget tracking provided by Ryan Wanto, approximately $151,000 remained after initial spending. By March 2026, additional purchase orders could no longer be submitted, and the theater program was not given a revised budget.
- Lack of Communication: Reported that staff were later informed that no funds remained, without a clear explanation of what happened to the previously approved allocation.
- Device Purchases Reclassified: Cited 2026 check registers showing approximately $500,000 in teacher-device purchases, originally associated with the Instructional Materials budget, reportedly reclassified under the Department of Visual and Performing Arts and charged to the block grant.
- Question About Board Approval: Asked whether the board approved the budget changes or formally rescinded and reallocated the original funding, noting that he could not find documentation of such action in the records reviewed.
- Compliance Concerns: Referenced California AMIM Block Grant requirements, emphasizing that the governing board must publicly discuss and approve the expenditure plan and that spending should remain consistent with the approved plan.

- Requested Clarification: Asked the board to explain what happened to the theater program's funding between December and March and why approximately $500,000 in staff-device purchases were charged to the block grant.
- Closing Statement: Clarified that he was not alleging proven fraud but expressed concern about possible deception and a lack of transparency in the handling of the funds.

6. Speaker

- Concerns About Leadership: Urged the board to evaluate whether Mike Bosog and Vanya Rodriguez are suitable for their current roles as ECR works to rebuild its culture and work environment.
- Successful Community Outreach: Reported hosting a South Asian community program for approximately 14 years, bringing around 700 women to campus. In December 2025, the speaker also partnered with another community group to organize a senior citizen program serving approximately 150 seniors.
- Repeated Scheduling Issues: Stated that senior citizen program dates were repeatedly confirmed with Coach Colson and placed on the official calendar, but changes were later required.
- March Event Disruption: Reported that despite confirming arrangements with Mike Bosog the day before the event, the gates were locked and Anderson Hall was not prepared. Senior citizens, including individuals using walkers and wheelchairs, were left waiting.
- Overtime and Staffing Concerns: Reported that Mike Bosog stated he would not pay overtime for non-school-related events, leaving the speaker without prior notice to make alternative arrangements.
- Cancellation of Community Programs: Stated that the April event was also canceled and that, after raising concerns with Mike Bosog and Fernando Delgado, the speaker was told to cancel the remaining dates because "We don't need you." Both community programs were subsequently discontinued.
- Hiring Process Concerns: Requested that the board review Mike Bosog's hiring process, including the reported removal of classified union representative Richard Russell from the interview process on the day of the interview.
- Potential Conflict of Interest: Asked the board to examine whether the relationship between Fernando Delgado and Mike Bosog affected the transparency or fairness of the hiring process.
- HR Oversight Concerns: Reported personally observing former board chair Brad Wright repeatedly visiting the HR office during the summer, with some visits reportedly lasting hours. Requested a review of HR operations and Vanya Rodriguez's role during a period of significant personnel changes.
- Requested Board Action: Asked the board to independently verify the concerns raised and assess whether current administrative leadership, communication

practices, and treatment of employees and community members align with ECR's goals moving forward.

7. Justin Adams

- IT Supervisor, El Camino Real Charter High School
- Leadership and Ethics Concerns: Expressed concerns about Chief Business Officer Fernando Delgado's leadership, ethics, and priorities, alleging that personal interests have been placed ahead of the school's best interests.
- Software and Financial Concerns: Alleged that ECR has been using and paying for software applications associated with Fernando Delgado's family company, including 360i Suite, MyClass, IQ, and SRM, despite concerns about their functionality and development.
- Financial Impact: Claimed that the school has invested hundreds of thousands of dollars in software that does not work as expected.
- Past Ethical Concerns: Recounted a warning from a former technology employer about Fernando Delgado's business practices and described a past dinner involving expensive purchases charged to the employer's account.
- Financial Oversight and Accountability: Referenced previous fiduciary concerns and questioned whether Fernando Delgado should continue signing checks and overseeing school finances.
- Call for Qualified Leadership: Urged the school to appoint a Chief Business Officer who demonstrates integrity, prioritizes the school's interests, and ensures responsible budget management, compliance, accountability, and operational oversight.
- Technology Program Concerns: Highlighted ECR's former recognition as a Microsoft showcase school and expressed disappointment that the school no longer holds that distinction.
- Requested Board Action: Called for new leadership and stronger accountability to restore the school's culture, improve technology initiatives, and protect the interests of students and staff.
- Closing Statement: As an ECR alumnus from the Class of 2006, emphasized his desire for future students to experience the same positive school environment he experienced.

8. Sophia Wright

- Freshman, El Camino Real Charter High School
- Large Class Sizes: Raised concerns about overcrowded classrooms, reporting the following class sizes:
    - English: 36 students
    - Math: 38 students
    - Biology: 40 students
    - Spanish: 33 students

    - Theater: 33 students
- Impact on Teaching and Learning: Calculated an average of approximately 38 students per class and emphasized that smaller class sizes could help teachers manage classrooms more effectively and improve student learning.
- School Spending Concerns: Reported that the school spent $49,477,987 last year, equivalent to approximately $16,244 per student.
- Funding Comparison: Compared ECR's reported per-student spending with an estimated $29,292 per student at other LAUSD schools, highlighting a stated difference of approximately $13,048 per student.
- Potential Financial Impact: Estimated that the reported per-student difference represents approximately $37.8 million across the ECR student population.
- Teacher Salary Estimates: Cited estimated annual salaries of $60,000 for beginning teachers, $80,000 for intermediate-level teachers, and $100,000 for senior-level teachers.
- Requested Board Action: Urged the board to investigate the apparent funding discrepancy, determine where additional resources could come from, and consider how those funds could be used to benefit students and improve educational conditions.

9. Flor Zuniga

- Classified Hourly Staff Member, El Camino Real Charter High School
- Welcome to New Board Members: Expressed appreciation for the newly elected board members and their commitment to the school.
- HR Responsibilities: Highlighted the Director of Human Resources' responsibility to enforce the employee handbook, advise against conflicts of interest and self-dealing, maintain neutrality, and ensure compliance with school and state laws and regulations.
- Staff Support and Workplace Culture: Emphasized that HR should provide a safe and impartial process for staff grievances and help maintain positive employee morale and school culture.
- Lack of Action on Complaints: Alleged that formal staff complaints, including those supported by witnesses, were repeatedly deemed unfounded without appropriate follow-up or corrective action.
- Hostile Work Environment: Reported low staff morale and concerns that teachers, staff, and management feel unsupported when raising workplace issues with HR.
- Retaliation Concerns: Claimed that some employees experienced retaliation, leading to resignations, terminations, or continued employment under significant stress.
- Reduced Trust in HR: Stated that ongoing concerns have discouraged employees from reporting workplace issues, potentially exposing the school to future liability.
- Requested Board Action: Urged the board and interim executive director to initiate a search for a new Director of Human Resources to improve accountability, employee support, and workplace culture.

10. Speaker

- Recognition of Progress: Acknowledged the board's progress in bringing coaches back and encouraged recognition of the improvements already made.
- Legacy of Past Issues: Emphasized that the current board inherited problems accumulated over approximately 10 years and that resolving them will require time and sustained effort.
- Financial Concerns: Reported reviewing the school's financial records and expressed serious concerns about the institution's financial condition and the possibility of missing or misallocated funds.
- Risk to School Sustainability: Warned that, based on the speaker's own estimates, the school could face bankruptcy within approximately four years if its financial problems are not addressed.
- Charter Renewal Concerns: Highlighted the importance of resolving financial issues to protect the school's upcoming charter renewal and long-term operations.
- Need for Financial Accountability: Urged the board to balance the budget properly, identify misallocated funds, and investigate financial irregularities.
- Employment and Legal Review: Recommended consulting legal counsel to review employment-related decisions and determine why certain actions were taken, rather than immediately calling for individuals to be removed.
- Qualified Financial Leadership: Recommended hiring a Chief Business Officer (CBO) with a CPA license and strong budgeting expertise to improve financial management.
- Enrollment and Staffing Impact: Noted that declining enrollment reduces available funding and can affect teacher staffing and student-to-teacher ratios.
- Closing Statement: Expressed confidence that the board has the ability to address the school's challenges and put ECR on a more sustainable financial path.

E. UTLA Update

- Vote of No Confidence: Announced a formal vote of no confidence in the school's current governance and leadership, supported by a petition signed by 283 individuals.
- Basis for the Petition: Cited ongoing concerns regarding board governance, independent oversight, financial and operational accountability, transparency, employee treatment, and administrative leadership.
- Concerns About Board Governance: Raised allegations of insufficient independent oversight, limited transparency regarding board vacancies and elections, changes to bylaws, and inadequate board deliberation and accountability.
- Election Irregularities: Reported concerns about irregularities in the electronic election of the parent representative and called for accountability for those allegedly responsible.

- Employee Treatment and Retaliation: Described a workplace culture characterized by fear of retaliation, with employees and community members believing that previously raised concerns had not resulted in meaningful investigations or corrective action.
- Financial and Procurement Concerns: Raised questions about procurement practices, requests for proposals (RFPs), contract approvals, purchasing policies, and internal financial controls, particularly regarding Chief Business Officer Fernando Delgado.
- Facilities Department Concerns: Alleged that Director of Facilities Mike Bosog contributed to a hostile work environment, poor communication regarding operational changes, and inconsistent personnel management.
- Human Resources Concerns: Raised allegations that Director of Human Resources Vanya Rodriguez failed to provide appropriate guidance on employment decisions, compliance with governance requirements, and workplace concerns involving the Director of Facilities.
- Governance Changes: Reported that Board Chair Brad Wright and Vice Chair Alexandra Ramirez had resigned, effective September 6, 2026, and that three new board members had been installed to replace departing members.
- Employee Representation: Highlighted the election and seating of a parent representative and two teacher representatives as steps toward strengthening representation and accountability within the school's governance structure.
- Requested Resignations: Called for the immediate resignations of Chief Business Officer Fernando Delgado, Director of Facilities Mike Bosog, and Director of Human Resources Vanya Rodriguez.
- Requested Independent Investigation: Asked LAUSD to conduct an independent review of governance practices, procurement procedures, personnel decisions, election concerns, and compliance with school bylaws and policies.
- Requested Leadership Changes: Urged the interim executive director to restore employee confidence, improve transparency, and strengthen accountability by hiring new leaders for the Chief Business Officer, Director of Facilities, and Director of Human Resources positions through an open process involving staff and parents.
- Closing Statement: Reaffirmed the school community's commitment to integrity, transparency, accountability, and decisions that prioritize students, employees, families, and the long-term success of ECRCHS.

F. AFSCME Update

Presenter: Richard Russell

- Welcome and Recognition: Congratulated the newly seated board members and expressed support for the board's decisions to bring back Jason Camp and Ryan Guinto and reinstate Mr. Jones to a supervisory position.

- Classified Representative Election Concerns: Raised concerns that classified employees have not been allowed to vote for their board representative since May 25, 2021, despite the right reportedly provided in the school's governing documents.
- Appointments Instead of Elections: Reported that the last three classified representatives were selected through board appointments rather than elections by classified employees, with some potential candidates reportedly disqualified.
- Timeline of Representative Appointments:
    - May 25, 2021: Daniela Vargas was installed as classified representative without a vote by classified employees.
    - September 10, 2024: Sebastian Winter was installed as classified representative, again without an employee vote.
    - Mid-2025: Winter stepped down after reportedly being determined ineligible due to an expired visa.
    - July 11, 2025: The board appointed Joe Kokowicz to complete the remainder of the classified representative's term without a vote by classified employees.
- Potential Conflict-of-Interest Concerns: Raised questions about relationships involving previous representatives, school administrators, and the former board chair, including reported personal or professional connections.
- Importance of Classified Staff Representation: Emphasized that classified employees play essential roles in school operations, including office administration, facilities maintenance, special education support, technology, campus security, and assistance to teachers.
- Vote of No Confidence: Requested a formal vote of no confidence in Joe Kokowicz as the current classified representative, arguing that the position should be accountable to the employees it represents.
- Requested Board Action:
    - Review the school's governing documents, board minutes, nomination records, and the timeline of appointments.
    - Allow classified employees to nominate candidates and vote for their representative.
    - Conduct a fair and transparent election among classified employees.
    - Recognize the representative selected through that election in accordance with the school's governing documents.
- Closing Statement: Reaffirmed AFSCME Local 540's willingness to work with the new board and emphasized the importance of listening to employees and prioritizing students to move ECR forward.

G. Executive Director Update

Interim Executive Director Emilie Larew

- New Administrative Staff: Welcomed newly hired administrators Edgar Ortega, overseeing athletics, English, and other areas, and Philippa Vedros, overseeing Student Support Services.
- Returning Staff and Reopened Positions:
    - Diatri Jones: Returned to the Campus Aide Senior position on September 16.
    - Ryan Guinto: Scheduled to return as Director of Student and Teacher Technology on September 28.
    - Jason Camp: Scheduled to return as Administrative Director overseeing discipline on September 28.
- Updated Organizational Chart: An updated organizational chart will be provided to reflect the staffing changes and new reporting structure.
- PBIS Program Updates: Recognized the Positive Behavioral Interventions and Supports (PBIS) team for its ongoing work, including new initiatives and a staff refresher session during the common planning day.
- Royal Rewards Program: The team is exploring a site visit to another school with a well-developed program to identify effective practices and strengthen ECR's positive behavior support initiatives.
- Upcoming Student Activities: Highlighted upcoming events, including the student-versus-staff volleyball game, senior getaway, golf course pep rally, Club Rush, Homecoming Dance, Homecoming Day, and various athletic activities.
- Encouragement for Student Support: Invited board members, families, teachers, and the school community to attend events and support student participation and achievement.
- Charter Renewal Update: Noted that the charter renewal process would be addressed separately under the relevant board resolution agenda item.
- Closing Remarks: Expressed optimism about having staff positions filled and moving forward with school operations and student support initiatives.

H. Board Chair Update

Board Chair Update – Ms. Mariellen Webster

- Commitment to Board Service: Acknowledged that the three board members have been attending recent meetings and preparing as best they can amid the school's ongoing challenges.
- Return of Teachers: Highlighted the return of teachers to campus as a significant step forward for the school.

- Filling Board Vacancies: Reported that the board is working to fill vacant positions, with the goal of appointing community representatives by the next regular board meeting.
- Community Grant Applications: Noted that applications for community grants have already been received.
- Appreciation for Community Support: Thanked staff, parents, and community members for their participation, feedback, and continued engagement despite the many concerns facing the school.
- Commitment to ECR: Explained that the board members stepped forward because of their strong connection to and passion for the school.
- Request for Patience: Asked the community to remain patient as the board works through challenges and learns to navigate its responsibilities.
- Encouragement for Continued Engagement: Urged the school community to remain involved, attend meetings, and continue sharing concerns and feedback.
- Closing Remarks: Emphasized that board meetings should be transparent and informative so the community understands what is happening at the school.

II. Consent

A. Approve Minutes of February 26, 2026 Regular Board Meeting

Motion to approve the minutes from Regular Board Meeting on 02-26-26.
The board **VOTED** unanimously to approve the motion.

Roll Call

Beth Corbett	Aye
Joe Kolkowitz	Absent
Steven Kofahl	Absent
Mandy Rogers	Aye
Mariellen Webster	Aye

B. Approve Minutes of August 24, 2026 Regular Board Meeting

Motion to approve the minutes from Special Board Meeting on 08-24-26.
The board **VOTED** unanimously to approve the motion.

Roll Call

Beth Corbett	Aye
Steven Kofahl	Absent
Mariellen Webster	Aye
Joe Kolkowitz	Absent
Mandy Rogers	Aye

III. Governance

A. Discuss and Vote to Elect an Interim Board Secretary

- Agenda Item: Discuss and vote on the election of an interim board secretary.
- Motion to Table: Ms. Rogers moved to table the item.
- Reason for Deferral: A board secretary is needed to proceed with the vote on the charter renewal resolution.
- Next Steps: The board acknowledged that the item would likely need to be revisited before the next regular meeting to ensure a secretary is elected.
- Clarification: The motion to table was intended to defer the item, not postpone it indefinitely.

Mandy Rogers made a motion to table the item, Vote to Elect an Interim Board Secretary.
Beth Corbett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Joe Kolkowitz	Absent
Mariellen Webster	Aye
Beth Corbett	Aye
Mandy Rogers	Aye
Steven Kofahl	Absent

B. Discuss and Vote on Updated Membership of Board Committees

- Committee Membership Shortages: The board discussed the need to update membership for the Finance and Investment Committee and the Travel Committee due to insufficient members.
- Motion to Table: A motion was raised to table the item, but the board continued discussing committee membership and operational needs.
- Quorum Requirements: Members clarified that two committee members must be present to proceed with committee business, with additional members recommended to ensure coverage when someone is unavailable.
- Finance and Investment Committee: Ms. Rogers and another board member were identified as serving on the Finance and Investment Committee.
- Travel Committee Vacancies: The board acknowledged that there is currently no functioning Travel Committee due to the shortage of members.

- Travel Approvals: The board discussed the need for a special board meeting if travel requests arise before the committee is reconstituted.
- Theater Travel Funding: Members referenced previously approved travel funding for theater and raised questions about how other programs, including ROTC, could submit or obtain approval for travel requests.
- Unfunded Requests: The board asked whether any programs currently have approved but unfunded travel or field trip requests.
- Follow-Up: A member offered to check with staff, including Rupert, to identify outstanding travel or field trip funding needs.

C. Resolution Authorizing Submission of Charter Renewal Petition to LAUSD Board of Education

- Purpose of the Resolution: Interim Executive Director Emilie Larew presented the resolution authorizing the lead petitioner to engage in the charter renewal process with LAUSD and submit the petition in accordance with legal requirements and district policies.
- Charter Renewal Timeline: The school plans to submit its renewal petition during the October charter window, with an intake appointment scheduled for late October.
- Updated Student Performance Data: Explained that the school intends to use updated test scores and other recent information in its petition. Student performance data for students with disabilities reportedly improved significantly, addressing a benchmark from the previous charter renewal oversight report.
- Board Review and Feedback: The updated petition materials will be presented to the board for review and feedback.
- Release of Information: Some information required for the petition is embargoed until October 15. A special board meeting may be scheduled after that date and before October 28 to review the petition.
- Need for Authorization: The resolution must be approved to authorize the lead petitioner to proceed with the renewal process. Legal counsel recommended adopting it as soon as possible.
- Board Secretary Requirement: The charter renewal petition requires the board secretary’s signature. Members discussed the need to establish an interim board secretary before completing the submission process.
- Interim Secretary Eligibility: Clarification was provided that, under the bylaws, the interim secretary may be a board member or an employee, although the position has historically been filled by a board member.
- Motion to Table: A motion was made to table the resolution authorizing submission of the charter renewal petition to the LAUSD Board of Education.

Motion to table the item, Resolution Authorizing Submission of Charter Renewal Petition to LAUSD Board of Education.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Beth Corbett	Aye
Mandy Rogers	Aye
Steven Kofahl	Absent
Joe Kolkowitz	Absent
Mariellen Webster	Aye

IV. Finance

A. Discuss and Vote to Approve the August 2026 Check Registers

Presenter: Ms. Janneyra Verduzco, Director of Finance
- ASB Trust Account: Reported 11 payments totaling $22,680.51 for August 2026.

- $8,497 to Smith Water Motor Boat Services for the football luau in Hawaii on August 20.
- $850 deposit for the senior picnic.
- $1,743.71 for student store snack inventory.
- $650 for a track and field needle.

- Accounts Payable (AP) Account: Reported 52 transactions totaling $174,452.70, consisting of 38 checks and 14 ACH transfers.

- $52,278 to HMH Education Company for MAP Growth testing materials and academic assessments.
- $32,500 for a non-wage settlement.
- $10,914.75 for NoRedInk Corporation’s annual subscription for the 2026–2027 school year, supporting writing, grammar, and language instruction.

- General Account: Reported seven recurring payments totaling $411,089.37, all processed through ACH transfers.

- $314,980.03 for SISC health benefits.
- $61,804 for CharterSafe liability insurance for October 2026, paid in advance.
- $32,898.40 to PenServ Plan Services.

- ASB Trust Balance Report: Presented the ending balances for 112 club trust accounts as of August 2026, totaling $453,525.81.

- NJROTC: $43,055.04
- Football: $40,811.82
- Drama: $32,550.37

-Negative Account Balances: Identified three club accounts with negative balances.
Notes and action items were provided, with follow-up planned to address the issues.
Motion to Approve the August 2026 Check Registers.
The board **VOTED** unanimously to approve the motion.

Roll Call

Joe Kolkowitz	Absent
Steven Kofahl	Absent
Mandy Rogers	Aye
Beth Corbett	Aye
Mariellen Webster	Aye

B. Discuss and Vote to Approve the August 2026 Credit Card Statements

Presenter: Ms. Janneyra Verduzco, Director of Finance

- Credit Card Report: Presented the August 2026 credit card statements for three cardholders: Interim Executive Director Emilie Larew, David Hussey, and Fernando Delgado.
- Emilie Larew – Athletics Expenses: Reported total charges of $13,405.82, with nearly all expenses related to the varsity football team's away game in Hawaii.
- David Hussey – Expenses: Reported total charges of $422.56, including Facebook/Meta, Google, Indeed, and water-related expenses.
- Fernando Delgado – Departmental Expenses: Reported 37 charges spanning nearly every department.
    - The largest identified expense was $11,587.50 for the Kami app, an educational technology platform that allows teachers and students to annotate worksheets, textbooks, and other documents.
- Purchasing Controls: The Director of Finance stated that credit card charges are reviewed and approved, and that purchases require an approved purchase order before being made.
- Credit Card Access Update: In response to a board member's question, it was clarified that the credit cards assigned to David Hussey and Fernando Delgado are currently on hold and inactive, and they are no longer authorized users.

Motion to Approve the August 2026 Credit Card Statements.
The board **VOTED** unanimously to approve the motion.

Roll Call

Beth Corbett	Aye
Joe Kolkowitz	Absent
Mandy Rogers	Aye
Steven Kofahl	Absent
Mariellen Webster	Aye

C. Investment Update – June, July, and August 2026

- June 2026 – Fiscal Year-End Update:

  - The Other Post-Employment Benefits (OPEB) Trust closed fiscal year 2025–2026 with a balance of $37,377,802.
  - The OPEB Trust recorded an annual return of 11.9%.
  - Combined investments, including the general fund accounts, totaled approximately $46.3 million at fiscal year-end.

- July 2026 – First Month of Fiscal Year 2026–2027:

  - The OPEB Trust began July with a balance of $37,377,802.
  - After $66,898 in OPEB payments, the trust closed at $37,137,563.
  - The account experienced a 0.6% decline during the month.

- August 2026 – Second Month of Fiscal Year 2026–2027:

  - The OPEB Trust rebounded, closing August at $37,639,931.
  - The account gained 1.4% for August and was up 0.7% year to date.
  - Total investment gains for the first two months of the fiscal year were reported at approximately $395,924.
  - OPEB retiree payments during the period totaled approximately $133,195.

V. School Business

A. Discuss and Vote to Approve Revisions to the 2026–2027 Employee Handbook

Presenter: Ms. Vania Rodriguez, Director of Human Resources

- Handbook Revisions: Presented updates to the 2026–2027 Employee Handbook, revised with assistance from the school's attorneys. All changes were highlighted in red in the revised document.
- Mandated Reporting and Professional Boundaries: Expanded requirements for mandated reporting and maintaining appropriate professional boundaries.
- Employee Workplace Protections: Added workplace protections and employee notification requirements.
- Workplace Recordings: Established rules governing recordings in the workplace.
- Sick Leave: Expanded the permissible uses of sick leave.
- Funding and Pregnancy-Related Leave: Updated provisions concerning school funding and pregnancy-related leave benefits.
- Administrative Updates: Revised references to the appropriate departments throughout the handbook. References to the Business Office were updated to Human Resources or Payroll in policies covering safety, Social Security, flexible spending accounts, and retiree benefits.

- Employment of Relatives and Personal Relationships: Updated the policy to identify the Executive Director as the appropriate person for disclosure and approval of employment-related family or personal relationships.
- Board Action: The revised handbook was presented for discussion and a vote to approve the 2026–2027 Employee Handbook. The provided narrative does not specify the voting outcome.

Beth Corbett made a motion to Approve Revisions to the 2026–2027 Employee Handbook.
Mandy Rogers seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Steven Kofahl	Absent
Mariellen Webster	Aye
Mandy Rogers	Aye
Beth Corbett	Aye
Joe Kolkowitz	Absent

B. Discuss and Vote to Approve Revisions to the 2026–2027 Parent and Student Handbook

Presenter: Ms. Vania Rodriguez, Director of Human Resources

- Handbook Review and Updates: Presented revisions to the 2026–2027 Parent and Student Handbook, reviewed by YMC for relevant legal and policy updates.
- School Calendar: Updated the handbook to reflect the current school calendar and revisions to student policies and procedures.
- Attendance and Truancy Policy: Revised attendance requirements and interventions, including:
    - Progressive attendance interventions.
    - Attendance recovery options.
    - Short-term independent study.
    - An 18-day course withdrawal policy resulting in no credit.
- Student Discipline: Updated suspension and expulsion procedures.
- Student Safety and Reporting: Expanded provisions concerning student safety, professional boundaries, mandated reporting, and related training requirements to align with current law.
- Title IX Coordinator Updates: Revised the list of Title IX coordinators by removing Interim Executive Director Emilie Larew and adding Edgar Ortega. Ms. Rodriguez and Dean Bennett remain listed as Title IX coordinators.
- Additional Revisions: Made other updates throughout the handbook to ensure policies and procedures remain current.

Motion to Approve Revisions to the 2026–2027 Parent and Student Handbook.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Mandy Rogers	Aye
Steven Kofahl	Absent
Joe Kolkowitz	Absent
Mariellen Webster	Aye
Beth Corbett	Aye

C. Discuss and Vote to Approve the Variable Term Waiver

Presenter: Ms. Vania Rodriguez, Director of Human Resources

- Purpose of the Waiver: Presented a request to transfer an existing Variable Term Waiver from a teacher's previous school district to El Camino Real Charter High School.
- Waiver Coverage: The waiver applies to a Certificate of Completion of Staff Development and permits the teacher to work in the classroom while temporarily waiving the English Learner (EL) authorization requirement.
- Employee Status: Clarified that the teacher has already been hired and is in the process of completing the requirements to obtain the necessary EL authorization.
- Transfer of Existing Waiver: Explained that the request is intended only to transfer the current waiver to ECR, rather than initiate an entirely new waiver.
- Purpose and Compliance: The waiver allows the teacher to continue working while completing the required California authorization, helping the school avoid an improper teacher assignment.
- Future Updates: Noted that an additional waiver update may be needed in the future as the employee progresses toward completing the authorization requirements.

Motion to Approve the Variable Term Waiver.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Mariellen Webster	Aye
Joe Kolkowitz	Absent
Beth Corbett	Aye
Steven Kofahl	Absent
Mandy Rogers	Aye

D. Discuss and Vote to Approve a One-Period Coach Authorization for the 2026–2027 School Year

Board Meeting Summary – One-Period Coach Authorization for the 2026–2027 School Year

Presenter: Ms. Emilie Larew, Interim Executive Director

- Purpose of Authorization: Presented the annual request for board approval of one-period coach authorizations for teachers who do not hold a Physical Education (PE) credential but meet the requirements established by the California Commission on Teacher Credentialing.

- Eligibility Requirements: Clarified that eligible individuals must hold a single-subject teaching credential and meet the required coaching qualifications. Special education teachers, counselors, and walk-on coaches are not eligible under this authorization.

- Designated Teachers and Sports/Courses:
  - Camille King: Cross Country, Track & Field.
  - Eric Choi: Girls Golf, Girls Soccer, Boys Golf.
  - Edgar Ortega: Football.
  - Dean Bennett: Girls Flag Football, Lacrosse.
  - Kevin Thurow: Marching Band.
- Teaching Assignment Authorization: Board approval allows designated teachers to serve as the teachers of record for the specified sports or courses for one period. For example, an English teacher may be assigned as the teacher of record for a soccer class.
- Marching Band Credit: Explained that authorization is required for marching band to receive PE credit rather than Visual and Performing Arts (VAPA) credit.
- Changes from Previous Year: Reported that the requested authorizations are generally unchanged from the previous school year, except for the football assignment, now designated to Edgar Ortega.
- Compliance and Documentation: Confirmed that documentation is available showing all listed individuals have met the required first aid, CPR, and other coaching qualifications.
- Board Action: The one-period coach authorization requests were presented for discussion and a vote to approve for the 2026–2027 school year. The provided narrative does not specify the voting outcome.

Beth Corbett made a motion to Approve a One-Period Coach Authorization for the 2026–2027 School Year.

Mandy Rogers seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Mariellen Webster	Aye
Steven Kofahl	Absent
Joe Kolkowitz	Absent
Beth Corbett	Aye
Mandy Rogers	Aye

E. Discuss and Vote to Approve Independent Contractor Agreement for Financial Services

Presenter: Ms. Emilie Larew, Interim Executive Director

- Need for Financial Support: The school requires temporary financial consulting services because of limited access to STDO and the need to maintain fiscal operations and prepare financial documents for charter renewal.
- Proposed Consultant: Mrs. Larew identified Mr. Wood, a former Chief Business Officer (CBO) of the school, as a potential consultant due to his experience and familiarity with the school and LAUSD charter renewal process.
- Estimated Cost: The proposed part-time contract was not expected to exceed $50,000, which Mrs. Larew stated would fall within her approval authority.
- Temporary Engagement: The consultant would provide short-term support, potentially through the end of the semester, while the school addresses its immediate financial needs and works toward longer-term staffing solutions.
- Search for Alternatives: Mrs. Larew reported reviewing approximately six potential candidates but had not identified another person with the required availability, on-campus presence, and familiarity with LAUSD's authorization process.
- Board Concerns: Some board members raised concerns about selecting Mr. Wood, including his prior history with the school and whether alternative candidates had been sufficiently explored.
- Scope and Workload: Board members asked how the consultant's hours and duration would be determined. Mrs. Larew explained that the engagement would be based on the work required rather than a fixed weekly schedule.
- Financial Continuity: Mrs. Larew emphasized the urgency of securing support to prepare the 2026–2027 budget forecast, address budgetary requirements, and ensure financial documentation is ready for the charter renewal petition.
- CBO Approval Requirement: Mrs. Larew explained that she could prepare budget documents but still needed a CBO to approve certain items, including the Prop 28 budget and the new budget forecast.
- Board Direction: Concerns were raised about pursuing another option and the need for further consideration of the proposed consultant.

Motion to Approve Independent Contractor Agreement for Financial Services.

motion passes two to zero to table the hiring of an independent contractor agreement for financial services.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Joe Kolkowitz	Absent
Mandy Rogers	Aye
Mariellen Webster	Aye
Beth Corbett	Abstain
Steven Kofahl	Absent

F. Vote to Approve 2026-2027 Amended State SELPA-Approved NPA/NPS Master Agreement for Academy for the Advancement of Children with Autism (AACA)

Presenter: Ms. Emilie Larew, Interim Executive Director

- Purpose of Agreement: Presented the amended 2026–2027 state SELPA-approved master agreement for the Academy for the Advancement of Children with Autism (AACA).
- State Agreement: Explained that the state provides an annual master agreement for non-public agencies (NPAs) and non-public schools (NPSs) that the school works with.
- Requested Amendments: AACA requested specific updates to the standard agreement to address its program requirements.
- Legal Review: Confirmed that the amended agreement was reviewed by the school's attorney, who specializes in special education contracts.
- Student Placement: The agreement supports the placement of a student with significant needs that the school is unable to adequately meet on its own campus.
- Board Action: The board was asked to approve the amended agreement for the 2026–2027 school year. The provided narrative does not specify the voting outcome.

Motion to Approve 2026-2027 Amended State SELPA-Approved NPA/NPS Master Agreement for Academy for the Advancement of Children with Autism (AACA).
Single Voice Vote
The board **VOTED** unanimously to approve the motion.

Roll Call	
Mariellen Webster	Aye
Joe Kolkowitz	Absent
Mandy Rogers	Aye
Steven Kofahl	Absent
Beth Corbett	Aye

G. Discuss and Vote to Ratify Contract with Third-Party Security Company Code 4

Presenter: Ms. Emilie Larew, Interim Executive Director

- Reason for Change: Raised concerns that the previous security company was not adequately meeting the school's security needs and addressing safety concerns.
- Transition Process: Provided the previous company with the required 30-day notice after consulting legal counsel to ensure a timely transition and avoid gaps in campus security.
- Selection of Code 4: Based on the previously presented Request for Proposal (RFP) scoring rubric, Code 4 ranked second, behind Link Security, followed by Allied in third place.
- Contract Approval: Mrs. Larew selected Code 4 without restarting the RFP process. The contract was reviewed by legal counsel and signed, with the understanding that board ratification was required because the contract exceeded $50,000.
- Campus Safety Priority: Explained that the contract was signed before the board vote to ensure adequate security coverage and avoid delays that could affect campus safety.
- Weapons and Tactical Gear: Confirmed that Code 4 personnel were instructed not to use tactical gear, firearms, or other weapons on campus. Only law enforcement officers are permitted to carry firearms on school grounds.
- Recording Devices: Board members asked about security personnel wearing recording devices. Mrs. Larew stated that expectations had been communicated and that any concerns would be addressed directly with the company.
- Coordination with School Staff: Security personnel will work closely with school leadership, including Mr. Jones, who has returned to his position.
- Safety Department Oversight: Mrs. Larew explained that safety responsibilities had been moved under Mr. Ortega and would be aligned with the Dean's Office and discipline functions.

Motion to approve the Contract with Third-Party Security Company Code 4.
Single voice vote
The board **VOTED** unanimously to approve the motion.

Roll Call	
Mandy Rogers	Aye
Joe Kolkowitz	Absent
Mariellen Webster	Aye
Beth Corbett	Aye
Steven Kofahl	Absent

The board entered the closed session at 7:29 PM on the 24th of September, 2026.

VI. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

The board reconvene the open session at 9:02 PM on the 24th of September, 2026.
There were no actions taken during the closed session and therefore nothing to report.

VII. Closing Items

A. Adjourn Meeting

Motion to adjourn the meeting.
Single voice vote
The board **VOTED** unanimously to approve the motion.

Roll Call	
Steven Kofahl	Absent
Joe Kolkowitz	Absent
Mariellen Webster	Aye
Mandy Rogers	Aye
Beth Corbett	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:02 PM.

Respectfully Submitted,
Ryan Guinto

Coversheet

Approve Minutes of September 30, 2026 Special Board Meeting

Section:	IV. Consent
Item:	E. Approve Minutes of September 30, 2026 Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on September 30, 2026

DRAFT

El Camino Real Charter High School

Minutes

Special Board Meeting

9-30-26 Special Board Meeting

Date and Time
Wednesday September 30, 2026 at 5:30 PM

Location
El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES: El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person. There is no obligation on the part of the school to have a school official read public comments during in person Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Emilie Larew, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Beth Corbett, Mandy Rogers, Mariellen Webster

Directors Absent
Steven Kofahl

Guests Present
Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Mariellen Webster called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Sep 30, 2026 at 5:30 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Ms. Emilie Larew led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

- One public comment form was received from **Haley Smith**.
- Haley Smith was on her way but was unfortunately unable to provide her public comment.
- **No other public comments were received.**

II. Governance

A.

Discuss and Vote to Elect the Board Secretary

Mariellen Webster made a motion to Vote to Elect the Board Secretary.
Beth Corbett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Beth Corbett	Aye
Mandy Rogers	Aye
Steven Kofahl	Absent
Mariellen Webster	Aye

III. School Business

A. Discuss and Vote Resolution Authorizing Submission of Charter

- Interim Executive Director **Ms. Emilie Larew** discussed the **Renewal Petition to the LAUSD Board of Education**.
- The resolution is the **same resolution presented on Thursday**.
- The resolution meets all **specific requirements set by LAUSD** for submission.
- A **Board resolution is required** and must include specific information and be **signed by the Board Secretary**.
- The resolution identifies the required roles:
  - **Lead Petitioner**
  - **Executive Director/Interim Executive Director**
  - **Financial Representative**
- **Ms. Emilie Larew and Janneyra Verduzco** are listed for the applicable roles.
- **Legal counsel confirmed** that the resolution meets the required charter school submission requirements.

Motion to Approve the Resolution Authorizing Submission of Charter.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Steven Kofahl	Absent
Beth Corbett	Aye
Mandy Rogers	Aye
Mariellen Webster	Aye

B. Discuss and Vote to Approve Agreement for Financial Services

- Interim Executive Director **Ms. Larew** presented a proposal from **Charter School Management Corporation (CSMC)**.

- The proposal is for **part-time Chief Business Officer (CBO)-level financial support** while the school does not have an on-site CBO.
- CSMC has experienced personnel who have previously worked with **LAUSD as an authorizer** and have charter school CBO experience.
- **Provider:** Charter School Management Corporation (CSMC)
- **Purpose:** CBO-level financial support while the school is without an on-site CBO
- **Hourly Rates:**
  - Remote: **$150/hour**
  - On-site: **$300/hour**
- **Schedule:** Preferred **2 days per week on campus**, with remaining support provided remotely as needed
- **Term:** Approximately **2–3 months**, potentially through the end of 2026
- **Contract Conditions:**
  - Subject to **legal review and contract approval**
  - CSMC to provide support as soon as the contract is finalized
  - On-site support required for the **PicNet review on October 26–27**
  - Travel time, mileage, and lodging are **included in the rates**
  - Services are limited to **CBO-level financial support** and do not replace the existing back-office provider
  - The proposed CBO personnel are highly experienced and appropriately credentialed.
- CSMC would provide **CBO-level financial support only** and would not replace the school's existing back-office service provider.
- Ms. Larew noted that this was the **only timely option identified** that could provide partial in-person support and was not an independent contractor the Board had previously preferred not to use.
- A formal contract had not yet been prepared; Ms. Larew requested authorization to proceed with contracting, **subject to legal review**.

Upcoming Financial Responsibilities

- **October 15:** 2025–26 Unaudited Actuals data.
- **November 15:** 2026–27 First Interim Report.
- **December 15:** Submission of 2025–26 unaudited financials to LAUSD.
- **Janneyra Verduzco, Director of Accounting and Finance**, emphasized the need for CBO oversight for these upcoming requirements.
- Ms. Webster noted that the CSMC support would also help carry the school through the **charter renewal process and related financial documents**.

Mandy Rogers made a motion to Approve Agreement for Financial Services.
Beth Corbett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Mariellen Webster Aye

Roll Call

Beth Corbett	Aye
Steven Kofahl	Absent
Mandy Rogers	Aye

The board entered the closed session at 5:49 PM on the 30th of September, 2026.

IV. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

The board reconvene the open session on the 30th of September, 2026.

Ms. Rogers reported that there were no actions taken during the closed session.

- Ms. Mandy Rogers reported that the Board received a **Notice of Alleged Violations from the LAUSD Charter Schools Division** the previous Thursday.
- The notice represents an **escalation from the Notice of Concern** received by the previous Board in June 2026.
- The notice addresses alleged **irregularities in the recent parent representative election**.
- LAUSD specifically alleged an **attempt to alter the outcome of the election**, rather than simply a dispute over vote counting.

- An investigation had already been initiated by an **independent technical firm** before the notice was received.
- The investigation was **not conducted by the Board** and was not intended to influence the election outcome.
- The Board expects the investigation report **this week or early next week**.

- The Board has asked **legal counsel to prepare a comprehensive response** to the Notice of Alleged Violations.
- The Board intends to:
  - **Determine what happened**
  - **Hold responsible parties accountable**
  - Establish **controls and mechanisms to prevent similar incidents from happening again**
- The Board will share as much information and its decisions **publicly as permitted**.

- Ms. Rogers emphasized that the Board takes the allegations **seriously** and does not intend to minimize them.
- The Board views the situation as an **opportunity to strengthen governance, accountability, and safeguards**moving forward.

V. Closing Items

A. Adjourn Meeting

Motion to adjourn the meeting.
single voice vote
The board **VOTED** unanimously to approve the motion.

Roll Call	
Steven Kofahl	Absent
Beth Corbett	Aye
Mandy Rogers	Aye
Mariellen Webster	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
Ryan Guinto

Coversheet

Discussion to provide updates from the Technology Committee Meeting

Section:	VI. School Business
Item:	B. Discussion to provide updates from the Technology Committee Meeting
Purpose:	Discuss
Submitted by:	
Related Material:	Tech Committee Presentation.pptx 10-15-2026 School Technology Committee Minutes.pdf

Tech Committee

October 15, 2026

Agenda

1. Welcome (2 Minutes)
    a. Sing Happy Birthday to Ryan
    b. Secretary Election
2. Functions of the Technology Committee (5 Minutes)
    a. Technology Application Vetting
    b. Technology Implementation
    c. Technology Annual Application Renewal
    d. Department Concerns
3. Discussion (45 Minutes)
    a. Attendance Discrepancy Solver (ADS) – Stephanie Avila and Ryan Guinto (5 Minutes)
    b. Aeries Analytics- Stephanie Avila and Ryan Guinto (5 Minutes)
    c. Inventory Management System – Justin Adams and Ryan Guinto (5 Minutes)
    d. Purchasing System – Janneyra Verduzco (15 Minutes)
    e. Tardy and Hall Pass System – Jason Camp (15 Minutes)

Function of the Technology Committee

Technology Application Vetting

Technology Implementation

Technology Annual Application Renewal

Department Concerns

Discussions

Attendance Discrepancy Solver (ADS)

Aeries Analytics

Inventory Management System

Purchasing System

Tardy and Hall Pass System

Attendance Discrepancy Solver (ADS)

Megan Rayzor

- Currently looking for an alternative solution
- Working with Aeries to determine a more seamless solution
- Updates will be shared at the next Technology Committee Meeting

Aeries Analytics

Megan Rayzor

1st year - $7500 - includes initial configuration and training services

$2 per student - after that (about $5600 annually)

Inventory System

Ryan Guinto

- Justin and Ryan started to determine the workflow for the Ticketing and Inventory System
- The System needs to also include Facilities and asset Management
- Evaluating Solutions and will present the updates on the next board meeting

Purchasing System

Ryan Guinto

- Janneyra shared the limitations of IQ
- Accounting is currently evaluating three alternative platforms with the goal of converting away from IQ in January 2026.
- Accounting will be working with Ryan, Director of Technology, to bring in the new accounting software. A follow-up recommendation will be brought to the Board once this evaluation is complete.

Tardy and Hall Pass System

Jason Camp

Tardy

- Customizable Dashboards
- Real time Communication
- Automated Workflow

Hall Pass

- Traffic Controls
- Safety Feature
- Data Reports

Next Meeting: November 19th

ECR

5440 Valley Circle Blvd.
Woodland Hills CA 91367

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Interim Board President: Mariellen Webster

School Technology Committee

Agenda & Minutes 2026-2027

October 15, 2026

Agenda

I. Welcome (2 Minutes)

A. Sing Happy Birthday to Ryan

B. Secretary Election

II. Functions of the Technology Committee (5 minutes)

A. Technology Application Vetting

B. Technology Implementation

C. Technology Annual Application Renewal

D. Department Concerns

III. Discussion

A. Attendance Discrepancy Solver (ADS) – Stephanie Avila and Ryan Guinto (5 Minutes)

1. Invoice from 1/26/26

B. Aeries Analytics- Stephanie Avila and Ryan Guinto (5 Minutes)

1. CRM Maestro Invoices
    a. 2/27/2025
    b. 9/24/2025
2. Aeries Analytics

C. Inventory Management System – Justin Adams and Ryan Guinto (5 Minutes)

D. Purchasing System – Janneyra Verduzco (15 Minutes)

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E. Tardy and Hall Pass System – Jason Camp (15 Minutes)
   1. Invoice from 4/13/2026
   2. Student Conductor Quote

Minutes

I. Attendees: Ilda Luna, Puja, Janneyra, Jason Camp, Aaron DelaTorre, Megan, Lupe Miller, Ryan, Corinne, Jake Lin, Mata, Stephanie Avila

II. Welcome

A. Sing Happy Birthday to Ryan

B. Secretary Election - Karen Evens

III. Functions of the Technology Committee

A. Technology Application Vetting
   1. Megan - Application vetting - many have not been vetted - we need to fix it

B. Technology Implementation

C. Technology Annual Application Renewal
   1. Application renewal will be April, May

D. Department Concerns
   1. Department concerns - 5th period in the Z buildings it lags. Images are filtered and not loading.
   2. Ryan is trying to lessen lag on images for staff, but not students. Z building - the cables are submerged in water - what is better - whole thing or certain buildings.
   3. Ryan - we pay for the upkeep - we need to reach out to LAUSD but they will not happen and we can't wait for LAUSD funding. This is why we did the bleachers etc.

IV. Discussion

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A. Attendance Discrepancy Solver (ADS) – Stephanie and Ryan
    1. Ryan - ADS - approximately $28,620 - looking to sunset this - renewal is this January
    2. Stephanie - this is a niche product - see if Aeries can do this - explore other solutions - If nothing is suitable - Printouts and turn them back in -
    3. Megan - Other schools don't have this. Her former school district had a once a month printout
    4. Stephanie - there is something in Aeries - does the same thing. Teachers have the final say. Discrepancy side captures this - this is a convenience
    5. Ryan and Stephanie to look for an alternative solution , we will have a pilot - if we get closer and no solution was found, we have to go over the manual process.
    6. Megan - want vs. need - evaluation will be done by the technology committee.
    7. Corinne - is there an aeries report?
    8. Stephanie - A+A or +A+ shows that we did our due diligence , She is representing the staff that is doing this
    9. Jannerya - took this amount and budgeted it.
    10. Ilda - there was an option to see the previous day.
    11. Stephanie should look into what Ilda suggested.
    12. Ryan will ask Aeries if they have this.
    13. Ilda and Stephanie - this is early leaves and absence clearance
B. Aeries Analytics- Stephanie Avila and Ryan Guinto
    1. Megan - Aeries analytics - MyClass $32,700 + $30,420

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2. Ryan - aeries conversation - sunseting MyClass - ECR is currently using the free version of Aeries Analytics - scheduling a demo with Aeries to see what we can unlock - stronger data visualization 0 meet with counselors and teachers - what do we need - account manager - set up is $7500 - configuration and training service and $2 per student - after that $5600 annually -
3. Ryan and Stephanie to take an intake from counselors and teachers to determine the type of data vizualization they need.
4. Stephanie - building customized dashboards - get more information in a demo
5. Ryan and Stephanie to determine how to properly set templates because shared templates doesn't work.

C. Inventory Management System – Justin and Ryan
   1. Evaluating current inventory, ticketing, and asset management systems and will provide an update during the next month's Technology Committee meeting.

D. Purchasing System – Janneyra
   1. Jannerya - IQ - what you don't know is IQ is not an accounting system - Business office has to put it manually into Netsuite - errors etc.
   2. Not a core financial reporting system - can't use it for anything - 17 POs tested. And there is a difference - there are price differences. - Trying to improve IQ and try to fix it. - Lots of things missing - no shipping terms and expected delivery date - no special instructions or comments - next steps - working with Ryan to bring in a new system - PO and accounting all - Sage Intact is the preference - others quickbooks or Aplos - if we launch a software we will be included.
   3. Corinne - Ryan and I are trying to update the Intranet to provide resources for how to for the next purchasing system

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4. Stephanie - lots of people are in Netsuite.

E. Tardy and Hall Pass System –

1. Jason - 360i is being sunsetted 0 10, 575., System was also supposed to be hall passes - Megan worked on other things - we purchased some things for the hall pass - Student Conductor - was purchased - PBIS might have been the one that approved it - met with them today - rolling out in phases - start with the tardies - $5,000.00 Tardy does not go straight into Aeries - Stephanie can contact support - there are some series discrepancies - associated with taking away privileges - It has to be manually looked up for number of tardies - it is a tardy slip with tearoff - 4 tardies and a detention - we should do more - Birmingham has 4 deans for example. UTLA might want more deans - we can set the consequences - Last year we had 40,000 tardies - we will start the last week in October 0 hall pass sets feature - IT has been features - They go over their time limit. - that does it look like if it hit red. Hall pass is harder. This system does what we want it to do.

V. Next Meeting: Nov. 19