



El Camino Charter High School

Board Meeting

Date and Time

Wednesday October 26, 2016 at 5:00 PM PDT

Location

El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

REGULAR MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (www.ecrchs.net).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
 4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
-

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance and Guests		Melanie Horton	2 m
B. Call the Meeting to Order		Jonathan Wasser	2 m
C. Pledge of Allegiance		Odus Caldwell	2 m
D. UTLA Update		David Valenzuela	10 m
E. Public Comment on Non-Agenda Items		Public	25 m
II. Ratifying the Memorandum of Understanding with LAUSD			5:41 PM
A. Ratification of the MOU	Discuss	Jonathan Wasser	10 m
Discuss and possibly ratify the memorandum of understanding with LAUSD.			
B. Discuss Executive Director Transition	Discuss	David Hussey	10 m
David Hussey will discuss the ED transition in accordance with the MOU.			
III. Consent			6:01 PM
A. Review and Vote for the September 16th Special Board Meeting	Approve Minutes	Jonathan Wasser	3 m
Staff recommends approval.			
Approve minutes for Board Meeting on September 16, 2015			
B. Review and Vote September 21st Regular Board Minutes	Approve Minutes	Jonathan Wasser	3 m
Staff recommends approval.			
Approve minutes for Board Meeting on September 21, 2016			
C. Review and Vote October 5th Special Board Minutes	Approve Minutes	Jonathan Wasser	3 m
Staff recommends approval.			
Approve minutes for Board Meeting on October 5, 2016			
D. Review and Vote October 17th Special Board Meeting	Approve Minutes	Jonathan Wasser	3 m
Staff recommends approval.			
Approve minutes for Board Meeting on October 17, 2016			
IV. Governance			6:13 PM
A. Committee Updates	FYI	Jackie Keene	5 m
B. Discuss Upcoming Board Vacancies	Discuss	Jonathan Wasser	10 m
Discussion includes upcoming board member vacancies.			
C. Discuss Process for Board Member Elections	Discuss	Fernando Delgado	15 m

Discuss the process for the board member positions that require voting.

- | | | | |
|--|------|-----------------|------|
| D. Discuss Community Member Nomination Guidelines and Establish Community Member Nomination Committee | Vote | Jonathan Wasser | 15 m |
| E. Discuss and Establish Guidelines for Community Member Vetting | Vote | Jonathan Wasser | 10 m |
| F. Discuss and Establish an Ad Hoc Board Committee for CBO Replacement | Vote | Jonathan Wasser | 5 m |

This includes candidate interviews, recruitment time period, job description, etc. Current position will be replaced with two other positions (CBO/CFO and Compliance Officer).

- | | | | |
|--|------|-----------------|-----|
| G. Discuss and Establish a Board Travel Committee | Vote | Jonathan Wasser | 5 m |
|--|------|-----------------|-----|

The Travel Committee will approve out-of-state travel.

V. Financials **7:18 PM**

- | | | | |
|--|-----|-------|------|
| A. EdTec's July and August Financial Presentation | FYI | EdTec | 10 m |
|--|-----|-------|------|

ECR has outsourced accounting to EdTec. It has been with ECR since 2015.

- | | | | |
|---|------|-------|-----|
| B. Review and Vote 2015-16 Unaudited Actual Financials | Vote | EdTec | 5 m |
|---|------|-------|-----|

Staff recommends approval. These financials have already been submitted to LAUSD.

- | | | | |
|---|------|--------------|-----|
| C. Review and Vote July Check Register | Vote | Dean Bennett | 5 m |
|---|------|--------------|-----|
- Staff recommends approval.

- | | | | |
|---|------|--------------|-----|
| D. Review and Vote August Check Register | Vote | Dean Bennett | 5 m |
|---|------|--------------|-----|
- Staff recommends approval.

- | | | | |
|---|------|-----------------|------|
| E. Discuss and Vote on the Transfer of Bank Account Contacts | Vote | Jonathan Wasser | 10 m |
|---|------|-----------------|------|

Current check signers are David Fehte, David Hussey and Dean Bennett. The current online bank account administrator is Marshall Mayotte.

VI. School and Policies **7:53 PM**

- | | | | |
|--|------|--------------|------|
| A. Update: Executive Director's Report | FYI | David Hussey | 10 m |
| B. Review and Vote Mathematics Placement Act 2015 | Vote | David Hussey | 5 m |

Staff recommends approval.

- | | | | |
|--|------|--------------|-----|
| C. Discuss FCMAT Postponement Until After New Fiscal Policies and Staff | Vote | David Hussey | 5 m |
|--|------|--------------|-----|

Staff recommends approval. FCMAT contacted ECRA on October 20th to delay additional work.

- | | | | |
|--|---------|--------------|-----|
| D. Discuss Parking Lot Improvements | Discuss | Eric Wilson | 5 m |
| E. Discuss Schoolwide Email Policy | Discuss | David Hussey | 5 m |

VII. Personnel Matters **8:23 PM**

- | | | | |
|--|---------|-----------------|------|
| A. Board Review of Comparable Compensation Data for Charter School Directors / CEOs / Superintendents | Discuss | Melanie Horton | 20 m |
| B. Closed Session | Discuss | Jonathan Wasser | 30 m |

- Public Employment
 - Title: Executive Director
- Public Employee Discipline/ Dismissal / Release

Title: Executive Director

C. Reconvene to Open Session	Vote	Jonathan Wasser	1 m
D. Possible Board Approval of Resolution Regarding Executive Compensation	Vote	Jonathan Wasser	5 m
E. Possible Board Approval of Employment Agreement for the Executive Director	Vote	Jonathan Wasser	5 m
F. Approval of Employment of Executive Director	Vote	Jonathan Wasser	5 m

VIII. Other Business 9:29 PM

A. Future Agenda Items	Discuss	Jonathan Wasser	5 m
-------------------------------	---------	-----------------	-----

IX. Informational Items - No Discussion or Actions Required 9:34 PM

A. Proposition 39 Projects FYI

The Board has been provided several presentations about energy efficiency projects around the campus (e.g. solar, lighting, etc.). Staff would like to move forward to not jeopardize the Prop 39 funds (~\$700K). Eric Wilson will provide a presentation at the November Board Meeting.

B. English Learner Master Plan Certification FYI

ECR has an October 28, 2016 deadline to submit ECR's own plan or adopt LAUSD's plan.

Charter Schools are required to timely identify students who are English Learners and provide them with an effective program of English language acquisition that affords meaningful access to the school's academic core curriculum. Instructional plans for students who are English Learners (EL) must be (1) based on sound educational theory; (2) adequately supported with trained teachers and appropriate materials and resources; and (3) periodically evaluated to make sure the program is successful and modified when the program is not successful.

C. Retiree Benefit Liability Update FYI

On October 18, 2016, Milliman provided their estimate on the present value of the retirement benefit liability. As of June 30, 2016, their estimate was \$55.2MM (at age 60, the liability is \$51.3MM and at age 62, the liability is 48.7MM). The discount rate used was 5%, which is the targeted investment return in the school's retiree benefit trust.

In addition, from the report, we were able to find the savings we created for LAUSD by taking on the former LAUSD teachers during our first year of operations. The savings generated was \$36.8MM for LAUSD by ECR converting and assuming the liability.

D. Building & Grounds Outsourcing FYI

At the August Board Meeting, Board Member Scott Silverstein asked about the cost savings by outsourcing buildings and grounds. This information is still being gathered and will be presented at the November Board Meeting.

E. EnrichLA FYI

This non-profit organization is planning to assist ECR in building a garden on campus. The estimated total cost through August 2017 is ~\$18K. The garden can assist the food, Spanish, chemistry and environmental sciences classes. EnrichLA is currently working with 103 gardens in LAUSD schools.

X. Closing Items 9:34 PM

A. Adjourn Meeting	Vote	Jonathan Wasser	1 m
---------------------------	------	-----------------	-----

Cover Sheet

Ratification of the MOU

Section: II. Ratifying the Memorandum of Understanding with LAUSD
Item: A. Ratification of the MOU
Purpose: Discuss
Submitted by:
Related Material: ECRA-LAUSD MOU re Stay of Revocation (Fully Executed).pdf

**Memorandum of Understanding
By and Between
Los Angeles Unified School District
and
El Camino Real Alliance**

This Memorandum of Understanding is made between Los Angeles Unified School District (“LAUSD” or “District”), a California public school district, and El Camino Real Alliance (“ECRA”), a California non-profit corporation, (“Parties”) operating a California public charter school known as El Camino Real Charter High School (“Charter School” and/or “ECRCHS”).

Unless otherwise stated, for the purposes of this MOU, the terms Charter School / ECRCHS and Non-Profit / ECRA may be used interchangeably, with the duties and responsibilities of the Charter School and Non-Profit being the same under this Agreement.

WHEREAS, the El Camino Real Charter High School charter petition is authorized by the Los Angeles Unified School District;

WHEREAS, on August 23, 2016, LAUSD, through its Charter Schools Division (“CSD”), presented the LAUSD Board of Education a recommendation to issue a Notice of Violations to El Camino Real Charter High School pursuant to Education Code section 47607(c), citing violations of law, material violation of the conditions, standards, and procedures set forth in the charters, and fiscal mismanagement;

WHEREAS, on August 23, 2016, the Board of Education approved the issuance of the Notice of Violations to El Camino Real Charter High School and provided El Camino Real Charter High School and its governing board with a reasonable opportunity to remedy the violations by September 23, 2016;

WHEREAS, on September 23, 2016, El Camino Real Charter High School responded to the District’s Notice of Violations and provided the District with documentation of corrective actions it has taken to remedy alleged violations and refutations of alleged violations;

WHEREAS, upon careful review of El Camino Real Charter High School’s response to the Notice of Violations, the CSD determined that although El Camino Real Charter High School has provided some corrective actions including updating the fiscal policies and procedures, revoking credit cards, and taking some employee disciplinary actions, CSD still had ongoing concerns regarding the capacity and accountability of the Charter School, the charter organization, and its governing board, to operate ECRCHS effectively and in compliance with applicable laws and the terms of its charter;

WHEREAS, CSD accordingly provided notice to El Camino Real Charter High School and its governing board that pursuant to Education Code section 47607(e) and corresponding regulations, it would recommend to the LAUSD Board of Education that a Notice of Intent to Revoke and a Notice of Facts in Support of Revocation be issued at the October 18, 2016, Board of Education meeting;

WHEREAS, on October 12, 2016, CSD served El Camino Real Charter High School through its governing board, El Camino Real Alliance, the Notice of Intent to Revoke and Notice of Facts in Support of Revocation;

WHEREAS, on October 17, 2016, El Camino Real Charter High School provided further responses to the ongoing concerns raised in the District's Notice of Intent to Revoke and Notice of Facts in Support of Revocation, and in it, presented additional remedies and explanations including that four ECRA Board members will be transitioning off the Board over the next one to four months; David Fehte will no longer be the Executive Director effective October 26, 2016; and, ECRA governing board's decision to appoint Assistant Principal David Hussey as Executive Director (pending approval of an employment agreement on October 26, 2016), for a term ending June 30, 2017;

WHEREAS, the District, in considering El Camino Real Charter High School's total responses and actions to date, and the interest of maintaining stability and continuity of educational services for El Camino Real Charter High School students and in lieu of proceeding with revocation at this time, agrees to stay the revocation proceedings on the condition that El Camino Real Charter High School agrees to all of the required corrective actions contained herein;

WHEREAS, the District retains and reserves its right as the oversight entity of the El Camino Real Charter High School to reinstate the revocation proceedings and request the Board of Education to issue the Notice of Intent to Revoke and Notice of Facts in Support of Revocation and schedule a public hearing on revocation, should El Camino Real Charter High School breach the terms of this MOU or if the ECRA Board does not ratify this MOU; and

NOW, THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. Stay of Revocation Process

The District agrees to stay the revocation process and set aside the Notice of Intent to Revoke and Notice of Facts in Support of Revocation based on the additional corrective actions provided by ECRA on October 17, 2016. If ECRCHS breaches the terms of this MOU or if the ECRA board fails to ratify the MOU, the District reserves the right to reinstate the revocation proceedings and request the Board of Education to issue the Notice of Intent to Revoke and Notice of Facts in Support of Revocation (BR # 172-16/17, October 18, 2016) with an amended date for the public hearing on revocation and supplemental evidence documenting the breach of the MOU or lack of ratification of the MOU.

2. Compliance with Corrective Actions

ECRCHS/ECRA agrees that it will continue to comply and maintain actions consistent with the corrective actions taken thus far and as documented in its

response to the Notices of Violations. In addition, ECRCHS will implement the following corrective actions:¹

a. ECRA Board Governance

- 1) The District invokes its right to appoint a single representative to the ECRA governing board pursuant to Education Code section 47604(b) and will provide ECRA with the appointed representative within 30 days of the execution of the MOU. ECRA shall hold a meeting to install the District's representative on the ECRA governing board within 20 days of the District's notification of who will serve as the single representative. In accordance with its Bylaws, ECRA will designate an additional community representative with the addition of the District's single representative on the ECRA board.

- 2) The ECRA governing board agrees to the following transition plan:
 - o November 2016:
 - New community representative designated in place of Alex Placencio
 - Odus Caldwell, teacher representative, resigns
 - Jackie Keene, parent representative, resigns
 - New teacher representative elected by all teachers installed (term expires June 30, 2017)
 - New parent representative elected by the parent body installed (term expires June 30, 2017)
 - o December 2016:
 - Larry Rubin, community representative, resigns
 - New community representative designated (term expires June 30, 2018)
 - o January 2017
 - Denny Thompson, classified representative, resigns
 - New classified representative elected by all classified employees installed (term expires June 30, 2018)
 - o Spring 2017
 - Elections for parent representative and 2 teacher representatives (term July 1, 2017 - June 30, 2020)

- 3) ECRA will submit names, resumes and/or biographies and completed board member questionnaires to the CSD for all newly elected or designated board members.

- 4) Newly installed board members will submit Forms 700 to the District.

¹ To the extent that ECRCHS' response to the NOV and remedies are inadequate pursuant to the District's review and statements in the Notice of Intent to Revoke and Notice of Facts in Support of Revocation, ECRHS will ensure that further corrective actions are aligned with said documents and the *ECRCHS Status Report on Notice of Violations and Charter School's Response* chart.

b. ECRA Leadership/Administration

- 1) Effective October 26, 2016, David Fehte will no longer be the Executive Director of ECRCHS and will no longer be employed at ECRCHS.
- 2) ECRA has decided to appoint Assistant Principal David Hussey as Executive Director effective October 26, 2016, with a contract term expiring June 30, 2017. The new governing board will review, renew, or appoint an Executive Director for the subsequent term.
- 4) New executive/administrative staff will submit Forms 700 and due diligence forms to the District.
- 5) ECRA agrees to provide the District with its leadership and administration staff recruitment and transition plan.
- 6) By executing this MOU, ECRA assures that it has shifted fiscal responsibilities from the Chief Business Officer whose effective employment term ends in December 31, 2016.
- 7) ECRA agrees to provide the District with the names and resumes for all new leadership hires and anticipated start dates.
- 8) ECRA shall evaluate school administration for ongoing effectiveness and shall provide evidence of documentation tool used to evaluate school administrators and leadership (at the end of each year and for the current term of the charter).

c. Further Revision of ECRCHS' Fiscal Policies and Procedures

- 1) Within 60 days of the execution and ratification of this MOU:
 - a) ECRA shall revise and update the Fiscal Policies and Procedures ("FPP") aligned with the District's review and additional corrective actions as outlined in the *ECRCHS Status Report on Notice of Violations and Charter School's Response* chart attached hereto as Appendix A.
 - b) Updates and revisions to the FPP shall not involve the Chief Business Officer whose effective employment ends in December 31, 2016.
 - c) ECRA and CSD staff will meet to ensure mutual understanding of the items addressed in the *ECRCHS Status Report*.
 - d) ECRA will provide the updated FPP to the CSD for review prior to adoption.
 - e) Upon CSD review and feedback, the ECRA governing board will adopt the updated FPP and provide the revised FPP to the CSD.
 - f) ECRA board and executive staff will receive training on the revised FPP and provide evidence of training to CSD upon completion.

d. Financial Crisis and Management Assistance Team (“FCMAT”)

1) ECRA has contracted with FCMAT to provide fiscal oversight. ECRA agrees that FCMAT will provide the District with FCMAT’s monthly financial reviews, reports, and final report.

e. Brown Act Compliance and Training

- 1) ECRA will provide the District with all meeting agendas and minutes prior to board meetings, and upon approval of board meeting minutes, respectively. The District will designate an individual to whom agendas and minutes will be sent.
- 2) Every new ECRA Board member and administrator will receive a comprehensive training on the Brown Act, conflicts of interest laws, best governance practices, and the Public Records Act. Board members will also receive annual training on these laws and best governance practices. The Board and administrators will also receive annual training by a qualified educational finance professional to review fiscal control policies and best practices for public charter schools. ECRA shall provide the District with documentation of all training, who provided the training, and names of individuals who received the training.

f. Other/Charter Petition Revisions

- 1) ECRA shall provide the CSD an implementation and monitoring plan for the remedies.
- 2) ECRA shall submit any necessary revisions to the ECRCHS charter to reflect changes in governance, executive positions, qualifications, or back office providers.
- 3) CSD will promptly process and abide by the timelines in Education Code Section 47605(b) in processing any future material revision requests from ECRA/ECRCHS charter.

2. Breach/Notice to Cure

As used in this MOU, the term “breach” is defined as a material breach of the terms, provisions, and obligations created in this MOU. An alleged breach must be identified by CSD in writing within 30 days of the alleged act or omission. ECRA/ECRCHS will have a reasonable time to cure the alleged breach before the District reinstates the revocation proceedings and issues the Notice of Intent to Revoke and Notice of Facts in Support of Revocation which was scheduled for October 18, 2016 (BR # 172-16/17). Parties agree that failure to meet the corrective actions and benchmarks shall be grounds for the District to reinstate revocation proceedings. In addition, the District reserves the right to initiate revocation proceedings at any time upon evidence that ECRCHS/ECRA has committed grounds subject to revocation under Education Code section 47607.

3. Modifications

This Memorandum of Understanding may be modified or supplemented only through written agreement of the Parties.

4. Severability

In the event any provision of this MOU is found to be illegal or unenforceable, such illegality or unenforceability shall not prevent enforcement of all other provisions of the Agreement.

5. Term

This Memorandum of Understanding shall be effective upon full execution and the ECRA's ratification of the MOU and will remain in effect through ECRHS' charter petition term.

APPROVED, PASSED AND ADOPTED by the Board of Directors of El Camino Real Charter High School on October 18, 2016 [DATE]



El Camino Real Charter High School Board Chair

For the District:



José Cole-Gutiérrez
Director, Charter Schools Division
Los Angeles Unified School District

10/18/16 [DATE]

Cover Sheet

Review and Vote for the September 16th Special Board Meeting

Section: III. Consent
Item: A. Review and Vote for the September 16th Special Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on September 16, 2015



El Camino Charter High School

Minutes

Board Meeting

Date and Time

Wednesday September 16, 2015 at 4:45 PM

Location

El Camino Real CHS, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

Directors Present

Jackie Keene, Jonathan Wasser, Odus Caldwell, Peter Vastenhold

Directors Absent

Dennis Thompson, Obie Slamon

Guests Present

David Fehte, Duc Quach, ECR Teachers, Fernando Delgado, Janelle Raney, Marshall Mayotte, Melanie Horton, Shukla Sarkar, Terri Keas, Yvonne Halski

I. Opening Items**A. Call the Meeting to Order**

Jonathan Wasser called a meeting of the board of directors of El Camino Charter High School to order on Wednesday Sep 16, 2015 @ 5:01 PM at El Camino Real CHS, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367.

B. Record Attendance and Guests**II. Governance****A. Accept the LAUSD Material Revision to recognize the ECR Alliance.**

Odus Caldwell made a motion to Accept the LAUSD Material Revision to recognize the ECR Alliance.

Peter Vastenhold seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve cash flow loans to K-8 Charter Schools

Jackie Keene made a motion to approve two-year cash flow loans of \$500,000.00 each for start-up funds for the two K-8 Charter Schools, at 0% interest, as requested by LAUSD.

Odus Caldwell seconded the motion.

The board **VOTED** to approve the motion. Ayes: Jackie Keene, Odus Caldwell, Jon Wasser Abstain: Peter Vastenhold.

C. Approve a loan of up to \$500,000.00 for the Oso K-8 Charter School.

Jackie Keene made a motion to approve cash flow loans of up to \$500,000.00 at 0% interest to the Oso K-8 Charter School at 0% interest.

Odus Caldwell seconded the motion.

The board **VOTED** to approve the motion. Ayes: Jackie Keene, Odus Caldwell and Jon Wasser Abstained: Peter Vastenhold.

III. Closing Items

A. Adjourn Meeting

Odus Caldwell made a motion to adjourn the meeting.

Jackie Keene seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:12 PM.

Respectfully Submitted,
Terri Keas

Cover Sheet

Review and Vote September 21st Regular Board Minutes

Section: III. Consent
Item: B. Review and Vote September 21st Regular Board Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on September 21, 2016

APPROVED



El Camino Charter High School

Minutes

Board Meeting

Date and Time

Wednesday September 21, 2016 at 5:00 PM

Location

El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

REGULAR MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (www.ecrchs.net).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board
-

may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. For this meeting, V. LAUSD's Notice of Violations to ECR section will not exceed twenty-four (24) minutes.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present

Jackie Keene, Jonathan Wasser, Larry Rubin, Odus Caldwell, Scott Silverstein

Directors Absent

Alex Placencio, Dennis Thompson

Guests Present

Adam Jacobson, Amy Carter, Anita Gruen, Beth Corbett, Bianca Oro, Brian Finley, Carlos Monroy, Casey Sensayeri, Daniel Holmes, David Fehete, David Hussey, Dean Bennett, Dermot Givens, Dia Nash, Elena Burnstein, Ernestine White G, Evelyn Sanchez Garabayo, Fernando Delgado, Fluke Fluker, James DeLarme, Janelle Ruley, Julie Pratt, Kayvan Shebuh, Kyna Collins, Marlene Widawer, Marshall Mayotte, Melanie Horton, Meredith Adams, Patrick O'Brien, Raven Hardy, Richard Sheinberg, Ro Gyella, Ron Burnstein, Ryan Hardy, Shelley Marshall, Sheryl Aldrich, Shirley Ceveda, Stacey Meltzer, Theresa Bennett, Zasha Endres

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Charter High School to order on Wednesday Sep 21, 2016 @ 5:04 PM at El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367.

C. Pledge of Allegiance

D. Public Comment on Non-Agenda Items

There were 26 speakers on non-agenda items. Jon Wasser asked speakers on specific agenda items to hold their comments until right before the agenda item; 11 people spoke on Item V later in the meeting.

II. Consent

A. Review and Vote August 10th Regular Board Minutes

The minutes were approved on the condition that Mr. Falgien's name be removed. Mr. Falgien was listed as an absent board member. Staff has contacted BoardOnTrack and resolved the issue.

Jackie Keene made a motion to approve minutes from the Board Meeting on 08-10-16.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Dennis Thompson	Absent
Alex Placencio	Absent
Jackie Keene	Aye
Scott Silverstein	Aye
Larry Rubin	Aye
Jonathan Wasser	Aye
Odus Caldwell	Aye

III. Governance

A. Committee Updates

There were no updates to report.

B. Ratification of Previous Board Action

Larry Rubin made a motion to ratify previous Board action on October 25, 2015 to create an ad hoc committee to nominate community Board representative.

Odus Caldwell seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jackie Keene	Aye
Dennis Thompson	Absent
Alex Placencio	Absent
Scott Silverstein	Abstain
Odus Caldwell	Aye
Jonathan Wasser	Aye
Larry Rubin	Aye

C. Ratification of Previous Board Action

Jackie Keene made a motion to ratify previous Board action on November 18, 2015 to create a committee to receive stakeholder input on Oversight Committee.

Odus Caldwell seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jackie Keene	Aye
Dennis Thompson	Absent
Larry Rubin	Aye
Alex Placencio	Absent
Jonathan Wasser	Aye

Odus Caldwell Aye
Scott Silverstein Abstain

D. Ratification of Previous Board Action

Odus Caldwell made a motion to ratify previous Board action on December 9, 2015 to approve the revised Fiscal Policies and Procedures.

Jonathan Wasser seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dennis Thompson Absent
Jackie Keene Aye
Odus Caldwell Aye
Alex Placencio Absent
Jonathan Wasser Aye
Scott Silverstein Abstain
Larry Rubin Aye

E. Ratification of Previous Board Action

Jackie Keene made a motion to ratify previous Board action on March 16, 2016 to approve agreement with UTLA.

Odus Caldwell seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dennis Thompson Absent
Alex Placencio Absent
Jackie Keene Aye
Jonathan Wasser Aye
Scott Silverstein Abstain
Larry Rubin Aye
Odus Caldwell Aye

IV. Financials

A. Review and Vote Unaudited Actuals

Jon Wasser moved to table this item to the next Board meeting to allow more time to review the document. Scott Silverstein seconded the motion. This follows a previous motion made by Jackie Keene and seconded by Larry Rubin to review and vote on the unaudited actuals.

Jonathan Wasser made a motion to table this item to the next Board meeting.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Dennis Thompson Absent
Jonathan Wasser Aye
Scott Silverstein Aye
Jackie Keene Aye
Odus Caldwell Aye
Larry Rubin Aye
Alex Placencio Absent

B. Review and Vote July Check Register

At the start of the meeting, Jon Wasser moved this item to the next Board meeting in order to allow more time at this meeting to focus on and discuss ECRA's response to the Notice of Violations.

C. Update: CFO

Marshall Mayotte mentioned that the business office will start preparing variance reports to compare the school's performance to its own budget, other charter schools, and LAUSD. Scott Silverstein asked for these reports to provide detail on every line item.

V. LAUSD's Notice of Violations to ECR

A. Review and Vote on revisions to Fiscal Policies and Procedures

Larry Rubin made a motion to approve the revisions to the Fiscal Policies and Procedures.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Jackie Keene	Aye
Jonathan Wasser	Aye
Scott Silverstein	Aye
Odus Caldwell	Aye
Dennis Thompson	Absent
Alex Placencio	Absent
Larry Rubin	Aye

B. Delegation of Authority to Approve Response to Notice of Viloations

Jackie Keene made a motion to delegate authority to approve the final response to the NOV to Jon Wasser, Jackie Keene, and Odus Caldwell.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Rubin	Aye
Scott Silverstein	Aye
Jackie Keene	Aye
Dennis Thompson	Absent
Alex Placencio	Absent
Odus Caldwell	Aye
Jonathan Wasser	Aye

There were 11 public speakers for this agenda item.

VI. Other Business

A. Closed Session

At the start of the meeting, Jon Wasser moved this agenda item to the end of the agenda in order to accommodate meeting attendants with children at home.

B. Reconvene to Open Session

Due to the confidential nature of the closed session personnel item on the agenda, the Board has no public action to report out.

C. Future Agenda Items

- Board Member status request

VII. Closing Items

A. Adjourn Meeting

Scott Silverstein made a motion to adjourn the meeting.

Jackie Keene seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Alex Placencio Absent

Larry Rubin Aye

Scott Silverstein Aye

Odus Caldwell Aye

Dennis Thompson Absent

Jackie Keene Aye

Jonathan Wasser Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:45 PM.

Respectfully Submitted,
Melanie Horton

Cover Sheet

Review and Vote October 5th Special Board Minutes

Section: III. Consent
Item: C. Review and Vote October 5th Special Board Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on October 5, 2016

APPROVED



El Camino Charter High School

Minutes

Board Meeting

Date and Time

Wednesday October 5, 2016 at 4:00 PM

Location

El Camino Real Charter High School, Conference Room, 5440 Valley Circle Blvd,
Woodland Hills, CA 91367

SPECIAL BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (www.ecrchs.net).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board

may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. For this meeting, V. LAUSD's Notice of Violations to ECR section will not exceed twenty-four (24) minutes.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present

Dennis Thompson, Jackie Keene, Jonathan Wasser, Larry Rubin, Odus Caldwell, Scott Silverstein

Directors Absent

Alex Placencio

Guests Present

Allison Ferry, Allison Ferry, Allison Ferry, Ana Mongillo, Brain Finley, Cameron Maury, Daniel Holmes, Debbie Kane, Erin Sanchez, Melanie Horton, Melissa Charters, Raul Ayala

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Charter High School to order on Wednesday Oct 5, 2016 @ 4:02 PM at El Camino Real Charter High School, Conference Room, 5440 Valley Circle Blvd, Woodland Hills, CA 91367.

C. Pledge of Allegiance

D. Public Comment on Non-Agenda and Agenda Items

Nine guests made public comments.

II. Other Business

A. Closed Session

Before moving into closed session at 4:38pm, Scott Silverstein made a motion to table the closed session discussion until after LAUSD replies to ECRA's response to the Notice of Violations. Jon Wasser seconded the motion.

Scott Silverstein voted in favor of tabling the motion. Jon Wasser, Jackie Keene, Odus Caldwell, Larry Rubin, and Dennis Thompson voted against the motion.

Scott Silverstein also made a motion to delay today's closed session vote to allow time for a discussion about the board's law firm. Jon Wasser seconded the motion.

Scott Silverstein voted in favor of the motion. Jon Wasser, Jackie Keene, Odus Caldwell, Larry Rubin, and Dennis Thompson voted against the motion.

B. Reconvene to Open Session

Due to the confidential nature of the closed session personnel item on the agenda, the Board had no public action to report out. Jon Wasser mentioned the Board would upload a "letter to the community" on the website later in the evening.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 PM.

Respectfully Submitted,
Melanie Horton

Cover Sheet

Review and Vote October 17th Special Board Meeting

Section: III. Consent
Item: D. Review and Vote October 17th Special Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on October 17, 2016

APPROVED



El Camino Charter High School

Minutes

Board Meeting

Date and Time

Monday October 17, 2016 at 5:30 PM

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

SPECIAL BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (www.ecrchs.net).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board

may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. For this meeting, V. LAUSD's Notice of Violations to ECR section will not exceed twenty-four (24) minutes.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present

Dennis Thompson, Jackie Keene, Jonathan Wasser, Larry Rubin, Odus Caldwell, Scott Silverstein

Directors Absent

Alex Placencio

Guests Present

David Fehte, David Hussey, Kyna Collins, Lisa DeRubertis, Lisa Ring, Melanie Horton, Shelly Marshall, Vita Roth

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Charter High School to order on Monday Oct 17, 2016 @ 5:34 PM at El Camino Real Charter High School, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367.

C. Pledge of Allegiance

D. Public Comment on Non-Agenda and Agenda Items

There was one speaker with public comments.

II. Other Business

A. Closed Session

Jackie Keene made a motion to move into closed session.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Scott Silverstein Aye
Jackie Keene Aye
Jonathan Wasser Aye
Odus Caldwell Aye
Dennis Thompson Aye
Larry Rubin Aye
Alex Placencio Absent

B. Reconvene to Open Session

The Board reconvened to open session at 9:27pm. The Board Chair reported that the Board took action to delegate authority to the Executive Director, Board Chair, and Legal Counsel to negotiate a MOU with the District to stay charter revocation. In the event the MOU is negotiated, the NOV will be paused indefinitely. The vote was unanimous.

III. Closing Items

A. Adjourn Meeting

Larry Rubin made a motion to adjourn the meeting.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Alex Placencio Absent
Dennis Thompson Aye
Odus Caldwell Aye
Scott Silverstein Aye
Jackie Keene Aye
Larry Rubin Aye
Jonathan Wasser Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,
Melanie Horton

Cover Sheet

Review and Vote 2015-16 Unaudited Actual Financials

Section: V. Financials
Item: B. Review and Vote 2015-16 Unaudited Actual Financials
Purpose: Vote
Submitted by:
Related Material: 2015-16 Unaudited Actuals - ECR.pdf

EL CAMINO REAL CHRTR HS									-
FI CHARTER SCHOOLS - FUND 62									
FY15-16 UNAUDITED ACTUALS - DUE DATE: AUGUST 5, 2016 (FRIDAY)									
NOTE: PLEASE TAKE NOTE OF NEW RESOURCE CODES AND NEW EXPENSE FUNCTION CODES ADDED TO COMPLY WITH CDE SACS REPORTING REQUIREMENTS									
BALANCE SHEET - FULL ACCRUAL									
									UNAUDITED ACTUALS
ASSETS									AS OF 6/30/16
Cash									
	a)	In County Treasury		9110					-
		1) Fair Value Adjustment to Cash in County Treasury		9111					-
	b)	In Banks		9120					7,481,423.92
	c)	In Revolving Fund		9130					-
	d)	with Fiscal Agent		9135					-
	e)	collection awaiting deposit		9140					-
	Investments			9150					5,195,253.61
	Accounts Receivable			9200					3,169,617.39
	Due from Grantor Government			9290					-
	Stores			9320					-
	Prepaid Expenditures			9330					-
	Other Current Assets			9340					792.71
Fixed Assets:									
	a)	Land		9410					-
	b)	Land Improvements		9420					156,235.25
	c)	Less - Accumulated Depreciation-Land Improvements		9425					(156,235.25)
	d)	Buildings		9430					280,934.58
	e)	Less - Accumulated Depreciation-Buildings		9435					(155,413.46)
	f)	Equipment		9440					1,023,324.06
	g)	Less - Accumulated Depreciation-Equipment		9445					(655,630.35)
	h)	Work in Progress		9450					3,585,186.55
TOTAL ASSETS									19,925,489.01
LIABILITIES									
	Accounts Payable			9500					1,417,657.62
	Due to Grantor Governments			9590					461,856.74
	Current Loans			9640					-
	Unearned Revenue			9650					850,988.00
Long-Term Liabilities:									
		Other Postemployment Benefits		9664					-
		Compensated Absences		9665					-
		COPs Payable		9666					-
		Capital Leases Payable		9667					-
		Lease Revenue Bonds Payable		9668					-
		Other General Long-Term Debt		9669					-
TOTAL LIABILITIES									2,730,502.36
NET POSITION, June 30									17,194,986.65
DIFF BET. END NET POSITION & FUND EQTY (this should be zero)									-

**ENDING NET POSITION CARRY FORWARD NEXT FY
THIS LINE SHOULD EQUAL TO ZERO (GREEN SHADED C**

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

					UNAUDITED ACTUALS
					AS OF 6/30/16
					Object Codes
					Function Codes
A. REVENUES (Summary- -See details below)					
1)	LCFF Sources		8010-8099		30,100,850.00
2)	Federal Revenue		8100-8299		970,967.07
3)	Other State Revenue		8300-8599		5,907,746.24
4)	Other Local Revenue		8600-8799		2,100,154.07
5)	TOTAL REVENUES				39,079,717.38
B. EXPENSES					
1)	Certificated Salaries		1000-1999		15,817,024.55
2)	Classified Salaries		2000-2999		3,628,651.75
3)	Employee Benefits		3000-3999		7,866,586.88
4)	Books & Supplies		4000-4999		2,653,765.98
5)	Services and Other Operating Expenses		5000-5999		5,442,799.30
6)	Depreciation		6000-6999		532,569.77
7)	Other Outgo (excluding Transfers of indirect Costs)		7100-7299, 7400-7499		-
8)	Other Outgo - Transfers of Indirect Costs		7300-7399		301,008.50
9)	TOTAL EXPENSES				36,242,406.73
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES/USES					2,837,310.65
D. OTHER FINANCING SOURCES/USES					
1)	Interfund Transfers				
	a) Transfers In		8900-8929		
	b) Transfers Out		7600-7629		
2)	Other Sources/Uses				
	a) Sources		8930-8979		-
	b) Uses		7630-7699		-
3)	Contributions		8980-8999		-
4)	TOTAL OTHER FINANCING SOURCES/USES				-
E. NET INCREASE (DECREASE) IN NET POSITION					2,837,310.65

F. NET POSITION						
1)	Beginning Net Position					
	a) As of June 30,2015 - Unaudited	9791			13,768,487.52	
	b) Audit Adjustments	9793			589,188.48	
	d) Other Restatements	9795			-	
	e) Adjusted Beginning Net Position				14,357,676.00	
2)	Ending Net Position, June 30				17,194,986.65	
	Components of Ending Net Position					
	a) Net Investment in Capital Assets	9796			-	
	b) Restricted Net Position	9797			-	
	c) Unrestricted Net Position	9790			17,194,986.65	
					UNAUDITED ACTUALS	
Revenues (DETAILS)				SACS Object	Resource Codes	AS OF 6/30/16
1)	LCFF Sources					
	Principal Apportionment					
	State Aid	8011	0000		17,536,951.00	
	State Aid - Prior Years	8019	0000		(125,883.31)	
	Education Protection Account State Aid (EPA) - CY	8012	1400		5,673,824.00	
	LCFF Transfers					
	Unrestricted LCFF Transfers - Current Year	8091	0000			
	All Other LCFF Transfer- Current Year	8091	0000			
	Transfers to Charter Schools in lieu of Property Taxes	8096	0000		6,890,075.00	
	In Lieu of PropTax - Prior Year	8096	0000		125,883.31	
	Property Taxes Transfers	8097	0000		-	
	LCFF/Revenue Limit Transfers - Prior Years	8099	0000		-	
	TOTAL LCFF SOURCES				30,100,850.00	
2)	Federal Revenue					
	Special Ed: IDEA Basic Local Assistance - CY	8181	3310		677,593.02	
	Special Ed: IDEA Basic Local Assistance - Prior Years	8181	3310		(143.05)	
	Special Education Discretionary Grants	8182	3310			
	Child Nutrition Programs	8220	5310		41,476.10	
	NCLB: T1,Part A Basic Grts Low-Inc & Neglected	8290	3010		224,767.00	
	NCLB: T1,Part A Basic School Support	8290	3020			
	NCLB: Title I, Part D, Local Delinquent Programs	8290	3025			
	Carl D. Perkins Career & Technical Education :Secondary	8290	3550			
	NCLB:TII, Part A, Teacher Quality	8290	4035		6,432.00	
	NCLB:TII, Part A, Administrator Training	8290	4036			
	NCLB:TII, Part D, Enhancing Education Through Technol	8290	4045			
	NCLB:TII, Part D, Enhancing Education Through Technol	8290	4046			
	NCLB:TIII,Immigrant Education Program	8290	4201			
	NCLB:TIII, Limited English Proficient (LEP) Student Prog	8290	4203			
	NCLB:TitleV, Part B, Public Charter Schools Grant Progr	8290	4610			
	Med-Cal Billing Option (Medical Assistance Program)	8290	5640			
	Other Federal Revenues:	8290	5810		20,842.00	
	Others (please insert description below)					
	PY Federal not accrued				3,253.00	
	All Other Federal				17,589.00	

	Tuition	8710	0000		
	All Other Transfers In	8781-8783	0000		
	Transfers of Apportionments				
	Special Education SELPA Transfers				
	From Districts or Charter Schools	8791	6500		85,067.05
	From County Offices	8792	6500		-
	From JPAs	8793	6500		
	Other Transfers of Apportionments				
	From Districts or Charter Schools	8791	0000		
	From County Offices	8792	0000		
	From JPAs	8793	0000		
	All Other Transfers in from All Others	8799	0000		
	TOTAL OTHER LOCAL REVENUE				2,100,154.07
	TOTAL REVENUES				39,079,717.38
Expeses by Sub-object					
					UNAUDITED ACTUALS
		SACS Object	FUNCTION		AS OF 6/30/16
1)	Certificated Salaries				
	Teachers' Salaries	1100	1000		12,957,773.68
	Librarians	1200	2420		-
	Guidance, Welfare, & Counseling Services	1200	3110		-
	Pupil Support Salaries	1200	3140		1,532,292.96
	Supervisors' and Administrators' Salaries	1300	2700		1,038,059.14
	Other Certificated Salaries	1900	2100		288,898.77
	TOTAL CERTIFICATED SALARIES				15,817,024.55
2)	Classified Salaries				
	Classified Instructional Salaries	2100	1000		922,853.96
	Classified Supervisors' and Administrators' Salaries	2300	2100		645,707.92
	Clerical, Technical and Office Salaries	2400	2700		846,558.43
	Classified Transportation Salaries	2200	3600		-
	Classified Food Services Salaries	2200	3700		-
	Classified Maintenance & Operations	2200	8100		810,539.09
	Other Classified	2900	2100		402,992.35
	TOTAL CLASSIFIED SALARIES				3,628,651.75
3)	Employee Benefits				
	EE Ben - STRS - Certificated				1,598,786.22
	EE Ben - STRS - Certificated - Instruction	3101	1000		1,309,772.89
	EE Ben - STRS - Certificated - Instructional Library, Medi	3101	2420		-
	EE Ben - STRS - Certificated - School Administration	3101	2700		104,927.11
	EE Ben - STRS - Certificated - Guidance & Counseling S	3101	3110		-
	EE Ben - STRS - Certificated - Health Services	3101	3140		154,884.31
	EE Ben - STRS - Certificated - Other General Admin	3101	2100		29,201.91
	EE Ben - STRS - Classified				-
	EE Ben - STRS - Classified - Instruction	3102	1000		-
	EE Ben - STRS - Classified - Instructional Supv and Adm	3102	2100		-
	EE Ben - STRS - Classified - School Administration	3102	2700		-
	EE Ben - STRS - Classified - Pupil Transportation	3102	3600		-
	EE Ben - STRS - Classified - Food Services	3102	3700		-
	EE Ben - STRS - Classified - Plant Maintenance & Opera	3102	8100		-
	EE Ben - STRS - Classified - Other General Admin	3102	2100		-
	EE Ben - PERS - Certificated				-
	EE Ben - PERS - Certificated - Instruction	3201	1000		-

	EE Ben - PERS - Certificated - Instructional Library, Med	3201	2420	-
	EE Ben - PERS - Certificated - School Administration	3201	2700	-
	EE Ben - PERS - Certificated - Guidance & Counseling S	3201	3110	-
	EE Ben - PERS - Certificated - Health Services	3201	3140	-
	EE Ben - PERS - Certificated - Other General Admin	3201	2100	-
	EE Ben - PERS - Classified			368,170.55
	EE Ben - PERS - Classified - Instruction	3202	1000	93,634.68
	EE Ben - PERS - Classified - Instructional Supv and Adm	3202	2100	65,514.87
	EE Ben - PERS - Classified - School Administration	3202	2700	85,893.58
	EE Ben - PERS - Classified - Pupil Transportation	3202	3600	-
	EE Ben - PERS - Classified - Food Services	3202	3700	-
	EE Ben - PERS - Classified - Plant Maintenance & Opera	3202	8100	82,238.98
	EE Ben - PERS - Classified - Other General Administratic	3202	2100	40,888.44
	EE Ben - OASDI Reg - Certificated			-
	EE Ben - OASDI Reg - Certificated - Instruction	3301	1000	-
	EE Ben - OASDI Reg - Certificated - Instructional Library,	3301	2420	-
	EE Ben - OASDI Reg - Certificated - School Administratic	3301	2700	-
	EE Ben - OASDI Reg - Certificated - Guidance & Counse	3301	3110	-
	EE Ben - OASDI Reg - Certificated - Health Services	3301	3140	-
	EE Ben - OASDI Reg - Certificated - Other General Admi	3301	2100	-
	EE Ben - OASDI Reg - Classified			-
	EE Ben - OASDI Reg - Classified - Instruction	3302	1000	-
	EE Ben - OASDI Reg - Classified - Instructional Supervis	3302	2100	-
	EE Ben - OASDI Reg - Classified - School Administration	3302	2700	-
	EE Ben - OASDI Reg - Classified - Pupil Transportation	3302	3600	-
	EE Ben - OASDI Reg - Classified - Food Services	3302	3700	-
	EE Ben - OASDI Reg - Classified - Plant Maintenance & C	3302	8100	-
	EE Ben - OASDI Reg - Classified - Other General Admini	3302	2100	-
	EE Ben - OASDI Medicare - Certificated			229,346.86
	EE Ben - OASDI Medicare - Certificated - Instruction	3301	1000	187,887.72
	EE Ben - OASDI Medicare - Certificated - Instructional Lit	3301	2420	-
	EE Ben - OASDI Medicare - Certificated - School Adminis	3301	2700	15,051.86
	EE Ben - OASDI Medicare - Certificated - Guidance & Co	3301	3110	-
	EE Ben - OASDI Medicare - Certificated - Health Services	3301	3140	22,218.25
	EE Ben - OASDI Medicare - Certificated - Other General	3301	2100	4,189.03
	EE Ben - OASDI Medicare - Classified			263,062.77
	EE Ben - OASDI Medicare - Classified - Instruction	3302	1000	66,903.23
	EE Ben - OASDI Medicare - Classified - Instructional Sup	3302	2100	46,811.25
	EE Ben - OASDI Medicare - Classified - School Administr	3302	2700	61,372.11
	EE Ben - OASDI Medicare - Classified - Pupil Transporta	3302	3600	-
	EE Ben - OASDI Medicare - Classified - Food Services	3302	3700	-
	EE Ben - OASDI Medicare - Classified - Plant Maintenanc	3302	8100	58,760.85
	EE Ben - OASDI Medicare - Classified - Other General A	3302	2100	29,215.34
	EE Ben - Retirement in Lieu of OASDI - Cert			-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instruction	3301	1000	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instruction	3301	2420	-
	EE Ben - Retirement in Lieu of OASDI - Cert - School Ad	3301	2700	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Guidance &	3301	3110	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Health Ser	3301	3140	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Other Gen	3301	2100	-
	EE Ben - Retirement in Lieu of OASDI - Classified			-
	EE Ben - Retirement in Lieu of OASDI - Class - Instructio	3302	1000	-
	EE Ben - Retirement in Lieu of OASDI - Class - Instructio	3302	2100	-
	EE Ben - Retirement in Lieu of OASDI - Class - School A	3302	2700	-
	EE Ben - Retirement in Lieu of OASDI - Class - Pupil Tra	3302	3600	-

	EE Ben - Retirement in Lieu of OASDI - Class - Food Ser	3302	3700		-
	EE Ben - Retirement in Lieu of OASDI - Class - Plant Mai	3302	8100		-
	EE Ben - Retirement in Lieu of OASDI - Class - Other Ge	3302	2100		-
	EE Ben - Health & Welfare Benefits - Certificated				2,671,737.08
	EE Ben - Health & Welfare Benefits - Cert - Instruction	3401	1000		2,188,765.92
	EE Ben - Health & Welfare Benefits - Cert - Instructional I	3401	2420		-
	EE Ben - Health & Welfare Benefits - Cert - School Adm	3401	2700		175,344.05
	EE Ben - Health & Welfare Benefits - Cert - Guidance & C	3401	3110		-
	EE Ben - Health & Welfare Benefits - Cert - Health Servic	3401	3140		258,827.69
	EE Ben - Health & Welfare Benefits - Cert - Other Genera	3401	2100		48,799.42
	EE Ben - Health & Welfare Benefits - Classified				612,934.71
	EE Ben - Health & Welfare Benefits - Class - Instruction	3402	1000		155,884.13
	EE Ben - Health & Welfare Benefits - Class - Instructiona	3402	2100		109,069.93
	EE Ben - Health & Welfare Benefits - Class - School Adm	3402	2700		142,996.65
	EE Ben - Health & Welfare Benefits - Class - Pupil Transp	3402	3600		-
	EE Ben - Health & Welfare Benefits - Class - Food Servic	3402	3700		-
	EE Ben - Health & Welfare Benefits - Class - Plant Mainte	3402	8100		136,912.43
	EE Ben - Health & Welfare Benefits - Class - Other Gene	3402	2100		68,071.56
	EE Ben - Unemployment Insurance - Certificated				8,065.60
	EE Ben - Unemployment Insurance - Cert - Instruction	3501	1000		6,607.58
	EE Ben - Unemployment Insurance - Cert - Instructional I	3501	2420		-
	EE Ben - Unemployment Insurance - Cert - School Adm	3501	2700		529.34
	EE Ben - Unemployment Insurance - Cert - Guidance & C	3501	3110		-
	EE Ben - Unemployment Insurance - Cert - Health Servic	3501	3140		781.36
	EE Ben - Unemployment Insurance - Cert - Other Genera	3501	2100		147.32
	EE Ben - Unemployment Insurance - Classified				1,850.36
	EE Ben - Unemployment Insurance - Class - Instruction	3502	1000		470.59
	EE Ben - Unemployment Insurance - Class - Instructional	3502	2100		329.27
	EE Ben - Unemployment Insurance - Class - School Adm	3502	2700		431.69
	EE Ben - Unemployment Insurance - Class - Pupil Transp	3502	3600		-
	EE Ben - Unemployment Insurance - Class - Food Servic	3502	3700		-
	EE Ben - Unemployment Insurance - Class - Plant Mainte	3502	8100		413.32
	EE Ben - Unemployment Insurance - Class - Other Gene	3502	2100		205.50
	EE Ben - Workers' Compensation - Certificated				301,415.13
	EE Ben - Workers' Compensation - Cert - Instruction	3601	1000		246,928.17
	EE Ben - Workers' Compensation - Cert - Instructional Lit	3601	2420		-
	EE Ben - Workers' Compensation - Cert - School Adminis	3601	2700		19,781.64
	EE Ben - Workers' Compensation - Cert - Guidance & Co	3601	3110		-
	EE Ben - Workers' Compensation - Cert - Health Services	3601	3140		29,199.95
	EE Ben - Workers' Compensation - Cert - Other General	3601	2100		5,505.36
	EE Ben - Workers' Compensation - Classified				69,148.94
	EE Ben - Workers' Compensation - Class - Instruction	3602	1000		17,586.25
	EE Ben - Workers' Compensation - Class - Instructional S	3602	2100		12,304.85
	EE Ben - Workers' Compensation - Class - School Adm	3602	2700		16,132.33
	EE Ben - Workers' Compensation - Class - Pupil Transpc	3602	3600		-
	EE Ben - Workers' Compensation - Class - Food Service	3602	3700		-
	EE Ben - Workers' Compensation - Class - Plant Mainten	3602	8100		15,445.94
	EE Ben - Workers' Compensation - Class - Other Genera	3602	2100		7,679.57
	EE Ben - OPEB, Allocated				1,393,460.96
	EE Ben - OPEB, Allocated - Instruction	3701	1000		1,141,564.37
	EE Ben - OPEB, Allocated - School Administration	3701	2700		-
	EE Ben - OPEB, Allocated - Pupil Transportation	3701	3600		91,451.77
	EE Ben - OPEB, Allocated - Food Services	3701	3700		-
	EE Ben - OPEB, Allocated - Plant Maintenance & Operati	3701	8100		134,993.18
	EE Ben - OPEB, Allocated - Other General Administration	3701	2100		25,451.64

		EE Ben - OPEB, Active Employees			319,679.88
		EE Ben - OPEB, Active Emp - Instruction	3702	1000	81,302.33
		EE Ben - OPEB, Active Emp - Instructional Supervision a	3702	2100	56,886.10
		EE Ben - OPEB, Active Emp - School Administration	3702	2700	74,580.79
		EE Ben - OPEB, Active Emp - Pupil Transportation	3702	3600	-
		EE Ben - OPEB, Active Emp - Food Services	3702	3700	-
		EE Ben - OPEB, Active Emp - Plant Maintenance & Oper	3702	8100	71,407.53
		EE Ben - OPEB, Active Emp - Other General Administrati	3702	2100	35,503.14
		EE Ben - Other Employment Benefits - Certificated			23,529.76
		EE Ben - Other Emp Benefits - Cert - Instruction	3901	1000	19,276.27
		EE Ben - Other Emp Benefits - Cert - Instructional Library	3901	2420	-
		EE Ben - Other Emp Benefits - Cert - School Administrati	3901	2700	1,544.24
		EE Ben - Other Emp Benefits - Cert - Guidance & Counse	3901	3110	-
		EE Ben - Other Emp Benefits - Cert - Health Services	3901	3140	2,279.47
		EE Ben - Other Emp Benefits - Cert - Other General Adm	3901	2100	429.77
		EE Ben - Other Employment Benefits - Classified			5,398.06
		EE Ben - Other Emp Benefits - Class - Instruction	3902	1000	1,372.86
		EE Ben - Other Emp Benefits - Class - Instructional Supe	3902	2100	960.57
		EE Ben - Other Emp Benefits - Class - School Administra	3902	2700	1,259.36
		EE Ben - Other Emp Benefits - Class - Pupil Transportati	3902	3600	-
		EE Ben - Other Emp Benefits - Class - Food Services	3902	3700	-
		EE Ben - Other Emp Benefits - Class - Plant Maintenance	3902	8100	1,205.78
		EE Ben - Other Emp Benefits - Class - Other General Ad	3902	2100	599.50
		TOTAL EMPLOYEE BENEFITS			7,866,586.88
4)		Books & Supplies			
		Approved Textbooks and Core Curricula Materials	4100	1000	573,505.13
		Books and Other Reference Materials	4200	1000	14,439.93
		Materials and Supplies	4300	1000	1,102,190.06
		Noncapitalized Equipment	4400	1000	561,669.87
		Other Supplies	4300	2700	-
		Pupil Transportation	4300	3600	-
		Food Service Supplies	4700	3700	401,960.99
		TOTAL BOOKS AND SUPPLIES			2,653,765.98
NOTE: PLEASE TAKE NOTE OF EXPENSE FUNCTION CODES ADDED TO COMPLY WITH CDE SACS REPORTING REQUIREMENTS REGARDING EXPENSE ALLOCATIONS IN THE APPROPRIATE FUNCTION CODES					
5)		Services and Other Operating Expenses			
		Personal Services- School Administration	5800	2700	-
		Personal Services- Other Gen Administration	5800	7200	-
		Travel and Conference - School Administration	5200	2700	113,079.21
		Travel and Conference - Other Gen Administration	5200	7200	-
		Due and Memberships - School Admininstration	5300	2700	243,671.64
		Due and Memberships - Other Gen Administratin	5300	7200	-
		Insurance-School Administration	5400	2700	-
		Insurance - Other General Administration	5400	7200	369,218.00
		Operation and Housekeeping Services	5500	8100	860,078.67
		Rentals/Leases/Repairs&Noncapitalized Improvements	5600	8700	573,870.12
		Transfers of Direct Cost - School Administration	5800	2700	-
		Transfers of Direct Cost - Other General Admin	5800	7200	-
		Professional Consulting Services& Operating Exp	5800	1000	2,477,915.71
		Professional Consulting Services& Operating Exp	5800	2100	694,553.87
		Communications - School Administration	5900	2700	88,329.66
		Communications - Other General Administration	5900	7200	22,082.42
		TOTAL SERVICES AND OTHER OPERATING EXPENSES			5,442,799.30
6)		Depreciation(please note of new functions due to SACS requirements)			

		Depreciation Expense - Instruction	6900	1000		532,569.77
		Depreciation Expense - Instructional Superv & Admin	6900	2100		-
		TOTAL DEPRECIATION				532,569.77
8)		Direct Support/Indirect Costs/All Other Financing Uses (please note of new functions due to SACS requirements)				
		<i>Indirect Cost (oversight fees only)</i>	5800	2700		301,008.50
		<i>Indirect Cost (oversight fees only)</i>	5800	7200		-
		All Other Financing Uses	7699	9100		-
		TOTAL EXPENSES				36,242,406.73

Cover Sheet

Review and Vote July Check Register

Section: V. Financials
Item: C. Review and Vote July Check Register
Purpose: Vote
Submitted by:
Related Material: July Check Registers.pdf

Check Register

El Camino High School
July 2016



Grand Total 782,921.23

Vendor	Check Number	Date	Description	Check Amount
Cameron Maury	10159	7/1/2016	,T-Speech & Debate,5/2/16-5/3/16 Clarion Hotel-Fort Mill, SC	4,500.45
Vending Plus	10173	7/1/2016	ECR-S/2016/2559, T-Grad Class 2016, Water for 2016 Graduates	501.60
Sukhbir Dhillon	10859	7/1/2016	Administrative,10/15 Mileage	140.40
Sukhbir Dhillon	10860	7/1/2016	Reimbursement for Mileage Spring 2016 to different Job sites	106.43
Cameron Maury	10861	7/1/2016	PRJRN/2016/0478,Speech & Debate,Food	1,131.66
Cameron Maury	10862	7/1/2016	PRJRN/2016/0477,Speech & Debate,Lodging	1,047.76
Cameron Maury	10863	7/1/2016	Reimbursement for 2/12/16-2/16/16 Harvard Debate Tournament Cambridge,MA-Airfare, Baggage, Lodging, Mileage & Parking, Food	1,400.87
Cameron Maury	10864	7/1/2016	PRJRN/2016/0475,Speech & Debate,Lodging	1,396.13
Marilyn Brooks	10865	7/1/2016	,Art ,Blick Art Supplies-painting, drawing supplies	3,272.16
Ward's Science	10956	7/1/2016	ECR-S/2016/2553, Science , Friction on an Inclined Plane	1,409.79
Charles Schwab & Co Inc.	10957	7/1/2016	ECR-S/2016/2561, General (Operations), 403b Schwab/Wespac EE Roth 403B Charles Schwab 1000	7,918.61
April Soriano	10958	7/1/2016	ECR-S/2016/2570,General (Operations),Manual check to replace lost Paychex check	303.49
Zinette Ghaemmaghami	10959	7/1/2016	ECR-S/2016/2426, General (Academic) , Refund for Replaced /Paid for Books	228.00
Mobile Mini, Inc.	10960	7/1/2016	ECR-S/2016/2560, General (Operations), 40' Standard SN: W8921419 2003799 Storage	10,640.58
Jules Seltzer Associates	10961	7/1/2016	ECR-S/2016/2568, General (Operations), Lock Plug and Key, Black UM Series	9,007.00
Jules Seltzer Associates	10962	7/1/2016	ECR-S/2016/2567, General (Operations), EVERYWHERE TABLES -18" X 54"	8,426.00
Jules Seltzer Associates	10963	7/1/2016	ECR-S/2016/2566, General (Operations), *Chr, Caper Multipurpose,Molded Seat, Fixed Arms	558.00
Jules Seltzer Associates	10964	7/1/2016	ECR-S/2016/2565, General (Operations), Rectangular T-Leg Everywhere Table, 18"d x 54"w	9,865.00
Jules Seltzer Associates	10965	7/1/2016	ECR-S/2016/2564, General (Operations), Caper Stacking Chair, Molded Seat, No Arms	9,461.00
Jules Seltzer Associates	10966	7/1/2016	ECR-S/2016/2563, General (Operations), Caper Stacking Chair, Molded Seat, No Arms	7,783.00
Jules Seltzer Associates	10967	7/1/2016	ECR-S/2016/2562, General (Operations), Caper Stacking Counter Height Stools	2,470.00
Canon Financial Services, Inc.	10968	7/1/2016	ECR-S/2016/2521, General (Operations), 7/1/16-9/30/16 Equipment Lease	6,523.35
Michele Greene	2174	7/5/2016	FSA	627.25
Keon Lee	2175	7/5/2016	FSA	4,166.60
Michele Greene	2176	7/5/2016	FSA	290.15
Deny Sportswear	10174	7/6/2016	ECR-S/2016/2576, T-Softball (Varsity/ JV), Cool Port Visor	701.09
Buddy's All Stars	10175	7/6/2016	ECR-S/2016/2593, T-JV/Varsity Football, KO Hoody Sweatshirt	1,012.95
Herff Jones Company	10176	7/6/2016	ECR-S/2016/2577, T-Wrestling, Replacement 2015 Championship Ring for Student	249.61
Buddy's All Stars	10177	7/6/2016	ECR-S/2016/2594, T-JV/Varsity Football, Russell Core Performance Tee	285.76
Victory Custom Athletics	10969	7/6/2016	ECR-S/2016/2600, Baseball, Button Front Set-In Sleeve White Jersey - size 44	1,070.00
Naerok Facilities Management	10970	7/6/2016	ECR-S/2016/2587, General (Operations), 5/3/16-5/16/16 Professional Services-Shoup Property	3,990.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
A-1 Lawnmower Inc.	10971	7/6/2016	ECR-S/2016/2589, Softball(Varsity/JV), John Deere Repair/Replacement Parts	181.08
Unum Life Insurance Company of America	10972	7/6/2016	ECR-S/2016/2583, General (Operations), 06/16 Premium Life Insurance	4,270.87
CIF LA City Section	10973	7/6/2016	ECR-S/2016/2592, Athletics, Enrollment Range: 2001+	8,980.00
Canteen Refreshment Services	10974	7/6/2016	ECR-S/2016/2585, General (Operations), 5/09/16 Food Supplies	92.25
Canteen Refreshment Services	10975	7/6/2016	ECR-S/2016/2581, General (Operations), 5/23/16 Food Services	198.90
Canteen Refreshment Services	10976	7/6/2016	ECR-S/2016/2580, General (Operations), 5/2/16 Food Services	198.10
Herff Jones Company	10977	7/6/2016	ECR-S/2016/2578, General (Academic) , Wrestling 2016 Championship Rings	5,363.89
Mobile Mini, Inc.	10978	7/6/2016	ECR-S/2016/2590, General (Operations), 40S 40' Standard MMI# W892140 2003798 Storage	10,640.58
McGraw-Hill Education, Inc.	10979	7/6/2016	ECR-S/2016/2588, Social Science, Social Studies Textbooks	17,669.04
Staples Business Advantage	10980	7/6/2016	ECR-S/2016/2579, College Office, Ink-AP Office	69.16
School Food and Wellness Group	10981	7/6/2016	ECR-S/2016/2575, General (Operations), 04/16 NSLP Services Monthly School Food Authority Admin Support	850.00
Arbor Scientific	10982	7/6/2016	ECR-S/2016/2595, Science , Science Supplies	2,974.41
NCS Pearson, Inc	10983	7/6/2016	ECR-S/2016/2591, General (Operations), BASC-3 QG STARTER KIT 1 YR	878.94
Nettime Solutions LLC	10984	7/6/2016	ECR-S/2016/2586, Technology, 7/9/16-7/8/17 Annual Hardware Maintenance	672.00
Vernier Software & Technology	10985	7/6/2016	ECR-S/2016/2582, Science , Equipment for Physics	10,299.64
ImPACT Applications Inc	10986	7/6/2016	ECR-S/2016/2596, Athletics, 6/22/16-6/22/17 1 year Subscription-Concussion/Safety Software	600.00
Turf Team, Inc.	10987	7/6/2016	ECR-S/2016/2597, General (Operations), 4/15/16 Replace dead plants Parking Strip Planter due to malfunctioning irrigation controller. Check irrigation and service clogged and adjust heads.	1,718.53
Herff Jones Inc.	10988	7/6/2016	ECR-S/2016/2538, General (Academic) , Transportation and Handling	28.83
The Cruz Center	10989	7/6/2016	ECR-S/2016/2572, Special Ed General, 05/16 Special Ed Services (PT)	1,595.00
The Cruz Center	10990	7/6/2016	ECR-S/2016/2571, Special Ed General, 06/16 Special Ed Services (PT)	165.00
NPO Solutions	10991	7/6/2016	ECR-S/2016/2573, General (Operations), May 2016 Professional Fees(LACP)	2,062.50
Harland Technology	10992	7/6/2016	ECR-S/2016/2599, General (Academic) , Scanner, Scantron Score Maintenance	501.00
Steve Kingery	10178	7/7/2016	PRJRN/2016/0490,T-Track and Field,Reimbursement Payment to Crossfit Training for Off Season Track	2,230.00
MPS	10993	7/7/2016	ECR-S/2016/2574, Advanced Placement , AP Enviro Textbooks (Freight Charge)	145.34
Kelly Services, Inc.	10994	7/7/2016	ECR-S/2016/2584, General (Academic) , Substitute Teachers through 6/6/16	2,659.81
Terri Keas	10995	7/7/2016	PRJRN/2016/0485,Administrative,7/15/16 Manual Vacation PTO Payout	1,278.98
Kathleen Nicholson	10996	7/7/2016	PRJRN/2016/0489,Vocational Arts,36 Page Hardcover Book Design and Layout	44.87
Eastbay Team Sales	10179	7/12/2016	ECR-S/2016/2605, T-Athletic Director, ECR Live Polos 5 Medium, 1 Large	301.74
Saugus High School	10180	7/12/2016	ECR-S/2016/2604, T-Girls Basketball, 6/29/16-6/30/16 10th Annual Saugus Girls Summer Sensation	750.00
Karla Villalobos Roque	10181	7/12/2016	ECR-S/2016/2611, T-Drill Team , 3/4/16 Ice	32.17
Vangelia Hardie	10182	7/12/2016	ECR-S/2016/2613, T-Drill Team , Northpoint Cashmere Blankets	148.20
Smart & Final	10997	7/12/2016	ECR-S/2016/2617, Vocational Arts, 5/06/ - 6/24/16 Supplies for Food Class	1,225.97

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
CCSA Employee Welfare Benefit Trust	10998	7/12/2016	ECR-S/2016/2616, General (Operations), 07/16 Employee Benefits (Charter Life)	286,767.89
Benefit and Risk Management Services	10999	7/12/2016	ECR-S/2016/2615, General (Operations), 07/16 Admin Fee	126.00
Eastbay Team Sales	11000	7/12/2016	ECR-S/2016/2598, Athletics, Men's Short Sleeve - M, L, XL	909.19
Canon Solutions America, Inc	11001	7/12/2016	ECR-S/2016/2603, General (Operations), Maintenance-Copier	2,160.00
Canon Solutions America, Inc	11002	7/12/2016	ECR-S/2016/2602, General (Operations), 6/1/16-8/31/16 VP 4120 Maintenance	736.98
Naerok Facilities Management	11003	7/12/2016	ECR-S/2016/2601, General (Operations), 5/7/16 Landscape-Shoup Property	1,000.00
Quill and Scroll	11004	7/12/2016	ECR-S/2016/2606, Journalism, Editor-In-Chief	7.00
Advanced Office Automation, Inc.	11005	7/12/2016	ECR-S/2016/2607, General (Operations), 5/22/16-6/22/16 Repro Line Cost per Copy Program	116.66
Pitney Bowes	11006	7/12/2016	ECR-S/2016/2608, General (Operations), 6/12/16 Late Fee	9.99
Vista Paint Corporation	11007	7/12/2016	ECR-S/2016/2609, General (Operations), 05/16 Paint Supplies	69.72
ReadyRefresh	11008	7/12/2016	ECR-S/2016/2610, General (Operations), 5/17/16-6/16/16 Water Services	372.29
Sports Imports	11009	7/12/2016	ECR-S/2016/2612, Boys Volleyball, Tapered Safety Pad w/Logo, Background	2,312.80
Sign Painter Noe Santiago	10183	7/13/2016	ECR-S/2016/2614, T-Grad Class 2016, 6/17/16 Hand Letter Graphic unto Multi-Purpose Building	7,500.00
Jun Reichl	11011	7/13/2016	PRJRN/2016/0486, Alternative Ed. School, 06/30/16 Manual Paycheck(Direct Deposit returned)	3,571.26
Stephanie Franklin	11012	7/13/2016	PRJRN/2016/0487, Academic Decathlon, Supplies from Office Max	114.34
Marshall Mayotte	11013	7/13/2016	PRJRN/2016/0488, Administrative, 6/12/16-The Setup HR-Summary of Staff Meetings-Marmalade Cafe-The Setup HR-Summary of Staff Meetings	764.75
Matthew Harbourt	2180	7/18/2016	FSA	196.00
AT&T	11014	7/18/2016	ECR-S/2016/2624, General (Operations), 6/22/16 Billing Date 818 888-1516	179.09
AT&T	11015	7/18/2016	ECR-S/2016/2618, General (Operations), 6/22/16 Billing Date Alarm 818 888-3532	105.07
The Help Group-Summit View	11016	7/18/2016	ECR-S/2016/2627, Special Ed General, 05/16 Special Ed Services	1,298.64
The Help Group-North Hills Prep School	11017	7/18/2016	ECR-S/2016/2626, Special Ed General, 05/16 Special Ed Services	6,533.88
Mutual of Omaha	11018	7/18/2016	ECR-S/2016/2625, General (Operations), 07/16 Voluntary Disability Insurance	1,952.71
NPO Solutions	11019	7/18/2016	ECR-S/2016/2623, General (Operations), April 2016 Professional Fees(LACP)	10,490.00
NPO Solutions	11020	7/18/2016	ECR-S/2016/2622, General (Operations), June 2016 Professional Fees(LACP)	1,425.00
Kelly Services, Inc.	11021	7/18/2016	ECR-S/2016/2621, General (Academic) , Substitute Teachers through 6/27/16	198.36
Kelly Services, Inc.	11022	7/18/2016	ECR-S/2016/2620, General (Academic) , Substitute Teachers through 6/20/16	176.32
Kelly Services, Inc.	11023	7/18/2016	ECR-S/2016/2619, General (Academic) , Substitute Teachers through 6/13/16	2,343.88
EdTec Inc.	11024	7/18/2016	ECR-S/2016/2662, General (Operations), 07/16 EdTec Monthly Service	16,750.00
Hope's Mobile Notary	11025	7/18/2016	ECR-S/2016/2641, General (Operations), 06/03/16 Mobile Notary Charges Marshall Mayotte	35.00
Law Offices of Young, Minney & Corr, LLP	11026	7/18/2016	ECR-S/2016/2640, General (Operations), 06/16 Legal Fees	13,187.45
Kelly Services, Inc.	11027	7/18/2016	ECR-S/2016/2645, General (Academic) , Substitute Teachers through 7/4/16	680.40

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
Naerok Facilities Management	11028	7/18/2016	ECR-S/2016/2666, General (Operations), 5/3/16-5/16/16 Professional Services-Shoup Property	1,140.00
Naerok Facilities Management	11029	7/18/2016	ECR-S/2016/2665, General (Operations), 5/3/16-5/16/16 Professional Services	760.00
Nite Owl Alarm & Video, Inc.	11030	7/18/2016	ECR-S/2016/2672, General (Operations), 07/16 Burglar Monitoring for Shoup Property	45.00
Fred J. Miller, Inc.	11031	7/18/2016	ECR-S/2016/2689, Band, Cesario Jacket Band	10,995.00
McLean Accounting Solutions	11032	7/18/2016	ECR-S/2016/2681, General (Operations), 5/3/16-5/31/16 Payroll Services	1,758.75
Michele Greene	2178	7/19/2016	FSA	833.32
Sylvia Yi	2181	7/19/2016	FSA	833.32
AT&T	11033	7/19/2016	ECR-S/2016/2691, General (Operations), 3/22/16 Billing Date Alarm 818 888-3532	324.80
AT&T	11034	7/19/2016	ECR-S/2016/2690, General (Operations), 3/22/16 Billing Date 818 888-1516	516.04
Truitt, Christopher	11035	7/19/2016	ECR-S/2016/2674, Band, 5/2/16-6/22/16 Weekly Rehearsals	560.00
Calvada Surveying, Inc	11036	7/19/2016	ECR-S/2016/2655, Administrative, Professional Surveying Services 7401 Shoup Project	950.00
School Food and Wellness Group	11037	7/19/2016	ECR-S/2016/2671, General (Operations), 03/16 NSLP Services Monthly School Food Authority Admin Support	850.00
School Food and Wellness Group	11038	7/19/2016	ECR-S/2016/2653, General (Operations), 06/16 NSLP Services Monthly School Food Authority Admin Support	1,700.00
The Hartford	11039	7/19/2016	ECR-S/2016/2688, General (Operations), 07/16 Supplemental Life Insurance	518.53
Sports Imports	11040	7/19/2016	ECR-S/2016/2696, Boys Volleyball, Revolutionary Carbon Upright - Poles	9,662.45
Herff Jones Inc.	11041	7/19/2016	ECR-S/2016/2628, General (Academic) , 2015-2016 Yearbooks	8,850.00
Canon Financial Services, Inc.	11042	7/19/2016	ECR-S/2016/2695, General (Operations), 60 month FMV lease for 2 Canon VP DP 110 Copiers at the rate of \$1618.50 per month plus tax.	1,764.17
Canon Solutions America, Inc	11043	7/19/2016	ECR-S/2016/2684, General (Operations), 6/1/16-6/9/16 VP 4120 Maintenance	73.70
Canon Solutions America, Inc	11044	7/19/2016	ECR-S/2016/2648, General (Operations), 9/1/15-6/9/16 VP 4120 Usage	6,714.71
Canon Solutions America, Inc	11045	7/19/2016	ECR-S/2016/2660, General (Operations), 4/1/16-6/30/16 VP 4120 Maintenance	55.47
ActPointKPI	11046	7/19/2016	ECR-S/2016/2697, Administrative, 2016-17 ActPoint Services License Fee	4,437.50
Fence Factory Agoura	11047	7/19/2016	ECR-S/2016/2694, General (Operations), Fencing MPP Loading Dock	10,697.00
ETS Educational Testing Service	11048	7/19/2016	ECR-S/2016/2692, General (Academic) , Pre ID Labels 2016 SCT Life Science Testing 10th Grade	790.74
Arthur J. Gallagher & Co.	11049	7/19/2016	ECR-S/2016/2633, General (Operations), 7/1/16-7/1/17 Catastrophic Student Accident	13,756.00
Musick, Peeler & Garrett LLP	11050	7/19/2016	ECR-S/2016/2687, General (Operations), Legal Services through 5/31/16 for Shoup Property	4,002.00
Maxim Staffing Solutions	11051	7/19/2016	ECR-S/2016/2685, Special Ed General, 5/23/16-5/24/16 LVN for One on One SPED	726.25
El Camino Real Charter High School (ASB)	10184	7/20/2016	PRJRN/2016/0496,T-Grad Class 2015, 10/29/14 Julie Martinez HC Dance Decors	43.70
Alyssa Lee	10185	7/20/2016	PRJRN/2016/0495,T-Girls Volleyball,Joann Fabrics-Trophy Case Fabric	691.01
Alyssa Lee	10186	7/20/2016	PRJRN/2016/0494,T-Boys Volleyball,CA Print Co (Championship Apparel)	713.00
Deny Sportswear	10187	7/20/2016	ECR-S/2016/2668, T-Baseball, Black and Royal PA Pique Mesh Cap with 15000 Stitch Embroidery	663.54
Deny Sportswear	10188	7/20/2016	ECR-S/2016/2639, T-Softball (Varsity/ JV), Royal 50/50 Tee with 1 Color Front and 1 Color Back	238.71
Laurie Finnegan	10189	7/20/2016	ECR-S/2016/2701, T-Drill Team , 3/5/16 Travel to Monrovia High School	130.55

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
Brooks Transportation Inc.	11052	7/20/2016	ECR-S/2016/2693, Track and Field, 5/26/16 Round Trip ECR to Birmingham Charter	495.00
Brooks Transportation Inc.	11053	7/20/2016	ECR-S/2016/2677, Swimming & Diving, 5/10/16 RT to East LA College	1,485.00
Pearson Education	11054	7/20/2016	ECR-S/2016/2683, Science , Student Workbook College Physics	442.40
Pacific Charter School Development	11055	7/20/2016	ECR-S/2016/2679, General (Operations), 05/16 Professional Service Fee for Shoup Ave CUP 3/6	2,000.00
Pacific Charter School Development	11056	7/20/2016	ECR-S/2016/2658, General (Operations), 06/16 Professional Service Fee for Shoup Ave CUP 4/6	2,000.00
Inc. PTM Document Systems	11057	7/20/2016	ECR-S/2016/2646, General (Operations), Z Fold Form with Void Panto-Blue Z0802	1,113.59
AP Exams	11058	7/20/2016	ECR-S/2016/2650, Advanced Placement , 2016 Late AP Exams Surcharge	1,614.00
AVID Center	11059	7/20/2016	ECR-S/2016/2680, Avid/Humanitas, AVID WEEKLY Weekly Subscription 2016-17	4,214.00
Advanced Office Automation, Inc.	11060	7/20/2016	ECR-S/2016/2669, General (Operations), 5/27/16-6/27/16 FSS Excess Copies	451.58
Aeries SIS	11061	7/20/2016	ECR-S/2016/2675, Technology, 7/1/16-6/30/17 Software License/Support Subscription	15,720.00
A-1 Lawnmower Inc.	11062	7/20/2016	ECR-S/2016/2632, Baseball, John Deere Repair/Replacement Parts	220.79
American Heritage Life Insurance Company	11063	7/20/2016	ECR-S/2016/2667, General (Operations), 07/16-Supplemental Health Insurance Premium	1,160.36
Hi Rise Camera	11064	7/20/2016	ECR-S/2016/2698, General (Operations), Hi Rise Camera Tower Unit	2,269.81
Accrediting Commission For Schools	11065	7/20/2016	ECR-S/2016/2630, General (Academic) , Annual Installment of Accreditation Cost: 2016-2017	920.00
El Camino Real Charter High School (Reimbursement)	11066	7/20/2016	PRJRN/2016/0497,Administrative,Mirbaha, Ali-2-day Priority for USPS to Sacramento Board of Equalization	429.57
El Camino Real Charter High School (Reimbursement)	11067	7/20/2016	PRJRN/2016/0498,General (Operations),Cap and Tassle Refunds for Exchange Students	233.95
School Services of California, Inc.	11068	7/20/2016	ECR-S/2016/2682, General (Academic) , May Revision Workshop-Mayotte	620.00
The Shredders	11069	7/20/2016	ECR-S/2016/2664, General (Operations), 05/16 Shredding	84.00
FedEx	11070	7/20/2016	ECR-S/2016/2649, General (Operations), Transportation Charges	174.18
Tara Kim, MA, OTR/L	11071	7/20/2016	ECR-S/2016/2673, Special Ed General, 05/16-06/16 Occupational Therapy	517.50
Feddersen & Company, LLP	11072	7/20/2016	ECR-S/2016/2634, General (Operations), 06/16 Professional Services	6,857.00
LADWP	11073	7/20/2016	ECR-S/2016/2670, General (Operations), Electric Charges(Shoup Property)	748.87
Department of Justice (State of CA)	11074	7/20/2016	ECR-S/2016/2663, General (Operations), 06/16 Fingerprint Apps	96.00
Webinopoly	11075	7/20/2016	ECR-S/2016/2661, Marketing & Advertising, Transfer of content to new website	760.00
PARS	11076	7/20/2016	ECR-S/2016/2700, General (Operations), 4/30/16 PARS ARS Fees	312.12
Herff Jones LLC	11077	7/20/2016	ECR-S/2016/2656, General (Academic) , Diploma, El Camino Real High School, Woodland Hills CA	2.94
Revolution Foods, Inc.	11078	7/20/2016	ECR-S/2016/2652, General (Operations), 06/16 Food	6,128.48
Nettime Solutions LLC	11079	7/20/2016	ECR-S/2016/2651, Technology, 6/30/16 Stratustime Monthly Subscription	990.50
Naerok Facilities Management	11080	7/20/2016	ECR-S/2016/2638, General (Operations), 5/3/16-5/12/16 Professional Services	950.00
Naerok Facilities Management	11081	7/20/2016	ECR-S/2016/2637, General (Operations), 6/1/16-6/17/16 Professional Services	2,660.00
Naerok Facilities Management	11082	7/20/2016	ECR-S/2016/2636, General (Operations), 6/1/16-6/17/16 Professional Services-Shoup Property	1,995.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
Verdugo Hills Autism Project	11083	7/20/2016	ECR-S/2016/2647, Special Ed General, 05/16 Direct Intervention and Supervision-Conner	7,390.92
Naerok Facilities Management	11084	7/20/2016	ECR-S/2016/2644, General (Operations), 6/13/16 Landscape Work	264.70
Interior Electric, Inc.	11085	7/20/2016	ECR-S/2016/2643, General (Operations), 6/13/16 Sub Contractor for Naerok-Landscape Work	2,647.00
Bexel	11086	7/20/2016	ECR-S/2016/2642, T-Grad Class 2016, 2015 Graduation Audio Package	4,900.00
Unum Life Insurance Company of America	11087	7/20/2016	ECR-S/2016/2635, General (Operations), 07/16 Premium Life Insurance	3,387.27
Dunbar Armored Inc	11088	7/21/2016	ECR-S/2016/2631, General (Operations), 6/2/16-7/31/16 Armored Car Services	298.65
Canon Solutions America, Inc	11089	7/21/2016	ECR-S/2016/2629, General (Operations), 5/1/16-7/31/16 PRISMAaccess Maintenance	514.80
Exchange Service International	11090	7/21/2016	ECR-S/2016/2699, Foreign Exchange Admission Fee, Tuition Refund for Student paid on 5/13/16	6,000.00
American Express	11091	7/21/2016	PRJRN/2016/0501,General (Operations),1. Amazon Web Services Ref# KT60X4LX89C	13,409.78
Matthew Harbourt	2184	7/25/2016	FSA	604.00
Buddy's All Stars	10190	7/25/2016	ECR-S/2016/2716, T-JV/Varsity Football, S/S Nublend Tee	287.08
AmWINS Group Benefits	11092	7/25/2016	ECR-S/2016/2714, General (Operations), 5/16 Accidental/Medical/Critical Illness Coverage	344.12
Total Education Solutions	11093	7/25/2016	ECR-S/2016/2712, Special Ed General, 05/16 RSP Services	7,440.00
Total Education Solutions	11094	7/25/2016	ECR-S/2016/2711, Special Ed General, 06/16 RSP Services	2,160.00
Child and Family Guidance Center/Northpoint School	11095	7/25/2016	ECR-S/2016/2710, Special Ed General, 06/16 Contracted Group Counseling Services	1,218.34
Arthur J. Gallagher & Co.	11096	7/25/2016	ECR-S/2016/2709, General (Operations), 2016-2017 \$25M Excess \$30M Policy	3,737.00
The Help Group-North Hills Prep School	11097	7/25/2016	ECR-S/2016/2705, Special Ed General, 06/16 Special Ed Services	2,610.51
The Help Group-Summit View	11098	7/25/2016	ECR-S/2016/2703, Special Ed General, 06/16 Special Ed Services	185.52
Kelly Services, Inc.	11099	7/25/2016	ECR-S/2016/2704, General (Academic) , Substitute Teacher through 7/11/16	595.08
Real Volleyball	11100	7/25/2016	ECR-S/2016/2715, Girls Volleyball, Molten Soft Touch Volleyball	1,718.12
Phillips & Associates	11101	7/25/2016	ECR-S/2016/2713, General (Operations), 06/16 Professional Fees	5,701.90
Jostens	11102	7/25/2016	ECR-S/2016/2717, Boys Volleyball, 12 Yellow Lustraium Championship Rings	3,520.00
FACT	11103	7/25/2016	ECR-S/2016/2718, Special Ed General, 06/16 Services SpEd by A Benavides	998.55
Blick Art Materials	11104	7/25/2016	ECR-S/2016/2706, Art , Crayola Color Pencils	198.69
Melissa Valenzuela	11105	7/25/2016	ECR-S/2016/2702, General (Operations), 5/23 - 6/23/16 HR Consulting Fee	3,250.00
Crespi Carmelite High School	10191	7/26/2016	ECR-S/2016/2719, T-Boys Basketball, July 2016 Summer Basketball Events Frosh Tournament Fee	250.00
Julianna Murguia	11106	7/26/2016	PRJRN/2016/0499,General (Operations),7/29/16 Manual Paycheck 17.9 Vacation Hours Payout	338.19
American Express	11107	7/27/2016	PRJRN/2016/0500,General (Operations),1. INTUIT *QB ONLINE REF# IGS_1102003	12,102.41
Verizon Wireless	11108	7/27/2016	ECR-S/2016/2721, General (Operations), 06/16 Communication Services	1,131.18
Verizon Wireless	11109	7/27/2016	ECR-S/2016/2720, General (Operations), 05/16 Communication Services	2,197.28
Jostens	11110	7/27/2016	ECR-S/2016/2722, Softball(Varsity/JV), 17 White Lustraium Championship Rings	5,100.00
Harland Technology	11111	7/27/2016	ECR-S/2016/2724, General (Operations), 5/16 - 5/17 Onsite Maintenance Agreement# 00220266	501.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
FACT	11112	7/27/2016	ECR-S/2016/2723, Special Ed General, 06/16 SpED Services by O N. Fontes	998.55
AmWINS Group Benefits	11113	7/27/2016	ECR-S/2016/2726, General (Operations), 616 Accidental/Medical/Critical Illness Coverage	344.12
AmWINS Group Benefits	11114	7/27/2016	ECR-S/2016/2725, General (Operations), 8/16 Accidental/Medical/Critical Illness Coverage	298.49
Board of Equalization	11115	7/27/2016	ECR-S/2016/2727, General (Operations), 04/01/16 - 06/30/16 Sales and Use Tax	1,301.00
Eric Choi	10192	7/28/2016	T-Girl's Soccer,Bag(Oversize Ball & Equipment-Royal)	103.60
Eric Choi	10192	7/28/2016	T-Girl's Soccer,Bag(Oversize Ball & Equipment-Royal)	9.32

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Cover Sheet

Review and Vote August Check Register

Section: V. Financials
Item: D. Review and Vote August Check Register
Purpose: Vote
Submitted by:
Related Material: August Check Registers.pdf

Check Register



El Camino High School
August 2016

Grand Total 604,759.47

Vendor	Check Number	Date	Description	Check Amount
Zinette Ghaemmaghami	11116	8/1/2016	Refund for Replaced Paid for Books, The American Vision and Physics	228.00
Stephanie Franklin	11163	8/1/2016	Reimbursement for Academic Decathlon 8/5/16 Field Trip - Rental Van, Fuel, and Parking	240.87
Sandra Delgado	2179	8/2/2016	FSA	272.49
	11118	8/2/2016	PRJRN/2016/0502,General (Operations),07/31/16 Manual Check Refund for Roth 403B July Contribution	971.25
Westlake High School	10193	8/3/2016	ECR-S/2016/2735, T-Girls Volleyball, 8/1/16-8/4/16 Westlake Varsity Summer League	160.00
American Heritage Life Insurance Company	11119	8/3/2016	ECR-S/2016/2728, General (Operations), 08/16-Supplemental Health Insurance Premium	1,115.76
Hart High School	11120	8/3/2016	ECR-S/2016/2729, Softball(Varsity/JV), 2/25/17 and 3/4/17 Hart Tournament	450.00
Magnetic Communications	11121	8/3/2016	ECR-S/2016/2731, Marketing & Advertising, June 2016 PR Consulting Services	9,200.00
Magnetic Communications	11122	8/3/2016	ECR-S/2016/2730, Marketing & Advertising, July 2016 PR consulting	4,667.43
AmWINS Group Benefits	11123	8/3/2016	ECR-S/2016/2732, General (Operations), 7/16 Accidental/Medical/Critical Illness Coverage	344.12
Kelly Services, Inc.	11124	8/3/2016	ECR-S/2016/2733, General (Academic) , Substitute Teachers through 07/17/16	198.36
CCSA Employee Welfare Benefit Trust	11125	8/3/2016	ECR-S/2016/2707, General (Operations), 08/16 Employee Benefits	271,330.32
Benefit and Risk Management Services	11126	8/3/2016	ECR-S/2016/2708, General (Operations), 08/16 Admin Fee	126.00
Naviance, Inc.	11127	8/3/2016	ECR-S/2016/2734, College Office, 2016-17 ACT SAT PSAT Prep, College Readiness Curriculum, Training, Course Planners,Consulting Services	29,259.96
Charles Schwab & Co Inc.	11128	8/4/2016	ECR-S/2016/2754, General (Operations), 403b Schwab/Wespac EE Roth 403B Charles Schwab 1000	7,240.95
Buddy's All Stars	10194	8/5/2016	ECR-S/2016/2758, T-JV/Varsity Football, Nike Shorts	254.32
Buddy's All Stars	10195	8/5/2016	ECR-S/2016/2752, T-JV/Varsity Football, Nike Custom Get Loose Pants	219.35
Buddy's All Stars	10196	8/5/2016	ECR-S/2016/2751, T-JV/Varsity Football, Nike Dugout Jackets	1,261.07
Buddy's All Stars	10197	8/5/2016	ECR-S/2016/2745, T-JV/Varsity Football, Nu Blend Tee	344.48
Buddy's All Stars	10198	8/5/2016	ECR-S/2016/2750, T-JV/Varsity Football, Russell Core Performance Tee	1,235.71
Buddy's All Stars	10199	8/5/2016	ECR-S/2016/2749, T-JV/Varsity Football, Nike Preseason Polos	1,635.72
Buddy's All Stars	10200	8/5/2016	ECR-S/2016/2748, T-JV/Varsity Football, Russell Core Performance Tee	426.43
Buddy's All Stars	10201	8/5/2016	ECR-S/2016/2747, T-JV/Varsity Football, Practice Football Jerseys	1,741.19
Buddy's All Stars	10202	8/5/2016	ECR-S/2016/2746, T-JV/Varsity Football, Practice Football Jerseys	88.96
Mutual of Omaha	11129	8/5/2016	ECR-S/2016/2736, General (Operations), 08/16 Voluntary Disability Insurance	1,787.57
Three NinetyBranding	11130	8/5/2016	ECR-S/2016/2760, Student Store Sales, PE T-Shirt	4,024.50
Tribune Printing Co.	11131	8/5/2016	ECR-S/2016/2744, General (Academic) , 2016-17 Activity Cards	54.50
AT&T	11132	8/5/2016	ECR-S/2016/2756, General (Operations), 07/16 Billing Date Alarm 818 888-3532	88.32
AT&T	11133	8/5/2016	ECR-S/2016/2757, General (Operations), 07/16 Billing Date 818 888-1516	154.01
Nite Owl Alarm & Video, Inc.	11134	8/5/2016	ECR-S/2016/2742, General (Operations), 08/16 Burglar Monitoring for Shoup Property	45.00
Advanced Office Automation, Inc.	11135	8/5/2016	ECR-S/2016/2755, General (Operations), 6/12/16-7/12/16 Repro FSS/CPC Excess Copy Charges	191.97
Advanced Office Automation, Inc.	11136	8/5/2016	ECR-S/2016/2741, General (Operations), 6/22/16-7/22/16 Repro Line Cost per Copy	33.57
FedEx	11137	8/5/2016	ECR-S/2016/2740, General (Operations), Transportation Charges	91.55

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
Buddy's All Stars	11138	8/5/2016	ECR-S/2016/2759, Varsity/JV Football, Nike Custom Victory Jerseys, White	784.12
Devon Knadle	2189	8/8/2016	FSA	1,749.92
Sylvia Yi	2190	8/8/2016	FSA	242.40
Li, Lang	10203	8/8/2016	PRJRN/2016/0505,T-Robotics,Camp 404 Robotics Summer Camp T-Shirts	358.34
Eric Choi	10204	8/8/2016	PRJRN/2016/0506,T- Boys Golf,Adidas Golf Shoes	139.96
Holly Kiamanesh	11139	8/8/2016	PRJRN/2016/0504,Science ,Red Vines Licorice	24.67
Yvonne Halski	11140	8/8/2016	PRJRN/2016/0507,General (Operations),7/31/16 Medicare Reimbursement	435.00
Secretary of State	11141	8/8/2016	ECR-S/2016/2761, General (Operations), 08/16 Statement of Information Form SI-100 for CA Corporate Number C3327864	20.00
Matthew Harbourt	2186	8/9/2016	FSA	59.97
Richard Yi	11142	8/9/2016	PRJRN/2016/0509,Athletics,Envelopes	143.84
Stephanie Franklin	11143	8/9/2016	PRJRN/2016/0510,Academic Decathlon,7/29/16 Rental Van	422.97
Enome, Inc. (Goalbook)	11144	8/9/2016	ECR-S/2016/2753, Special Ed General, Goalbook Toolkit Special Education Department Site Membership and Services (up to 15 educators)	6,000.00
Golden Rule Bindery	11145	8/9/2016	ECR-S/2016/2739, General (Academic) , Textbook Rebinding	1,539.73
Hess & Associates	11146	8/9/2016	ECR-S/2016/2738, General (Operations), Q4 FY 15-16 - STRS/PERS Reporting	1,757.50
Verdugo Hills Autism Project	11147	8/9/2016	ECR-S/2016/2737, Special Ed General, 06/16 Direct Intervention and Supervision-Conner	4,194.75
Melissa Ann Charters	11148	8/9/2016	PRJRN/2016/0508,Vocational Arts,Food and Paper goods for Foods Class	341.76
McLean Accounting Solutions	11149	8/9/2016	ECR-S/2016/2763, General (Operations), 6/2/16-6/30/16 Payroll Services	2,012.50
McLean Accounting Solutions	11150	8/9/2016	ECR-S/2016/2762, General (Operations), 7/1/16-7/31/16 Payroll Services	1,907.50
Vending Plus	11151	8/9/2016	ECR-S/2016/2764, General (Academic) , Water for Freshman Orientation	142.46
World Unispec	11152	8/9/2016	ECR-S/2016/2774, Student Store Sales, Heavy Lining Mesh Shorts 9" Small	3,867.95
Covantia, LLC	11153	8/9/2016	ECR-S/2016/2772, Technology, 07/16 Software Development and Integration Gateway	4,800.00
SWN Communications, Inc.	11154	8/9/2016	ECR-S/2016/2765, General (Operations), 7/16-7/17 Emergency Notification Service Fee	4,600.00
Los Angeles County Department of Public Health	11155	8/9/2016	ECR-S/2016/2769, General (Operations), 4/5/16 Inspection	155.00
Melissa Valenzuela	11156	8/10/2016	ECR-S/2016/2775, General (Operations), 6/24 - 7/24/16 HR Consulting Fee	3,250.00
The Print Spot	11157	8/10/2016	ECR-S/2016/2773, General (Operations), 06/16 Printing and Copying Services	5,004.52
Three NinetyBranding	11158	8/10/2016	ECR-S/2016/2771, Student Store Sales, Royal Blue Hoodie	1,182.00
John Burroughs High School	11159	8/10/2016	ECR-S/2016/2770, Boys Soccer, 9/16, 12/16 24th Ralph Brandt Boys High School Soccer Tournament-Varsity	600.00
PARS	11160	8/10/2016	ECR-S/2016/2768, General (Operations), 5/31/16 PARS ARS Fees	312.12
Herff Jones Inc.	11161	8/10/2016	ECR-S/2016/2767, General (Academic) , Gold Honor Stole Black Thread	31.05
Procopio, Cory, Hargreaves & Savitch LLP	11162	8/10/2016	ECR-S/2016/2766, General (Operations), 07/16 Professional Fees	1,149.20
Taylor A. Hardie	10205	8/12/2016	ECR-S/2016/2788, T-Drill Team , 6/14/16-6/28/16 Coaching Services	97.50
Cimarron Sign Services, Inc.	10206	8/12/2016	ECR-S/2016/2787, T-Softball (Varsity/ JV), Double-Sided Sign Installation on Fence	295.00
Venice High School	11164	8/12/2016	ECR-S/2016/2781, Girls Volleyball, 8/17/16 29th Annual-Venice High School Girls' Invitational Volleyball Tournament-Freshmore/Sophmore	275.00
West Valley Eagles	11165	8/12/2016	ECR-S/2016/2780, General (Operations), Refund for Permit	490.00
Phillips & Associates	11166	8/12/2016	ECR-S/2016/2779, General (Operations), 07/16 Professional Fees	1,166.97

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
Vista Paint Corporation	11167	8/12/2016	ECR-S/2016/2777, General (Operations), 07/16 Paint Supplies	479.30
Three NinetyBranding	11168	8/12/2016	ECR-S/2016/2776, Student Store Sales, Royal Blue Hoodies	396.45
HED	11169	8/12/2016	ECR-S/2016/2790, General (Operations), Foyer Revamp	5,480.93
Naerok Facilities Management	11170	8/12/2016	ECR-S/2016/2789, General (Operations), 7/11/16-7/22/16 Professional Services-Shoup Property	3,040.00
Canon Solutions America, Inc	11171	8/12/2016	ECR-S/2016/2786, General (Operations), 8/1/16-10/31/16 PRISMAAccess Maintenance	514.80
Alert+Services, Inc.	11172	8/12/2016	ECR-S/2016/2785, Athletics, Ankle Brace	157.68
Department of Justice (State of CA)	11173	8/12/2016	ECR-S/2016/2783, General (Operations), 07/16 Fingerprint Apps	128.00
Marquette Commercial Finance	11174	8/12/2016	ECR-S/2016/2782, General (Operations), 7/15/16 Haz Waste Disposal	3,126.50
Kena Brook Worthen	10207	8/15/2016	ECR-S/2016/2791, T-Drill Team , 7/27/15 -8/7/15 Guard Camp Coaching Hours(replacement check)	600.00
Venice High School	11175	8/15/2016	ECR-S/2016/2793, Girls Volleyball, 8/20/16 29th Annual-Venice High School Girls' Invitational Volleyball Tournament- JV	275.00
Sylmar High School	11176	8/15/2016	ECR-S/2016/2792, Girls Volleyball, 10/15/16 27th Annual Girls' Invitational Volleyball Tournament-Varsity	275.00
Oceanside High School	11177	8/15/2016	ECR-S/2016/2794, Boys Soccer, 12/27-12/30/16 22nd Annual Southern California High School Classic Var Boys Soccer	750.00
School Services of California, Inc.	11178	8/17/2016	ECR-S/2016/2827, General (Operations), Conference Registration Fee - Susan Kim, Tiffany Tran, Daniela Vargas	645.00
School Services of California, Inc.	11179	8/17/2016	ECR-S/2016/2825, Administrative, Governor's Budget Workshop - Marshall Mayotte	215.00
Cengage Learning	11180	8/17/2016	ECR-S/2016/2826, Mathematics , EPACK K12AE CALC ERLY TRANSCENDENTALS SINGLE VARIABLE 73 + 6YRS EWA +5YR CM	29,933.58
College Board	11181	8/17/2016	ECR-S/2016/2824, Mathematics , 978-1457301605 TE Algebra 2	6,942.81
Uniform Warehouse, INC	11182	8/17/2016	ECR-S/2016/2805, General (Operations), Print Set Up:Polos or Jackets	1,538.74
Jugs Sports	11183	8/17/2016	ECR-S/2016/2822, General (Academic) , 2016-2017 School Planners	5,142.01
	11184	8/17/2016	ECR-S/2016/2821, Varsity/JV Football, Football Passing Machine	2,600.00
Advanced Office Automation, Inc.	11185	8/17/2016	ECR-S/2016/2802, General (Operations), 7/12/16-8/12/16 Repro FSS/CPC Excess Copy Charges	138.41
Advanced Office Automation, Inc.	11186	8/17/2016	ECR-S/2016/2818, General (Operations), 6/27/16-7/27/16 FSS Excess Copies	42.55
Musick, Peeler & Garrett LLP	11187	8/17/2016	ECR-S/2016/2811, General (Operations), 06/16 Professional Fees (Shoup Property)	2,840.00
Musick, Peeler & Garrett LLP	11188	8/17/2016	ECR-S/2016/2797, General (Operations), 07/16 Professional Services (Shoup Property)	680.00
Flinn Scientific Inc.	11189	8/17/2016	ECR-S/2016/2820, Science , Beakers, Low Form, 50 mL Borosilicate Glass	300.93
Jules Seltzer Associates	11190	8/17/2016	ECR-S/2016/2817, General (Operations), Caper Stacking Counter-Height Stools 4-Leg Base, Molded Seat, No Arms	2,469.00
Jules Seltzer Associates	11191	8/17/2016	ECR-S/2016/2795, General (Operations), Rectangular Table, Squared Edge, Lam, T-Leg 24D 66W	7,783.50
Jules Seltzer Associates	11192	8/17/2016	ECR-S/2016/2816, General (Operations), Rectangular Table, Squared Edge, Lam, T-Leg 18D 54W	9,461.02
Revolution Foods, Inc.	11193	8/17/2016	ECR-S/2016/2815, General (Operations), 07/16 Food	4,669.47
Truitt, Christopher	11194	8/17/2016	ECR-S/2016/2798, Band, 6/29/16-7/27/16 Summer Rehearsals	2,205.00
Michael Freed	11195	8/17/2016	ECR-S/2016/2800, Band, 8/1/16-8/5/16 Marching Band Camp Instruction	900.00
Naerok Facilities Management	11197	8/18/2016	ECR-S/2016/2830, General (Operations), 7/28/16 Professional Services	2,230.00
Naerok Facilities Management	11198	8/18/2016	ECR-S/2016/2831, General (Operations), 6/6/16 Professional Services-Shoup	140.00
Naerok Facilities Management	11199	8/18/2016	ECR-S/2016/2832, General (Operations), 7/11/16-7/22/16 Professional Services	2,090.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
Retail Detail	11200	8/18/2016	ECR-S/2016/2828, General (Operations), Final cleaning of Shoup in preparation of open house	1,400.00
Vertex Coatings Inc	11201	8/18/2016	ECR-S/2016/2829, General (Operations), Prep, Prime, and Paint Shoup (SOW in details above)	22,300.00
Richard Yi	11117	8/19/2016	PRJRN/2016/0513,Athletics,Parking Pass	6.00
AdTaxi	11202	8/19/2016	ECR-S/2016/2833, Marketing & Advertising, Advertisement in LADN "Focus on Education" section	2,900.00
Esperanza Avalos	11203	8/19/2016	ECR-S/2016/2834, General (Academic) , Refund for Textbook	75.00
Susan Freitag	11205	8/19/2016	PRJRN/2016/0512,Drama,Samuel French Plays for Drama	98.00
Matthew Harbourt	2191	8/22/2016	FSA	95.00
Sylvia Yi	2192	8/22/2016	FSA	405.00
American Heritage Landscape LP	11204	8/22/2016	ECR-S/2016/2813, General (Operations), Monthly Landscape Maintenance Services	1,162.00
Smart & Final	11206	8/22/2016	ECR-S/2016/2835, Vocational Arts, 7/7/16-7/26/16 Supplies for Food Class	366.79
Wespac Plan Services, LLC	11207	8/22/2016	ECR-S/2016/2814, General (Operations), 7/16 Quarterly Recordkeeping Fees	200.00
American Heritage Landscape LP	11208	8/22/2016	ECR-S/2016/2801, General (Operations), 07/16 Monthly Landscape Maintenance Services	1,162.00
Piece of Mind Care Services	11209	8/22/2016	ECR-S/2016/2799, Special Ed General, 08/16 SpEd Services	1,000.00
School Gate Guardian	11210	8/22/2016	ECR-S/2016/2812, General (Operations), 8/1/16-7/31/17 School Gate Guardian Professional Annual Maintenance and Support	425.00
The Shredders	11211	8/22/2016	ECR-S/2016/2803, General (Operations), 07/16 Shredding	124.00
Hank Rivers	10208	8/23/2016	ECR-S/2016/2796, T-Drill Team , 2/20/16 Round Trip-ECR to Golden Valley HS	526.67
Rocky Mountain D&G Sports	10209	8/23/2016	ECR-S/2016/2823, T-Cheerleader, Flexi Carpet Foam Roll	5,895.40
Malibu Conference Center Calamigos Ranch	10210	8/23/2016	ECR-S/2016/2836, T- Grad Class of 2017, Picnic Reservation-Price per person and Site Rental	14,953.71
Michele Greene	2187	8/24/2016	FSA	240.56
CALSTRS	11212	8/25/2016	ECR-S/2016/2854, Administrative, Excess Sick Leave Y. Halski	732.23
Vynell Henderson	11213	8/25/2016	ECR-S/2016/2857, Varsity/JV Football, 8/25/16 JV Football vs La Salle HS - Referee	75.00
Herbert Fuller	11214	8/25/2016	ECR-S/2016/2856, Varsity/JV Football, 8/25/16 JV Football vs La Salle HS - Umpire	73.00
Robert Herbert	11215	8/25/2016	ECR-S/2016/2855, Varsity/JV Football, 8/25/16 JV Football vs La Salle HS - Lineman	73.00
Logan Hartley	11216	8/25/2016	ECR-S/2016/2858, Varsity/JV Football, 8/25/16 JV Football vs La Salle HS - Line Judge	73.00
Verizon Wireless	11217	8/25/2016	ECR-S/2016/2853, General (Operations), 07/16 Communication Services	1,238.35
The Print Spot	11218	8/25/2016	ECR-S/2016/2810, General (Operations), 07/16 Printing and Copying Services	8,547.26
Echo1612	11219	8/25/2016	ECR-S/2016/2809, Varsity/JV Football, Renewal of 1 year license software.	400.00
Charles W Liu Fine Violins	11220	8/25/2016	ECR-S/2016/2852, Audio, Visual and Performing Arts, 8 Celli Repairs - new Bridges, New Endpins, New Strings, New Wittner Tailpieces, Peg Adjustments, Glue Cneter Seam Opening, Glue Open Bouts	6,169.00
Curry, William	11221	8/25/2016	ECR-S/2016/2848, General (Operations), 8/1/16-8/10/16 Paint Services	3,870.00
Three NinetyBranding	11222	8/25/2016	ECR-S/2016/2847, Student Store Sales, Royal Blue Hoodies	1,901.25
Three NinetyBranding	11223	8/25/2016	ECR-S/2016/2846, Student Store Sales, Medium PE T-Shirts	335.75
Dunbar Armored Inc	11224	8/25/2016	ECR-S/2016/2845, General (Operations), 7/12/16-8/31/16 Armored Car Services	282.33
Jules Seltzer Associates	11225	8/25/2016	ECR-S/2016/2844, General (Operations), Everywhere Tables	9,864.95
Magnetic Communications	11226	8/25/2016	ECR-S/2016/2843, General (Operations), August 2016 Public Relation Consulting	3,000.00
Webinopoly	11227	8/25/2016	ECR-S/2016/2842, General (Operations), Web Design-Moving Content from Old Site to New	100.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Date	Description	Check Amount
World Unispec	11228	8/25/2016	ECR-S/2016/2841, Student Store Sales, Heavy Lining Mesh Shorts 9"-Small	2,466.00
Kelly Services, Inc.	11229	8/25/2016	ECR-S/2016/2840, General (Operations), Substitute Teachers through 8/14/16	640.30
EdTec Inc.	11230	8/25/2016	ECR-S/2016/2839, General (Operations), 08/16 EdTec Monthly Service	16,750.00
Northridge Skateland	10211	8/26/2016	ECR-S/2016/2869, T- Grad Class of 2017, 100 Attendees	810.00
Robert Herbert	11231	8/26/2016	ECR-S/2016/2863, Varsity/JV Football, 8/26/16 Varsity Football vs La Salle HS - Line Judge	81.00
Robert Lu	11232	8/26/2016	ECR-S/2016/2859, Varsity/JV Football, 8/26/16 Varsity Football vs La Salle HS - Referee	83.00
Bob Arias	11233	8/26/2016	ECR-S/2016/2861, Varsity/JV Football, 8/26/16 Varsity Football vs La Salle HS - Umpire	81.00
Adil Sheikh	11234	8/26/2016	ECR-S/2016/2860, Varsity/JV Football, 8/26/16 Varsity Football vs La Salle HS - Linesman	81.00
Landon Case	11235	8/26/2016	ECR-S/2016/2862, Varsity/JV Football, 8/26/16 Varsity Football vs La Salle HS - Back Judge	81.00
Three NinetyBranding	11236	8/26/2016	ECR-S/2016/2870, College Office, White T shirts	595.00
Noah Millman	11237	8/26/2016	ECR-S/2016/2866, Academic Decathlon, 25 Question Quiz-Music	150.00
Ethan Waldman	11238	8/26/2016	ECR-S/2016/2865, Academic Decathlon, 25 Question Quiz-Music	100.00
Ross Rosenthal	11239	8/26/2016	ECR-S/2016/2868, Academic Decathlon, 50 Question Tests	400.00
Ross Rosenthal	11240	8/26/2016	ECR-S/2016/2867, Academic Decathlon, 50 Question Tests	400.00
Nettime Solutions LLC	11241	8/26/2016	ECR-S/2016/2864, General (Operations), 7/31/16 Stratustime Monthly Subscription	983.50
Andy Azodi	11242	8/26/2016	ECR-S/2016/2872, Varsity/JV Football, 8/26/16 LAPD Security for Var Football vs LaSalle	222.00
Marie Sabrina LaMar	11243	8/26/2016	ECR-S/2016/2871, Varsity/JV Football, 8/26/16 LAPD Security for Var Football vs LaSalle	222.00
Music Theatre International	11244	8/26/2016	ECR-S/2016/2873, Drama, Peter and the Starcatcher Play copyrights	1,790.97
James Rincon	11245	8/29/2016	PRJRN/2016/0514, General (Operations), 08/31/16 Manual Paycheck	1,524.34

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Cover Sheet

Review and Vote Mathematics Placement Act 2015

Section: VI. School and Policies
Item: B. Review and Vote Mathematics Placement Act 2015
Purpose: Vote
Submitted by:
Related Material: ECRCHS Mathematics Placement Policy 102116.docx

EL CAMINO REAL CHARTER HIGH SCHOOL

MATHEMATICS PLACEMENT POLICY

This policy of the El Camino Real Charter High School (the “Charter School”) Board of Directors (“Board”) has been adopted to establish a fair, objective, and transparent protocol for placement in mathematics courses for students entering 9th grade, in order to ensure the success of every student and to meet the Legislative intent of the California Mathematics Placement Act of 2015.

1. In determining the mathematics course placement for entering 9th grade students, the Charter School systematically takes multiple objective academic measures of student performance into consideration, including:
 - a. Statewide mathematics assessments, including interim and summative assessments through the California Assessment of Student Performance and Progress (“CAASPP”), if available;
 - b. Placement tests that are aligned to state-adopted content standards in mathematics;
 - c. Recommendation, if any, of each student’s 9th grade mathematics teacher based on classroom assignments and grades provided at the beginning of the school year;
 - d. Final grade in mathematics on the student’s official, end of the year 8th grade report card;
 - e. Results from all placement checkpoints, including at least one (1) placement checkpoint within the first month of the school year as described in Section 2, below.

2. The Charter School will provide at least one (1) placement checkpoint within the first month of the school year to ensure accurate placement and permit reevaluation of individual student progress. All mathematics teachers responsible for teaching 9th grade students will assess the mathematics placements for each 9th grade student assigned to the teacher’s mathematics class. The teacher’s assessment will take into consideration factors which may include, but are not limited to, the student’s classroom assignments, quizzes, tests, exams, and grades, classroom participation, and any comments provided by the student, the student’s parent/legal guardian, and/or the student’s other teachers regarding the student’s mathematics placement. Based on the assessment, the teacher will then recommend that the student remain in the current mathematics placement or be transferred to another mathematics placement, in which case the teacher shall specify the mathematics course or level recommended for the student.

3. The Charter School Executive Director, or his or her designee, shall examine aggregate student placement data annually to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures included in Section 1 of this policy are not held back in a disproportionate manner on the basis of their race, ethnicity, gender, or socioeconomic background. The Charter School shall annually report the aggregate results of this examination to the Charter School Board.
4. The Charter School offers clear and timely recourse for each student and his or her parent or legal guardian who questions the student's placement, as follows:
 - a. A parent/legal guardian of any 9th grade student may submit a written request to the Charter School Executive Director, or his or her designee, that:
 - i. Requests information regarding how the student's mathematics placement was determined. Within five (5) days of receipt, the Charter School Executive Director or designee shall respond in writing to the parent/legal guardian's request by providing the information, including the objective academic measures that the Charter School relied upon in determining the student's mathematics placement.
 - ii. Requests that the student retake the placement test, in which case the Executive Director or designee will attempt to facilitate the retest within two (2) weeks.
 - iii. Requests reconsideration of the student's mathematics placement based on objective academic measures. Within five (5) school days of receipt, the Charter School Executive Director or designee shall respond in writing to the parent/legal guardian's request. The Executive Director or designee and the student's mathematics teacher must assess the objective academic measures provided by the parent in conjunction with the objective academic measures identified in Section 1 and 2 of this policy. Based on this assessment, the Executive Director or designee must determine whether the most appropriate mathematics placement for the student is the student's current placement or another placement, in which case the Executive Director shall specify the mathematics course or level recommended for the student. The Executive Director's or designee's response must provide the determination as well as the objective academic

measures that the Executive Director or designee relied upon in making that determination.

- b. Notwithstanding the foregoing, if the Executive Director or designee requires additional time to respond to a parent/legal guardian's request, the Executive Director or designee will provide a written response indicating that additional time is needed. In no event shall the Executive Director's or designee's response time exceed one (1) month.
 - c. If, after reconsideration of the student's mathematics placement by the Executive Director or designee, the parent/legal guardian is dissatisfied with the student's mathematics placement, the parent/legal guardian may choose to sign a voluntary waiver requesting that the student be placed in another mathematics course against the professional recommendation of the Executive Director or designee, acknowledging and accepting responsibility for this placement.
5. The Charter School shall ensure that this mathematics placement policy is posted on its website.
 6. This policy is adopted pursuant to the Mathematics Placement Act of 2015, enacted as Education Code Section 51224.7.

Adopted:

Amended: