



El Camino Real Charter High School

Finance and Investment Board Committee Meeting

June 25, 2025 Finance and Investment Board Committee Meeting

Date and Time

Wednesday June 25, 2025 at 5:45 PM PDT

Location

El Camino Real Charter High School - (Principal's Conference Room)

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

The Finance and Investment Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" FINANCE AND INVESTMENT COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

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Agenda

	Purpose	Presenter	Time
I. Opening Items			5:45 PM
Opening Items			
A. Call the Meeting to Order		Alexandra Ramirez	1 m
B. Record Attendance and Guests		Vania Rodriguez	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
Mr. Hussey will lead meeting participants in the Pledge of Allegiance to the United States of America (USA).			
D. Public Comments	Discuss	Alexandra Ramirez	30 m
E. CBO Report	Discuss	Gregory Wood	10 m
Mr. Wood, ECRCHS CBO, will provide his CBO Report to the Committee.			

	Purpose	Presenter	Time
II. Consent			6:28 PM
A. Approve Minutes of the February 20, 2025 Finance and Investment Board Meeting	Approve Minutes	Alexandra Ramirez	1 m
B. Approve Minutes of the April 16, 2025, Finance and Investment Committee Meeting	Approve Minutes	Alexandra Ramirez	1 m
C. Approve Minutes of the May 14, 2025, Finance and Investment Committee Meeting	Approve Minutes	Alexandra Ramirez	1 m
III. Investment			6:31 PM
A. May 2025 Investment Update Mr. Gregory Wood, CBO, will present the May, 2025, Investment Update and answer any questions.	Discuss	Gregory Wood	15 m
IV. Finance			6:46 PM
A. May 2025 Financial Update Mr. Gregory Wood, CBO, will present the May 2025, Financial Update.	Discuss	Gregory Wood	10 m
B. Discussion and Vote to Recommend to the Full Board Approval of the May 2025, Check Registers Prior to the Vote to Recommend Approval to the Full Board, Mr. Wood, CBO, will review the May 2025, check registers from ECRA's City National Bank Accounts.	Vote	Gregory Wood	10 m
C. Discussion and Vote to Recommend to the Full Board Approval of the May 2025, Credit Card Charges. Prior to the Vote to recommend Approval to the Full Board, Mr. Wood, CBO, will review the May 2025, credit card charges.	Vote	Gregory Wood	10 m
V. School Business			7:16 PM

	Purpose	Presenter	Time
A. Discussion and Vote to Recommend to the Full Board Approval of the renewal of ECRA Medical Insurance Policy Rates with Self-Insured Schools of California (SISC) Prior to the vote, Greg Wood, CBO, will be presenting the renewal of the Self-Insured Schools of California (SISC) and answer any questions.	Vote	Gregory Wood	5 m
B. Discussion and Vote to recommend to the full board the 2025-2026 Piece of Mind Special Education Services Contract Prior to the vote, Emilie Larew will be presenting the 2025-2026 Piece of Mind Special Education Services Contract and answer any questions.	Vote	Emilie Larew	10 m
C. Discussion and Vote to Recommend to the Full Board Approval of the 24-25 Instructional Materials (IMA) Budget Prior to the vote, Greg Wood, CBO, and Janneyra Verduzco, Director of Accounting and Finance, will be presenting the 24-25 Instructional Materials (IMA) Budget and answer any questions.	Vote	Gregory Wood / Janneyra Verduzco	10 m
D. Discussion and Vote to Recommend to the Full Board the 2025-2026 Substitute Contract Prior to the vote, Vania Rodriguez, Director of Human Resources will present the 2025-2026 Substitute Contract and answer any questions.	Vote	Vania Rodriguez	5 m
E. Discussion and Vote for the 2025-2028 LACOE Contract for California School-Based Medi-Cal Administrative Activities Program Prior to the vote, David Hussey, Executive Director, will present the 2025-2028 LACOE Contract for California School-Based Medi-Cal Administrative Activities Program and answer any questions.	Vote	David Hussey	5 m
F. Discuss 2025-2026 Local Control Funding Formula (LCFF) Budget Overview for Parents Greg Wood, CBO, will lead the discussion for the 2025-2026 Local Control Funding Formula (LCFF) Budget Overview for Parents and answer any questions.	Discuss	Gregory Wood / Minita Clark	5 m

VI. Closing Items

7:56 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote	Alexandra Ramirez	1 m

Coversheet

Approve Minutes of the February 20, 2025 Finance and Investment Board Meeting

Section:	II. Consent
Item:	A. Approve Minutes of the February 20, 2025 Finance and Investment Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Finance and Investment Board meeting on February 20, 2025



El Camino Real Charter High School

Minutes

Finance and Investment Board meeting

February 20, 2025 Finance and Investment Board Meeting

Date and Time

Thursday February 20, 2025 at 5:30 PM

Location

El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

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Committee Members Present

Alexandra Ramirez, Gregg Solkovits, Steven Kofahl

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Alexandra Ramirez

Committee Members who left before the meeting adjourned

Gregg Solkovits

Guests Present

David Hussey, Gregory Wood, Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Gregg Solkovits called a meeting of the Finance and Investment Committee Committee of El Camino Real Charter High School to order on Monday February 20, 2025.

Gregg Solkovits called a meeting of the Finance and Investment Committee Committee of El Camino Real Charter High School to order on Thursday Feb 20, 2025 at 5:30 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

David Hussey led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

Mr. Guinto confirmed that no public comments were received.

E. CBO Report

Mr. Gregory Wood, ECRCHS CBO, begins the report, mentioning the ASB organization and introduces Angelina and Tay Sankat as the new treasurers.

Angelina and Tay Sankat provide updates on community service, student achievement, athletics, and student activities.

Community Service Committee:

- Over the past five weeks, the committee dedicated their efforts to creating thank-you cards.
- These cards were specifically made to show appreciation for firefighters and other service personnel.
- The completed cards were sent out to various firefighter stations as a gesture of gratitude.

Student Achievement Committee:

- The committee implemented a **Student Scholar Branch** initiative, which recognized students who achieved a **4.0 weighted GPA** or higher.
- Additionally, they are actively working on organizing an **Academic Decathlon (Acadeca) path rally** to celebrate and acknowledge the team's efforts after their recent season completion.

Athletics:

- Two weeks ago, the athletic directors recognized and congratulated the **winter sports teams** by providing them with snacks and gifts to celebrate their efforts.
- They are also actively encouraging and motivating **spring sports teams** to start their season strong and stay committed.

Student Activities:

- The committee has been preparing for an upcoming **Spirit Week** designed to re-energize students and encourage school participation.
- Additionally, they are working on strategies to improve **SBAC performance** by introducing an incentive system.
 - Last year's juniors who performed well on state testing will be entered into a raffle.
 - Winners will have the opportunity to earn a **reserved parking spot**.
 - The goal is to continue this system to motivate this year's juniors to excel in state testing as well.

Treasurers:

- The treasurers have been actively managing the **budget for various committees** by:
 - Tracking each committee's monthly expenses.
 - Monitoring how much money can be recovered to maintain financial stability.
- They have also allowed some **flexibility** in the budget, providing “shake room” for instances where committees may need to exceed their allocated funds.
- Additionally, they have developed **plans to recover funds** if any over-budget spending occurs.

Mr. Gregory Wood continues with CBO updates:

- He emphasize the importance of the second interim financial report due by March 15. The report includes year-to-date expenditures and a new budget forecast. He discusses the impact of negotiations and ADA adjustments on the report. The report will include actual compensations that was approved but will not include proposals or compensation changes due to the strike.

II. Investment

A. Investment Update

Alexandra Ramirez arrived at 5:42 PM.

Mr. Wood, our Chief Business Officer, and Mike Breller from Beacon Pointe gave the update:

He introduces the investment agenda, starting with the January 2025 investment update. He provides a macroeconomic overview, discussing the Fed's rate hikes and the impact on the economy. The economy showed resilience with strong GDP numbers and low unemployment rates. He reviews market results, highlighting the performance of US equities, growth stocks, and value stocks.

Portfolio Performance and Asset Allocation:

He explains the portfolio's performance, noting a 25% return for US equities and a 5.5% return for international equities. The portfolio is more US-focused, with 39.1% in domestic equity and 17.7% in international equity. He discusses the importance of bonds as an anchor and the expected return of 4-5% over the next four to five years. The portfolio is designed to weather market volatility and potential economic downturns.

Investment Policy and Liquidity:

He explains the importance of asset allocation and the potential for a more aggressive portfolio. The discussion includes the impact of federal funding uncertainty and the possibility of adjusting the investment policy.

OPEB:

As of the end of January, the **OPEB account** held a balance of **\$32.3 million**, reflecting a **2%** increase for the month and a **5.7%** investment gain since the fiscal year began on **July 1**. The account started the fiscal year with **\$30.8 million** and has experienced gains of **\$1.8 million** alongside regular OPEB payments of approximately **\$53,000** per month for retiree benefits. Including these payments, the total account balance has grown by **4.7%** seven months into the fiscal year. The **OPEB retiree payments** will remain consistent until **October 1**, aligning with the fiscal structure of CISC's medical plans, which run from **October 1** through **September 30**.

General Account:

Investments managed by **Beacon Pointe** totaled approximately **\$7.1 million** at the end of January, reflecting an increase of about **\$50,000** and a **1.5%** gain. This account's growth is roughly **4%** year-to-date. Additionally, the **Beacon Pointe accounts** include an annuity and a two-bill investment, each valued around **\$400,000**.

III. Finance

A.

January 2025 Financial Update

Mr. Gregory Wood provided an update:

The finance office is currently in the process of compiling financial data, with a more comprehensive update expected next month. The office is actively working to fill two vacant financial positions — one role is anticipated to be filled by early March, while recruitment for the second, a lower-level position, is ongoing. Despite these staffing gaps, the team is effectively managing key responsibilities, including interim financial reports, year-end reporting to various agencies, and addressing a **California Department of Education (CDE)** audit of the cafeteria's food service program, which occurs every five years and is currently underway. Mr. Wood noted that financial operations remain stable and on track despite these ongoing demands.

B. Discussion and Vote to Recommend to the Full Board Approval of the January 2025, Check Registers

Prior to the Vote to Recommend Approval to the Full Board, Mr. Wood, CBO, will review the January 2025, check registers from ECRA's City National Bank Accounts.

The committee reviewed the **January 2025 check register**, which detailed various transactions totaling **\$1.25 million**. Notably, the general account transactions are conducted primarily through **ACH payments** rather than checks. Key expenses included a **\$355,000** ACH payment for the organization's health benefit plan, which is a recurring monthly expense. Additional payments from the general account included smaller insurance payments through **Charter Safe**, a payment to **Texas Life**, and a **\$447,000** payment to **Pen Service**. These transactions reflect the routine financial operations managed through the general account.

The committee also reviewed transactions from the **fundraising account**, which included two checks: one for **parent tour catering** and another for **Teacher bagels**. Following this, the committee examined the **ASB account** and corresponding **trust balances**. During the review, it was noted that a negative balance appeared due to the reclassification of funds. Specifically, **Class of 2024** funds were inadvertently moved into the **Class of 2025** account, resulting in a **\$657** negative balance. This will be corrected by transferring the funds back to their appropriate account. The overall **trust balance** currently stands at **\$572,000**, ensuring all funds are accounted for.

Gregg Solkovits made a motion to Recommend to the Full Board Approval of the January 2025, Check Registers.

Alexandra Ramirez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Alexandra Ramirez	Aye
Steven Kofahl	Aye
Gregg Solkovits	Aye

C. Discussion and Vote to Recommend to the Full Board Approval of the January 2025, Credit Card Charges.

Mr. Wood, CBO, will review the January 2025, credit card charges.

The committee reviewed the **credit card charges**, noting the total amounts and purposes of the transactions. Specifically, **Mr. Hussey's** credit card charges amounted to **\$8,055.73**, while **Mr. Wood's** total charges were **\$25,712.07**. The combined total for all credit card charges was **\$33,767.80**.

Gregg Solkovits made a motion to Recommend to the Full Board Approval of the January 2025, Credit Card Charges.

Steven Kofahl seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Aye
Gregg Solkovits	Aye
Alexandra Ramirez	Aye

IV. School Business

A. Discussion and Vote to Recommend 2025-2026 Budget Planning Process and Calendar

The committee discussed on the **2025-2026 budget planning process and calendar**.

Mr. Wood presented the proposed timeline, which largely mirrors the previous year's process. Key dates include:

- **February 27:** Presentation to the full board for approval.
- **March 4:** Budget packets released.
- **March 5-21:** Departments meet to assemble their budgets.
- **March 21** (tentative): Instructional Leadership Team meeting to finalize details.
- **May 22:** Finance Committee review for the Instructional Materials and Supplies (IMA) budget to ensure key educational needs are approved before teachers leave for summer break.
- **June 26:** Full board approval of the finalized budget.

This timeline is designed to align with the **Local Control and Accountability Plan (LCAP)** process and ensure teachers are aware of approved resources before summer. Steven Kofahl made a motion to Recommend 2025-2026 Budget Planning Process and Calendar.

Gregg Solkovits seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Gregg Solkovits Aye
 Alexandra Ramirez Aye
 Steven Kofahl Aye

B. Discussion and Vote to Recommend Christy White Associates to Perform the 2024-2025 School Audit

The committee discussed and voted to recommend **Christy White Associates** to perform the **2024-2025 school audit**. This engagement is part of a three-year contract established in **2023**, which included two optional extension years. Christy White Associates has successfully completed the **2022-2023** and **2023-2024** audits under this agreement. The recommendation is to proceed with the final optional year at the fixed price stated in the original contract. If approved by the full Board, the organization will sign the attached document confirming the engagement for the upcoming audit.

Gregg Solkovits made a motion to Recommend Christy White Associates to Perform the 2024-2025 School Audit.

Steven Kofahl seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl Aye
 Gregg Solkovits Aye
 Alexandra Ramirez Aye

C. Discussion and Vote on Fee for Service Request for the School Police Officer

David Hussey, Executive Director, presented the **fee for service request** for a **school police officer** for the **2025-2026** school year. The officer, provided through **LAUSD School Police**, works **four 10-hour days per week** to enhance campus safety. The estimated cost is **\$197,400**, reflecting a **7% increase** from the previous year, aligning with LAUSD employee salary adjustments. This cost includes not only the officer's salary but also expenses for the **police vehicle**, **training**, and access to **additional resources** if needed. Mr. Hussey emphasized that while only one armed officer is present on campus, they maintain direct communication with other **school police officers**, **LAPD**, and the **sheriff's department** to ensure rapid response during emergencies.

Steven Kofahl made a motion to Recommend to the Full Board the Fee for Service Request for the School Police Officer.

Alexandra Ramirez seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Steven Kofahl Aye
 Alexandra Ramirez Aye
 Gregg Solkovits left at 6:50 PM.

V. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to Adjourn the meeting.

Alexandra Ramirez seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
Ryan Guinto

Coversheet

Approve Minutes of the April 16, 2025, Finance and Investment Committee Meeting

Section:	II. Consent
Item:	B. Approve Minutes of the April 16, 2025, Finance and Investment
Committee Meeting	
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Finance and Investment Board meeting on April 16, 2025



El Camino Real Charter High School

Minutes

Finance and Investment Board meeting

April 16, 2025 Finance and Investment Board meeting

Date and Time

Wednesday April 16, 2025 at 5:30 PM

Location

El Camino Real Charter High School - (Principal's Conference Room)

5440 Valley Circle Woodland Hills CA 91367

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Committee Members Present

Alexandra Ramirez, Steven Kofahl

Committee Members Absent

Gregg Solkovits

Guests Present

Gregory Wood, Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Alexandra Ramirez called a meeting of the Finance and Investment Committee of El Camino Real Charter High School to order on Wednesday Apr 16, 2025 at 5:30 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Mr. Wood led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

No public comments were received for this meeting.

E. CBO Report

Mr. Wood presented the CBO Report.

• Federal Special Education Funding (IDEA):

- Mr. Wood attended a meeting with charter-operated programs under the LD/SD oversight.
- No expected changes in federal IDEA funding for Special Education programs.
- Current guidance suggests the program will not be fully funded next year.
- LASD will follow their lead in budget planning.

• Departmental Budget Process for FY 2025–26:

- Majority of departmental budgets have been submitted.
- Budgets are under review, with follow-up expected for clarification or corrections (e.g., misallocated items).

• CalPERS Rate Update:

- State CalPERS board has approved new employer contribution rates for the next two years.
- Employer rate is projected to decrease by approximately 0.6%, from nearly 27% to 26.4%.
- This provides slight relief in multi-year budgeting.

ASB Treasurer Report – Submitted by Angelina Cruz (Read by Mr. Wood)

• Powder Puff Event:

- One of the largest traditional student events.
- Gender-role reversed football game with cheerleaders and players selected through applications and interviews.
- Weekly practices held leading up to the event.
- Over 630 tickets sold in advance.
- Spirit Week and ASB-purchased gear enhanced school spirit.

- Event was a major success.
- **Staff Relations Initiatives:**
 - ASB members served beverages (coffee, juice, sweet tea) to teachers from a mobile cart.
 - Some teachers received personalized mugs.
 - These efforts fostered stronger student-teacher connections.
- **"Pay to Pie" Fundraiser:**
 - Highly successful with strong student participation.
 - Event sold out of pies and was well-received by both students and staff.
 - Created a fun, informal environment that encouraged community bonding.
- **Additional Notes:**
 - ASB continues to be active and is contributing to updates on ASB trust policies.
 - Further comments on ASB trust balances to be addressed in a separate agenda item.

II. Investment

A. March 2025 Investment Update

Mr. Gregory Wood presented as follows:

OPEB Trust Account Performance:

- End-of-February 2025 Balance: \$32.3 million
- End-of-March 2025 Balance: \$31.4 million
- March decline of approximately **3%** in value.
- Year began with a balance of \$30.8 million.
- Payments to retirees through March totaled **\$475,000**.
- Despite March losses, the account still showed a **year-to-date gain of \$1 million**, or **+1.9%**.

Recent Decline (Post-March):

- As of the morning of the meeting, the OPEB account had further declined to **\$30.7 million**.
- This drops it slightly below the starting balance for the year.
- Recent market volatility (e.g., tariffs and global events) cited as contributing factors.

Clarifications:

- The drop in investment value is **not** related to labor actions (e.g., strikes) or increased hiring (e.g., substitute teachers).
- No additional retirements have impacted the fund.

- The OPEB account is a **restricted legal trust** for retiree benefits and **cannot be accessed for general operating expenses**.

General Investment Account:

- Separate from the OPEB trust.
- Currently holds **\$7.1 million**.
- These funds **can be accessed** by the school for operational needs if necessary.

III. Finance

A. March 2025 Financial Update

Mr. Wood presented the Financial Update for March 2025.

1. ASB Trust Balances & Club Accounts

- **ASB Treasurer Update:**
 - Angelina Cruz will continue as ASB Treasurer next school year, ensuring leadership continuity.
- **Account Overview:**
 - Total trust balances across clubs and school activities: **\$590,607**.
 - Some clubs show **small negative balances**, with some deficits existing for over a year.
 - Leadership has been asked to:
 - Review all accounts—positive and negative.
 - Investigate whether inactive clubs should be reactivated or formally closed.
 - Ensure no clubs are operating with negative balances.
- **Examples Mentioned:**
 - Cultural Club: -\$7 (suggested that \$1/member could resolve it).
 - Falling Whistles: -\$376.
 - Humanitas: Questioned for activeness.
 - True Crime Club: Active with \$11.81.
 - Proper Paper Bag Club: Active with \$14.07.

2. Cafeteria Program & Wellness Policy

- **State Audit:**
 - The cafeteria program is undergoing a state audit (occurs every ~4 years).
 - Areas reviewed include ingredients, signage, compliance with meal standards, and adherence to the school wellness policy.
- **Wellness Policy Issues:**

- The Wellness Policy is outdated and inactive since pre-COVID.
- State recommends reinstating regular stakeholder meetings (students, parents, staff) and updating the policy.
- Goal: Improve public communication and stakeholder engagement on student wellness.

• **Compliance Findings:**

- Two violations recorded during student meal observations (failure to take required fruit).
- Financial penalties will result from meal non-compliance.
- Workers face challenges enforcing meal standards due to volume and student behavior.

• **Share Box Use:**

- Encouraged as a way to handle uneaten but required food items (like fruit).
- Actively used by students; helps reduce waste and improve compliance.

3. Cafeteria Operations & Participation

• **Participation Rates:**

- Participation down by **3.15%**, which is **better than the 8% decline in enrollment**, indicating improved performance relative to population.

• **Monthly Revenue:**

- Example: March revenue was **\$174,000**.
- Monthly revenues consistently range from **\$140,000–\$174,000**.

• **Fund Balance:**

- The cafeteria program has added **over \$200,000** to its fund balance year-to-date.

• **Planned Investments:**

- Full replacement of **Point-of-Sale (POS) systems** due to aging hardware.
- Upcoming **structural improvements** to cafeteria facilities (summer 2025).
- Continued investment in infrastructure and technology to support food service operations.

• **Operational Efficiency:**

- Commended for moving over **3,000 students through meal service in 20 minutes** during peak times.
- Recognized as a model of efficiency and scale.

B. Discussion and Vote to Recommend to the Full Board Approval of the March 2025, Check Registers

Mr. Wood gave a detailed discussion for the March 2025 Check Registers.

General Account Disbursements:

- No paper checks were written; all disbursements were **electronic payments**.
- Total of **\$445,000** issued from the **general account** in March 2025.

- Regular vendors included:
 - **CharterSAFE** (insurance payments).
 - **Schools of California** (self-insured health care premiums).

ASB & Trust Account Transactions:

- Total of **\$30,891** in expenditures from **ASB leadership and trust accounts**.
- Typical student-related transactions included:
 - **Girls basketball and track & field** expenditures.
 - **ROTC charter trip** costing approximately **\$7,500**.
 - **Student store purchases** and activity supplies.

Special Events & Celebrations:

- **Testing celebration** purchases included **balloons and decorations** for students and staff.

Prop 28 & CTE-Funded Purchases:

- Notable expenditures on **Career Technical Education (CTE)** and **VAPA (Visual and Performing Arts)**:
 - **\$69,000 industrial router** purchased for **woodshop** through Prop 28 funds.
 - **CTE department retreat** costs.
 - **Culinary program** expenses related to a **qualifying event in Riverside**.

Transparency Notes:

- Detailed breakdowns provided for all entries: vendor, purpose, and funding source.
- Encouraged oversight and accountability for all student and departmental accounts.

Steven Kofahl made a motion to Recommend to the Full Board Approval of the March 2025, Check Registers.

Alexandra Ramirez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Discussion and Vote to Recommend to the Full Board Approval of the March 2025, Credit Card Charges.

Presented by Mr. Gregory Wood

- **Credit to Staff:**
 - Mr. Wood opened by commending staff for their detailed preparation and reporting of credit card transactions.
- **Credit Card Statement Structure:**
 - Full detail of monthly credit card activity was presented.
 - Each entry included:

- **Purchase Order (PO) numbers** from either the school's ERP system or NextWeek system.
- **Vendor** and **purpose** of the charge.
- **Cardholder**: either **Mr. Hussey** or **Mr. Wood**.
- **Requester** of the transaction.
- **Charge amount**.
- **Funding source**: identified as **restricted** (e.g., grants/trusts) or **unrestricted** (operational).
- **Cardholder Summaries**:
 - **Mr. Hussey's card**:
 - Total charges: **\$73,615.45**.
 - Included both restricted (e.g., grant/trust) and unrestricted expenditures.
 - **Mr. Wood's card**:
 - Total charges: **\$18,016.80**.
 - Followed the same reporting structure.
 - **Total for March 2025**: **\$91,630.25** in credit card expenditures.
- **Refunds and Adjustments**:
 - Some entries reflected **temporary deposits or holds** later **released** by the credit card company.
- **ROTC Travel Charges**:
 - **\$13,854.05** and **\$12,809.90** in **Southwest Airlines** charges noted for ROTC travel.
 - Discrepancy in round-trip totals due to **trip cancellation** and pending **airfare refunds**.
 - **\$12,490.00** for ROTC trip to **Florida** (larger group).
 - Additional **\$12,490.00** charge related to **ROTC Hawaii trip** (smaller group).
- **Supporting Documentation**:
 - All credit card charges were backed by detailed statements included in the meeting materials.

Steven Kofahl made a motion to Recommend to the Full Board Approval of the March 2025, Credit Card Charges.

Alexandra Ramirez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Alexandra Ramirez	Aye
Steven Kofahl	Aye
Gregg Solkovits	Absent

D. Discussion and Review of the 2023-2024 IRS Form 990 (Non-Profit Tax Return)

Mr. Wood presented the 2023-2024 IRS Form 990 (Non-Profit Tax Return).

Background & Purpose:

- The **Form 990** is the tax return required for nonprofit organizations.
- This form is **based on the annual audit report** presented to the Board in **December**.
- The final **filing deadline** to the IRS is **May 15**, with extension applied.
- Purpose of presentation: to allow **Board review and comment**, as required by IRS regulations.

IRS Compliance Requirement:

- **Page 6, Line 11a** of the form specifically asks whether the **entire governing board has received a copy** prior to filing — the reason for this preliminary committee review.

Form Content Highlights:

- **Compensation Summary:**
 - Lists all **highly compensated employees** (includes salary and benefits).
 - Noted that **Mr. Hussey** appears under "Other Reportable Compensation."
 - **Mr. Dean Bennett** received an additional **\$6,000 stipend** for overseeing a **separately financed independent study program**, not managed by other directors.
- **Board of Directors:**
 - All current **Board members are listed** on the return.
- **Top Five Independent Contractors:**
 - Lists the **five highest-paid vendors/consultants**.
 - A correction is pending: **one vendor not listed** currently should be included, requiring a **minor revision** before board submission.
 - Once updated, **one of the current four listed vendors will drop off**.

Filing Timeline & Notes:

- No major changes expected beyond correcting the top vendor listing.
- Any additional **minor edits (e.g., typos)** may be made prior to final filing.
- Members were asked to **direct detailed questions** to the full Board meeting, if needed.

IV. School Business

A. Discussion and Vote to Recommend to the Full Board Purchase of the 2025-2026 Incoming Freshmen Devices

Mr. Guinto presented the discussion of the Purchase of the 2025-2026 Incoming Freshmen Devices.

1. Background & Procurement Strategy

- In **early March**, an **RFP (Request for Proposal)** was issued **jointly with Birmingham Charter High School**.
- Goal: **Leverage bulk purchasing power** to obtain better pricing for devices.
- Collaboration allows total volume to increase, which improves vendor offers, though each school selects and manages its own purchase.

2. Proposals Received

- **Four bids** were submitted from **four different vendors**.
- Evaluation was based on:
 - **Cost-effectiveness** (including case pricing).
 - **Device model generation**.
 - **Technical specifications**.
- **Two device generations** were considered:
 - **Gen 4** (existing standard)
 - **Gen 5** (newer model with improved processor and specs).
- **Gen 5** was recommended due to **better performance** at a **minimal additional cost (~\$4,000 overall difference)**.

3. Quantity & Cost Estimates

- **Total devices requested: 700 units**
 - Based on projected enrollment of ~650 freshmen, with a **buffer** for increased enrollment.
- **Estimated total cost: \$365,000**
 - **Funding source: *Not from General Fund***
 - Will use **Learning Recovery (CARES) funds**, with ~\$2 million available in that fund.

4. Vendor Coordination & Pricing Issues

- After RFP closed, **Lenovo (manufacturer)** initially indicated pricing may no longer be honored due to **new tariffs**.
- Mr. Guinto worked directly with Lenovo and the selected vendor.
 - As of the **Thursday prior to the meeting**, Lenovo confirmed:
 - Pricing will be **honored for 90 days** (tariff relief window).
 - Once **Purchase Order (PO)** is received, **pricing is locked and guaranteed**.
 - If changes occur **after PO issuance**, the **vendor/manufacturer absorbs cost increases**.

5. Recommendation Process

- Mr. Guinto **recommends approval** to move the item to the **Full Board**.

- **Committee approval does not authorize the purchase**—only positions the recommendation for final Board vote.
- **No current backup plan** in place with alternative manufacturers due to market similarities and pricing structures.

Alexandra Ramirez made a motion to Recommend to the Full Board Purchase of the 2025-2026 Incoming Freshmen Devices.

Steven Kofahl seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Aye
Alexandra Ramirez	Aye
Gregg Solkovits	Absent

V. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to Adjourn Meeting.

Alexandra Ramirez seconded the motion.

Meeting is adjourned at 6:30 PM.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
Ryan Guinto

Coversheet

Approve Minutes of the May 14, 2025, Finance and Investment Committee Meeting

Section:	II. Consent
Item:	C. Approve Minutes of the May 14, 2025, Finance and Investment
Committee Meeting	
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Finance and Investment Board meeting on May 14, 2025



El Camino Real Charter High School

Minutes

Finance and Investment Board meeting

May 14, 2025 Finance and Investment Board meeting

Date and Time

Wednesday May 14, 2025 at 5:30 PM

Location

El Camino Real Charter High School - (Principal's Conference Room)

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

The Finance and Investment Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" FINANCE AND INVESTMENT COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Committee Members Present

Alexandra Ramirez, Steven Kofahl

Committee Members Absent

Gregg Solkovits

Guests Present

David Hussey, Gregory Wood, Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Alexandra Ramirez called a meeting of the Finance and Investment Committee of El Camino Real Charter High School to order on Wednesday May 14, 2025 at 5:31 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Mr. Gregory Wood led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

No public comments were received for this meeting.

Ms. Ramirez announced that due to time constraints, the following agenda items will be tabled until the next committee meeting:

- Consent item number two (both A and B)
- School business items B and C

These items will not be discussed in the current meeting and will be deferred to the next committee meeting.

E. CBO Report

Mr. Gregory Wood, discuss his CBO report.

Topic 1: Employee Health & Life Insurance Updates / Budget Implications

1. Health Insurance Rate Updates (Effective October 1)

- Provider: Self-Insured Schools of California (SISC)
- Medical Premium Increase:
 - General monthly premium increase: ~7%
 - Kaiser plan increase: ~8%
- Dental Insurance:
 - No change in rates (flat)
- Vision Insurance:
 - No change in rates (flat)

2. Basic Life Insurance Plan

- Coverage Provided:
 - First \$50,000 in basic life insurance per full-time employee
 - All full-time employees (~225 individuals) are covered

- Premium Increase:
 - 34.5% rate increase
- Issue Identified:
 - To receive matched rates on basic life insurance, SISC requires 25% of employees to be enrolled in voluntary life insurance.
 - Current participation: 21%
 - Need: 6 additional participants to reach the threshold
- Voluntary Enrollment Info:
 - Employees or family members may enroll via HR
 - No medical disclosures for current employees if enrolled within the summer enrollment window

3. Options for Managing Life Insurance Costs

- Path 1: Attempt to increase voluntary participation to 25% to retain current basic life insurance pricing
- Path 2: Explore quotes from other life insurance carriers and potentially opt out of SISC for life insurance (while retaining health, dental, and vision coverage)

4. Additional Benefits Offered

- Other Voluntary Plans:
 - Aflac
 - Long-Term Disability Insurance
- Medical Plan Structure:
 - School pays for Basic PPO (80% coverage)
 - Employees may opt into PPO High or enhanced dental plans at their own cost

5. Budgetary Impact

- Total Annual Premiums (Combined): ~\$4 million
- Projected Increase (due to rate hikes): ~\$300,000
 - Offset potential: employee headcount reductions or slow Q1 rate increases
- Timing of New Rates:
 - New premiums effective October 1, 2025
 - Q1 of FY25–26 will still use current rates, so the full-year impact is partially delayed

6. Historical Context

- Previous years' premium increases have ranged from 4–6%
- Current projected increase (~7–8%) is one of the highest in recent years
- SISC remains competitive compared to other insurance providers

Topic 2: Cafeteria Program

- Annual Administrative Review (AR) conducted by CDE.
- Reviewed:
 - Meal preparation (recipes, ingredients)
 - Sales compliance (cafeteria, vending machines, student store)
 - Signage and messaging (e.g., Equal Opportunity signage)
 - On-site observations of breakfast and lunch services.

Findings

- Non-Compliant Meals Identified:
 - 2 meals (out of ~1,000 breakfast servings) observed as non-compliant.
 - Main issue: students exiting without required meal components (e.g., fruit).
- Corrective Measures Taken:
 - Reinforced policy: students must take all components, including fruit.
 - Use of “Share Box” allows students to leave unwanted items, still fulfilling compliance.

Commendations

- CDE provided positive feedback on overall cafeteria operations.
- Low error rate was praised, especially considering high volume.

Potential Financial Impact

- Formal report expected by May 25.
- If total financial finding is < \$600, no repayment required.
- Current surplus in cafeteria fund noted; no immediate financial threat.

Topic 3: Wellness Policy Compliance

- Wellness Policy exists but likely outdated (last updated pre-COVID).
- Requirement: Active wellness committee and ongoing updates.

CBO Acknowledgment

- CBO agreed with CDE's finding.
- Plans to reinvigorate the wellness committee and update the wellness policy accordingly.

Topic 4: State Budget Update

- Governor's may revise summary received from School Services of California.
- State revenues projected to be \$10 billion lower than January estimates.

Impact on Education Funding

- Prop 98 Funding (which governs K–12 education):
 - Down by \$4 billion from earlier projections.
- LCFF (Local Control Funding Formula) per-pupil funding not expected to be significantly impacted.

Deferral of State Payments

- State to defer ~\$1.8 billion in payments from June to July 2025.
 - Districts will report the deferred funds as receivables.
 - This maneuver is to help the state balance its 2024–25 budget on a cash basis.
- Impact on District: Minimal due to strong reserves.

Accounting Notes

- State operates on cash accounting, while school districts operate on accrual accounting.
- Deferred payments allow state to reflect a balanced budget for FY 2024–25 without affecting district cash flow in practice.

Key Dates and Anticipated Updates

- Formal Administrative Review Report: Expected by May 25
- Governor's Budget Workshop/Drill Down Session: Scheduled for May 21
- Wellness Policy Updates: To be addressed during summer/fall planning

Topic 5: FY 2025–2026 Budget and Funding Updates

1. Cost-of-Living Adjustment (COLA) for LCFF Funding

- **Initial Estimate (January 2025):**
 - The Governor's proposal included a **2.43% COLA** to the **Local Control Funding Formula (LCFF)**.
- **Revised Estimate (May 2025):**
 - Due to state revenue shortfalls, the COLA was **revised downward to 2.3%**.
 - This revised rate will be used in the district's **FY 2025–26 budget forecast** and planning submitted to the Board.

2. LCFF Base and Supplemental Funding

- **Grade Span Adjustment (GSA):**
 - High schools will continue to receive an **additional \$280 per student** as part of the GSA allocation.
- **Per Pupil Funding (Base):**
 - For students not qualifying for Free or Reduced-Price Meals (FRPM), the **base per pupil funding is approximately \$12,400.**

3. Universal Meals Program

- **Program Overview:**
 - The Universal Meals Program has allowed **all students to receive free meals**, regardless of income status, for the past **three years**.
- **Federal and State Funding Split:**
 - Previously co-funded by **federal and state governments**.
 - Ongoing **federal funding levels remain uncertain** due to policy shifts.
- **State Commitment for 2025–2026:**
 - The **Governor reaffirmed** that **California will fully fund universal meals** even if federal support decreases.
 - The state will **backfill any shortfalls in federal contributions**, ensuring continuity of the program statewide.
- **District Perspective:**
 - Mr. Wood noted the **positive impact** of the Universal Meals Program on **student well-being and access to nutrition**.
 - The district is **excited and supportive** of the state's continued commitment to this program.

Board Member Comment – Mr. Kofahl on Cafeteria Operations

- **Positive Acknowledgment of Cafeteria Efficiency:**
 - Mr. Kofahl expressed that it was **impressive to observe cafeteria operations in action**.
 - Highlighted that the food service team is able to **efficiently move 3,400 students through the line**, serving over:
 - **1,000 students at breakfast**
 - **Nearly the same number at lunch**
- **Commentary on the Share Box:**
 - Noted the **Share Box is consistently utilized and never empty**.
 - Example: It may be briefly full of apples, but within moments, multiple students take from it, and new items soon appear.
 - Emphasized that the Share Box **ensures ongoing access to food**, especially for those still hungry after their initial meal.

- Mr. Kofahl praised the **practicality, efficiency, and thoughtfulness** of the current food service operations, particularly the **Share Box as a sustainable and student-centered solution** to both food waste and food insecurity.

Ms. Ramirez announced that due to time constraints, the following agenda items will be tabled until the next committee meeting:

- Consent item number two (both A and B)
- School business items B and C

These items will not be discussed in the current meeting and will be deferred to the next committee meeting.

II. Investment

A. April 2025 Investment Update

Presenters: Mr. Gregory Wood (CBO) and Mr. Mike Breller (Beacon Pointe; presented remotely).

2. Market Commentary and Economic Conditions

- **Volatility:** Heightened during Q1 due to tariff announcements and subsequent policy shifts.
- **Equity Market Trends:**
 - S&P 500 declined ~10% between Feb 19 – Mar 31.
 - Worst drop: April 2–8.
 - Rebounded post-announcement of delayed tariffs and international agreements (UK, China).
 - As of latest data: S&P 500 slightly positive YTD.
- **Federal Reserve Impact:**
 - Fed likely to maintain current rates in June due to better-than-feared economic outlook.
 - Focus remains on inflation control and full employment.

3. Portfolio Performance Review

- **As of Q1 2025:**

- **S&P 500:** Down 4.3%.
- **Growth Strategies:** Down ~10%.
- **Value Strategies:** Up ~2%.
- **International Equities:** Outperformed domestic; positively impacted by weaker USD.
- **Bonds (U.S. Aggregate Index):** Up 2.8% YTD.
- **Portfolio Total Return:** Down only 0.1% for the quarter (flat overall).

4. Portfolio Volatility & Strategic Response

- **Volatility Index (VIX):** Spiked significantly during market stress.
- **Historical Reference:** Similar spikes in 2020 during the pandemic.
- **Strategic Guidance:**
 - Remain invested during market shocks.
 - Long-term returns generally recover substantially (20%–40%) over 1–3 years.
 - Beacon Pointe rebalances portfolios in response to valuation shifts—not panic-driven selling.

5. Asset Allocation & Policy Compliance

- **Slide 18 Review:**
 - Portfolio allocation remains within Investment Policy Statement (IPS) guidelines.
 - **Key Allocations:** U.S. equity, international equity, fixed income, and alternatives.
 - Rebalancing done when allocations move out of set ranges.
- **IPS Guidelines:**
 - U.S. Equity Range: 20%–50%.
 - Rebalancing triggers only when allocations breach range, not for small deviations.
 - Current asset mix supports moderate growth with capital preservation.

6. Liquidity and Cash Flow Strategy

- **Liquidity:**
 - Majority of assets are **daily liquid**.
 - Only two alternative holdings (~8% total) are **quarterly liquid**.
- **Cash Flow Management:**
 - Withdrawals managed through general asset sales, not cash reserves.
 - Portfolio remains fully invested for long-term growth.

- Different strategy would apply if account had short-term funding goals.

7. Diversification Impact

- **Performance by Asset Class:**

- U.S. Equities: -4%.
- International Equities: +4%.
- Fixed Income: +2.7%.

- **Takeaway:** Diversification protected the portfolio; losses in one area offset by gains in others.

8. Active vs Passive Management

- **Mix of Strategies:**

- Passive in efficient markets (e.g., U.S. large-cap).
- Active in mid-cap, value, and international equities.

- **Manager Review:**

- **Virtus (mid-cap):** Underperformance due to exclusion of large index-dominating stocks like Palantir (no longer mid-cap).
- **Change Example:** Underperforming active growth manager replaced by growth index in late 2024—now performing strongly (23% annualized since inception).

9. Fixed Income Manager Transition

- **Change in Bond Managers:**

- Replaced **MetWest** with **PGIM Total Return Bond Fund** due to team changes and inconsistent performance.
- Timing: Executed during a quarter of MetWest outperformance to avoid locking in losses.
- Existing Manager: **Dodge & Cox** retained.
- Goal: Enhanced diversification and stability within fixed income.

10. Alternatives Portfolio

- **Components:**

- **Swan Hedged Equity** (daily liquid).
- **PGIM Global Real Estate** (daily liquid).
- **Cliffwater Direct Lending** (quarterly liquid): Higher yields through direct lending.
- **Apollo Diversified Real Estate** (quarterly liquid).

- **Performance:** Stable; some alternative positions flat for the quarter, but strong long-term contribution to diversification and income.

11. Closing Remarks and Summary

- **Overall Portfolio Performance:** -0.1% for Q1; now positive as of early May.
- **Key Success Factors:**
 - Strategic asset allocation.
 - Staying fully invested.
 - Rebalancing aligned with IPS, not short-term market shifts.
- **Mr. Wood’s Comment:** Emphasized the success of the diversified, policy-aligned investment strategy in buffering volatility and protecting capital.
- **Mike Breller’s Conclusion:** Highlighted the long-term orientation of the strategy and ongoing monitoring to ensure risk-adjusted performance.

12. Follow-up Items / Action Points

- No immediate changes required to asset allocation.
- Continue to monitor mid-cap and alternative managers.
- Await Q2 performance for further manager evaluations.

Mr. Wood continues to discuss.

1. OPEB Account Overview

- **Beginning Balance (Start of April 2024):**
\$30.8 million
- **Retiree Benefit Payments (YTD):**
\$530,000 (approximate)
- **Investment Gains (YTD through April):**
\$1.2 million
- **End-of-April Balance:**
\$31.5 million
- **Mid-May Balance (as of date of meeting):**

\$32.0 million
 - **Monthly Increase:** Approximately \$500,000
 - **Reason:** Positive market performance despite benefit payouts
- **Performance Summary (10-month period):**
 - **Investment Return:** +3.7%
 - **Net Account Growth (after OPEB payments):** +2.1%

2. May Performance Outlook

- Market performance is trending positively during the first half of May.
- Anticipation of continued growth and stability in the OPEB account if the trend sustains.

3. General Investments Overview

- **Current General Investment Account Balance:**
Slightly over \$7.1 million
- **April Performance:**
Slight decrease in market value
- **Fixed-Income Holdings:**
 - **T-Bill:**
\$400,000 investment; expected to mature regardless of market fluctuations
 - **Annuity Investment:**
Generates a fixed return; serves as a stabilizing asset in the portfolio

4. Summary Remarks

- Despite market volatility in Q1 2024, the OPEB account showed positive gains.
- Account management strategy includes a mix of market-driven and fixed-return investments to balance risk and ensure consistent payouts.
- The financial health of both OPEB and general investment accounts remains stable with cautious optimism for continued performance.

III. Finance

A. April 2025 Financial Update

Presenter: Mr. Gregory Wood, CBO

1. Importance of April ADA Report

- April marks the **end of Month 8**, which determines **funding eligibility** from the state.
- **P2 Report** was submitted to the California Department of Education (CDE), which uses cumulative ADA to calculate funding levels.

2. ADA (Average Daily Attendance) Key Data

- **Final Funded ADA for 2024–25:**
 - **2,687.04 ADA** (Combined for all programs including NPS and ESY)

- **ADA Projection from Second Interim (January):**
 - **2,712.15 ADA**
- **Shortfall in ADA:**
 - **25.11 ADA**
 - **Monetized Impact:** Approx. **\$411,000** decrease in projected funding

3. Enrollment & Attendance Rates

- **Combined Enrollment at End of Month 8:**
 - **2,856 students**
- **ADA Rate:**
 - **92.3%**, slightly down from prior years
- **Impact of February Strike:**
 - Notable decline in ADA during the strike month, contributing to lower cumulative average

4. Year-Over-Year Enrollment Comparison

- **Enrollment in April 2024:** 3,086 students
- **Enrollment in April 2025:** 2,856 students
- **Net Decline:** 230 students
 - Equivalent to ~7.5% enrollment drop
 - **Lost Revenue Potential:** Approx. **\$2.8 million** if enrollment had remained level with prior year

5. Future Enrollment and Grade-Level Trends

- **Current Grade 12 Enrollment:** 760 students
- **Incoming Grade 9 Enrollment:** 643 students
 - If trends continue, this reflects a projected net loss of **120 students** for the 2025–26 year
- **Projected Enrollment Decline Rate:** Approx. **4–5%**
- This decline presents a **financial risk**, even with a **2.3% COLA** increase in state funding
 - **Net Effect:** Revenue will still decline due to enrollment drop outpacing COLA increase

6. Long-Term Enrollment Trend

- **Historical Enrollment (5 Years Ago):**
 - Peaked at **3,500 students**
- **Current Enrollment:**

- Down **~20%** from the peak
- Financial consequences are becoming **unsustainable without staffing adjustments**

7. Staffing and Budget Implications

- Despite the enrollment loss over 5 years, **no effective staff reductions** had been made until now.
- **Class sizes have shrunk**, but staffing levels remained flat, causing budget strain.
- **Salaries and Benefits** represent the largest portion of the budget.
 - Financial viability going forward requires **“right-sizing”** staffing levels to align with current and projected enrollment.

8. Budgetary Challenges for 2025–26

- Reduced ADA and enrollment mean **lower revenue** and **tougher budget decisions**.
- Funding loss combined with rising costs (salaries, benefits) necessitates **cost containment** and **resource optimization**.
- This marks the **first year of significant restructuring** to reflect actual student population and funding trends.

9. Key Messages for Stakeholders

- Transparency is essential: All stakeholders must understand the link between **enrollment, ADA, and financial health**.
- The district is proactively addressing challenges through **data-driven planning**.
- **Sustainability efforts** will focus on aligning staffing, operations, and programming with available resources.

B. Discussion and Vote to Recommend to the Full Board Approval of the April 2025, Check Registers

Presenter: Mr. Gregory Wood, Chief Business Officer (CBO)

1. Checking Account Register

- **Total Payments Issued:**
\$1,250,984.10
- **Payment Methods:**
 - **SP (Special Processing):** Electronic Payments (EFT)

- Others: Physical (live) checks

- **Purpose:**

- Routine operational disbursements including vendors, services, and reimbursements

2. General Account Disbursements

- **Total: \$483,791.16**

- **Key Payments:**

- **Self-Insured Schools of California (SISC) – Health Bill**
 - **Amount:** \$350,904.52
 - **Purpose:** Monthly employee health benefit premiums
- **CharterSAFE** – Workers’ compensation and insurance
- **LegalShield** – Legal service deductions
- Other recurring monthly ECH/wire disbursements

3. Associated Student Body (ASB) Trust Fund

- **Account Type:**

ASB Trust Fund – Student-run accounts for clubs and activities

- **Total Balance:**

\$159,252.38

- **Funding Source:**

Grand G&G Inc.

- **Key Transactions:**

- **Grad Night Event (Class of 2025):**
 - **Initial Deposit (April 2):** \$110,870
 - **Purpose:** Securing venue and vendor deposits for senior Grad Night celebration
- **Chartwells Division (Catering Services):**
 - **April Invoice:** \$1,122.78
 - **Description:** Catering for Wednesday morning events – includes bagels, cream cheese, juice, and coffee

4. Oversight & Management of Trust Funds

- **Trust Account Lifecycle:**

- Accounts roll over year to year unless formally closed
- Inactive accounts are monitored by ASB leadership
- Closure of inactive clubs (e.g., K-Pop Club) results in fund reallocation to ASB General Fund

- **Example of Repurposing Inactive Funds:**

- **Water Polo Trust Account:** ~\$12,000 currently unused
- **Proposed Use:** Scholarships for student-athletes in aquatics programs

- **In Progress:** Collaboration between Mr. Hussey and parents to create a scholarship program

Steven Kofahl made a motion to recommend to the full board the review of April 2025, check registers.

Alexandra Ramirez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Discussion and Vote to Recommend to the Full Board Approval of the April 2025, Credit Card Charges.

Presenter: Mr. Gregory Wood, Chief Business Officer (CBO)

Overview of School-Issued Credit Cards

- **Cardholders:**
 - Mr. Gregory Wood
 - Mr. David Hussey
- **Billing Cycle End Date:** April 25, 2025
- **Combined Total Charges:** \$26,091.93

1. Mr. Hussey's Charges

- **Total:** \$9,512.62
- **Details Include:**
 - **Vendors:** Home Depot, Amazon, educational supply vendors, and maintenance services
 - **Types of Charges:**
 - Facility repair and maintenance supplies
 - Event-related expenses
 - Classroom resources
 - **Funding Sources:** Varied by charge, including site maintenance budget, trust accounts, and general operations
 - **Purpose:**
 - All purchases were requested by department leads or event coordinators and approved by Mr. Hussey

2. Mr. Wood's Charges

- **Total:** \$16,579.31
- **Details Include:**
 - **Major Expenses:**

- **Drama Competition Travel & Fees** – Student participation in competitive events
- **Special Education (SPED) Conference** – SPIKE Conference attendance costs
- **Cafeteria-Related Supplies** – Non-food equipment and service-related items
- **Lighting Equipment for Football Stadium**
 - **Purchase:** \$3,000 worth of LED industrial lighting shades
 - **Purpose:** Mitigate light dispersion into surrounding residential areas
 - **Note:** Installation delayed pending MUSC and district approvals due to neighborhood complaints
 - **Vendor:** Industrial lighting distributor
 - **Current Status:** Seeking alternate installation solutions per OSD and MUSC requirements
- **All transactions documented by vendor, date, requesting department, and funding source**

3. Oversight & Approvals

- All credit card purchases:
 - Were pre-approved by respective administrators or department leads
 - Tied to either specific trust funds, general fund accounts, or designated department budgets
 - Backed by full documentation including:
 - Date of purchase
 - Vendor name
 - Purpose/description of items
 - Budget code or funding source
 - Requestor identity

Conclusion

- The **April 2025 credit card statement** reflects responsible use aligned with school operational, academic, and extracurricular needs.
- **Total Monthly Credit Card Charges: \$26,091.93**
 - **Mr. Wood:** \$16,579.31
 - **Mr. Hussey:** \$9,512.62

Steven Kofahl made a motion to recommend to the Full Board Approval of the April 2025, Credit Card Charges.

Alexandra Ramirez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

IV. School Business

A. Discussion and Vote to Recommend to the Full Board Approval of the renewal 2025-2026 Food Service Contract with Chartwells

Presenter: Mr. Gregory Wood

1. Contract Background

- Current contract with Chartwells is a **five-year agreement**.
- The 2025–2026 school year represents the **third year of the contract**.
- Annual updates/renewals are required by the California Department of Education (CDE).
- This renewal is the **third extension of five** total possible extensions.

2. Contract Renewal Details

- Renewal includes a **~5% increase** in meal service rates.
- Increases are based on Consumer Price Index (CPI) for Los Angeles food consumers.
- Charges from Chartwells are based on **actual meals served (breakfasts and lunches)**, not meals prepared.
- Chartwells retains ownership of leftover food.

3. Financial and Operational Overview

- Despite the rate increase, the cafeteria continues to generate **nearly five-figure monthly profits** under the Universal Meals Program.
- Billing depends on meals served, so fluctuations in enrollment directly affect revenue.
- Chartwells provides cafeteria staff including cooks and cleaning personnel.
- Equipment used by Chartwells is school-owned; Chartwells requests quotes for repairs or replacements (e.g., turbo vocabulator).
- The school has the option to accept or seek alternate vendor quotes for equipment and repairs.
- Recent improvements include installation of new ovens and outdoor seating funded by school grants.

4. Compliance and Approval Process

- Contract amendment has been reviewed and preliminarily approved by the CDE.

- Amendment primarily updates:
 - Contract time frame
 - Requirement for use of **domestic products** (compliance with state nondiscrimination and procurement policies).
- Final contract amendment requires **board approval** before submission to CDE.
- Both Chartwells and the school must sign the amendment prior to final submission.

5. Management and Oversight

- All cafeteria staff are employees of Chartwells, not the school district.
- The school retains responsibility for:
 - Oversight of the food service system and Point of Sale (POS) system.
 - Double-checking and securing funds collected.
 - Submitting accurate meal reimbursement claims to the state.
- Shared responsibility ensures compliance with state regulations and proper reporting.

Alexandra Ramirez made a motion to recommend to the Full Board Approval of the renewal 2025-2026 Food Service Contract with Chartwells.

Steven Kofahl seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Discussion and Vote to recommend to the full board the 2025-2026 Piece of Mind Special Education Services Contract

C. Discussion and Vote to Recommend to the Full Board Approval of the 24-25 Instructional Materials (IMA) Budget

D. Discussion and Vote to Recommend to the Full Board the 2025-2026 Textbook Budget

Items B and C Tabled

- Items B and C were tabled as discussed earlier in the meeting.

Presenter: Mr. Gregory Wood

1. Overview of Textbook Budget Process

- Budget requests collected from all departments.
- Presentation includes:
 - Approved textbook budget for 2024-2025 (current year)
 - Actual department requests for 2025-2026
 - Administrative recommendations for 2025-2026
- Aim to maintain integrity of department requests while managing budget constraints.

2. Subscription vs. Textbook Purchases

- Some departments, e.g., English and Math, rely on online textbook subscriptions amortized over six years.
- English department did not request new textbooks, but amortized subscription costs (~\$65,000) included in budget.
- Math requested textbooks primarily for Algebra 1 and Algebra 2; Geometry deferred due to pending state adoption.

3. Budget Figures

- 2024-2025 approved textbook budget: approximately \$328,000
- 2025-2026 textbook requests from departments total approximately \$88,393 (excluding subscription amortization)
- Including amortized subscriptions, the recommended budget is approximately \$167,353.
- This includes a contingency amount (~\$21,826) to allow administrative flexibility for changes.

4. Administrative Review and Adjustments

- Department requests prioritized as high, medium, or low by department chairs.
- Low-priority items generally not funded in recommended budget.
- Example: Backup department requested \$15,180; only \$6,800 approved due to many low-priority items.
- Departments can adjust priorities if needed; late changes were noted from the backup department.

5. Contingency and Flexibility

- Contingency funds allow shifting funds between departments without returning to the Board for approval, within the \$21,826 limit.
- Designed to accommodate enrollment changes or emergent needs during the year.

6. Departmental Highlights

- English Department: Online subscriptions amortized over six years (\$65,400) included in budget.
- Math Department: Requested \$28,723 primarily for Algebra texts; Geometry funds deferred pending state standards.
- World Languages did not submit textbook requests this cycle.
- Visual and Performing Arts (VAPA) budget notably reduced due to many low-priority items; reconsideration suggested.

7. Budget Execution and Rollover

- Textbook budget does not roll over; unused funds revert to school reserves for future use.
- The school manages textbook purchases as a living document, with flexibility to adjust throughout the year.

8. Funding Sources

- Budget can include restricted funds such as lottery money and Proposition 28 funds, supplementing unrestricted funding.

- This broad funding base supports textbook needs across departments.

9. Next Steps

- Caveat: VAPA budget to be revisited and potentially funded using contingency or Proposition 28 funds.
- Motion allows for specificity in budget allocation and administrative flexibility.

Alexandra Ramirez made a motion to recommend to the Full Board the 2025-2026 Textbook Budget.

Steven Kofahl seconded the motion.

The committee **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to Adjourn Meeting.

Alexandra Ramirez seconded the motion.

single voice vote

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:34 PM.

Respectfully Submitted,
Ryan Guinto

Coversheet

May 2025 Investment Update

Section:	III. Investment
Item:	A. May 2025 Investment Update
Purpose:	Discuss
Submitted by:	
Related Material:	Agenda Item III.A, -May 2025 Investment Update.pdf

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Coversheet

May 2025 Financial Update

Section:	IV. Finance
Item:	A. May 2025 Financial Update
Purpose:	Discuss
Submitted by:	
Related Material:	Agenda Item IV.A,-2024-2025 Annual Enrollment_ADA Updates.pdf Agenda Item IV.A. -2025-2026 MYP LCFF Calculator v06.25.pdf Agenda Item IV.A,-2024-2025 ASB Trust Balances May 2025.pdf Agenda Item IV.A,-LAUSD 2025-26 Budget Update.pdf

ECRCHS
2024-2025
MONTHLY ENROLLMENT
AND ADA

Enrollment
2024-2025

2024-2025 2023-2024	# of Days										180
	18	19	20	14	19	19	19	19	14	19	
	17	19	20	14	18	20	19	14	19	19	
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	
Current Year	2,945	2,950	2,937	2,928	2,889	2,879	2,864	2,856	2,851	2,826	28,925
Prior Year	3,166	3,167	3,159	3,062	3,125	3,112	3,098	3,086	3,062	3,062	3,214
Difference	(221)	(217)	(222)	(134)	(236)	(233)	(234)	(230)	(211)	(236)	
	-7.0%	-6.9%	-7.0%	-4.4%	-7.6%	-7.5%	-7.6%	-7.5%	-6.9%	-7.7%	-7.8%

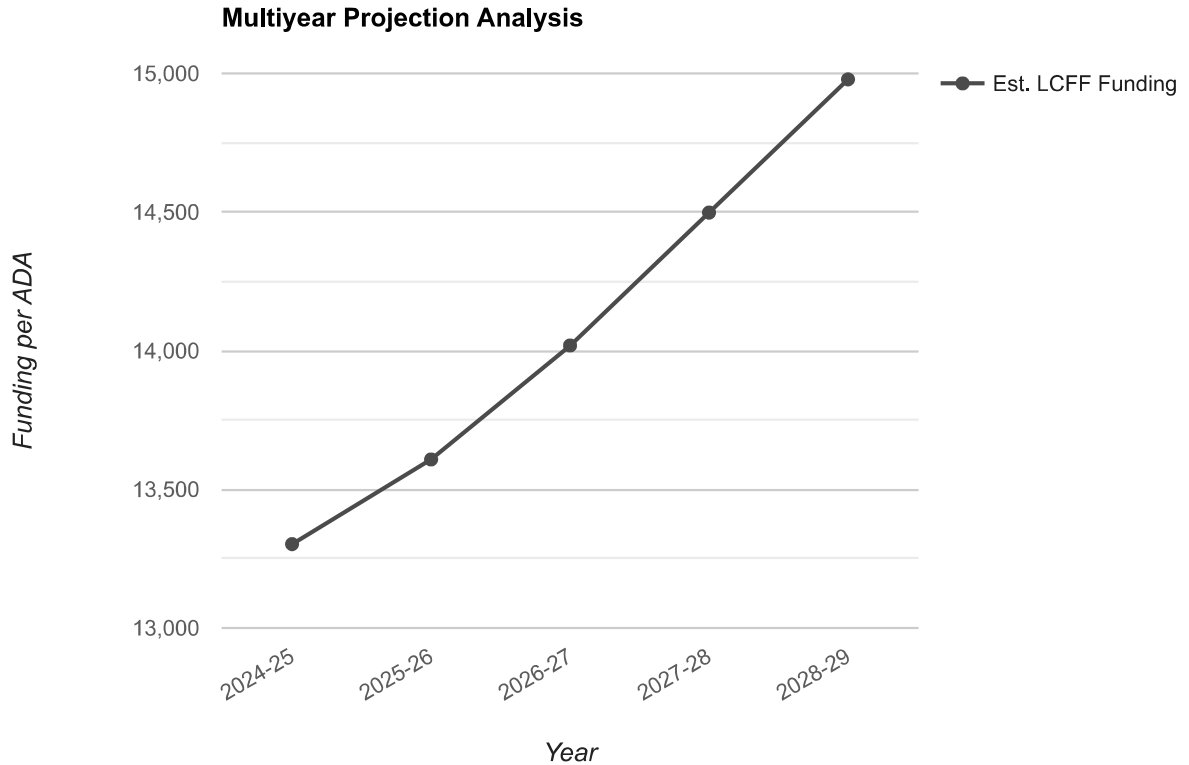
ADA

Current Year		50,996	53,257	55,199	38,650	51,674	43,101	50,961	50,646	37,138	47,462	479,084	YTD ADA %
Independent Study		1,708	2,097	2,499	1,813	2,852	2,720	2,977	2,953	2,318	3,105		92.0%
ADA (per month)		2,833.11	2,803.00	2,759.95	2,760.71	2,719.68	2,268.47	2,682.16	2,665.58	2,652.71	2,498.00	2,661.58	
		NPS/ESY										3.48	
		Combined										2,665.05	
												(50.57)	\$ (728,240)
ADA %		96.2%	95.0%	94.0%	94.3%	94.1%	78.8%	93.7%	93.3%	93.0%	88.4%	2,712.15	2024-25
(2023-24)		95.9%	94.0%	93.8%	93.4%	94.1%	92.1%	94.8%	93.1%	92.4%	88.7%		Second Interim
												2023-2024	Difference
By Grade Level	9th	656	660	654	651	644	648	644	643	642	633	679	(46)
2024-2025	10th	693	695	695	692	686	688	688	692	689	680	766	(86)
	11th	776	776	773	774	773	768	766	761	759	756	791	(35)
	12th	820	819	815	811	780	773	766	760	761	757	826	(69)
Enrollment		2,945	2,950	2,937	2,928	2,883	2,877	2,864	2,856	2,851	2,826	3,062	(236)
												LCFF Revenue Loss	\$ (2,837,182)

EL CAMINO REAL CHARTER HIGH | 2025-26

MULTIYEAR PROJECTION

	2024-25	2025-26	2026-27	2027-28	2028-29
Estimated LCFF Funding	13,302	13,608	14,019	14,498	14,978
Net Change per ADA		305	411	479	480
Net Percent Change		2.30%	3.02%	3.42%	3.31%

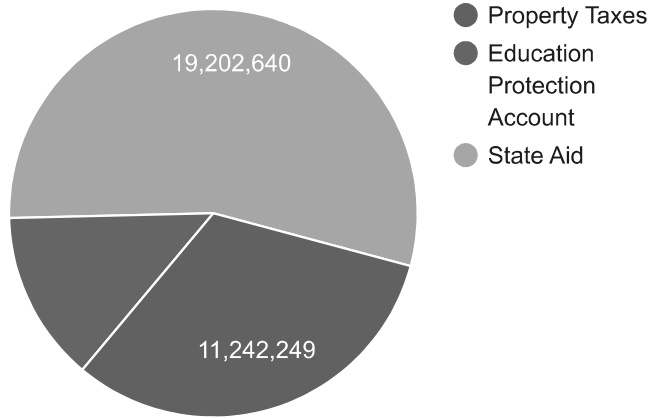


* Multiyear Projection includes LCFF revenue as well as any additional state or additional local revenues where applicable.

LCFF Funding Estimates - Current Law

	2024-25	2025-26	2026-27	2027-28	2028-29
PY funding	38,702,879	35,743,802	35,203,482	35,565,890	36,782,026
Target	35,743,802	35,203,482	35,565,890	36,782,026	38,000,871
Funding Gap	-2,959,077	-540,320	362,408	1,216,136	1,218,845
LCFF Growth	-2,959,077	-540,320	362,408	1,216,136	1,218,845
LCFF Growth Pct	-7.65%	-1.51%	1.03%	3.42%	3.31%
LCFF Funding	35,743,802	35,203,482	35,565,890	36,782,026	38,000,871
EPA	5,377,093	4,758,593	4,449,343	4,449,343	4,449,343
Local Revenues	11,242,249	11,242,249	11,242,249	11,242,249	11,242,249
Hold Harmless/Min. State Aid	1,488,108	1,488,108	1,488,108	1,488,108	1,488,108
Calculated State Aid	19,124,460	19,202,640	19,874,298	21,090,434	22,309,279
Additional State Aid	0	0	0	0	0
Additional Local Revenues	0	0	0	0	0
Est. Total Funding	35,743,802	35,203,482	35,565,890	36,782,026	38,000,871
Change from PY		-540,320	362,408	1,216,136	1,218,845
Percent Change from PY		-1.51%	1.03%	3.42%	3.31%
LCFF ADA	2,687.04	2,587.04	2,537.04	2,537.04	2,537.04
Est. Funding per ADA	13,302	13,608	14,019	14,498	14,978

Funding Sources | 2025-26



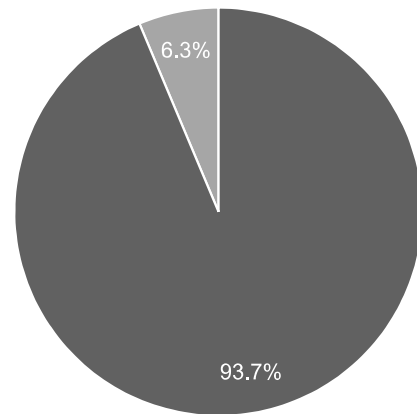
2025-26 Funding Sources		
Component	Amount	Percentage
Property Taxes	11,242,249	31.94%
Education Protection Account	4,758,593	13.52%
State Aid	19,202,640	54.55%
Total Funding	35,203,482	100%

LCFF Target Analysis			
Component	Amount	Per ADA	Percentage
Base	32,974,412	12,746	93.67%
Add-ons*	0	0	0.00%
Supplemental	2,229,070	862	6.33%
Concentration	0	0	0.00%
Additional 15% Concentration	0	0	0.00%
Supp. & Conc. Combined	2,229,070	862	6.33%
Entitlement	35,203,482	13,608	100%
ERT Payment	0	0	

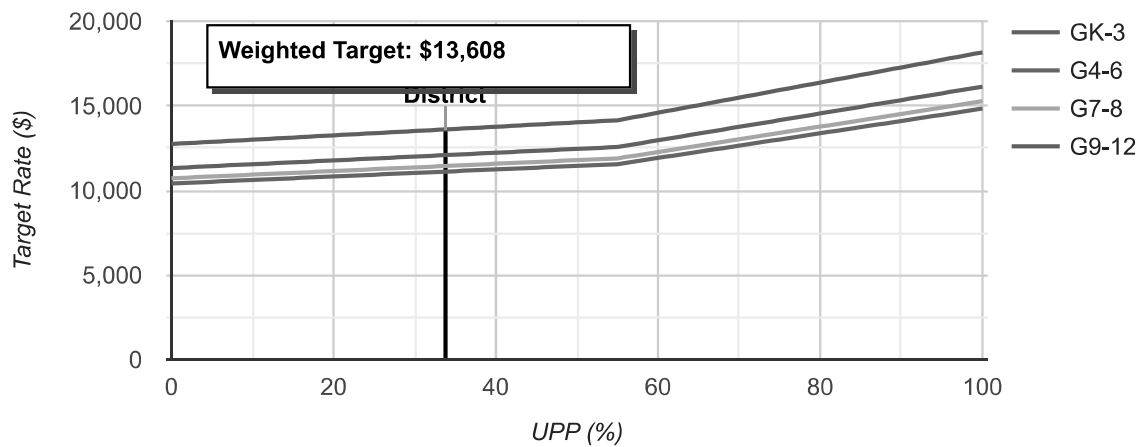
* Beginning in 2019-20, the ERT payment is rolled into the LCFF Add-ons.

LCFF Target Components

Legend: Base (Dark Gray), Supplemental (Light Gray)



Target per ADA



LCFF Target Details - 2025-26

LCFF ADA 2,587.04 Unduplicated SE: 33.80%

Grade Span	LCFF ADA	Base	CSR	CTE	Supplemental	Concentration	15% Additional Concentration
K-3	0.00	0	0	-	0	0	0.00
4-6	0.00	0	-	-	0	0	0.00
7-8	0.00	0	-	-	0	0	0.00
9-12	2,587.04	32,138,798	-	835,614	2,229,070	0	0
NSS Allowance			0				
TK Add-on			0				
Transportation			0				
TIIG			0				
Economic Recovery Target			0				

UPP for is capped at 85.65% (the UPP for Los Angeles Unified) for the calculation of the charter school's concentration grant.

ADA Details

Total ADA	2,587.04
LCFF ADA	2,587.04
TK ADA (for TK Add-on only)	0.00

Grade Span	LCFF ADA	Regular ADA	Other ADA	NSS ADA
K-3	0.00	0.00	0.00	0.00
4-6	0.00	0.00	0.00	0.00
7-8	0.00	0.00	0.00	0.00
9-12	2,587.04	2,587.04	0.00	0.00

Rates and Factors

Rates*	2024-25	2025-26	2026-27	2027-28	2028-29
Grade K-3	10,025	10,256	10,566	10,927	11,289
Grade 4-6	10,177	10,411	10,725	11,092	11,459
Grade 7-8	10,478	10,719	11,043	11,421	11,799
Grade 9-12	12,144	12,423	12,798	13,236	13,674
TK Add-on	3077.00	6404.00	6597.00	6823.00	7049.00
COLA	1.07%	2.30%	3.02%	3.42%	3.31%
UPP	33.80%	33.80%	33.80%	33.80%	33.80%
EPA	42.11%	42.11%	42.11%	42.11%	42.60%

Target Calculations

Component	2024-25	2025-26	2026-27	2027-28	2028-29
Base	33,480,519	32,974,412	33,313,872	34,453,003	35,594,671
Grade K-3 Base GSA*	0	0	0	0	0
Grade 9-12 Base GSA*	849,105	835,614	844,834	872,742	903,186
Add-on: Transportation	0	0	0	0	0
Add-on: Targeted Instructional Improvement Program	0	0	0	0	0
Add-on: TK	0	0	0	0	0
Add-on: ERT	0	0	0	0	0
Supplemental	2,263,283	2,229,070	2,252,018	2,329,023	2,406,200
Concentration	0	0	0	0	0
Additional Concentration	0	0	0	0	0

* Grade Span Adjustments (GSA) are included in the Total Base Grants.

† Beginning in 2019-20, the ERT payment is rolled into the LCFF Add-ons.

EL CAMINO REAL CHARTER HIGH SCHOOL

KKL/ Trust Balance

MAY 2025

ASB Account	9621 - Due to (From) School
ECR 50th Anniversary	\$0.00
TRUST - A Capella (Vocal Royale)	\$872.28
TRUST - AVID	\$6,734.22
TRUST - AcaDeca	\$0.00
TRUST - Active Minds	\$34.88
TRUST - American Cancer (Relay)	\$679.82
TRUST - Asian Appreciation Club	\$72.00
TRUST - Athletic Director	\$93.80
TRUST - Band	\$20,078.38
TRUST - Baseball	\$29,421.56
TRUST - Beyond the Books	\$164.00
TRUST - Black Student U	\$2,282.37
TRUST - Boys Basketball	\$26,206.28
TRUST - Boys Golf	\$1,941.21
TRUST - Boys Lacrosse	\$9,915.61
TRUST - Boys Soccer	\$9,780.38
TRUST - Boys Tennis	\$1,099.69
	(\$796.73)
TRUST - Boys Volleyball	
TRUST - Boys Waterpolo	\$5,648.27
TRUST - Brett Schmit Memorial Fund	\$2,852.53
TRUST - C2BK Cool 2 B Kind	\$397.75
TRUST - CEA	\$1,427.61
TRUST - CHIRLA	\$59.75
TRUST - CSF	\$37,905.67
TRUST - Cheerleaders	\$12,426.54
TRUST - Choir	\$12,540.98
TRUST - Claws for a Cause	\$17.88
	(\$35.58)
TRUST - Club Girl Up	
TRUST - College Counseling	\$689.68
TRUST - Creative Writing	\$2,133.38
TRUST - Cross Country	\$6,511.67
	(\$6.69)
TRUST - Cultural Club	
TRUST - DECA	\$978.40
TRUST - Dance	\$8,910.45
TRUST - Drama	\$66,427.59
TRUST - Drill Team	\$4,067.46
TRUST - ECR Community Leaders	\$1,481.95
TRUST - Endangered Species	\$64.00
TRUST - Environmental	\$71.16
TRUST - Falling Whistles	\$376.00
TRUST - Fashion Club	\$278.36
TRUST - Football	\$44,967.86
TRUST - French Club	\$1,288.23
TRUST - Friendship Circle	\$430.78
TRUST - Future Homemakers	\$2,964.54
TRUST - Ganssle Memorial Schol	\$1,000.00
TRUST - Girls Basketball	\$4,744.70

Emailed 6/24/2025, Alyssa Lee to review charges

Transfer balance to the ASB General and closed the trust account

Transfer balance to the ASB General and closed the trust account

EL CAMINO REAL CHARTER HIGH SCHOOL

KKL/ Trust Balance

MAY 2025

ASB Account	9621 - Due to (From) School
TRUST - Girls Flag Football	\$6,116.56
TRUST - Girls Golf	\$4,207.11
TRUST - Girls Lacrosse	\$10,291.41
TRUST - Girls Soccer	\$9,396.35
TRUST - Girls Tennis	\$474.81
TRUST - Girls Volleyball	\$12,567.79
TRUST - Girls Water Polo	\$1,210.71
TRUST - Grad Class 2024	\$0.00
TRUST - Grad Class 2025	\$40,467.15
TRUST - Grad Class 2026	\$11,024.05
TRUST - Grad Class 2027	\$769.24
TRUST - Great Films Club	\$69.00
TRUST - Helping Hands	\$632.00
TRUST - Humanitas	\$1.73
TRUST - Jewish Club	\$65.50
TRUST - KPOP Club	\$292.33
TRUST - Key Club	\$304.32
TRUST - Knitting for a Cause	\$44.05
TRUST - La Familia	\$143.81
TRUST - Local Charity Outreach	\$92.00
TRUST - Local Vocals	\$2,773.90
TRUST - MACS Club	\$40.00
TRUST - MESA Club	\$50.40
TRUST - Marching Band	\$0.00
TRUST - Medical Club	\$7,872.52
TRUST - Milton Goffman Scholarship	\$7,805.00
TRUST - Mock Trial	\$385.00
TRUST - Model United Natn	\$873.00
TRUST - Mountain Bike Club	\$836.99
TRUST - NJROTC	\$53,923.00
TRUST - National Honors Soc	\$4,687.54
TRUST - Newspaper Interns Club	\$396.16
TRUST - Operation Smile	\$38.17
TRUST - Persian Club	\$128.00
TRUST - Philosophy Club	\$41.00
TRUST - Physics Club	\$861.27
TRUST - Ping Pong Club	\$28.60
TRUST - Recycle for Research	\$378.82
TRUST - Robotics	\$16,788.34
TRUST - Rotary Interact Club	\$0.00
TRUST - SURF CLUB	\$409.53
TRUST - Sand Volleyball	\$1,810.50
TRUST - Save Promise	\$79.00
TRUST - Save the Waves	\$126.00
TRUST - Schship JHarrison	\$9,253.61
TRUST - Science Bowl	\$1,441.23
TRUST - Science National Honors Society	\$119.90
TRUST - She's The First	\$1,595.57
TRUST - Softball	\$19,307.81
TRUST - Spanish Honor Soc	\$440.70
TRUST - Speech & Debate	\$167.68
TRUST - Step	\$7,607.43

**EL CAMINO REAL CHARTER HIGH SCHOOL
KKL/ Trust Balance
MAY 2025**

ASB Account	9621 - Due to (From) School
TRUST - Student Council	\$41,029.07
TRUST - Students Demand Action	\$149.00
TRUST - Swimming & Diving	\$4,859.01
TRUST - The MESS	\$109.19
TRUST - Thespians Club	\$1,468.84
TRUST - Track & Field	\$262.32
TRUST - True Crime Club	\$11.81
TRUST - UNICEF	\$612.22
TRUST - VAPA Scholarship	\$2,572.52
TRUST - Vegan Peace Club	\$94.18
TRUST - WE Club	\$123.77
TRUST - Wrestling	\$3,143.64
TRUST - You Can Do This SCHLR	\$500.00
Trust - ECR School on Wheels	\$38.00
Trust - FLEX	\$40.00
Trust - Grad Class 2028	\$587.75
Trust - Journalism	\$196.38
Trust - Kiva Club	\$109.76
Trust - Koi Fish Remedy	\$54.00
Trust - MECHA	\$162.00
Trust - PCC	\$69.00
Trust - Project Paper Bag	\$14.07
Trust - Relay for life	\$2,036.36
	<hr/>
Total	\$625,880.15
	<hr/> <hr/>

The Los Angeles Unified board unanimously approved a \$18.8 billion budget that relies on diminishing reserves to make ends meet.

LAUSD approves \$18.8 billion budget, braces for future cuts

“There is a tempest ahead, uncertainty, instability, a threat to public education as we know it,” Superintendent Alberto Carvalho said as he gave updates to the district’s financial plan Tuesday. “But this budget reflects your values, your beliefs, your principles and I believe strongly that it also reflects budget practices that strike a balance between the immediate need and the longer-term reality our district faces.”

California funds schools based on how many students show up to class each day. Enrollment is [declining throughout the state](#), particularly in areas with high costs of living. About [408,000 students](#) attended LAUSD this past school year, a more than 40% decline from enrollment two decades ago.

How bad is the fiscal outlook?

LAUSD is spending more money than it brings in. The district will pull from its reserves [for a second year](#) to make up a nearly **\$3 billion deficit**.

It has not closed schools or significantly reduced staff as [costs have increased](#) and billions of dollars of [federal pandemic relief money ran out](#).

That's a different approach than other local districts. [Pasadena](#) and [Santa Ana Unified](#), for instance, announced plans this year to lay off hundreds of staff before next school year.

California law requires districts to create a “fiscal stabilization plan” if they're [at risk of not meeting their financial obligations](#). LAUSD's board approved a [plan](#) last week that includes the possibility of school closures, layoffs of non-school-based staff, and cutting how much money individual schools can carry over in their budgets from year to year.

What is the district spending more money on?

District staff highlighted increased funding for several programs next school year:

- \$175 million for Black Student Achievement Plan, a program started in 2021 to bring more resources to [campuses with large numbers of Black students](#) that has [expanded to serve other populations](#).
- \$60 million to pay for an estimated 1,400 positions that don't have a dedicated funding source, including some staff hired with pandemic relief funding
- \$46 million to backfill expected [federal funding cuts](#)
- \$5 million to expand [centers that support immigrant students](#) and their families
- \$2 million to support LTBTQ+ students, in part through staff training and professional development
- \$1 million to create more [green space on school campuses](#)

The district's budget does not account for several factors:

- Contracts currently being negotiated with the school support staff and teachers union that could include raises.
- Additional reductions in federal funding.
- Unsettled sexual abuse claims that stretch back decades.

Coversheet

Discussion and Vote to Recommend to the Full Board Approval of the May 2025, Check Registers

Section: IV. Finance
Item: B. Discussion and Vote to Recommend to the Full Board Approval of the
May 2025, Check Registers
Purpose: Vote
Submitted by:
Related Material: Agenda Item IV.C. -May 2025 Check Register-Checking (1).pdf
Agenda Item IV.C. -May 2025 Check Register-General (1).pdf
Agenda Item IV.C. -May 2025 Check Register-Fundraising (2).pdf
Agenda Item IV.C. -May 2025 Check Register-ASB (1).pdf

EL CAMINO REAL CHARTER HIGH SCHOOL

CHECK REGISTER

CHECKING x 1796

May 2025

Name	Check Number	Date	Memo	Amount
2508 Sacramento County of Education	20773	5/1/2025	5/2/25-5/4/25 NHD-CA State Contest inv INV-000321	\$ 250.00
2809 WM Corporate services, INC	20780	5/1/2025	05/25 inv 0747280-4801-3 Waste Management Services on Shoup	\$ 469.73
4618 The Home Depot Commercial Account	20781	5/1/2025	04/25 Woodshop Supplies 6035 3225 4019 9670	\$ 142.17
5493 JENNIFER MARTIN	20782	5/1/2025	Reimbursement for Conference	\$ 1,164.87
1959 Calabasas High School	20783	5/1/2025	Contest - Boys Basketball	\$ 1,120.00
1947 BSN Sports LLC	20784	5/2/2025	inv 929668743 Cart#13005823 LAX Balls	\$ 287.26
296 Ricardo Covarrubias	20785	5/2/2025	Reimbursement for Balloons Marketing	\$ 11.97
1947 BSN Sports LLC	20786	5/2/2025	INV 929365409 Girls Wrestling Singlets	\$ 1,339.50
1947 BSN Sports LLC	20787	5/2/2025	INV 929656264 Field Paint	\$ 1,168.66
1947 BSN Sports LLC	20788	5/2/2025	INV 929365422 Boys Wrestling Singlet	\$ 2,232.50
4419 Palmer Hamilton LLC	20789	5/2/2025	Capital Improvements-D Building	\$ 27,773.58
2141 Family and Consumer Sciences	20790	5/2/2025	06/18-06/20/25 Conference	\$ 340.00
2091 AP fbo EdLogical Group Corp	20791	5/2/2025	02/25 INV 902651 Non-Special Edlogical Services	\$ 18,369.00
2091 AP fbo EdLogical Group Corp	20792	5/2/2025	03/25 INV 902798 Non-Special Edlogical Services	\$ 19,581.25
5621 Julius Lopez	20793	5/5/2025	Payroll 11/27/24-Replacement (Stale Dated)	\$ 51.27
3919 U.S Bank PARS Account #6746022400	20794	5/5/2025	03/25 6746022400 PARS Contributions	\$ 3,326.04
3601 AFSCME District Council 36	20795	5/5/2025	03/25 Union Dues	\$ 2,131.36
4417 Old New York & Deli Bakery Co., Inc	20796	5/6/2025	5/6/25 Math Retreat Food	\$ 117.36
4447 Childcare Careers, LLC (The Education Team)	20797	5/6/2025	Voided	\$ -
2379 Mutual of Omaha	20798	5/6/2025	INV 001878201397 Voluntary Disability Insurance 04/25	\$ 1,010.48
2091 AP fbo EdLogical Group Corp	20799	5/6/2025	03/25 INV 902797 Special Ed Services	\$ 5,266.50
2091 AP fbo EdLogical Group Corp	20800	5/6/2025	02/25 INV 902650 Special Ed Services	\$ 3,654.00
4259 AT&T (CALNET)	20801	5/7/2025	04/25 INV# BAN#9391080076 Phone Line	\$ 31.65
4259 AT&T (CALNET)	20802	5/7/2025	04/25 INV# 000023365240 BAN#9391080027 Phone Line	\$ 31.65
4259 AT&T (CALNET)	20803	5/7/2025	04/25 INV#000023365236 BAN#9391080024 Phone Line	\$ 31.65
4417 Old New York & Deli Bakery Co., Inc	20804	5/7/2025	PBIS Meeting 05/08/25	\$ 211.83
719731 Ian Mcfarlin	20805	5/8/2025	Reimbursement for food for CATE conference 2/28-3/2	\$ 35.87
267 Jacob Friedberg	20806	5/9/2025	Reimbursement for food and Mileage FCCLA Trip	\$ 236.92
4259 AT&T (CALNET)	20807	5/8/2025	04/25 INV#000023365237 BAN#9391080026 Phone Line	\$ 35.73
528741 Heidi Maury	20808	5/9/2025	CATE Conference Reimbursement for food & car rides	\$ 706.23
529761 Alonzo Solarez	20809	5/9/2025	Reimbursement for food for a PD (PLC meeting)	\$ 64.76
5713 Stephanie Reinheimer	20810	5/9/2025	CATE CONFERENCE 2025	\$ 454.24
268 1 Nicole Gamez	20811	5/9/2025	Reimbursement for food and Supplies-FCCLA conference	\$ 606.86
4334 Administrative Services CO-OP DBA Yellow Cab	20812	5/12/2025	Sped Transportation	\$ 2,100.00
3270 EWC California, Inc. (AAA Label Factory)	20813	5/12/2025	Voided	\$ -
3822 AT&T 0810	20814	5/12/2025	25-May 818 716-0810 246	\$ 459.86
3823 AT&T 8815	20815	5/12/2025	25-May 818 884-8815 516	\$ 519.32
4632 Spectrum Enterprise 7801	20816	5/12/2025	05/25 Inv# 128697801050125 Acct#086084201 Enterprise Fiber line	\$ 1,323.75
5709 Gregory Field	20817	5/12/2025	3/20/25 Retreat Food	\$ 64.72
5715 Rogers Athletic Company	20818	5/12/2025	Athletic equipment P00300	\$ 9,584.22
4401 American Transportation Systems	20819	5/12/2025	04/06/25 School bus transportation	\$ 1,671.20

EL CAMINO REAL CHARTER HIGH SCHOOL

CHECK REGISTER

CHECKING x 1796

May 2025

Name	Check Number	Date	Memo	Amount
2563 SOS Survival Products, Inc.	20820	5/12/2025	INV 878014 Classroom lockdown kits	\$ 286.31
1945 Brooks Transportation Inc.	20821	5/13/2025	INV 26159 Round trip to University High	\$ 850.00
1945 Brooks Transportation Inc.	20822	5/13/2025	INV 25964 , 25835, 25790 Bus Transportation	\$ 6,120.00
4417 Old New York & Deli Bakery Co., Inc	20823	5/13/2025	Food for Algebra Retreat 05/13/2025	\$ 82.27
2127 Fence Factory Rentals	20824	5/13/2025	INV 683762 10/04-10/07/24, Fence Rental Graduation Class	\$ 1,224.00
2763 Nick Rail Music, Inc.	20825	5/13/2025	INV 2853248 Marching Snare Drum Carrier	\$ 1,224.81
ley High School and Learning Center, Inc.(Dubnof	20826	5/13/2025	DUBNOFF SpED Services for 03/25	\$ 22,711.20
5398 TBP Productions, LLP (SNO Sites)	20827	5/13/2025	INV 55167 Annual Renewal student media/Journalism	\$ 500.00
3002 Dan's Super Subs Inc.	20828	5/15/2025	5/15/25 Retreat Lunch for Mathematics	\$ 57.15
Kevin Thurow	20829	5/15/2025	Reimbursement for rights to music-VAPA Prop 28	\$ 1,367.60
1945 Brooks Transportation Inc.	20830	5/15/2025	inv 26178 5/16/25 Round Trip to Walt Disney Concert Hall	\$ 1,055.00
2025 CliftonLarsonAllen LLP	20831	5/16/2025	Financial Consulting Support Services 03/25-04/25	\$ 4,575.90
4000 American Fidelity Assurance Company	20832	5/16/2025	INV D841336 Supplemental Employee Benefits 00/21	\$ 3,758.36
5344 Henry Rosales	20833	5/16/2025	04/25 Gardening Invoice for Shoup	\$ 1,000.00
212721 Brian Wilson	20834	5/19/2025	Reimbursement for Airport parking	\$ 84.00
3833 AT&T 9132	20835	5/19/2025	04/25 Inv# 3547901012 Acct# 831-000-9132 154 5G Line	\$ 1,792.81
1893 AT&T	20836	5/19/2025	03/25-04/25, 05/25 818 887-7018 449	\$ 1,238.27
3836 AT&T 6340	20837	5/19/2025	03/25-04/25, 05/25 818 888-6340 249 1	\$ 1,320.26
3835 AT&T 9221	20838	5/19/2025	03/25-04/25, 05/25 818 887-9221 130 2	\$ 2,601.38
266 Megan Rayzor	20839	5/19/2025	Reimbursement for food / parking- History Day	\$ 176.94
5721 Luigi Tanner	20840	5/19/2025	Voided	\$ -
3359 UTLA	20841	5/20/2025	04/25 UTLA Union Dues	\$ 18,285.20
310641 Suzanne Lee Schuster	20842	5/20/2025	Dignity Health Arena, Theater and convention Center mileage	\$ 152.60
4419 Palmer Hamilton LLC	20843	5/20/2025	Voided	\$ -
4350 Liav Paz	20844	5/21/2025	03/03/25 Medical CPR training	\$ 60.00
3002 Dan's Super Subs Inc.	20845	5/21/2025	05/22/2025 food for chemistry retreat	\$ 100.30
4419 Palmer Hamilton LLC	20846	5/21/2025	INV 0000137309 & S1001043 Cust. Eating counter & Tabletop	\$ 120,707.84
4401 American Transportation Systems	20847	5/21/2025	INV 136419 Santa Monica Coastal Clean up REISSUE	\$ 1,110.50
268 Nicole Gamez	20848	5/21/2025	Food Reimbursement for Conference (2025 FCCLA)	\$ 221.15
2125 FedEx	20849	5/22/2025	INV 8-842-36782 FedEx Express Services	\$ 155.81
2691 White's Studios, Inc.	20850	5/22/2025	admission id pictures	\$ 284.70
5523 Sherwin Williams	20851	5/22/2025	paint for building and grounds	\$ 2,893.94
2860 UCLA Extension	20852	5/22/2025	Continuing Education: Machine Learning Using Python	\$ 700.00
2860 UCLA Extension	20853	5/22/2025	Data Science Certification	\$ 700.00
3370 Pearson Incorporated (Band Shoppe)	20854	5/22/2025	INV S119310, Flags / Audio,Visual,Performing	\$ 4,230.70
4877 Total Education Solutions (TES Therapy)	20855	5/22/2025	SpED Services- TES Therapy	\$ 303.75
5611 FKF ENTERTAINMENT INC	20856	5/22/2025	INV 10225 Improv Workshop	\$ 1,250.00
2034 Extra Mile Timing / Corr-Robinett, Scott	20857	5/22/2025	INV 938 & INV 952 Track & Field Service P00495	\$ 1,800.00
5707 SISC III-COBRA	20858	5/22/2025	06-25 Cobra Insurance	\$ 1,424.72
2224 InterQuest Detection Canines	20859	5/22/2025	INV 356-0125 & 356-0425 Canine Inspection	\$ 1,400.00
3601 AFSCME District Council 36	20860	5/22/2025	04/25 Union Dues	\$ 2,000.68

EL CAMINO REAL CHARTER HIGH SCHOOL

CHECK REGISTER

CHECKING x 1796

May 2025

Name	Check Number	Date	Memo	Amount
3919 U.S Bank PARS Account #6746022400	20861	5/22/2025	04/25 6746022400 PARS Contributions	\$ 1,100.86
5729 Narasimhan Srinivasaraghavan	20862	5/23/2025	Voided	\$ -
296 Ricardo Covarrubias	20863	5/23/2025	Reimb for Conference Technology	\$ 60.25
4877 Total Education Solutions (TES Therapy)	20864	5/23/2025	Physical Therapist	\$ 405.00
4877 Total Education Solutions (TES Therapy)	20865	5/23/2025	Physical Therapist FEB 2025	\$ 540.00
198 Cintas Corporation No. 2 (Cintas Fire Protection)	20866	5/23/2025	INV 0F19177057 quarterly monitoring of fire system	\$ 220.00
5725 Pacific Hearing Services	20867	5/23/2025	IEP call in DOS 4/25/2025	\$ 250.00
5725 Pacific Hearing Services	20868	5/23/2025	Education Audiology Assessment	\$ 1,250.00
5199 Los Angeles School Police Department	20869	5/23/2025	Security Services March 2025	\$ 3,678.57
4877 Total Education Solutions (TES Therapy)	20870	5/27/2025	Physical Therapist November 2024	\$ 236.25
912721 Rosalinda Montague	20871	5/27/2025	Reimburse for Science supplies	\$ 42.75
620791 Fernando Delgado	20872	5/27/2025	Reim for Conference Technology	\$ 119.41
4767 M & S Technology Group, LLC (The Circle)	20873	5/27/2025	Printer Support services	\$ 2,676.09
2893 AWS	20874	5/27/2025	Amazon Web Services Administrative Subscription Renewal	\$ 1,733.50
3209 Juan Gonzalez	20875	5/28/2025	Mariachi lunch performance	\$ 1,200.00
2068 Department of Justice (State of CA)	20876	5/28/2025	INV 809521Fingerprint Apps 04/03	\$ 256.00
5724 Secur-serv	20877	5/28/2025	scantron scanner	\$ 662.00
2763 Nick Rail Music, Inc.	20878	5/28/2025	Drums-Prop 28	\$ 548.75
198 Cintas Corporation No. 2 (Cintas Fire Protection)	20879	5/28/2025	INV 0F19709109 quarterly monitoring of fire system	\$ 383.00
2009 Child and Family Guidance Center	20880	5/28/2025	04/25 Special Ed Services Northpoint	\$ 1,812.66
2009 Child and Family Guidance Center	20881	5/28/2025	03/25 Special Ed Services Northpoint	\$ 3,097.94
5344 Henry Rosales	20882	5/29/2025	05/27 Gardening Invoice for Shoup	\$ 1,000.00
4914 Effectual Educational Consulting Services	20883	5/29/2025	INV 12981 ED CONSULTING SERVICES	\$ 797.50
334 Administrative Services CO-OP Db a Yellow Ca	20884	5/29/2025	SpED Transportation	\$ 2,060.00
3234 LA Party Rents, Inc.	20885	5/29/2025	chairs for graduation ceremony	\$ 6,141.25
5732 LA GOLF CART RENTALS LLC	20886	5/29/2025	golf cart rentals for graduation	\$ 1,626.92
3987 Figdesign Inc	20887	5/30/2025	graduation tickets,program,banners, table covers	\$ 4,858.86
2809 WM Corporate services, INC	20889	5/30/2025	06/25 inv 0754906-4801-3 Waste Management Services on Shoup	\$ 462.79
2224 Interquest Detection Canines	20890	5/30/2025	05/25 inv 356-0525 Canine Inspection	\$ 525.00
5604 John Goldman	20891	5/30/2025	05/2025 May Improv coaching ***Prop 28 Funds***	\$ 600.00
2379 Mutual of Omaha	20892	5/30/2025	INV 001891849731 Voluntary Disability Insurance 04/25c	\$ 1,010.48
Christy White Accountancy Corporation (Christy Wh	20893	5/30/2025	INV 22867 2023-2024 Charter School Audit: Retention Released	\$ 2,210.00
3353 ICON School Management	33600	5/30/2025	INV2047 May 2025 Charter School Consulting	\$ 3,500.00
3353 ICON School Management	33601	5/30/2025	INV1982 March 2025 Charter School Consulting	\$ 3,500.00
3353 ICON School Management	33602	5/30/2025	INV2016 April 2025 Charter School Consulting	\$ 3,500.00
3922 Self Insured Schools of California	SPACH3155	5/1/2025	04/15 SISC Flex FSA Fees	\$ 745.50
2893 AWS	SPACH3156	5/1/2025	INV 2103029701 Administrative Subscription Renewal	\$ 1,670.70
4000 American Fidelity Assurance Company	SPACH3157	5/2/2025	INV D830765 Supplemental Employee Benefits 00/21	\$ 3,470.24
5227 Niche.com, Inc.	SPACH3158	5/2/2025	INV21547 Subscription	\$ 4,247.50
3218 Floral Passion LLC	SPACH3159	5/5/2025	senior awards	\$ 1,806.00
1833 Amazon	SPACH3160	5/6/2025	OFFICE/TEACHERS SUPPLIES	\$ 328.20

EL CAMINO REAL CHARTER HIGH SCHOOL

CHECK REGISTER

CHECKING x 1796

May 2025

Name	Check Number	Date	Memo	Amount
1833 Amazon	SPACH3161	5/6/2025	PLAY PRODUCTION	\$ 204.67
1833 Amazon	SPACH3162	5/6/2025	Supplies for Math Department	\$ 1,001.68
1833 Amazon	SPACH3163	5/6/2025	non instructional supplies	\$ 179.44
1833 Amazon	SPACH3164	5/6/2025	ATHLETIC UNIFORMS	\$ 231.11
4447 Childcare Careers, LLC (The Education Team	SPACH3165	5/6/2025	INV 787322 & 1000867 Substitutes 03/25	\$ 1,410.09
1833 Amazon	SPACH3166	5/6/2025	UNIFORMS	\$ 116.25
1833 Amazon	SPACH3167	5/6/2025	Supplies for Math Department	\$ 168.44
1833 Amazon	SPACH3168	5/6/2025	OFFICE/TEACHERS SUPPLIES	\$ 1,491.21
3018 ULINE, INC.	SPACH3169	5/8/2025	Work Table, storage cabinet - DRAMA	\$ 8,436.65
1833 Amazon	SPACH3170	5/9/2025	tech supplies	\$ 393.52
1833 Amazon	SPACH3171	5/9/2025	VAPA SUPPLIES	\$ 1,143.47
3987 Figdesign Inc	SPACH3172	5/9/2025	INV 3733 Graduation tickets,program,banners, table covers	\$ 4,858.87
3008 Sweetwater Sound Inc.	SPACH3173	5/9/2025	audio production	\$ 45,806.67
2551 Smart & Final	SPACH3174	5/9/2025	05/25 Cooking Supplies	\$ 50.95
2 Allied Private Investigations & Security Services,	SPACH3175	5/12/2025	INV ELC 2503 A Security Services 03/04-03/11/25	\$ 1,432.50
3275 GoTo Communications, Inc.	SPACH3176	5/12/2025	IN7103837621 VOIP Phone system	\$ 2,713.08
3275 GoTo Communications, Inc.	SPACH3177	5/12/2025	IN7103677526 VOIP Phone system	\$ 2,712.44
3275 GoTo Communications, Inc.	SPACH3178	5/12/2025	IN7103747711 VOIP Phone system	\$ 2,713.29
2 Allied Private Investigations & Security Services,	SPACH3179	5/13/2025	INV ELC 2503 Security Services 03/03-03/28/25	\$ 66,798.25
4343 Scoot Education Inc	SPACH3180	5/14/2025	3/5/25 inv 110603 Substitutes	\$ 904.00
3987 Figdesign Inc	SPACH3181	5/15/2025	INV 3725 Printing Services	\$ 399.65
2 Allied Private Investigations & Security Services,	SPACH3182	5/15/2025	INV ELC 2503 B Security Services 03/24/25	\$ 90.00
4943 Covantia, Inc.	SPACH3183	5/16/2025	Software Subscription for 2025-2026	\$ 10,575.00
614681 Stephanie Franklin	SPACH3184	5/16/2025	Reim for food, Hotel and Flights - Academic Decathlon National Competition (750.00 Completion Fee)	\$ 13,013.17
3987 Figdesign Inc	SPACH3185	5/16/2025	INV 3726 Business Cards	\$ 99.19
5720 EAST WEST STUDIOS	SPACH3186	5/20/2025	VAPA STUDIO RECORDING	\$ 1,200.00
4704 Impact Philanthropy Group (Sage SoCal)	SPACH3187	5/20/2025	INV 1031 Mental health services	\$ 57,000.00
2164 Golden Star Technology, Inc	SPACH3188	5/20/2025	INV 114959 Software Support	\$ 5,104.52
Camino Real Charter HS Charles Schwab & Co, In	SPACH3189	5/20/2025	04/25 403(B) Plan 2563-4428 Charles Schwab	\$ 4,925.00
3922 Self Insured Schools of California	SPACH3190	5/20/2025	04/30 SISC Flex FSA Fees	\$ 3,970.73
5127 MG Express Inc.	SPACH3191	5/20/2025	INV 2555 05/05/25	\$ 5,900.00
2445 Piece of Mind Care Services	SPACH3192	5/22/2025	INV 00318 ELD Dept. Students Support Services 04/25	\$ 2,295.00
2295 Law Offices of Young, Minney & Corr, LLP	SPACH3193	5/22/2025	INV 16017 Legal Services Sped 05/02/25	\$ 5,076.00
5718 4 WALL ENTERTAINMENT INC	SPACH3194	5/22/2025	INV C121792A DRAMA LIGHTING	\$ 78,620.06
5728 UPS	SPACH3195	5/23/2025	COLLEGE OFFICE	\$ 10.68
2343 Judy McLean	SPACH3196	5/23/2025	04/25 Payroll Services INV 3236	\$ 1,825.00
2616 The Print Spot	SPACH3197	5/23/2025	Health Office - Office Supplies The Print Spot 3prt NCR Copies	\$ 339.70
2616 The Print Spot	SPACH3199	5/26/2025	NCR Completion Slip forms for the Flex and Independent Study Programs	\$ 1,407.08
2445 Piece of Mind Care Services	SPACH3200	5/26/2025	INV 00000180 SpEd Services(Teacher, Aide, Aide-EICo Continuation)	\$ 59,297.25

EL CAMINO REAL CHARTER HIGH SCHOOL
CHECK REGISTER
CHECKING x 1796
May 2025

Name	Check Number	Date	Memo	Amount
4644 Bargreen Ellingson Inc	SPACH3201	5/26/2025	INV 003007412 & 003007413 Cafeteria supplies	\$ 33,102.10
2222 Inspire Communication, Inc	SPACH3202	5/26/2025	INV EC2025430 Speech-Language Services	\$ 14,365.00
1833 Amazon	SPACH3203	5/27/2025	TECHNOLOGY SUPPLIES	\$ 692.66
1833 Amazon	SPACH3204	5/27/2025	TECHNOLOGY SUPPLIES	\$ 348.92
1833 Amazon	SPACH3205	5/27/2025	TECHNOLOGY SUPPLIES	\$ 66.62
1833 Amazon	SPACH3206	5/27/2025	OFFICE SUPPLIES-TECHNOLOGY	\$ 348.92
1833 Amazon	SPACH3208	5/27/2025	TECHNOLOGY OFFICE SUPPLIES	\$ 68.02
1833 Amazon	SPACH3209	5/27/2025	Counseling office supplies	\$ 789.43
1833 Amazon	SPACH3210	5/28/2025	student council supplies= reim from ASB to General	\$ 235.35
2295 Law Offices of Young, Minney & Corr, LLP	SPACH3211	5/28/2025	INV 16018 Legal Services 05/02/25	\$ 17,787.43
5728 UPS	SPACH3212	5/28/2025	UPS shipping	\$ 17.76
1833 Amazon	SPACH3213	5/28/2025	student council supplies= reim from ASB to General	\$ 54.74
2164 Golden Star Technology, Inc	SPACH3214	5/28/2025	INV113500 & INV115024 Network Managed Services PO11414	\$ 7,000.00
1833 Amazon	SPACH3215	5/28/2025	student council supplies= reim from ASB to General	\$ 323.29
1833 Amazon	SPACH3216	5/28/2025	student council supplies= reim from ASB to General	\$ 737.96
4644 Bargreen Ellingson Inc	SPACH3217	5/28/2025	Final Cafeteria Equipment Balance	\$ 8,998.72
1833 Amazon	SPACH3218	5/28/2025	student council supplies= reim from ASB to General	\$ 29.58
1833 Amazon	SPACH3219	5/28/2025	Owl Pellet Lab/Biology Common Lab	\$ 1,516.10
2293 LAUSD - Maintenance & Operations	SPACH3220	5/28/2025	INV 8617-2025-3 Facilities M & O Services performed at ECRCHS	\$ 90,137.26
1833 Amazon	SPACH3221	5/28/2025	student council supplies= reim from ASB to General	\$ 29.58
1833 Amazon	SPACH3222	5/28/2025	student council supplies= reim from ASB to General	\$ 397.23
1833 Amazon	SPACH3223	5/28/2025	student council supplies= reim from ASB to General	\$ 240.56
2293 LAUSD - Maintenance & Operations	SPACH3224	5/28/2025	INV 8617-2025-2 Facilities M & O Services performed at ECRCHS	\$ 114,711.63
1833 Amazon	SPACH3225	5/28/2025	invoice-1y47-kwyr-k7cg	\$ 567.42
1833 Amazon	SPACH3226	5/30/2025	Supplies for the Copy Room	\$ 80.00
5304 SCHEIB Pest Solutions inc	SPACH3227	5/30/2025	INV Pest Solution inspections 04/07/2025-04/28/2025	\$ 1,000.00
4825 Mary M Bush	SPACH3228	5/30/2025	04/25 Counseling	\$ 4,635.00
3827 College Board	SPACH3229	5/30/2025	PSAT/NMSQT Test Fees	\$ 2,744.28
1833 Amazon	SPACH3230	5/30/2025	Supplies for the Copy Room	\$ 18.65
Allied Private Investigations & Security Services,	SPACH3231	5/30/2025	INV ELC 2504 A Security Services 4/30/2025	\$ 1,575.00
2415 ORACLE Enterprises	SPACH3232	5/31/2025	05/15/25 INV 2173053 NetSuite Services	\$ 19,606.80
Total				\$ 1,098,260.70

**EL CAMINO REAL CHARTER HIGH SCHOOL
CHECK REGISTER
Account: 1761 General
May 2025**

Total **\$ 386,726.59**

Date	Check Number	Name	Memo	Amount	Period
5/6/2025	ACH250506-01	3480 PenServ Plan Services	403(B) Funding 05/01/25 - 05/31/25	\$ 39,899.57	May 2025
5/9/2025	ACH250509-01	3922 Self Insured Schools of California	SISC HEALTH Premium-MAY 2025	\$ 345,788.40	May 2025
5/20/2025	ACH250520-02	4001 Texas Life Insurance Company	SM0F6Z20220714001 Supplemental Life insurance 05/20/25	\$ 482.93	May 2025
5/28/2025	ACH250522-01	3480 PenServ Plan Services	403(B) Funding 05/01/25 - 05/31/25	\$ 459.94	May 2025
5/28/2025	ACH250528-01	5255 PPLSI	LEGALSHIELD -MAY 2025 PAYROLL	\$ 95.75	May 2025

EL CAMINO REAL CHARTER HIGH SCHOOL **CHECK REGISTER** **FUNDRAISING** **May 2025**

Total \$ 1,964.94

Name	Check Number	Date	Memo	Amount	Period
5710 POQUITO MAS	0607	5/2/2025	05/03/25 Food for Cleaning event	\$ 1,079.20	May 2025
248 Colson Phillip	0608	5/7/2025	Reimbursement for food	\$ 97.27	May 2025
2714 Chartwells Division Services	0609	#####	inv 4034900229 Food for Teacher Bagel Day	\$ 488.47	May 2025
5721 Luigi Tanner	0610	#####	Refund for 2025 Grad Night-Award for SBAC Test	\$ 300.00	May 2025

EL CAMINO REAL CHARTER HIGH SCHOOL CHECK REGISTER ASB May 2025

Total **\$ 140,921.41**

Name	Check Number	Date	Memo	Amount
1949 BSN Sports, LLC	3285	5/2/2025	inv 929017121 2025 Boys Volleyball - Gear (BSN)	\$ 4,395.48
4265 Grand G&G Inc.	3286	5/8/2025	inv 100993 Student Store Inventory	\$ 3,408.82
5205 Custom Stats Cards	3315	5/2/2025	VOIDED	\$ -
5205 Custom Stats Cards	3316	5/2/2025	VOIDED	\$ -
5205 Custom Stats Cards	3317	5/2/2025	VOIDED	\$ -
1947 BSN Sports LLC	3318	5/2/2025	INV 929429391 Girls Lax Shirts & Backpacks	\$ 2,377.66
306831 Amy Carter	3319	5/5/2025	Reimbursement	\$ 177.93
5662 Christopher Hutson	3320	5/6/2025	Reimbursement for NYC Trip	\$ 401.26
3753 Corinne Brennan	3321	5/7/2025	2025 Between the lines	\$ 3,600.00
5604 John Goldman	3322	5/8/2025	04-05/25 Instruction	\$ 900.00
1949 BSN Sports, LLC	3323	5/9/2025	inv 928983762 2025 Girls Beach Volleyball - Gear	\$ 1,938.77
5705 Stephanie Crawford	3324	5/9/2025	4/21/25 Reimbursement	\$ 501.76
4974 Colin Jamerson	3325	5/9/2025	BOYS BASKETBALL BANQUET	\$ 448.68
2035 Countdown Printables	3326	5/12/2025	INV 32691-1 SB Coaches Gear 2025	\$ 1,600.26
2035 Countdown Printables	3327	5/12/2025	INV 3286-1 Softball Coaches Hats	\$ 1,552.25
5217 LOC Enterprises LLC	3328	5/12/2025	INV 121 Girls Soccer Grip Socks	\$ 536.25
1947 BSN Sports LLC	3329	5/13/2025	INV 929448724 Boys Tennis Polos	\$ 395.64
4265 Grand G&G Inc.	3330	5/14/2025	inv 10134 Student Store Inventory	\$ 1,175.85
2035 Countdown Printables	3331	5/14/2025	INV 32872-1 T-Shirts/ Sweatshirts	\$ 2,473.67
5424 Ameci Pizza	3332	5/14/2025	INV 6386 Food for Team	\$ 140.48
5309 Pinstripes, Inc.	3333	5/16/2025	2025 Boys volleyball banquet	\$ 1,522.93
2035 Countdown Printables	3334	5/16/2025	INV 32816-1 Graduation 2025 supplies	\$ 5,044.67
209811 Evan Coleman	3335	5/20/2025	Robotics Competition Dallas Tx	\$ 337.52
5205 Custom Stats Cards	3336	5/16/2025	INV 1189 Softball Senior Banners 2025	\$ 229.95
5205 Custom Stats Cards	3337	5/16/2025	INV 1153 Football Senior Banners 2024	\$ 881.48
5424 Ameci Pizza	3338	5/19/2025	Pizza for Flag football	\$ 105.36
248 Colson Phillip	3339	5/20/2025	Reimbursement Snack Shack for Track & field	\$ 215.69
5140 Daniel De Luna	3340	5/22/2025	01/25-05/25 Choreography	\$ 1,000.00
5424 Ameci Pizza	3341	5/21/2025	5/21/25 Pizza for Student Council	\$ 164.75
5717 Alicia Benites	3342	5/21/2025	Reimbursement for food for Robotics Competition Trip - Dallas Texas	\$ 209.15
4740 Dave & Buster's Entertainment, Inc.	3343	5/21/2025	5/23/25 Event Deposit for D&B	\$ 1,364.52
5140 Daniel De Luna	3344	5/22/2025	VOIDED	\$ -
5411 Robert Guzman	3345	5/22/2025	INV 34 Uniform - Color Guard	\$ 1,057.00

**EL CAMINO REAL CHARTER HIGH SCHOOL
CHECK REGISTER
ASB
May 2025**

Total **\$ 140,921.41**

Name	Check Number	Date	Memo	Amount
5395 Courtney Coffey	3346	5/22/2025	04/25 Coaching	\$ 600.00
58 310641 Suzanne Lee Schuster	3347	5/22/2025	Reimbursement for food (Relay For Life Event)	\$ 63.36
4265 Grand G&G Inc.	3348	5/22/2025	inv 101470 Student Store Inventory	\$ 2,187.93
5309 Pinstripes, Inc.	3349	5/22/2025	05/20/25 Track and field banquet deposit	\$ 5,143.22
3462 Tina's Flower & Gifts	3350	5/22/2025	3 DZ roses 05/20/2025	\$ 192.80
5219 CCIDM Inc.	3351	5/23/2025	ECR Colorgard Van Rental 4-10 to 4-13	\$ 769.92
5219 CCIDM Inc.	3352	5/23/2025	Colorguard Champs Hotel rooms & Jersey Mikes Lunch	\$ 2,952.29
5392 Best Cafe Enterprises, LLC	3353	5/27/2025	INV 3087641 Food for Student Council event	\$ 472.15
2035 Countdown Printables	3354	5/27/2025	Class of 2025 Graduation Stole	\$ 82.32
5091 Jesus Contreras	3355	5/27/2025	flowers and hommer 5 gal	\$ 118.27
4265 Grand G&G Inc.	3356	5/27/2025	inv 101590 Student Store Inventory	\$ 906.18
4802 Sly Graphics Corp	3357	5/27/2025	VOIDED	\$ -
5309 Pinstripes, Inc.	3358	5/28/2025	Banquet event payment	\$ 2,030.56
2035 Countdown Printables	3359	5/28/2025	Practice gear for players who needed financial help. Coaches apparel.	\$ 821.84
2544 Simi Valley High School	3360	5/28/2025	Meet fees	\$ 1,180.00
5734 Loureva Slade	3361	5/30/2025	Reimbursement for Club Rush	\$ 169.40
5421 Anders Sundberg	3363	5/29/2025	Reimbursement for Student Council Event	\$ 52.05
5461 Zuhair Falool	3364	5/29/2025	Reimbursement for Trip	\$ 121.50
5733 Abby Liebrecht	3365	5/29/2025	Reimbursement for Trip	\$ 156.73
5730 Mohammad Ghatei	3366	5/29/2025	Reimbursement for Posters	\$ 93.00
2387 NASSP	3367	5/29/2025	NASSP pendant . honors cords	\$ 421.99
2761 Jersey Mike's (MAC SUBS, Inc)	3368	5/30/2025	asb meals	\$ 935.00
2853 First Class Events	3369	5/30/2025	Prom 05/29/2025	\$ 81,500.00
4802 Sly Graphics Corp	3370	5/30/2025	SLY GRAPHICS -POWERPUFF (SALES TAX)	\$ 35.88
93 931076 Richard Russell	3372	5/30/2025	Softball Lunch 5/22/2025 IN -N- OUT	\$ 131.94
93 931076 Richard Russell	3373	5/30/2025	Softball Senior Day Drinks & Bakery Goods & Flowers	\$ 134.34
58 310641 Suzanne Lee Schuster	3374	5/30/2025	VOIDED	\$ -
5689 Lianna Tseselsky	3375	5/30/2025	Reimbursement for student council	\$ 1,042.82
2035 Countdown Printables	3376	5/30/2025	Graduation stole for Class of 2025 Aquatics 32966-1	\$ 448.14

Coversheet

Discussion and Vote to Recommend to the Full Board Approval of the May 2025, Credit Card Charges.

Section: IV. Finance
Item: C. Discussion and Vote to Recommend to the Full Board Approval of the
May 2025, Credit Card Charges.
Purpose: Vote
Submitted by:
Related Material: Agenda Item IV.C. -May 2025 Credit Card Statement.pdf
Agenda Item IV.C. -May 2025 Credit Card Details.pdf



P.O. BOX 6343
FARGO ND 58125-6343



000002621 01 SP 106481362730962 S
EL CAMINO REAL CHS
ATTN DAVID HUSSEY
5440 VALLEY CIRCLE BLVD
WOODLAND HILLS CA 91367-5949

ACCOUNT NUMBER 4866 9145 5552 6539
STATEMENT DATE 05-26-2025
AMOUNT DUE \$72,049.75
NEW BALANCE \$72,049.75
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4866914555526539 007204975 007204975

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

EL CAMINO REAL CHS 4866 9145 5552 6539	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$26,091.93	\$73,549.75	\$0.00	\$0.00	\$0.00	\$1,500.00	\$26,091.93	\$72,049.75

CORPORATE ACCOUNT ACTIVITY

EL CAMINO REAL CHS
4866-9145-5552-6539

TOTAL CORPORATE ACTIVITY
\$26,091.93 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-06	05-06	74798265126512600011582	PAYMENT-THANK YOU Q	26,091.93 PY

NEW ACTIVITY

DAVID HUSSEY 4866-9110-0013-3507	CREDITS \$0.00	PURCHASES \$48,076.27	CASH ADV \$0.00	TOTAL ACTIVITY \$48,076.27
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-29	04-28	24036295118742931588354	FIVERR * 954-368-2267 NY	105.50
04-30	04-29	24036295119714081025577	FIVERR * 954-368-2267 NY	87.40
05-01	04-30	24204295120000804507080	FACEBK *HMNV7QCSQ2 650-5434800 CA	218.75
05-01	04-30	24204295120001005181071	FACEBK *M4JD5Q4SQ2 650-5434800 CA	49.31
05-02	05-01	24692165121101842376851	GOOGLE *CLOUD 9XSWDX G.CO/HELPPAY# CA	160.39

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

4866-9145-5552-6539

STATEMENT DATE

05/26/25

DISPUTED AMOUNT

.00

ACCOUNT SUMMARY

PREVIOUS BALANCE	26,091.93
PURCHASES & OTHER CHARGES	73,549.75

CASH ADVANCES	.00
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CASH ADVANCE FEES	.00
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LATE PAYMENT CHARGES	.00
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CREDITS	1,500.00
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PAYMENTS	26,091.93
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ACCOUNT BALANCE	72,049.75
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SEND BILLING INQUIRIES TO:

U.S. Bank National Association

C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

72,049.75



Company Name: EL CAMINO REAL CHS
Corporate Account Number: 4866 9145 5552 6539
Statement Date: 05-26-2025

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-02	04-30	24755425121261219883186	EMBASSY SUITES 808-6748222 HI 254594 ARRIVAL: 04-24-25	1,833.12
05-02	04-30	24755425121261219883202	EMBASSY SUITES 808-6748222 HI 254591 ARRIVAL: 04-24-25	1,833.12
05-02	04-30	24755425121261219883426	EMBASSY SUITES 808-6748222 HI 254592 ARRIVAL: 04-24-25	1,833.12
05-02	04-30	24755425121261219883442	EMBASSY SUITES 808-6748222 HI 254589 ARRIVAL: 04-24-25	1,833.12
05-02	04-30	24755425121261219883525	EMBASSY SUITES 808-6748222 HI 254593 ARRIVAL: 04-24-25	1,833.12
05-02	04-30	24755425121261219883533	EMBASSY SUITES 808-6748222 HI 254590 ARRIVAL: 04-24-25	1,833.12
05-02	05-01	24906415121228230619088	B&H PHOTO 800-606-6969 800-2215743 NY	80.07
05-02	04-30	24941355121825380694392	AVIS RENT-A-CAR PHOENIX AZ U380694392	392.94
05-02	04-30	24943005121197861117254	HYATT REGENCY PHOENIX 6022521234 AZ 3428636022521234 ARRIVAL: 04-26-25	1,301.32
05-05	05-02	24492155123111635000247	HILTON WOODLAND HILLS WOODLAND HLS CA 1601085 ARRIVAL: 05-02-25	11,756.50
05-05	05-02	24692165123100997157676	SOUTHWES 5262340574268 800-435-9792 TX BUONDELMONTE/GIANNA 05-02-25	1,874.91
05-05	05-01	24692165123102947994133	BUR WN H SMF WN H BUR SOUTHWES 5262340240405 800-435-9792 TX BUONDELMONTE/GIANNA 05-01-25	444.03
05-05	05-04	24941355125825289748279	BUR WN V SMF WN H BUR AVIS RENT-A-CAR SACRAMENTO CA U289748270	165.26
05-05	05-02	24943015123010185590980	THE HOME DEPOT #6632 WOODLAND HLS CA	325.96
05-07	05-05	24943015126010235522519	THE HOME DEPOT #0612 CANOGA PARK CA	1,044.24
05-08	05-06	24943015127010185227738	THE HOME DEPOT #6632 WOODLAND HLS CA	4,958.51
05-12	05-09	24231685129332927015497	SMARTANDFINAL 409 510-851-8548 CA	137.06
05-12	05-09	24692165129106133988860	TST*CALIFORNIA CHICKEN C 818-716-6170 CA	295.13
05-12	05-09	24692165130107280759317	COURTYARD DALLAS MEDIC DALLAS TX XF 915 ARRIVAL: 05-05-25	774.20
05-12	05-09	24692165130107280759325	COURTYARD DALLAS MEDIC DALLAS TX XF 915 ARRIVAL: 05-05-25	774.20
05-12	05-09	24692165130107280759333	COURTYARD DALLAS MEDIC DALLAS TX XF 915 ARRIVAL: 05-05-25	774.20
05-12	05-09	24692165130107280759374	COURTYARD DALLAS MEDIC DALLAS TX XF 916 ARRIVAL: 05-05-25	774.20
05-12	05-09	24692165130107280759382	COURTYARD DALLAS MEDIC DALLAS TX XF 916 ARRIVAL: 05-05-25	774.20
05-12	05-09	24941355130825381991218	AVIS RENT-A-CAR DALLAS TX U381991212	834.98
05-12	05-09	24941355130825381991275	AVIS RENT-A-CAR DALLAS TX U381991271	800.01
05-12	05-08	24943015129010195095073	HOMEDPOT.COM 800-430-3376 GA	2,010.62
05-12	05-08	24943015129010200827544	THE HOME DEPOT #1070 WEST HILLS CA	1,460.96
05-13	05-13	24011345133100045985813	ALGOLIA 2U2505687411 ALGOLIA.COM CA	5.00
05-13	05-12	24793385132000402634072	MAILCHIMP 678-9990141 GA	425.00
05-14	05-13	24733095133058444012324	MONDAY.COM WWW.URL.COM NY	384.00
05-16	05-15	24493985136105620016378	SOCAL NEWSPAPER GRP ADV 888-454-9588 CA	365.52
05-19	05-17	24430995138342670470840	ETOLLAVIS U381991271 800-482-0159 TX	14.31
05-20	05-19	24000775140100004248080	METRICS GROUP LLC FORM-METRICS. FL	801.00
05-21	05-20	24036295140744269420210	FIVERR * 954-368-2267 NY	116.05
05-22	05-21	24430995142346956358722	ETOLLAVIS U381991212 800-482-0159 TX	18.67
05-23	05-04	24692165142107972815803	HILTONSAC ARDEN W-ROOM SACRAMENTO CA 139497 ARRIVAL: 05-02-25	510.37
05-26	05-23	24231685143348265015347	SMARTANDFINAL 409 510-851-8548 CA	132.98
05-26	05-23	24941685144151438695924	PORTO'S BAKERY NORTHR GLENDALE CA	1,755.40
05-26	05-22	24943015143010204059443	THE HOME DEPOT #1070 WEST HILLS CA	174.40



Company Name: EL CAMINO REAL CHS

Corporate Account Number: 4866 9145 5552 6539

Statement Date: 05-26-2025

NEW ACTIVITY

GREGORY WOOD
4866-9133-3444-7280CREDITS
\$1,500.00PURCHASES
\$25,473.48CASH ADV
\$0.00TOTAL ACTIVITY
\$23,973.48

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-28	04-26	24231685116318768002780	SMARTANDFINAL 409 510-851-8548 CA	349.19
04-28	04-26	74609055116100017216154	QR-CODE-GENERATOR.COM BERLIN	191.88
04-29	04-29	24692165119109400623758	AGUAVIDA PREMIUM WATER 747-444-9637 CA	347.90
04-29	04-28	74208475119100003545683	YOU CAN BOOK.ME BEDFORD	134.40
04-30	04-29	24013395119006309004822	365 DISPOSAL AND RECYCLIN 888-4830836 CA	525.00
05-01	05-01	24492165121100027550654	MOSYLE COR* MOSYLE MAN MOSYLE.COM FL	49.50
05-01	04-29	24692165120100898733750	SOUTHWES 5262339346013 800-435-9792 TX LAREW/EMILIE 04-30-25 PHX WN W BUR	181.04
05-02	05-01	24000775122100009062850	FLUTTERFLOW, INC. FLUTTERFLOW.I CA	600.00
05-02	05-01	24013395121000186017904	365 DISPOSAL AND RECYCLIN 888-4830836 CA	500.00
05-02	05-01	24013395121000186018126	365 DISPOSAL AND RECYCLIN 888-4830836 CA	575.00
05-02	05-01	24231685121324113380072	SMARTANDFINAL 409 510-851-8548 CA	320.98
05-05	05-02	24013395122000422020976	365 DISPOSAL AND RECYCLIN 888-4830836 CA	575.00
05-05	05-02	24013395122000422021099	365 DISPOSAL AND RECYCLIN 888-4830836 CA	500.00
05-05	05-03	24013395123000651015746	365 DISPOSAL AND RECYCLIN 888-4830836 CA	500.00
05-05	05-03	24013395123000651015795	365 DISPOSAL AND RECYCLIN 888-4830836 CA	575.00
05-05	05-03	24231685123326455007922	SMARTANDFINAL 409 510-851-8548 CA	294.44
05-05	05-01	24943015122010210408001	THE HOME DEPOT #0609 SAN FERNANDO CA	2,376.37
05-06	05-05	24013395125001034008224	365 DISPOSAL AND RECYCLIN 888-4830836 CA	150.00
05-06	05-05	24064665126100002819480	NYLAS NYLAS.COM CA	495.78
05-07	05-05	74013395125001034008203	365 DISPOSAL AND RECYCLIN SUN VALLEY CA	500.00 CR
05-07	05-06	24231685126329612003575	SMARTANDFINAL 409 510-851-8548 CA	234.08
05-07	05-05	24943015126010237630435	THE HOME DEPOT #1070 WEST HILLS CA	5,831.31
05-08	05-07	24231685127330696003134	SMARTANDFINAL 409 510-851-8548 CA	32.06
05-08	05-07	24717055127281276560515	SCHOOL SERVICES OF CALIFO 916-4467517 CA	345.00
05-09	05-08	24231685128331801002671	SMARTANDFINAL 403 510-851-8548 CA	492.58
05-12	05-10	74013395130002160011360	365 DISPOSAL AND RECYCLIN SUN VALLEY CA	500.00 CR
05-12	05-09	24692165129106133989215	TST*CALIFORNIA CHICKEN C 818-716-6170 CA	3,396.13
05-13	05-13	24692165133109363696967	AGUAVIDA PREMIUM WATER 747-444-9637 CA	347.90
05-14	05-13	24231685133337246003326	SMARTANDFINAL 409 510-851-8548 CA	412.22
05-14	05-12	24943015133010203596801	THE HOME DEPOT #1070 WEST HILLS CA	97.98
05-15	05-14	24011345135100014225348	MIXBOOK.COM MIXBOOK.COM CA	89.30
05-15	05-14	24231685134338337002408	SMARTANDFINAL 409 510-851-8548 CA	281.42
05-16	05-15	24013395135003230008972	365 DISPOSAL AND RECYCLIN 888-4830836 CA	575.00
05-16	05-15	24013395135003230009038	365 DISPOSAL AND RECYCLIN 888-4830836 CA	500.00
05-19	05-16	74013395136003451001056	365 DISPOSAL AND RECYCLIN SUN VALLEY CA	500.00 CR
05-19	05-16	24493985136105897067724	CALIFORNIA COUNTY SUPERI 916-446-3095 CA	50.00
05-19	05-16	24943015137010187419281	HOMEDPOT.COM 800-430-3376 GA	547.65
05-21	05-20	24231685140344914010006	SMARTANDFINAL 409 510-851-8548 CA	365.48
05-22	05-20	24943015141010203022634	THE HOME DEPOT #1070 WEST HILLS CA	178.01
05-23	05-22	24492165143100002059097	GOTOTAGS STORE STORE.GOTOTAG WA	551.82
05-26	05-23	24231685143348265015362	SMARTANDFINAL 409 510-851-8548 CA	31.75
05-26	05-23	24231685143348265015370	SMARTANDFINAL 409 510-851-8548 CA	428.56
05-26	05-23	24692165143108777441083	TST*CALIFORNIA CHICKEN C 818-716-6170 CA	1,443.75

Department: 00000 Total:
Division: 00000 Total:\$72,049.75
\$72,049.75

ECRA
CREDIT CARD DETAILS
MAY 2025

Date	PO#	Vendor	Description of Expense	Cardholder	Requested By	Amount	Resource
2025/04/29	PO0450	FIVERR *	Technology Board Minutes -recording	DAVID HUSSEY	R.Guinto	\$105.50	Technology
2025/04/30	PO0497	FIVERR *	Technology Board Minutes -recording	DAVID HUSSEY	R.Guinto	\$87.40	Technology
2025/05/01	PO0193	FACEBK *HMNV7QCSQ2	School Advertising -Marketing	DAVID HUSSEY	R.Covarrubias	\$218.75	Technology
2025/05/01	PO0193	FACEBK *M4JD5Q4SQ2	School Advertising -Marketing	DAVID HUSSEY	R.Covarrubias	\$49.31	Technology
2025/05/02	PO12490	EMBASSY SUITES	NJROTC Competition-Oahu	DAVID HUSSEY	R.Flarhety	\$1,833.12	NJROTC TRUST
2025/05/02	PO12490	EMBASSY SUITES	NJROTC Competition-Oahu	DAVID HUSSEY	R.Flarhety	\$1,833.12	NJROTC TRUST
2025/05/02	PO12490	EMBASSY SUITES	NJROTC Competition-Oahu	DAVID HUSSEY	R.Flarhety	\$1,833.12	NJROTC TRUST
2025/05/02	PO12490	EMBASSY SUITES	NJROTC Competition-Oahu	DAVID HUSSEY	R.Flarhety	\$1,833.12	NJROTC TRUST
2025/05/02	PO12490	EMBASSY SUITES	NJROTC Competition-Oahu	DAVID HUSSEY	R.Flarhety	\$1,833.12	NJROTC TRUST
2025/05/02	PO12490	EMBASSY SUITES	NJROTC Competition-Oahu	DAVID HUSSEY	R.Flarhety	\$1,833.12	NJROTC TRUST
2025/05/02	PO11043	AVIS RENT-A-CAR	LRPS Confrence car rental -SPED	DAVID HUSSEY	E.LAREW	\$392.94	SPED
2025/05/02	PO11043	HYATT REGENCY PHOENIX	LRPS Confrence Hotel -sped	DAVID HUSSEY	E.LAREW	\$1,301.32	SPED
2025/05/02	PO0193	GOOGLE *CLOUD 9XSWDX	Technology Subscrption	DAVID HUSSEY	E.LAREW	\$160.39	SPED
2025/05/02	PO11665	B&H PHOTO 800-606-6969	Year book/ Photography supplies	DAVID HUSSEY	k.conte	\$80.07	General Academic
2025/05/05	PO11043	SOUTHWES 5262340240405	LRPS Confrence Flight -Sped	DAVID HUSSEY	E.LAREW	\$444.03	SPED
2025/05/05	PO12473	HILTON WOODLAND HILLS	NJROTC -Banquet venue	DAVID HUSSEY	R.Flarhety	\$11,756.50	NJROTC TRUST
2025/05/05	po12673	SOUTHWES 5262340574268	History day confrence-social studies	DAVID HUSSEY	M.Razor	\$1,874.91	SOCIAL STUDIES
2025/05/05	PO12674	THE HOME DEPOT #6632	School Clean up-Deans Office	DAVID HUSSEY	A.Lerma	\$325.96	Deans-General Operations
2025/05/05	po12673	AVIS RENT-A-CAR	History Day -Rental	DAVID HUSSEY	M.Razor	\$165.26	Social Studies-General Operations
2025/05/07	PO12674	THE HOME DEPOT #0612	Theather Equipment -Back room Construction	DAVID HUSSEY	H.Hutson	\$1,044.24	PROP 28
2025/05/08	PO12564	THE HOME DEPOT #6632	Building & Ground Supplies - Campus Repairs	DAVID HUSSEY	C.Canales	\$4,958.51	GENERAL OPERATIONS
2025/05/12	PO12674	HOMEDEPOT.COM	Theather Equipment -Back room Construction	DAVID HUSSEY	H.Hutson	\$2,010.62	PROP 28
2025/05/12	PO12674	THE HOME DEPOT #1070	Theather Equipment -Back room Construction	DAVID HUSSEY	H.Hutson	\$1,460.96	PROP 28
2025/05/12	PO11665	SMARTANDFINAL 409	Cooking Lab Supplies	DAVID HUSSEY	N.Gamez	\$137.06	CTE
2025/05/12	PO12676	TST*CALIFORNIA CHICKEN C	PBIS PD-End of year	DAVID HUSSEY	A.Carter	\$295.13	ANTI-BIAS GRANT
2025/05/12	PO12675	COURTYARD DALLAS MEDIC	Robotics- Competition	DAVID HUSSEY	K.Mukasa	\$774.20	ROBOTICS TRUST
2025/05/12	PO12675	COURTYARD DALLAS MEDIC	Robotics- Competition	DAVID HUSSEY	K.Mukasa	\$774.20	ROBOTICS TRUST
2025/05/12	PO12675	COURTYARD DALLAS MEDIC	Robotics- Competition	DAVID HUSSEY	K.Mukasa	\$774.20	ROBOTICS TRUST
2025/05/12	PO12675	COURTYARD DALLAS MEDIC	Robotics- Competition	DAVID HUSSEY	K.Mukasa	\$774.20	ROBOTICS TRUST
2025/05/12	PO12675	COURTYARD DALLAS MEDIC	Robotics- Competition	DAVID HUSSEY	K.Mukasa	\$774.20	ROBOTICS TRUST
2025/05/12	PO12675	AVIS RENT-A-CAR	Robotics- Competition	DAVID HUSSEY	K.Mukasa	\$834.98	ROBOTICS TRUST
2025/05/12	PO12675	AVIS RENT-A-CAR	Robotics- Competition	DAVID HUSSEY	K.Mukasa	\$800.01	ROBOTICS TRUST
2025/05/13	PO11446	MAILCHIMP	Marketing-Technology	DAVID HUSSEY	R.Covarrubias	\$425.00	ROBOTICS TRUST
2025/05/13	PO0193	ALGOLIA 2U2505687411	Technology-MY CLASS	DAVID HUSSEY	R.Guinto	\$5.00	Technology
2025/05/14	PO0479	MONDAY.COM	Technology Subscrption	DAVID HUSSEY	R.Guinto	\$384.00	Technology
2025/05/16	po0586	SOCAL NEWSPAPER GRP ADV	Marketing-Technology	DAVID HUSSEY	R.Covarrubias	\$365.52	Technology
2025/05/19	PO12675	ETOLLAVIS U381991271	Robotics Toll Road Fee-Texas	DAVID HUSSEY	K.Mukasa	\$14.31	ROBOTICS TRUST
2025/05/20	PO0496	METRICS GROUP LLC	Technology Software	DAVID HUSSEY	R.Guinto	\$801.00	Technology
2025/05/21	PO0497	FIVERR *	Technology Board Minutes -recording	DAVID HUSSEY	R.Guinto	\$116.05	Technology
2025/05/22	PO12675	ETOLLAVIS U381991212	Toll Roads Texas -Robotics car rental	DAVID HUSSEY	K.Mukasa	\$18.67	ROBOTICS TRUST
2025/05/23	PO12673	HILTONSAC ARDEN W-ROOM	History Day Confrence - Hotel	DAVID HUSSEY	M.Razor	\$510.37	GENERAL OPERATIONS
2025/05/26	PO12564	THE HOME DEPOT #1070	Building & Ground Supplies - Campus Repairs	DAVID HUSSEY	C.Canales	\$174.40	GENERAL OPERATIONS
2025/05/26	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	DAVID HUSSEY	N.Gamez	\$132.98	CTE
2025/05/26	PO12677	PORTO'S BAKERY NORTHRI	All staff classified appriciation	DAVID HUSSEY	M.CLARK	\$1,755.40	GENERAL OPERATIONS
					Hussey TOTAL	\$48,076.27	

ECRA
CREDIT CARD DETAILS
MAY 2025

Date	PO#	Vendor	Description of Expense	Cardholder	Requested By	Amount	Resource
2025/04/28	PO11665	SMARTANDFINAL 409	All staff PD Day meals- end of year	GREGORY WOOD	M.CLARK	\$349.19	GENERAL OPERATIONS
2025/04/28	Disputed	QR-CODE-GENERATOR.COM	Technology Subscription	GREGORY WOOD	R.Guinto	\$191.88	Technology
2025/04/29	PO11636	YOU CAN BOOK.ME	Clerical staff -	GREGORY WOOD	A.RIOS	\$134.40	GENERAL OPERATIONS
2025/04/29	PO11946	AGUAVIDA PREMIUM WATER	All staff water	GREGORY WOOD	G.PAEZ	\$347.90	GENERAL OPERATIONS
2025/04/30	PO12671	365 DISPOSAL AND RECYCLIN	Drama Room Cleaning	GREGORY WOOD	H.Hutson	\$525.00	Drama Trust
2025/05/01	PO11043	SOUTHWES 5262339346013	LRPS Confrence Flight -Time Correction	GREGORY WOOD	E.LAREW	\$181.04	SpED Conference
2025/05/01	PO0258	MOSYLE COR* MOSYLE_MAN	Technology Software	GREGORY WOOD	R.Guinto	\$49.50	Technology
2025/05/02	po12680	FLUTTERFLOW, INC.	Technology Software	GREGORY WOOD	R.Guinto	\$600.00	Technology
2025/05/02	PO12671	365 DISPOSAL AND RECYCLIN	Drama Room Cleaning	GREGORY WOOD	H.Hutson	\$500.00	Drama Trust
2025/05/02	PO12671	365 DISPOSAL AND RECYCLIN	Drama Room Cleaning	GREGORY WOOD	H.Hutson	\$575.00	Drama Trust
2025/05/02	PO11665	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$320.98	CTE
2025/05/05	PO12564	THE HOME DEPOT #0609	Theater Equipment -Back room Construction	GREGORY WOOD	H.Hutson	\$2,376.37	PROP 28
2025/05/05	po12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin	GREGORY WOOD	H.Hutson	\$575.00	Drama Trust
2025/05/05	po12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin	GREGORY WOOD	H.Hutson	\$500.00	Drama Trust
2025/05/05	po12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin	GREGORY WOOD	H.Hutson	\$500.00	Drama Trust
2025/05/05	po12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin	GREGORY WOOD	H.Hutson	\$575.00	Drama Trust
2025/05/05	PO11665	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$294.44	CTE
2025/05/06	PO12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin	GREGORY WOOD	H.Hutson	\$150.00	Drama Trust
2025/05/06	PO11446	NYLAS	Technology Subscripion	GREGORY WOOD	R.Guinto	\$495.78	Technology
2025/05/07	PO12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin Deposit Return	GREGORY WOOD	H.Hutson	(\$500.00)	Drama Trust
2025/05/07	PO12564	THE HOME DEPOT #1070	Theater Equipment -Back room Construction	GREGORY WOOD	H.Hutson	\$5,831.31	PROP 28
2025/05/07	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$234.08	CTE
2025/05/08	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$32.06	CTE
2025/05/08	PO12450	SCHOOL SERVICES OF CALIFO	May Revise- CONFERENCE Webinar	GREGORY WOOD	G.Wood	\$345.00	GENERAL OPERATIONS
2025/05/09	PO11443	SMARTANDFINAL 403	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$492.58	CTE
2025/05/12	PO12678	TST*CALIFORNIA CHICKEN C	All staff PD Day meals- end of year	GREGORY WOOD	M.CLARK	\$3,396.13	Title II Professional Development
2025/05/12	PO12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin Deposit Return	GREGORY WOOD	H.Hutson	(\$500.00)	Drama Trust
2025/05/13	PO11946	AGUAVIDA PREMIUM WATER	All staff water	GREGORY WOOD	G.PAEZ	\$347.90	GENERAL OPERATIONS
2025/05/14	PO12674	THE HOME DEPOT #1070	Building & Ground Supplies - Campus Repairs	GREGORY WOOD	C.Canales	\$97.98	GENERAL OPERATIONS
2025/05/14	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$412.22	CTE
2025/05/15	PO12679	MIXBOOK.COM	STUDENT COUNCIL - SENIOR PICTURES	GREGORY WOOD	L.SHANO	\$89.30	STUCO ASB TRUST
2025/05/15	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$281.42	CTE
2025/05/16	po12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin	GREGORY WOOD	H.Hutson	\$575.00	Drama Trust
2025/05/16	po12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin	GREGORY WOOD	H.Hutson	\$500.00	Drama Trust
2025/05/19	po12671	365 DISPOSAL AND RECYCLIN	drama Room Cleaning -bin Deposit Return	GREGORY WOOD	H.Hutson	(\$500.00)	Drama Trust
2025/05/19	PO0434	CALIFORNIA COUNTY SUPERI	Human resource- Compliance Office CONFERENCE	GREGORY WOOD	M.DOMINGUEZ	\$50.00	GENERAL OPERATIONS
2025/05/19	PO12564	HOMEDPOT.COM	Building & Ground Supplies - Campus Repairs	GREGORY WOOD	C.Canales	\$547.65	GENERAL OPERATIONS
2025/05/21	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$365.48	CTE
2025/05/22	PO12564	THE HOME DEPOT #1070	Building & Ground Supplies - Campus Repairs	GREGORY WOOD	N.Gamez	\$178.01	CTE
2025/05/23	PO00146	GOTOTAGS STORE	Technology Laptop Supplies	GREGORY WOOD	J.ADAMS	\$551.82	Technology
2025/05/26	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$31.75	CTE
2025/05/26	PO11443	SMARTANDFINAL 409	Cooking Lab Supplies	GREGORY WOOD	N.Gamez	\$428.56	CTE
2025/05/26	po12672	TST*CALIFORNIA CHICKEN C	Alt ED- END OF YEAR MEALS	GREGORY WOOD	L.SHANO	\$1,443.75	Professionsl Development
WOOD TOTAL						\$23,973.48	
ECRA MONTHLY TOTAL						\$ 72,049.75	

Coversheet

Discussion and Vote to Recommend to the Full Board Approval of the renewal of ECRA Medical Insurance Policy Rates with Self-Insured Schools of California (SISC)

Section: V. School Business
Item: A. Discussion and Vote to Recommend to the Full Board Approval of the renewal of ECRA Medical Insurance Policy Rates with Self-Insured Schools of California (SISC)
Purpose: Vote
Submitted by:
Related Material: Agenda Item V.A. 2025-26 Medical Insurance Rates.pdf

ECRA HEALTH BENFITS
NEW RATES
EFFECTIVE 10/1/2025

2025-26 ECR H&W Cost Analysis
10/01/2025 - 09/30/2026

2024-2025 Monthly Total Cost	2025-2026 Monthly Total Cost	Increase %	2024-2025 Annual Total Cost	2025-2026 Annual Total Cost
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ECRCHS Benefit Plan Summary

Rate

CalCare Value HMO Low	Composite Rate	\$ 1,607	\$ 1,736	7.4%	\$ 19,284	\$ 20,832
CalCare Premier HMO High	Composite Rate	\$ 1,806	\$ 1,946	7.2%	\$ 21,672	\$ 23,352
BC PPO Base	Employee Only				\$ -	
	Employee + Spouse				\$ -	
	Employee + Child.				\$ -	
	Family				\$ -	
Blue Cross 80-G PPO Low	Composite Rate	\$ 1,819	\$ 1,965	7.4%	\$ 21,828	\$ 23,580
Blue Cross 90-G PPO High	Composite Rate	\$ 2,056	\$ 2,215	7.2%	\$ 24,672	\$ 26,580
						EE Pays Di
Kaiser 20 HMO Low	Composite Rate	\$ 1,368	\$ 1,489	8.1%	\$ 16,416	\$ 17,868
Kaiser 10 HMO High	Composite Rate	\$ 1,431	\$ 1,558	8.2%	\$ 17,172	\$ 18,696
Waiver Anchor Bronze	Composite Rate	\$ 656	\$ 709	7.5%	\$ 7,872	\$ 8,508
Delta Care DHMO	Employee Only	\$ 14	\$ 14	0.0%	\$ 170	170.28
	Employee + 1	\$ 27	\$ 27	0.0%	\$ 325	324.6
	Family	\$ 44	\$ 44	0.0%	\$ 523	523.44
Delta Dental PPO 1000	Composite Rate	\$ 87	\$ 87	0.0%	\$ 1,046	1046.4

ECRA HEALTH BENEFITS
NEW RATES
EFFECTIVE 10/1/2025

Delta Dental PPO 2000	Composite Rate	\$ 111	\$ 111	0.0%	\$ 1,334	1334.4 EE Pays Di
VSP Vision Plan	Composite Rate	\$ 15	\$ 15	0.0%	\$ 175	175.2
Life - \$25K	Employee Only				\$ -	
Basic Life - \$50K	Employee Only	\$ 5	\$ 7	34.5%	\$ 57	87
Retiree	Retiree					

\$ 69,679 \$ 75,229 8.0%
(9 months only)

Coversheet

Discussion and Vote to recommend to the full board the 2025-2026 Piece of Mind Special Education Services Contract

Section: V. School Business
Item: B. Discussion and Vote to recommend to the full board the 2025-2026
Piece of Mind Special Education Services Contract
Purpose: Vote
Submitted by:
Related Material: 2025-2026_Special_Education_Service_Quotes_6.25.pdf
Agenda Item V. B. 2025-2026 ECR - POM 6.25 (final).pdf

2025-2026 Special Education Related Services Rates

Special Education Related Services (also called Designated Instructional Services or DIS) are supportive services that are required to assist a student with a disability to benefit from Special Education.

<u>Non-Public Agency (NPA)</u>	<u>Behavior Intervention Developer (BID)</u>	<u>Behavioral Aide (BII)</u>	<u>Instructional Aide</u>	<u>Speech and Language Pathologist (SLP)</u>	<u>Speech and Language Pathology Asst. (SLPA)</u>	<u>Occupational Therapy (OT)</u>	<u>Physical Therapy (PT)</u>	<u>Counseling</u>	<u>ERICS (Educationally Related Intensive Counseling)</u>	<u>Deaf / Hard of Hearing (DHH)</u>	<u>Adapted PE (APE)</u>	<u>Special Education / Inclusion Teacher (SAI)</u>
Cross Country (CCE)	\$125.66/hr	\$43.75/hr	\$37.50/hr	\$141.11/hr	\$95.79/hr	\$138.02/hr		\$105.06/hr	\$122.57/hr	\$143.17/hr	\$116.39/hr	\$107.12/hr - \$122.57/hr
Dynamic Education Services	\$145/hr	\$95/hr		\$175/hr		\$175/hr			\$145/hr	\$165/hr	\$165/hr	\$150/hr
EdLogical / Point Quest	\$122/hr	\$48/hr	\$42/hr	\$134/hr	\$80/hr	\$134/hr	\$135/hr	\$95/hr	\$120/hr	\$122/hr	\$105/hr	\$100/hr
Inspire Communications				\$89/hr No Per Diem Discount This Year	\$89/hr No Per Diem Discount This Year							
McRory Pediatrics	\$125/hr	\$75/hr		\$165/hr		\$165/hr	\$170/hr	\$120/hr				
Piece of Mind (POM)	\$55/hr	\$42/hr	\$42/hr									\$85/hr
Professional Tutors of America (PTA)	\$143/hr	\$143/hr		\$143/hr		\$143/hr		\$143/hr	\$143/hr			\$97/hr
Total Educational Solutions (TES)	\$95/hr	\$62/hr	\$62/hr	\$132/hr		\$132/hr	\$150/hr	\$118/hr	\$145/hr		\$140/hr	\$103/hr - 127/hr
Verdugo Hills Autism Project (VHAP)*	\$88/hr	\$65/hr										
Working With Autism (WWA)	\$78.50/hr	\$60.75/hr										

Updated 6/13/25

* These are the 2024-2025 rates as new rates for 2025-2026 were not available.

Possible Related Services Include:

Adapted PE (APE)
Assistive Technology (AT)
Audiology
Behavior Intervention Development (BID)
Counseling and Guidance
Deaf / Hard of Hearing (DHH)
Health and Nursing
Inclusion for Moderate/Severe
Interpreting (such as ASL)
Language and Speech (LAS)
Occupational Therapy (OT)

Orientation and Mobility (OM)
Paraprofessional for Behavior, Safety, or Instructional Needs
Parent Counseling and Training (PCT)
Physical Therapy (PT)
Psychological Services (ERICS)
Recreation Therapy (RT)
Rehabilitation Counseling (Vocational)
Resource Specialist Program (RSP)
Specialized Academic Instruction (SAI)
Transportation
Vision - Blind / Partially Sighted (VI)



Piece of Mind Care Services LLC

This Contract for Therapy Services (the “Agreement”) is made on the date subscribed herein for the 2025-2026 academic year by and between *Piece of Mind Care Services* (“Service Provider”), and El Camino Real Alliance dba El Camino Real Charter High School (the “School”). As used herein, Service Provider and the School may be referred to separately as a “Party” and collectively as the “Parties.”

Service Provider shall be certified by the California Department of Education (“CDE”) as a Non-Public Agency (“NPA”). All NPA services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 et seq and within the professional scope of practice of each provider’s license, certification, and/or credential. A current copy of Service Provider’s NPA certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to the School on or before the date this Agreement is executed by Service Provider.

AGREEMENT

I. Term

This Agreement shall be effective as of July 1, 2025, and shall remain in effect until June 30, 2026, unless terminated sooner by a Party. Either Party may at any time during the term hereof terminate this Agreement, with cause, upon thirty (30) days’ written notice to the other Party of such termination.

II. Services

The Parties agree that Service Provider is to facilitate the following services under the terms of this Agreement and in accordance with Federal, State and local laws: Instructional Assistant (IA); Behavior Intervention Implementation (BII); Behavior Intervention Development (BID); Inclusion Facilitator (IF) and Mild Moderate, Moderate Severe Credentialed Substitute Teacher services. Services not to exceed the maximum number of minutes as allocated on a specific student(s)’s current IEP, if applicable. All services are to be provided at the School or via teletherapy, at the discretion and direction of the School.

This Agreement shall include an Individual Service Agreement (“ISA”) developed for each student to whom Service Provider is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the School pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Agreement in effect. In the event that this Agreement expires or terminates, Service Provider, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between Service Provider and School for so long as Service Provider is servicing authorized students.



Piece of Mind Care Services LLC

Any and all changes to a student's educational placement/program provided under this Agreement and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and School. At any time during the term of this Agreement, a student's parent, Service Provider, or School may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Agreement, the Service Provider shall provide all services specified in the IEP unless the Service Provider and the School agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the Service Provider is unable to provide a specific service at any time during the life of the ISA, the Service Provider shall notify the School in writing within five (5) business days of the last date a service was provided. Service Provider shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPA.

If a parent or School contests the termination of an ISA by initiating a due process proceeding with the OAH, Service Provider shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by School or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. Service Provider shall adhere to all School requirements concerning changes in placement.

Disagreements between School and Service Provider concerning the formulation of an ISA or the Agreement may be appealed to the County Superintendent of Schools of the County where the School is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

Compensation

Service Provider shall be compensated by School as follows:

- \$42.00 per hour for direct adult assistant or classroom assistance (IA)
- \$42.00 per hour for direct 1:1 Behavior Intervention Implementation (BII)
- \$55.00 per hour for the completion of assessments, telephone contact, treatment plan development, IEP meeting attendance and preparation and professional development (BID)
- \$85.00 per hour for inclusion facilitation curriculum modification indirect and direct Services
- \$300 per day for substitute teacher services (Mild/Moderate or Moderate/Severe Credential)

Services are rendered from the first day of the month to the last day of the month, and invoices will be submitted no later than the 30th of each month for the previous month.



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Services will be reimbursed thirty (30) days from the date of the invoice. Invoices will be submitted once monthly.

Service Provider Staff Absence

When Service Provider is absent, Service Provider shall provide a qualified substitute, unless the School provides appropriate coverage in lieu of Service Provider's providers. The School shall not pay for services unless a qualified substitute is provided and/or Service Provider provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. Service Provider shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by Service Provider and the School. In the event services were not provided, reasons for why the services were not provided shall be included.

Student Absence

Service Provider shall notify the School of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. The School shall not be responsible for the payment of services when a student is absent.

Right to Withhold

The School may withhold payment to Service Provider when: (a) Service Provider has failed to perform, in whole or in part, under the terms of this contract; (b) Service Provider has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) Service Provider was overpaid by The School as determined by inspection, review, and/or audit of its program, work, and/or records; (d) Service Provider has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) The School has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in Service Provider's educational program; (g) Service Provider fails to confirm a student's change of residence to another district or confirms the change of residence to



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another district, but fails to notify the School within five (5) days of such confirmation; or (h) Service Provider receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to Service Provider in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the School until completion of a review or audit, if deemed necessary by the School. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the Service Provider determined to have been paid in error or in anticipation of correction of documentation deficiencies by the Service Provider that remain uncorrected.

The amount which may be withheld by School with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service Service Provider failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by Service Provider; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to Service Provider by Medi-Cal or another agency or funding source for the service provided to the student.

If School determines that cause exists to withhold payment to Service Provider, School shall, within ten (10) business days of this determination, provide to School written notice that Service Provider is withholding payment. Such notice shall specify the basis or bases for the School's withholding payment and the amount to be withheld. Within thirty (30)



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days from the date of receipt of such notice, Service Provider shall take all necessary and appropriate action to correct the deficiencies that form the basis for School's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to School written documentation demonstrating that the basis or bases cited by the School for withholding payment is unfounded. Upon receipt of Service Provider's written request showing good cause, School shall extend Service Provider time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and Service Provider believes that payment should not be withheld, Service Provider shall send written notice to School specifying the reason it believes payment should not be withheld. The School shall respond to Service Provider's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the School believes payment should not be made. If School fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the School's response to Service Provider's notice, Service Provider may invoke the following escalation policy.

After forty-five (45) business days: The Service Provider may notify the Authorized School's Representative of the dispute in writing. The School's Authorized Representative shall respond to the Service Provider in writing within fifteen (15) business days.

After sixty (60) business days: The School or Service Provider may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPA contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.



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Welligent Documentation

Service Provider acknowledges and agrees that it is required to enter information as to services it renders to the school in Welligent (online documentation system) in a timely manner and that failure to do so constitutes a material breach of the Agreement. As such, to the extent there are any services not entered into Welligent for which Service Provider submits a written invoice, that part of the invoice shall not be due and owing, unless and until, the information is entered fully and appropriately into Welligent. All staff will gain access to the Welligent system after approval from administrator.

Recruiter Fee

The School recognizes that Service Provider recruits and trains its staff placed at the School, which is a significant expense to Service Provider. In the event that the School hires Service Provider's staff, then the School shall agree to pay Service Provider a recruiter fee as follows based on hires per academic year: \$3,000.00 for the first hire, \$4,500.00 for the second hire, and \$6,000.00 for each hire thereafter. Payment of this recruiter fee shall be made at the rate of \$1,500.00 per month per hired employee, until the fee is paid in full. The School shall promptly notify Service Provider of any such hires.

III. Independent Contractor

Service Provider understands and agrees that its service providers sent to the School are contractors of Service Provider and not the School, and are not entitled to benefits of any kind or nature normally provided employees of the School and/or to which the School employees are normally entitled. This includes, but is not limited to, health benefits, wages, payment of Federal, State or local taxes or contributions, and unemployment insurance or benefits.

IV. Staff Qualifications

Service Provider shall comply with all fingerprinting, background check and testing requirements under State and federal law including, but not limited to, the fingerprint requirements in Education Code § 45125.1 and the tuberculosis testing requirements in Education Code § 49406.

Service Provider certifies to the School's governing board that it has completed the criminal background check requirements of Education Code Section 45125.1 and that none of its employees that may come into contact with students have been convicted of a violent felony listed in Penal Code section 667.5 (c) or a serious felony listed on Penal Code Section 1192.7 (c).

Service Provider shall also annually train all its staff members, including volunteers, so that they are familiar with and adhere to the mandated child abuse reporting obligations and procedures specified in California Penal Code § 11164 *et seq.* Service Provider will also ensure that all



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providers have completed Bloodborne Pathogen Exposure Prevention, Childhood Sexual Assault Prevention, Mandated Reporter: Child Abuse and Neglect, Students Experiencing Homelessness: Awareness and Understanding, Youth Suicide: Awareness, Prevention and Postvention, Sexual Harassment: Policy and Prevention, Making Schools Safe and Inclusive for LGBTQ+ Students trainings as well as any others added and required by school. Staff will also be required and trained in toileting special needs students by qualified staff. All staff will complete behavior training in non-violent positive behavior intervention including verbal de-escalation, disengagement and holding skills.

Piece of Mind Care services will adhere to all regulations regarding immunization and vaccination based on CDC, State and Los Angeles County Laws. Proof of immunization record will be provided to the School prior to start of services provided on campus in accordance with School requirements. Any materials necessary will be provided by Service Provider (gloves, masks, hand sanitizer, safety procedure training and protocols) to its employees if needed.

Service Provider will provide optional CPR or other health related training to its staff in respect to specific student safety, upon request from the School. Any additional training which may be presented as requirements will be adhered prior to return to campus.

Service Provider shall provide the School with copies of current valid California credentials and licenses for staff providing services to individuals with exceptional needs. Service Provider shall notify the School in writing within 45 days of any change in credential or licensed personnel. Service Provider and the School agree that the failure of Service Provider to provide properly qualified personnel to provide services as specified in the IEP shall be cause for the termination of all contracts between the Service Provider and the School.

V. Venue and Governing Law

The laws of the State of California shall govern the terms and conditions of this Agreement, and the parties agree that Los Angeles, California shall be the sole and exclusive jurisdiction for any and claims brought arising out of this Agreement. In the event any action is initiated to interpret or enforce the terms of this Agreement, the prevailing party shall be entitled to attorney's fees and costs.

VI. Indemnification and Hold Harmless

Service Provider shall indemnify and hold the School and its employees, volunteers, directors, and authorizer harmless against all liability, loss, damage and expense (including reasonable attorney's fees and costs) resulting from or arising out of this Agreement or its performance, to the extent that such loss, damage, expense or liability was proximately caused by the negligent or willful act or omission of the Service Provider, including, without limitation, its agents or anyone employed directly or indirectly by it.



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VII. Insurance

Service Provider shall maintain a general liability insurance policy (including but not limited to errors and omissions (E&O)/malpractice, workers compensation, commercial automobile liability) of no less than \$1,000,000.00 per occurrence and no less than \$2,000,000 in the aggregate. Service Provider shall also maintain a sexual abuse and molestation policy of no less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate.

Service Provider shall name the School as an additional insured under such a policy, and shall provide a Certificate of Insurance identifying same within seven (7) days of execution of this Agreement.

VIII. Records

Service Provider shall maintain and appropriately store all student records for a minimum of four years.

IX. Dispute Resolution

In the event a dispute arises out of this Agreement, including its interpretation or enforcement thereof, the Parties agree to attempt to resolve the dispute informally. Should informal resolution be unsuccessful, the parties agree to submit the matter to binding arbitration in accordance with the laws of the State of California. The arbitrator's award shall be final, and judgment may be entered upon it by any court having jurisdiction within the State of California. In the event any arbitration is brought, the arbitrator shall be allowed to award attorney's fees and costs to the prevailing party.

X. Inspection and Audits

The Service Provider shall maintain and the School shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

Service Provider shall provide access to the School to all records including, but not limited to: student pupils as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and



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volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPA certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the School. Service Provider shall make available to the School all budgetary information including operating budgets submitted by Service Provider to the School for the relevant contract period being audited.

Service Provider shall make all records available at the office of the School or Service Provider's offices (to be specified by the School) at all reasonable times and without charge. All records shall be provided to the School within five (5) working days of a written request from the School. Service Provider shall, at no cost to the School, provide assistance for such examination or audit. The School's rights under this section shall also include access to Service Provider's offices for purposes of interviewing Service Provider's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the the School, unless the the School agrees to the use of the electronic format.

Service Provider shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the School upon request by the School.

If an inspection, review, or audit by the School, a state agency, a federal agency, and/or an independent agency/firm determines that Service Provider owes the School monies as a result of Service Provider's over billing or failure to perform, in whole or in part, any of its obligations under this Agreement, the School shall provide to Service Provider written notice demanding payment from Service Provider and specifying the basis or bases for such demand. Unless Service Provider and the School otherwise agree in writing, Service Provider shall pay to the School the full amount owed as a result of Service Provider's over billing and/or failure to perform, in whole or in part, any of its obligations under this Agreement, as determined by an inspection, review, or audit by the School, a state agency, a federal agency, and/or an independent agency/firm. Service Provider shall make such payment to the School within thirty (30) days of receipt of the School's written notice demanding payment.

XI. Modifications and Amendments

This Agreement may be modified or amended by the the School to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the the School and/or Service Provider thirty (30) days'



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notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

XII. Conflicts of Interest

Service Provider shall provide to the School upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. Service Provider and any member of its Board of Directors (or Trustees) shall disclose any relationship with the School that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with the School, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at Service Provider's facility if the attorney or advocate is employed or contracted by the Service Provider, or will receive a benefit from the Service Provider, or otherwise has a conflict of interest.

The School shall neither execute an ISA with Service Provider nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by Service Provider to the student without prior written authorization by the School. This paragraph shall apply to Service Provider regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in Service Provider school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by Service Provider. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the the School may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the the School may not fund services through the evaluator whose IEE the the School agrees to fund. When no other appropriate assessor is available, the School may request and if Service Provider agrees, the Service Provider may provide an IEE.

Service Provider shall comply with all applicable federal, state, and local laws and regulations, including, but not limited to, applicable and active health orders.



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X. Notifications

Any notifications required to be provided shall be in writing and shall be considered effective the date electronic delivery by email is made to a Party, with a hard copy to be sent by US Postal Service, as follows:

Michelle Bahy
Director
pieceofmindcareservices@gmail.com
Piece of Mind Care Services
6520 Platt Ave #189
West Hills, California 91307

Emilie Larew
Administrative Director, Student Support
Services
e.larew@ecrchs.net
El Camino Real Charter High School
5440 Valley Circle Boulevard
Woodland Hills, California 91367

XI. Acknowledgment

We, the undersigned, duly authorized representatives of the parties to this agreement herein above expressed have entered into this Agreement without reservation and have read the terms herein.

Piece of Mind Care Services LLC

**El Camino Real Alliance
dba El Camino Real Charter High School**

Signature

Signature

Michelle Bahy, Director

David Hussey, Executive Director

Date: _____

Date: _____

Coversheet

Discussion and Vote to Recommend to the Full Board the 2025-2026 Substitute Contract

Section:	V. School Business
Item:	D. Discussion and Vote to Recommend to the Full Board the 2025-2026 Substitute Contract
Purpose:	Vote
Submitted by:	
Related Material:	Agenda Item V.D. -Substitute Rates 25-26.pdf

SUBSTITUTE VENDOR RATES COMPARISON 25-26

SCOOT (Daily)		
Long-Term (15+ days)		
Teaching Assistant	Teacher (ER 30-day sub permit or CA Cred)	Special Ed. (Cred)
\$337.00	\$371.00	\$465.00
Short-Term (Less than 15 days)		
Teaching Assistant	Teacher (ER 30-day sub permit or CA Cred)	Special Ed. (Cred)
\$307.00	\$338.00	\$423.00

3% price increase commencing on July 1, 2025. Scoot has not increased pricing since 2023.

THE EDUCATION TEAM (Hourly)				
Teaching Assistant	30-Day Sub Permit	Multi-Subject	Single-Subject	Special Ed. (Cred)
\$38.00	\$45.00	\$47.00	\$48.00	\$67.00

Long-term assignments over one week (5 days) in duration involving lesson planning or grading will incur a \$25 per day surcharge on each day commencing with day six. Prices include all payroll taxes, WC costs, benefits costs, liability insurance costs, including gen., prof., empl. Practices, and sexual misconduct liability), recruitment costs, and HR/Admin. Costs. No addl. Fees or taxes.

TEACHERS ON RESERVE (Hourly - 4 hours min)				
Day-to-Day (Less than 10 days)				
CA Cred Teacher	Non-Cred Teacher	Special Ed. (Non-Cred)	CA Cred. w/ Special Ed. Exp	Special Ed. (Cred)
\$60.54	\$54.32	\$56.01	\$67.23	\$83.68
Long-Term (10+ days)				
CA Cred Teacher	Non-Cred Teacher	Special Ed. (Non-Cred)	CA Cred. w/ Special Ed. Exp	Special Ed. (Cred)
\$64.54	\$58.32	\$60.01	\$71.23	\$87.68

KELLY SERVICES (Hourly)		
Teachers	Teachers (Long Term 11+ days)	TA's
\$40.60	\$50.75	\$31.90

SPED Rates: SPED and ECE positions are set at different pay rates at times as well. Our agreements are based on the pay rates our school partner sets. We try to recommend increased rates if we are not competitive.



TERMS OF SERVICE ADDENDUM

The following terms of service amendments and exhibits are incorporated and made part of the Agreement between Scoot and Customer for assignments scheduled on or after July 1, 2025. You will be regarded as having accepted into this addendum when any of the following occur:

- (a) by confirming acceptance of this Agreement in writing; or
- (b) by requesting us to supply Educator(s) after receiving this document for placements on or after July 1 2025.

The following sections of the Agreement for Staffing Services (the "Agreement") are hereby amended as follows. Unless specified below, all other terms and conditions of the Agreement shall remain in full force and effect.

1. DEFINITIONS

Educator(s)	Means, individually and collectively, Scoot employee(s), including but not limited to a Teacher and/or Support Position alone, or as assigned to a Substitute Bubble (including where the context requires their agents and sub-contractors), Paraprofessionals, alone, or as assigned to a Paraprofessional Bubble (including where the context requires their agents and sub-contractors), a TeachStart Fellow, a Special Education Teacher, a Registered Behavior Technician, a Behavior Interventionist, a Board Certified Behavior Analyst, a Speech Language Pathologist and/or a Psychologist, Before/After School Educator assigned to work for Customer in accordance with this Agreement.
Paraprofessional Bubble	Paraprofessional Bubbles are a group of hourly paraprofessional staff who are assigned to Customer school(s) for a specific period of time. Paraprofessional staff within a bubble are always assigned to Customer and must be used for long-term Assignments.
Substitute Bubble	Substitute Bubbles are a group of day-to-day Teachers and/or Support Position who are assigned to Customer school(s) for a specific period of time. Teachers and/or Support Positions within a bubble are always assigned to Customer and must be used for day-to-day coverage, rather than long-term same-classroom positions.
Support Position	Means an Educator scheduled to an Assignment that could be classified as, but is not limited to, Teaching Assistant, Administration Support, Campus Aide, or other roles that support the lead teacher or operations of the school but do not include lead-teaching responsibilities or any credential/certification requirements.

8. WORKERS' COMPENSATION AND LIABILITY INSURANCE

Scoot will, at its own expense, provide and keep in full force and effect during the term of this Agreement the following kinds and minimum amounts of insurance for Educators:

8.1 Workers' Compensation

Workers' compensation statutory coverage as required by the laws of the jurisdiction in which the services are performed and includes alternate employer endorsement;

8.2 Commercial General Liability

Commercial general liability insurance with a \$2,000,000 combined single limit per occurrence / \$4,000,000 aggregate and includes contractual liability and personal injury coverage;

8.3 Automobile Liability

Hired and non-owned auto liability insurance with a \$1,000,000 combined single limit per occurrence;

8.4 Umbrella Insurance

Umbrella policy of \$2,000,000 providing excess limits over the primary policies described above;

8.5 Abusive Acts Coverage

Abusive Acts liability insurance with a \$1,000,000 combined single limit per occurrence / \$1,000,000 aggregate.

Scoot will provide Customer with a certificate of this insurance coverage upon request.

EXHIBIT A
BILL RATES FOR EDUCATORS

The Bill Rates contained in Exhibit A herein are confidential and proprietary. Customer agrees not to disclose the contents of this Exhibit A to persons or entities not party to this Agreement without Scoot's written permission.

Educators will be assigned pursuant to one of the following positions and at the following bill rates, subject to additional overtime charges as specified below:

Daily Educator Staffing				
Customer Bill Rate*	Half-day rate (4 hours or less)	Half-day long-term rate (4 hours or less)#	Short-term day rate (up to 8.5 hours/day)	Long-term day rate (up to 8.5 hours/day)#
Support Position	\$206	\$226	\$307	\$337
Teacher (emergency 30-day substitute permit or California credential)	\$227	\$249	\$338	\$371
Teacher and/or Support Position Assigned Within a Substitute Bubble	N/A			Bill Rate less Substitute Bubble discount specified below.
Special Education Credential in SpEd role	\$284	\$312	\$423	\$465
TeachStart Fellow	N/A	N/A	\$371	\$371
Hourly Educator Staffing				
Paraprofessional	Contact Scoot for bespoke hourly Paraprofessional Bill Rate, less Paraprofessional Bubble discount specified below, as applicable			
Registered Behavior Technician	Contact Scoot for bespoke hourly Bill Rate			
Behavior Interventionist				
Board Certified Behavior Analyst				
Speech Language Pathologist				
Psychologist				
Before/After School Educator				

* Because Educators are non-exempt hourly employees, additional charges over and above the standard Customer Bill Rate will apply in the event that an Educator is called upon to work overtime meaning a shift longer than eight and a half (8.5) hours, including a thirty (30) minute meal break, in a workday or more than (40) hours, excluding meal breaks, in a work week for the same Customer. Overtime is charged at 1.5x the prorated hourly bill rate according to the above table (e.g., overtime for a Support Position is charged at \$307/8.5*1.5 per hour). Educators are instructed by Scoot that they should seek the approval of a duly designated supervisor at the Customer site before incurring overtime but, of course, the need to ensure proper supervision of pupils may necessitate an Educator staying over even if the designated supervisor is not immediately available. Consistent with professional best practices, Educators are directed to maintain supervision over assigned students until they are relieved by appropriate school personnel.

An Educator will be considered in long-term status if the same Educator has been scheduled at a Customer school for an Assignment that is scheduled for more than 15 workdays or an Assignment has extended beyond 15 workdays (half-days and full-days are counted the same) in the same academic year.

DISCOUNTS FOR TEACHER AND/OR SUPPORT POSITION SUBSTITUTE BUBBLE

Customer is entitled to the following discount for any Teacher and/or Support Position assigned to a Substitute Bubble with Customer. Discounts are calculated based on the size of Bubble committed to pursuant to the below table.

	Quantity of Teachers and/or Support Positions in Bubble				
	5-9	10-19	20-29	30-39	40+
Discount	11%	12%	13%	14%	15%

The following terms apply to a Teacher and/or Support Positions Substitute Bubble:

1. Customer must commit to the Substitute Bubble from its start date until the conclusion of Customer's academic year, unless negotiated otherwise.
2. If a Substitute Bubble becomes larger in size than originally committed to by Customer, the larger discount will be applied according to the above table.
3. If a Substitute Bubble is smaller in size than originally committed to by Customer due to Scoot being unable to source the requested number of Educators, the originally agreed discount will be applied.
4. Substitute Bubbles may be canceled should an uncontrollable event force Customer to close its school(s) for a period extending beyond ninety (90) days (e.g., closure due to a pandemic or government order).
5. Substitute Bubbles are active on any instructional school day, non-student days are not included.
6. Substitute Bubbles are to be used to cover day-to-day absences at Customer site(s) but are considered long term Assignments as they are at least 15 days in length.
7. Should a Teacher and/or Support Position who was part of a Substitute Bubble move to a long-term position with Customer (defined as a single Assignment scheduled for 15 days or more), Customer will be given the choice of replacing that Educator to maintain Bubble size or decreasing the size of the Bubble, the latter option may decrease the Substitute Bubble discount applied to future invoices.
8. TeachStart Fellows cannot be included in a Substitute Bubble.

DISCOUNTS FOR PARAPROFESSIONAL BUBBLE

Customer is entitled to the following discount for any paraprofessional assigned to a Paraprofessional Bubble with Customer. Discounts are calculated based on size of Paraprofessional Bubble committed to according to the below table.

	Quantity of Paraprofessionals in Bubble					
	10-29	30-49	50-69	70-84	85-99	100+
Discount	5%	6%	7%	8%	9%	10%

The following terms apply to a Paraprofessional Bubble:

1. Customer must commit to the Paraprofessional Bubble from its start date until the conclusion of Customer's academic year, unless negotiated otherwise.
2. If a Paraprofessional Bubble becomes larger in size than originally committed to by Customer, the larger discount will be applied according to the above table.
3. If a Paraprofessional Bubble is smaller in size than originally committed to by Customer due to Scoot being unable to source the requested number of Educators, the originally agreed discount will be applied.
4. Educators assigned to a Paraprofessional Bubble are expected to be utilized in long-term Assignments rather than being used in day-to-day roles.
5. Paraprofessional Bubbles may be canceled should an uncontrollable event force Customer to close its school(s) for a prolonged period (e.g., closure due to a pandemic or government order).
6. Paraprofessional Bubbles are active on any instructional school day, non-student days are not included.
7. TeachStart Fellows cannot be included in a Paraprofessional Bubble.



THE EDUCATION TEAM

Corporate Office: 3440 Wilshire Blvd, Suite 1111 • Los Angeles, CA • 90010
Orders: (855) 898-2929 • Inquiries: (213) 986-4718

Greater Los Angeles Price List

***** Effective July 1, 2025 *****

Employee Category	Minimum Qualifications	Hourly Rate
• After School Teacher	• 48 semester units in any courses OR • AA Degree in any subject	32
• Degree Only <small>*Teacher Assistant / Para Educator</small>	• Bachelor's Degree in any subject	38
• Degree & CBEST	• Bachelor's Degree or higher <i>and</i> • CBEST or CSET	42
• 30-Day Sub Permit	• Bachelor's Degree or higher <i>and</i> • 30-Day Substitute Teacher Permit	45
• Multi-Subject	• CTC issued Multiple Subject Credential	47
• Single-Subject Credential	• CTC issued Single Subject Credential	48
• Special Education Credential	• CTC issued Special Education Credential	67

Long-term assignments over one week in duration involving lesson planning or grading will incur a \$25 per day surcharge on each day commencing with day six.

NOTE: Prices include all payroll taxes, workers' compensation costs, benefits costs, liability insurance costs (including general, professional, employment practices and sexual misconduct liability), recruitment costs, and HR/administrative costs. There are no additional fees or taxes of any kind. The Education Team reserves the right to adjust its prices with 30 days written notice.



Substitute Teacher RATE SHEET

Substitute Rates for California

(Per Hour)
4-hour minimum per day

	Day-to-Day	Long-Term*
CA Credentialed Teacher <i>B.A./B.S. Degree or higher, CA Teaching Credential or Permit (30-Day, Multiple or Single Subject)</i>	\$60.54	\$64.54
Non Credentialed K-12 Teacher <i>B.A./B.S. Degree or higher, K-12th Self-Contained, Single Subject Classroom or specialist</i>	\$54.32	\$58.32
<u>SPECIAL EDUCATION</u>		
Non Credentialed Special Education Teacher <i>B.A./B.S. Degree or higher, Experience teaching Special Education students</i>	\$56.01	\$60.01
CA Credentialed Teacher w/Special Ed Experience <i>B.A./B.S. Degree or higher, CA Teaching Credential or Permit (30-Day, Multiple or Single Subject) Experience teaching Special Education students</i>	\$67.23	\$71.23
CA Special Education Credential <i>B.A./B.S. Degree or higher, CA Special Education Credential</i>	\$83.68	\$87.68
<u>PRESCHOOL</u>		
Preschool Teacher <i>Required Child Development Units</i>	\$42.29	\$46.29
Infant Toddler Teacher <i>Infant Toddler Units plus required Child Development Units</i>	\$43.35	\$47.35
Preschool Special Education Teacher <i>Required Child Development Units</i>	\$43.63	\$47.63
CTC Certificated Preschool Teacher <i>CA Children's Development Permit</i>	\$55.20	\$59.20
Preschool Teacher w/ Bachelor's Degree <i>Required Child Development Units & B.A./B.S</i>	\$55.20	\$59.20
Preschool Director <i>CTC certificated preschool site supervisor or program director</i>	\$66.79	\$70.79

*Long-term assignments are more than 10 continuous days covering for the same teacher/grade level/subject.

Rates effective July 1, 2024 Subject to change with notification

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Types of Assignments; Pricing

The Assigned Employees will be assigned to the following positions and at the following rates:

Position	Pay Rate	Pay Type	Markup	Bill Rate
Teachers	\$28.00	Hourly	1.450	\$ 40.60
Teachers (Long Term)	\$35.00	Hourly	1.450	\$ 50.75
Paraprofessional	\$22.00	Hourly	1.450	\$ 31.90
Administrative	\$20.00	Hourly	1.450	\$ 29.00