



# El Camino Real Charter High School

## Regular Board meeting

March 24, 2025 Regular Board Meeting

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### Date and Time

Monday March 24, 2025 at 5:30 PM PDT

### Location

El Camino Real Charter High School - North Campus

7401 Shoup Ave. West Hills CA 91307

Meeting can also be seen and heard at:

Media Center - 5440 Valley Circle Woodland Hills CA 91367

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### REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

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person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

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Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Brad Wright	1 m
<b>B.</b> Record Attendance and Guests		Ryan Guinto	1 m
<b>C.</b> Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
<b>D.</b> Public Comments		Public	30 m
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	Purpose	Presenter	Time
<b>E.</b> Executive Director Update		David Hussey	10 m
<b>F.</b> Chief Business Officer Update		Gregory Wood	10 m
<b>G.</b> Board Chair Update	Discuss	Brad Wright	10 m
<b>II. Consent</b>			<b>6:33 PM</b>
<b>A.</b> Approve Minutes of March 4, 2025, Special Board Meeting	Approve Minutes	Brad Wright	1 m
<b>B.</b> Approve Minutes of February 27, 2025 Regular Board meeting	Approve Minutes	Brad Wright	1 m
<b>III. Finance</b>			<b>6:35 PM</b>
<b>A.</b> February 2025 Investment Update Mr. Wood, CBO will present the February, 2025 ECRCHS Investment Update.	Discuss	Gregory Wood	15 m
<b>B.</b> February 2025 Financial Update Mr. Wood will present the February 2025 Financial Update and answer any questions.	Discuss	Gregory Wood	15 m
<b>C.</b> Discuss and Vote on the February 2025 Check Registers Prior to the vote, Mr. Wood will present the February 2025 Check Registers and answer any questions.	Vote	Gregory Wood	15 m
<b>D.</b> Discuss and Vote on the February 2025, Credit Card Charges Prior to the vote, Mr. Wood, CBO, will present the February 2025, Credit Card Charges and answer any questions	Vote	Gregory Wood	15 m
<b>E.</b> Discussion and Vote the 2024-2025 Second Interim Report	Vote	Gregory Wood	15 m



	Purpose	Presenter	Time
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Prior to the vote, Greg Wood, CBO, will present the 2024-2025 Second Interim Report.

#### IV. School Business 7:50 PM

- |           |   |         |              |      |
|-----------|---|---------|--------------|------|
| <b>A.</b> | Discussion and Presentation from Student Advisory Committee | Discuss | Minita Clark | 10 m |
|-----------|---|---------|--------------|------|

Dr. Minita Clark, Administrative Director, and the Student Advisory Committee will present and answer any questions

- |           |  |         |              |      |
|-----------|--|---------|--------------|------|
| <b>B.</b> | Discussion and Presentation from Parent Advisory Committee (PAC) | Discuss | Minita Clark | 10 m |
|-----------|--|---------|--------------|------|

Dr. Minita Clark, Administrative Director, and PAC, will present and answer any questions

- |           |  |      |              |      |
|-----------|--|------|--------------|------|
| <b>C.</b> | Discuss and Vote on Board Resolution to Opt Out of Insurance Policy with CharterSAFE | Vote | David Hussey | 15 m |
|-----------|--|------|--------------|------|

Prior to the vote, Mr. Hussey, Executive Director, will be presenting the resolution to opt out of insurance policy with CharterSAFE

- |           |  |      |             |     |
|-----------|--|------|-------------|-----|
| <b>D.</b> | Discussion and Vote on Spectrum Internet Service Provider (ISP) Contract | Vote | Ryan Guinto | 5 m |
|-----------|--|------|-------------|-----|

Prior to the vote, Ryan Guinto, Director of Technology, will present the Spectrum ISP contract and answer any questions.

#### V. Closed Session 8:30 PM

- |           |                                   |         |              |      |
|-----------|-----------------------------------|---------|--------------|------|
| <b>A.</b> | Conference with Labor Negotiators | Discuss | David Hussey | 30 m |
|-----------|-----------------------------------|---------|--------------|------|

Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.

Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Vania Rodriguez, Director of Human Resources; Roger Scott, Legal Counsel.

Employee Organization: United Teachers Los Angeles.

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|-----------|-----------------------------------|---------|-------------|------|
| <b>B.</b> | Conference with Labor Negotiators | Discuss | Brad Wright | 20 m |
|-----------|-----------------------------------|---------|-------------|------|

	Purpose	Presenter	Time	
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.				
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Vania Rodriguez, Director of Human Resources; Roger Scott, Legal Counsel.				
Employee Organization: Association of Federation of State, County, and Municipal Employees				
C.	Public Employee Discipline/Dismissal/Release (§54957)	Discuss	David Hussey	30 m
Public Employee Discipline/Dismissal/Release Pursuant to Paragraph (1) of subdivision (B) of Government Code Section 54957				
D.	CONFERENCE WITH LEGAL COUNSEL— ANTICIPATED LITIGATION	Discuss	Roger Scott	30 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: Two cases.				
E.	PUBLIC EMPLOYEE PERFORMANCE EVALUATION	Discuss	Gregg Solkovits / Brad Wright	15 m
Title: Executive Director				
F.	PUBLIC EMPLOYEE PERFORMANCE EVALUATION	Discuss	Alexandra Ramirez / Brad Wright	15 m
Title: Chief Business Officer				
VI.	Reconvene to Open Session			10:50 PM
A.	Report on Actions Taken in Closed Session, If Any	Discuss	Brad Wright	5 m
B.	Possible Vote on Side Letter Agreement with Association of Federation of State, County, and Municipal Employees (AFSCME) for a non-precedential One-Time Bonus of 3.5% for regular, straight-time wages earned in 2024-2025.	Vote	Brad Wright	5 m

	Purpose	Presenter	Time
Prior to the vote, Brad Wright, Board Chair, will present the Side Letter Agreement with AFSCME for a non-precedential One-Time Bonus of 3.5% for regular, straight-time wages earned in 2024-2025 and answer any questions.			
<b>VII. Closing Items</b>			<b>11:00 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Brad Wright	1 m

# Coversheet

## Approve Minutes of March 4, 2025, Special Board Meeting

<b>Section:</b>	II. Consent
<b>Item:</b>	A. Approve Minutes of March 4, 2025, Special Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on March 4, 2025



# El Camino Real Charter High School

## Minutes

### Special Board Meeting

3-4-2025 Special Board Meeting

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#### Date and Time

Tuesday March 4, 2025 at 10:00 AM

#### Location

El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

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#### SPECIAL BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

#### ATTENTION:

**WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.**

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2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items of the Special Baord Meeting.

"Public Comments" is set aside for members of the audience to raise issues that are on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and and total time allotted is only for the topics in the agenda items and will not exceed fifteen (15) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

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**Directors Present**

Brad Wright, Ronald Laws, Sebastian Winter, Steven Kofahl

**Directors Absent**

Alexandra Ramirez, Danielle Centman, Gregg Solkovits

**Guests Present**

David Hussey, Vania Rodriguez

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**I. Opening Items**

**A. Call the Meeting to Order**

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Tuesday Mar 4, 2025 at 10:19 AM.

- B. Record Attendance and Guests
- C. Pledge of Allegiance to the United States of America (USA)
- D. Public Comments

II. Governance

A. Discussion and Vote to change the March Regular Board Meeting

Ronald Laws made a motion to Change the regular board meeting from Thursday, March 27, 2025 to Monday, March 24, 2025.  
Sebastian Winter seconded the motion.  
The board **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

Sebastian Winter made a motion to Adjourn meeting.  
Steven Kofahl seconded the motion.  
The board **VOTED** unanimously to approve the motion.

Roll Call

Brad Wright	Aye
Steven Kofahl	Aye
Danielle Centman	Absent
Gregg Solkovits	Absent
Sebastian Winter	Aye
Alexandra Ramirez	Absent
Ronald Laws	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:21 AM.

Respectfully Submitted,  
Vania Rodriguez



# Coversheet

## Approve Minutes of February 27, 2025 Regular Board meeting

<b>Section:</b>	II. Consent
<b>Item:</b>	B. Approve Minutes of February 27, 2025 Regular Board meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board meeting on February 27, 2025



# El Camino Real Charter High School

## Minutes

### Regular Board meeting

February 27, 2025 Regular Board Meeting

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#### Date and Time

Thursday February 27, 2025 at 5:30 PM

#### Location

El Camino Real Charter High School - North Campus

7401 Shoup Ave. West Hills CA 91307

Meeting can also be seen and heard at:

Media Center - 5440 Valley Circle Woodland Hills CA 91367

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#### **Directors Present**

Alexandra Ramirez, Brad Wright, Gregg Solkovits, Ronald Laws, Sebastian Winter, Steven Kofahl

#### **Directors Absent**

Danielle Centman

#### **Directors who arrived after the meeting opened**

Alexandra Ramirez

#### **Directors who left before the meeting adjourned**

Ronald Laws

#### **Guests Present**

Dr. Clark, Mr. Camp, Ryan Guinto

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Feb 27, 2025 at 5:25 PM.

#### **B.**

## **Record Attendance and Guests**

### **C. Pledge of Allegiance to the United States of America (USA)**

Dr. Clark led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

### **D. Public Comments**

Mr. Monroy (incoherent words)

Ms. Brenda shared her concerns about the strike contract and the communication surrounding it. As a parent with children in the community, she questioned how the strike was perceived. She criticized Mr. Wright for allegedly misrepresenting the teachers' union's request for a 21% raise, clarifying that the increase was intended to be phased in over multiple years. Ms. Brenda emphasized the need for clear communication, noting that some local leaders mistakenly believed teachers didn't receive a raise due to school closures. She also criticized delays in negotiations, arguing that earlier discussions could have resolved the issue sooner and avoided prolonged disruption.

### **E. Executive Director Update**

Mr. David Hussey provided the executive director's update, addressing several key points. He reminded parents and teachers about an email sent during the strike clarifying attendance and assignments. Students who were absent have the right to make up missed work per state and school rules. If students completed assignments during the strike but their teacher was absent, those assignments will either be graded or students will be allowed to make them up. He encouraged parents to contact the attendance office to ensure absences are properly recorded.

Mr. Hussey also highlighted the importance of promoting El Camino in a positive light as they prepare for the next school year. He shared updates on sports, noting that the boys' soccer team will compete in the Open Division final, and both the girls' and boys' basketball teams are preparing for state competitions. Spring sports are now underway, including baseball, softball, track and field, tennis, volleyball, and beach volleyball.

Lastly, he reminded senior parents that March 17 is the final day to purchase Grad Night tickets for Disneyland, after which no more tickets will be available.

A request was made for a plan to restore the aquatics program within the next 60 days. The speaker acknowledged the controversy surrounding the program and emphasized that the community deserves its return. They also noted that students are eager for its reinstatement and encouraged efforts to find a solution.

### **F.**

## Chief Business Officer Update

Mr. Gregory Wood provided an update on attendance, enrollment, and budget impacts. He reported that attendance for month six was 2,270, a noticeable drop from the previous months, which averaged between 2,720 and over 2,800. He attributed this decline to the recent teacher strike and emphasized the need to recover attendance figures in the remaining two months before state funding calculations are finalized after month eight.

Regarding enrollment, Mr. Wood noted that current enrollment stands at 2,879 students, a decrease of 242 students compared to the previous year's figure of 3,125. While this drop was anticipated in the budget, it still represents a projected revenue reduction of approximately \$2.9 million. Had enrollment remained at last year's level, revenue would have been nearly \$3 million higher.

He stressed the critical importance of maintaining and improving enrollment levels, as Average Daily Attendance (ADA) is vital for the organization's funding stability.

Mr. Gregory Wood provided several updates on financial and school matters:

### Second Interim Financial Report:

- The report, covering actual financial data through January and future projections, is scheduled for submission by the March 15 deadline.
- He noted that this report will only reflect known information, so any decisions made at the current meeting will not be included.

### State Budget Outlook:

- January's state revenue reports showed receipts slightly below projections, though still about 2% ahead for the year.
- He highlighted concerns about delayed personal income tax filings, particularly in areas affected by recent disasters. With the new October 15 deadline, this delay may impact the state's ability to accurately forecast next year's budget.

### ASB (Associated Student Body) Update:

- Angelina Cruz, the ASB treasurer, reported that Spirit Week is underway, student achievement awards are being planned for students with a 4.0 GPA, and preparations for next year are ongoing.

### Food Service Recognition:

- Mr. Wood introduced representatives from Chartwells, the school's food service provider for the past 7-8 years. Despite declining enrollment, student participation in the meal program has increased.

- He acknowledged Brandy and Susan, key members of the Chartwells team, playfully crediting Susan for great-tasting meals and jokingly blaming Brandy for anything less enjoyable.

#### **Chartwells' Organizational Background:**

- Mr. Wood explained that Chartwells is part of The Compass Group, which operates across sectors such as education, healthcare, and business.

#### **Commitment to School Goals:**

- Chartwells holds regular meetings with school leadership to align on participation, menu options, and collaboration.
- They are known for preparing meals from scratch to ensure quality and compliance with nutritional standards.

#### **Recent and Upcoming Food Events:**

- Chartwells recently served chili and turkey dogs for National Chili Day.
- An upcoming barbecue event will feature hamburgers, veggie burgers, pinto bean salad, cornbread, and watermelon.

#### **Operational Efficiency:**

- Mr. Wood highlighted that the cafeteria staff efficiently serves nearly 1,000 students during the typical 38-minute lunch period.

#### **Student Involvement through CTE Program:**

- Mr. Wood praised the collaboration between Chartwells and the school's Career Technical Education (CTE) program.
- Students actively participate in food service events, particularly those held in the quad, enhancing their learning experience.

Mr. Wright expressed gratitude for the cafeteria staff, highlighting their positive connection with students and the welcoming atmosphere they create. He specifically praised Susan and her team for their dedication, noting how quickly students enjoy the meals. He thanked them for both the quality of the food and the kindness they show to staff and students, encouraging everyone to applaud their efforts.

Mr. Wood discussed the funding structure for the school's food program, noting that while it receives both federal and state funding, state contributions have become more significant in recent years. He mentioned that Governor Newsom has been supportive in allocating funds to compensate when federal support declines. Previously, the program relied more heavily on federal funding, but this balance has shifted, with the state now playing a larger role.

Mr. Wood emphasized that the National School Lunch Program continues to provide meals, with the Universal Meals Program ensuring that all students can receive one free breakfast and one free lunch, regardless of their financial status. He mentioned that while there are no immediate signs of changes at the federal level, further updates may become available in May. If federal adjustments occur, the state may need to reassess its support to maintain the program.

Alexandra Ramirez arrived at 5:44 PM.

Mr. Camp arrived at 5:44 PM.

## G. Board Chair Update

Mr. Solkovits expressed his satisfaction with the tentative agreement set for a vote, emphasizing the importance of labor peace over the next two years to support El Camino's growth. He conveyed his gratitude that progress had been made.

Mr. Wright expressed gratitude to the community, parents, and teachers for their patience throughout the recent process. As a longtime community member and former El Camino coach and volunteer, he acknowledged the collective effort and emphasized the importance of unity, stating, "United we stand, divided we fall." He commended the teachers for their solidarity during the strike and encouraged everyone to focus on healing and moving forward. Mr. Wright described El Camino as the "jewel of the valley" and reaffirmed his commitment to supporting the school's continued success.

## II. Consent

### A. Approve Minutes of January 23, 2025, Regular Board Meeting

Motion to approve the minutes from Regular Board meeting on 01-23-25.

Sebastian Winter seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Steven Kofahl	Aye
Alexandra Ramirez	Aye
Ronald Laws	Aye
Brad Wright	Aye
Gregg Solkovits	Aye
Danielle Centman	Absent
Sebastian Winter	Aye

### B. Vote on the January 2025 Check Registers

Motion to Approve the January 2025 Check Registers.

Sebastian Winter seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Sebastian Winter	Aye
Alexandra Ramirez	Aye



#### Roll Call

Gregg Solkovits	Aye
Steven Kofahl	Aye
Ronald Laws	Aye
Brad Wright	Aye
Danielle Centman	Absent

### C. Vote on the January, 2025, Credit Card Charges

Motion to approve the January, 2025, Credit Card Charges.

Sebastian Winter seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Ronald Laws	Aye
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Danielle Centman	Absent
Gregg Solkovits	Aye
Brad Wright	Aye
Sebastian Winter	Aye

## III. Finance

### A. January 2025 and Second Quarter 2024 Investment Update

#### Presentation Overview:

- Mr. Wood provided the January 2025 second quarter investment update during the Finance Committee meeting.
- The school's investment advisor from Beacon Pointe, Mike, presented a detailed report on the OPEB account and general investments.

#### OPEB Account Details:

- As of the end of January 2025, the OPEB account held **\$32.3 million**.
- By the time of the report, the balance had increased slightly by **\$70,000**.
- Year-to-date investment growth was **5.7%**, while OPEB payments totaled **\$371,000**.
- The overall increase in the OPEB account was **4.7%** from the start of the year to January.

#### Investment Policy Compliance:

- Mr. Wood emphasized that all investments remained within the established policy ranges, which were set 4-5 years ago.

- The Finance Committee reviewed the investment types, current trends, and potential market impacts.

#### Portfolio Allocation:

- The OPEB account's investment allocations were reviewed, confirming all categories were within the designated range outlined in the investment policy statement.
- A similar review was conducted for the general fund investments, ensuring compliance with established guidelines.

#### Conclusion:

- Mr. Wood concluded by affirming that all investments are appropriately managed and compliant with policy requirements.

Mr. Wright acknowledged the teachers' hard work and their need to prepare for the following day. Recognizing the lengthy board agenda, he proposed a motion to enter a **closed session** to expedite proceedings. He emphasized the importance of allowing teachers to leave early rather than waiting for several more hours. Mr. Wright formally requested a motion to proceed with the closed session.

Gregg Solkovits made a motion to move the Agenda to Closed Session.

Sebastian Winter seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Ronald Laws	Aye
Danielle Centman	Absent
Steven Kofahl	Aye
Brad Wright	Aye
Gregg Solkovits	Aye
Sebastian Winter	Aye
Alexandra Ramirez	Aye

The board entered the 1st closed session at 6:03 PM on the 27th of February, 2025.

### B. January 2025 Financial Update

Mr. Wood reported that the Chief Business Officer (CBO) presented the **January 2025 Financial Update**.

## IV. Reconvene to Open Session

### A. Report on Actions Taken in Closed Session, If Any

The board reconvene to open session at 6:15 PM on the 27th of February, 2025.

### B.

## Possible Board Approval Vote on ECRA UTLA Collective Bargaining Agreement 2024-2027

Motion to Approve Vote on ECRA UTLA Collective Bargaining Agreement 2024-2027.  
The board **VOTED** unanimously to approve the motion.

### Roll Call

Steven Kofahl	Aye
Alexandra Ramirez	Aye
Danielle Centman	Absent
Sebastian Winter	Aye
Brad Wright	Aye
Ronald Laws	Aye
Gregg Solkovits	Aye

- C. Possible Vote on One-Time Bonus 3.5% for Unrepresented Certificated and Classified Employees
- D. Possible Vote on One-Time Bonus 3.5% for Chief Operating Officer
- E. Possible Vote on One-Time Bonus 3.5% for AFSCME Unit Members
- F. Possible Vote on One-Time Bonus 3.5% for Chief Business Officer
- G. Possible Vote on One-Time Bonus 3.5% for Executive Director

## V. School Business

### A. Discussion and Vote on 2025-2026 Budget Planning Process and Calendar

Mr. Wood provided an overview of the **2025-2026 budget planning process and calendar**. He explained that the process follows the structure used in previous years, emphasizing stakeholder involvement to ensure comprehensive input.

Key points included:

1. **Finance Committee Meeting:** The process began with a meeting on February 20, where the Finance Committee reviewed and recommended the budget calendar for board approval.
2. **Instructional Leadership Team:** Dr. Clark introduced the budget calendar to this group to ensure alignment.
3. **Budget Packets:** These will be distributed, collected, and compiled with stakeholder input, ensuring alignment with the Local Control and Accountability Plan (LCAP).
4. **Textbook and Instructional Materials Approval:** To support staff preparation, Mr. Wood aims to secure board approval for these items by the May meeting, allowing teachers to know their resources before summer break.

5. **Final Budget Approval:** The board is scheduled to review and vote on the full budget on **June 26**, with budget details released to the organization in early July.

Mr. Wood requested the board's consideration and approval of the proposed budget calendar.

Alexandra Ramirez made a motion to approve 2025-2026 Budget Planning Process and Calendar.

Sebastian Winter seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Brad Wright	Aye
Alexandra Ramirez	Aye
Sebastian Winter	Aye
Ronald Laws	Aye
Steven Kofahl	Aye
Danielle Centman	Absent
Gregg Solkovits	Aye

### B. Discussion and Vote to Christy White Associates to Perform the 2024-2025 School Audit

Mr. Wood discussed the engagement of **Christy White Associates** to perform the **2024-2025 school audit**. He explained that Christy White Associates has been the district's independent auditor for the past few years.

Key points included:

1. **Audit Requirement:** The audit is a **state-mandated** process to review instructional minutes, programs, and compliance with **California Department of Education (CDE)** guidelines. The audit must be completed by **December 15** each year.
2. **Current Contract:** The district initially engaged Christy White Associates in **2023** with a **three-year contract** that includes an option to renew annually.
3. **Board Approval Request:** Since the upcoming **2024-2025** school year marks the final year of the contract, Mr. Wood presented a letter dated **February 12** confirming the district's intent to continue the engagement.

Mr. Wood requested the board's approval to proceed with retaining Christy White Associates for the **2024-2025** fiscal year audit.

Ronald Laws made a motion to approve Christy White Associates to Perform the 2024-2025 School Audit.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Danielle Centman	Absent
Sebastian Winter	Aye

#### Roll Call

Alexandra Ramirez	Aye
Gregg Solkovits	Aye
Steven Kofahl	Aye
Brad Wright	Aye
Ronald Laws	Aye

#### C. Discussion and Vote on Fee for Service Request for the School Police Officer

Mr. David Hussey discussed the **Fee for Service Request** regarding the **Los Angeles School Police** contract. Key points included:

##### Contract Details:

- The school contracts a **school police officer** for **four days per week**, working **10 hours per day**.
- This officer is currently the **only armed personnel** on campus.

##### Importance of the Officer:

- Mr. Hussey emphasized the officer's presence as **vital for campus safety**.
- The officer's role includes campus security, coordination with the **LAUSD** for emergency response, and providing additional support as needed.

##### Fee Details:

- The service fee includes costs such as **patrol car training**.
- The fee reflects a **7% increase** from the previous year, aligning with the **7% salary increase** that LAUSD provided to its personnel.

Mr. Hussey stressed the officer's value to the school's overall safety efforts and recommended the board's approval of the fee for service request.

Motion to approve the Fee for Service Request for the School Police Officer.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Brad Wright	Aye
Sebastian Winter	Aye
Danielle Centman	Absent
Ronald Laws	Aye
Gregg Solkovits	Aye
Steven Kofahl	Aye
Alexandra Ramirez	Aye

#### D. Discuss and Vote on a Resolution for Reduction or Elimination of Certain Certificated Services

**Miss Rodriguez**, the **Human Resources Director**, presented a **Resolution for Reduction or Elimination of Certain Certificated Services**. Key points from her discussion included:

**Resolution Submission:**

- The resolution was submitted for **re-approval** following negotiations with **UCLA** and **PPR**, which provided better clarity on the budget situation.

**Position Reductions:**

- The resolution proposes the **elimination of 20 positions**.
- These positions include a mix of **permanent** and **probationary** roles, depending on the department and employee seniority.

**Notification Process:**

- Preliminary layoff notices must be issued by **March 15**.
- Final layoff notices must be distributed by **May 14**.

Miss Rodriguez emphasized the importance of this resolution to align staffing with budgetary constraints and ensure proper notification timelines are met.

Alexandra Ramirez made a motion to approve the Resolution for Reduction or Elimination of Certain Certificated Services.

Sebastian Winter seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Steven Kofahl	Aye
Ronald Laws	Aye
Danielle Centman	Absent
Sebastian Winter	Aye
Brad Wright	Aye
Alexandra Ramirez	Aye
Gregg Solkovits	No

**E. Discussion and Vote on the 2025-2026 School Calendar**

**Mr. Hussey** provided an overview of the proposed **2025-2026 school calendar**, developed with input from the **Calendar Committee**, which included staff participation.

Key points from his discussion were:

**Alignment with LAUSD Calendar:**

- The proposed calendar largely aligns with the **LAUSD** calendar to maintain consistency for families.

**Key Differences:**

- **Winter Break:** The committee opted to maintain a **three-week winter break**, differing from LAUSD's **two-week** break.
- **Cesar Chavez Day Recognition:** While **LAUSD** plans to observe this on **March 27**, the committee recommended recognizing it on **April 6**, the day following spring break, believing it would better serve the school community.

#### Community Input:

- Mr. Hussey noted that parents have generally expressed support for aligning closely with the **LAUSD** calendar while retaining these modifications.

The proposed calendar aims to balance consistency with neighboring districts and staff preferences.

Steven Kofahl made a motion to approve the 2025-2026 School Calendar.

Ronald Laws seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Steven Kofahl	Aye
Alexandra Ramirez	Aye
Danielle Centman	Absent
Ronald Laws	Aye
Sebastian Winter	Aye
Brad Wright	Aye
Gregg Solkovits	Aye

#### F. Discussion on 2024-2025 LCAP Mid-Year Update

**Dr. Clark** provided an extensive overview of the **2024-2025 LCAP Mid-Year Update**, emphasizing key aspects of the school's progress and challenges. The update highlighted several important points:

##### General Overview

- The **Local Control Accountability Plan (LCAP)** is a **three-year** plan that outlines the school's goals, actions, and expenditures to support eight state priorities, including Basic Necessities, Implementation of State Standards, Access to Courses, Student Achievement, Other Student Outcomes, Parental Involvement, Student Engagement, School Climate.
- The **mid-year update** is a required progress report to show the school's status on these goals.

##### Status of Goals

1. **Goal 1:** On track; actions in progress.
2. **Goal 2:** On track; focused on **college and career readiness**.

3. **Goal 3:** On track with a few concerns:

- **Website Improvements:** The school's website has been flagged as inefficient and difficult for parents and staff to navigate. Improvements are still needed.
- **Family Center:** Stakeholders are questioning if a designated **Parent Center** should be reinstated, as the **Wellness Center** currently serves multiple roles.

4. **Goal 4:** Mostly on track; however, some areas require attention:

- **School-Based Therapists:** The school currently has **three** therapists instead of the intended **four** due to an **unfunded grant**. Efforts are ongoing to identify alternative funding.
- **PSA Counselor:** The planned position for a **Pupil Services and Attendance (PSA) counselor** was not implemented. While there are differing opinions on the necessity, stakeholders are encouraged to revisit this.

### Celebrations of Success

- **Instructional Leadership Team (ILT):** Positive engagement and valuable input from teacher leaders.
- **Student Advisory Committee:** A new state-required group where students provide insights on school performance and needs. Plans are underway for students to present to the Board next month.
- **Parent Engagement:** The **Parent Advisory Committee** and **Royal Families Committee** have seen strong participation, with over **50 parents** attending the most recent meeting.
- A new **fundraising platform** has been launched to streamline donations and increase financial support for school programs.

### Future Considerations

- Efforts will continue to secure funding for a **fourth school-based therapist**.
- The need for a **PSA counselor** will be evaluated, including data collection to assess its potential impact on reducing absenteeism.

Dr. Clark's update emphasized a commitment to student success, parent engagement, and staff collaboration while acknowledging areas that require further attention.

The board entered 2nd closed session at 6:45 PM on the 27th of February, 2025.

## VI. Closed Session

### A. Public Employee Performance Evaluation

### B. Conference with Labor Negotiators

### C.



## Conference with Labor Negotiators

### D. Conference with Labor Negotiators

### E. Conference with Labor Negotiators

### F. Report on Actions Taken in Closed Session, If Any

## VII. Reconvene to Open Session (2nd)

### A. Possible Vote on One-Time Bonus 3.5% for AFSCME Unit Members

The board reconvene to open session at 7:17 PM on the 27th of February, 2025.

**Mr. Wright** reported that the board has unanimously approved a **resolution** directing the administration to negotiate with **AFSCME** for a **3.5% bonus** for all AFSCME unit members, in alignment with the **"Me Too" clause** in the **Collective Bargaining Agreement (CBA)**.

Mr. Wright proposed that the items below:

- **Item D:** The **3.5% one-time bonus** for unrepresented certificated and classified employees.
- **Item E:** The **3.5% one-time bonus** for the **Chief Operating Officer (COO)**.
- **Item F:** The **3.5% one-time bonus** for the **Chief Business Officer (CBO)**.
- **Item G:** The **3.5% one-time bonus** for the **Executive Director**.

### Action Taken:

- **Items D through G** were **tabled until next month** for further discussion and consideration.

Ronald Laws left at 7:18 PM.

Motion to tables agenda items D to G.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Brad Wright	Aye
Sebastian Winter	Aye
Ronald Laws	Aye
Steven Kofahl	Aye
Gregg Solkovits	Aye
Danielle Centman	Absent
Alexandra Ramirez	Aye

### B.

**Possible Vote on One-Time Bonus 3.5% for Chief Operating Officer**

**C. Possible Vote on One-Time Bonus 3.5% for Unrepresented Certificated and Classified Employees**

**D. Possible Vote on One-Time Bonus 3.5% for Chief Business Officer**

**E. Possible Vote on One-Time Bonus 3.5% for Executive Director**

**VIII. Closing Items**

**A. Adjourn Meeting**

Sebastian Winter made a motion to adjourn the meeting.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Ronald Laws	Aye
Danielle Centman	Absent
Sebastian Winter	Aye
Brad Wright	Aye
Alexandra Ramirez	Aye
Steven Kofahl	Aye
Gregg Solkovits	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
Ryan Guinto

# Coversheet

## February 2025 Investment Update

<b>Section:</b>	III. Finance
<b>Item:</b>	A. February 2025 Investment Update
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Agenda Item III.A. February 2025 Investment Updates.pdf

Contributions														
Year End	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25						
									Executive Summary-OPEB					
									\$ 30,844,295	Beginning Balance at 07/01/24				
Jun-24														
e Pmts.	\$ (52,368)	\$ (49,963)	\$ (52,463)	\$ (49,293)	\$ (61,334)	\$ (52,676)	\$ (53,150)	\$ 52,676	\$ (318,571)	OPEB Payments				
									Month	\$ 1,804,166	Gains/Losses	5.6%	Invest. Change	
	\$ 30,844,295	\$ 31,378,239	\$ 31,992,397	\$ 32,460,414	\$ 31,699,985	\$ 32,625,363	\$ 31,626,659	\$ 32,302,180	\$ 32,329,891	0.1%	\$ 32,329,891	Current Ending	4.8%	Total Change
									Month	YTD				
	\$ 263	\$ 332	\$ 333	\$ 335	\$ -					N/A				
	\$ 2,516,457	\$ 2,593,778	\$ 2,638,742	\$ 2,674,664	\$ 2,590,575	\$ 2,903,401	\$ 2,705,581	\$ 2,811,563	\$ 2,927,273	4.1%	16.3%			
	\$ 28,327,575	\$ 28,784,129	\$ 29,353,321	\$ 29,785,415	\$ 29,109,410	\$ 29,721,962	\$ 28,921,078	\$ 29,490,617	\$ 29,402,618	-0.3%	3.8%			
									Month	YTD				
	\$ 62	\$ 78	\$ 79	\$ 79	\$ -	\$ 0				NA	NA			
	\$ 453,636	\$ 467,578	\$ 475,652	\$ 482,087	\$ 466,761	\$ 496,831	\$ 463,111	\$ 480,968	\$ 480,058	-0.2%	5.8%			
	\$ 6,328,388	\$ 6,448,131	\$ 6,555,104	\$ 6,646,456	\$ 6,498,423	\$ 6,628,045	\$ 6,494,539	\$ 6,581,268	\$ 6,658,346	1.2%	5.2%			
	\$ 6,782,086	\$ 6,915,787	\$ 7,030,834	\$ 7,128,621	\$ 6,965,184	\$ 7,124,876	\$ 6,957,649	\$ 7,062,236	\$ 7,138,404	1.5%	5.3%			
	\$ 418,910	\$ 420,685	\$ 422,306	\$ 423,991	\$ 425,628	\$ 427,271	\$ 429,031	\$ 430,743	\$ 432,295	0.4%	3.2%			
	\$ 405,898	\$ 407,583	\$ 408,834	\$ 420,030	\$ 420,097	\$ 421,404	\$ 423,426	\$ 424,861	\$ 426,332	0.5%	5.0%			
	\$ 7,606,893	\$ 7,744,056	\$ 7,861,974	\$ 7,972,642	\$ 7,810,909	\$ 7,973,552	\$ 7,810,106	\$ 7,917,840	\$ 7,997,030	1.4%	5.1%			
	\$ 38,451,189	\$ 39,122,295	\$ 39,854,371	\$ 40,433,056	\$ 39,510,894	\$ 40,598,914	\$ 39,436,765	\$ 40,220,020	\$ 40,326,921	2.0%	4.9%			
d with 2 Yr 4.89% T-Bill in 10/23														

# Coversheet

## February 2025 Financial Update

**Section:** III. Finance  
**Item:** B. February 2025 Financial Update  
**Purpose:** Discuss

**Submitted by:**

**Related Material:**

Agenda Item III.B. February 2025 Financial Updates-ASB Trust Accounts.pdf  
Agenda Item III.B. March 2025 Financial Updates-ADA to Month 7.pdf  
Agenda Item III.B. March 2025 Financial Updates-Dept of Ed.pdf  
Agenda Item III.B. March 2025 Financial Updates-Federal Funding.pdf

# El Camino Real Charter High School

## Trust Balance Report

### End of Feb 2025

9621 - Due to (From) School 1	AMOUNT	
ECR 50th Anniversary	\$0.00	
TRUST - A Capella (Vocal Royale)	\$872.28	
TRUST - AVID	\$6,734.22	
TRUST - AcaDeca	\$0.00	
TRUST - Active Minds	\$34.88	
TRUST - American Cancer (Relay)	\$679.82	
TRUST - Asian Appreciation Club	\$72.00	
TRUST - Athletic Director	\$93.80	
TRUST - Band	\$24,537.38	
TRUST - Baseball	\$32,800.81	
TRUST - Beyond the Books	\$164.00	
TRUST - Black Student U	\$2,138.37	
TRUST - Boys Basketball	\$26,911.70	
TRUST - Boys Golf	\$2,158.21	
TRUST - Boys Lacrosse	\$9,555.61	
TRUST - Boys Soccer	\$12,029.05	
TRUST - Boys Tennis	\$1,391.37	
	<b>(\$1,794.88)</b>	Balance includes \$2000 check held & not issued until Funds deposited. Deposits made 3/18
TRUST - Boys Volleyball		
TRUST - Boys Waterpolo	\$5,648.27	
TRUST - Brett Schmit Memorial Fund	\$2,852.53	
TRUST - C2BK Cool 2 B Kind	\$397.75	
TRUST - CEA	\$1,427.61	
TRUST - CHIRLA	\$59.75	
TRUST - CSF	\$36,992.05	
TRUST - Cheerleaders	\$12,122.36	
TRUST - Choir	\$7,540.98	
TRUST - Claws for a Cause	\$17.88	
	<b>(\$35.58)</b>	Xfer to Leadership needed
TRUST - Club Girl Up		
TRUST - College Counseling	\$689.68	
TRUST - Creative Writing	\$2,133.38	
TRUST - Cross Country	\$6,782.57	
TRUST - Cultural Club	<b>(\$6.69)</b>	Xfer to Leadership needed
TRUST - DECA	\$978.40	
TRUST - Dance	\$7,762.45	
TRUST - Drama	\$58,153.31	
TRUST - Drill Team	\$6,344.72	
TRUST - ECR Community Leaders	\$1,481.95	
TRUST - Endangered Species	\$64.00	
TRUST - Environmental	\$71.16	
TRUST - Falling Whistles	\$376.00	
TRUST - Fashion Club	\$278.36	
TRUST - Football	\$45,491.27	

# El Camino Real Charter High School

## Trust Balance Report

### End of Feb 2025

9621 - Due to (From) School 1	AMOUNT	
TRUST - French Club	\$1,178.23	
TRUST - Friendship Circle	\$430.78	
TRUST - Future Homemakers	\$2,964.54	
TRUST - Ganssle Memorial Schol	\$1,000.00	
TRUST - Girls Basketball	\$9,763.05	
TRUST - Girls Flag Football	\$4,221.92	
TRUST - Girls Golf	\$4,207.11	
TRUST - Girls Lacrosse	\$11,348.38	
TRUST - Girls Soccer	\$10,944.44	
TRUST - Girls Tennis	\$773.01	
TRUST - Girls Volleyball	\$12,417.79	
TRUST - Girls Water Polo	\$1,210.71	
TRUST - Grad Class 2024	(\$657.45)	Transfer pending from Class of '25 for prior Balance Transfer
TRUST - Grad Class 2025	\$32,469.39	
TRUST - Grad Class 2026	\$10,616.06	
TRUST - Grad Class 2027	\$446.25	
TRUST - Great Films Club	\$69.00	
TRUST - Helping Hands	\$632.00	
TRUST - Humanitas	\$1.73	
TRUST - Jewish Club	\$65.50	
TRUST - KPOP Club	\$292.33	
TRUST - Key Club	\$304.32	
TRUST - Knitting for a Cause	\$44.05	
TRUST - La Familia	\$143.81	
TRUST - Local Charity Outreach	\$92.00	
TRUST - Local Vocals	\$2,743.90	
TRUST - MACS Club	\$40.00	
TRUST - MESA Club	\$50.40	
TRUST - Marching Band	\$0.00	
TRUST - Medical Club	\$7,844.52	
TRUST - Milton Goffman Scholarshi	\$7,805.00	
TRUST - Mock Trial	\$385.00	
TRUST - Model United Natn	\$873.00	
TRUST - Mountain Bike Club	\$836.99	
TRUST - NJROTC	\$48,693.28	
TRUST - National Honors Soc	\$5,084.54	
TRUST - Newspaper Interns Club	\$396.16	
TRUST - Operation Smile	\$38.17	
TRUST - Persian Club	\$128.00	
TRUST - Philosophy Club	\$41.00	
TRUST - Physics Club	\$861.27	
TRUST - Ping Pong Club	\$28.60	
TRUST - Recycle for Research	\$378.82	
TRUST - Robotics	\$16,788.34	

# El Camino Real Charter High School

## Trust Balance Report

### End of Feb 2025

9621 - Due to (From) School 1	AMOUNT
TRUST - Rotary Interact Club	\$0.00
TRUST - SURF CLUB	\$75.00
TRUST - Sand Volleyball	\$1,274.27
TRUST - Save Promise	\$79.00
TRUST - Save the Waves	\$126.00
TRUST - Schship JHarrison	\$9,253.61
TRUST - Science Bowl	\$1,441.23
JST - Science National Honors Soc	\$119.90
TRUST - She's The First	\$1,595.57
TRUST - Softball	\$12,328.80
TRUST - Spanish Honor Soc	\$390.70
TRUST - Speech & Debate	\$167.68
TRUST - Step	\$3,607.43
TRUST - Student Council	\$44,469.93
TRUST - Students Demand Action	\$149.00
TRUST - Swimming & Diving	\$5,574.69
TRUST - The MESS	\$109.19
TRUST - Thespians Club	\$1,395.84
TRUST - Track & Field	\$1,909.37
TRUST - True Crime Club	\$11.81
TRUST - UNICEF	\$612.22
TRUST - VAPA Scholarship	\$2,572.52
TRUST - Vegan Peace Club	\$94.18
TRUST - WE Club	\$123.77
TRUST - Wrestling	\$3,143.64
TRUST - You Can Do This SCHLR	\$500.00
Trust - FLEX	\$10.00
Trust - Grad Class 2028	\$123.71
Trust - Journalism	\$99.33
Trust - Kiva Club	\$109.76
Trust - Koi Fish Remedy	\$54.00
Trust - MECHA	\$162.00
Trust - PCC	\$69.00
Trust - Project Paper Bag	\$14.07
<b>Total</b>	<b>\$605,765.94</b>



# ECRCHS

## 2024-2025

### MONTHLY ENROLLMENT AND ADA

#### Enrollment

#### 2024-2025

2024-2025  
2023-2024

# of Days

18	19	20	14	19	19	19	128
17	19	20	14	18	20	19	
Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	

Current Year
Prior Year

Difference

2,945	2,950	2,937	2,928	2,889	2,879	2,864	20,392
3,166	3,167	3,159	3,098	3,125	3,112	3,098	
(221)	(217)	(222)	(170)	(236)	(233)	(234)	
-7.0%	-6.9%	-7.0%	-5.5%	-7.6%	-7.5%	-7.6%	0

#### ADA

Current Year
Independent Study

50,996	53,257	55,199	38,650	51,674	43,130	50,999	343,905	
1,708	2,097	2,499	1,813	2,852	2,720	2,977		YTD ADA %
		57,132	47,156	63,645	63,645	62,329		92.2%
2,833.11	2,803.00	2,759.95	2,760.71	2,719.68	2,270.00	2,684.16	2,686.76	
							(25.39)	\$ (365,648)
ADA %	96.2%	95.0%	94.0%	94.3%	94.1%	78.8%	93.7%	2,712.15

ADA (per month)

ADA (per month-P/Year)

2024-25 Second  
Interim

									2023-2024	Difference
By Grade Level	9th	656	660	654	651	644	650	644	680	(36)
	2024-2025	693	695	695	692	686	688	688	777	(89)
	11th	776	776	773	774	773	768	766	800	(34)
	12th	820	819	815	811	780	773	766	841	(75)
Enrollment		2,945	2,950	2,937	2,928	2,883	2,879	2,864	3,098	(234)
LCFF Revenue Loss									\$ (2,819,629)	

## FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

### President Trump Issues Executive Order on Department of Education



BY [MICHELLE MCKAY UNDERWOOD](#)

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posted March 20, 2025

In a highly anticipated move, today, March 20, 2025, President Donald Trump signed an Executive Order to “begin eliminating” the U.S. Department of Education (ED). In his remarks, President Trump acknowledged his limitations, noting that the authority to abolish the U.S. Department of Education would need to go before Congress. Despite this, President Trump noted that his administration would take all legal actions possible to “shut down” the ED.

The Executive Order itself provides very few details:

- The Secretary of Education shall, to the maximum extent appropriate and permitted by law, take all necessary steps to facilitate the closure of the Department of Education and return authority over education to the States
- Consistent with the Department of Education's authorities, the Secretary of Education shall ensure that the allocation of any Federal Department of Education funds is subject to rigorous compliance with Federal law and Administration policy

During his press conference, President Trump stated the “core necessities” of Pell Grants, Title I, and the Individuals with Disabilities Education Act (IDEA) will all be preserved and redistributed to other departments. The Executive Order makes no mention of these specific programs, nor which alternate departments they would be housed in. A key marker of previous legislative proposals is an acknowledgement that critical duties of the ED would require movement to other departments, as there are mandated components that must continue under current law.

Two of the “core necessities” noted by President Trump are the implementation of Title I and IDEA. These massive programs were created by acts of Congress—Title I in 1965 and IDEA in 1975—as well as funded by Congress and protected by statute. These two programs represent billions in education funding, with nearly \$16 billion for Title I programs supporting local educational agencies serving low-income communities and more than \$15 billion for IDEA, which supports students with disabilities.

California, due to its size, receives a substantial portion of these federal funds and any adjustment of these funding streams could have substantial impacts for education. For these reasons, we will continue to monitor the actions taken as a result of this Executive Order. Stay tuned.



# FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

## Federal Funding: Here Today, Here Tomorrow?

 **BY MICHELLE MCKAY UNDERWOOD**

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Since Inauguration Day, local educational agencies (LEAs) have been inundated with a barrage of actions from the new federal administration. These declarations include executive orders focusing on sex-based athletics, diversity, equity, inclusion, and school choice, among others. Another administrative directive planned to enact an ambiguous funding freeze that was partially clarified before being blocked by the courts (see [“Judge Places TRO on Federal Grant Pause”](#) in the February 2025 *Fiscal Report*). Additionally, the Trump Administration appears to be on the precipice of taking a step towards a campaign promise to close the U.S. Department of Education (see [“‘Historic Final Mission’ Says New Secretary of Education”](#) in the March 2025 *Fiscal Report*).

Adding to the uncertainty is the current state of the federal budget, which has been operating under a continuing resolution for months and is nearing the debt ceiling (see [“Government Shutdown Looming”](#) in the March 2025 *Fiscal Report*). Finally, the President’s budget proposal for the federal fiscal year beginning in October 2025 is more than a month overdue. These actions—and *inaction* when it comes to Congress passing a budget that funds the government for more than several weeks at a time—have left many LEAs wondering what the future holds for their federal funding.

So, what is an LEA to do? In the absence of a specific proposal or congressional action to defund federal education programs, such as Title I, the Individuals with Disabilities Education Act (IDEA), and the like, we recommend LEAs assume those funds will continue as is. While the Trump Administration has been testing the boundaries between executive and congressional roles since day one, these programs are housed in a department created by Congress and funded by acts of Congress. In the budget-cutting discussions so far this year, education programs have not been a focus, though details are yet to be worked out. To eliminate these funding streams would take a vote by members of both parties in both houses: quite a long shot.

Additionally, as noted above, numerous lawsuits have been filed against the Trump Administration—another was announced yesterday morning by Attorney General Rob Bonta regarding federal teacher preparation funds—where parties believe the executive branch is overstepping its bounds. Should the billions in Title I and IDEA funds already approved by Congress be blocked by the Trump Administration from being sent to states, innumerable parties would flock to the courts to be the first to file suit.

Even with the current challenges posed by recent pronouncements from the Trump Administration, educators nationwide are demonstrating resilience to continue teaching their students. We hope that the instability will soon stabilize. Until and through that time, we will continue to provide information to the field so educators can make the most informed decisions despite uncertain times.

# Coversheet

## Discuss and Vote on the February 2025 Check Registers

<b>Section:</b>	III. Finance
<b>Item:</b>	C. Discuss and Vote on the February 2025 Check Registers
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Agenda Item III.C, February 2025 Check Register Fundraising x1287.pdf Agenda Item III.C. February 2025 Check Register-Checking x1796.pdf Agenda Item III.C. February 2025 Check Register-General x1761.pdf Agenda Item III C. February 2025 Check Register-ASBI x1826.pdf

**EL CAMINO REAL CHARTER  
CHECK REGISTER  
February 2025  
FUNDRAISING**

Name	Check Number	Date	Memo	Amount	Period
248 Colson Phillip	0603	2/18/2025	Strike Food Reimbursement	\$ 250.66	Feb 2025
340 931054 Minita Clark	0604	2/26/2025	ER1976 FOOD FOR SUBS	\$ 205.86	Feb 2025
				<u>\$ 456.52</u>	

# ECRHS CHECK REGISTER CHECKING x 1796 February 2025

Name	Check Number	Date	Memo	Amount
2267 JW Pepper & Son, Inc	20462	2/3/2025	Audio,Visual,Performing, sheet music	\$ 351.69
1986 Carolina Biological Supply Co.	20463	2/3/2025	INV52775021 , INV52776262, Formalin Sheep Heart, Plain, Bulk Bag, Student Dissecting Set	\$ 268.48
1 McGraw-Hill Education, Inc.	20464	2/3/2025	100 United States History and Geography Books	\$ 10,137.51
3987 Figdesign Inc	20465	2/3/2025	VOIDED	\$ -
4618 The Home Depot Commercial Account	20466	2/3/2025	12/24, 01/25 Woodshop Supplies	\$ 818.13
2619 The Shredders	20467	2/4/2025	09/24 INV CINV-058545, Shredding	\$ 126.00
1945 Brooks Transportation Inc.	20468	2/3/2025	INV 25114 Round Trip Wright Middle School	\$ 750.00
5651 Plume & Silk	20469	2/3/2025	INV 000042, Drumline Costumes P00211	\$ 6,630.00
5653 CLS by Barbri	20470	2/3/2025	7852 Training Dr.Clark, guest speaker	\$ 2,831.24
5344 Henry Rosales	20471	2/3/2025	01/25 Gardening Invoice for Shoup	\$ 1,000.00
5161 David Hauptman Co., Inc DBA Fold-A-Goal	20472	2/3/2025	INV 217535, 8 x 24 semi permanent soccer goal kit	\$ 4,810.87
2067 Deny Sportswear	20473	2/3/2025	Athletics, custom framed jersey print	\$ 451.34
2565 Southeastern Performance Apparel	20474	2/3/2025	INV541026, Dresses and Vests	\$ 460.10
4914 Effectual Educational Consulting Services	20475	2/4/2025	INV 12739 Consulting Services, Cindy Lopez - Vision Services	\$ 55.00
4877 Total Education Solutions (TES Therapy)	20476	2/4/2025	1/13 INV 9643495 TES Therapy	\$ 202.50
4914 Effectual Educational Consulting Services	20477	2/4/2025	12800 Special ED Consulting Services	\$ 55.00
1986 Carolina Biological Supply Co.	20478	2/4/2025	INV52778696 Dissecting Set	\$ 254.89
2809 WM Corporate services, INC	20479	2/4/2025	02/25 inv 0724350-4801-1 Waste Management Services on Shoup	\$ 476.34
2619 The Shredders	20480	2/4/2025	12/24 inv CINV-061911 Shredding	\$ 196.00
1945 Brooks Transportation Inc.	20481	2/5/2025	VOIDED	\$ -
1945 Brooks Transportation Inc.	20482	2/5/2025	INV 25128 Buses Week of 2/3 - 2/7/2025	\$ 3,835.00
1986 Carolina Biological Supply Co.	20483	2/5/2025	INV 52802527 Specimens for Physiology	\$ 2,269.39
2133 Flinn Scientific Inc.	20484	2/5/2025	INV 3092986, Chemistry Book, Food Dyes	\$ 17.01
5642 Robert Half, Inc.	20485	2/5/2025	INV 64540085 Robert Half Staffing	\$ 1,152.00
4524 4imprint, Inc.	20486	2/5/2025	INV 13147401 Materials for School Tours	\$ 1,599.29
5543 Cuihua Shen	20487	2/7/2025	VOIDED	\$ -
5312 De' Aron Richardson	20488	2/7/2025	INV 2321 PD Day Speaker	\$ 1,500.00
3806 T-Mobile US, Inc.	20489	2/7/2025	25-Feb 969604280 - WiFi Student Hot Spots	\$ 400.00
3904 Cross Country Staffing, Inc.	20490	2/7/2025	INV DE 105534 Psych Services - Special Ed Services	\$ 35.79
5595 Karen Queller	20491	2/7/2025	11/24 Art Therapy	\$ 900.00
4865 Wes Charek (Wespower Electrical, Inc.)	20492	2/7/2025	INV 2597 Electrical upgrade for the Woodshop	\$ 8,760.71
1947 BSN Sports LLC	20493	2/7/2025	INV 928711960, boys basketball	\$ 3,571.07
4385 Oaks Christian School	20494	2/7/2025	Boys JV Volleyball Tournament 2025	\$ 400.00
3987 Figdesign Inc	20495	2/7/2025	Inv#3692 Tennis Sign Install	\$ 978.15
2415 ORACLE Enterprises	20496	2/7/2025	10/24-11/24 INV 1977017 Netsuite Services	\$ 1,936.80
' Christy White Accountancy Corporation (Christy White,	20497	2/7/2025	INV 22311- 23/24 AUDIT 3RD 25% PROGRESS INVOICE	\$ 4,972.50
4767 M & S Technology Group, LLC (The Circle)	20498	2/7/2025	11-27 INV 197368, Toshiba MJ series Staple2400 Cartridge	\$ 106.96
1947 BSN Sports LLC	20499	2/7/2025	INV 928707192, NIKE Uniforms	\$ 4,767.64
1947 BSN Sports LLC	20500	2/7/2025	INV 928707189 , Nike Uniforms	\$ 4,828.96
4419 Palmer Hamilton LLC	20501	2/7/2025	INV000013754 PO00162 , Equipment GST Desgin	\$ 68,411.77
4419 Palmer Hamilton LLC	20502	2/7/2025	INV0000137555 PO00159, Equipment GST Desgin	\$ 38,865.94
2267 JW Pepper & Son, Inc	20503	2/7/2025	New Piece for Encantado	\$ 73.36
5312 De' Aron Richardson	20504	2/7/2025	School Speaker	\$ 1,000.00
1947 BSN Sports LLC	20505	2/10/2025	Nike Jerseys	\$ 260.86
1947 BSN Sports LLC	20506	2/10/2025	INV927678370, Nike white womens team legend Uniform	\$ 1,912.91
1947 BSN Sports LLC	20507	2/10/2025	INV927678374, 96 Nike socks	\$ 1,297.20
1947 BSN Sports LLC	20508	2/10/2025	Cart# 12848429 ELCO SB Socks & Belts	\$ 987.00
4767 M & S Technology Group, LLC (The Circle)	20509	2/10/2025	VOIDED	\$ -
3833 AT&T 9132	20510	2/10/2025	01/25 Inv# 3485527904 Acct# 831-000-9132 154 5G Line, Dec 24 and Jan 25	\$ 3,590.44
1928 BoardOnTrack	20511	2/10/2025	2024-26274, 18 month Membership 01/01/25 to 6/30/26	\$ 7,950.00
I Gordon Rees Scully Mansukhani. LLP (Gordon & Rees I	20512	2/10/2025	Invoice #21781379, Legal Services	\$ 650.00
I Gordon Rees Scully Mansukhani. LLP (Gordon & Rees I	20513	2/10/2025	Invoice #21679371, Legal Services	\$ 2,032.50
5654 Broadway Inbound	20514	2/11/2025	Lincoln Center Theatre \$2051.00	\$ 2,051.00
5654 Broadway Inbound	20515	2/11/2025	The Great Gatsby	\$ 2,070.00

# ECRHS CHECK REGISTER CHECKING x 1796 February 2025

Name	Check Number	Date	Memo	Amount
5654 Broadway Inbound	20516	2/11/2025	Maybe Happy Ending	\$ 2,970.00
4767 M & S Technology Group, LLC (The Circle)	20517	2/11/2025	INV201677 02-07-2025, Printer	\$ 2,379.80
3018 ULINE, INC.	20518	2/11/2025	ULINE SUPPLIES INV188929852	\$ 3,958.28
179 DUPREE FULLER	20519	2/11/2025	Reimbursement Home Depot for Duct Tape	\$ 70.81
5262 Veronica Ocana	20520	2/11/2025	INV 2490 T Shirts	\$ 2,252.79
5584 Hillyard Inc	20521	2/11/2025	INV 605640504 Gym Floor Supplies	\$ 429.57
3234 LA Party Rents, Inc.	20522	2/12/2025	INV0000127417, Folding Chairs	\$ 4,360.25
3234 LA Party Rents, Inc.	20523	2/12/2025	VOIDED	\$ -
3234 LA Party Rents, Inc.	20524	2/12/2025	VOIDED	\$ -
2444 Picture Perfect Graphics	20525	2/12/2025	INV4463 T SHIRTS	\$ 292.80
5392 Best Cafe Enterprises, LLC	20526	2/12/2025	Corner Bakery, Alternative Education	\$ 1,100.90
5280 Roth Staffing Companies, LP	20527	2/12/2025	INV16252938, Kristen Herring 02-07-2025	\$ 818.02
2288 LADWP	20528	2/13/2025	01/25 6968788886 Shoup Utilities	\$ 10,460.03
1945 Brooks Transportation Inc.	20529	2/13/2025	Inv#25259 Buses 2/12/2025	\$ 1,500.00
3353 ICON School Management	20530	2/14/2025	INV 1943 2-05-2025, 1099 Filing & Mailing	\$ 744.00
5199 Los Angeles School Police Department	20531	2/14/2025	INV 1095 School Police for Board Meeting	\$ 673.74
248 Colson Phillip	20532	2/14/2025	VOIDED	\$ -
3139 SoCalGas	20533	2/14/2025	01/25 Gas Charges for Shoup Acct 163 513 3769 2	\$ 23.28
4259 AT&T (CALNET)	20534	2/18/2025	01/25 INV# 000022922357 BAN#9391080076 Phone Line	\$ 31.53
4259 AT&T (CALNET)	20535	2/18/2025	01/25 INV#000022922353 BAN#9391080024 Phone Line	\$ 31.53
4259 AT&T (CALNET)	20536	2/18/2025	10/24, 12/24, 01/25 INV#000022922354 BAN#9391080026 Phone Line	\$ 106.58
3823 AT&T 8815	20537	2/18/2025	25-Jan, 25-Feb 818 884-8815 516, Copper Line Shoup	\$ 857.58
4992 California FCCLA	20538	2/18/2025	FCCLA Competition Fees	\$ 150.00
5625 CODA Concerts LLC	20539	2/18/2025	03/10/25 Festival Fees	\$ 9,845.00
3359 UTLA	20540	2/18/2025	01/25 Union Dues Certificated	\$ 17,800.80
2286 LACOE, Los Angeles County Office of Education	20541	2/19/2025	History Day Competition	\$ 1,950.00
2884 Scholastic, Inc	20542	2/19/2025	INV 7546724 SCHOLASTIC ACTION	\$ 714.29
5661 Moorepark College	20543	2/19/2025	sped fieldtrip	\$ 55.00
4864 Brad Wright	20544	2/19/2025	PO12361 SUMO ASAIN BUFFET & GRILL FOR MEETING \$114.91	\$ 114.91
3353 ICON School Management	20545	2/19/2025	INV1917 JAN25 MONTHLY CONTRACT FEE \$3,500	\$ 3,500.00
3008 Sweetwater Sound Inc.	20546	2/19/2025	PO12336 INSTRUCTIONAL STUDENT MATERIALS	\$ 12,615.79
5655 Museum of Broadway	20547	2/19/2025	INV 1190796 Broadway Museum Student Group Tickets	\$ 849.30
2349 Merit Oil Company	20548	2/20/2025	INV887742 MERIT FUEL CHARGES \$951.52	\$ 951.52
3968 Yantzer brothers heating and air inc	20549	2/20/2025	INV I-4690-1 / INV I-4874-1YANTZER FRIDGE SERVICE CALL \$529	\$ 529.00
2535 SCSBOA	20550	2/18/2025	INV 76623 Jazz Festival	\$ 325.00
24 912721 Rosalinda Montague	20551	2/20/2025	M and M Chi Square Lab for AP Biology	\$ 109.98
3601 AFSCME District Council 36	20552	2/20/2025	01/25 Union Dues	\$ 1,808.18
El Camino Real Charter HS Charles Schwab & Co, Inc. 2	20553	2/20/2025	01/25 403(B) Plan 2563-4428 Charles Schwab	\$ 4,925.00
4259 AT&T (CALNET)	20554	2/21/2025	01/25 INV# 000022922355 BAN#9391080027 Phone Line	\$ 31.53
4632 Spectrum Enterprise 7801	20555	2/21/2025	02/25 Inv# 128697801030125 Acct#086084201 Enterprise Fiber line	\$ 173.75
5664 Aaron Tyler Anderson	20556	2/21/2025	Black History Speaker inv 2411	\$ 1,500.00
5665 Christopher Washington	20557	2/21/2025	Black History Speaker inv135	\$ 1,500.00
1945 Brooks Transportation Inc.	20558	2/21/2025	INV 25310 Buses week of 2/18/2025 - 2/21/2025	\$ 5,300.00
1945 Brooks Transportation Inc.	20559	2/21/2025	Inv# 25357 Additional buses on 2/21/2025	\$ 1,650.00
1945 Brooks Transportation Inc.	20560	2/21/2025	INV 25330 Buses on 2/20 & 2/21/2025	\$ 1,600.00
3919 U.S Bank PARS Account #6746022400	20561	2/21/2025	01/25 #6746022400 PARS Contributions	\$ 490.92
2455 Pro-Ed, Inc.	20562	2/21/2025	INV BW2971808 Balance for SpecEd Forms	\$ 62.33
5663 JOHN TRACY CENTER	20563	2/21/2025	INV-9937 SCHOOL IN SERVICE PRESENTATION JOHN TRACY CENTER	\$ 289.41
5667 RICK HAYASHIDA	20564	2/21/2025	VOIDED	\$ -
202 Jason Grider	20565	2/24/2025	ER1969 TENNIS BALLS	\$ 503.59
2401 NJP Sports Inc	20566	2/24/2025	Windscreen for Baseball and Softball Fields Damaged by wind	\$ 5,045.00
2519 Sarit Ariam, Attorney at Law, APC	20567	2/24/2025	OAH Case #20241100444 CONFIDENTIAL SETTLEMENT	\$ 5,500.00
5648 CATE	20568	2/25/2025	CATE 2025 ONE CLICK PACKAGE (6)	\$ 4,260.00
4447 ChildCare Careers, LLC (The Education Team)	20569	2/25/2025	MS MARTIN SUBS 777127 \$470.03	\$ 470.03



# ECRHS CHECK REGISTER CHECKING x 1796 February 2025

Name	Check Number	Date	Memo	Amount
4334 Administrative Services CO-OP DbA Yellow Cab	20570	2/24/2025	INV20627, Special Education	\$ 3,146.50
2009 Child and Family Guidance Center	20571	2/24/2025	01/25 Special Ed Services Northpoint	\$ 2,643.20
3002 Dan's Super Subs Inc.	20572	2/25/2025	02/25/25 PD Meal Socials Studies	\$ 94.55
3201 Southern California News Group	20573	2/25/2025	PO12384 INTERACTIVE ADVERTISING	\$ 1,500.00
4351 Pyramid Pipe & Supply Co.	20574	2/25/2025	PO12385 pyramid pipe supplies	\$ 175.56
3956 Home Depot U.S.A., Inc. (The Home Depot Pro)	20575	2/25/2025	MAINTENANCE SUPPLIES INV 849214226/849214218	\$ 1,205.71
2776 Junior Achievement of Southern California, Inc	20576	2/25/2025	Junior Achievement Financial Literacy Curriculum/Field trip	\$ 3,000.00
3002 Dan's Super Subs Inc.	20577	2/26/2025	0/26/25 VAPA Retreat P00283	\$ 153.25
5543 Cuihua Shen	20578	2/26/2025	Spring 2025 UC Scout Reimbursement	\$ 1,197.00
2998 Lenovo (United States) Inc.	20579	2/26/2025	Tech Computer Repair Supplies	\$ 2,052.40
3956 Home Depot U.S.A., Inc. (The Home Depot Pro)	20580	2/26/2025	Drama supplies -Art Grant	\$ 6,267.03
64 529761 Alonzo Solarez	20581	2/27/2025	FOOD REIMBURSEMENT	\$ 77.86
1945 Brooks Transportation Inc.	20582	2/27/2025	INV 25385 Buses Week of 2/24 - 2/27/2025	\$ 3,800.00
2415 ORACLE Enterprises	20583	2/27/2025	02/18 INV 2097148 Netsuite Services	\$ 19,606.80
5671 PAIGE AUDREY-MARIE HURD	20584	2/27/2025	Black History speaker	\$ 1,500.00
5672 Music Sales Digital Services LLC (MusicFirst)	20585	2/27/2025	PO0237 Music notation and audio production music software	\$ 3,297.00
5668 Robert C berry	20586	2/28/2025	Black History Month Speaker	\$ 1,500.00
3002 Dan's Super Subs Inc.	20587	2/27/2025	2/27/25 Science Retreat Meals	\$ 69.75
5673 Andre Hendra	20588	2/27/2025	INV 01/INVOICE/X/2025 VAPA Workshop	\$ 700.00
2556 Soccer.com (Sports Endeavors, Inc.)	20589	2/27/2025	INV 9405962610 Boys Soccer items	\$ 751.12
4251 Michael Jeff	20590	2/28/2025	Instrumental Music Coaching	\$ 2,400.00
3822 AT&T 0810	20591	2/28/2025	February 2025 Communication Charges	\$ 757.74
5550 Justin Page	20592	2/28/2025	PO0228 JAN INSTRUCTION	\$ 750.00
2331 Sharon Markenson	20593	2/28/2025	VOIDED	\$ -
5674 Tree Service Kings inc	20594	2/28/2025	PO12394 TREE SERVICE	\$ 27,000.00
332 306831 Amy Carter	20595	2/28/2025	VOIDED	\$ -
3070 Grant A. Horn	20596	2/28/2025	PO0263 Instrumental music coaching	\$ 2,600.00
4914 Effectual Educational Consulting Services	20597	2/28/2025	INV 12861 ED CONSULTING SERVICES	\$ 55.00
4802 Sly Graphics Corp	33596	2/4/2025	Balloon Arch for Pep Rally	\$ 365.92
3353 ICON School Management	33597	2/4/2025	INV 1885 12/23/24 Charter School Consulting	\$ 3,500.00
4334 Administrative Services CO-OP DbA Yellow Cab	33598	2/4/2025	INV 20426 12/24, Special Education	\$ 2,100.00
Valley High School and Learning Center, Inc.(Dubnoff Sc	33599	2/6/2025	DUBNOFF 12/24	\$ 4,984.40
1833 Amazon	SPACH2975	2/3/2025	inv 1VTL-GWYR-GVNT computer mice for engineering course	\$ 47.07
3987 Figdesign Inc	SPACH2976	2/3/2025	INV 3672 Business Cards P00148	\$ 29.46
4343 Scoot Education Inc	SPACH2977	2/3/2025	1/22/25 inv 103629 Substitutes	\$ 27,111.00
4343 Scoot Education Inc	SPACH2978	2/3/2025	1/22/25 inv 103626 Substitutes	\$ 904.00
2616 The Print Spot	SPACH2979	2/3/2025	INV 8486 Open Enrollment Mailer P00158	\$ 3,156.52
3987 Figdesign Inc	SPACH2980	2/4/2025	INV 3667 Business Cards P00151	\$ 29.46
1998 CDW LLC	SPACH2981	2/4/2025	HPE 3Y SUPPLIES	\$ 1,726.00
2267 JW Pepper & Son, Inc	SPACH2982	2/4/2025	INV INV 367095485, Music for choral program	\$ 13.69
3827 College Board	SPACH2983	2/4/2025	INV CV-8954-0036-0036 Summer training for AP Seminar course	\$ 1,075.00
2267 JW Pepper & Son, Inc	SPACH2984	2/4/2025	367164119, supplies	\$ 740.21
1833 Amazon	SPACH2985	2/4/2025	For Yeast Lab	\$ 246.38
1833 Amazon	SPACH2986	2/4/2025	For Yeast Lab	\$ 45.98
1833 Amazon	SPACH2987	2/4/2025	Supplies, Business	\$ 73.10
1861 Hudl	SPACH2988	2/4/2025	ATHLETIC PACKAGE	\$ 4,340.50
1833 Amazon	SPACH2989	2/4/2025	Cheer Equipment	\$ 716.80
1833 Amazon	SPACH2990	2/4/2025	Health Office Supplies	\$ 466.85
1833 Amazon	SPACH2991	2/4/2025	Student Council Supplies	\$ 925.97
1833 Amazon	SPACH2992	2/4/2025	Supplies, Social Studies	\$ 1,752.11
1833 Amazon	SPACH2993	2/4/2025	supplies for ECR Flex Program	\$ 921.97
1833 Amazon	SPACH2994	2/4/2025	For Yeast Lab	\$ 152.15
2893 AWS	SPACH2995	2/7/2025	INV2028778477 Amazon Web Services	\$ 1,668.94

**ECRHS**  
**CHECK REGISTER**  
**CHECKING x 1796**  
**February 2025**

Name	Check Number	Date	Memo	Amount
3655 Daktronics, Inc.	SPACH2996	2/7/2025	INV 7122238 REMOTE START/STOP/HORN, Athletics	\$ 131.40
2551 Smart & Final	SPACH2997	2/7/2025	02/25 cooking supplies	\$ 12.76
3018 ULINE, INC.	SPACH2998	2/7/2025	27282026 INV 180740072, Lab Workbench and Pegboard	\$ 4,058.18
2295 Law Offices of Young, Minney & Corr, LLP	SPACH2999	2/7/2025	INV 13546 Legal Services REISSUE	\$ 9,688.38
2295 Law Offices of Young, Minney & Corr, LLP	SPACH3000	2/7/2025	INV 13028 Legal Services 11/24 REISSUE	\$ 19,179.53
4825 Mary M Bush	SPACH3001	2/10/2025	MONTH 1-30, Counseling	\$ 4,320.00
2343 Judy McLean	SPACH3002	2/10/2025	3232 Payroll Services 1-31	\$ 1,900.00
3987 Figdesign Inc	SPACH3003	2/10/2025	INV 3701 Basketball Banner 8 x 6 Ft P00229	\$ 242.68
5304 SCHEIB Pest Solutions inc	SPACH3004	2/10/2025	INV11794 01-06-2025 PEST CONTROL	\$ 4,000.00
3987 Figdesign Inc	SPACH3005	2/10/2025	INV11794 01-06-2025 PEST CONTROL	\$ 321.78
1833 Amazon	SPACH3006	2/11/2025	SOAP Web Services	\$ 110.92
4096 Lindsey C. Surendranath Granted, Inc	SPACH3007	2/11/2025	INV 328 CTE Program Support	\$ 2,400.00
4704 Impact Philanthropy Group (Sage SoCal)	SPACH3008	2/11/2025	INV 1022 Mental health services	\$ 28,500.00
4767 M & S Technology Group, LLC (The Circle)	SPACH3009	2/11/2025	1-24 INV 200658, Toshiba MJ series Staple2400 Cartridge	\$ 106.96
4767 M & S Technology Group, LLC (The Circle)	SPACH3010	2/13/2025	INV 196416, Printer	\$ 2,032.22
1833 Amazon	SPACH3011	2/13/2025	INV 1MH9-1GNQ-KXPP Supplies for the ECR Flex Program	\$ 30.65
1833 Amazon	SPACH3012	2/13/2025	INV 1CK9-LPRR-G3PC, 1CK9-LPRR-G3PC, Student Council Supplies	\$ 681.26
1833 Amazon	SPACH3013	2/13/2025	INV 1M14-9W46-LR9J, TECHNOLOGY SUPPLIES	\$ 4,156.64
1833 Amazon	SPACH3014	2/13/2025	INV 179R-CVFQ-QRT6 & 14JV-G97C-RD4N Supplies for 2025	\$ 725.25
1833 Amazon	SPACH3015	2/13/2025	11NR-QXDK-FHDV For Advanced Physical Science	\$ 90.62
1833 Amazon	SPACH3016	2/13/2025	INV 1HVP-WDCG-GG16, Instructional Student Materials	\$ 4,445.79
4343 Scoot Education Inc	SPACH3017	2/13/2025	02-08 INV 105796 SUBS	\$ 904.00
1833 Amazon	SPACH3018	2/18/2025	Administrative Office Supplies	\$ 1,227.56
3922 Self Insured Schools of California	SPACH3019	2/18/2025	01/30 SISC Flex FSA Fees	\$ 3,704.07
2295 Law Offices of Young, Minney & Corr, LLP	SPACH3020	2/18/2025	INV 14836 Legal Services 02/25	\$ 658.00
4343 Scoot Education Inc	SPACH3021	2/18/2025	1/29/24 INV 104733 SUBS	\$ 904.00
2295 Law Offices of Young, Minney & Corr, LLP	SPACH3022	2/19/2025	INV14502 Legal Services	\$ 38,009.50
4343 Scoot Education Inc	SPACH3023	2/19/2025	1/29/24 INV 104735 SUBS	\$ 25,424.00
3655 Daktronics, Inc.	SPACH3024	2/19/2025	INV 7125791 Scoreboard Equipment	\$ 1,587.76
2616 The Print Spot	SPACH3025	2/19/2025	INV 8841 9x12 Pocket Folders for School Tours	\$ 2,847.00
2445 Piece of Mind Care Services	SPACH3026	2/20/2025	INV 00000177 Students Support Services 01/25	\$ 56,414.60
2445 Piece of Mind Care Services	SPACH3027	2/21/2025	INV 00315 ELD Dept. Students Support Services 01/25	\$ 4,717.50
1833 Amazon	SPACH3028	2/21/2025	Supplies for Office-19FQ-9RP1-NDKC	\$ 162.91
1833 Amazon	SPACH3029	2/21/2025	INV 1DFR-JMVY-MDMV, weighted blanket, trampoline	\$ 161.78
2295 Law Offices of Young, Minney & Corr, LLP	SPACH3030	2/21/2025	INV 13545 Reissue Legal Services	\$ 1,104.50
1833 Amazon	SPACH3031	2/21/2025	Supplies for Office, Special Education	\$ 62.03
3987 Figdesign Inc	SPACH3032	2/21/2025	INV 3671 Tennis Banners	\$ 1,524.54
5307 Geary Darling Lessee, Inc. (The Marker Hotel)	SPACH3033	2/22/2025	music field trip	\$ 11,007.96
2222 Inspire Communication, Inc	SPACH3034	2/22/2025	EC2025131Speech-Language Services	\$ 12,240.00
2714 Chartwells Division Services	SPACH3035	2/22/2025	INV K40349095 Meals 01/25	\$ 98,642.67
4343 Scoot Education Inc	SPACH3036	2/24/2025	2/12/24 inv 106937 Substitutes	\$ 29,178.00
3275 GoTo Communications, Inc.	SPACH3037	2/24/2025	INV7103574548 Operational blanket PO: Goto VOIP Phone system	\$ 2,712.44
4343 Scoot Education Inc	SPACH3038	2/24/2025	2/5/25 inv 105798 Substitutes	\$ 30,928.00
4343 Scoot Education Inc	SPACH3039	2/24/2025	2/12/25 inv 106935 Substitutes	\$ 904.00
5127 MG Express Inc.	SPACH3040	2/25/2025	INV 2516 SPED: Students tour the college P00269	\$ 1,600.00
2265 Jules Seltzer Associates	SPACH3041	2/25/2025	INV 236339 Final Payment P00161	\$ 48,008.84
3008 Sweetwater Sound Inc.	SPACH3042	2/25/2025	Play production supplies	\$ 12,506.07
1102 Allied Private Investigations & Security Services, LLC	SPACH3043	2/27/2025	INV ELC 2501 Security Services 01/25	\$ 38,366.25
4943 Covantia, Inc.	SPACH3044	2/28/2025	INV 55-0260 Service for Aeries SIS	\$ 25,575.00

Total \$ 1,002,353.11

**Check Register**  
**Account: 1761 General**  
**El Camino Real HS**  
**February 2025**

Total \$ 388,915.21

Date	Check Number	Name	Memo	Amount	Period
2/11/2025	ACH250211-01	3480 PenServ Plan Services	403(B) Funding 02/01/25 - 02/28/25	\$ 36,223.45	Feb 2025
2/12/2025	ACH250212-01	4416 Harland Clarke	Business Group Check Printing	\$ 197.38	Feb 2025
2/19/2025	ACH250219-01	3922 Self Insured Schools of California	SISC HEALTH-FEB 2025	\$351,069.47	Feb 2025
2/20/2025	ACH250220-01	3480 PenServ Plan Services	403(B) Funding 02/01/25 - 02/28/25	\$ 766.50	Feb 2025
2/26/2025	ACH250226-01	4001 Texas Life Insurance Company	P/R DED. ELECTIONS	\$ 658.41	Feb 2025

**EL CAMINO REAL  
CHECK REGISTER  
ASB  
February 2025**

Name	Check Number	Date	Memo	Amount	Period
5645 Irene Paez	3209	2/3/2025	Student Store Reimbursement	\$ 37.88	Feb 2025
1955 Burroughs Girls Basketball	3210	2/3/2025	11/27-11/29/2024 JV Girls Basketball Tournament	\$ 400.00	Feb 2025
1955 Burroughs Girls Basketball	3211	2/3/2025	JV Girls Basketball Tournament 2023	\$ 400.00	Feb 2025
5641 HD Print Design	3212	2/4/2025	INV 23167 Lacrosse Sweatshirts & Pants inv RIPF 1071 Extra black uniforms for extra players/damaged jerseys	\$ 4,029.72	Feb 2025
5413 Ridge Sports	3213	2/4/2025		\$ 688.00	Feb 2025
4227 Lilith Faucher	3214	2/4/2025	Reimbursement For Girls Lacrosse Tournament 2025	\$ 593.19	Feb 2025
2669 Victory Custom Athletics	3215	2/5/2025	VOIDED	\$ -	Feb 2025
2669 Victory Custom Athletics	3216	2/5/2025	INV 634375 Baseball Jackets	\$ 1,758.43	Feb 2025
4217 Moorpark College	3220	2/6/2025	2025 Beach Volleyball Tournament Moorpark College 2025	\$ 100.00	Feb 2025
5604 John Goldman	3221	2/6/2025	01/25 VAPA Trust Coaching P00222	\$ 1,500.00	Feb 2025
5395 Courtney Coffey	3222	2/6/2025	01/25 VAPA Coaching P00226	\$ 600.00	Feb 2025
4265 Grand G&G Inc.	3219	2/6/2025	inv 99177 Student Store Inventory	\$ 2,073.78	Feb 2025
5262 Veronica Ocana	3223	2/7/2025	inv 2504 Student Store PE Clothes	\$ 1,370.40	Feb 2025
59 109822 Lynsey R Shano	3217	2/10/2025	Student Council Conference Reimbursement	\$ 620.51	Feb 2025
5262 Veronica Ocana	3218	2/11/2025	INV 2480 Kingdom Shirts=Homecoming	\$ 1,930.50	Feb 2025
5596 Newport Harbor High School Girls Soccer	3224	2/12/2025	Tournament fees for Girls Soccer	\$ 625.00	Feb 2025
5652 Eliza Lotterastein	3225	2/13/2025	ECR Boys Basketball Photography	\$ 380.00	Feb 2025
3234 LA Party Rents, Inc.	3226	2/14/2025	BANQUET TABLES AP Testing	\$ 1,578.87	Feb 2025
3234 LA Party Rents, Inc.	3227	2/14/2025	BANQUET TABLES AP Testing	\$ 1,913.61	Feb 2025
4974 Colin Jamerson	3228	2/14/2025	2024 Reimbursement for Boys Basketball DJ Senior Night	\$ 318.00	Feb 2025
3008 Sweetwater Sound Inc.	3229	2/14/2025	INV 42752019 Drama Play production	\$ 12,506.07	Feb 2025
4265 Grand G&G Inc.	3230	2/14/2025	inv 99385 Student Store Inventory	\$ 1,304.13	Feb 2025
248 Colson Phillip	3231	2/14/2025	VOIDED	\$ 250.66	Feb 2025
4475 CA Association of Directors of Activities	3232	2/19/2025	PO12367 LEADERSHIP CONFERENCE FIELD TRIP	\$ 15,000.00	Feb 2025
5662 Christopher Hutson	3233	2/19/2025	PO12370 Instructional Student Materials Drama	\$ 822.28	Feb 2025
4438 Conrad Sun LLC (Ren Athletics)	3234	2/20/2025	2025 Beach Volleyball: Gear	\$ 1,593.95	Feb 2025
4438 Conrad Sun LLC (Ren Athletics)	3235	2/20/2025	2025 Boys Volleyball - Uniform Gear	\$ 2,262.52	Feb 2025
5667 RICK HAYASHIDA	3236	2/21/2025	GLAZIER CLINICS 01/09 Football Trust	\$ 659.96	Feb 2025
5262 Veronica Ocana	3237	2/24/2025	INV 2505 Hoodies for Theater	\$ 491.44	Feb 2025
202 Jason Grider	3238	2/24/2025	Girls Tennis Banquet	\$ 849.63	Feb 2025
2067 Deny Sportswear	3239	2/25/2025	PO12211 Blue wood grain plaque with dye sub plate and with Marco PM1275 Tennis attachment	\$ 298.20	Feb 2025
5127 MG Express Inc.	3240	2/26/2025	ROTC Round Trip to San Diego Naval Base Point Loma	\$ 4,600.00	Feb 2025
5127 MG Express Inc.	3241	2/26/2025	ROTC Athletic, Academic, Military drill field meet VAPA Anaheim Hilton/Knotts Roundtrip	\$ 4,800.00	Feb 2025
5127 MG Express Inc.	3242	2/26/2025	Transportation	\$ 3,700.00	Feb 2025
4265 Grand G&G Inc.	3243	2/26/2025	inv 99587 Student Store Inventory	\$ 1,472.25	Feb 2025
5634 Charne Tunson	3244	2/27/2025	#ECRBOYSBB Banquet Items	\$ 1,200.00	Feb 2025
5219 CCIDM Inc.	3245	2/27/2025	VAPA 17-COSTUMES/BODY TIGHTS	\$ 1,492.98	Feb 2025
TOTAL				\$ 74,221.96	

# Coversheet

## Discuss and Vote on the February 2025, Credit Card Charges

<b>Section:</b>	III. Finance
<b>Item:</b>	D. Discuss and Vote on the February 2025, Credit Card Charges
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Agenda Item III.D. February 2025 Credit Card Statement 1 of 2.pdf

P.O. BOX 6343  
FARGO ND 58125-6343

000002591 01 SP 106481256494616 S

EL CAMINO REAL CHS  
ATTN DAVID HUSSEY  
5440 VALLEY CIRCLE BLVD  
WOODLAND HILLS CA 91367-5949

ACCOUNT NUMBER	4866 9145 5552 6539
STATEMENT DATE	02-25-2025
AMOUNT DUE	\$55,422.91
NEW BALANCE	\$55,422.91

PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

4866914555526539 005542291 005542291

Please tear payment coupon at perforation.

## CORPORATE ACCOUNT SUMMARY

EL CAMINO REAL CHS 4866 9145 5552 6539	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$33,767.80	\$22,563.97	\$0.00	\$0.00	\$0.00	\$908.86	\$0.00	\$55,422.91

## NEW ACTIVITY

DAVID HUSSEY 4866-9110-0013-3507	CREDITS \$0.00	PURCHASES \$4,923.20	CASH ADV \$0.00	TOTAL ACTIVITY \$4,923.20
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-28	01-28	24036295028718298549543	FIVERR * 954-368-2267 NY	87.40
01-28	01-28	24692165028102713049787	AGUAVIDA PREMIUM WATER 747-444-9637 CA	292.88
01-29	01-28	74208475029500003239592	YOU CAN BOOK ME BEDFORD	134.40
02-03	02-01	24803945033920009887089	GOOGLE* CLOUD WN3KFZ G.CO/HELPPAY# CA	94.23
02-10	02-07	24692165039102708718526	SWA*GP DEPST5264266599414 800-435-9792 TX DEPOSIT/PASSENGER 0-0-0	800.00
02-11	02-10	24692165041104419485516	LASTPASS.COM 866-890-8931 MA	864.00
02-13	02-13	24011345044500041318232	ALGOLIA 2U2502660001 ALGOLIA.COM CA	0.50
02-13	02-11	24943015043010196051466	THE HOME DEPOT #1070 WEST HILLS CA	173.69
02-14	02-13	24231685044242379044675	SMARTANDFINAL 409 510-851-8548 CA	238.87
02-17	02-15	24231685046244520389155	SMARTANDFINAL 409 510-851-8548 CA	83.24
02-17	02-17	24692165048109430009735	AGUAVIDA PREMIUM WATER 747-444-9637 CA	292.88
02-21	02-20	24035965052153690005902	AMERICAN AIR0012216479022 FORT WORTH TX HARBOUR/MATHEW 03-19-25	660.36
02-21	02-20	24035965052153690005910	LAX AA N DFW AA N SDF AA M DFW AMERICAN AIR0010620411227 FORT WORTH TX HARBOUR/MATHEW 03-19-25	47.17
			LAX AA N DFW AA N SDF AA M DFW	

## CUSTOMER SERVICE CALL

800-344-5696

## ACCOUNT NUMBER

4866-9145-5552-6539

## STATEMENT DATE

02/25/25

## DISPUTED AMOUNT

.00

## ACCOUNT SUMMARY

PREVIOUS BALANCE	33,767.80
PURCHASES & OTHER CHARGES	22,563.97

CASH ADVANCES .00

CASH ADVANCE FEES .00

LATE PAYMENT  
CHARGES .00

CREDITS 908.86

PAYMENTS .00

ACCOUNT BALANCE 55,422.91

## SEND BILLING INQUIRIES TO:

U.S. Bank National Association

C/O U.S. Bancorp Purchasing Card Program  
P.O. Box 6335  
Fargo, ND 58125-6335

## AMOUNT DUE

55,422.91





Company Name: EL CAMINO REAL CHS
Corporate Account Number: 4866 9145 5552 6539
Statement Date: 02-25-2025

### NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-24	02-21	24036295052712026672759	FIVERR * 954-368-2267 NY	87.40
02-24	02-22	24064665054500004227945	WESTLAKEXCTF WESTLAKEXCTF. CA	66.20
02-24	02-21	24493985053078239892712	SCCOE CREDENTIAL PROGRAM 408-453-6500 CA	700.00
02-24	02-20	24943015052010204014777	THE HOME DEPOT #1070 WEST HILLS CA	299.98

<b>GREGORY WOOD</b>	<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4866-9133-3444-7280	\$908.86	\$17,640.77	\$0.00	\$16,731.91

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-28	01-27	24492165028500004107507	YOUNG, MINNEY & CORR WWW.YMCLEGAL. CA	75.00
01-28	01-27	24492165028500004112796	YOUNG, MINNEY & CORR WWW.YMCLEGAL. CA	75.00
01-30	01-29	24036295029712561207821	EB *CONDUCTING WORKPLA 801-413-7200 CA	44.52
01-30	01-29	24231685029227153001800	SMARTANDFINAL 409 510-851-8548 CA	405.67
01-30	01-29	24493985030070821696930	SCCOE CREDENTIAL PROGRAM 408-453-6500 CA	75.00
02-03	02-01	24231685032230329388494	SMARTANDFINAL 409 510-851-8548 CA	464.18
02-03	01-30	24943015031010199820903	THE HOME DEPOT #1070 WEST HILLS CA	355.38
02-05	02-03	24943015035010200145601	THE HOME DEPOT #1070 WEST HILLS CA	265.70
02-06	02-05	24064665037500002783040	NYLAS NYLAS.COM CA	495.78
02-06	02-05	24231685036234369144417	SMARTANDFINAL 409 510-851-8548 CA	352.60
02-06	02-04	24692165036100122812860	SOUTHWES 5262307027854 800-435-9792 TX JONES/NATHANIEL JOSH 03-20-25 BUR WN V SJC WN V BUR	2,619.89
02-07	02-06	24231685037235354251850	SMARTANDFINAL 409 510-851-8548 CA	256.59
02-07	02-05	24692165037100926371286	SOUTHWES 5262307298682 800-435-9792 TX REINHEIMER/STEPHANIE 02-27-25 LAX WN V SFO WN E LAX	1,357.72
02-10	02-07	24231685038236377016337	SMARTANDFINAL 409 510-851-8548 CA	95.33
02-10	02-06	24755425038170382578063	DOUBLETREE HOTELS 714-7503000 CA 870064 ARRIVAL: 02-06-25	487.57
02-10	02-06	24755425038170382578089	DOUBLETREE HOTELS 714-7503000 CA 870068 ARRIVAL: 02-06-25	487.57
02-10	02-06	24755425038170382578097	DOUBLETREE HOTELS 714-7503000 CA 870070 ARRIVAL: 02-06-25	487.57
02-10	02-06	24755425038170382578105	DOUBLETREE HOTELS 714-7503000 CA 870071 ARRIVAL: 02-06-25	487.57
02-10	02-06	24755425038170382579103	DOUBLETREE HOTELS 714-7503000 CA 870066 ARRIVAL: 02-06-25	487.57
02-10	02-06	24755425038170382579111	DOUBLETREE HOTELS 714-7503000 CA 870067 ARRIVAL: 02-06-25	487.57
02-10	02-06	24755425038170382579129	DOUBLETREE HOTELS 714-7503000 CA 870069 ARRIVAL: 02-06-25	487.57
02-10	02-06	24755425038170382580192	DOUBLETREE HOTELS 714-7503000 CA 870065 ARRIVAL: 02-06-25	487.57
02-12	02-12	24793385043001414993074	MAILCHIMP 678-9990141 GA	425.00
02-14	02-13	24011345044500088057388	MENDOCINOFARMSCATERING MENDOCINOFARM CA	908.86
02-14	02-13	24445715044300586776807	RALPHS #0205 CALABASAS CA	92.66
02-14	02-13	24445715044300586776989	RALPHS #0205 CALABASAS CA	502.18
02-17	02-14	24011345046500080371975	MENDOCINOFARMSCATERING WOODLAND HILL CA	908.86
02-17	02-14	24011345045500093908343	MENDOCINOFARMSCATERING MENDOCINOFARM CA	908.86
02-17	02-13	24692165045107611127311	SOUTHWES 5262310346323 800-435-9792 TX DELGADO/FERNANDO 03-10-25 BUR WN V SMF WN V BUR	350.91
02-17	02-13	24692165045107611127329	SOUTHWES 5262310364921 800-435-9792 TX RODRIGUEZ/VANIA 03-10-25 BUR WN V SMF WN V BUR	116.97
02-17	02-13	24692165045107611127337	SOUTHWES 5262310385684 800-435-9792 TX WOOD/GREGORY 03-10-25 BUR WN V SMF WN V BUR	116.97
02-17	02-14	24793385045003310875098	SHERWIN-WILLIAMS708682 WOODLAND HILL CA	104.13



Company Name: EL CAMINO REAL CHS
Corporate Account Number: 4866 9145 5552 6539
Statement Date: 02-25-2025

### NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-17	02-14	24943015046010198791405	THE HOME DEPOT #1070 WEST HILLS CA	193.48
02-17	02-14	24943015046010198791611	THE HOME DEPOT #1070 WEST HILLS CA	163.94
02-19	02-14	24022685049900016300010	MISSION BURRITO #1 - VICT 818-7106666 CA	907.65
02-19	02-19	24492165050500009813217	MOSYLE COR* MOSYLE MAN MOSYLE.COM FL	270.00
02-19	02-18	24906415049222306062678	ALLPAID*S E L P A ADMINIS 888-6047888 CA	101.23
02-19	02-18	24906415049222306079870	ALLPAID*S E L P A ADMINIS 888-6047888 CA	101.23
02-20	02-19	74083425050500011155514	ECOBEE VANCOUVER BC	240.00
02-21	02-20	24231685051249425184132	SMARTANDFINAL 408 510-851-8548 CA	521.91
02-24	02-21	24793385052004110160095	SHERWIN-WILLIAMS708580 CANOGA PARK CA	40.46
02-24	02-21	24793385052004111922097	SHERWIN-WILLIAMS708580 CANOGA PARK CA	42.31
02-25	02-24	24270745055900012121297	PRO-ED, INC 512-4513246 TX	693.10

Department: 00000 Total: \$21,655.11  
 Division: 00000 Total: \$21,655.11



# Coversheet

## Discussion and Vote the 2024-2025 Second Interim Report

<b>Section:</b>	III. Finance
<b>Item:</b>	E. Discussion and Vote the 2024-2025 Second Interim Report
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Agenda Item III.E. 2024-2025 Second Interim Presentation #1.pptx Agenda Item III.E.2024-25 Second Interim Report #2.pdf Agenda Item III.E. 2024-25 Second Interim Report-Balance Sheet #4.pdf Agenda Item III.E. 2024-25 Second Interim Report Form 62.pdf

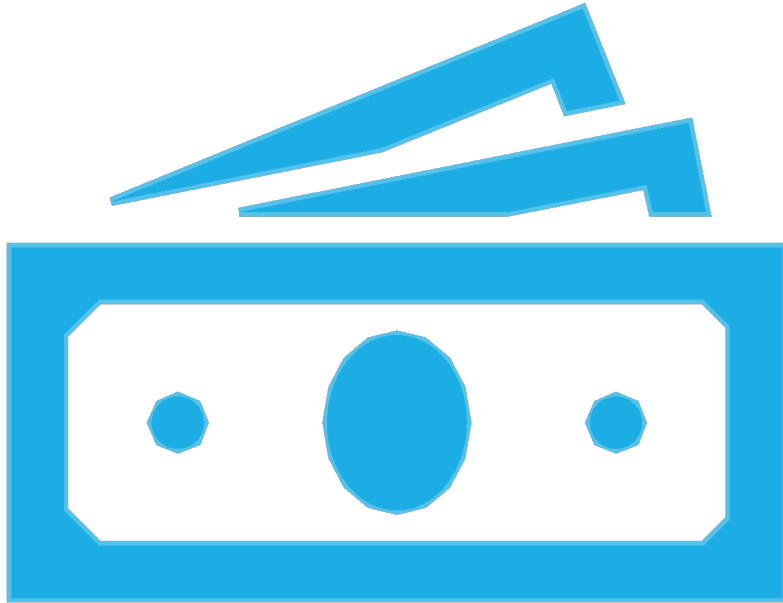


# 2024-2025 Second Interim Projections

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BY: GREG WOOD, CBO

MARCH 2025



# Presentation

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- Adopted Budget vs. Second Interim Projections
  - Purpose & Assumptions
  - Revenue & Expenditure Summary
  - Revenue & Expenditure Variances Explained
  - Components of Ending Fund Balance
  - CARES act/COVID funding summary

# Second Interim Purpose & Assumptions

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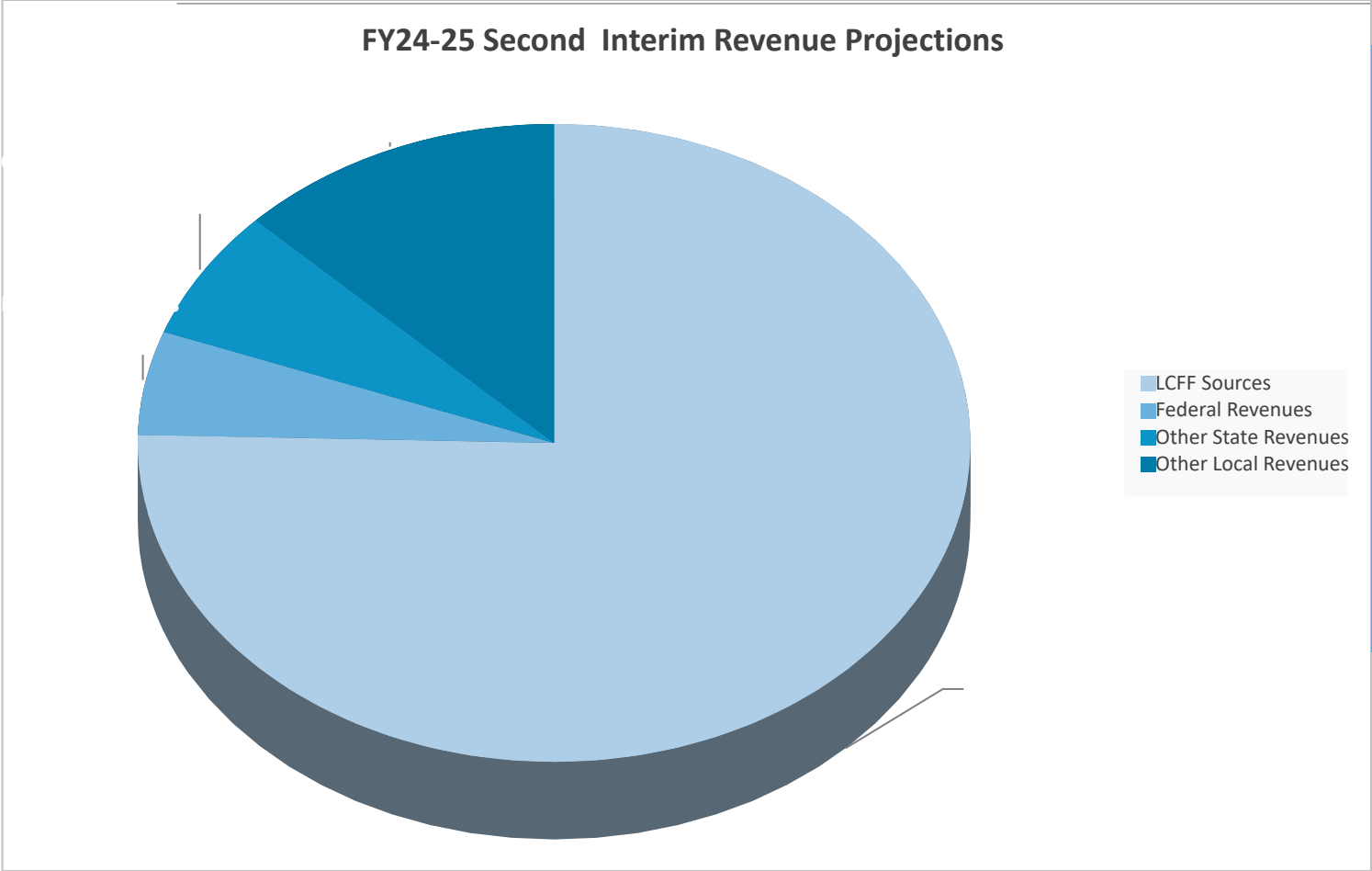
- The purpose of the first interim report is to provide all stakeholders, along with the State of CA with a snapshot of ECRCHS' financial condition at a point in time.
- Projections are made based on state funding, which is dependent on the current health of the state economy.
- ECRCHS is assuming enrollment of 2,870 and 2,712 ADA as of P1 ; The impact of school closures in the month of February is currently not reflected in the projected ADA.
- CARES act funding has ended as of 9/30/24

# Second Interim– Revenue/Expenditure Summary

	Adopted Budget (06/27/24)	Actuals to Date (01/31/25)	Projection Revisions (10/31/24)	2nd Interim Projections
LCFF Sources	\$ 36,389,803	\$ 21,523,386	\$ 36,176,756	\$ 35,978,694
Federal Revenues	\$ 2,091,417	\$ 1,601,235	\$ 2,112,921	\$ 2,510,510
Other State Revenues	\$ 2,324,661	\$ 1,531,707	\$ 2,933,619	\$ 3,169,073
Other Local Revenues	\$ 4,766,881	\$ 5,265,390	\$ 4,948,792	\$ 6,055,507
<b>Total</b>	<b>\$ 45,572,762</b>	<b>\$ 29,921,718</b>	<b>\$ 46,172,088</b>	<b>\$ 47,713,785</b>

	Adopted Budget (06/27/24)	Actuals to Date (01/31/25)	Projection Revisions (10/31/24)	2nd Interim Projections
Certificated Salaries	\$ 17,156,731	\$ 9,670,418	\$ 17,156,731	\$ 19,413,990
Classified Salaries	\$ 4,597,799	\$ 3,047,081	\$ 5,108,546	\$ 5,139,899
Benefits	\$ 9,342,981	\$ 5,192,223	\$ 9,417,757	\$ 9,897,136
Supplies	\$ 2,232,926	\$ 2,142,354	\$ 2,816,428	\$ 3,243,468
Services	\$ 9,657,341	\$ 4,840,182	\$ 9,903,143	\$ 10,001,699
Depreciation	\$ 650,000	\$ 199,207	\$ 650,000	\$ 750,000
Other Outgo	\$ 363,898	\$ 224,476	\$ 361,768	\$ 359,787
<b>Total Expenditures</b>	<b>\$ 44,001,676</b>	<b>\$ 25,315,942</b>	<b>\$ 45,414,373</b>	<b>\$ 48,805,979</b>
<b>Net Balance (Financial Statement)</b>	<b>\$ 1,571,086</b>	<b>\$ 4,605,776</b>	<b>\$ 757,715</b>	<b>\$ (1,092,194)</b>
<b>Net Balance (Cash Statement)</b>	<b>\$ 2,221,086</b>	<b>\$ 4,804,984</b>	<b>\$ (1,092,283)</b>	<b>\$ (342,194)</b>

# 2024-2025 Second Interim Revenue Summary



Revenue Type	Amount
LCFF Sources	\$ 35,978,694
Federal Revenues	\$ 2,510,510
Other State Revenues	\$ 3,169,073
Other Local Revenues	\$ 6,055,507
Total	\$ 47,713,785

# Revenue

---

	Adopted Budget (06/27/24)		Actuals to Date (01/31/25)		Projection Revisions (10/31/24)		2nd Interim Projections	
LCFF Sources	\$	36,389,803	\$	21,523,386	\$	36,176,756	\$	35,978,694
Federal Revenues	\$	2,091,417	\$	1,601,235	\$	2,112,921	\$	2,510,510
Other State Revenues	\$	2,324,661	\$	1,531,707	\$	2,933,619	\$	3,169,073
Other Local Revenues	\$	4,766,881	\$	5,265,390	\$	4,948,792	\$	6,055,507
<b>Total</b>	<b>\$</b>	<b>45,572,762</b>	<b>\$</b>	<b>29,921,718</b>	<b>\$</b>	<b>46,172,088</b>	<b>\$</b>	<b>47,713,785</b>





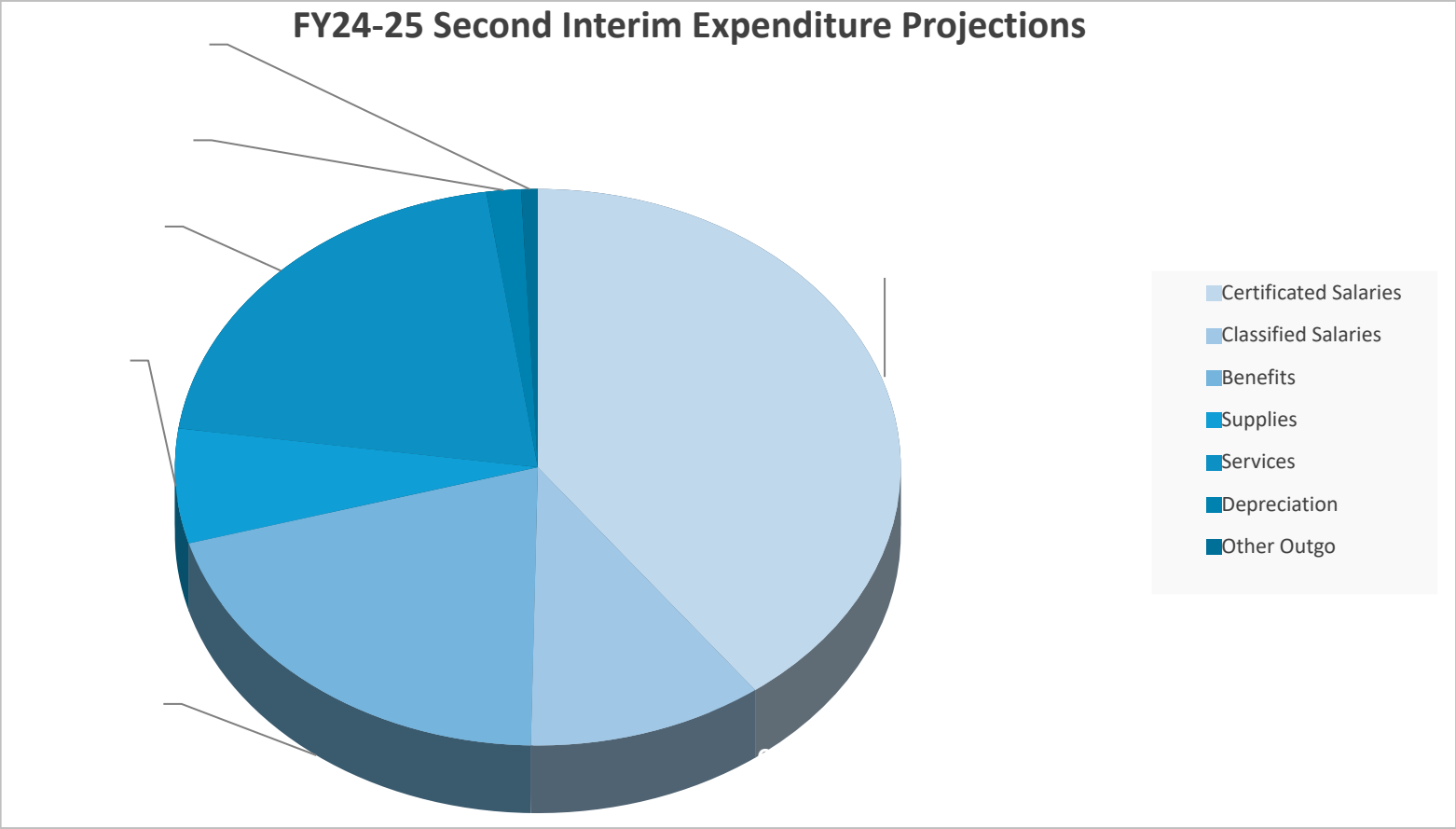
# Revenue: Revised vs. Second Interim

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- Federal:
  - Increased ESSER III funding for summer school expenses: **(\$372,589)**
- State:
  - Increased Mandated Cost Reimbursement: \$12,754
  - Increased CTE Revenue to recognize carryover from prior years: \$217,650
- Other Local:
  - Decrease in Food Service Sales: **(\$25,000)**
  - Increase in Dividends (recognize actuals to date): \$721,118
  - Increase in Tuition: \$250,000
  - Increase in ASB Revenue: \$120,000



# 2024-2025 Second Interim Expenditure Summary



Expenditures	Amount
Certificated Salaries	\$ 19,413,990
Classified Salaries	\$ 5,139,899
Benefits	\$ 9,897,136
Supplies	\$ 3,243,468
Services	\$ 10,001,699
Depreciation	\$ 750,000
Other Outgo	\$ 359,787
Total Expenditures	\$ 48,805,979

# Expenditures

	Adopted Budget (06/27/24)	Actuals to Date (01/31/25)	Projection Revisions (10/31/24)	2nd Interim Projections
Certificated Salaries	\$ 17,156,731	\$ 9,670,418	\$ 17,156,731	\$ 19,413,990
Classified Salaries	\$ 4,597,799	\$ 3,047,081	\$ 5,108,546	\$ 5,139,899
Benefits	\$ 9,342,981	\$ 5,192,223	\$ 9,417,757	\$ 9,897,136
Supplies	\$ 2,232,926	\$ 2,142,354	\$ 2,816,428	\$ 3,243,468
Services	\$ 9,657,341	\$ 4,840,182	\$ 9,903,143	\$ 10,001,699
Depreciation	\$ 650,000	\$ 199,207	\$ 650,000	\$ 750,000
Other Outgo	\$ 363,898	\$ 224,476	\$ 361,768	\$ 359,787
<b>Total Expenditures</b>	<b>\$ 44,001,676</b>	<b>\$ 25,315,942</b>	<b>\$ 45,414,373</b>	<b>\$ 48,805,979</b>
<b>Net Balance (Financial Statement)</b>	<b>\$ 1,571,086</b>	<b>\$ 4,605,776</b>	<b>\$ 757,715</b>	<b>\$ (1,092,194)</b>
<b>Net Balance (Cash Statement)</b>	<b>\$ 2,221,086</b>	<b>\$ 4,804,984</b>	<b>\$ (1,092,283)</b>	<b>\$ (342,194)</b>

# Expenditures: Revised vs. Second Interim

## Certificated Salaries

- Increased Certificated Salaries based on approved COLA increase

## Classified Salaries:

- Increased Classified Salaries based on approved COLA increase: \$31,353
- Employee Benefits:
- Increased benefits as a result of increased certificated and classified salaries: \$479,379

## Supplies:

- Increased Instructional Student Materials to include Learning Recovery and Block Grant Expenditures : \$606,444

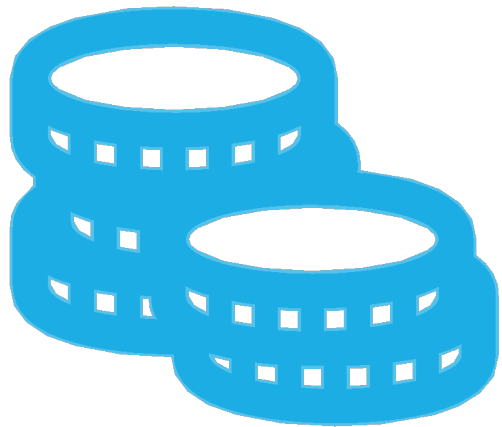
## Services:

- Increased operations and housekeeping expenses: \$100,000
- Decreased repairs and maintenance: \$100,000
- Increased investment fees: \$149,555
- Increased cafeteria management expenses to account for increased participation: \$100,000
- Increased legal expenses to account for new settlements: \$30,000

## Depreciation

- Increased depreciation based on completion of capital project and increase in other capital expenditures: \$100,000

# Components of Ending Fund Balance



## Projected Ending Net Position, 6/30/25 - \$46,187,109

- Less, net investment in capital assets - \$9,213,131.28
- Board approved Designated Reserve for Deferred Maintenance - \$15,000,000
- Excess OPEB/Investments -

### Restricted Balances:

5310 -Cafeteria	\$781,882
5330 -Summer School Cafeteria	\$217,717
5446 - Supply Chain Assistance	\$86,278
6266 - Educator Effectiveness	\$77,374
6762 - Art/Music Block Grant	\$1,686,054
6770 – Prop 28	\$426,703
7032 - Kitchen Infrastructure & Training	\$192,116
7033 - Best Foods Practices	\$88,516
7412- A-G Completion Grant: A-G Access/Success Grants	\$266,691
7435 -Learning Recovery Emergency Block Grant	\$1,417,302
7810 - Ethnic Studies Block Grant	\$92,653
<b>Total Restricted Fund Balance</b>	<b>\$5,332,740</b>

**Total Unrestricted Net Position - \$31.641.238\***

**\*Note: \$7,123,317 of Fund Balance was Invested in Stock Market, T-Bills and L-T Annuity**



# COVID/CARES Act Summary

Name of Grant	Resource Code	Allocation	YTD Spent	Amount Left	Spending Deadline
ESSER I	3210	\$ 308,063.00	\$ 308,063.00	\$ -	9/30/2022
GEER I	3215	\$ 151,344.00	\$ 151,344.00	\$ -	9/30/2022
ESSER II	3212	\$ 1,219,961.00	\$ 1,219,961.00	\$ -	9/30/2023
ESSER II - State Reserve	3216	\$ 353,713.00	\$ 353,713.00	\$ -	9/30/2023
GEER II	3217	\$ 81,180.00	\$ 81,180.00	\$ -	9/30/2023
ESSER III	3213	\$ 2,193,920.00	\$ 2,193,920.00	\$ -	9/30/2024
ESSER III - 20% reserve for learning loss	3214	\$ 548,480.00	\$ 548,480.00	\$ -	9/30/2024
ESSER III - State Reserve	3218	\$ 230,580.00	\$ 230,580.00	\$ -	9/30/2024
ESSER III - State reserve for Learning Loss	3219	\$ 397,480.00	\$ 397,480.00	\$ -	9/30/2024
In- Person Instruction Grant	7422	\$ 1,047,801.00	\$ 1,047,801.00	\$ -	9/30/2024
ELO Grant	7425	\$ 1,099,410.00	\$ 1,099,410.00	\$ -	9/30/2024
ELO Grant (10% for Paraprofessionals)	7426	\$ 239,929.00	\$ 239,929.00	\$ -	9/30/2024
Educator Effectivness Block Grant	6266	\$ 591,871.00	\$ 405,719.50	\$ 186,151.50	6/30/2026
Arts, Music, & Instructional Materials Discretionary Block Grant	6762	\$ 2,176,757.00	\$ 248,346.74	\$ 1,851,112.26	6/30/2026
A-G Completion Grant: Access/Success	7412	\$ 345,050.00	\$ 95,473.14	\$ 249,576.86	6/30/2026
A-G Completion Grant: Learning Loss Mitigation	7413	\$ 129,358.00	\$ -	\$ 129,358.00	6/30/2026
Learning Recovery Emergency Block Grant	7435	\$ 2,702,302.00	\$ 824,875.37	\$ 1,877,426.63	6/30/2028
<b>Totals</b>		<b>\$ 13,817,199.00</b>	<b>\$ 9,523,573.75</b>	<b>\$ 4,293,625.25</b>	

2024-2025 Adopted Budget, 2nd Interim Actuals to Date, and 2024-25 Projections for the Year Ending June 30, 2025

	2024-2025 Adopted Budget (Approved on 6/27/2024)			2024-2025 First Interim 10/31/24 (Projections)			Actuals to Date as of 01/31/25		2024-2025 Second Interim 01/31/25 (Projections)			Comments
								Indirect Rate	7.43%			
Enrollment	2,937			2,870					2,870			Lower Enrollment for 24/25 (150) projected
ADA	2,731			2,712.15					2,712.15			P-2 ADA Report 23/24 & 94.5% attendance yield
Per Student funding	\$ 13,323			\$ 13,340					\$ 13,340			Rev. LCFF Rate from FCMAT- 11/18/24
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Total	% received/spent	Unrestricted	Restricted	Total	
A. Revenues												
LCFF/Revenue Limit Sources												
State Aid	25,548,003		25,548,003	19,244,185		19,244,185	11,720,531		19,244,185		19,244,185	11/18 - FCMAT Calculator
Education Protection Act	545,859		545,859	6,564,700		6,564,700	3,282,350		6,564,700		6,564,700	11/18 - FCMAT Calculator
State Aid (Prior Years)			-			-			(198,062)		(198,062)	02/20/25 CDE PA Summary 24-25 P-1
In Lieu of Property Tax	10,295,941		10,295,941	10,367,871		10,367,871	6,520,505		10,367,871		10,367,871	UPDATE: \$4159.81/ ADA (P-1 FEB 2025)
Total, LCFF/Revenue Limit Resources	36,389,803	-	36,389,803	36,176,756	-	36,176,756	21,523,386	59%	35,978,694	-	35,978,694	\$3,822.75/ADA (LACOE OCT 2024 RSA)
Federal Revenues												
Special Education - IDEA		725,408	725,408		691,924	691,924	435,160	63%		691,924	691,924	\$255.12/ADA (LACOE AUG 2024 RSA)
Child Nutrition - Federal		360,346	360,346		400,000	400,000	246,202	62%		400,000	400,000	increased participation in food service program
Donated Food Commodities		20,000	20,000			-	16,907	#DIV/0!	25,000		25,000	
Other Federal			-			-					-	
Title I		361,207	361,207		359,001	359,001	89,750	25%		359,001	359,001	CDE 10/24 -Prelim Eligibility
Title II		67,068	67,068		67,040	67,040	-	0%		67,040	67,040	CDE 10/24 -Prelim Eligibility
Title III - English Learners			-			-					-	Not Applying on CON APP, not enough Students
Title IV		29,665	29,665		26,525	26,525	-	0%		26,525	26,525	CDE 8/24 -Prelim Eligibility
Perkins		56,000	56,000		56,270	56,270	56,270	100%		56,270	56,270	CDE 8/24 Results
ESSER III (COVID-19 Grant) (3213)			-		292,165	292,165	664,754			664,754	664,754	Summer School Expenses (spent by 9/30/24)
ESSER III - 20% reserve for learning loss (3214)		335,000	335,000		17,358	17,358				17,358	17,358	Summer School Expenses (spent by 9/30/24)
ELO ESSER III State Reserve			-		65,915	65,915	65,915			65,915	65,915	Summer School Expenses (spent by 9/30/24)
Emergency Needs (3218)			-									
NJROTC	136,723		136,723	136,723		136,723	26,277	0	136,723		136,723	
Total, Federal Resources	136,723	1,954,694	2,091,417	136,723	1,976,198	2,112,921	1,601,235	76%	161,723	2,348,787	2,510,510	
Other State Revenues												
Child Nutrition - State	1,121,795		1,121,795		1,121,795	1,121,795	442,491	39%		1,121,795	1,121,795	Keep at same level depsite lower ADA, participation up by 2%
Mandated Cost Reimbursement	152,932		152,932	151,229		151,229	163,983	108%	168,983		168,983	\$55.76/ADA
State Lottery (Non Prop 20)	483,460		483,460	518,021		518,021	15,126	3%	518,021		518,021	\$191/ADA (07.24 Enacted State Budget)
State Lottery (Prop 20)		196,662	196,662		222,396	222,396	25,718	12%		222,396	222,396	\$82/ADA (07.24 Enacted State Budget)
CTE		174,299	174,299		251,298	251,298	468,948	187%		468,948	468,948	\$348,597 CTE Grant for 2 years (\$251K + \$77K Carryover for 24/25)
All Other State Revenue			-			-	47,557				-	not counting this revenue
Prop 28: arts & Music in Schools (6770)			-		424,623	424,623	233,542	55%		424,673	424,673	UPDATE: Per 02/20/2025 PA Summary 24-24 P1  Per Advance Apporintment Letter 07.24
State Mental Health Related Services (6546)		195,514	195,514		244,257	244,257	134,341	55%		244,257	244,257	Per Advance Apporintment Letter 07.24
Total, State Revenues	1,758,186	566,474	2,324,661	669,250	2,264,369	2,933,619	1,531,707	1	687,004	2,482,069	3,169,073	
Other Local Revenues												

El Camino Real Charter High School - Regular Board meeting - Agenda - Monday March 24, 2025 at 5:30 PM

**2024-2025 Adopted Budget, 2nd Interim Actuals to Date, and 2024-25 Projections for the Year Ending June 30, 2025**

	2024-2025 Adopted Budget (Approved on 6/27/2024)			2024-2025 First Interim 10/31/24 (Projections)			Actuals to Date as of 01/31/25		2024-2025 Second Interim 01/31/25 (Projections)			Comments
								Indirect Rate	7.43%			
Enrollment	2,937			2,870					2,870			Lower Enrollment for 24/25 (150) projected
ADA	2,731			2,712.15					2,712.15			P-2 ADA Report 23/24 & 94.5% attendance yield
Per Student funding	\$ 13,323			\$ 13,340					\$ 13,340			Rev. LCFF Rate from FCMAT- 11/18/24
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Total	% received/spent	Unrestricted	Restricted	Total	
Special Education - AB602		2,508,800	2,508,800		2,438,792	2,438,792	1,679,337	69%		2,438,792	2,438,792	\$899.21/ADA (LACOE AUG 24 RSA)
Food Service Sales		58,081	58,081		50,000	50,000	11,362	23%		25,000	25,000	5% reduction in revenue, tied to reduction in ADA
Leases & Rentals	55,000		55,000		45,000	45,000	27,998	62%		45,000	45,000	Lower permit revenue based on summer usage
Other Local Revenue	200,000		200,000		200,000	200,000	115,197	58%		200,000	200,000	24/25: E-rate funds for switches (\$30K)
Interest	600,000		600,000	800,000		800,000	244,315	31%	785,241	14,759	800,000	yet) ; Actuals through January is 8758 restricted, assume avg of \$1200 per month from Feb - June
Dividends			-			-	721,118			721,118	721,118	UPDATE: Recognize actuals to date 02/25/25  OPEB Related-Not Recognizing
Net Increase (Decrease) in the Fair Value of Investments			-			-	1,534,857				-	OPEB Related-Not Recognizing
Gain (Loss) Sale on Investments			-			-	30,597			30,597	30,597	UPDATE: Recognize actuals to date 02/25/25  OPEB Related-Not Recognizing
LAUSD SpEd Option 3 Grant		175,000	175,000		175,000	175,000		0%		175,000	175,000	2nd round expected FY24/25
Fundraising	10,000		10,000	20,000		20,000	19,719	99%	30,000		30,000	
Tuition	1,000,000		1,000,000	1,000,000		1,000,000	698,218	70%	1,250,000		1,250,000	Reduced for 24/25 FY
ASB Revenues	160,000		160,000	220,000		220,000	182,672	83%	340,000		340,000	Revenue due to field availability & infrastructure
Total, Other Local Revenues	2,025,000	2,741,881	4,766,881	2,040,000	2,908,792	4,948,792	5,265,390	106%	2,405,241	3,650,266	6,055,507	
Total Revenues	40,309,712	5,263,049	45,572,762	39,022,730	7,149,360	46,172,089	29,921,718		39,232,662	8,481,122	47,713,785	
B. Expenditures												
Certificated Salaries												
Teachers' Salaries-Full-Time	13,124,727	2,025,948	15,150,675	11,955,470	2,025,948	13,981,418	7,733,767	55%	13,958,110	2,140,647	16,098,757	
Cert Pupil Supp Sal-Counselors	1,384,743	66,728	1,451,471	1,598,958	516,783	2,115,741	1,265,414	60%	2,140,647	-	2,140,647	S/B Special Ed
Cert Administrators	900,619	158,953	1,059,572	900,619	158,953	1,059,572	671,237	63%	996,897	177,689	1,174,586	includes Admin Sped in Restricted
Auxiliaries/Periods/Net		(504,987)	(504,987)			-					-	
Total, Certificated Salaries	15,410,089	1,746,642	17,156,731	14,455,047	2,701,684	17,156,731	9,670,418	56%	17,095,654	2,318,336	19,413,990	8%/3.5%CBA Increases included for 24/25
			16,097,159									
Classified Salaries												
Non-certificated Instructional Aides' Sal	272,132	665,692	937,824	272,132	665,692	937,824	595,986	64%	114,456	695,396	809,852	
Non-certificated Support Salaries	1,667,627		1,667,627	1,667,627		1,667,627	1,220,028	73%	2,017,760		2,017,760	
Non-certificated Supervisors' and Administrators' Sal.	591,078		591,078	776,388		776,388	532,862	69%	772,996		772,996	increased line to 23/24 UAR levels
Clerical and Office Salaries	1,062,288	81,836	1,144,124	1,051,588	92,536	1,144,124	618,634	54%	1,189,533		1,189,533	
Other Non-certificated Salaries	257,146		257,146	257,146	325,437	582,583	79,570	14%	266,324	83,434	349,758	Added Prop 28 related salaries (from proposal)
Total, Classified Salaries	3,850,271	747,528	4,597,799	4,024,881	1,083,665	5,108,546	3,047,081	60%	4,361,069	778,830	5,139,899	11.5% increases Included
Employee Benefits												



El Camino Real Charter High School - Regular Board meeting - Agenda - Monday March 24, 2025 at 5:30 PM

**2024-2025 Adopted Budget, 2nd Interim Actuals to Date, and 2024-25 Projections for the Year Ending June 30, 2025**

	2024-2025 Adopted Budget (Approved on 6/27/2024)			2024-2025 First Interim 10/31/24 (Projections)			Actuals to Date as of 01/31/25		2024-2025 Second Interim 01/31/25 (Projections)			Comments
								Indirect Rate	7.43%			
Enrollment	2,937			2,870					2,870			Lower Enrollment for 24/25 (150) projected
ADA	2,731			2,712.15					2,712.15			P-2 ADA Report 23/24 & 94.5% attendance yield
Per Student funding	\$ 13,323			\$ 13,340					\$ 13,340			Rev. LCFF Rate from FCMAT- 11/18/24
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Total	% received/spent	Unrestricted	Restricted	Total	
State Teachers Retirement System (STRS) , Certificated Positions	2,943,327	333,609	3,176,936	2,605,762	516,022	3,121,784	1,604,978	51%	3,110,118	442,802	3,552,920	Includes STRS refund \$100K
State Teachers Retirement System (STRS), Classified Positions			-	55,152		55,152	36,193		55,152		55,152	
Public Employees Retirement System (PERS), Certificated Positions			-	57,072		57,072	33,309		57,072		57,072	
Public Employees Retirement System (PERS), Classified Positions	843,614	163,787	1,007,401	824,800	237,436	1,062,236	703,053	66%	898,460	170,646	1,069,106	81% employees eligible for PERS
OASDI, Certificated Positions			-	13,785		13,785	7,979		13,785		13,785	
OASDI, Classified Positions	238,717	46,347	285,064	249,543	67,187	316,730	188,919	60%	270,386	48,287	318,674	
Medicare, Cert Positions	223,446	25,326	248,773	195,813	39,174	234,988	140,221	60%	234,102	33,616	267,718	
Medicare, Class Positions	55,829	10,839	66,668	58,361	15,713	74,074	20,009	27%	63,236	11,293	74,529	
Hlth & Wlfr Benefits, Cert	2,489,199	369,035	2,858,234	2,489,199	407,471	2,896,670	1,493,870	52%	2,489,199	407,471	2,896,670	4.7% increase in premium costs
Hlth & Wlfr Benefits, Class	1,056,194	310,633	1,366,827	1,056,194	310,633	1,366,827	789,678	58%	1,056,194	310,633	1,366,827	4.7% increase in premium costs
State Unemploy Insur, Cert Pos	77,050	8,733	85,784	7,228	1,351	8,578	3,785	44%	8,548	1,159	9,707	SUI Rate @0.05%
State Unemploy Insur, Clas Pos	19,251	3,738	22,989	2,012	542	2,554	1,621	63%	2,181	389	2,570	SUI Rate @0.05%
Worker Comp Insur, Cert Pos	150,715		150,715	138,815		138,815	121,797	88%	138,815		138,815	24/25 Proposal from Chartersafe (lower for \$17k refund)
Worker Comp Insur, Class Pos	64,592		64,592	59,492		59,492	42,678	72%	64,592		64,592	24/25 Proposal from Chartersafe PLUS Class Salary Increases
OPEB, Allocated, Certificated			-			-		#DIV/0!			-	UPDATE: RECLASSSED TO OFFSET LIABILITY 022525  No OPEB expense -assumes being fully funded
OPEB, Allocated, Classified			-			-		#DIV/0!			-	UPDATE: RECLASSSED TO OFFSET LIABILITY 022525  No OPEB expense -assumes being fully funded
Lifetime Retiree Benefits, Cert			-			-		#DIV/0!			-	
PARS, Class	9,000		9,000	9,000		9,000	4,135	46%	9,000		9,000	PARS Contributions
Total, Employee Benefits	8,170,934	1,272,047	9,342,981	7,822,227	1,595,530	9,417,757	5,192,223	55%	8,470,839	1,426,297	9,897,136	
Supplies												
Approved Textbooks & Core Curricula Materials		328,774	328,774		328,774	328,774	145,121	44%		225,000	225,000	Reduced for YTD Spending Rates
Books & Other Reference Materials	-	15,000	15,000		15,000	15,000	1,879	13%		15,000	15,000	
Materials & Supplies	30,000	-	30,000	30,000		30,000	15,728	52%	30,000		30,000	
Instructional Materials & Supplies		299,265	299,265		299,265	299,265	785,079	262%		905,079	905,079	LRBG Restrcted Spending (Reserve) Exp 460k
Office Supplies	125,000	-	125,000	125,000		125,000	95,880	77%	140,000		140,000	



2024-2025 Adopted Budget, 2nd Interim Actuals to Date, and 2024-25 Projections for the Year Ending June 30, 2025

	2024-2025 Adopted Budget (Approved on 6/27/2024)			2024-2025 First Interim 10/31/24 (Projections)			Actuals to Date as of 01/31/25		2024-2025 Second Interim 01/31/25 (Projections)			Comments
								Indirect Rate	7.43%			
Enrollment	2,937			2,870					2,870			Lower Enrollment for 24/25 (150) projected
ADA	2,731			2,712.15					2,712.15			P-2 ADA Report 23/24 & 94.5% attendance yield
Per Student funding	\$ 13,323			\$ 13,340					\$ 13,340			Rev. LCFF Rate from FCMAT- 11/18/24
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Total	% received/spent	Unrestricted	Restricted	Total	
Non Instructional Student Materials & Supplies	400,000	-	400,000	350,000	453,501	803,501	507,223	63%	85,118	718,383	803,501	See G/L Detail file for reclasses
ASB Supplies	20,000	-	20,000	50,000		50,000	29,636	59%	50,000		50,000	Funded by ASB Revenue/Student Store sales
Noncapitalized Equipment	347,000	150,000	497,000	497,000	-	497,000	135,490	27%	407,000	-	407,000	See G/L Detail file for reclasses
Student Food Services	-	517,888	517,888		667,888	667,888	426,318	64%		667,888	667,888	Increased Participation
Total, Supplies	922,000	1,310,926	2,232,926	1,052,000	1,764,428	2,816,428	2,142,354	76%	712,118	2,531,350	3,243,468	
Services												
Services & Other Operating Expenses	10,000		10,000	10,000		10,000	2,008	20%	10,000		10,000	
Conferences and Professional Develop	10,000	80,000	90,000	10,000	95,000	105,000	39,417	38%	10,000	95,000	105,000	Expenses tied to professional development grants (Ed Effectiveness/Title II)
Dues & Memberships	400,000	200,000	600,000	400,000	203,000	603,000	457,734	76%	400,000	203,000	603,000	includes subscriptions/licenses vetted by tech committee
Insurance	517,554		517,554	517,554		517,554	291,731	56%	517,554		517,554	24/25 Proposal for Chartersafe
Operations & Housekeeping	210,000		210,000	250,000		250,000	191,778	77%	350,000		350,000	reduced supplies (miscoded expenses for repairs)
Security	689,976		689,976	689,976		689,976	290,139	42%	689,976		689,976	\$184K LAUSD School Police, \$491K contracted security, \$15K LAUSD School Police for athletic events
Rentals, Leases, & Repairs	725,000		725,000	725,000		725,000	216,128	30%	725,000		725,000	increased for LAUSD repairs
Equipment Leases			-			-	293	#DIV/0!			-	
Rent	38,755		38,755	38,755		38,755	15,780	41%	38,755		38,755	
Repairs and Maintenance - Computers			-	500		500	2,850		500		500	
Utilities	934,102		934,102	934,102		934,102	291,096	31%	834,102		834,102	LAUSD Unbilled lowered- (expense used to clear deferred revenue)
Other Rentals, Leases and Repairs 1			-			-	40,088				-	Re-classed in 5600 repairs
Other Services & Operating Expenses	28,500		28,500	28,500		28,500	12,643	44%	28,500		28,500	PARS Fees/LACOE Fees
Investment Taxes			-			-					-	
Investment Fees			-			-	149,555		19,318	130,237	149,555	Investment Fees + Taxes (Tied to investment revenue)
Banking Fees	10,000		10,000			-	4,181	#DIV/0!	10,000		10,000	OPEBAlloc from General to OPEB-See g/l Detail
Transportation	425,000	25,000	450,000	450,000	25,000	475,000	15,143	3%	450,000	25,000	475,000	Placeholder figure for tentative bus contract (5 Hr min bus)
Consultants - Instructional	273,000	1,250,000	1,523,000	273,000	1,280,000	1,553,000	752,995	48%	273,000	1,280,000	1,553,000	Reduced ESSER Funded Consulting
Consultants - Non Instructional	252,459	495,091	747,550	252,459	625,091	877,550	616,975	70%	352,459	625,091	977,550	Increased Cafeteria by \$100K - due to increase participation in program
ASB Consultants	-	-	-			-	11,530				-	Part of instructional consulting/paid by trust accounts
Field Trips Expenses	300,000		300,000	300,000	40,000	340,000	158,970	47%	300,000	40,000	340,000	
Fines and Penalties			-			-					-	
ASB Events or Field Trip	25,000		25,000	25,000		25,000	750	3%	25,000		25,000	Funded by ASB revenue from student store sales
Onboarding Fees	5,000		5,000	5,000		5,000	1,137	23%	5,000		5,000	
Professional Development	-		-			-					-	re-class

3/21/2025, 11:38 AM

**2024-2025 Adopted Budget, 2nd Interim Actuals to Date, and 2024-25 Projections for the Year Ending June 30, 2025**

	2024-2025 Adopted Budget (Approved on 6/27/2024)			2024-2025 First Interim 10/31/24 (Projections)			Actuals to Date as of 01/31/25		2024-2025 Second Interim 01/31/25 (Projections)			Comments
								Indirect Rate	7.43%			
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ADA	2,731			2,712.15					2,712.15			P-2 ADA Report 23/24 & 94.5% attendance yield
Per Student funding	\$ 13,323			\$ 13,340					\$ 13,340			Rev. LCFF Rate from FCMAT- 11/18/24
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Total	% received/spent	Unrestricted	Restricted	Total	
Legal Fees	294,063	100,000	394,063	344,063	100,000	444,063	239,533	54%	374,063	100,000	474,063	New Settlement to add
Licenses and Other Fees	60,000		60,000	53,000		53,000	(46,333)	-87%	(53,000)		(53,000)	Property Tax- Refund with County
Marketing and Student Recruiting	150,000		150,000	150,000		150,000	30,548	20%	65,000		65,000	Lowered for YTD Spending
Payroll Fees	130,000		130,000	130,000		130,000	65,286	50%	130,000		130,000	
LAUSD Special Education Fee		646,842	646,842		626,143	626,143	393,790	63%		626,143	626,143	20% of sped revenue
Substitutes	1,100,000	150,000	1,250,000	600,000	600,000	1,200,000	548,153	46%	600,000	600,000	1,200,000	Sub time includes TA's covered by LREBG
Other Expenses	5,000		5,000	5,000		5,000		0%	5,000		5,000	
Communications	117,000		117,000	117,000		117,000	46,282	40%	117,000		117,000	
Total, Services	6,710,409	2,946,933	9,657,341	6,308,909	3,594,234	9,903,143	4,840,182	49%	6,277,227	3,724,471	10,001,699	
Captial Outlay												
Buildings & Improvement			-	2,500,000		2,500,000	-	0%	-		-	Priority 1 Capital Improvements-assume reclass to balance sheet
Total, Captial Outlay	-	-	-	2,500,000	-	2,500,000	-	0%	-	-	-	
Depreciation Expense (Financial Reporting Basis)	650,000		650,000	350,000	300,000	650,000	199,207		450,000	300,000	750,000	based on increase in capital projects
Other Outgo												
Indirect Cost (LAUSD)	363,898		363,898	361,768		361,768	224,476		359,787		359,787	1% of LCFF Revenue
Interest			-									
Total, Other Outgo	363,898	-	363,898	361,768	-	361,768	224,476		359,787	-	359,787	
Total Expenditures (Financial Reporting Basis)	36,077,601	8,024,076	44,001,677	34,374,831	11,039,541	45,414,372	25,315,942		37,726,694	11,079,284	48,805,979	
Total Expenditures (Cash Reporting Basis)	35,427,601	8,024,076	43,351,677	36,524,831	10,739,541	47,264,372	25,116,734		37,276,694	10,779,284	48,055,979	
C. Ending Balance: Excess (Deficiency) - Financial Reporting Basis	4,232,111	(2,761,026)	1,571,085	4,647,898	(3,890,181)	757,717	4,605,776		1,505,968	(2,598,162)	(1,092,194)	green cell = no expenses against revenue, component of fund balance (currently \$1.4M)
C. Ending Balance: Excess (Deficiency) - Cash Reporting	4,882,111	(2,761,026)	2,221,085	2,497,898	(3,590,181)	(1,092,283)	4,804,984		1,955,968	(2,298,162)	(342,194)	

COST CTR	EI Camino Real Charter High School		Ending Balance should match Form 62
	FY25 FIRST INTERIM - BALANCE SHEET		
	FI CHARTER SCHOOL - FUND 62		
	DUE DATE -March 15, 2025		
			Projected FY25 Second Interim Balance Sheet
	BALANCE SHEET - FULL ACCRUAL		
A)	ASSETS	Object Codes	
1)	Cash		
	a) In County Treasury (don't put your \$ here if they are not in LACOE)	9110	28,028,372.88
	1) Fair Value Adjustment to Cash in County Treasury	9111	
	b) In Banks	9120	7,000,000.00
	c) In Revolving Fund	9130	
	d) with Fiscal Agent	9135	325,000.00
	e) collection awaiting deposit	9140	
2)	Investments	9150	38,000,000.00
3)	Accounts Receivable	9200	1,912,721.00
4)	Due from Grantor Government	9290	500,000.00
5)	Due from Other Funds	9310	
6)	Stores	9320	120,000.00
7)	Prepaid Expenditures	9330	350,000.00
8)	Other Current Assets	9340	
9)	Lease Receivable	9380	
10)	Fixed Assets:		
	a) Land	9410	2,100,000.00
	b) Land Improvements	9420	300,000.00
	c) Less - Accumulated Depreciation-Land Improvements	9425	(225,500.00)
	d) Buildings	9430	6,200,000.00
	e) Less - Accumulated Depreciation-Buildings	9435	(312,050.00)
	f) Equipment	9440	2,550,000.00
	g) Less - Accumulated Depreciation-Equipment	9445	(1,945,000.00)
	h) Work in Progress	9450	
	i) Lease Assets	9460	1,478,554.00
	j) Less - Accumulated Amortization-Lease Assets	9465	(932,872.72)
	k) Subscription Assets	9470	
	l) Less - Accumulated Amortization-Subscription Assets	9475	
11)	TOTAL ASSETS		85,449,225.16
B.	DEFERRED OUTFLOWS OF RESOURCES		
1)	Deferred Outflows Of Resources	9490	
2)	TOTAL DEFERRED OUTFLOWS		-
C.	LIABILITIES		
1)	Accounts Payable	9500	4,600,000.00
2)	Due to Grantor Governments	9590	1,000,000.00
3)	Due to Other Funds	9610	
4)	Current Loans	9640	
5)	Unearned Revenue	9650	1,800,000.00
6)	Long-Term Liabilities:		
	a) Subscription Liability	9660	
	b) Net Pension Liability	9663	
	c) NET OPEB Obligation	9664	31,587,115.40
	d) Compensated Absences	9665	275,000.00
	e) COPs Payable	9666	
	f) Capital Leases Payable	9667	
	g) Lease Revenue Bonds Payable	9668	
	h) Other General Long-Term Liabilities	9669	
7)	TOTAL LIABILITIES		39,262,115.40
D.	DEFERRED INFLOWS OF RESOURCES		
1)	Deferred Inflows of Resources	9690	
2)	TOTAL DEFERRED INFLOWS		
E. NET POSITION, June 30 (should match Form 62 Second Interim Ending Net Position (F2))			46,187,109.76

El Camino Real Charter High  
Los Angeles Unified  
Los Angeles County

2024-25 Second Interim  
Charter Schools Enterprise Fund  
Expenditures by Object

19647331932623  
Form 621  
F824ZNX3A(2024-25)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	36,389,803.00	36,389,803.00	21,523,386.00	35,978,694.00	(411,109.00)	-1.1%
2) Federal Revenue		8100-8299	2,091,417.00	2,091,417.00	1,601,234.77	2,510,510.00	419,093.00	20.0%
3) Other State Revenue		8300-8599	2,324,662.00	2,324,662.00	1,531,706.66	3,169,073.95	844,411.95	36.3%
4) Other Local Revenue		8600-8799	4,766,881.00	4,766,881.00	5,265,390.46	6,055,507.00	1,288,626.00	27.0%
5) TOTAL, REVENUES			45,572,763.00	45,572,763.00	29,921,717.89	47,713,784.95		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	17,156,731.73	17,156,731.73	9,670,418.47	19,413,989.86	(2,257,258.13)	-13.2%
2) Classified Salaries		2000-2999	4,597,799.20	4,597,799.20	3,047,080.96	5,139,899.00	(542,099.80)	-11.8%
3) Employee Benefits		3000-3999	9,342,983.66	9,342,983.66	5,192,223.44	9,897,135.72	(554,152.06)	-5.9%
4) Books and Supplies		4000-4999	2,232,926.47	2,232,926.47	2,147,169.52	3,243,468.00	(1,010,541.53)	-45.3%
5) Services and Other Operating Expenses		5000-5999	9,657,340.99	9,657,340.99	4,844,762.29	10,001,699.65	(344,358.66)	-3.6%
6) Depreciation and Amortization		6000-6999	650,000.00	650,000.00	199,207.33	750,000.00	(100,000.00)	-15.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	363,898.00	363,898.00	224,476.00	359,787.00	4,111.00	1.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			44,001,680.05	44,001,680.05	25,325,338.01	48,805,979.23		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,571,082.95	1,571,082.95	4,596,379.88	(1,092,194.28)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			1,571,082.95	1,571,082.95	4,596,379.88	(1,092,194.28)		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	47,441,652.74	47,441,652.74		47,441,652.74	0.00	0.0%
b) Audit Adjustments		9793	(162,348.70)	(162,348.70)		(162,348.70)	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			47,279,304.04	47,279,304.04		47,279,304.04		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			47,279,304.04	47,279,304.04		47,279,304.04		
2) Ending Net Position, June 30 (E + F1e)			48,850,386.99	48,850,386.99		46,187,109.76		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	8,125,566.96	8,125,566.96		9,213,131.28		
b) Restricted Net Position		9797	6,983,190.20	6,983,190.20		5,332,740.44		
c) Unrestricted Net Position		9790	33,741,629.83	33,741,629.83		31,641,238.04		
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	25,548,003.00	25,548,003.00	11,720,531.00	19,244,185.00	(6,303,818.00)	-24.7%
Education Protection Account State Aid - Current Year		8012	545,859.00	545,859.00	3,282,350.00	6,564,700.00	6,018,841.00	1,102.6%
State Aid - Prior Years		8019	0.00	0.00	0.00	(198,062.00)	(198,062.00)	New
LCFF Transfers								

El Camino Real Charter High  
Los Angeles Unified  
Los Angeles County

2024-25 Second Interim  
Charter Schools Enterprise Fund  
Expenditures by Object

19647331932623  
Form 621  
F824ZNX3A(2024-25)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	10,295,941.00	10,295,941.00	6,520,505.00	10,367,871.00	71,930.00	0.7%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			36,389,803.00	36,389,803.00	21,523,386.00	35,978,694.00	(411,109.00)	-1.1%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	380,346.00	380,346.00	246,201.98	425,000.00	44,654.00	11.7%
Donated Food Commodities		8221	0.00	0.00	16,906.80	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	725,408.00	725,408.00	435,160.00	691,924.00	(33,484.00)	-4.6%
Title I, Part A, Basic	3010	8290	361,207.00	361,207.00	89,750.00	359,001.00	(2,206.00)	-0.6%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	67,068.00	67,068.00	0.00	67,040.00	(28.00)	0.0%
Title III, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	29,665.00	29,665.00	0.00	26,525.00	(3,140.00)	-10.6%
Career and Technical Education	3500-3599	8290	56,000.00	56,000.00	56,270.00	56,270.00	270.00	0.5%
All Other Federal Revenue	All Other	8290	471,723.00	471,723.00	756,945.99	884,750.00	413,027.00	87.6%
TOTAL, FEDERAL REVENUE			2,091,417.00	2,091,417.00	1,601,234.77	2,510,510.00	419,093.00	20.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	1,121,795.00	1,121,795.00	442,490.89	1,121,795.00	0.00	0.0%
Mandated Costs Reimbursements		8550	152,932.00	152,932.00	163,983.00	168,983.00	16,051.00	10.5%
Lottery - Unrestricted and Instructional Materials		8560	680,122.00	680,122.00	40,844.77	740,417.95	60,295.95	8.9%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	174,299.00	174,299.00	468,948.00	468,948.00	294,649.00	169.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	195,514.00	195,514.00	415,440.00	668,930.00	473,416.00	242.1%
TOTAL, OTHER STATE REVENUE			2,324,662.00	2,324,662.00	1,531,706.66	3,169,073.95	844,411.95	36.3%

El Camino Real Charter High  
Los Angeles Unified  
Los Angeles County

2024-25 Second Interim  
Charter Schools Enterprise Fund  
Expenditures by Object

19647331932623  
Form 621  
F824Z NXT3A(2024-25)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	58,081.00	58,081.00	11,361.65	25,000.00	(33,081.00)	-57.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	55,000.00	55,000.00	27,997.97	45,000.00	(10,000.00)	-18.2%
Interest		8660	600,000.00	600,000.00	996,030.20	1,551,715.00	951,715.00	158.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	1,534,857.44	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	2,683,800.00	2,683,800.00	1,679,337.10	2,613,792.00	(70,008.00)	-2.6%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	370,000.00	370,000.00	317,588.10	570,000.00	200,000.00	54.1%
Tuition		8710	1,000,000.00	1,000,000.00	698,218.00	1,250,000.00	250,000.00	25.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,766,881.00	4,766,881.00	5,265,390.46	6,055,507.00	1,288,626.00	27.0%
TOTAL, REVENUES			45,572,763.00	45,572,763.00	29,921,717.89	47,713,784.95		
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	14,645,688.73	14,645,688.73	7,733,767.71	14,630,352.86	15,335.87	0.1%
Certificated Pupil Support Salaries		1200	1,451,471.00	1,451,471.00	1,265,414.18	3,609,051.00	(2,157,580.00)	-148.6%
Certificated Supervisors' and Administrators' Salaries		1300	1,059,572.00	1,059,572.00	671,236.58	1,174,586.00	(115,014.00)	-10.9%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			17,156,731.73	17,156,731.73	9,670,418.47	19,413,989.86	(2,257,258.13)	-13.2%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	937,824.00	937,824.00	595,986.40	809,852.00	127,972.00	13.6%
Classified Support Salaries		2200	1,667,627.00	1,667,627.00	1,220,027.83	2,017,760.00	(350,133.00)	-21.0%
Classified Supervisors' and Administrators' Salaries		2300	591,078.00	591,078.00	532,862.22	772,996.00	(181,918.00)	-30.8%
Clerical, Technical and Office Salaries		2400	1,144,124.20	1,144,124.20	618,634.31	1,189,533.00	(45,408.80)	-4.0%
Other Classified Salaries		2900	257,146.00	257,146.00	79,570.20	349,758.00	(92,612.00)	-36.0%
TOTAL, CLASSIFIED SALARIES			4,597,799.20	4,597,799.20	3,047,080.96	5,139,899.00	(542,099.80)	-11.8%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	3,176,936.39	3,176,936.39	1,641,170.77	3,608,071.54	(431,135.15)	-13.6%
PERS		3201-3202	1,007,400.91	1,007,400.91	736,361.39	1,126,178.00	(118,777.09)	-11.8%
OASDI/Medicare/Alternative		3301-3302	600,505.36	600,505.36	357,128.08	674,705.18	(74,199.82)	-12.4%
Health and Welfare Benefits		3401-3402	4,225,061.00	4,225,061.00	2,283,547.62	4,263,497.00	(38,436.00)	-0.9%
Unemployment Insurance		3501-3502	108,773.00	108,773.00	5,405.96	12,277.00	96,496.00	88.7%

El Camino Real Charter High  
Los Angeles Unified  
Los Angeles County

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F824ZNX3A(2024-25)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Workers' Compensation		3601-3602	215,307.00	215,307.00	164,474.90	203,407.00	11,900.00	5.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	9,000.00	9,000.00	4,134.72	9,000.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			9,342,983.66	9,342,983.66	5,192,223.44	9,897,135.72	(554,152.06)	-5.9%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	328,774.00	328,774.00	145,121.49	225,000.00	103,774.00	31.6%
Books and Other Reference Materials		4200	15,000.00	15,000.00	1,879.34	15,000.00	0.00	0.0%
Materials and Supplies		4300	874,264.47	874,264.47	1,433,545.54	1,928,580.00	(1,054,315.53)	-120.6%
Noncapitalized Equipment		4400	497,000.00	497,000.00	135,490.09	407,000.00	90,000.00	18.1%
Food		4700	517,888.00	517,888.00	431,133.06	667,888.00	(150,000.00)	-29.0%
TOTAL, BOOKS AND SUPPLIES			2,232,926.47	2,232,926.47	2,147,169.52	3,243,468.00	(1,010,541.53)	-45.3%
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	10,000.00	10,000.00	6,586.46	10,000.00	0.00	0.0%
Travel and Conferences		5200	90,000.00	90,000.00	39,417.67	105,000.00	(15,000.00)	-16.7%
Dues and Memberships		5300	600,000.00	600,000.00	457,734.30	603,000.65	(3,000.65)	-0.5%
Insurance		5400-5450	517,554.00	517,554.00	291,731.00	517,554.00	0.00	0.0%
Operations and Housekeeping Services		5500	899,976.00	899,976.00	481,917.00	1,039,976.00	(140,000.00)	-15.6%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,697,857.43	1,697,857.43	566,236.30	1,598,357.00	99,500.43	5.9%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and								
Operating Expenditures		5800	5,724,953.56	5,724,953.56	2,954,857.45	6,010,812.00	(285,858.44)	-5.0%
Communications		5900	117,000.00	117,000.00	46,282.11	117,000.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			9,657,340.99	9,657,340.99	4,844,762.29	10,001,699.65	(344,358.66)	-3.6%
<b>DEPRECIATION AND AMORTIZATION</b>								
Depreciation Expense		6900	650,000.00	650,000.00	199,207.33	750,000.00	(100,000.00)	-15.4%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			650,000.00	650,000.00	199,207.33	750,000.00	(100,000.00)	-15.4%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	363,898.00	363,898.00	224,476.00	359,787.00	4,111.00	1.1%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			363,898.00	363,898.00	224,476.00	359,787.00	4,111.00	1.1%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			44,001,680.05	44,001,680.05	25,325,338.01	48,805,979.23		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		



El Camino Real Charter High  
Los Angeles Unified  
Los Angeles County

2024-25 Second Interim  
Charter Schools Enterprise Fund  
Restricted Detail

19647331932623  
Form 62I  
F824ZNXT3A(2024-25)

Resource	Description	2024-25 Projected Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	781,882.16
5330	Child Nutrition: Summer Food Service Program Operations	217,171.10
5466	Child Nutrition: Supply Chain Assistance (SCA) Funds	86,278.27
6266	Educator Effectiveness, FY 2021-22	77,374.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	1,686,053.91
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	426,703.00
7032	Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KIT Funds	192,116.00
7033	Child Nutrition: School Food Best Practices Apportionment	88,516.00
7412	A-G Access/Success Grant	266,691.00
7435	Learning Recovery Emergency Block Grant	1,417,302.00
7810	Other Restricted State	92,653.00
Total, Restricted Net Position		5,332,740.44

# Coversheet

## Discussion and Presentation from Student Advisory Committee

<b>Section:</b>	IV. School Business
<b>Item:</b>	A. Discussion and Presentation from Student Advisory Committee
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	SAC Presentation.pdf

# ECR 360: What Students See, Feel, and Need

Victoria Brown, Miniya Clark, Caitlin McMillan, Mekhi Macias, Jada Suggs, and Emani Thompson

# Introduction

**Who we are:** Student Advisory Committee (SAC)

**What we do:** Share the student viewpoint of ECR, highlighting school strengths and weaknesses with a positive attitude and desire to improve!

**How we collect data:** We surveyed El Camino students across various demographics on topics covered in this presentation, gathering feedback to ensure students' voices are heard.

**Mission Statement:**

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**01**

**Athletics**

Victoria Brown

**02**

**Instruction**

Minia Clark

**03**

**Curriculum**

Caitlin McMillan

**04**

**Culture**

Mekhi Macias

**05**

**Safety**

Jada Suggs

**06**

**Activities**

Emani Thompson



# 01 Athletics

V. Brown

# What Works Well for Athletics at ECR?

- Offer extensive selection of sports
  - Year-round
  - Additional activities
- Creates a sense of community
  - Approachability

# Where are ECR Athletics falling short?

- Coaching
  - Inexperienced hires
  - Frequent turn over
- Funding
  - Not allowed to fundraise
  - Outdated equipment
  - Maldistributed funds
- Lack of Resources
  - Athletic trainers
  - Facilities
- Recruitment
  - Athletes ill-informed about process
- Date Inconveniences



# What Can be Done to Improve?

- Coaching
  - Hire experienced; knowledgeable coaches
- Funding
  - Improve budget allocation
    - Updating equipment
  - Increase fundraising efforts
- Recruitment
  - Offer workshops
  - Promote college exposure opportunities



# 02 Instruction

M. Clark

# What is working at ECR Instruction wise

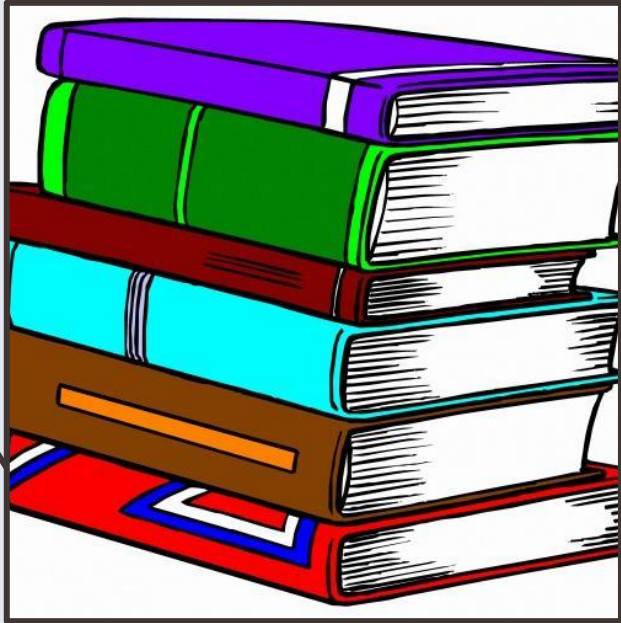
- **MATH**
- Teachers encourage students to discuss amongst themselves
- Teachers give feedback on assignments and students progress
- **ENGLISH**
- Students believe they have the resources to further their studies if they don't fully understand the instruction taught in the classroom
- **SCIENCE**
- Classrooms are structured overall
- **HISTORY**
- The learning environment is open

# What isn't Working with Instruction

- Teachers who lecture and make students copy notes don't provide effective learning resources
- Lack of engagement from teachers affects students learning
- Teachers not asking questions or explaining when students are confused makes it harder to understand
- Teachers allowing certain students to be rowdy which makes it difficult for other students to focus on the material being taught

# Solutions:

- Teachers who do not usually engage with students should start asking questions
- Ensure students understand the information being taught by reviewing
- Make an effort for a more open environment in the classroom
- Check for understanding through pop quizzes or exit tickets
- Have review days based on the comprehension on the students in the classroom



03

# Curriculum

C.McMillan

# What Is Working in the Curriculum

- Motivation
  - Most teachers do challenge students to achieve their highest potential
- Information
  - Classes cover the curriculum they are required
- Learning Games
  - Jeopardy for studying
  - Engaging games
- Practice Tests
  - Helps students study before tests
- Study Guides
  - Before major tests or finals

# What Isn't Working Within the Curriculum

- Make-up work
  - Student's struggle to catch up when absent
- Tests
  - Review wrong answers from previous tests
- Necessary life classes
  - Student's don't feel prepared for the real world
- In-class work
  - Same notes and worksheets everyday
- Screentime
  - Need a break from work behind screens



# Solutions:

- Giving longer extensions for work you missed when you are absent.
- Allow students to look at their wrong answers to be better prepared for the next quiz/test.
- More classes like auto repair and other necessary basics needed in life to our school.
- More engaging activities in classes such as learning games or group work instead of doing the same notes or worksheets everyday.
- Activities away from computer screen's every so often so students can get a break from the amount of time they spend behind a screen everyday.



# 04 Culture

M.Macias

# What is School Culture?

School culture consists of the environment created through the respect and atmosphere made by students and administration.

# What is working About school culture?

- Acknowledgement of different cultures and groups
  - Black History month(Assemblies)
  - Spanish Heritage Month(Decoration)
  - Women's History Month(Decoration and events on the stage)
  - Pride Month(Decorations)
- Creating unity and Participation:
  - Student involvement with Colorwars
  - Powder Puff
  - March Madness
  - Mr El camino
  - Class events

# What's Not Working?

- Awareness of Culture Appreciation
  - Black History Month Spirit Week Controversy
    - “Melanin Monday”/ “Black out Friday”
      - Lacked Historical Context
      - Offended several students
- Black History Month presentations lack depth
  - Typically a general overview
- Team Building for spirit week
  - Should be geared more towards team building rather than individual competition

# Potential Solutions

- Implement a World Calendar
  - Persian New Year
  - Chinese New Year
  - Black History Month
  - Women's Month
  - ETC.
- Survey Students
  - How would students like the school to honor different cultures
- More Inclusive Workshops/ Assemblies
  - Supporting all cultures, religions, and LGBTQ+



# 05

## Safety/Discipline

J. Suggs

# What Works Well for Safety & Discipline

## Safety

- Security Checkpoints
  - ID scanning
  - Checking in
- Royal pass
- Drill Execution
- Presence of security guards
- On campus police officer

## Discipline

- Security Dog
- Less fights
- Lunch Pass Privilege
  - Early leaves



# What Needs Improvement and/or Change

## Safety

- Concerns About Security Guards' Professionalism
  - Viewed as peers
  - Inappropriate interaction
  - Argumentative behavior
- Lack of Awareness About Evacuation Procedures

## Discipline

- Ineffectiveness of Tardy Sweeps
- Inconsistency in Student Discipline
  - Gaps in substance prevention
  - Repeat Offenders
  - Detention Tracker

# Potential Solutions

## Safety

- Security Protocol
  - Hire Qualified Security Professionals
  - Implement Security Training
  - Weekly or Bi-weekly meetings
- Emergency Drills
  - Practice more frequently
    - Alternate class periods
    - Evacuation Zone Directory
  - Highlight Emergency Exits

## Discipline

- Tardiness
  - Address underlying issues
  - An updated Tardy System
    - Tardy limit
      - Grading period
      - Detention/tutoring
      - Time management workshops
      - Counselor and parent meetings
- Discipline
  - Substance Control
    - Vape Detectors
  - Strict punishment
    - Frequent offenders
  - Detention Notifications

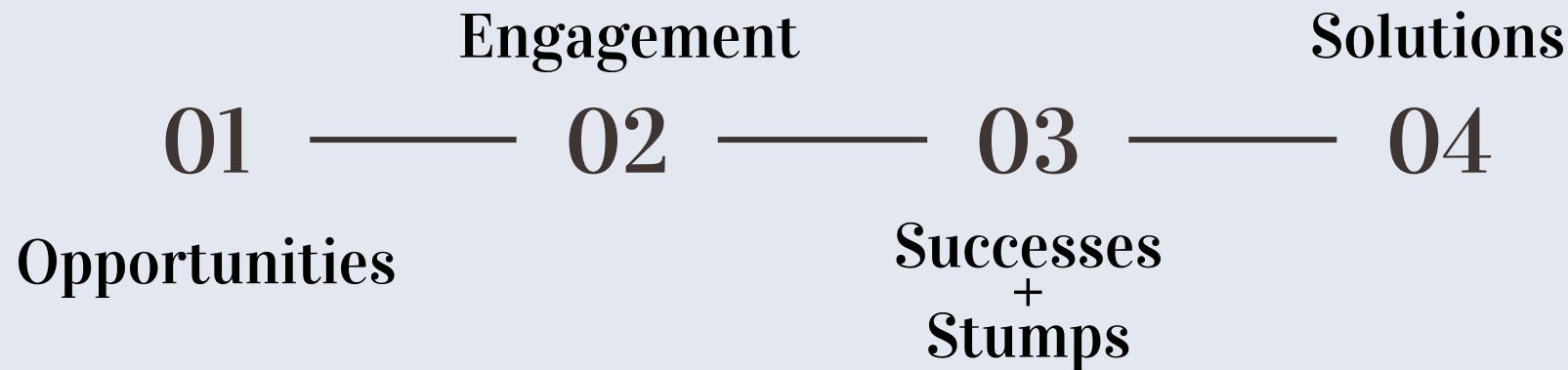


# 06

## Activities

E. Thompson

# Main Focuses:



# Opportunities

## Are Offered:

- Clubs
  - Large variety
  - Open to everyone
- Mentorship programs
  - Offered by Counseling/College offices
- Field trips
  - With classes/clubs/groups

## Are NOT Offered:

- Off-campus events
  - Not publicized
  - Little-to-no school coverage
- Engaging community service
  - Lack of awareness regarding when & where

# Engagement

## Are Working:

- Digital Publicity
  - Social Media
- Competitions
  - Competitive edges raise school spirit
- Rewards
  - Participation is higher when there is a reward/prize

## Are NOT Working:

- School spirit
  - Many see it as “lame”
- Lack of participation
  - Students feel like our activities are too niche for mass participation
- Student involvement
  - Students wish to be more involved in the planning of certain activities

# Successes + Stumps

## Successes:

- Pep rallies
  - Good attendance
- Powderpuff
  - Builds great school spirit
- March Madness
  - Most enjoyed activity by male students

**When asked to name some successful activities, many students struggled to name more than 1.**

## Stumps:

- Fundraisers
  - Lack of awareness
  - Some find it unnecessary to go
- Lunch activities
  - Lack of participation
  - Is often seen as embarrassing or “boring”
- Spirit weeks
  - Students feel like it is only designed for certain students

# Solutions

What can we do to encourage participation in activities at ECR?

- Spirit points
  - Individual students can receive points for their class by participating in spirit week activities
- Rewards
  - Small prizes for students who go the extra mile in school activities
- Student Planning
  - Involve students in the planning of certain activities to be more personable and relatable



# Thank you!

**CREDITS:** This presentation template was created by **Slidesgo**, including icons by **Flaticon**, infographics & images by **Freepik**

# Coversheet

## Discussion and Presentation from Parent Advisory Committee (PAC)

<b>Section:</b>	IV. School Business
<b>Item:</b>	B. Discussion and Presentation from Parent Advisory Committee (PAC)
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Board Meeting ECR Parent Advisory .pdf

# ECR Parent Advisory Committee PAC March 24,2025

President Kasey Jackson

Vice President Jinhee Kim

Secretary Jacky Gomez

# The Committee

**President Kasey Jackson**

**Vice President Jinhee Kim**

**Secretary Jacky Gomez**

# What is PAC

A state-required group (California Education Code section 52063) for parents to give feedback on the Local Control and Accountability Plan (LCAP)

A group that provides a direct way to shape how the school uses state funds to improve education

Helps ensure our community's voice is heard in school decision-making

# Meetings, Goals, and Communication

Kick-off meeting with Royal  
Families  
PAC meeting 2nd Thursday of  
the month  
LCAP goals (1-4)



# LCAP Goals 2024-25

100% Graduation - Ensuring every student is ready to graduate

Proficiency for All - Supporting academic achievement for all students

School Safety & Climate - Creating a safe and supportive environment

Parent & Community Engagement - Encouraging involvement from families and local groups

Equity & English Learner Support - Addressing achievement gaps and providing resources to help all students succeed.

# Parent Engagement Survey (3/19-3/23) 155 responses

Demographics

Parent Involvement and  
Communication

School Climate and Learning  
Environment

Resources and Services (parent  
open comments)

Comments and Suggestions  
(from parents)

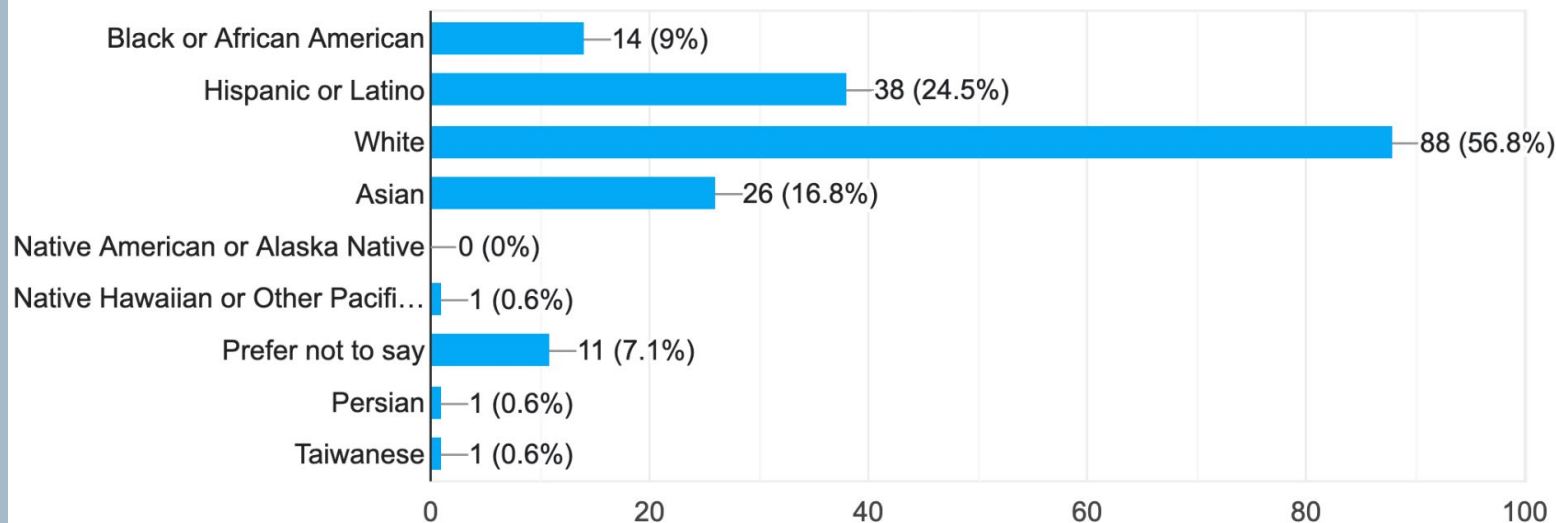




# Demographics

What is your child's ethnicity/race? (select all that apply)

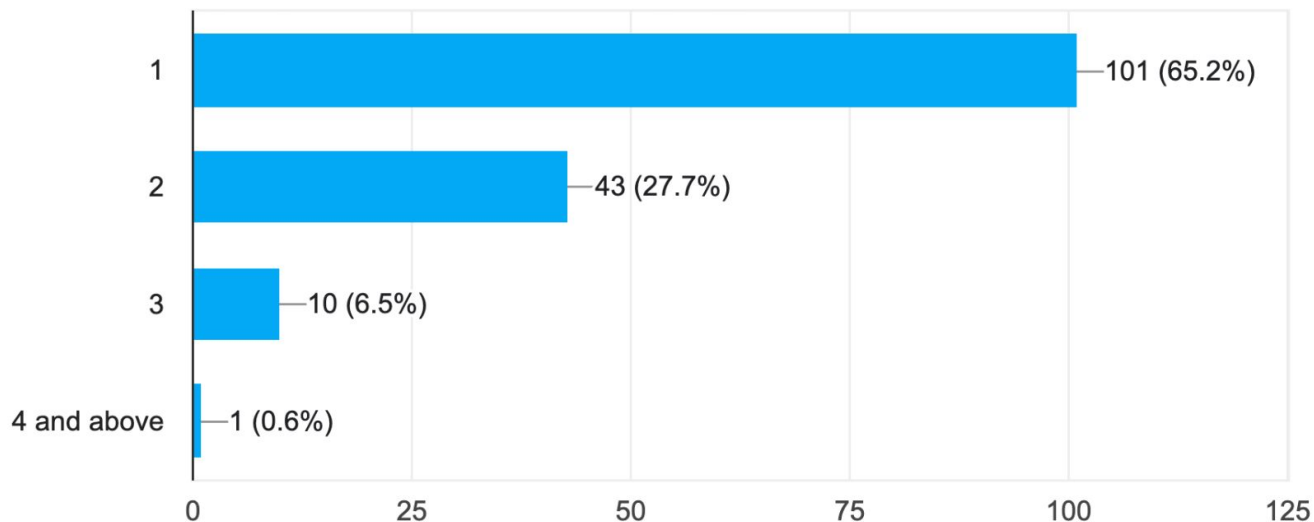
155 responses



# Demographics

How many children do you currently have enrolled in school (excluding college students)

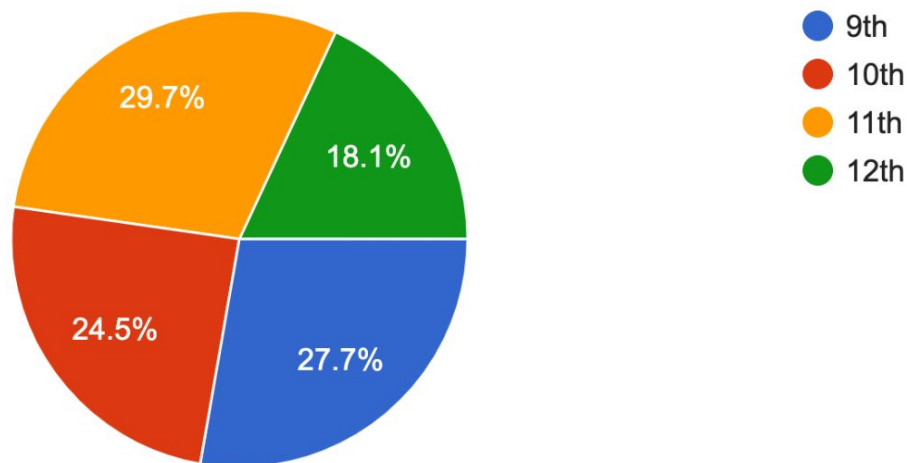
155 responses



# Demographics

What grade level is your child currently enrolled at ECR?

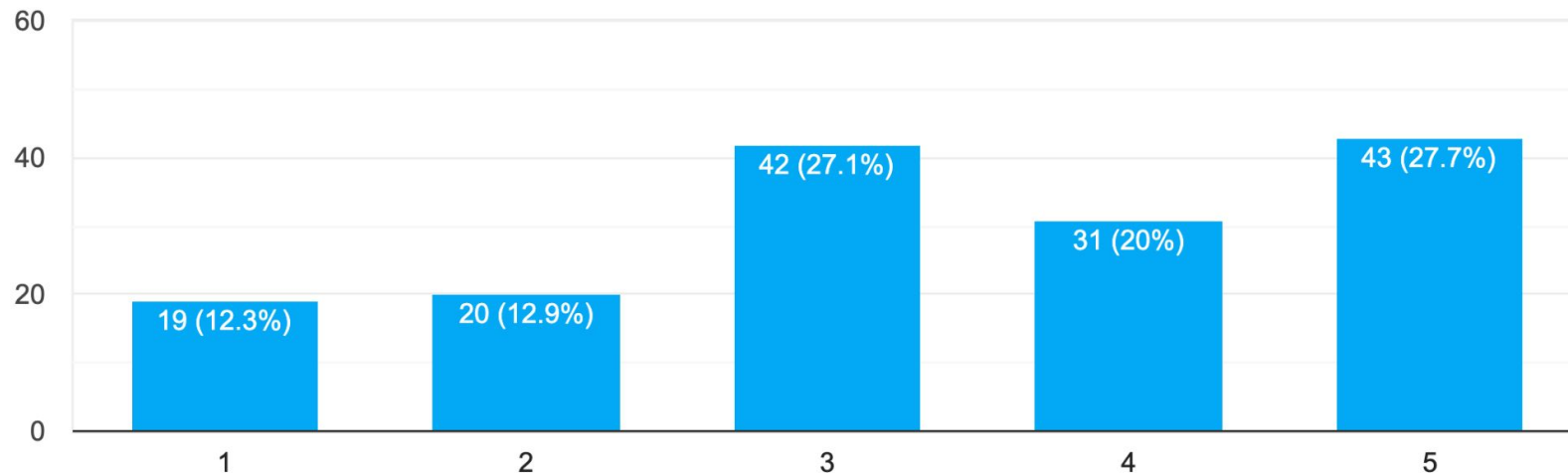
155 responses



# Parent Involvement/ Communication

How involved are you in your child's school activities?

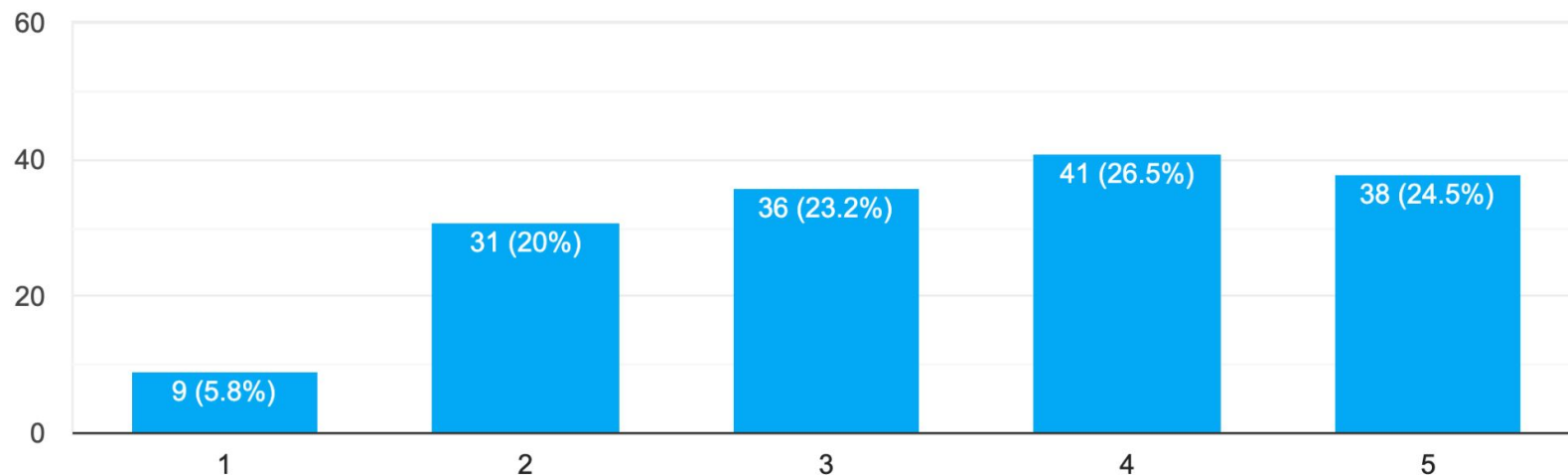
155 responses



# Parent Involvement/ Communication

How often do you feel you are invited to participate in school activities and events?

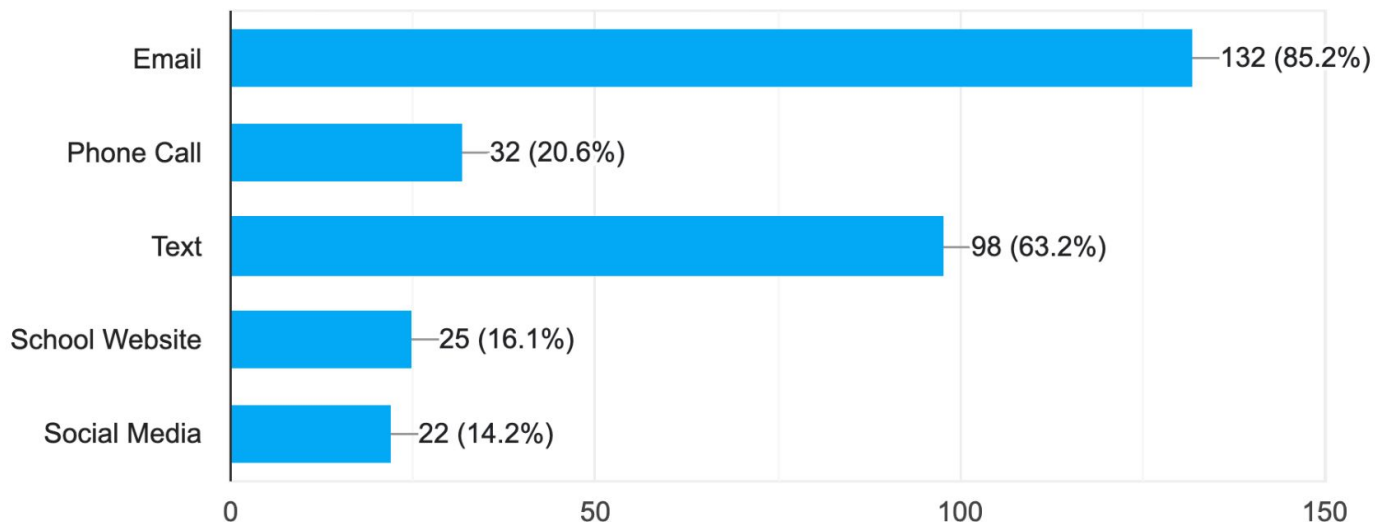
155 responses



# Parent Involvement/ Communication

What is your preferred method of communication from the school? (Select all that apply)

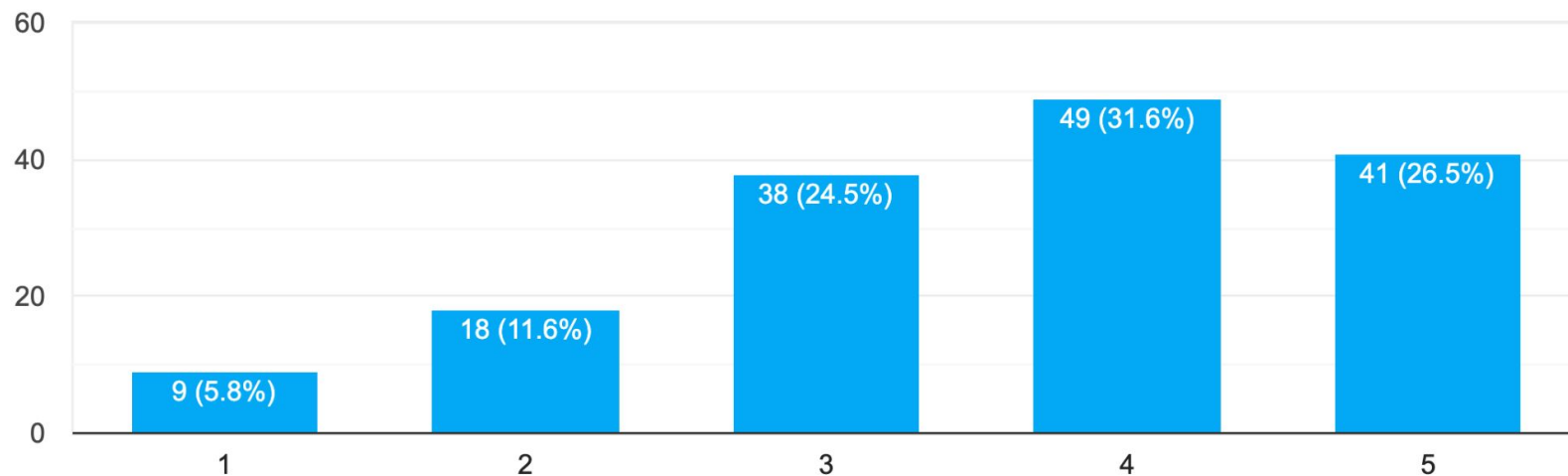
155 responses



# Parent Involvement/ Communication

How satisfied are you with the communication you receive from the school?

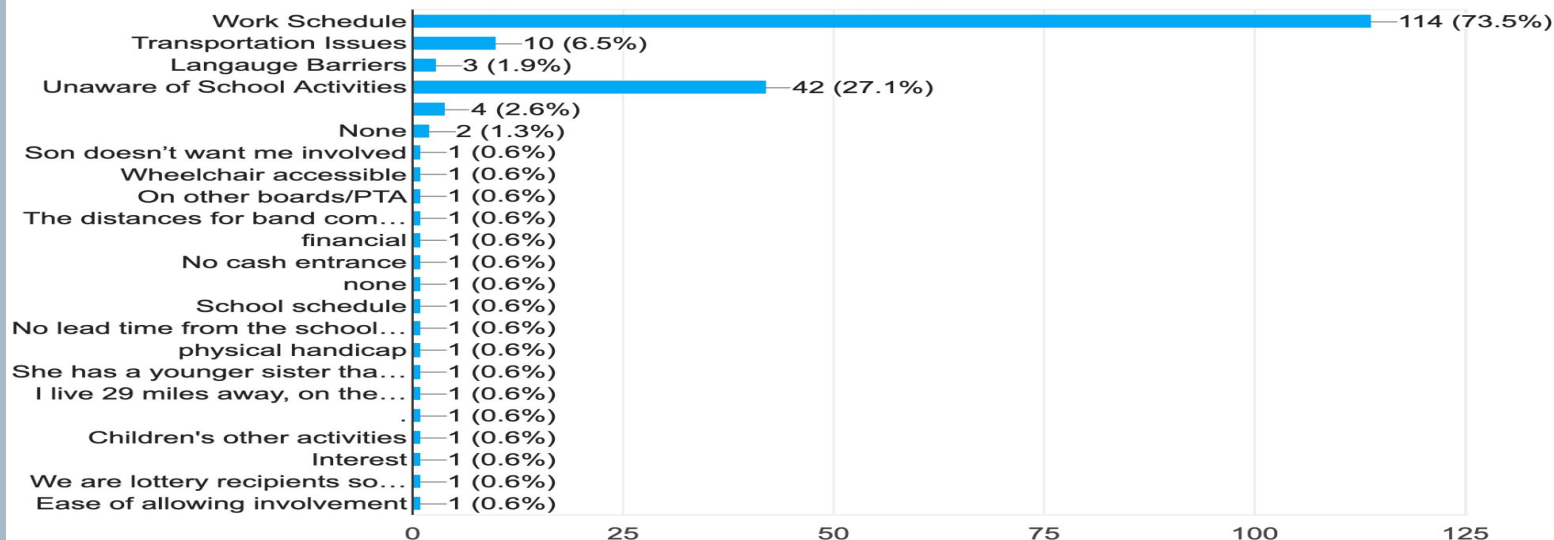
155 responses



# Parent Involvement/ Communication

What outside factors create challenges to participate/increase your involvement in school activities? (Select all that apply)

155 responses

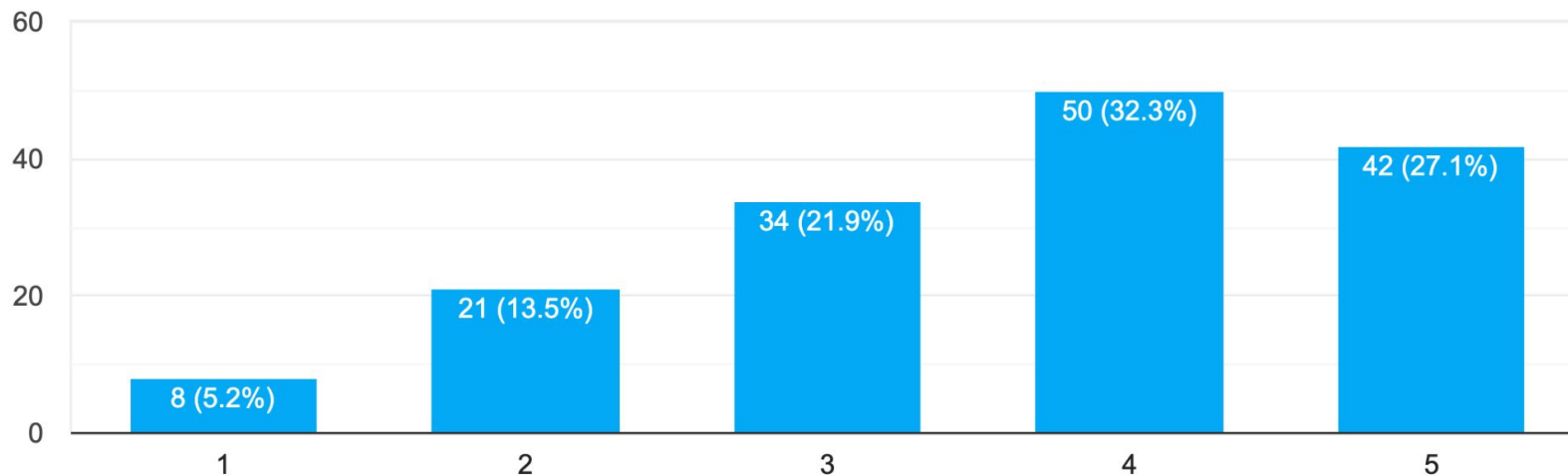




# School Climate/Learning Environment

How welcoming and inclusive do you feel ECR is?

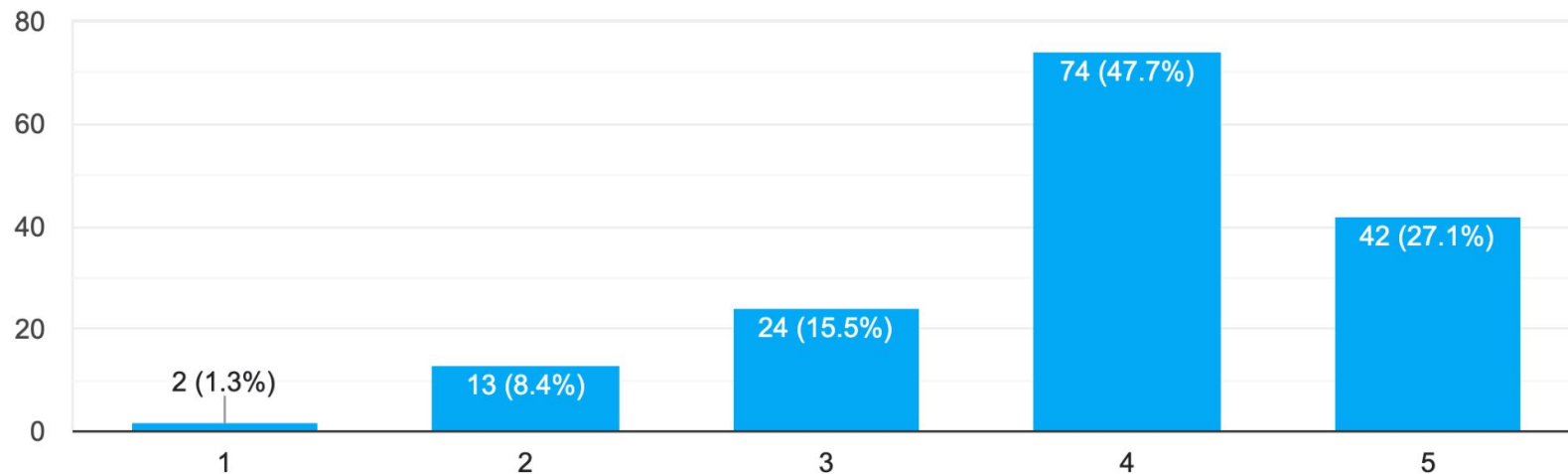
155 responses



# School Climate/Learning Environment

How safe do you feel your child is at school?

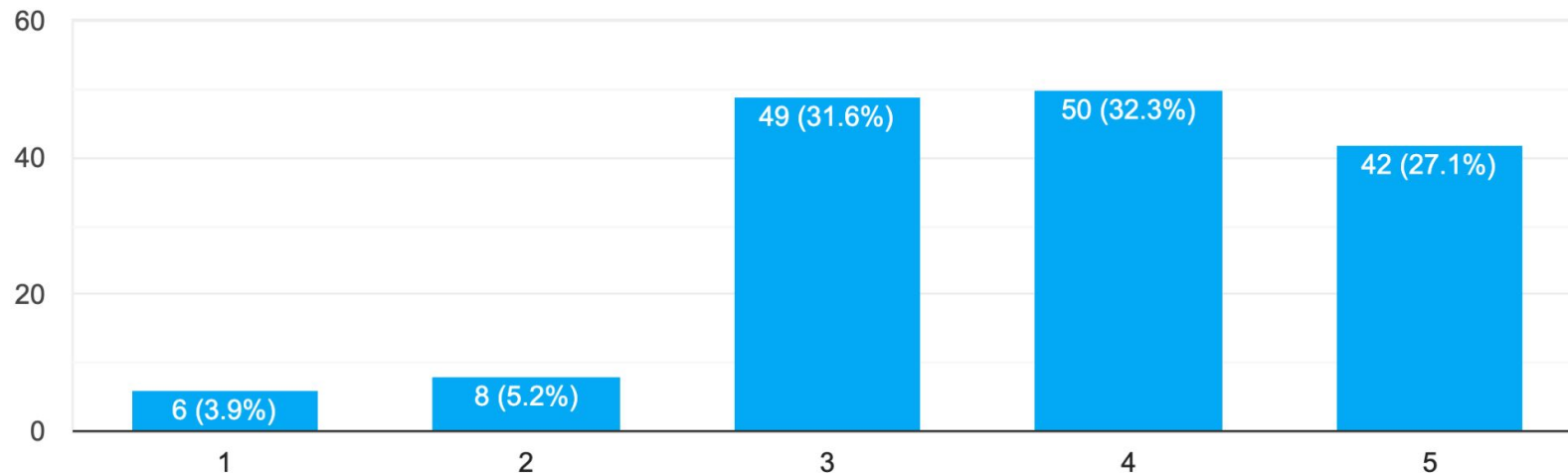
155 responses



# School Climate/Learning Environment

Do you feel the school is doing a good job of addressing diversity and inclusion?

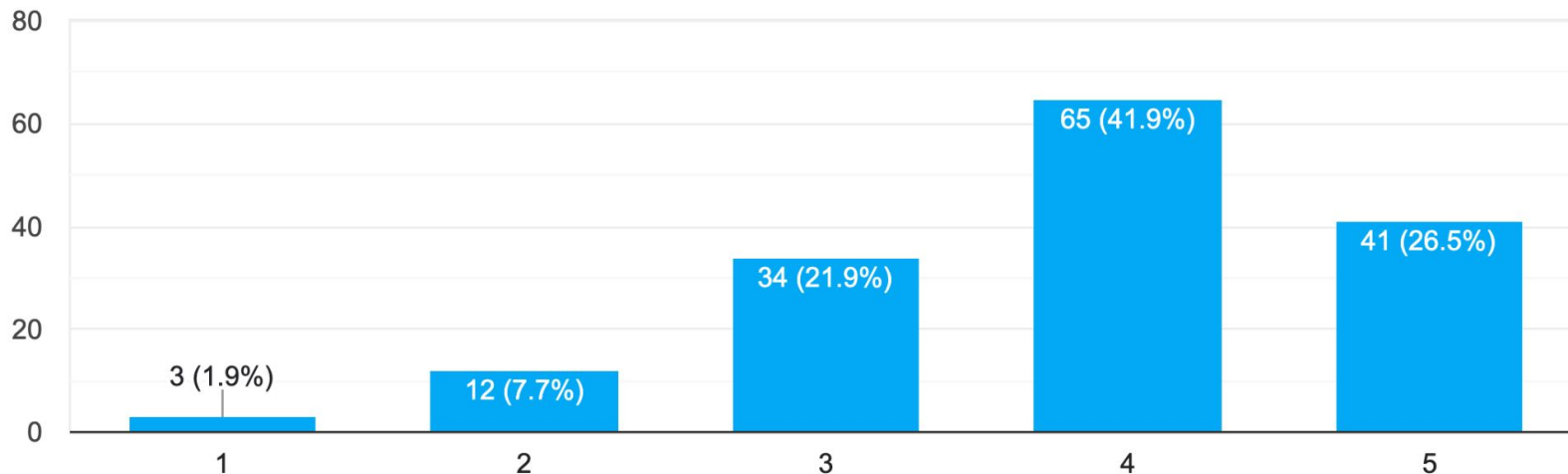
155 responses



# School Climate/Learning Environment

How would you rate the overall quality of the education your child is receiving?

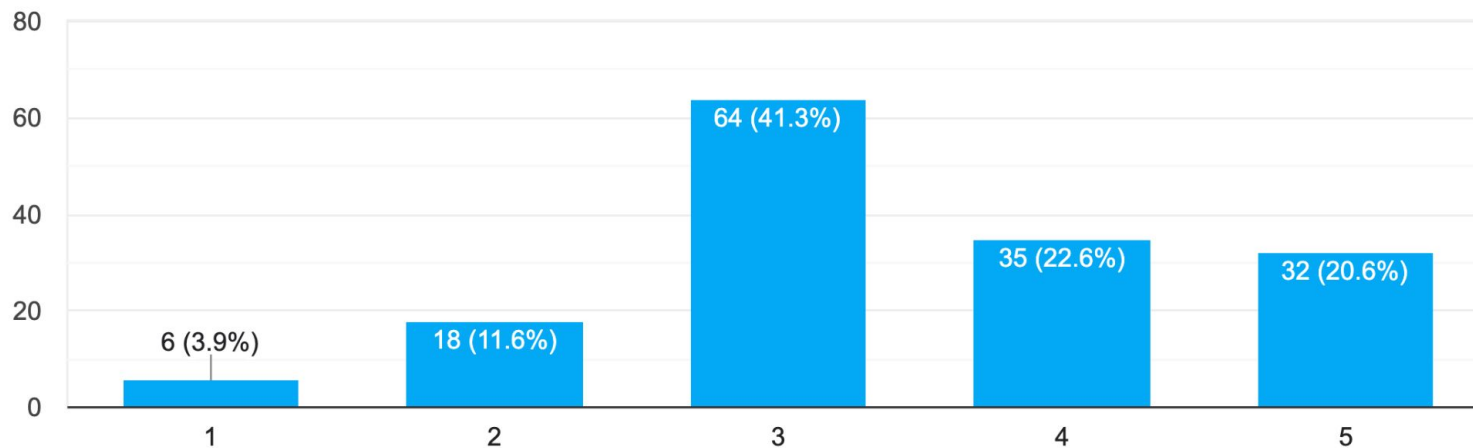
155 responses



# School Climate/Learning Environment

Do you feel the school is adequately addressing the needs of all students, including those with special needs?

155 responses



# What resources or services would you like to see the school offer?

- **Expanded Academic & Student Support**
  - More **aides in academic classes** to assist students.
  - Smaller class sizes for **personalized attention**, especially for students with learning disabilities.
- **Enrichment & Extracurricular Opportunities**
  - Funding to **expand music, theater, and film programs**.
  - A **library** with books for student access.
- **Family & Community Resources**
  - **Translators** for languages other than English to improve communication.
  - Guidance on how to access **healthcare and mental health education**.

# Other Comments & Suggestions

- **Improved Communication & Transparency**
  - More **advance notice for Board meetings** and clearer communication.
  - Increased transparency on **costs of extracurricular activities**, especially senior events.
- **Stronger School & Community Engagement**
  - More **parent volunteer opportunities** to be involved in school life.
  - Focus on **retaining local neighborhood students** and welcoming new board members.
- **Student Well-Being & Support**
  - More opportunities to **meet with counselors** for progress check-ins.
  - A school website that is **easier to navigate** with timely updates.

# Next Steps & Open Dialogue

## Sharing Parent Feedback & Encouraging Collaboration

- All **survey results will be shared** with the Board and School Administrators to highlight key areas of parent concerns and requests.
- We invite the Board and school leadership to **provide feedback and responses** to the PAC Committee regarding the survey findings.
- The PAC Committee will then **share these responses with parents** at our next meeting, ensuring transparency and ongoing communication.
- This will help create a **two-way conversation** that bridges any gaps and strengthens collaboration between parents, the Board, and school leadership.

**Let's work together to bring all stakeholders to the table and create meaningful improvements for our students and families!**



A close-up photograph of a computer keyboard. The central focus is a blue rectangular key with the word "Questions" written in white, sans-serif font. Surrounding this key are several other white keys with black symbols: a double quote and apostrophe key to the upper left, a question mark and forward slash key to the lower left, a left arrow key to the upper right, and two arrow keys (up and right) to the lower right. The keyboard has a silver or light gray metallic finish. The background shows a wooden surface on the right side.

Questions

# Coversheet

## Discuss and Vote on Board Resolution to Opt Out of Insurance Policy with CharterSAFE

<b>Section:</b>	IV. School Business
<b>Item:</b> with CharterSAFE	C. Discuss and Vote on Board Resolution to Opt Out of Insurance Policy
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	IV. C - Opt Out Notice 2025-2026.pdf



5440 Valley Circle Blvd.  
Woodland Hills CA 91367

*Home of Academic, Athletic,  
& Artistic Excellence*

Executive Director: David Hussey

Board President: Brad Wright

### **Opt Out Notice Regarding Charter Safe Insurance**

WHEREAS, the Governing Board may approve the following NOW, THEREFORE, BE IT  
RESOLVED that approval is given in accordance with the Charter Safe agreement we are  
notifying Charter Safe that El Camino Real Charter High School may withdraw from the JPA  
effective July 1, 2025 I hereby certify that the foregoing is a full, true, and correct copy of a  
Resolution passed at a regular meeting of the Governing Board of El Camino Real Charter High  
on this 24<sup>th</sup> day of March 2025.

---

Mr. Sebastian Winter  
El Camino Real Charter High School



# Coversheet

## Discussion and Vote on Spectrum Internet Service Provider (ISP) Contract

<b>Section:</b>	IV. School Business
<b>Item:</b>	D. Discussion and Vote on Spectrum Internet Service Provider (ISP)
Contract	
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	IV. D - Bid Proposal - Spectrum (Charter).pdf Bid Eval 2025 BIA (Student Use) - Notes & Specs.pdf

# Spectrum Enterprise

## Response to Request for Proposal for El Camino Real Charter High School

**Form 470 Application Number: 250009733**

Presented To:  
Corinna Herring  
District E-Rate Consultant  
5440 Valley Circle Blvd.  
Woodland Hills, CA 91367  
p1bids@infinitycomm.com

Presented By:  
Bonny Thompson  
Strategic Account Manager - Gov't/Ed  
17777 Center Court Drive  
Cerritos, CA 90703  
(562) 677-0472  
bonny.thompson@charter.com





January 10, 2025

Corinna Herring  
District E-Rate Consultant  
El Camino Real Charter High School  
5440 Valley Circle Blvd.  
Woodland Hills, CA 91367  
p1bids@infinitycomm.com

Dear Corinna:

Spectrum Enterprise<sup>1</sup> ("Spectrum") is pleased to submit the enclosed response to your Request for Proposal ("RFP"). Our response demonstrates Spectrum's ability to provide network solutions that will enable El Camino Real Charter High School to satisfy its technology needs.

Maintaining our partnership ensures El Camino Real Charter High School will continue to benefit from a strong telecommunications foundation and maximizes your ability to create new opportunities and drive innovation without incurring the extra costs associated with service transitions and unknown fees. Spectrum provides advanced broadband services to more than 16,000 schools and libraries representing over 2,500 school districts across the country, making us one of the top service providers within the E-Rate program.

Thank you for the opportunity to respond to your RFP. Bonny Thompson is leading Spectrum's effort. Please do not hesitate to contact Bonny at (562) 677-0472 or [bonny.thompson@charter.com](mailto:bonny.thompson@charter.com).

Sincerely,

DocuSigned by:

*David A Brown*

F5E211496B4D477...

David Brown

Director, Sales Vertical Accounts

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<sup>1</sup> Spectrum Enterprise is a commercial brand of Charter Communications, Inc. The legal entity submitting this proposal is Charter Communications Operating, LLC, a subsidiary of Charter Communications, Inc.



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## TERMS OF OFFER

This proposal alone shall not be considered an acceptance of an offer by El Camino Real Charter High School ("Customer") or otherwise be sufficient to create a binding contract between El Camino Real Charter High School and Spectrum.

Spectrum's bid is based upon services being delivered under the terms of the Spectrum Enterprise Service Agreement which incorporates the Spectrum Commercial Terms of Service (available at <https://enterprise.spectrum.com/legal/terms-and-conditions.html> or any successor URL) plus any related attachments, Service Level Agreements and applicable Service Order(s) (collectively, the "Agreement").

Spectrum remains open to negotiating the Agreement, and once a mutually negotiated contract is entered into by the parties, it shall supersede and replace any terms and conditions of the RFP.

In the event only a portion of Spectrum's proposal is accepted, Spectrum reserves the right to further negotiate the terms of such partial acceptance prior to final bid award acceptance by Spectrum.

In the event of a bid award to Spectrum by El Camino Real Charter High School based on this proposal, if the full Agreement is not executed by the applicable Federal Communications Commission ("FCC") submission deadline due to delays in negotiation, and the parties have not terminated such negotiations, then for purposes of FCC rules and related Universal Service Administrative Company ("USAC") requirements, an agreement incorporating the terms of the Spectrum Enterprise Service Agreement and the bid locations, services, bandwidth capacities, and pricing contained in this proposal will be deemed to exist.

The terms of this proposal are confidential and should not be disclosed directly or indirectly to any third party, except as may be required by law.

The qualifications stated herein apply to all parts, provisions, and documents of the RFP and Spectrum's response, regardless of whether an explicit exception or qualification is taken thereto by Spectrum.





## TERMS AND ABBREVIATIONS

Technology evolves at a rapid pace and Spectrum stays on the cutting edge of that evolution. The terms used to describe specific technologies or services are sometimes cumbersome and become abbreviated for colloquial use. We have provided a list of the terms used throughout this proposal and their corresponding abbreviations for your convenience. Capitalized terms used but not defined herein shall have the meanings assigned in the Agreement.

GENERAL TERMS	ABBREVIATION
INFORMATION TECHNOLOGY	IT
SERVICE PROPOSAL TERMS	ABBREVIATION
MONTHLY RECURRING CHARGE	MRC
ONE-TIME CHARGE	OTC
QUANTITY	QTY
INTERNET PROTOCOL	IP
INTERNET TERMS	ABBREVIATION
DEDICATED FIBER INTERNET	DFI
SECURE DEDICATED FIBER INTERNET	SDFI
LOCAL AREA NETWORK	LAN
ENTERPRISE NETWORK OPERATIONS CENTER	ENOC
SERVICE LEVEL AGREEMENT	SLA



## EXECUTIVE SUMMARY

Spectrum is pleased to provide this response illustrating our ability to provide El Camino Real Charter High School with network solutions. We take pride in being an innovative resource for businesses, schools and communities. Our reliable and economical service is a natural fit with your mission.

### Bring Advanced and Affordable Technology to Your Schools and Libraries

Advanced network solutions and computing technologies in the classroom have become vital to education. Unfortunately, today's challenging economic environment has put education and technology budgets under tremendous pressure. It is a challenge for schools to get access to affordable technologies that help drive greater student achievements.

The Federal Government created the E-Rate program to help fund communications services for schools and libraries. This program offers 20-90 percent off standard retail rates on qualified communications services to eligible schools and libraries.

### Spectrum's Solution

Since 1998, Spectrum has worked with thousands of E-Rate accounts. Our experience in this area provides E-Rate specialists who understand:

- ▶ rules and regulations to participate in the program, and
- ▶ billing and standard discounts

Federally funded E-Rate discounts have made today's technology more affordable.

### Get Powerful Services with the Financial Benefits of E-Rate

Research shows that technology use is a top-five indicator of better discipline, better attendance, and increases in college enrollment. Educational organizations are leveraging E-Rate by partnering with Spectrum to reduce cost and implement technology for greater student achievement.

### Unsurpassed Expertise and Customer Support

A network of specially trained, industry experts support Spectrum. We have around-the-clock, U.S. based business support centers and knowledgeable, locally based technicians who are specifically trained to help with your unique needs. Our dedicated work ethic, shared knowledge, and proprietary systems allow us to ensure that the solutions we are proposing to El Camino Real Charter High School will match your specific and discrete needs.

When you collaborate with Spectrum for network solutions, we assign an account team who will support your services:

- ▶ **Account Manager:** a dedicated, market expert who is available for consultation.
- ▶ **Sales Engineering:** trained technical experts who customize designs based on your requirements.
- ▶ **E-Rate Specialists:** experienced with E-Rate rules and regulations and are billing and standard discounts experts



- ▶ **Project Management:** customer focused experts who manage your build and communicate with you every step of the way.
- ▶ **Client Services:** your point of contact; responsible for providing you with accurate billing and consultation on future growth.
- ▶ **Enterprise Network Operations Center (“ENOC”) and Enterprise Technical Support (“ETS”):** 24/7 facilities that work together to continuously monitor the network and provide a resource for technical support.

Customers have direct access to our Government Subsidized Programs (“GSP”) department which specializes in government-funded programs for eligible customers.

To support E-Rate program participation, Spectrum:

- ▶ Provides to the Customer an (“FCC”) Form 471 Funding Recommendation Letter after the FCC Form 470 and awarded Agreement review.
- ▶ Reviews FCC Form 471 for possible errors and omissions and distributes to the customer accompanying Receipt Acknowledgement Letter (“RAL”) Modification recommendation necessary to maximize eligible funding.
- ▶ Monitors Service Provider Invoicing (“SPI”) submissions and SPI discount application (FCC Form 474), and
- ▶ Will be available to address program questions or concerns via email.

## Renewal Plan

As your incumbent provider, we have developed this proposal with the benefit of our experience and have based it on our knowledgeable understanding of your requirements. Our combination of technology services and proposed cost, based on actual experience with El Camino Real Charter High School, provides an incredible value. By choosing once again to collaborate with Spectrum, you will be choosing a vendor with the proven infrastructure and experienced team currently in place to support the program. It is Spectrum’s objective to maintain our partnership with you while continuing to focus on responsiveness, transparency, and continuity of services. It is with that focus we have developed our proposal response to the RFP.



## SPECTRUM SERVICE PROPOSAL

Spectrum's proposal, including pricing, is subject to the following contingencies:

- ▶ Final engineering, design and site visits; and
- ▶ Acceptance of and entering into the Agreement (as may be negotiated by the parties as stated in the Terms of Offer section above), which shall govern the contractual relationship between the parties and the provision of the services under such contract.

### Investment for Spectrum Services

Service Location	Service	Bandwidth / Product Description	Initial Order Term (Months)	QTY	MRC	OTC
5440 Valley Circle Blvd Woodland Hills, CA 91367	DFI	5 Gbps	36	1	\$1,369.00	\$0.00
5440 Valley Circle Blvd Woodland Hills, CA 91367	DFI	10 Gbps	36	1	\$2,399.00	\$0.00
5440 Valley Circle Blvd Woodland Hills, CA 91367	DFI	25 Gbps	36	1	\$4,249.00	\$0.00
5440 Valley Circle Blvd Woodland Hills, CA 91367	Static IP (13)	N/A	36	1	\$0.00	\$0.00

Pricing is provided only for the sites shown in the Service Proposal. Pricing for additional sites shall be determined upon Spectrum's receipt of site information for the new service location, evaluation of the requested services, performance of surveys, and other information that may be required.

Pricing shown above is exclusive of taxes, fees and surcharges. The MRCs and OTCs are subject to taxes, fees and surcharges as described in Section 7(b) (Taxes, Surcharges and Fees) of the Agreement.

### E-Rate Funding Contingency

Customer's Service Order shall incorporate the following clause as it relates to funding:

Customer may submit this Service Order and the Agreement to the Schools and Libraries Division of the Universal Service Administrative Company, (i.e., the entity appointed by the Federal Communications Commission to administer the Universal Service Program with respect to Schools and Libraries (E-Rate) funding) as part of any application seeking a federal subsidy or funding.

Customer is responsible for notifying Spectrum of its election of either the Service Provider Invoice (SPI) or Billed Entity Applicant Reimbursement (BEAR) discount method by May 15th prior to the applicable funding year. Customer must complete and return an E-Rate Discount Election Form to Spectrum prior to such date, or Customer will be deemed to have chosen the BEAR discount method for the funding year.

Upon Spectrum's receipt of appropriate notice that Customer is an approved E-Rate program participant for a Service, Spectrum will invoice Customer for the Service in accordance with E-Rate guidelines and/or rules. If Spectrum invoices Customer for a Service pursuant to any E-Rate program rates, discounts or credits in advance of



receiving such notice and Customer's request for E-Rate program funding is denied, limited or reduced, Spectrum will invoice Customer and Customer will pay the difference between such invoiced amount(s) and the actual amount of the charges for the Service as described in this Service Order. Notwithstanding anything herein to the contrary, Customer's obligations under this Service Order shall remain in full force and effect in the event Customer withdraws or is removed from the E-Rate program, receives E-Rate program funding that is less than Customer's requested funding amount, or is denied E-Rate program funding for any Service described in this Service Order. For the avoidance of doubt, Customer is solely responsible for all charges for services, as described in this Service Order, that were installed prior to the E-Rate program funding year start date.

### Contract Extension

Spectrum agrees to include the following clause in applicable Service Orders:

Customer shall have the option to renew this Service Order for up to two (2) additional consecutive twelve (12) month terms (each, a "Renewal Term" and collectively with the Initial Order Term, the "Order Term"), at the same MRC set forth in this Service Order, by providing notice of such renewal to Spectrum at least thirty (30) days prior to expiration of the then-current Order Term (i.e. either the Initial Order Term or a Renewal Term, as applicable). If Customer does not exercise its option to renew the Service Order for an available Renewal Term in accordance with the foregoing, then upon reaching the end of the then-current Order Term the Service Order shall automatically renew for successive one-month terms (each, a "Monthly Renewal Term"). Thereafter, either Spectrum or Customer may terminate the Service Order by providing notice of termination to the other Party at least thirty (30) days in advance of, and to be effective as of, the expiration of a Monthly Renewal Term.

### Upgrade Path

Spectrum agrees to include the following clause in applicable Service Orders:

Customer shall have the option to add Services or, if applicable, increase speed and bandwidth during the Order Term of the Service Order, provided Spectrum is able to accommodate Customer's request. Customer will notify Spectrum of its desired additional Services or increased speed and bandwidth and shall be responsible for the corresponding increase in MRCs for such additional Services or increased speed and bandwidth, as well as construction and installation costs (if applicable). Added services may be coterminous with the Initial Order Term of the original Service Order if the parties agree upon appropriate MRCs and any OTCs to account for the decreased Initial Order Term for such additional Services. Spectrum agrees to include language within individual Service Orders that set forth the specific upgrade options available to the Customer during the Order Term.

### California Teleconnect Funding Contingency

Customer's Service Order shall incorporate the following clause as it relates to funding:

If state funding for the California Teleconnect Fund ("CTF") is exhausted, or if Customer fails to qualify for CTF discounts, Customer will be back-billed for CTF discounts advanced by Spectrum. Furthermore, if Customer fails to receive E-Rate discounts from



the Universal Service Administrative Company ("USAC"), Customer will be back-billed for all such discounts advanced by Spectrum. Customer is required to comply with all federal E-Rate and CTF rules. Spectrum reserves the right to suspend both CTF and E-Rate discounts to Customer in the event that Customer (i) fails to abide by all federal E-Rate and CTF rules, or (ii) withdraws its request for E-Rate and/or CTF funding.

## SPECTRUM'S RESPONSE TO EL CAMINO REAL CHARTER HIGH SCHOOL

### NOTICE TO ALL POTENTIAL BIDDERS

**The requirements for submitting a response to this bid have changed from previous instructions. It is highly recommended that you read through the instructions below and the bid documents to ensure you have completely responded to this RFP.**

All bidders are required to submit their bids as instructed below. Failure to follow these instructions may result in the disqualification of the bidder's response.

All bid responses must be submitted through the project's website at:

<https://projects.infinitycomm.com>

or unless otherwise noted in the Response Package Requirements section of the RFP.

Bidders are required to create a free account to access the website to provide their response. Bidders will be required to provide a breakout of their bid response with the following information:

Monthly Recurring Costs, Monthly Taxes, Non-Recurring Costs, and the Term of the Agreement

Bidders **will not** be able to provide a complete response to the bid through the website without this information.

It is highly recommended that prior to beginning the upload process, this information is calculated so not to cause delays in submitting bid responses.

All questions pertaining to this request will also be submitted through the project website. Questions presented through phone call or email will not be responded to. ALL questions MUST be submitted through the project website.

Failure to provide a complete bid response for this project, including but not limited to, including growth costs in the contract (as requested), failure to provide accurate pricing, failure to provide/include connectivity between the demarc and MDF locations in the service provider contract, failure to provide an executed contract in the bid response, or any other deviation from the requested services, or requirements in this **RFP**, **WILL** result in respondent being penalized by reduction in awarded points through the Bid Evaluation.

Acknowledged.

## **REQUEST FOR PROPOSAL FOR INTERNET SERVICE PROVIDER SERVICES**

### **EL CAMINO REAL CHARTER HIGH SCHOOL**

**RFP No: 794-25A.5a**

**RFP Posting Date:** December 13, 2024  
**Questions Due By:** December 27, 2024, at 03:00 PM PST  
**Proposals Due By:** January 10, 2025, at 1:00 PM PST

In conformity with the Federal Communications Commission (FCC) Schools and Library Division (SLD), "Universal Service Fund" (a.k.a. "E-Rate" funding) application process, El Camino Real Charter High School, here after referred to as "Owner", is seeking proposals from qualified providers of **Bundled ISP Services**.

Any and all updated project information, forms, including addenda, will be distributed through the project website, located at <https://projects.infinitycomm.com> & <https://portal.usac.org/suite/>. All of these documents shall be made part of and material to the contract for services.

Spectrum's bid is based upon services being delivered under the terms of the Spectrum Enterprise Service Agreement which incorporates the Spectrum Enterprise Commercial Terms of Service (available at <https://enterprise.spectrum.com/legal/se-terms-and-conditions.html> or any successor URL), plus any related attachments, Service Level Agreements, and applicable Service Order(s).

Spectrum remains open to negotiating the Agreement, and once a mutually negotiated contract is entered into by the parties, it shall supersede and replace any terms and conditions of the RFP.

For more information, please review the Terms of Offer section of Spectrum's proposal.

***\*\*Vendors, subcontractors, and subcontractors who perform on-site activities are required to contact the awarding entity for current health and safety protocols. Including but not limited to COVID-19 vaccination requirements.\*\****

Spectrum will comply with CDC guidelines regarding vaccination and other requirements, and Spectrum's internal COVID-19 policies for its employees on Customer's premises.

### **Scope of Work**

The Owner is seeking proposals for Bundled Internet Services at 5,000Mb/s, or higher for Student Use Only. It is expected that all schools within the Owner connect to the Owners Office and then are connected to the internet via the Owners Office, unless otherwise noted in the "Additional Services List" below. It is anticipated that all staff and students within the Owner will be able to access this service.

The Respondent must include in their proposal any/all electronic equipment needed to accomplish access to the internet and monitoring of the circuit during normal business hours. Maintenance of all Respondents equipment shall be a part of the Respondents responsibility. If there is a one-time connection fee, please list this fee separately.

The Respondent shall provide service to El Camino Real Charter High School located at 5440 Valley Circle Blvd., Woodland Hills, CA 91367 (Main Campus **Student Use Only**).

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information and service offering.

Spectrum Equipment will be provided and maintained as set forth in Section 6 (Equipment) of the Agreement.



### **Internet Access**

The Respondents cost to provide Internet Access (Bandwidth) shall include the following:

1. The available bandwidth shall be a minimum of 5,000Mb/s, or higher.
2. The service handoff shall be directly to the Owner's existing Local Area Network.
3. Internet access shall be available 24 hours, 7 days a week, 365 days a year.
4. Route all Owner's TCP/IP data traffic from their network to the internet.
5. Respondent must maintain connections to multiple Tier 1 internet providers.

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information, and service offering.

The MRCs and OTCs are exclusive of taxes, fees and surcharges. Spectrum shall have the right to increase MRCs for each Service after the expiration of the Order Term for such Service upon thirty (30) days' notice to Customer. Additional Service Charges may be applicable in accordance with the Agreement.

Spectrum's obligation is to provide Services to the Customer-accessible interface device or equipment installed by Spectrum at the Spectrum Network Demarcation Point ("Demarcation Point"), which is the point of interconnection between the Spectrum Equipment or other facilities and the wiring at the Service Location. Additional charges may be applicable to extend the Demarcation Point for any sites identified as a Type II Service Location.

Unless otherwise set forth in an applicable SLA, Spectrum will use commercially reasonable efforts to provide the Services to Customer twenty-four (24) hours per day, seven (7) days per week. However, it is possible that there will be interruptions of Service. The Service may be unavailable from time-to-time either for scheduled or unscheduled maintenance, technical difficulties, or for other reasons beyond Spectrum's reasonable control. Temporary service interruptions or outages for such reasons, as well as service interruptions or outages caused by Customer, its agents, and employees, or by a Force Majeure Event, shall not constitute a failure by Spectrum to perform its obligations under the Agreement.

Spectrum's Service Level Agreement(s) ("SLAs") shall apply and shall supersede and replace the SLAs outlined in this RFP, if applicable. Please review Spectrum's applicable SLA(s) included with Spectrum's proposal for details related to, among other things, availability, performance/service interruptions, maintenance, issue resolution, and credit procedures, as applicable.

### **Internet Connection**

The Respondents cost to provide an Internet Connection, shall include the following:

1. The necessary physical connection from the Respondent to the Owner, including but not limited to any/all one-time special construction cost(s), permits and licensing, and Respondent's supplied on-site premise equipment necessary to successfully transmit the requested service.
2. All costs necessary, including but not limited to, "curb-to-demarc", to deliver the requested hand off to the Owners existing "point-of-demarcation".
  - a. Point-of-Demarcation: MDF at 5440 Valley Circle Blvd., Woodland Hills, CA 91367.
3. Demarcation hand-off will be a Single Mode Fiber connection. Respondent will provide and maintain all premise equipment necessary to provide the Owner with the specified hand-off type of service requested.
4. Full duplex operation (bi-directional connection)
5. The requested service shall allow the following Network Protocols:
  - a. All TCP/IP protocols
  - b. All layer 1 and layer 2 protocols. Minimum layer 3 protocols (EIGRP, IGMP, IPSEC, OSPF, & RIP).
6. No other Respondents customer will have any physical or logical access to the Owner's trafficNLAN.

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), service offering, and bandwidth information. Special construction options, if applicable, are included in Spectrum's Service Proposal.

The MRCs and OTCs are exclusive of taxes, fees, and surcharges. Spectrum shall have the right to increase MRCs for each Service after the expiration of the Order Term for such Service upon thirty (30) days' prior notice to Customer. Additional Service Charges may be applicable in accordance with the Agreement.

Spectrum's proposal is based on the information provided herein and known to Spectrum at the time of bid submission. If Spectrum determines additional work is necessary to enable Spectrum to deliver the Services to the Service Location, Spectrum will notify Customer of any additional Service Charges in excess of the amounts previously specified in a quote or Service Order. If Customer does not agree to pay such Service Charges by executing a revised Service Order within five (5) business days of receiving the same, Customer and Spectrum shall each have the right to terminate the applicable Service Order.

Customer understands that certain Services, or certain features, may not be available in all Spectrum service areas, may change from time to time and Spectrum may decline to provide any requested Services. Spectrum's ability to provide Services depends upon its ability to secure and retain, without unreasonable expense, suitable facilities, and rights to construct and maintain necessary facilities such as pole attachments and conduits to serve the Service Location. Spectrum may decline to accept or terminate a Service Order upon notice to Customer because of (a) the lack of transmission medium, transmission capacity or any other facilities or equipment, (b) the lack of available services from or interconnection with the services or facilities of other providers, or (c) any other cause beyond Spectrum's control.

Spectrum shall obtain and maintain at its own expense all licenses, approvals and regulatory authority required by law with respect to Spectrum's operation and provision of the Services as contemplated in the Agreement, and Customer shall obtain and maintain at its own expense all licenses, approvals and regulatory authority required by law with respect to Customer's use of the Services as contemplated in the Agreement.

Spectrum Equipment will be provided and maintained as set forth in Section 6 (Equipment) of the Agreement.

Spectrum's obligation is to provide Services to the Customer-accessible interface device or equipment installed by Spectrum at the Spectrum Network Demarcation Point ("Demarcation Point"), which is the point of interconnection between the Spectrum Equipment or other facilities and the wiring at the Service Location. Additional charges may be applicable to extend the Demarcation Point for any sites identified as a Type II Service Location.

All proposals from Respondents will include **any/all** costs associated with switching services from the Owners present service provider. By providing a proposal to the RFP, the Respondent is acknowledging and accepting this requirement.

Spectrum takes exception to this requirement. In no event shall Spectrum be liable for any early termination fees or costs incurred by the Customer in connection with procuring Spectrum Services or any portion thereof.

#### **Additional Services List**

- Respondents to provide pricing for bandwidths of 5,000 Mb/s, 10,000Mb/s, 20,000Mb/s and 25,000Mb/s.
- Respondents to provide pricing for both asymmetrical (Fiber Internet) and symmetrical services (Business Internet or High-Speed Internet).
- 3 Static IP Addresses

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information and service offering.

#### **E-Rate Requirements**

The services requested in this RFP are dependent on funding from the E-Rate program. The Owner expects each Respondent to make themselves thoroughly familiar with all applicable rules and regulations regarding the E-Rate program. For further information regarding the E-Rate program, please reference the USAC Schools and Libraries website at: [www.universalservice.org/sl/](http://www.universalservice.org/sl/)

All contracts entered as a result of this RFP and the associated Form 470 will be contingent upon:

1. Funding approval by the SLD.

Please review the E-Rate Funding Contingency clause as shown in the Service Proposal.

2. Approved funding amount equal to the funding amount as requested on the Form 471.

According to USAC, discounts can only be provided for the portion of the Services that eligible entities are receiving.

Please review the following link for further details:

<http://usac.org/sl/applicants/beforeyoubegin/consortia/cost-allocations.aspx>

Please also review the E-Rate Funding Contingency clause as shown in the Service Proposal.

3. The Respondent providing, at the time of bid, and maintaining a valid Service Provider Identification Number (SPIN) consistent with the type of service requested in the RFP.

Charter Communications Operating, LLC's SPIN is 143050436.

4. A certified Form 486 filed by the Owner and/or written "Notice to Proceed" from the Owner to the winning Respondent to initiate service. The Service Provider must contact the Owner prior to work proceeding.

Customer shall request Services hereunder by submitting orders in a manner required by Spectrum. All submitted Service Orders are subject to approval and acceptance by Spectrum.

Per the requirements of the E-Rate program, no billing and/or service may begin for this contract prior to July 1, 2025 and may not extend past June 30, 2026. Per E-Rate rules, applications will be submitted each year of multi-year contracts for funding consideration.

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information, and service offering.

Spectrum is the incumbent provider for certain Services at certain Service Locations included in Spectrum's bid response so installation and construction activities related to such existing Services and Service Locations should not be applicable to Spectrum's proposal. However, for new locations not currently receiving Spectrum's Services or existing locations changing their current Services, so long as Customer properly performs all necessary site preparation and provides Spectrum with all required consents, Spectrum shall endeavor to meet the July 1 service activation date for USAC funding. However, due to time constraints which are required for construction, design, permits, and various other factors, Spectrum may not be able to meet the USAC funding date. Therefore, Spectrum encourages new customers to file for funding at the earliest availability within USAC's guidelines and obtain a Funding Commitment Decision Letter, to allow Spectrum as much time as possible to meet the July 1 service activation date. Additionally, it may be in the best interest of Spectrum's new customers to file through USAC for temporary funding for their current provider for a period sufficient to cover Spectrum's implementation timeline. Spectrum's implementation goal is 90 to 120 days after full execution of the Agreement and applicable Service Order by the parties. However, upon award an updated timeline will be provided after a project team has been assigned.

The "Initial Order Term" is the time period starting on the date the Services are functional in all material respects and available for use (the "Billing Start Date") and continuing for the period of time specified in the Service Order(s).

The Respondent is required to provide the Lowest Corresponding Price (LCP) for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to LCP, in regard to a service provider *not* providing the LCP, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide the LCP.

Spectrum complies with all FCC Lowest Corresponding Price (LCP) rules related to its performance obligations under the Agreement.

### **Invoicing**

The Owner has the right to choose the type of invoicing method used to pay for the services provided. The Respondent acknowledges this right upon submission of a response to this request.

Spectrum will provide discounts via the Form 474 (SPI Form) if the funding has been approved through the E-Rate program, in which case discounts will be applied to the billing account via credit adjustments. Alternatively, funding may be obtained by filing a Form 472 (BEAR Form). Spectrum will only invoice USAC via Form 474 once funding has been committed and both the Form 486 and Receipt of Service Confirmation Form have been filed with USAC.

### **Service Provider Invoicing**

The Owner's discount percentage rate, as determined on the Form 471, will be the maximum that the Owner is liable for. The Respondent will be responsible to invoice USAC for the remaining balance, when using the Service Provider Invoice (SPI) method, or Form 474. Prior to invoicing USAC for the service rendered, the Respondent agrees to provide the Owner with a copy of the USAC invoice to verify that the service has been delivered and accepted by the Owner before the Respondent invoices USAC.

Spectrum will provide discounts via the Form 474 (SPI Form) if the funding has been approved through the E-Rate program, in which case discounts will be applied to the billing account via credit adjustments. Alternatively, funding may be obtained by filing a Form 472 (BEAR Form). Spectrum will only invoice USAC via Form 474 once funding has been committed and both the Form 486 and Receipt of Service Confirmation Form have been filed with USAC.

If requested, Spectrum may assist with the applicable USAC filing paperwork.

USAC Discounts only apply to the portion of services for which USAC funding has been approved. Please review: <http://usac.org/sl/applicants/beforeyoubegin/consortia/cost-allocations.aspx> for further details.

Please also review the E-Rate Funding Contingency clause as shown in the Service Proposal.

### **BEAR Invoice Method**

When utilizing the BEAR method of invoicing, the Respondent will invoice the Owner for the entire amount of the service rendered. The Owner will invoice USAC for the discounted portion of the services provided.

Spectrum will provide discounts via the Form 474 (SPI Form) if the funding has been approved through the E-Rate program, in which case discounts will be applied to the billing account via credit adjustments. Alternatively, funding may be obtained by filing a Form 472 (BEAR Form). Spectrum will only invoice USAC via Form 474 once funding has been committed and both the Form 486 and Receipt of Service Confirmation Form have been filed with USAC.

### **Termination**

The Owner reserves the right to terminate any contract and/or agreement with any Respondent, even the apparent winner, regardless of USAC's approval or denial of funding; any funding requested because of this RFP, prior to any work starting. The Owner reserves the right to accept the pricing proposal solely dependent upon SLD approval.

Default, termination and applicable remedies available to the Customer shall be governed by Section 13 (Default, Suspension of Services and Termination) of the Agreement as well as the applicable SLA. Please review Section 13 of the Agreement for additional information.

Please also review the E-Rate Funding Contingency clause as shown in the Service Proposal.

### **Program Review**

All E-Rate applications, including special construction, are subject to detailed questioning during Program Integrity Assurance (PIA) review where the cost of proposed special construction will be reviewed based on the cost of historical fiber builds in the region. Additionally, certain information on necessary special construction is needed to accurately fill out Form 471. Respondents are required to complete the table in 'Appendix A'. Additionally, Respondents are required to submit the additional information described in 'Appendix A', as this information will be required in a PIA review. If Respondents do not submit the additional information as listed in 'Appendix A', the Respondents bid can be deemed non-responsive and excluded from the bid.

Upon award, Spectrum will provide any information required by USAC related to E-Rate funding for the Services to be provided.

### **Response Package Requirements**

No bid will be accepted from, or contract awarded to a Respondent:

1. Who is not licensed in accordance with the law.
2. Does not hold a license qualifying them to perform work under this contract in the State of California.
3. Who does not plan to hold or acquire a valid SPIN and is not in good standing with the FCC/USAC.
4. Who has not successfully performed one project of similar character and scope of the proposed work.

Spectrum shall obtain and maintain at its own expense all licenses, approvals, and regulatory authority required by law with respect to Spectrum's operation and provision of the Services as contemplated in the Agreement.

Charter Communications Operating, LLC's SPIN is 143050436 and FRN is 002564373, and is in good standing with the FCC and USAC.

A signed copy of the General Acknowledgement form, as modified by Spectrum, has been included within this response.

Please review the Executive Summary section above for information regarding Spectrum's experience on projects providing similar character and scope of proposed work.

All bidders interested in providing a proposal must submit their bids through the project website at <https://projects.infinitycomm.com>. Proposals will only be received until **January 10, 2025, at 1:00 PM PST**.

Acknowledged.

Responses are limited to 15Mb in size and must be in PDF format. Responses received after the appointed date and time will only be considered for review after responses received prior to the due date and time have been reviewed. Responses received after the appointed date and time will be subject to the owners Right to Reject any and all proposals.

Acknowledged.

### **Spam and Robot Bids**

Spam and/or Robot responses will not be considered as valid bid response and will be disqualified from consideration.

Acknowledged.

### **Requests for Information**

Any requests for information regarding this RFP must be submitted through the project website. Respondents requesting information will submit all requests in one, single submission. Bids who fail to comply with this requirement may receive reduced scores in the evaluation for not complying with all requirements of this RFP. The deadline for all questions regarding this RFP will be **December 27, 2024, at 3:00 PM PST**.

Acknowledged.

### **Required Documents**

All Respondents are required to provide the following information. Failure to provide the following information can result in the Respondent's proposal being deemed non-responsive and removed from consideration by the Owner.

1. **Itemized Bid Price Sheet** — All proposed prices provided by the Respondent will be itemized, per the requirements of the E-Rate program. Respondents will provide itemized cost for a minimum of the following: eligible services/equipment, ineligible services/equipment, one-time costs breakdown, installation costs, any fixed costs, E-Rate eligible itemized tax and surcharges descriptions breakdown with cost, and utilization costs (such as cost per increment). Respondents will include in their bid response all monthly unit pricing for each component of this system and an annual estimate of the California Teleconnect Fund discount.

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information, and service offering. The MRCs and OTCs are exclusive of taxes, surcharges, and/or fees. To the extent estimates are provided, if any, Customer acknowledges that Spectrum cannot estimate all possible taxes, fees, and surcharges, as taxability and regulatory classifications vary by customer and service location and may change.

Additional information regarding possible taxes, fees and surcharges can be found here: <https://www.spectrum.net/support/manage-account/understanding-your-bill-taxes-and-fees>.

Further, Spectrum shall have the right to increase MRCs for each Service after the expiration of the Order Term for such Service upon thirty (30) days' prior notice to Customer. Additional Service Charges may be applicable in accordance with the Agreement.

Spectrum's proposal is based on the information provided herein and known to Spectrum at the time of bid submission. If Spectrum determines additional work is necessary to enable Spectrum to deliver the Services to the Service Location, Spectrum will notify Customer of any additional Service Charges in excess of the amounts previously specified in a quote or Service Order. If Customer does not agree to pay such Service Charges by executing a revised Service Order within five (5) business days of receiving the same, Customer and Spectrum shall each have the right to terminate the applicable Service Order.

In addition, please review the California Teleconnect Fund (CTF) Contingency clause as shown in the Service Proposal.

2. **Service Agreement** — The Respondent will include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with their proposal. Once all proposals have been received and evaluated, the Owner will sign, date, and return the winning Respondents agreement(s). See "Contract Requirements" section below for a detailed description of the required Service Agreement.

Spectrum has included a sample Agreement and applicable SLAs for Customer's review and upon award, will work with Customer to execute the final Agreement between the parties.

3. **Respondent Information** — Respondent will provide in their proposal package documentation that details the following: firm name, business address, phone and fax numbers and a brief overview of the Respondent's organization, a brief history of the firm, a primary contact person to support the contract(s), and the Respondents SPIN. Respondents' information shall not exceed 3 pages in length.

Please review Spectrum's cover letter as well as the Executive Summary section, above.

Charter Communications Operating, LLC's SPIN is 143050436.

4. **General Acknowledgement** — Respondents shall provide an executed copy of the provided form acknowledging the RFP requirements.

A signed copy of the General Acknowledgement form, as modified by Spectrum, has been included within this response. The terms of this RFP are subject to the Terms of Offer section of Spectrum's proposal.



5. **List of References** — Respondent will include a minimum of three (3) client references. References will include Contact Name, Organization Name, and Contact telephone and email information. References must be from winning proposals within the last three calendar years.

Spectrum is the incumbent provider. Spectrum references are provided upon bid award or thereafter, subject to obtaining the prior applicable consents from any such references.

6. **Respondent Qualifications** — Respondent will provide in their proposal package sufficient documentation that demonstrates the Respondent's ability to provide the services as required in this RFP.

Acknowledged.

7. **Implementation Plan** — Respondent will provide an implementation plan, if applicable, that details: the process for Respondent, system cut-over (including a schedule), and contact information for the Service and/or Installation Managers that will be responsible for this project. Provide any specific or required dialing codes that would be necessary for your solution.

Please review the Implementation Plan provided within this response.

In the event the incumbent does not respond with a quote, the Owner will use the incumbent service provider's current pricing as their proposal.

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information and service offering.

### **Contract Requirements**

The Owner intends to use the Respondents supplied Service Agreement to formalize any contractual relationship that results from this RFP. However, the following provisions **MUST** be specifically included in the Respondent supplied agreement. Failure to include any or all of these provisions may result in the Respondent's proposal receiving a reduced score in the evaluation.

Spectrum's bid is based upon services being delivered under the terms of the Spectrum Enterprise Service Agreement which incorporates the Spectrum Enterprise Commercial Terms of Service (available at <https://enterprise.spectrum.com/legal/se-terms-and-conditions.html> or any successor URL), plus any related attachments, Service Level Agreements and applicable Service Order(s).

For more information, please review the Terms of Offer section of Spectrum's proposal.

1. **Terms and Conditions** — The Owner requests proposals that are based on a three (3) year contract term with two (2) optional one (1) year extensions. The initial three (3) year contract term shall start on July 1, 2025 and end on June 30, 2028, not to exceed five (5) contract years. An extension option must be mutually acceptable to both parties. Any request for and acceptance of an extension shall be in written form and shall include any requests and justifications for adjustment in compensation. If Respondents can provide "better" rates by extending the length of the contract, provide this option as part of the RFP response.

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information, and service offering.

Spectrum is the incumbent provider for certain Services at certain Service Locations included in Spectrum's bid response so installation and construction activities related to such existing Services and Service Locations should not be applicable to Spectrum's proposal. However, for new locations not currently receiving Spectrum's Services or existing locations changing their current Services, so long as Customer properly performs all necessary site preparation and provides Spectrum with all required consents, Spectrum shall endeavor to meet the July 1 service activation date for USAC funding. However, due to time constraints which are required for construction, design, permits, and various other factors, Spectrum may not be able to meet the USAC funding date. Therefore, Spectrum encourages new customers to file for funding at the earliest availability within USAC's guidelines and obtain a Funding Commitment Decision Letter, to allow Spectrum as much time as possible to meet the July 1 service activation date. Additionally, it may be in the best interest of Spectrum's new customers to file through USAC for temporary funding for their current provider for a period sufficient to cover

Spectrum's implementation timeline. Spectrum's implementation goal is 90 to 120 days after full execution of the Agreement and applicable Service Order by the parties. However, upon award an updated timeline will be provided after a project team has been assigned.

The "Initial Order Term" is the time period starting on the date the Services are functional in all material respects and available for use (the "Billing Start Date") and continuing for the period of time specified in the Service Order(s).

In addition, please review the Contract Extension clause as shown in the Service Proposal.

2. **Growth Clause** — Growth services may or may not be requested by the Owner during the contract term. The Respondent shall include a "Growth Clause" with the maximum charges per month. The "Growth Clause" shall not require a change in contract terms. The "Growth Clause" shall include a price for all existing service types plus any additional services of the same type/speed and bandwidths of 10,000Mb/s, 20,000Mb/s and 25,000Mb/s. Respondent shall include growth bandwidth and growth pricing in the contract for any potential upgrades **as per E-Rate guidelines**.

Please review the Service Proposal for pricing, Initial Order Term, Service Location(s), bandwidth information, and service offering.

Any charges associated with Service and Equipment installations, changes, or additions requested by Customer subsequent to executing a Service Order for the applicable Service Location are the sole financial responsibility of Customer. Spectrum shall notify Customer of any additional OTCs and/or adjustments to MRCs associated with or applicable to such Customer change requests prior to making any such change. Customer's failure to accept such additional charges within 5 business days of receiving such notice shall be deemed a rejection by Customer, and Spectrum shall not be liable to perform any work giving rise to such charges. For accepted charges, Customer shall be assessed such additional OTCs and/or adjustments of the MRCs either (i) in advance of implementation of the change request or (ii) beginning on Customer's next and/or subsequent invoice(s).

Customer shall have the option to add Services or, if applicable, increase speed and bandwidth during the Order Term of the Service Order, provided Spectrum is able to accommodate Customer's request. Customer will notify Spectrum of its desired additional Services or increased speed and bandwidth and shall be responsible for the corresponding increase in MRCs for such additional Services or increased speed and bandwidth, as well as construction and installation costs (if applicable). Added services may be coterminous with the Initial Order Term of the original Service Order if the parties agree upon appropriate MRCs and any OTCs to account for the decreased Initial Order Term for such additional Services. Spectrum agrees to include language within individual Service Orders that set forth the specific upgrade options available to the Customer during the Order Term.

### **Bid Evaluation**

The Owner will evaluate and select the winning proposal based on the following criteria.

1. **Price (30%)** The price of eligible goods and services will be the highest weighted factor. The Owner will evaluate price based ONLY on the eligible monthly and eligible "one-time" costs. E-Rate ineligible items must be provided on a separate rate sheet.
2. **Experience (25%)** — The Owner will evaluate prospective Respondent's experience based on, but not limited to, the Respondents ability to successfully provide the requested service(s), and prior history with the Owner. This may generate positive or negative as a result. A neutral finding will provide all Respondents the same score.
3. **Accuracy of Response (20%)** The Owner will evaluate the prospective Respondents proposal response for, but not limited to, completeness of proposal package, Service Agreement, amendments and/or exceptions to the requested service(s).
4. **Other Cost Factors (15%)** — The Owner will take into consideration all non-E-Rate costs, including, but not limited to, ineligible one time or recurring charges, equipment, cost associated with transition of services, etc.



5. **Service Level Agreement (5%)** — The Respondent shall include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with the proposal. Upon review and evaluation of all proposals, the Owner will sign, date, and return the successful Respondents agreement(s). The Service Level Agreement shall include reference to the RFP number in which a response is provided. Respondent shall include growth bandwidth and growth pricing as listed in the Service Growth Clause within the Contract, Service Level Agreement and/or reference Respondent submitted proposal for any potential or future upgrades.
6. **Qualifications (5%)** — The Owner will evaluate the prospective Respondents qualifications based on, but not limited to, the provided list of references as requested in the "Request for Information" section within the RFP, technical expertise, and service coverage and the number of projects successfully completed by the Respondent providing the same type and scope of the requested services. This score will be affected by the Respondents ability to provide CTF discounts

Acknowledged.

### **Protests**

In order to be considered, written protests containing the proposal number must be submitted in accordance with the Owner's Board of Education Policy for protests. Protests must be made on the following grounds to be considered:

1. Owner failed to follow the selection procedures and adhere to the requirements specified in this RFP or any amendments hereto, or
2. A Conflict of Interest
3. State and/or Federal law has been violated.

All protests will be responded to in accordance with the Owners Board of Education Policy

Acknowledged.

### **Respondent Selection/Contract Award**

The Owner reserves the right to make the award to the Respondent who submits the proposal which meets the requirements, set forth herein and best meets the needs of the Owner after taking into consideration all of the aforementioned factors. The Owner also reserves the right to select portions of a proposal, or to reject any and all proposals.

In the event only a portion of Spectrum's proposal is accepted, Spectrum reserves the right to further negotiate the terms of such partial acceptance prior to final bid award acceptance by Spectrum.

### **Failure to Provide Service**

If the selected vendor is unable to provide the service for which they are contracted to provide, the awarded service provider agrees to financial compensation to the Owner to move to the next qualified Respondent. Financial compensation will be equal to, but not more than, the difference in cost between the awarded service provider and the next most qualified provider.

Spectrum does not agree to provide Customer with financial compensation to move to the next qualified bidder. Default under the Agreement and applicable remedies available to the Customer are defined and provided in the Agreement and SLA, as applicable.

### **Right to Reject Any and All Proposals**

The governing Board of the Owner reserves the right to accept or reject any or all proposals in whole or in part or waive any irregularities in any proposal received. The Owner shall be the sole judge of the competency and responsibility of the Respondent. The submission of a proposal by a Respondent is acknowledgement of this right.

In the event only a portion of Spectrum's proposal is accepted, Spectrum reserves the right to further negotiate the terms of such partial acceptance prior to final bid award acceptance by Spectrum.

## GENERAL ACKNOWLEDGEMENT FORM

Project #: 794-25A.5a  
Owner: El Camino Real Charter High School

The following documents shall be submitted with the proposal:

1. Itemized Bid Price Sheet
2. Service Agreement
3. Respondent Information
4. General Acknowledgement
5. List of References
6. Respondent Qualifications
7. Implementation Plan (if applicable)

Pursuant to and in compliance with the published RFP and related documents, the undersigned Respondent, having familiarized himself/herself with the terms of the RFP, the conditions affecting the performance of the RFP, the cost of the work at the place where the work is to be done, and other Documents, proposes and agrees to perform, within the time stipulated, including all of its required services, and everything required to be performed, and to provide and furnish any and all of the professional services, applicable taxes, utility, and transportation services necessary to perform the requested contract and complete in a workmanlike manner all of the work required in connection with the RFP Documents, including Addendum No.'s \_\_\_\_\_. \* Copies of Addenda are obtainable at the office of the owners' representative (Infinity Communications).

The Respondent agrees that at the time of request, he/she will provide a signed copy of the Respondent's Service Agreement within (48) forty-eight hours.\*\*

The Respondent agrees that pricing provided within proposal and/or contract are true and correct\*\*\*. The responding service provider is required to provide the lowest corresponding price for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to Lowest Corresponding Price regarding a service provider not providing the lowest corresponding price, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide LCP.

The Respondent understands that the withdrawal period for this RFP is (30) thirty days from the day of bid/proposal due date.

The Respondent has carefully examined the RFP and related documents to the fullest that were prepared and furnished by the OWNER and acknowledges their sufficiency.\*

It is understood and agreed that the work under the contract shall be commenced by the Respondent, if awarded the contract, on the date to be stated in the OWNER'S notification and that the scope of work for this bid as stated above shall be completed as noted in the RFP.\*

NAME OF RESPONDENT:  
ALL PARTNERS OR LEGAL NAME OF CORPORATION: Charter Communications Operating, LLC Managed By Charter Communications, Inc.  
(TYPE OR PRINT)  
AUTHORIZED CONTACT: David Brown  
BUSINESS ADDRESS: 12405 Powerscourt Dr., St. Louis, MO 63131  
(TYPE OR PRINT)  
TELEPHONE: (562) 677-0472 DocuSigned by: David A Brown EMAIL: bonny.thompson@charter.com  
BY: David Brown, Director, Sales Vertical Accounts  
(SIGNATURE IN INK) (TYPE OR PRINT NAME OF TITLE AND SIGNATURE)  
SERVICE PROVIDER IDENTIFICATION NUMBER: 143050436

DATE: 1/9/2025

\* Spectrum's proposal shall not be considered an acceptance of an offer Customer or otherwise create a binding contract between Customer and Spectrum. The exceptions noted in Spectrum's proposal shall apply to all provisions of the RFP to which they reasonably relate, regardless of whether an exception is noted for a particular provision. Spectrum's bid is based upon services being delivered under the terms of the Spectrum Enterprise Service Agreement which incorporates the Spectrum Enterprise Commercial Terms of Service (available at <https://enterprise.spectrum.com/legal/se-terms-and-conditions.html> or any successor URL), plus any related attachments, Service Level Agreements and applicable Service Order(s) (collectively, the "Agreement"). Spectrum remains open to negotiating the Agreement, and once a mutually negotiated contract is entered into by the parties, it shall supersede and replace any terms and conditions of the RFP. Spectrum will endeavor to meet the customer's desired installation date. However, due to time constraints which are required for construction, designs, permits and various other factors, Spectrum will only commit to an estimated timeframe for delivery of Service. The MRCs and OTCs are exclusive of taxes, fees and surcharges.

\*\* Spectrum will promptly work with Customer to execute the final definitive agreement, to be negotiated between the parties.

\*\*\* Spectrum complies with LCP rules. Spectrum's proposal is based on the information provided herein and known to Spectrum at the time of bid submission. If Spectrum determines additional work is necessary to enable Spectrum to deliver the Services to the Service Location, Spectrum will notify Customer of any additional Service Charges in excess of the amounts previously specified in a quote or Service Order. If Customer does not agree to pay such Service Charges by executing a revised Service Order within five (5) business days of receiving the same, Customer and Spectrum shall each have the right to terminate the applicable Service Order.

## **Appendix A: Special Construction Cost Breakdown\***

Owner: El Camino Real Charter High School  
 Project #: 794-25A.5a

Respondent is required to provide the breakdown shown below for all proposals containing special construction. If additional lines are required, submit additional pages as required.

Location	Strand Count	Segment Mileage	Total Segment Cost	Eligible Cost	Ineligible Cost
Total project mileage and costs					

When special construction is required, the following information must also be provided with the proposal. Failure to include the required documents will result in a determination of Non-Responsive for the Respondent.

1. Special Construction Cost Breakdown Sheet
2. Route map of all build segments in KMZ or KML format.
3. Explanation of alternative routes that were explored and why the chosen route is the most cost effective.
4. Explanation of special materials and procedures required that may have increased construction costs, such as.
  - a. Historical preservation or environmental issues
  - b. Bridge, waterway, railway, or highway crossings
  - c. Galvanized conduit
  - d. Directional boring through hard rock or under a paved surface
  - e. An excessive number of handholes, marker posts, or other OSP materials
  - f. Expensive pole attachment fees or make ready costs.

**\* Upon award, Spectrum will provide any information required by USAC related to E-Rate funding for the Services to be provided.**

**END OF RFP**

## **APPENDIX**

- **Dedicated Fiber Internet for K-12 Education**
- **Dedicated Fiber Internet Service Level Agreement**
- **Sample Agreement**

## PRODUCT BRIEF

# Dedicated Fiber Internet for K-12 education



Count on the reliability, bandwidth and speed of a dedicated internet connection.

Today's K-12 schools and districts depend on high-performing internet solutions to keep critical applications running and personalized and online learning operational. A dedicated, dependable internet connection ensures high performance for your network resources, allowing you to better serve students, educators and staff.

Dedicated Fiber Internet is a service that offers high-speed, scalable, nationwide internet connectivity, with performance and support you can count on. The service is backed by a 100% uptime service-level agreement (SLA) all the way to the hand-off point at your location.

## Product highlights

- **High performance:** Improves productivity through a high-performing internet service that delivers reliable connectivity.
- **Scalability and reach:** Provides a scalable platform with national reach and dense metro coverage to support current and future bandwidth needs.
- **Business continuity:** Allows for optional solutions to support internet uptime in the event of a disruption.
- **End-to-end support:** Provides a single, nationwide contact point for services and support including in-building connections to your equipment.
- **Value:** Offers cost-effective, straightforward pricing.

## Key features

- A dedicated connection that is not shared with others, delivered over a reliable, advanced fiber network that is available nationwide.
- The service delivers low latency, jitter and packet loss all the way into the client suite.
- Symmetrical access that scales up to 100 Gbps.
- 100%, 24/7/365 U.S.-based support and local technicians.
- Multiple physical diversity and redundancy options to help protect your network.

## Technical specifications

### Network

- IP over IEEE 802.3-based, full-duplex, non-circuit switched services.
- On-net locations are provisioned via our advanced fiber network from the client premises to one of many hub locations throughout the Spectrum Enterprise® network footprint.

### Routing

- Static or border gateway protocol (BGP) traffic routing options.

### Internet access demarcation

- Fiber connections to the Spectrum Enterprise network are monitored 24/7/365 via a dedicated network interface device (NID).
- Traffic is routed over the Spectrum Enterprise IP network until it is delivered to the internet.
- Demarc extensions are installed for most buildings where service is provided.

### Static IP addresses:

- Initial IP block is included.
- Additional IP address space available upon request.
- Support for dual stacking of IPv4 and IPv6.

## PRODUCT BRIEF DEDICATED FIBER INTERNET FOR K-12 EDUCATION

### Other available services

- **Wireless Internet:** Connect to the internet with a wireless solution that helps keep your business running. This all-inclusive wireless internet service comprises equipment, installation and support.
- **Enterprise Network Edge:** Improve the network experience for your teams with an enterprise-grade managed solution that brings together connectivity, equipment and network management to support both hybrid networks and workforces. Powered by Fortinet, the solution simplifies IT operations by providing networking with security features and optional integrated WiFi and switching in a multi-cloud-ready platform.
- **Managed Network Edge:** Delivered over the Cisco Meraki platform, this fully managed, modular service offers security features, routing, SD-WAN, WiFi, switching, smart cameras, environmental sensors and the ability to work from anywhere there is an internet connection.
- **Managed Router Service:** Efficiently route traffic and improve bandwidth use without investing in hardware or day-to-day management.
- **Managed cloud security:** Help protect every user, device and application with cloud-based solutions that simplify the security experience. **Secure Access with Cisco Duo** and **Cloud Security with Cisco+ Secure Connect** apply zero trust network access and multi-factor authentication technologies to help guard against unauthorized access to data both on and off your network. Make your security framework more efficient and improve visibility regardless of users' location with fully managed solutions and expert support.
- **DDoS Protection:** Guard against malicious volumetric attacks designed to overload your network with world-class distributed denial of service (DDoS) threat identification and mitigation.
- **Unified communications:** Answer communication and collaboration needs with a fully managed, cloud-based voice solution that brings together calling, messaging, meetings, virtual workspaces and more in a single application that delivers a unified experience for today's mobile, on-the-go workforce.

### Learn more

[enterprise.spectrum.com/K12Ed](https://enterprise.spectrum.com/K12Ed)

### About Spectrum Enterprise

Spectrum Enterprise, a part of Charter Communications, Inc., is a national provider of scalable, fiber technology solutions serving many of America's largest businesses and communications service providers. The broad Spectrum Enterprise portfolio includes [networking and managed services solutions: Internet access, Ethernet access and networks, Voice and TV solutions](#). The Spectrum Enterprise team of experts works closely with clients to achieve greater business success by providing solutions designed to meet their evolving needs. For more information, visit [enterprise.spectrum.com](https://enterprise.spectrum.com).

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# Spectrum Enterprise

## Dedicated Fiber Internet Service Level Agreement

This Service Level Agreement ("SLA") for Spectrum Enterprise ("Spectrum") Dedicated Fiber Internet (referred to herein as "DFI" or the "Service") is a part of, and hereby incorporated by reference into the Spectrum Enterprise Service Agreement (including the terms and conditions, attachments, and Service Orders described therein, the "Service Agreement"). To the extent any provision of this SLA conflicts with the Service Agreement, this SLA shall control. Performance goals for the Services ("SLA Targets") are set forth in the tables below. Capitalized words used but not defined herein shall have the meanings assigned to them in the Service Agreement.

### I. Priority Classification and Definitions

Priority classifications for Service Disruptions and Service Degradations are described as follows:

Priority	Criteria
Priority 1	<ul style="list-style-type: none"> <li>Service Disruption resulting in a total loss of Service; or</li> <li>Service Degradation to the point where Customer is unable to use the Service (each a "Priority 1 Outage")</li> </ul>
Priority 2	<ul style="list-style-type: none"> <li>Service Degradation where Customer is able to use the Service</li> </ul>
Priority 3	<ul style="list-style-type: none"> <li>A service problem that does not impact the Service; or</li> <li>A single non-circuit specific quality of Service inquiry</li> </ul>

As used in this SLA, the following terms have the meanings assigned below:

"Service Disruption" is defined as an outage, disruption, or degradation, other than an Excluded Disruption, that interferes with the ability of a Spectrum network hub to: (i) transmit and receive network traffic on Customer's dedicated access port at the Spectrum network hub; or (ii) exchange network traffic with another Spectrum network hub. The Service Disruption period begins on the earlier of (i) when Spectrum opens a trouble ticket in connection with a Service Disruption that Spectrum detects and verifies, or (ii) when Customer reports a Service Disruption by contacting Enterprise Technical Support, and then Spectrum validates that the Service is affected and creates a corresponding trouble ticket. The Service Disruption ends when the affected Service has been restored.

"Service Degradation" means a degradation of the Service, such as failure of the Service to achieve the SLA Targets for Latency/Frame Delay, Jitter/Frame Delay Variation, or Packet Delivery.

"Excluded Disruptions" means (i) planned outages, (ii) routine or urgent maintenance, (iii) time when Spectrum is unable to gain access to Customer's Service Location to troubleshoot, repair or replace equipment or the Service, (iv) Service problems resulting from acts or omissions of Customer or Customer's representatives or agents, (v) Customer equipment failures, (vi) Customer does not release the Service for testing, and (vii) Force Majeure Events.

### II. SLA Targets for DFI Service

Service Availability	Mean Time To Restore ("MTTR")	Latency / Frame Delay (Roundtrip)	Jitter / Frame Delay Variation	Packet Delivery
End to End: 100%	Priority 1 Outages within 4 hours	≤ 35ms	≤ 1ms	≥ 99.99%

SLA Targets are measured from Customer's Service Location to the location where Spectrum Enterprise ("Spectrum") has local access to the Internet (i.e., the Spectrum point of presence) at the individual circuit or Service level, and any applicable credits are issued only for the affected DFI circuit or Service (the "Affected Service").

### III. SLA Calculations

#### 1. Service Availability

“Service Availability” is calculated as the total number of minutes in a calendar month, less the number of minutes in the calendar month that the Service is unavailable due to a Priority 1 Outage (“Downtime”), with such difference divided by the total number of minutes in the calendar month, and expressed as a percentage.

Service Availability per calendar month is calculated as follows:

<b>Service Availability =</b>	<b><math display="block">\frac{\text{Total number of minutes in the calendar month} - \text{Downtime}}{\text{Total number of minutes in a calendar month}} \times 100</math></b>
-------------------------------	--

#### 2. Mean Time to Restore (“MTTR”)

The MTTR SLA Target is applicable to Priority 1 Outages and is measured, each calendar month, as the average time for Spectrum to restore Priority 1 Outages calculated as the cumulative length of time it takes Spectrum to restore a Service following a Priority 1 Outage divided by the corresponding number of trouble tickets for Priority 1 Outages opened during the respective calendar month for the Service.

MTTR per calendar month is calculated as follows:

<b>Mean Time to Restore =</b>	<b><math display="block">\frac{\text{Cumulative length of time to restore Priority 1 Outage(s) per Service in the calendar month}}{\text{Total number of Priority 1 Outage trouble tickets per Service in the calendar month}}</math></b>
-------------------------------	---

#### 3. Latency/Frame Delay

Latency or Frame Delay is the average roundtrip network delay, measured every five (5) minutes during a calendar month (except during an Excluded Disruption), to adequately determine a consistent average monthly performance level for frame delay for each Service. The roundtrip delay is expressed in milliseconds (ms).

Latency/Frame Delay is calculated as follows:

<b>Latency or Frame Delay Average (ms) =</b>	<b><math display="block">\frac{\text{Sum of the roundtrip delay measurements for a Service in the calendar month}}{\text{Total number of measurements for a Service in the calendar month}}</math></b>
--	--

#### 4. Packet Delivery

Packet Delivery is defined as the percentage of frames that are successfully received compared to the total frames that are sent in a calendar month (except during an excluded Disruption). The percentage calculation is based on frames that are transmitted from a network origination point and received at a network destination point.

Packet Delivery is calculated as follows:

<b>Packet Delivery (%) =</b>	<b><math display="block">\frac{\text{Number of frames delivered in the calendar month}}{\text{Total frames sent in the calendar month}} \times 100</math></b>
------------------------------	---

#### 5. Jitter/Frame Delay Variation

Jitter or Frame Delay Variation is defined as the variation in delay for two consecutive frames that are transmitted (one way) from a network origination point and received at a network destination point. Spectrum measures a sample set of frames every five (5) minutes during a calendar month (except during an Excluded Disruption), and determines the average delay between consecutive frames within each sample set. The monthly Jitter/Frame Delay Variation is calculated as the average of all of the frame delay variation measurements during such calendar month and is expressed in milliseconds (ms).

Jitter/Frame Delay Variation is calculated as follows:

<b>Jitter or Frame Delay Variation Average (ms) =</b>	<b><math display="block">\frac{\text{Sum of the Frame Delay Variation measurements for a Service in the calendar month}}{\text{Total number of measurements for a Service in the calendar month}}</math></b>
---	--

#### IV. Remedies

##### 1. Service Credits

If a Service fails to satisfy the SLA Targets during any calendar month and Customer is in compliance with the terms of the Service Agreement and this SLA, then Customer may request credit equal to the corresponding percentage of monthly recurring charges ("MRC") for the Affected Service as set forth in the tables below. Any credit to be applied will be offset against amounts due from Customer to Spectrum in the billing cycle following the date Spectrum makes its credit determination. Credit requests must be submitted to Spectrum within thirty (30) days of the calendar month in which the SLA Target was missed. Spectrum will exercise commercially reasonable efforts to respond to such credit requests within thirty (30) days of receipt thereof.

Service Availability Credits		
Downtime		Service Credit
> 0	< 1 hour	10% of MRC
≥ 1 hour	< 2 hours	20% of MRC
≥ 2 hours	< 4 hours	30% of MRC
≥ 4 hours	< 8 hours	40% of MRC
≥ 8 hours	< 12 hours	50% of MRC
≥ 12 hours	< 16 hours	80% of MRC
≥ 16 hours		100% of MRC

Mean Time To Restore ("MTTR") Credits		Latency/Frame Delay (Roundtrip) Credit	Jitter/Frame Delay Variation Credit	Packet Delivery Credit
MTTR > 4 hours < 8 hours	40% of MRC	50% of MRC	50% of MRC	50% of MRC
MTTR ≥ 8 hours	50% of MRC			

All SLA Targets are monthly measurements, and Customer may request only one credit per SLA Target per month for the Affected Service. Should one event impact more than one SLA hereunder, Customer shall receive the single highest of the qualifying credits only. Service Credits hereunder shall not be cumulative per Service. The aggregate credit amount due to Customer in any month will not exceed 100% of the MRC for the Affected Service. Except as set forth below, the credits described in this SLA shall constitute Customer's sole and exclusive remedy, and Spectrum's sole and exclusive liability, with respect to any missed SLA Targets.

##### 2. Chronic Priority 1 Outages

If Customer experiences and reports three (3) separate Priority 1 Outages where the Downtime exceeds four (4) hours during each Priority 1 Outage within three (3) consecutive calendar months, then Customer may terminate the Affected Service without charge or liability by providing at least thirty (30) days written notice to Spectrum; provided, however, that (i) Customer may only terminate the Affected Service; (ii) Customer must exercise its right to terminate the Affected Service by providing written notice to Spectrum within thirty (30) days after the event giving rise to Customer's termination right; (iii) Customer shall have paid Spectrum all amounts due at the time of such termination for all Services provided by Spectrum pursuant to the Service Agreement, and (iv) the foregoing termination right provides the sole and exclusive remedy of Customer and the sole and exclusive liability of Spectrum for chronic Priority 1 Outages and Customer shall not be eligible for any additional credits.

## **V. Network Maintenance**

### **Maintenance Notice:**

Customer understands that from time to time, Spectrum will perform network maintenance for network improvements and preventive maintenance. In some cases, Spectrum will need to perform urgent network maintenance, which will usually be conducted within the routine maintenance windows. Spectrum will use reasonable efforts to provide advance notice of the approximate time, duration, and reason for any urgent maintenance outside of the routine maintenance windows.

### **Maintenance Windows:**

Routine maintenance may be performed Monday – Friday 12 a.m. – 6 a.m. local time.



## SPECTRUM ENTERPRISE SERVICE AGREEMENT

The customer identified below ("Customer") hereby acknowledges and agrees to the Commercial Terms of Service available at <https://enterprise.spectrum.com/legal/terms-and-conditions.html> (or subsequent URL) ("Terms of Service"), which is incorporated herein by reference, with respect to any service order(s) placed by Customer and accepted by Spectrum hereafter (each, a "Service Order"), which together with this document constitute the "Service Agreement" by and between the Customer and Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the service(s) hereunder ("Spectrum").

### Spectrum Sales Contact Information

Spectrum Account Executive:  
Office:                Mobile:  
Email:

### Customer Information

Customer Name (Exact Legal Name):				
Street Address:	Suite:	City:	State:	Zip:
Customer's Main Tel. No.:				
Customer Contact Name:	E-mail:		Tel No:	
Billing Address:	Suite:	City:	State:	Zip:
Billing Contact Name:	E-mail:		Tel No:	

### Agreement

BY EXECUTING THIS SERVICE AGREEMENT BELOW, CUSTOMER ACKNOWLEDGES THAT: (1) CUSTOMER ACCEPTS AND AGREES TO BE BOUND BY THE TERMS OF SERVICE, INCLUDING THE ARBITRATION SECTION THEREOF, WHICH PROVIDES THAT THE PARTIES DESIRE TO RESOLVE ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THE SERVICE AGREEMENT THROUGH ARBITRATION; AND (2) BY AGREEING TO ARBITRATION, CUSTOMER IS GIVING UP VARIOUS RIGHTS, INCLUDING THE RIGHT TO TRIAL BY JURY AND TO BRING CLAIMS AS CLASS ACTIONS.

### Authorized Signature for Customer

### Charter Communications Operating, LLC By: Charter Communications, Inc., its Manager

By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

E-Rate Bid Response Log

Project Name & RFP #: 794-25A.5a BIA (Student Use)

Funding Year: 2025-2026

Form 470 No.: 250009733

Allowable Contract Date: 1/10/2025

Service Provider Name	Services Bid	Contract Term	MRC	NRG/ Installation Charges	Taxes	Annual Amount	Itemized Bid Price Sheet	Signed Service Agreement	Respondent Information	General Acknowledgement	List of References (3)	Qualifications	Implementation Plan	Experience w/ Owner (District)	Comments (Accuracy of Bid Response and additional Notes)
Spectrum	Dedicated Fiber Internet @ 5Gbps w/ Static IP	36 months w/ (2) 1 yr ext	\$ 1,369.00	\$ -	Not included in MRC	\$ 16,428.00	YES	INCLUDED BUT NOT SIGNED	YES	YES	INCUMBENT	YES	INCUMBENT	INCUMBENT	
	Dedicated Fiber Internet @ 10Gbps w/ Static IP	36 months w/ (2) 1 yr ext	\$ 2,399.00	\$ -	Not included in MRC	\$ 28,788.00	YES	INCLUDED BUT NOT SIGNED	YES	YES	INCUMBENT	YES	INCUMBENT	INCUMBENT	
	Dedicated Fiber Internet @ 25Gbps w/ Static IP	36 months w/ (2) 1 yr ext	\$ 4,249.00	\$ -	Not included in MRC	\$ 50,988.00	YES	INCLUDED BUT NOT SIGNED	YES	YES	INCUMBENT	YES	INCUMBENT	INCUMBENT	
						\$ -									
Los Angeles COE	PTP Circuit & Internet Access @ 5Gbps w/ Static IP	3 years w/ (2) 1 yr ext	\$ 3,786.00	\$ 2,700.00	Estimated taxes and fees 30% of circuit MRC	\$ 48,132.00	YES	SAMPLE AGREEMENT INCLUDED BUT NOT SIGNED	YES	YES	YES	YES	TRANSITION PLAN INCLUDED	NO	DIRECT PORT CHARGE SUBJECT TO CHANGE DUE TO ECONOMIC VARIANCES (pg 33)
	PTP Circuit & Internet Access @ 10Gbps w/ Static IP	3 years w/ (2) 1 yr ext	\$ 4,364.00	\$ 2,950.00	Estimated taxes and fees 30% of circuit MRC	\$ 55,318.00	YES	SAMPLE AGREEMENT INCLUDED BUT NOT SIGNED	YES	YES	YES	YES	TRANSITION PLAN INCLUDED	NO	DIRECT PORT CHARGE SUBJECT TO CHANGE DUE TO ECONOMIC VARIANCES (pg 33)
	PTP Circuit & Internet Access @ 20Gbps w/ Static IP	3 years w/ (2) 1 yr ext	\$ 5,878.00	\$ 2,950.00	Estimated taxes and fees 30% of circuit MRC	\$ 73,486.00	YES	SAMPLE AGREEMENT INCLUDED BUT NOT SIGNED	YES	YES	YES	YES	TRANSITION PLAN INCLUDED	NO	DIRECT PORT CHARGE SUBJECT TO CHANGE DUE TO ECONOMIC VARIANCES (pg 33)
						\$ -									
EM3 Networks	Leased Lit Dedicated Ethernet Fiber @ 5Gbps	36 months w/ (5) 1 yr ext	\$ 2,295.00	\$ -	\$ 248.74	\$ 27,540.00	YES	INCLUDED BUT NOT SIGNED	YES	YES	YES	YES	ESTIMATED PROJECT TIMELINE INCLUDED	NO	EM3 DOES NOT CHARGE ANY INSTALLATION OR SPECIAL CONSTRUCTION FEES (pg 1)
	Leased Lit Dedicated Ethernet Fiber @ 10Gbps	36 months w/ (5) 1 yr ext	\$ 2,995.00	\$ -	\$ 283.74	\$ 35,940.00	YES	INCLUDED BUT NOT SIGNED	YES	YES	YES	YES	ESTIMATED PROJECT TIMELINE INCLUDED	NO	EM3 DOES NOT CHARGE ANY INSTALLATION OR SPECIAL CONSTRUCTION FEES (pg 1)
	Leased Lit Dedicated Ethernet Fiber @ 20Gbps	36 months w/ (5) 1 yr ext	\$ 6,995.00	\$ -	\$ 603.74	\$ 83,940.00	YES	INCLUDED BUT NOT SIGNED	YES	YES	YES	YES	ESTIMATED PROJECT TIMELINE INCLUDED	NO	EM3 DOES NOT CHARGE ANY INSTALLATION OR SPECIAL CONSTRUCTION FEES (pg 1)
						\$ -									
						\$ -									
						\$ -									
						\$ -									
						\$ -									
						\$ -									
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						\$ -									
						\$ -									

## Coversheet

Possible Vote on Side Letter Agreement with Association of Federation of State, County, and Municipal Employees (AFSCME) for a non-precedential One-Time Bonus of 3.5% for regular, straight-time wages earned in 2024-2025.

**Section:** VI. Reconvene to Open Session  
**Item:** B. Possible Vote on Side Letter Agreement with Association of Federation of State, County, and Municipal Employees (AFSCME) for a non-precedential One-Time Bonus of 3.5% for regular, straight-time wages earned in 2024-2025.  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Side Letter with AFSCME for a one-time, non-precedential 3.5% bonus (4925-9577-5020.v5).pdf

# **EL CAMINO REAL CHARTER HIGH SCHOOL**

*A California Distinguished School*

5440 Valley Circle Boulevard  
Woodland Hills, California 91367  
(818) 595-7500 TEL  
(818) 710-9023 FAX

www.ecrchs.net

BRAD WRIGHT  
*Board Chair*

DAVID HUSSEY  
*Executive Director*

**SIDE LETTER AGREEMENT BETWEEN  
EL CAMINO REAL ALLIANCE &  
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES,  
LOCAL 540, AFFILIATED WITH DISTRICT COUNCIL 36  
REGARDING A ONE-TIME, NON-PRECEDENTIAL  
THREE AND ONE-HALF PERCENT (3 ½ %) BONUS FOR ALL UNIT MEMBERS**

**March 24, 2025**

This Side Letter (“Agreement”) is entered into by and between El Camino Real Alliance (“ECRA” or the “School”) and the American Federation of State, County and Municipal Employees, Local 540, Affiliated with District Council 36 (“AFSCME”) for a one-time, as follows:

WHEREAS, ECRA is an independent public charter school, authorized by the Los Angeles, Unified School District (“LAUSD”), commencing operation on July 1, 2011; and

WHEREAS, AFSCME is the exclusive representative of a bargaining unit comprised of classified employees of ECRA for purposes of the Educational Employment Relations Act; and

WHEREAS, ECRA and AFSCME (hereinafter, the “Parties”) operate pursuant to a Collective Bargaining Agreement (the “CBA”), for the 2022-2025 school years which was ratified by the AFSCME membership and the ECRA Board on May 11, 2022 and June 23, 2022, respectively; and

WHEREAS, the CBA provides that, for 2024-2025, the “bargaining unit will receive the same across-the-board percentage increase, if any, received by the ECRA bargaining unit represented by UTLA [United Teachers Los Angeles]”; and

WHEREAS, in or about November 2024, the Parties entered into a Side Letter Agreement for Unit Member Compensation for 2024-2025, 2025-2026, and 2026-2027, which, among other things, provided:

*If the ECRA bargaining unit represented by UTLA receives one or more pay increases for 2024-2025 that are above the percentages specified above, that same percentage increase will be provided to the AFSCME membership*

WHEREAS, the Parties have an established practice of providing compensation increases to classified unit members that match the percentage increases for certificated employees represented by UTLA; and

WHEREAS, ECRA and UTLA have completed negotiations for a collective bargaining agreement for 2024-2027, which includes, among other compensation elements, a three and one-half percent (3 ½ %) bonus for 2024-2025; and

*The mission of ECRCHS is to prepare our diverse student body for the next phase of their educational, professional, and personal journey through a rigorous, customized academic program that inspires the development of students' unique talents and skills, builds character, and provides opportunities for civic engagement and real-world experiences.*



March 24, 2025

Page 2

WHEREAS, ECRA would like to offer the same bonus to AFSCME unit members pursuant to the contractual language and past practice of “me too” pay increases and as a symbol of ECRA’s appreciation for the dedication and work performed by unit members during the recent teacher strike;

NOW THEREFORE, ECRA and AFSCME do hereby agree to the following terms:

**AGREEMENT:**

1. ECRA will provide a one-time, non-precedential bonus of three and one-half percent (3 ½ %) to AFSCME unit members based on all straight time wages earned in their normal job classification from July 1, 2024 through June 30, 2025;
2. All AFSCME unit members who worked at ECRA from July 1, 2024 through June 30, 2025, are eligible for the bonus based on straight time wages earned in their normal job classification during the year;
3. This bonus will be paid by July 31, 2025;
4. This Agreement will expire on July 31, 2025; and
5. The Parties expressly agree that this Agreement does not constitute and will not be interpreted as constituting a precedent.

**Signatures:**

The parties acknowledge and agree that this Side Letter expires on July 31, 2025 and that it does not set a precedent for future years.

**AMERICAN FEDERATION OF STATE, COUNTY  
AND MUNICIPAL EMPLOYEES, LOCAL 540,  
AFFILIATED WITH DISTRICT COUNCIL 36**

Date: \_\_\_\_\_

\_\_\_\_\_  
Richard Russell, President

**EL CAMINO REAL ALLIANCE**

Date: \_\_\_\_\_

\_\_\_\_\_  
David Hussey, Executive Director

***SUBJECT TO FINAL RATIFICATION AND APPROVAL  
BY THE BOARD OF DIRECTORS OF ECRA***