



# El Camino Real Charter High School

## Finance and Investment Board meeting

December 2023 Finance and Investment Board meeting

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### Date and Time

Monday December 11, 2023 at 5:30 PM PST

### Location

El Camino Real Charter High School - (Principal's Conference Room)

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

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The Finance and Investment Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **ATTENTION:**

**WE HAVE RETURNED TO "IN-PERSON" FINANCE AND INVESTMENT COMMITTEE MEETINGS.**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:**

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El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public.

**Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:**

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.”

“Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:**

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**Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings must be made in person.**

**There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.**

**A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.**

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Daniela Lopez-Vargas	1 m
<b>B.</b> Record Attendance and Guests		Ryan Guinto	1 m
<b>C.</b> Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
Mr. Hussey will lead meeting participants in the Pledge of Allegiance to the United States of America (USA).			
<b>D.</b> Public Comments	Discuss	Daniela Lopez-Vargas	30 m
<b>E.</b> CBO Report	Discuss	Gregory Wood	10 m

	Purpose	Presenter	Time
Mr. Wood, ECRCHS CBO, will provide his CBO Report to the Committee.			
<b>II. Consent</b>			<b>6:13 PM</b>
<b>A.</b> Approve Minutes of October 19, 2023, Finance and Investment Committee Meeting	Approve Minutes	Daniela Lopez-Vargas	1 m
<b>III. Investment</b>			<b>6:14 PM</b>
<b>A.</b> Investment Update	Discuss	Gregory Wood	10 m
Mr. Wood, CBO, will present the November, 2023, ECRCHS Investment Update.			
<b>IV. Finance</b>			<b>6:24 PM</b>
<b>A.</b> Discussion and Vote to Recommend to the Full Board Approval of the November, 2023, Check Registers	Vote	G. Wood/A. Ilyas	10 m
Prior to the Vote to Recommend Approval, Mr. Wood, CBO, will review the November 2023, check registers from ECRA's City National Bank Accounts.			
<b>B.</b> Discussion and Vote to Recommend to the Full Board Approval of the November, 2023, Credit Card Charges.	Vote	G. Wood/A. Ilyas	10 m
Prior to the Vote to recommend Approval, Mr. Wood, CBO, will review the November 2023, credit card charges.			
<b>C.</b> Discussion and vote to recommend the First Interim 2023-2024 Report	Vote	G. Wood / A. Ilyas	15 m
Prior to the vote, Mr. Wood and Mr. Ilyas will present the First Interim 2023-2024 Report			
<b>D.</b> Discuss and Vote on the 2022-2023 Audit Report	Vote	Gregory Wood	10 m
Proior to the vote, Mr. Wood will present the 2022-2023 Audit Report			
<b>E.</b> Discussion and Vote to Recommend to the Full Board Approval the Audio/Video upgrade for B-10 culinary class.	Vote	Gregory Wood	10 m
Prior to the vote, Mr. Wood will present this item.			

	Purpose	Presenter	Time
<b>V. Closing Items</b>			<b>7:19 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Daniela Lopez-Vargas	1 m

# Coversheet

## CBO Report

**Section:** I. Opening Items

**Item:** E. CBO Report

**Purpose:** Discuss

**Submitted by:**

**Related Material:**

I.E - 2023-2024 P-1 Attendance Charter School - Principal Apportionment Data Collection (PADC) Detail.pdf

I.E - Month 4 ADA Breakdown - Nov 2023.pdf

I.E - Cafeteria Update Oct 2023.pdf

I.E - 6786 - SF 405.pdf

# Charter Status

Data ID:

**Does this charter school operate multiple instructional tracks? YES (Multitrack)** **A-1a**

**Does this charter school operate multiple instructional tracks? NO (Single Track)** **A-1b**

**Instructional Tracks: If Yes (Multitrack) was selected in A-1, check the box for Track A and each additional track in alphabetical order. Note: subsequent data entry will need to contain information for all tracks selected.**

**A-2**

Track A **A-2a**

Track B **A-2b**

Track C **A-2c**

Track D **A-2d**

Track E **A-2e**

**Is this charter school in its first year of operation?** **A-3**

**YES (move on to Line A-4)** **A-3a**

**NO (move on to Line A-5)** **A-3b**

**Date (mm/dd/yyyy) Instruction Commenced** **A-4**

Single Track/Track A **A-4a**

Track B **A-4b**

Track C **A-4c**

Track D **A-4d**

Track E **A-4e**

**Did the charter school cease operation or instruction during the current fiscal year?** **A-5**

**YES (move on to Line A-6)** A-5a

**NO (move on to Line A-7)** A-5b

**Date (mm/dd/yyyy) Operation or Instruction Ceased** **A-6**

Single Track/Track A A-6a

Track B A-6b

Track C A-6c

Track D A-6d

Track E A-6e

**Days of Operation.** Only required at P-1 and P-2 if school ceased operation during the fiscal year. Required for all charter schools at Annual. A-7

Single Track/Track A A-7a

Track B A-7b

Track C A-7c

Track D A-7d

Track E A-7e

**Indicate the Type of Instruction** **A-8**

Classroom-based A-8a

Nonclassroom-based A-8b

Combination A-8c



# ADA

## Reported ADA

Single track charter schools report all ADA in the Single TRK/TRK A record. Charter schools operating multiple instructional tracks report ADA for Track A in Single TRK/TRK A (record 1 of 5), and report ADA for Tracks B, C, D, E by navigating to records 2 through 5.

Countywide charters authorized pursuant to EC 47605.6 and charters approved by the State Board of Education pursuant to EC Section 47605(k) must also complete the ADA Allocation Tab.

Instructional Track

Single TRK/TRK A

### Classroom-based ADA

TK/K-3      Grades 4-6      Grades 7-8      Grades 9-12      Total

Regular Classroom-based ADA	B-1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="2,953.94"/>	<input type="text" value="2,953.94"/>
Extended Year Special Education [EC 56345(b)(3)] Classroom-based ADA (Divisor 175)	B-2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1.3"/>	<input type="text" value="1.3"/>
Special Education - Nonpublic, Nonsectarian Schools [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children Institutions Classroom-based ADA	B-3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="0.85"/>	<input type="text" value="0.85"/>
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Childrens Institutions Classroom-based ADA (Divisor 175)	B-4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="0.31"/>	<input type="text" value="0.31"/>
Classroom-based ADA Totals for Track (Sum of B-1 through B-4)	B-5	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2,956.4"/>	<input type="text" value="2,956.4"/>

### Nonclassroom-based ADA

Regular Nonclassroom-based ADA	C-1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
Extended Year Special Education [EC 56345(b)(3)] Nonclassroom-based ADA (Divisor 175)	C-2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>

Special Education - Nonpublic, Nonsectarian Schools  
 [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian  
 Schools - Licensed Childrens Institutions  
 Nonclassroom-based ADA

C-3

Extended Year Special Education - Nonpublic,  
 Nonsectarian Schools [EC 56366(a)(7)] and/or  
 Nonpublic, Nonsectarian Schools - Licensed Childrens  
 Institutions Nonclassroom-based ADA (Divisor 175)

C-4

Nonclassroom-based ADA Totals for Track (Sum of C-1  
 through C-4)

C-5

**ADA Totals for Track**

Total Regular ADA (B-1 + C-1)

D-1

Total Extended Year Special Education [EC 56345(b)(3)]  
 ADA (Divisor 175) (B-2 + C-2)

D-2

Total Special Education - Nonpublic, Nonsectarian  
 Schools [EC 56366(a)(7)] and/or Nonpublic,  
 Nonsectarian Schools - Licensed Childrens Institutions  
 ADA (B-3 + C-3)

D-3

Total Extended Year Special Education - Nonpublic,  
 Nonsectarian Schools [EC 56366(a)(7)] and/or  
 Nonpublic, Nonsectarian Schools - Licensed Childrens  
 Institutions (Divisor 175) ADA (B-4 + C-4)

D-4

ADA Totals for Track (Sum of D-1 through D-4)

D-5

**Transitional Kindergarten ADA**

**2023-24 school year: only students who turn 5  
 between September 2nd and April 2nd may generate  
 ADA beginning the first day of the school year.  
 Exclude ADA for students turning 5 between April  
 3rd and the end of the school year until their 5th  
 birthday.**

Classroom-based ADA for Students in Transitional  
 Kindergarten pursuant to EC 48000(c) included in Line  
 B-5 (TK/K-3 Column, First Year ADA Only)

E-1

Non-Classroom-based ADA for Students in Transitional  
 Kindergarten pursuant to EC 48000(c) included in Line  
 C-5 (TK/K-3 Column, First Year ADA Only)

E-2

Total ADA for Students in Transitional Kindergarten pursuant to EC 48000(c) (Sum of E-1 and E-2)

E-3

**Other ADA**

Nonclassroom-based ADA not eligible for funding pursuant to EC 47612.5(b) and 51745.6 and not included in C-5

E-4

Course Based Independent Study ADA, pursuant to EC 51749.5, included in C-5

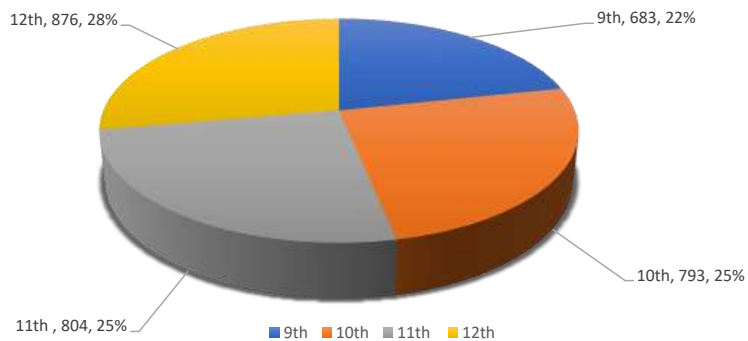
E-5

Course Based Independent Study ADA not eligible for funding, pursuant to EC 47612.5(b) and 51745.6, included in E-4

E-6

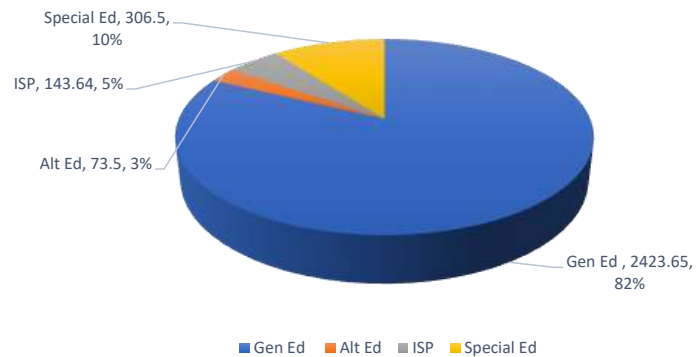
### ECRCHS - Month 4 Attendance Comparison

**ECRCHS - Nov 2023 Enrollment**



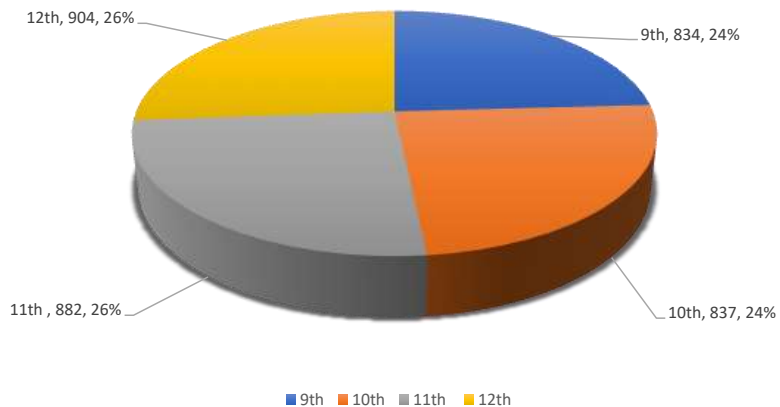
Grade	9th	10th	11th	12th	Total
November 2023 Enrollment	683	793	804	876	3156

**ECRCHS - Nov 2023 ADA By Type**



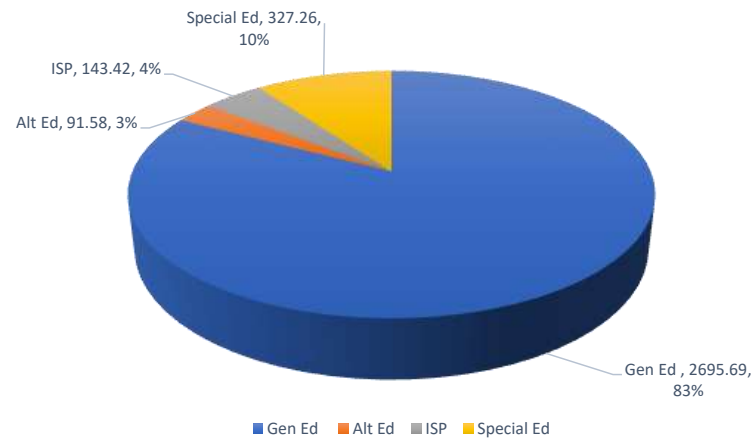
Grade	Gen Ed	Alt Ed	ISP	Special Ed	Total
Nov 2023 ADA	2423.65	73.5	143.64	306.5	2947.29

**ECRCHS - Nov 2022 Enrollment**



Grade	9th	10th	11th	12th	Total
Nov 2022 Enrollment	834	837	882	904	3457

**ECRCHS - Nov 2022 ADA by Type**



Type	Gen Ed	Alt Ed	ISP	Special Ed	Total
Nov 2022 ADA	2695.69	91.58	143.42	327.26	3257.95

**ECRCHS Cafeteria  
Financial Summary  
SY 2024**

Beginning Balance	\$ 198,728.80						
# of Serving Days	13	13	18	22	53		180
# of Instructional Days	13	13	18	22	179	Projected	BUDGET
<b>Month</b>	<b>July-23</b>	<b>August-23</b>	<b>September-23</b>	<b>October-23</b>	<b>FY 2024</b>	<b>FY24</b>	<b>FY 2024</b>
Students Approved for FRPM	211	989	947	986	989		
Breakfast Count	233	9,041	16,698	22,280	48,019	163,083	
Lunch Count	1,763	13,298	21,317	26,765	61,380	208,460	
<b>Total Meals Served</b>	<b>1,996</b>	<b>22,339</b>	<b>38,015</b>	<b>49,045</b>	<b>109,399</b>	<b>371,544</b>	<b>-</b>
<b>Avg. Meals/Day 23-24</b>	<b>-</b>	<b>1,718</b>	<b>2,112</b>	<b>2,229</b>	<b>2,064</b>	<b>2,064</b>	<b>-</b>
<b>Avg Meals/Day 22-23</b>	<b>-</b>	<b>1,874</b>	<b>2,226</b>	<b>2,392</b>	<b>2,164</b>		
					-4.63%		
<b>REVENUE:</b>							
Federal Reimbursement	\$ 3,525	\$ 27,412	\$ 47,129	\$ 41,392	\$ 119,459	405,708	\$ 797,854
State Reimbursement	\$ 6,573	\$ 72,419	\$ 120,066	\$ 172,392	\$ 371,450	1,261,529	\$ 1,338,854
Total CNIPS Claim	\$ 10,098	\$ 99,831	\$ 167,195	\$ 213,784	\$ 490,909	1,667,237	\$ 2,136,708
Snacks/Seconds	\$ 462	\$ 6,032	\$ 7,191	\$ 7,217	\$ 20,902	70,989	\$ 85,919
Adult Meals	\$ -	\$ 1,104	\$ 1,147	\$ 2,101	\$ 4,352	14,780	\$ 27,828
Total A La Carte	\$ 462	\$ 7,136	\$ 8,338	\$ 9,318	\$ 25,254	85,768	\$ 113,747
<b>Total Revenue</b>	<b>\$ 10,560</b>	<b>\$ 106,967</b>	<b>\$ 175,534</b>	<b>\$ 223,102</b>	<b>\$ 516,163</b>	<b>\$ 1,753,005</b>	<b>\$ 2,250,455</b>
<b>EXPENSES:</b>							
Chartwells - Food Cost (54%)	\$ 5,005	\$ 47,067	\$ 76,862	\$ 96,593.90	\$ 225,527	765,941	\$ 409,449
Chartwells - Labor Cost (46%)	\$ 4,263	\$ 40,094	\$ 65,475	\$ 82,283.69	\$ 192,116	652,468	\$ 506,544
Chartwells Invoice -Gross	\$ 9,268	\$ 87,160	\$ 142,337	\$ 178,878	\$ 417,643	1,418,409	\$ 915,993
Commodities Credit	\$ -	\$ (2,863)			\$ (2,863)	(9,723)	
Chartwells Invoice-NET	\$ 9,268	\$ 84,297	\$ 142,337	\$ 178,878	\$ 414,780	\$ 1,408,686	\$ 915,993
FDP/USDA - Food Shipping Invoice					\$ -	\$ -	
Salary Expense	\$ 1,780	\$ 1,780	\$ 1,780	\$ 1,780	\$ 7,120	\$ 19,583	\$ 19,583
Other Expense (repairs/operations)		\$ 4,121		\$ 106	\$ 4,227	\$ 14,355	\$ 20,000
<b>Total Expense (Before Investements)</b>	<b>\$ 11,048</b>	<b>\$ 90,199</b>	<b>\$ 144,117</b>	<b>\$ 180,763</b>			
<b>Net Gain/Loss - Before Investments</b>	<b>\$ (488)</b>	<b>\$ 16,769</b>	<b>\$ 31,417</b>	<b>\$ 3,988</b>	<b>\$ 30,601</b>	<b>\$ 108,526</b>	<b>\$ 1,314,879</b>
<b>Net Per Meal (before investments)</b>	<b>(0.24)</b>	<b>\$ 0.75</b>	<b>\$ 0.83</b>	<b>\$ 0.08</b>			
Cafeteria Infrastructure Investments	\$ 21,085	\$ -		\$ 38,350	\$ 59,435	201,855	\$ 200,000
<b>Total Expense (w/investments)</b>	<b>\$ 32,133</b>	<b>\$ 90,199</b>	<b>\$ 144,117</b>	<b>\$ 219,113</b>	<b>\$ 485,562</b>	<b>\$ 1,644,479</b>	<b>\$ 935,576</b>
<b>Net Gain/Loss - After Investments</b>	<b>\$ (21,573)</b>	<b>\$ 16,769</b>	<b>\$ 31,417</b>	<b>\$ 3,988</b>			
<b>Net Per Meal (after investments)</b>	<b>(10.81)</b>	<b>0.75</b>	<b>0.83</b>	<b>0.08</b>			



**Los Angeles County  
Office of Education**

# **INFORMATIONAL BULLETIN # 6786**

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Debra Duardo, M.S.W., Ed.D., *Superintendent*

November 29, 2023

**TO:** Superintendents and Presidents  
Los Angeles County School and Community College Districts

**FROM:** Octavio Castelo, Director  
Business Advisory Services

**SUBJECT:** Filing of Registry of Public Agencies (previously referred to as the Statement of Facts)

This bulletin is provided as a reminder that, following a governing board's annual organizational meeting, every public agency is required to file an amended form SF-405 "Registry of Public Agencies" (previously referred to as the Statement of Facts) (Attachment 1).

Government Code (GC) §53051 (Attachment 2) requires every public agency to file form SF-405 (previously known as form NPSF 405) with both the Secretary of State and the Los Angeles County Registrar Recorder/County Clerk within 10 days of changes occurring in information about the board. The form must specify the full legal name and official mailing address of the agency, and the name, title, and address of the president, clerk, and each member of the governing board. These statements are maintained at the state and county level as part of a "Registry of Public Agencies."

The amended statement must be filed within ten days of your board's annual organizational meeting. For most districts, organizational meetings must be held within 15 days after the *second* Friday in December per AB 2449, signed into law July 2018. Since the second Friday this year is December 8, that means the meeting must be held before December 23, 2023, so the amended statement is due, at the latest, before January 2, 2024. **If your district is governed by a city charter, the original documents are due 30 days after the annual election or annual organizational meeting (as specified by the city charter), whichever occurs later.**

To comply with GC §53051, please:

- complete the Registry of Public Agencies (previously called Statement of Facts)
- retain one copy for your files
- send one copy to **each** of the agencies listed below:

Serving Students ▪ Supporting Communities ▪ Leading Educators

Filing of Registry of Public Agencies

November 29, 2023

Page 2

Secretary of State  
Special Filings Unit  
P.O. Box 942870  
Sacramento, CA 94277-2870

Los Angeles County Registrar Recorder/County Clerk  
12400 Imperial Highway  
Norwalk, CA 90650

***NOTE: A COPY OF THIS DOCUMENT DOES NOT HAVE TO BE SENT TO THE LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE). WE REQUIRE THE FILING OF OTHER DOCUMENTS THAT CONTAIN GOVERNING BOARD INFORMATION, BUT THIS DOCUMENT IS NOT ONE OF THEM.***

This bulletin and its attachments are available on the LACOE website at the following address:

<https://classic.lacoe.edu/Bulletins>

Use the “Search” function to locate a specific bulletin by number or keyword.

If you have any questions, please call Dr. Allison Deegan at (562) 922-6336.

AD/EH:vb  
Attachments

Approved:  
Karen Kimmel  
Chief Financial Officer



**Secretary of State**  
**Registry of Public Agencies**  
 (Government Code section 53051)

**SF-405**

**IMPORTANT — Read Instructions before completing this form.**

There is **No Fee** for a Registry of Public Agencies filing  
**Copy Fees** – First page \$1.00; each attachment page \$0.50;  
 Certification Fee - \$5.00

**This Space For Office Use Only**

**1. Type of Filing** (Check one.)

- Initial Filing (first Registry of Public Agencies filing for an agency)
- Updated Filing (change to an existing Registry of Public Agencies record)

**2. Agency Information**

a. Full Legal Name of Public Agency

b. Nature of Update (complete if Updated Filing)

c. County

d. Official Mailing Address

**3. Chairperson, President, or Other Presiding Officer**

a. Name

b. Title

c. Business or Residence Address

**4. Clerk or Secretary**

a. Name

b. Title

c. Business or Residence Address

**5. Other Members of the Governing Board** (Enter as many as applicable. Attach additional pages for additional members.)

Name	Business or Residence Address
Name	Business or Residence Address
Name	Business or Residence Address
Name	Business or Residence Address
Name	Business or Residence Address

**6. Date and Sign Below** (Additional members set forth on attached pages, if any, are incorporated herein by reference and made part of this Form SF-405, Registry of Public Agencies.)

_____	_____	_____
Date	Signature	Type or Print Name



## Instructions for Completing the Registry of Public Agencies (Form SF-405)

The governing body of a public agency is required, within 70 days after the commencement of the agency’s legal existence, to file a specified statement of facts about the agency with the Secretary of State. This information is also required to be updated within 10 days of a change to it.

**Fees:**

- **Filing Fee:** There is **no fee** for a Registry of Public Agencies filing.

**Copies:** To obtain copies or certified copies of the filed document, include payment for copy fees and certification fees at the time the document is submitted. Copy fees are \$1.00 for the first page and \$0.50 for each additional page. For certified copies, there is an additional \$5.00 certification fee, per copy.

**Payment Type:** Check(s) or money orders should be made payable to the Secretary of State. **Do not send cash by mail.** If submitting the document in person in our Sacramento office, payment also may be made by credit card (Visa or Mastercard).

If you are not completing this form online, please **type or legibly print** in black or blue ink. **Complete the Registry of Public Agencies (Form SF-405) as follows:**

Item	Instruction	Tips
1.	You must check the appropriate box ( <b>check one</b> ).	<ul style="list-style-type: none"> <li>• If this is the first Registry of Public Agencies filing for an agency, check “Initial Filing”.</li> <li>• If this is a change to an existing Registry of Public Agencies record, check “Updated Filing”.</li> </ul>
2a.	Enter the full legal name of the public agency.	
2b.	Indicate the nature of the update if this is an updated filing.	<ul style="list-style-type: none"> <li>• Leave this blank for initial filings.</li> <li>• For updated filings, list information that has changed.</li> </ul>
2c.	Enter the county or counties in which the agency operates.	<ul style="list-style-type: none"> <li>• List as many as applicable. If additional space is required, attach additional pages.</li> </ul>
2d.	Enter the agency’s official mailing address.	<ul style="list-style-type: none"> <li>• The <b>complete address</b> is required, including the street name and number, city, state, and zip code.</li> <li>• P.O. box is acceptable.</li> </ul>
3a.	Enter the Chairperson, President, or Other Presiding Officer’s name.	
3b.	Enter the Chairperson, President, or Other Presiding Officer’s official title.	<ul style="list-style-type: none"> <li>• Include the full official title.</li> </ul>
3c.	Enter the Chairperson, President, or Other Presiding Officer’s business or residence address.	<ul style="list-style-type: none"> <li>• A <b>complete address</b> is required, including the street name and number, city, state, and zip code.</li> </ul>
4a.	Enter the Clerk or Secretary’s name.	
4b.	Enter the Clerk or Secretary’s official title.	<ul style="list-style-type: none"> <li>• Include the full official title.</li> </ul>

4c.	Enter the Clerk or Secretary's business or residence address.	<ul style="list-style-type: none"> <li>• A <b>complete address</b> is required, including the street name and number, city, state, and zip code.</li> </ul>
5.	Enter the name and business or residence of any other members of the agency's governing board, if applicable.	<ul style="list-style-type: none"> <li>• A <b>complete address</b> is required, including the street name and number, city, state, and zip code.</li> <li>• Attach additional pages if additional space is required.</li> </ul>
6.	Date, sign, and print the name of the individual completing the form.	

**Where to File:** Completed forms along with the applicable fees, if any can be mailed to Secretary of State, Special Filings Unit, P.O. Box 942870, Sacramento, CA 94277-2870 or delivered in person (drop off) to the Sacramento office, 1500 11th Street, 2nd Floor, Sacramento, CA 95814. This form is filed only in the Sacramento office.

**Legal Authority:** General statutory filing provisions are found in Section [53051](#). All statutory references are to the California Government Code, unless otherwise stated.

**Los Angeles County Office of Education  
Business Advisory Services**

**Government Code §53051**

**Information Concerning Public Agency and Members of Governing Board**

- (a) Within seventy (70) days after the date of commencement of its legal existence, the governing body of each public agency shall file with the Secretary of State on a form prescribed by the Secretary of State and also with the County Clerk of each county in which the public agency maintains an office, a statement of the following facts:
1. The full legal name of the public agency.
  2. The official mailing address of the governing body of the public agency.
  3. The name and residence or business address of each member of the governing body of the public agency.
  4. The name, title, and residence or business address of the chairman, president, or other presiding officer, and clerk or secretary of the governing body of such public agency.
- (b) Within ten (10) days after any change in the facts required to be stated pursuant to subdivision (a), an amended statement containing the information required by subdivision (a) shall be filed as provided therein. The information submitted to the Secretary of State shall be on a form prescribed by the Secretary of State.
- (c) It shall be the duty of the Secretary of State and of the County Clerk of each county to establish and maintain an indexed "Roster of Public Agencies," to be so designated, which shall contain all information filed as required in subdivisions (a) and (b), which roster is hereby declared to be a public record.

Attachment No. 2 to:  
Informational Bulletin No. 6786

# Coversheet

## Approve Minutes of October 19, 2023, Finance and Investment Committee Meeting

**Section:** II. Consent  
**Item:** A. Approve Minutes of October 19, 2023, Finance and Investment Committee Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Finance and Investment Board meeting on October 19, 2023



# El Camino Real Charter High School

## Minutes

### Finance and Investment Board meeting

October 2023 Finance and Investment Board meeting

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#### Date and Time

Thursday October 19, 2023 at 4:30 PM

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The Finance and Investment Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

#### **ATTENTION:**

**WE HAVE RETURNED TO "IN-PERSON" FINANCE AND INVESTMENT COMMITTEE MEETINGS.**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

**Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:**

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:**

**Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings must be made in person.**

**There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.**

**A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.**

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

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**Committee Members Present**

Alexandra Ramirez, Daniela Lopez-Vargas, Gregg Solkovits

**Committee Members Absent**

None

**Guests Present**

Maureen Barican, Ryan Guinto

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**I. Opening Items**

**A. Call the Meeting to Order**

**B. Record Attendance and Guests**

**C. Pledge of Allegiance to the United States of America (USA)**

Mr. Hussey led Board members and guests in the Pledge of Allegiance to the United States of America (USA).

**D. Public Comments**

**Michelle Dorries:** The first thing I would like to say is the last minute from **September 27th (1:29)**, there needs to be a correction. Under section one, item D, under Public Comments, my name is misspelled. It's D-O-R-R-I-E-S. Number two, the statement that I made, is Mrs. Harr, not Hart, H-A-R-R. She's an ECR teacher, not a student. And then also, I would like to comment on item number two on your agenda, under section A. under Consent, which includes the minutes of September 26th, under finance and investment committee meeting. I tried to access, and it comes up with the log in. You can't see it so I would like for the board to correct that. And then also under the agenda item under number four, section D, regarding ESSER funds. I know you guys are going to discuss about ESSER funds, but my question is, can these ESSER funds be allocated to cover staff or teachers position? And if this has been done in the past, or if those funds have been utilized for that, can I see it? Or can it be revealed or shown? That's it.

#### **E. CBO Report**

Mr. Greg Wood, provided his CBO Report to the Committee with highlights as follows:

##### **ADA Update**

We just finished reporting on month two of enrollment in attendance. There's a pie chart in there that shows the attendance by type. Some good news is that for the month of September as opposed to August, our enrollment went up one. Generally speaking, the enrollment normally goes down as the month's go. You can see the relative numbers of enrollment by grade level.

Our ADA attendance for the month was 2982, which is still down compared to last year's. We're down about 280, 290 and ADA this year versus last at the last board meeting, we have updated our budget forecast to reflect this lower enrollment in ADA.

##### **Investment**

This committee approved and the board recommended and approved our investment. I secured the T bill. The two year T bill was secured this week at the basically the 2.90% rate for two years so we are good with that.

##### **OPEB**

This week, the board also approved the payment and we will now start our payment of the OPEB retiree payments out of the OPEB account. Our bankers, our trustees have been notified and we're in the middle of having that transaction by the next the board meeting. It will happen the next day or two where the OPEB account will pay the first retiree payment of about \$50,000.



**Mr. Solkovits:** And as I recall that will reduce the projected deficit that you have for this year?

**Greg Wood:** The projected deficit. Yeah, The deficit does reduce for the unrestricted as we report because our total budget includes the OPEB accounting. So technically there's just a shift that let's say the 500,000 will go out of the unrestricted and then into the restricted.

**Mr. Solkovits:** I recall the last meeting the concern because of the reduction in enrollment, it was going to open up a hole so obviously it won't close that entire hole, but it closes the hole somewhat by being able to use to use.....

**Greg Wood:** That's correct. Other than that, we're just working towards our first interim report. We'll start the accounting and reporting of that in the end of this month. That's the reporting and collection of financial data for reporting our first interim report to the state.

### **Audits**

We are in the midst of our audit that is due by December 15 is the date the audit needs to be completed and reported on. We're on track with that as far as I know we have no information that suggests otherwise.

We're in the midst of negotiations, which may have some.... that won't affect this year. So that may.... but in the future as we will update the board. We'll update on our negotiations going on. And I think that's, that's my report. Thank you.

## **II. Consent**

### **A. Approve Minutes of September 26, 2023, Finance and Investment Committee Meeting**

Daniela Lopez-Vargas made a motion to approve the minutes from Finance and Investment Board meeting on 09-26-23.

Alexandra Ramirez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **III. Investment**

### **A. Investment Update**

Mr. Wood, CBO, presented the September, 2023, ECRCHS Investment Update with the following highlights.

#### **Beacon Point**

After we set the agenda, we were inviting Mike Breler who is with Beacon Point. He's our investment advisor. There will be a more comprehensive finance investment report, Mr. Breler will be in attendance at the next regular board meeting. There will be a report that Beacon Point will be giving based on the quarter end September, 2023.

### **OPEB Account Loss**

The report I've included in the material today shows kind of our investment balances between the OPEB and the general account. The market had a downturn in September. We made a loss in our OPEB account from the end of August, we had 25.9 million at the end of September we had 25.1 million. I just pulled the account today, and it is down to about 25 million but we haven't done our contribution yet this month.

We'll have to find a place and start reporting not only our \$20,000 contribution, but I'll start that report off to kind of show and be transparent and show the monthly payment being made out of the OPEB accounts.

So at the end of September, we've made contributions of \$660,000. But the downturn in the market, we've lost as of the end of September, \$846,000. So we're down slightly. We started the OPEB account had 25.3 million. It has had 25.1, almost \$25.2 million in the OPEB side.

### **Athene Annuity switch to T-bill**

On the general side, including the annuities we had 6.9 million, but again, this report showed that our Athene investment, that was a three-year 1.95% annuity. Now going forward, that line that shows Athene in the report won't be an annuity, but we will start showing the 4.9% T-bill will replace that annuity. So our return on the general investment, basically is going to be bumped up by almost 3% by switching.

### **Midland**

Midland is also going to go from the 2.4%. It expired and it's going to be reflected that we are saving a 4.8% on the renewing since we decided to renew with Midland at a double the rate.

**Mr. Solkovits:** question, our labor partners, do they meet with you guys regularly on the status of the OPEB account?

**Mr. Wood:** I wouldn't say they meet regularly, but there's Mr. Brian Wilson is on the negotiating committee. He's been designated and he's given information, he's been invited to attend any, of the finance committees.

**Mr. Solkovits:** so basically that Trust is just handled by us, by you and then the Board of Trustees?

**Unknown male speaker: 13:59** Wilson is their representative and a lot of both the **ETLA** rep and **APSE** rep are at the board meeting, so they see this every month.

**Mr. Solkovits:** I have a couple ideas but I'll share with you privately. One last question. I questioned the investment guy about three or four months ago, what his plan was if there is a prolong downturn in the market. And I'm concerned that with the Federal Reserve, continuing to raise interest rates that we could see the economy continue to function differently than we've seen a function before. Has he indicated any concerns, thoughts about the potential for a long term downturn in the investments? it's been going down fairly steadily since, since, earlier this year. I would like to think that if this market continues to not return the way it was a couple years ago that we have some sort of thought and whatever plan will be.

**Unknown male speaker: 15:33** We will make sure he addresses that.

## **IV. Finance**

## A. Financial Update

Mr. Wood, CBO, and Ms. Ilyas, Director, Accounting and Finance, presented the September, 2023, Financial Update.

**Ms. Ilyas:** This is a budget versus actuals update for the month of September. You can see the very last column to the right is our actuals to date as of September. It's just a 30,000 foot view of how we're performing as a school financially.

And you can see on the revenue side, we've received about, 20% of our budgeted revenue. And then on the expense side, we've been spending about, 20% on average across the categories. So we are where we're supposed to be at this time of the year. Some of the revenue on like the federal and the state sources are low, but that's normal for how funds get distributed.

**Mr. Wood:** September represents one quarter or 25% of the year's expenses as, you know, if you look at that percent of our budget, they're all like within a couple percent of our budget amounts.

I would say there's a bigger lag in the services. The services at the start of the school year: the billing and payment of those tend to lag, and in the summer, there's not as many services being provided. So we're well below, at least as of now, what we projected our service expense to be but by the end of the year we strongly believe that we'll catch up.

## B. Discussion and Vote to Recommend to the Full Board Approval of the September, 2023, Check Registers

Ms. Ilyas and Mr. Wood presented.

### General Account Register

**Ms. Ilyas:** This register reflects the big expenses that we pay each month. These are large, recurring expenses, such as our health premium, OPEB liability, our contribution that we pay, etc.

Then in the bottom of the report, you can see how much of the health benefits go towards retirees.

**Mr. Wood:** Starting October, you see that we made a total payment of the \$377,851 which is the entire premium cost.

If this were October's report, we would have reduced the \$377,851 by deducting the retiree amounts: \$39,475.67 and \$8,517.94 that are at the bottom of the report, which would have brought us to approximately \$327,000.

**Mr. Solkovits:** What is CharterSafe?

**Mr. Wood:** Those are insurance companies. So our workers comp, general liability.

**Mr. Solkovits:** And that differs from the self-insured schools of California?

**Cross speakers:** 21:10 Inaudible.....

### ASB Trust Balances

**Ms. Ilyas:** We have over 50 clubs on campus. This list comprises of our teams, our student council and our clubs on campus that have done some fundraising and have some money that is housed under the ASB bank account.

**Mr. Wood:** We've talked about the, royal event. As monies would come in, this is where we would include a line for the royal families for that group. Any monies that we bring in will be included in this section in terms of the dollars. And so the, income and or expenses that happen out of it. But the Royal Family is kind of being treated as a trust relative to monies coming in, being directed to the parent groups and any expenses would be treated similarly as any of the other funds.

**Mr. Solkovits:** AcaDeca account has nothing in it. Is it funded out of the English department or?

**Ms. Ilyas:** Out of the general fund.

**Mr. Solkovits:** And then softball account has got a \$14,560. Is that money that's given by parent groups and does that sits on top of the athletics department's budget?

**Ms. Ilyas:** It's from when the coaches either fund raise for spirit packs or ad revenues. And yes it sits on top of their budget. It's irrespective of the trust's money. It's a combination of their budgets plus their own revenues.

### **ASB Bank Account**

**Ms. Ilyas:** This is reflecting all the expenses paid out of the trust accounts for September. So the big one we paid this month was for homecoming which was like \$63,000. The other items are just expenses that clubs and teams have incurred.

**Mr. Solkovits:** Did the baseball team have a tournament or something?

**Mr wood:** It's going to be next year. So they're just paying the tournament.

### **Checking Register**

**Ms. Ilyas:** This is where we pay all our bills out of. So you could see the expenses we incurred in September.

**Mr. Solkovits:** We purchased new desks. Did we need new desks?

**Mr. Wood:** We've been in the process of purchasing tables and desks so it's more of a free flowing space for teachers for collaborative learning and that kind of stuff. So we've been transitioning the past four or five years.

**Mr. Solkovits:** I noticed you bought a bunch of technology for students-\$102,000. If they lose their devices or break them do they reimburse the school?

**Mr. Wood:** Mostly insurance covers it.

### **Vendor YTD**

**Ilyas:** Here we provide a list of the vendors we've paid from the start of the school year, how much we paid them this month, and how much we paid them to date.

**Mr. Solkovits:** Brad Constant Construction. What are they working on?

**Mr. Wood:** That was the cafeteria, gym area

**Mr. Solkovits:** Did that money come out of the cafeteria fund?

**Mr. Wood:** To an extent it was cafeteria fund. A majority of it came out of the excess funds in the cafeteria.

**Mr. Solkovits:** And what are you paying Birmingham Charter high school for?

**Ms. Ilyas:** Swimming for aquatics team.

**Mr. Solkovits:** Careers through Culinary arts Programs; is that equipment.?

**Ms. Ilyas:** No. Our culinary arts class is part of an organization that do cooking competitions.

**Mr. Solkovits:** And CE Educational tours. Is that an upfront payment and they're paying you back or?

**Mr. Wood:** No, that was the HBC kids trip to Virginia.

**Mr. Solkovits:** Infinity Communications & Consulting, is that the website?

**Ms. Ilyas & Mr. Wood:** No, that's our e-rate consultant. Whenever we buy devices, because we're a school, we get a discount on them, and they help us file those claims. We've got a lot of student devices, and then we get over \$300,000. They helped us coordinate the e-rate reimbursement that saved us over \$300,000.

**Mr. Solkovits:** Impact Philanthropy Group?

**Ms. Ilyas:** That's mental health services.

**Mr. Solkovits:** Inspired Communications, that's the website?

**Ms. Ilyas:** No. Inspire is a special ed provider for speech.

**Mr. Solkovits:** John Wiley and Sons?

**Ms. Ilyas:** I think those are textbooks.

**Mr. Solkovits:** Jules Seltzer?

**Ms. Ilyas:** That's furniture

**Mr. Solkovits:** Palmer Hamilton LLC?

**Ms. Ilyas:** That's the Duke Design Services.

**Mr. Solkovits:** Power School Holdings.

**Ms. Ilyas:** That is Naviance 35:09.

Gregg Solkovits made a motion to approve September, 2023, Check Registers.

Daniela Lopez-Vargas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**C. Discussion and Vote to Recommend to the Full Board Approval of the September, 2023, Credit Card Charges.**

Ms. Ilyas provided a summary of the credit card charges for September.

**Credit Card Summary**

**Ms. Ilyas:** This is a summary of our credit card charges. We break it out by the vendor, what the charges are for, who's card it was put on, who asked for it, how much and what bucket of money it's coming out of. We put expenses on the card if they can't be paid by a check, and then we also attach the statement as well.

**Mr. Solkovits:** Mr. Wood's card was heavily used this last month. Mr. Hussey's card was minimally used?

**Mr. Wood:** Yes. He was out on his field trip, we didn't have access to his card.

Gregg Solkovits made a motion to approve the September 2023 credit card charges.

Daniela Lopez-Vargas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **D. Discussion on the status of the ECRCHS CARES and ESSER Funds**

Mr. Wood and Ilyas gave a joint summary

##### **CARES Act Report**

**Ms. Ilyas & Mr. Wood:** We'll tag team on this one. The chart really shows all the various special funding we've been getting as a result of COVID and CARES Acts. We've tried to list them in spending deadline order. You can see some deadlines that ended September 30th of 2022 through the ultimate one that currently ends September 30th of 2028.

We did have a reporting that was due and spending deadlines of September 30th of 2023.

We've spent all monies we received with the spending deadline of September 30th, 2023.

We try to focus, to the extent that some of these expenses, the expenditures can go into various or similar grants. We keep our eyes on the spending deadlines. Some of the grant is kind of specific to whether it's music and certain things that aren't provided for by other grants, we take spending and we are currently allocating some of our restricted funding.

This chart kind of shows how much either we are aware of the allocation is, in some cases, the out years, particularly the latest years, we haven't necessarily gotten the funding for these yet, but we've gotten kind of letters suggesting how much the monies will be.

The next column is what we spent it on, and what is left. Some of these do involve a public question.

There has been spending on salaries. We do report spending by resource that would include all the forms, whether it's teachers salaries, classified salaries, benefits, so we can make sure that the organization knows.

This is more of a summary version, but for those that are interested in how much teacher salary or classified salaries are, we do have to break the spending down when we report it to the state, into types of this Resource, as they call it, which has the resource codes on it, we do have to do an accounting of how much should we bring in, and how much should we spend, and kind of what categories of spending did we spend in.

**Mr. Solkovits:** The amount left, \$7,853,259 as of September 30th, how much of that has to be spent at the end of this year, or is that all good through 2026?

**Ms. Ilyas:** So, the ones that you see with the spending deadline of 2024, that's what we have to spend ideally by the end of this year.

**Mr. Solkovits:** So, you've basically taken care of your 2023 spending?

**Mr. Wood:** Correct. Our focus is to make sure, everything else has been equal relative to these grants or funds. That's kind of keeping our eye on the ball, and we have, whether it's an ELO grant-\$124,000, that we still have to spend, it needs to be spent by September 31.

**Mr. Solkovits:** I'm sure you put that into the concept but it's very possible, depending on who gets elected speaker of the house, that they're going to try to sweep some of this money back from the CARES Act, at least that's what I've read.

**Mr. Wood:** I mean, we've been aware of that we may only get half of that at the moment, it's not all guaranteed. We have a spending plan for the arts, music.

**Mr. Solkovits:** Why might you lose half of it? Is it federal money or state money?

**Ms. Ilyas:** It's state money. It was part of the 2022- 2023 state budget and then was up again during the 2023-2024 state budget, and that's where they cut both grants.

**Mr. Solkovits:** So that might be positively affected if indeed it turns out the state has more money than it thinks it has? Because I'm reading that they're actually think they're going to be above this budget projection.

#### **E. Discussion and Vote to Recommend to the Full Board Approval of ECRCHS's Fiscal Policies and Procedures**

**Mr. Wood:** Annually, if there's any changes to be made, we look at our fiscal policies and procedures, making any changes as needed. One of the PDFs kind of shows what the board approved and on November 17, 2022... In the last month, we've been internally looking at and seeing what type of updates if any need to be made to this year's version of the fiscal policies and procedures. Most of changes are somewhat nominal. On page four of the draft, we now have a director of human resources, which we're calling the DHR. So there's a lot of references in the last year's version to human resources and compliance, so we had to kind of change, remove all those references.

**Unknown Speaker:(47:24)** Suggested underlining or highlighting in red where changes were made to the fiscal policies and procedures.

#### **Travel**

On page 18, we changed some words about travel. We changed that to Administrative Director being the one to approve.

#### **Tuition Cost for Non-Teaching Staff**

We also suggested and made some change about tuition costs for non-teaching staff. We changed it that the school does allow us \$700 amount that has to be pre-approved by the HR department. We're recommending the employee must be employed a minimum of one year before they can be eligible for the benefits. This is something that wasn't in the existing document.

**Mr. Solkovits:** Why do you suggest that?

**Mr. Wood:** For someone that just gets hired, they are still in the probationary period, we're not sure if they're necessarily staying. We don't want to pay tuition on someone that

ends up leaving. That's the rationale. And we added another section. Classes must be taken for a grade. We're trying to do this to improve their skills, and they could get a failing grade for a number of reasons, including not attending the course. So to protect the investment, we are preventing the employees from taking another subsidized class for 36 months if they fail. Before, it was... inaudible....12 months or something like that. So that's one of the changes that we did there.

### **Fund Raising**

In Page 32, we did add that section about fundraising, and we added a section because now, since we are doing the ECR royal families. We put in a paragraph about donations or fundraisers secured by parent groups. These will be tracked separately and reported on monthly. Funds will be deposited into a separate trust account, and we will observe the same receipt disbursement procedures for this parent group. Formerly, that would be part of the friends ECR.

### **Bank Reconciliations**

On page 34, with outstanding checks, because of COVID or for whatever reason, sometimes

they are outstanding for more than 90 days. It has been said that having outstanding checks is potentially an indication that we should be cancelling them. But we are constantly researching and we will void them if we come to the conclusion that after, a coach or a referee or something, we make best attempts to make those checks either good or void them. But I think there have been occasions where, the checks have been outstanding for 120 days. We always consider and try to find out if we can contact them, and find out, are out of the country or what condition they are in.

**Mr. Solkovits:** So that's the charter school division's policy?

**Mr. Wood:** It's not their policy. They've taken our FPP policy that says 90, but it also says if we're in the process of researching, it's not as black and white.

**Mr. Solkovits:** Why do we worry about outstanding checks? Does it mess up your accounting?

**Mr. Wood:** It potentially does, and we should reverse the check because it could possibly be in the hands of somebody whom it shouldn't be in. It's just a best practice.

### **Contracts:**

**Mr. Wood:** We updated the bid limit. It's now \$109,300, up from \$99,000.

**Mr. Solkovits:** How does the bid limit work?

**Ms. Ilyas:** If a job is over \$109,300- usually the public contract code sets that number, then you have to go out for a bid. You have to do an RFP.

**Mr. Solkovits (continued):** I don't know why you wouldn't put stuff out to bidders as early as like \$50,000. \$109,300 is an awful big amount to do.

**Ms. Ilyas:** Usually as a practice, we solicit 3 quotes when we make a large purchase just so we can compare pricing.

**Mr. Solkovits (continued):** I'm uncomfortable with putting no bids. And you only solicit 3 quotes.



**Mr. Wood:** This is just for the public code. But we also have the school's codes of \$50,000 or more.

**Daniela Lopez-Vargas:** Should we add those changes minus "obtain a minimum three quotes for bids from vendors," below that Annual Bid limit bullet point?

**Mr wood & Ms.Ilya:** Yes

**Ms. Ilyas:** I think the only time that wouldn't happen is on textbooks.

**Mr. Solkovits:** We don't need the bids when buying textbooks?

**Ms. Ilyas:** It's sole sourced.

Gregg Solkovits made a motion to Approve of ECRCHS's Fiscal Policies and Procedures contingent to change in language under Contracts section.

Daniela Lopez-Vargas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## V. Closing Items

### A. Adjourn Meeting

Gregg Solkovits made a motion to Adjourn Meeting.

Daniela Lopez-Vargas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:38 PM.

Respectfully Submitted,  
Ryan Guinto

# Coversheet

## Investment Update

**Section:** III. Investment  
**Item:** A. Investment Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** III.A - Investment Update - Nov 2023.pdf

**EL CAMINO REAL CHS  
INVESTMENTS REVIEW  
FISCAL YEAR 2023-2024**

**2023-2024**

	Year End	Contributions						Executive Summary-OPEB				
		Jul-23	Aug-23	Sep-23	Oct-23	Nov-23						
	Jun-23				\$ (50,830)	(50,083)		\$ 25,338,317	Beginning Balance at 07/01/23			
OPEB Retiree Pmts.								\$ (100,913)	OPEB Payments			
Contributions		\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	Month	\$ 1,100,000	YTD Contributions			
ECRA	OPEB Trust	\$ 25,338,317	\$ 26,140,771	\$ 25,898,513	\$ 25,152,135	\$ 24,774,752	\$ 26,689,583	7.2%	\$ 352,179	Gains/Losses	1.4%	Invest. Change
Investment Managers:		3.2%						Month	YTD	Current Ending	5.3%	Total Change
Polen Capital Mgt		\$ 1,228,208	\$ 1,282,809	\$ 1,268,478	\$ 1,186,134	\$ 1,176,727	\$ 697,699	-68.7%	-4.4%	\$600k xfer to Beacon Pt. 11/3/23		
Fiduciary Mgt		\$ 2,111,760	\$ 2,210,139	\$ 2,158,270	\$ 2,061,303	\$ 2,005,500	\$ 2,187,516	8.3%	-5.3%			
Beacon Pointe		\$ 21,998,349	\$ 22,647,823	\$ 22,479,169	\$ 21,904,576	\$ 21,592,525	\$ 23,804,367	9.3%	-1.9%			
El Camino Real CHS	General											
Investment Managers:								Month	YTD			
Polen Capital Mgt		\$ 153,339	\$ 160,075	\$ 158,299	\$ 148,043	\$ 146,806	\$ 164,062	10.5%	6.5%			
Fiduciary Mgt		\$ 381,173	\$ 398,829	\$ 389,413	\$ 371,924	\$ 361,793	\$ 394,606	8.3%	3.4%			
Beacon Pointe		\$ 5,709,255	\$ 5,763,124	\$ 5,718,002	\$ 5,587,397	\$ 5,505,642	\$ 5,767,959	4.5%	1.0%			
US Bank Holdings		\$ 6,243,767	\$ 6,322,028	\$ 6,265,714	\$ 6,107,364	\$ 6,014,242	\$ 6,326,628	4.9%	1.3%			
Annuity 3 Yr. (8/26)Fixed @ 4.80%	Midland	\$ 401,217	\$ 401,947	\$ 402,656	\$ 404,514	\$ 405,972	\$ 407,740	0.4%	1.6%			
3 Yr. (10/25)@ 4.89%	Athene*/T-Bill	\$ 395,962	\$ 396,654	\$ 397,263	\$ 397,636	\$ 395,577	\$ 400,838	1.3%	1.2%			
	Combined	\$ 7,040,946	\$ 7,120,629	\$ 7,065,633	\$ 6,909,514	\$ 6,815,790	\$ 7,135,206	4.5%	1.3%			
Month End -Combined		\$ 32,379,263	\$ 33,261,400	\$ 32,964,146	\$ 32,061,649	\$ 31,590,543	\$ 33,824,788					

# Coversheet

## Discussion and Vote to Recommend to the Full Board Approval of the November, 2023, Check Registers

**Section:** IV. Finance  
**Item:** A. Discussion and Vote to Recommend to the Full Board Approval of the November, 2023, Check Registers  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** IV.A - ASB Register - Nov 2023.pdf  
IV.A - Checking Register - Nov 2023.pdf  
IV.A - General Register - Nov 2023.pdf  
IV.A - ASB Trust Balances - Nov 2023.pdf  
IV.A - Vendor YTD - Nov 2023.pdf

### Check Register

Account: 1826 ASB

El Camino Real HS

Nov 2023

**Grand Total: \$ 71,533.93**

Date	Check Number	Name	Memo	Trust Account	Amount	Period	VOID
11/1/2023	2518	BSN Sports, LLC	INV 922507702 Wrestling Warmups	Wrestling	4,540.22	Nov 2023	
11/1/2023	2519	BSN Sports LLC	INV 923110846 Boys Soccer White Uniforms	Boys Soccer	2,651.99	Nov 2023	
11/2/2023	2520	Grand G&G Inc.	inv 89546 Student Store Snacks	ASB General	465.09	Nov 2023	
11/2/2023	2521	Grand G&G Inc.	inv 89520 Student Store Snacks	ASB General	583.64	Nov 2023	
11/2/2023	2522	Baron Championship Rings Ltd.	inv 61998 Championship Rings	Girls Soccer	7,944.22	Nov 2023	
11/7/2023	2523	Pearlson Incorporated (Band Shoppe)	INV SIV364713 Swing Flag	Marching Band	1,422.65	Nov 2023	
11/8/2023	2524	Custom Stats Cards	INV 101101 Senior Banners	Drill Team	600.00	Nov 2023	
11/8/2023	2525	Daniel De Luna	09/15-10/15 Color guard Coaching	Drill Team	700.00	Nov 2023	
11/8/2023	2526	First Class Events	05/25/2024 Deposit for Prom	Grad class of 2024	4,000.00	Nov 2023	
11/8/2023	2527	Ewing Irrigation Products, Inc.	INV 20789022 Mound Clay	Baseball	701.49	Nov 2023	
11/8/2023	2528	Sterling Venue Ventures LLC (Canyon Club)	INV 42690 Football banquet 2023 - Deposit	Football	1,000.00	Nov 2023	
11/8/2023	2529	Chartwells Division Services	INV 4034900151 Team gameday meals (JV & Var.)	Football	612.50	Nov 2023	
11/8/2023	2530	Mallerlyn Kosmidis	INV 1415 2023-2024 Gaming Kit	NJROTC	2,249.98	Nov 2023	
11/8/2023	2531	Varsity Spirit Fashions	INV 37802382 Cheer uniforms	Cheer	3,958.48	Nov 2023	
11/9/2023	2532	Grand G&G Inc.	inv 90370 Student Store Snack Inventory	ASB General	1,444.18	Nov 2023	
11/9/2023	2533	Harrow Sports, Inc. (Next Level Resource Partners, LLC)	inv 612211 duffel bags	Baseball	1,022.91	Nov 2023	
11/9/2023	2534	Soccer.com (Sports Endeavors, Inc.)	INV 9403515215 Shorts for Girls Soccer	Girls Soccer	221.49	Nov 2023	
11/13/2023	2535	GoDog Sports, Inc.	219 Broadcast Camera	Baseball	4,972.00	Nov 2023	
11/15/2023	2536	Ares Sportswear	INV 742724 Polo Shirts	Choir	610.14	Nov 2023	
11/15/2023	2537	Impact Cheer & Tumbling	11/23 Coaching	Cheer	1,080.00	Nov 2023	
11/16/2023	2538	Victory Team Apparel, INC (OMNI CHEER)	inv 2023002777387 Pom Pom's for Competition	Cheer	380.74	Nov 2023	
11/16/2023	2539	Bailey Hooper	09/23-10/23 Color Guard Coaching	Dance Guard	700.00	Nov 2023	
11/16/2023	2540	Melissa Harr	Field Trip	ECR Community Leaders	72.00	Nov 2023	
11/17/2023	2541	Kevin Thurow	Drill team silk flags	Dance Guard	1,878.42	Nov 2023	
11/17/2023	2542	Woodland Hills Country Club	Girls Volleyball: Banquet Fall 2023	Girls Volleyball	6,771.58	Nov 2023	
11/17/2023	2543	Hart High School	Hart HS Softball Tournament 2024	Softball	550.00	Nov 2023	
11/17/2023	2544	Valencia High School	Valencia HS Boys Wrestling Tournament 12/29-12/30/23	Wrestling	550.00	Nov 2023	
11/17/2023	2545	Corbin Bowling Center Inc.	Corbin Bowl - trust Baseball	Baseball	4,840.00	Nov 2023	
11/20/2023	2546	Allied Private Investigations & Security Services, LLC	INV ELC 2309 Security Services 09/22/2023	Student Council	686.25	Nov 2023	
11/20/2023	2547	Allied Private Investigations & Security Services, LLC	INV ELC 2309 D Security Services 09/30/2023	Student Council	1,620.00	Nov 2023	
11/20/2023	2548	Allied Private Investigations & Security Services, LLC	INV ELC 2309 A Security Services 09/15/2023	Student Council	1,012.50	Nov 2023	
11/21/2023	2549	Hart High School	Hart Soccer Showcase 2023	Boys Soccer	1,200.00	Nov 2023	
11/21/2023	2550	Santa Clara High School	Santa Clara HS Winter Classic Girls Basketball 2023	Girls Basketball	475.00	Nov 2023	
11/21/2023	2551	Live Athletics Wellness	Girls Basketball Strength Training 9/1-9/30	Girls Basketball	700.00	Nov 2023	
11/21/2023	2552	Live Athletics Wellness	Boys Basketball Strength Training 9/1-9/30	Boys Basketball	700.00	Nov 2023	
11/21/2023	2553	Soccer.com (Sports Endeavors, Inc.)	PO9721 Boys Soccer- Coaches Gear	Boys Soccer	1,017.49	Nov 2023	
11/21/2023	2554	Camarillo High School	Wrestling Tournament 2023	Wrestling	425.00	Nov 2023	
11/21/2023	2555	Calvary Chapel HS	Kris Camacho Memorial Wrestling Tournament	Wrestling	400.00	Nov 2023	
11/22/2023	2556	White's Studios, Inc.	INV 620098 Boys Soccer Team photos	Boys Soccer	935.00	Nov 2023	

**Check Register**

Account: 1826 ASB

**El Camino Real HS**

Nov 2023

**Grand Total: \$ 71,533.93**

Date	Check Number	Name	Memo	Trust Account	Amount	Period	VOID
11/22/2023	2557	Soccer.com (Sports Endeavors, Inc.)	INV 9403658286 Soccer Supplies	Boys Soccer	2,304.72	Nov 2023	
11/27/2023	2558	Fence Factory Rentals	Fencing for Home Coming dance	Student Council	980.00	Nov 2023	
11/28/2023	2559	Village Christian	Boys Basketball Tournament 12/20 - 212/24/2023 Check Payable to Village Christian Boys Basketball	Boys Basketball	400.00	Nov 2023	
11/29/2023	2560	Grand G&G Inc.	inv 90784 Student Store Snack Inventory	ASB General	1,093.37	Nov 2023	
11/30/2023	2561	WorldStrides Specialty Travel Programs	Traveler id 579593 11/30/2023 deposit grad nite	Grad class of 2024	500.00	Nov 2023	
11/30/2023	2562	Soccer.com (Sports Endeavors, Inc.)	INV 9402645494 Shorts	Boys Soccer	560.88	Nov 2023	

**Check Register**

Account: 1796 General  
 El Camino Real HS  
 Nov 2023

Grand Total \$ 1,632,247.46

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
11/2/2023	18434	Purchase Power (Pitney Bowes)	inv 1023724983 Postage Supplies	669.42	Nov 2023	General Operations	Postage	
11/1/2023	18435	Corner Bakery	INV 2589365 English Retreat 11th Grade	119.43	Nov 2023	General Operations	Non Instructional Supplies	
11/1/2023	18436	BSN Sports LLC	INV 922628905 Girls Water Polo Eq.	733.22	Nov 2023	General Athletics	Non Instructional Materials	
11/1/2023	18437	World Unispec	INV 00998149 & INV 00998156 P.E Clothes	12,029.85	Nov 2023	General Operations	Non Instructional Supplies	
11/1/2023	18438	The AmGraph Group	INV 16265011 Light Pole Banner and Installation	7,957.47	Nov 2023	General Operations	Repairs	
11/1/2023	18439	AFSCME District Council 36	09/23 Union Dues	1,735.54	Nov 2023	General Operations	Benefits	
11/1/2023	18440	Michael Frey	King's Courier	312.00	Nov 2023	Scholastic Academic:	Non Instructional Supplies	
11/2/2023	18441	James Gillis	11/2/2023 Boys Water Polo Playoffs	83.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/2/2023	18442	Derick Mailan	11/2/2023 Boys Water Polo Official	83.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/2/2023	18443	Elvis R Merida	FROM /10/9/23/ TO /10/23/23 BOOK PACKING	1,750.00	Nov 2023	General Operations	Non Instructional Consulting	
11/3/2023	18444	Eli Shtrum	Boys Water Polo Official 10/16/2023	73.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/2/2023	18445	Diana Coosemans	Early Completion Teacher Induction	195.00	Nov 2023	Educator Effectivness	Professional Development	
11/2/2023	18446	Ryan Guinto	CITE Regional Conference	58.16	Nov 2023	General Operations	Travel/Conference	
11/3/2023	18447	Yantzer brothers heating and air inc	inv 1-3733-1 Heating and Air Service	528.00	Nov 2023	General Operations	Capital	
11/3/2023	18448	Palmer Hamilton LLC	inv 0000130978 Capital Improvements: Media Center Decor/Furniture	302,829.81	Nov 2023	General Operations	Capital	
11/3/2023	18449	Palmer Hamilton LLC	inv 0000130700 Cafeteria Capitalization Project (Furniture)	20,615.03	Nov 2023	General Operations	Capital	
11/3/2023	18450	Palmer Hamilton LLC	inv 0000130289 Gymnasium Capitalization Project Decor	110,119.22	Nov 2023	General Operations	Capital	
11/3/2023	18451	Palmer Hamilton LLC	inv 0000130400 Cafeteria Capitalization Project Decor	87,499.81	Nov 2023	General Operations	Capital	
11/3/2023	18452	Paul Roberts	Boys Water Polo Official 10/16/2023	73.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/3/2023	18453	Department of Justice (State of CA)	09/23 Fingerprint Apps	224.00	Nov 2023	General Operations	Fingerprinting	
11/3/2023	18454	Nathan McClung	Football Official 8/31/2023	122.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/6/2023	18455	Oscar Dorado	11/6/2023 Boys Water Polo Official	83.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/6/2023	18456	Eli Shtrum	11/6/2023 Boys Water Polo Official	83.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/6/2023	18457	The Ronald Reagan Presidential Foundation	INV 11072023 Field trip to Reagan Library	813.60	Nov 2023	Special Education	Field Trip	
11/6/2023	18458	The Help Group-North Hills Prep School	INV ELCO923NHP Special Ed Services 09/23	8,904.94	Nov 2023	Special Education	Instructional Consulting	
11/6/2023	18459	AP fbo EdLogical Group Corp	09/23 Non-Special Edlogical Services INV 900559	43,980.79	Nov 2023	Special Education	Non Instructional Consulting	
11/6/2023	18460	Cintas Corporation No. 2 (Cintas Fire Protection)	INV 0F19163242, 0F1916324 & 0F19665804 fire protection monitoring and fire extinguisher service	447.05	Nov 2023	General Operations	Repairs	
11/6/2023	18461	Valley Industry Commerce Association	INV 15638 VICA Membership Dues 2023-24	1,300.00	Nov 2023	General Operations	Fees	
11/6/2023	18462	Effectual Educational Consulting Services	INV 11275 Consulting Services	165.00	Nov 2023	Special Education	Instructional Consulting	
11/6/2023	18463	The Home Depot Commercial Account	2023-2024 Blanket PO for Woodshop Instructional Supplies	817.86	Nov 2023	CTE	Instructional Supplies	
11/6/2023	18464	Southern California News Group	0011613716 Marketing 07/2023	3,250.00	Nov 2023	General Operations	Marketing	
11/7/2023	18465	Child and Family Guidance Center	09/23 Special Ed Services Northpoint	2,980.88	Nov 2023	Special Education	Instructional Consulting	
11/7/2023	18466	Figdesign Inc	INV 3549 Softball Champs signs	2,157.16	Nov 2023	General Athletics	Non Instructional Materials	
11/9/2023	18467	AT&T 9221	23-Sept 818 887-9221 130	612.93	Nov 2023	General Technology	Communications	
11/9/2023	18468	AT&T 6340	23-Sept 818 888-6340 249	307.35	Nov 2023	General Technology	Communications	
11/6/2023	18469	Staples Business Advantage	inv 3538340492 10 Tempur-Pedic TP9000 Mesh Task Chairs, Black	265.35	Nov 2023	General Operations	Non Instructional Consulting	
11/6/2023	18470	Staples Business Advantage	inv 3517099814 HR Office Supply	39.52	Nov 2023	General Operations	Non Instructional Mateirals	
11/6/2023	18471	Staples Business Advantage	inv 3538340491 10 Tempur-Pedic TP9000 Mesh Task Chairs, Black	265.35	Nov 2023	General Operations	Non Instructional Consulting	
11/9/2023	18472	Verizon Wireless	10/23 INV# 9946289531 Communication Services	418.11	Nov 2023	General Technology	Communications	
11/9/2023	18473	AT&T 9221	23-Oct 818 887-9221 130	615.49	Nov 2023	General Technology	Communications	
11/9/2023	18474	AT&T 6340	23-Oct 818 888-6340 249	308.63	Nov 2023	General Technology	Communications	
11/8/2023	18475	California Scholarship Federation Inc	Annual Dues 2023-2024	190.00	Nov 2023	General Athletics	Dues	
11/8/2023	18476	LAUSD - Maintenance & Operations	WO#36630332 Main Hallway/Foyer Floor Replacement/Installation	112,827.64	Nov 2023	General Operations	Capital	
11/8/2023	18477	RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	10/31/23 403(B) Plan 2563-4428 Charles Schwab	4,925.00	Nov 2023	General Operations	Benefits	
11/8/2023	18478	U.S Bank PARS Account #6746022400	09/23 #6746022400 PARS Contributions	1,496.60	Nov 2023	General Operations	Benefits	
11/8/2023	18479	Phase II Systems (Public Agency Retirement Services - PARS)	INV 54026 PARS ARS Fees 08/2023	364.70	Nov 2023	General Operations	Benefits	
11/8/2023	18480	Extra Mile Timing / Corr-Robinett, Scott	INV 591 West Valley Cluster Meet #3	750.00	Nov 2023	General Athletics	Fees	
11/8/2023	18481	NoRedInk Corp.	INV 21421 Subscription 2023-2024	11,300.00	Nov 2023	General Technology	Subscriptions	
11/8/2023	18482	AssistX Education, LLC	INV 20230417-1 ClassPolicy Annual License Renewal 2023-2024	7,256.00	Nov 2023	General Technology	Subscriptions	
11/8/2023	18483	Madoian Enterprises Inc. (Rooter Man Plumbing)	INV 178055208 Project Plumming Deposit	1,125.00	Nov 2023	General Operations	Repair	
11/9/2023	18484	818 Cleaners	INV 150064 Uniform Cleaning - 10/27/23 - JV & Varsity	721.25	Nov 2023	General Athletics	Non Instructional Consulting	
11/9/2023	18485	818 Cleaners	INV 150411 Uniform Cleaning - 11/3 (Varsity only)	566.75	Nov 2023	General Athletics	Non Instructional Consulting	

**Check Register**

Account: 1796 General  
 El Camino Real HS  
 Nov 2023

Grand Total \$ 1,632,247.46

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
11/9/2023	18486	Rent-It	inv 00267650 2 20' Box trucks for competition on 10-28-23 @ Pierce College	235.50	Nov 2023	General Academic - Scholastic Groups	Rentals	
11/9/2023	18487	Rent-It	2 20' Box trucks for competition on 10-28-23 @ Pierce College	234.00	Nov 2023	General Academic - Scholastic Groups	Rentals	
11/9/2023	18488	CCIDM Inc.	Fall 2023 prop consultation	2,243.96	Nov 2023	General Academic - Scholastic Groups	Non Instructional Consulting	
11/9/2023	18489	Family, Career and Community Leaders of America, Inc	INV 146907	0.00	Nov 2023	CTE	Fees	Voided
11/9/2023	18490	Canyon Del Oro	12/08-12/9/23 Canyon del Oro Academic Round 1 Scrimmage	360.00	Nov 2023	General Athletic	Fees	
11/9/2023	18491	ULINE, INC.	INV 169198878 Secure Confidential Information	1,255.29	Nov 2023	General Operations	Supplies	
11/9/2023	18492	Carolina Biological Supply Co.	INV 52334137 RI Microscopes for Biology Department	103.63	Nov 2023	General Academic	Instructional Materials	
11/9/2023	18493	Yantzer brothers heating and air inc	I-3272-1 B&G	3,587.49	Nov 2023	General Operations	Capial	
11/9/2023	18494	Marissa Dominguez	PIHRA	16.64	Nov 2023	General Operations	Travel/Conference	
11/9/2023	18495	Liliana Murcia	Mileage	158.62	Nov 2023	General Operations	Mileage	
11/9/2023	18496	BNS Sports LLC	INV 923239270 GIRLS WRESTLING SINGLETs	1,480.50	Nov 2023	General Athletics	Non Instructional Materials	
11/9/2023	18497	JW Pepper & Son, Inc	INV 365673086 Winter Music	81.84	Nov 2023	General Academic	Instructional Materials	
11/9/2023	18498	Evan Coleman	I would like reimbursement for food/ parking expenses accrued while on school trip.	0.00	Nov 2023	General Academic - Scholastic Groups	Non Instructional Supplies	Voided
11/13/2023	18499	Michelle Harris	11/13/2023 Girls Basketball JV Official	73.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/13/2023	18500	Tessondra Williams	11/13/2023 Girls Basketball Official JV	73.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/13/2023	18501	Stephanie Cruz	11/13/2023 Girls Basketball Official Varsity	88.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/13/2023	18502	Tessondra Williams	11/13/2023 Girls Basketball Official Varsity	88.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/13/2023	18503	Gopher	INV IN309464, IN310433, IN310758 Special Education Supplies	5,302.91	Nov 2023	Special Education	Instructional Materials	
11/13/2023	18504	Bob Klobuchar	Boys Basketball 11/13/2023 Frosh	73.00	Nov 2023	General Operations	Legal	
11/13/2023	18505	Hrag Yazijian	Boys Basketball Official Var 11/13/2023	88.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/13/2023	18506	Wilfred Molina	INV -9487Boys Varsity Basketball Official 11/13/2023	88.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/13/2023	18507	Charles Blattner	Boys Basketball Frosh 11/13/2023	73.00	Nov 2023	General Athletic	Non Instructional Consulting	
11/14/2023	18508	Alex Gorin	11/14/2023 Boys Soccer Official	150.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/14/2023	18509	Poghos Baliyan	11/14/2023 Boys Soccer Official	139.00	Nov 2023	General Operations	Non Instructional Consulting	
11/14/2023	18510	Gevork Gevorkyan	11/14/2023 Boys Soccer Official	151.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/15/2023	18511	Evan Coleman	Yearbook and Journalism trip	470.19	Nov 2023	General Academic - Scholastic Groups	Non Instructional Supplies	
11/15/2023	18512	Lindsay Imber	11/15/2023 Girls Basketball Official JV & Var	161.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/15/2023	18513	Iman Khorrarnian	11/15/2023 Girls Basketball Official JV & Var	161.00	Nov 2023	General Athletics	Non Instructional Consulting	
11/15/2023	18514	Flinn Scientific Inc.	INV Lab materials and equipment	2,902.98	Nov 2023	General Academic	Instructional Materials	
11/15/2023	18515	CAMILLE KING	Science Lab Reissue	112.77	Nov 2023	General Academic	Instructional Supplies	
11/15/2023	18516	Flinn Scientific Inc.	INV Lab materials and equipment	222.05	Nov 2023	General Academic	Instructional Materials	
11/15/2023	18517	Avedis Zildjian Company	INV 1367926	209.42	Nov 2023	General Academic	Instructional Materials	
11/15/2023	18518	Avedis Zildjian Company	INV 1347820	615.21	Nov 2023	General Academic	Instructional Materials	
11/15/2023	18519	Sweetwater Sound Inc.	INV 38396541 Lighting Supply	186.13	Nov 2023	General Academic	Instructional Materials	
11/15/2023	18520	Corner Bakery	INV 2624796 History Day Breakfast	515.00	Nov 2023	General Operations	Non Instructional Supplies	
11/16/2023	18521	Purchase Power (Pitney Bowes)	10/26/23-1/25/24 inv 3106319295 Meter Refill Acct # 8000 9090 0876 5336	209.36	Nov 2023	General Operations	Postage	
11/16/2023	18522	Rent-It	2 20 box trucks rate 9-23-23	322.62	Nov 2023	General Academic - Scholastic Groups	Rentals	
11/16/2023	18523	Rent-It	2 20 box trucks rate 9-23-23	274.59	Nov 2023	General Academic - Scholastic Groups	Rentals	
11/17/2023	18524	Staples Business Advantage	inv 3517099806 Supplies for AP Office and Testing	321.43	Nov 2023	General Operations	Non Instructional Consulting	
11/16/2023	18525	LADWP	23-Oct 6968788886 Shoup Utilities	4,333.61	Nov 2023	General Operations	Utilities	
11/16/2023	18526	Elvis R Merida	INV 10/23-11/23 Maintenance Work	2,025.00	Nov 2023	General Operations	Non Instructional Consulting	
11/16/2023	18527	Interquest Detection Canines	10/23 Canine Inspection INV ECRCHS-1123	525.00	Nov 2023	General Operations	Non Instructional Consulting	
11/17/2023	18528	Kevin Thurow	Competition Fees	1,000.00	Nov 2023	General Academic: Scholastic Group	Fees	
11/17/2023	18529	Junior Achievement of Southern California, Inc	INV rev-11592796 Field trip/curriculum	4,200.00	Nov 2023	General Academic: Scholastic Group	Field Trip	



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11/17/2023	18530	Gimkit, Inc	2023-2024 Gimkit Sitewide Annual License Renewal	0.00	Nov 2023	General Technology	Subscriptions	Voided
11/17/2023	18531	BSN Sports LLC	INV 922617420 Boys Water Polo Eq.	733.22	Nov 2023	General Athletics	Non Instructional Materials	
11/17/2023	18532	Los Angeles Cable Television Access Corp.	INV 2193 Television production of football games on 10/6/23 & 10/20/23.	5,000.00	Nov 2023	General Athletic	Subscriptions	
11/17/2023	18533	Brooks Transportation Inc.	INV 21111 Round Trip to UCLA 10/6/23	995.00	Nov 2023	General Athletics	Transportation	
11/17/2023	18534	ICON School Management	INV 1489 11/2023 Charter School Consulting	3,500.00	Nov 2023	General Operations	Business Consulting	
11/17/2023	18535	Winter Guard International (WGI Sport of the Arts)	R23-01143 Entry Fee	545.00	Nov 2023	General Academic - Scholastic Groups	Fees	
11/17/2023	18536	Rent-It	INVOICE-201174 INVOICE-20S172	444.32	Nov 2023	General Academic - Scholastic Groups	Rentals	
11/17/2023	18537	Mutual of Omaha	INV 001600578360 Voluntary Disability Insurance 10/23	890.61	Nov 2023	General Operations	Benefits	
11/17/2023	18538	West Music Company, Inc DBA Percussion Source	inv SI2343065 DRUM HEADS/MALLETS/CLAMPS	144.00	Nov 2023	Arts Music Block Grant	Instructional Supplies	
11/17/2023	18539	West Music Company, Inc DBA Percussion Source	inv SI2345535 DRUM HEADS/MALLETS/CLAMPS	53.99	Nov 2023	Arts Music Block Grant	Instructional Supplies	
11/17/2023	18540	White's Studios, Inc.	Evolis Tattoo Ribbon Replenishment for ID cards	284.70	Nov 2023	General Operations	Non Instructional Supplies	
11/17/2023	18541	Robotics Education and Competition Foundation, Inc	inv 62174548 Competition Registration Fee	175.00	Nov 2023	General Academic - Scholastic Groups	Fees	
11/17/2023	18542	Robotics Education and Competition Foundation, Inc	inv 62174549 Competition Registration Fee	175.00	Nov 2023	General Academic - Scholastic Groups	Fees	
11/17/2023	18543	Gopher	inv IN321197 PE Equipment	876.63	Nov 2023	General Academic	Instructional Materials	
11/17/2023	18544	Sweetwater Sound Inc.	inv 38494424 Keyboard stand and power supply	306.59	Nov 2023	General Academic	Instructional Materials	
11/20/2023	18545	Victor Garay	B&G Reimbursement	78.84	Nov 2023	General Operations	Supplies	
11/20/2023	18546	Sandra Delgado	Sandra Delgado	44.29	Nov 2023	General Operations	Non Instructional Supplies	
11/20/2023	18547	LAUSD - Maintenance & Operations	INV 8617_23-24Salvage Library Furniture, Cafeteria Tables, and Books	9,317.47	Nov 2023	General Operations	Capital	
11/20/2023	18548	Moon Grad Services	INV 4236728 Rings	2,776.07	Nov 2023	General Athletic	Non Instructional Supplies	
11/20/2023	18549	Arthur J. Gallagher & Co. Insurance Brokers of CA., Inc.	2023-2024 INV 4796737 Student Accident Insurance Policy#SB21CCCA-P-052819	10,191.60	Nov 2023	General Operations	Insurance	
11/20/2023	18550	LAUSD - Maintenance & Operations	INV WO#37320686 Replacement flooring for the elevator	2,808.07	Nov 2023	General Operations	Capital	
11/20/2023	18551	American Red Cross	INV 22629283 & INV 22627069	828.00	Nov 2023	General Athletic	Professional Development	
11/22/2023	18552	SoCalGas	07/23 Gas Charges for Shoup Acct 163 513 3769 2	21.94	Nov 2023	General Operations	Utilities	
11/21/2023	18553	David Hauptman Co., Inc DBA Fold-A-Goal	inv 214227A Soccer Equipment	5,170.90	Nov 2023	General Athletic	Non Instructional Supplies	
11/21/2023	18554	Gordon Rees Scully Mansukhani. LLP (Gordon & Rees LLP)	Inv#21433613 and Inv#21432327	3,754.95	Nov 2023	General Operations	Legal	
11/21/2023	18555	Robotics Education and Competition Foundation, Inc	inv 62169556 Competition Registration Fee	330.00	Nov 2023	General Academic - Scholastic Groups	Fees	
11/21/2023	18556	AKD Ink/AKidzdream Inc	34624 ID Tags	84.28	Nov 2023	General Academic - Scholastic Groups	Instructional Supplies	
11/21/2023	18557	Van Nuys HS	11/18/23 Boys Wrestling Tournament	240.00	Nov 2023	General Athletic	Fees	
11/21/2023	18558	Cintas Corporation No. 2 (Cintas Fire Protection)	INV 0F19165696 fire protection monitoring and fire extinguisher service	165.00	Nov 2023	General Operations	Repairs	
11/22/2023	18559	Bargreen Ellingson Inc	inv 011121589 cafeteria	11,319.43	Nov 2023	Cafeteria	Capital	
11/21/2023	18560	Trophyman/Best Buy Trophy	2023 West Valley League Cross Country Medals	246.38	Nov 2023	General Athletic	Non Instructional Supplies	
11/21/2023	18561	Newbury Park High School	Newbury Park Invitational Wrestling Tournament 2023	375.00	Nov 2023	General Athletics	Fees	
11/21/2023	18562	Phase II Systems (Public Agency Retirement Services - PARS)	INV 53821 PARS ARS Fees Plan A5 - ARS11A 10/23	364.70	Nov 2023	General Operations	Benefits	
11/22/2023	18563	BSN Sports LLC	INV 923490820 Tennis Balls	0.00	Nov 2023	General Athletics	Non Instructional Materials	Voided
11/22/2023	18564	BSN Sports LLC	INV 923490820 Tennis Balls	687.20	Nov 2023	General Athletics	Non Instructional Materials	
11/22/2023	18565	Pacific Floor Company, Inc	INV 7274 Gym Floor Recoat 8/10/2023	8,625.00	Nov 2023	General Athletics	Repairs	
11/22/2023	18566	WM Corporate services, INC	11/23 inv 0607629-4801-9 Waste Management Services on Shoup	426.07	Nov 2023	General Operations	Utilities	
11/27/2023	18567	Monroe High School	Girls Wrestling Valley Girl Rumble 2022	140.00	Nov 2023	General Athletics	Fees	
11/27/2023	18568	Paragon MSP LLC	October 2023 inv INV-003055 Network consulting	3,125.00	Nov 2023	General Technology	Non Instructional Consulting	
11/27/2023	18569	White's Studios, Inc.	inv 614451 Evolis Tattoo Ribbon Replenishment for ID cards	142.35	Nov 2023	General Operations	Non Instructional Supplies	
11/27/2023	18570	Nasco Education LLC	INV 342828 Nasco Kitchen Equipment Order	270.03	Nov 2023	CTE	Instructional Supplies	
11/27/2023	18571	Nasco Education LLC	INV 220808 Nasco Kitchen Equipment Order	113.97	Nov 2023	CTE	Instructional Supplies	
11/27/2023	18572	Nasco Education LLC	INV 237075 Nasco Kitchen Equipment Order	693.08	Nov 2023	CTE	Instructional Supplies	
11/27/2023	18573	M&M Paper Co.	inv IN18772 Restocking Paper	5,666.90	Nov 2023	General Operations	Non Instructional Supplies	

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11/27/2023	18574	Sweetwater Sound Inc.	inv 38297188 Equipment for CTE	9,220.67	Nov 2023	CTE	Instructional Supplies	
11/27/2023	18575	Hudl	inv H00053196 Renewal of Hudl online teaching and video platform.	3,299.00	Nov 2023	General Athletic	Subscriptions	
11/27/2023	18576	AT&T (CALNET)	10/23 INV# 000020709947 BAN#9391080027 Phone Line	28.38	Nov 2023	General Technology	Communications	
11/27/2023	18577	AT&T (CALNET)	10/23 INV#000020709945 BAN#9391080024 Phone Line	28.38	Nov 2023	General Technology	Communications	
11/27/2023	18578	AT&T (CALNET)	10/23 INV#000020709946 BAN#9391080026 Phone Line	31.85	Nov 2023	General Technology	Communications	
11/27/2023	18579	Educatius International (Attn Paul McLaughlin)	2023-2024 Tuition Refund	6,000.00	Nov 2023	General Operations	Fees	
11/28/2023	18580	Jesus Contreras	Mileage for golf So Cal Regionals	72.31	Nov 2023	General Athletic	Travel/Conference	
11/29/2023	18581	UTLA	10/23 UTLA Union Dues	16,389.85	Nov 2023	General Operations	Benefits	
11/29/2023	18582	Pacific Appliance Repair Services Inc.	Stove Installation	926.00	Nov 2023	Cafeteria	Repairs	
11/29/2023	18583	American AED, INC.	inv INV3269861 health office supplies	437.19	Nov 2023	General Operations	Non Instructional Mateirals	
11/29/2023	18584	AT&T (CALNET)	10/23 INV# 000020709949 BAN#9391080076 Phone Line	111.09	Nov 2023	General Technology	Communications	
11/29/2023	18586	SoCalGas	10/23 Gas Charges for Shoup Acct 163 513 3769 2	21.22	Nov 2023	General Operations	Utilities	
11/29/2023	18587	M & S Technology Group, LLC (The Circle)	inv 175951 22 laser printers for classrooms	20,182.14	Nov 2023	General Operations	Maintainence	
11/29/2023	18588	Vex Robotics, Inc	inv 668220 Supplies for Robotics	2,173.23	Nov 2023	General Academic - Scholastic Groups	Non Instructional Supplies	
11/29/2023	18590	Mirna Janet Mejia	AP Exam Refund	279.00	Nov 2023	General Operations	Fees	
11/29/2023	18591	Cristina Balao	AP Exam Refund	186.00	Nov 2023	General Operations	Fees	
11/29/2023	18592	California Interscholastic Federation State Office	INV CIFLA-1908 CIF State Dues	3,071.20	Nov 2023	General Athletics	Dues	
11/29/2023	18593	LA Master Chorale	11/04/23 Annual High School Choir Festival	150.00	Nov 2023	General Academic: Scholastic Group	Fees	
11/29/2023	18594	Dan's Super Subs Inc.	11/29/23 PBIS Team Day	196.60	Nov 2023	General Operations	Non Instructional Supplies	
11/30/2023	18595	Madoian Enterprises Inc. (Rooter Man Plumbing)	178899768 B&G	20,500.00	Nov 2023	General Operations	Repair	
11/30/2023	18600	Rent-It	11/04/23 Trucks for Oxnard Competition	648.71	Nov 2023	General Academic - Scholastic Groups	Rentals	
11/30/2023	18601	Winter Guard Association of Southern California	INV 100 WGASC 2024 Season	725.00	Nov 2023	General Academic - Scholastic Groups	Fees	
11/30/2023	18602	ULINE, INC.	INV 169420168 Adjustable desk	1,088.41	Nov 2023	General Operations	Supplies	
11/30/2023	18603	L.A. City Dept. of Recreation And Parks	INV 4572 & INV 4573 Pool Rental	5,386.10	Nov 2023	General Athletics	Fees	
11/30/2023	18604	Canoga Park High School	11/23 Boys & Girls Wrestling Tournament	500.00	Nov 2023	General Athletic	Fees	
11/30/2023	18605	U.S Bank PARS Account #6746022400	10/23 #6746022400 PARS Contributions	1,227.88	Nov 2023	General Operations	Benefits	
11/30/2023	18606	AFSCME District Council 36	10/23 Union Dues	1,713.71	Nov 2023	General Operations	Benefits	
11/3/2023	SPACH1884	Amazon	inv 1CNW-YX3R-YWQM Vacuum Pump	74.45	Nov 2023	General Academic	Instructional Supplies	
11/3/2023	SPACH1885	Amazon	INV-1LYF-F366-391TFor Biology Common Lab/ Owl Pellet Dissection	2,122.28	Nov 2023	General Academic	Instructional Materials	
11/3/2023	SPACH1886	Chartwells Division Services	Breakfast Catering for retreats.	270.00	Nov 2023	General Operations	Non Instructional Materials	
11/3/2023	SPACH1887	Amazon	inv 1YKH-W9KD-3YPV Office supplies for deans office	269.93	Nov 2023	General Operations	Non Instructional Mateirals	
11/3/2023	SPACH1888	Amazon	INVOICE-1VPP-7NH3-6G3M	782.72	Nov 2023	General Academic	Instructional Materials	
11/3/2023	SPACH1889	ChildCare Careers, LLC (The Education Team)	*PAID via B2B*INV 653943 Substitutes 10/002/23-10/06/2023	2,296.85	Nov 2023	General Academic	Substitutes	
11/3/2023	SPACH1890	Amazon	inv 1K34-K3TJ-6CMJ Wall Art	71.07	Nov 2023	Anti-Bias Grant	Instructional Materials	
11/3/2023	SPACH1891	TNI Architects Inc.	2023 Architectural and Structural plans for the Foyer.	10,511.50	Nov 2023	General Operations	Capital	
11/3/2023	SPACH1892	Amazon	INV 1WMY-W4J1-XCGD EXPO WHITE BOARD	73.48	Nov 2023	General Academic	Instructional Materials	
11/3/2023	SPACH1893	Amazon	INVOICE-161H-WD97-1X9J Briites Project Board	996.40	Nov 2023	General Academic	Instructional Materials	
11/3/2023	SPACH1894	Adobe Systems Incorporated	INV 563486670 Adobe Acrobat Sign Business 2023-2024 Renewal	1,800.00	Nov 2023	General Technology	Subscriptions	
11/3/2023	SPACH1895	Amazon	inv 1LC7-ND79-3NX4 Time Clock Replacement	22.78	Nov 2023	General Operations	Non Instructional Mateirals	
11/3/2023	SPACH1896	Amazon	INV 16DJ-YMKX-64PN Wall Art	39.74	Nov 2023	Anti-Bias Grant	Instructional Materials	
11/3/2023	SPACH1897	Amazon	INVOICE-1HR-YNFF-YCKV	2,667.50	Nov 2023	General Academic	Instructional Materials	
11/4/2023	SPACH1898	Scout Education Inc	10/11/23 inv 52999 Substitutes	904.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/7/2023	SPACH1899	Liminex, Inc. (GoGuardian)	2023-2024 Edulastic Annual License Renewal	14,667.00	Nov 2023	General Athletic	Subscriptions	
11/7/2023	SPACH1900	Amazon	INV 1D7G-J6WW-6PDT SSDP math	48.82	Nov 2023	General Academic	Instructional Materials	
11/7/2023	SPACH1901	Scout Education Inc	10/18/23 inv 53809 Substitutes	37,708.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/7/2023	SPACH1902	Scout Education Inc	10/11/23 inv 52997 Substitutes	32,419.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	

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11/7/2023	SPACH1903	Amazon	inv 19XX-QQGW-CN4F Office supplies for deans office	435.81	Nov 2023	General Operations	Non Instructional Mateirals	
11/8/2023	SPACH1904	Convergeone, Inc.	INV IE9104368 Lenovo power adapters for intervention	2,208.18	Nov 2023	General Technology	Non Instructional Supplies	
11/8/2023	SPACH1905	Convergeone, Inc.	INV IE9114033 Additional Stylus to be sold in student store	3,548.10	Nov 2023	General Technology	Non Instructional Supplies	
11/8/2023	SPACH1906	Convergeone, Inc.	INV IE9109056 Cisco 8851 Phones for replacement	2,043.68	Nov 2023	General Technology	Non Instructional Supplies	
11/9/2023	SPACH1907	Self Insured Schools of California	10/31/23 SISC Flex FSA Fees	4,941.80	Nov 2023	General Operations	Benefits	
11/9/2023	SPACH1908	Scout Education Inc	11/1/23 inv 55519 Substitutes	904.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/9/2023	SPACH1909	Nicole Gamez	amazon competition equipment	295.80	Nov 2023	CTE	Instructional Supplies	
11/9/2023	SPACH1910	Guardian International Solutions Inc	INV 12 Security 08/27-9/09/23	5,554.95	Nov 2023	General Operations	Security	
11/9/2023	SPACH1911	Scout Education Inc	10/25/23 inv 54615 Substitutes	904.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/9/2023	SPACH1912	Amazon Web Services	INV 1455144321 AWS Service Charges	1,345.97	Nov 2023	General Technology	Subscriptions	
11/9/2023	SPACH1913	Guardian International Solutions Inc	INV 13 Security 09/11-09/29/23	9,831.00	Nov 2023	General Operations	Security	
11/10/2023	SPACH1914	Amazon	INV-19GD-W3VN-33N7	837.00	Nov 2023	General Academic	Instructional Materials	
11/10/2023	SPACH1915	Amazon	INVOICE-176N-NK6F-96QM	418.97	Nov 2023	Special Education	Instructional Materials	
11/10/2023	SPACH1916	Amazon	INVOICE-1KV1-6VRQ-6M99	1,395.02	Nov 2023	General Academic	Instructional Materials	
11/10/2023	SPACH1917	Amazon	INV-19lq-1yj9-4xhy	650.98	Nov 2023	General Technology	Non Instructional Materials	
11/10/2023	SPACH1918	Golden Star Technology, Inc	INV 93618 Stylus pens for student devices to be sold from the student store.	792.20	Nov 2023	General Technology	Non Instructional Materials	
11/10/2023	SPACH1919	Amazon	INV 1Y94-9XTF-CTFD office supplies Inv141L-H6CP-MQVN	58.45	Nov 2023	General Academic	Instructional Materials	
11/10/2023	SPACH1920	Amazon	INVOICE-1473-9YJF-FM9C	386.40	Nov 2023	General Academic	Instructional Materials	
11/10/2023	SPACH1921	Amazon	INV-11KJ-1WY1-777V	89.39	Nov 2023	General Operations	Non Instructional Mateirals	
11/10/2023	SPACH1922	Amazon	iNVOICE-113R-GDR3-CDT6	1,390.64	Nov 2023	General Technology	Non Instructional Mateirals	
11/10/2023	SPACH1923	Amazon	Beto Velazquez CO1	174.87	Nov 2023	General Operations	Non Instructional Mateirals	
11/10/2023	SPACH1924	The Print Spot	INV 7140 School Profile Brochure	1,503.25	Nov 2023	General Operations	Non Instructional Supplies	
11/15/2023	SPACH1925	Amazon	invoice-IN9K-1JLR-7PWF	291.63	Nov 2023	General Academic	Instructional Materials	
11/15/2023	SPACH1926	Amazon	Invoice1473-9YJF-GLGW	221.92	Nov 2023	General Operations	Non Instructional Mateirals	
11/15/2023	SPACH1927	Amazon	INV-1JDL-YCGR-43Q3-10 Tempur-Pedic TP9000 Mesh Task Chairs, Black (ordered by Dean Bennett)	1,486.90	Nov 2023	General Operations	Non Instructional Mateirals	
11/15/2023	SPACH1928	Judy McLean	10/23 Payroll Services INV 3198	2,387.50	Nov 2023	General Operations	Non Instructional Consulting	
11/15/2023	SPACH1929	The Print Spot	INV 7139 Memo Pads & Delivery	766.50	Nov 2023	General Operations	Non Instructional Supplies	
11/15/2023	SPACH1930	Amazon	INV-19lq-1yj9-4xhy	650.98	Nov 2023	General Operations	Non Instructional Mateirals	
11/15/2023	SPACH1931	Amazon	INV11KJ-1WY1-3MY3	25.49	Nov 2023	General Operations	Non Instructional Mateirals	
11/15/2023	SPACH1932	Amazon	INV-1VPP-7NH3-4TXJ	83.04	Nov 2023	General Operations	Non Instructional Mateirals	
11/15/2023	SPACH1933	Amazon	INV-1CRW-F43G-7MHG	1,477.73	Nov 2023	General Operations	Non Instructional Mateirals	
11/16/2023	SPACH1934	Scout Education Inc	10/25/23 inv 54614 Substitutes	46,955.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/16/2023	SPACH1935	Scout Education Inc	11/1/23 inv 55518 Substitutes	51,384.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/17/2023	SPACH1936	The Print Spot	INV 6944 Name Plates for ECR employees - Clark/Wright	765.18	Nov 2023	General Operations	Non Instructional Supplies	
11/17/2023	SPACH1937	Amazon	invoice-1hpp-t7vl-36jg	194.85	Nov 2023	General Operations	Non Instructional Mateirals	
11/17/2023	SPACH1938	Allied Private Investigations & Security Services, LLC	INV ELC 2309 Security Services 09/05-09/29/23	51,331.00	Nov 2023	General Operations	Security	
11/17/2023	SPACH1939	Amazon	INVOICE-11LE-7M1M-CKPP	70.72	Nov 2023	General Operations	Non Instructional Mateirals	
11/17/2023	SPACH1940	Figdesign Inc	INV 3549 Remaining balance	2,157.16	Nov 2023	General Athletics	Non Instructional Materials	
11/18/2023	SPACH1941	MG Express Inc.	23/24 BUS CONTRACT- NOV 23 PAYMENT	35,000.00	Nov 2023	General Athletics	Transportation	
11/20/2023	SPACH1942	Amazon	inv 176N-NK6F-6Q99 Extension Cords, Power Strips for PSAT testing rooms	388.80	Nov 2023	General Operations	Non Instructional Mateirals	
11/20/2023	SPACH1943	Amazon	inv 1FHX-W6V4-7TLY Stand Up Desk	402.95	Nov 2023	General Operations	Non Instructional Mateirals	
11/21/2023	SPACH1944	Amazon	inv 1HVM-Q61Y-3NH9 uniforms for Step Competition	1,334.98	Nov 2023	General Academic: Scholastic Group	Non Instructional Mateirals	
11/21/2023	SPACH1945	ChildCare Careers, LLC (The Education Team)	INV 658386 Substitutes 10/16/23-10/20/2023	2,160.37	Nov 2023	General Academic	Substitutes	
11/21/2023	SPACH1946	Amazon	INV 1H3F-MIJP-NYWF office supplies	120.58	Nov 2023	General Operations	Non Instructional Mateirals	
11/21/2023	SPACH1947	Piece of Mind Care Services	INV 000301 ELD Dept. Students Support Services 10/23	2,868.75	Nov 2023	Special Education	Instructional Consulting	
11/21/2023	SPACH1948	U.S. Bank National Association	CC payment 6539 10/25/2023	21,948.67	Nov 2023	General Operations	Various	

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11/22/2023	SPACH1949	The Print Spot	inv 6960 Teacher Academic Posters	59.28	Nov 2023	General Operations	Non Instructional Supplies	
11/22/2023	SPACH1950	Amazon	GRIPTAPE	1,328.00	Nov 2023	General Technology	Non Instructional Supplies	
11/22/2023	SPACH1951	LogMein USA, Inc.	Goto/Jive Blanket PO 2023-2024	2,671.23	Nov 2023	General Technology	Communications	
11/22/2023	SPACH1952	Amazon	office SUPPLIES MAIN OFFICE	593.48	Nov 2023	General Operations	Non Instructional Mateirals	
11/23/2023	SPACH1953	The Print Spot	INV 6875 Admissions Office NEW STUDENT FORMS	1,047.88	Nov 2023	General Operations	Non Instructional Supplies	
11/27/2023	SPACH1954	Amazon Web Services	INV 1480506441 AWS Service Charges	1,373.15	Nov 2023	General Technology	Subscriptions	
11/29/2023	SPACH1955	Nicole Gamez	Vallarta	28.53	Nov 2023	CTE	Instructional Supplies	
11/29/2023	SPACH1956	ChildCare Careers, LLC (The Education Team)	INV 655829 Substitutes 10/09-10/13/23	2,160.37	Nov 2023	General Academic	Substitutes	
11/29/2023	SPACH1957	Nicole Gamez	Cooking NY Times Subscripion	25.00	Nov 2023	CTE	Subscriptions	
11/29/2023	SPACH1958	ChildCare Careers, LLC (The Education Team)	INV 662397 Substitutes 10/30-11/03/23	2,238.23	Nov 2023	General Academic	Substitutes	
11/29/2023	SPACH1959	Brett A Schwab	08/10/23 Actuarial Services	4,000.00	Nov 2023	General Operations	Legal	
11/29/2023	SPACH1960	Figdesign Inc	INV 3556 Banner Advertisements	1,654.39	Nov 2023	General Athletics	Non Instructional Materials	
11/29/2023	SPACH1961	Lindsey C. Surendranath Granted, Inc	INV315 Oct CTE services	2,585.52	Nov 2023	CTE	Non Instructional Consulting	
11/29/2023	SPACH1962	Nicole Gamez	Food Manager Proctor Fee	34.00	Nov 2023	CTE	Instructional Supplies	
11/29/2023	SPACH1963	Smart & Final	2023-2024 Monthly Classroom Lab Supplies 11/2023	9.98	Nov 2023	General Operations	Utilities	
11/29/2023	SPACH1964	Lindsey C. Surendranath Granted, Inc	INV314 Nov CTE services	2,250.00	Nov 2023	CTE	Non Instructional Consulting	
11/30/2023	SPACH1965	Scout Education Inc	10/30/23-11/2/23 inv 56507 Substitutes	904.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/30/2023	SPACH1966	Impact Philanthropy Group (Sage SoCal)	November 1, 2023 Mental Health Services	38,000.00	Nov 2023	ESSER III ELO	Instructional Consulting	
11/30/2023	SPACH1967	Chartwells Division Services	INV# K40349080 - OCT 2023	178,877.59	Nov 2023	Cafeteria	Food/Non Instructional Consulting	
11/30/2023	SPACH1968	Piece of Mind Care Services	INV 00000153 FLEX Continuation School Services 00/23	9,485.00	Nov 2023	ESSER III ELO	Instructional Consulting	
11/30/2023	SPACH1969	Scout Education Inc	10/30/23-11/3/23 inv 56505 Substitutes	41,231.00	Nov 2023	General Academic/ESSER III ELO	Substitutes	
11/30/2023	SPACH1970	ExploreLearning, LLC	inv 7231200 subscription to Gizmos	920.00	Nov 2023	General Technology	Subscriptions	
11/30/2023	SPACH1971	Nicole Gamez	Family and Consummer Sciences Teachers Association of CA Membership	55.00	Nov 2023	CTE	Fees	

**Check Register**

Account: 1761 General

**El Camino Real HS**

**Nov 2023**

**Grand Total \$ 662,624.64**

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account
11/1/2023	ACH231101-01	Rares Simedrea	PAID by WIRE -2023-2024 Tuition Refund	13,500.00	Nov 2023	General Operations	Tuition
11/2/2023	ACH231102-01	PenServ Plan Services	PENSERV - OCT 23 PAYROLL	26,239.50	Nov 2023	General Operations	403B
11/3/2023	ACH231113-01	Solupay Merchant	Solupay Merchant x0888	2.95	Nov 2023	General Operations	Banking Fees
11/3/2023	ACH231103-02	Solupay Merchant	Solupay Merchant x1886	2.95	Nov 2023	General Operations	Banking Fees
11/3/2023	ACH231103-03	Solupay Merchant	Solupay Merchant x0888	102.90	Nov 2023	General Operations	Banking Fees
11/3/2023	ACH231103-04	Solupay Merchant	Solupay Merchant x1886	1,800.52	Nov 2023	General Operations	Banking Fees
11/6/2023	ACH231106-01	CharterSafe	CHARTERSAFE - NOV 2023	57,979.00	Nov 2023	General Operations	Workers Comp
11/17/2023	ACH231117-01	Texas Life Insurance Company	TEXAS LIFE - NOV 15	766.71	Nov 2023	General Operations	Benefits
11/17/2023	ACH231117-02	U.S. Bank National Association (OPEB)	OPEB PAYMENT - NOV 2023	220,000.00	Nov 2023	General Operations	OPEB
11/17/2023	ACH231117-03	Self Insured Schools of California	SISC HEALTH - NOV 2023	341,187.61	Nov 2023	General Operations	Benefits
11/20/2023	ACH231120-01	PenServ Plan Services	PENSEV - NOV 15	1,042.50	Nov 2023	General Operations	403B

**Excludes payment amount towards retiree benenfits paid by Investment Account	certificated	\$ 41,026.87
	classified	\$ 9,057.07

### ECR ASB Trust Balances - Nov 2023

Trust Account	Amount
ECR 50th Anniversary	\$ -
TRUST - A Capella (Vocal Royale)	\$ 714.15
TRUST - AVID	\$ 7,293.46
TRUST - AcaDeca	\$ -
TRUST - Active Minds	\$ 34.88
TRUST - American Cancer (Relay)	\$ 606.60
TRUST - Asian Appreciation Club	\$ 72.00
TRUST - Athletic Director	\$ 93.80
TRUST - Band	\$ 10,757.48
TRUST - Baseball	\$ 56,462.66
TRUST - Beyond the Books	\$ 164.00
TRUST - Black Student U	\$ 2,051.98
TRUST - Boys Basketball	\$ 15,983.70
TRUST - Boys Golf	\$ 2,183.21
TRUST - Boys Lacrosse	\$ 11,140.34
TRUST - Boys Soccer	\$ 13,135.04
TRUST - Boys Volleyball	\$ 9,527.62
TRUST - Boys Waterpolo	\$ 5,648.27
TRUST - Brett Schmit Memorial Fund	\$ 57,084.10
TRUST - C2BK Cool 2 B Kind	\$ 397.75
TRUST - CEA	\$ 1,427.61
TRUST - CHIRLA	\$ 159.75
TRUST - CSF	\$ 37,752.33
TRUST - Cheerleaders	\$ 2,317.19
TRUST - Choir	\$ 8,640.98
TRUST - Claws for a Cause	\$ 17.88
TRUST - Club Girl Up	\$ -
TRUST - College Counseling	\$ 758.44
TRUST - Creative Writing	\$ 2,133.38
TRUST - Cross Country	\$ 9,535.33
TRUST - Cultural Club	\$ -
TRUST - DECA	\$ 978.40
TRUST - Dance	\$ 5,553.37
TRUST - Drama	\$ 28,171.65
TRUST - Drill Team	\$ 21,443.87
TRUST - ECR Community Leaders	\$ 1,481.95
TRUST - Endangered Species	\$ 64.00
TRUST - Environmental	\$ 71.16
TRUST - Falling Whistles	\$ 376.00
TRUST - Fashion Club	\$ 278.36
TRUST - Football	\$ 42,977.03
TRUST - French Club	\$ -
TRUST - Friendship Circle	\$ 430.78
TRUST - Future Homemakers	\$ 2,621.54
TRUST - Ganssle Memorial Schol	\$ 1,500.00
TRUST - Girls Basketball	\$ 2,923.24
TRUST - Girls Golf	\$ 3,202.78
TRUST - Girls Lacrosse	\$ 5,211.11
TRUST - Girls Soccer	\$ 228.25

### ECR ASB Trust Balances - Nov 2023

Trust Account	Amount
TRUST - Girls Tennis	\$ 13,271.21
TRUST - Girls Volleyball	\$ 19,312.34
TRUST - Girls Water Polo	\$ 651.89
TRUST - Grad Class 2020	\$ -
TRUST - Grad Class 2021	\$ -
TRUST - Grad Class 2022	\$ -
TRUST - Grad Class 2023	\$ 59,742.59
TRUST - Grad Class 2024	\$ (1,267.53)
TRUST - Grad Class 2025	\$ 2,824.64
TRUST - Grad Class 2026	\$ 1,013.33
TRUST - Grad Class 2027	\$ 44.00
TRUST - Great Films Club	\$ 20.00
TRUST - Helping Hands	\$ 632.00
TRUST - Humanitas	\$ 1.73
TRUST - Jewish Club	\$ 65.50
TRUST - KPOP Club	\$ 292.33
TRUST - Key Club	\$ 270.32
TRUST - Knitting for a Cause	\$ 44.05
TRUST - La Familia	\$ 143.81
TRUST - Local Charity Outreach	\$ 92.00
TRUST - Local Vocals	\$ 2,357.90
TRUST - MACS Club	\$ 40.00
TRUST - MESA Club	\$ 50.40
TRUST - Marching Band	\$ -
TRUST - Medical Club	\$ 7,844.52
TRUST - Milton Goffman Scholarship	\$ 7,805.00
TRUST - Mock Trial	\$ 385.00
TRUST - Model United Natn	\$ 836.00
TRUST - Mountain Bike Club	\$ 836.99
TRUST - NJROTC	\$ 52,511.27
TRUST - National Honors Soc	\$ 5,149.40
TRUST - Newspaper Interns Club	\$ 396.16
TRUST - Operation Smile	\$ 123.68
TRUST - Persian Club	\$ 128.00
TRUST - Philosophy Club	\$ 41.00
TRUST - Physics Club	\$ 590.04
TRUST - Ping Pong Club	\$ 28.60
TRUST - Recycle for Research	\$ 200.24
TRUST - Robotics	\$ 17,679.21
TRUST - Rotary Interact Club	\$ 390.24
TRUST - Sand Volleyball	\$ 2,022.36
TRUST - Save Promise	\$ 79.00
TRUST - Save the Waves	\$ 126.00
TRUST - Schship JHarrison	\$ 9,253.61
TRUST - Science Bowl	\$ 1,850.23
TRUST - Science National Honors Society	\$ 119.90
TRUST - She's The First	\$ 1,595.57
TRUST - Softball	\$ 25,989.23
TRUST - Spanish Honor Soc	\$ 701.00

\*\*Grad class of 2024 to inherit balance from Grad class of 2023, pending formal vote in student council class.

### ECR ASB Trust Balances - Nov 2023

Trust Account	Amount
TRUST - Speech & Debate	\$ 167.68
TRUST - Step	\$ 1,099.84
TRUST - Student Council	\$ 83,911.24
TRUST - Students Demand Action	\$ 149.00
TRUST - Swimming & Diving	\$ 4,741.07
TRUST - The MESS	\$ 109.19
TRUST - Thespians Club	\$ 1,395.84
TRUST - Track & Field	\$ 2,549.79
TRUST - True Crime Club	\$ 11.81
TRUST - UNICEF	\$ 682.05
TRUST - VAPA Scholarship	\$ 2,977.52
TRUST - Vegan Peace Club	\$ 94.18
TRUST - WE Club	\$ 123.77
TRUST - Wrestling	\$ 113.42
TRUST - You Can Do This SCHLR	\$ 500.00
<b>Total</b>	<b>\$ 708,518.58</b>
ASB Income	\$ 66,720.95
ASB Expense	
4350 - Supplies	\$ 6,803.44
5835 - Field Trip	\$ -
5825 - Consultants	\$ -
Inventory	\$ 33,052.83
<b>Total Expense</b>	<b>\$ 39,856.27</b>
<b>Total ASB General Fund</b>	<b>\$ 26,864.68</b>
<b>Total</b>	<b>\$ 681,653.90</b>



**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

<b>Vendor Name</b>	<b>Nov 2023</b>	<b>YTD TOTAL</b>
3Sixty Basketball		\$ 720.00
818 Cleaners	\$ 1,288.00	\$ 8,302.00
Abdon Rosales		\$ 7,750.00
Accrediting Commission for Schools		\$ 1,690.00
Active Internet Technologies LLC.		\$ 39,700.00
Adam C Luna		\$ 250.00
Adam Markenson		\$ 250.00
Administrative Services CO-OP DbA Yellow Cab		\$ 5,899.20
Adobe Systems Incorporated	\$ 1,800.00	\$ 1,800.00
AFSCME District Council 36	\$ 3,449.25	\$ 7,782.56
Airplus Refrigeration, Inc.		\$ 2,473.98
AKD Ink/AKidzdream Inc	\$ 84.28	\$ 217.83
Alejandro Sanchez		\$ 205.00
Alex Gorin	\$ 150.00	\$ 150.00
Alison Yedor		\$ 195.67
All American Sports Corp. (Riddell/All American)		\$ 31,021.77
All Things Algebra		\$ 400.00
Allied Private Investigations & Security Services, LLC	\$ 54,649.75	\$ 170,377.98
Amazon	\$ 21,678.75	\$ 87,553.03
Amazon Web Services	\$ 2,719.12	\$ 6,911.65
American AED, INC.	\$ 437.19	\$ 437.19
American Fidelity Assurance Company		\$ 17,070.19
American Red Cross	\$ 828.00	\$ 828.00
American Scholastic Evaluation/ American Scholastic Mathematics Assn		\$ 100.00
Amos Wellington		\$ 208.00
Angel Lerma		\$ 24.00
Ani Kirakosian		\$ 7.00
Anthony Britt		\$ 122.00
Anthony Corona		\$ 122.00
Anthony Rodarte		\$ 122.00
Antonia B Serrano		\$ 798.00
AP fbo EdLogical Group Corp	\$ 43,980.79	\$ 96,130.12
Apperson		\$ 695.66
Apple Inc.		\$ 9,069.83
Ares Sportswear	\$ 610.14	\$ 2,242.62
Arthur J. Gallagher & Co. Insurance Brokers of CA., Inc.	\$ 10,191.60	\$ 10,191.60
AssistX Education, LLC	\$ 7,256.00	\$ 7,256.00
AT&T (CALNET)	\$ 199.70	\$ 732.19
AT&T 0810		\$ 1,428.46
AT&T 6340	\$ 615.98	\$ 924.73
AT&T 8815		\$ 1,595.43
AT&T 9132		\$ 14,017.27
AT&T 9221	\$ 1,228.42	\$ 1,844.15
Avedis Zildjian Company	\$ 824.63	\$ 824.63

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

Vendor Name	Nov 2023	YTD TOTAL
AVID Center		\$ 5,009.00
B&H Foto & Electronics Corp		\$ 1,859.31
Bailey Hooper	\$ 700.00	\$ 1,700.00
Barbara Stanoff		\$ 393.20
Bargreen Ellingson Inc	\$ 11,319.43	\$ 11,319.43
Baron Championship Rings Ltd.	\$ 7,944.22	\$ 7,944.22
Barry Kay Enterprises		\$ 994.08
Becker, Craig		\$ 149.00
Bilingual Foundation of the Arts		\$ 1,125.00
Bill Ferrell Co.		\$ 390.00
Birmingham Community Charter High School		\$ 5,590.00
Bob Klobuchar	\$ 73.00	\$ 73.00
Brad Constant Construction Inc.		\$ 60,850.00
Brett A Schwab	\$ 4,000.00	\$ 4,000.00
Brett Wensley		\$ 366.00
Brian Wilson		\$ 379.89
Brooks Transportation Inc.	\$ 995.00	\$ 19,355.00
BSN Sports LLC	\$ 6,973.30	\$ 10,295.03
BSN Sports, LLC	\$ 4,540.22	\$ 37,755.53
Caitlyn Mongeli		\$ 1,676.00
California Department of Education		\$ 536.25
California Department of Tax & Fee Administration		\$ 3,621.27
California Interscholastic Federation State Office	\$ 3,071.20	\$ 3,071.20
California IT in Education		\$ 1,590.00
California Mathematics League		\$ 100.00
California Scholarship Federation Inc	\$ 190.00	\$ 190.00
Calvary Chapel HS	\$ 400.00	\$ 400.00
Camarillo High School	\$ 425.00	\$ 425.00
CAMILLE KING	\$ 112.77	\$ 225.54
Canoga Park High School	\$ 500.00	\$ 500.00
Canyon Del Oro	\$ 360.00	\$ 360.00
Careers through Culinary Arts Program, Inc.		\$ 4,000.00
Carolina Biological Supply Co.	\$ 103.63	\$ 103.63
Carolyn Harris		\$ 125.82
Carolyn Stone		\$ 1,500.00
Cascade Athletic Supply Co Inc		\$ 3,886.77
CCIDM Inc.	\$ 2,243.96	\$ 2,243.96
CDW LLC		\$ 7,982.18
CE Educational Tours (CE Tours)		\$ 179,791.20
Cengage Learning Inc		\$ 9,443.30
Central College		\$ 3,000.00
Cesar Rosales		\$ 17.00
Chaminade College Prep High School		\$ 560.00
Charles Blattner	\$ 73.00	\$ 73.00
CharterSafe	\$ 57,979.00	\$ 408,060.31

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

Vendor Name	Nov 2023	YTD TOTAL
Chartwells Division Services	\$ 179,760.09	\$ 423,774.28
Chatsworth High School		\$ 1,300.00
Child and Family Guidance Center	\$ 2,980.88	\$ 11,123.08
ChildCare Careers, LLC (The Education Team)	\$ 8,855.82	\$ 38,047.54
Chris Racina		\$ 86.00
Christian Williams		\$ 208.00
Christy White Accountancy Corporation (Christy White, Inc.)		\$ 11,069.75
Cintas Corporation No. 2 (Cintas Fire Protection)	\$ 612.05	\$ 612.05
City National Bank		\$ 398,488.60
Clemente Ramirez		\$ 12.56
Code Black Media		\$ 3,000.00
Colleen Garner		\$ 155.00
Colson Phillip		\$ 415.96
Comprehensive Environmental Resource Training (CERT)		\$ 1,575.00
Computer-Using Educator, Inc.(CUE, Inc)		\$ 389.00
Concord Theatrical Corp		\$ 3,125.85
CONFIDENTIAL		\$ 84,958.90
Convergeone, Inc.	\$ 7,799.96	\$ 7,799.96
Corbin Bowling Center Inc.	\$ 4,840.00	\$ 4,840.00
Corner Bakery	\$ 634.43	\$ 4,597.85
Countdown Printables		\$ 7,301.33
Covantia, Inc.		\$ 10,725.00
Crescenta Valley High School		\$ 1,800.00
Cristina Balao	\$ 186.00	\$ 186.00
Cross Country Staffing, Inc.		\$ 32,450.25
CTBOOK HOLDINGS LLC (Bulk Bookstore)		\$ 683.28
Custom Stats Cards	\$ 600.00	\$ 600.00
Cyd Zeigler		\$ 210.00
Daniel Celnik		\$ 700.00
Daniel Chang		\$ 1,040.00
Daniel De Luna	\$ 700.00	\$ 1,700.00
Dan's Super Subs Inc.	\$ 196.60	\$ 916.70
Dave & Buster's Entertainment, Inc.		\$ 11,970.16
David Hauptman Co., Inc DBA Fold-A-Goal	\$ 5,170.90	\$ 5,170.90
David Lee		\$ 45.00
David Musso		\$ 148.00
Dean Bennett		\$ 50.70
Decker Inc.		\$ 2,493.25
Deny Sportswear		\$ 1,320.96
Department of Justice (State of CA)	\$ 224.00	\$ 755.00
Derick Mailan	\$ 83.00	\$ 83.00
Deven Rasey		\$ 57.00
Diana Coosemans	\$ 195.00	\$ 195.00
Discovery Cube LA		\$ 132.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

<b>Vendor Name</b>	<b>Nov 2023</b>	<b>YTD TOTAL</b>
Dora Rojas		\$ 78.10
Dos Pueblos High School Boys Volleyball		\$ 450.00
Dreamscape Endeavors LLC		\$ 400.00
DS Honda Construction Management, Inc		\$ 1,928.00
DTASC		\$ 776.00
Duy Nguyen		\$ 86.00
EDD (Employment Development Dept.)		\$ 29,738.44
Edpuzzle, Inc.		\$ 3,140.00
Educational Networks		\$ 2,706.59
Educational Theatre Association		\$ 129.00
Educatus International (Attn Paul McLaughlin)	\$ 6,000.00	\$ 6,000.00
Effectual Educational Consulting Services	\$ 165.00	\$ 495.00
Efren Avila		\$ 73.00
Elaine Yang		\$ 125.00
Eli Shtrum	\$ 156.00	\$ 229.00
Elvis R Merida	\$ 3,775.00	\$ 4,700.00
Emmanuel Lomeli		\$ 480.64
Employment Development Department		\$ 2,668.16
Enome, Inc. (Goalbook)		\$ 11,685.00
Enrique Velarde		\$ 208.00
Enriqueta Loera		\$ 612.81
Environmental Network Corporation (ENCORP)		\$ 1,800.00
Epic Sports, Inc.		\$ 3,634.74
Erin Jundef		\$ 360.71
Evan Coleman	\$ 997.36	\$ 997.36
Evelyn Velarde		\$ 7,180.00
Evgeny Sedov		\$ 156.00
Ewing Irrigation Products, Inc.	\$ 701.49	\$ 701.49
ExploreLearning, LLC	\$ 920.00	\$ 920.00
Extra Mile Timing / Corr-Robinett, Scott	\$ 750.00	\$ 3,150.00
Family, Career and Community Leaders of America, Inc	\$ 1,550.00	\$ 1,550.00
Fannin Musical Productions LLC		\$ 2,000.00
FedEx		\$ 29.46
Fence Factory Rentals	\$ 980.00	\$ 980.00
Festivals of Music, Inc.		\$ 3,483.00
Figdes Services and Maintenance Inc.		\$ 6,462.50
Figdesign Inc	\$ 5,968.71	\$ 32,412.10
First Class Events	\$ 4,000.00	\$ 67,450.00
Flinn Scientific Inc.	\$ 3,125.03	\$ 3,125.03
Fresno County Superintendent of Schools		\$ 13.80
Front Porch. Inc dba Get More Math		\$ 18,306.00
Garbanzo		\$ 1,490.00
Gardena Valley News		\$ 928.00
Gevork Gevorkyan	\$ 151.00	\$ 151.00
Gilbert Acedo		\$ 208.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

Vendor Name	Nov 2023	YTD TOTAL
Gimkit, Inc	\$ 1,000.00	\$ 1,000.00
GoDog Sports, Inc.	\$ 4,972.00	\$ 4,972.00
Golden Star Technology, Inc	\$ 792.20	\$ 103,570.00
Golf Team Products		\$ 458.51
Gopher	\$ 6,179.54	\$ 6,179.54
Gordon Rees Scully Mansukhani. LLP (Gordon & Rees LLP)	\$ 3,754.95	\$ 17,644.95
GraceNotes LLC		\$ 513.00
Grad Awards LLC		\$ 1,084.50
Grand G&G Inc.	\$ 3,586.28	\$ 6,486.00
Grant A. Horn		\$ 700.00
Greenfield Forever, Inc.		\$ 14,792.00
Guardian International Solutions Inc	\$ 15,385.95	\$ 15,385.95
Hal Leonard LLC (Noteflight LLC)		\$ 849.00
Hardwoods Specialty Products US LP		\$ 8,878.20
Harris School Solutions, a division of N. Harris Computer Corporation		\$ 2,661.20
Harris Systems USA Inc. (MealTime/Harris School Solutions)		\$ 450.00
Harrow Sports, Inc. (Next Level Resource Partners, LLC)	\$ 1,022.91	\$ 1,022.91
Hart High School	\$ 1,750.00	\$ 1,750.00
HD Print Design		\$ 5,331.80
Healy Awards		\$ 2,003.39
Hi-Pod, Inc		\$ 108.70
Hrag Yazijian	\$ 88.00	\$ 88.00
Hudl	\$ 3,299.00	\$ 3,299.00
Human Rights Campaign Foundation		\$ 7,500.00
Hye J Kim		\$ 547.40
Hype Socks, LLC		\$ 538.81
ICON School Management	\$ 3,500.00	\$ 17,500.00
Imagists Inc		\$ 6,000.00
Iman Khorramian	\$ 161.00	\$ 161.00
Impact Cheer & Tumbling	\$ 1,080.00	\$ 5,158.00
Impact Philanthropy Group (Sage SoCal)	\$ 38,000.00	\$ 114,000.00
Infinity Communications & Consulting, Inc		\$ 42,151.54
Infobase Holdings, Inc.		\$ 11,760.38
Ingraham Trophies and Gifts		\$ 201.49
Inspire Communication, Inc		\$ 58,565.00
Instructure, Inc		\$ 2,436.00
International Academy of Science(CybrSchool LLC)		\$ 15,980.00
Interquest Detection Canines	\$ 525.00	\$ 1,450.00
Interscholastic Equestrian League		\$ 500.00
Irene Paez		\$ 367.49
J Schnelldorfer PSAD		\$ 1,025.00
James Gillis	\$ 83.00	\$ 229.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

<b>Vendor Name</b>	<b>Nov 2023</b>	<b>YTD TOTAL</b>
JAMS, INC.		\$ 4,975.00
Jason Sabolic		\$ 1,354.08
Jeanne Scola		\$ 46.00
Jerry Burns		\$ 148.00
Jersey Mike's (MAC SUBS, Inc)		\$ 3,341.75
Jesus Contreras	\$ 72.31	\$ 680.33
Jim Russell		\$ 155.00
Jodi Borenstein		\$ 1,836.08
Johanna Isom		\$ 131.40
John C (Vinyl Effex)		\$ 462.42
John Estrada		\$ 400.00
John Orlando Vazquez		\$ 203.88
John Wiley & Sons, Inc		\$ 26,176.33
Jonah Cruanas		\$ 154.50
Jostens, Inc		\$ 602.25
Judy McLean	\$ 2,387.50	\$ 10,012.50
Jules Seltzer Associates		\$ 188,319.56
Junior Achievement of Southern California, Inc	\$ 4,200.00	\$ 4,200.00
Justin Adams		\$ 32.83
JW Pepper & Son, Inc	\$ 81.84	\$ 1,645.14
Kaitlyn Conte		\$ 1,372.00
Kami		\$ 10,850.00
Ken Ashford		\$ 92.00
Ken Lee		\$ 186.00
Kena Worthen		\$ 200.00
Kevin Melbourne		\$ 122.00
Kevin Thurow	\$ 2,878.42	\$ 5,188.42
Kirk A West		\$ 453.00
L.A. City Dept. of Recreation And Parks	\$ 5,386.10	\$ 5,386.10
L.A. Floors Removal, Inc.		\$ 56,670.00
LA Master Chorale	\$ 150.00	\$ 150.00
LACOE, Los Angeles County Office of Education		\$ 4,500.00
LADWP	\$ 4,333.61	\$ 22,528.18
Laguna Hills HS		\$ 375.00
LAUSD - Maintenance & Operations	\$ 124,953.18	\$ 319,457.98
Law Offices of Young, Minney & Corr, LLP		\$ 40,578.22
Lee Barnathan		\$ 163.00
Lee Jordan		\$ 73.00
Levon Dermendjian		\$ 146.00
Liliana Murcia	\$ 158.62	\$ 248.62
Liminex, Inc. (GoGuardian)	\$ 14,667.00	\$ 14,667.00
Linda Robbins		\$ 107.19
Lindsay Imber	\$ 161.00	\$ 161.00
Lindsey C. Surendranath Granted, Inc	\$ 4,835.52	\$ 7,335.52
Live Athletics Wellness	\$ 1,400.00	\$ 4,900.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

Vendor Name	Nov 2023	YTD TOTAL
LogMein USA, Inc.	\$ 2,671.23	\$ 14,424.22
Los Angeles Cable Television Access Corp.	\$ 5,000.00	\$ 5,000.00
Los Angeles School Police Department		\$ 2,622.24
Love to Snack, LLC		\$ 1,717.68
Luz Maria Herrera Aguilera		\$ 250.00
Lynsey R Shano		\$ 145.58
Lynsey Shano		\$ 129.38
M & S Technology Group, LLC (The Circle)	\$ 20,182.14	\$ 65,143.49
M&M Paper Co.	\$ 5,666.90	\$ 8,562.92
MAA American Mathematics Competitions		\$ 788.00
Macmillan Holdings, LLC (Holtzbrinck Publishers, LLC)		
MPS		\$ 248,975.73
Madoian Enterprises Inc. (Rooter Man Plumbing)	\$ 21,625.00	\$ 21,625.00
Mallerlyn Kosmidis	\$ 2,249.98	\$ 2,249.98
Manhattan Stitching		\$ 4,103.53
Marissa Dominguez	\$ 16.64	\$ 218.83
Mark Arthur		\$ 255.00
Marko Jankovic		\$ 298.00
Marta Franco		\$ 45.00
Mary M Bush		\$ 10,115.00
Matthew Wright		\$ 500.47
McCalla Company		\$ 2,598.87
McGraw-Hill Education, Inc.		\$ 10,027.13
Medieval Times USA, Inc.		\$ 2,623.80
Melissa Ann Charters		\$ 1,913.14
Melissa Harr	\$ 72.00	\$ 224.30
Melissa Montejano		\$ 62.00
MG Express Inc.	\$ 35,000.00	\$ 140,000.00
Mia Narvades		\$ 19.12
Michael Consoletti		\$ 12,543.35
Michael Frey	\$ 312.00	\$ 312.00
Michael Goode		\$ 210.00
Michael Jeff		\$ 700.00
Michael Robinson		\$ 10,500.00
Michelle A Buchanan		\$ 250.00
Michelle Harris	\$ 73.00	\$ 73.00
MILE26 Sports Inc		\$ 374.97
Minita Clark		\$ 100.21
Mirna Janet Mejia	\$ 279.00	\$ 279.00
Monroe High School	\$ 140.00	\$ 390.00
Moon Grad Services	\$ 2,776.07	\$ 2,776.07
Moxie Road, Inc (Five Star Painting of Woodland Hills)		\$ 88,320.02
Mt. San Antonio College		\$ 450.00
Music Theatre International		\$ 2,920.00
Mutual of Omaha	\$ 890.61	\$ 4,489.59

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

Vendor Name	Nov 2023	YTD TOTAL
N2Y LLC		\$ 9,099.87
Nasco Education LLC	\$ 1,077.08	\$ 1,077.08
Nathan McClung	\$ 122.00	\$ 122.00
Nelson Bae		\$ 122.00
Nettime Solutions LLC		\$ 650.00
Newbury Park High School	\$ 375.00	\$ 2,300.00
Nicole Gamez	\$ 438.33	\$ 896.08
Noah Barnett		\$ 15.00
NoRedInk Corp.	\$ 11,300.00	\$ 11,300.00
Northwest Evaluation Association		\$ 103,050.00
ORACLE Enterprises		\$ 37,806.78
Oscar Cabrera		\$ 208.00
Oscar Dorado	\$ 83.00	\$ 83.00
Pacific Appliance Repair Services Inc.	\$ 926.00	\$ 926.00
Pacific Floor Company, Inc	\$ 8,625.00	\$ 8,625.00
Palmer Hamilton LLC	\$ 521,063.87	\$ 801,413.93
Paragon MSP LLC	\$ 3,125.00	\$ 18,750.00
Paul Roberts	\$ 73.00	\$ 73.00
Paul Rodarte		\$ 208.00
Paul Scola		\$ 20.50
PBWS Architects, LLP		\$ 11,693.00
Pearison Incorporated (Band Shoppe)	\$ 1,422.65	\$ 1,422.65
PenServ Plan Services	\$ 27,282.00	\$ 114,575.50
Phase II Systems (Public Agency Retirement Services - PARS)	\$ 729.40	\$ 2,159.60
Phillip Galindo		\$ 97.00
Picture Perfect Graphics		\$ 1,725.08
Piece of Mind Care Services	\$ 12,353.75	\$ 224,870.50
Pitney Bowes		\$ 520.99
Poghos Baliyan	\$ 139.00	\$ 139.00
PowerSchool Holdings LLC (PowerSchool Group LLC)		\$ 31,903.03
Project Lead The Way, Inc.		\$ 5,400.00
PTM Document Systems, Inc.		\$ 1,085.12
Puja Savla		\$ 149.22
Purchase Power (Pitney Bowes)	\$ 878.78	\$ 1,088.14
Pyramid Pipe & Supply Co.		\$ 2,160.55
Rachel M Markenson		\$ 1,000.00
Rares Simedrea	\$ 13,500.00	\$ 13,500.00
Raudel Ramirez		\$ 86.46
Rent-It	\$ 2,159.74	\$ 2,159.74
Respondus, Inc.		\$ 4,045.00
Robert Neal Brannon		\$ 500.00
Robolink, Inc.		\$ 11,656.62
Robotics Education and Competition Foundation, Inc	\$ 680.00	\$ 1,360.00
Rockler Companies, Inc.		\$ 2,036.64



**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

Vendor Name	Nov 2023	YTD TOTAL
Ronald Cole		\$ 122.00
RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	\$ 4,925.00	\$ 25,075.00
Rudolph Nicolas Brown		\$ 443.56
Ryan Guinto	\$ 58.16	\$ 502.29
Sacred Heart High School (Cross Country)		\$ 480.00
Samira Sharifi		\$ 25.00
San Pedro High School Student Body		\$ 186.04
Sandra Delgado	\$ 44.29	\$ 44.29
Santa Clara High School	\$ 475.00	\$ 475.00
Santa Monica Mountains Youth Cycling, Inc.		\$ 800.00
Savvas Learning Company LLC		\$ 334,616.26
Scenario Learning, LLC (Vector Solutions)		\$ 8,096.70
Scholastic, Inc		\$ 186.78
School Nurse Supply		\$ 447.03
Scoot Education Inc	\$ 213,313.00	\$ 571,122.17
Scott Harrold		\$ 208.00
SCSBOA		\$ 1,750.00
Sedi Amirkhani		\$ 149.00
Seema Cecil		\$ 88.80
Self Insured Schools of California	\$ 346,129.41	\$ 1,828,770.47
Sierra Ferrante		\$ 500.00
Simone M Mueller		\$ 18,340.50
Simun Psychological Assessment Group PC		\$ 6,000.00
Slam Jam Basketball		\$ 550.00
Sly Graphics Corp		\$ 4,126.06
Smart & Final	\$ 9.98	\$ 2,023.97
SoCal Yearbooks Workshop		\$ 2,115.00
SoCalGas	\$ 43.16	\$ 128.26
Soccer.com (Sports Endeavors, Inc.)	\$ 4,104.58	\$ 8,518.29
Softchoice Corporation		\$ 20,379.68
Solupay Merchant	\$ 1,909.32	\$ 4,184.45
Solutions TechNType Inc.		\$ 1,300.00
Southern California News Group	\$ 3,250.00	\$ 3,250.00
Spectrum Enterprise 4201		\$ 674.25
Spectrum Enterprise 7801		\$ 5,067.50
Splashtop Inc.		\$ 1,596.00
Sportboardz LLC		\$ 535.00
Sreeja Dorepally		\$ 500.00
Staples Business Advantage	\$ 891.65	\$ 6,286.18
Stefanie Bero		\$ 801.10
Stephanie Bedran		\$ 7.50
Stephanie Cruz	\$ 88.00	\$ 88.00
Stephanie Franklin		\$ 977.00
Sterling Venue Ventures LLC (Canyon Club)	\$ 1,000.00	\$ 1,000.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

<b>Vendor Name</b>	<b>Nov 2023</b>	<b>YTD TOTAL</b>
SUSAN MOCHIRFATEMI		\$ 313.30
Suzanne Lee Schuster		\$ 318.90
Sweetwater Sound Inc.	\$ 9,713.39	\$ 9,713.39
Sylvia Yi		\$ 45.00
Team Play Events		\$ 19,107.17
Ted Lamoureaux		\$ 122.00
Telemedia Trainco Holdings LLC (eFoodHandlers)		\$ 2,940.00
Terrence Littlefield		\$ 208.00
Tessondra Williams	\$ 161.00	\$ 161.00
Texas Life Insurance Company	\$ 766.71	\$ 3,732.69
The AmGraph Group	\$ 7,957.47	\$ 7,957.47
The College Board		\$ 400.00
The Cruz Center		\$ 1,718.75
The Help Group-North Hills Prep School	\$ 8,904.94	\$ 34,152.56
The Home Depot Commercial Account	\$ 817.86	\$ 2,498.84
The Master's University and Seminary		\$ 600.00
The Print Spot	\$ 4,142.09	\$ 11,309.94
The Ronald Reagan Presidential Foundation	\$ 813.60	\$ 813.60
The Shredders		\$ 1,063.00
The Webstaurant Store, Inc.		\$ 719.27
Thomas W. O'Mara Plumbing Inc		\$ 1,500.00
Tina's Flower & Gifts		\$ 312.55
T-Mobile US, Inc.		\$ 7,762.34
TNI Architects Inc.	\$ 10,511.50	\$ 16,511.50
Tony Campos		\$ 244.00
Tony Crittendon		\$ 245.00
Total Education Solutions (TES Therapy)		\$ 796.25
TPW, Inc. (Super Worksheets(DBA), I know It(DBA))		\$ 375.00
Training Industry, Inc		\$ 1,895.00
Trophyman/Best Buy Trophy	\$ 246.38	\$ 246.38
Turnitin, LLC		\$ 38,700.00
Tyler Trapani		\$ 246.38
Tyrone Clark		\$ 122.00
U.S Bank PARS Account #6746022400	\$ 2,724.48	\$ 7,555.36
U.S. Bank National Association	\$ 21,948.67	\$ 106,223.80
U.S. Bank National Association (OPEB)	\$ 220,000.00	\$ 1,100,000.00
UC Regents (UCLA)		\$ 500.00
ULINE, INC.	\$ 2,343.70	\$ 8,402.26
United Rentals (North America), INC		\$ 5,320.32
UTLA	\$ 16,389.85	\$ 88,945.70
Valencia High School	\$ 550.00	\$ 550.00
Valley Industry Commerce Association	\$ 1,300.00	\$ 1,300.00
Van Nuys HS	\$ 240.00	\$ 240.00
Varsity Spirit Fashions	\$ 3,958.48	\$ 10,939.76
Verizon Wireless	\$ 418.11	\$ 836.22

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
November 2023**

Vendor Name	Nov 2023	YTD TOTAL
Vex Robotics, Inc	\$ 2,173.23	\$ 2,173.23
Victor Garay	\$ 78.84	\$ 78.84
Victory Team Apparel, INC (OMNI CHEER)	\$ 380.74	\$ 380.74
Vidigami Inc. (Picaboo Yearbooks)		\$ 129.61
Village Christian	\$ 400.00	\$ 675.00
Vincent Ramirez		\$ 144.00
Vista Paint Corporation		\$ 2,111.96
Vynell Henderson		\$ 210.00
Wallwisher, Inc. (Padlet)		\$ 1,250.00
Walsworth Yearbooks		\$ 600.00
Wespac Plan Services, LLC		\$ 250.00
West Music Company, Inc DBA Percussion Source	\$ 197.99	\$ 197.99
White's Studios, Inc.	\$ 1,362.05	\$ 1,696.03
Wilfred Molina	\$ 88.00	\$ 88.00
William Wong		\$ 700.00
Winter Guard Association of Southern California	\$ 725.00	\$ 725.00
Winter Guard International (WGI Sport of the Arts)	\$ 545.00	\$ 545.00
WM Corporate services, INC	\$ 426.07	\$ 5,718.08
Wolcott, Chuck		\$ 83.00
Woodbridge High School		\$ 550.00
Woodland Hills Country Club	\$ 6,771.58	\$ 6,771.58
Wooly Learning, Inc. (Senor Wooly)		\$ 810.00
World Unispec	\$ 12,029.85	\$ 12,029.85
WorldStrides Specialty Travel Programs	\$ 500.00	\$ 500.00
Xavier Deckard		\$ 123.00
Yantzer brothers heating and air inc	\$ 4,115.49	\$ 15,628.38
Ziat Zahur		\$ 123.98
<b>Grand Total</b>	<b>\$ 2,370,170.37</b>	<b>\$ 10,385,971.54</b>

# Coversheet

## Discussion and Vote to Recommend to the Full Board Approval of the November, 2023, Credit Card Charges.

**Section:** IV. Finance  
**Item:** B. Discussion and Vote to Recommend to the Full Board Approval of the November, 2023, Credit Card Charges.  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** IV.B - Credit Card Nov 2023.pdf

Credit Card Reconciliation Form  
For the Period of: 10/26/23- 11/26/23

Date	PO#	Vendor	Description of Expense	Cardholder	Requested By	Amount	Resource	Budget Category
2023/10/26		GITHUB, INC.	Annual hosting fee for website	DAVID HUSSEY	R GUIINTO	\$ 48.00	General Technology	Subscriptions
2023/10/27	PO9953	WWW COSTCO COM	Candy bags	DAVID HUSSEY	M CLARK	\$ 83.96	ASB	Student Council
2023/10/30	PO9626	AGUAVIDA PREMIUM WATER	Staff Water	DAVID HUSSEY	J CAMP	\$ 270.49	General Operations	Supplies
2023/10/28	po9998	YOUCANBOOK.ME	Attendance Calendar	DAVID HUSSEY	A RIOS	\$ 134.40	General Operations	Subscriptions
2023/10/30	PO9953	TARGET.COM *	Candy bags	DAVID HUSSEY	M CLARK	\$ 94.80	ASB	Student Council
2023/11/01	PO9958	FACEBK MFSBYVKSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 0.72	General Operations	Marketing
2023/11/01	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.00	General Operations	Marketing
2023/11/01	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.00	General Operations	Marketing
2023/11/01	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.00	General Operations	Marketing
2023/11/01	PO9981	FIVERR	Board meeting transcription	DAVID HUSSEY	R GUIINTO	\$ 44.70	General Technology	Consulting
2023/11/01	PO9979	FIVERR	Board meeting transcription	DAVID HUSSEY	R GUIINTO	\$ 34.15	General Technology	Consulting
2023/11/03	PO9958	FACEBK CP4KWVTSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 0.34	General Operations	Marketing
2023/11/03	PO9958	FACEBK TB7SZVKSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 0.75	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 5.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK A8EUTV3SQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 3.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK 2SKJMWPRQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 25.75	General Operations	Marketing
2023/11/03	PO9958	FACEBK LY2AHVXRQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 3.88	General Operations	Marketing
2023/11/03	PO9958	FACEBK NH79UV7SQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 9.76	General Operations	Marketing
2023/11/03	PO9958	FACEBK LRJV7VPSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 10.67	General Operations	Marketing
2023/11/03	PO9958	FACEBK CMVYPVBSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 1.94	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 7.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK YY98HVXRQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.43	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 10.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK EV44QVBSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 15.35	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 15.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 25.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 50.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK 3T86UVFSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 2.57	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 35.00	General Operations	Marketing
2023/11/03	PO9958	FACEBK 6JYZCVTRQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 62.16	General Operations	Marketing
2023/11/03	PO9958	FACEBK ADS	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 75.00	General Operations	Marketing
2023/11/04	PO9958	FACEBK NH8KJVXRQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 125.00	General Operations	Marketing
2023/11/05	PO9958	FACEBK F4Y9WV7SQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 175.00	General Operations	Marketing
2023/11/06	PO9958	FACEBK NA68BVPSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 250.00	General Operations	Marketing
2023/11/03	PO9999	VIEW BOSTON E-COMM	Tickets To photo exhibit	DAVID HUSSEY	K CONTE	\$ 494.85	General Academic: Scholastic Groups	Field Trip
2023/11/06	po10160	AVIS RENT-A-CAR	Car Rental	DAVID HUSSEY	E COLEMAN	\$ 1,079.78	General Academic: Scholastic Groups	Rentals
2023/11/06	po10160	AVIS RENT-A-CAR	Car Rental	DAVID HUSSEY	E COLEMAN	\$ 931.35	General Academic: Scholastic Groups	Rentals
2023/11/06	po9997	AYRES HOTEL - CHINO HI	Girls Golf	DAVID HUSSEY	J CONTRERAS	\$ 155.96	General Athletics	Travel/Conference
2023/11/08	PO9958	FACEBK ALV8VBSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 400.00	General Operations	Marketing
2023/11/07	po9906	CHEFWORKS INC.	Chef Jackets	DAVID HUSSEY	N GAMEZ	\$ 1,374.79	CTE	Instructional Materials
2023/11/07	po9926	HOMEDEPOT.COM	MOEN Sink spray	DAVID HUSSEY	N GAMEZ	\$ 1,011.96	CTE	Instructional Materials

Credit Card Reconciliation Form  
For the Period of: 10/26/23- 11/26/23

Date	PO#	Vendor	Description of Expense	Cardholder	Requested By	Amount	Resource	Budget Category
2023/11/11	PO9958	FACEBK GDFY4W7SQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 600.00	General Operations	Marketing
2023/11/13	PO9626	AGUAVIDA PREMIUM WATER	Staff Water	DAVID HUSSEY	J CAMP	\$ 270.49	General Operations	Supplies
2023/11/14	po10160	ETOLL AVIS U6401286	car rental insurance	DAVID HUSSEY	E COLEMAN	\$ 17.80	General Academic: Scholastic Groups	Rentals
2023/11/14	po10160	ETOLL AVIS U6401287	car rental insurance	DAVID HUSSEY	E COLEMAN	\$ 17.80	General Academic: Scholastic Groups	Rentals
2023/11/15	PO9958	FACEBK QU7X9W7SQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 900.00	General Operations	Marketing
2023/11/20	PO9958	FACEBK ZZJAWBSQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 900.00	General Operations	Marketing
2023/11/17	PO10073	FIVERR	Board meeting transcription	DAVID HUSSEY	R GUIINTO	\$ 44.70	General Technology	Consulting
2023/11/20	po10077	365 DISPOSAL AND RECYCLIN	40 yard Garabe Disposal for Tree Trimming	DAVID HUSSEY	R GUIINTO	\$ 500.00	General Operations	Rentals
2023/11/20	po10077	365 DISPOSAL AND RECYCLIN	40 yard Garabe Disposal for Tree Trimming	DAVID HUSSEY	R GUIINTO	\$ 575.00	General Operations	Rentals
2023/11/21	po10078	365 DISPOSAL AND RECYCLIN	2nd 40 yard Garbage Disposal for Tree Trimming	DAVID HUSSEY	R GUIINTO	\$ 575.00	General Operations	Rentals
2023/11/21	po10078	365 DISPOSAL AND RECYCLIN	2nd 40 yard Garbage Disposal for Tree Trimming	DAVID HUSSEY	R GUIINTO	\$ 500.00	General Operations	Rentals
2023/11/24	PO9958	FACEBK 3QQ23WTRQ2	Digital ads for open enrollment	DAVID HUSSEY	R COVARRUBIAS	\$ 900.00	General Operations	Marketing
2023/11/26	po10160	AVIS RENT-A-CAR	car rental insurance	DAVID HUSSEY	E COLEMAN	\$ 125.00	General Academic: Scholastic Groups	Rentals
					<b>HUSSEY TOTAL</b>	<b>\$ 13,008.30</b>		
2023/10/25	PO9332	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$ 588.96	CTE	Instructional Materials
2023/10/26	PO9488	QUIZLET.COM	History	GREGORY WOOD	K RITCHE	\$ 35.99	General Academic	Subscriptions
2023/11/02	PO9332	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$ 477.27	CTE	Instructional Materials
2023/11/01	PO10159	AC BOSTON DOWNTOWN	Hotel rooms for yearbook/journalism competition	GREGORY WOOD	A CARTER	\$ 9,000.00	General Academic: Scholastic Groups	Field Trip
2023/11/05	PO9396	NYLAS	Communications Data	GREGORY WOOD	R GUIINTO	\$ 495.78	General Technology	Subscriptions
2023/11/04	PO9332	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$ 516.71	CTE	Instructional Materials
2023/11/06	PO10159	AC BOSTON DOWNTOWN	Hotel rooms for yearbook/journalism competition	GREGORY WOOD	A CARTER	\$ 1,123.52	General Academic: Scholastic Groups	Field Trip
2023/11/08	PO9332	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$ 472.10	CTE	Instructional Materials
2023/11/08	PO9332	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$ 391.85	CTE	Instructional Materials
2023/11/12	PO9394	MAILCHIMP	E-mail communiations blast	GREGORY WOOD	R GUIINTO	\$ 265.00	General Technology	Subscriptions
2023/11/15	PO9332	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$ 234.82	CTE	Instructional Materials
					<b>WOOD TOTAL</b>	<b>\$ 13,602.00</b>		
					Previous Balance	\$ 41,557.16		
					<b>Monthly Total</b>	<b>\$ 26,880.79</b>		
					Payments	\$ (41,557.16)		
					<b>Statement Total</b>	<b>\$ 26,880.79</b>		



P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER**  
**STATEMENT DATE** 11-27-2023  
**AMOUNT DUE** \$26,880.79  
**NEW BALANCE** \$26,880.79  
PAYMENT DUE ON RECEIPT

000002151 01 SP 106481896681471 S  
EL CAMINO REAL CHS  
ATTN DAVID HUSSEY  
5440 VALLEY CIRCLE BLVD  
WOODLAND HILLS CA 91367-5949

**AMOUNT ENCLOSED**  
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

4866914555526539 002688079 002688079

Please tear payment coupon at perforation.

**CORPORATE ACCOUNT SUMMARY**

EL CAMINO REAL CHS	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance
Company Total	\$41,557.16	\$26,880.79	\$0.00	\$0.00	\$0.00	\$0.00	\$41,557.16	\$26,880.79

**CORPORATE ACCOUNT ACTIVITY**

EL CAMINO REAL CHS				TOTAL CORPORATE ACTIVITY	
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
				\$41,557.16CR	
10-30	10-30	74798263303000000000017	ELECTRONIC PYMT THANK YOU00000 A	19,608.49	PY
11-22	11-22	74798263326000000000010	ELECTRONIC PYMT THANK YOU00000 A	21,948.67	PY

**NEW ACTIVITY**

DAVID HUSSEY					
		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$13,278.79	\$0.00	\$13,278.79
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-27	10-26	24492163299000034498163	GITHUB, INC. HTTPSGITHUB.C CA	48.00	
10-30	10-27	24692163300100343587063	WWW COSTCO COM 800-955-2292 WA	83.96	
10-30	10-30	24692163303102167548418	AGUAVIDA PREMIUM WATER 747-444-9637 CA	270.49	
10-30	10-28	74208473301000018115121	YOUCANBOOK.ME BEDFORD	134.40	

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	800-344-5696		PREVIOUS BALANCE	41,557.16
		PURCHASES & OTHER CHARGES	26,880.79	
	STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES	.00
	11/27/23	.00	CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
			CREDITS	.00
			PAYMENTS	41,557.16
<b>SEND BILLING INQUIRIES TO:</b> U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	<b>AMOUNT DUE</b>		<b>ACCOUNT BALANCE</b>	<b>26,880.79</b>
		<b>26,880.79</b>		



Company Name: EL CAMINO REAL CHS
Corporate Account Number:
Statement Date: 11-27-2023

**NEW ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-31	10-30	24431063304083038522203	TARGET.COM * 800-591-3869 MN	94.80
11-02	11-01	24204293305000217927034	FACEBK MFSBYVKSQ2 650-5434800 CA	0.72
11-02	11-01	24204293305001297089075	FACEBK ADS 650-5434800 CA	2.00
11-02	11-01	24204293305001668352052	FACEBK ADS 650-5434800 CA	2.00
11-02	11-01	24204293305001926194056	FACEBK ADS 650-5434800 CA	2.00
11-02	11-01	24492153305715050154993	FIVERR 954-368-2267 NY	44.70
11-02	11-01	24492153305719050072957	FIVERR 954-368-2267 NY	34.15
11-03	11-03	24204293306000530030044	FACEBK CP4KWVTSQ2 650-5434800 CA	0.34
11-03	11-03	24204293306000909697027	FACEBK TB7SZVKSQ2 650-5434800 CA	0.75
11-03	11-03	24204293306002067595076	FACEBK ADS 650-5434800 CA	2.00
11-03	11-03	24204293306002080457072	FACEBK ADS 650-5434800 CA	2.00
11-03	11-03	24204293307000086755035	FACEBK ADS 650-5434800 CA	5.00
11-03	11-03	24204293307000102019044	FACEBK A8EUTV3SQ2 650-5434800 CA	3.00
11-03	11-03	24204293307000209614051	FACEBK 2SKJMWPRQ2 650-5434800 CA	25.75
11-03	11-03	24204293307000304498046	FACEBK LY2AHVXRQ2 650-5434800 CA	3.88
11-03	11-03	24204293307000405231049	FACEBK NH79UV7SQ2 650-5434800 CA	9.76
11-03	11-03	24204293307000406244058	FACEBK LRJV7VPSQ2 650-5434800 CA	10.67
11-03	11-03	24204293307000505608062	FACEBK CMVYPVBSQ2 650-5434800 CA	1.94
11-03	11-03	24204293307000638252077	FACEBK ADS 650-5434800 CA	2.00
11-03	11-03	24204293307000698248064	FACEBK ADS 650-5434800 CA	7.00
11-03	11-03	24204293307000702144044	FACEBK YY98HVXRQ2 650-5434800 CA	2.43
11-03	11-03	24204293307000801789079	FACEBK ADS 650-5434800 CA	10.00
11-03	11-03	24204293307000806952052	FACEBK EV44QVBSQ2 650-5434800 CA	15.35
11-03	11-03	24204293307000816583061	FACEBK ADS 650-5434800 CA	15.00
11-03	11-03	24204293307000831683078	FACEBK ADS 650-5434800 CA	25.00
11-03	11-03	24204293307000887591068	FACEBK ADS 650-5434800 CA	50.00
11-03	11-03	24204293307000904142051	FACEBK 3T86UVFSQ2 650-5434800 CA	2.57
11-03	11-03	24204293307001051683046	FACEBK ADS 650-5434800 CA	35.00
11-06	11-03	24204293307000430551056	FACEBK 6JYZCVTRQ2 650-5434800 CA	62.16
11-06	11-03	24204293307001458875062	FACEBK ADS 650-5434800 CA	75.00
11-06	11-04	24204293308001114888045	FACEBK NH8KJVXRQ2 650-5434800 CA	125.00
11-06	11-05	24204293309000401801041	FACEBK F4Y9WV7SQ2 650-5434800 CA	175.00
11-06	11-06	24204293310000706208048	FACEBK NA68BVPSQ2 650-5434800 CA	250.00
11-06	11-03	24943003308700461708198	VIEW BOSTON E-COMM 212-317-3200 MA	494.85
11-07	11-06	24941353311825640128673	AVIS RENT-A-CAR EAST BOSTON MA U640128672	1,079.78
11-07	11-06	24941353311825640128731	AVIS RENT-A-CAR EAST BOSTON MA U640128731	931.35
11-08	11-06	24000973311661606978899	AYRES HOTEL - CHINO HI CHINO HILLS CA 3000252360 ARRIVAL: 11-05-23	155.96
11-08	11-08	24204293312000707575047	FACEBK ALV8VVBSQ2 650-5434800 CA	400.00
11-09	11-07	24323003312286789700152	CHEFWORKS INC. 8003726621 CA	1,374.79
11-09	11-07	24943013312010186454844	HOMEDEPOT.COM 800-430-3376 GA	1,011.96
11-13	11-11	24204293315000504142030	FACEBK GDFY4W7SQ2 650-5434800 CA	600.00
11-13	11-13	24692163317103466720413	AGUAVIDA PREMIUM WATER 747-444-9637 CA	270.49
11-15	11-14	24430993319962471809155	ETOLL AVIS U6401286 800-482-0159 MA	17.80
11-15	11-14	24430993319962542009157	ETOLL AVIS U6401287 800-482-0159 MA	17.80
11-16	11-15	24204293319000128984078	FACEBK QU7X9W7SQ2 650-5434800 CA	900.00
11-20	11-20	24204293324000808953032	FACEBK Z2ZJAWBSQ2 650-5434800 CA	900.00
11-20	11-17	24492153321745830025791	FIVERR 954-368-2267 NY	44.70
11-21	11-20	24013393324002329021314	365 DISPOSAL AND RECYCLIN 888-4830836 CA	500.00
11-21	11-20	24013393324002329021348	365 DISPOSAL AND RECYCLIN 888-4830836 CA	575.00
11-22	11-21	24013393325002449086766	365 DISPOSAL AND RECYCLIN 888-4830836 CA	575.00
11-22	11-21	24013393325002449086808	365 DISPOSAL AND RECYCLIN 888-4830836 CA	500.00
11-27	11-24	24204293328000334764073	FACEBK 3QQ23WTRQ2 650-5434800 CA	900.00
11-27	11-27	24692163331104973063406	AGUAVIDA PREMIUM WATER 747-444-9637 CA	270.49
11-27	11-26	24941353331825640128679	AVIS RENT-A-CAR EAST BOSTON MA U640128672	125.00

GREGORY WOOD

CREDITS  
\$0.00

PURCHASES  
\$13,602.00

CASH ADV  
\$0.00

TOTAL ACTIVITY  
\$13,602.00





Company Name: EL CAMINO REAL CHS
Corporate Account Number:
Statement Date: 11-27-2023

NEW ACTIVITY				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-26	10-25	24231683298083343227303	SMARTANDFINALECOMMERCE 510-851-8548 CA	588.96
10-27	10-26	24692163299102518112514	QUIZLET.COM 510-495-6550 CA	35.99
11-03	11-02	24231683306083318620193	SMARTANDFINALECOMMERCE 510-851-8548 CA	477.27
11-03	11-01	24692163306104955818406	AC BOSTON DOWNTOWN BOSTON MA M30724 ARRIVAL: 11-01-23	9,000.00
11-06	11-05	24011343309000046451356	NYLAS NYLAS.COM CA	495.78
11-06	11-04	24231683308083751172585	SMARTANDFINALECOMMERCE 510-851-8548 CA	516.71
11-08	11-06	24692163311109061271948	AC BOSTON DOWNTOWN BOSTON MA M31214 ARRIVAL: 11-06-23	1,123.52
11-09	11-08	24231683312083323258932	SMARTANDFINALECOMMERCE 510-851-8548 CA	472.10
11-09	11-08	24231683312083737506223	SMARTANDFINALECOMMERCE 510-851-8548 CA	391.85
11-13	11-12	24793383316000106149073	MAILCHIMP 678-9990141 GA	265.00
11-16	11-15	24231683319083756900847	SMARTANDFINALECOMMERCE 510-851-8548 CA	234.82

Department: 00000 Total: \$26,880.79  
 Division: 00000 Total: \$26,880.79

# Coversheet

## Discussion and vote to recommend the First Interim 2023-2024 Report

**Section:** IV. Finance  
**Item:** C. Discussion and vote to recommend the First Interim 2023-2024 Report  
**Purpose:** Vote

**Submitted by:**

**Related Material:**

IV.C - 23-24 First Interim Presentation.pdf

IV.C - 23-24 First Interim Detail.pdf

IV.C - FORM 62 - First Interim.pdf

IV.C - FY24 First Interim \_ Balance Sheet - El Camino Real Charter High School.pdf

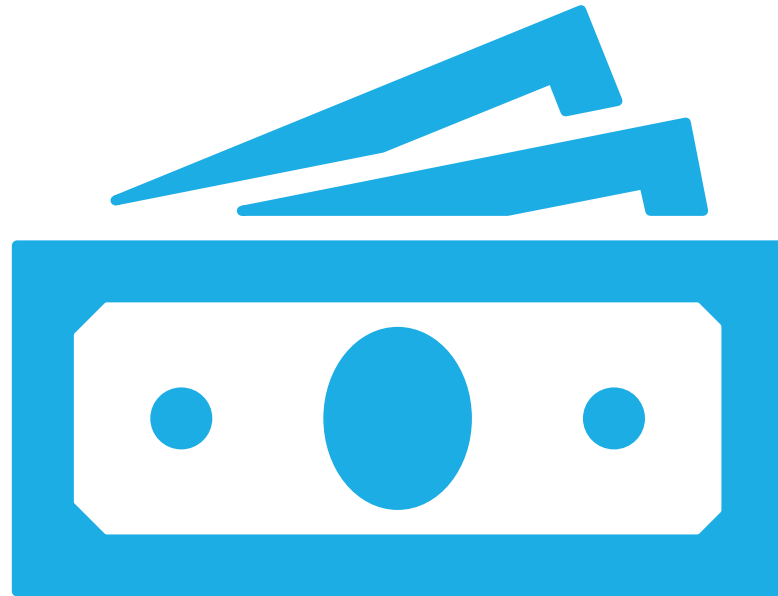


# 2023-2024 First Interim Projections

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BY: GREG WOOD, CBO & ARLETA ILYAS,  
DIRECTOR OF FINANCE

DECEMBER 2023



# Presentation

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- Adopted Budget vs. First Interim Projections
  - Purpose & Assumptions
  - Revenue & Expenditure Summary
  - Revenue & Expenditure Variances Explained
  - Components of Ending Fund Balance

# First Interim Purpose & Assumptions

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- The purpose of the first interim report is to provide all stakeholders, along with the State of CA with a snapshot of ECRCHS' financial condition at a point in time.
- Projections are made based on state funding, which is dependent on the current health of the state economy.
- ECRCHS is assuming enrollment of 3,145 and 2,956 ADA as of P1
- CARES act funding sunsets this year

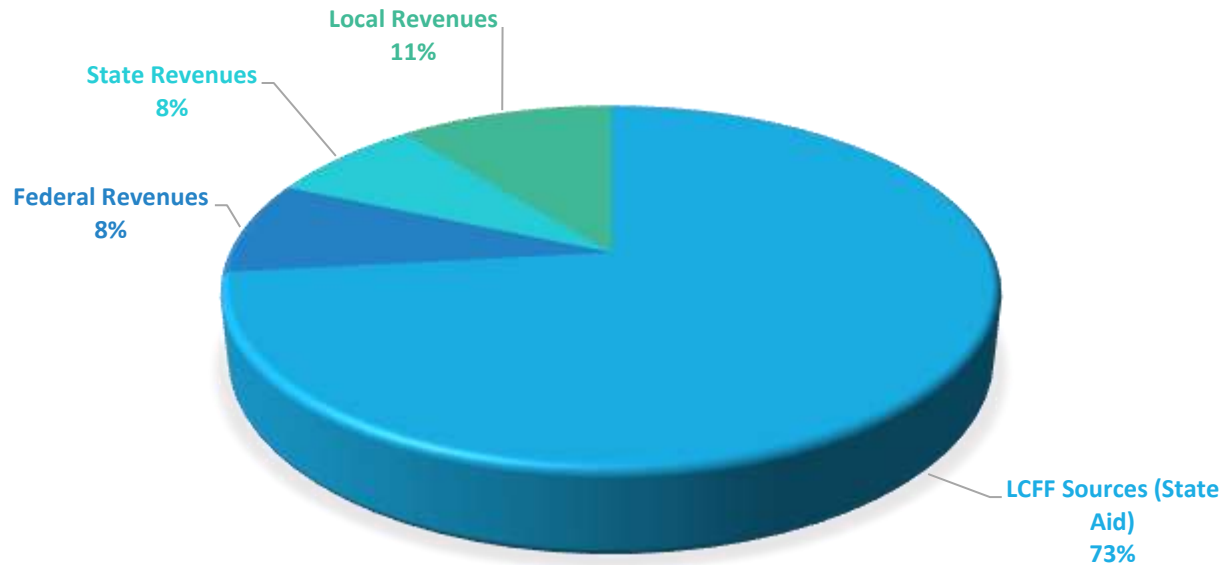
# First Interim – Revenue/Expenditure Summary

	Adopted Budget (6/23/23)	Projection Revisions (9/15/23)	Actuals to Date (10/31/23)	First Interim Projections
LCFF Sources	\$41,913,341	\$39,019,923	\$12,194,058	\$39,019,065
Federal Revenues	\$4,105,132	\$3,946,770	\$979,590	\$4,435,497
Other State Revenues	\$3,326,474	\$4,072,660	\$1,543,282	\$4,111,996
Other Local Revenues	\$5,291,900	\$5,488,399	\$716,340	\$5,712,335
<b>Total</b>	<b>\$54,636,847</b>	<b>\$52,527,752</b>	<b>\$15,433,270</b>	<b>\$53,278,893</b>

	Adopted Budget (6/23/23)	Revised Projections (9/15/23)	Actuals to Date (10/31/23)	First Interim
Certificated Salaries	\$17,484,962	\$17,484,962	\$5,595,791	\$17,437,953
Classified Salaries	\$5,069,243	\$5,069,243	\$1,513,781	\$4,794,613
Benefits	\$14,918,453	\$14,651,622	\$4,425,313	\$14,000,609
Supplies	\$4,062,044	\$4,062,044	\$1,090,227	\$3,904,922
Services	\$10,129,367	\$10,618,814	\$2,505,652	\$10,633,918
Depreciation	\$516,648	\$516,648	\$68,263	\$516,648
Other Outgo	\$419,133	\$390,199	\$133,213	\$390,191
<b>Total Expenditures</b>	<b>\$52,599,851</b>	<b>\$52,733,532</b>	<b>\$15,332,240</b>	<b>\$51,678,854</b>
<b>Net Balance (financial statement)</b>	<b>\$2,036,997</b>	<b>(\$205,780)</b>	<b>\$101,029</b>	<b>\$1,600,040</b>
<b>Net Balance (Cash Statement)</b>	<b>\$661,681</b>	<b>(\$1,581,096)</b>	<b>(\$479,467)</b>	<b>\$224,724</b>

# 2023-2024 First Interim Revenue Summary

**2023-24 REVENUE**



■ LCFF Sources (State Aid) ■ Federal Revenues ■ State Revenues ■ Local Revenues

Revenue Type	Amount
LCFF Sources (State Aid)	\$39,019,065
Federal Revenues	\$4,435,497
State Revenues	\$4,111,996
Local Revenues	\$5,712,335
<b>Total Revenues</b>	<b>\$53,278,893</b>

# Revenue

	Adopted Budget (6/23/23)	Projection Revisions (9/15/23)	Actuals to Date (10/31/23)	First Interim Projections	Revised Projections vs. First Interim
LCFF Sources	\$41,913,341	\$39,019,923	\$12,194,058	\$39,019,065	-\$858
Federal Revenues	\$4,105,132	\$3,946,770	\$979,590	\$4,435,497	\$488,727
Other State Revenues	\$3,326,474	\$4,072,660	\$1,543,282	\$4,111,996	\$39,336
Other Local Revenues	\$5,291,900	\$5,488,399	\$716,340	\$5,712,335	\$223,936
<b>Total</b>	<b>\$54,636,847</b>	<b>\$52,527,752</b>	<b>\$15,433,270</b>	<b>\$53,278,893</b>	<b>\$751,141</b>





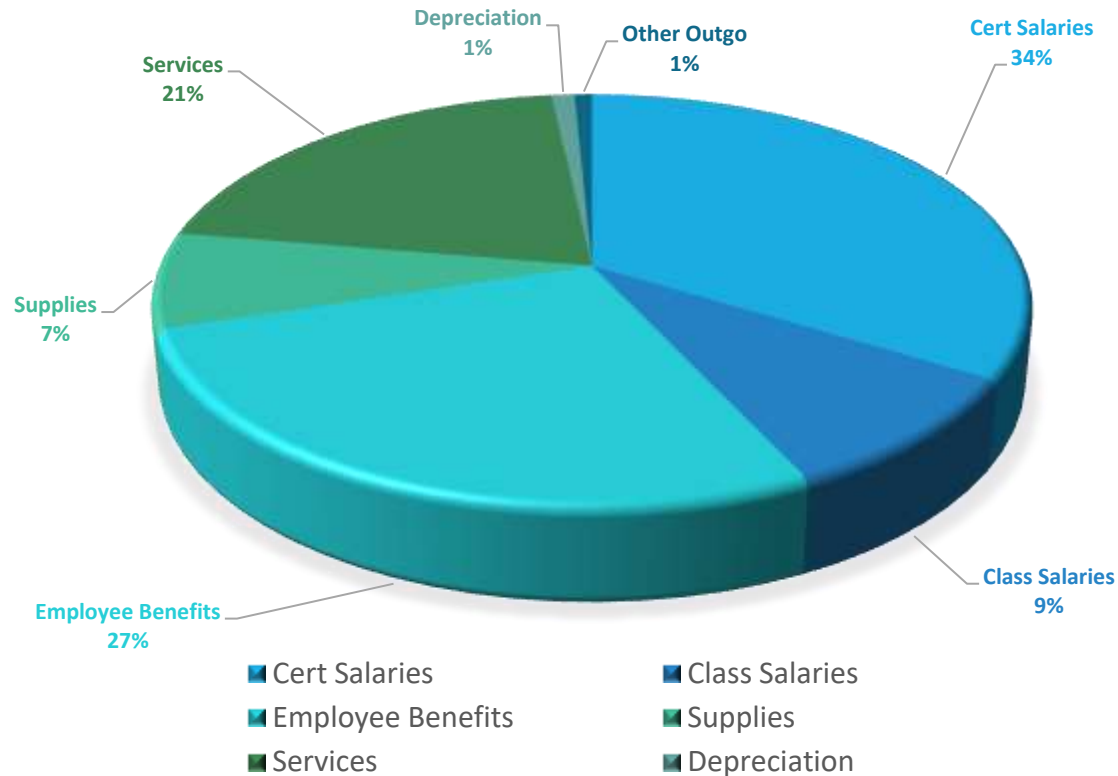
# Revenue: Revised vs. First Interim

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- Federal:
  - Decreased IDEA funding -\$4,922
  - Increased ESSER III -20% Reserve for Learning Loss Funding - \$493,648
- State:
  - Increased Mandated Cost Reimbursement – \$13,808
  - Increase State Lottery - \$35,401
  - Decrease in Learning Recovery Emergency Block Grant (\$386,804)
  - Increase in State Mental Health Related Services - \$138,594
- Other Local:
  - Decrease in AB602 Revenue (\$19,564)
  - Increase in Tuition – \$243,500

# 2023-2024 First Interim Expenditure Summary

## 23-24 EXPENDITURES



Expenditures	Amount
Certificated Salaries	\$17,437,953
Classified Salaries	\$4,794,613
Employee Benefits	\$14,000,609
Supplies	\$3,904,922
Services	\$10,633,918
Depreciation	\$516,648
Other Outgo	\$390,191
<b>Total Expenditures</b>	<b>\$51,678,854</b>

# Expenditures

	Adopted Budget (6/23/23)	Revised Projections (9/15/23)	Actuals to Date (10/31/23)	First Interim	Revised vs. First Interim
Certificated Salaries	\$17,484,962	\$17,484,962	\$5,595,791	\$17,437,953	-\$47,009
Classified Salaries	\$5,069,243	\$5,069,243	\$1,513,781	\$4,794,613	-\$274,630
Benefits	\$14,918,453	\$14,651,622	\$4,425,313	\$14,000,609	-\$651,013
Supplies	\$4,062,044	\$4,062,044	\$1,090,227	\$3,904,922	-\$157,122
Services	\$10,129,367	\$10,618,814	\$2,505,652	\$10,633,918	\$15,104
Depreciation	\$516,648	\$516,648	\$68,263	\$516,648	\$ -
Other Outgo	\$419,133	\$390,199	\$133,213	\$390,191	\$8
<b>Total Expenditures</b>	<b>\$52,599,851</b>	<b>\$52,733,532</b>	<b>\$15,332,240</b>	<b>\$51,678,854</b>	<b>-\$1,054,678</b>



# Expenditures: Revised vs. First Interim

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## Certificated Salaries:

- Lowered for 2 vacant admin for 3 months – (\$183,685)

## Classified Salaries:

- Lowered instructional aides salaries - (\$95,357)

## Employee Benefits:

- Lowered benefits as a result of lowered salaries & lowered OPEB expenses – (\$651,013)

## Supplies:

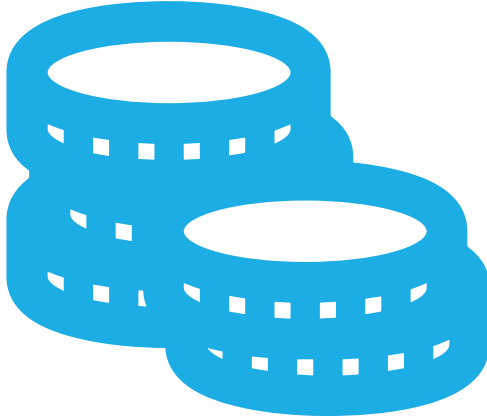
- Reduced textbooks for YTD actuals/estimates (\$157,122)

# Components of Ending Fund Balance

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## Projected Ending Net Position - \$41,737,570

- Less, net investment in capital assets - \$6,740,588
- Less, Restricted Balances - \$9,467,181:
  - 5310 School Nutrition - \$662,087
  - 5330 Summer food service - \$217,171
  - 6318 Anti-Bias Education - \$78,000
  - 6762 Arts Music Grant - \$1,799,459
  - 7028 Kitchen Infrastructure - \$25,000
  - 7032 Kitchen Training - \$192,116
  - 7033 Nutrition Best Practices - \$88,516
  - 7412 A-G Success - \$345,000
  - 7413 A-G Learning Loss - \$129,358
  - 7435 Learning Recovery - \$2,315,498
  - 7810 Other Restricted State - \$92,653
  - OPEB Contributions - \$3,275,373
  - Interest from OPEB - \$246,899
- **Total Net Unrestricted: \$25,529,802**



ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

	Obj Code	2022-2023 Unaudited Actuals	2023-2024 Adopted Budget (Approved, 6/23/23)			2023-2024 Projection Revisions, 9/15/23	2023-2024	2023-2024 First Interim Projections, 10/31/23			2023-2024 % Rec/Spent unit 10/31 (compare w/adopted)	Comments
			Unrestricted	Restricted	Total			Unrestricted	Restricted	Total		
<b>Enrollment</b>			3,420					3,145				Projected 23/24 ADA 11/20/23
<b>ADA</b>			3,181					2,956				23/24 ADA (94% Attendance Yield)
<b>Per Student funding</b>			\$ 13,178					\$ 13,200.00				Rev. LCFF Rate from FCMAT- 11/20/23
	Obj Code	Total	Unrestricted	Restricted	Total	Total	Actuals to Date 10/31/23	Unrestricted	Restricted	Total		
<b>A. Revenues</b>												
LCFF/Revenue Limit Sources												
State Aid	8011	23,844,037	19,437,747		19,437,747	17,754,870	5,382,864	17,755,297		17,755,297	28%	11.20.23 FCMAT Calc Projection
Education Protection Act	8012	3,139,278	11,911,772		11,911,772	10,895,446	2,968,834	10,895,214		10,895,214	25%	11.20.23 FCMAT Calc Projection
State Aid (Prior Years)	8019	1,858,473										
In Lieu of Propety Tax	8096	11,664,307	10,563,822		10,563,822	10,369,607	3,842,360	10,368,554		10,368,554	36%	\$3507.63 per ADA
<b>Total, LCFF/Revenue Limit Resources</b>		<b>40,506,095</b>	<b>41,913,341</b>	<b>-</b>	<b>41,913,341</b>	<b>39,019,923</b>	<b>12,194,058</b>	<b>39,019,065</b>	<b>-</b>	<b>39,019,065</b>		<b>-6.9%</b>
Federal Revenues												
Special Education - IDEA	8181	842,178		779,024	779,024	724,087	266,508		719,165	719,165	34%	\$243.29/ADA (as of OCT LAUSD RSA)
Child Nutrition - Federal	8220	770,071		797,854	797,854	797,854	119,459		797,854	797,854	15%	15% increase in sales-Lowered for 9/23 enrollment
Donated Food Commodities	8221	29,834		34,000	34,000	34,000	2,863		34,000	34,000	8%	
Title I	8290	440,047		385,058	385,058	351,680	82		351,680	351,680	0%	Per CDE 8/23
Title II	8290	76,984		76,141	76,141	67,136			67,136	67,136	0%	Per CDE 10/23
Title III - English Learners	8290	8,382		6,005	6,005	-			-	-	0%	Not Applying on CON APP, not enough Students
Title IV	8290	30,206		29,545	29,545	29,665			29,665	29,665	0%	Per CDE 8/23
Perkins	8290	56,173		56,173	56,173	56,173			56,173	56,173	0%	
ELC COVID Testing Award	8290	140,120		-	-	-			-	-		
ESSER II (COVID-19 Grant)	8290	1,155,828		-	-	-			-	-		
ESSER III (COVID-19 Grant) (3213)	8290	335,816		1,179,433	1,179,433	1,099,207	248,846		1,099,207	1,099,207	21%	Must be spent by 9/30/24
ESSER III - 20% reserve for learning loss (3214)	8290								493,648	493,648		Must be spent by 9/30/24
GEER (3215)	8290	57,063		-	-	-			-	-		
ELO ESSER II State Reserve (3216)	8290	353,713		-	-	-			-	-		
ELO GEER II (3217)	8290	81,180		-	-	-			-	-		
ELO ESSER III State Reserve Emergency Needs (3218)	8290	-		170,580	170,580	170,580	117,645		170,580	170,580	69%	Must be spent by 9/30/24
ELO ESSER III State Reserve Learning Loss (3219)	8290	29,162		368,318	368,318	368,318	84,086		368,318	368,318	23%	Must be spent by 9/30/24
Child Nutrition - Supply Chain Assistance (5466)	8220	19,824		86,278	86,278	111,348	111,348		111,348	111,348	129%	
American Rescue Plan - Homeless Children & Youth (5634)	8290	7,132		-	-	-			-	-		
LEA Medi-Cal Billing	8590	54,757		-	-	-			-	-		
NJROTC	8290	129,200		136,723	136,723	136,723	28,753		136,723	136,723	21%	
<b>Total, Federal Resources</b>		<b>4,617,669</b>	<b>-</b>	<b>4,105,132</b>	<b>4,105,132</b>	<b>3,946,770</b>	<b>979,590</b>	<b>-</b>	<b>4,435,497</b>	<b>4,435,497</b>		
Other State Revenues												
Child Nutrition - State	8520	1,155,907		1,338,854	1,338,854	1,246,429	371,862		1,246,429	1,246,429	28%	Based on Cafeteria sales projections-Lowered for ADA loss
Mandated Cost Reimbursement	8550	166,604	175,474		175,474	163,099		176,907		176,907	0%	CDE Update 11.23
State Lottery (Non Prop 20)	8560	816,059	540,702		540,702	502,571	25,170	523,212		523,212	5%	\$177/ADA
State Lottery (Prop 20)	8560	461,869		213,100	213,100	198,072	42,927		212,832	212,832	20%	\$72/ADA
Kitchen Infrastructure & Equipment	8590	-		-	-	-				-		
Kitchen Infrastructure & Training (7032)	8590	192,116		-	-	-				-		
A-G Completion Grant: A-G Access/Success Grants (7412)	8590	86,262		345,050	345,050	345,050			345,050	345,050	0%	Beg Bal of A-G Grant: \$258,788
A-G Completion Grant: Learning Loss & Mitigation (7413)	8590	32,339		129,358	129,358	129,358			129,358	129,358	0%	Beg Bal of A-G Grant: \$97,019

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

	Obj Code	2022-2023 Unaudited Actuals	2023-2024 Adopted Budget (Approved, 6/23/23)			2023-2024 Projection Revisions, 9/15/23	2023-2024	2023-2024 First Interim Projections, 10/31/23			2023-2024 % Rec/Spent unit 10/31 (compare w/adopted)	Comments
		Total	Unrestricted	Restricted	Total	Total	Actuals to Date 10/31/23	Unrestricted	Restricted	Total		
<b>Enrollment</b>			3,420					3,145				Projected 23/24 ADA 11/20/23
<b>ADA</b>			3,181					2,956				23/24 ADA (94% Attendance Yield)
<b>Per Student funding</b>			\$ 13,178					\$ 13,200.00				Rev. LCFF Rate from FCMAT- 11/20/23
	Obj Code	Total	Unrestricted	Restricted	Total	Total	Actuals to Date 10/31/23	Unrestricted	Restricted	Total		
CTE	8590	101,793		180,000	180,000	-	178,414		178,414	178,414	99%	\$98k Strong workforce program + CTE grant (\$180K over 2 years)
All Other State Revenue	8590	521,826	403,936		403,936	375,450	139,120	375,412		375,412	34%	Supplemental Block Grant \$127/ADA
In-Person Instruction Grant	8590	46,210		-	-	-				-		
Ethnic Studies Grant	8590	92,653		-	-	-				-		Grant part of fund balance
Educator Effectiveness	8590	118,374		-	-	-				-		Grant part of fund balance
Antibias Education Grant	8590	98,000		-	-	-				-		Grant part of fund balance
Art/Music Block Grant	8590	1,088,379		-	-	1,011,080	1,011,080		1,011,080	1,011,080		per CDE schedule 9.15, 1 year plan of expenses = \$337K, reporting of revenue part of fund balance
Learning Recovery Emergency Block Grant	8590	2,702,302		-	-	-	(386,804)		(386,804)	(386,804)		reduction in grant from state, remainder of grant part of fund balance
Prop 28: arts & Music in Schools	8590									-		\$482K Prelim Entitlement - revenue recognition pending plan
School Foods Best Practices (7033)	8590					88,516	88,516		88,516	88,516		New for 23/24
State Mental Health Related Services (6546)	8590					13,035	72,996		211,590	211,590		New for 23/24 (\$71.58 per ADA - CDE)
<b>Total, State Revenues</b>		<b>7,680,692</b>	<b>1,120,112</b>	<b>2,206,362</b>	<b>3,326,474</b>	<b>4,072,660</b>	<b>1,543,282</b>	<b>1,075,531</b>	<b>3,036,465</b>	<b>4,111,996</b>		
<b>Other Local Revenues</b>												
Special Education - AB602	8311	3,271,577		3,087,154	3,087,154	2,869,444	1,056,103		2,849,880	2,849,880	34%	\$964.10/ADA (As of OCT LAUSD RSA)
Food Service Sales	8634	99,222		113,747	113,747	105,894	21,043		105,894	105,894	19%	Based on Cafeteria sales projections-lowered for ADA
Leases & Rentals	8650	59,797	65,000		65,000	65,000	11,779	65,000		65,000	18%	
Other Local Revenue	8690	247,774	215,000		215,000	215,000	161,132	215,000		215,000	75%	
Interest	8660	635,623	150,000		150,000	572,061	19,590	572,061		572,061	13%	
Dividends	8661	618,644	400,000		400,000	400,000	162,722	400,000		400,000	41%	
Net Increase (Decrease) in the Fair Value of Investments	8662	2,656,728	-		-	-	(1,115,751)			-		
Gain (Loss) Sale on Investments	8664	(891,381)			-	-	(10,765)			-		
LAUSD SpEd Option 3 Grant	8679	188,617		150,000	150,000	150,000	-		150,000	150,000	0%	
Fundraising	8699	5,874	6,000		6,000	6,000	-	6,000		6,000	0%	
Tuition	8710	1,585,180	945,000		945,000	945,000	351,000	1,188,500		1,188,500	37%	Projected total as of 11/20
ASB Revenues	8804	164,967	160,000		160,000	160,000	59,487	160,000		160,000	37%	
General Fund Contribution	8980	-			-	-	-			-		
<b>Total, Other Local Revenues</b>		<b>8,642,623</b>	<b>1,941,000</b>	<b>3,350,900</b>	<b>5,291,900</b>	<b>5,488,399</b>	<b>716,340</b>	<b>2,606,561</b>	<b>3,105,774</b>	<b>5,712,335</b>		
<b>Total Revenues</b>		<b>61,447,080</b>	<b>44,974,452</b>	<b>9,662,395</b>	<b>54,636,847</b>	<b>52,527,752</b>	<b>15,433,270</b>	<b>42,701,157</b>	<b>10,577,736</b>	<b>53,278,893</b>		
<b>B. Expenditures</b>												
<b>Certificated Salaries</b>												
Teachers' Salaries-Full-Time	1100	14,425,420	13,235,448	1,365,218	14,600,666	14,600,666	4,538,460	12,896,714	2,062,143	14,958,856	31%	
Cert Pupil Supp Sal-Counselors	1200	2,077,424	1,342,754	305,389	1,648,143	1,648,143	706,492	1,121,190	305,389	1,426,579	43%	
Cert Administrators	1300	1,225,805	1,074,934	161,219	1,236,153	1,176,153	350,839	891,299	161,219	1,052,518	28%	Lowered for 2 Vacant Admin for 3 months
<b>Total, Certificated Salaries</b>		<b>17,728,649</b>	<b>15,653,136</b>	<b>1,831,826</b>	<b>17,484,962</b>	<b>17,424,962</b>	<b>5,595,791</b>	<b>14,909,202</b>	<b>2,528,751</b>	<b>17,437,953</b>		
<b>Classified Salaries</b>												
Non-certificated Instructional Aides' Salaries	2100	1,165,410		1,122,975	1,122,975	1,122,975	303,714		1,027,618	1,027,618	27%	
Non-certificated Support Salaries	2200	1,934,076	1,648,156	115,124	1,763,280	1,763,280	616,717	1,593,355	115,124	1,708,479	35%	
Non-certificated Supervisors' and Administrators' Sal.	2300	809,213	833,008	-	833,008	833,008	239,755	661,384		661,384	29%	
Clerical and Office Salaries	2400	1,039,130	1,000,970	82,177	1,083,147	1,083,147	325,306	1,035,136	82,177	1,117,313	30%	
Other Non-certificated Salaries	2900	80,721	266,832	-	266,832	266,832	28,289	279,819		279,819	11%	

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

	Obj Code	2022-2023 Unaudited Actuals	2023-2024 Adopted Budget (Approved, 6/23/23)			2023-2024 Projection Revisions, 9/15/23	2023-2024	2023-2024 First Interim Projections, 10/31/23			2023-2024 % Rec/Spent unitl 10/31 (compare w/adopted)	Comments
		Total	Unrestricted	Restricted	Total	Total	Actuals to Date 10/31/23	Unrestricted	Restricted	Total		
<b>Enrollment</b>			3,420					3,145				Projected 23/24 ADA 11/20/23
<b>ADA</b>			3,181					2,956				23/24 ADA (94% Attendance Yield)
<b>Per Student funding</b>			\$ 13,178					\$ 13,200.00				Rev. LCFF Rate from FCMAT- 11/20/23
<b>Total, Classified Salaries</b>		5,028,550	3,748,967	1,320,276	5,069,243	5,069,243	1,513,781	3,569,694	1,224,919	4,794,613		
<b>Employee Benefits</b>												
State Teachers Retirement System (STRS) , Certificated Positions	3111	3,052,291	2,989,749	349,879	3,339,628	3,328,168	1,039,025	2,847,658	482,991	3,330,649	31%	
State Teachers Retirement System (STRS), Classified Positions	3112	113,247	117,154	-	117,154	117,154	28,112	93,707		93,707	24%	
Public Employees Retirement System (PERS), Certificated Positions	3211	54,590	55,305	-	55,305	55,305	21,094	55,305		55,305	38%	
Public Employees Retirement System (PERS), Classified Positions	3212	941,620	1,000,224	352,250	1,352,474	1,095,504	318,620	771,439	264,715	1,036,154	24%	81% employees eligible for PERS
OASDI, Certificated Positions	3311	14,612	-	-	-	-	4,822	9,600		9,600		
OASDI, Classified Positions	3312	248,747	232,436	81,857	314,293	314,293	93,854	221,321	75,945	297,266	30%	
Medicare, Cert Positions	3331	257,065	226,970	26,561	253,532	252,662	81,139	216,183	36,667	252,850	32%	
Medicare, Class Positions	3332	72,914	54,360.02	19,144.01	73,504	73,504	8,091	51,761	17,761	69,522	11%	
Hlth & Wlfr Benefits, Cert	3411	2,742,089	2,551,726	343,851	2,895,577	2,895,577	893,218	2,551,726	343,851	2,895,577	31%	7.2% increase in premium costs
Hlth & Wlfr Benefits, Class	3412	1,211,048	1,029,450	248,415	1,277,865	1,277,865	413,099	1,029,450	248,415	1,277,865	32%	7.2% increase in premium costs
State Unemploy Insur, Cert Pos	3511	109,495	7,827	916	8,742	8,712	1,868	7,455	1,264	8,719	21%	SUI Rate returns to 0.05% (23-24 rate @0.50%)
State Unemploy Insur, Clas Pos	3512	38,861	1,874	660	2,535	2,535	800	1,785	612	2,397	32%	SUI Rate returns to 0.05% (23-24 rate @0.50%)
Worker Comp Insur, Cert Pos	3611	190,727	145,816	-	145,816	148,316	74,453	148,316		148,316	51%	23/24 Proposal from CharterSAFE w/p/y adj
Worker Comp Insur, Class Pos	3612	48,237	62,491	-	62,491	62,491	31,908	62,491		62,491	51%	23/24 Proposal from CharterSAFE
OPEB, Allocated, Certificated	3701	901,074	3,305,529	720,694	4,026,223	4,026,223	1,133,533	2,849,934	720,694	3,570,628	28%	Increase for 11 new Retiree Payments @ 7.2% Increase for Retiree Payments-Reallocate Premium pmt shift
OPEB, Allocated, Classified	3702	237,441	867,075	118,238	985,313	985,313	279,861	763,324	118,238	881,562	28%	
PARS, Class	3912	17,990	8,000	-	8,000	8,000	1,816		8,000	8,000	23%	PARS-Renamed
<b>Total, Employee Benefits</b>		<b>10,281,678</b>	<b>12,655,988</b>	<b>2,262,465</b>	<b>14,918,453</b>	<b>14,651,622</b>	<b>4,425,313</b>	<b>11,681,455</b>	<b>2,319,154</b>	<b>14,000,609</b>		
<b>Supplies</b>												
Approved Textbooks & Core Curricula Materials	4100	489,728	519,270	213,100	732,370	732,370	231,568	369,270	213,100	582,370	32%	Reduced textbook amount for YTD Actuals/Est.
Books & Other Reference Materials	4200	20,071	21,621		21,621	21,621	4,833		14,499	14,499	22%	
Materials & Supplies	4300	82,655	85,373		85,373	85,373	5,480	85,373		85,373	6%	
Instructional Materials & Supplies	4325	525,153	347,715	83,000	430,715	430,715	189,073	347,715	83,000	430,715	44%	
Office Supplies	4330	197,742	180,000		180,000	180,000	24,790	180,000		180,000	14%	
Non Instructional Student Materials & Supplies	4345	870,438	610,000	150,000	760,000	760,000	236,419	610,000	150,000	760,000	31%	
ASB Supplies	4350	55,176	60,000		60,000	60,000	6,497	60,000		60,000	11%	
Noncapitalized Equipment	4400	1,215,567	564,391	500,000	1,064,391	1,064,391	170,057	564,391	500,000	1,064,391	16%	
Student Food Services	4710	627,861		727,574	727,574	727,574	221,509		727,574	727,574	30%	
<b>Total, Supplies</b>		<b>4,084,392</b>	<b>2,388,370</b>	<b>1,673,674</b>	<b>4,062,044</b>	<b>4,062,044</b>	<b>1,090,227</b>	<b>2,216,749</b>	<b>1,688,173</b>	<b>3,904,922</b>		
<b>Services</b>												
Services & Other Operating Expenses	5000	250	700		700	700	79		700	700	11%	
Subagreements for Services	5100	-	-	-	-	-	-	-	-	-		
Travel & Conferences	5200	77,524	4,000	35,000	39,000	39,000	7,956	4,000	35,000	39,000	20%	
Conferences and Professional Development	5210	10,702		76,141	76,141	76,141	778		76,141	76,141	1%	reclass to different categories in 23/24
Dues & Memberships	5300	628,400		600,000	600,000	600,000	313,359		600,000	600,000	52%	includes subscriptions/licenses vetted by tech committee
Insurance	5400	557,301	504,564		504,564	504,564	243,720	504,564		504,564	48%	23/24 Proposal from CharterSAFE



ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

		2022-2023 Unaudited Actuals	2023-2024 Adopted Budget (Approved, 6/23/23)			2023-2024 Projection Revisions, 9/15/23	2023-2024	2023-2024 First Interim Projections, 10/31/23			2023-2024 % Rec/Spent unitl 10/31 (compare w/adopted)	Comments
Enrollment			3,420					3,145				Projected 23/24 ADA 11/20/23
ADA			3,181					2,956				23/24 ADA (94% Attendance Yield)
Per Student funding			\$ 13,178					\$ 13,200.00				Rev. LCFF Rate from FCMAT- 11/20/23
	Obj Code	Total	Unrestricted	Restricted	Total	Total	Actuals to Date 10/31/23	Unrestricted	Restricted	Total		
Operations & Housekeeping	5500	687,324	632,054		632,054	711,037	110,382	711,037		711,037	17%	
Security	5520	647,147	700,701		700,701	669,474	107,347	669,474		669,474	15%	
Rentals, Leases, & Repairs	5600	247,573	400,000		400,000	400,000	-	400,000		400,000	0%	increased for LAUSD repairs
Equipment Leases	5605	(8,639)	10,000		10,000	10,000	-	10,000		10,000	0%	received credit for copier service
Rent	5610	3,492	-		-	-	5,590	10,000		10,000		Aquatics pool rental
Repairs and Maintenance - Computers	5616	13,033	20,000		20,000	20,000	-	20,000		20,000	0%	
Utilities	5620	902,165	767,768		767,768	934,102	35,489	934,102		934,102	5%	LAUSD Unbilled
Other Rentals, Leases and Repairs 1	5631	46,495	70,000		70,000	70,000	1,631	60,000		60,000	2%	
Other Services & Operating Expenses	5800	26,590	34,892		34,892	34,892	5,895	34,892		34,892	17%	
Investment Fees	5808	119,805	200,000		200,000	200,000	40,229	200,031		200,031	20%	Investment Fees + Taxes
Banking Fees	5809	21,124	21,000		21,000	21,000	5,846	21,000		21,000	28%	
Transportation	5811	-	240,000	25,000	265,000	375,000	108,624	370,000	25,000	395,000	41%	Transportation Contract - MG Express + additional transport
Business Services	5812	32,000	42,000		42,000	42,000	17,500	42,000		42,000	42%	
Consultants - Instructional	5815	1,782,953	586,804	1,064,271	1,651,075	1,651,075	359,952	586,804	1,064,271	1,651,075	22%	
Consultants - Non Instructional	5820	1,282,109	506,806	916,669	1,423,475	1,424,160	320,451	507,491	916,669	1,424,160	23%	
ASB Consultants	5825	5,745	-		-	-	-	-		-		
Field Trips Expenses	5830	490,729	100,000	150,000	250,000	250,000	121,477	100,000	150,000	250,000	49%	reclass from field trip expenses (5830 to 5811)
Fines and Penalties	5833	279	300		300	300		300		300	0%	
ASB Events or Field Trip	5835	700	10,000		10,000	10,000		10,000		10,000	0%	
Onboarding Fees	5840	3,089	3,000		3,000	3,000	243	3,000		3,000	8%	
Professional Development	5841	1,139	-		-	-	196			-		re-class
Legal Fees	5845	302,945	241,000	78,000	319,000	425,592	143,335	347,592	78,000	425,592	45%	Pending Settlements-New
Licenses and Other Fees	5848	4,018	5,000		5,000	5,000		5,000		5,000	0%	
Marketing and Student Recruiting	5851	2,978	214,500		214,500	214,500	36,914	214,500		214,500	17%	
Payroll Fees	5857	124,390	117,671		117,671	130,610	30,013	130,610		130,610	26%	
LAUSD Special Education Fee	5872	778,006	-	773,236	773,236	718,706	264,522		713,809	713,809	34%	20% of sped revenue
Substitutes	5884	1,002,629	813,318		813,318	952,629	183,763	952,629		952,629	23%	Increased sub needs based on absences and teachers being on leave (1/2 time illness)
Other Expenses	5899	29,597	30,000		30,000	30,000	3,000	30,000		30,000	10%	
Communications	5900	117,681	134,942		134,942	95,302	37,363	95,302		95,302	28%	Lower for Connectivity offsets
<b>Total, Services</b>		<b>9,941,965</b>	<b>6,411,051</b>	<b>3,718,317</b>	<b>10,129,367</b>	<b>10,618,814</b>	<b>2,505,652</b>	<b>6,974,328</b>	<b>3,659,590</b>	<b>10,633,918</b>		
<b>Capital Outlay</b>												
Sites & Improvement	6100				-							
Buildings & Improvement	6200		362,461	1,379,390	1,741,851	1,741,851	648,759	362,461	1,379,390	1,741,851	37%	Priority 1 Capital Improvements
Equipment & Technology	6400		150,113		150,113	150,113		150,113		150,113	0%	Priority 1 Tech Improvements
Equipment/Furniture Replacement	6500				-	-				-		
<b>Total, Capital Outlay</b>			<b>512,574</b>	<b>1,379,390</b>	<b>1,891,964</b>	<b>1,891,964</b>	<b>648,759</b>	<b>512,574</b>	<b>1,379,390</b>	<b>1,891,964</b>		
Depreciation Expense (Financial Reporting Basis)	6900	277,827	516,648		516,648	516,648	68,263	516,648		516,648		based on increase in capital projects
<b>Other Outgo</b>												
Indirect Cost (LAUSD)	7299	391,803	419,133		419,133	390,199	133,213	390,191		390,191	32%	
Interest	7438	-			-	-				-		
<b>Total, Other Outgo</b>		<b>391,803</b>	<b>419,133</b>	<b>-</b>	<b>419,133</b>	<b>390,199</b>	<b>133,213</b>	<b>390,191</b>	<b>-</b>	<b>390,191</b>		

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

	Obj Code	2022-2023 Unaudited Actuals	2023-2024 Adopted Budget (Approved, 6/23/23)			2023-2024 Projection Revisions, 9/15/23	2023-2024	2023-2024 First Interim Projections, 10/31/23			2023-2024 % Rec/Spent unitl 10/31 (compare w/adopted)	Comments
			Unrestricted	Restricted	Total			Unrestricted	Restricted	Total		
<b>Enrollment</b>			3,420					3,145				Projected 23/24 ADA 11/20/23
<b>ADA</b>			3,181					2,956				23/24 ADA (94% Attendance Yield)
<b>Per Student funding</b>			\$ 13,178					\$ 13,200.00				Rev. LCFF Rate from FCMAT- 11/20/23
		<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>	<b>Actuals to Date 10/31/23</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>		
<b>Total Expenditures (Financial Reporting Basis)</b>		47,734,864	41,793,293	10,806,558	52,599,851	52,733,532	15,332,240	40,258,266	11,420,587	51,678,854		
<b>Total Expenditures (Cash Reporting Basis)</b>		47,457,037	41,789,219	12,185,948	53,975,167	54,108,848	15,912,737	40,254,192	12,799,977	53,054,170		
<b>C. Ending Balance: Excess (Deficiency) - Financial Reporting Basis</b>		13,712,217	3,181,160	(1,144,163)	2,036,997	(205,780)	101,029	2,442,891	(842,851)	1,600,040		green cell = no expenses against revenue, component of fund balance (currently \$1.4M)
<b>C. Ending Balance: Excess (Deficiency) - Cash Reporting</b>		13,990,044	3,185,234	(2,523,553)	661,681	(1,581,096)	(479,467)	2,446,965	(2,222,241)	224,724		
<b>D. Net Increase (Decrease)</b>		13,712,217	3,181,160	(1,144,163)	2,036,997	(205,780)	101,029	2,442,891	(842,851)	1,600,040		
<b>E. Fund Balance</b>												
Components of Fund Balance												
5310 -Cafeteria		\$ 412,852.02										
5330 -Summer School Cafeteria		\$ 217,171.10										
5446 - Supply Chain Assistance		\$ 86,278.27										
6266 - Educator Effectivness		\$ 259,311.78										
6318 - Anti-Bias Education		\$ 96,020.00										
6762 - Art/Music Block Grant		\$ 1,088,379.00										
7028 - Kitchen Infrastructure & Equipment		\$ 15,030.85										
7032 - Kitchen Infrastructure & Training		\$ 192,116.00										
7033 - Best Foods Practices												
7412- A-G Completion Grant: A-G Access/Success Grants		\$ 345,050.00										
7413 - A-G Completion Grant: Learning Loss & Mitigation		\$ 129,358.00										
7435 -Learning Recovery Emergency Block Grant		\$ 2,702,302.00										
7810 - Ethnic Studies Block Grant		\$ 92,653.00										
OPEB Contributions		\$ 3,275,373.00										
Interest from OPEB		\$ 246,898.99										
Total Restricted Fund Balance		\$ 9,158,794.01										
Total Unassigned/Unappropriated		<b>4,553,422.53</b>										

El Camino Real Charter High  
Los Angeles Unified  
Los Angeles County

2023-24 First Interim  
Charter Schools Enterprise Fund  
Expenditures by Object

19647331932623  
Form 621  
E81JAWR3RC(2023-24)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	41,913,341.00	41,913,341.00	12,194,058.00	39,019,065.00	(2,894,276.00)	-6.9%
2) Federal Revenue		8100-8299	4,105,132.00	4,105,132.00	979,589.78	4,435,497.00	330,365.00	8.0%
3) Other State Revenue		8300-8599	3,326,474.00	3,326,474.00	1,543,282.12	4,111,996.00	785,522.00	23.6%
4) Other Local Revenue		8600-8799	5,291,901.00	5,291,901.00	716,339.88	5,712,335.00	420,434.00	7.9%
5) TOTAL, REVENUES			54,636,848.00	54,636,848.00	15,433,269.78	53,278,893.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	17,484,962.00	17,484,962.00	5,595,791.21	17,437,953.04	47,008.96	0.3%
2) Classified Salaries		2000-2999	5,069,243.27	5,069,243.27	1,513,781.72	4,794,613.00	274,630.27	5.4%
3) Employee Benefits		3000-3999	14,918,452.68	14,918,452.68	4,425,312.90	14,000,608.49	917,844.19	6.2%
4) Books and Supplies		4000-4999	4,062,043.94	4,062,043.94	1,090,227.12	3,904,922.00	157,121.94	3.9%
5) Services and Other Operating Expenses		5000-5999	10,548,500.40	10,548,500.40	2,505,652.38	10,633,918.00	(85,417.60)	-0.8%
6) Depreciation and Amortization		6000-6999	516,648.00	516,648.00	68,263.02	516,648.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	133,213.00	390,191.00	(390,191.00)	New
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			52,599,850.29	52,599,850.29	15,332,241.35	51,678,853.53		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			2,036,997.71	2,036,997.71	101,028.43	1,600,039.47		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			2,036,997.71	2,036,997.71	101,028.43	1,600,039.47		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	40,137,530.94	40,137,530.94		40,137,530.94	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			40,137,530.94	40,137,530.94		40,137,530.94		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			40,137,530.94	40,137,530.94		40,137,530.94		
2) Ending Net Position, June 30 (E + F1e)			42,174,528.65	42,174,528.65		41,737,570.41		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	6,740,587.62	6,740,587.62		6,740,587.62		
b) Restricted Net Position		9797	5,774,694.90	5,774,694.90		5,944,908.87		
c) Unrestricted Net Position		9790	29,659,246.13	29,659,246.13		29,052,073.92		
<b>LCFF SOURCES</b>								
Principal Apportionment								

El Camino Real Charter High  
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2023-24 First Interim  
Charter Schools Enterprise Fund  
Expenditures by Object

19647331932623  
Form 621  
E81JAWR3RC(2023-24)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
State Aid - Current Year		8011	19,437,747.00	19,437,747.00	5,382,864.00	17,755,297.00	(1,682,450.00)	-8.7%
Education Protection Account State Aid - Current Year		8012	11,911,772.00	11,911,772.00	2,968,834.00	10,895,214.00	(1,016,558.00)	-8.5%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	10,563,822.00	10,563,822.00	3,842,360.00	10,368,554.00	(195,268.00)	-1.8%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			41,913,341.00	41,913,341.00	12,194,058.00	39,019,065.00	(2,894,276.00)	-6.9%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	918,132.00	918,132.00	233,669.05	943,202.00	25,070.00	2.7%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	779,024.00	779,024.00	266,508.00	719,165.00	(59,859.00)	-7.7%
Title I, Part A, Basic	3010	8290	385,058.00	385,058.00	82.00	351,680.00	(33,378.00)	-8.7%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	76,141.00	76,141.00	0.00	67,136.00	(9,005.00)	-11.8%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	6,005.00	6,005.00	0.00	0.00	(6,005.00)	-100.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	29,545.00	29,545.00	0.00	29,665.00	120.00	0.4%
Career and Technical Education	3500-3599	8290	56,173.00	56,173.00	0.00	56,173.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	1,855,054.00	1,855,054.00	479,330.73	2,268,476.00	413,422.00	22.3%
TOTAL, FEDERAL REVENUE			4,105,132.00	4,105,132.00	979,589.78	4,435,497.00	330,365.00	8.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%

El Camino Real Charter High  
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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	1,338,854.00	1,338,854.00	460,378.83	1,334,945.00	(3,909.00)	-0.3%
Mandated Costs Reimbursements		8550	175,474.00	175,474.00	0.00	176,907.00	1,433.00	0.8%
Lottery - Unrestricted and Instructional Materials		8560	753,802.00	753,802.00	68,097.55	736,044.00	(17,758.00)	-2.4%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	180,000.00	180,000.00	93,140.08	93,140.00	(86,860.00)	-48.3%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	878,344.00	878,344.00	921,665.66	1,770,960.00	892,616.00	101.6%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>3,326,474.00</b>	<b>3,326,474.00</b>	<b>1,543,282.12</b>	<b>4,111,996.00</b>	<b>785,522.00</b>	<b>23.6%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	113,747.00	113,747.00	21,043.25	105,894.00	(7,853.00)	-6.9%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	65,000.00	65,000.00	11,778.65	65,000.00	0.00	0.0%
Interest		8660	150,000.00	150,000.00	182,312.00	972,061.00	822,061.00	548.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	(1,126,516.00)	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	3,237,154.00	3,237,154.00	1,056,103.00	2,999,880.00	(237,274.00)	-7.3%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	781,000.00	781,000.00	220,618.98	381,000.00	(400,000.00)	-51.2%
Tuition		8710	945,000.00	945,000.00	351,000.00	1,188,500.00	243,500.00	25.8%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>5,291,901.00</b>	<b>5,291,901.00</b>	<b>716,339.88</b>	<b>5,712,335.00</b>	<b>420,434.00</b>	<b>7.9%</b>
<b>TOTAL, REVENUES</b>			<b>54,636,848.00</b>	<b>54,636,848.00</b>	<b>15,433,269.78</b>	<b>53,278,893.00</b>		
<b>CERTIFICATED SALARIES</b>								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Certificated Teachers' Salaries		1100	14,600,666.00	14,600,666.00	4,538,546.06	14,958,856.00	(358,190.00)	-2.5%
Certificated Pupil Support Salaries		1200	1,648,143.00	1,648,143.00	706,491.70	1,426,579.04	221,563.96	13.4%
Certificated Supervisors' and Administrators' Salaries		1300	1,236,153.00	1,236,153.00	350,753.45	1,052,518.00	183,635.00	14.9%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>17,484,962.00</b>	<b>17,484,962.00</b>	<b>5,595,791.21</b>	<b>17,437,953.04</b>	<b>47,008.96</b>	<b>0.3%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,122,975.24	1,122,975.24	303,714.03	1,027,618.00	95,357.24	8.5%
Classified Support Salaries		2200	1,763,279.85	1,763,279.85	616,717.17	1,708,479.00	54,800.85	3.1%
Classified Supervisors' and Administrators' Salaries		2300	833,008.28	833,008.28	239,755.15	661,384.00	171,624.28	20.6%
Clerical, Technical and Office Salaries		2400	1,083,147.44	1,083,147.44	325,306.37	1,117,313.00	(34,165.56)	-3.2%
Other Classified Salaries		2900	266,832.46	266,832.46	28,289.00	279,819.00	(12,986.54)	-4.9%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>5,069,243.27</b>	<b>5,069,243.27</b>	<b>1,513,781.72</b>	<b>4,794,613.00</b>	<b>274,630.27</b>	<b>5.4%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	3,456,782.12	3,456,782.12	1,067,136.66	3,424,356.00	32,426.12	0.9%
PERS		3201-3202	1,407,779.46	1,407,779.46	339,713.43	1,091,458.93	316,320.53	22.5%
OASDI/Medicare/Alternative		3301-3302	641,329.00	641,329.00	187,906.55	629,238.00	12,091.00	1.9%
Health and Welfare Benefits		3401-3402	4,173,442.00	4,173,442.00	1,306,317.03	4,173,442.35	(.35)	0.0%
Unemployment Insurance		3501-3502	11,277.10	11,277.10	2,668.16	11,116.00	161.10	1.4%
Workers' Compensation		3601-3602	208,307.00	208,307.00	106,361.31	210,807.00	(2,500.00)	-1.2%
OPEB, Allocated		3701-3702	5,011,536.00	5,011,536.00	1,413,393.58	4,452,190.00	559,346.00	11.2%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	8,000.00	8,000.00	1,816.18	8,000.21	(.21)	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>14,918,452.68</b>	<b>14,918,452.68</b>	<b>4,425,312.90</b>	<b>14,000,608.49</b>	<b>917,844.19</b>	<b>6.2%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	732,369.77	732,369.77	231,567.89	582,370.00	149,999.77	20.5%
Books and Other Reference Materials		4200	21,621.22	21,621.22	4,832.96	14,499.00	7,122.22	32.9%
Materials and Supplies		4300	1,516,087.87	1,516,087.87	462,260.00	1,516,088.00	(.13)	0.0%
Noncapitalized Equipment		4400	1,064,391.20	1,064,391.20	170,057.12	1,064,391.00	.20	0.0%
Food		4700	727,573.88	727,573.88	221,509.15	727,574.00	(.12)	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>4,062,043.94</b>	<b>4,062,043.94</b>	<b>1,090,227.12</b>	<b>3,904,922.00</b>	<b>157,121.94</b>	<b>3.9%</b>
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	115,141.00	115,141.00	8,813.00	115,841.00	(700.00)	-0.6%
Dues and Memberships		5300	600,000.00	600,000.00	313,359.00	600,000.00	0.00	0.0%
Insurance		5400-5450	504,564.00	504,564.00	243,720.00	504,564.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,332,754.98	1,332,754.98	217,728.34	1,380,511.00	(47,756.02)	-3.6%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,267,767.74	1,267,767.74	42,710.00	1,434,102.00	(166,334.26)	-13.1%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	6,593,330.43	6,593,330.43	1,641,959.00	6,503,598.00	89,732.43	1.4%
Communications		5900	134,942.25	134,942.25	37,363.04	95,302.00	39,640.25	29.4%

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			10,548,500.40	10,548,500.40	2,505,652.38	10,633,918.00	(85,417.60)	-0.8%
<b>DEPRECIATION AND AMORTIZATION</b>								
Depreciation Expense		6900	516,648.00	516,648.00	68,263.02	516,648.00	0.00	0.0%
Amortization Expense—Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense—Subscription Assets		6920	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			516,648.00	516,648.00	68,263.02	516,648.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	133,213.00	390,191.00	(390,191.00)	New
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	133,213.00	390,191.00	(390,191.00)	New
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			52,599,850.29	52,599,850.29	15,332,241.35	51,678,853.53		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%

El Camino Real Charter High  
 Los Angeles Unified  
 Los Angeles County

2023-24 First Interim  
 Charter Schools Enterprise Fund  
 Expenditures by Object

19647331932623  
 Form 621  
 E81JAWR3RC(2023-24)

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		



El Camino Real Charter High  
 Los Angeles Unified  
 Los Angeles County

2023-24 First Interim  
 Charter Schools Enterprise Fund  
 Restricted Detail

19647331932623  
 Form 621  
 E81JAWR3RC(2023-24)

Resource	Description	2023-24 Projected Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	662,087.77
5330	Child Nutrition: Summer Food Service Program Operations	217,171.10
6318	Antibias Education Grant	78,000.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	1,799,459.00
7028	Child Nutrition: Kitchen Infrastructure Upgrade Funds	25,000.00
7032	Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KIT Funds	192,116.00
7033	Child Nutrition: School Food Best Practices Apportionment	88,516.00
7412	A-G Access/Success Grant	345,050.00
7413	A-G Learning Loss Mitigation Grant	129,358.00
7435	Learning Recovery Emergency Block Grant	2,315,498.00
7810	Other Restricted State	92,653.00
Total, Restricted Net Position		5,944,908.87

COST CTR			EI Camino Real Charter High School		Ending Balance should match Form 62
FY24 FIRST INTERIM - BALANCE SHEET					
FI CHARTER SCHOOL - FUND 62					
DUE DATE - November 27, 2023					
BALANCE SHEET - FULL ACCRUAL					FY24 First Interim Balance Sheet
A)	ASSETS		Object Codes		
1)	Cash				
	a) In County Treasury (don't put your \$ here if they are not in LACOE)		9110		27,000,000.00
	1) Fair Value Adjustment to Cash in County Treasury		9111		
	b) In Banks		9120		9,000,000.00
	c) In Revolving Fund		9130		
	d) with Fiscal Agent		9135		
	e) collection awaiting deposit		9140		
2)	Investments		9150		7,530,000.00
3)	Accounts Receivable		9200		600,000.00
4)	Due from Grantor Government		9290		
5)	Due from Other Funds		9310		
6)	Stores		9320		37,751.00
7)	Prepaid Expenditures		9330		71,113.00
8)	Other Current Assets		9340		126,539.00
9)	Lease Receivable		9380		
10)	Fixed Assets:				
	a)	Land	9410		2,019,900.00
	b)	Land Improvements	9420		500,000.00
	c)	Less - Accumulated Depreciation-Land Improvements	9425		(210,000.00)
	d)	Buildings	9430		4,310,000.00
	e)	Less - Accumulated Depreciation-Buildings	9435		(710,000.00)
	f)	Equipment	9440		2,100,000.00
	g)	Less - Accumulated Depreciation-Equipment	9445		(1,730,000.00)
	h)	Work in Progress	9450		110,000.00
	i)	Leasehold Improvements	9460		1,478,554.00
	j)	Less - Accumulated Amortization-Leasehold Improvements	9465		(760,374.60)
	11) TOTAL ASSETS				51,473,482.40
B.	DEFERRED OUTFLOWS OF RESOURCES				
1)	Deferred Outflows Of Resources		9490		
2)	TOTAL DEFERRED OUTFLOWS				-
C.	LIABILITIES				
1)	Accounts Payable		9500		1,849,518.99
2)	Due to Grantor Governments		9590		
3)	Due to Other Funds		9610		
4)	Current Loans		9640		
5)	Unearned Revenue		9650		1,000,000.00
6)	Long-Term Liabilities:				
	a)	Subscription Liability	9660		
	b)	Net Pension Liability	9663		
	c)	NET OPEB Obligation	9664		6,642,503.00
	d)	Compensated Absences	9665		243,890.00
	e)	COPs Payable	9666		
	f)	Capital Leases Payable	9667		
	g)	Lease Revenue Bonds Payable	9668		
	h)	Other General Long-Term Liabilities	9669		
7)	TOTAL LIABILITIES				9,735,911.99
D.	DEFERRED INFLOWS OF RESOURCES				
1)	Deferred Inflows of Resources		9690		
2)	TOTAL DEFERRED INFLOWS				-
E. NET POSITION, June 30 (should match Form 62 First Interim Ending Net Position (F2))					41,737,570.41

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# Coversheet

## Discuss and Vote on the 2022-2023 Audit Report

**Section:** IV. Finance  
**Item:** D. Discuss and Vote on the 2022-2023 Audit Report  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
IV.D - El Camino Real Charter High School Audit Report 22-23 - DRAFT.pdf

**EL CAMINO REAL ALLIANCE**

**AUDIT REPORT**

**FOR THE YEAR ENDED  
JUNE 30, 2023**

**A NONPROFIT PUBLIC BENEFIT CORPORATION  
OPERATING THE FOLLOWING CALIFORNIA CHARTER SCHOOL**

El Camino Real Charter High School (Charter No. 1314)

**EL CAMINO REAL ALLIANCE  
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JUNE 30, 2023**

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# FINANCIAL SECTION

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
El Camino Real Alliance  
Woodland Hills, California

### **Report on the Financial Statements**

#### **Opinion**

We have audited the accompanying financial statements of El Camino Real Alliance which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of El Camino Real Alliance as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of El Camino Real Alliance and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about El Camino Real Alliance's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.



## **Auditor's Responsibilities for the Audit of the Financial Statements (continued)**

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of El Camino Real Alliance's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about El Camino Real Alliance's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### **Report on Summarized Comparative Information**

We have previously audited El Camino Real Alliance's 2021-22 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated December 13, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022, is consistent, in all material respects, with the audited financial statements from which it was been derived.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated **DATE**, on our consideration of El Camino Real Alliance's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of El Camino Real Alliance's internal control over financial reporting or on compliance.

**Other Reporting Required by Government Auditing Standards (continued)**

That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering El Camino Real Alliance's internal control over financial reporting and compliance.

San Diego, California

DATE

DRAFT

**EL CAMINO REAL ALLIANCE**  
**STATEMENT OF FINANCIAL POSITION**  
**JUNE 30, 2023**  
**(WITH COMPARATIVE TOTALS AS OF JUNE 30, 2022)**

	<u>2023</u>	<u>2022</u>
<b>ASSETS</b>		
Current assets		
Cash and cash equivalents	\$ 31,155,388	\$ 23,373,143
Investments	\$6,997,015 <del>6,489,304</del>	6,739,923
Accounts receivable	1,847,701	1,550,223
Prepaid expenses	224,838	67,057
Inventory	37,751	67,069
Total current assets	<u>39,754,982</u>	<u>31,797,415</u>
Capital assets		
Property and equipment	10,097,823	9,294,697
Less accumulated depreciation	<u>(3,357,236)</u>	<u>(3,062,210)</u>
Capital assets, net	<u>6,740,587</u>	<u>6,232,487</u>
<b>Total Assets</b>	<b>\$ <u>46,495,569</u></b>	<b>\$ <u>38,029,902</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
Liabilities		
Accounts payable	\$ 5,187,068	\$ 2,823,315
Deferred revenue	727,610	3,037,072
Postemployment benefits liability, net	1,881,947	5,744,200
Total liabilities	<u>7,796,625</u>	<u>11,604,587</u>
Net assets		
Without donor restrictions	<u>38,698,944</u>	<u>26,425,315</u>
Total net assets	<u>38,698,944</u>	<u>26,425,315</u>
<b>Total Liabilities and Net Assets</b>	<b>\$ <u>46,495,569</u></b>	<b>\$ <u>38,029,902</u></b>

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2023  
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2022)**

	<u>2023</u>	<u>2022</u>
<b>SUPPORT AND REVENUES</b>		
Federal and state support and revenues		
Local control funding formula, state aid	\$ 28,841,788	\$ 25,855,445
Federal revenues	4,597,846	3,957,354
Other state revenues	8,860,637	4,587,064
Total federal and state support and revenues	<u>42,300,271</u>	<u>34,399,863</u>
Local support and revenues		
Payments in lieu of property taxes	11,664,307	10,352,629
Student body activities	412,741	442,366
Food service sales	99,222	72,984
Investment income, net	1,967,604	1,435,310
Other local revenues	5,131,289	4,496,652
Total local support and revenues	<u>19,275,163</u>	<u>16,799,941</u>
<b>Total Support and Revenues</b>	<u>61,575,434</u>	<u>51,199,804</u>
<b>EXPENSES</b>		
Program services	44,497,998	39,589,598
Management and general	4,803,807	5,066,712
<b>Total Expenses</b>	<u>49,301,805</u>	<u>44,656,310</u>
<b>CHANGE IN NET ASSETS</b>	12,273,629	6,543,494
<b>Net Assets - Beginning</b>	<u>26,425,315</u>	<u>19,881,821</u>
<b>Net Assets - Ending</b>	<u>\$ 38,698,944</u>	<u>\$ 26,425,315</u>

DRAFT

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2023  
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2022)**

	2023			2022
	Program Services	Management and General	Total	Total
<b>EXPENSES</b>				
Personnel expenses				
Certificated salaries	\$ 17,703,830	\$ 24,819	\$ 17,728,649	\$ 17,300,561
Non-certificated salaries	4,115,411	913,139	5,028,550	4,611,875
Pension contributions	5,694,007	34,489	5,728,496	5,704,026
Postretirement benefits	1,054,055	84,460	1,138,515	-
Payroll taxes	941,749	38,909	980,658	810,414
Other employee benefits	3,982,778	17,979	4,000,757	3,687,871
Total personnel expenses	<u>33,491,830</u>	<u>1,113,795</u>	<u>34,605,625</u>	<u>32,114,747</u>
Non-personnel expenses				
Books and supplies	3,214,898	852,293	4,067,191	3,422,024
Insurance	-	557,301	557,301	340,376
Facilities	1,986,514	552,076	2,538,590	2,011,906
Professional services	3,923,198	1,310,563	5,233,761	4,834,998
Depreciation	225,569	69,457	295,026	293,021
Fees to authorizing agency	547,324	230,682	778,006	1,103,800
Other operating expenses	1,108,665	117,640	1,226,305	535,438
Total non-personnel expenses	<u>11,006,168</u>	<u>3,690,012</u>	<u>14,696,180</u>	<u>12,541,563</u>
<b>Total Expenses - 2023</b>	<u>\$ 44,497,998</u>	<u>\$ 4,803,807</u>	<u>\$ 49,301,805</u>	
<b>Total Expenses - 2022</b>	<u>\$ 39,589,598</u>	<u>\$ 5,066,712</u>		<u>\$ 44,656,310</u>

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2023  
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2022)**

	<u>2023</u>	<u>2022</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 12,273,629	\$ 6,543,494
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities		
Noncash items		
Depreciation	295,026	293,021
Postretirement actuarial (gain)/loss	1,295,390	9,294,728
Unrealized (gain)/loss on investments	250,619	903,059
(Increase) decrease in operating assets		
Accounts receivable	(297,478)	1,771,671
Prepaid expenses	(157,781)	21,755
Inventory	29,318	20,670
Increase (decrease) in operating liabilities		
Accounts payable	2,363,753	513,566
Deferred revenue	(2,309,462)	2,278,516
Postemployment benefits liability	(5,157,643)	(14,997,609)
<b>Net cash provided by (used in) operating activities</b>	<u>8,585,371</u>	<u>6,642,871</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Reinvestment of interest earned on investments	-	(106,910)
Purchase of investments	-	(6,786,072)
Purchase of capital assets	(803,126)	(161,852)
<b>Net cash provided by (used in) investing activities</b>	<u>(803,126)</u>	<u>(7,054,834)</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	7,782,245	(411,963)
<b>Cash and cash equivalents - Beginning</b>	<u>23,373,143</u>	<u>23,785,106</u>
<b>Cash and cash equivalents - Ending</b>	<u>\$ 31,155,388</u>	<u>\$ 23,373,143</u>
<b>SUPPLEMENTAL DISCLOSURE</b>		
Cash paid for interest	<u>\$ -</u>	<u>\$ -</u>

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023**

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**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

El Camino Real Alliance (the “Charter”) was formed as a nonprofit public benefit corporation on November 2, 2010 for the purpose of operating as El Camino Real Charter High School, a California public school, located in Los Angeles County. El Camino Real Charter High School was numbered by the State Board of Education in May 2011 as California Charter No. 1314. The Charter’s mission is to prepare its diverse student body for the next phase of their educational, professional, and personal journey through a rigorous, customized academic program that inspires the development of students’ unique talents and skills, builds character, and provides opportunities for civic engagement and real-world experiences. El Camino Real Charter High School first began school operations in July 2011 and currently serves grades 9 to 12.

El Camino Real Charter High School is authorized to operate as a charter school through the Los Angeles Unified School District (“LAUSD” or the “authorizing agency”). On December 8, 2020, the Board of Directors of LAUSD approved the charter petition renewal for a five-year term beginning July 1, 2021 and expiring on June 30, 2026. As a result of SB 114, the charter petition end date is extended to June 30, 2027. Funding sources primarily consist of state apportionments, in lieu of property tax revenues, and grants and donations from the public.

**B. Basis of Accounting**

The Charter’s policy is to prepare its financial statements on the accrual basis of accounting; consequently, revenues are recognized when earned rather than when cash is received and certain expenses and purchases of assets are recognized when the obligation is incurred rather than when cash is disbursed.

**C. Financial Statement Presentation**

The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) “Audit and Accounting Guide for Not-for-Profit Organizations” (the “Guide”). ASC 958-205 was effective July 1, 2018. Under the Guide, El Camino Real Alliance is required to report information regarding its financial position and activities according to two classes of net assets:

*Net assets without donor restrictions* – These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services, raising contributions, and performing administrative functions.

*Net assets with donor restrictions* – These assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires (that is until the stipulated time restriction ends or the purpose of the restriction is accomplished) the net assets are restricted. When a restriction expires, restricted net assets are reclassified to net assets without donor restrictions.

As a public charter school, El Camino Real Alliance also accounts for its financial transactions in accordance with the policies and procedures of the Department of Education’s *California School Accounting Manual* presented in Procedure 810 Charter Schools. Fund accounting is not used in the Charter’s financial statement presentation.

**EL CAMINO REAL ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS, continued**  
**JUNE 30, 2023**

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**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)**

**D. Comparative Totals**

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Charter's audited financial statements for the year ended June 30, 2022, from which the information was derived.

**E. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures, such as depreciation expense and the net book value of capital assets. Accordingly, actual results could differ from those estimates.

**F. Functional Expenses**

The costs of providing services have been summarized on a functional basis in the statement of activities and detailed in the statement of functional expenses. Certain costs and expenses have been allocated between program and supporting services based on management's estimates.

**G. Contributions**

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported on the statement of activities as "net assets released from restrictions." Donor-restricted contributions whose restrictions are met in the same reporting period are reported as net assets without donor restriction support. Contributions restricted for the acquisition of land, buildings, and equipment are reported as net assets without restriction upon acquisition of the assets and the assets are placed in service.

Non-cash contributions of goods, materials, and facilities are recorded at fair value at the date of contribution. Contributed services are recorded at fair value at the date of contribution if they are used to create or enhance a non-financial asset or require specialized skills, are provided by someone possessing those skills, and would have to be purchased by the organization if not donated.

**H. In Lieu of Property Taxes Revenue**

Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on December 10 and April 10. Unsecured property taxes are payable in one installment on or before August 31. The County bills and collects the taxes for the authorizing agency. In lieu of distributing funds out of property tax proceeds, the authorizing agency makes monthly payments to El Camino Real Alliance. Revenues are recognized by the Charter when earned.

**I. Cash and Cash Equivalents**

El Camino Real Alliance considers all highly liquid deposits and investments with an original maturity of less than ninety days to be cash equivalents.



**EL CAMINO REAL ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS, continued**  
**JUNE 30, 2023**

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**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)**

**J. Investments**

The Charter's method of accounting for most investments is the fair value method. Fair value is determined by published quotes when they are readily available. Gains and losses resulting from adjustments to fair values are included in the accompanying statement of activities. Investment return is presented net of any investment fees.

**K. Receivables and Allowances**

Accounts receivable are stated at the amount management expects to collect from outstanding balances. An allowance for doubtful accounts is established, as necessary, based on past experience and other factors which, in management's judgment, deserve current recognition in estimating bad debts. Such factors include the relationship of the allowance for doubtful accounts to accounts receivable and current economic conditions. Based on review of these factors, the Charter establishes or adjusts the allowance for specific revenue sources as a whole. At June 30, 2023, an allowance for doubtful accounts was not considered necessary as all accounts receivable were deemed collectible.

**L. Capital Assets**

El Camino Real Alliance has adopted a policy to capitalize asset purchases over \$5,000. Lesser amounts are expensed. Donations of capital assets are recorded as contributions at their estimated fair value. Such donations are reported as net assets without donor restrictions. Capital assets are depreciated using the straight-line method over the estimated useful lives of the property and equipment or the related lease terms.

**M. Deferred Revenue**

Deferred revenue arises when potential revenue does not meet the criteria for recognition in the current period and when resources are received by the organization prior to the incurrence of expenses. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the statement of financial position and revenue is recognized.

**N. Fair Value Measurements**

The Fair Value Measurements Topic of the FASB *Accounting Standards Codification* establishes a fair value hierarchy that prioritizes inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. The three levels of the fair value hierarchy are described below:

- Level 1     Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.
- Level 2     Inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset or liability, either directly or indirectly, for substantially the full term of the financial instrument.
- Level 3     Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

**O. Income Taxes**

The Charter's management believes all of its significant tax positions would be upheld under examination; therefore, no provision for income tax has been recorded. The Charter's information and/or tax returns are subject to examination by the regulatory authorities for up to four years from the date of filing.

**EL CAMINO REAL ALLIANCE  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)**

**O. Income Taxes (continued)**

El Camino Real Alliance is a 509(a)(1) publicly supported nonprofit organization that is exempt from income taxes under Section 501(a) and 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. The Charter is exempt from state franchise or income tax under Section 23701(d) of the California Revenue and Taxation Code. As a school, the Charter is not required to register with the California Attorney General as a charity.

**P. New Accounting Principle**

**ASC 842 Leases**

In February 2016, FASB issued ASU No. 2016-02, *Leases (Topic 842)*. The objective of the ASU is to increase transparency and comparability in financial reporting by requiring balance sheet recognition of leases and note disclosure of certain information about lease arrangements. The new FASB ASU topic on leases consists of five subtopics: overall, lessee, lessor, sale and leaseback transactions, and leveraged lease arrangements. ASU No. 2016-02 is applicable to any entity that enters into a lease. The new lease standard is effective for private nonprofits with fiscal years beginning after December 15, 2021.

Under FASB ASC 842, a right-of-use asset and a related lease liability must be recorded on the statement of financial position (balance sheet) for proper recognition of any operating lease. A right-of-use asset is an intangible asset that pertains to the lessee’s right to occupy, operate, and hold a leased asset during the agreed rental period. A lease liability is the financial obligation for the payments required by the lease, discounted to present value.

The Charter has determined the impact and noted no significant change to the financial statements as a result of this accounting principle.

**NOTE 2 – CASH AND CASH EQUIVALENTS**

Cash and cash equivalents as of June 30, 2023, consists of the following:

Cash in county treasury, at fair value	\$ 25,930,163
Cash in banks, non-interest bearing	5,165,450
Cash on hand or awaiting deposit	59,775
<b>Total Cash and Cash Equivalents</b>	<b><u>\$ 31,155,388</u></b>

**Cash in Banks**

**Custodial Credit Risk**

As of June 30, 2023, \$4,775,168 of the El Camino Real Alliance’s bank balance was exposed to custodial credit risk as there were deposits over \$250,000 in accounts held at one or more banks. Custodial credit risk is the risk that in the event of a bank failure, an organization’s deposits may not be returned to it. El Camino Real Alliance does not have a policy for custodial credit risk for deposits. The FDIC insures up to \$250,000 per depositor per insured bank.

**EL CAMINO REAL ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS, continued**  
**JUNE 30, 2023**

**NOTE 2 – CASH AND CASH EQUIVALENTS (continued)**

**Cash in County Treasury**

**Policies and Practices**

El Camino Real Alliance is a voluntary participant in an external investment pool. The fair value of the Charter’s investment in the pool is reported in the financial statements at amounts based upon the Charter’s pro-rata share of the fair value provided by the County Treasurer for the entire portfolio in relation to the amortized cost of that portfolio. The balance available for withdrawal is recorded on the amortized cost basis and is based on the accounting records maintained by the County Treasurer.

**General Authorizations**

Except for investments by trustees of debt proceeds, the authority to invest Charter funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies examples of the investment types permitted in the California Government Code:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker’s Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**Interest Rate Risk**

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of the investment, the greater the sensitivity of its fair value to changes in the market interest rates. The Charter has managed its exposure to interest rate risk by investing in the county treasury. The Charter’s investments in the Los Angeles County Treasury Investment Pool, which combines the Charter’s share of the portfolio, has a combined fair value of \$25,930,163 and an unadjusted amortized book value of \$27,246,959 as of June 30, 2023. The average weighted maturity for this pool is 753 days.

**Fair Value Measurement**

Cash in county treasury is measured at Level 1 using the fair value input levels noted in Note 1N. The Charter has classified these funds as Level 1 because the amounts invested in the county treasury pooled investment fund primarily consist of investments types having observable inputs that reflect quoted prices. The investment types include those noted under the general authorizations section. As such, the carrying value consists of the amortized book value presented as “cash in county treasury” offset by the “county treasury fair value adjustment” to arrive at the combined fair value amount noted under the interest rate risk section.

**EL CAMINO REAL ALLIANCE  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 3 – INVESTMENTS**

Investments as of June 30, 2023 consist of \$6,997,015. The table on the following page provides a description and sets forth, by level within the fair value hierarchy explained in Note 1N, the Charter’s investments as of June 30, 2023.

		Market Value	Fair Value Hierarchy			At Cost
			Level 1	Level 2	Level 3	
Cash and equivalents	\$132,784	\$ 109,451	\$ -	\$ -	\$ -	\$ 136,533
Annuities		780,049	780,049	-	-	775,874
Taxable bonds	\$1,977,322	4,125,435	4,216,966	-	-	4,729,331
Equity fund stocks		1,466,586	1,466,589	-	-	1,532,523
Accrued income	\$8,247	7,783	-	-	-	-
<b>Total Investments</b>	<b>\$6,882,806</b>	<b>\$ <del>6,489,304</del></b>	<b>\$ 6,463,604</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,174,261</b>

The Charter also holds \$25,338,317 in investment accounts that are considered trust or plan assets associated with the Charter’s postemployment benefit plan. Refer to Note 10 for additional information.

**NOTE 4 – ACCOUNTS RECEIVABLE**

Accounts receivable as of June 30, 2023, consists of the following:

Federal sources	\$ 920,653
Other state sources	447,725
In-lieu property taxes	444,657
Other local sources	34,666
<b>Total Accounts Receivable</b>	<b>\$ 1,847,701</b>

**NOTE 5 – CAPITAL ASSETS**

A summary of activity related to capital assets during the year ended June 30, 2023 consists of the following:

	Balance			Balance June 30, 2023
	July 1, 2022	Additions	Disposals	
Property and equipment				
Land	\$ 2,019,964	\$ -	\$ -	\$ 2,019,964
Buildings	3,667,231	491,158	-	4,158,389
Leasehold improvements	1,883,061	47,558	-	1,930,619
Furniture and equipment	1,724,441	160,050	-	1,884,491
Construction in progress	-	104,360	-	104,360
Total property and equipment	9,294,697	803,126	-	10,097,823
Less accumulated depreciation	(3,062,210)	(295,026)	-	(3,357,236)
<b>Capital Assets, net</b>	<b>\$ 6,232,487</b>	<b>\$ 508,100</b>	<b>\$ -</b>	<b>\$ 6,740,587</b>

There were purchases of capital assets for \$803,126 during the fiscal year ended June 30, 2023. Depreciation expense for the year was \$295,026.

**EL CAMINO REAL ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS, continued**  
**JUNE 30, 2023**

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**NOTE 6 – LIABILITIES**

**Accounts Payable**

Accounts payable as of June 30, 2023, consists of the following:

Accrued salaries and benefits	\$ 1,968,903
Vendor payables	1,165,320
Due to grantor government	1,004,784
Due to student groups	731,480
Compensated absences	266,936
Credit card liability	49,645
<b>Total Accounts Payable</b>	<b><u>\$ 5,187,068</u></b>

**Deferred Revenue**

Deferred revenues as of June 30, 2023, consists of the following:

Federal sources	\$ 184,694
State sources	248,846
Local sources	294,070
<b>Total Deferred Revenue</b>	<b><u>\$ 727,610</u></b>

**Postemployment Benefits Liability, Net**

Refer to Note 10 for additional information regarding the Charter’s postemployment benefits plan. A summary of the net change and components related to the net postemployment benefit liability during the year ended June 30, 2023 consists of the following:

	Balance July 1, 2022	Net Change	Balance June 30, 2023
Postemployment benefit obligation	\$ 26,203,640	\$ 1,016,624	\$ 27,220,264
Fair value of plan assets	(20,459,440)	(4,878,877)	(25,338,317)
<b>Net Postemployment Benefits Liability</b>	<b><u>\$ 5,744,200</u></b>	<b><u>\$ (3,862,253)</u></b>	<b><u>\$ 1,881,947</u></b>

**NOTE 7 – NET ASSETS**

At June 30, 2023, the Charter did not hold any net assets with donor restrictions. Certain designations or reserves have been made for the use of net assets without donor restrictions either by the board, management or by nature of the financial assets held by the Charter. At June 30, 2023, the Charter’s net assets without donor restrictions consist of the following:

Net investment in capital assets	\$ 6,740,587
Undesignated	31,958,357
<b>Total Net Assets without Donor Restrictions</b>	<b><u>\$ 38,698,944</u></b>

**EL CAMINO REAL ALLIANCE  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 8 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS**

The following table reflects the Charter’s financial assets as of June 30, 2023, reduced by amounts not available for general expenditure within one year. Financial assets are considered not available for general use when illiquid or not convertible to cash within one year, consist of assets held for others or are held aside by the governing board for specific contingency reserves. The Charter maintains a line of credit (as mentioned in Note 11) which could be drawn upon to ensure financial assets are available as general expenditures and other obligations become due.

Financial assets	
Cash and cash equivalents	\$ 31,155,388
Investments, at cost	7,174,261
Accounts receivable	1,847,701
Prepaid expenses	224,838
Inventory	37,751
Total Financial Assets, excluding noncurrent	<u>40,439,939</u>
Contractual or donor-imposed restrictions	
Cash restricted by others for specific uses	<u>(727,610)</u>
<b>Financial Assets available to meet cash needs for expenditures within one year</b>	<b><u>\$ 39,712,329</u></b>

**NOTE 9 – EMPLOYEE RETIREMENT PLANS**

Qualified employees are covered under multiemployer defined benefit pension plans maintained by agencies of the State of California. In accordance with *California Education Code 47605*, charter schools have the option of participating in such plans if an election to participate is specified within the charter petition. The Charter has made such election. Certificated employees are members of the California State Teachers’ Retirement System (CalSTRS), and non-certificated employees are members of the California Public Employees’ Retirement System (CalPERS).

**California State Teachers’ Retirement System (CalSTRS)**

**Plan Description**

El Camino Real Charter High School contributes to the California State Teachers’ Retirement System (CalSTRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers’ Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7667 Folsom Boulevard; Sacramento, California 95826.

**Funding Policy**

Active plan members are required to contribute 10.25% or 10.205% of their 2022-23 salary depending on the employee’s membership date in the plan. The required employer contribution rate for fiscal year 2022-23 was 19.10% of annual payroll. The contribution requirements of the plan members are established by state statute. The Charter’s contributions to CalSTRS for the last three fiscal years were as follows:

	<u>Contribution</u>	<u>Percent of Required Contribution</u>
2022-23	\$ 3,165,538	100%
2021-22	\$ 3,090,744	100%
2020-21	\$ 2,265,976	100%

**EL CAMINO REAL ALLIANCE  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 9 – EMPLOYEE RETIREMENT PLANS (continued)**

**California State Teachers’ Retirement System (CalSTRS) (continued)**

**On-Behalf Payments**

The State of California makes direct on-behalf payments for retirement benefits to CalSTRS on behalf of all school agencies in California. The amount of on-behalf payments made for El Camino Real Charter High School is estimated at \$1,566,748. The on-behalf payment amount is computed as the proportionate share of total 2021-22 State on-behalf contributions.

**California Public Employees’ Retirement System (CalPERS)**

**Plan Description**

El Camino Real Alliance contributes to the School Employer Pool under the California Public Employees’ Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees’ Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street; Sacramento, California 95814.

**Funding Policy**

Active plan members, who entered into the plan prior to January 1, 2013, are required to contribute 7.0% of their salary. The California Public Employees’ Pension Reform Act (PEPRA), specifies that new members entering into the plan on or after January 1, 2013, shall pay the higher of fifty percent of normal costs or 7.0% of their salary. Additionally, for new members entering the plan on or after January 1, 2013, the employer is prohibited from paying any of the employee contribution to CalPERS unless the employer payment of the member’s contribution is specified in an employment agreement or collective bargaining agreement that expires after January 1, 2013.

El Camino Real Alliance is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution for fiscal year 2022-23 was 25.37% of annual payroll. The contribution requirements of the plan members are established by state statute. The Charter’s contributions to CalPERS for the last three fiscal years were as follows:

	<u>Contribution</u>	<u>Percent of Required Contribution</u>
2022-23	\$ 996,210	100%
2021-22	\$ 899,851	100%
2020-21	\$ 700,850	100%

**NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN**

As previously mentioned in Note 6, El Camino Real Alliance holds a liability associated with a postretirement benefit plan amounting to a net balance of 1,881,947 as of June 30, 2023. There was a net increase in the liability of \$1,016,624 from the beginning balance of \$26,203,340. The total liability is offset by investments maintained by the Charter and specifically held to fund the postretirement benefit plan.

**EL CAMINO REAL ALLIANCE  
 NOTES TO FINANCIAL STATEMENTS, continued  
 JUNE 30, 2023**

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**NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN (continued)**

**Plan Description**

El Camino Real Alliance sponsors a postemployment benefit plan to provide postemployment healthcare benefits (medical, dental, and vision) to eligible retirees and eligible covered spouses and pays a portion of the cost. All active employees that retire directly from El Camino Real Alliance and meet eligibility criteria may participate. The Charter accrues actuarially determined costs ratably to the date an employee becomes eligible for such benefits.

**Eligibility Criteria**

Benefits provided depend on the specific eligibility criteria in two categories: pre-charter and post-charter employees. Dependent coverage for spouses is also provided for those eligible employees. Eligibility criteria is as follows:

**Pre-Charter Employee**

- Hired prior to April 1, 2009  
 Rule of 80: Sum of age plus service equal to or greater than 80, with minimum 15 years of service
- Hired after April 1, 2009  
 Rule of 85: Sum of age plus service equal to or greater than 85, with minimum 25 years of service
- Exception for those not retiring under CalSTRS/CalPERS  
 Age 63 and minimum of 10 years of service

**Post-Charter Employee**

- Hired after July 1, 2011 but prior to July 1, 2018  
 Rule of 85: Sum of age plus service equal to or greater than 85, with minimum 25 years of service
- Exception for those not retiring under CalSTRS/CalPERS  
 Age 63 and minimum of 10 consecutive years of service if hired before July 1, 2016, and 15 consecutive years otherwise
- Hired on or after July 1, 2018  
 Age 62 and 25 years of service

**Actuarial Methods and Assumptions**

The total defined benefit plan obligation in the June 30, 2023 actuarial valuation was determined using the following actuarial methods and assumptions, applied to all periods included in the measurement, unless otherwise specified:

Measurement Date	June 30, 2023
Accounting Standard	FASB ASC 715
Discount Rate	4.85%
Actuarial Cost Method	Projected Unit Credit
Medical Cost Trend	5.20%
Dental and Vision Cost Trend	5.00%
Expected Rate of Return	5.00%



**EL CAMINO REAL ALLIANCE  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN (continued)**

**Postemployment Benefit Plan**

The following information related to El Camino Real Alliance’s postretirement benefit plan is contained in the actuarial valuation as of June 30, 2023. The Charter will obtain a new valuation every year.

	<u>June 30, 2023</u>
<b>Total Postemployment Benefit Plan Liability</b>	
Service cost	\$ 1,525,833
Interest cost	1,156,433
Actuarial loss/(gain)	(1,295,390)
Benefits payments	<u>(370,252)</u>
Net change	1,016,624
Total liability - beginning	26,203,640
Total liability - ending (a)	<u>\$ 27,220,264</u>
<b>Trust Assets</b>	
Contributions - employer	\$ 2,640,000
Actual return on assets	<u>2,238,877</u>
Net change	4,878,877
Trust assets - beginning	<u>20,459,440</u>
Trust assets - ending (b)	<u>\$ 25,338,317</u>
 Net defined benefit plan liability - ending (a) - (b)	 <u>\$ 1,881,947</u>
 Balance of trust assets as a percentage of the total defined benefit plan liability	  93%

El Camino Real Alliance is expected to contribute \$2,640,000 to the trust for the fiscal year ending June 30, 2023. Estimated future benefit payments for the next ten fiscal years are as follows:

<u>Year Ended June 30,</u>	<u>Benefit Payments</u>
2024	\$ 498,125
2025	531,356
2026	540,047
2027	576,919
2028	590,042
2029 - 2032	<u>3,249,052</u>
<b>Total</b>	<u>\$ 5,985,541</u>

**Fair Value of Plan Assets**

In accordance with FASB ASC No. 715-60, *Defined Benefit Plans – Other Postretirement*, the Charter has recognized the funded status of its postemployment retirement plan and measured the plan as the difference between fair value of plan assets and the accumulated postretirement benefit obligation. As mentioned in Note 3 covering investments, the Charter holds \$25,338,317 in investment accounts that are specifically earmarked as trust or plan assets for the postemployment benefit plan.

**EL CAMINO REAL ALLIANCE  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN (continued)**

**Fair Value of Plan Assets**

The following table provides a description and sets forth, by level within the fair value hierarchy explained in Note 1N, the Charter’s trust assets as of June 30, 2023.

	Market Value	Fair Value Hierarchy		
		Level 1	Level 2	Level 3
Cash, money funds, and bank deposits	\$ 66,957	\$ -	\$ -	\$ -
Equity securities	14,355,362	14,355,362	-	-
Mutual funds	7,828,503	7,828,503	-	-
Alternatives	3,087,495	-	3,087,495	-
<b>Total Trust Assets</b>	<b>\$ 25,338,317</b>	<b>\$ 22,183,865</b>	<b>\$ 3,087,495</b>	<b>\$ -</b>

**NOTE 11 – COMMITMENTS AND CONTINGENCIES**

**Charter School Authorization**

As mentioned in Note 1A, El Camino Real Charter High School is approved to operate as a public charter school through authorization by the Los Angeles Unified School District. As such, the Charter is subject to the risk of possible non-renewal or revocation at the discretion of its authorizing agency if certain criteria for student outcomes, management, and/or fiscal solvency are not met.

The Charter makes payments to the authorizing agency, LAUSD, to provide required services for special education and other purchased services in addition to fees for oversight. Fees associated with oversight consisted of 1% of revenue from local control funding formula sources. Total fees for oversight amounted to \$391,803 and total fees for special education and other services amounted to \$778,006 for the fiscal year ending June 30, 2023.

**Governmental Funds**

El Camino Real Alliance has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements would not be material.

**Multiemployer Defined Benefit Plan Participation**

Under current law on multiemployer defined benefit plans, the Charter’s voluntary withdrawal from any underfunded multiemployer defined benefit plan would require the Charter to make payments to the plan, which would approximate the Charter’s proportionate share of the multiemployer plan’s unfunded vested liabilities. CalSTRS has estimated that the Charter’s share of withdrawal liability is approximately \$19,501,931 as of June 30, 2022, the date of the most recent actuarial study. Also, as of June 30, 2022, CalPERS has estimated the Charter’s share of withdrawal liability to be \$7,853,855. The Charter does not currently intend to withdraw from CalSTRS or CalPERS. Refer to Note 9 for additional information on employee retirement plans.

**Pending or Threatened Litigation**

The Charter is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the Charter as of June 30, 2023.

**EL CAMINO REAL ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS, continued**  
**JUNE 30, 2023**

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**NOTE 12 – DONATED GOODS AND SERVICES**

During the year, many parents, administrators and other individuals donated significant amounts of time and services to El Camino Real Alliance in an effort to advance the Charter’s programs and objectives. These services have not been recorded in the Charter’s financial statements because they do not meet the criteria required by generally accepted accounting principles. The Charter did not receive any donated items during the fiscal year ended June 30, 2023.

**NOTE 13 – SUBSEQUENT EVENTS**

El Camino Real Alliance has evaluated subsequent events for the period from June 30, 2023 through **DATE**, the date the financial statements were available to be issued.

The Charter is currently disputing three invoices for COVID-19 testing, the total amount in dispute is **\$1,271,853**.

On July 10, 2023, the Governor of California approved Senate Bill 114 (SB 114), which amended California Education Code (EC) 47607.4. The EC was amended to add “all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.” As a result, the charter petition end date is extended to June 30, 2027.

Management did not identify any other transactions or events that require disclosure or that would have an impact on the financial statements.

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## **SUPPLEMENTARY INFORMATION**

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**EL CAMINO REAL ALLIANCE  
LEA ORGANIZATION STRUCTURE  
JUNE 30, 2023**

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El Camino Real Alliance, located in Los Angeles County, was formed as a nonprofit public benefit corporation on November 2, 2010, to operate as a public charter school, El Camino Real Charter High School. El Camino Real Charter High School was numbered by the State Board of Education in May 2011 as Charter No. 1314. The Charter is authorized to operate with a petition approved by the Los Angeles Unified School District. During 2022-23, the Charter served approximately 3,577 students in grades 9 to 12.

**BOARD OF DIRECTORS**

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<u>Name</u>	<u>Office / Representation</u>	<u>Term Expiration</u>
Brad Wright	Chair / Community Rep.	June 30, 2025
Alexandra Ramirez	Vice Chair / Community Rep.	June 30, 2024
Danielle Malconian	Secretary / Community Rep.	June 30, 2023
Linda Ibach	Member / Certificated Rep.	June 30, 2023
Steve Kofahl	Member / Certificated Rep.	June 30, 2023
Daniela Vargas	Member / Classified Rep.	June 30, 2024
Greg Solkovits	Member / LAUSD Rep.	June 30, 2023

**ADMINISTRATION**

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David Hussey  
*Executive Director*

Gregory Wood  
*Chief Business Officer*

See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass-Through Grantor/Program or Cluster	AL Number	Pass-Through Entity Identifying Number	Federal Expenditures
<b>U. S. DEPARTMENT OF EDUCATION:</b>			
<i>Passed through California Department of Education:</i>			
Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329	\$ 440,047
Title II, Part A, Supporting Effective Instruction Local Grants	84.367	14341	76,984
Title III, English Learner Student Program	84.365	14346	8,382
Title IV, Part A, Student Support and Academic Enrichment Grants	84.424	15396	30,206
Department of Rehabilitation: Workability II, Transitions Partnership Program	84.126	10006	54,757
Vocational Programs: Voc & Appl Tech Secondary II C, Sec 131 (Carl Perkins Act)	84.048	14894	56,173
<b>COVID-19 Emergency Acts Funding/Education Stabilization Fund Discretionary Grants [1]:</b>			
Governor's Emergency Education Relief (GEER) Fund	84.425C	15517	57,063
Elementary and Secondary School Emergency Relief II (ESSER II) Fund	84.425	15547	1,155,828
Elementary and Secondary School Emergency Relief III (ESSER III) Fund	84.425	15559	335,816
Expanded Learning Opportunities (ELO) Grant ESSER II State Reserve	84.425	15618	353,713
Expanded Learning Opportunities (ELO) Grant GEER II	84.425	15619	81,180
Expanded Learning Opportunities (ELO) Grant: ESSER III State Reserve, Learning Loss	84.425	15621	29,162
American Rescue Plan - Homeless Children and Youth II (ARP HCY II) Program	84.425	15566	7,132
Subtotal Education Stabilization Fund Discretionary Grants			2,019,894
<i>Passed through Los Angeles Unified School District:</i>			
IDEA Basic Local Assistance Entitlement, Part B, Sec 611	84.027	13379	842,178
<b>Total U. S. Department of Education</b>			3,528,621
<b>U. S. DEPARTMENT OF AGRICULTURE:</b>			
<i>Passed through California Department of Education:</i>			
Child Nutrition Cluster			
School Breakfast Program - Needy	10.553	13526	219,421
National School Lunch Program	10.555	13391	464,372
Supply Chain Assistance	10.555	*	86,278
USDA Commodities	10.555	*	29,834
Subtotal Child Nutrition Cluster			799,905
<b>Total U. S. Department of Agriculture</b>			799,905
<b>U. S. DEPARTMENT OF DEFENSE:</b>			
<i>Passed through California Department of Education:</i>			
ROTC Language and Culture Training Grants	12.357	*	129,200
<b>Total U. S. Department of Defense</b>			129,200
<b>U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:</b>			
<i>Passed through California Department of Education:</i>			
Epidemiology and Laboratory Capacity (ELC) Reopening Schools Grant	93.323	*	140,120
<b>Total U. S. Department of the Treasury</b>			140,120
<b>Total Federal Expenditures</b>			\$ 4,597,846

[1] - Major Program

\* - Pass-Through Entity Identifying Number not available or not applicable

See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE  
SCHEDULE OF AVERAGE DAILY ATTENDANCE  
FOR THE YEAR ENDED JUNE 30, 2023**

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	<u>Second Period Report</u>	<u>Annual Report</u>
	<u>Classroom-Based</u>	
<b>Grade Span</b>		
Regular		
Ninth through twelfth	<u>3,218.60</u>	<u>3,184.04</u>
Special education		
Ninth through twelfth	<u>3.25</u>	<u>3.36</u>
<b>Total Average Daily Attendance - Classroom-Based</b>	<u>3,221.85</u>	<u>3,187.40</u>
<b>Total Average Daily Attendance</b>	<u>3,221.85</u>	<u>3,187.40</u>

*The Charter had no Nonclassroom-Based ADA in 2022-23.*

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See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE  
 SCHEDULE OF INSTRUCTIONAL TIME  
 FOR THE YEAR ENDED JUNE 30, 2023**

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<u>Grade Span</u>	<u>Minutes Requirement</u>	<u>2022-23 Instructional Minutes</u>	<u>2022-23 Number of Days</u>	<u>Status</u>
Grade 9	64,800	64,933	180	Complied
Grade 10	64,800	64,933	180	Complied
Grade 11	64,800	64,933	180	Complied
Grade 12	64,800	64,933	180	Complied

DRAFT

See accompanying notes to the supplementary information.



**EL CAMINO REAL ALLIANCE  
 RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT (UNAUDITED ACTUALS) WITH  
 AUDITED FINANCIAL STATEMENTS  
 JUNE 30, 2023**

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June 30, 2023, net position reported for the Charter Schools Enterprise Fund on the Annual Financial and Budget Report (Unaudited Actuals)	<u>\$ 40,137,531</u>
Adjustments:	
Increase (decrease) in total net assets:	
Client adjustments to federal and state revenues	227
Record fair value adjustment to cash in county	(544,299)
Record repayment of state revenues	(386,804)
Unrealized gain adjustment for investments	<u>(507,711)</u>
Net adjustments	<u>(1,438,587)</u>
June 30, 2023, net assets per audited financial statements	<u>\$ 38,698,944</u>

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See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE  
NOTES TO THE SUPPLEMENTARY INFORMATION  
JUNE 30, 2023**

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**NOTE 1 – PURPOSE OF SCHEDULES**

**A. LEA Organization Structure**

This schedule provides information about the local education agency (LEA or charter school), including the Charter's authorizing agency, grades served, members of the governing body, and members of the administration.

**B. Schedule of Expenditures of Federal Awards**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Charter and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. The Charter has not elected to use the 10 percent de minimis indirect cost rate.

**C. Schedule of Average Daily Attendance**

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the charter school. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

**D. Schedule of Instructional Time**

This schedule presents information on the number of instructional days offered by the El Camino Real Charter High School and whether the Charter complied with the provisions of *Education Code Section 47612.5*.

**E. Reconciliation of Annual Financial and Budget Report (Unaudited Actuals) with Audited Financial Statements**

This schedule provides the information necessary to reconcile net position reported for the Charter Schools Enterprise Fund on the Annual Financial and Budget Report (Unaudited Actuals) to net assets on the audited financial statements.

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## **OTHER INDEPENDENT AUDITORS' REPORTS**

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## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

### Independent Auditors' Report

To the Board of Directors of  
El Camino Real Alliance  
Woodland Hills, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of El Camino Real Alliance (the "Charter") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Charter's basic financial statements and have issued our report thereon dated **DATE**.

#### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Charter's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Charter's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Diego, California

**DATE**

DRAFT

## **REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

### Independent Auditors' Report

To the Board of Directors of  
El Camino Real Alliance  
Woodland Hills, California

#### **Report on Compliance for Each Major Federal Program**

##### **Opinion on Each Major Federal Program**

We have audited El Camino Real Alliance's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of El Camino Real Alliance's major federal programs for the year ended June 30, 2023. El Camino Real Alliance's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, El Camino Real Alliance complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

##### **Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of El Camino Real Alliance and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on compliance for each major federal program. Our audit does not provide a legal determination of El Camino Real Alliance's compliance with the compliance requirements referred to above.

##### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to El Camino Real Alliance's federal programs.

## **Auditor’s Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on El Camino Real Alliance's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the report on compliance about El Camino Real Alliance’s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding El Camino Real Alliance’s compliance with the compliance requirements referred to above and performing such procedures as we consider necessary in the circumstances.
- Obtain an understanding of El Camino Real Alliance’s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances, and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of El Camino Real Alliance’s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control over compliance that we identified during the audit.

## **Report on Internal Control Over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor’s Responsibilities for the Audit of Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

**Report on Internal Control Over Compliance (continued)**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

San Diego, California

**DATE**

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## REPORT ON STATE COMPLIANCE

### Independent Auditors' Report

To the Board of Directors of  
El Camino Real Alliance  
Woodland Hills, California

#### **Report on State Compliance**

##### **Opinion on State Compliance**

We have audited El Camino Real Alliance's compliance with the requirements specified in the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, applicable to El Camino Real Alliance's state program requirements for the fiscal year ended June 30, 2023. Reference to El Camino Real Alliance within this letter is inclusive of El Camino Real Charter High School (Charter No. 1314).

In our opinion, El Camino Real Alliance complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the applicable state programs for the year ended June 30, 2023.

##### **Basis for Opinion on State Compliance**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed by Title 5, *California Code of Regulations*, section 19810 as regulations (the K-12 Audit Guide). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of State Compliance section of our report.

We are required to be independent of El Camino Real Alliance and to meet certain ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on state compliance. Our audit does not provide a legal determination of El Camino Real Alliance's compliance with the compliance requirements referred to above.

##### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of internal control over compliance with the requirements of the laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to El Camino Real Alliance's state programs.

**Auditor’s Responsibilities for the Audit for State Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the state compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on El Camino Real Alliance's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the K-12 Audit Guide will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the report on compliance about El Camino Real Alliance's compliance with the requirements of the applicable state programs as a whole.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, and the K-12 Audit Guide, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding El Camino Real Alliance's compliance with compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of El Camino Real Alliance's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the K-12 Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of El Camino Real Alliance's internal control over compliance. Accordingly, no such opinion is expressed; and
- Select and test transactions and records to determine El Camino Real Alliance's compliance with the state laws and regulations to the following items:

Description	Procedures Performed
<b>School Districts, County Offices of Education and Charter Schools</b>	
California Clean Energy Jobs Act	Yes
After/Before School Education and Safety Program	Not applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	Not applicable
Immunizations	Yes
Educator Effectiveness	Yes
Expanded Learning Opportunities Grant (ELO-G)	Yes
Career Technical Education Incentive Grant	Not applicable
Transitional Kindergarten	Not applicable
<b>Charter Schools</b>	
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-Based Instruction/Independent Study	Not applicable
Determination of Funding for Nonclassroom-Based Instruction	Not applicable
Annual Instructional Minutes – Classroom Based	Yes
Charter School Facility Grant Program	Not applicable

“Not applicable” is used in the table above to indicate that the Charter either did not receive program funding or did not otherwise operate the program during the fiscal year.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies or material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of State Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the K-12 Audit Guide. Accordingly, this report is not suitable for any other purpose.

San Diego, California

**DATE**

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## **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

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**EL CAMINO REAL ALLIANCE  
SUMMARY OF AUDITORS' RESULTS  
FOR THE YEAR ENDED JUNE 30, 2023**

**FINANCIAL STATEMENTS**

Type of auditors' report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified not considered to be material weaknesses?	<u>None Reported</u>
Non-compliance material to financial statements noted?	<u>No</u>

**FEDERAL AWARDS**

Internal control over major program:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Type of auditors' report issued:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)?	<u>No</u>
Identification of major programs:	

<u>AL Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.425, 84.425C	Education Stabilization Fund Discretionary Grants

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 750,000</u>
Auditee qualified as low-risk auditee?	<u>Yes</u>

**STATE AWARDS**

Internal control over state programs:	
Material weaknesses identified?	<u>No</u>
Significant deficiency(ies) identified not considered to be material weaknesses?	<u>None Reported</u>
Any audit findings disclosed that are required to be reported in accordance with 2022-23 Guide for Annual Audits of California K-12 Local Education Agencies ?	<u>No</u>
T:	<u>Unmodified</u>

All audit year findings, if any, are assigned an appropriate finding code as follows:

<u>FIVE DIGIT CODE</u>	<u>AB 3627 FINDING TYPE</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Programs
43000	Apprenticeship: Related and Supplemental Instruction
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

**EL CAMINO REAL ALLIANCE  
FINANCIAL STATEMENT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2023**

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There were no audit findings related to the financial statements for the year ended June 30, 2023.

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**EL CAMINO REAL ALLIANCE  
FEDERAL AWARD FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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There were no audit findings and questioned costs related to federal awards for the year ended June 30, 2023.

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**EL CAMINO REAL ALLIANCE  
STATE AWARD FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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There were no audit findings and questioned costs related to state awards for the year ended June 30, 2023.

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**EL CAMINO REAL ALLIANCE  
SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2023**

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This schedule presents the status of actions taken by the Charter on each of the findings and recommendations reported in the prior year audit; however, there were no audit findings reported in the year ended June 30, 2022.

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## Coversheet

Discussion and Vote to Recommend to the Full Board Approval the Audio/Video upgrade for B-10 culinary class.

**Section:** IV. Finance  
**Item:** E. Discussion and Vote to Recommend to the Full Board Approval the Audio/Video upgrade for B-10 culinary class.  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** IV. E. AV Upgrade for Cooking Class\_11072023-Quote# 138106.v1.5.pdf



IT & AV Solutions for a Connected World

# GST SOLUTION PROPOSAL

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## GST STATEMENT OF WORK:

### OP145064 AV Upgrade for Cooking Class\_11072023

#### El Camino Real Charter High School

Min Joo

mjoo@gstinc.com

Quote # 138106

Version 1

Wednesday, December 06, 2023

#### Golden Star Technology

Min Joo

Email: mjoo@gstinc.com

Phone: (562) 345-8744

12881 166th Street

Cerritos, CA 90703



IT &amp; AV Solutions for a Connected World

GSTINC.COM 800.833.0128

## OP145064 AV Upgrade for Cooking Class\_11072023



### Prepared by:

**Golden Star Technology**

Min Joo  
mjoo@gstinc.com  
(562) 345-8744

### Prepared for:

**El Camino Real Charter High School**

Min Joo  
mjoo@gstinc.com  
(818) 595-8019  
5440 Valley Circle Blvd

### Quote Information:

**Quote #: 138106**

Version: 1  
Quote Date: 12/06/2023  
Expiration Date: 12/25/2023

Woodland Hills, CA 91367

## Golden Star Technology

### COMPANY OVERVIEW

Founded in 1985, Golden Star Technology (GST) is a leading provider of Information Technology (IT) and Audio Visual (AV) solution services throughout the technology integration industry. GST is highly versatile, offering a broad array of end-to-end AV solutions including system design, hardware procurement, programming and professional low voltage cabling services. With over 65 years of combined experience, GST's AV staff is trained and certified by leading equipment manufacturers. Our staff adhere to AVIVA's code of ethics and conduct Best Practices while maintaining their continued education through a variety of manufacturer training programs.

GST personnel's certifications include:

- Extron: EAVA, ECS, ECP, EDSP, XTP-E, and XTP-T
- AVIXA: CTS, CTS-I, and CTS-D
- Crestron: DMC-T-4K, DMC-D-4K, and DMC-E-4K

If additional information pertaining to partnerships and certifications, please reach out to your sales account representative for assistance.



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## AV - Proposed Services

### SUMMARY

El Camino Real Charter High School (ECRCHS) has requested a quote for the procurement, installation, and configuration of an Audio Visual (AV) system for their cooking classroom. GST will install the equipment specified below, including all required cabling, connections, and configuration for a functioning AV system.

#### Place of Performance

5440 Valley Circle Boulevard, Woodland Hills CA 91367

GST appreciates the opportunity to present our design/solution for your organization. Please review the following Scope of Work carefully and contact us with any questions.

### SCOPE OF WORK

#### Room Description/Functionality

The cooking classroom will receive four new 4K LCD flat panel displays, an AV presentation switcher, touch panel controller, and six ceiling tile speakers. The cooking classroom will also receive an overhead ceiling camera, PTZ camera, and a head-worn wireless microphone system.

This proposal will use a combination of GST provided hardware and Owner Furnished Equipment (OFE)

#### Components

##### Display

The existing 65-inch interactive display will be reused. Four new 4K LCD commercial flat panel displays will be wall mounted using universal wall mounting brackets, two 86-inch displays, and two 65-inch displays. All five displays will use an HDMI twisted pair receiver to receive a video signal from a rack mounted AV switcher. GST will provide a 1-gang AC duplex electrical receptacle (outlet) at each new display location. Existing electrical circuits will be tapped for the new outlets.

**NOTE: All five displays will show the same image at all times. Surface mounted raceway will be used as needed to conceal cabling between display locations and rack location.**

#### Featured Products

- 1ea OFE Existing Interactive Display
- 2ea LG 86" 4K UHD LED Display
- 2ea LG 65" 4K UHD LED Display
- 4ea Chief Fusion X-Large TV Wall Mount
- 4ea Extron DTP HDMI Rx 330 - Long Distance HDMI Twisted Pair Receiver
- 4ea Electrical Outlet Installation

#### AV Switcher and Sources

An AV media presentation switcher with built-in control processor and audio amplifier will be rack-mounted and used for signal routing and input switching for the AV system. An 8-output video Distribution Amplifier (DA) will be rack mounted and used to distribute video and control signal to each display. Sources for the AV system will be an OFE existing room PC and a 1-gang wall plate with one HDMI port and one 3.5mm audio jack. The PC will connect directly to an available input on the AV switcher via HDMI cable. The HDMI input on the wall plate will connect directly to an available input on the AV switcher via HDMI cable. The



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3.5mm audio jack on the wall plate will connect directly to an available audio input on the AV switcher.

**NOTE: The Room PC will require an available HDMI port to connect to the AV switcher.**

#### Featured Products

- 1ea Extron 8 Input Presentation Switchers w/ Control Processor and Amplifier
- 1ea Extron Long Distance Eight Output Distribution Amplifier
- 1ea Extron HDMI and Stereo Audio Pass-Through Wallplate

#### **Cameras**

An overhead ceiling camera will be flush mounted in the T-bar ceiling directly above the instructor's station and will use a HDMI twisted pair transmitter to connected to an HDMI input on the AV switcher. A professional Pan-Tilt-Zoom (PTZ) camera with HD resolution, 20X optical zoom, and customized preset views will be wall mounted in a location that can capture the instructor's station. The PTZ camera will use an SDI to HDMI converter to connect to an HDMI input on the AV Switcher. Both cameras will be used for in-room presentations across all five displays. The desired camera will be selectable via the touch panel controller.

**NOTE: Cameras will not be used for video conferencing and will only be used for in-room presentations.**

#### Featured Products

- 1ea Lumens 4K Overhead Ceiling Camera
- 1ea Lumens Ceiling Mounting Bridge for Overhead Camera
- 1ea Extron Long Distance HDMI Twisted Pair Transmitter
- 1ea Lumens PTZ Video Conferencing Camera with 20x Optical Zoom
- 1ea Blackmagic Design SDI to HDMI Micro Converter
- 1ea Premium Series 3G-SDI BNC to BNC Cable – 100 FT

#### **Microphones**

A wireless microphone system with a bodypack transmitter and headorn microphone will be provided and used for in-room voice reinforcement. The microphone receiver will be rack mounted and connected to an audio Digital Signal Processor that will be used to enhance microphone audio and provide feedback suppression.

**NOTE: The microphone will not be used for video conferencing and will only be used for in-room voice reinforcement.**

#### Featured Products

- 1ea Shure Wireless Rack-Mount Headset Microphone System
- 1ea Extron 6x4 Digital Matrix Processor w/ AEC

#### **Audio**

Six ceiling tile style speakers will be installed in the T-bar ceiling and will be evenly spaced throughout the room. The speakers will be driven by an audio amplifier built-into the AV switcher.

#### Featured Products

- 3ea Extron Full-Range Flat Field Speakers, Pair



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## Control

A 10-inch touch panel controller will be wall-mounted near the equipment storage rack. The touch panel will be programmed with a customized graphical user interphase (GUI). The control processor built into the AV switcher will be used to provide control commands to the AV system and will be programmed with customized control functions.

### Programming Featured Functions

- Confirmation Page: ON/OFF "System Power"
- Default Setting: OFF
- Display Power: ON/OFF
- Audio/Video Switching - 4 Sources
- PTZ Camera Controls with 3 Presets
- Volume UP/DOWN with MUTE (for media only)
- Auto Mid-Night Shut Off
- 3-4 GUI Custom Control Pages

### Featured Products

- 1ea Extron 10" Wall Mount TouchLink Pro Touchpanel - Black

## Networking

A 10-Port Power Over Ethernet+ (POE+) (8 POE ports) managed network switch will be rack mounted and used to create an isolated AV network for control communication. The network switch will also be used to provide power to all POE enabled devices.

### Featured Products

- 1ea Netgear 8-Port Gigabit PoE+ Managed AV Network Switch

## Equipment Storage Rack

An 18RU metal equipment storage rack with locking door and locking sides will be installed near the instructor's desk and will be used to house all rack mountable AV system components. The rack will be equipped with a mounted power distribution unit, vertical power strip, 2RU storage drawer, and two ventilation fans. GST will provide a 1-gang AC duplex electrical receptacle (outlet) at rack location. An existing electrical circuits will be tapped for the new outlet.

### Featured Products

- 1ea Middle Atlantic 18RU Essex RCS Series Pre-Configured Rack
- 1ea Middle Atlantic Rackmount Power Distribution, 9 Outlet, 15A, Basic Surge Protection
- 1ea Middle Atlantic Slim Power Strip - High Density Power Strip - 7 Outlet – Vertical
- 1ea Middle Atlantic 2RU Anodized Rack Drawer
- 1ea Electrical Outlet Installation



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## Electrical

GST will provide 1-gang duplex AC (alternating current) electrical outlets at the following locations:

### Electrical Requirements

- 4ea 1-gang AC duplex receptacle at new display location, 1 per display location.
- 1ea 1-gang AC duplex receptacle at equipment rack location.

## Owner-furnished Equipment (OFE)

Owner-furnished equipment will be utilized for this project. OFE equipment will include:

- 1ea 65" Interactive Display

The Client will provide working and functional OFE. GST is not liable for product warranty, computability issues, post-installation issues, quality, and any other issues from OFE.

## Site Conditions

GST notes the following site conditions, if any:

- GST to provide surface mount raceway if needed
- GST to perform electrical work as needed

## TRAINING

GST will provide a one-time, 1 hour maximum training session for end users and information technology (IT) staff. GST will review basic system functionality and operations. This will include demonstrations of features and settings. GST's technician or engineer who is familiar with the system shall lead this training. This training does not include in-depth training on hardware, software, or applications. This training does not cover any customer provided equipment, software, or applications. Any additional training or knowledge transfer requested by the Client may require training to be provided by the manufacturer. Any additional training may require additional costs and fees. GST will also provide all user manuals and manufacturer training materials as the project deliverables.

## DELIVERABLES

After completion of the project, GST will provide the following deliverables "if necessary, pending on system design". The client will receive all audio-visual (A/V) line diagrams that reflect point-to-point connectivity that will relate to all necessary system components, connections, and placements. GST will provide a digital copy file(s) sent by email. Deliverables will also include a copy of the most recent and last A/V custom program(s) and/or configuration code(s) with all appropriate links and modules for any reconfigurations. All A/V programs and/or configuration codes are only visible to authorized vendors and/or certified partners only.

Deliverables:

- As-Built Drawings (digital files only; hard copy can be provided upon request)
- Detailed control panel manual (1-digital files only)
- Configurations codes DSP/Control (1-digital files only)
- Equipment Owner's Manuals (1-hard copy only)





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- Equipment Warranty Information (1-hard copy only)

The items noted above are required for any future changes, updates, upgrades, repairs, and necessary maintenance. GST will not provide any non-related documents beyond what has been stated in the deliverables above. GST will NOT provide any software or software training along with deliverables, it is a GST recommendation to reach out to your local GST sales account representative to reflect any additional AV professional services that you may require(s).

*Note: Not all deliverables may not be provided, which is caused by system and/or solution designs along with system complexity.*

## PROJECT PARAMETERS

### Other Project Notes

- Project Timeline
  - Project completion date to be determined by the Client and GST.
- Prevailing Wage rate used. If the project is not deemed to be Prevailing Wage, please provide project information to GST.

### GST Installation Methodology

- GST will install the listed equipment based on industry best practices and manufacturer's instructions.
- All existing equipment that is not to be repurposed will be de-installed and removed. GST is not responsible for the functionality and conditions of the existing equipment prior-to and after GST's de-installation and removal.
- All wiring will be dressed, terminated, and labeled. If Client has specific labeling schematics, this must be provided prior to GST starting the project.

### Project Timeline

This proposed project timeline will be defined and finalized when a GST Project Manager is assigned to your project. The GST Project Manager will oversee the GST installation team and client communication during the project. A GST Team Lead will be assigned and oversee the installation work and ensure that the systems are installed according to the design.

- Project Kickoff – project documents have been reviewed and finalized.
- Engineering – GST Engineers will design and verify that the AV system design meets the functional criteria
- Procurement Phase – GST procures and stages the products for this project. GST may pre-assemble and fabricate prior to site installation.
- Site Checks & Verification – GST
- Onsite Installation – GST team will install AV equipment.
- Control System Configuration & Programming – GST Programmers will program and configure the control system.
- Rack Systems
- Acceptance Testing & Review – After all AV systems are installed and programmed, GST will perform testing and adjustments to ensure the solution meets the established project criteria and functionality.
- Project Sign-off – GST will receive customer acceptance and sign-off on the project.
- Project Submittals – Upon project sign-off, GST will submit final documentation. This includes as-built drawings, signal flows, software, and IP addressing schedule.

## EQUIPMENT LEAD TIMES

- AV furniture, typically 6-8 weeks after client approves and/or signs off on furnish and specified details, "all details will be provided by GST".
- AV product, typically 12-18 weeks after PO has been provided by client



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- GST assigned PM will provide an implementation schedule pending all project needs

## ASSUMPTIONS

Please note that some assumption may not refer to this project

- Existing structures can support the weight of specified products, such as wall or ceiling mounted devices stated within GST Scope of Work.
- Existing items to be reused or repurposed are in working condition, the client is responsible for all repairs or services.
- Unless specified in the SOW, Client is responsible for all high voltage power placements and locations for all AV needs. GST PM will coordinate with all necessary requirements.
- Site end-users and location(s) are aware of solutions that provide “client responsibility to engage others”.
- Client is aware that GST doesn’t fabricate, create, make, design and/or mass-produce the recommended product above.
- Client understands the responsibility of manufacturer policies, warranty, and services.
- GST will be allowed to change or remove suggested products due to unforeseen events; products will be replaced as equally to uphold GST SOW and end-results.
- Any delays or interruptions from the Client or location can result with additional cost to redeploy technical staff to complete the project.
- GST assumes that all new cable pathway(s) are free and clear of debris and structure obstacles.
- Period of Performance (“POP”) will be based around product availability and site readiness.

## EXCLUSIONS

- No other items, professional services, products, or system functions will be provided beyond GST written Scope of Work.
- GST is not responsible for licensing of any UC Platforms. i.e., Skype, Microsoft Teams, Zoom, etc.
- Network concerns, issues or placing items on client’s network will not be provided “unless noted in scope of work above”. If so, IP addresses must be provided prior to deployment.
- Unless specified in the SOW, no painting and patching will be provided by GST.
- Unless specified in the SOW, no power outlets or circuits will be provided at this time.
- Existing items to be repurposed or reused must be in working condition.
- All custom A/V furniture or items are not returnable or exchangeable after client approval.
- GST is not liable nor responsible for incidental damage from removing existing ceiling tiles of existing products. However, GST will proceed with extreme caution.
- GST does not uphold manufacturer warranties, although GST can provide extended maintenance agreements and/or time and materials (T&M) services to maintain system components.

## CUSTOMER REQUIREMENTS

- Coordinate the preparation of any hardware and/or software that is not included for this project. Ensure that existing hardware is fully functional and software/firmware is updated.
- Assure that the environment is 100% ready. If the environment is not 100% ready the scheduling of the implementation will not be finalized until it is.
- Customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST’s onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST’s engineers time at \$175/hr.
- Coordinate service deployment on third-party maintained hardware/software (if applicable).
- Assign a designated person from the Customer’s staff who, on behalf of the Customer will grant all approvals, provide information, and otherwise be available to assist GST to facilitate the delivery of this service.
- Ensure that all hardware, firmware, and software that the GST engineer will need in order to deliver this service are



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available.

- Allow GST full and unrestricted access to all locations where the service is to be delivered.
- Provide a suitable work area for delivery of the service, including access to an outside telephone line, power, any network connections, etc. that is required.
- Be responsible for all data backup and restore operations
- Provide one point-of-contact that will finalize decisions during the project. Provide necessary documentations, paperwork, schematics, line drawings, and information for GST to complete the project. Any delays in providing the necessary project documentation will delay the project.

## SERVICES TERMS AND CONDITIONS

### NON-COMPETE CLAUSE

GST assigns service professionals with qualifications commensurate with tasks listed in this scope of work. If the customer, directly or indirectly, contracts with or hires any GST employee engaged in providing services to the customer under this agreement or any other agreement, written or oral, GST will have the option of negotiating a change in the cost and/or time to deliver or charge the customer the equivalent of 30% of the employees' annual salary as a finder's fee. This clause is applicable for a period of up to ninety days from the last date of services rendered by a GST employee to the customer.

### TIME RECORDS

Each employee, either directly employed by GST or a subcontractor (hereinafter called "GST employee") will present a time record to the customer setting forth the hours worked. An authorized representative of the customer must countersign the record and will thereby certify that such time is correct and that the work was performed in a satisfactory manner.

### NORMAL BUSINESS HOURS

GST service hours are 8:00 am to 5:00 pm Monday through Friday. Overtime (over 8 hours in one day), scheduled after hours and weekends are charged at time and one-half of contracted service rate. Emergency after hours, weekends and holidays are charged at two times contracted service rate. Customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

### TERMINATION TERMS

Client may terminate work under this Statement of Work, in whole or in part, at any time by 30 day written notice. Such notice shall state the extent and effective date of such termination. Upon receipt thereof, GST shall, to the extent directed by the Client or its designees, stop work under this agreement. If the agreement is terminated for convenience, GST shall be paid in accordance with the terms of the order for only those materials or supplies delivered and accepted. GST shall have the right at any time by written notice to the Client to terminate all or any part of this project without cause. GST will provide 30 days' prior written notice. In the event of such termination for convenience, GST shall be entitled to payment for all work performed up to the date of the termination.

### COMMENCEMENT OF WORK

Work shall not commence under the Contract until a fully executed agreement has been received by GST and GST has been given approval to proceed by the customer.

### DATA LOSS

GST makes no guarantee against data loss during services engagements. It is the customers responsibility to ensure data



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is properly protected (backed up) before the engagement begins.

## **PRODUCT RETURNS**

Standard stock items purchased from GST may be returned for any reason within (14) fourteen days. Custom orders are non-returnable and non-refundable. All original packaging, accessories and documentation must accompany the item and be in unmarked condition. Items must be shipped via at least 2nd day freight with insurance for the full value of the item. Returned items are subject to a 25% restocking fee. Though rare, a customer may need to return a defective product. Defective product returns are not subject to the 25% restocking fee and will be exchanged in accordance with the manufacturer's policy within 30 days of purchase.

## **PROJECT DELAYS**

Delays due to client configuration specifications, hardware delivery, carrier availability, and facility access, physical or environmental delays are subject to change orders as billable delays. These delays can also impact project timeline and deadlines.

## **PREVAILING WAGE CLAUSE**

GST holds the right to charge the customer additional services fees if the project is deemed to have prevailing rates of wages requirements prior, during, or after project completion. GST adheres and complies with the provisions of the California Labor Code. All workers employed on public works projects must be paid the prevailing wage determined by the Director of the Department of Industrial Relations, according to the type of work and location of the project. The prevailing wage rate is the basic hourly rate paid on public works projects to a majority of workers engaged in a particular craft, classification or type of work within the locality and in the nearest labor market area (if a majority of such workers are paid at a single rate). If there is no single rate paid to a majority, then the single or modal rate being paid to the greater number of workers is prevailing.

## **GST SERVICES WARRANTY**

### **QUALITY OF SERVICES**

GST warrants that its Services will be of professional quality (performed in a good and workmanlike manner) and will conform to generally accepted industry standards for such Services and to the requirements specified in this SOW. GST's personnel shall be competent and qualified to perform the tasks to which they are assigned. In the event of any breach of this warranty, GST, at its sole expense and without delay, shall re-perform the non-conforming Services to the applicable standard.

### **WORKMANSHIP WARRANTY**

GST certifies that all equipment and materials furnished shall carry a ninety (90) day warranty on parts. GST guarantees to furnish any qualified personnel (during normal business hours, Monday to Friday, 8:00 am to 5:00 pm) to the installation site for the period of one (1) year from the date of installation to repair or replace defective items installed or provided by GST exclusively. If the item is determined to not be defective, GST will charge the customer for all time spent on the incident at a rate of \$175/hour. Determination if an item is defective or was changed, damaged, reconfigured, or altered by non GST personnel is under sole authority of GST. Any change, alteration, damage, or reconfiguration by non GST personnel voids one (1) year warranty. No response timeframe SLA guaranteed for warranty work. Further, all equipment purchased from GST in our installed system is subject to a manufacturer's warranty. Further, all equipment purchased from GST in our installed system is subject to a manufacturer warranty. GST will not honor any other warranty, implied or



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otherwise. In no event shall GST be liable, or in any way responsible for damages, or defects in the system, which were caused by neglect, vandalism, misuse, environmental damage or by repairs or attempted repairs performed by anyone other than a GST service technician. Nor shall GST be liable or in any way responsible for any incidental or consequential economic or property damage.

## CHANGE MANAGEMENT

GST establishes change management procedures to document changes that are made to the baseline project identified in the Statement of Work. These procedures are in place to reduce the potential for cost and schedule variances.

***Customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.***

If a change needs to be made to the project, which is not included in the SOW or differs from the SOW, GST or the client must complete the Change Management Request form. GST will review the completed form and provide an estimate to complete the request. The client must approve the additional hours/costs in order to complete the request.

In the event a change requested by the customer reduces the amount of work and the project is a firm fixed price project, the full amount of the project will be invoiced.

A change occurs when GST encounters any of the following situations during project delivery:

1. Either party identifies new requirements not included in the original project's scope
2. Either party makes suggestions that would improve the proposed system but are not necessarily required to address the project requirements; such suggestions are incorporated into a subsequent project phase
3. Either party changes the direction and intent of this project, which requires GST to rework the solution design or services
4. Changes in the scope of work defined in this Statement of Work are only effective if both the customer and GST agree to them in a written document setting forth the modifications and any changes to the delivery schedule and payment terms.

## GST PROJECT MILESTONE PAYMENTS

Unless otherwise agreed in writing by GST and the Client, the total GST services engagement price shall be billed as follows: 25% of the entire project at time of order or provided Purchase Order "PO" has been provided, 100% of hardware and software upon delivery, and remainder upon project completion and Client sign-off or first beneficial use, whichever occurs first.



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## Hardware

	Item	Description	Qty	Price	Ext Price	Tax
<b>Displays</b>						
2	86UR640S9UD	LG 86" Smart LED-LCD Display - 4K UHD - TAA Compliant - HDR10 - Direct LED Backlight - 3840 x 2160 Resolution	2	\$3,070.13	\$6,140.26	9.5%
3	65UR640S9UD	LG 65" Smart LED-LCD Display - 4K UHD - TAA Compliant - HDR10 Pro, HLG, HDR10 - Direct LED Backlight - YouTube - 3840 x 2160 Resolution	2	\$1,570.86	\$3,141.72	9.5%
4	XTM1U	Chief Fusion X-Large TV Wall Mount - Micro-Adjustable Tilt - For Displays 55-100" - Black - Height Adjustable - 1 Display(s) Supported - 55" to 100" Screen Support - 250 lb Load Capacity	4	\$398.67	\$1,594.68	9.5%
5	CSMP9X12	Chief Proximity Component Storage Interface Panel - For Display Mount - Black - 10 lb Load Capacity	4	\$64.45	\$257.80	9.5%
6	DX-215C-SP	Chief NEXSYS™ 2 Outlet, 15 Amp Compact Power with Series Surge Protection	4	\$326.72	\$1,306.88	9.5%
7	60-1331-13	Extron DTP HDMI Rx 330 Long Distance HDMI Twisted Pair Receiver - 330 feet (100 m)	5	\$426.26	\$2,131.30	9.5%
8	50181	C2G Performance 3ft HDMI Audio/Video Cable - HDMI A/V Cable for Audio/Video Device, Blu-ray Player, DVD, Digital Signage Display, Home Theater System - First End: 1 x HDMI 2.0 Digital Audio/Video - Male - Second End: 1 x HDMI 2.0 Digital Audio/Video	5	\$17.33	\$86.65	9.5%
9	GST TV installation Kit	TV installation kits; Toggle bolts, bolts, nuts, backing material	4	\$60.00	\$240.00	9.5%
<b>AV Switcher and Sources</b>						
11	60-1615-93	Extron IN1808 IPCP Q MA 70 - Eight Input 4K/60 Seamless Presentation Switchers with Control Processor and 70 V Mono Amplifier	1	\$5,422.08	\$5,422.08	9.5%
12	50182	C2G Premium 6ft HDMI Audio/Video Cable	1	\$18.67	\$18.67	9.5%
13	60-1438-51	Extron DTP HD DA8 4K 330 Long Distance HDMI to Eight Output DTP Twisted Pair Distribution Amplifier - 330 feet (100 m)	1	\$3,073.33	\$3,073.33	9.5%
14	70-726-63	Extron WPD 110 A - HDMI and Stereo Audio Pass-Through Wallplate - Decorator-Style; White	1	\$78.67	\$78.67	9.5%



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## Hardware

	Item	Description	Qty	Price	Ext Price	Tax
15	50188	C2G Performance 20ft HDMI Audio/Video Cable - HDMI A/V Cable for Audio/Video Device, Blu-ray Player, DVD, Digital Signage Display, Home Theater System - First End: 1 x HDMI 2.0 Digital Audio/Video - Male - Second End: 1 x HDMI 2.0 Digital Audio/Video - M	2	\$60.00	\$120.00	9.5%
<b>Cameras</b>						
17	CL511	Lumens 4K Overhead Ceiling Camera - 0.35" CMOS - 15x Digital Zoom - 29 fps	1	\$3,100.00	\$3,100.00	9.5%
18	CL-A01	Lumens Ceiling Mounting Bridge for Overhead Camera	1	\$313.87	\$313.87	9.5%
19	60-1331-12	Extron DTP HDMI Tx 330 - Long Distance HDMI Twisted Pair Transmitter - 330 feet (100 m)	1	\$433.33	\$433.33	9.5%
20	VC-A51PW	Lumens PTZ Video Conferencing Camera with 20x Optical Zoom (White)	1	\$2,086.67	\$2,086.67	9.5%
21	CONVMIC/SH03G/WPSU	Blackmagic Design Micro Converter SDI toHDMI 3G wPSU - Functions: Signal Conversion - USB Type C - 1920 x 1080 - NTSC/PAL - SDI - USB - Mac, PC - External	1	\$111.67	\$111.67	9.5%
22	VBBC-4100	Premium Series 3G-SDI BNC to BNC Cable (100 ft)	1	\$72.95	\$72.95	9.5%
23	50181	C2G Performance 3ft HDMI Audio/Video Cable - HDMI A/V Cable for Audio/Video Device, Blu-ray Player, DVD, Digital Signage Display, Home Theater System - First End: 1 x HDMI 2.0 Digital Audio/Video - Male - Second End: 1 x HDMI 2.0 Digital Audio/Video - Ma	2	\$17.33	\$34.66	9.5%
<b>Microphones</b>						
25	BLX14R/SM35-H10	Shure BLX14R/SM35 Wireless Rack-mount Headset System with SM35 Headset Microphone - 542 MHz to 572 MHz Operating Frequency - 50 Hz to 15 kHz Frequency Response - 299.87 ft Operating Range	1	\$425.33	\$425.33	9.5%
26	60-1823-01	Extron DMP 64 Plus C - 6x4 Digital Matrix Processor w/ AEC	1	\$1,655.84	\$1,655.84	9.5%
<b>Audio</b>						
28	42-141-03	Extron FF-220T Full-Range Flat Field® Speakers with 2' x 2' Low Profile Enclosure and 70/100 V Transformer, Pair	3	\$418.75	\$1,256.25	9.5%



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## Hardware

	Item	Description	Qty	Price	Ext Price	Tax
<b>Control</b>						
30	60-1566-02	Extron TLP Pro 1025M - 10" Wall Mount TouchLink® Pro Touchpanel - Black	1	\$2,097.40	\$2,097.40	9.5%
<b>Networking</b>						
32	GSM4210PX-100NAS	Netgear AV Line M4250 GSM4210PX 8-Port Gigabit PoE+ Compliant Managed AV Switch with SFP (220W)	1	\$1,127.27	\$1,127.27	9.5%
<b>Equipment Storage Rack</b>						
34	RCS-1824	Middle Atlantic Residential Configured Rack - 18U Rack Height x 23" Rack Width x 24" Rack Depth - Floor Standing - Black - Steel, Glass - 500 lb Maximum Weight Capacity	1	\$1,019.82	\$1,019.82	9.5%
35	PD-915R-PL	Middle Atlantic Rackmount Power Distribution, 9 Outlet, 15A, Basic Surge Protection	1	\$184.79	\$184.79	9.5%
36	PD-715SC-NS	Middle Atlantic Slim Power Strip - High Density Power Strip - 7 Outlet, 15A - NEMA 5-15P - 7 x AC Power - 10 ft Cord - 115 V AC Voltage - Vertical	1	\$132.00	\$132.00	9.5%
37	D2	Middle Atlantic 2RU Anodized Rack Drawer	1	\$217.24	\$217.24	9.5%
38	UMS1-11.5K	Middle Atlantic 1RU UMS Rackshelf - 11.5 in Depth with Partial Blank Panels - 1U Rack Height - Rack-mountable Open Frame - Black Textured Powder Coat - Steel - 25 lb Maximum Weight Capacity	3	\$159.01	\$477.03	9.5%
39	EB1	Middle Atlantic 1U Blank Panel - Black - 1.75" Height - 19" Width - 0.5" Depth	1	\$14.10	\$14.10	9.5%
<b>Miscellaneous</b>						
41	GST Power Outlet Kit	Power Outlet installation kits; flex or metal conduit, 12 gauge wires, junction box, receptacles, etc.	5	\$135.33	\$676.65	9.5%
42	GST Panduit Kit	Includes surface mount box, raceway and fittings	4	\$132.00	\$528.00	9.5%

**Subtotal: \$39,576.91**  
**Tax Subtotal: \$3,759.80**





### AV - Firm Fixed Price

	Item	Description	Qty	Price	Ext Price	Tax
1	GST-SVC-FFP	GST Firm Fixed Priced Service	1	\$24,958.14	\$24,958.14	0%
2	GST-SVC-FFP-EXP	GST Firm Fixed Priced Service - Materials and Expenses	1	\$1,498.30	\$1,498.30	9.5%

Subtotal: **\$26,456.44**  
 Tax Subtotal: **\$142.34**

### E-Waste

	Item	Description	Qty	Price	Ext Price	Tax
1	E-Waste-4-14	More than 4 inches but less than 15 inches	1	\$4.00	\$4.00	0%
3	E-Waste-35+	35 inches or more	4	\$6.00	\$24.00	0%

Subtotal: **\$28.00**  
 Tax Subtotal: **\$0.00**

### Shipping

	Item	Description	Qty	Price	Ext Price	Tax
1	GST-SHIPPING	SHIPPING CHARGE	1	\$0.00	\$0.00	0%

## GST Golden Care Warranty

### GST Golden Care Warranty

GST Golden Care Warranty “GCW” covers all equipment that includes GST professional installation services purchased by the client from GST. GCW is a extended warranty that supports imperfections in workmanship and materials under the contracted year(s) from the date of project acceptance only. Warranty coverage shall include delivery, parts, labor, local transportation, and all other related repair/service costs.

GCW will repair and/or replace purchased component or hardware products that manifest as defective materials or workmanship during the GST warranty agreement period. All component or hardware products removed under the warranty period will become the property of GST. In the unlikely event that the product produces recurring malfunctions, GST “at its sole discretion” may elect to provide a replacement product that is similar or equivalent to the performance and specifications to maintain system function. Replaceable items or products shall be guaranteed against any defect due to faulty



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material and/or workmanship. No remanufactured or refurbished equipment will be provided.

### **GCW Service Level Agreement**

Location/Area/Room(s): Cooking Classroom

Number of years ( 1) and (End date year 2024)

GST shall respond within 4 hours from 1st initial contact, all onsite services will be performed by an authorized service technician within 16 normal business hours "2-working days" (8pm-5pm M-F, excluding weekends and holidays). If equipment requires repair or removal, the client will be notified of the estimated repair time for any warranty or out-of-warranty repairs.

Proof of product purchase is a condition of warranty service. Serial numbers that have been altered, defaced, or removed can result in voiding the valuable GST Golden care warranty support at GST discretion.

GCW Golden Care warranty will include:

1. A minimum of 2 scheduled preventive maintenance visits shall be provided by GST.
  - o The client is responsible for scheduling.
  - o 120 days ( $\pm 15$  days) after the commencement of the Warranty Period
  - o 240 days ( $\pm 15$  days) after the commencement of the Warranty Period
2. Preventative Maintenance shall include, but not be limited to, the following:
  - o Checking audio system settings (including mics, speakers, and minor adjustments).
  - o Examining control system functionality (pending control setup & automation).
  - o Any other maintenance and adjustments necessary to ensure that the audiovisual system is in proper working order.
3. GST will perform firmware updates to the purchased products only if needed and required to maintain the overall operations of the audiovisual system.
4. One additional 1hr of basic training of the system use.

### **GST Exclusions**

Golden Care warranty shall not apply:

1. Failures or defects that are caused by products not supplied by GST.
2. Failures or defects that result from accident, mishandling, abusive operation, negligence, accident, improper installation, or inappropriate use as outlined in the manufacturer's manual.
3. Damage caused or repairs required because of the use of items not specified or approved by the manufacturer.
4. Any cosmetic damage to the surface or exterior that has been defaced or caused by normal wear and tear.
5. Any damage caused by external or environmental conditions, including but not limited to transmission line/power line voltage, liquid substance, or natural cause such as earthquake or fire.
6. Existing clients provide equipment (During or after implementation).
7. Any installation, setup, and/or programming changes not performed by GST.
8. Digital Signage content creation or services.
9. Digital Cable feeds, receivers, and/or fees



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10. UC licensing or accounts fees (i.e., Zoom, MS Teams, Cisco WebEx, etc.)
  - o Issues with video Conferencing applications, settings or functions need to be troubleshot with your IT Department first and determined prior to engaging GST support, must have associated Case # from MFG.
11. Changes, redesign, and/or reprogramming of system functions different from original installation design.
12. Consumable items such as user cables, projector lamps, or batteries are not covered.
13. Firmware upgrades to the client's purchased software.
14. No loaner equipment or hot swap products will be provided.

## GENERAL RESPONSIBILITIES

1. The customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST's onsite services. If less than 24 hours is given the customer will be charged a half day of GST's engineers time at \$175/hr.
2. Coordinate service deployment on third-party maintained hardware/software (if applicable).
3. Assign a designated person from the Customer's staff who, on behalf of the Customer will grant all approvals, provide information, and otherwise be available to assist GST to facilitate the delivery of this service.
4. Allow GST full and unrestricted access to all locations where the service is to be delivered.
5. Provide a suitable work area for delivery of the service, including access to an outside telephone line, power, any network connections, etc., that is required.
6. Provide one point-of-contact that will finalize decisions during the delivery of services.

GST does not guarantee that the operation of this product will be uninterrupted or error-free. GST will not be responsible for or inherit damages that occur due to the client's failure to follow instructions intended for the hardware product specified and the custom design intention required by the system scope of work. GST does not manufacture, mass-produce, create, or supply raw materials to create the required serviced product(s), therefore relying on the manufacturer's support for any-and-all repairs and/or replaceable items to complete GST services.



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### Golden Care Warranty Pricing

	Item	Description	Qty	Price	Ext Price	Tax
1	GST-GCW-YEAR01	GST Golden Care Warranty - One Year	1	\$2,268.82	\$2,268.82	0%

Subtotal: **\$2,268.82**

Tax Subtotal: **\$0.00**

### Quote Summary

Description	Amount
Hardware	\$39,576.91
AV - Firm Fixed Price	\$26,456.44
E-Waste	\$28.00
Golden Care Warranty Pricing	\$2,268.82

Subtotal: **\$68,330.17**

Estimated Tax: **\$3,902.14**

Total: **\$72,232.31**



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## Terms & Conditions

THIS IS A QUOTATION ONLY AND IS NOT AN ORDER OR OFFER TO SELL.

All prices and descriptions are subject to change without notice. No contract for sale will exist unless and until a purchase order has been issued by you and accepted by Golden Star Technology Inc. ("GST"). By issuing a purchase order to GST, you agree to GST's Terms and Conditions of sale set forth in GST's quote, GST's invoice, and GST online Terms and Conditions (<https://gstinc.com/resources/terms-and-conditions/>). If there is a separate purchase agreement signed by both your company and GST, the separate agreement will govern.

The prices contained in this list may not be relied upon as the price at which GST will accept an offer to purchase products or provide services unless expressly agreed to by GST in writing. Products and/or services quoted were selected by GST based on specifications available at the time of the quotation and are not guaranteed to meet your specifications. Product and services specifications may be changed by the manufacturer without notice. All products are subject to availability from the manufacturer. It is your responsibility to verify product and service conformance to specifications of any subsequent contract.

The freight costs listed are estimates. Shipping costs may vary based on time of purchase, additional services required, quantity ordered, shipment carrier and warehouse sourced. Actual shipping costs will be calculated during shipment and will be reflected on your invoice.

For hardware product(s), manufacturer warranty will begin upon physical delivery of the hardware product(s) by the customer or GST warehouse. For software product(s), the manufacturer warranty will begin upon electronic or physical receipt of the software product(s) by you or GST. Any returns must be approved by GST based on manufacturer approval. More details at [gstes.com/RMA](https://gstes.com/RMA).

Client acknowledges that applicable sales tax rates may change after the initial quotation is provided and before the final invoice is issued. In the event of a change in the applicable sales tax rate, GST reserves the right to adjust the sales tax amount accordingly. The Client agrees to pay the updated sales tax amount as required by applicable law at the time of the invoice issuance.

GST is not responsible for compliance with regulations, requirements or obligations associated with any contract resulting from this quotation unless said regulations, requirements or obligations have been passed to GST and approved in writing by an authorized representative of GST.

GST DOES EVERYTHING WE CAN TO ENSURE THAT THE PRICES WE HAVE QUOTED ARE CORRECT AND CURRENT. DUE TO SHORTAGES OF RAW MATERIAL, INCREASED LOGISTIC COSTS, AND TARIFFS, PRICING MAY INCREASE AT ANY TIME FROM OUR VENDORS AND MANUFACTURERS THAT IS OUT OF OUR CONTROL.