



El Camino Real Charter High School

Regular Board meeting

December 2023 Board meeting

Date and Time

Thursday December 21, 2023 at 5:30 PM PST

Location

El Camino Real Charter High School - Grieb (Little Theater)

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

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2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

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5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

| | Purpose | Presenter | Time |
|---|---------|--------------|----------------|
| I. Opening Items | | | 5:30 PM |
| Opening Items | | | |
| A. Call the Meeting to Order | | Brad Wright | 1 m |
| B. Record Attendance and Guests | | Ryan Guinto | 1 m |
| C. Pledge of Allegiance to the United States of America (USA) | | David Hussey | 1 m |
| D. Public Comments | | Public | 30 m |
| NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes. | | | |
| E. Executive Director Update | | David Hussey | 10 m |
| F. Chief Business Officer Update | | Gregory Wood | 10 m |
| G. Board Chair Update | Discuss | Brad Wright | 10 m |
| II. Consent | | | 6:33 PM |

| | Purpose | Presenter | Time |
|--|-----------------|-------------------------------|----------------|
| A. Approve Minutes of November 16, 2023, Regular Board Meeting | Approve Minutes | Brad Wright | 1 m |
| Approve minutes for Regular Board meeting on November 16, 2023 | | | |
| B. Approve Minutes of November 29, 2023, Special Board Meeting | Approve Minutes | Brad Wright | 1 m |
| Approve minutes for Special Board Meeting on November 29, 2023 | | | |
| C. Discuss and Vote on November 2023 Check Registers | Vote | Gregory Wood | 15 m |
| Prior to the Vote, Mr. Wood, CBO, will present the November 2023, check registers from ECRA's City National Bank Accounts. | | | |
| D. Discussion and Vote on November, 2023, Credit Card Charges | Vote | Gregory Wood | 10 m |
| Prior to the Vote, Mr. Wood, CBO, will present the November, 2023, credit card charges. | | | |
| III. Governance | | | 7:00 PM |
| A. Elect 2023-2024 Secretary | Vote | Brad Wright | 5 m |
| Elect replacement Board Secretary for SY 2023-2024 | | | |
| IV. Finance | | | 7:05 PM |
| A. Financial Update | Discuss | Gregory Wood / Arleta Ilyas | 10 m |
| Mr. Wood, CBO, and Ms. Ilyas, Director, Accounting and Finance, will present the November, 2023, Financial Update. | | | |
| B. Investment Update | Discuss | Gregory Wood | 10 m |
| Mr. Wood, CBO, will present the November, 2023, ECRCHS Investment Update. | | | |
| C. Discussion and vote the First Interim 2023-2024 Report | Vote | Gregory Wood and Arleta Ilyas | 15 m |
| Prior to the vote, Mr. Wood and Mr. Ilyas will present the First Interim 2023-2024 Report | | | |
| D. Discuss and Vote on the 2022-2023 Audit Report | Vote | Gregory Wood | 10 m |

Purpose Presenter Time

Prior to the vote, Mr. Wood will present the 2022-2023 Audit Report

V. School Business 7:50 PM

- A.** Discussion and Vote on Request for One Period Coach Authorization During 2023-2024 Vote David Hussey 5 m

Prior to a vote, Mr. Hussey, Executive Director, will lead a discussion on the Request for One Period Coach Authorization During 2023-2024, including verification of request and consent for the following sports/courses and authorized Teachers/Coaches:

* Dean Bennett - Lacrosse

- B.** Discussion and Vote to Approve the Audio/Video upgrade for B-10 culinary class. Vote David Hussey and Ryan Guinto 10 m

Prior to the vote, Mr. Hussey and Mr. Guinto will present this item

- C.** Discuss the California School Dashboard Discuss David Hussey 20 m
- Discuss and view the 2023-2024 California School Dashboard Status Levels.

- D.** Discuss Survey Results for IB Programme Discuss David Hussey 20 m
- Discuss survey results of the IB Programme including teacher, student, and parents data.

- E.** Discussion and Vote on Revisions to ECRCHS Parent-Student Handbook for 2023-2024 Vote David Hussey 10 m

Prior to the Vote, David Hussey, Executive Director, will lead a discussion on revisions to the ECRCHS Parent-Student Handbook for 2023-2024.

- F.** Discussion and Vote on Compliance Monitoring and Certification of Board Compliance Review 2023-2024 Vote Dean Bennett 10 m

Prior to the Vote, Dean Bennett, Administrative Director, will present the School's Compliance Monitoring and Certification of Board Compliance Review 2023-2024 Checklist Items.

| | Purpose | Presenter | Time |
|--|---------|--------------|-----------------|
| G. Discuss and Vote on the Independent Study Plan | Vote | David Hussey | 10 m |
| Prior to the vote, David Hussey, Executive Director, will lead the discussion on the Independent Study Plan | | | |
| VI. Closed Session | | | 9:15 PM |
| A. Conference with Labor Negotiators | Discuss | David Hussey | 30 m |
| Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6. | | | |
| Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel. | | | |
| Employee Organization: United Teachers Los Angeles. | | | |
| B. Conference with Labor Negotiators | Discuss | Brad Wright | 15 m |
| Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel. | | | |
| Unrepresented employees: Administrative Directors (5 positions) | | | |
| C. Conference with Legal Counsel - Existing Litigation | Discuss | Roger Scott | 20 m |
| (Paragraph (1) of subdivision (d) of Section 54956.9) | | | |
| Name of case: Ramirez vs. ECRA, LASC case no.: 23STCV05537 | | | |
| D. Conference with Legal Counsel - Anticipated Litigation | Discuss | Roger Scott | 20 m |
| Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: | | | |
| Two (2) items. | | | |
| VII. Reconvene to Open Session | | | 10:40 PM |
| A. Report on Actions Taken in Closed Session, If Any | Discuss | Board Chair | 5 m |

| | Purpose | Presenter | Time |
|--|---------|-------------|-----------------|
| B. Possible Board Approval Vote on Employment Agreements for Administrative Directors | Vote | Brad Wright | 5 m |
| VIII. Closing Items | | | 10:50 PM |
| A. Adjourn Meeting | Vote | Board Chair | 1 m |

Coversheet

Approve Minutes of November 16, 2023, Regular Board Meeting

Section: II. Consent
Item: A. Approve Minutes of November 16, 2023, Regular Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board meeting on November 16, 2023



El Camino Real Charter High School

Minutes

Regular Board meeting

November 2023 Board Meeting

Date and Time

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Directors Present

Alexandra Ramirez, Brad Wright, Daniela Lopez-Vargas, Danielle Centman, Gregg Solkovits, Ronald Laws, Steven Kofahl

Directors Absent

None

Guests Present

Ryan Guinto

I. Opening Items

- A. Call the Meeting to Order**
- B. Record Attendance and Guests**
- C. Pledge of Allegiance to the United States of America (USA)**
- D. Public Comments**

Ms. Mandy Rogers 3:16

Good evening. I'm sure a few of you know me already, but if not, you've undoubtedly heard my name, probably in the last few weeks. Tomorrow, November 17, I'll be

releasing a petition I've created that will circulate throughout the community, including an embarrassingly long list of grievances that I cannot possibly name one by one in a two-minute limit.

The primary purpose of this petition is the immediate removal of Brad Wright as board chair. Notwithstanding any Brown Act violations, unethical behavior, conflicts of interest, and a myriad of strategic stunts that would make any politician **proud 3:58**. Mr. Wright, you're not even eligible to hold the board chair position you're in now.

One thing that's very clear in the bylaws is that parents of current students are not allowed to hold positions on the board, or at least, because it's a conflict of interest, it's not advisable. In the case of the board chair, the bylaws explicitly state that every effort has to be made to find a non-parent before, as a last resort, a parent of a current student is put in that position. You've been a parent of a current student since June of this year, which, by the way, legally nullifies every board decision, vote, and action you've been involved with since that moment, including the **Disaffiliation for the ECR 4:16**.

Let me be very clear that every parent, staff member, former board member hearing this has been contacting me over the last couple of months. Complaints are documented, fact-checked, or corroborated. All this information is public domain and in the media packet I created, which will go into the hands of two investigative reporters I've already been in contact with. I would urge you to take action on this immediately. I believe that you all know the rules of the bylaws, and as soon as something... the other things that are in this media packet are discussed publicly as they should be. I think the **..... 4:54** in 2016 is minuscule compared to what's going to happen.

Ms. Kristi Sunberg,5:28

Good evening. I actually didn't come prepared with any written statements. The first thing I want to say is thank you. Thank you for making El Camino a really amazing school. I have four kids. My oldest daughter went to the Cleveland Humanities Segment Program. My second went to El Camino. She is now studying at Berkeley. If it weren't for El Camino, she would not be at Berkeley, so I appreciate all the opportunities that El Camino provides.

I also have two tenth graders. We were deciding what high school to go to. We decided on El Camino because of the stellar community that it is and how it's perceived in the local community and the opportunities that you provided. My son decided on El Camino over **TAP 6:28** because of your water polo program, because of your aquatics program. He chose not to go to the engineering program at **TAP** and said El Camino provided him a much broader experience.

We've been disappointed with the aquatics program. We've had a lot of discussions about it. I am super thankful for this year for Brett, one of our parent volunteers, to step up and take the boys' team to the finals, and only four seconds, they almost got it. Please make sure that we **reimburse 7:02** Brett for his time. Please get us a pool to practice in. Please make it so that the boys want to be here. The girls continue to flourish. We really need, at least, to have a stellar, stellar aquatics program, and it's gone downhill. I think this is for a lot of the sports programs, but please make it so that my son doesn't come to me and say, "Mom, I want to leave El Camino, mom, I have friends that are asking me what school to go to, and I don't want them to come to El Camino because it seems to be

going downhill." I don't want that. I want El Camino to be the place that it was and the place that got my daughter to Berkeley. I want us to continue. Please, please do something about the aquatics program, and whatever we can do as parents to help, we're there.

Ms. Olive Sanders, 7:50

Good evening. I am a sophomore on the Girl's Water polo team. During my two years on the team, we have had inconsistent practices and coaches. Our season is happening now, but we haven't had any girl's practices, and we have our first game in two weeks, December 1. Our practice schedule has been canceled by the administration because they said we're getting a new coach. But Coach Brett has been a parent volunteer, and I see no logical reason for us to not have practices until this new coach is hired. It's just taking away more from our program, and it's not fair to the team to be denied the chance to actually grow as a team.

We have half of our team has either only played one season or never played before, and we haven't had any practices solely devoted to the girls. We practice during the boys' season, but we haven't had any of our own practices, and it's not okay. It's unacceptable for a student claiming athletic excellence to be deprived of the basics, namely a pool needed to be excellent at their sport.

Erin Sanders 9:25

Hi, Erin Sanders here, a community member, neighbor of ECR, and a parent of Olive Sanders, a student at ECR. I am here tonight to advocate for the aquatic program. We had the misfortune of having a coach loss early in the season, which had questionable problems with pool establishments that were brought to light after he was hired. We are fortunate to have a parent with water polo coaching experience step into fill the position as the season had already commenced. I do hope that Coach **Hatcher 9:56** will be compensated for his time as he is well qualified and was interviewed by ECR for the position.

The boys' team nearly won, as you have heard before, but won the CIF Division 1 championships. They were winning, and Cleveland tied it up with only four seconds to go. Pretty impressive for how much less time they had to practice. They also have half of the pool practice time as other teams, some of which also don't have a pool of their own. So that should not be an excuse.

Now the girls' season has begun, and just announced was that a new coach was being onboarded. We hope they will have an open line of communication between the athletes, parents, and administrators so the kids can have adequate practices. The existing practice schedule is one to two practices a week and is insufficient to compete with other schools in the division.

I hope that the board and athletic department will decide to be proactive and make changes to the program that will allow ECR to be a beacon to surrounding schools and therefore attract coaches and athletes to ECR. That is one way you can address the declining enrollment at the school. Please take a serious look at the program. There's always room for improvement, and we can do so much better.

Ms.11:30

Thank you for letting me speak. My son is a senior, and we've been at El Camino for these four years. It's been a rocky road experience. Some very excellent teachers—very thankful for Ms. Franklin. But, as has been expressed already, we've had very little support. Emails, calls, no response. We've had just a lack of communication, and it's been very frustrating.

Many high school athletes are high-achieving students. If you're wondering why there's a sharp decline— not a small decline, but a sharp decline, as can be seen year after year, especially in the freshman class—you might want to take a good, long look and ask the parents, the families that are here supporting their children. We're the ones that drive them to practice; we're the ones that do the fundraising and support them in every way. To have just a little lack of support from the administration is very frustrating.

We came to a meeting some time ago; the entire football team was here. Mr. Wood spoke about finances, and that was quite eye-opening. I'm a busy working parent. I don't have time to come to all these meetings. I tried to read through the financial meeting, and it looks like there's money. There's money around. There was money that can come out of a \$25 million fund to pay for benefits, and it's coming out of the general fund.

So, I would implore all of you community members, parents, to come to the meeting, speak up, advocate for your kids, and follow the money. Invest in our students, invest in the kids, pay for coaches, for programs so you attract and retain coaches and people to lead these programs.

Ms. Allison Law 13:41

I'm a freshman this year at El Camino, and I'm a part of the girls Water Polo team. I'm an active member here at the school. I started a club already, I'm taking an AP class, and out of everything—organization and other sports, water polo—I've never seen so disorganized. We don't have an official coach, and it's just very confusing for a lot of the teammates.

El Camino has presented itself as strong in both academics and sports. But in the short time that I've been present, the aquatic's team hasn't had a stable coach nor pool. I understand that there isn't one on campus, but the disorganization in scheduling and renting a pool makes it extremely difficult for me and my teammates to properly practice more than once a week. I saw this in the boys' pool season as well as now in the girls' season.

I've been swimming most of my life, and I'm very passionate about this sport. The rest of my team is too, and we haven't been able to practice more than once on dry land since our season started a couple of weeks ago. We have a game in two weeks for girls' polo, and we haven't had an official coach yet. The rest of this week's practice has been canceled because of that.

In my culinary arts class, I've heard from multiple upperclassmen that their teammates from clubs outside El Camino have left El Camino while being a freshman or sophomore because of the disorganization around sports, including soccer and basketball. In summary, I beg all of you to help give El Camino aquatics team more attention.

E. Executive Director Update

Sports Updates: First of all, some kudos to the boys' water polo team as they were finalists in the Division I category. Congratulations also to our girls volleyball team who won the Open Division Championship at **CSUN 15:47**. A couple of weeks ago, they played in the state tournament and unfortunately did not advance, but we'll congratulate them as well. Also, our marching band has been selected to compete in the **CSBOA 16:06** field championships in Division I. They will have their competition this Saturday, November 18th, at **Downey** High School. So if you're free on Saturday, head down to **Downey**.

California Dashboard: Next, just an update for board members. The California Dashboard is going to be available for public release on December 15th. So at the next board meeting, I will definitely go over the Dashboard and explain where El Camino falls on the California Dashboard.

School Closure: El Camino applied for the **J13A waiver with LUSD 16:46**. We submitted it in time. I got an email back saying that they did not approve it because we have 180 instructional days, and we're only required to have 175. But we notified them that the school closure will have caused us to fall short of the required 64,800 minutes required by **headcoat 17:16**. So we resubmitted the **J13A waiver**.

Mr. Wright: You said 180. I think it's 179 days.

Mr. Hussey: No, with the closure, we still have 179 days. So we are okay day-wise, but we're not okay instructional minute-wise, so that was resubmitted.

Covid Tests: Next, we passed out over 3,400 COVID tests today. And we will do that again right before Christmas to all our students and our families. So everybody should have received a COVID test today. If they did not receive one today, they can pick one up tomorrow in any one of the offices.

Finals Week: In 3 weeks, we end the regular portion of our school semester and then we have finals weeks, which concludes on December 22nd this year. So students should be getting ready, and teachers are preparing them for final exams.

Field Update: We haven't had a field here for 2 years now. I just got an update from **LAUSD**. I'll read, "Based on the report from **Geo Tech** and our civil engineering team's review of the DSA approved plans, we'll have a clear scope completed by tomorrow to give it to a contractor that is available to perform work on an emergency contract. They are available to complete the scope of work in the month of December, barring any significant weather delays, which will work well with the availability of the **asterisk turf 14:12** to return to complete the turf and fill installation in January and February and complete the testing in February and March, we hope for an early April occupancy." So hopefully, we can reach out to **LAUSD**, and hopefully, they can push this a little faster than what they have told us in an email. But that's the newest update and delayed update of the field right now.

F. Chief Business Officer Update

Financial Reports Preparation: It's a busy time in the business office as financial statements are being prepared and have to be sent to the **CDE, LAUSD, and the Los**

Angeles County Office of Education. We are currently working on the first interim financial report, which will be presented at the next board meeting. This report will include our October year-to-date actuals and any new forecasts for the remainder of the year. The December meeting will provide these financial results.

Audit Reports: Additionally, we are also heading towards the finish line for the 2022-2023 audit report, which needs to be prepared and finished with our auditors by December 15. There is currently nothing to report that should prevent us from meeting this deadline, and the audit report will be completed as required.

Fullgent Update: 21:14 We've had an ongoing dispute. Fullgent was our COVID testing agency that during the pandemic, they would give the COVID tests and would initially charge the government but charges two thirds the way into the year; they started billing us for the tests. The billing was not clear in detail and information was very inconsistent. We joined four other charter schools in Los Angeles that used Fullgent. So there's four charter schools engaged in a legal action against Fullgent. They've billed us \$1.27 million for those tests. And so we have retained Young Mini Corp 22:05 to do a class action representation with Fullgent. So the update I have as of yesterday is the same update that they gave us a year ago. Fullgent hasn't been proceeding. They haven't contacted us. Granada 22:20 has been used as the test case with Fullgent. They're a little more active in the conversation. But to be honest that even with Granada, there has been no movement in terms of whether they're just going to accept the payments that the insurance agencies gave. They have not indicated where they're going to proceed at all against any of the charter. Since that's a possible settlement, we will put that in our financial statements to let everybody know that we are continuing to be in a dispute relative to the Fullgent bills.

Enrollment and Attendance: Enrollment and attendance data is available in the packet and on screen. While we started the year with lower enrollment, we are holding steady, and there isn't a significant loss. However, our enrollment is down by almost 300 compared to last year, primarily in ninth and tenth grades. Our ADA percentage is up, but the decline in enrollment is a concern as it directly impacts our funding. We have adjusted our budget based on the knowledge of lower ADA for the year, and we will continue to monitor and report on ADA during the first interim report.

G. Board Chair Update

Appreciation for Retirees: I'd like to say something to our retirees. I get your emails, and believe me, we're doing everything we can; we're listening. I think you're valuable to our school, for our community, and most of all, the dedication you've had towards our kids. We haven't forgotten about you.

Encouragement for Passionate Individuals: Another thing I'd like to encourage people with passion. Come out and speak. The thing with this school here, if there are any malfeasance, don't think it stops with us. People think, well, it's going to stop here and it gets buried. No, it doesn't. We have somebody that we answer to. And that would be the charter school division. If you feel that there's anything wrong, I encourage you to reach

out to the charter school division. Because if there is, this is also my school, and we shouldn't have to take it if there's something wrong. So I encourage you to please speak out. Come to the meetings. Another thing, if you want to speak to us in public for the two minutes, we can't respond, but if you send me an email, anybody can tell you, I respond within 72 hours. I will respond. That's one thing. And I'm here for you. So if there's anything that you feel is wrong, please let us know.

II. Consent

A. Approve Minutes of October 26, 2023, Regular Board Meeting

Gregg Solkovits made a motion to approve the minutes from Regular Board meeting on 10-26-23.

Danielle Centman seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

A. Financial Update

As I indicated during my CBO report, the detailed financial updates are **one**, due to the early nature of this meeting and **two**, we need a little extra time; we are in the process of doing the first interim. So I don't have any updates relative to the overall financials.

There is an agenda item on tonight's board meeting to approve a textbook request, just as perspective for the full board.

Current Expenditure and Unspent Textbook Budget: This is our up-to-date textbook worksheet. This sheet, in summary, shows that there were originally \$286,000 worth of textbook requests that were requested by all the departments. And we ultimately approved and passed a budget, which is the next column. Let's just say it's \$700,000. To date, we have only spent \$239,000. So there's about \$460,000 of unspent textbooks, even though I'm aware the math department is in the process of putting in some textbook requests.

Perspective on the Textbook Request: Historically, from my perspective, hopefully most of the textbook requests are processed, at least by the first semester because if we have a budget for it, it doesn't do our current students much good if we end up starting buying textbooks for the kids in March or April. What good does that do the kids if you're putting in requests? So I guess I would make a statement that with this textbook request, the budget in terms of the overall school budget would not be impacted by this textbook request, given that we have \$460,000. We would be under budget at the moment by \$460,000. So with that request that I am aware of, I would support and say that our budget would not be adversely affected by any much-needed textbook request.

Unknown Speaker: 29:33: Is the math department planning on using.....

Mr. Wood: The math department is in the process; we have POs that haven't been done. So yes, the math department has put together some POs, and since they haven't been sent into our process... but the math department is in the process.

Unknown Speaker: 29:50 But they are going to use the entire 235k?

Mr. Wood: I won't say that the whole 235 is going to be spent, but there will be a substantial dent in the 235.

Mr. Steven Kofah?: 29:57 On the special ed line, their request was for 12,500, and the administrative team recommended 1500. It seems like they have a great need and we have no money.

Mr. Wood: So that column existed, and we tried to retain the authenticity of the request out of that 12,500, but we ended up doing, and it was talked about at the June board meeting, a lot of their requests weren't textbook in nature. We reclassified the majority of the others. The only amount that they requested that was textbook related was \$1,500.

Miss Elias: Some of the items were moved to other categories.

Mr. Steven Kofah continued: 31:16 Well, looking at this page, it looks like special ed is being short-changed or made a significant error in one column or the other. If you resolved that, great.

Mr. Wood: We made that report on other budget update pages. It is not on this page. Their budget requests were all approved, but they were moved to different categories.

Mr. Hussey added: Special Ed doesn't have special books. All the books that are ordered within the other departments are also ordered for the special classes, so it may not look like they're spending a lot of money on textbook requests, but it's embedded in the other subjects. So they get the same books as the gen ed students. But there are, as Mr. Wood also said, and Miss Ilya said, there were some budget items that weren't necessarily textbook requests that were moved to other, other requests.

B. Investment Update

OPEB Account: This report has been changed slightly to reflect a number of changes that we've incurred. The last board meeting, the board approved the use of the OPEB account to pay the retiree health premiums. So we are now reflecting that. The month of October shows that we used \$50,830 worth of the OPEB funds, and they are now directly paying the healthcare provider for retiree benefits. Looking in total, the OPEB account in the upper right of the executive summary now shows that we still have the \$25.3 million that the school year started with. The next row on an accumulative basis shows how much out of the account got spent for OPEB payments. So, since it's only one, you'll see a reduction of \$50,000. The school continues to fund the OPEB account with \$220,000 a month, so to date, there's been \$880,000 worth of contributions. Again, the market has been in decline for the first four months of the year. As of the end of October, we had \$1.4 million worth of losses in our investments, and the current amount we're reporting is \$24.77 million. One note of good news on the right, as of yesterday, the investments markets have surged, so the OPEB account as of November 15th is now \$26.1 million.

General Investments: This report also now shows in terms of the general investments. I've updated our annuity account that we approved rolling over. It's \$406,000. But now the

other annuity, the ATHEEN, we closed that out and opened up the T-bill. There's a T-bill with US bank getting a 4.8% interest. It's a two-year T-bill, so we will be reflecting that on a go-forward basis.

C. Discuss and Vote on October 2023 Check Registers

ASB Account: So this is our check register for the ASB account for the month of October. You can see the vendors that have been paid, what we've paid, what it was for, and what trust account the expense came out of since all the trust accounts for teams and clubs are housed in ASB. You can see the various expenses that have been paid for October.

Mr. Wood: So in total, \$63,300 worth of checks impacted the ASB.

Ms. Ilyas: And then, sticking to the subject of ASB, this is our trust account balances, a year-to-date of balances within each club and team account. So there's a total of like \$644,000.

Checking Register: So this is the account we use to pay everyday expenses such as utility bills and bills for supplies. It's formatted the same way—you can see the vendor, what we paid, and what pot of money it came out of.

Mr. Kofah asked: 38:11 Can I ask a question on the graduating class of 2024?

Ms. Ilyas: Yeah, so that balance is negative because they're inheriting the balance of grad class of 2023. It's just that we need the class to vote on it before we make the official 38:37 funds.

Mr. Kofah: Oh, so they'll be reimbursed? And from where?

Ms. Ilyas: More or less, yeah. 2023 is gone, but the money's still there. It's still in that trust account. So it was the class of the official vote (...cross talk) 38:57 to transfer that money then, within like the next month, you'll see the grad class of 2023's balance at 0. And then you'll see the grad class of 2024's balance.

General Account: This is where we pay our large monthly expenses, the significant ones like our health insurance bill and retiree benefits. You can see who we paid, what it was for, and which fund the money came from. We've also noted below how much retiree benefits were paid out of our investment account since the board had voted in the prior meeting to pay the retiree benefits from what's sitting in the investment account.

Mr. Wood: So in essence, the line that says "Self-Insured Schools of California" for the month of October shows \$348,416. If we had done nothing in terms of that \$41,000 and \$8,000 at the bottom, it would have been \$398 that the school would have paid out of the general fund if the board hadn't approved the OPEB account.

Unknown Speaker 40:33: And the logistics, hasn't there been any hiccups with the logistics of the OPEB account trying to pay for the retiree benefits from the OPEB account?

Mr. Wood: It's electronic, as opposed to a cheque.

Ms. Ilyas: And it's also the first month, too, so we're still ironing out the details of it.

Mr. Wood: We're investigating the timing between when the OPEB account did that electronic transfer and when SIS received the transfers. We're investigating if there's a

delay for whatever reason. We haven't found out since it's the first time; just know that we were paying it that way.

Vendors YTD: This is the list of all the vendors we have paid thus far, how much we paid them this month, and how much we paid them since July. This is the current fiscal year, starting in July.

Mr. Wood: The first column is October 2023, the second column is all year to date.

Unknown speaker 41:43: \$5,590 to Birmingham?

Ms. Ilyas: For the pool.

Mr. Wright: So, let me ask you a question. If we're doing that, why are girls having the problems that they've been talking about?

Mr. Wood: The availability of the pool, Birmingham has been paid for, I think, there are practices or there are games. I believe Mr. Russell might be able to tell everybody, but I think that's for the actual games. We have other pools for practices, like Calabasas. So, we're recording on multiple fronts because Birmingham can't necessarily accommodate every daily request to use the pool when they have their water polo activities.

Daniela Lopez-Vargas made a motion to approve October 2023, check registers.

Gregg Solkovits seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Discussion and Vote on October, 2023, Credit Card Charges

Approval Process: Every month, we receive our credit card statement from the credit card company, and we summarize and provide information to our stakeholders about each charge before it can be processed. The purchase order has to be created, and the relevant requesters have to approve the transaction before one of the two cardholders, Mr. Hussey and Mr. Wood, will allow that charge to happen on their credit card.

Charge Breakdown: This sheet shows the charges, who is being paid with the credit card, the nature of the expense, whose card was being used, and who requested the charge. Mr. Hussey's charges for the month total \$15,887, and Mr. Wood, the other cardholder, has charges totaling \$6,060.72. The total of both cards, reflected on the credit card statement, was \$21,948.

This provides clarity on who charged what, and details are provided in the organization's records. For example, if you see a charge like "all paid for \$21.50," the organization goes back to the purchase order to provide details about what the amounts represent.

Mr. Steven Kofahl: I see on this big summary page, there are a lot of airline charges. But there's nothing about hotel bills or where they spent the night. Is that paid on a different account?

Mr. Wood: This summary represents the credit card charges. If the school paid for those hotels, it would have been paid either to the hotel name, or the individual did all the coordination, so it could be one of two things. In all likelihood, either the employee's name is listed on the check register, and John Doe was reimbursed \$4,300 for hotel stays for their trip, or a Hilton hotel (or another hotel name) would have been paid directly.

Mr. Hussey: It might also be that the hotel was charged in November, so it wouldn't be on this statement. They went at the end of October into early November. So that may be the reason you don't see a hotel on this statement.

It was noted that Mr Gregg Solkovits exited the meeting at 6:15 before the vote

Alexandra Ramirez made a motion to approve October 2023, Credit Card Charges.

Daniela Lopez-Vargas seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Discussion and Vote on New Chemistry Books

Mr. Hussey: So, as Mr. Wood said, there is room in the textbook budget to cover the cost of these chemistry books. We'll just have to readjust some of the areas where the monies are being spent, and I'll let Miss Evens discuss why the science department decided that they needed these chemistry books sooner rather than later.

Miss Evens: I know that what Mr. Wood said about the fact that it seems kind of silly to be ordering them now. We are still hoping to get them and get them into the hands of the students who are currently taking chemistry. I have been at El Camino for five years now. This is my 35th year of teaching now. And when I arrived, we did not have any chemistry books; we used a PDF. We have 37 books on campus. Those books are always distributed to students that(50:50) say that they must have a physical copy and, in fact, sometimes two physical copies. We've had an administrative change this year, and our new administrator realized we didn't have the books for **Williams compliance 51:04**. We started looking at books at the very beginning of the school year. The chemistry department has got together and examined a bunch of textbooks, and we've settled on the **Zoom book doll Zoom doll book 51:16**. Some people in that chemistry might be familiar with that particular set of authors. And so we have settled on that book. We are ordering a conservative number of textbooks. We're trying to keep it conservative, but the bill does come up to be \$102,000. We're not ordering extras; we feel we know how to supplement. The book is a good in-between for regular chemistry and the honors chemistry. **We can, you could offer for 51:38** honors even more, and we can use it as is and cut out some very difficult concepts for the other students. We have done a lot of due diligence in trying to choose a particular textbook that will be selected. And we're not getting ancillaries. We talked about getting the ancillaries; they're not going to assist us all that much.

Alexandra Ramirez made a motion to approve the new chemistry books.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. School Business

A. Discussion and Vote on the Comprehensive School Safety Plan for 2023-2024

The comprehensive school safety plan was developed by administration, teachers, out-of-classroom personnel, staff members. So, I just want to highlight the changes that were made to this massive document. They're about eight.

Page 5: We just updated the members to reflect the people that are now on the school safety committee. As you can see, administrators, school police officer, deans, plant managers, teacher rep, staff rep, parent rep, and then student reps.

Page 6 and 7: They reviewed the goals from 22-23.

Page 8: They created new goals for the upcoming school year. So, ECR will participate activities to create a positive and nurturing environment for a school community. And then ECR will participate activities to clean and beautify the campus to make it more inviting for the school community. So, those are the two major goals for this new year.

Page 9: The assessment of school data. Those were our suspensions for last year.

Page 35 and 36: We talked about the pickup in the parking lot. Fortunately, we have hired more teachers and clerical staff. So, we needed more staff parking. On the map, the top part reflects how we needed to take that parking lot for the teachers.

Page 58 through 66: You'll see the members of each of the safety committees. And then you have different Incident Commander Centers, so we had to change people in there, updating just the people that are currently working here. So, those are all in the emergency operations plan.

Page 76 to 79: We updated this information with our students with special needs in an emergency. So, we updated this section.

Page 115: We updated our template to report the most recent version of the district's incident report. So, if there is a major incident on campus, then we need to notify CSD, and we follow this protocol. And those were the changes in this massive document.

Mr. Steven Kofahl: 56:46 Are we given some mandate by the state or the district for how many days we're supposed to be able to accommodate our students without resources from the outside?

Mr. Hussy: I don't know. I'll have to look. I don't want to give you a wrong answer. I'll have to look at that. But we usually have supplies for three to five days per student and we have emergency bins out in the stadium and near the flex program, and then we also can use cafeteria stuff. And CSD charter school division comes out and checks to make sure that we are replenishing our water supply periodically and to make sure our food supply is adequate. What we've done is we staggered the payment of those emergency blocks of food. So we don't have to spend all the money in one year. So we try to spread it out. Okay. If there is none, they would like to make a motion to approve the comprehensive school safety plan for 2020-2024."

Brad Wright made a motion to approve the Comprehensive School Safety Plan for 2023-2024.

Ronald Laws seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Discussion and Vote on Revisions to ECRCHS Parent-Student Handbook for 2023-2024

Attendance Policy: We have two quick changes to the parent-student handbook. The first is on attendance. Basically what we did, we took our policies and procedures and we simply added to the bottom of the procedure section in the book so that the parents can see it online. I think the biggest change to our attendance policy this year is for the early policy, and we have moved to more automated systems **in the morning 59:38**.

Prior to this, the students had come in and dropped off notes throughout the morning and sometimes in the first period, and then we would call home and verify. Now we have a system where it is done with confidence, and the parents can email it in, and then after 8:30, that's when parents **actually coming in and willing to check out the policy 59:58**.

Tardies and Consequences: Then we moved on to our Tardies and Consequences, and we added one section in there. If you take a look at the very top of the changes, five Tardies now equal one school detention. How we've had it before was five Tardies in any period would equal a detention. So theoretically speaking, the student could have 24 Tardies before they actually ever experience a detention."

Mr. Wright: Is it possible that Tardies can also be excused?

Mr. Camp responded: Yes, they can. So we have opportunities to excuse. The Tardies, come after school tutoring sessions. We will have by lunchtime detention on Mondays, Tuesdays, and Thursdays, and once the students can have the opportunity to clear one detention, they have to report within five minutes, and we're going to have lunch in there for them to choose if they want as well. And then we will have Saturday's detentions. We're looking at twice a month right now. A Saturday's detention is roughly three hours, which would allow some of the students with larger accumulations of Tardies and detention to wipe out about six in a Saturday.

Mr. Wright: Say there was an accident of some kind, can that student be excused without having to go through this? How do we have a basis?

Mr. Hussey: If you look at exceptions, there's non-medical legal-related Tardies cleared by parent or guardian - 2 per semester - We're not trying to punish kids. We just want them to realize that it's important to get to class.

Unknown speaker 1:01:56: How much time do they have between classes?

Mr. Hussey: Seven minutes.

Unknown speaker added: 1:01:59 And then, when you're at that time, they're like in the heat all day. Going through the lockers.

Mr. Camp clarified: The locker assignments are staggered throughout each year, and it just keeps rotating around, and some years you'll be closer to others, and sometimes you'll have a lot farther distance, so it's up to the students to plan to make sure they grab the proper books and make sure they get to class in time. There's always a two-hour break, two classes break, two classes break, so they can make that work.

Mr. Hussey: Once we started, we had over 200 Tardies, two periods, two through six. After we started implementing this, we have it down under 100 Tardies now.

Mr. Camp: Wednesday was the 18th, which was the week before we started; we had 463 Tardies throughout the day, we are 3,300 students. **The following Wednesday after we initiated the initial plan (1:03:00 talking too fast)**, we're at 48%. It is effective for working. We are partnering with our teachers to make sure that we're providing information

through the loudspeakers; our teachers are standing at the door. They're working with the students to get to class, and it's a collaboration.

Mr. Hussey: I think the next issue we're going to need to address, we want to get the kids when they're here, is our Tardies to 1st period? The majority of those Tardies are about 100 and something Tardies to 1st period

Ronald Laws made a motion to approve revisions to the ECRCHS Parent-Student Handbook for 2023-2024.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Discussion and Vote on CCTV Multi-Year Contract

So as you guys recall in the last board meeting, we requested approval to purchase CCTV cameras for our school campus, not because of the purchase amount, but because of the multi-year contract on every camera that we purchased. And for that, we quickly realized that if we were to purchase any cameras moving forward, we would need to continue to request approval from the board to get approval because of our FPP. So with that being said, we would like to request that the board approve us on purchasing future cameras with the parameters that we stick to the budget amount that was approved last June, and that we could provide updates to the Finance Committee, Board Finance Committee, if there's any or as needed budgetary updates, and also to the Capital Board Committee for the progress of the project."

Mr. Wright: What is the price?

Mr. Guinto: For the last month, the price that was approved was around \$25,000, and then the budget amount that was approved last June was **\$240,000. 1:05:44.**

Brad Wright made a motion to approve the replacement of the CCTV cameras.

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Went into closed session 6:37PM

V. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

There being nothing to report from the closed session, the board moved on to the next item on the agenda.

B. Possible Board Approval Vote on Director of HR Contract

The contract is in the packet that was sent to all the board members. After an extensive review and going through committees, El Camino would like to offer the job to Vania Rodriguez.

Brad Wright made a motion to approve the Director of HR Contract.

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Possible Approval of One-Time Performance Bonus for Administrative Director for 2021-2022 and 2022-2023

Mr. Wright: I wanted to push that aside for right now because we have all the negotiations with **UPOA 1:11:13**. I think that it'll cause problems. Although Mr. Hussey has mentioned that he supports this, I think that we should just maybe move this until after we get to the negotiations. And move on from there. I think doing it now would be very mature and cause more problems within our community. That would be up to the board, but that's just what my thoughts are. **Unknown speaker 1:11:30:** So do we want to table that?

Unknown speaker 2 agrees 1:11:32, Yeah, table that for next time.

Mr. Wright clarifies: For the record, I am for it, but I just want to table it for now.

D. Possible Approval of One-Time Performance Bonus for Chief Information Officer for 2021-2022 and 2022-2023

Item was tabled as well based on the reasons given in item 6 C of this minutes.

VI. Closing Items

A. Adjourn Meeting

Alexandra Ramirez made a motion to Adjourn Meeting.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,
Ryan Guinto

Coversheet

Approve Minutes of November 29, 2023, Special Board Meeting

Section: II. Consent
Item: B. Approve Minutes of November 29, 2023, Special Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Board Meeting on November 29, 2023



El Camino Real Charter High School

Minutes

Special Board Meeting

Date and Time

Wednesday November 29, 2023 at 5:30 PM

Location

El Camino Real Charter High School - Anderson Hall

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

SPECIAL BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items of the Special Baord Meeting.

“Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and and total time allotted is only for the topics in the agenda items and will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present

Alexandra Ramirez, Brad Wright, Danielle Centman, Ronald Laws, Steven Kofahl

Directors Absent

Daniela Lopez-Vargas, Gregg Solkovits

Guests Present

Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Nov 29, 2023 at 5:30 PM.

B. Record Attendance and Guests

C.

Pledge of Allegiance to the United States of America (USA)

Jeremiah Crown led the Pledge of Allegiance

D. Public Comments

No Public Comments

II. Closed Session

A. Conference with Labor Negotiators

Went into close session at 5:33PM

B. Conference with Labor Negotiators

III. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

Reconvened at 7:34PM and Mr. Wright reported that Ms. Vargas came in at 5:35pm and Mr. Ronald Laws exited at 6:45PM during closed session. No actions were taken during the closed session.

IV. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to Adjourn Meeting.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
Ryan Guinto

Coversheet

Discuss and Vote on November 2023 Check Registers

Section: II. Consent
Item: C. Discuss and Vote on November 2023 Check Registers
Purpose: Vote
Submitted by:
Related Material: III.C - ASB Register - Nov 2023.pdf
III.C - Checking Register - Nov 2023.pdf
III.C - General Register - Nov 2023.pdf
III.C - ASB Trust Balances - Nov 2023.pdf
III.C - Vendor YTD - Nov 2023.pdf

Check Register

Account: 1826 ASB

El Camino Real HS

Nov 2023

Grand Total: \$ 71,533.93

| Date | Check Number | Name | Memo | Trust Account | Amount | Period | VOID |
|------------|--------------|---|--|-----------------------|----------|----------|------|
| 11/1/2023 | 2518 | BSN Sports, LLC | INV 922507702 Wrestling Warmups | Wrestling | 4,540.22 | Nov 2023 | |
| 11/1/2023 | 2519 | BSN Sports LLC | INV 923110846 Boys Soccer White Uniforms | Boys Soccer | 2,651.99 | Nov 2023 | |
| 11/2/2023 | 2520 | Grand G&G Inc. | inv 89546 Student Store Snacks | ASB General | 465.09 | Nov 2023 | |
| 11/2/2023 | 2521 | Grand G&G Inc. | inv 89520 Student Store Snacks | ASB General | 583.64 | Nov 2023 | |
| 11/2/2023 | 2522 | Baron Championship Rings Ltd. | inv 61998 Championship Rings | Girls Soccer | 7,944.22 | Nov 2023 | |
| 11/7/2023 | 2523 | Pearson Incorporated (Band Shoppe) | INV SIV364713 Swing Flag | Marching Band | 1,422.65 | Nov 2023 | |
| 11/8/2023 | 2524 | Custom Stats Cards | INV 101101 Senior Banners | Drill Team | 600.00 | Nov 2023 | |
| 11/8/2023 | 2525 | Daniel De Luna | 09/15-10/15 Color guard Coaching | Drill Team | 700.00 | Nov 2023 | |
| 11/8/2023 | 2526 | First Class Events | 05/25/2024 Deposit for Prom | Grad class of 2024 | 4,000.00 | Nov 2023 | |
| 11/8/2023 | 2527 | Ewing Irrigation Products, Inc. | INV 20789022 Mound Clay | Baseball | 701.49 | Nov 2023 | |
| 11/8/2023 | 2528 | Sterling Venue Ventures LLC (Canyon Club) | INV 42690 Football banquet 2023 - Deposit | Football | 1,000.00 | Nov 2023 | |
| 11/8/2023 | 2529 | Chartwells Division Services | INV 4034900151 Team gameday meals (JV & Var.) | Football | 612.50 | Nov 2023 | |
| 11/8/2023 | 2530 | Mallerlyn Kosmidis | INV 1415 2023-2024 Gaming Kit | NJROTC | 2,249.98 | Nov 2023 | |
| 11/8/2023 | 2531 | Varsity Spirit Fashions | INV 37802382 Cheer uniforms | Cheer | 3,958.48 | Nov 2023 | |
| 11/9/2023 | 2532 | Grand G&G Inc. | inv 90370 Student Store Snack Inventory | ASB General | 1,444.18 | Nov 2023 | |
| 11/9/2023 | 2533 | Harrow Sports, Inc. (Next Level Resource Partners, LLC) | inv 612211 duffel bags | Baseball | 1,022.91 | Nov 2023 | |
| 11/9/2023 | 2534 | Soccer.com (Sports Endeavors, Inc.) | INV 9403515215 Shorts for Girls Soccer | Girls Soccer | 221.49 | Nov 2023 | |
| 11/13/2023 | 2535 | GoDog Sports, Inc. | 219 Broadcast Camera | Baseball | 4,972.00 | Nov 2023 | |
| 11/15/2023 | 2536 | Ares Sportswear | INV 742724 Polo Shirts | Choir | 610.14 | Nov 2023 | |
| 11/15/2023 | 2537 | Impact Cheer & Tumbling | 11/23 Coaching | Cheer | 1,080.00 | Nov 2023 | |
| 11/16/2023 | 2538 | Victory Team Apparel, INC (OMNI CHEER) | inv 2023002777387 Pom Pom's for Competition | Cheer | 380.74 | Nov 2023 | |
| 11/16/2023 | 2539 | Bailey Hooper | 09/23-10/23 Color Guard Coaching | Dance Guard | 700.00 | Nov 2023 | |
| 11/16/2023 | 2540 | Melissa Harr | Field Trip | ECR Community Leaders | 72.00 | Nov 2023 | |
| 11/17/2023 | 2541 | Kevin Thurow | Drill team silk flags | Dance Guard | 1,878.42 | Nov 2023 | |
| 11/17/2023 | 2542 | Woodland Hills Country Club | Girls Volleyball: Banquet Fall 2023 | Girls Volleyball | 6,771.58 | Nov 2023 | |
| 11/17/2023 | 2543 | Hart High School | Hart HS Softball Tournament 2024 | Softball | 550.00 | Nov 2023 | |
| 11/17/2023 | 2544 | Valencia High School | Valencia HS Boys Wrestling Tournament 12/29-12/30/23 | Wrestling | 550.00 | Nov 2023 | |
| 11/17/2023 | 2545 | Corbin Bowling Center Inc. | Corbin Bowl - trust Baseball | Baseball | 4,840.00 | Nov 2023 | |
| 11/20/2023 | 2546 | Allied Private Investigations & Security Services, LLC | INV ELC 2309 Security Services 09/22/2023 | Student Council | 686.25 | Nov 2023 | |
| 11/20/2023 | 2547 | Allied Private Investigations & Security Services, LLC | INV ELC 2309 D Security Services 09/30/2023 | Student Council | 1,620.00 | Nov 2023 | |
| 11/20/2023 | 2548 | Allied Private Investigations & Security Services, LLC | INV ELC 2309 A Security Services 09/15/2023 | Student Council | 1,012.50 | Nov 2023 | |
| 11/21/2023 | 2549 | Hart High School | Hart Soccer Showcase 2023 | Boys Soccer | 1,200.00 | Nov 2023 | |
| 11/21/2023 | 2550 | Santa Clara High School | Santa Clara HS Winter Classic Girls Basketball 2023 | Girls Basketball | 475.00 | Nov 2023 | |
| 11/21/2023 | 2551 | Live Athletics Wellness | Girls Basketball Strength Training 9/1-9/30 | Girls Basketball | 700.00 | Nov 2023 | |
| 11/21/2023 | 2552 | Live Athletics Wellness | Boys Basketball Strength Training 9/1-9/30 | Boys Basketball | 700.00 | Nov 2023 | |
| 11/21/2023 | 2553 | Soccer.com (Sports Endeavors, Inc.) | PO9721 Boys Soccer- Coaches Gear | Boys Soccer | 1,017.49 | Nov 2023 | |
| 11/21/2023 | 2554 | Camarillo High School | Wrestling Tournament 2023 | Wrestling | 425.00 | Nov 2023 | |
| 11/21/2023 | 2555 | Calvary Chapel HS | Kris Camacho Memorial Wrestling Tournament | Wrestling | 400.00 | Nov 2023 | |
| 11/22/2023 | 2556 | White's Studios, Inc. | INV 620098 Boys Soccer Team photos | Boys Soccer | 935.00 | Nov 2023 | |

Check Register

Account: 1826 ASB

El Camino Real HS

Nov 2023

Grand Total: \$ 71,533.93

| Check | | | | | | | | | |
|------------|--------|--|---|--------------------|----------|----------|------|--|--|
| Date | Number | Name | Memo | Trust Account | Amount | Period | VOID | | |
| 11/22/2023 | 2557 | Soccer.com (Sports Endeavors, Inc.) | INV 9403658286 Soccer Supplies | Boys Soccer | 2,304.72 | Nov 2023 | | | |
| 11/27/2023 | 2558 | Fence Factory Rentals | Fencing for Home Coming dance | Student Council | 980.00 | Nov 2023 | | | |
| 11/28/2023 | 2559 | Village Christian | Boys Basketball Tournament 12/20 - 212/24/2023 Check Payable to Village Christian Boys Basketball | Boys Basketball | 400.00 | Nov 2023 | | | |
| 11/29/2023 | 2560 | Grand G&G Inc. | inv 90784 Student Store Snack Inventory | ASB General | 1,093.37 | Nov 2023 | | | |
| 11/30/2023 | 2561 | WorldStrides Specialty Travel Programs | Traveler id 579593 11/30/2023 deposit grad nite | Grad class of 2024 | 500.00 | Nov 2023 | | | |
| 11/30/2023 | 2562 | Soccer.com (Sports Endeavors, Inc.) | INV 9402645494 Shorts | Boys Soccer | 560.88 | Nov 2023 | | | |
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Check Register

Account: 1796 General
 El Camino Real HS
 Nov 2023

Grand Total \$ 1,632,247.46

| Date | Check Number | Name | Memo | Amount | Period | Fund/Program | Account | VOID |
|-----------|--------------|---|---|------------|----------|-----------------------|------------------------------|------|
| 11/2/2023 | 18434 | Purchase Power (Pitney Bowes) | inv 1023724983 Postage Supplies | 669.42 | Nov 2023 | General Operations | Postage | |
| 11/1/2023 | 18435 | Corner Bakery | INV 2589365 English Retreat 11th Grade | 119.43 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/1/2023 | 18436 | BSN Sports LLC | INV 922628905 Girls Water Polo Eq. | 733.22 | Nov 2023 | General Athletics | Non Instructional Materials | |
| 11/1/2023 | 18437 | World Unispec | INV 00998149 & INV 00998156 P.E Clothes | 12,029.85 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/1/2023 | 18438 | The AmGraph Group | INV 16265011 Light Pole Banner and Installation | 7,957.47 | Nov 2023 | General Operations | Repairs | |
| 11/1/2023 | 18439 | AFSCME District Council 36 | 09/23 Union Dues | 1,735.54 | Nov 2023 | General Operations | Benefits | |
| 11/1/2023 | 18440 | Michael Frey | King's Courier | 312.00 | Nov 2023 | Scholastic Academic: | Non Instructional Supplies | |
| 11/2/2023 | 18441 | James Gillis | 11/2/2023 Boys Water Polo Playoffs | 83.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/2/2023 | 18442 | Derick Mailan | 11/2/2023 Boys Water Polo Official | 83.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/2/2023 | 18443 | Elvis R Merida | FROM /10/9/23/ TO /10/23/23 BOOK PACKING | 1,750.00 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/3/2023 | 18444 | Eli Shtrum | Boys Water Polo Official 10/16/2023 | 73.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/2/2023 | 18445 | Diana Coosemans | Early Completion Teacher Induction | 195.00 | Nov 2023 | Educator Effectivness | Professional Development | |
| 11/2/2023 | 18446 | Ryan Guinto | CITE Regional Conference | 58.16 | Nov 2023 | General Operations | Travel/Conference | |
| 11/3/2023 | 18447 | Yantzer brothers heating and air inc | inv 1-3733-1 Heating and Air Service | 528.00 | Nov 2023 | General Operations | Capital | |
| 11/3/2023 | 18448 | Palmer Hamilton LLC | inv 0000130978 Capital Improvements: Media Center Decor/Furniture | 302,829.81 | Nov 2023 | General Operations | Capital | |
| 11/3/2023 | 18449 | Palmer Hamilton LLC | inv 0000130700 Cafeteria Capitalization Project (Furniture) | 20,615.03 | Nov 2023 | General Operations | Capital | |
| 11/3/2023 | 18450 | Palmer Hamilton LLC | inv 0000130289 Gymnasium Capitalization Project Decor | 110,119.22 | Nov 2023 | General Operations | Capital | |
| 11/3/2023 | 18451 | Palmer Hamilton LLC | inv 0000130400 Cafeteria Capitalization Project Decor | 87,499.81 | Nov 2023 | General Operations | Capital | |
| 11/3/2023 | 18452 | Paul Roberts | Boys Water Polo Official 10/16/2023 | 73.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/3/2023 | 18453 | Department of Justice (State of CA) | 09/23 Fingerprint Apps | 224.00 | Nov 2023 | General Operations | Fingerprinting | |
| 11/3/2023 | 18454 | Nathan McClung | Football Official 8/31/2023 | 122.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/6/2023 | 18455 | Oscar Dorado | 11/6/2023 Boys Water Polo Official | 83.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/6/2023 | 18456 | Eli Shtrum | 11/6/2023 Boys Water Polo Official | 83.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/6/2023 | 18457 | The Ronald Reagan Presidential Foundation | INV 11072023 Field trip to Reagan Library | 813.60 | Nov 2023 | Special Education | Field Trip | |
| 11/6/2023 | 18458 | The Help Group-North Hills Prep School | INV ELCO923NHPS Special Ed Services 09/23 | 8,904.94 | Nov 2023 | Special Education | Instructional Consulting | |
| 11/6/2023 | 18459 | AP fbo EdLogical Group Corp | 09/23 Non-Special Edlogical Services INV 900559 | 43,980.79 | Nov 2023 | Special Education | Non Instructional Consulting | |
| 11/6/2023 | 18460 | Cintas Corporation No. 2 (Cintas Fire Protection) | INV 0F19163242, 0F1916324 & 0F19665804 fire protection monitoring and fire extinguisher service | 447.05 | Nov 2023 | General Operations | Repairs | |
| 11/6/2023 | 18461 | Valley Industry Commerce Association | INV 15638 VICA Membership Dues 2023-24 | 1,300.00 | Nov 2023 | General Operations | Fees | |
| 11/6/2023 | 18462 | Effectual Educational Consulting Services | INV 11275 Consulting Services | 165.00 | Nov 2023 | Special Education | Instructional Consulting | |
| 11/6/2023 | 18463 | The Home Depot Commercial Account | 2023-2024 Blanket PO for Woodshop Instructional Supplies | 817.86 | Nov 2023 | CTE | Instructional Supplies | |
| 11/6/2023 | 18464 | Southern California News Group | 0011613716 Marketing 07/2023 | 3,250.00 | Nov 2023 | General Operations | Marketing | |
| 11/7/2023 | 18465 | Child and Family Guidance Center | 09/23 Special Ed Services Northpoint | 2,980.88 | Nov 2023 | Special Education | Instructional Consulting | |
| 11/7/2023 | 18466 | Figdesign Inc | INV 3549 Softball Champs signs | 2,157.16 | Nov 2023 | General Athletics | Non Instructional Materials | |
| 11/9/2023 | 18467 | AT&T 9221 | 23-Sept 818 887-9221 130 | 612.93 | Nov 2023 | General Technology | Communications | |
| 11/9/2023 | 18468 | AT&T 6340 | 23-Sept 818 888-6340 249 | 307.35 | Nov 2023 | General Technology | Communications | |
| 11/6/2023 | 18469 | Staples Business Advantage | inv 3538340492 10 Tempur-Pedic TP9000 Mesh Task Chairs, Black | 265.35 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/6/2023 | 18470 | Staples Business Advantage | inv 3517099814 HR Office Supply | 39.52 | Nov 2023 | General Operations | Non Instructional Materials | |
| 11/6/2023 | 18471 | Staples Business Advantage | inv 3538340491 10 Tempur-Pedic TP9000 Mesh Task Chairs, Black | 265.35 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/9/2023 | 18472 | Verizon Wireless | 10/23 INV# 9946289531 Communication Services | 418.11 | Nov 2023 | General Technology | Communications | |
| 11/9/2023 | 18473 | AT&T 9221 | 23-Oct 818 887-9221 130 | 615.49 | Nov 2023 | General Technology | Communications | |
| 11/9/2023 | 18474 | AT&T 6340 | 23-Oct 818 888-6340 249 | 308.63 | Nov 2023 | General Technology | Communications | |
| 11/8/2023 | 18475 | California Scholarship Federation Inc | Annual Dues 2023-2024 | 190.00 | Nov 2023 | General Athletics | Dues | |
| 11/8/2023 | 18476 | LAUSD - Maintenance & Operations | WO#36630332 Main Hallway/Foyer Floor Replacement/Installation | 112,827.64 | Nov 2023 | General Operations | Capital | |
| 11/8/2023 | 18477 | RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428 | 10/31/23 403(B) Plan 2563-4428 Charles Schwab | 4,925.00 | Nov 2023 | General Operations | Benefits | |
| 11/8/2023 | 18478 | U.S Bank PARS Account #6746022400 | 09/23 #6746022400 PARS Contributions | 1,496.60 | Nov 2023 | General Operations | Benefits | |
| 11/8/2023 | 18479 | Phase II Systems (Public Agency Retirement Services - PARS) | INV 54026 PARS ARS Fees 08/2023 | 364.70 | Nov 2023 | General Operations | Benefits | |
| 11/8/2023 | 18480 | Extra Mile Timing / Corr-Robinett, Scott | INV 591 West Valley Cluster Meet #3 | 750.00 | Nov 2023 | General Athletics | Fees | |
| 11/8/2023 | 18481 | NoRedInk Corp. | INV 21421 Subscription 2023-2024 | 11,300.00 | Nov 2023 | General Technology | Subscriptions | |
| 11/8/2023 | 18482 | AssistX Education, LLC | INV 20230417-1 ClassPolicy Annual License Renewal 2023-2024 | 7,256.00 | Nov 2023 | General Technology | Subscriptions | |
| 11/8/2023 | 18483 | Madoian Enterprises Inc. (Rooter Man Plumbing) | INV 178055208 Project Plumbing Deposit | 1,125.00 | Nov 2023 | General Operations | Repair | |
| 11/9/2023 | 18484 | 818 Cleaners | INV 150064 Uniform Cleaning - 10/27/23 - JV & Varsity | 721.25 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/9/2023 | 18485 | 818 Cleaners | INV 150411 Uniform Cleaning - 11/3 (Varsity only) | 566.75 | Nov 2023 | General Athletics | Non Instructional Consulting | |

Check Register

Account: 1796 General
 El Camino Real HS
 Nov 2023

Grand Total \$ 1,632,247.46

| Date | Check Number | Name | Memo | Amount | Period | Fund/Program | Account | VOID |
|------------|--------------|--|---|----------|----------|--------------------------------------|------------------------------|--------|
| 11/9/2023 | 18486 | Rent-It | inv 00267650 2 20' Box trucks for competition on 10-28-23 @ Pierce College | 235.50 | Nov 2023 | General Academic - Scholastic Groups | Rentals | |
| 11/9/2023 | 18487 | Rent-It | 2 20' Box trucks for competition on 10-28-23 @ Pierce College | 234.00 | Nov 2023 | General Academic - Scholastic Groups | Rentals | |
| 11/9/2023 | 18488 | CCIDM Inc. | Fall 2023 prop consultation | 2,243.96 | Nov 2023 | General Academic - Scholastic Groups | Non Instructional Consulting | |
| 11/9/2023 | 18489 | Family, Career and Community Leaders of America, Inc | INV 146907 | 0.00 | Nov 2023 | CTE | Fees | Voided |
| 11/9/2023 | 18490 | Canyon Del Oro | 12/08-12/9/23 Canyon del Oro Academic Round 1 Scrimmage | 360.00 | Nov 2023 | General Athletic | Fees | |
| 11/9/2023 | 18491 | ULINE, INC. | INV 169198878 Secure Confidential Information | 1,255.29 | Nov 2023 | General Operations | Supplies | |
| 11/9/2023 | 18492 | Carolina Biological Supply Co. | INV 52334137 RI Microscopes for Biology Department | 103.63 | Nov 2023 | General Academic | Instructional Materials | |
| 11/9/2023 | 18493 | Yantzer brothers heating and air inc | I-3272-1 B&G | 3,587.49 | Nov 2023 | General Operations | Capial | |
| 11/9/2023 | 18494 | Marissa Dominguez | PIHRA | 16.64 | Nov 2023 | General Operations | Travel/Conference | |
| 11/9/2023 | 18495 | Liliana Murcia | Mileage | 158.62 | Nov 2023 | General Operations | Mileage | |
| 11/9/2023 | 18496 | BNS Sports LLC | INV 923239270 GIRLS WRESTLING SINGLETs | 1,480.50 | Nov 2023 | General Athletics | Non Instructional Materials | |
| 11/9/2023 | 18497 | JW Pepper & Son, Inc | INV 365673086 Winter Music | 81.84 | Nov 2023 | General Academic | Instructional Materials | |
| 11/9/2023 | 18498 | Evan Coleman | I would like reimbursement for food/ parking expenses accrued while on school trip. | 0.00 | Nov 2023 | General Academic - Scholastic Groups | Non Instructional Supplies | Voided |
| 11/13/2023 | 18499 | Michelle Harris | 11/13/2023 Girls Basketball JV Official | 73.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/13/2023 | 18500 | Tessondra Williams | 11/13/2023 Girls Basketball Official JV | 73.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/13/2023 | 18501 | Stephanie Cruz | 11/13/2023 Girls Basketball Official Varsity | 88.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/13/2023 | 18502 | Tessondra Williams | 11/13/2023 Girls Basketball Official Varsity | 88.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/13/2023 | 18503 | Gopher | INV IN309464, IN310433, IN310758 Special Education Supplies | 5,302.91 | Nov 2023 | Special Education | Instructional Materials | |
| 11/13/2023 | 18504 | Bob Klobuchar | Boys Basketball 11/13/2023 Frosh | 73.00 | Nov 2023 | General Operations | Legal | |
| 11/13/2023 | 18505 | Hrag Yazijian | Boys Basketball Official Var 11/13/2023 | 88.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/13/2023 | 18506 | Wilfred Molina | INV -9487Boys Varsity Basketball Official 11/13/2023 | 88.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/13/2023 | 18507 | Charles Blattner | Boys Basketball Frosh 11/13/2023 | 73.00 | Nov 2023 | General Athletic | Non Instructional Consulting | |
| 11/14/2023 | 18508 | Alex Gorin | 11/14/2023 Boys Soccer Official | 150.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/14/2023 | 18509 | Poghos Baliyan | 11/14/2023 Boys Soccer Official | 139.00 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/14/2023 | 18510 | Gevork Gevorkyan | 11/14/2023 Boys Soccer Official | 151.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/15/2023 | 18511 | Evan Coleman | Yearbook and Journalism trip | 470.19 | Nov 2023 | General Academic - Scholastic Groups | Non Instructional Supplies | |
| 11/15/2023 | 18512 | Lindsay Imber | 11/15/2023 Girls Basketball Official JV & Var | 161.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/15/2023 | 18513 | Iman Khorramian | 11/15/2023 Girls Basketball Official JV & Var | 161.00 | Nov 2023 | General Athletics | Non Instructional Consulting | |
| 11/15/2023 | 18514 | Flinn Scientific Inc. | INV Lab materials and equipment | 2,902.98 | Nov 2023 | General Academic | Instructional Materials | |
| 11/15/2023 | 18515 | CAMILLE KING | Science Lab Reissue | 112.77 | Nov 2023 | General Academic | Instructional Supplies | |
| 11/15/2023 | 18516 | Flinn Scientific Inc. | INV Lab materials and equipment | 222.05 | Nov 2023 | General Academic | Instructional Materials | |
| 11/15/2023 | 18517 | Avedis Zildjian Company | INV 1367926 | 209.42 | Nov 2023 | General Academic | Instructional Materials | |
| 11/15/2023 | 18518 | Avedis Zildjian Company | INV 1347820 | 615.21 | Nov 2023 | General Academic | Instructional Materials | |
| 11/15/2023 | 18519 | Sweetwater Sound Inc. | INV 38396541 Lighting Supply | 186.13 | Nov 2023 | General Academic | Instructional Materials | |
| 11/15/2023 | 18520 | Corner Bakery | INV 2624796 History Day Breakfast | 515.00 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/16/2023 | 18521 | Purchase Power (Pitney Bowes) | 10/26/23-1/25/24 inv 3106319295 Meter Refill Acct # 8000 9090 0876 5336 | 209.36 | Nov 2023 | General Operations | Postage | |
| 11/16/2023 | 18522 | Rent-It | 2 20 box trucks rate 9-23-23 | 322.62 | Nov 2023 | General Academic - Scholastic Groups | Rentals | |
| 11/16/2023 | 18523 | Rent-It | 2 20 box trucks rate 9-23-23 | 274.59 | Nov 2023 | General Academic - Scholastic Groups | Rentals | |
| 11/17/2023 | 18524 | Staples Business Advantage | inv 3517099806 Supplies for AP Office and Testing | 321.43 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/16/2023 | 18525 | LADWP | 23-Oct 6968788886 Shoup Utilities | 4,333.61 | Nov 2023 | General Operations | Utilities | |
| 11/16/2023 | 18526 | Elvis R Merida | INV 10/23-11/23 Maintenance Work | 2,025.00 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/16/2023 | 18527 | Interquest Detection Canines | 10/23 Canine Inspection INV ECRCHS-1123 | 525.00 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/17/2023 | 18528 | Kevin Thurow | Competition Fees | 1,000.00 | Nov 2023 | General Academic: Scholastic Group | Fees | |
| 11/17/2023 | 18529 | Junior Achievement of Southern California, Inc | INV rev-11592796 Field trip/curriculum | 4,200.00 | Nov 2023 | General Academic: Scholastic Group | Field Trip | |

Check Register

Account: 1796 General
 El Camino Real HS
 Nov 2023

Grand Total \$ 1,632,247.46

| Date | Check Number | Name | Memo | Amount | Period | Fund/Program | Account | VOID |
|------------|--------------|---|---|-----------|----------|--------------------------------------|------------------------------|--------|
| 11/17/2023 | 18530 | Gimkit, Inc | 2023-2024 Gimkit Sitewide Annual License Renewal | 0.00 | Nov 2023 | General Technology | Subscriptions | Voided |
| 11/17/2023 | 18531 | BSN Sports LLC | INV 922617420 Boys Water Polo Eq. | 733.22 | Nov 2023 | General Athletics | Non Instructional Materials | |
| 11/17/2023 | 18532 | Los Angeles Cable Television Access Corp. | INV 2193 Television production of football games on 10/6/23 & 10/20/23. | 5,000.00 | Nov 2023 | General Athletic | Subscriptions | |
| 11/17/2023 | 18533 | Brooks Transportation Inc. | INV 21111 Round Trip to UCLA 10/6/23 | 995.00 | Nov 2023 | General Athletics | Transportation | |
| 11/17/2023 | 18534 | ICON School Management | INV 1489 11/2023 Charter School Consulting | 3,500.00 | Nov 2023 | General Operations | Business Consulting | |
| 11/17/2023 | 18535 | Winter Guard International (WGI Sport of the Arts) | R23-01143 Entry Fee | 545.00 | Nov 2023 | General Academic - Scholastic Groups | Fees | |
| 11/17/2023 | 18536 | Rent-It | INVOICE-201174 INVOICE-20S172 | 444.32 | Nov 2023 | General Academic - Scholastic Groups | Rentals | |
| 11/17/2023 | 18537 | Mutual of Omaha | INV 001600578360 Voluntary Disability Insurance 10/23 | 890.61 | Nov 2023 | General Operations | Benefits | |
| 11/17/2023 | 18538 | West Music Company, Inc DBA Percussion Source | inv SI2343065 DRUM HEADS/MALLETS/CLAMPS | 144.00 | Nov 2023 | Arts Music Block Grant | Instructional Supplies | |
| 11/17/2023 | 18539 | West Music Company, Inc DBA Percussion Source | inv SI2345535 DRUM HEADS/MALLETS/CLAMPS | 53.99 | Nov 2023 | Arts Music Block Grant | Instructional Supplies | |
| 11/17/2023 | 18540 | White's Studios, Inc. | Evolis Tattoo Ribbon Replenishment for ID cards | 284.70 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/17/2023 | 18541 | Robotics Education and Competition Foundation, Inc | inv 62174548 Competition Registration Fee | 175.00 | Nov 2023 | General Academic - Scholastic Groups | Fees | |
| 11/17/2023 | 18542 | Robotics Education and Competition Foundation, Inc | inv 62174549 Competition Registration Fee | 175.00 | Nov 2023 | General Academic - Scholastic Groups | Fees | |
| 11/17/2023 | 18543 | Gopher | inv IN321197 PE Equipment | 876.63 | Nov 2023 | General Academic | Instructional Materials | |
| 11/17/2023 | 18544 | Sweetwater Sound Inc. | inv 38494424 Keyboard stand and power supply | 306.59 | Nov 2023 | General Academic | Instructional Materials | |
| 11/20/2023 | 18545 | Victor Garay | B&G Reimbursement | 78.84 | Nov 2023 | General Operations | Supplies | |
| 11/20/2023 | 18546 | Sandra Delgado | Sandra Delgado | 44.29 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/20/2023 | 18547 | LAUSD - Maintenance & Operations | INV 8617_23-24Salvage Library Furniture, Cafeteria Tables, and Books | 9,317.47 | Nov 2023 | General Operations | Capital | |
| 11/20/2023 | 18548 | Moon Grad Services | INV 4236728 Rings | 2,776.07 | Nov 2023 | General Athletic | Non Instructional Supplies | |
| 11/20/2023 | 18549 | Arthur J. Gallagher & Co. Insurance Brokers of CA., Inc. | 2023-2024 INV 4796737 Student Accident Insurance Policy#SB21CCCA-P-052819 | 10,191.60 | Nov 2023 | General Operations | Insurance | |
| 11/20/2023 | 18550 | LAUSD - Maintenance & Operations | INV WO#37320686 Replacement flooring for the elevator | 2,808.07 | Nov 2023 | General Operations | Capital | |
| 11/20/2023 | 18551 | American Red Cross | INV 22629283 & INV 22627069 | 828.00 | Nov 2023 | General Athletic | Professional Development | |
| 11/22/2023 | 18552 | SoCalGas | 07/23 Gas Charges for Shoup Acct 163 513 3769 2 | 21.94 | Nov 2023 | General Operations | Utilities | |
| 11/21/2023 | 18553 | David Hauptman Co., Inc DBA Fold-A-Goal | inv 214227A Soccer Equipment | 5,170.90 | Nov 2023 | General Athletic | Non Instructional Supplies | |
| 11/21/2023 | 18554 | Gordon Rees Scully Mansukhani. LLP (Gordon & Rees LLP) | Inv#21433613 and Inv#21432327 | 3,754.95 | Nov 2023 | General Operations | Legal | |
| 11/21/2023 | 18555 | Robotics Education and Competition Foundation, Inc | inv 62169556 Competition Registration Fee | 330.00 | Nov 2023 | General Academic - Scholastic Groups | Fees | |
| 11/21/2023 | 18556 | AKD Ink/AKidzdream Inc | 34624 ID Tags | 84.28 | Nov 2023 | General Academic - Scholastic Groups | Instructional Supplies | |
| 11/21/2023 | 18557 | Van Nuys HS | 11/18/23 Boys Wrestling Tournament | 240.00 | Nov 2023 | General Athletic | Fees | |
| 11/21/2023 | 18558 | Cintas Corporation No. 2 (Cintas Fire Protection) | INV 0F19165696 fire protection monitoring and fire extinguisher service | 165.00 | Nov 2023 | General Operations | Repairs | |
| 11/22/2023 | 18559 | Bargreen Ellingson Inc | inv 011121589 cafeteria | 11,319.43 | Nov 2023 | Cafeteria | Capital | |
| 11/21/2023 | 18560 | Trophyman/Best Buy Trophy | 2023 West Valley League Cross Country Medals | 246.38 | Nov 2023 | General Athletic | Non Instructional Supplies | |
| 11/21/2023 | 18561 | Newbury Park High School | Newbury Park Invitational Wrestling Tournament 2023 | 375.00 | Nov 2023 | General Athletics | Fees | |
| 11/21/2023 | 18562 | Phase II Systems (Public Agency Retirement Services - PARS) | INV 53821 PARS ARS Fees Plan A5 - ARS11A 10/23 | 364.70 | Nov 2023 | General Operations | Benefits | |
| 11/22/2023 | 18563 | BSN Sports LLC | INV 923490820 Tennis Balls | 0.00 | Nov 2023 | General Athletics | Non Instructional Materials | Voided |
| 11/22/2023 | 18564 | BSN Sports LLC | INV 923490820 Tennis Balls | 687.20 | Nov 2023 | General Athletics | Non Instructional Materials | |
| 11/22/2023 | 18565 | Pacific Floor Company, Inc | INV 7274 Gym Floor Recoat 8/10/2023 | 8,625.00 | Nov 2023 | General Athletics | Repairs | |
| 11/22/2023 | 18566 | WM Corporate services, INC | 11/23 inv 0607629-4801-9 Waste Management Services on Shoup | 426.07 | Nov 2023 | General Operations | Utilities | |
| 11/27/2023 | 18567 | Monroe High School | Girls Wrestling Valley Girl Rumble 2022 | 140.00 | Nov 2023 | General Athletics | Fees | |
| 11/27/2023 | 18568 | Paragon MSP LLC | October 2023 inv INV-003055 Network consulting | 3,125.00 | Nov 2023 | General Technology | Non Instructional Consulting | |
| 11/27/2023 | 18569 | White's Studios, Inc. | inv 614451 Evolis Tattoo Ribbon Replenishment for ID cards | 142.35 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/27/2023 | 18570 | Nasco Education LLC | INV 342828 Nasco Kitchen Equipment Order | 270.03 | Nov 2023 | CTE | Instructional Supplies | |
| 11/27/2023 | 18571 | Nasco Education LLC | INV 220808 Nasco Kitchen Equipment Order | 113.97 | Nov 2023 | CTE | Instructional Supplies | |
| 11/27/2023 | 18572 | Nasco Education LLC | INV 237075 Nasco Kitchen Equipment Order | 693.08 | Nov 2023 | CTE | Instructional Supplies | |
| 11/27/2023 | 18573 | M&M Paper Co. | inv IN18772 Restocking Paper | 5,666.90 | Nov 2023 | General Operations | Non Instructional Supplies | |

Check Register

Account: 1796 General
 El Camino Real HS
 Nov 2023

Grand Total \$ 1,632,247.46

| Date | Check Number | Name | Memo | Amount | Period | Fund/Program | Account | VOID |
|------------|--------------|--|---|-----------|----------|---|-----------------------------|------|
| 11/27/2023 | 18574 | Sweetwater Sound Inc. | inv 38297188 Equipment for CTE | 9,220.67 | Nov 2023 | CTE | Instructional Supplies | |
| 11/27/2023 | 18575 | Hudl | inv H00053196 Renewal of Hudl online teaching and video platform. | 3,299.00 | Nov 2023 | General Athletic | Subscriptions | |
| 11/27/2023 | 18576 | AT&T (CALNET) | 10/23 INV# 000020709947 BAN#9391080027 Phone Line | 28.38 | Nov 2023 | General Technology | Communications | |
| 11/27/2023 | 18577 | AT&T (CALNET) | 10/23 INV#000020709945 BAN#9391080024 Phone Line | 28.38 | Nov 2023 | General Technology | Communications | |
| 11/27/2023 | 18578 | AT&T (CALNET) | 10/23 INV#000020709946 BAN#9391080026 Phone Line | 31.85 | Nov 2023 | General Technology | Communications | |
| 11/27/2023 | 18579 | Educatius International (Attn Paul McLaughlin) | 2023-2024 Tuition Refund | 6,000.00 | Nov 2023 | General Operations | Fees | |
| 11/28/2023 | 18580 | Jesus Contreras | Mileage for golf So Cal Regionals | 72.31 | Nov 2023 | General Athletic | Travel/Conference | |
| 11/29/2023 | 18581 | UTLA | 10/23 UTLA Union Dues | 16,389.85 | Nov 2023 | General Operations | Benefits | |
| 11/29/2023 | 18582 | Pacific Appliance Repair Services Inc. | Stove Installation | 926.00 | Nov 2023 | Cafeteria | Repairs | |
| 11/29/2023 | 18583 | American AED, INC. | inv INV3269861 health office supplies | 437.19 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/29/2023 | 18584 | AT&T (CALNET) | 10/23 INV# 000020709949 BAN#9391080076 Phone Line | 111.09 | Nov 2023 | General Technology | Communications | |
| 11/29/2023 | 18586 | SoCalGas | 10/23 Gas Charges for Shoup Acct 163 513 3769 2 | 21.22 | Nov 2023 | General Operations | Utilities | |
| 11/29/2023 | 18587 | M & S Technology Group, LLC (The Circle) | inv 175951 22 laser printers for classrooms | 20,182.14 | Nov 2023 | General Operations | Maintainence | |
| 11/29/2023 | 18588 | Vex Robotics, Inc | inv 668220 Supplies for Robotics | 2,173.23 | Nov 2023 | General Academic - Scholastic Groups | Non Instructional Supplies | |
| 11/29/2023 | 18590 | Mirna Janet Mejia | AP Exam Refund | 279.00 | Nov 2023 | General Operations | Fees | |
| 11/29/2023 | 18591 | Cristina Balao | AP Exam Refund | 186.00 | Nov 2023 | General Operations | Fees | |
| 11/29/2023 | 18592 | California Interscholastic Federation State Office | INV CIFLA-1908 CIF State Dues | 3,071.20 | Nov 2023 | General Athletics | Dues | |
| 11/29/2023 | 18593 | LA Master Chorale | 11/04/23 Annual High School Choir Festival | 150.00 | Nov 2023 | General Academic: Scholastic Group | Fees | |
| 11/29/2023 | 18594 | Dan's Super Subs Inc. | 11/29/23 PBIS Team Day | 196.60 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/30/2023 | 18595 | Madoian Enterprises Inc. (Rooter Man Plumbing) | 178899768 B&G | 20,500.00 | Nov 2023 | General Operations | Repair | |
| 11/30/2023 | 18600 | Rent-It | 11/04/23 Trucks for Oxnard Competition | 648.71 | Nov 2023 | General Academic - Scholastic Groups | Rentals | |
| 11/30/2023 | 18601 | Winter Guard Association of Southern California | INV 100 WGASC 2024 Season | 725.00 | Nov 2023 | General Academic - Scholastic Groups | Fees | |
| 11/30/2023 | 18602 | ULINE, INC. | INV 169420168 Adjustable desk | 1,088.41 | Nov 2023 | General Operations | Supplies | |
| 11/30/2023 | 18603 | L.A. City Dept. of Recreation And Parks | INV 4572 & INV 4573 Pool Rental | 5,386.10 | Nov 2023 | General Athletics | Fees | |
| 11/30/2023 | 18604 | Canoga Park High School | 11/23 Boys & Girls Wrestling Tournament | 500.00 | Nov 2023 | General Athletic | Fees | |
| 11/30/2023 | 18605 | U.S Bank PARS Account #6746022400 | 10/23 #6746022400 PARS Contributions | 1,227.88 | Nov 2023 | General Operations | Benefits | |
| 11/30/2023 | 18606 | AFSCME District Council 36 | 10/23 Union Dues | 1,713.71 | Nov 2023 | General Operations | Benefits | |
| 11/3/2023 | SPACH1884 | Amazon | inv 1CNW-YX3R-YWQM Vacuum Pump | 74.45 | Nov 2023 | General Academic | Instructional Supplies | |
| 11/3/2023 | SPACH1885 | Amazon | INV-1LYF-F366-391TFor Biology Common Lab/ Owl Pellet Dissection | 2,122.28 | Nov 2023 | General Academic | Instructional Materials | |
| 11/3/2023 | SPACH1886 | Chartwells Division Services | Breakfast Catering for retreats. | 270.00 | Nov 2023 | General Operations | Non Instructional Materials | |
| 11/3/2023 | SPACH1887 | Amazon | inv 1YKH-W9KD-3YPV Office supplies for deans office | 269.93 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/3/2023 | SPACH1888 | Amazon | INVOICE-1VPP-7NH3-6G3M | 782.72 | Nov 2023 | General Academic | Instructional Materials | |
| 11/3/2023 | SPACH1889 | ChildCare Careers, LLC (The Education Team) | *PAID via B2B*INV 653943 Substitutes 10/002/23-10/06/2023 | 2,296.85 | Nov 2023 | General Academic | Substitutes | |
| 11/3/2023 | SPACH1890 | Amazon | inv 1K34-K3TJ-6CMJ Wall Art | 71.07 | Nov 2023 | Anti-Bias Grant | Instructional Materials | |
| 11/3/2023 | SPACH1891 | TNI Architects Inc. | 2023 Architectural and Structural plans for the Foyer. | 10,511.50 | Nov 2023 | General Operations | Capital | |
| 11/3/2023 | SPACH1892 | Amazon | INV 1WMY-W4J1-XCGD EXPO WHITE BOARD | 73.48 | Nov 2023 | General Academic | Instructional Materials | |
| 11/3/2023 | SPACH1893 | Amazon | INVOICE-161H-WD97-1X9J Briites Project Board | 996.40 | Nov 2023 | General Academic | Instructional Materials | |
| 11/3/2023 | SPACH1894 | Adobe Systems Incorporated | INV 563486670 Adobe Acrobat Sign Business 2023-2024 Renewal | 1,800.00 | Nov 2023 | General Technology | Subscriptions | |
| 11/3/2023 | SPACH1895 | Amazon | inv 1LC7-ND79-3NX4 Time Clock Replacement | 22.78 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/3/2023 | SPACH1896 | Amazon | INV 16DJ-YMKX-64PN Wall Art | 39.74 | Nov 2023 | Anti-Bias Grant | Instructional Materials | |
| 11/3/2023 | SPACH1897 | Amazon | INVOICE-1HR-YNFF-YCKV | 2,667.50 | Nov 2023 | General Academic | Instructional Materials | |
| 11/4/2023 | SPACH1898 | Scout Education Inc | 10/11/23 inv 52999 Substitutes | 904.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/7/2023 | SPACH1899 | Liminex, Inc. (GoGuardian) | 2023-2024 Edulastic Annual License Renewal | 14,667.00 | Nov 2023 | General Athletic | Subscriptions | |
| 11/7/2023 | SPACH1900 | Amazon | INV 1D7G-J6WW-6PDT SSDP math | 48.82 | Nov 2023 | General Academic | Instructional Materials | |
| 11/7/2023 | SPACH1901 | Scout Education Inc | 10/18/23 inv 53809 Substitutes | 37,708.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/7/2023 | SPACH1902 | Scout Education Inc | 10/11/23 inv 52997 Substitutes | 32,419.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |

Check Register

Account: 1796 General
 El Camino Real HS
 Nov 2023

Grand Total \$ 1,632,247.46

| Date | Check Number | Name | Memo | Amount | Period | Fund/Program | Account | VOID |
|------------|--------------|--|---|-----------|----------|---------------------------------------|------------------------------|------|
| 11/7/2023 | SPACH1903 | Amazon | inv 19XX-QQGW-CN4F Office supplies for deans office | 435.81 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/8/2023 | SPACH1904 | Convergeone, Inc. | INV IE9104368 Lenovo power adapters for intervention | 2,208.18 | Nov 2023 | General Technology | Non Instructional Supplies | |
| 11/8/2023 | SPACH1905 | Convergeone, Inc. | INV IE9114033 Additional Stylus to be sold in student store | 3,548.10 | Nov 2023 | General Technology | Non Instructional Supplies | |
| 11/8/2023 | SPACH1906 | Convergeone, Inc. | INV IE9109056 Cisco 8851 Phones for replacement | 2,043.68 | Nov 2023 | General Technology | Non Instructional Supplies | |
| 11/9/2023 | SPACH1907 | Self Insured Schools of California | 10/31/23 SISC Flex FSA Fees | 4,941.80 | Nov 2023 | General Operations | Benefits | |
| 11/9/2023 | SPACH1908 | Scout Education Inc | 11/1/23 inv 55519 Substitutes | 904.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/9/2023 | SPACH1909 | Nicole Gamez | amazon competition equipment | 295.80 | Nov 2023 | CTE | Instructional Supplies | |
| 11/9/2023 | SPACH1910 | Guardian International Solutions Inc | INV 12 Security 08/27-9/09/23 | 5,554.95 | Nov 2023 | General Operations | Security | |
| 11/9/2023 | SPACH1911 | Scout Education Inc | 10/25/23 inv 54615 Substitutes | 904.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/9/2023 | SPACH1912 | Amazon Web Services | INV 1455144321 AWS Service Charges | 1,345.97 | Nov 2023 | General Technology | Subscriptions | |
| 11/9/2023 | SPACH1913 | Guardian International Solutions Inc | INV 13 Security 09/11-09/29/23 | 9,831.00 | Nov 2023 | General Operations | Security | |
| 11/10/2023 | SPACH1914 | Amazon | INV-19GD-W3VN-33N7 | 837.00 | Nov 2023 | General Academic | Instructional Materials | |
| 11/10/2023 | SPACH1915 | Amazon | INVOICE-176N-NK6F-96QM | 418.97 | Nov 2023 | Special Education | Instructional Materials | |
| 11/10/2023 | SPACH1916 | Amazon | INVOICE-1KV1-6VRQ-6M99 | 1,395.02 | Nov 2023 | General Academic | Instructional Materials | |
| 11/10/2023 | SPACH1917 | Amazon | INV-19lq-1yj9-4xhy | 650.98 | Nov 2023 | General Technology | Non Instructional Materials | |
| 11/10/2023 | SPACH1918 | Golden Star Technology, Inc | INV 93618 Stylus pens for student devices to be sold from the student store. | 792.20 | Nov 2023 | General Technology | Non Instructional Materials | |
| 11/10/2023 | SPACH1919 | Amazon | INV 1Y94-9XTF-CTFD office supplies Inv141L-H6CP-MQVN | 58.45 | Nov 2023 | General Academic | Instructional Materials | |
| 11/10/2023 | SPACH1920 | Amazon | INVOICE-1473-9YJF-FM9C | 386.40 | Nov 2023 | General Academic | Instructional Materials | |
| 11/10/2023 | SPACH1921 | Amazon | INV-11KJ-1WY1-777V | 89.39 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/10/2023 | SPACH1922 | Amazon | inVOICE-113R-GDR3-CDT6 | 1,390.64 | Nov 2023 | General Technology | Non Instructional Mateirals | |
| 11/10/2023 | SPACH1923 | Amazon | Beto Velazquez CO1 | 174.87 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/10/2023 | SPACH1924 | The Print Spot | INV 7140 School Profile Brochure | 1,503.25 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/15/2023 | SPACH1925 | Amazon | invoice-IN9K-1JLR-7PWF | 291.63 | Nov 2023 | General Academic | Instructional Materials | |
| 11/15/2023 | SPACH1926 | Amazon | Invoice1473-9YJF-GLGW | 221.92 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/15/2023 | SPACH1927 | Amazon | INV-1JDL-YCGR-43Q3-10 Tempur-Pedic TP9000 Mesh Task Chairs, Black (ordered by Dean Bennett) | 1,486.90 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/15/2023 | SPACH1928 | Judy McLean | 10/23 Payroll Services INV 3198 | 2,387.50 | Nov 2023 | General Operations | Non Instructional Consulting | |
| 11/15/2023 | SPACH1929 | The Print Spot | INV 7139 Memo Pads & Delivery | 766.50 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/15/2023 | SPACH1930 | Amazon | INV-19lq-1yj9-4xhy | 650.98 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/15/2023 | SPACH1931 | Amazon | INV11KJ-1WY1-3MY3 | 25.49 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/15/2023 | SPACH1932 | Amazon | INV-1VPP-7NH3-4TXJ | 83.04 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/15/2023 | SPACH1933 | Amazon | INV-1CRW-F43G-7MHG | 1,477.73 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/16/2023 | SPACH1934 | Scout Education Inc | 10/25/23 inv 54614 Substitutes | 46,955.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/16/2023 | SPACH1935 | Scout Education Inc | 11/1/23 inv 55518 Substitutes | 51,384.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/17/2023 | SPACH1936 | The Print Spot | INV 6944 Name Plates for ECR employees - Clark/Wright | 765.18 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/17/2023 | SPACH1937 | Amazon | invoice-1hpp-t7vl-36jg | 194.85 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/17/2023 | SPACH1938 | Allied Private Investigations & Security Services, LLC | INV ELC 2309 Security Services 09/05-09/29/23 | 51,331.00 | Nov 2023 | General Operations | Security | |
| 11/17/2023 | SPACH1939 | Amazon | INVOICE-11LE-7M1M-CKPP | 70.72 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/17/2023 | SPACH1940 | Figdesign Inc | INV 3549 Remaining balance | 2,157.16 | Nov 2023 | General Athletics | Non Instructional Materials | |
| 11/18/2023 | SPACH1941 | MG Express Inc. | 23/24 BUS CONTRACT- NOV 23 PAYMENT | 35,000.00 | Nov 2023 | General Athletics | Transportation | |
| 11/20/2023 | SPACH1942 | Amazon | inv 176N-NK6F-6Q99 Extension Cords, Power Strips for PSAT testing rooms | 388.80 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/20/2023 | SPACH1943 | Amazon | inv 1FHX-W6V4-7TLY Stand Up Desk | 402.95 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/21/2023 | SPACH1944 | Amazon | inv 1HVM-Q61Y-3NH9 uniforms for Step Competition | 1,334.98 | Nov 2023 | General Academic: Scholastic Group | Non Instructional Mateirals | |
| 11/21/2023 | SPACH1945 | ChildCare Careers, LLC (The Education Team) | INV 658386 Substitutes 10/16/23-10/20/2023 | 2,160.37 | Nov 2023 | General Academic | Substitutes | |
| 11/21/2023 | SPACH1946 | Amazon | INV 1H3F-MIJP-NYWF office supplies | 120.58 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/21/2023 | SPACH1947 | Piece of Mind Care Services | INV 000301 ELD Dept. Students Support Services 10/23 | 2,868.75 | Nov 2023 | Special Education | Instructional Consulting | |
| 11/21/2023 | SPACH1948 | U.S. Bank National Association | CC payment 6539 10/25/2023 | 21,948.67 | Nov 2023 | General Operations | Various | |

Check Register

Account: 1796 General
 El Camino Real HS
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Grand Total \$ 1,632,247.46

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|------------|--------------|---|---|------------|----------|--------------------------------|-----------------------------------|------|
| 11/22/2023 | SPACH1949 | The Print Spot | inv 6960 Teacher Academic Posters | 59.28 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/22/2023 | SPACH1950 | Amazon | GRIPTAPE | 1,328.00 | Nov 2023 | General Technology | Non Instructional Supplies | |
| 11/22/2023 | SPACH1951 | LogMein USA, Inc. | Goto/Jive Blanket PO 2023-2024 | 2,671.23 | Nov 2023 | General Technology | Communications | |
| 11/22/2023 | SPACH1952 | Amazon | office SUPPLIES MAIN OFFICE | 593.48 | Nov 2023 | General Operations | Non Instructional Mateirals | |
| 11/23/2023 | SPACH1953 | The Print Spot | INV 6875 Admissions Office NEW STUDENT FORMS | 1,047.88 | Nov 2023 | General Operations | Non Instructional Supplies | |
| 11/27/2023 | SPACH1954 | Amazon Web Services | INV 1480506441 AWS Service Charges | 1,373.15 | Nov 2023 | General Technology | Subscriptions | |
| 11/29/2023 | SPACH1955 | Nicole Gamez | Vallarta | 28.53 | Nov 2023 | CTE | Instructional Supplies | |
| 11/29/2023 | SPACH1956 | ChildCare Careers, LLC (The Education Team) | INV 655829 Substitutes 10/09-10/13/23 | 2,160.37 | Nov 2023 | General Academic | Substitutes | |
| 11/29/2023 | SPACH1957 | Nicole Gamez | Cooking NY Times Subscripion | 25.00 | Nov 2023 | CTE | Subscriptions | |
| 11/29/2023 | SPACH1958 | ChildCare Careers, LLC (The Education Team) | INV 662397 Substitutes 10/30-11/03/23 | 2,238.23 | Nov 2023 | General Academic | Substitutes | |
| 11/29/2023 | SPACH1959 | Brett A Schwab | 08/10/23 Actuarial Services | 4,000.00 | Nov 2023 | General Operations | Legal | |
| 11/29/2023 | SPACH1960 | Figdesign Inc | INV 3556 Banner Advertisements | 1,654.39 | Nov 2023 | General Athletics | Non Instructional Materials | |
| 11/29/2023 | SPACH1961 | Lindsey C. Surendranath Granted, Inc | INV315 Oct CTE services | 2,585.52 | Nov 2023 | CTE | Non Instructional Consulting | |
| 11/29/2023 | SPACH1962 | Nicole Gamez | Food Manager Proctor Fee | 34.00 | Nov 2023 | CTE | Instructional Supplies | |
| 11/29/2023 | SPACH1963 | Smart & Final | 2023-2024 Monthly Classroom Lab Supplies 11/2023 | 9.98 | Nov 2023 | General Operations | Utilities | |
| 11/29/2023 | SPACH1964 | Lindsey C. Surendranath Granted, Inc | INV314 Nov CTE services | 2,250.00 | Nov 2023 | CTE | Non Instructional Consulting | |
| 11/30/2023 | SPACH1965 | Scout Education Inc | 10/30/23-11/2/23 inv 56507 Substitutes | 904.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/30/2023 | SPACH1966 | Impact Philanthropy Group (Sage SoCal) | November 1, 2023 Mental Health Services | 38,000.00 | Nov 2023 | ESSER III ELO | Instructional Consulting | |
| 11/30/2023 | SPACH1967 | Chartwells Division Services | INV# K40349080 - OCT 2023 | 178,877.59 | Nov 2023 | Cafeteria | Food/Non Instructional Consulting | |
| 11/30/2023 | SPACH1968 | Piece of Mind Care Services | INV 00000153 FLEX Continuation School Services 00/23 | 9,485.00 | Nov 2023 | ESSER III ELO | Instructional Consulting | |
| 11/30/2023 | SPACH1969 | Scout Education Inc | 10/30/23-11/3/23 inv 56505 Substitutes | 41,231.00 | Nov 2023 | General Academic/ESSER III ELO | Substitutes | |
| 11/30/2023 | SPACH1970 | ExploreLearning, LLC | inv 7231200 subscription to Gizmos | 920.00 | Nov 2023 | General Technology | Subscriptions | |
| 11/30/2023 | SPACH1971 | Nicole Gamez | Family and Consummer Sciences Teachers Association of CA Membership | 55.00 | Nov 2023 | CTE | Fees | |
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Check Register

Account: 1761 General

El Camino Real HS

Nov 2023

Grand Total \$ 662,624.64

| Date | Check Number | Name | Memo | Amount | Period | Fund/Program | Account |
|------------|--------------|---------------------------------------|--|------------|----------|--------------------|--------------|
| 11/1/2023 | ACH231101-01 | Rares Simedrea | PAID by WIRE -2023-2024 Tuition Refund | 13,500.00 | Nov 2023 | General Operations | Tuition |
| 11/2/2023 | ACH231102-01 | PenServ Plan Services | PENSERV - OCT 23 PAYROLL | 26,239.50 | Nov 2023 | General Operations | 403B |
| 11/3/2023 | ACH231113-01 | Solupay Merchant | Solupay Merchant x0888 | 2.95 | Nov 2023 | General Operations | Banking Fees |
| 11/3/2023 | ACH231103-02 | Solupay Merchant | Solupay Merchant x1886 | 2.95 | Nov 2023 | General Operations | Banking Fees |
| 11/3/2023 | ACH231103-03 | Solupay Merchant | Solupay Merchant x0888 | 102.90 | Nov 2023 | General Operations | Banking Fees |
| 11/3/2023 | ACH231103-04 | Solupay Merchant | Solupay Merchant x1886 | 1,800.52 | Nov 2023 | General Operations | Banking Fees |
| 11/6/2023 | ACH231106-01 | CharterSafe | CHARTERSAFE - NOV 2023 | 57,979.00 | Nov 2023 | General Operations | Workers Comp |
| 11/17/2023 | ACH231117-01 | Texas Life Insurance Company | TEXAS LIFE - NOV 15 | 766.71 | Nov 2023 | General Operations | Benefits |
| 11/17/2023 | ACH231117-02 | U.S. Bank National Association (OPEB) | OPEB PAYMENT - NOV 2023 | 220,000.00 | Nov 2023 | General Operations | OPEB |
| 11/17/2023 | ACH231117-03 | Self Insured Schools of California | SISC HEALTH - NOV 2023 | 341,187.61 | Nov 2023 | General Operations | Benefits |
| 11/20/2023 | ACH231120-01 | PenServ Plan Services | PENSEV - NOV 15 | 1,042.50 | Nov 2023 | General Operations | 403B |
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| **Excludes payment amount towards retiree benenfits paid by Investment Account | certificated | \$ 41,026.87 |
| | classified | \$ 9,057.07 |

ECR ASB Trust Balances - Nov 2023

| Trust Account | Amount |
|------------------------------------|---------------|
| ECR 50th Anniversary | \$ - |
| TRUST - A Capella (Vocal Royale) | \$ 714.15 |
| TRUST - AVID | \$ 7,293.46 |
| TRUST - AcaDeca | \$ - |
| TRUST - Active Minds | \$ 34.88 |
| TRUST - American Cancer (Relay) | \$ 606.60 |
| TRUST - Asian Appreciation Club | \$ 72.00 |
| TRUST - Athletic Director | \$ 93.80 |
| TRUST - Band | \$ 10,757.48 |
| TRUST - Baseball | \$ 56,462.66 |
| TRUST - Beyond the Books | \$ 164.00 |
| TRUST - Black Student U | \$ 2,051.98 |
| TRUST - Boys Basketball | \$ 15,983.70 |
| TRUST - Boys Golf | \$ 2,183.21 |
| TRUST - Boys Lacrosse | \$ 11,140.34 |
| TRUST - Boys Soccer | \$ 13,135.04 |
| TRUST - Boys Volleyball | \$ 9,527.62 |
| TRUST - Boys Waterpolo | \$ 5,648.27 |
| TRUST - Brett Schmit Memorial Fund | \$ 57,084.10 |
| TRUST - C2BK Cool 2 B Kind | \$ 397.75 |
| TRUST - CEA | \$ 1,427.61 |
| TRUST - CHIRLA | \$ 159.75 |
| TRUST - CSF | \$ 37,752.33 |
| TRUST - Cheerleaders | \$ 2,317.19 |
| TRUST - Choir | \$ 8,640.98 |
| TRUST - Claws for a Cause | \$ 17.88 |
| TRUST - Club Girl Up | \$ - |
| TRUST - College Counseling | \$ 758.44 |
| TRUST - Creative Writing | \$ 2,133.38 |
| TRUST - Cross Country | \$ 9,535.33 |
| TRUST - Cultural Club | \$ - |
| TRUST - DECA | \$ 978.40 |
| TRUST - Dance | \$ 5,553.37 |
| TRUST - Drama | \$ 28,171.65 |
| TRUST - Drill Team | \$ 21,443.87 |
| TRUST - ECR Community Leaders | \$ 1,481.95 |
| TRUST - Endangered Species | \$ 64.00 |
| TRUST - Environmental | \$ 71.16 |
| TRUST - Falling Whistles | \$ 376.00 |
| TRUST - Fashion Club | \$ 278.36 |
| TRUST - Football | \$ 42,977.03 |
| TRUST - French Club | \$ - |
| TRUST - Friendship Circle | \$ 430.78 |
| TRUST - Future Homemakers | \$ 2,621.54 |
| TRUST - Ganssle Memorial Schol | \$ 1,500.00 |
| TRUST - Girls Basketball | \$ 2,923.24 |
| TRUST - Girls Golf | \$ 3,202.78 |
| TRUST - Girls Lacrosse | \$ 5,211.11 |
| TRUST - Girls Soccer | \$ 228.25 |

ECR ASB Trust Balances - Nov 2023

| Trust Account | Amount |
|---|---------------|
| TRUST - Girls Tennis | \$ 13,271.21 |
| TRUST - Girls Volleyball | \$ 19,312.34 |
| TRUST - Girls Water Polo | \$ 651.89 |
| TRUST - Grad Class 2020 | \$ - |
| TRUST - Grad Class 2021 | \$ - |
| TRUST - Grad Class 2022 | \$ - |
| TRUST - Grad Class 2023 | \$ 59,742.59 |
| TRUST - Grad Class 2024 | \$ (1,267.53) |
| TRUST - Grad Class 2025 | \$ 2,824.64 |
| TRUST - Grad Class 2026 | \$ 1,013.33 |
| TRUST - Grad Class 2027 | \$ 44.00 |
| TRUST - Great Films Club | \$ 20.00 |
| TRUST - Helping Hands | \$ 632.00 |
| TRUST - Humanitas | \$ 1.73 |
| TRUST - Jewish Club | \$ 65.50 |
| TRUST - KPOP Club | \$ 292.33 |
| TRUST - Key Club | \$ 270.32 |
| TRUST - Knitting for a Cause | \$ 44.05 |
| TRUST - La Familia | \$ 143.81 |
| TRUST - Local Charity Outreach | \$ 92.00 |
| TRUST - Local Vocals | \$ 2,357.90 |
| TRUST - MACS Club | \$ 40.00 |
| TRUST - MESA Club | \$ 50.40 |
| TRUST - Marching Band | \$ - |
| TRUST - Medical Club | \$ 7,844.52 |
| TRUST - Milton Goffman Scholarship | \$ 7,805.00 |
| TRUST - Mock Trial | \$ 385.00 |
| TRUST - Model United Natn | \$ 836.00 |
| TRUST - Mountain Bike Club | \$ 836.99 |
| TRUST - NJROTC | \$ 52,511.27 |
| TRUST - National Honors Soc | \$ 5,149.40 |
| TRUST - Newspaper Interns Club | \$ 396.16 |
| TRUST - Operation Smile | \$ 123.68 |
| TRUST - Persian Club | \$ 128.00 |
| TRUST - Philosophy Club | \$ 41.00 |
| TRUST - Physics Club | \$ 590.04 |
| TRUST - Ping Pong Club | \$ 28.60 |
| TRUST - Recycle for Research | \$ 200.24 |
| TRUST - Robotics | \$ 17,679.21 |
| TRUST - Rotary Interact Club | \$ 390.24 |
| TRUST - Sand Volleyball | \$ 2,022.36 |
| TRUST - Save Promise | \$ 79.00 |
| TRUST - Save the Waves | \$ 126.00 |
| TRUST - Schship JHarrison | \$ 9,253.61 |
| TRUST - Science Bowl | \$ 1,850.23 |
| TRUST - Science National Honors Society | \$ 119.90 |
| TRUST - She's The First | \$ 1,595.57 |
| TRUST - Softball | \$ 25,989.23 |
| TRUST - Spanish Honor Soc | \$ 701.00 |

**Grad class of 2024 to inherit balance from Grad class of 2023, pending formal vote in student council class.

ECR ASB Trust Balances - Nov 2023

| Trust Account | Amount |
|--------------------------------|----------------------|
| TRUST - Speech & Debate | \$ 167.68 |
| TRUST - Step | \$ 1,099.84 |
| TRUST - Student Council | \$ 83,911.24 |
| TRUST - Students Demand Action | \$ 149.00 |
| TRUST - Swimming & Diving | \$ 4,741.07 |
| TRUST - The MESS | \$ 109.19 |
| TRUST - Thespians Club | \$ 1,395.84 |
| TRUST - Track & Field | \$ 2,549.79 |
| TRUST - True Crime Club | \$ 11.81 |
| TRUST - UNICEF | \$ 682.05 |
| TRUST - VAPA Scholarship | \$ 2,977.52 |
| TRUST - Vegan Peace Club | \$ 94.18 |
| TRUST - WE Club | \$ 123.77 |
| TRUST - Wrestling | \$ 113.42 |
| TRUST - You Can Do This SCHLR | \$ 500.00 |
| Total | \$ 708,518.58 |
| | |
| ASB Income | \$ 66,720.95 |
| ASB Expense | |
| 4350 - Supplies | \$ 6,803.44 |
| 5835 - Field Trip | \$ - |
| 5825 - Consultants | \$ - |
| Inventory | \$ 33,052.83 |
| Total Expense | \$ 39,856.27 |
| | |
| Total ASB General Fund | \$ 26,864.68 |
| | |
| Total | \$ 681,653.90 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|--|--------------|---------------|
| 3Sixty Basketball | | \$ 720.00 |
| 818 Cleaners | \$ 1,288.00 | \$ 8,302.00 |
| Abdon Rosales | | \$ 7,750.00 |
| Accrediting Commission for Schools | | \$ 1,690.00 |
| Active Internet Technologies LLC. | | \$ 39,700.00 |
| Adam C Luna | | \$ 250.00 |
| Adam Markenson | | \$ 250.00 |
| Administrative Services CO-OP DbA Yellow Cab | | \$ 5,899.20 |
| Adobe Systems Incorporated | \$ 1,800.00 | \$ 1,800.00 |
| AFSCME District Council 36 | \$ 3,449.25 | \$ 7,782.56 |
| Airplus Refrigeration, Inc. | | \$ 2,473.98 |
| AKD Ink/AKidzdream Inc | \$ 84.28 | \$ 217.83 |
| Alejandro Sanchez | | \$ 205.00 |
| Alex Gorin | \$ 150.00 | \$ 150.00 |
| Alison Yedor | | \$ 195.67 |
| All American Sports Corp. (Riddell/All American) | | \$ 31,021.77 |
| All Things Algebra | | \$ 400.00 |
| Allied Private Investigations & Security Services, LLC | \$ 54,649.75 | \$ 170,377.98 |
| Amazon | \$ 21,678.75 | \$ 87,553.03 |
| Amazon Web Services | \$ 2,719.12 | \$ 6,911.65 |
| American AED, INC. | \$ 437.19 | \$ 437.19 |
| American Fidelity Assurance Company | | \$ 17,070.19 |
| American Red Cross | \$ 828.00 | \$ 828.00 |
| American Scholastic Evaluation/ American Scholastic Mathematics Assn | | \$ 100.00 |
| Amos Wellington | | \$ 208.00 |
| Angel Lerma | | \$ 24.00 |
| Ani Kirakosian | | \$ 7.00 |
| Anthony Britt | | \$ 122.00 |
| Anthony Corona | | \$ 122.00 |
| Anthony Rodarte | | \$ 122.00 |
| Antonia B Serrano | | \$ 798.00 |
| AP fbo EdLogical Group Corp | \$ 43,980.79 | \$ 96,130.12 |
| Apperson | | \$ 695.66 |
| Apple Inc. | | \$ 9,069.83 |
| Ares Sportswear | \$ 610.14 | \$ 2,242.62 |
| Arthur J. Gallagher & Co. Insurance Brokers of CA., Inc. | \$ 10,191.60 | \$ 10,191.60 |
| AssistX Education, LLC | \$ 7,256.00 | \$ 7,256.00 |
| AT&T (CALNET) | \$ 199.70 | \$ 732.19 |
| AT&T 0810 | | \$ 1,428.46 |
| AT&T 6340 | \$ 615.98 | \$ 924.73 |
| AT&T 8815 | | \$ 1,595.43 |
| AT&T 9132 | | \$ 14,017.27 |
| AT&T 9221 | \$ 1,228.42 | \$ 1,844.15 |
| Avedis Zildjian Company | \$ 824.63 | \$ 824.63 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|--|--------------|---------------|
| AVID Center | | \$ 5,009.00 |
| B&H Foto & Electronics Corp | | \$ 1,859.31 |
| Bailey Hooper | \$ 700.00 | \$ 1,700.00 |
| Barbara Stanoff | | \$ 393.20 |
| Bargreen Ellingson Inc | \$ 11,319.43 | \$ 11,319.43 |
| Baron Championship Rings Ltd. | \$ 7,944.22 | \$ 7,944.22 |
| Barry Kay Enterprises | | \$ 994.08 |
| Becker, Craig | | \$ 149.00 |
| Bilingual Foundation of the Arts | | \$ 1,125.00 |
| Bill Ferrell Co. | | \$ 390.00 |
| Birmingham Community Charter High School | | \$ 5,590.00 |
| Bob Klobuchar | \$ 73.00 | \$ 73.00 |
| Brad Constant Construction Inc. | | \$ 60,850.00 |
| Brett A Schwab | \$ 4,000.00 | \$ 4,000.00 |
| Brett Wensley | | \$ 366.00 |
| Brian Wilson | | \$ 379.89 |
| Brooks Transportation Inc. | \$ 995.00 | \$ 19,355.00 |
| BSN Sports LLC | \$ 6,973.30 | \$ 10,295.03 |
| BSN Sports, LLC | \$ 4,540.22 | \$ 37,755.53 |
| Caitlyn Mongeli | | \$ 1,676.00 |
| California Department of Education | | \$ 536.25 |
| California Department of Tax & Fee Administration | | \$ 3,621.27 |
| California Interscholastic Federation State Office | \$ 3,071.20 | \$ 3,071.20 |
| California IT in Education | | \$ 1,590.00 |
| California Mathematics League | | \$ 100.00 |
| California Scholarship Federation Inc | \$ 190.00 | \$ 190.00 |
| Calvary Chapel HS | \$ 400.00 | \$ 400.00 |
| Camarillo High School | \$ 425.00 | \$ 425.00 |
| CAMILLE KING | \$ 112.77 | \$ 225.54 |
| Canoga Park High School | \$ 500.00 | \$ 500.00 |
| Canyon Del Oro | \$ 360.00 | \$ 360.00 |
| Careers through Culinary Arts Program, Inc. | | \$ 4,000.00 |
| Carolina Biological Supply Co. | \$ 103.63 | \$ 103.63 |
| Carolyn Harris | | \$ 125.82 |
| Carolyn Stone | | \$ 1,500.00 |
| Cascade Athletic Supply Co Inc | | \$ 3,886.77 |
| CCIDM Inc. | \$ 2,243.96 | \$ 2,243.96 |
| CDW LLC | | \$ 7,982.18 |
| CE Educational Tours (CE Tours) | | \$ 179,791.20 |
| Cengage Learning Inc | | \$ 9,443.30 |
| Central College | | \$ 3,000.00 |
| Cesar Rosales | | \$ 17.00 |
| Chaminade College Prep High School | | \$ 560.00 |
| Charles Blattner | \$ 73.00 | \$ 73.00 |
| CharterSafe | \$ 57,979.00 | \$ 408,060.31 |

El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023

| Vendor Name | Nov 2023 | YTD TOTAL |
|---|---------------|---------------|
| Chartwells Division Services | \$ 179,760.09 | \$ 423,774.28 |
| Chatsworth High School | | \$ 1,300.00 |
| Child and Family Guidance Center | \$ 2,980.88 | \$ 11,123.08 |
| ChildCare Careers, LLC (The Education Team) | \$ 8,855.82 | \$ 38,047.54 |
| Chris Racina | | \$ 86.00 |
| Christian Williams | | \$ 208.00 |
| Christy White Accountancy Corporation (Christy White, Inc.) | | \$ 11,069.75 |
| Cintas Corporation No. 2 (Cintas Fire Protection) | \$ 612.05 | \$ 612.05 |
| City National Bank | | \$ 398,488.60 |
| Clemente Ramirez | | \$ 12.56 |
| Code Black Media | | \$ 3,000.00 |
| Colleen Garner | | \$ 155.00 |
| Colson Phillip | | \$ 415.96 |
| Comprehensive Environmental Resource Training (CERT) | | \$ 1,575.00 |
| Computer-Using Educator, Inc.(CUE, Inc) | | \$ 389.00 |
| Concord Theatrical Corp | | \$ 3,125.85 |
| CONFIDENTIAL | | \$ 84,958.90 |
| Convergeone, Inc. | \$ 7,799.96 | \$ 7,799.96 |
| Corbin Bowling Center Inc. | \$ 4,840.00 | \$ 4,840.00 |
| Corner Bakery | \$ 634.43 | \$ 4,597.85 |
| Countdown Printables | | \$ 7,301.33 |
| Covantia, Inc. | | \$ 10,725.00 |
| Crescenta Valley High School | | \$ 1,800.00 |
| Cristina Balao | \$ 186.00 | \$ 186.00 |
| Cross Country Staffing, Inc. | | \$ 32,450.25 |
| CTBOOK HOLDINGS LLC (Bulk Bookstore) | | \$ 683.28 |
| Custom Stats Cards | \$ 600.00 | \$ 600.00 |
| Cyd Zeigler | | \$ 210.00 |
| Daniel Celnik | | \$ 700.00 |
| Daniel Chang | | \$ 1,040.00 |
| Daniel De Luna | \$ 700.00 | \$ 1,700.00 |
| Dan's Super Subs Inc. | \$ 196.60 | \$ 916.70 |
| Dave & Buster's Entertainment, Inc. | | \$ 11,970.16 |
| David Hauptman Co., Inc DBA Fold-A-Goal | \$ 5,170.90 | \$ 5,170.90 |
| David Lee | | \$ 45.00 |
| David Musso | | \$ 148.00 |
| Dean Bennett | | \$ 50.70 |
| Decker Inc. | | \$ 2,493.25 |
| Deny Sportswear | | \$ 1,320.96 |
| Department of Justice (State of CA) | \$ 224.00 | \$ 755.00 |
| Derick Mailan | \$ 83.00 | \$ 83.00 |
| Deven Rasey | | \$ 57.00 |
| Diana Coosemans | \$ 195.00 | \$ 195.00 |
| Discovery Cube LA | | \$ 132.00 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|--|-------------|--------------|
| Dora Rojas | | \$ 78.10 |
| Dos Pueblos High School Boys Volleyball | | \$ 450.00 |
| Dreamscape Endeavors LLC | | \$ 400.00 |
| DS Honda Construction Management, Inc | | \$ 1,928.00 |
| DTASC | | \$ 776.00 |
| Duy Nguyen | | \$ 86.00 |
| EDD (Employment Development Dept.) | | \$ 29,738.44 |
| Edpuzzle, Inc. | | \$ 3,140.00 |
| Educational Networks | | \$ 2,706.59 |
| Educational Theatre Association | | \$ 129.00 |
| Educatius International (Attn Paul McLaughlin) | \$ 6,000.00 | \$ 6,000.00 |
| Effectual Educational Consulting Services | \$ 165.00 | \$ 495.00 |
| Efren Avila | | \$ 73.00 |
| Elaine Yang | | \$ 125.00 |
| Eli Shtrum | \$ 156.00 | \$ 229.00 |
| Elvis R Merida | \$ 3,775.00 | \$ 4,700.00 |
| Emmanuel Lomeli | | \$ 480.64 |
| Employment Development Department | | \$ 2,668.16 |
| Enome, Inc. (Goalbook) | | \$ 11,685.00 |
| Enrique Velarde | | \$ 208.00 |
| Enriqueta Loera | | \$ 612.81 |
| Environmental Network Corporation (ENCORP) | | \$ 1,800.00 |
| Epic Sports, Inc. | | \$ 3,634.74 |
| Erin Jundef | | \$ 360.71 |
| Evan Coleman | \$ 997.36 | \$ 997.36 |
| Evelyn Velarde | | \$ 7,180.00 |
| Evgeny Sedov | | \$ 156.00 |
| Ewing Irrigation Products, Inc. | \$ 701.49 | \$ 701.49 |
| ExploreLearning, LLC | \$ 920.00 | \$ 920.00 |
| Extra Mile Timing / Corr-Robinett, Scott | \$ 750.00 | \$ 3,150.00 |
| Family, Career and Community Leaders of America, Inc | \$ 1,550.00 | \$ 1,550.00 |
| Fannin Musical Productions LLC | | \$ 2,000.00 |
| FedEx | | \$ 29.46 |
| Fence Factory Rentals | \$ 980.00 | \$ 980.00 |
| Festivals of Music, Inc. | | \$ 3,483.00 |
| Figdes Services and Maintenance Inc. | | \$ 6,462.50 |
| Figdesign Inc | \$ 5,968.71 | \$ 32,412.10 |
| First Class Events | \$ 4,000.00 | \$ 67,450.00 |
| Flinn Scientific Inc. | \$ 3,125.03 | \$ 3,125.03 |
| Fresno County Superintendent of Schools | | \$ 13.80 |
| Front Porch. Inc dba Get More Math | | \$ 18,306.00 |
| Garbanzo | | \$ 1,490.00 |
| Gardena Valley News | | \$ 928.00 |
| Gevork Gevorkyan | \$ 151.00 | \$ 151.00 |
| Gilbert Acedo | | \$ 208.00 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|---|--------------|---------------|
| Gimkit, Inc | \$ 1,000.00 | \$ 1,000.00 |
| GoDog Sports, Inc. | \$ 4,972.00 | \$ 4,972.00 |
| Golden Star Technology, Inc | \$ 792.20 | \$ 103,570.00 |
| Golf Team Products | | \$ 458.51 |
| Gopher | \$ 6,179.54 | \$ 6,179.54 |
| Gordon Rees Scully Mansukhani. LLP (Gordon & Rees LLP) | \$ 3,754.95 | \$ 17,644.95 |
| GraceNotes LLC | | \$ 513.00 |
| Grad Awards LLC | | \$ 1,084.50 |
| Grand G&G Inc. | \$ 3,586.28 | \$ 6,486.00 |
| Grant A. Horn | | \$ 700.00 |
| Greenfield Forever, Inc. | | \$ 14,792.00 |
| Guardian International Solutions Inc | \$ 15,385.95 | \$ 15,385.95 |
| Hal Leonard LLC (Noteflight LLC) | | \$ 849.00 |
| Hardwoods Specialty Products US LP | | \$ 8,878.20 |
| Harris School Solutions, a division of N. Harris Computer Corporation | | \$ 2,661.20 |
| Harris Systems USA Inc. (MealTime/Harris School Solutions) | | \$ 450.00 |
| Harrow Sports, Inc. (Next Level Resource Partners, LLC) | \$ 1,022.91 | \$ 1,022.91 |
| Hart High School | \$ 1,750.00 | \$ 1,750.00 |
| HD Print Design | | \$ 5,331.80 |
| Healy Awards | | \$ 2,003.39 |
| Hi-Pod, Inc | | \$ 108.70 |
| Hrag Yazijian | \$ 88.00 | \$ 88.00 |
| Hudl | \$ 3,299.00 | \$ 3,299.00 |
| Human Rights Campaign Foundation | | \$ 7,500.00 |
| Hye J Kim | | \$ 547.40 |
| Hype Socks, LLC | | \$ 538.81 |
| ICON School Management | \$ 3,500.00 | \$ 17,500.00 |
| Imagists Inc | | \$ 6,000.00 |
| Iman Khorramian | \$ 161.00 | \$ 161.00 |
| Impact Cheer & Tumbling | \$ 1,080.00 | \$ 5,158.00 |
| Impact Philanthropy Group (Sage SoCal) | \$ 38,000.00 | \$ 114,000.00 |
| Infinity Communications & Consulting, Inc | | \$ 42,151.54 |
| Infobase Holdings, Inc. | | \$ 11,760.38 |
| Ingraham Trophies and Gifts | | \$ 201.49 |
| Inspire Communication, Inc | | \$ 58,565.00 |
| Instructure, Inc | | \$ 2,436.00 |
| International Academy of Science(CybrSchool LLC) | | \$ 15,980.00 |
| Interquest Detection Canines | \$ 525.00 | \$ 1,450.00 |
| Interscholastic Equestrian League | | \$ 500.00 |
| Irene Paez | | \$ 367.49 |
| J Schnelldorfer PSAD | | \$ 1,025.00 |
| James Gillis | \$ 83.00 | \$ 229.00 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|--|---------------|---------------|
| JAMS, INC. | | \$ 4,975.00 |
| Jason Sabolic | | \$ 1,354.08 |
| Jeanne Scola | | \$ 46.00 |
| Jerry Burns | | \$ 148.00 |
| Jersey Mike's (MAC SUBS, Inc) | | \$ 3,341.75 |
| Jesus Contreras | \$ 72.31 | \$ 680.33 |
| Jim Russell | | \$ 155.00 |
| Jodi Borenstein | | \$ 1,836.08 |
| Johanna Isom | | \$ 131.40 |
| John C (Vinyl Effex) | | \$ 462.42 |
| John Estrada | | \$ 400.00 |
| John Orlando Vazquez | | \$ 203.88 |
| John Wiley & Sons, Inc | | \$ 26,176.33 |
| Jonah Cruanas | | \$ 154.50 |
| Jostens, Inc | | \$ 602.25 |
| Judy McLean | \$ 2,387.50 | \$ 10,012.50 |
| Jules Seltzer Associates | | \$ 188,319.56 |
| Junior Achievement of Southern California, Inc | \$ 4,200.00 | \$ 4,200.00 |
| Justin Adams | | \$ 32.83 |
| JW Pepper & Son, Inc | \$ 81.84 | \$ 1,645.14 |
| Kaitlyn Conte | | \$ 1,372.00 |
| Kami | | \$ 10,850.00 |
| Ken Ashford | | \$ 92.00 |
| Ken Lee | | \$ 186.00 |
| Kena Worthen | | \$ 200.00 |
| Kevin Melbourne | | \$ 122.00 |
| Kevin Thurow | \$ 2,878.42 | \$ 5,188.42 |
| Kirk A West | | \$ 453.00 |
| L.A. City Dept. of Recreation And Parks | \$ 5,386.10 | \$ 5,386.10 |
| L.A. Floors Removal, Inc. | | \$ 56,670.00 |
| LA Master Chorale | \$ 150.00 | \$ 150.00 |
| LACOE, Los Angeles County Office of Education | | \$ 4,500.00 |
| LADWP | \$ 4,333.61 | \$ 22,528.18 |
| Laguna Hills HS | | \$ 375.00 |
| LAUSD - Maintenance & Operations | \$ 124,953.18 | \$ 319,457.98 |
| Law Offices of Young, Minney & Corr, LLP | | \$ 40,578.22 |
| Lee Barnathan | | \$ 163.00 |
| Lee Jordan | | \$ 73.00 |
| Levon Dermendjian | | \$ 146.00 |
| Liliana Murcia | \$ 158.62 | \$ 248.62 |
| Liminex, Inc. (GoGuardian) | \$ 14,667.00 | \$ 14,667.00 |
| Linda Robbins | | \$ 107.19 |
| Lindsay Imber | \$ 161.00 | \$ 161.00 |
| Lindsey C. Surendranath Granted, Inc | \$ 4,835.52 | \$ 7,335.52 |
| Live Athletics Wellness | \$ 1,400.00 | \$ 4,900.00 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|--|--------------|---------------|
| LogMein USA, Inc. | \$ 2,671.23 | \$ 14,424.22 |
| Los Angeles Cable Television Access Corp. | \$ 5,000.00 | \$ 5,000.00 |
| Los Angeles School Police Department | | \$ 2,622.24 |
| Love to Snack, LLC | | \$ 1,717.68 |
| Luz Maria Herrera Aguilera | | \$ 250.00 |
| Lynsey R Shano | | \$ 145.58 |
| Lynsey Shano | | \$ 129.38 |
| M & S Technology Group, LLC (The Circle) | \$ 20,182.14 | \$ 65,143.49 |
| M&M Paper Co. | \$ 5,666.90 | \$ 8,562.92 |
| MAA American Mathematics Competitions | | \$ 788.00 |
| Macmillan Holdings, LLC (Holtzbrinck Publishers, LLC) | | |
| MPS | | \$ 248,975.73 |
| Madoian Enterprises Inc. (Rooter Man Plumbing) | \$ 21,625.00 | \$ 21,625.00 |
| Mallerlyn Kosmidis | \$ 2,249.98 | \$ 2,249.98 |
| Manhattan Stitching | | \$ 4,103.53 |
| Marissa Dominguez | \$ 16.64 | \$ 218.83 |
| Mark Arthur | | \$ 255.00 |
| Marko Jankovic | | \$ 298.00 |
| Marta Franco | | \$ 45.00 |
| Mary M Bush | | \$ 10,115.00 |
| Matthew Wright | | \$ 500.47 |
| McCalla Company | | \$ 2,598.87 |
| McGraw-Hill Education, Inc. | | \$ 10,027.13 |
| Medieval Times USA, Inc. | | \$ 2,623.80 |
| Melissa Ann Charters | | \$ 1,913.14 |
| Melissa Harr | \$ 72.00 | \$ 224.30 |
| Melissa Montejano | | \$ 62.00 |
| MG Express Inc. | \$ 35,000.00 | \$ 140,000.00 |
| Mia Narvades | | \$ 19.12 |
| Michael Consoletti | | \$ 12,543.35 |
| Michael Frey | \$ 312.00 | \$ 312.00 |
| Michael Goode | | \$ 210.00 |
| Michael Jeff | | \$ 700.00 |
| Michael Robinson | | \$ 10,500.00 |
| Michelle A Buchanan | | \$ 250.00 |
| Michelle Harris | \$ 73.00 | \$ 73.00 |
| MILE26 Sports Inc | | \$ 374.97 |
| Minita Clark | | \$ 100.21 |
| Mirna Janet Mejia | \$ 279.00 | \$ 279.00 |
| Monroe High School | \$ 140.00 | \$ 390.00 |
| Moon Grad Services | \$ 2,776.07 | \$ 2,776.07 |
| Moxie Road, Inc (Five Star Painting of Woodland Hills) | | \$ 88,320.02 |
| Mt. San Antonio College | | \$ 450.00 |
| Music Theatre International | | \$ 2,920.00 |
| Mutual of Omaha | \$ 890.61 | \$ 4,489.59 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|---|---------------|---------------|
| N2Y LLC | | \$ 9,099.87 |
| Nasco Education LLC | \$ 1,077.08 | \$ 1,077.08 |
| Nathan McClung | \$ 122.00 | \$ 122.00 |
| Nelson Bae | | \$ 122.00 |
| Nettime Solutions LLC | | \$ 650.00 |
| Newbury Park High School | \$ 375.00 | \$ 2,300.00 |
| Nicole Gamez | \$ 438.33 | \$ 896.08 |
| Noah Barnett | | \$ 15.00 |
| NoRedInk Corp. | \$ 11,300.00 | \$ 11,300.00 |
| Northwest Evaluation Association | | \$ 103,050.00 |
| ORACLE Enterprises | | \$ 37,806.78 |
| Oscar Cabrera | | \$ 208.00 |
| Oscar Dorado | \$ 83.00 | \$ 83.00 |
| Pacific Appliance Repair Services Inc. | \$ 926.00 | \$ 926.00 |
| Pacific Floor Company, Inc | \$ 8,625.00 | \$ 8,625.00 |
| Palmer Hamilton LLC | \$ 521,063.87 | \$ 801,413.93 |
| Paragon MSP LLC | \$ 3,125.00 | \$ 18,750.00 |
| Paul Roberts | \$ 73.00 | \$ 73.00 |
| Paul Rodarte | | \$ 208.00 |
| Paul Scola | | \$ 20.50 |
| PBWS Architects, LLP | | \$ 11,693.00 |
| Pearison Incorporated (Band Shoppe) | \$ 1,422.65 | \$ 1,422.65 |
| PenServ Plan Services | \$ 27,282.00 | \$ 114,575.50 |
| Phase II Systems (Public Agency Retirement Services - PARS) | \$ 729.40 | \$ 2,159.60 |
| Phillip Galindo | | \$ 97.00 |
| Picture Perfect Graphics | | \$ 1,725.08 |
| Piece of Mind Care Services | \$ 12,353.75 | \$ 224,870.50 |
| Pitney Bowes | | \$ 520.99 |
| Poghos Baliyan | \$ 139.00 | \$ 139.00 |
| PowerSchool Holdings LLC (PowerSchool Group LLC) | | \$ 31,903.03 |
| Project Lead The Way, Inc. | | \$ 5,400.00 |
| PTM Document Systems, Inc. | | \$ 1,085.12 |
| Puja Savla | | \$ 149.22 |
| Purchase Power (Pitney Bowes) | \$ 878.78 | \$ 1,088.14 |
| Pyramid Pipe & Supply Co. | | \$ 2,160.55 |
| Rachel M Markenson | | \$ 1,000.00 |
| Rares Simedrea | \$ 13,500.00 | \$ 13,500.00 |
| Raudel Ramirez | | \$ 86.46 |
| Rent-It | \$ 2,159.74 | \$ 2,159.74 |
| Respondus, Inc. | | \$ 4,045.00 |
| Robert Neal Brannon | | \$ 500.00 |
| Robolink, Inc. | | \$ 11,656.62 |
| Robotics Education and Competition Foundation, Inc | \$ 680.00 | \$ 1,360.00 |
| Rockler Companies, Inc. | | \$ 2,036.64 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|---|---------------|-----------------|
| Ronald Cole | | \$ 122.00 |
| RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428 | \$ 4,925.00 | \$ 25,075.00 |
| Rudolph Nicolas Brown | | \$ 443.56 |
| Ryan Guinto | \$ 58.16 | \$ 502.29 |
| Sacred Heart High School (Cross Country) | | \$ 480.00 |
| Samira Sharifi | | \$ 25.00 |
| San Pedro High School Student Body | | \$ 186.04 |
| Sandra Delgado | \$ 44.29 | \$ 44.29 |
| Santa Clara High School | \$ 475.00 | \$ 475.00 |
| Santa Monica Mountains Youth Cycling, Inc. | | \$ 800.00 |
| Savvas Learning Company LLC | | \$ 334,616.26 |
| Scenario Learning, LLC (Vector Solutions) | | \$ 8,096.70 |
| Scholastic, Inc | | \$ 186.78 |
| School Nurse Supply | | \$ 447.03 |
| Scoot Education Inc | \$ 213,313.00 | \$ 571,122.17 |
| Scott Harrold | | \$ 208.00 |
| SCSBOA | | \$ 1,750.00 |
| Sedi Amirkhani | | \$ 149.00 |
| Seema Cecil | | \$ 88.80 |
| Self Insured Schools of California | \$ 346,129.41 | \$ 1,828,770.47 |
| Sierra Ferrante | | \$ 500.00 |
| Simone M Mueller | | \$ 18,340.50 |
| Simun Psychological Assessment Group PC | | \$ 6,000.00 |
| Slam Jam Basketball | | \$ 550.00 |
| Sly Graphics Corp | | \$ 4,126.06 |
| Smart & Final | \$ 9.98 | \$ 2,023.97 |
| SoCal Yearbooks Workshop | | \$ 2,115.00 |
| SoCalGas | \$ 43.16 | \$ 128.26 |
| Soccer.com (Sports Endeavors, Inc.) | \$ 4,104.58 | \$ 8,518.29 |
| Softchoice Corporation | | \$ 20,379.68 |
| Solupay Merchant | \$ 1,909.32 | \$ 4,184.45 |
| Solutions TechNType Inc. | | \$ 1,300.00 |
| Southern California News Group | \$ 3,250.00 | \$ 3,250.00 |
| Spectrum Enterprise 4201 | | \$ 674.25 |
| Spectrum Enterprise 7801 | | \$ 5,067.50 |
| Splashtop Inc. | | \$ 1,596.00 |
| Sportboardz LLC | | \$ 535.00 |
| Sreeja Dorepally | | \$ 500.00 |
| Staples Business Advantage | \$ 891.65 | \$ 6,286.18 |
| Stefanie Bero | | \$ 801.10 |
| Stephanie Bedran | | \$ 7.50 |
| Stephanie Cruz | \$ 88.00 | \$ 88.00 |
| Stephanie Franklin | | \$ 977.00 |
| Sterling Venue Ventures LLC (Canyon Club) | \$ 1,000.00 | \$ 1,000.00 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|---|---------------|-----------------|
| SUSAN MOCHIRFATEMI | | \$ 313.30 |
| Suzanne Lee Schuster | | \$ 318.90 |
| Sweetwater Sound Inc. | \$ 9,713.39 | \$ 9,713.39 |
| Sylvia Yi | | \$ 45.00 |
| Team Play Events | | \$ 19,107.17 |
| Ted Lamoureaux | | \$ 122.00 |
| Telemedia Trainco Holdings LLC (eFoodHandlers) | | \$ 2,940.00 |
| Terrence Littlefield | | \$ 208.00 |
| Tessondra Williams | \$ 161.00 | \$ 161.00 |
| Texas Life Insurance Company | \$ 766.71 | \$ 3,732.69 |
| The AmGraph Group | \$ 7,957.47 | \$ 7,957.47 |
| The College Board | | \$ 400.00 |
| The Cruz Center | | \$ 1,718.75 |
| The Help Group-North Hills Prep School | \$ 8,904.94 | \$ 34,152.56 |
| The Home Depot Commercial Account | \$ 817.86 | \$ 2,498.84 |
| The Master's University and Seminary | | \$ 600.00 |
| The Print Spot | \$ 4,142.09 | \$ 11,309.94 |
| The Ronald Reagan Presidential Foundation | \$ 813.60 | \$ 813.60 |
| The Shredders | | \$ 1,063.00 |
| The Webstaurant Store, Inc. | | \$ 719.27 |
| Thomas W. O'Mara Plumbing Inc | | \$ 1,500.00 |
| Tina's Flower & Gifts | | \$ 312.55 |
| T-Mobile US, Inc. | | \$ 7,762.34 |
| TNI Architects Inc. | \$ 10,511.50 | \$ 16,511.50 |
| Tony Campos | | \$ 244.00 |
| Tony Crittendon | | \$ 245.00 |
| Total Education Solutions (TES Therapy) | | \$ 796.25 |
| TPW, Inc. (Super Worksheets(DBA), I know It(DBA)) | | \$ 375.00 |
| Training Industry, Inc | | \$ 1,895.00 |
| Trophyman/Best Buy Trophy | \$ 246.38 | \$ 246.38 |
| Turnitin, LLC | | \$ 38,700.00 |
| Tyler Trapani | | \$ 246.38 |
| Tyrone Clark | | \$ 122.00 |
| U.S Bank PARS Account #6746022400 | \$ 2,724.48 | \$ 7,555.36 |
| U.S. Bank National Association | \$ 21,948.67 | \$ 106,223.80 |
| U.S. Bank National Association (OPEB) | \$ 220,000.00 | \$ 1,100,000.00 |
| UC Regents (UCLA) | | \$ 500.00 |
| ULINE, INC. | \$ 2,343.70 | \$ 8,402.26 |
| United Rentals (North America), INC | | \$ 5,320.32 |
| UTLA | \$ 16,389.85 | \$ 88,945.70 |
| Valencia High School | \$ 550.00 | \$ 550.00 |
| Valley Industry Commerce Association | \$ 1,300.00 | \$ 1,300.00 |
| Van Nuys HS | \$ 240.00 | \$ 240.00 |
| Varsity Spirit Fashions | \$ 3,958.48 | \$ 10,939.76 |
| Verizon Wireless | \$ 418.11 | \$ 836.22 |

**El Camino Real Charter High School
A/P Vendor Month/YTD
November 2023**

| Vendor Name | Nov 2023 | YTD TOTAL |
|--|------------------------|-------------------------|
| Vex Robotics, Inc | \$ 2,173.23 | \$ 2,173.23 |
| Victor Garay | \$ 78.84 | \$ 78.84 |
| Victory Team Apparel, INC (OMNI CHEER) | \$ 380.74 | \$ 380.74 |
| Vidigami Inc. (Picaboo Yearbooks) | | \$ 129.61 |
| Village Christian | \$ 400.00 | \$ 675.00 |
| Vincent Ramirez | | \$ 144.00 |
| Vista Paint Corporation | | \$ 2,111.96 |
| Vynell Henderson | | \$ 210.00 |
| Wallwisher, Inc. (Padlet) | | \$ 1,250.00 |
| Walsworth Yearbooks | | \$ 600.00 |
| Wespac Plan Services, LLC | | \$ 250.00 |
| West Music Company, Inc DBA Percussion Source | \$ 197.99 | \$ 197.99 |
| White's Studios, Inc. | \$ 1,362.05 | \$ 1,696.03 |
| Wilfred Molina | \$ 88.00 | \$ 88.00 |
| William Wong | | \$ 700.00 |
| Winter Guard Association of Southern California | \$ 725.00 | \$ 725.00 |
| Winter Guard International (WGI Sport of the Arts) | \$ 545.00 | \$ 545.00 |
| WM Corporate services, INC | \$ 426.07 | \$ 5,718.08 |
| Wolcott, Chuck | | \$ 83.00 |
| Woodbridge High School | | \$ 550.00 |
| Woodland Hills Country Club | \$ 6,771.58 | \$ 6,771.58 |
| Wooly Learning, Inc. (Senor Wooly) | | \$ 810.00 |
| World Unispec | \$ 12,029.85 | \$ 12,029.85 |
| WorldStrides Specialty Travel Programs | \$ 500.00 | \$ 500.00 |
| Xavier Deckard | | \$ 123.00 |
| Yantzer brothers heating and air inc | \$ 4,115.49 | \$ 15,628.38 |
| Ziat Zahur | | \$ 123.98 |
| Grand Total | \$ 2,370,170.37 | \$ 10,385,971.54 |

Coversheet

Discussion and Vote on November, 2023, Credit Card Charges

Section: II. Consent
Item: D. Discussion and Vote on November, 2023, Credit Card Charges
Purpose: Vote
Submitted by:
Related Material: III.D_-_Credit_Card_Nov_2023.pdf

Credit Card Reconciliation Form
For the Period of: 10/26/23- 11/26/23

| Date | PO# | Vendor | Description of Expense | Cardholder | Requested By | Amount | Resource | Budget Category |
|------------|---------|------------------------|---------------------------------|--------------|---------------|-------------|--|-------------------------|
| 2023/10/26 | | GITHUB, INC. | Annual hosting fee for website | DAVID HUSSEY | R GUIINTO | \$ 48.00 | General Technology | Subscriptions |
| 2023/10/27 | PO9953 | WWW COSTCO COM | Candy bags | DAVID HUSSEY | M CLARK | \$ 83.96 | ASB | Student Council |
| 2023/10/30 | PO9626 | AGUAVIDA PREMIUM WATER | Staff Water | DAVID HUSSEY | J CAMP | \$ 270.49 | General Operations | Supplies |
| 2023/10/28 | po9998 | YOUCANBOOK.ME | Attendance Calendar | DAVID HUSSEY | A RIOS | \$ 134.40 | General Operations | Subscriptions |
| 2023/10/30 | PO9953 | TARGET.COM * | Candy bags | DAVID HUSSEY | M CLARK | \$ 94.80 | ASB | Student Council |
| 2023/11/01 | PO9958 | FACEBK MFSBYVKSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 0.72 | General Operations | Marketing |
| 2023/11/01 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.00 | General Operations | Marketing |
| 2023/11/01 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.00 | General Operations | Marketing |
| 2023/11/01 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.00 | General Operations | Marketing |
| 2023/11/01 | PO9981 | FIVERR | Board meeting transcription | DAVID HUSSEY | R GUIINTO | \$ 44.70 | General Technology | Consulting |
| 2023/11/01 | PO9979 | FIVERR | Board meeting transcription | DAVID HUSSEY | R GUIINTO | \$ 34.15 | General Technology | Consulting |
| 2023/11/03 | PO9958 | FACEBK CP4KWVTSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 0.34 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK TB7SZVKSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 0.75 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 5.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK A8EUTV3SQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 3.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK 2SKJMWPRQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 25.75 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK LY2AHVXRQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 3.88 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK NH79UV7SQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 9.76 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK LRJV7VPSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 10.67 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK CMVYPVBSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 1.94 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 7.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK YY98HVXRQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.43 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 10.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK EV44QVBSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 15.35 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 15.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 25.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 50.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK 3T86UVFSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 2.57 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 35.00 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK 6JYZCVTRQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 62.16 | General Operations | Marketing |
| 2023/11/03 | PO9958 | FACEBK ADS | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 75.00 | General Operations | Marketing |
| 2023/11/04 | PO9958 | FACEBK NH8KJVXRQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 125.00 | General Operations | Marketing |
| 2023/11/05 | PO9958 | FACEBK F4Y9WV7SQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 175.00 | General Operations | Marketing |
| 2023/11/06 | PO9958 | FACEBK NA68BVPSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 250.00 | General Operations | Marketing |
| 2023/11/03 | PO9999 | VIEW BOSTON E-COMM | Tickets To photo exhibit | DAVID HUSSEY | K CONTE | \$ 494.85 | General Academic: Scholastic Groups | Field Trip |
| 2023/11/06 | po10160 | AVIS RENT-A-CAR | Car Rental | DAVID HUSSEY | E COLEMAN | \$ 1,079.78 | General Academic: Scholastic Groups | Rentals |
| 2023/11/06 | po10160 | AVIS RENT-A-CAR | Car Rental | DAVID HUSSEY | E COLEMAN | \$ 931.35 | General Academic: Scholastic Groups | Rentals |
| 2023/11/06 | po9997 | AYRES HOTEL - CHINO HI | Girls Golf | DAVID HUSSEY | J CONTRERAS | \$ 155.96 | General Athletics | Travel/Conference |
| 2023/11/08 | PO9958 | FACEBK ALV8VBSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 400.00 | General Operations | Marketing |
| 2023/11/07 | po9906 | CHEFWORKS INC. | Chef Jackets | DAVID HUSSEY | N GAMEZ | \$ 1,374.79 | CTE | Instructional Materials |
| 2023/11/07 | po9926 | HOMEDEPOT.COM | MOEN Sink spray | DAVID HUSSEY | N GAMEZ | \$ 1,011.96 | CTE | Instructional Materials |

Credit Card Reconciliation Form
For the Period of: 10/26/23- 11/26/23

| Date | PO# | Vendor | Description of Expense | Cardholder | Requested By | Amount | Resource | Budget Category |
|------------|---------|---------------------------|---|--------------|------------------------|---------------------|--|-------------------------|
| 2023/11/11 | PO9958 | FACEBK GDFY4W7SQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 600.00 | General Operations | Marketing |
| 2023/11/13 | PO9626 | AGUAVIDA PREMIUM WATER | Staff Water | DAVID HUSSEY | J CAMP | \$ 270.49 | General Operations | Supplies |
| 2023/11/14 | po10160 | ETOLL AVIS U6401286 | car rental insurance | DAVID HUSSEY | E COLEMAN | \$ 17.80 | General Academic: Scholastic Groups | Rentals |
| 2023/11/14 | po10160 | ETOLL AVIS U6401287 | car rental insurance | DAVID HUSSEY | E COLEMAN | \$ 17.80 | General Academic: Scholastic Groups | Rentals |
| 2023/11/15 | PO9958 | FACEBK QU7X9W7SQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 900.00 | General Operations | Marketing |
| 2023/11/20 | PO9958 | FACEBK ZZJAWBSQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 900.00 | General Operations | Marketing |
| 2023/11/17 | PO10073 | FIVERR | Board meeting transcription | DAVID HUSSEY | R GUIINTO | \$ 44.70 | General Technology | Consulting |
| 2023/11/20 | po10077 | 365 DISPOSAL AND RECYCLIN | 40 yard Garabe Disposal for Tree Trimming | DAVID HUSSEY | R GUIINTO | \$ 500.00 | General Operations | Rentals |
| 2023/11/20 | po10077 | 365 DISPOSAL AND RECYCLIN | 40 yard Garabe Disposal for Tree Trimming | DAVID HUSSEY | R GUIINTO | \$ 575.00 | General Operations | Rentals |
| 2023/11/21 | po10078 | 365 DISPOSAL AND RECYCLIN | 2nd 40 yard Garbage Disposal for Tree Trimming | DAVID HUSSEY | R GUIINTO | \$ 575.00 | General Operations | Rentals |
| 2023/11/21 | po10078 | 365 DISPOSAL AND RECYCLIN | 2nd 40 yard Garbage Disposal for Tree Trimming | DAVID HUSSEY | R GUIINTO | \$ 500.00 | General Operations | Rentals |
| 2023/11/24 | PO9958 | FACEBK 3QQ23WTRQ2 | Digital ads for open enrollment | DAVID HUSSEY | R COVARRUBIAS | \$ 900.00 | General Operations | Marketing |
| 2023/11/26 | po10160 | AVIS RENT-A-CAR | car rental insurance | DAVID HUSSEY | E COLEMAN | \$ 125.00 | General Academic: Scholastic Groups | Rentals |
| | | | | | HUSSEY TOTAL | \$ 13,008.30 | | |
| 2023/10/25 | PO9332 | SMARTANDFINALECOMMERCE | Food class supplies | GREGORY WOOD | N GAMEZ | \$ 588.96 | CTE | Instructional Materials |
| 2023/10/26 | PO9488 | QUIZLET.COM | History | GREGORY WOOD | K RITCHE | \$ 35.99 | General Academic | Subscriptions |
| 2023/11/02 | PO9332 | SMARTANDFINALECOMMERCE | Food class supplies | GREGORY WOOD | N GAMEZ | \$ 477.27 | CTE | Instructional Materials |
| 2023/11/01 | PO10159 | AC BOSTON DOWNTOWN | Hotel rooms for yearbook/journalism competition | GREGORY WOOD | A CARTER | \$ 9,000.00 | General Academic: Scholastic Groups | Field Trip |
| 2023/11/05 | PO9396 | NYLAS | Communications Data | GREGORY WOOD | R GUIINTO | \$ 495.78 | General Technology | Subscriptions |
| 2023/11/04 | PO9332 | SMARTANDFINALECOMMERCE | Food class supplies | GREGORY WOOD | N GAMEZ | \$ 516.71 | CTE | Instructional Materials |
| 2023/11/06 | PO10159 | AC BOSTON DOWNTOWN | Hotel rooms for yearbook/journalism competition | GREGORY WOOD | A CARTER | \$ 1,123.52 | General Academic: Scholastic Groups | Field Trip |
| 2023/11/08 | PO9332 | SMARTANDFINALECOMMERCE | Food class supplies | GREGORY WOOD | N GAMEZ | \$ 472.10 | CTE | Instructional Materials |
| 2023/11/08 | PO9332 | SMARTANDFINALECOMMERCE | Food class supplies | GREGORY WOOD | N GAMEZ | \$ 391.85 | CTE | Instructional Materials |
| 2023/11/12 | PO9394 | MAILCHIMP | E-mail communiations blast | GREGORY WOOD | R GUIINTO | \$ 265.00 | General Technology | Subscriptions |
| 2023/11/15 | PO9332 | SMARTANDFINALECOMMERCE | Food class supplies | GREGORY WOOD | N GAMEZ | \$ 234.82 | CTE | Instructional Materials |
| | | | | | WOOD TOTAL | \$ 13,602.00 | | |
| | | | | | Previous Balance | \$ 41,557.16 | | |
| | | | | | Monthly Total | \$ 26,880.79 | | |
| | | | | | Payments | \$ (41,557.16) | | |
| | | | | | Statement Total | \$ 26,880.79 | | |



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER
STATEMENT DATE 11-27-2023
AMOUNT DUE \$26,880.79
NEW BALANCE \$26,880.79
PAYMENT DUE ON RECEIPT

000002151 01 SP 106481896681471 S
EL CAMINO REAL CHS
ATTN DAVID HUSSEY
5440 VALLEY CIRCLE BLVD
WOODLAND HILLS CA 91367-5949

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4866914555526539 002688079 002688079

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

| EL CAMINO REAL CHS | Previous Balance | Purchases And Other Charges | Cash Advances | Cash Advance Fees | Late Payment Charges | Credits | Payments | New Balance |
|--------------------|------------------|-----------------------------|---------------|-------------------|----------------------|---------|-------------|-------------|
| Company Total | \$41,557.16 | \$26,880.79 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$41,557.16 | \$26,880.79 |

CORPORATE ACCOUNT ACTIVITY

| EL CAMINO REAL CHS | | | | TOTAL CORPORATE ACTIVITY | |
|--------------------|-----------|-------------------------|----------------------------------|--------------------------|----|
| Post Date | Tran Date | Reference Number | Transaction Description | Amount | |
| | | | | \$41,557.16CR | |
| 10-30 | 10-30 | 74798263303000000000017 | ELECTRONIC PYMT THANK YOU00000 A | 19,608.49 | PY |
| 11-22 | 11-22 | 74798263326000000000010 | ELECTRONIC PYMT THANK YOU00000 A | 21,948.67 | PY |

NEW ACTIVITY

| DAVID HUSSEY | | | | | |
|--------------|-----------|-------------------------|--|----------|----------------|
| | | CREDITS | PURCHASES | CASH ADV | TOTAL ACTIVITY |
| | | \$0.00 | \$13,278.79 | \$0.00 | \$13,278.79 |
| Post Date | Tran Date | Reference Number | Transaction Description | Amount | |
| 10-27 | 10-26 | 24492163299000034498163 | GITHUB, INC. HTTPSGITHUB.C CA | 48.00 | |
| 10-30 | 10-27 | 24692163300100343587063 | WWW COSTCO COM 800-955-2292 WA | 83.96 | |
| 10-30 | 10-30 | 24692163303102167548418 | AGUAVIDA PREMIUM WATER 747-444-9637 CA | 270.49 | |
| 10-30 | 10-28 | 74208473301000018115121 | YOUCANBOOK.ME BEDFORD | 134.40 | |

| CUSTOMER SERVICE CALL | ACCOUNT NUMBER | | ACCOUNT SUMMARY | |
|--|-------------------|---------------------------|------------------------|------------------|
| | 800-344-5696 | | PREVIOUS BALANCE | 41,557.16 |
| | | PURCHASES & OTHER CHARGES | 26,880.79 | |
| | STATEMENT DATE | DISPUTED AMOUNT | CASH ADVANCES | .00 |
| | 11/27/23 | .00 | CASH ADVANCE FEES | .00 |
| | | | LATE PAYMENT CHARGES | .00 |
| | | | CREDITS | .00 |
| | | | PAYMENTS | 41,557.16 |
| SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335 | AMOUNT DUE | | ACCOUNT BALANCE | 26,880.79 |
| | | 26,880.79 | | |



| |
|----------------------------------|
| Company Name: EL CAMINO REAL CHS |
| Corporate Account Number: |
| Statement Date: 11-27-2023 |

NEW ACTIVITY

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|-----------|-----------|-------------------------|---|----------|
| 10-31 | 10-30 | 24431063304083038522203 | TARGET.COM * 800-591-3869 MN | 94.80 |
| 11-02 | 11-01 | 24204293305000217927034 | FACEBK MFSBYVKSQ2 650-5434800 CA | 0.72 |
| 11-02 | 11-01 | 24204293305001297089075 | FACEBK ADS 650-5434800 CA | 2.00 |
| 11-02 | 11-01 | 24204293305001668352052 | FACEBK ADS 650-5434800 CA | 2.00 |
| 11-02 | 11-01 | 24204293305001926194056 | FACEBK ADS 650-5434800 CA | 2.00 |
| 11-02 | 11-01 | 24492153305715050154993 | FIVERR 954-368-2267 NY | 44.70 |
| 11-02 | 11-01 | 24492153305719050072957 | FIVERR 954-368-2267 NY | 34.15 |
| 11-03 | 11-03 | 24204293306000530030044 | FACEBK CP4KWVTSQ2 650-5434800 CA | 0.34 |
| 11-03 | 11-03 | 24204293306000909697027 | FACEBK TB7SZVKSQ2 650-5434800 CA | 0.75 |
| 11-03 | 11-03 | 24204293306002067595076 | FACEBK ADS 650-5434800 CA | 2.00 |
| 11-03 | 11-03 | 24204293306002080457072 | FACEBK ADS 650-5434800 CA | 2.00 |
| 11-03 | 11-03 | 24204293307000086755035 | FACEBK ADS 650-5434800 CA | 5.00 |
| 11-03 | 11-03 | 24204293307000102019044 | FACEBK A8EUTV3SQ2 650-5434800 CA | 3.00 |
| 11-03 | 11-03 | 24204293307000209614051 | FACEBK 2SKJMWPRQ2 650-5434800 CA | 25.75 |
| 11-03 | 11-03 | 24204293307000304498046 | FACEBK LY2AHVXRQ2 650-5434800 CA | 3.88 |
| 11-03 | 11-03 | 24204293307000405231049 | FACEBK NH79UV7SQ2 650-5434800 CA | 9.76 |
| 11-03 | 11-03 | 24204293307000406244058 | FACEBK LRJV7VPSQ2 650-5434800 CA | 10.67 |
| 11-03 | 11-03 | 24204293307000505608062 | FACEBK CMVYPVBSQ2 650-5434800 CA | 1.94 |
| 11-03 | 11-03 | 24204293307000638252077 | FACEBK ADS 650-5434800 CA | 2.00 |
| 11-03 | 11-03 | 24204293307000698248064 | FACEBK ADS 650-5434800 CA | 7.00 |
| 11-03 | 11-03 | 24204293307000702144044 | FACEBK YY98HVXRQ2 650-5434800 CA | 2.43 |
| 11-03 | 11-03 | 24204293307000801789079 | FACEBK ADS 650-5434800 CA | 10.00 |
| 11-03 | 11-03 | 24204293307000806952052 | FACEBK EV44QVBSQ2 650-5434800 CA | 15.35 |
| 11-03 | 11-03 | 24204293307000816583061 | FACEBK ADS 650-5434800 CA | 15.00 |
| 11-03 | 11-03 | 24204293307000831683078 | FACEBK ADS 650-5434800 CA | 25.00 |
| 11-03 | 11-03 | 24204293307000887591068 | FACEBK ADS 650-5434800 CA | 50.00 |
| 11-03 | 11-03 | 24204293307000904142051 | FACEBK 3T86UVFSQ2 650-5434800 CA | 2.57 |
| 11-03 | 11-03 | 24204293307001051683046 | FACEBK ADS 650-5434800 CA | 35.00 |
| 11-06 | 11-03 | 24204293307000430551056 | FACEBK 6JYZCVTRQ2 650-5434800 CA | 62.16 |
| 11-06 | 11-03 | 24204293307001458875062 | FACEBK ADS 650-5434800 CA | 75.00 |
| 11-06 | 11-04 | 24204293308001114888045 | FACEBK NH8KJVXRQ2 650-5434800 CA | 125.00 |
| 11-06 | 11-05 | 24204293309000401801041 | FACEBK F4Y9WV7SQ2 650-5434800 CA | 175.00 |
| 11-06 | 11-06 | 24204293310000706208048 | FACEBK NA68BVPSQ2 650-5434800 CA | 250.00 |
| 11-06 | 11-03 | 24943003308700461708198 | VIEW BOSTON E-COMM 212-317-3200 MA | 494.85 |
| 11-07 | 11-06 | 24941353311825640128673 | AVIS RENT-A-CAR EAST BOSTON MA U640128672 | 1,079.78 |
| 11-07 | 11-06 | 24941353311825640128731 | AVIS RENT-A-CAR EAST BOSTON MA U640128731 | 931.35 |
| 11-08 | 11-06 | 24000973311661606978899 | AYRES HOTEL - CHINO HI CHINO HILLS CA 3000252360 ARRIVAL: 11-05-23 | 155.96 |
| 11-08 | 11-08 | 24204293312000707575047 | FACEBK ALV8VVBSQ2 650-5434800 CA | 400.00 |
| 11-09 | 11-07 | 24323003312286789700152 | CHEFWORKS INC. 8003726621 CA | 1,374.79 |
| 11-09 | 11-07 | 24943013312010186454844 | HOMEDEPOT.COM 800-430-3376 GA | 1,011.96 |
| 11-13 | 11-11 | 24204293315000504142030 | FACEBK GDFY4W7SQ2 650-5434800 CA | 600.00 |
| 11-13 | 11-13 | 24692163317103466720413 | AGUAVIDA PREMIUM WATER 747-444-9637 CA | 270.49 |
| 11-15 | 11-14 | 24430993319962471809155 | ETOLL AVIS U6401286 800-482-0159 MA | 17.80 |
| 11-15 | 11-14 | 24430993319962542009157 | ETOLL AVIS U6401287 800-482-0159 MA | 17.80 |
| 11-16 | 11-15 | 24204293319000128984078 | FACEBK QU7X9W7SQ2 650-5434800 CA | 900.00 |
| 11-20 | 11-20 | 24204293324000808953032 | FACEBK Z2ZJAWBSQ2 650-5434800 CA | 900.00 |
| 11-20 | 11-17 | 24492153321745830025791 | FIVERR 954-368-2267 NY | 44.70 |
| 11-21 | 11-20 | 24013393324002329021314 | 365 DISPOSAL AND RECYCLIN 888-4830836 CA | 500.00 |
| 11-21 | 11-20 | 24013393324002329021348 | 365 DISPOSAL AND RECYCLIN 888-4830836 CA | 575.00 |
| 11-22 | 11-21 | 24013393325002449086766 | 365 DISPOSAL AND RECYCLIN 888-4830836 CA | 575.00 |
| 11-22 | 11-21 | 24013393325002449086808 | 365 DISPOSAL AND RECYCLIN 888-4830836 CA | 500.00 |
| 11-27 | 11-24 | 24204293328000334764073 | FACEBK 3QQ23WTRQ2 650-5434800 CA | 900.00 |
| 11-27 | 11-27 | 24692163331104973063406 | AGUAVIDA PREMIUM WATER 747-444-9637 CA | 270.49 |
| 11-27 | 11-26 | 24941353331825640128679 | AVIS RENT-A-CAR EAST BOSTON MA U640128672 | 125.00 |

GREGORY WOOD

CREDITS
\$0.00

PURCHASES
\$13,602.00

CASH ADV
\$0.00

TOTAL ACTIVITY
\$13,602.00



| |
|----------------------------------|
| Company Name: EL CAMINO REAL CHS |
| Corporate Account Number: |
| Statement Date: 11-27-2023 |

NEW ACTIVITY

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|-----------|-----------|-------------------------|--|----------|
| 10-26 | 10-25 | 24231683298083343227303 | SMARTANDFINALECOMMERCE 510-851-8548 CA | 588.96 |
| 10-27 | 10-26 | 24692163299102518112514 | QUIZLET.COM 510-495-6550 CA | 35.99 |
| 11-03 | 11-02 | 24231683306083318620193 | SMARTANDFINALECOMMERCE 510-851-8548 CA | 477.27 |
| 11-03 | 11-01 | 24692163306104955818406 | AC BOSTON DOWNTOWN BOSTON MA M30724 ARRIVAL: 11-01-23 | 9,000.00 |
| 11-06 | 11-05 | 24011343309000046451356 | NYLAS NYLAS.COM CA | 495.78 |
| 11-06 | 11-04 | 24231683308083751172585 | SMARTANDFINALECOMMERCE 510-851-8548 CA | 516.71 |
| 11-08 | 11-06 | 24692163311109061271948 | AC BOSTON DOWNTOWN BOSTON MA M31214 ARRIVAL: 11-06-23 | 1,123.52 |
| 11-09 | 11-08 | 24231683312083323258932 | SMARTANDFINALECOMMERCE 510-851-8548 CA | 472.10 |
| 11-09 | 11-08 | 24231683312083737506223 | SMARTANDFINALECOMMERCE 510-851-8548 CA | 391.85 |
| 11-13 | 11-12 | 24793383316000106149073 | MAILCHIMP 678-9990141 GA | 265.00 |
| 11-16 | 11-15 | 24231683319083756900847 | SMARTANDFINALECOMMERCE 510-851-8548 CA | 234.82 |

Department: 00000 Total: \$26,880.79
 Division: 00000 Total: \$26,880.79

Coversheet

Elect 2023-2024 Secretary

Section: III. Governance
Item: A. Elect 2023-2024 Secretary
Purpose: Vote
Submitted by:
Related Material: III.A - Secretary of State Registry for Public Agencies.pdf



Secretary of State
Registry of Public Agencies
 (Government Code section 53051)

SF-405

IMPORTANT — Read Instructions before completing this form.

There is **No Fee** for a Registry of Public Agencies filing

Copy Fees – First page \$1.00; each attachment page \$0.50;
 Certification Fee - \$5.00

This Space For Office Use Only

1. Type of Filing (Check one.)

- Initial Filing (first Registry of Public Agencies filing for an agency)
 Updated Filing (change to an existing Registry of Public Agencies record)

2. Agency Information

a. Full Legal Name of Public Agency

El Camino Real Alliance

b. Nature of Update (complete if Updated Filing)

New Board Members

c. County

Los Angeles

d. Official Mailing Address

5440 Valley Circle Blvd Woodland Hills, CA 91367

3. Chairperson, President, or Other Presiding Officer

a. Name

Brad Wright

b. Title

Board President

c. Business or Residence Address

5440 Valley Circle Blvd Woodland Hills, CA 91367

4. Clerk or Secretary

a. Name

Danielle Centman

b. Title

Board Secretary

c. Business or Residence Address

5440 Valley Circle Blvd Woodland Hills, CA 91367

5. Other Members of the Governing Board (Enter as many as applicable. Attach additional pages for additional members.)

| | |
|----------------------------------|--|
| Name Alexandra Ramirez | Business or Residence Address 5440 Valley Circle Blvd Woodland Hills, CA 91367 |
| Name Daniela Vargas | Business or Residence Address 5440 Valley Circle Blvd Woodland Hills, CA 91367 |
| Name Steve Kofahl | Business or Residence Address 5440 Valley Circle Blvd Woodland Hills, CA 91367 |
| Name Gregg Solkovich | Business or Residence Address 5440 Valley Circle Blvd Woodland Hills, CA 91367 |
| Name Ronald Laws Jr. | Business or Residence Address 5440 Valley Circle Blvd Woodland Hills, CA 91367 |

6. Date and Sign Below (Additional members set forth on attached pages, if any, are incorporated herein by reference and made part of this Form SF-405, Registry of Public Agencies.)

12/21/2023

Date

Signature

Danielle Centman

Type or Print Name

Coversheet

Financial Update

Section: IV. Finance
Item: A. Financial Update
Purpose: Discuss
Submitted by:

Related Material:

I.E - 2023-2024_P-1_Attendance_Charter_School_-_Principal_Apportionment_Data_Collection__
PADC_Detail.pdf
I.E - Month_4_ADA_Breakdown_-_Nov_2023.pdf
I.E - Cafeteria_Update_Oct_2023.pdf

Charter Status

Data ID:

Does this charter school operate multiple instructional tracks? YES (Multitrack) **A-1a**

Does this charter school operate multiple instructional tracks? NO (Single Track) **A-1b**

Instructional Tracks: If Yes (Multitrack) was selected in A-1, check the box for Track A and each additional track in alphabetical order. Note: subsequent data entry will need to contain information for all tracks selected.

A-2

Track A **A-2a**

Track B **A-2b**

Track C **A-2c**

Track D **A-2d**

Track E **A-2e**

Is this charter school in its first year of operation? **A-3**

YES (move on to Line A-4) **A-3a**

NO (move on to Line A-5) **A-3b**

Date (mm/dd/yyyy) Instruction Commenced **A-4**

Single Track/Track A **A-4a**

Track B **A-4b**

Track C **A-4c**

Track D **A-4d**

Track E **A-4e**

Did the charter school cease operation or instruction during the current fiscal year?

A-5

YES (move on to Line A-6)

A-5a

NO (move on to Line A-7)

A-5b

Date (mm/dd/yyyy) Operation or Instruction Ceased

A-6

Single Track/Track A

A-6a

Track B

A-6b

Track C

A-6c

Track D

A-6d

Track E

A-6e

Days of Operation. Only required at P-1 and P-2 if school ceased operation during the fiscal year. Required for all charter schools at Annual.

A-7

Single Track/Track A

A-7a

Track B

A-7b

Track C

A-7c

Track D

A-7d

Track E

A-7e

Indicate the Type of Instruction

A-8

Classroom-based

A-8a

Nonclassroom-based

A-8b

Combination

A-8c

ADA

Reported ADA

Single track charter schools report all ADA in the Single TRK/TRK A record. Charter schools operating multiple instructional tracks report ADA for Track A in Single TRK/TRK A (record 1 of 5), and report ADA for Tracks B, C, D, E by navigating to records 2 through 5.

Countywide charters authorized pursuant to EC 47605.6 and charters approved by the State Board of Education pursuant to EC Section 47605(k) must also complete the ADA Allocation Tab.

Instructional Track

Single TRK/TRK A

Classroom-based ADA

TK/K-3 Grades 4-6 Grades 7-8 Grades 9-12 Total

| | | | | | | |
|---|-----|---|---|---|----------|----------|
| Regular Classroom-based ADA | B-1 | | | | 2,953.94 | 2,953.94 |
| Extended Year Special Education [EC 56345(b)(3)] Classroom-based ADA (Divisor 175) | B-2 | | | | 1.3 | 1.3 |
| Special Education - Nonpublic, Nonsectarian Schools [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children Institutions Classroom-based ADA | B-3 | | | | 0.85 | 0.85 |
| Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Childrens Institutions Classroom-based ADA (Divisor 175) | B-4 | | | | 0.31 | 0.31 |
| Classroom-based ADA Totals for Track (Sum of B-1 through B-4) | B-5 | 0 | 0 | 0 | 2,956.4 | 2,956.4 |

Nonclassroom-based ADA

| | | | | | | |
|---|-----|--|--|--|--|---|
| Regular Nonclassroom-based ADA | C-1 | | | | | 0 |
| Extended Year Special Education [EC 56345(b)(3)] Nonclassroom-based ADA (Divisor 175) | C-2 | | | | | 0 |

Special Education - Nonpublic, Nonsectarian Schools
 [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian
 Schools - Licensed Childrens Institutions
 Nonclassroom-based ADA

C-3

Extended Year Special Education - Nonpublic,
 Nonsectarian Schools [EC 56366(a)(7)] and/or
 Nonpublic, Nonsectarian Schools - Licensed Childrens
 Institutions Nonclassroom-based ADA (Divisor 175)

C-4

Nonclassroom-based ADA Totals for Track (Sum of C-1
 through C-4)

C-5

ADA Totals for Track

Total Regular ADA (B-1 + C-1)

D-1

Total Extended Year Special Education [EC 56345(b)(3)]
 ADA (Divisor 175) (B-2 + C-2)

D-2

Total Special Education - Nonpublic, Nonsectarian
 Schools [EC 56366(a)(7)] and/or Nonpublic,
 Nonsectarian Schools - Licensed Childrens Institutions
 ADA (B-3 + C-3)

D-3

Total Extended Year Special Education - Nonpublic,
 Nonsectarian Schools [EC 56366(a)(7)] and/or
 Nonpublic, Nonsectarian Schools - Licensed Childrens
 Institutions (Divisor 175) ADA (B-4 + C-4)

D-4

ADA Totals for Track (Sum of D-1 through D-4)

D-5

Transitional Kindergarten ADA

**2023-24 school year: only students who turn 5
 between September 2nd and April 2nd may generate
 ADA beginning the first day of the school year.
 Exclude ADA for students turning 5 between April
 3rd and the end of the school year until their 5th
 birthday.**

Classroom-based ADA for Students in Transitional
 Kindergarten pursuant to EC 48000(c) included in Line
 B-5 (TK/K-3 Column, First Year ADA Only)

E-1

Non-Classroom-based ADA for Students in Transitional
 Kindergarten pursuant to EC 48000(c) included in Line
 C-5 (TK/K-3 Column, First Year ADA Only)

E-2

Total ADA for Students in Transitional Kindergarten
pursuant to EC 48000(c) (Sum of E-1 and E-2)

E-3

Other ADA

Nonclassroom-based ADA not eligible for funding
pursuant to EC 47612.5(b) and 51745.6 and not
included in C-5

E-4

Course Based Independent Study ADA, pursuant to EC
51749.5, included in C-5

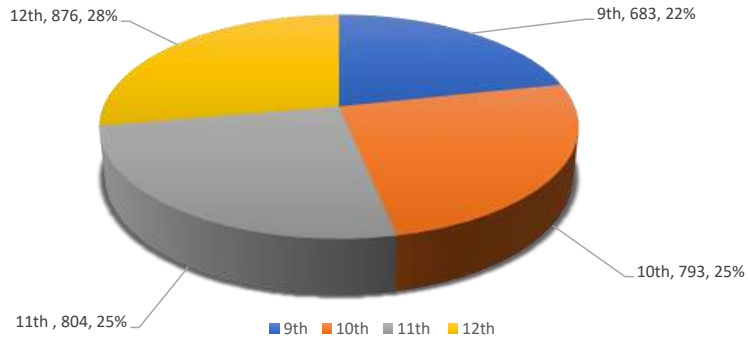
E-5

Course Based Independent Study ADA not eligible for
funding, pursuant to EC 47612.5(b) and 51745.6,
included in E-4

E-6

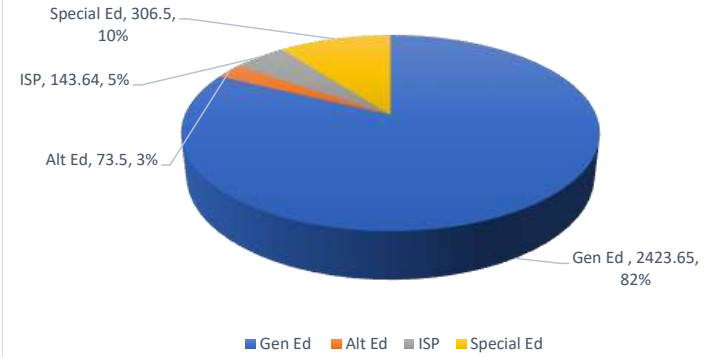
ECRCHS - Month 4 Attendance Comparison

ECRCHS - Nov 2023 Enrollment



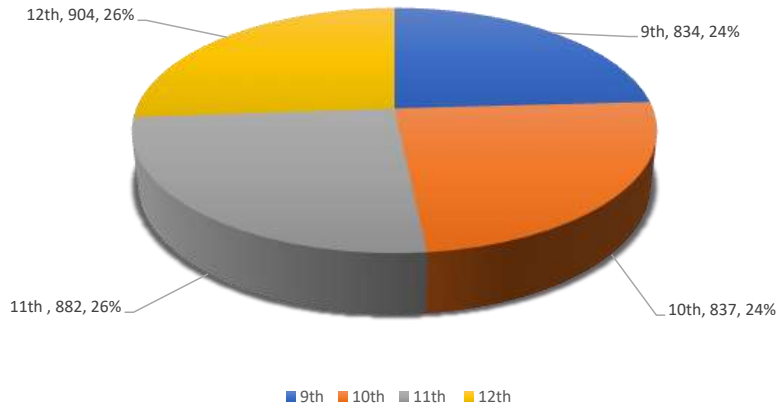
| Grade | 9th | 10th | 11th | 12th | Total |
|--------------------------|-----|------|------|------|-------|
| November 2023 Enrollment | 683 | 793 | 804 | 876 | 3156 |

ECRCHS - Nov 2023 ADA By Type



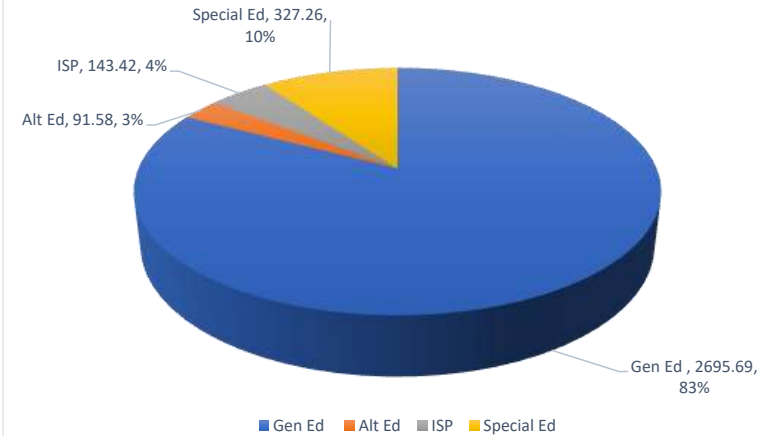
| Grade | Gen Ed | Alt Ed | ISP | Special Ed | Total |
|--------------|---------|--------|--------|------------|---------|
| Nov 2023 ADA | 2423.65 | 73.5 | 143.64 | 306.5 | 2947.29 |

ECRCHS - Nov 2022 Enrollment



| Grade | 9th | 10th | 11th | 12th | Total |
|---------------------|-----|------|------|------|-------|
| Nov 2022 Enrollment | 834 | 837 | 882 | 904 | 3457 |

ECRCHS - Nov 2022 ADA by Type



| Type | Gen Ed | Alt Ed | ISP | Special Ed | Total |
|--------------|---------|--------|--------|------------|---------|
| Nov 2022 ADA | 2695.69 | 91.58 | 143.42 | 327.26 | 3257.95 |

**ECRCHS Cafeteria
Financial Summary
SY 2024**

| | | | | | | | |
|--|--------------------|-------------------|---------------------|-------------------|-------------------|---------------------|---------------------|
| Beginning Balance | \$ 198,728.80 | | | | | | |
| # of Serving Days | 13 | 13 | 18 | 22 | 53 | | 180 |
| # of Instructional Days | 13 | 13 | 18 | 22 | 179 | Projected | BUDGET |
| Month | July-23 | August-23 | September-23 | October-23 | FY 2024 | FY24 | FY 2024 |
| Students Approved for FRPM | 211 | 989 | 947 | 986 | 989 | | |
| Breakfast Count | 233 | 9,041 | 16,698 | 22,280 | 48,019 | 163,083 | |
| Lunch Count | 1,763 | 13,298 | 21,317 | 26,765 | 61,380 | 208,460 | |
| Total Meals Served | 1,996 | 22,339 | 38,015 | 49,045 | 109,399 | 371,544 | - |
| Avg. Meals/Day 23-24 | - | 1,718 | 2,112 | 2,229 | 2,064 | 2,064 | - |
| Avg Meals/Day 22-23 | - | 1,874 | 2,226 | 2,392 | 2,164 | | |
| | | | | | -4.63% | | |
| REVENUE: | | | | | | | |
| Federal Reimbursement | \$ 3,525 | \$ 27,412 | \$ 47,129 | \$ 41,392 | \$ 119,459 | 405,708 | \$ 797,854 |
| State Reimbursement | \$ 6,573 | \$ 72,419 | \$ 120,066 | \$ 172,392 | \$ 371,450 | 1,261,529 | \$ 1,338,854 |
| Total CNIPS Claim | \$ 10,098 | \$ 99,831 | \$ 167,195 | \$ 213,784 | \$ 490,909 | 1,667,237 | \$ 2,136,708 |
| Snacks/Seconds | \$ 462 | \$ 6,032 | \$ 7,191 | \$ 7,217 | \$ 20,902 | 70,989 | \$ 85,919 |
| Adult Meals | \$ - | \$ 1,104 | \$ 1,147 | \$ 2,101 | \$ 4,352 | 14,780 | \$ 27,828 |
| Total A La Carte | \$ 462 | \$ 7,136 | \$ 8,338 | \$ 9,318 | \$ 25,254 | 85,768 | \$ 113,747 |
| Total Revenue | \$ 10,560 | \$ 106,967 | \$ 175,534 | \$ 223,102 | \$ 516,163 | \$ 1,753,005 | \$ 2,250,455 |
| EXPENSES: | | | | | | | |
| Chartwells - Food Cost (54%) | \$ 5,005 | \$ 47,067 | \$ 76,862 | \$ 96,593.90 | \$ 225,527 | 765,941 | \$ 409,449 |
| Chartwells - Labor Cost (46%) | \$ 4,263 | \$ 40,094 | \$ 65,475 | \$ 82,283.69 | \$ 192,116 | 652,468 | \$ 506,544 |
| Chartwells Invoice -Gross | \$ 9,268 | \$ 87,160 | \$ 142,337 | \$ 178,878 | \$ 417,643 | 1,418,409 | \$ 915,993 |
| Commodities Credit | \$ - | \$ (2,863) | | | \$ (2,863) | (9,723) | |
| Chartwells Invoice-NET | \$ 9,268 | \$ 84,297 | \$ 142,337 | \$ 178,878 | \$ 414,780 | \$ 1,408,686 | \$ 915,993 |
| FDP/USDA - Food Shipping Invoice | | | | | \$ - | \$ - | |
| Salary Expense | \$ 1,780 | \$ 1,780 | \$ 1,780 | \$ 1,780 | \$ 7,120 | \$ 19,583 | \$ 19,583 |
| Other Expense (repairs/operations) | | \$ 4,121 | | \$ 106 | \$ 4,227 | \$ 14,355 | \$ 20,000 |
| Total Expense (Before Investements) | \$ 11,048 | \$ 90,199 | \$ 144,117 | \$ 180,763 | | | |
| Net Gain/Loss - Before Investments | \$ (488) | \$ 16,769 | \$ 31,417 | \$ 3,988 | \$ 30,601 | \$ 108,526 | \$ 1,314,879 |
| Net Per Meal (before investments) | (0.24) | \$ 0.75 | \$ 0.83 | \$ 0.08 | | | |
| Cafeteria Infrastructure Investments | \$ 21,085 | \$ - | | \$ 38,350 | \$ 59,435 | 201,855 | \$ 200,000 |
| Total Expense (w/investments) | \$ 32,133 | \$ 90,199 | \$ 144,117 | \$ 219,113 | \$ 485,562 | \$ 1,644,479 | \$ 935,576 |
| Net Gain/Loss - After Investments | \$ (21,573) | \$ 16,769 | \$ 31,417 | \$ 3,988 | | | |
| Net Per Meal (after investments) | (10.81) | 0.75 | 0.83 | 0.08 | | | |

Coversheet

Investment Update

Section: IV. Finance
Item: B. Investment Update
Purpose: Discuss
Submitted by:
Related Material: III.A_-_Investement_Update_-_Nov_2023.pdf

**EL CAMINO REAL CHS
INVESTMENTS REVIEW
FISCAL YEAR 2023-2024**

2023-2024

| | Year End | Contributions | | | | | | Executive Summary-OPEB | | | |
|-----------------------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------------|-------------------------------|-----------------------------------|---------------------|
| | | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | | | | | |
| | Jun-23 | | | | \$ (50,830) | (50,083) | | \$ 25,338,317 | Beginning Balance at 07/01/23 | | |
| OPEB Retiree Pmts. | | | | | | | | \$ (100,913) | OPEB Payments | | |
| Contributions | | \$ 220,000 | \$ 220,000 | \$ 220,000 | \$ 220,000 | \$ 220,000 | Month | \$ 1,100,000 | YTD Contributions | | |
| ECRA | OPEB Trust | \$ 25,338,317 | \$ 26,140,771 | \$ 25,898,513 | \$ 25,152,135 | \$ 24,774,752 | \$ 26,689,583 | 7.2% | \$ 26,689,583 | Current Ending | 1.4% Invest. Change |
| Investment Managers: | | 3.2% | | | | | | Month | YTD | 5.3% | Total Change |
| Polen Capital Mgt | | \$ 1,228,208 | \$ 1,282,809 | \$ 1,268,478 | \$ 1,186,134 | \$ 1,176,727 | \$ 697,699 | -68.7% | -4.4% | \$600k xfer to Beacon Pt. 11/3/23 | |
| Fiduciary Mgt | | \$ 2,111,760 | \$ 2,210,139 | \$ 2,158,270 | \$ 2,061,303 | \$ 2,005,500 | \$ 2,187,516 | 8.3% | -5.3% | | |
| Beacon Pointe | | \$ 21,998,349 | \$ 22,647,823 | \$ 22,479,169 | \$ 21,904,576 | \$ 21,592,525 | \$ 23,804,367 | 9.3% | -1.9% | | |
| El Camino Real CHS | General | | | | | | | | | | |
| Investment Managers: | | | | | | | | Month | YTD | | |
| Polen Capital Mgt | | \$ 153,339 | \$ 160,075 | \$ 158,299 | \$ 148,043 | \$ 146,806 | \$ 164,062 | 10.5% | 6.5% | | |
| Fiduciary Mgt | | \$ 381,173 | \$ 398,829 | \$ 389,413 | \$ 371,924 | \$ 361,793 | \$ 394,606 | 8.3% | 3.4% | | |
| Beacon Pointe | | \$ 5,709,255 | \$ 5,763,124 | \$ 5,718,002 | \$ 5,587,397 | \$ 5,505,642 | \$ 5,767,959 | 4.5% | 1.0% | | |
| US Bank Holdings | | \$ 6,243,767 | \$ 6,322,028 | \$ 6,265,714 | \$ 6,107,364 | \$ 6,014,242 | \$ 6,326,628 | 4.9% | 1.3% | | |
| Annuity 3 Yr. (8/26)Fixed @ 4.80% | Midland | \$ 401,217 | \$ 401,947 | \$ 402,656 | \$ 404,514 | \$ 405,972 | \$ 407,740 | 0.4% | 1.6% | | |
| 3 Yr. (10/25)@ 4.89% | Athene*/T-Bill | \$ 395,962 | \$ 396,654 | \$ 397,263 | \$ 397,636 | \$ 395,577 | \$ 400,838 | 1.3% | 1.2% | | |
| | Combined | \$ 7,040,946 | \$ 7,120,629 | \$ 7,065,633 | \$ 6,909,514 | \$ 6,815,790 | \$ 7,135,206 | 4.5% | 1.3% | | |
| Month End -Combined | | \$ 32,379,263 | \$ 33,261,400 | \$ 32,964,146 | \$ 32,061,649 | \$ 31,590,543 | \$ 33,824,788 | | | | |

Coversheet

Discussion and vote the First Interim 2023-2024 Report

Section: IV. Finance
Item: C. Discussion and vote the First Interim 2023-2024 Report
Purpose: Vote

Submitted by:

Related Material:

IV.C - 23-24 First Interim Presentation_1.pdf

IV.A - FY24 First Interim Balance Sheet - El Camino Real Charter High School.pdf

IV.A - 23-24 First Interim Detail.pdf

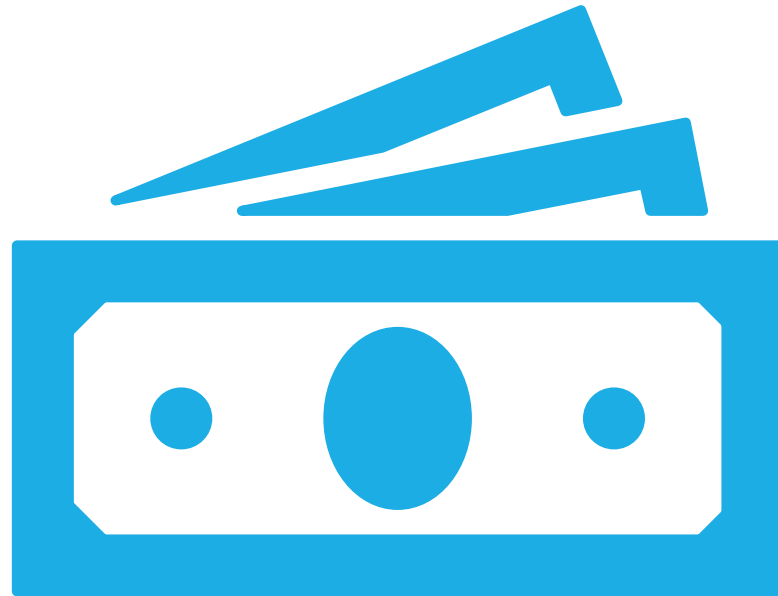
IV.A - FORM 62 - First Interim.pdf



2023-2024 First Interim Projections

BY: GREG WOOD, CBO & ARLETA ILYAS,
DIRECTOR OF FINANCE

DECEMBER 2023



Presentation

- Adopted Budget vs. First Interim Projections
 - Purpose & Assumptions
 - Revenue & Expenditure Summary
 - Revenue & Expenditure Variances Explained Components of Ending Fund Balance
 - CARES act/COVID funding summary

First Interim Purpose & Assumptions

- The purpose of the first interim report is to provide all stakeholders, along with the State of CA with a snapshot of ECRCHS' financial condition at a point in time.
- Projections are made based on state funding, which is dependent on the current health of the state economy.
- ECRCHS is assuming enrollment of 3,145 and 2,956 ADA as of P1
- CARES act funding sunsets this year

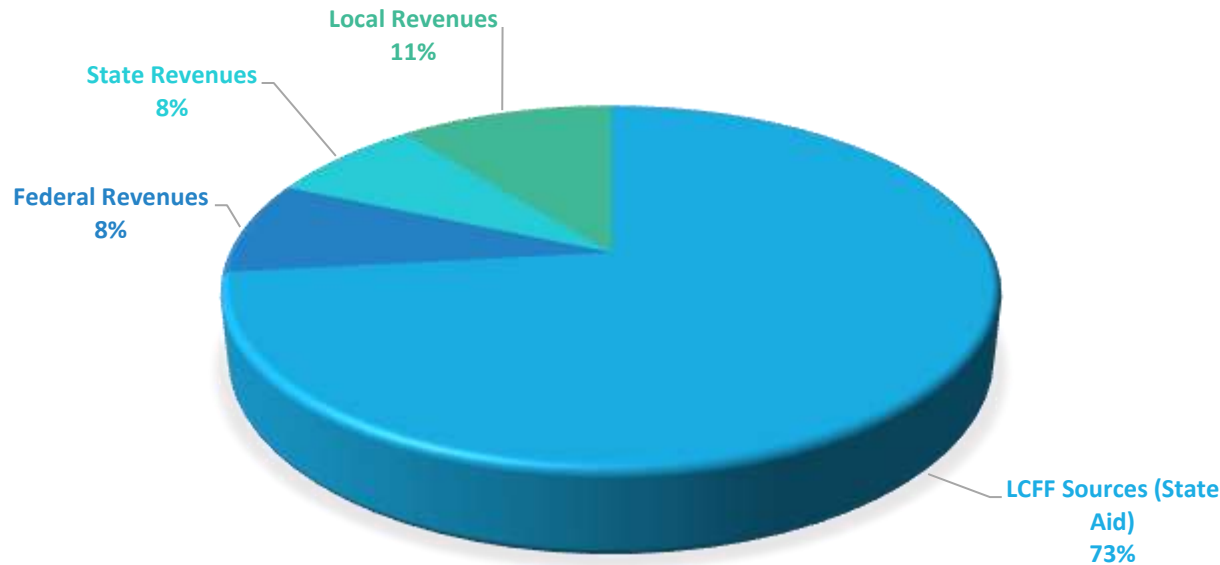
First Interim – Revenue/Expenditure Summary

| | Adopted Budget (6/23/23) | Projection Revisions (9/15/23) | Actuals to Date (10/31/23) | First Interim Projections |
|----------------------|--------------------------|--------------------------------|----------------------------|---------------------------|
| LCFF Sources | \$41,913,341 | \$39,019,923 | \$12,194,058 | \$39,019,065 |
| Federal Revenues | \$4,105,132 | \$3,946,770 | \$979,590 | \$4,435,497 |
| Other State Revenues | \$3,326,474 | \$4,072,660 | \$1,543,282 | \$4,111,996 |
| Other Local Revenues | \$5,291,900 | \$5,488,399 | \$716,340 | \$5,712,335 |
| Total | \$54,636,847 | \$52,527,752 | \$15,433,270 | \$53,278,893 |

| | Adopted Budget (6/23/23) | Revised Projections (9/15/23) | Actuals to Date (10/31/23) | First Interim |
|--|--------------------------|-------------------------------|----------------------------|---------------------|
| Certificated Salaries | \$17,484,962 | \$17,484,962 | \$5,595,791 | \$17,437,953 |
| Classified Salaries | \$5,069,243 | \$5,069,243 | \$1,513,781 | \$4,794,613 |
| Benefits | \$14,918,453 | \$14,651,622 | \$4,425,313 | \$14,000,609 |
| Supplies | \$4,062,044 | \$4,062,044 | \$1,090,227 | \$3,904,922 |
| Services | \$10,129,367 | \$10,618,814 | \$2,505,652 | \$10,633,918 |
| Depreciation | \$516,648 | \$516,648 | \$68,263 | \$516,648 |
| Other Outgo | \$419,133 | \$390,199 | \$133,213 | \$390,191 |
| Total Expenditures | \$52,599,851 | \$52,733,532 | \$15,332,240 | \$51,678,854 |
| Net Balance (financial statement) | \$2,036,997 | (\$205,780) | \$101,029 | \$1,600,040 |
| Net Balance (Cash Statement) | \$661,681 | (\$1,581,096) | (\$479,467) | \$224,724 |

2023-2024 First Interim Revenue Summary

2023-24 REVENUE



■ LCFF Sources (State Aid) ■ Federal Revenues ■ State Revenues ■ Local Revenues

| Revenue Type | Amount |
|--------------------------|---------------------|
| LCFF Sources (State Aid) | \$39,019,065 |
| Federal Revenues | \$4,435,497 |
| State Revenues | \$4,111,996 |
| Local Revenues | \$5,712,335 |
| Total Revenues | \$53,278,893 |

Revenue

| | Adopted Budget (6/23/23) | Projection Revisions (9/15/23) | Actuals to Date (10/31/23) | First Interim Projections | Revised Projections vs. First Interim |
|----------------------|--------------------------|--------------------------------|----------------------------|---------------------------|---------------------------------------|
| LCFF Sources | \$41,913,341 | \$39,019,923 | \$12,194,058 | \$39,019,065 | -\$858 |
| Federal Revenues | \$4,105,132 | \$3,946,770 | \$979,590 | \$4,435,497 | \$488,727 |
| Other State Revenues | \$3,326,474 | \$4,072,660 | \$1,543,282 | \$4,111,996 | \$39,336 |
| Other Local Revenues | \$5,291,900 | \$5,488,399 | \$716,340 | \$5,712,335 | \$223,936 |
| Total | \$54,636,847 | \$52,527,752 | \$15,433,270 | \$53,278,893 | \$751,141 |

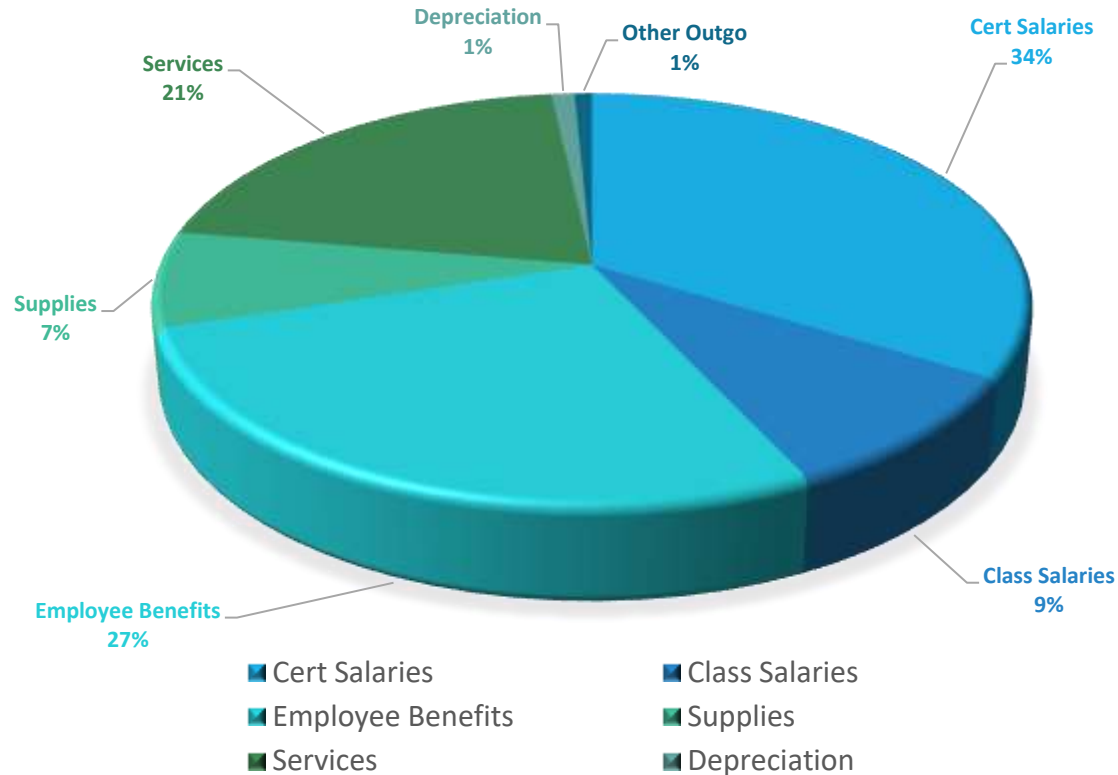


Revenue: Revised vs. First Interim

- Federal:
 - Decreased IDEA funding: \$4,922
 - Increased ESSER III -20% Reserve for Learning Loss Funding: \$493,648
- State:
 - Increased Mandated Cost Reimbursement: \$13,808
 - Increase State Lottery: \$35,401
 - Decrease in Learning Recovery Emergency Block Grant: **(\$386,804)**
 - Increase in State Mental Health Related Services: \$138,594
- Other Local:
 - Decrease in AB602 Revenue: **(\$19,564)**
 - Increase in Tuition: \$243,500

2023-2024 First Interim Expenditure Summary

23-24 EXPENDITURES



| Expenditures | Amount |
|---------------------------|---------------------|
| Certificated Salaries | \$17,437,953 |
| Classified Salaries | \$4,794,613 |
| Employee Benefits | \$14,000,609 |
| Supplies | \$3,904,922 |
| Services | \$10,633,918 |
| Depreciation | \$516,648 |
| Other Outgo | \$390,191 |
| Total Expenditures | \$51,678,854 |

Expenditures

| | Adopted Budget (6/23/23) | Revised Projections (9/15/23) | Actuals to Date (10/31/23) | First Interim | Revised vs. First Interim |
|---------------------------|-----------------------------|-------------------------------------|-------------------------------|---------------------|------------------------------|
| Certificated Salaries | \$17,484,962 | \$17,484,962 | \$5,595,791 | \$17,437,953 | -\$47,009 |
| Classified Salaries | \$5,069,243 | \$5,069,243 | \$1,513,781 | \$4,794,613 | -\$274,630 |
| Benefits | \$14,918,453 | \$14,651,622 | \$4,425,313 | \$14,000,609 | -\$651,013 |
| Supplies | \$4,062,044 | \$4,062,044 | \$1,090,227 | \$3,904,922 | -\$157,122 |
| Services | \$10,129,367 | \$10,618,814 | \$2,505,652 | \$10,633,918 | \$15,104 |
| Depreciation | \$516,648 | \$516,648 | \$68,263 | \$516,648 | \$ - |
| Other Outgo | \$419,133 | \$390,199 | \$133,213 | \$390,191 | \$8 |
| Total Expenditures | \$52,599,851 | \$52,733,532 | \$15,332,240 | \$51,678,854 | -\$1,054,678 |



Expenditures: Revised vs. First Interim

Certificated Salaries:

- Lowered for 2 vacant admin for 3 months: **(\$183,685)**

Classified Salaries:

- Lowered instructional aides salaries: **(\$95,357)**

Employee Benefits:

- Lowered benefits as a result of lowered salaries & lowered OPEB expenses: **(\$651,013)**

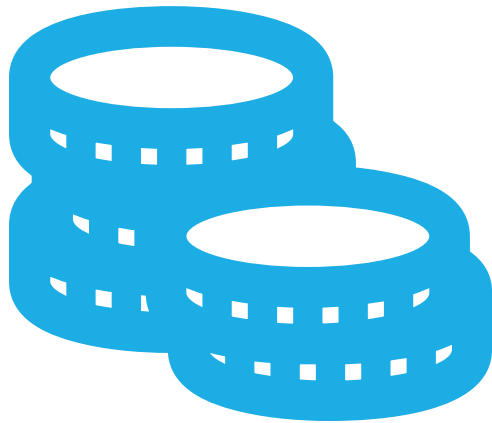
Supplies:

- Reduced textbooks for YTD actuals/estimates: **(\$157,122)**

Components of Ending Fund Balance

Projected Ending Net Position - \$41,737,570

- Less, net investment in capital assets - \$6,740,588
- Less, Restricted Balances - \$9,467,181:
 - 5310 School Nutrition - \$662,087
 - 5330 Summer food service - \$217,171
 - 6318 Anti-Bias Education - \$78,000
 - 6762 Arts Music Grant - \$1,799,459
 - 7028 Kitchen Infrastructure - \$25,000
 - 7032 Kitchen Training - \$192,116
 - 7033 Nutrition Best Practices - \$88,516
 - 7412 A-G Success - \$345,000
 - 7413 A-G Learning Loss - \$129,358
 - 7435 Learning Recovery - \$2,315,498
 - 7810 Other Restricted State - \$92,653
 - OPEB Contributions - \$3,275,373
 - Interest from OPEB - \$246,899
- **Total Net Unrestricted: \$25,529,802**





COVID/CARES Act Summary

| Name of Grant | Resource Code | Allocation | YTD Spent | Amount Left | Spending Deadline |
|--|---------------|-------------------------|------------------------|------------------------|-------------------|
| ESSER I | 3210 | \$ 308,063.00 | \$ 308,063.00 | - | 9/30/2022 |
| GEER I | 3215 | \$ 151,344.00 | \$ 151,344.00 | - | 9/30/2022 |
| ESSER II | 3212 | \$ 1,219,961.00 | \$ 1,219,961.00 | - | 9/30/2023 |
| ESSER II - State Reserve | 3216 | \$ 353,713.00 | \$ 353,713.00 | - | 9/30/2023 |
| GEER II | 3217 | \$ 81,180.00 | \$ 81,180.00 | - | 9/30/2023 |
| ELO Grant (10% for Paraprofessionals) | 7426 | \$ 239,929.00 | \$ 115,917.65 | 124,011.35 | 9/30/2024 |
| ELO Grant | 7425 | \$ 1,099,410.00 | \$ 1,099,410.00 | - | 9/30/2024 |
| ESSER III - State Reserve | 3218 | \$ 230,580.00 | \$ 60,000.00 | 170,580.00 | 9/30/2024 |
| ESSER III - State reserve for Learning Loss | 3219 | \$ 397,480.00 | \$ 287,465.65 | 110,014.35 | 9/30/2024 |
| ESSER III | 3213 | \$ 2,193,920.00 | \$ 1,104,500.17 | 1,089,419.83 | 9/30/2024 |
| ESSER III - 20% reserve for learning loss | 3214 | \$ 548,480.00 | \$ 141,514.51 | 406,965.49 | 9/30/2024 |
| In- Person Instruction Grant | 7422 | \$ 921,676.00 | \$ 921,676.00 | - | 9/30/2024 |
| Educator Effectivness Block Grant | 6266 | \$ 591,871.00 | \$ 332,835.50 | 259,035.50 | 6/30/2026 |
| A-G Completion Grant: Access/Success | 7412 | \$ 345,050.00 | \$ - | 345,050.00 | 6/30/2026 |
| A-G Completion Grant: Learning Loss Mitigation | 7413 | \$ 129,358.00 | \$ - | 129,358.00 | 6/30/2026 |
| Arts, Music, & Instructional Materials Discretionary Block Grant | | \$ 2,176,757.00 | \$ - | 2,176,757.00 | 6/30/2026 |
| Learning Recovery Emergency Block Grant | | \$ 2,702,302.00 | \$ - | 2,702,302.00 | 6/30/2028 |
| Totals | | \$ 13,691,074.00 | \$ 6,177,580.48 | \$ 7,513,493.52 | |

| COST CTR | | EI Camino Real Charter High School | | Ending Balance should match Form 62 |
|---|---|------------------------------------|---------------------|---|
| FY24 FIRST INTERIM - BALANCE SHEET | | | | |
| FI CHARTER SCHOOL - FUND 62 | | | | |
| DUE DATE - November 27, 2023 | | | | |
| | | | | |
| | | | | |
| | | | | |
| BALANCE SHEET - FULL ACCRUAL | | | | FY24 First Interim Balance Sheet |
| A) | ASSETS | | Object Codes | |
| 1) | Cash | | | |
| | a) In County Treasury (don't put your \$ here if they are not in LACOE) | 9110 | | 27,000,000.00 |
| | 1) Fair Value Adjustment to Cash in County Treasury | 9111 | | |
| | b) In Banks | 9120 | | 9,000,000.00 |
| | c) In Revolving Fund | 9130 | | |
| | d) with Fiscal Agent | 9135 | | |
| | e) collection awaiting deposit | 9140 | | |
| 2) | Investments | 9150 | | 7,530,000.00 |
| 3) | Accounts Receivable | 9200 | | 600,000.00 |
| 4) | Due from Grantor Government | 9290 | | |
| 5) | Due from Other Funds | 9310 | | |
| 6) | Stores | 9320 | | 37,751.00 |
| 7) | Prepaid Expenditures | 9330 | | 71,113.00 |
| 8) | Other Current Assets | 9340 | | 126,539.00 |
| 9) | Lease Receivable | 9380 | | |
| 10) | Fixed Assets: | | | |
| | a) Land | 9410 | | 2,019,900.00 |
| | b) Land Improvements | 9420 | | 500,000.00 |
| | c) Less - Accumulated Depreciation-Land Improvements | 9425 | | (210,000.00) |
| | d) Buildings | 9430 | | 4,310,000.00 |
| | e) Less - Accumulated Depreciation-Buildings | 9435 | | (710,000.00) |
| | f) Equipment | 9440 | | 2,100,000.00 |
| | g) Less - Accumulated Depreciation-Equipment | 9445 | | (1,730,000.00) |
| | h) Work in Progress | 9450 | | 110,000.00 |
| | i) Leasehold Improvements | 9460 | | 1,478,554.00 |
| | j) Less - Accumulated Amortization-Leasehold Improvements | 9465 | | (760,374.60) |
| 11) | TOTAL ASSETS | | | 51,473,482.40 |
| B. | DEFERRED OUTFLOWS OF RESOURCES | | | |
| 1) | Deferred Outflows Of Resources | 9490 | | |
| 2) | TOTAL DEFERRED OUTFLOWS | | | - |
| C. | LIABILITIES | | | |
| 1) | Accounts Payable | 9500 | | 1,849,518.99 |
| 2) | Due to Grantor Governments | 9590 | | |
| 3) | Due to Other Funds | 9610 | | |
| 4) | Current Loans | 9640 | | |
| 5) | Unearned Revenue | 9650 | | 1,000,000.00 |
| 6) | Long-Term Liabilities: | | | |
| | a) Subscription Liability | 9660 | | |
| | b) Net Pension Liability | 9663 | | |
| | c) NET OPEB Obligation | 9664 | | 6,642,503.00 |
| | d) Compensated Absences | 9665 | | 243,890.00 |
| | e) COPs Payable | 9666 | | |
| | f) Capital Leases Payable | 9667 | | |
| | g) Lease Revenue Bonds Payable | 9668 | | |
| | h) Other General Long-Term Liabilities | 9669 | | |
| 7) | TOTAL LIABILITIES | | | 9,735,911.99 |
| D. | DEFERRED INFLOWS OF RESOURCES | | | |
| 1) | Deferred Inflows of Resources | 9690 | | |
| 2) | TOTAL DEFERRED INFLOWS | | | - |
| E. NET POSITION, June 30 (should match Form 62 First Interim Ending Net Position (F2)) | | | | 41,737,570.41 |

| | | | | | | |
|--|--|--|--|--|--|--|
| | | | | | | |
| | | | | | | |

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

| | Obj Code | 2022-2023 Unaudited Actuals | 2023-2024 Adopted Budget (Approved, 6/23/23) | | | 2023-2024 Projection Revisions, 9/15/23 | 2023-2024 | 2023-2024 First Interim Projections, 10/31/23 | | | 2023-2024 % Rec/Spent unit 10/31 (compare w/adopted) | Comments |
|---|----------|-----------------------------|--|------------------|-------------------|---|--------------------------|---|------------------|-------------------|--|---|
| | | | Unrestricted | Restricted | Total | | | Unrestricted | Restricted | Total | | |
| Enrollment | | | 3,420 | | | | | 3,145 | | | | Projected 23/24 ADA 11/20/23 |
| ADA | | | 3,181 | | | | | 2,956 | | | | 23/24 ADA (94% Attendance Yield) |
| Per Student funding | | | \$ 13,178 | | | | | \$ 13,200.00 | | | | Rev. LCFF Rate from FCMAT- 11/20/23 |
| | Obj Code | Total | Unrestricted | Restricted | Total | Total | Actuals to Date 10/31/23 | Unrestricted | Restricted | Total | | |
| A. Revenues | | | | | | | | | | | | |
| LCFF/Revenue Limit Sources | | | | | | | | | | | | |
| State Aid | 8011 | 23,844,037 | 19,437,747 | | 19,437,747 | 17,754,870 | 5,382,864 | 17,755,297 | | 17,755,297 | 28% | 11.20.23 FCMAT Calc Projection |
| Education Protection Act | 8012 | 3,139,278 | 11,911,772 | | 11,911,772 | 10,895,446 | 2,968,834 | 10,895,214 | | 10,895,214 | 25% | 11.20.23 FCMAT Calc Projection |
| State Aid (Prior Years) | 8019 | 1,858,473 | | | | | | | | | | |
| In Lieu of Propety Tax | 8096 | 11,664,307 | 10,563,822 | | 10,563,822 | 10,369,607 | 3,842,360 | 10,368,554 | | 10,368,554 | 36% | \$3507.63 per ADA |
| Total, LCFF/Revenue Limit Resources | | 40,506,095 | 41,913,341 | - | 41,913,341 | 39,019,923 | 12,194,058 | 39,019,065 | - | 39,019,065 | | -6.9% |
| Federal Revenues | | | | | | | | | | | | |
| Special Education - IDEA | 8181 | 842,178 | | 779,024 | 779,024 | 724,087 | 266,508 | | 719,165 | 719,165 | 34% | \$243.29/ADA (as of OCT LAUSD RSA) |
| Child Nutrition - Federal | 8220 | 770,071 | | 797,854 | 797,854 | 797,854 | 119,459 | | 797,854 | 797,854 | 15% | 15% increase in sales-Lowered for 9/23 enrollment |
| Donated Food Commodities | 8221 | 29,834 | | 34,000 | 34,000 | 34,000 | 2,863 | | 34,000 | 34,000 | 8% | |
| Title I | 8290 | 440,047 | | 385,058 | 385,058 | 351,680 | 82 | | 351,680 | 351,680 | 0% | Per CDE 8/23 |
| Title II | 8290 | 76,984 | | 76,141 | 76,141 | 67,136 | | | 67,136 | 67,136 | 0% | Per CDE 10/23 |
| Title III - English Learners | 8290 | 8,382 | | 6,005 | 6,005 | - | | | - | - | 0% | Not Applying on CON APP, not enough Students |
| Title IV | 8290 | 30,206 | | 29,545 | 29,545 | 29,665 | | | 29,665 | 29,665 | 0% | Per CDE 8/23 |
| Perkins | 8290 | 56,173 | | 56,173 | 56,173 | 56,173 | | | 56,173 | 56,173 | 0% | |
| ELC COVID Testing Award | 8290 | 140,120 | | - | - | - | | | - | - | | |
| ESSER II (COVID-19 Grant) | 8290 | 1,155,828 | | - | - | - | | | - | - | | |
| ESSER III (COVID-19 Grant) (3213) | 8290 | 335,816 | | 1,179,433 | 1,179,433 | 1,099,207 | 248,846 | | 1,099,207 | 1,099,207 | 21% | Must be spent by 9/30/24 |
| ESSER III - 20% reserve for learning loss (3214) | 8290 | | | | | | | | 493,648 | 493,648 | | Must be spent by 9/30/24 |
| GEER (3215) | 8290 | 57,063 | | - | - | - | | | - | - | | |
| ELO ESSER II State Reserve (3216) | 8290 | 353,713 | | - | - | - | | | - | - | | |
| ELO GEER II (3217) | 8290 | 81,180 | | - | - | - | | | - | - | | |
| ELO ESSER III State Reserve Emergency Needs (3218) | 8290 | - | | 170,580 | 170,580 | 170,580 | 117,645 | | 170,580 | 170,580 | 69% | Must be spent by 9/30/24 |
| ELO ESSER III State Reserve Learning Loss (3219) | 8290 | 29,162 | | 368,318 | 368,318 | 368,318 | 84,086 | | 368,318 | 368,318 | 23% | Must be spent by 9/30/24 |
| Child Nutrition - Supply Chain Assistance (5466) | 8220 | 19,824 | | 86,278 | 86,278 | 111,348 | 111,348 | | 111,348 | 111,348 | 129% | |
| American Rescue Plan - Homeless Children & Youth (5634) | 8290 | 7,132 | | - | - | - | | | - | - | | |
| LEA Medi-Cal Billing | 8590 | 54,757 | | - | - | - | | | - | - | | |
| NJROTC | 8290 | 129,200 | | 136,723 | 136,723 | 136,723 | 28,753 | | 136,723 | 136,723 | 21% | |
| Total, Federal Resources | | 4,617,669 | - | 4,105,132 | 4,105,132 | 3,946,770 | 979,590 | - | 4,435,497 | 4,435,497 | | |
| Other State Revenues | | | | | | | | | | | | |
| Child Nutrition - State | 8520 | 1,155,907 | | 1,338,854 | 1,338,854 | 1,246,429 | 371,862 | | 1,246,429 | 1,246,429 | 28% | Based on Cafeteria sales projections-Lowered for ADA loss |
| Mandated Cost Reimbursement | 8550 | 166,604 | 175,474 | | 175,474 | 163,099 | | 176,907 | | 176,907 | 0% | CDE Update 11.23 |
| State Lottery (Non Prop 20) | 8560 | 816,059 | 540,702 | | 540,702 | 502,571 | 25,170 | 523,212 | | 523,212 | 5% | \$177/ADA |
| State Lottery (Prop 20) | 8560 | 461,869 | | 213,100 | 213,100 | 198,072 | 42,927 | | 212,832 | 212,832 | 20% | \$72/ADA |
| Kitchen Infrastructure & Equipment | 8590 | - | | - | - | - | | | - | - | | |
| Kitchen Infrastructure & Training (7032) | 8590 | 192,116 | | - | - | - | | | - | - | | |
| A-G Completion Grant: A-G Access/Success Grants (7412) | 8590 | 86,262 | | 345,050 | 345,050 | 345,050 | | | 345,050 | 345,050 | 0% | Beg Bal of A-G Grant: \$258,788 |
| A-G Completion Grant: Learning Loss & Mitigation (7413) | 8590 | 32,339 | | 129,358 | 129,358 | 129,358 | | | 129,358 | 129,358 | 0% | Beg Bal of A-G Grant: \$97,019 |

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

| | Obj Code | 2022-2023 Unaudited Actuals | 2023-2024 Adopted Budget (Approved, 6/23/23) | | | 2023-2024 Projection Revisions, 9/15/23 | 2023-2024 | 2023-2024 First Interim Projections, 10/31/23 | | | 2023-2024 % Rec/Spent unit 10/31 (compare w/adopted) | Comments |
|--|----------|-----------------------------|--|------------------|-------------------|---|--------------------------|---|-------------------|-------------------|--|--|
| | | Total | Unrestricted | Restricted | Total | Total | Actuals to Date 10/31/23 | Unrestricted | Restricted | Total | | |
| Enrollment | | | 3,420 | | | | | 3,145 | | | | Projected 23/24 ADA 11/20/23 |
| ADA | | | 3,181 | | | | | 2,956 | | | | 23/24 ADA (94% Attendance Yield) |
| Per Student funding | | | \$ 13,178 | | | | | \$ 13,200.00 | | | | Rev. LCFF Rate from FCMAT- 11/20/23 |
| | Obj Code | Total | Unrestricted | Restricted | Total | Total | Actuals to Date 10/31/23 | Unrestricted | Restricted | Total | | |
| CTE | 8590 | 101,793 | | 180,000 | 180,000 | - | 178,414 | | 178,414 | 178,414 | 99% | \$98k Strong workforce program + CTE grant (\$180K over 2 years) |
| All Other State Revenue | 8590 | 521,826 | 403,936 | | 403,936 | 375,450 | 139,120 | 375,412 | | 375,412 | 34% | Supplemental Block Grant \$127/ADA |
| In-Person Instruction Grant | 8590 | 46,210 | | - | - | - | | | | - | | |
| Ethnic Studies Grant | 8590 | 92,653 | | - | - | - | | | | - | | Grant part of fund balance |
| Educator Effectiveness | 8590 | 118,374 | | - | - | - | | | | - | | Grant part of fund balance |
| Antibias Education Grant | 8590 | 98,000 | | - | - | - | | | | - | | Grant part of fund balance |
| Art/Music Block Grant | 8590 | 1,088,379 | | - | - | 1,011,080 | 1,011,080 | | 1,011,080 | 1,011,080 | | per CDE schedule 9.15, 1 year plan of expenses = \$337K, reporting of revenue part of fund balance |
| Learning Recovery Emergency Block Grant | 8590 | 2,702,302 | | - | - | - | (386,804) | | (386,804) | (386,804) | | reduction in grant from state, remainder of grant part of fund balance |
| Prop 28: arts & Music in Schools | 8590 | | | | | | | | | - | | \$482K Prelim Entitlement - revenue recognition pending plan |
| School Foods Best Practices (7033) | 8590 | | | | | 88,516 | 88,516 | | 88,516 | 88,516 | | New for 23/24 |
| State Mental Health Related Services (6546) | 8590 | | | | | 13,035 | 72,996 | | 211,590 | 211,590 | | New for 23/24 (\$71.58 per ADA - CDE) |
| Total, State Revenues | | 7,680,692 | 1,120,112 | 2,206,362 | 3,326,474 | 4,072,660 | 1,543,282 | 1,075,531 | 3,036,465 | 4,111,996 | | |
| Other Local Revenues | | | | | | | | | | | | |
| Special Education - AB602 | 8311 | 3,271,577 | | 3,087,154 | 3,087,154 | 2,869,444 | 1,056,103 | | 2,849,880 | 2,849,880 | 34% | \$964.10/ADA (As of OCT LAUSD RSA) |
| Food Service Sales | 8634 | 99,222 | | 113,747 | 113,747 | 105,894 | 21,043 | | 105,894 | 105,894 | 19% | Based on Cafeteria sales projections-lowered for ADA |
| Leases & Rentals | 8650 | 59,797 | 65,000 | | 65,000 | 65,000 | 11,779 | 65,000 | | 65,000 | 18% | |
| Other Local Revenue | 8690 | 247,774 | 215,000 | | 215,000 | 215,000 | 161,132 | 215,000 | | 215,000 | 75% | |
| Interest | 8660 | 635,623 | 150,000 | | 150,000 | 572,061 | 19,590 | 572,061 | | 572,061 | 13% | |
| Dividends | 8661 | 618,644 | 400,000 | | 400,000 | 400,000 | 162,722 | 400,000 | | 400,000 | 41% | |
| Net Increase (Decrease) in the Fair Value of Investments | 8662 | 2,656,728 | - | | - | - | (1,115,751) | | | - | | |
| Gain (Loss) Sale on Investments | 8664 | (891,381) | | | - | - | (10,765) | | | - | | |
| LAUSD SpEd Option 3 Grant | 8679 | 188,617 | | 150,000 | 150,000 | 150,000 | - | | 150,000 | 150,000 | 0% | |
| Fundraising | 8699 | 5,874 | 6,000 | | 6,000 | 6,000 | - | 6,000 | | 6,000 | 0% | |
| Tuition | 8710 | 1,585,180 | 945,000 | | 945,000 | 945,000 | 351,000 | 1,188,500 | | 1,188,500 | 37% | Projected total as of 11/20 |
| ASB Revenues | 8804 | 164,967 | 160,000 | | 160,000 | 160,000 | 59,487 | 160,000 | | 160,000 | 37% | |
| General Fund Contribution | 8980 | - | | | - | - | - | | | - | | |
| Total, Other Local Revenues | | 8,642,623 | 1,941,000 | 3,350,900 | 5,291,900 | 5,488,399 | 716,340 | 2,606,561 | 3,105,774 | 5,712,335 | | |
| Total Revenues | | 61,447,080 | 44,974,452 | 9,662,395 | 54,636,847 | 52,527,752 | 15,433,270 | 42,701,157 | 10,577,736 | 53,278,893 | | |
| B. Expenditures | | | | | | | | | | | | |
| Certificated Salaries | | | | | | | | | | | | |
| Teachers' Salaries-Full-Time | 1100 | 14,425,420 | 13,235,448 | 1,365,218 | 14,600,666 | 14,600,666 | 4,538,460 | 12,896,714 | 2,062,143 | 14,958,856 | 31% | |
| Cert Pupil Supp Sal-Counselors | 1200 | 2,077,424 | 1,342,754 | 305,389 | 1,648,143 | 1,648,143 | 706,492 | 1,121,190 | 305,389 | 1,426,579 | 43% | |
| Cert Administrators | 1300 | 1,225,805 | 1,074,934 | 161,219 | 1,236,153 | 1,176,153 | 350,839 | 891,299 | 161,219 | 1,052,518 | 28% | Lowered for 2 Vacant Admin for 3 months |
| Total, Certificated Salaries | | 17,728,649 | 15,653,136 | 1,831,826 | 17,484,962 | 17,424,962 | 5,595,791 | 14,909,202 | 2,528,751 | 17,437,953 | | |
| Classified Salaries | | | | | | | | | | | | |
| Non-certificated Instructional Aides' Salaries | 2100 | 1,165,410 | | 1,122,975 | 1,122,975 | 1,122,975 | 303,714 | | 1,027,618 | 1,027,618 | 27% | |
| Non-certificated Support Salaries | 2200 | 1,934,076 | 1,648,156 | 115,124 | 1,763,280 | 1,763,280 | 616,717 | 1,593,355 | 115,124 | 1,708,479 | 35% | |
| Non-certificated Supervisors' and Administrators' Sal. | 2300 | 809,213 | 833,008 | - | 833,008 | 833,008 | 239,755 | 661,384 | | 661,384 | 29% | |
| Clerical and Office Salaries | 2400 | 1,039,130 | 1,000,970 | 82,177 | 1,083,147 | 1,083,147 | 325,306 | 1,035,136 | 82,177 | 1,117,313 | 30% | |
| Other Non-certificated Salaries | 2900 | 80,721 | 266,832 | - | 266,832 | 266,832 | 28,289 | 279,819 | | 279,819 | 11% | |

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

| | Obj Code | 2022-2023 Unaudited Actuals | 2023-2024 Adopted Budget (Approved, 6/23/23) | | | 2023-2024 Projection Revisions, 9/15/23 | 2023-2024 | 2023-2024 First Interim Projections, 10/31/23 | | | 2023-2024 % Rec/Spent unitl 10/31 (compare w/adopted) | Comments |
|---|----------|-----------------------------|--|------------------|-------------------|---|--------------------------|---|------------------|-------------------|---|--|
| | | Total | Unrestricted | Restricted | Total | Total | Actuals to Date 10/31/23 | Unrestricted | Restricted | Total | | |
| Enrollment | | | 3,420 | | | | | 3,145 | | | | Projected 23/24 ADA 11/20/23 |
| ADA | | | 3,181 | | | | | 2,956 | | | | 23/24 ADA (94% Attendance Yield) |
| Per Student funding | | | \$ 13,178 | | | | | \$ 13,200.00 | | | | Rev. LCFF Rate from FCMAT- 11/20/23 |
| | | | | | | | | | | | | |
| Total, Classified Salaries | | 5,028,550 | 3,748,967 | 1,320,276 | 5,069,243 | 5,069,243 | 1,513,781 | 3,569,694 | 1,224,919 | 4,794,613 | | |
| Employee Benefits | | | | | | | | | | | | |
| State Teachers Retirement System (STRS) , Certificated Positions | 3111 | 3,052,291 | 2,989,749 | 349,879 | 3,339,628 | 3,328,168 | 1,039,025 | 2,847,658 | 482,991 | 3,330,649 | 31% | |
| State Teachers Retirement System (STRS), Classified Positions | 3112 | 113,247 | 117,154 | - | 117,154 | 117,154 | 28,112 | 93,707 | | 93,707 | 24% | |
| Public Employees Retirement System (PERS), Certificated Positions | 3211 | 54,590 | 55,305 | - | 55,305 | 55,305 | 21,094 | 55,305 | | 55,305 | 38% | |
| Public Employees Retirement System (PERS), Classified Positions | 3212 | 941,620 | 1,000,224 | 352,250 | 1,352,474 | 1,095,504 | 318,620 | 771,439 | 264,715 | 1,036,154 | 24% | 81% employees eligible for PERS |
| OASDI, Certificated Positions | 3311 | 14,612 | - | - | - | - | 4,822 | 9,600 | | 9,600 | | |
| OASDI, Classified Positions | 3312 | 248,747 | 232,436 | 81,857 | 314,293 | 314,293 | 93,854 | 221,321 | 75,945 | 297,266 | 30% | |
| Medicare, Cert Positions | 3331 | 257,065 | 226,970 | 26,561 | 253,532 | 252,662 | 81,139 | 216,183 | 36,667 | 252,850 | 32% | |
| Medicare, Class Positions | 3332 | 72,914 | 54,360.02 | 19,144.01 | 73,504 | 73,504 | 8,091 | 51,761 | 17,761 | 69,522 | 11% | |
| Hlth & Wlfr Benefits, Cert | 3411 | 2,742,089 | 2,551,726 | 343,851 | 2,895,577 | 2,895,577 | 893,218 | 2,551,726 | 343,851 | 2,895,577 | 31% | 7.2% increase in premium costs |
| Hlth & Wlfr Benefits, Class | 3412 | 1,211,048 | 1,029,450 | 248,415 | 1,277,865 | 1,277,865 | 413,099 | 1,029,450 | 248,415 | 1,277,865 | 32% | 7.2% increase in premium costs |
| State Unemploy Insur, Cert Pos | 3511 | 109,495 | 7,827 | 916 | 8,742 | 8,712 | 1,868 | 7,455 | 1,264 | 8,719 | 21% | SUI Rate returns to 0.05% (23-24 rate @0.50%) |
| State Unemploy Insur, Clas Pos | 3512 | 38,861 | 1,874 | 660 | 2,535 | 2,535 | 800 | 1,785 | 612 | 2,397 | 32% | SUI Rate returns to 0.05% (23-24 rate @0.50%) |
| Worker Comp Insur, Cert Pos | 3611 | 190,727 | 145,816 | - | 145,816 | 148,316 | 74,453 | 148,316 | | 148,316 | 51% | 23/24 Proposal from CharterSAFE w/p/y adj |
| Worker Comp Insur, Class Pos | 3612 | 48,237 | 62,491 | - | 62,491 | 62,491 | 31,908 | 62,491 | | 62,491 | 51% | 23/24 Proposal from CharterSAFE |
| OPEB, Allocated, Certificated | 3701 | 901,074 | 3,305,529 | 720,694 | 4,026,223 | 4,026,223 | 1,133,533 | 2,849,934 | 720,694 | 3,570,628 | 28% | Increase for 11 new Retiree Payments @ 7.2% |
| OPEB, Allocated, Classified | 3702 | 237,441 | 867,075 | 118,238 | 985,313 | 985,313 | 279,861 | 763,324 | 118,238 | 881,562 | 28% | Increase for Retiree Payments-Reallocate Premium pmt shift |
| PARS, Class | 3912 | 17,990 | 8,000 | - | 8,000 | 8,000 | 1,816 | | 8,000 | 8,000 | 23% | PARS-Renamed |
| Total, Employee Benefits | | 10,281,678 | 12,655,988 | 2,262,465 | 14,918,453 | 14,651,622 | 4,425,313 | 11,681,455 | 2,319,154 | 14,000,609 | | |
| Supplies | | | | | | | | | | | | |
| Approved Textbooks & Core Curricula Materials | 4100 | 489,728 | 519,270 | 213,100 | 732,370 | 732,370 | 231,568 | 369,270 | 213,100 | 582,370 | 32% | Reduced textbook amount for YTD Actuals/Est. |
| Books & Other Reference Materials | 4200 | 20,071 | 21,621 | | 21,621 | 21,621 | 4,833 | | 14,499 | 14,499 | 22% | |
| Materials & Supplies | 4300 | 82,655 | 85,373 | | 85,373 | 85,373 | 5,480 | 85,373 | | 85,373 | 6% | |
| Instructional Materials & Supplies | 4325 | 525,153 | 347,715 | 83,000 | 430,715 | 430,715 | 189,073 | 347,715 | 83,000 | 430,715 | 44% | |
| Office Supplies | 4330 | 197,742 | 180,000 | | 180,000 | 180,000 | 24,790 | 180,000 | | 180,000 | 14% | |
| Non Instructional Student Materials & Supplies | 4345 | 870,438 | 610,000 | 150,000 | 760,000 | 760,000 | 236,419 | 610,000 | 150,000 | 760,000 | 31% | |
| ASB Supplies | 4350 | 55,176 | 60,000 | | 60,000 | 60,000 | 6,497 | 60,000 | | 60,000 | 11% | |
| Noncapitalized Equipment | 4400 | 1,215,567 | 564,391 | 500,000 | 1,064,391 | 1,064,391 | 170,057 | 564,391 | 500,000 | 1,064,391 | 16% | |
| Student Food Services | 4710 | 627,861 | | 727,574 | 727,574 | 727,574 | 221,509 | | 727,574 | 727,574 | 30% | |
| Total, Supplies | | 4,084,392 | 2,388,370 | 1,673,674 | 4,062,044 | 4,062,044 | 1,090,227 | 2,216,749 | 1,688,173 | 3,904,922 | | |
| Services | | | | | | | | | | | | |
| Services & Other Operating Expenses | 5000 | 250 | 700 | | 700 | 700 | 79 | | 700 | 700 | 11% | |
| Subagreements for Services | 5100 | - | - | - | - | - | - | - | - | - | | |
| Travel & Conferences | 5200 | 77,524 | 4,000 | 35,000 | 39,000 | 39,000 | 7,956 | 4,000 | 35,000 | 39,000 | 20% | |
| Conferences and Professional Development | 5210 | 10,702 | | 76,141 | 76,141 | 76,141 | 778 | | 76,141 | 76,141 | 1% | reclass to different categories in 23/24 |
| Dues & Memberships | 5300 | 628,400 | | 600,000 | 600,000 | 600,000 | 313,359 | | 600,000 | 600,000 | 52% | includes subscriptions/licenses vetted by tech committee |
| Insurance | 5400 | 557,301 | 504,564 | | 504,564 | 504,564 | 243,720 | 504,564 | | 504,564 | 48% | 23/24 Proposal from CharterSAFE |

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

| | | 2022-2023 Unaudited Actuals | 2023-2024 Adopted Budget (Approved, 6/23/23) | | | 2023-2024 Projection Revisions, 9/15/23 | 2023-2024 | 2023-2024 First Interim Projections, 10/31/23 | | | 2023-2024 % Rec/Spent unit 10/31 (compare w/adopted) | Comments |
|--|-------------|-----------------------------------|---|------------------|-------------------|--|--------------------------------|---|------------------|-------------------|--|--|
| Enrollment | | | 3,420 | | | | | 3,145 | | | | Projected 23/24 ADA 11/20/23 |
| ADA | | | 3,181 | | | | | 2,956 | | | | 23/24 ADA (94% Attendance Yield) |
| Per Student funding | | | \$ 13,178 | | | | | \$ 13,200.00 | | | | Rev. LCFF Rate from FCMAT- 11/20/23 |
| | Obj Code | Total | Unrestricted | Restricted | Total | Total | Actuals to Date 10/31/23 | Unrestricted | Restricted | Total | | |
| Operations & Housekeeping | 5500 | 687,324 | 632,054 | | 632,054 | 711,037 | 110,382 | 711,037 | | 711,037 | 17% | |
| Security | 5520 | 647,147 | 700,701 | | 700,701 | 669,474 | 107,347 | 669,474 | | 669,474 | 15% | |
| Rentals, Leases, & Repairs | 5600 | 247,573 | 400,000 | | 400,000 | 400,000 | - | 400,000 | | 400,000 | 0% | increased for LAUSD repairs |
| Equipment Leases | 5605 | (8,639) | 10,000 | | 10,000 | 10,000 | - | 10,000 | | 10,000 | 0% | received credit for copier service |
| Rent | 5610 | 3,492 | - | | - | - | 5,590 | 10,000 | | 10,000 | | Aquatics pool rental |
| Repairs and Maintenance - Computers | 5616 | 13,033 | 20,000 | | 20,000 | 20,000 | - | 20,000 | | 20,000 | 0% | |
| Utilities | 5620 | 902,165 | 767,768 | | 767,768 | 934,102 | 35,489 | 934,102 | | 934,102 | 5% | LAUSD Unbilled |
| Other Rentals, Leases and Repairs 1 | 5631 | 46,495 | 70,000 | | 70,000 | 70,000 | 1,631 | 60,000 | | 60,000 | 2% | |
| Other Services & Operating Expenses | 5800 | 26,590 | 34,892 | | 34,892 | 34,892 | 5,895 | 34,892 | | 34,892 | 17% | |
| Investment Fees | 5808 | 119,805 | 200,000 | | 200,000 | 200,000 | 40,229 | 200,031 | | 200,031 | 20% | Investment Fees + Taxes |
| Banking Fees | 5809 | 21,124 | 21,000 | | 21,000 | 21,000 | 5,846 | 21,000 | | 21,000 | 28% | |
| Transportation | 5811 | - | 240,000 | 25,000 | 265,000 | 375,000 | 108,624 | 370,000 | 25,000 | 395,000 | 41% | Transportation Contract - MG Express + additional transport |
| Business Services | 5812 | 32,000 | 42,000 | | 42,000 | 42,000 | 17,500 | 42,000 | | 42,000 | 42% | |
| Consultants - Instructional | 5815 | 1,782,953 | 586,804 | 1,064,271 | 1,651,075 | 1,651,075 | 359,952 | 586,804 | 1,064,271 | 1,651,075 | 22% | |
| Consultants - Non Instructional | 5820 | 1,282,109 | 506,806 | 916,669 | 1,423,475 | 1,424,160 | 320,451 | 507,491 | 916,669 | 1,424,160 | 23% | |
| ASB Consultants | 5825 | 5,745 | - | | - | - | - | - | | - | | |
| Field Trips Expenses | 5830 | 490,729 | 100,000 | 150,000 | 250,000 | 250,000 | 121,477 | 100,000 | 150,000 | 250,000 | 49% | reclass from field trip expenses (5830 to 5811) |
| Fines and Penalties | 5833 | 279 | 300 | | 300 | 300 | | 300 | | 300 | 0% | |
| ASB Events or Field Trip | 5835 | 700 | 10,000 | | 10,000 | 10,000 | | 10,000 | | 10,000 | 0% | |
| Onboarding Fees | 5840 | 3,089 | 3,000 | | 3,000 | 3,000 | 243 | 3,000 | | 3,000 | 8% | |
| Professional Development | 5841 | 1,139 | - | | - | - | 196 | | | - | | re-class |
| Legal Fees | 5845 | 302,945 | 241,000 | 78,000 | 319,000 | 425,592 | 143,335 | 347,592 | 78,000 | 425,592 | 45% | Pending Settlements-New |
| Licenses and Other Fees | 5848 | 4,018 | 5,000 | | 5,000 | 5,000 | | 5,000 | | 5,000 | 0% | |
| Marketing and Student Recruiting | 5851 | 2,978 | 214,500 | | 214,500 | 214,500 | 36,914 | 214,500 | | 214,500 | 17% | |
| Payroll Fees | 5857 | 124,390 | 117,671 | | 117,671 | 130,610 | 30,013 | 130,610 | | 130,610 | 26% | |
| LAUSD Special Education Fee | 5872 | 778,006 | - | 773,236 | 773,236 | 718,706 | 264,522 | | 713,809 | 713,809 | 34% | 20% of sped revenue |
| Substitutes | 5884 | 1,002,629 | 813,318 | | 813,318 | 952,629 | 183,763 | 952,629 | | 952,629 | 23% | Increased sub needs based on absences and teachers being on leave (1/2 time illness) |
| Other Expenses | 5899 | 29,597 | 30,000 | | 30,000 | 30,000 | 3,000 | 30,000 | | 30,000 | 10% | |
| Communications | 5900 | 117,681 | 134,942 | | 134,942 | 95,302 | 37,363 | 95,302 | | 95,302 | 28% | Lower for Connectivity offsets |
| Total, Services | | 9,941,965 | 6,411,051 | 3,718,317 | 10,129,367 | 10,618,814 | 2,505,652 | 6,974,328 | 3,659,590 | 10,633,918 | | |
| Capital Outlay | | | | | | | | | | | | |
| Sites & Improvement | 6100 | | | | - | | | | | | | |
| Buildings & Improvement | 6200 | | 362,461 | 1,379,390 | 1,741,851 | 1,741,851 | 648,759 | 362,461 | 1,379,390 | 1,741,851 | 37% | Priority 1 Capital Improvements |
| Equipment & Technology | 6400 | | 150,113 | | 150,113 | 150,113 | | 150,113 | | 150,113 | 0% | Priority 1 Tech Improvements |
| Equipment/Furniture Replacement | 6500 | | | | - | - | | | | - | | |
| Total, Capital Outlay | | | 512,574 | 1,379,390 | 1,891,964 | 1,891,964 | 648,759 | 512,574 | 1,379,390 | 1,891,964 | | |
| Depreciation Expense (Financial Reporting Basis) | 6900 | 277,827 | 516,648 | | 516,648 | 516,648 | 68,263 | 516,648 | | 516,648 | | based on increase in capital projects |
| Other Outgo | | | | | | | | | | | | |
| Indirect Cost (LAUSD) | 7299 | 391,803 | 419,133 | | 419,133 | 390,199 | 133,213 | 390,191 | | 390,191 | 32% | |
| Interest | 7438 | - | | | - | - | | - | | - | | |
| Total, Other Outgo | | 391,803 | 419,133 | - | 419,133 | 390,199 | 133,213 | 390,191 | - | 390,191 | | |

ECRCHS - 23-24 First Interim Report 10/31 Actuals to Date

| | Obj Code | 2022-2023 Unaudited Actuals | 2023-2024 Adopted Budget (Approved, 6/23/23) | | | 2023-2024 Projection Revisions, 9/15/23 | 2023-2024 | 2023-2024 First Interim Projections, 10/31/23 | | | 2023-2024 % Rec/Spent unitl 10/31 (compare w/adopted) | Comments |
|---|----------|-----------------------------|--|-------------|------------|---|--------------------------|---|--------------|------------|---|--|
| | | | Unrestricted | Restricted | Total | | | Actuals to Date 10/31/23 | Unrestricted | Restricted | | |
| Enrollment | | | 3,420 | | | | | 3,145 | | | | Projected 23/24 ADA 11/20/23 |
| ADA | | | 3,181 | | | | | 2,956 | | | | 23/24 ADA (94% Attendance Yield) |
| Per Student funding | | | \$ 13,178 | | | | | \$ 13,200.00 | | | | Rev. LCFF Rate from FCMAT- 11/20/23 |
| | Obj Code | Total | Unrestricted | Restricted | Total | Total | Actuals to Date 10/31/23 | Unrestricted | Restricted | Total | | |
| Total Expenditures (Financial Reporting Basis) | | 47,734,864 | 41,793,293 | 10,806,558 | 52,599,851 | 52,733,532 | 15,332,240 | 40,258,266 | 11,420,587 | 51,678,854 | | |
| Total Expenditures (Cash Reporting Basis) | | 47,457,037 | 41,789,219 | 12,185,948 | 53,975,167 | 54,108,848 | 15,912,737 | 40,254,192 | 12,799,977 | 53,054,170 | | |
| C. Ending Balance: Excess (Deficiency) - Financial Reporting Basis | | 13,712,217 | 3,181,160 | (1,144,163) | 2,036,997 | (205,780) | 101,029 | 2,442,891 | (842,851) | 1,600,040 | | green cell = no expenses against revenue, component of fund balance (currently \$1.4M) |
| C. Ending Balance: Excess (Deficiency) - Cash Reporting | | 13,990,044 | 3,185,234 | (2,523,553) | 661,681 | (1,581,096) | (479,467) | 2,446,965 | (2,222,241) | 224,724 | | |
| D. Net Increase (Decrease) | | 13,712,217 | 3,181,160 | (1,144,163) | 2,036,997 | (205,780) | 101,029 | 2,442,891 | (842,851) | 1,600,040 | | |
| E. Fund Balance | | | | | | | | | | | | |
| Components of Fund Balance | | | | | | | | | | | | |
| 5310 - Cafeteria | | \$ 412,852.02 | | | | | | | | | | |
| 5330 -Summer School Cafeteria | | \$ 217,171.10 | | | | | | | | | | |
| 5446 - Supply Chain Assistance | | \$ 86,278.27 | | | | | | | | | | |
| 6266 - Educator Effectivness | | \$ 259,311.78 | | | | | | | | | | |
| 6318 - Anti-Bias Education | | \$ 96,020.00 | | | | | | | | | | |
| 6762 - Art/Music Block Grant | | \$ 1,088,379.00 | | | | | | | | | | |
| 7028 - Kitchen Infrastructure & Equipment | | \$ 15,030.85 | | | | | | | | | | |
| 7032 - Kitchen Infrastructure & Training | | \$ 192,116.00 | | | | | | | | | | |
| 7033 - Best Foods Practices | | | | | | | | | | | | |
| 7412- A-G Completion Grant: A-G Access/Success Grants | | \$ 345,050.00 | | | | | | | | | | |
| 7413 - A-G Completion Grant: Learning Loss & Mitigation | | \$ 129,358.00 | | | | | | | | | | |
| 7435 -Learning Recovery Emergency Block Grant | | \$ 2,702,302.00 | | | | | | | | | | |
| 7810 - Ethnic Studies Block Grant | | \$ 92,653.00 | | | | | | | | | | |
| OPEB Contributions | | \$ 3,275,373.00 | | | | | | | | | | |
| Interest from OPEB | | \$ 246,898.99 | | | | | | | | | | |
| Total Restricted Fund Balance | | \$ 9,158,794.01 | | | | | | | | | | |
| Total Unassigned/Unappropriated | | 4,553,422.53 | | | | | | | | | | |

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

2023-24 First Interim
Charter Schools Enterprise Fund
Expenditures by Object

19647331932623
Form 621
E81JAWR3RC(2023-24)

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|---|----------------|---------------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| A. REVENUES | | | | | | | | |
| 1) LCFF Sources | | 8010-8099 | 41,913,341.00 | 41,913,341.00 | 12,194,058.00 | 39,019,065.00 | (2,894,276.00) | -6.9% |
| 2) Federal Revenue | | 8100-8299 | 4,105,132.00 | 4,105,132.00 | 979,589.78 | 4,435,497.00 | 330,365.00 | 8.0% |
| 3) Other State Revenue | | 8300-8599 | 3,326,474.00 | 3,326,474.00 | 1,543,282.12 | 4,111,996.00 | 785,522.00 | 23.6% |
| 4) Other Local Revenue | | 8600-8799 | 5,291,901.00 | 5,291,901.00 | 716,339.88 | 5,712,335.00 | 420,434.00 | 7.9% |
| 5) TOTAL, REVENUES | | | 54,636,848.00 | 54,636,848.00 | 15,433,269.78 | 53,278,893.00 | | |
| B. EXPENSES | | | | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 17,484,962.00 | 17,484,962.00 | 5,595,791.21 | 17,437,953.04 | 47,008.96 | 0.3% |
| 2) Classified Salaries | | 2000-2999 | 5,069,243.27 | 5,069,243.27 | 1,513,781.72 | 4,794,613.00 | 274,630.27 | 5.4% |
| 3) Employee Benefits | | 3000-3999 | 14,918,452.68 | 14,918,452.68 | 4,425,312.90 | 14,000,608.49 | 917,844.19 | 6.2% |
| 4) Books and Supplies | | 4000-4999 | 4,062,043.94 | 4,062,043.94 | 1,090,227.12 | 3,904,922.00 | 157,121.94 | 3.9% |
| 5) Services and Other Operating Expenses | | 5000-5999 | 10,548,500.40 | 10,548,500.40 | 2,505,652.38 | 10,633,918.00 | (85,417.60) | -0.8% |
| 6) Depreciation and Amortization | | 6000-6999 | 516,648.00 | 516,648.00 | 68,263.02 | 516,648.00 | 0.00 | 0.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299,7400-7499 | 0.00 | 0.00 | 133,213.00 | 390,191.00 | (390,191.00) | New |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENSES | | | 52,599,850.29 | 52,599,850.29 | 15,332,241.35 | 51,678,853.53 | | |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | 2,036,997.71 | 2,036,997.71 | 101,028.43 | 1,600,039.47 | | |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | |
| 1) Interfund Transfers | | | | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.00 | 0.00 | | |
| E. NET INCREASE (DECREASE) IN NET POSITION (C + D4) | | | 2,036,997.71 | 2,036,997.71 | 101,028.43 | 1,600,039.47 | | |
| F. NET POSITION | | | | | | | | |
| 1) Beginning Net Position | | | | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 40,137,530.94 | 40,137,530.94 | | 40,137,530.94 | 0.00 | 0.0% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 40,137,530.94 | 40,137,530.94 | | 40,137,530.94 | | |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Net Position (F1c + F1d) | | | 40,137,530.94 | 40,137,530.94 | | 40,137,530.94 | | |
| 2) Ending Net Position, June 30 (E + F1e) | | | 42,174,528.65 | 42,174,528.65 | | 41,737,570.41 | | |
| Components of Ending Net Position | | | | | | | | |
| a) Net Investment in Capital Assets | | 9796 | 6,740,587.62 | 6,740,587.62 | | 6,740,587.62 | | |
| b) Restricted Net Position | | 9797 | 5,774,694.90 | 5,774,694.90 | | 5,944,908.87 | | |
| c) Unrestricted Net Position | | 9790 | 29,659,246.13 | 29,659,246.13 | | 29,052,073.92 | | |
| LCFF SOURCES | | | | | | | | |
| Principal Apportionment | | | | | | | | |

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

2023-24 First Interim
Charter Schools Enterprise Fund
Expenditures by Object

19647331932623
Form 621
E81JAWR3RC(2023-24)

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|--|--|--------------|----------------------|-------------------------------------|----------------------|---------------------------|----------------------------|-------------------------|
| State Aid - Current Year | | 8011 | 19,437,747.00 | 19,437,747.00 | 5,382,864.00 | 17,755,297.00 | (1,682,450.00) | -8.7% |
| Education Protection Account State Aid - Current Year | | 8012 | 11,911,772.00 | 11,911,772.00 | 2,968,834.00 | 10,895,214.00 | (1,016,558.00) | -8.5% |
| State Aid - Prior Years | | 8019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| LCFF Transfers | | | | | | | | |
| Unrestricted LCFF Transfers - Current Year | 0000 | 8091 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other LCFF Transfers - Current Year | All Other | 8091 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers to Charter Schools in Lieu of Property Taxes | | 8096 | 10,563,822.00 | 10,563,822.00 | 3,842,360.00 | 10,368,554.00 | (195,268.00) | -1.8% |
| Property Taxes Transfers | | 8097 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| LCFF/Revenue Limit Transfers - Prior Years | | 8099 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, LCFF SOURCES | | | 41,913,341.00 | 41,913,341.00 | 12,194,058.00 | 39,019,065.00 | (2,894,276.00) | -6.9% |
| FEDERAL REVENUE | | | | | | | | |
| Maintenance and Operations | | 8110 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Special Education Entitlement | | 8181 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Special Education Discretionary Grants | | 8182 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Child Nutrition Programs | | 8220 | 918,132.00 | 918,132.00 | 233,669.05 | 943,202.00 | 25,070.00 | 2.7% |
| Donated Food Commodities | | 8221 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interagency Contracts Between LEAs | | 8285 | 779,024.00 | 779,024.00 | 266,508.00 | 719,165.00 | (59,859.00) | -7.7% |
| Title I, Part A, Basic | 3010 | 8290 | 385,058.00 | 385,058.00 | 82.00 | 351,680.00 | (33,378.00) | -8.7% |
| Title I, Part D, Local Delinquent Programs | 3025 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Title II, Part A, Supporting Effective Instruction | 4035 | 8290 | 76,141.00 | 76,141.00 | 0.00 | 67,136.00 | (9,005.00) | -11.8% |
| Title III, Part A, Immigrant Student Program | 4201 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Title III, Part A, English Learner Program | 4203 | 8290 | 6,005.00 | 6,005.00 | 0.00 | 0.00 | (6,005.00) | -100.0% |
| Public Charter Schools Grant Program (PCSGP) | 4610 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other NCLB / Every Student Succeeds Act | 3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630 | 8290 | 29,545.00 | 29,545.00 | 0.00 | 29,665.00 | 120.00 | 0.4% |
| Career and Technical Education | 3500-3599 | 8290 | 56,173.00 | 56,173.00 | 0.00 | 56,173.00 | 0.00 | 0.0% |
| All Other Federal Revenue | All Other | 8290 | 1,855,054.00 | 1,855,054.00 | 479,330.73 | 2,268,476.00 | 413,422.00 | 22.3% |
| TOTAL, FEDERAL REVENUE | | | 4,105,132.00 | 4,105,132.00 | 979,589.78 | 4,435,497.00 | 330,365.00 | 8.0% |
| OTHER STATE REVENUE | | | | | | | | |
| Other State Apportionments | | | | | | | | |
| Special Education Master Plan | | | | | | | | |
| Current Year | 6500 | 8311 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Prior Years | 6500 | 8319 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other State Apportionments - Current Year | All Other | 8311 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

2023-24 First Interim
Charter Schools Enterprise Fund
Expenditures by Object

19647331932623
Form 621
E81JAWR3RC(2023-24)

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|--|----------------|--------------|----------------------|-------------------------------------|----------------------|---------------------------|----------------------------|-------------------------|
| All Other State Apportionments - Prior Years | All Other | 8319 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Child Nutrition Programs | | 8520 | 1,338,854.00 | 1,338,854.00 | 460,378.83 | 1,334,945.00 | (3,909.00) | -0.3% |
| Mandated Costs Reimbursements | | 8550 | 175,474.00 | 175,474.00 | 0.00 | 176,907.00 | 1,433.00 | 0.8% |
| Lottery - Unrestricted and Instructional Materials | | 8560 | 753,802.00 | 753,802.00 | 68,097.55 | 736,044.00 | (17,758.00) | -2.4% |
| After School Education and Safety (ASES) | 6010 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Charter School Facility Grant | 6030 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Drug/Alcohol/Tobacco Funds | 6690, 6695 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| California Clean Energy Jobs Act | 6230 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Career Technical Education Incentive Grant Program | 6387 | 8590 | 180,000.00 | 180,000.00 | 93,140.08 | 93,140.00 | (86,860.00) | -48.3% |
| Specialized Secondary | 7370 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other State Revenue | All Other | 8590 | 878,344.00 | 878,344.00 | 921,665.66 | 1,770,960.00 | 892,616.00 | 101.6% |
| TOTAL, OTHER STATE REVENUE | | | 3,326,474.00 | 3,326,474.00 | 1,543,282.12 | 4,111,996.00 | 785,522.00 | 23.6% |
| OTHER LOCAL REVENUE | | | | | | | | |
| Sales | | | | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Sale of Publications | | 8632 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Food Service Sales | | 8634 | 113,747.00 | 113,747.00 | 21,043.25 | 105,894.00 | (7,853.00) | -6.9% |
| All Other Sales | | 8639 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Leases and Rentals | | 8650 | 65,000.00 | 65,000.00 | 11,778.65 | 65,000.00 | 0.00 | 0.0% |
| Interest | | 8660 | 150,000.00 | 150,000.00 | 182,312.00 | 972,061.00 | 822,061.00 | 548.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 0.00 | 0.00 | (1,126,516.00) | 0.00 | 0.00 | 0.0% |
| Fees and Contracts | | | | | | | | |
| Child Development Parent Fees | | 8673 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transportation Fees From Individuals | | 8675 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interagency Services | | 8677 | 3,237,154.00 | 3,237,154.00 | 1,056,103.00 | 2,999,880.00 | (237,274.00) | -7.3% |
| All Other Fees and Contracts | | 8689 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | | | | |
| All Other Local Revenue | | 8699 | 781,000.00 | 781,000.00 | 220,618.98 | 381,000.00 | (400,000.00) | -51.2% |
| Tuition | | 8710 | 945,000.00 | 945,000.00 | 351,000.00 | 1,188,500.00 | 243,500.00 | 25.8% |
| All Other Transfers In | | 8781-8783 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Apportionments | | | | | | | | |
| Special Education SELPA Transfers | | | | | | | | |
| From Districts or Charter Schools | 6500 | 8791 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From County Offices | 6500 | 8792 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From JPAs | 6500 | 8793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Transfers of Apportionments | | | | | | | | |
| From Districts or Charter Schools | All Other | 8791 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From County Offices | All Other | 8792 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From JPAs | All Other | 8793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 5,291,901.00 | 5,291,901.00 | 716,339.88 | 5,712,335.00 | 420,434.00 | 7.9% |
| TOTAL, REVENUES | | | 54,636,848.00 | 54,636,848.00 | 15,433,269.78 | 53,278,893.00 | | |
| CERTIFICATED SALARIES | | | | | | | | |

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|---|----------------|--------------|----------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| Certificated Teachers' Salaries | | 1100 | 14,600,666.00 | 14,600,666.00 | 4,538,546.06 | 14,958,856.00 | (358,190.00) | -2.5% |
| Certificated Pupil Support Salaries | | 1200 | 1,648,143.00 | 1,648,143.00 | 706,491.70 | 1,426,579.04 | 221,563.96 | 13.4% |
| Certificated Supervisors' and Administrators' Salaries | | 1300 | 1,236,153.00 | 1,236,153.00 | 350,753.45 | 1,052,518.00 | 183,635.00 | 14.9% |
| Other Certificated Salaries | | 1900 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, CERTIFICATED SALARIES | | | 17,484,962.00 | 17,484,962.00 | 5,595,791.21 | 17,437,953.04 | 47,008.96 | 0.3% |
| CLASSIFIED SALARIES | | | | | | | | |
| Classified Instructional Salaries | | 2100 | 1,122,975.24 | 1,122,975.24 | 303,714.03 | 1,027,618.00 | 95,357.24 | 8.5% |
| Classified Support Salaries | | 2200 | 1,763,279.85 | 1,763,279.85 | 616,717.17 | 1,708,479.00 | 54,800.85 | 3.1% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 833,008.28 | 833,008.28 | 239,755.15 | 661,384.00 | 171,624.28 | 20.6% |
| Clerical, Technical and Office Salaries | | 2400 | 1,083,147.44 | 1,083,147.44 | 325,306.37 | 1,117,313.00 | (34,165.56) | -3.2% |
| Other Classified Salaries | | 2900 | 266,832.46 | 266,832.46 | 28,289.00 | 279,819.00 | (12,986.54) | -4.9% |
| TOTAL, CLASSIFIED SALARIES | | | 5,069,243.27 | 5,069,243.27 | 1,513,781.72 | 4,794,613.00 | 274,630.27 | 5.4% |
| EMPLOYEE BENEFITS | | | | | | | | |
| STRS | | 3101-3102 | 3,456,782.12 | 3,456,782.12 | 1,067,136.66 | 3,424,356.00 | 32,426.12 | 0.9% |
| PERS | | 3201-3202 | 1,407,779.46 | 1,407,779.46 | 339,713.43 | 1,091,458.93 | 316,320.53 | 22.5% |
| OASDI/Medicare/Alternative | | 3301-3302 | 641,329.00 | 641,329.00 | 187,906.55 | 629,238.00 | 12,091.00 | 1.9% |
| Health and Welfare Benefits | | 3401-3402 | 4,173,442.00 | 4,173,442.00 | 1,306,317.03 | 4,173,442.35 | (.35) | 0.0% |
| Unemployment Insurance | | 3501-3502 | 11,277.10 | 11,277.10 | 2,668.16 | 11,116.00 | 161.10 | 1.4% |
| Workers' Compensation | | 3601-3602 | 208,307.00 | 208,307.00 | 106,361.31 | 210,807.00 | (2,500.00) | -1.2% |
| OPEB, Allocated | | 3701-3702 | 5,011,536.00 | 5,011,536.00 | 1,413,393.58 | 4,452,190.00 | 559,346.00 | 11.2% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 8,000.00 | 8,000.00 | 1,816.18 | 8,000.21 | (.21) | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 14,918,452.68 | 14,918,452.68 | 4,425,312.90 | 14,000,608.49 | 917,844.19 | 6.2% |
| BOOKS AND SUPPLIES | | | | | | | | |
| Approved Textbooks and Core Curricula Materials | | 4100 | 732,369.77 | 732,369.77 | 231,567.89 | 582,370.00 | 149,999.77 | 20.5% |
| Books and Other Reference Materials | | 4200 | 21,621.22 | 21,621.22 | 4,832.96 | 14,499.00 | 7,122.22 | 32.9% |
| Materials and Supplies | | 4300 | 1,516,087.87 | 1,516,087.87 | 462,260.00 | 1,516,088.00 | (.13) | 0.0% |
| Noncapitalized Equipment | | 4400 | 1,064,391.20 | 1,064,391.20 | 170,057.12 | 1,064,391.00 | .20 | 0.0% |
| Food | | 4700 | 727,573.88 | 727,573.88 | 221,509.15 | 727,574.00 | (.12) | 0.0% |
| TOTAL, BOOKS AND SUPPLIES | | | 4,062,043.94 | 4,062,043.94 | 1,090,227.12 | 3,904,922.00 | 157,121.94 | 3.9% |
| SERVICES AND OTHER OPERATING EXPENSES | | | | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 115,141.00 | 115,141.00 | 8,813.00 | 115,841.00 | (700.00) | -0.6% |
| Dues and Memberships | | 5300 | 600,000.00 | 600,000.00 | 313,359.00 | 600,000.00 | 0.00 | 0.0% |
| Insurance | | 5400-5450 | 504,564.00 | 504,564.00 | 243,720.00 | 504,564.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 1,332,754.98 | 1,332,754.98 | 217,728.34 | 1,380,511.00 | (47,756.02) | -3.6% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 1,267,767.74 | 1,267,767.74 | 42,710.00 | 1,434,102.00 | (166,334.26) | -13.1% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 6,593,330.43 | 6,593,330.43 | 1,641,959.00 | 6,503,598.00 | 89,732.43 | 1.4% |
| Communications | | 5900 | 134,942.25 | 134,942.25 | 37,363.04 | 95,302.00 | 39,640.25 | 29.4% |

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

2023-24 First Interim
Charter Schools Enterprise Fund
Expenditures by Object

19647331932623
Form 621
E81JAWR3RC(2023-24)

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| TOTAL, SERVICES AND OTHER OPERATING EXPENSES | | | 10,548,500.40 | 10,548,500.40 | 2,505,652.38 | 10,633,918.00 | (85,417.60) | -0.8% |
| DEPRECIATION AND AMORTIZATION | | | | | | | | |
| Depreciation Expense | | 6900 | 516,648.00 | 516,648.00 | 68,263.02 | 516,648.00 | 0.00 | 0.0% |
| Amortization Expense—Lease Assets | | 6910 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Amortization Expense—Subscription Assets | | 6920 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, DEPRECIATION AND AMORTIZATION | | | 516,648.00 | 516,648.00 | 68,263.02 | 516,648.00 | 0.00 | 0.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | | | | |
| Tuition | | | | | | | | |
| Tuition for Instruction Under Interdistrict Attendance Agreements | | 7110 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Tuition, Excess Costs, and/or Deficit Payments | | | | | | | | |
| Payments to Districts or Charter Schools | | 7141 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Payments to County Offices | | 7142 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Payments to JPAs | | 7143 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Transfers Out | | | | | | | | |
| All Other Transfers | | 7281-7283 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers Out to All Others | | 7299 | 0.00 | 0.00 | 133,213.00 | 390,191.00 | (390,191.00) | New |
| Debt Service | | | | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 133,213.00 | 390,191.00 | (390,191.00) | New |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | | | | | | |
| Transfers of Indirect Costs | | 7310 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Indirect Costs - Interfund | | 7350 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, EXPENSES | | | 52,599,850.29 | 52,599,850.29 | 15,332,241.35 | 51,678,853.53 | | |
| INTERFUND TRANSFERS | | | | | | | | |
| INTERFUND TRANSFERS IN | | | | | | | | |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | | | | |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | | | | |
| SOURCES | | | | | | | | |
| Other Sources | | | | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| USES | | | | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

El Camino Real Charter High
 Los Angeles Unified
 Los Angeles County

2023-24 First Interim
 Charter Schools Enterprise Fund
 Expenditures by Object

19647331932623
 Form 621
 E81JAWR3RC(2023-24)

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|--|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES | | | | | | | | |
| (a - b + c - d + e) | | | 0.00 | 0.00 | 0.00 | 0.00 | | |

El Camino Real Charter High
 Los Angeles Unified
 Los Angeles County

2023-24 First Interim
 Charter Schools Enterprise Fund
 Restricted Detail

19647331932623
 Form 621
 E81JAWR3RC(2023-24)

| Resource | Description | 2023-24 Projected Totals |
|--------------------------------|--|--------------------------|
| 5310 | Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students) | 662,087.77 |
| 5330 | Child Nutrition: Summer Food Service Program Operations | 217,171.10 |
| 6318 | Antibias Education Grant | 78,000.00 |
| 6762 | Arts, Music, and Instructional Materials Discretionary Block Grant | 1,799,459.00 |
| 7028 | Child Nutrition: Kitchen Infrastructure Upgrade Funds | 25,000.00 |
| 7032 | Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KIT Funds | 192,116.00 |
| 7033 | Child Nutrition: School Food Best Practices Apportionment | 88,516.00 |
| 7412 | A-G Access/Success Grant | 345,050.00 |
| 7413 | A-G Learning Loss Mitigation Grant | 129,358.00 |
| 7435 | Learning Recovery Emergency Block Grant | 2,315,498.00 |
| 7810 | Other Restricted State | 92,653.00 |
| Total, Restricted Net Position | | 5,944,908.87 |

Coversheet

Discuss and Vote on the 2022-2023 Audit Report

Section: IV. Finance
Item: D. Discuss and Vote on the 2022-2023 Audit Report
Purpose: Vote
Submitted by:
Related Material:
IV.D - El Camino Real Charter High School Audit Report 22-23 - FINAL.pdf

EL CAMINO REAL ALLIANCE

AUDIT REPORT

**FOR THE YEAR ENDED
JUNE 30, 2023**

**A NONPROFIT PUBLIC BENEFIT CORPORATION
OPERATING THE FOLLOWING CALIFORNIA CHARTER SCHOOL**

El Camino Real Charter High School (Charter No. 1314)

**EL CAMINO REAL ALLIANCE
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JUNE 30, 2023**

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FINANCIAL SECTION



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
El Camino Real Alliance
Woodland Hills, California

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of El Camino Real Alliance which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of El Camino Real Alliance as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of El Camino Real Alliance and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about El Camino Real Alliance's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

348 Olive Street
San Diego, CA
92103

O: 619-270-8222
F: 619-260-9085
christywhite.com

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of El Camino Real Alliance's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about El Camino Real Alliance's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Report on Summarized Comparative Information

We have previously audited El Camino Real Alliance's 2021-22 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated December 13, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022, is consistent, in all material respects, with the audited financial statements from which it was been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2023, on our consideration of El Camino Real Alliance's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of El Camino Real Alliance's internal control over financial reporting or on compliance.

That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering El Camino Real Alliance's internal control over financial reporting and compliance.

Christy White, Inc.

San Diego, California
December 12, 2023

EL CAMINO REAL ALLIANCE
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023
(WITH COMPARATIVE TOTALS AS OF JUNE 30, 2022)

| | <u>2023</u> | <u>2022</u> |
|---|----------------------|----------------------|
| ASSETS | | |
| Current assets | | |
| Cash and cash equivalents | \$ 31,155,388 | \$ 23,373,143 |
| Investments | 6,997,015 | 6,739,923 |
| Accounts receivable | 1,847,701 | 1,550,223 |
| Prepaid expenses | 224,838 | 67,057 |
| Inventory | 37,751 | 67,069 |
| Total current assets | <u>40,262,693</u> | <u>31,797,415</u> |
| Capital assets | | |
| Property and equipment | 10,097,823 | 9,294,697 |
| Less accumulated depreciation | <u>(3,357,236)</u> | <u>(3,062,210)</u> |
| Capital assets, net | <u>6,740,587</u> | <u>6,232,487</u> |
| Total Assets | <u>\$ 47,003,280</u> | <u>\$ 38,029,902</u> |
| LIABILITIES AND NET ASSETS | | |
| Liabilities | | |
| Accounts payable | \$ 5,187,068 | \$ 2,823,315 |
| Deferred revenue | 727,610 | 3,037,072 |
| Postemployment benefits liability, net | <u>1,881,947</u> | <u>5,744,200</u> |
| Total liabilities | <u>7,796,625</u> | <u>11,604,587</u> |
| Net assets | | |
| Without donor restrictions | <u>39,206,655</u> | <u>26,425,315</u> |
| Total net assets | <u>39,206,655</u> | <u>26,425,315</u> |
| Total Liabilities and Net Assets | <u>\$ 47,003,280</u> | <u>\$ 38,029,902</u> |

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2022)**

| | <u>2023</u> | <u>2022</u> |
|--|----------------------|----------------------|
| SUPPORT AND REVENUES | | |
| Federal and state support and revenues | | |
| Local control funding formula, state aid | \$ 28,841,788 | \$ 25,855,445 |
| Federal revenues | 4,597,846 | 3,957,354 |
| Other state revenues | <u>8,860,637</u> | <u>4,587,064</u> |
| Total federal and state support and revenues | <u>42,300,271</u> | <u>34,399,863</u> |
| Local support and revenues | | |
| Payments in lieu of property taxes | 11,664,307 | 10,352,629 |
| Student body activities | 412,741 | 442,366 |
| Food service sales | 99,222 | 72,984 |
| Investment income, net | 2,475,315 | 1,435,310 |
| Other local revenues | <u>5,131,289</u> | <u>4,496,652</u> |
| Total local support and revenues | <u>19,782,874</u> | <u>16,799,941</u> |
| Total Support and Revenues | <u>62,083,145</u> | <u>51,199,804</u> |
| EXPENSES | | |
| Program services | 44,497,998 | 39,589,598 |
| Management and general | <u>4,803,807</u> | <u>5,066,712</u> |
| Total Expenses | <u>49,301,805</u> | <u>44,656,310</u> |
| CHANGE IN NET ASSETS | 12,781,340 | 6,543,494 |
| Net Assets - Beginning | <u>26,425,315</u> | <u>19,881,821</u> |
| Net Assets - Ending | <u>\$ 39,206,655</u> | <u>\$ 26,425,315</u> |

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2022)**

| | 2023 | | | 2022 |
|------------------------------|----------------------|------------------------|----------------------|----------------------|
| | Program Services | Management and General | Total | Total |
| EXPENSES | | | | |
| Personnel expenses | | | | |
| Certificated salaries | \$ 17,703,830 | \$ 24,819 | \$ 17,728,649 | \$ 17,300,561 |
| Non-certificated salaries | 4,115,411 | 913,139 | 5,028,550 | 4,611,875 |
| Pension contributions | 5,694,007 | 34,489 | 5,728,496 | 5,704,026 |
| Postretirement benefits | 1,054,055 | 84,460 | 1,138,515 | - |
| Payroll taxes | 941,749 | 38,909 | 980,658 | 810,414 |
| Other employee benefits | 3,982,778 | 17,979 | 4,000,757 | 3,687,871 |
| Total personnel expenses | <u>33,491,830</u> | <u>1,113,795</u> | <u>34,605,625</u> | <u>32,114,747</u> |
| Non-personnel expenses | | | | |
| Books and supplies | 3,214,898 | 852,293 | 4,067,191 | 3,422,024 |
| Insurance | - | 557,301 | 557,301 | 340,376 |
| Facilities | 1,986,514 | 552,076 | 2,538,590 | 2,011,906 |
| Professional services | 3,923,198 | 1,310,563 | 5,233,761 | 4,834,998 |
| Depreciation | 225,569 | 69,457 | 295,026 | 293,021 |
| Fees to authorizing agency | 547,324 | 230,682 | 778,006 | 1,103,800 |
| Other operating expenses | 1,108,665 | 117,640 | 1,226,305 | 535,438 |
| Total non-personnel expenses | <u>11,006,168</u> | <u>3,690,012</u> | <u>14,696,180</u> | <u>12,541,563</u> |
| Total Expenses - 2023 | <u>\$ 44,497,998</u> | <u>\$ 4,803,807</u> | <u>\$ 49,301,805</u> | |
| Total Expenses - 2022 | | <u>\$ 5,066,712</u> | | <u>\$ 44,656,310</u> |

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2022)**

| | 2023 | 2022 |
|--|----------------------|----------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Change in net assets | \$ 12,781,340 | \$ 6,543,494 |
| Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities | | |
| Noncash items | | |
| Depreciation | 295,026 | 293,021 |
| Postretirement actuarial (gain)/loss | 1,295,390 | 9,294,728 |
| Unrealized (gain)/loss on investments | (257,092) | 903,059 |
| (Increase) decrease in operating assets | | |
| Accounts receivable | (297,478) | 1,771,671 |
| Prepaid expenses | (157,781) | 21,755 |
| Inventory | 29,318 | 20,670 |
| Increase (decrease) in operating liabilities | | |
| Accounts payable | 2,363,753 | 513,566 |
| Deferred revenue | (2,309,462) | 2,278,516 |
| Postemployment benefits liability | (5,157,643) | (14,997,609) |
| Net cash provided by (used in) operating activities | <u>8,585,371</u> | <u>6,642,871</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Reinvestment of interest earned on investments | - | (106,910) |
| Purchase of investments | - | (6,786,072) |
| Purchase of capital assets | (803,126) | (161,852) |
| Net cash provided by (used in) investing activities | <u>(803,126)</u> | <u>(7,054,834)</u> |
| NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | 7,782,245 | (411,963) |
| Cash and cash equivalents - Beginning | <u>23,373,143</u> | <u>23,785,106</u> |
| Cash and cash equivalents - Ending | <u>\$ 31,155,388</u> | <u>\$ 23,373,143</u> |
| SUPPLEMENTAL DISCLOSURE | | |
| Cash paid for interest | <u>\$ -</u> | <u>\$ -</u> |

The notes to the financial statements are an integral part of this statement.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

El Camino Real Alliance (the “Charter”) was formed as a nonprofit public benefit corporation on November 2, 2010 for the purpose of operating as El Camino Real Charter High School, a California public school, located in Los Angeles County. El Camino Real Charter High School was numbered by the State Board of Education in May 2011 as California Charter No. 1314. The Charter’s mission is to prepare its diverse student body for the next phase of their educational, professional, and personal journey through a rigorous, customized academic program that inspires the development of students’ unique talents and skills, builds character, and provides opportunities for civic engagement and real-world experiences. El Camino Real Charter High School first began school operations in July 2011 and currently serves grades 9 to 12.

El Camino Real Charter High School is authorized to operate as a charter school through the Los Angeles Unified School District (“LAUSD” or the “authorizing agency”). On December 8, 2020, the Board of Directors of LAUSD approved the charter petition renewal for a five-year term beginning July 1, 2021 and expiring on June 30, 2026. As a result of SB 114, the charter petition end date is extended to June 30, 2027. Funding sources primarily consist of state apportionments, in lieu of property tax revenues, and grants and donations from the public.

B. Basis of Accounting

The Charter’s policy is to prepare its financial statements on the accrual basis of accounting; consequently, revenues are recognized when earned rather than when cash is received and certain expenses and purchases of assets are recognized when the obligation is incurred rather than when cash is disbursed.

C. Financial Statement Presentation

The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) “Audit and Accounting Guide for Not-for-Profit Organizations” (the “Guide”). ASC 958-205 was effective July 1, 2018. Under the Guide, El Camino Real Alliance is required to report information regarding its financial position and activities according to two classes of net assets:

Net assets without donor restrictions – These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services, raising contributions, and performing administrative functions.

Net assets with donor restrictions – These assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires (that is until the stipulated time restriction ends or the purpose of the restriction is accomplished) the net assets are restricted. When a restriction expires, restricted net assets are reclassified to net assets without donor restrictions.

As a public charter school, El Camino Real Alliance also accounts for its financial transactions in accordance with the policies and procedures of the Department of Education’s *California School Accounting Manual* presented in Procedure 810 Charter Schools. Fund accounting is not used in the Charter’s financial statement presentation.

EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Comparative Totals

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Charter’s audited financial statements for the year ended June 30, 2022, from which the information was derived.

E. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures, such as depreciation expense and the net book value of capital assets. Accordingly, actual results could differ from those estimates.

F. Functional Expenses

The costs of providing services have been summarized on a functional basis in the statement of activities and detailed in the statement of functional expenses. Certain costs and expenses have been allocated between program and supporting services based on management’s estimates.

G. Contributions

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported on the statement of activities as “net assets released from restrictions.” Donor-restricted contributions whose restrictions are met in the same reporting period are reported as net assets without donor restriction support. Contributions restricted for the acquisition of land, buildings, and equipment are reported as net assets without restriction upon acquisition of the assets and the assets are placed in service.

Non-cash contributions of goods, materials, and facilities are recorded at fair value at the date of contribution. Contributed services are recorded at fair value at the date of contribution if they are used to create or enhance a non-financial asset or require specialized skills, are provided by someone possessing those skills, and would have to be purchased by the organization if not donated.

H. In Lieu of Property Taxes Revenue

Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on December 10 and April 10. Unsecured property taxes are payable in one installment on or before August 31. The County bills and collects the taxes for the authorizing agency. In lieu of distributing funds out of property tax proceeds, the authorizing agency makes monthly payments to El Camino Real Alliance. Revenues are recognized by the Charter when earned.

I. Cash and Cash Equivalents

El Camino Real Alliance considers all highly liquid deposits and investments with an original maturity of less than ninety days to be cash equivalents.

EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

J. Investments

The Charter’s method of accounting for most investments is the fair value method. Fair value is determined by published quotes when they are readily available. Gains and losses resulting from adjustments to fair values are included in the accompanying statement of activities. Investment return is presented net of any investment fees.

K. Receivables and Allowances

Accounts receivable are stated at the amount management expects to collect from outstanding balances. An allowance for doubtful accounts is established, as necessary, based on past experience and other factors which, in management’s judgment, deserve current recognition in estimating bad debts. Such factors include the relationship of the allowance for doubtful accounts to accounts receivable and current economic conditions. Based on review of these factors, the Charter establishes or adjusts the allowance for specific revenue sources as a whole. At June 30, 2023, an allowance for doubtful accounts was not considered necessary as all accounts receivable were deemed collectible.

L. Capital Assets

El Camino Real Alliance has adopted a policy to capitalize asset purchases over \$5,000. Lesser amounts are expensed. Donations of capital assets are recorded as contributions at their estimated fair value. Such donations are reported as net assets without donor restrictions. Capital assets are depreciated using the straight-line method over the estimated useful lives of the property and equipment or the related lease terms.

M. Deferred Revenue

Deferred revenue arises when potential revenue does not meet the criteria for recognition in the current period and when resources are received by the organization prior to the incurrence of expenses. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the statement of financial position and revenue is recognized.

N. Fair Value Measurements

The Fair Value Measurements Topic of the FASB *Accounting Standards Codification* establishes a fair value hierarchy that prioritizes inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). A financial instrument’s level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. The three levels of the fair value hierarchy are described below:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.
- Level 2 Inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset or liability, either directly or indirectly, for substantially the full term of the financial instrument.
- Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

O. Income Taxes

The Charter’s management believes all of its significant tax positions would be upheld under examination; therefore, no provision for income tax has been recorded. The Charter’s information and/or tax returns are subject to examination by the regulatory authorities for up to four years from the date of filing.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

O. Income Taxes (continued)

El Camino Real Alliance is a 509(a)(1) publicly supported nonprofit organization that is exempt from income taxes under Section 501(a) and 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. The Charter is exempt from state franchise or income tax under Section 23701(d) of the California Revenue and Taxation Code. As a school, the Charter is not required to register with the California Attorney General as a charity.

P. New Accounting Principle

ASC 842 Leases

In February 2016, FASB issued ASU No. 2016-02, *Leases (Topic 842)*. The objective of the ASU is to increase transparency and comparability in financial reporting by requiring balance sheet recognition of leases and note disclosure of certain information about lease arrangements. The new FASB ASU topic on leases consists of five subtopics: overall, lessee, lessor, sale and leaseback transactions, and leveraged lease arrangements. ASU No. 2016-02 is applicable to any entity that enters into a lease. The new lease standard is effective for private nonprofits with fiscal years beginning after December 15, 2021.

Under FASB ASC 842, a right-of-use asset and a related lease liability must be recorded on the statement of financial position (balance sheet) for proper recognition of any operating lease. A right-of-use asset is an intangible asset that pertains to the lessee’s right to occupy, operate, and hold a leased asset during the agreed rental period. A lease liability is the financial obligation for the payments required by the lease, discounted to present value.

The Charter has determined the impact and noted no significant change to the financial statements as a result of this accounting principle.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents as of June 30, 2023, consists of the following:

| | |
|--|-----------------------------|
| Cash in county treasury, at fair value | \$ 25,930,163 |
| Cash in banks, non-interest bearing | 5,165,450 |
| Cash on hand or awaiting deposit | 59,775 |
| Total Cash and Cash Equivalents | <u>\$ 31,155,388</u> |

Cash in Banks

Custodial Credit Risk

As of June 30, 2023, \$4,775,168 of the El Camino Real Alliance’s bank balance was exposed to custodial credit risk as there were deposits over \$250,000 in accounts held at one or more banks. Custodial credit risk is the risk that in the event of a bank failure, an organization’s deposits may not be returned to it. El Camino Real Alliance does not have a policy for custodial credit risk for deposits. The FDIC insures up to \$250,000 per depositor per insured bank.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 2 – CASH AND CASH EQUIVALENTS (continued)

Cash in County Treasury

Policies and Practices

El Camino Real Alliance is a voluntary participant in an external investment pool. The fair value of the Charter’s investment in the pool is reported in the financial statements at amounts based upon the Charter’s pro-rata share of the fair value provided by the County Treasurer for the entire portfolio in relation to the amortized cost of that portfolio. The balance available for withdrawal is recorded on the amortized cost basis and is based on the accounting records maintained by the County Treasurer.

General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest Charter funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies examples of the investment types permitted in the California Government Code:

| Authorized Investment Type | Maximum Remaining Maturity | Maximum Percentage of Portfolio | Maximum Investment in One Issuer |
|---|----------------------------------|---------------------------------------|--|
| Local Agency Bonds, Notes, Warrants | 5 years | None | None |
| Registered State Bonds, Notes, Warrants | 5 years | None | None |
| U.S. Treasury Obligations | 5 years | None | None |
| U.S. Agency Securities | 5 years | None | None |
| Banker’s Acceptance | 180 days | 40% | 30% |
| Commercial Paper | 270 days | 25% | 10% |
| Negotiable Certificates of Deposit | 5 years | 30% | None |
| Repurchase Agreements | 1 year | None | None |
| Reverse Repurchase Agreements | 92 days | 20% of base | None |
| Medium-Term Corporate Notes | 5 years | 30% | None |
| Mutual Funds | N/A | 20% | 10% |
| Money Market Mutual Funds | N/A | 20% | 10% |
| Mortgage Pass-Through Securities | 5 years | 20% | None |
| County Pooled Investment Funds | N/A | None | None |
| Local Agency Investment Fund (LAIF) | N/A | None | None |
| Joint Powers Authority Pools | N/A | None | None |

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of the investment, the greater the sensitivity of its fair value to changes in the market interest rates. The Charter has managed its exposure to interest rate risk by investing in the county treasury. The Charter’s investments in the Los Angeles County Treasury Investment Pool, which combines the Charter’s share of the portfolio, has a combined fair value of \$25,930,163 and an unadjusted amortized book value of \$27,246,959 as of June 30, 2023. The average weighted maturity for this pool is 753 days.

Fair Value Measurement

Cash in county treasury is measured at Level 1 using the fair value input levels noted in Note 1N. The Charter has classified these funds as Level 1 because the amounts invested in the county treasury pooled investment fund primarily consist of investments types having observable inputs that reflect quoted prices. The investment types include those noted under the general authorizations section. As such, the carrying value consists of the amortized book value presented as “cash in county treasury” offset by the “county treasury fair value adjustment” to arrive at the combined fair value amount noted under the interest rate risk section.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 3 – INVESTMENTS

Investments as of June 30, 2023 consist of \$6,997,015. The table on the following page provides a description and sets forth, by level within the fair value hierarchy explained in Note 1N, the Charter’s investments as of June 30, 2023.

| | Market Value | Fair Value Hierarchy | | | At Cost |
|--------------------------|---------------------|----------------------|-------------|-------------|---------------------|
| | | Level 1 | Level 2 | Level 3 | |
| Cash and equivalents | \$ 105,961 | \$ - | \$ - | \$ - | \$ 136,533 |
| Annuities | 780,049 | 780,049 | - | - | 775,874 |
| Taxable bonds | 4,125,435 | 4,125,435 | - | - | 4,729,331 |
| Equity fund stocks | 1,977,321 | 1,977,321 | - | - | 1,532,523 |
| Accrued income | 8,249 | - | - | - | - |
| Total Investments | \$ 6,997,015 | \$ 6,882,805 | \$ - | \$ - | \$ 7,174,261 |

The Charter also holds \$25,338,317 in investment accounts that are considered trust or plan assets associated with the Charter’s postemployment benefit plan. Refer to Note 10 for additional information.

NOTE 4 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2023, consists of the following:

| | |
|----------------------------------|---------------------|
| Federal sources | \$ 920,653 |
| Other state sources | 447,725 |
| In-lieu property taxes | 444,657 |
| Other local sources | 34,666 |
| Total Accounts Receivable | \$ 1,847,701 |

NOTE 5 – CAPITAL ASSETS

A summary of activity related to capital assets during the year ended June 30, 2023 consists of the following:

| | Balance | | | Balance June 30, 2023 |
|-------------------------------|---------------------|-------------------|-------------|--------------------------|
| | July 1, 2022 | Additions | Disposals | |
| Property and equipment | | | | |
| Land | \$ 2,019,964 | \$ - | \$ - | \$ 2,019,964 |
| Buildings | 3,667,231 | 491,158 | - | 4,158,389 |
| Leasehold improvements | 1,883,061 | 47,558 | - | 1,930,619 |
| Furniture and equipment | 1,724,441 | 160,050 | - | 1,884,491 |
| Construction in progress | - | 104,360 | - | 104,360 |
| Total property and equipment | 9,294,697 | 803,126 | - | 10,097,823 |
| Less accumulated depreciation | (3,062,210) | (295,026) | - | (3,357,236) |
| Capital Assets, net | \$ 6,232,487 | \$ 508,100 | \$ - | \$ 6,740,587 |

There were purchases of capital assets for \$803,126 during the fiscal year ended June 30, 2023. Depreciation expense for the year was \$295,026.

EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023

NOTE 6 – LIABILITIES

Accounts Payable

Accounts payable as of June 30, 2023, consists of the following:

| | |
|-------------------------------|----------------------------|
| Accrued salaries and benefits | \$ 1,968,903 |
| Vendor payables | 1,165,320 |
| Due to grantor government | 1,004,784 |
| Due to student groups | 731,480 |
| Compensated absences | 266,936 |
| Credit card liability | 49,645 |
| Total Accounts Payable | <u>\$ 5,187,068</u> |

Deferred Revenue

Deferred revenues as of June 30, 2023, consists of the following:

| | |
|-------------------------------|--------------------------|
| Federal sources | \$ 184,694 |
| State sources | 248,846 |
| Local sources | 294,070 |
| Total Deferred Revenue | <u>\$ 727,610</u> |

Postemployment Benefits Liability, Net

Refer to Note 10 for additional information regarding the Charter's postemployment benefits plan. A summary of the net change and components related to the net postemployment benefit liability during the year ended June 30, 2023 consists of the following:

| | Balance July 1, 2022 | Net Change | Balance June 30, 2023 |
|--|----------------------------|------------------------------|----------------------------|
| Postemployment benefit obligation | \$ 26,203,640 | \$ 1,016,624 | \$ 27,220,264 |
| Fair value of plan assets | (20,459,440) | (4,878,877) | (25,338,317) |
| Net Postemployment Benefits Liability | <u>\$ 5,744,200</u> | <u>\$ (3,862,253)</u> | <u>\$ 1,881,947</u> |

NOTE 7 – NET ASSETS

At June 30, 2023, the Charter did not hold any net assets with donor restrictions. Certain designations or reserves have been made for the use of net assets without donor restrictions either by the board, management or by nature of the financial assets held by the Charter. At June 30, 2023, the Charter's net assets without donor restrictions consist of the following:

| | |
|--|-----------------------------|
| Net investment in capital assets | \$ 6,740,587 |
| Undesignated | 32,466,068 |
| Total Net Assets without Donor Restrictions | <u>\$ 39,206,655</u> |

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 8 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following table reflects the Charter’s financial assets as of June 30, 2023, reduced by amounts not available for general expenditure within one year. Financial assets are considered not available for general use when illiquid or not convertible to cash within one year, consist of assets held for others or are held aside by the governing board for specific contingency reserves.

| | |
|---|-----------------------------|
| Financial assets | |
| Cash and cash equivalents | \$ 31,155,388 |
| Investments, at cost | 7,174,261 |
| Accounts receivable | 1,847,701 |
| Prepaid expenses | 224,838 |
| Inventory | 37,751 |
| Total Financial Assets, excluding noncurrent | <u>40,439,939</u> |
| Contractual or donor-imposed restrictions | |
| Cash restricted by others for specific uses | <u>(727,610)</u> |
| Financial Assets available to meet cash needs for expenditures within one year | <u>\$ 39,712,329</u> |

NOTE 9 – EMPLOYEE RETIREMENT PLANS

Qualified employees are covered under multiemployer defined benefit pension plans maintained by agencies of the State of California. In accordance with *California Education Code 47605*, charter schools have the option of participating in such plans if an election to participate is specified within the charter petition. The Charter has made such election. Certificated employees are members of the California State Teachers’ Retirement System (CalSTRS), and non-certificated employees are members of the California Public Employees’ Retirement System (CalPERS).

California State Teachers’ Retirement System (CalSTRS)

Plan Description

El Camino Real Charter High School contributes to the California State Teachers’ Retirement System (CalSTRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers’ Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7667 Folsom Boulevard; Sacramento, California 95826.

Funding Policy

Active plan members are required to contribute 10.25% or 10.205% of their 2022-23 salary depending on the employee’s membership date in the plan. The required employer contribution rate for fiscal year 2022-23 was 19.10% of annual payroll. The contribution requirements of the plan members are established by state statute. The Charter’s contributions to CalSTRS for the last three fiscal years were as follows:

| | <u>Contribution</u> | <u>Percent of Required Contribution</u> |
|---------|---------------------|---|
| 2022-23 | \$ 3,165,538 | 100% |
| 2021-22 | \$ 3,090,744 | 100% |
| 2020-21 | \$ 2,265,976 | 100% |

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 9 – EMPLOYEE RETIREMENT PLANS (continued)

California State Teachers’ Retirement System (CalSTRS) (continued)

On-Behalf Payments

The State of California makes direct on-behalf payments for retirement benefits to CalSTRS on behalf of all school agencies in California. The amount of on-behalf payments made for El Camino Real Charter High School is estimated at \$1,566,748. The on-behalf payment amount is computed as the proportionate share of total 2021-22 State on-behalf contributions.

California Public Employees’ Retirement System (CalPERS)

Plan Description

El Camino Real Alliance contributes to the School Employer Pool under the California Public Employees’ Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees’ Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street; Sacramento, California 95814.

Funding Policy

Active plan members, who entered into the plan prior to January 1, 2013, are required to contribute 7.0% of their salary. The California Public Employees’ Pension Reform Act (PEPRA), specifies that new members entering into the plan on or after January 1, 2013, shall pay the higher of fifty percent of normal costs or 7.0% of their salary. Additionally, for new members entering the plan on or after January 1, 2013, the employer is prohibited from paying any of the employee contribution to CalPERS unless the employer payment of the member’s contribution is specified in an employment agreement or collective bargaining agreement that expires after January 1, 2013.

El Camino Real Alliance is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution for fiscal year 2022-23 was 25.37% of annual payroll. The contribution requirements of the plan members are established by state statute. The Charter’s contributions to CalPERS for the last three fiscal years were as follows:

| | <u>Contribution</u> | <u>Percent of Required Contribution</u> |
|---------|---------------------|---|
| 2022-23 | \$ 996,210 | 100% |
| 2021-22 | \$ 899,851 | 100% |
| 2020-21 | \$ 700,850 | 100% |

NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN

As previously mentioned in Note 6, El Camino Real Alliance holds a liability associated with a postretirement benefit plan amounting to a net balance of \$1,881,947 as of June 30, 2023. There was a net increase in the liability of \$1,016,624 from the beginning balance of \$26,203,640. The total liability is offset by investments maintained by the Charter and specifically held to fund the postretirement benefit plan.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN (continued)

Plan Description

El Camino Real Alliance sponsors a postemployment benefit plan to provide postemployment healthcare benefits (medical, dental, and vision) to eligible retirees and eligible covered spouses and pays a portion of the cost. All active employees that retire directly from El Camino Real Alliance and meet eligibility criteria may participate. The Charter accrues actuarially determined costs ratably to the date an employee becomes eligible for such benefits.

Eligibility Criteria

Benefits provided depend on the specific eligibility criteria in two categories: pre-charter and post-charter employees. Dependent coverage for spouses is also provided for those eligible employees. Eligibility criteria is as follows:

Pre-Charter Employee

- Hired prior to April 1, 2009
Rule of 80: Sum of age plus service equal to or greater than 80, with minimum 15 years of service
- Hired after April 1, 2009
Rule of 85: Sum of age plus service equal to or greater than 85, with minimum 25 years of service
- Exception for those not retiring under CalSTRS/CalPERS
Age 63 and minimum of 10 years of service

Post-Charter Employee

- Hired after July 1, 2011 but prior to July 1, 2018
Rule of 85: Sum of age plus service equal to or greater than 85, with minimum 25 years of service
- Exception for those not retiring under CalSTRS/CalPERS
Age 63 and minimum of 10 consecutive years of service if hired before July 1, 2016, and 15 consecutive years otherwise
- Hired on or after July 1, 2018
Age 62 and 25 years of service

Actuarial Methods and Assumptions

The total defined benefit plan obligation in the June 30, 2023 actuarial valuation was determined using the following actuarial methods and assumptions, applied to all periods included in the measurement, unless otherwise specified:

| | |
|------------------------------|-----------------------|
| Measurement Date | June 30, 2023 |
| Accounting Standard | FASB ASC 715 |
| Discount Rate | 4.85% |
| Actuarial Cost Method | Projected Unit Credit |
| Medical Cost Trend | 5.20% |
| Dental and Vision Cost Trend | 5.00% |
| Expected Rate of Return | 5.00% |

EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023

NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN (continued)

Postemployment Benefit Plan

The following information related to El Camino Real Alliance's postretirement benefit plan is contained in the actuarial valuation as of June 30, 2023. The Charter will obtain a new valuation every year.

| | <u>June 30, 2023</u> |
|--|----------------------|
| Total Postemployment Benefit Plan Liability | |
| Service cost | \$ 1,525,833 |
| Interest cost | 1,156,433 |
| Actuarial loss/(gain) | (1,295,390) |
| Benefits payments | <u>(370,252)</u> |
| Net change | 1,016,624 |
| Total liability - beginning | <u>26,203,640</u> |
| Total liability - ending (a) | <u>\$ 27,220,264</u> |
| Trust Assets | |
| Contributions - employer | \$ 2,640,000 |
| Actual return on assets | <u>2,238,877</u> |
| Net change | 4,878,877 |
| Trust assets - beginning | <u>20,459,440</u> |
| Trust assets - ending (b) | <u>\$ 25,338,317</u> |
| Net defined benefit plan liability - ending (a) - (b) | <u>\$ 1,881,947</u> |
| Balance of trust assets as a percentage of the total defined benefit plan liability | 93% |

El Camino Real Alliance is expected to contribute \$2,640,000 to the trust for the fiscal year ending June 30, 2023. Estimated future benefit payments for the next ten fiscal years are as follows:

| <u>Year Ended June 30,</u> | <u>Benefit Payments</u> |
|----------------------------|-------------------------|
| 2024 | \$ 498,125 |
| 2025 | 531,356 |
| 2026 | 540,047 |
| 2027 | 576,919 |
| 2028 | 590,042 |
| 2029 - 2032 | <u>3,249,052</u> |
| Total | <u>\$ 5,985,541</u> |

Fair Value of Plan Assets

In accordance with FASB ASC No. 715-60, *Defined Benefit Plans – Other Postretirement*, the Charter has recognized the funded status of its postemployment retirement plan and measured the plan as the difference between fair value of plan assets and the accumulated postretirement benefit obligation. As mentioned in Note 3 covering investments, the Charter holds \$25,338,317 in investment accounts that are specifically earmarked as trust or plan assets for the postemployment benefit plan.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 10 – POSTEMPLOYMENT BENEFIT PLAN (continued)

Fair Value of Plan Assets

The following table provides a description and sets forth, by level within the fair value hierarchy explained in Note 1N, the Charter’s trust assets as of June 30, 2023.

| | Market Value | Fair Value Hierarchy | | |
|--------------------------------------|----------------------|----------------------|---------------------|-------------|
| | | Level 1 | Level 2 | Level 3 |
| Cash, money funds, and bank deposits | \$ 66,957 | \$ - | \$ - | \$ - |
| Equity securities | 14,355,362 | 14,355,362 | - | - |
| Mutual funds | 7,828,503 | 7,828,503 | - | - |
| Alternatives | 3,087,495 | - | 3,087,495 | - |
| Total Trust Assets | \$ 25,338,317 | \$ 22,183,865 | \$ 3,087,495 | \$ - |

NOTE 11 – COMMITMENTS AND CONTINGENCIES

Charter School Authorization

As mentioned in Note 1A, El Camino Real Charter High School is approved to operate as a public charter school through authorization by the Los Angeles Unified School District. As such, the Charter is subject to the risk of possible non-renewal or revocation at the discretion of its authorizing agency if certain criteria for student outcomes, management, and/or fiscal solvency are not met.

The Charter makes payments to the authorizing agency, LAUSD, to provide required services for special education and other purchased services in addition to fees for oversight. Fees associated with oversight consisted of 1% of revenue from local control funding formula sources. Total fees for oversight amounted to \$391,803 and total fees for special education and other services amounted to \$386,203 for the fiscal year ending June 30, 2023.

Governmental Funds

El Camino Real Alliance has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements would not be material.

Multiemployer Defined Benefit Plan Participation

Under current law on multiemployer defined benefit plans, the Charter’s voluntary withdrawal from any underfunded multiemployer defined benefit plan would require the Charter to make payments to the plan, which would approximate the Charter’s proportionate share of the multiemployer plan’s unfunded vested liabilities. CalSTRS has estimated that the Charter’s share of withdrawal liability is approximately \$19,501,931 as of June 30, 2022, the date of the most recent actuarial study. Also, as of June 30, 2022, CalPERS has estimated the Charter’s share of withdrawal liability to be \$7,853,855. The Charter does not currently intend to withdraw from CalSTRS or CalPERS. Refer to Note 9 for additional information on employee retirement plans.

Pending or Threatened Litigation

The Charter is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the Charter as of June 30, 2023.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2023**

NOTE 12 – DONATED GOODS AND SERVICES

During the year, many parents, administrators and other individuals donated significant amounts of time and services to El Camino Real Alliance in an effort to advance the Charter’s programs and objectives. These services have not been recorded in the Charter’s financial statements because they do not meet the criteria required by generally accepted accounting principles. The Charter did not receive any donated items during the fiscal year ended June 30, 2023.

NOTE 13 – SUBSEQUENT EVENTS

El Camino Real Alliance has evaluated subsequent events for the period from June 30, 2023 through December 12, 2023, the date the financial statements were available to be issued.

The Charter is currently disputing three invoices for COVID-19 testing, the total amount in dispute is \$1,271,853.

On July 10, 2023, the Governor of California approved Senate Bill 114 (SB 114), which amended California Education Code (EC) 47607.4. The EC was amended to add “all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.” As a result, the charter petition end date is extended to June 30, 2027.

Management did not identify any other transactions or events that require disclosure or that would have an impact on the financial statements.

SUPPLEMENTARY INFORMATION

**EL CAMINO REAL ALLIANCE
LEA ORGANIZATION STRUCTURE
JUNE 30, 2023**

El Camino Real Alliance, located in Los Angeles County, was formed as a nonprofit public benefit corporation on November 2, 2010, to operate as a public charter school, El Camino Real Charter High School. El Camino Real Charter High School was numbered by the State Board of Education in May 2011 as Charter No. 1314. The Charter is authorized to operate with a petition approved by the Los Angeles Unified School District. During 2022-23, the Charter served approximately 3,577 students in grades 9 to 12.

BOARD OF DIRECTORS

| <u>Name</u> | <u>Office / Representation</u> | <u>Term Expiration</u> |
|--------------------|--------------------------------|------------------------|
| Brad Wright | Chair / Community Rep. | June 30, 2025 |
| Alexandra Ramirez | Vice Chair / Community Rep. | June 30, 2024 |
| Danielle Malconian | Secretary / Community Rep. | June 30, 2023 |
| Linda Ibach | Member / Certificated Rep. | June 30, 2023 |
| Steve Kofahl | Member / Certificated Rep. | June 30, 2023 |
| Daniela Vargas | Member / Classified Rep. | June 30, 2024 |
| Gregg Solkovits | Member / LAUSD Rep. | June 30, 2023 |

ADMINISTRATION

David Hussey
Executive Director

Gregory Wood
Chief Business Officer

See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023**

| Federal Grantor/Pass-Through Grantor/Program or Cluster | AL Number | Pass-Through Entity Identifying Number | Federal Expenditures |
|---|--------------|--|-------------------------|
| U. S. DEPARTMENT OF EDUCATION: | | | |
| <i>Passed through California Department of Education:</i> | | | |
| Title I, Part A, Basic Grants Low-Income and Neglected | 84.010 | 14329 | \$ 440,047 |
| Title II, Part A, Supporting Effective Instruction Local Grants | 84.367 | 14341 | 76,984 |
| Title III, English Learner Student Program | 84.365 | 14346 | 8,382 |
| Title IV, Part A, Student Support and Academic Enrichment Grants | 84.424 | 15396 | 30,206 |
| Department of Rehabilitation: Workability II, Transitions Partnership Program | 84.126 | 10006 | 54,757 |
| Vocational Programs: Voc & Appl Tech Secondary II C, Sec 131 (Carl Perkins Act) | 84.048 | 14894 | 56,173 |
| COVID-19 Emergency Acts Funding/Education Stabilization Fund Discretionary Grants [1]: | | | |
| Governor's Emergency Education Relief (GEER) Fund | 84.425C | 15517 | 57,063 |
| Elementary and Secondary School Emergency Relief II (ESSER II) Fund | 84.425 | 15547 | 1,155,828 |
| Elementary and Secondary School Emergency Relief III (ESSER III) Fund | 84.425 | 15559 | 335,816 |
| Expanded Learning Opportunities (ELO) Grant ESSER II State Reserve | 84.425 | 15618 | 353,713 |
| Expanded Learning Opportunities (ELO) Grant GEER II | 84.425 | 15619 | 81,180 |
| Expanded Learning Opportunities (ELO) Grant: ESSER III State Reserve, Learning Loss | 84.425 | 15621 | 29,162 |
| American Rescue Plan - Homeless Children and Youth II (ARP HCY II) Program | 84.425 | 15566 | 7,132 |
| Subtotal Education Stabilization Fund Discretionary Grants | | | 2,019,894 |
| <i>Passed through Los Angeles Unified School District:</i> | | | |
| IDEA Basic Local Assistance Entitlement, Part B, Sec 611 | 84.027 | 13379 | 842,178 |
| Total U. S. Department of Education | | | 3,528,621 |
| U. S. DEPARTMENT OF AGRICULTURE: | | | |
| <i>Passed through California Department of Education:</i> | | | |
| Child Nutrition Cluster | | | |
| School Breakfast Program - Needy | 10.553 | 13526 | 219,421 |
| National School Lunch Program | 10.555 | 13391 | 464,372 |
| Supply Chain Assistance | 10.555 | * | 86,278 |
| USDA Commodities | 10.555 | * | 29,834 |
| Subtotal Child Nutrition Cluster | | | 799,905 |
| Total U. S. Department of Agriculture | | | 799,905 |
| U. S. DEPARTMENT OF DEFENSE: | | | |
| <i>Passed through California Department of Education:</i> | | | |
| ROTC Language and Culture Training Grants | 12.357 | * | 129,200 |
| Total U. S. Department of Defense | | | 129,200 |
| U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES: | | | |
| <i>Passed through California Department of Education:</i> | | | |
| Epidemiology and Laboratory Capacity (ELC) Reopening Schools Grant | 93.323 | * | 140,120 |
| Total U. S. Department of the Treasury | | | 140,120 |
| Total Federal Expenditures | | | \$ 4,597,846 |

[1] - Major Program

* - Pass-Through Entity Identifying Number not available or not applicable

See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE
SCHEDULE OF AVERAGE DAILY ATTENDANCE
FOR THE YEAR ENDED JUNE 30, 2023**

| | Second Period Report | Annual Report |
|---|-------------------------|-----------------|
| | Classroom-Based | |
| Grade Span | | |
| Regular | | |
| Ninth through twelfth | 3,218.60 | 3,184.04 |
| Special education | | |
| Ninth through twelfth | 3.25 | 3.36 |
| Total Average Daily Attendance - Classroom-Based | 3,221.85 | 3,187.40 |
| Total Average Daily Attendance | 3,221.85 | 3,187.40 |

The Charter had no Nonclassroom-Based ADA in 2022-23.

See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE
 SCHEDULE OF INSTRUCTIONAL TIME
 FOR THE YEAR ENDED JUNE 30, 2023**

| <u>Grade Span</u> | <u>Minutes Requirement</u> | <u>2022-23 Instructional Minutes</u> | <u>2022-23 Number of Days</u> | <u>Status</u> |
|-------------------|----------------------------|--------------------------------------|-------------------------------|---------------|
| Grade 9 | 64,800 | 64,933 | 180 | Complied |
| Grade 10 | 64,800 | 64,933 | 180 | Complied |
| Grade 11 | 64,800 | 64,933 | 180 | Complied |
| Grade 12 | 64,800 | 64,933 | 180 | Complied |

See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE
 RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT (UNAUDITED ACTUALS) WITH
 AUDITED FINANCIAL STATEMENTS
 JUNE 30, 2023**

| | |
|--|----------------------|
| June 30, 2023, net position reported for the Charter Schools Enterprise Fund on the Annual Financial and Budget Report (Unaudited Actuals) | <u>\$ 40,137,531</u> |
| Adjustments: | |
| Increase (decrease) in total net assets: | |
| Client adjustments to federal and state revenues | 227 |
| Record fair value adjustment to cash in county | (544,299) |
| Record repayment of state revenues | <u>(386,804)</u> |
| Net adjustments | <u>(930,876)</u> |
| June 30, 2023, net assets per audited financial statements | <u>\$ 39,206,655</u> |

See accompanying notes to the supplementary information.

**EL CAMINO REAL ALLIANCE
NOTES TO THE SUPPLEMENTARY INFORMATION
JUNE 30, 2023**

NOTE 1 – PURPOSE OF SCHEDULES

A. LEA Organization Structure

This schedule provides information about the local education agency (LEA or charter school), including the Charter's authorizing agency, grades served, members of the governing body, and members of the administration.

B. Schedule of Expenditures of Federal Awards

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Charter and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. The Charter has not elected to use the 10 percent de minimis indirect cost rate.

C. Schedule of Average Daily Attendance

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the charter school. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

D. Schedule of Instructional Time

This schedule presents information on the number of instructional time offered by the El Camino Real Charter High School and whether the Charter complied with the provisions of *Education Code Section 47612.5*.

E. Reconciliation of Annual Financial and Budget Report (Unaudited Actuals) with Audited Financial Statements

This schedule provides the information necessary to reconcile net position reported for the Charter Schools Enterprise Fund on the Annual Financial and Budget Report (Unaudited Actuals) to net assets on the audited financial statements.

OTHER INDEPENDENT AUDITORS' REPORTS



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Directors of
El Camino Real Alliance
Woodland Hills, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of El Camino Real Alliance (the "Charter") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Charter's basic financial statements and have issued our report thereon dated December 12, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Charter's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Charter's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White, Inc.

San Diego, California
December 12, 2023



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Independent Auditors' Report

To the Board of Directors of
El Camino Real Alliance
Woodland Hills, California

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited El Camino Real Alliance's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of El Camino Real Alliance's major federal programs for the year ended June 30, 2023. El Camino Real Alliance's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, El Camino Real Alliance complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of El Camino Real Alliance and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on compliance for each major federal program. Our audit does not provide a legal determination of El Camino Real Alliance's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to El Camino Real Alliance's federal programs.

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Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on El Camino Real Alliance's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the report on compliance about El Camino Real Alliance's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding El Camino Real Alliance's compliance with the compliance requirements referred to above and performing such procedures as we consider necessary in the circumstances.
- Obtain an understanding of El Camino Real Alliance's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances, and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of El Camino Real Alliance's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Report on Internal Control Over Compliance (continued)

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Christy White, Inc.

San Diego, California
December 12, 2023



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

REPORT ON STATE COMPLIANCE AND ON INTERNAL CONTROL OVER COMPLIANCE FOR STATE PROGRAMS

Independent Auditors' Report

To the Board of Directors of
El Camino Real Alliance
Woodland Hills, California

Report on State Compliance

Opinion on State Compliance

We have audited El Camino Real Alliance's compliance with the requirements specified in the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, applicable to El Camino Real Alliance's state program requirements for the fiscal year ended June 30, 2023. Reference to El Camino Real Alliance within this letter is inclusive of El Camino Real Charter High School (Charter No. 1314).

In our opinion, El Camino Real Alliance complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the applicable state programs for the year ended June 30, 2023.

Basis for Opinion on State Compliance

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed by Title 5, *California Code of Regulations*, section 19810 as regulations (the K-12 Audit Guide). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of State Compliance section of our report.

We are required to be independent of El Camino Real Alliance and to meet certain ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on state compliance. Our audit does not provide a legal determination of El Camino Real Alliance's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of internal control over compliance with the requirements of the laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to El Camino Real Alliance's state programs.

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Auditor’s Responsibilities for the Audit for State Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the state compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on El Camino Real Alliance's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the K-12 Audit Guide will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the report on compliance about El Camino Real Alliance's compliance with the requirements of the applicable state programs as a whole.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, and the K-12 Audit Guide, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding El Camino Real Alliance's compliance with compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of El Camino Real Alliance's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the K-12 Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of El Camino Real Alliance's internal control over compliance. Accordingly, no such opinion is expressed; and
- Select and test transactions and records to determine El Camino Real Alliance's compliance with the state laws and regulations to the following items:

| Description | Procedures Performed |
|--|----------------------|
| School Districts, County Offices of Education and Charter Schools | |
| California Clean Energy Jobs Act | Yes |
| After/Before School Education and Safety Program | Not applicable |
| Proper Expenditure of Education Protection Account Funds | Yes |
| Unduplicated Local Control Funding Formula Pupil Counts | Yes |
| Local Control and Accountability Plan | Yes |
| Independent Study-Course Based | Not applicable |
| Immunizations | Yes |
| Educator Effectiveness | Yes |
| Expanded Learning Opportunities Grant (ELO-G) | Yes |
| Career Technical Education Incentive Grant | Not applicable |
| Transitional Kindergarten | Not applicable |
| Charter Schools | |
| Attendance | Yes |
| Mode of Instruction | Yes |
| Nonclassroom-Based Instruction/Independent Study | Not applicable |
| Determination of Funding for Nonclassroom-Based Instruction | Not applicable |
| Annual Instructional Minutes – Classroom Based | Yes |
| Charter School Facility Grant Program | Not applicable |

“Not applicable” is used in the table above to indicate that the Charter either did not receive program funding or did not otherwise operate the program during the fiscal year.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies or material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of State Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the K-12 Audit Guide. Accordingly, this report is not suitable for any other purpose.

Christy White, Inc.

San Diego, California
December 12, 2023

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**EL CAMINO REAL ALLIANCE
SUMMARY OF AUDITORS' RESULTS
FOR THE YEAR ENDED JUNE 30, 2023**

FINANCIAL STATEMENTS

| | |
|--|----------------------|
| Type of auditors' report issued: | <u>Unmodified</u> |
| Internal control over financial reporting: | |
| Material weakness(es) identified? | <u>No</u> |
| Significant deficiency(ies) identified not considered to be material weaknesses? | <u>None Reported</u> |
| Non-compliance material to financial statements noted? | <u>No</u> |

FEDERAL AWARDS

| | |
|---|----------------------|
| Internal control over major program: | |
| Material weakness(es) identified? | <u>No</u> |
| Significant deficiency(ies) identified? | <u>None Reported</u> |
| Type of auditors' report issued: | <u>Unmodified</u> |
| Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)? | <u>No</u> |
| Identification of major programs: | |

| | |
|---------------------|---|
| <u>AL Number(s)</u> | <u>Name of Federal Program or Cluster</u> |
| 84.425, 84.425C | Education Stabilization Fund Discretionary Grants |

| | |
|--|-------------------|
| Dollar threshold used to distinguish between Type A and Type B programs: | <u>\$ 750,000</u> |
| Auditee qualified as low-risk auditee? | <u>Yes</u> |

STATE AWARDS

| | |
|--|----------------------|
| Internal control over state programs: | |
| Material weaknesses identified? | <u>No</u> |
| Significant deficiency(ies) identified not considered to be material weaknesses? | <u>None Reported</u> |
| Any audit findings disclosed that are required to be reported in accordance with 2022-23 Guide for Annual Audits of California K-12 Local Education Agencies ? | <u>No</u> |
| Type of auditors' report issued on compliance for state programs: | <u>Unmodified</u> |

All audit year findings, if any, are assigned an appropriate finding code as follows:

| <u>FIVE DIGIT CODE</u> | <u>AB 3627 FINDING TYPE</u> |
|------------------------|--|
| 10000 | Attendance |
| 20000 | Inventory of Equipment |
| 30000 | Internal Control |
| 40000 | State Compliance |
| 42000 | Charter School Facilities Programs |
| 43000 | Apprenticeship: Related and Supplemental Instruction |
| 50000 | Federal Compliance |
| 60000 | Miscellaneous |
| 61000 | Classroom Teacher Salaries |
| 62000 | Local Control Accountability Plan |
| 70000 | Instructional Materials |
| 71000 | Teacher Misassignments |
| 72000 | School Accountability Report Card |

**EL CAMINO REAL ALLIANCE
FINANCIAL STATEMENT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2023**

There were no audit findings related to the financial statements for the year ended June 30, 2023.

**EL CAMINO REAL ALLIANCE
FEDERAL AWARD FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023**

There were no audit findings and questioned costs related to federal awards for the year ended June 30, 2023.

**EL CAMINO REAL ALLIANCE
STATE AWARD FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023**

There were no audit findings and questioned costs related to state awards for the year ended June 30, 2023.

**EL CAMINO REAL ALLIANCE
SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2023**

This schedule presents the status of actions taken by the Charter on each of the findings and recommendations reported in the prior year audit; however, there were no audit findings reported in the year ended June 30, 2022.

Coversheet

Discussion and Vote on Request for One Period Coach Authorization During 2023-2024

Section: V. School Business
Item: A. Discussion and Vote on Request for One Period Coach Authorization
During 2023-2024
Purpose: Vote
Submitted by:
Related Material: V. A Request for One Period Coach Authorization.pdf

FISCAL YEAR: 2023-2024

**El Camino Real Charter High School
Athletics Office**

REQUEST FOR ONE PERIOD COACH AUTHORIZATION

EC § 44258.7 (B) allows full-time, permanent or probationary, teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for **ONE** period a day if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

| | | | |
|---|--------------|--------------|-----------|
| Teacher Name <small>(first name, last name):</small> | Dean Bennett | Employee No: | 110827661 |
|---|--------------|--------------|-----------|

Competitive Team Sport Requested: LACROSSE

| Period No. <small>(Only one allowed)</small> | Course Number | Grade Level | Course Title |
|---|---------------|-------------|--------------|
| 7 | 330721 | 9-12 | LACROSSE |
| | | | |
| | | | |

Administrator Certification of Requirements to qualify have been met. (ALL areas must be satisfied):
This section must be completed and signed by a certificated administrator.

- Hold a valid California teaching credentials obtained via completion of a BA degree and teacher preparation program that included student teaching
- Completed 20 clock hours of first aid instruction appropriate to the sport

Administrator's Name (print): CAMP JASON Position Title: Admin. Director
 Administrator's Signature: Jason Camp Date: 12.4.23

TEACHER CONSENT TO THE ASSIGNMENT *(Must be completed by teacher)*

I, Dean Bennett, agree to teach the above listed courses during the 2021-2022 fiscal year.
(print name - first name, last name)
 Teacher's Signature: DB Date: 12/4/23

EXECUTIVE DIRECTOR VERIFICATION OF REQUEST AND CONSENT

Executive Director Name (print): _____
 Executive Director Signature: _____ Date: _____

Scan/Email forms to: HR@ecrchs.net

Coversheet

Discussion and Vote to Approve the Audio/Video upgrade for B-10 culinary class.

Section: V. School Business
Item: B. Discussion and Vote to Approve the Audio/Video upgrade for B-10
culinary class.
Purpose: Vote
Submitted by:
Related Material: C1E Solution Quote - OP-000787399 - Kitchen AV Project.pdf



Solution Summary Kitchen AV Project

| | |
|--|--|
| Customer: El Camino Real Charter High School | Primary Contact: Ryan Guinto |
| Ship To Address: , | Email: rguinto@ecrchs.net |
| Bill To Address: 5440 Valley Circle Blvd., Woodland Hills, California 91367 | Phone: 818-595-7500 |
| Customer ID: C1SELCAHS0001 | National Account Manager: Ahmad Ammar |
| Customer PO: | Email: aammar@onec1.com |

| Solution Summary | Billing Frequency | Due | Total Project |
|-------------------------|-------------------|-------------|--------------------|
| Hardware | One-Time | \$10,244.25 | \$10,244.25 |
| Professional Services | One-Time | \$14,665.00 | \$14,665.00 |
| Project Subtotal | | | \$24,909.25 |
| Estimated Tax | | | \$973.22 |
| Estimated Freight | | | \$0.00 |
| Project Total | | | \$25,882.47 |

This Solution Summary summarizes the document(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.onec1.com/agreements>. If Customer's Agreement is a master agreement entered into with one of C1 predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.onec1.com/agreements>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect. Due to rapidly changing prices in the market for third party Products and/or Services, after the expiration of the foregoing 30 day period, Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s).

This Order is a configured order and/or contains software.

ACCEPTED BY:

BUYER: _____ DATE: _____ SELLER: _____ DATE: _____

TITLE: _____ TITLE: _____



Solution Quote

| # | Item Number | Manufacturer | Description | Qty | Unit Price | Extended Price |
|----|------------------|-------------------|--|-----|-------------|----------------|
| 1 | SM2066B | SmallRig | SM2066B - Articulating Arm (9.5") | 2 | \$21.93 | \$43.86 |
| 2 | KACHTHDMI50 | KanexPro | KACHTHDMI50 - Active High-Speed HDMI Cable with Ethernet (50') | 7 | \$96.48 | \$675.36 |
| 3 | OL12454ED | Olympus | OL12454ED - M.Zuiko Digital ED 12- 45mm f/4 PRO Lens | 2 | \$689.64 | \$1,379.28 |
| 4 | ATVS184A | ATEN | ATVS184A - 4-Port HDMI Splitter | 1 | \$130.97 | \$130.97 |
| 5 | BLAMMPISO | Blackmagic Design | BLAMMPISO - ATEM Mini Pro ISO HDMI Live Stream Switcher | 1 | \$682.76 | \$682.76 |
| 6 | BLMSC4KG2 | Blackmagic Design | BLMSC4KG2 - Micro Studio Camera 4K G2 | 2 | \$1,372.41 | \$2,744.82 |
| 7 | SAUN65CU7000 | Samsung | SAUN65CU7000 - CU7000 Crystal UHD 65" 4K HDR? | 2 | \$590.33 | \$1,180.66 |
| 8 | SAUN85CU7000 | Samsung | SAUN85CU7000 - CU7000 Crystal UHD 85" 4K HDR | 2 | \$1,238.61 | \$2,477.22 |
| 9 | GATMPX | Gabor | GATMPX - Tilting Wall Mount for 42 to 90" Displays | 4 | \$137.86 | \$551.44 |
| 10 | 16088 | Monoprice | 16088 - ?2 x 2 ft. Locking Suspended False Ceiling A/V Equipment Storage Enc | 1 | \$129.64 | \$129.64 |
| 11 | 12994 | Monoprice | 12994 - Commercial Tilt TV Wall Mount Bracket Extra Wide For 60" ` | 4 | \$62.06 | \$248.24 |
| 12 | SERVICES-CABLING | C1 | Project Management - Cabling | 1 | \$1,627.00 | \$1,627.00 |
| 13 | SUB-CABLING | C1 | Installation | 1 | \$13,038.00 | \$13,038.00 |

Coversheet

Discussion and Vote on Revisions to ECRCHS Parent-Student Handbook for 2023-2024

Section: V. School Business
Item: E. Discussion and Vote on Revisions to ECRCHS Parent-Student Handbook for 2023-2024
Purpose: Vote
Submitted by:
Related Material: V. E - Parent - Student Handbook.pdf

a homeless child or youth, the student's educational rights holder and shall include a copy of ECRCHS's expulsion hearing process.

If the parent/guardian is nonresponsive to the Involuntary Removal Notice, the Student will be disenrolled as of the effective date set forth in the Involuntary Removal Notice. If parent/guardian requests a hearing and does not attend on the date scheduled for the hearing the Student will be disenrolled effective the date of the hearing.

If as a result of the hearing the student is disenrolled, notice will be sent to the student's last known district of residence within thirty (30) days.

A hearing decision not to disenroll the student does not prevent ECRCHS from making a similar recommendation in the future should student truancy continue or re-occur.

GRADUATION REQUIREMENTS

To earn a diploma, students must satisfactorily complete the required course of study, earn at least ~~240~~ 230 credits, and meet the Service Learning and Career Pathway requirements. In addition, all graduation requirements must be met in order to participate in the graduation ceremony.

Required Courses (Grades 9-12)

English (40 credits)

- 9th grade: English 9AB
- 10th grade: English 10AB
- 11th grade: 1 year of American Literature/Contemporary Composition or
1 year of A.P. English Language AB
- 12th grade: 1 year of A.P. English Literature AB or
1 semester of Expository Composition or Advanced Composition
and
1 semester of an English elective

Social Studies (30 credits)

- 10th grade: World History AB
- 11th grade: U.S. History AB
- 12th grade: 1 semester of Government and
1 semester of Economics

Mathematics (20 credits)

At minimum, students need to take Algebra 1AB and Geometry AB

Laboratory Science (20 credits)

- 10 credits of Biological Science
- 10 credits of Physical Science

Physical Education (20 credits)

Students are required to take PE in 9th grade and must pass 4 semesters of PE in total

Students must pass the State Fitness Exam or they will continue to be enrolled in PE until the exam is passed (note that passing the State Fitness Exam is not a requirement to graduate)

Visual and Performing Arts (10 credits)

Students must take a one year course in the visual or performing arts

Applied Technology (10 credits) 1

semester of computers

1 semester of another applied technology course

Health (5 credits)

1 semester of Health

Electives (~~55~~ 75 credits)

A-G REQUIREMENTS

“A-G” requirements are a sequence of high school courses that students must complete (with a grade of “C” or better) to be minimally eligible for admission to the University of California (“UC”) and California State University (“CSU”). They represent the basic level of academic preparation that a high school student should achieve to undertake university work. All ECRCHS students will be automatically placed on the A-G path; ECRCHS encourages all students to remain on this path. However, if a parent/guardian elects to remove the student from the A-G path, the parent/guardian must come to the School, meet with a counselor, and affirm the election to remove the student from this path.

For the A-G path, please note the following:

- Minimum requirements needed to apply directly to a 4-year college after graduation.
- Completing requirements does NOT guarantee entrance to any college.
- Courses used to satisfy the “A-G” requirements in which the student earns “D” or “F” grades MUST be repeated with grades of “C” or better. In these cases, the second set of grades are used in calculating the grade point average for college admission (for ECRCHS grade point average, all grades are averaged including repeats). Each course in which a grade of “D” or “F” has been received may be repeated only once.
- If a student repeats a course used to satisfy the “A-G” requirements in which he or she originally earned a grade of “C” or higher, the repeated grade will not be used in the calculating the grade point average.
- A student must complete eleven of the fifteen A-G requirements by the end of their junior year in order to be UC-eligible.

Coversheet

Discussion and Vote on Compliance Monitoring and Certification of Board Compliance Review 2023-2024

Section: V. School Business
Item: F. Discussion and Vote on Compliance Monitoring and Certification of Board Compliance Review 2023-2024
Purpose: Vote
Submitted by:
Related Material: 1 - compliance monitoring administrator certification 2023-24.pdf

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2023-2024

School Name: El Camino Real Charter High School

Board President Name: Brad Wright

Charter Management Organization: _____

LAUSD Loc. Code: 8617

INSTRUCTIONS: This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

First submission should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than November 3, 2023 via Dropbox.

Second submission needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 12, 2024 via Dropbox.

Note: Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|---|---|--------------------------------------|---------------------------|---|
| | | COMPLIANT | REQUIREMENT IN PROCESS | |
| 1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237. | Documentation that the school has at least one DOJ-confirmed Custodian of Records. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2023-2024" form | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|--|--|--------------------------------------|--------------------------|--|
| | Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Certification of timely DOJ and TB clearances by all contracting entities. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Teachers hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(l). | For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(l) and other applicable law | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Master schedule that shows all assignment(s) of each certificated staff member. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing. | Internal human resources procedures. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school's most current contact information for each Governing Board member and the 2023-2024 Board meetings calendar . See current | Accurate and updated school contact information. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Accurate and updated list/roster of Governing | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|---|--|--|--------------------------|--|
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i> | Board members and contact information. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Calendar of Governing Board meeting dates and location(s). | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Charter school complies with the pre- and post-lottery and enrollment forms guidelines. See <i>Admissions Requirements and Materials</i> (August 2011). | Lottery form and enrollment packet. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Charter school shall ensure that staff receives annual training on the charter school's health, safety, and emergency procedures , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289) b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7 c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215 | Comprehensive Health, Safety, and Emergency Plan. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Documentation of emergency drills and preparedness training. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Documentation of timely and compliant Child Abuse Mandated Reporter training. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Documentation of annual Blood borne Pathogens training. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Documentation of Pupil Suicide Prevention Policy training. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | 6. Co-located Charter Schools only- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school. N/A | Participation in District and site level co-location meetings. | | |
| | Review of Policy Bulletin-5532.1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Meeting with local district site principal for additional information and questions. | | | |
| 7. The charter school has either implemented the LAUSD Master Plan for English Learners and Standard English Learners or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL. | EL Certification Form | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan). N/A | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|--|---|--------------------------------------|--------------------------|--|
| 8. The charter school’s school climate and student discipline systems and procedures align with LAUSD’s Discipline Foundation Policy and School Climate Bill of Rights . See current FSDRL. | Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL. | Monthly suspension and expulsion reports. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Charter School ensures that any and all school communications, including the Parent Student Handbook , are consistent with the provisions of school’s approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.) | Parent Student Handbook | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. The charter school’s occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL. | Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property). | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. The charter school complies with all federal and state laws related to public entities , including, but not limited to: <ul style="list-style-type: none"> • Ralph M. Brown Act, Gov. Code §§ 54950, et seq. | Board meeting agendas and minutes for the past 12 months. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|--|---|--------------------------------------|-------------------------------------|--|
| <ul style="list-style-type: none"> Political Reform Act of 1974, Gov. Code §§ 81000, et seq. California Public Records Act, Gov. Code § 7920.000, et seq. Conflicts of Interest, Gov. Code § 1090. See current FSDRL. | Verification of compliant public posting of Board agendas, including on the school website. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Evidence of Brown Act training. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | School policy for responding to Public Records Act requests. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. The charter school ensures that its Articles of Incorporation are current and appropriate for the operation of the charter school. | Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. By-laws are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary. | Current and signed Board-approved bylaws. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. The charter school meets the provisions of eligibility and/or is a participant of state and federal programs and/or grants , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates. | A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms | The governing board has reviewed the school's: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|---|--|--------------------------------------|---|--|
| and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at http://www.cde.ca.gov/re/cp/uc/ | <ul style="list-style-type: none"> • UCP policies • UCP procedures • UCP forms | | | |
| <p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a Local School Wellness Policy. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p> | Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report. | ☑ | ☐ | ☐ |
| <p>18. The governing board oversees the development of and approves/adopts the educational partner engagement process, goals, actions, measurable outcomes, and expenditures in the school’s Local Control Accountability Plan (LCAP) and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p> | Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Budget Overview for Parents, Action Tables, etc.). | ☑ | ☐ | ☐ |
| <p>19. The charter school ensures compliance with the LAUSD’s Keeping Parents Informed: Charter Public School Transparency Resolution of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p> | Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically. | ☑ | ☐ | ☐ |
| <p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p> | Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school’s designee and the partial credit policy, if applicable. | ☑ | ☐ | ☐ |

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|---|--|--------------------------------------|--------------------------|--|
| 21. Schools Serving Grade 9 only: The charter school complies with all applicable requirements of Ed. Code § 51224.7. | Documentation of the adoption of the charter school’s established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District’s policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i>) and must access training via the District’s website through MyPLN. | Documentation of the adoption of the charter school’s policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. For High Schools Only: The charter school has obtained WASC accreditation and UCOP Doorways Course Approval. | Charter school approvals are listed on the WASC website and UCOP Doorways website. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12). | Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61. | Documentation of the charter school’s online posting(s) containing all the required information set forth in Education Code section 221.61. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Compliance Requirements | Supporting Documentation | SCHOOL ADMIN. BY NOVEMBER 3, 2023 | | BOARD CERTIFICATION BY JANUARY 12, 2024 |
|--|--|--------------------------------------|--------------------------|--|
| <p>26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.</p> | <p>Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.</p> | <p>Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>28. Charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility.</p> | <p>Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP).</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS) and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.</p> | <p>Participation in the CalSAAS.</p> <p>Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.</p> <p>Documentation of corrected misassignments.</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

(By Friday, November 3, 2023)

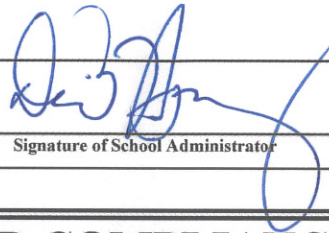
The undersigned hereby certifies that, on OCTOBER 26, 2023 the School Administrator of
Date(s)

El Camino Real Charter High School

Name of Charter School
 reviewed the school's compliance with legal, charter, and District policy requirements.

David Hussey

Printed Name of School Administrator



Signature of School Administrator

11/26/2023

Date Signed

CERTIFICATION OF BOARD COMPLIANCE REVIEW

(By Friday, January 12, 2024)

The undersigned hereby certifies that, on _____, the Governing Board of
Date(s)

El Camino Real Charter High School

Name of Charter School
 reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

Brad Wright

Printed Name of Governing Board Chair

Signature of Governing Board Chair

Date Signed

Coversheet

Discuss and Vote on the Independent Study Plan

Section: V. School Business
Item: G. Discuss and Vote on the Independent Study Plan
Purpose: Vote
Submitted by:
Related Material:
V. G. Independent Study Plan for Emergency Closures (4863-8731-5351.v2).pdf

Adopted/Ratified: **INSERT**

EL CAMINO REAL CHARTER HIGH SCHOOL

INDEPENDENT STUDY PLAN
(In the Event of a School Closure)

Pursuant to Education Code Section 46393, El Camino Real Charter High School (“ECR” or Charter School”) hereby certifies the following guidelines regarding independent study shall apply in the event of a school closure at ECR:

1. The Charter School shall offer independent study pursuant to its Independent Study Policy, to any student impacted by any of the conditions listed in EC Section 46392 within ten (10) days of the first day of a school closure or material decrease in attendance.
2. Independent Study will be offered in the event of a school closure greater than three (3) consecutive school days.
3. Independent study assignments will comply with the minute requirements for work time value and align with all requirements outlined in ECR’s Independent Study Board Policy.
4. Students who are individuals with exceptional needs may participate in an independent study program and shall receive the services identified in their individualized education programs (“IEPs”). The IEP shall contain a description of the means by which the individualized education program will be provided under emergency conditions, as described in Education Code Section 46392, in which instruction or services, or both, cannot be provided to the student either at the school or in person for more than ten (10) school days. The description shall include all of the following:
 - a. Special education and related services.
 - b. Supplementary aids and services.
 - c. Transition services, as defined in Education Code Section 56345.1.
 - d. Extended school year services pursuant to Section 300.106 of Title 34 of the Code of Federal Regulations.
 - e. If the service cannot be offered because of the closure, service minutes will be made up as soon as practicably possible upon school reopening.
5. In the event of an emergency school closure, ECR shall require reopening for in-person instruction as soon as possible unless prohibited under the direction of the local or state health officer.
6. When offering independent study related to an emergency school closure of greater than three (3) consecutive school days, the following plan will be in place to ensure that parents/guardians have signed the master agreements in a reasonable amount of time:

Adopted/Ratified: **INSERT**

- a. A school-wide communication will be sent to families explaining the purpose of a master agreement; the method by which the master agreement will be shared individually with parents/guardians; and a deadline to return the agreement. When requested by parents/guardians, Charter School staff shall schedule virtual or telephonic meetings to review the master agreements' terms, answer questions, and obtain signatures.
- b. For a student participating in an independent study program that is scheduled for less than 15 school days, each written agreement shall be signed within ten (10) school days of the commencement of the first day of the student's enrollment in independent study, by the student, the student's parent/guardian/caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the student, as applicable. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.
- c. For a student participating in an independent study program scheduled for more than 14 school days, the individuals listed above shall sign each written agreement before the commencement of independent study.
- d. Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, which may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.
- e. Charter School shall comply with the Education Code Sections 51745 through 51749.3 and the Charter Schools Act of 1992's provisions and the State Board of Education regulations adopted there under.

4863-8731-5351, v. 1

Coversheet

Possible Board Approval Vote on Employment Agreements for Administrative Directors

Section: VII. Reconvene to Open Session
Item: B. Possible Board Approval Vote on Employment Agreements for Administrative Directors
Purpose: Vote
Submitted by:
Related Material:
Updated Fixed Term Administrator Employment Agreement (Emilie Larew) 2023-2026, revised (488 5-3220-5974.v4).pdf
Updated Fixed Term Administrator Employment Agreement (Dean Bennett) 2023-2026, revised (48 85-3220-5974.v4).pdf
Updated Fixed Term Administrator Employment Agreement (Juan Alba) 2023-2026, revised (4885- 3220-5974.v4).pdf
Updated Fixed Term Administrator Employment Agreement (Minita Clark) 2023-2024, revised (488 5-3220-5974.v4).pdf
Updated Fixed Term Administrator Employment Agreement (Jason Camp) 2023-2026, revised (488 5-3220-5974.v4).pdf

FIXED TERM EMPLOYMENT AGREEMENT
Between
EL CAMINO REAL ALLIANCE & EMILIE LAREW

This Employment Agreement (“Agreement”) is entered into by and between the above-named employee (“Employee”) and the Governing Board (“Board”) of El Camino Real Alliance (“ECRA”), a California public charter school approved by the Los Angeles Unified School District (“District”). The Board desires to hire employees who will assist the Board in achieving the goals and meeting the requirements of ECRA’s charter, and in implementing ECRA’s policies and procedures. The parties recognized that the provisions of the California Education Code do not govern ECRA, except as expressly set forth in the Charter Schools Act of 1992 and its successors.

RECITALS

WHEREAS, ECRA operates a charter school, organized and operating pursuant to the provisions of the Charter document (“Charter”) and applicable law; and

WHEREAS, ECRA is authorized pursuant to the terms of the charter to appoint and hire the Employee to assist the Board and to carry out the duties and functions as outlined in the job description attached and incorporated to this Agreement as **Attachment A**; and

WHEREAS, ECRA desires to retain the services of the Employee of ECRA by way of this Agreement and the Employee is qualified to perform such duties; and

WHEREAS, the Employee and ECRA desire to formalize the employment relationship by way of this Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto do agree as follows:

AGREEMENT

1. **TERM AND WORK SCHEDULE.** Subject to Section 12, “Termination of Contract” herein, ECRA hereby employs the Employee to serve as an Administrative Director for a term of three (3) years commencing on July 1, 2023 and ending June 30, 2026.

The Administrative Director position is a full-time position exempt from overtime law. As a minimum performance requirement, the work schedule for the Employee shall be Monday through Friday, with daily work hours at the School of 8:00 a.m. to 4:30 p.m. As this position is exempt from overtime, additional duties of the Employee may need to be performed outside of the work schedule on weekends, as well as before and after the regular work year or hours of the work day.

The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with ECRA without approval from the Board in writing.

2. **COMPENSATION.** In accordance with the applicable salary schedule which is attached hereto as **Attachment B**, the Administrative Director’s gross base salary will be \$158,953, subject to all regular withholdings, which includes the following stipends; Master’s Degree.

Following each school year under this Agreement, the Administrative Director may receive the following incentive compensation to be paid no later than July 31:

- **Board Award.** In its sole discretion, the Board may provide a one-time taxable payment of up to \$5,000 in any given year for any major accomplishment that benefits ECRA.
- **Schoolwide Bonus.** The Administrative Director is eligible to receive a portion of the annual school-wide bonus if such bonus is authorized by Board.

The Administrative Director's compensation may be prorated depending on whether they remain employed, or in active work status, for all scheduled work days of the position.

3. **BENEFITS.**

- a. **Health/Retirement Benefits.** At ECRA's expense, the Employee shall be afforded such health and other benefits of employment as shall be granted to ECRA's employees, including entitlement to participation in PERS or STRS as applicable, subject to program and eligibility requirements.
 - b. **Vacation Leave.** See **Attachment C.**
 - c. **Sick Leave.** See **Attachment C.**
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 - e. **Technology.** The Employee shall be entitled to a technology stipend (including reimbursement for his/her personal cell phone) in the amount of \$50.00 per month.
4. **DUTIES.** The Employee shall perform the duties as outlined herein, directed by the Executive Director, Board Policy or procedures, prescribed by the charters, and specified in the attached job description which is incorporated by reference as **Attachment A** to this Agreement. This description and the job duties for the Employee may be altered from time to time by ECRA.
 5. **WORK YEAR.** In accordance with the term of this Agreement, the Employee shall be required to work a minimum of 235 days, which may include workdays taken as vacation days throughout each year but does not include fourteen (14) holidays.
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with applicable ECRA policy and authorization.

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9. **CHILD ABUSE AND NEGLECT REPORTING.** California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.
10. **CONFLICTS OF INTEREST.** The Employee understands that, while employed at the School, he or she will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with the Employee's employment with ECRA.
11. **OUTSIDE PROFESSIONAL ACTIVITIES**

Upon obtaining prior written approval of the Board, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. ECRA shall in no way be responsible for any expenses attendant to the performance of such outside activities.

12. **TERMINATION OF CONTRACT**

This Agreement may be terminated by any of the following:

- a. **Termination For Cause:** The Employee may be terminated by the Board upon the recommendation of the Executive Director at any time for cause. In addition, the Employee may be disciplined (e.g. reprimand, suspension without pay) for cause during the term of this Agreement. "Cause" shall include, but is not limited to, breach of this Agreement; misconduct or dishonest behavior; conviction of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; any ground enumerated in the Employee Handbook; or the Employee's failure to satisfactorily perform his/her duties as set forth in this Agreement, as defined by law, or as specified in the above-mentioned and incorporated by reference job description.

ECRA shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds of termination has first been served upon the Employee. The Employee shall have the right to a representative of his/her choice at a conference with the Board. The conference with the Board shall be the Employee's exclusive right to any hearing otherwise required by law.

- b. **Early Termination Without Cause:** The Board, upon the recommendation of the Executive Director, may unilaterally and without cause or advance notice terminate this Agreement. In consideration of ECRA's right to terminate this Agreement without cause, ECRA shall pay to the Employee the remainder of his/her salary (based upon any remaining calendared work days) for the term of this Agreement or for a period of three (3) months following the effective date of termination, whichever is less.
 - c. **Death or Incapacitation of the Employee:** The death of the Employee shall terminate this Agreement and all rights entitled under this Agreement. In the event that the Employee becomes incapacitated to the extent that, in the judgment of the Executive Director, the Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in job specifications, the Board upon the recommendation of the Executive Director may terminate this Agreement.
 - d. **Revocation/Nonrenewal:** In the event that the ECRA charter is either revoked or nonrenewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Sections a or b above.
13. **NON-RENEWAL/EXPIRATION OF TERM.** The Board upon the recommendation of the Executive Director may elect not to offer future employment agreements to the Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.
14. **REQUIRED CONTRACT PROVISIONS.** The following provisions are required to be included in this Agreement by the California Government Code:
- a. **Limitations on Cash Settlement.** In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of the Employee multiplied by twelve (12).
 - b. **Required Reimbursements.** The Employee shall be required to reimburse ECRA for any salary or fees received from ECRA in relation to the Employee's placement on paid administrative leave pending criminal charges if the Employee is convicted of a crime involving the abuse of office/position. Regardless of the term of this Agreement, if the Agreement is terminated, the Employee must reimburse ECRA for any cash settlement received in relation to the Employee's termination if the Employee is convicted of a crime involving the abuse of office/position.
15. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
16. **WAIVER.** Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party thereto with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party hereto. However, in the event that either party makes or gives such a waiver, such

action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.

- 17. **JURISDICTION.** The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California.
- 18. **AMENDMENTS.** No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing **and** signed by the authorized representative of both of the parties hereto.
- 19. **INTERPRETATION AND OPPORTUNITY TO COUNSEL.** The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein and no presumption shall arise concerning the draftsman of such provision.
- 20. **SEVERABILITY.** If any term, provision, condition or covenant of the Agreement shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 21. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 22. **SIGNATURES.** In witness therein, we affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of ECRA

DATED: _____

By: _____
David Hussey, Executive Director

DATED: _____

By: _____
Emilie Larew, Administrative Director

This Employment Agreement is subject to ratification and approval by the Governing Board of ECRA.

RATIFIED: _____

By: _____
Signature of Board Chair or Secretary

ATTACHMENT A

EL CAMINO REAL CHARTER HIGH SCHOOL

ADMINISTRATIVE DIRECTOR JOB DESCRIPTION

The ECRCHS team of Administrative Directors supports the Executive Director in various functions. The Administrative Directors carry out the Charter School's educational vision and provide support and resources for teachers and students. At ECRCHS, The Administrative Directors oversee any of the following specific areas: Curriculum & Instruction, Counseling, Athletics & Facilities, Special Education, and Student Discipline/Alternative Education/Independent Study.

Responsible to

Executive Director

Subordinates

Certificated and Classified personnel as assigned.

Responsibilities of the Administrative Director

1. Implement, supervise, and monitor core and supplemental instructional programs leading to continuous student learning improvement and student mastery of CCSS and other state content standards.
2. Support school leadership teams in developing long and short-range plans for academic achievement.
3. Develop, support, guide, and evaluate teachers, counselors, and other personnel to ensure the academic achievement of all student subgroups and targeted student populations.
4. Provide instructional support by building the capacity of teachers in implementing effective strategies to teach all students subgroups and targeted populations, including English Learner, foster youth, homeless youth, socioeconomically disadvantaged students, standard English learners, gifted and talented students, students achieving elbow grade level, and students with disabilities.
5. Provide leadership and collaboration between and among all departments to ensure resources and support are prioritized to meet individual school needs.
6. Serve as an instructional team resource to teachers, parents, and students.
7. Carefully monitor school performance via frequent classroom observations and in-depth data analysis in order to identify areas of strength as well as opportunities for improvement.
8. Oversee professional development and ensure that the professional development plans prepare teachers to master CCSS and other state content standards and is aligned with the Single Plan for Students Achievement and the District's Master Plan for English Learners and Standard English Learners.
9. Ensure that educators have efficient access to high quality student achievement data and meaningfully use this data to improve instruction.
10. Foster a work environment that is student-centered, results-oriented, and focused on instructional improvements and increased student achievement for every child.
11. Assist in the preparation of the annual LCAP
12. Collaborate and possibly oversee the implementation of school wide testing.
13. Prepare the Charter School's master schedule and summer school schedule.

14. Recommend and implement student intervention or disciplinary actions in accordance with the Education Code, and the Charter School's student responsibility code.
15. Assist with Western Association of School and Colleges (WASC) accreditation process.
16. Assist the Executive Director in meeting state and federal mandates and to ensure instructional monitoring and compliance needs.
17. Oversee student services, extracurricular activities, and all school athletics.
18. Assist in formulating, interpreting, and implementing the Charter School's administrative policies.
19. Organize, support, and oversee systems to maintain high quality remote learning in the event that a public health crisis or disaster event precludes or limits the feasibility of classroom-based instruction.

Duties of the Administrative Director **Special Education**

Job Purpose

Assists the Executive Director in developing collaborative general and special education instructional programs and meeting special education compliance obligations, including, but not limited to: ensuring that the legal requirements for the Individualized Education Plan (IEP) processes are met; ensuring that IEP mandated services are delivered and monitored; implementing and overseeing compliance with the Individuals with Disabilities Act (IDEA) at the school site; ensuring appropriate instruction and services are provided to students with disabilities in the least restrictive environment; and facilitating parent involvement and active participation. Inherent in the position are the responsibilities for discipline of students, supervision of staff, curriculum development, program evaluation, and supervision of extracurricular activities. The AD will also oversee and administer one or more academic departments, which will include the supervision of certificated staff.

Other Responsibilities

Essential Functions

1. Serves as an instructional team resource to schools, parents, and students.
2. Establish and promote high standards and expectations for all students and staff for academic performance and responsibility for behavior.
3. Assists in formulating, interpreting, and implementing the school's administrative policies.
4. Supervise in a fair and consistent manner effective discipline and attendance systems with high standards, consistent with the philosophy, values and mission of the school and district, in accordance with due process and other laws and regulations, ensuring a safe, orderly environment that encourages students to take responsibility for behavior and creates high morale among staff and students.
5. Collaboratively implements a plan for School-wide Positive Behavior Support that encourages students to set goals and monitor their own behavior.
6. Counsel students and recommend and implement student intervention or disciplinary actions in accordance with the Education Code, ECRA Charter and District policy and procedures, and the school's student responsibility code.
7. Assists the school Executive Director to meet state and federal mandates and to ensure instructional monitoring and compliance needs.

8. Organize, collaborate and assist with school extracurricular activities and community affairs.
9. Assists in the implementation of and supervises and monitors special education students in compliance with state and federal law, ECRA Charter policies and procedures, administrative regulations, and consent decrees.
10. Oversees the medical needs of the students by monitoring the treatment protocols and ensuring that the proper equipment and supplies are available; plans for and responds appropriately in an emergency or crisis situation, utilizing ECRA, District, and community medical resources.
11. Serves as the instructional leader of the school by providing in-service to certificated staff regarding new instructional methodologies and technology in regards to Special Education; ensures that instruction provided complies with all Charter policies; provides staff development for all classified staff.
12. As necessary, participates in the Individualized Education Program (IEP) meetings for enrolled students; verifies that the meetings are conducted annually and that the necessary records and other legally required documents are completed and processed by all staff members involved.
13. Assists with the interviewing, hiring, and assigning of certificated and classified staff as mandated by state and federal legislation; formally evaluates certificated and classified staff as required.
14. Interacts with various county and state agencies that serve special education to optimize services for the students.
15. Provides parents with information concerning the special needs of the students, special education law and due process; participates in due process mediation as required.
16. Maintains control over budgetary allocations.

Other Functions

1. During periods of critical personnel shortage or other emergency situation, shall temporarily perform any duties, as directed, within the authorization of any credentials held by the incumbent which are registered with the Office of the Los Angeles County Superintendent of Schools and that are part of the class description requirements in effect at the time such duties are performed.
2. Performs other duties as assigned.

Knowledge, Skills, Abilities, and Personal Characteristics:

1. Knowledge of the fundamental principles and accepted practices, current trends, literature, and research in the field of secondary education.
2. Knowledge of effective administrative and managerial practices and ability to implement them.
3. Knowledge of ECRCHS and District policies and procedures, goals and objectives, organizational structure and functions, the California Education Code, Board of Education rules and resolutions, collective bargaining agreements, negotiated contracts, and consent decrees, highly desirable.

4. Knowledge of the California education Code regarding MTSS. Knowledge of LAUSD requirements for the same preferred.
5. Knowledge of and experience in overseeing certificated staff, including conducting conferences and disciplinary procedures as required, as well as conducting evaluation and assessments.
6. Knowledge of Restorative Justice and various intervention strategies.
7. Knowledge of a Learning Management System.
8. Leadership skills in facilitating group processes, including consensus building and resolution of conflict.
9. Ability to plan, organize, prioritize, and manage time for self and others.
10. Ability to work effectively with all racial, ethnic, linguistic, disability, and socioeconomic groups.
11. Ability to communicate effectively with students, supervisors, co-workers, parents, community representatives, and other ECRCHS and District personnel, both individually and as a group.
12. Ability to make formal, public presentations.
13. Ability to compose and comprehend written communication.
14. Ability to observe students' and subordinates' activities.
15. Ability to cope with crisis situations.
16. Ability to cope with multiple tasks.
17. Ability to travel to other sites/locations.
18. Appropriate interpersonal style and methods to guide individuals and groups towards task accomplishments.

Administrative Director Requirements:

1. A master's degree or advanced degree of at least equivalent standard from an accredited college or university.
2. At least four semester units in multicultural education or equivalent study.
3. At least five years of successful full-time public-school program teaching.
4. A valid California K-12 Teaching Credential requiring a bachelor's degree and a program of professional preparation, including student teaching.
5. A valid Administrative Services Credential authorizing k-12 service.

NOTE: This job description is not a complete statement of essential functions and responsibilities. The school retains the discretion to add or change typical duties of position at any time.

Attachment B – ECRA Administrative Directors Salary Table

Steps

| | 1 | 2 | 3 | 4 | 5 |
|----------------|---------|---------|---------|---------|---------|
| 220-days basis | 115,984 | 122,513 | 129,419 | 136,706 | 144,679 |
| 235-days basis | 123,419 | 130,366 | 137,716 | 146,469 | 153,953 |

Differentials

- Bilingual \$3,000
- Master’s \$5,000
- MBA \$8,000
- Doctorate \$10,000

Attachment C – Vacation, Holidays and Sick Days

Classified & Admin Vacation Days

Full-time employees, working 12 months per year, have the following vacation days:

- Years 0 to 4 10 days or 0.038462/hour worked
- Years 5 15 days or 0.057692/hour worked
- Year 6 16 days or 0.061539/hour worked
- Year 7 17 days or 0.065385/hour worked
- Year 8 18 days or 0.069231/hour worked
- Year 9 19 days or 0.073008/hour worked
- Year 10 and beyond 20 days or 0.076923/hour worked

Years are based on time with conversion; however, if they were part of the conversion staff, then it is years with LAUSD and years with conversion.

Vacation days may be carried over up to one-and-a-half times the annual rate; when the maximum is reached, vacation days will no longer accrue until vacation time is used.

Sick Days

Full-time employees, working 12 months per year, receive 13 illness days each year. Employees who work less than 12 months will receive one (1) sick day for each month of paid service.

School Holidays

Full-time employees working 12 months per year enjoy 14 paid holidays within the year; other employees enjoy based on their working calendar.

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Cesar Chavez Day
- Memorial Day
- Juneteenth
- Independence Day
- Admissions Day
- Labor Day
- Veterans Day
- Thanksgiving Day and the day after
- Christmas Day
- New Year's Eve

●

4885-3220-5974, v. 4

FIXED TERM EMPLOYMENT AGREEMENT
Between
EL CAMINO REAL ALLIANCE & DEAN BENNETT

This Employment Agreement (“Agreement”) is entered into by and between the above-named employee (“Employee”) and the Governing Board (“Board”) of El Camino Real Alliance (“ECRA”), a California public charter school approved by the Los Angeles Unified School District (“District”). The Board desires to hire employees who will assist the Board in achieving the goals and meeting the requirements of ECRA’s charter, and in implementing ECRA’s policies and procedures. The parties recognized that the provisions of the California Education Code do not govern ECRA, except as expressly set forth in the Charter Schools Act of 1992 and its successors.

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12. **TERMINATION OF CONTRACT**

This Agreement may be terminated by any of the following:

- a. **Termination For Cause:** The Employee may be terminated by the Board upon the recommendation of the Executive Director at any time for cause. In addition, the Employee may be disciplined (e.g. reprimand, suspension without pay) for cause during the term of this Agreement. “Cause” shall include, but is not limited to, breach of this Agreement; misconduct or dishonest behavior; conviction of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; any ground enumerated in the Employee Handbook; or the Employee’s failure to satisfactorily perform his/her duties as set forth in this Agreement, as defined by law, or as specified in the above-mentioned and incorporated by reference job description.

ECRA shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds of termination has first been served upon the Employee. The Employee shall have the right to a representative of his/her choice at a conference with the Board. The conference with the Board shall be the Employee’s exclusive right to any hearing otherwise required by law.

- b. **Early Termination Without Cause:** The Board, upon the recommendation of the Executive Director, may unilaterally and without cause or advance notice terminate this Agreement. In consideration of ECRA's right to terminate this Agreement without cause, ECRA shall pay to the Employee the remainder of his/her salary (based upon any remaining calendared work days) for the term of this Agreement or for a period of three (3) months following the effective date of termination, whichever is less.
 - c. **Death or Incapacitation of the Employee:** The death of the Employee shall terminate this Agreement and all rights entitled under this Agreement. In the event that the Employee becomes incapacitated to the extent that, in the judgment of the Executive Director, the Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in job specifications, the Board upon the recommendation of the Executive Director may terminate this Agreement.
 - d. **Revocation/Nonrenewal:** In the event that the ECRA charter is either revoked or nonrenewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Sections a or b above.
13. **NON-RENEWAL/EXPIRATION OF TERM.** The Board upon the recommendation of the Executive Director may elect not to offer future employment agreements to the Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.
14. **REQUIRED CONTRACT PROVISIONS.** The following provisions are required to be included in this Agreement by the California Government Code:
- a. **Limitations on Cash Settlement.** In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of the Employee multiplied by twelve (12).
 - b. **Required Reimbursements.** The Employee shall be required to reimburse ECRA for any salary or fees received from ECRA in relation to the Employee's placement on paid administrative leave pending criminal charges if the Employee is convicted of a crime involving the abuse of office/position. Regardless of the term of this Agreement, if the Agreement is terminated, the Employee must reimburse ECRA for any cash settlement received in relation to the Employee's termination if the Employee is convicted of a crime involving the abuse of office/position.
15. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
16. **WAIVER.** Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party thereto with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party hereto. However, in the event that either party makes or gives such a waiver, such

action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.

- 17. **JURISDICTION.** The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California.
- 18. **AMENDMENTS.** No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing *and* signed by the authorized representative of both of the parties hereto.
- 19. **INTERPRETATION AND OPPORTUNITY TO COUNSEL.** The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein and no presumption shall arise concerning the draftsman of such provision.
- 20. **SEVERABILITY.** If any term, provision, condition or covenant of the Agreement shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 21. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 22. **SIGNATURES.** In witness therein, we affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of ECRA

DATED: _____

By: _____
David Hussey, Executive Director

DATED: _____

By: _____
Dean Bennett, Administrative Director

This Employment Agreement is subject to ratification and approval by the Governing Board of ECRA.

RATIFIED: _____

By: _____
Signature of Board Chair or Secretary

ATTACHMENT A

EL CAMINO REAL CHARTER HIGH SCHOOL

ADMINISTRATIVE DIRECTOR JOB DESCRIPTION

The ECRCHS team of Administrative Directors supports the Executive Director in various functions. The Administrative Directors carry out the Charter School's educational vision and provide support and resources for teachers and students. At ECRCHS, The Administrative Directors oversee any of the following specific areas: Curriculum & Instruction, Counseling, Athletics & Facilities, Special Education, and Student Discipline/Alternative Education/Independent Study.

Responsible to

Executive Director

Subordinates

Certificated and Classified personnel as assigned.

Responsibilities of the Administrative Director

1. Implement, supervise, and monitor core and supplemental instructional programs leading to continuous student learning improvement and student mastery of CCSS and other state content standards.
2. Support school leadership teams in developing long and short-range plans for academic achievement.
3. Develop, support, guide, and evaluate teachers, counselors, and other personnel to ensure the academic achievement of all student subgroups and targeted student populations.
4. Provide instructional support by building the capacity of teachers in implementing effective strategies to teach all students subgroups and targeted populations, including English Learner, foster youth, homeless youth, socioeconomically disadvantaged students, standard English learners, gifted and talented students, students achieving elbow grade level, and students with disabilities.
5. Provide leadership and collaboration between and among all departments to ensure resources and support are prioritized to meet individual school needs.
6. Serve as an instructional team resource to teachers, parents, and students.
7. Carefully monitor school performance via frequent classroom observations and in-depth data analysis in order to identify areas of strength as well as opportunities for improvement.
8. Oversee professional development and ensure that the professional development plans prepare teachers to master CCSS and other state content standards and is aligned with the Single Plan for Students Achievement and the District's Master Plan for English Learners and Standard English Learners.
9. Ensure that educators have efficient access to high quality student achievement data and meaningfully use this data to improve instruction.
10. Foster a work environment that is student-centered, results-oriented, and focused on instructional improvements and increased student achievement for every child.
11. Assist in the preparation of the annual LCAP
12. Collaborate and possibly oversee the implementation of school wide testing.
13. Prepare the Charter School's master schedule and summer school schedule.

14. Recommend and implement student intervention or disciplinary actions in accordance with the Education Code, and the Charter School’s student responsibility code.
15. Assist with Western Association of School and Colleges (WASC) accreditation process.
16. Assist the Executive Director in meeting state and federal mandates and to ensure instructional monitoring and compliance needs.
17. Oversee student services, extracurricular activities, and all school athletics.
18. Assist in formulating, interpreting, and implementing the Charter School’s administrative policies.
19. Organize, support, and oversee systems to maintain high quality remote learning in the event that a public health crisis or disaster event precludes or limits the feasibility of classroom-based instruction.

Duties of the Administrative Director
Flex Program and Independent Study

Job Purpose

Develop and deliver instruction to students in need of an alternative setting, to improve their academic success in relation to the learning objectives and California Common Core State Standards; monitor progress and implement interventions for all subgroups to close the achievement gap; provide a variety of student performance assessments and effective teaching and critical thinking strategies to supervised staff.

Other Responsibilities

Essential Functions

1. Supervise Flew Program staff, credentialed and classified
 - a. Credit recovery curriculum and classes
 - b. Online curriculum and classes
2. Supervise Independent Study Staff, credentialed and classified
 - a. Independent Study curriculum and classes
3. Supervise other departments as needed
4. Develop and Implement Local Control Accountability Plan
5. Implement WASC Action Plan and updates
6. Discipline, and crisis intervention for students under the Flex Program umbrella
7. Data analysis on subgroups under the “Closing the Achievement Gap” umbrella

Other Functions

1. Implement PD’s and research based instructional methods for Flex Program Staff
2. Work with Intervention Coordinators to implement strategies to address the “Achievement Gap”
3. Compile and produce the annual Charter Oversight report

Knowledge, Skills, Abilities, and Personal Characteristics:

1. Knowledge of the fundamental principles and accepted practices, current trends, literature, and research in the field of secondary education.
2. Knowledge of effective administrative and managerial practices and ability to implement them.
3. Knowledge of ECRCHS and District polices and procedures, goals and objectives, organizational structure and functions, the California Education Code, Board of Education

rules and resolutions, collective bargaining agreements, negotiated contracts, and consent decrees, highly desirable.

4. Knowledge of the California education Code regarding MTSS. Knowledge of LAUSD requirements for the same preferred.
5. Knowledge of and experience in overseeing certificated staff, including conducting conferences and disciplinary procedures as required, as well as conducting evaluation and assessments.
6. Knowledge of Restorative Justice and various intervention strategies.
7. Knowledge of a Learning Management System.
8. Leadership skills in facilitating group processes, including consensus building and resolution of conflict.
9. Ability to plan, organize, prioritize, and manage time for self and others.
10. Ability to work effectively with all racial, ethnic, linguistic, disability, and socioeconomic groups.
11. Ability to communicate effectively with students, supervisors, co-workers, parents, community representatives, and other ECRCHS and District personnel, both individually and as a group.
12. Ability to make formal, public presentations.
13. Ability to compose and comprehend written communication.
14. Ability to observe students' and subordinates' activities.
15. Ability to cope with crisis situations.
16. Ability to cope with multiple tasks.
17. Ability to travel to other sites/locations.
18. Appropriate interpersonal style and methods to guide individuals and groups towards task accomplishments.

Administrative Director Requirements:

1. A master's degree or advanced degree of at least equivalent standard from an accredited college or university.
2. At least four semester units in multicultural education or equivalent study
3. At least five years of successful full-time public-school program teaching
4. A valid California K-12 Teaching Credential requiring a bachelor's degree and a program of professional preparation, including student teaching.
5. A valid Administrative Services Credential authorizing k-12 service.

NOTE: This job description is not a complete statement of essential functions and responsibilities. The school retains the discretion to add or change typical duties of position at any time.

Attachment B – ECRA Administrative Directors Salary Table

Steps

| | 1 | 2 | 3 | 4 | 5 |
|----------------|---------|---------|---------|---------|---------|
| 220-days basis | 115,984 | 122,513 | 129,419 | 136,706 | 144,679 |
| 235-days basis | 123,419 | 130,366 | 137,716 | 146,469 | 153,953 |

Differentials

- Bilingual \$3,000
- Master’s \$5,000
- MBA \$8,000
- Doctorate \$10,000

Attachment C – Vacation, Holidays and Sick Days

Classified & Admin Vacation Days

Full-time employees, working 12 months per year, have the following vacation days:

- Years 0 to 4 10 days or 0.038462/hour worked
- Years 5 15 days or 0.057692/hour worked
- Year 6 16 days or 0.061539/hour worked
- Year 7 17 days or 0.065385/hour worked
- Year 8 18 days or 0.069231/hour worked
- Year 9 19 days or 0.073008/hour worked
- Year 10 and beyond 20 days or 0.076923/hour worked

Years are based on time with conversion; however, if they were part of the conversion staff, then it is years with LAUSD and years with conversion.

Vacation days may be carried over up to one-and-a-half times the annual rate; when the maximum is reached, vacation days will no longer accrue until vacation time is used.

Sick Days

Full-time employees, working 12 months per year, receive 13 illness days each year. Employees who work less than 12 months will receive one (1) sick day for each month of paid service.

School Holidays

Full-time employees working 12 months per year enjoy 14 paid holidays within the year; other employees enjoy based on their working calendar.

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Cesar Chavez Day
- Memorial Day
- Juneteenth
- Independence Day
- Admissions Day
- Labor Day
- Veterans Day
- Thanksgiving Day and the day after
- Christmas Day
- New Year's Eve

●
4885-3220-5974, v. 4

FIXED TERM EMPLOYMENT AGREEMENT
Between
EL CAMINO REAL ALLIANCE & JUAN ALBA

This Employment Agreement (“Agreement”) is entered into by and between the above-named employee (“Employee”) and the Governing Board (“Board”) of El Camino Real Alliance (“ECRA”), a California public charter school approved by the Los Angeles Unified School District (“District”). The Board desires to hire employees who will assist the Board in achieving the goals and meeting the requirements of ECRA’s charter, and in implementing ECRA’s policies and procedures. The parties recognized that the provisions of the California Education Code do not govern ECRA, except as expressly set forth in the Charter Schools Act of 1992 and its successors.

RECITALS

WHEREAS, ECRA operates a charter school, organized and operating pursuant to the provisions of the Charter document (“Charter”) and applicable law; and

WHEREAS, ECRA is authorized pursuant to the terms of the charter to appoint and hire the Employee to assist the Board and to carry out the duties and functions as outlined in the job description attached and incorporated to this Agreement as **Attachment A**; and

WHEREAS, ECRA desires to retain the services of the Employee of ECRA by way of this Agreement and the Employee is qualified to perform such duties; and

WHEREAS, the Employee and ECRA desire to formalize the employment relationship by way of this Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto do agree as follows:

AGREEMENT

1. **TERM AND WORK SCHEDULE.** Subject to Section 12, “Termination of Contract” herein, ECRA hereby employs the Employee to serve as an Administrative Director for a term of three (3) years commencing on July 1, 2023 and ending June 30, 2026.

The Administrative Director position is a full-time position exempt from overtime law. As a minimum performance requirement, the work schedule for the Employee shall be Monday through Friday, with daily work hours at the School of 8:00 a.m. to 4:30 p.m. As this position is exempt from overtime, additional duties of the Employee may need to be performed outside of the work schedule on weekends, as well as before and after the regular work year or hours of the work day.

The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with ECRA without approval from the Board in writing.

2. **COMPENSATION.** In accordance with the applicable salary schedule which is attached hereto as **Attachment B**, the Administrative Director’s gross base salary will be \$158,953, subject to all regular withholdings, which includes the following stipends; Master’s Degree.

Following each school year under this Agreement, the Administrative Director may receive the following incentive compensation to be paid no later than July 31:

- **Board Award.** In its sole discretion, the Board may provide a one-time taxable payment of up to \$5,000 in any given year for any major accomplishment that benefits ECRA.
- **Schoolwide Bonus.** The Administrative Director is eligible to receive a portion of the annual school-wide bonus if such bonus is authorized by Board.

The Administrative Director's compensation may be prorated depending on whether they remain employed, or in active work status, for all scheduled work days of the position.

3. **BENEFITS.**

- a. **Health/Retirement Benefits.** At ECRA's expense, the Employee shall be afforded such health and other benefits of employment as shall be granted to ECRA's employees, including entitlement to participation in PERS or STRS as applicable, subject to program and eligibility requirements.
 - b. **Vacation Leave.** See **Attachment C.**
 - c. **Sick Leave.** See **Attachment C.**
 - d. **Holidays.** See **Attachment C.**
 - e. **Technology.** The Employee shall be entitled to a technology stipend (including reimbursement for his/her personal cell phone) in the amount of \$50.00 per month.
4. **DUTIES.** The Employee shall perform the duties as outlined herein, directed by the Executive Director, Board Policy or procedures, prescribed by the charters, and specified in the attached job description which is incorporated by reference as **Attachment A** to this Agreement. This description and the job duties for the Employee may be altered from time to time by ECRA.
 5. **WORK YEAR.** In accordance with the term of this Agreement, the Employee shall be required to work a minimum of 235 days, which may include workdays taken as vacation days throughout each year but does not include fourteen (14) holidays.
 6. **EVALUATION.** The Executive Director shall evaluate the performance of the Employee at least once annually. This evaluation shall be based on the job description and performance objectives as defined in this agreement. If applicable, the evaluation shall include recommendations as to areas of improvement in all instances where the Executive Director deems such to be necessary or appropriate. A copy of the written evaluation shall be delivered to the Employee and he/she shall have the right to make an oral or written response to the evaluation. Within thirty (30) days of the delivery of the written evaluation to the Employee, the Executive Director shall meet with the Employee to discuss the evaluation. Failure to evaluate the Employee shall not impair ECRA's right to terminate this Agreement pursuant to Section 12.
 7. **EXPENSE REIMBURSEMENT.** ECRA shall reimburse the Employee for all documented actual and necessary expenses personally incurred within the scope of employment in accordance

with applicable ECRA policy and authorization.

8. **FINGERPRINTING/TB CLEARANCE.** Fingerprint clearance for the Employee will be acquired through submitting the Employee’s fingerprints to the California Department of Justice. The Employee will be required to assume the cost of all fees related to the fingerprinting process and will be required to submit evidence from a health care provider that the Employee was found to be free from tuberculosis risk factors, or active tuberculosis if risk factors were identified. Both clearances must be in place prior to the first day of service.
9. **CHILD ABUSE AND NEGLECT REPORTING.** California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.
10. **CONFLICTS OF INTEREST.** The Employee understands that, while employed at the School, he or she will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with the Employee’s employment with ECRA.
11. **OUTSIDE PROFESSIONAL ACTIVITIES**

Upon obtaining prior written approval of the Board, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. ECRA shall in no way be responsible for any expenses attendant to the performance of such outside activities.

12. **TERMINATION OF CONTRACT**

This Agreement may be terminated by any of the following:

- a. **Termination For Cause:** The Employee may be terminated by the Board upon the recommendation of the Executive Director at any time for cause. In addition, the Employee may be disciplined (e.g. reprimand, suspension without pay) for cause during the term of this Agreement. “Cause” shall include, but is not limited to, breach of this Agreement; misconduct or dishonest behavior; conviction of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; any ground enumerated in the Employee Handbook; or the Employee’s failure to satisfactorily perform his/her duties as set forth in this Agreement, as defined by law, or as specified in the above-mentioned and incorporated by reference job description.

ECRA shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds of termination has first been served upon the Employee. The Employee shall have the right to a representative of his/her choice at a conference with the Board. The conference with the Board shall be the Employee’s exclusive right to any hearing otherwise required by law.

- b. **Early Termination Without Cause:** The Board, upon the recommendation of the Executive Director, may unilaterally and without cause or advance notice terminate this Agreement. In consideration of ECRA's right to terminate this Agreement without cause, ECRA shall pay to the Employee the remainder of his/her salary (based upon any remaining calendared work days) for the term of this Agreement or for a period of three (3) months following the effective date of termination, whichever is less.
 - c. **Death or Incapacitation of the Employee:** The death of the Employee shall terminate this Agreement and all rights entitled under this Agreement. In the event that the Employee becomes incapacitated to the extent that, in the judgment of the Executive Director, the Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in job specifications, the Board upon the recommendation of the Executive Director may terminate this Agreement.
 - d. **Revocation/Nonrenewal:** In the event that the ECRA charter is either revoked or nonrenewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Sections a or b above.
13. **NON-RENEWAL/EXPIRATION OF TERM.** The Board upon the recommendation of the Executive Director may elect not to offer future employment agreements to the Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.
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- a. **Limitations on Cash Settlement.** In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of the Employee multiplied by twelve (12).
 - b. **Required Reimbursements.** The Employee shall be required to reimburse ECRA for any salary or fees received from ECRA in relation to the Employee's placement on paid administrative leave pending criminal charges if the Employee is convicted of a crime involving the abuse of office/position. Regardless of the term of this Agreement, if the Agreement is terminated, the Employee must reimburse ECRA for any cash settlement received in relation to the Employee's termination if the Employee is convicted of a crime involving the abuse of office/position.
15. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
16. **WAIVER.** Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party thereto with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party hereto. However, in the event that either party makes or gives such a waiver, such

action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.

- 17. **JURISDICTION.** The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California.
- 18. **AMENDMENTS.** No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing *and* signed by the authorized representative of both of the parties hereto.
- 19. **INTERPRETATION AND OPPORTUNITY TO COUNSEL.** The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein and no presumption shall arise concerning the draftsman of such provision.
- 20. **SEVERABILITY.** If any term, provision, condition or covenant of the Agreement shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 21. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 22. **SIGNATURES.** In witness therein, we affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of ECRA

DATED: _____

By: _____
David Hussey, Executive Director

DATED: _____

By: _____
Juan Alba, Administrative Director

This Employment Agreement is subject to ratification and approval by the Governing Board of ECRA.

RATIFIED: _____

By: _____
Signature of Board Chair or Secretary

ATTACHMENT A

EL CAMINO REAL CHARTER HIGH SCHOOL

ADMINISTRATIVE DIRECTOR JOB DESCRIPTION

The ECRCHS team of Administrative Directors supports the Executive Director in various functions. The Administrative Directors carry out the Charter School's educational vision and provide support and resources for teachers and students. At ECRCHS, The Administrative Directors oversee any of the following specific areas: Curriculum & Instruction, Counseling, Athletics & Facilities, Special Education, and Student Discipline/Alternative Education/Independent Study.

Responsible to

Executive Director

Subordinates

Certificated and Classified personnel as assigned.

Responsibilities of the Administrative Director

1. Implement, supervise, and monitor core and supplemental instructional programs leading to continuous student learning improvement and student mastery of CCSS and other state content standards.
2. Support school leadership teams in developing long and short-range plans for academic achievement.
3. Develop, support, guide, and evaluate teachers, counselors, and other personnel to ensure the academic achievement of all student subgroups and targeted student populations.
4. Provide instructional support by building the capacity of teachers in implementing effective strategies to teach all students subgroups and targeted populations, including English Learner, foster youth, homeless youth, socioeconomically disadvantaged students, standard English learners, gifted and talented students, students achieving elbow grade level, and students with disabilities.
5. Provide leadership and collaboration between and among all departments to ensure resources and support are prioritized to meet individual school needs.
6. Serve as an instructional team resource to teachers, parents, and students.
7. Carefully monitor school performance via frequent classroom observations and in-depth data analysis in order to identify areas of strength as well as opportunities for improvement.
8. Oversee professional development and ensure that the professional development plans prepare teachers to master CCSS and other state content standards and is aligned with the Single Plan for Students Achievement and the District's Master Plan for English Learners and Standard English Learners.
9. Ensure that educators have efficient access to high quality student achievement data and meaningfully use this data to improve instruction.
10. Foster a work environment that is student-centered, results-oriented, and focused on instructional improvements and increased student achievement for every child.
11. Assist in the preparation of the annual LCAP
12. Collaborate and possibly oversee the implementation of school wide testing.
13. Prepare the Charter School's master schedule and summer school schedule.

14. Recommend and implement student intervention or disciplinary actions in accordance with the Education Code, and the Charter School's student responsibility code.
15. Assist with Western Association of School and Colleges (WASC) accreditation process.
16. Assist the Executive Director in meeting state and federal mandates and to ensure instructional monitoring and compliance needs.
17. Oversee student services, extracurricular activities, and all school athletics.
18. Assist in formulating, interpreting, and implementing the Charter School's administrative policies.
19. Organize, support, and oversee systems to maintain high quality remote learning in the event that a public health crisis or disaster event precludes or limits the feasibility of classroom-based instruction.

Duties of the Administrative Director **Secondary Counseling**

Job Purpose

Serves as a member of the administrative staff of the school; provides leadership in the counseling and guidance program and in the evaluation and development of curriculum; develops the school's master schedule under the direction of the Executive Director.

Other Responsibilities

Essential Functions

1. Plans and provides leadership for the counseling and guidance program of the school; plans and organizes allocated student personnel services time to provide for individual and group counseling of students in the areas of educational, personal, and career needs; may supervise attendance accounting and reporting.
2. Assesses instructional needs of the school; suggests curriculum changes, implements graduation requirements, and shares responsibility for providing instructional leadership in curriculum development and implementation.
3. Collaborates with community service providers to develop resources within the school to meet the needs of individual students; assists in making referrals and contacts.
4. Evaluates the performance of subordinate personnel as assigned or delegated by the Executive Director or designee.

Other Functions

1. During periods of critical personnel shortage or other emergency situation, shall temporarily perform any duties, as directed, within the authorization of any credentials held by the incumbent which are registered with the Office of the Los Angeles County Superintendent of Schools and that are part of the class description requirements in effect at the time such duties are performed.
2. Performs other duties as assigned.

Knowledge, Skills, Abilities, and Personal Characteristics:

1. Knowledge of the fundamental principles and accepted practices, current trends, literature,

and research in the field of secondary education.

2. Knowledge of effective administrative and managerial practices and ability to implement them.
3. Knowledge of ECRCHS and District policies and procedures, goals and objectives, organizational structure and functions, the California Education Code, Board of Education rules and resolutions, collective bargaining agreements, negotiated contracts, and consent decrees, highly desirable.
4. Knowledge of the California education Code regarding MTSS. Knowledge of LAUSD requirements for the same preferred.
5. Knowledge of and experience in overseeing certificated staff, including conducting conferences and disciplinary procedures as required, as well as conducting evaluation and assessments.
6. Knowledge of Restorative Justice and various intervention strategies.
7. Knowledge of a Learning Management System.
8. Leadership skills in facilitating group processes, including consensus building and resolution of conflict.
9. Ability to plan, organize, prioritize, and manage time for self and others.
10. Ability to work effectively with all racial, ethnic, linguistic, disability, and socioeconomic groups.
11. Ability to communicate effectively with students, supervisors, co-workers, parents, community representatives, and other ECRCHS and District personnel, both individually and as a group.
12. Ability to make formal, public presentations.
13. Ability to compose and comprehend written communication.
14. Ability to observe students' and subordinates' activities.
15. Ability to cope with crisis situations.
16. Ability to cope with multiple tasks.
17. Ability to travel to other sites/locations.
18. Appropriate interpersonal style and methods to guide individuals and groups towards task accomplishments.

Administrative Director Requirements:

1. A master's degree or advanced degree of at least equivalent standard from an accredited college or university.
2. At least five years of successful full-time public-school program
3. A valid California K-12 Pupil Personnel Services Credential requiring a bachelor's degree and a program of professional preparation.
4. A valid Administrative Services Credential authorizing K-12 service.

NOTE: This job description is not a complete statement of essential functions and responsibilities. The school retains the discretion to add or change typical duties of position at any time.

Attachment B – ECRA Administrative Directors Salary Table

Steps

| | 1 | 2 | 3 | 4 | 5 |
|----------------|---------|---------|---------|---------|---------|
| 220-days basis | 115,984 | 122,513 | 129,419 | 136,706 | 144,679 |
| 235-days basis | 123,419 | 130,366 | 137,716 | 146,469 | 153,953 |

Differentials

- Bilingual \$3,000
- Master’s \$5,000
- MBA \$8,000
- Doctorate \$10,000

Attachment C – Vacation, Holidays and Sick Days

Classified & Admin Vacation Days

Full-time employees, working 12 months per year, have the following vacation days:

- Years 0 to 4 10 days or 0.038462/hour worked
- Years 5 15 days or 0.057692/hour worked
- Year 6 16 days or 0.061539/hour worked
- Year 7 17 days or 0.065385/hour worked
- Year 8 18 days or 0.069231/hour worked
- Year 9 19 days or 0.073008/hour worked
- Year 10 and beyond 20 days or 0.076923/hour worked

Years are based on time with conversion; however, if they were part of the conversion staff, then it is years with LAUSD and years with conversion.

Vacation days may be carried over up to one-and-a-half times the annual rate; when the maximum is reached, vacation days will no longer accrue until vacation time is used.

Sick Days

Full-time employees, working 12 months per year, receive 13 illness days each year. Employees who work less than 12 months will receive one (1) sick day for each month of paid service.

School Holidays

Full-time employees working 12 months per year enjoy 14 paid holidays within the year; other employees enjoy based on their working calendar.

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Cesar Chavez Day
- Memorial Day
- Juneteenth
- Independence Day
- Admissions Day
- Labor Day
- Veterans Day
- Thanksgiving Day and the day after
- Christmas Day
- New Year's Eve

●
4885-3220-5974, v. 4

FIXED TERM EMPLOYMENT AGREEMENT
Between
EL CAMINO REAL ALLIANCE & MINITA CLARK

This Employment Agreement (“Agreement”) is entered into by and between the above-named employee (“Employee”) and the Governing Board (“Board”) of El Camino Real Alliance (“ECRA”), a California public charter school approved by the Los Angeles Unified School District (“District”). The Board desires to hire employees who will assist the Board in achieving the goals and meeting the requirements of ECRA’s charter, and in implementing ECRA’s policies and procedures. The parties recognized that the provisions of the California Education Code do not govern ECRA, except as expressly set forth in the Charter Schools Act of 1992 and its successors.

RECITALS

WHEREAS, ECRA operates a charter school, organized and operating pursuant to the provisions of the Charter document (“Charter”) and applicable law; and

WHEREAS, ECRA is authorized pursuant to the terms of the charter to appoint and hire the Employee to assist the Board and to carry out the duties and functions as outlined in the job description attached and incorporated to this Agreement as **Attachment A**; and

WHEREAS, ECRA desires to retain the services of the Employee of ECRA by way of this Agreement and the Employee is qualified to perform such duties; and

WHEREAS, the Employee and ECRA desire to formalize the employment relationship by way of this Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto do agree as follows:

AGREEMENT

1. **TERM AND WORK SCHEDULE.** Subject to Section 12, “Termination of Contract” herein, ECRA hereby employs the Employee to serve as an Administrative Director for a term of one (1) year commencing on July 1, 2023 and ending June 30, 2024.

The Administrative Director position is a full-time position exempt from overtime law. As a minimum performance requirement, the work schedule for the Employee shall be Monday through Friday, with daily work hours at the School of 8:00 a.m. to 4:30 p.m. As this position is exempt from overtime, additional duties of the Employee may need to be performed outside of the work schedule on weekends, as well as before and after the regular work year or hours of the work day.

The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with ECRA without approval from the Board in writing.

2. **COMPENSATION.** In accordance with the applicable salary schedule which is attached hereto as **Attachment B**, the Administrative Director’s gross base salary will be \$163,953, subject to all regular withholdings, which includes the following stipends; Doctorate Degree.

Following each school year under this Agreement, the Administrative Director may receive the following incentive compensation to be paid no later than July 31:

- **Board Award.** In its sole discretion, the Board may provide a one-time taxable payment of up to \$5,000 in any given year for any major accomplishment that benefits ECRA.
- **Schoolwide Bonus.** The Administrative Director is eligible to receive a portion of the annual school-wide bonus if such bonus is authorized by Board.

The Administrative Director's compensation may be prorated depending on whether they remain employed, or in active work status, for all scheduled work days of the position.

3. **BENEFITS.**

- a. **Health/Retirement Benefits.** At ECRA's expense, the Employee shall be afforded such health and other benefits of employment as shall be granted to ECRA's employees, including entitlement to participation in PERS or STRS as applicable, subject to program and eligibility requirements.
 - b. **Vacation Leave.** See **Attachment C.**
 - c. **Sick Leave.** See **Attachment C.**
 - d. **Holidays.** See **Attachment C.**
 - e. **Technology.** The Employee shall be entitled to a technology stipend (including reimbursement for his/her personal cell phone) in the amount of \$50.00 per month.
4. **DUTIES.** The Employee shall perform the duties as outlined herein, directed by the Executive Director, Board Policy or procedures, prescribed by the charters, and specified in the attached job description which is incorporated by reference as **Attachment A** to this Agreement. This description and the job duties for the Employee may be altered from time to time by ECRA.
5. **WORK YEAR.** In accordance with the term of this Agreement, the Employee shall be required to work a minimum of 235 days, which may include workdays taken as vacation days throughout each year but does not include fourteen (14) holidays.
6. **EVALUATION.** The Executive Director shall evaluate the performance of the Employee at least once annually. This evaluation shall be based on the job description and performance objectives as defined in this agreement. If applicable, the evaluation shall include recommendations as to areas of improvement in all instances where the Executive Director deems such to be necessary or appropriate. A copy of the written evaluation shall be delivered to the Employee and he/she shall have the right to make an oral or written response to the evaluation. Within thirty (30) days of the delivery of the written evaluation to the Employee, the Executive Director shall meet with the Employee to discuss the evaluation. Failure to evaluate the Employee shall not impair ECRA's right to terminate this Agreement pursuant to Section 12.
7. **EXPENSE REIMBURSEMENT.** ECRA shall reimburse the Employee for all documented actual and necessary expenses personally incurred within the scope of employment in accordance

with applicable ECRA policy and authorization.

8. **FINGERPRINTING/TB CLEARANCE.** Fingerprint clearance for the Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. The Employee will be required to assume the cost of all fees related to the fingerprinting process and will be required to submit evidence from a health care provider that the Employee was found to be free from tuberculosis risk factors, or active tuberculosis if risk factors were identified. Both clearances must be in place prior to the first day of service.
9. **CHILD ABUSE AND NEGLECT REPORTING.** California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.
10. **CONFLICTS OF INTEREST.** The Employee understands that, while employed at the School, he or she will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with the Employee's employment with ECRA.
11. **OUTSIDE PROFESSIONAL ACTIVITIES**

Upon obtaining prior written approval of the Board, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. ECRA shall in no way be responsible for any expenses attendant to the performance of such outside activities.

12. **TERMINATION OF CONTRACT**

This Agreement may be terminated by any of the following:

- a. **Termination For Cause:** The Employee may be terminated by the Board upon the recommendation of the Executive Director at any time for cause. In addition, the Employee may be disciplined (e.g. reprimand, suspension without pay) for cause during the term of this Agreement. "Cause" shall include, but is not limited to, breach of this Agreement; misconduct or dishonest behavior; conviction of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; any ground enumerated in the Employee Handbook; or the Employee's failure to satisfactorily perform his/her duties as set forth in this Agreement, as defined by law, or as specified in the above-mentioned and incorporated by reference job description.

ECRA shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds of termination has first been served upon the Employee. The Employee shall have the right to a representative of his/her choice at a conference with the Board. The conference with the Board shall be the Employee's exclusive right to any hearing otherwise required by law.

- b. **Early Termination Without Cause:** The Board, upon the recommendation of the Executive Director, may unilaterally and without cause or advance notice terminate this Agreement. In consideration of ECRA's right to terminate this Agreement without cause, ECRA shall pay to the Employee the remainder of his/her salary (based upon any remaining calendared work days) for the term of this Agreement or for a period of three (3) months following the effective date of termination, whichever is less.
 - c. **Death or Incapacitation of the Employee:** The death of the Employee shall terminate this Agreement and all rights entitled under this Agreement. In the event that the Employee becomes incapacitated to the extent that, in the judgment of the Executive Director, the Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in job specifications, the Board upon the recommendation of the Executive Director may terminate this Agreement.
 - d. **Revocation/Nonrenewal:** In the event that the ECRA charter is either revoked or nonrenewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Sections a or b above.
13. **NON-RENEWAL/EXPIRATION OF TERM.** The Board upon the recommendation of the Executive Director may elect not to offer future employment agreements to the Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.
14. **REQUIRED CONTRACT PROVISIONS.** The following provisions are required to be included in this Agreement by the California Government Code:
- a. **Limitations on Cash Settlement.** In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of the Employee multiplied by twelve (12).
 - b. **Required Reimbursements.** The Employee shall be required to reimburse ECRA for any salary or fees received from ECRA in relation to the Employee's placement on paid administrative leave pending criminal charges if the Employee is convicted of a crime involving the abuse of office/position. Regardless of the term of this Agreement, if the Agreement is terminated, the Employee must reimburse ECRA for any cash settlement received in relation to the Employee's termination if the Employee is convicted of a crime involving the abuse of office/position.
15. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
16. **WAIVER.** Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party thereto with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party hereto. However, in the event that either party makes or gives such a waiver, such

action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.

- 17. **JURISDICTION.** The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California.
- 18. **AMENDMENTS.** No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing *and* signed by the authorized representative of both of the parties hereto.
- 19. **INTERPRETATION AND OPPORTUNITY TO COUNSEL.** The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein and no presumption shall arise concerning the draftsman of such provision.
- 20. **SEVERABILITY.** If any term, provision, condition or covenant of the Agreement shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 21. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 22. **SIGNATURES.** In witness therein, we affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of ECRA

DATED: _____

By: _____
David Hussey, Executive Director

DATED: _____

By: _____
Minita Clark, Administrative Director

This Employment Agreement is subject to ratification and approval by the Governing Board of ECRA.

RATIFIED: _____

By: _____
Signature of Board Chair or Secretary

ATTACHMENT A

EL CAMINO REAL CHARTER HIGH SCHOOL

ADMINISTRATIVE DIRECTOR JOB DESCRIPTION

The ECRCHS team of Administrative Directors supports the Executive Director in various functions. The Administrative Directors carry out the Charter School's educational vision and provide support and resources for teachers and students. At ECRCHS, The Administrative Directors oversee any of the following specific areas: Curriculum & Instruction, Counseling, Athletics & Facilities, Special Education, and Student Discipline/Alternative Education/Independent Study.

Responsible to

Executive Director

Subordinates

Certificated and Classified personnel as assigned.

Responsibilities of the Administrative Director

1. Implement, supervise, and monitor core and supplemental instructional programs leading to continuous student learning improvement and student mastery of CCSS and other state content standards.
2. Support school leadership teams in developing long and short-range plans for academic achievement.
3. Develop, support, guide, and evaluate teachers, counselors, and other personnel to ensure the academic achievement of all student subgroups and targeted student populations.
4. Provide instructional support by building the capacity of teachers in implementing effective strategies to teach all students subgroups and targeted populations, including English Learner, foster youth, homeless youth, socioeconomically disadvantaged students, standard English learners, gifted and talented students, students achieving elbow grade level, and students with disabilities.
5. Provide leadership and collaboration between and among all departments to ensure resources and support are prioritized to meet individual school needs.
6. Serve as an instructional team resource to teachers, parents, and students.
7. Carefully monitor school performance via frequent classroom observations and in-depth data analysis in order to identify areas of strength as well as opportunities for improvement.
8. Oversee professional development and ensure that the professional development plans prepare teachers to master CCSS and other state content standards and is aligned with the Single Plan for Students Achievement and the District's Master Plan for English Learners and Standard English Learners.
9. Ensure that educators have efficient access to high quality student achievement data and meaningfully use this data to improve instruction.
10. Foster a work environment that is student-centered, results-oriented, and focused on instructional improvements and increased student achievement for every child.
11. Assist in the preparation of the annual LCAP
12. Collaborate and possibly oversee the implementation of school wide testing.
13. Prepare the Charter School's master schedule and summer school schedule.

14. Recommend and implement student intervention or disciplinary actions in accordance with the Education Code, and the Charter School's student responsibility code.
15. Assist with Western Association of School and Colleges (WASC) accreditation process.
16. Assist the Executive Director in meeting state and federal mandates and to ensure instructional monitoring and compliance needs.
17. Oversee student services, extracurricular activities, and all school athletics.
18. Assist in formulating, interpreting, and implementing the Charter School's administrative policies.
19. Organize, support, and oversee systems to maintain high quality remote learning in the event that a public health crisis or disaster event precludes or limits the feasibility of classroom-based instruction.

Duties of the Administrative Director **Curriculum, Secondary School**

Job Purpose

Assists the Executive Director in maintaining a comprehensive, instructionally effective and compliant program that accelerates the academic achievement for all student subgroups and targeted populations, including English Language Learners, low-income students, foster youth, standard English learners, gifted and talented, and students with disabilities. Major responsibilities are school wide curriculum and supervision of extracurricular activities.

Other Responsibilities

Essential Functions

1. Assists in the implementation of and supervises and monitors core and supplemental instructional programs leading continuous student learning improvement.
2. Supports school leadership teams in developing long and short-range plans for academic achievement.
3. Develops, supports, guides, and evaluates teachers and other personnel to ensure the academic achievement of all student subgroups and targeted student populations.
4. Provides instructional support by building the capacity of teacher in implementing effective strategies to teach all student subgroups and targeted populations, including English Language Learners, low-income students, foster youth, standard English learners, gifted and talented, and students with disabilities.
5. Leads teachers and assists the Executive Director to ensure that the professional development plan and intervention services are aligned with the Single Plan for Student Achievement and the school's Master Plan for English Language Learners.
6. Serves as an instructional team resource to schools, parents, and students.
7. Assists in formulating, interpreting, and implementing the school's administrative policies.
8. Collaboratively implements a plan for School-wide Positive Behavior Support that encourages students to set goals and monitor their own behavior.
9. Counsels students and recommends and implements student intervention or disciplinary actions in accordance with the Education Code, District policy and procedures, and the school's student responsibility code.
10. Assists the school Executive Director to meet state and federal mandates and to ensure instructional monitoring and compliance needs.

11. Organize, collaborate and assist with school extracurricular activities and community affairs.

Other Functions

1. During periods of critical personnel shortage or other emergency situation, shall temporarily perform any duties, as directed, within the authorization of any credentials held by the incumbent which are registered with the Office of the Los Angeles County Superintendent of Schools and that are part of the class description requirements in effect at the time such duties are performed.
2. Performs other duties as assigned.

Knowledge, Skills, Abilities, and Personal Characteristics:

1. Knowledge of the fundamental principles and accepted practices, current trends, literature, and research in the field of secondary education.
2. Knowledge of effective administrative and managerial practices and ability to implement them.
3. Knowledge of ECRCHS and District policies and procedures, goals and objectives, organizational structure and functions, the California Education Code, Board of Education rules and resolutions, collective bargaining agreements, negotiated contracts, and consent decrees, highly desirable.
4. Knowledge of the California education Code regarding MTSS. Knowledge of LAUSD requirements for the same preferred.
5. Knowledge of and experience in overseeing certificated staff, including conducting conferences and disciplinary procedures as required, as well as conducting evaluation and assessments.
6. Knowledge of Restorative Justice and various intervention strategies.
7. Knowledge of a Learning Management System.
8. Leadership skills in facilitating group processes, including consensus building and resolution of conflict.
9. Ability to plan, organize, prioritize, and manage time for self and others.
10. Ability to work effectively with all racial, ethnic, linguistic, disability, and socioeconomic groups.
11. Ability to communicate effectively with students, supervisors, co-workers, parents, community representatives, and other ECRCHS and District personnel, both individually and as a group.
12. Ability to make formal, public presentations.
13. Ability to compose and comprehend written communication.
14. Ability to observe students' and subordinates' activities.
15. Ability to cope with crisis situations.
16. Ability to cope with multiple tasks.
17. Ability to travel to other sites/locations.
18. Appropriate interpersonal style and methods to guide individuals and groups towards task accomplishments.

Administrative Director Requirements:

1. A master's degree or advanced degree of at least equivalent standard from an accredited

college or university.

2. At least four semester units in multicultural education or equivalent study
3. At least five years of successful full-time public-school program teaching
4. A valid California K-12 Teaching Credential requiring a bachelor's degree and a program of professional preparation, including student teaching.
5. A valid Administrative Services Credential authorizing k-12 service.

NOTE: This job description is not a complete statement of essential functions and responsibilities. The school retains the discretion to add or change typical duties of position at any time.

Attachment B – ECRA Administrative Directors Salary Table

Steps

| | 1 | 2 | 3 | 4 | 5 |
|----------------|---------|---------|---------|---------|---------|
| 234-days basis | 115,984 | 122,513 | 129,419 | 136,706 | 144,679 |
| 249-days basis | 123,419 | 130,366 | 137,716 | 146,469 | 153,953 |

Differentials

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Attachment C – Vacation, Holidays and Sick Days

Classified & Admin Vacation Days

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- Christmas Day
- New Year's Eve

●
4885-3220-5974, v. 4

FIXED TERM EMPLOYMENT AGREEMENT
Between
EL CAMINO REAL ALLIANCE & JASON CAMP

This Employment Agreement (“Agreement”) is entered into by and between the above-named employee (“Employee”) and the Governing Board (“Board”) of El Camino Real Alliance (“ECRA”), a California public charter school approved by the Los Angeles Unified School District (“District”). The Board desires to hire employees who will assist the Board in achieving the goals and meeting the requirements of ECRA’s charter, and in implementing ECRA’s policies and procedures. The parties recognized that the provisions of the California Education Code do not govern ECRA, except as expressly set forth in the Charter Schools Act of 1992 and its successors.

RECITALS

WHEREAS, ECRA operates a charter school, organized and operating pursuant to the provisions of the Charter document (“Charter”) and applicable law; and

WHEREAS, ECRA is authorized pursuant to the terms of the charter to appoint and hire the Employee to assist the Board and to carry out the duties and functions as outlined in the job description attached and incorporated to this Agreement as **Attachment A**; and

WHEREAS, ECRA desires to retain the services of the Employee of ECRA by way of this Agreement and the Employee is qualified to perform such duties; and

WHEREAS, the Employee and ECRA desire to formalize the employment relationship by way of this Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto do agree as follows:

AGREEMENT

1. **TERM AND WORK SCHEDULE.** Subject to Section 12, “Termination of Contract” herein, ECRA hereby employs the Employee to serve as an Administrative Director for a term of three (3) years commencing on July 1, 2023 and ending June 30, 2026.

The Administrative Director position is a full-time position exempt from overtime law. As a minimum performance requirement, the work schedule for the Employee shall be Monday through Friday, with daily work hours at the School of 8:00 a.m. to 4:30 p.m. As this position is exempt from overtime, additional duties of the Employee may need to be performed outside of the work schedule on weekends, as well as before and after the regular work year or hours of the work day.

The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with ECRA without approval from the Board in writing.

2. **COMPENSATION.** In accordance with the applicable salary schedule which is attached hereto as **Attachment B**, the Administrative Director’s gross base salary will be \$158,953, subject to all regular withholdings, which includes the following stipends; Master’s Degree.

Following each school year under this Agreement, the Administrative Director may receive the following incentive compensation to be paid no later than July 31:

- **Board Award.** In its sole discretion, the Board may provide a one-time taxable payment of up to \$5,000 in any given year for any major accomplishment that benefits ECRA.
- **Schoolwide Bonus.** The Administrative Director is eligible to receive a portion of the annual school-wide bonus if such bonus is authorized by Board.

The Administrative Director's compensation may be prorated depending on whether they remain employed, or in active work status, for all scheduled work days of the position.

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 6. **EVALUATION.** The Executive Director shall evaluate the performance of the Employee at least once annually. This evaluation shall be based on the job description and performance objectives as defined in this agreement. If applicable, the evaluation shall include recommendations as to areas of improvement in all instances where the Executive Director deems such to be necessary or appropriate. A copy of the written evaluation shall be delivered to the Employee and he/she shall have the right to make an oral or written response to the evaluation. Within thirty (30) days of the delivery of the written evaluation to the Employee, the Executive Director shall meet with the Employee to discuss the evaluation. Failure to evaluate the Employee shall not impair ECRA's right to terminate this Agreement pursuant to Section 12.
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with applicable ECRA policy and authorization.

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9. **CHILD ABUSE AND NEGLECT REPORTING.** California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.
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Upon obtaining prior written approval of the Board, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. ECRA shall in no way be responsible for any expenses attendant to the performance of such outside activities.

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- a. **Termination For Cause:** The Employee may be terminated by the Board upon the recommendation of the Executive Director at any time for cause. In addition, the Employee may be disciplined (e.g. reprimand, suspension without pay) for cause during the term of this Agreement. “Cause” shall include, but is not limited to, breach of this Agreement; misconduct or dishonest behavior; conviction of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; any ground enumerated in the Employee Handbook; or the Employee’s failure to satisfactorily perform his/her duties as set forth in this Agreement, as defined by law, or as specified in the above-mentioned and incorporated by reference job description.

ECRA shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds of termination has first been served upon the Employee. The Employee shall have the right to a representative of his/her choice at a conference with the Board. The conference with the Board shall be the Employee’s exclusive right to any hearing otherwise required by law.

- b. **Early Termination Without Cause:** The Board, upon the recommendation of the Executive Director, may unilaterally and without cause or advance notice terminate this Agreement. In consideration of ECRA's right to terminate this Agreement without cause, ECRA shall pay to the Employee the remainder of his/her salary (based upon any remaining calendared work days) for the term of this Agreement or for a period of three (3) months following the effective date of termination, whichever is less.
 - c. **Death or Incapacitation of the Employee:** The death of the Employee shall terminate this Agreement and all rights entitled under this Agreement. In the event that the Employee becomes incapacitated to the extent that, in the judgment of the Executive Director, the Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in job specifications, the Board upon the recommendation of the Executive Director may terminate this Agreement.
 - d. **Revocation/Nonrenewal:** In the event that the ECRA charter is either revoked or nonrenewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Sections a or b above.
13. **NON-RENEWAL/EXPIRATION OF TERM.** The Board upon the recommendation of the Executive Director may elect not to offer future employment agreements to the Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.
14. **REQUIRED CONTRACT PROVISIONS.** The following provisions are required to be included in this Agreement by the California Government Code:
- a. **Limitations on Cash Settlement.** In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of the Employee multiplied by twelve (12).
 - b. **Required Reimbursements.** The Employee shall be required to reimburse ECRA for any salary or fees received from ECRA in relation to the Employee's placement on paid administrative leave pending criminal charges if the Employee is convicted of a crime involving the abuse of office/position. Regardless of the term of this Agreement, if the Agreement is terminated, the Employee must reimburse ECRA for any cash settlement received in relation to the Employee's termination if the Employee is convicted of a crime involving the abuse of office/position.
15. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
16. **WAIVER.** Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party thereto with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party hereto. However, in the event that either party makes or gives such a waiver, such

action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.

- 17. **JURISDICTION.** The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California.
- 18. **AMENDMENTS.** No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing *and* signed by the authorized representative of both of the parties hereto.
- 19. **INTERPRETATION AND OPPORTUNITY TO COUNSEL.** The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein and no presumption shall arise concerning the draftsman of such provision.
- 20. **SEVERABILITY.** If any term, provision, condition or covenant of the Agreement shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 21. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 22. **SIGNATURES.** In witness therein, we affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf of ECRA

DATED: _____

By: _____
David Hussey, Executive Director

DATED: _____

By: _____
Jason Camp, Administrative Director

This Employment Agreement is subject to ratification and approval by the Governing Board of ECRA.

RATIFIED: _____

By: _____
Signature of Board Chair or Secretary

ATTACHMENT A

EL CAMINO REAL CHARTER HIGH SCHOOL

ADMINISTRATIVE DIRECTOR JOB DESCRIPTION

The ECRCHS team of Administrative Directors supports the Executive Director in various functions. The Administrative Directors carry out the Charter School's educational vision and provide support and resources for teachers and students. At ECRCHS, The Administrative Directors oversee any of the following specific areas: Curriculum & Instruction, Counseling, Athletics & Facilities, Special Education, and Student Discipline/Alternative Education/Independent Study.

Responsible to

Executive Director

Subordinates

Certificated and Classified personnel as assigned.

Responsibilities of the Administrative Director

1. Implement, supervise, and monitor core and supplemental instructional programs leading to continuous student learning improvement and student mastery of CCSS and other state content standards.
2. Support school leadership teams in developing long and short-range plans for academic achievement.
3. Develop, support, guide, and evaluate teachers, counselors, and other personnel to ensure the academic achievement of all student subgroups and targeted student populations.
4. Provide instructional support by building the capacity of teachers in implementing effective strategies to teach all students subgroups and targeted populations, including English Learner, foster youth, homeless youth, socioeconomically disadvantaged students, standard English learners, gifted and talented students, students achieving elbow grade level, and students with disabilities.
5. Provide leadership and collaboration between and among all departments to ensure resources and support are prioritized to meet individual school needs.
6. Serve as an instructional team resource to teachers, parents, and students.
7. Carefully monitor school performance via frequent classroom observations and in-depth data analysis in order to identify areas of strength as well as opportunities for improvement.
8. Oversee professional development and ensure that the professional development plans prepare teachers to master CCSS and other state content standards and is aligned with the Single Plan for Students Achievement and the District's Master Plan for English Learners and Standard English Learners.
9. Ensure that educators have efficient access to high quality student achievement data and meaningfully use this data to improve instruction.
10. Foster a work environment that is student-centered, results-oriented, and focused on instructional improvements and increased student achievement for every child.
11. Assist in the preparation of the annual LCAP
12. Collaborate and possibly oversee the implementation of school wide testing.
13. Prepare the Charter School's master schedule and summer school schedule.

14. Recommend and implement student intervention or disciplinary actions in accordance with the Education Code, and the Charter School’s student responsibility code.
15. Assist with Western Association of School and Colleges (WASC) accreditation process.
16. Assist the Executive Director in meeting state and federal mandates and to ensure instructional monitoring and compliance needs.
17. Oversee student services, extracurricular activities, and all school athletics.
18. Assist in formulating, interpreting, and implementing the Charter School’s administrative policies.
19. Organize, support, and oversee systems to maintain high quality remote learning in the event that a public health crisis or disaster event precludes or limits the feasibility of classroom-based instruction.

Duties of the Administrative Director
Facilities, Athletics and Student Discipline

Job Purpose

Manage many of the school’s operational functions such as maintenance and operations and school safety and oversee the school’s athletics program. Work with various academic departments and programs to ensure that students have access to effective teaching and learning in a standards-based environment. Help monitor data and progress toward meeting the school’s WASC Action Plan goals and LCAP goals. Oversee the development, implementation, and management of programs designed to effectively address security and school safety needs, the development and enforcement of student disciplinary procedures. The Administrative Director will work with the deans and counselors in the investigation of student’s misconduct and shall work with local law enforcement and Los Angeles School Police (LASP) to coordinate any disciplinary measures that are warranted.

Other Responsibilities

Essential Functions

1. Supervise and work with Director of Facilities and Projects, Assistant Plant Managers, and Custodians
 - a. Ensure that the school is maintained properly and that repairs are completed in a timely manner
 - b. Act as School representative for large projects
 - i. Convey school concerns to LAUSD project manager
 - ii. Attend project meetings at every phase of completion
2. Supervise and work with the Athletic Director, Assistant Athletic Director, and Athletic Coaches to oversee all aspects of the school’s athletic program
3. Coordinates a comprehensive security/school safe program.
4. Coordinates all procedures and protocols related to student discipline, including investigation of claims of student misconduct, and proper administration of discipline as warranted and appropriate. Creates or assists in creation of policy documents and protocols necessary to effectively administer student disciplinary procedures and aligned with our Charter document.
5. Supervise in a fair and consistent manner effective discipline and attendance systems with high standards, consistent with the philosophy, values and mission of ECRCHS, in

accordance with due process and other laws and regulations, ensuring a safe, orderly environment that encourages students to take responsibility for behavior and creates high morale among staff and students.

6. Counsels students and recommends and implements student intervention or disciplinary actions in accordance with the Education Code, ECRA Charter and District policy and procedures, and the school’s student responsibility code.
7. Works with LASP and local law enforcement agencies to investigate and report any school-related criminal activity as warranted and appropriate.
8. Provides training and assistance to administrators and staff in matters of safety and student discipline.
9. Supervise and work with School Safety Coordinator to
 - a. Update Safe School Plan
 - b. Update Injury and Illness Prevention Plan
 - c. Plan and execute required Emergency Drills
 - d. Establish agendas for Safety Committee meetings
 - e. Establish agendas for Climate and Safety meetings
 - f. Supervise Campus Safety Officers
10. ERP (Netsuite) System - work with the Financial Manager and other fiscal staff on the following:
 - a. Confirm Purchase Requisitions
 - b. Approve Invoices
 - c. Approve conference requests
 - d. Approve reimbursements

Other Functions

1. During periods of critical personnel shortage or other emergency situation, shall temporarily perform any duties, as directed, within the authorization of any credentials held by incumbent which are registered with the Office of the Los Angeles County Superintendent of Schools and part of the class description requirements in effect at the time such duties are performed.
2. Other duties related to the facility such as lockers and permits
3. Supervise athletic events throughout the year
4. Certificated and Classified Staff Evaluations
5. Work with academic departments
6. Work with administrative team to help the school meet WASC and LCAP goals
7. Other duties as assigned

Knowledge, Skills, Abilities, and Personal Characteristics:

1. Knowledge of the fundamental principles and accepted practices, current trends, literature, and research in the field of secondary education.
2. Knowledge of effective administrative and managerial practices and ability to implement them.

3. Knowledge of ECRCHS and District policies and procedures, goals and objectives, organizational structure and functions, the California Education Code, Board of Education rules and resolutions, collective bargaining agreements, negotiated contracts, and consent decrees, highly desirable.
4. Knowledge of the California education Code regarding MTSS. Knowledge of LAUSD requirements for the same preferred.
5. Knowledge of and experience in overseeing certificated staff, including conducting conferences and disciplinary procedures as required, as well as conducting evaluation and assessments.
6. Knowledge of Restorative Justice and various intervention strategies.
7. Knowledge of a Learning Management System.
8. Leadership skills in facilitating group processes, including consensus building and resolution of conflict.
9. Ability to plan, organize, prioritize, and manage time for self and others.
10. Ability to work effectively with all racial, ethnic, linguistic, disability, and socioeconomic groups.
11. Ability to communicate effectively with students, supervisors, co-workers, parents, community representatives, and other ECRCHS and District personnel, both individually and as a group.
12. Ability to make formal, public presentations.
13. Ability to compose and comprehend written communication.
14. Ability to observe students' and subordinates' activities.
15. Ability to cope with crisis situations.
16. Ability to cope with multiple tasks.
17. Ability to travel to other sites/locations.
18. Appropriate interpersonal style and methods to guide individuals and groups towards task accomplishments.

Administrative Director Requirements:

1. A master's degree or advanced degree of at least equivalent standard from an accredited college or university.
2. At least four semester units in multicultural education or equivalent study
3. At least five years of successful full-time public-school program teaching
4. A valid California K-12 Teaching Credential requiring a bachelor's degree and a program of professional preparation, including student teaching.
5. A valid Administrative Services Credential authorizing k-12 service.

NOTE: This job description is not a complete statement of essential functions and responsibilities. The school retains the discretion to add or change typical duties of position at any time.

Attachment B – ECRA Administrative Directors Salary Table

Steps

| | 1 | 2 | 3 | 4 | 5 |
|----------------|---------|---------|---------|---------|---------|
| 220-days basis | 115,984 | 122,513 | 129,419 | 136,706 | 144,679 |
| 235-days basis | 123,419 | 130,366 | 137,716 | 146,469 | 153,953 |

Differentials

- Bilingual \$3,000
- Master’s \$5,000
- MBA \$8,000
- Doctorate \$10,000

Attachment C – Vacation, Holidays and Sick Days

Classified & Admin Vacation Days

Full-time employees, working 12 months per year, have the following vacation days:

- Years 0 to 4 10 days or 0.038462/hour worked
- Years 5 15 days or 0.057692/hour worked
- Year 6 16 days or 0.061539/hour worked
- Year 7 17 days or 0.065385/hour worked
- Year 8 18 days or 0.069231/hour worked
- Year 9 19 days or 0.073008/hour worked
- Year 10 and beyond 20 days or 0.076923/hour worked

Years are based on time with conversion; however, if they were part of the conversion staff, then it is years with LAUSD and years with conversion.

Vacation days may be carried over up to one-and-a-half times the annual rate; when the maximum is reached, vacation days will no longer accrue until vacation time is used.

Sick Days

Full-time employees, working 12 months per year, receive 13 illness days each year. Employees who work less than 12 months will receive one (1) sick day for each month of paid service.

School Holidays

Full-time employees working 12 months per year enjoy 14 paid holidays within the year; other employees enjoy based on their working calendar.

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Cesar Chavez Day
- Memorial Day
- Juneteenth
- Independence Day
- Admissions Day
- Labor Day
- Veterans Day
- Thanksgiving Day and the day after
- Christmas Day
- New Year's Eve

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