



# El Camino Real Charter High School

## Regular Board meeting

August 2023 Board Meeting

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### **Date and Time**

Wednesday August 30, 2023 at 5:30 PM PDT

### **Location**

El Camino Real Charter High School - Grieb (Little Theater)

5440 Valley Circle Woodland Hills Ca 91467

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

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### **ANNUAL MEETING AND REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING**

**ATTENDEES:** El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

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## **PUBLIC COMMENTS**

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

***NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.***

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:** Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Brad Wright	1 m
<b>B.</b> Record Attendance and Guests		Ryan Guinto	1 m
<b>C.</b> Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
<b>D.</b> Public Comments		Public	30 m
NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.			
<b>E.</b> Executive Director Update		David Hussey	10 m
<b>F.</b> Chief Business Officer Update		Gregory Wood	10 m
<b>G.</b> Board Chair Update	Discuss	Brad Wright	10 m
<b>II. Governance</b>			<b>6:33 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Elect 2023-2024 Board Chair	Vote	Ryan Guinto	5 m
<b>B.</b> Elect 2023-2024 Board Vice-Chair	Vote	Ryan Guinto	5 m
<b>C.</b> Elect 2023-2024 Secretary	Vote	Ryan Guinto	5 m
<b>D.</b> Elect 2023-2024 President	Vote	Ryan Guinto	5 m
<b>E.</b> Elect 2023-2024 Chief Financial Officer	Vote	Ryan Guinto	5 m
<b>F.</b> Discussion and Vote on Establishment of Board Committees	Vote	Board Chair	10 m

Discuss and vote on the creation of one or more standing and/or ad hoc Board committees:

Possible committees might include the following:

- \* Travel (Ad Hoc)
- \* Executive Director Evaluation (Standing)
- \* Capitalization Projects (Standing)
- \* Finance & Investment (Standing)
- \* Technology (Ad Hoc)
- \* Other (TBD)

<b>G.</b> Discussion and Vote on Board Committees' General Membership and Chairpersons	Vote	Board Chair	10 m
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Based on the establishment of one or more standing or ad hoc board committees, the Board will nominate and vote to elect each committee's general membership and chairperson.

**III. Consent 7:18 PM**

<b>A.</b> Approve Minutes of May 4, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
<b>B.</b> Approve Minutes of May 25, 2023 Regular Board Meeting	Approve Minutes	Brad Wright	1 m
<b>C.</b> Approve Minutes of June 22, 2023 Regular Board Meeting	Approve Minutes	Brad Wright	1 m

	Purpose	Presenter	Time
<b>D.</b> Approve Minutes of June 30, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
<b>E.</b> Approve Minutes of August 16, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
<b>F.</b> Approve Minutes of August 22, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
<b>IV. Investment</b>			<b>7:24 PM</b>
<b>A.</b> Investment Update June 2023 Gregory Wood, ECRCHS CBO, and Mike Breller, Financial Advisor of Beacon Pointe, will provide the Investment Update June 2023.	Discuss	G. Wood/M. Breller	10 m
<b>B.</b> Discussion and Vote on OPEB Account Actuary Review as of 6/30/23 Prior to the vote, Mr. Wood, CBO, will present the Actuary Review.	Vote	Gregory Wood	10 m
<b>C.</b> Discussion on OPEB Account to Pay for Retiree Health Benefits Gregory Wood, ECRCHS CBO, will lead a discussion on future retiree health benefits being paid out of the OPEB account.	Discuss	Greg Wood	10 m
<b>V. Finance</b>			<b>7:54 PM</b>
<b>A.</b> Review and Vote on June and July 2023 Check Registers Prior to the Vote to approve, Mr. Wood, CBO, will review the June and July 2023 check registers from ECRA's City National Bank accounts.	Vote	Gregory Wood	10 m
<b>B.</b> Review and Vote on June and July 2023 Credit Card Statements	Vote	Gregory Wood	10 m

	Purpose	Presenter	Time
<p>Prior to the vote, Mr. Wood, CBO, will review the June and July 2023 bank statements.</p>			

**VI. School Business 8:14 PM**

<b>A.</b>	UTLA Initial Proposal	Discuss	Carlos Monroy	10 m
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PUBLIC HEARING: United Teachers Los Angeles (UTLA) proposal for negotiations on behalf of certificated employees of El Camino Real Charter High School (ECRCHS)

<b>B.</b>	Discussion and Vote on Revisions to ECRCHS Employee Handbook for 2023-2024	Vote	David Hussey	10 m
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Prior to the Vote, David Hussey, Executive Director, will lead a discussion on revisions to the ECRCHS Employee Handbook for 2023-2024.

<b>C.</b>	Discussion and Vote on Request for One Period Coach Authorization During 2023-2024	Vote	David Hussey	5 m
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Prior to a vote, Mr. Hussey, Executive Director, will lead a discussion on the Request for One Period Coach Authorization During 2023-2024, including verification of request and consent for the following sports/courses and authorized Teachers/Coaches:

- \* Camille King - Cross Country, Track & Field
- \* Eric Choi - Girls Soccer, Boys Golf
- \* Alyssa Lee - Girls Volleyball, Boys Volleyball, Beach Volleyball
- \* Johanna Isom - Cheerleading
- \* Jason Sabolic - Football
- \* Jason Camp - Water Polo, Aquatics

<b>D.</b>	Annual Performance-based Charter School Division Oversight Visit Report for 2022-2023	Discuss	David Hussey	30 m
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Mr. Hussey, Executive Director, will lead a discussion on the annual performance-based Charter School Division (CSD) oversight visit report for 2022-2023

<b>E.</b>	Discuss and Approve Request for Allowance of Attendance	Vote	David Hussey	10 m
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Tropical Storm Hilary caused school closure on Monday, August 21, 2023. The request for allowance of attendance requests ADA credit for the day the school was closed.

**ACTION ITEM:** Motion to approve the Request for Allowance of Attendance for ADA credit for the August 21, 2023 school closure due to the tropical storm Hilary.

	Purpose	Presenter	Time
<p><b>F.</b> Discuss and Vote on the approval of the multi-year hosting of the new ECRCHS website and also the communication feature</p> <p>Ricardo Covarrubias, Marketing/Outreach Coordinator, will present on the FinalSite contract for the new ECRCHS website and utilize their communication feature.</p>		Ricardo Covarrubias	10 m
<p><b>VII. Closed Session</b></p>			<b>9:29 PM</b>
<p><b>A.</b> Conference with Legal Counsel - Anticipated Litigation</p> <p>Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:</p> <p>Three (3) items.</p>	Discuss	David Hussey	10 m
<p><b>B.</b> Conference with Labor Negotiators</p> <p>Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.</p> <p>Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.</p> <p>Employee Organization: United Teachers Los Angeles.</p>	Discuss	David Hussey	10 m
<p><b>C.</b> Conference with Labor Negotiators</p> <p>Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.</p> <p>Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.</p> <p>Employee Organization: American Federation of State, County, and Municipal Employees</p>	Discuss	David Hussey	10 m
<p><b>VIII. Reconvene to Open Session</b></p>			<b>9:59 PM</b>
<p><b>A.</b> Report on Actions Taken in Closed Session, If Any</p>	Discuss	Board Chair	5 m

	Purpose	Presenter	Time
<b>B.</b> Possible Board Approval Vote on Athletic Director MOU	Vote	Board Chair	5 m
<b>IX. Closing Items</b>			<b>10:09 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Board Chair	1 m

# Coversheet

## Discussion and Vote on Establishment of Board Committees

**Section:** II. Governance  
**Item:** F. Discussion and Vote on Establishment of Board Committees  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** II.F - CBO Report- 2023-2024 Consolidated Application Part 2.pdf  
II.F - CBO Report- 2023-2024 Consolidated Application.pdf

## 2022–23 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

### CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

## Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
  - b) Includes a dispute resolution process;
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

## Homeless Liaison Contact Information

Homeless liaison first name	Melissa
Homeless liaison last name	Harr
Homeless liaison title	Unhoused & Foster Youth Liaison
Homeless liaison email address (Format: abc@xyz.zyx)	m.harr@ecrchs.net
Homeless liaison telephone number (Format: 999-999-9999)	818-595-7500
Homeless liaison telephone extension	3031
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	0.00

## Homeless Liaison Training Information

**\*\*\*Warning\*\*\***

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## 2022–23 Homeless Education Policy, Requirements, and Implementation

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### CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

### Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA’s board approved the homeless education policy	12/16/2021
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

### Housing Questionnaire Identifying Homeless Children

Does your LEA use a housing questionnaire to assist with the identification of homeless children and youth	Yes
Does the housing questionnaire include best practices, rights, and protections afforded to homeless children and youth	Yes
Is the housing questionnaire made available in paper form	Yes
Did your LEA administer the housing questionnaire to all student body during the school year	Yes

### Title I, Part A Homeless Expenditures

2022–23 Title I, Part A LEA allocation	\$385,140
2022–23 Title I, Part A direct or indirect services to homeless children reservation	\$1

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**2022–23 Homeless Education Policy, Requirements, and Implementation**

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

Amount of 2022–23 Title I, Part A funds expended or encumbered for direct or indirect services for homeless children	\$6,000
Homeless services provided  (Maximum 500 characters)	Regular meetings with Homeless Liaison Free Access to School Supplies, Free access to meals & one on one Counseling and Psychological Social Worker (PSW) and Public transportation. El Camino Real CHS serviced and reported 11 Students identified as homeless in CALPADS for the 2022-2023 School Year.
No expenditures or encumbrances comment Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

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El Camino Real Charter High (19 64733 1932623)

Status: Certified  
 Saved by: Fernando Delgado  
 Date: 8/29/2023 3:09 PM

**2023–24 Certification of Assurances**

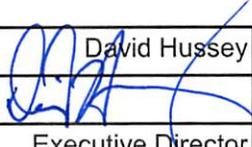
Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancesstoc.asp>.

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	David Hussey
Authorized Representative's Signature	
Authorized Representative's Title	Executive Director
Authorized Representative's Signature Date	08/29/2023

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## 2023–24 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Miguel Cordova, Title I Policy, Program, and Support Office, [MCordova@cde.ca.gov](mailto:MCordova@cde.ca.gov), 916-319-0381

### Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	David Hussey
Authorized Representative's Title	Executive Director
Authorized Representative's Signature Date	07/18/2023
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

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## 2023–24 LCAP Federal Addendum Certification

**CDE Program Contact:**

Local Agency Systems Support Office, [LCAPAddendum@cde.ca.gov](mailto:LCAPAddendum@cde.ca.gov), 916-323-5233

**Initial Application**

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

**Returning Application**

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

<b>County Office of Education (COE) or District</b> For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
<b>Direct Funded Charter</b> Enter the adoption date of the current LCAP	06/22/2023
Authorized Representative's Full Name	Gregory Wood
Authorized Representative's Title	Chief Business Officer

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## 2023–24 Application for Funding

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

### Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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### District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
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### Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111 et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	No
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	No
<b>Title IV, Part A (Student and School Support)</b> ESSA Sec. 4101 SACS 4127	Yes

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## 2023–24 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

**CDE Program Contact:**

Hilary Thomson, Fiscal Oversight and Support Office, [HThomson@cde.ca.gov](mailto:HThomson@cde.ca.gov), 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2022–23 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	None known.

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# Coversheet

## Approve Minutes of May 4, 2023 Special Board Meeting

**Section:** III. Consent  
**Item:** A. Approve Minutes of May 4, 2023 Special Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Special Board Meeting on May 4, 2023

APPROVED



# El Camino Real Charter High School

## Minutes

### Special Board Meeting

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#### Date and Time

Thursday May 4, 2023 at 5:15 PM

#### Location

Main Campus - Library Media Center

El Camino Real Charter High School  
5440 Valley Circle Boulevard  
Woodland Hills, CA 91367

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#### SPECIAL BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

#### **ATTENTION:**

**WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:**

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**Directors Present**

Alexandra Ramirez, Brad Wright, Danielle Malconian, Gregg Solkovits, Steven Kofahl

**Directors Absent**

Daniela Lopez-Vargas, Linda Ibach

**Guests Present**

David Hussey, Kurt Lowry, Ryan Guinto

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**I. Opening Items**

**A. Call the Meeting to Order**

Brad Wright called a meeting to order on Thursday May 4, 2023 at 5:15 PM.

Mr. Wright had initially called the meeting to order at 7:15 p.m., and a short time later corrected the meeting start time of 5:15 p.m.

**B. Record Attendance and Guests**

Quorum established with five (5) members present.

**C.**

**Pledge of Allegiance to the United States of America (USA).**

Mr. Wright led all Board Members and guests in the Pledge of Allegiance to the United States of America (USA).

**D. Public Comments**

There were no requests for Public Comments.

**II. Closed Session**

**A. Conference With Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)**

One (1) item discussed.

Reconvened to Open Session at 5:23 p.m.

Mr. Wright noted that today's Special Board Meeting started at 5:15 p.m., and not 7:15 p.m.

Mr. Wright announced that no action was taken during Closed Session.

**III. Closing Items**

**A. Adjourn Meeting**

Steven Kofahl made a motion to adjourn the meeting.

Alexandra Ramirez seconded the motion.

Voice vote taken to adjourn meeting.

The team **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:24 PM.

Respectfully Submitted,

Kurt Lowry

# Coversheet

## Approve Minutes of May 25, 2023 Regular Board Meeting

**Section:** III. Consent  
**Item:** B. Approve Minutes of May 25, 2023 Regular Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on May 25, 2023

APPROVED



# El Camino Real Charter High School

## Minutes

### Regular Board Meeting

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#### Date and Time

Thursday May 25, 2023 at 5:30 PM

#### Location

Main Campus - LIBRARY MEDIA CENTER

El Camino Real Charter High School  
5440 Valley Circle Boulevard  
Woodland Hills, CA 91367

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#### REGULAR BOARD MEETING

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"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

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#### **Directors Present**

Alexandra Ramirez, Brad Wright, Daniela Lopez-Vargas, Danielle Malconian, Linda Ibach, Steven Kofahl

#### **Directors Absent**

Gregg Solkovits

#### **Guests Present**

David Hussey, Gregory Wood, Kurt Lowry, Ryan Guinto, [a.Ilyas@ecrchs.net](mailto:a.Ilyas@ecrchs.net)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday May 25, 2023 at 5:31 PM.

#### **B. Record Attendance and Guests**

Quorum established. Mr. Solkoivits and Ms. Vargas are absent.

#### **C.**

### **Pledge of Allegiance to the United States of America (USA)**

Student Paul Scola led Board members and guests in the Pledge of Allegiance to the United States of America (USA).

#### **D. Public Comments**

#### **E. Executive Director Update**

Ethnic Studies classes; 1 class to be expanded after 23-24;  
looking at cultural diversity juniors to simon wiesenthal museum; another focus for the committee  
focus groups every month with administrators present; hearing wants and needs  
promoted the importance of SBAC throughout the year; especially our students of color

Graduation is next friday june 2nd at 6 p.m in the stadium

Yearbook shoutout; first time in three years it was done on time and under budget; kids got them four days early; thank you to all who worked on it;

Thank all stakeholders for a fine year; growth of our future student leaders;

SISC ???

#### **F. Chief Business Officer Update**

Cafeteria in the black  
will implement a new POS system this summer  
former leader will stay on as a supervisor; alex;

ADA - month 8 locked on last month; final bdtet will be done with 3220 ADA;

Received our new rate sheets for employee health benefits; plans up 8 to 8.3%; dental and vision down; overall increases of 7.2% or over 350K

New funding rates; Cola increase of 8.2%  
Basic funding will be over 12K with addl. funding from supplemental grant

Biggest area of increase; caslstrs 19%

CALPERS rate this year is 25% is going to increase 26.68% in 23-24

Overview of State Budget:

\* education in all forms - special fund for economic uncertainties = down from 18.B to 3.8B; pulling from reserves

\* big concern is declining enrollment; if we lose our one time funds May Revision

\* Declining enrollment projections by county

(COPY some similar comments from F&I Investment meeting presentation)

\* CharterSAFE - Member Contribution Insurance cost will decline 2%

Mr. Kofahl - if workers' comp went down and if 200K is spent, will it come out of

## G. Board Committee Updates

Capital projects/improvements meeting: D. Malconian - next year improvements have to do with safety; vape sensors, securing the campus, door access;

## H. Board Chair Update

B. Wright congratulate the Aca Deca Team; we also have another issue; students look to other students for guidance; we're the royal award; I'd like to recognize Paul Scola with the Royal;

L. Ibach congratulated the school on its 6-year WASC accreditation; if the teaching isn't happening it would have happened; etc.

## II. Consent

### A. Approve Minutes of the April 27th, 2023, Regular Board Meeting

Danielle Malconian made a motion to approve the minutes from Regular Board Meeting on 04-27-23.

Linda Ibach seconded the motion.

Four consent Agenda items approved in a single roll call vote.

The board **VOTED** to approve the motion.

#### Roll Call

Linda Ibach	Aye
Daniela Lopez-Vargas	Absent
Steven Kofahl	Aye
Gregg Solkovits	Absent
Brad Wright	Aye

**Roll Call**

Alexandra Ramirez Aye  
Danielle Malconian Aye

**B. Approve Minutes of the May 4th, 2023, Special Board Meeting.**

Brad Wright made a motion to Table the approval of minutes from May 4, 2023 Special Board Meeting Special Board Meeting on 05-04-23.

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approve the April, 2023, Check Registers**

**D. Approve the April, 2023, Credit Card Charges**

**III. Investment**

**A. April 2023 Investment Update**

Note that 1st Qtr 23 and April 2023; combined, as presented at the May 22, 2023, Finance & Investment Committee Meeting;

7.7% investment change and 18.5% overall total change;

Reinvest 399K and 394K

OPEB 24.2M

Gen. Acct 6 \_\_\_\_\_ M

Breller 1Q23

reviewed Slide/P. 9 - Gen. Investment Acct. highlights;

School has an investment policy with different funds in each investment manager

reviewed Slide/P. 5 - OPEB highlights

Increases in interests rates results in better performance

F&I Committee recommended;

D. Malconian added that people can listen the recording of the may 22, 2023 meeting

#### IV. Finance

##### A. April 2023 Financial Update

We just finished 10 months of

##### B. Discuss and Vote to Approve the 23-24 Instructional Materials (IMA) Budget

Alexandra Ramirez made a motion to Approve the 23-24 Instructional Materials (IMA) Budget with the understanding that this will be revisited in JUNE 23.

Linda Ibach seconded the motion.

Ms. Ilyas presented the 23-24 IMA Budget, with highlights as follow:

Department budgets  
Team with oldest uniforms

(Use language from F&I Committee mtg in this section)

Plenty of Discussion about Lighting and Sound Maintenance and Production Costs \$12K  
Possible Revisit of this line budget item; what can we do it:

Mr. Wood noted that this conversation is about IMA and we can have the discussion in June

Mr. Kofahl, noted that we see Counseling request was \$72,700 to 44K Naviance moved to subscriptions (paid for elsewhere as is not an instructional material)

The board **VOTED** to approve the motion.

##### Roll Call

Linda Ibach	Aye
Brad Wright	Aye
Danielle Malconian	Aye
Daniela Lopez-Vargas	Absent
Steven Kofahl	Aye
Gregg Solkovits	Absent
Alexandra Ramirez	Aye

##### C. Discuss and Vote to Recommend to the Full Board Approval of Proposed 2023-2024 Special Education Vendor Services Agreements/Contracts

Brad Wright made a motion to Allow approve the 23-24 Sp. jEd. plus two year for Inspire Comms.

Steven Kofahl seconded the motion.

Prior to the Vote, Mr. Larew presented the context of the contracts, several of which were renegotiated

Proposed rates for 23-24:Use

Piece of Mind

Inspire Communications (2-year)

EdLogical

The board **VOTED** to approve the motion.

**Roll Call**

Steven Kofahl	Aye
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Gregg Solkovits	Absent
Daniela Lopez-Vargas	Absent
Linda Ibach	Aye
Brad Wright	Aye

**V. School Business**

**A. Discuss and Vote to Approve One or More 2023-2024 Substitute Teacher Vendor(s) Service Agreement(s).**

Danielle Malconian made a motion to Table the Vote.

Brad Wright seconded the motion.

Table this agenda item;

Send Dr. Lowry and Mr. Hussey;

The board **VOTED** to approve the motion.

**Roll Call**

Brad Wright	Aye
Gregg Solkovits	Absent
Steven Kofahl	Aye
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Daniela Lopez-Vargas	Absent
Linda Ibach	Aye

**B. Discussion of Proposed Capital Improvements as Discussed During May 15th, 2023, Capitalization Projects Ad Hoc Committee Meeting and as Discussed During May 22nd, 2023, Finance and Investment Committee Meeting.**

Ms. Malconian said that the discussion was already done at the Board Finance committee meeting.

**C. Discuss Collective LAUSD SELPA Notification Letter**

Hussey made board aware but has no intention of leaving the SELPA.

**D. Discuss and Vote to Approve Proposed 2023-2024 Services Agreement with SAGE**

Danielle Malconian made a motion to Approve Proposed 2023-2024 Services Agreement with SAGE.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Steven Kofahl	Aye
Alexandra Ramirez	Aye
Brad Wright	Aye
Linda Ibach	Aye
Danielle Malconian	Aye
Daniela Lopez-Vargas	Absent
Gregg Solkovits	Absent

Mr. Hussey said that ECR will continue to access SAGE as the school-based therapist and it is a service that LAUSD used to supply. Right now, COVID funds are being used and there is 0 cost to the general fund.

**E. Discuss and Vote on the Proposed 23-24 and 24-25 School Calendars**

Motion to Proposed 23-24 and 24-25 School Calendars.

The board **VOTED** to approve the motion.

**Roll Call**

Brad Wright	Aye
Alexandra Ramirez	Aye
Linda Ibach	Aye
Daniela Lopez-Vargas	Aye
Danielle Malconian	Aye
Steven Kofahl	Aye
Gregg Solkovits	Absent

**F. Discussion on Local Control Accountability Plan (LCAP) 23-24 Proposed Goals and Actions**

Ms. Clark led the discussion on the LCAP plan for 23-24 and outlined each goals and actions.

**VI. Closed Session**

**A. Public Employee Discipline/Dismissal/Release (§ 54957)**

Closed session took place 7:25PM

**B. Conference with Legal Counsel - Anticipated Litigation**

**C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Executive Director**

**D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Director, Human Resources and Compliance**

**VII. Reconvene to Open Session**

**A. Report on Actions Taken in Closed Session, If Any**

Board meeting reconvened at 9:31PM. There were no actions taken during closed session.

**VIII. Closing Items**

**A. Adjourn Meeting**

Steven Kofahl made a motion to Adjourn the meeting.

Alexandra Ramirez seconded the motion.

Meeting was adjourned at 9:31PM

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:31 PM.

Respectfully Submitted,

Ryan Guinto

# Coversheet

## Approve Minutes of June 22, 2023 Regular Board Meeting

**Section:** III. Consent  
**Item:** C. Approve Minutes of June 22, 2023 Regular Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board meeting on June 22, 2023

APPROVED



# El Camino Real Charter High School

## Minutes

### Regular Board meeting

June 22, 2023 Regular Board Meeting

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#### Date and Time

Thursday June 22, 2023 at 5:30 PM

#### Location

Grieb (Little) Theater - 5440 Valley Circle Blvd. Woodland Hills CA 91367

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#### REGULAR BOARD MEETING

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**Directors Present**

Alexandra Ramirez, Brad Wright, Daniela Lopez-Vargas, Danielle Malconian, Gregg Solkovits, Linda Ibach, Steven Kofahl

**Directors Absent**

None

**Guests Present**

David Hussey, Emilie Larew, Gregory Wood

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**I. Opening Items**

**A. Call the Meeting to Order**

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Jun 22, 2023 at 5:41 PM.

**B. Record Attendance and Guests**

**C. Pledge of Allegiance to the United States of America (USA)**

Mr. Edward Reynolds led the Pledge of Allegiance.

**D.**

## Public Comments

1. Carlos Monroy spoke about concerns regarding ending Board member term limits.
2. Scott Silverstein spoke about concerns regarding the Board Chair and the Board's versus the Administration's role at the school.
3. Letty Zane spoke about concerns regarding the timing of Board elections for seats with terms ending June 30th.
4. Helen Fouras spoke against changing the policy regarding Board term limits.
5. Montel Hatcher spoke about his belief that the Board is doing a good job.
6. Tony Baraz spoke about his seeing Mr. Wright as the only one outside the school speaking with parents on the day of the lockdown and sees him making sure kids are safe in the mornings with the traffic cones.
7. Edward Reynolds spoke on behalf of Wings Over Wendy's and expressed thanks for the support the organization has received in meeting at the North Campus and their desire to have memorabilia up on the wall.
8. Charne Tunson spoke about importance of two-way communication and the importance for parents to feel like valued stakeholders.
9. Stephanie Franklin shared that she has been an ECR teacher for 16 years, appreciates all the time and work of the Board members, noted the challenges finding people to fill this volunteer role, and expressed support of removing term limits as long as protections remain in case of bad actors.
10. Dana Hill stated he has nothing but positive things to say about the school and the Board. He does not believe in term limits as it creates artificial change only for the sake of change.
11. Cheryl Dorries spoke about supporting the Board's governance role and not having term limits, just like the Friends of ECR Board does not have term limits. She expressed concerns regarding FOECR Board procedures.
12. Ronald Laws shared that his daughter attended ECR as a Freshman last year and he has siblings who attended years ago. He is very pleased with how things have been handled at the school and stated that the Board has done well.
13. Shaw Fann, retired engineer, commented that he has lived within walking distance of ECR for 40 years. He appreciates the traffic control recently implemented and elimination of U-turns and efforts to take care of the school. He also supports the removal of Board term limits.
14. Duncan McIntosh congratulated the school on winning his wife's school search contest after trying to choose the best school for his child. Stated that one of biggest challenges he has seen with agencies and boards is turnover and expressed support for removing Board term limits.
15. Karen Evens, ECR teacher, stated that she is a regular Board meeting attendee and that this is a well selected, elected, and efficient Board. Worked under Mrs. Ibach for 9 years and has utmost respect for her. She supports the removal of term limits.

16. Norris Gumby commented that he is new to West Hills and he have a child who will be attending ECR starting next year. He and his wife both teach at USC. He believes Board term limits are an anachronism and supports the removal of term limits.

#### **E. Executive Director Update**

Expressed thanks to ... for graduation a few weeks ago.

Provided an update on the status of the football field. If all goes well, should have new field in less than 30 days.

Updates to cafeteria area, main hall, gymnasium.

Continue to work with LAUSD on the camera system for safety purposes and new bleachers in the gym.

#### **F. Chief Business Officer Update**

Mr. Wood introduced the new cafeteria manager.

He noted historic occurrence that CSD gave ECR a perfect score of 4 in areas he oversees...

Budget updates will come under the specific agenda items later in the meeting.

Reviewed funding challenges, enrollment declining across the state...

#### **G. Board Committee Updates**

Finance and Investment Committee Update - Chair Ms. Malconian reported they had a robust meeting last week to discuss the financial items on tonight's agenda.

Capitalization Committee - Chair Ms. Malconian recommends quarterly meetings for the coming year.

School Site Safety Committee - Mr. Wright provided update on safety of the school talking about the security team.

Athletics - There was nothing to report.

Executive Director Evaluation - Chair Ms. Ibach reported the evaluation has been completed.

Facilities - Mr. Wright - the cleanest campus has ever been

Instruction - There was nothing to report.

Travel - There was nothing to report.

Technology - There was nothing to report.

## **H. Board Chair Update**

Mr. Wright invited Board members to share updates. Mr. Solkovits highlighted that Board Member Schmerelson has been very helpful to ECR this year. Ms. Ramirez shared that she has noticed that there seems to be some confusion regarding requirements for Board members who have a child attending ECR and noted that the parent representative Board member is the only one who cannot have a child attending the school.

Mr. Wright reviewed information about the upcoming Board elections. Elections will take place in August when school resumes to support the involvement of incoming families in the process. Current Board members will remain in place until new members are seated.

## **II. Consent**

### **A. Approve Minutes of the May 25th, 2023, Regular Board Meeting (TABLED)**

Tabled.

### **B. Approve the May 2023, Check Registers**

Danielle Malconian made a motion to approve the check registers.

Daniela Lopez-Vargas seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve the May 2023, Credit Card Charges**

Alexandra Ramirez made a motion to approve the credit card charges.

Danielle Malconian seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Investment**

### **A. May 2023 Investment Update**

Mr. Wood led the discussion and materials were presented during the finance board committee meeting. ECR investments are up 25% for the year and it has been doing well. the review will happen at the end of the month. The OPEB obligation will be closer to be fully funded.

## **IV. Finance**

### **A. CARES Act Update**

Mr. Wood and Ms. Ilyas led the discussion for the CARES Act Update.

Mr. Wood explained that the money must be spent by the deadlines indicated. Any unspent funding at that time must be returned.

Mr. Wright asked if the money rolls over if it does not get spent.

Mr. Wood said that if the money is not spent then it should be given back.

Mr. Solkovits asked as part of the federal debt limit and he read they were going to pull back the unspent money. Is ECR sure about how the money is being spent.

Mr. Wood reviewed information related to the grants and spending deadlines.

#### **B. Discussion and Vote on 2023-2024 ICON School Management Contract Renewal**

Mr. Wood reviewed the key points of the contract. The details were mainly presented at the finance board committee meeting.

Danielle Malconian made a motion to approve the...

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Discussion and Vote on 2023-2024 CharterSAFE General and Worker's Comp Insurance Contract Renewal**

Mr. Wood reviewed the updates to this year's contract and costs. Most of the information was discussed in the Board Finance Committee meeting. He used a cost breakdown to show why CharterSAFE is the best option for ECR.

Danielle Malconian made a motion to approve the CharterSAFE General and Worker's Comp contract renewal.

Gregg Solkovits seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Discuss and Vote Approval of Additional Biology Textbooks**

Mr. Wood led the discussion as it was presented during the Board finance committee meeting. It is going to the \$171k over 6 years as it will be a 6-year contract.

Danielle Malconian made a motion to approve the additional textbook budget for Biology texts.

Gregg Solkovits seconded the motion.

The board **VOTED** unanimously to approve the motion.

Danielle Malconian made a motion to approve the additional textbook budget for the new Biology textbook.

Gregg Solkovits seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. Governance**

#### **A.**

### **Discuss and Vote Board Term Limits**

The proposed change to remove one sentence from Section 5 of the Bylaws to remove Board term limits. Instead of stating each board can do a term for 3 years, the proposal is for the Bylaws to state as long as the board is qualified.

Ms. Ibach has received many comments from teachers. She expressed surprise that it came up again so soon after being tabled. She is very concerned about the anonymous letters that have been going around.

Ms. Malconian sees the pros and cons. However, the concerns that were brought up on the public comments led her to believe that term limits may not be a good idea. Teachers and students have been here for many years and there is a huge learning curve to lead a school as a board member.

Mr. Solkovits asked if any parent or community surveys were sent for feedback. Mr. Wright said information was included in the newsletter, but that a survey was not conducted. He reported that he has received many emails both for and against. Mr. Hussey noted that the school requested feedback, but did not conduct a formal survey. Mr. Solkovits does not see a compelling reason to remove term limits, noting how many elected positions in state and federal government have term limits.

Mr. Wright requested that Ms. Larew read the proposed update to the bylaws. Ms. Larew read Section 5, which currently reads... Ms. Larew stated the proposal is to...

There was a motion to amend Section 5, Director's Term, of the Bylaws to remove the language regarding term limits. The motion did not pass.

Mr. Kofahl stated that he wanted to change his vote and made a motion to reconsider. The motion to reconsider passed.

The motion was again made to amend Section 5 of Bylaws to remove the 2 sentences regarding term limit language. This time, the motion passed.

Danielle Malconian made a motion to ...  
Steven Kofahl seconded the motion.  
The motion did not carry.

### **Roll Call**

Gregg Solkovits	No
Linda Ibach	No
Daniela Lopez-Vargas	Abstain
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Steven Kofahl	No

**Roll Call**

Brad Wright            Aye

Steven Kofahl made a motion to reconsider the amendment to the bylaws.

Alexandra Ramirez seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Danielle Malconian    Aye

Linda Ibach            No

Gregg Solkovits        No

Daniela Lopez-Vargas Abstain

Steven Kofahl         Aye

Brad Wright            Aye

Alexandra Ramirez    Aye

Alexandra Ramirez made a motion to amend the Bylaws to remove the language in Section 5 regarding Board member term limits.

Brad Wright seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Alexandra Ramirez    Aye

Gregg Solkovits        No

Danielle Malconian    Aye

Linda Ibach            No

Daniela Lopez-Vargas Abstain

Steven Kofahl         Aye

Brad Wright            Aye

**B. Discuss and Vote on Board Member Eligibility**

Mr. Wright asked Ms. Larew to read the current language and proposed update to Section 3 of the Bylaws regarding Board Member Eligibility.

Daniela Lopez-Vargas made a motion to amend the end of Section 3 of the Bylaws to add, "...".

Danielle Malconian seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. School Business**

**A. Discussion and Vote on the Local Control Accountability Plan (LCAP) 2023-24 Proposed Goals and Actions**

Ms. Minita Clark presented key points of the LCAP, noting that more detail was shared with the Finance and Investment Committee last week.

Mr. Wood presented information on the LCFF and how the LCAP ties into the school budget planning.

Ms. Clark reviewed the priorities, goals, and areas of focus...

Mr. Hussey noted the alignment with WASC goals related to the addition of the marketing coordinator and the increased focus on two-way communication that is supported through this role...

Ms. Clark and Mr. Hussey reviewed updated plans regarding an attendance dashboard and new methods of follow-up regarding student attendance concerns and trying to reduce chronic absenteeism. They answered Board member's questions regarding the procedures and excused versus unexcused absences.

Ms. Clark reviewed that 11 classrooms received furniture this year.

Danielle Malconian made a motion to approve the LCAP.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. Capitalization Budget Proposal**

Mr. Delgado presented...

Gym and stadium updated  
technology updates - CCTV, PA system, Clocks, Network access points  
Budget request is for \$1,891,964, funding sources included ESSER III, E-rate, LCAP, and general fund.

The Finance and Investment Committee recommends approval.

Danielle Malconian made a motion to approve the proposed capitalization budget.

Gregg Solkovits seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **C. Marketing Budget Proposal**

Mr. Covarrubias reviewed accomplishments since he started, including increased social media reach by platform.

Mr. Solkovits asked if we have considered migrating off Twitter and is concerned about the negative aspects and hate speech on that platform. Mr. Covarrubias stated that we have been looking at ways to avoid the negative aspects of the community. Mr. Delgado shared that we are looking at options on TikTok. Mr. Solkovits would like ECR to move off of Twitter as soon as reasonably possible.

Mr. C. presented a proposed marketing budget, including costs associated with advertising online and on various social media platforms, bus advertisements, billboards, banners around the school, windscreens, etc. Mr. Hussey noted that this aligns with our WASC goals. Mr. Delgado and Mr. Hussey reviewed how success and return on investment could be tracked for each method. Information about Niche profile was reviewed and Mr. C noted that ECR is not currently a partner. He showed information about how Granada Hills Charter School uses their Niche profile as an example of possibilities. He recommended the Pilot Package budget listed in the materials for a total budget of \$214,500.

The Finance and Investment Committee has recommended approval of this introductory package.

Danielle Malconian made a motion to approve the proposed marketing budget of \$214,500.

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Discussion and Vote on Proposed 23-24 ECRCHS Budget**

Mr. Wood reviewed the predicted total revenue and total expenditures. Currently includes a surplus of \$2.1 million to allow for contingencies.

This information was reviewed at the Finance and Investment Committee meeting and the committee recommended approval.

Danielle Malconian made a motion to approved the proposed 2023-2024 ECRCHS budget.

Daniela Lopez-Vargas seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Daniela Lopez-Vargas	Aye
Linda Ibach	Aye
Gregg Solkovits	Absent
Steven Kofahl	Aye
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Brad Wright	Aye

#### **E. Discuss and Vote for the Approval of the 2023-2024 LCFF Prop 39 Budget**

Mr. Wood explained that the state requires that this be approved separately from the overall budget. He reviewed what is included in the expenditures.

This was not previously presented to the Finance Committee.

Danielle Malconian made a motion to approve...

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Brad Wright	Aye
Steven Kofahl	Aye
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Daniela Lopez-Vargas	Aye
Gregg Solkovits	Absent
Linda Ibach	Aye

**F. Discuss and Vote on 2023-2024 Consolidated Application and Reporting System (CARS)**

...

Steven Kofahl made a motion to approve...

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Fund Balance Designation**

...

Gregg Solkovits made a motion to approve the creation of a designated but not restricted fund for deferred maintenance on facilities and technology projects, with the funding to be 20% of the unrestricted fund balance based on the unaudited actuals to be reported in August, contingent upon approval of Financial Policies and Procedures updated for this purpose.

Danielle Malconian seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Closed Session**

**A. Public Employee Discipline/Dismissal/Release**

Closed session occurred.

**B. Conference with Legal Counsel - Anticipated Litigation**

Closed session occurred.

**C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Executive Director**

Closed session occurred.

**VIII. Reconvene to Open Session**

**A. Report on Actions Taken in Closed Session, If Any**

Open session reconvened at 9:52pm.

Ms. Ramirez reported that no actions were taken during closed session.

**B. Board Approval of Compensation Comparability Study for Executive Director Position**

The Board reviewed compensation comparisons among local large conversion charter schools.

Gregg Solkovits made a motion to approve the compensation study.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Danielle Malconian	Aye
Alexandra Ramirez	Aye
Brad Wright	Aye
Daniela Lopez-Vargas	Aye
Gregg Solkovits	Aye
Steven Kofahl	Aye
Linda Ibach	Aye

**C. Board Chair: Required Oral Report Regarding Executive Director Employment Agreement**

Ms. Malconian read the oral report regarding the Executive Director employment agreement....

The term of the contract will be from July 1, 2023 through June 30, 2026... Contractual provisions were reviewed, including compensation related to salary and fringe benefits...

**D. Board Approval of Executive Director Employment Contract.**

Steven Kofahl made a motion to approve the Executive Director Employment Agreement.

Daniela Lopez-Vargas seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Linda Ibach	Aye
Steven Kofahl	Aye
Brad Wright	No
Danielle Malconian	Aye
Daniela Lopez-Vargas	Aye
Gregg Solkovits	Aye
Alexandra Ramirez	Aye

## IX. Closing Items

### A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,

Alexandra Ramirez

# Coversheet

## Approve Minutes of June 30, 2023 Special Board Meeting

**Section:** III. Consent  
**Item:** D. Approve Minutes of June 30, 2023 Special Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Special Board Meeting on June 30, 2023

APPROVED



# El Camino Real Charter High School

## Minutes

### Special Board Meeting

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#### Date and Time

Friday June 30, 2023 at 1:00 PM

#### Location

Grieb (Little) Theater

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#### REGULAR BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

#### **ATTENTION:**

**WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

**Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:**

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1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:**

***Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.***

***There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.***

***A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.***

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

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**Directors Present**

Alexandra Ramirez, Brad Wright, Danielle Malconian, Linda Ibach, Steven Kofahl

**Directors Absent**

Daniela Lopez-Vargas

**Guests Present**

Ryan Guinto

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**I. Opening Items**

**A. Call the Meeting to Order**

Ryan Guinto called a meeting of the board of directors of El Camino Real Charter High School to order on Friday Jun 30, 2023 at 1:04 PM.

**B. Record Attendance and Guests**

Mr. Solkovitz is no longer with the board. He step down from his position as the LAUSD board representative.

**C. Pledge of Allegiance to the United States of America (USA)**

Ms. Malconian lead the pledge of allegiance

**D. Public Comments**

Steven Kofahl made a motion to Made a motion to extend the public comments beyond the allotted 30-minute timeframe.

Danielle Malconian seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mrs. Larew called individuals that would be speaking in the public comments.

1. Melissa Harr - Spoke regarding the disaffiliation of FOECR. She is the unhoused/foster youth liaison for ECR and has worked with the families for the last two years. These families tend to need more resources both emotionally and financially. There were very few resources when she started in the position. With the support of Mrs. Endres and Dr. Clark, she opened a trust for stakeholders to donate. Despite her fundraising efforts, she turned to FOECR for support. FOECR donated food, water, and other supplies for the families. They also have bought prom tickets for students who are unable. FOECR stepped up when ECR could not. She asked ECR to support but was unable to do so...

2. Barbara Stanoff - Spoke regarding the disaffiliation of FOECR. To do away with FOECR is a major staff injustice. They are a much-needed branch of ECR. They are always ready to help students in need, support programs on campus, and allow students to attend events -- please rethink about disbanding the FOECR at ECR.

3. Susan Niven - Spoke regarding the disaffiliation of FOECR. She is not a retired teacher and said shame on the board for taking something that is wonderful in the school. FOECR always made everyone welcome. It doesn't surprise her because there are so much more things and doesn't know how long can the school exist with these types of policies. Whether it's FOECR and why schedule this meeting when teachers are on vacation. Between lack of discipline now you are taking something that is wonderful for the school.

4. Patty Elliot - Spoke regarding the disaffiliation of FOECR. She is an alumna from the class of 83' and she wanted to know why is ECR disaffiliating from FOECR. From what she heard FOECR has done a lot of great things for the school. She felt that there should have been more time and opportunity for discussion before the vote and all stakeholders should have a say. FOECR granted many scholarships to families and students. She asked the board to clarify the rationale why ECR wants to cut ties with FOECR. Used church metaphor.

5. Mariah Benson - Spoke regarding the disaffiliation of FOECR. She is disgusted with what is happening to ECR. They moved specifically to this area so that her kids can study at ECR and she is disappointed. She does appreciate the teachers that's why her daughters are still studying on campus. She wants to know specifically why there is a disaffiliation is happening, what are the reasons and everyone should know? Right now, they would not be bringing his son to ECR.

6. Letty Zane - Spoke regarding the disaffiliation of FOECR. Parent of two recent ECR graduates and board member of FOECR. She requests that the item for disaffiliation from FOECR be removed and if not removed, have ECR board members please vote no. Having some parents express their disapproval of current FOECR bylaws which currently does not allow ECR parents and teachers to have a direct vote for the board position openings. She wants to assure that there is no malicious intent from FOECR board to be exclusionary. The structure has been in place since 2007 and the FOECR board is in agreement that the bylaws should reflect its goals in being a parent teacher organization. They share same concern regarding the recent anonymouse emails and mails sent to private home addresses with the most recent stating that they would use the latest FOECR board meeting as a vehicle to raise discontent amongst its parent supporters. FOECR is actively working on refreshing its bylaws and will be ready by the beginning of the school year. Patience would be appreciated as they draft the bylaws. FOECR are committed to the best interest of parents.

7. Helen Foras - Spoke regarding the disaffiliation of FOECR. She is the president of FOECR and she has been for a number of years. She find it really hard to speak as after being committed for 7 years with the school and having 3 graduates and having 1 more to go. In the last couple months we had 1 email in total, we answered it as best as we can at the time and FOECR never had to hide anything. This is public comments, but there is no recourse for us to be able to say for discussion and ECR board can say whatever they want with no recourse. Two people built FOECR and in 7 years we had 1 problem and this is what ECR board would do. Speak to us directly at the same time and at the same time, ECR board is also the same thing. Except for 1 position, baord members are only being voted by the school board.

8. Erin Sanders - Spoke regarding the disaffiliation of FOECR. She has an incoming sophomore this school year. She is very sad that she's spending her Saturday for this sentiment. She cleared her schedule for this meeting. She is concerned about the FOECR being disaffiliated and hoped this session could be live-streamed for other parents. She hopes that clarity is provided in this meeting and that future meetings will have an allowance. FOECR is an important part of the school and has helped parents, teachers, beautification of the school, etc. Without the school and FOECR working together, she fears that certain activities and experiences will not function in a smooth manner. FOECR has a wealth of knowledge and experience. They have PTO presidents.

9. Andreas Fouras- Spoke regarding the disaffiliation of FOECR. He is not an active member of FOECR . He got a lot of positive interactions with other people regarding the FOECR. He have great experience in his life. He is also a university teacher and learned at the time the difference between when people say they do things versus people say they are doing those things and some times more often it is not the same thing.

10. Cheryl Dorries - Spoke regarding the disaffiliation of FOECR. She is the former FOECR VP of communications and she does not agree with the current FOECR bylaws.

She recently resigned when she learned that the FOECR members are not voting members. FOECR can elect whomever they choose without any oversight. If the board believes it's not a good fit, or would be a conflict, since it's not an open general meeting. The meeting does not follow any basic parliamentary, procedure or authority. Also, only the FOECR board can vote. Also, the FOECR can also review the FOECR records. Parents and teacher are led to believe that they are voting member. She voiced that she would publicly post on social media that parents and teachers are not allowed to vote to elect the new board members and she received blatant disagreement from FOECR board members because it will cause problems. She has researched other schools, PTO and parents do vote at parents. That is why she is asking that the ECRA board suspend FOECR until they change their bylaws which should be fair and current board to be removed and nominate a voting election can be done by current ECR parents, current teachers, and alumni.

11. Charne Tunson - Spoke regarding the disaffiliation of FOECR. She has been an avid supporter for a parent group that has the best interest of all parents in mind. One that acts with integrity, transparency and inclusion. Unfortunately, this has not been her experience with FOECR. As a parent of now the third child coming to school. Her interest of need and areas of support is now bigger than just her child but for the community at large. There is a lack of trust towards the organization who has the history of handpicking its affiliates and officers and make decision based upon rumors and personal opinion and has been hiding a lot of truth from the parents. More specifically -- this is not a member based organization. A lot of the parents are here today because they are frustrated how the way things are being done. It is important that parents are continuously being updated, educated, and made to feel welcome at this very school where we invested on the future development of our children. There is more than just being a parent organization than just planning events, fundraising, and moderating a facebook group. It must reflect and be the voice of all parents not just the select few.

## **II. School Business**

### **A. Discuss and Vote on Updating Title/Positions and Management Salary Table**

Mr. Hussey lead the discussion. Currently there is no Director of Human Resources on the management salary table and he would like readd that position.

Mr. Hussey would also like reorganize the current position to make them more effective and to focus on the academic position in El Camino which is redefining the Chief Operation Officer and Chief Academic Officer for the upcoming year. These are not new positions just positions that are being renamed for the correct person to the correct position.

Alexandra Ramirez made a motion to Update the title/positions in the Management Salary table.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Governance**

#### **A. Discussion and Vote on Proposed 2023-2024 ECRA Board Meeting Calendar**

Mr. Hussey made a comment that we are keeping the same days which is the four Thursday of every month. Except for November because we are out on Thanksgiving break, December because we go out on winter break, and March because we have spring break. but otherwise, it is always the 4th Thursday of the month. Finance Committee will be the Thursday before the scheduled regular board meeting.

Linda Ibach made a motion to Approve the 2023-2024 ECRA board meeting calendar.

Danielle Malconian seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Discussion and possible vote to disaffiliate with Friends of ECR.**

Brad Wright mentioned that this is not an emergency board meeting but a special board meeting that only requires a 24 hour notice and he has Ms. Larew to share what ECRA board has heard from the administration, parents, and other stakeholders which is the reason why we are all here today.

Ms. Larew shared what was on the Disaffiliation of FOECR packet.

Kofahl asked if Ms. Larew can read that again.

Mr. Wright wants to have a discussion because the ECRA board has not voted to disaffiliate with FOECR.

Ms. Malconian moved the discussion. she is extremely troubled on both sides of this -- it is one of the most difficult things she has to encounter in her term even on the vaccination vote and this seems to be a very difficult vote personally. She has known and participated with FOECR for more than 10 years when her kids were at school and it was a very robust organization especially during the 2012-2013. She thinks that things has gone awry a little bit and she is troubled by the reports of the exclusivity whether intentional or not - meetings are very poorly attended so the support from the school is not robust. I know there are supports here but there is 4,500 of you so keep that in perspective. I am especially troubled about what has happened in the past year when FOECR was granted part of our ECRA's ESSER funds which was funds provided by the government where students can utilize for COVID. Two organizations, RISE and PADRES Latinos' use their funds appropriately to help students and FOECR declined to use the funds to help the students. MR. Wright asked how much was the funds and Malconian said \$25,000. The comment was that it was the school's responsibility to do that but as a parent she also think that its their responsibility. So while she feels that

ECRA board needs more time to actually make a decision, she would like to work with the group to see if they can make improvements and bring the organization back to where it was and make it more transparent. She welcomes other board members make comments...

Mr. Wright says that parents have mentioned that the ECRA board have not reach out to them and that this is new to them -- this is not new to them. 3 months ago, in April, when ECRA board met with FOECR, and the reason why ECRA felt that there's no need to talk to the ECR parents is because this issue can be resolved and move forward to talk about finances, where the money is, who is the person in charge, who is donating, where is it going as well as scholarships. How many recipients whom scholarships were awarded to in which case there is at least one. ECRA board ask to please report and ECRA board has not received anything and was asked 2 years of finances were requested and there was a time went there was no tax exemption and did not tell the parents. So if you donated to FOECR within the last two years and if you are audited, you can potentially go to jail depending on what you are ought to do due to tax evasion. Tax is one of the problem and turned to Mr. Wood for advisement:

Mr. Wood said that most recently FOECR got their tax filing reports into the IRS and to the state.

Mr. Wright said that ECRA board asked for tax return information and they have not received and these are the problems that was asked to FOECR to report by the end of school year and thus we have this meeting today. Even when its after the end of school year ECRA board gave more time and this is the end of the summer school year. There is still concerns that are yet to receive answers from regarding finances. FOECR have money in accounts around \$110,000 in money markets and that money that has to sign off where that money is going to go -- if that money was donated to the organization then the organization should have full rights to do whatever it is that parents donated to the FOECR. If someone donates money to the FOECR, like what he has done, he expects that money to go directly to the school. Not to run a business because he knows that every year they will be going to raise money. When money is donated, it should be transparent enough to know where it will go... It is not been the case.

Ms. Ramirez is disappointed with the whole exclusivity. She feels that as a parent organization, there is a question of the term limits for the board members. There should be term limit as part of your PTO. There have been multiple, request for the ESSER funds with the whole \$25,000 not being used. While it's the school's responsibility to allocate, but as the PTO of the school using the name of the school, and on behalf of the school, you were granted that money to allocate those resources to the students. It's start the question if the allegations are true -- it has been a long time that the PTO is affiliated with the school.

Mr. Wright asked Mr. Wood if the FOECR is in compliant with the financials and Mr. Wood responded by saying most of the financial just the general ledger recently for the last two years and also financial statements within the last two years from March he believes. Also, some of the catch-up of the tax returns have come in within the last month or so...

Mr. Kofhal has nothing to say.

Mr. Ibach cannot help but wonder if there is a support system where is some place to help guide the parent organization and do follow rules and file taxes as this is a big endeavor no question about that. She knows that a larger organization have employed people to take care of these things to help mitigate become questionable.

Ms. Malconian addressed the email that was sent April 18th. It was directly following the meeting ECRA board had with FOECR.

The ECRA board requested to get response in advanced where FOECR will provide IRS form 990 where they show that they are in compliance from 2016 to present. If FOECR did not respond in time, FOECR will need to be in compliance in regards to the IRS regulations.

FOECR will provide with the list of all recipients of scholarships funded by FOECR from 2016 school year to the present.

ECRA asked that no FOECR relatives are eligible to participate to the scholarship or any gifting awards.

ECRA is concerned about the relatives receiving scholarships as it was recorded that it was on one occasion. FOECR is notified to report past scholarship in the past from 2016 to present and if there is related to any FOECR board.

FOECR will provide ECRA with the list of expenditures and financial statement to ECRA CBO Greg Wood from 2016 by check number by April 24th, 2023.

ECRCHS is concerned about harmful FOECR posting on the FOECR website. FOECR assured us that it is monitoring the FOECR website making every effort to remove such post in 24 hours.

ECRCHS is concerned that FOECR is not working in compliance to its mission statement which is to provide support and financial assistance to academic and athletic programs and promote life experience for both students and staff. Also functions with its booster club from its mission statement to an advocacy group from its various stakeholder group.

FOECR claimed that it is the voice from every parent and student.

ECRCHS will provide a letter of agreement with FOECR delimiting the responsibilities of two entities.

Mr. Wright reiterated that Ms. Larew read again the statement that Mr. Kofahl asked to reinstate.

Ms. Larew shared again what was on the ECR packet in the disaffiliation of ECRCHS with FOECR>

Mr. Wright asked the administration, if the ECRA board decides to disaffiliate, what does the administration have in place?

Mr. Covarrubias said that if the board were to move forward with this, ECRCHS will have a website for the new parent group that could be effective immediately. The values of the new parent group will have a new vision and mission that aligns with ECRCHS. Everyone is included and everyone is welcome in the new membership and everyone can join. It can be available as soon as possible. If the ECRA board chooses to move forward with this it can be effective immediately today.

Ms. Ibach asked if this is going to be a new PTO and Mr. Covarrubias acknowledged that it will be where any parent is included and have an equal opportunity.

Mr. Hussey said it has to be a process and parents are important. We need to have a space for parents and we need to start a group to run at this point.

Ms. Ramirez asked if we have people in mind to run this group.

Mr. Hussey said there is no specific person that we can say to run this group and ECRCHS will send out an email to inquire with the community.

Ms. Malconian asked if there will be a fundraising since they will not have the 503 initially so there several things that FOECR is capable of doing that this new parent group cannot do like help unfostered students. Is this something that can be replaced by some other program that we have?

She is also concerned about the scholarships that were awarded and ECRA board has been waiting for the list. She is asking if the ECRA board is in the position to create a new parent group and do fundraising that FOECR currently does.

Mr. Wood declared that part of the LCAP is to provide funding for unhoused students and homeless group for Title I funding. There can be easily funds set aside for it.

Steven Kofahl made a motion to Approve the resolution to disaffiliate from FOECR.  
Brad Wright seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Steven Kofahl	Aye
Brad Wright	Aye
Danielle Malconian	Abstain
Alexandra Ramirez	Aye
Linda Ibach	Abstain
Daniela Lopez-Vargas	Absent

**IV. Closing Items**

**A. Adjourn Meeting**

Steven Kofahl made a motion to Single voice vote to adjourn the meeting.

Alexandra Ramirez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:05 PM.

Respectfully Submitted,  
Brad Wright

# Coversheet

## Approve Minutes of August 16, 2023 Special Board Meeting

<b>Section:</b>	III. Consent
<b>Item:</b>	E. Approve Minutes of August 16, 2023 Special Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on August 16, 2023



# El Camino Real Charter High School

## Minutes

### Special Board Meeting

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#### Date and Time

Wednesday August 16, 2023 at 5:30 PM

#### Location

Grieb Theater

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#### REGULAR BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

#### **ATTENTION:**

**WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

**Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:**

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1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:**

***Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.***

***There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.***

***A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.***

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

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**Directors Present**

Alexandra Ramirez, Brad Wright, Daniela Lopez-Vargas, Steven Kofahl

**Directors Absent**

Danielle Malconian, Linda Ibach

**Guests Present**

Ryan Guinto

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**I. Opening Items**

**A. Call the Meeting to Order**

Meeting called to order by Mr. Wright at 5:33PM August 16, 2023  
Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Aug 16, 2023 at 5:33 PM.

**B. Record Attendance and Guests**

There are 4 board members and have reached a quorum.

**C. Pledge of Allegiance to the United States of America (USA)**

Wr. Wright asked if Ms. Gruen could lead the pledge of allegiance.

**D. Public Comments**

1. Beth Corbett - The problem that she has is when HR reached out to her and she was asked what is her plan for healthcare next year and she was told that you have to start paying for your own dental insurance in 2024. There was a discussion in the past about the health and dental benefits in the past with Mr. Hussey and it was implied at least verbally -- not legally, that this something that will continue to move forward granted that the union will agree and the contract will be ratified and accepted in hopes that it will happen. But she doesn't understand why they were being told that they have to pay now as opposed to wait until the negotiations are over and it sets a bad taste in her mouth because she spent so much time being an employee of ECR. It's very insulting and why now? There are also other retirees that are for the first time paying as well. She believes that there should be some sensitivity to the contract which has always been temporary and get delta dental 1000 for all of us.

2. Gary Asarch - First charter petition says that ECR should be comparable to or better than LAUSD. Second charter renewal came up it was the same thing and on the third one, it changed right when it was COVID when no teachers were on campus. LAUSD dental insurance has a lot of options and like the first charter petition says, ECR should be comparable to or greater than LAUSD and after that, everything is similar, too. Preferably the same. Now, everything is changed and he is now asking the ECR board to change this to reflect what was originally was on the first charter petition as this is the main reason why teachers signed up for that petition to begin with.

3. Anita Gruen - She is a retired teacher since 2022. She is very disappointed with the changes that had happened with the dental insurance. Right now, there are teachers who retired in 2023 that are not covered by Delta dental insurance and she considers this a disappointment because now there is a two-tier types of coverage in retired teachers. When she signed up for the charter petition back in 2011 she agreed to the lifetime benefits which includes health and dental ppo benefits. As she recall, this should have been taken care of then we will not talking about this issue. Just conservatively, it is a \$1 million dollars a year and she thinks that it can be covered and she believes that ECRA board will do the right thing.

Mr. Wright mentioned that he knows how hard it is to collect payment for HMO and he is requesting that Mr. Hussey would setup a meeting with him and Mr. Kofahl so they can understand more the situation.

Mr. Hussey agreed.

## **II. Governance**

### **A. Discussion and Vote to install the two (2) Certificated Representative Board Positions**

Mr. Solkovits won the election and will now be the new teacher rep and Mr. Kofahl will now be the LAUSD board representative. Mr. Solkovits was not present during the board meeting.

Mr. Ronald Laws was present on the board meeting and was called upon by Mr. Wright. Mr. Laws was voted as the new certificated representative. So the board will now confirm the new representatives.

Alexandra Ramirez made a motion to Approve Mr. Laws to be part of the board.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Discussion and vote on proposed 2023-2024 ECR Board Meeting Date Change for August**

Mr. Wright proposed that the August 2023 board meeting, which was set for August 24th, be moved to August 30th due to the back-to-school night. He would like for the teachers to be able to have the option to attend the board meeting if they so choose.

Brad Wright made a motion to Ronald Laws made the motion to approve 2023-2024 board meeting date change for the month of August.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. School Business**

**A. Discuss and Vote on 2023-2024 Bus Contract with M.G. Express Inc.**

Mr. Wright made a deal with the bus company a private company to wrap at least two buses and the school can use it for the entire year.

Mr. Wood said there was a contract that was put together by the lawyers including insurance requirements which puts us in a category where we should be the talk of the town and advertise which also serves as marketing for our schools. This will pay dividends to the quality of the school we are in. As the CBO he supports this for field trips, acadeca, varsity games, etc.

Alexandra Ramirez made a motion to Approve the 2023-2024 Bus Contract.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Closed Session**

**A. Conference with Legal Counsel - Anticipated Litigation**

Closed session began at 5:51PM August 16, 2023

**V. Reconvene to Open Session**

**A. Report on Actions Taken in Closed Session**

Mr. Wright said that there is nothing to report on the closed session.

## VI. Closing Items

### A. Adjourn Meeting

Brad Wright made a motion to on behalf of Mr. Laws made the motion to adjourn the meeting.

Steven Kofahl seconded the motion.

Meeting was adjourned at 6:18PM August 16, 2023

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:18 PM.

Respectfully Submitted,  
Brad Wright

# Coversheet

## Approve Minutes of August 22, 2023 Special Board Meeting

**Section:** III. Consent  
**Item:** F. Approve Minutes of August 22, 2023 Special Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Special Board Meeting on August 22, 2023



# El Camino Real Charter High School

## Minutes

### Special Board Meeting

August 22, 2023 Special Board Meeting

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#### Date and Time

Tuesday August 22, 2023 at 5:30 PM

#### Location

Library

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#### SPECIAL BOARD MEETING

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**Directors Present**

Alexandra Ramirez, Brad Wright, Ronald Laws, Steven Kofahl

**Directors Absent**

Daniela Lopez-Vargas, Gregg Solkovits

**Guests Present**

Ryan Guinto

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**I. Opening Items**

**A. Call the Meeting to Order**

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Tuesday Aug 22, 2023 at 5:30 PM.

**B. Record Attendance and Guests**

**C. Pledge of Allegiance to the United States of America (USA)**

A parent was asked by Mr. Wright to lead the pledge of allegiance.

**D.**

### **Public Comments**

There were no public comments.

## **II. Governance**

### **A. A. Discussion and Vote to install the one (1) Parent Representative Board Position.**

Alexandra Ramirez made a motion to Accept Danielle Centman to be part of the ECRA board.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Closing Items**

### **A. Adjourn Meeting**

Ronald Laws made a motion to Adjourn the meeting.

Steven Kofahl seconded the motion.

Meeting was adjourned at 5:55PM

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:55 PM.

Respectfully Submitted,

Ronald Laws

# Coversheet

## Investment Update June 2023

**Section:** IV. Investment  
**Item:** A. Investment Update June 2023  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** IV.A - 2022-2023 Investment Summary v07.31.23.pdf  
IV.A - June 2023 El Camino Real Investment Report.pdf





# El Camino Real Charter High School

## As of June 30, 2023

**Beacon Pointe Advisors**  
24 Corporate Plaza Drive, Suite 150  
Newport Beach, CA 92660  
Phone: (949) 718-1600

# U.S. EQUITY SECTOR REVIEW

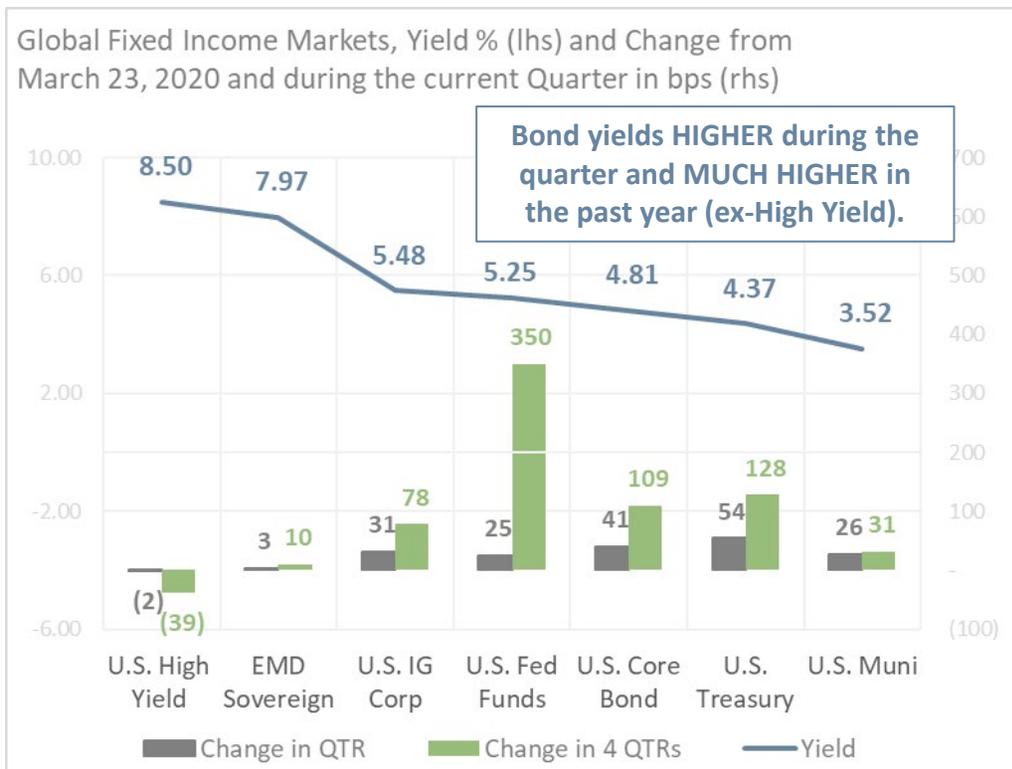
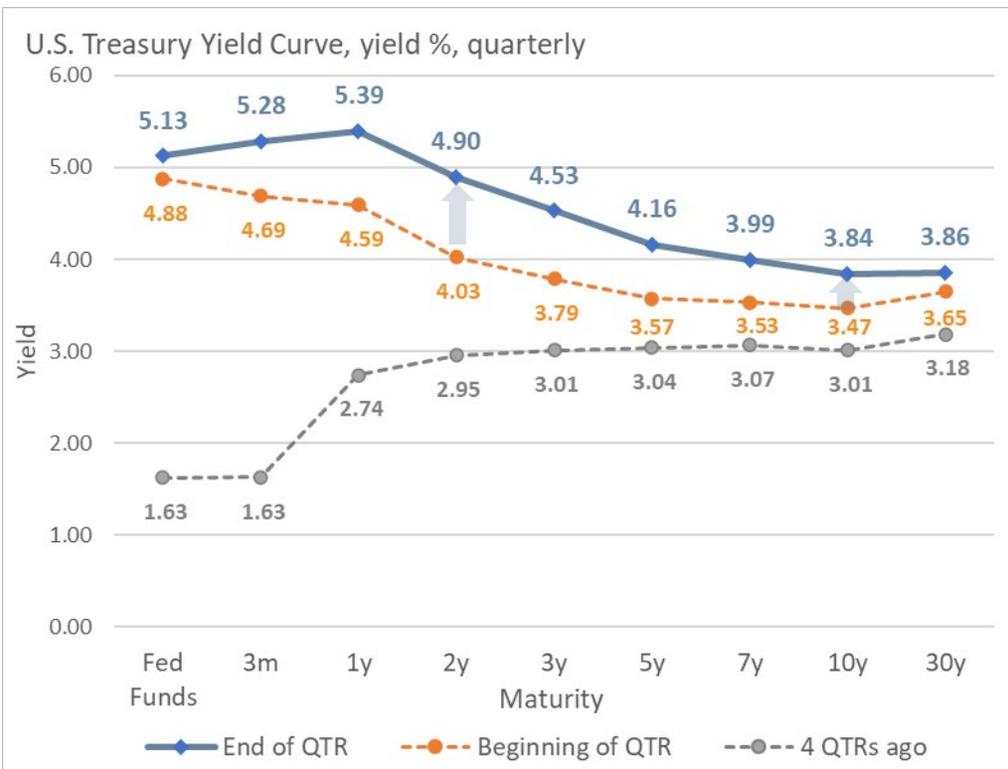
2Q23	Value	Core	Growth
Large	4.1	8.5	12.8
Mid	3.9	4.8	6.2
Small	3.2	5.2	7.1

One-Year	Value	Core	Growth
Large	11.5	18.8	27.1
Mid	10.5	14.9	23.1
Small	6.0	12.3	18.5



- Eight of eleven sectors of the market posted positive returns for the quarter, led (again) by Technology, Communication Services, and Consumer Discretionary. Large Cap Growth outperformed Large Cap Value by 8.7% over the quarter.
- Large Cap Growth outperformed Large Cap Value by 15.6% over the past twelve-months. Utilities and Real Estate are the only sectors that posted negative returns over that period.

# FIXED INCOME REVIEW – CURVE FLATTENS, SPREADS TIGHTEN



- U.S. Treasury bond yields inverted further, with 2-year yields rising by 87 basis points and 10-year yields up 37 basis points. Yields rose across the curve as the Fed continued its crusade against inflation. The market’s expectations of future rate cuts were effectively taken out of the forecast during the quarter.
- Treasuries finished June with losses across the curve. The yield on the benchmark U.S. 10-year Treasury now stands at 3.84% compared to 3.47% at the end of March. Shorter term 2-year U.S. Treasury now yields 4.90%. The yield curve remains inverted, with the U.S. 2-year Treasuries yielding 106 basis points more than 10-year maturities as compared to a 55 basis-point inversion at the beginning of the year.
- Global yields are attractive, with positive real yields across most markets as rates have risen dramatically in the past year.

# POINTE OF VIEW

**Secular Theme:** *“Financial Repression”*

**Cyclical Theme:** *“Late Cycle Dynamics”*



“Financial Repression”<sup>1</sup> remains our primary secular thesis, BUT over our cyclical horizon, repression policies are on PAUSE in order to fight inflation with higher interest rates.

Restrictive monetary policy is slowing the economy and increasing the chances of a recession – risk assets have so far discounted signs of a slowdown. Developments in the labor market and the financial system will determine whether the Fed can deliver a soft landing.

Inflation is declining but remains higher than the Fed target, and inflation expectations remain well-anchored. The Fed will continue to tighten financial conditions until inflation is subdued - the end of the Fed’s rate hike cycle appears to be in sight.

Relative valuations suggest a rotation out of U.S. Large Cap Growth stocks and into U.S. Large Cap Value and a rotation from U.S. into Non-U.S. equities. Fed policy has produced attractive Core Bonds yields. Alternative investments can help reduce volatility, diversify portfolios, and add uncorrelated returns.

## El Camino Real OPEB

## Total Composite

As of June 30, 2023

Name	Q2-23	YTD	1 Yr	3 Yrs	5 Yrs	10 Yrs
<b>US Equity</b>						
Russell 3000	8.4	16.2	19.0	13.9	11.4	12.3
S&P 500	8.7	16.9	19.6	14.6	12.3	12.9
Russell 1000	8.6	16.7	19.4	14.1	11.9	12.6
Russell 1000 Growth	12.8	29.0	27.1	13.7	15.1	15.7
Russell 1000 Value	4.1	5.1	11.5	14.3	8.1	9.2
Russell MidCap	4.8	9.0	14.9	12.5	8.5	10.3
Russell 2000	5.2	8.1	12.3	10.8	4.2	8.3
Russell 2000 Growth	7.1	13.6	18.5	6.1	4.2	8.8
Russell 2000 Value	3.2	2.5	6.0	15.4	3.5	7.3
<b>International Equity</b>						
MSCI ACWI	6.2	13.9	16.5	11.0	8.1	8.8
MSCI World ex USA	3.0	11.3	17.4	9.3	4.6	5.4
MSCI EAFE	3.0	11.7	18.8	8.9	4.4	5.4
MSCI Emerging Markets	0.9	4.9	1.7	2.3	0.9	3.0
<b>Fixed Income</b>						
91 Day T-Bills	1.2	2.3	3.6	1.3	1.5	0.9
Bloomberg US Aggregate TR	-0.8	2.1	-0.9	-4.0	0.8	1.5
Bloomberg US Govt/Credit TR	-0.9	2.2	-0.7	-4.1	1.0	1.7
Bloomberg US Municipal TR	-0.1	2.7	3.2	-0.6	1.8	2.7
Bloomberg US High Yield TR	1.7	5.4	9.1	3.1	3.4	4.4
FTSE WGBI TR	-1.8	1.7	-2.5	-6.5	-2.0	-0.5
FTSE WGBI ex US TR	-2.1	1.5	-2.6	-7.8	-3.7	-1.4
<b>Real Estate</b>						
FTSE NAREIT All REIT	1.6	3.1	-4.3	6.2	4.3	6.6
NCREIF Property Index	-2.0	-3.8	-6.6	6.8	5.9	7.8
<b>Inflation</b>						
Consumer Price Index	1.1	2.8	3.0	5.8	3.9	2.7

# El Camino Real OPEB

# Total Composite

As of June 30, 2023

	Market Value (\$)	% of Portfolio	3 Mo (%)	YTD (%)	1 Yr (%)	3 Yrs (%)	5 Yrs (%)	7 Yrs (%)	10 Yrs (%)	Since 3/31/11 (%)	Inception (%)	Inception Date
<b>Total Composite</b>	<b>25,322,372</b>	<b>100.0</b>	<b>3.8</b>	<b>9.8</b>	<b>10.5</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-4.6</b>	<b>Sep-21</b>
<i>Policy Index</i>			3.4	9.1	9.4	--	--	--	--	--	-4.1	Sep-21
<b>Total Equity</b>	<b>14,355,362</b>	<b>56.7</b>	<b>6.1</b>	<b>14.7</b>	<b>17.5</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-4.5</b>	<b>Sep-21</b>
<i>MSCI ACWI</i>			6.2	13.9	16.5	11.0	8.1	9.9	8.8	7.9	-2.7	Sep-21
<b>Total Domestic Equity</b>	<b>9,159,311</b>	<b>36.2</b>	<b>7.9</b>	<b>15.9</b>	<b>18.0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-3.6</b>	<b>Sep-21</b>
<i>Russell 3000</i>			8.4	16.2	19.0	13.9	11.4	12.9	12.3	12.1	-1.1	Sep-21
<b>Total International Equity</b>	<b>5,196,051</b>	<b>20.5</b>	<b>2.8</b>	<b>12.7</b>	<b>17.3</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-5.5</b>	<b>Sep-21</b>
<i>MSCI ACWI ex USA</i>			2.4	9.5	12.7	7.2	3.5	6.3	4.7	3.6	-5.2	Sep-21
<b>Total Fixed</b>	<b>7,828,503</b>	<b>30.9</b>	<b>-0.3</b>	<b>2.7</b>	<b>0.8</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-5.5</b>	<b>Sep-21</b>
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.7	Sep-21
<b>Total Alternatives</b>	<b>3,087,495</b>	<b>12.2</b>	<b>4.0</b>	<b>7.3</b>	<b>6.5</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-3.3</b>	<b>Sep-21</b>
<i>Custom Alts Index</i>			2.9	7.1	5.7	--	--	--	--	--	-4.4	Sep-21
<b>Total Cash</b>	<b>51,012</b>	<b>0.2</b>	<b>1.5</b>	<b>2.2</b>	<b>3.6</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>2.0</b>	<b>Sep-21</b>
<i>ICE BofA 91 Days T-Bills TR</i>			1.2	2.3	3.6	1.3	1.6	1.4	1.0	0.8	2.0	Sep-21

	Current Balance	Current Allocation	Policy	Policy Range	Difference	Within IPS Range?
US Equity	\$9,159,311	36.2%	35.0%	20.0% - 50.0%	1.2%	Yes
International Equity	\$5,196,051	20.5%	20.0%	10.0% - 30.0%	0.5%	Yes
Fixed Income	\$7,828,503	30.9%	30.0%	20.0% - 50.0%	0.9%	Yes
Alternatives	\$3,087,495	12.2%	15.0%	0.0% - 25.0%	-2.8%	Yes
Cash	\$51,012	0.2%	0.0%	0.0% - 10.0%	0.2%	Yes
<b>Total</b>	<b>\$25,322,372</b>	<b>100.0%</b>	<b>100.0%</b>			

# El Camino Real OPEB

# Total Composite

As of June 30, 2023

	Market Value (\$)	% of Portfolio	3 Mo (%)	YTD (%)	1 Yr (%)	3 Yrs (%)	5 Yrs (%)	7 Yrs (%)	10 Yrs (%)	Since 3/31/11 (%)	Inception (%)	Inception Date
<b>Total Composite</b>	<b>25,322,372</b>	<b>100.0</b>	<b>3.8</b>	<b>9.8</b>	<b>10.5</b>	--	--	--	--	--	<b>-4.6</b>	<b>Sep-21</b>
<i>Policy Index</i>			3.4	9.1	9.4	--	--	--	--	--	-4.1	Sep-21
<b>Total Equity</b>	<b>14,355,362</b>	<b>56.7</b>	<b>6.1</b>	<b>14.7</b>	<b>17.5</b>	--	--	--	--	--	<b>-4.5</b>	<b>Sep-21</b>
<i>MSCI ACWI</i>			6.2	13.9	16.5	11.0	8.1	9.9	8.8	7.9	-2.7	Sep-21
<b>Total Domestic Equity</b>	<b>9,159,311</b>	<b>36.2</b>	<b>7.9</b>	<b>15.9</b>	<b>18.0</b>	--	--	--	--	--	<b>-3.6</b>	<b>Sep-21</b>
<i>Russell 3000</i>			8.4	16.2	19.0	13.9	11.4	12.9	12.3	12.1	-1.1	Sep-21
Fiduciary Management: Large Cap Instl	2,111,760	8.3	5.6	10.3	16.3	--	--	--	--	--	0.6	Sep-21
<i>Russell 1000 Value</i>			4.1	5.1	11.5	14.3	8.1	8.9	9.2	9.7	0.6	Sep-21
Schwab US Large Cap Value Index	716,995	2.8	4.1	5.1	11.5	14.3	8.0	--	--	--	7.2	Nov-22
<i>Russell 1000 Value</i>			4.1	5.1	11.5	14.3	8.1	8.9	9.2	9.7	7.2	Nov-22
Vanguard S&P 500 ETF	2,481,150	9.8	8.7	16.9	19.4	14.6	12.2	13.3	12.8	12.5	0.7	Sep-21
<i>S&amp;P 500</i>			8.7	16.9	19.6	14.6	12.3	13.4	12.9	12.6	0.7	Sep-21
Polen Capital Focus Growth	1,228,208	4.9	10.6	26.4	18.9	--	--	--	--	--	-11.5	Sep-21
<i>Russell 1000 Growth</i>			12.8	29.0	27.1	13.7	15.1	16.9	15.7	14.7	-2.0	Sep-21
Schwab US Large Cap Growth Index	1,377,622	5.4	12.8	29.0	27.1	13.7	15.1	--	--	--	24.5	Nov-22
<i>Russell 1000 Growth</i>			12.8	29.0	27.1	13.7	15.1	16.9	15.7	14.7	24.6	Nov-22
Vanguard Mid-Cap ETF	906,839	3.6	4.8	8.8	13.7	12.0	8.6	10.3	10.4	10.2	-4.7	Sep-21
<i>CRSP US Mid Cap TR USD</i>			4.8	8.8	13.7	12.0	8.6	10.3	10.5	10.3	-4.7	Sep-21
Vanguard Russell 2000 ETF	336,736	1.3	5.2	8.1	12.4	10.9	4.2	8.8	8.3	8.3	-8.3	Sep-21
<i>CRSP US Small Cap TR USD</i>			5.3	9.2	14.8	12.5	6.6	9.6	9.4	9.5	-5.3	Sep-21
<b>Total International Equity</b>	<b>5,196,051</b>	<b>20.5</b>	<b>2.8</b>	<b>12.7</b>	<b>17.3</b>	--	--	--	--	--	<b>-5.5</b>	<b>Sep-21</b>
<i>MSCI ACWI ex USA</i>			2.4	9.5	12.7	7.2	3.5	6.3	4.7	3.6	-5.2	Sep-21
Artisan International Value Instl	2,278,518	9.0	4.0	14.6	23.0	17.0	8.6	9.5	8.2	8.4	4.3	Sep-21
<i>MSCI EAFE</i>			3.0	11.7	18.8	8.9	4.4	6.9	5.4	4.7	-2.6	Sep-21

# El Camino Real OPEB

# Total Composite

As of June 30, 2023

	Market Value (\$)	% of Portfolio	3 Mo (%)	YTD (%)	1 Yr (%)	3 Yrs (%)	5 Yrs (%)	7 Yrs (%)	10 Yrs (%)	Since 3/31/11 (%)	Inception (%)	Inception Date
American Europacific F3	2,237,721	8.8	2.1	12.2	15.8	5.5	4.3	7.4	6.2	5.1	-10.1	Sep-21
<i>MSCI ACWI ex USA</i>			2.4	9.5	12.7	7.2	3.5	6.3	4.7	3.6	-5.2	Sep-21
Lazard Emerging Markets Eq Advantage	679,813	2.7	1.2	7.9	3.4	4.0	1.7	5.8	--	--	18.1	Oct-22
<i>MSCI Emerging Markets</i>			0.9	4.9	1.7	2.3	0.9	4.9	3.0	1.1	15.1	Oct-22
<b>Total Fixed</b>	<b>7,828,503</b>	<b>30.9</b>	<b>-0.3</b>	<b>2.7</b>	<b>0.8</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-5.5</b>	<b>Sep-21</b>
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.7	Sep-21
Metropolitan West Total Return	3,392,807	13.4	-1.3	2.3	-1.3	-4.1	0.8	0.6	1.7	2.5	-7.7	Sep-21
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.7	Sep-21
Dodge & Cox Income	3,353,414	13.2	0.1	3.2	1.8	-1.8	2.0	2.0	2.6	2.9	-5.0	Sep-21
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.7	Sep-21
PIMCO Short Asset Investment	1,082,283	4.3	1.5	2.6	4.4	1.2	1.6	1.7	1.4	--	3.0	Apr-22
<i>FTSE T-Bill 3 Months TR</i>			1.3	2.4	3.7	1.3	1.6	1.4	1.0	0.8	3.1	Apr-22
<b>Total Alternatives</b>	<b>3,087,495</b>	<b>12.2</b>	<b>4.0</b>	<b>7.3</b>	<b>6.5</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-3.3</b>	<b>Sep-21</b>
<i>Custom Alts Index</i>			2.9	7.1	5.7	--	--	--	--	--	-4.4	Sep-21
Swan Hedged Equity US ETF	2,281,630	9.0	5.2	8.7	9.4	--	--	--	--	--	-0.3	Sep-21
<i>60% S&amp;P 500 / 40% Bloomberg US Aggregate</i>			4.9	10.8	11.2	7.1	7.9	8.3	8.5	8.5	-2.0	Sep-21
PGIM Global Real Estate Fund	805,865	3.2	0.9	3.4	-1.0	3.5	2.1	2.4	3.9	4.7	-11.4	Sep-21
<i>FTSE EPRA/NAREIT Developed TR USD</i>			0.5	1.6	-3.6	4.3	0.8	1.7	3.8	4.7	-11.5	Sep-21
<b>Total Cash</b>	<b>51,012</b>	<b>0.2</b>	<b>1.5</b>	<b>2.2</b>	<b>3.6</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>2.0</b>	<b>Sep-21</b>
<i>ICE BofA 91 Days T-Bills TR</i>			1.2	2.3	3.6	1.3	1.6	1.4	1.0	0.8	2.0	Sep-21

# El Camino Real OPEB

**Total Composite**  
As of June 30, 2023

### Policy Benchmark History As of June 30, 2023

<b>Total Composite</b>		
9/1/2021	Present	60% MSCI ACWI / 40% Bloomberg US Aggregate TR
<b>Total Equity</b>		

### Allocation Benchmark History As of June 30, 2023

<b>Total Equity</b>		
9/1/2021	Present	MSCI ACWI
<b>Total Domestic Equity</b>		
9/1/2021	Present	Russell 3000
<b>Total International Equity</b>		
9/1/2021	Present	MSCI ACWI ex USA

### Custom Alts Benchmark History As of June 30, 2023

<b>Total Alternatives</b>		
9/1/2021	Present	32% FTSE EPRA/NAREIT Developed TR USD / 57% 60% S&P 500 / 40% Bloomberg US Aggregate / 11% S&P Global Infrastructure

# El Camino Real GA

# Total Composite

As of June 30, 2023

	Market Value (\$)	% of Portfolio	3 Mo (%)	YTD (%)	1 Yr (%)	3 Yrs (%)	5 Yrs (%)	7 Yrs (%)	10 Yrs (%)	Since 3/31/11 (%)	Inception (%)	Inception Date
<b>Total Composite</b>	<b>6,235,985</b>	<b>100.0</b>	<b>1.5</b>	<b>5.8</b>	<b>5.0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-4.0</b>	<b>Aug-21</b>
<i>Policy Index</i>			1.3	5.6	4.2	--	--	--	--	--	-4.8	Aug-21
<b>Total Equity</b>	<b>1,689,607</b>	<b>27.1</b>	<b>6.6</b>	<b>15.9</b>	<b>18.4</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-1.8</b>	<b>Aug-21</b>
<i>MSCI ACWI</i>			6.2	13.9	16.5	11.0	8.1	9.9	8.8	7.9	-1.3	Aug-21
<b>Total Domestic Equity</b>	<b>1,223,987</b>	<b>19.6</b>	<b>8.0</b>	<b>16.9</b>	<b>18.0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-1.9</b>	<b>Aug-21</b>
<i>Russell 3000</i>			8.4	16.2	19.0	13.9	11.4	12.9	12.3	12.1	0.4	Aug-21
<b>Total International Equity</b>	<b>465,619</b>	<b>7.5</b>	<b>3.2</b>	<b>13.6</b>	<b>19.7</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-1.3</b>	<b>Aug-21</b>
<i>MSCI ACWI ex USA</i>			2.4	9.5	12.7	7.2	3.5	6.3	4.7	3.6	-4.1	Aug-21
<b>Total Fixed</b>	<b>4,125,435</b>	<b>66.2</b>	<b>-0.6</b>	<b>2.1</b>	<b>0.0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-5.0</b>	<b>Aug-21</b>
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.5	Aug-21
<b>Total Alternatives</b>	<b>311,492</b>	<b>5.0</b>	<b>3.6</b>	<b>6.8</b>	<b>5.6</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-3.5</b>	<b>Aug-21</b>
<b>Total Cash</b>	<b>109,452</b>	<b>1.8</b>	<b>1.2</b>	<b>2.2</b>	<b>3.6</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>1.9</b>	<b>Aug-21</b>
<i>ICE BofA 91 Days T-Bills TR</i>			1.2	2.3	3.6	1.3	1.6	1.4	1.0	0.8	1.9	Aug-21

	Current Balance	Current Allocation	Policy	Policy Range	Difference	Within IPS Range?
 US Equity	\$1,223,987	19.6%	20.0%	10.0% - 30.0%	-0.4%	Yes
 International Equity	\$465,619	7.5%	5.0%	0.0% - 15.0%	2.5%	Yes
 Fixed Income	\$4,125,435	66.2%	70.0%	50.0% - 90.0%	-3.8%	Yes
 Alternatives	\$311,492	5.0%	5.0%	0.0% - 15.0%	0.0%	Yes
 Cash	\$109,452	1.8%	0.0%	0.0% - 20.0%	1.8%	Yes
<b>Total</b>	<b>\$6,235,985</b>	<b>100.0%</b>	<b>100.0%</b>			

# El Camino Real GA

# Total Composite

As of June 30, 2023

	Market Value (\$)	% of Portfolio	3 Mo (%)	YTD (%)	1 Yr (%)	3 Yrs (%)	5 Yrs (%)	7 Yrs (%)	10 Yrs (%)	Since 3/31/11 (%)	Inception (%)	Inception Date
<b>Total Composite</b>	<b>6,235,985</b>	<b>100.0</b>	<b>1.5</b>	<b>5.8</b>	<b>5.0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-4.0</b>	<b>Aug-21</b>
<i>Policy Index</i>			1.3	5.6	4.2	--	--	--	--	--	-4.8	Aug-21
<b>Total Equity</b>	<b>1,689,607</b>	<b>27.1</b>	<b>6.6</b>	<b>15.9</b>	<b>18.4</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-1.8</b>	<b>Aug-21</b>
<i>MSCI ACWI</i>			6.2	13.9	16.5	11.0	8.1	9.9	8.8	7.9	-1.3	Aug-21
<b>Total Domestic Equity</b>	<b>1,223,987</b>	<b>19.6</b>	<b>8.0</b>	<b>16.9</b>	<b>18.0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-1.9</b>	<b>Aug-21</b>
<i>Russell 3000</i>			8.4	16.2	19.0	13.9	11.4	12.9	12.3	12.1	0.4	Aug-21
Fiduciary Management: Large Cap	381,173	6.1	5.7	10.5	16.3	--	--	--	--	--	1.5	Aug-21
<i>Russell 1000 Value</i>			4.1	5.1	11.5	14.3	8.1	8.9	9.2	9.7	1.6	Aug-21
Schwab Large Cap Value	127,152	2.0	4.1	5.1	11.5	14.3	8.0	--	--	--	4.1	Apr-23
<i>Russell 3000 Value</i>			4.0	5.0	11.2	14.4	7.8	8.9	9.1	9.5	4.0	Apr-23
Vanguard S&P 500 ETF	405,651	6.5	8.7	16.9	19.4	14.6	12.2	13.3	12.8	12.5	2.2	Aug-21
<i>S&amp;P 500</i>			8.7	16.9	19.6	14.6	12.3	13.4	12.9	12.6	2.3	Aug-21
Polen Capital Focus Growth	153,339	2.5	10.6	28.4	20.4	--	--	--	--	--	-8.9	Aug-21
<i>Russell 1000 Growth</i>			12.8	29.0	27.1	13.7	15.1	16.9	15.7	14.7	0.0	Aug-21
Schwab US Large Cap Growth Index	156,672	2.5	12.8	29.0	27.1	13.7	15.1	--	--	--	24.5	Nov-22
<i>Russell 1000 Growth</i>			12.8	29.0	27.1	13.7	15.1	16.9	15.7	14.7	24.6	Nov-22
<b>Total International Equity</b>	<b>465,619</b>	<b>7.5</b>	<b>3.2</b>	<b>13.6</b>	<b>19.7</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-1.3</b>	<b>Aug-21</b>
<i>MSCI ACWI ex USA</i>			2.4	9.5	12.7	7.2	3.5	6.3	4.7	3.6	-4.1	Aug-21
Artisan International Value Instl	263,963	4.2	4.0	14.6	23.0	17.0	8.6	9.5	8.2	8.4	4.3	Aug-21
<i>MSCI EAFE</i>			3.0	11.7	18.8	8.9	4.4	6.9	5.4	4.7	-1.6	Aug-21
American Funds Europacific Growth	201,656	3.2	2.1	12.2	15.8	5.5	4.3	7.4	6.2	5.1	-8.1	Aug-21
<i>MSCI ACWI ex USA</i>			2.4	9.5	12.7	7.2	3.5	6.3	4.7	3.6	-4.1	Aug-21
<b>Total Fixed</b>	<b>4,125,435</b>	<b>66.2</b>	<b>-0.6</b>	<b>2.1</b>	<b>0.0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-5.0</b>	<b>Aug-21</b>
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.5	Aug-21
Dodge & Cox Income	1,185,639	19.0	0.1	3.2	1.8	-1.8	2.0	2.0	2.6	2.9	-4.8	Aug-21
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.5	Aug-21
Metropolitan West Total Return Bond	1,477,863	23.7	-1.3	2.3	-1.3	-4.1	0.8	0.6	1.7	2.5	-7.4	Aug-21
<i>Bloomberg US Aggregate TR</i>			-0.8	2.1	-0.9	-4.0	0.8	0.4	1.5	2.0	-6.5	Aug-21

# El Camino Real GA

# Total Composite

As of June 30, 2023

	Market Value (\$)	% of Portfolio	3 Mo (%)	YTD (%)	1 Yr (%)	3 Yrs (%)	5 Yrs (%)	7 Yrs (%)	10 Yrs (%)	Since 3/31/11 (%)	Inception (%)	Inception Date
PIMCO Low Duration	1,461,932	23.4	-0.5	1.0	0.1	-1.3	0.7	0.8	1.0	1.2	-2.6	Aug-21
<i>Bloomberg US Govt 1-3 Yr TR</i>			-0.6	1.0	0.2	-1.1	0.9	0.7	0.8	0.8	-1.8	Aug-21
<b>Total Alternatives</b>	<b>311,492</b>	<b>5.0</b>	<b>3.6</b>	<b>6.8</b>	<b>5.6</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-3.5</b>	<b>Aug-21</b>
Swan Hedged Equity US ETF	201,683	3.2	5.2	8.7	9.5	--	--	--	--	--	0.8	Aug-21
<i>60% S&amp;P 500 / 40% Bloomberg US Aggregate</i>			4.9	10.8	11.2	7.1	7.9	8.3	8.5	8.5	-1.0	Aug-21
PGIM Global Real Estate Fund	109,809	1.8	0.9	3.4	-1.0	3.5	2.1	2.4	3.9	4.7	-10.1	Aug-21
<i>FTSE EPRA/NAREIT Developed TR USD</i>			0.5	1.6	-3.6	4.3	0.8	1.7	3.8	4.7	-10.4	Aug-21
<b>Total Cash</b>	<b>109,452</b>	<b>1.8</b>	<b>1.2</b>	<b>2.2</b>	<b>3.6</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>1.9</b>	<b>Aug-21</b>
<i>ICE BofA 91 Days T-Bills TR</i>			1.2	2.3	3.6	1.3	1.6	1.4	1.0	0.8	1.9	Aug-21

Policy Benchmark History  
As of June 30, 2023

Total Composite		
8/1/2021	Present	30% MSCI ACWI / 70% Bloomberg US Aggregate TR
Total Equity		
8/1/2021	Present	MSCI ACWI

Allocation Benchmark History  
As of June 30, 2023

Total International Equity		
8/1/2021	Present	MSCI ACWI ex USA

Custom Alts Benchmark History  
As of June 30, 2023

Total Alternatives		
8/1/2021	Present	Custom Alts Index

## Performance Disclosures

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**Performance Disclosure:** Past performance is not indicative of future results. Therefore, no current or prospective client should assume that the future performance of any specific investment or investment strategy (including the investments and/or investment strategies recommended by the advisor) will be profitable or equal to past performance levels. All investment strategies have the potential to profit or loss. Changes in investment strategies, contributions, or withdrawals may materially alter the performance and results of your portfolio. Performance includes the reinvestment of all income and dividends. Valuations and returns are stated in U.S. dollars. Unless otherwise labeled, returns are presented net of BPA's management fee and the subadvisors' management fees. BPA's highest management fee is 1.50 %. Returns will be reduced further by other miscellaneous fees charged by the custodian. The deduction of management fees reduces the total rate of return. As an example, the compounded effect of investment management fees on the total value of a client's portfolio assuming (a) quarterly fee assessment, (b) \$1,000,000 investment, (c) portfolio return of 8% a year, and (d) 2.50 % annual investment advisory fee would be \$25,989 in the first year and cumulative effects of \$144,542 over five years and \$305,904 over ten years. BPA's fee schedule is disclosed in our Form ADV Part 2, and the individual subadvisor's fee schedules are disclosed in their Form ADV Part 2. Upon request, BPA will provide clients copies of BPA's and the subadvisor's Form ADV Part 2.

**Risks:** An investment in the strategy presented herein has risks, including losing some or all of the invested capital. Asset allocation, diversification, and rebalancing do not ensure a profit or protect against loss in declining markets. No guarantee or representation is made that the described strategy will be successful, and investment results may vary substantially over time. Carefully consider the risks and suitability of the described strategy.

**No Independent Verification:** BPA has exercised all reasonable professional care in preparing the information. However, BPA has not independently verified or attested to the accuracy or authenticity of the information, including any investment performance measurement.

**Indices:** Indices are not available for direct investment and do not reflect the deduction of any fees. Performance for blended benchmarks is calculated based on allocations rebalanced back to the stated targets every quarter and are not adjusted for transaction costs or management fees, the incurrence of which would decrease historical performance results. Economic factors, market conditions, and investment strategies will affect the performance of any portfolio, and there are no assurances that it will match or outperform any particular benchmark.

# Performance Disclosures

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## Definitions

**Alpha:** A measure of risk (beta) adjusted return. Alpha measures the difference between a portfolio's actual returns and what it might be expected to deliver based on its level of risk. Theoretically, higher risk should equate to a higher return. A positive alpha means the fund has beaten expectations. A negative alpha indicates that the fund has failed to match expected performance, given its level of risk. If two managers have the same return, but one has a lower beta, that manager would have a higher alpha.

**Annualized Return:** The average amount of money earned by an investment each year over a given time period. An annualized total return provides only a snapshot of an investment's performance and does not give investors any indication of its volatility. Annualized total return merely provides a geometric average, rather than an arithmetic average.

**Beta:** Beta represents the systematic risk of a portfolio and measures its sensitivity to a benchmark. A portfolio with a beta of one is as risky as the benchmark and would, therefore, provide expected returns equal to those of the market benchmark during both up and down periods. A portfolio with a beta of two would move approximately twice as much as the benchmark.

**Cumulative Return:** The aggregate amount that an investment has gained or lost over time, independent of the period involved. Presented as a percentage, the cumulative return is the raw mathematical return of the following calculation:  $(\text{Current Price of Security}) - (\text{Original Price of Security}) / (\text{Original Price of Security})$ .

**Excess Returns:** Excess return represents the difference between the returns of two portfolios. In a typical application, excess return provides a measure of the difference between a manager's return and the return of a benchmark for that manager. In the context of a beta benchmark, excess return refers to the difference between a manager or market benchmark and T bills. A positive excess return implies that the manager outperformed the benchmark.

**Maximum Drawdown:** A risk metric indicating capital preservation, the maximum drawdown measures the peak to trough loss of investment.

**Sharpe Ratio:** represents the added value over the risk free rate per unit of volatility risk.

**Standard Deviation:** Shows how much variation or dispersion exists from the average (mean) or expected value. The more spread apart the data, the higher the deviation. In Finance, standard deviation is applied to the annual rate of return of an investment to measure the investment's volatility.

**Up/down Capture:** The up and down capture is a measure of how well a manager could replicate or improve on phases of positive benchmark returns and how badly the manager was affected by phases of negative benchmark returns.

## Glossary of Indices

**Bloomberg US Aggregate:** The index measures the performance of the U.S. investment grade bond market. The index invests in a wide spectrum of public, investment-grade, taxable, fixed income securities in the United States – including government, corporate, mortgage-backed, and asset-backed securities.

**Bloomberg Intermediate US Government/Credit Bond Index:** The index is a broad-based flagship benchmark that measures the non-securitized component of the US Aggregate Index with less than 10 years to maturity. The index includes investment grade, US dollar-denominated, fixed-rate treasuries, government-related and corporate securities.

**ICE BofA 1-10Y US Muni Index:** The index tracks the performance of U.S. dollar denominated investment grade tax-exempt debt with less than 10 years to maturity that are publicly issued by U.S. states and territories, and their political subdivisions, in the U.S. domestic market.

**Bloomberg 1-10 Year Managed Money (MM) Index:** A subset of the Bloomberg Municipal Managed Money Index, representing bonds with one to ten years to maturity. The Bloomberg Municipal Managed Money Index is a rules-based, market-value weighted engineered for the tax-exempt bond market. All bonds in the National Municipal Bond Index must be rated Aa3/AA- or higher by at least two of the following statistical ratings agencies: Moody's, S&P and Fitch.

**ICE BofAML 3-Month T-Bill Index:** The index is an unmanaged index that measures returns of three-month Treasury Bills.

**Bloomberg US Corporate High Yield Bond Index:** Measures the USD-denominated, high yield, fixed-rate corporate bond market. Securities are classified as high yield if the middle rating of Moody's, Fitch and S&P is Ba1/BB+/BB+ or below. Bonds from issuers with an emerging markets country of risk, based on Barclays EM country definition, are excluded.

**Bloomberg Global High Yield Index:** The Index is a multi-currency flagship measure of the global high yield debt market. The index represents the union of the US High Yield, the Pan-European High Yield, and Emerging Markets (EM) Hard Currency High Yield Indices. The high yield and emerging markets sub-components are mutually exclusive.

**Bloomberg Municipal Bond Index:** a broad-based benchmark that measures the investment grade, US dollar-denominated, fixed tax-exempt bond market. The index includes state and local general obligation, revenue, insured, and pre-refunded bonds. The Municipal Index was inception in January 1980.

**FTSE World Government Bond Index (WGBI):** Measures the performance of fixed-rate, local currency, investment-grade sovereign bonds. The WGBI is a widely used benchmark that currently includes sovereign debt from over 20 countries, denominated in a variety of currencies, and has more than 30 years of history available. The WGBI provides a broad benchmark for the global sovereign fixed income market. Sub-indices are available in any combination of currency, maturity, or rating.

**Bloomberg Emerging Markets Hard Currency Aggregate Index:** The index is a flagship hard currency Emerging Markets debt benchmark that includes USD-denominated debt from sovereign, quasi-sovereign, and corporate EM issuers.

**FTSE NAREIT Composite:** The Index series is designed to present investors with a comprehensive family of REIT performance indexes that spans the commercial real estate space across the US economy. The index series provides investors with exposure to all investment and property sectors. In addition, the more narrowly focused property sector and sub-sector indexes provide the facility to concentrate commercial real estate exposure in more selected markets.

**S&P Global Natural Resources Index:** The index includes 90 of the largest publicly-traded companies in natural resources and commodities businesses that meet specific investability requirements, offering investors diversified and investable equity exposure across 3 primary commodity-related sectors: agribusiness, energy, and metals & mining.

**Bloomberg Commodity Index:** The index is calculated on an excess return basis and reflects commodity futures price movements. The index rebalances annually weighted 2/3 by trading volume and 1/3 by world production and weight-caps are applied at the commodity, sector and group level for diversification. Roll period typically occurs from 6th-10th business day based on the roll schedule.

**MSCI ACWI:** Captures large and mid cap representation across 23 Developed Markets (DM) and 24 Emerging Markets (EM) countries. With approximately 2,900 constituents, the index covers approximately 85% of the global investable equity opportunity set.

**MSCI ACWI ex USA Index:** Captures large and mid cap representation across 22 of 23 Developed Markets (DM) countries (excluding the US) and 24 Emerging Markets (EM) countries. With approximately 2,300 constituents, the index covers approximately 85% of the global equity opportunity set outside the US.

## Glossary of Indices

**MSCI EAFE Index:** A broadly recognized benchmark for U.S. investors to measure international equity performance. The index captures large and mid cap representation across 21 Developed Markets countries around the world, excluding the US and Canada.

**MSCI Emerging Markets Index:** A free float-adjusted market capitalization index that is designed to measure large and mid cap equity market performance of emerging markets. The index consists of the following 24 emerging market countries: Brazil, Chile, China, Colombia, Czech Republic, Egypt, Greece, Hungary, India, Indonesia, Korea, Kuwait, Malaysia, Mexico, Peru, Philippines, Poland, Qatar, Saudi Arabia, South Africa, Taiwan, Thailand, Turkey and United Arab Emirates.

**Russell 1000 Index:** Measures the performance of the large-cap segment of the U.S. equity universe. It is a subset of the Russell 3000® Index and includes approximately 1000 of the largest securities based on a combination of their market cap and current index membership. The Russell 1000 represents approximately 93% of the U.S. market. The Russell 1000 Index is constructed to provide a comprehensive and unbiased barometer for the large-cap segment and is completely reconstituted annually to ensure new and growing equities are reflected.

**Russell 1000 Growth Index:** Measures the performance of the large-cap growth segment the U.S. equity universe. It includes those Russell 1000 companies with higher price-to-book ratios and higher forecasted growth values. The Russell 1000 Growth Index is constructed to provide a comprehensive and unbiased barometer for the large-cap growth segment. The Index is completely reconstituted annually to ensure new and growing equities are included and that the represented companies continue to reflect growth characteristics.

**Russell 1000 Value Index:** Measures the performance of the large-cap value segment of the U.S. equity universe. It includes those Russell 1000 companies with lower price-to-book ratios and lower expected growth values. The Russell 1000 Value Index is constructed to provide a comprehensive and unbiased barometer for the large-cap value segment. The Index is completely reconstituted annually to ensure new and growing equities are included and that the represented companies continue to reflect value characteristics.

**Russell 2000 Index:** Measures the performance of the small-cap segment of the US equity universe. The Russell 2000 Index is a subset of the Russell 3000® Index representing approximately 7% of the total market capitalization of that index. It includes approximately 2,000 of the smallest securities based on a combination of their market cap and current index membership. The Russell 2000 is constructed to provide a comprehensive and unbiased small-cap barometer and is completely reconstituted annually to ensure larger stocks do not distort the performance and characteristics of the true small-cap opportunity set.

**Russell 2000 Growth Index:** Measures the performance of the small-cap growth segment of the US equity universe. It includes those Russell 2000 companies with higher price-to-value ratios and higher forecasted growth values. The Russell 2000 Growth Index is constructed to provide a comprehensive and unbiased barometer for the small-cap growth segment. The index is completely reconstituted annually to ensure larger stocks do not distort the performance and characteristics of the true small-cap opportunity set and that the represented companies continue to reflect growth characteristics.

**Russell 2000 Value Index:** Measures the performance of small-cap value segment of the U.S. equity universe. It includes those Russell 2000 companies with lower price-to-book ratios and lower forecasted growth values. The Russell 2000 Value Index is constructed to provide a comprehensive and unbiased barometer for the small-cap value segment. The Index is completely reconstituted annually to ensure larger stocks do not distort the performance and characteristics of the true small-cap opportunity set and that the represented companies continue to reflect value characteristics.

**Russell 3000 Index:** Measures the performance of the largest 3,000 U.S. companies representing approximately 96% of the investable U.S. equity market. The Russell 3000 Index is constructed to provide a comprehensive, unbiased and stable barometer of the broad market and is completely reconstituted annually to ensure new and growing equities are reflected.

**Russell Midcap Index:** Measures the performance of the mid-cap segment of the U.S. equity universe. The Russell Midcap Index is a subset of the Russell 1000® Index. It includes approximately 800 of the smallest securities based on a combination of their market cap and current index membership. The Russell Midcap Index represents approximately 31% of the total market capitalization of the Russell 1000 companies. The Russell Midcap Index is constructed to provide a comprehensive and unbiased barometer for the mid-cap segment. The Index is completely reconstituted annually to ensure larger stocks do not distort the performance and characteristics of the true mid-cap opportunity set.

**S&P 500:** A free-float market capitalization weighted index of 500 of the largest U.S. companies. The index is calculated on a total return basis with dividends reinvested and is not available for direct investment.

**Thank you for your continued confidence in Beacon Pointe. We appreciate your business.**

# Coversheet

## Discussion and Vote on OPEB Account Actuary Review as of 6/30/23

**Section:** IV. Investment  
**Item:** B. Discussion and Vote on OPEB Account Actuary Review as of 6/30/23  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** IV.B - ECRCHS OPEB - June 30 2023 Disclosures - FINAL.pdf

# El Camino Real Charter High School

## FASB ASC 715 Actuarial Valuation Report

For Post-Employment Benefits Other than Pensions

Fiscal Year Ending June 30, 2023 Disclosures and  
Fiscal Year 2024 Net Periodic Benefit Cost



August 10, 2023

Mr. Gregory Wood  
Chief Business Officer  
El Camino Real Charter High School  
5440 Valley Circle Boulevard  
Woodland Hills, CA 91367

Dear Mr. Wood,

Schwab Actuarial Services is pleased to present this June 30, 2023 actuarial valuation report of the post-employment healthcare benefits (OPEB) offered by the El Camino Real Charter High School.

The primary purpose of the valuation is to assess the annual costs and obligations of the applicable OPEB programs under:

- FASB ASC 715-60 (formerly known as SFAS 106, Employer's Accounting for Postretirement Benefits Other Than Pension).
- FASB ASC 715-20 (formerly known as SFAS 158, Employers' Accounting for Defined Benefit Pension and Other Postretirement Plans).

If you have any questions or would like to discuss the results contained in the report further, please contact me at 312.244.9022.

Respectfully submitted,



Brett Schwab, ASA, EA, MAAA  
Principal & Lead Actuary  
Schwab Actuarial Services

Copy: Mr. David Hussey, Executive Director

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**FASB ASC 715 ACTUARIAL VALUATION****EXECUTIVE SUMMARY****A. PLAN OVERVIEW**

El Camino Real Charter High School (*Charter or School*) provides post-employment benefits other than pensions (OPEB) to employees who meet certain criteria. As a result of offering such benefits, the Charter is required to report the value of such benefits and the associated costs according to the accounting requirements of the Financial Accounting Standards Board (FASB) Accounting Standards Codification No. 715 (ASC 715). The purpose of this report is to provide measurements of the OPEB obligations, annual expense, and other disclosure items in accordance with FASB ASC 715. The information contained in this report may not be suitable for other purposes.

The Charter provides post-employment healthcare benefits to eligible retirees and spouses and pays a portion of the cost. All active employees that retire directly from the School and meet the eligibility criteria may participate.

**B. SUMMARY OF KEY RESULTS**

The summary below identifies the key results related to the fiscal years ending June 30, 2022 and June 30, 2023. Note that implicit rate subsidies, as required by FASB ASC 715, are factored into all relevant values.

Measurement Date Reporting Date	June 30, 2022 June 30, 2022	June 30, 2023 June 30, 2023
<b>Funded Status</b>		
Accumulated Post-Employment Benefit Obligation (APBO)		
Actives	\$19,600,428	\$19,551,566
Retirees	6,603,212	7,668,698
<b>Total</b>	<b>\$26,203,640</b>	<b>\$27,220,264</b>
Fair Value of Plan Assets	20,459,440	25,338,317
<b>Unfunded APBO</b>	<b>\$5,744,200</b>	<b>\$1,881,947</b>
<b>Funded Percentage*</b>	<b>78.1%</b>	<b>93.1%</b>
<b>Accumulated Other Comprehensive Income (AOCI)</b>		
Unrecognized Actuarial Loss/(Gain)	(\$8,078,897)	(\$9,890,951)
Unrecognized Prior Service Cost/(Credit)	241,830	154,211
Unrecognized Transition Obligation/(Asset)	11,701,295	10,921,209
<b>OPEB Expense</b>	<b>2021/2022 FY</b>	<b>2022/2023 FY</b>
Net Periodic Post-Employment Benefit Cost	\$2,911,705	\$1,827,758

\* The increase in funded percentage over the year is the result of continued contributions by the Charter, investment returns greater than expected, and the current high interest rate environment. See pages 3 and 4 for further detail.

## FASB ASC 715 ACTUARIAL VALUATION

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### ACTUARIAL CERTIFICATION

The El Camino Real Charter High School (*Charter or School*) retained Schwab Actuarial Services to perform a valuation of its post-employment healthcare benefit programs for the purposes of determining disclosure liabilities and the annual post-employment benefit cost. This report presents the applicable items in accordance with Financial Accounting Standards Board Accounting Standards Codification No. 715.

In preparing the results presented in this report, we have relied upon information provided to us regarding plan provisions, plan participants, and plan assets. We have reviewed this information for overall reasonableness and consistency but have neither audited nor independently verified this information. The accuracy of the results presented in this report is dependent upon the accuracy and completeness of the underlying information.

Where reasonable, the actuarial assumptions and the accounting policies and methods employed in the development of the post-employment healthcare cost have been selected by the School, which relied upon actuarial audits and experience studies conducted for the California State Teachers Retirement System (CalSTRS) and the California Public Employees Retirement System (CalPERS).

The valuation has been conducted in accordance with generally accepted actuarial principles and practices. In our opinion, the actuarial assumptions and methods represent reasonable expectations of anticipated plan experience. To fulfill the applicable accounting requirements, each actuarial assumption should be management's "best estimate solely with respect to that individual assumption."

The information contained in this report was prepared for the internal use of the Charter and its auditors in connection with the actuarial valuation of the post-employment healthcare plan. It is neither intended nor necessarily suitable for other purposes. The Charter may also distribute this actuarial valuation report to parties which have a legal right to require the School to provide them with this report, in which case they will provide this report in its entirety including all assumptions, caveats, and limitations.

We are available to answer any questions regarding this material or to provide explanations and further details, as may be appropriate. The undersigned actuary is a member of the Society of Actuaries and other professional actuarial organizations and meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained in this report. Based upon the methods and assumptions utilized, I certify the results of this valuation. Alternative assumptions can materially affect the results.



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Brett Schwab, ASA, EA, MAAA  
Principal & Lead Actuary  
Schwab Actuarial Services  
August 10, 2023

**FASB ASC 715 ACTUARIAL VALUATION**

**ACCOUNTING & ACTUARIAL INFORMATION**

**A. ACCUMULATED POST-EMPLOYMENT BENEFIT OBLIGATION**

The Accumulated Post-Employment Benefit Obligation (APBO) is the liability or obligation for benefits earned through the valuation date, based on certain actuarial methods and assumptions. The following represents a reconciliation of the APBO for the fiscal years ending June 30, 2022 and June 30, 2023.

<b>Reconciliation of APBO</b>	<b>FY ending June 30, 2022</b>	<b>FY ending June 30, 2023</b>
<b>Beginning of Year APBO</b>	<b>\$32,697,438</b>	<b>\$26,203,640</b>
Service Cost	2,211,965	1,525,833
Interest Cost	959,098	1,156,433
Changes of Plan Provisions	0	0
Actuarial (Gain)/Loss	(9,294,728)	(1,295,390)
<u>Benefit Payments</u>	<u>(370,133)</u>	<u>(370,252)</u>
<b>End of Year APBO*</b>	<b>\$26,203,640</b>	<b>\$27,220,264</b>
Discount Rate*	4.45%	4.85%

\* The APBO as of June 30, 2023 is (\$1.3) million less than expected due to the increase in the economic environment. The APBO is equal to the present value of future expected benefits (or premiums) and is highly dependent on the level of discount rate. Higher rates reduce the APBO, and lower rates increase the APBO. The APBO can be highly volatile year-to-year with increasing or decreasing rates.

The current interest rate environment remains elevated as the Federal Reserve has continued to increase rates trying to combat the current high inflation level. The resulting effective discount rate has increased to 4.85% from 4.45% last year. This helps to temper down the accrued liability growth due to additional benefit accruals by current active employees and increased medical premium levels.

**B. NET PERIODIC POST-EMPLOYMENT BENEFIT COST**

The Net Periodic Post-Employment Benefit Cost (NPPBC) is the annual accrual cost of the OPEB for a reporting period. The NPPBC includes additional benefits earned (or accrued) during the year, interest on the benefits earned prior to the valuation reflecting that participants are closer to benefit receipt (time value of money), amortization of prior amendments, amortization of actuarial gains and losses, and offset with the expected return on plan assets.

<b>Net Periodic Post-Employment Benefit Cost</b>	<b>2022/2023 FY</b>	<b>2023/2024 FY</b>
Service Cost	\$1,525,833	\$1,389,559
Interest Cost	1,156,433	1,308,103
Expected Return on Assets	(1,088,972)	(1,320,463)
Amortization of:		
Unrecognized Loss/(Gain)	(633,241)	(888,343)
Unrecognized Prior Service Cost/(Credit)	87,619	87,619
Unrecognized Transition Obligation/(Credit)	780,086	780,086
<b>Total NPPBC</b>	<b>\$1,827,758</b>	<b>\$1,356,561</b>
<b>Beginning of Year:</b>		
Discount Rate	4.45%	4.85%
Expected Rate of Return	5.00%	5.00%
Average Working Lifetime to Eligibility	8.62	8.07
<i>Expected</i> Benefit Payments	\$432,783	\$498,125

**FASB ASC 715 ACTUARIAL VALUATION**

**C. ACCUMULATED OTHER COMPREHENSIVE INCOME**

Differences between expected and actual valuation results are deferred as Accumulated Other Comprehensive Income (AOCI) and amortized as components of future NPPBC's. The table below reconciles items included in AOCI, including the (Accrued)/Prepaid Expense which is a measure of the cumulative difference between the trust cash contributions to the accounting expenses.

Reconciliation of AOCI	FY ending June 30, 2022	FY ending June 30, 2023
<b>Unrecognized Actuarial Loss/(Gain)</b>		
Beginning of year	(\$3,342,149)	(\$8,078,897)
Amortization	7,828	633,241
New experience actuarial loss/(gain)	(9,294,728)	(1,295,390)
<u>New asset loss/(gain)</u>	<u>4,550,152</u>	<u>(1,149,905)</u>
End of Year	(\$8,078,897)	(\$9,890,951)
<b>Unrecognized Prior Service Cost/(Credit)</b>		
Beginning of year	\$329,449	\$241,830
Amortization	(87,619)	(87,619)
<u>New prior service cost/(credit)</u>	<u>0</u>	<u>0</u>
End of Year	\$241,830	\$154,211
<b>Unrecognized Transition Obligation</b>		
Beginning of year	\$12,481,381	\$11,701,295
Amortization	(780,086)	(780,086)
<u>New transition obligation</u>	<u>0</u>	<u>0</u>
End of Year	\$11,701,295	\$10,921,209
<b>Prepaid/(Accrued) Expense</b>		
Beginning of year	(\$1,978,340)	(\$1,879,912)
NPPBC	(2,911,705)	(1,827,758)
Employer trust contributions	2,640,000	2,640,000
<u>Benefit payments outside of trust</u>	<u>370,133</u>	<u>370,252</u>
End of Year	(\$1,879,912)	(\$697,418)

**D. RECONCILIATION OF OPEB ASSETS**

The following details a reconciliation of trust assets related to the OPEB for the fiscal years ending June 30, 2022 and June 30, 2023.

Reconciliation of Assets	FY ending June 30, 2022	FY ending June 30, 2023
<b>Trust Assets</b>		
Beginning of year	\$21,250,357	\$20,459,440
Employer contributions	2,640,000	2,640,000
Employee contributions	0	0
Benefit payments	0	0
<u>Actual Return on assets</u>	<u>(3,430,917)</u>	<u>2,238,877</u>
End of year	\$20,459,440	\$25,338,317

**FASB ASC 715 ACTUARIAL VALUATION**

**E. SUPPLEMENTAL INFORMATION**

A 1% change in the assumed healthcare trend rates would have the following effects on the disclosures for the current year.

<b>Fiscal Year ending June 30, 2023</b>	<b>1% increase</b>	<b>1% decrease</b>
APBO	\$5,767,036	(\$4,381,859)
Service Cost plus Interest Cost	\$693,250	(\$507,272)

The following table summarizes the current and noncurrent liability for the fiscal years ending June 30, 2022 and June 30, 2023.

	<b>FY ending June 30, 2022</b>	<b>FY ending June 30, 2023</b>
Current Liability	\$432,783	\$498,125
Noncurrent Liability	\$25,770,857	\$26,722,139

The following benefit payments are expected over the next ten fiscal periods.

<b>Fiscal Year ending</b>	<b>Expected Payments</b>
June 30, 2024	\$498,125
June 30, 2025	531,356
June 30, 2026	540,047
June 30, 2027	576,919
June 30, 2028	590,042
June 30, 2029 – June 30, 2033	\$3,249,052

The Charter is expected to contribute \$2,640,000 to the trust for the fiscal year ending June 30, 2024.

The following table summarizes amounts expected to be amortized out of AOCI through the Net Periodic Post-Employment Benefit Cost during fiscal year 2024.

<b>AOCI</b>	<b>Amortization Amount</b>
Unrecognized Actuarial Loss/(Gain)	(\$888,343)
Unrecognized Prior Service Cost/(Credit)	\$87,619
Unrecognized Transition Obligation/(Credit)	\$780,086

**FASB ASC 715 ACTUARIAL VALUATION**

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**CENSUS INFORMATION**

The following table summarizes active and retiree demographic information:

	<b>Participants</b>
<b>Actives</b>	
Fully Eligible to Receive Plan Benefits	19
<u>Not Fully Eligible</u>	<u>204</u>
<i>Total</i>	<i>223</i>
<b>Retirees</b>	
Under Age 65	13
<u>Age 65 or over</u>	<u>22</u>
<i>Total Receiving Plan Benefits</i>	<i>35</i>
<b>Total</b>	<b>258</b>

	<b>Actives</b>	<b>Retirees</b>	<b>Total</b>
Average Age	46.79	67.43	49.59
Average Service	9.90	N/A	N/A

**FASB ASC 715 ACTUARIAL VALUATION**

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**SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS****Actuarial Cost Method**

This valuation was prepared using the projected unit credit actuarial cost method. Under this method, the actuarial accrued liability is equal to the present value of all benefits expected to be paid from the plan multiplied by a fraction, the numerator of which is the number of years of service worked and the denominator of which is the total number of years of service that will be worked when the employee reaches full benefit eligibility age. The service cost is equal to the present value of all benefits expected to be paid divided by the total number of years of service that will be worked when the employee reaches full benefit eligibility age. The actuarial accrued liability is called the Accumulated Post-Employment Benefit Obligation (“APBO”) and the present value of all benefits actually expected to be paid is called the Expected Post-Employment Benefit Obligation (“EPBO”).

**Amortization Method**

- Items subject to deferred recognition are amortized on a straight-line basis. Actuarial gains and losses use the average remaining service period of active employees expected to receive benefits from the plan. Cumulative gains and losses are accumulated and reflected (or amortized) in the Net Periodic Post-Employment Benefit Cost only when the cumulative gain or loss becomes significant. Under ASC 715, the threshold for recognizing gains and losses is the greater of 10% of the APBO, or 10% of the market related value of assets.
- The transition obligation results from adoption of the ASC 715 accounting standard and is amortized over a 20-year period.
- The prior service cost reflects the cost of benefits granted through an amendment to the plan and is amortized over the average remaining service period to full eligibility of the active participants.

**Economic Assumptions****A. DISCOUNT RATE**

The rate used to discount liabilities is 4.85%, which was determined by a cash flow matching analysis using plan specific expected benefit payments and spot rates from the FTSE Pension Discount Curve as of June 30, 2023.

**B. EXPECTED-LONG TERM RATE OF RETURN**

The rate used for the expected return on assets component of the Net Periodic Post-Employment Benefit Cost is 5.00%. The rate is developed based on long-term capital market assumptions in published papers from industry experts.

**C. MORBIDITY**

Pre-age 65 expected medical claims are assumed to increase based on the 2019 PEMHCA risk scores developed by CalPERS to be used for participants of the CalPERS Health Benefits Program. Post-age 65 morbidity rates are not applicable because it is assumed that all retirees will elect a community rated Medicare Advantage plan.

**D. MARRIAGE**

Spouses were assumed where current benefit elections indicated spousal coverage. If spouse date of birth was not provided, the spouse is assumed to be the same age as the participant.

**E. SALARY SCALE**

There are no liabilities dependent on salary, therefore no salary increase rate is assumed.

**F. NEW RETIREE ELECTIONS**

It is assumed that new retirees select coverage consistent with their active election and participate in Medicare.

**FASB ASC 715 ACTUARIAL VALUATION**

**SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS (CONTINUED)**

**G. TREND RATE**

The healthcare trend assumption reflects healthcare cost inflation expected to impact the plan based on forecast information in published papers from industry experts (actuaries, health economists, etc.). Actual premium rates are used for the 2022-2023 and 2023-2024 fiscal years. Going forward, research suggests the following medical, dental, and vision costs increases.

- Medical costs are assumed to increase 5.20% in the 2024-2025 fiscal year, trending down to an ultimate 4.00% increase in the 2073-2074 fiscal year and beyond.
- Dental and vision costs are assumed to increase 5.00% in the 2024-2025 fiscal year, trending down to an ultimate 4.00% increase in the 2073-2074 fiscal year and beyond.

<b>Fiscal Year</b>	<b>Medical Trend</b>	<b>Dental and Vision Trend</b>
2024-2025	5.20%	5.00%
2025-2026	5.20%	5.00%
-	-	-
-	-	-
-	-	-
2050-2051	4.90%	4.90%
2051-2052	4.90%	4.90%
2052-2053	4.80%	4.80%
-	-	-
-	-	-
-	-	-
2071-2072	4.10%	4.10%
2072-2073	4.10%	4.10%
2073 and beyond	4.00%	4.00%

**FASB ASC 715 ACTUARIAL VALUATION**

**SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS (CONTINUED)**

**H. MORTALITY RATES<sup>1</sup>**

Select mortality rates are listed below:

Age	CalSTRS*				CalPERS**			
	Male		Female		Male		Female	
	Active	Retired	Active	Retired	Active	Retired	Active	Retired
25	0.00012	0.00000	0.00007	0.00000	0.00033	0.00000	0.00013	0.00000
30	0.00017	0.00000	0.00011	0.00000	0.00044	0.00000	0.00019	0.00000
35	0.00023	0.00000	0.00015	0.00000	0.00058	0.00000	0.00029	0.00000
40	0.00032	0.00000	0.00024	0.00000	0.00075	0.00000	0.00039	0.00000
45	0.00052	0.00000	0.00037	0.00000	0.00093	0.00000	0.00054	0.00000
50	0.00085	0.00235	0.00056	0.00131	0.00134	0.00266	0.00081	0.00199
55	0.00132	0.00346	0.00082	0.00206	0.00198	0.00390	0.00123	0.00325
60	0.00203	0.00464	0.00124	0.00274	0.00287	0.00578	0.00179	0.00455
65	0.00335	0.00659	0.00208	0.00413	0.00403	0.00857	0.00250	0.00612
70	0.00000	0.01056	0.01099	0.00681	0.00594	0.01333	0.00404	0.00996
75	0.00000	0.01894	0.00000	0.01252	0.00933	0.02391	0.00688	0.01783
80	0.00000	0.03475	0.00000	0.02401	0.01515	0.04371	0.01149	0.03403
85	0.00000	0.06682	0.00000	0.04788	0.00000	0.08274	0.00000	0.06166
90	0.00000	0.12893	0.00000	0.09746	0.00000	0.14539	0.00000	0.11086
95	0.00000	0.22038	0.00000	0.18269	0.00000	0.24664	0.00000	0.20364
100	0.00000	1.00000	0.00000	1.00000	0.00000	0.36198	0.00000	0.31582
105	0.00000	1.00000	0.00000	1.00000	0.00000	0.52229	0.00000	0.44679
>=110	0.00000	1.00000	0.00000	1.00000	0.00000	1.00000	0.00000	1.00000

\* Mortality improvement is based on 110% of the MP-2019 Ultimate Projection Scale.

\*\* Mortality improvement is based on 80% of the MP-2020 table.

<sup>1</sup> Per recent experience studies performed for CalSTRS and CalPERS.

**FASB ASC 715 ACTUARIAL VALUATION**

**SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS (CONTINUED)**

**I. RETIREMENT RATES<sup>2</sup>**

Select retirements per 100 employees are listed below:

<b>CalSTRS DB Program – 2% at 60 – Males</b>								
<b>Years of Service</b>								
<b>Age</b>	<b>5-9</b>	<b>10-14</b>	<b>15-19</b>	<b>20-24</b>	<b>25</b>	<b>26-29</b>	<b>30</b>	<b>31+</b>
50	0.0	0.0	0.0	0.0	0.0	0.0	6.0	4.5
55	2.0	2.5	3.0	4.0	6.0	5.0	7.5	5.5
60	4.0	5.0	6.5	8.0	11.5	9.5	28.0	20.5
65	11.0	13.0	17.0	21.0	32.0	27.0	32.5	32.5
70	10.0	11.0	14.5	18.0	27.5	23.0	25.0	25.0
75+	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0

<b>CalSTRS DB Program – 2% at 60 – Females</b>								
<b>Years of Service</b>								
<b>Age</b>	<b>5-9</b>	<b>10-14</b>	<b>15-19</b>	<b>20-24</b>	<b>25</b>	<b>26-29</b>	<b>30</b>	<b>31+</b>
50	0.0	0.0	0.0	0.0	0.0	0.0	6.0	4.5
55	2.0	3.0	3.5	4.5	6.0	5.0	8.5	6.5
60	4.0	5.5	7.5	9.5	15.5	12.5	30.5	23.0
65	10.0	14.5	19.0	24.5	39.0	31.0	38.0	38.0
70	9.0	13.0	17.0	21.5	36.0	28.5	30.0	30.0
75+	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0

<b>CalSTRS DB Program – 2% at 62 – Males</b>						
<b>Years of Service</b>						
<b>Age</b>	<b>5-9</b>	<b>10-14</b>	<b>15-19</b>	<b>20-24</b>	<b>25-29</b>	<b>30+</b>
50	0.0	0.0	0.0	0.0	0.0	0.0
55	1.5	2.5	2.5	3.0	4.0	5.0
60	3.0	4.0	5.0	6.0	7.5	9.0
65	11.0	13.0	17.0	21.0	28.0	28.0
70	10.0	11.0	14.5	18.0	24.0	24.0
75+	100.0	100.0	100.0	100.0	100.0	100.0

<b>CalSTRS DB Program – 2% at 62 – Females</b>						
<b>Years of Service</b>						
<b>Age</b>	<b>5-9</b>	<b>10-14</b>	<b>15-19</b>	<b>20-24</b>	<b>25-29</b>	<b>30+</b>
50	0.0	0.0	0.0	0.0	0.0	0.0
55	1.5	2.5	2.5	3.5	4.0	5.0
60	3.0	4.0	5.5	7.0	10.0	12.0
65	10.0	14.5	19.0	24.5	32.5	32.5
70	9.0	13.0	17.0	21.5	30.0	30.0
75+	100.0	100.0	100.0	100.0	100.0	100.0

<sup>2</sup> Per recent experience studies performed for CalSTRS.

**FASB ASC 715 ACTUARIAL VALUATION**

**SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS (CONTINUED)**

**I. RETIREMENT RATES<sup>3</sup> (CONTINUED)**

Select retirements per 100 employees are listed below:

<b>CalPERS DB Program – 2% at 55 – Classic</b>						
<b>Years of Service</b>						
<b>Age</b>	<b>5</b>	<b>10</b>	<b>15</b>	<b>20</b>	<b>25</b>	<b>30</b>
50	0.3	0.4	0.6	0.7	1.0	1.0
55	1.1	2.3	3.4	5.7	7.0	9.0
60	2.2	4.3	6.2	9.5	11.3	14.1
65	16.3	16.4	19.7	23.2	25.0	27.1
70	19.1	19.0	23.7	25.0	24.6	25.4
75+	100.0	100.0	100.0	100.0	100.0	100.0

<b>CalPERS DB Program – 2% at 62</b>						
<b>Years of Service</b>						
<b>Age</b>	<b>5</b>	<b>10</b>	<b>15</b>	<b>20</b>	<b>25</b>	<b>30</b>
50	0.0	0.0	0.0	0.0	0.0	0.0
55	1.4	2.7	3.8	4.5	5.0	5.6
60	2.6	5.3	7.4	8.7	9.7	10.8
65	7.2	14.2	19.9	23.5	26.2	29.3
70	7.1	14.0	19.6	23.1	25.8	28.9
75+	6.7	13.2	18.4	21.8	24.3	27.2

**J. TERMINATION RATES<sup>4</sup>**

Select terminations per 100 employees are listed below:

<b>CalSTRS</b>		
<b>Years of Service</b>	<b>Male</b>	<b>Female</b>
0	12.25	11.25
1	9.15	7.53
2	7.20	5.87
3	6.05	4.76
4	4.69	4.06
5	3.54	3.08
10	1.74	1.58
15	1.05	1.05
20	0.75	0.75
25	0.50	0.50
30	0.45	0.40

<sup>3</sup> Per recent experience studies performed for CalPERS.

<sup>4</sup> Based on recent experience studies performed for CalSTRS, with partial recognition of the School’s specific experience.

**FASB ASC 715 ACTUARIAL VALUATION**

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**ASSUMPTIONS & ACTUARIAL METHODS (CONTINUED)**

**J. TERMINATION RATES<sup>5</sup> (CONTINUED)**

Select terminations per 100 employees are listed below:

<b>CalPERS – Male</b>			
<b>Years of Service</b>	<b>Entry Ages</b>		
	<b>20</b>	<b>30</b>	<b>40</b>
5	8.5	6.1	4.0
10	2.3	1.7	0.9
15	1.1	0.8	0.4
20	0.6	0.4	0.1
25	0.3	0.2	0.1
30	0.1	0.1	0.1

<b>CalPERS – Female</b>			
<b>Years of Service</b>	<b>Entry Ages</b>		
	<b>20</b>	<b>30</b>	<b>40</b>
5	10.3	7.4	5.0
10	2.3	1.8	1.0
15	1.3	0.8	0.4
20	0.6	0.4	0.1
25	0.3	0.2	0.1
30	0.1	0.1	0.0

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<sup>5</sup> Based on recent experience studies performed for CalPERS, with partial recognition of the School’s specific experience.

**FASB ASC 715 ACTUARIAL VALUATION**

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**SUMMARY OF PLAN PROVISIONS**

The following summary of plan provisions represents our understanding of the El Camino Real Charter High School (*Charter or School*) substantive plan.

Employees who retire from the School may be eligible for post-employment medical, dental, and vision benefits pursuant to the provisions below.

**ELIGIBILITY****Pre-Charter Employees (Certificated & Classified)**

- Hired prior to April 1, 2009
  - Rule of 80: Sum of age plus service equal to or greater than 80, with a minimum of 15 years of service
- Hired after April 1, 2009
  - Rule of 85: Sum of age plus service equal to or greater than 85, with a minimum of 25 years of service
- Exception for those not retiring under CalSTRS/CalPERS
  - Age 63
  - Minimum of 10 consecutive years with the School

**Post-Charter Employees (Certificated & Classified)**

- Hired after July 1, 2011 (effective date of Charter), but prior to July 1, 2018
  - Rule of 85: Sum of age plus service equal to or greater than 85, with a minimum of 25 years of service
  - Exception for those not retiring under CalSTRS/CalPERS
    - Age 63
    - Minimum of 10 consecutive years of service if hired before July 1, 2016, and 15 consecutive years otherwise
- Hired on or after July 1, 2018
  - Age 62
  - 25 years of service

**SPOUSE ELIGIBILITY**

Yes

**OTHER DEPENDENTS**

Access only

**SURVIVOR ELIGIBILITY**

No

**BENEFITS**

- Eligible employees are offered lifetime medical, dental, and vision benefits for themselves and their covered spouses under select plans made available by the School.
- Eligible plans consist of the following:
  - Pre-65 Medical: Blue Cross Select HMO, Kaiser-High, Blue Cross PPO Low
  - Post-65 Medical: Medicare Advantage Plan
  - Dental: Deltacare HMO
  - Vision: VSP Vision
- If the retiree elects a more expensive plan than those listed above, the difference is the responsibility of the retiree.



# Coversheet

## Review and Vote on June and July 2023 Check Registers

**Section:** V. Finance  
**Item:** A. Review and Vote on June and July 2023 Check Registers  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** V.A - 1761 - July 2023.pdf  
V.A - 1726 - July 2023.pdf  
V.A - 1761 - June 2023.pdf  
V.A - 1796 - June 2023.pdf  
V.A - 1826 - June 2023.pdf  
V.A - 1826 - July 2023.pdf  
V.A - ASB Trust Balances July 2023.pdf  
V.A - ASB Trust Balances June 2023.pdf  
V.A - Vendor YTD - July 2023.pdf  
V.A - Vendor YTD - June 2023.pdf

**Check Register**

Account: 1761 General

**El Camino Real HS**

**July 2023**

**Grand Total** \$ 822,002.59

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account
7/7/2023	ACH230701-01	CharterSafe	General Insurance/Workers Comp	\$ 173,936.00	Jul 2023	General Operations	Insurance/W/C
7/17/2023	ACH230720-01	PenServ Plan Services	403B	\$ 542.50	Jul 2023	General Operations	403B
7/21/2023	ACH230721-01	Self Insured Schools of California	Health Benefits	\$ 365,706.15	Jul 2023	General Operations	Benefits
7/3/2023	ACH230703-01	Solupay Merchant	Merchant Fees	\$ 556.22	Jul 2023	General Operations	Fees
7/6/2023	ACH230706-01	PenServ Plan Services	403B	\$ 30,807.00	Jul 2023	General Operations	403B
7/13/2023	ACH230713-01	U.S. Bank National Association (OPEB)	OPEB	\$ 220,000.00	Jul 2023	General Operations	Benefits
7/21/2023	ACH230721-02	Texas Life Insurance Company	Supplemental Life	\$ 716.28	Jul 2023	General Operations	Supplemental Life
7/21/2023	ACH230721-03	EDD (Employment Development Dept.)	SUI Q2 2023	\$ 29,738.44	Jul 2023	General Operations	Benefits

**payment amount towards retiree benenfits	certificated	\$ 41,693.17
	classified	\$ 8,517.94

**Check Register**

Account: 1796 General  
 El Camino Real HS  
 July 2023

Grand Total \$ 846,324.34

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
7/5/2023	17972	3833 AT&T 9132	06/23 Inv# 7638588705 Acct# 831-000-9132 154 5G Line	3,563.00	Jul 2023	General Operations	Communications	
7/5/2023	17973	4259 AT&T (CALNET)	05/23 INV# BAN#9391080027 Phone Line	26.72	Jul 2023	General Operations	Communications	
7/5/2023	17974	4259 AT&T (CALNET)	05/23 INV# 000019977078 BAN#9391080076 Phone Line	26.72	Jul 2023	General Operations	Communications	
7/5/2023	17975	4259 AT&T (CALNET)	05/23 INV#000019977074 BAN#9391080024 Phone Line	26.72	Jul 2023	General Operations	Communications	
7/5/2023	17976	4259 AT&T (CALNET)	05/23 INV#000019977075 BAN#9391080026 Phone Line	30.04	Jul 2023	General Operations	Communications	
7/5/2023	17977	3806 T-Mobile US, Inc.	23-June 969604280 - WiFi Student Hot Spots	3,400.00	Jul 2023	General Technology	Communications	
7/5/2023	17978	5080 Hye J Kim	INV002301 Dry Clean Cheer Uniforms tops with skirts	547.40	Jul 2023	General Athletic	Non Instructional Consulting	
7/6/2023	17979	5014 JAMS, INC.	Legal /Mediation Invoice#6602108	4,975.00	Jul 2023	General Operations	Legal	
7/6/2023	17980	2808 Macmillan Holdings, LLC (Holtzbrinck Publishers, LLC) MPS	2023 Order for English Textbooks	125,260.90	Jul 2023	Lottery - Restricted	Textbooks	
7/6/2023	17981	2219 Cengage Learning Inc	Edge 2014 Fundamentals intractive practice book	5,974.34	Jul 2023	Lottery - Restricted	Textbooks	
7/6/2023	17982	2340 McGraw-Hill Education, Inc.	INV 124598868001 Textbooks	264.66	Jul 2023	Lottery - Restricted	Textbooks	
7/6/2023	17983	2334 Marta Franco	6/6/23 Notary Service	15.00	Jul 2023	General Operations	Non Instructional Consulting	
7/13/2023	17984	3922 Self Insured Schools of California	06/23 CBR El Camino FSA	4,913.05	Jul 2023	General Operations	Benefits	
7/13/2023	17985	2068 Department of Justice (State of CA)	05/23 Fingerprint Apps INV 661698	64.00	Jul 2023	General Operations	Fingerprinting	
7/13/2023	17986	3358 RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4	06/23 403(B) Plan 2563-4428 Charles Schwab	5,075.00	Jul 2023	General Operations	Benefits	
7/6/2023	17987	827661 Dean Bennett	Shoup Campus Mileage	50.70	Jul 2023	General Operations	Mileage	
7/7/2023	17988	2619 The Shredders	Shredding Services 01/23-05/23	1,063.00	Jul 2023	General Operations	Non Instructional Consulting	
7/7/2023	17989	4170 Fannin Musical Productions LLC	INV 925 Deluxe Pit Sketch	2,000.00	Jul 2023	General Academic	Instructional Materials	
7/7/2023	17990	111621 Michael Consoletti	Supplies for ROTC	539.86	Jul 2023	NJROTC	Non Instructional Materials	
7/12/2023	17991	4802 Sly Graphics Corp	INV 1088 Balloons for graduation	3,167.81	Jul 2023	General Operations	Non Instructional Materials	
7/12/2023	17992	1 Marissa Dominguez	DOJ custodian of records	119.00	Jul 2023	General Operations	Fingerprinting	
7/12/2023	17993	1 Colson Phillip	Trabuco Hills High School	100.00	Jul 2023	General Athletic	Mileage	
7/17/2023	17994	402541 Barbara Stanoff	Step Team Competition	0.00	Jul 2023	General Academic - Scholastic Groups	Field Trip	Voided
7/17/2023	17995	931231 Justin Adams	Home Depot (Pallet Wrap)	32.83	Jul 2023	General Technology	Non Instructional Supplies	
7/17/2023	17996	4767 M & S Technology Group, LLC (The Circle)	inv 168073 Replacement copier for the Canon Black and White printer	35,701.84	Jul 2023	General Technology	Capital Equipment	
7/17/2023	17997	4767 M & S Technology Group, LLC (The Circle)	MPS June 2023	744.79	Jul 2023	General Technology	Equipment Lease	
7/17/2023	17998	4409 Fresno County Superintendent of Schools	shipping fee for cyberhigh supplemental materials	13.80	Jul 2023			
7/17/2023	17999	4259 AT&T (CALNET)	06/23 INV#000020123392 BAN#9391080024 Phone Line	26.72	Jul 2023	General Operations	Communications	
7/17/2023	18000	4259 AT&T (CALNET)	06/23 INV# BAN#9391080076 Phone Line	26.72	Jul 2023	General Operations	Communications	
7/17/2023	18001	4259 AT&T (CALNET)	06/23 INV#000020123393 BAN#9391080026 Phone Line	30.04	Jul 2023	General Operations	Communications	
7/17/2023	18002	4259 AT&T (CALNET)	06/23 INV# 000020123394 BAN#9391080027 Phone Line	26.75	Jul 2023	General Operations	Communications	
7/17/2023	18003	3968 Yantzer brothers heating and air inc	invL-2990-1 A/C CHECKED IN ROOM H 3	119.50	Jul 2023	General Operations	Repairs	
7/17/2023	18004	2623 Thomas W. O'Mara Plumbing Inc	SHOUP SCHOOL/ CAMARA AND LOCATOR	1,500.00	Jul 2023	General Operations	Repairs	
7/17/2023	18005	2091 AP fbo EdLogical Group Corp	04/23 Non-Special Edlogical Services INV 900034	7,631.53	Jul 2023	Special Ed	Non Instructional Consulting	
7/17/2023	18006	2426 Phase II Systems (Public Agency Retirement Services - PARS)	INV 53270 PARS ARS Fees Plan A5 - ARS11A 4/30	357.55	Jul 2023	General Operations	Benefits	
7/17/2023	18007	2607 The Cruz Center	05/23 Special Ed Services INV 3296	1,250.00	Jul 2023	General Operations	Communications	
7/18/2023	18008	3922 Self Insured Schools of California	7/15/23 CBR El Camino FSA	149.33	Jul 2023	General Operations	Benefits	
7/18/2023	18009	3968 Yantzer brothers heating and air inc	INVOICE 1-2192	1,100.00	Jul 2023	General Operations	Repairs	
7/18/2023	18010	4767 M & S Technology Group, LLC (The Circle)	Blanket PO for Managed Printing Services	7,565.88	Jul 2023	General Technology	Equipment Lease	
7/19/2023	18011	5104 L.A. Floors Removal, Inc.	inv 1638 grind and seal grinding the concrete Deposit	1,000.00	Jul 2023	General Operations	Capital	
7/19/2023	18012	3987 Figdesign Inc	New signs all around School	1,728.73	Jul 2023	General Operations	Operations Supplies	
7/19/2023	18013	4988 Moxie Road, Inc (Five Star Painting of Woodland Hills)	inv 10790-3 Cafeteria Capitalization Project Paint	11,613.34	Jul 2023		Cafeteria	
7/19/2023	18014	4988 Moxie Road, Inc (Five Star Painting of Woodland Hills)	inv 10820-3 Gymnasium Capitalization Project Paint	18,066.68	Jul 2023	General Operations	Capital	
7/21/2023	18015	2009 Child and Family Guidance Center	06/23 Special Ed Services Northpoint	2,702.08	Jul 2023	Special Ed	Non Instructional Consulting	
7/20/2023	18016	3359 UTLA	06/23 Union Dues Certificated	0.00	Jul 2023	General Operations	Benefits	Voided
7/20/2023	18017	3601 AFSCME District Council 36	06/23 Union Dues	1,588.16	Jul 2023	General Operations	Benefits	
7/20/2023	18018	3919 U.S Bank PARS Account #6746022400	06/23 #6746022400 PARS Contributions	3,945.06	Jul 2023	General Operations	Benefits	
7/20/2023	18019	2295 Law Offices of Young, Minney & Corr, LLP	INV 5504 Legal Services	11,545.00	Jul 2023	Special Ed	Legal	
7/20/2023	18020	2295 Law Offices of Young, Minney & Corr, LLP	04/23 INV 4134 Legal Services	799.00	Jul 2023	Special Ed	Legal	
7/21/2023	18021	2610 The Help Group-North Hills Prep School	INV ELC0623NHPP Special Ed Services 05/23	3,322.68	Jul 2023	Special Ed	Non Instructional Consulting	
7/21/2023	18022	4334 Administrative Services CO-OP DbA Yellow Cab	INV 12634 05/23	4,527.60	Jul 2023	Special Ed	Transportation	
7/21/2023	18023	2091 AP fbo EdLogical Group Corp	05/23 INV 900243 Special Ed Services	8,800.42	Jul 2023	Special Ed	Non Instructional Consulting	

**Check Register**

Account: 1796 General  
 El Camino Real HS  
 July 2023

Grand Total \$ 846,324.34

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
7/21/2023	18024	3139 SoCalGas	06/23 Gas Charges for Shoup Acct 163 513 3769 2	20.72	Jul 2023	General Operations	Utilities	
7/21/2023	18025	2068 Department of Justice (State of CA)	06/23 INV 668503 Fingerprint Apps	224.00	Jul 2023	General Operations	Fingerprinting	
7/21/2023	18026	2395 Nettime Solutions LLC	06/30 INV 132315 stratustime Monthly Subscription	50.00	Jul 2023	General Technology	Subscriptions	
7/21/2023	18027	4890 Simone M Mueller	INV MIS23-163 Investigation & report	8,849.75	Jul 2023	General Operations	Legal	
7/21/2023	18028	4618 The Home Depot Commercial Account	2022-23 Blanket PO for Monthly HomeDepo Card Woodshop Student Instruction Supplies	1,680.98	Jul 2023	CTE	Instructional Materials	
7/24/2023	18029	2673 Vista Paint Corporation	inv 2023-081584-00 Painting and Supplies	528.39	Jul 2023	General Operations	Operations Supplies	
7/24/2023	18030	2873 Educational Networks	6/8/23-12/31/23 Website Content Management System renewal	2,706.59	Jul 2023	General Technology	Subscriptions	
7/24/2023	18031	2673 Vista Paint Corporation	inv 2023-081588-00 Painting and Supplies	425.47	Jul 2023	General Operations	Operations Supplies	
7/24/2023	18032	2673 Vista Paint Corporation	inv 2023-030424-00 Painting and Supplies	138.10	Jul 2023	General Operations	Operations Supplies	
7/24/2023	18033	3968 Yantzer brothers heating and air inc	inv I-3317-1 INNER- INTERMATIC TIMERS FOR T AND Z BONGALOWS TO REPLACES THEM	3,265.22	Jul 2023	General Operations	Repairs	
7/25/2023	18034	3968 Yantzer brothers heating and air inc	SERVICE ALL THE A/C UNITS AT SHOUP AND FILTERS	2,942.36	Jul 2023	General Operations	Repairs	
7/25/2023	18035	3968 Yantzer brothers heating and air inc	inv I-3271-1 ONE OF A/C UNIT MOTOR NEEDS TO BE REPLACED	4,085.81	Jul 2023	General Operations	Repairs	
7/25/2023	18036	4698 DS Honda Construction Management, Inc	inv 068 Construction Management	1,928.00	Jul 2023	General Operations	Capital	
7/25/2023	18037	4767 M & S Technology Group, LLC (The Circle)	MPS June 2023	451.89	Jul 2023	General Technology	Equipment Lease	
7/25/2023	18038	5104 L.A. Floors Removal, Inc.	grind and seal grinding the concrete	19,175.03	Jul 2023	General Operations	Capital	
7/31/2023	18039	2426 Phase II Systems (Public Agency Retirement Services - PARS)	05/23 INV# 53424 PARS ARS Fees Plan A5 - ARS11A	357.55	Jul 2023	General Operations	Benefits	
7/26/2023	18040	5097 Comprehensive Environmental Resource Training (CERT)	156981 Training for 8 staff members on Asbestos Related Work: Minimum 16-hour AHERA O&M training per CCR Cal/OSHA	1,575.00	Jul 2023	General Operations	Professional Development	
7/26/2023	18041	4637 SoCal Yearbooks Workshop	1223 SoCal Yearbooks Summer Workshop Fieldtrip at Cal Poly Pomona	2,115.00	Jul 2023	General Academic - Scholastic Groups	Field Trip	
7/27/2023	18042	4988 Moxie Road, Inc (Five Star Painting of Woodland Hills)	INV 10790-4 Cafeteria/Anderson hall painting	26,665.00	Jul 2023	Cafeteria	Capital	
7/27/2023	18043	4988 Moxie Road, Inc (Five Star Painting of Woodland Hills)	Change order for Gymnasium	15,650.00	Jul 2023	General Operations	Capital	
7/27/2023	18044	5104 L.A. Floors Removal, Inc.	INV 1643 Grind and seal grinding the concrete	19,174.97	Jul 2023	General Operations	Capital	
7/31/2023	18045	2293 LAUSD - Maintenance & Operations	Phase 1, 2, and 3 costs for the floor replacement and built-in removal project in the library	67,103.79	Jul 2023	General Operations	Capital	
7/31/2023	18046	427571 Linda Robbins	Step Team Competition	107.19	Jul 2023	General Academic - Scholastic Groups	Field Trip	
7/14/2023	33592	2009 Child and Family Guidance Center	04/23 Special Ed Services Northpoint	3,478.79	Jul 2023	Special Ed	Non Instructional Consulting	
7/19/2023	33593	2809 WM Corporate services, INC	01/23 inv 0528739-4801-3 Waste Management Services on Shoup	425.68	Jul 2023	General Operations	Utilities	
7/1/2023	SPACH1586	3904 Cross Country Staffing, Inc.	INV DE89962, DE90381, DE90580 Psych Services - Special Ed Services 05/2023	9,000.00	Jul 2023	Special Ed	Non Instructional Consulting	
7/5/2023	SPACH1587	2222 Inspire Communication, Inc	INV EC2023531 Speech-Language Services 05/23	22,440.00	Jul 2023	Special Ed	Non Instructional Consulting	
7/7/2023	SPACH1588	1833 Amazon	INV 1434-NWKC-7HMF SPED Supplies	1,625.58	Jul 2023	Special Ed	Instructional Materials	
7/7/2023	SPACH1589	1833 Amazon	inv 16C7-63P6-943V TECH OFFICE SUPPLIES	367.92	Jul 2023	General Technology	Non Instructional Materials	
7/7/2023	SPACH1590	1833 Amazon	inv 13N1-YC4M-6NXY Technology Office Supplies	334.65	Jul 2023	General Technology	Non Instructional Materials	
7/7/2023	SPACH1591	1833 Amazon	inv 1XNR-P7NC-C6L9 Lighting cable	2,724.92	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1592	1833 Amazon	inv 1FPM-3WTJ-PKMM SUPPLIES FOR LACTATION ROOM	1,350.33	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1593	1833 Amazon	1H9D-VHPG-D6M4 Office Supplies	426.79	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1594	1833 Amazon	INV 1JQH-TWRF-4MWR EXCELL DRYES EXCELERATION	3,832.50	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1595	1833 Amazon	inv 116R-FFRL-3JFQ Decorations for May 31 PD	377.05	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1596	1833 Amazon	inv amazon 116R-FFRL-4CXN yearbook	80.78	Jul 2023	General Academic - Scholastic Groups	Non Instructional Materials	
7/7/2023	SPACH1597	1833 Amazon	inv 1DCH-Q347-3RMX Office supplies Main Office business office	1,006.25	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1598	1833 Amazon	inv 1LK3-DVVD-79FR General Supplies for the Science Department	25.78	Jul 2023	General Academic	Instructional Materials	
7/7/2023	SPACH1599	1833 Amazon	inv 16XM-67NK-3FGL envelopes for graduation rehearsal	174.40	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1600	1833 Amazon	inv 1JXJ-7MX6-9Q7V office supplies	41.55	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1601	1833 Amazon	inv 1WCC-V9PD-446D Certificate Holder	109.45	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1602	1833 Amazon	inv 1YYV-R3FH-64M3 Office Supplies	82.74	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1603	4681 Gordon Rees Scully Mansukhani, LLP (Gordon & Rees LLP)	Inv #21342073 Legal Services	3,429.00	Jul 2023	General Operations	Legal	
7/7/2023	SPACH1604	1833 Amazon	inv 1NJ3-FW3C-3MW4 Portable Sound System	4,897.76	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1605	1833 Amazon	inv 13L3-Q7WF-JPHN office supplies	35.66	Jul 2023	General Operations	Non Instructional Materials	

**Check Register**

Account: 1796 General  
 El Camino Real HS  
 July 2023

Grand Total \$ 846,324.34

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
7/7/2023	SPACH1606	1833 Amazon	inv 174D-X3QG-DQMV 30 handheld digital recorders for AP exams	2,221.40	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1607	1833 Amazon	inv 1R7R-79XH-7X9F Cords for Graduation Honors	164.01	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1608	1833 Amazon	inv 14V9-V6VG-KHMH office supplies	41.96	Jul 2023	General Operations	Non Instructional Materials	
7/7/2023	SPACH1609	1833 Amazon	inv 1N39-67QK-LKJP Commercial grade Pencil Sharpener	205.22	Jul 2023	General Operations	Non Instructional Materials	
7/8/2023	SPACH1610	614681 Stephanie Franklin	Academic Decathlon	287.62	Jul 2023	General Academic - Scholastic Groups	Instructional Materials	
7/8/2023	SPACH1611	4343 Scoot Education Inc	40952 Substitutes 4/17-4/20	1,317.00	Jul 2023	General Academic	Substitutes	
7/8/2023	SPACH1612	614681 Stephanie Franklin	USAD Materials	282.43	Jul 2023	General Academic - Scholastic Groups	Instructional Materials	
7/8/2023	SPACH1613	4343 Scoot Education Inc	43202 Substitutes 5/8-5/11/23	1,317.00	Jul 2023	General Academic	Substitutes	
7/8/2023	SPACH1614	4343 Scoot Education Inc	43953 Substitutes 5/16-5/18	1,317.00	Jul 2023	General Academic	Substitutes	
7/8/2023	SPACH1615	4343 Scoot Education Inc	44689 Substitutes 5/22-5/23	1,668.00	Jul 2023	General Academic	Substitutes	
7/8/2023	SPACH1616	123611 Melissa Ann Charters	Ear Buds for use with school laptops for my classes. I will charge these to my personal credit card and get reimbursed.	137.94	Jul 2023	CTE	Instructional Materials	
7/13/2023	SPACH1617	4447 ChildCare Careers, LLC (The Education Team)	624420 Substitutes 5/30/23-6/2/2023	1,247.88	Jul 2023	General Academic	Substitutes	
7/13/2023	SPACH1618	4343 Scoot Education Inc	43202 Substitutes 5/15-5/19/2023	29,320.00	Jul 2023	General Academic	Substitutes	
7/13/2023	SPACH1619	3987 Figdesign Inc	inv 3510 Sign work for the ECR FLEX program 50% deposit	3,153.75	Jul 2023	General Operations	Operations Supplies	
7/13/2023	SPACH1620	4447 ChildCare Careers, LLC (The Education Team)	619938 Substitutes 5/16/23-5/19/2023	3,138.40	Jul 2023	General Academic	Substitutes	
7/13/2023	SPACH1621	2673 Vista Paint Corporation	inv 2023-020477-00 Custodial Supplies	572.77	Jul 2023	General Operations	Operations Supplies	
7/13/2023	SPACH1622	4447 ChildCare Careers, LLC (The Education Team)	615737 Substitutes 5/11-5/5/23	3,138.40	Jul 2023	General Academic	Substitutes	
7/13/2023	SPACH1623	4447 ChildCare Careers, LLC (The Education Team)	617714 Substitutes 5/8/23-5/12/23	3,138.40	Jul 2023	General Academic	Substitutes	
7/13/2023	SPACH1624	4447 ChildCare Careers, LLC (The Education Team)	622191 Substitutes 5/30/23-6/2/2023	2,822.69	Jul 2023	General Academic	Substitutes	
7/14/2023	SPACH1625	2447 Purchase Power (Pitney Bowes)	INV 3106156785 Meter Refill Acct # 8000 9090 0876 5336	209.36	Jul 2023	General Operations	Benefits	
7/14/2023	SPACH1626	4681 Gordon Rees Scully Mansukhani, LLP (Gordon & Rees LLP)	INV 21346271 & 21346248 2022-2023 Legal Services	910.00	Jul 2023	General Operations	Legal	
7/14/2023	SPACH1627	3970 Savvas Learning Company LLC	INV 7028390251 Textbook	6,050.00	Jul 2023	Lottery - Restricted	Textbooks	
7/14/2023	SPACH1628	4223 CTBOOK HOLDINGS LLC (Bulk Bookstore)	INV 139136 Book- Haunting of Hill House by Shirley Jackson	683.28	Jul 2023	Lottery - Restricted	Textbooks	
7/14/2023	SPACH1629	4102 Allied Private Investigations & Security Services, LLC	INV ELC Security Over Night Services 05/27-05/31	1,436.60	Jul 2023	General Operations	Security	
7/14/2023	SPACH1630	4343 Scoot Education Inc	5/1/23-5/4/23 Substitutes INV 42447	1,317.00	Jul 2023	General Academic	Substitutes	
7/14/2023	SPACH1631	4102 Allied Private Investigations & Security Services, LLC	INV ELC 2305 Security Services 05/01-05/03/23	50,088.41	Jul 2023	General Operations	Security	
7/14/2023	SPACH1632	2893 Amazon Web Services	INV 1382268205 AWS Service Charges	1,241.57	Jul 2023	General Technology	Subscriptions	
7/14/2023	SPACH1633	1833 Amazon	inv 1Q6H-CF6V-JKL7 cafeteria	17.38	Jul 2023	Cafeteria	Non Instructional Materials	
7/18/2023	SPACH1634	4065 U.S. Bank National Association	CC payment 6539 05/25/2023	20,390.87	Jul 2023	General Operations	Various	
7/18/2023	SPACH1635	3904 Cross Country Staffing, Inc.	INV DE89260, DE89412, DE89619 Psych Services - Special Ed Services 04/2023	9,000.00	Jul 2023	Special Ed	Non Instructional Consulting	
7/18/2023	SPACH1636	4065 U.S. Bank National Association	CC payment 6539 06/26/2023	17,670.47	Jul 2023	General Operations	Various	
7/19/2023	SPACH1637	4102 Allied Private Investigations & Security Services, LLC	ELC 2305 B Security Services 05/26/23	181.15	Jul 2023	General Operations	Security	
7/19/2023	SPACH1638	2415 ORACLE Enterprises	INV 1595887, 1628075 & 1559698 Netsuite invoices	19,785.48	Jul 2023	General Technology	Subscriptions	
7/21/2023	SPACH1639	2267 JW Pepper & Son, Inc	INV 364785648, 364722149, 364708251, 364705173 & 364754164 Band Equipment	1,225.51	Jul 2023	General Academic	Instructional Materials	
7/21/2023	SPACH1640	3926 Kami	2023-2024 Kami Sitewide Annual License Renewal	10,850.00	Jul 2023	General Technology	Subscriptions	
7/21/2023	SPACH1641	2616 The Print Spot	INV 6632 Counseling office supplies	99.60	Jul 2023	General Operations	Non Instructional Supplies	
7/21/2023	SPACH1642	2343 Judy McLean	06/23 INV 3187 Payroll Services	2,450.00	Jul 2023	General Operations	Non Instructional Consulting	
7/21/2023	SPACH1643	2222 Inspire Communication, Inc	INV EC2023630 Speech-Language Services 06/23	3,995.00	Jul 2023	Special Ed	Non Instructional Consulting	
7/27/2023	SPACH1644	4343 Scoot Education Inc	4/17/23-4/21/23 Substitutes	27,342.00	Jul 2023	General Academic	Substitutes	
7/27/2023	SPACH1645	4343 Scoot Education Inc	5/22/23-5/26/23 Substitutes	20,037.00	Jul 2023	General Academic	Substitutes	
7/27/2023	SPACH1646	4343 Scoot Education Inc	4/10/23-4/14/23 Substitutes	23,080.00	Jul 2023	General Academic	Substitutes	
7/27/2023	SPACH1647	4343 Scoot Education Inc	5/1/23-5/5/23 Substitutes INV 42455	23,005.40	Jul 2023	General Academic	Substitutes	
7/27/2023	SPACH1648	4343 Scoot Education Inc	5/8/23-5/12/23 Substitutes	27,159.05	Jul 2023	General Academic	Substitutes	

**Check Register**

Account: 1761 General

**El Camino Real HS**

**June 2023**

**Grand Total \$ 636,068.87**

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account
6/2/2023	ACH230602-01	PenServ Plan Services	PENSERV - MAY 31 2023 PAYROLL	33,839.50	Jun 2023	General Operations	403B
6/5/2023	ACH230605-01	Solupay Merchant	xx0888 Merchant Processing Fees	2.95	Jun 2023	General Operations	Fees
6/5/2023	ACH230605-02	Solupay Merchant	x1886 Merchant Fees	2.95	Jun 2023	General Operations	Fees
6/5/2023	ACH230605-03	Solupay Merchant	x0888 Merchant Fees	103.46	Jun 2023	General Operations	Fees
6/5/2023	ACH230605-04	Solupay Merchant	x1886 Merchant Fees	2,280.63	Jun 2023	General Operations	Fees
6/6/2023	ACH230606-01	Solupay Merchant	VOID	2.62	Jun 2023	General Operations	Fees
6/12/2023	ACH230612-01	U.S. Bank National Association (OPEB)	OPEB - JUNE 2023	220,000.00	Jun 2023	General Operations	Benefits
6/21/2023	ACH230621-01	Self Insured Schools of California	SISC - JUNE 2023	375,403.46	Jun 2023	General Operations	Health Benefits
6/21/2023	ACH230616-01	Texas Life Insurance Company	TEXAS LIFE - JUNE 2023	540.80	Jun 2023	General Operations	Supplemental Life
6/21/2023	ACH230621-02	PenServ Plan Services	PENSERV - JUNE 15 2023	3,892.50	Jun 2023	General Operations	403B

**payment amount towards retiree benenfits	certificated	\$ 28,730.12
	classified	\$ 8,517.94

**Check Register**

Account: 1796 Checking  
 El Camino Real HS  
 June 2023

**Grand Total \$ 1,313,102.15**

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
6/1/2023	17871	Fence Factory Rentals	INV 06/02/2023 White vinyl fencing for graduation	1,800.00	Jun 2023	General Operations	Rentals	
6/1/2023	17872	Fence Factory Rentals	06/02/2023 ADA toilet rental for graduation	990.00	Jun 2023	General Operations	Rentals	
6/1/2023	17873	Mike Brown Grandstands, Inc.	Invoice for 06/02/23 Temporary bleachers for graduation	45,600.00	Jun 2023	General Operations	Rentals	
6/1/2023	17874	Interquest Detection Canines	03-04/2023 Canine Inspection ECRCHS-0523	350.00	Jun 2023	General Operations	Non Instructional Consulting	
6/1/2023	17875	Wespac Plan Services, LLC	04/30/23 Quarterly Recordkeeping Fees-457(B) Plan INV 10874	250.00	Jun 2023	General Operations	Benefits	
6/1/2023	17876	AV Masters, Inc	INV 2305022 Graduation LED walls and stage truss arch	23,198.00	Jun 2023	General Operations	Rentals	
6/1/2023	17877	AV Masters, Inc	INV 2305023 Graduation sound system and live streaming	13,841.05	Jun 2023	General Operations	Rentals	
6/1/2023	SPACHI539	Figdesign Inc	INV 3500 Backdrop banner for graduation stage	273.75	Jun 2023	General Operations	Non Instructional Supplies	
6/1/2023	SPACHI540	The Print Spot	INV 6446 Teacher-college posters for classrooms	4,912.32	Jun 2023	General Operations	Non Instructional Supplies	
6/1/2023	SPACHI536	Allied Private Investigations & Security Services, LLC	INV ELC 2304 Security Services 04/01-04/28/23	36,183.95	Jun 2023	General Operations	Security	
6/1/2023	SPACHI537	Allied Private Investigations & Security Services, LLC	INV ELC 2304 A Security Services 04/12/2023	773.83	Jun 2023	General Operations	Security	
6/1/2023	SPACHI538	Allied Private Investigations & Security Services, LLC	INV ELC 2304 B Security Services 04/19/23	82.28	Jun 2023	General Operations	Security	
6/2/2023	17878	CAMILLE KING	CIF State Finals for Track and Field	162.92	Jun 2023	General Athletics	Tournament Fees	
6/2/2023	17879	Fernando Delgado	Conference Parking	48.00	Jun 2023	General Operations	Travel/Conference	
6/2/2023	17880	Rosalinda Montague	LA zoo	308.00	Jun 2023	General Academic	Travel/Conference	
6/2/2023	17881	Colson Phillip	Entry Fee	25.00	Jun 2023	General Athletics	Tournament Fees	
6/2/2023	17882	Jesus Contreras	Mileage for athletics	48.65	Jun 2023	General Athletics	Mileage	
6/2/2023	17883	Lynsey R Shano	Avid meeting	67.38	Jun 2023	General Academic	Mileage	
6/2/2023	17884	Angel Rios	Emergency bins mileage	20.70	Jun 2023	General Operations	Mileage	
6/2/2023	17885	Eric Choi	Green Fees	115.00	Jun 2023	General Athletics	Rentals	
6/2/2023	17886	Ziat Zahur	Science Supplies	256.43	Jun 2023	General Academic	Instructional Supplies	
6/2/2023	17887	Mark Sakaguchi	CASL Conference	69.00	Jun 2023	General Operations	Travel/Conference	
6/2/2023	17888	Kevin Thurow	Reed Jazz Festival fee	225.00	Jun 2023	General Academic	Tournament Fees	
6/2/2023	17889	Marta Franco	2627648 Notary Services	30.00	Jun 2023	General Operations	Non Instructional Consulting	
6/2/2023	17898	The Que Custom Catering	05/31/2023 PD Food	4,201.87	Jun 2023	General Operations	Non Instructional Supplies	
6/2/2023	17890	Canon Solutions America, Inc	Service Charge - Labor for Inspection	100.00	Jun 2023	General Operations	Rentals	
6/2/2023	17892	Snap! Mobile, Inc	inv INV-500190 Subscription For FanX	4,000.00	Jun 2023	General Athletics	Subscriptions	
6/2/2023	17893	Grand G&G Inc.	inv 87117 Water for Graduation	600.60	Jun 2023	General Operations	Non Instructional Supplies	
6/2/2023	17894	Baron Championship Rings Ltd.	inv 62311 ECR Wrestling Rings - School Budget	900.00	Jun 2023	General Athletics	Non Instructional Supplies	
6/2/2023	17896	Cart Service USA Inc.	INV 1661-89 Golf cart repair	465.00	Jun 2023	General Operations	Rentals	
6/2/2023	17897	Cart Service USA Inc.	INV 1661-90 Golf cart rentals for graduation	1,802.10	Jun 2023	General Operations	Rentals	
6/5/2023	17895	David L. Spencer	ECR Baseball Tournament 4/1/2023	92.00	Jun 2023	General Athletics	Non Instructional Consulting	
6/6/2023	33588	Mutual of Omaha	INV 001534565864 Voluntary Disability Insurance 05/23	1,131.71	Jun 2023	General Operations	Benefits	
6/6/2023	17902	Palmer Hamilton LLC	inv 0000129127 Furniture for the Hallway/Foyer Project	168,381.36	Jun 2023	General Operations	Capital	
6/6/2023	17903	All American Sports Corp. (Riddell/All American)	inv 951788796 New Football Helmets & Shoulder Pads	0.00	Jun 2023	General Athletics	Non Instructional Materials	Voided
6/6/2023	17904	Grainger	inv 9107036908 various supplies for facilities maintenance	1,705.08	Jun 2023	General Operations	Operations	
6/6/2023	17905	Self Insured Schools of California	05/23 CBR El Camino FSA	5,028.05	Jun 2023	General Operations	Benefits	
6/6/2023	17906	RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	05/23 403(B) Plan 2563-4428 Charles Schwab	0.00	Jun 2023	General Operations	Benefits	Voided
6/6/2023	17900	RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	05/23 403(B) Plan 2563-4428 Charles Schwab	7,975.00	Jun 2023	General Operations	Benefits	
6/6/2023	SPACHI543	Guardian International Solutions Inc	INV#05 Security 03/23	5,608.31	Jun 2023	General Operations	Security	
6/6/2023	SPACHI545	Guardian International Solutions Inc	INV#08 Security 04/24-5/5/23	4,562.37	Jun 2023	General Operations	Security	
6/6/2023	SPACHI541	Mary M Bush	04/2023 Counseling	4,037.50	Jun 2023	Special Education	Non Instructional Consulting	
6/6/2023	SPACHI542	Mary M Bush	03/2023 Counseling	5,482.50	Jun 2023	Special Education	Non Instructional Consulting	
6/6/2023	SPACHI544	Stephanie Franklin	ACADECA Nationals	846.38	Jun 2023	General Academic	Field Trip	
6/7/2023	17907	Brooks Transportation Inc.	West Ranch HS field trip - Thurow 5/20	700.00	Jun 2023	General Operations	Field Trip	
6/7/2023	17908	Brooks Transportation Inc.	Will Geer Theatricum Botanicum - Zwick 5/23 and 5/25	5,400.00	Jun 2023	General Academic	Field Trip	
6/7/2023	17891	Bryan Murzynowski	SALVAGE JUNK REMOVAL	4,500.00	Jun 2023	General Operations	Non Instructional Consulting	
6/7/2023	SPACHI547	Nicole Gamez	Reimbursement	142.34	Jun 2023	CTE	Instructional Supplies	
6/7/2023	SPACHI546	Stephanie Franklin	Reimbursement	1,406.00	Jun 2023	General Academic	Instructional Supplies	
6/8/2023	17909	Ingraham Trophies and Gifts	INV 86863 Soccer Medals 2022-2023	115.14	Jun 2023	General Athletics	Non Instructional Supplies	
6/8/2023	17910	Los Angeles Videographers LLC	INV 00854 Videographer for the 2023 Graduation	491.63	Jun 2023	General Operations	Non Instructional Consulting	
6/8/2023	17911	United States Academic Decathlon	2023-2024 Academic Decathlon Study Curriculum & Materials	287.88	Jun 2023	General Academic	Instructional Supplies	
6/8/2023	17912	Moxie Road, Inc (Five Star Painting of Woodland Hills)	10790-1, 10820-1 Cafeteria Capitalization Project Paint Deposit	29,679.99	Jun 2023	Cafeteria	Capital	

**Check Register**

Account: 1796 Checking  
 El Camino Real HS  
 June 2023

**Grand Total \$ 1,313,102.15**

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
6/8/2023	SPACH1548	Scout Education Inc	39342 Substitutes 3/27-3/30/2023	23,173.45	Jun 2023	General Academic	Substitutes	
6/9/2023	17913	Vista Higher Learning	INV S1269841 2023-24 Textbooks	31,680.72	Jun 2023	Lottery Restricted	Textbooks	
6/10/2023	SPACH1549	Mary M Bush	02/2023 Counseling	3,697.50	Jun 2023	Special Education	Non Instructional Consulting	
6/12/2023	SPACH1550	Golden Star Technology, Inc	INV89371 laptop cases for 2023-2024 incoming freshmen devic	24,322.14	Jun 2023	General Technology	Non Instructional Supplies	
6/12/2023	SPACH1551	U.S. Bank National Association	CC payment 6539 04/25/2023	19,762.57	Jun 2023	General Operations	Various	
6/13/2023	17914	Dick Blick Holdings (Blick Art Materials)	inv 9235733 Student Council Instructional Supplies	1,749.70	Jun 2023	General Academic	ASB Supplies	
6/13/2023	17915	Countdown Printables	STEP Team uniforms, t-shirts, Sweat pants, Hoodies	2,401.60	Jun 2023	General Academic	Non Instructional Supplies	
6/13/2023	17916	Home Depot U.S.A., Inc. (The Home Depot Pro)	inv 739018885 buildings and grounds	788.90	Jun 2023	General Operations	Operational Supplies	
6/13/2023	17917	Brooks Transportation Inc.	Los Angeles Zoo field trip - Montague 5/18	600.00	Jun 2023	General Academic	Field Trip	
6/13/2023	17918	Flinn Scientific Inc.	inv 2866217 Lab Supplies for Mark/Chem Dept-Order #1010807	11.39	Jun 2023	General Academic	Instructional Supplies	
6/13/2023	17919	Christy White Accountancy Corporation (Christy White, Inc.)	INV 19157 2021-2022 Tax Return	1,200.00	Jun 2023	General Operations	Non Instructional Consulting	
6/13/2023	17921	Hattas Public Murals, Inc.	INV 563907 Repair Gym Wall	460.00	Jun 2023	General Operations	Repairs	
6/13/2023	17920	WM Corporate services, INC	INV 0568213-4801-0 Waste Management Services on Shoup	425.10	Jun 2023	General Operations	Utilities	
6/13/2023	SPACH1552	Vita Galvan-Roth	CUE Conference Palm Springs 3/16-3/18	309.93	Jun 2023	Title II	Travel/Conference	
6/14/2023	17922	Sharon Markenson	INV 500 Duties from Jan 2023-May 2023	3,000.00	Jun 2023	General Academic	Instructional Consulting	
6/14/2023	17923	Kayla Safavi	INV 4 Fixtures	1,335.86	Jun 2023	General Academic	Instructional Consulting	
6/14/2023	SPACH1553	Nettime Solutions LLC	INV 131907 Stratustime Monthly Subscription	50.00	Jun 2023	General Academic	Subscriptions	
6/14/2023	SPACH1554	CDW LLC	inv GS27537 2 Video editing desktop computer for English Depa	3,740.24	Jun 2023	General Academic	Non Capitial Expense	
6/14/2023	SPACH1555	Judy McLean	05/23 Payroll Services INV 3183	2,300.00	Jun 2023	General Operations	Non Instructional Consulting	
6/15/2023	17924	Dora Rojas	Padres Latinos Receipts	550.65	Jun 2023	ESSER III	Non Instructional Supplies	
6/16/2023	17925	Hattas Public Murals, Inc.	inv 563906 Capitalization Project: Gym Mural	20,069.00	Jun 2023	General Operations	Capital	
6/16/2023	17926	Hattas Public Murals, Inc.	inv 563901 Repair Wall Above Cafeteria	2,270.00	Jun 2023	General Operations	Capital	
6/16/2023	17927	Hattas Public Murals, Inc.	Capitalization Project: Quad Mural	24,931.00	Jun 2023	General Operations	Capital	
6/16/2023	17928	Sweetwater Sound Inc.	inv 36756559 audiovisual equipment for new portable Anderson	977.62	Jun 2023	General Operations	Rentals	
6/16/2023	17929	Adriana Getz	1/13/23 Textbook Refund	106.00	Jun 2023	General Operations	Refunds	
6/16/2023	17930	AT&T 8815	23-May 818 884-8815 516	264.48	Jun 2023	General Operations	Communications	
6/16/2023	17931	AT&T 6340	20-June 818 888-6340 249	306.97	Jun 2023	General Operations	Communications	
6/16/2023	17932	AT&T 9221	23-May 818 887-9221 130	612.17	Jun 2023	General Operations	Communications	
6/16/2023	17901	Verizon Wireless	05/23 INV# 9934348572 Communication Services	418.11	Jun 2023	General Operations	Communications	
6/16/2023	17899	AT&T 0810	23-May 818 716-0810 246	231.40	Jun 2023	General Operations	Communications	
6/16/2023	SPACH1556	Figdesign Inc	3499 Figdesign	409.54	Jun 2023	General Operations	Non Instructional Supplies	
6/16/2023	SPACH1558	Figdesign Inc	9162 Back drop for graduation	1,806.76	Jun 2023	General Operations	Non Instructional Supplies	
6/16/2023	SPACH1557	M & S Technology Group, LLC (The Circle)	168215 4/2023 Managed Printing Services	2,531.35	Jun 2023	General Technology	Non Instructional Consulting	
6/19/2023	SPACH1559	Figdesign Inc	3501 A-Frame signs for graduation	1,522.05	Jun 2023	General Operations	Non Instructional Supplies	
6/19/2023	SPACH1560	Figdesign Inc	3488 banners and other branding items for graduation	10,930.47	Jun 2023	General Operations	Non Instructional Supplies	
6/20/2023	17933	Self Insured Schools of California	6/15/23 CBR El Camino FSA	268.08	Jun 2023	General Operations	Benefits	
6/20/2023	17934	AFSCME District Council 36	05/23 Union Dues	1,953.84	Jun 2023	General Operations	Benefits	
6/20/2023	17935	RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	6/15/23 403(B) Plan 2563-4428 Charles Schwab	150.00	Jun 2023	General Operations	Benefits	
6/20/2023	17936	U.S Bank PARS Account #6746022400	05/23 #6746022400 PARS Contributions	1,071.88	Jun 2023	General Operations	Benefits	
6/20/2023	17937	College Board	A241015791 AP Exams	148,820.00	Jun 2023	General Operations	Deferred Revenue	
6/20/2023	17938	UTLA	05/23 Union Dues Certificated	15,068.35	Jun 2023	General Operations	Benefits	
6/21/2023	SPACH1562	Nicole Gamez	99RanchMarket	183.60	Jun 2023	CTE	Instructional Supplies	
6/21/2023	SPACH1563	Nicole Gamez	Mileage for field trip 1/27/23	33.27	Jun 2023	CTE	Mileage	
6/21/2023	SPACH1561	Lindsey C. Surendranath Granted, Inc	312 CTE Consulting Services 05/26/2023	2,500.00	Jun 2023	CTE	Non Instructional Consulting	
6/21/2023	SPACH1564	Stephanie Franklin	Assemblyman Gabriel	5,125.67	Jun 2023	General Academic	Non Instructional Supplies	
6/22/2023	33590	Child and Family Guidance Center	06/23 Special Ed Services Northpoint	1,136.78	Jun 2023	Special Education	Non Instructional Consulting	
6/22/2023	33589	AP fbo EdLogical Group Corp	04/2023 Special Ed Services INV 900033	18,521.43	Jun 2023	Special Education	Non Instructional Consulting	
6/22/2023	17939	John McNally	Manual Payroll Check	2,489.61	Jun 2023	General Operations	Non Instructional Consulting	
6/22/2023	SPACH1565	Piece of Mind Care Services	INV 00000142 Students Support Services	104,923.30	Jun 2023	General Academic	Non Instructional Consulting	
6/23/2023	SPACH1566	Figdesign Inc	3497 Signs	551.83	Jun 2023	General Operations	Non Instructional Supplies	
6/24/2023	SPACH1574	Northwest Evaluation Association	inv 86502 MAP Growth Science Add-on	3,150.00	Jun 2023	General Technology	Subscriptions	
6/24/2023	SPACH1569	Amazon	1TKJ-DJQP-PR1H Print Cartridge	51.45	Jun 2023	General Academic	Non Instructional Supplies	
6/24/2023	SPACH1571	Amazon	inv 13G4-G7CH-3WKD Office Supplies for CO#2	108.85	Jun 2023	General Academic	Non Instructional Supplies	

**Check Register**

Account: 1796 Checking  
 El Camino Real HS  
 June 2023

**Grand Total \$ 1,313,102.15**

Date	Check Number	Name	Memo	Amount	Period	Fund/Program	Account	VOID
6/24/2023	SPACH1572	Amazon	inv 13WN-J11H-6XDJ School Supplies	1,348.50	Jun 2023	General Academic	Instructional Supplies	
6/24/2023	SPACH1573	Amazon	inv 1C3L-7CQ6-4JCV knitting course supplies	62.84	Jun 2023	General Academic	Instructional Supplies	
6/24/2023	SPACH1575	Amazon	inv 11PP-T17H-6TNC Extra Cords Senior Awards	65.68	Jun 2023	General Academic	Non Instructional Supplies	
6/24/2023	SPACH1576	Amazon	inv 1C3L-7CQ6-69P6 Metal Detectors	230.32	Jun 2023	General Academic	Non Instructional Supplies	
6/24/2023	SPACH1577	Amazon	black + decker bpact12wt large spaces air conditioner portabe	416.08	Jun 2023	General Academic	Non Instructional Supplies	
6/24/2023	SPACH1570	Melissa Ann Charters	FCCLA Member Uniform Shirts	141.10	Jun 2023	CTE	Non Instructional Supplies	
6/24/2023	SPACH1567	Amazon	inv 1VWT-T6LV-3NFK Classroom Supplies	645.23	Jun 2023	General Academic	Instructional Supplies	
6/24/2023	SPACH1568	Mary M Bush	05/2023 Counseling	4,398.75	Jun 2023	Special Education	Non Instructional Consulting	
6/26/2023	17940	Sarit Ariam, Attorney at Law, APC	OAH Case #2022120595 Settlement	4,800.00	Jun 2023	Special Education	Legal	
6/26/2023	17941	Law Offices of Young, Minney & Corr, LLP	06/23 Legal Services INV 4996	9,355.36	Jun 2023	Special Education	Legal	
6/26/2023	17942	RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	05/23 403(B) Plan 2563-4428 Charles Schwab	150.00	Jun 2023	General Operations	Benefits	
6/26/2023	17943	Total Education Solutions (TES Therapy)	INV 6157928 TES Therapy 04/23	143.75	Jun 2023	Special Education	Non Instructional Consulting	
6/26/2023	17944	Administrative Services CO-OP DBA Yellow Cab	INV 16358 04/23	3,087.00	Jun 2023	Special Education	Transportation	
6/26/2023	17945	Effectual Educational Consulting Services	INV 10618 Consulting Services	220.00	Jun 2023	Special Education	Non Instructional Consulting	
6/26/2023	17946	The Help Group-North Hills Prep School	INV ELC0423NHP Special Ed Services 04/23	3,832.46	Jun 2023	Special Education	Non Instructional Consulting	
6/26/2023	17947	Child and Family Guidance Center	05/23 Special Ed Services Northpoint	3,901.37	Jun 2023	Special Education	Non Instructional Consulting	
6/28/2023	17948	T-Mobile US, Inc.	23-May 969604280 - WiFi Student Hot Spots	3,415.00	Jun 2023	General Technology	Communications	
6/28/2023	17949	AT&T 9132	05/23 Inv# 1774428700 Acct# 831-000-9132 154 5G Line	3,563.00	Jun 2023	General Operations	Communications	
6/28/2023	17953	Dees Tees and Travel Enterprises	HBCU Books, Tees and Merchandise- Clark	3,600.00	Jun 2023	ESSER III	Non Instructional Supplies	
6/28/2023	17958	School Services of California, Inc.	2022-2023 INV# 0134663-IN Fiscal Budget Services Renewal	4,260.00	Jun 2023	General Operations	Non Instructional Consulting	
6/28/2023	17961	Chartwells Division Services	INV K4034900143 April Teacher Retreats x 4	128.12	Jun 2023	General Operations	Non Instructional Materials	
6/28/2023	17962	Junior Achievement of Southern California, Inc	INV rev-11511487 Field trip/curriculum	6,250.00	Jun 2023	General Academic	Field Trip	
6/28/2023	17963	Aeries Software	RN-9252 SOFTWARE LICENCE	25,212.40	Jun 2023	General Technology	Subscriptions	
6/28/2023	17960	Moxie Road, Inc (Five Star Painting of Woodland Hills)	Cafeteria Capitalization Project Paint	29,679.99	Jun 2023	General Operations	Capital	
6/28/2023	17959	Minita Clark	PD Meeting Reimbursement	234.79	Jun 2023	General Operations	Non Instructional Supplies	
6/29/2023	17964	Michael Consoletti	Payable to Michael Consoletti	6,486.63	Jun 2023	NJROTC	Non Instructional Supplies	
6/29/2023	SPACH1578	United Rentals (North America), INC	INV 221369547-001 Scissor Lift for Facilities	10,950.00	Jun 2023	General Operations	Rentals	
6/29/2023	SPACH1579	Scout Education Inc	40329 Substitutes 4/10-4/13/23	1,317.00	Jun 2023	General Academic	Substitutes	
6/30/2023	17950	CIF LA City Section	CIF LA City Section Dues 2023-2024 inv#1645	13,599.00	Jun 2023	General Athletics	Subscriptions	
6/30/2023	17955	Bargreen Ellingson Inc	inv 010971896 BUN SHEET PAN	1,461.36	Jun 2023	Cafeteria	Non Instructional Supplies	
6/30/2023	17952	SoCalGas	05/23 Gas Charges for Shoup Acct 163 513 3769 2	20.19	Jun 2023	General Operations	Utilities	
6/30/2023	17951	LACOE, Los Angeles County Office of Education	inv 23-1665 2023 AVID Membership	4,000.00	Jun 2023	General Academic	Subscriptions	
6/30/2023	17956	RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	5/15/23 403(B) Plan 2563-4428 Charles Schwab	150.00	Jun 2023	General Operations	Benefits	
6/30/2023	17957	Abdon Rosales	05/23 Gardening Service	1,550.00	Jun 2023	General Operations	Non Instructional Consulting	
6/30/2023	17954	ICON School Management	06/23 INV# 1344 Charter School Consulting	8,000.00	Jun 2023	General Operations	Non Instructional Consulting	
6/30/2023	17965	Brooks Transportation Inc.	Six Flags field trip - Consoletti 5/23	825.00	Jun 2023	NJROTC	Field Trip	
6/30/2023	17966	The Print Spot	inv 6445 Presidential Award	4,490.64	Jun 2023	General Operations	Non Instructional Supplies	
6/30/2023	17967	The Print Spot	INV 6636 Graduation tickets	892.43	Jun 2023	General Operations	Non Instructional Supplies	
6/30/2023	17968	The Print Spot	2023 graduation program	6,610.25	Jun 2023	General Operations	Non Instructional Supplies	
6/30/2023	17969	LADWP	5/26/23 6968788886 Shoup Utilities	2,852.19	Jun 2023	General Operations	Utilities	
6/30/2023	17970	Brooks Transportation Inc.	inv 20199 City Hall field trip - Franklin 5/23	1,500.00	Jun 2023	General Academic	Field Trip	
6/30/2023	17971	Impact Philanthropy Group (Sage SoCal)	06/23 Mental Health Services	27,500.00	Jun 2023	ESSER III	Instructional Consulting	
6/30/2023	SPACH1584	LogMein USA, Inc.	INV IN7102013581 VOIP Phone system	2,783.08	Jun 2023	General Technology	Communications	
6/30/2023	SPACH1581	Amazon Web Services	INV INV1356162405 AWS Service Charges	976.24	Jun 2023	General Technology	Subscriptions	
6/30/2023	SPACH1585	McGraw-Hill Education, Inc.	INV 125974526001 Textbooks	24,451.68	Jun 2023	Lottery Restricted	Textbooks	
6/30/2023	SPACH1580	Instructure, Inc	INV567981 Learning Management System Annual Renewal	29,232.00	Jun 2023	General Technology	Subscriptions	
6/30/2023	SPACH1583	Chartwells Division Services	INV K40349075 05/23 Cafeteria Services	160,233.74	Jun 2023	Cafeteria	Food/Non Instructional Consulting	
6/30/2023	SPACH1582	Piece of Mind Care Services	INV 00000143 Continuation School Services 05/23	9,750.30	Jun 2023	ESSER III	Instructional Consulting	

**Check Register**

Account: 1826 ASB

**El Camino Real HS****June 2023****Grand Total: \$ 25,705.33**

<b>Date</b>	<b>Check Number</b>	<b>Name</b>	<b>Memo</b>	<b>Trust Account</b>	<b>Amount</b>	<b>Period</b>	<b>VOID</b>
6/1/2023	2335	Deny Sportswear	INV 2085 ECR Boys Basketball Awards	Boys Basketball	\$ 462.89	Jun 2023	
6/1/2023	2336	Chartwells Division Services	04/22/2023 DTASC Meals 4034900144	Drama	\$ 2,340.00	Jun 2023	
6/1/2023	2337	Allied Private Investigations & Security Services, LLC	INV ELC 2304 C Security Services 04/22/2023	ASB General	\$ 270.86	Jun 2023	
6/1/2023	2338	Rob Ciufo	ECR Baseball Tournament 3/11/2023	Basbell	\$ 170.00	Jun 2023	
6/1/2023	2339	Richard Guzman	ECR Baseball Tournament 3/11/2023	Basbell	\$ 170.00	Jun 2023	
6/1/2023	2340	Jimmie B Baskom	ECR Baseball Tournament 4/1/2023	Basbell	\$ 92.00	Jun 2023	
6/2/2023	2341	Kyle Lee	ASB Water inventory	ASB General	\$ 31.20	Jun 2023	
6/2/2023	2346	Amy Carter	Senior sashes	ASB General	\$ 205.48	Jun 2023	
6/2/2023	2347	Alyssa Lee	Boys Volleyball Banquet - 2023	Boys Volleyball	\$ 6,764.16	Jun 2023	
6/2/2023	2348	Allison Reinboth	NAASP Sash	National Honors Society	\$ 597.50	Jun 2023	
6/2/2023	2349	Kathleen Nicholson	Woodland Hills Printing	Graphic Design	\$ 24.64	Jun 2023	
6/2/2023	2350	Kathleen Nicholson	Fedex for Printing	Graphic Design	\$ 20.76	Jun 2023	
6/2/2023	2351	Corinne Brennan	Local Vocals Trust - Banquet Food	Choir	\$ 126.45	Jun 2023	
6/2/2023	2352	Melissa Harr	Corbin Bowl	ECR community leaders	\$ 254.18	Jun 2023	
6/2/2023	2353	Ziat Zahur	Honors chord	Physics Club	\$ 118.46	Jun 2023	
6/2/2023	2343	Nina Nguyen	5/23 Filipino Club chords	WE Club	\$ 52.50	Jun 2023	
6/2/2023	2345	Noelle McNabb	Food provided to volunteers	Medical Club	\$ 60.30	Jun 2023	
6/2/2023	2344	Noelle McNabb	Reimbursement for hygiene kits and grad chords	Medical Club	\$ 1,223.08	Jun 2023	
6/2/2023	2354	Baron Championship Rings Ltd.	inv 62311 ECR Wrestling Rings - Wrestling Trust	Wrestling	\$ 1,317.38	Jun 2023	
6/6/2023	2355	Chinese for Affirmative Action	Stop AAPI Hate donation	AMCE	\$ 59.84	Jun 2023	
6/6/2023	2356	Dewayne Geter	ECR Baseball Tournament 4/15/2023	Basbell	\$ 92.00	Jun 2023	
6/6/2023	2357	Marko Jankovic	Boys JV Volleyball Tournament 4/29/2023	Boys Volleyball	\$ -	Jun 2023	Voided
6/6/2023	2358	Carissa Mendez	Boys JV Volleyball Tournament 4/29/2023	Boys Volleyball	\$ 228.00	Jun 2023	
6/6/2023	2359	Amazon	inv 17GX-VWGV-4XKW uniform for dance	Dance	\$ 1,446.11	Jun 2023	
6/6/2023	2360	Tom Nassraway	Boys JV Volleyball Tournament 4/29/2023	Boys Volleyball	\$ 77.00	Jun 2023	
6/6/2023	2361	Vladimir Villapando	Boys JV Volleyball Tournament 4/29/2023	Boys Volleyball	\$ 268.00	Jun 2023	
6/7/2023	2362	Love to Snack, LLC	5/23/23 ASB Dippin Dots	ASB General	\$ 600.00	Jun 2023	
6/7/2023	2363	Burroughs Girls Basketball	JV Girls Basketball Tournament 11/23-11/26/2022	Girls Basketball	\$ 375.00	Jun 2023	
6/7/2023	2342	Stay Other LLC	inv 2021232 Uniform Replacement fee	Band	\$ 650.00	Jun 2023	
6/8/2023	2364	Sara Cohen	2022-2023 Reimbursements Wrestling Banquet	Wrestling	\$ -	Jun 2023	Voided
6/8/2023	2365	Sara Cohen	2022-2023 Reimbursements Wrestling Banquet	Wrestling	\$ 1,456.18	Jun 2023	
6/8/2023	2366	Golf Team Products	INV IN0000004516 Golf Team Supplies	Golf	\$ 554.00	Jun 2023	
6/8/2023	2367	Vidigami Inc. (Picaboo Yearbooks)	INV 5040 Marching band year book -Softcover	Band	\$ -	Jun 2023	Voided
6/8/2023	2368	Vidigami Inc. (Picaboo Yearbooks)	INV 5040 Marching band year book -Softcover	Band	\$ 947.83	Jun 2023	
6/9/2023	2369	Weissman's Theatrical Supplies	INV 234057491 & INV 234059562 Dance Dresses	Dance	\$ 329.56	Jun 2023	
6/9/2023	2370	Mark S Nilan Sr.	2023 ECR Dance Show	Dance	\$ 400.00	Jun 2023	
6/13/2023	2371	Deny Sportswear	ECR Softball Awards inv# 2123	Softball	\$ 347.50	Jun 2023	
6/14/2023	2372	John Terndrup	Wrestling Tournament	Wrestling	\$ 405.13	Jun 2023	
6/16/2023	2373	Meredith Silva	22-23 Girls Basketball End of season Banquet	Girls Basketball	\$ 975.36	Jun 2023	

**Check Register**

Account: 1826 ASB

**El Camino Real HS**

**June 2023**

**Grand Total: \$ 25,705.33**

Check		Name	Memo	Trust Account	Amount	Period	VOID
Date	Number						
6/26/2023	2374	Deny Sportswear	INV 2113 ECR JV Girls Softball Awards	Girls Softball	\$ 74.24	Jun 2023	
6/27/2023	2375	Matthew R Kirkwood	Reimbursement Vocale Royal 5/29/2023	Choir	\$ 164.73	Jun 2023	
6/30/2023	2376	Angela Rabaja	5/23 Food for fundraising	Filipino Club	\$ 82.29	Jun 2023	
6/30/2023	2377	Los Angeles Unified School District	Prom 2023 Police Officers overtime invoice	Grad Class of 2023	\$ 1,245.72	Jun 2023	
6/30/2023	2378	Brooks Transportation Inc.	Corbin Bowl field trip - Harr 5/24	ECR community leaders	\$ 625.00	Jun 2023	

**Check Register**

Account: 1826 ASB

**El Camino Real HS**

**July 2023**

**Grand Total: \$ 23,444.95**

<b>Date</b>	<b>Check Number</b>	<b>Name</b>	<b>Memo</b>	<b>Trust Account</b>	<b>Amount</b>	<b>Period</b>	<b>VOID</b>
7/6/2023	2379	Jason Sabolic	Reimbursement for purchased items	Football	530.90	Jul 2023	
7/7/2023	2380	Melissa Ann Charters	Future Homemakers Trust Account	FHA	724.60	Jul 2023	
7/7/2023	2381	Barry Kay Enterprises	INV 262821 Basketball Hoodies	Boys Basketball	994.08	Jul 2023	
7/7/2023	2382	Kena Worthen	INV 1 Program design and creation	Drama	0.00	Jul 2023	Voided
7/7/2023	2383	AKD Ink/AKidzdream Inc	INV 34345 Trophies for boys golf	Boys Golf	133.55	Jul 2023	
7/7/2023	2384	Amazon	inv 1Y1D-J1Y9-9FLT Lighting cable	Drama	107.30	Jul 2023	
7/7/2023	2385	Michael Consoletti	NJROTC Trust	NJROTC	7,651.36	Jul 2023	
7/7/2023	2386	Ken Ashford	ECR Baseball Tournament 5/12/2023	Baseball	92.00	Jul 2023	
7/12/2023	2387	Matthew Wright	5/15/23 Colorguard Reimbursement	Dance	500.47	Jul 2023	
7/12/2023	2388	Emmanuel Lomeli	5/15/23 Colorguard Reimbursement	Dance	480.64	Jul 2023	
7/12/2023	2389	Raudel Ramirez	5/15/23 Colorguard Reimbursement	Dance	86.46	Jul 2023	
7/12/2023	2390	Sly Graphics Corp	inv 1065 soccer banquet supplies	Boys Soccer	575.00	Jul 2023	
7/12/2023	2391	Jodi Borenstein	Softball banquet	Softball	1,836.08	Jul 2023	
7/12/2023	2392	Colson Phillip	Track & field banquet	Track & Field	315.96	Jul 2023	
7/12/2023	2393	Marko Jankovic	Boys JV Volleyball Tournament 4/29/2023 Reissue	Boys Volleyball	143.00	Jul 2023	
7/17/2023	2394	Allied Private Investigations & Security Services, LLC	INV ELC 2305 A Security Services 05/19/23	ASB General	235.08	Jul 2023	
7/17/2023	2395	Allied Private Investigations & Security Services, LLC	INV ELC 2305 C Security Services 05/27/23	ASB General	1,162.34	Jul 2023	
7/19/2023	2396	Angel Lerma	Parking for Homecoming	ASB General	24.00	Jul 2023	
7/20/2023	2397	Live Athletics Wellness	ECR Basketball Training \$1800 Boys Trust	Boys Basketball	1,800.00	Jul 2023	
7/20/2023	2398	Live Athletics Wellness	ECR Basketball Training \$1700 Girls Trust	Girls Basketball	1,700.00	Jul 2023	
7/25/2023	2399	Michael Consoletti	NJROTC	NJROTC	4,352.13	Jul 2023	

### ECRCHS ASB Trust Balances - July 2023

Trust Account	Amount
ECR 50th Anniversary	\$ -
TRUST - A Capella (Vocal Royale)	\$ 564.15
TRUST - AVID	\$ 1,646.86
TRUST - AcaDeca	\$ -
TRUST - Active Minds	\$ 34.88
TRUST - American Cancer (Relay)	\$ 130.85
TRUST - Asian Appreciation Club	\$ 72.00
TRUST - Athletic Director	\$ 93.80
TRUST - Band	\$ 5,137.15
TRUST - Baseball	\$ 24,805.80
TRUST - Beyond the Books	\$ 164.00
TRUST - Black Student U	\$ 1,969.98
TRUST - Boys Basketball	\$ 14,258.70
TRUST - Boys Golf	\$ 2,641.72
TRUST - Boys Lacrosse	\$ 11,140.34
TRUST - Boys Soccer	\$ 8,890.71
TRUST - Boys Volleyball	\$ 9,487.92
TRUST - Boys Waterpolo	\$ 5,648.27
TRUST - C2BK Cool 2 B Kind	\$ 397.75
TRUST - CEA	\$ 1,427.61
TRUST - CHIRLA	\$ 65.75
TRUST - CSF	\$ 37,752.33
TRUST - Cheerleaders	\$ 6,405.81
TRUST - Choir	\$ 7,360.98
TRUST - Claws for a Cause	\$ 17.88
TRUST - Club Girl Up	\$ (35.58)
TRUST - College Counseling	\$ 758.44
TRUST - Creative Writing	\$ 2,133.38
TRUST - Cross Country	\$ 6,986.14
TRUST - Cultural Club	\$ -
TRUST - DECA	\$ 978.40
TRUST - Dance	\$ 5,572.49
TRUST - Drama	\$ 28,130.65
TRUST - Drill Team	\$ 25,477.23
TRUST - ECR Community Leaders	\$ 1,481.95
TRUST - Endangered Species	\$ 64.00
TRUST - Environmental	\$ 71.16
TRUST - Falling Whistles	\$ 376.00
TRUST - Fashion Club	\$ 252.36
TRUST - Football	\$ 34,338.53
TRUST - French Club	\$ 137.87
TRUST - Friendship Circle	\$ 430.78
TRUST - Future Homemakers	\$ 2,621.54
TRUST - Ganssle Memorial Schol	\$ 1,500.00
TRUST - Girls Basketball	\$ 5,798.24
TRUST - Girls Golf	\$ 2,249.58

### ECRCHS ASB Trust Balances - July 2023

Trust Account	Amount
TRUST - Girls Lacrosse	\$ 5,211.11
TRUST - Girls Soccer	\$ 8,411.30
TRUST - Girls Volleyball	\$ 23,695.32
TRUST - Girls Water Polo	\$ 651.89
TRUST - Grad Class 2020	\$ -
TRUST - Grad Class 2021	\$ -
TRUST - Grad Class 2022	\$ -
TRUST - Grad Class 2023	\$ 59,742.59
TRUST - Grad Class 2024	\$ 4,075.35
TRUST - Grad Class 2025	\$ 2,780.64
TRUST - Grad Class 2026	\$ 969.33
TRUST - Great Films Club	\$ 20.00
TRUST - Helping Hands	\$ 632.00
TRUST - Humanitas	\$ 1.73
TRUST - Jewish Club	\$ 65.50
TRUST - KPOP Club	\$ 256.88
TRUST - Key Club	\$ 270.32
TRUST - Knitting for a Cause	\$ 44.05
TRUST - La Familia	\$ 143.81
TRUST - Local Charity Outreach	\$ 92.00
TRUST - Local Vocals	\$ 1,826.90
TRUST - MACS Club	\$ 40.00
TRUST - MESA Club	\$ 50.40
TRUST - Marching Band	\$ -
TRUST - Medical Club	\$ 7,844.52
TRUST - Milton Goffman Scholarship	\$ 4,805.00
TRUST - Mock Trial	\$ 385.00
TRUST - Model United Natn	\$ 836.00
TRUST - Mountain Bike Club	\$ 836.99
TRUST - NJROTC	\$ 77,617.04
TRUST - National Honors Soc	\$ 5,002.70
TRUST - Newspaper Interns Club	\$ 396.16
TRUST - Operation Smile	\$ 88.68
TRUST - Persian Club	\$ 128.00
TRUST - Philosophy Club	\$ 41.00
TRUST - Physics Club	\$ 590.04
TRUST - Ping Pong Club	\$ 28.60
TRUST - Recycle for Research	\$ 148.24
TRUST - Robotics	\$ 15,974.21
TRUST - Rotary Interact Club	\$ 323.24
TRUST - Sand Volleyball	\$ 1,022.36
TRUST - Save Promise	\$ 79.00
TRUST - Save the Waves	\$ 126.00
TRUST - Schship JHarrison	\$ 9,253.61
TRUST - Science Bowl	\$ 1,850.23
TRUST - Science National Honors Society	\$ 119.90

### ECRCHS ASB Trust Balances - July 2023

Trust Account	Amount
TRUST - She's The First	\$ 1,595.57
TRUST - Softball	\$ 13,060.33
TRUST - Spanish Honor Soc	\$ 701.00
TRUST - Speech & Debate	\$ 167.68
TRUST - Step	\$ 2,434.82
TRUST - Student Council	\$ 101,506.36
TRUST - Students Demand Action	\$ 149.00
TRUST - Swimming & Diving	\$ 4,741.07
TRUST - The MESS	\$ 109.19
TRUST - Thespians Club	\$ 1,395.84
TRUST - Track & Field	\$ 2,865.75
TRUST - True Crime Club	\$ 11.81
TRUST - UNICEF	\$ 344.55
TRUST - VAPA Scholarship	\$ 3,130.52
TRUST - Vegan Peace Club	\$ 94.18
TRUST - WE Club	\$ 123.77
TRUST - Wrestling	\$ 2,108.42
TRUST - You Can Do This SCHLR	\$ 500.00

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Total	\$ 630,955.90
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ASB Income	\$ 22,283.50
ASB Expense	
4350 - Supplies	\$ -
5835 - Field Trip	\$ -
5825 - Consultants	\$ -
Inventory	\$ -
Total Expense	\$ -

ASB General Fund	\$ 22,283.50
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Total	\$ 608,672.40
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### ECRCHS ASB Trust Balances - June 2023

Trust Account	Amount
ECR 50th Anniversary	\$ -
TRUST - A Capella (Vocal Royale)	\$ 728.88
TRUST - AVID	\$ 1,646.86
TRUST - AcaDeca	\$ -
TRUST - Active Minds	\$ 34.88
TRUST - American Cancer (Relay)	\$ 130.85
TRUST - Asian Appreciation Club	\$ 72.00
TRUST - Athletic Director	\$ 93.80
TRUST - Band	\$ 5,787.15
TRUST - Baseball	\$ 24,897.80
TRUST - Beyond the Books	\$ 164.00
TRUST - Black Student U	\$ 1,969.98
TRUST - Boys Basketball	\$ 14,258.70
TRUST - Boys Golf	\$ 3,467.57
TRUST - Boys Lacrosse	\$ 11,140.34
TRUST - Boys Soccer	\$ 8,890.71
TRUST - Boys Volleyball	\$ 10,033.72
TRUST - Boys Waterpolo	\$ 5,648.27
TRUST - C2BK Cool 2 B Kind	\$ 397.75
TRUST - CEA	\$ 1,427.61
TRUST - CHIRLA	\$ 65.75
TRUST - CSF	\$ 37,752.33
TRUST - Cheerleaders	\$ 6,405.81
TRUST - Choir	\$ 7,360.98
TRUST - Claws for a Cause	\$ 17.88
TRUST - Club Girl Up	\$ -
TRUST - College Counseling	\$ 758.44
TRUST - Creative Writing	\$ 2,133.38
TRUST - Cross Country	\$ 6,986.14
TRUST - Cultural Club	\$ -
TRUST - DECA	\$ 978.40
TRUST - Dance	\$ 6,178.83
TRUST - Drama	\$ 30,962.87
TRUST - Drill Team	\$ 26,544.80
TRUST - ECR Community Leaders	\$ 2,106.95
TRUST - Endangered Species	\$ 64.00
TRUST - Environmental	\$ 71.16
TRUST - Falling Whistles	\$ 376.00
TRUST - Fashion Club	\$ 252.36
TRUST - Football	\$ 32,338.53
TRUST - French Club	\$ 137.87
TRUST - Friendship Circle	\$ 430.78
TRUST - Future Homemakers	\$ 2,621.54
TRUST - Ganssle Memorial Schol	\$ 1,500.00
TRUST - Girls Basketball	\$ 7,148.60
TRUST - Girls Golf	\$ 2,249.58

### ECRCHS ASB Trust Balances - June 2023

Trust Account	Amount
TRUST - Girls Lacrosse	\$ 5,211.11
TRUST - Girls Soccer	\$ 8,986.30
TRUST - Girls Volleyball	\$ 23,695.32
TRUST - Girls Water Polo	\$ 651.89
TRUST - Grad Class 2020	\$ -
TRUST - Grad Class 2021	\$ -
TRUST - Grad Class 2022	\$ -
TRUST - Grad Class 2023	\$ 59,432.22
TRUST - Grad Class 2024	\$ 4,064.00
TRUST - Grad Class 2025	\$ 2,769.29
TRUST - Grad Class 2026	\$ 957.98
TRUST - Great Films Club	\$ 20.00
TRUST - Helping Hands	\$ 632.00
TRUST - Humanitas	\$ 1.73
TRUST - Jewish Club	\$ 65.50
TRUST - KPOP Club	\$ 256.88
TRUST - Key Club	\$ 270.32
TRUST - Knitting for a Cause	\$ 44.05
TRUST - La Familia	\$ 143.81
TRUST - Local Charity Outreach	\$ 92.00
TRUST - Local Vocals	\$ 1,826.90
TRUST - MACS Club	\$ 40.00
TRUST - MESA Club	\$ 50.40
TRUST - Marching Band	\$ -
TRUST - Medical Club	\$ 9,067.60
TRUST - Milton Goffman Scholarship	\$ 4,805.00
TRUST - Mock Trial	\$ 385.00
TRUST - Model United Natn	\$ 836.00
TRUST - Mountain Bike Club	\$ 836.99
TRUST - NJROTC	\$ 77,617.04
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TRUST - Newspaper Interns Club	\$ 396.16
TRUST - Operation Smile	\$ 88.68
TRUST - Persian Club	\$ 128.00
TRUST - Philosophy Club	\$ 41.00
TRUST - Physics Club	\$ 590.04
TRUST - Ping Pong Club	\$ 28.60
TRUST - Recycle for Research	\$ 148.24
TRUST - Robotics	\$ 15,974.21
TRUST - Rotary Interact Club	\$ 323.24
TRUST - Sand Volleyball	\$ 1,022.36
TRUST - Save Promise	\$ 79.00
TRUST - Save the Waves	\$ 126.00
TRUST - Schship JHarrison	\$ 9,253.61
TRUST - Science Bowl	\$ 1,850.23
TRUST - Science National Honors Society	\$ 119.90

### ECRCHS ASB Trust Balances - June 2023

Trust Account	Amount
TRUST - She's The First	\$ 1,595.57
TRUST - Softball	\$ 14,258.91
TRUST - Spanish Honor Soc	\$ 701.00
TRUST - Speech & Debate	\$ 167.68
TRUST - Step	\$ 2,434.82
TRUST - Student Council	\$ 101,506.36
TRUST - Students Demand Action	\$ 149.00
TRUST - Swimming & Diving	\$ 4,741.07
TRUST - The MESS	\$ 109.19
TRUST - Thespians Club	\$ 1,395.84
TRUST - Track & Field	\$ 2,465.75
TRUST - True Crime Club	\$ 11.81
TRUST - UNICEF	\$ 344.55
TRUST - VAPA Scholarship	\$ 3,130.52
TRUST - Vegan Peace Club	\$ 94.18
TRUST - WE Club	\$ 123.77
TRUST - Wrestling	\$ 3,425.80
TRUST - You Can Do This SCHLR	\$ 500.00

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Total	\$ 641,320.97
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ASB Income	\$ 164,967.40
ASB Expense	
4350 - Supplies	\$ 55,176.17
5835 - Field Trip	\$ 5,745.00
5825 - Consultants	\$ 700.00
Inventory	\$ 33,052.83
Total Expense	\$ 94,674.00

ASB General Fund	\$ 70,293.40
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Total	\$ 571,027.57
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**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**July 2023**

Vendor Name	Jul 2023	YTD
Administrative Services CO-OP DbA Yellow Cab	\$ 4,527.60	\$ 4,527.60
AFSCME District Council 36	\$ 1,588.16	\$ 1,588.16
AKD Ink/AKidzdream Inc	\$ 133.55	\$ 133.55
Allied Private Investigations & Security Services, LLC	\$ 53,103.58	\$ 53,103.58
Amazon	\$ 20,251.38	\$ 20,251.38
Amazon Web Services	\$ 1,241.57	\$ 1,241.57
Angel Lerma	\$ 24.00	\$ 24.00
AP fbo EdLogical Group Corp	\$ 16,431.95	\$ 16,431.95
AT&T (CALNET)	\$ 220.43	\$ 220.43
AT&T 9132	\$ 3,563.00	\$ 3,563.00
Barbara Stanoff	\$ 121.61	\$ 121.61
Barry Kay Enterprises	\$ 994.08	\$ 994.08
Cengage Learning Inc	\$ 5,974.34	\$ 5,974.34
CharterSafe	\$ 173,936.00	\$ 173,936.00
Child and Family Guidance Center	\$ 6,180.87	\$ 6,180.87
ChildCare Careers, LLC (The Education Team)	\$ 13,485.77	\$ 13,485.77
Colson Phillip	\$ 415.96	\$ 415.96
Comprehensive Environmental Resource Training (CERT)	\$ 1,575.00	\$ 1,575.00
Cross Country Staffing, Inc.	\$ 18,000.00	\$ 18,000.00
CTBOOK HOLDINGS LLC (Bulk Bookstore)	\$ 683.28	\$ 683.28
Dean Bennett	\$ 50.70	\$ 50.70
Department of Justice (State of CA)	\$ 288.00	\$ 288.00
DS Honda Construction Management, Inc	\$ 1,928.00	\$ 1,928.00
EDD (Employment Development Dept.)	\$ 29,738.44	\$ 29,738.44
Educational Networks	\$ 2,706.59	\$ 2,706.59
Emmanuel Lomeli	\$ 480.64	\$ 480.64
Fannin Musical Productions LLC	\$ 2,000.00	\$ 2,000.00
Figdesign Inc	\$ 4,882.48	\$ 4,882.48
Fresno County Superintendent of Schools	\$ 13.80	\$ 13.80
Gordon Rees Scully Mansukhani. LLP (Gordon & Rees LLP)	\$ 4,339.00	\$ 4,339.00
Hye J Kim	\$ 547.40	\$ 547.40
Inspire Communication, Inc	\$ 26,435.00	\$ 26,435.00
JAMS, INC.	\$ 4,975.00	\$ 4,975.00
Jason Sabolic	\$ 530.90	\$ 530.90
Jodi Borenstein	\$ 1,836.08	\$ 1,836.08
Judy McLean	\$ 2,450.00	\$ 2,450.00
Justin Adams	\$ 32.83	\$ 32.83
JW Pepper & Son, Inc	\$ 1,225.51	\$ 1,225.51
Kami	\$ 10,850.00	\$ 10,850.00
Ken Ashford	\$ 92.00	\$ 92.00
Kena Worthen	\$ 200.00	\$ 200.00
L.A. Floors Removal, Inc.	\$ 39,350.00	\$ 39,350.00
LAUSD - Maintenance & Operations	\$ 67,103.79	\$ 67,103.79

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
July 2023**

Vendor Name	Jul 2023	YTD
Law Offices of Young, Minney & Corr, LLP	\$ 12,344.00	\$ 12,344.00
Linda Robbins	\$ 107.19	\$ 107.19
Live Athletics Wellness	\$ 3,500.00	\$ 3,500.00
M & S Technology Group, LLC (The Circle)	\$ 44,464.40	\$ 44,464.40
Macmillan Holdings, LLC (Holtzbrinck Publishers, LLC) MPS	\$ 125,260.90	\$ 125,260.90
Marissa Dominguez	\$ 119.00	\$ 119.00
Marko Jankovic	\$ 143.00	\$ 143.00
Marta Franco	\$ 15.00	\$ 15.00
Matthew Wright	\$ 500.47	\$ 500.47
McGraw-Hill Education, Inc.	\$ 264.66	\$ 264.66
Melissa Ann Charters	\$ 862.54	\$ 862.54
Michael Consoletti	\$ 12,543.35	\$ 12,543.35
Moxie Road, Inc (Five Star Painting of Woodland Hills)	\$ 71,995.02	\$ 71,995.02
Nettime Solutions LLC	\$ 50.00	\$ 50.00
ORACLE Enterprises	\$ 19,785.48	\$ 19,785.48
PenServ Plan Services	\$ 31,349.50	\$ 31,349.50
Phase II Systems (Public Agency Retirement Services - PARS)	\$ 715.10	\$ 715.10
Purchase Power (Pitney Bowes)	\$ 209.36	\$ 209.36
Raudel Ramirez	\$ 86.46	\$ 86.46
RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	\$ 5,075.00	\$ 5,075.00
Savvas Learning Company LLC	\$ 6,050.00	\$ 6,050.00
Scoot Education Inc	\$ 156,879.45	\$ 156,879.45
Self Insured Schools of California	\$ 370,768.53	\$ 370,768.53
Simone M Mueller	\$ 8,849.75	\$ 8,849.75
Sly Graphics Corp	\$ 3,742.81	\$ 3,742.81
SoCal Yearbooks Workshop	\$ 2,115.00	\$ 2,115.00
SoCalGas	\$ 20.72	\$ 20.72
Solupay Merchant	\$ 556.22	\$ 556.22
Stephanie Franklin	\$ 570.05	\$ 570.05
Texas Life Insurance Company	\$ 716.28	\$ 716.28
The Cruz Center	\$ 1,250.00	\$ 1,250.00
The Help Group-North Hills Prep School	\$ 3,322.68	\$ 3,322.68
The Home Depot Commercial Account	\$ 1,680.98	\$ 1,680.98
The Print Spot	\$ 99.60	\$ 99.60
The Shredders	\$ 1,063.00	\$ 1,063.00
Thomas W. O'Mara Plumbing Inc	\$ 1,500.00	\$ 1,500.00
T-Mobile US, Inc.	\$ 3,400.00	\$ 3,400.00
U.S Bank PARS Account #6746022400	\$ 3,945.06	\$ 3,945.06
U.S. Bank National Association	\$ 38,061.34	\$ 38,061.34
U.S. Bank National Association (OPEB)	\$ 220,000.00	\$ 220,000.00
UTLA	\$ 15,068.35	\$ 15,068.35
Vista Paint Corporation	\$ 1,664.73	\$ 1,664.73

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
July 2023**

Vendor Name	Jul 2023	YTD
WM Corporate services, INC	\$ 425.68	\$ 425.68
Yantzer brothers heating and air inc	\$ 11,512.89	\$ 11,512.89
<b>Grand Total</b>	<b>\$ 1,707,161.84</b>	<b>\$ 1,707,161.84</b>

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
3477 Solupay		\$ 967.96
360 Custom Commercial Kitchen		\$ 23,100.00
4imprint, Inc.		\$ 321.14
818 Cleaners		\$ 8,334.00
Abdon Rosales	\$ 1,550.00	\$ 15,650.00
Accrediting Commission for Schools		\$ 1,610.00
Administrative Services CO-OP DbA Yellow Cab	\$ 3,087.00	\$ 23,064.00
Adobe Systems Incorporated		\$ 1,800.00
Adrian Medellin Salcedo		\$ 975.00
Adriana Getz	\$ 106.00	\$ 106.00
Adrin Santiago		\$ 190.00
Aeries Software	\$ 25,212.40	\$ 50,060.45
Afolabi, Muideen		\$ 230.00
AFSCME District Council 36	\$ 1,953.84	\$ 24,329.39
Ahmed Ibrahim		\$ 89.00
AKD Ink/AKidzdream Inc		\$ 4,218.56
Aleksandr Mikhailov		\$ 150.00
Alex Dikzas		\$ 84.00
Alex Gorin		\$ 244.00
Algae Solutions, Inc. (Advantidge)		\$ 2,455.35
Alison Tran		\$ 250.00
Alison Yedor		\$ 837.18
All American Sports Corp. (Riddell/All American)	\$ 11,109.65	\$ 22,521.49
Allen Sorlisyaghoub		\$ 72.00
Allied Private Investigations & Security Services, LLC	\$ 37,310.92	\$ 490,767.30
Allison Lee		\$ 113.84
Allison Reinboth	\$ 597.50	\$ 597.50
Alonzo Solarez		\$ 88.79
Alyssa Lee	\$ 6,764.16	\$ 11,106.58
Amanda N Sanchez		\$ 438.50
Amazon	\$ 4,375.06	\$ 102,736.43
Amazon Web Services	\$ 976.24	\$ 18,288.70
American Choral Directors Association		\$ 125.00
American Fidelity Assurance Company		\$ 51,330.35
American Scholastic Evaluation/ American Scholastic Mathematics Assn		\$ 100.00
Amie Yansick		\$ 3.50
Amy Carter	\$ 205.48	\$ 1,686.07
Anastacia Yolo		\$ 500.00
Andrew Krezinger		\$ 600.00
Angel Rios	\$ 20.70	\$ 20.70
Angela Rabaja	\$ 82.29	\$ 82.29
Anita Gruen		\$ 899.40
Anna Singer		\$ 96.00
Anthony Corona		\$ 188.00
AP fbo EdLogical Group Corp	\$ 18,521.43	\$ 308,230.51

**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**June 2023**

Vendor Name	Jun 2023	YTD
Ares Sportswear		\$ 2,177.45
Ariella Gomez		\$ 125.00
Arleta Ilyas		\$ 103.17
Arrae Promotions		\$ 7,300.00
Arthur J. Gallagher & Co. Insurance Brokers of CA., Inc.		\$ 10,516.42
AT&T (CALNET)		\$ 1,213.68
AT&T 0810	\$ 231.40	\$ 3,150.21
AT&T 3635		\$ 2,626.49
AT&T 4152		\$ 2,513.95
AT&T 6340	\$ 306.97	\$ 2,645.69
AT&T 8815	\$ 264.48	\$ 3,058.67
AT&T 9132	\$ 3,563.00	\$ 26,565.43
AT&T 9221	\$ 612.17	\$ 5,790.38
Atkinson, Andelson, Loya, Ruud And Romo		\$ 949.00
AUDRA HERRERA		\$ 160.00
Austin Onwudachi		\$ 192.59
AV Masters, Inc	\$ 37,039.05	\$ 39,671.50
Avedis Zildjian Company		\$ 829.83
Aviata Sports LLC		\$ 1,322.50
AVID Center		\$ 4,809.00
B&H Foto & Electronics Corp		\$ 25,479.84
Bailey Hooper		\$ 4,170.58
Barbara Stanoff		\$ 243.47
Bargreen Ellingson Inc	\$ 1,461.36	\$ 204,573.59
Baron Championship Rings Ltd.	\$ 2,217.38	\$ 3,186.45
Ben Hunter		\$ 133.00
Benedictine College		\$ 150.00
Beth Corbett		\$ 3,523.03
Bilingual Foundation of the Arts		\$ 1,215.00
Bill Ferrell Co.		\$ 2,007.85
Binh Lam		\$ 48.12
Birmingham Community Charter High School		\$ 13,110.00
Blue Ribbon Styles		\$ 1,559.56
BoardOnTrack		\$ 5,000.00
BOATHOUSE ROW SPORTS LTD (BOATHOUSE SPORTS)		\$ 5,496.15
Bob Paredes		\$ 276.00
Box Six		\$ 1,850.00
Brad Constant Construction Inc.		\$ 31,400.00
Brad Wright		\$ 449.91
Brandon King		\$ 900.00
Brandon Krausen		\$ 45.50
Brandon Samson		\$ 765.00
Brenda M Serpas		\$ 5,000.00
Brett A Schwab		\$ 4,000.00
Brian Nunez		\$ 3,500.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Brigido Cota-Lorenz		\$ 238.00
Brooks Transportation Inc.	\$ 9,650.00	\$ 247,049.25
Bryan Murzynowski	\$ 4,500.00	\$ 4,500.00
Bryan Vadhin		\$ 1,000.00
BSN Sports LLC		\$ 62,601.38
Burnsville Band Boosters Association		\$ 2,400.00
Burroughs Girls Basketball	\$ 375.00	\$ 1,795.00
BYU Continuing Education Independent Study		\$ 289.00
CA Association of Directors of Activities		\$ 10,305.00
Calabasas Custom Catering		\$ 7,428.87
Calabasas High School		\$ 1,236.01
California Association of African American Superintendents Administrators		\$ 795.00
California Charter Schools Association		\$ 2,440.00
California Chicken Cafe		\$ 225.74
California Department of Education		\$ 883.98
California Department of Tax & Fee Administration		\$ 7,725.86
California FCCLA		\$ 3,639.00
California High School Speech Association		\$ 310.00
California Institute of Emergency Medical Training		\$ 4,195.00
California Mathematics Council		\$ 250.00
California Mathematics League		\$ 90.00
California Scholarship Federation Inc		\$ 150.00
California State University, Northridge		\$ 3,000.00
California Teachers Association		\$ 195.00
Camarillo High School		\$ 450.00
Cambrass Corp. DBA Stomvi USA		\$ 53,660.60
Cameron Maury		\$ 155.10
CAMILLE KING	\$ 162.92	\$ 1,671.10
Canon Solutions America, Inc	\$ 100.00	\$ 2,541.72
Canyon Del Oro		\$ 630.00
Canyon High School		\$ 450.00
Canyon HS ASB		\$ 400.00
Cara Blumfield		\$ 172.66
Careers through Culinary Arts Program, Inc.		\$ 3,640.00
Carissa Mendez	\$ 228.00	\$ 364.00
Carlos Astorga		\$ 184.00
Carmen Martinez		\$ 209.00
Carolina Biological Supply Co.		\$ 3,976.24
Cart Service USA Inc.	\$ 2,267.10	\$ 42,640.29
Cascade Athletic Supply Co Inc		\$ 9,032.75
Castro, JR		\$ 181.00
Cavalier Printing		\$ 2,175.00
CDW LLC	\$ 3,740.24	\$ 41,693.14
CE Educational Tours (CE Tours)		\$ 39,885.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Cengage Learning Inc		\$ 6,275.20
Cengage Learning Inc/ Gale		\$ 26,941.95
Centobene, Maryann		\$ 231.00
Cesar Rosales		\$ 125.00
Chaminade College Prep High School		\$ 500.00
Charisse James		\$ 159.00
CharterSafe		\$ 726,689.40
Chartwells Division Services	\$ 162,701.86	\$ 1,432,869.09
Chatsworth Arena Soccer League		\$ 200.00
Chatsworth High School		\$ 1,504.40
Child and Family Guidance Center	\$ 5,038.15	\$ 54,036.45
ChildCare Careers, LLC (The Education Team)		\$ 45,585.50
Chinese for Affirmative Action	\$ 59.84	\$ 59.84
Chris Levenson		\$ 362.00
Chris Meyerson		\$ 86.00
Chris Nevil		\$ 96.00
Chris Racina		\$ 178.00
Chris Thomas		\$ 81.00
Christy White Accountancy Corporation (Christy White, Inc.)	\$ 1,200.00	\$ 20,968.50
CIF LA City Section	\$ 13,599.00	\$ 25,266.00
Cimarron Sign Services, Inc.		\$ 902.35
Cindy Sanchez		\$ 13.50
City National Bank		\$ 8,586.66
City of Calabasas		\$ 1,179.00
City of Los Angeles		\$ 1,707.00
City of Los Angeles Fire Dept. - CUPA		\$ 3,592.00
City-Wide Fire Protection, Inc		\$ 2,121.61
Claremont High School		\$ 457.00
Clark Holden		\$ 16.50
Clark Pest Control		\$ 162.00
Claudia Velasco		\$ 1,942.85
CNC Costumes		\$ 185.00
College Board	\$ 148,820.00	\$ 216,145.08
Colson Phillip	\$ 25.00	\$ 561.10
Columbia University		\$ 80.00
Computer-Using Educator, Inc.(CUE, Inc)		\$ 1,167.00
Concord Theatrical Corp		\$ 930.00
Concourse Team Express		\$ 4,035.00
CONFIDENTIAL	\$ 4,800.00	\$ 49,956.90
Conrad Sun LLC (Ren Athletics)		\$ 2,862.25
Consuela Almeda		\$ 125.00
Consuelo Escobar		\$ 54.00
Convergeone, Inc.		\$ 3,710.92
Corinne Brennan	\$ 126.45	\$ 638.45
Corner Bakery		\$ 8,812.03

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Countdown Printables	\$ 2,401.60	\$ 14,572.82
Courtyard Pharmacy		\$ 850.00
Coutin School LLC		\$ 18,211.08
Covantia, Inc.		\$ 32,230.00
Craig Collar		\$ 238.00
Craig Frazier		\$ 184.00
Cross Country Staffing, Inc.		\$ 36,000.00
CTBOOK HOLDINGS LLC (Bulk Bookstore)		\$ 13,566.40
Cyd Zeigler		\$ 190.00
Daktronics, Inc.		\$ 4,951.58
Dan Klein		\$ 172.00
Dana Lukic		\$ 46.50
Daniel Chang		\$ 3,200.00
Daniel Olson		\$ 386.00
Daniela Hernandez		\$ 916.15
Danny Vargas		\$ 81.00
Dan's Super Subs Inc.		\$ 863.05
Darcus Townsend		\$ 73.00
Darryl Wade		\$ 110.00
Dave & Buster's Entertainment, Inc.		\$ 12,303.16
Dave Wise		\$ 65.00
David L Spencer	\$ 92.00	\$ 262.00
David Lee		\$ 94.24
David Musso		\$ 73.00
David Rosen		\$ 83.00
David Rosenberg		\$ 162.00
David Sanchez		\$ 245.00
Davis Publications, Inc		\$ 3,128.85
Dean Bennett		\$ 155.69
Deanslist Inc		\$ 1,000.00
Decker Inc.		\$ 4,563.59
Dees Tees and Travel Enterprises	\$ 3,600.00	\$ 3,600.00
DemiDec Corporation		\$ 1,177.13
Denise Ataei		\$ 69.60
Dennis Roy		\$ 86.00
Deny Sportswear	\$ 884.63	\$ 6,404.20
Department of Justice (State of CA)		\$ 2,801.00
Derrick Walker		\$ 159.00
Deven Rasey		\$ 329.00
Devon Reese		\$ 133.00
De'Von Walkerreid (True Health 4ever LLC dba Play Black Wall Street		\$ 8,999.00
Dewayne Geter	\$ 92.00	\$ 92.00
Diana Coosemans		\$ 131.75
Dick Blick Holdings (Blick Art Materials)	\$ 1,749.70	\$ 3,335.89
Dick Morris Memorial		\$ 160.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Donna Bennett		\$ 93.61
Donny Elmasry		\$ 115.00
Dora Rojas	\$ 550.65	\$ 736.02
Douglas Fabrick		\$ 798.00
Downey High School Robotics		\$ 150.00
Drew Spooner		\$ 86.00
Drizen-dohs Corporate Communications, Inc.		\$ 5,987.15
DS Honda Construction Management, Inc		\$ 18,963.69
DTASC		\$ 766.00
Dwayne Finley		\$ 92.00
Dwayne Johnson		\$ 81.00
E.G. Brennan & Co Corp		\$ 400.00
ECOBEE LTD		\$ 240.00
EDD (Employment Development Dept.)		\$ 28,788.77
Eddie Hwang		\$ 178.00
Eddie Miller		\$ 150.00
Educatus International (Attn Paul McLaughlin)		\$ 45,055.00
Edward Hwang		\$ 171.00
Edwin Ramirez		\$ 78.00
EEC Acquisition LLC (Smart Care Equipment Solutions)		\$ 673.66
Effectual Educational Consulting Services	\$ 220.00	\$ 1,980.00
Efren Avila		\$ 448.00
Elizabeth Barton		\$ 2,200.00
Ely Bryant		\$ 73.00
Elyana Nadres		\$ 372.37
Embassy Suites by Hilton Anaheim South		\$ 632.83
Emily Bowen		\$ 19.76
Emmaruth Berdan		\$ 26.50
Employment Development Department		\$ 90,306.30
Enome, Inc. (Goalbook)		\$ 11,685.00
Enrique Velarde		\$ 360.00
Enriqueta Loera		\$ 1,246.68
Epic Sports, Inc.		\$ 2,090.09
ePromos Promotional Products LLC		\$ 738.25
Eric A Johnson-Greer		\$ 960.00
Eric Brinkhus		\$ 173.31
Eric Choi	\$ 115.00	\$ 1,552.49
Eric Fitzpatrick		\$ 188.00
Errol Colin		\$ 92.00
Esha E Mathew		\$ 250.00
Esther Yanez		\$ 1,076.00
Evan Coleman		\$ 1,343.83
Evgeny Sedov		\$ 146.00
EWC California, Inc. (AAA Label Factory)		\$ 6,693.37
Ewing Irrigation Products, Inc.		\$ 3,129.76

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
ExploreLearning, LLC		\$ 920.00
Extra Mile Timing / Corr-Robinett, Scott		\$ 895.00
FC Management Services (PC Recycle)		\$ 90.00
FedEx		\$ 944.42
Fence Factory		\$ 11,861.50
Fence Factory Rentals	\$ 2,790.00	\$ 3,700.00
Fernando Delgado	\$ 48.00	\$ 4,192.83
Festivals of Music, Inc.		\$ 6,136.00
Figdes Services and Maintenance Inc.		\$ 2,475.00
Figdesign Inc	\$ 15,494.40	\$ 61,936.92
Fiona McNabb		\$ 138.11
First Class Events		\$ 167,700.00
Fletcher Isler		\$ 146.00
Flinn Scientific Inc.	\$ 11.39	\$ 20,732.44
Floral Passion LLC		\$ 2,836.06
Fontana High School Band Boosters		\$ 600.00
Francisco Aguilar		\$ 205.00
Fred J. Miller, Inc		\$ 1,462.27
Fresno County Superintendent of Schools		\$ 9,500.00
Front Porch. Inc dba Get More Math		\$ 21,000.00
Fulgent Genetics		\$ 55.00
Fun CPR Training		\$ 1,110.00
Gadi Libman		\$ 59.00
Garbanzo		\$ 1,490.00
Gardena Valley News		\$ 1,232.87
Garth Sanders		\$ 162.00
Gary Greenbaum		\$ 96.00
Gary Murphy		\$ 148.50
Gegham Vardanyan		\$ 83.00
George A Jackson III		\$ 2,900.00
German Hernandez		\$ 3,978.70
Gevork Gevorkyan		\$ 167.00
Glazier Football Clinics		\$ 450.00
Global Brigades Inc (Squads Abroad)		\$ 2,700.00
Golden Star Technology, Inc	\$ 24,322.14	\$ 672,131.33
Golden West Sash Door, LLC		\$ 825.63
Golf Team Products	\$ 554.00	\$ 676.00
Goodheart-Willcox Publisher		\$ 67,317.91
GOODSUITE (Copier Headquarters, Inc)		\$ 1,705.04
Gopher		\$ 3,315.48
Gordon Rees Scully Mansukhani. LLP (Gordon & Rees LLP)		\$ 33,404.00
GraceNotes LLC		\$ 513.00
Grad Awards LLC		\$ 251.14
Grainger	\$ 1,705.08	\$ 2,567.89
Grand G&G Inc.	\$ 600.60	\$ 7,443.99

**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**June 2023**

Vendor Name	Jun 2023	YTD
Grant A. Horn		\$ 4,700.00
Greg Tilson		\$ 155.00
Greg Yamin		\$ 184.00
Gregory W Smith		\$ 580.00
Grizzly Industrial, Inc.		\$ 961.12
Grover Cleveland High School		\$ 1,119.73
Guardian International Solutions Inc	\$ 10,170.68	\$ 41,187.05
Guy Z Prihar APC		\$ 3,000.00
Hakop Kaplanyan		\$ 166.00
Hal Leonard LLC (Noteflight LLC)		\$ 849.00
Harborlites Chapter of Sweet Adelines International		\$ 1,050.00
Hardwoods Specialty Products US LP		\$ 11,252.58
Harrow Sports, Inc. (Next Level Resource Partners, LLC)		\$ 3,958.74
Hart High School		\$ 1,650.00
Hattas Public Murals, Inc.	\$ 47,730.00	\$ 47,730.00
HD Print Design		\$ 2,609.04
Heal the Bay Aquarium		\$ 300.00
Healy Awards		\$ 1,895.94
Heidi Hutson		\$ 7,050.82
Henry Carpio		\$ 232.00
Henry Matute		\$ 331.00
Henry Mekjian		\$ 159.00
Henry Schein		\$ 3,370.95
Herff Jones Company		\$ 163.98
Herff Jones LLC		\$ 19,819.83
Hess & Associates		\$ 1,730.00
Holiday Inn Carlsbad San Diego		\$ 2,089.18
Holly Kiamanesh		\$ 2,317.41
Home Campus		\$ 695.00
Home Depot U.S.A., Inc. (The Home Depot Pro)	\$ 788.90	\$ 11,877.24
Honors Graduation		\$ 531.74
Hot Dogger Tours, Inc. (Gold Coast Tours)		\$ 11,451.40
Houghton Mifflin Harcourt		\$ 2,000.00
Hudl		\$ 3,299.00
Human Rights Campaign Foundation		\$ 7,100.00
Hype Socks, LLC		\$ 7,585.62
Ian J Kogan		\$ 1,095.08
ICON School Management	\$ 8,000.00	\$ 96,000.00
Illene Peevyhouse		\$ 411.00
Imagists Inc		\$ 20,500.00
Iman Khorramian		\$ 80.00
Immersionvegas, LLC (Bodies 2.0)		\$ 5,398.00
Impact Cheer & Tumbling		\$ 2,025.00
Impact Philanthropy Group (Sage SoCal)	\$ 27,500.00	\$ 309,442.69
Infinity Communications & Consulting, Inc		\$ 16,150.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Infobase Holdings, Inc.		\$ 11,822.36
Ingraham Trophies and Gifts	\$ 115.14	\$ 159.24
In-N-Out Burger		\$ 2,634.44
Inspire Communication, Inc		\$ 169,632.50
Instructure, Inc	\$ 29,232.00	\$ 59,892.00
International Academy of Science(CybrSchool LLC)		\$ 12,500.00
International Cultural Exchange Service (ICES)		\$ 68,000.00
Interquest Detection Canines	\$ 350.00	\$ 1,925.00
Iolani School		\$ 425.00
Itinera Doцентia, LLC		\$ 2,150.00
ITW Food Equipment Group LLC (Hobart Service)		\$ 8,418.50
J Schnelldorfer PSAD		\$ 1,025.00
J Thayer Company		\$ 2,804.26
Jack Balock		\$ 337.22
Jacob Friedberg		\$ 222.21
Jacquelyn Mendoza		\$ 26.50
JAM Fire Protection, Inc.		\$ 1,285.08
James Gillis		\$ 375.00
Jamil Khan		\$ 25.00
Jamshid Shivaie		\$ 103.00
Jasmine Hunt		\$ 44.41
Jason Camp		\$ 584.81
Jason Sabolic		\$ 1,364.44
Jeena Soraya M Deen		\$ 500.00
Jeff Harris		\$ 84.00
Jerry Conca		\$ 258.00
Jersey Mike's (MAC SUBS, Inc)		\$ 2,727.02
Jesus Castro		\$ 80.00
Jesus Contreras	\$ 48.65	\$ 370.30
Jim Mulligan		\$ 81.00
Jim Russell		\$ 517.00
Jimmie B Baskom	\$ 92.00	\$ 92.00
Jimmy Hartt		\$ 86.00
Jive Communications, Inc. (LogMeln Communications)		\$ 2,673.96
Jodi Borenstein		\$ 169.28
Joe Aranda		\$ 190.00
Joe Franiak		\$ 362.00
Joe Galeano		\$ 92.00
John Burroughs High School		\$ 750.00
John Call		\$ 1,221.50
John Dall		\$ 81.00
John Henderson		\$ 86.00
John Luzzi		\$ 469.69
John Mcnally	\$ 2,489.61	\$ 2,489.61
John Orlando Vazquez		\$ 83.27

**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**June 2023**

Vendor Name	Jun 2023	YTD
John Terndrup	\$ 405.13	\$ 405.13
Jon Stein		\$ 86.00
Jonathan Harveson		\$ 634.02
Jones School Supply Co Inc		\$ 409.23
Jose Casas		\$ 96.00
Jose Chavez		\$ 136.00
Jose Jimenez		\$ 77.88
Jose Maldonado		\$ 1,240.00
Jose Soto		\$ 83.00
Joseph Conte		\$ 162.00
Josephine Torres		\$ 168.75
Josh Lienhard		\$ 5,464.32
Joshua Ostiri		\$ 204.52
Jostens, Inc		\$ 51,344.44
Joubel AS		\$ 570.00
Jovany Rodriguez Hernandez		\$ 95.00
Judy McLean	\$ 2,300.00	\$ 29,612.50
Jules Seltzer Associates		\$ 170,282.64
Junior Achievement of Southern California, Inc	\$ 6,250.00	\$ 6,250.00
Justin Adams		\$ 306.99
Justin Graham		\$ 128.12
JW Pepper & Son, Inc		\$ 1,583.29
Kaitlyn Conte		\$ 1,020.94
Kami		\$ 7,500.00
Karen Owens		\$ 31.00
Karl Ross		\$ 92.00
Karl Weingartner		\$ 288.00
Karmann Hillman		\$ 225.00
Kathleen Nicholson	\$ 45.40	\$ 45.40
Kathleen O'Connell		\$ 49.26
Katreia Mori		\$ 500.00
Kayla Safavi	\$ 1,335.86	\$ 14,451.86
Keesha Pringle		\$ 245.00
Keith Cherry		\$ 159.00
Kelly Services, Inc.		\$ 77,544.38
Kelly Spicers Inc.(Kelly Spicers Stores)		\$ 4,558.54
Ken Ashford		\$ 238.00
Kena Worthen		\$ 1,036.67
Kent Jacobsen		\$ 81.00
Keon Mook Lee		\$ 119.88
Kevin Thurow	\$ 225.00	\$ 1,175.00
Keyon Bell		\$ 376.00
Kim Bly		\$ 110.00
Kimo Atkins		\$ 159.00
Kirk A West		\$ 234.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
KTG Printing LLC		\$ 7,093.96
Kurt Kerby		\$ 288.00
Kurt Lowry		\$ 458.00
Kuta Software LLC		\$ 1,022.00
Kyle Lee	\$ 31.20	\$ 228.92
L.A. City Dept. of Recreation And Parks		\$ 4,310.00
LA Master Chorale		\$ 150.00
LA Party Rents, Inc.		\$ 12,944.34
La Quinta Inn by Wyndham Berkeley		\$ 1,704.00
LA Valley Foundation		\$ 875.00
LACOE, Los Angeles County Office of Education	\$ 4,000.00	\$ 22,551.71
LADWP	\$ 2,852.19	\$ 56,295.25
Larry Boone		\$ 336.50
Larry Crino		\$ 276.00
Larry Garnica		\$ 110.00
Larry Zerg		\$ 293.00
Lauri Spero		\$ 45.00
Laurie Finnegan		\$ 164.09
LAUSD - Maintenance & Operations		\$ 516,232.49
Law Offices of Young, Minney & Corr, LLP	\$ 9,355.36	\$ 190,254.13
Leana J Buccellato		\$ 224.85
Leana Martinez		\$ 170.00
Learn by Doing, Inc.		\$ 14,062.00
Lee Barnathan		\$ 288.00
Lenovo (United States) Inc.		\$ 1,308.53
Les Anderson		\$ 143.00
LightSpeed Solutions, LLC (Lightspeed Systems)		\$ 81,812.50
Liminex, Inc. (GoGuardian)		\$ 3,745.00
Lindsey C. Surendranath Granted, Inc	\$ 2,500.00	\$ 26,435.95
Lisa Borrelli		\$ 55.50
Lisa Newnan		\$ 119.86
LogMein USA, Inc.	\$ 2,783.08	\$ 35,869.94
Long Beach Forensics (California State University, Long Beach)		\$ 220.00
Los Angeles Cable Television Access Corp.		\$ 10,000.00
Los Angeles County Department of Public Health		\$ 591.00
Los Angeles County Metropolitan Transportation Authority		\$ 10,872.00
Los Angeles County Tax Collector		\$ 4,383.04
Los Angeles Pierce College		\$ 2,250.00
Los Angeles Unified School District	\$ 1,245.72	\$ 1,245.72
Los Angeles Videographers LLC	\$ 491.63	\$ 491.63
Love to Snack, LLC	\$ 600.00	\$ 6,712.54
LRHS Debate		\$ 270.00
LUCAS MARTINEZ		\$ 177.16
Luz Maria Herrera Aguilera		\$ 600.00
Lynsey R Shano	\$ 67.38	\$ 67.38

**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**June 2023**

Vendor Name	Jun 2023	YTD
M & S Technology Group, LLC (The Circle)	\$ 2,531.35	\$ 18,204.78
M&M Paper Co.		\$ 19,182.15
Mackenzie H Wright		\$ 96.00
Macmillan Holdings, LLC (Holtzbrinck Publishers, LLC) MPS		\$ 148,304.07
Madoian Enterprises Inc. (Rooter Man Plumbing)		\$ 1,500.00
Magdy Abdalla		\$ 156.00
Maggiano's Inc., an Illinois corporation		\$ 9,170.36
Manhattan Stitching		\$ 3,530.47
Manuel Reyes		\$ 61.00
Marantha High School		\$ 550.00
Marc Anthony M Guerra		\$ 1,200.00
Mario Matos		\$ 111.00
Marissa Dominguez		\$ 437.06
Mark Arthur		\$ 231.00
Mark Hager		\$ 86.00
Mark S Nilan Sr.	\$ 400.00	\$ 400.00
Mark Sakaguchi	\$ 69.00	\$ 69.00
Mark Sawyer		\$ 372.00
Marko Jankovic	\$ 143.00	\$ 486.00
Marta Franco	\$ 30.00	\$ 45.00
Marty Gilman Inc. (Gilman Gear)		\$ 569.00
Marvin Brent		\$ 159.00
Mary Duque		\$ 16.50
Mary M Bush	\$ 17,616.25	\$ 35,423.75
Matthew Harbourt		\$ 190.46
Matthew R Kirkwood	\$ 164.73	\$ 164.73
Matthew Wong		\$ 78.00
Matthew Wright		\$ 714.62
Max Slobodsky		\$ 116.00
Maya Zonenshtain		\$ 225.00
McCalla Company		\$ 7,180.02
McGraw-Hill Education, Inc.	\$ 24,451.68	\$ 95,480.98
McKenna, Steve		\$ 194.00
McMaster-Carr		\$ 340.59
Medieval Times USA, Inc.		\$ 1,712.50
Mehdi Eskandari		\$ 89.00
Melissa Ann Charters	\$ 141.10	\$ 744.52
Melissa Harr	\$ 254.18	\$ 1,212.45
Melvin Diaz		\$ 133.00
Meredith Silva	\$ 975.36	\$ 1,162.36
Merit Oil Company		\$ 944.49
MHS Inc. (Multi-Health Systems)		\$ 950.00
Micha Liberman		\$ 29.00
Michael Consoletti	\$ 6,486.63	\$ 18,866.89
Michael Daniels		\$ 89.00

**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**June 2023**

Vendor Name	Jun 2023	YTD
Michael Fishman		\$ 154.00
Michael Freed		\$ 2,400.00
Michael Goode, Jr		\$ 190.00
Michael J Cardenas		\$ 1,200.00
Michael Jeff		\$ 2,650.00
Michael Lipton		\$ 188.00
Michael Lyman		\$ 188.00
Michael Noe		\$ 184.00
Michael Robinson		\$ 18,339.86
Michael Rubin		\$ 500.82
Michelle Butler		\$ 38.50
Michelle Charles		\$ 135.00
Michelle Greene		\$ 1,331.40
Michelle Harris		\$ 73.00
Mike Brown Grandstands, Inc.	\$ 45,600.00	\$ 83,000.00
Mike Venarde		\$ 138.00
Mike Wagner		\$ 92.00
Millennium Operations LLC (Knott's Berry Farm)		\$ 1,672.00
Minita Clark	\$ 234.79	\$ 879.37
Miro Aboolian		\$ 73.00
Misha Ostapchuk		\$ 144.00
Missael Corral		\$ 146.00
Mitchell R Cohen		\$ 580.50
Mixtus Inc dba Mustang Marketing		\$ 2,457.84
Mohamed Abdelaal		\$ 149.00
Molly Libby		\$ 43.00
Monte Murray		\$ 92.00
Moon Grad Services		\$ 2,413.95
Moore, John		\$ 243.00
Moorpark High School		\$ 400.00
Moxie Road, Inc (Five Star Painting of Woodland Hills)	\$ 59,359.98	\$ 83,759.98
MRC Smart Technology Solutions(SoCal Office)		\$ 3,084.07
Music Theatre International		\$ 2,575.00
Mutual of Omaha	\$ 1,131.71	\$ 12,900.39
N2Y LLC		\$ 8,325.98
Nasco Education LLC		\$ 544.66
NASSP		\$ 385.00
Nathan Shibata		\$ 2,188.64
National Church Solutions (Mountain Valley Printing)		\$ 145.00
National College Resources Foundation		\$ 175.00
National Speech & Debate Association		\$ 499.00
National Sports Apparel LLC		\$ 15,972.53
Nearpod Inc.		\$ 4,000.00
Nelson Bae		\$ 201.00
Nettime Solutions LLC	\$ 50.00	\$ 600.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
New Balance Athletic Shoe, Inc		\$ 1,376.40
New Tangram, LLC		\$ 230,369.98
Newbury Park High School		\$ 1,800.00
Newbury Park HS Wrestling Booster Club		\$ 375.00
Newsela, Inc.		\$ 11,000.00
Nicholas Bogner		\$ 61.00
Nick Covella		\$ 184.00
Nick Holodnak		\$ 86.00
Nicole Gamez	\$ 359.21	\$ 4,368.86
Nina Nguyen	\$ 52.50	\$ 52.50
NJP Sports Inc		\$ 8,512.00
NJROTC		\$ 875.00
Noe Duran		\$ 161.70
Noelle McNabb	\$ 1,283.38	\$ 1,283.38
NoRedInk Corp.		\$ 11,000.00
Northwest Evaluation Association	\$ 3,150.00	\$ 49,150.00
Novel Electronic Designs, Inc.		\$ 152.95
NSDA West Los Angeles District		\$ 95.00
Oak Park Unified School District		\$ 2,360.50
Oaks Christian School		\$ 400.00
Odoo, Inc.		\$ 5,760.00
Omar Astorga		\$ 92.00
On Track & Field, Inc.		\$ 2,403.53
Onsite Reprographics		\$ 48.50
OnSolve Intermediate Holding Company		\$ 5,747.33
OnTrack and Field, Inc		\$ 614.81
ORACLE Enterprises		\$ 57,222.99
Oscar Cabrera		\$ 298.00
Pacific Appliance Repair Services Inc.		\$ 549.00
Pacific Floor Company, Inc		\$ 5,865.00
Palmer Hamilton LLC	\$ 168,381.36	\$ 354,780.83
Paragon MSP LLC		\$ 15,750.00
Patrick J Plotnik		\$ 200.00
Paul Mar		\$ 72.00
Paul Schwake		\$ 20.00
PBWS Architects, LLP		\$ 29,907.00
Pearison Incorporated (Band Shoppe)		\$ 2,072.35
Pearson Education NCS Pearson, Inc.		\$ 981.75
PenServ Plan Services	\$ 37,732.00	\$ 328,581.00
PenServ Plan Services, Inc.		\$ 34,724.50
Perrybotics		\$ 300.00
Phase II Systems (Public Agency Retirement Services - PARS)		\$ 3,912.02
Phillip Galindo		\$ 91.00
Picture Perfect Graphics		\$ 7,033.13
Piece of Mind Care Services	\$ 114,673.60	\$ 1,123,591.65

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Pitney Bowes		\$ 39.00
Pixellot US, Inc		\$ 2,947.50
Plastic Perfection LLC		\$ 1,020.00
Poghos Baliyan		\$ 156.00
Popcornopolis LLC		\$ 4,060.00
Poria Rakhsha		\$ 72.00
PowerSchool Holdings LLC (PowerSchool Group LLC)		\$ 30,091.25
Prime Booths LLC		\$ 566.60
Pro-Ed, Inc.		\$ 1,025.00
Project Lead The Way, Inc.		\$ 47,290.60
PS KOSHER FOOD WORKS, INC		\$ 1,842.34
PTM Document Systems, Inc.		\$ 1,440.68
Puja Savla		\$ 624.42
Purchase Power (Pitney Bowes)		\$ 5,709.93
Purple Construction, Inc		\$ 33,648.00
Pyro Spectaculars		\$ 4,154.00
Quick Uniform		\$ 1,451.84
Quintella Smith		\$ 81.84
Rachel M Markenson		\$ 500.00
Rafael Bonilla		\$ 72.00
Rafael Vega		\$ 110.00
Rajan Dosaj		\$ 143.00
Ralph Peck		\$ 276.00
Ray Allen Holt		\$ 384.00
Ray Lombardo		\$ 270.00
Rayan Barseghian		\$ 73.00
Realityworks, Inc.		\$ 22,506.64
Rent-It		\$ 7,037.56
Residence Inn Bakersfield		\$ 206.44
Respondus, Inc.		\$ 4,045.00
Reza Pazirandeh		\$ 149.00
Rich Skalma		\$ 93.00
Richard A Lozano		\$ 222.00
Richard Guzman	\$ 170.00	\$ 170.00
Richard Lyans		\$ 136.00
Richard Russell		\$ 197.77
Richard Yi		\$ 338.23
Rio Grande Restaurant		\$ 3,123.30
Riverside Assessments, LLC (Riverside Insights)		\$ 1,310.48
Rob Ciufu	\$ 170.00	\$ 170.00
Robert Armas		\$ 305.00
Robert Evans		\$ 86.00
Robert Hacker		\$ 92.00
Robert L Clayton III		\$ 73.00
Robert Potter		\$ 276.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Robert Rosen		\$ 290.00
Robert Sebree		\$ 92.00
Roberto D Magallon		\$ 300.00
Robosource, LLC		\$ 324.07
Robotics Education and Competition Foundation, Inc		\$ 2,863.20
Robyn Ebert		\$ 951.06
Rocio Castaneda		\$ 85.38
Rockler Companies, Inc.		\$ 39,295.46
Roger Nelson		\$ 92.00
Ronald Gough		\$ 148.50
Ronny M Morante		\$ 250.00
Rosalinda Montague	\$ 308.00	\$ 333.84
Roy Vincent		\$ 517.00
RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-4428	\$ 16,400.00	\$ 97,125.00
Ruel Poticar		\$ 209.00
Russell Stoll		\$ 38.90
Ruth Osztreicher		\$ 224.85
Ryan Guinto		\$ 1,211.80
Sacramento County of Education		\$ 420.00
Sacred Heart High School (Cross Country)		\$ 400.00
Samantha Haynes		\$ 170.13
Samuel Crutcher		\$ 193.00
San Diego County Superintendent of Schools		\$ 159.00
San Diego Lions Welfare Foundation		\$ 600.00
San Joaquin County Office of Education		\$ 1,200.00
San Pedro High School Student Body		\$ 83.00
Sandra Delgado		\$ 111.22
Sara Cohen	\$ 2,912.36	\$ 2,912.36
Sara Gutierrez		\$ 50.00
Sara Warford		\$ 1,091.82
Satoshi Kirisawa		\$ 680.00
Savage, Adam		\$ 133.00
Savvas Learning Company LLC		\$ 16,170.32
Saxon Uniform Network, Inc		\$ 1,277.10
Scantron Corporation		\$ 2,079.67
Scenario Learning, LLC (Vector Solutions)		\$ 2,730.00
School Datebooks		\$ 1,653.57
School Gate Guardian		\$ 475.00
School Outfitters LLC		\$ 10,476.76
School Services of California, Inc.	\$ 4,260.00	\$ 5,035.00
SchoolMart		\$ 55.80
Scout Education Inc	\$ 24,490.45	\$ 798,791.93
Scott A Sterling (Sterling Construction)		\$ 1,968.00
Scott Matthews		\$ 81.00
Screen Tec (James W Peire)		\$ 675.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
SCSBOA		\$ 2,625.00
Sebastian Torres		\$ 96.00
Sedi Amirkhani		\$ 93.00
Self Insured Schools of California	\$ 380,699.59	\$ 4,392,106.56
Self Insured Schools of California - Flex Plan		\$ 9,337.93
Shaine Danbeli		\$ 239.00
Sharon Markenson	\$ 3,000.00	\$ 6,000.00
Shaw Contract Flooring Services Inc (Spectra Contracting Flooring)		\$ 11,277.00
Shay Diamant		\$ 89.00
Shayan Afzali		\$ 83.00
Shelly Marshall		\$ 658.72
Sheraton Mission Valley		\$ 6,265.84
Shoot A Way Inc		\$ 6,428.00
Shooters Technology LLC		\$ 8,324.00
Sidney Williamson		\$ 92.00
Simi Valley High School		\$ 1,280.00
Simon Wiesenthal Center, Inc.		\$ 2,520.00
Simone M Mueller		\$ 7,477.50
Siteimprove, Inc.		\$ 4,048.08
SJM Industrial Radio		\$ 5,421.46
SkillPath		\$ 2,565.00
SLB Consulting Corporation (Exchange Service International)		\$ 62,750.00
Sly Graphics Corp		\$ 4,087.81
Smart & Final		\$ 9,008.76
Smart Choice Investments (Teodora Healthcare)		\$ 1,875.00
Snap! Mobile, Inc	\$ 4,000.00	\$ 4,000.00
SoCalGas	\$ 20.19	\$ 295.18
Soccer.com (Sports Endeavors, Inc.)		\$ 8,182.83
Softchoice Corporation		\$ 18,124.00
Solano County Office Of Education		\$ 1,200.00
Solotech U.S. Corporation		\$ 4,380.00
Solupay Merchant	\$ 2,392.61	\$ 14,057.55
Sophia Camberos		\$ 500.00
SOS Survival Products, Inc.		\$ 2,055.03
South Pasadena High School Tiger Booster Club		\$ 500.00
Southeastern Performance Apparel		\$ 204.00
Southern California Journalism Education Association		\$ 380.00
Southern California Vocal Association		\$ 630.00
Spectrum Enterprise 4201		\$ 3,822.00
Spectrum Enterprise 7801		\$ 15,618.50
Splashtop Inc.		\$ 1,596.00
Sports Imports Inc		\$ 4,112.60
Staples Business Advantage		\$ 21,757.59
Startup Guides LLC		\$ 1,980.00
Stats Medic LLC		\$ 2,293.90

**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**June 2023**

Vendor Name	Jun 2023	YTD
Stay Other LLC	\$ 650.00	\$ 1,442.00
Stefanie Bero		\$ 1,142.01
Stephanie Cruz		\$ 86.00
Stephanie Franklin	\$ 7,378.05	\$ 33,487.71
Steve Dasher		\$ 73.00
Steve Parker		\$ 73.00
Steven Bash		\$ 20.79
Steven Burstein		\$ 285.00
Steven C Kalan		\$ 550.00
Steven Montalvo		\$ 270.00
Stonefire Grill		\$ 12,649.90
STS education		\$ 562.37
Student Exchange		\$ 13,500.00
Sunbelt Controls, Inc		\$ 24,250.00
Sunway, Inc		\$ 7,476.70
Suren Arzoumanian		\$ 159.00
SUSAN MOCHIRFATEMI		\$ 123.75
Susan Sims		\$ 899.40
Suzanne Lee Schuster		\$ 287.26
Sweetwater Sound Inc.	\$ 977.62	\$ 29,161.14
Sylvia Yi		\$ 212.13
Taft Charter High School Student Body		\$ 496.67
Tawnya Gurley		\$ 1,400.33
Team Fitz Graphics, LLC		\$ 1,862.59
Team Play Events		\$ 15,627.24
Telemedia Trainco Holdings LLC (eFoodHandlers)		\$ 4,080.00
Telvin Griffin		\$ 105.00
Temple, Bret J.		\$ 172.00
Teodoro Allen		\$ 176.00
Terrence Littlefield		\$ 188.00
Terri Keas		\$ 224.85
Terry Dupart		\$ 1,884.13
Tessondra Williams		\$ 73.00
Texas Life Insurance Company	\$ 540.80	\$ 4,806.22
TGP Enterprises, Inc. (Trans Gas Propane)		\$ 578.17
The AmGraph Group		\$ 2,700.00
The CLM Group Inc.		\$ 960.86
The Cruz Center		\$ 7,000.00
The Help Group-North Hills Prep School	\$ 3,832.46	\$ 14,301.17
The Home Depot		\$ 18,875.03
The Home Depot Commercial Account		\$ 2,313.27
The Lampo Group, LLC (Ramsey Solutions)		\$ 881.28
The Memory Project		\$ 525.00
The Print Spot	\$ 16,905.64	\$ 38,607.96
The Que Custom Catering	\$ 4,201.87	\$ 4,201.87

**El Camino Real Charter High School**  
**A/P Vendor Month/YTD**  
**June 2023**

Vendor Name	Jun 2023	YTD
The Schallert Group, Inc.		\$ 895.00
The Shredders		\$ 2,301.00
The Table Group, Inc.		\$ 500.00
The Village Nation		\$ 13,550.00
The Webstaurant Store, Inc.		\$ 3,353.00
Thierry Didelot		\$ 150.00
Thomas Tenney		\$ 92.00
Thomas W. O'Mara Plumbing Inc		\$ 22,710.00
Thousand Oaks High School		\$ 550.00
Tim Pate		\$ 188.00
Timothy C Alber		\$ 73.00
Tina's Flower & Gifts		\$ 587.69
T-Mobile US, Inc.	\$ 3,415.00	\$ 37,772.00
TNG, LLC		\$ 44,897.46
TNT Group Inc DBA (The Drain Co)		\$ 1,300.00
Tom Nassraway	\$ 77.00	\$ 77.00
Total Education Solutions (TES Therapy)	\$ 143.75	\$ 1,121.25
TPW, Inc. (Super Worksheets(DBA), I know It(DBA)		\$ 375.00
Traci Lambert		\$ 36.00
Trees 'N Things		\$ 50,025.00
Triad Sports Group Inc (Bownet Sports, ICE20)		\$ 841.37
Tri-County Forensic League		\$ 300.00
Trophyman/Best Buy Trophy		\$ 815.78
Turf Team, Inc.		\$ 1,539.50
Turnitin, LLC		\$ 37,573.35
Two Way Direct, Inc		\$ 822.84
U.S Bank PARS Account #6746022400	\$ 1,071.88	\$ 19,486.30
U.S. Bank National Association	\$ 19,762.57	\$ 219,637.68
U.S. Bank National Association (OPEB)	\$ 220,000.00	\$ 2,420,000.00
U.S. Fund for UNICEF		\$ 17.25
UCLA Extension		\$ 795.00
ULINE, INC.		\$ 9,939.47
United Rentals (North America), INC	\$ 10,950.00	\$ 10,950.00
United States Academic Decathlon	\$ 287.88	\$ 2,004.76
Upland High School		\$ 475.00
UTLA	\$ 15,068.35	\$ 195,918.34
V.V. Concrete		\$ 1,300.00
Valley Industry Commerce Association		\$ 1,210.00
Vangelia Griffin-Hardie Costumes N Color		\$ 600.00
Varsity Spirit Fashions		\$ 1,271.02
Ventura County Office of Education Business		\$ 17,475.00
Veo Technologies Inc		\$ 6,344.91
Verizon Wireless	\$ 418.11	\$ 3,864.47
Vex Robotics, Inc		\$ 2,051.73
Vidigami Inc. (Picaboo Yearbooks)	\$ 1,970.66	\$ 3,267.71

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Village Christian		\$ 400.00
Vincent Ramirez		\$ 586.00
Vista Higher Learning	\$ 31,680.72	\$ 31,680.72
Vista Paint Corporation		\$ 2,789.09
Vita Galvan-Roth	\$ 309.93	\$ 5,101.12
Vladimir Villapando	\$ 268.00	\$ 268.00
W.W. Norton & Company, Inc.		\$ 13,365.76
Walsworth Yearbooks		\$ 20,528.53
Warner Center Marriott		\$ 14,315.59
Waschak, Edward		\$ 78.00
Wayside Publishing		\$ 14,139.53
Weissman's Theatrical Supplies	\$ 329.56	\$ 1,914.30
Wellavita, Inc		\$ 2,580.00
Wendy Strickland		\$ 285.00
Wes Charek (Wespower Electrical, Inc.)		\$ 43,858.97
Wespac Plan Services, LLC	\$ 250.00	\$ 1,000.00
West Ranch High School Band Boosters		\$ 450.00
West Valley-Warner Center Chamber of Commerce		\$ 110.00
Westchester Enriched Science Magnet		\$ 485.00
Westlake High School		\$ 150.00
WGY Solutions LLC		\$ 6,960.00
White's Studios, Inc.		\$ 3,815.68
Will Geer's Theatricum Botanicum		\$ 6,670.00
William Cherigate		\$ 133.00
William Davis		\$ 92.00
William Sollima		\$ 565.00
William Wong		\$ 1,000.00
Wings over Wendys Wings News		\$ 250.00
Winter Guard Association of Southern California		\$ 750.00
WM Corporate services, INC	\$ 425.10	\$ 10,227.30
Wolcott, Chuck		\$ 73.00
Woodbridge High School		\$ 940.00
Woodland Hills Country Club		\$ 9,640.20
Wooly Learning, Inc. (Senor Wooly)		\$ 1,275.00
World Unispec		\$ 9,221.40
World's Finest Chocolate, Inc		\$ 10,035.00
Xavier Bruno		\$ 57.00
Yantzer brothers heating and air inc		\$ 25,724.48
Youth Communication New York Center, Inc.		\$ 2,165.50
Yvonne Siegel		\$ 332.85
Zabrina Zahariades		\$ 1,585.49
Zach Kozek		\$ 92.00
Zainab Fatima		\$ 50.00
Zasha Endres		\$ 1,332.18
Zevy Malmeth		\$ 3,260.00

**El Camino Real Charter High School  
A/P Vendor Month/YTD  
June 2023**

Vendor Name	Jun 2023	YTD
Ziat Zahur	\$ 374.89	\$ 557.12
Zoran Lukic		\$ 16.00
<b>Grand Total</b>	<b>\$ 1,996,583.01</b>	<b>\$ 21,157,846.24</b>

# Coversheet

## Review and Vote on June and July 2023 Credit Card Statements

**Section:** V. Finance  
**Item:** B. Review and Vote on June and July 2023 Credit Card Statements  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** V.B - Credit Card - July 2023.pdf  
V.B - Credit Card - June 2023.pdf

Credit Card Reconciliation Form  
For the Period of: 6/28/23 - 7/21/23

Date	Vendor	Description of Expense	Cardholder	Requested By	Amount	Resource	Budget Category
2023/06/28	YOUCANBOOK.ME	Admissions calendar	DAVID HUSSEY	J ALBA	\$91.00	General Operations	Subscriptions
2023/07/10	AGUAVIDA PREMIUM WATER	Staff Water	DAVID HUSSEY	J CAMP	\$273.81	General Operations	Supplies
2023/07/11	AGUAVIDA PREMIUM WATER	Staff Water	DAVID HUSSEY	J CAMP	(\$42.88)	General Operations	Supplies
2023/07/13	KNACK.COM	coding platform	DAVID HUSSEY	F DELGADO	\$590.00	General Technology	Subscriptions
2023/07/24	AGUAVIDA PREMIUM WATER	Staff Water	DAVID HUSSEY	J CAMP	\$217.72	General Operations	Supplies
2023/07/24	YOUCANBOOK.ME	Admissions calendar	DAVID HUSSEY	J ALBA	\$0.51	General Operations	Subscriptions
				<b>HUSSEY TOTAL</b>	<b>\$ 1,130.16</b>		
2023/06/29	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$222.00	CTE	Instructional Supplies
2023/07/05	NYLAS	Communications Data	GREGORY WOOD	R GUINTO	\$495.78	General Technology	Subscriptions
2023/07/08	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$493.40	CTE	Instructional Supplies
2023/07/07	AMERICAN RED CROSS	CPR Training	GREGORY WOOD	R RUSSELL	\$2,358.60	General Athletics	Professional Development
2023/07/08	AIRPLUS REFRIGERATION	Fridge Repairs	GREGORY WOOD	G WOOD	\$522.00	Café	Repairs
2023/07/11	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$492.29	CTE	Instructional Supplies
2023/07/12	MAILCHIMP	E-mail communiations blast	GREGORY WOOD	R GUINTO	\$265.00	General Technology	Subscriptions
2023/07/14	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$496.37	CTE	Instructional Supplies
2023/07/20	SMARTANDFINALECOMMERCE	Food class supplies	GREGORY WOOD	N GAMEZ	\$493.25	CTE	Instructional Supplies
2023/07/21	DISCOUNTMUGS.COM	PD Gear	GREGORY WOOD	M CLARK	\$5,927.21	General Operations	Non Instructional Supplies
				<b>WOOD TOTAL</b>	<b>\$ 11,765.90</b>		
				Previous Balance	\$ 38,061.34		
				<b>Monthly Total</b>	<b>\$ 12,896.06</b>		
				Payments	\$ (38,061.34)		
				<b>Statement Total</b>	<b>\$ 12,896.06</b>		



P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER**  
**STATEMENT DATE** 07-25-2023  
**AMOUNT DUE** \$12,896.06  
**NEW BALANCE** \$12,896.06  
PAYMENT DUE ON RECEIPT

000001291 01 SP 106481795392342 S  
EL CAMINO REAL CHS  
ATTN DAVID HUSSEY  
5440 VALLEY CIRCLE BLVD  
WOODLAND HILLS CA 91367-5949

**AMOUNT ENCLOSED**  
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

**CORPORATE ACCOUNT SUMMARY**

EL CAMINO REAL CHS 4866 9145 5552 6539	Previous Balance	Purchases And Other + Charges	Cash + Advances	Cash Advance Fees	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$38,061.34	\$12,938.94	\$0.00	\$0.00	\$0.00	\$42.88	\$38,061.34	\$12,896.06

**CORPORATE ACCOUNT ACTIVITY**

EL CAMINO REAL CHS				TOTAL CORPORATE ACTIVITY	
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-19	07-19	74798263200000000000011	ELECTRONIC PYMT THANK YOU00000 A	17,670.47	PY
07-19	07-19	74798263200000000000011	ELECTRONIC PYMT THANK YOU00000 A	20,390.87	PY
				\$38,061.34 CR	

**NEW ACTIVITY**

DAVID HUSSEY		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$42.88	\$1,173.04	\$0.00	\$1,130.16
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-29	06-28	74208473179000016433194	YOUCANBOOK.ME BEDFORD	91.00	
07-10	07-10	24692163191109683599432	AGUAVIDA PREMIUM WATER 747-444-9637 CA	273.81	
07-11	07-11	74692163192100473190890	AGUAVIDA PREMIUM WATER 747-444-9637 CA	42.88	CR
07-13	07-13	24011343194000006759812	KNACK.COM KNACK.COM NC	590.00	

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	800-344-5696		PREVIOUS BALANCE	38,061.34
		PURCHASES & OTHER CHARGES	12,938.94	
	STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES	.00
	07/25/23	.00	CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
<b>SEND BILLING INQUIRIES TO:</b>	<b>AMOUNT DUE</b>		CREDITS	42.88
U.S. Bank National Association			PAYMENTS	38,061.34
C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335			<b>ACCOUNT BALANCE</b>	<b>12,896.06</b>
	<b>12,896.06</b>			



Company Name: EL CAMINO REAL CHS
Corporate Account Number:
Statement Date: 07-25-2023

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-24	07-24	24692163205108566367135	AGUAVIDA PREMIUM WATER 747-444-9637 CA	217.72	
07-25	07-24	74208473205000014848615	YOUCANBOOK.ME BEDFORD	0.51	
<b>GREGORY WOOD</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$11,765.90	\$0.00	\$11,765.90
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-30	06-29	24231683180083307013658	SMARTANDFINALECOMMERCE 510-851-8548 CA	222.00	
07-06	07-05	24011343186000042788437	NYLAS NYLAS.COM CA	495.78	
07-10	07-08	24231683189083753132268	SMARTANDFINALECOMMERCE 510-851-8548 CA	493.40	
07-10	07-07	24692163188107954524977	AMERICAN RED CROSS 800-733-2767 DC	2,358.60	
07-10	07-08	24943003189200283400078	AIRPLUS REFRIGERATION 877-331-1260 CA	522.00	
07-12	07-11	24231683192083723356679	SMARTANDFINALECOMMERCE 510-851-8548 CA	492.29	
07-13	07-12	24793383193000072213828	MAILCHIMP 678-9990141 GA	265.00	
07-17	07-14	24231683195083315732250	SMARTANDFINALECOMMERCE 510-851-8548 CA	496.37	
07-21	07-20	24231683201083750444157	SMARTANDFINALECOMMERCE 510-851-8548 CA	493.25	
07-24	07-21	24492163202000023953398	DISCOUNTMUGS.COM DISCOUNTMUGS. FL	5,927.21	

Department: 00000 Total: \$12,896.06  
 Division: 00000 Total: \$12,896.06





P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER**  
**STATEMENT DATE** 06-26-2023  
**AMOUNT DUE** \$38,061.34  
**NEW BALANCE** \$38,061.34  
PAYMENT DUE ON RECEIPT

000001472 01 SP 106481771450668 S  
EL CAMINO REAL CHS  
ATTN DAVID HUSSEY  
5440 VALLEY CIRCLE BLVD  
WOODLAND HILLS CA 91367-5949

**AMOUNT ENCLOSED**  
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

486691455526539 003806134 003806134

Please tear payment coupon at perforation.

**CORPORATE ACCOUNT SUMMARY**

EL CAMINO REAL CHS	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Cash Late Payment Charges	Credits	Payments	New Balance
Company Total	\$40,153.44	\$17,670.47	\$0.00	\$0.00	\$0.00	\$0.00	\$19,762.57	\$38,061.34

**CORPORATE ACCOUNT ACTIVITY**

EL CAMINO REAL CHS				TOTAL CORPORATE ACTIVITY	
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-13	06-13	74798263164000000000015	ELECTRONIC PYMT THANK YOU00000 A	19,762.57	PY

**NEW ACTIVITY**

DAVID HUSSEY		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$14,083.08	\$0.00	\$14,083.08
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
05-29	05-29	24692163149105987188073	AGUAVIDA PREMIUM WATER 747-444-9637 CA	273.81	
05-29	05-27	24941353148825468214182	AVIS RENT-A-CAR WOODLAND HILL CA U468214180	86.63	
05-29	05-28	74208473148000014474446	YOU CAN BOOK ME BEDFORD	91.00	
05-31	05-30	24399003150503912016536	BESTBUYCOM806766455496 888BESTBUY MN	4,598.98	

**CUSTOMER SERVICE CALL**

800-344-5696

**ACCOUNT NUMBER**

**ACCOUNT SUMMARY**

STATEMENT DATE 06/26/23  
DISPUTED AMOUNT .00

PREVIOUS BALANCE	40,153.44
PURCHASES & OTHER CHARGES	17,670.47
CASH ADVANCES	.00
CASH ADVANCE FEES	.00
LATE PAYMENT CHARGES	.00
CREDITS	.00
PAYMENTS	19,762.57
<b>ACCOUNT BALANCE</b>	<b>38,061.34</b>

**AMOUNT DUE**

**38,061.34**

**SEND BILLING INQUIRIES TO:**

U.S. Bank National Association  
C/O U.S. Bancorp Purchasing Card Program  
P.O. Box 6335  
Fargo, ND 58125-6335



Company Name: EL CAMINO REAL CHS
Corporate Account Number:
Statement Date: 06-26-2023

**NEW ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-31	05-30	24399003150503912021478	BESTBUYCOM806766499201 888BESTBUY MN	3,722.99
05-31	05-30	24399003150503914059799	BESTBUYCOM806766499201 888BESTBUY MN	2,846.99
05-31	05-30	24431063150083047746392	TARGET.COM * 800-591-3869 MN	65.06
06-02	06-01	24793383152656530479969	BIL*CALIFORNIA IT IN E 408-6761881 DE	1,650.00
06-05	06-02	24492163153000038140451	TABLEGRP WORKINGGENIUS HTTPSWWW.TABL CA	200.00
06-12	06-12	24692163163107193147977	AGUAVIDA PREMIUM WATER 747-444-9637 CA	273.81
06-26	06-26	24692163177108369273856	AGUAVIDA PREMIUM WATER 747-444-9637 CA	273.81

<b>GREGORY WOOD</b>	<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
	\$0.00	\$3,587.39	\$0.00	\$3,587.39

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-02	05-31	24941683152400282013401	PORTO'S BAKERY NORTHRI GLENDALE CA	189.75
06-05	06-03	24231683154083354500997	SMARTANDFINALECOMMERCE 510-851-8548 CA	389.27
06-05	06-02	24692163153109700719480	SQ *LOS ANGELES VIDEOGRAP GOSQ.COM CA	491.62
06-06	06-05	24011343156000045676817	NYLAS NYLAS.COM CA	495.78
06-12	06-10	24231683161083752852389	SMARTANDFINALECOMMERCE 510-851-8548 CA	434.20
06-13	06-12	24793383163000087026724	MAILCHIMP 678-9990141 GA	265.00
06-19	06-17	24231683168083325019915	SMARTANDFINALECOMMERCE 510-851-8548 CA	404.44
06-23	06-21	24943013173010188447471	THE HOME DEPOT #1070 WEST HILLS CA	426.72
06-26	06-23	24231683174083336559075	SMARTANDFINALECOMMERCE 510-851-8548 CA	490.61

Department: 00000 Total:	\$17,670.47
Division: 00000 Total:	\$17,670.47

# Coversheet

## UTLA Initial Proposal

**Section:** VI. School Business  
**Item:** A. UTLA Initial Proposal  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** SUNSHINE UTLA ECRA 2024-25 081623.pdf



August 16, 2023

Mr. Hussey, Executive Director  
El Camino Real Charter High School  
5440 Valley Cir Blvd.  
Woodland Hills, CA 91367

**VIA: EMAIL**  
[d.hussey@ecrchs.net](mailto:d.hussey@ecrchs.net)

Dear Mr. Hussey:

United Teachers Los Angeles (UTLA) submits this description of topics we wish to negotiate, fulfilling the requirements of the sunshining provisions of the Educational Employment Relations Act (EERA) (California Government Code, Sections 3540 et. seq.) and initiating negotiations of a successor agreement to the current collective bargaining agreement between El Camino Real Alliance (ECRA) and UTLA, which expires June 30, 2024.

It is the intent of UTLA to negotiate an agreement that will continue to serve the best interests all ECRA students, parents, the community, and the dedicated educators and professional staff of ECRA.

To that end, UTLA opens the following Articles/topics:

- IV UTLA RIGHTS
- VIII EVALUATION PROCEDURES
- IX DISCIPLINE AND PERSONNEL FILES
- XVI CLASS SIZE
- XVII COMPENSATION
- XVIII HEALTH & WELFARE
- XXI STUDENT DISCIPLINE, PROPERTY LOSS & LEGAL SUPPORT
- SHARED DECISION MAKING

Sincerely,

Hong Bui  
Area Representative, Charter Schools  
United Teachers Los Angeles  
Cell Phone: 213-713-8652  
[hbui@utla.net](mailto:hbui@utla.net)

**OFFICERS**

**CECILY MYART-CRUZ**  
President

**GEORGIA FLOWERS LEE**  
UTLA/NEA Vice President

**JULIE VAN WINKLE**  
UTLA/AFT Vice President

**MARIA MIRANDA**  
Elementary Vice President

**ALEX OROZCO**  
Secondary Vice President

**GLORIA MARTINEZ**  
Treasurer

**JENNIFER MCAFEE**  
Secretary

# Coversheet

## Discussion and Vote on Request for One Period Coach Authorization During 2023-2024

**Section:** VI. School Business  
**Item:** C. Discussion and Vote on Request for One Period Coach Authorization  
During 2023-2024  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** One Period Coach Authorization.pdf

FISCAL YEAR: 2023-2024

**El Camino Real Charter High School**  
Athletics Office

**REQUEST FOR ONE PERIOD COACH AUTHORIZATION**

EC § 44258.7 (B) allows full-time, permanent or probationary, teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for ONE period a day if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

Teacher Name (first name_last name):	<u>King, Camille</u>	Employee No:	<u>160117881</u>
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Competitive Team Sport Requested: Cross Country

Period No. (Only one allowed)	Course Number	Grade Level	Course Title
<u>6</u>	<u>330909</u>	<u>9-12</u>	<u>Cross Country</u>
	<u>330935</u>	<u>9-12</u>	<u>TRK + FLD, VAR</u>

Administrator Certification of Requirements to qualify have been met. (ALL areas must be satisfied):  
This section must be completed and signed by a certificated administrator.

- Hold a valid California teaching credentials obtained via completion of a BA degree and teacher preparation program that included student teaching
- Completed 20 clock hours of first aid instruction appropriate to the sport

Administrator's Name (print): Jason Camp Position Title: Admin Director  
 Administrator's Signature: Jason Camp Date: 8/22/23

TEACHER CONSENT TO THE ASSIGNMENT (Must be completed by teacher)

I, Camille King, agree to teach the above listed courses during the <sup>2023-2024</sup>~~2021-2022~~ fiscal year.  
 (print name - first name, last name)  
 Teacher's Signature: Camille King Date: 8/18/23

EXECUTIVE DIRECTOR VERIFICATION OF REQUEST AND CONSENT

Executive Director Name (print): \_\_\_\_\_  
 Executive Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Scan/Email forms to: HR@ecrchs.net

FISCAL YEAR: 2023-2024

**El Camino Real Charter High School**  
Athletics Office

**REQUEST FOR ONE PERIOD COACH AUTHORIZATION**

EC § 44258.7 (B) allows full-time, permanent or probationary, teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for **ONE** period a day if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

Teacher Name (first name_last name):	<u>Choi, ERIC</u>	Employee No:	<u>110715791</u>
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Competitive Team Sport Requested: Girls Soccer

Period No. (Only one allowed)	Course Number	Grade Level	Course Title
<u>6</u>	<u>330925</u>	<u>9-12</u>	<u>Girls Soccer</u>
	<u>330915</u>	<u>9-12</u>	<u>Boys Golf</u>

Administrator Certification of Requirements to qualify have been met. (ALL areas must be satisfied):  
This section must be completed and signed by a certificated administrator.

- Hold a valid California teaching credentials obtained via completion of a BA degree and teacher preparation program that included student teaching
- Completed 20 clock hours of first aid instruction appropriate to the sport

Administrator's Name (print): Champ Jason Position Title: Admin Director  
 Administrator's Signature: Jason Champ Date: 8-22-23

TEACHER CONSENT TO THE ASSIGNMENT (Must be completed by teacher)

I, Eric Choi, agree to teach the above listed courses during the <sup>2023-2024</sup> ~~2021-2022~~ fiscal year.  
 (print name - first name, last name)  
 Teacher's Signature: [Signature] Date: 8/22/23

EXECUTIVE DIRECTOR VERIFICATION OF REQUEST AND CONSENT

Executive Director Name (print): \_\_\_\_\_  
 Executive Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Scan/Email forms to: HR@ecrchs.net

FISCAL YEAR: 2023-2024

**El Camino Real Charter High School**  
Athletics Office

**REQUEST FOR ONE PERIOD COACH AUTHORIZATION**

EC § 44258.7 (B) allows full-time, permanent or probationary, teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for **ONE** period a day if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

Teacher Name <small>(first name_last name):</small>	<u>Lee, Alyssa</u>	Employee No:	<u>221208901</u>
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Competitive Team Sport Requested: GIRLS/BOYS/BEACH VOLLEYBALL

Period No. <small>(Only one allowed)</small>	Course Number	Grade Level	Course Title
<u>6</u>	<u>330943</u>	<u>9-12</u>	<u>GIRLS VOLLEYBALL</u>
	<u>330939</u>	<u>9-12</u>	<u>BOYS VOLLEYBALL</u>
	<u>330941</u>	<u>9-12</u>	<u>BEACH VOLLEYBALL</u>

Administrator Certification of Requirements to qualify have been met. (ALL areas must be satisfied):  
*This section must be completed and signed by a certificated administrator.*

- Hold a valid California teaching credentials obtained via completion of a BA degree and teacher preparation program that included student teaching
- Completed 20 clock hours of first aid instruction appropriate to the sport

Administrator's Name (print): CAMP JASON Position Title: Admin Director  
 Administrator's Signature: Jason Camp Date: 8.22.23

**TEACHER CONSENT TO THE ASSIGNMENT** *(Must be completed by teacher)*

I, ALYSSA LEE, agree to teach the above listed courses during the <sup>2023-2024</sup>~~2021-2022~~ fiscal year.  
(print name first name, last name)  
 Teacher's Signature: [Signature] Date: 8/22/2023

**EXECUTIVE DIRECTOR VERIFICATION OF REQUEST AND CONSENT**

Executive Director Name (print): \_\_\_\_\_  
 Executive Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Scan/Email forms to: HR@ecrchs.net

FISCAL YEAR: 2023-2024

**El Camino Real Charter High School**  
Athletics Office

**REQUEST FOR ONE PERIOD COACH AUTHORIZATION**

EC § 44258.7 (B) allows full-time, permanent or probationary, teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for **ONE** period a day if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

Teacher Name (first name_last name):	ISOM, J	Employee No:	220721691
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Competitive Team Sport Requested: CHEER

Period No. (Only one allowed)	Course Number	Grade Level	Course Title
6	330513	9-12	Aux cheer

Administrator Certification of Requirements to qualify have been met. (ALL areas must be satisfied):  
This section must be completed and signed by a certificated administrator.

- Hold a valid California teaching credentials obtained via completion of a BA degree and teacher preparation program that included student teaching
- Completed 20 clock hours of first aid instruction appropriate to the sport

Administrator's Name (print): CAMP JASON Position Title: Admin Director  
 Administrator's Signature: Jason Camp Date: 8-22-23

TEACHER CONSENT TO THE ASSIGNMENT (Must be completed by teacher)

I, Jhanna Isom, agree to teach the above listed courses during the <sup>2023-24</sup>~~2021-2022~~ fiscal year.  
 (print name - first name, last name)  
 Teacher's Signature: [Signature] Date: 8/22/23

EXECUTIVE DIRECTOR VERIFICATION OF REQUEST AND CONSENT

Executive Director Name (print): \_\_\_\_\_  
 Executive Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Scan/Email forms to: HR@ecrchs.net

FISCAL YEAR: 2023-2024

**El Camino Real Charter High School**  
Athletics Office

**REQUEST FOR ONE PERIOD COACH AUTHORIZATION**

EC § 44258.7 (B) allows full-time, permanent or probationary, teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for **ONE** period a day if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

Teacher Name (first name_last name):	SABOLIC, Jason	Employee No:	110208801
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Competitive Team Sport Requested: Football

Period No. (Only one allowed)	Course Number	Grade Level	Course Title
6	330913/330914	9-12	Football - JV/Var.

Administrator Certification of Requirements to qualify have been met. (ALL areas must be satisfied):  
This section must be completed and signed by a certificated administrator.

- Hold a valid California teaching credentials obtained via completion of a BA degree and teacher preparation program that included student teaching
- Completed 20 clock hours of first aid instruction appropriate to the sport

Administrator's Name (print): CAMP JASON Position Title: Admin Director  
 Administrator's Signature: Jason Camp Date: 8.22.23

TEACHER CONSENT TO THE ASSIGNMENT (Must be completed by teacher)

I, Jason Sabolic, agree to teach the above listed courses during the <sup>2023-2024</sup> ~~2021-2022~~ fiscal year.  
 Teacher's Signature: Jason Sabolic Date: 8/17/23

EXECUTIVE DIRECTOR VERIFICATION OF REQUEST AND CONSENT

Executive Director Name (print): \_\_\_\_\_  
 Executive Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Scan/Email forms to: HR@ecrchs.net

FISCAL YEAR: 2023-2024

**El Camino Real Charter High School**  
Athletics Office

**REQUEST FOR ONE PERIOD COACH AUTHORIZATION**

EC § 44258.7 (B) allows full-time, permanent or probationary, teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for ONE period a day if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

Teacher Name (first name_last name):	<u>Camp Jason</u>	Employee No:	<u>170504711</u>
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Competitive Team Sport Requested: WATER POLO/AQUATICS

Period No. (Only one allowed)	Course Number	Grade Level	Course Title
<u>6</u>	<u>330409</u>	<u>9-12</u>	<u>WATER POLO</u>
	<u>330403</u>	<u>9-12</u>	<u>AQUATICS</u>

Administrator Certification of Requirements to qualify have been met. (ALL areas must be satisfied):  
This section must be completed and signed by a certificated administrator.

- Hold a valid California teaching credentials obtained via completion of a BA degree and teacher preparation program that included student teaching
- Completed 20 clock hours of first aid instruction appropriate to the sport

Administrator's Name (print): CAMP JASON Position Title: Admin Director  
 Administrator's Signature: Jason Camp Date: 8.22.23

TEACHER CONSENT TO THE ASSIGNMENT (Must be completed by teacher)

I, JASON CAMP, agree to teach the above listed courses during the ~~2021-2022~~ <sup>2023-2024</sup> fiscal year.  
 (print name - first name last name)  
 Teacher's Signature: Jason Camp Date: 8/18/23

EXECUTIVE DIRECTOR VERIFICATION OF REQUEST AND CONSENT

Executive Director Name (print): \_\_\_\_\_  
 Executive Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Scan/Email forms to: HR@ecrchs.net

# Coversheet

## Annual Performance-based Charter School Division Oversight Visit Report for 2022-2023

**Section:** VI. School Business  
**Item:** D. Annual Performance-based Charter School Division Oversight Visit  
Report for 2022-2023  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:**  
ELCMNO 8617 Annual Performance-Based Oversight Visit Report 2022-2023.pdf



# **LOS ANGELES UNIFIED SCHOOL DISTRICT**

## **CHARTER SCHOOLS DIVISION**

### **ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT\***

### **2022-2023 SCHOOL YEAR**

### **FOR**

**EL CAMINO REAL CHARTER HIGH - 8617**

Name and Location Code of Charter School

#### LAUSD Vision

L.A. Unified will be a progressive global leader in education, providing a dynamic and inspiring learning experience where all students graduate ready for success.

#### CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

#### CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

\* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management. Elements of the oversight process may be modified as LAUSD continues to respond to the COVID-19 pandemic. To support the well-being of all at a school site, all are expected to follow applicable COVID-19 public health guidelines, including related District requirements for operations at District facilities. The assigned CSD Administrator will provide any updated information reach out with more details, as needed.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: El Camino Real Charter High

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/1/2023

<b>Charter School Name:</b> El Camino Real Charter High		<b>Location Code:</b> 8617	
<b>Current Address:</b> 5440 Valley Circle Blvd. 7401 Shoup Ave.		<b>City:</b> Woodland Hills West Hills	<b>ZIP Code:</b> 91367 91307
<b>Phone:</b> 818-595-7500 818-857-5119		<b>Fax:</b> 818-595-7501 818-595-7519	
<b>Current Term of Charter<sup>1</sup>:</b> July 1, 2021 to June 30, 2026		<b>LAUSD Board District:</b> 3	<b>LAUSD Region:</b> North
<b>Number of Students Currently Enrolled:</b> 3586	<b>Enrollment Capacity Per Charter:</b> 3800	<b>Number Above/Below Enrollment Capacity (day of visit):</b> Below by 214	
<b>Grades Currently Served:</b> 9-12	<b>Grades To Be Served Per Charter:</b> 9-12	<b>Percent Above/Below Enrollment Capacity (day of visit):</b> Below by 5.63%	
<b>Norm Enrollment Number:</b> 3479			
<b>Total Number of Staff Members:</b> 292	<b>Certificated:</b> 169	<b>Classified:</b> 123	
<b>Charter School's Leadership Team Members:</b>	David Hussey, Executive Director; Dean Bennett: Administrative Director; Juan Alba, Administrative Director; Jason Camp, Administrative Director; Minita Clark, Administrative Director; Emily Larew, Administrative Director; Zasha Endres, Administrative Director; Gregory Wood, Chief Business Officer; Kurt Lowry, Director of Human Resources and Compliance; Marissa Dominguez, Human Resources Specialist		
<b>Charter School's Contact for Special Education:</b>	Emily Larew	<b>SELPA &amp; Option:</b>	LAUSD SELPA & MOU Option 3
<b>CSD Assigned Administrator:</b>	Imelda Phillips	<b>CSD Fiscal Oversight Manager:</b>	Sally Ngov
<b>Other School/CSD Team Members:</b>	Sarah Ziegenhorn, Senior Coordinator; Christine Kae, Specialist; Luis Aguilar, Specialist; Lorraine DeCuir Chaffee, Fiscal Oversight Administrator; Lourdes Ramirez, Fiscal Oversight Administrator		
<b>Oversight Visit Date(s):</b>	March 1, 2023	<b>Fiscal Review Date (if different):</b>	N/A
<b>Is school located on a District facility? If so, please indicate the applicable program (e.g. Prop 39, PSC, conversion, etc.):</b>	Yes; Sole Occupancy Agreement	<b>LAUSD Co-Location Campus(es) (if applicable):</b>	N/A
<b>Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)</b>	N/A	<b>COO/TCO Approved Grade Levels and Occupancy Loads:</b>	N/A

<sup>1</sup> AB 130 added Section 47607.4 to the California Education Code (Ed. Code), which extends the term of all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, by two years.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: El Camino Real Charter High

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/1/2023

<b>SUMMARY OF RATINGS</b> <i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
<b>4, Accomplished</b>	<b>3, Proficient</b>	<b>2, Developing</b>	<b>4, Accomplished</b>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: El Camino Real Charter HighAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/1/2023

## CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met the statutory requirements.

### REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered California charter school law, as well as the *LAUSD Policy and Procedures for Charter Schools*, California State Board of Education's criteria for evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

**Governance** – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

**Student Achievement and Educational Performance** – demonstrating positive academic achievement and growth for all students

**Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school

**Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2022-2023*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential "promising practices" are identified within this section with an asterisk [\*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: El Camino Real Charter High

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/1/2023

GOVERNANCE	RATING*
<b>Summary of School Performance</b>	4, Accomplished
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <ul style="list-style-type: none"> <li> <p>• <b>G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S)</b> - The Governing Board has fully implemented the organizational structure set forth in approved charter, including evidence of seeking input from all committees/councils, and a well-developed system for the evaluation of the school’s executive level leadership. The governing board consists of six governing board directors, which is in alignment with the organization’s bylaws. Additionally, the school’s governing board has an LAUSD appointed board member. Charter school leadership provided evidence of member rosters, yearly calendars, agendas, and minutes of School Site Council and the English Learner Advisory Committee (ELAC). In addition, agendas and minutes of the Finance and Investments Committee for the past six school years are available in the school’s website. The executive director’s evaluation system was provided, and it includes the following five elements: Communication, Leadership, School Culture and Climate, and Professional Growth, and Areas to Work On. Some of the specific actions, which include but are not limited to are:</p> <ul style="list-style-type: none"> <li>○ <i>Communication – Establish clear and consistent lines of communication with all departments</i></li> <li>○ <i>Leadership – Develop a system of classroom observations for you and the admin team to regularly monitor instruction</i></li> <li>○ <i>School Culture and Climate – Create regularly scheduled monthly meetings with all staff and admin to discuss ways to improve and enhance ECRCHS</i></li> <li>○ <i>Professional Growth – Engage in critical self-reflection to consistently revise practice to increase effectiveness</i></li> <li>○ <i>Areas to Work On – Continue to work on providing clear expectations to staff</i></li> </ul> </li> <li> <p>• <b>G2: BROWN ACT</b> - The Governing Board complies with all material provisions of the Brown Act. Based on review of governing board agendas and minutes posted on the school’s website, agendas are provided to the public within the required 72 (regular meetings) or 24 (special meetings) hour notice requirements, include opportunity for public comment and identify teleconference locations. Board meeting agendas, minutes, board materials, audios and/or videos of all Board meetings are posted and maintained on the school’s website for the past 11 years. Document review verified that Brown Act training was provided to all governing board members on September 12, 2022.</p> </li> </ul> <p><u>Areas Noted for Further Growth and/or Improvement</u> None.</p> <p><u>Corrective Action Required</u> None noted that require immediate action to remedy concerns indicated in this report.</p> <p>Notes: None.</p> <p><b>*NOTE:</b> A charter school may receive a rating of 1 in this category for the following: (1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), (2) School is in breach of the operative charter, including Federal, State, and District Required</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: El Camino Real Charter High

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/1/2023

*Language, (3) School is “Not in Good Standing”, and/or (4) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, and/or significant audit findings, etc.).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: El Camino Real Charter High

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/1/2023

**G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S) - QUALITY INDICATOR #1**

*The Governing Board has implemented the organizational structure, roles and responsibilities set forth in the approved charter, including:*

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board seeks input from committees/councils described in the school’s charter including but not limited to those mandated by laws or regulations as applicable (e.g., School Site Council and English Learner Advisory Committee)
- Evaluation of school’s executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

	<b>Rubric</b>	<b>Sources of Evidence</b>
<b>Performance</b>	<input checked="" type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in approved charter, including evidence of seeking input from all committees/councils, and a well-developed system for the evaluation of the school’s executive level leadership <input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a system for the evaluation of the school’s executive level leadership <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a system for the evaluation of the school’s executive level leadership <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in approved charter, nor any mandated committees/councils or a system for the evaluation of the school’s executive level leadership	<input checked="" type="checkbox"/> Current organizational chart <b>(B1.1a)</b> <input checked="" type="checkbox"/> Organizational chart in Board approved charter <b>(B1.1b)</b> <input checked="" type="checkbox"/> Bylaws <b>(B1.2)</b> <input checked="" type="checkbox"/> Board member roster <b>(B1.3)</b> <input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b> <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Committee/council calendars, agendas, roster(s), and sign-ins <b>(B1.6)</b> <input checked="" type="checkbox"/> Documentation related to system for evaluation of executive level leadership. <b>(B1.7)</b> <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Other: (Specify)



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**G2: BROWN ACT - QUALITY INDICATOR #2**

*The Governing Board has a system in place to ensure it is adhering to applicable open meeting requirements, which protect the public interest in transparency and help to ensure that decisions are made without apparent or actual conflicts of interest:*

- Governing Board meetings occur regularly, are conducted openly, and provide opportunity for public participation in accordance with the Ralph M. Brown Act (“Brown Act”) (Gov. Code, §§54950, et seq.)
- Governing Board holds its meetings at a location(s) and in a manner that complies with applicable Brown Act requirements and Ed. Code, §47604.1, including but not limited to teleconferencing, closed session, public comment, and Reasonable Accommodations.
- The public has access to the meetings from a location(s) within the jurisdictional boundaries of LAUSD, as required by applicable Brown Act provisions, Ed. Code, § 47604.1(c)(1)(A) and as described in the approved charter.
- Governing Board meeting agendas contain adequate item descriptions and are posted on the school’s website and on campus in accordance with the requirements of the Brown Act.
- Governing Board meetings are held in accordance with the Brown Act including the requirements set forth in Ed. Code § 47604.1.

Rubric		Sources of Evidence
<b>Performance</b>	<input checked="" type="checkbox"/> The Governing Board complies with all material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with most material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with some material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with few material provisions of the Brown Act	<input checked="" type="checkbox"/> Board meeting agendas <b>(B1.4)</b> <input checked="" type="checkbox"/> Board meeting calendar <b>(B1.5)</b> <input checked="" type="checkbox"/> Brown Act training documentation <b>(B1.8a)</b> <input checked="" type="checkbox"/> Compliance with E.C. 47604.1 <b>(B1.8b)</b> <input checked="" type="checkbox"/> Documentation of the school’s agenda posting procedures <b>(B1.9)</b> <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)

**G3: DUE PROCESS - QUALITY INDICATOR #3**

*The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:*

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Rubric	Sources of Evidence
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<b>Performance</b>	<input checked="" type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b> <input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10a)</b> <input checked="" type="checkbox"/> Employee Handbook(s) <b>(B1.10b)</b> <input checked="" type="checkbox"/> Uniform Complaint Procedures policy and form(s) <b>(B1.11)</b> <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <b>(B1.12)</b> <input checked="" type="checkbox"/> Human Resources (HR) policies and procedures <b>(B1.13)</b> <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
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**G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - QUALITY INDICATOR #4**

***The Governing Board has systems in place to ensure ongoing:***

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school’s implementation of its Local Control and Accountability Plan (LCAP) and additional school plans, (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including consideration of input from the school’s committees/councils and stakeholders
- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements

<b>Rubric</b>	<b>Sources of Evidence</b>
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<b>Performance</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria)</li> <li><input type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria, etc.)</li> <li><input type="checkbox"/> The Governing Board inconsistently considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria, etc.)</li> <li><input type="checkbox"/> The Governing Board seldom considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria, etc.)</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Board meeting agendas, minutes, and meeting materials for meetings at which the Board reviewed: <b>(B1.14a)</b> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> CA School Dashboard Academic Performance Indicators (ELA, MATH, ELPI, CCI)</li> <li><input checked="" type="checkbox"/> CA School Dashboard Academic Engagement Indicators (Chronic Absenteeism, Graduation Rate)</li> <li><input checked="" type="checkbox"/> CA School Dashboard Conditions and Climate Indicator (Suspension Rate)</li> <li><input checked="" type="checkbox"/> Attendance rate</li> <li><input checked="" type="checkbox"/> Internal assessment data</li> <li><input checked="" type="checkbox"/> Enrollment data</li> <li><input checked="" type="checkbox"/> Staffing data (retention, turnover, certification, etc.)</li> </ul> </li> <li><input checked="" type="checkbox"/> Board meeting calendar <b>(B1.5)</b></li> <li><input checked="" type="checkbox"/> Human Resources (HR) policies and procedures <b>(B1.13)</b></li> <li><input checked="" type="checkbox"/> Other evidence of a system for Board review and analysis of internal school data to inform decision-making <b>(B1.14b)</b></li> <li><input checked="" type="checkbox"/> Documentation of Board member and/or executive leadership training on topics that support responsive and accountable governance (e.g., data-driven decision making, Board roles and responsibilities, etc.) <b>(B1.14c)</b></li> <li><input checked="" type="checkbox"/> Observation of Governing Board meeting(s)</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input checked="" type="checkbox"/> Stakeholder focus group</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>
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**G5: FISCAL CONDITION - GOVERNANCE QUALITY INDICATOR #5**

**The Governing Board has a system in place to ensure fiscal viability:**

- The school is fiscally strong and net assets are positive in the prior two independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

	Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets in the prior two independent audit reports, and, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report*</p> <p><input type="checkbox"/> The school is fiscally weak or unstable**, net assets are negative in the most current independent audit report, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division*</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the prior two independent audit reports, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division*</p> <p>*Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school's operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level.</p> <p>**For example, the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b></p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <b>(B1.15)</b></p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



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**G6: FISCAL MANAGEMENT AND ACCOUNTABILITY - GOVERNANCE QUALITY INDICATOR #6**

*The Governing Board has a system in place to ensure sound fiscal management and accountability:*

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.
- The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings.

Rubric		Sources of Evidence
<b>Performance</b>	<input checked="" type="checkbox"/> The school <b>consistently adheres</b> to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audits show no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school <b>generally adheres</b> to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is <b>not adhering</b> to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, <b>or</b> has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is <b>continuously not adhering</b> to the Governing Board approved fiscal policies and procedures, <b>or</b> has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes ( <b>B1.4</b> ) <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances ( <b>B1.15</b> ) <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)

**Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):**  
 N/A

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	3, Proficient
2020 California Department of Education’s (CDE) Charter School’s Performance Category	Performance Category
Does the charter school qualify for technical assistance? <input type="checkbox"/> YES <input type="checkbox"/> NO Is the charter school a state-identified school under the Every Student Succeeds Act (ESSA)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, what is the school’s identification? (See additional information within “Notes” section below) <input type="checkbox"/> Comprehensive Support and Improvement (CSI) <input type="checkbox"/> Additional Targeted Support and Improvement (ATSI)	



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- **A1: DASHBOARD SCHOOLWIDE ELA INDICATOR** - The 2022 schoolwide Dashboard ELA Indicator Status is High with an average Distance From Standard (DFS) of 36.8, which is higher than the state average DFS of -12.2.
- **A2: DASHBOARD SCHOOLWIDE MATH INDICATOR** - The 2022 schoolwide Dashboard Math Indicator Status is Medium with a Distance From Standard of -47.5, which is higher than the state average DFS of -51.7.
- **A6: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR** - The 2022 schoolwide Dashboard Suspension Rate Indicator Status is Low, with a rate of 0.7% of students suspended at least once, which is lower than the state's rate of 3.1%.
- **A7: DASHBOARD SCHOOLWIDE GRADUATION RATE INDICATOR** - The 2022 schoolwide Dashboard Graduation Rate Indicator Status is High with a rate of 93.0%, which is higher than the state average of 87.4%.
- **A8: DASHBOARD STUDENT GROUP ELA** - All numerically significant student groups have "Status/Distance From Standard (DFS)" scores above the statewide DFS. The school's seven numerically significant student groups' (Asian, Filipino, Latino, Socioeconomically Disadvantaged, Students with Disabilities, Two or More Races, and White) DFS were 101.8, 73.4, 4.8, 14.5, -95.2, 46.9, and 37.7, respectively, as compared to the state at 63.0, 42.9, -38.6, -41.4, -97.3, 25.1, and 21.9, respectively.

Areas Noted for Further Growth and/or Improvement

- **A9: DASHBOARD STUDENT GROUP MATH** - Less than a majority of the numerically significant student groups have "Status/DFS" scores above the statewide DFS. The school's seven numerically significant student groups' (Asian, Filipino, Latino, Socioeconomically Disadvantaged, Students with Disabilities, Two or More Races, and White) DFS were 21.9, 4.1, -89.9, -69.3, -184.7, -27.6, and -35.1, respectively, as compared to the state at 48.4, 2.7, -83.4, -84.0, -130.8, -9.9, and -13.4, respectively. To address student performance in Math, school leadership shared:
  - *As a school we saw a greater learning loss from COVID in math than in ELA, which was common across the State. As a result, the math department has begun to implement a new research-based program called, Edgenuity to connect common core state standards with the curriculum. Edgenuity has allowed teachers to gather data in a way that is meaningful and comprehensible. It also allows teachers to pinpoint learning loss areas.*
  - *The formation of collaborative teams (course alike courses) and the PLC process has given math teachers the opportunity to create common formative assessments and use the data to guide instruction. This process gives students an opportunity to improve or master the skills needed to succeed in those courses and improve test scores.*
  - *A new testing and data coordinator is in place to help collect and analyze data for the staff. The coordinator helped develop a new student friendly schedule (based on feedback and research) that will help support student achievement.*

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.



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Due to the COVID-19 pandemic, state law suspended the reporting of state measures on the 2021 California School Dashboard. The color-coded performance level or Change level will not be issued due to the suspension of state measures on the 2021 Dashboard and not having two consecutive years of reported data. Accordingly, indicators in the Student Achievement and Educational Performance category for the 2022-2023 Annual Performance-Based Oversight Report are scored based on 2022 Status level data except for the College/Career Indicator (CCI), as CAASPP testing was optional for the 2020-2021 school year. CCI will resume with “Status Only” reporting on the 2023 Dashboard.

A11: As of the time of the issuance of this Annual Performance-Based Oversight Visit Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 academic year. Considering this fact, the 2022- 2023 Annual Performance-Based Oversight Visit Report does not rate the Student Achievement and Educational Performance indicator “A11: English Learner Reclassification.” Please note that, depending on the release date of the 2021-2022 RFEP counts and rates, the District may elect to update and reissue a revised 2022-2023 Annual Performance-Based Oversight Visit Report with indicator A11 rated and calculated into the final overall Student Achievement and Educational Performance category rating.

The school employs the following English Learner (EL) Reclassification Criteria:

- Students must earn an overall score of 4 on the Summative ELPAC assessment.
- Students must earn a C or better in their English or ELD class.
- Students must earn a score of Basic or better on the Reading Inventory assessment.

The charter school will also consider the following during the reclassification process:

1. Assessment of language proficiency using an objective assessment instrument, including, but not limited to, the English language development test.
2. Teacher evaluation, including, but not limited to, a review of the pupil’s curriculum mastery.
3. Parental opinion and consultation.
4. Comparison of the performance of the pupil in basic skills against an empirically established range of performance in basic skills based upon the performance of English proficient pupils of the same age, that demonstrates whether the pupil is sufficiently proficient in English to participate effectively in a curriculum designed for pupils of the same age whose native language is English.

Rate of “**At Risk**” ELs is Lower in comparison to the state average

Rate of “**LTEs**” is Lower in comparison to the state average

Graduation Criteria (high schools only):

To earn a diploma at El Camino Real Charter High, students must satisfactorily complete the required course of study, earn at least 230 credits, and meet the Service Learning and Career Pathway requirements. The curriculum or course of study is designed to meet A-G requirements.

***\*NOTE: A charter school cannot receive a rating in this category greater than a 1 if the school has been identified as Low performing charter school based on the state’s published list. (Not applicable for the 2022-2023 school year due to the absence of updated performance classification. Will resume with updated performance classification published by the state.)***



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**A1: DASHBOARD SCHOOLWIDE ELA INDICATOR - QUALITY INDICATOR #1**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>California School Dashboard Schoolwide ELA data (CDE)</li> </ul>	
Rubric	Sources of Evidence
<p><b>Performance</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The schoolwide Dashboard ELA Indicator Status is Very High</li> <li><input checked="" type="checkbox"/> The schoolwide Dashboard ELA Indicator Status is High; or Medium and at/above statewide Distance From Standard (“DFS”)</li> <li><input type="checkbox"/> The schoolwide Dashboard ELA Indicator Status is Medium and below statewide DFS; or Low</li> <li><input type="checkbox"/> The schoolwide Dashboard ELA Indicator Status is Very Low</li> <li><input type="checkbox"/> Not Available - No Status assigned for the ELA Indicator on the Dashboard</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> California School Dashboard Report (CDE)</li> <li><input checked="" type="checkbox"/> LAUSD Office of Data &amp; Accountability’s Data Set <b>(B2.1)</b></li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**A2: DASHBOARD SCHOOLWIDE MATH INDICATOR - QUALITY INDICATOR #2**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>California School Dashboard Schoolwide Math data (CDE)</li> </ul>	
Rubric	Sources of Evidence
<p><b>Performance</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The schoolwide Dashboard Math Indicator Status is Very High</li> <li><input checked="" type="checkbox"/> The schoolwide Dashboard Math Indicator Status is High; or Medium and at/above statewide DFS</li> <li><input type="checkbox"/> The schoolwide Dashboard Math Indicator Status is Medium and below statewide DFS; or Low</li> <li><input type="checkbox"/> The schoolwide Dashboard Math Indicator Status is Very Low</li> <li><input type="checkbox"/> Not Available - No Status assigned for the Math Indicator on the Dashboard</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> California School Dashboard Report (CDE)</li> <li><input checked="" type="checkbox"/> LAUSD Office of Data &amp; Accountability’s Data Set <b>(B2.1)</b></li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**A3: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS INDICATOR (ELPI) - QUALITY INDICATOR #3**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>California School Dashboard Schoolwide ELPI data (CDE)</li> </ul>	
Rubric	Sources of Evidence



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<b>Performance</b>	<input type="checkbox"/> The schoolwide Dashboard ELPI Status is Very High	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)
	<input type="checkbox"/> The schoolwide Dashboard ELPI Status is High; or Medium and at/above statewide percentage	
	<input type="checkbox"/> The schoolwide Dashboard ELPI Status is Medium and below statewide percentage; or Low	
	<input type="checkbox"/> The schoolwide Dashboard ELPI Status is Very Low	
	<input checked="" type="checkbox"/> Not Available - No Status assigned for the ELPI on the Dashboard	

**A4: DASHBOARD SCHOOLWIDE COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12) - QUALITY INDICATOR #4**

<i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i>		
<ul style="list-style-type: none"> <li>California School Dashboard Schoolwide CCI data (CDE)</li> </ul>		
	<b>Rubric</b>	<b>Sources of Evidence</b>
<b>Performance</b>	<input checked="" type="checkbox"/> Not Available - No Status assigned for the CCI on the 2022 Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)
	<input type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	

**A5: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM INDICATOR - (GRADES K-8) - QUALITY INDICATOR #5**

<i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i>		
<ul style="list-style-type: none"> <li>California School Dashboard Schoolwide Chronic Absenteeism Indicator data (CDE)</li> </ul>		
	<b>Rubric</b>	<b>Sources of Evidence</b>
<b>Performance</b>	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator Status is Very Low	<input type="checkbox"/> California School Dashboard Report (CDE) <input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)
	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator Status is Low; or Medium and at/below statewide percentage	
	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator Status is Medium and above statewide percentage; or High	
	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator Status is Very High	
	<input type="checkbox"/> Not Available - No Status assigned for the Chronic Absenteeism Indicator on the Dashboard	
	<input checked="" type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	



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**A6: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR - QUALITY INDICATOR #6**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>California School Dashboard Schoolwide Suspension Rate Indicator data (CDE)</li> </ul>	
Rubric	Sources of Evidence
<p><b>Performance</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator Status is Very Low</li> <li><input checked="" type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator Status is Low; or Medium and at/below statewide percentage</li> <li><input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator Status is Medium and above statewide percentage; or High</li> <li><input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator Status is Very High</li> <li><input type="checkbox"/> Not Available - No Status assigned for the Suspension Rate Indicator on the Dashboard</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> California School Dashboard Report (CDE)</li> <li><input checked="" type="checkbox"/> LAUSD Office of Data &amp; Accountability's Data Set (B2.1)</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**A7: DASHBOARD SCHOOLWIDE GRADUATION RATE INDICATOR - (GRADES 9-12) - QUALITY INDICATOR #7**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>California School Dashboard Schoolwide Graduation Rate Indicator data (CDE)</li> </ul>	
Rubric	Sources of Evidence
<p><b>Performance</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator Status is Very High</li> <li><input checked="" type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator Status is High; or Medium and at/above statewide percentage</li> <li><input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator Status is Medium and below statewide percentage; or Low</li> <li><input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator Status is Very Low</li> <li><input type="checkbox"/> Not Available - No Status assigned for the Graduation Rate Indicator on the Dashboard</li> <li><input type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> California School Dashboard Report (CDE)</li> <li><input checked="" type="checkbox"/> LAUSD Office of Data &amp; Accountability's Data Set (B2.1)</li> <li><input type="checkbox"/> Parent-Student Handbook or other documentation of school's graduation requirements (B2.5)</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**A8: DASHBOARD STUDENT GROUP ELA - QUALITY INDICATOR #8**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>Performance of all numerically significant student groups (30 or more students) on the California School Dashboard ELA (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)</li> </ul>	
Rubric	Sources of Evidence



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<b>Performance</b>	<input checked="" type="checkbox"/> All numerically significant student groups have “Status/Distance From Standard (DFS)” scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)
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**A9: DASHBOARD STUDENT GROUP MATH - QUALITY INDICATOR #9**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard Math (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

	<b>Rubric</b>	<b>Sources of Evidence</b>
<b>Performance</b>	<input type="checkbox"/> All numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have “Status/DFS” scores above the statewide DFS <input checked="" type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)

**A10: DASHBOARD STUDENT GROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12) - QUALITY INDICATOR #10**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard CCI (Students with Disabilities, English Learners, and Socioeconomically Disadvantaged, etc.)(CDE)

	<b>Rubric</b>	<b>Sources of Evidence</b>



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<b>Performance</b>	<input checked="" type="checkbox"/> Not Available - No Status assigned for the CCI on the 2022 Dashboard <input type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input type="checkbox"/> California School Dashboard Report (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)
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**A11: ENGLISH LEARNER RECLASSIFICATION - QUALITY INDICATOR #11**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- English Learner reclassification rate for 2021-2022 (CDE)

	Rubric	Sources of Evidence
<b>Performance</b>	<input type="checkbox"/> The school reclassified English Learners at a rate higher than the state average <input type="checkbox"/> The school reclassified English Learners at a rate similar to the state average <input type="checkbox"/> The school reclassified English Learners at a rate lower than the state average <input type="checkbox"/> The school did not reclassify any of its English Learners <input type="checkbox"/> Not Applicable - The school did not have any English Learners <input checked="" type="checkbox"/> No Reclassification data for the 2021-2022 school year published by the state at the time of the issuance of this report. Please see "Notes" section above.	<input type="checkbox"/> Reclassification report (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Summative ELPAC report (CDE) <b>(B2.3)</b> <input type="checkbox"/> Master Plan for English Learners adopted by school's Governing Board <b>(B3.2i)</b>

**A12: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION – QUALITY INDICATOR #12**

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal (once and as applicable) for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Education Code section 47607.2(c) (Approved List). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources and related information adopted by the State Board of Education (Ed. Code, § 47607.2(c)(3).) Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

**The information below is based on charter school's self-reported data and will not be scored.**

**Academic Progress Indicator(s) for the 2021-2022 School Year:**

Academic Progress Indicator: MAP by NWEA ELA	Grade Levels: 9, 10, 12	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: <input type="checkbox"/> Met <input checked="" type="checkbox"/> Not Met
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Academic Progress Indicator: MAP by NWEA Math	Grade Levels: 9, 10, 12	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: <input type="checkbox"/> Met <input checked="" type="checkbox"/> Not Met
Academic Progress Indicator: CAASPP (ELA)	Grade Levels: 11	Assessment Administration: Choose an item.	95% Participation Met*: <input type="checkbox"/> Met <input checked="" type="checkbox"/> Not Met
Academic Progress Indicator: CAASPP (Math)	Grade Levels: 11	Assessment Administration: Choose an item.	95% Participation Met*: <input type="checkbox"/> Met <input checked="" type="checkbox"/> Not Met

\*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

- The charter school disaggregated student performance data for the following student groups: Grade Levels, Asian, Black or African American, Hispanic or Latino, Multi-ethnic, White, Filipino, Socioeconomically Disadvantaged, and Students with Disabilities.
- The charter school affirmed that the assessments were administered as intended, consistent with the test publishers' administration and test security procedures.
- The charter school provided the test publisher's definition of one year's progress, per publisher's source document.

**Postsecondary Outcomes (high school only):**

- The charter school uses the National Student Clearinghouse Student Tracker data source and included the results of at least 95% of eligible students. If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.
- The charter school included the number of eligible students and missing or non-participating students.
- The charter school provided evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).

**Notes:**

Per school leadership, the school is implementing the following plan of action to ensure 95% participation rate on tests: *A new testing and data coordinator is in place to help make sure we reach the 95% participation rate. The coordinator helped develop a new student friendly schedule (based on feedback and research) that will help support student achievement. The school has decided to move the testing time frame to make sure we have more time to follow up with students. This year the coordinator went into the classrooms and spoke to the students about the importance of the test. As well as meeting with teachers in small groups to make sure they understand the testing guidelines and procedures.*

**Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):**

On December 8, 2020, the Los Angeles Unified School District (LAUSD) Board of Education voted to approve with benchmarks the charter renewal petition of El Camino Real Charter High. El Camino Real Charter High must meet the following benchmarks during the 2021-2026 charter term demonstrating its progress related to the following:

- The school will achieve Increased or Increased Significantly in Change Level for its Students with Disabilities subgroup on the California School Dashboard's English Language Arts (ELA) Indicator over the term of the charter with the goal of achieving a Status level that is the same or higher



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than the applicable state levels by the time the charter is presented for renewal. The school’s annual progress will be reviewed at the Annual Performance-Based Oversight Visit by the District. As of the issuance of this report, there is no update due to lack of Dashboard data regarding Change Level.

2. The school will achieve Increased or Increased Significantly in Change Level for its Students with Disabilities subgroup on the California School Dashboard’s Math Indicator over the term of the charter with the goal of achieving a Status level that is the same or higher than the applicable state levels by the time the charter is presented for renewal. The school’s annual progress will be reviewed at the Annual Performance-Based Oversight Visit by the District. As of the issuance of this report, there is no update due to lack of Dashboard data regarding Change Level.

**LOCAL CONTROL ACCOUNTABILITY PLAN 2022-2023 (For Informational Purposes Only)**

<i>The CSD reviewed the Local Control Accountability Plan.</i>	
<b>All requested template information and descriptions were provided:</b>	<b>Sources of Evidence</b>
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> LCFF Budget Overview for Parents</li> <li><input checked="" type="checkbox"/> Supplement to the Annual Update to the 2021-2022 LCAP</li> <li><input checked="" type="checkbox"/> 2022-2023 Plan Summary</li> <li><input checked="" type="checkbox"/> Engaging Educational Partners</li> <li><input checked="" type="checkbox"/> Goals and Actions</li> <li><input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students</li> <li><input checked="" type="checkbox"/> Action Tables</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Local Control Accountability Plan <b>(B2.7)</b></li> <li><input checked="" type="checkbox"/> Board Agenda and Minutes <b>(B2.7)</b></li> </ul>
Notes:	
None.	



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ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
<b>Summary of School Performance</b>	2, Developing

Areas of Demonstrated Strength and/or Progress

- **O1: SCHOOL HEALTH AND SAFETY PLANS AND PROCEDURES** - The school has a well-developed system in place to ensure the protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety. Evidence provided included:

  - The 2022-2023 Parent Student-Handbook, also available on school’s website
  - Visitor Policy and Procedures that include safety protocols
  - The Sole Occupant Agreement with LAUSD and the Amendment to the Sole Occupant Agreement
  - Conditional Use Permit of the North Campus
  - Documentation of student immunization and health screenings per applicable law:
    - 2023 health screenings dates were March 9, 20, 21, 22, 23, and 29
  - Comprehensive Health, Safety and Emergency Plan, including:
    - Emergency team roles and assignments
    - Evacuation route maps for both campuses
    - Review of 2021-2022 Goals
    - Goals for 2022-2023
  - Student ID card printed with the National Suicide Prevention Lifeline phone number in addition to the following:
    - Crisis Text Line
    - Teen Line
    - National Domestic Violence Hotline
    - Department of Mental Health Line
    - Trevor Lifeline
  - Pupil Suicide Prevention Policy in compliance with AB 2247 and AB 1767, which included:
    - Board Minutes when policy was approved, June 28, 2017
    - Contact information of school personnel who act as suicide prevention liaisons
    - Completion of 2022-2023 training courses and roster of attendance
  
- **O8: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT** - The school has a well-developed system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns. Teacher focus group and document review confirmed the following, “Our Instructional Leadership Team meetings allow school site stakeholder groups (department chairs, coordinators, administrators) an opportunity to dialog (Sic) about educational programs.” Document review and school website confirmed the following, “In addition to opportunities at Board and SSC meetings, students have an avenue of communication through student government (SACC meetings and informal meetings with administration). Parents provide input via Friends of ECR-PTO, School Site Council, ELAC, Latino Parents Group, school committees, the Rise African-



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American Parent Group, and informal communications (phone calls, emails).” A sample of topics covered in the following committees per document review are:

- *School Site Council*
  - *LCAP*
  - *School Climate and Discipline*
  - *Single Plan for Student Achievement*
  - *ELAC updates*
  - *Intervention for Low Performing Students*
  - *Wellness Center*
- *ELAC*
  - *ELPAC Testing*
  - *Intervention for EL Students and Reclassified Students*
  - *Reading Inventory*
  - *Reclassification Criteria*
  - *Review SPSA and Schoolwide Goals*

- **O9: TRANSPARENCY FOR STAKEHOLDERS** - The school has a well-developed system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website. The following information is available through the school’s website: Approved Charter, Local Control and Accountability Plan, Uniform Complaint Procedures, Title IX Policy, School Accountability Report Card, Charter School Transparency Act information, Human Trafficking resources, access to available mental health services, and financial audit reports. Financial audit reports are available on the school’s website for the past eight years. Document review and the school’s website confirmed the following: *Parents/Guardians/Students have continuous access to attendance and course grade information through the Aeries student information system. They can look period by period to check on class attendance and can look into each teacher’s gradebook to check on assignments and grades. Our teachers use the Canvas learning management system to post assignments and Microsoft Teams Links. In addition, we have the traditional five week reporting periods for progress reports and report cards. Counselors also meet with students at least twice a year to discuss course selection, academic progress, and progress toward meeting graduation requirements. The College Office annually distributes the School Profile which contains a variety of school demographic and performance data. The most recent School Accountability Report Card, WASC report, and School Profile are available on the school website.*

#### Areas Noted for Further Growth and/or Improvement

- **O2: HEALTH AND SAFETY TRAINING AND PREPARATION** - The school has a partially developed system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety. Document review verified that faculty and staff participate in annual training on child abuse mandated reporter training, bloodborne pathogens training, and Pupil Suicide Prevention and Awareness Training. However, review of the “ESSA Grid” and review of training documentation revealed inconsistent application of the established systems and procedures for ensuring compliance with conducting child abuse mandated reporter training in accordance with Ed. Code, § 44691 and thus, the school has received an overall rating of ‘2’ in this ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS category. In response, El Camino leadership shared an action plan that included commitment to the following:



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*Provide a hard deadline for mandatory training at week 4, any employee who has not completed training will be summoned by HR to complete the training in the HR office on a loaner laptop. HR's goal is to be 100% complete by week 5.*

- **O11: CLEARANCES AND CREDENTIALING COMPLIANCE** - The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements. During the first day of the oversight visit (February 28, 2023), CSD staff was unable to review the ESSA Grid due to missing supporting documents. During the second day of the oversight visit (March 1, 2023) CSD staff was unable to review the ESSA Grid due to misalignment between what was written on the ESSA Grid and the documents provided. To ensure that the ESSA Grid and supporting documentation is ready for the 2023-2024 oversight visit, school leadership has shared the following Action Plan:
  - *Review all documents provided by the CSD during the summer break to ensure any new revisions and documents are being used per CSD guidelines.*
  - *Contact CSD for clarification as needed*
  - *Request [El Camino] HR Specialist to have access to Dropbox to ensure all uploaded files are correct and accessible, creating additional check and balance in the processing of documentation.*
  - *[El Camino] HR Specialist has applied for Custodian of Records access with the DOJ.*
  - *Follow [El Camino] HR's new hire/onboarding checklist which indicates all required documentation (TB, Credential information, ELA Authorization, etc.) has been received and reviewed before first day of employment.*
  - *Verify the information on the ESSA matches the information provided in the 3A Binders.*
  - *Add new hires to the ESSA grid and review weekly making sure they've completed the mandatory training.*

#### Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

None.

#### **\*NOTE:**

- ***A charter school cannot receive a rating in this category greater than 1 for any of the following reasons: (1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Reporter Training 2022-2023) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; and/or (2) Failed to have Health, Safety, and Emergency Plan in place.***
- ***A charter school cannot receive a rating in this category greater than 2 for any of the following reasons: (1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; or (2) Any teacher of the core instructional program is not appropriately credentialed and assigned per legal requirements and the school's current approved charter.***
- ***A charter school may receive a rating of 1 in this category if the school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.***



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**O1: SCHOOL HEALTH AND SAFETY PLANS AND PROCEDURES - QUALITY INDICATOR #1**

*The school has implemented school health and safety plans and procedures that ensure:*

- A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site
- A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282(a)(2)(A)-(J), and 35179.4, as applicable.  
(Note: For schools co-located with a District school, the charter school participates in and complies with the District school’s Integrated Safe School Plan)
- Posting of the school’s Visitor Policy in a visible location in or outside the school’s main office and in the Parent-Student Handbook
- Monitoring and documentation of compliance with student immunization requirements
- Completion and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter
- A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements of Ed. Code § 215
- Provision of at least one nutritionally adequate free or reduced priced meal each school day for all needy students, per Ed. Code § 47613.5
- For schools serving grades 7-12, inclusion of the phone number for the National Suicide Prevention Lifeline on at least one side of Student ID cards, as outlined in Ed. Code § 215.5

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The school has a well-developed system in place to ensure the protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li> <li><input type="checkbox"/> The school has a system in place to ensure protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li> <li><input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li> <li><input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10a)</b></li> <li><input checked="" type="checkbox"/> Visitor’s Policy <b>(B3.1a)</b></li> <li><input checked="" type="checkbox"/> Certificate(s) of Occupancy or equivalent <b>(B3.1b)</b></li> <li><input checked="" type="checkbox"/> Student immunization <b>(B3.1h)</b></li> <li><input checked="" type="checkbox"/> Health screening <b>(B3.1h)</b></li> <li><input checked="" type="checkbox"/> Comprehensive Health, Safety, and Emergency Plan <b>(B3.1c)</b></li> <li><input checked="" type="checkbox"/> Evacuation route maps <b>(B3.1c)</b></li> <li><input checked="" type="checkbox"/> Student ID card printed with the National Suicide Prevention Lifeline phone number <b>(B3.1k)</b></li> <li><input type="checkbox"/> Board adopted policy on pupil suicide prevention (grades K-6) <b>(B3.1f)</b></li> <li><input checked="" type="checkbox"/> Board adopted policy on pupil suicide prevention (grades 7-12) <b>(B3.1f)</b></li> <li><input checked="" type="checkbox"/> Site/classroom observation</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>



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**O2: HEALTH AND SAFETY TRAINING AND PREPARATION – QUALITY INDICATOR #2**

**The school has a system in place to ensure:**

- The school is able and prepared to implement its emergency procedures in the event of a natural disaster or other emergency (includes threat assessment protocol). School staff and other mandated reporters working on behalf of the school receive timely training on child abuse awareness and reporting, as outlined in Ed. Code, § 44691.
- Maintenance of an emergency epinephrine auto-injector (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414
- For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite and available for use, as outlined in Ed. Code § 35179.6
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215.
- Staff receive training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193

	Rubric	Sources of Evidence
<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has a well-developed system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety</li> <li><input type="checkbox"/> The school has a system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety</li> <li><input checked="" type="checkbox"/> The school has a partially developed system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety</li> <li><input type="checkbox"/> The school has a minimal or no system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Documentation of emergency drills and training <b>(B3.1g)</b></li> <li><input checked="" type="checkbox"/> Provision and location of onsite emergency supplies <b>(B3.1c)</b></li> <li><input checked="" type="checkbox"/> Child abuse mandated reporter training documentation <b>(B3.1d and B3A.5)</b></li> <li><input checked="" type="checkbox"/> Bloodborne pathogens training documentation <b>(B3.1e and B3A.5)</b></li> <li><input checked="" type="checkbox"/> Pupil Suicide Prevention and Awareness Training <b>(B3.1f and B3A.5)</b></li> <li><input checked="" type="checkbox"/> Epi-pen and training <b>(B3.1i)</b></li> <li><input checked="" type="checkbox"/> AED (schools with an interscholastic athletic program) <b>(B3.1j)</b></li> <li><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2022-2023 (“ESSA Grid”)</i> <b>(B3A.1)</b></li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>



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**O3: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM – QUALITY INDICATOR #3**

*The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter petition by:*

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction schoolwide in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward and completion of graduation and A-G requirements (**high schools only**)

	Rubric	Sources of Evidence
<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served. This includes full implementation of all key features, regularly reviewing and analyzing school and student progress towards annual goals and/or monitoring student progress toward completion of graduation and A-G requirements and providing ongoing professional development specific to student outcomes and key features as outlined in the charter.</li> <li><input checked="" type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</li> <li><input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</li> <li><input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Implementation of an educational program serving all grade levels approved to be served per charter (<b>B3.2i, B3.2j, B3.2k</b>)</li> <li><input checked="" type="checkbox"/> Standards-based instructional program (evidence of grade level and/or content lesson plans, unit plans) (<b>B3.2a</b>)</li> <li><input checked="" type="checkbox"/> LCAP (<b>B3.2b</b>)</li> <li><input type="checkbox"/> Technology readiness to administer CAASPP assessments (<b>B3.2c</b>) (<b>new schools only</b>)</li> <li><input checked="" type="checkbox"/> WASC accreditation (<b>B3.2d</b>)</li> <li><input checked="" type="checkbox"/> UC Doorways course approval documentation (<b>B3.2e</b>)</li> <li><input checked="" type="checkbox"/> Professional development documentation (<b>B3.3c</b>)</li> <li><input checked="" type="checkbox"/> Evidence of system for monitoring student progress toward and completion of graduation and A-G requirements (<b>B3.2g</b>)</li> <li><input checked="" type="checkbox"/> Mathematics Placement Assessment (school serving 9<sup>th</sup> graders) (<b>B3.2m</b>)</li> <li><input checked="" type="checkbox"/> Classroom/site observation</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>



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**O4: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS - QUALITY INDICATOR #4**

*The school has a system in place to ensure:*

- Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE
- Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards
- Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions
- Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, designated and integrated ELD standards-based instruction, progress monitoring, assessment, and reclassification)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has a well-developed system and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and modifies instruction based on data analysis</li> <li><input checked="" type="checkbox"/> The school has implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and generally modifies instruction based on data analysis</li> <li><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and partially modifies instruction based on data analysis</li> <li><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and does not consistently modify instruction based on data analysis</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Standards-based instructional program (evidence of grade level and/or content lesson plans, unit plans) <b>(B3.2a)</b></li> <li><input checked="" type="checkbox"/> LCAP <b>(B3.2b)</b></li> <li><input checked="" type="checkbox"/> Professional development documentation <b>(B3.3c)</b></li> <li><input checked="" type="checkbox"/> Documentation of intervention and support for all students <b>(B3.2j)</b></li> <li><input checked="" type="checkbox"/> Master Plan for English Learners <b>(B3.2i)</b></li> <li><input checked="" type="checkbox"/> Documentation of implementation of the school’s Master Plan for English Learners <b>(B3.2j)</b></li> <li><input checked="" type="checkbox"/> Implementation of a data analysis system <b>(B3.2k)</b></li> <li><input checked="" type="checkbox"/> Classroom/site observation</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>



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**O5: SPECIAL EDUCATION - QUALITY INDICATOR #5**

*The school has a system in place to ensure that the school:*

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains timely IEP timeline records and accurate service provision records in Welligent

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements <input checked="" type="checkbox"/> The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> The school has a partially developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> The school has a minimal or no system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA	<input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10a)</b> <input checked="" type="checkbox"/> District Validation Review (DVR) <b>(B3.3a)</b> <input checked="" type="checkbox"/> Self-Review Checklist <b>(B3.3a)</b> <input checked="" type="checkbox"/> Welligent reports and/or other documentation, including from the Division of Special Education <b>(B3.3a)</b> <input checked="" type="checkbox"/> Professional development documentation <b>(B3.3a and B3.3c)</b> <input checked="" type="checkbox"/> Intervention and support for students with disabilities <b>(B3.2j)</b> <input type="checkbox"/> Consultation with Charter Operated Programs office <input checked="" type="checkbox"/> Other special education documentation <b>(B3.3a)</b> <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



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**O6: SCHOOL CLIMATE AND STUDENT DISCIPLINE - QUALITY INDICATOR #6**

*The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:*

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, and schoolwide positive behavior support, data monitoring and, includes a discipline system complaint process
- Provide positive opportunities for student wellness, growth and success, aimed at making the school safe, welcoming, supportive and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, § 32283.5 and 234.4

	Rubric	Sources of Evidence
<b>Performance</b>	<input checked="" type="checkbox"/> The school has a well-developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a minimally developed or no school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights	<input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10a)</b> <input checked="" type="checkbox"/> LCAP <b>(B3.2b)</b> <input checked="" type="checkbox"/> Professional development documentation <b>(B3.3c)</b> <input checked="" type="checkbox"/> Implementation of school climate and student discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights principles <b>(B3.3b)</b> <input checked="" type="checkbox"/> Implementation of tiered behavior intervention (e.g. SSPT) <b>(B3.3b)</b> <input checked="" type="checkbox"/> Implementation of alternatives to suspension <b>(B3.3b)</b> <input checked="" type="checkbox"/> Implementation of schoolwide positive behavior support system <b>(B3.3b)</b> <input checked="" type="checkbox"/> Implementation of procedures for preventing acts of bullying, including cyberbullying <b>(B3.3b)</b> <input checked="" type="checkbox"/> Data monitoring <b>(B3.3b)</b> <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, disproportionality, and chronic absenteeism <b>(B2.1)</b> <input checked="" type="checkbox"/> Classroom/site observation <input checked="" type="checkbox"/> Discussion with school leadership <input checked="" type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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**O7: PROFESSIONAL DEVELOPMENT - QUALITY INDICATOR #7**

<p><i>The school:</i></p> <ul style="list-style-type: none"> <li>Has a schoolwide professional development plan for teachers and other staff that supports the educational program set forth in the charter and targets identified needs</li> <li>Provides faculty and other instructional staff with professional development opportunities to improve instructional practice</li> <li>Provides opportunities for teachers to collaborate regularly for the purpose of planning and improving curriculum and instruction</li> </ul>		
Performance	Rubric	Sources of Evidence
	<input type="checkbox"/> The school has a well-developed professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input checked="" type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter	<input checked="" type="checkbox"/> LCAP ( <b>B3.2b</b> ) <input checked="" type="checkbox"/> Professional development documentation (e.g. professional development year-long plan agendas, and sign-ins) ( <b>B3.3c</b> ) <input checked="" type="checkbox"/> Professional development training materials ( <b>B3.3c</b> ) <input checked="" type="checkbox"/> System to assess professional development needs ( <b>B3.3c</b> ) <input checked="" type="checkbox"/> Classroom/site observation <input checked="" type="checkbox"/> Discussion with school leadership <input checked="" type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)

**O8: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR #8**

<p><i>The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:</i></p> <ul style="list-style-type: none"> <li>Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP</li> <li>Implements a School Site Council (SSC) and/or English Learner Advisory Committee (ELAC) in accordance with legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable</li> <li>The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness.</li> </ul>		
Performance	Rubric	Sources of Evidence



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Performance	<input checked="" type="checkbox"/> The school has a well-developed system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a partially developed system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a minimal or no system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Parent-Student Handbook <b>(B1.10a)</b> <input checked="" type="checkbox"/> LCAP <b>(B3.2b)</b> <input checked="" type="checkbox"/> Documentation of SSC and ELAC meetings (e.g., calendars, agendas, minutes, roster, and sign-in) <b>(B3.3d)</b> <input checked="" type="checkbox"/> Stakeholder consultation <b>(B3.3d)</b> <input checked="" type="checkbox"/> Parent/stakeholder involvement and engagement <b>(B3.3d)</b> <input checked="" type="checkbox"/> Foster youth/students experiencing homelessness liaison <b>(B3.3d)</b> <input checked="" type="checkbox"/> School website <b>(B3.3e)</b> <input checked="" type="checkbox"/> Discussion with school leadership <input checked="" type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)
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**O9: TRANSPARENCY FOR STAKEHOLDERS- QUALITY INDICATOR #9**

<p><i>The school has a system in place to ensure that it operates in a transparent manner and keeps stakeholders informed, including:</i></p> <ul style="list-style-type: none"> <li>Information is easily accessible to the public and school stakeholders, including but not limited to applicable categories described in Charter School Transparency Resolution</li> <li>UCP and all complaint procedures</li> <li>Title IX information is available in applicable languages as required by law</li> <li>Per Ed. Code § 234.6 and District policy, specified information relating to suicide, bullying, discrimination and harassment prevention, among other things, are readily accessible in a prominent location on the school website in a manner that is easily accessible to parents/guardians and students</li> <li>Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance</li> <li>Notification requirements to pupils and parents or guardians of pupils on how to initiate access to available pupil mental health services on campus, in the community, or both no less than twice during the school year, in accordance with Ed. Code, § 49428</li> <li>Identifies and implements the most appropriate methods of informing parents and guardians of pupils in grades 6-12 of human trafficking prevention resources, in accordance with Ed. Code, § 49381</li> <li>Informs parents of high school students about transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements, in accordance with Ed. Code, § 47605 (<b>high schools only</b>)</li> </ul>	
Rubric	Sources of Evidence



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<b>Performance</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The school has a well-developed system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website</li> <li><input type="checkbox"/> The school has a system to share information with stakeholders via its documents available both manually, electronically and on its website</li> <li><input type="checkbox"/> The school has a partially developed system to share information with stakeholders via its documents available manually/electronically or on its website</li> <li><input type="checkbox"/> The school has a minimally developed system to share information with stakeholders with limited to no availability of documents manually/electronically or on its website</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> UCP Procedure and Forms <b>(B1.11)</b></li> <li><input checked="" type="checkbox"/> Complaint Procedure and Forms <b>(B1.12)</b></li> <li><input checked="" type="checkbox"/> Review of the following information posted to the school’s website <b>(B3.3e)</b>:                         <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h)</li> <li><input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, §54954.2(a)(1)</li> </ul> </li> <li><input checked="" type="checkbox"/> Website posting required per Ed. Code § 234.6 <b>(B3.3e)</b>:                         <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention</li> <li><input checked="" type="checkbox"/> Title IX information, including a link to CDE’s Title IX website</li> <li><input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including:                                 <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Anti-cyberbullying procedures</li> <li><input checked="" type="checkbox"/> Social media anti-bullying procedures</li> <li><input checked="" type="checkbox"/> Link to statewide resources including community based organizations compiled by CDE</li> </ul> </li> </ul> </li> <li><input checked="" type="checkbox"/> Sharing accessible and relevant information about individual student, student group, and schoolwide academic progress and performance with all stakeholders as appropriate <b>(B3.3e)</b></li> <li><input checked="" type="checkbox"/> Access to approved charter <b>(B3.3e)</b></li> <li><input checked="" type="checkbox"/> Compliance with the LAUSD BOE’s Charter School Transparency Resolution, including <b>(B3.3e)</b>:                         <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Financial Audit</li> <li><input checked="" type="checkbox"/> Student Demographics</li> </ul> </li> <li><input checked="" type="checkbox"/> Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only) <b>(B3.3e)</b></li> <li><input checked="" type="checkbox"/> Informing parents/guardians of human trafficking prevention resources (grades 6-12) <b>(B3.3e)</b></li> <li><input checked="" type="checkbox"/> Notification of access to available mental health services <b>(B3.3e)</b></li> <li><input checked="" type="checkbox"/> School website <b>(B3.3e)</b></li> </ul>
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	<input type="checkbox"/> Other: (Specify)
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**O10: EVALUATION OF SCHOOL STAFF - QUALITY INDICATOR #10**

<p><i>The school has a system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements, including:</i></p> <ul style="list-style-type: none"> <li>Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff</li> <li>Evaluation tool(s) for all school-based staff, including but not limited to administrators, certificated staff, and classified staff</li> </ul>			
Rubric	Sources of Evidence		
Performance	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 5px;"> <input type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements  <input checked="" type="checkbox"/> The school has a system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements  <input type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements  <input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements                 </td> <td style="width: 40%; padding: 5px;"> <input checked="" type="checkbox"/> Evaluation procedures with clear performance standards for all school-based staff <b>(B3.3f)</b>  <input checked="" type="checkbox"/> Evaluation tool(s) for all school-based staff <b>(B3.3f)</b>  <input checked="" type="checkbox"/> Discussion with school leadership  <input type="checkbox"/> Other: (Specify)                 </td> </tr> </table>	<input type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input checked="" type="checkbox"/> The school has a system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements	<input checked="" type="checkbox"/> Evaluation procedures with clear performance standards for all school-based staff <b>(B3.3f)</b> <input checked="" type="checkbox"/> Evaluation tool(s) for all school-based staff <b>(B3.3f)</b> <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
<input type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input checked="" type="checkbox"/> The school has a system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements	<input checked="" type="checkbox"/> Evaluation procedures with clear performance standards for all school-based staff <b>(B3.3f)</b> <input checked="" type="checkbox"/> Evaluation tool(s) for all school-based staff <b>(B3.3f)</b> <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)		



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**O11: CLEARANCES AND CREDENTIALING COMPLIANCE - QUALITY INDICATOR #11**

*The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:*

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a).)
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to the provision of service, and keeps all clearances current
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has fully implemented and continually monitors systems and procedures that maintain 100% compliance with all applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times</li> <li><input type="checkbox"/> The school has implemented and monitors systems and procedures that maintain substantial compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li> <li><input checked="" type="checkbox"/> The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li> <li><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2022-2023 form (“ESSA Grid”)</i> <b>(B3A.1a)</b></li> <li><input checked="" type="checkbox"/> Human Resources (HR) policies and procedures regarding clearances and ESSA qualifications and credentialing requirements <b>(B1.13)</b></li> <li><input checked="" type="checkbox"/> Staff roster <b>(B3A.1b)</b></li> <li><input checked="" type="checkbox"/> School master schedule <b>(B3A.1c)</b></li> <li><input checked="" type="checkbox"/> Custodian(s) of Records documentation <b>(B3A.1d)</b></li> <li><input checked="" type="checkbox"/> Criminal Background Clearance Certifications <b>(B3A.2a, B3A.3, and B3A.4)</b></li> <li><input checked="" type="checkbox"/> Teaching credential/authorization documentation <b>(B3A.2b)</b></li> <li><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications <b>(B3A.6)</b></li> <li><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification <b>(B3A.7)</b></li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT (if applicable):**

N/A



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8617	2019-2020					2020-2021					2021-2022				
El Camino Real Charter High	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents		12,528,799	12,729,061	27,178,283	13,282,107		28,320,081	30,832,911	45,785,550	24,535,106		29,698,121	21,939,977	51,345,897	23,373,143
Current Assets		15,972,807	16,173,069	31,770,424	18,467,508		36,797,191	40,130,973	49,283,994	28,033,551		31,558,718	31,257,323	52,685,860	31,797,415
Fixed and Other Assets		7,171,062	7,171,062	7,143,296	6,664,512		6,965,458	6,937,306	6,364,427	6,363,656		6,317,733	6,317,733	6,232,487	6,232,487
<b>Total Assets</b>		23,143,869	23,344,131	38,913,720	25,132,020		43,762,649	47,068,279	55,648,421	34,397,207		37,876,451	37,575,056	58,918,346	38,029,902
<b>Deferred Outflows of Resources</b>		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		2,430,130	2,430,130	2,827,354	2,716,644		619,128	1,156,375	2,829,888	3,068,305		5,174,488	5,174,488	6,118,645	5,860,387
Other Long Term Liabilities		0	0	193,596	0		4,009,296	4,009,296	4,048,391	0		232,691	232,691	243,890	0
Unfunded OPEB Liabilities		12,535,595	12,535,595	30,003,560	16,387,765		31,344,005	32,037,227	32,697,438	11,447,081		10,446,629	10,446,629	26,203,640	5,744,200
<b>Total Liabilities</b>		14,965,725	14,965,725	33,024,510	19,104,409		35,972,429	37,202,898	39,575,717	14,515,386		15,853,808	15,853,808	32,566,175	11,604,587
<b>Deferred Inflows of Resources</b>		0	0	0	0		0	0	0	0		0	0	0	0
<b>Net Assets</b>		<b>8,178,144</b>	<b>8,378,406</b>	<b>5,889,210</b>	<b>6,027,611</b>		<b>7,790,220</b>	<b>9,865,381</b>	<b>16,072,704</b>	<b>19,881,821</b>		<b>22,022,643</b>	<b>21,721,248</b>	<b>26,352,171</b>	<b>26,425,315</b>
Total Revenues	40,240,990	40,675,142	41,199,091	42,804,025	44,713,827	36,391,318	42,355,205	42,043,494	48,420,536	53,706,696	45,751,865	49,082,103	46,196,939	43,083,110	51,199,804
Total Expenditures	40,053,513	40,222,624	40,543,347	44,637,477	46,408,878	36,112,422	40,464,195	38,077,323	38,375,445	39,852,486	43,409,347	43,132,164	44,357,512	36,612,760	44,656,310
<b>Net Income / (Loss)</b>	187,477	452,518	655,744	(1,833,452)	(1,695,051)	278,896	1,891,010	3,966,171	10,045,091	13,854,210	2,342,518	5,949,939	1,839,427	6,470,350	6,543,494
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	10,000	10,000	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Inc / (Dec) in Net Assets</b>	187,477	452,518	655,744	(1,833,452)	(1,695,051)	278,896	1,901,010	3,976,171	10,045,091	13,854,210	2,342,518	5,949,939	1,839,427	6,470,350	6,543,494
Net Assets, Beginning	12,232,664	7,725,626	7,725,626	7,725,626	7,722,662	8,378,406	5,889,210	5,889,210	5,889,210	6,027,611	15,237,560	16,072,704	16,072,705	16,072,705	19,881,821
Adj. for restatement / Prior Yr Adj	0	0	(2,964)	(2,964)	0	0	0	0	138,403	0	0	0	3,809,116	3,809,116	0
<b>Net Assets, Beginning, Adjusted</b>	12,232,664	7,725,626	7,722,662	7,722,662	7,722,662	8,378,406	5,889,210	5,889,210	6,027,613	6,027,611	15,237,560	16,072,704	19,881,821	19,881,821	19,881,821
<b>Net Assets, End</b>	<b>12,420,141</b>	<b>8,178,144</b>	<b>8,378,406</b>	<b>5,889,210</b>	<b>6,027,611</b>	<b>8,657,302</b>	<b>7,790,220</b>	<b>9,865,381</b>	<b>16,072,704</b>	<b>19,881,821</b>	<b>17,580,078</b>	<b>22,022,643</b>	<b>21,721,248</b>	<b>26,352,171</b>	<b>26,425,315</b>
Unrestricted Net Assets		8,178,144	8,378,406	5,889,210	6,027,611		7,790,220	9,865,381	14,865,054	19,881,821		21,974,947	21,110,252	25,613,255	26,425,315
Restricted Net Assets		0	0	0	0		0	0	1,207,650	0		47,696	610,996	738,916	0

8617	Audited Financials					2022-2023				
El Camino Real Charter High	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	11,855,286	13,282,107	24,535,106	23,373,143	0		27,596,670	27,523,694	0	0
Current Assets	16,371,598	18,467,508	28,033,551	31,797,415	0		34,728,511	58,255,882	0	0
Fixed and Other Assets	7,174,262	6,664,512	6,363,656	6,232,487	0		6,267,754	6,301,569	0	0
<b>Total Assets</b>	23,545,860	25,132,020	34,397,207	38,029,902	0		40,996,265	64,557,451	0	0
<b>Deferred Outflows of Resources</b>	0	0	0	0	0		0	0	0	0
Current Liabilities	3,126,484	2,716,644	3,068,305	5,860,387	0		6,100,885	5,003,335	0	0
Other Long Term Liabilities	0	0	0	0	0		243,890	243,890	0	0
Unfunded OPEB Liabilities	12,696,714	16,387,765	11,447,081	5,744,200	0		6,642,503	28,597,049	0	0
<b>Total Liabilities</b>	15,823,198	19,104,409	14,515,386	11,604,587	0		12,987,278	33,844,274	0	0
Deferred Inflows of Resources	0	0	0	0	0		0	0	0	0
<b>Net Assets</b>	<b>7,722,662</b>	<b>6,027,611</b>	<b>19,881,821</b>	<b>26,425,315</b>	<b>0</b>		<b>28,008,987</b>	<b>30,713,177</b>	<b>0</b>	<b>0</b>
Total Revenues	41,020,640	44,713,827	53,706,696	51,199,804	0	48,321,627	51,797,198	55,018,033	0	0
Total Expenditures	40,081,168	46,408,878	39,852,486	44,656,310	0	47,870,517	50,140,382	50,730,171	0	0
<b>Net Income / (Loss)</b>	939,472	(1,695,051)	13,854,210	6,543,494	0	451,110	1,656,816	4,287,862	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0
<b>Inc / (Dec) in Net Assets</b>	939,472	(1,695,051)	13,854,210	6,543,494	0	451,110	1,656,816	4,287,862	0	0
Net Assets, Beginning	11,966,950	7,722,662	6,027,611	19,881,821	0	21,721,248	26,352,171	26,352,171	0	0
Adj. for restatement / Prior Yr Adj	(5,183,760)	0	0	0	0	0	0	73,144	0	0
<b>Net Assets, Beginning, Adjusted</b>	6,783,190	7,722,662	6,027,611	19,881,821	0	21,721,248	26,352,171	26,425,315	0	0
<b>Net Assets, End</b>	<b>7,722,662</b>	<b>6,027,611</b>	<b>19,881,821</b>	<b>26,425,315</b>	<b>0</b>	<b>22,172,357</b>	<b>28,008,987</b>	<b>30,713,177</b>	<b>0</b>	<b>0</b>
Unrestricted Net Assets	7,722,662	6,027,611	19,881,821	26,425,315	0		26,442,240	27,124,251	0	0
Restricted Net Assets	0	0	0	0	0		1,566,747	3,588,926	0	0



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**FISCAL OPERATIONS**

You have been assessed by the Fiscal Oversight team and you are receiving the rating of **4, Accomplished**

**Other circumstances and information could influence the rating and are noted in this evaluation.**

El Camino Real Charter High’s (ECRCH) fiscal condition is positive and has been upward trending since the 2019-2020 fiscal year. According to the 2021-2022 independent audit report, the school had positive net assets of \$26,425,315 and net income of \$6,543,494 when factoring in the school’s obligation for its unfunded post-retirement medical plan or Other Post-Employment Benefits (OPEB) and the related accrued expenses, as required by Accounting Standards Codification 715 (ASC 715). The 2022-2023 Second Interim projected positive net assets of \$30,713,177 and net income of \$4,287,862.

El Camino Real Charter High School	FINANCIAL HIGHLIGHTS				
	2018-2019 (Audited Actuals)	2019-2020 (Audited Actuals)	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Second Interim)
Net Assets *	\$7,722,662	\$6,027,611	\$19,881,821	\$26,425,315	\$30,713,177
Net Income / (Loss) *	\$939,472	(\$1,695,051)*	\$13,854,210	\$6,543,494	\$4,287,862
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	(\$5,183,760)**	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$11,855,286	\$13,282,107	\$24,535,106	\$23,373,143	\$27,523,694
Unrestricted Net Assets	\$7,722,662	\$6,027,611	\$19,881,821	\$26,425,315	\$27,124,251
Norm Enrollment Reported by the School	3,479	3,517	3,652	3,567	3,479
FINANCIAL RATIO ANALYSIS					
<b>Cash Reserve Level</b> (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	29.58%	28.62%	61.56%	52.34%	54.26%
<b>Fund Reserve (Reserve for Economic Uncertainty)</b> (Unrestricted Net Assets/Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	19.27%	12.99%	49.89%	59.17%	53.47%



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<b>Current Ratio (Working Capital Ratio)</b> (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	523.64%	679.79%	913.65%	542.58%	1164.34%
<b>Debt Ratio</b> (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	67.20%	76.02%	42.20%	30.51%	52.43%

\*The Net Asset and Net Income figures represent the school’s financial condition including its actuarial OPEB liability and related expenses for the respective fiscal years. According to the latest ASC 715 Report (issued by a certified actuary on July 12, 2021), and the 2021-2022 independent audit report, as of June 30, 2022, the school’s net accumulated post-retirement benefit obligation was estimated at \$5,744,200. Per ECRCH, its accrued OPEB expenses were \$1,172,803, \$2,771,411, \$3,238,176, and \$2,911,705 for Fiscal Years 2018-2019, 2019-2020, 2020-2021, and 2021-2022, respectively. \

\*\*Per ECRCH’s actuary and its 2021-2022 audit report, the **(\$5,183,760)** in prior-year adjustments reflected in the school’s 2018-2019 audit report (as summarized in the financial table above) was primarily due to the increase in the Accumulated Post-Employment Benefit Obligation of \$5,182,848, and the components of the actuarial loss consist of the following factors:

- Economic conditions that were less favorable than expected on June 30, 2019, leading to a decrease in the discount rate (from to 3.65% from 4.1%);
- An increase in the number of retirees receiving benefits and the number of actively employed participants potentially eligible for future benefits; and
- Updated mortality and trend rates.

Per ECRCH, the school made annual contributions to its OPEB in the amount of \$2,640,000, during Fiscal Years 2018-2019, 2019-2020, 2020-2021, and 2021-2022 for each year. As of June 30, 2022, the market value of ECRCH’s plan assets pertaining to its OPEB funds on deposit with its third-party administrator was reported at \$20.5M, which exceeds the projected post-retirement costs under the school’s OPEB plan over the next 10 years. Based on the June 30, 2022, ASC 715 Report and the 2021-2022 independent audit report, the expected retiree payments (mainly the actual pay-as-you-go costs) were estimated at \$5.2M over the next 10 years (i.e., from June 30, 2023, through June 30, 2032).

**Areas of Demonstrated Strength and/or Progress:**

1. The school’s fiscal condition is positive. Please refer to the Financial Highlights table above.

**Areas Noted for Further Growth and/or Improvement:**

No significant items noted.

**Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).**

1. **Bank Reconciliation Reports Not Prepared and/or Reviewed/Approved Timely:**



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Based on the CSD’s review of the school’s Bank Reconciliation Reports for the months of July 2022 through December 2022, the CSD noted Bank Reconciliation Reports that lacked evidence of timely preparation, review, or approvals. A summary of the Reports in question is provided below.

Monthly Bank Statement Ending Date	Reconciliation Report Preparation and Approval Deadline	Actual Reconciliation Report Preparation Date	# of Days Reconciliation Report Late	Actual Date Reconciliation Report Approved and Signed	# of Days Reconciliation Approval Late
7/31/2022	8/31/2022	9/30/2022	30	12/6/2022	97
8/31/2022	9/30/2022	10/7/2022	7	10/7/2022	7
11/30/2022	12/31/2022	1/6/2023	6	1/6/2023	6

Page 31 of El Camino Real Alliance’s (ECRA) Fiscal Policies & Procedures states: "The Personnel Assigned will prepare the bank reconciliation, verifying the bank statements and facilitating any necessary reconciliation. Completed Bank reconciliation will then be sent to CBO for approval and follow up, if needed.

The CSD recommends that the school’s fiscal policies and procedures include written guidance that the Bank Reconciliation Reports are prepared accurately, reviewed (by someone other than the preparer), and approved in a timely (e.g., not to exceed 60 days from month end).

**2. Checks Outstanding for 90 Days or More:**

Based on the CSD’s review and analysis of a sample of the school’s Bank Reconciliation Reports for the period from July 2022 through December 2022, the CSD noted twenty (20) checks drawn on ECRCH’s operating account ending in X1761, X1796, X1826 and X2717 that, as of December 31, 2022, had been outstanding for 90 days or more. This was an issue cited in the school’s 2021-2022 Annual Performance-Based Oversight Visit Reports under Other Observations. As of the writing of this report, all with the exception of the checks below, have been resolved.



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Item	Check #	Check Issuance Date	Payee	Check Amount	Days Outstanding (As of Dec 31, 2022)	Checking Acct	Transaction Description	School's Response
1	30522	7/13/2022	Pitney Bowes	\$1,520.99	171	Acct #1761	Postage Meter and Supplies	ECRCHS was working with vendor to locate check payment sent to their office.
2	2001	7/6/2022	Noe Duran	\$80.85	178	Acct #1826 ASB	AFCA Football	Worked with vendor to find out status of the check.
3	2048	9/13/2022	Susan Mochirfatemi	\$123.75	109	Acct #1826 ASB	SHF Cords	Working with teacher to find out status of check.
4	2052	9/27/2022	Cascade Athletic Supply Co Inc.	\$5,312.49	95	Acct #1826 ASB	Helmets, Baseballs	Working with vendor to find out status of check.
		Total		\$7,038.08				

Page 31 of ECRA’s fiscal policies and procedures states: “Any discrepancies regarding the paid checks or any checks over 90 days will be researched and if applicable deleted from the accounting system.”

The CSD recommends that the school continue to adhere to the ECRA Board-approved fiscal policies and procedures regarding this area.

**3. Associated Student Body Trust Accounts:**

Based on the CSD’s review of the Associated Student Body (ASB) trust accounts, the CSD summarizes the following observations and recommendations:

**a) Inactive Associated Student Body Trust (Club/Graduating Class and Scholarships) - Lack of Written Policy on How to Treat Inactive Trust:**

Based on the CSD’s review of ECRA’s ASB trust accounts, the school has 102 clubs, graduating classes and scholarship accounts. According to the student store manager, some are inactive trust accounts that have balances remaining and the CSD was informed that ECRA has no written policy on how to handle these inactive ASB trust accounts.

Page 25 of the 2015 FCMAT Associated Student Body Accounting Manual (“FCMAT ASB Manual”) states: “All ASB trust accounts are part of the general ASB, so if a club becomes inactive or closes, any remaining funds would revert to the general student council unless stated otherwise in the club’s constitution or a decision made by students before the club became inactive provides specific instructions to do otherwise. It is best if the district’s ASB board policy or the ASB constitution and bylaws state what is to be done with the funds of a club that has become inactive (for example, the funds should be transferred to the general student council). If the board policy and constitution are silent about inactive clubs, it is appropriate for the general student council to decide on the use of the funds after a reasonable amount of time has passed (e.g., 18 months). If possible, the funds should be used for the same



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type of purpose for which they were originally raised. If that proves too difficult because the club is now inactive, FCMAT recommends that the funds be used in a way that will benefit the most students at the school.”

**b) Requests for Expenditure of ASB Funds – Lack of ASB Representatives’ Signatures:**

CSD observation of ASB expenditures revealed that they lacked student representatives’ signatures.

Page 11 of the FCMAT ASB Manual states: Expenditures cannot be made from ASB funds without appropriate approval. For organized ASB that approval must come with three required signatures. These three signatures meet the requirements for approval in Education Code section 48933(b). These signatures must include a student representative, a board designee (principal) and a certificated advisor.

**c) The Student Council Duties Are Not Clearly Defined in School’s Policy:**

During CSD segregation of duty interview, ECRA’s Chief Executive Officer (CEO) and store managers both stated the student council does not develop and adopt the ASB budget.

Pages 10 and 11 of the FCMAT ASB Manual state that the main responsibilities of the student council include the following:

- Developing and adopting the annual budget for the student council/leadership class.
- Authorizing the budgets for all student clubs.
- Authorizing fundraising events for all student clubs, with additional authorization from the principal/school administrator if required in that District. In some districts, the student council is not given this authority; rather, it is notified of what the principal/school administrator has approved.
- Approving expenditures, in addition to approval from a board designee and the ASB advisor. In some districts the student council will approve expenditures from all student funds before the spending occurs; in others the general student council approves after the fact; and in others it does not approve any expenditures (for student clubs) but is informed of them. The student council must approve its own expenditures before spending occurs.
- Reviewing financial reports and bank reconciliations from all student clubs.
- Approving new clubs (in addition to approval from the principal/school administrator).
- Approving who will be student council auxiliary members of other functions, such as head of lighting and head of sound.
- Approving the student council’s policies and procedures and determining how student council members will perform their duties, as well as the consequences for nonperformance of duties.

The CSD recommends the school implement policies and procedures which take into consideration the guidance established by FCMAT, including the aforementioned areas concerning the school’s ASB accounts and activities to ensure that ASB funds raised and spent are properly approved, accounted for, and monitored in accordance with sound business practices.

The Charter Schools Division will review the recommended updates to the school’s fiscal policies by or during the next oversight visit. The results may be factored into the school’s rating for next year.



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**Corrective Action Required:**

None noted that require immediate action to remedy concerns in this report.



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1. Reviewed independent audit report for the Fiscal Year ended June 30, 2022, and noted the following:
  - a. Audit opinion: Unmodified/Unqualified.
  - b. Material weaknesses: None Reported.
  - c. Deficiencies/Findings: None Reported.
  - d. Lack of a Going Concern: None Reported.
2. The 2021-2022] audited and unaudited actuals do not mirror each other. There were audit adjustments and reclassification for: 1] a reduction of both Investments and the OPEB Unfunded Liability in the amount of \$20.5M; 2] a reduction of both revenues and expenses adjusting the fair value of Investments in the amount of \$4.8M; 3] Cash in County reduction and an increase in STRS expense for \$1.7M; 4] and a post close increase in revenues of \$850K; 5] reduction of Cash in County for Interest Rate Risk in the amount of \$770K.
3. The school's reported Norm Enrollment was 3,479, 3,517, 3,652, 3,567, and 3,479 students for Fiscal Years 2018-2019, 2019-2020, 2020-2021, 2021-2022, and 2022-2023 respectively, representing an accumulated decrease in enrollment of 0 students since Fiscal Year 2018-2019. The school's reported Norm Enrollment for Fiscal Year 2022-2023 is 3,479 students, which is 147 students (or approximately 4.05%) below its projected student enrollment for Fiscal Year 2022-2023 (i.e., 3,626 students) per the school's petition enrollment roll-out plan in its current charter. As noted above, the school has maintained a balanced budget for Fiscal Year 2021-2022 and projects a balanced budget for Fiscal Year 2022-2023 per its 2022-2023 Second Interim Financials.
4. A Segregation of Duties (SOD) review(s) was conducted at El Camino Real Charter High. No discrepancies were noted.
5. Reviewed 36 checks (and 25 electronic credit/debit transactions). No discrepancies were noted.
6. Reviewed bank statements and bank reconciliations from July 2022 through December 2022. Selected the months of July 2022 and December 2022 for sample testing. The CSD's observations were noted under the Other Observations section above.
7. Reviewed 6 credit card statements from June 2022 through December 2022. Selected the months of June 2022 and December 2022 for sample testing. No discrepancies were noted.
8. Reviewed student body financial records from January 2022 through December 2022. The CSD's observations were noted under the Other Observations section above.

**II. Review of 2022-2023 Fiscal Preparation Guide**

1. Most current fiscal reports presented to the charter school's governing board: a) Balance Sheet; b) Income Statement (Statement of Activities), and c) Cash Flow Statement were provided.
2. Minutes of the meeting when the above fiscal reports (i.e., Items 1a., 1b., and 1c.) were presented to and approved by the charter school's governing board were provided.
3. Audit/fiscal reports issued by any public agency or third-party organizations, and the school's governing board minutes of all meetings reflecting the discussion of any of the fiscal reports and applicable audit findings resolution/corrective action were not provided as the charter school has indicated not applicable  
ECRA provided the FASB ASC 715 Actuarial Valuation Report for Post-Employment Benefits Other Than Pensions pertaining to Fiscal Year ending June 30, 2022.
4. Minutes of the meeting when the 2022-2023 budget was adopted were provided.



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5. Evidence of the charter school is offering STRS, PERS, Social Security, and/or any other benefits to its employees, and that this is done in a manner that is consistent with the charter terms and the Charter Schools Act (Education Code 47611) was provided. Per the 2021-2022 independent audit, ECRA sponsors a postemployment benefit plan to provide postemployment healthcare benefits (medical, dental, and vision) to eligible retirees and eligible covered spouses and pays a portion of the cost. All active employees that retire directly from ECRCH and meet eligibility criteria may participate. The school accrues actuarially determined costs ratably to the date an employee becomes eligible for such benefits.
6. Minutes of the meeting reflecting the selection of the independent auditor were provided.
7. Minutes of the meeting reflecting the discussion of the most current independent audit report were provided.
8. Minutes of the meeting reflecting the receipt, review, and discussion of the most current four interim financial reports (i.e., preliminary budget, first interim and second interim financial reports, and unaudited actuals) submitted to LAUSD were provided.
9. Minutes of the meeting reflecting the discussion and resolution of complaints received from staff or vendors were not provided as the charter school has indicated not applicable.
10. Minutes of the meeting reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report (this does not apply to charter schools that were not in operation for the 2021-2022 school year) were provided.
11. A copy of the most current fiscal policies and procedures was provided.
12. Minutes of the meeting reflecting approval of the current fiscal policies and procedures and, if applicable, minutes of the meeting reflecting the approval of the current procurement policies and procedures were provided.
13. A copy of the charter school's organizational chart that depicts the current reporting structure of the charter school, including but not limited to, any board members, charter management organization (CMO) employees (when applicable), and/or school employees, who handle day-to-day finances and/or have responsibilities outlined within the charter school's fiscal policies and procedures was provided.
14. An itemized accounting regarding the total compensation paid in Fiscal Year 2021-2022 to all executives, school leaders, administrators, directors, and non-certificated staff, who may have decision-making authority over the charter school, either employed directly by the charter school or the entity managing the charter school was not provided as the charter school has indicated not applicable.
15. A description of the relationship (legal, business or otherwise) the charter school maintains with any related party as defined in the CSD's 2022-2023 Fiscal Preparation Guide Item 14 was not provided as the charter school has indicated not applicable.
16. Copies of any and all of the most current signed and executed agreements/contracts within the last year (i.e., 2021-2022) or since the last update, whichever is later (including attachments and exhibits that accompany the agreements/contracts) with the administrative services provider and/or the back office services provider, or the charter school's operator and/or charter school's home office (e.g., management contracts, service agreements, license agreements, affiliation agreements, etc.) were provided.
17. Minutes of the meeting reflecting approval of the management fees, licensing fees, or any other fees were not provided as the charter school has indicated not applicable.
18. A copy of the sole statutory member's by-laws, and a copy of the sole statutory member's articles of incorporation were not provided as the charter school has indicated not applicable.
19. The most current accounts payable aging report, listing the balances owed, vendor names, invoice numbers, invoice dates, number of days outstanding, and, if applicable, explanations for 90+ days outstanding invoice(s) or in accordance with the charter school's fiscal policies and procedures was provided.
20. Check registers, or a list of all check/cash disbursements (when the school's payments are outsourced to a third-party provider), documenting all checks and electronic debit transactions for the prior 12 months (spanning from January 2022 to December 2022) were provided. No discrepancies were noted.



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21. a) A list of all active credit card account(s), b) (If applicable) A list of all closed credit card account(s) within the last year, and c) All credit card statements for the most current six months (spanning from June 2022 to December 2022) were provided. No discrepancies were noted.
22. a) A list of all active school bank account(s), b) (If applicable) A list of all closed school bank account(s) within the last year, c) Monthly bank statements and reconciliation reports for the most current six months (spanning from July 2022 to December 2022, and were provided. The CSD's observations were noted under the Other Observations section above.
23. Student body financial records (including ASB policies and procedures, budgets, cash flow statements and projections, bank statements with reconciliations, audit reports, and other fiscal reports, if applicable) were provided. The CSD's observations were noted under the Other Observations section above.
24. The most current inventory listing for both capitalized and non-capitalized equipment, in Microsoft Excel format, including equipment description/type, brand/model, tag number, acquisition date, purchasing price, book value, asset life, and location of use was provided.
25. A link to the charter school's website where the Education Protection Account (EPA) revenue and expenditures report pertaining to the prior fiscal year (i.e., 2021-2022) is posted (as required by Article XIII, Section 36, Subdivision (e), Paragraph (6) of the California Constitution) was provided.
26. Links to the charter school's website where the current (1) Audited Financial Statements, and (2) Local Control and Accountability Plan (LCAP) are posted (or the school's assertion that its Audited Financial Statements are made available to members of the public) in accordance with Education Code section 47606.5(h) and/or LAUSD's Charter School Transparency Resolution were provided.
27. Documents pertaining to the charter operator's/school's financing/borrowing activities were not provided as the charter school has indicated not applicable.
28. The charter school's plan(s) for the purchase/new lease, relocation/expansion to new school site(s), facilities-related expansions, and/or major improvements to the existing and/or new school site(s) and pertinent documents with the following information, as appropriate were not provided as the charter school has indicated not applicable.
29. Disclosure of legal issues was not provided as the charter school has indicated not applicable.

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):**

N/A



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**Fiscal Operations Rubrics**

*Existing School* – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 1, 2, 3, or 4.

*New School* – a charter school that is in its first year of operation in the current school year and does not have an independent audit report for its first operative year on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools may receive a rating of 1 or 2.

<p><b><i>An existing school that, at a minimum, meets all of the Required Criteria and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished [Rating of 4].</u></i></b></p>	<p><b><i>An existing school that, at a minimum, meets all of the Required Criteria and at least three of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient [Rating of 3].</u></i></b></p>
<p><b><u>Existing Schools (based on the most current annual audit):</u></b></p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Net assets are positive in the prior two audits;</li> <li>2. The cash balance at the beginning of the school year is positive;</li> <li>3. The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings;</li> <li>4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers’ Retirement System (CalSTRS), California Public Employees’ Retirement System (CalPERS), Fiscal Crisis &amp; Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings;</li> <li>5. Vendors and staff are consistently paid in a timely manner;</li> <li>6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term;</li> <li>7. Charter school consistently adheres to the governing board-approved Fiscal Policies and Procedures;</li> <li>8. Governing board adopts the annual budget;</li> <li>9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD;</li> <li>10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li> <li>11. There is no apparent conflict of interest;</li> <li>12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved</li> </ol>	<p><b><u>Existing Schools (based on the most current annual audit):</u></b></p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Net assets are positive in the most current audit;</li> <li>2. The cash balance at the beginning of the school year is positive;</li> <li>3. The most current annual independent audit shows no material weaknesses, deficiencies and/or findings;</li> <li>4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings;</li> <li>5. Vendors and staff are generally paid in a timely manner;</li> <li>6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term;</li> <li>7. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures;</li> <li>8. Governing board adopts the annual budget;</li> <li>9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD;</li> <li>10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li> <li>11. There is no apparent conflict of interest;</li> <li>12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP are posted on the charter school’s website;</li> <li>13. The LCAP is submitted to the appropriate agencies;</li> </ol>



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***An existing school that, at a minimum, meets all of the Required Criteria and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished [Rating of 4].***

***An existing school that, at a minimum, meets all of the Required Criteria and at least three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient [Rating of 3].***

- LCAP submitted to the appropriate agencies, are posted on the charter school's website;
- 13. The LCAP is submitted to the appropriate agencies;
- 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner;
- 15. There are no discrepancies cited in the Areas Noted for Further Growth and/or Improvement;
- 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
- 17. Proper segregation of duties is consistently in place;
- 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and
- 19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

- 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
- 15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
- 16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
- 17. Proper segregation of duties is generally in place;
- 18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
- 19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

**SUPPLEMENTAL CRITERIA**

- 1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (<https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450>) per the most current audit (i.e., unrestricted fund balance divided by total expenditures);
- 2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses;

**SUPPLEMENTAL CRITERIA**

- 1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (<https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450>) per the most current audit (i.e., unrestricted fund balance divided by total expenditures);
- 2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses;
- 3. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.);



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<ol style="list-style-type: none"> <li>3. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.);</li> <li>4. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%);</li> <li>5. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%); and</li> <li>6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings.</li> </ol>	<ol style="list-style-type: none"> <li>4. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%);</li> <li>5. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%); and</li> <li>6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings.</li> </ol>

<p><b><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least two of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></b></p>	<p><b><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></b></p>
<p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Net Assets are positive in the most current audit; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;</li> <li>2. The cash balance at the beginning of the school year is positive; and</li> <li>3. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term.</li> </ol> <p><b><u>Note:</u></b> Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.</p> <p style="text-align: center;"><b><u>SUPPLEMENTAL CRITERIA</u></b></p>	<p><b><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></b></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p> <p><b><u>Note:</u></b> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



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<p><b><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least two of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></b></p>	<p><b><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></b></p>
<ol style="list-style-type: none"> <li>1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (<a href="https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450">https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450</a>) per the most current audit (i.e., unrestricted fund balance divided by total expenditures);</li> <li>2. The cash balance at the beginning of the school year is at least 5% of the prior year’s expenses;</li> <li>3. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.);</li> <li>4. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%);</li> <li>5. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%); and</li> <li>6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings.</li> </ol>	

<p><b><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></b></p>	<p><b><i>A new school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></b></p>
<p><b><u>New Schools:</u></b></p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Interim reports and/or unaudited actuals project positive net assets;</li> <li>2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;</li> <li>3. If enrollment is significantly below the enrollment per the school’s <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections;</li> </ol>	<p><b><u>New Schools:</u></b></p> <p><b><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></b></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p>



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*A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].*

4. Governing Board adopts the annual budget;
5. The governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes;
6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner;
7. The most current governing board-approved LCAP is posted on the charter school's website; and
8. The LCAP is submitted to the appropriate agencies.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

*A new school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:*

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

# Coversheet

## Discuss and Approve Request for Allowance of Attendance

**Section:** VI. School Business  
**Item:** E. Discuss and Approve Request for Allowance of Attendance  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Request for Allowance of Attendance.pdf

**CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017**

**SECTION A: REQUEST INFORMATION**

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> for information regarding the completion of this form.

**PART I: LOCAL EDUCATIONAL AGENCY (LEA)**

LEA NAME: <b>El Camino Real Charter High School</b>		COUNTY CODE: <b>19</b>	DISTRICT CODE: <b>64733</b>	CHARTER NUMBER (IF APPLICABLE): <b>1314</b>
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: <b>David Hussey</b>			FISCAL YEAR: <b>2023-2024</b>	
ADDRESS: <b>5440mValley Circle Boulevard</b>			COUNTY NAME: <b>Los Angeles</b>	
CITY: <b>Woodland Hills</b>		STATE: <b>California</b>	ZIP CODE: <b>91367</b>	
CONTACT NAME: <b>David Hussey</b>	TITLE: <b>Executive Director</b>	PHONE: <b>(818)595-7504</b>	E-MAIL: <b>d.hussey@ecrchs.net</b>	

**PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):**

<input type="checkbox"/> <b>SCHOOL DISTRICT</b> Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> <b>COUNTY OFFICE OF EDUCATION (COE)</b> Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input checked="" type="checkbox"/> <b>CHARTER SCHOOL</b>
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**PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:**

**SCHOOL CLOSURE:** When one or more schools were closed because of conditions described in *EC* Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per *EC* Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *EC* Section 46200, et seq.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

**MATERIAL DECREASE:** When one or more schools were kept open but experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of *EC* Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

**LOST OR DESTROYED ATTENDANCE RECORDS:** When attendance records have been lost or destroyed as described in *EC* Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to *EC* Section 46391:

*"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."*



CALIFORNIA DEPARTMENT OF EDUCATION  
 REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION C: MATERIAL DECREASE**

- Not Applicable (Proceed to Section D)  
 Supplemental Page(s) Attached

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

**PART II: MATERIAL DECREASE CALCULATION** (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
<b>Total:</b>		0.00			0		0.00

**PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS** (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
<b>Total:</b>		0.00			0.00		0.00

\*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

CALIFORNIA DEPARTMENT OF EDUCATION  
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FORM J-13A, REVISED DECEMBER 2017

**SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS**

Not Applicable (Proceed to Section E)

**PART I: PERIOD OF REQUEST** The entire period covered by the lost or destroyed records commences with \_\_\_\_\_ up to and including \_\_\_\_\_.

**PART II: CIRCUMSTANCES** (Describe below circumstances and extent of records lost or destroyed.)

[Empty text area for Part II: CIRCUMSTANCES]

**PART III: PROPOSAL** (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

[Empty text area for Part III: PROPOSAL]

CALIFORNIA DEPARTMENT OF EDUCATION  
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FORM J-13A, REVISED DECEMBER 2017

**SECTION E: AFFIDAVIT**

**PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS** – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of El Camino Real Charter High School, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Brad Wright

Alexandra Ramirez

Daniela Vargas

Steven Kofahl

Ronald Laws

Gregg Solkovits

Danielle Centman

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 30th day of August, 2023.

Witness: David Hussey Title: Executive Director of Los Angeles County, California  
(Name) (Signature)

**PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER** (Only applicable to charter school requests)

Superintendent (or designee): \_\_\_\_\_ Authorizing LEA Name: \_\_\_\_\_  
(Name) (Signature)

**PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): \_\_\_\_\_  
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_



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## Governor Newsom Proclaims State of Emergency As Hurricane Hilary Approaches California

Published: Aug 19, 2023

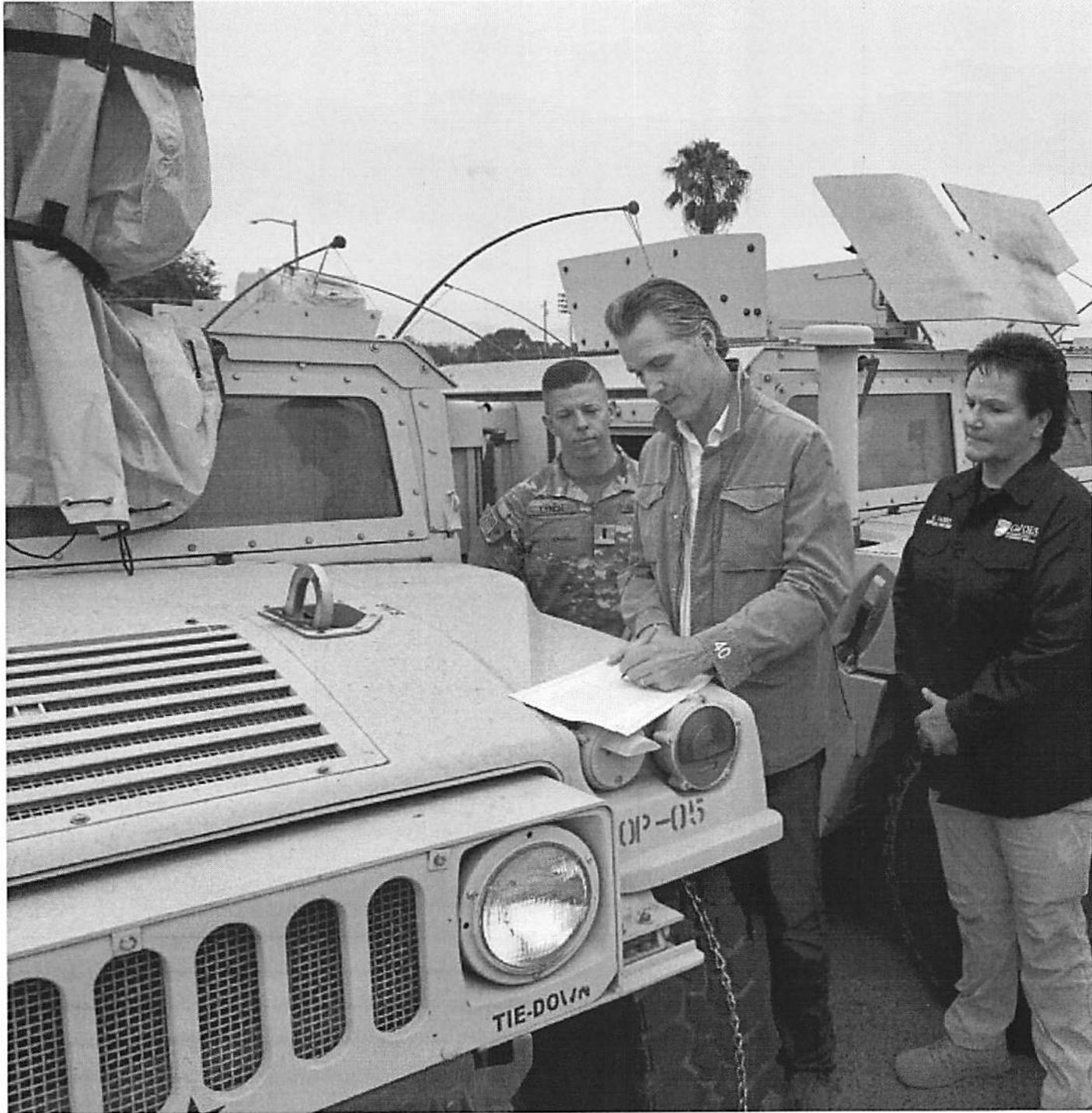
**WHAT YOU NEED TO KNOW:** California continues to mobilize ahead of Hurricane Hilary’s projected landfall in Southern California. People are urged to take all necessary precautions today.

SACRAMENTO – Today, Governor Gavin Newsom proclaimed a state of emergency for much of Southern California to support Hurricane Hilary response and recovery efforts as the state continues mobilizing and coordinating resources ahead of the storm’s forecasted impacts

starting today. The text of today's emergency proclamation can be found [here](#).

Hurricane Hilary is currently a Category 2 storm that the National Hurricane Center says is expected to bring "catastrophic and life-threatening flooding" to Baja California and the Southwestern U.S., including Southern California. Much of the impacts of the storm, including heavy rainfall and high winds, are expected to begin today and last through Monday.

At the Governor's direction, **there are currently more than 7,500 boots on the ground deployed** to help local communities protect Californians from the impacts of Hurricane Hilary.



The Governor signed the emergency proclamation in San Diego while visiting with California National Guard troops. Also today, the Governor met with first responders and local officials, including San

Diego Mayor Todd Gloria. He also was in touch with federal officials, including the White House.

**What Governor Newsom said:** “California has thousands of people on the ground working hand-in-hand with federal and local personnel to support communities in Hurricane Hilary’s path with resources, equipment and expertise. We’re mobilizing all of government as we prepare and respond to this unprecedented storm.”

**PREPARE NOW: Here are the top 5 things Californians can do to stay safer during the storm.**

### **HOW CALIFORNIA IS PREPARING:**

**State Operations Center Activated:** At the direction of Governor Gavin Newsom, the State Operations Center at the Governor’s Office of Emergency Services (Cal OES) is currently activated and the state is closely monitoring impacts from rain, wind, flash flooding and potential power outages, as well as coordinating across state agencies to provide resources in preparation for other potential impacts. Additionally, the state has activated its Medical and Health Coordination Center to coordinate and monitor response efforts and has issued an alert to all health facilities in the state.

**Prepositioned Resources:** The state continues to coordinate the prepositioning of emergency resources across Southern California and the Central Valley in anticipation of Hurricane Hilary:

- The Emergency Medical Services Authority (EMSA) has assets on standby, including California Medical Assistance Teams (CAL-MAT), to augment local capacity, aid in evacuations, and support medical needs in communities impacted by flooding. The EMSA is ready to assist with Ambulance Strike Teams as necessary to support local communities.

- The Flood Operations Center is activated and has prepositioned flood fight materials should they be needed.
- The California National Guard has strategically prepositioned more than 350 soldiers and two dozen high water vehicles.
- CAL FIRE has prepositioned nine swift water rescue teams and urban search and rescue teams along with 290 strategically prepositioned engines.
- Cal OES, through the California Fire and Rescue Mutual Aid System, has deployed a total of over 700 local government firefighters and support staff, as well as 15 swift water rescue teams, two urban search and rescue companies and three regional urban search and rescue task forces.

**Maintaining Roadway Safety:** Approximately 2,000 Caltrans maintenance personnel in the region are on 12 hour shifts, 24 hours a day. They are installing pumps in flood-prone areas, such as Pacific Coast Highway/State Route 1 in Orange County, and monitoring burn scars for potential mudslides, especially in northern Los Angeles, San Bernardino and Riverside counties. Caltrans Southern California districts are opening emergency operations centers and are coordinating with city and county emergency operations centers as needed. Additionally, the California Highway Patrol has staffed more than 3,900 officers and other personnel in the region and has prepositioned equipment, activated limited emergency operations centers and has Special Response Teams on alert.

**Protecting Vulnerable Communities:** California is actively monitoring potential impacts to vulnerable communities, including unhoused individuals. The California Department of Social Services (CDSS) has reached out to local partners and licensed settings caring for some of the most vulnerable — including individuals with disabilities, older individuals, and unsheltered individuals — to help

ensure that people have access to services should they need them. Additionally, the state is working with local officials to ensure mobile home communities are taking appropriate steps to prepare.

**Coordinating With Private Sector:** California continues to coordinate with major retailers, including Target, Wal-Mart, Lowe's, CVS Health and others, as well as grocers to ensure essential supplies are available and emergency contingency plans are activated. Additionally, the state is coordinating with major fuel suppliers, utility providers and telecommunications companies to determine any needs of support to maintain essential services.

**Closing State Parks and Beaches:** The state is actively monitoring the storm's impacts on state parks and making real-time decisions on closures as needed. Currently, California has closed 10 parks and has 600 staff on the ground to respond. The state is closing Silver Strand State Beach and Borderfields State Beach today and Orange Coast District and San Diego District beaches on Sunday and Monday, as well as increasing lifeguard services. The public is advised to stay out of the ocean during the storm. Additionally, state parks have proactively canceled reservations at campgrounds in high-risk areas.

# Gov. Newsom declares state of emergency for southern California ahead of historic Hurricane Hilary

By [Elizabeth Wolfe](#), [Taylor Ward](#) and [Zoe Sottile](#), CNN

Updated 11:30 PM EDT, Sat August 19, 2023

[Video Ad Feedback](#)

Hear why Hurricane Hilary is the first storm of its kind since 1939

01:47 - Source: [CNN](#)

**Editor's Note:** *Read our coverage of Hurricane Hilary for [Sunday here](#).*

CNN —

California Gov. Gavin Newsom on Saturday proclaimed a state of emergency Saturday for a large portion of Southern California, as the state prepares for a historic hurricane expected to cause extreme rain and flooding.

There are “more than 7,500 boots on the ground” already deployed to help protect from the impact of Hurricane Hilary, according to the release from his office.

“Today, Governor Gavin Newsom proclaimed a state of emergency for much of Southern California to support Hurricane Hilary response and recovery efforts as the state continues mobilizing and coordinating resources ahead of the storm’s forecasted impacts starting today,” the release read.

## **Live updates: Hurricane Hilary to bring major flooding risk to California**

The storm, which may pour than a year’s worth of rain on parts of the Southwest, weakened from a Category 2 storm to a Category 1 storm on Saturday night as it advanced toward California, according to the National Hurricane Center. The storm has maximum sustained winds of 90 miles per hour, the center said.

The storm has sped up and is moving faster than expected, now moving at 18 mph, and is currently located 535 miles southeast of San Diego. Hilary is expected to continue to weaken as it moves north-northwestward through cooler waters toward Southern California.

Residents in the Southwest are bracing for “catastrophic and life-threatening flooding” as the system is expected to pummel the region as a rare tropical storm, with the harshest impacts expected on Sunday into Monday.

Flooding rain from the storm will start to arrive well in advance of Hilary’s core of stronger winds. Those winds could arrive as soon as Sunday morning, along with more prolific and dangerous rainfall, according to the National Hurricane Center.



Volunteers from the West Orange County Community Emergency Response Team load sandbags for local residents as the hurricane approaches.

Allen J. Schaben/Los Angeles Times/Getty Images

“Hilary has sped up a bit, along with a slight shift eastward in its track. This results in Sunday morning through Sunday evening being the time frame of most impact,” the National Weather Service in San Diego said.

The threat has triggered California’s first ever tropical storm warning extending from the state’s southern border to just north of Los Angeles.

The Southwest is forecast to see heavy rainfall through early next week – with the most intense conditions on Sunday into Monday – as Hilary approaches.

Parts of Southern California and Nevada could see 3 to 6 inches of rain and as many as 10 inches in some places, the center said. Elsewhere, amounts of 1 to 3 inches are forecast.

While Hilary’s core will pack a powerful punch, the NHC warned strong winds and rain will begin far in advance of its arrival.

“Preparations for the impacts of flooding from rainfall should be completed as soon as possible, as heavy rain will increase ahead of the center on Saturday,” the hurricane center said.



### **What rapid intensification means for hurricanes**

The center of the storm is expected to hit San Diego Sunday afternoon, sometime between 3 p.m. and 6 p.m., executive director of the city's Office of Emergency Services Chris Heiser said at a Sunday news conference. "This is a large storm with a huge footprint and unlike what we usually see in San Diego," he said.

In anticipation of the storm, officials across the region have begun to prepare for perilous road conditions, downed power infrastructure and dangerous flood conditions.

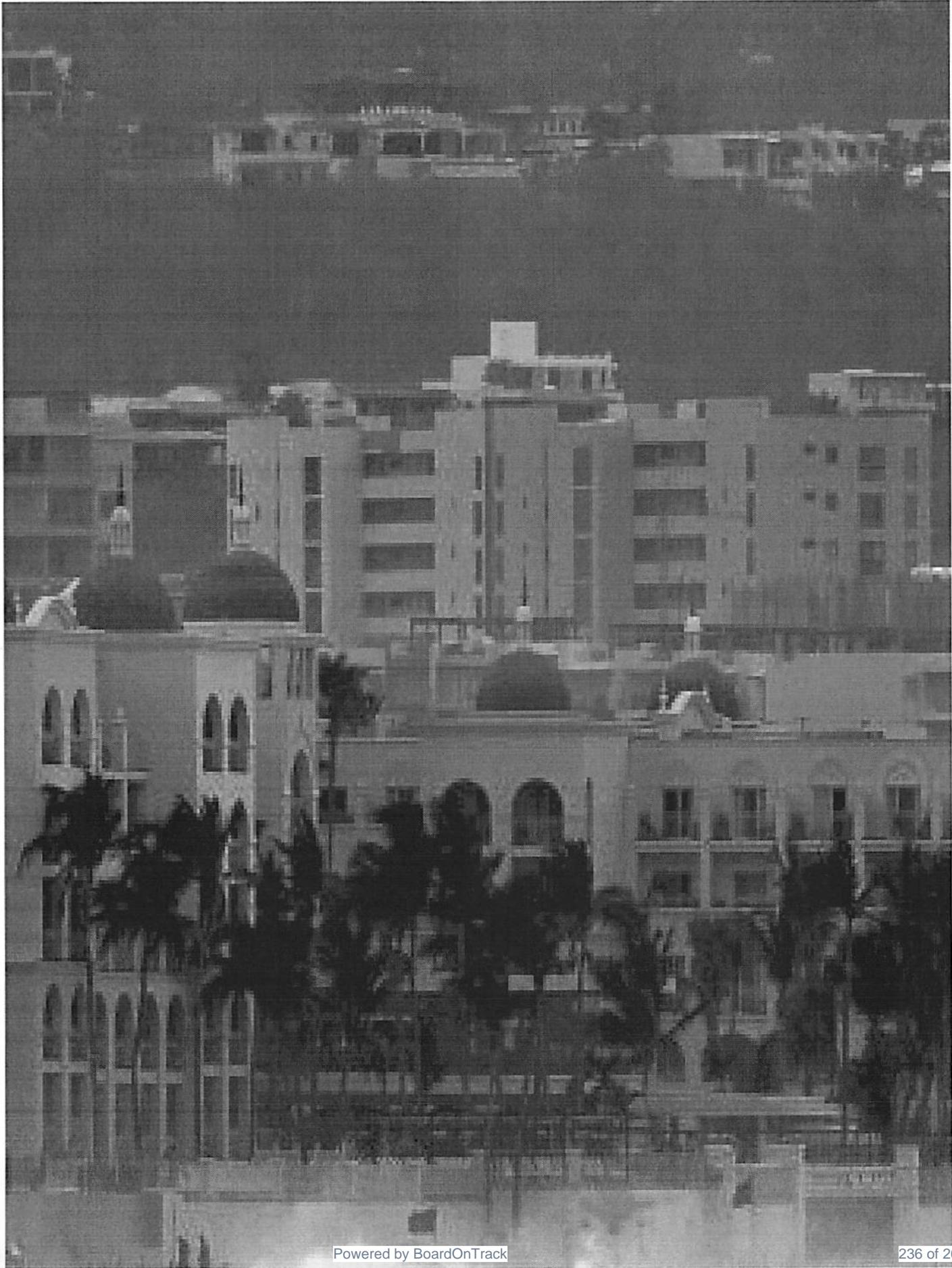
Nevada Gov. Joe Lombardo announced Friday 100 state National Guard troops will be deployed to southern Nevada, which may see significant flooding.

President Joe Biden said in a Friday news conference the Federal Emergency Management Agency has preemptively positioned personnel and supplies to respond in Southern California or other parts of the region, if needed.

### **Southern California scrambles to prepare**

If Hilary makes landfall in California as a tropical storm, it would be the first such storm to do so in the state in nearly 84 years, according to data from the National Oceanic and Atmospheric Administration.

Parts of Southern California face a high risk for excessive rainfall – also the first Level 4 of 4 threat to be issued for the area. This level of risk is exceptionally rare. From 2010 to 2020, high risks were issued on fewer than 4% of days per year on average, but were responsible for 83% of all flood-related damage and 39% of all flood-related deaths, research from the Weather Prediction Center shows.



Medano Beach in Mexico's Cabo San Lucas is pictured as Hurricane Hilary nears the coast on August 18, 2023.  
Alfredo Estrella/AFP/Getty Images

Nancy Ward, director of the California Governor's Office of Emergency Services, said Hilary "could be one of the most devastating storms that we've had hit California in more than a decade."

"Make no mistake," she said at a Saturday news conference. "This is a very, very dangerous and significant storm."

The state operation center is activated 24/7 to coordinate response operations and take resource requests across the southern part of the state to "ensure that no needs are unmet in their areas," Ward said.

First responders are also prepositioned across the southern part of the state to respond quickly, according to Ward.

The state has prepared water rescue teams, California National Guard personnel and flood fighting equipment ahead of Hilary's arrival, California Gov. Gavin Newsom's office said Friday.

Highway maintenance crews will also be staffed round the clock in order to aid in roadway safety, the governor's office said.

Electricity utility Southern California Edison – which serves more than 15 million people in the region – said Thursday Hilary is on track to impact much of its service area. The company said it is preparing to respond to outages but urged residents to gather supplies including flashlights, external battery chargers and ice chests.

Additionally, roadways may be closed "proactively" out of an abundance of caution to ensure safety, according to Tony Tavares, director of the Department of Transportation.

2023-08-30 17:30:00



**In a record year of catastrophes, FEMA's disaster fund is slipping into the red before hurricane season even peaks**

**Brian Ferguson, deputy director of the Office of Emergency Services, told CNN Saturday the office is "all hands on deck" for Hurricane Hilary preparation. He said the office is particularly monitoring desert regions as they prepare for heavy rainfall and potential flooding.**

**"We're keeping a very close eye on our desert regions, east of San Diego and Los Angeles. Some parts of these areas may receive double their yearly amount of water in just a single day," he said. "Certainly, we are going to be watching very carefully for flash floods, mudslides and debris flows in that area, looking at the burn scars from fires that have happened in recent years."**

**The San Bernardino County Sheriff's department issued an evacuation warning for the communities of Oak Glen, Forest Falls, Mountain Home Village, Angelus Oaks, and Northeast Yucaipa. Visitors to Catalina Island, as well as residents with medical, access and functional needs, were "strongly encouraged" to leave the island ahead of the storm in a news release from the City of Avalon.**

**As the homeless community is particularly at risk for flooding dangers, officials in both Los Angeles and San Diego say they are performing outreach and offering temporary shelter. The Los Angeles County Sheriff's Department said it is also mapping out at-risk encampments and making aerial announcements about the storm.**

**"We hope that the storm does not cause any damage, and more importantly there is no loss of life," Los Angeles County Sheriff Robert Luna said in a Friday news conference. "But we will prepare for a worst-case scenario, not only to assist people here in our county, but if we are not impacted or affected, we will become a resource to other neighboring counties as needed."**



**An Instacart delivery driver loads cases of bottled water as people buy emergency supplies ahead of Hurricane Hilary at a Costco warehouse in Hawthorne, California, on August 19, 2023.**

**Patrick T. Fallon/AFP/Getty Images**

**San Diego has also spent the last several days cleaning storm drains, clearing streets and readying equipment, Mayor Todd Gloria said Friday.**

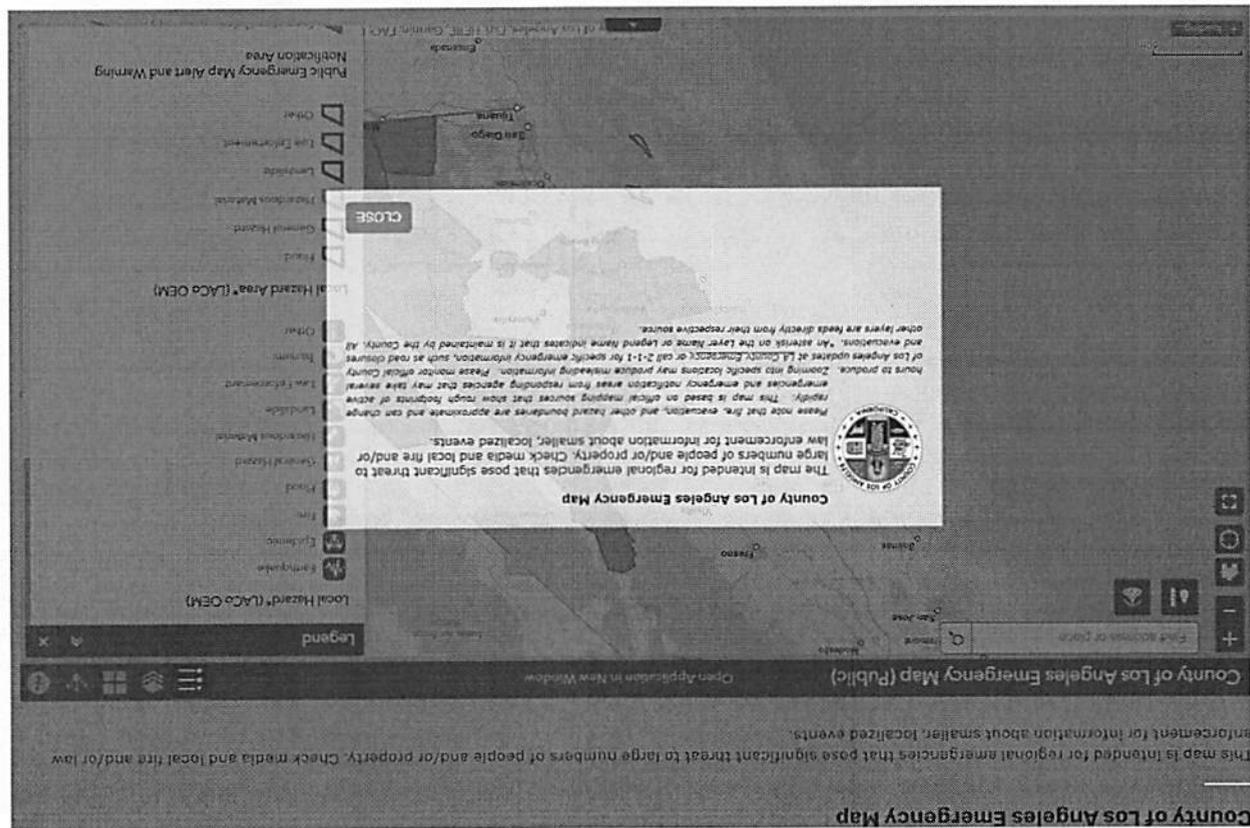
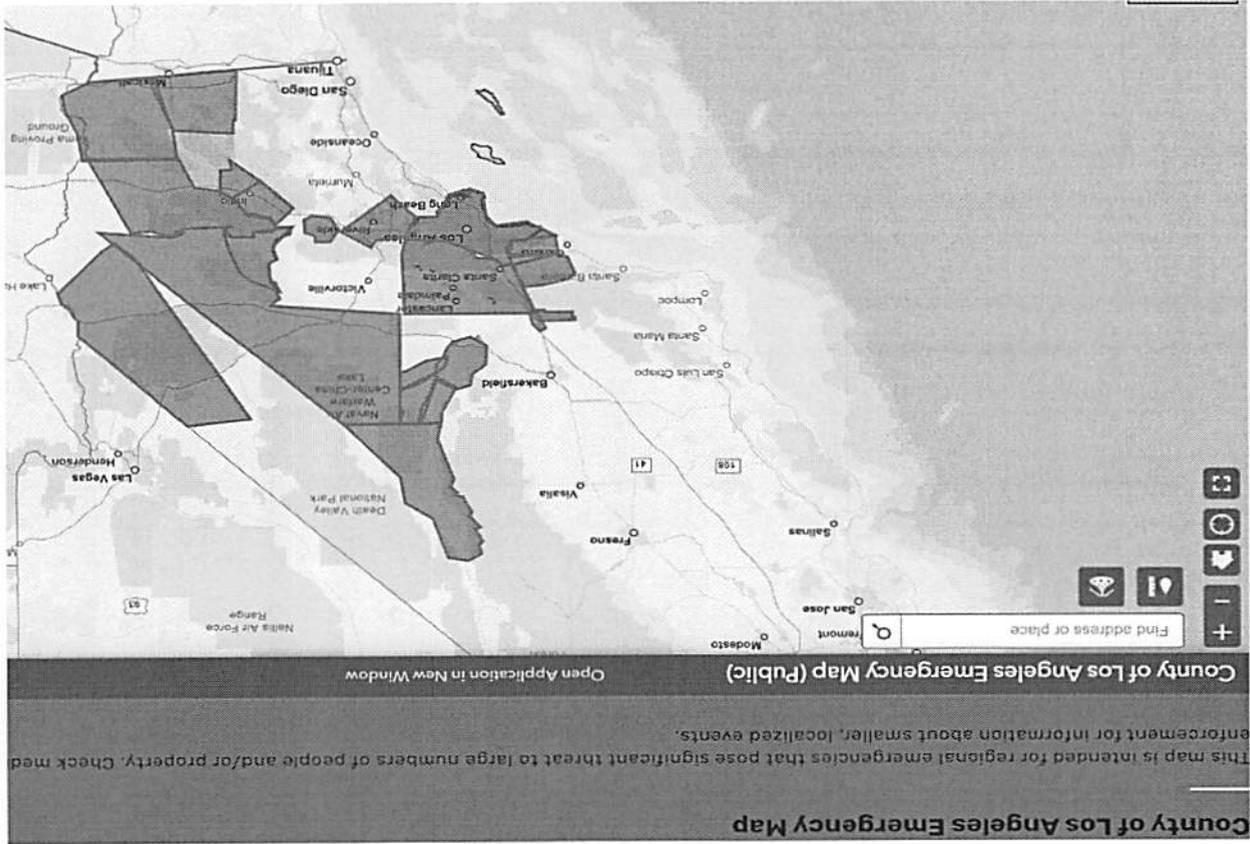
**The storm threat also prompted Major League Baseball to overhaul its weekend schedule in the region, moving Sunday games hosted by the Los Angeles Angels, Los Angeles Dodgers and San Diego Padres to instead be split doubleheaders on Saturday. Major League Soccer matches for clubs LA Galaxy and LAFC on Sunday have been rescheduled to later dates.**

**Additionally, Los Angeles officials announced Saturday all the county's parks as well as aquatic centers, beaches, playgrounds, restrooms and trails will be closed Monday and Tuesday in anticipation of heavy rain and flooding. A Sunday concert slated to feature My Morning Jacket and Fleet Foxes at the Hollywood Bowl was postponed in coordination with the parks department.**

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**CNN's Mary Gilbert, Kevin Dotson, Andy Rose, Taylor Romine, Alison Chinchar, Natasha Chen, Raja Razek, and Keith Allen contributed to this report.**

**National Weather Service: A FLASH FLOOD WARNING is in effect for this area until 3:00 AM PDT. This is a dangerous and life-threatening situation. Do not attempt to travel unless you are fleeing an area subject to flooding or under an evacuation order.**



Cole-Gutierrez, Jose <jose.cole-gutierrez@lausd.net>

To:

- INDEPENDENT-CHARTER-SCHOOLS@LIST.LAUSD.NET  
Sun 8/20/2023 7:36 PM

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

On Behalf of Los Angeles Unified

Dear Charter School Leaders,

At the direction of the Superintendent, and in coordination with local officials, and emergency personnel, all schools will be closed for instruction tomorrow, Monday, August 21, 2023, due to severe weather conditions. Students will not be on campus. All independent charters on District property and co-located charter schools will be closed. All civic center permits and athletic events will also be canceled. Following is the message from Superintendent Carvalho:

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Dear Los Angeles Unified Family,

Los Angeles Unified, in coordination with the City of Los Angeles and emergency personnel, is making the difficult decision to close all of our schools, campuses and after-school programs tomorrow, Monday, Aug. 21. Students will not be on our campuses.

This was not an easy decision. Los Angeles Unified recognizes the unique, unprecedented nature of Tropical Storm Hilary, which has garnered city, county and state declarations of emergencies.

We are expected to experience the peak of this storm at midnight, which does not afford enough time for our staff to adequately inspect our facilities. In addition, we are expecting winds which may adversely impact our transportation network and system, putting students and employees at risk. Currently, there are downed power lines and impassable roads throughout the region, while flooding is forthcoming. These are imminent and major safety hazards.

All Principals, School Administrators, Plant Managers, and Maintenance & Operations employees are to report to work/schools as early as they are safely able to do so, but no later than 10 a.m. Senior staff and all certificated administrators at the coordinator level or higher are to report to their assigned locations as early as they are safely able to do

so, but no later than 10 am. Due to the unprecedented nature of Tropical Storm Hilary, all other school, region, and central staff will work remotely unless otherwise notified by a supervisor. Please notify your supervisor if you encounter issues with travel or transit.

To ensure continuity of learning, we have taken multiple steps to provide lessons and activities for students. Teachers will be asked to provide activities and resources on Schoology by 10:30 a.m. In addition, instructional resources are available at LAUSD.org, and KLCS will provide educational programming.

Los Angeles Unified will continue to monitor the storm closely and make adjustments based on weather conditions and consultations with emergency personnel. You may find updates by visiting LAUSD.org, on social media @LASchools and on television on KLCS-TV.

Los Angeles Unified expects to resume school on Tuesday, Aug. 22. As always, please continue to follow the advice of your local officials and please stay safe.

Sincerely,

Alberto M. Carvalho  
Superintendent



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José J. Cole-Gutiérrez  
Director, Charter Schools Division  
(213) 241-0399  
<http://charterschools.lausd.net>



Charter Schools  
Division / Home

[charterschools.lausd.net](http://charterschools.lausd.net)

Charter Schools Division Mission:

The LAUSD Charter Schools Division fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

**LAUSD**  
**UNIFIED**

Cole-Gutierrez, Jose <jose.cole-gutierrez@LAUSD.NET>

To:

- INDEPENDENT-CHARTER-SCHOOLS@LIST.LAUSD.NET  
Mon 8/21/2023 2:17 PM

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Dear Los Angeles Unified Family,

Los Angeles Unified will reopen all schools on Tuesday, Aug. 22. We look forward to welcoming back our entire Los Angeles Unified community tomorrow morning as we resume regular operations.

To our students and families: thank you for your continued patience and flexibility as we navigated through dynamic weather conditions. Our teams were hard at work throughout the day evaluating every campus, ensuring that schools continue to be one of the safest places for students and employees.

If you were impacted by Tropical Storm Hilary and need additional support, please contact our Family Hotline at (213) 443-1300.

To our employees: thank you for your tireless efforts and dedication in the midst of unpredictable conditions. Your collective efforts have allowed our District to remain resilient, ready and prepared.

We look forward to welcoming everyone back to school tomorrow morning on Aug. 22.

Thank you again for your continued understanding and support. See you in school!

Sincerely,

Alberto M. Carvalho  
Superintendent

**LAUSD**  
UNIFIED

David Hussey

To:

- Cole-Gutierrez, Jose <jose.cole-gutierrez@lausd.net>  
Mon 8/21/2023 7:18 AM

Jose,

Good morning. El Camino Real Charter High School is closed for the day. We will be on site doing an assessment later this morning.

Other than that, I hope your school year is off to a great start.

Thank you

David

SCHOOL WILL BE CLOSED MONDAY, AUGUST 21ST

[Student Intranet](#) [Staff Intranet](#) [Contact Us](#) [Stay Connected](#)

# ECR | EL CAMINO REAL CHARTER HIGH SCHOOL



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[Families](#) [Employees](#) [Superintendent](#) [Board of Education](#)

## School Updates



**LAUSD**  
UNIFIED

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Los Angeles Unified expects to resume school on Tuesday, Aug. 22. As always, please continue to follow the advice of your local officials and please stay safe.



## **Los Angeles Unified Announces School Closures for Monday, Aug. 21**

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1/4





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we are expecting winds which may adversely impact our transportation network and system, putting students and employees at risk. Currently, there are downed power lines and impassable roads throughout the region, while flooding is forthcoming. These are imminent and major safety hazards.

For many of our students, school provides a safe space with food, shelter and services on top of the education they already receive. However, we also recognize that many of our families have been impacted by Tropical Storm Hilary and that traveling to school may pose hardship or risk.



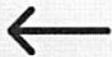


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Los Angeles Unified expects to resume school on Tuesday, Aug. 22. As always, please continue to follow the advice of your local officials and please stay safe.



[View this email in your browser](#)

# EL CAMINO REAL

CHARTER HIGH SCHOOL

HELLO EL CAMINO FAMILIES,

WE HOPE YOU ARE DOING WELL

DUE TO THE WEATHER, AND OUT OF AN ABUNDANCE OF CAUTION, SCHOOL WILL BE CLOSED TOMORROW, MONDAY, AUGUST 21ST. THE ADMINISTRATION WILL EVALUATE THE CAMPUS TOMORROW FOR POSSIBLE REOPENING ON TUESDAY. YOU WILL RECEIVE AN UPDATE TOMORROW AFTERNOON.

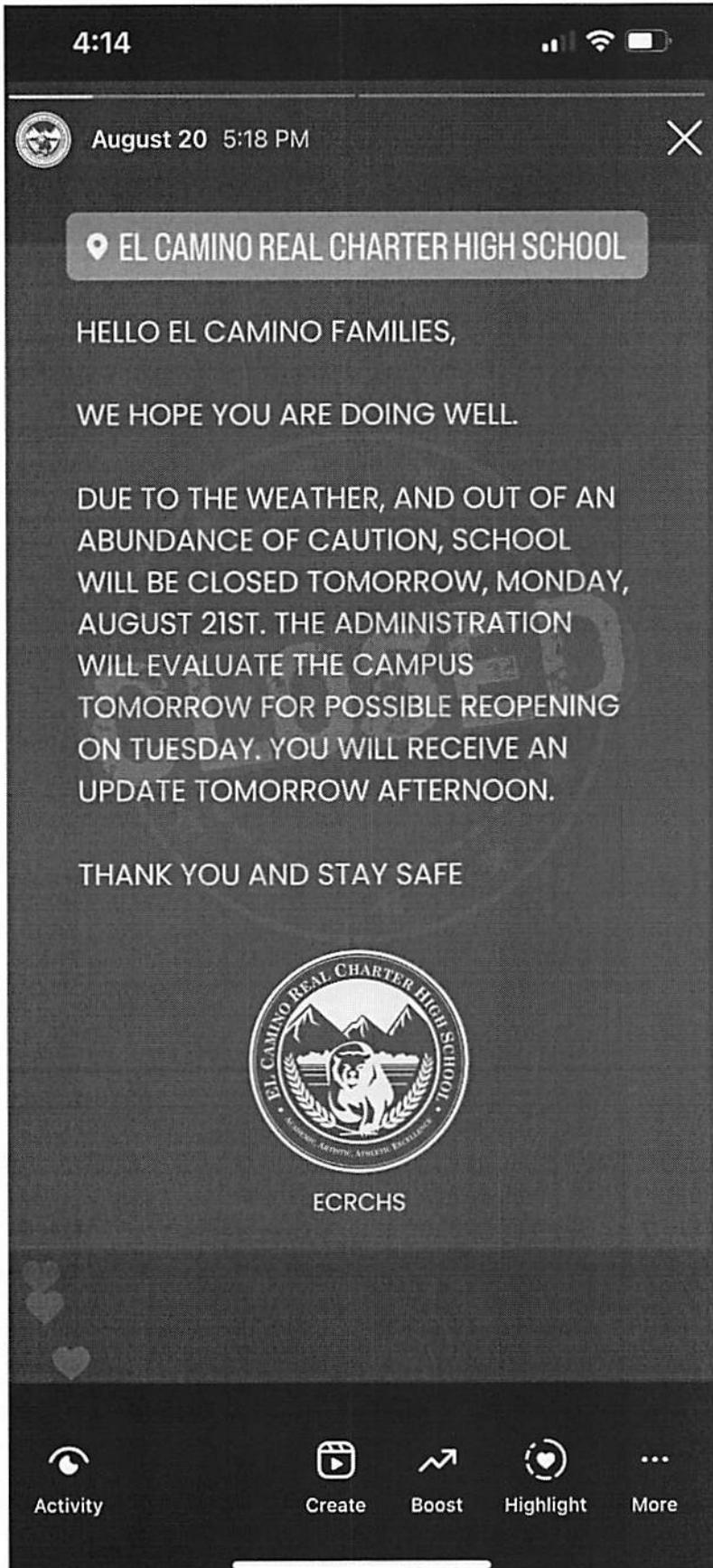
THANK YOU AND STAY SAFE



ECRCHS



EL CAMINO REAL





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1/4



## Coversheet

Discuss and Vote on the approval of the multi-year hosting of the new ECRCHS website and also the communication feature

**Section:** VI. School Business

**Item:** F. Discuss and Vote on the approval of the multi-year hosting of the new ECRCHS website and also the communication feature

**Purpose:**

**Submitted by:**

**Related Material:**

El Camino Real Charter High School - Early Renewal Messages XR Finalsite.pdf



Customer: El Camino Real Charter High School  
 Created By: Philip Goulet  
 Renewal  
 8/10/2023  
 Proposal Valid for 30 days

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and El Camino Real Charter High School ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at <http://www.finalsite.com/masterterms/useducationagencies> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

**A. Products and Services Pricing Summary**

\* Indicates products added

[x] Indicates products removed

**CMS Platform**

Platform	
Communications Core Platform - Charter View a detailed description of what is included in your software package here <a href="http://www.finalsite.com/cc">http://www.finalsite.com/cc</a>	
Modules	
Google Authentication / SSO	* Integration: GG4L
* Parent & Student Roles / Portals	

**Communications**

Platform	
* Messages XR View a detailed description of what is included in your software package here <a href="https://www.finalsite.com/sow-mxr">https://www.finalsite.com/sow-mxr</a>	

**Translation**

Translation	
Weglot Pro (5 languages, 200K words)	

The above products, to include but not limited to (modules, integration, design and consulting) will be billed upon contract signature.



Customer: El Camino Real Charter High School  
 Created By: Philip Goulet  
 Renewal  
 8/10/2023  
 Proposal Valid for 30 days

**Special Provisions:**

The following special provisions supersede the Master Terms and Agreements referenced above and within this agreement:

This contract will extend the current CMS contract end date from 7/19/2025 to 7/19/2028, as well as add Messages XR.

**Application Services Subscriptions Costs:**

Total Cost/Year during the Initial Term of this Order, subject to adjustment for any renewal term as provided below.

Schedule	Amount
Period 1 - Aug 18 2023	\$ 5,700
Period 2 - Jul 20 2024	\$ 15,850
Period 3 - Jul 20 2025	\$ 15,850
Period 4 - Jul 20 2026	\$ 15,850
Period 5 - Jul 20 2027	\$ 15,850

**B. Additional Terms**

1. Initial Term: Unless otherwise specified in the Special Provisions above, the Initial Term shall be [5] years
2. Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (5) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides AIT, or AIT provides Client, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Effective Date: Upon execution of this Order.
4. AIT standard maintenance and support is included in the subscription fees for Application Services set forth in this Order.
5. All Upgrades and Updates to the Application Services are included in the subscription fees for Application Services set forth in this Order.
6. Fees shall be subject to increase upon notice by AIT for any renewal term, provided that any annual increase in fees shall be limited to the greater of 6% or the increase in US CPI.



Customer: El Camino Real Charter High School  
 Created By: Philip Goulet  
 Renewal  
 8/10/2023  
 Proposal Valid for 30 days

**C. Payment Terms**

1. All fees for the initial year of this Order shall be due upon execution of this Order. Unless otherwise specified, all dollars (\$) are United States currency. All fees for subsequent years shall be due upon the annual anniversary of the effective date of this Order.
2. Client shall be invoiced for amounts due in respect of the first year of the Initial Term upon execution of this Order Form.
3. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference.

<b>Client:</b> El Camino Real Charter High School
<b>Signature</b>
<b>Name (printed)</b>
<b>Title (printed)</b>
<b>Date</b>

<b>Active Internet Technologies ('AIT')</b>
<b>Signature</b>
<b>Name (printed)</b>
<b>Title (printed)</b>
<b>Date</b>



Customer: El Camino Real Charter High School  
 Created By: Philip Goulet  
 Renewal  
 8/10/2023  
 Proposal Valid for 30 days

**D. Client Contact Information**

Please fill out the following information, which will be used by our deployment & accounting teams.

<b>Billing Contact</b>
<b>Title</b>
<b>Address</b> 5440 Valley Circle Blvd
<b>City, State Zip</b> Woodland Hills, CA 91367
<b>Phone</b>
<b>Email</b>

<b>Project Contact</b>
<b>Title</b>
<b>Phone</b>
<b>Email</b>

<b>*Executive Sponsor (Head of School, Superintendent, Business Manager/CFO, etc.)</b>
<b>Title</b>
<b>Email</b>

\* The Executive Sponsor should be separate from the client contact and is typically the Head of School, Business Manager/CFO, etc.

# Coversheet

## Possible Board Approval Vote on Athletic Director MOU

**Section:** VIII. Reconvene to Open Session  
**Item:** B. Possible Board Approval Vote on Athletic Director MOU  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** MOU Athletic Director.pdf

**EL CAMINO REAL CHARTER HIGH SCHOOL**  
*A California Distinguished School*  
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BRAD WRIGHT  
Board Chair

DAVID HUSSEY  
Executive Director

**MEMORANDUM OF UNDERSTANDING BETWEEN  
EL CAMINO REAL ALLIANCE &  
AMERICAN FEDERATION OF STATE, COUNTY & MUNICIPAL EMPLOYEES  
LOCAL 540, AFFILIATED WITH DISTRICT COUNCIL 36  
REGARDING APPOINTMENT OF RICHARD RUSSELL AS ATHLETIC DIRECTOR**

**July 10, 2023**

This Memorandum of Understanding ("MOU") is entered into by and between El Camino Real Alliance ("ECRA") and the American Federation of State, County and Municipal Employees, Local 540, Affiliated with District Council 36 ("AFSCME") for the 2023-2026 school years, as follows:

WHEREAS, ECRA operates an independent public charter school, authorized by the Los Angeles, Unified School District ("LAUSD"), commencing operation on July 1, 2011; and

WHEREAS, AFSCME is the exclusive representative of a bargaining unit comprised of classified employees of ECRA for purposes of the Educational Employment Relations Act; and

WHEREAS, Richard Russell (the "Employee") is a classified employee of ECRA and a member of AFSCME; and

WHEREAS, ECRA and AFSCME operate pursuant to a Collective Bargaining Agreement (the "CBA") for the 2022-2025 school years which was ratified by the AFSCME membership and ECRA Board on May 11, 2022 and June 23, 2022, respectively; and

WHEREAS, the AFSCME-represented unit does not currently include an Athletic Director position, but the Employee served as Athletic Director for 2022-2023 pursuant to a signed Side Letter Agreement; and

WHEREAS, the parties would like for the Employee to continue to serve as the Athletic Director for the 2023-2026 school years; and

NOW THEREFORE, ECRA, AFSCME, and the Employee do hereby agree to the following terms:

**AGREEMENT:**

1. **Duties:** The Employee shall work in the position of Athletic Director. The Employee will perform such duties as ECRA may reasonably assign consistent with the applicable job description, and the Employee will abide by all ECRA policies and procedures as adopted and amended from time to time. The Employee further agrees to abide by the provisions of

*The mission of ECRCHS is to prepare our diverse student body for the next phase of their educational, professional, and personal journey through a rigorous, customized academic program that inspires the development of students' unique talents and skills, builds character, and provides opportunities for civic engagement and real-world experiences.*

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ECRA's charter. A copy of the job description for the above position is attached hereto and incorporated by reference herein. These duties may be amended from time to time upon mutual written agreement between ECRA and AFSCME.

2. **Work Schedule:** The work schedule for this position shall be full time consisting of eight (8) hours per day, exclusive of a duty-free meal period of no less than thirty (30) minutes and no greater than one (1) hour, Monday through Friday. Every Friday, the Employee shall provide both his Supervisor (currently Administrative Director Jason Camp) and the Executive Director with a schedule of his work hours for the following week, including the start and end times of the daily work shift, and the beginning and end of his meal break. The Employee is prohibited from working hours in excess of this work schedule, including overtime, without the prior written consent of his Supervisor or the Executive Director. To request overtime, the Employee will send an email to both his Supervisor and the Executive Director. ECRA acknowledges that some of the job duties assigned to the Employee may not be able to be completed during the normal 8-hour workday. The Employee agrees that he will use his best effort to complete all assigned tasks during the regular workday and will promptly notify his supervisor and/or the Executive Director if he is not able to do so. ECRA agrees that the Employee shall not be held responsible or be subject to any discipline for any job duties that are not completed due to circumstances beyond the Employee's control including the Employee not being authorized to work overtime to complete such duties. Workdays for the Employee shall be 249 days per year. The current year schedule is attached hereto and incorporated by reference herein.
3. **Compensation:** The hourly pay for this position is \$40.15, subject to all regular withholdings and shall be retroactive to July 1, 2023. This hourly pay includes the two percent (2%) increase that was provided to all employees in the AFSCME bargaining unit effective July 1, 2023. The hourly rate shall reflect the duties performed as the Athletic Director, but does not include any additional stipends that the Employee is eligible to receive (such as coaching Lacrosse) with the exception of the Athletic Director stipend which has been included in the hourly wage. Should the AFSCME bargaining unit receive pay increases in the 2024-2025 and/or 2025-2026 school years, the Employee's hourly wage will be increased by the same percentage. The Employee shall be paid on the same paydays as other AFSCME unit members. The Employee shall not be permitted to earn overtime compensation without the prior written consent of his supervisor or the Executive Director.
4. **Continuing Applicability of CBA:** Except as provided herein, the CBA will remain in full force and effect, including but not limited to provisions on employee discipline and termination.
5. **Child Abuse and Neglect Reporting:** California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his/her professional capacity or within the scope of his/her employment whom he/she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this MOU, the Employee acknowledges he is a child care custodian and is certifying that he has knowledge of California Penal Code section 11166 and will comply with its provisions.

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- 6. **Conflicts of Interest:** The Employee understands that, while employed as Athletic Director, he will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his/her employment with ECRA. Similarly, the Employee will not exercise any oversight responsibility over any sport for which he is the coach (e.g. lacrosse) but will defer authority to his Supervisor.
- 7. **Cancellation of Agreement:** Either ECRA or the Employee may cancel this MOU at any time, with or without cause. If the MOU is canceled by ECRA without cause then the Employee shall receive advance notice of thirty (30) calendar days. Assuming such cancelation is not a termination for cause, as provided in the CBA, the Employee would return to his previous position as described in the relevant job description without loss of wage or seniority. In other words, the Employee would return to the salary/wage schedule on which he was paid prior to being appointed as Athletic Director with full credit for all years of experience at ECRA including time as Athletic Director.
- 8. **Term of Agreement:** This MOU is limited to the 2023-2025 school years and shall expire on June 30, 2026. The terms of the MOU may be extended by written mutual agreement, but no representations have been made regarding any intention to do so.
- 9. **Non-Precedential:** This MOU does not and will not be interpreted as setting a precedent with respect to ECRA, AFSCME, and/or the Employee.

**Signatures:**

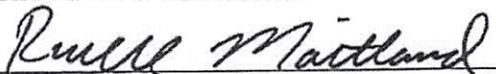
The parties acknowledge and agree that this MOU is limited to the 2023-2026 school year only and that it does not set a precedent for future years.

Date: 8/14/2023

  
Richard Russell, Athletic Director

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, LOCAL 540, AFFILIATED WITH DISTRICT COUNCIL 36

Date: 8/8/2023

  
By: Russell Maitland, Business Representative

EL CAMINO REAL ALLIANCE  
  
By: David Hussey, Executive Director

Date: 8/16/2023

**SUBJECT TO FINAL RATIFICATION AND APPROVAL  
BY THE BOARD OF DIRECTORS OF ECRA**

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