



El Camino Charter High School

Board Meeting

Date and Time

Wednesday September 16, 2015 at 4:45 PM PDT

Location

El Camino Real CHS, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

Special Board Meeting called by Jonathan Wasser El Camino Real Charter High School Library
5440 Valley Circle Blvd Woodland Hills, CA 91367

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:45 PM
A. Call the Meeting to Order		Jackie Keene	2 m
B. Record Attendance and Guests		Terri Keas	2 m
II. Governance			
III. Financial			4:49 PM
A. Review and Approve Board Resolution Regarding Material Revision to Charter For Governance Changes	Vote	Marshall Mayotte	5 m
B. Approve two year cash flow loans of up to \$500K to Highlander K-8 charter at 0%	Vote	Marshall Mayotte	5 m
C. Approve two year cash flow loans of up to \$500K to Oso K-8 charter at 0%	Vote	Marshall Mayotte	5 m
IV. Administrators			
V. Other Business			
VI. Closing Items			5:04 PM
A. Adjourn Meeting	Vote	Jonathan Wasser	

Cover Sheet

Review and Approve Board Resolution Regarding Material Revision to Charter For Governance Changes

Section: III. Financial
Item: A. Review and Approve Board Resolution Regarding Material
Revision to Charter For Governance Changes
Purpose: Vote
Submitted by:
Related Material: Certificate of Amendment of Articles of Incorporation.pdf
LTR CSD re Material Revision 091515 (JAR).docx
Material Revision Board Resolution 091515 (JAR).docx

3327864

CERTIFICATE OF AMENDMENT
OF ARTICLES OF INCORPORATION

FILED
SECRETARY OF STATE
STATE OF CALIFORNIA

CH 12/12

NCTO

The undersigned certify that:

FEB 20 2015

1. They are the President and Secretary, respectively, of El Camino Real Charter High School, a California nonprofit public benefit corporation.
2. Article I of the Articles of Incorporation of this Corporation is amended to read as follows:

The name of the Corporation is El Camino Real Alliance.

3. Article II of the Articles of Incorporation of this Corporation is amended to read as follows:


The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes. The specific purposes for which this Corporation is organized are to manage, operate, guide, direct and promote one or more California public charter schools.

The Corporation is organized and operated exclusively for educational and charitable purposes pursuant to and within the meaning of Section 501(c)(3) of the Internal Revenue Code or the corresponding provision of any future United States Internal Revenue Law. Notwithstanding any other provision of these articles, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation. The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.


4. The foregoing amendments of Articles of Incorporation have been duly approved by the Board of Directors.
5. The Corporation has no members.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

Date: 1-13-15


Jeffrey Falgout, President

Date: 1-13-15


Donna Slamon, Secretary

ALEX PADILLA, Secretary of State



Date: _____

FEB 23 2015

I hereby certify that the foregoing transcript of _____ page(s) is a full, true and correct copy of the original record in the custody of the California Secretary of State's office.



EL CAMINO REAL CHARTER HIGH SCHOOL

A California Distinguished School

5440 Valley Circle Boulevard, Woodland Hills, California 91367
TELEPHONE: (818)595-7500 FAX: (818)710-9023

JON WASSER
Board President

DAVE FEHTE
Principal

September 15, 2015

Via Email
atatioss@lausd.net

José Cole-Gutiérrez, Director
Charter Schools Division
Los Angeles Unified School District
333 S. Beaudry Ave., 20th Floor
Los Angeles, CA 90017

RE: El Camino Real Charter High School Request for Material Revision

Dear Mr. Cole-Gutiérrez:

On behalf of El Camino Real Charter High School (“ECRCHS” or the “Charter School”), I am writing to request a material revision of ECRCHS’s charter petition. This letter, and the enclosed documents, were prepared consistent with the Los Angeles Unified School District (the “District”) Charter Schools Division’s (“CSD”) Administrative Procedures for Charter School Authorizing (“Administrative Procedures”) (revised 9/10/13) and Request for Material Revision Checklist (revised as of the same date).

A. RELEVANT BACKGROUND INFORMATION

ECRCHS is seeking a material revision of its charter in order to make important changes to its (1) governance structure and (2) employee job title/description.

1. Governance Structure

ECRCHS is seeking to change the name and specific purpose of the corporation that operates the Charter School, as well as its corporate structure. By filing a Certificate of Amendment of its Articles of Incorporation with the Secretary of State, ECRCHS has changed its corporate name from El Camino Real Charter High School to El Camino Real Alliance (“ECRA”) and revised its specific purpose to allow for operation of one or more California public charter schools. While the corporate name and specific purpose changes are not explicitly identified as material revisions in the Administrative Procedures, we want to be sure to point them out in this request. The filed-endorsed Certificate of Amendment is attached as Exhibit A.

Upon approval of its material revision, ECRCHS would be operated by ECRA. The reason for this requested change is that ECRA intends to function in the manner of other Charter Management Organizations (“CMO”), operating one or more charter schools and providing a

centralized administrative and operational structure to those charter schools. As the District knows, ECRA has submitted two charter petitions to operate new independent charter schools.

2. Employee Job Title/Description

The Charter School seeks to change the title and job description of its school leader. Currently, that title is Principal, and the Charter would like to change to Executive Director. The job description for this position would be expanded to include supervisory oversight over Charter School Directors at the ECRA proposed-new independent charter schools. The reason for this change is to ensure the efficient, consistent, and cost-effective administration of all charter schools operated by ECRA. The employment qualifications, which are the only legally required component of Element 5 of charter petitions, are not projected to change.

B. ANALYSIS AND DISCUSSION

1. Governance Structure

The Charter School has carefully studied and considered the potential for seamless administration and economies of scale in operating more than one conversion or start-up charter school in the West Hills area of Los Angeles. In its four-plus years of operation as a conversion comprehensive high school, ECRCHS has maintained or increased the academic and athletic stature of El Camino Real High School; has amassed a very conservative approximately 30% budgetary reserve; has acquired new property and programs to support expansion; and has always received clean annual independent financial audits.

We believe that this proposal is educationally sound because ECRCHS will transition its experience and best practices to ECRA, which will expand upon that strong base. The ECRCHS site leadership includes a Principal (which would transition to Executive Director upon approval of this material revision), Chief Business Officer, 5 Assistant Principals (two of whom would have roles with other ECRA schools), Chief Technology Officer, and 3 Directors. All of these positions, plus the brief listing of major accomplishments above, demonstrate the Charter School's capacity to implement the proposed transition.

2. Employee Job Title/Description

Changing the title and job description of the ECRCHS Principal is educationally sound because it will clearly communicate and delineate this individual's role within the ECRA community. The change will also ensure the efficient, consistent, and cost-effective administration of all charter schools operated by ECRA because all charter schools will, at the highest level, be supervised by the same individual. The Charter School's capacity to implement this proposed change is substantially the same as its capacity to implement the proposed change to the governance structure. The Executive Director will continue to be hired, terminated, and evaluated by the Board of Directors.

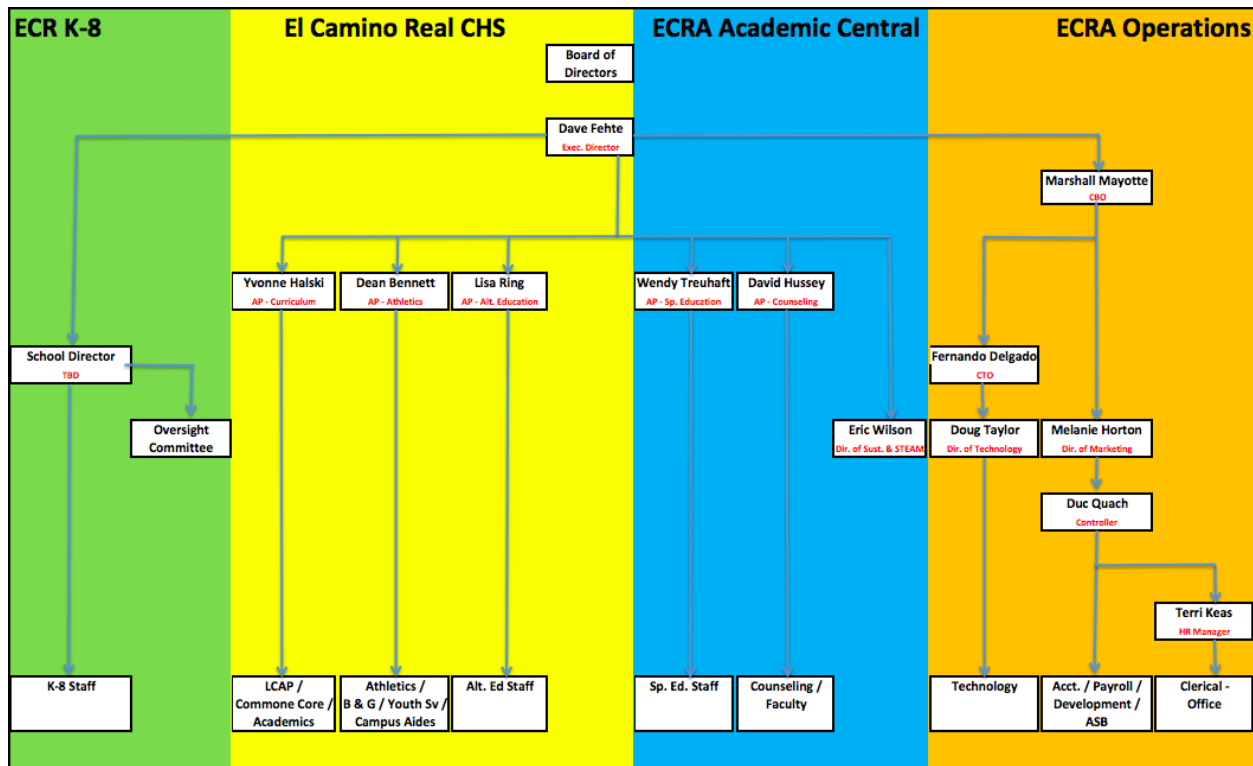
C. IDENTIFICATION AND DESCRIPTION OF CHANGES

1. Governance Structure

All references in the ECRCHS charter petition to El Camino Real Charter High School as the corporation operating the Charter School, will be revised to read, “El Camino Real Alliance” or “ECRA.” As one specific example, Element 4 of the ECRCHS charter petition will include the following language directly after District Required Language:

“El Camino Real Charter High School is a direct-funded, independent charter school operated by El Camino Real Alliance, a California Non-Profit Public Benefit Corporation with a 501(c)(3) tax exempt designation from the IRS.”

Additionally, the organizational chart has been updated as follows:



2. Employee Job Title/Description

All references in the ECRCHS charter petition to the Principal as the school leader will be revised to read “Executive Director.” As one specific example, Element 4 of the ECRCHS charter petition will include the following statement under the heading of “Executive Director”:

“The Executive Director serves as the educational leader of the Charter School and the chief executive of ECRA.”

CONCLUSION

ECRCHS is eager to work with the District to address any questions or concerns regarding its charter petition material revision request. Please do not hesitate to contact me at your convenience.

Sincerely,

Dave Fehte
Principal, ECRCHS
Executive Director, ECRA

Enclosure: Exhibit A, Filed-Endorsed Certificate of Amendment to Articles of Incorporation

El Camino Real Charter Alliance
Board of Directors

Resolution

WHEREAS, the El Camino Real Charter Alliance (“ECRA”) Board of Directors seeks a material revision of the El Camino Real Charter High School (“ECRCHS” or the “Charter School”) charter petition, as detailed herein; and

WHEREAS, the ECRA Board of Directors hereby authorizes the submission to the Los Angeles Unified School District (“LAUSD”) of the request for the proposed charter revisions; and

WHEREAS, the ECRA Board of Directors authorizes Principal (Executive Director) Dave Fehte to execute (sign) the amendment document and otherwise act on behalf of ECRA with respect to the material revision application process, including making changes to the material revision request letter, as deemed necessary by LAUSD.

NOW THEREFORE BE IT RESOLVED:

(1) The Charter School has carefully studied and considered the potential for seamless administration and economies of scale in operating more than one conversion or start-up charter school in the West Hills area of Los Angeles. In its four-plus years of operation as a conversion comprehensive high school, ECRCHS has maintained or increased the academic and athletic stature of El Camino Real High School; has amassed a very conservative approximately 30% budgetary reserve; has acquired new property and programs to support expansion; and has always received clean annual independent financial audits. ECRCHS will transition best practices to ECRA, which will expand upon that strong base.

(2) Changing the title and job description of the ECRCHS Principal is educationally sound because it will clearly communicate and delineate this individual’s role within the ECRA community. The change will also ensure the efficient, consistent, and cost-effective administration of all charter schools operated by ECRA because all charter schools will, at the highest level, be supervised by the same individual. The Charter School’s capacity to implement this proposed change is substantially the same as its capacity to implement the proposed change to the governance structure. The Executive Director will continue to be hired, terminated, and evaluated by the Board of Directors.

AND BE IT FURTHER RESOLVED:

(1) All references in the ECRCHS charter petition to El Camino Real Charter High School as the corporation operating the Charter School, will be revised to read, “El Camino Real Alliance” or “ECRA.” As one specific example, Element 4 of the ECRCHS charter petition will include the following language directly after District Required Language:

“El Camino Real Charter High School is a direct-funded, independent charter school operated by El Camino Real Alliance, a California Non-Profit Public Benefit Corporation with a 501(c)(3) tax exempt designation from the IRS.”

Additionally, the organizational chart will be updated consistent with these changes.

(2) All references in the ECRCHS charter petition to the Principal as the school leader will be revised to read “Executive Director.” As one specific example, Element 4 of the ECRCHS charter petition will include the following statement under the heading of “Executive Director”:

“The Executive Director serves as the educational leader of the Charter School and the chief executive of ECRA.”

* * *

I, Donna Slamon, certify that the Board of Directors of El Camino Real Charter Alliance on September 16, 2015, adopted the foregoing resolution, at Los Angeles, California.

By: _____
Donna Slamon; Board Secretary