



El Camino Charter High School

Finance and Investment Committee

Date and Time

Thursday June 16, 2022 at 5:00 PM PDT

Location

Library Media Center - Main Campus

The Finance Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" FINANCE AND INVESTMENT COMMITTEE MEETINGS

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS:

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

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4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective May 19th, 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A.	Call the Meeting to Order	Danielle Malconian	1 m
B.	Record Attendance and Guests	Kurt Lowry	1 m
C.	Pledge of Allegiance to the United States of America (USA)	David Hussey	1 m
	Mr. Hussey will lead meeting participants in the Pledge of Allegiance to the United States of America (USA).		
D.	Public Comments	Discuss Danielle Malconian	30 m
IMPORTANT NOTE REGARDING PUBLIC COMMENTS:			
<i>NOTE: Effective April 18th, 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings are limited to two (2) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes.</i>			
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II. Consent			5:33 PM
A.	Approve Minutes of May 19, 2022, Finance and Investment Committee Meeting	Approve Danielle Malconian	1 m
III. Investment			5:34 PM
A.	Investment Update	Discuss G. Wood	10 m
	Gregory Wood, CBO, will provide the Investment Update.		
IV. Finance			5:44 PM
A.	May 2022 Financial Update	Discuss G. Wood/J. Arndt	10 m
	ECR CBO Gregory Wood, and John Arndt of ICON School Management, will present the May 2022 Financial Update.		
B.	Review of May 2022 Check Registers	Vote Gregory Wood	10 m
	Review of May 2022 check registers for the City National Bank Accounts.		

	Purpose	Presenter	Time
ACTION ITEM: motion to recommend to the Board approval of the May 2022 Check Registers.			
C. Review of May 2022 Credit Card Charges	Vote	Gregory Wood	10 m
Review the credit card charges for May 2022.			
ACTION ITEM: motion to recommend to the Board approval of the May 2022 credit card charges.			
D. Discussion and Vote on ICON School Management Contract Renewal	Vote	Gregory Wood	10 m
Mr. Wood, CBO, will lead a discussion prior to the vote on whether or not to recommend renewal of the ICON School Management Services contract.			
E. Discussion and Vote on CharterSAFE Contract Renewal	Vote	Gregory Wood	10 m
Mr. Wood, CBO, will lead a discussion prior to the vote on whether or not to recommend renewal of the CharterSAFE contract.			
F. Discussion and Vote on 2019-2020 Yearbook Write-Off	Vote	Gregory Wood	10 m
Mr. Wood, CBO, will lead a discussion prior to the vote on whether or not the Committee will vote to recommend that the full Board "write off" the expense of 301 yearbooks from the 2019-2020 academic year as a result of the adverse impact of the COVID-19 pandemic on yearbook sales.			

V. School Business 6:44 PM

A. Cafeteria and 2022-2023 Budget Updates	Discuss	Gregory Wood	10 m
Gregory Wood, CBO, will provide an update on the Cafeteria and present the 2022-2023 Budget Update.			
B. Discussion and Vote on Local Control Accountability Plan (LCAP) 22-23 Proposed Goals and Actions	Vote	Minita Clark	10 m
Ms. Clark, Administrative Director, will lead a discussion and vote on whether or not to recommend that the full Board approve the 22-23 LCAP Proposed Goals and Actions.			
C. Discussion and Vote on Proposed 22-23 ECRCHS Budget	Vote	Gregory Wood	10 m
Mr. Wood will lead a discussion prior to a vote on whether or not to recommend that the full Board approve the proposed 2022-2023 ECRCHS Budget.			

VI. Closing Items 7:14 PM

A. Adjourn Meeting	Vote	Danielle Malconian	1 m
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Coversheet

Approve Minutes of May 19, 2022, Finance and Investment Committee Meeting

Section: II. Consent
Item: A. Approve Minutes of May 19, 2022, Finance and Investment Committee Meeting
Meeting:
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Finance and Investment Committee Meeting on May 19, 2022

APPROVED



El Camino Real Charter High School

Minutes

Finance and Investment Committee Meeting

Date and Time

Thursday May 19, 2022 at 4:30 PM

Location

In Person

El Camino Real Charter High School

Library Media Center - Main Building Hallway

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Committee Members Present

Alexandra Ramirez, Daniela Lopez-Vargas, Danielle Malconian

Committee Members Absent

None

Guests Present

David Hussey, Gregory Wood, Kurt Lowry, MBreller@beaconpointe.com (remote), jarndt@iconsm.com (remote), s.webster@ecrchs.net

I. Opening Items

A. Call the Meeting to Order

Danielle Malconian called a meeting of the Finance and Investment Committee of El Camino Real Charter High School to order on Thursday May 19, 2022 at 4:44 PM.

B.

Record Attendance and Guests

Quorum established.

C. Pledge of Allegiance to the United States of America (USA)

Mr. Hussey led meeting participants and guests in the Pledge of Allegiance to the United States of America.

D. Public Comments

There were no requests for public comment.

II. Consent

A. Approve Minutes of April 21, 2022, Finance and Investment Committee Meeting

Alexandra Ramirez made a motion to approve the minutes from Finance and Investment Committee Meeting on 04-21-22.

Danielle Malconian seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Danielle Malconian Aye

Daniela Lopez-Vargas Aye

Alexandra Ramirez Aye

III. Investment

A. Investment Update

Mr. Wood, CBO, and Mr. Breller, of Beacon Pointe, provided the Q1 Investment update, with highlights as follow:

OPEB Account Discussion:

1. OPEB \$21.305 Million

2. Gen. Account \$6.214 Million

two annuities, neither of which is controlled by either US Bank or Beacon Pointe, so Mr. Wood pulled those items because we receive separate reporting by those two organizations. Over \$700K

3. OPEB start of year - \$21.25 Million; we've made 10 months of contributions at \$2.2 Million; we've incurred market losses of \$2.145 Million; gains and losses were down 10% because of the investments, but because of the contributions, we are up .3% as of April 2022.

Mr. Breller on 1Q22 package:

SLIDE 12: Mr. Breller reviewed Market Performance Summary, noting negative equities and Fixed Income performance during the Quarter and YTD returns.

Discussed the Fed's desire to get inflation under control with fiscal stimulus (last two quarters); steps to be taken are time-sensitive in order to try to create a "soft landing," to slow inflation without bringing us into a recession.

Rare to have volatility in both equities and fixed income; S&P 500 down 4.6% and US Aggregate Bond is down 5.9%.

Part of context is that the US had been at a 200-year low in interest rates. Fed increases rates and people are taking their money out of both equities and fixed income and moving it into cash. We should expect to see some continued volatility.

SLIDE 13: Mr. Breller reviewed the US Equity Sector Review, 1Q22, and One Year, noting that over the past twelve months, most segments of the market posted positive returns, with energy and utilities growth posting positive returns in the first quarter, and all sectors other than Communication services posting positive returns over the prior twelve-month period.

S&P down 8% in April, and down so far another 5% in May. Overall, S&P down 18%. Rates increasing in short and long-term. Short term volatility and long-term.

SLIDE 20: Mr. Breller reviewed the OPEB Total Composite as of March 31, 2022.

Mr. Breller discussed each sector of the OPEB account chart, including current balances, current allocation, investment policy, policy range, difference, and whether or not the sector performance is "within the IPS Range."

In short, ECR's investments (US Equity, Intl. Equity, Fixed Income, Alts., and Cash all are within the expected investment policy range.

Mr. Breller noted if any investments fall out of the policy range it is their (Beacon Pointe) responsibility to make adjustments to allocations in the hopes of bringing the sector back within range.

Mr. Breller next reviewed the OPEB Total Composite, noting the current market value of \$22,518.835, which is down 6.8% for the quarter and YTD, since its inception of September 2021.

Mr. Breller noted that this quarter has been one of the worst performing quarters, in particular as pertains to total Domestic Equity and total International Equity. Energy and utilities still up. Fund managers note that it is not too surprising to have these short-terms

numbers. Beacon Pointe will continue to hold Fixed Income at about the policy level or a little higher in order to manage risk during this period of volatility.

SLIDE 23: Mr. Breller reviewed this slide which provides greater detail; no cause for concern enough to make any changes to allocations/fund managers in Domestic or International Equities allocations/funds/managers.

Discussed Chinese and Russian equities in the Invesco Developing Markets fund having lost all value, thus resulting in substantial losses in the Invesco

Fixed Income Managers - done a couple of things; Dodge and Cox adjusted to give us a little extra yield, and PIMCO Short Asset Investment which has less interest rate sensitivity.

Fixed Alternatives mix is working; inflation is up so infrastructure is up; short-term asset bond was a "win" for the portfolio.

Questions Re: OPEB:

Mr. Webster asked what is the expense ratio on Fiduciary Management and Polen Capital, to which Mr. Breller replied that Beacon Pointe uses separate accounts, with Fiduciary Management at 50 basis points (.5%); Polen Capital is 60 basis points or .6%. These are both negotiated fees with Beacon Pointe.

Mr. Webster asked a follow-up question about our policy index benchmark and against whom we are comparing performance, CalSTRS, or a market index, to which Mr. Breller replied that it is a moderate portfolio market index, specifically, as listed on **slide 25**, as follows:

60% MSCI ACWI / 40% Bloomberg US Aggregate TR

General Account (GA) Discussion:

SLIDE 30: Mr. Breller noted that instead of the 60/40 mix in the OPEB, the General Account Asset Allocation is roughly the opposite, with Fixed Income securities weighted at 64% and Equities at about 30+%. More conservative, but still with losses.

SLIDE 32:

Mr. Breller reviewed the General Account Total Composite.
Fixed income down 4.9; shorter time horizon; if we need \$1M or \$1.5M, it should come from here, which has less volatility. Less exposure to equities risk in this account.

Mr. Hussey asked how long might it take to get out of the market's deep dive, to see a correction, to which Mr. Breller replied that it typically takes two quarters of growth to exit a recession. If markets decline 2-6 quarters, you see a steep recovery once the market hits the recovery stage. Average loss is 28%; loss is 18%; can expect more volatility. I do believe that a recess is a probability. We don't have excess valuation like we had in 2000 and 2008. We have strong fundamentals and high employment with inflation that the Fed is trying to fight, which, when under control, there will likely a result in a more market-positive fiscal policy.

Do expect more volatility while fixed income should offer some protection from the volatility.

Ms. Malconian asked if we have any investment in any "cryptocurrency" to which Mr. Breller replied that we do not and that we may never get a recommendation like that from him as it is too much of a speculative asset class today.

Mr. Breller will join the next board meeting again via virtual format.

IV. Finance

A. April 2022 Financial Update

Mr. Wood, CBO, and Mr. Arndt, of ICON School Management, provided the April 2022 Financial Update, with highlights as follow:

Balance Sheet Slide:

Reviewed Assets Actuals, Prior Year, \$ Change to Prior, and % Change; Overall Total Assets \$36.9 Million, an 18.70% increase from April of 2021 (prior year).

Cash has increased due to 20- 21 One-Time Funds, PPP Loan, and 20-21 Deferral Payments

- State overpaid with Deferrals and will reduce cash for 21-22 LCFF (\$2M)
- LT-Debt decreased due to FMV adjustment to OPEB Accounts as well as PPP Loan being forgiven.
- Restricted Net Position:
 - Lottery - \$233,711
 - ELO - \$733,967
 - ELO PP - \$239,972
- Unrestricted Net Position – Investigating allocation of Net Assets into a Designated Fund for Deferred Maintenance

Total liabilities: 16.21% increase

Cash Analysis Slide:

ECRCHS is projected to have 182 days of cash on hand (Recommended to have min. of 90)

Total Cash (Checking/Savings/CDs) on-hand April 2022: 21,674,033.25

Profit and Loss (Summary) Slide:

Reviewed Revenues, Expenses, Net income (Loss), and Net Income Before FMV Adjustments from Adopted Budget 21-22, 1st Interim Budget, 2nd Interim Budget, YTD 2021-2022, and PYTD 2020-2021.

Mr. Wood noted that the FMV Adjustment line reflects a market loss of \$3.32 Million YTD 2021-2022, or roughly a \$7M loss from PYTD 2020-2021 valuation of \$4.19 Million.

Profit and Loss (YTD) Slide:

Revenues down 13.59%; Expenditures up 10.31%; net income before FMV Adjustment down 106.89%.

In-Person Instruction and Sport Activities will incur additional expenses with the re-opening of School

- Additional CARES Related expenses for 21-22 will also increase expenses.
- Employee Benefits decrease due to STRS Refund in December for EE/ER contributions made in prior year for DBS Earnings

Budget Comparison (YTD) Slide:

Lottery Amounts went from \$150 – Unrestricted / \$49 – Restricted to \$163 – Unrestricted / \$65 – Restricted (more revenue)

- SPED Rates are projected to increase from the \$689 – State/ \$267 – Federal (more revenue)
- Lower Enrollment/ADA from 21-22 Adopted Budget (approx. 152 ADA/\$1.6M less).

Reviewed Revenue and Expenditures percentages. Lower enrollment a cause for drop in revenue.

About 80% spent at this time of the year.

Mr. Wood noted that we are 8/10 completed with this year, so expenditures largely reflect this and are in general, aligned. Books and supplies have categorical funding requirements, so he is not concerned about the budget expenditure reflecting over 100% used due to categorical budget off-set.

Department Budgets (4000s) Slide:

- Textbooks and Instructional Materials in certain departments will continue to be monitored due to the need of purchasing more materials in order to continue higher educational standards

Textbooks and Core Curricula Materials = 91% expenditures

Instructional Materials and Supplies 102.63% expended

Other Departments Slide:

- Investment advisor provided a complete quarterly report update at the May Finance Committee Meeting and Board Meeting.
- Detailed May Revise Budget updates for 2022-2023 will be provided in a School Services of California Conference to be attended on May 20th.

Reviewed following documentation by name only.

Ms. Malconian asked about the Governor's budget, to which Mr. Wood noted that it is the May Revise; a 3 hour call tomorrow to learn more to review the May Revise; we'll have more updates to share at the next regular board meeting.

Mr. Wood reviewed Slide 76 from second handout re: ASB Trust Accounts, and the sections, columns, etc.

Total Trust Accounts balance \$515,600.55 + ASB Balance \$36.5 Million = \$ 553,079.04
Adjusted Balance.

B. Review of April 2022 Check Registers

Danielle Malconian made a motion to approved the April 2022 Check Registers.

Alexandra Ramirez seconded the motion.

Mr. Wood discussed the April 2022 Check Registers prior to the vote.

Mr. Webster noted that the OPEB Trust funds are to used entirely for retirement funds and not for general funds in any way, shape, or form, to which Mr. Wood replied, "correct," and to which Ms. Malconian replied to Mr. Webster, with words to the effect of, "Well, that is not what the question was," to which Mr, Webster noted, "Well, you're talking about recoupment of funds, and there should be no discussion about recoupment of funds from the OPEB account."

In reply, Mr. Hussey noted that if we were to get into financial hard times, we could use funds from OPEB to support the general fund.

Mr. Wood and Ms. Malconian agreed, with Mr. Wood noting that we cannot take funds out that had already been contributed, but the board could take existing funds from OPEB to support the general fund if the need arises.

Mr. Wood continued that once the OPEB is fully funded, actuarially speaking, it should be self-sustaining.

Dr. Lowry asked when the OPEB account is expected to be fully funded, to which Mr. Wood replied, five or six years, but investment portfolio performance will determine, as well as healthcare costs. Schwab actuary will obtain census information and this item will provide an updated answer at the July Board Meeting.

Ms. Malconian asked about the Techlease buyout and how the asset would be treated, in which Mr. Wood noted that we could potentially put it in inventory or CARES funded; he will first obtain the opinion from the auditor.

Mr. Wood then reviewed the Vendors document from A-Z.

Mr. Wood then reviewed the ASB checking account document and some transactions. The committee **VOTED** unanimously to approve the motion.

Roll Call

Alexandra Ramirez Aye

Danielle Malconian Aye

Daniela Lopez-Vargas Aye

C. Review of April 2022 Credit Card Charges

Daniela Lopez-Vargas made a motion to Approve the April 2022 Credit Card Charges. Alexandra Ramirez seconded the motion.

Mr. Wood reviewed the US Bank Credit Card Statement Transactions by the two cardholders, Mr. Hussey, and Mr. Wood.

Then, there is a supporting document, who requested the charge.

Ms. Malconian asked if there was more detail on the Amazon charges, to which Mr. Wood provided more detail based on the second attachment to this agenda item.

Mr. Hussey noted that we might be able to identify which departments purchase what items.

Ms. Ramirez asked who approves these purchases, to which Mr. Wood noted that there is a purchase order process, to which Mr. Wood explained the process.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Danielle Malconian Aye
Alexandra Ramirez Aye
Daniela Lopez-Vargas Aye

V. School Business

A. Average Daily Attendance (ADA) Update

Mr. Wood, CBO, provided our ADA Update, with highlights as follow:

We've completed month 9; one more month on which to report.

Attendance 90.6 (Nov.); YTD 92.2 ADA.

We are looking to hear confirmation on whether or not schools/we can use the 2019-2020 ADA percentage and apply that ADA percentage to this year's enrollment.

Combination of CALPADS (CDE is all about attendance) and ADA systems. We will do our own internal calculations to make some projections and we will also report what the Governor reports, and we will have more information by the end of June.

June 15th is when the State is expected to pass a State budget. There are incentives for legislators to pass the budget.

Ms. Malconian asked Mr. Hussey about our expected enrollment projections, to which Mr. Hussey said we are slightly lower, but we generally increase enrollment over the Summer.

B. Discussion and Vote on 2022-2023 Budget Updates

Danielle Malconian made a motion to approve the proposed Instructional Materials/Textbook Budgets for 2022-2023.

Alexandra Ramirez seconded the motion.

Mr. Wood discussed the 2022-2023 Budget Updates prior to the vote, with highlights as follow:

1. Budget Calendar Adopted in Feb. 2022
2. Budget packets when to Department Chairs, Department heads, and administrators received the completed proposed budgets.
3. Reviewed the columns and forms and process, gave specific details for various Departments, including English Department, regarding novels, which we will track as textbooks.
4. Mr. Wood continue to recommend a schoolwide budget contingency dollar amount in order to support department spending overages.

Mr. Wood noted that the proposed \$65K "contingency" line amount gives us some flexibility in case a funding need arises without requiring us to go back to the board to request additional funding through a vote.

Dr. Lowry asked about the math and science budgets increases and if those were related to new textbook adoptions, to which Mr. Wood and Mr. Hussey replied in the affirmative regarding those content areas and the English Department.

Mr. Wood walked through an example from the English Department, with novels and explained where an additional \$54K came from.

Ms. Lopez-Vargas asked if Departments were asked to provide quotes for their purchases as back-up, to which Mr. Wood replied in the affirmative. Mr. Wood gave an example of Alg. 1 and Alg. 2 purchases.

Ms. Malconian asked if licenses are included in the programs, including books, software, etc., to which Mr. Hussey and Mr. Wood replied, "yes."

Mr. Hussey noted that we'd try to purchase textbooks in different years to spread out expenditures.

Mr. Wood then discussed Instructional Materials budgets process, with highlights as follows:

1. Athletics budget review
2. EL Department

We are trying to keep the IMA pure. \$350/per teacher allowance to help determine our budgets.

Having a similar Department IMA budget contingency fund.

We'd therefore like to request that the board approve a \$397K+ budget for IMA for 2022-2023.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Daniela Lopez-Vargas Aye

Danielle Malconian Aye

Alexandra Ramirez Aye

C. Discussion on Cafeteria Financial Summary and Possible Vote on Request for Proposal (RFP) Review Updates

Alexandra Ramirez made a motion to recommend that the full board approve Chartwells as 2022-2023 Food Service Provider with a possible 4-year option to renew.

Daniela Lopez-Vargas seconded the motion.

PRIOR TO THE VOTE ON THE RFP PROPOSAL:

Mr. Wood, CBO, led a discussion on the Cafeteria Executive Summary and Request for RFP Review Updates, with highlights as follow:

Timeline:

- . Reviewed the highlights and attrition of the vendors during the timeline
- . Three vendors, Chartwells, Huntington Foods, and Fresh Start
- . Two vendors submitted proposals, Chartwells, and Fresh Start

Rubric:

- . Cost
- . Experience with Natl. Food Service Providers
- . Presented information appropriately
- . Financial Stability
- . Capability
- . Taste

Mr. Wood then reviewed the scores for each vendor, as well as described the process for the taste test and who participated in the taste test process.

Based on the rubric, Chartwells scored a 95/100 and Fresh Start scored an 82/100.

Supporting Documents:

Mr. Wood reviewed supporting documentation, including a per meal/unit cost for breakfast and lunch.

We used 100,000 breakfasts and 150,000 lunches to help us "cost this out."

Breakfast - Fresh Start: combined food plus labor per meal cost \$3.23 for total cost of: \$323,000.

Lunch - Fresh Start: combined food plus labor per meal cost \$4.63 for total cost of: \$694,500

Total Fresh Start Cost = \$,1017,500.

Breakfast - Chartwells: combined food plus labor per meal cost \$2.48 for total cost of: \$248,000.

Lunch - Chartwells: combined food plus labor per meal cost 4.057 for total cost of: \$608,550

Total Chartwells Cost = \$856,550

Cost Difference of \$160,000 in favor of Chartwells. Based on the Overall Rubric scores and with the cost better on Chartwells, food costs definitely weighed in Chartwells' favor.

20 participants in Taste Test, including Ms. Malconian:

Huntington Foods 4.3

Chartwells - 4.0

Fresh Start - 3.8

Based on the overall process, and rubric, Mr. Wood recommended to the Committee that they recommend that Chartwells be approved to continue our Food Service at ECRCHS.

Chartwells revenues will be

Ms. Malconian noted that Chartwells' proposal was better prepared.

Mr. Wood introduced Chartwells' representative who was attending the meeting.

Ms. Malconian asked about signage, to which Chartwells' representative replied that they have signage for meals, decals, and railings, a budget of \$20K.

Mr. Wood also noted that Chartwells will work with ECRCHS on cafeteria projects/remodeling, etc.

Ms. Malconian asked if Mr. Wood sees the use the cafeteria carts, to which Mr. Wood replied possibly, yes.

Dr. Lowry asked if the bidding companies were able to bring any type of breakfast and lunch.

Participants in the taste test were students (15-16), faculty, staff, and one board member, Ms. Malconian.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Daniela Lopez-Vargas Aye

Alexandra Ramirez Aye

Danielle Malconian Aye

VI. Closing Items

A. Adjourn Meeting

Alexandra Ramirez made a motion to adjourn the meeting.

Danielle Malconian seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,

Kurt Lowry

Coversheet

Investment Update

Section: III. Investment
Item: A. Investment Update
Purpose: Discuss
Submitted by:
Related Material: May '22 Agenda Item IIIA, Investment Review_at 05.31.22.pdf

**EL CAMINO REAL CHS
INVESTMENTS REVIEW
FISCAL YEAR 2021-2022**

										\$ 28,073,531										
2021-2022										Year End		Contributions								
										Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Executive Summary-OPEB			
										Jun-21							\$ 21,250,357	Beginning Balance at 07/01/21		
																\$ 2,420,000	YTD Contributions			
																\$ (2,138,892)	Gains/Losses	-10.1%	Invest. Change	
																\$ 21,531,465	Current Ending	1.3%	Total Change	
Contributions										\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000				
El Camino Real CHS	OPEB Trust									\$ 21,250,357	\$ 22,581,901	\$ 23,414,747	\$ 22,650,328	\$ 22,243,810	\$ 22,519,497	\$ 21,305,592	\$ 21,531,465			
Investment Managers:																Month	YTD			
Polen Capital Mgt										\$ 2,130,330	\$ 2,196,693	\$ 2,217,237	\$ 2,061,541	\$ 2,184,233	\$ 1,919,403	\$ 1,978,700	3.1%	-10.1%		
Fiduciary Mgt										\$ 2,126,258	\$ 2,278,546	\$ 2,298,642	\$ 2,233,069	\$ 2,341,905	\$ 2,185,474	\$ 2,244,445	2.7%	8.3%		
Beacon Pointe										\$ 18,325,313	\$ 18,939,507	\$ 18,134,449	\$ 17,949,200	\$ 17,993,360	\$ 17,200,716	\$ 17,308,320	0.6%	-4.5%		
																1.1%	1.3%			
El Camino Real CHS	General									\$ 6,786,072										
Investment Managers:																Month	YTD			
Polen Capital Mgt										\$ 487,561	\$ 502,434	\$ 458,733	\$ 426,695	\$ 433,453	\$ 380,882	\$ 372,707	-2.1%	-26.0%		
Fiduciary Mgt										\$ 475,929	\$ 509,788	\$ 491,179	\$ 477,497	\$ 480,972	\$ 449,138	\$ 460,821	2.6%	-4.4%		
Beacon Pointe										\$ 5,819,802	\$ 5,871,118	\$ 5,737,900	\$ 5,655,275	\$ 5,582,229	\$ 5,384,169	\$ 5,386,903	-3.5%	-8.5%		
US Bank Holdings										\$ 6,783,292	\$ 6,883,340	\$ 6,687,812	\$ 6,559,467	\$ 6,496,654	\$ 6,214,189	\$ 6,220,431	0.1%	-8.3%		
Annuity	3 Yr. (8/23)Fixed @ 2.40%	Midland	\$ 382,505	\$ 386,353	\$ 386,353	\$ 387,232	\$ 388,644	\$ 389,352	\$ 390,238	\$ 390,949	0.2%	1.8%								
	3 Yr. (9/23)Fixed @ 1.95%	Athene	\$ 380,858	\$ 384,056	\$ 384,056	\$ 384,748	\$ 385,807	\$ 386,528	\$ 387,116	\$ 387,772	0.2%	1.5%								
Combined			\$ 7,549,435	\$ 7,553,700	\$ 7,653,749	\$ 7,459,792	\$ 7,333,918	\$ 7,272,534	\$ 6,991,544	\$ 6,999,152	0.1%	-7.3%								
Month End -Combined										\$ 28,799,792	\$ 30,135,601	\$ 31,068,496	\$ 30,110,120	\$ 29,577,728	\$ 29,792,031	\$ 28,297,135	\$ 28,530,617			

Coversheet

May 2022 Financial Update

Section: IV. Finance
Item: A. May 2022 Financial Update
Purpose: Discuss
Submitted by:
Related Material: June '22 Agenda Item IV.A,-May 22 Financial Report.pdf
June '22 Agenda Item IV.A,-May 22 ASB Report.pdf

El Camino Real Charter High School

FINANCIAL REPORT AS OF: MAY 31, 2022

PROVIDED BY: ICON School Management



BALANCE SHEET

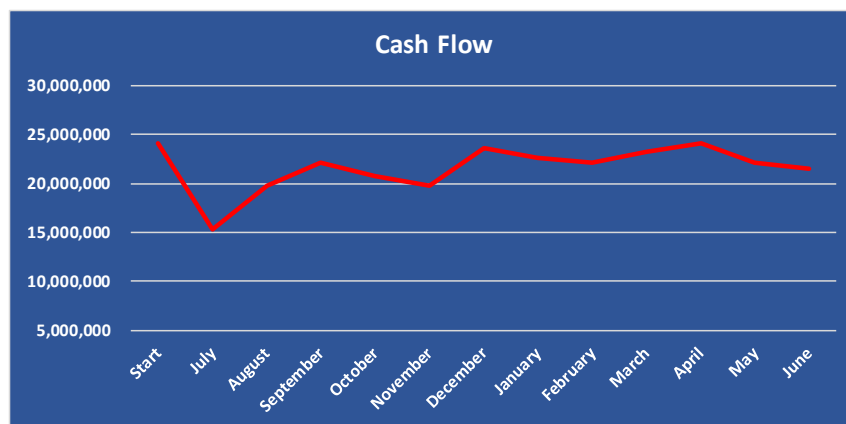
Description	Actual May 2022	Prior May 2021	\$ Change to Prior	% Change
ASSETS				
Current Assets				
Cash	\$ 21,526,540	\$ 18,891,635	2,634,905	13.95%
Investments	6,850,131	3,003,746	3,846,385	128.05%
Accounts Receivable	1,059,176	4,824,087	(3,764,911)	-78.04%
Store Inventory	61,375	-	61,375	N/A
Prepaid Expenditures (Expenses)	115,963	101,306	14,657	14.47%
Total Current Assets	29,613,185	26,820,774	2,792,411	10.41%
Fixed Assets, Net of Depreciation	6,266,958	6,366,672	(99,714)	-1.57%
Total Assets	\$ 35,880,143	\$ 33,187,446	2,692,697	8.11%
LIABILITIES & NET ASSETS				
Current Liabilities				
Accounts Payables	\$ 163,676	\$ 135,497	28,179	20.80%
Accrued Liabilities	1,810,134	1,095,436	714,698	65.24%
Deferred Revenue	3,837,546	743,635	3,093,911	416.05%
Total Current Liabilities	5,811,356	1,974,568	3,836,788	194.31%
Long-Term Debt	13,836,854	16,304,361	(2,467,507)	-15.13%
Total Liabilities	19,648,210	18,278,929	1,369,281	7.49%
Net Assets				
Economic Uncertainty (3%)	1,302,280	1,142,320	159,960	14.00%
Restricted Net Position	1,204,650	-	1,204,650	N/A
Net Investment in Capital Assets	6,266,958	6,366,672		
Unrestricted	7,458,045	7,399,525	58,520	0.79%
Total Net Assets	16,231,933	14,908,517	1,323,416	8.88%
Total Liabilities & Net Assets	\$ 35,880,143	\$ 33,187,446	2,692,697	8.11%

- Cash has increased due to 20-21 One-Time Funds, PPP Loan, and 20-21 Deferral Payments
- State overpaid with Deferrals and will reduce cash for 21-22 LCFF (\$2M)
- LT-Debt decreased due to FMV adjustment to OPEB Accounts as well as PPP Loan being forgiven.
- Restricted Net Position:
 - Lottery - \$233,711
 - ELO - \$733,967
 - ELO PP - \$239,972

CASH ANALYSIS

- Days of Cash on Hand: 186 (Recommended: 90)

	May 2022	Apr 2022	Jun 2021	May 2021
Cash in County Treasury	\$ 15,185,440.19	\$ 16,391,793.42	\$ 6,177,786.74	\$ 2,589,434.45
Fundraising #1287	1,042.65	1,042.65	\$ 483.66	\$ 397.66
PPP Account #1309	-	-	3,816,068.02	3,815,993.83
General Account #1761	5,292,322.40	3,665,846.73	6,717,622.52	7,276,558.86
A/P Account #1796	424,663.44	575,475.85	(57,903.75)	347,853.65
ASB Trust #1826	503,794.57	530,848.04	373,097.88	344,947.84
CNB ZBA Account	(23,172.47)	(24,514.54)	(36,236.79)	(16,839.16)
US Bank MMA #0851	143,649.74	161,991.47	-	-
US Bank OPEB MMA #0852	257,958.95	-	-	-
Cetera MMA #3344	-	-	6,786,072.26	4,530,333.30
Cetera OPEB MMA #4925	-	-	277,083.70	230,816.96
Petty Cash	500.00	500.00	500.00	500.00
Undeposited Funds	(1,700.43)	13,206.75	7,615.10	2,454.45
Total Checking/Savings/CDs	21,784,499.04	\$ 21,316,190.37	\$ 24,062,189.34	\$ 19,136,138.54
US Bank OPEB MMA #0852	257,958.95	357,842.88	-	-
Total Checking/Savings/CDs	\$ 22,042,457.99	\$ 21,674,033.25	\$ 41,946,108.28	\$ 35,668,758.27



Expected Cash Flow for 2021-2022

- PPP Account #1309 was closed and transferred into the General Account #1761 on 3/1/2022



PROFIT & LOSS (SUMMARY)

	Adopted Budget 21-22	1st Interim Budget	2nd Interim Budget	YTD 2021-22	PYTD 2020-21
REVENUES					
LCFF	\$ 36,897,468	\$ 35,871,495	\$ 35,250,041	\$ 29,315,683	\$ 30,359,435
Federal	2,129,265	6,067,475	3,068,556	3,164,347	2,633,183
State	3,178,858	3,170,689	3,780,393	2,289,021	3,045,257
Local	3,546,274	3,972,444	4,097,949	5,425,800	2,831,731
FMV Adjustment	-	-	-	(3,233,928)	4,358,139
	45,751,865	49,082,103	46,196,939	36,960,923	43,227,745
EXPENSES					
Salaries and benefits	32,311,946	32,161,488	33,750,571	30,144,911	26,949,534
Student supplies	2,654,022	2,478,260	2,724,887	2,995,625	1,616,058
Operating Exp	7,799,765	7,882,669	7,572,306	7,218,308	5,036,549
Capital Outlay	609,748	609,748	309,748	258,550	459,760
Other Outgo	33,866	-	-	-	-
	43,409,347	43,132,165	44,357,512	40,617,394	34,061,901
NET INCOME (LOSS)	\$ 2,342,518	\$ 5,949,938	\$ 1,839,427	\$ (3,656,471)	\$ 9,165,844
NET INCOME BEFORE FMV ADJ.	\$ 2,342,518	\$ 5,949,938	\$ 1,839,427	\$ (422,543)	\$ 4,807,705

PROFIT & LOSS (YTD)

Description	Actual YTD May 2022	Prior YTD May 2021	\$ Change	% Change
REVENUES				
LCFF Revenues	\$ 29,315,683	\$ 30,359,435	\$ (1,043,752)	-3.44%
Federal Revenues	3,164,347	2,633,183	531,164	20.17%
State Revenues	2,289,021	3,045,257	(756,236)	-24.83%
Local Revenues	5,425,800	2,831,731	2,594,069	91.61%
FMV Adjustment	(3,233,928)	4,358,139	(7,592,067)	-174.20%
Total Revenues	36,960,923	43,227,745	(6,266,822)	-14.50%
EXPENDITURES				
Certificated Salaries	15,794,590	13,595,248	2,199,342	16.18%
Classified Salaries	4,196,446	3,673,087	523,359	14.25%
Employee Benefits	10,153,875	9,681,199	472,676	4.88%
Books & Supplies	2,995,625	1,616,058	1,379,567	85.37%
Services and Operations	7,218,308	5,036,549	2,181,759	43.32%
Capital Outlay	258,550	459,760	(201,210)	-43.76%
Total Expenditures	40,617,394	34,061,901	6,555,493	19.25%
NET INCOME (LOSS)	\$ (3,656,471)	\$ 9,165,844	\$ (12,822,315)	-139.89%
NET INCOME BEFORE FMV ADJ.	\$ (422,543)	\$ 4,807,705	\$ (5,230,248)	-108.79%

- 21-22 Tuition Revenue has increased causing Local Revenues to be higher than prior FY.
- In-Person Instruction and Sport Activities will incur additional expenses with the re-opening of School
- Additional CARES Related expenses for 21-22 will also increase expenses.
- 2% Off-Schedule Payroll Stipends paid May '22
- Employee Benefits decrease due to STRS Refund in December for EE/ER contributions made in prior year for DBS Earnings

BUDGET COMPARISON (YTD)

- Expecting 4th Quarter EPA of \$2.7M plus additional LCFF Funding
- Lottery Amounts went from \$150 – Unrestricted / \$49 – Restricted to \$163 – Unrestricted / \$65 – Restricted (more revenue)
- SPED Rates are projected to increase from the \$689 – State/ \$267 – Federal (more revenue)
- Lower Enrollment/ADA from 21-22 Adopted Budget (approx. 152 ADA/\$1.6M less).

Description	Actual May 2022	2nd Interim Budget	% Used
REVENUES			
LCFF Revenues	\$ 29,315,683	\$ 35,250,041	83.16%
Federal Revenues	3,164,347	3,068,556	103.12%
State Revenues	2,289,021	3,780,393	60.55%
Local Revenues	5,425,800	4,097,949	132.40%
FMV Adjustment	(3,233,928)	-	N/A
Total Revenues	36,960,923	46,196,939	80.01%
EXPENDITURES			
Certificated Salaries	15,794,590	17,790,598	88.78%
Classified Salaries	4,196,446	4,450,994	94.28%
Employee Benefits	10,153,875	11,508,979	88.23%
Books & Supplies	2,995,625	2,724,887	109.94%
Services and Operations	7,218,308	7,572,306	95.33%
Capital Outlay	258,550	309,748	83.47%
Total Expenditures	40,617,394	44,357,512	91.57%
NET INCOME (LOSS)	\$ (3,656,471)	\$ 1,839,427	-198.78%
NET INCOME BEFORE FMV ADJ.	\$ (422,543)	\$ 1,839,427	-22.97%

Department Budgets (4000s)

Approved Textbooks & Core Curricula Materials

Department	Actual May 2022	2nd Interim Budget	% Used
EXPENDITURES			
Alternative Education/ISP	6,157	7,000	87.96%
Business Technology	6,947	9,000	77.19%
Career/Voc Ed/Arts	12,847	16,000	80.29%
English	75,165	80,000	93.96%
English Language Dev.	2,300	4,500	51.11%
Graduation	151	-	N/A
Math	93,767	99,000	94.71%
Schoolwide	2,916	1,500	194.40%
Science	157	-	N/A
Social Studies	40,750	46,080	88.43%
World Language	3,782	6,000	63.03%
Total Expenditures	244,939	269,080	91.03%

- Textbooks and Instructional Materials in certain departments will continue to be monitored due to the need of purchasing more materials in order to continue higher educational standards.
- Board has approved 22-23 Budget allocations for Textbooks and IMA in May 2022.



Instructional Materials & Supplies

Department	Actual May 2022	2nd Interim Budget	% Used
EXPENDITURES			
Academic Decathlon	5,041	2,100	240.05%
Academics	5,371	600	895.17%
Administrative	13,803	14,000	98.59%
Alternative Education/ISP	682	750	90.93%
ASB	1,474	1,500	98.27%
Athletics	7,649	7,750	98.70%
Audio, Visual, Performing	5,079	5,500	92.35%
Boys Basketball	43	100	43.00%
Business Technology	356	400	89.00%
College Office	239	300	79.67%
Counseling	34,938	35,000	99.82%
Drama	1,964	1,500	130.93%
Drill Team	3,500	-	N/A
English	12,376	12,500	99.01%
Football	1,527	1,550	98.52%
Foreign Languages	1,512	1,550	97.55%
General Academic	49,454	50,000	98.91%
Health and Life Skills	1,315	1,200	109.58%
Independent Study	475	500	95.00%
Math	11,838	9,500	124.61%
Physical Education	2,635	100	2635.00%
Robotics	250	500	50.00%
Schoolwide	3,772	20,743	18.18%
Science	20,190	20,000	100.95%
Social Studies	5,560	6,000	92.67%
Special Education	11,392	12,000	94.93%
Speech & Debate	1,407	1,500	93.80%
STEAM	6,657	7,000	95.10%
Technology	102,030	94,500	107.97%
Testing and Assessments	5,096	5,100	99.92%
Vocational Arts	32,558	14,500	224.54%
Woodshop	3,167	2,000	158.35%
World Language	96	100	96.00%
Total Expenditures	353,446	330,343	106.99%

OTHER MATTERS

- Detailed Budget updates for 2022-2023 will be presented separately to the Finance Committee and Charter Board.
- Preliminary OPEB information being finalized with the Actuary in June 2022.

El Camino Real Charter High School Custom Comparative Balance Sheet As of May 2022

Financial Row	Amount (As of May 2022)	Comparison Amount (As of May 2021)	Variance	% Variance
ASSETS				
Current Assets				
Bank				
9110 - Cash and County Treasury Account	\$15,185,440.19	\$2,589,434.45	\$12,596,005.74	486.44%
9120-100 - ECR Petty Cash	\$500.00	\$500.00	\$0.00	0.00%
9121-1287 - CNB Checking - Fundraising #1287	\$1,042.65	\$397.66	\$644.99	162.20%
9121-1295 - CNB Checking - LAUSD Account #1295	\$0.00	\$0.00	\$0.00	0.00%
9121-1309 - CNB Checking - PPP Account #1309	\$0.00	\$3,815,993.83	(\$3,815,993.83)	-100.00%
9121-1761 - CNB Checking - General Account #1761	\$5,292,322.40	\$7,276,558.86	(\$1,984,236.46)	-27.27%
9121-1796 - CNB Checking - A/P Account #1796	\$424,663.44	\$347,853.65	\$76,809.79	22.08%
9122-1826 - CNB Checking - ASB Trust #1826	\$503,794.57	\$344,947.84	\$158,846.73	46.05%
9124-2717 - ECRCHS : CNB ZBA account	(\$23,172.47)	(\$16,839.16)	(\$6,333.31)	37.61%
9135-0851 - US Bank MMA #0851	\$143,649.74	\$0.00	\$143,649.74	0.00%
9135-0852 - US Bank OPEB MMA #0852	\$257,958.95	\$0.00	\$257,958.95	0.00%
9135-3344 - Cetera Investments #3344	\$0.00	\$4,530,333.30	(\$4,530,333.30)	-100.00%
9135-4925 - Cetera OPEB Investments #4925	\$0.00	\$230,816.96	(\$230,816.96)	-100.00%
Total Bank	\$21,786,199.47	\$19,119,997.39	\$2,666,202.08	13.94%
Accounts Receivable				
9200 - Accounts Receivable				
9200 - Accounts Receivable	\$486,034.97	\$224,043.13	\$261,991.84	116.94%
9219 - AR - Special Ed (Fed)	\$0.00	\$0.00	\$0.00	0.00%
9232 - AR - Property Taxes	\$0.00	\$0.00	\$0.00	0.00%
9239 - AR - Special Education	\$0.00	\$0.03	(\$0.03)	-100.00%
9253 - AR - AR1	\$270,664.53	\$0.00	\$270,664.53	0.00%
Total - 9200 - Accounts Receivable	\$756,699.50	\$224,043.16	\$532,656.34	237.75%
9290 - Due from Grantor Gov't				
9211 - AR - Title I	\$0.00	\$0.00	\$0.00	0.00%
9212 - AR - Title II	\$18,242.00	\$0.00	\$18,242.00	0.00%
9213 - AR - Title III	\$0.00	\$0.00	\$0.00	0.00%
9214 - AR - Title IV	\$1,487.00	\$6,907.00	(\$5,420.00)	-78.47%
9226 - AR- Child Nutrition (Federal)	\$241,509.51	\$83,493.72	\$158,015.79	189.25%
9230 - AR - State Aid	\$0.00	\$42,246.05	(\$42,246.05)	-100.00%
9231 - AR - State Aid (Deferrals)	\$0.00	\$4,460,434.00	(\$4,460,434.00)	-100.00%
9233 - AR - Lottery	\$0.00	\$0.00	\$0.00	0.00%
9246 - AR - Child Nutrition (State)	\$16,242.82	\$6,963.12	\$9,279.70	133.27%
9249 - AR - Other State Grants	\$24,995.21	\$0.00	\$24,995.21	0.00%
Total - 9290 - Due from Grantor Gov't	\$302,476.54	\$4,600,043.89	(\$4,297,567.35)	-93.42%
Total Accounts Receivable	\$1,059,176.04	\$4,824,087.05	(\$3,764,911.01)	-78.04%
Other Current Asset				
9150 - Investments	\$6,074,085.61	\$2,253,746.35	\$3,820,339.26	169.51%
9151 - OPEB Investments	\$21,269,084.27	\$20,676,823.30	\$592,260.97	2.86%
9152 - Other Investments	\$776,045.64	\$750,000.00	\$26,045.64	3.47%
9320 - Store Inventory	\$61,375.15	\$0.00	\$61,375.15	0.00%
9330 - PrePaid Expenses	\$115,962.67	\$101,305.94	\$14,656.73	14.47%
Undeposited Funds	(\$1,700.43)	\$2,454.45	(\$4,154.88)	-169.28%
Total Other Current Asset	\$28,294,852.91	\$23,784,330.04	\$4,510,522.87	18.96%
Total Current Assets	\$51,140,228.42	\$47,728,414.48	\$3,411,813.94	7.15%
Fixed Assets				
9410 - Land	\$2,019,963.89	\$2,019,963.89	\$0.00	0.00%
9420 - Land Improvements	\$249,078.59	\$221,412.34	\$27,666.25	12.50%
9425 - Accumulated Depreciation - Land Improvements	(\$180,259.41)	(\$170,621.30)	(\$9,638.11)	5.65%
9430 - Buildings	\$3,683,191.27	\$3,559,839.36	\$123,351.91	3.47%
9431 - Fixed Asset - Building Improvements	\$139,467.91	\$139,467.91	\$0.00	0.00%
9435 - Accumulated Depreciation-Buildings	(\$523,805.34)	(\$449,054.53)	(\$74,750.81)	16.65%
9436 - Accumulated Depreciation - Building Improvements	(\$139,467.91)	(\$139,467.91)	\$0.00	0.00%
9440 - Equipment	\$1,724,441.03	\$1,800,597.70	(\$76,156.67)	-4.23%
9445 - Accumulated Depreciation-Equipment	(\$1,584,008.29)	(\$1,644,877.53)	\$60,869.24	-3.70%
9450 - Construction in Progress	\$0.00	\$3,200.00	(\$3,200.00)	-100.00%
9460 - Fixed Asset - Leasehold Improvements	\$1,478,554.00	\$1,478,554.00	\$0.00	0.00%
9465 - Accumulated Depreciation - Leaseholds	(\$600,197.89)	(\$452,342.41)	(\$147,855.48)	32.69%
Total Fixed Assets	\$6,266,957.85	\$6,366,671.52	(\$99,713.67)	-1.57%
Total ASSETS	\$57,407,186.27	\$54,095,086.00	\$3,312,100.27	6.12%
Liabilities & Equity				
Current Liabilities				
Accounts Payable				
9500 - Accounts Payable				
9500 - Accounts Payable	\$156,138.78	\$131,766.63	\$24,372.15	18.50%
Total - 9500 - Accounts Payable	\$156,138.78	\$131,766.63	\$24,372.15	18.50%
9504 - AMEX - Accounts Payable	\$0.00	\$0.00	\$0.00	0.00%
9505 - CalCard - Accounts Payable	\$7,537.46	\$3,730.63	\$3,806.83	102.04%
Total Accounts Payable	\$163,676.24	\$135,497.26	\$28,178.98	20.80%

El Camino Real Charter High School Custom Comparative Balance Sheet As of May 2022

Financial Row	Amount (As of May 2022)	Comparison Amount (As of May 2021)	Variance	% Variance
Credit Card				
6539 - 2540 - CalCard - Hussey	(\$52,595.54)	\$0.00	(\$52,595.54)	0.00%
6539 - 7280 - CalCard - Wood	(\$9,441.16)	\$0.00	(\$9,441.16)	0.00%
9515-1039 - American Express - Darby	\$0.00	\$0.00	\$0.00	0.00%
9515-1047 - American Express - Hussey	\$0.00	\$60.29	(\$60.29)	-100.00%
Total Credit Card	(\$62,036.70)	\$60.29	(\$62,096.99)	-102,997.16%
Other Current Liability				
9501 - Accrued Accounts Payable	\$30,081.31	(\$46,515.92)	\$76,597.23	-164.67%
9530 - Garnishment/Lien Payable	(\$17,952.84)	(\$6,196.22)	(\$11,756.62)	189.74%
9550 - Retirement Liability - PERS	\$183,096.98	\$78,526.78	\$104,570.20	133.17%
9552 - Sales Taxes Payable CA	\$1,070.54	\$3,442.08	(\$2,371.54)	-68.90%
9555 - Retirement Liability - STRS	\$751,739.67	\$365,901.77	\$385,837.90	105.45%
9558 - Retirement Liability - PARS	\$1,901.28	\$0.00	\$1,901.28	0.00%
9570 - Wages Payable	(\$558.75)	\$0.00	(\$558.75)	0.00%
9573 - Accrued Salaries	\$334,688.69	\$29,034.19	\$305,654.50	1,052.74%
9574 - Accrued Payroll Taxes	\$0.00	\$46.44	(\$46.44)	-100.00%
9580 - 403B Payable	\$50,411.82	\$41,647.00	\$8,764.82	21.05%
9585 - Other Payroll Liabilities	\$79,208.34	\$139,357.20	(\$60,148.86)	-43.16%
9589 - OPEB Current Liability	\$31,396.96	\$25,929.50	\$5,467.46	21.09%
9620 - Due to Student Groups/Other Agencies				
9620 - Due to Student Groups/Other Agencies	\$118,365.07	\$70,627.14	\$47,737.93	67.59%
9621 - Due to (From) School 1	\$308,722.12	\$393,575.44	(\$84,853.32)	-21.56%
Total - 9620 - Due to Student Groups/Other Agencies	\$427,087.19	\$464,202.58	(\$37,115.39)	-8.00%
9650 - Deferred Revenue	\$2,565,528.87	\$0.00	\$2,565,528.87	0.00%
9651 - Deferred Deposits	\$123,488.43	\$119,393.00	\$4,095.43	3.43%
9652 - Deferred Tuition	\$1,148,405.00	\$623,500.00	\$524,905.00	84.19%
Refunds Payable	\$124.00	\$742.00	(\$618.00)	-83.29%
Total Other Current Liability	\$5,709,717.49	\$1,839,010.40	\$3,870,707.09	210.48%
Total Current Liabilities	\$5,811,357.03	\$1,974,567.95	\$3,836,789.08	194.31%
Long Term Liabilities				
9664 - OPEB Liability	\$35,131,206.48	\$32,971,888.00	\$2,159,318.48	6.55%
9665 - Compensated Absences Payable	\$232,691.11	\$193,596.42	\$39,094.69	20.19%
9669 - Other general Long Term Debt	\$0.00	\$3,815,700.00	(\$3,815,700.00)	-100.00%
Total Long Term Liabilities	\$35,363,897.59	\$36,981,184.42	(\$1,617,286.83)	-4.37%
Equity				
Equity				
9760 - Fund Balance (Deficit)	\$14,865,054.13	\$6,027,612.68	\$8,837,441.45	146.62%
9793 - Audit Adjustments	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
9796 - Net Investments in Capital Assets	\$0.00	\$0.00	\$0.00	0.00%
9797 - Temporarily Restricted	\$1,207,650.41	\$0.00	\$1,207,650.41	0.00%
Total - Equity	\$19,888,404.54	\$6,027,612.68	\$13,860,791.86	229.95%
Retained Earnings	\$0.00	(\$123.00)	\$123.00	-100.00%
Net Income	(\$3,656,472.89)	\$9,111,843.95	(\$12,768,316.84)	-140.13%
Total Equity	\$16,231,931.65	\$15,139,333.63	\$1,092,598.02	7.22%
Total Liabilities & Equity	\$57,407,186.27	\$54,095,086.00	\$3,312,100.27	6.12%

El Camino Real Charter High School Comparative Income Statement From July 2021 to May 2022

Financial Row	Amount (May 2022)	Comparative Amount (May 2021)	Variance	% Variance
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$11,810,630.00	\$15,881,746.00	(\$4,071,116.00)	-25.63%
8012 - Education Protection Account Entitlement	\$7,634,860.00	\$5,912,924.00	\$1,721,936.00	29.12%
8019 - State Aid - Prior Years	\$306,008.00	(\$377,386.00)	\$683,394.00	-181.09%
8096 - Charter Schools in Lieu of Property Taxes	\$9,564,185.00	\$8,942,150.97	\$622,034.03	6.96%
Total - 8010 - Principal Apportionment	\$29,315,683.00	\$30,359,434.97	(\$1,043,751.97)	-3.44%
8100 - Federal Revenue				
8181 - Special Education - Entitlement	\$0.00	\$0.00	\$0.00	0.00%
8220 - Child Nutrition Programs	\$1,038,398.05	\$398,192.69	\$640,205.36	160.78%
8221 - Donated Food Commodities	\$16,931.04	\$31,458.46	(\$14,527.42)	-46.18%
8285 - Interagency Contracts Between LEAs	\$857,698.00	\$693,964.00	\$163,734.00	23.59%
8290 - Every Student Succeeds Act	\$799,741.72	\$178,810.15	\$620,931.57	347.26%
8291 - Title I	\$0.00	\$363,348.00	(\$363,348.00)	-100.00%
8292 - Title II	\$0.00	\$19,252.00	(\$19,252.00)	-100.00%
8294 - Title IV	\$0.00	\$16,288.00	(\$16,288.00)	-100.00%
Total - 8290 - Every Student Succeeds Act	\$799,741.72	\$577,698.15	\$222,043.57	38.44%
8295 - Federal Learning Loss Funding	\$159,937.00	\$838,744.54	(\$678,807.54)	-80.93%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$99,419.84	\$0.00	\$99,419.84	0.00%
8299 - All Other Federal Revenue	\$192,221.46	\$93,124.76	\$99,096.70	106.41%
Total - 8296 - Other Federal Revenue	\$291,641.30	\$93,124.76	\$198,516.54	213.17%
Total - 8100 - Federal Revenue	\$3,164,347.11	\$2,633,182.60	\$531,164.51	20.17%
8300 - Other State Revenues				
8380 - Special Ed				
8381 - Special Education - Entitlement (State)	\$0.00	\$0.00	\$0.00	0.00%
Total - 8380 - Special Ed	\$0.00	\$0.00	\$0.00	0.00%
8520 - Child Nutrition - State	\$96,119.37	\$31,524.90	\$64,594.47	204.90%
8550 - Mandated Cost Reimbursements	\$161,596.00	\$158,323.00	\$3,273.00	2.07%
8560 - State Lottery Revenue	\$483,594.16	\$384,017.30	\$99,576.86	25.93%
8590 - All Other State Revenue	\$1,547,711.12	\$2,471,392.08	(\$923,680.96)	-37.37%
Total - 8300 - Other State Revenues	\$2,289,020.65	\$3,045,257.28	(\$756,236.63)	-24.83%
8600 - Other Local Revenue				
8600 - Other Local Revenue	\$15,440.60	\$0.00	\$15,440.60	0.00%
8631 - Sales				
8634 - Food Service Sales	\$71,325.75	(\$326.83)	\$71,652.58	-21923.50%
Total - 8631 - Sales	\$71,325.75	(\$326.83)	\$71,652.58	-21923.50%
8650 - Leases and Rentals	\$32,967.50	\$0.00	\$32,967.50	0.00%
8660 - Interest				
8660 - Interest	\$100,731.69	\$478,932.92	(\$378,201.23)	-78.97%
8661 - Dividends	\$342,114.57	\$0.00	\$342,114.57	0.00%
8664 - Gain (Loss) on Sale of Investments	\$375,482.89	\$0.00	\$375,482.89	0.00%
Total - 8660 - Interest	\$818,329.15	\$478,932.92	\$339,396.23	70.87%
8662 - Net Increase (Decrease) in the Fair Value of Investments	(\$3,233,928.21)	\$4,358,139.01	(\$7,592,067.22)	-174.20%
8677 - Interagency Services Between LEAs	\$2,678,862.37	\$2,203,691.45	\$475,170.92	21.56%
8690 - Other Local Revenue	\$312,999.81	\$148,954.46	\$164,045.35	110.13%
8710 - Tuition	\$1,409,619.25	\$0.00	\$1,409,619.25	0.00%
8804 - ASB Revenues	\$86,255.29	\$479.00	\$85,776.29	17907.37%
Total - 8600 - Other Local Revenue	\$2,191,871.51	\$7,189,870.01	(\$4,997,998.50)	-69.51%
Total - 8000 - Revenue	\$36,960,922.27	\$43,227,744.86	(\$6,266,822.59)	-14.50%
Total - Income	\$36,960,922.27	\$43,227,744.86	(\$6,266,822.59)	-14.50%
Gross Profit	\$36,960,922.27	\$43,227,744.86	(\$6,266,822.59)	-14.50%
Expense				
1000 - Certificated Salaries				
1100 - Teachers Salaries	\$12,750,994.40	\$11,110,862.00	\$1,640,132.40	14.76%
1200 - Certificated Pupil Support Salaries	\$1,975,749.25	\$1,620,564.30	\$355,184.95	21.92%
1300 - Certificated Supervisor & Administrator Salaries	\$1,067,846.72	\$863,821.93	\$204,024.79	23.62%
Total - 1000 - Certificated Salaries	\$15,794,590.37	\$13,595,248.23	\$2,199,342.14	16.18%
2000 - Classified Salaries				
2100 - Classified Instructional Aide Salaries	\$1,061,106.13	\$912,293.37	\$148,812.76	16.31%
2200 - Classified Support Salaries	\$1,524,749.62	\$1,269,916.38	\$254,833.24	20.07%
2300 - Classified Supervisor & Administrator Salaries	\$624,194.84	\$627,620.03	(\$3,425.19)	-0.55%
2400 - Classified Clerical & Office Salaries	\$918,663.55	\$793,966.46	\$124,697.09	15.71%
2900 - Classified Other Salaries	\$67,732.01	\$69,290.28	(\$1,558.27)	-2.25%

El Camino Real Charter High School Comparative Income Statement From July 2021 to May 2022

Financial Row	Amount (May 2022)	Comparative Amount (May 2021)	Variance	% Variance
Ordinary Income/Expense				
Total - 2000 - Classified Salaries	\$4,196,446.15	\$3,673,086.52	\$523,359.63	14.25%
3000 - Employee Benefits				
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$2,383,040.15	\$2,004,354.71	\$378,685.44	18.89%
3102 - State Teachers Retirement System, classified positions	\$92,541.78	\$61,822.16	\$30,719.62	49.69%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$42,345.37	\$35,467.67	\$6,877.70	19.39%
3202 - Public Employees Retirement System, classified positions	\$697,603.40	\$614,165.38	\$83,438.02	13.59%
Total - 3200 - PERS	\$739,948.77	\$649,633.05	\$90,315.72	13.90%
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$240,736.76	\$184,205.64	\$56,531.12	30.69%
3302 - OASDI/Alternative, classified positions	\$267,268.62	\$244,466.11	\$22,802.51	9.33%
Total - 3300 - OASDI-Medicare-Alternative	\$508,005.38	\$428,671.75	\$79,333.63	18.51%
3400 - Health & Welfare Benefits				
3401 - Health & Welfare Benefits - Certificated Positions	\$2,403,493.26	\$2,476,951.75	(\$73,458.49)	-2.97%
3402 - Health and Welfare Benefits - Classified Positions	\$960,382.62	\$919,327.05	\$41,055.57	4.47%
Total - 3400 - Health & Welfare Benefits	\$3,363,875.88	\$3,396,278.80	(\$32,402.92)	-0.95%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$68,098.92	\$8,955.35	\$59,143.57	660.43%
3502 - State Unemploy. Insurance - Classified Positions	\$15,764.36	\$2,380.54	\$13,383.82	562.22%
Total - 3500 - Unemployment Insurance	\$83,863.28	\$11,335.89	\$72,527.39	639.80%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$132,071.29	\$112,745.67	\$19,325.62	17.14%
3602 - Workers' Comp Insurance - Classified Positions	\$38,162.41	\$40,909.59	(\$2,747.18)	-6.72%
Total - 3600 - Workers Comp Insurance	\$170,233.70	\$153,655.26	\$16,578.44	10.79%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$2,216,203.09	\$2,340,386.40	(\$124,183.31)	-5.31%
3702 - OPEB, Allocated, Classified Positions	\$588,889.39	\$627,941.60	(\$39,052.21)	-6.22%
Total - 3700 - Retiree Benefits	\$2,805,092.48	\$2,968,328.00	(\$163,235.52)	-5.50%
3900 - Other Employee Benefits				
3901 - Other Benefits - Certificated Positions	\$0.00	\$0.00	\$0.00	0.00%
3902 - Other Benefits - Classified Positions	\$7,273.94	\$7,119.02	\$154.92	2.18%
Total - 3900 - Other Employee Benefits	\$7,273.94	\$7,119.02	\$154.92	2.18%
Total - 3000 - Employee Benefits	\$10,153,875.36	\$9,681,198.64	\$472,676.72	4.88%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$244,937.27	\$123,871.83	\$121,065.44	97.73%
4200 - Books & Other Reference Materials	\$7,526.69	\$39,991.43	(\$32,464.74)	-81.18%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$26,862.80	\$37,063.14	(\$10,200.34)	-27.52%
4325 - Instructional Materials & Supplies	\$353,444.16	\$154,055.35	\$199,388.81	129.43%
4330 - Office Supplies	\$78,164.94	\$53,004.55	\$25,160.39	47.47%
4345 - Non Instructional Student Materials & Supplies	\$566,096.89	\$200,102.21	\$365,994.68	182.90%
4350 - ASB Supplies	\$34,936.65	\$0.00	\$34,936.65	0.00%
Total - 4300 - Materials & Supplies	\$1,059,505.44	\$444,225.25	\$615,280.19	138.51%
4400 - Noncapitalized Equipment	\$1,413,722.52	\$838,306.51	\$575,416.01	68.64%
4700 - Food				
4710 - Student Food Services	\$269,933.26	\$169,663.42	\$100,269.84	59.10%
Total - 4700 - Food	\$269,933.26	\$169,663.42	\$100,269.84	59.10%
Total - 4000 - Books & Supplies	\$2,995,625.18	\$1,616,058.44	\$1,379,566.74	85.37%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$812.29	\$19,280.38	(\$18,468.09)	-95.79%
5100 - Subagreement for Services	\$0.00	\$61,726.38	(\$61,726.38)	-100.00%
5200 - Employee Travel	\$37,254.51	\$9,475.49	\$27,779.02	293.17%
5210 - Conferences and Professional Development	\$19,227.15	\$14,386.59	\$4,840.56	33.65%
5300 - Dues & Memberships	\$296,200.48	\$185,384.23	\$110,816.25	59.78%
5400 - Insurance	\$340,376.00	\$244,188.63	\$96,187.37	39.39%
5500 - Operations & Housekeeping				
5500 - Operations & Housekeeping	\$411,953.19	\$739,325.94	(\$327,372.75)	-44.28%
5520 - Security	\$407,287.51	\$9,456.88	\$397,830.63	4206.79%
Total - 5500 - Operations & Housekeeping	\$819,240.70	\$748,782.82	\$70,457.88	9.41%
5600 - Rentals, Leases, & Repairs				
5600 - Rentals, Leases, & Repairs	\$18,745.87	\$0.00	\$18,745.87	0.00%
5605 - Equipment Leases	\$48,845.50	\$101,820.36	(\$52,974.86)	-52.03%
5610 - Rent	\$140.00	\$574.83	(\$434.83)	-75.64%
5616 - Repairs and Maintenance - Computers	\$21,156.32	\$24,218.29	(\$3,061.97)	-12.64%

El Camino Real Charter High School Comparative Income Statement From July 2021 to May 2022

Financial Row	Amount (May 2022)	Comparative Amount (May 2021)	Variance	% Variance
Ordinary Income/Expense				
5620 - Utilities	\$606,755.00	\$0.00	\$606,755.00	0.00%
5631 - Other Rentals, Leases and Repairs 1	\$8,910.66	\$3,075.38	\$5,835.28	189.74%
Total - 5600 - Rentals, Leases, & Repairs	\$704,553.35	\$129,688.86	\$574,864.49	443.26%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$36,133.59	\$35,699.48	\$434.11	1.22%
5807 - Investment Taxes	\$14,879.78	\$0.00	\$14,879.78	0.00%
5808 - Investment Fees	\$208,644.17	\$274,337.16	(\$65,692.99)	-23.95%
5809 - Banking Fees	\$20,829.52	(\$15,036.01)	\$35,865.53	-238.53%
5812 - Business Services	\$48,000.00	\$0.00	\$48,000.00	0.00%
5815 - Consultants - Instructional	\$1,497,053.96	\$1,006,164.63	\$490,889.33	48.79%
5820 - Consultants - Non Instructional - Custom 1	\$1,004,639.74	\$718,794.77	\$285,844.97	39.77%
5824 - District Oversight Fees	\$332,331.00	\$319,792.30	\$12,538.70	3.92%
5825 - ASB Consultants	\$4,930.00	\$0.00	\$4,930.00	0.00%
5830 - Field Trips Expenses	\$202,541.12	\$12,346.01	\$190,195.11	1540.54%
5833 - Fines and Penalties	\$0.00	\$31.06	(\$31.06)	-100.00%
5840 - Onboarding Fees	\$1,999.00	\$1,317.54	\$681.46	51.72%
5841 - Professional Development Food	\$60.48	\$0.00	\$60.48	0.00%
5845 - Legal Fees	\$271,995.95	\$196,826.34	\$75,169.61	38.19%
5848 - Licenses and Other Fees	\$4,609.03	\$3,638.94	\$970.09	26.66%
5851 - Marketing and Student Recruiting	\$50,469.43	\$40,380.42	\$10,089.01	24.98%
5857 - Payroll Fees	\$94,143.30	\$69,342.10	\$24,801.20	35.77%
5872 - Special Education Encroachment	\$657,214.00	\$614,733.08	\$42,480.92	6.91%
5884 - Substitutes	\$439,378.89	\$209,126.12	\$230,252.77	110.10%
5899 - Miscellaneous Operating Expenses	\$200.00	\$0.00	\$200.00	0.00%
Total - 5800 - Other Services & Operating Expenses	\$4,890,052.96	\$3,487,493.94	\$1,402,559.02	40.22%
5900 - Communications	\$110,590.40	\$136,141.56	(\$25,551.16)	-18.77%
Total - 5000 - Services & Other Operating Expenses	\$7,218,307.84	\$5,036,548.88	\$2,181,758.96	43.32%
6000 - Capital Outlay				
6900 - Depreciation	\$258,550.26	\$459,760.20	(\$201,209.94)	-43.76%
Total - 6000 - Capital Outlay	\$258,550.26	\$459,760.20	(\$201,209.94)	-43.76%
Total - Expense	\$40,617,395.16	\$34,061,900.91	\$6,555,494.25	19.25%
Net Ordinary Income	(\$3,656,472.89)	\$9,165,843.95	(\$12,822,316.84)	-139.89%
Net Income	(\$3,656,472.89)	\$9,165,843.95	(\$12,822,316.84)	-139.89%

El Camino Real Charter High School 2nd Interim Budget vs. Actual From July 2021 to May 2022

Financial Row	Amount	Budget Amount	Amount Remaining (Overspent) Budget	% of Budget
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$11,810,630.00	\$14,993,119.70	\$3,182,489.70	78.77%
8012 - Education Protection Account Entitlement	\$7,634,860.00	\$10,736,470.30	\$3,101,610.30	71.11%
8019 - State Aid - Prior Years	\$306,008.00	(\$67.00)	(\$306,075.00)	-456728.36%
8096 - Charter Schools in Lieu of Property Taxes	\$9,564,185.00	\$9,520,518.00	(\$43,667.00)	100.46%
Total - 8010 - Principal Apportionment	\$29,315,683.00	\$35,250,041.00	\$5,934,358.00	83.16%
8100 - Federal Revenue				
8220 - Child Nutrition Programs	\$1,038,398.05	\$834,877.00	(\$203,521.05)	124.38%
8221 - Donated Food Commodities	\$16,931.04	\$0.00	(\$16,931.04)	N/A
8285 - Interagency Contracts Between LEAs	\$857,698.00	\$908,764.00	\$51,066.00	94.38%
8290 - Every Student Succeeds Act				
8290 - Every Student Succeeds Act	\$799,741.72	\$0.00	(\$799,741.72)	N/A
8291 - Title I	\$0.00	\$384,238.00	\$384,238.00	0.00%
8292 - Title II	\$0.00	\$78,930.00	\$78,930.00	0.00%
8293 - Title III	\$0.00	\$7,839.00	\$7,839.00	0.00%
8294 - Title IV	\$0.00	\$26,948.00	\$26,948.00	0.00%
Total - 8290 - Every Student Succeeds Act	\$799,741.72	\$497,955.00	(\$301,786.72)	160.61%
8295 - Federal Learning Loss Funding	\$159,937.00	\$75,737.00	(\$84,200.00)	211.17%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$99,419.84	\$0.00	(\$99,419.84)	N/A
8299 - All Other Federal Revenue	\$192,221.46	\$751,223.00	\$559,001.54	25.59%
Total - 8296 - Other Federal Revenue	\$291,641.30	\$751,223.00	\$559,001.54	38.82%
Total - 8100 - Federal Revenue	\$3,164,347.11	\$3,068,556.00	\$3,628.73	103.12%
8300 - Other State Revenues				
8520 - Child Nutrition - State	\$96,119.37	\$56,442.00	(\$39,677.37)	170.30%
8550 - Mandated Cost Reimbursements	\$161,596.00	\$161,596.00	\$0.00	100.00%
8560 - State Lottery Revenue	\$483,594.16	\$746,741.00	\$263,146.84	64.76%
8590 - All Other State Revenue	\$1,547,711.12	\$2,815,614.00	\$1,267,902.88	54.97%
Total - 8300 - Other State Revenues	\$2,289,020.65	\$3,780,393.00	\$1,491,372.35	60.55%
8600 - Other Local Revenue				
8600 - Other Local Revenue	\$15,440.60	\$0.00	(\$15,440.60)	N/A
8631 - Sales				
8634 - Food Service Sales	\$71,325.75	\$59,641.00	(\$11,684.75)	119.59%
8650 - Leases and Rentals	\$32,967.50	\$37,500.00	\$4,532.50	87.91%
8660 - Interest				
8660 - Interest	\$100,731.69	\$340,000.00	\$239,268.31	29.63%
8661 - Dividends	\$342,114.57	\$0.00	(\$342,114.57)	N/A
8664 - Gain (Loss) on Sale of Investments	\$375,482.89	\$0.00	(\$375,482.89)	N/A
Total - 8660 - Interest	\$818,329.15	\$340,000.00	(\$478,329.15)	240.69%
8662 - Net Increase (Decrease) in the Fair Value of Investments	(\$3,233,928.21)	\$0.00	\$3,233,928.21	N/A
8677 - Interagency Services Between LEAs	\$2,678,862.37	\$2,572,949.00	(\$105,913.37)	104.12%
8690 - Other Local Revenue				
8690 - Other Local Revenue	\$312,999.81	\$0.00	(\$312,999.81)	N/A
8699 - All Other Local Revenue	\$0.00	\$332,859.00	\$332,859.00	0.00%
Total - 8690 - Other Local Revenue	\$312,999.81	\$332,859.00	\$19,859.19	94.03%
8710 - Tuition	\$1,409,619.25	\$605,000.00	(\$804,619.25)	232.99%
8804 - ASB Revenues	\$86,255.29	\$150,000.00	\$63,744.71	57.50%
Total - 8600 - Other Local Revenue	\$2,191,871.51	\$4,097,949.00	\$1,906,077.49	53.49%
Total - 8000 - Revenue	\$36,960,922.27	\$46,196,939.00	\$9,335,436.57	80.01%
Total - Income	\$36,960,922.27	\$46,196,939.00	\$9,335,436.57	80.01%
Gross Profit	\$36,960,922.27	\$46,196,939.00	\$9,335,436.57	80.01%
Expense				
1000 - Certificated Salaries				
1100 - Teachers Salaries	\$12,750,994.40	\$14,659,088.00	\$1,908,093.60	86.98%
1200 - Certificated Pupil Support Salaries	\$1,975,749.25	\$1,839,386.00	(\$136,363.25)	107.41%
1300 - Certificated Supervisor & Administrator Salaries	\$1,067,846.72	\$1,240,731.00	\$172,884.28	86.07%
1900 - Other Certificated Salaries	\$0.00	\$51,393.00	\$51,393.00	0.00%
Total - 1000 - Certificated Salaries	\$15,794,590.37	\$17,790,598.00	\$1,996,007.63	88.78%
2000 - Classified Salaries				
2100 - Classified Instructional Aide Salaries	\$1,061,106.13	\$943,691.00	(\$117,415.13)	112.44%
2200 - Classified Support Salaries	\$1,524,749.62	\$1,591,848.00	\$67,098.38	95.78%
2300 - Classified Supervisor & Administrator Salaries	\$624,194.84	\$708,921.00	\$84,726.16	88.05%
2400 - Classified Clerical & Office Salaries	\$918,663.55	\$970,521.00	\$51,857.45	94.66%
2900 - Classified Other Salaries	\$67,732.01	\$236,013.00	\$168,280.99	28.70%
Total - 2000 - Classified Salaries	\$4,196,446.15	\$4,450,994.00	\$254,547.85	94.28%
3000 - Employee Benefits				

El Camino Real Charter High School 2nd Interim Budget vs. Actual From July 2021 to May 2022

Financial Row	Amount	Budget Amount	Amount Remaining (Overspent) Budget	% of Budget
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$2,383,040.15	\$2,870,657.00	\$487,616.85	83.01%
3102 - State Teachers Retirement System, classified positions	\$92,541.78	\$57,330.00	(\$35,211.78)	161.42%
Total - 3100 - STRS	\$2,475,581.93	\$2,927,987.00	\$452,405.07	84.55%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$42,345.37	\$27,740.00	(\$14,605.37)	152.65%
3202 - Public Employees Retirement System, classified positions	\$697,603.40	\$797,506.00	\$99,902.60	87.47%
Total - 3200 - PERS	\$739,948.77	\$825,246.00	\$85,297.23	89.66%
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$240,736.76	\$271,781.00	\$31,044.24	88.58%
3302 - OASDI/Alternative, classified positions	\$267,268.62	\$337,908.00	\$70,639.38	79.10%
Total - 3300 - OASDI-Medicare-Alternative	\$508,005.38	\$609,689.00	\$101,683.62	83.32%
3400 - Health & Welfare Benefits				
3401 - Health & Welfare Benefits - Certificated Positions	\$2,403,493.26	\$2,888,308.00	\$484,814.74	83.21%
3402 - Health and Welfare Benefits - Classified Positions	\$960,382.62	\$857,677.00	(\$102,705.62)	111.97%
Total - 3400 - Health & Welfare Benefits	\$3,363,875.88	\$3,745,985.00	\$382,109.12	89.80%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$68,098.92	\$88,722.00	\$20,623.08	76.76%
3502 - State Unemploy. Insurance - Classified Positions	\$15,764.36	\$22,414.00	\$6,649.64	70.33%
Total - 3500 - Unemployment Insurance	\$83,863.28	\$111,136.00	\$27,272.72	75.46%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$132,071.29	\$224,262.00	\$202,171.00	20217100.00%
3602 - Workers' Comp Insurance - Classified Positions	\$38,162.41	\$55,374.00	\$17,211.59	68.92%
Total - 3600 - Workers Comp Insurance	\$170,233.70	\$279,636.00	\$219,382.59	60.88%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$2,216,203.09	\$2,365,654.00	\$149,450.91	93.68%
3702 - OPEB, Allocated, Classified Positions	\$588,889.39	\$635,546.00	\$46,656.61	92.66%
Total - 3700 - Retiree Benefits	\$2,805,092.48	\$3,001,200.00	\$196,107.52	93.47%
3900 - Other Employee Benefits				
3902 - Other Benefits - Classified Positions	\$7,273.94	\$8,100.00	\$826.06	89.80%
Total - 3900 - Other Employee Benefits	\$7,273.94	\$8,100.00	\$826.06	89.80%
Total - 3000 - Employee Benefits	\$10,153,875.36	\$11,508,979.00	\$1,465,083.93	88.23%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$244,937.27	\$269,080.00	\$24,142.73	91.03%
4200 - Books & Other Reference Materials	\$7,526.69	\$10,565.00	\$3,038.31	71.24%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$26,862.80	\$31,509.00	\$4,646.20	85.25%
4325 - Instructional Materials & Supplies	\$353,444.16	\$330,343.00	(\$23,101.16)	106.99%
4330 - Office Supplies	\$78,164.94	\$90,593.00	\$12,428.06	86.28%
4345 - Non Instructional Student Materials & Supplies	\$566,096.89	\$493,110.00	(\$72,986.89)	114.80%
4350 - ASB Supplies	\$34,936.65	\$0.00	(\$34,936.65)	N/A
Total - 4300 - Materials & Supplies	\$1,059,505.44	\$945,555.00	(\$113,950.44)	112.05%
4400 - Noncapitalized Equipment	\$1,413,722.52	\$1,150,000.00	(\$263,722.52)	122.93%
4700 - Food				
4710 - Student Food Services	\$269,933.26	\$349,687.00	\$79,753.74	77.19%
Total - 4700 - Food	\$269,933.26	\$349,687.00	\$79,753.74	77.19%
Total - 4000 - Books & Supplies	\$2,995,625.18	\$2,724,887.00	(\$270,738.18)	109.94%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$812.29	\$33,295.00	\$32,482.71	2.44%
5100 - Subagreement for Services	\$0.00	\$60,000.00	\$60,000.00	0.00%
5200 - Employee Travel	\$37,254.51	\$30,046.00	(\$7,208.51)	123.99%
5210 - Conferences and Professional Development	\$19,227.15	\$75,000.00	\$55,772.85	25.64%
5300 - Dues & Memberships	\$296,200.48	\$288,597.00	(\$7,603.48)	102.63%
5400 - Insurance	\$340,376.00	\$413,948.00	\$73,572.00	82.23%
5500 - Operations & Housekeeping				
5500 - Operations & Housekeeping	\$411,953.19	\$416,358.00	\$4,404.81	98.94%
5520 - Security	\$407,287.51	\$600,000.00	\$192,712.49	67.88%
Total - 5500 - Operations & Housekeeping	\$819,240.70	\$1,016,358.00	\$197,117.30	80.61%
5600 - Rentals, Leases, & Repairs				
5600 - Rentals, Leases, & Repairs	\$18,745.87	\$0.00	(\$18,745.87)	N/A
5605 - Equipment Leases	\$48,845.50	\$100,014.00	\$51,168.50	48.84%
5610 - Rent	\$140.00	\$5,665.00	\$5,525.00	2.47%
5616 - Repairs and Maintenance - Computers	\$21,156.32	\$14,110.00	(\$7,046.32)	149.94%
5620 - Utilities	\$606,755.00	\$671,377.00	\$64,622.00	90.37%
5631 - Other Rentals, Leases and Repairs 1	\$8,910.66	\$4,120.00	(\$4,790.66)	216.28%
Total - 5600 - Rentals, Leases, & Repairs	\$704,553.35	\$795,286.00	\$90,732.65	88.59%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$36,133.59	\$42,925.00	\$6,791.41	84.18%
5807 - Investment Taxes	\$14,879.78	\$25,000.00	\$10,120.22	59.52%

**El Camino Real Charter High School
2nd Interim Budget vs. Actual
From July 2021 to May 2022**

Financial Row	Amount	Budget Amount	Amount Remaining (Overspent) Budget	% of Budget
5808 - Investment Fees	\$208,644.17	\$269,600.00	\$60,955.83	77.39%
5809 - Banking Fees	\$20,829.52	\$35,000.00	\$14,170.48	59.51%
5812 - Business Services	\$48,000.00	\$96,000.00	\$48,000.00	50.00%
5815 - Consultants - Instructional	\$1,497,053.96	\$1,451,092.00	(\$45,961.96)	103.17%
5820 - Consultants - Non Instructional - Custom 1	\$1,004,639.74	\$647,038.00	(\$357,601.74)	155.27%
5824 - District Oversight Fees	\$332,331.00	\$358,715.00	\$26,384.00	92.64%
5825 - ASB Consultants	\$4,930.00	\$0.00	(\$4,930.00)	N/A
5830 - Field Trips Expenses	\$202,541.12	\$298,864.00	\$96,322.88	67.77%
5833 - Fines and Penalties	\$0.00	\$515.00	\$515.00	0.00%
5840 - Onboarding Fees	\$1,999.00	\$5,000.00	\$3,001.00	39.98%
5845 - Legal Fees	\$271,995.95	\$239,476.00	(\$32,519.95)	113.58%
5848 - Licenses and Other Fees	\$4,609.03	\$15,450.00	\$10,840.97	29.83%
5851 - Marketing and Student Recruiting	\$50,469.43	\$90,000.00	\$39,530.57	56.08%
5857 - Payroll Fees	\$94,143.30	\$76,440.00	(\$17,703.30)	123.16%
5872 - Special Education Encroachment	\$657,214.00	\$682,788.00	\$25,574.00	96.25%
5884 - Substitutes	\$439,378.89	\$398,730.00	(\$40,648.89)	110.19%
5899 - Miscellaneous Operating Expenses	\$200.00	\$500.00	\$300.00	40.00%
Total - 5800 - Other Services & Operating Expenses	\$4,890,052.96	\$4,733,133.00	(\$156,919.96)	103.32%
5900 - Communications	\$110,590.40	\$126,643.00	\$16,052.60	87.32%
Total - 5000 - Services & Other Operating Expenses	\$7,218,307.84	\$7,572,306.00	\$353,998.16	95.33%
6000 - Capital Outlay				
6900 - Depreciation	\$258,550.26	\$309,748.00	\$51,197.74	83.47%
Total - 6000 - Capital Outlay	\$258,550.26	\$309,748.00	\$51,197.74	83.47%
7438 - Debt Service - Interest	\$0.00	\$0.00	\$0.00	N/A
Total - Expense	\$40,617,395.16	\$44,357,512.00	\$3,850,097.13	91.57%
Net Ordinary Income	(\$3,656,472.89)	\$1,839,427.00	\$5,485,339.44	-198.78%
Net Income	(\$3,656,472.89)	\$1,839,427.00	\$5,485,339.44	-198.78%

**El Camino Real Charter High School
Parent Company
Cash Flow Statement
Jul 2021 through May 2022**

Financial Row	2022	2021
Operating Activities		
Net Income	(\$3,656,472.89)	\$9,111,843.95
Adjustments to Net Income		
Accounts Receivable	\$2,262,716.70	(\$481,657.20)
Other Current Asset	(\$6,396,729.09)	(\$2,982,761.44)
Accounts Payable	(\$504,352.45)	\$43,579.45
Sales Tax Payable	\$1,070.54	\$3,442.08
Other Current Liabilities	\$3,112,439.43	(\$920,040.15)
Total Adjustments to Net Income	(\$1,524,854.87)	(\$4,337,437.26)
Total Operating Activities	(\$5,181,327.76)	\$4,774,406.69
Investing Activities		
Fixed Asset	\$97,469.29	\$297,842.09
Total Investing Activities	\$97,469.29	\$297,842.09
Financing Activities		
Long Term Liabilities	(\$1,010,607.52)	\$6,784,028.00
Other Equity	\$3,816,687.69	\$0.00
Total Financing Activities	\$2,806,080.17	\$6,784,028.00
Net Change in Cash for Period	(\$2,277,778.30)	\$11,856,276.78
Cash at Beginning of Period	\$24,062,277.34	\$7,266,175.06
Cash at End of Period	\$21,784,499.04	\$19,122,451.84

ECRCHS
ASB BALANCES
MAY 31, 2022

TRUST - A Capella	\$ 123.88
TRUST - AVID	\$ (517.50)
TRUST - Active Minds	\$ 34.88
TRUST - American Cancer	\$ 50.00
TRUST - Asian Appreciation Club	\$ 72.00
TRUST - Athletic Director	\$ 31.84
TRUST - Band	\$ 11,316.28
TRUST - Baseball	\$ 46,049.76
TRUST - Beyond the Books	\$ 164.00
TRUST - Black Student U	\$ 1,044.98
TRUST - Boys Basketball	\$ 8,335.69
TRUST - Boys Golf	\$ 2,917.57
TRUST - Boys Lacrosse	\$ 7,902.76
TRUST - Boys Soccer	\$ 5,739.57
TRUST - Boys Tennis	\$ -
TRUST - Boys Volleyball	\$ 2,849.30
TRUST - C2BK Cool 2 B Kind	\$ 397.75
TRUST - CEA	\$ 1,427.61
TRUST - CHIRLA	\$ 65.75
TRUST - CSF	\$ 33,792.33
TRUST - Cheerleaders	\$ 4,942.52
TRUST - Choir	\$ 3,851.98
TRUST - Claws for a Cause	\$ 60.00
TRUST - Club Girl Up	\$ (35.58)
TRUST - College Counseling	\$ 2,258.44
TRUST - Creative Writing	\$ 2,117.38
TRUST - Cross Country	\$ 8,781.95
TRUST - Cultural Club	\$ (6.69)
TRUST - DECA	\$ 978.40
TRUST - Dance	\$ 3,267.92
TRUST - Drama	\$ 38,911.16
TRUST - Drill Team	\$ 10,861.39
TRUST - E-Sports	\$ -
TRUST - ECR Community Leaders	\$ 256.95
TRUST - Environmental	\$ 71.16
TRUST - Falling Whistles	\$ 376.00
TRUST - Fashion Club	\$ 252.36
TRUST - Football	\$ 23,213.80
TRUST - French Club	\$ 93.80
TRUST - Friendship Circle	\$ 430.78
TRUST - Future Homemakers	\$ 1,001.88
TRUST - GSA Club	\$ 2,465.26
TRUST - Ganssle Memorial Schol	\$ 2,000.00
TRUST - Girls Basketball	\$ 17,236.91
TRUST - Girls Golf	\$ 1,604.54
TRUST - Girls Lacrosse	\$ 2,193.81
TRUST - Girls Soccer	\$ 7,265.91
TRUST - Girls Volleyball	\$ 2,364.99
TRUST - Girls Water Polo	\$ 651.89

ECRCHS
ASB BALANCES
MAY 31, 2022

TRUST - Grad Class 2021	\$ 23.51
TRUST - Grad Class 2022	\$ 29,135.23
TRUST - Grad Class 2023	\$ 4,203.56
TRUST - Grad Class 2024	\$ 3,044.16
TRUST - Grad Class 2025	\$ 1,661.45
TRUST - Graphic Arts	\$ 2,280.52
TRUST - Great Films Club	\$ 20.00
TRUST - Helping Hands	\$ 632.00
TRUST - Humanitas	\$ 1.73
TRUST - Jewish Club	\$ 65.50
TRUST - KPOP Club	\$ 305.00
TRUST - Key Club	\$ 270.32
TRUST - Knitting for a Cause	\$ 44.05
TRUST - La Familia	\$ 143.81
TRUST - Local Charity Outreach	\$ 92.00
TRUST - Local Vocals	\$ 679.00
TRUST - MACS Club	\$ 40.00
TRUST - Medical Club	\$ 10,249.01
TRUST - Milton Goffman Scholarship	\$ 3,000.00
TRUST - Mock Trial	\$ 385.00
TRUST - Model United Natn	\$ 836.00
TRUST - Mountain Bike Club	\$ 2,718.55
TRUST - NJROTC	\$ 42,025.30
TRUST - National Honors Soc	\$ 5,309.36
TRUST - Newspaper Interns Club	\$ 396.16
TRUST - Operation Smile	\$ 49.00
TRUST - Persian Club	\$ 128.00
TRUST - Philosophy Club	\$ 41.00
TRUST - Physics Club	\$ 590.04
TRUST - Ping Pong Club	\$ 28.60
TRUST - Recycle for Research	\$ 148.24
TRUST - Robotics	\$ 16,392.34
TRUST - Rotary Interact Club	\$ 323.24
TRUST - Sand Volleyball	\$ (685.64)
TRUST - Save Promise	\$ 79.00
TRUST - Save the Waves	\$ 126.00
TRUST - Schship JHarrison	\$ 9,253.61
TRUST - Science Bowl	\$ 2,243.04
TRUST - Science National Honors Soc	\$ 125.00
TRUST - She's The First	\$ 1,595.57
TRUST - Softball	\$ 4,567.48
TRUST - Spanish Honor Soc	\$ 701.00
TRUST - Speech & Debate	\$ 167.68
TRUST - Step	\$ 5,076.27
TRUST - Student Council	\$ 60,116.71
TRUST - Students Demand Action	\$ 149.00
TRUST - Swimming & Diving	\$ 4,741.07
TRUST - The MESS	\$ 109.19
TRUST - Thespians Club	\$ 1,395.84

ECRCHS
ASB BALANCES
MAY 31, 2022

TRUST - Track & Field	\$ 5,761.98
TRUST - True Crime Club	\$ 11.81
TRUST - UNICEF	\$ 540.67
TRUST - Vegan Peace Club	\$ 94.18
TRUST - WE Club	\$ 161.27
TRUST - Wrestling	\$ 5,061.13
TRUST - You Can Do This SCHLR	\$ 500.00
Total Trust Accounts	\$ 486,420.90

ASB Revenue thru 5/31/22	\$ 87,053.29
ASB Expense thru 5/31/22	\$ 47,741.30
Net Unrestricted ASB	<u>\$ 39,311.99</u>
Total as of 5/31/22	\$ 525,732.89

Total xx1826 bank balance 5/31/22	\$ 530,844.41
Pending Merchant Bank Transfer	\$ 104,299.00
Pending Credit Card payment Transfer	\$ (11,184.53)
Uncleared checks	<u>\$ (98,225.99)</u>
Total end bank balance	\$ 525,732.89

Coversheet

Review of May 2022 Check Registers

Section: IV. Finance
Item: B. Review of May 2022 Check Registers
Purpose: Vote
Submitted by:
Related Material: June '22 May Check Register-General Acct.pdf
June 22 Meeting -May 22 AP Acct.pdf
June 22 Meeting -May 22 YTD AP Acct.pdf
May '22 Check Register-ASB Acct.pdf

Check Register
Account: 1761 General
El Camino Real HS
May 2022

Grand Total:

\$ 687,263.77

Name	Check Number	Date	Memo	Amount	Period
California Department of Tax & Fee Administration	ACH220502-01	5/2/2022	0-025-895-353 1st Quarter Return (01/01/2022- 03/31/2022) - Due 04/30/2022	\$ 1,647.85	May 2022
U.S. Bank National Association	ACH220503-01	5/3/2022	22-APRIL 6539 Credit Card Charges	20,404.02	May 2022
PenServ Plan Services	ACH220503-02	5/3/2022	403(B) Funding 04/16-04/30/22	36,050.00	May 2022
CRM Maestro Integrated CRM Solutions	ACH220512-01	5/12/2022	INV 04152022 Engagement App Development	24,945.00	May 2022
Purchase Power (Pitney Bowes)	ACH220513-01	5/13/2022	4/16/2022 Postage Meter and Supplies for 2021-2022	520.99	May 2022
Biztech	ACH220513-03	5/13/2022	RoyalPass/ EOE / Aeries Coding	34,980.00	May 2022
PenServ Plan Services	ACH220516-01	5/16/2022	403(B) Funding 05/01-05/15/2022	780.00	May 2022
Texas Life Insurance Company	ACH220518-01	5/18/2022	SM0F6Z20220213001 Supplemental Life Insurance 5/18/2022	257.75	May 2022
Self Insured Schools of California	ACH220520-01	5/20/2022	22-MAY Employee Benefits INV# 99118	346,259.07	May 2022
U.S. Bank National Association (OPEB)	ACH220520-02	5/20/2022	05/22 OPEB Funding	220,000.00	May 2022
California Department of Tax & Fee Administration	ACH220525-01	5/25/2022	0-026-503-992 2nd Quarter (April-June) Prepayment 1 (04/01/2022- 4/30/2022) - Due 5/24/2022	268.64	May 2022
Solupay Merchant		5/3/2022	xx0888 Merchant processing fees	444.91	May 2022
Solupay Merchant		5/3/2022	xx1886 Merchant processing fees	82.24	May 2022
Solupay Merchant		5/3/2022	xx1886 pci compliance fees	2.95	May 2022
Solupay Merchant		5/3/2022	xx0888 PCI compliance fees	2.95	May 2022
City National Bank		5/19/2022	ACCT ANALYSIS CHG ANALYSIS ACTIVITY FOR 04/22/	617.40	May 2022

*-Retiree portion = \$31,288.52

Check Register
Account: 1796 AP
El Camino Real HS

Grand Total: \$ 659,040.59

May 2022

Name	Check Number	VOID	Date	Memo	Amount	Period
TEQLEASE, INC.	16546		5/2/2022	inv 407050A-BO0322 Lease number: 407050a buyout	\$ 7,148.16	May 2022
Cory Wiener	16547		5/2/2022	athletic supervision on 4/22/22	45.00	May 2022
Ely Bryant	16548		5/2/2022	5/2/22 Softball umpire vs Chatsworth	81.00	May 2022
Kirk A West	16549		5/2/2022	5/2/22 Softball umpire vs Chatsworth	79.00	May 2022
Mike Wagner	16550		5/3/2022	5/3/22 JV baseball umpire vs Cleveland	86.00	May 2022
Pyramid Pipe & Supply Co.	16551		5/3/2022	inv 579064 Order 469449	1,568.98	May 2022
Delgado, Fernando	16552		5/3/2022	CCSA Conference 2022 Room /parking/mileage/meals	1,019.90	May 2022
Tanya A Suzuki	16553		5/4/2022	INV 11111054 Presentation Speaker	700.00	May 2022
Jason Rotolo	16554		5/5/2022	Varsity baseball base umpire 5/5/22 vs Cleveland HS	85.00	May 2022
Joe Shields	16555		5/5/2022	Varsity baseball plate umpire 5/5/22 vs Cleveland HS	89.00	May 2022
Joseph Conte	16556		5/5/2022	Varsity Softball base umpire 5/5/22 vs Granada	79.00	May 2022
Dan Kenney	16557		5/5/2022	04/19/22 Officials for Lacrosse	78.00	May 2022
The Trophy Shoppe	16558		5/10/2022	05/05/22 Hallway Name Tags for Student Council Pictures	25.00	May 2022
Smart Choice Investments (Teodora Healthcare)	16559		5/10/2022	INV 5998 Nursing Services 03/22	7,500.00	May 2022
McKenna, Steve	16560		5/11/2022	5/11/22 plate for softball playoff game	84.00	May 2022
Michael Fishman	16561		5/11/2022	5/11/22 official for softball playoff game vs Eagle Rock	81.00	May 2022
Borenstein, Jodi	16562		5/11/2022	Softball Tournament	309.30	May 2022
Consoletti, Michael	16563		5/11/2022	Raider Challenge and American Flag	558.27	May 2022
Guinto, Ryan	16564		5/11/2022	CUE Conference 2022 (room,per diem, mileage)/ CITE mileage	1,051.40	May 2022
Harbourt, Matthew	16565		5/11/2022	AP Art supplies	244.51	May 2022
WGY Solutions LLC	16566		5/12/2022	April 2022 inv ECR-2022-04 Network Consulting Services	2,400.00	May 2022
Town of Lexington, Lexington Public Schools				1/15/22-1/17/22 Entry Fees - Varsity Public Forum Lexington Winter		
	16567		5/12/2022	Invitational	100.00	May 2022
Blumfield, Cara	16568		5/13/2022	Softball Tournament	287.20	May 2022
Will Geer's Theatricum Botanicum	16569		5/12/2022	05/10/2022 Field Trip	855.00	May 2022
	16570	VOID	5/12/2022	VOID	0.00	May 2022
Zahur, Ziat	16571		5/13/2022	Science Supplies	11.76	May 2022
Yedor, Alison	16572		5/13/2022	CUE Conference Hotels (3 staff members/2 nights each)	2,120.31	May 2022
Chris Racina	16573		5/16/2022	4/9/22 verdugo hills vs. Roosevelt varsity game	89.00	May 2022
Steven Montalvo	16574		5/16/2022	4/9/22 verdugo hills vs. Roosevelt (varsity)	85.00	May 2022
Mark Hayes	16575		5/16/2022	3/5/22 Varsity game Valencia vs. Grace Brethren	89.00	May 2022
Chris Racina	16576		5/16/2022	3/26/22 varsity game ECR Umpire at Castaic	85.00	May 2022
Mark Hayes	16577		5/16/2022	3/26/22 varsity game ECR at Castaic Umpire	89.00	May 2022
Chris Racina	16578		5/16/2022	3/19/22 JV game Valencia vs. Chatsworth	86.00	May 2022
Brian Combs	16579		5/16/2022	4/9/22 varsity game Burbank vs. Grace Brethren	85.00	May 2022
Mark Hayes	16580		5/16/2022	4/9/22 varsity game Burbank vs. Grace Brethren	89.00	May 2022
Robert Hacker	16581		5/16/2022	4/2/22 varsity game San Fernando vs. Narbonne	89.00	May 2022
Larry Crino	16582		5/16/2022	4/2/22 Varsity game Sierra Canyon vs. Valencia	\$ 89.00	May 2022
Greg Yamin	16583		5/16/2022	4/2/22 varsity game Sierra Canyon vs. Valencia	85.00	May 2022
Alan Krone	16584		5/17/2022	5-17-22 Base umpire for softball semifinals	81.00	May 2022
Enrique Velarde	16585		5/17/2022	5/17/22 plate umpire for softball semifinals	84.00	May 2022
	16586	VOID	5/18/2022	VOID	0.00	May 2022
Kevin Shaikhbahai	16587		5/18/2022	2022 Filming 9-5 Musical	3,800.00	May 2022
Dept. of the Zoo	16588		5/18/2022	5-19-22 Zoology class trip to the LA Zoo	798.00	May 2022
Pan Atlantic Foundation	16589		5/19/2022	CK# 11274 Sara Vulpetti TUITION REFUND 220513	7,000.00	May 2022
Mid Valley Flowers	16590		5/20/2022	INV 003127 Graduation Flower for Senior Cabinet	574.88	May 2022
Chris Racina	16591		5/20/2022	base umpire for baseball quarterfinals vs Poly 5-20-22	88.00	May 2022
Greg Yamin	16592		5/20/2022	plate umpire for baseball quarterfinals vs Poly 5-20-22	91.00	May 2022
Kevin Farr	16593		5/20/2022	base umpire for baseball quarterfinals vs Poly 5-20-22	88.00	May 2022
Yantzer brothers heating and air inc	16594		5/20/2022	I-1676-1 B&G I-1323-1	830.00	May 2022
Yantzer brothers heating and air inc	16595		5/20/2022	Inv- 101954 Overhall A/C system A204	11,950.00	May 2022
	16596	VOID	5/23/2022	VOID	0.00	May 2022
	16597	VOID	5/24/2022	VOID	0.00	May 2022
Law Offices of Young, Minney & Corr, LLP	16598		5/25/2022	INV 76514 Legal Services 05/22	21,471.42	May 2022
All Valley Rentals	16599		5/25/2022	2022 Senior Awards	3,219.00	May 2022
Brooks Transportation Inc.	16600		5/26/2022	17279 Softball bus to Peralta Canyon Park in Anaheim on 3-30-22	850.00	May 2022
Brooks Transportation Inc.	16601		5/26/2022	INV 17004 Athletics Transportation	3,325.00	May 2022
Bero, Stefanie	16602		5/26/2022	09-15-2021 Payroll- reissue ck#16335	387.27	May 2022
Melanie Susanne Boreham	16603		5/26/2022	220603 Graduation Balloons and Backdrop 2022	925.00	May 2022
Stonefire Grill	16604		5/26/2022	05/31/22 End of year PD	3,560.39	May 2022
Bill Ferrell Co.	16605		5/27/2022	INV 33701 Stage set up and take down for Graduation 2022	1,745.95	May 2022
AV Masters, Inc	16606		5/27/2022	INV 2203636 Sound System for Graduation 2022	13,841.05	May 2022
Los Angeles Unified School District Real Estate and						
Business Development Center	16607		5/27/2022	2205-3308 License Fee Due	3,391.56	May 2022
Baron Championship Rings Ltd.	16608		5/27/2022	INV 54340 Girls Beach Volleyball - Championships Rings	2,228.32	May 2022
The NCHERM Group, LLC	16609		5/27/2022	INV 21552 Legal Services 04/26/2022	9,692.39	May 2022
Dupart, Terry	16610		5/31/2022	National Academic Championship - San Diego	657.08	May 2022
Choi, Eric	16611		5/31/2022	Golf fees	861.00	May 2022
Lyon, Robyn	16612		5/31/2022	CTE conference	774.01	May 2022
Kiamanesh, Holly	16613		5/31/2022	Blood Pressure Machines for H Physiology	273.03	May 2022
Brooks Transportation Inc.	32877		5/4/2022	INV 17448 Athletic buses for the week of 4/18/22	3,600.00	May 2022
Home Depot U.S.A., Inc. (The Home Depot Pro)	32878		5/4/2022	INV 677377095 Batteries for Custodial	415.82	May 2022
WM Corporate services, INC	32879		5/4/2022	05/22 Waste Management Services on Shoup INV 0465712-4801-5	399.78	May 2022

El Camino Real HS

AP VENDOR MONTH/ YTD

Vendor	22-May	YTD Total
2080 Media Inc. (Playon! Sports)	\$ 2,500.00	\$ 2,500.00
Abdon Rosales	\$ 1,000.00	\$ 13,750.00
AFSCME District Council 36	\$ 2,303.12	\$ 22,423.55
Alan Krone	\$ 81.00	\$ 81.00
All Valley Rentals	\$ 3,219.00	\$ 3,967.80
Allied Private Investigations & Security Services, LLC	\$ 125,708.30	\$ 418,627.15
Alyssa Lee	\$ 1,080.00	\$ 1,925.00
Amazon	\$ 565.07	\$ 70,268.55
Amazon Web Services	\$ 2,387.89	\$ 25,967.92
American Fidelity Assurance Company	\$ 4,147.93	\$ 46,535.05
AP fbo EdLogical Group Corp	\$ 35,981.83	\$ 193,852.29
APT Acquisition and Construction Corporation (Astro Turf Corporation)	\$ 3,500.00	\$ 3,500.00
AssistX Education, LLC	\$ 7,256.00	\$ 7,256.00
AT&T (CALNET)	\$ 103.22	\$ 1,344.23
AT&T 0810	\$ 202.70	\$ 1,934.20
AT&T 3635	\$ 202.70	\$ 1,934.01
AT&T 4152	\$ 202.70	\$ 1,934.01
AT&T 6340	\$ 202.70	\$ 2,114.96
AT&T 8815	\$ 231.45	\$ 2,525.33
AT&T 9221	\$ 403.53	\$ 4,209.31
Atkinson, Andelson, Loya, Ruud And Romo	\$ 49.00	\$ 3,681.50
AV Masters, Inc	\$ 13,841.05	\$ 27,644.63
Baron Championship Rings Ltd.	\$ 2,228.32	\$ 5,485.95
Bero, Stefanie	\$ 387.27	\$ 387.27
Bill Ferrell Co.	\$ 1,745.95	\$ 1,745.95
Blumfield, Cara	\$ 287.20	\$ 287.20
Borenstein, Jodi	\$ 309.30	\$ 309.30
Brian Combs	\$ 85.00	\$ 174.00
Brooks Transportation Inc.	\$ 19,897.00	\$ 139,641.05
California Department of Education	\$ 513.00	\$ 3,341.02
Canon Financial Services, Inc.	\$ 6,925.01	\$ 25,161.44
Carolina Biological Supply Co.	\$ 93.90	\$ 1,987.56
Charlie Williams	\$ 172.00	\$ 172.00
Charters, Melissa Ann	\$ 32.76	\$ 210.44
Child and Family Guidance Center	\$ 6,628.92	\$ 36,539.52
Choi, Eric	\$ 861.00	\$ 1,491.83
Chris Racina	\$ 348.00	\$ 437.00
Consoletti, Michael	\$ 558.27	\$ 3,506.83
Cory Wiener	\$ 45.00	\$ 1,155.00
Dan Kenney	\$ 78.00	\$ 156.00
Daniel Apolaya	\$ 49.05	\$ 49.05
Delgado, Fernando	\$ 1,019.90	\$ 2,470.65
Department of Justice (State of CA)	\$ 160.00	\$ 2,063.00
Dept. of the Zoo	\$ 798.00	\$ 798.00
Dupart, Terry	\$ 657.08	\$ 657.08
Educational Networks	\$ 4,800.00	\$ 9,600.00
Ely Bryant	\$ 81.00	\$ 81.00
Enrique Velarde	\$ 84.00	\$ 251.00
EWC California, Inc. (AAA Label Factory)	\$ 6,224.34	\$ 6,224.34
Franklin, Stephanie	\$ 2,897.96	\$ 15,341.36
Gamez, Nicole	\$ 1,224.86	\$ 2,210.67
Garth Sanders	\$ 81.00	\$ 81.00

El Camino Real HS

AP VENDOR MONTH/ YTD

Vendor	22-May	YTD Total
Golden Star Technology, Inc	\$ 1,198.75	\$ 38,694.07
GOODSUITE (Copier Headquarters, Inc)	\$ 210.24	\$ 1,143.80
Gopher	\$ 1,560.45	\$ 10,282.21
Grad Awards LLC	\$ 1,178.70	\$ 1,178.70
Granada Hills Charter High School	\$ 1,011.60	\$ 1,011.60
Greg Yamin	\$ 176.00	\$ 350.00
Guinto, Ryan	\$ 1,051.40	\$ 4,175.64
Harbourt, Matthew	\$ 244.51	\$ 244.51
Herff Jones Company	\$ 1,480.40	\$ 1,520.37
Home Depot U.S.A., Inc. (The Home Depot Pro)	\$ 2,461.96	\$ 6,005.38
ICON School Management	\$ 8,000.00	\$ 80,000.00
Inspire Communication, Inc	\$ 15,172.50	\$ 165,983.75
Interquest Detection Canines	\$ 175.00	\$ 1,925.00
Jack Pursifull	\$ 2,500.00	\$ 2,500.00
Jason Rotolo	\$ 85.00	\$ 85.00
Jessica Campbell	\$ 400.00	\$ 2,900.00
Joe Franiak	\$ 85.00	\$ 85.00
Joe Shields	\$ 89.00	\$ 89.00
Joseph Conte	\$ 79.00	\$ 158.00
Judy McLean	\$ 2,850.00	\$ 29,225.00
Kelly Services, Inc.	\$ 38,905.94	\$ 405,095.07
Kevin Farr	\$ 88.00	\$ 88.00
Kevin Shaikhbahai	\$ 3,800.00	\$ 8,200.00
Kiamanesh, Holly	\$ 273.03	\$ 547.49
Kirk A West	\$ 79.00	\$ 622.00
LA Party Rents, Inc.	\$ 2,384.92	\$ 4,394.78
LADWP	\$ 4,392.23	\$ 53,670.51
Larry Crino	\$ 89.00	\$ 178.00
Law Offices of Young, Minney & Corr, LLP	\$ 21,471.42	\$ 172,209.06
Lenovo (United States) Inc.	\$ 79.88	\$ 418.03
LES Audio Visual, LLC	\$ 1,000.00	\$ 6,263.87
Los Angeles Unified School District Real Estate and Business		
Development Center	\$ 3,391.56	\$ 3,391.56
Love to Snack, LLC	\$ 600.00	\$ 600.00
Lyon, Robyn	\$ 774.01	\$ 960.75
Mark Hayes	\$ 267.00	\$ 267.00
McKenna, Steve	\$ 84.00	\$ 84.00
Melanie Susanne Boreham	\$ 925.00	\$ 925.00
Michael Fishman	\$ 81.00	\$ 233.00
Mid Valley Flowers	\$ 574.88	\$ 574.88
Mike Wagner	\$ 86.00	\$ 257.00
Mixtus Inc dba Mustang Marketing	\$ 2,000.00	\$ 51,259.70
MRC Smart Technology Solutions(SoCal Office)	\$ 1,206.40	\$ 21,177.66
Mutual of Omaha	\$ 2,713.57	\$ 16,455.45
Nasco Education LLC	\$ 19.96	\$ 8,954.30
Nettime Solutions LLC	\$ 50.00	\$ 650.00
Pan Atlantic Foundation	\$ 7,000.00	\$ 7,000.00
Phase II Systems (Public Agency Retirement Services - PARS)	\$ 350.54	\$ 3,530.76
Piece of Mind Care Services	\$ 96,724.00	\$ 1,019,456.29
Purchase Power (Pitney Bowes)	\$ 520.99	\$ 781.83
Pyramid Pipe & Supply Co.	\$ 1,568.98	\$ 4,139.85
Real Volleyball	\$ 1,820.51	\$ 2,426.07
Robert Hacker	\$ 89.00	\$ 174.00

El Camino Real HS AP VENDOR MONTH/ YTD

Vendor	22-May	YTD Total
RPS El Camino Real Charter HS Charles Schwab & Co, Inc. 2563-		
4428	\$ 7,525.00	\$ 65,140.90
Scantron Corporation	\$ 677.37	\$ 3,218.56
School Outfitters LLC	\$ 1,505.08	\$ 8,734.49
Scoot Education Inc	\$ 63,077.00	\$ 132,395.00
Self Insured Schools of California - Flex Plan	\$ 5,028.13	\$ 5,028.13
Smart & Final	\$ 1,135.73	\$ 11,579.05
Smart Choice Investments (Teodora Healthcare)	\$ 7,500.00	\$ 30,522.50
SoCalGas	\$ 20.86	\$ 240.73
Spectrum Business 1228	\$ 257.27	\$ 633.19
Spectrum Enterprise 4201	\$ 899.00	\$ 9,889.00
Staples Business Advantage	\$ 7,673.88	\$ 14,644.37
Steven Montalvo	\$ 85.00	\$ 171.00
Stonefire Grill	\$ 3,560.39	\$ 3,940.68
Tanya A Suzuki	\$ 700.00	\$ 1,950.00
TEQLEASE, INC.	\$ 7,148.16	\$ 959,795.90
The NCHERM Group, LLC	\$ 9,692.39	\$ 12,192.39
The Trophy Shoppe	\$ 101.65	\$ 149.65
TNT Group Inc DBA (The Drain Co)	\$ 575.00	\$ 575.00
Town of Lexington, Lexington Public Schools	\$ 100.00	\$ 100.00
U.S Bank PARS Account #6746022400	\$ 654.18	\$ 12,646.60
UTLA	\$ 15,501.54	\$ 143,062.08
Vista Paint Corporation	\$ 232.04	\$ 2,821.60
West Hills Communication Corp	\$ 8,054.63	\$ 83,152.16
WGY Solutions LLC	\$ 2,400.00	\$ 26,400.00
Will Geer's Theatricum Botanicum	\$ 855.00	\$ 855.00
WM Corporate services, INC	\$ 1,306.61	\$ 6,343.63
Yantzer brothers heating and air inc	\$ 12,780.00	\$ 77,294.81
Yedor, Alison	\$ 2,120.31	\$ 6,633.54
Zahur, Ziat	\$ 11.76	\$ 139.88

Check Register
Account: 1826 ASB
El Camino Real HS

MAY 2022

Grand Total:

\$ 47,165.17

Name	Check Number	VOID	Date	Memo	Trust Account	Amount	Period
Brooks Transportation Inc.	1877		5/3/2022	INV 16960 AVID trip to Magic Mountain 3/18/22	TRUST - AVID	\$ 800.00	May 2022
Ray Allen Holt	1878		5/5/2022	Tournament Official multiple dates 3/26-4/9/2022	TRUST - Baseball	\$ 343.00	May 2022
Steven L Bringelson	1879		5/5/2022	INV 030922 Bass player rehearsals	ASB General	\$ 680.00	May 2022
Lloyd F Cooper	1880		5/5/2022	INV 030922 9-5 Keyboard player rehearsals	TRUST - Drama	\$ 680.00	May 2022
Deny Sportswear	1881		5/5/2022	INV 1610 Softball Plaques	TRUST - Softball	\$ 154.21	May 2022
Carissa Mendez	1882		5/10/2022	4/23/22 volleyball official for boys JV volleyball tournament	TRUST - Boys Volleyball	\$ 336.00	May 2022
Floral Passion LLC	1883		5/10/2022	Re-issue INV 1689 Student Awards 2020 4 flower arrangements for senior awards	TRUST - Grad Class 2022	\$ 547.50	May 2022
Robert Potter	1884		5/10/2022	3/19 and 3/26 baseball official for tournament games	TRUST - Baseball	\$ 174.00	May 2022
Greg Yamin	1885		5/10/2022	3/26/22 Baseball official for tournament game	TRUST - Baseball	\$ 89.00	May 2022
Daniel Olson	1886		5/10/2022	3/19/22 baseball official for tournament game	TRUST - Baseball	\$ 85.00	May 2022
Thomas J Nassraway	1887		5/10/2022	4/23/22 Volleyball official for boys JV volleyball tournament	TRUST - Boys Volleyball	\$ 55.00	May 2022
Consoletti, Michael	1888		5/11/2022	Area 11 Brain Brawl Championship	ASB General	\$ 1,092.00	May 2022
Aviata Sports LLC	1889		5/12/2022	inv 17949-71 Goalie Gloves for Golies	TRUST - Girls Soccer	\$ 265.00	May 2022
Roy A Holt	1890		5/12/2022	3/26,4/02,4/09 Umpire for tournament games	TRUST - Baseball	\$ 343.00	May 2022
John Brown	1891		5/12/2022	02/23,3/26 Official Umpire for baseball tournament games	TRUST - Baseball	\$ 172.00	May 2022
VOID	1892	VOID	5/13/2022	VOID	VOID	\$ -	May 2022
Grant A. Horn	1893		5/13/2022	INV #4 Marching Band Instruction 04/22	TRUST - Band	\$ 800.00	May 2022
George A Jackson III	1894		5/13/2022	04/09/22 Instruction	TRUST - Band	\$ 700.00	May 2022
Michael Jeff	1895		5/13/2022	April 2022 Instructing	TRUST - Band	\$ 500.00	May 2022
Marc Anthony M Guerra	1896		5/13/2022	INV0001 Drumline/Drill & Choreography	TRUST - Band	\$ 1,200.00	May 2022
Conejo Awards Corp.	1897		5/13/2022	17377 Wrestling Awards	TRUST - Wrestling	\$ 278.85	May 2022
VOID	1898	VOID	5/16/2022	VOID	VOID	\$ -	May 2022
Countdown Printables	1899		5/16/2022	INV 30417 Golf Polo	TRUST - Boys Golf	\$ 361.35	May 2022
VOID	1900	VOID	5/16/2022	VOID	VOID	\$ -	May 2022
Robert Hacker	1901		5/16/2022	04/02/22 Baseball tournament games	TRUST - Baseball	\$ 172.00	May 2022
VOID	1902	VOID	5/18/2022	VOID	VOID	\$ -	May 2022
Stonefire Grill	1903		5/18/2022	5/18/22 AVID Banquet	TRUST - AVID	\$ 1,818.58	May 2022
Ramona Unified School District	1904		5/18/2022	06/22 Battle of the Mountain Passing Tournament	TRUST - Football	\$ 400.00	May 2022
Kelfer and Associates (Idea Factory)	1905		5/18/2022	20256 T-shirts for boys basketball banquet	TRUST - Boys Basketball	\$ 438.73	May 2022
C Pizza Icing Inc (West Hills Pizza Compan	1906		5/18/2022	INV 1 Food for boys basketball banquet	TRUST - Boys Basketball	\$ 740.00	May 2022
Jimmie B Baskom	1907		5/19/2022	3/12/22 Baseball vs Sylmar HS Umpire	TRUST - Baseball	\$ 85.00	May 2022
Wyatt, Joe	1908		5/19/2022	ECR Varsity Boys Basketball Uniforms and meals	TRUST - Boys Basketball	\$ 1,454.90	May 2022
Stonefire Grill	1909		5/20/2022	05/21/22 JROTC Food Serv.	TRUST - NJROTC	\$ 6,985.06	May 2022
Brooks Transportation Inc.	1910		5/20/2022	INV 17339 Drama festival on 4/30/22	TRUST - Drama	\$ 985.00	May 2022
El Camino Real Charter High School	1911		5/20/2022	4/29/22 Trust Elco t shirts for club	TRUST - French Club	\$ 75.00	May 2022
Stonefire Grill	1912		5/23/2022	Girls Soccer Banquet	TRUST - Girls Soccer	\$ 1,005.05	May 2022
World Unispec	1913		5/23/2022	inv 00001233 PE Shirts	ASB General	\$ 9,196.20	May 2022
World Unispec	1914		5/23/2022	inv 00001234 PE Shorts	ASB General	\$ 9,864.00	May 2022
Moorpark College	1915		5/24/2022	05/20/2022 Moorpark College Elite Passing Tournament- reissue ck#1892	TRUST - Football	\$ 350.00	May 2022
VOID	1916	VOID	5/24/2022	VOID	VOID	\$ -	May 2022
Christine Berberian	1917		5/24/2022	220420 Costco Supplies - Medical Club Trust	TRUST - Medical Club	\$ 89.94	May 2022
Kelfer and Associates (Idea Factory)	1918		5/25/2022	INV 20265 Shipping for t-shirts for boys basketball banquet	TRUST - Boys Basketball	\$ 55.00	May 2022
Brooks Transportation Inc.	1919		5/26/2022	INV 17004 Athletics Transportation	ASB General	\$ 750.00	May 2022
Brooks Transportation Inc.	1920		5/26/2022	17279 Softball bus to Peralta Canyon Park in Anaheim on 3-30-22	ASB General	\$ 650.00	May 2022
Ingraham Trophies and Gifts	1921		5/26/2022	INV 84164 Medals for Girls Soccer	TRUST - Girls Soccer	\$ 62.22	May 2022
Love to Snack, LLC	1922		5/26/2022	INV 31766 Dippin Dots Reorder	ASB General	\$ 480.00	May 2022
Baron Championship Rings Ltd.	1923		5/27/2022	INV 54377 TRUST-Girls Beach Volleyball Championships Rings	TRUST - Sand Volleyball	\$ 804.82	May 2022
VOID	1924	VOID	5/31/2022	VOID	VOID	\$ -	May 2022
Dupart, Terry	1925		5/31/2022	National Academic Championship (trust)	TRUST - NJROTC	\$ 477.83	May 2022
Sabolic, Jason	1926		5/31/2022	Glazier Clinics	TRUST - Football	\$ 459.95	May 2022
Solupay Merchant			5/5/2022	xx4194 Merchant processing fees	ASB General	\$ 54.99	May 2022
Solupay Merchant			5/5/2022	xx4210 Merchant Processing fees	ASB General	\$ 54.99	May 2022

Coversheet

Review of May 2022 Credit Card Charges

Section: IV. Finance
Item: C. Review of May 2022 Credit Card Charges
Purpose: Vote
Submitted by:
Related Material: June '22 May 25th Credit Card Statement.pdf
June 2022- May 25th Credit Card Detail.pdf



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER 4866 9145 5552 6539
STATEMENT DATE 05-25-2022
AMOUNT DUE \$42,054.03
NEW BALANCE \$42,054.03
 PAYMENT DUE ON RECEIPT

000001486 01 SP 106481506851520 S
 EL CAMINO REAL CHS
 ATTN DAVID HUSSEY
 5440 VALLEY CIRCLE BLVD
 WOODLAND HILLS CA 91367-5949

AMOUNT ENCLOSED
 \$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
 P.O. BOX 790428
 ST. LOUIS, MO 63179-0428

4866914555526539 004205403 004205403

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

EL CAMINO REAL CHS 4866 9145 5552 6539	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$20,404.02	\$42,165.56	\$0.00	\$0.00	\$0.00	\$111.53	\$20,404.02	\$42,054.03

CORPORATE ACCOUNT ACTIVITY

EL CAMINO REAL CHS 4866-9145-5552-6539				TOTAL CORPORATE ACTIVITY \$20,404.02CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-02	05-02	74798262122212200012814	PAYMENT-THANK YOU Q	20,404.02 PY

NEW ACTIVITY

GREGORY WOOD 4866-9133-3444-7280		CREDITS \$0.00	PURCHASES \$17,111.64	CASH ADV \$0.00	TOTAL ACTIVITY \$17,111.64
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-27	04-26	74609052116000006971172	QR-CODE-GENERATOR.COM BIELEFELD	191.88	
05-02	04-28	24269792119500715013608	STONEFIRE GRILL - 2 - CAT 818-991-4054 CA	607.42	
05-02	04-29	24692162119100502407668	SQ *GOLDEN VALLEY TRACK A 877-417-4551 CA	300.00	
05-02	04-29	24733092119602706871557	DODGER STADIUM TICKET 800-352-0212 CA	4,050.00	
05-13	05-12	24755422133151333309486	NATIONAL SPEECH DEBATE A 920-7486206 IA	455.00	

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4866-9145-5552-6539		ACCOUNT SUMMARY	
	STATEMENT DATE 05/25/22	DISPUTED AMOUNT .00	PREVIOUS BALANCE	20,404.02
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335		PURCHASES & OTHER CHARGES 42,165.56		
		CASH ADVANCES .00		
AMOUNT DUE 42,054.03		CASH ADVANCE FEES .00		
		LATE PAYMENT CHARGES .00		
		CREDITS 111.53		
		PAYMENTS 20,404.02		
		ACCOUNT BALANCE	42,054.03	



Company Name: EL CAMINO REAL CHS
Corporate Account Number: 4866 9145 5552 6539
Statement Date: 05-25-2022

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-18	05-17	24492152137743232877550	WF WAYFAIR3756596807 866-263-8325 MA	1,298.47
05-19	05-19	24492152139743371839799	WF WAYFAIR3756596807 866-263-8325 MA	245.08
05-19	05-18	24692162138100282419906	AMZN MKTP US*1L5Y29QO2 AMZN.COM/BILL WA	1,413.26
05-19	05-18	24692162138100363308549	AMZN MKTP US*1L9B83HO0 AMZN.COM/BILL WA	235.20
05-19	05-18	24692162138100378615342	AMZN MKTP US*1R5T072W1 AMZN.COM/BILL WA	346.00
05-19	05-18	24692162138100521664452	AMZN MKTP US*1R79P37H1 AMZN.COM/BILL WA	1,313.97
05-20	05-19	24692162139100893749781	AMAZON.COM*1L1LQ82H2 AMZN.COM/BILL WA	260.75
05-20	05-19	24692162139100941330550	AMZN MKTP US*1L9AF62L2 AMZN.COM/BILL WA	2,129.60
05-23	05-20	24275392140900019430900	NATL ALLIANCE PUBLIC 202-2892700 DC	625.00
05-24	05-23	24113432144600200543042	THE WEBSTAIRANT STORE INC 717-392-7472 PA	1,632.17
05-24	05-23	24492152143717926726325	VEXROBOTICS 903-453-0802 TX	675.92
05-25	05-24	24164072144105084594162	STAPLES DIRECT 800-3333330 MA	313.62
05-25	05-24	24692162144100452402296	SQ *CALIFORNIA CHICKEN CA GOSQ.COM CA	351.10
05-25	05-23	24906412143147961733614	NASSP PRODUCT & SERVICE 703-8600200 VA	667.20

DAVID HUSSEY
4866-9137-0062-2540

CREDITS
\$111.53

PURCHASES
\$25,053.92

CASH ADV
\$0.00

TOTAL ACTIVITY
\$24,942.39

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-26	04-25	24692162115100281947813	AMZN MKTP US*1Q3144QT1 AMZN.COM/BILL WA	14.39
04-26	04-26	24692162116100397671520	WWW COSTCO COM 800-955-2292 WA	700.71
04-26	04-26	24692162116100619559073	AMZN MKTP US*1Q2XJ2DM1 AMZN.COM/BILL WA	142.34
04-27	04-26	24692162116100673053781	AMZN MKTP US*1Q2BA02S0 AMZN.COM/BILL WA	576.50
04-27	04-26	24692162116100681879284	AMZN MKTP US*1Q2RO3SD1 AMZN.COM/BILL WA	14.22
04-27	04-26	24692162116100758930762	AMZN MKTP US*1Q2B192N0 AMZN.COM/BILL WA	225.78
04-29	04-28	24492152118852895864269	PAYPAL *RHOLLINS287 402-935-7733 CA	1,500.00
04-29	04-28	74208472118000014282508	YOUCANBOOK.ME BEDFORD	98.00
05-03	05-03	24692162123100393053419	AGUAVIDA PREMIUM WATER 747-444-9637 CA	189.85
05-03	05-03	24692162123100455965914	SAVVAS LEARNING 844-330-1119 NJ	3,192.67
05-03	05-02	24941352123700304484839	AVIS.COM PREPAY 8003527900 VA 30448483US2	248.27
05-05	05-04	24692162124100880849112	AMZN MKTP US*1Q6AS8UY2 AMZN.COM/BILL WA	457.16
05-06	05-05	24692162125100555491231	AMZN MKTP US*134AA1RW1 AMZN.COM/BILL WA	1,269.90
05-06	05-05	24692162125100709417785	AMZN MKTP US*1Q3IR6YX0 AMZN.COM/BILL WA	609.45
05-09	05-07	74692162127100484907029	AMZN MKTP US AMZN.COM/BILL WA	111.53 CR
05-09	05-06	24692162126100192907804	WWW COSTCO COM 800-955-2292 WA	535.99
05-09	05-06	24692162126100522579125	SQ *CALIFORNIA CHICKEN CA GOSQ.COM CA	2,491.25
05-09	05-07	24692162127100359773998	AMZN MKTP US*130KU23D0 AMZN.COM/BILL WA	497.94
05-09	05-07	24943002127083350086013	CORNER BAKERY 0207 972-619-4150 CA	135.00
05-10	05-09	24692162129100815625228	AMZN MKTP US*138L64GP0 AMZN.COM/BILL WA	3,283.17
05-10	05-08	24943002129036002936140	HOMWOOD SUITES ROSEVILL ROSEVILLE CA 242120 ARRIVAL: 05-05-22	825.52
05-10	05-08	24943002129036002936157	HOMWOOD SUITES ROSEVILL ROSEVILLE CA 242127 ARRIVAL: 05-05-22	887.11
05-12	05-11	24431062132200884000056	CALIFORNIANS TOGETHER 562-983-1333 CA	962.80
05-13	05-12	24204292132000172603621	MAILCHIMP 000-0000000 GA	205.00
05-13	05-12	24431062132083322362449	AMZN MKTP US*1L13C5IH1 AM AMZN.COM/BILL WA	1,124.06
05-13	05-12	24431062132083755584642	AMAZON.COM*1L7LW2RT1 AMZN AMZN.COM/BILL WA	1,016.25
05-16	05-15	24431062135083329545787	AMAZON.COM*1R9EN6TY1 AMZN AMZN.COM/BILL WA	32.84
05-16	05-13	24692162133100006553399	AMZN MKTP US*1368BORC0 AMZN.COM/BILL WA	103.67
05-16	05-13	24692162133100998331374	AMZN MKTP US*136789YB2 AMZN.COM/BILL WA	19.68
05-16	05-15	24692162135100498127171	AMZN MKTP US*1R3K12TW1 AMZN.COM/BILL WA	123.16
05-16	05-15	24692162135100567870834	AMZN MKTP US*1R3DL5A91 AMZN.COM/BILL WA	61.57
05-17	05-17	24692162137100985096275	AGUAVIDA PREMIUM WATER 747-444-9637 CA	189.85
05-18	05-17	24692162137100222474590	AMZN MKTP US*1L0D25PI0 AMZN.COM/BILL WA	71.14
05-18	05-17	24692162137100225769624	AMZN MKTP US*1L0IK1V72 AMZN.COM/BILL WA	47.68
05-18	05-17	24692162137100225928048	AMZN MKTP US*1L0Y52PW0 AMZN.COM/BILL WA	8.74
05-18	05-17	246921621371002298647988	AMZN MKTP US*1R8FN9BK1 AMZN.COM/BILL WA	254.90
05-18	05-17	24692162137100668337442	AMZN MKTP US*1R3SD7QI1 AMZN.COM/BILL WA	437.99



Company Name: EL CAMINO REAL CHS
Corporate Account Number: 4866 9145 5552 6539
Statement Date: 05-25-2022

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-19	05-18	24431062138083741492169	AMZN MKTP US*1L3DT6570 AM AMZN.COM/BILL WA	65.48
05-19	05-18	24692162138100058951272	AMZN MKTP US*1L13Y8852 AMZN.COM/BILL WA	42.63
05-20	05-19	24692162139100033060776	AMZN MKTP US*1R3OG0UA1 AMZN.COM/BILL WA	395.72
05-20	05-19	24692162139100213550299	AMZN MKTP US*1L69F57C2 AMZN.COM/BILL WA	1,185.85
05-23	05-20	24692162140100945227775	AMZN MKTP US*1L4L25740 AMZN.COM/BILL WA	228.30
05-23	05-22	24692162142100214938167	AMZN MKTP US*1L4FP8YJ0 AMZN.COM/BILL WA	21.88
05-24	05-23	24692162143100327579055	AMZN MKTP US*1R16M3AY2 AMZN.COM/BILL WA	136.98
05-24	05-23	24692162143100339369644	AMZN MKTP US*1X1B891W1 AMZN.COM/BILL WA	395.30
05-24	05-24	24692162144100950575015	AMZN MKTP US*1R6505TD0 AMZN.COM/BILL WA	27.23

Department: 00000 Total: \$42,054.03
 Division: 00000 Total: \$42,054.03

ECRCHS
CREDIT CARD RECONCILIATION FORM
FOR THE PERIOD OF: 04/26/2022-05/25/2022 - CAL Card xx6539

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT	RESOURCE	DESCRIPTION
4/27/2022	QR-CODE-GENERATOR.COM	WOOD	K.LEE	\$ 191.88	NUTRITION PROGRAM	CAFETERIA SUPPLIES
5/2/2022	STONEFIRE GRILL	WOOD	M.CLARK	\$ 607.42	ASB	TRUST CHEER BANQUET
5/2/2022	SQ *GOLDEN VALLEY TRACK	WOOD	C.PHILLIP	\$ 300.00	GENERAL ATHLETICS	LA COUNTY MEET STUDENT CHAMPIONSHIPS TRACK AND FIELD
5/2/2022	DODGER STADIUM TICKET	WOOD	Z.ENDRES	\$ 4,050.00	ESSER	MENTOR PROGRAM
5/13/2022	NATIONAL SPEECH DEBATE	WOOD	V.ROTH	\$ 455.00	GENERAL SCHOLASTIC	STUDENT NATIONALS ENTRY FEES
5/18/2022	WAYFAIR	WOOD	S.BERO	\$ 1,298.47	GENERAL OPERATIONS	WELLNESS CENTER FURNITURE
5/19/2022	WAYFAIR	WOOD	S.BERO	\$ 245.08	GENERAL OPERATIONS	WELLNESS CENTER FURNITURE
5/19/2022	AMAZON	WOOD	R.GUINTO	\$ 1,413.26	GENERAL TECHNOLOGY	COMPUTER SUPPLIES
5/19/2022	AMAZON	WOOD	R.GUINTO	\$ 235.20	GENERAL TECHNOLOGY	COMPUTER SUPPLIES
5/20/2022	AMAZON	WOOD	G.PAEZ	\$ 346.00	GENERAL TECHNOLOGY	COMPUTER SUPPLIES
5/20/2022	AMAZON	WOOD	G.PAEZ	\$ 1,313.97	LEARNING LOSS	COVID SUPPLIES
5/23/2022	AMAZON	WOOD	R.GUINTO	\$ 260.75	GENERAL TECHNOLOGY	COMPUTER SUPPLIES
5/24/2022	AMAZON	WOOD	G.PAEZ	\$ 2,129.60	LEARNING LOSS	COVID SUPPLIES
5/24/2022	NATL ALLIANCE PUBLIC	WOOD	F.DELGADO	\$ 625.00	GENERAL TECHNOLOGY	CONFERENCE
5/23/2022	THE WEBSTAIRANT STORE	WOOD	N.GAMEZ	\$ 1,632.17	GENERAL ACADEMICS	CLASSROOM SUPPLIES
5/24/2022	VEXROBOTICS	WOOD	S.WEBSTER	\$ 675.92	GENERAL SCHOLASTIC	VEX ROBOTICS STUDENT COMPETITION SUPPLIES
5/25/2022	STAPLES	WOOD	DO.BENNETT	\$ 313.62	GENERAL OPERATIONS	GRADUATION SUPPLIES
5/26/2022	SQ CALIFORNIA CHICKEN	WOOD	M.CLARK	\$ 351.10	GENERAL ACADEMICS	MATH PD MEALS
5/27/2022	NASSP PRODUCT & SERVICE	WOOD	R.BERENY	\$ 667.20	ASB	TRUST GRADUATION STOLES
			TOTAL	\$ 17,111.64		
4/26/2022	AMAZON	HUSSEY	J.LIN	\$ 14.39	GENERAL ACADEMIC	CLASSROOM SUPPLIES
4/26/2022	COSTCO	HUSSEY	N.GAMEZ	\$ 700.71	GENERAL ACADEMIC	CLASSROOM SUPPLIES
4/26/2022	AMAZON	HUSSEY	R.CASTANEDA	\$ 142.34	GENERAL OPERATIONS	HR OFFICE SUPPLIES
4/27/2022	AMAZON	HUSSEY	J.LIN	\$ 576.50	GENERAL ACADEMIC	CLASSROOM SUPPLIES
4/27/2022	AMAZON	HUSSEY	J.LIN	\$ 14.22	GENERAL ACADEMIC	CLASSROOM SUPPLIES
4/27/2022	AMAZON	HUSSEY	R.CASTANEDA	\$ 225.78	GENERAL OPERATIONS	HR OFFICE SUPPLIES
4/29/2022	PAYPAL RHOLLINS	HUSSEY	E.COLEMAN	\$ 1,500.00	TITLE I	GUEST SPEAKER BLAKC HISTORY MONTH
4/29/2022	YOUCANBOOK ME	HUSSEY	S.JAQUEZ	\$ 98.00	LCAP	SUBSCRIPTION TOOL SFTWR
5/3/2022	AGUAVIDA	HUSSEY	A.DELOSSANTOS	\$ 189.85	GENERAL OPERATIONS	OFFICE WATER SUPPLY
5/3/2022	SAVVAS LEARNING	HUSSEY	M.CLARK	\$ 3,192.67	GENERAL ACADEMICS	TEXTBOOKS
5/3/2022	AVIS	HUSSEY	M.RAZOR	\$ 248.27	GENERAL ACADEMIC	CONFERENCE CAR RENTAL
5/5/2022	AMAZON	HUSSEY	A.DELOSSANTOS	\$ 457.16	LEARNING LOSS	COVID SUPPLIES
5/6/2022	AMAZON	HUSSEY	J.FRIEDBERG	\$ 1,269.90	GENERAL ACADEMIC	CLASSROOM SUPPLIES
5/6/2022	AMAZON	HUSSEY	J.FRIEDBERG	\$ 609.45	GENERAL ACADEMIC	CLASSROOM SUPPLIES
5/9/2022	AMAZON	HUSSEY	J.FRIEDBERG	\$ (111.53)	GENERAL ACADEMIC	CLASSROOM SUPPLIES- REFUND ON ITEMS NOT FULLFILLED
5/9/2022	COSTCO	HUSSEY	G.PAEZ	\$ 535.99	ASB	WATER FOR FUNDRAISING
5/9/2022	CALIFORNIA CHICKEN CAFÉ	HUSSEY	M.CLARK	\$ 2,491.25	GENERAL OPERATIONS	PD MEALS
5/9/2022	AMAZON	HUSSEY	J.FRIEDBERG	\$ 497.94	GENERAL ACADEMIC	CLASSROOM SUPPLIES- REFUND ON ITEMS NOT FULLFILLED

ECRCHS
CREDIT CARD RECONCILIATION FORM
FOR THE PERIOD OF: 04/26/2022-05/25/2022 - CAL Card xx6539

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT	RESOURCE	DESCRIPTION
5/3/2022	CORNER BAKERY	HUSSEY	M.CLARK	\$ 135.00	GENERAL OPERATIONS	PD MEALS
5/10/2022	AMAZON	HUSSEY	A.DELOSSANTOS	\$ 3,283.17	LEARNING LOSS	COVID SUPPLIES
5/10/2022	HOMEWOOD SUITES	HUSSEY	M.RAZOR	\$ 825.52	GENERAL ACADEMIC	CONFERENCE LODGING
5/10/2022	HOMEWOOD SUITES	HUSSEY	M.RAZOR	\$ 887.11	GENERAL ACADEMIC	CONFERENCE LODGING
5/12/2022	CALIFORNIANS TOGETHER	HUSSEY	I.PAEZ	\$ 962.80	LCAP	SEAL OF BILITERACY MEDALLIONS
5/13/2022	MAILCHIMP	HUSSEY	R.GUINTO	\$ 205.00	GENERAL TECHNOLOGY	SUBSCRIPTION TOOL SFTWR
5/13/2022	AMAZON	HUSSEY	R.MONTAGUE	\$ 1,124.06	GENERAL ACADEMIC	CLASSROOM SUPPLIES
5/13/2022	AMAZON	HUSSEY	R.GUINTO	\$ 1,016.25	GENERAL TECHNOLOGY	OFFICE SUPPLIES
5/16/2022	AMAZON	HUSSEY	S.DHILLON	\$ 32.84	GENERAL OPERATIONS	SECURITY SUPPLIES
5/16/2022	AMAZON	HUSSEY	S.WEBSTER	\$ 103.67	GENERAL ACADEMIC	CLASSROOM SUPPLIES
5/16/2022	AMAZON	HUSSEY	A.GRUEN	\$ 19.68	GENERAL ACADEMIC	CLASSROOM SUPPLIES
5/16/2022	AMAZON	HUSSEY	A.GRUEN	\$ 123.16	GENERAL ACADEMICS	CLASSROOM SUPPLIES
5/16/2022	AMAZON	HUSSEY	A.GRUEN	\$ 61.57	GENERAL ACADEMICS	CLASSROOM SUPPLIES
5/17/2022	AGUAVIDA	HUSSEY	A.DELOSSANTOS	\$ 189.85	GENERAL OPERATIONS	OFFICE WATER SUPPLY
5/18/2022	AMAZON	HUSSEY	G.PAEZ	\$ 71.14	GENERAL OPERATIONS	OFFICE SUPPLIES
5/18/2022	AMAZON	HUSSEY	G.PAEZ	\$ 47.68	LEARNING LOSS	COVID SUPPLIES
5/18/2022	AMAZON	HUSSEY	G.PAEZ	\$ 8.74	GENERAL OPERATIONS	OFFICE SUPPLIES
5/18/2022	AMAZON	HUSSEY	J.WASSER	\$ 254.90	GENERAL OPERATIONS	PRIDE SUPPLIES
5/18/2022	AMAZON	HUSSEY	G.PAEZ	\$ 437.99	GENERAL OPERATIONS	OFFICE SUPPLIES
5/19/2022	AMAZON	HUSSEY	G.PAEZ	\$ 65.48	LEARNING LOSS	COVID TESTING SUPPLIES
5/19/2022	AMAZON	HUSSEY	J.WASSER	\$ 42.63	GENERAL OPERATIONS	PRIDE SUPPLIES
5/20/2022	AMAZON	HUSSEY	G.PAEZ	\$ 395.72	LEARNING LOSS	COVID SUPPLIES
5/20/2022	AMAZON	HUSSEY	G.PAEZ	\$ 1,185.85	LEARNING LOSS	COVID SUPPLIES
5/23/2022	AMAZON	HUSSEY	G.PAEZ	\$ 228.30	LEARNING LOSS	COVID SUPPLIES
5/23/2022	AMAZON	HUSSEY	J.WASSER	\$ 21.88	GENERAL OPERATIONS	PRIDE SUPPLIES
5/24/2022	AMAZON	HUSSEY	G.PAEZ	\$ 136.98	LEARNING LOSS	COVID SUPPLIES
5/24/2022	AMAZON	HUSSEY	G.PAEZ	\$ 395.30	LEARNING LOSS	COVID SUPPLIES
5/24/2022	AMAZON	HUSSEY	G.PAEZ	\$ 27.23	GENERAL OPERATIONS	OFFICE SUPPLIES
			TOTAL	\$ 24,942.39		
			STATEMENT TOTAL	\$ 42,054.03		

Coversheet

Discussion and Vote on ICON School Management Contract Renewal

Section: IV. Finance
Item: D. Discussion and Vote on ICON School Management Contract Renewal
Purpose: Vote
Submitted by:
Related Material: ICON El Camino Real Master Service Agreement (2022-23).pdf



16959 Bernardo Center Dr, Ste 201
San Diego, CA 92128

18000 Studebaker Rd, Ste 700
Cerritos, CA 90703

P 323.457.0499
F 323.457.0814

Master Services Agreement
El Camino Real Charter High School
June 8, 2022

MASTER SERVICES AGREEMENT TERMS AND CONDITIONS

THIS AGREEMENT is made this 8th day of June, 2022 ("Effective Date") by and between ICON School Management, a California corporation, having its principal office and place of business at 16959 Bernardo Center Drive, Suite 201, San Diego, CA 92128 USA ("ICON"), and El Camino Real Charter High School, a California not-for-profit corporation, having its principal office and place of business at 5440 Valley Circle Blvd, Woodland Hills, CA 91367("Client").

SECTION 1. SERVICES

- 1.1 **Engagement.** ICON agrees to perform the services ("Services") described in one or more Statements of Performance (each a "SOP") as may be entered into from time to time by Client and ICON, in accordance with the applicable SOP and these Terms and Conditions. Client agrees to engage ICON to perform the Services in accordance with the applicable SOP and these Terms and Conditions. This Master Services Agreement and all SOP are collectively referred to as this "Agreement."
- 1.2 **Client Responsibilities.** Client will provide safe and adequate working space and facilities, equipment and supplies, system access, and information (including all data, files, documentation, or other information necessary or appropriate for ICON's performance of Services). Client will also fulfill any additional obligations as defined in any applicable SOP. Client will be responsible for the collection and accuracy of all data necessary or appropriate for ICON to render the Services in any applicable SOP. Client understands that ICON's performance is dependent and conditioned upon Client's timely and effective performance of all responsibilities under this paragraph. Client's failure to fulfill any obligations under this paragraph will not relieve Client of any obligations to pay ICON under Section 3 of this Agreement or any other equivalent provisions of any SOP. ICON is entitled to rely on all information, decisions, and approvals provided by Client.
- 1.3 **Independent Contractor Status.** ICON is an independent contractor under this Agreement, and nothing herein will be construed to create a partnership, joint venture, agency or employment relationship between ICON and Client. Neither party will have authority to enter into agreements of any kind on behalf the other party, or otherwise bind or obligate the other party in any manner to any third party, by virtue of the relationship contemplated by this Agreement.
- 1.4 **Method of Performance.** Except as otherwise provided in the applicable SOP, ICON will have the right to determine the method and means of performing the Services.
- 1.5 **Taxes.** Client will be responsible for all applicable state and local sales, service and use taxes incurred during the performance of any Services.

SECTION 2. STATEMENTS OF PERFORMANCE

- 2.1 **Generally.** Client and ICON will, from time to time, enter into a SOP during the term of this Agreement, and each SOP will be effective only when signed and delivered by authorized representatives of Client and ICON and will become effective as of the latter of the parties' signature dates on the SOP. Each SOP will be subject to all provisions of these Terms and Conditions. If any provision contained in a SOP conflicts with any provision contained in these Terms and Conditions, the provision contained in the SOP will govern.
- 2.2 **Changes.** Client may from time to time propose changes in the Services to be performed pursuant to a SOP. Any material change to a SOP, including changes that will affect the compensation payable to ICON, will be made by an amendment to the SOP agreed by both parties in accordance with Section 9.6 of these Terms and Conditions.

- 2.3 Termination. A SOP will terminate upon completion of the Services unless earlier terminated at any time upon mutual written agreement of both parties. In addition, all SOP will terminate upon termination of this Agreement in accordance with Section 5.

SECTION 3. COMPENSATION, EXPENSES AND PAYMENT

- 3.1 Compensation. In consideration of the Services performed, Client will pay ICON compensation in the amount, and payable at the times and in the manner, set forth in this Agreement and the applicable SOP.
- 3.2 Invoices. ICON will submit to Client invoices for Services rendered on a periodic basis as set forth in the applicable SOP. If the SOP does not provide a schedule for the submission of invoices by ICON, invoices will be submitted monthly. The invoices will describe the Services rendered and will list all reimbursable charges, expenses and costs. Client will pay all invoices within 30 days. Invoices not paid within 30 days of receipt are subject to the lesser of 1.5% interest or the highest rate allowed by law.
- 3.3 Flat Fee. ICON is responsible for any costs that may be related to travel, hotel, car, meals, and any other unforeseen expenses. The Client will not see any charges from ICON that exceeds the agreed upon Monthly Cost as outlined in the Compensation section.

SECTION 4. TERM

This Agreement is effective commencing July 1, 2022 and shall expire on June 30, 2023 (the "Term"), unless terminated pursuant to Section 5 below. The Parties may agree, in a written and fully executed Addendum, to extend to Term.

SECTION 5. TERMINATION OF AGREEMENT

- 5.1 Termination. This Agreement may be terminated at any time by either party upon 30 days' prior written notice to the other party. In the event of termination of this Agreement, any executory obligations arising under a SOP shall be subject to the Terms and Conditions of this Agreement until completion. This Agreement will automatically terminate without notice one year after the termination of the last SOP.
- 5.2 Termination upon Breach. Notwithstanding Section 5.1, this Agreement may be terminated by either party upon written notice to the other party, in the event the other party materially breaches any obligation hereunder and the breaching party fails to cure within 30 days after written notice of the breach.
- 5.3 Termination upon Insolvency. This agreement will automatically terminate if Client ceases doing business as a going concern, is insolvent, makes an assignment for the benefit of creditors, and fails to pay its debts as they become due, offers a settlement to creditors or calls a meeting of creditors for any such purpose, files a voluntary petition for bankruptcy, is subject to an involuntary petition for bankruptcy, is adjudicated bankrupt or insolvent, or has filed against it a petition seeking reorganization, arrangement or composition under any law or regulation.
- 5.4 Effect of Termination. Except for a SOP currently in effect under paragraph 5.1, upon any termination of this Agreement, any and all rights and obligations of the parties under this Agreement will terminate, provided that all rights or obligations for payment of compensation earned and unpaid prior to termination, or reimbursement of reimbursable charges, expenses and costs incurred prior to termination, and that Sections 3, 5, 6, 7, 8 and 9, and any other right or obligation which by its nature or express duration extends beyond the termination of this Agreement, will survive termination and continue in effect indefinitely. The provisions of this Agreement that do not survive termination will nonetheless be controlling on, and will be used in construing and interpreting the rights and obligations of the parties with regard to any dispute, controversy or claim which may arise under, out of, in connection with, or relating to this Agreement.

SECTION 6. REPRESENTATIONS, WARRANTIES, AND COVENANTS

Parties represent, warrant, and covenant as follows:

- 6.1 Performance. All Services performed by ICON will be performed in a reasonable, workmanlike manner and shall adhere to the 2017 Fiscal Crisis & Management Assistance Team's "*Charter School Accounting and Best Practices Manual*". **EXCEPT AS EXPRESSLY SET FORTH HEREIN, ICON MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, WHETHER EXPRESS OR IMPLIED, WITH REGARD TO THE PERFORMANCE OF THE SERVICES HEREUNDER, OR THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF ANY DELIVERABLES PRODUCED BY ICON. NOTWITHSTANDING THE FOREGOING, ICON SHALL NOT BE LIABLE TO COMPANY OR ANY THIRD PARTY FOR ANY INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY, OR SPECIAL DAMAGES; IN NO EVENT, SHALL ICON'S ENTIRE LIABILITY EXCEED THE AMOUNT OF THE AVERAGE OF THE LAST THREE MONTH'S FEES ACTUALLY RECEIVED FOR THE SERVICES PERFORMED HEREUNDER WHETHER SUCH CLAIM IS MADE IN TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), CONTRACT, OR ANY OTHERWISE.**
- 6.2 Remedy for Non-performance. In the event that ICON's performance does not conform to paragraph 6.1, and upon notice consistent with this paragraph and paragraph 9.4, ICON will have the opportunity to re-perform any non-conforming Services or, in ICON's sole discretion, refund the fees allocable to the non-conforming Services. Any notice of non-performance must describe the nature of the non-performance with sufficient particularity for ICON to remedy the non-performance. Any claim of non-conformity must be noticed to ICON within 45 days of the completion of the non-conforming Service, except that if such non-performance was not reasonably discoverable, Client will have the lesser of 30 days from the date of discovery or 120 days from completion of the non-conforming Service. **THIS REMEDY REPRESENTS CLIENTS SOLE REMEDY AND ICON'S SOLE LIABILITY IN CONNECTION WITH NON-PERFORMANCE OF ANY SERVICES UNDER THIS AGREEMENT OR ANY APPLICABLE**
- 6.3 Deliverables. ICON hereby grants perpetual, non-exclusive, non-assignable, non-transferable, royalty-free license to use, reproduce and distribute for internal purposes only all documents resulting or derived from, or made in the course of performance of the Services, including any written material, whether or not reduced to tangible form ("Deliverables"). All rights in and to ICON's existing intellectual property as defined in paragraph 6.4 and any modifications or derivatives of such property will remain the property of ICON, except to the extent that such property is included with or incorporated into the Deliverables, Client is hereby granted a perpetual, non-exclusive, non-assignable, non-transferable, royalty-free license to use the same for internal purposes only.
- 6.4 Other Party's Intellectual Property. Each of the parties own intellectual property which includes trademarks, patents, copyrights, and trade secrets ("Intellectual Property"). Except as provided for under paragraphs 6.3 and 9.12, neither party shall have any right in or to the Intellectual Property of the other party.
- 6.5 Non-Solicitation. During the term of this Agreement and for a period of one (1) year thereafter, neither ICON nor Client will directly solicit the employment of the other's employees who have been directly associated with the Services covered by this Agreement. In the event of any breach of this provision, the breaching party shall pay the non-breaching party a sum equal to 50% of the annual compensation of the solicited employee.

SECTION 7. INDEMNITY

- 7.1 Indemnification by ICON. ICON will indemnify, hold harmless and defend Client and its affiliates, and their respective officers, directors, employees, agents and advisors, from and against, and will reimburse such indemnified parties with respect to, any and all claims, demands, causes of action,

proceedings, losses, damages, debts, expenses, liabilities, fines, penalties, deficiencies, judgments or costs, including reasonable attorney fees, court costs, amounts paid in settlement and costs and expenses of investigations, at any time and from time to time asserted against or incurred by any such indemnified party arising out of, in connection with, resulting from or by reason of (a) any failure by ICON to perform any obligations of this Agreement, or (b) any negligent or willful act or omission of ICON.

- 7.2 Indemnification by Client. Client will indemnify, hold harmless and defend ICON and its affiliates and their officers, directors, employees, agents and advisors from and against, and will reimburse such indemnified parties with respect to, any and all claims, demands, causes of action, proceedings, losses, damages, debts, expenses, liabilities, fines, penalties, deficiencies, judgments or costs, including reasonable attorney fees, court costs, amounts paid in settlement and costs and expenses of investigations, at any time and from time to time asserted against or incurred by any such indemnified party arising out of, in connection with, resulting from or by reason of (a) any failure by Client to perform any obligations of this Agreement, or (b) any negligent or willful act or omission of Client.

SECTION 8. CONFIDENTIALITY

- 8.1 Definition. "Confidential Information" means any documentation containing technical, financial, or other business information that the provider considers competitively sensitive, proprietary or confidential and is marked "Confidential Information" or, if disclosed orally or visually, is confirmed in writing and marked "Confidential Information" within thirty (30) days of the date of first disclosure
- 8.2 Each party acknowledges that Confidential Information may be disclosed to the other party during the course of this Agreement. Each party will protect the other party's Confidential Information by using the same degree of care, but no less than a reasonable degree of care, to prevent the unauthorized disclosure of such Confidential Information as the receiving party uses to protect its own confidential or proprietary information. The receiving party will not use the other party's Confidential Information for any purpose other than in pursuit of the business relationship contemplated by this Agreement. The receiving party will neither disclose nor copy the other party's Confidential Information except as necessary for its employees, agents or contractors with a need to know.
- 8.3 The receiving party's obligations under this Section will not apply, or will cease to apply, to that Confidential Information that the receiving party can establish: (i) is or hereafter becomes generally known or available to the public or interested persons through no breach of this Section by the receiving party; (ii) is rightfully known to the receiving party without restriction on disclosure at the time of its receipt from the disclosing party; (iii) is rightfully furnished to the receiving party by a third party without breach of an obligation of confidentiality; (iv) is independently developed by the receiving party without use or reference to the Confidential Information; (v) is required to be disclosed by applicable law or pursuant to the order of a court, administrative agency or other governmental body (provided that the receiving party shall give the disclosing party reasonable notice prior to such disclosure and shall comply with any applicable protective order or equivalent); or (vi) is approved for release by written authorization of the disclosing party.

SECTION 9. GENERAL PROVISIONS

- 9.1 Binding Nature of Agreement; Assignment. All the terms and provisions of this Agreement will be binding upon and will inure to the benefit of the parties and their respective successors, assigns, heirs and personal representatives. Client may not assign, delegate or transfer to third parties its rights or obligations hereunder without the prior written consent of ICON. Any such transfer without ICON's written consent will be null and void.
- 9.2 No Third-Party Beneficiaries. The terms and provisions of this Agreement are intended solely for the benefit of each party and their respective successors, assigns, heirs and personal representatives and it is not the intention of the parties to confer third-party beneficiary rights upon any other individual or entity.

- 9.3 Governing Law; Venue. This Agreement will be governed by and will be construed, interpreted, and enforced in accordance with the laws of the State of California, without reference to principles of conflicts of law. All disputes arising out of or relating to this Agreement, or the breach or default of this Agreement, will be determined solely by a state or federal trial court located in Los Angeles County, California, and the parties hereby consent to the jurisdiction of such courts. In the event legal action is necessary to interpret or enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs incurred in such an action.
- 9.4 Notices; Electronic Communications. All notices or other communications required or permitted under this Agreement will be in writing and will be deemed duly given either (a) when delivered in person to the recipient party, or (b) 3 business days after being mailed by either registered or certified U.S. mail, return receipt requested, postage prepaid to the recipient party at the mailing address designated for the recipient party in the recipient party's contact information above. The parties may use and rely upon electronic records and signatures for all agreements, undertakings, notices, disclosures, and other documents, communications or information of any type sent or received in accordance with this Agreement.
- 9.5 Entire Agreement. This Agreement, including the SOP, if any, contain the entire agreement among the parties with respect to the subject matter hereof, and supersede all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written. The express terms hereof control and supersede any course of performance or usage of the trade inconsistent with any of the terms hereof.
- 9.6 Amendment. Except as otherwise provided herein, this Agreement, including any SOP, may not be modified or amended other than by an agreement in writing signed by duly authorized representatives of each of the parties.
- 9.7 No Waiver. No failure or delay by any party in exercising any right, power, or privilege hereunder will operate as a waiver of any right, power, or privilege hereunder. No waiver of any default on any one occasion will constitute a waiver of any subsequent or other default. No single or partial exercise of any right, power, or privilege will preclude the further or full exercise thereof.
- 9.8 Severability. The provisions of this Agreement will be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof will not affect the validity and enforceability of the other provisions. If any part of this Agreement is held unenforceable, the rest of this Agreement will continue in effect.
- 9.9 Remedies. Except as limited by paragraph 6.2, the rights and remedies of the parties with respect to failure of a party to comply with the terms of this Agreement are not exclusive, the exercise thereof will not constitute an election of remedies and the aggrieved parties will in all events be entitled to seek whatever additional remedies may be available in law or in equity.
- 9.10 Counterparts. This Agreement may be executed in any number of counterparts, each of which will be deemed an original but all of which will constitute one and the same instrument. The parties agree that this Agreement may be executed by any party by electronic signature.
- 9.11 Headings. The headings of this Agreement are for purposes of reference only and will not limit or otherwise affect the meaning hereof.
- 9.12 Publicity. ICON may use the name of Client in any publicity releases, advertising or other promotional activities without the prior written consent of Client.
- 9.13 Force Majeure. Any delay in the performance of ICON's obligations hereunder will not be considered a breach of this Agreement if such delay is caused by Acts of God, natural disaster, war, terrorism, national emergency, labor disputes, shortage of material, fire, earthquake, flood or any other event beyond the reasonable control of ICON provided that ICON uses reasonable efforts under the circumstances to notify Client of the circumstances causing such delay and to resume performance as soon as possible.

STATEMENT OF PERFORMANCE

Overall Service Delivery

The overall ICON service delivery is proactive, forward-looking and brings our deep charter operations expertise to bear on behalf of our school partners.

- Cash flow projections that are updated monthly
- Budget forecasts that are updated monthly
- ICON provides expert budget and actuals interpretation - flagging necessary changes
- Further, ICON takes its responsibility seriously as a trusted service provider to the adjusting assumptions and forecasts throughout the year, and warning about potential future cash flow issues.
- We will be actively engaged in seeking existing and new funding sources to ensure that all possible grants that are open to E are carefully considered and utilized.

A. *Budget Development, Accounting & Finance*

ICON School Management provides unparalleled and the most comprehensive back-office support for charter schools. Team of experts in financials, accounting, and charter operations management will ensure accurate budget development and budget forecasts tailored for the unique needs of your charter organization. In addition, ICON School Management does the leg-work in evaluating funding programs to ensure our partner schools are knowledgeable on and participating in all eligible funding opportunities.

- Budgeting:
 - a. Preliminary/Adopted Budget – Prepare, analyze, discuss and file the preliminary budget report in District/County/State required format by July 1st (present to school leaders and board members well in advance of the due date for analysis, discussion, and possible revision).
 - b. Interim financial reports – Prepare, analyze, discuss and file the two interim financial reports (1st Interim and 2nd Interim) in District/County/State required format to the authorizer by or prior to the December 15 and March 15 deadlines.
 - c. Unaudited/Audited financial reports – Prepare and file the unaudited financial report by September 15 and the final audited report (from the auditor) by December 15.
 - d. Budget revisions (as needed, on demand) – Revise budgets in between the required interim reports for special project analysis, anticipated funding changes, and for various circumstances or scenarios as requested by the school.
- Financial Statements:
 - a. Monthly year-to-date financial statements – Prepare YTD financials compared to budget
 - b. Monthly cash flow projections – Monitor the school's cash position and anticipate cash shortfalls in future months so the school can adjust spending accordingly or secure cash flow loans
 - c. Financial statements analysis – Provide a succinct PowerPoint summary and analysis of the financial statements so Board and staff can quickly focus on the salient financial issues facing the school
 - d. Updated monthly budget forecasts – Track budget to actuals and update the budget forecast on a monthly basis.
- Accounting:
 - a. Fund accounting – ICON team can track revenue and expenditures by fund, e.g., implementation grant funds and expenses.
 - b. Transaction recording – ICON team will work with Client's staff to record in detail all transactions in a SACS-compliant, computerized accounting system.

- c. Journal entries and account maintenance – ICON team prepares and records journal entries and maintains the general ledger according to generally accepted accounting standards
- d. Bank reconciliation – ICON team reconciles primary bank and investment accounts to general ledger monthly or upon receipt of statements. Revolving and petty cash accounts are reconciled quarterly or as required.
- e. Cash in County Treasury reconciliation – ICON team will reconcile the Cash in County Treasury account to NetSuite.
- f. General financial reports monthly – ICON team can generate the following reports upon request: detailed account activity; bank register activity; summary of budget, expenditures by account; cash balances; payroll register (for periods when payroll is processed by ICON team); revenues; all general ledger account balances
- g. Accounts Receivable: Revenue verification - ICON team verifies that the school is receiving the correct amount of funds in a timely fashion

B. Payroll

- o Payroll record maintenance – downloading all payroll reports to shared drive.
- o Payroll journal entries – creating and uploading payroll journal entries from Paycom to NetSuite.

C. Board Presentation and Support

- o Financial Analysis Presentation: We develop a thorough Financial Analysis presentation for each Board Meeting that supplements the monthly financial reports and that informs and facilitates senior-level decision making. We are committed to attending Finance Committee Meetings that present Adopted Budget, 1st Interim, 2nd Interim and Unaudited Actuals.

D. Compliance, Grant Administration & Reporting Support

- o Financial Reports – ICON prepares customized financial reports for grant purposes.
- o Fund Accounting - ICON sets up fund accounting to track direct and allocated costs to grants.
 - o ICON will support School in allocating expenses and tracking activity for all of the CARES/ARP/ELO funds that need to be spent within certain time periods.

E. Comprehensive Financial Audit Support

ICON has an impeccable record of delivering smooth and clean audits for our school partners since we have been charter school auditors for the past 10 years. ICON does the “heavy lifting” on behalf of your organization that minimizes school leadership and staff time in the process.

- o Audit Support: ICON will help to prepare the financial documents for the audit and works side-by-side with the auditing firm’s personnel at the school’s location.
- o Single Audit Act of 1984: ICON provides support in school compliance with accounting related audit requirements, including the Single Audit Act of 1984.
- o IRS Form 990 Support: ICON supports the school and auditor in preparing Form 990 tax-exempt organization annual filing
- o

F. Grants Administration & Reporting

- o Financial Reports – ICON prepares customized financial reports for grant purposes.
- o Fund Accounting - ICON sets up fund accounting to track direct and allocated costs to grants.
- o Consolidated Application – ICON prepares and files the C.A.R.S. reports for eligible schools.

G. Management Staffing for El Camino Real Charter High School

We are the primary and regular contact for the school leaders and are responsible for the management service delivery to the school and the Board. We manage the client relationship, are responsible for client satisfaction, and for delivering ICON's highest level of customer service.

COMPENSATION

- A. Contract Term: July 1, 2022, through June 30, 2023 (12 months)
 - o The contract term between ICON School Management and El Camino Real will be for 12 months.
- B. ICON is offering El Camino Real Charter High School a substantially discounted fee structure from the standard management pricing model:
 - o \$96,000 for the fiscal year, paid in equal monthly installments equal to \$8,000 per month.

Thank you for allowing ICON School Management the opportunity to continue these services to El Camino Real Charter High School.

ICON School Management
16959 Bernardo Center Drive, Suite 201
San Diego, CA 92128

By: _____
Name: Daniel J. Lee
Title: Chief Executive Officer
Date: _____

El Camino Real Charter High School
5440 Valley Circle Blvd.
Woodland Hills, CA 91367

By: _____
Name: David Hussey
Title: Executive Director
Date: _____

Coversheet

Discussion and Vote on CharterSAFE Contract Renewal

Section: IV. Finance
Item: E. Discussion and Vote on CharterSAFE Contract Renewal
Purpose: Vote
Submitted by:
Related Material:
2022-2023 Executive Report Final.pdf
El Camino Real Charter High Sc.1281.CharterSAFEProposal2223.05-27-2022.pdf

CharterSAFE
BE SAFE • FEEL SAFE

EXECUTIVE REPORT

May 2022



Protecting **Schools**. Promoting **Safety**. Customizing **Insurance**.

ABOUT CHARTERSAFE

As an insurance pooling JPA, CharterSAFE's mission is to serve as a steward-guardian of school safety by providing our charter school members with a strong understanding of school hazards and approach to risk management. As a result, members will have a safe and secure environment that promotes a focus on teaching, learning, and student outcomes. We serve leaders of the charter community who need a comprehensive insurance program and hands-on proactive risk and claim management services to help keep their schools safe.

We are a nonprofit Joint Powers Authority (JPA) solely dedicated to protecting independent charter schools in California by providing expertise in group insurance, safety, risk management, and human resource consulting. Owned by our members, CharterSAFE is led by an experienced staff and overseen by a board of directors made up of school leaders.

Board of Directors

Walter Wallace, Wallace Consulting and CBO Emeritus, Granada Hills Charter High School

Yvette King-Berg, Executive Director, Youth Policy Institutes Charter Schools

Kristin Dietz, Senior Vice President, EdTec

Spencer Styles, President & CEO, Charter Impact

Parker Hudnut, CEO, Inner City Education Foundation (ICEF)

Ted Morris, Founder, Endeavor College Preparatory Charter School

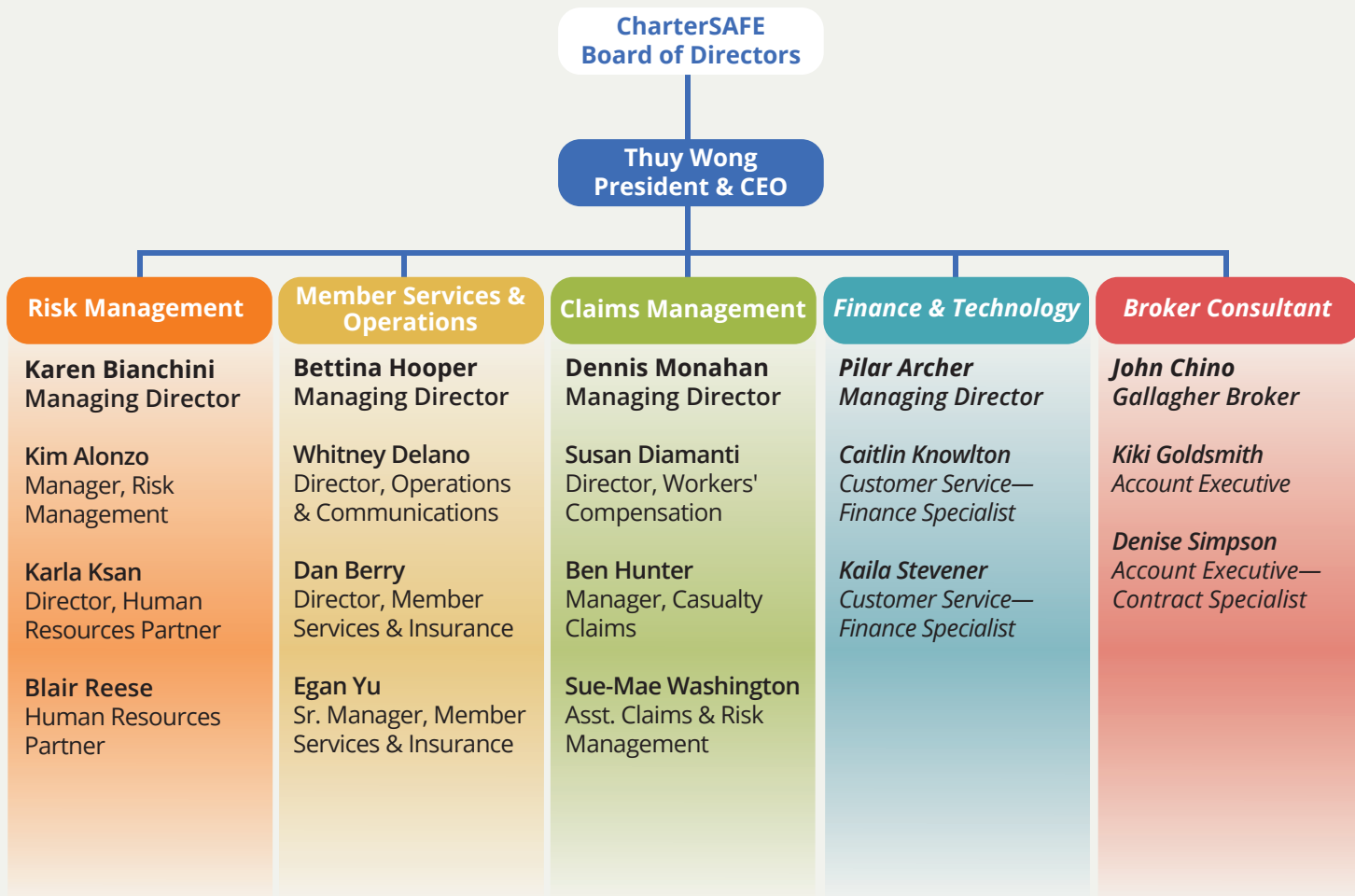
David Riddick, CEO, Fenton Public Schools

Will Covington III, CBO, Birmingham Community Charter High School

Dr. Karla Rhay, The Karla Rhay Group and CEO Emeritus, California Schools JPA

CharterSAFE Staff

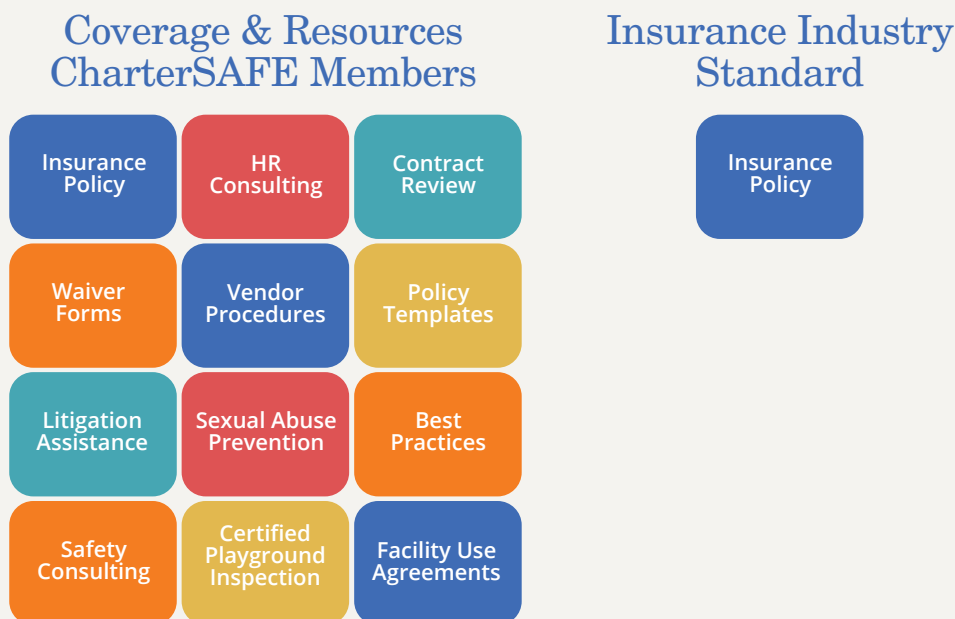
Joined by a team experienced in risk management, claims, and insurance, CharterSAFE is a partner to more than 275 members and works to safeguard over 800 schools. Under the leadership of Thuy Wong, the CharterSAFE team brings decades of experience in charter school risk and safety. Many of our dedicated team members have worked for CharterSAFE and our members for over 10 years, some since our founding in 2004. Our organization is structured to support members before, during, and after terrible things happen. Karen Bianchini leads our team of HR and risk management consultants that can help your school mitigate and prevent losses. The claims team lead by Dennis Monahan advocates on behalf of our members to assure claims are managed fairly and promptly. Member services led by Bettina Hooper assist our members in their insurance needs, certificates, and other support.



**Italicized functions are outsourced to vendor partners.*

INSURANCE.

At the heart of what we do, CharterSAFE is a Joint Power Authority (JPA) that brings together charter schools to pool their similar risks and exposures to self-insure as a group. We are financial stewards of the JPA's joint funds used to pay for lower-cost claims, which our members own. Excess and reinsurance are procured to assure coverage in the event of high exposure claims. JPAs are not an insurance carrier and without question the most effective way to obtain traditional insurance for charter schools. Customers pay a premium to an insurance company, from which the insurance company takes a profit and uses the rest to pay for claims from customers. An insurance company will have many different types of customers, some much riskier than others. *That means that in traditional insurance, despite the façade of a separate standalone policy, all customers share in the risk of one another in addition to paying for the profits of the insurance company. Conversely, a JPA only allows membership for similar risks (e.g., a JPA for charter schools only).*



By limiting the risk to similarly operated entities, members are protected because losses are more predictable. CharterSAFE can help our members focus on effective feasible risk management and safety techniques specific to charter schools to reduce the chance and cost of loss. Additionally, in the event you have a loss, traditional insurance companies will focus on their profitability with their own interests as a priority. Insurance companies and their adjusters will not have any relationship with your school; at CharterSAFE, you have the same claims personnel working on all claims. That means they know our members and follow CharterSAFE's values in protecting the membership in claims management. As a member of CharterSAFE, the JPA's members are the number one priority; we focus on what is best for the member and the membership.

Today's Insurance Market

Today's difficult insurance market continues to harden rapidly; that means premiums are increasing and the capacity to find insurance coverages decrease. In California, numerous insurance carriers have left or are planning to exit the state. A JPA offers buying power through scale that would not be feasible independently. CharterSAFE's goal is to procure the proper coverages with limits that will protect and keep your schools safe.

A gap in coverage or too low a limit may expose a school to financial instability at best, or worst – closure. A gap of coverage occurs when you have a primary limit in coverage, then an uncovered layer before any excess insurance kicks in. These gaps can reach millions of dollars of exposure and put a school at risk. Other gaps may occur in a policy with “exclusions” limiting coverage. We have seen many insurance quotes and policies with both of these types of gaps in coverage.

Gap example:



Another risk is having too low of limits to protect in the event of a high exposure loss.

Low limit example:



Comparison of types of risk is critical to avoid gaps in coverage. Below is a chart of coverages which CharterSAFE provides that is often excluded or not covered through traditional insurance.

Coverage	The Competition	CharterSAFE
<ul style="list-style-type: none"> • Sexual Assault • Directors’ and Officers • Employee Dishonesty • IEP • Student Accident • COVID-19 	<ul style="list-style-type: none"> • Limit Coverage by “prior knowledge” endorsement • No coverage for individual Board members if separately named in a lawsuit • Theft only—no embezzlement • No coverage for IEP • Excludes contact sports • No coverage for COVID-19 related lawsuits • Does not cover authorizer’s as additional insureds as required by authorizing MOU 	<ul style="list-style-type: none"> • Does not exclude prior knowledge • Provides defense for Board members that are named individually in a lawsuit • Provides coverage for embezzlement • Provides IEP defense coverage • Does not exclude contact sports • Provides COVID-19 defense coverage up to \$100,000

Coverages and Limits

CharterSAFE offers the following coverages to its members:

- Workers’ Compensation and Employer’s Liability
- Sexual Abuse Liability
- Auto and General Liability
- Directors and Officers
- Employment Practices Liability
- Property
- Terrorism Liability and Property
- Pollution/Environmental
- Cyber Liability
- Student Accident
- Covid-19 Defense Sublimit
- Educator’s Legal Liability
- Crime
- Employee Benefits Liability
- Law Enforcement Liability

CharterSAFE’s insurance structure includes a retention layer of self-insurance; this means the JPA pays for smaller cost claims within this first layer of coverage. This provides the JPA with the ability to advocate for its members and resolve claims faster and more cost-effectively. Our claims team has a strong influence over the majority of claims that fall within this layer of coverage. Should claims cost go higher than this first layer of self-insurance, then excess and reinsurance are triggered. CharterSAFE negotiates the best rates possible for all members with a variety of excess carriers and reinsurance carriers. In today’s litigious environment with jury verdicts and settlements at all-time highs and the risk of property losses such as we experienced with the CA wildfires, having insurance limits and proper coverage for these crises are critical.

Competition

We heard a lot this year from various competitors; many speaking against the benefits of a JPA. As we look at the competitive landscape in the hard insurance market, membership in a JPA is more secure than ever. JPAs bring buying power through scale with excess and reinsurance carriers. Insurers are not in a capacity to offer all the variety of coverages necessary to appropriately protect your school's assets, leaving you with the burden of shopping multiple products. At CharterSAFE, we provide a complete package of insurance coverages. Also, the limits and broad coverage provided are critical to protecting your school assets in the event of a severe claim. **CharterSAFE believes our members deserve to make quality informed decisions on their insurance and risk management services. Here are some crucial questions to ask to guide our members through this hard market:**

1. Type of Coverage: What coverage exists for my board of directors, staff, students, and financial assets? Some policies only cover the board; board members can be brought into suits as individuals, and coverage should be extended to them.
2. Coverage Limits and Deductibles: Are the limits at least authorizer compliant? Are they enough to cover common types of claims for schools? Each authorizer will have required minimum limits; many insurance companies may not meet these minimum requirements.
3. Terms, Conditions, and Exclusions: What isn't included, and how does that impact how your school is protected?
4. Stability and Track Record of Insurer: How long has the insurer been writing charter school-specific insurance? Do they insure other charter schools?
5. Included Services: What are the risk management, human resources, claim advocacy or claims management, and loss control services offered? What are the cost implications of any additional services offered?

More than just insurance

CharterSAFE is uniquely positioned as the only JPA dedicated exclusively to California charter schools. Your membership means access to an insurance and risk management program customized specifically to meet the ever-changing needs of California charter schools; it is not just insurance. Our team specializes in proactively identifying charter school trends – developing, communicating, and supporting members in establishing and implementing safety precautions.

Our members enjoy the accessibility to a team that are experts in human resources, risk management, claims management, loss control, and more. The CharterSAFE team develops personal relationships with members and works in partnership to address some of the member challenges. These resources go far beyond traditional insurance support that simply offers a hotline with an impersonal representative that knows nothing about charter schools. Below is a sampling of the support services CharterSAFE members enjoy.



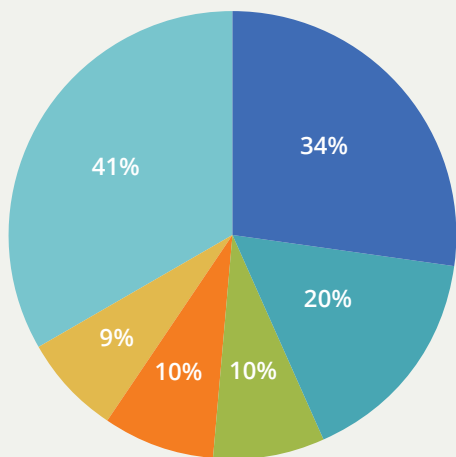
CHARTER SCHOOL RISK TRENDS AND MITIGATION.

CharterSAFE’s deep understanding of the risk trends for charter schools is unsurpassed. In analyzing trends, we look at both frequency and severity.

- **Frequency** is claims that happen often and are quite common. Claims of frequency are generally less in value and resolve more quickly. By identifying these claims, CharterSAFE can recommend proactive and realistic strategies to reduce the number of claims that happen at your school.
- **Severity** is those claims that happen less frequently but can be very costly. Generally speaking, 20% of claims will cost 80% of your cost dollars. For these claims, CharterSAFE develops mitigation techniques for schools to reduce the chance of it happening. But also, these mitigation techniques will help reduce the cost of these claims.

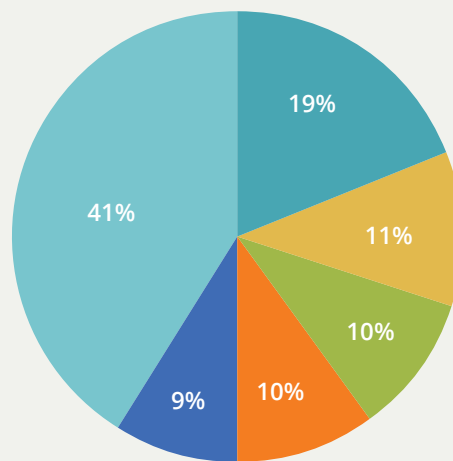
Below are illustrations that show CharterSAFE’s frequency and severity over the past ten years for liability:

10-Year Frequency—Liability and Property



- IEP/Special Education
- Property Damage—GL
- Employment Practices
- Burglary, theft
- Bodily Injur—GL
- All Others

10-Year Severity—Liability and Property

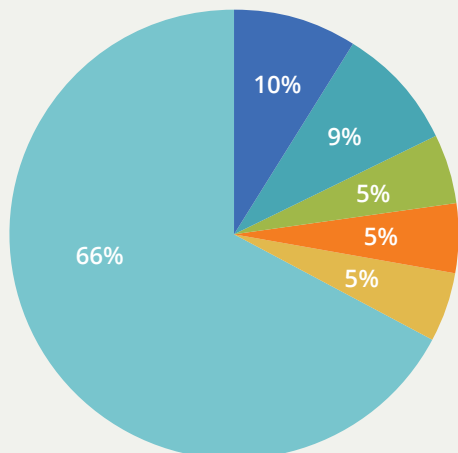


- Sexual Abuse Liability
- Bodily Injury—GL
- Employment Practices
- Fire or Lightning
- IEP/Special Education
- All Others

Notable observations of changes from last year are:

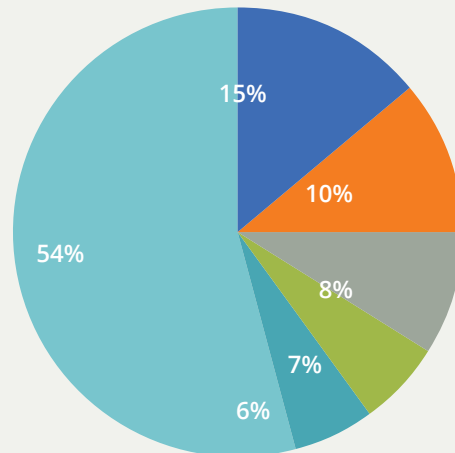
- The frequency of IEP claims increased from 17% to 31%; while the severity increased from 4% to 8%.
- EPL (employment practices liability) frequency increased from 10% to 14% and severity from 11% to 29%.
- While the frequency for bodily injury liability claims stayed steady, the severity of those claims decreased from 23% to 11%.

5-Year Workers' Compensation—Frequency



- Slip, Trip, Fall
- Struck or Injured by Student
- Exertion—Lifting
- Exertion—Repetitive Motion
- Struck by Objects Being Lifted
- All others

5-Year Workers' Compensation—Severity



- Slip, Trip, Fall
- Exertion—Repetitive Motion
- Stress Exposure
- Exertion—Lifting
- Struck or Injured by Student
- All others

Year over year frequency and severity of claim types are consistent.

Risk Trends

Childhood Sexual Assault

CharterSAFE has reported sexual assault as a risk trend in the last 2 years. Rightly so! Reporting of sexual abuse claims are on the rise, and they account for 29% of our loss dollars. It is a fact that sexual assault is an epidemic deserving our full attention. Since 2010, CharterSAFE and its reinsurers have paid or reserved over \$26,000,000 for claims involving staff-student molestation. Not only are the cost of these claims skyrocketing, but so is the exposure. On January 1, 2020, AB 218 went into effect, extending the time for bringing forth a civil claim for sexual assault. This means more claims will be brought forward long after the alleged events took place. Claims which are presented long after the actual event are much more complicated to investigate. Finding witnesses or records to determine liability is a challenge as more time elapses. In addition to extending the time limits, AB218 also allows for more severe damages, which many insurance carriers refuse to cover.

In April of this year, a jury awarded two victims that were sexually abused by their middle school band teacher \$102 million dollars. The northern CA school district was ordered to pay one victim \$65M and the other \$37.5M. While not all verdicts are this large, we are seeing settlement values soar. Unlike school districts that can go into receivership, charter schools are especially vulnerable to closures in these situations as they do not have protections when verdicts exceed their insurance limits. It is more critical than ever that our members take every precaution possible to prevent sexual abuse; these actions also provide plausible defenses to allegations against a school.

CharterSAFE wants to help you prevent childhood sexual assault from happening at your school. We provide a mandatory Childhood Sexual Assault Prevention Training program for the staff of our members. This initiative-taking risk management technique encourages a zero-tolerance culture within our schools and gives language, awareness, and confidence to speak up in suspicious situations. CharterSAFE is committed to assist our members in mitigating this exposure and recommend the following actions:

- If you have not already done so, adopt a robust and detailed Staff/Student Interaction Policy (we have template available), train your staff, and vigorously enforce it.
- Comply with Ed Code 44050, which requires schools to provide parents with a copy of the boundaries policy (it can be included in the parent handbook) and on your website if you have one. Parents are often the first line of defense, especially when they check their child's social media or phone activity. The boundaries policy offers them tools to identify grooming behaviors and other "red flag" indicators.
- Add the mandatory Childhoods Sexual Assault prevention training (Boundaries) module to your annual staff training (CharterSAFE provide this no-cost training through Vector Solutions or the CharterSAFE Learning Center).
- Access the voluntary Boundaries training for parents and guardians. Reach out to CharterSAFE for your specific URL and password that your charter school can provide to parents and guardians.
- Take advantage of the STOPit Anonymous Reporting System (offered at no cost by CharterSAFE).

Embezzlement and Theft

Embezzlement is a troubling trend felt throughout many industries. These exposures may hurt a charter school financially and reputationally. Often, the fraud takes place over a period of years and involves long-time respected employees or advisors. Proper checks and balances, audit procedures, and security of equipment may help avoid these exposures. Therefore, we highly recommend that internal controls to ensure continuous accountability and reliability of all financial transactions, such as multiple signatures on checks, be established and regularly reviewed to ensure effectiveness. In addition, securing valuable equipment such as locking laptop carts and keeping them away from view will help prevent theft.

Employment-Related Claims Including Wage & Hour Violations

Most liability for a school arises out of the mishandling of an employment-related situation. Qualified human resource expertise is an absolute necessity for guidance. CharterSAFE offers no-cost advisory services through our dedicated HR consulting team to help assist your organization with personnel management. Allegations of employment discrimination, wrongful termination, retaliation, and wage and hour violations continue to vex charter schools. As you can see from the charts above, claims arising from negligent employment practices account for over 11% of all payments that CharterSAFE made over the last 5 years, and the trend is rising.

Like several other lines of insurance, this is another area of coverage in which the insurance marketplace has dwindled and become more restrictive. These claims are exceptionally costly when they involve back wages, unpaid meal and rest breaks, or payroll processing violations. While the coverage is designed to offer defense coverage, it does not pay for fines, penalties, and back wages. Employment practice violations that go undetected for an extended period can cost your school millions. The related fines, penalties, and back wages are uninsurable, and deductibles can be substantial, which can adversely affect your budget.

Cyber

Breaches to computer networks and the ramifications of unauthorized access to sensitive data are the key elements of cyber risk. Ransomware is malicious software that invades a computer system, then holds the data hostage until a considerable sum of money is paid; this is quite common for schools and many other sectors. Unfortunately, without proper protection, victims often have no choice but to pay the ransom and try to figure out what data has been compromised. The very real and growing concern has caused insurance carriers to require certain precautions be put in place before they will even consider applying coverage. There is an increase in scrutiny from carriers and now require signed applications that affirm what data protection is in place. To be considered for basic coverage that includes limited ransomware, the following must be implemented:

- Multi-factor Authentication
- Secure off-site backup of data
- Data Breach Recovery Plan
- Staff training (e.g., phishing campaigns)

FINANCIAL POSITION.

CharterSAFE continues to be in a strong financial position. Member contributions in the 2021-2022 fiscal year are on track to total of \$39.6 million. We maintain operational and financial transparency and do our part to ensure as much of your funds go towards the classroom. Our operating costs average 16%; this year, it is 13% of member contributions, while the cost of insurance coverage and paying claims account for 84-88%. Some years, like the two pandemic years, we experienced less than expected claims paid, wherein the funds go into reserve to pay for future claims that aren't expected to be reported until years later, like sexual assault. In these two years, our board has approved a COVID-19 rebate in recognition and respect of members' funds. Below is a chart showing CharterSAFE's five-year financial summary.

Fiscal Year	17/18	18/19	19/20	20/21	21/22 Projected
Member Contributions	\$ 23,970,783	\$ 26,492,300	\$ 26,840,795	\$ 35,419,395	\$ 39,650,000
Investment/Misc. Income	\$ 69,435	\$ 645,539	\$ 827,755	\$ 90,785	\$ 72,145
Total Revenue	\$ 24,040,218	\$ 27,137,839	\$ 27,668,550	\$ 35,510,180	\$ 39,722,145
Paid Claims - Cash payments relating to claims	\$ 7,748,031	\$ 8,691,340	\$ 10,709,269	\$ 9,791,149	\$ 7,500,000
Change in Claims Reserve - Estimated amounts of future payments relating to existing claims	\$ 415,739	\$ 1,300,690	\$ 2,178,317	\$ (2,216,421)	\$ 900,000
Change in Claims IBNR - Estimated amounts of future payments relating to claims incurred but not yet reported	\$ 1,349,633	\$ 2,360,085	\$ (484,426)	\$ (2,450,368)	\$ 1,875,000
Change in Allocated Loss Adjustment Expenses - Estimated expenses attributed to the processing of existing claims	\$ 132,403	\$ 274,559	\$ 127,041	\$ (350,009)	\$ 225,000
Total Claims Expense	\$ 9,645,806	\$ 12,626,674	\$ 12,530,201	\$ 4,774,351	\$ 10,500,000
Excess Insurance Cost	\$ 9,050,206	\$ 9,807,496	\$ 11,249,144	\$ 14,311,043	\$ 16,300,000
Total Claims and Excess Insurance Cost	\$ 18,696,012	\$ 22,434,170	\$ 23,779,345	\$ 19,085,394	\$ 26,800,000
Total Claims and Excess Insurance as a % of Member Contributions	78%	85%	89%	54%	68%
Total Operating Expense	\$ 4,054,633	\$ 4,274,070	\$ 4,252,731	\$ 5,037,057	\$ 5,300,000
Total Operating Expense as a % of Member Contributions	17%	16%	16%	14%	13%
Cash Balance	\$ 5,686,372	\$ 9,509,605	\$ 9,533,168	\$ 11,220,322	\$ 16,625,000
Investments	\$ 17,011,452	\$ 18,605,688	\$ 25,783,665	\$ 27,992,413	\$ 31,000,000
Total Liquid Assets	\$ 22,697,824	\$ 28,115,293	\$ 35,316,833	\$ 39,212,735	\$ 47,625,000
Actuarial Estimated Outstanding Losses - 90% Confidence Level	\$ 21,304,216	\$ 26,069,360	\$ 29,136,025	\$ 22,946,399	\$ 24,500,000
Surplus in Excess of 90% Confidence Level	\$ 6,798,038	\$ 7,245,498	\$ 5,562,245	\$ 18,581,388	\$ 24,425,000
Net Assets	\$ 7,109,833	\$ 7,539,431	\$ 7,175,905	\$ 18,563,634	\$ 26,185,779

Stronger and more stable than ever, CharterSAFE is prepared to help its members with proactive risk management services to support them daily—and when a crisis occurs.

Member Contribution

Member contributions are determined by various factors, including but not limited to each member's size, property, owned autos, staff, exposures, loss history, and the members' ability to implement safety precautions. These factors are all considered in arriving at the members' contribution for the self-insured layer of coverages. CharterSAFE procures excess insurance coverage that provides its members with appropriate limits for charter school risks. Thuy Wong, President and CEO, and John Chino, Gallagher, our insurance broker, negotiate these rates, for the best possible rates while maintaining protective coverage. In summary, member contributions are made up of the self-insured layer rate that is actuarially determined and factor in member information, the excess rates from insurance carriers negotiated for all members, and operating cost. There is no commission, consulting fees, or profit margin.

Assessments

An assessment is a security measure triggered when a JPA or the mutual insurance company does not have sufficient reserves to pay for claims. In our 16 year history, CharterSAFE has never had an assessment! Even so, there our opportunistic insurance agents who try and use an assessment as a fair tactic to try and gain our membership. Within our JPA structure, the possibility of an assessment impacting membership is extremely remote. To minimize any likelihood of an assessment, we proactively put two important protections in place:

1. **Security for "severity" risk** – CharterSAFE has a protected excess and reinsurance structure to hedge risk through use of multiple highly-rated insurers. This layer of coverage provides the JPA with protection in the event of significant loss exposure.
2. **Security for "frequency" risk** – The JPA's funding strategy includes a well-funded loss reserve to absorb claims for each annual period, as well as on an aggregated basis over a period of years for open claims. This strategy is designed to provide protection in the event of a large number of small or medium-sized claims impacting the pooled retention.

Reserves

The recommended funding level for CharterSAFE's loss reserve is reliably calculated by AON Actuarial Services each year using CharterSAFE's comprehensive 16-year historical record. It is compiled and analyzed to ensure adequate funding for the loss experience predicted for the upcoming policy period. This is the same methodology used by insurance companies in the traditional marketplace without the addition of profit, commission, or broker fees.

Serving as a steadfast financial steward on our members' behalf, CharterSAFE uses the recommended actuarial rate at a 75% confidence level (i.e., the rate that actuary is 75% sure will be able to fund all claims that year) for our pooled retention layer. This is known as funding for the present (short-term claims) and future (claims incurred but not reported). This stewardship of funds allows us to ensure CharterSAFE members are protected against the possibility of assessments.

Finally, we calculate losses for all years beginning with the first policy period of the JPA (2004-2005) through present day, funding for past liabilities that will come due. This provides a second look whereby the open claims are revalued to a 90% confidence factor. This is just shy of 2 standard deviations, a very secure range.

Through our 18 years of operation, CharterSAFE has accrued \$18.6M in member equity after paying current claims and reserving for past and future claims at the 90% confidence factor funding requirement as of 6/30/2021.

MEMBER SURVEY.

CharterSAFE listens to our members to learn how we can better serve our members through several channels, including our member surveys. The most recent survey was sent out in February 2022 with a 15% response rate. The survey focused on five core categories encompassing fifteen questions.

1. Three questions focused on members’ wellness, rated on a scale of 1-10. Below are some findings:

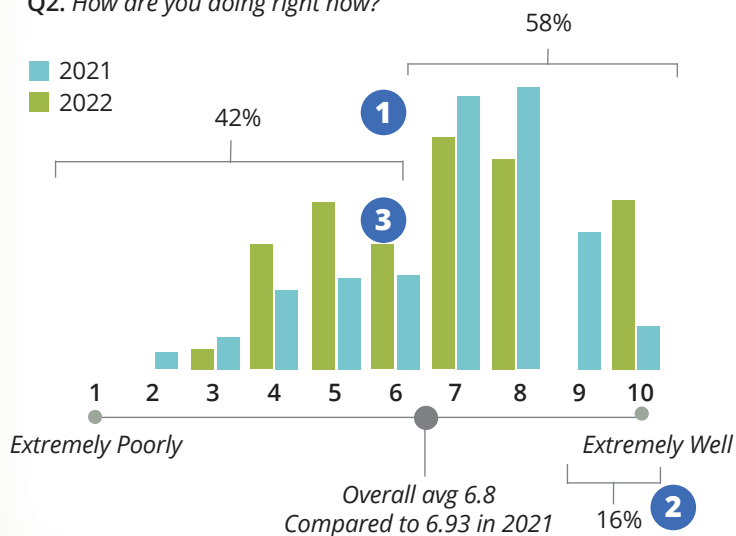
58% of respondents rated themselves at a 7 or higher, with 16% doing extremely well at 9 or 10.

42% of respondents rated 6 or below, the lowest rated at a 3.

The chart below shows the comparison between this year and last year’s surveys. Overall, members’ wellness is mixed.

Figure 1. Member well-being/pulse-check

Q2. How are you doing right now?



Key Findings

- 1 Mixed ratings with **58%** of respondents rating 7 or higher (compared to **70%** in 2021) and **42%** rating 6 or lower (**30%**)
- 2 At the high-end with 9 and 10s, **16%** of respondents rated themselves “extremely well” (**17%** last year); all of these rated 10.
- 3 Frequency of 7 and 8s in this year’s survey is lower while that of 4, 5 and 6s is higher.

2. As a school leader, you focus on academics AND running an organization. We wanted to know your pressing non-academic concerns so we can find more ways provide relevant and effective support.

Top concerns reported were:

- Staffing and human resources (45% of respondents) including hiring, training, and morale of staff
- Social-emotional wellbeing of staff (40%) and students (26%)
- Covid safety protocols (40%) impacting staff and students
- Compliance, enrollment, and budget

- 3. Lastly, we want to know how we're doing in supporting you so we can continue our successful endeavors and improve where support is weak. Member rated on a scaled from 1-10, (10 being extremely well and 1 being extremely poor).

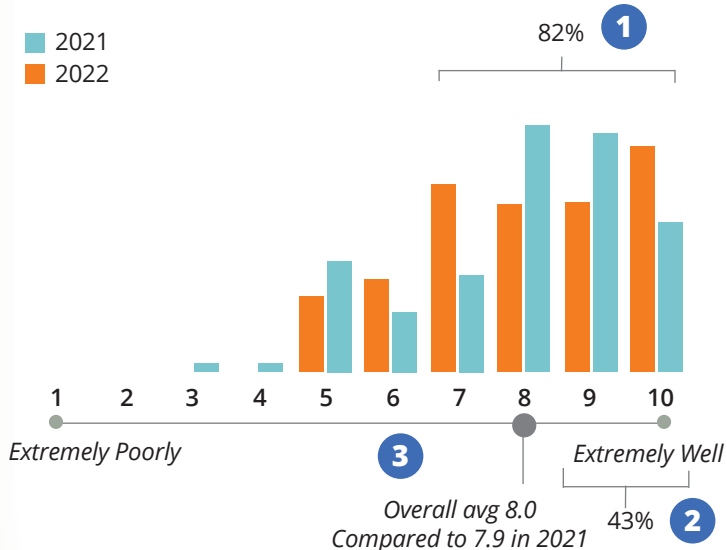
Eighty-two percent of respondents rated CharterSAFE at a 7 or higher.

There were no ratings under 5.

Below is a chart that illustrates ratings from last year to this year. CharterSAFE average score remains consistent at an 8. We thank you for your trust in us as your safety partner.

Figure 2. Member rating on how CharterSAFE is doing

Q2. How are we at CS doing right now to support you?



Key Findings

- 1 82% of respondents selected 7 or higher, similar to 80% last year; 61% rated 8+
- 2 43% of respondents rated how CS is doing as "extremely well" at 9 or 10 (42% last year). "10" was the most common answer and "7" the second most common.
- 3 Average rating of 8.0 similar to last year; no rating below "5".

Your feedback is important and we take it into account.

WE ARE HERE TO HELP.

Your job is to focus on student learning—not to be an insurance and risk management specialist. That's our job.

With 18 years of experience in pooled insurance and proactive risk management services tailored explicitly for California's charter schools, CharterSAFE knows your unique needs. We're your hands-on partner, providing movement-wide insurance and risk management expertise that schools often don't have access to (or the in-house budget to obtain). It's not just an insurance policy—it's a membership with access to services that elevate your school. Contact our team today for one-to-one support as your school navigates its insurance coverage and risk management service needs for the upcoming academic year. You can find our contact information and more information about us at www.chartersafe.org. We are here to help you make an informed choice that best meets your organization's needs.

888.901.0004

chartersafe.org

info@chartersafe.org

CharterSAFE

BE SAFE • FEEL SAFE

2022-2023 Membership Proposal

Prepared for:

El Camino Real Alliance

Coverage Effective:

July 01, 2022 at 12:01 AM - July 01, 2023 at 12:00 AM

California Charter Schools Joint Powers Authority
P.O. Box 969, Weimar, CA 95736
Phone: 888.901.0004 Fax: 888.901.0004
www.chartersafe.org

Issued: May 27, 2022 at 12:50 pm

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

Dear Greg,

CharterSAFE is pleased to present your membership renewal for the 2022-2023 year. Your membership includes the following:



For a more detailed listing of our member services, please contact **Bettina Hooper**, Managing Director, Member Services and Operations, at bhooper@chartersafe.org or (916) 880-3470.

All of CharterSAFE's coverage placements are with insurance companies that have a financial rating with A.M. Best of A- (Excellent), financial size category VII (\$50M policyholder surplus minimum) or higher or are placed with an approved California scholastic joint powers authority.

REQUIRED SIGNATURES:

To bind coverage, you must login to the CharterSAFE web portal at www.chartersafe.org and complete and sign the following:

1. Member renewal acceptance

We look forward to working with you in the 2022-2023 year!

Thank you,

The CharterSAFE Team

CharterSAFE

2022-2023 CLAIMS AND INCIDENT REPORTS GUIDELINES

Member schools must notify CharterSAFE by submitting an online report, as soon as practicable, of an occurrence, accident, injury, claim, suit or circumstances that may reasonably result in a claim or suit. A delay in reporting could lead to a denial of coverage.

For your protection, claims will not be accepted by phone, email, or fax.

CLAIMS FILING PROCESS ON THE WEB PORTAL

- Go to www.chartersafe.org and log in.
- If you need to reset your login credentials, please reach out to your CharterSAFE Representative: **Dan Berry** at dberry@chartersafe.org.
- Hover over the "Claims" tab, choose "Submit a Claim" and our website will prompt you with a series of questions to help you determine the appropriate claim form to submit.
- Complete the online questions and select the "Submit" icon at the bottom. After submission, you will receive a confirmation email with information regarding next steps.

CLAIMS RESOURCES AND FORMS

- Hover over the "Claims" tab, choose "Resources and Forms" and you will find all supporting documents you might need when filing a claim or incident report, such as:
 - Student Accident Claim Packet (English and Spanish)
 - Volunteer Accident Claim Packet (English and Spanish)
 - Statement of No Insurance
 - Workers' Compensation Claim Form (DWC-1)
 - Employee Fact Sheet
 - Kaiser on the Job Clinics
 - Employee Injury Card

For any claim reporting questions, please contact **Dennis Monahan**, Managing Director, Claims, at (619) 878-6221 or email dmonahan@chartersafe.org.

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MEMBER CONTRIBUTION SUMMARY

El Camino Real Alliance

Coverage Effective: July 01, 2022 at 12:01 AM - July 01, 2023 at 12:00 AM

Your CharterSAFE Insurance Program includes the following coverages:

Liability & Property Package Member Contribution

\$523,728.00

Core Liability Program

- Directors & Officers Liability
- Employment Practices Liability
- Fiduciary Liability
- General Liability
- Employee Benefits Liability
- Educator's Legal Liability
- Childhood Sexual Assault Liability
- Law Enforcement Liability
- Automobile Liability & Physical Damage

Crime

- Property
- Student & Volunteer Accident

Additional Program Coverages

- Pollution Liability and First Party Remediation
- Terrorism Liability and Property
- Cyber Liability

Workers' Compensation & Employer's Liability Member Contribution

\$237,785.00

Combined Member Contribution

\$761,513.00

COVID-19 REBATE:

\$30,461.00

Rebate will be applied either by:

1. Payment in Full - applied to your full payment due
2. Installment Plan - applied to the deposit

Total Member Contribution

\$731,052.00

(COVID-19 Rebate Applied)

Member can choose one of two payment options when accepting the proposal online

**Payment in Full - \$731,052.00
Installment Plan**

- Deposit (25%) - Due Now - \$159,918.00
- 9 Monthly Installments - \$63,459.00

You are currently enrolled in the CharterSAFE ACH program. The required payment will be processed once a signed proposal is received, based upon the payment option that you have chosen. To make any changes to your enrollment in the CharterSAFE ACH program, or if you have any special payment requests, please email Pilar Archer at parcher@chartersafe.org.

Invoices shall become delinquent thirty (30) calendar days from installment due date. CharterSAFE membership, including insurance coverage, is subject to cancellation for any invoice over sixty (60) days past due.

[Proposal Acceptance: Go to www.chartersafe.org and sign on to complete the renewal acceptance.](http://www.chartersafe.org)

By signing online, I, representing the Named Member in this proposal, acknowledge that I have read the complete proposal and agree to the terms outlined within.

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

Mailing Address

5440 Valley Cir. Blvd.
Woodland Hills, CA 91367-5949

Continuity and Retroactive Dates

Directors & Officers Liability Continuity Date:	07/01/2021
Employment Practices Liability Continuity Date:	07/01/2021
Fiduciary Liability Continuity Date:	07/01/2021
Childhood Sexual Assault Liability Continuity Date:	07/01/2021

Vehicles

None scheduled.

EXPOSURES & LOCATIONS

Member contributions are calculated based on the following exposures:

Students/Employees/Payroll

Location Address(es)	Students	Employees	Payroll
El Camino Real Charter High School 5440 Valley Circle Blvd. Woodland Hills, CA 91367	3,400	257	\$19,380,000.00
El Camino Real Charter High School 7401 Shoup Ave. West Hills, CA 91307-1750	200	7	\$500,000.00
Total:	3,600	264	\$19,880,000.00

Property Values

Location Address(es)	Building Value	Content Value	Electronic Data Processing (EDP)	Total Insured Value (TIV)
El Camino Real Charter High School 5440 Valley Circle Blvd. Woodland Hills, CA 91367	\$1,050,000.00	\$840,000.00	\$420,000.00	\$2,310,000.00
El Camino Real Charter High School 7401 Shoup Ave. West Hills, CA 91307-1750	\$3,737,831.00	\$210,000.00	\$220,648.00	\$4,168,479.00
Total:	\$4,787,831.00	\$1,050,000.00	\$640,648.00	\$6,478,479.00

CORE LIABILITY PROGRAM

Core Liability Program Coverage Limits: **\$5,000,000** Per Member Aggregate

The Core Liability Program Breaks Down As Follows:

Directors & Officers, Employment Practices, and Fiduciary Liability

Coverages	Limits	Deductibles
Directors & Officers and Company Liability	\$5,000,000 per claim and member aggregate	\$100,000.00
Employment Practices Liability	\$5,000,000 per claim and member aggregate	\$100,000.00
Fiduciary Liability	\$1,000,000 per claim and member aggregate	\$0

Reporting: Claims must be reported to CharterSAFE as soon as you are made aware of a claim and no later than sixty (60) days after policy expiration. Coverage is provided on a claims-made basis.

General Liability

Coverages	Limits	Deductibles
Bodily Injury Property Damage	\$5,000,000 per occurrence and member aggregate	\$500 per occurrence for bodily injury arising out of participation in a school sponsored <i>High-Risk Activity</i> *
Premises Medical Payment	\$10,000 per person \$50,000 per occurrence	\$0
Products and Completed Operations	\$5,000,000 per occurrence and member aggregate	\$0
Armed Assailant Sublimit	\$100,000 per occurrence and aggregate	\$0
COVID-19 Defense Cost and Premises Medical Payment for bodily injury arising out of the administration and/or supervision of on-site rapid testing of COVID-19	\$100,000 per occurrence and aggregate \$2,000,000 CharterSAFE's member combined annual aggregate	\$0
*A list of <i>High-Risk Activities</i> is available at www.chartersafe.org or you may contact Dan Berry (dberry@chartersafe.org / (916) 880-3469).		

Employee Benefits Liability

Coverages	Limits	Deductibles
Employee Benefits Liability	\$5,000,000 per occurrence and member aggregate	\$0

Educator's Legal Liability

Coverages	Limits	Deductibles
Educator's Legal Liability	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence
Special Education Program Legal Expense Coverage - Reimbursement Sublimit	\$50,000 per occurrence/ aggregate reimbursement sublimit \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$7,500 per occurrence

Childhood Sexual Assault Liability

Coverages	Limits	Deductibles
Childhood Sexual Assault Liability	\$5,000,000 per claim and member aggregate	\$0 if school completes training requirement \$100,000 if school did not complete training requirement
Reporting:	Claims must be reported to CharterSAFE within sixty (60) days after policy expiration. Coverage is provided on a claims-made basis.	
Training Mandate	Childhood Sexual Assault Prevention Training by CharterSAFE is available under the CharterSAFE Learning Center and is REQUIRED to be completed by 90% or more of staff within ninety (90) days of coverage renewal. New employees are required to complete the training within six (6) weeks of employment.	

Law Enforcement Activities Liability

Coverages	Limits	Deductibles
Law Enforcement Activities Liability	\$5,000,000 per occurrence and member aggregate	\$0

Automobile

Coverages	Limits	Deductibles
Auto Liability, including autos scheduled with CharterSAFE, non-owned autos, and hired autos	\$5,000,000 per occurrence and member aggregate	\$0
Auto Physical Damage*	\$2,000,000 per occurrence and member aggregate	\$500 per occurrence for Hired Auto Physical Damage
*Auto Physical Damage described herein for hired automobiles is secondary to any/all rental coverage offered by the rental company(ies). CharterSAFE strongly advises our members to purchase auto physical damage when renting vehicles.		

Excess Liability - SELF

Coverage Provided by:	Schools Excess Liability Fund (SELF)
Coverage:	Excess Liability with separate Memorandum of Coverage with separate terms, conditions, and exclusions.
Limits:	\$50,000,000 per occurrence/claim and member aggregate as outlined by the SELF Memorandum of Coverage. This coverage is excess of the \$5M limits above to total a limit of \$55M.

CharterSAFE is a single member of SELF, a nonprofit scholastic JPA in California, for excess liability coverage. Please note that SELF is a separate entity from CharterSAFE and carries a separate Memorandum of Coverage with different limits, terms, conditions and exclusions. You can access SELF JPA's information at www.selfjpa.org.

Employment Practices Liability coverage within the SELF layer includes ONLY these three types: wrongful termination, discrimination, and/or sexual harassment.

CRIME

Coverages	Limits	Deductibles
Money and Securities Forgery or Alteration Employee Dishonesty Computer and Funds Transfer Fraud	\$1,000,000 per occurrence and member aggregate	\$2,500 per occurrence

PROPERTY

Perils Include: Direct Physical Loss subject to all the terms, conditions, and exclusions established in the applicable policy(ies)

Valuation: Replacement Cost as scheduled with CharterSAFE, see "Exposures & Locations" section

Coverages	Limits	Deductibles
Property	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence Causes of Loss: 1. Water Damage: \$10,000 per occurrence 2. Wildfire: \$2,500 per occurrence
Boiler & Machinery / Equipment Breakdown	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence
Business Interruption	\$10,000,000 per occurrence	\$1,000 per occurrence
Extra Expense	\$10,000,000 per occurrence	\$1,000 per occurrence

PLEASE NOTE:

Renovation and construction projects valued over \$200,000 in hard and soft costs are not covered unless specifically endorsed onto the policy. If you have a renovation/construction project valued over \$200,000 in hard and soft costs, please contact your CharterSAFE Representative: **Dan Berry** at dberry@chartersafe.org. CharterSAFE is able to endorse builder's risk coverage for renovation projects up to \$10,000,000 onto your policy. Additional member contribution would apply.

If you are interested in a separate policy for flood and/or earthquake coverage, please contact **Kiki Goldsmith** (kiki_goldsmith@ajg.com/ 949-349-9842).

STUDENT AND VOLUNTEER ACCIDENT

Coverages	Limits	Deductibles
Student Accident	\$50,000 per injury/accident 104 Week benefit period	\$500 per injury/accident for <i>High-Risk Activities</i> *
Volunteer Accident	\$25,000 per injury/accident 104 Week benefit period	\$500 per injury/accident for <i>High-Risk Activities</i> *

*A list of *High-Risk Activities* is available at www.chartersafe.org or you may contact **Dan Berry** (dberry@chartersafe.org / (916) 880-3469).

Terms & Conditions:

- Coverage is provided on an excess basis, but would become primary should the student or volunteer not have health insurance.
- Claim submission deadline: Ninety (90) days after the date of incident.

Optional Catastrophic Student Accident Coverage:

If interested in obtaining higher limits with or without sports included, please contact:

Gallagher
18201 Von Karman Avenue, Suite #200
Irvine, CA 92612

Kiki Goldsmith
Client Service Manager
kiki_goldsmith@ajg.com
949-349-9842

ADDITIONAL PROGRAM COVERAGES

Pollution Liability And First Party Remediation

Coverages	Limits	Deductibles
Pollution Liability and First Party Remediation	\$1,000,000 per pollution condition or indoor environmental condition and aggregate \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$10,000 per pollution condition

Reporting: Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Liability

Coverages	Limits	Deductibles
Terrorism Liability	\$5,000,000 per occurrence and CharterSAFE Members' Combined Annual Aggregate	\$0

Reporting: Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Property

Coverages	Limits	Deductibles
Terrorism Property	As scheduled with CharterSAFE subject to the maximum limit of \$20,000,000 per occurrence. See "Exposures & Locations" section for schedule limits.	\$1,000 per occurrence

Cyber Liability

Coverages	Limits	Deductibles
Cyber Liability including Ransomware	\$1,000,000 per claim \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$10,000 per claim
Ransom Payment Sublimit	Qualification Level 1 - \$250,000 sublimit* Qualification Level 2 - \$100,000 sublimit* Qualification Level 3 - \$50,000 sublimit*	

Reporting: Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.
Coverage is provided on a claims-made basis.

***Requirement for Coverage to be in effect:**

Qualification Level 1 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud or offline using separate credentials; (3) implemented an EDR tool or MDR service.

Qualification Level 2 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud or offline using separate credentials.

Qualification Level 3 - Members who did not submit a cyber application and/or do not meet the security requirements.

WORKERS' COMPENSATION & EMPLOYER'S LIABILITY

Coverages	Limits	Deductibles
Workers' Compensation	Statutory	\$0
Employer's Liability	\$5,000,000 per Accident \$5,000,000 by Disease per Employee \$5,000,000 by Disease Policy Limit	\$0

Auditable:

The estimated payroll figure will be audited at the end of each coverage period. CharterSAFE will request copies of the 941 Federal Quarterly Reporting Forms on a quarterly basis to verify the payroll figure. If the estimated payroll figure has been overestimated, a refund will be issued. If the estimated payroll figure has been underestimated, an invoice for the additional amount due will be issued.

Coversheet

Cafeteria and 2022-2023 Budget Updates

Section: V. School Business
Item: A. Cafeteria and 2022-2023 Budget Updates
Purpose: Discuss
Submitted by:
Related Material: June 22 Meeting -Cafeteria Projections and Budget v06.2022.pdf

ECRCHS Cafeteria Financial Summary SY 2023

# of Serving Days	183			180		
# of Instructional Days	183	Projected				
Month	FY 2022	FY22				
				BUDGET		
				FY 2023		
Students Approved for FRPM	1,259					
Breakfast Count	123,695	121,667	89,527			
Lunch Count	162,270	156,063	134,340			
Total Meals Served	<u>285,965</u>	<u>277,730</u>	<u>223,867</u>			
Ave. Meals /Day	<u>1,563</u>	<u>1,543</u>	<u>1,022</u>			
REVENUE:						Objects
Federal Reimbursement	\$ 1,038,398	1,021,375	\$ 685,955	\$ 1,021,375	8220	
State Reimbursement	\$ 71,119	69,953	\$ 54,735	\$ 71,119	8520	
CNIPS Claim	\$ 1,109,517	\$ 1,091,329	\$ 740,691			
CNIPS (COVID rate increase)						
Snacks/Seconds	\$ 55,331	53,214	\$ 125,222			
Adult/non-reimbursable	\$ 16,184	15,565	\$ 5,848			
Other Revenue	\$ 71,515	68,779	\$ 131,070	68,779	8634	
Total Revenue	<u>\$ 1,181,032</u>	<u>\$ 1,160,108</u>	<u>\$ 871,760</u>	<u>\$ 1,195,631</u>		
EXPENSES:						
Chartwells - Food Cost	\$ 443,206	435,941	\$ 419,442	\$ 443,206	4710	
Chartwells - Labor Cost	\$ 587,428	577,798	\$ 555,306	577,798	5820	
Chartwells Invoice-Gross	\$ 1,030,634	1,013,738	\$ 974,748			
Commodities Credit	\$ (34,357)	\$ (33,794)	\$ (64,526)	\$ (34,357)	8221	
Chartwells Invoice-NET	\$ 996,277	\$ 979,945	\$ 910,222			
FDP/USDA - Food Shipping Invoice	\$ 2,618	\$ 2,575	\$ 4,913			
Other Expense						
Total Expense	<u>\$ 1,005,196</u>	<u>\$ 982,520</u>	<u>\$ 915,135</u>	<u>\$ 1,021,004</u>		
Net Gain/Loss - (Learning Loss)	<u>\$ 175,837</u>	<u>\$ 177,589</u>	<u>\$ (43,375)</u>	<u>\$ 174,627</u>		
Net Per Meal	\$ 0.61	\$ 0.64				

Coversheet

Discussion and Vote on Local Control Accountability Plan (LCAP) 22-23 Proposed Goals and Actions

Section: V. School Business
Item: B. Discussion and Vote on Local Control Accountability Plan (LCAP) 22-23 Proposed Goals and Actions
Purpose: Vote
Submitted by:
Related Material: Minita's Copy of LCAP for board presentation (2).pdf
2022-2023 LCAP Budget Overview for Parents v06.2022.pdf

Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
El Camino Real Charter High School	David Hussey, Executive Director Gregory Wood, Chief Business Office Minita Clark, Administrative Director	d.hussey@ecrchs.net , 818-595-7500 m.clark@ecrchs.net , 818-595-7508 g.wood@ecrchs.net , 818-595-8019

Plan Summary [2022-2023]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

El Camino Real High School opened on February 3, 1969, in Woodland Hills. The school originally served grades 10-12 and opened to ninth graders in the mid-eighties. The school mascot was formerly the “Conquistadores” and was recently voted on and selected by stakeholders as the “Royals” in 2021. The official school colors are dark blue, light blue, and camel.

In 2011, El Camino became an Independent Conversion Charter School and is now known as El Camino Real Charter High School. The Alternative Education Program was added a couple of years later and is located on campus on the site of the former Miguel Leonis Continuation High School and is referred to as the El Camino Real Charter High School North Campus. The ECR North Campus houses a Flex and Independent Studies program.

Over the years, El Camino has gained a reputation of excellence in academics, athletics, and activities. Our programs have won countless awards including Academic Decathlon National Titles, CIF Athletic Championships, and Performing Arts victories. In 2009, El Camino was named a California Distinguished School by the California Department of Education.

Our enrollment is currently 3,661 students in grades 9-12. Socially disadvantaged students represent 35.8% of the population. English Learners represent 1.8% of the population and Foster Youth represent 1.8% of the population. Our graduation rate for 2021 was 89.6% which is higher than the local district and state graduation rates.

The most recent CAASPP SBAC scores from 2021 reflect the highest increase ECR has seen since 2014. Scores are indicated below:

CAASPP Smarter Balanced Assessment Consortium (SBAC) ELA & MATH Scores from 2014-2021.

	ELA	MATH
20-21	65.62%	51.17%
19-20	No Data	No Data (due to COVID-19 Pandemic)
18-19	59.46%	41.18%
17-18	58.86%	41.19%
16-17	59.02%	45.72%
15-16	61.00%	40.00%
14-15	61.00%	37.00%

Math Achievement Level	Grade
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	11
Mean Scale Score	2630.5
Standard Exceeded: Level 4	25.12%
Standard Met: Level 3	26.05%
Standard Nearly Met: Level 2	24.80%
Standard Not Met: Level 1	24.02%

ELA Achievement Level	Grade 11
Mean Scale Score	2623.3
Standard Exceeded: Level 4	33.28%
Standard Met: Level 3	32.34%
Standard Nearly Met: Level 2	20.47%

Standard Not Met: Level 1	13.91%
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Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

Successes & Progress for the 2021-2022 Academic Year

Area: Creating a safe, welcoming environment

Weekly Covid testing onsite

No outbreaks requiring school closure

Air purifiers placed in offices

Upgrades to technology infrastructure

Area: Academics & Student Support

Increased afterschool department-based tutoring

Transportation (TAP card)

Support staff directly in the classroom

Peer tutoring

Lunch tutoring

Area: Counseling & Mental Health

Expanded counseling services

PSW (one added in first semester) & Counselors provides workshops for students and staff

Area: College Counseling

Mentorship partnership with current college students/former ECR graduates

College Fairs

Monthly speakers

Area: Parent Engagement

Friends of ECR

Padres Latinos

RISE

PAC Committee

Area: Community Connection & Partnerships

Dual Enrollment program

Area: Recruiting, hiring, training and retaining high quality staff

ECR hired eleven new teachers and several paraprofessionals

All ECR teachers participated in weekly PLC groups

PD Opportunities throughout the year were: Social Emotional Health; Mental Health; Trauma Informed Care; Mindfulness

Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

Reflections for 2020-2021

While there is much to celebrate, there are also areas that need improvement. The goals and action steps within this plan will help to address the needs, and they are:

- Second lowest level for our Suspension Rate. (This number has since improved)
- Students with disabilities scored in the lowest tiers of performance
- African American students and English learners scored in the bottom tiers of performance

Reflections for 2021-2022

While there is much to celebrate, there are also areas that need improvement. The goals and action steps within this plan will help to address the needs, and they are:

- Attendance and Discipline support
- Parent Engagement
- Schoolwide marketing efforts

Mental Health & Social Emotional Learning

LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

The key features of the 2021-2022 LCAP are as follows:

1. Common Core focused (i.e., standards-based instruction in every classroom)
2. Assessment of and for student learning
3. Preparing students for college and/or careers
4. Equitable and Culturally Responsive Instruction
5. Addressing students' mental health and social emotional needs

The key features for the upcoming 2022-2023 year are based on feedback provided by stakeholders. Overarching themes include:

1. Teacher administrator connections
2. Social-emotional well-being and mental health
3. Parent -school communication connection
4. School marketing efforts

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

No school was eligible for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

No school was eligible for CSI; not applicable.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Not applicable.

Engaging Educational Partners

A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.

The ECR LCAP was written by the six member LCAP Committee. The Executive Director and Administrative Directors as well as the Chief Business Officer received the plan for review and revised for clarity where needed. The LCAP plan was also shared in SSC Meetings and PAC Meetings. An LCAP Survey was sent to all parents and students for feedback in April 2022. The initial draft will be shared at the Jun 2, 2022 board meeting.

A summary of the feedback provided by specific educational partners.

Prior to meeting with the LCAP Committee to actually devise the plan, a LCAP survey was sent to parents and students. Approximately 438 responses were received. The LCAP survey sent to staff received 110 responses. Parent groups also met to discuss the plan in addition to ECR committees such as PDAC, PAC, and SSC. An Instructional Leadership Team (ILT) survey was sent to all department chairs and coordinators. The plan was revised by the LCAP Committee.

A description of the aspects of the LCAP that were influenced by specific input from educational partners.

Areas influenced by reports from stakeholders include:

- Attendance and discipline
- Mental Health & Social Emotional Learning
- Student Learning & Classroom Environment
- Schoolwide Communication (teacher-parent & school-to-home)

General Information

Vision - We envision a charter school community, highly regarded for its innovative teaching methods, that empowers students to be independent, determined, and compassionate global citizens who think critically, collaborate confidently, and work passionately toward a sustainable future in the world they will inherit.

Mission - The mission of ECR is to prepare our diverse student body for the next phase of their educational, professional, and personal journey through a rigorous, customized academic program that inspires the development of students' unique talents and skills, builds character, and provides opportunities for civic engagement and real-world experience.

El Camino Real Charter High School (ECRCHS) serves approximately 3,550 students in grades 9-12. ECRCHS is located in the Woodland Hills section of the San Fernando Valley within the City of Los Angeles. ECRCHS serves all students who reside in the former attendance boundaries of the school who wish to attend. Approximately 44% of students entered ECRCHS through the lottery, and these students reside in 70 different zip codes. ECRCHS offers a comprehensive high school education with a range of levels, including special education, College Preparatory (CP), Honors, Advanced Placement (AP), and Intervention courses. We boast a diverse student body with the following racial breakdown: 36.5% White; 31.5% Hispanic/Latino; 13% Asian/Filipino/Pacific Islander; 3.5% African American; 15% Two or More Races; and 0.5% Native American (source: CDE Dataquest May 2019). Special Education students, comprising 9.34% of the student population, have access to special day class (SDC) and resource teachers.

Additionally, we offer three small learning communities (SLCs), Humanitas, STEAM and Advancement Via Individual Determination (AVID). ECRCHS offers 24 AP courses, as well as the aforementioned CP, and honors level classes. The school also offers a range of visual and performing arts options, technical arts (including graphic design and woodshop), two academies (Art and Design Academy and Careers in Entertainment Academy), and fields 23 Varsity sports teams.

In recent years, El Camino Real Charter High has prioritized the shift to Common Core Instruction in all classrooms and equitable access to instruction for all students. A number of initiatives have been implemented to support this major change in the schools culture including the use of Common Formative Assessments or CFAs in all departments to gauge students progress, development of Professional Learning Communities or PLCs, an Equity Advisory Committee to exchange ideas and information about inclusive practices, a co-teaching model with six (6) co-taught classes to benefit students with special services, as well as, an Intervention program for early identification of students in danger of failing.

This three year plan is the result of on-going conversations and meetings held with stakeholders as well as observations made by stakeholders during the COVID-19 pandemic. The goals stated herein are the targets that move us closer to our vision for the aforementioned priorities and the action steps show the intended implementation process for each. The pandemic has shown us that we are prepared technologically, well-equipped professionally, and modifying instruction reasonably, and developing culturally.

Student Population & Demographics

	Enrollment	Socioeconomically disadvantaged	English Learners	Foster Youth	Homeless	Disabilities
2020-2021	3661	35.8%	1.8%	0.1%	0.2%	8%
2019-2020	3523	38.3%	1.9%	0.2%	0.1%	11.2%

Data for sub group demographics during the 2020-2021 school year are:

White - 1,422 (40.4%); **African American** - 154 (4.4%); **American Indian** - 2 (0.1%); **Asian** - 319 (9.1%); **Filipino** - 184 (5.2%) ; **Hispanic** - 1,080 (30.7%), **Two or more races** - 246 - (7%); **Pacific Islander** - 12 (0.3%)

Comprehensive Support and Improvement

Reflections: Successes

El Camino Real Charter High School has encountered a great deal of successes over the years. As it relates to the most recent data on the California Dashboard from 2019, the following are successes:

- Met Standards in Five areas. They are: 1) Basics: Teachers, Instructional Materials, & Facilities, 2) Implementation of Academic Standards, 3) Parent and Family Engagement, 4) Local Climate Survey, and 5) Access to a Broad Course of Study.
- Performed at the second highest level for Graduation Rate.
- Performed at third highest level for English Language Arts, Mathematics, and College/Career Readiness.

Successes & Progress for the 2021-2022 Academic Year

Area: Academics & Support

Increased afterschool department-based tutoring
Transportation help (TAP card)
Support staff directly in the classroom
Peer tutoring
Lunch tutoring

Area: Counseling & Mental Health

Expanded counseling services
PSW & Counselors provides workshops for students and staff

Area: College Counseling

Mentorship partnership with current college students/former ECR graduates
College Fairs
Monthly speakers

Area: Parent Engagement

Friends of ECR
Padres Latinos
RISE
PAC Committee

Area: Community Connection & Partnerships

Dual Enrollment program

Stakeholder Engagement

A summary of the stakeholder process and how the stakeholder engagement was considered before finalizing the LCAP.

The stakeholder process is always ongoing, whether formal or informal. El Camino Real Charter High School administrators and parent groups regularly meet throughout each school year to share and exchange ideas and information. Due to the COVID-19 pandemic, all meetings beginning August 2020 were held virtually using Microsoft Teams or GoToMeeting virtual conferencing platforms. The Assistant Principal for Curriculum and Instruction began meeting with stakeholder groups in March 2021. The Meetings Schedule is below:

August 2020

SSC Meeting #1

Schoolwide Learning Continuity and Attendance Plan (LCP) input and review

Learning Continuity and Attendance Plan (LCP) survey sent to student body for input

September 2020

SSC Meeting #2 Single Plan for Student Achievement (SPSA) input and review

LCP Approved at monthly board meeting

October 2020

SSC Meeting #3 Title I funding update by Mr. Wood

Parent Advisory Committee (PAC) Meeting #1 to review/discuss SPSA

November 2020

SSC Meeting #4

December 2020

SSC Meeting #5

SPSA Approved at monthly board meeting

January 2021

SSC Meeting #6

February 2021

SSC Meeting #7

Administrator review of new LCAP terms/process

PAC Meeting #2 to review/discuss/input LCAP

Attended Virtual LCAP state-level meetings

March 2021

SSC Meeting #8

Met with Administrators to present the new LCAP process

Met with Parent Advisory Committee to review/discuss LCAP

April 2021

SSC Meeting #9 to review/discuss/input LCAP

PAC Meeting #3 to review/discuss/input LCAP

ELAC Meeting #1 to review discuss/input LCAP

Padres Latinos Meeting #1 to review/discuss/input

LCAP Committee formed and held meeting #1

May 2021

Administrator review/modifications of LCAP updates

SSC Meeting #10 to review/discuss/finalize LCAP

Weekly LCAP Committee meetings

Initial Board presentation of 2021-2024 LCAP, Annual Update, and Budget Overview draft

A summary of the feedback provided by specific stakeholder groups.

Combined feedback from PAC, ELAC, SSC, LCAP Committee, Administrators, and Students is as follows:

Areas ECRCHS has improved:

- 1) Translation of documents in multiple languages
- 2) Development of Programs and Initiatives to support mental health such as a new Wellness Center 3) School-to-Home Communication (includes communication between teachers and administrators to parents and vice versa)
- 4) Teachers have gone out of their way to support students during the pandemic
- 5) Posting of information for all stakeholders viewing
- 6) Support for high-risk learners

Areas ECRCHS still needs improvement:

- 1) Development and/or Staffing of needed positions in a timely manner (e.g., marketing coord still vacant and positions

specifically for unduplicated students)

- 2) Class sizes still too big; need to re-visit classrooms to replace the bungalows as the plan is already ready and hire additional staff
- 3) Some teachers are slow to provide feedback and grade work; need a universal policy
- 4) Some teachers do not contact parents; need a universal policy

A description of the aspects of the LCAP that were influenced by specific stakeholder input.

All aspects of the LCAP were influenced by stakeholder input. Meetings were held with stakeholders beginning in March 2021 to discuss the new LCAP process and gather feedback.

Goals and Actions

Goal 1

Goal #	Description
1	All students are provided a high quality education with equitable access to standards based instruction, innovative strategies and programs, and rigorous learning.

An explanation of why the LEA has developed this goal.

El Camino Real Charter High School’s vision is to be highly regarded for its innovative teaching methods that empowers students to be independent, determined, and compassionate global citizens who think critically, collaborate confidently, and work passionately toward a sustainable future. This goal encompasses every aspect of the school’s vision in an effort to meet the needs of all students. The academic foundation we are laying includes the full implementation of Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and equitable instruction for all students.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>Measurable Outcome for Action Step #1:</p> <p>Purchase or Create an intervention curriculum to be used in all intervention classes</p>	<p>In progress - TBD (to send # of intervention classes in fall)</p>	In progress	TBD Year 2	TBD Year 3	Standards-based alignment for all classes
<p>Measurable Outcome for Action Step #2:</p> <p>Administer MAP assessment to incoming freshman throughout June and July 2021</p>	<p>Summer 2021 - TBD</p>	Administered in Fall 2021	TBD Year 2	TBD Year 3	early awareness of student achievement levels in order to plan for each year
<p>Measurable Outcome for Action Step #3:</p> <p>Consult with departments to provide differentiated standards-based instructional materials</p>	<p>Departments provide data outlining performance of all students as a result of new instructional materials..</p>	Done through PLC course-a like groups	TBD Year 2	TBD Year 3	Maintain the most current and beneficial instructional materials for teachers annually

<p>Measurable Outcome for Action Step #4: Hiring tutors to support core classrooms based on schoolwide data beginning with large class sizes and</p>	<p>Approximately 20 classrooms in need of tutors</p>	<p>TBD Partially fulfilled; in-class support through Edlogica</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Tutors will provide support for student learning in large classes to improve student achievement</p>
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<p>expanding over a two year period</p>					
<p>Measurable Outcome for Action Step #5: Quarterly disaggregated data will be submitted to administrative directors; also department meetings will be held to discuss progress and reteaching</p>	<p>Data will be used to identify subjects and students in need of support</p>	<p>Collected through PLC process</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Data will be used for reteaching, identification of strengths and weaknesses in individual classes and course alike.</p>
<p>Measurable Outcome for Action Step #6: Scheduled department retreats in order to share teaching practices</p>	<p>Retreats will begin Fall 2021</p>	<p>Each department held at least one retreat day</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Foster more department collaboration for vertical and horizontal planning</p>

<p>Measurable Outcome for Action Step #7: Schedules of dates on which depts will work to meet outside of work hours</p>	<p>0 held last year due to COVID 19 pandemic</p>	<p>N/A</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Ensure students are receiving most rigorous and relevant teaching</p>
<p>Measurable Outcome for Action Step 8: % of departments that reviewed and/or modified curriculum maps</p>	<p>50% departments currently engage in this work</p>	<p>Majority of depts are finished ; two remaining departments are still working</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	
<p>Measurable Outcome for Action Step 9: Employ Bilingual Assistants to support EL students in all content areas for English Language Acquisition.</p>	<p>Currently have one part time support person</p>	<p>Employed one bilingual assistant this year</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	

Actions

Action #	Title	Description	Total Funds	Contributing
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1	Action 1: Targeted Intervention	Provide timely intervention with a common curriculum in the form of support classes for targeted students. (e.g., Lexia Learning, iReady, PBIS)	\$10,000	Y
2	Action 2: Assessment of Learning	Assess students at the end of 2022 year and notify parents of how students are performing as well as programs in place to support students.	\$25,000	Y
3	Action 3: Instructional materials	Standardize instructional materials and textbooks for all subject areas.	\$1,117,397	Y
4	Action 4: Teacher Support	Increase in-class teacher support by hiring paraprofessionals and/or tutors beginning with core classes and high student populations with the intent to expand over two years.	\$460,000	Y
5	Action 5: Common Assessment	Use common assessments (formative, interim, summative) to gauge student progress. Gather data to lead and direct instruction.	\$100,000	Y
6	Action 6: Department Planning Days	Departments or Course-Alikes must host bi-annual professional development retreats focused on curriculum maps, vertical alignment, data analysis, development/calibrating formative assessments and implementing research based instructional strategies.	\$75,000	Y
7	Action 7: Curriculum Map Review	Departments will modify and adjust curriculum maps in order to meet the needs of all learners. Attention to vertical and horizontal alignment is integral to the successful implementation of the purchased/modified curriculum.	\$100,000	Y

8	Action 8: PLC investment	Data training to support Curriculum & Instruction to analyze school and grade level data within departments and individual teachers. Identify PLC leaders to visit classes and provide coaching and support.	\$130,000	Y
9	Action 9: Study Skills Classes	Create at least one study skills class per period to complement intervention and supplement any learning loss. Students will be identified based on their academic performance.	\$25,000	Y
10	Action 10: employ Bilingual assistants	Hire one or two bilingual assistants for EL support.	\$50,000-\$75,000	Y

Goal Analysis [2022-2023]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Not applicable this year.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Not applicable this year.

An explanation of how effective the specific actions were in making progress toward the goal.

Not applicable this year.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not applicable this year.

A report of the Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Expenditures Table.

Goal 2

Goal #	Description
2	All students will graduate college and career ready as well as increased Graduation Rate for Students with Disabilities, LatinX, English Learners, African American students, Foster Youth, and Homeless Youth

An explanation of why the LEA has developed this goal.

El Camino Real Charter High School places students’ preparation for colleges/universities and/or careers of high importance. We recognize that not all students will attend college/university but we advocate that those who have a desire, should be well prepared to do so after leaving ECRCHS. Since preparation is the key, this goal increases the expectations of students to challenge themselves by taking rigorous courses, teachers to expose students to rigor and higher order thinking skills, and staff to create opportunities with few barriers that lead to the specific pathways students desire.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24

<p>Measurable Outcome for Action Step #1: Create one to two CTE pathways.</p>	<p>Currently ECR has CTE elective classes but does not have any CTE pathways.</p>	<p>3 Pathways</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Provide more post secondary options for students who do not desire to attend college</p>
<p>Measurable Outcome for Action Step #2: Freshmen will have a minimum of three or more academic classes in their 9th grade schedules.</p>	<p>The year of 2020-2021 was the first year that we offered CP World History to our incoming 9th grade students, along with AP Human Geography and AP Environmental Science.</p>	<p>On track and in progress</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Increased rigor and offering of higher level classes</p>

<p>Measurable Outcome for Action Step #3: Increase A-G completion rate by 10% over three years</p>	<p>The A-G completion rate for the class of 2020 was 55.9%</p>	<p>On track and in progress</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Increase support for those who desire college so that they are successful</p>
<p>Measurable Outcome for Action Step #4: Increase dual enrollment and concurrent enrollment participation</p>	<p>ECR currently has one junior cohort for dual enrollment and one senior cohort for dual enrollment. Not currently tracking concurrent enrollment classes.</p>	<p>On track and in progress</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	

<p>Measurable Outcome for Action Step #5: Increase enrollment of each subgroup (i.e., FRMP, Latinx and African American students) in AP classes by 7% each</p>	<p>In the fall of 2020, the % of students enrolled in at least one or more AP class by subgroup: 25% of African American Students 27% of Latin X students XX% of FRMP students</p>	<p>TBD Overall decrease: 4.6% of African American Students 24.2% of LatinX students</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Increase outreach and interactions with subgroups (and parents) so they are aware of ECR AP offerings and the support provided to help them be successful</p>
<p>Measurable Outcome Provide 1-2 college and career focused PD trainings for the staff per school year.</p>	<p>In the year 2020-2021, there were 0 college and career focused PDs offered to the staff.</p>	<p>TBD College Counselors presented one PD training this year.</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Collaborate with staff to increase awareness of college/career options</p>
<p>Measurable Outcome for Action Step #7: Increase # of students who earn the seal of biliteracy by 15%.</p>	<p>132 students earned the seal of biliteracy in 2021 115 students earned the seal of biliteracy in 2022</p>	<p>Declined this year by 17 students</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>An opportunity to earn a distinction upon graduating with support from teachers and staff The number one issue that prevented students from earning the seal was the SBAC which was not mandated last year. Also scoring low on the SBAC.</p>

<p>Measurable Outcome for Action Step #8: Continue to fund the PSAT for the 9th-11th grade students.</p>	<p>ECR has funded the PSAT for 9th-11th graders.</p>	<p>Fully funded</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Cover the cost to all students so that PSAT testing is accessible to all students</p>
<p>Measurable Outcome for Action Step #9: Quarterly after hour events hosted by counselors and weekly extended hours to meet with counselors.</p>	<p>In the year 2019-2020, counselors offered weekly extended hours but were not able to do so in the year 2020-2021 due to COVID.</p>	<p>Counseling hours were offered one day a week for parents and students Year 1</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Be available to parents and students after general work hours to answer questions and increase contact.</p>
<p>Measurable Outcome for Action Step #10: Increase to at least 9 academic counselors.</p>	<p>ECR currently has 7 academic counselors with an average caseload of about 480 students.</p>	<p>Hired three additional academic counselors Year 1</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Lower counselor caseload thereby allowing counselors the opportunity for more one on ones. Average caseload has gone from 480 to 360</p>

Actions

Action #	Title	Description	Total Funds	Contributing
1	Action 1: Develop and enhance CTE curricula	Continue to enhance our CTE Pathways. We currently we have three pathways: Woodworking, Culinary Arts and Arts , Media and Entertainment	\$130,000	Y
2	Action 2: Increase Rigor	Enhance Rigor in 9th grade. (including, but not limited to the addition of a college preparatory science, world history, or world language course)Starting in Fall 2022 All 9th grade students take at least one of these.	\$50,000	Y
3	Action 3: Prioritize A-G Completion rate	Increase A-G completion rate for all students with special attention to our subgroups. The AA coordinator and Latin X coordinator meet with students one on one and in groups to discuss A-G.	\$40,000	Y

4	Action 4: Increase college/university partnerships	Increase collaboration with colleges and universities by increasing the number of students enrolled in our dual enrollment program and concurrent enrollment classes. We have continued stable enrollment in our Dual enrollment program. We need a process to collect concurrent enrollment documentation.	\$0 (included in materials budget)	N
5	Action 5: Expand AP services	Expand student support, access, and equity to AP classes, identified by AP potential, focusing on the most vulnerable student populations. AA and Latin X coordinator meet one on one and in groups with these populations. AP Expo night each school year.	\$30,000	Y

6	Action 6: Professional Development	Continue to provide meaningful, relevant, and up-to-date training and professional development to promote a college going culture and/or career exploration to help teachers, counselors, and administrators understand the college admissions landscape. College Clips. College Counselors meeting with departments	\$77,250	Y
7	Action 7: Biliteracy	Continue and increase number of students who qualify for the state Seal of Biliteracy with a focus on the importance of state testing and earning a 3 or higher.	\$0	N
8	Action 8: PSAT Funding	Continue to fund the PSAT for 9th-11th grade students.	\$40,000	Y
9	Action 9: After-hours Counseling Services	Provide more after hours services for families to attend informational meetings regarding A-G college admissions and other college topics. Additional counselor hours during programming season and over the summer .	\$15,000	Y
10	Action 10: Early identification of students not meeting A-G	Utilize the D/F report to identify students to enroll in our Study Skills/intervention classes. Parent outreach including info on Tutoring and summer school options.	N/A	Y

Goal Analysis [2022-2023]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Not applicable this year.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Not applicable this year.

An explanation of how effective the specific actions were in making progress toward the goal.

Not applicable this year.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not applicable this year.

Goal 3

Goal #	Description
3	Provide a safe, more inclusive, and culturally competent learning environment through targeted efforts that support students of color, students experiencing opportunity gaps and LGBTQ+ students.

An explanation of why the LEA has developed this goal.

Here at El Camino Real Charter High School, we want to more adequately promote safe spaces where students can speak openly and explore assumptions about issues related to race, class, culture, gender, religion, etc. Further, we want our staff to learn and implement strategies for creating classrooms that are culturally inviting to all. We want underrepresented groups to feel empowered and encourage a celebratory approach to culture and history.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>Measurable Outcome for Action Step 1:</p> <p>Create a calendar for equity professional development for staff</p>	In progress 50%	<p>PDAC planned a Cultural Proficiency & Awareness session to be delivered on October 27, 2021 but it was canceled by the presenter with short notice.</p> <p>Trauma Informed Educator professional development organized by Ms. Clark and funded by the Educator Effectiveness Block Grant. This was an optional 3-part series on the following dates: 3/24, 3/25, 3/30, 3/31, 4/11 .In Spring 2022 PDAC created a 3 part series for Safe Spaces and Restorative Practices that were instrumental ; however, long-term equity professional development is still in the planning stage by PDAC.</p>	TBD Year 2	TBD Year 3	Consistent and on-going professional development that create more awareness of interactions and sensitivity to diverse communities

<p>Measurable Outcome for Action Step2: Monthly social emotional events calendar</p>	<p>Create community and staff events promoting wellness</p>	<p>The Wellness Center has been established and the counselors have created social emotional opportunities for students for every day of the week including “Flexible Pathways”, “Secrets to Success”, “Young Royals”, “Lunch and Chat”, “Art and Soul, and “Active Minds.” For example, “Secrets to Success” on Mondays discusses time management, stress management, school connectedness, and social media. Counselors also send out “Real Talk” to teachers and students where it outlines topics of the months with resources for socio-emotional issues.</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Workshops and events that improve mental health for staff and students</p>
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<p>Measurable Outcome for Action Step 3:</p> <p>Increase awareness of parent groups and facilitates communication among all stakeholders via ECR communication platforms</p>	<p>Identification of at risk students and their parents.</p>	<p>A weekly newsletter is sent to all families</p> <p>The updated website contains a "Families" tab linked to pages for parent groups such as FOECR, RISE, Padres Latinos.</p> <p>Access to Aeries & Canvas through Parent Portal</p> <p>FOECR hosts coffee with the ED.</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Consistent communication between parents and school to increase student achievement.</p>
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Actions

Action #	Title	Description	Total Funds	Contributing
1	Equity Training	Offer ongoing equity based training and professional development in culturally responsive teaching to all staff.	\$20,000	Y

2	Cultural Workshops & Experiences	Provide culturally based motivational workshops, learning experiences, field trips, and assemblies, or clinics utilizing in house and outside professionals to meet social emotional needs of learners and staff.	\$25,000	Y
3	Underserved Parent Groups	Maintain active status of parent and student groups that represent students experiencing opportunity gaps.	\$ 0	Y

4	Equity Advisory Committee Expansion & School Plan	Promote the Equity Advisory Committee's student survey and have students be given designated time to complete. Create a staff survey similar to the student survey. Create lists of conferences and professional development opportunities the center equity that educators and staff can attend for pay. Purchase and/or create posters, artwork, signs, books, instructional materials,,etc. for representation of subgroups throughout the school and especially in classrooms	\$30,000	Y
5	Student Roundtables	The administrative team will meet monthly with various student clubs in order to hear feedback and action steps to ensure a more inclusive environment.	\$2,500	Y

Goal Analysis [2022-2023]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Three major professional development sessions were planned for 2021-2022 although only two were implemented due to unforeseen circumstances. Two of the three offerings were provided during school hours while another option was a series for afternoons, weekends, and evenings. Due to COVID, many professional development sessions were needed to deal with safety protocols and best practices. The Wellness Center has been established. Action step 2 was implemented and the events have been successful.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No material differences in the current year, subject to final expenditures being made.

An explanation of how effective the specific actions were in making progress toward the goal.

Twenty-eight educators took part in the Trauma Informed Educator option for professional development. 40 educators attended the Safe Spaces training. Safe Spaces had an impact on teachers and more teachers have begun outward displays of inclusion in their classroom.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

The first goal had substantial progress in terms of implementing equity professional development; however, more is needed as a long-term plan PDAC has been established and will continue planning for the 2022-2023 year. There will be a recommendation for inclusive language in syllabi at the beginning of the school year.

Goal 4

Goal #	Description
4	All parents of the school community will have increased, authentic, safe opportunities to give input with regular, effective, two-way communication for shared decision-making.

An explanation of why the LEA has developed this goal.

ECRCHS wants to improve and/or increase the parent participation and engagement in their children’s learning process in preparation for high school and beyond. We believe that better communication amongst the school community serves to increase academic achievement overall. Parents as partners is a concept we want to live by at El Camino Real Charter High School. Research shows that parent involvement improves student academic achievement as well their motivation to succeed. The school, as well, is an integral part of this process and therefore must create steps to improve opportunities for stakeholders to communicate and participate through feedback, surveys, meetings, and events that build a community of support.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Measurable Outcome for Action Step 1: Meeting logs; newsletter and website postings	Attendance at current meeting	Twenty-two newsletters sent this school year	TBD Year 2	TBD Year 3	Keep parents regularly informed of school initiatives, events, decisions, meetings, academics, athletics, etc

<p>Measurable Outcome for Action Step 2:</p> <p>Planned meeting dates with Instructional Cabinet; Agendas</p>	<p>Committee of 7 is currently formed</p>	<p>Seven Instructional Cabinet meetings held this year</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Allow teacher leaders an opportunity to hear directly from parents as it relates to instruction</p>
<p>Measurable Outcome for Action Step 3: Use of current communication systems to send parent notifications via text</p>	<p>0% parents receiving text messaging communications from ECRCHS</p>	<p>Text messaging is going out of 100% but we need to validate if it is reaching all</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>100% of parents receiving text messaging communications</p>

		parents Year 1			
Measurable Outcome for Action Step 4: School creates a "How to	28% parents signed up for Canvas	TBD Year 1	TBD Year 2	TBD Year 3	100% of parents are signed up for a Canvas account

sign up for Canvas?" Loom video placed on homepage	Account (get actual number)				
Measurable Outcome for Action Step 5: Hiring of Social Media/Outreach/Marketing position	Position not currently filled; 0% toward goal attainment	To be hired Fall 2022	TBD Year 2	TBD Year 3	1 marketing coordinator is hired; 100% filled
Measurable Outcome for Action Step 6: All enrolled parents for 2021-2022 will be prompted to create, update, and verify Aeries account during Welcome Week and other events	Increase in number of parents reporting being able to access Aeries	In progress	TBD Year 2	TBD Year 3	Easily access students grades and other pertinent information
Measurable Outcome for Action Step 7: Develop and implement a comprehensive student attendance plan	Regular data analysis to identify issues early and Increased focus on chronic absentee students to monitor and track	Attendance system update in progress Year 1	TBD Year 2	TBD Year 3	

	progress				
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Actions

Action #	Title	Description	Total Funds	Contributing
1	Chat with Directors	Continue hosting Chat with the Directors on a monthly basis. Will return to in-person meetings beginning fall 2022.	\$ 2,500	Y
2	Parent Group collaboration	Invite parent groups to some Instructional Cabinet meetings to share pertinent information and build school home relationships. In addition parents are invited to the School Site Council. We also have our RISE group and Padres Latinos group that meet monthly.	\$ 0	N
3	School to Home Communications	Provide text messaging and other types of communications for parents and staff. Streamlined newsletter, text and phone call.	\$15,000	Y
4	Canvas Parent Signup	Increase parent engagement and education on Canvas/Canvas app by making this part of enrollment/ orientation .	\$0	N

5	Attendance Notifications	Streamline attendance notifications and protocols for absenteeism	\$50,000	
6	Marketing Initiatives	Hire Marketing coordinator. ECR marketing efforts via marketing firm partnership, social media campaigns, search engine optimization, and print media.	\$125,000	Y
7	Aeries Parent Connection	Increase parent usage and presence on Aeries in order to improve interaction by making this part of enrollment/orientation .	\$0	N

Goal Analysis [2022-2023]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Not applicable this year.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Not applicable this year.

An explanation of how effective the specific actions were in making progress toward the goal.

Not applicable this year.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not applicable this year.

Goal 5

Goal #	Description
5	Provide specific support and sufficient and optimal equipment to meet social- emotional, mental health, and physical needs of all students.

An explanation of why the LEA has developed this goal.

Goal 5 was developed to support the whole student by creating a safe and nurturing environment at school at which students can learn and grow. As students were returning from isolation after COVID, the school staff wanted to be prepared to help students with various issues and increase school connectedness.

Measuring and Reporting Results

Metric	Baseline	Year 1 21-22 Outcome	Year 2 22-23 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
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<p>Measurable Outcome for Action Step 1: Onboarding of a 2nd PSW</p>	<p>0% position is currently unfilled</p>	<p>09/21-12/21 we had a 2nd PSW but since 1/21 we have 1 PSW</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Provide on-site mental health services and support for students</p>
<p>Measurable Outcome for Action Step 2 Daily and weekly support services will be offered in the wellness center.</p>	<p>T-30 has been designated for the wellness center.</p>	<p>TBD Daily Lunch groups are offered in the wellness center and SSPT meetings are held there</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Privacy and a safe space for students and staff to receive mental health support and services</p>
<p>Measurable Outcome for Action Step 3: Identification of students and Training schedule</p>	<p>Students have been identified by the PSW.</p>	<p>Students are interested in being Peer Counselors but we are looking into creating an office space in the Wellness Center for confidentiality purposes when a PSW needs to meet privately with students.</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	
<p>Measurable Outcome for Action Step 4: Yearly trainings offered to staff members for to support student wellness, behavior, and mental health.</p>	<p>New initiative; all teachers and staff will attend (approx 175)</p>	<p>We offered a 3 series restorative practices series for staff (cost: \$1,950); we offered a trauma informed educators training to staff (cost: TBD); we provided a community circle intro activity to all staff at the start of the year (free from PDAC); and we are budgeting for a SEL series for August along with PBIS (cost: \$7,500)</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>	<p>Expose staff to training that will allow them to effectively support student behaviors</p>

<p>Measurable Outcome for Action Step 5: Decrease student tardy behavior to periods 2-6.</p>	<p>Connect excessive tardies to school events with review by various staff members</p>	<p>Fall 2021 tardy data by period:</p> <table border="1" data-bbox="850 240 1297 370"> <tr> <td>P2</td> <td>P3</td> <td>P4</td> <td>P5</td> <td>P6</td> </tr> <tr> <td>3283</td> <td>3227</td> <td>2735</td> <td>3887</td> <td>2690</td> </tr> </table>	P2	P3	P4	P5	P6	3283	3227	2735	3887	2690	<p>TBD 2</p>	<p>TBD 3</p>	
P2	P3	P4	P5	P6											
3283	3227	2735	3887	2690											
<p>Measurable Outcome for Action Step 6: Order new functional classroom furniture and materials to support all student learning</p>	<p>List of teachers who have requested new furniture</p>	<p>Furniture was ordered pre-pandemic to upgrade classrooms. We will restart Fall 2023.</p>	<p>TBD Year 2</p>	<p>TBD Year 3</p>											

Actions

Action #	Title	Description	Total Funds	Contributing
1	Increased Mental Health Support	Add a second Psychiatric Social Worker (PSW) to provide increased mental health support on campus	\$138,000	Y

2	Create Wellness Center	Further develop the on-campus wellness center to provide a safe and welcoming space for students, parents, and staff to meet their social-emotional needs, reduce stigma related to mental health needs, and provide resources	\$30,000	Y
3	Psychological First Aid Training	Train student/peers in psychological first aid to provide peer support in the Wellness Center	\$10,000	Y
4	SEL and Restorative Justice Training to Staff	Provide training to staff on social emotional learning and restorative practices.	\$10,000	Y
5	Supervision and Safety	Increase adult supervision of students on campus by hiring necessary positions to create a safe campus that is conducive to learning and maximizing instructional minutes.	\$100,000	Y
6	Functional Furniture	Provide new furniture for all classrooms	\$500,000	Y

Goal Analysis [2022-2023]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Not applicable this year.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Not applicable this year.

An explanation of how effective the specific actions were in making progress toward the goal.

Not applicable this year.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not applicable this year.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [LCAP Year]

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
7.08%	\$169,911

The Budgeted Expenditures for Actions identified as Contributing may be found in the Increased or Improved Services Expenditures Table.

Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

This section represents evidence of implementation of interventions and supports designed to meet the learning needs of all students, including socio-economically disadvantaged/students eligible for free and reduced-price meals, English Language Learners and implementation of the school’s Master Plan for English Learners, and programs and activities

target to meet the needs of our homeless/foster youth students.

All ECRCHS students, including all subgroups, have access to all the intervention and support programs offered at the school. These include:

- After school Math classes for all students failing at the Spring 20-week report card
- After school Math Department tutoring
- Peer tutoring (P.E.T.S.) Monday through Thursday at lunch
- After school Health and Electives

- We offer a variety of electives courses through Cyber High.

- Study skills classes

- Study Skills classes are offered throughout the day and period 7, after school, for credit.

· Referral to the Intervention Coordinators. We have one school-wide Intervention Coordinator and one for each of the subgroups, Latino, African American, and LGBTQ.

- Many teachers offer tutoring before school, during lunch, and after school.
- ECR FLEX Alternative Education and Independent Study Programs
- Cyber High: All subjects except science are offered after school.

The counselors and the intervention coordinators log SSPT meetings & agreed upon intervention strategies offered into Aeries and monitor progress during individual programming sessions and throughout the year as needed. The counselor and intervention coordinators also make parent contact for students who are not responding to extra academic intervention.

Students needing a different learning environment from the one offered in our general program have access to our unique ECR FLEX Alternative Education Program. This program is based on the Continuation School model and allows students to work at their own pace and receive more individualized help. The program is three tiered, offering a full-time, pass-thru (up to 3 classes), and period 7 Cyber High scheduling options.

Students who are unable to attend school on a regular basis have access to our Independent Study Program. Although the reason for needing a nontraditional educational setting varies, most students enroll due to medical issues, family crisis and matters related to socioeconomics. This program allows flexibility in the student's schedule. Students trade classwork

in school for classwork at home. Students enrolled in this innovative program are assigned a Master teacher who meets with them each week. The Master teacher is their mentor, checking homework, and facilitating communication between the High Qualified teacher of each subject. In addition to meeting with their Master teacher, Independent Study students are encouraged to come as needed and sit in the subject classroom for any assistance with courses assigned. We currently have three full time, and two part-time, Master teachers. Additionally, there are designated times during the week for small group help in science, math, and English. All Independent Study students are encouraged to attend these sessions in addition to their weekly allotted time with their Master Teacher.

Teachers are periodically reminded of the various interventions offered at the school at professional development meetings. The administrator in charge of ECR FLEX starts each school year with a recap of the successes and data related to the various interventions. This also includes the referral process and any new programs added. In the spring semester students from the various programs address the faculty.

ECRCHS offers a Summer Bridge/Transition program for incoming 9th graders who struggled in Math and English. The class provides a mathematics course and a study/literacy skills course. These courses focus on academic learning and include activities on team building, personal development and group projects that help students have a successful transition from middle school to high school.

English Language Learners

In Fall 2020, we implemented an Adv ELD class for our EL and LTEL students. This new class follows LAUSD's Master Plan. The course supports core classes at an accessible reading level for students so that language and literacy skills directly support the students' skill development. It also incorporates daily practice in developing oral and written academic discourse through carefully planned and implemented interactive activities. When students struggle, the teacher works with the student's other teachers (learning lab approach). The class is taught by the EL Coordinator who is also an English teacher and one bilingual college tutor.

The following list outlines additional supports provided for our English Learners:

- Counselors are given spreadsheets of their EL and RFEP students along with English and Math final marks each semester.
- Each semester the administrator in charge of EL and RFEPs meet with the counseling staff to verify that all the students are being monitored and intervention is offered throughout the school year.
- At the beginning of each semester, English teachers, and Math teachers are given the prior year's final grade in their field. This allows a better focus on the struggling students.
- The EL coordinator meets with all departments during Department PD time to further understand the needs of the EL population. Additional support or professional development is planned according to their input.
- We have added monthly Language Appraisal Team, LAT, meetings to our school calendar. The group is comprised of all department chairs, instructional coaches, intervention coordinators, EL coordinator and administration. Primary purpose of LAT is to learn and discuss strategies for implementing ELD standards and literacy for our EL students throughout the curriculum.

- Language fluency is identified on all class attendance sheets.
 - Monthly ELAC meetings discuss with parents the academic interventions that are available to their students. ·
- Since laptops are given to every student at El Camino, this allows translation and reading levels for our EL Students.
- One of our Assistant Principals and the Executive Director are our bilingual liaisons for Spanish speaking parents. We have a math teacher who can help us with Farsi speaking parents.
- In addition to all supports described in this section, our low-income students have access to the following unique supports:
- Bus passes are purchased by the school to improve attendance.
 - Although all students here receive a laptop while they attend ECR, library hours with Wi-Fi accessibility were added to target this population.
 - FRPM students are eligible for a free Hot-Spot WIFI device.
 - PE uniform and school supplies are provided when needed.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

Homeless and Foster Care

Two years ago, we established a Homeless/Foster/Migrant Youth Liaison who works with LAUSD to coordinate extra services for those students who require it. Additionally, our school entered into an MOU to provide Mental Health Services to our Title I, Foster, and group home students.

Students who are homeless or are in foster care and are having difficulty attending school on a regular basis due to home environment circumstances are given the option of Independent Study with the extra support of coming to school and sitting in a class whenever they can. School supplies, PE uniform, bus passes are also provided if needed.

Instructions

[Plan Summary](#)

[Stakeholder Engagement](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the LCAP template, please contact the local COE, or the California Department of Education's (CDE's) Local Agency Systems Support Office by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires LEAs to engage their local stakeholders in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have ten state priorities). LEAs document the results of this planning process in the Local Control and Accountability Plan (LCAP) using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California *Education Code* [EC] 52064(e)(1)). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. Local educational agencies (LEAs) should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Stakeholder Engagement:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful stakeholder engagement (EC 52064(e)(1)). Local stakeholders possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:

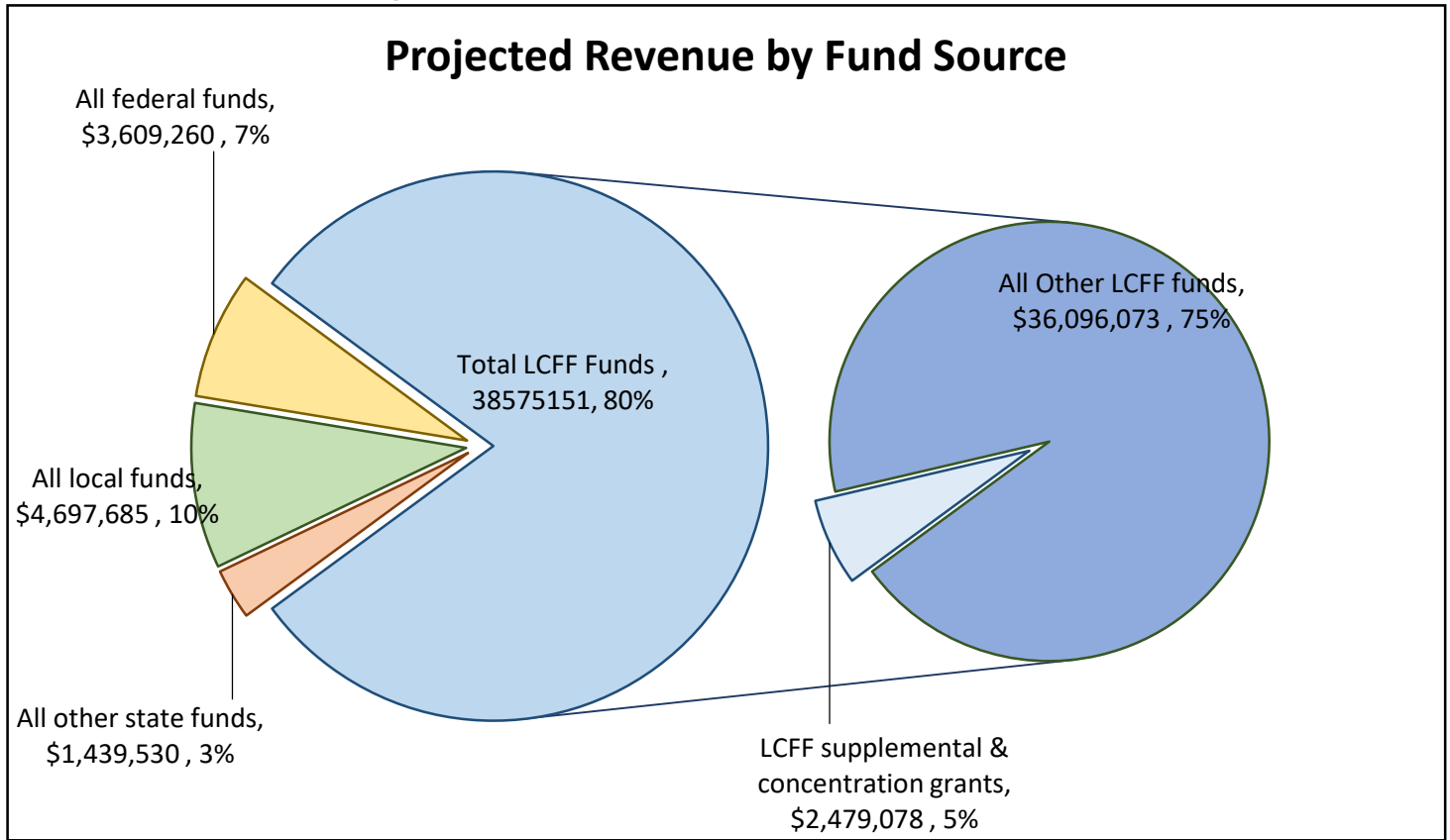
LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: El Camino Real Charter High School
 CDS Code: 19647331932623
 School Year: 2022 – 23
 LEA contact information: David Hussey 818-595-7500 d.hussey@ecrchs.net

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2022 – 23 School Year

Projected Revenue by Fund Source

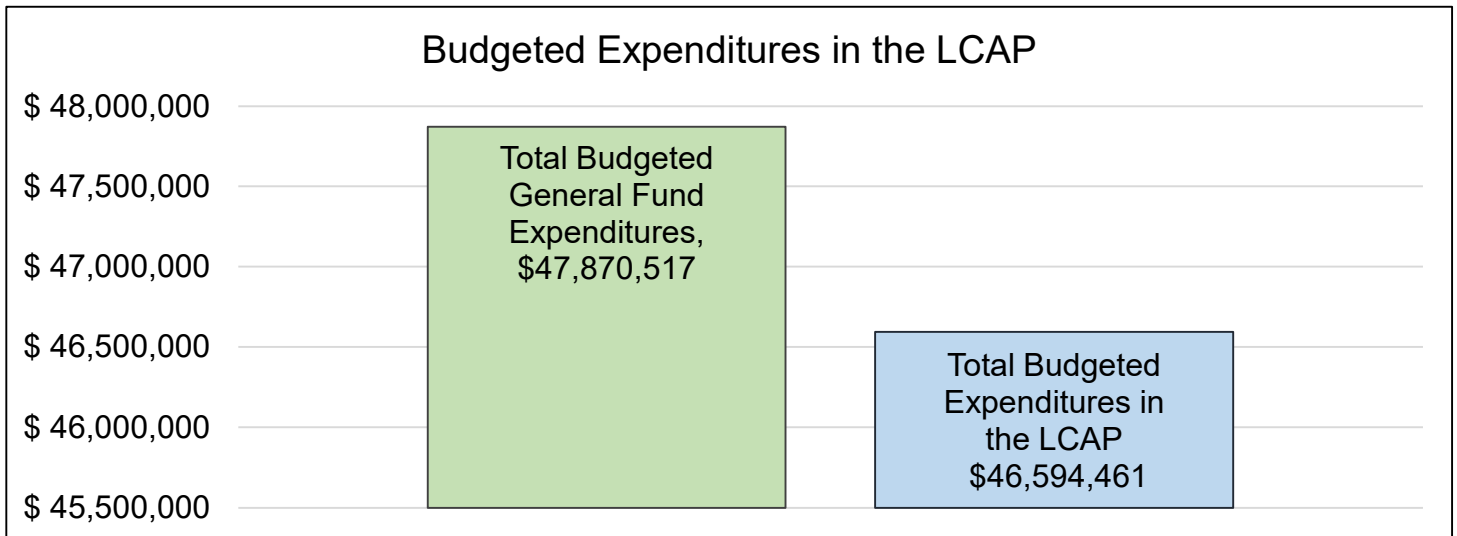


This chart shows the total general purpose revenue El Camino Real Charter High School expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for El Camino Real Charter High School is \$48,321,626.00, of which \$38,575,151.00 is Local Control Funding Formula (LCFF), \$1,439,530.00 is other state funds, \$4,697,685.00 is local funds, and \$3,609,260.00 is federal funds. Of the \$38,575,151.00 in LCFF Funds, \$2,479,078.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much El Camino Real Charter High School plans to spend for 2022 – 23. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: El Camino Real Charter High School plans to spend \$47,870,517.00 for the 2022 – 23 school year. Of that amount, \$46,594,461.00 is tied to actions/services in the LCAP and \$1,276,056.00 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

[Respond to prompt here]

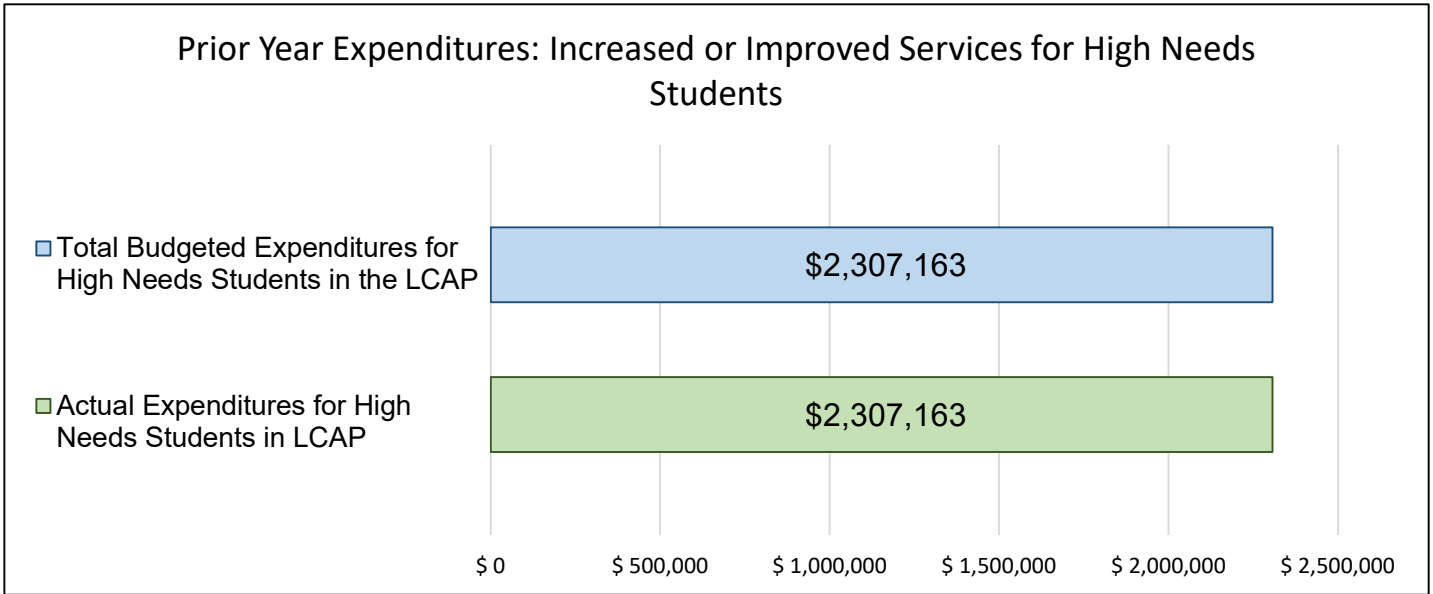
Increased or Improved Services for High Needs Students in the LCAP for the 2022 – 23 School Year

In 2022 – 23, El Camino Real Charter High School is projecting it will receive \$2,479,078.00 based on the enrollment of foster youth, English learner, and low-income students. El Camino Real Charter High School must describe how it intends to increase or improve services for high needs students in the LCAP. El Camino Real Charter High School plans to spend \$1,951,679.00 towards meeting this requirement, as described in the LCAP. The additional improved services described in the plan include the following:

[Respond to the prompt here; if there is no prompt, a response is not required.]

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2021 – 22



This chart compares what El Camino Real Charter High School budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what El Camino Real Charter High School estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2021 – 22, El Camino Real Charter High School's LCAP budgeted \$2,307,163.00 for planned actions to increase or improve services for high needs students. El Camino Real Charter High School actually spent \$2,307,163.00 for actions to increase or improve services for high needs students in 2021 – 22.

Coversheet

Discussion and Vote on Proposed 22-23 ECRCHS Budget

Section: V. School Business
Item: C. Discussion and Vote on Proposed 22-23 ECRCHS Budget
Purpose: Vote
Submitted by:
Related Material: 2022-2023 Budget for ECRCHS.pdf
2022-23 SSCAL Dartboard.pdf
2022_May_Revision LACOE Bulletin for Board.pdf

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	35,250,041.00	38,575,151.00	9.4%
2) Federal Revenue		8100-8299	3,068,556.00	3,609,260.13	17.6%
3) Other State Revenue		8300-8599	3,780,393.00	1,439,530.37	-61.9%
4) Other Local Revenue		8600-8799	4,097,949.00	4,697,685.45	14.6%
5) TOTAL, REVENUES			46,196,939.00	48,321,626.95	4.6%
B. EXPENSES					
1) Certificated Salaries		1000-1999	17,790,598.00	19,111,812.00	7.4%
2) Classified Salaries		2000-2999	4,450,994.00	4,816,963.00	8.2%
3) Employee Benefits		3000-3999	11,508,979.00	12,660,678.00	10.0%
4) Books and Supplies		4000-4999	2,724,887.00	2,812,422.00	3.2%
5) Services and Other Operating Expenses		5000-5999	7,572,306.00	8,108,894.00	7.1%
6) Depreciation and Amortization		6000-6999	309,748.00	359,748.00	16.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			44,357,512.00	47,870,517.00	7.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,839,427.00	451,109.95	-75.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			1,839,427.00	451,109.95	-75.5%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	16,072,704.54	21,721,247.54	35.1%
b) Audit Adjustments		9793	3,809,116.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			19,881,820.54	21,721,247.54	9.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			19,881,820.54	21,721,247.54	9.3%
2) Ending Net Position, June 30 (E + F1e)			21,721,247.54	22,172,357.49	2.1%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	610,996.00	754,523.53	23.5%
c) Unrestricted Net Position		9790	21,110,251.54	21,417,833.96	1.5%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	21,721,247.54		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets					
a) Land		9410	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
b) Land Improvements		9420	0.00		
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
10) TOTAL, ASSETS			21,721,247.54		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
(G10 + H2) - (I7 + J2)			21,721,247.54		
LCFF SOURCES					
Principal Apportionment					
State Aid - Current Year		8011	14,993,119.70	18,613,303.00	24.1%
Education Protection Account State Aid - Current Year		8012	10,736,470.30	9,938,853.00	-7.4%
State Aid - Prior Years		8019	(67.00)	0.00	-100.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	9,520,518.00	10,022,995.00	5.3%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			35,250,041.00	38,575,151.00	9.4%
FEDERAL REVENUE					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	834,877.00	1,021,375.13	22.3%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	908,764.00	975,839.00	7.4%
Title I, Part A, Basic	3010	8290	384,238.00	384,238.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	78,930.00	78,930.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	7,839.00	7,839.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Other NCLB / Every Student Succeeds Act	3040, 3045, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	26,948.00	26,948.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	826,960.00	1,114,091.00	34.7%
TOTAL, FEDERAL REVENUE			3,068,556.00	3,609,260.13	17.6%
OTHER STATE REVENUE					
Other State Apportionments					
Special Education Master Plan					
Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	56,442.00	71,119.37	26.0%
Mandated Costs Reimbursements		8550	161,596.00	169,447.00	4.9%
Lottery - Unrestricted and Instructional Materials		8560	746,741.00	744,991.00	-0.2%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,815,614.00	453,973.00	-83.9%
TOTAL, OTHER STATE REVENUE			3,780,393.00	1,439,530.37	-61.9%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	59,641.00	68,779.45	15.3%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	37,500.00	37,500.00	0.0%
Interest		8660	740,000.00	740,000.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From					
Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	2,572,949.00	2,778,617.00	8.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	687,859.00	1,072,789.00	56.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,097,949.00	4,697,685.45	14.6%
TOTAL, REVENUES			46,196,939.00	48,321,626.95	4.6%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	14,659,088.00	16,780,251.00	14.5%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Certificated Pupil Support Salaries		1200	1,839,386.00	1,017,301.00	-44.7%
Certificated Supervisors' and Administrators' Salaries		1300	1,240,731.00	1,314,260.00	5.9%
Other Certificated Salaries		1900	51,393.00	0.00	-100.0%
TOTAL, CERTIFICATED SALARIES			17,790,598.00	19,111,812.00	7.4%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	943,691.00	1,024,695.00	8.6%
Classified Support Salaries		2200	1,591,848.00	1,720,802.00	8.1%
Classified Supervisors' and Administrators' Salaries		2300	708,921.00	767,118.00	8.2%
Clerical, Technical and Office Salaries		2400	970,521.00	1,049,373.00	8.1%
Other Classified Salaries		2900	236,013.00	254,975.00	8.0%
TOTAL, CLASSIFIED SALARIES			4,450,994.00	4,816,963.00	8.2%
EMPLOYEE BENEFITS					
STRS		3101-3102	2,927,987.00	3,776,756.00	29.0%
PERS		3201-3202	825,246.00	1,027,805.00	24.5%
OASDI/Medicare/Alternative		3301-3302	609,689.00	683,212.00	12.1%
Health and Welfare Benefits		3401-3402	3,745,985.00	4,173,843.00	11.4%
Unemployment Insurance		3501-3502	111,136.00	121,589.00	9.4%
Workers' Compensation		3601-3602	279,636.00	228,273.00	-18.4%
OPEB, Allocated		3701-3702	3,001,200.00	2,641,200.00	-12.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	8,100.00	8,000.00	-1.2%
TOTAL, EMPLOYEE BENEFITS			11,508,979.00	12,660,678.00	10.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	269,080.00	718,482.00	167.0%
Books and Other Reference Materials		4200	10,565.00	10,882.00	3.0%
Materials and Supplies		4300	945,555.00	1,030,630.00	9.0%
Noncapitalized Equipment		4400	1,150,000.00	592,250.00	-48.5%
Food		4700	349,687.00	460,178.00	31.6%
TOTAL, BOOKS AND SUPPLIES			2,724,887.00	2,812,422.00	3.2%
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	60,000.00	96,094.00	60.2%
Travel and Conferences		5200	105,046.00	108,197.00	3.0%
Dues and Memberships		5300	288,597.00	297,255.00	3.0%
Insurance		5400-5450	413,948.00	513,296.00	24.0%
Operations and Housekeeping Services		5500	1,016,358.00	946,849.00	-6.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	795,286.00	819,144.00	3.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	4,766,428.00	5,197,617.00	9.0%
Communications		5900	126,643.00	130,442.00	3.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			7,572,306.00	8,108,894.00	7.1%
DEPRECIATION AND AMORTIZATION					
Depreciation Expense		6900	309,748.00	359,748.00	16.1%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			309,748.00	359,748.00	16.1%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Debt Service - Interest		7438	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENSES			44,357,512.00	47,870,517.00	7.9%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	35,250,041.00	38,575,151.00	9.4%
2) Federal Revenue		8100-8299	3,068,556.00	3,609,260.13	17.6%
3) Other State Revenue		8300-8599	3,780,393.00	1,439,530.37	-61.9%
4) Other Local Revenue		8600-8799	4,097,949.00	4,697,685.45	14.6%
5) TOTAL, REVENUES			46,196,939.00	48,321,626.95	4.6%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		28,701,300.00	35,686,948.00	24.3%
2) Instruction - Related Services	2000-2999		13,309,042.00	8,770,854.00	-34.1%
3) Pupil Services	3000-3999		349,687.00	1,289,178.00	268.7%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		1,997,483.00	2,123,537.00	6.3%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			44,357,512.00	47,870,517.00	7.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			1,839,427.00	451,109.95	-75.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			1,839,427.00	451,109.95	-75.5%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	16,072,704.54	21,721,247.54	35.1%
b) Audit Adjustments		9793	3,809,116.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			19,881,820.54	21,721,247.54	9.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			19,881,820.54	21,721,247.54	9.3%
2) Ending Net Position, June 30 (E + F1e)			21,721,247.54	22,172,357.49	2.1%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	610,996.00	754,523.53	23.5%
c) Unrestricted Net Position		9790	21,110,251.54	21,417,833.96	1.5%

El Camino Real Charter High
 Los Angeles Unified
 Los Angeles County

2022-23 Budget, July 1
 Charter Schools Enterprise Fund
 Restricted Detail

19647331932623
 Form 62
 D8BF3G2JEJ(2022-23)

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	33,325.00	33,325.00
5330	Child Nutrition: Summer Food Service Program Operations	0.00	143,527.53
6266	Educator Effectiveness, FY 2021-22	577,671.00	577,671.00
Total, Restricted Net Position		610,996.00	754,523.53

SSC School District and Charter School Financial Projection Dartboard 2022-23 May Revision

This version of School Services of California Inc. (SSC) Financial Projection Dartboard is based on the Governor’s 2022-23 May Revision. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and other planning factors. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

LCFF PLANNING FACTORS					
Factor	2021-22	2022-23	2023-24	2024-25	2025-26
Department of Finance Statutory COLA ¹	1.70%	6.56%	5.38%	4.02%	3.72%
Planning COLA	5.07% ²	6.56%	5.38%	4.02%	3.72%

LCFF GRADE SPAN FACTORS FOR 2022-23				
Entitlement Factors per ADA*	K-3	4-6	7-8	9-12
2021-22 Base Grants	\$8,093	\$8,215	\$8,458	\$9,802
Statutory COLA of 6.56%	\$531	\$539	\$555	\$643
Additional LCFF Investment of \$2.1 billion ³	\$266	\$270	\$278	\$322
2022-23 Base Grants	\$8,890	\$9,024	\$9,291	\$10,767
Grade Span Adjustment Factors	10.4%	–	–	2.6%
Grade Span Adjustment Amounts	\$925	–	–	\$280
2022-23 Adjusted Base Grants ⁴	\$9,815	\$9,024	\$9,291	\$11,047

*Average daily attendance (ADA)

OTHER PLANNING FACTORS						
Factors		2021-22	2022-23	2023-24	2024-25	2025-26
California CPI		6.55%	6.11%	3.14%	1.97%	2.31%
California Lottery	Unrestricted per ADA	\$163	\$163	\$163	\$163	\$163
	Restricted per ADA	\$65	\$65	\$65	\$65	\$65
Mandate Block Grant (District)	Grades K-8 per ADA	\$32.79	\$34.94	\$36.82	\$37.98	\$39.14
	Grades 9-12 per ADA	\$63.17	\$67.31	\$70.93	\$73.16	\$75.39
Mandate Block Grant (Charter)	Grades K-8 per ADA	\$17.21	\$18.34	\$19.33	\$19.94	\$20.55
	Grades 9-12 per ADA	\$47.84	\$50.98	\$53.72	\$55.41	\$57.10
CalSTRS Employer Rate ⁵		16.92%	19.10%	19.10%	19.10%	19.10%
CalPERS Employer Rate ⁵		22.91%	25.37%	25.20%	24.60%	23.70%
Unemployment Insurance Rate ⁶		0.50%	0.50%	0.20%	0.20%	0.20%
Minimum Wage ⁷		\$15.00	\$15.50	\$16.00	\$16.40	\$16.70

STATE MINIMUM RESERVE REQUIREMENTS	
Reserve Requirement	District ADA Range
The greater of 5% or \$76,000	0 to 300
The greater of 4% or \$76,000	301 to 1,000
3%	1,001 to 30,000
2%	30,001 to 400,000
1%	400,001 and higher

¹Applies to Special Education, Child Nutrition, Foster Youth, Adults in Correctional Facilities Program, American Indian Education Centers/American Indian Early Childhood Education, and Mandate Block Grant.

²Amount represents the 2021-22 statutory COLA of 1:70% plus an augmentation of 1.00%, compounded with the 2020-21 unfunded statutory COLA of 2.31%.

³Amounts are estimated by SSC and are subject to change.

⁴Additional funding is provided for students who are designated as eligible for free and reduced-price meals, foster youth, English language learners. A 20% augmentation is provided for each eligible student with an additional 65% for each eligible student beyond the 55% identification rate threshold.

⁵California State Teachers’ Retirement System (CalSTRS) and California Public Employees’ Retirement System (CalPERS) rates in 2021-22 were brought down by a prior year \$2.3 billion payment from the state of California. Rates in the following years are subject to change based on determination by the respective governing boards.

⁶Unemployment rate in 2021-22 and 2022-23 are final based on the 2021 Enacted State Budget, and the subsequent years’ rates are subject to actual experience of the pool and will be calculated in accordance with California Unemployment Insurance Code Section 823(b)(2)

⁷Minimum wage increases and are effective January 1 of the respective year.



**Los Angeles County
Office of Education**

INFORMATIONAL BULLETIN # 6552

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Debra Duardo, M.S.W., Ed.D., *Superintendent*

June 9, 2022

TO: Business Administrators
Los Angeles County School Districts
Regional Occupational Centers/Programs (ROC/Ps)
Joint Powers Authorities (JPAs)
Charter Schools

FROM: Patricia Smith, Chief Financial Officer
Business Services

Octavio Castelo, Director
Business Advisory Services

SUBJECT: 2022-23 Governor's May Revision Budget Updates

This Informational Bulletin includes the best information we have based on the 2022-23 May Revision Budget and subsequent trailer bill language. The Budget Subcommittees continue to meet daily as part of the negotiation and finalization phase of the Adopted Budget, which is currently scheduled to be signed on June 15, 2022. We anticipate updates and changes throughout this process. We will provide updated and timely information as it becomes available. Meanwhile, please refer to the Budget Assumptions and Guidelines in Attachment 1.

On May 13, 2022, Governor Newsom released his 2022-23 May Revision Budget. The budget proposes a Proposition 98 minimum funding guarantee of \$93.7 billion for 2022-23, an increase of \$7.9 billion relative to the funding level from the 2021-22 January Proposed Budget, and an almost \$22.8 billion increase from the 2021-22 Adopted Budget. The guarantee is still projected to be based on Test 1, which is estimated at 38 percent of the General Fund revenues plus local property tax revenue.

Local Control Funding Formula (LCFF)

The LCFF establishes a base with supplemental and concentration add-ons for English Learners (EL), free and reduced-price meal eligible students and foster youth students and provides additional funding for kindergarten through grade three (K-3) Class Size Reduction (CSR), Grades 9-12, Home-to-School Transportation and the Targeted Instructional Improvement Grant (TIIG).

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The Base Grant rates per ADA for 2022-23, 2023-24 and 2024-25 based on the Governor’s May Revised Budget are:

Grade Level	2021-22 Base Grant/ ADA	2022-23 COLA 6.56%	Add'l LCFF Invest of \$2.1B	2022-23 Base Grant/ ADA	2023-24 COLA 5.38%	2023-24 Base Grant/ ADA	2024-25 COLA 4.02%	2024-25 Base Grant/ ADA
K-3	\$8,093	\$531	\$266	\$8,890	\$478	\$9,368	\$377	\$9,7451
4-6	\$8,215	\$539	\$270	\$9,024	\$485	\$9,509	\$382	\$9,891
7-8	\$8,458	\$555	\$278	\$9,291	\$500	\$9,791	\$394	\$10,195
9-12	\$9,802	\$643	\$322	\$10,767	\$579	\$11,346	\$456	\$11,802

Augmentation Grant

The Augmentation Grant provides additional funding for grades TK-3 and 9-12 Career Technical Education (CTE). The CSR augmentation is 10.4 percent of the K-3 Base Grant, estimated at \$925 per average daily attendance (ADA) for 2022-23. Districts must maintain average class sizes of 24:1 as a condition of receipt unless a local alternative ratio is bargained. This class size requirement is not subject to waiver by the State Board of Education. The CTE augmentation is 2.6 percent of the 9-12 Base Grant, estimated at \$280 per ADA for 2022-23.

Grade Span	Effective 2022-23 Base Grant per ADA	GSA Augmentation	2022-23 Adjusted Base Grant per ADA
K-3	\$8,890	\$925	\$9,815
4-6	\$9,024	-0-	\$9,024
7-8	\$9,291	-0-	\$9,291
9-12	\$10,767	\$280	\$11,047

Supplemental and Concentration Grants

School districts and charter schools are entitled to supplemental grant increases equal to 20 percent of the adjusted base grant (including CSR and CTE funding) for the percentage of enrolled students who are English learners, eligible for the free or reduced-price meals program, or in foster care. An additional 65 percent per-pupil increase is provided as a concentration grant for each percentage of eligible students enrolled beyond 55 percent of total enrollment, with 15 percent of the concentration grant to be used to increase the number of adults providing direct services (nurses, teachers, counselors, paraprofessionals, and others) to students.

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Grade Span	2022-23 Adjusted Base Grant per ADA	20% Supplemental Grant per ADA	65% Concentration Grant per ADA
K-3	\$9,815	\$1,963	\$6,380
4-6	\$9,024	\$1,805	\$5,866
7-8	\$9,291	\$1,858	\$6,039
9-12	\$11,047	\$2,209	\$7,181

CalSTRS and CalPERS

Beginning in 2021-22, the CalSTRS Board has limited authority to increase or decrease rates by a maximum of 1 percent annually not to exceed 20.25 percent of creditable compensation. The CalPERS Board recently set rate for 2022-23 at 25.37 percent.

The projected CalSTRS and CalPERS rates are included in the table below.

CalSTRS Rates

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Employer	16.28%	17.10%	16.15%	16.92%	19.10%	19.10%	19.10%	19.10%

CalPERS Rates

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Employer	18.062%	19.721%	20.70%	22.91%	25.37%	25.20%	24.60%	23.70%

Reserves / Reserve Cap

We continue to reinforce the need for adequate reserve levels. The Government Finance Officers Association (GFOA), a national organization representing federal, state, and local finance officials, recommends school districts and other local governments maintain reserves of at least two months of operating expenditures (approximately a 17 percent reserve) to mitigate revenue shortfalls and unanticipated expenditures. The association further recommends all governments develop a formal policy regarding their minimum reserves and consider maintaining reserves larger than 17 percent if revenues or expenditures are especially volatile.

Given the current health and economic volatility, it is critical that decisions about reserve levels are made thoughtfully and deliberatively. Inadequate reserves force districts to react quickly, which can cause significant disruptions to student programs and employees.

Although general fund reserves are an indicator of the cash balance, they are not the same as cash – cash is but a portion of reserves. Districts’ attention should remain on maximizing the use of any one-time funds due to the restrictive nature of those funds for the 2021-22 and 2022-23 fiscal years, thereby reserving local and unrestricted funds to address the potential impact of possible deterioration of revenues in 2022-23. This deterioration could come from economic impacts as well as the anticipated “ADA cliff” when the protections of the hold harmless provisions end or if

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California's K-12 public school enrollment, which precipitously declined during the pandemic, does not recover to pre-pandemic levels.

The Governor's May Revised Budget proposed deposits to the Public School System Stabilization Account (PSSSA) will be required in 2021-22 and 2022-23, bringing the projected balance to \$9.7 billion at the end of 2022-23. Under current law, a 10 percent cap on school district reserves is triggered in fiscal years immediately succeeding those in which the PSSSA balance is equal to or greater than 3 percent of the total K-12 share of the Proposition 98 guarantee.

SB 751 provided additional provisions to the reserve cap requirements:

- Basic aid districts and districts with ADA less than 2,501 are exempt from the reserve cap requirements.
- A county superintendent of schools may grant a school district under its jurisdiction an exemption from the requirements of subdivision (a) for up to two consecutive fiscal years within a three-year period if the school district provides documentation indicating that extraordinary fiscal circumstances, including but not limited to multiyear infrastructure or technology projects, substantiate the need for a combined assigned or unassigned ending general fund balance that exceeds the cap limits.

The portions of fund balance subject to the cap are the assigned and unassigned reserves in the General Fund (Fund 01) and the special reserve fund for other than Capital Outlay (Fund 17). Any funds that are in the committed portion of the fund balance, meaning that the governing board took action to set aside the funds, are not included in the reserve cap calculation. GASB 54 defines the unrestricted components of fund balance as follows:

- Committed Fund Balance (Objects 9750-9769) – Amounts subject to internal constraints self-imposed by formal action of the governing board, which may be redirected in the same manner in which the original constraints were imposed.
- Assigned Fund Balance (Objects 9770-9788) – Amounts intended to be used for specific purposes but for which the constraints do not meet the criteria to be reported as restricted or committed.
- Unassigned Fund Balance (Objects 9789-9790) – Amounts not classified as restricted, committed, or assigned, which includes the reserve for economic uncertainties and any unappropriated amounts.

Districts are strongly encouraged to designate commitments during the budget development process to adjust funds at fiscal year-end.

Additional guidance and recommendations provided in a FCMAT Alert issued in March 2022 are included in Attachment 2.

Mandated Block Grant (MBG)

The 2022-23 May Revised Budget provided COLA increases for the MBG for a total \$262.8 million. The rates continue to be separated into grade span-specific rates, with grades 9-12 receiving higher amounts based on the inclusion of the Graduation Requirement mandate. See the table below for the per ADA rates.

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Grade Span	2022-23 School District Rates	2023-24 School District Rates	2024-25 School District Rates
K-8	\$34.94	\$36.82	\$38.30
9-12	\$67.31	\$70.93	\$73.78

Grade Span	2022-23 Charter School Rates	2023-24 Charter School Rates	2024-25 Charter School Rates
K-8	\$18.34	\$19.33	\$20.11
9-12	\$50.98	\$53.72	\$55.88

We recommend that school districts continue to adhere to all mandate requirements. LEAs that opted in to the MBG can budget this revenue. Funds are generally received in mid-November, with the amount paid equal to 100 percent of each LEA’s entitlement.

Special Education

The May Revision continues the Governor’s January Budget proposal and maintains the increased special education base rate at \$820/ADA. As in the January Budget, the proposal would apportion this base funding on a three-year rolling average of LEA ADA allocated through SELPAs.

Hold Harmless ADA

The May Revision proposes to mitigate the drop in enrollment, and subsequent ADA that is being experienced in 2021-22 by local educational agencies (LEAs) due to the pandemic. To do this, the May Revision proposes allowing all classroom-based LEAs the ability to be funded in 2021-22 on the greater of their current-year ADA or their current-year enrollment adjusted for pre-COVID-19 absence rates. The proposal to allow school districts the use of the average of the three prior years’ ADA for LCFF funding purposes will be adjusted to allow for this change in 2021-22. These two proposals represent an estimated \$3.3 billion in ongoing General Fund plus an additional \$463 million in one-time Proposition 98 General Fund dollars.

LEAs that experienced a decline in their current year Unduplicated Pupil Count (UPC) percentage are somewhat insulated from the impact as the UPP, which as the basis for supplemental and concentration grant funding, is calculated using a rolling three-year average. The three-year average is intended to shield LEAs from the impact of a single year’s change in unduplicated pupils. However, even a rapid change in a single year can impact an LEA’s LCFF entitlement, especially those LEAs that receive concentration grant funds. We strongly advise that districts continue the conversations about right-sizing their budgets and staffing, especially if the student population does not recover with the return to in-person instruction.