



El Camino Charter High School

Special Board Meeting

Date and Time

Monday June 28, 2021 at 4:30 PM PDT

Location

VIRTUAL BOARD MEETING - Please see below.

SPECIAL BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/5743150969514438670>, webinar ID 195-998-675. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to comment@ecrchs.net and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Call the Meeting to Order		Beatriz Chen	1 m
B. Record Attendance and Guests		Emilie Larew	1 m
C. Pledge of Allegiance		Brian Archibald	3 m
D. Public Comments		Public	30 m
II. School Business			5:05 PM
A. Discuss and Vote on Insurance Contract	Vote	Gregory Wood	30 m
The Board will review and possibly vote on approving insurance contracts for 2021-2022 school year. ACTION ITEM: motion to approve insurance contract for 2021-2022 school year.			
B. Discuss and Vote on 2021-2022 Consolidated Application for Federal Funding	Vote	Gregory Wood	10 m
The Board will discuss and vote on the 2021-2022 Consolidated Application for Federal Funding, which must be submitted to the CDE by July 31, 2021.			

	Purpose	Presenter	Time
ACTION ITEM:	motion to approve the 2021-2022 Consolidated Application.		

III. Closing Items

5:45 PM

A. Adjourn Meeting	Vote	Beatriz Chen	1 m
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Cover Sheet

Discuss and Vote on Insurance Contract

Section: II. School Business
Item: A. Discuss and Vote on Insurance Contract
Purpose: Vote
Submitted by:
Related Material: Insurance Proposals and Comparison Docs.pdf

A Proposal for

El Camino Real Alliance dba El Camino Real Charter High

Effective: July 1, 2021

Lyeng La

Executive Vice President

Jonathan Schreter

Executive Vice President

Prepared: June 25, 2021



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El Camino Real Alliance dba El Camino Real Charter High School

Service Team		
Broker	Jonathan Schreter, Executive Vice President E-mail: jschreter@boltonco.com	Direct: (626) 535-1408
Service Team	Debra Rosas, Associate Vice President E-mail: drosas@boltonco.com	Direct: (626) 535-1829
	Candice Solarz, Senior Client Manager E-mail: csolarz@boltonco.com	Direct: (626) 535-1839
	Gladys Silva, Client Analyst E-mail: gsilva@boltonco.com	Direct: (626) 507-1038

Property & Casualty Resources		
Certificates Evidences	Standard - Receipt in 24 Hours Fax: (626) 405-3808 Email: certrequest@boltonco.com	Rush - Receipt in 3 Hours Fax: (626) 405-3809 Email: rushcertrequest@boltonco.com
Property & Casualty Claims	Carly Alba, Esq., Claims Manager E-mail: calba@boltonco.com	Direct: (626) 535-1466
Workers' Comp Claims	Lorenda Edmundson, Sr. Workers' Comp Consultar E-mail: ledmundson@boltonco.com	Direct: (626) 535-1815
Safety & Health Professional	Stefanie Nobriga, Safety & Health Manager E-mail: snobriga@boltonco.com	Direct: (626) 535-1436
Bonds	Mary Smith, Associate Producer Surety E-mail: msmith@boltonco.com	Direct: (626) 535-1473

Department Leads		
Property & Casualty	Erin Powell, Vice President, Property & Casualty E-mail: epowell@boltonco.com	Direct: (626) 535-1439
Employee Benefits	Jacqueline Roth, Director of Employee Benefits E-mail: jroth@boltonco.com	Direct: (626) 535-1968
Personal Risk Management	Jessica Gunnar, Vice President E-mail: jgunnar@boltonco.com	Direct: (626) 535-1817



Premium Comparison

El Camino Real Alliance dba El Camino Real Charter High School

	2020-2021	2021-2022	\$	%
	Expiring Premium	Renewal Premium	Difference	Difference
Property including Inland Marine	\$ 17,775	\$ 21,520	\$ 3,745	21%
Automobile	\$ 666	\$ 924	\$ 258	39%
General Liability	\$ 103,946	\$ 178,646	\$ 74,700	72%
Umbrella	\$ 44,710	\$ 53,900	\$ 9,190	21%
Educators Legal Liability including D&O	\$ 12,551	\$ 24,642	\$ 12,091	96%
Surplus Lines Taxes & Fees	\$ -	\$ 801	\$ 801	
Fees		\$ 500	\$ 500	
EPL Only		\$ 71,500	\$ 71,500	
Surplus Lines Taxes & Fees	\$ -	\$ 2,324	\$ 2,324	
Excess Liability - Evanston		\$ 30,450	\$ 30,450	
Fees		\$ 300	\$ 300	
Surplus Lines Taxes & Fees	\$ -	\$ 990	\$ 990	
Excess Liability - Fireman's Fund	\$ 15,300	\$ 22,951	\$ 7,651	50%
Wholesale Broker Fee	\$ 100		\$ (100)	-100%
Crime	\$ 4,306	\$ 4,311	\$ 5	0%
Fiduciary Liability	\$ 1,450	\$ 1,450	\$ -	0%
Fee	\$ 200	\$ 200	\$ -	0%
Cyber Liability	\$ 6,746	\$ 8,500	\$ 1,754	26%
Fee	\$ 175	\$ 150	\$ (25)	-14%
Surplus Lines Taxes & Fees	\$ 225	\$ 276	\$ 51	23%
Student Accident – Base	\$ 22,806	\$ 20,525	\$ (2,281)	-10%
Student Accident – Catastrophic	\$ 11,315	\$ 11,315	\$ (0)	0%
Active Assailant / Workplace Violence	\$ 2,649	\$ 2,979	\$ 330	12%
Surplus Lines Taxes & Fees	\$ 85	\$ 97	\$ 12	14%
Workers' Compensation	\$ 221,076	\$ 202,281	\$ (18,795)	-9%
State Taxes	\$ 7,566	\$ 8,010	\$ 444	6%
TOTAL	\$ 473,647	\$ 669,542	\$ 195,895	41%
Optional Quote				
Pollution Liability*		\$ 10,860		
TOTAL with Option		\$ 680,402	\$ 206,755	44%

*Not including taxes & fees

This proposal is a summary of terms and conditions proposed by the insurers based on the information obtained from you. The policy must be reviewed for all of the coverages, terms, conditions, and exclusions. Policy forms will be made available at your request.

The issued policy will supersede this proposal.

Higher Limits May be Available for All Coverages



Subjectivities

WORKERS COMPENSATION

Independent Contractors and Subcontractors:

In the event that an Insured utilizes subcontracted labor, the insured must furnish satisfactory evidence that the subcontractor has workers compensation insurance in force, covering the work performed for the insured. The following documents may be used to provide satisfactory evidence:

- Certificate of Insurance for the subcontractor's workers compensation policy
- Certificate of exemption (if available in their state - not available in CA)
- Copy of the Subcontractor's workers compensation policy

In the event any form of this documentation is not available for review or deemed otherwise insufficient, amounts paid to these subcontractors or independent contractors will be included as payroll and utilized in the calculation of final audit premium

Signed ACORD Form

Copy of Deposit Check

Cyber Subject to:

Completion of the Name and Signature of the IT contact on Question #5, page 2, of the application
A signed HCC application dated within 45 days

Crime Subject to:

Signed Application - Application must be signed by the chief executive officer or chief financial officer of the Applicant acting as the authorized representatives of the person(s) and entity(ies) proposed for this insurance

Pollution Subject to (if selected):

- Completed & Signed Philadelphia Premises Environmental Coverage Application
 - Receipt and Satisfactory Review of the written environmental management/environmental health and safety procedures
- If unable to provide a mold prevention/management plan, insured will need to complete online old training module, provide proof of completion and pass the 10-question quizz with a score of 70% or higher.

Optional Coverage Quote/Indications

Cyber Crime Increased Limits:

\$500,000 for 15% additional premium
\$1,000,000 for 25% additional premium

Named Insureds

El Camino Real Alliance dba El Camino Real Charter High School

Plane Names for Crime/Fiduciary Liability:

El Camino Real Alliance Public School Employee Retirement Healthcare Benefits Trust

California State Teachers Retirement System

California Public Employee Retirement System

Schedule of Locations

- 1 5440 Valley Circle Blvd, Woodland Hills, CA 91367
- 2 7401 Shoup Ave, West Hills, CA 91307
- 3 5445 Manton Ave, Woodland Hills, CA 91367

Statement of Values

El Camino Real Alliance dba El Camino Real Charter High School												
Location	Address	Description	Construction Type	Number of Stories	Total Square Footage	Sprinkler	Building	Building Contents	Business Income/ Extra Expense	EDP		Total Sq. Footage
1	5440 Valley Circle Blvd Woodland Hills, CA 91367	School	**	4	319,170	Yes		\$400,000.00	\$15,000,000.00	\$1,877,560.00	-	1956 - 1986 Depending on which building.
2	7401 Shoup Ave. West Hills, CA 91307	School	Type 5	1	16,000	Yes	\$2,750,000.00	\$5,000.00			171,875	Year Built - 1939 Church, 1964 School
3	5445 Manton Ave Woodland Hills, CA 91367	School	(1) Single Unit Modular, (1) Single Unit Relocatable, (2) Two/Three Unit Relocatable	1	8376	Yes						***
TOTAL							\$2,750,000.00	\$405,000.00	\$15,000,000.00	\$1,877,560.00		

**please see pdf on file- We have portables buildings as well as a 4 story main building, auditorium, gymnasiums, etc.

***(1) Single Unit Modular = 1997, (1) Single Unit Relocatable = 1950, (1) Two/Three Unit Relocatable = 1953, (1) Two/Three Unit Relocatable = 1956

Signature of Insured: _____

Date: _____

Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance

	2020-2021 Expiring	2021-2022 Renewal	Remarks
Property	Hanover A XV Admitted	Hanover A XV Admitted	
Building	\$2,974,400	\$3,093,376	
Ordinance - Coverage A	110%	110%	
Ordinance - Coverages B & C	\$1,000,000	\$1,000,000	
Blanket Business Personal Property	\$2,421,569	\$2,571,033	
Blanket Business Income/Extra	\$15,000,000	\$15,000,000	
Property Deductible	\$1,000	\$1,000	
Business Income Waiting Period	24 Hours	24 Hours	
Earthquake Sprinkler Leakage	\$1,000,000	\$1,000,000	
Earthquake Sprinkler Leakage	\$25,000	\$25,000	
Fire Legal Liability for Location #1 and	\$5,000,000	\$5,408,000	
Pollutant Clean-Up	\$200,000	\$200,000	
Utility Services - Business Income	\$500,000	\$500,000	
Equipment Breakdown	Included	Included	

Locations: See Statement of Values

CONDITIONS : Special Form; Replacement Cost; Agreed Value; 100% Co-Insurance; Includes Extended Period of Indemnity 365 Days and Increased Period of Restoration; Includes Protective Safeguard Endorsement - sprinkler and alarm system must be operable. Includes Hanover's Gold Property Broadening Endorsement and Educational Institutions Property Broadening Endorsement and Emergency Event Management.

EXCLUSIONS : Including, but not limited to Earthquake and Flood

Business Auto	Hanover A XV Admitted	Hanover A XV Admitted
Auto Liability - Owned, Non-Owned & Hired	\$1,000,000	\$1,000,000
Hired Auto Physical Damage	\$100 Comp	\$100 Comp
Deductibles	\$500 Coll	\$500 Coll

CONDITIONS : Employees and Volunteers as Insureds; Employees as Insureds for Hired Autos

We are not aware of any excluded drivers at the time of quoting. The carrier may review driving records and exclude any drivers that do not meet their guidelines of acceptability.



Renewal Proposal of Insurance

2020-2021

El Camino Real Alliance

	2020-2021 Expiring	2021-2022 Renewal	Remarks
	Hanover A XV Admitted	Hanover A XV Admitted	
General Liability			
General Aggregate Limit	\$3,000,000	\$3,000,000	
Products-Completed Operations	\$3,000,000	\$3,000,000	
Personal & Advertising Injury Limit	\$1,000,000	\$1,000,000	
Each Occurrence Limit	\$1,000,000	\$1,000,000	
Damage to Premises Rented to You	\$1,000,000	\$1,000,000	
Medical Payments Limit - Any One	\$15,000	\$15,000	
Incidental Professional Liability	\$1,000,000	\$1,000,000	
Sexual Misconduct/Molestation/Aggregate	\$1,000,000/ \$3,000,000	\$1,000,000/ \$3,000,000	
Educational Institution Pollution	\$1,000,000	\$1,000,000	
Employee Benefits Liability/Aggregate	\$1,000,000/ \$2,000,000	\$1,000,000/ \$2,000,000	
Deductible	\$1,000	\$1,000	
Student Count	3590	3620	

CONDITIONS: Employee Benefits Liability is a Claims-Made & Reported Form. Retroactive Date: 07/01/2018; Includes Hanover's Commercial General Liability Broadening Endorsement and Commercial General Liability Enhancement Endorsement - Educational Institutions; Excess Medical Payments for Athletic Participants Endorsement - \$2,000 per Person and \$50,000 Aggregate; Limited Key Employee Replacement Expense Endorsement - \$50,000 per Key Employee Loss and \$100,000 Aggregate; Student Internship Liability;

The wording adding additional insured status for vendors, landlords, contractors or owners on your Commercial General Liability Policy applies only when there is a written contract between you and one of these entities requiring they be added to your policy as an additional insured. Please make sure to advise us if there is no contract at the time these are requested so special arrangements can be made with your insurance carrier. An unaltered purchase order is not considered a contract. Requests from these entities for additional insured status with no contract in force should be resisted as you have no legal obligation to provide this and claims against your policy in this situation could reduce the liability limits on your policy.

EXCLUSIONS: Including, but not limited to Pollution; Punitive Damages; Nuclear Energy; Mold; Asbestos; Property in your Care, Custody or Control; Employment Related Practices; Fungi or Bacteria; Lead; Electronic Chat Rooms; Violations of Statues; War; Employers Liability; Drones or Unmanned Aircraft; Aircraft or Watercraft; Trampolines or Rebounding Devices; Infringement of Intellectual Property Rights; Silica; Camps or Campgrounds; Law Enforcement Professionals; Communicable Diseases; Radiation; Data Related Liability



Renewal Proposal of Insurance

2020-2021

El Camino Real Alliance

	2020-2021 Expiring	2021-2022 Renewal	Remarks
School and Educators Legal Liability	Hanover A XV Admitted	Indian Harbor Ins Co A XV Non Admitted	
School and Educators Legal Liability/Aggregate	\$1,000,000/ \$3,000,000	\$1,000,000/ \$3,000,000	Full prior acts
Directors & Officers Liability	Included	Included	
Deductible	\$50,000	\$50,000	
Non Monetary Relief Defense Limit	\$300,000	Included	
Deductible	\$10,000	\$50,000	
<u>CONDITIONS</u> : Claims-Made & Reported Form; Retroactive Date as stated in remarks. Includes Wrongful Acts arising out of Education, Directors, Officers and Trustees; Defense costs paid within the policy limit			
<u>EXCLUSIONS</u> : Including, but not limited to Pollution; Asbestos; Bodily Injury or Property Damage; Fraudulent, Dishonest, Malicious, Criminal or Intentional Wrongful Acts or Omissions; Fungi, Bacteria or Organic Pathogens; Intellectual Property; Lead; Personal and Advertising Injury; Radioactive/Nuclear Materials; Sexual Abuse & Molestation; War; Failure to Maintain Insurance; Access or Disclosure of Confidential or Personal Information; Fidelity; Breach of Contract;			
Employment Practices Liability	Hanover A XV Admitted	Accelerant Specialty Ins Co A-VII Non Admitted	
Employment Practices Liability/Aggregate	\$1,000,000/ \$3,000,000	\$1,000,000/ \$1,000,000	Retro Date: 07/01/2011
Deductible	\$50,000	\$150,000	
Wage & Hour Exclusion with Defense Sublimit	\$100,000	\$100,000	
Deductible	\$10,000	\$150,000	
<u>CONDITIONS</u> : Claims-Made & Reported Form; Retroactive Date as stated in remarks. Includes Third Party Coverage in respects to Employment Practices Liability; Communicable Disease, Epidemic and Pandemic wrongful acts defense costs sublimit \$100,000.			
<u>EXCLUSIONS</u> : Including, but not limited to Pollution; Asbestos; Bodily Injury or Property Damage; Fraudulent, Dishonest, Malicious, Criminal or Intentional Wrongful Acts or Omissions; Fungi, Bacteria or Organic Pathogens; Intellectual Property; Lead; Personal and Advertising Injury; Radioactive/Nuclear Materials; Sexual Abuse & Molestation; War; Failure to Maintain Insurance; Access or Disclosure of Confidential or Personal Information; Fidelity; Breach of Contract;			



Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance

	2020-2021 Expiring	2021-2022 Renewal	Remarks
Umbrella	Hanover A XV Admitted	Hanover A XV Admitted	
Per Occurrence	\$20,000,000	\$10,000,000	
Aggregate Limit	\$20,000,000	\$10,000,000	
Self-Insured Retention	\$0	\$0	
<u>CONDITIONS</u> : Limits are excess of Primary General Liability, Sexual Abuse & Molestation, Employee Benefits Liability, Non-Owned & Hired Auto Liability, Employers Liability			
<u>EXCLUSIONS</u> : Including, but not limited to Pollution; Asbestos; Lead; Silica; Leased Workers; Property in your Care, Custody or Control; Trampoline and Rebounding Devices; Fungi; Bacteria; Viruses; Violations of Statutes; Aircraft; Firearms and Conductive Energy Devices; Communicable Disease; Professional Liability			

Crime	Hanover A XV Admitted	Hanover A XV Admitted	
Employee Theft	\$1,000,000	\$1,000,000	
Forgery or Alteration	\$1,000,000	\$1,000,000	
Premises Coverage	\$1,000,000	\$1,000,000	
Transit Coverage	\$1,000,000	\$1,000,000	
Computer Fraud	\$1,000,000	\$1,000,000	
Funds Transfer Fraud	\$1,000,000	\$1,000,000	
Credit, Debits or Charge Card Fraud	\$1,000,000	\$1,000,000	
Money Orders & Counterfeit Currency	\$1,000,000	\$1,000,000	
Deductible	\$5,000	\$5,000	
ERISA Fidelity	\$1,000,000	\$1,000,000	
Investigative Expense	\$10,000	\$10,000	
Deductible	\$0	\$0	
<u>CONDITIONS</u> : Loss Sustained Form			



Coverage Re-Cap

2021-2022

El Camino Real Alliance

<p>Fireman's Fund Excess Liability \$ 10,000,000</p>				
<p>Evanston Excess Liability \$ 10,000,000</p>				
<p>Hanover Umbrella \$ 10,000,000</p>				
<p>Benchmark Employer's Liability \$1,000,000</p>	<p>Hanover General Liability/ Employee Benefits Liability/ Sexual Abuse & Molestation \$1,000,000</p>	<p>Hanover Auto Liability \$1,000,000</p>	<p>Indian Harbor Educators Legal Liability Professional Liability/ Directors & Officers Liability/ \$1,000,000</p>	<p>Accelerant Specialty Employment Practices Liability \$1,000,000</p>

Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance dba El Camino Real Charter High School

	2020-2021 Expiring	2021-2022 Renewal	Remarks
		Evanston Insurance Company	
		A+ XV Admitted	
Excess Liability			
Per Occurrence		\$10,000,000	
Aggregate Limit		\$10,000,000	
<i><u>CONDITIONS</u></i> : Limits are in excess of Umbrella Liability limits. Defense Expenses are included within the limits of insurance.			
<i><u>EXCLUSIONS</u></i> : Including, but not limited to ERISA, Computer Related and other Electronic Problems, Recording and Distribution of Material or Information in Violation of Law, War Liability, Unmanned Aircraft, Certified Acts or Terrorism, Auto No Fault and Similar Laws			
		Fireman's Fund Insurance Co	
		A+ XV Admitted	
Excess Liability			
Per Occurrence	\$10,000,000	\$10,000,000	
Aggregate Limit	\$10,000,000	\$10,000,000	
<i><u>CONDITIONS</u></i> : Limits are in excess of Umbrella Liability limits and Evanston Limits. Defense Expenses are included within the limits of insurance.			
<i><u>EXCLUSIONS</u></i> : Including, but not limited to ERISA, Computer Related and other Electronic Problems, Recording and Distribution of Material or Information in Violation of Law, War Liability, Unmanned Aircraft, Certified Acts or Terrorism, Auto No Fault and Similar Laws			



Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance dba El Camino Real Charter High School

	2020-2021 Expiring	2021-2022 Renewal	Remarks
Fiduciary Liability	Hudson Ins. Co. A XV Admitted	Hudson Ins. Co. A XV Admitted	
Limit of Liability	\$1,000,000	\$1,000,000	
Retention	\$5,000	\$10,000	
<i>CONDITIONS</i> : Pending and Prior Proceeding Date: 7/1/2012			
Coverage includes Trustee Claim Expense Sublimit (\$250,000); Voluntary Compliance Program Expenditures Sublimit (\$100,000); ERISA 502(c) Civil Penalties Sublimit (\$100,000); HIPAA and HITECH Fines & Penalties Sublimit (\$100,000); PPACA Fines & Penalties Sublimit (\$100,000); Section 4975 Penalties Sublimit (\$100,000); ERISA Section 502(a)(3) Relief Sublimit (\$100,000); Benefit Overpayment Sublimit (\$100,000); Cyber Essentials (\$100,000); Extended Reporting Periods Available.			
<i>EXCLUSIONS</i> : Including, but not limited to Property Damage or Bodily Injury; Pollution; Violation of Law; Workplace Misconduct			
Workers' Compensation	Benchmark Ins Co. A VII	Benchmark Ins Co. A VII	
Employers Liability Limits	\$1,000,000	\$1,000,000	
Annual Payroll	\$17,314,763	\$19,800,000	
Ex-Mod	126%	101%	
Quote is contingent upon the insured's participation in the Medical Provider Network (MPN); Subject to Final Audit; Volunteer Coverage and USL&H Not included.			



Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance dba El Camino Real Charter High School

	2020-2021 Expiring	2021-2022 Renewal	Remarks
	Houston Casualty A++ XV Non-Admitted	Houston Casualty A++ XV Non-Admitted	
Cyber Liability			
Maximum Policy Aggregate Limit of Liability	\$1,000,000	\$1,000,000	
Multimedia Liability	\$1,000,000	\$1,000,000	
Security and Privacy Liability	\$1,000,000	\$1,000,000	
Privacy Regulatory Defense and Penalties	\$1,000,000	\$1,000,000	
PCI DSS Liability	\$1,000,000	\$1,000,000	
TCPA Defense	\$50,000	\$50,000	
Breach Events Costs	\$1,000,000	\$1,000,000	
Post Breach Remediation Costs	\$25,000	\$25,000	
BrandGuard	\$1,000,000	\$1,000,000	
System Failure	\$1,000,000	\$1,000,000	
Dependent System Failure	\$1,000,000	\$1,000,000	
Cyber Extortion	\$1,000,000	\$1,000,000	
Cyber Crime Sublimit Aggregate*	\$250,000	\$250,000	
Client Phishing Sublimit	\$50,000	\$50,000	
Reward Expense	\$50,000	\$50,000	
Court Attendance Costs	\$25,000	\$25,000	
Additional Defense Costs	\$1,000,000	\$1,000,000	
Deductible	\$25,000	\$25,000	
<p>CONDITIONS : BrandGuard (2 week Waiting period; 12 months Period of Indemnity), System Failure (8 hour waiting period 6 months Period of Indemnity), Dependent System Failure (12 hour waiting period; 4 months Period of Indemnity), Cyber Crime Sublimit \$250,000 (includes: Financial Fraud, Telecommunications Fraud, \$50,000 Phishing Fraud), Court Attendance Costs Sublimit (No deductible);</p>			
<p>EXCLUSIONS : Including, but not limited to Nuclear Incident; Prior Knowledge; Cyber-bullying</p>			



Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance dba El Camino Real Charter High School

	2020-2021 Expiring	2021-2022 Renewal	Remarks
	National Union Fire A XV Admitted	QBE Insurance Corp. A XV Admitted	
Student Accident			
Student Accident - Base Coverage			
Basic Medical Expense Limit	\$25,000	\$25,000	
Deductible	\$0	\$0	
Benefit Period	104 Weeks	104 Weeks	
Concussion Extended Benefit Period	N/A	2 Years	
Accidental Death/Accidental Dismemberment	\$25,000/\$25,000	\$25,000/\$50,000	
Coma	\$10,000	\$10,000	
Paralysis	\$25,000	\$25,000	
Bereavement and Trauma Counseling	\$100/Session up to 10	N/A	
Crisis Death Benefit	N/A	\$10,000 per Covered Person; \$100,000	
Dental	\$250/Tooth Per	Included	
Short Term Emergency Sickness	N/A	\$500	
Student Accident - Catastrophic			
Accident Medical Expense Limit	\$7,500,000	\$7,500,000	
Deductible	\$50,000	\$25,000	
Benefit Period	520 Weeks	10 Years	
Accidental Death/Dismemberment	\$10,000/\$20,000	\$20,000/\$20,000	
AD&D Aggregate	\$50,000	\$5,000,000	
Catastrophe Cash Benefit	\$50,000	\$500,000	
Home Health Care Benefit	N/A	Up to \$30,000/year	
CONDITIONS : This policy is excess over primary health insurance if available. Incurred Period is 90 Days for Medical Expenses and 365 days for AD&D.			



Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance dba El Camino Real Charter High School

	2020-2021 Expiring	2021-2022 Renewal	Remarks
	Markel International A+ XV	Markel International A+ XV	
Active Assailant/Workplace Violence			
Aggregate	\$1,000,000	\$1,000,000	Higher Limits Available
Limit	\$1,000,000	\$1,000,000	
Property Damage	Included	Included	
Deductible	Nil	Nil	
Demolition and Rebuild	Included	Included	
Deductible	10% Coinsurance	10% Coinsurance	
Memorial Erection	Included	Included	
Deductible	10% Coinsurance	10% Coinsurance	
Business Income & Extra Expense	Included	Included	
Deductible	5% Franchise for reduction in student count	5% Franchise for reduction in student count	
Third Party Liability	Included	Included	
Deductible	Nil	Nil	
Ancillary Support	Included	Included	
Deductible	Nil	Nil	
Funeral Cost Sublimit	\$10,000 Per Person \$150,000 Per Event	\$10,000 Per Person \$150,000 Per Event	
Crisis Management Response Service	\$100,000 Per Event	\$100,000 Per Event	
Employee Retaining Costs	\$10,000 Per Person	\$10,000 Per Person	
Clean-Up Costs	\$100,000 Per Event	\$100,000 Per Event	
Rest and Rehabilitation Costs	\$50,000 Per Event	\$50,000 Per Event	
Informant Reward	\$10,000 Per Event	\$10,000 Per Event	



Renewal Proposal of Insurance

2020-2021

El Camino Real Alliance dba El Camino Real Charter High School

2020-2021 Expiring	2021-2022 Renewal	Remarks
<p><u>CONDITIONS:</u> Active Assailant Event: An attack by an Active Assailant located at an Insured Location causing property damage and / or Bodily Injury to one (1) or more person(s), excluding the Active Assailant, at or within six hundred and one-thousand (1,000) feet of an Insured Location, including a threat or hoax of an attack.</p> <p>Business Income - 12 Month Period of Indemnity; Deductible - The franchise for reduction in student numbers means that when the affected school campus sees more than a 5% reduction in their tuition fee income, the coverage will kick in from dollar one. If insured suffers less than a 5% downturn there will be no coverage for Business Income.</p> <p>Incurral Period - Medical and Dental Expenses - within 30 days and for up to 24 months after event; Counselling Services - within 24 months of event; Crisis Management Response Services - within 12 months of event; Employee Retraining Costs - within 120 days of event; Replacement Employee Recruitment Costs - within 120 days of event; Rest and rehabilitation costs - within 12 months of event.</p> <p><u>EXCLUSIONS:</u> Including, but not limited to war, invasion or warlike operations; hostile acts of sovereign or local government entities, civil war, rebellion, revolution, insurrection, martial law, usurpation of power, or civil commotion assuming the proportions of or amounting to an uprising; caused by or arising out of burglary, house – breaking, looting, theft, armed robbery and / or larceny; caused by or arising out of road rage; caused by or arising out of arson; caused by vandals or by way of protest or strikes, labor unrest, riots or civil commotion; caused by or arising out of electronic means including but not limited to computer hacking or the introduction of any form of computer virus or corrupting; nuclear; radiation; seepage or discharge of pollutants; chemical or biological; asbestos; ordinance or law occasioned by any public or government or local or civil authority; fungus; mold; mildew; spores; sexual misconduct; medical or dental expenses, counselling costs or funeral expenses for the active assailant or hostage taker; money or securities; punitive or exemplary damages.</p>		



Renewal Proposal of Insurance 2020-2021

El Camino Real Alliance dba El Camino Real Charter High School

	2020-2021 Expiring	2021-2022 Renewal	Remarks
Tokio Marine			
Pollution		A++ XV, Non-Admitted	
Limit of Liability/Aggregate - per member school		\$1,000,000/ \$2,000,000 Agg	
Shared Policy Aggregate		\$5,000,000	
Sublimits: Mold, Asbestos, Lead Paint		\$250,000	
Sublimit: Business Interruption		\$250,000	
Retention		\$10,000	except Mold - \$25,000
Waiting Period - Business Interruption		7 Days	
<p><u>CONDITIONS:</u> Includes first and third party cleanup; third party bodily injury and property damage; Blanket Non-Owned Disposal Sites; Transportation; Duty to Defend; Retroactive Date: Policy Inception</p> <p><u>EXCLUSIONS:</u> Mercury associated with gymnasium flooring; Communicable Disease; Contractual Liability; Criminal Fines/Penalties; Employer Liability; Hostile Acts; Insured's Cost of Goods/Services; Insured vs Insured; Material Change; Non-Disclosed Contamination; Nuclear Liability; Prior Claims; Personal Injury; Product Liability; Process Improvements; Property Damage to Conveyance; Underground Storage Tanks; Vehicles; Willful Non-Compliance/Dishonest Acts; Workers' Compensation; Employment Practices; Sewage Backup; Coronavirus</p> <p>*This is a master policy with a per member school limit/aggregate and a policy aggregate. Master policy effective dates are 2/1/2021-2/1/2022.</p>			



Workers' Compensation Comparison

El Camino Real Alliance

Coverage Description	2020-2021 Premium	2021-2022 Premium	\$ Difference	% Difference
Workers' Compensation	\$ 221,076	\$ 202,281	\$ (18,795)	-9%
Taxes & Fees	\$ 7,566	\$ 8,010	\$ 444	6%
Total Premium	\$ 228,642	\$ 210,291	\$ (18,351)	-8%

Classifications	2020-2021 Payroll	2021-2022 Payroll	\$ Difference	% Difference
Class Code 8875 Public/Charter School	\$ 17,314,763	\$ 19,800,000	\$ 2,485,237	14%
Total Payroll	\$ 17,314,763	\$ 19,800,000	\$ 2,485,237	14%

Classifications	2020-2021 Net Rate	2021-2022 Net Rate	# Difference	% Difference
Class Code 8875 Public/Charter School	\$ 1.30	\$ 0.99	-0.31	-24%
Experience Modification	126%	101%	-0.25	-20%
Net Rates do not include Expense Constant, Terrorism, or CA Assessments & Fees.				

Workers' Compensation Comparison

Excluded Officers:

Please note that portions of the requirements below were as a result of a change in law effective **July 1, 2018:**

- For Corporations (Other Than Professional or Cooperative Corporations) and Trusts – An Officer or Director who owns a minimum of 10% of the stock or an Officer or Director who is covered by health insurance and owns at least 1% of the stock with a parent, grandparent, sibling, spouse, or child owning at least 10% of the stock, or a Trustee of a Trust may elect exclusion from their workers' compensation insurance policy. Each qualifying Officer, Director, or Trustee must sign a Waiver of Coverage form stating, under penalty of perjury, that s/he is eligible for exclusion.
- Professional Corporations – Owners covered by health insurance may elect exclusion from their workers' compensation insurance policy, regardless of their ownership percentage. Each Owner electing exclusion must sign and date a Waiver of Coverage form stating, under penalty of perjury, that s/he is eligible for exclusion and provide a copy of the Waiver to all other owners of the professional corporation. The professional corporation shall keep a copy of the waiver on file.
- Cooperative Corporations – An Officer or Director covered by health insurance and a disability policy may elect exclusion from their workers' compensation insurance policy, regardless of their ownership percentage. Each qualifying Officer or Director must sign a Waiver of Coverage form stating, under penalty of perjury, that s/he is eligible for exclusion and provide a copy of the Waiver to all other owners of the cooperative corporation. The cooperative corporation shall keep a copy of the waiver on file.
- For Partnerships and Limited Liability Companies – General Partners or Managing Members of LLC's may elect exclusion from their workers' compensation insurance policy. Each qualifying General Partner or Managing Member must sign a Waiver of Coverage form stating, under penalty of perjury, that s/he is eligible for exclusion.

Marketing Summary

El Camino Real Alliance dba El Camino Real Charter High School

Company	Response
Package & Umbrella	
Glatfelters	Declined
Hanover	Quoted & Presented
Hartford	Declined
RT Specialty	Pending
Wright Specialty	Declined
Workers' Compensation	
Benchmark	Quoted & Presented
Hartford	Quoted \$212,634
Republic Indemnity	Pending
Tangram	Declined
AmTrust	Quoted \$186,454
Berkshire Hathaway	Pending
CompWest	Pending
Employers	Declined
ICW	Quoted \$199,204
Pacific Comp	Declined
State Fund	Not Competitive

Insurance Coverage Checklist

Below is a list of usually available, but not all inclusive, coverages. Those items checked represent the coverages proposed. If the item is not checked, the coverage is not included. If you are interested in an explanation of and/or quotation for any of these coverages, please let us know.

<input checked="" type="checkbox"/>	Property (Building and Contents, Including Property of Others)	<input checked="" type="checkbox"/>	Crime/ERISA
<input checked="" type="checkbox"/>	Building Ordinance	<input checked="" type="checkbox"/>	Employee Dishonesty
<input checked="" type="checkbox"/>	Equipment Breakdown	<input checked="" type="checkbox"/>	Money and Securities
<input checked="" type="checkbox"/>	Business Income	<input checked="" type="checkbox"/>	Forgery and Alteration
<input checked="" type="checkbox"/>	Extra Expense	<input checked="" type="checkbox"/>	Computer Fraud
<input type="checkbox"/>	Loss of Rents	<input checked="" type="checkbox"/>	General Liability
<input type="checkbox"/>	Flood	<input checked="" type="checkbox"/>	Employee Benefits Liability
<input type="checkbox"/>	Earthquake	<input type="checkbox"/>	Aircraft Liability/Drone
<input checked="" type="checkbox"/>	Earthquake Sprinkler Leakage	<input checked="" type="checkbox"/>	Automobile
<input checked="" type="checkbox"/>	Electronic Data Processing	<input type="checkbox"/>	Foreign Property/Liability/WC
<input type="checkbox"/>	Signs	<input checked="" type="checkbox"/>	Umbrella/Excess Liability
<input type="checkbox"/>	Motor Truck Cargo Liability	<input checked="" type="checkbox"/>	Workers' Compensation Employers Liability
<input type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	Directors and Officers Liability
<input type="checkbox"/>	Ocean Cargo	<input checked="" type="checkbox"/>	Employment Practices Liability
<input type="checkbox"/>	Employee's Tool Floater	<input checked="" type="checkbox"/>	Fiduciary Liability
<input type="checkbox"/>	Equipment Floater	<input type="checkbox"/>	Kidnap & Ransom
<input type="checkbox"/>	Installation Floater	<input checked="" type="checkbox"/>	Cyber/Privacy Liability/Internet Exposure
<input checked="" type="checkbox"/>	Valuable Papers (On & Off Premises)	<input checked="" type="checkbox"/>	Educators Legal Liability
<input checked="" type="checkbox"/>	Accounts Receivable	<input type="checkbox"/>	Pollution Liability
<input type="checkbox"/>	Mold	<input type="checkbox"/>	Miscellaneous Professional Liability
<input checked="" type="checkbox"/>	Terrorism	<input checked="" type="checkbox"/>	Law Enforcement Liability
<input type="checkbox"/>	Funds Transfer Fraud	<input checked="" type="checkbox"/>	Student Accident
		<input checked="" type="checkbox"/>	Active Assailant/Workplace Violence
		<input checked="" type="checkbox"/>	Volunteer Accident

Proposal Acceptance

El Camino Real Alliance dba El Camino Real Charter High School

<u>Yes</u>	<u>No</u>	<u>Quote Option</u>
		Package & Umbrella Renewal - Hanover
		Crime Renewal - Hanover
		Educators Legal Liability - Indian Harbor Ins Co
		Employment Practices Liability - Accelerant Specialty
		Fiduciary Renewal - Euclid
		Cyber Liability Renewal - Lloyds
		Student Accident Renewal Base & CAT - AIG
		Workers' Compensation Renewal - Benchmark
		Active Assailant/Workplace Violence - Markel International
		Excess Liability - Evanston
		Excess Liability - Fireman's Fund
		Pollution Liability Option - Tokio Marine
		Insurance Coverage Checklist – Would you like a quote for any of the coverages listed on the insurance coverage checklist section of our proposal?

This proposal is a summary of terms and conditions proposed by the insurers based on information obtained from you. The policy must be reviewed for all of the coverages, terms, conditions, and exclusions. Policy forms will be made available at your request. The issued policy will supersede this proposal.

Higher limits may be available for all coverages.

I have reviewed and accept the coverages and disclosures as summarized in this proposal with any changes indicated above.

Signature

Date

Title



BEST FINANCIAL STRENGTH RATING GUIDE - (FSR)

A Best's Financial Strength Rating (FSR) is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. An FSR is not assigned to specific insurance policies or contracts and does not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. An FSR is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In addition, an FSR may be displayed with a rating identifier, modifier or affiliation code that denotes a unique aspect of the opinion.

Best's Financial Strength Rating (FSR) Scale

Rating Categories	Rating Symbols	Rating Notches*	Category Definitions
Superior	A+	A++	Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.
Excellent	A+	A-	Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.
Good	B+	B++	Assigned to insurance companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.
Fair	B	B-	Assigned to insurance companies that have, in our opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Marginal	C+	C++	Assigned to insurance companies that have, in our opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Weak	C	C-	Assigned to insurance companies that have, in our opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Poor	D	D-	Assigned to insurance companies that have, in our opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.

Financial Strength Non-Rating Designations

Designation Symbols	Designation Definitions
E	Status assigned to insurance companies that are publicly placed under a significant form of regulatory supervision, control or restraint - including cease and desist orders, conservatorship or rehabilitation, but not liquidation - that prevents conduct of normal ongoing insurance operations; an impaired insurer.
F	Status assigned to insurance companies that are publicly placed in liquidation by a court of law or by forced liquidation; an impaired insurer.
S	Status assigned to rated insurance companies to suspend the outstanding FSR when sudden and significant events impact operations and rating implications cannot be evaluated due to lack of timely or adequate information; or in cases where continued maintenance of the previously published rating opinion is in violation of evolving regulatory requirements.
NR	Status assigned to insurance companies that are not rated; may include previously rated insurance companies of insurance companies that have never been rated by A.M. Best

Rating Disclosure - Use and Limitations

A Best's Credit Rating (BCR) is a forward-looking independent and objective opinion regarding an insurer's, issuer's or financial obligation's relative creditworthiness. The opinion represents a comprehensive analysis consisting of a quantitative and qualitative evaluation of balance sheet strength, operating performance, business profile and enterprise risk management or, where appropriate, the specific nature and details of a security. Because a BCR is a forward-looking opinion as of the date it is released, it cannot be considered as a fact or guarantee of future credit quality and therefore cannot be described as accurate or inaccurate. A BCR is a relative measure of risk that implies credit quality and is assigned using a scale with a defined population of categories and notches. Entities or obligations assigned the same BCR symbol developed using the same scale, should not be viewed as completely identical in terms of credit quality. Alternatively, they are alike in category (or notches within a category), but given there is a prescribed progression of categories (and notches) used in assigning the ratings of a much larger population of entities or obligations, the categories (notches) cannot mirror the precise subtleties of risk that are inherent within similarly rated entities or obligations. While a BCR reflects the opinion of A.M. Best Rating Services, Inc. (AM Best) of relative creditworthiness, it is not an indicator or predictor of defined impairment or default probability with respect to any specific insurer, issuer or financial obligation. A BCR is not investment advice, nor should it be construed as a consulting or advisory service, as such; it is not intended to be utilized as a recommendation to purchase, hold or terminate any insurance policy, contract, security or any other financial obligation, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. Users of a BCR should not rely on it in making any investment decision; however, if used, the BCR must be considered as only one factor. Users must make their own evaluation of each investment decision. A BCR opinion is provided on an "as is" basis without any expressed or implied warranty. In addition, a BCR may be changed, suspended or withdrawn at any time for any reason at the sole discretion of AM Best

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Version 010219



Types of Insurance Carriers

Non-Admitted

This is an insurance carrier that is not licensed by the State of California, but is domiciled and admitted in other states and approved for use in California by the Department of Insurance. It is published on the “Leslie List” (List of Eligible Surplus Line Carriers).

Carriers are strictly regulated by their state of domicile and must meet strict surplus lines laws and regulations in order to provide insurance in California.

These carriers are not backed by the California Insurance Guarantee Association (CIGA). They are used when coverage is not available from an admitted company either because domestic carriers feel it is too risky or because broader coverage may be available from a non-admitted carrier.

Admitted

This is an insurance carrier that is licensed to do business in California and regulated by the Department of Insurance. Carriers are strictly regulated. Rates and policy forms must be filed with the Department of Insurance and approved before they can be offered to the insurance consumer.

The carrier is backed by the Insurance Guarantee Association (CIGA), which provides insurance against carriers which become insolvent. It assumes limited responsibility for all claims up to \$500,000, with the exception of Worker’s Compensation, which has no limitation. Ocean Cargo and Crime coverages are not insured through the Association.

Claims-Made and Reported Liability Policy

A Claims-Made and Reported Liability Policy provides third party liability coverage when a claim for damages is first made during the policy period. The incident causing the claim must occur during the policy period between the **retroactive (or continuity date) and the expiration date**, whichever is later. The claim must be reported to the carrier prior to the policy expiration date or **extended reporting period**.

Retroactive Date

The **retroactive date** is important in determining if a Claims-Made and Reported Policy will respond to a claim. This date is usually the same as the first date this coverage was first carried. For coverage to apply, the claim must fall between the **retroactive (or continuity) date** and the expiration date of the policy or **extended reporting period**.

Extended Reporting Period

As mentioned above, the claim must occur and be reported prior to the end of the expiration date or **extended reporting period**. An extension of time to report claims following the end of the expiration date may be purchased for claims made during the specified term purchased. This extension or **extended reporting period** is needed when a policy is cancelled or non-renewed and not placed with another carrier, renewed with an advanced **retroactive date** or changed to an "occurrence" form policy. Please note the **extended reporting period** does not extend the coverage period, only the time to report. The **extended reporting period** is usually available for a period of 12, 24, or 36 months, in some cases, longer.

Continuity Date

This is the first date that a policy or particular limit is carried. It may act as a **retroactive date**. Some policies may have a **retroactive date and a continuity date**, especially if limits have been changed over the years.

It is very important that careful consideration be given to all of the above issues when moving coverage provided by a claims-made and reported policy.

CERTIFIED TERRORISM Terrorism Risk Insurance Act – “TRIA” and Terrorism Risk Insurance Program Reauthorization Act of 2015 – “TRIPRA”)

"Certified Terrorism" is coverage offered by insurance carriers that have the financial backing of the U. S. government under the Terrorism Act of 2002, the Terrorism Risk Insurance Extension Act of 2005, the Reauthorization Act of 2007 and the Reauthorization Act of 2015. The Act is known as “TRIA.”

"Certified Terrorism" is defined under the act as: Any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States, to be an act of terrorism. Criteria include:

- a. The act is an act of terrorism.
- b. The act is violent or dangerous to human life, property of infrastructure.
- c. The act resulted in damage within the United States, or outside of the United States

Missions or certain air carriers or vessels.

- d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States government by coercion.

- e. The act must cause at least \$5,000,000 in overall insured losses attributable to all types of insurance subject to the Act.

- f. The Federal Government will pay based on formula established by law; 85% through 2015, 84% 2016; 83% 2017; 82% 2018; 81% 2019 and 80% 2020, but no more than 100 billion dollars. The carrier's maximum payment is 100 billion dollars in total for all losses.

No act may be certified as an act of terrorism if the act is committed as part of the course of a war declared by Congress (except for Workers' Compensation) or if losses resulting from the act, in the aggregate for insurance subject to TRIA, do not exceed \$5,000,000.

IMPORTANT DECLARATION AND DISCLOSURE INFORMATION

This document and the information contained herein is designed in a format that is easy to understand and compare against previous insurance programs. As such, it is necessary to use generalized terminology. This document does not in any way confirm that coverage is, or will be, in effect. Coverage can only commence after your request for coverage is accepted by the insurance company, and a deposit premium has been received. This proposal does not in any way infer or suggest that coverage as proposed will be broader than the standard forms provided by the quoted insurance company unless the broadening features are specifically mentioned in writing in this format. The presenter of this proposal has no authority to broaden or infer coverages beyond those that are stated in writing. This proposal is only valid for 30 days.

This proposal is a summary of terms and conditions proposed by the insurers based on the information obtained from you. Therefore, you are solely responsible for the accuracy of the information furnished to the insurance carriers. We are not responsible for verifying any of this information which you have provided, nor shall we have any liability that arises from the inaccuracy of the information which you provided. All changes in your exposures to loss should be reported to us immediately so that proper coverage may be affected.

The policy must be reviewed for all of the coverages, terms, conditions, and exclusions. Policy forms will be made available at your request. The issued policy will supersede this proposal.

Upon acceptance of this proposal, it is necessary to effect insurance with proper values. Reviewing each of the coverages proposed and making changes and updates in accordance with current information and conditions is recommended. Higher limits may be available upon request.

It is important to note that any requests that you make, regarding this proposal or into the future, to change or bind your insurance coverage through email, voicemail or verbally with our staff will not take effect until written notice is received from us.

Any advice or guidance provided by any of our staff shall not be construed or relied upon as legal, accounting or actuarial advice. We encourage you to work with other professionals in those specific areas and for those specific matters.

Please also note that many insurance carriers have very strict claim reporting terms and conditions and can include wording that restricts or negates coverage should the carrier not be immediately notified of a potential claim. It is important that you refer to your actual policies for these requirements and follow them closely.

Compensation

For the placement and service of your insurance program, we will receive commission-based compensation from selected insurance companies and/or wholesale intermediaries. The compensation received by us may differ depending on the product and the insurance company. We may receive additional contingent compensation from these insurance companies based upon other aggregate factors, such as claims experience, growth in new business, retention of the business, total premium volume placed, etc. We may also be reimbursed for services rendered under contract with selected premium finance companies that agree to finance your insurance premiums. Any additional fees in lieu of commissions or for services such as claims, loss control and general risk management, will be outlined in the proposal.

Data Protection and Use

We are committed to protecting the privacy of your personal data. In our role as an insurance broker, we may use the data you provided us in the process of securing quotes or coverage, claims management, typical policy servicing, etc. and that data may be provided to various insurance carriers or intermediaries. If you have any specific questions about the use or access to this data, please let us know and we would be happy to discuss it with you.



IMPORTANT DECLARATION AND DISCLOSURE INFORMATION

With respect to your logo(s) and unless otherwise instructed by you, we may, without notice or consent, use your logo(s) and other publicly available information in our marketing efforts and materials with the intent of adding additional clients and growing our business.

Insurance Carrier Rating

If we have provided information in the proposal as to the current rating of an insurance carrier through the AM Best Company, which is an independent rating company, please understand that to the best of our ability we are providing their current rating as of the date of the proposal. However, these ratings are subject to change at any time. Therefore, if the rating of the carrier is important to you or your business, we advise that you check the current rating by accessing their website directly at ambest.com for the most current status and rating of your insurance carrier.

IMPORTANT NOTICE:

- 1. The insurance policy that you are applying to purchase is being issued by an insurer that is not licensed by the State of California. These companies are called "nonadmitted" or "surplus line" insurers.**
- 2. The insurer is not subject to the financial solvency regulation and enforcement that apply to California licensed insurers.**
- 3. The insurer does not participate in any of the insurance guarantee funds created by California law. Therefore, these funds will not pay your claims or protect your assets if the insurer becomes insolvent and is unable to make payments as promised.**
- 4. The insurer should be licensed either as a foreign insurer in another state in the United States or as a non-United States (alien) insurer. You should ask questions of your insurance agent, broker, or "surplus line" broker or contact the California Department of Insurance at the toll-free number 1-800-927-4357 or internet website www.insurance.ca.gov. Ask whether or not the insurer is licensed as a foreign or non-United States (alien) insurer and for additional information about the insurer. You may also visit the NAIC's internet website at www.naic.org. The NAIC-the National Association of Insurance Commissioners-is the regulatory support organization created and governed by the chief insurance regulators in the United States.**
- 5. Foreign insurers should be licensed by a state in the United States and you may contact that state's department of insurance to obtain more information about that insurer. You can find a link to each state from this NAIC internet website: https://naic.org/state_web_map.htm.**

6. For non-United States (alien) insurers, the insurer should be licensed by a country outside of the United States and should be on the NAIC's International Insurers Department (IID) listing of approved nonadmitted non-United States insurers. Ask your agent, broker, or "surplus line" broker to obtain more information about that insurer.

7. California maintains a "List of Approved Surplus Line Insurers (LASLI)." Ask your agent or broker if the insurer is on that list, or view that list at the internet website of the California Department of Insurance: www.insurance.ca.gov/01-consumers/120-company/07-

8. If you, as the applicant, required that the insurance policy you have purchased be effective immediately, either because existing coverage was going to lapse within two business days or because you were required to have coverage within two business days, and you did not receive this disclosure form and a request for your signature until after coverage became effective, you have the right to cancel this policy within five days of receiving this disclosure. If you cancel coverage, the premium will be prorated and any broker's fee charged for this insurance will be returned to you.

Signature

Date: _____

Insured: El Camino Real Alliance

D-1 (Effective January 1, 2020)



Gallagher

Insurance | Risk Management | Consulting

Commercial Insurance Proposal

EL CAMINO REAL CHARTER HIGH SCHOOL

Presented By:

Arthur J Gallagher & Co
Insurance Brokers of CA, Inc.

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Glendale, CA 91203

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June 25, 2021



Gallagher

Insurance | Risk Management | Consulting

El Camino Real Charter High School Academy Exposure and Rate Comparison

	20-21 Expiring Proposal	21-22 Renewal Proposal	Percentage Difference From Expiring	CharterSAFE 21-22	Percentage Difference From Renewal Proposal
Student Count	3,590	3,590	0.00%	3,600	0.28%
Payroll	\$ 17,314,763.00	\$ 17,800,000.00	2.80%	\$ 19,800,000.00	11.24%
Property Values	\$ 2,974,400.00	\$ 3,093,376.00	4.00%	\$ 6,169,980.00	99.46%
Package Premium	\$ 245,005.00	\$ 457,427.00	86.70%	\$ 439,530.00	-3.91%
Package Rate/Student	\$ 68.25	\$ 127.42	86.70%	\$ 122.09	-4.18%
Work Comp Premium	\$ 228,642.00	\$ 189,479.00	-17.13%	\$ 228,374.00	20.53%
WC Rate	1.32%	1.06%	-19.39%	1.15%	8.35%
Total Cost:	\$ 473,647.00	\$ 646,906.00	36.58%	\$ 667,904.00	3.25%



Gallagher

Insurance | Risk Management | Consulting

El Camino Real Charter High Premium Summary / Comparison

Line of Business	20-21 Insurance	21-22 Renewal	CharterSAFE 21-22
Commercial Property	\$ 17,775.00	\$ 21,520.00	Included
Commercial Auto	\$ 666.00	\$ 924.00	Included
Commercial Crime	\$ 4,306.00	\$ 4,311.00	Included
General Liability	\$ 103,946.00	\$ 178,646.00	Included
Educators Legal Liability (E&O, D&O, EPLI)	\$ 12,551.00	\$ 97,943.00	Included
Fiduciary Liability	\$ 1,650.00	\$ 1,650.00	Included
Excess Liability(\$10m)	\$ 44,710.00	\$ 53,900.00	Included
Excess Liability (\$10m x \$10m)	\$ 15,400.00	\$ 31,740.00	Included
Excess Liability (\$10m x \$20m)	Included	\$ 22,951.00	
Cyber Liability	\$ 7,146.00	\$ 8,926.00	Included
Student Accident	\$ 34,121.00	\$ 31,840.00	Included
Workplace Violence	\$ 2,734.00	\$ 3,076.00	Included
Pollution Liability			Included
Total:	\$ 245,005.00	\$ 457,427.00	\$ 439,530.00
Workers Compensation	\$ 228,642.00	\$ 210,679.00	\$ 228,374.00
Total Annual Premium:	\$ 473,647.00	\$ 668,106.00	\$ 667,904.00
		N/A	\$ 13,032.00
		\$ 10,860.00	N/A
		\$ 678,966.00	\$ 680,936.00

*Adjusted Premium based on \$19.8m Payroll

Additional Student Accident

Additional Pollution

Total Premium



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Coverage Comparison

Coverage Detail	CharterSafe	Hanover
Commercial Property		
Property	\$100,000,000- Max limit per occ.	\$3,093,376
Equipment Breakdown	\$100,000,000- Max limit per occ.	\$3,093,376
Property Deductible per Claim	\$1,000 for all perils other than wildfire or water damage which varies on # of claims (\$500-\$20k)	\$1,000
Business Income/Extra Expense	\$10,000,000	\$15,000,000
Business Income/Extra Expense Deductible	\$1,000	24 Hours
Commercial General Liability		Hanover
Per Occurrence Limit	\$5,000,000	\$1,000,000
General Aggregate Limit	\$5,000,000	\$3,000,000
Products-Completed Operations Aggregate Limit	\$5,000,000	\$3,000,000
Medical Expense Each Claim Limit	\$10,000 per person \$50,000 per occ.	\$15,000
Educator's Legal Liability– Each Claim Limit	\$5,000,000	\$1,000,000
Educator's Legal Liability – Aggregate Limit	\$5,000,000	\$3,000,000
Educator's Legal Deductible	\$2,500	\$150,000
IEP Legal Expense- Reimbursement Sublimit	\$50,000 occ/ agg- \$5,000,000 combined annual agg.	\$300,000
IEP Legal Expense- Deductible	\$7,500 per occ.	\$50,000
Abuse/Improper Sexual Conduct – Each Claim Limit	\$5,000,000	\$1,000,000
Abuse/Improper Sexual Conduct – Each Claim Aggregate	\$5,000,000	\$3,000,000
Abuse/ Sexual Conduct- Deductible	\$0 (completed training) / \$100,000 (no training)	\$0
Employee Benefits Liability – Occurrence Limit	\$5,000,000	\$1,000,000
Employee Benefits Liability – Aggregate Limit	\$5,000,000	\$3,000,000
Employee Benefits Liability – Deductible	\$0	\$1,000
Law Enforcement Activities Liability	\$5,000,000 occ/agg.	Excluded



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Commercial Umbrella/Excess		Hanover/Evanston/Fireman's Fund
Each Occurrence	\$50,000,000	\$30,000,000
General Aggregate	\$50,000,000	\$30,000,000
Notable Exclusion		ELL(E&O, D&O & Employment Practices)
Commercial Auto		Hanover
Hired & Non-Owned Auto Liability – Combined Single Limit	\$5,000,000 occ/agg.	\$1,000,000
Auto Physical Damage	\$1,000,000 occ/agg.	\$1,000,000
Hired Auto Physical Damage – Collision Deductible	\$500	\$500
Student Accident		QBE Insurance
Student Accident	\$50,000 per injury/ accident	\$25,000
Volunteer Accident	\$25,000 per injury/ accident	Unknown
Catastrophic Student Accident		\$7.5m/\$500k Cat Cash
Executive Package		Hanover
Directors & Officers Liability	\$5,000,000	Shared with Educators' Legal
Directors & Officers Liability Retention	\$100,000	\$50,000
Employment Practices Liability Limit	\$5,000,000	\$1,000,000
Employment Practices Liability Retention	\$100,000	\$150,000
Wage & Hour Defense		Excluded
Wage & Hour Defense Deductible		Excluded
Fiduciary Liability	\$1,000,000	\$1,000,000
Fiduciary Liability Retention	\$100,000	\$10,000
Pollution		
Pollution liability	\$1,000,000 occ/ agg. \$5M combined annual agg.	
Deductible	\$10,000	
Cyber		Houston Casualty
Cyber Liability	\$1,000,000 per claim/ agg. \$5M combined annual agg.	\$1,000,000
Deductible	\$10,000 per claim	\$25,000



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Commercial Crime		Hanover
Employee Theft	\$1,000,000	\$1,000,000
Forgery or Alteration	\$1,000,000	\$1,000,000
Deductible per Claim	Varies on # of claims (\$500-\$20k)	\$5,000



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CharterSAFE Coverage Chart- Liability Insurance

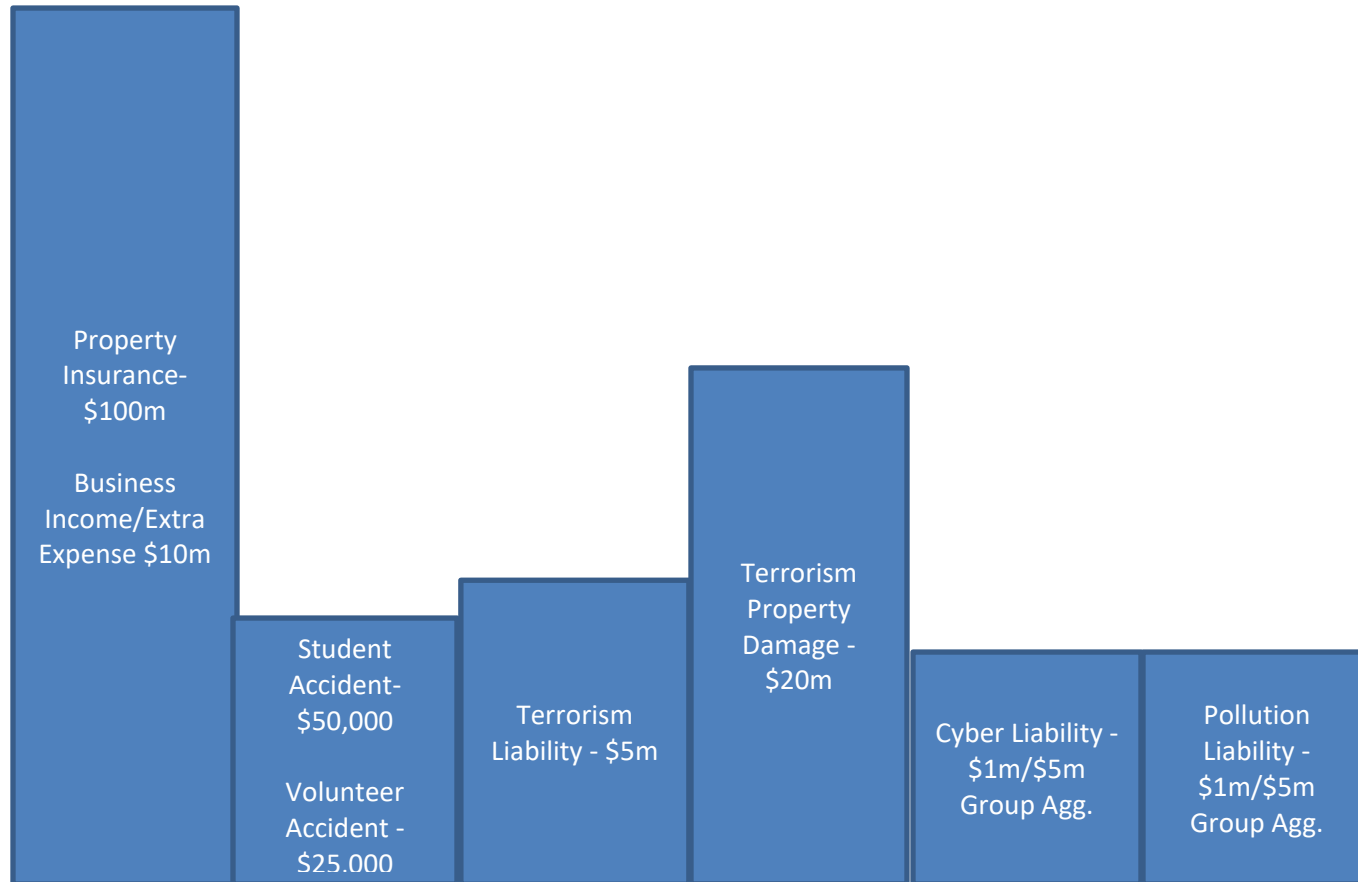




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CharterSAFE Coverage Chart- Other Insurance



**ECRCHS
2021-2022 INSURANCE PROPOSALS
COMPARISONS TO OTHER CONVERSION CHARTERS**

INSURANCE

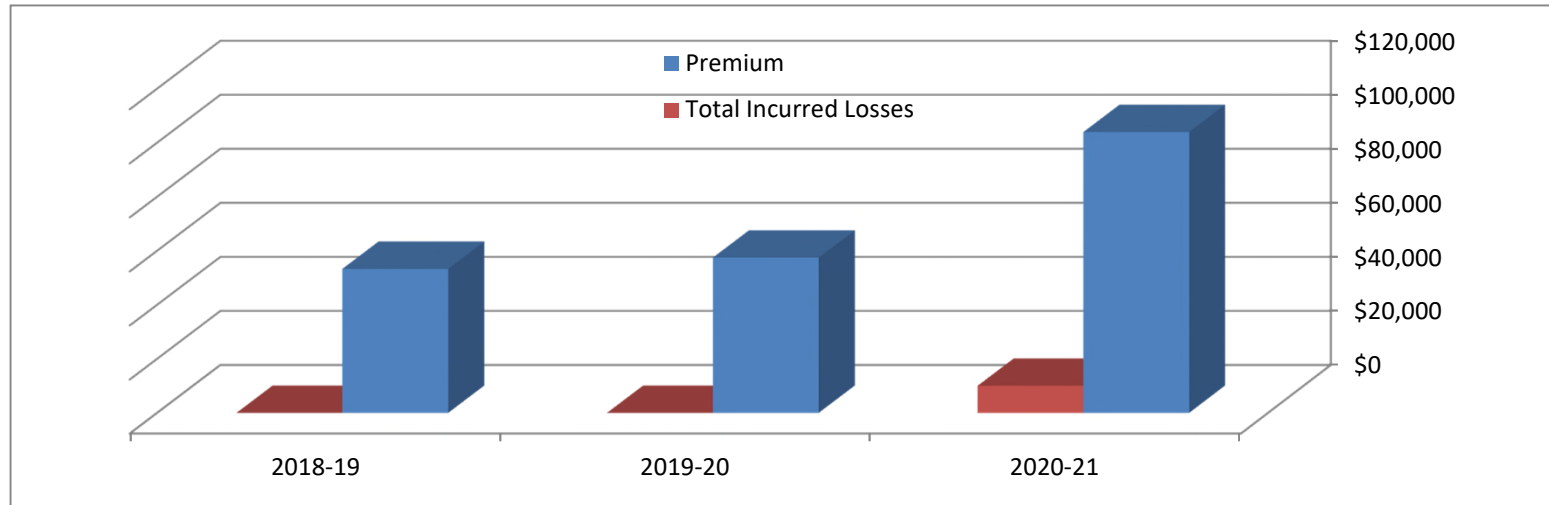
	PAYROLL	STUDENTS	BUDGET	WORKERS COMP	All other	TOTAL	COVID Credit	Sub.-Total	Comparable Adjustments (a)	Adjusted Total-2021/2022	2020/2021 Insurance Exp	Increase
EL CAMINO REAL CHARTER HIGH SCHOOL	\$ 19,800,000	3,620	\$ 45,751,000									
Bolton				\$ 210,291	\$ 459,251	\$ 669,542	0	\$ 669,542	\$ 10,860	\$ 680,402	\$ 473,647	44%
CharterSafe				\$ 228,374	\$ 439,530	\$ 667,904	0	\$ 667,904	\$ 13,032	\$ 680,936		
BIRMINGHAM CHARTER HIGH SCHOOL	\$ 17,149,000	3,200	NA	\$ 203,872	\$ 400,520	\$ 604,392	\$ (7,555)	\$ 596,837		\$ 596,837	NA	
CharterSafe												
GRANADA HILLS CHARTER HIGH SCHOOL	\$ 34,774,000	6,075	\$ 87,354,000	\$ 717,032	\$ 350,185	\$ 1,067,217	\$ (13,340)	\$ 1,053,877		\$ 1,053,877	\$ 959,275	10%
CharterSafe												
PALISADES CHARTER HIGH SCHOOL	\$ 20,158,000	3,040	\$ 39,950,000	\$ 226,767	\$ 404,912	\$ 631,679	\$ (7,896)	\$ 623,783	\$ 9,000	\$ 632,783	\$ 504,719	25%
CharterSafe												

(a)- Bolton offers Optional Pollution Coverage for \$10,860, CharterSafe Included in proposal
CharterSafe Proposal offers Separate Student Accident Insurance Policy for \$13,032. Bolton included



El Camino Real Alliance Commercial General Liability Premium and Loss Summary

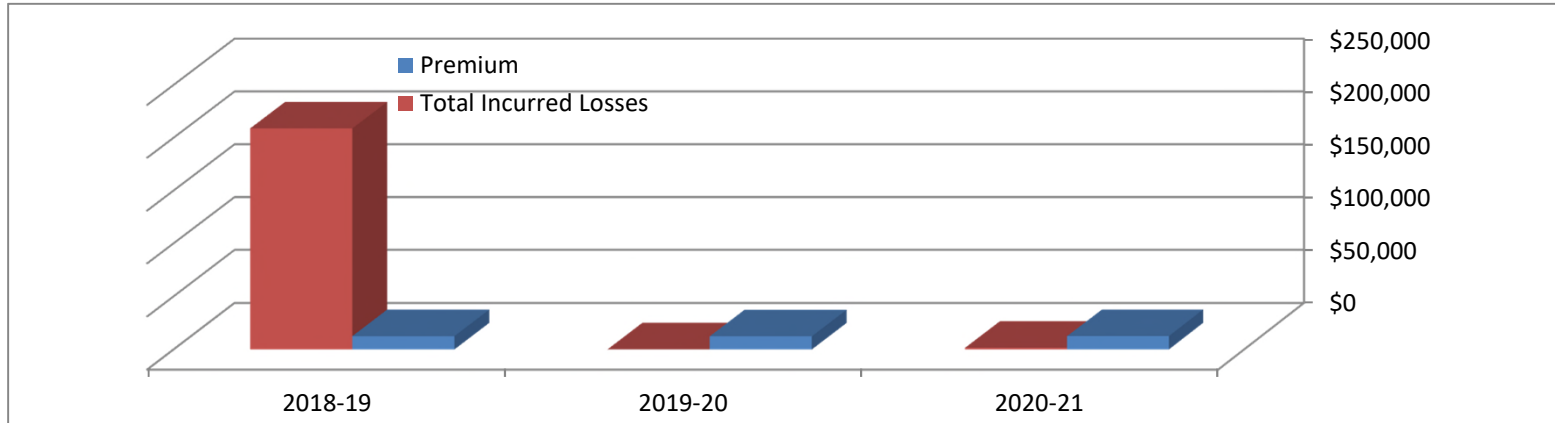
Year	Carrier	Premium	Total Claims	Paid Losses	Reserved Losses	Total Incurred Losses	Avg. Cost Per Claim	Loss Ratio
2020-21	Hanover	\$103,946	1	\$0	\$10,000	\$10,000	\$10,000	10%
2019-20	Hanover	\$57,459	0	\$0	\$0	\$0	\$0	0%
2018-19	Hanover	\$53,298	0	\$0	\$0	\$0	\$0	0%
		\$214,703	1	\$93	\$10,000	\$10,000	\$10,000	5%





El Camino Real Alliance Educators Legal Liability Liability Premium and Loss Summary

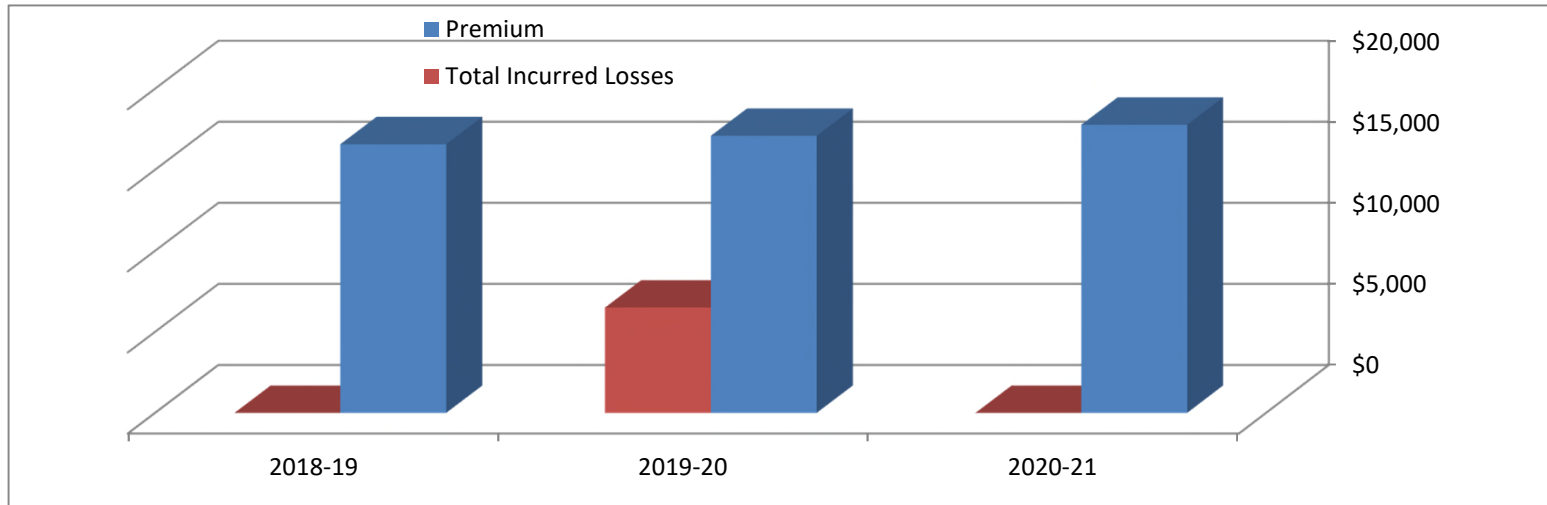
Year	Carrier	Premium	Total Claims	Paid Losses	Reserved Losses	Total Incurred Losses	Avg. Cost Per Claim	Loss Ratio
2020-21	Hanover	\$12,551	2	\$0	\$1,500	\$1,500	\$750	12%
2019-20	Hanover	\$12,366	6	\$112	\$0	\$112	\$19	1%
2018-19	Hanover	\$12,487	8	\$208,842	\$0	\$208,842	\$26,105	1672%
		\$37,404	16	\$208,954	\$1,500	\$210,454	\$13,153	563%





El Camino Real Alliance Commercial Property Liability Premium and Loss Summary

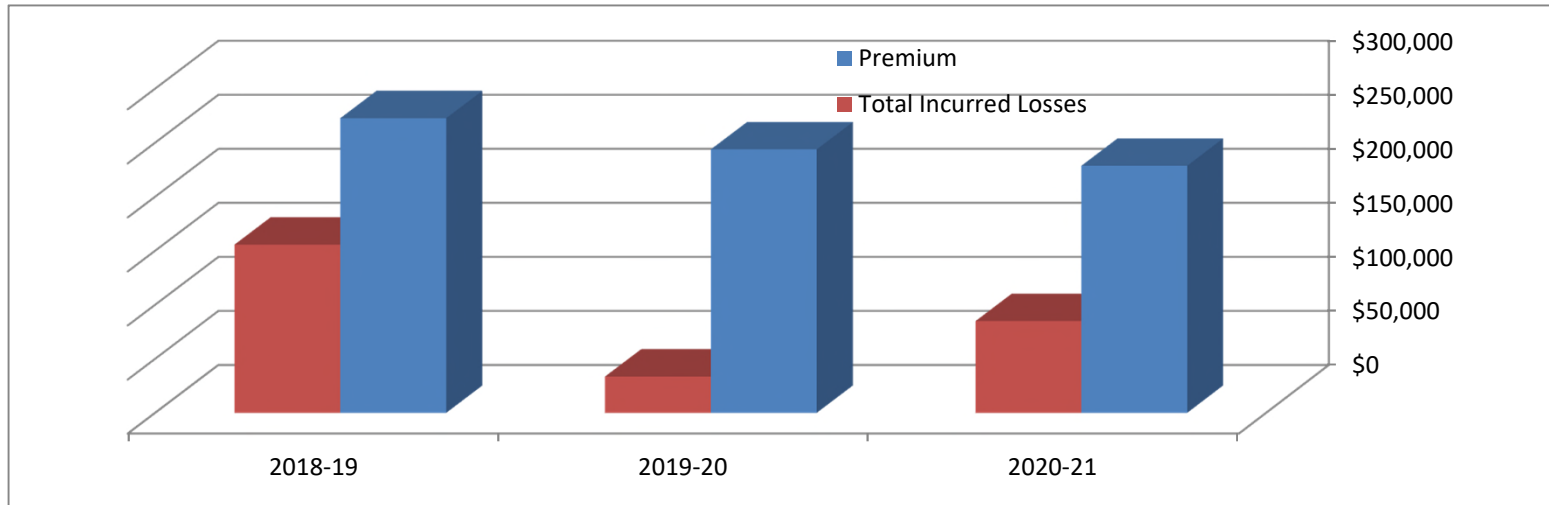
Year	Carrier	Premium	Total Claims	Paid Losses	Reserved Losses	Total Incurred Losses	Avg. Cost Per Claim	Loss Ratio
2020-21	Hanover	\$17,775	0	\$0	\$0	\$0	\$0	0%
2019-20	Hanover	\$17,092	1	\$6,496	\$0	\$6,496	\$6,496	38%
2018-19	Hanover	\$16,575	0	\$0	\$0	\$0	\$0	0%
		\$51,442	1	\$6,496	\$0	\$6,496	\$6,495.67	13%





El Camino Real Alliance Workers' Compensation Liability Premium and Loss Summary

Year	Carrier	Premium	Total Claims	Paid Losses	Reserved Losses	Total Incurred Losses	Avg. Cost Per Claim	Loss Ratio
2020-21	Benchmark	\$228,642	1	\$47,802	\$37,128	\$84,930	\$84,930	37%
2019-20	Benchmark	\$243,801	7	\$12,167	\$21,442	\$33,609	\$4,801	14%
2018-19	Benchmark	\$272,706	20	\$94,336	\$61,356	\$155,692	\$7,785	57%
		\$745,149	28	\$154,305	\$119,927	\$274,232	\$0	37%



Cover Sheet

Discuss and Vote on 2021-2022 Consolidated Application for Federal Funding

Section: II. School Business
Item: B. Discuss and Vote on 2021-2022 Consolidated Application for Federal Funding
Purpose: Vote
Submitted by:
Related Material: 2021-2022 Consolidated Application for Federal Funding v06.25.21.pdf

El Camino Real Charter High (19 64733 1932623)

Status: Certified
 Saved by: Roy Kim
 Date: 6/25/2021 10:35 AM

2021-22 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	David Hussey
Authorized Representative's Signature	
Authorized Representative's Title	Executive Director
Authorized Representative's Signature Date	06/28/2021

*****Warning*****

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2021-22 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Carrie Lopes, Title I Policy, Program, and Support Office, CLopes@cde.ca.gov, 916-319-0126

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	David Hussey
Authorized Representative's Title	Executive Director
Authorized Representative's Signature Date	06/28/2021
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

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2021-22 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter Enter the adoption date of the current LCAP	06/24/2021
Authorized Representative's Full Name	David Hussey
Authorized Representative's Title	Executive Director

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2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/28/2021
---	------------

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Queta Loera
DELAC review date	04/20/2021
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	Minutes and agenda available upon request.

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant	Yes

*****Warning*****

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2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

ESEA Sec. 3102 SACS 4201	
Title IV, Part A (Student and School Support)	Yes
ESSA Sec. 4101 SACS 4127	

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2021-22 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for 2021-22 English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831
Caroline Takahashi, Language Policy and Leadership Office, CTakahashi@cde.ca.gov, 916-323-5739

Estimated Allocation Calculation

Estimated English learner per student allocation	\$126.25
Estimated English learner student count	67
Estimated English learner student program allocation	\$8,459

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$0
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$8,459
Parent, family, and community engagement	\$0
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total budget	\$8,459

*****Warning*****

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2021-22 Title III Immigrant Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for 2021-22 Immigrant Student Program Subgrant funds only per the Title III Immigrant Student Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831
Caroline Takahashi, Language Policy and Leadership Office, CTakahashi@cde.ca.gov, 916-323-5739

Estimated Allocation Calculation

Estimated immigrant per student allocation	\$157.20
Estimated immigrant student count	36
Estimated immigrant student program allocation	\$5,659

Note: Eligibility criteria

A local educational agency which has 21 or more eligible immigrant students and has experienced a significant increase of one percent or more in eligible immigrant students enrollment in the current year, compared with the average of the two preceding fiscal years, is eligible to apply.

Budget

Authorized activities	\$5,659
Direct administrative costs (Amount should not exceed 2% of the estimated immigrant student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total budget	\$5,659

*****Warning*****

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2021-22 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2021-22 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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