



El Camino Charter High School

Regular Board Meeting

Date and Time

Thursday April 22, 2021 at 4:30 PM PDT

Location

VIRTUAL BOARD MEETING - Please see below.

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/8092607205219169805>, webinar ID 843-533-827. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to comment@ecrchs.net and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Call the Meeting to Order		Beatriz Chen	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Dr. Jeff Davis	3 m
D. Public Comments		Public	30 m
E. UTLA Update		UTLA Representative	15 m
F. Executive Director Update		David Hussey	15 m
G. Chief Business Officer Update		Gregory Wood	15 m
H. Committee Updates	Discuss	Beatriz Chen	5 m
II. Consent			5:55 PM
A. Approve Minutes of March 25, 2021 Regular Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Regular Board Meeting on March 25, 2021			
B. Review and Vote on March 2021 Check Registers	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the March 2021 check registers.			

	Purpose	Presenter	Time
C. Review and Vote on March 2021 Credit Card Charges	Vote	Gregory Wood	5 m

ACTION ITEM: motion to approve the March 2021 Credit Card charges.

III. Financial 6:06 PM

A. March 2021 Financial Update	Discuss	Gregory Wood	10 m
---------------------------------------	---------	--------------	------

The Board will review the March 2021 Financial Update.

B. Discuss and Possible Vote on PPP Loan Forgiveness	Vote	Beatriz Chen	30 m
---	------	--------------	------

The Board will discuss and possibly vote on whether ECR will apply for PPP loan forgiveness.

ACTION ITEM: motion to approve applying for PPP loan forgiveness.

IV. School Business 6:46 PM

A. Discuss and Vote on Resolution re Department of Rehabilitation	Vote	David Hussey	5 m
--	------	--------------	-----

The Board will discuss and vote on the Resolution authorizing CBO Gregory Wood as signatory for Department of Rehabilitation related matters.

ACTION ITEM: motion to approve the Resolution authorizing CBO Gregory Wood as signatory for Department of Rehabilitation related matters.

B. Discuss and Vote on Corporate Trustee	Vote	David Hussey	10 m
---	------	--------------	------

Staff recommends retaining US Bank as corporate trustee for the Lifetime Healthcare Benefits Trust.

ACTION ITEM: motion to approve US Bank as the corporate trustee for the Lifetime Healthcare Benefits Trust.

C. Discuss and Vote on 2021-2022 School Calendar	Vote	David Hussey	5 m
---	------	--------------	-----

The Board will discuss and vote on the 2021-2022 School Calendar.

ACTION ITEM: motion to approve the 2021-2022 School Calendar.

D. Board Review of Comparable Compensation Data for Charter School Executives	Discuss	Beatriz Chen	10 m
--	---------	--------------	------

The Board will review comparable compensation data for the Executive Director.

V. Governance 7:16 PM

A. Discuss Upcoming Board Vacancies			5 m
--	--	--	-----

There are two (2) positions coming up for election/selection: Community Representative (incumbent: Beatriz Chen); and Classified Representative (incumbent: Kenneth Lee).

The Board will appoint a Community Representative Nominating Committee, to review all resumes, interview candidates, and make a recommendation to the Board. Staff recommends publishing the election immediately, accept applications up through and including May 21, 2021. The Committee will make its recommendation to the Board at the May 27, 2021 Regular Board Meeting, at which time the Board will vote.

The Board will also schedule an election for the Classified Representative position. Staff recommends publishing the election immediately, accept applications up through and including May 21, 2021. Time will be scheduled for the candidates to speak to the classified staff. The election (which is voted on by ECRA's classified staff) can take place on May 25 and 26, 2021. The winning candidate will be announced at the May 27, 2021 Regular Board Meeting.

	Purpose	Presenter	Time
VI. Closed Session			7:21 PM
A. Conference with Legal Counsel: Existing Litigation	Discuss	Beatriz Chen	5 m
Discussion on existing litigation pursuant to paragraph (1) of subdivision (d) of Government Code § 54956.9: Los Angeles Superior Court Case No. 19STCV41865.			
B. Conference with Legal Counsel: Anticipated Litigation	Discuss	Beatriz Chen	5 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: one (1) matter.			
C. Public Employee Performance Evaluation Title: Executive Director	Discuss	Beatriz Chen	10 m
D. Public Employment Title: Executive Director	Discuss	Beatriz Chen	10 m
E. Conference with Labor Negotiators	Discuss	Beatriz Chen	10 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott Employee Organization: American Federation of State County and Municipal Employees District Council 36			
F. Conference with Labor Negotiators	Discuss	Beatriz Chen	10 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott. Employee Organization: United Teachers Los Angeles.			
VII. Reconvene to Open Session			8:11 PM
A. Report on Actions Taken in Closed Session, If Any	Discuss	Beatriz Chen	1 m
B. Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director	Vote	Beatriz Chen	5 m
The Board will discuss the Resolution Regarding Executive Compensation for Executive Director. ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Executive Director.			
C. Possible Board Approval of Employment Agreement for Executive Director	Vote	Beatriz Chen	10 m
Report of salary, salary schedule, or compensation paid as fringe benefits to Executive Director			
<ol style="list-style-type: none"> 1. Salary 2. Health Benefits 3. Bonuses 4. Life Insurance 5. Stipends / Allowances 6. Differentials 			

	Purpose	Presenter	Time
VIII. Closing Items			8:27 PM
A. Adjourn Meeting	Vote	Board Chair	1 m

Cover Sheet

Chief Business Officer Update

Section: I. Opening Items
Item: G. Chief Business Officer Update
Purpose: FYI
Submitted by:
Related Material: March 2021 Investment Portfolio Update.pdf
ECRCHS 2020-21 ADA Calculator ytd mo.8.pdf
CARES Act Funding Update 03.2021.pdf
FY21 ECR Cafeteria Summary v. 3.31.21.pdf

Schedule of Allocations for Learning Loss Mitigation, Section 110 of Senate Bill 98 (Chapter 24, Statutes of 2020)

Fiscal Year 2020-21

Pursuant to Sec. 110 of Senate Bill (SB) 98, allocations are paid from federal and state resources including Federal CARES Act: Coronavirus Relief (CR) Fund, Section 5001 and Governor's Emergency Education Relief (GEER) Fund, Section 18002; and State General Fund (GF)

Funds are allocated based on three formulas established in SB 98: Sec. 110(a) is based on Special Education Pupil Count multiplied by \$460.01 for GEER Fund and by \$1482.46 for CR Fund; (2) Sec. 110(b) is based on LEA proportion of statewide Supplemental and Concentration Grant funding; (3) Sec. 110(c) is based on LEA proportion of statewide LCFF entitlement

Legend: LCFF = Local Control Funding Formula; LEA = Local Educational Agency; P-2 = 2019-20 Second Principal Apportionment; Res. Code = Standardized Account Code Structure Resource Code

Spending Deadline:					09/30/22	09/30/22	12/31/21 *	06/30/21	09/30/2023	6/30/2024	8/31/2022	8/31/2022	Sub-Total
County Code	District Code	School Code	Charter Number	Local Educational Agency Name	Allocation by Fund ESSER Fund Res. Code 3210	Allocation by Fund GEER Fund Res. Code 3215	Allocation by Fund CR Fund Res. Code 3220	Allocation by Fund GF Res. Code 7420	ESSER II (CARES 2021) Funding-2/11/21	ESSER III- Expanded Learning Grant v.03.10.21 Estimated	Estimated IPI Allocation per EC 43521(c)(1) SACS Resource Code 7422 v 03.22	Estimated Total ELO Allocation Res. 7425/26	
19	64733	193262	1314	El Camino Real Charter High	\$ 305,978	\$ 151,344	\$ 1,375,560	\$ 294,448	\$ 1,221,094	\$ 2,717,362	\$ 1,137,871	\$ 2,399,718	\$ 9,603,375
				Spent	\$ -	\$ (18,609)	\$ (1,375,560)	\$ (102,990)	\$ -				
				Balance at 03/31/2021	\$ 305,978	\$ 132,735	\$ -	\$ 191,458	\$ 1,221,094				
				Revenue Account	8290	8290	8290	8590	8290	8290	8590	8590	
				Spending Limitations by Fund	(a)	(c)	(c)	(c)	(a)	(a)	(c)	(c)	

* - Originally 12/31/20, amended 12/21/2020

Spending Legend:

- (a) -Very Broad Discretion to Use ESSER funds to support coronavirus activities
- (b) -Maintaining Nutrition Services, cleaning & disinfecting facilities, PPE and materials to provide students opportunities for distance learning
- (c) - Student Learning Supports, General Measures that extend instructional time for students,Addressing Health & Safety Concerns
Providing integrated Core Academic supports for students who need it, Provide Integrated Services that support Teaching and Learning.
(ie. Technology needs, Mental Health, Staff PD and Student Nutrition)

ABBREV.	DESCRIPTION
ESSER	Elementary and Secondary School Emergency Relief Fund
GEER	Governor's Emergency Education Relief
CR	Coronavirus Relief
GF	General Fund
IPI	In Person Instruction (Only if Implemented by 5/15)
ELO	Extended Learning Opportunities (10% Set Aside for Paraprofessionals)

ECRCHS ENROLLMENT and ADA for 2020-2021

2020-2021										
Instructional Days	2019-2020	18	19	17	14	19	19	19	0	Total
	2020-2021	19	18	20	14	19	19	19	14	
		Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	

2020-21 Mo	Prior Yr	
7 YTD ADA	ADA	YTD ADA
142	125	%
498,634	420,185	
3,511.51	3,361.48	96.5%

Enrollment

Current Year	3,644	3,653	3,645	3,640	3,633	3,624	3,622	3,616
Prior Year	3,508	3,510	3,499	3,486	3,470	3,469	3,463	3,463

ADA

Current Year	66,717	63,591	70,794	48,996	66,406	66,787	66,480	48,863	3,511.51
Prior Year	61,589	64,689	57,132	47,156	63,645	63,645	62,329	62,329	3,361.48

ADA (per month)	3,511.42	3,532.83	3,539.70	3,499.71	3,495.05	3,515.11	3,498.95	3,490.21
ADA %	96.4%	96.7%	97.1%	96.1%	96.2%	97.0%	96.6%	96.5%

By Grade Level	9th	910	916	914	913	919	918	918	916
	10th	941	942	942	941	938	936	934	934
	11th	909	910	906	904	909	907	905	905
	12th	884	885	883	882	867	863	865	861
	Enrollment	3,644	3,653	3,645	3,640	3,633	3,624	3,622	3,616

Sub-Groups-	Enrollment	3,644	3,653	3,645	3,640	3,633	3,624	3,622	3,616	Mo.8	
										ADA	%
SpED- *		393	391	392	393	390	390	388	389	5,201	95.5%
Alt ED		57	62	64	65	102	105	106	104	1,026	70.5%
Indep. Study (ISP)		143	148	154	155	143	152	166	166	1,980	85.2%
		593	601	610	613	635	647	660	659	8,207	
										Regular	
						2,998	2,977	2,962	2,957	40,656	98.2%
						3,633	3,624	3,622	3,616	48,863	71.0%
										Total	

*-Excludes SpED in ISP & NPS

**ECRCHS Cafeteria
Financial Summary
SY 2021**

	# of Serving Days		# of Instructional Days							
	16	19	22	15	14	13	27	25	52	
Month	August-20	September-20	October-20	November-20	December-20	January-21	February-21	March-21	FY 2021	
Students Approved for FRPM	1,253	1,335	1,147	1,158	1,166	1,182	1,186	1,187		
Breakfast Count	659	1,906	9,301	7,081	7,617	3,774	8,820	10,107		49,265
Lunch Count	772	1,874	9,301	7,090	7,621	3,774	8,753	10,157		49,342
Total Meals Served	1,431	3,780	18,602	14,171	15,238	7,548	17,573	20,264		98,607
Ave. Meals /Day	89	199	846	945	1,088	581	651	811		720
REVENUE:										
Federal Reimbursement	\$ 3,658.28	\$ 13,452.44	\$ 54,503.86	\$ 41,527.06	\$ 44,650.02	\$ 22,115.64	\$ 51,444.00	\$ 59,403.42		\$ 290,754.72
State Reimbursement	\$ 313.21	\$ 1,127.88	\$ 4,548.18	\$ 3,464.81	\$ 3,725.69	\$ 1,845.48	\$ 4,296.60	\$ 4,954.30		\$ 24,276.15
CNIPS Claim	\$ 3,971.49	\$ 14,580.32	\$ 59,052.04	\$ 44,991.87	\$ 48,375.71	\$ 23,961.12	\$ 55,740.60	\$ 64,357.72		\$ 315,030.87
CNIPS (COVID rate increase)	\$ 1,073.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,073.25
Paid Meals	\$ 446.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 446.00
Total Revenue	\$ 5,490.74	\$ 14,580.32	\$ 59,052.04	\$ 44,991.87	\$ 48,375.71	\$ 23,961.12	\$ 55,740.60	\$ 64,357.72		\$ 316,550.12
EXPENSES:										
Chartwells - Food Cost	\$ 2,074.95	\$ 6,688.85	\$ 26,972.90	\$ 20,547.95	\$ 22,095.10	\$ 10,944.60	\$ 25,480.85	\$ 31,028.49		\$ 145,833.69
Chartwells - Labor Cost	\$ 2,713.62	\$ 8,828.46	\$ 35,715.84	\$ 27,211.02	\$ 29,258.16	\$ 14,492.16	\$ 33,720.06	\$ 37,272.43		\$ 189,211.75
Chartwells Invoice-Gross	\$ 4,788.57	\$ 15,517.31	\$ 62,688.74	\$ 47,758.97	\$ 51,353.26	\$ 25,436.76	\$ 59,200.91	\$ 68,300.92		\$ 335,045.44
Commodities Credit	\$ -	\$ -	\$ -	\$ -	\$ (3,178.89)	\$ (9,929.67)	\$ (8,652.15)	\$ (3,882.34)		\$ (25,643.05)
Chartwells Invoice-NET	\$ 4,788.57	\$ 15,517.31	\$ 62,688.74	\$ 47,758.97	\$ 48,174.37	\$ 15,507.09	\$ 50,548.76	\$ 64,418.58		\$ 309,402.39
FDP/USDA - Food Shipping Invoice						\$ 1,601.70				\$ 1,601.70
Total Expense	\$ 4,788.57	\$ 15,517.31	\$ 62,688.74	\$ 47,758.97	\$ 48,174.37	\$ 17,108.79	\$ 50,548.76	\$ 64,418.58		\$ 311,004.09
Net Gain/Loss - (Learning Loss)	\$ 702.17	\$ (936.99)	\$ (3,636.70)	\$ (2,767.10)	\$ 201.34	\$ 6,852.33	\$ 5,191.84	\$ (60.86)		\$ 5,546.03
Net Per Meal	\$ 0.49	\$ (0.25)	\$ (0.20)	\$ (0.20)	\$ 0.01	\$ 0.91	\$ 0.30	\$ (0.00)		\$ 0.06

**EL CAMINO REAL CHS
INVESTMENTS REVIEW
FISCAL YEAR 2020-2021**

		Year End	Year End										Executive Summary-OPEB					
		Jun-19	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21						
El Camino Real CHS	OPEB Trust	\$ 11,406,219	\$ 13,940,211	\$ 14,671,406	\$ 15,477,676	\$ 15,339,064	\$ 15,232,408	\$ 17,020,149	\$ 17,915,123	\$ 17,972,773	\$ 18,653,477	\$ 19,540,230	\$ 11,406,219	Beginning Balance at 07/01/19				
		Contributions		\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 2,640,000	Contributions			
														\$ (106,008)	Gains/Losses			
															\$ 13,940,211	FY 20 Ending		
															\$ 13,940,211	Beginning Balance at 07/01/20		
El Camino Real CHS	General			\$ 7,522,875	\$ 7,151,128	\$ 6,778,012	\$ 6,770,636	\$ 6,767,836	\$ 6,779,721	\$ 6,787,436	\$ 6,787,331	\$ 6,789,048	\$ 1,980,000	YTD Contributions				
		Annuity				\$ 375,000	\$ 375,000	\$ 376,636	\$ 377,321	\$ 377,837	\$ 378,870	\$ 379,387	\$ 380,251	\$ 3,620,019	Gains/Losses		26.0%	Invest. Change
		Annuity					\$ 375,000	\$ 376,113	\$ 376,650	\$ 377,329	\$ 377,908	\$ 378,468	\$ 379,110	\$ 19,540,230	Current Ending		40.2%	Total Change
		Combined			<u>\$ 7,522,875</u>	<u>\$ 7,526,128</u>	<u>\$ 7,528,012</u>	<u>\$ 7,523,385</u>	<u>\$ 7,521,807</u>	<u>\$ 7,534,887</u>	<u>\$ 7,544,214</u>	<u>\$ 7,545,186</u>	<u>\$ 7,548,409</u>		0.34%			

Cover Sheet

Approve Minutes of March 25, 2021 Regular Board Meeting

Section:	II. Consent
Item:	A. Approve Minutes of March 25, 2021 Regular Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on March 25, 2021



El Camino Charter High School

Minutes

Regular Board Meeting

Date and Time

Thursday March 25, 2021 at 4:30 PM

Location

VIRTUAL BOARD MEETING - Please see below

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/924972267061945360>, webinar ID 998-363-203. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to comment@ecrchs.net and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for

those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present

Beatriz Chen (remote), Brad Wright (remote), Brian Archibald (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Steven Kofahl (remote)

Directors Absent

Jeff Davis, Scott Silverstein

Directors who arrived after the meeting opened

John Perez

Directors who left before the meeting adjourned

John Perez

Guests Present

Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the board of directors of El Camino Charter High School to order on Thursday Mar 25, 2021 at 4:32 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Mr. Archibald led the Pledge of Allegiance.

D. Public Comments

Daniel Holmes Sr., parent, spoke regarding reopening of the performing arts program.

Daniel Holmes Jr., student, spoke regarding reopening of the performing arts program.

Kim Essling spoke regarding support for the students.

Sheri Lehavi, parent, spoke in support of reopening the school to all students.

A comment from Stacey Meltzer, teacher, was read regarding the reopening of the school to in-person instruction.

Beatriz Chen made a public comment condemning the racially motivated attacks that have been occurring recently.

E. UTLA Update

Heather Knight provided the UTLA update. She noted the ongoing concerns regarding the change to the SISC healthcare program. She also spoke in favor of the agenda item for extension of the FFCRA leave. Ms. Knight also noted that conversations and a tentative date have been provided regarding the return to in-person instruction, but noted that there has not been sufficient communication or an actual plan presented. She stated that she hoped ECR would follow the example of other conversion charter schools and make the return this semester optional for students and staff. Ms. Knight also noted that bargaining is ongoing, but there have been no new tentative agreements reached. Ms. Knight also spoke regarding the SpringBroad contract, and asked that the Board consider the concerns of the English teachers regarding this platform. Ms. Knight also expressed concerns regarding the HR department's investigative procedures. John Perez arrived.

F. Executive Director Update

Mr. Hussey replied to the public comments regarding the performing arts programs, and noted that as of yet there is no guidance from the LA County Department of Public Health that would allow for a return of indoor programs (as opposed to approval being provided for athletics to resume). Mr. Hussey advised that, once clearance is obtained, ECRA will restart the program and make sure that all safety protocols are followed.

Last week LA County went into the red tier, and may be moving into the orange tier by the first week of April if everything holds steady; we would have more options in orange tier.

The state Academic Decathlon competition took place last week, results will be coming this weekend to determine if we qualified for nationals. We have been asked to fill out paperwork for the national competition, but we are still waiting to hear the results from the state competition.

We have been cleared to have cohorts return; and athletic practices have returned.

ECRA will be creating a wellness center to help students who may feel anxiety about returning to in-person instruction after more than a year.

LAUSD's Charter Schools Division oversight visit will be April 14th; it will be an all day virtual event. All budgetary documents were provided, and we are in the process of providing backup on a couple charges.

The Equity Advisory Committee sent out a survey to students. A total of 700 responses were received, and it was noted that there were still ongoing issues regarding: racial slurs being used on campus; setting the stage for uncomfortable conversations; opening up clubs for more diversity and educational opportunities; and the importance of building relationships, even in a virtual environment.

The AT&T consultant came out and identified all the phone lines and noted the lines that we could disconnect a total of 10 lines, and that there were 5 lines that would qualify for a CalNet discount of up to 50%. We are also in final stages of discussing with LAUSD regarding connecting the former Leonis campus buildings to our phone system.

We have a Reopening Committee made up of administrators, teachers, classified staff, and the School Nurse. The Reopening Committee has three sub-committees: the Safety Committee; the Survey Committee; and the Bell Schedule Committee. A teacher survey was sent out by UTLA. A parent survey was also sent out; over 1,550 responses were returned. Of these responses, 61.4% said they would send their students back to school at least once a week with a maximum of 14 students in a classroom.

A reopening update will be sent out this weekend to advise all stakeholders where we are at this time. The reopening will have to be negotiated with the labor unions; we are hopeful of having these negotiations right after we return from Spring Break.

We have all PPE equipment that is needed. This includes the MR-13 air ventilation filters, webcams, and overhead audio systems. We will also order thermal cameras for a quicker check-in process, and hope to have the Board approve the Promethean panels for the remaining classrooms.

ECR's Professional Development Advisory Committee (PDAC) is working on professional development for the staff with regards to a hybrid model. The Tech Committee has also been working with teacher-led mock demos to identify best practices for delivery of instruction in a hybrid model.

For senior events, the LA County guidelines still prevent us from doing a lot of the events we traditionally do, but we are continuing to look at multiple scenarios, particularly for graduation. We will continue to look for guidance from the LA County Dept of Public Health, and hope to get questions answered.

Mr. Wright asked what provisions have been made for teachers who may not want to return to in-person instruction. Mr. Hussey noted that we have to negotiate the return to in-person instruction, but as a general rule he will not insist on putting people in harm's way; we will look at CDC, State, County and local guidelines to make the most informed decision possible. Mr. Wright also thanked Mr. Hussey for all his work in running the school and working to keep the staff and students safe.

Ms. Chen asked that something be sent to the stakeholders through social media and other means regarding our reopening plan. Mr. Hussey replied that something would be sent out tomorrow regarding the possibilities for reopening.

G. Chief Business Officer Update

Mr. Wood went over the CARES Act funding report, the Cafeteria report, and the Investment review summary.

Mr. Wood noted that we have received the new US Bank credit cards, and will be transitioning all credit card expenses over to US Bank from American Express. We are working on the budget by department, keeping in mind identified priorities. Mr. Wood went over the CARES Act funding report, the Cafeteria report, and the Investment review summary.

Mr. Wood noted that we have received the new US Bank credit cards, and will be transitioning all credit card expenses over to US Bank from American Express. We are working on the budget by department, keeping in mind identified priorities.

H. Committee Updates

Finance Committee met last week. During the meeting, the Committee reviewed the 2nd Interim Financial report, and voted to recommend approval of same. The Committee also reviewed the investment report, and will schedule a meeting with Beacon Pointe to discuss investment strategy and plans. The Committee reviewed the check registers and the AMEX bills, and on both the Committee voted to recommend approval to the Board. The Committee also discussed the CARES Act funding and what that would look like over the next couple years.

II. Consent

A. Approve Minutes of February 25, 2021 Regular Board Meeting

Brad Wright made a motion to approve the minutes from Regular Board Meeting on 02-25-21.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review and Vote on February 2021 Check Registers

Brad Wright made a motion to approve the February 2021 Check Registers.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Review and Vote on February 2021 American Express Charges

Brad Wright made a motion to approve the February 2021 American Express Charges.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Financial

A. February 2021 Financial Update

Mr. Wood went over the February 2021 Financial Update.

B. Discuss Status of PPP Loan Forgiveness

Mr. Wood went over the status of the PPP loan forgiveness. Ms. Chen asked that it be put on next month's Board agenda for a vote. Mr. Archibald noted that it is already on next month's Finance Committee's agenda for a vote whether to recommend approval to the Board.

C. Discuss and Vote on 2nd Interim Financial Report

Mr. Wood went over the 2nd Interim Financial Report. This included the Special Education (SPED) report, identifying the amount of revenue received for SPED, and the amount spent on SPED, and the overage (encroachment) spent to date. The report is on the form required by LACOE.

Mr. Perez noted that UTLA is creating a nationwide coalition to lobby Congress to increase support for SPED up to the 40% maximum allowed by law, as opposed to the 20% that is currently being allocated. Mr. Perez suggested that ECR get together with the other charter schools in the district to see if we want to be a part of this coalition. Ms. Chen asked that an agenda item to discuss this be added to next month's Board agenda.

Brian Archibald made a motion to approve the 2nd Interim Financial Report.

Brad Wright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl Aye
Beatriz Chen Aye
Kenneth Lee Aye
Brian Archibald Aye
Jeff Davis Absent
John Perez Aye
Linda Ibach Aye
Scott Silverstein Absent
Brad Wright Aye

D. Discuss and Vote on Independent Auditor's Report for 2019-2020.

Mr. Wood noted that normally the audit report would be presented in December, but due to COVID the deadline to submit the report was extended to April 2021. Vanessa Pineda of Christy White & Associates presented the Audit report. The report contained three opinions, all of which identified that there is an unmodified opinion in all areas, which is the best opinion we could have obtained.

Mr. Archibald asked about the issue with the concerns regarding the failure to follow policies and procedures which was the subject of a separate audit. Ms. Pineda noted that they did take a small sample, and there was nothing noted in that sample, and that it appears that internal controls were working correctly.

Mr. Kofahl noted that the report gave the financial status a clean report and maximum scores across the board. Ms. Pineda confirmed this, and appreciated the cooperation and the provision of documents even during pandemic, from our Business Office and ICON School Management.

Steven Kofahl made a motion to approve the Independent Auditor's Report for 2019-2020.

Brian Archibald seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Linda Ibach Aye
Scott Silverstein Absent
Steven Kofahl Aye
Beatriz Chen Aye
Brad Wright Aye
John Perez Aye
Jeff Davis Absent
Kenneth Lee Aye
Brian Archibald Aye

IV. School Business

A. Discuss and Vote on Extending FFCRA Leave Benefits

This matter was tabled, as new California law (Senate Bill 95) supersedes this.

B. Discuss and Vote on Springboard Contract

Assistant Principal Minita Clark went over the SpringBoard platform, which is used for our English Language Arts. The contract is for 3 years, we are already in the first year so it would be for an additional two years beyond this year, and would save us approximately \$8,000 from the prior platform used. This is a new platform for ECR; LAUSD uses it as well. There is a digital and text version provided. Ms. Clark noted that this is one of the most closely aligned instructional textbook that is available. There is also an AP component that research shows improves AP performance. It is widely known and widely used, and is revered by teachers all

across the nation, as teachers played at least an 80% role in creating the platform.

Mr. Archibald asked about the feedback from ECR teachers. Ms. Clark noted that the feedback is mixed and there has been a learning curve, but more are in favor than against. Mr. Wright asked the basis for saying it was more favorable than not; Ms. Clark said this was based on direct feedback from the teachers in her department, which is the department that uses the platform. Ms. Clark noted that we needed to work on alignment and continuity of learning, which has been a challenge as noted by WASC during their accreditation visit; Ms. Clark stated that SpringBoard would help with that alignment. She also noted that we are required by state law to have standards-based curriculum, to provide equity and continuity of learning, and SpringBoard has received overwhelming praise on this.

Ms. Chen asked about the learning curve, and whether there was possible professional development for this. Ms. Clark replied that, if not for the pandemic, SpringBoard would have come out and provided in-person professional development; however, SpringBoard did provide virtual learning modules to help with learning the platform.

Mr. Archibald asked about the 3 year term, and how we are already in year one.

Mr. Chang noted that we began using this platform at the start of this school year, but we are seeking a 3 year term. Ms. Clark noted that for textbooks we typically do a minimum of 3 year terms in order to get discounted rates.

Mr. Archibald also asked if other options were considered before selecting SpringBoard; Ms. Clark replied no, especially not during the pandemic, she did not feel it necessary to require teachers to learn yet another program.

Brad Wright made a motion to approve the SpringBoard contract for a term of three (3) years.

Linda Ibach seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

John Perez	Aye
Kenneth Lee	Aye
Linda Ibach	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Jeff Davis	Absent
Brian Archibald	No
Scott Silverstein	Absent

C. Discuss and Vote on Cyber High Agreement

Mr. Hussey noted that we have used Cyber High, which is through the Fresno County Superintendent of Schools, for several years. The 3 year contract being sought is to lock in the pricing for 3 years; otherwise, we would see about a 5% increase in price each year.

Ms. Chen asked for confirmation that the contract was for a total of \$28,500. Mr. Hussey confirmed, and that it would be payable in annual installments of \$9,500 each year. Ms. Chen asked that we promote this program, as it allows for students to recover credits. Mr. Hussey stated that he would send an email to parents making them aware of this program.

Linda Ibach made a motion to approve the Cyber High Agreement for a term of three (3) years starting June 9, 2021.

Brad Wright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Scott Silverstein	Absent
Brian Archibald	Aye

Roll Call

John Perez	Aye
Jeff Davis	Absent
Brad Wright	Aye
Linda Ibach	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Kenneth Lee	Aye

D. Discuss and Vote on Microsoft Education Platform Contract

Mr. Hussey discussed the Microsoft Education Platform Contract. This would allow us to continue being a Microsoft Showcase School, and continue our use of the various applications which has helped students and teachers succeed in the distance learning model. A three year contract allows us to get discount pricing each year, though the exact pricing for years 2 and 3 will not be known until the start of each of those years.

Ms. Chen asked how much was spent this past year on Microsoft applications; Mr. Hussey stated that he could get that information but he did not have it on hand.

Mr. Archibald asked if there was a viable alternative to this platform; Mr. Hussey stated that there may be alternatives, but we would have to buy piecemeal programs and train teachers and students on each program. Mr. Archibald noted that the shift seems to be towards Google products. Ms. Chen noted that she has seen Microsoft used in many classrooms and they have amazing features.

Brian Archibald made a motion to approve the Microsoft Education Platform contract for a term of three (3) years, beginning May 1, 2021.

Linda Ibach seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Aye
Steven Kofahl	Aye
Jeff Davis	Absent
Kenneth Lee	Aye
John Perez	Aye
Brad Wright	Aye
Brian Archibald	Aye
Linda Ibach	Aye
Scott Silverstein	Absent

E. Discuss and Vote on Promethean Smart Panel Purchase

Mr. Hussey stated that we had looked into purchasing these additional boards last February, but with the pandemic and school closure, we were unable to proceed at that time.

Mr. Archibald asked if we needed a panel in each classroom. Mr. Hussey stated that we would have to provide training on the use of the panels, but that it is a continuing area of professional development. Mr. Hussey stated that, of the teachers who are coming into the classroom right now, 100% use the panels; and when we go into hybrid model, 100% of the teachers would need to use the panels.

Mr. Wright asked for clarification on the Promethean panels; Mr. Hussey explained the panels are used like a virtual whiteboard in the classroom, where lessons can be projected and students can interactive on the panels to solve problems, answer questions, etc.

Linda Ibach made a motion to approve the purchase of the 35 Promethean Smart Panels for a total cost of \$131,706.63.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Aye
Jeff Davis	Absent
Beatriz Chen	Aye
Linda Ibach	Aye
Brian Archibald	Aye
Brad Wright	Aye
Scott Silverstein	Absent
Kenneth Lee	Aye
John Perez	Aye

V. Closed Session

A. Conference with Legal Counsel: Existing Litigation

Closed session took place.

B. Conference with Legal Counsel: Anticipated Litigation

Closed session took place.

C. Public Employee Performance Evaluation

Closed session took place.

John Perez left.

D. Conference with Labor Negotiators

Closed session took place.

VI. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

There were no actions to report.

VII. Closing Items

A. Adjourn Meeting

Brian Archibald made a motion to adjourn the meeting.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:07 PM.

Respectfully Submitted,
Daniel Chang

Cover Sheet

Review and Vote on March 2021 Check Registers

Section:	II. Consent
Item:	B. Review and Vote on March 2021 Check Registers
Purpose:	Vote
Submitted by:	
Related Material:	March 2021 Check Register ECRCHS.pdf

El Camino Real HS March 2021

Check Register Account: 1796 AP

Grand Total: 366,493.34

Name	Check #	VOID	Date	Memo	Amount
The Shredders	15063		3/2/2021	INV 340062 Shredding services 11/2020	\$ 50.00
The Shredders	15064		3/2/2021	INV 338568 Shredding services 10/2020	50.00
The Cruz Center	15065		3/2/2021	2/21 Special Ed Services INV 2782	750.00
Spectrum 5691	15066		3/4/2021	02/21 Inv# 7785691022221 Acct# 8448 20 001 7785691 Fiber backup line	1,185.00
The Print Spot	15067		3/4/2021	INV# 3856 Replenishment of envelopes	13,489.66
MRC Smart Technology Solutions(SoCal Office)	15068		3/5/2021	2/28/21-3/30/21 360 App Fee (Contract CN15953-01)	88.95
Clark Pest Control	15069		3/5/2021	inv# 27541566 01/21 Pest Control on Shoup	75.00
AT&T Business Service	15070		3/5/2021	02/21 - AN 051 933 23 40 001 LD Charges PBX REF#8188889566	44.63
Vista Paint Corporation	15071		3/5/2021	Buildings and Ground Supplies Inv#2021-825116-00	297.65
Vista Paint Corporation	15072		3/5/2021	Buildings and Ground Supplies Inv#-2021-797623-00	14.14
Vista Paint Corporation	15073		3/5/2021	Buildings and Ground Supplies Inv#2021-831428-00	740.78
Season Control Heating Air	15074		3/5/2021	REPLACE COMPRESOR inv#80483	3,450.00
Nettime Solutions LLC	15075		3/5/2021	INV 120304 stratustime Monthly Subscription	50.00
Ventura County Office of Education Business	15076		3/5/2021	INV AR21-01085 California Principals' Support Network Year 1	1,500.00
LogMein USA, Inc.	15077		3/5/2021	INV IN60001283723 User credential sharing management	864.00
J Thayer Company	15078		3/10/2021	INV 1506924- 0 Heater for Staff	1,522.01
Child and Family Guidance Center	15079		3/10/2021	01/21 Special Ed Services Northpoint	7,910.10
El Camino Real Charter High School 403(B) Plan	15080		3/17/2021	3/15/21 403(B) Plan 2563-4428 Charles Schwab	150.00
Law Offices of Young, Minney & Corr, LLP	15081		3/17/2021	INV 070657 School Reopening Webinar	60.00
California Department of Education	15082		3/17/2021	INV21SF37603 USDA Foods	855.00
Turf Team, Inc.	15083		3/10/2021	inv 004142 Lawn Maintenance Softball Budget -1st payment	4,372.50
ICON School Management	15084		3/10/2021	INV# 670 March 2021 Charter School Consulting	11,500.00
Judy McLean	15085		3/10/2021	inv# 3101 02/21 Payroll Services	1,862.50
CONFIDENTIAL	15086		3/10/2021	CONFIDENTIAL	22,866.92
The Shredders	15087		3/10/2021	INV 343092 Shredding 02/2021	96.00
Law Offices of Young, Minney & Corr, LLP	15088		3/17/2021	9/24/20-11/16/20 INV 68893	405.00
Hanover Insurance Group	15089		3/17/2021	21-March 1513133073-001-00 Payment for 2020-2021 Insurance	18,401.40
AT&T 3576	15090		3/19/2021	21-Mar 818 888-3576 721	159.97
Corr-Robinett, Scott	15091		3/19/2021	INV 144 Electronic Timing 3/20/21	600.00
Kyra Nevarez	15092		3/22/2021	3/15/21 Refund-BYU Student	280.00
Aeries Software	15093		3/24/2021	INV#CONF-20415 2021 Spring Virtual Conference - Marisela Carrera	150.00
ORACLE Enterprises	15094		3/22/2021	inv 1044142 2/27/21 Netsuite Services	3,000.00
Borenstein, Jodi	15095		3/22/2021	NFHS course	50.00
Zahur, Ziat	15096		3/22/2021	CSTEM Symposium	107.72
Crino, Larry	15097		3/23/2021	3/23/21 Varsity Baseball vs Crespi HS Plate - Officials	88.00
Joe Galeano	15098		3/23/2021	3/23/21 Varsity Baseball vs Crespi HS Base - Officials	84.00
Verizon Wireless	15099		3/24/2021	1/8/21-2/7/21 INV# 9872877530 Communication Services	469.54
Clark Pest Control	15100		3/24/2021	inv# 27870693 03/21 Pest Control on Shoup	75.00
Moorpark High School	15101		3/24/2021	INV#922172 Track and Field Tournament Fee - Don Greene Memorial Meet	100.00

Corr-Robinett, Scott	15102	3/24/2021	inv# 145 Cross Country Budget - Electronic Timing 3/27/21	600.00
American Express	15103	3/24/2021	21-FEBX3-31047 Charges	3,180.84
Crino, Larry	15104	3/24/2021	3/24/21 - JV Baseball vs Chaminade HS JV Plate	85.00
JW Pepper & Son, Inc	15105	3/25/2021	INV# 363188351 Virtual Concert Supplies	656.99
Chris Levenson	15106	3/25/2021	3/31/21 - Varsity Baseball Game vs Crespi HS Plate	88.00
Monte Murray	15107	3/25/2021	3/31/21 - Varsity Softball Game vs Agoura HS Plate	80.00
Kurt Kerby	15108	3/25/2021	3/31/21 - Varsity Baseball Game vs Crespi HS Bases	84.00
Dwayne Johnson	15109	3/25/2021	3/27/21 - JV Baseball vs Alemany HS Plate	85.00
Robert Pompa	15110	3/25/2021	3/31/21 - Varsity Softball Game vs Agoura HS Bases	78.00
Law Offices of Young, Minney & Corr, LLP	15111	3/25/2021	INV 69905 Legal Services through 2/28/2021	6,071.92
Law Offices of Young, Minney & Corr, LLP	15112	3/25/2021	9/24/20-11/16/20 INV 68893 First Payment	292.50
Jive Communications, Inc.	15113	3/25/2021	3/21 Jive (VoIP Phone System) recurring payment IN7100245935	2,569.04
Abdon Rosales	15114	3/25/2021	Gardening Service for Shoup 12/20,1/21 & 2/21 Invoicing	3,000.00
Uniform Warehouse, INC	15115	3/25/2021	INV 829899 Safety security uniforms	426.84
Cameron Pirkhahkohan	15116	3/25/2021	3/30/21 - Varsity Soccer vs Chaminade HS AR2	69.00
Shaine Danbeli	15117	3/25/2021	3/30/21 - Varsity Soccer vs Chaminade HS REF	82.00
Barnathan, Lee	15118	3/25/2021	3/30/21 - Varsity Soccer vs Chaminade HS AR1	69.00
Bernhard Hosu	15119	3/25/2021	4/1/21 - Varsity Soccer vs Fairfax HS REF	82.00
AT&T 3532	15120	3/25/2021	21-Feb 818 888-3532 333	573.67
AT&T 1516	15121	3/25/2021	21-Feb 818 888-1516 256	693.78
Worldpay Holding, LLC	15122	3/25/2021	Dec 2020 Fees, Federal Tax ID 27-4855978	54.99
STS education	15123	3/29/2021	INV 47378 Disinfecting loaner devices for students	2,019.91
SHI International Corp	15124	3/29/2021	INV B13120199 Additional Surface Books to be assigned for Chiefs and Admins	838.84
SHI International Corp	15125	3/29/2021	INV B13112919 Additional Surface Books to be assigned for Chiefs and Admins	6,037.23
Franklin, Stephanie	15126	3/30/2021	Academic Decathlon Materials- DemiDec	1,187.13
WGY Solutions LLC	15127	3/29/2021	INV 21-0307 Managed network services for February	2,400.00
Winter Guard Association of Southern California	15128	3/29/2021	INV 1197 Varsity Team Virtual Competition Membership Fee	350.00
Mixtus Inc dba Mustang Marketing	15129	3/29/2021	INV 9380-0 Marketing services	2,130.92
Real Volleyball	15130	3/29/2021	INV 45066 Boys Volleyball Equipment	400.32
DTASC	15131	3/29/2021	INV 19 Drama Festival Registration Fees	155.00
DTASC	15132	3/29/2021	INV 11 Drama Festival Registration Fees	165.00
Worthen, Kena	15133	3/30/2021	JV entry fees drill team	350.00
Vazquez, John Orlando	15134	3/30/2021	NFHS Cert	50.00
Reyes, Roxanna	15135	3/30/2021	mileage for local district office	23.96
Fuller, Dupree	15136	3/30/2021	Diesel for Pressure washer	20.00
Endres, Zasha	15137	3/30/2021	Professional Development Meeting	195.18
Amazon Capital Services	15138	3/30/2021	Counseling office supplies Inv#1TFH-1TYG-49GW	24.61
Los Angeles County Sheriffs Department	15139	3/30/2021	Garnishment Case # 19CHLC26197 File# 3682010160026	99.65
Joe Franiak	15140	3/31/2021	4/3/2021 JV Baseball - Official	85.00
Shaine Danbeli	15141	3/31/2021	4/1/2021 Boys Soccer - Officials	69.00
Torres, Eduardo	15142	3/31/2021	4/1/2021 Boys Soccer - Officials	69.00
Greg Yamin	15143	3/31/2021	4/1/2021 Baseball - Official	85.00
Daktronic, Inc.	32009	3/2/2021	INV 6907895 Repair front-of-school marquee	1,300.00
Purchase Power (Pitney Bowes)	32010	3/7/2021	2/3/21 Meter Refill Acct # 8000 9090 0876 5336	278.40
T-Mobile US, Inc.	32011	3/7/2021	21-March 969604280 - WiFi Student Hot Spots	400.00
SoCalGas	32012	3/9/2021	1/25/21-2/24/21 Gas Charges for Shoup Acct 163 513 3769 2	22.51
McCalla Company	32013	3/9/2021	INV 361163 Custodial Supplies	306.56

WM Corporate services, INC	32014	3/10/2021	INV 0350399-4801-9 Waste Management Services on Shoup	387.21
U.S Bank PARS Account #6746022400	32015	3/10/2021	#6746022400 PARS Contributions for February 2021	1,225.78
Coutin School LLC	32016	3/10/2021	01/21 Special Ed Services Coutin	8,293.10
UTLA	32017	3/10/2021	02/21 Union Dues Certificated	13,064.51
AFSCME District Council 36	32018	3/10/2021	02/21 Union Dues	2,551.40
U.S. Bank Equipment Finance	32019	3/15/2021	INV# 393483821 Copiers Shoup Location	869.65
U.S. Bank Equipment Finance	32020	3/16/2021	11/20 INV# 429800923 Copiers Shoup Location - Reissue	944.15
LADWP	32021	3/16/2021	21-Feb 6968788886 Shoup Utilities	3,925.40
The Help Group-North Hills Prep School	32022	3/16/2021	INV ELC0121NHPSpecial Ed Services 1/21	3,068.45
Golden Star Technology, Inc	32023	3/16/2021	INV56827 Stylus and Adapter for Student Store - Reissue	3,764.61
AT&T 0810	32024	3/19/2021	21-Mar 818 716-0810 246	159.67
AT&T 9566	32025	3/19/2021	21-Mar 818 888-9566 454	468.79
Canon Financial Services, Inc.	32026	3/19/2021	2/20/21-3/19/21 Equipment Leases	2,734.76
Department of Justice (State of CA)	32027	3/19/2021	499000 Fingerprint Apps 2020-2021	160.00
AT&T Business Service	32028	3/19/2021	02/21 - AN 051 933 6518 001 LD Charges Main Fax REF#8187109023	44.63
Alyssa Lee	32029	3/19/2021	INV 03042021 Athletic COVID -19 Signs Design	400.00
AT&T 4501	32030	3/19/2021	21-Mar 818 992-4501 069	317.47
Solano County Office Of Education	32031	3/19/2021	INV INV21-01373 ACADECA Team registration Fee	500.00
MRC Smart Technology Solutions(SoCal Office)	32032	3/20/2021	inv# IN1873107 3/22/21-4/21/21 Maintenance Agreement for Sharp Multi Function	409.53
AT&T 6340	32033	3/20/2021	Printers	409.53
Canon Solutions America, Inc	32034	3/20/2021	21-Mar 818 888-6340 249	159.67
AT&T 9221	32035	3/20/2021	2/27/21-5/26/21 Copier Maintenance Contract 2039753	2,262.60
AT&T 9023	32036	3/20/2021	21-Mar 818 887-9221 130	317.47
AT&T 4152	32037	3/20/2021	21-Mar 818 710-9023 538	159.67
AP fbo EdLogical Group Corp	32038	3/22/2021	21-Mar 818 348-4152 036	159.67
CompuClaim	32039	3/24/2021	02/21 Special Ed Services INV 9139102	13,547.25
AT&T 5329	32040	3/24/2021	INV 21-361 MeduClaim Procedure Code Billing(LEA)	16.72
Nettime Solutions LLC	32041	3/24/2021	21-Mar 818 704-5329 568	164.40
AT&T 0428	32042	3/24/2021	INV 119857 stratustime Monthly Subscription	50.00
AT&T 3601	32043	3/24/2021	21-Mar 818 716-0428 472	159.67
Working With Autism, Inc	32044	3/24/2021	21-Mar 818 999-3601 418	159.67
Spectrum Business 1228	32045	3/24/2021	February 2021 Special Ed Services	6,620.59
AT&T 3635	32046	3/24/2021	3/13/21-4/12/21 Spectrum Business Internet & Voice Account 8448 20 001	176.96
AT&T 6714	32047	3/24/2021	7461228 Shoup	176.96
AT&T 6665	32048	3/26/2021	21-Mar 818 347-3635 849	159.67
Phase II Systems (Public Agency Retirement Services)	32049	3/26/2021	21-Mar 818-888-6714 378	159.67
Verizon Wireless	32050	3/26/2021	21-Mar 339 341-6665 668	188.21
NJP Sports Inc	32051	3/26/2021	INV 47521 PARS ARS Fees Plan A5 - ARS11A 3/21	343.67
NJP Sports Inc	32052	3/26/2021	2/8/21-3/7/21 INV# 9875001079 Communication Services	468.90
WM Corporate services, INC	32053	3/26/2021	inv# 14428 Windscreen Replacement - Boys Tennis	752.61
J Thayer Company	SPACH207	3/2/2021	inv 144229 Windscreen Replacement - Baseball Budget	841.11
J Thayer Company	SPACH208	3/2/2021	INV 0351903-4801-7 Bin for ELCO	84.39
J Thayer Company	SPACH209	3/2/2021	INV 1503333-0 Covid Materials	513.14
Kelly Services, Inc.	SPACH210	3/4/2021	INV 1508939-0 Covid Materials for Staff and Teachers	2,532.21
DLL Financial Services, Inc.	SPACH211	3/4/2021	INV 1508225-0 Health office Ink	110.48
J Thayer Company	SPACH212	3/4/2021	INV#391828 Substitute Teachers Through 1/19-1/22/21	5,926.85
Brightful Innovations Company Limited	SPACH213	3/4/2021	2/15/21-3/14/21 Copier Lease Contract 25426256	972.77
			INV#1499425-0 Furniture Alt Ed Remaining Balance	20,990.96
			INV#DCBE8DFA-001 Math Student Software Subscription 2/17/21-2/17/22	855.00

Piece of Mind Care Services	SPACH214	3/5/2021	2/21 INV 0000088 Continuation School Services	3,547.17
Self Insured Schools of California	SPACH215	3/5/2021	CBR 2021-02-28 El Camino FSA	4,930.67
Spectrum Enterprise 4201	SPACH216	3/8/2021	02/21 Inv# 086084201020121 Acct#086084201 Enterprise Fiber line	569.37
Inspire Communication, Inc	SPACH217	3/9/2021	INV#EC2021228 Speech-Language Services 2/21	19,380.00
Greatland Corporation	SPACH218	3/17/2021	1099 MISC Filing, printing, mailing - 2020	99.00
Piece of Mind Care Services	SPACH219	3/23/2021	INV 0000087 Students Support Services 02/21	56,748.38
J Thayer Company	SPACH220	3/23/2021	Safe Reopening Cleaning Supplies 1st payment	10,655.12
ORACLE Enterprises	SPACH221	3/24/2021	INV# 1037272 NetSuite Services	17,499.80
Xerox Financial Services	SPACH222	3/24/2021	2/28/21-3/30/21 Equipment Lease-Contract 010-0077477-001	1,058.12
Spectrum Enterprise 4201	SPACH223	3/24/2021	03/21 Inv# 086084201030221 Acct#086084201 Enterprise Fiber line	899.00
Kelly Services, Inc.	SPACH224	3/25/2021	INV#398218 Substitute Teachers Through 1/28-2/05/21	7,979.90
Xerox Financial Services	SPACH225	3/26/2021	1/31/21-2/27/21 Equipment Lease-Contract 010-0077477-001	1,058.12
Xerox Financial Services	SPACH226	3/26/2021	03/21 Equipment Lease-Contract 010-0077477-003	90.35
Kelly Services, Inc.	SPACH227	3/30/2021	INV#394979 Substitute Teachers Through 1/25-1/29	4,033.99

El Camino Real HS March 2021

Check Register

Grand Total: 1,460,510.31

Account: 1761 General

Name	Check Number	VOID	Date	Memo	Amount
Harbourt, Matthew	1126		3/16/2021	BRMS FSA Contribution 3/16/2021	\$ 1,041.65
PenServ Plan Services	ACH210301-01		3/1/2021	403(B) Funding	38,317.00
LACOE, Los Angeles County Office of Education	ACH210301-1		3/1/2021	STRS/PERS Feb' 21	417,374.74
Cetera Advisor Networks LLC	ACH210308-01		3/8/2021	OPEB Funding	220,000.00
Self Insured Schools of California	ACH210315-1		3/15/2021	21-Mar Employee Benefits INV# 99118	341,662.82
PenServ Plan Services	ACH210316-01		3/16/2021	403(B) Funding	680.00
PenServ Plan Services	ACH210324-01		3/24/2021	403(B) Funding	530.00
LACOE, Los Angeles County Office of Education	ACH210330-1		3/30/2021	STRS/PERS Mar' 21	415,712.48
BRMS (CharterLIFE)			3/1/2021	2/22/2021- 2/28/2021 Benefits Card Funding Activity	7.50
Self Insured Schools of California			3/18/2021	21-Feb Employee Benefits ID# 99118 - SLI	3,413.40
Self Insured Schools of California			3/16/2021	21-MAR SISC Flex FSA Fees	321.91
PenServ Plan Services			3/16/2021	403(B) Funding	680.00
PenServ Plan Services			3/24/2021	403(B) Funding - 2019 Audit	530.00
BRMS (CharterLIFE)			3/16/2021	3/08/2021- 3/14/2021 Benefits Card Funding Activity	45.34
CompStar Insurance Services			3/9/2021	03/21 Workers' Compensation Policy #CST5019550	19,831.19
CompStar Insurance Services			3/9/2021	03/21 Installment Fee Workers' Compensation Policy #CST5019550	30.00
California Department of Tax & Fee Administration			3/24/2021	1st Quarter (January-March) Prepayment 2	70.97
Solupay Merchant			3/3/2021	Merchant Processing Fees - xx0888	2.95
Solupay Merchant			3/3/2021	Merchant Processing Fees - xx1886	2.95
Solupay Merchant			3/3/2021	Merchant Processing Fees - xx1886	54.76
Solupay Merchant			3/3/2021	Merchant Processing Fees - xx0888	200.65

El Camino Real HS March 2021

Check Register

Grand Total: \$ 13,773.73

Account: 1826 ASB

Name	Check Number	VOID	Date	Memo	Amount
Harrow Sports, Inc. (Next Level Resource Partners, LLC)	1580		3/10/2021	inv 554432 Duffel Bags Baseball Trust	\$ 1,987.84
BSN Sports, LLC	1581		3/10/2021	inv# 910434729 Duffel Bags Football Trust	6,101.90
Eastbay Team Sales	1582		3/22/2021	INV 1338347 Student Football Gear Football	5,130.01
Magdy Abdalla	1583		3/23/2021	3/23/21 - Girls Soccer vs Viewpoint HS (Scrimmage) REF1 - Girls Soccer Trust	72.00
Edwin Ramirez	1584		3/23/2021	3/23/21 - Girls Soccer vs Viewpoint HS (Scrimmage) REF2 - Girls Soccer Trust	72.00
Royal Results Inc.	1585		3/25/2021	2/24/21 - ECR Cross Country Dual Meet @ Agoura HS Timing and Scoring - CC Trust	300.00
Solupay Merchant			3/5/2021	Merchant Processing Fees - xx4210	54.99
Solupay Merchant			3/5/2021	Merchant Processing Fees - xx4194	54.99

Cover Sheet

Review and Vote on March 2021 Credit Card Charges

Section:	II. Consent
Item:	C. Review and Vote on March 2021 Credit Card Charges
Purpose:	Vote
Submitted by:	
Related Material:	03.25.2021 - US Bank Credit Card Statement .pdf 03.30.2021 - American Express Statement .pdf March 2021 Credit Card Summary.pdf



U.S BANCORP SERVICE CENTER
 P. O. Box 6343
 Fargo, ND 58125-6343



000054244 01 SP 106481320556150 S

DAVID HUSSEY
 EL CAMINO REAL CHS
 5440 VALLEY CIRCLE BLVD
 WOODLAND HILLS CA 91367-5949

EL CAMINO REAL CHS

ACCOUNT NUMBER 4866-9137-0062-2540
STATEMENT DATE 03-25-21
TOTAL ACTIVITY \$ 342.40

**"MEMO STATEMENT ONLY"
 DO NOT REMIT PAYMENT**

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
03-22	03-19	KSU CONTINUING ED NECKLUND@KENN GA PUR ID: 96470026 TAX: 0.00	24493981079206964700268	8220	159.00
03-23	03-22	SP * MATGUARD USA MATGUARDUSA.M NJ PUR ID: opsntoyq6gc TAX: 0.00	24011341081000047365520	5691	183.40

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4866-9137-0062-2540		ACCOUNT SUMMARY	
	STATEMENT DATE 03-25-21	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE	\$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES	\$342.40
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
			TOTAL ACTIVITY	\$342.40



Corporate Card Statement of Account

Sign-up For Online Statements
www.americanexpress.com/gopaperless

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Closing Date
 03/30/21

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$ 04/14/21
8,203.11 CR	4,837.23	11,060.25	3,180.84	316.85	4,196.68

For important information regarding your account refer to page 2.

Payment is due in full. Please pay by 04/14/21 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	0.00	0.00
XXXX-XXXXX3-31047	DAVID HUSSEY	15,897.48	-3,497.69
	Total	15,897.48	-3,497.69

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX3-31005	Reference Code	Amount \$
Total for DAVID HUSSEY	New Charges/Other Debits	0.00
	Payments/Other Credits	0.00

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

DAVID HUSSEY
 EL CAMINO REAL CHS
 5440 VALLEY CIR BLVD
 WOODLAND HILLS CA 91367

Account Number 3787-507763-31005 Payable upon receipt in U.S. Dollars.

Please Pay By 04/14/21 Enter 15 digit account number on all payments.

Amount Due \$4,196.68 Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

Mail Payment to:

AMERICAN EXPRESS
 PO BOX 0001
 LOS ANGELES CA 90096-8000



0000378750776331005 000419668000483723 30HH

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Page 2 of 3

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122.

International Collect:
 1-336-393-1111.

Hearing Impaired Services:
 TTY: 1-800-221-9950.
 FAX: 1-800-695-9090.

Large Print and Braille Statements:
 1-800-528-2122.



Customer Service
 P.O. Box 981531
 El Paso, TX
 79998-1531

Payments
 PO BOX 0001
 LOS ANGELES
 CA
 90096-8000



Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
03/30/21

Page 3 of 3

Activity Continued

Card Number XXXX-XXXXX3-31047				Reference Code	Amount \$
03/27/21	PAYMENT RECEIVED - THANK YOU	03/27		08034000000	-3,180.84
03/04/21	THE HOME DEPOT #1070 WEST HILLS REF# 03030107014 800-654-0688	03/03/21	CA	03030107014	325.85
03/04/21	THE HOME DEPOT 1070 WEST HILLS 10702021- WG30974659 91307 ROC NUMBER 10702021-03-0309	03/04/21	CA		-91.85 Credit
03/05/21	PITNEY BOWES PI SHELTON REF# 1334073986 8442566444	03/05/21	CT	13340739860	274.26
03/05/21	VEX*ROBOTICS GREENVILLE FFQR7A5C 11396740 91367- ROC NUMBER FFQR7A5C TAX \$68.71	03/05/21	TX		792.11
03/12/21	CLDTKN MAILCHIMP ATLANTA REF# 5831486-154 LARGE DIGITAL GO	03/12/21	G		185.00
03/15/21	AGUAVIDA PREMIUM WAT 747-444-9637 REF# 21105171074 BOTTLE WATER	03/14/21	CA	21105171074	219.99
03/15/21	REBILLING OF OUR PREV. ISSUED CREDIT DATE OF ABOVE 03/15				11,060.25
03/15/21	INSTRUCTIONAL COACHI LAWRENCE REF# 31099531074 785-5508708	03/11/21	KS	31099531074	-225.00 Credit
03/17/21	PAYPAL *SFV EAC 4029357733 REF# 10062500553 4029357733 OTHER ROC NUMBER 100625005539	03/16/21	CA	10062500553	100.00
03/18/21	THE HOME DEPOT #6632 WOODLANDHLS REF# 03170663256 800-654-0688	03/17/21	CA	03170663256	96.23
03/20/21	HOMEDEPOT.COM 800-430-3376 REF# 03190811912 800-430-3376	03/19/21	GA	03190811912	604.44
03/23/21	DECKER EQUIPMENT 436 VASSAR REF# 73011001081 TOM@DECKEREQUIP.	03/22/21	MI	73011001081	2,053.38
03/23/21	HOMEDEPOT.COM 800-430-3376 REF# 03220811937 800-430-3376	03/22/21	GA	03220811937	185.97
Total for DAVID HUSSEY				New Charges/Other Debits	15,897.48
				Payments/Other Credits	-3,497.69

**ECRCHS
CREDIT CARD RECONCILIATION FORM
FOR THE PERIOD OF: 02/28/2021 - 03/30/2021 - AMEX**

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT	RESOURCE	DESCRIPTION
03/04/2021	The Home Depot	DAVID HUSSEY	U.DUARTE	\$ 325.85	GENERAL OPERATIONS	OPERATIONS & HOUSEKEEPING
03/05/2021	PITNEY BOWES INVOICE	DAVID HUSSEY	A.DELOSSANTOS	274.26	GENERAL OPERATIONS	POSTAGE
03/05/2021	Vex Robotics	DAVID HUSSEY	Z.ZAHUR	792.11	GENERAL SCHOLASTICS	ROBOTICS STUDENT MATERIALS
03/12/2021	MAILCHIMP	DAVID HUSSEY	B.FLOREK-CHANG	185.00	GENERAL OPERATIONS	SUBSCRIPTION TOOL SFTWR
03/15/2021	AGUAVIDA PREMIUM WATER	DAVID HUSSEY	A.DELOSSANTOS	219.99	GENERAL OPERATIONS	OPERATIONS & HOUSEKEEPING
03/17/2021	PAYPAL *SFV EAC	DAVID HUSSEY	M. DOMINGUEZ	100.00	LEARNING LOSS	HR DEPARTMENT TRAINING
03/18/2021	The Home Depot	DAVID HUSSEY	U.DUARTE	96.23	GENERAL OPERATIONS	OPERATIONS & HOUSEKEEPING
03/20/2021	The Home Depot	DAVID HUSSEY	U.DUARTE	604.44	GENERAL OPERATIONS	OPERATIONS & HOUSEKEEPING
03/23/2021	DECKER EQUIPMENT	DAVID HUSSEY	D.BENNETT	2,053.38	LEARNING LOSS	SOCIAL DISTANCE MARKING TAPE
03/23/2021	The Home Depot	DAVID HUSSEY	U.DUARTE	185.97	GENERAL OPERATIONS	OPERATIONS & HOUSEKEEPING
03/04/2021	The Home Depot	DAVID HUSSEY	U.DUARTE	(91.85)	GENERAL OPERATIONS	OPERATIONS & HOUSEKEEPING
03/15/2021	INSTRUCTIONAL COACHING GROUP	DAVID HUSSEY	S.SPENCER	(225.00)	GENERAL ACADEMICS	PROFESSIONAL DEVELOPMENT
	Amazon	DAVID HUSSEY	D.BENNETT	(284.70)	LEARNING LOSS	ENGLISH
	Late Fee Credit Reversal	DAVID HUSSEY		(39.00)		
	Total			<u>\$ 4,196.68</u>		

**ECRCHS
CREDIT CARD RECONCILIATION FORM
FOR THE PERIOD OF: 02/26/2021 - 03/25/2021 - US Bank CAL Card**

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT	RESOURCE	DESCRIPTION
3/19/2021	SP * MATGUARD USA	DAVID HUSSEY	M.VALENTINE	\$ 325.85	LEARNING LOSS	DISINFECTING SUPPLIES
3/22/2021	KSU CONTINUING ED	DAVID HUSSEY	G.PAEZ	274.26	GENERAL OPERATION	PROFESSIONAL DEVELOPMENT
	Total			<u>\$ 600.11</u>		

Cover Sheet

March 2021 Financial Update

Section:	III. Financial
Item:	A. March 2021 Financial Update
Purpose:	Discuss
Submitted by:	
Related Material:	March 21 - Financial Board Report 04.2021.pdf

El Camino Real Charter High School



FINANCIAL REPORT AS OF: MARCH 31, 2021

PROVIDED BY: ICON School Management



BALANCE SHEET

Description	Actual Mar 2021	Prior* Mar 2020	\$ Change to Prior*	% Change
ASSETS				
Current Assets				
Cash	\$ 19,161,203	\$ 6,391,143	\$ 12,770,060	205.95%
Investments	22,705,811	18,335,439	4,370,372	62.08%
Accounts Receivable	681,313	4,462,024	(3,780,711)	-84.73%
State Aid Deferrals	1,997,855	-	1,997,855	N/A
Prepaid Expenditures (Expenses)	159,491	275,938	(116,447)	-42.20%
Total Current Assets	44,705,673	29,464,544	15,241,129	84.78%
Fixed Assets, Net of Depreciation	6,381,017	6,746,230	(365,213)	-5.41%
Total Assets	\$ 51,086,690	\$ 36,210,774	\$ 14,875,916	60.17%
LIABILITIES & NET ASSETS				
Current Liabilities				
Accounts Payables	\$ 41,905	\$ 647,248	\$ (605,343)	-93.53%
Accrued Liabilities	794,189	2,013,910	(1,219,721)	-60.56%
Deferred Revenue	309,000	949,579	(640,579)	-67.46%
Total Current Liabilities	1,145,094	3,610,737	(2,465,643)	-68.29%
Long-Term Debt	36,441,488	26,181,491	10,259,997	69.82%
Total Liabilities	37,586,582	29,792,228	7,794,354	42.58%
Net Assets				
Economic Uncertainty (3%)	1,142,320	1,392,266	(249,946)	-17.95%
Unrestricted	12,357,788	5,026,280	7,081,562	140.89%
Total Net Assets	13,500,108	6,418,546	6,831,616	106.44%
Total Liabilities & Net Assets	\$ 51,086,690	\$ 36,210,774	\$ 14,625,970	59.16%

* Restated to incorporate 20-21 Changes

- Cash has increased due to one-time funding of the following: PPP Funding, LLMF Funding, CARES Act, as well as classification of MMA of Investments
- Reclassification of Assets – No longer Net OPEB Liability. Investment Part is separated and is now an Asset
- Reclassification of LTD – No longer NET OPEB Liability. OPEB Liability is separated from Investments
- LT-Debt Increased due to 19-20 OPEB Actuarial Study Report, PPP Funding and Compensated Absences



CASH FLOW

Description	Mar 2021	Mar 2020
OPERATING ACTIVITIES		
Net Income	\$7,472,495.08	(\$1,824,923.84)
Total Adjustments to Reconcile Net Income to Net Cash provided by operations	(\$2,105,295.17)	(\$135,868.08)
Net Cash provided by Operating Activities	5,367,199.91	(1,960,791.92)
INVESTING ACTIVITIES		
Net Cash provided (used) by Investing Activities	\$283,496.45	\$428,032.67
FINANCING ACTIVITIES		
Net Cash provided by Financing Activities	\$6,244,332.00	\$2,599,368.53
NET CASH INCREASE (DECREASE) FOR PERIOD	11,895,028.36	1,066,609.28
CASH, BEGINNING	\$7,266,175.06	\$5,324,533.91
CASH, ENDING	\$ 19,161,203.42	\$ 6,391,143.19

- School received one-time funding in: PPP Funding to help with Future Cash Deferrals of 35.59%
- School received FMV Adjustment in OPEB Liability causing Financing Activity to increase as well as PPP Funding which is considered LT-Debt.
- 2019-20 Beginning Cash Balance has been restated to agree to 18-19 Audit Report.

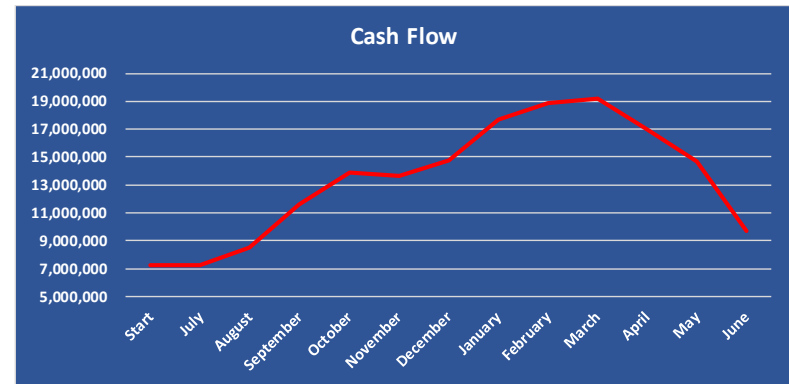


CASH ANALYSIS

- Days of Cash on Hand: 176 (Recommended: 90)

	Mar 2021	Feb 2021	Jun 2020	Mar 2020*
Fundraising #1287	\$ 274.04	\$ 274.04	\$ -	\$ -
LAUSD Account #1295*	-	13,686.70	-	-
PPP Account #1309	3,815,700.00	3,815,700.00	-	-
General Account #1761	10,205,733.63	10,103,804.60	5,545,311.75	4,892,760.73
A/P Account #1796	429,793.01	291,138.52	70,872.07	353,308.82
ASB Trust #1826	348,989.96	357,446.78	166,571.35	170,876.43
CNB ZBA Account	(21,413.26)	(29,201.38)	(21,701.64)	(26,886.74)
Hanmi MMA #2745	-	-	-	347.77
Cetera MMA #3344	4,129,275.62	4,081,685.22	1,273,928.00	388,846.42
Cetera OPEB MMA #4925	251,703.23	244,298.37	230,858.53	190,657.18
Petty Cash	500.00	500.00	-	(213.60)
Undeposited Funds	647.19	231.00	335.00	421,446.18
Total Checking/Savings/CDs	\$ 19,161,203.42	\$ 18,879,563.85	\$ 7,266,175.06	\$ 6,391,143.19

* Account Closed in March 2021.



Expected Cash Flow for 2020-2021



INVESTMENT ANALYSIS (MAR. 31)

- Charter School Investment Account
 - YTD Investment Revenue: \$86,785 (Int. & Dividends)
 - YTD Investment Fees: \$11,525
 - YTD FMV Adjustment: (\$56,945)
- Charter School OPEB Investment Account
 - YTD Investment Revenue: \$313,014 (Int. & Dividends)
 - YTD Investment Fees: \$180,432
 - YTD FMV Adjustment: \$3,494,963
- See further investment analysis completed by Greg Wood.



PROFIT & LOSS (SUMMARY)

	Working Budget 20-21	1st Interim Budget	2nd Interim Budget	YTD 2020-21	PYTD 2019-20
REVENUES					
LCFF	\$ 34,623,203	\$ 34,623,203	\$ 34,584,979	\$ 26,140,979	\$ 25,724,732
Federal	3,455,377	3,371,523	3,010,023	2,005,557	1,221,364
State	1,409,106	1,560,958	1,579,759	1,079,866	1,133,140
Local	3,192,091	2,809,521	2,868,733	2,337,799	3,314,089
FMV Adjustment	-	-	-	3,438,018	(1,967,436)
	42,679,777	42,365,205	42,043,494	35,002,219	29,425,889
EXPENSES					
Salaries and benefits	30,492,305	30,622,540	29,564,619	22,001,691	22,783,090
Student supplies	2,604,498	2,465,359	1,972,773	1,308,965	2,282,742
Operating Exp	6,970,529	6,704,996	5,975,849	3,825,391	5,760,148
Capital Outlay	550,254	640,020	530,216	393,677	424,833
Other Outgo	31,280	31,280	33,866	-	-
	40,648,866	40,464,195	38,077,323	27,529,724	31,250,813
NET INCOME (LOSS)	\$ 2,030,911	\$ 1,901,010	\$ 3,966,171	\$ 7,472,495	\$ (1,824,924)
NET INCOME BEFORE FMV ADJ.	\$ 2,030,911	\$ 1,901,010	\$ 3,966,171	\$ 4,034,477	\$ 142,512

- \$7.5M in Net Income due to the following factors:
 - 1-Time Funding of \$1.4M in LLMF
 - FMV Adjustment of \$3.4M in Investments
 - Operational Expenses are down due to COVID-19



PROFIT & LOSS (YTD)

Description	Actual YTD Mar 2021	Prior YTD Mar 2020	\$ Change	% Change
REVENUES				
LCFF Revenues	\$ 26,140,979	\$ 25,724,732	\$ 416,247	1.62%
Federal Revenues	2,005,557	1,221,364	784,193	64.21%
State Revenues	1,079,866	1,133,140	(53,274)	-4.70%
Local Revenues	2,337,799	3,314,089	(976,290)	-29.46%
FMV Adjustment	3,438,018	(1,967,436)	5,405,454	-274.75%
Total Revenues	35,002,219	29,425,889	5,576,330	18.95%
EXPENDITURES				
Certificated Salaries	11,100,424	11,449,607	(349,183)	-3.05%
Classified Salaries	2,975,046	3,115,787	(140,741)	-4.52%
Employee Benefits	7,926,221	8,217,696	(291,475)	-3.55%
Books & Supplies	1,308,965	2,282,742	(973,777)	-42.66%
Services and Operations	3,825,391	5,760,148	(1,934,757)	-33.59%
Capital Outlay	393,677	424,833	(31,156)	-7.33%
Total Expenditures	27,529,724	31,250,813	(3,721,089)	-11.91%
NET INCOME (LOSS)	\$ 7,472,495	\$ (1,824,924)	\$ 9,297,419	-509.47%
NET INCOME BEFORE FMV ADJ.	\$ 4,034,477	\$ 142,512	\$ 3,891,965	2730.97%

- Significant Difference is in Federal Revenues. LLMF was received for the largest portion and all upfront.
- Local Revenues are primarily FMV Adjustment of Investment Activities with the OPEB Investments accounting for over 60% of this local revenue.
- Local Revenues and Operating Expenditures affected by closing of Campus. No ASB, no tuition.
- As Stock Market fluctuates, Local Revenue will fluctuate.



BUDGET COMPARISON (YTD)

Description	Actual Mar 2021	2nd Interim Budget	% Used
REVENUES			
LCFF Revenues	\$ 26,140,979	\$ 34,584,979	75.58%
Federal Revenues	2,005,557	3,010,023	66.63%
State Revenues	1,079,866	1,579,759	68.36%
Local Revenues	2,337,799	2,868,733	81.49%
FMV Adjustment	3,438,018	0	#DIV/0!
Total Revenues	35,002,219	42,043,494	83.25%
EXPENDITURES			
Certificated Salaries	11,100,424	15,356,725	72.28%
Classified Salaries	2,975,046	3,584,334	83.00%
Employee Benefits	7,926,221	10,623,560	74.61%
Books & Supplies	1,308,965	1,972,773	66.35%
Services and Operations	3,825,391	5,975,849	64.01%
Capital Outlay	393,677	530,216	74.25%
Other Outgo	-	33,866	0.00%
Total Expenditures	27,529,724	38,077,323	72.30%
NET INCOME (LOSS)	\$ 7,472,495	\$ 3,966,171	188.41%
NET INCOME BEFORE FMV ADJ.	\$ 4,034,477	\$ 3,966,171	101.72%



El Camino Real Charter High School Custom Comparative Balance Sheet End of Mar 2021

Financial Row	Amount (As of Mar 2021)	Comparison Amount (As of Mar 2020)	Variance	% Variance
ASSETS				
Current Assets				
Bank				
9120-100 - ECR Petty Cash	\$500.00	(\$213.60)	\$713.60	-334.08%
9121-1287 - CNB Checking - Fundraising #1287	\$274.04	\$0.00	\$274.04	0.00%
9121-1309 - CNB Checking - PPP Account #1309	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
9121-1761 - CNB Checking - General Account #1761	\$10,205,733.63	\$4,892,760.73	\$5,312,972.90	108.59%
9121-1796 - CNB Checking - A/P Account #1796	\$429,793.01	\$353,308.82	\$76,484.19	21.65%
9122-1826 - CNB Checking - ASB Trust #1826	\$348,989.96	\$170,876.43	\$178,113.53	104.24%
9124-2717 - ECRCHS : CNB ZBA account	(\$21,413.26)	(\$26,886.74)	\$5,473.48	-20.36%
9126-2745 - Hanmi Money Market #2745	\$0.00	\$347.77	(\$347.77)	-100.00%
9135-3344 - Cetera Investments #3344	\$4,129,275.62	\$388,846.42	\$3,740,429.20	961.93%
9135-4925 - Cetera OPEB Investments #4925	\$251,703.23	\$0.00	\$251,703.23	0.00%
Total Bank	\$19,160,556.23	\$5,779,039.83	\$13,381,516.40	231.55%
Accounts Receivable				
9200 - Accounts Receivable				
9200 - Accounts Receivable	\$207,000.00	\$414,832.60	(\$207,832.60)	-50.10%
9214 - AR - Title IV	\$6,907.00	\$0.00	\$6,907.00	0.00%
9226 - AR- Child Nutrition (Federal)	\$51,444.00	\$82,395.89	(\$30,951.89)	-37.56%
9230 - AR - State Aid	\$411,665.00	\$1,714,609.00	(\$1,302,944.00)	-75.99%
9231 - AR - State Aid (Deferrals)	\$1,997,855.00	\$0.00	\$1,997,855.00	0.00%
9233 - AR - Lottery	\$0.00	\$338,781.59	(\$338,781.59)	-100.00%
9239 - AR - Special Education	\$0.03	\$0.02	\$0.01	50.00%
9246 - AR - Child Nutrition (State)	\$4,296.60	\$9,045.24	(\$4,748.64)	-52.50%
9249 - AR - Other State Grants	\$0.00	(\$0.03)	\$0.03	-100.00%
9251 - AR - Gen Purpose prior yr adjustment (Due from District)	\$0.00	\$44,315.00	(\$44,315.00)	-100.00%
9253 - AR - AR1	\$0.00	\$1,858,045.00	(\$1,858,045.00)	-100.00%
Total - 9200 - Accounts Receivable	\$2,679,167.63	\$4,462,024.31	(\$1,782,856.68)	-39.96%
Total Accounts Receivable	\$2,679,167.63	\$4,462,024.31	(\$1,782,856.68)	-39.96%
Other Current Asset				
9150 - Investments	\$2,659,757.92	\$7,039,650.54	(\$4,379,892.62)	-62.22%
9151 - OPEB Investments	\$19,296,052.61	\$0.00	\$19,296,052.61	0.00%
9152 - Other Investments	\$750,000.00	\$0.00	\$750,000.00	0.00%
9330 - PrePaid Expenses	\$159,481.01	\$275,938.12	(\$116,457.11)	-42.20%
Undeposited Funds	\$647.19	\$421,446.18	(\$420,798.99)	-99.85%
Inventory Asset	\$10.00	\$0.00	\$10.00	0.00%
Total Other Current Asset	\$22,865,948.73	\$7,737,034.84	\$15,128,913.89	195.54%
Total Current Assets	\$44,705,672.59	\$17,978,098.98	\$26,727,573.61	148.67%
Fixed Assets				
9410 - Land	\$2,019,963.89	\$2,019,963.89	\$0.00	0.00%
9420 - Land Improvements	\$203,845.25	\$168,345.25	\$35,500.00	21.09%
9425 - Accumulated Depreciation - Land Improvements	(\$165,923.14)	(\$163,501.20)	(\$2,421.94)	1.48%
9430 - Buildings	\$3,559,839.36	\$3,559,839.36	\$0.00	0.00%
9431 - Fixed Asset - Building Improvements	\$139,467.91	\$139,467.91	\$0.00	0.00%
9435 - Accumulated Depreciation-Buildings	(\$434,779.96)	(\$349,132.99)	(\$85,646.97)	24.53%
9436 - Accumulated Depreciation - Building Improvements	(\$139,467.90)	(\$118,548.21)	(\$20,919.69)	17.65%
9440 - Equipment	\$1,766,427.32	\$1,691,746.68	\$74,680.64	4.41%
9445 - Accumulated Depreciation-Equipment	(\$1,622,409.74)	(\$1,400,660.36)	(\$221,749.38)	15.83%
9450 - Construction in Progress	\$3,200.00	\$0.00	\$3,200.00	0.00%
9460 - Fixed Asset - Leasehold Improvements	\$1,478,554.00	\$1,478,554.00	\$0.00	0.00%
9465 - Accumulated Depreciation - Leaseholds	(\$427,699.83)	(\$279,844.18)	(\$147,855.65)	52.83%
Total Fixed Assets	\$6,381,017.16	\$6,746,230.15	(\$365,212.99)	-5.41%
Total ASSETS	\$51,086,689.75	\$24,724,329.13	\$26,362,360.62	106.63%
Liabilities & Equity				
Current Liabilities				
Accounts Payable				
9500 - Accounts Payable				
9500 - Accounts Payable	\$41,905.06	\$598,928.22	(\$557,023.16)	-93.00%
9502 - AP - District Oversight Fee	\$0.00	\$0.01	(\$0.01)	-100.00%
9503 - AP - Special Education	\$0.00	\$0.02	(\$0.02)	-100.00%
9516 - AP - Payable to County (prior yr adj)	\$0.00	\$9,910.00	(\$9,910.00)	-100.00%
Total - 9500 - Accounts Payable	\$41,905.06	\$608,838.25	(\$566,933.19)	-93.12%
9504 - AMEX - Accounts Payable	(\$0.01)	\$38,410.21	(\$38,410.22)	-100.00%
Total Accounts Payable	\$41,905.05	\$647,248.46	(\$605,343.41)	-93.53%
Credit Card				
9515-1039 - American Express - Darby	\$0.00	(\$30,965.17)	\$30,965.17	-100.00%
9515-1047 - American Express - Hussey	(\$886.00)	\$0.00	(\$886.00)	0.00%
Total Credit Card	(\$886.00)	(\$30,965.17)	\$30,079.17	-97.14%
Other Current Liability				
9501 - Accrued Accounts Payable	\$13,686.44	\$1,074,316.99	(\$1,060,630.55)	-98.73%
9530 - Garnishment/Lien Payable	(\$2,208.69)	(\$12,201.92)	\$9,993.23	-81.90%
9550 - Retirement Liability - PERS	\$0.00	\$119,208.86	(\$119,208.86)	-100.00%

**El Camino Real Charter High School
Custom Comparative Balance Sheet
End of Mar 2021**

Financial Row	Amount (As of Mar 2021)	Comparison Amount (As of Mar 2020)	Variance	% Variance
9552 - Sales Taxes Payable CA	\$5,513.07	\$0.00	\$5,513.07	0.00%
9555 - Retirement Liability - STRS	\$37,224.24	\$383,085.57	(\$345,861.33)	-90.28%
9558 - Retirement Liability - PARS	\$991.28	\$14,780.40	(\$13,789.12)	-93.29%
9570 - Wages Payable	\$0.00	(\$2,797.90)	\$2,797.90	-100.00%
9573 - Accrued Salaries	\$23,972.74	\$20,539.33	\$3,433.41	16.72%
9574 - Accrued Payroll Taxes	\$46.44	(\$10,917.01)	\$10,963.45	-100.43%
9580 - 403B Payable	\$22,476.24	\$106,454.70	(\$83,978.46)	-78.89%
9585 - Other Payroll Liabilities	\$119,621.44	\$114,634.05	\$4,987.39	4.35%
9589 - OPEB Current Liability	\$99,956.91	\$0.00	\$99,956.91	0.00%
9620 - Due to Student Groups/Other Agencies				
9621 - Due to (From) School 1	\$343,499.41	\$237,807.35	\$105,692.06	44.44%
Total - 9620 - Due to Student Groups/Other Agencies	\$343,499.41	\$237,807.35	\$105,692.06	44.44%
9650 - Deferred Revenue	\$309,000.00	\$949,579.00	(\$640,579.00)	-67.46%
9651 - Deposit	\$129,676.00	\$0.00	\$129,676.00	0.00%
Refunds Payable	\$619.00	(\$35.00)	\$654.00	-1,868.57%
Total Other Current Liability	\$1,104,074.52	\$2,994,454.42	(\$1,890,379.90)	-63.13%
Total Current Liabilities	\$1,145,093.57	\$3,610,737.71	(\$2,465,644.14)	-68.29%
Long Term Liabilities				
9664 - OPEB Liability	\$32,432,192.00	\$14,695,045.48	\$17,737,146.52	120.70%
9665 - Compensated Absences Payable	\$193,596.42	\$0.00	\$193,596.42	0.00%
9669 - Other general Long Term Debt	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
Total Long Term Liabilities	\$36,441,488.42	\$14,695,045.48	\$21,746,442.94	147.98%
Equity				
9760 - Fund Balance	\$6,027,612.68	\$8,239,617.06	(\$2,212,004.38)	-26.85%
Retained Earnings	(\$0.00)	\$3,852.72	(\$3,852.72)	-100.00%
Net Income	\$7,472,495.08	(\$1,824,923.84)	\$9,297,418.92	-509.47%
Total Equity	\$13,500,107.76	\$6,418,545.94	\$7,081,561.82	110.33%
Total Liabilities & Equity	\$51,086,689.75	\$24,724,329.13	\$26,362,360.62	106.63%

El Camino Real Charter High School Comparative Income Statement From Jul 2020 to Mar 2021

Financial Row	Amount (Jul 2020 - Mar 2021)	Comparative Amount (Jul 2019 - Mar 2020)	Variance	% Variance
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$12,631,548.00	\$13,692,402.00	(\$1,060,854.00)	-7.75%
8012 - Education Protection Account Entitlement	\$5,912,924.00	\$5,046,383.00	\$866,541.00	17.17%
8019 - State Aid - Prior Years	\$0.00	(\$3,541.00)	\$3,541.00	-100.00%
8096 - Charter Schools in Lieu of Property Taxes	\$7,596,506.97	\$6,989,488.00	\$607,018.97	8.68%
Total - 8010 - Principal Apportionment	\$26,140,978.97	\$25,724,732.00	\$416,246.97	1.62%
8100 - Federal Revenue				
8181 - Special Education - Entitlement	\$543,625.00	\$548,126.00	(\$4,501.00)	-0.82%
8220 - Child Nutrition Programs	\$250,361.43	\$283,897.27	(\$33,535.84)	-11.81%
8221 - Donated Food Commodities	\$13,108.56	\$0.00	\$13,108.56	0.00%
8290 - Every Student Succeeds Act				
8291 - Title I	\$207,002.00	\$241,840.00	(\$34,838.00)	-14.41%
8292 - Title II	\$0.00	\$41,519.00	(\$41,519.00)	-100.00%
8293 - Title III	\$0.00	\$5,820.00	(\$5,820.00)	-100.00%
8294 - Title IV	\$6,769.00	\$12,240.00	(\$5,471.00)	-44.70%
Total - 8290 - Every Student Succeeds Act	\$213,771.00	\$301,419.00	(\$87,648.00)	-29.08%
8295 - Federal Learning Loss Funding	\$838,744.54	\$0.00	\$838,744.54	0.00%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$76,935.00	\$64,071.67	\$12,863.33	20.08%
8299 - All Other Federal Revenue	\$69,011.73	\$23,850.13	\$45,161.60	189.36%
Total - 8296 - Other Federal Revenue	\$145,946.73	\$87,921.80	\$58,024.93	66.00%
Total - 8100 - Federal Revenue	\$2,005,557.26	\$1,221,364.07	\$784,193.19	64.21%
8300 - Other State Revenues				
8520 - Child Nutrition - State	\$18,910.11	\$39,118.35	(\$20,208.24)	-51.66%
8550 - Mandated Cost Reimbursements	\$158,323.00	\$153,952.00	\$4,371.00	2.84%
8560 - State Lottery Revenue	\$199,164.85	\$508,668.26	(\$309,503.41)	-60.85%
8590 - All Other State Revenue	\$703,468.26	\$431,401.03	\$272,067.23	63.07%
Total - 8300 - Other State Revenues	\$1,079,866.22	\$1,133,139.64	(\$53,273.42)	-4.70%
8600 - Other Local Revenue				
8631 - Sales				
8631 - Sales	\$0.00	\$570.61	(\$570.61)	-100.00%
8634 - Food Service Sales	(\$326.83)	\$235,076.09	(\$235,402.92)	-100.14%
Total - 8631 - Sales	(\$326.83)	\$235,646.70	(\$235,973.53)	-100.14%
8660 - Interest	\$401,035.29	\$131,978.15	\$269,057.14	203.86%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$3,438,018.22	(\$1,967,436.30)	\$5,405,454.52	-274.75%
8667 - Transfers of Apportionments from Districts	\$1,837,516.48	\$1,731,385.04	\$106,131.44	6.13%
8690 - Other Local Revenue				
8690 - Other Local Revenue	\$99,614.44	\$623,274.03	(\$523,659.59)	-84.02%
8699 - All Other Local Revenue	\$0.00	\$207,710.73	(\$207,710.73)	-100.00%
Total - 8690 - Other Local Revenue	\$99,614.44	\$830,984.76	(\$731,370.32)	-88.01%
Total - 8600 - Other Local Revenue	\$5,775,857.60	\$962,558.35	\$4,813,299.25	500.05%
8999 - Uncategorized Revenue	\$0.00	\$85.00	(\$85.00)	-100.00%
Total - 8000 - Revenue	\$35,002,260.05	\$29,041,879.06	\$5,960,380.99	20.52%
8804 - ASB Revenues	(\$41.00)	\$384,009.46	(\$384,050.46)	-100.01%
Total - Income	\$35,002,219.05	\$29,425,888.52	\$5,576,330.53	18.95%
Gross Profit	\$35,002,219.05	\$29,425,888.52	\$5,576,330.53	18.95%
Expense				
1000 - Certificated Salaries				
1000 - Certificated Salaries	\$0.00	(\$969.31)	\$969.31	-100.00%
1100 - Teachers Salaries	\$9,067,253.49	\$9,383,791.28	(\$316,537.79)	-3.37%
1101 - Teacher - Stipends	\$0.00	(\$2,967.08)	\$2,967.08	-100.00%
1190 - Teacher - Custom 5	\$0.00	\$255.47	(\$255.47)	-100.00%
1200 - Certificated Pupil Support Salaries	\$1,328,289.21	\$1,275,149.74	\$53,139.47	4.17%
1300 - Certificated Supervisor & Administrator Salaries	\$704,880.89	\$794,347.39	(\$89,466.50)	-11.26%
Total - 1000 - Certificated Salaries	\$11,100,423.59	\$11,449,607.49	(\$349,183.90)	-3.05%
2000 - Classified Salaries				
2100 - Classified Instructional Aide Salaries	\$732,690.65	\$717,470.89	\$15,219.76	2.12%
2200 - Classified Support Salaries	\$1,026,952.40	\$1,097,366.17	(\$70,413.77)	-6.42%
2300 - Classified Supervisor & Administrator Salaries	\$519,442.86	\$527,131.87	(\$7,689.01)	-1.46%
2400 - Classified Clerical & Office Salaries	\$642,490.97	\$695,729.83	(\$53,238.86)	-7.65%
2900 - Classified Other Salaries	\$53,469.61	\$78,088.18	(\$24,618.57)	-31.53%
Total - 2000 - Classified Salaries	\$2,975,046.49	\$3,115,786.94	(\$140,740.45)	-4.52%
3000 - Employee Benefits				
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$1,612,397.49	\$1,764,852.70	(\$152,455.21)	-8.64%
3102 - State Teachers Retirement System, classified positions	\$50,228.42	\$27,389.24	\$22,839.18	83.39%
Total - 3100 - STRS	\$1,662,625.91	\$1,792,241.94	(\$129,616.03)	-7.23%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$29,028.67	\$29,407.31	(\$378.64)	-1.29%
3202 - Public Employees Retirement System, classified positions	\$502,737.80	\$489,729.17	\$13,008.63	2.66%
Total - 3200 - PERS	\$531,766.47	\$519,136.48	\$12,629.99	2.43%
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$146,381.83	\$182,127.29	(\$35,745.46)	-19.63%

El Camino Real Charter High School Comparative Income Statement From Jul 2020 to Mar 2021

Financial Row	Amount (Jul 2020 - Mar 2021)	Comparative Amount (Jul 2019 - Mar 2020)	Variance	% Variance
Ordinary Income/Expense				
3302 - OASDI/Alternative, classified positions	\$197,872.70	\$211,108.52	(\$13,235.82)	-6.27%
Total - 3300 - OASDI-Medicare-Alternative	\$344,254.53	\$393,235.81	(\$48,981.28)	-12.46%
3400 - Health & Welfare Benefits				
3400 - Health & Welfare Benefits	\$0.00	\$21,678.23	(\$21,678.23)	-100.00%
3401 - Health & Welfare Benefits - Certificated Positions	\$2,041,535.42	\$2,593,285.69	(\$551,750.27)	-21.28%
3402 - Health and Welfare Benefits - Classified Positions	\$760,865.91	\$540,256.58	\$220,609.33	40.83%
Total - 3400 - Health & Welfare Benefits	\$2,802,401.33	\$3,155,220.50	(\$352,819.17)	-11.18%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$7,085.38	\$24.27	\$7,061.11	29,093.98%
3502 - State Unemploy. Insurance - Classified Positions	\$1,883.46	\$581.20	\$1,302.26	224.06%
Total - 3500 - Unemployment Insurance	\$8,968.84	\$605.47	\$8,363.37	1,381.30%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$97,289.98	\$191,827.66	(\$94,537.68)	-49.28%
3602 - Workers' Comp Insurance - Classified Positions	\$32,656.10	\$0.00	\$32,656.10	0.00%
Total - 3600 - Workers Comp Insurance	\$129,946.08	\$191,827.66	(\$61,881.58)	-32.26%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$1,918,622.81	\$1,637,853.44	\$280,769.37	17.14%
3702 - OPEB, Allocated, Classified Positions	\$510,009.19	\$444,669.22	\$65,339.97	14.69%
Total - 3700 - Retiree Benefits	\$2,428,632.00	\$2,082,522.66	\$346,109.34	16.62%
3900 - Other Employee Benefits				
3901 - Other Benefits - Certificated Positions	\$11,570.00	\$75,514.89	(\$63,944.89)	-84.68%
3902 - Other Benefits - Classified Positions	\$6,056.01	\$7,390.20	(\$1,334.19)	-18.05%
Total - 3900 - Other Employee Benefits	\$17,626.01	\$82,905.09	(\$65,279.08)	-78.74%
Total - 3000 - Employee Benefits	\$7,926,221.17	\$8,217,695.61	(\$291,474.44)	-3.55%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$119,016.04	\$271,563.94	(\$152,547.90)	-56.17%
4200 - Books & Other Reference Materials	\$39,528.46	\$74,723.73	(\$35,195.27)	-47.10%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$48,932.45	\$5,882.01	\$43,050.44	731.90%
4325 - Instructional Materials & Supplies	\$103,341.10	\$204,686.78	(\$101,345.68)	-49.51%
4330 - Office Supplies	\$38,512.03	\$82,709.92	(\$44,197.89)	-53.44%
4345 - Non Instructional Student Materials & Supplies	\$132,492.47	\$503,790.48	(\$371,298.01)	-73.70%
Total - 4300 - Materials & Supplies	\$323,278.05	\$797,069.19	(\$473,791.14)	-59.44%
4400 - Noncapitalized Equipment	\$735,298.71	\$548,240.78	\$187,057.93	34.12%
4700 - Food				
4710 - Student Food Services	\$91,843.33	\$583,244.03	(\$491,400.70)	-84.25%
Total - 4700 - Food	\$91,843.33	\$583,244.03	(\$491,400.70)	-84.25%
Total - 4000 - Books & Supplies	\$1,308,964.59	\$2,274,841.67	(\$965,877.08)	-42.46%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$18,855.09	\$25,628.21	(\$6,773.12)	-26.43%
5100 - Subagreement for Services	\$61,726.38	\$433,372.48	(\$371,646.10)	-85.76%
5200 - Employee Travel	\$8,723.73	\$53,466.41	(\$44,742.68)	-83.68%
5210 - Conferences and Professional Development	\$11,301.48	\$0.00	\$11,301.48	0.00%
5300 - Dues & Memberships	\$142,921.76	\$349,248.56	(\$206,326.80)	-59.08%
5400 - Insurance	\$244,188.63	\$206,256.60	\$37,932.03	18.39%
5500 - Operations & Housekeeping				
5500 - Operations & Housekeeping	\$559,633.01	\$406,782.02	\$152,850.99	37.58%
5520 - Security	\$0.00	\$378,726.34	(\$378,726.34)	-100.00%
Total - 5500 - Operations & Housekeeping	\$559,633.01	\$785,508.36	(\$225,875.35)	-28.76%
5600 - Rentals, Leases, & Repairs				
5605 - Equipment Leases	\$77,644.82	\$528,718.63	(\$451,073.81)	-85.31%
5610 - Rent	\$574.83	\$10,681.41	(\$10,106.58)	-94.62%
5616 - Repairs and Maintenance - Computers	\$7,990.82	\$1,207.47	\$6,783.35	561.78%
5631 - Other Rentals, Leases and Repairs 1	\$3,075.38	\$6,921.01	(\$3,845.63)	-55.56%
Total - 5600 - Rentals, Leases, & Repairs	\$89,285.85	\$547,528.52	(\$458,242.67)	-83.69%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$33,862.73	\$25,912.00	\$7,950.73	30.68%
5808 - Investment Fees	\$191,957.16	\$0.00	\$191,957.16	0.00%
5809 - Banking Fees	(\$15,527.47)	\$210,152.03	(\$225,679.50)	-107.39%
5812 - Business Services	\$0.00	\$17,364.17	(\$17,364.17)	-100.00%
5815 - Consultants - Instructional	\$754,348.07	\$878,760.98	(\$124,412.91)	-14.16%
5820 - Consultants - Non Instructional - Custom 1	\$453,829.79	\$398,557.27	\$55,272.52	13.87%
5824 - District Oversight Fees	\$271,374.30	\$264,000.22	\$7,374.08	2.79%
5830 - Field Trips Expenses	\$1,354.06	\$327,509.29	(\$326,155.23)	-99.59%
5833 - Fines and Penalties	\$70.06	\$3,086.80	(\$3,016.74)	-97.73%
5840 - Onboarding Fees	\$1,120.00	\$0.00	\$1,120.00	0.00%
5845 - Legal Fees	\$164,682.49	\$162,458.58	\$2,223.91	1.37%
5848 - Licenses and Other Fees	\$3,638.94	\$56,580.06	(\$52,941.12)	-93.57%
5851 - Marketing and Student Recruiting	\$26,100.92	\$11,566.28	\$14,534.64	125.66%
5857 - Payroll Fees	\$54,300.74	\$62,412.57	(\$8,111.83)	-13.00%
5872 - Special Education Encroachment	\$535,833.08	\$427,833.94	\$107,999.14	25.24%
5884 - Substitutes	\$106,777.67	\$387,374.05	(\$280,596.38)	-72.44%
5899 - Miscellaneous Operating Expenses	\$0.00	\$138.00	(\$138.00)	-100.00%
Total - 5800 - Other Services & Operating Expenses	\$2,583,722.54	\$3,233,706.24	(\$649,983.70)	-20.10%
5900 - Communications	\$105,032.57	\$125,432.60	(\$20,400.03)	-16.26%

El Camino Real Charter High School Comparative Income Statement From Jul 2020 to Mar 2021

Financial Row	Amount (Jul 2020 - Mar 2021)	Comparative Amount (Jul 2019 - Mar 2020)	Variance	% Variance
Ordinary Income/Expense				
Total - 5000 - Services & Other Operating Expenses	\$3,825,391.04	\$5,760,147.98	(\$1,934,756.94)	-33.59%
6000 - Capital Outlay				
6900 - Depreciation	\$393,677.09	\$424,832.67	(\$31,155.58)	-7.33%
Total - 6000 - Capital Outlay	\$393,677.09	\$424,832.67	(\$31,155.58)	-7.33%
9455 - Alternative Education Construction Project	\$0.00	\$7,900.00	(\$7,900.00)	-100.00%
Total - Expense	\$27,529,723.97	\$31,250,812.36	(\$3,721,088.39)	-11.91%
Net Ordinary Income	\$7,472,495.08	(\$1,824,923.84)	\$9,297,418.92	-509.47%
Net Income	\$7,472,495.08	(\$1,824,923.84)	\$9,297,418.92	-509.47%

El Camino Real Charter High School Budget vs. Actual From Jul 2020 to Mar 2021

Financial Row	Amount	Budget Amount	Amount Over (Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$12,631,548.00	\$17,098,522.00	(\$4,466,974.00)	73.88%
8012 - Education Protection Account Entitlement	\$5,912,924.00	\$7,874,712.00	(\$1,961,788.00)	75.09%
8096 - Charter Schools in Lieu of Property Taxes	\$7,596,506.97	\$9,611,745.00	(\$2,015,238.03)	79.03%
Total - 8010 - Principal Apportionment	\$26,140,978.97	\$34,584,979.00	(\$8,444,000.03)	75.58%
8100 - Federal Revenue				
8181 - Special Education - Entitlement	\$543,625.00	\$0.00	\$543,625.00	0.00%
8220 - Child Nutrition Programs	\$250,361.43	\$393,850.00	(\$143,488.57)	63.57%
8221 - Donated Food Commodities	\$13,108.56	\$0.00	\$13,108.56	0.00%
8290 - Every Student Succeeds Act				
8291 - Title I	\$207,002.00	\$363,281.00	(\$156,279.00)	56.98%
8292 - Title II	\$0.00	\$77,009.00	(\$77,009.00)	0.00%
8293 - Title III	\$0.00	\$7,665.00	(\$7,665.00)	0.00%
8294 - Title IV	\$6,769.00	\$27,850.00	(\$21,081.00)	24.31%
Total - 8290 - Every Student Succeeds Act	\$213,771.00	\$475,805.00	(\$262,034.00)	44.93%
8295 - Federal Learning Loss Funding	\$838,744.54	\$1,375,560.00	(\$536,815.46)	60.97%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$76,935.00	\$688,134.00	(\$611,199.00)	11.18%
8299 - All Other Federal Revenue	\$69,011.73	\$76,674.00	(\$7,662.27)	90.01%
Total - 8296 - Other Federal Revenue	\$145,946.73	\$764,808.00	(\$618,861.27)	19.08%
Total - 8100 - Federal Revenue	\$2,005,557.26	\$3,010,023.00	(\$1,004,465.74)	66.63%
8300 - Other State Revenues				
8520 - Child Nutrition - State	\$18,910.11	\$25,812.00	(\$6,901.89)	73.26%
8550 - Mandated Cost Reimbursements	\$158,323.00	\$158,323.00	\$0.00	100.00%
8560 - State Lottery Revenue	\$199,164.85	\$672,190.00	(\$473,025.15)	29.63%
8590 - All Other State Revenue	\$703,468.26	\$723,434.00	(\$19,965.74)	97.24%
Total - 8300 - Other State Revenues	\$1,079,866.22	\$1,579,759.00	(\$499,892.78)	68.36%
8600 - Other Local Revenue				
8631 - Sales				
8634 - Food Service Sales	(\$326.83)	\$0.00	(\$326.83)	0.00%
Total - 8631 - Sales	(\$326.83)	\$0.00	(\$326.83)	0.00%
8660 - Interest	\$401,035.29	\$500,000.00	(\$98,964.71)	80.21%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$3,438,018.22	\$0.00	\$3,438,018.22	0.00%
8667 - Transfers of Apportionments from Districts	\$1,837,516.48	\$2,129,728.00	(\$292,211.52)	86.28%
8690 - Other Local Revenue				
8690 - Other Local Revenue	\$99,614.44	\$200,005.00	(\$100,390.56)	49.81%
8699 - All Other Local Revenue	\$0.00	\$39,000.00	(\$39,000.00)	0.00%
Total - 8690 - Other Local Revenue	\$99,614.44	\$239,005.00	(\$139,390.56)	41.68%
Total - 8600 - Other Local Revenue	\$5,775,857.60	\$2,868,733.00	\$2,907,124.60	201.34%
Total - 8000 - Revenue	\$35,002,260.05	\$42,043,494.00	(\$7,041,233.95)	83.25%
8804 - ASB Revenues	(\$41.00)	\$0.00	(\$41.00)	0.00%
Total - Income	\$35,002,219.05	\$42,043,494.00	(\$7,041,274.95)	83.25%
Gross Profit	\$35,002,219.05	\$42,043,494.00	(\$7,041,274.95)	83.25%
Expense				
1000 - Certificated Salaries				
1100 - Teachers Salaries	\$9,067,253.49	\$12,745,236.00	(\$3,677,982.51)	71.14%
1101 - Teacher - Stipends	\$0.00	\$1,632,765.00	(\$1,632,765.00)	0.00%
1200 - Certificated Pupil Support Salaries	\$1,328,289.21	\$0.00	\$1,328,289.21	0.00%
1300 - Certificated Supervisor & Administrator Salaries	\$704,880.89	\$978,724.00	(\$273,843.11)	72.02%
Total - 1000 - Certificated Salaries	\$11,100,423.59	\$15,356,725.00	(\$4,256,301.41)	72.28%
2000 - Classified Salaries				
2100 - Classified Instructional Aide Salaries	\$732,690.65	\$844,077.00	(\$111,386.35)	86.80%
2200 - Classified Support Salaries	\$1,026,952.40	\$1,128,989.00	(\$102,036.60)	90.96%
2300 - Classified Supervisor & Administrator Salaries	\$519,442.86	\$699,326.00	(\$179,883.14)	74.28%
2400 - Classified Clerical & Office Salaries	\$642,490.97	\$823,164.00	(\$180,673.03)	78.05%

El Camino Real Charter High School Budget vs. Actual From Jul 2020 to Mar 2021

Financial Row	Amount	Budget Amount	Amount Over (Under) Budget	% of Budget
2900 - Classified Other Salaries	\$53,469.61	\$88,778.00	(\$35,308.39)	60.23%
Total - 2000 - Classified Salaries	\$2,975,046.49	\$3,584,334.00	(\$609,287.51)	83.00%
3000 - Employee Benefits				
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$1,612,397.49	\$2,177,866.00	(\$565,468.51)	74.04%
3102 - State Teachers Retirement System, classified positions	\$50,228.42	\$57,749.00	(\$7,520.58)	86.98%
Total - 3100 - STRS	\$1,662,625.91	\$2,235,615.00	(\$572,989.09)	74.37%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$29,028.67	\$33,885.00	(\$4,856.33)	85.67%
3202 - Public Employees Retirement System, classified positions	\$502,737.80	\$613,354.00	(\$110,616.20)	81.97%
Total - 3200 - PERS	\$531,766.47	\$647,239.00	(\$115,472.53)	82.16%
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$146,381.83	\$200,625.00	(\$54,243.17)	72.96%
3302 - OASDI/Alternative, classified positions	\$197,872.70	\$276,209.00	(\$78,336.30)	71.64%
Total - 3300 - OASDI-Medicare-Alternative	\$344,254.53	\$476,834.00	(\$132,579.47)	72.20%
3400 - Health & Welfare Benefits				
3401 - Health & Welfare Benefits - Certificated Positions	\$2,041,535.42	\$2,729,520.00	(\$687,984.58)	74.79%
3402 - Health and Welfare Benefits - Classified Positions	\$760,865.91	\$1,007,797.00	(\$246,931.09)	75.50%
Total - 3400 - Health & Welfare Benefits	\$2,802,401.33	\$3,737,317.00	(\$934,915.67)	74.98%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$7,085.38	\$12,652.00	(\$5,566.62)	56.00%
3502 - State Unemploy. Insurance - Classified Positions	\$1,883.46	\$3,035.00	(\$1,151.54)	62.06%
Total - 3500 - Unemployment Insurance	\$8,968.84	\$15,687.00	(\$6,718.16)	57.17%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$97,289.98	\$181,447.00	(\$84,157.02)	53.62%
3602 - Workers' Comp Insurance - Classified Positions	\$32,656.10	\$42,942.00	(\$10,285.90)	76.05%
Total - 3600 - Workers Comp Insurance	\$129,946.08	\$224,389.00	(\$94,442.92)	57.91%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$1,918,622.81	\$2,598,387.00	(\$679,764.19)	73.84%
3702 - OPEB, Allocated, Classified Positions	\$510,009.19	\$663,315.00	(\$153,305.81)	76.89%
Total - 3700 - Retiree Benefits	\$2,428,632.00	\$3,261,702.00	(\$833,070.00)	74.46%
3900 - Other Employee Benefits				
3901 - Other Benefits - Certificated Positions	\$11,570.00	\$17,355.00	(\$5,785.00)	66.67%
3902 - Other Benefits - Classified Positions	\$6,056.01	\$7,422.00	(\$1,365.99)	81.60%
Total - 3900 - Other Employee Benefits	\$17,626.01	\$24,777.00	(\$7,150.99)	71.14%
Total - 3000 - Employee Benefits	\$7,926,221.17	\$10,623,560.00	(\$2,697,338.83)	74.61%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$119,016.04	\$138,928.00	(\$19,911.96)	85.67%
4200 - Books & Other Reference Materials	\$39,528.46	\$79,057.00	(\$39,528.54)	50.00%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$48,932.45	\$55,141.00	(\$6,208.55)	88.74%
4325 - Instructional Materials & Supplies	\$103,341.10	\$275,142.00	(\$171,800.90)	37.56%
4330 - Office Supplies	\$38,512.03	\$55,469.00	(\$16,956.97)	69.43%
4345 - Non Instructional Student Materials & Supplies	\$132,492.47	\$306,737.00	(\$174,244.53)	43.19%
Total - 4300 - Materials & Supplies	\$323,278.05	\$692,489.00	(\$369,210.95)	46.68%
4400 - Noncapitalized Equipment	\$735,298.71	\$901,574.00	(\$166,275.29)	81.56%
4700 - Food				
4710 - Student Food Services	\$91,843.33	\$160,725.00	(\$68,881.67)	57.14%
Total - 4700 - Food	\$91,843.33	\$160,725.00	(\$68,881.67)	57.14%
Total - 4000 - Books & Supplies	\$1,308,964.59	\$1,972,773.00	(\$663,808.41)	66.35%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$18,855.09	\$32,325.00	(\$13,469.91)	58.33%
5100 - Subagreement for Services	\$61,726.38	\$382,350.00	(\$320,623.62)	16.14%
5200 - Employee Travel	\$8,723.73	\$26,650.00	(\$17,926.27)	32.73%
5210 - Conferences and Professional Development	\$11,301.48	\$0.00	\$11,301.48	0.00%
5300 - Dues & Memberships	\$142,921.76	\$218,500.00	(\$75,578.24)	65.41%
5400 - Insurance	\$244,188.63	\$247,873.00	(\$3,684.37)	98.51%
5500 - Operations & Housekeeping				

El Camino Real Charter High School Budget vs. Actual From Jul 2020 to Mar 2021

Financial Row	Amount	Budget Amount	Amount Over (Under) Budget	% of Budget
5500 - Operations & Housekeeping	\$559,633.01	\$1,010,578.00	(\$450,944.99)	55.38%
Total - 5500 - Operations & Housekeeping	\$559,633.01	\$1,010,578.00	(\$450,944.99)	55.38%
5600 - Rentals, Leases, & Repairs				
5605 - Equipment Leases	\$77,644.82	\$190,216.00	(\$112,571.18)	40.82%
5610 - Rent	\$574.83	\$5,500.00	(\$4,925.17)	10.45%
5616 - Repairs and Maintenance - Computers	\$7,990.82	\$13,699.00	(\$5,708.18)	58.33%
5631 - Other Rentals, Leases and Repairs 1	\$3,075.38	\$4,000.00	(\$924.62)	76.88%
Total - 5600 - Rentals, Leases, & Repairs	\$89,285.85	\$213,415.00	(\$124,129.15)	41.84%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$33,862.73	\$41,675.00	(\$7,812.27)	81.25%
5808 - Investment Fees	\$191,957.16	\$320,000.00	(\$128,042.84)	59.99%
5809 - Banking Fees	(\$15,527.47)	\$4,000.00	(\$19,527.47)	-388.19%
5815 - Consultants - Instructional	\$754,348.07	\$1,129,954.00	(\$375,605.93)	66.76%
5820 - Consultants - Non Instructional - Custom 1	\$453,829.79	\$565,255.00	(\$111,425.21)	80.29%
5824 - District Oversight Fees	\$271,374.30	\$345,850.00	(\$74,475.70)	78.47%
5830 - Field Trips Expenses	\$1,354.06	\$5,000.00	(\$3,645.94)	27.08%
5833 - Fines and Penalties	\$70.06	\$500.00	(\$429.94)	14.01%
5840 - Onboarding Fees	\$1,120.00	\$56,000.00	(\$54,880.00)	2.00%
5845 - Legal Fees	\$164,682.49	\$266,771.00	(\$102,088.51)	61.73%
5848 - Licenses and Other Fees	\$3,638.94	\$15,000.00	(\$11,361.06)	24.26%
5851 - Marketing and Student Recruiting	\$26,100.92	\$41,090.00	(\$14,989.08)	63.52%
5857 - Payroll Fees	\$54,300.74	\$74,214.00	(\$19,913.26)	73.17%
5872 - Special Education Encroachment	\$535,833.08	\$649,907.00	(\$114,073.92)	82.45%
5884 - Substitutes	\$106,777.67	\$152,292.00	(\$45,514.33)	70.11%
Total - 5800 - Other Services & Operating Expenses	\$2,583,722.54	\$3,667,508.00	(\$1,083,785.46)	70.45%
5900 - Communications	\$105,032.57	\$176,650.00	(\$71,617.43)	59.46%
Total - 5000 - Services & Other Operating Expenses	\$3,825,391.04	\$5,975,849.00	(\$2,150,457.96)	64.01%
6000 - Capital Outlay				
6900 - Depreciation	\$393,677.09	\$530,216.00	(\$136,538.91)	74.25%
Total - 6000 - Capital Outlay	\$393,677.09	\$530,216.00	(\$136,538.91)	74.25%
7000 - Other Outflows				
7000 - Other Outflows	\$0.00	\$33,866.00	(\$33,866.00)	0.00%
Total - 7000 - Other Outflows	\$0.00	\$33,866.00	(\$33,866.00)	0.00%
Total - Expense	\$27,529,723.97	\$38,077,323.00	(\$10,547,599.03)	72.30%
Net Ordinary Income	\$7,472,495.08	\$3,966,171.00	\$3,506,324.08	188.41%
Net Income	\$7,472,495.08	\$3,966,171.00	\$3,506,324.08	188.41%

**El Camino Real Charter High School
Parent Company
Cash Flow Statement
Jul 2020 through Mar 2021**

Financial Row	2021	2020
Operating Activities		
Net Income	\$7,472,495.08	(\$1,824,923.84)
Adjustments to Net Income		
Accounts Receivable	\$1,663,262.22	(\$848,556.98)
Other Current Asset	(\$2,066,187.39)	\$228,437.96
Accounts Payable	(\$50,898.76)	\$591,744.59
Sales Tax Payable	\$5,513.07	\$0.00
Other Current Liabilities	(\$1,656,984.31)	(\$107,493.65)
Total Adjustments to Net Income	(\$2,105,295.17)	(\$135,868.08)
Total Operating Activities	\$5,367,199.91	(\$1,960,791.92)
Investing Activities		
Fixed Asset	\$283,496.45	\$428,032.67
Total Investing Activities	\$283,496.45	\$428,032.67
Financing Activities		
Long Term Liabilities	\$6,244,332.00	\$2,078,558.11
Other Equity	\$0.00	\$520,810.42
Total Financing Activities	\$6,244,332.00	\$2,599,368.53
Net Change in Cash for Period	\$11,895,028.36	\$1,066,609.28
Cash at Beginning of Period	\$7,266,175.06	\$5,324,533.91
Cash at End of Period	\$19,161,203.42	\$6,391,143.19

Cover Sheet

Discuss and Vote on Resolution re Department of Rehabilitation

Section:	IV. School Business
Item:	A. Discuss and Vote on Resolution re Department of Rehabilitation
Purpose:	Vote
Submitted by:	
Related Material:	Resolution - Department of Rehab.pdf ED Recommendation Resolution re Department of Rehab.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: April 22, 2021

AGENDA ITEM:

IV.A. Resolution re Department of Rehabilitation

BRIEF SUMMARY OF THE ISSUE:

The Board previously approved the contract with the Department of Rehabilitation (“DOR”) at the January 28, 2021 Regular Board Meeting. The DOR is asking for a Resolution identifying the authorized signatory to DOR documents.

PERSONNEL INVOLVED:

CBO Greg Wood.

FISCAL IMPLICATIONS (IF ANY):

N/A.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

The program with the DOR allows our special education students to obtain work-based learning experiences while earning income; the DOR reimburses ECR for wages paid to these students.

OPTIONS OR SOLUTIONS:

N/A.

EXECUTIVE DIRECTOR’S RECOMMENDATION:

Approve the Resolution, as it only supports the decision made previously by the Board during the January 28th Board Meeting.

PROPOSED MOTION:

Motion to approve the Resolution authorizing CBO Greg Wood to executive the Agreement with the DOR and all amendments thereto.

STATE OF CALIFORNIA

DEPARTMENT OF REHABILITATION

BOARD RESOLUTION

DR 324 (Rev 9/2011)

FULL Name of Corporation or Public Agency

El Camino Real Alliance

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation (DOR), and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person/position

Name/Position of Person Authorized to Sign Agreement

Gregory Wood / Chief Business Officer

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute any and all documents required by DOR to effectuate the execution of said Agreement and all amendments. This authorization shall remain in effect until the expiration of the contract and shall automatically expire at that time, unless earlier revoked or extended by the Board of Directors.

CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

Address Where Board Meeting Held

5440 Valley Circle Boulevard, Woodland Hills, CA 91367

Cover Sheet

Discuss and Vote on Corporate Trustee

Section: IV. School Business
Item: B. Discuss and Vote on Corporate Trustee
Purpose: Vote
Submitted by:
Related Material: ED Recommendation Re Corporate Trustee.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: April 22, 2021

AGENDA ITEM:

IV.B. Corporate Trustee

BRIEF SUMMARY OF THE ISSUE:

Staff recommends approval of US Bank as the corporate trustee for the Lifetime Healthcare Benefits Trust. The corporate trustee is required under the terms of the Trust agreement, and our investment advisor, Beacon Pointe, highly recommends US Bank for corporate trustee. US Bank would serve in a dual capacity: as corporate trustee, US Bank would (in conjunction with the investment advisor Beacon Pointe) help oversee the assets, and act in a fiduciary manner to ensure that the trust assets are accounted for and safeguarded; as custodian, US Bank would hold the assets of the Trust.

PERSONNEL INVOLVED:

ED David Hussey; CBO Greg Wood.

FISCAL IMPLICATIONS (IF ANY):

US Bank has a sliding scale for the cost of being corporate trustee, based on the total value of the assets in the Trust account. US Bank charges 3 basis points to serve as trustee, and 2 basis points to act as custodian, for a total of 5 basis points. Based on estimated current Trust assets of \$20M, this would equal approximately \$10,000 a year in fees.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

US Bank would help safeguard the Trust, which provides security and stability to the school's employees.

OPTIONS OR SOLUTIONS:

Staff obtained a quote from City National Bank, which came in at approximately \$24,000 for comparable services.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve retaining US Bank as corporate trustee for the Trust account. Based on our discussions with Beacon Pointe, US Bank would be very capable of providing the services

needed to properly and responsibly manage the Trust. Beacon Pointe has worked closely with US Bank on other investment accounts, and highly recommends their services.

PROPOSED MOTION:

Motion to approve US Bank as the corporate Trustee for the Lifetime Healthcare Benefits Trust.

Cover Sheet

Discuss and Vote on 2021-2022 School Calendar

Section:	IV. School Business
Item:	C. Discuss and Vote on 2021-2022 School Calendar
Purpose:	Vote
Submitted by:	
Related Material:	2021-22 School Calendar.pdf ED Recommendation Re 2021-2022 School Calendar.pdf

Calendar Committee Recommendation for 2021-2022 School Calendar

Dates for Common Planning Days will be determined later.

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

	Professional Development (PD) Day (Pupil Free)
	Regular Schedule School Day
	No School/Holiday

	Pupil Free Day
	PD Schedule School Day (Shortened)
	Minimum Day Schedule

8/9/21	First Day of Instruction
9/6/21	Labor Day
9/7/21	Floating Holiday
9/16/21	Floating Holiday
9/17/21	Admissions Day
11/11/21	Veterans' Day
11/22-11/26/21	Thanksgiving Break
12/20/21-1/7/22	Winter Break

1/11/22	Second Semester Begins
1/17/22	Dr. Martin L. King Birthday
2/21/22	Presidents' Day
4/1/22	Cesar Chavez Birthday Observed
4/11-4/15/22	Spring Break
5/30/22	Memorial Day
6/3/22	Last Day of Instruction

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: April 22, 2021

AGENDA ITEM:

IV.C. 2021-2022 School Calendar

BRIEF SUMMARY OF THE ISSUE:

The Board will vote on the proposed calendar for the 2021-2022 school year.

PERSONNEL INVOLVED:

All staff.

FISCAL IMPLICATIONS (IF ANY):

N/A.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

The school calendar establishes the instructional days for the school.

OPTIONS OR SOLUTIONS:

N/A.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the proposed 2021-2022 school calendar. Typically, in the past we have waited for LAUSD to publish their school calendars, to ensure ours aligns closely. This year, LAUSD has yet to publish their calendar for the 2021-2022 school year; however, the proposed calendar should continue to align with LAUSD's calendar. At the very least, the school holidays will be similar if not the same. The difference may be in the start and end dates; traditionally, ECR has started its school year earlier than LAUSD's, and ends earlier as well. However, there is sufficient overlap such that families and staff with children at ECR and at an LAUSD school should not have difficulty in aligning the calendars. And the proposed calendar allows a more balanced scheduling for the semesters. Finally, the proposed calendar is similar to the calendar we have utilized this past year.

PROPOSED MOTION:

Motion to approve the 2021-2022 school calendar.

Cover Sheet

Board Review of Comparable Compensation Data for Charter School Executives

Section: IV. School Business
Item: D. Board Review of Comparable Compensation Data for
Charter School Executives
Purpose: Discuss
Submitted by:
Related Material:
Executive Director Reasonable Comparison Compensation Data 2020-2021.pdf

**EXECUTIVE DIRECTOR REASONABLE COMPENSATION COMPARABILITY DATA
CONVERSION CHARTER HIGH SCHOOLS
2020-2021**

School Name	Enrollment 2020-2021	Title	Current	Benefits	Total Compensation
Birmingham CHS	3,165	CEO/Principal	\$ 200,000	\$ 3,500 ***	\$ 203,500
El Camino Real CHS	3,562	Executive Director	\$ 215,000 **	\$ 22,259	\$ 237,259
Granada Hills CHS	5,598 *	Executive Director	\$ 305,000	\$ 17,500	\$ 322,500
Palisades CHS	2,964	Executive Director/ Principal	\$ 207,417 **	\$ 15,948	\$ 223,365

*- Charter HS enrollment =4,698

** - Stipends not included (Pali-\$6k/EICo \$8k)

*** - Opt out of Insurance/Stipend

Cover Sheet

Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director

Section: VII. Reconvene to Open Session
Item: B. Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director
Purpose: Vote
Submitted by:
Related Material: Resolution re Executive Director.pdf

BOARD OF DIRECTORS EL CAMINO REAL ALLIANCE

RESOLUTION RE: EXECUTIVE DIRECTOR

The Board of Directors (“Board”) of El Camino Real Alliance (“ECRA”), a tax exempt, California nonprofit public benefit corporation operating a public charter school, does hereby adopt the following resolution pursuant to the provisions of the California Nonprofit Integrity Act, and as also required by the Internal Revenue Service requirements for tax exempt 501(c)(3) entities:

WHEREAS, when ECRA considers renewing or extending a contract term or modifying total compensation (separate from organization wide increases) to be paid to the ECRA Executive Director, the Board must ensure that such compensation is reasonable; and

WHEREAS, the Board must determine the compensation of the ECRA Executive Director within the confines of legal requirements and best practices for tax exempt, nonprofit corporations; and

WHEREAS, the Board must ensure the Executive Director compensation is within the range of similar organizations across the region, also taking into account other factors the Board believes pertinent to the setting of its Executive Director’s compensation; and

WHEREAS, the Board desires to take all recommended steps to ensure the compensation paid to the Executive Director is reasonable, and that the Board has followed legally required procedures, as detailed below:

1. Approval of Compensation. The Board must evaluate the compensation of the ECRA’s Executive Director and approve in advance any change to the compensation for the Executive Director.
2. Definitions. For purposes of this resolution, the ECRA’s executive officer is the Executive Director, and the total compensation paid to the Executive Director is understood to include a base salary, any bonuses, retirement benefits, fringe benefits, liability insurance premiums, and other monetary or non-monetary benefits provided.
3. Recusal. Any Board members related to the Executive Director, any employee Board members reporting to the Executive Director or under his/her supervision, or any other individual having a personal interest in the compensation paid to the Executive Director, and the Executive Director himself/herself have been excluded from the Board’s discussion and determination of reasonable compensation.
4. Determining Compensation. The Board’s review of compensation data will guide the Board prior to its making any decisions to alter the Executive Director’s

compensation to ensure the compensation to be paid is reasonable. When determining whether the compensation or any change to compensation is reasonable, the Board:

- a. Has been presented with and considered comparability data and compared the compensation to be paid to the Executive Director with the compensation paid to the equivalent senior officers from at least three (3) similar organizations operating in metropolitan areas that have comparable revenues, employees, service populations and skills.
 - b. Recognizes the unique benefits provided by the Executive Director to ECRA, including the following: (1) knowledge of the ECRA educational program; (2) fidelity to the job description and position requirements as articulated in the charter petitions; and (3) the special knowledge, experience, and relationships with community members possessed by the Executive Director, which would be difficult to replace.
5. Source of Comparability Data. The Board has reviewed comparability data by documenting the compensation paid to officers holding similar positions in similar organizations. (See attached documentation at **Exhibit A**, Executive Director Reasonable Compensation Comparability Data, attached here and incorporated by reference.) Specifically, the compensation paid to school leaders at similar nonprofits operating public charter schools, this information obtained by contact with conversion charter schools in the area.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby adopts the foregoing resolution.

BE IT FURTHER RESOLVED, that the Secretary of the Board hereby is authorized to certify this resolution.

* * *

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by the following vote at a regular Board meeting this 22nd day of April, 2021.

By: _____
Dr. Jeff Davis, Secretary

EXHIBIT A

**EXECUTIVE DIRECTOR REASONABLE COMPENSATION COMPARABILITY DATA
CONVERSION CHARTER HIGH SCHOOLS
2020-2021**

School Name	Enrollment 2020-2021	Title	Current	Benefits	Total Compensation
Birmingham CHS	3,165	CEO/Principal	\$ 200,000	\$ 3,500 ***	\$ 203,500
El Camino Real CHS	3,562	Executive Director	\$ 215,000 **	\$ 22,259	\$ 237,259
Granada Hills CHS	5,598 *	Executive Director	\$ 305,000	\$ 17,500	\$ 322,500
Palisades CHS	2,964	Executive Director/ Principal	\$ 207,417 **	\$ 15,948	\$ 223,365

*- Charter HS enrollment =4,698

** - Stipends not included (Pali-\$6k/EICo \$8k)

*** - Opt out of Insurance/Stipend

Cover Sheet

Possible Board Approval of Employment Agreement for Executive Director

Section:	VII. Reconvene to Open Session
Item: Executive Director	C. Possible Board Approval of Employment Agreement for
Purpose:	Vote
Submitted by:	
Related Material:	2021-24 Executive Director Employment Agreement.pdf

FIXED TERM EMPLOYMENT AGREEMENT
Between
EL CAMINO REAL ALLIANCE & DAVID L. HUSSEY

This Employment Agreement (“Agreement”) is entered into by and between David L. Hussey (the “Employee”) and the Governing Board (“Board”) of El Camino Real Alliance (“ECRA”), a California public charter school approved by the Los Angeles Unified School District (“District”) and doing business as El Camino Real Charter High School. The Board desires to hire employees who will assist the Board in achieving the goals and meeting the requirements of ECRA’s charter. The parties recognize that the provisions of the California Education Code do not govern ECRA, except as expressly set forth in the Charter Schools Act of 1992 and its successors.

RECITALS

WHEREAS, ECRA is a charter school, organized and operating pursuant to the provisions of the Charter document (“Charter”) and applicable law; and

WHEREAS, ECRA is authorized pursuant to the terms of the Charter to appoint and hire the Employee to assist the Board and to carry out the duties and functions as outlined in the job description attached and incorporated to this Agreement as **Attachment A**; and

WHEREAS, ECRA desires to retain the services of the Employee of ECRA by way of this Agreement and the Employee is qualified to perform such duties; and

WHEREAS, the Employee and ECRA desire to formalize the employment relationship by way of this Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, the parties hereto do agree as follows:

AGREEMENT

1. **TERM AND WORK SCHEDULE.** Subject to Section 12, “Termination of Contract” herein, ECRA hereby employs the Employee to serve as the Executive Director for a term to commence on July 1, 2021 and end on June 30, 2024.

The Executive Director position is a full-time position exempt from overtime law. As a minimum performance requirement, the work schedule for the Employee shall be Monday through Friday, with daily work hours at the School of 8:00 a.m. to 4:30 p.m. As this position is exempt from overtime, additional duties of the Employee may need to be performed outside of the work schedule, on weekends, as well as before and after the regular work year or hours of the workday.

The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with ECRA.

2. **COMPENSATION.** The Employee will receive a monthly salary based upon a gross base annual salary of \$215,000.00 (which is the amount specified for year five of the current ECRA Board-approved Executive Director salary schedule), subject to all regular withholdings. The Employee’s compensation may be prorated depending on whether the Employee remains employed, or in active work status, for all scheduled workdays of the position.

3. **BENEFITS.**

- a. **Health/Retirement Benefits.** At ECRA’s expense, the Employee shall be afforded such health benefits as shall be granted to ECRA’s certificated employees, including entitlement to participation in PERS or STRS as applicable, subject to program and eligibility requirements.
- b. **Vacation:** The Employee is also entitled to vacation to be accrued at the rate of two (2) days per month (twenty-four (24) days annually). Vacation time may not be utilized before it is earned. Vacation can accrue up to a maximum of thirty-six (36) days of pay. Once this cap is reached, no further vacation will accrue until some vacation is used. When some vacation is used, vacation compensation will begin to accrue again. There is no retroactive grant of vacation compensation for the period of time the accrued vacation compensation was at the cap.
- c. **Sick Leave.** The Employee shall be entitled to thirteen (13) sick days annually. Sick days carry over from year to year but are not paid out.
- d. **Holidays.** The Employee shall take holiday days according to the calendar of holidays observed by the School annually.
- e. **Technology.** ECRA will provide the Employee a technology (e.g., cell phone) reimbursement of \$50.00 per month.

4. **DUTIES.** The Employee shall perform the duties of the Executive Director as directed by the Board, Board Policy or procedures, prescribed by the Charter, or specified in the attached job description which is incorporated by reference as **Attachment A** to this Agreement. This description and the job duties for the Employee may be altered from time to time by the Board. The Employee is exempt from overtime law.

5. **WORK YEAR.** In accordance with the term of this Agreement, the Employee shall be required to work consistent with the work calendar for this position throughout the school year.

6. **EVALUATION.** The Board shall evaluate the performance of the Employee at least once annually. This evaluation shall be based on the job description and any other mutually developed goals or standards. If applicable, the evaluation shall include recommendations as to areas of improvement in all instances where the Board deems such to be necessary or appropriate. A copy of the written evaluation shall be delivered to the Employee and he shall have the right to make an oral or written response to the evaluation. Within thirty (30) days of the delivery of the written evaluation to the Employee, the Board shall meet with the Employee to discuss the evaluation. Failure to evaluate the Employee shall in no way impair ECRA’s ability to terminate the Employee consistent with Section 12 herein.

7. **EXPENSE REIMBURSEMENT.** ECRA shall reimburse the Employee for all documented actual and necessary expenses personally incurred within the scope of employment in accordance with applicable ECRA policy and authorization.

8. **FINGERPRINTING/TB CLEARANCE.** Fingerprint clearance for the Employee will be acquired through submitting the Employee’s fingerprints to the California Department of Justice. The Employee will be required to assume the cost of all fees related to the fingerprinting process

and will be required to submit evidence from a licensed physician that he was found to be free from tuberculosis risk factors, or active tuberculosis if risk factors were identified. Both clearances must be in place prior to the first day of service.

9. **CHILD ABUSE AND NEGLECT REPORTING.** California Penal Code § 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges he is a child care custodian and is certifying that he has knowledge of California Penal Code § 11166 and will comply with its provisions.

10. **CONFLICTS OF INTEREST.** The Employee understands that, while employed at the School, he will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his employment with ECRA.

11. **OUTSIDE PROFESSIONAL ACTIVITIES.** Upon obtaining prior written approval of the Board, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. ECRA shall in no way be responsible for any expenses attendant to the performance of such outside activities.

12. **TERMINATION OF CONTRACT**

This Agreement may be terminated by any of the following:

- a. **Termination For Cause:** The Employee may be terminated by the Board at any time for cause. In addition, the Employee may be disciplined (e.g. reprimand, suspension without pay) for cause during the term of this Agreement. “Cause” shall include, but is not limited to, breach of this Agreement; any ground enumerated in the Employee Handbook; or the Employee’s failure to perform his duties as set forth in this Agreement, as defined by law, or as specified in the above-mentioned and incorporated by reference job specification.

The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds of termination has first been served upon the Employee. The Employee shall have the right to a representative of his choice at a conference with the Board. The conference with the Board shall be the Employee’s exclusive right to any hearing otherwise required by law.

- b. **Early Termination Without Cause:** The Board may unilaterally and without cause or advance notice terminate this Agreement. In consideration of the Board’s right to terminate this Agreement without cause, the Board shall pay to the Employee his salary for a period of time not to exceed six (6) months, or the remaining term of the Agreement, whichever is less. In addition, if the Board terminates this Agreement without cause, the Employee shall have the right to return to the position of Credentialed Counselor/Teacher at ECRA consistent with the terms of an employment

agreement for that position. The Employee will have sixty (60) days following notification of termination without cause to exercise this right to return. In the event of such return, the term of employment under this agreement and preceding agreements will not constitute a break in service, and the Employee will retain his initial date of seniority with LAUSD.

- c. **Death or Incapacitation of Employee:** The death of the Employee shall terminate this Agreement and all rights entitled under this Agreement. In the event that the Employee becomes incapacitated to the extent that, in the judgment of the Board, the Employee may no longer perform the essential functions of his job with or without reasonable accommodation, as set forth in job specifications, the Board may terminate this Agreement.
 - d. **Revocation/Nonrenewal:** In the event that the ECRA charter with its granting agency is either revoked or nonrenewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Sections a or b above.
13. **NON-RENEWAL/EXPIRATION OF TERM.** The Board may elect not to offer future employment agreements to the Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms. In the event the Board elects to not renew this Agreement, the Employee shall have the right to return to the position of Credentialed Counselor/Teacher at ECRA consistent with the terms of an employment agreement for that position. In the event of such return, the term of employment under this agreement and preceding agreements will not constitute a break in service, and the Employee will retain his initial date of seniority with LAUSD.
14. **REQUIRED CONTRACT PROVISIONS.** The following provisions are required to be included in this Agreement by the California Government Code:
- a. **Limitations on Cash Settlement.** In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of the Employee multiplied by twelve (12).
 - b. **Required Reimbursements.** The Employee shall be required to reimburse ECRA for any salary or fees he receives from ECRA in relation to his placement on paid administrative leave pending criminal charges if he is convicted of a crime involving the abuse of his office/position. Regardless of the term of this Agreement, if the Agreement is terminated, the Employee must reimburse ECRA for any cash settlement he receives in relation to his termination if he is convicted of a crime involving the abuse of his office/position.
15. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.
16. **WAIVER.** Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party thereto with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party hereto.

However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained with such waiver. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in this Agreement.

- 17. **JURISDICTION.** The parties hereby understand and agree that this Agreement, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California.
- 18. **AMENDMENTS.** No addition to, or modification of, any provision contained in this Agreement shall be effective unless fully set forth in writing *and* signed by the authorized representative of both of the parties hereto.
- 19. **INTERPRETATION AND OPPORTUNITY TO COUNSEL.** The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein and no presumption shall arise concerning the draftsman of such provision.
- 20. **SEVERABILITY.** If any term, provision, condition or covenant of the Agreement shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
- 21. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.
- 22. **SIGNATURES.** In witness therein, we affix our signatures to this Agreement with the full and complete understanding of the relationship between the parties hereto.

The Governing Board of and on Behalf
of ECRA

Dated: _____

By: _____
Beatriz Chen, Board Chair

Dated: _____

David L. Hussey

This Employment Agreement is subject to ratification and approval by the Governing Board of ECRA.

ATTACHMENT A

The Executive Director serves as the educational leader and chief executive of ECRCHS. The Executive Director is the School's top ambassador; he is responsible for ensuring that the School stays true to its mission and for guiding the School toward the fulfillment of its vision and future goals. The Executive Director oversees all educational and operational functions of the School, including but not limited to the direction of the instructional program, the evaluation of staff, and the operation of the school facility. The Executive Director is responsible for delegating tasks to his team of Assistant Principals and business staff. The Executive Director is expected to participate in school activities and engage in proactive and positive community leadership. The Executive Director reports to the ECRCHS Board of Directors. The Executive Director of ECRCHS shall hold an appropriate Administrative Services Credential authorizing service as a Principal at the secondary school level. The Executive Director must also possess training in the broad aspects of school administration, instructional strategies, and curriculum development. A minimum of five (5) years of teaching experience and five (5) years of administrative experience is required. Experience in a traditional public school or charter school setting is preferred. An applicant without a current Administrative Services Credential may be considered only if the applicant provides evidence of five or more years of public school administrative experience.

The Executive Director shall perform assigned tasks as directed by the ECRCHS Board of Directors and shall be required to undertake some or all of the tasks detailed below. These tasks may include but are not limited to the following:

- Ensure that the School stays true to its mission.
- Guide the School toward the fulfillment of its vision and future goals.
- Communicate with and report to the Board of Directors.
- Oversee implementation of policies established by the Board of Directors.
- Oversee School finances and take actions to ensure financial stability and accurate financial records.
- Oversee the recommendations of employee hiring, promotion, discipline, and/or dismissal.
- Encourage and support teacher professional development.
- Ensure that appropriate evaluation techniques are used for both students and staff.
- Take responsible steps to secure full and regular attendance of students enrolled in accordance with policies established by the Board of Directors.
- Oversee student discipline, and as necessary participate in the suspension and expulsion process.
- Oversee a system to handle organizational tasks such as student records, teacher records, teacher credentialing information, contemporaneous attendance logs, purchasing, budgets, and timetables.
- Promote the School in the community, encourage positive public relations and interact effectively with media.
- Take an active role in fundraising and grant writing for the School.
- Ensure compliance with all applicable state and federal laws.
- Complete and submit required documents as requested or required by the charter and/or Board of Directors and/or the District.
- Attend District administrative meetings as requested by the District and stay in direct contact with the District regarding changes, progress, etc.
- Present independent fiscal audit to the Board of Directors and after review by the Board of Trustees, present audit to the District, the County Superintendent of Schools, the State Controller, and the California Department of Education.