



El Camino Charter High School

Regular Board Meeting

Date and Time

Thursday January 28, 2021 at 4:30 PM PST

Location

VIRTUAL BOARD MEETING - Please see below.

REGULAR BOARD MEETING

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Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Call the Meeting to Order		Beatriz Chen	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Dr. Jeff Davis	3 m
D. Public Comments		Public	30 m
E. UTLA Update		UTLA Representative	15 m
F. Executive Director Update		David Hussey	15 m
G. Chief Business Officer Update		Gregory Wood	15 m
H. Committee Updates	Discuss	Beatriz Chen	5 m
II. Consent			5:55 PM
A. Approve Minutes of November 5, 2020 Special Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Special Board Meeting on November 5, 2020			
B. Approve Minutes of December 3, 2020 Special Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Special Board Meeting on December 3, 2020			

	Purpose	Presenter	Time
C. Approve Minutes of December 17, 2020 Regular Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Regular Board Meeting on December 17, 2020			
D. Review and Vote on December 2020 Check Registers	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the December 2020 check registers.			
E. Review and Vote on December 2020 American Express Charges	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the December 2020 American Express charges.			

III. Financial 6:08 PM

A. December 2020 Financial Update	Discuss	Gregory Wood	10 m
The Board will review the December 2020 Financial Update.			
B. Discuss and Vote on New Credit Card	Vote	Gregory Wood	5 m
The Board will discuss and vote on applying for a new school credit card through US Bank. ACTION ITEM: motion to approve the new school credit card through US Bank.			
C. Update on Status of PPP Loan Forgiveness	Discuss	Gregory Wood	5 m
The Board will be provided an update on the status of the PPP loan forgiveness.			

IV. School Business 6:28 PM

A. Discuss and Vote on 2019-2020 SARC Report	Vote	David Hussey	15 m
The Board will review, discuss and vote on the 2019-2020 SARC Report. ACTION ITEM: motion to approve the 2019-2020 SARC Report.			
B. Discuss and Vote on Extending FFCRA Leave Benefits	Vote	David Hussey	10 m
The Board will discuss and vote on whether to extend FFCRA leave benefits through March 31, 2021. ACTION ITEM: motion to approve extending FFCRA leave benefits through March 31, 2021.			
C. Discuss and Vote on 1:1 Laptops	Vote	David Hussey	10 m
The Board will discuss and vote on obtaining 1:1 laptops for incoming freshmen for the 2021-2022 school year. Three quotes were obtained. The Board will discuss whether the laptops should be leased or purchased. ACTION ITEM: motion to approve the [lease/purchase] of 1:1 laptops for incoming freshmen for the 2021-2022 school year through _____ [selected vendor].			
D. Discuss and Vote on Resolution Re Department of Rehabilitation Agreement	Vote	David Hussey	10 m
Staff recommends approval of the Resolution that would allow the school to continue the Department of Rehabilitation's We Can Work Program. ACTION ITEM: motion to approve Board Resolution re Department of Rehabilitation Agreement.			
E. Discuss and Possible Vote on Resolution Re Black Lives Matter at Schools' Year of Purpose	Vote	Beatriz Chen	10 m

	Purpose	Presenter	Time
The Board will discuss and possibly vote on the Resolution Re Black Lives Matter at Schools' Year of Purpose.			
ACTION ITEM: motion to approve the Resolution Re Black Lives Matter at Schools' Year of Purpose.			

V. Closed Session **7:23 PM**

- | | | | |
|--|---------|--------------|------|
| <p>A. Conference with Legal Counsel: Existing Litigation</p> <p>Discussion on existing litigation pursuant to paragraph (1) of subdivision (d) of Government Code § 54956.9: Los Angeles Superior Court Case No. 19STCV41865.</p> | Discuss | Beatriz Chen | 5 m |
| <p>B. Conference with Legal Counsel: Anticipated Litigation</p> <p>Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: one (1) matter.</p> | Discuss | Beatriz Chen | 5 m |
| <p>C. Conference with Labor Negotiators</p> <p>Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott.
Employee Organization: United Teachers Los Angeles.</p> | Discuss | Beatriz Chen | 10 m |
| <p>D. Public Employee Performance Evaluation</p> <p>Title: Executive Director</p> | Discuss | Beatriz Chen | 10 m |

VI. Reconvene to Open Session **7:53 PM**

- | | | | |
|--|---------|--------------|-----|
| <p>A. Report on Actions Taken in Closed Session, If Any</p> | Discuss | Beatriz Chen | 1 m |
|--|---------|--------------|-----|

VII. Closing Items **7:54 PM**

- | | | | |
|----------------------------------|------|-------------|-----|
| <p>A. Adjourn Meeting</p> | Vote | Board Chair | 1 m |
|----------------------------------|------|-------------|-----|

Cover Sheet

Chief Business Officer Update

Section: I. Opening Items
Item: G. Chief Business Officer Update
Purpose: FYI
Submitted by:
Related Material: 2020-2021 Investment Summary v12.31.2020 .pdf
Dec 20 Cafeteria Financial Summary (1).pdf
ECRCHS 2020-21 ADA Calculator ytd mo.5.pdf

**EL CAMINO REAL CHS
INVESTMENTS REVIEW
YTD NOVEMBER 30,2020**

		Year End		Year End						YTD		Executive Summary-OPEB		
		Jun-19	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20					
x014925	El Camino Real CHS	OPEB Trust	\$ 11,406,219	\$ 13,940,211	\$ 14,671,406	\$ 15,477,676	\$ 15,339,064	\$ 15,232,408	\$ 17,020,149	\$ 17,916,562	\$ 11,406,219 Beginning Balance at 07/01/19			
		Contributions		\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 2,640,000 Contributions			
											\$ (106,008) Gains/Losses			
											\$ 13,940,211 FY 20 Ending			
											\$ 13,940,211 Beginning Balance at 07/01/20			
											\$ 1,320,000 YTD Contributions			
											\$ 2,656,351 Gains/Losses		19.1%	Invest. Change
											\$ 17,916,562 Current Ending		28.5%	Total Change
x33344	El Camino Real CHS	General		\$ 7,522,875	\$ 7,151,128	\$ 6,778,012	\$ 6,770,636	\$ 6,767,836	\$ 6,779,739					
		Annuity			\$ 375,000	\$ 375,000	\$ 376,636	\$ 377,321	\$ 377,837					
		Annuity				\$ 375,000	\$ 376,113	\$ 376,650	\$ 377,329					
		Midland												
		Athene												
		Combined		\$ 7,522,875	\$ 7,526,128	\$ 7,528,012	\$ 7,523,385	\$ 7,521,807	\$ 7,534,905				0.2%	

ECRCHS Cafeteria Financial Summary SY 2020-2021

# of Serving Days	16	19	22	15	14	86
Month	August-20	September-20	October-20	November-20	December-20	FY 2021
Students Approved for FRPM	1,253	1,335	1,147	1,158	1,166	32.0%
Breakfast Count	659	1,906	9,301	7,081	7,617	26,564
Lunch Count	772	1,874	9,301	7,090	7,621	26,658
Total Meals Served	1,431	3,780	18,602	14,171	15,238	53,222
Ave. Meals /Day	89	199	846	945	1,088	619
REVENUE:						
CNIPS Claim	\$ 3,971.49	\$ 14,580.32	\$ 59,052.04	\$ 44,991.87	\$ 48,375.71	\$ 170,971.43
CNIPS (COVID rate increase)	\$ 1,073.25	-	-	-	-	\$ 1,073.25
Paid Meals	\$ 446.00	-	-	-	-	\$ 446.00
Total Revenue	\$ 5,490.74	\$ 14,580.32	\$ 59,052.04	\$ 44,991.87	\$ 48,375.71	\$ 172,490.68
EXPENSES:						
Chartwells Invoice-Gross	\$ 4,788.57	\$ 15,517.31	\$ 62,688.74	\$ 47,758.97	\$ 51,353.26	\$ 182,106.85
Commodities Credit	-	-	-	-	\$ (3,178.89)	\$ (3,178.89)
Chartwells Invoice-NET	\$ 4,788.57	\$ 15,517.31	\$ 62,688.74	\$ 47,758.97	48,174.37	\$ 178,927.96
Loss- (Learning Loss)	\$ 702.17	\$ (936.99)	\$ (3,636.70)	\$ (2,767.10)	\$ 201.34	\$ (6,437.28)
Net Gain/(Loss)Per Meal	\$ 0.49	\$ (0.25)	\$ (0.20)	\$ (0.20)	\$ 0.01	\$ (0.12)

ECRCHS ENROLLMENT and ADA for 2020-2021

2020-2021

ENROLLMENT /ADA

Instructional Days	2019-2020	18	19	17	14	19
	2020-2021	19	18	20	14	19
		Month 1	Month 2	Month 3	Month 4	Month 5

Total		2020-21 P-1 ADA	Prior Yr ADA	
		90	87	
		318,379	294,211	YTD ADA %
		3,537.54	3,381.74	97.1%

Enrollment

Current Year	3,644	3,653	3,645	3,640	3,637
Prior Year	3,508	3,510	3,499	3,486	3,470

ADA

Current Year	66,717	63,591	70,794	48,996	68,281	3,537.54
Prior Year	61,589	64,689	57,132	47,156	63,645	3,381.74

ADA (per month)	3,511.42	3,532.83	3,539.70	3,499.71	3,593.74
ADA %	96.4%	96.7%	97.1%	96.1%	98.8%

By Grade Level	9th	910	916	914	913	919
	10th	941	942	942	941	938
	11th	909	910	906	904	909
	12th	884	885	883	882	871
	Enrollment	3,644	3,653	3,645	3,640	3,637

0

Sub-Groups-					
SpED- *	393	391	392	393	**
Alt ED	57	62	64	65	**
Indep. Study (ISP)	143	148	154	155	**

*-Excludes SpeD in ISP & NPS

**- Data not available at the time of this report

Cover Sheet

Approve Minutes of November 5, 2020 Special Board Meeting

Section:	II. Consent
Item:	A. Approve Minutes of November 5, 2020 Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on November 5, 2020

APPROVED



El Camino Charter High School

Minutes

Special Board Meeting

Date and Time

Thursday November 5, 2020 at 4:00 PM

Location

Virtual Meeting - Please See Below

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Directors Present

Beatriz Chen (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent

Brian Archibald, Jeff Davis

Directors Arrived Late

John Perez

Guests Present

Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Pledge of Allegiance

Mr. Silverstein led the Pledge of Allegiance.

D. Public Comments

There were no public comments.

II. School Business

A. Discuss and Vote on Healthcare Benefits Proposals

Daniel Chang spoke on the Request for Proposal (RFP) process used to get bids from healthcare insurance providers. RFPs were sent to five providers: CharterLIFE (incumbent), Self-Insured Schools of California (SISC), Burnham Benefits, Bolton & Company, and Navali & Company. After review, the candidates were narrowed down to CharterLIFE and SISC. The proposals from each, as well as a comparison of the costs and a breakdown of the services provided and deductibles, co-pays, etc., was provided.

Greg Wood spoke about the comparison in costs and the costs-savings associated with going with SISC. Similar plans are being offered under Anthem and Kaiser. Mr. Wood stated that we wanted to make sure that the same quality of coverage was being provided, while also exploring the cost associated with going to a composite rate versus a tiered rate. Mr. Wood noted that, under CharterLIFE an employee could opt out of getting insurance and would be provided a stipend for opting out. Under SISC, new members are not allowed to opt out; however, current employees who had previously opted out will be grandfathered-in and be allowed to continue receiving the opt out stipend. SISC has a very minimal, low-cost high-deductible plan; for new employees who select this minimal plan, they would still be given a stipend.

Beth Florek-Chiang spoke on the customer service issues that our HR has had with CharterLIFE, including difficulty in communications.

Ms. Chen asked about the quality of customer service that we could get through SISC; Mr. Wood noted that he had worked with SISC when he was with Palisades High, and found their customer service to be very good.

Mr. Wood also discussed the savings associated broken down by the type of plan.

Taking into consideration the loyalty credit that CharterLIFE is offering and comparing the composite plans across the board, the total savings if we switch to SISC would be \$249,816 for a 9-month period. Based on this, Mr. Wood is recommending that we change our provider to SISC.

Mr. Silverstein asked if the vision plan would be the same; yes, the plan is the same. As is the same for dental.

Mr. Lee asked if this information had been provided to staff; all this information that is included in the Board packet was provided to both labor organizations this morning.

John Perez arrived late.

Linda Ibach made a motion to change the healthcare plan provider to SISC starting January 1, 2021.

Kenneth Lee seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Aye
Steven Kofahl	Aye
Linda Ibach	Aye
Scott Silverstein	Abstain
Kenneth Lee	Aye
Jeff Davis	Absent
John Perez	Absent
Brian Archibald	Absent

III. Closed Session

A. Conference with Legal Counsel: Existing Litigation

Closed session took place.

B. Conference with Legal Counsel: Existing Litigation

Closed session took place.

C. Conference with Legal Counsel: Anticipated Litigation

Closed session took place.

IV. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

There were no actions to report.

V. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:48 PM.

Respectfully Submitted,
Daniel Chang

Cover Sheet

Approve Minutes of December 3, 2020 Special Board Meeting

Section:	II. Consent
Item:	B. Approve Minutes of December 3, 2020 Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on December 3, 2020

APPROVED



El Camino Charter High School

Minutes

Special Board Meeting

Date and Time

Thursday December 3, 2020 at 4:30 PM

Location

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Directors Present

Beatriz Chen (remote), Brad Wright (remote), Brian Archibald (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent

Jeff Davis

Directors Arrived Late

Kenneth Lee

Guests Present

Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the board of directors of El Camino Charter High School to order on Thursday Dec 3, 2020 @ 4:34 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Mr. Archibald led the Pledge of Allegiance.

D. Public Comments

Letty Zane, parent and member of the School Side Council, spoke in favor of the School Plan for Student Achievement.

Kenneth Lee arrived late.

II. School Business

A. PUBLIC HEARING: Single Plan for Student Achievement

Ms. Clark went over the School Plan for Student Achievement (SPSA).

Mr. Silverstein asked what steps are being taken to reach out to students with whom we have lost contact. Ms. Clark noted that the Intervention Coordinators have been reaching out, through phone calls and in-person visits, to try to connect again. Mr. Silverstein asked for specific numbers of students with whom we have lost contact.

On Goal 1 Strategy 1, Ms. Chen asked about formative assessments being conducted once a semester and whether that was sufficient. Ms. Clark said that last year there were 3 testing points given; however, with virtual instruction it is difficult to administer tests so we are considering whether a third test would be feasible. Also, Charter Schools Division (CSD) stated that most schools are only using the two assessments, one at the beginning of the school year and one at the end. Mr. Hussey also noted that teachers were concerned that a lot of instructional time was being lost with additional testing. We will also look at 5-, 10-, 15- and 20-week grades and will also use study skills data to look at where we can provide additional support for those students who may be struggling; this will be added to the SPSA. Mr. Kofahl asked what RIT stood for - Ms. Clark responded that it stands for Rausch UniT; Mr. Kofahl also asked what ESSA stood for (page 1) - this is the Every Student Succeeds Act. Mr. Kofahl noted that every acronym used for the first time should be spelled out.

Goal 1 Strategy 4, Ms. Clark noted that the law states that every student must be provided a textbook for each class, which can be either physical or digital. ECR provides each student with both a physical and digital textbook. Mr. Wright asked if we would be needing more digital textbooks; Ms. Clark said possibly, and that some teachers would like to go more towards digital. However, for departments that opted for a digital copy only, many students came back and asked for a physical copy. Mr. Lee asked if there was a cost difference between them; Ms. Clark said there is not much of a difference.

Goal 1 Strategy 5, the tutoring has been provided by a local fraternity.

Goal 2 is exactly the same as Goal 1, except it is for ELA (English Language Arts).

The strategies are the same, except for Strategy 5 as ELA tutoring is provided on Saturdays.

Mr. Kofahl noted that the Annual Measurable Outcomes, which currently shows an outcome of 10-20 point RIT decline, shows an expected outcome of a 5-10 point RIT increase and whether this was achievable. Ms. Clark said yes, and she will also more data on this.

Mr. Silverstein asked that "reclassification" be explained. Ms. Clark stated that a student who is classified as an ELL (English Language Learners) class improve their language skills such that they are reclassified out of ELL.

Goal 3 is how to improve parent involvement. For Strategy 4, Ms. Chen noted that the Facebook page has not had any recent updates; Ms. Clark noted that most of the activity has been through Instagram, but she will look into improving the activity in Facebook. Ms. Chen stated that the followers on Instagram may be mostly students not parents. Mr. Archibald stated that he agreed that there had to

be more communication/outreach to parents and other stakeholders. Mr. Hussey stated that the marketing team is working on this.

Goal 4 is for teacher and staff professional development (PD). For the annual measurable outcomes, Ms. Wright asked how these outcomes would be sustainable. Ms. Clark replied that ECR would continue to offer PD opportunities; Mr. Hussey also noted that the Professional Development Advisory Committee (PDAC) has done a tremendous job in finding more PD opportunities.

Goal 5 is to deal with learning loss due to school closure and virtual learning. For the outcome, Mr. Wright asked for the 5% of students who are failing classes, is there a breakdown based on ethnicity and also those who are economically disadvantaged. Mr. Hussey noted that the 95% completion is not of students but of classes; so of all classes, only 5% had students who failed. We are waiting on the data for PSW referrals.

Ms. Clark noted that this hearing was to review the SPSA, and to update it based on comments made. She will make the changes based on comments made, and the revised document will then be voted on at the next Board meeting. Once approved, the SPSA is not submitted to any other organization, but is rather kept in-house. If a modification or update is needed, that will be subsequently be presented to the Board.

Mr. Silverstein asked that, if school went fully in-person again, would the SPSA be tabled and the LCAP be utilized again.

Ms. Zane asked if there were any baseline goals that could be included so that we would have a measurable standard from which to show progress. Ms. Clark noted that baseline numbers can be added by grade or overall.

Mr. Wright asked that the data be provided by grade instead of overall, to show the difference between those who attended school in-person as opposed to those who have attended only virtually.

B. Local Control Funding Formula Budget Overview for Parents

Mr. Wood went over the Local Control Funding Formula Budget Overview for Parents.

Mr. Wright asked how deferrals played into the numbers presented; Mr. Wood replied that deferrals were not included in these calculations, the numbers are based on the projected overall funding we expect to receive without consideration of the deferrals.

On the narrative, no response is needed for the fields if we have spent all the monies that were allocated for the different programs.

For the Projected Revenue by Fund Source, Mr. Wood noted that he will work on making the pie chart image clearer.

C. Discuss and Vote on Resolution re SISC Flex Plan

Mr. Chang went over the Resolution Authorizing Participation in SISC Flex Plan.

Mr. Archibald noted that it is important for employees who elect for the Plan to know that it is a "use it or lose it" plan, and that ECR is careful to fully inform employees of this.

Brian Archibald made a motion to approve the Resolution Authorizing Participation in the SISC Flex Plan.

Brad Wright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl Aye

Scott Silverstein Aye

Brad Wright Aye

John Perez Aye

Beatriz Chen Aye

Brian Archibald Aye

Roll Call

Linda Ibach	Aye
Kenneth Lee	Aye
Jeff Davis	Absent

III. Closing Items

A. Adjourn Meeting

Brad Wright made a motion to adjourn the meeting.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,
Daniel Chang

Cover Sheet

Approve Minutes of December 17, 2020 Regular Board Meeting

Section:	II. Consent
Item:	C. Approve Minutes of December 17, 2020 Regular Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on December 17, 2020

APPROVED



El Camino Charter High School

Minutes

Regular Board Meeting

Date and Time

Thursday December 17, 2020 at 4:30 PM

Location

VIRTUAL BOARD MEETING - Please see below

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/2579754856546736652>, webinar ID 683-711-611. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to comment@ecrchs.net and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for

those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present

Beatriz Chen (remote), Brad Wright (remote), Brian Archibald (remote), Jeff Davis (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent

None

Directors Left Early

John Perez

Guests Present

Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the board of directors of El Camino Charter High School to order on Thursday Dec 17, 2020 @ 4:31 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Dr. Davis led the Pledge of Allegiance.

D. Public Comments

Ms. Huffaker spoke in follow up to the email sent to the Board regarding her resignation as Co-Chair of the Special Education Department.

E. UTLA Update

Heather Knight gave the UTLA update. She thanked Mr. Silverstein and Ms. Ibach for attending the UTLA meeting. Ms. Knight also spoke regarding the change of insurance providers and the issues members have had. Ms. Knight noted that UTLA and AFSCME were asked to review the proposals for investment provider services, and asked that the Finance Committee delay voting on the proposals until more time has been given. She also noted that official bargaining for the new collective bargaining agreement had commenced, and that two articles had been tentatively agreed to and are awaiting signatures. Ms. Knight stated that the distance learning side letter expires at the end of the semester, and that it will have to be negotiated for extension as it appears we will not be returning to in-person instruction any time soon.

F. Executive Director Update

Mr. Hussey shared a video regarding the approval of the charter renewal by LAUSD. He thanked staff for their work on getting the renewal done.

Mr. Hussey discussed the marketing work done thus far. He also noted that Oaks Christian asked to come to campus to review our technology program.

We had had small groups of students coming on campus, but that has to be postponed.

The last day for Fall Semester is tomorrow, December 18th. There will be a textbook collection. Spring semester will start January 20, 2021. We will start with distance learning, but hopefully at some point we will have a hybrid program in place. We will also start looking

As to Mr. Silverstein's concerns regarding those students whom we had lost contact with, we had 7 such students. One has been contacted and is back in school; two were seniors who elected to leave school. Of the remaining four, we will continue trying to reach out to them.

Ms. Chen asked about the mascot search; Mr. Hussey stated that this would be pushed back to the beginning of the year, he will start working on phase 2 once we are back in January. Ms. Chen also asked if we expected to be in distance learning for the entire year or just half the year. Mr. Hussey said that we are likely to be in distance learning for at least half the semester, but that we are subject to LAUSD and the County Department of Health's guidelines.

Mr. Wright asked that if students were to return in some form, what type of waiver would we have them sign. Mr. Hussey replied that we have waiver forms that are from the California Department of Public Health, and which we have had legal review.

Mr. Archibald asked if there was an update on the Equity Advisory Committee. Mr. Hussey stated that two meetings had taken place thus far, and another meeting will be set up in January. Something will be sent out during the break to start getting stakeholder feedback, starting with the students. This was one of the stated goals of the Committee.

Mr. Wright asked about the liability for individuals on campus, as he has heard that individuals who say they are with LAUSD are allowing individuals to use our campus. Mr. Hussey said that he would have to look into this.

Mr. Silverstein thanked all those involved for the charter renewal, and particularly noted the end of being under the Memorandum of Understanding. Mr. Silverstein

also stated that he knows of an investigator who may be able to help with locating the students who have lost contact.

Dr. Davis asked about the extended hours for technology, and whether that would continue into the next semester. Mr. Hussey said yes, we would have tech staff available from 7:30 am to 4:00 pm each weekday, and we will keep the Saturdays hours as well.

Mr. Wright asked about the teachers and staff, as to their morale, and whether we could have an anonymous survey to see how we could help them. Mr. Hussey said that technology has been in contact with teachers to see if their technology needs were being met. Mr. Hussey said that he would look into sending out a more general survey.

Ms. Chen asked if there had been any communication with the parents about what to expect next semester. Mr. Hussey replied that he would be sending an email the next day. Ms. Chen also asked if Chat with the Executive Director would continue; Mr. Hussey said yes, and this would be in the email going out tomorrow.

G. Chief Business Officer Update

Mr. Wood said that he had a meeting with staff regarding the budget, which was attended by about 35 staff members. He will continue doing outreach and providing budget presentations to the staff, so that they are all aware where we are financially.

Mr. Wood discussed the reports attached to the agenda. These reports will be included in each month's CBO report for review and for questions from the Board.

The Investment Summary shows the status of investments, including the OPEB account. The ADA Calculator shows our enrollment and ADA for current year versus prior year (though we are being funded based on last year's numbers). We are up about 160 this year versus the same time period last year. We will get funded based on the P1 ADA of 3,522.51. The Cafeteria report shows the number of meals served per week and the cost/loss associated with same. We are serving about 528 meals per day, 37,984 year-to-date. We are losing about \$0.20 per meal because of the way our contract with our food service provider is written. We will be seeking commodities credit, which will provide an offset to the costs being incurred.

Mr. Wood said that there is some uncertainty about the audit report process because of the delays caused by the pandemic and extensions of deadlines.

We are in the process of reviewing the proposals for the Investment Advisor services. Wells Fargo very recently advised that they are withdrawing their proposal. We have proposals from City National Bank, Beacon Pointe, and Schwartz Accounting. We have sent out a copy of the proposals to staff, and will schedule interviews for the candidates so that we can make a wise decision.

Dr. Davis thanked Mr. Wood for the comprehensive reports. Dr. Davis also noted that the attendance rates show: the teachers are providing engaging instruction; the administration is providing the structure for that to happen; the counselors and service providers are providing the support needed and technology has created the structure needed to make this run smoothly. He noted that most schools are not seeing this type of attendance and commended staff.

H. Committee Updates

Finance Committee met Monday, December 14th, and voted to recommend approval of the November 2020 check registers and the American Express charges. They also voted to recommend approval of the 1st interim financials. The investment advisor proposals were discussed, and noted that this decision is relatively time-sensitive.

Travel Committee did not meet.

Tech Committee was provided some information, including the anticipated budget for the freshmen devices for next year; it looks like we will have to order them now in order to have them delivered by this summer, if so a special meeting may have to be called to approve the new devices. The Committee will also discuss with the tech department as to what a future budget may look like if a hybrid model was used. Mr. Silverstein asked if a member of the tech department could come to the meeting to discuss why the particular device was selected. Safety Committee did not meet.

II. Consent

A. Approve Minutes of November 19, 2020 Regular Board Meeting

Brian Archibald made a motion to approve the minutes from Regular Board Meeting on 11-19-20.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Brad Wright	Aye
Kenneth Lee	Aye
Linda Ibach	Aye
Jeff Davis	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
John Perez	Aye
Brian Archibald	Aye

B. Review and Vote on November 2020 Check Registers

Brian Archibald made a motion to approve the November 2020 check registers.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Beatriz Chen	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Linda Ibach	Aye
Brian Archibald	Aye
John Perez	Aye
Scott Silverstein	Aye
Kenneth Lee	Aye
Jeff Davis	Aye

C. Review and Vote on November 2020 American Express Charges

Brian Archibald made a motion to approve the November 2020 American Express charges.

Brad Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Kenneth Lee	Aye
Steven Kofahl	Aye
Scott Silverstein	Aye
Brian Archibald	Aye
Brad Wright	Aye
Jeff Davis	Aye
Linda Ibach	Aye

Roll Call

Beatriz Chen Aye
John Perez Aye

III. Financial

A. November 2020 Financial Update

Mr. Wood went over the November 2020 financial update.

B. Discuss and Vote on 1st Interim Financials

Greg Wood went over the 1st Interim Financial Report.

Brian Archibald made a motion to approve the 1st Interim Financial Report.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Scott Silverstein Aye
Steven Kofahl Aye
Jeff Davis Aye
Kenneth Lee Aye
Beatriz Chen Aye
Brad Wright Aye
Linda Ibach Aye
Brian Archibald Aye
John Perez Aye

IV. School Business

A. Discuss and Vote on Single Plan for Student Achievement

Ms. Clark went over the Single Plan for Student Achievement, including the revisions made at the suggestion of the Board at the last Board meeting. For the RIT scores, the national scores by grade (which does not differentiate based on race) was provided and compared with ECR's performance by grade and race. Ms. Clark also discussed the Built-In Support Period and noted that there will be a support class provided starting the Spring semester. Finally, Ms. Clark said that she is working on a recording that will provide information on MAP testing and MAP data. This will be shared.

Mr. Wright thanked Ms. Clark for helping him to understand this information. He also asked to be provided with the norm data.

Mr. Kofahl thanked Ms. Clark for resolving the acronym issue. Mr. Kofahl also noted that the difference in Mean RIT for 9th grade black students and white students was 16.6, but for 12th grade students the difference is only 2.5 and asked why there was such a disparity. Ms. Clark noted that this was something that ECR would have to look at, whether 9th graders started out weak and got better over time, or whether it was just an individual deviation. The data would have to be looked at holistically. Mr. Hussey also noted that the MAP testing is done early in the first 3 to 4 weeks of semester so we have had not had a chance to provide 9th graders with much instruction at that time.

Steven Kofahl made a motion to approve the Single Plan for Student Achievement.

Brad Wright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Brian Archibald Abstain
Kenneth Lee Aye
Scott Silverstein Aye

Roll Call

Steven Kofahl Aye
Linda Ibach Aye
Jeff Davis Aye
Beatriz Chen Aye
John Perez Aye
Brad Wright Aye

B. Discuss and Vote on Charter School Compliance Monitoring

Mr. Chang went over the Charter School Compliance Monitoring document, reviewing each section and discussing the school's compliance as to each section. Brad Wright made a motion to approve the Charter School Compliance Monitoring, and agreed to have Ms. Chen execute same.

Jeff Davis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

John Perez Aye
Steven Kofahl Aye
Brian Archibald Aye
Brad Wright Aye
Beatriz Chen Aye
Linda Ibach Aye
Kenneth Lee Aye
Jeff Davis Aye
Scott Silverstein Aye

V. Closed Session

A. Conference with Legal Counsel: Existing Litigation

Closed session took place.

B. Conference with Legal Counsel: Anticipated Litigation

Closed session took place.

John Perez left early.

C. Conference with Labor Negotiators

Closed session took place.

VI. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

There were no actions taken.

VII. Closing Items

A. Adjourn Meeting

Brian Archibald made a motion to adjourn the meeting.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,
Daniel Chang

Cover Sheet

Review and Vote on December 2020 Check Registers

Section:	II. Consent
Item:	D. Review and Vote on December 2020 Check Registers
Purpose:	Vote
Submitted by:	
Related Material:	2020-12 Check Registers.pdf

Check Register

Account: 1761 General

El Camino Real HS

Dec 2020

Grand Total:

#####

Name	Check No.	VOID	Date	Memo	Amount
1912 BRMS (CharterLIFE)			12/29/2020	12/21/2020-12/27/2020 Benefits Card Funding Activity	99.13
1912 BRMS (CharterLIFE)			12/22/2020	12/14/2020-12/20/2020 Benefits Card Funding Activity	185.00
1912 BRMS (CharterLIFE)			12/15/2020	12/07/2020-12/13/2020 Benefits Card Funding Activity	47.26
1912 BRMS (CharterLIFE)			12/8/2020	11/30/2020-12/06/2020 Benefits Card Funding Activity	237.08
1912 BRMS (CharterLIFE)			12/1/2020	11/23/2020-11/29/2020 Benefits Card Funding Activity	300.00
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx1886	2.95
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx1886	37.74
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx0888	2.95
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx0888	993.18
311801 Barrie Gold	1116		12/14/2020	FSA contribution 11/20	833.33
311801 Barrie Gold	1117		12/14/2020	FSA contribution 12/20	416.67
931125 Flor Zuniga	1118		12/28/2020	FSA contribution 12/20	200.00
2286 LACOE, Los Angeles County Office of Education	ACH201201-01		12/1/2020	STRS/PERS Nov '20	402,745.99
3480 PenServ Plan Services	ACH201202-01		12/2/2020	403(B) Funding 12/20 Installment Fee for Workers'	35,417.00
2766 CompStar Insurance Services	ACH201207		12/8/2020	Compensation Policy #CST5019550 12/20 Workers' Compensation Policy	30.00
2766 CompStar Insurance Services	ACH201207-1		12/8/2020	#CST5019550	19,191.79
3672 Cetera Advisor Networks LLC	ACH201208-01		12/8/2020	OPEB Funding	220,000.00
1964 California Department of Tax & Fee Administration	ACH201217		12/30/2020	20-Dec 102-7273444 CDTFA 4th Quarter Sales/Use Tax	56.43
3480 PenServ Plan Services	ACH201217-01		12/17/2020	403(B) Funding	680.00
3480 PenServ Plan Services	ACH201231-01		12/31/2020	403(B) Funding	33,953.00

2286 LACOE, Los Angeles County Office
of Education

ACH201231-02

12/31/2020 STRS/PERS Dec' 20

416,433.73

Check Register

Account: 1796 AP

El Camino Real HS

Dec 2020

Grand Total: \$ 745,439.08

Name	Check No. VOID	Date	Memo	Amount
Spectrum Enterprise 4201	14736	12/1/2020	11/20 Inv# Acct#086084201 Enterprise Fiber line	\$ 329.63
Cross Country Staffing, Inc.	14737	12/1/2020	DE58549 Psych Services - Special Ed Services	\$ 9.20
AT&T 3576	14738	12/1/2020	20-Nov 818 888-3576 721	\$ 159.08
AT&T 9566	14739	12/1/2020	20-November 818 888-9566 454	\$ 313.90
AT&T 4501	14740	12/1/2020	20-Nov 818 992-4501 069	\$ 315.71
AT&T 0810	14741	12/1/2020	20-Nov 818 716-0810 246	\$ 158.78
AT&T 9221	14742	12/1/2020	20-Nov 818 887-9221 130	\$ 316.01
AT&T 6714	14743	12/1/2020	20-Nov 818-888-6714	\$ 158.93
AT&T 3635	14744	12/1/2020	20-Nov 818 347-3635 849	\$ 158.93
AT&T 6340	14745	12/1/2020	20-Nov 818 888-6340 249	\$ 158.93
			10/20 - AN 051 933 37 92 001 LD Charges Main Fax	
AT&T Business Service	14746	12/2/2020	REF#8187109023	\$ 46.92
AT&T 6665	14747	12/1/2020	20-Nov 339 341-6665 668	\$ 186.81
AT&T 9023	14748	12/1/2020	20-Nov 818 710-9023 538	\$ 158.93
AT&T 0428	14749	12/1/2020	20-Nov 818 716-0428 472	\$ 158.93
AT&T 3601	14750	12/1/2020	20-Nov 818 999-3601 418	\$ 158.93
AT&T 4152	14751	12/1/2020	20-Nov 818 348-4152 036	\$ 158.93
			11/13/20-12/12/20 Spectrum Business Internet & Voice	
Spectrum Business 1228	14752	12/2/2020	Account 8448 20 001 7461228 Shoup	\$ 176.96
Xerox Financial Services	14753	12/1/2020	11/20 Equipment Lease-Contract 010-0077477-003	\$ 90.35
CompuClaim	14754	12/2/2020	10/20 MeduClaim Procedure Code Billing(LEA)	\$ 109.40
			10/20 Inv# Acct# 8448 20 001 7785691 Fiber backup	
Spectrum 5691	14755	12/2/2020	line	\$ 1,190.00
AT&T 9132	14756	12/2/2020	Inv# 3138368506 Acct# 831-000-9132 154 5G Line	\$ 3,909.26
AT&T 5329	14757	12/2/2020	20-Nov 818 704-5329 472	\$ 163.62
Vista Paint Corporation	14758	12/2/2020	Inv#2020-742745-00 Buildings and Ground supplies	\$ 328.25
McCalla Company	14759	12/2/2020	Inv#D343498 Custodial disinfecting supplies	\$ 9,849.53
Vista Paint Corporation	14760	12/2/2020	Inv#2020-731643-00 Buildings & Grounds supplies	\$ 866.96
			INV#10/23/2020 PO4537 - Track Repairs Trim Edge	
Sport Build/ Sport Striping LLC	14761	12/2/2020	Lines	\$ 800.00

Amazon Capital Services	14762		12/3/2020	INV# 14QK-PJ3D-DP4F PO4547 Main Office Supplies	\$ 46.66
Amazon Capital Services	14763		12/3/2020	Inv#1W9M-7DTR-G7CQ Amazon Office Supplies	\$ 48.00
Amazon Capital Services	14764		12/3/2020	Inv#16QD-R99N-H6FQ Safe reopening supplies	\$ 182.80
Real Volleyball	14765		12/3/2020	Inv#44241Volleyball Balls	\$ 1,032.45
Yerevanian, Diana	14766		12/3/2020	Ink for Printer - reimbursement	\$ 183.27
				Powerful Strategies for Maximizing Comprehensible	
Booth, Lorena	14767		12/3/2020	Input	\$ 279.00
Carter, Amy	14768		12/3/2020	Distance Learning Supplies	\$ 39.54
				INV# 605 December 2020 Charter School Consulting-	
ICON School Management	14769	xxx	12/4/2020	VOIDED_ Reissue on chk#14814	\$ 11,500.00
Mutual of Omaha	14770		12/4/2020	12/20 INV#001142080807 Voluntary Disability Insurance	\$ 1,475.87
El Camino Real Charter High School					
403(B) Plan	14771		12/4/2020	11/20 403(B) Plan 2563-4428 Charles Schwab	\$ 3,540.00
Reginald Drew	14772		12/4/2020	Reimbursement for 2020-21 NFHS Mandatory Training	\$ 50.00
J Thayer Company	14773		12/4/2020	INV# 1486973-0 Distance Teaching -Printer Ink	\$ 247.36
West Valley-Warner Center Chamber of					
Commerce	14774		12/4/2020	INV#5482 Renewal Chamber of Commerce Membership	\$ 100.00
California IT in Education	14775		12/4/2020	INV# 72768 CITE Conference 2020	\$ 297.00
Learn by Doing, Inc.	14776		12/4/2020	Albert.IO prorated annual license for distance learning	\$ 10,200.00
T-Mobile US, Inc.	14777		12/4/2020	20- Dec 969604280 - WiFi Student Hot Spots	\$ 400.00
The Help Group-North Hills Prep School	14778		12/4/2020	Special Ed Services Inv#ELCO0920NHP	\$ 3,403.40
Golden Star Technology, Inc	14779		12/4/2020	INV56707 Computer accessories for distance learning	\$ 8,658.71
La Costa Canyon High School (Speech & Debate)	14780		12/4/2020	Entry Fees El Camino Real Charter HS 368256 inv# 3591 COVID - 19 Banners for cafeteria food	\$ 260.00
The Print Spot	14781		12/7/2020	services	\$ 800.43
U.S Bank PARS Account #6746022400	14782		12/7/2020	11/20 #6746022400 PARS Contributions	\$ 849.58
Judy McLean	14783		12/7/2020	Payroll Services Inv3089	\$ 1,987.50
Kamberian, Alex	14784		12/7/2020	NFHS Course	\$ 50.00
Abdon Rosales	14785		12/7/2020	Gardening Service for Shoup 11-2020	\$ 1,550.00
Amazon Capital Services	14786		12/8/2020	History Department Supplies inv#1NY1-PHVH-LVDY	\$ 348.73
Amazon Capital Services	14787		12/8/2020	Tech Supplies for Repairs Inv 16QD-R99N-K7WF	\$ 1,263.35
				Distance learning supplies SSO inv#1W9M-7DTR-	
Amazon Capital Services	14788		12/8/2020	GWTW	\$ 170.82
Amazon Capital Services	14789		12/8/2020	SUPPLIES FOR SSO Inv 1FDX-TGFT-KTV7	\$ 130.25
Amazon Capital Services	14790		12/8/2020	Distance learning supplies Inv 14QK-PJ3D-JDP7	\$ 38.31
UTLA	14791		12/8/2020	11/20 UTLA Union Dues	\$ 13,245.26

AFSCME District Council 36	14792	12/8/2020	11/20 Union Dues	\$ 2,474.45
Seattle Academy of Arts & Sciences	14793	12/8/2020	INV#357185 Seattle Academy Invitational Entry Fees	\$ 85.00
BYU Continuing Education Independent Study	14794	12/8/2020	inv# DCE-00006651 World Language Class	\$ 280.00
MRC Smart Technology Solutions(SoCal Office)	14795	12/8/2020	11/22/20-12/21/20 Maintenance Agreement for Sharp Multi Function Printers (Contract CN8030-01)	\$ 409.53
Amazon Capital Services	14796	12/8/2020	Covid-19 Cleaning Supplies Inv 1NY1-PHVH-LKCG	\$ 276.43
Amazon Capital Services	14797	12/8/2020	Athletics - Office Supplies Inv# 16QD-R99N-JVGV	\$ 19.41
The Cruz Center	14798	12/8/2020	Special Ed Services Inv#2735 20-Nov 1513133073-001-00 Payment for 2020-2021	\$ 718.75
Hanover Insurance Group	14799	12/9/2020	Insurance	\$ 18,401.40
Canon Financial Services, Inc.	14800	12/10/2020	10/20/20-11/19/20 Equipment Leases inv# 22076079	\$ 2,734.77
Law Offices of Young, Minney & Corr, LLP	14801	12/10/2020	11/20 Legal Services	\$ 3,197.87
Department of Justice (State of CA)	14802	12/11/2020	08/20 Fingerprint Apps	\$ 64.00
ORACLE Enterprises	14803	12/11/2020	11/20 Netsuite Services INV# 995503	\$ 17,499.80
Social Security Administration	14804	12/11/2020	Payroll Reissue Stale chk# 500434 Chk date 4/30/20	\$ 178.69
Social Security Administration	14805	12/11/2020	Payroll Reissue Stale chk# 500441 Chk date 5/15/20	\$ 197.76
WGY Solutions LLC	14806	12/11/2020	November 2020 Tech Services Invoice	\$ 2,400.00
BRMS (CharterLIFE)	14807	12/14/2020	12/20 Admin Fee	\$ 133.00
MRC Smart Technology Solutions(SoCal Office)	14808	12/14/2020	INV#IN1682126 10/17/20-11/16/20 Copies for Managed Print Service for Desktop Printers	\$ 2,091.45
Chartwells Division Services	14809	12/14/2020	11/20 Cafeteria Services	\$ 47,758.97
American Express	14810	12/14/2020	20-NOVX3-31047 Charges	\$ 5,918.25
MRC Smart Technology Solutions(SoCal Office)	14811	12/14/2020	inv# IN1740821 12/17/20-1/16/21 Copies for Managed Print Service (Contract CN8006-01)	\$ 2,091.45
CCSA Employee Welfare Benefit Trust	14812	12/14/2020	20-Dec Employee Benefits INV# 2050-122020 INV# 9866534979 10/8/20-11/7/20 Communication	\$ 332,755.11
Verizon Wireless	14813	12/14/2020	Services INV# 605 December 2020 Charter School Consulting	\$ 469.48
ICON School Management	14814	12/15/2020	Reissue from Check#14769	\$ 11,500.00
Moon Grad Services	14815	12/15/2020	inv# 2365498 Academic Decathlon Rings 20-21	\$ 1,445.40
AT&T 1516	14816	12/15/2020	20-Nov 818 888-1516 256	\$ 404.83
AT&T 3532	14817	12/15/2020	20-Nov 818 888-3532 333 2020-21 inv# 10-2020BC LEA Medicaid Program	\$ 316.51
CompuClaim	14818	12/15/2020	Oversight Bootcamp Training	\$ 1,000.00
CompuClaim	14819	12/15/2020	04/20 MeduClaim Procedure Code Billing(LEA)	\$ 24.11

Phase II Systems (Public Agency Retirement Services)	14820	12/16/2020	10/20 INV# 46949 PARS ARS Fees	\$	343.67
CompuClaim	14821	12/15/2020	06/20 MeduClaim Procedure Code Billing(LEA)	\$	199.91
Department of Justice (State of CA)	14822	12/15/2020	11/20 Fingerprint Apps	\$	32.00
The Print Spot	14823	12/15/2020	inv# 3754 Banners - Athletics Budget	\$	389.25
The Print Spot	14824	12/16/2020	Cum file replenishment-no longer avail from LAUSD inv# 2847 Envelopes to be used for Student Support	\$	4,545.35
The Print Spot	14825	12/16/2020	Services inv# 3184 Completion Slip forms for the Alternative	\$	492.75
The Print Spot	14826	12/16/2020	Education Program	\$	300.44
The Print Spot	14827	12/16/2020	inv# 3479 No window Envelopes	\$	424.31
The Print Spot	14828	12/16/2020	inv# 3753 Activity cards for 2019-2020 school year	\$	129.08
The Print Spot	14829	12/16/2020	inv# 3203 Business Cards for Larew and Lerma	\$	110.85
The Print Spot	14830	12/16/2020	Office summons Inv#2392	\$	229.77
Chang, Daniel	14831	12/15/2020	Filing Fee California of State for ECR	\$	20.00
Lee, Kyle	14832	12/16/2020	Sand for weights - Cafeteria Tent weighdowns	\$	17.30
Luna, Ilda	14833	12/16/2020	student engagement online program	\$	96.00
Carrera, Marisela	14834	12/16/2020	PD Course Educational Software	\$	169.00
El Camino Real Charter High School					
403(B) Plan	14835	12/16/2020	12/15/20 403(B) Plan 2563-4428 Charles Schwab	\$	150.00
Nicole Matthews	14836	12/17/2020	12/15/20 Mealtime Refund	\$	17.00
Lenovo (United States) Inc.	14837	12/17/2020	2020 Lenovo ASP Setup/Renewal Fee 20-Dec 1513133073-001-00 Payment for 2020-2021	\$	250.00
Hanover Insurance Group	14838	12/17/2020	Insurance	\$	18,401.40
AT&T 0810	14839	12/17/2020	20-Dec 818 716-0810 246	\$	159.16
AT&T 3576	14840	12/17/2020	20-Dec 818 888-3576 721	\$	159.46
AT&T 4501	14841	12/17/2020	20-Dec 818 992-4501 069	\$	316.45
AT&T 8815	14842	12/17/2020	20-Nov 818 884-8815 516	\$	211.60
AT&T 5329	14843	12/18/2020	20-Dec 818 704-5329 472	\$	163.89
AT&T 9023	14844	12/18/2020	20-Dec 818 710-9023 538	\$	159.16
AT&T 9566	14845	12/18/2020	20-Dec 818 888-9566 454	\$	315.45
AT&T 9221	14846	12/18/2020	20-Dec 818 887-9221 130	\$	316.45
AT&T 3601	14847	12/18/2020	20-Dec 818 999-3601 418	\$	159.16
AT&T 6714	14848	12/18/2020	20-Dec 818-888-6714	\$	159.16
AT&T 6340	14849	12/18/2020	20-Dec 818 888-6340 249	\$	159.16
AT&T 4152	14850	12/18/2020	20-Dec 818 348-4152 036	\$	159.16
AT&T 3635	14851	12/18/2020	20-Dec 818 347-3635 849	\$	159.16

Clark Pest Control	14852	12/18/2020	inv# 27160493 11/20 Pest Control on Shoup inv# 1255968 Helmet Reconditioning - Girls Lacrosse	\$ 75.00
Eastbay Team Sales	14853	12/18/2020	Budget	\$ 1,289.76
AT&T 6665	14854	12/21/2020	20-Dec 339 341-6665 668 12/13/20-1/12/21 Spectrum Business Internet & Voice	\$ 188.21
Spectrum Business 1228	14855	12/21/2020	Account 8448 20 001 7461228 Shoup	\$ 176.96
VOID	14856	VOID 12/22/2020	VOID inv# 2858591 SAED-3: Scales for Assessing Emotional	\$ -
Pro-Ed, Inc.	14857	12/21/2020	Disturbance-Third Edition SAED-3: Scales for Assessing Emotional Disturbance-	\$ 360.89
Pro-Ed, Inc.	14858	12/21/2020	Third Edition Facilities M & O charges Approved Partial Payment Q1	\$ 190.01
LAUSD - Maintenance & Operations	14859	12/21/2020	2020-2021	\$ 79,629.00
Wallwisher, Inc. (Padlet)	14860	12/21/2020	inv# WW551385 Padlet Annual License 11/20 - AN 051 933 23 40 001 LD Charges PBX	\$ 1,000.00
AT&T Business Service	14861	12/22/2020	REF#8188889566	\$ 46.92
Pioneer Manufacturing Company (Pioneer Athletics)	14862	12/22/2020	inv# INV49640 Field Paint - Softball Budget INV#1NY1-PHVH-K466 PO4455 Replenishment	\$ 146.41
Amazon Capital Services	14863	12/22/2020	Accounting Office Supplies	\$ 1,126.87
VOID	31945	VOID 12/9/2020	VOID	\$ -
Canon Solutions America, Inc	31946	12/9/2020	11/27/20-2/26/21 Copier Maintenance Contract 2039753 10/21/20-11/23/20 Gas Charges for Shoup Acct 163 513	\$ 2,262.60
SoCalGas	31947	12/14/2020	3769 2	\$ 21.58
LADWP	31948	12/14/2020	20-Nov 6968788886 Shoup Utilities	\$ 4,689.95
Canon Financial Services, Inc.	31949	12/14/2020	11/20/20-12/19/20 Equipment Leases	\$ 2,734.77
Nettime Solutions LLC	31950	12/14/2020	11/20 stratustime Monthly Subscription INV #118897 11/20 MeduClaim Procedure Code Billing(LEA) INV#11-	\$ 50.00
CompuClaim	31951	12/14/2020	2020	\$ 42.32
Child and Family Guidance Center	31952	12/28/2020	11/20 Special Ed Services Northpoint	\$ 3,379.95
MRC Smart Technology Solutions(SoCal Office)	31953	12/29/2020	12/22/20-1/21/21 Maintenance Agreement for Sharp Multi Function Printers (Contract CN8030-01) Power BI Pro-rated license until Microsoft Renewal April	\$ 409.53
Softchoice Corporation	31954	12/31/2020	2021	\$ 168.90
Rian Hardie	31955	12/31/2020	Virtual Dance Guard training	\$ 550.00
Kelly Services, Inc.	SPACH170	12/2/2020	INV#359838 Substitutes teachers through 11/10-11/13	\$ 3,380.17

INV# 1206125032 GoWebinar Service for Online Board				
LogMein USA, Inc.	SPACH171	12/4/2020	Meetings	\$ 2,388.00
DLL Financial Services, Inc.	SPACH172	12/9/2020	11/15/20-12/14/20 Copier Lease Contract 25426256	\$ 961.03
Piece of Mind Care Services	SPACH173	12/9/2020	INV#0000082 Continuation School Services	\$ 2,722.50
LexisNexis, a division of RELX Inc.	SPACH174	12/9/2020	11/20 Online legal research software	\$ 412.00
Piece of Mind Care Services	SPACH175	12/10/2020	INV#0000081 Students Support Services	\$ 37,923.59
Inspire Communication, Inc	SPACH176	12/10/2020	INV#EC2021130 Speech-Language Services	\$ 15,215.00
Kelly Services, Inc.	SPACH177	12/17/2020	INV#362862 Substitute Teachers 10/21-11/20	\$ 11,946.56
Mixtus Inc dba Mustang Marketing	SPACH178	12/28/2020	12/20 Marketing services	\$ 2,000.00
Mixtus Inc dba Mustang Marketing	SPACH179	12/28/2020	November 2020 Marketing Charges Second half invoice	\$ 1,000.00
Xerox Financial Services	SPACH180	12/29/2020	12/20 Equipment Lease-Contract 010-0077477-003 11/28/20-12/27/20 Equipment Lease-Contract 010-	\$ 180.70
Xerox Financial Services	SPACH181	12/29/2020	0077477-002 11/30/20-12/30/20 Equipment Lease-Contract 010-	\$ 80.57
Xerox Financial Services	SPACH182	12/29/2020	0077477-001	\$ 2,116.24

Check Register

Account: 1826 ASB

El Camino Real HS

Dec 2020

Grand Total: 2,432.53

Name	Check No.	VOID	Date	Memo	Amount
Grant A. Horn	1567		12/1/2020	INV#2 Marching Band Class Instruction 10/02/20- 10/30/20	200.00
BSN Sports, LLC	1568		12/2/2020	INV#910419623 Trust Football Neck Gaiter	1,135.88
California Print Company	1569		12/7/2020	inv# 10158 5K Shirts	233.24
California Print Company	1570		12/14/2020	inv# 10172 5K Shirts - Athletic Director Trust	27.92
Tawnya Gurley	1571		12/15/2020	Refund to parent for STEP competition	125.00
Grant A. Horn	1572		12/17/2020	Inv#3 Breakout Sessions Marching Band 11/06-11/13/2020	100.00
Kingsley O Hickman	1573		12/17/2020	Inv 20-Nov Breakout Sessions Marching Band 11/06-11/13/2020	100.00
George A Jackson III	1574		12/17/2020	Inv 20-Nov Breakout Sessions Marching Band 11/06-11/13/2020	100.00
United Nations Foundation, Inc.	1575		12/22/2020	Donation on fundraising by Girl up Foundation Trust	300.00
Solupay Merchant			12/8/2020	Merchant Processing Fees - xx4210	55.50
Solupay Merchant			12/8/2020	Merchant Processing Fees - xx4194	54.99

Check Register

Account: 1295 LAUSD

El Camino Real HS

Dec 2020

Grand Total: \$ 161,204.53

Name	Check No.	Date	Memo	Amount
LAUSD - Maintenance & Operations	1003	12/18/2020	Facilities M & O charges Approved Partial Payment FY17 FY18	\$ 161,204.53

Cover Sheet

Review and Vote on December 2020 American Express Charges

Section:	II. Consent
Item: Charges	E. Review and Vote on December 2020 American Express
Purpose:	Vote
Submitted by:	
Related Material:	20.12.28- AMEX 1047 Charges.pdf 2020-12 Check Registers.pdf 2020.1228 - American Express Statement .pdf

ECRCHS

CREDIT CARD RECONCILIATION FORM

FOR THE PERIOD OF: 11/28/2020 - 12/28/2020

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT
11/28/2020	AMERICAN EXPRESS ANNUAL FEES	DAVID HUSSEY		75
12/03/2020	THE HOME DEPOT	DAVID HUSSEY	U.DUARTE	98.45
12/03/2020	AMAZON WEB SERVICES	DAVID HUSSEY	R.GUINTO	4142.14
12/05/2020	OFFICE DEPOT / OFFICEMAX	DAVID HUSSEY	I.PAEZ	66.29
12/07/2020	OFFICE DEPOT / OFFICEMAX	DAVID HUSSEY	I.PAEZ	126.57
12/08/2020	ELECTION RUNNER	DAVID HUSSEY	D.CHANG	219
12/12/2020	MAILCHIMP	DAVID HUSSEY	B.FLOREK-CHANG	220
12/18/2020	UCLA EXTENSION CASHIER	DAVID HUSSEY	R.GUINTO	999
12/20/2020	ADOBE WEBSALES 800-833-6687	DAVID HUSSEY	A.DELOSSANTOS	24.99
12/21/2020	AGUAVIDA PREMIUM WATER	DAVID HUSSEY	A.DELOSSANTOS	219.99
12/24/2020	UCLA EXTENSION CASHIER	DAVID HUSSEY	A.DELOSSANTOS	765
12/24/2020	UCLA EXTENSION CASHIER	DAVID HUSSEY	K.LEE	765
12/28/2020	YOUCANBOOKME	DAVID HUSSEY	S.JAQUEZ	12.14
12/03/2020	THE HOME DEPOT	DAVID HUSSEY	U.DUARTE	(32.82)
				7700.75

BOARD APPROVAL REQUIRED	RESOURCE	DESCRIPTION
	GENERAL OPERATIONS	DUES & MEMBERSHIP
	TECHNOLOGY	COMPUTER HRDWR/SFTWR
	TECHNOLOGY	COMPUTER HRDWR/SFTWR
	BUSINESS GROUP	OPERATIONS & HOUSEKEEPING
	BUSINESS GROUP	OPERATIONS & HOUSEKEEPING
	TECHNOLOGY	COMPUTER HRDWR/SFTWR
	GENERAL OPERATIONS	SUBSCRIPTION TOOL SFTWR
	TECHNOLOGY	PROFESSIONAL DEVELOPMENT
	LEARNING LOSS	SUBSCRIPTION TOOL SFTWR
	GENERAL OPERATIONS	OFFICE SUPPLIES
	BUSINESS GROUP	PROFESSIONAL DEVELOPMENT
	BUSINESS GROUP	PROFESSIONAL DEVELOPMENT
	LCAP G3	SUBSCRIPTION TOOL SFTWR
	TECHNOLOGY	COMPUTER HRDWR/SFTWR

Check Register

Account: 1761 General

El Camino Real HS

Dec 2020

Grand Total:

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Name	Check No.	VOID	Date	Memo	Amount
1912 BRMS (CharterLIFE)			12/29/2020	12/21/2020-12/27/2020 Benefits Card Funding Activity	99.13
1912 BRMS (CharterLIFE)			12/22/2020	12/14/2020-12/20/2020 Benefits Card Funding Activity	185.00
1912 BRMS (CharterLIFE)			12/15/2020	12/07/2020-12/13/2020 Benefits Card Funding Activity	47.26
1912 BRMS (CharterLIFE)			12/8/2020	11/30/2020-12/06/2020 Benefits Card Funding Activity	237.08
1912 BRMS (CharterLIFE)			12/1/2020	11/23/2020-11/29/2020 Benefits Card Funding Activity	300.00
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx1886	2.95
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx1886	37.74
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx0888	2.95
3477 Solupay Merchant			12/3/2020	Merchant Processing Fees - xx0888	993.18
311801 Barrie Gold	1116		12/14/2020	FSA contribution 11/20	833.33
311801 Barrie Gold	1117		12/14/2020	FSA contribution 12/20	416.67
931125 Flor Zuniga	1118		12/28/2020	FSA contribution 12/20	200.00
2286 LACOE, Los Angeles County Office of Education	ACH201201-01		12/1/2020	STRS/PERS Nov '20	402,745.99
3480 PenServ Plan Services	ACH201202-01		12/2/2020	403(B) Funding 12/20 Installment Fee for Workers'	35,417.00
2766 CompStar Insurance Services	ACH201207		12/8/2020	Compensation Policy #CST5019550 12/20 Workers' Compensation Policy	30.00
2766 CompStar Insurance Services	ACH201207-1		12/8/2020	#CST5019550	19,191.79
3672 Cetera Advisor Networks LLC	ACH201208-01		12/8/2020	OPEB Funding	220,000.00
1964 California Department of Tax & Fee Administration	ACH201217		12/30/2020	20-Dec 102-7273444 CDTFA 4th Quarter Sales/Use Tax	56.43
3480 PenServ Plan Services	ACH201217-01		12/17/2020	403(B) Funding	680.00
3480 PenServ Plan Services	ACH201231-01		12/31/2020	403(B) Funding	33,953.00

2286 LACOE, Los Angeles County Office
of Education

ACH201231-02

12/31/2020 STRS/PERS Dec' 20

416,433.73

Check Register

Account: 1796 AP

El Camino Real HS

Dec 2020

Grand Total: \$ 745,439.08

Name	Check No. VOID	Date	Memo	Amount
Spectrum Enterprise 4201	14736	12/1/2020	11/20 Inv# Acct#086084201 Enterprise Fiber line	\$ 329.63
Cross Country Staffing, Inc.	14737	12/1/2020	DE58549 Psych Services - Special Ed Services	\$ 9.20
AT&T 3576	14738	12/1/2020	20-Nov 818 888-3576 721	\$ 159.08
AT&T 9566	14739	12/1/2020	20-November 818 888-9566 454	\$ 313.90
AT&T 4501	14740	12/1/2020	20-Nov 818 992-4501 069	\$ 315.71
AT&T 0810	14741	12/1/2020	20-Nov 818 716-0810 246	\$ 158.78
AT&T 9221	14742	12/1/2020	20-Nov 818 887-9221 130	\$ 316.01
AT&T 6714	14743	12/1/2020	20-Nov 818-888-6714	\$ 158.93
AT&T 3635	14744	12/1/2020	20-Nov 818 347-3635 849	\$ 158.93
AT&T 6340	14745	12/1/2020	20-Nov 818 888-6340 249	\$ 158.93
			10/20 - AN 051 933 37 92 001 LD Charges Main Fax	
AT&T Business Service	14746	12/2/2020	REF#8187109023	\$ 46.92
AT&T 6665	14747	12/1/2020	20-Nov 339 341-6665 668	\$ 186.81
AT&T 9023	14748	12/1/2020	20-Nov 818 710-9023 538	\$ 158.93
AT&T 0428	14749	12/1/2020	20-Nov 818 716-0428 472	\$ 158.93
AT&T 3601	14750	12/1/2020	20-Nov 818 999-3601 418	\$ 158.93
AT&T 4152	14751	12/1/2020	20-Nov 818 348-4152 036	\$ 158.93
			11/13/20-12/12/20 Spectrum Business Internet & Voice	
Spectrum Business 1228	14752	12/2/2020	Account 8448 20 001 7461228 Shoup	\$ 176.96
Xerox Financial Services	14753	12/1/2020	11/20 Equipment Lease-Contract 010-0077477-003	\$ 90.35
CompuClaim	14754	12/2/2020	10/20 MeduClaim Procedure Code Billing(LEA)	\$ 109.40
			10/20 Inv# Acct# 8448 20 001 7785691 Fiber backup	
Spectrum 5691	14755	12/2/2020	line	\$ 1,190.00
AT&T 9132	14756	12/2/2020	Inv# 3138368506 Acct# 831-000-9132 154 5G Line	\$ 3,909.26
AT&T 5329	14757	12/2/2020	20-Nov 818 704-5329 472	\$ 163.62
Vista Paint Corporation	14758	12/2/2020	Inv#2020-742745-00 Buildings and Ground supplies	\$ 328.25
McCalla Company	14759	12/2/2020	Inv#D343498 Custodial disinfecting supplies	\$ 9,849.53
Vista Paint Corporation	14760	12/2/2020	Inv#2020-731643-00 Buildings & Grounds supplies	\$ 866.96
			INV#10/23/2020 PO4537 - Track Repairs Trim Edge	
Sport Build/ Sport Striping LLC	14761	12/2/2020	Lines	\$ 800.00

Amazon Capital Services	14762		12/3/2020	INV# 14QK-PJ3D-DP4F PO4547 Main Office Supplies	\$ 46.66
Amazon Capital Services	14763		12/3/2020	Inv#1W9M-7DTR-G7CQ Amazon Office Supplies	\$ 48.00
Amazon Capital Services	14764		12/3/2020	Inv#16QD-R99N-H6FQ Safe reopening supplies	\$ 182.80
Real Volleyball	14765		12/3/2020	Inv#44241Volleyball Balls	\$ 1,032.45
Yerevanian, Diana	14766		12/3/2020	Ink for Printer - reimbursement	\$ 183.27
				Powerful Strategies for Maximizing Comprehensible	
Booth, Lorena	14767		12/3/2020	Input	\$ 279.00
Carter, Amy	14768		12/3/2020	Distance Learning Supplies	\$ 39.54
				INV# 605 December 2020 Charter School Consulting-	
ICON School Management	14769	xxx	12/4/2020	VOIDED_ Reissue on chk#14814	\$ 11,500.00
Mutual of Omaha	14770		12/4/2020	12/20 INV#001142080807 Voluntary Disability Insurance	\$ 1,475.87
El Camino Real Charter High School					
403(B) Plan	14771		12/4/2020	11/20 403(B) Plan 2563-4428 Charles Schwab	\$ 3,540.00
Reginald Drew	14772		12/4/2020	Reimbursement for 2020-21 NFHS Mandatory Training	\$ 50.00
J Thayer Company	14773		12/4/2020	INV# 1486973-0 Distance Teaching -Printer Ink	\$ 247.36
West Valley-Warner Center Chamber of					
Commerce	14774		12/4/2020	INV#5482 Renewal Chamber of Commerce Membership	\$ 100.00
California IT in Education	14775		12/4/2020	INV# 72768 CITE Conference 2020	\$ 297.00
Learn by Doing, Inc.	14776		12/4/2020	Albert.IO prorated annual license for distance learning	\$ 10,200.00
T-Mobile US, Inc.	14777		12/4/2020	20- Dec 969604280 - WiFi Student Hot Spots	\$ 400.00
The Help Group-North Hills Prep School	14778		12/4/2020	Special Ed Services Inv#ELCO0920NHP	\$ 3,403.40
Golden Star Technology, Inc	14779		12/4/2020	INV56707 Computer accessories for distance learning	\$ 8,658.71
La Costa Canyon High School (Speech & Debate)	14780		12/4/2020	Entry Fees El Camino Real Charter HS 368256 inv# 3591 COVID - 19 Banners for cafeteria food	\$ 260.00
The Print Spot	14781		12/7/2020	services	\$ 800.43
U.S Bank PARS Account #6746022400	14782		12/7/2020	11/20 #6746022400 PARS Contributions	\$ 849.58
Judy McLean	14783		12/7/2020	Payroll Services Inv3089	\$ 1,987.50
Kamberian, Alex	14784		12/7/2020	NFHS Course	\$ 50.00
Abdon Rosales	14785		12/7/2020	Gardening Service for Shoup 11-2020	\$ 1,550.00
Amazon Capital Services	14786		12/8/2020	History Department Supplies inv#1NY1-PHVH-LVDY	\$ 348.73
Amazon Capital Services	14787		12/8/2020	Tech Supplies for Repairs Inv 16QD-R99N-K7WF	\$ 1,263.35
				Distance learning supplies SSO inv#1W9M-7DTR-	
Amazon Capital Services	14788		12/8/2020	GWTW	\$ 170.82
Amazon Capital Services	14789		12/8/2020	SUPPLIES FOR SSO Inv 1FDX-TGFT-KTV7	\$ 130.25
Amazon Capital Services	14790		12/8/2020	Distance learning supplies Inv 14QK-PJ3D-JDP7	\$ 38.31
UTLA	14791		12/8/2020	11/20 UTLA Union Dues	\$ 13,245.26

AFSCME District Council 36	14792	12/8/2020	11/20 Union Dues	\$ 2,474.45
Seattle Academy of Arts & Sciences	14793	12/8/2020	INV#357185 Seattle Academy Invitational Entry Fees	\$ 85.00
BYU Continuing Education Independent Study	14794	12/8/2020	inv# DCE-00006651 World Language Class	\$ 280.00
MRC Smart Technology Solutions(SoCal Office)	14795	12/8/2020	11/22/20-12/21/20 Maintenance Agreement for Sharp Multi Function Printers (Contract CN8030-01)	\$ 409.53
Amazon Capital Services	14796	12/8/2020	Covid-19 Cleaning Supplies Inv 1NY1-PHVH-LKCG	\$ 276.43
Amazon Capital Services	14797	12/8/2020	Athletics - Office Supplies Inv# 16QD-R99N-JVGV	\$ 19.41
The Cruz Center	14798	12/8/2020	Special Ed Services Inv#2735 20-Nov 1513133073-001-00 Payment for 2020-2021	\$ 718.75
Hanover Insurance Group	14799	12/9/2020	Insurance	\$ 18,401.40
Canon Financial Services, Inc.	14800	12/10/2020	10/20/20-11/19/20 Equipment Leases inv# 22076079	\$ 2,734.77
Law Offices of Young, Minney & Corr, LLP	14801	12/10/2020	11/20 Legal Services	\$ 3,197.87
Department of Justice (State of CA)	14802	12/11/2020	08/20 Fingerprint Apps	\$ 64.00
ORACLE Enterprises	14803	12/11/2020	11/20 Netsuite Services INV# 995503	\$ 17,499.80
Social Security Administration	14804	12/11/2020	Payroll Reissue Stale chk# 500434 Chk date 4/30/20	\$ 178.69
Social Security Administration	14805	12/11/2020	Payroll Reissue Stale chk# 500441 Chk date 5/15/20	\$ 197.76
WGY Solutions LLC	14806	12/11/2020	November 2020 Tech Services Invoice	\$ 2,400.00
BRMS (CharterLIFE)	14807	12/14/2020	12/20 Admin Fee	\$ 133.00
MRC Smart Technology Solutions(SoCal Office)	14808	12/14/2020	INV#IN1682126 10/17/20-11/16/20 Copies for Managed Print Service for Desktop Printers	\$ 2,091.45
Chartwells Division Services	14809	12/14/2020	11/20 Cafeteria Services	\$ 47,758.97
American Express	14810	12/14/2020	20-NOVX3-31047 Charges	\$ 5,918.25
MRC Smart Technology Solutions(SoCal Office)	14811	12/14/2020	inv# IN1740821 12/17/20-1/16/21 Copies for Managed Print Service (Contract CN8006-01)	\$ 2,091.45
CCSA Employee Welfare Benefit Trust	14812	12/14/2020	20-Dec Employee Benefits INV# 2050-122020 INV# 9866534979 10/8/20-11/7/20 Communication	\$332,755.11
Verizon Wireless	14813	12/14/2020	Services INV# 605 December 2020 Charter School Consulting	\$ 469.48
ICON School Management	14814	12/15/2020	Reissue from Check#14769	\$ 11,500.00
Moon Grad Services	14815	12/15/2020	inv# 2365498 Academic Decathlon Rings 20-21	\$ 1,445.40
AT&T 1516	14816	12/15/2020	20-Nov 818 888-1516 256	\$ 404.83
AT&T 3532	14817	12/15/2020	20-Nov 818 888-3532 333 2020-21 inv# 10-2020BC LEA Medicaid Program	\$ 316.51
CompuClaim	14818	12/15/2020	Oversight Bootcamp Training	\$ 1,000.00
CompuClaim	14819	12/15/2020	04/20 MeduClaim Procedure Code Billing(LEA)	\$ 24.11

Phase II Systems (Public Agency Retirement Services)	14820	12/16/2020	10/20 INV# 46949 PARS ARS Fees	\$	343.67
CompuClaim	14821	12/15/2020	06/20 MeduClaim Procedure Code Billing(LEA)	\$	199.91
Department of Justice (State of CA)	14822	12/15/2020	11/20 Fingerprint Apps	\$	32.00
The Print Spot	14823	12/15/2020	inv# 3754 Banners - Athletics Budget	\$	389.25
The Print Spot	14824	12/16/2020	Cum file replenishment-no longer avail from LAUSD inv# 2847 Envelopes to be used for Student Support	\$	4,545.35
The Print Spot	14825	12/16/2020	Services inv# 3184 Completion Slip forms for the Alternative	\$	492.75
The Print Spot	14826	12/16/2020	Education Program	\$	300.44
The Print Spot	14827	12/16/2020	inv# 3479 No window Envelopes	\$	424.31
The Print Spot	14828	12/16/2020	inv# 3753 Activity cards for 2019-2020 school year	\$	129.08
The Print Spot	14829	12/16/2020	inv# 3203 Business Cards for Larew and Lerma	\$	110.85
The Print Spot	14830	12/16/2020	Office summons Inv#2392	\$	229.77
Chang, Daniel	14831	12/15/2020	Filing Fee California of State for ECR	\$	20.00
Lee, Kyle	14832	12/16/2020	Sand for weights - Cafeteria Tent weighdowns	\$	17.30
Luna, Ilda	14833	12/16/2020	student engagement online program	\$	96.00
Carrera, Marisela	14834	12/16/2020	PD Course Educational Software	\$	169.00
El Camino Real Charter High School					
403(B) Plan	14835	12/16/2020	12/15/20 403(B) Plan 2563-4428 Charles Schwab	\$	150.00
Nicole Matthews	14836	12/17/2020	12/15/20 Mealtime Refund	\$	17.00
Lenovo (United States) Inc.	14837	12/17/2020	2020 Lenovo ASP Setup/Renewal Fee 20-Dec 1513133073-001-00 Payment for 2020-2021	\$	250.00
Hanover Insurance Group	14838	12/17/2020	Insurance	\$	18,401.40
AT&T 0810	14839	12/17/2020	20-Dec 818 716-0810 246	\$	159.16
AT&T 3576	14840	12/17/2020	20-Dec 818 888-3576 721	\$	159.46
AT&T 4501	14841	12/17/2020	20-Dec 818 992-4501 069	\$	316.45
AT&T 8815	14842	12/17/2020	20-Nov 818 884-8815 516	\$	211.60
AT&T 5329	14843	12/18/2020	20-Dec 818 704-5329 472	\$	163.89
AT&T 9023	14844	12/18/2020	20-Dec 818 710-9023 538	\$	159.16
AT&T 9566	14845	12/18/2020	20-Dec 818 888-9566 454	\$	315.45
AT&T 9221	14846	12/18/2020	20-Dec 818 887-9221 130	\$	316.45
AT&T 3601	14847	12/18/2020	20-Dec 818 999-3601 418	\$	159.16
AT&T 6714	14848	12/18/2020	20-Dec 818-888-6714	\$	159.16
AT&T 6340	14849	12/18/2020	20-Dec 818 888-6340 249	\$	159.16
AT&T 4152	14850	12/18/2020	20-Dec 818 348-4152 036	\$	159.16
AT&T 3635	14851	12/18/2020	20-Dec 818 347-3635 849	\$	159.16

Clark Pest Control	14852	12/18/2020	inv# 27160493 11/20 Pest Control on Shoup inv# 1255968 Helmet Reconditioning - Girls Lacrosse	\$ 75.00
Eastbay Team Sales	14853	12/18/2020	Budget	\$ 1,289.76
AT&T 6665	14854	12/21/2020	20-Dec 339 341-6665 668 12/13/20-1/12/21 Spectrum Business Internet & Voice	\$ 188.21
Spectrum Business 1228	14855	12/21/2020	Account 8448 20 001 7461228 Shoup	\$ 176.96
VOID	14856	VOID 12/22/2020	VOID inv# 2858591 SAED-3: Scales for Assessing Emotional	\$ -
Pro-Ed, Inc.	14857	12/21/2020	Disturbance-Third Edition SAED-3: Scales for Assessing Emotional Disturbance-	\$ 360.89
Pro-Ed, Inc.	14858	12/21/2020	Third Edition Facilities M & O charges Approved Partial Payment Q1	\$ 190.01
LAUSD - Maintenance & Operations	14859	12/21/2020	2020-2021	\$ 79,629.00
Wallwisher, Inc. (Padlet)	14860	12/21/2020	inv# WW551385 Padlet Annual License 11/20 - AN 051 933 23 40 001 LD Charges PBX	\$ 1,000.00
AT&T Business Service	14861	12/22/2020	REF#8188889566	\$ 46.92
Pioneer Manufacturing Company (Pioneer Athletics)	14862	12/22/2020	inv# INV49640 Field Paint - Softball Budget INV#1NY1-PHVH-K466 PO4455 Replenishment	\$ 146.41
Amazon Capital Services	14863	12/22/2020	Accounting Office Supplies	\$ 1,126.87
VOID	31945	VOID 12/9/2020	VOID	\$ -
Canon Solutions America, Inc	31946	12/9/2020	11/27/20-2/26/21 Copier Maintenance Contract 2039753 10/21/20-11/23/20 Gas Charges for Shoup Acct 163 513	\$ 2,262.60
SoCalGas	31947	12/14/2020	3769 2	\$ 21.58
LADWP	31948	12/14/2020	20-Nov 6968788886 Shoup Utilities	\$ 4,689.95
Canon Financial Services, Inc.	31949	12/14/2020	11/20/20-12/19/20 Equipment Leases	\$ 2,734.77
Nettime Solutions LLC	31950	12/14/2020	11/20 stratustime Monthly Subscription INV #118897 11/20 MeduClaim Procedure Code Billing(LEA) INV#11-	\$ 50.00
CompuClaim	31951	12/14/2020	2020	\$ 42.32
Child and Family Guidance Center	31952	12/28/2020	11/20 Special Ed Services Northpoint	\$ 3,379.95
MRC Smart Technology Solutions(SoCal Office)	31953	12/29/2020	12/22/20-1/21/21 Maintenance Agreement for Sharp Multi Function Printers (Contract CN8030-01) Power BI Pro-rated license until Microsoft Renewal April	\$ 409.53
Softchoice Corporation	31954	12/31/2020	2021	\$ 168.90
Rian Hardie	31955	12/31/2020	Virtual Dance Guard training	\$ 550.00
Kelly Services, Inc.	SPACH170	12/2/2020	INV#359838 Substitutes teachers through 11/10-11/13	\$ 3,380.17

INV# 1206125032 GoWebinar Service for Online Board				
LogMein USA, Inc.	SPACH171	12/4/2020	Meetings	\$ 2,388.00
DLL Financial Services, Inc.	SPACH172	12/9/2020	11/15/20-12/14/20 Copier Lease Contract 25426256	\$ 961.03
Piece of Mind Care Services	SPACH173	12/9/2020	INV#0000082 Continuation School Services	\$ 2,722.50
LexisNexis, a division of RELX Inc.	SPACH174	12/9/2020	11/20 Online legal research software	\$ 412.00
Piece of Mind Care Services	SPACH175	12/10/2020	INV#0000081 Students Support Services	\$ 37,923.59
Inspire Communication, Inc	SPACH176	12/10/2020	INV#EC2021130 Speech-Language Services	\$ 15,215.00
Kelly Services, Inc.	SPACH177	12/17/2020	INV#362862 Substitute Teachers 10/21-11/20	\$ 11,946.56
Mixtus Inc dba Mustang Marketing	SPACH178	12/28/2020	12/20 Marketing services	\$ 2,000.00
Mixtus Inc dba Mustang Marketing	SPACH179	12/28/2020	November 2020 Marketing Charges Second half invoice	\$ 1,000.00
Xerox Financial Services	SPACH180	12/29/2020	12/20 Equipment Lease-Contract 010-0077477-003 11/28/20-12/27/20 Equipment Lease-Contract 010-	\$ 180.70
Xerox Financial Services	SPACH181	12/29/2020	0077477-002 11/30/20-12/30/20 Equipment Lease-Contract 010-	\$ 80.57
Xerox Financial Services	SPACH182	12/29/2020	0077477-001	\$ 2,116.24

Check Register

Account: 1826 ASB

El Camino Real HS

Dec 2020

Grand Total: 2,432.53

Name	Check No.	VOID	Date	Memo	Amount
Grant A. Horn	1567		12/1/2020	INV#2 Marching Band Class Instruction 10/02/20- 10/30/20	200.00
BSN Sports, LLC	1568		12/2/2020	INV#910419623 Trust Football Neck Gaiter	1,135.88
California Print Company	1569		12/7/2020	inv# 10158 5K Shirts	233.24
California Print Company	1570		12/14/2020	inv# 10172 5K Shirts - Athletic Director Trust	27.92
Tawnya Gurley	1571		12/15/2020	Refund to parent for STEP competition	125.00
Grant A. Horn	1572		12/17/2020	Inv#3 Breakout Sessions Marching Band 11/06-11/13/2020	100.00
Kingsley O Hickman	1573		12/17/2020	Inv 20-Nov Breakout Sessions Marching Band 11/06-11/13/2020	100.00
George A Jackson III	1574		12/17/2020	Inv 20-Nov Breakout Sessions Marching Band 11/06-11/13/2020	100.00
United Nations Foundation, Inc.	1575		12/22/2020	Donation on fundraising by Girl up Foundation Trust	300.00
Solupay Merchant			12/8/2020	Merchant Processing Fees - xx4210	55.50
Solupay Merchant			12/8/2020	Merchant Processing Fees - xx4194	54.99

Check Register

Account: 1295 LAUSD

El Camino Real HS

Dec 2020

Grand Total: \$ **161,204.53**

Name	Check No.	Date	Memo	Amount
LAUSD - Maintenance & Operations	1003	12/18/2020	Facilities M & O charges Approved Partial Payment FY17	\$ 161,204.53



Corporate Card Statement of Account

Sign-up For Online Statements
www.americanexpress.com/gopaperless

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Closing Date
 12/28/20

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$ 01/12/21
23,628.23	7,658.57	114.00	19,303.78	32.82	12,064.20

For important information regarding your account refer to page 2.

Your account is one month overdue. If payment in mail - thank you.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	39.00	-19,303.78
XXXX-XXXXX3-31047	DAVID HUSSEY	7,733.57	-32.82
	Total	7,772.57	-19,336.60

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX3-31005	Reference Code	Amount \$
12/02/20 PAYMENT RECEIVED - THANK YOU 12/02	00085000000	-13,385.53
12/16/20 PAYMENT RECEIVED - THANK YOU 12/16	04612000000	-5,918.25
12/28/20 LATE FEE FOR 30-DAY PAST DUE BALANCE		39.00
Total for DAVID HUSSEY	New Charges/Other Debits Payments/Other Credits	39.00 -19,303.78

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

DAVID HUSSEY
 EL CAMINO REAL CHS
 5440 VALLEY CIR BLVD
 WOODLAND HILLS CA 91367

Account Number 3787-507763-31005 Payable upon receipt in U.S. Dollars.

Please Pay By 01/12/21 Enter 15 digit account number on all payments.

Amount Due \$12,064.20 Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

Mail Payment to:

AMERICAN EXPRESS
 PO BOX 0001
 LOS ANGELES CA 90096-8000



0000378750776331005 001206420000765857 28HH

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Page 2 of 3

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
 1-336-393-1111

Hearing Impaired Services:
 TTY: 1-800-221-9950
 FAX: 1-800-695-9090

Large Print and Braille Statements:
 1-800-528-2122



Customer Service
 P.O. Box 981531
 El Paso, TX
 79998-1531

Payments
 PO BOX 0001
 LOS ANGELES
 CA
 90096-8000



Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
12/28/20

Page 3 of 3

Activity Continued

Card Number XXXX-XXXXX3-31047				Reference Code	Amount \$
11/28/20	ANNUAL MEMBERSHIP RENEWAL FEE 11/20 PERIOD 01/21 THRU 12/21	11/28		00400000121	75.00
12/03/20	THE HOME DEPOT #1070 WEST HILLS REF# 12020107011 800-654-0688	12/02/20	CA	12020107011	98.45
12/03/20	AMAZON WEB SERVICES AWS.AMAZON.CO REF# 2KXAF7NJP7J WEB SERVICES	12/03/20	WA		4,142.14
12/03/20	THE HOME DEPOT #1070 WEST HILLS REF# 12020107011 800-654-0688	12/02/20	CA	12020107011	-32.82 Credit
12/05/20	OFFICE DEPOT #5125 0 SIGNAL HILL REF# 14174600500 8004633768	12/04/20	CA	14174600500	66.29
12/07/20	OFFICE DEPOT #5125 0 SIGNAL HILL REF# 14174738800 8004633768 LILLIAN BENCH COFFEE ROC NUMBER 14174738800 TAX \$10.98	12/06/20	CA	14174738800	126.57
12/08/20	ELECTIONRUNNER.COM MANSFIELD REF# NT_IXHEJRTG +18003567098	12/08/20	TX		219.00
12/12/20	CLDTKN MAILCHIMP ATLANTA REF# 5831486-148 LARGE DIGITAL GO	12/12/20	G		220.00
12/18/20	UCLA EXTENSION CASHI LOS ANGELES REF# 39990106 310-206-8378 TUITION/FEES ROC NUMBER 39990106	12/17/20	CA	39990106000	999.00
12/20/20	ADOBE PRODUCTS Adobe SAN JOSE REF# 315404208 ADOBE.LY/ENUS	12/19/20	CA	31540420800	24.99
12/21/20	AGUAVIDA PREMIUM WAT 747-444-9637 REF# 21105170356 BOTTLE WATER	12/20/20	CA	21105170356	219.99
12/24/20	UCLA EXTENSION CASHI LOS ANGELES REF# 39990113 310-206-8378 TUITION/FEES ROC NUMBER 39990113	12/23/20	CA	39990113000	765.00
12/24/20	UCLA EXTENSION CASHI LOS ANGELES REF# 39990117 310-206-8378 TUITION/FEES ROC NUMBER 39990117	12/23/20	CA	39990117000	765.00
12/28/20	YOUCANBOOK.ME BEDFORD REF# NT_IEJE5KCN +441234245538	12/28/20			12.14
Total for DAVID HUSSEY				New Charges/Other Debits Payments/Other Credits	7,733.57 -32.82

Cover Sheet

December 2020 Financial Update

Section:	III. Financial
Item:	A. December 2020 Financial Update
Purpose:	Discuss
Submitted by:	
Related Material:	Dec '20 - Financial Board Report 01.2021 v2.0.pdf

El Camino Real Charter High School



FINANCIAL REPORT AS OF: DECEMBER 31, 2020

PROVIDED BY: ICON School Management



BALANCE SHEET

Description	Actual Dec 2020	Prior Dec 2019	\$ Change	% Change
ASSETS				
Current Assets				
Cash	\$ 14,755,485	\$ 4,733,307	\$ 10,022,178	211.74%
Investments	22,167,271	6,462,127	15,705,145	243.03%
Accounts Receivable	3,743,549	3,919,752	(176,204)	-4.50%
Prepaid Expenditures (Expenses)	281,338	434,492	(153,153)	-35.25%
Total Current Assets	40,947,643	15,549,677	25,397,966	163.33%
Fixed Assets, Net of Depreciation	6,937,516	7,171,063	(233,547)	-3.26%
Total Assets	\$ 47,885,159	\$ 22,720,740	\$ 25,164,419	110.76%
LIABILITIES & NET ASSETS				
Current Liabilities				
Accounts Payables	\$ 227,406	\$ 136,452	\$ 90,954	66.66%
Accrued Liabilities	429,343	1,477,132	(1,047,788)	-70.93%
Deferred Revenue	108,500	664,929	(556,429)	-83.68%
Total Current Liabilities	765,249	2,278,513	(1,513,263)	-66.41%
Long-Term Debt	35,631,944	11,904,051	23,727,893	199.33%
Total Liabilities	36,397,194	14,182,564	22,214,630	156.63%
Net Assets				
Restricted	-	-	-	N/A
Unrestricted	11,487,965	8,538,176	2,949,789	34.55%
Total Net Assets	11,487,965	8,538,176	2,949,789	34.55%
Total Liabilities & Net Assets	\$ 47,885,159	\$ 22,720,740	\$ 25,164,419	110.76%

- Cash has increased due to PPP Funding and LLMF Funding as well as classification of MMA of Investments
- Reclassification of Assets – No longer Net OPEB Liability. Investment Part is separated and is now an Asset
- Reclassification of LTD – No longer NET OPEB Liability. OPEB Liability is separated from Investments
- LT-Debt Increased due to PPP Funding and Compensated Absences



CASH FLOW

Description	Dec 2020	Dec 2019
OPERATING ACTIVITIES		
Net Income	\$5,236,171.09	\$294,909.53
Total Adjustments to Reconcile Net Income to Net Cash provided by operations	(\$3,388,263.82)	(\$6,878,106.34)
Net Cash provided by Operating Activities	1,847,907.27	(6,583,196.81)
INVESTING ACTIVITIES		
Net Cash provided (used) by Investing Activities	\$205,779.38	(\$5,537,400.51)
FINANCING ACTIVITIES		
Net Cash provided by Financing Activities	\$5,434,788.00	\$28,968,313.60
NET CASH INCREASE (DECREASE) FOR PERIOD	7,488,474.65	16,847,716.28
CASH, BEGINNING	\$7,267,010.15	(\$12,114,409.53)
CASH, ENDING	\$ 14,755,484.80	\$ 4,733,306.75

- School received PPP Funding to help with Future Cash Deferrals of 35.91%
- School received FMV Adjustment in OPEB Liability causing Financing Activity to increase as well as PPP Funding which is considered LT-Debt.
- School received LLMF of \$1,375,560
- 2019-20 Beginning Cash Balance of -12M is due to ECR not fully using NetSuite until July 1, 2019.



CASH ANALYSIS

- Days of Cash on Hand: 125 (Recommended: 120)

	Dec 2020	Nov 2020	Jun 2020	Dec 2019
Fundraising #1287	\$ 87.95	\$ 87.95	\$ -	\$ -
LAUSD Account #1295	56,810.35	218,014.88	-	-
PPP Account #1309	3,815,700.00	3,815,700.00	-	-
General Account #1761	6,783,624.82	6,671,216.52	5,537,876.22	3,146,749.81
A/P Account #1796	508,030.22	244,704.07	36,229.48	44,010.48
ASB Trust #1826	326,571.71	323,522.71	164,872.41	194,869.17
CNB ZBA Account	(14,639.29)	(25,920.10)	(21,958.45)	(28,020.28)
Hanmi MMA #2745	-	-	-	341.77
Cetera MMA #3344	3,049,216.49	2,181,698.15	1,273,928.00	911,484.77
Royal Alliance MMA #3922	-	-	-	-
Cetera OPEB MMA #4925	229,812.85	212,918.65	230,858.53	-
Petty Cash	244.70	244.70	-	(213.60)
Undeposited Funds	25.00	430.00	335.00	464,084.63
Total Checking/Savings/CDs	14,755,484.80	13,852,886.32	7,222,141.19	4,733,306.75
Less -				
5% Reserve	(1,805,134.00)			
Total Cash Available	\$ 12,950,350.80	\$ 12,047,752.32	\$ 7,222,141.19	\$ 4,733,306.75



INVESTMENT ANALYSIS (DEC. 31)

- Charter School Investment Account
 - \$750,000 used to purchase 2 annuities
 - YTD Investment Revenue: \$58,049.60 (Int. & Dividends)
 - YTD Investment Fees: \$7,849.07
 - YTD FMV Adjustment: (\$41,179.99)

- Charter School OPEB Investment Account
 - YTD Investment Revenue: \$195,396.04 (Int. & Dividends)
 - YTD Investment Fees: \$111,627.02
 - YTD FMV Adjustment: \$2,132,581.98



PROFIT & LOSS (SUMMARY)

	Working Budget 20-21	1st Interim Budget	YTD 2020-21	PYTD 2019-20
REVENUES				
LCFF	\$ 34,623,203	\$ 34,623,203	\$ 16,596,012	\$ 15,946,475
Federal	3,455,377	3,371,523	2,027,376	674,905
State	1,409,106	1,560,958	947,120	796,133
Local	3,192,091	2,799,521	4,132,840	3,102,928
	42,679,777	42,355,205	23,703,348	20,520,440
EXPENSES				
Salaries and benefits	30,492,305	30,622,540	14,599,685	14,993,068
Student supplies	2,604,498	2,465,359	1,076,730	1,681,570
Operating Exp	6,970,529	6,704,996	2,525,655	3,550,893
Capital Outlay	550,254	640,020	265,108	-
Other Outgo	31,280	31,280	-	-
	40,648,866	40,464,195	18,467,177	20,225,530
NET INCOME (LOSS)	\$ 2,030,911	\$ 1,891,010	\$ 5,236,171	\$ 294,910

- \$5.2M in Net Income due to the following factors:
 - 1-Time Funding of \$1.4M in LLMF
 - FMV Adjustment of \$2.5M in Investments
 - Operational Expenses are down due to COVID-19



PROFIT & LOSS (YTD)

Description	Actual YTD Dec 2020	Prior YTD Dec 2019	\$ Change	% Change
REVENUES				
LCFF Revenues	\$ 16,596,012	15,946,475	\$ 649,537	4.07%
Federal Revenues	2,027,376	674,905	1,352,471	200.39%
State Revenues	947,120	796,133	150,987	18.97%
Local Revenues	4,132,840	3,102,928	1,029,913	33.19%
Total Revenues	23,703,348	20,520,440	3,182,908	15.51%
EXPENDITURES				
Certificated Salaries	7,401,848	7,702,709	(300,862)	-3.91%
Classified Salaries	1,939,531	2,099,376	(159,845)	-7.61%
Employee Benefits	5,258,306	5,190,982	67,324	1.30%
Books & Supplies	1,076,730	1,681,570	(604,840)	-35.97%
Services and Operations	2,525,655	3,550,893	(1,025,238)	-28.87%
Capital Outlay	265,108	-	265,108	N/A
Total Expenditures	18,467,177	20,225,530	(1,758,353)	-8.69%
NET INCOME (LOSS)	\$ 5,236,171	\$ 294,910	\$ 4,941,262	1675.52%

- Significant Difference is in Federal Revenues. LLMF was received for the largest portion and all upfront.
- Local Revenues are primarily FMV Adjustment of Investment Activities with the OPEB Investments accounting for over 61% of this local revenue.
- Local Revenues affected by closing of Campus. No ASB, no tuition.
- As Stock Market fluctuates, Local Revenue will fluctuate.



P & L - CONTINUED

- Revenue
 - Federal Revenue does not come in till year end. Learning Loss Mitigation Fund received in September will significantly help future Cash Flow.
 - 5% of Total LCFF Revenue coming in for July and August. 9% starts coming in September. Based on prior year P-2 numbers.
- Expenses
 - Expenses are normal for this period.



BUDGET COMPARISON (YTD)

Description	Actual Dec 2020	1st Interim Budget	% Used
REVENUES			
LCFF Revenues	\$ 16,596,012	\$ 34,623,203	47.93%
Federal Revenues	2,027,376	3,371,523	60.13%
State Revenues	947,120	1,560,958	60.68%
Local Revenues	4,132,840	2,799,521	147.63%
Total Revenues	23,703,348	42,355,205	55.96%
EXPENDITURES			
Certificated Salaries	7,401,848	15,401,651	48.06%
Classified Salaries	1,939,531	4,000,585	48.48%
Employee Benefits	5,258,306	11,220,304	46.86%
Books & Supplies	1,076,730	2,465,359	43.67%
Services and Operations	2,525,655	6,704,996	37.67%
Capital Outlay	265,108	640,020	41.42%
Other Outgo	-	31,280	0.00%
Total Expenditures	18,467,177	40,464,195	45.64%
NET INCOME (LOSS)	\$ 5,236,171	\$ 1,891,010	276.90%



BUDGET ANALYSIS - CONTINUED

- Budget updated as of 12/2/2020 to reflect the everchanging State Budget.
- Revenue
 - In Line with Projections at 1st Interim Budget Report.
- Expenses
 - In Line with Projections at 1st Interim Budget Report.



OTHER MATTERS

- Starting on 2nd Interim Reports as LAUSD is always one of the earliest reporting deadlines.
- Additional ESSER Funds may be allocated to ECR (Approximately \$1.2M)



El Camino Real Charter High School Parent Company Balance Sheet End of Dec 2020

Financial Row	2020	2019	\$ Variance	% Variance
ASSETS				
Current Assets				
Bank				
9120-100 - ECR Petty Cash	\$244.70	(\$213.60)	\$458.30	-214.56%
9121-1287 - CNB Checking - Fundraising #1287	\$87.95	\$0.00	\$87.95	0.00%
9121-1295 - CNB Checking - LAUSD Account #1295	\$56,810.35	\$0.00	\$56,810.35	0.00%
9121-1309 - CNB Checking - PPP Account #1309	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
9121-1761 - CNB Checking - General Account #1761	\$6,783,624.82	\$3,146,749.81	\$3,636,875.01	115.58%
9121-1796 - CNB Checking - A/P Account #1796	\$508,030.22	\$44,010.48	\$464,019.74	1,054.34%
9122-1826 - CNB Checking - ASB Trust #1826	\$326,571.71	\$194,869.17	\$131,702.54	67.59%
9124-2717 - ECRCHS : CNB ZBA account	(\$14,639.29)	(\$28,020.28)	\$13,380.99	-47.75%
9126-2745 - Hanmi Money Market #2745	\$0.00	\$341.77	(\$341.77)	-100.00%
9135-3344 - Cetera Investments #3344	\$3,049,216.49	\$911,484.77	\$2,137,731.72	234.53%
9135-4925 - Cetera OPEB Investments #4925	\$229,812.85	\$0.00	\$229,812.85	0.00%
Total Bank	\$14,755,459.80	\$4,269,222.12	\$10,486,237.68	245.62%
Accounts Receivable				
9200 - Accounts Receivable				
9200 - Accounts Receivable	\$13,000.00	\$144,717.25	(\$131,717.25)	-91.02%
9212 - AR - Title II	\$19,724.00	\$0.00	\$19,724.00	0.00%
9213 - AR - Title III	\$2,760.00	\$0.00	\$2,760.00	0.00%
9214 - AR - Title IV	\$13,418.00	\$0.00	\$13,418.00	0.00%
9226 - AR- Child Nutrition (Federal)	\$41,527.06	\$111,254.78	(\$69,727.72)	-62.67%
9230 - AR - State Aid	\$1,535,130.00	\$1,679,430.00	(\$144,300.00)	-8.59%
9233 - AR - Lottery	\$209,515.67	\$334,467.75	(\$124,952.08)	-37.36%
9239 - AR - Special Education	\$0.03	\$0.02	\$0.01	50.00%
9246 - AR - Child Nutrition (State)	\$3,464.81	\$11,398.32	(\$7,933.51)	-69.60%
9249 - AR - Other State Grants	\$0.00	(\$0.03)	\$0.03	-100.00%
9251 - AR - Gen Purpose prior yr adjustment (Due from Distri	\$0.00	\$44,315.00	(\$44,315.00)	-100.00%
9253 - AR - AR1	\$1,905,009.00	\$1,594,169.00	\$310,840.00	19.50%
Total - 9200 - Accounts Receivable	\$3,743,548.57	\$3,919,752.09	(\$176,203.52)	-4.50%
Total Accounts Receivable	\$3,743,548.57	\$3,919,752.09	(\$176,203.52)	-4.50%
Other Current Asset				
9150 - Investments	\$3,730,522.59	\$6,462,126.61	(\$2,731,604.02)	-42.27%
9151 - OPEB Investments	\$17,686,748.85	\$0.00	\$17,686,748.85	0.00%
9152 - Other Investments	\$750,000.00	\$0.00	\$750,000.00	0.00%
9330 - PrePaid Expenses	\$281,338.14	\$434,491.60	(\$153,153.46)	-35.25%
Undeposited Funds	\$25.00	\$464,084.63	(\$464,059.63)	-99.99%
Total Other Current Asset	\$22,448,634.58	\$7,360,702.84	\$15,087,931.74	204.98%
Total Current Assets	\$40,947,642.95	\$15,549,677.05	\$25,397,965.90	163.33%
Fixed Assets				
9410 - Land	\$2,019,963.89	\$2,019,963.89	\$0.00	0.00%
9420 - Land Improvements	\$203,845.25	\$168,345.25	\$35,500.00	21.09%
9425 - Accumulated Depreciation - Land Improvements	(\$162,895.73)	(\$161,684.73)	(\$1,211.00)	0.75%
9430 - Buildings	\$3,559,839.36	\$3,559,839.36	\$0.00	0.00%
9431 - Fixed Asset - Building Improvements	\$139,467.91	\$139,467.91	\$0.00	0.00%
9435 - Accumulated Depreciation-Buildings	(\$347,435.66)	(\$284,897.92)	(\$62,537.74)	21.95%
9436 - Accumulated Depreciation - Building Improvements	(\$109,581.82)	(\$97,627.98)	(\$11,953.84)	12.24%
9440 - Equipment	\$1,715,575.20	\$1,691,746.68	\$23,828.52	1.41%
9445 - Accumulated Depreciation-Equipment	(\$1,316,935.98)	(\$1,173,690.98)	(\$143,245.00)	12.20%
9460 - Fixed Asset - Leasehold Improvements	\$1,478,554.00	\$1,478,554.00	\$0.00	0.00%
9465 - Accumulated Depreciation - Leaseholds	(\$242,880.40)	(\$168,952.66)	(\$73,927.74)	43.76%
Total Fixed Assets	\$6,937,516.02	\$7,171,062.82	(\$233,546.80)	-3.26%
Total ASSETS	\$47,885,158.97	\$22,720,739.87	\$25,164,419.10	110.76%
LIABILITIES & EQUITY				
Current Liabilities				

El Camino Real Charter High School Parent Company Balance Sheet End of Dec 2020

Financial Row	2020	2019	\$ Variance	% Variance
Accounts Payable				
9500 - Accounts Payable				
9500 - Accounts Payable	\$213,834.76	\$127,846.86	\$85,987.90	67.26%
9502 - AP - District Oversight Fee	\$0.00	\$0.01	(\$0.01)	-100.00%
9503 - AP - Special Education	\$0.00	\$0.02	(\$0.02)	-100.00%
9516 - AP - Payable to County (prior yr adj)	\$0.00	\$9,910.00	(\$9,910.00)	-100.00%
Total - 9500 - Accounts Payable	\$213,834.76	\$137,756.89	\$76,077.87	55.23%
9504 - AMEX - Accounts Payable	\$13,571.26	(\$1,305.09)	\$14,876.35	-1,139.87%
Total Accounts Payable	\$227,406.02	\$136,451.80	\$90,954.22	66.66%
Credit Card				
9515-1039 - American Express - Darby	\$7,228.56	\$4,775.47	\$2,453.09	51.37%
9515-1047 - American Express - Hussey	(\$5,918.25)	\$0.00	(\$5,918.25)	0.00%
Total Credit Card	\$1,310.31	\$4,775.47	(\$3,465.16)	-72.56%
Other Current Liability				
9501 - Accrued Accounts Payable	(\$19,396.69)	\$1,074,316.99	(\$1,093,713.68)	-101.81%
9530 - Garnishment/Lien Payable	(\$2,640.86)	(\$6,039.36)	\$3,398.50	-56.27%
9550 - Retirement Liability - PERS	\$0.00	(\$4,318.11)	\$4,318.11	-100.00%
9552 - Sales Tax Payable CA	\$3,128.69	\$0.00	\$3,128.69	0.00%
9555 - Retirement Liability - STRS	\$37,224.24	(\$126.46)	\$37,350.70	-29,535.58%
9558 - Retirement Liability - PARS	\$25,275.59	\$10,708.84	\$14,566.75	136.03%
9570 - Wages Payable	(\$438.73)	(\$1,120.85)	\$682.12	-60.86%
9573 - Accrued Salaries	\$21,641.73	\$11,451.11	\$10,190.62	88.99%
9574 - Accrued Payroll Taxes	\$46.44	\$0.00	\$46.44	0.00%
9580 - 403B Payable	(\$24,997.00)	\$76,199.62	(\$101,196.62)	-132.80%
9585 - Other Payroll Liabilities	\$69,858.08	\$73,512.13	(\$3,654.05)	-4.97%
9589 - OPEB Current Liability	\$213,208.75	\$0.00	\$213,208.75	0.00%
9620 - Due to Student Groups/Other Agencies				
9621 - Due to (From) School 1	\$321,460.31	\$237,807.35	\$83,652.96	35.18%
Total - 9620 - Due to Student Groups/Other Agencies	\$321,460.31	\$237,807.35	\$83,652.96	35.18%
9650 - Deferred Revenue	\$108,500.00	\$664,929.00	(\$556,429.00)	-83.68%
9651 - Deposit	\$130,573.00	\$0.00	\$130,573.00	0.00%
Refunds Payable	\$0.00	(\$35.00)	\$35.00	-100.00%
Total Other Current Liability	\$883,443.55	\$2,137,285.26	(\$1,253,841.71)	-58.67%
Total Current Liabilities	\$1,112,159.88	\$2,278,512.53	(\$1,166,352.65)	-51.19%
Long Term Liabilities				
9664 - OPEB Liability	\$31,622,648.00	\$11,904,051.03	\$19,718,596.97	165.65%
9665 - Compensated Absences Payable	\$193,596.42	\$0.00	\$193,596.42	0.00%
9669 - Other general Long Term Debt	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
Total Long Term Liabilities	\$35,631,944.42	\$11,904,051.03	\$23,727,893.39	199.33%
Equity				
Equity				
9760 - Fund Balance	\$7,722,661.77	\$8,239,617.06	(\$516,955.29)	-6.27%
Total - Equity	\$7,722,661.77	\$8,239,617.06	(\$516,955.29)	-6.27%
Retained Earnings	(\$1,817,778.19)	\$3,649.72	(\$1,821,427.91)	-49,905.96%
Net Income	\$5,236,171.09	\$294,909.53	\$4,941,261.56	1,675.52%
Total Equity	\$11,141,054.67	\$8,538,176.31	\$2,602,878.36	30.49%
Total LIABILITIES & EQUITY	\$47,885,158.97	\$22,720,739.87	\$25,164,419.10	110.76%

**El Camino Real Charter High School
Parent Company
Income Statement
Jul 2020 through Dec 2020**

Financial Row	20-21 (YTD)	19-20 (YTD)	\$ Variance	% Variance
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$7,846,220.00	\$8,583,754.00	(\$737,534.00)	-8.59%
8012 - Education Protection Account Entitlement	\$3,810,018.00	\$3,188,338.00	\$621,680.00	19.50%
8019 - State Aid - Prior Years	\$0.00	(\$3,541.00)	\$3,541.00	-100.00%
8096 - Charter Schools in Lieu of Property Taxes	\$4,939,773.97	\$4,177,924.00	\$761,849.97	18.24%
Total - 8010 - Principal Apportionment	\$16,596,011.97	\$15,946,475.00	\$649,536.97	4.07%
8100 - Federal Revenue				
8181 - Special Education - Entitlement	\$350,104.00	\$335,544.44	\$14,559.56	4.34%
8220 - Child Nutrition Programs	\$136,012.64	\$173,149.25	(\$37,136.61)	-21.45%
8221 - Donated Food Commodities	\$3,178.89	\$0.00	\$3,178.89	0.00%
8290 - Every Student Succeeds Act				
8291 - Title I	\$33,508.00	\$85,308.00	(\$51,800.00)	-60.72%
8292 - Title II	\$0.00	\$19,103.00	(\$19,103.00)	-100.00%
8293 - Title III	\$0.00	\$5,820.00	(\$5,820.00)	-100.00%
8294 - Title IV	\$6,513.00	\$5,923.00	\$590.00	9.96%
Total - 8290 - Every Student Succeeds Act	\$40,021.00	\$116,154.00	(\$76,133.00)	-65.54%
8295 - Federal Learning Loss Funding	\$1,375,560.00	\$0.00	\$1,375,560.00	0.00%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$76,495.00	\$26,206.77	\$50,288.23	191.89%
8299 - All Other Federal Revenue	\$46,004.34	\$23,850.13	\$22,154.21	92.89%
Total - 8296 - Other Federal Revenue	\$122,499.34	\$50,056.90	\$72,442.44	144.72%
Total - 8100 - Federal Revenue	\$2,027,375.87	\$674,904.59	\$1,352,471.28	200.39%
8300 - Other State Revenues				
8520 - Child Nutrition - State	\$9,454.08	\$30,130.27	(\$20,676.19)	-68.62%
8550 - Mandated Cost Reimbursements	\$158,323.00	\$153,952.00	\$4,371.00	2.84%
8560 - State Lottery Revenue	\$199,164.85	\$334,467.75	(\$135,302.90)	-40.45%
8590 - All Other State Revenue	\$580,178.05	\$277,582.69	\$302,595.36	109.01%
Total - 8300 - Other State Revenues	\$947,119.98	\$796,132.71	\$150,987.27	18.97%
8600 - Other Local Revenue				
8631 - Sales				
8631 - Sales	\$0.00	\$570.61	(\$570.61)	-100.00%
8634 - Food Service Sales	(\$307.50)	\$162,727.93	(\$163,035.43)	-100.19%
Total - 8631 - Sales	(\$307.50)	\$163,298.54	(\$163,606.04)	-100.19%
8660 - Interest	\$254,028.92	\$111,652.14	\$142,376.78	127.52%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$2,531,401.99	\$771,951.09	\$1,759,450.90	227.92%
8677 - Transfers of Apportionments from Districts	\$1,263,576.48	\$1,108,419.67	\$155,156.81	14.00%
8690 - Other Local Revenue				
8690 - Other Local Revenue	\$84,011.50	\$512,185.41	(\$428,173.91)	-83.60%
8699 - All Other Local Revenue	\$0.00	\$134,348.74	(\$134,348.74)	-100.00%
Total - 8690 - Other Local Revenue	\$84,011.50	\$646,534.15	(\$562,522.65)	-87.01%
Total - 8600 - Other Local Revenue	\$4,132,711.39	\$2,801,855.59	\$1,330,855.80	47.50%
8999 - Uncategorized Revenue	\$0.00	\$85.00	(\$85.00)	-100.00%
Total - 8000 - Revenue	\$23,703,219.21	\$20,219,452.89	\$3,483,766.32	17.23%
8804 - ASB Revenues	\$129.00	\$300,987.02	(\$300,858.02)	-99.96%
Total - Income	\$23,703,348.21	\$20,520,439.91	\$3,182,908.30	15.51%
Gross Profit	\$23,703,348.21	\$20,520,439.91	\$3,182,908.30	15.51%
Expense				
1000 - Certificated Salaries				
1100 - Teachers Salaries	\$6,030,924.57	\$6,309,136.49	(\$278,211.92)	-4.41%
1101 - Teacher - Stipends	\$0.00	(\$2,967.08)	\$2,967.08	-100.00%
1190 - Teacher - Custom 5	\$279.00	\$255.47	\$23.53	9.21%
1200 - Certificated Pupil Support Salaries	\$901,024.44	\$862,106.82	\$38,917.62	4.51%
1300 - Certificated Supervisor & Administrator Salaries	\$469,619.66	\$534,177.74	(\$64,558.08)	-12.09%
Total - 1000 - Certificated Salaries	\$7,401,847.67	\$7,702,709.44	(\$300,861.77)	-3.91%
2000 - Classified Salaries				

**El Camino Real Charter High School
Parent Company
Income Statement
Jul 2020 through Dec 2020**

Financial Row	20-21 (YTD)	19-20 (YTD)	\$ Variance	% Variance
2100 - Classified Instructional Aide Salaries	\$460,941.41	\$497,127.44	(\$36,186.03)	-7.28%
2200 - Classified Support Salaries	\$680,122.82	\$736,067.60	(\$55,944.78)	-7.60%
2300 - Classified Supervisor & Administrator Salaries	\$344,159.77	\$355,727.69	(\$11,567.92)	-3.25%
2400 - Classified Clerical & Office Salaries	\$418,788.04	\$453,070.71	(\$34,282.67)	-7.57%
2900 - Classified Other Salaries	\$35,518.80	\$57,382.57	(\$21,863.77)	-38.10%
Total - 2000 - Classified Salaries	\$1,939,530.84	\$2,099,376.01	(\$159,845.17)	-7.61%
3000 - Employee Benefits				
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$1,031,004.06	\$1,141,400.42	(\$110,396.36)	-9.67%
3102 - State Teachers Retirement System, classified positions	\$32,106.99	\$19,584.93	\$12,522.06	63.94%
Total - 3100 - STRS	\$1,063,111.05	\$1,160,985.35	(\$97,874.30)	-8.43%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$19,370.17	\$20,287.97	(\$917.80)	-4.52%
3202 - Public Employees Retirement System, classified positions	\$326,688.33	\$314,784.74	\$11,903.59	3.78%
Total - 3200 - PERS	\$346,058.50	\$335,072.71	\$10,985.79	3.28%
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$95,070.60	\$125,368.91	(\$30,298.31)	-24.17%
3302 - OASDI/Alternative, classified positions	\$128,685.53	\$140,148.18	(\$11,462.65)	-8.18%
Total - 3300 - OASDI-Medicare-Alternative	\$223,756.13	\$265,517.09	(\$41,760.96)	-15.73%
3400 - Health & Welfare Benefits				
3400 - Health & Welfare Benefits	\$0.00	\$15,326.87	(\$15,326.87)	-100.00%
3401 - Health & Welfare Benefits - Certificated Positions	\$1,406,254.01	\$1,491,317.37	(\$85,063.36)	-5.70%
3402 - Health and Welfare Benefits - Classified Positions	\$493,862.55	\$368,822.69	\$125,039.86	33.90%
Total - 3400 - Health & Welfare Benefits	\$1,900,116.56	\$1,875,466.93	\$24,649.63	1.31%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$5,198.24	\$24.27	\$5,173.97	21,318.38%
3502 - State Unemploy. Insurance - Classified Positions	\$1,381.81	\$581.20	\$800.61	137.75%
Total - 3500 - Unemployment Insurance	\$6,580.05	\$605.47	\$5,974.58	986.77%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$62,098.25	\$133,281.17	(\$71,182.92)	-53.41%
3602 - Worker's Comp Insurance - Classified Positions	\$20,277.13	\$0.00	\$20,277.13	0.00%
Total - 3600 - Workers Comp Insurance	\$82,375.38	\$133,281.17	(\$50,905.79)	-38.19%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$1,285,995.88	\$1,092,776.27	\$193,219.61	17.68%
3702 - OPEB, Allocated, Classified Positions	\$333,092.12	\$296,893.63	\$36,198.49	12.19%
Total - 3700 - Retiree Benefits	\$1,619,088.00	\$1,389,669.90	\$229,418.10	16.51%
3900 - Other Employee Benefits				
3901 - Other Benefits - Certificated Positions	\$11,420.00	\$25,029.06	(\$13,609.06)	-54.37%
3902 - Other Benefits - Classified Positions	\$5,800.65	\$5,354.42	\$446.23	8.33%
Total - 3900 - Other Employee Benefits	\$17,220.65	\$30,383.48	(\$13,162.83)	-43.32%
Total - 3000 - Employee Benefits	\$5,258,306.32	\$5,190,982.10	\$67,324.22	1.30%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$107,520.57	\$263,311.46	(\$155,790.89)	-59.17%
4200 - Books & Other Reference Materials	\$39,528.46	\$68,336.70	(\$28,808.24)	-42.16%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$20,246.12	\$1,449.44	\$18,796.68	1,296.82%
4325 - Instructional Materials & Supplies	\$102,197.52	\$141,673.51	(\$39,475.99)	-27.86%
4330 - Office Supplies	\$26,042.82	\$58,157.15	(\$32,114.33)	-55.22%
4345 - Non Instructional Student Materials & Supplies	\$112,218.05	\$370,467.41	(\$258,249.36)	-69.71%
Total - 4300 - Materials & Supplies	\$260,704.51	\$571,747.51	(\$311,043.00)	-54.40%
4400 - Noncapitalized Equipment	\$590,596.39	\$450,777.55	\$139,818.84	31.02%
4700 - Food				
4710 - Student Food Services	\$78,379.75	\$327,396.85	(\$249,017.10)	-76.06%
Total - 4700 - Food	\$78,379.75	\$327,396.85	(\$249,017.10)	-76.06%
Total - 4000 - Books & Supplies	\$1,076,729.68	\$1,681,570.07	(\$604,840.39)	-35.97%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$18,632.29	\$23,216.60	(\$4,584.31)	-19.75%
5100 - Subagreement for Services	\$223,023.39	\$0.00	\$223,023.39	0.00%

**El Camino Real Charter High School
Parent Company
Income Statement
Jul 2020 through Dec 2020**

Financial Row	20-21 (YTD)	19-20 (YTD)	\$ Variance	% Variance
5200 - Travel & Conferences	\$6,852.69	\$33,860.18	(\$27,007.49)	-79.76%
5300 - Dues & Memberships	\$105,809.47	\$251,320.94	(\$145,511.47)	-57.90%
5400 - Insurance	\$187,984.43	\$181,308.40	\$6,676.03	3.68%
5500 - Operations & Housekeeping				
5500 - Operations & Housekeeping	\$173,119.49	\$92,516.74	\$80,602.75	87.12%
5520 - Security	\$0.00	\$168,848.35	(\$168,848.35)	-100.00%
Total - 5500 - Operations & Housekeeping	\$173,119.49	\$261,365.09	(\$88,245.60)	-33.76%
5600 - Rentals, Leases, & Repairs				
5605 - Equipment Leases	\$47,752.14	\$355,665.75	(\$307,913.61)	-86.57%
5610 - Rent	\$926.81	\$6,312.00	(\$5,385.19)	-85.32%
5616 - Repairs and Maintenance - Computers	\$7,990.82	\$991.83	\$6,998.99	705.66%
5631 - Other Rentals, Leases and Repairs 1	\$837.04	\$6,622.25	(\$5,785.21)	-87.36%
Total - 5600 - Rentals, Leases, & Repairs	\$57,506.81	\$369,591.83	(\$312,085.02)	-84.44%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$24,279.69	\$15,930.00	\$8,349.69	52.41%
5808 - Investment Fees	\$119,476.09	\$0.00	\$119,476.09	0.00%
5809 - Banking Fees	\$4,556.34	\$141,680.45	(\$137,124.11)	-96.78%
5812 - Business Services	\$0.00	\$17,364.17	(\$17,364.17)	-100.00%
5815 - Consultants - Instructional	\$475,534.46	\$508,641.51	(\$33,107.05)	-6.51%
5820 - Consultants - Non Instructional - Custom 1	\$272,689.55	\$265,457.02	\$7,232.53	2.72%
5824 - District Oversight Fees	\$170,903.30	\$522,674.95	(\$351,771.65)	-67.30%
5830 - Field Trips Expenses	\$930.06	\$201,405.22	(\$200,475.16)	-99.54%
5833 - Fines and Penalties	\$22.00	\$2,310.85	(\$2,288.85)	-99.05%
5840 - Onboarding Fees	\$736.00	\$0.00	\$736.00	0.00%
5845 - Legal Fees	\$99,460.74	\$116,782.96	(\$17,322.22)	-14.83%
5848 - Licenses and Other Fees	\$2,186.97	\$56,580.06	(\$54,393.09)	-96.13%
5851 - Marketing and Student Recruiting	\$21,970.00	\$11,500.00	\$10,470.00	91.04%
5857 - Payroll Fees	\$34,087.89	\$36,804.17	(\$2,716.28)	-7.38%
5872 - Special Education Encroachment	\$370,950.50	\$227,097.95	\$143,852.55	63.34%
5884 - Substitutes	\$72,636.94	\$219,404.79	(\$146,767.85)	-66.89%
5899 - Miscellaneous Operating Expenses	\$0.00	\$138.00	(\$138.00)	-100.00%
Total - 5800 - Other Services & Operating Expenses	\$1,670,420.53	\$2,343,772.10	(\$673,351.57)	-28.73%
5900 - Communications	\$82,305.61	\$86,457.62	(\$4,152.01)	-4.80%
Total - 5000 - Services & Other Operating Expenses	\$2,525,654.71	\$3,550,892.76	(\$1,025,238.05)	-28.87%
6000 - Capital Outlay				
6900 - Depreciation	\$265,107.90	\$0.00	\$265,107.90	0.00%
Total - 6000 - Capital Outlay	\$265,107.90	\$0.00	\$265,107.90	0.00%
Total - Expense	\$18,467,177.12	\$20,225,530.38	(\$1,758,353.26)	-8.69%
Net Ordinary Income	\$5,236,171.09	\$294,909.53	\$4,941,261.56	1,675.52%
Net Income	\$5,236,171.09	\$294,909.53	\$4,941,261.56	1,675.52%

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Dec 2020

Financial Row	20-21 (YTD)	1st Interim	% Variance
Ordinary Income/Expense			
Income			
8000 - Revenue			
8010 - Principal Apportionment			
8011 - Charter Schools General Purpose Entitlement - State Aid	\$7,846,220.00	\$17,130,078.00	45.80%
8012 - Education Protection Account	\$3,810,018.00	\$7,620,035.00	50.00%
8019 - State Aid - Prior Years	\$0.00	\$0.00	N/A
8096 - Charter Schools in Lieu of Property Taxes	\$4,939,773.97	\$9,873,090.00	50.03%
Total - 8010 - Principal Apportionment	\$16,596,011.97	\$34,623,203.00	47.93%
8100 - Federal Revenue			
8181 - Special Education - Entitlement	\$350,104.00	\$0.00	N/A
8220 - Child Nutrition Programs	\$136,012.64	\$236,113.00	57.60%
8221 - Donated Food Commodities	\$3,178.89	\$0.00	N/A
Total - 8100 - Federal Revenue	\$489,295.53	\$236,113.00	207.23%
8290 - Every Student Succeeds Act			
8291 - Title I	\$33,508.00	\$365,355.00	9.17%
8292 - Title II	\$0.00	\$74,517.00	0.00%
8293 - Title III	\$0.00	\$7,665.00	0.00%
8294 - Title IV	\$6,513.00	\$27,386.00	23.78%
8290 - ESSER (CARES)	\$0.00	\$305,978.00	0.00%
8290 - GEER (CARES)	\$0.00	\$151,344.00	0.00%
Total - 8290 - Every Student Succeeds Act	\$40,021.00	\$932,245.00	4.29%
8295 - CR (CARES)	\$1,375,560.00	\$1,375,560.00	100.00%
8296 - Other Federal Revenue			
8296 - Other Federal Revenue	\$76,495.00	\$700,207.00	10.92%
8299 - All Other Federal Revenue	\$46,004.34	\$127,398.00	36.11%
Total - 8296 - Other Federal Revenue	\$122,499.34	\$827,605.00	14.80%
Total - 8100 - Federal Revenue	\$2,027,375.87	\$3,371,523.00	60.13%
8300 - Other State Revenues			
8520 - Child Nutrition - State	\$9,454.08	\$17,624.00	53.64%
8550 - Mandated Cost Reimbursement	\$158,323.00	\$158,222.00	100.06%
8560 - State Lottery	\$199,164.85	\$661,669.00	30.10%
8590 - All Other State Revenue	\$580,178.05	\$723,443.00	80.20%
Total - 8300 - Other State Revenues	\$947,119.98	\$1,560,958.00	60.68%
8600 - Other Local Revenue			
8631 - Sales			
8631 - Sales	\$0.00	\$125,571.00	0.00%
8634 - Food Service Sales	(\$307.50)	\$71,644.00	-0.43%
Total - 8631 - Sales	(\$307.50)	\$197,215.00	-0.16%
8660 - Interest	\$254,028.92	\$185,000.00	137.31%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$2,531,401.99	\$0.00	N/A
8677 - Transfers of Apportionments from Districts	\$1,263,576.48	\$2,217,091.00	56.99%
8690 - Other Local Revenue			
8690 - Other Local Revenue	\$84,011.50	\$62,000.00	135.50%
8699 - All Other Local Revenue	\$0.00	\$138,000.00	0.00%
Total - 8690 - Other Local Revenue	\$84,011.50	\$200,000.00	42.01%
Total - 8600 - Other Local Revenue	\$4,132,711.39	\$2,799,306.00	147.63%
Total - 8000 - Revenue	\$23,703,219.21	\$42,354,990.00	55.96%
8804 - ASB Revenues	\$129.00	\$215.00	60.00%
8930 - Other Sources	\$0.00	\$10,000.00	0.00%
Total - Income	\$23,703,348.21	\$42,365,205.00	55.95%
Gross Profit	\$23,703,348.21	\$42,365,205.00	55.95%
Expense			

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Dec 2020

Financial Row	20-21 (YTD)	1st Interim	% Variance
1000 - Certificated Salaries			
1100 - Teachers Salaries	\$6,031,203.57	\$12,840,241.00	46.97%
1200 - Certificated Pupil Support Salaries	\$901,024.44	\$1,579,386.00	57.05%
1300 - Certificated Supervisor & Administrator Salaries	\$469,619.66	\$931,060.00	50.44%
1900 - Other Certificated Salaries	\$0.00	\$50,964.00	0.00%
Total - 1000 - Certificated Salaries	\$7,401,847.67	\$15,401,651.00	48.06%
2000 - Classified Salaries			N/A
2100 - Classified Instructional Aide Salaries	\$460,941.41	\$962,499.00	47.89%
2200 - Classified Support Salaries	\$680,122.82	\$1,396,932.00	48.69%
2300 - Classified Supervisor & Administrator Salaries	\$344,159.77	\$692,498.00	49.70%
2400 - Classified Clerical & Office Salaries	\$418,788.04	\$877,406.00	47.73%
2900 - Classified Other Salaries	\$35,518.80	\$71,250.00	49.85%
Total - 2000 - Classified Salaries	\$1,939,530.84	\$4,000,585.00	48.48%
3000 - Employee Benefits			N/A
3100 - STRS			N/A
3101 - State Teachers Retirement System, certificated positions	\$1,031,004.06	\$2,458,513.00	41.94%
3102 - State Teachers Retirement System, classified positions	\$32,106.99	\$64,830.00	49.52%
Total - 3100 - STRS	\$1,063,111.05	\$2,523,343.00	42.13%
3200 - PERS			N/A
3201 - Public Employees Retirement System, certificated positions	\$19,370.17	\$47,233.00	41.01%
3202 - Public Employees Retirement System, classified positions	\$326,688.33	\$686,769.00	47.57%
Total - 3200 - PERS	\$346,058.50	\$734,002.00	47.15%
3300 - OASDI-Medicare-Alternative			N/A
3301 - OASDI/Alternative, certificated positions	\$95,070.60	\$218,228.00	43.56%
3302 - OASDI/Alternative, classified positions	\$128,685.53	\$248,281.00	51.83%
Total - 3300 - OASDI-Medicare-Alternative	\$223,756.13	\$466,509.00	47.96%
3400 - Health & Welfare Benefits			N/A
3400 - Health & Welfare Benefits	\$0.00	\$0.00	N/A
3401 - Health & Welfare Benefits - Certificated Positions	\$1,406,254.01	\$2,991,995.00	47.00%
3402 - Health and Welfare Benefits - Classified Positions	\$493,862.55	\$977,596.00	50.52%
Total - 3400 - Health & Welfare Benefits	\$1,900,116.56	\$3,969,591.00	47.87%
3500 - Unemployment Insurance			N/A
3501 - State Unemploy. Insurance - Certificated Positions	\$5,198.24	\$8,275.00	62.82%
3502 - State Unemploy. Insurance - Classified Positions	\$1,381.81	\$1,965.00	70.32%
Total - 3500 - Unemployment Insurance	\$6,580.05	\$10,240.00	64.26%
3600 - Workers Comp Insurance			N/A
3601 - Worker's Comp Insurance - Certificated Positions	\$62,098.25	\$188,454.00	32.95%
3602 - Worker's Comp Insurance - Classified Positions	\$20,277.13	\$49,252.00	41.17%
Total - 3600 - Workers Comp Insurance	\$82,375.38	\$237,706.00	34.65%
3700 - Retiree Benefits			N/A
3701 - OPEB, Allocated, Certificated Positions	\$1,285,995.88	\$2,598,387.00	49.49%
3702 - OPEB, Allocated, Classified Positions	\$333,092.12	\$663,315.00	50.22%
Total - 3700 - Retiree Benefits	\$1,619,088.00	\$3,261,702.00	49.64%
3900 - Other Employee Benefits			N/A
3901 - Other Benefits - Certificated Positions	\$11,420.00	\$3,540.00	322.60%
3902 - Other Benefits - Classified Positions	\$5,800.65	\$13,671.00	42.43%
Total - 3900 - Other Employee Benefits	\$17,220.65	\$17,211.00	100.06%
Total - 3000 - Employee Benefits	\$5,258,306.32	\$11,220,304.00	46.86%
4000 - Books & Supplies			N/A
4100 - Approved Textbooks & Core Curricula Materials	\$107,520.57	\$146,428.00	73.43%
4200 - Books & Other Reference Materials	\$39,528.46	\$84,566.00	46.74%
4300 - Materials & Supplies			N/A
4300 - Materials & Supplies	\$20,246.12	\$14,592.00	138.75%

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Dec 2020

Financial Row	20-21 (YTD)	1st Interim	% Variance
4325 - Instructional Materials & Supplies	\$102,197.52	\$279,540.00	36.56%
4330 - Office Supplies	\$26,042.82	\$82,028.00	31.75%
4345 - Non Instructional Student Materials & Supplies	\$112,218.05	\$574,559.00	19.53%
Total - 4300 - Materials & Supplies	\$260,704.51	\$950,719.00	27.42%
4400 - Noncapitalized Equipment	\$590,596.39	\$1,083,646.00	54.50%
4700 - Food			N/A
4710 - Student Food Services	\$78,379.75	\$200,000.00	39.19%
Total - 4700 - Food	\$78,379.75	\$200,000.00	39.19%
Total - 4000 - Books & Supplies	\$1,076,729.68	\$2,465,359.00	43.67%
5000 - Services & Other Operating Expenses			N/A
5000 - Services & Other Operating Expenses	\$18,632.29	\$17,500.00	106.47%
5100 - Subagreements for Services	\$223,023.39	\$346,232.00	64.41%
5200 - Travel & Conferences	\$6,852.69	\$28,300.00	24.21%
5300 - Dues & Memberships	\$105,809.47	\$553,315.00	19.12%
5400 - Insurance	\$187,984.43	\$258,886.00	72.61%
5500 - Operations & Housekeeping			N/A
5500 - Operations & Housekeeping	\$173,119.49	\$770,187.00	22.48%
5520 - Security	\$0.00	\$230,000.00	0.00%
Total - 5500 - Operations & Housekeeping	\$173,119.49	\$1,000,187.00	17.31%
5600 - Rentals, Leases, & Repairs			N/A
5605 - Equipment Leases	\$47,752.14	\$496,306.00	9.62%
5610 - Rent	\$926.81	\$11,021.00	8.41%
5616 - Repairs and Maintenance - Computers	\$7,990.82	\$6,708.00	119.12%
5631 - Other Rentals, Leases and Repairs 1	\$837.04	\$7,094.00	11.80%
Total - 5600 - Rentals, Leases, & Repairs	\$57,506.81	\$521,129.00	11.04%
5800 - Other Services & Operating Expenses			N/A
5800 - Other Services & Operating Expenses	\$24,279.69	\$14,480.00	167.68%
5808 - Investment Fees	\$119,476.09	\$241,200.00	49.53%
5809 - Banking Fees	\$4,556.34	\$32,000.00	14.24%
5812 - Business Services	\$0.00	\$0.00	N/A
5815 - Consultants - Instructional	\$475,534.46	\$1,129,954.00	42.08%
5820 - Consultants - Non Instructional - Custom 1	\$272,689.55	\$564,250.00	48.33%
5824 - District Oversight Fees	\$170,903.30	\$335,096.00	51.00%
5830 - Field Trips Expenses	\$930.06	\$131,238.00	0.71%
5833 - Fines and Penalties	\$22.00	\$2,500.00	0.88%
5840 - Onboarding Fees	\$736.00	\$56,000.00	1.31%
5845 - Legal Fees	\$99,460.74	\$306,688.00	32.43%
5848 - Licenses and Other Fees	\$2,186.97	\$47,974.00	4.56%
5851 - Marketing and Student Recruiting	\$21,970.00	\$30,000.00	73.23%
5857 - Payroll Fees	\$34,087.89	\$80,232.00	42.49%
5872 - Special Education Encroachment	\$370,950.50	\$649,907.00	57.08%
5884 - Substitutes	\$72,636.94	\$181,278.00	40.07%
5899 - Miscellaneous Operating Expenses	\$0.00	\$0.00	N/A
Total - 5800 - Other Services & Operating Expenses	\$1,670,420.53	\$3,802,797.00	43.93%
5900 - Communications	\$82,305.61	\$176,650.00	46.59%
Total - 5000 - Services & Other Operating Expenses	\$2,525,654.71	\$6,704,996.00	37.67%
6000 - Capital Outlay			N/A
6900 - Depreciation	\$265,107.90	\$640,020.00	41.42%
Total - 6000 - Capital Outlay	\$265,107.90	\$640,020.00	41.42%
7000 - Other			N/A
7438 - Interest Expense	\$0.00	\$31,280.00	0.00%
Total - 7000 - Other	\$0.00	\$31,280.00	0.00%
Total - Expense	\$18,467,177.12	\$40,464,195.00	45.64%

**El Camino Real Charter High School
Parent Company
Income Statement
Jul 2020 through Dec 2020**

Financial Row	20-21 (YTD)	1st Interim	% Variance
Net Ordinary Income	\$5,236,171.09	\$1,901,010.00	275.44%
Net Income	\$5,236,171.09	\$1,901,010.00	275.44%

**El Camino Real Charter High School
Parent Company
Cash Flow Statement
Jul 2020 through Dec 2020**

Financial Row	2020	2019
Operating Activities		
Net Income	\$5,236,171.09	\$294,909.53
Adjustments to Net Income		
Accounts Receivable	\$5,620.82	(\$3,359,271.59)
Other Current Asset	(\$1,649,495.43)	(\$6,717,119.63)
Accounts Payable	\$127,237.78	\$1,525,612.92
Sales Tax Payable	\$3,128.69	\$0.00
Other Current Liabilities	(\$1,874,755.68)	\$1,672,671.96
Total Adjustments to Net Income	(\$3,388,263.82)	(\$6,878,106.34)
Total Operating Activities	\$1,847,907.27	(\$6,583,196.81)
Investing Activities		
Fixed Asset	\$205,779.38	(\$5,537,400.51)
Total Investing Activities	\$205,779.38	(\$5,537,400.51)
Financing Activities		
Long Term Liabilities	\$5,434,788.00	\$11,904,051.03
Other Equity	\$0.00	\$17,064,262.57
Total Financing Activities	\$5,434,788.00	\$28,968,313.60
Net Change in Cash for Period	\$7,488,474.65	\$16,847,716.28
Cash at Beginning of Period	\$7,267,010.15	(\$12,114,409.53)
Cash at End of Period	\$14,755,484.80	\$4,733,306.75

Cover Sheet

Discuss and Vote on New Credit Card

Section: III. Financial
Item: B. Discuss and Vote on New Credit Card
Purpose: Vote
Submitted by:
Related Material:
210106 CalCard-NASPO State of California Local Agency Subscription Agreement Bank Card 4.2019 (1).pdf
CAL Card Overview 12.2020.pdf
ED Recommendation - Credit Card.pdf
US Bank Procurement Card Presentation -El Camino Real Charter High School January 2021.pdf

State of California Participating Addendum No. 7-14-99-22 Local Agency Subscription Agreement

This Local Agency Subscription Agreement (“**Local Agency Subscription Agreement**”) constitutes an agreement to participate under the terms and conditions of the Purchase Card Services Participating Addendum No. 7-14-99-22 (“**Participating Addendum**”) signed September 29, 2014 and entered into by U.S. Bank National Association (“**U.S. Bank**”) and the State of California, Department of General Services (“**State**”). This Local Agency Subscription Agreement is entered into by U.S. Bank and the “**Local Governmental Agency**” identified herein, and shall become effective upon signing by U.S. Bank (“**Effective Date**”).

RECITALS

- A. The State has entered into the Participating Addendum for the purpose of making available a Purchase Card Program as described in the Participating Addendum for use by State of California state agencies and local governmental agencies;
- B. The State is willing to permit Local Governmental Agency to participate in the Purchase Card Program provided that Local Governmental Agency assumes all responsibility and liability for Local Governmental Agency’s performance of the terms and conditions of the Participating Addendum as if Local Governmental Agency was the entity signing the Participating Addendum, but Local Governmental Agency shall not be liable for the acts and omissions of the State under the Participating Addendum or this Local Agency Subscription Agreement. The State shall not bear liability or responsibility for Local Governmental Agency under the Participating Addendum or this Local Agency Subscription Agreement; and
- C. Local Governmental Agency has received a copy of the Participating Addendum from the State, and after a thorough review of the Participating Addendum, desires to participate as a Local Governmental Agency under the Participating Addendum. Participating Addendum No. 7-14-99-22 is incorporated into this Local Agency Subscription Agreement in its entirety and all terms and conditions of the Participating Addendum apply to the Local Governmental Agency.

AGREEMENT

Now therefore, in consideration of the foregoing Recitals, the mutual premises and covenants set forth in the Participating Addendum, which are incorporated herein by reference, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, all parties agree as follows:

- 1. **Local Governmental Agency Responsibility.** Local Governmental Agency agrees to accept and perform all duties, responsibilities and obligations required of Participating Agencies as set forth in the Participating Addendum.
- 2. **Authority.** The representations, warranties and recitals of Local Governmental Agency set forth in this Local Agency Subscription Agreement and the Participating Addendum constitute valid, binding and enforceable agreements of Local Governmental Agency. All extensions of credit made to Local Governmental Agency pursuant to this Local Agency Subscription Agreement and the Participating Addendum will be valid and enforceable obligations of Local Governmental Agency and Local Governmental Agency shall pay to U.S. Bank all Debts incurred by Local Governmental Agency in accordance with the terms of the Participating Addendum and this Local Agency Subscription Agreement. The execution of this Local Agency Subscription Agreement and the performance of the obligations hereunder and under the Participating Addendum are within the power of Local Governmental Agency, have been authorized by all necessary action and do not constitute a breach of any contract to which Local Governmental Agency is a party or is bound.
- 3. **Purpose of Card Use.** Local Governmental Agency declares that cards shall be used for official Local Governmental Agency purchases only, and shall not be used for individual consumer purchases or to incur consumer debt. Local Governmental Agency warrants that it possesses the financial capacity to perform all of its obligations under the Participating Addendum and this Local Agency Subscription Agreement.

- 4. The notice address for Local Governmental Agency is:

El Camino Real Charter High School

5440 Valley Circle Boulevard

Woodland Hills, CA 91367

Attn: Business Office

- 5. **Rebate Payment.** To receive payment, Local Governmental Agency must register in the manner prescribed by U.S. Bank. U.S. Bank will not make any payments until Local Governmental Agency has registered. If Local Governmental Agency fails to register by the end of the first Addendum Year, Local Governmental Agency forfeits any payments for that Addendum Year and any subsequent Addendum Years in which Local Governmental Agency fails to register. Local Governmental Agency designates the following person to register Local Governmental Agency.

Authorized Person’s Name	David Hussey-Executive director
Authorized Person’s Email Address	d.hussey@ecrhs.net

6. **Billing Statements.** Local Governmental Agency may choose to have Statements for all Accounts with Central Billing (1) delivered by U.S. mail ("**Paper Statements**"); (2) made available electronically ("**Electronic Statement(s)**") for Local Governmental Agency to access on its own through the account management system or (3) both delivered as Paper Statements and made available as Electronic Statements. If Local Governmental Agency chooses Electronic Statements only, that is, option (2) herein, U.S. Bank will suppress delivery of Paper Statements.
7. **Authorization.** Local Governmental Agency certifies to U.S. Bank that the person executing this Local Agency Subscription Agreement is authorized by Local Governmental Agency in accordance with its organization rules and applicable law to bind Local Governmental Agency to the terms and conditions of this Local Agency Subscription Agreement, including the authority to incur Debt in the name of Local Governmental Agency.
8. **Execution.** By signing below, the individual(s) signing this Local Agency Subscription Agreement is/are acting in his or her capacity as an authorized signing officer of Local Governmental Agency and not in his or her personal capacity, and certifies and warrants that (1) all action required by Local Governmental Agency organizational documents to authorize the signer(s) to act on behalf of Local Governmental Agency in all actions taken under this Local Agency Subscription Agreement, including but not limited to, the authority to incur Debt on behalf of Local Governmental Agency, has been taken, (2) each signer is empowered in the name of and on behalf of Local Governmental Agency to enter into all transactions contemplated in this Local Agency Subscription Agreement, and (3) the signatures appearing on all supporting documents of authority, if any, are authentic.
9. **Reliance.** Local Governmental Agency has read, understands and agrees to all terms and conditions in this Local Agency Subscription Agreement and the Participating Addendum, and U.S. Bank is entitled to act in reliance upon the authorizations and certifications set forth herein.

IN WITNESS WHEREOF, the parties have, by their authorized representatives, executed this Local Agency Subscription Agreement.

Dated this _____ day of _____, 20____	Dated this _____ day of _____, 20____
By Local Governmental Agency:	By U.S. Bank:
Gregory Wood _____ (Name)	U.S. Bank National Association _____
_____ (Signature of Authorized Signer)	_____ (Signature of Authorized Signer)
Gregory Wood _____ (Printed Name of Authorized Signer)	_____ (Printed Name of Authorized Signer)
Chief Business Officer _____ (Printed Title of Authorized Signer)	Vice President _____ (Printed Title of Authorized Signer)

Approved as to form:

 (Signature of Attorney for Local Governmental Agency)

 (Printed Name of Attorney)

**CERTIFICATE OF AUTHORITY
INSTRUCTIONS**

Before completing the Certificate of Authority, please read:

- If the Local Agency Subscription Agreement being signed was “**approved as to form**” by an attorney, it is not necessary to complete the attached Certificate of Authority (C of A).
- If the Local Agency Subscription Agreement was not “approved as to form” by an attorney, please complete the attached C of A (page 7).
- Be sure to date all documents upon signing. Undated documents cannot be accepted and will be returned for dating.

**Signing Instructions for
Certificate of Authority**

Note that three (3) different individuals must sign and date the C of A. If the Local Governmental Agency does not have three individuals who are authorized to sign on behalf of the Local Governmental Agency, please refer to page 6.

Section 1 Organizational Information- Enter the legal Local Governmental Agency name and the tax ID number on the C of A. Note: The legal name of the Local Governmental Agency name is required. The legal name is usually the name on the Local Governmental Agency’s financial statements.

Section 2 Authorized Persons - The individual who signed the Local Agency Subscription Agreement must complete and sign in Section 2.

Section 3 Execution Requirement - Check only one box in Section 3 to indicate how many individuals (either 1 or 2) that the Local Governmental Agency requires to sign legal documents on behalf of the Local Governmental Agency.

Section 4 Execution - No action required.

Section 5 Certification - Two (2) individuals must sign and date Section 5 as well as insert their names and titles. Note: The individual(s) who signed in Section 2 **cannot** sign in Section 5 or this document is invalid.

- An officer of the Local Governmental Agency (“**Officer One**”) is required to sign the top area of Section 5 attesting to the signatures in Section 2.
- One other officer of the Local Governmental Agency (“**Officer Two**”) must sign the bottom area of Section 5 attesting to the signature of Officer One.

Please see examples below:

5. **Certification.** I certify that I am the **Secretary** and I am acting in my official capacity as an authorized officer who has been given the authority by the Local Governmental Agency to certify that the Authorized Person(s) has/have the full power and authority under applicable law and the governance rules relating to the Local Governmental Agency to execute and deliver to U.S. Bank, on behalf of the Local Governmental Agency, and to bind the Local Governmental Agency under, the Documents for the purpose of establishing and extending the Services. I also certify that the name(s) and title(s) of the Authorized Person(s) set forth above are correct and that the signature appearing beside each name is a true and genuine specimen of his/her signature.

JOHN DOE
↑ PRINTED NAME OF THE **SECRETARY** OF THE LOCAL GOVERNMENTAL AGENCY ↑ (CANNOT BE AN AUTHORIZED PERSON LISTED IN SECTION 2)

↑ Signature of the **Secretary** of the Local Governmental Agency ↑ **DATE**

I certify that I am an officer of the Local Governmental Agency, and as such, I certify that the above-named **Secretary** is acting in such capacity on behalf of the Local Governmental Agency, the signature below is my genuine signature and the signature above is the genuine signature of such Secretary.

JANE SMITH, TREASURER
↑ PRINTED NAME & TITLE OF INDIVIDUAL SIGNING BELOW ↑ (CANNOT BE AN AUTHORIZED PERSON LISTED IN SECTION 2)

↑ Signature ↑ Attested by One (1) Other Individual of the Local Governmental Agency **DATE**

**EXAMPLES TO Signing Instructions
for
Certificate of Authority (C Of A)**

EXAMPLE 1:

1. One (1) person is required to sign legal documents, and
2. Local Governmental Agency has more than two (2) authorized signatories who can attest to signatures of other signatories.

Local Agency Subscription Agreement: Person A signs.

C of A Section 2: Person A completes and signs.

C of A Section 3: First box is checked.

C of A Section 5: Person B (preferably the Secretary) signs attesting to the signature of Person A

AND

Person C signs attesting to Person B's authority and signature.

EXAMPLE 2:

1. Two (2) people are required to sign legal documents, and
2. Local Governmental Agency has more than two (2) authorized signatories who can attest to signatures of other signatories.

Local Agency Subscription Agreement: Persons A and B sign.

C of A Section 2: Persons A and B complete and sign.

C of A Section 3: Second box is checked.

C of A Section 5: Person C (preferably the Secretary) signs attesting to the signatures of Persons A and B

AND

Person D signs attesting to Person C's authority and signature.

EXAMPLE 3:

1. One (1) person is required to sign legal documents, and
2. Local Governmental Agency has only one (1) other authorized signatory who can attest to signatures of other signatories.

Local Agency Subscription Agreement: Person A signs.

C of A Section 2: Person A completes and signs.

C of A Section 3: First box is checked.

C of A Section 5: Person B (preferably the Secretary) signs attesting to the signature of Person A.

NOTE: If the Secretary can sign the C of A, than they cannot be Person A; they must be Person B.

AND

Person A signs attesting to Person B's authority and signature.

EXAMPLE 4:

1. Two (2) people are required to sign legal documents, and
2. Local Governmental Agency has only one (1) other authorized signatory who can attest to signatures of other signatories.

Local Agency Subscription Agreement: Persons A and B sign.

C of A Section 2: Persons A and B complete and sign.

C of A Section 3: Second box is checked.

C of A Section 5: Either Person A or B (preferably the Secretary) signs attesting to the signature of Persons A and B.

NOTE: If the Secretary can sign the C of A, than they must sign in Section 4 and the other person must sign in Section 5 AND the Person who did not sign Section 4 signs attesting to the signing authority and signature of the person who did sign in Section 4, subject to the note above.

CERTIFICATE OF AUTHORITY

1. **Organizational Information.** This Certificate of Authority has been completed on behalf of the following Local Governmental Agency (the "Local Governmental Agency"):

Local Governmental Agency Legal Name: El Camino Real Alliance dba El Camino Real Charter High School
 Federal Tax Identification Number: 27-4855978

2. **Authorized Persons.** In accordance with the governance rules relating to the Local Governmental Agency, the following individuals (the "Authorized Person(s)") are authorized, on behalf of the Local Governmental Agency, to execute and deliver to U.S. Bank National Association ("U.S. Bank") and/or its affiliates the applicable contract(s), any applicable addenda and/or amendments thereto and any other documents or writings required by U.S. Bank (collectively, the "Documents") for the purpose of establishing one (1) or more card programs, extending credit and providing related services to the Local Governmental Agency with U.S. Bank in the United States (collectively, the "Services"):

Name	Title	Signature
Gregory Wood	Chief Business Officer	

3. **Execution Requirements.** The governance rules relating to the Local Governmental Agency require the following number of Authorized Persons to sign the Documents for the Services (choose only one box):

- One (1) Authorized Person
 Two (2) Authorized Persons

4. **Execution.** By signing the Documents, each individual signing in his or her capacity as an authorized signing officer of the Local Governmental Agency and not in his or her personal capacity, certifies and warrants that (a) all action required by Local Governmental Agency's organizational documents to authorize the signer(s) to act on behalf of the Local Governmental Agency in all actions taken under the Documents, including but not limited to, the authority to incur debt on behalf of the Local Governmental Agency, has been taken, (b) each signer is empowered in the name of and on behalf of the Local Governmental Agency to enter into all transactions and Services contemplated in the Documents, and (c) the signatures appearing on all supporting documents of authority are authentic.

5. **Certification.** I certify that I am the Secretary and I am acting in my official capacity as an authorized officer who has been given the authority by the Local Governmental Agency to certify that the Authorized Person(s) has/have the full power and authority under applicable law and the governance rules relating to the Local Governmental Agency to execute and deliver to U.S. Bank, on behalf of the Local Governmental Agency, and to bind the Local Governmental Agency under, the Documents for the purpose of establishing and extending the Services. I also certify that the name(s) and title(s) of the Authorized Person(s) set forth above are correct and that the signature appearing beside each name is a true and genuine specimen of his/her signature.

Dr. Jeff Davis
 ↑ Printed Name of the Secretary of the Local Governmental Agency↑ (Cannot be an Authorized Person listed in Section 2)

 ↑ Signature of the Secretary of the Local Governmental Agency↑ **Date**

I certify that I am an officer of the Local Governmental Agency, and as such, I certify that the above-named Secretary is acting in such capacity on behalf of the Local Governmental Agency, the signature below is my genuine signature and the signature above is the genuine signature of such Secretary.

Gregory Wood, Chief Business Officer
 ↑ Printed Name & Title of Individual Signing Below ↑ (Cannot be an Authorized Person listed in Section 2)

 ↑ Signature ↑ Attested by One (1) Other Individual of the Local Governmental Agency **Date**

CAL-Card Relationship

The CAL-Card is a U.S. Bank Purchasing Card offered in California through NASPO (formerly the Western States Contracting Alliance - WSCA) tax-funded agencies. The combined spend volume of the entire NASPO consortium results in significant financial benefits for all members. The CAL-Card is offered in California through NASPO tax-funded agencies. The combined spend volume of the entire NASPO consortium results in significant financial benefits for all members.



Additionally, the program enables our clients to take advantage of an already negotiated contract, saving valuable time for efficient implementation and training. The CAL-Card program offers a simplified quarterly rebate program and superior Customer Service. In addition, The City will have a reliable financial partner in U.S. Bank—stable and strong in any economic environment.

The CAL-Card is issued in the name of the cardholder and billed to The City. The program provides a payment mechanism for the acquisition of goods and services up to \$50,000 per transaction (higher limits available upon approval), and allows for flexible spending limits and merchant category codes for each card. The District may also use the CAL-Card for travel related purchases.

Representatives of the California Department of General Services, Procurement Division, work together with U.S. Bank, Visa and the District to ensure the success of the District’s CAL-Card program.

CAL-Card Reporting Tools

Our proprietary system for program management and reporting provides the backbone for U.S. Bank’s commercial payment solutions. Recognized as best-in-class, Access Online provides all the tools our clients need to manage their commercial card programs.

Access Online offers a feature-rich platform that is easily configured to meet the unique needs of U.S. Bank clients. The City will choose the features and functionality that best support and enhance your processes. Access Online offers effective and efficient management controls as well as complete integration with the City’s financial systems.

Supplier Management

Whether the City continues purchasing from current vendors or leverages the vast Visa network of suppliers, U.S. Bank will provide the City with industry leading supplier optimization tools. The U.S. Bank Solution is designed with multiple options for making the most of your supplier relationships: from supplier and ghost accounts for use in targeting particular suppliers, to supplier locator and matching services for ensuring the City is making the most of existing Visa vendors, to our in-house Merchant Payment Services unit for support in adding additional vendors.

Spending Control and Monitoring

The U.S. Bank CAL-Card program provides comprehensive, flexible controls customized online, allowing the City to predetermine spending and transaction limits on each card, controls that eliminate the need for requisition and purchase order approvals while enhancing security.

U.S. Bank authorizes every transaction at the point of sale, using controls the City Program Administrators have specified. All controls can be set down to the individual cardholder level and can be modified on an ongoing basis.

U.S. Bank Payment Analytics

U.S. Bank Payment Analytics is a web-based solution that enhances auditing practices by looking beyond the traditional card controls to provide 100% commercial card transaction monitoring. Using customizable rule templates, The City can automatically review all card transactions and flag suspected card misuse and out-of-policy spending. By automatically running policy rules on all transactions, Payment Analytics dramatically makes cardholder transaction monitoring more targeted, efficient and effective. Program Administrators can receive e-mail notifications of possible non-compliance and spend violations so they can safeguard against commercial card misuse and improve purchasing practices.

Payment Analytics is available 24/7 and does not require new hardware or software. It automatically integrates your commercial card transaction data.

Fraud Prevention Controls

To address the potential unauthorized use of a card, account information or identity to obtaining goods or services, credit or funds by misrepresentation of identity or information, U.S. Bank provides a full range of fraud prevention and investigative services as part of its standard offering to clients.

Driven by a team of dedicated fraud professionals focused on best-in-class service and results for our clients, complete fraud life-cycle support includes:

- ▣ Account Monitoring and Notification
- ▣ Development of Detection Strategies
- ▣ Customized Fraud Risk Controls
- ▣ Intelligence Gathering
- ▣ Complete Investigative Services

The U.S. Bank Solution also addresses the potential for internal misuse. The most effective control against employee misuse comes from the City in a set of well-documented and broadly published policies and procedures. Your U.S. Bank Relationship Manager will assist the City in compiling the documentation. Employee misuse will be greatly reduced—if not eliminated—when employees are made aware of the consequences for misusing the card or account, just as if an employee misuses other organization funds. For additional security, U.S. Bank provides liability insurance, and the Visa liability waiver program covers the City up to \$100,000 per cardholder account.

Transaction Management and Approval

Access Online's Transaction Approval Process allows users to approve and audit transactions. The City can customize the transaction approval process to mirror existing auditing procedures and policies. This feature expedites transaction review and approval, and generates a complete audit trail. In addition, authorized users can update individual cardholder account activity reports in real time allowing them to change allocations on-the-fly.

Reporting

Access Online's comprehensive reporting suite allows users to run predefined standard reports or to define custom reports using the flex data reporting tool. All reports are parameter-driven and offer a high degree of flexibility, and are available in a variety of convenient output formats. Users can generate reports in real time or schedule recurring report delivery.

Financial Extracts

U.S. Bank has successfully integrated our solutions with all major financial systems, including JD Edwards, Oracle, PeopleSoft and SAP. From accounts payable to electronic expense reporting and eProcurement, Effective financial extracts contribute to increased processing efficiencies and cost savings. Access Online allows the City to extract data in the most efficient and convenient format, providing a wide variety of financial extract options to meet your specific requirements.

Order Management

Access Online Order Management connects the City's commercial card program and your eProcurement solution by automating accounting code allocation, and facilitating order and transaction reconciliation. This functionality streamlines the City's procurement strategies, facilitates audit processes and provides enhanced data for management reporting while reducing post payment reconciliation activities. Access Online accepts order data feeds from a variety of eProcurement solutions, which are reconciled against purchasing card financial transactions.

Billing Options

U.S. Bank offers central or individual billing options. The City may elect for each account to receive an individual statement with charges for a single account or a central account with combined billing of all charges for all accounts or groups of accounts. U.S. Bank allows our commercial card clients to choose between monthly or bi-weekly billing cycles, and provides multiple statement delivery options to integrate with The City's data management needs.

Billing Cycles

U.S. Bank offers 19 cycle dates, from the 6th through the 25th day of each month (exclusive of the 19th of each month). If the billing cycle date chosen falls on a Saturday, Sunday or holiday, the data is cycled at the end of the next business day.

Payment Terms

Payment is due within 45 days of the statement date.

Quarterly rebate

The agency's performance rebate is calculated and paid quarterly based on net charge volume of all consortium members in the preceding quarter.

Incentive Share Component #1 – Volume Sales Incentive 1.50 bps

At the end of each quarterly period, U.S. Bank will calculate the net charge volume for the program, and apply the result to the Volume Rebate Factor below in order to determine the qualifying incentive opportunity.

Incentive Share Component #2 – Prompt Payment Incentive .45 bps

At the end of each quarterly period, U.S. Bank will calculate the speed of payment (client held²) performance for the entire program. $(45 - \# \text{ of Average Days to Pay}) / 45 \times \text{Basis Points (percentage)} \times \text{Invoice Amount (Quarter Sales Volume)} = \text{Participating Entity Prompt Payment Incentive}$

²Client Held Days are the number of days from the day U.S. Bank funds a charge transaction to the day payment for that transaction is posted, inclusive of the beginning and ending days, minus 17.

Incentive Share Component # 3 - Visa Large Ticket & Discount Discount Interchange Programs .75 bps

U.S. Bank recognizes that increased commercial card usage is important to your organization's overall procure-to-pay strategy and that program expansion, cost efficiency and expense control are critical components in streamlining your procurement and spending processes. We continue to embrace commercial card expansion initiatives including Visa's reduced interchange programs for our clients' strategic suppliers, which targets large ticket and other discount interchange commercial card transactions. Through these initiatives, the Visa Purchasing Large Ticket and other discount interchange programs, Visa and U.S. Bank help enable many suppliers to accept commercial cards for large dollar transactions. These programs allow our clients to eliminate many administrative processes with their preferred suppliers, saving our clients time and money while capturing data on both their small and large dollar purchases by using their U.S. Bank CAL-Card.

When U.S. Bank CAL-Card customers procure goods from a participating supplier for large ticket or discount interchange rate program qualifying transactions, the supplier receives a reduced interchange fee. In order for a transaction to be considered Large Ticket or subject to a discount interchange rate program from a Visa standpoint, the following needs to occur:

- Suppliers must be able to capture and transport level II and level III data.
- The transaction amount is typically more than \$6,980.

U.S. Bank is pleased to offer a rebate of **0.75%** on your large ticket & discount interchange transactions.

Proposed Fees for CAL-Card

Feature	Fee (USD)
General Fees	
Delinquency Fees ■ Fee assessed on the entire past due amount if full balance is not paid by the due date ■ Fee assessed each subsequent cycle on the entire past due amount	■ 1.0% (Minimum \$2.00) ■ 2.5% (Minimum \$2.00)
Cash Advance Fee	2.5% (Minimum \$2.00)
Convenience Check Fee	2.5% (Minimum \$2.00)
Convenience Check Stop Payment Fee	\$15.00
Convenience Check Copy Fee	\$5.00
Returned Convenience Check Fee	\$15.00
Statement Copy	\$5.00 per additional statement
Draft/Receipt Copy	\$5.00 per draft
Expedited Delivery Fee	\$20.00 per shipment
Non-Sufficient Funds Fee	\$15.00
Foreign Currency Fee (if applicable)	2.5% per transaction
Other	
Custom Mapping	Fee based upon scope of service

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: January 28, 2021

AGENDA ITEM:

III.B. New Credit Card

BRIEF SUMMARY OF THE ISSUE:

ECR seeks to obtain a new credit card to replace the American Express card currently used. A new VISA credit card would be accepted by more vendors, and would also allow greater flexibility in terms. Moreover, the credit card through US Bank would also provide a rebate.

PERSONNEL INVOLVED:

The Executive Director, CBO, and Business Office personnel.

FISCAL IMPLICATIONS (IF ANY):

The quarterly rebate program provided by US Bank would have a positive fiscal impact for the school.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

The rebate and greater flexibility available and better terms offered by the US Bank VISA card would provide financial benefit and stability for the school.

OPTIONS OR SOLUTIONS:

Multiple credit cards were considered, and US Bank's program was selected because of the generous rebate and this particular credit card was designed specifically for municipalities and governmental agencies.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the application for the US Bank VISA credit card. There is no apparent downside associated with applying for the credit card, and the new credit card would provide a financial benefit through the rebate, and greater flexibility in repayment terms. Moreover, US Bank offers better customer service than what we have been experiencing through AMEX. Once the US Bank credit card is in place and all recurring charges have been migrated, we will cancel the AMEX so that the school only has one credit card in place.

PROPOSED MOTION:

Motion to approve applying for the US Bank credit card.



El Camino Real Charter High School

US BANK VISA PROCUREMENT CARD PRESENTATION

CAL-Card

The CAL-Card is a U.S. Bank Purchasing Card offered in California through NASPO (formerly the Western States Contracting Alliance - WSCA) tax-funded agencies. The combined spend volume of the entire NASPO consortium results in significant financial benefits for all members. The CAL-Card is offered in California through NASPO tax-funded agencies. The combined spend volume of the entire NASPO consortium results in significant financial benefits for all members.

Additionally, the program enables the organization to take advantage of an already negotiated contract, saving valuable time for efficient implementation and training. The CAL-Card program offers a simplified quarterly rebate program and superior Customer Service. In addition, the organization will have a reliable financial partner in U.S. Bank—stable and strong in any economic environment.

The CAL-Card is issued in the name of the cardholder and billed to the organization. The program provides a payment mechanism for the acquisition of goods and services up to \$50,000 per transaction (higher limits available upon approval) and allows for flexible spending limits and merchant category codes for each card. The organization may also use the CAL-Card for travel related purchases.

Representatives of the California Department of General Services, Procurement Division, work together with U.S. Bank, Visa and the District to ensure the success of the organizations CAL-Card program.

CAL-Card Reporting Tools

Access Online -easily configured to meet the unique needs of U.S. Bank clients.

Ability to choose the features and functionality that best support and enhance the accounting processes.

Access Online offers effective and efficient management controls as well as complete integration with financial systems.

Billing Options

U.S. Bank offers central or individual billing options.

The organization may elect for each account to receive an individual statement with charges for a single account or a central account with combined billing of all charges for all accounts or groups of accounts.

U.S. Bank allows commercial card clients to choose between monthly or bi-weekly billing cycles and provides multiple statement delivery options to integrate with the organizations data management needs.

Billing Cycles

U.S. Bank offers 19 cycle dates, from the 6th through the 25th day of each month (exclusive of the 19th of each month).

If the billing cycle date chosen falls on a Saturday, Sunday or holiday, the data is cycled at the end of the next business day.

Payment Terms

Payment is due **within 45 days** of the statement date.

U.S. Bank Payment Analytics

U.S. Bank Payment Analytics is a web-based solution that enhances auditing practices by looking beyond the traditional card controls to provide 100% commercial card transaction monitoring. Using customizable rule templates, organization can automatically review all card transactions and flag suspected card misuse and out-of-policy spending. By automatically running policy rules on all transactions, Payment Analytics dramatically makes cardholder transaction monitoring more targeted, efficient and effective. Program Administrators can receive e-mail notifications of possible non-compliance and spend violations so they can safeguard against commercial card misuse and improve purchasing practices.

Payment Analytics is available 24/7 and does not require new hardware or software. It automatically integrates commercial card transaction data.

Fraud Prevention Controls

To address the potential unauthorized use of a card, account information or identity to obtaining goods or services, credit or funds by misrepresentation of identity or information, U.S. Bank provides a full range of fraud prevention and investigative services as part of its standard offering to clients.

Driven by a team of dedicated fraud professionals focused on best-in-class service and results for our clients, complete fraud life-cycle support includes:

- Account Monitoring and Notification
- Development of Detection Strategies
- Customized Fraud Risk Controls
- Intelligence Gathering
- Complete Investigative Services

The U.S. Bank Solution also addresses the potential for internal misuse. The most effective control against employee misuse comes from the organization in a set of well-documented and broadly published policies and procedures. Your U.S. Bank Relationship Manager will assist the organization in compiling the documentation. Employee misuse will be greatly reduced—if not eliminated—when employees are made aware of the consequences for misusing the card or account, just as if an employee misuses other organization funds. For additional security, U.S. Bank provides liability insurance, and the Visa liability waiver program covers the organization up to \$100,000 per cardholder account.

Quarterly rebate

The agency's performance rebate is calculated and paid quarterly based on net charge volume of all consortium members in the preceding quarter.

INCENTIVE SHARE COMPONENTS

Incentive Share Component #1 – Volume Sales Incentive 1.50 bps

At the end of each quarterly period, U.S. Bank will calculate the net charge volume for the program and apply the result to the Volume Rebate Factor below in order to determine the qualifying incentive opportunity.

Incentive Share Component #2 – Prompt Payment Incentive .45 bps

At the end of each quarterly period, U.S. Bank will calculate the speed of payment (client held²) performance for the entire program. $(45 - \# \text{ of Average Days to Pay}) / 45 \times \text{Basis Points (percentage)} \times \text{Invoice Amount (Quarter Sales Volume)} = \text{Participating Entity Prompt Payment Incentive}$

²Client Held Days are the number of days from the day U.S. Bank funds a charge transaction to the day payment for that transaction is posted, inclusive of the beginning and ending days, minus 17.

Incentive Share Component #3 - Visa Large Ticket & Discount Discount Interchange Programs .75 bps

U.S. Bank recognizes that increased commercial card usage is important to your organization's overall procure-to-pay strategy and that program expansion, cost efficiency and expense control are critical components in streamlining your procurement and spending processes. We continue to embrace commercial card expansion initiatives including Visa's reduced interchange programs for our clients' strategic suppliers, which targets large ticket and other discount interchange commercial card transactions. Through these initiatives, the Visa Purchasing Large Ticket and other discount interchange programs, Visa and U.S. Bank help enable many suppliers to accept commercial cards for large dollar transactions. These programs allow our clients to eliminate many administrative processes with their preferred suppliers, saving our clients time and money while capturing data on both their small and large dollar purchases by using their U.S. Bank CAL-Card.

When U.S. Bank CAL-Card customers procure goods from a participating supplier for large ticket or discount interchange rate program qualifying transactions, the supplier receives a reduced interchange fee. In order for a transaction to be considered Large Ticket or subject to a discount interchange rate program from a Visa standpoint, the following needs to occur:

- Suppliers must be able to capture and transport level II and level III data.
- The transaction amount is typically more than \$6,980.

U.S. Bank is pleased to offer a rebate of **0.75%** on your large ticket & discount interchange transactions.

Proposed Fees for CAL-Card

Feature	Fee (USD)
General Fees	
Delinquency Fees	
<ul style="list-style-type: none"> ■ Fee assessed on the entire past due amount if full balance is not paid by the due date ■ Fee assessed each subsequent cycle on the entire past due amount 	<ul style="list-style-type: none"> ■ 1.0% (Minimum \$2.00) ■ 2.5% (Minimum \$2.00)
Cash Advance Fee	2.5% (Minimum \$2.00)
Convenience Check Fee	2.5% (Minimum \$2.00)
Convenience Check Stop Payment Fee	\$15.00
Convenience Check Copy Fee	\$5.00
Returned Convenience Check Fee	\$15.00
Statement Copy	\$5.00 per additional statement
Draft/Receipt Copy	\$5.00 per draft
Expedited Delivery Fee	\$20.00 per shipment
Non-Sufficient Funds Fee	\$15.00
Foreign Currency Fee (if applicable)	2.5% per transaction
Other	
Custom Mapping	Fee based upon scope of service

Cover Sheet

Discuss and Vote on 2019-2020 SARC Report

Section:	IV. School Business
Item:	A. Discuss and Vote on 2019-2020 SARC Report
Purpose:	Vote
Submitted by:	
Related Material:	19-20 SARC.pdf ED Recommendation - SARC Report.pdf



2019-20

EL CAMINO REAL CHARTER HIGH SCHOOL SARC

5440 VALLEY CIRCLE BLVD.
WOODLAND HILLS, CA 91367-5949

818-595-7500
WWW.ECRCHS.NET

PENDING BOARD APPROVAL

ABOUT THE SARC

The School Accountability Report Card is issued annually for each school in the State of California and provides an assessment of selected conditions related to the school, its resources, its successes, and the areas in which improvements may be needed.

As you read this report for our school, I believe that a picture will emerge of a school dedicated to improvement, a qualified faculty that is professionally and personally committed to meeting the learning needs of students, and a student body which is motivated to perform well.

Our school puts forth efforts to involve parents and community in our school and to keep them informed. Please do not hesitate to contact us if you have any questions or concerns regarding items in this report.

SCHOOL INFORMATION

EL CAMINO REAL CHARTER HIGH SCHOOL
WWW.ECRCHS.NET
5440 VALLEY CIRCLE BLVD.
WOODLAND HILLS, CA 91367-5949
818-595-7500

EXECUTIVE DIRECTOR – DAVID HUSSEY
D.HUSSEY@ECRCHS.NET

COUNTY-DISTRICT-SCHOOL (CDS) CODE
19647331932623

GOVERNING BOARD

BEATRIZ CHEN
STEVEN KOFAHL
SCOTT SILVERSTEIN
BRIAN ARCHIBALD
JOHN PEREZ
KENNETH LEE
DR. JEFF DAVIS
LINDA IBACH
BRAD WRIGHT

DISTRICT INFORMATION

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MISSION AND VISION

As the economy continues to transition from manufacturing to service, students graduating high school need to be educated for an uncertain future. A recent article (Thompson, 2015) looks at the landscape in the labor force shifting toward increased automation, saying, “Some economists and technologists have warned that the economy is near a tipping point. When they peer deeply into labor market data...they see automation high and low—robots in the operating room and behind the fast-food counter. They imagine self-driving cars snaking through the streets and Amazon drones dotting the sky, replacing millions of drivers, warehouse stockers, and retail workers...And they wonder: Is any job truly safe?”

While the economy and workforce needs have clearly changed, many have commented on the failings of our educational system to address these changes. Former Harvard president Lawrence Summers (2012) noted “education changes remarkably little over time...Students are evaluated on the basis of examination essays...and relatively short research papers. Instructors are organized into departments, most of which bear the same names they did when the grandparents of today’s students” were growing up. The skills and to a lesser extent, content, taught in these classes has undergone a revolution, while their delivery remains situated in the 20th century.”

At ECRCHS, we define “21st century skills,” as including but not limited to the following:

- Critical thinking, problem solving, reasoning, analysis, interpretation, synthesizing information
- Research skills and practices, interrogative questioning
- Creativity, artistry, curiosity, imagination, innovation, personal expression
- Perseverance, self-direction, planning, self-discipline, adaptability, initiative
- Oral and written communication, public speaking and presenting, listening
- Leadership, teamwork, collaboration, cooperation
- Information and communication technology (ITC) literacy, media and Internet literacy, visual interpretation, data interpretation and analysis, computer programming
- Global awareness, multicultural literacy, humanitarianism
- Scientific literacy and reasoning, the scientific method
- Health and wellness literacy, including nutrition, diet, exercise, and public health and safety
- Systems thinking, environmental and conservation literacy, ecosystems understanding
- Civic, ethical, and social justice literacy

ECRCHS has moved toward emphasizing “what students can do with knowledge, rather than what units of knowledge they have,” the essence of 21st century skills (Silva, 2008, p. 630). Schools must prepare students to adapt in order to succeed in college and careers. Critical thinking and collaboration coexist alongside project management. Learning how realities interact represents real understanding (Cajete, 1994). Educators must prepare students for a world in which they can solve problems, think critically, and work collaboratively, as well as deal with rapidly changing information and technologies. Soft skills receive greater attention in the Common Core State Standards (“CCSS”), including a higher level of collaboration and critical thinking. Positioning students to take advantage of new – and currently indefinable – opportunities lie at the heart of ECRCHS’ mission.

At ECRCHS, sustainability permeates 21st century learning. Students today must think creatively and understand the biological, social, economic, and physical systems in place that create problems, and

MISSION AND VISION

be prepared to develop potential solutions. As the world becomes more interconnected, hotter, and more crowded, an educated person in the 21st century needs to have a multicultural perspective in order to work with others (Friedman, 2008.) ECRCHS strives to create academic programs that meet the needs of our diverse student body. Our school-wide programs include AVID, STEAM, VAPA, Humanitas, Alternative Education, Independent Studies, Career Pathways, tutoring, study skills, and college and career awareness. Moreover, each semester, grades, test scores and surveys are used to monitor progress. ECRCHS aims to provide the tools, the skills, and the foundation for students to address the three-legged stool of sustainability -- economic sustainability, social equity, and environmental sustainability.



DAVIDHUSSEY, Executive Director

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ENROLLMENT FOR SY 19-20

STUDENT ENROLLMENT BY GRADE LEVEL

9th Grade	915
10th Grade	899
11th Grade	857
12th Grade	852
TOTAL	3,523



Note: (*) The enrollment for Student with Disabilities was under reported in the SY 19-20 Fall 1 data collection due to software changes and patches during the transition of CASEMIS to CALPADS. Public data shows 311 (8.9%) students were enrolled with IEPs on Census Day. Meanwhile, our SIS records show that 370 (10.5%) students were enrolled with IEPs on Census Day.

For further information, see FCMAT CSIS CALPADS Annual Report (pp. 14-15)

Group	Percent of Total Enrollment
Black or African American	4.4%
American Indian or Alaskan Native	0.1%
Asian	9.1%
Filipino	5.1%
Hispanic or Latino	30.7%
Native Hawaiian or Pacific	0.3%
White	40.4%
Two or More Races	7.0%
Socioeconomically Disadvantaged	38.3%
English Learners	1.9%
Students with Disabilities	10.5% *
Foster Youth	0.2%
Homeless	0.2%

A. CONDITIONS OF LEARNING STATE PRIORITY: BASIC

The SARC provides the following information relevant to the Basic State Priority (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

TEACHER CREDENTIALS

	ECRCHS			District
	2018-19	2019-20	2020-21	2020-21
Teachers with full credentials	152	138	134	20,610
Teachers without full credentials	0	0	0	669
Teachers teaching outside subject area of competence (with full credential)	0	0	0	1,337

TEACHER MISASSIGNMENTS AND VACANT TEACHER POSITIONS

ECRCHS	2018-19	2019-20	2020-21
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments *	0	0	0
Vacant Teacher Positions	1	1	1

Note: "Misassignments" refers to number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

* Total Teacher Misassignments includes the number of misassignments of teachers for English Learners.

TEXTBOOKS & INSTRUCTIONAL MATERIALS

AVAILABILITY OF TEXTBOOKS & INSTRUCTIONAL MATERIALS

Percentage of
Students Lacking
Materials by Subject
During SY 2019-20

Reading/ Language	0%
Mathematics	0%
Science	0%
History/ Social	0%
Visual & Performing Arts	0%
Foreign Language	0%
Health	0%
Science Laboratory Equipment	0%

Core Curriculum	Textbooks & Instructional Materials - Current Adoption (Year & Month in which data were collected: Jan. 2021)
Reading/ Language Arts	<ul style="list-style-type: none"> • Springboard, Publisher: College Board • myPerspectives, Publisher: Pearson • Timeless Voices, Timeless Themes (Gold Level), Publisher: Prentice Hall, American Experience, 11th Grade • World Literature, Third Edition, Publisher: Holt, Rinehart & Winston • The American Experience in Literature, (California Edition), Publisher: Prentice Hall, 11th Grade • Modern World Literature, Publisher: Holt, Rinehart & Winston • British Experience, Timeless Voices, Timeless Themes, Publisher: Prentice Hall, 11th Grade • Adventures in English Literature: Athena Edition, Publisher: Holt, Rinehart & Winston • Elements of Literature, 4th Edition, Publisher: Holt, Rinehart & Winston • Elements of Literature, 5th Edition, Publisher: Holt, Rinehart & Winston
Mathematics	<ul style="list-style-type: none"> • Algebra 1, Publisher: McGraw Hill • Algebra 2, Publisher: McGraw Hill • Geometry, Publisher: McGraw Hill • Single Variable Calculus, 7th Edition, Publisher: Cengage Learning • Enhancing Graphing Utilities Precalculus, 5th Edition, Publisher: Pearson Prentice Hall • Precalculus, 7th Edition, Publisher: Cengage Learning
Science	<ul style="list-style-type: none"> • Biology, (Miller & Levine), Publisher: Pearson • Biology AP, 10th Edition (Campbell), Publisher: Pearson • Honors Chem, Principles of General Chemistry, Third Edition, Publisher: McGraw Hill • Chemistry in the Community, 6th Edition, Publisher: Freeman • Chemistry: A Molecular Approach, 3rd Edition, Publisher: Freeman • Principles of Human Anatomy, Publisher: J. Wiley & Sons • Essentials of Human Anatomy & Physiology, 10th Edition, Publisher: Pearson • Human Geography: People, Places, & Culture, 10th Edition, Publisher: Wiley • Physics: A Strategic Approach, 3rd Edition, Publisher: Pearson
History-Social Science	<ul style="list-style-type: none"> • United States History & Geography: Modern Times, 2016, Publisher: McGraw Hill • AP Government in America: People, Politics, and Policy, Publisher: Pearson • United States Government: Our Democracy, Publisher: McGraw Hill • Ways of the World: A Global History Source, 2nd Edition, Publisher: Bedford/St. Martin • Krugman Economics for AP 2nd Edition, Publisher: BFW Worth • World History: The Modern Era, Publisher: Prentice Hall • Understanding Economics, Publisher: McGraw Hill

TEXTBOOKS & INSTRUCTIONAL MATERIALS

Core	Textbooks & Instructional Materials / Year of Adoption
History-Social Science	<ul style="list-style-type: none"> • AP Euro, Western Civilization, 8th Edition, Publisher: Cengage Learning • Human Geography: People, Places, & Culture, 10th Edition, Publisher: Wiley • AP Euro, Western Civilization, 8th Edition, Publisher: Cengage Learning
Foreign Language	<ul style="list-style-type: none"> • Avancemos Spanish 1 Textbook, Publisher: Holt McDougal • Avancemos Spanish 1 Cuaderno, Publisher: Holt McDougal • Avancemos Spanish 2 Textbook, Publisher: Holt McDougal • Avancemos Spanish 2 Cuaderno, Publisher: Holt McDougal • Avancemos Spanish 3 Textbook, Publisher: Holt McDougal • Avancemos Spanish 3 Cuaderno, Publisher: Holt McDougal • Temas AP Spanish Language and, Publisher: Vista Higher Learning • AP Spanish Language and Culture Exam Preparation Workbook, Publisher: Vista Higher Learning • Azulego Anthology Publisher: Wayside Publishing • C'est a Toi Level 1, Publisher: EMC-Paradigm Publishing • C'est a Toi Level 1 Workbook, Publisher: EMC-Paradigm Publishing • C'est a Toi Level 2 Textbook, Publisher: EMC-Paradigm Publishing • C'est a Toi Level 2 Workbook, Publisher: EMC-Paradigm Publishing • C'est a Toi Level 3 Textbook, Publisher: EMC-Paradigm Publishing • C'est a Toi Level 3 Workbook, Publisher: EMC-Paradigm Publishing • Sur Le Vif Heinle, Publisher: Cengage
Health	<ul style="list-style-type: none"> • Lifetime Health, Publisher: Holt
Visual & Performing Arts	<ul style="list-style-type: none"> • Clothing: Fashion, Fabric & Construction, Publisher: McGraw Hill • Housing and Interior Design, 11th Edition, Publisher: Goodheart-Wilcox Company • Apparel Design, Textiles & Construction, Publisher: Goodheart-Wilcox Company
Science Lab Equipment (9-12)	<ul style="list-style-type: none"> • N/A

Note: Cells with N/A values do not require data.

SCHOOL FACILITY CONDITIONS AND PLANNED IMPROVEMENTS

El Camino Real Charter High School takes great effort to ensure that the school is clean, safe, and functional. The school works with the Safety Coordinator and LAUSD to conduct inspections. El Camino continues to work with LAUSD to ensure that the repairs necessary to keep the school in good repair and working order are completed in a timely manner. A work order process is used to ensure efficient services and that emergency repairs are given the highest priority.

Our project to provide a temporary fix to underground pipes related to the main building’s heating system was completed. There is a larger project planned to permanently repair the system. Future projects include repairing fire damage to rooms in our Alternative Education Program, and updating the library, gym and stadium.

SCHOOL FACILITY GOOD REPAIR STATUS

Year & month of most recent FIT report: July 2019	Rating	Repair Needed & Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	--
Interior: Interior Surfaces	Good	--
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	Good	--
Electrical: Electrical	Good	--
Restrooms/Fountains/Sinks	Good	--
Safety: Fire Safety, Hazardous Materials	Good	--
Structural: Structural Damage, Roofs	Good	--
External: Playground/School Grounds, Windows/Doors/Gates/Fences	Good	--
Overall Rating	Exemplary	--

A. PUPIL OUTCOMES

STATE PRIORITY: PUPIL ACHIEVEMENT



The SARC provides the following information relevant to the Pupil Achievement State Priority (Priority 4):

- Statewide Assessments (i.e., , California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. The CAAs have replaced the California Alternate Performance Assessment [CAPA] for ELA and mathematics, which were eliminated in 2015. Only eligible students may participate in the administration of the CAAs. CAA items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

TEST RESULTS

ELA & MATH FOR ALL STUDENTS

% of ECRCHS Students Meeting or Exceeding State Standards	2017-18	2018-19
English Language Arts / Literacy (grade 11)	59%	59%
Mathematics (grade 11)	41%	41%

% of District Students Meeting or Exceeding State Standards	2017-18	2018-19
English Language Arts / Literacy (grade 11)	43%	45%
Mathematics (grade 11)	32%	34%

% of State Students Meeting or Exceeding State Standards	2017-18	2018-19
English Language Arts / Literacy (grade 11)	50%	50%
Mathematics (grade 11)	38%	39%

CAASPP TEST RESULTS BY STUDENT GROUP GRADE 11- ENGLISH LANGUAGE ARTS (2018-19)

Student Group	Total Enrollment	Number Tested	Percent Tested *	Percent Met or Exceeded *
All Students	834	814	98%	59%
Male	424	415	98%	53%
Female	410	399	97%	67%
Black or African American	45	45	100%	38%
American Indian or Alaska Native	N/A	N/A	N/A	N/A
Asian	86	86	100%	73%
Filipino	33	32	97%	72%
Hispanic or Latino	253	250	99%	54%
Native Hawaiian or Pacific Islander	--	--	--	--
White	343	329	96%	62%
Two or More Races	65	64	98%	64%
Socioeconomically Disadvantaged	327	319	98%	53%
English Learners	37	36	97%	25%
Students with Disabilities	75	73	97%	21%
Students with Migrant Ed Services	N/A	N/A	N/A	N/A
Foster Youth	--	--	--	--
Homeless	--	--	--	--

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: (*) denotes that percentages are rounded to the nearest whole number.

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP TEST RESULTS BY STUDENT GROUP GRADE 11- MATHEMATICS (2018-19)

Student Group	Total Enrollment	Number Tested	Percent Tested *	Percent Met or Exceeded *
All Students	834	812	97%	41%
Male	424	412	97%	40%
Female	410	400	98%	43%
Black or African American	45	44	98%	18%
American Indian or Alaska Native	N/A	N/A	N/A	N/A
Asian	86	86	100%	65%
Filipino	33	32	97%	66%
Hispanic or Latino	253	251	99%	32%
Native Hawaiian or Pacific Islander	--	--	--	--
White	343	328	96%	44%
Two or More Races	65	63	97%	40%
Socioeconomically Disadvantaged	327	319	98%	35%
English Learners	37	35	95%	23%
Students with Disabilities	75	73	97%	8%
Students with Migrant Ed Services	N/A	N/A	N/A	N/A
Foster Youth	--	--	--	--
Homeless	--	--	--	--

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: (*) denotes that percentages are to the nearest whole number.

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

TEST RESULTS SCIENCE FOR ALL STUDENTS



% of ECRCHS Students Meeting or Exceeding State Standards	2017-18	2018-19
Science (grade 10)	N/A	N/A

% of District Students Meeting or Exceeding State Standards	2017-18	2018-19
Science (grade 10)	N/A	N/A

% of State Students Meeting or Exceeding State Standards	2017-18	2018-19
Science (grade 10)	N/A	N/A

Note: The 2019–2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019–2020 school year.

Note: Science test results include California Standards Tests (CSTs), California Modified Assessment (CMA), and California Alternate Performance Assessment (CAPA) in grades five, eight, and ten.

Note: Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.



While ECRCHS does not have an official Career Technical Education program, the school has a Career Technical Education department. The Career Technical Education (CTE) department's content instruction focuses on the interrelationship of science, technology, career technical, and life management skills to prepare students for advanced education, careers, and managing work and family roles. CTE courses equip students with skills for living and earning a living as these courses expose students to the following career pathways: Family & Consumer Sciences (Hospitality, Tourism, and Recreation; Child Development and Education; Fashion Design, Manufacturing, and Interior Design), Careers in Construction, and Graphic Design.

The CTE Department currently has four distinct career pathway programs, listed below:

- **Hospitality, Tourism, and Recreation**
- **Child Development and Education**
- **Fashion Design and Interior Design**
- **Graphic Design**

Hospitality, Tourism, and Recreation

Students in this career pathway complete a Consumer and Family Studies (CFS) introductory comprehensive course (Foods and Nutrition) and one or more concentration courses such as International Foods or Catering. Many students have participated in state and local competitions in culinary arts, sponsored by FCCLA (the state-wide student organization for Family and Consumer Sciences). This career pathway is based on the Home Economics Careers and Technology (HECT) Model Curriculum Standards found in the California Career Technical Education Model Curriculum Standards document under the Hospitality, Tourism, and Recreation Industry Sector. These courses provide rigorous, standards-driven instruction and assessment.

Child Development and Education

These courses are designed to prepare students to pursue a career in either the field of child development or teaching in preschool through grade 12. Based on the Home Economics Careers and Technology (HECT) Model Curriculum Standards found in the California Career Technical Education Model Curriculum Standards, this pathway provides rigorous, standards-driven instruction and assessment, integrates academic and career-technical concepts through the Foundation and Pathway Standards, and contributes significantly to students' academic achievement. An important instructional strategy in this pathway is the use of simulation exercises to help the students understand the complexities of adult life. For example, each student is asked to complete a two-day parenting exercise using infant simulators. The simulators offer real-life experiences that address substance abuse education, prenatal education, child care skills, infant safety and CPR, and Shaken Baby Syndrome. Parent permission is required for this assignment. Modifications are made in cases where students with physical or emotional disabilities need assistance in completing this assignment.

Fashion Design and Interior Design

This pathway provides students with the academic and technical preparation necessary to pursue high-skill, high-demand careers in these related and growing industries. This pathway encompasses two distinct options: Fashion Design and Interior Design. ECRCHS is one of only two high schools in the city of Los Angeles to offer this unique program.

The Fashion Design courses are designed to train students who are pursuing a career in fashion design and manufacturing. Students study all aspects of the industry, including industry awareness; professional standards/dignity of work; workforce and organizational management; operational procedures and safety practices; laws and regulations; design elements and principles; history of fashion; fashion forecasting; textiles and textile products; garment construction in manufacturing; product knowledge and apparel merchandising; sales and service; pattern making for apparel design; developing and merchandising a line; textile design; and garment alteration and repair. The highlight of the Fashion Design program is the annual fashion show. Each advanced-level student is asked to design and construct his or her own fashion line. A typical show consists of 80-100 garments. Preparation for the fashion show includes a visit to the Los Angeles Garment District, where students learn about the fabrics and notions used by local manufacturers.

Fashion design students enjoy participating in ECRCHS's "Project Gratitude" drive. Students are asked to write a letter of gratitude to a U.S. serviceperson. The letter is then written on a "fabric postcard", on which students create a patriotic collage to show their thanks. The feedback from the Project Gratitude staff has been very positive. This course of study is based on the Home Economics Careers and Technology (HECT) Model Curriculum Standards found in the California Career Technical Education Model Curriculum Standards document under the Fashion and Interior Design Industry Sector. This pathway provides standards-driven instruction and assessment, integrates academic and career-technical concepts through Foundation and Pathway Standards, and contributes significantly to students' academic achievement.

Graphic Design

This competency based course provides technical instruction and practical experience in workplace safety, the basic principles and technique of graphic design, print and web typography, color theory and management, elements of illustration, logo design, branding, conceptualization of images through sketching, digital imaging software and its application, basic word processing resource management and employability skills.

The Graphic Design Fundamentals and Desktop Publisher courses instruct students in the use of industry standard software and application of design principles, as well as encourage students to explore their creativity. Each year, as part of the curriculum, students participate in industry sponsored design competitions organized through the Printing Industries Association of Southern California. These competitions have included digital design, silkscreen production, packaging, and creation of multi page publications. Since 2001, ECRCHS has placed as one of the top three winners of this competition each year.

Through collaboration with other departments, Graphic Design students are given the opportunity to experience all aspects of design with an emphasis on practical applications of their newly learned tools. These projects enable students to hone design skills, gain experience in customer/client relations, and develop an understanding of real life design projects, which includes paying attention to copyright restrictions and deadlines.

For example, Graphic Design students work with the Play Production class every year to design posters (including concepts, thumbnails, rough drafts, and printer ready poster comprehensives) and programs for play productions. Graphic Design students also work with the Fashion Academy and dance teams to create printed tickets for fashion and dance shows, as well as create various school forms and notepads for teachers. Finally, since Graphic Design Fundamentals and Desktop Publisher courses are part of the VPA department, a core element of the course involves creating works associated with VPA events including “The Big Event”, “Earth Day Festival”, and “Power to the Artist.”

Intervention Strategies and Meeting the Needs of All Students in CTE

The CTE department’s intervention strategies include involving at-risk students in the department’s student organizations, such as FHA-HERO, FIDM Fashion Club, and various culinary arts competitions. Students involved in these groups, sponsored by the department faculty, are given the opportunity to improve their academic skills, meet students who have similar career goals, and receive encouragement and support to enter scholarship competitions. Also, through participation in FCCLA Competitive Recognition Events and community service activities, members develop citizenship and leadership skills.

The CTE department meets the diverse needs of the student population. For EL students, differentiated instruction is based upon language abilities. Scaffolding techniques are used to teach students the industry-specific terms in each discipline. Emphasis is given to instructing students to use the names and descriptions for the specific items of equipment. In many cases EL students are paired with peer mentors who can help the EL students to understanding project instructions.

Socioeconomically disadvantaged students may have project fees waived. CTE courses often require specific supplies to complete lab assignments, and it is the department’s policy that all students will have all the supplies and equipment needed to complete their coursework. Socioeconomically disadvantaged students are also encouraged to apply for scholarships.

Students with disabilities are given additional time to finish all projects, if needed, and some students are paired with peer mentors. In some cases, lab equipment is modified to accommodate students. All students are offered the services required within their IEP. Instruction in CTE courses is designed to be sensitive to the customs and beliefs of all ethnic sub groups. As necessary, modifications are made to assignments to accommodate these groups. For example, in foods labs, students are given the option to substitute an ingredient that is restricted due to religious beliefs or customs.

All students are encouraged to work to the best of their abilities. Gifted and talented students are encouraged to be creative and plan independent projects to expand their skill sets. Similarly, students who show a great proficiency for a particular subject are encouraged to take their assignments to a higher level and add complexity to a project. As most assignments in CTE courses are physical in nature, students are seated in groups at tables. In the event that a student has been absent or falls behind in achieving a goal or technique, he or she is paired with a more experienced student in the group so the two may work together. Under the supervision of the classroom teacher, students are encouraged to help each other improve their skills. For example, in a Beginning Sewing class, a student who has mastered the skill of threading a sewing machine may coach another student who has difficulty with this skill. Ultimately, the student who has fallen behind will be asked to demonstrate the skill for the teacher.

CTE courses are aligned with the California State Standards, which include Common Core State Standards. In fact, CTE activities are the “practical application” of the Common Core State Standards. Technology is integrated throughout the department. An example of this includes:

- Fashion design students use Internet sources to research trends in the fashion world.
- Some Culinary Arts lessons are delivered through online video tutorials. In addition, students use computer aided recipe analysis to compare the nutritional values of ingredients.

Primary Representatives of CTE Program

Juan Alba (Assistant Principal, Secondary Counseling Services) will lead the effort to implement an official CTE program at ECRCHS.



CAREER TECHNICAL EDUCATION PARTICIPATION (SY 2019-20)

Measure	CTE Participation
Number of Pupils Participating in CTE*	0
Percent of Pupils Completing a CTE Program & Earning a High School Diploma	0%
Percent of CTE Courses Sequenced or Articulated Between the School & Institutions of Postsecondary Education	0%

Note: * CTE data for SY 18-19 was calculated from CALPADS EOY 3.15 Report. Due to the changes in the data collection for SY 19-20 Fall 2 reporting related to state course codes, unofficial CTE course data is no longer tracked on that report.

COURSES FOR UNIVERSITY OF CALIFORNIA (UC) AND/OR CALIFORNIA STATE UNIVERSITY (CSU) ADMISSION

	% of Pupils Enrolled in Courses Required for UC/CSU Admission
2019-20	99.75%

	% of Graduates Who Completed All Courses Required for UC/CSU Admission
2019-20	52.02%

STATE PRIORITY: OTHER PUPIL OUTCOMES

The SARC provides the following information relevant to the Other Pupil Outcomes State Priority (Priority 8):

- Pupil outcomes in the subject area of physical education.

CALIFORNIA PHYSICAL FITNESS TEST RESULTS (SY 2018-19)

	Grade 9
% of Students Meeting Four of Six Fitness Standards	15%
% of Students Meeting Five of Six Fitness Standards	28%
% of Students Meeting Six of Six Fitness Standards	31%

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

C. ENGAGEMENT

STATE PRIORITY: PARENTAL INVOLVEMENT

The SARC provides the following information relevant to the Parental Involvement State Priority (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

OPPORTUNITIES FOR PARENTAL INVOLVEMENT

El Camino Real Charter High School has many opportunities for parent involvement. Parents are welcome to join our main parent groups, Friends of ECR/ PTO. FoECR/ PTO is the main fundraising entity for the school, and provides additional financial support for a variety of academic programs and activities. Their activities include hosting test taking workshops, helping underprivileged students, and sponsoring several scholarships at Senior Awards Night.

Parents provide input for establishing school-wide goals, examining academic results, and allocating resources. Parents participate in the School Site Council (SSC), English Learner Advisory Committee (ELAC), Charter Renewal Committee, RISE, Padres Latinos, Bilingual Parent Committee, Athletic and Activity Booster Clubs, and as focus group members in the WASC self study. Our parents also individually donate their time and financial resources to support the myriad of activities offered at El Camino such as band, drama, robotics, athletics, journalism, and Academic Decathlon. This strong parental support, along with a dedicated, professional staff, and focused students, lead to high levels of achievement in both academic and extra and co-curricular areas.

Below are the primary representatives for the following groups:

- Friends of ECR - David Hussey
- RISE – Justin Graham
- Padres Latinos – Angel Lerma

STATE PRIORITY: PUPIL ENGAGEMENT

The SARC provides the following information relevant to the Pupil Engagement State Priority (Priority 5):

- High school dropout rates; and
- High school graduation rates

DROPOUT RATE AND GRADUATION RATE (FOUR-YEAR COHORT RATE)

	2016-17	2017-18	2018-19
ECRCHS Graduation Rate	94.4%	90.4%	93.5%
State Graduation Rate	82.7%	83.0%	84.5%

	2016-17	2017-18	2018-19
ECRCHS Dropout Rate	3.1%	5.7%	2.6%
District Dropout Rate	10.8%	11.3%	10.9%
State Dropout Rate	9.1%	9.6%	9.0%



STATE PRIORITY: SCHOOL CLIMATE

The SARC provides the following information relevant to the School Climate State Priority (Priority 6):

- Pupil Suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

SUSPENSIONS AND EXPULSIONS

	2017-18	2018-19	2019-20
ECRCHS Suspension Rate	1.8%	2.5%	0.4%
ECRCHS Expulsion Rate	0.0%	0.0%	0.0%
District Suspension Rate	0.8%	0.7%	0.4%
District Expulsion Rate	0.0%	0.0%	Unavailable
State Suspension Rate	3.5%	3.5%	2.5%
State Expulsion Rate	0.1%	0.1%	Unavailable

Note: The 2019–2020 suspensions and expulsions rate data are not comparable to prior year data because the 2019–2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019–2020 school year compared to prior years.

SCHOOL SAFETY PLAN (SY 2019–20)

El Camino continues to work on the two-components of the Safe School Plan, which was board approved on February 27, 2020. The plan focuses on creating a safe, positive, inviting, and nurturing school environment by setting the following goals:

- 1-1:** ECR will participate in activities to create a positive and nurturing environment for our school community.
- 1-2:** Update and digitize the current version of the Comprehensive Safe School Plan.
- 2-1:** ECR will participate in activities to clean and beautify the campus to make it more inviting for the school community.
- 2-2:** Update emergency evacuation procedures.

In addition, the school holds an annual earthquake drill, an semi-annual lockdown drill, semi-annual fire drills, and monthly drop, cover, and hold drills. All emergency procedures are updated on the Emergency Operations Plan.

D. OTHER SARC INFORMATION

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

AVERAGE CLASS SIZE AND CLASS SIZE DISTRIBUTION (SECONDARY)

Subject	2017-18				2018-19				2019-20			
	Avg Class Size	Number of Classes			Avg Class Size	Number of Classes			Avg Class Size	Number of Classes		
		1-22	23-32	33+		1-22	23-32	33+		1-22	23-32	33+
English	24	53	48	52	25	50	40	59	27	55	33	65
Mathematics	28	32	15	65	28	31	14	69	31	30	28	58
Science	32	16	11	55	32	14	11	58	33	15	21	48
Social	29	30	13	67	27	36	15	64	27	44	10	65

Note: "Number of classes" indicates how many classrooms fall into each category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

ACADEMIC COUNSELORS AND OTHER SUPPORT STAFF (SCHOOL YEAR 2019-20)

Number of Full-Time Equivalent (FTE)	
Counselor (Academic, Social/Behavioral or Career)	9.0
Library Media Teacher (Librarian)	1.0
Library Media Services Staff (Paraprofessionals)	N/A
Psychologist	2.0
Social Worker	0.6
Nurse	1.0
Speech/Language/Hearing Specialist	1.5
Resource Specialist	9
Other	5
Average Number of Students per Academic Counselor *	
Academic Counselor	503.3

Note: Cells with N/A do not require data.

* Total of 7 Academic Counselors

EXPENDITURE PER PUPIL AND SCHOOL SITE TEACHER SALARIES (FISCAL YEAR 2018-19)

	Expenditures			Average Teacher Salary
	Total	Restricted	Unrestricted	
School Site	\$ 11,832	\$1,423	\$ 10,410	\$ 91,694
District	N/A	N/A	\$ 9,056	\$ 78,962
State	N/A	N/A	\$ 7,750.12	\$ 83,052
Percent Difference -- School and District	N/A	N/A		15%
Percent Difference -- School and State	N/A	N/A	30%	10%

Note: Cells with N/A do not require data.

TYPES OF SERVICES FUNDED (FY 2019-20)

Federal

Title I

- Title I funds are used to support effective, research-based educational strategies that close the achievement gap for students not meeting the state's challenging academic standards in English Language Arts and mathematics. At ECR, Title I funds primarily support the alternative school and independent studies program for those that have trouble in the traditional classroom.

Title II

- Title II funds may be used for professional development in content knowledge and classroom practice, developing and implementing strategies to retain highly qualified teachers. At ECR, staff are routinely sent to workshop and conferences to improve classroom instruction.

Title III

- Title III funds assist English Learners (EL) in acquiring English fluency, gaining access to the curriculum, achieving grade-level and graduation standards. Funds are distributed to school sites based on the number of EL students enrolled. These funds primarily support ESL programs and after-school tutoring programs.

Individuals with Disabilities Education Act (IDEA)

- IDEA funds may be used to ensure that all students with disabilities enrolled in the school receive specialized instruction and related services in a manner that complies with all provisions of federal law regardless of the student's district of residence.

National School Lunch Program (NSLP) -- Federal Program

- The National School Lunch Program (NSLP) offers federal reimbursement to schools serving nutritious, low-cost or free meals to students.

E-Rate

- E-rate provides schools with discounts for telecommunication, Internet access and internal connections. Recently, the FCC has refocused their goal to significantly increase Wi-Fi access.

TYPES OF SERVICES FUNDED

State

Education Protection Account -- General Purpose

- Revenue Limit sources, including Charter School General Purpose, includes from the Education Protection Account (EPA) created by the passage of Proposition 30 in November 2012. These funds will support instructional program expenditures: certificated teacher salaries. Funds will not be used to support school administration and other EPA non-allowable expenses.

Economic Impact Aid

- Charter schools are not eligible to receive EIA like traditional school districts. Instead, they receive the funding in the form of in lieu of EIA as long as the pupils meet the eligibility of educational disadvantaged pupils. Though ECR is not restricted like school districts, its funds are still set aside, like a school district, for professional development, the purchase of supplemental materials and expenses that support paraprofessionals, supplemental resource teachers, and the operation of EL advisory committees.

Statewide Special Education Funding Model (AB602)

- Combines funds from several different revenue sources: State, Federal, and Local Property Taxes. AB 602 funds may be used to ensure that all students with disabilities enrolled in the school receive specialized instruction and related services in a manner that complies with all provisions of federal law regardless of the student's district of residence.

Lottery - Proposition 20

- 20% of the total lottery entitlement is used for instructional material expenditures.

National School Lunch Program (NSLP) -- State Program

- In addition to federal reimbursement, the NSLP also offers state reimbursement for offering students nutritionally balanced meals at reasonable prices. In California, the program is administered by the California Department of Education, Nutrition Services.

Clean Energy Jobs Act - Proposition 39, K-12 Program

- Proposition 39 changed the corporate income tax code, making funds available for eligible projects to improve energy efficiency and expand clean energy generation throughout schools in California.

TEACHER AND ADMINISTRATIVE SALARIES (FISCAL YEAR 2018-19)

District Amount*	
Beginning Teacher Salary	\$46,587
Mid-range Teacher Salary	\$74,412
Highest Teacher Salary	\$92,389
Average Principal Salary (Elementary)	\$117,849
Average Principal Salary (Middle)	\$131,307
Average Principal Salary (High)	\$135,702
Superintendent Salary	\$350,000
Percent of Budget for Teacher Salaries	29%
Percent of Budget for Administrative Salaries	5%

State Average For Districts in Same Category	
Beginning Teacher Salary	\$50,029
Mid-range Teacher Salary	\$77,680
Highest Teacher Salary	\$102,143
Average Principal Salary (Elementary)	\$128,526
Average Principal Salary (Middle)	\$133,574
Average Principal Salary (High)	\$147,006
Superintendent Salary	\$284,736
Percent of Budget for Teacher Salaries	33%
Percent of Budget for Administrative Salaries	5%

Note: For detailed information on salaries, see the CDE Certificated Salaries & Benefits Web page at <http://www.cde.ca.gov/ds/fd/cs/>.

* CDE provides LAUSD salaries

ADVANCED PLACEMENT COURSES (SY 2019-20)

	Number of Courses Offered	Courses
Computer Science	3	<ul style="list-style-type: none"> • AP Computer Programming • AP Computer SC Print
English	8	<ul style="list-style-type: none"> • AP English Language • AP English Literature
Fine & Performing Arts	2	<ul style="list-style-type: none"> • AP Studio Art: Drawing • AP Studio Art: Two Dimensional • AP Studio Art: Three Dimensional
Foreign Language	6	<ul style="list-style-type: none"> • AP French Language • AP Spanish Language • AP Spanish Literature
Mathematics	8	<ul style="list-style-type: none"> • AP Calculus AB • AP Calculus BC • AP Statistics • Multivariate Calculus
Science	11	<ul style="list-style-type: none"> • AP Biology • AP Chemistry • AP Physics B • AP Physics C • AP Environmental Science
Social Science	23	<ul style="list-style-type: none"> • AP European History • AP World History • AP US History • AP Economics • AP Government • AP Macroeconomics • AP Human Geography • AP Psychology • AP Research
Percent of Students in AP Courses	30.7%	

PROFESSIONAL DEVELOPMENT

	2018-19	2019-20	2020-21
Number of school days dedicated to Staff Development and Continuous	67	78	65

The ECRCHS faculty and instructional leaders constantly strive to bring new techniques as well as timely and relevant developments from the field of education to their teachers. Following the work of Johnson and Marx (2009), the Charter School implements a variation of transformative professional development (TPD), which "is responsive to the needs of individual schools and teachers and the focus of each program is emergent in nature" (p. 130). On a number of cases, teachers have developed unique solutions to deal with concerns that arise on campus (such as social justice issues) and present solutions to their fellow faculty members. Another example includes special education instructors providing tools and techniques to help their colleagues better address the needs of students who have differing abilities. El Camino also invites guest speakers who are experts in their field. For example, in August 2015, the Director of LAUSD Charter Operated Programs presented to all teachers at a professional development session. The objectives of this session were to review adaptations and gain a greater understanding of accommodations and modifications, as well as to understand how to grade students with IEPs and 504 Plans.

In the Fall 2018, El Camino implemented the One-to-One Laptop initiative school-wide for students. In addition, professional development sessions, which focuses on technology in the classroom, is provided to faculty. The topics discussed in these sessions included navigating Microsoft Teams, setting up class notebooks in OneNote and publishing courses on Canvas. Moreover, Promethean Smart Panels were installed in the classroom and faculty had the opportunity to attend the Promethean Summit and sign up for one-on-one sessions to help them get started and learn more about this tool.

Throughout the academic year, the administrators and PD Committee plan professional development days where experts trained faculty and staff in areas such as mindfulness, standards based instruction, and equity in education. The objectives of these sessions are to provide strategies, tips, and techniques for instruction that will improve teaching and learning. Moreover, El Camino has special scheduled days throughout the year to allow for staff development. These Common Planning Days, or CPDs, and are held every Wednesday throughout the year with the exception of during final exams. Common Planning Days focus on school goal and priorities to include Common Formative Assessment, Curriculum Mapping, Instructional Planning, MAP Assessment Data Analysis, and more.

Additionally, teachers look at current student data to help drive instruction and ensure universal access and success for all students. Teachers meet in their content specific groups to establish the curriculum, share best practices, evaluate strategies, develop common formative and summative assessments, examine data, and reflect on next steps.

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: January 28, 2021

AGENDA ITEM:

IV.A. 2019-2020 SARC Report

BRIEF SUMMARY OF THE ISSUE:

The School Accountability Report Card (SARC) is a template required by the California Department of Education to show the performance of the school on certain specified and required indicators.

PERSONNEL INVOLVED:

All school personnel.

FISCAL IMPLICATIONS (IF ANY):

The SARC Report is required to be filed by February 1st in order for the school to continue to receive state funding.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

Click or tap here to enter text.

OPTIONS OR SOLUTIONS:

N/A.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the 2019-2020 SARC Report. The SARC Report is based on information the completed year's data, which is for the 2019-2020 school year.

PROPOSED MOTION:

Motion to approve the 2019-2020 SARC Report.

Cover Sheet

Discuss and Vote on Extending FFCRA Leave Benefits

Section: IV. School Business
Item: B. Discuss and Vote on Extending FFCRA Leave Benefits
Purpose: Vote
Submitted by:
Related Material: ED Recommendation - FFCRA Leave Benefits.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: January 28, 2021

AGENDA ITEM:

IV.B. Extending FFCRA Leave Benefits

BRIEF SUMMARY OF THE ISSUE:

The Families First Coronavirus Relief Act (FFCRA) provided employees with paid leave due to COVID-19, whether it was to self-quarantine, care for an individual subject to quarantine, or to care for a child whose school or child care was closed or unavailable due to COVID. The FFCRA expired at the end of 2020. However, the Consolidated Appropriations Act of 2021 (the Act) allows employers to voluntarily continue FFCRA leave rights through March 31, 2021 (for which the employer will receive tax credits).

PERSONNEL INVOLVED:

All school personnel.

FISCAL IMPLICATIONS (IF ANY):

The leave time under FFCRA is paid out as follows:

1. Up to two weeks of sick leave at the employee's regular rate of pay where the employee is unable to work because the employee is quarantined and/or experiencing COVID-19 symptoms and seeking a medical diagnosis; *or*
2. Up to two weeks of sick leave at two-thirds the employee's regular rate of pay where the employee is unable to work because of a bona fide need to care for an individual subject to quarantine, or to care for a child whose school or child care was closed or unavailable due to COVID; and
3. Up to an additional ten weeks of paid expanded family and medical leave at two-thirds the employee's regular rate of pay where the employee is unable to work because of a bona fide need for leave to care for a child whose school or child care was closed or unavailable due to COVID.

Note that these leaves do not start anew starting 2021, but are rather extended from the FFCRA; so if an employee has already used 5 weeks due to category 3 above, this extension would allow the employee up to an additional 5 weeks based on the need specified.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

Extending FFCRA leave benefits would allow employees the time needed to care for themselves or for loved ones who are impacted due to COVID.

OPTIONS OR SOLUTIONS:

N/A.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the extension of FFCRA leave benefits up through March 31, 2021. It is the appropriate thing to do to care for our employees who have been and are continuing to be affected by COVID.

PROPOSED MOTION:

Motion to approve extending FFCRA leave benefits up to March 31, 2021.

Cover Sheet

Discuss and Vote on 1:1 Laptops

Section: IV. School Business
Item: C. Discuss and Vote on 1:1 Laptops
Purpose: Vote
Submitted by:
Related Material: ED Recommendation - 1 to 1 Laptops.pdf
Lenovo 300e.pdf
SHI 300e.pdf
STS 300e.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: January 28, 2021

AGENDA ITEM:

IV.C 1:1 Laptops

BRIEF SUMMARY OF THE ISSUE:

As part of the 21st Century Classroom initiative and its continuing commitment to provide a laptop to each student, the school will need to lease or purchase laptops for the incoming freshmen class of 2021-2022.

PERSONNEL INVOLVED:

Technology department, Business Office personnel.

FISCAL IMPLICATIONS (IF ANY):

The total cost of the laptops.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

This directly goes to the 21st Century Classroom initiative, the importance of which was particularly emphasized during distance learning.

OPTIONS OR SOLUTIONS:

Three quotes are included in this agenda item.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the purchase of up to 1,000 laptops through SHI, which is the most cost effective of the quotes received. Previously, ECR has leased the laptops; however, for this upcoming school year, staff recommends that the laptops be purchased. Not only would this be more cost effective long-term, we can use CARES Act funding to offset at least a portion of this cost.

One issue that may arise will be availability; given that most if not all schools are going to distance learning, the purchase order will only be valid once the ship date is confirmed. If we cannot get confirmation of an ETA by early May, ECR can cancel the purchase order and buy-out the lease of the laptops used by this year's graduating seniors instead.

PROPOSED MOTION:

Motion to approve purchase of up to 1,000 laptops through SHI.



Shipping address	Billing address	Pending order information
EL CAMINO REAL HIGH SCHOOL 5440 Valley Circle Blvd Woodland Hls CA 91367-5949	EL CAMINO REAL HIGH SCHOOL 5440 Valley Circle Blvd Woodland Hls CA 91367-5949	Date and time:08.01.2021 01:43:26 Quote number: 4280317318

Qty	Part no.	Description	Price	Total
1,000	81M9007VUS	Lenovo 300e 2nd Gen, Intel Celeron N4120 (1.10 GHz, 4 MB), 11.6 1366x768 11.6 1366x768, Windows 10 Pro 64, 4.0GB, 1x128GB SSD PCIe, Gray, Intel UHD 600, Intel9560ac+BT, 720p Camera , 3 Cell Li-Pol 42Wh, 1 Year Mail-in	\$ 345.00	\$ 345,000.00
1,000	5PS0N75694	4Y Depot + Accidental Damage Protection (School Year Term)	\$ 115.00	\$ 115,000.00
1,000	4X40V09690	Lenovo Case for 300e Windows and 300e Chrome (MTK)	\$ 35.00	\$ 35,000.00
			Subtotal	\$ 495,000.00
			Shipping & Handling	\$ 0.00
			Recycling Fee	\$ 4,000.00
			Taxes	\$ 36,100.00
			Total	\$ 535,100.00

This offer is valid for thirty (30) days from the date of this offer and supersedes any previous offers. Offers and specifications may be changed at any time without notice. Acceptance of this offer is subject to Lenovo's payment terms and availability of items. Lenovo may reject or cancel orders for pricing or other errors.

We appreciate your interest in our products.



Pricing Proposal
 Quotation #: 19926384
 Created On: 1/14/2021
 Valid Until: 1/29/2021

El Camino Real Charter High School

Ryan D. Guinto
 5440 Valley Circle Blvd
 Woodlands Hills, CA 91367
 United States
 Phone: 818-595-7517
 Fax:
 Email: r.guinto@ecrchs.net

Inside Account Manager

Kyle Everett
 290 Davidson Ave
 Somerset, NJ, 08873
 Phone: 800-527-6389 EXT 555xxxx
 Fax:
 Email: Kyle_Everett@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 LENOVO : Lenovo 300e 2nd Gen, Intel Celeron N4120 (1.10 GHz, 4 MB), 11.6 1366x768 11.6 1366x768, Windows 10 Pro 64, 4.0GB, 1x128GB SSD PCIe, Gray, Intel UHD 600, Intel9560ac+BT, 720p Camera , 3 Cell Li-Pol 42Wh, 1 Year Mail-in 3/31/2021 Lenovo - Part#: 81M9007VUS Contract Name: Open Market Contract #: Open Market	1000	\$303.66	\$303,660.00
2 LENOVO : 4Y Depot + Accidental Damage Protection (School Year Term) Lenovo - Part#: 5PS0N75694 Contract Name: Open Market Contract #: Open Market Note: 4 year warranty	1000	\$102.11	\$102,110.00
3 LENOVO : CASE_BO 300e Chrome MTK/Win Case Lenovo - Part#: 4X40V09690 Contract Name: Open Market Contract #: Open Market	1000	\$31.81	\$31,810.00
4 California E-Waste Fee State Of California - Part#: EWASTE Contract Name: Open Market Contract #: Open Market	1000	\$4.00	\$4,000.00

Subtotal	\$441,580.00
Shipping	\$0.00
*Tax	\$41,570.10
Total	\$483,150.10

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).



Company Address	130-A W. Cochran St. Simi Valley, CA 93065 US	Created Date	1/11/2021 2:29 PM
		Expiration Date	2/10/2021
		Quote Number	Q-12225
Prepared By	Jeremy Gilbert	Account Name	El Camino Real Charter High School
Email	jeremy.gilbert@stseducation-us.com	Contact Name	Ryan Guinto
Fax	(888) 801-3381	Phone	(818) 595-7517
		Email	r.guinto@ecrchs.net
Bill To Name	El Camino Real Charter High School	Ship To Name	El Camino Real Charter High School
Bill To	5440 Valley Circle Blvd. Woodland Hills, CA 91367	Ship To	5440 Valley Circle Blvd. Woodland Hills, CA 91367

Quantity	Product Name	Product Description	Sales Price	Calculated Total Price
1,000	Misc Equip Sold - New Lenovo Laptop	Lenovo 300e, Celeron N4100, 11.6 HD IPS Touch Display, Windows 10 Pro National Academic Standard, 4 GB Memory, 128GB EMMC, WIFI 2X2 AC + BT4.1, 1.0M HD Camera, Active Pen, 3 Cell 45 WH Battery, Keyboard, 1 Year Mail in Warranty - P/N: 81M9007VUS	\$339.00	\$339,000.00
1,000	Misc Warranty Sold - Lenovo Warranty	4 Year Depot + ADP School Year Term 5PSON75694	\$119.00	\$119,000.00
1,000	Misc Equip Sold - New Lenovo Accessory	Lenovo Case for 300e Chrome MTK and 300e Win 4X40V09690	\$32.00	\$32,000.00
1,000	CA Environ Fee 4"-14" Collected	CA Environmental Electronic Waste Fee - Collected 4" to 14" - \$4 per unit	\$4.00	\$4,000.00
1	LTL Shipping - CA	LTL Shipping Charge - CA	\$0.00	\$0.00

Total Price	\$494,000.00
Tax	\$35,245.00
Grand Total	\$529,245.00

All sales are subject to applicable sales tax at the time of shipment.

Financing options are available with approved credit.

STS Education stands behind the products and services we provide. For more information on our warranties and guarantees, visit: [stseducation-us.com/resources/customer-support](https://www.stseducation-us.com/resources/customer-support).

<https://www.stseducation-us.com/>

Cover Sheet

Discuss and Vote on Resolution Re Department of Rehabilitation Agreement

Section: IV. School Business
Item: D. Discuss and Vote on Resolution Re Department of
Rehabilitation Agreement
Purpose: Vote
Submitted by:
Related Material: Dept of Rehab Agreement Exhibit.pdf
Dept of Rehab Agreement.pdf
ED Recommendation - DOR Agreement.pdf

EXHIBIT A.1
Case Service Contract
EL CAMINO REAL ALLIANCE
We Can Work
Work Experience Contract

SCOPE OF WORK

I. Introduction

The Federal Workforce Innovation and Opportunities Act (WIOA) requires that the Department of Rehabilitation provide DOR Student Services to high school students with all types of disabilities age 16-21. DOR Student Services are an outcome oriented and coordinated set of activities that promotes movement from school to post school activities. DOR Student Services include the following core services:

- Job exploration counseling
- Work based learning experiences
- Counseling on post-secondary opportunities
- Workplace readiness training
- Instruction in self advocacy.

This contract will focus specifically on the provision of Work based Learning Experiences services:

This We Can Work contract is designed to jointly serve the mutual consumers receiving services from the Department of Rehabilitation (DOR) through the Van Nuys/Foothill District and Los Angeles Unified School District (LAUSD) – Chartered Operated Programs- El Camino Real Alliance. El Camino Alliance School Staff and resources are combined to provide work experience services through this Work Experience Program herein referred to as We Can Work (WCW).

The We Can Work program will serve the **eligible students with disabilities attending senior high school of LAUSD – Chartered Operated Programs- El Camino Real Alliance. LAUSD – Chartered Operated Programs- El Camino Real Alliance will work closely with DOR counselors throughout the referrals, eligibility, planning, and follow-up processes. Target population for these services will be 16-21 year students with disabilities who are enrolled in high school either special education services or otherwise eligible to receive Section 504 services and are WCW students.**

The referral process will include the following: LAUSD – Chartered Operated Programs- El Camino Real Alliance Staff will identify students and refer those who are eligible for work experience services to DOR. LAUSD – Chartered Operated Programs- El Camino Real Alliance staff **provides DOR completed referral form, school disability information and DOR documents necessary for DOR enrollment to the DOR Counselor.**

For fiscal year 2019-2020, a total 15 unduplicated DOR students/clients will be served through this case service contract.

For fiscal year 2020-2021, a total **17** unduplicated DOR students/clients will be served through this case service contract.

For fiscal year 2021-2022, a total 17 unduplicated DOR students/clients will be served through this case service contract

II. Services to be Provided

DOR Student Services Work-based Learning Experience

1. DESCRIPTION OF SERVICES

DOR Student Services Work-based Learning Experience consists of short term placements either on or off campus and monitoring of the WCW student/DOR participants performance in the work environment. Work experience may include paid/unpaid internships, paid/unpaid employment, summer work experience, work exploration and job shadowing. WCW student/DOR participants may participate in more than one work experience situation. Work experiences are intended to be temporary placements to gain experience in the workplace. They may also result in the development of any of the following: vocational direction, appropriate work attitudes, ethics, interpersonal skills, speed, and accuracy **as well as some limited occupational skills.**

Any paid or non-paid work experience activities will be in compliance with the Department of Labor regulations. For WCW students/DOR participants participating in paid work experience, the contracting school will be the employer of record, and students will be paid minimum wage. Work Experiences will be individualized and can vary in duration as well as type of placement. Work experience hours are expected to average up to 100 hours per WCW student/DOR participant per year depending on WCW student/DOR participant's need and interest. The Work Experience Coordinator will evaluate WCW students/DOR participants progress and submit written reports to the DOR counselor on a monthly basis as long as the WCW student/DOR participant is actively participating in contract services.

2. Service Goals/Number to be served

During fiscal year 2019-2020, a total 15 unduplicated DOR students/clients will be served through this case service contract.

During fiscal year 2020-2021, a total of 17 unduplicated DOR students/clients will be served through this case service contract.

During fiscal year 2021-2022, a total of 17 unduplicated DOR students/clients will be served through this case service contract

III. Contract Administrator/Program Coordinator

<p><u>Department of Rehabilitation</u></p> <p>Colleen Gaither, Rehab. Specialist 15400 Sherman Way, Suite Van Nuys, CA 91406 **818-614-3027 Videophone Fax: 818-908-4580 colleen.gaither@dor.ca.gov</p>	<p><u>School District</u></p> <p>LAUSD-CHARTER OPERATED PROGRAMS- El Camino Real Charter High School Emily Larew, Asst. Principal, SPED 5440 Valley Circle Blvd. Woodland Hills, CA 91367 Danielle Davis- ddavi6@lausd.net 213-241-5430 Fax: 213-241-8431 Emily Larew- e.larew@ecrchs.net 818-595-7500 Fax: 818-910-7023</p>
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STATE OF CALIFORNIA WE CAN WORK CASE SERVICE CONTRACT DEPARTMENT OF REHABILITATION
 SERVICE BUDGET

Contractor Name and Address		Contract Number			Federal ID Number			Page X of X		
El Camino Real Alliance 5440 Valley Circle Blvd. Woodland Hills, CA 91367					27-4855978			1 of 1		
Budget Period		Budget Period			Budget Period			Budget Period		
July 1, 2019 - June 30, 2020		July 1, 2020 - June 30, 2021			July 1, 2021-June 30, 2022			July 1, 2021-June 30, 2022		
Effective Date (Amendments Only)		Effective Date (Amendments Only)			Effective Date (Amendments Only)			Effective Date (Amendments Only)		
		1-Jul-20								
Line No.	PERSONNEL-Position Title & Time Base	Annual Salary Per FTE	Annual FTE	Amount Budgeted	Annual Salary Per FTE	Annual FTE	Amount Budgeted	Annual Salary Per FTE	Annual FTE	Amount Budgeted
1	Work Experience Coordinator - (1 FTE =30 hours per week, 10 Months/Year)	\$119,509.92	0.20	\$23,901.98	\$128,269.32	0.20	\$25,653.86	\$131,242.60	0.20	\$26,248.52
2										
3	Work Based Learning Services	Estimate cost per student	Approx. Students to be served	Amount Budgeted	Estimate cost per student	Approx. Students to be served	Amount Budgeted	Estimate cost per student	Approx. Students to be served	Amount Budgeted
4	Student Wages	\$1,458.66	15	\$21,879.90	\$1,592.18	17	\$27,067.06	\$1,557.20	17	\$26,472.40
5										
6	Subtotal			\$45,781.88			\$52,720.92			\$ 52,720.92
7	OPERATING EXPENSES									
8										
9										
10										
11										
12										
13										
14										
15	Operating Subtotal									
16	Personnel and Operating Subtotal			\$45,781.88			\$52,720.92			\$52,720.92
17	Indirect Rate Percentage									
18	Indirect Cost			\$0.00			\$0.00			\$0.00
19	TOTAL (rounded to nearest dollar)			\$45,782			\$52,721			\$52,721

LAUSD Charter Operated Programs-El Camino Real Alliance
WE CAN WORK CASE SERVICE CONTRACT
SERVICE BUDGET NARRATIVE

Benefits

The positions listed below are provided with the following Full-time benefits:

Fiscal Year 2019-2020 - STRS (10.73%), Health & Welfare Benefits (17%)

Fiscal year 20-21 – STRS (16.15%), Health & Welfare Benefits (12.07%), State Unemployment Insurance (.05%), Medicare (1.45%), Workers Compensation (1.21%)

Fiscal year 21-22 - STRS (17.15%), Health & Welfare Benefits (12.52%), State Unemployment Insurance (.05%), Medicare (1.45%), Worker's Compensation (1.21%)

PERSONNEL

Work Experience Coordinator:

- Maintains a job bank for DOR participant in Work Experiences.
- Places DOR participant in Work Experiences
- Monitors and evaluates the DOR participant in the Work Experience
- Provides monthly progress reports to referring DOR counselor.

Non-WE contract/Traditional Education Agency Duties:

LAUSD-Charter Operated Programs-El Camino Real Alliance/Charter High School/Traditional Education Agency (Transition Teacher)

- Facilitates and conducts transition assessments (students with IEPs 9-12th grades.)
- Facilitates and delivers transition instruction and services.
- Conducts in-service IEP/ITP compliance training to staff.
- Counsels students with post-secondary planning.
- Refers consumers to outside support agencies.
- Coordinates Medi-Cal reimbursement program. (SMAA)

Student Wages:

Estimated cost per student for wages based on the approximate number of students to be served per fiscal year. Cost of student wages at minimum wage plus workers **comp (FICA)**. The students may be provided more than one work experience within this 100 hour-limit, **for** example two work experiences at 50 hours per WE.

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 5 PAGES

AGREEMENT NUMBER 31024	AMENDMENT NUMBER 1	Purchasing Authority Number
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Rehabilitation

CONTRACTOR NAME

El Camino Real Alliance

2. The term of this Agreement is:

START DATE

July 1, 2019

THROUGH END DATE

June 30, 2022

3. The maximum amount of this Agreement after this Amendment is:

\$151,224.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

The purpose of this amendment is to extend the contract term by one year and increase the amount of the agreement from \$91,564.00 to \$151,224.00, a total increase of \$59,660.00. The Scope of Work (Exhibit A.1), as well as the Service Budget and Service Budget Narrative (Exhibit B.1) have been updated to reflect the changes made to this agreement.

The effective date of the amendment is July 1, 2020.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

El Camino Real Alliance

CONTRACTOR BUSINESS ADDRESS

5440 Valley Circle Blvd

CITY

Woodland Hills

STATE

CA

ZIP

91367

PRINTED NAME OF PERSON SIGNING

TITLE

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 5 PAGES

AGREEMENT NUMBER 31024	AMENDMENT NUMBER 1	Purchasing Authority Number
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STATE OF CALIFORNIA

CONTRACTING AGENCY NAME Department of Rehabilitation				
CONTRACTING AGENCY ADDRESS 721 Capitol Mall, 6th Floor		CITY Sacramento	STATE CA	ZIP 95814
PRINTED NAME OF PERSON SIGNING		TITLE		
CONTRACTING AGENCY AUTHORIZED SIGNATURE		DATE SIGNED		
CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL		EXEMPTION (If Applicable)		

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: January 28, 2021

AGENDA ITEM:

IV.D Resolution Re Department of Rehabilitation Agreement

BRIEF SUMMARY OF THE ISSUE:

This would continue our relationship with the CA Department of Rehabilitation, which provides funding to offer paid work-based learning/jobs to students with disabilities.

PERSONNEL INVOLVED:

Student Support Services personnel to coordinate the work placement; Business Office and HR personnel to process paperwork and paychecks.

FISCAL IMPLICATIONS (IF ANY):

The Department of Rehabilitation reimburses ECR, and as such there is no cost to ECR for this program.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

Work-based learning experiences offer a real world engagement that fosters professionalism, character, confidence, collaboration, financial literacy, and improved future success in the work force.

OPTIONS OR SOLUTIONS:

N/A.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Recommend approval of the program. This is a wonderful opportunity for students to obtain real-life experience in the business world, while also allowing them to earn income. Since their income is reimbursed by the Department of Rehabilitation, this is a no-cost program for ECR. Also, note that this program has been in existence at ECR since 2016.

PROPOSED MOTION:

Motion to authorize the Chief Business Officer to enter into the Department of Rehabilitation Agreement.

Cover Sheet

Discuss and Possible Vote on Resolution Re Black Lives Matter at Schools' Year of Purpose

Section: IV. School Business
Item: E. Discuss and Possible Vote on Resolution Re Black Lives Matter at Schools' Year of Purpose
Purpose: Vote
Submitted by:
Related Material: ECRA BLMAS Year of Purpose Resolution.pdf

Resolution: Black Lives Matter at Schools' Year of Purpose

WHEREAS, on August 27 2020, the El Camino Real Alliance Board adopted the **Resolution Recognizing Black Lives Matter at ECRCHS**; and

WHEREAS, the Resolution Recognizing Black Lives Matter stated we recognize that educational institutions have a history of deeply institutionalized racism and bias which negatively affect Black students and students of color in a variety of ways; and

WHEREAS, educational institutions have a moral responsibility to enact positive social change and dignify and affirm the entire Black community; and

WHEREAS, In the wake of the murders of George Floyd, Ahmaud Arbery, Breonna Taylor, Tony McDade, and others named and unnamed, a great Uprising for Black Lives has swept the nation and the world, inciting new urgency and radical possibilities for advancing abolitionist practice and uprooting institutional racism; and

WHEREAS, The National Black Lives Matter at Schools movement, in the past, has called for “Black Lives Matter at School Week” to focus on the need to:

- replace harsh zero-tolerance discipline policies, which disproportionately suspend students of color, with a Restorative Justice practices
- establish Black studies and other critical Ethnic studies in curricula
- increase the hiring, training and support of Black teachers and other teachers of color
- “fund counselors, not cops;” and

WHEREAS, There has been some success in ECRCHS with—

- revising disciplinary policies and practices to lower the amount of suspensions and expulsions of Black students
- increased counselors, a social worker, and the addition of a Psychiatric Social Worker
- increased hiring of Black and Brown teachers
- professional development of staff with the Howard Group and Sonja Alexander; and

WHEREAS, there has been one previous professional development opportunity regarding the Black Lives Matter Week of Action curriculum in January of 2020;

WHEREAS, The centerpiece of the Year of Purpose is asking educators to reflect on their own work in relationship to antiracist pedagogy and abolitionist practice, persistently challenging themselves to center Black lives in their classrooms; and

WHEREAS, The learning environments we aspire to create reflect a deep understanding of the experiences of Black children, families, and communities, as well as our own ongoing work of critical self-reflection and personal transformation.

WHEREAS, A key issue needed to be addressed is the implementation of intentional, ongoing reflection questions and integration of curriculum that allows students to see themselves; be it

RESOLVED, that ECRA acknowledges and participates in the Week of Action and Year of Purpose in coordination with the national Black Lives Matter at School movement; and be it

FURTHER RESOLVED, that ECRA will reach out to other movements of people of color fighting racism, to support the week of action and year-long campaign; and be it

FURTHER RESOLVED, that each month of the school year be focused with educational anti-racist, social justice activities celebrating the activists and martyrs (George Floyd, Breonna Taylor, Dontre Hamilton, Joel Acevedo, Earnest Lacy, and many more) of the fight for racial justice; and be it

FURTHER RESOLVED, that ECRA aggressively expand the professional development of staff and the training of students in transformational and restorative justice practices; and be it

FURTHER RESOLVED, that discussions and trainings targeting racism throughout the year to include--

- creating safe spaces, community and parent involvement, and involvement of student leaders of all types;
- discussions of biases, racial microaggressions macroaggressions, racial battle fatigue, fears, cultural and linguistic ignorance, and stereotypes of Black, Brown, Indigenous, and other youth of color;
- discussions that lead to the professional development of school staffs in methods of de-escalation, mindfulness, creating a culture of trust, and how to weave cultural relevance, ethnic studies and anti-racism into all curricular areas and grade levels in developmentally appropriate ways;
- bringing community into our school and strengthening ECRA as a center of support for communities; and be it

FURTHER RESOLVED, That student voice be included in professional development sessions when feasible; and be it

FURTHER RESOLVED, that ECRA practice and educate about the concept of “Intersectionality” which identifies an intersectional approach that acknowledges systemic discrimination due to race, economic status, immigration status, gender and gender identity, sexual orientation and identity, national origin, and ability, and that this systemic discrimination impacts access to opportunity.; and be it

FURTHER RESOLVED, that the Equity Advisory Committee and the Professional Development Advisory Committee (PDAC) assist in planning and implementation of the national Black Lives Matter at School program; and be it

FURTHER RESOLVED, that the Equity Advisory Committee and PDAC engage in conversations around the Ethnic Studies framework in order to educate the ECRA community; and be it

FURTHER RESOLVED, that the advisory committee emphasize participation of students in planning; and be it

FURTHER RESOLVED, that the Administration report monthly on this work to the Board.