



El Camino Charter High School

Regular Board Meeting

Date and Time

Thursday October 22, 2020 at 4:30 PM PDT

Location

VIRTUAL MEETING - please see below.

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

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PUBLIC COMMENTS

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Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Call the Meeting to Order		Beatriz Chen	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Jeff Davis	3 m
D. Public Comments		Public	30 m
E. UTLA Update		UTLA Representative	15 m
F. Executive Director Update		David Hussey	15 m
G. Chief Business Officer Update		Gregory Wood	15 m
H. Committee Updates	Discuss	Beatriz Chen	5 m
II. Consent			5:55 PM
A. Approve Minutes of September 10, 2020 Regular Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Regular Board Meeting on September 10, 2020			
B. Approve Minutes of September 24, 2020 Regular Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Regular Board Meeting on September 24, 2020			
C. Review and Vote on September 2020 Check Registers	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the September 2020 check registers.			
D. Review and Vote on September 2020 American Express Charges	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the September 2020 American Express charges.			
III. Financial			6:07 PM
A. September 2020 Financial Update	Discuss	Gregory Wood and John Arndt of ICON School Management	10 m
The Board will review the September 2020 Financial Update presented by CBO Greg Wood and John Arndt of ICON.			
B. Discuss and Vote on Resolution re Retirement Healthcare Benefits Trust	Vote	Gregory Wood	15 m
The Board will review and vote on the Resolution re Retirement Healthcare Benefits Trust, which will allow the Chief Financial Officer (CBO Greg Wood) to change the trustees of the Trust. ACTION ITEM: motion to approve the Resolution re Retirement Healthcare Benefits Trust.			
C. Discuss and Vote on Establishing LACOE County Treasury Account	Vote	Gregory Wood	5 m
The Board will discuss and vote on establishing a Treasury Account with LACOE, to allow direct access to State and Federal funds, and to make CalPERS and CalSTRS contributions directly.			

ACTION ITEM: motion to approve establishing a LACOE County Treasury Account.

IV. Closed Session 6:37 PM

A. Conference with Legal Counsel: Pending Litigation Discuss Beatriz Chen 15 m
 Discussion on pending litigation pursuant to paragraph (1) of subdivision (d) of Government Code § 54956.9: two (2) matters.

B. Conference with Legal Counsel: Anticipated Litigation Discuss Beatriz Chen 10 m
 Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: one (1) matter.

C. Conference with Labor Negotiators Discuss Beatriz Chen 20 m
 Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott.
 Employee Organization: United Teachers Los Angeles.

V. Reconvene to Open Session 7:22 PM

A. Report on Actions Taken in Closed Session, If Any Discuss Beatriz Chen 5 m

VI. School Business 7:27 PM

A. ECRA Initial Proposal Discuss David Hussey 5 m
Public Hearing: El Camino Real Alliance's Initial Proposal for negotiations with United Teachers Los Angeles.

B. Discuss Auditor's Report on Shoup Property Expenses 5 m
 The Board will review and discuss the independent auditor's report on whether the school complied with its Fiscal Policies and Procedures related to the expenditures for the development of the Shoup property.

C. Discuss Changing School Mascot 5 m
 The Board will discuss changing the name of the School mascot.

VII. Closing Items 7:42 PM

A. Adjourn Meeting Vote Board Chair 1 m

Cover Sheet

Approve Minutes of September 10, 2020 Regular Board Meeting

Section: II. Consent
Item: A. Approve Minutes of September 10, 2020 Regular Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on September 10, 2020



El Camino Charter High School

Minutes

Regular Board Meeting

Date and Time

Thursday September 10, 2020 at 4:30 PM

Location

Online Only - Please See Below

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Directors Present

Beatriz Chen (remote), Brian Archibald (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent

Jeff Davis

Guests Present

Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the board of directors of El Camino Charter High School to order on Thursday Sep 10, 2020 @ 4:32 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Brian Archibald led the Pledge of Allegiance.

D. Public Comments

There were no public comments.

II. School Business

A. PUBLIC HEARING: Learning Continuity and Attendance Plan

Ms. Clark discussed the draft Learning Continuity and Attendance Plan ("LCP"). The LCP identifies the impact of COVID-19 on the school and the school community, and the goals the school has adopted for the year. The LCP also included actions related to in-person instructional offerings and identified the funds used for the purposes.

Mr. Silverstein asked if the survey had some matters that were consistent throughout as areas of concern or which needed immediate attention; Ms. Clark stated that there were some issues that were definitely raised throughout the different stakeholder groups; those were included in the LCP. For example, as a result of one of the concerns raised, Saturday virtual tutoring academy was started.

Mr. Hussey asked that the section describing Professional Development (PD) reflect that PD took place on July 29, 30 and 31 for technology training put on by the staff.

Ms. Chen asked if there have been downtime or network connectivity issues. Ms. Clark noted that the Tech Department has done a great job in staying on top of the school's connectivity; if there are issues, it may be on the student's side. Ms. Chen asked that this be included in the section. Mr. Hussey also noted that there has been great communication when there have been any connectivity issues.

Staff Roles and Responsibilities identifies any staff members who may have had to change roles because of the distance learning. This has happened, particularly for employees who are 62 years of age or older or who have underlying medical conditions. The school's HR department has worked to accommodate anyone needing to work from home.

The section on Support of Students with Unique Needs was recently revised, and identifies the steps the school is taking to ensure our students with special needs, English learners, and the homeless and foster youth population.

The section on Pupil Learning Loss discusses the inevitability of learning loss with a distance learning program, and the steps the school is taking to minimize learning loss, through MAP testing and Common Formative Assessments. The amounts listed in the Actions to Address Pupil Learning Loss, for the Saturday virtual tutoring academy and the Math hotline, is mainly to pay staff for the additional work done. We are also adding a special day class for students with moderate to severe disabilities who are on an alternative curriculum. Ms. Ibach asked if the special day class was a new class; Ms. Clark advised that this is new as the program has grown just this year by 55 students. Our total population for special education students is now over 300 students.

The section on Mental Health and Social and Emotional Well-Being identifies the work done for student and staff and the intervention steps taken to support mental health and social and emotional well-being.

Pupil and Family Engagement and Outreach discusses the steps the school will take to reconnect with any students and families with whom we have lost contact (such as if a family has moved or is unable to afford to connect). We may reach out to the student and family through phone calls, making a visit, or having the Psychiatric Social Worker (PSW) or the counselors reach out.

Johanna Johnston, our PSW, noted that telehealth has been set up to reach out to students through a HIPAA-approved format.

Mr. Silverstein asked if any studies had been done comparing the mental health well being of students now as opposed to pre-COVID quarantine. Mr. Hussey and Ms. Johnston noted that data has been collected, and that currently there is not an increase in mental health issues, but it is still early in the school year. Ms. Johnston also noted she is doing transformative and restorative justice circles with the English department and with any other teachers who invite her. Ms. Johnson noted that she is reaching out to the students, parents, and the community as much as possible.

The School Nutrition section identifies that we are serving meals for all pupils; currently, meals are being served on Mondays and Wednesdays from 11:30 to 12:30. Mr. Archibald asked if this only applies to students who are able to get to the campus to pick up food. Ms. Clark noted that this was true, but that the bus pass program should assist in allowing qualified students come to campus to pick up meals. Also, it was noted that some students who may not live near the school may be going to food service centers that are closer to where they live. Mr. Wood noted that CDE guidelines allowed us only to provide meals for our students, as we would only be getting reimbursed for such meals. However, we are

applying to be part of the program that would allow us to get reimbursed for all meals given to school-aged children, whether our students or not.

Mr. Lee asked how many of our students are getting meals, whether here or elsewhere. Mr. Archibald asked if a survey could be sent to students to determine if our students are getting meals from other sites. Ms. Clark and Mr. Hussey stated that this would be done. Mr. Silverstein asked if the cafeteria equipment listed was in addition to our contract with Chartwells; Mr. Wood said yes, and that the equipment purchased would belong to El Camino and be used to improve food service when students are allowed again on campus. Mr. Silverstein also asked about the cost paid to Chartwells for serving just 80 meals or so; Mr. Wood noted that we are only paying Chartwells for the meals actually served. It was discussed that staff should come up with a recommendation as to what can be done with the Chartwells contract, which can be discussed during a subsequent Board meeting.

For the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students, Ms. Clark noted that further detail may have to be provided. Mr. Hussey stated that this issue has already been addressed in other documents, and perhaps that information has to be transferred to the LCP. Ms. Chen noted that perhaps information on the number of WiFi hotspots could be included here or other data that identifies how we are helping these students.

Ms. Ibach asked if our teachers have asked about additional support to pay for daycare for their own children while they are in distance learning; Mr. Hussey noted that they have asked and we are discussing this.

Ms. Clark noted that the document will be finalized next week and shared with the Board, and that it will be voted on at the next Board meeting and submitted to the State by September 30th.

B. Discuss and Vote on Conflict of Interest Code

Mr. Chang stated that ECR, like many other charter schools, had agreed to abide by LAUSD's Conflict of Interest Code; however, as part of the charter renewal, it was suggested that ECR should have its own Code. The Code was drafted with the assistance of outside counsel.

Linda Ibach made a motion to approve the Conflict of Interest Code.

Brian Archibald seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Kenneth Lee	Aye
Beatriz Chen	Aye
John Perez	Aye
Jeff Davis	Absent
Steven Kofahl	Aye
Scott Silverstein	Aye
Brian Archibald	Aye
Linda Ibach	Aye

C. Discuss and Vote on Amended Bylaws

The Bylaws were amended to reflect some changes in the law, and to remove superfluous and unnecessary language. The changes were reviewed.

Brian Archibald made a motion to approve the amended Bylaws.

Kenneth Lee seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

John Perez	Aye
Scott Silverstein	Aye
Brian Archibald	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Kenneth Lee	Aye

Jeff Davis Absent
Linda Ibach Aye

D. Discuss and Vote on Resolution re Charter Renewal Petition

Mr. Chang discussed the current status of the Charter Renewal Petition, which must be submitted to LAUSD by Tuesday, September 15 at 10 a.m. Mr. Hussey noted that ECR's charter renewal committee has been working very hard on the draft Petition, the committee was comprised of administrators, teachers, parents, and classified staff member, and was done with the assistance of outside counsel as well. The Resolution authorizes the Executive Director to submit the Charter Renewal Petition to LAUSD once it has been finalized. The Petition will be submitted before Tuesday, and our appointment with LAUSD is on September 15th at 10 a.m.

Scott Silverstein made a motion to approve the Resolution re Charter Renewal Petition.

Brian Archibald seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen Aye
John Perez Aye
Scott Silverstein Aye
Jeff Davis Absent
Steven Kofahl Aye
Brian Archibald Aye
Kenneth Lee Aye
Linda Ibach Aye

III. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:44 PM.

Respectfully Submitted,
Daniel Chang

Cover Sheet

Approve Minutes of September 24, 2020 Regular Board Meeting

Section: II. Consent
Item: B. Approve Minutes of September 24, 2020 Regular Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on September 24, 2020



El Camino Charter High School

Minutes

Regular Board Meeting

Date and Time

Thursday September 24, 2020 at 4:30 PM

Location

Online Only - please see below.

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Directors Present

Beatriz Chen (remote), Jeff Davis (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent

Brian Archibald

Directors Left Early

Scott Silverstein

Guests Present

Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the board of directors of El Camino Charter High School to order on Thursday Sep 24, 2020 @ 4:31 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Dr. Davis led the Pledge of Allegiance.

D. Public Comments

There were no public comments.

E. UTLA Update

Heather Knight gave the UTLA update. Ms. Knight thanked the certificated representatives for coming to the last UTLA meeting, and welcomed the Board members to the next UTLA meeting on October 7th. Ms. Knight thanked the Board for the Resolution at last month's Board meeting recognizing Black Lives Matter and a diverse and critical curriculum. Ms. Knight also advised that UTLA had provided the sunshine proposal, and that they would be negotiating all aspects of the collective bargaining agreement. And she reminded ECR that UTLA had submitted a proposal for child care costs for the teachers, and was waiting for ECR's response.

F. Executive Director Update

Mr. Hussey stated that the tech department would be available on Saturdays starting this Saturday from 8 am to 12 pm, to allow students and parents who cannot come on weekdays to come by and get tech help.

He is starting Chat with the Executive Director on the first Thursday of the month from 9 am to 10 am, and on the following Tuesday from 6 to 7 pm.

Back to School Night took place virtually; there were over 700 participants during his presentation.

ECR was voted the Reader's Choice Best Charter School of 2020 by the Daily News; this has been posted on the website and on social media.

The survey for the new mascot will be sent out tomorrow to students, teachers, and parents, and will be posted on the website and other websites to get community involvement as well.

We are in the process of filing for the TK-12 education in-person support and services notification form. This will allow us to provide support for services to small cohorts of students who have IEPs or are English learners; this will also needs to be negotiated with UTLA.

Our cafeteria is now serving in the morning on Tuesdays as well as in the afternoon. This has increased the number of meals served; this past Tuesday we served approximately 200 meals.

Ms. Chen noted that there was no mention of the Daily News Reader's Choice award being mentioned on our social media, or on community group sites. Mr. Hussey stated that he would look into this. Also, Mr. Alba will be visiting junior high schools in the area, and he will have this information as well. Mr. Silverstein noted that the marketing company we retained should be doing more. Ms. Chen asked that next month's Executive Director Update include a guideline as to what the marketing plan will be for this school year.

Dr. Davis stated that he appreciated the Saturday tech hours, and how helpful this will be for parents and students who could not make it to school during the weekday.

Ms. Chen also was appreciative of the change in the food pick-up time. Mr. Hussey stated that we now have two separate pick-up times, one in the morning and one in the afternoon.

This is done one day a week on Tuesdays, and meals can be picked up for the entire week. Recently, we had 200 people come through.

G. Chief Business Officer Update

Mr. Wood spoke on the increase in the number of meals served, and noted that we can get assistance from Birmingham if needed.

Mr. Wood noted that the Finance Committee met last week, and he thought it was a good way of getting through the fiscal information in order to present the information to the full Board.

We have started the Request for Proposal process for our health insurance needs, and should be getting responses back from five providers.

The budget items in the Learning Continuity and Attendance Plan have been included and updated.

II. Consent

A. Approve Minutes of August 13, 2020 Special Board Meeting

John Perez made a motion to approve the minutes from Special Board Meeting on 08-13-20.
Jeff Davis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen Aye
John Perez Aye
Steven Kofahl Aye
Kenneth Lee Aye
Linda Ibach Aye
Jeff Davis Aye
Scott Silverstein Aye
Brian Archibald Absent

B. Approve Minutes of August 27, 2020 Annual Meeting and Regular Board Meeting

John Perez made a motion to approve the minutes from Annual Meeting and Regular Board Meeting on 08-27-20.

Jeff Davis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen Aye
John Perez Aye
Jeff Davis Aye
Linda Ibach Aye
Scott Silverstein Aye
Steven Kofahl Aye
Kenneth Lee Aye
Brian Archibald Absent

C. Review and Vote on August 2020 Check Registers

John Perez made a motion to approve the August 2020 Check Registers.

Jeff Davis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen Aye
Jeff Davis Aye
Linda Ibach Aye
Kenneth Lee Aye
Steven Kofahl Aye
Brian Archibald Absent
Scott Silverstein Aye
John Perez Aye

D. Review and Vote on August 2020 American Express Charges

John Perez made a motion to approve the August 2020 American Express charges.

Jeff Davis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Scott Silverstein Aye
Kenneth Lee Aye
Jeff Davis Aye
Brian Archibald Absent
Linda Ibach Aye
Beatriz Chen Aye

John Perez Aye
Steven Kofahl Aye

III. Financial

A. August 2020 Financial Update

Mr. Wood went over the August 2020 Financial Update. The reclassification of accounts, particularly the OPEB account, led to an increase in both assets and liabilities. The Profit & Loss summary shows the working budget; since the budget was initially opted in June, a number of significant events have necessitated changes to the budget, which the Board will be voting on later in the agenda. The Budget Update shows the updated budget using the most recent LCFF Calculator, and reflects increases in expenditures for salaries, technology, PPE equipment, learning loss funding, etc. The working budget is constantly being updated to reflect changes in the financials, particularly as the State Budget continues to fluctuate. Mr. Silverstein asked where the PPP loan is reflected in the report; Mr. Wood stated that the PPP loan was reflected in the Long-Term Debt number on the Balance Sheet. Ms. Chen noted that this had been reviewed by the Finance Committee at its meeting last week.

B. Discuss and Vote on 3 Year Updated Budget and Cash Flow

Mr. Wood noted that the budget being presented was part of our charter renewal petition, which required the submission of a 3 year budget. The budget identifies the updated budget for 2020-21, and what we project the budget to be for the next two years. The reduction in total revenues for 2021-22 compared to 2020-21 is due to some one-time funding received in the current year. The Expenditures reflects the increase in our PERS and STRS contributions which will be required, an increase of approximately \$300,000 for STRS and \$181,000 for PERS by 2022-2023. These increases will have to be managed. The Excess of revenues over expenditures in 2021-22 will be positive \$700K, but in 2022-23 it will reduce to just under \$7,000. Our Cash Flow report shows a reduction in our cash, from \$7.2M starting this past July to \$3.3M in June. And if not for the PPP loan, the \$1.68M starting balance in August of 2021 would have been a negative balance. Ms. Chen stated that the Finance Committee had reviewed this during the Committee Meeting, and voted to recommend approval. Dr. Davis commented that, because of cash flow issues due to the deferrals, the majority of the school districts in the state have had to take loans. Linda Ibach made a motion to approve the 3 year updated budget. Steven Kofahl seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Linda Ibach Aye
Jeff Davis Aye
Beatriz Chen Aye
Scott Silverstein Aye
Brian Archibald Absent
Steven Kofahl Aye
John Perez Aye
Kenneth Lee Aye

IV. School Business

A. Discuss and Vote on Learning Continuity and Attendance Plan

AP Minita Clark went over the Learning Continuity and Attendance Plan (LCP). Changes to the LCP made subsequent to the last Board meeting where the LCP was introduced were discussed, These included updated financial numbers. This also includes the fact that meals are now served only on Tuesdays, to make it easier on parents who only have to come to school one day a week to get a week's worth of meals. It was noted that this past Tuesday was the most successful meal service, over 200 families were served. Susan Pereira of Chartwells stated that the CDE switched their policy, allowing us to serve meals to all children under the age of 18, not just for ECR students.

The final revision was to include information regarding the increased or improved services offered to our foster youth, English learners, and low-income students.

Scott Silverstein left early.

Steven Kofahl made a motion to approve the Learning Continuity and Attendance Plan.

Jeff Davis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Scott Silverstein Absent
 Steven Kofahl Aye
 Beatriz Chen Aye
 Jeff Davis Aye
 Kenneth Lee Aye
 Linda Ibach Aye
 Brian Archibald Absent
 John Perez Aye

B. Discuss and Vote on Revised Fiscal Policies and Procedures

Mr. Wood noted that the changes to the Fiscal Policies and Procedures (FPP) were based on comments and suggestions from LAUSD's Charter School Division (CSD), as well as revisions he felt were needed and necessary, particularly having the CBO position being more hands-on with fiscal matters rather than largely relying on the back-office provider. Mr. Chang went over the specific revisions made to the FPP.

Steven Kofahl made a motion to approve the revised Fiscal Policies and Procedures.

Kenneth Lee seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl Aye
 Linda Ibach Aye
 Kenneth Lee Aye
 John Perez Aye
 Scott Silverstein Absent
 Jeff Davis Aye
 Beatriz Chen Aye
 Brian Archibald Absent

C. Discuss 2019-2020 Charter School Oversight Report

Mr. Hussey went over the Charter School Oversight Report; we received 3's on all of our ratings, which is the same as the prior year. The only area where improvement was noted was in the fiscal area. Each suggestion was discussed and it was noted that corrections have been made or are being worked on for the different areas.

D. Discuss and Vote on Approval of Escrow Account with LAUSD

Mr. Wood noted that there is a dispute as to the maintenance and operations charges for prior years, from 2014 through 2017. We had agreed to put the disputed funds in a segregated bank account to be released when the dispute was resolved; however, LAUSD advised that a segregated bank account controlled by ECR was insufficient, and that an escrow account would have to be established with an escrow company. An escrow company was found to set up this account, and we are having a meeting next Friday to go

over the disputed amount as well as the setting up of the escrow account. Once the escrow account is approved, we will transfer the funds from the segregated bank account we set up with City National Bank, and will close that account with CNB.

Steven Kofahl made a motion to approve the escrow account with LAUSD into which the disputed amount of \$548,910.95, after which the separate account with City National Bank will be closed.

Linda Ibach seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Kenneth Lee	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Scott Silverstein	Absent
Jeff Davis	Aye
Brian Archibald	Absent
John Perez	Aye
Linda Ibach	Aye

E. UTLA Initial Proposal

Heather Knight presented the sunshine letter, identifying that we are beginning negotiations on all articles for a successor contract for 2021-2024.

V. Governance

A. Discuss Board Vacancy

Ms. Chen thanked Darin Ryburn for his commitment to the school and service on the Board; he was helpful in helping ECR get to where it is now.

Mr. Chang noted that we can open up the position to start accepting applications tomorrow, September 25, 2020. Applications will be open through October 23, 2020. An ad hoc nominating committee will need to be created to review the applications and make a recommendation to the Board; the Board would then vote on the candidates at the November 19, 2020 Board meeting. Dr. Davis, Ms. Ibach (chair), and Mr. Lee volunteered to serve on the committee.

B. Create Equity Advisory Committee

Ms. Chen noted that the Resolution Recognizing Black Lives Matter at ECR included a provision that an Equity Advisory Committee be created. Mr. Hussey was tasked with setting up this Committee, which will be composed of representatives from all stakeholder groups. Once created, the Committee would report to the Board. Mr. Hussey stated that information on the Committee could be sent out this coming weekend, and it would take him a week or so to gather interested parties and select the members of the Committee. He believes that a Committee comprised of 2 to 3 individuals from each stakeholder group should be appropriate.

VI. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.

Jeff Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:22 PM.

Respectfully Submitted,
Daniel Chang

Cover Sheet

Review and Vote on September 2020 Check Registers

Section: II. Consent
Item: C. Review and Vote on September 2020 Check Registers
Purpose: Vote
Submitted by:
Related Material: II.C. Sep 2020 Check Register.pdf

Check Register

Account: 1796 AP

El Camino Real HS
Sep 2020

Grand Total: 642,393.65

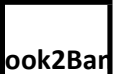
Name	Check #	VOID	Date	Memo	Amount
T-Mobile US, Inc.	14392		9/2/2020	20- Aug 969604280 - WiFi	400.00
Advanced Chemical Transport Inc.	14393		9/2/2020	INV# 245167 Safety Equipment Custodial	2,663.38
Advanced Chemical Transport Inc.	14394		9/2/2020	INV# 273225 Safety Equipment Custodial	586.18
El Camino Real Charter High School 403(B) Plan	14395		9/2/2020	20- Aug 403(B) Plan 2563-4428 Charles Schwab	6,440.00
Law Offices of Young, Minney & Corr, LLP	14396		9/2/2020	INV#67037 Legal Services through 7/31/2020	5,828.50
Law Offices of Young, Minney & Corr, LLP	14397		9/2/2020	66038 Legal Services through 6/30/2020	5,036.40
VOID	14398	VOID	9/2/2020	VOID	-
The Help Group-North Hills Prep School	14399		9/2/2020	July 2020 Special Ed Services	2,841.04
Nettime Solutions LLC	14400		9/2/2020	INV# 116436 stratustime Monthly Subscription	240.00
VOID	14401	VOID	9/3/2020	VOID	-
				INV1579701 Contract CN15953-01 -Printer Equipment 8/31/20-	
MRC Smart Technology Solutions(SoCal Office)	14402		9/3/2020	9/29/20	81.85
Inspire Communication, Inc	14403		9/3/2020	EC2020831 Speech-Language Services 8/2020	18,105.00
ICON School Management	14404		9/3/2020	INV#541 9/2020 Charter School Consulting	11,500.00
The Cruz Center	14405		9/3/2020	2680 Special Ed Services 8/2020	562.50
IXL Learning	14406		9/3/2020	Acct#A18-2069430 ALT ED MATH- 8/15/2020-8/15-2021	1,925.00
Canon Solutions America, Inc	14407		9/3/2020	4033799190 Copier Maintenance Contract 2039753	2,262.60
LexisNexis, a division of RELX Inc.	14408		9/3/2020	3092826350 LexisNexis Subscription 8/2020	412.00
The Shredders	14409		9/3/2020	336103 Shredding 8/2020	86.00
AT&T Business Service	14410		9/9/2020	08/20 - AN 051 933 37 92 001 LD Charges Main Fax REF#8187109023	46.69
WGY Solutions	14411		9/9/2020	01-1020 August Network Services	2,400.00
Valley Industry Commerce Association	14412		9/9/2020	13531 VICA Membership Dues 2020-21	1,210.00
LADWP	14413		9/9/2020	20- August 6968788886 Shoup Utilities	4,642.79
SoCalGas	14414		9/9/2020	7/22/20-8/20/20 Gas Charges for Shoup Acct 163 513 3769 2	19.24
T-Mobile US, Inc.	14415		9/9/2020	20- Month 969604280 - WiFi	400.00
Reseda High School	14416		9/11/2020	2/17/19 West Valley/Valley Mission League Competition Tournament	171.00
VOID	14417	VOID	9/11/2020	VOID	-

Child and Family Guidance Center	14418		9/11/2020	June-20 Special Ed Services -Northpoint	4,150.30
Carter, Amy	14419		9/11/2020	Furniture for classroom & distance learning	109.49
Consoletti, Michael	14420		9/11/2020	campus beautification project	97.39
VOID	14421	VOID	9/11/2020	VOID	-
James Wooldridge (Senor Wooly LLC)	14422		9/11/2020	42194371719 1 Year subscription "PRO"	722.50
CCSA Employee Welfare Benefit Trust	14423		9/11/2020	20-Sep Employee Benefits INV# 2050-092020	335,401.24
BRMS (CharterLIFE)	14424		9/11/2020	20-Sep FSA Admin Fees INV# 2050-092020FSA	133.00
McCalla Company	14425		9/11/2020	inv# 326836 Custodial Supplies	806.61
Sharon Markenson	14426		9/11/2020	INV#140 Consultant Academic Decathlon 01/20-03/20	1,500.00
UTLA	14427		9/14/2020	August 2020 UTLA Union Dues	13,245.26
Phase II Systems (Public Agency Retirement Services)	14428		9/14/2020	08/20 PARS Contribution	371.88
AFSCME District Council 36	14429		9/14/2020	08/20 Union Dues	2,392.65
Coutin School LLC	14430		9/15/2020	7/2020 Special Ed Services Coutin School	7,432.24
Chartwells Division Services	14431		9/15/2020	K40349044 Cafeteria Services 8/2020	4,788.57
Chiang, Beth	14432		9/15/2020	Administrator's Guide to Investigations Webinar	149.00
Yi, Richard	14433		9/15/2020	Office Supplies / Athletics	388.24
Yi, Richard	14434		9/15/2020	HDMI Cables	53.60
Yale Debate Association	14435		9/15/2020	335873 El Camino Real- Yale Invitational	260.00
California State University, Long Beach	14436		9/15/2020	336897 Jack Howe Memorial Speech Tournament	340.00
VOID	14437	VOID	9/16/2020	VOID	-
Nick Rail Music, Inc.	14438		9/16/2020	2265154 Student Band Supplies	130.86
School Health Supply	14439		9/16/2020	3816284-00 Hand sanitizers	1,248.30
U.S. Bank Equipment Finance	14440		9/16/2020	422524025 Copiers Shoup Location	869.62
American Scholastic Mathematics Association	14441		9/16/2020	HS Senior Division Math Contest 20-21	100.00
Chang, Daniel	14442		9/16/2020	Administrator's Guide to Investigations Webinar	149.00
El Camino Real Charter High School 403(B) Plan	14443		9/17/2020	20- Sep 403(B) Plan 2563-4428 Charles Schwab	150.00
AT&T 3532	14444		9/17/2020	20-August 818 888-3532 333	349.77
Exchange Service International	14445		9/17/2020	2020-2021 Tuition Refund - Wanatsch, Sina (Reissue)	12,500.00
Ana Rivera	14446		9/15/2020	117473 AP Test Refund	5.00
Hussain Afredi	14447		9/15/2020	117027 AP Test Refund	10.00
Aline Vazquez	14448		9/15/2020	117216 AP Test Refund	5.00
Emercedita Navarro	14449		9/15/2020	118602 AP Test Refund	5.00

Sharon Tamayo	14450		9/15/2020	118528 AP Test Refund	188.00
Jose Gutierrez	14451		9/15/2020	118447 AP Test Refund	5.00
Marlena Morgan	14452		9/15/2020	117173 AP Test Refund	94.00
Alejandro Avila	14453		9/15/2020	117478 AP Test Refund	5.00
Michael Kelly	14454		9/16/2020	117237 AP Test Refund	15.00
Viktoriya Ovsovich	14455		9/16/2020	119196 AP Test Refund	5.00
Douglas Fetters	14456		9/16/2020	117085 AP Test Refund	94.00
Brinkhus, Eric	14457		9/17/2020	AP Statistics Video Resources	29.00
Goodheart-Willcox Publisher	14458		9/17/2020	01747769 Textbooks	939.27
Self Insured Schools of California (SISC III-COBRA)	14459		9/17/2020	Health Benefits Continuation Plan	2,707.28
Budi Hermawan	14460		9/16/2020	117218 AP Test Refund	15.00
Claudia Colocho	14461		9/16/2020	117476 AP Test Refund	94.00
Terri Bothwell	14462		9/16/2020	117697 AP Test Refund	5.00
Lorena Castillo	14463		9/16/2020	117470 AP Test Refund	5.00
Maximiliano Goldenberg	14464		9/16/2020	117435 AP Test Refund	94.00
VOID	14465	VOID	9/16/2020	VOID	-
Riley Reagan	14466		9/16/2020	117057 AP Test Refund	94.00
Samantha Wise	14467		9/16/2020	119980 AP Test Refund	94.00
Marifel Sison	14468		9/16/2020	118952 AP Test Refund	5.00
Masomea Toury	14469		9/16/2020	117202 AP Test Refund	94.00
Luis Torres	14470		9/16/2020	117663 AP Test Refund	10.00
Krystal Gilliam	14471		9/16/2020	119612 AP Test Refund	5.00
Gregg Stickeler	14472		9/17/2020	118908 AP Test Refund	5.00
Margarita Olivares	14473		9/17/2020	117597 AP Test Refund	10.00
Gerard Cajucom	14474		9/17/2020	120420 AP Test Refund	5.00
Anita Khatibi	14475		9/17/2020	118410 AP Test Refund	5.00
Jenny Guerrero	14476		9/17/2020	117764 AP Test Refund	94.00
Farshid Towfighi Namin	14477		9/17/2020	117892 AP Test Refund	5.00
Sharon Shafer	14478		9/17/2020	117344 AP Test Refund	94.00
Blanca Sandoval de Montoya	14479		9/17/2020	118151 AP Test Refund	5.00
Sami Khosravi	14480		9/17/2020	117413 AP Test Refund	94.00
Cengage Learning Inc/ Gale	14481		9/23/2020	INV#71399437 Renewal of Online Reading Context	26,109.89

Macmillan Holdings, LLC (MPS, c/o Bedford

Freeman & Worth Publishing group)	14482	9/23/2020	Textbook Purchase for Out-of-Date Books	2,150.00
Julie Schaffer	14483	9/18/2020	118565 AP Test Refund	94.00
Alex Lvovsky	14484	9/18/2020	119130 AP Test Refund	94.00
Esteban Rodriguez	14485	9/18/2020	121404 AP Test Refund	5.00
Brian Gordon	14486	9/18/2020	121267 AP Test Refund	94.00
Lilia Macias Montes	14487	9/18/2020	121680 AP Test Refund	5.00
Amrita Gharial	14488	9/18/2020	120378 AP Test Refund	188.00
Mila Williams	14489	9/18/2020	117922 AP Test Refund	5.00
Darin Nathan	14490	9/21/2020	117313 AP Test Refund	94.00
Marisol Quintero	14491	9/21/2020	117667 AP Test Refund	142.00
Darin Orenstein	14492	9/21/2020	117639 AP Test Refund	94.00
Lorena Cortes	14493	9/18/2020	117812 AP Test Refund	5.00
Amy Phan	14494	9/18/2020	118536 AP Test Refund	5.00
Mary E Gonzaga	14495	9/18/2020	119563 AP Test Refund	94.00
Rosalinda Macias	14496	9/18/2020	117233 AP Test Refund	5.00
Ralf Jacobsen	14497	9/18/2020	118366 AP Test Refund	94.00
Catherine Bond	14498	9/18/2020	117231 AP Test Refund	94.00
Thao Tran	14499	9/18/2020	121928 AP Test Refund	5.00
Mercedes Pineda	14500	9/18/2020	117784 AP Test Refund	10.00
Deborah Koffler	14501	9/18/2020	118483 AP Test Refund	94.00
Shafi Nomair	14502	9/18/2020	117276 AP Test Refund	25.00
Concepcion Tiu	14503	9/21/2020	122019 Tran Trinh	188.00
Ana Mendoza	14504	9/24/2020	117617 AP Test Refund	10.00
Inbal Bernstein	14505	9/22/2020	118228 AP Test Refund	94.00
Inbal Bernstein	14506	9/22/2020	119422 AP Test Refund	188.00
Celestina Casia	14507	9/22/2020	117666 AP Test Refund	5.00
Shahrazad Salarkia	14508	9/22/2020	118326 AP Test Refund	94.00
Afroza Sultana	14509	9/22/2020	117324 AP Test Refund	5.00
Alberto Cardona	14510	9/22/2020	118920 AP Test Refund	5.00
Karen Sherrill	14511	9/22/2020	117348 AP Test Refund	10.00
Jermen Bakir	14512	9/22/2020	118421 AP Test Refund	10.00
Goodheart-Willcox Publisher	14513	9/24/2020	01747753 Nutrition Textbooks 6 years	19,645.49
Nandagopalan Natarajan	14514	9/24/2020	117076 AP Test Refund	94.00

Child and Family Guidance Center	14515	9/24/2020	July 2020 Special Ed Services Northpoint	3,203.05
Child and Family Guidance Center	14516	9/24/2020	August 2020 Special Ed Services Northpoint	3,543.00
			9/13/20-10/12/20 Spectrum Business Internet & Voice Account 8448	
Spectrum Business 1228	14517	9/24/2020	20 001 7461228 Shoup	176.96
Marco Molina	14518	9/24/2020	118730 AP Test Refund	15.00
Kellie Stein	14519	9/24/2020	117638 AP Test Refund	142.00
Christopher Parish	14520	9/22/2020	117128 AP Test Refund	94.00
Javier Rodriguez	14521	9/22/2020	119885 AP Test Refund	5.00
Jamie Green	14522	9/22/2020	117694 AP Test Refund	94.00
Tony Nguyen	14523	9/24/2020	117214 AP Test Refund	15.00
Ronnie Zahm	14524	9/24/2020	120758 AP Test Refund	94.00
Marie Grace Cruz	14525	9/24/2020	118650 AP Test Refund	5.00
Annette Gottesman	14526	9/24/2020	120311 AP Test Refund	5.00
Lorena Ticas	14527	9/24/2020	117054 AP Test Refund	5.00
Alireza Hojati	14528	9/24/2020	118340 AP Test Refund	5.00
Sheila D Macalino	14529	9/24/2020	117229 AP Test Refund	10.00
Ghazaleh Shafazand	14530	9/25/2020	117023 AP Test Refund	5.00
EMICO (electro medical instrumentation Co)	14531	9/25/2020	1384838 Calibration of Hearing Machine for Health Office	100.00
Canon Financial Services, Inc.	14532	9/25/2020	8/20/20-9/19/20 Equipment Leases	1,772.26
TEQLEASE, INC.	14533	9/25/2020	Audit Charges for 2019-2020 school year 2-year lease	6,678.83
AT&T 6665	14534	9/25/2020	20-September 339 341-6665 668	186.50
AT&T 8815	14535	9/25/2020	20-September 818 884-8815 516	209.26
AT&T 0810	14536	9/25/2020	20-September 818 716-0810 246	156.76
American Express	14537	9/25/2020	20-SEP X3-31047	32,147.20
Suntiger Inc (Eagle Eyes Optics)	14538	9/29/2020	INV#28349 Safety Goggles	1,112.00
Spectrum Enterprise 4201	14539	9/29/2020	09/01/20 - 09/30/20 086084201090120 Acct#086084201 Enterprise	899.00
			8/22/20-9/21/2020 7785691082220 Acct# 8448 20 001 7785691 Fiber	
Spectrum 5691	14540	9/29/2020	backup line (Reissue)	1,185.00
Verizon Wireless	14541	9/29/2020	9862347280 Communication Services	469.46
Mutual of Omaha	14542	9/30/2020	001123723969 Voluntary Disability Insurance 10/2020	1,030.23
CNC Costumes	14543	9/30/2020	1034 Costumes and Designs	185.00
VOID	14544	VOID	9/30/2020 VOID	-
Macmillan Holdings, LLC (MPS, c/o Bedford Freeman & Worth Publishing group)	31894		9/1/2020 Textbook Purchase for Out-of-Date Books	16.11

City of Los Angeles	31895	9/1/2020	Inv#2459037 False Alarm Fee 8/1/2020	435.00
Hal Leonard LLC (Noteflight LLC)	31896	9/10/2020	Noteflight Learn for 120 students	829.00
Suntiger Inc (Eagle Eyes Optics)	31897	9/10/2020	INV#28349 Safety Goggles	104.50
McCalla Company	31898	9/14/2020	inv # 331571 Custodial Supplies	70.66
Nettime Solutions LLC	31899	9/14/2020	08/20 stratustime Monthly Subscription	260.00
McCalla Company	31900	9/14/2020	inv# 327686 Custodial Supplies	100.49
Golden Star Technology, Inc	31901	9/16/2020	INV53690 Document cameras for distance learning	4,645.98
Judy McLean	31902	9/16/2020	3068 Payroll Services 8/2020	2,487.50
Cross Country Staffing, Inc.	31903	9/23/2020	DE61607 Psych Services - Special Ed Services	57.50
Working With Autism, Inc	31904	9/23/2020	August 2020 Special Ed Services	6,190.82
WM Corporate services, INC (Waste Management)	31905	9/24/2020	0311383-4801-1 Waste Management Services on Shoup 8/2020	349.37
Houghton Mifflin Harcourt	31906	9/26/2020	English 3d student license kit	493.50
BSN Sports LLC	31907	9/26/2020	Equipment - Girls Volleyball Budget	832.95
SHI International Corp	31908	9/30/2020	Inv B12291790 Cloud Subscription	6,150.00
Cross Country Staffing, Inc.	31909	9/30/2020	DE61731 Psych Services - Special Ed Services	287.50
Kelly Services, Inc.	SPACH138	9/1/2020	INV# Substitute Teachers Through 8/23/2020	1,792.92
Xerox Financial Services	SPACH139	9/10/2020	09/30 Equipment Lease-Contract 010-0077477-003	90.35
Kelly Services, Inc.	SPACH140	9/15/2020	324804 Substitute Teachers Through 8/30/2020	4,123.99
Piece of Mind Care Services	SPACH141	9/15/2020	0000075 SpEd Services(Teacher, Aide, Aide-ElCo Continuation)	37,639.46
Kelly Services, Inc.	SPACH142	9/16/2020	328385 Substitute Teachers Through 9/06/2020	1,800.26
Piece of Mind Care Services	SPACH143	9/23/2020	0000076 ALT Ed Services(Teacher, Aide, Aide-ElCo Continuation)	2,491.50
Kelly Services, Inc.	SPACH144	9/24/2020	331318 Substitute Teachers Through 9/13/2020	3,248.23
Kelly Services, Inc.	SPACH145	9/30/2020	334260 Substitute Teachers Through 9/20/20	3,854.93

Check Register

Account: 1761 General

El Camino Real HS

Sep 2020

Grand Total: 34,343.27

Name	Check Number	VOID	Date	Memo	Amount
Pecheny, Yuriy	1111		9/24/2020	BRMS FSA Contribution 9/24/2020	77.74
CompStar Insurance Services	ACH200903		9/3/2020	08/20 Installment Fee Workers' Compensation Policy #CST5019550	30.00
CompStar Insurance Services	ACH200903-1		9/3/2020	08/20 Workers' Compensation Policy #CST5019550	20,155.52
CRM Maestro Integrated CRM Solutions	WT200902-1		9/2/2020	INV#2019013 SRM Work February 2019	1,431.00
CRM Maestro Integrated CRM Solutions	WT200902-2		9/2/2020	INV#2018017 SRM Work January 2019	5,496.00
CRM Maestro Integrated CRM Solutions	WT200902-3		9/2/2020	INV#202005 SRM Work September 2019	3,981.00
				INV# 20181487 ECR Application Software Development February	
Biztech Consultancy	WT200922		9/22/2020	2019	279.00
Biztech Consultancy	WT200923		9/23/2020	INV# 2018281 App development for ERP June 2018	177.00
BRMS (CharterLIFE)			9/1/2020	8/24/20-8/30/20 Benefits Card Funding Activity	577.18
BRMS (CharterLIFE)			9/15/2020	9/7/20-9/13/20 Benefits Card Funding Activity	778.08
BRMS (CharterLIFE)			9/22/2020	9/14/20-9/20/20 Benefits Card Funding Activity	50.00
BRMS (CharterLIFE)			9/29/2020	9/21/20-9/27/20 Benefits Card Funding Activity	679.23
BRMS (CharterLIFE)			9/9/2020	8/31/20-9/6/20 Benefits Card Funding Activity	298.98
Solupay Merchant			9/3/2020	Solupay Merchant Fees 1886 Sep 20	232.43
Solupay Merchant			9/3/2020	Solupay Fees - fin. adj 1886 Sep 20	2.95
Solupay Merchant			9/3/2020	Solupay Merchant Fees 0888 Sep 20	94.21
Solupay Merchant			9/3/2020	Solupay Fees - fin. adj 0888 Sep 20	2.95

Check Register

Account: 1826 ASB

El Camino Real HS

Sep 2020

Grand Total: 3,442.45

Name	Check #	VOID	Date	Memo	Amount
Award Winners	1548		9/9/2020	INV#9776 2019-2020 Dance Guard Awards	372.30
Eastbay Team Sales	1549		9/11/2020	INV# 1280095 Football Gear Tax	265.91
Eastbay Team Sales	1550		9/17/2020	inv# 1252558 Football Gear - Trust	1,042.06
Vidigami Inc. (Picaboo Yearbooks)	1551		9/24/2020	4281 2019-2020 Marching Band Year Books	1,762.18
VOID	1552	VOID	9/29/2020	VOID	-

Cover Sheet

Review and Vote on September 2020 American Express Charges

Section: II. Consent
Item: D. Review and Vote on September 2020 American Express Charges
Purpose: Vote
Submitted by:
Related Material: II.D. 2020-10 AMEX Chart.pdf
II.D. American Express Statement 2020. 928 -(1).pdf

**EL CAMINO REAL CHS
AMERICAN EXPRESS CHARGES
SEPTEMBER 2020**

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT	BOARD APPROVAL REQUIRED	RESOURCE	DESCRIPTION
08/31/2020	AGUAVIDA PREMIUM WATER	D. HUSSEY	A.DELOSSANTOS	\$ 219.99		GENERAL OPERATIONS	OFFICE SUPPLIES
08/31/2020	AMAZON.COM	D. HUSSEY	J.PONCE	\$ 130.41		GENERAL OPERATIONS	OFFICE SUPPLIES
08/31/2020	Amazon Marketplace	D. HUSSEY	D.BENNETT	\$ 327.39		LEARNING LOSS	DISTANCE LEARNING TEACHER SUPPLIES
09/01/2020	YOUCANBOOK ME	D. HUSSEY	S.JAQUEZ	\$ 6.71		GENERAL OPERATIONS	SUBSCRIPTION COMMUNICATION ONLINE CALENDAR SFTWR
09/02/2020	Amazon Marketplace	D. HUSSEY	V.KINCAID	\$ 43.18		GENERAL OPERATIONS	PCR -MAIN OFFICE SUPPLIES
09/02/2020	Amazon Marketplace	D. HUSSEY	V.KINCAID	\$ 70.83		GENERAL OPERATIONS	PCR -MAIN OFFICE SUPPLIES
09/02/2020	Amazon Marketplace	D. HUSSEY	S.FARRIS	\$ 72.71		SPED	OFFICE SUPPLIES
09/03/2020	AMAZON WEB SERVICES	D. HUSSEY	R.GUINTO	\$ 4,263.91		TECHNOLOGY	COMPUTER HRDWR/SFTWR
09/03/2020	Amazon Marketplace	D. HUSSEY	S.FARRIS	\$ 47.19		SPED	OFFICE SUPPLIES
09/05/2020	Amazon Marketplace	D. HUSSEY	J.ALBA	\$ 2,907.45		GENERAL ACADEMIC	ANTHROPOLOGY TEXTBOOKS FOR PIERCE COLLEGE COURSE OFFERED
09/06/2020	Amazon Marketplace	D. HUSSEY	V.KINCAID	\$ 8.75		GENERAL OPERATIONS	PCR -MAIN OFFICE SUPPLIES
09/07/2020	AMAZON.COM	D. HUSSEY	M.CLARK	\$ 844.20		LEARNING LOSS	AP EURO BOOKS WITH BINDER
09/07/2020	Amazon Marketplace	D. HUSSEY	M.MAURY	\$ 353.66		LEARNING LOSS	DISTANCE LEARNING TEACHER SUPPLIES
09/07/2020	Amazon Marketplace	D. HUSSEY	V.KINCAID	\$ 72.24		GENERAL OPERATIONS	PCR -MAIN OFFICE SUPPLIES
09/09/2020	Amazon Marketplace	D. HUSSEY	G.PAEZ	\$ 17.86		GENERAL OPERATIONS	OFFICE SUPPLIES
09/10/2020	Amazon Marketplace	D. HUSSEY	V.KINCAID	\$ (24.11)		GENERAL OPERATIONS	REFUND OFFICE SUPPLIES
09/10/2020	Amazon Marketplace	D. HUSSEY	DO.BENNETT	\$ 15.28		GENERAL ATHLETICS	NAME PLATE REPLACEMENT ATHLETICS OFFICE
09/10/2020	Amazon Marketplace	D. HUSSEY	G.PAEZ	\$ 492.72		LEARNING LOSS	COVID-19 DISINFECTING SUPPLIES ALL OFFICE USE
09/11/2020	Amazon Marketplace	D. HUSSEY	S.FARRIS	\$ 120.43		SPED	OFFICE SUPPLIES
09/11/2020	CONSTITUTIONAL RIGHTS FOUNDATION	D. HUSSEY	K.COLLINS	\$ 450.00		GENERAL SCHOLASTIC	MOCK TRIAL
09/12/2020	MAILCHIMP	D. HUSSEY	B.FLOREK-CHANG	\$ 269.00		GENERAL OPERATIONS	SUBSCRIPTION MASS EMAIL TOOL SFTWR
09/13/2020	HOMEDEPOT.COM	D. HUSSEY	U.DUARTE	\$ 164.12		GENERAL OPERATIONS	CUSTODIAL SUPPLIES
09/13/2020	JIVE COMMUNICATIONS, INC.	D. HUSSEY	R.GUINTO	\$ 2,489.33		TECHNOLOGY	COMPUTER HRDWR/SFTWR
09/14/2020	AMAZON.COM	D. HUSSEY	G.PAEZ	\$ 171.78		GENERAL ATHLETICS	ATHLETICS SUPPLIES
09/14/2020	Amazon Marketplace	D. HUSSEY	D.BENNETT	\$ (39.40)		REFUND LEARNING LOSS	REFUND COVID-19 SAFE OPENING SUPPLIES
09/15/2020	YOUCANBOOK ME	D. HUSSEY	S.JAQUEZ	\$ 6.11		GENERAL OPERATIONS	SUBSCRIPTION COMMUNICATION ONLINE CALENDAR SFTWR
09/16/2020	Amazon Marketplace	D. HUSSEY	S.FARRIS	\$ (120.43)		REFUND SPED	REFUND OFFICE SUPPLIES
09/16/2020	UCLA EXTENSION CASHIER	D. HUSSEY	R.GUINTO	\$ 999.00		TECHNOLOGY	UCLA EXTENSION COURSE PROFESSIONAL DEVELOPMENT
09/17/2020	Amazon Marketplace	D. HUSSEY	L.BOGARTZ	\$ 284.69		LEARNING LOSS	DISTANCE LEARNING TEACHER SUPPLIES
09/17/2020	Amazon Marketplace	D. HUSSEY	M.WEBSTER	\$ 295.64		LEARNING LOSS	DISTANCE LEARNING TEACHER SUPPLIES
09/17/2020	Amazon Marketplace	D. HUSSEY	L.BOGARTZ	\$ 361.34		LEARNING LOSS	DISTANCE LEARNING TEACHER SUPPLIES
09/18/2020	Amazon Marketplace	D. HUSSEY	G.PAEZ	\$ (413.40)		REFUND LEARNING LOSS	REFUND COVID-19 DISINFECTING SUPPLIES - ALL OFFICE USE
09/19/2020	AMAZON US PRIME	D. HUSSEY	A.DELOSSANTOS	\$ 130.31		GENERAL OPERATION	BUSINESS PRIME SUBSCRIPTION
09/19/2020	AMAZON.COM	D. HUSSEY	L.GASILLA	\$ 211.74		LEARNING LOSS	COVID-19 DISINFECTING SUPPLIES - STUDENT STORE
09/20/2020	Amazon Marketplace	D. HUSSEY	D.BENNETT	\$ 32.82		LEARNING LOSS	COVID-19 SAFE OPENING SUPPLIES
09/22/2020	AMAZON.COM	D. HUSSEY	DO.BENNETT	\$ 24.48		GENERAL OPERATIONS	OFFICE SUPPLIES
09/22/2020	Amazon Marketplace	D. HUSSEY	G.PAEZ	\$ 46.97		GENERAL OPERATIONS	OFFICE SUPPLIES
09/22/2020	Amazon Marketplace	D. HUSSEY	L.GASILLA	\$ 54.74		LEARNING LOSS	COVID-19 DISINFECTING SUPPLIES - STUDENT STORE
09/23/2020	AMAZON.COM	D. HUSSEY	G.PAEZ	\$ 705.87		LEARNING LOSS	COVID-19 SAFE OPENING AIR PURIFIERS FOR ENCLOSED OFFICE USE
09/23/2020	AMAZON.COM	D. HUSSEY	G.PAEZ	\$ 271.54		GENERAL OPERATIONS	SCHOOL OFFICER - OFFICE SUPPLIES
09/23/2020	PITNEY BOWES INVOICE	D. HUSSEY	A.DELOSSANTOS	\$ 350.36		GENERAL OPERATIONS	POSTAGE METER
09/24/2020	AMAZON.COM	D. HUSSEY	G.PAEZ	\$ 76.72		GENERAL OPERATIONS	SCHOOL OFFICER - OFFICE SUPPLIES
09/24/2020	PAYCHEX SECURITIES	D. HUSSEY	Y.PECHENYY	\$ 750.00		GENERAL OPERATIONS	RETURN SERVICES PAYROLL SERVICES
09/24/2020	THE HOME DEPOT	D. HUSSEY	U.DUARTE	\$ 4.31		GENERAL OPERATIONS	CUSTODIAL SUPPLIES
09/24/2020	THE HOME DEPOT	D. HUSSEY	U.DUARTE	\$ 63.78		GENERAL OPERATIONS	CUSTODIAL SUPPLIES
09/25/2020	STATSMEDIC.COM	D. HUSSEY	E.BRINKHUS	\$ 232.00		GENERAL ACADEMIC	SUBSCRIPTION MATHEMATICS SUPPLEMENTAL LESSONS
09/26/2020	THE HOME DEPOT	D. HUSSEY	U.DUARTE	\$ 40.78		GENERAL OPERATIONS	CUSTODIAL SUPPLIES
09/28/2020	AGUAVIDA PREMIUM WATER	D. HUSSEY	A.DELOSSANTOS	\$ 219.99		GENERAL OPERATIONS	OFFICE SUPPLIES
09/28/2020	Amazon Marketplace	D. HUSSEY	S.FARRIS	\$ 120.09		SPED	OFFICE SUPPLIES
09/28/2020	Mcgraw-Hill Education	D. HUSSEY	M.CLARK	\$ 24,938.79		LEARNING LOSS	SOCIAL STUDIES EBOOKS TEXTBOOKS
09/28/2020	YOUCANBOOK ME	D. HUSSEY	S.JAQUEZ	\$ 35.00		GENERAL OPERATIONS	SUBSCRIPTION COMMUNICATION ONLINE CALENDAR SFTWR
			Total	\$ 43,218.87			



Corporate Card Statement of Account

Sign-up For Online Statements
www.americanexpress.com/gopaperless

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Closing Date
 09/28/20

Page 1 of 4

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$ 10/13/20
32,147.20	43,816.21	0.00	32,147.20	597.34	43,218.87

For important information regarding your account refer to page 2.

Payment is due in full. Please pay by 10/13/20 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

We're moving your account to paperless billing

Because your Corporate Program is enrolled in our online platform, we're moving your billing statements to paperless delivery to provide you with a faster and more secure way to access your monthly statements. **This is your last paper statement**, hereafter, your Corporate Card statements will only be available online and we'll no longer send your monthly statements in the mail. To access your statements securely online, you'll need an online account. If you're not enrolled in an online account, visit americanexpress.com/register to register your Corporate Card today. As a courtesy, we've enabled for you to receive a "Statement Ready" email notification each month once your statement is available to view online. Please keep in mind that only your Program Administrator can opt out of this change. If your Program Administrator opts out, your statement delivery method will remain as it is today. If you are already set to receive paperless statements, please disregard this message.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	0.00	0.00
XXXX-XXXXX3-31047	DAVID HUSSEY	43,816.21	-32,744.54
	Total	43,816.21	-32,744.54

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX3-31005	Reference Code	Amount \$
Total for DAVID HUSSEY	New Charges/Other Debits	0.00
	Payments/Other Credits	0.00

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

DAVID HUSSEY
 EL CAMINO REAL CHS
 5440 VALLEY CIR BLVD
 WOODLAND HILLS CA 91367

Account Number 3787-507763-31005 Payable upon receipt in U.S. Dollars.

Please Pay By 10/13/20 Enter 15 digit account number on all payments.

Amount Due \$43,218.87 Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

Mail Payment to:



AMERICAN EXPRESS
 PO BOX 0001
 LOS ANGELES CA 90096-8000

0000378750776331005 004321887004381621 28HH

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Page 2 of 4

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
 1-336-393-1111

Hearing Impaired Services:
 TTY: 1-800-221-9950
 FAX: 1-800-695-9090

Large Print and Braille Statements:
 1-800-528-2122



Customer Service
 P.O. Box 981531
 El Paso, TX
 79998-1531

Payments
 PO BOX 0001
 LOS ANGELES
 CA
 90096-8000



Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
09/28/20

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Activity Continued

Card Number XXXX-XXXXX3-31047			Reference Code	Amount \$
09/28/20	PAYMENT RECEIVED - THANK YOU	09/28	08000000000	-32,147.20
08/31/20	AMAZON.COM*MM4OQ6UX0 AMZN.COM/BILL REF# 17H3033EJ35 MERCHANDISE	WA 08/28/20		130.41
08/31/20	AMZN MKTP US*MU9X911 AMZN.COM/BILL REF# 5FEHRCV0Y06 BOOK STORES	WA 08/29/20		327.39
08/31/20	AGUAVIDA PREMIUM WAT 747-444-9637 REF# 21105170244 BOTTLE WATER	CA 08/30/20	21105170244	219.99
09/01/20	YOUCANBOOK.ME BEDFORD REF# NT_HWXH9IGE +441234245538	09/01/20		6.71
09/02/20	AMZN MKTP US*MM0X54W AMZN.COM/BILL REF# 4JSJB4HOERO BOOK STORES	WA 09/01/20		43.18
09/02/20	AMZN MKTP US*MM1UU0Y AMZN.COM/BILL REF# DD5MF7Y2Z43 BOOK STORES	WA 09/01/20		70.83
09/02/20	AMZN MKTP US*MU1Y395 AMZN.COM/BILL REF# 36MCO5NXQHA BOOK STORES	WA 09/01/20		72.71
09/03/20	AMZN MKTP US*MU9EH0O AMZN.COM/BILL REF# QJUZQUQHF80 BOOK STORES	WA 09/01/20		47.19
09/03/20	AMAZON WEB SERVICES AWS.AMAZON.CO REF# 3AR2NHUWZLNQ WEB SERVICES	WA 09/02/20		4,263.91
09/05/20	AMZN MKTP US*MU02B1S AMZN.COM/BILL REF# Q53BRH35LHP BOOK STORES	WA 09/05/20		2,907.45
09/06/20	AMZN MKTP US*MU68O32 AMZN.COM/BILL REF# 3RWBI6XZFBG BOOK STORES	WA 09/06/20		8.75
09/07/20	AMZN MKTP US*MU7H49K AMZN.COM/BILL REF# 5NS9VNDJ4G3 BOOK STORES	WA 09/05/20		72.24
09/07/20	AMAZON.COM*MU6PG7751 AMZN.COM/BILL REF# 2RES21FJC8H MERCHANDISE	WA 09/06/20		844.20
09/07/20	AMZN MKTP US*MU55C4E AMZN.COM/BILL REF# 1N3AM8ZHVVR BOOK STORES	WA 09/06/20		353.66
09/09/20	AMZN MKTP US*MU6XS3D AMZN.COM/BILL REF# 3YK0RC51JCL BOOK STORES	WA 09/09/20		17.86
09/10/20	AMZN MKTP US*MU2TT3M AMZN.COM/BILL REF# 28BIH55U3AU BOOK STORES	WA 09/09/20		492.72
09/10/20	AMZN MKTP US*M42J90C AMZN.COM/BILL REF# 4M8W544FGV7 BOOK STORES	WA 09/09/20		15.28
09/10/20	AMZN MKTP US AMZN.COM/BILL REF# 67ZZN35W6WE BOOK STORES	WA 09/10/20		-24.11 Credit
09/11/20	AMZN MKTP US*MU2RB6H AMZN.COM/BILL REF# 1YTU6AL7GMY BOOK STORES	WA 09/11/20		120.43
09/11/20	CRF-MOCKTRIAL FEE LOS ANGELES REF# NT_I0K4DTOS +12134875590	CA 09/11/20		450.00
09/12/20	MAILCHIMP ATLANTA REF# 5831486-141 LARGE DIGITAL GO	GA 09/12/20		269.00
09/13/20	JIVE COMM/LOGMEIN OREM REF# NT_I0WH4OHV +18019801838	UT 09/13/20		2,489.33
09/13/20	HOMEDEPOT.COM 800-430-3376 REF# 09120811902 800-430-3376	GA 09/12/20	09120811902	164.12
09/14/20	AMAZON.COM*MU6GA0SG0 AMZN.COM/BILL REF# 6B8RBBI6Y9M MERCHANDISE	WA 09/13/20		171.78
09/14/20	AMZN MKTP US AMZN.COM/BILL REF# 5PCNSULYUXU BOOK STORES	WA 09/14/20		-39.40 Credit
09/15/20	YOUCANBOOK.ME BEDFORD REF# NT_I1K1DSWN +441234245538	09/15/20		6.11
09/16/20	AMZN MKTP US AMZN.COM/BILL REF# 2ZSP2NVWDP1 BOOK STORES	WA 09/16/20		-120.43 Credit
09/16/20	UCLA EXTENSION CASHI LOS ANGELES REF# 39990128 310-206-8378	CA 09/15/20	39990128000	999.00
	TUITION/FEES ROC NUMBER 39990128			

Continued on reverse

Prepared For
DAVID HUSSEY
EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

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Activity Continued					Reference Code	Amount \$
09/17/20	AMZN MKTP US*MU1QI7R	AMZN.COM/BILL	WA			361.34
	REF# 5TFFXKU02NG	BOOK STORES	09/16/20			
09/17/20	AMZN MKTP US*M493Y0P	AMZN.COM/BILL	WA			295.64
	REF# 5492WMKIPC7	BOOK STORES	09/16/20			
09/17/20	AMZN MKTP US*M42OQ1G	AMZN.COM/BILL	WA			284.69
	REF# GPMNCKU1OZU	BOOK STORES	09/16/20			
09/18/20	AMZN MKTP US	AMZN.COM/BILL	WA			-413.40
	REF# 42HW534108Q	BOOK STORES	09/18/20			Credit
09/19/20	AMAZON.COM*M484U4MD1	AMZN.COM/BILL	WA			211.74
	REF# 3RDFCJ9M639	MERCHANDISE	09/17/20			
09/19/20	AMAZON PRIME*M41E520	AMZN.COM/BILL	WA			130.31
	REF# 2UF3XMI5ZVV	SHIPPINGCLUB	09/19/20			
09/20/20	AMZN MKTP US*M40K151	AMZN.COM/BILL	WA			32.82
	REF# 19Q7FDPKS4E	BOOK STORES	09/17/20			
09/22/20	AMZN MKTP US*M449R7M	AMZN.COM/BILL	WA			54.74
	REF# E36CEYPRO11	BOOK STORES	09/16/20			
09/22/20	AMAZON.COM*M418K1TK0	AMZN.COM/BILL	WA			24.48
	REF# 2FCN7W29OC2	MERCHANDISE	09/21/20			
09/22/20	AMZN MKTP US*M40YY8D	AMZN.COM/BILL	WA			46.97
	REF# 3JVR2E7K2ZX	BOOK STORES	09/22/20			
09/23/20	AMAZON.COM*M42TH82Z1	AMZN.COM/BILL	WA			271.54
	REF# 6Z4ZDBNO3ZK	MERCHANDISE	09/22/20			
09/23/20	AMAZON.COM*M429I58V2	AMZN.COM/BILL	WA			705.87
	REF# 1IDFJXHCNEY	MERCHANDISE	09/22/20			
09/23/20	PITNEY BOWES PI	SHELTON	CT	11810557920		350.36
	REF# 1181055792	8442566444	09/23/20			
09/24/20	AMAZON.COM*M40IU5X70	AMZN.COM/BILL	WA			76.72
	REF# 10CTIAW26XY	MERCHANDISE	09/22/20			
09/24/20	THE HOME DEPOT #0612	CANOGA PARK	CA	09230061201		4.31
	REF# 09230061201	800-654-0688	09/23/20			
09/24/20	THE HOME DEPOT #1070	WEST HILLS	CA	09230107037		63.78
	REF# 09230107037	800-654-0688	09/23/20			
09/24/20	PAYCHEX	ROCHESTER	NY	01000419000		750.00
	REF# 01000419	PAYROLL&HR	09/24/20			
09/25/20	STATSMEDIC.COM	CALEDONIA	MI			232.00
	REF# NT_I5YLVNY5	6164505636	09/25/20			
09/26/20	THE HOME DEPOT #1070	WEST HILLS	CA	09250107039		40.78
	REF# 09250107039	800-654-0688	09/25/20			
09/28/20	MCGRAW-HILL ECOM	800-648-3045	NY			24,938.79
	REF# 7631685ONT	BOOKS	09/24/20			
09/28/20	AGUAVIDA PREMIUM	WAT 747-444-9637	CA	21105170272		219.99
	REF# 21105170272	BOTTLE WATER	09/27/20			
09/28/20	AMZN MKTP US*M40RY96	AMZN.COM/BILL	WA			120.09
	REF# 412VVRGWTH8	BOOK STORES	09/27/20			
09/28/20	YOUCANBOOK.ME	BEDFORD				35.00
	REF# NT_I6E6CELU	+441234245538	09/28/20			
Total for DAVID HUSSEY					New Charges/Other Debits	43,816.21
					Payments/Other Credits	-32,744.54

Cover Sheet

September 2020 Financial Update

Section: III. Financial
Item: A. September 2020 Financial Update
Purpose: Discuss
Submitted by:
Related Material: III.A. September '20 - Financial Board Report.pdf

El Camino Real Charter High School



FINANCIAL REPORT AS OF: SEPTEMBER 30, 2020

PROVIDED BY: ICON School Management



BALANCE SHEET

Description	Actual Sep 2020	Prior Sep 2019	\$ Change	% Change
ASSETS				
Current Assets				
Cash	\$ 11,571,413	\$ 4,114,330	\$ 7,457,082	181.25%
Investments	\$21,109,434.97	\$7,263,930.08	13,845,505	190.61%
Accounts Receivable	3,676,977	3,811,436	(134,459)	-3.53%
Prepaid Expenditures (Expenses)	420,852	589,588	(168,736)	-28.62%
Total Current Assets	36,778,676	15,779,284	20,999,392	133.08%
Fixed Assets, Net of Depreciation	6,983,292	7,171,063	(187,771)	-2.62%
Total Assets	\$ 43,761,968	\$ 22,950,347	\$ 20,811,621	90.68%
LIABILITIES & NET ASSETS				
Current Liabilities				
Accounts Payables	\$ 84,775	\$ 299,103	\$ (214,328)	-71.66%
Accrued Liabilities	766,329	1,666,643	(900,314)	-54.02%
Deferred Revenue	4,500	531,704	(527,204)	-99.15%
Total Current Liabilities	855,604	2,497,449	(1,641,845)	-65.74%
Long-Term Debt	34,822,400	12,658,873	22,163,528	175.08%
Total Liabilities	35,678,004	15,156,322	20,521,682	135.40%
Net Assets				N/A
Restricted	-	-	-	N/A
Unrestricted	8,083,963	7,794,025	289,938	3.72%
Total Net Assets	8,083,963	7,794,025	289,938	3.72%
Total Liabilities & Net Assets	\$ 43,761,968	\$ 22,950,347	\$ 20,811,621	90.68%

- Cash increased due to PPP Funding and LLMF Funding
- Reclassification of Assets – No longer Net OPEB Liability. Investment Part is separated and is now an Asset
- Reclassification of LTD – No longer NET OPEB Liability. OPEB Liability is separated from Investments
- LT-Debt Increased due to PPP Funding



CASH FLOW

Description	Sep 2020	Sep 2019
OPERATING ACTIVITIES		
Net Income	\$1,885,128.54	(\$449,241.72)
Total Adjustments to Reconcile Net Income to Net Cash provided by operations	(\$2,363,658.68)	(\$7,507,753.34)
Net Cash provided by Operating Activities	(478,530.14)	(7,956,995.06)
INVESTING ACTIVITIES		
Net Cash provided (used) by Investing Activities	\$160,003.71	(\$5,537,400.51)
FINANCING ACTIVITIES		
Net Cash provided by Financing Activities	\$4,625,244.00	\$29,723,135.48
NET CASH INCREASE (DECREASE) FOR PERIOD	4,306,717.57	16,228,739.91
CASH, BEGINNING	\$7,264,777.06	(\$12,114,409.53)
CASH, ENDING	\$ 11,571,494.63	\$ 4,114,330.38

- School received PPP Funding to help with Future Cash Deferrals
- School received FMV Adjustment in OPEB Liability causing Financing Activity to increase
- School received LLMF of \$1,375,560



CASH ANALYSIS

- Days of Cash on Hand: 119

	Sep 2020	Aug 2020	Jun 2020	Sep 2019
Fundraising #1287	\$ 87.95	\$ -	\$ -	\$ -
LAUSD Account #1295	548,910.95	-	-	-
PPP Account #1309	3,815,700.00	-	-	-
General Account #1761	4,927,253.99	6,554,491.02	5,537,876.22	3,543,684.25
A/P Account #1796	226,025.76	(162,345.44)	36,229.48	13,651.89
ASB Trust #1826	317,745.06	162,531.85	164,872.41	143,915.24
CNB ZBA Account	(24,640.41)	(36,333.62)	(21,958.45)	(37,647.46)
Hanmi MMA #2745	-	-	-	341.77
Cetera MMA #3344	1,525,886.27	1,731,117.56	1,273,928.00	-
Royal Alliance MMA #3922	-	-	-	64,589.73
Cetera OPEB MMA #4925	231,755.06	201,046.38	230,858.53	-
Petty Cash	-	-	-	(19.71)
Undeposited Funds	2,770.00	1,283.00	335.00	385,814.67
Total Checking/Savings/CDs	11,571,494.63	8,451,790.75	7,222,141.19	4,114,330.38
Less -				
5% Reserve	(1,805,134.00)			
Total Cash Available	\$ 9,766,360.63	\$ 8,451,790.75	\$ 7,222,141.19	\$ 4,114,330.38



PROFIT & LOSS (SUMMARY)

	Working Budget 20-21	1st Interim Budget	2nd Interim Budget	YTD 2020-21	PYTD 2019-20
REVENUES					
LCFF	\$ 34,623,203	\$ -	\$ -	\$ 7,712,842	\$ 7,308,612
Federal	3,455,377	-	-	1,674,418	195,325
State	3,626,197	-	-	1,012,424	805,546
Local	975,000	-	-	903,622	544,775
	42,679,777	-	-	11,303,305	8,854,258
EXPENSES					
Salaries and benefits	30,492,305	-	-	7,268,667	7,228,474
Student supplies	2,604,498	-	-	692,582	775,574
Operating Exp	6,970,529	-	-	1,296,924	1,299,453
Capital Outlay	550,254	-	-	160,004	-
Other Outgo	31,280	-	-	-	-
	40,648,866	-	-	9,418,177	9,303,500
NET INCOME (LOSS)	\$ 2,030,911	\$ -	\$ -	\$ 1,885,129	\$ (449,242)



PROFIT & LOSS (YTD)

Description	Actual YTD Sep2020	Prior YTD Sep2019	\$ Change	% Change
REVENUES				
LCFF Revenues	\$ 7,712,842	7,308,612	\$ 404,230	5.53%
Federal Revenues	1,674,418	195,325	1,479,093	757.25%
State Revenues	1,012,424	805,546	206,877	25.68%
Local Revenues	903,622	544,775	358,846	65.87%
Total Revenues	11,303,305	8,854,258	2,449,047	27.66%
EXPENDITURES				
Certificated Salaries	3,686,932	3,880,256	(193,324)	-4.98%
Classified Salaries	876,581	1,009,510	(132,930)	-13.17%
Employee Benefits	2,705,154	2,338,707	366,447	15.67%
Books & Supplies	692,582	775,574	(82,992)	-10.70%
Services and Operations	1,296,924	1,299,453	(2,528)	-0.19%
Capital Outlay	160,004	-	160,004	N/A
Total Expenditures	9,418,177	9,303,500	114,677	1.23%
NET INCOME (LOSS)	\$ 1,885,129	\$ (449,242)	\$ 2,334,370	-519.62%

- Significant Difference is in Federal Revenues. LLMF was received for the larges portion and all upfront.
- Local Revenues are primarily FMV Adjustment of Investment Activities with the OPEB Investments accounting for over 75% of this local revenue.
- As Stock Market fluctuates, Local Revenue will fluctuate.



P & L - CONTINUED

- Revenue
 - Federal Revenue does not come in till year end. Learning Loss Mitigation Fund received in September will significantly help Cash Flow.
 - 5% of Total LCFF Revenue coming in for July and August. 9% starts coming in September. Based on prior year P-2 numbers.
- Expenses
 - Expenses are normal for this period.



BUDGET COMPARISON (YTD)

Description	Actual Sep 2020	Working Budget	% Used
REVENUES			
LCFF Revenues	\$ 7,712,842	\$ 34,623,203	22.28%
Federal Revenues	1,674,418	3,455,377	48.46%
State Revenues	1,012,424	3,626,197	27.92%
Local Revenues	903,622	975,000	92.68%
Total Revenues	11,303,305	42,679,777	26.48%
EXPENDITURES			
Certificated Salaries	3,686,932	15,411,545	23.92%
Classified Salaries	876,581	4,045,784	21.67%
Employee Benefits	2,705,154	11,034,976	24.51%
Books & Supplies	692,582	2,604,498	26.59%
Services and Operations	1,296,924	6,970,529	18.61%
Capital Outlay	160,004	550,254	29.08%
Other Outgo	-	31,280	0.00%
Total Expenditures	9,418,177	40,648,866	23.17%
NET INCOME (LOSS)	\$ 1,885,129	\$ 2,030,911	92.82%



BUDGET ANALYSIS - CONTINUED

- Budget updated as of 9/14/2020 to reflect the everchanging State Budget.
- Revenue
 - In Line with Projections at Working Budget Report.
- Expenses
 - In Line with Projections at Working Budget Report.



OTHER MATTERS

- State Budget continues to fluctuate. Newest guidelines have growth being accounted for. Once new LCFF Calculator is finalized and released, we will update the Working Budget
- Cycle 2 of CARES Funding Reporting due date of 10/07/2020. Our Team was able to get the report in. \$429,269 worth of expenditures tagged for Q1 2020-2021



El Camino Real Charter High School Parent Company Balance Sheet End of Sep 2020

Financial Row	2020	2019	\$ Variance	% Variance
ASSETS				
Current Assets				
Bank				
9120-100 - ECR Petty Cash	\$0.00	(\$19.71)	\$19.71	-100.00%
9121-1287 - CNB Checking - Fundraising #1287	\$87.95	\$0.00	\$87.95	0.00%
9121-1295 - CNB Checking - LAUSD Account #1295	\$548,910.95	\$0.00	\$548,910.95	0.00%
9121-1309 - CNB Checking - PPP Account #1309	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
9121-1761 - CNB Checking - General Account #1761	\$4,927,253.99	\$3,543,684.25	\$1,383,569.74	39.04%
9121-1796 - CNB Checking - A/P Account #1796	\$226,025.76	\$13,651.89	\$212,373.87	1,555.64%
9122-1826 - CNB Checking - ASB Trust #1826	\$317,663.06	\$143,915.24	\$173,747.82	120.73%
9124-2717 - ECRCHS : CNB ZBA account	(\$24,640.41)	(\$37,647.46)	\$13,007.05	-34.55%
9126-2745 - Hanmi Money Market #2745	\$0.00	\$341.77	(\$341.77)	-100.00%
9135-3344 - Cetera Investments #3344	\$1,525,886.27	\$0.00	\$1,525,886.27	0.00%
9135-3922 - Royal Alliance Investment #3922	\$0.00	\$64,589.73	(\$64,589.73)	-100.00%
9135-4925 - Cetera OPEB Investments #4925	\$231,755.06	\$0.00	\$231,755.06	0.00%
Total Bank	\$11,568,642.63	\$3,728,515.71	\$7,840,126.92	210.27%
Accounts Receivable				
9200 - Accounts Receivable				
9200 - Accounts Receivable	(\$51,282.00)	\$84,402.75	(\$135,684.75)	-160.76%
9211 - AR - Title I	\$57,828.00	\$0.00	\$57,828.00	0.00%
9212 - AR - Title II	\$39,137.00	\$0.00	\$39,137.00	0.00%
9213 - AR - Title III	\$9,218.00	\$0.00	\$9,218.00	0.00%
9214 - AR - Title IV	\$13,418.00	\$394.00	\$13,024.00	3,305.58%
9219 - AR - Special Ed (Fed)	\$0.00	\$0.00	\$0.00	0.00%
9226 - AR- Child Nutrition (Federal)	(\$5,760.28)	\$68,000.00	(\$73,760.28)	-108.47%
9230 - AR - State Aid	\$1,535,130.00	\$1,679,430.00	(\$144,300.00)	-8.59%
9232 - AR - Property Taxes	(\$3,228.97)	\$0.00	(\$3,228.97)	0.00%
9233 - AR - Lottery	\$157,802.52	\$333,003.59	(\$175,201.07)	-52.61%
9239 - AR - Special Education	\$0.03	\$0.02	\$0.01	50.00%
9246 - AR - Child Nutrition (State)	\$1,441.09	\$7,721.75	(\$6,280.66)	-81.34%
9249 - AR - Other State Grants	\$0.00	(\$0.03)	\$0.03	-100.00%
9251 - AR - Gen Purpose prior yr adjustment (Due from Distri	\$0.00	\$44,315.00	(\$44,315.00)	-100.00%
9253 - AR - AR1	\$1,905,009.00	\$1,594,169.00	\$310,840.00	19.50%
9260 - AR - Misc	\$18,264.44	\$0.00	\$18,264.44	0.00%
Total - 9200 - Accounts Receivable	\$3,676,976.83	\$3,811,436.08	(\$134,459.25)	-3.53%
Total Accounts Receivable	\$3,676,976.83	\$3,811,436.08	(\$134,459.25)	-3.53%
Other Current Asset				
9150 - Investments	\$5,252,126.03	\$7,263,930.08	(\$2,011,804.05)	-27.70%
9151 - OPEB Investments	\$15,107,308.94	\$0.00	\$15,107,308.94	0.00%
9152 - Other Investments	\$750,000.00	\$0.00	\$750,000.00	0.00%
9330 - PrePaid Expenses	\$420,851.70	\$589,587.82	(\$168,736.12)	-28.62%
Undeposited Funds	\$2,770.00	\$385,814.67	(\$383,044.67)	-99.28%
Total Other Current Asset	\$21,533,056.67	\$8,239,332.57	\$13,293,724.10	161.34%
Total Current Assets	\$36,778,676.13	\$15,779,284.36	\$20,999,391.77	133.08%
Fixed Assets				
9410 - Land	\$2,019,963.89	\$2,019,963.89	\$0.00	0.00%
9420 - Land Improvements	\$168,345.25	\$168,345.25	\$0.00	0.00%
9425 - Accumulated Depreciation - Land Improvements	(\$162,290.24)	(\$161,684.73)	(\$605.51)	0.37%
9430 - Buildings	\$3,559,839.36	\$3,559,839.36	\$0.00	0.00%
9431 - Fixed Asset - Building Improvements	\$139,467.91	\$139,467.91	\$0.00	0.00%
9435 - Accumulated Depreciation-Buildings	(\$333,956.72)	(\$284,897.92)	(\$49,058.80)	17.22%
9436 - Accumulated Depreciation - Building Improvements	(\$115,061.02)	(\$97,627.98)	(\$17,433.04)	17.86%
9440 - Equipment	\$1,691,746.68	\$1,691,746.68	\$0.00	0.00%
9445 - Accumulated Depreciation-Equipment	(\$1,257,400.92)	(\$1,173,690.98)	(\$83,709.94)	7.13%
9460 - Fixed Asset - Leasehold Improvements	\$1,478,554.00	\$1,478,554.00	\$0.00	0.00%

El Camino Real Charter High School Parent Company Balance Sheet End of Sep 2020

Financial Row	2020	2019	\$ Variance	% Variance
9465 - Accumulated Depreciation - Leaseholds	(\$205,916.50)	(\$168,952.66)	(\$36,963.84)	21.88%
Total Fixed Assets	\$6,983,291.69	\$7,171,062.82	(\$187,771.13)	-2.62%
Total ASSETS	\$43,761,967.82	\$22,950,347.18	\$20,811,620.64	90.68%
LIABILITIES & EQUITY				
Current Liabilities				
Accounts Payable				
9500 - Accounts Payable				
9500 - Accounts Payable	\$51,877.68	\$290,563.27	(\$238,685.59)	-82.15%
9502 - AP - District Oversight Fee	\$0.00	\$0.01	(\$0.01)	-100.00%
9503 - AP - Special Education	\$0.00	\$0.02	(\$0.02)	-100.00%
9516 - AP - Payable to County (prior yr adj)	\$0.00	\$9,910.00	(\$9,910.00)	-100.00%
Total - 9500 - Accounts Payable	\$51,877.68	\$300,473.30	(\$248,595.62)	-82.73%
9504 - AMEX - Accounts Payable	\$32,897.20	(\$1,370.72)	\$34,267.92	-2,499.99%
Total Accounts Payable	\$84,774.88	\$299,102.58	(\$214,327.70)	-71.66%
Credit Card				
9515-1013 - American Express-Hussey (1013)	\$320.00	\$0.00	\$320.00	0.00%
9515-1039 - American Express - Darby	(\$32,147.20)	\$11,136.74	(\$43,283.94)	-388.66%
Total Credit Card	(\$31,827.20)	\$11,136.74	(\$42,963.94)	-385.79%
Other Current Liability				
9501 - Accrued Accounts Payable	\$922,399.21	\$1,324,316.99	(\$401,917.78)	-30.35%
9530 - Garnishment/Lien Payable	\$885.91	(\$3,746.71)	\$4,632.62	-123.65%
9550 - Retirement Liability - PERS	(\$79,260.56)	\$0.00	(\$79,260.56)	0.00%
9552 - Sales Tax Payable CA	\$17.86	\$0.00	\$17.86	0.00%
9555 - Retirement Liability - STRS	(\$398,727.84)	(\$126.46)	(\$398,601.38)	315,199.57%
9558 - Retirement Liability - PARS	\$23,352.04	\$2,159.24	\$21,192.80	981.49%
9570 - Wages Payable	(\$1,985.91)	(\$100.00)	(\$1,885.91)	1,885.91%
9573 - Accrued Salaries	\$19,034.34	\$9,850.79	\$9,183.55	93.23%
9574 - Accrued Payroll Taxes	(\$4,215.25)	\$0.00	(\$4,215.25)	0.00%
9580 - 403B Payable	\$3,490.00	\$50,197.00	(\$46,707.00)	-93.05%
9585 - Other Payroll Liabilities	\$47,358.16	\$35,147.69	\$12,210.47	34.74%
9589 - OPEB Current Liability	\$284,760.07	\$0.00	\$284,760.07	0.00%
9590 - Due to Grantor Governments	(\$49,112.90)	\$0.00	(\$49,112.90)	0.00%
9620 - Due to Student Groups/Other Agencies				
9621 - Due to (From) School 1	\$316,021.04	\$237,807.35	\$78,213.69	32.89%
Total - 9620 - Due to Student Groups/Other Agencies	\$316,021.04	\$237,807.35	\$78,213.69	32.89%
9650 - Deferred Revenue	\$4,500.00	\$531,704.00	(\$527,204.00)	-99.15%
9651 - Deposit	\$2,222.00	\$531,704.00	(\$529,482.00)	-99.58%
Refunds Payable	(\$1,082.00)	\$0.00	(\$1,082.00)	0.00%
Total Other Current Liability	\$1,089,656.17	\$2,718,913.89	(\$1,629,257.72)	-59.92%
Total Current Liabilities	\$1,142,603.85	\$3,029,153.21	(\$1,886,549.36)	-62.28%
Long Term Liabilities				
9664 - OPEB Liability	\$30,813,104.00	\$12,658,872.91	\$18,154,231.09	143.41%
9665 - Compensated Absences Payable	\$193,596.42	\$0.00	\$193,596.42	0.00%
9669 - Other general Long Term Debt	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
Total Long Term Liabilities	\$34,822,400.42	\$12,658,872.91	\$22,163,527.51	175.08%
Equity				
Equity				
9760 - Fund Balance	\$7,724,755.77	\$8,237,523.29	(\$512,767.52)	-6.22%
Total - Equity	\$7,724,755.77	\$8,237,523.29	(\$512,767.52)	-6.22%
Retained Earnings	(\$1,812,920.76)	\$3,649.72	(\$1,816,570.48)	-49,772.87%
Net Income	\$1,885,128.54	(\$449,241.72)	\$2,334,370.26	-519.62%
Total Equity	\$7,796,963.55	\$7,791,931.29	\$5,032.26	0.06%
Total LIABILITIES & EQUITY	\$43,761,967.82	\$23,479,957.41	\$20,282,010.41	86.38%

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Sep 2020

Financial Row	2020	2019	\$ Variance	% Variance
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$3,240,830.00	\$3,545,464.00	(\$304,634.00)	-8.59%
8012 - Education Protection Account Entitlement	\$1,905,009.00	\$1,594,169.00	\$310,840.00	19.50%
8019 - State Aid - Prior Years	\$0.00	(\$3,541.00)	\$3,541.00	-100.00%
8096 - Charter Schools in Lieu of Property Taxes	\$2,567,003.00	\$2,172,520.00	\$394,483.00	18.16%
Total - 8010 - Principal Apportionment	\$7,712,842.00	\$7,308,612.00	\$404,230.00	5.53%
8100 - Federal Revenue				
8181 - Special Education - Entitlement	\$182,054.00	\$174,483.11	\$7,570.89	4.34%
8220 - Child Nutrition Programs	\$17,110.72	\$20,841.71	(\$3,730.99)	-17.90%
8290 - Every Student Succeeds Act				
8294 - Title IV	\$196.00	\$0.00	\$196.00	0.00%
Total - 8290 - Every Student Succeeds Act	\$196.00	\$0.00	\$196.00	0.00%
8295 - Federal Learning Loss Funding	\$1,375,560.00	\$0.00	\$1,375,560.00	0.00%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$76,495.00	\$0.00	\$76,495.00	0.00%
8299 - All Other Federal Revenue	\$23,002.17	\$0.00	\$23,002.17	0.00%
Total - 8296 - Other Federal Revenue	\$99,497.17	\$0.00	\$99,497.17	0.00%
Total - 8100 - Federal Revenue	\$1,674,417.89	\$195,324.82	\$1,479,093.07	757.25%
8300 - Other State Revenues				
8380 - Special Ed				
8381 - Special Education - Entitlement (State)	\$576,443.00	\$507,214.57	\$69,228.43	13.65%
Total - 8380 - Special Ed	\$576,443.00	\$507,214.57	\$69,228.43	13.65%
8520 - Child Nutrition - State	\$1,441.09	\$7,722.38	(\$6,281.29)	-81.34%
8560 - State Lottery Revenue	\$0.00	\$169,886.67	(\$169,886.67)	-100.00%
8590 - All Other State Revenue	\$434,539.70	\$120,722.74	\$313,816.96	259.95%
Total - 8300 - Other State Revenues	\$1,012,423.79	\$805,546.36	\$206,877.43	25.68%
8600 - Other Local Revenue				
8631 - Sales				
8631 - Sales	\$0.00	\$658.00	(\$658.00)	-100.00%
8634 - Food Service Sales	(\$270.50)	\$67,937.25	(\$68,207.75)	-100.40%
Total - 8631 - Sales	(\$270.50)	\$68,595.25	(\$68,865.75)	-100.39%
8660 - Interest	\$120,158.02	\$62,931.70	\$57,226.32	90.93%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$684,500.49	\$28,336.81	\$656,163.68	2,315.59%
8690 - Other Local Revenue				
8690 - Other Local Revenue	\$82,273.40	\$249,661.47	(\$167,388.07)	-67.05%
8699 - All Other Local Revenue	\$0.00	\$36,498.61	(\$36,498.61)	-100.00%
Total - 8690 - Other Local Revenue	\$82,273.40	\$286,160.08	(\$203,886.68)	-71.25%
Total - 8600 - Other Local Revenue	\$886,661.41	\$446,023.84	\$440,637.57	98.79%
8999 - Uncategorized Revenue	\$0.00	\$85.00	(\$85.00)	-100.00%
Total - 8000 - Revenue	\$11,286,345.09	\$8,755,592.02	\$2,530,753.07	28.90%
8804 - ASB Revenues	\$16,960.21	\$98,666.37	(\$81,706.16)	-82.81%
Total - Income	\$11,303,305.30	\$8,854,258.39	\$2,449,046.91	27.66%
Gross Profit	\$11,303,305.30	\$8,854,258.39	\$2,449,046.91	27.66%
Expense				
1000 - Certificated Salaries				
1000 - Certificated Salaries	(\$1,948.73)	\$0.00	(\$1,948.73)	0.00%
1100 - Teachers Salaries	\$3,008,904.79	\$3,180,175.29	(\$171,270.50)	-5.39%
1101 - Teacher - Stipends	\$0.00	(\$2,967.08)	\$2,967.08	-100.00%
1190 - Teacher - Custom 5	\$1,000.00	\$0.00	\$1,000.00	0.00%
1200 - Certificated Pupil Support Salaries	\$447,043.81	\$438,738.73	\$8,305.08	1.89%
1300 - Certificated Supervisor & Administrator Salaries	\$231,932.43	\$264,309.29	(\$32,376.86)	-12.25%
Total - 1000 - Certificated Salaries	\$3,686,932.30	\$3,880,256.23	(\$193,323.93)	-4.98%
2000 - Classified Salaries				
2100 - Classified Instructional Aide Salaries	\$175,349.41	\$257,443.07	(\$82,093.66)	-31.89%
2200 - Classified Support Salaries	\$322,406.90	\$348,048.58	(\$25,641.68)	-7.37%

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Sep 2020

Financial Row	2020	2019	\$ Variance	% Variance
2300 - Classified Supervisor & Administrator Salaries	\$169,173.90	\$186,677.21	(\$17,503.31)	-9.38%
2400 - Classified Clerical & Office Salaries	\$195,158.81	\$213,814.66	(\$18,655.85)	-8.73%
2900 - Classified Other Salaries	\$14,491.71	\$3,526.73	\$10,964.98	310.91%
Total - 2000 - Classified Salaries	\$876,580.73	\$1,009,510.25	(\$132,929.52)	-13.17%
3000 - Employee Benefits				
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$591,176.89	\$648,460.42	(\$57,283.53)	-8.83%
3102 - State Teachers Retirement System, classified positions	\$14,818.05	\$9,828.24	\$4,989.81	50.77%
Total - 3100 - STRS	\$605,994.94	\$658,288.66	(\$52,293.72)	-7.94%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$9,711.67	\$10,463.08	(\$751.41)	-7.18%
3202 - Public Employees Retirement System, classified positions	\$149,678.06	\$146,313.37	\$3,364.69	2.30%
Total - 3200 - PERS	\$159,389.73	\$156,776.45	\$2,613.28	1.67%
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$47,169.20	\$67,311.01	(\$20,141.81)	-29.92%
3302 - OASDI/Alternative, classified positions	\$58,450.58	\$71,335.77	(\$12,885.19)	-18.06%
Total - 3300 - OASDI-Medicare-Alternative	\$105,619.78	\$138,646.78	(\$33,027.00)	-23.82%
3400 - Health & Welfare Benefits				
3400 - Health & Welfare Benefits	\$3,434.92	\$7,241.67	(\$3,806.75)	-52.57%
3401 - Health & Welfare Benefits - Certificated Positions	\$767,983.58	\$596,275.32	\$171,708.26	28.80%
3402 - Health and Welfare Benefits - Classified Positions	\$249,891.47	(\$5,240.40)	\$255,131.87	-4,868.56%
Total - 3400 - Health & Welfare Benefits	\$1,021,309.97	\$598,276.59	\$423,033.38	70.71%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$0.00	\$24.27	(\$24.27)	-100.00%
3502 - State Unemploy. Insurance - Classified Positions	\$0.00	\$581.20	(\$581.20)	-100.00%
Total - 3500 - Unemployment Insurance	\$0.00	\$605.47	(\$605.47)	-100.00%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$0.00	\$76,141.39	(\$76,141.39)	-100.00%
Total - 3600 - Workers Comp Insurance	\$0.00	\$76,141.39	(\$76,141.39)	-100.00%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$656,705.47	\$553,667.75	\$103,037.72	18.61%
3702 - OPEB, Allocated, Classified Positions	\$152,838.53	\$143,149.39	\$9,689.14	6.77%
Total - 3700 - Retiree Benefits	\$809,544.00	\$696,817.14	\$112,726.86	16.18%
3900 - Other Employee Benefits				
3901 - Other Benefits - Certificated Positions	\$0.00	\$12,075.00	(\$12,075.00)	-100.00%
3902 - Other Benefits - Classified Positions	\$3,295.33	\$1,079.62	\$2,215.71	205.23%
Total - 3900 - Other Employee Benefits	\$3,295.33	\$13,154.62	(\$9,859.29)	-74.95%
Total - 3000 - Employee Benefits	\$2,705,153.75	\$2,338,707.10	\$366,446.65	15.67%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$78,126.22	\$236,942.44	(\$158,816.22)	-67.03%
4200 - Books & Other Reference Materials	\$27,954.12	\$34,026.69	(\$6,072.57)	-17.85%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$1,343.22	\$0.00	\$1,343.22	0.00%
4325 - Instructional Materials & Supplies	\$62,536.58	\$66,113.89	(\$3,577.31)	-5.41%
4330 - Office Supplies	\$10,543.30	\$29,742.61	(\$19,199.31)	-64.55%
4345 - Non Instructional Student Materials & Supplies	\$101,137.64	\$182,077.59	(\$80,939.95)	-44.45%
Total - 4300 - Materials & Supplies	\$175,560.74	\$277,934.09	(\$102,373.35)	-36.83%
4400 - Noncapitalized Equipment	\$408,865.75	\$162,257.21	\$246,608.54	151.99%
4700 - Food				
4710 - Student Food Services	\$2,074.95	\$64,413.57	(\$62,338.62)	-96.78%
Total - 4700 - Food	\$2,074.95	\$64,413.57	(\$62,338.62)	-96.78%
Total - 4000 - Books & Supplies	\$692,581.78	\$775,574.00	(\$82,992.22)	-10.70%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$20,094.61	\$22,236.60	(\$2,141.99)	-9.63%
5100 - Subagreement for Services	\$10,766.78	\$0.00	\$10,766.78	0.00%
5200 - Travel & Conferences	\$2,830.16	\$12,671.16	(\$9,841.00)	-77.66%
5300 - Dues & Memberships	\$66,366.02	\$90,239.99	(\$23,873.97)	-26.46%
5400 - Insurance	\$114,378.83	\$143,886.10	(\$29,507.27)	-20.51%

**El Camino Real Charter High School
Parent Company
Income Statement
Jul 2020 through Sep 2020**

Financial Row	2020	2019	\$ Variance	% Variance
5500 - Operations & Housekeeping				
5500 - Operations & Housekeeping	\$418,312.70	\$47,178.80	\$371,133.90	786.65%
5520 - Security	\$0.00	\$96,558.96	(\$96,558.96)	-100.00%
Total - 5500 - Operations & Housekeeping	\$418,312.70	\$143,737.76	\$274,574.94	191.02%
5600 - Rentals, Leases, & Repairs				
5605 - Equipment Leases	\$15,886.41	\$183,550.78	(\$167,664.37)	-91.34%
5610 - Rent	\$926.81	\$1,540.82	(\$614.01)	-39.85%
5616 - Repairs and Maintenance - Computers	\$1,323.69	\$0.00	\$1,323.69	0.00%
5631 - Other Rentals, Leases and Repairs 1	\$837.04	\$344.00	\$493.04	143.33%
Total - 5600 - Rentals, Leases, & Repairs	\$18,973.95	\$185,435.60	(\$166,461.65)	-89.77%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$6,794.00	\$7,330.00	(\$536.00)	-7.31%
5809 - Banking Fees	\$64,200.38	\$63,555.68	\$644.70	1.01%
5815 - Consultants - Instructional	\$110,431.62	\$90,736.87	\$19,694.75	21.71%
5820 - Consultants - Non Instructional - Custom 1	\$97,994.18	\$125,630.58	(\$27,636.40)	-22.00%
5824 - District Oversight Fees	\$89,830.00	\$120,165.00	(\$30,335.00)	-25.24%
5830 - Field Trips Expenses	(\$359.94)	\$64,364.54	(\$64,724.48)	-100.56%
5833 - Fines and Penalties	\$22.00	\$1,856.80	(\$1,834.80)	-98.82%
5845 - Legal Fees	\$53,195.39	\$67,855.14	(\$14,659.75)	-21.60%
5848 - Licenses and Other Fees	\$435.00	\$8,639.39	(\$8,204.39)	-94.96%
5851 - Marketing and Student Recruiting	\$1,720.00	\$11,500.00	(\$9,780.00)	-85.04%
5857 - Payroll Fees	\$14,913.69	\$13,496.74	\$1,416.95	10.50%
5872 - Special Education Encroachment	\$151,700.00	\$73,368.66	\$78,331.34	106.76%
5884 - Substitutes	\$14,820.33	\$20,278.35	(\$5,458.02)	-26.92%
5899 - Miscellaneous Operating Expenses	\$2,492.02	\$0.00	\$2,492.02	0.00%
Total - 5800 - Other Services & Operating Expenses	\$608,188.67	\$668,777.75	(\$60,589.08)	-9.06%
5900 - Communications	\$37,012.77	\$32,467.57	\$4,545.20	14.00%
Total - 5000 - Services & Other Operating Expenses	\$1,296,924.49	\$1,299,452.53	(\$2,528.04)	-0.19%
6000 - Capital Outlay				
6900 - Depreciation	\$160,003.71	\$0.00	\$160,003.71	0.00%
Total - 6000 - Capital Outlay	\$160,003.71	\$0.00	\$160,003.71	0.00%
Total - Expense	\$9,418,176.76	\$9,303,500.11	\$114,676.65	1.23%
Net Ordinary Income	\$1,885,128.54	(\$449,241.72)	\$2,334,370.26	-519.62%
Net Income	\$1,885,128.54	(\$449,241.72)	\$2,334,370.26	-519.62%

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Sep 2020

Financial Row	2020	Working Budget	% Variance
Ordinary Income/Expense			
Income			
8000 - Revenue			
8010 - Principal Apportionment			
8011 - Charter Schools General Purpose Entitlement - State Aid	\$3,240,830.00	\$21,389,159.00	15.15%
8012 - Education Protection Account	\$1,905,009.00	\$3,360,954.00	56.68%
8019 - State Aid - Prior Years	\$0.00	\$0.00	N/A
8096 - Charter Schools in Lieu of Property Taxes	\$2,567,003.00	\$9,873,090.00	26.00%
Total - 8010 - Principal Apportionment	\$7,712,842.00	\$34,623,203.00	22.28%
8100 - Federal Revenue			
8181 - Special Education - Entitlement	\$182,054.00	\$700,207.00	26.00%
8220 - Child Nutrition Programs	\$17,110.72	\$273,551.00	6.26%
Total - 8100 - Federal Revenue	\$199,164.72	\$973,758.00	20.45%
8290 - Every Student Succeeds Act			
8291 - Title I	\$0.00	\$365,355.00	0.00%
8292 - Title II	\$0.00	\$74,517.00	0.00%
8293 - Title III	\$0.00	\$7,668.00	0.00%
8294 - Title IV	\$196.00	\$27,386.00	0.72%
8290 - ESSER (CARES)	\$0.00	\$305,978.00	0.00%
8290 - GEER (CARES)	\$0.00	\$151,344.00	0.00%
Total - 8290 - Every Student Succeeds Act	\$196.00	\$932,248.00	0.02%
8295 - CR (CARES)	\$1,375,560.00	\$1,375,560.00	100.00%
8296 - Other Federal Revenue			
8296 - Other Federal Revenue	\$76,495.00	\$0.00	N/A
8299 - All Other Federal Revenue	\$23,002.17	\$173,811.00	13.23%
Total - 8296 - Other Federal Revenue	\$99,497.17	\$173,811.00	57.24%
Total - 8100 - Federal Revenue	\$1,674,417.89	\$3,455,377.00	48.46%
8300 - Other State Revenues			
8380 - Special Ed			
8381 - Special Education - Entitlement (State)	\$576,443.00	\$2,217,091.00	26.00%
Total - 8380 - Special Ed	\$576,443.00	\$2,217,091.00	26.00%
8520 - Child Nutrition - State	\$1,441.09	\$20,755.00	6.94%
8550 - Mandated Cost Reimbursement	\$0.00	\$158,222.00	0.00%
8560 - State Lottery	\$0.00	\$506,686.00	0.00%
8590 - All Other State Revenue	\$434,539.70	\$723,443.00	60.07%
Total - 8300 - Other State Revenues	\$1,012,423.79	\$3,626,197.00	27.92%
8600 - Other Local Revenue			
8631 - Sales			
8631 - Sales	\$0.00	\$0.00	N/A
8634 - Food Service Sales	(\$270.50)	\$175,000.00	-0.15%
Total - 8631 - Sales	(\$270.50)	\$175,000.00	-0.15%
8660 - Interest	\$120,158.02	\$100,000.00	120.16%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$684,500.49	\$0.00	N/A
8690 - Other Local Revenue			
8690 - Other Local Revenue	\$82,273.40	\$450,000.00	18.28%
8699 - All Other Local Revenue	\$0.00	\$0.00	N/A
Total - 8690 - Other Local Revenue	\$82,273.40	\$450,000.00	18.28%
Total - 8600 - Other Local Revenue	\$886,661.41	\$725,000.00	122.30%
8999 - Uncategorized Revenue	\$0.00	\$0.00	N/A
Total - 8000 - Revenue	\$11,286,345.09	\$42,429,777.00	26.60%
8804 - ASB Revenues	\$16,960.21	\$250,000.00	6.78%
Total - Income	\$11,303,305.30	\$42,679,777.00	26.48%
Gross Profit	\$11,303,305.30	\$42,679,777.00	26.48%

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Sep 2020

Financial Row	2020	Working Budget	% Variance
Expense			
1000 - Certificated Salaries			
1100 - Teachers Salaries	\$3,006,956.06	\$12,744,823.00	23.59%
1101 - Teacher - Stipends	\$0.00	\$0.00	N/A
1190 - Teacher - Custom 5	\$1,000.00	\$0.00	N/A
1200 - Certificated Pupil Support Salaries	\$447,043.81	\$1,579,386.00	28.30%
1300 - Certificated Supervisor & Administrator Salaries	\$231,932.43	\$1,036,372.00	22.38%
1900 - Other Certificated Salaries	\$0.00	\$50,964.00	0.00%
Total - 1000 - Certificated Salaries	\$3,686,932.30	\$15,411,545.00	23.92%
2000 - Classified Salaries			
2100 - Classified Instructional Aide Salaries	\$175,349.41	\$962,499.00	18.22%
2200 - Classified Support Salaries	\$322,406.90	\$1,479,165.00	21.80%
2300 - Classified Supervisor & Administrator Salaries	\$169,173.90	\$647,296.00	26.14%
2400 - Classified Clerical & Office Salaries	\$195,158.81	\$885,574.00	22.04%
2900 - Classified Other Salaries	\$14,491.71	\$71,250.00	20.34%
Total - 2000 - Classified Salaries	\$876,580.73	\$4,045,784.00	21.67%
3000 - Employee Benefits			
3100 - STRS			
3101 - State Teachers Retirement System, certificated positions	\$591,176.89	\$2,533,709.00	23.33%
3102 - State Teachers Retirement System, classified positions	\$14,818.05	\$0.00	N/A
Total - 3100 - STRS	\$605,994.94	\$2,533,709.00	23.92%
3200 - PERS			
3201 - Public Employees Retirement System, certificated positions	\$9,711.67	\$0.00	N/A
3202 - Public Employees Retirement System, classified positions	\$149,678.06	\$684,417.00	21.87%
Total - 3200 - PERS	\$159,389.73	\$684,417.00	23.29%
3300 - OASDI-Medicare-Alternative			
3301 - OASDI/Alternative, certificated positions	\$47,169.20	\$223,468.00	21.11%
3302 - OASDI/Alternative, classified positions	\$58,450.58	\$263,861.00	22.15%
Total - 3300 - OASDI-Medicare-Alternative	\$105,619.78	\$487,329.00	21.67%
3400 - Health & Welfare Benefits			
3400 - Health & Welfare Benefits	\$3,434.92	\$0.00	N/A
3401 - Health & Welfare Benefits - Certificated Positions	\$767,983.58	\$2,901,373.00	26.47%
3402 - Health and Welfare Benefits - Classified Positions	\$249,891.47	\$906,752.00	27.56%
Total - 3400 - Health & Welfare Benefits	\$1,021,309.97	\$3,808,125.00	26.82%
3500 - Unemployment Insurance			
3501 - State Unemploy. Insurance - Certificated Positions	\$0.00	\$7,706.00	0.00%
3502 - State Unemploy. Insurance - Classified Positions	\$0.00	\$1,967.00	0.00%
Total - 3500 - Unemployment Insurance	\$0.00	\$9,673.00	0.00%
3600 - Workers Comp Insurance			
3601 - Worker's Comp Insurance - Certificated Positions	\$0.00	\$188,285.00	0.00%
3602 - Worker's Comp Insurance - Classified Positions	\$0.00	\$48,065.00	0.00%
Total - 3600 - Workers Comp Insurance	\$0.00	\$236,350.00	0.00%
3700 - Retiree Benefits			
3701 - OPEB, Allocated, Certificated Positions	\$656,705.47	\$2,598,387.00	25.27%
3702 - OPEB, Allocated, Classified Positions	\$152,838.53	\$663,315.00	23.04%
Total - 3700 - Retiree Benefits	\$809,544.00	\$3,261,702.00	24.82%
3900 - Other Employee Benefits			
3901 - Other Benefits - Certificated Positions	\$0.00	\$0.00	N/A
3902 - Other Benefits - Classified Positions	\$3,295.33	\$13,671.00	24.10%
Total - 3900 - Other Employee Benefits	\$3,295.33	\$13,671.00	24.10%
Total - 3000 - Employee Benefits	\$2,705,153.75	\$11,034,976.00	24.51%
4000 - Books & Supplies			
4100 - Approved Textbooks & Core Curricula Materials	\$78,126.22	\$128,917.00	60.60%

El Camino Real Charter High School Parent Company Income Statement Jul 2020 through Sep 2020

Financial Row	2020	Working Budget	% Variance
4200 - Books & Other Reference Materials	\$27,954.12	\$44,966.00	62.17%
4300 - Materials & Supplies			N/A
4300 - Materials & Supplies	\$1,343.22	\$6,192.00	21.69%
4325 - Instructional Materials & Supplies	\$62,536.58	\$279,540.00	22.37%
4330 - Office Supplies	\$10,543.30	\$82,028.00	12.85%
4345 - Non Instructional Student Materials & Supplies	\$101,137.64	\$586,559.00	17.24%
Total - 4300 - Materials & Supplies	\$175,560.74	\$954,319.00	18.40%
4400 - Noncapitalized Equipment	\$408,865.75	\$1,045,241.00	39.12%
4700 - Food			N/A
4710 - Student Food Services	\$2,074.95	\$431,055.00	0.48%
Total - 4700 - Food	\$2,074.95	\$431,055.00	0.48%
Total - 4000 - Books & Supplies	\$692,581.78	\$2,604,498.00	26.59%
5000 - Services & Other Operating Expenses			N/A
5000 - Services & Other Operating Expenses	\$20,094.61	\$0.00	N/A
5100 - Subagreements for Services	\$10,766.78	\$346,232.00	3.11%
5200 - Travel & Conferences	\$2,830.16	\$25,000.00	11.32%
5300 - Dues & Memberships	\$66,366.02	\$553,315.00	11.99%
5400 - Insurance	\$114,378.83	\$258,886.00	44.18%
5500 - Operations & Housekeeping			N/A
5500 - Operations & Housekeeping	\$418,312.70	\$770,187.00	54.31%
5520 - Security	\$0.00	\$301,877.00	0.00%
Total - 5500 - Operations & Housekeeping	\$418,312.70	\$1,072,064.00	39.02%
5600 - Rentals, Leases, & Repairs			N/A
5605 - Equipment Leases	\$15,886.41	\$696,306.00	2.28%
5610 - Rent	\$926.81	\$11,021.00	8.41%
5616 - Repairs and Maintenance - Computers	\$1,323.69	\$1,208.00	109.58%
5631 - Other Rentals, Leases and Repairs 1	\$837.04	\$7,094.00	11.80%
Total - 5600 - Rentals, Leases, & Repairs	\$18,973.95	\$715,629.00	2.65%
5800 - Other Services & Operating Expenses			N/A
5800 - Other Services & Operating Expenses	\$6,794.00	\$2,480.00	273.95%
5809 - Banking Fees	\$64,200.38	\$215,278.00	29.82%
5815 - Consultants - Instructional	\$110,431.62	\$1,129,954.00	9.77%
5820 - Consultants - Non Instructional - Custom 1	\$97,994.18	\$439,250.00	22.31%
5824 - District Oversight Fees	\$89,830.00	\$335,096.00	26.81%
5830 - Field Trips Expenses	(\$359.94)	\$262,476.00	-0.14%
5833 - Fines and Penalties	\$22.00	\$2,500.00	0.88%
8540 - Professional Development	\$0.00	\$80,000.00	0.00%
5845 - Legal Fees	\$53,195.39	\$280,676.00	18.95%
5848 - Licenses and Other Fees	\$435.00	\$47,974.00	0.91%
5851 - Marketing and Student Recruiting	\$1,720.00	\$25,000.00	6.88%
5857 - Payroll Fees	\$14,913.69	\$80,232.00	18.59%
5872 - Special Education Encroachment	\$151,700.00	\$649,907.00	23.34%
5884 - Substitutes	\$14,820.33	\$281,587.00	5.26%
5899 - Miscellaneous Operating Expenses	\$2,492.02	\$0.00	N/A
Total - 5800 - Other Services & Operating Expenses	\$608,188.67	\$3,832,410.00	15.87%
5900 - Communications	\$37,012.77	\$166,993.00	22.16%
Total - 5000 - Services & Other Operating Expenses	\$1,296,924.49	\$6,970,529.00	18.61%
6000 - Capital Outlay			N/A
6900 - Depreciation	\$160,003.71	\$550,254.00	29.08%
Total - 6000 - Capital Outlay	\$160,003.71	\$550,254.00	29.08%
7000 - Other			N/A
7438 - Interest Expense	\$0.00	\$31,280.00	0.00%
Total - 7000 - Other	\$0.00	\$31,280.00	0.00%

**El Camino Real Charter High School
Parent Company
Income Statement
Jul 2020 through Sep 2020**

Financial Row	2020	Working Budget	% Variance
Total - Expense	\$9,418,176.76	\$40,648,866.00	23.17%
Net Ordinary Income	\$1,885,128.54	\$2,030,911.00	92.82%
Net Income	\$1,885,128.54	\$2,030,911.00	92.82%

**El Camino Real Charter High School
Parent Company
Cash Flow Statement
Jul 2020 through Sep 2020**

Financial Row	2020	2019
Operating Activities		
Net Income	\$1,885,128.54	(\$449,241.72)
Adjustments to Net Income		
Accounts Receivable	\$72,192.56	(\$3,250,955.58)
Other Current Asset	(\$731,172.52)	(\$7,674,019.32)
Accounts Payable	(\$7,095.93)	\$1,688,263.70
Sales Tax Payable	\$17.86	\$0.00
Other Current Liabilities	(\$1,697,600.65)	\$1,728,957.86
Total Adjustments to Net Income	(\$2,363,658.68)	(\$7,507,753.34)
Total Operating Activities	(\$478,530.14)	(\$7,956,995.06)
Investing Activities		
Fixed Asset	\$160,003.71	(\$5,537,400.51)
Total Investing Activities	\$160,003.71	(\$5,537,400.51)
Financing Activities		
Long Term Liabilities	\$4,625,244.00	\$12,658,872.91
Other Equity	\$0.00	\$17,064,262.57
Total Financing Activities	\$4,625,244.00	\$29,723,135.48
Net Change in Cash for Period	\$4,306,717.57	\$16,228,739.91
Cash at Beginning of Period	\$7,264,777.06	(\$12,114,409.53)
Cash at End of Period	\$11,571,494.63	\$4,114,330.38

Cover Sheet

Discuss and Vote on Resolution re Retirement Healthcare Benefits Trust

Section: III. Financial
Item: B. Discuss and Vote on Resolution re Retirement Healthcare Benefits Trust
Purpose: Vote
Submitted by:
Related Material: III.B. Resolution re Lifetime Healthcare Benefits Trust.pdf

**RESOLUTION OF THE BOARD OF DIRECTORS OF
EL CAMINO REAL ALLIANCE REGARDING
EL CAMINO REAL ALLIANCE PUBLIC SCHOOL EMPLOYEE
RETIREMENT HEALTHCARE BENEFITS TRUST**

WHEREAS, El Camino Real Alliance (“ECRA”) caused the establishment of the El Camino Real Alliance Public School Employee Retirement Healthcare Benefits Trust pursuant to the Trust Agreement, dated as of June 1, 2015 (the “Trust Agreement”), by and between Marshall K. Mayotte, as Grantor and Initial Co-Trustee, and Melanie Diana Horton, as Initial Co-Trustee (each, a “Trustee” and, collectively, the “Initial Co-Trustees”); and

WHEREAS, under the Trust Agreement, an “Authorized Officer” of ECRA is defined to mean the Chief Financial Officer of ECRA or any designee of the Chief Financial Officer of ECRA; and

WHEREAS, the current Chief Financial Officer of ECRA (the “Chief Financial Officer”), Gregory Wood, acting as an Authorized Officer of ECRA for purposes of the provisions of Section 3.6 of the Trust Agreement, and pursuant to the authorization of ECRA, may direct the establishment of any limitation on the term of any Trustee; and

WHEREAS, under said Section 3.6, ECRA may authorize the Chief Financial Officer, as an Authorized Officer of ECRA, to act as a Trustee under the Trust Agreement for the purpose of appointing any Trustee or Trustees; and

WHEREAS, under the Trust Agreement, it is necessary and appropriate for ECRA to authorize the Chief Financial Officer to act as a Trustee under the Trust Agreement and in that capacity to appoint successor Trustees and thereupon terminate the terms of the Initial Co-Trustees;

NOW THEREFORE, this Board resolves as follows:

1. The foregoing recitals are true and correct.
2. The Chief Financial Officer, acting as an Authorized Officer of ECRA, is hereby authorized and directed to act as a Trustee under the Trust Agreement for the purposes of appointing successor Trustees and thereupon terminating the terms of the Initial Co-Trustees. Immediately upon the delivery to ECRA of the Chief Financial Officer’s written acceptance of appointment as a Trustee, the Chief Financial Officer, acting as Trustee, shall (a) terminate the terms of the Initial Co-Trustees and (b) appoint at least two additional voting Co-Trustees as required by Section 3.6(b) of the Trust Agreement and one directed Corporate Co-Trustee without voting power as required by Section 3.6(a) of the Trust Agreement. The directed Corporate Co-Trustee shall meet the eligibility requirements of Section 5.10 of the Trust Agreement.
3. The Chief Financial Officer is further authorized and directed to take any action deemed necessary or appropriate to carry out the purposes of this resolution, including without limitation the appointment of additional or successor voting Co-Trustees such that at all times the number of Trustees with voting power shall be at least three or any greater number which is not integrally divisible by two.

4. This resolution shall be in full force and effect immediately upon its adoption.

###

SECRETARY'S CERTIFICATE

The undersigned hereby certifies as follows:

The above resolution is a full, true and correct copy of the resolution duly adopted in a meeting of the Board of Directors of El Camino Real Alliance which was duly held on the 22nd day of October, 2020, in which meeting a quorum of the members of the Board of Directors participated; and at a meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

WITNESS my hand this 22nd day of October, 2020.

Dr. Jeff Davis
Board Secretary

Cover Sheet

Discuss and Vote on Establishing LACOE County Treasury Account

Section: III. Financial
Item: C. Discuss and Vote on Establishing LACOE County Treasury Account
Purpose: Vote
Submitted by:
Related Material: III.C. Certification of Signatures LACOE County Treasury.pdf

El Camino Real Charter High School

 CHARTER SCHOOL NAME

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Schools: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: November 1, 2020 to _____

In accordance with governing board approval dated _____, 20 ²⁰_____.

Signature _____
 Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME Beatriz Chen
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME Jeff Davis
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME Brian Archibald
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Scott Silverstein
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Linda Ibach
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Steven Kofahl
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Kenneth Lee
Member of the Board of Trustees/Education

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME David Hussey
TITLE
SIGNATURE
TYPED NAME Gregory Wood
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS N/A	ORDERS FOR COMMERCIAL PAYMENTS 2
NOTICES OF EMPLOYMENT N/A	CONTRACTS

El Camino Real Charter High School

 CHARTER SCHOOL NAME

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Schools: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: November 1, 2020 to October 31, 2021

In accordance with governing board approval dated _____, 2020.

Signature _____
 Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME Beatriz Chen
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME Jeff Davis
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME John Perez
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

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SIGNATURE
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SIGNATURE
TYPED NAME
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SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS N/A	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

N/A

Cover Sheet

ECRA Initial Proposal

Section: VI. School Business
Item: A. ECRA Initial Proposal
Purpose: Discuss
Submitted by:
Related Material: VI.A. ECRA Sunshine.pdf

AGENDA ITEM VI.A.

EL CAMINO REAL ALLIANCE

To: Board of Directors
El Camino Real Alliance

From: David Hussey, Executive Director
El Camino Real Alliance

Date: October 22, 2020

Re: **Public Disclosure of El Camino Real Alliance’s
Initial Proposals for 2020 Negotiations with UTLA**

Consistent with its charter, El Camino Real Alliance (“ECRA”) is the independent public school employer of the employees of the Charter School as specified in the Educational Employment Relations Act (Government Code Section 3540, *et seq.*). This includes employees of ECRA who are represented by United Teachers Los Angeles (“UTLA”).

As such, this memorandum is to disclose to the public ECRA’s initial proposals pursuant to Government Code Section 3547 related to the collective bargaining agreement between ECRA and UTLA.

The applicable collective bargaining agreement is set to expire on June 30, 2021. Thus for 2021, it is the intent of ECRA to negotiate the following articles:

- **Article I – Agreement:** ECRA may propose a contract term of July 1, 2021 – June 30, 2024, including appropriate reopener provisions.
- **Article VIII – Evaluation:** ECRA may propose changes to the evaluation criteria and procedure, as well as alternative methodologies for evaluation.
- **Article IX – Discipline & Personnel Files:** ECRA may propose changes to clarify causes for and procedures related to discipline and maintenance of personnel files.
- **Article XII – Leaves of Absence:** ECRA may propose changes to the Article to maximize consistency and continuity of instruction.
- **Article XIII – Hours, Duties and Work Year:** ECRA may propose changes to the Article to clarify and/or modify certificated duties and the scheduling of activities, both during and outside of the regular school hours and school days, to ensure the short-term and long-term economic sustainability of ECRA, and to address shortfalls

in cash flow due to the deferments in funding expected over the next few years. ECRA may also propose changes to the school calendar and bell schedules.

- **Article XV – Assignments**: ECRA may propose changes to the Article to improve student instruction and maximize consistency and continuity of instruction.
- **Article XVII – Compensation and Salary Point Credit**: ECRA may propose changes to the Article with the goal of fiscal integrity while maximizing student achievement.
- **Article XVIII – Health and Welfare**: ECRA may propose possible cost saving measures, including, but not limited to, changing plans.
- **Article XX – Academic Freedom and Responsibility**: ECRA may propose changes to the Article to ensure that all staff are presenting impartial instruction that allows for presentation of contrary and other legitimate viewpoints.
- **Article XXI – Student Discipline, Property Loss and Legal Support**: ECRA may propose changes to the Article to comply with appropriate policies for student discipline.

Cover Sheet

Discuss Auditor's Report on Shoup Property Expenses

Section: VI. School Business
Item: B. Discuss Auditor's Report on Shoup Property Expenses
Purpose:
Submitted by:
Related Material: VI.B. Audit Report Shoup Property.pdf



CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

El Camino Real Charter High School
Woodland Hills, California

We have performed the procedures enumerated below, which were agreed to by El Camino Real Charter High School (the specified party), on the Shoup Property construction/renovation transactions of El Camino Real Charter High School. El Camino Real Charter High School's management is responsible for the Shoup Property construction/renovation transactions. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

1. Identify and read the sections of the School's fiscal policies and procedures ("FPP") to determine the standards/requirements for Shoup Property construction/renovation financial transactions in effect.

We obtained a copy of the El Camino Real Charter High School's then-existing fiscal policies and procedures to read, identify, and determine the standards and requirements for the Shoup Property construction/renovation financial transactions.

2. Perform the procedures as listed in item 3 below for financial transactions related to the construction/renovation to the Shoup Property, including contracts, purchase orders, invoices, change orders, etc. The construction/renovation started in 2017, and was completed in late 2018. The list of transactions will be provided by management of El Camino Real Charter High School.

On May 7, 2020, we obtained a list of the transactions from El Camino Real Charter High School's Executive Director. The transaction list contained 1,954 individual transactions. On August 25, 2020, we received a revised list of the transactions allocated to the Shoup Property containing 856 individual transactions totaling \$2,554,969. The earliest transaction date was June 30, 2017 and the last transaction date was April 22, 2020.

3. Determine whether the Shoup Property construction/renovation financial transactions complied with the School's then-existing FPP by performing the following agreed-upon procedures:
 - a. Confirm all expenditures over \$10,000 had two check signatures by viewing copies of cancelled checks.

We observed that the transaction list contained 65 transactions over \$10,000.

El Camino Real Charter High School
Page 2

We obtained copies of the cancelled checks over \$10,000. We found of the 65 transactions, 58 transactions had no exceptions. We observed that one check over \$10,000 was voided.

However, we found exceptions for the remaining 6 transactions. 6 transactions contained only one signature on the copy of the cancelled check.

- b. Observe that all contracts that were financed with bond funds complied with California Public Contract Code 20111(a) and (b).

We obtained information, through discussions with management, that the School did not finance the construction/renovation of the Shoup Property with bond funds. Based on this information, we were unable to perform these procedures because they did not apply to the expenditures in the transaction list.

- c. Observe all contracts that exceed \$50,000 were approved by the Governing Board.

We obtained information, through discussions with management, that the Governing Board did not approve individual expenditures; however, the Governing Board did approve the overall project budget for the Shoup Property. Management also shared that the Governing Board approved the contract for the hiring of David S. Honda, a consultant, to provide project management services for the Shoup Property construction/renovation.

We obtained copies of the Governing Board approvals of contracts over \$50,000. We observed that the only copy of the Governing Board's approval of a contract over \$50,000 was a contract for NAEROK to provide design services and permit fees for the Shoup Property at a cost of \$121,530. The transaction list we tested included six NAEROK transactions totaling \$49,210.

We performed a summation of expenditures paid to vendors and determined that 14 vendors received payments equal to or greater than \$50,000. Management did not provide copies of the Governing Board's approval of the expenditures for these 14 vendors, including the expenditures for David S. Honda, which management stated was approved by the Governing Board. We tested 186 transactions recorded for these 14 vendors, which totaled \$1,377,597, and found no approval documented in the Governing Board's meeting minutes.

- d. Observe all purchases over \$100,000 were Board approved and included documentation of a good faith effort to secure the lowest possible expected cost for comparable goods or services. If the purchase did not represent the lowest cost option, a business purpose must be provided. Expected cost considers the product's price, quality, life, future maintenance costs, salvage value, environmental impact, school's mission, source and materials.

As noted at Step 3.c, we obtained a copy of the Governing Board's approval of a contract for NAEROK to provide design services and permit fees for the Shoup Property at a cost of \$121,530. We obtained information, through discussions with management, that there were no other contracts over \$100,000.

El Camino Real Charter High School
Page 3

However, we performed a summation of expenditures paid to vendors and determined that eight vendors received payments equal to or greater than \$100,000. Management did not provide copies of the Governing Board's approval of the expenditures for these eight vendors. We tested 96 transactions for these eight vendors, which totaled \$924,044, and found that these did not appear to be approved by the Governing Board. We note that these 96 transactions overlap with the results in Step 3.c and represent a portion of the total unapproved expenditures noted in those results.

- e. Confirm the School maintained as evidence of the bidding process, the competitive bids obtained (if any) and the justification of need for any contracts over \$100,000.

We obtained information, through discussions with management, that the Governing Board did not approve any expenditures over \$100,000. Therefore we did not obtain any evidence that a competitive bidding process occurred for the seven vendors that we determined received over \$100,000 in payments.

- f. Observe written contracts clearly defined work to be performed by all contract service providers (i.e. consultants, independent contractors, subcontractors).

We obtained information, through discussions with management, that the Governing Board did not approve individual contracts except for the hiring of David S. Honda to provide project management services for the Shoup Property construction/renovation. However, management provided CLA with copies of proposal agreements that indicated that the School had entered into contracts with contract service providers.

We reviewed the proposal agreements and observed that any vendor that received more than \$50,000 in total expenditures should have had a contract clearly defining the work to be performed. We determined that two vendors that received more than \$50,000 in total expenditures did not have a written proposal agreement clearly defining the work to be performed.

We tested 52 transactions recorded for these two vendors, which totaled \$120,771, and found that these did not appear to have written contracts that clearly defined the work to be performed by all contract service providers.

- g. Confirm contract service providers showed proof of being licensed and bonded, if applicable, and of having adequate liability insurance and worker's compensation insurance currently in effect.

We obtained information, through discussions with management, that the School's former Chief Business Officer was responsible for overseeing the Shoup Property construction/renovation and would have obtained documentation of the contract services providers' proof of license and bond; however, management currently did not have copies of the documentation.

Therefore, we did not obtain any documentation that confirmed the contract service providers showed proof of being licensed and bonded, if applicable, and of having adequate liability insurance and worker's compensation insurance in effect at that time.

El Camino Real Charter High School
Page 4

- h. Observe that the Executive Director or Chief Business Officer approved proposed contracts and modifications in writing.

We obtained information, through discussions with management, that the Governing Board did not approve individual contracts except for the hiring of David S. Honda to provide project management services for the Shoup Property construction/renovation. However, management provided CLA with copies of proposal agreements that indicated that the School had entered into contracts with contract service providers.

We reviewed the proposal agreements and observed that any vendor that received more than \$50,000 in total expenditures should have had a written contract or modifications in writing approved by the Executive Director or Chief Business Officer. We determined that six vendors that received more \$50,000 in total expenditures did not have a proposal agreement approved by the Executive Director or Chief Business Officer.

We tested 108 transactions recorded for these six vendors, which totaled \$588,744, and found that these did not appear to have proposed contracts and modifications in writing approved by the Executive Director or Chief Business Officer.

We also reviewed any estimate, bid, quote, or proposal with an acceptance clause for vendors with expenditures totaling less than \$50,000 that were not approved by the Executive Director or Chief Business Officer in writing. We determined that eight vendors that received less than \$50,000 in total expenditures did not have a proposal agreement approved by the Executive Director or Chief Business Officer.

We tested 25 transactions recorded for these eight vendors, which totaled \$102,429, and found that these did not appear to have proposed contracts and modifications in writing approved by the Executive Director or Chief Business Officer.

- i. Confirm that contract service providers were paid in accordance with approved contracts as work was performed.

We reviewed the approved proposal agreements and observed that any vendor that received more than \$50,000 in total expenditures should have had a contract clearly defining the work to be performed.

We determined that six vendors that received more than \$50,000 in total expenditures did not have an approved contract. Therefore we could not determine if the six contract service providers were paid in accordance with the contract.

Note: These six vendors are the same vendors discussed in the result section of Step 3.h.

- j. Observe potential conflicts of interest were disclosed upfront, and the Executive Director, Chief Business Officer, Assistant Principal(s) and/or Member(s) of the Governing Board with the conflict did not participate in any manner in the preliminary discussions, negotiations, compromises, reasoning, planning and solicitation for applications for the contracts. If an ECRA Board member was financially interested in a contract, the entire Board was prohibited from voting on the contract. Financially interested employees disclosed the conflict in writing and was prohibited from participating in, influencing, or attempting to influence the making of the contract.

El Camino Real Charter High School
Page 5

We obtained the California Form 700 Statement of Economic Interest forms for the Governing Board Members, Executive Director, Chief Compliance Officer, Chief Business Officer, Chief Information Officer, Assistant Principal, Accounting and Finance Manager, Director of Marketing, Director of Technology, and Director of Sustainability and STEAM Initiatives for the fiscal years 2017-18 through 2019-2020.

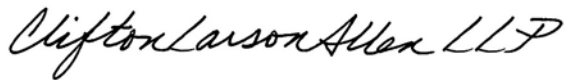
We observed that the potential conflicts of interest were disclosed upfront and that Executive Director, Chief Business Officer, Assistant Principal(s) and/or Member(s) of the Governing Board with the conflict did not participate in any manner in the preliminary discussions, negotiations, compromises, reasoning, planning and solicitation for applications for the contracts.

We found no exceptions as a results of these procedures.

* * *

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Shoup Property construction/renovation transactions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of El Camino Real Charter High School and is not intended to be and should not be used by anyone other than the specified parties.



CliftonLarsonAllen LLP

Glendora, California
October 19, 2020