



El Camino Charter High School

Regular Board Meeting

Date and Time

Tuesday December 17, 2019 at 5:00 PM PST

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
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who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

TELECONFERENCE LOCATIONS

Teleconferencing will be available at the following locations:

ECR College & Career Independent Study Program
 7401 Shoup Avenue
 West Hills, California 91307

REPS & Co.
 4141 Jutland Drive #300
 San Diego, California 92117

Private Residence
 25 Poospatuck Lane
 Mastic, New York 11950

Members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m

	Purpose	Presenter	Time
D. Public Comments		Public	30 m
E. Executive Director Update		David Hussey	15 m
F. Chief Business Officer Update		Alan Darby	15 m
G. Board Committee Updates	Discuss	Scott Silverstein	10 m
 II. Consent			6:15 PM
A. Approve Minutes of November 19, 2019 Regular Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Regular Board Meeting on November 19, 2019			
 III. Financial			6:16 PM
A. Review and Vote on November Check Registers	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the November check registers.			
B. November 2019 Financial Update	Discuss	Alan Darby	10 m
C. Review and Vote on 1st Interim Financials	Vote	Alan Darby	10 m
Review and possible approval of 1st Interim Financial Report. ACTION ITEM: motion to approve the 1st Interim Financial Report.			
D. Review and Vote on 2018-2019 Audit Report	Vote	Wade McMullen of CLA	15 m
Wade McMullen of third party auditor Clifton Larson Allen will present the 2018-2019 audit report. ACTION ITEM: motion to approve the 2018-2019 audit report.			
 IV. School Business			7:01 PM
A. Discuss and Vote on Certification of Board Compliance Review	Vote	Daniel Chang	5 m
LAUSD's Charter Schools Division requires the Certification of Board Compliance Review to be Board approved and approved minutes submitted by no later than January 10, 2020. ACTION ITEM: motion to approve the Certification of Board Compliance Review.			
B. Discuss and Possible Approval of Resolution on Commitment to Enrolled Students	Vote	David Hussey	15 m
Discuss and possible vote on Resolution on Commitment to Enrolled Students, which would allow ECR to no longer hold assessments or IEP's for LAUSD students who reside in ECR's former attendance area but who attend private schools. ACTION ITEM: motion to approve the Resolution on Commitment to Enrolled Students.			
C. Discuss and Vote on Revised Classified Salary Management Table	Vote	David Hussey	5 m
Staff seeks to revise the Classified Management Salary Table to include a Marketing and Communications Coordinator. This is the only change being made to the Table.			

	Purpose	Presenter	Time
ACTION ITEM: motion to approve the revised Classified Management Salary Table position.			

D. Discuss and Vote on Continuing Bus Pass Program	Vote	David Hussey	10 m
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Discuss and possible approval of continuing the bus pass program for qualified students.
ACTION ITEM: motion to approve continuing the bus pass program.

E. Discuss and Vote on Increasing Psychiatric Social Worker's Schedule	Vote	David Hussey	10 m
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The Psychiatric Social Worker (PSW) that is contracted through LAUSD currently works three days a week at ECR. Staff recommends increasing the PSW's schedule to have her on campus five days a week.
ACTION ITEM: motion to approve increasing the PSW's schedule to five days a week starting in the Spring semester.

V. Governance

7:46 PM

A. Discuss and Vote on Resolution re Board Vacancy	Vote	David Hussey	10 m
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With the LAUSD Board position remaining unfilled, staff recommends creating a new Classified Representative position. The term would end June 30, 2021, or until such time as LAUSD fills the Board position. Should LAUSD not fill the Board position, the position would continue in accordance with the Bylaws. The position could be advertised immediately with a deadline of January 15, 2020; the election among Classified staff could take place on January 20, 21 and 22; the winner will be announced at the Board Meeting on January 23rd, and the winning candidate can be installed at that Meeting.
ACTION ITEM: motion to approve the Board Resolution re Board Vacancy to fill the empty Board position.

VI. Closed Session

7:56 PM

A. Conference with Legal Counsel: Pending Litigation	Discuss	Scott Silverstein	15 m
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Discussion on pending litigation pursuant to paragraph (a) of Government Code § 54956.9: two (2) matters.

B. Conference with Labor Negotiators	Discuss	Scott Silverstein	10 m
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: UTLA

C. Conference with Labor Negotiators	Discuss	Scott Silverstein	10 m
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: American Federation of State County and Municipal Employees District Council 36

	Purpose	Presenter	Time
VII. Reconvene to Open Session			8:31 PM
A. Report on Actions Taken in Closed Session, If Any	Discuss	Scott Silverstein	1 m
VIII. Closing Items			8:32 PM
A. Adjourn Meeting	Vote	Scott Silverstein	1 m

Coversheet

Approve Minutes of November 19, 2019 Regular Board Meeting

Section: II. Consent
Item: A. Approve Minutes of November 19, 2019 Regular Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on November 19, 2019

APPROVED



El Camino Real Charter High School

Minutes

Regular Board Meeting

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hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present

Beatriz Chen, Brian Archibald (remote), Darin Ryburn, Jeff Davis, Kenneth Lee, Scott Silverstein, Steven Kofahl

Directors Absent

Gregory Basile

Directors who left before the meeting adjourned

Steven Kofahl

Guests Present

Alan Darby, Daniel Chang, David Hussey

I. Opening Items

A. Call the Meeting to Order

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Tuesday Nov 19, 2019 at 5:06 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Public Comments

Letty Zane spoke in favor of the revised Classified Management Salary Table. She also expressed her appreciation to administration for all the security provided at this last Saturday's Homecoming Dance, to make it a safe and fun event. She also spoke in favor of the Resolution re Safe Firearm Storage.

Helen Fouras spoke in favor of the revised Classified Management Salary Table.

E. Executive Director Update

Mr. Hussey spoke regarding the school's safety preparedness procedures, including the upcoming active shooter drill during nutrition. We are also considering purchasing medical trauma kits; the cost would be \$15,000 to purchase a kit for each classroom. The other option is to purchase enough kits to place them strategically instead of in each classroom. The decision will be made and the kits ordered right after the Thanksgiving break.

We are still dealing with the broken heating pipe. LAUSD is fixing it, but we will have to pay for the repairs unless it is found to be a recurring issue.

Mr. Hussey spoke with LAUSD yesterday, they are getting us an estimate on the drilling needed for the CCTV cameras. We currently have 40 cameras; the new system would have 80 cameras and would allow us to be more proactive towards keeping our campus safe.

For WASC we are working on the four goals; goal 3 will be discussed tomorrow. The WASC visit is scheduled for February.

Student Council and all the volunteers did a fantastic job at the Homecoming Dance. Last spring, 89% of the students made it to first period on time; this past month, 94% of the students with a TAP card made it to first period on time.

Girls' Tennis won the Division I championship, coached by Lori Chandler.

Band placed 7th in the Southern California School Band and Orchestra Marching Band Championship, earning their highest marks of the year.

Girls' Volleyball lost in the regional semifinals this past Saturday.

The football team will be playing the Division I semifinal game at Eagle Rock High School.

Through the collaborative efforts of the student support services office, the counselors, the deans, the psychiatric social worker, the Student Services office, the intervention coordinators, and our new LA school police officer, we have reduced the number of suspensions, which will be reflected on the California dashboard for next year.

Mr. Silverstein requested that staff look into spending up to \$100,000 of our budget into safety measures and presenting that to the Board for review. This will reduce the need for staff to come to the Board each time monies need to be spent for campus security.

Mr. Archibald questioned whether this might create issues as to what constitutes a security item. Otherwise, the Executive Director can come to the Board if there is an immediate need.

Mr. Ryburn asked about having more notice before the school's Safety Committee meets so that he can make plans to attend.

Dr. Davis commended Mr. Hussey for the efforts made for safety preparedness. Dr. Davis also stated that the Safe School Plan be reviewed annually. It was noted that LAUSD will not provide us a digital version of the Safe School Plan. Perhaps the option would be to ask another school district for theirs and tailor it to conform to our needs.

F. Chief Business Officer Update

A revised Conditional Use Permit for the North Campus was submitted; the City responded this past week and asked for some - more additional information, which will be provided.

G. Board Committee Updates

The Tech Committee met on November 1st; the Committee discussed incorporating technology in instruction and possible professional development days where training on technology could be provided.

The Travel Committee did not meet.
The Safety Committee did not meet.

II. Consent

A. Approve Minutes of October 24, 2019 Regular Board Meeting

Brian Archibald made a motion to approve minutes from the Regular Board Meeting on 10-24-19 Regular Board Meeting on 10-24-19.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Minutes of October 7, 2019 Special Board Meeting

Brian Archibald made a motion to approve minutes from the Special Board Meeting on 10-07-19 Special Board Meeting on 10-07-19.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Kenneth Lee	Aye
Beatriz Chen	Aye
Scott Silverstein	Aye
Gregory Basile	Absent
Jeff Davis	Aye
Darin Ryburn	Abstain
Steven Kofahl	Aye
Brian Archibald	Aye

III. Financial

A. Review and Vote on October Check Registers

Darin Ryburn made a motion to approve the October 2019 check registers.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Aye
Kenneth Lee	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye
Darin Ryburn	Aye
Brian Archibald	Aye
Gregory Basile	Absent
Jeff Davis	Aye

B.

October 2019 American Express Review

There were no questions or issues on the American Express register.

C. Discuss and Possible Approval of Revised Fiscal Policies and Procedures

The revisions were to clean up and update some of the language. There were no substantive changes to amounts or authority, etc.

Darin Ryburn made a motion to approve the revised Fiscal Policies and Procedures. Beatriz Chen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gregory Basile	Absent
Kenneth Lee	Aye
Beatriz Chen	Aye
Steven Kofahl	Aye
Jeff Davis	Aye
Scott Silverstein	Aye
Darin Ryburn	Aye
Brian Archibald	Aye

D. Discuss and Possible Approval of Revised Classified Management Salary Table

Mr. Hussey stated that the Plant Managers are doing a lot more work for the North Campus that was not envisioned. This includes responding to alarm calls and phone calls and text messages; they are also having to come in earlier and work longer hours in order to fulfill all the work duties.

Mr. Ryburn noted that 6 of the positions on the Table are not filled at this time, and expressed concern that the school not be too top-heavy. At this time, the empty positions are not included on the budget, but would be as they are filled.

Mr. Archibald expressed concern that we continue to budget and plan and

Darin Ryburn made a motion to approve the revised Classified Management Salary Table, retroactive to July 1, 2019.

Beatriz Chen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gregory Basile	Absent
Jeff Davis	Aye
Brian Archibald	Aye
Darin Ryburn	Aye
Steven Kofahl	Aye
Kenneth Lee	Aye
Scott Silverstein	Aye
Beatriz Chen	Aye

E. Discuss and Possible Approval of City National Bank Line of Credit

Mr. Darby stated that the Line of Credit (LOC) may be prudent to have for unforeseen large expenditures that may come up. Originally, City National Bank asked for fees of \$8,500, but it was negotiated down to \$2,500. Mr. Hussey noted that we had an LOC with Hanmi Bank but never used it after the first year or so. Mr. Archibald stated that he believed it prudent to have the LOC, as it was a low-cost insurance policy for any potential fluctuations.

Mr. Silverstein questioned the performance covenant requirement of a minimum liquidity of \$5,000,000. Mr. Darby noted that our CD account, including the lifetime benefit funds, would meet this requirement; he stated that he has this in writing.

Steven Kofahl made a motion to approve obtaining a line of credit with City National Bank.

Kenneth Lee seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye
Brian Archibald	Aye
Gregory Basile	Absent
Darin Ryburn	Aye
Jeff Davis	Aye
Kenneth Lee	Aye

IV. School Business

A. Discuss and Approve Request for Allowance of Attendance

The Tick Fire and other fires in the area caused poor air quality in the area, as well as causing traffic concerns due to road closures. As a result, ECR is requesting daily attendance credit for the day the school was closed on October 25, 2019.

Jeff Davis made a motion to approve the Request for Allowance of Attendance for the October 25, 2019 school closure.

Darin Ryburn seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Darin Ryburn	Aye
Scott Silverstein	Aye
Kenneth Lee	Aye
Beatriz Chen	Aye
Brian Archibald	Aye
Steven Kofahl	Aye
Jeff Davis	Aye
Gregory Basile	Absent

B.

Discuss and Possible Vote on Board Resolution on Gun Violence and Safe Firearm Storage

Mehrunisa Irfani, student and representative of Students Demand Action and SAVE Promise, spoke in favor of the Resolution and thanked the Board for its consideration.

Darin Ryburn made a motion to approve the Resolution on Responsible Firearms Storage.

Beatriz Chen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Darin Ryburn	Aye
Brian Archibald	Aye
Jeff Davis	Aye
Scott Silverstein	Aye
Kenneth Lee	Aye
Steven Kofahl	Aye
Gregory Basile	Absent
Beatriz Chen	Aye

V. Closed Session

A. Conference with Legal Counsel: Anticipated Litigation

Steven Kofahl left.

Closed session took place.

B. Conference with Labor Negotiators

Closed session took place.

VI. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

There were no actions to report.

VII. Closing Items

A. Adjourn Meeting

Brian Archibald made a motion to adjourn the meeting.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,

Daniel Chang

Coversheet

Review and Vote on November Check Registers

Section: III. Financial
Item: A. Review and Vote on November Check Registers
Purpose: Vote
Submitted by:
Related Material: ECR Check Register Nov 2019 Trust.pdf
ECR Check Register Nov 2019 Main.pdf

Check Register
Account: 1826 - ASB

El Camino Real HS
Nov 2019

Grand Total: 34,266.62

Vendor	Check #	VOID	Date	Memo	Check Amount
Maryssa Hayden	1296		11/1/2019	Club Rush 2019 Reimbursement	81.72
Gateway Fund Raising Service, Inc.	1297		11/4/2019	Inv# 40919 Cookie Dough Fundraiser - Girls Lacrosse Trust	3,090.60
Badge Busters	1298		11/4/2019	Inv# 9597 Trophies - Girls Volleyball Trust	1,095.00
Eastbay Team Sales	1299		11/5/2019	Inv# 1071265 Practice Gear - Boys Basketball Trust	1,546.16
Eastbay Team Sales	1300		11/5/2019	Inv# 1077657 Pullovers - Boys Lacrosse Trust	156.54
BSN Sports LLC	1301		11/5/2019	Inv# 906826446 Additional Boys Singlets - Cross Country Trust	310.88
Eastbay Team Sales	1302		11/12/2019	Inv# 1077517 Jackets, Polos - Girls Volleyball Trust	351.64
Four S Hospitality Group, Inc. (Hilton Garden Inn)	1303		11/12/2019	INV#001 Drill Team Hotel Room Stay	4,885.92
VOID	1304	VOID	11/12/2019	VOID	-
Gateway Fund Raising Service, Inc.	1305		11/12/2019	Cookie Dough Softball Fundraiser - Softball Trust	6,030.20
CNI THL OPS, LLC (Holiday Inn Express Las Vegas-South	1306		11/13/2019	INV#1011A 3/13-3/14/20 Dance Guard Field Trip Las Vegas	1,689.36
Jeffrey Falgien	1307		11/14/2019	Football banquet	2,500.00
Popcornopolis LLC	1308		11/14/2019	Popcorn Fundraiser - Girls Lacrosse Trust	2,604.00
Nadiya Strother	1309		11/15/2019	Inv# INV0001 Choreography for ECR Step Team	250.00
Buddy's All Stars	1310		11/15/2019	Uniform Socks - Girls Soccer Trust: Invoice 51654-00	926.39
Buddy's All Stars	1311		11/15/2019	Shorts - Girls Soccer Trust - Invoice 51654-01	478.47
Buddy's All Stars	1312		11/18/2019	Practice Shirts - invoice 51860-01 Girls Soccer Trust	1,473.87
Eastbay Team Sales	1313		11/18/2019	Inv# 1089263 Practice Gear - Girls Basketball Trust	148.60
Eastbay Team Sales	1314		11/18/2019	Inv# 1083002 Polos, Jackets - Athletics Trust - CO	651.19
Eastbay Team Sales	1315		11/18/2019	Inv# 1083542 Shorts, Hoodies, Jackets - Boys Lacrosse Trust	832.77
Athletic Event Supply, LLC (Strike Visuals)	1316		11/18/2019	INV17397 Canopy/Tent for Cross Country and Track & Field - Cross Country Trust	1,875.57
Concourse Team Express	1317		11/21/2019	INV1210 Easton Game Ready Bat Pack 18F - Softball Trust	680.00
Maggiano's Inc., an Illinois corporation	1318		11/21/2019	11/20/19 - Room, meal Remaining Balance - Girls Volleyball Trust	1,924.10
Ruby Keeler	1319		11/21/2019	Trust- Girls Volleyball banquet reimbursement	683.64

Check Register
Account: 1796 - AP

El Camino Real HS
Nov 2019

Grand Total: 2,098,415.30

Vendor	Check #	VOID	Date	Memo	Check Amount
Linda Robbins	12827		11/1/2019	Jack Howe Memorial Speech & Debate Tournament	305.46
Kevin Thurow	12828		11/1/2019	Application fee for Vista High Marching Band Competition	360.00
Billy Ramirez	12829		11/1/2019	Green fees vs Van Nuys 10/17/19 School-Based Medical Administrative Activities (SMAA) Local Educational Agency (LEA) Fiscal	52.00
Irene Paez	12830		11/1/2019	Designee Training	77.00
Diana Yerevanian	12831		11/4/2019	Mileage to USC Counselors Day	36.54
Barbara Stanoff	12832		11/1/2019	Chaperone and Judge - Speech/Debate Long Beach 9/20/19-9/22/19	409.51
Richard A Lozano	12833		11/1/2019	10/11/19 Officer for Football Game vs Taft	277.50
Donna Bennett	12834		11/1/2019	Paper products, cups and plastic utensils for PD Meetings	94.09
Richard Yi	12835		11/1/2019	Zip Lock Bags for headphones for testing	35.17
Helya Payamani	12836		11/1/2019	Refund for Homecoming Dance	35.00
VOID	VOID	VOID	11/4/2019	VOID	-
Woong G Yoo	12838		11/1/2019	INV#16 Network consulting services for the month of October	2,400.00
Corner Bakery	12839		11/1/2019	INV#1369656 Eng. Dept. Meeting	201.00
California Chicken Cafe	12840		11/1/2019	INV#07HIL110119 Eng. Dept Meeting	341.25
California Charter Schools Association	12841		11/1/2019	INV#781340 2020 CCSA Annual Conference	2,800.00
Hanover Insurance Group	12842		11/1/2019	9/7/19-10/7/19 Payment for 2019-2020 Insurance	12,474.10
Child and Family Guidance Center	12843		11/1/2019	9/19 Special Ed Services Northpoint	2,953.59
818 Cleaners	12844		11/1/2019	10/29/19 Football Uniform Cleaning	502.00
Department of the Treasury	12845		11/1/2019	6/30/18 990T Taxes (27-4855978)	54.13
Linguabee LLC	12846		11/1/2019	INV#7R6IC9 9/19 Interpreting Services	191.25
Child and Family Guidance Center	12847		11/1/2019	9/19 Direct student service	164.50
City of Los Angeles	12848		11/4/2019	2020 Police Alarm Permit Renewal	26.00
CCSA Employee Welfare Benefit Trust	12849		11/1/2019	9/19 Employee Benefits	324,197.88
CompuClaim	12850		11/1/2019	9-2019 MeduClaim Procedure Code Billing(LEA)	70.31
CCSA Employee Welfare Benefit Trust	12851		11/1/2019	10/19 Employee Benefits	328,953.83
UTLA	12852		11/4/2019	10/19 Union Dues Certificated	13,639.64
El Camino Real Charter High School 403(B) Plan	12853		11/4/2019	10/19 403(B) Plan 2563-4428 Charles Schwab	6,400.00
Fence Factory Rentals	12854		11/4/2019	INV#600285 Homecoming Football Game 10-18-19	550.00
Winter Guard Association of Southern California	12855		11/4/2019	2020 Membership Fees	625.00
VOID	VOID	VOID	11/4/2019	VOID	-
CompStar Insurance Services	12857		11/5/2019	10/19 Workers' Compensation Policy #CST5016481	18,769.79
Benefit and Risk Management Services	12858		11/5/2019	08/19 Admin Fee	112.00
PARS	12859		11/5/2019	10/19 PARS Contributions	1,516.88
Benefit and Risk Management Services	12860		11/5/2019	09/19 Admin Fee	231.00
Benefit and Risk Management Services	12861		11/5/2019	10/19 Admin Fee	238.00
Benefit and Risk Management Services	12862		11/5/2019	11/19 Admin Fee	238.00
AT&T	12863		11/5/2019	9/7/19-10/6/19 818 598-7602 PBX System	1,922.75
Lisa Nakamura	12864		11/5/2019	ECR Dance Guard	157.50
Rio Mesa High School	12865		11/5/2019	Tournament Fee: JV Wrestling Rio Mesa HS Tournament	300.00
Rio Mesa High School	12866		11/5/2019	Tournament Fee: Girls Wrestling Rio Mesa HS Tournament	25.00
AT&T	12867		11/5/2019	5/7/19-6/6/19 818 710-9023 Main Office Fax Adjustment	10.37
Jeffrey Steinhurst	12868		11/5/2019	INV#001022 8/19 HVAC Shop Maintenance	1,000.00
LADWP	12869		11/5/2019	10/28/19 Billing Shoup Property	3,686.85
Johnstone Supply (SEJO)	12870		11/6/2019	INV#4056312 AIR Cond. for Shoup	441.57
Michael Consoletti	12871		11/12/2019	Materials for Room	104.31
Evgeny Sedov	12872		11/5/2019	Boys Water Polo vs Venice HS - 11/6/19 Varsity Game - CIF-LA Playoff Game - RD1 Referee	81.00
Efren Avila	12873		11/5/2019	Boys Water Polo vs Venice HS - 11/6/19 Varsity Game - CIF-LA Playoff Game - RD1 Referee	81.00
Beth Corbett	12874		11/12/2019	Roses for Senior Night/ 4 girls	30.66
Ryan Guinto	12875		11/12/2019	CETPA Regional Meeting 10/18/19	47.68
Kevin Thurow	12876		11/8/2019	Fuel refill for box trucks used for Nov 2nd marching band competition	61.12
Solarwinds North America, INC.	12877		11/6/2019	INV#IN447265 Translate server logs into meaningful data	221.25
LAUSD - Maintenance & Operations	12878		11/6/2019	INV#8617-2019-1 INV#8617-2019-2 M&O Partial Payment	250,000.00
Corner Bakery	12879		11/6/2019	11/6/19 INV# 1380326 Sci. Dept. Professional Development Food	119.48
McGraw-Hill Education, Inc.	12880		11/6/2019	INV#110322120001 Independent Study Class Books	12,184.28
Wolcott, Chuck	12881		11/6/2019	Boys Water Polo vs Venice HS - 11/6/19 Varsity Game - CIF-LA Playoff Game - RD1 Referee	81.00
San Diego Lions Welfare Foundation	12882		11/6/2019	Tournament Fee: Varsity Baseball 70th Annual SD Lions HS Baseball Tournament April 6-9, 2020	600.00
Working With Autism, Inc	12883		11/6/2019	09/19 Special Ed Services	12,513.58
Briana McGee	12884		11/7/2019	Refund for departing student PE clothing and LT insurance 121695	47.00
Anthony J Smets	12885		11/7/2019	Equipment and entertainment services for homecoming game, 10-18-19	1,000.00
Law Offices of Young, Minney & Corr, LLP	12886		11/7/2019	INV#61068 Legal Services	2,306.50
CONFIDENTIAL	12887		11/7/2019	Sales Receipt #CS14645 TAP card refund	10.00
AT&T	12888		11/7/2019	4/7/19-5/6/19 818 710-9023 Main Office Fax	53.19
AT&T	12889		11/7/2019	10/7/19-11/6/19 818 710-9023 Main Office Fax	156.26
Esther Y Chang	12890		11/8/2019	Inv# 2019-10-ECR 10/19 Consulting Services CalSTRS Audit	997.50
Paula Russell	12891		11/8/2019	Refund for Homecoming Dance	30.00
NJROTC	12892		11/7/2019	Football Game Gate Supervision 11/8/19 vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1	250.00
Harapetian, Gina	12893		11/7/2019	Football Game Official Scorer - 11/8/19 vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1	50.00
Gerald, Richard	12894		11/7/2019	Medic for West Valley League Finals Fee divided by 6 Schools - Thursday, 11/7/19	98.00
Bradley Bob	12895		11/7/2019	Varsity Football vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 11/8/19 - Back Judge	91.00
Tyrene Durham	12896		11/7/2019	Varsity Football vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 11/8/19 - Linesmar	91.00
Herb Moutra	12897		11/7/2019	Varsity Football vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 11/8/19 - Umpire	91.00
Leon Brisco	12898		11/7/2019	Varsity Football vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 11/8/19 - Rel	93.00
Damel Brown	12899		11/7/2019	Varsity Football vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 11/8/19 - Line Judge	91.00
818 Cleaners	12900		11/8/2019	INV#93076 Football Uniform Cleaning	488.00
Brooks Transportation Inc.	12901		11/8/2019	INV#14820 Drama trip to Calabasas HS, 10/26/19	250.00
CCSA Employee Welfare Benefit Trust	12902		11/8/2019	11/19 Employee Benefits	323,469.28
Golden Star Technology, Inc	12903		11/8/2019	INV#41387 E-Rate Equipment purchase 2019-2020	219,753.80
California Interscholastic Federation	12904		11/8/2019	Inv# 4429 Annual Dues for 2019-20 Year Tournament Fee: Varsity Wrestling 45th San Clemente Varsity Rotary Tournament Saturday, January	2,858.52
San Clemente High School Wrestling	12905		11/8/2019	18, 2020	325.00
CNI THL OPS, LLC (Holiday Inn Express Las Vegas-South)	12906		11/8/2019	INV#10118 Field trip rooms for Supervising Coaches FS Boys Basketball 19th Annual Ernie Wallengran Memorial Holiday Tournament December 26-30,	675.74
Calabasas High School	12907		11/8/2019	2019	450.00
AT&T	12908		11/8/2019	10/7/19-11/6/19 818 704-5329 Right Side Alarm	160.95
AT&T	12909		11/8/2019	10/01-10/31/19 818 348-8124 Alt Ed RM 2	156.24
AT&T	12910		11/8/2019	10/7/19-11/06/19 818 347-3635 Alt Ed Line 2	156.26
AT&T	12911		11/8/2019	10/7/19-11/6/19 818 348-4152 Fire Alarm 2	156.26
AT&T	12912		11/8/2019	10/7/19-11/6/19 818 887-9221 Fire Alarm 1	310.66
AT&T	12913		11/8/2019	10/7/19-11/6/19 818 999-3601 Individual Lines	156.26
AT&T	12914		11/8/2019	10/7/19-11/6/19 818 716-0428 Left Side Alarm	156.26
AT&T	12915		11/8/2019	10/7/19-11/6/19 818 888-6340 Intrusion Alarm	156.26
AT&T	12916		11/8/2019	10/7/19-11/6/19 818-888-6714 Main Office Alarm	156.26
Billy Ramirez	12917		11/12/2019	Green fees League finals 10/24/19	66.00
AT&T	12918		11/12/2019	7/7/19-8/6/19 818 710-9023 Main Office Fax Adjustment	8.48
AT&T	12919		11/12/2019	5/7/19-6/6/19 818 888-6340 Intrusion Alarm Adjustment	15.44
Verizon Wireless	12920		11/12/2019	8/9/19-9/7/19 INV# 9837609987 Communication Services	621.29
Verizon Wireless	12921		11/12/2019	6/8/19-7/7/19 INV# 9833623229 Communication Services	733.77
Verizon Wireless	12922		11/12/2019	9/08/19-10/7/19 INV# 9839631400 Communication Services	621.38
AT&T	12923		11/12/2019	9/7/19-10/6/19 818-888-6714 Main Office Alarm	156.16
Winter Guard Association of Southern California	12924		11/12/2019	Winter guard competition Membership fees for Jv team	625.00
World Unispec	12925		11/12/2019	PE Shirts	207.00
Corr-Robinett, Scott	12926		11/12/2019	Official Timing and Scoring System for West Valley League Cluster Finals	509.40
Piece of Mind Care Services	12927		11/13/2019	INV#0000054 09/19 Teacher, Aide, Aide-ElCo Continuation	3,935.25
Corner Bakery	12928		11/13/2019	INV#1394220 PD Breakfast	72.00
Stonefire Grill	12929		11/13/2019	INV045701 PD Lunch	187.78

Chartwells Division	12930	11/13/2019	10/19 Cafeteria Services	92,316.04
Cory Wiener	12931	11/13/2019	11/8/18 vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 General Supervisor	60.00
Ericson Penate	12932	11/13/2019	CIF-LA Football Division 1 Playoff Game - RD1 General Supervisor 11/8/19	60.00
Amita P Garcia	12933	11/13/2019	11/8/18 vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 General Supervisor/Ticket Taker	60.00
Moran, Susan	12934	11/13/2019	11/8/18 vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 Visitor's Ticket Seller/Taker	64.00
Odama, Yoshi	12935	11/13/2019	11/8/18 vs Dorsey HS CIF-LA Football Division 1 Playoff Game - RD1 Visitor's Ticket Seller/Taker	64.00
NJROTC	12936	11/13/2019	11/15/19 vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal Gate Supervision	250.00
Cory Wiener	12937	11/13/2019	11/15/18 vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD General Supervisor	60.00
Ericson Penate	12938	11/13/2019	11/15/18 vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD General Supervisor	60.00
VOID	12939	VOID	VOID	-
Moran, Susan	12940	11/13/2019	11/15/18 vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD Visitor's Ticket	64.00
Odama, Yoshi	12941	11/13/2019	Seller/Taker	
VOID	12942	VOID	VOID	64.00
Spectrum (Time Warner Cable)	12943	11/14/2019	10/22/19-11/21/19 Fiber Internet 1 gbps	1,190.00
Kaitlyn Hang	12944	11/14/2019	Refund for Homecoming 2019	30.00
Regional TAP Service Center	12945	11/14/2019	11/14/19- Tap Cards free and reduced program 2019-20	480.00
Emily Esquer	12946	11/14/2019	Refund for homecoming 2019	35.00
VOID	12947	VOID	VOID	-
VOID	12948	VOID	VOID	-
Spectrum (Time Warner Cable)	12949	11/14/2019	11/19 INV# 086084201110119 Fiber Internet Account 086084201	899.00
VOID	12950	VOID	VOID	-
Joe Rice	12951	11/14/2019	Varsity Football vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD 11/15/19 - Line Judge	91.00
Becker, Craig	12952	11/14/2019	Varsity Football vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD 11/15/19 - Ref Varsity Football vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD 11/15/19 -	93.00
Taylor, Howard	12953	11/14/2019	Back Judge	91.00
Michael Herrera	12954	11/14/2019	Varsity Football vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD 11/15/19 - Linesman	91.00
Ruben Vega	12955	11/14/2019	Varsity Football vs Grant HS CIF-LA Football Division 1 Playoff Game - Quarterfinal RD 11/15/19 - Ump	91.00
School Datebooks	12956	11/14/2019	INV#C19-0168998 Student Academic Planners	8,786.81
Melissa Ann Charters	12957	11/15/2019	Smart & Final Reimbursement for Foods Class	189.72
Smart & Final	12958	11/15/2019	11/19 Statement foods class ACC: 512005	725.69
Robotics Education and Competition Foundation, Inc	12959	11/15/2019	Order#61889917 Trailer Fee 11/06/19-11/11/15	300.00
818 Cleaners	12960	11/15/2019	Football Uniforms for the 2019-2020 Season	333.00
EdTec Inc.	12961	11/15/2019	INV#12414 EdTec Monthly Services	17,364.17
Department of Justice (State of CA)	12962	11/15/2019	INV#416437 10/19 Fingerprint Apps	128.00
Judy McLean	12963	11/15/2019	INV#3028 Payroll Services	3,435.00
ICON School Management	12964	11/15/2019	INV#322 November 2019 Charter High School Consulting	14,500.00
Bruce Neale	12965	11/15/2019	CIF-LA Football Division 1 Playoff Game - Quarterfinal RD General Supervisor/Spotter 11/15/19 Football Game Official Scorer - 11/15/19 vs Grant HS CIF-LA Football Division 1 Playoff Game -	60.00
Harapetian, Gina	12966	11/15/2019	Qtrfinal Rnd	50.00
Interquest Detection Canines	12967	11/15/2019	10/2019 Canine Inspection	175.00
CompuClaim	12968	11/15/2019	10-2019 MeduClaim Procedure Code Billing(LEA)	190.90
VOID	12969	VOID	VOID	-
Angel Paul-Brenner	12970	11/18/2019	Homecoming Refund	35.00
The Home Depot	12971	11/18/2019	Acc: 9670 - November Statement	715.94
White's Studios, Inc.	12972	11/19/2019	INV# 551462 Blank ID cards for student IDs	1,926.65
Sofia Canchola	12973	11/18/2019	Homecoming Refund	35.00
John Singson	12974	11/18/2019	Homecoming Refund	35.00
Daniel Celnik	12975	11/18/2019	Homecoming Refund	30.00
AT&T	12976	11/18/2019	10/19 Local Access 831-000-7002	3,248.20
Macmillan Holdings, LLC (MPS, c/o Bedford Freeman & W	12977	11/18/2019	INV#21900213 IEBO Ebook Billing	2,400.00
Linguabee LLC	12978	11/18/2019	INV#MVDYFT Interpreting Services 10/2019	150.00
Inspire Communication, Inc	12979	11/18/2019	INV#EC20191031 Speech-Language Services	17,042.50
Benjamin Yu	12980	11/19/2019	Homecoming Refund	35.00
Emily Garcia	12981	11/19/2019	Homecoming Refund	35.00
Jasmine Tepper	12982	11/19/2019	Homecoming Refund	30.00
Thousand Oaks High School	12983	11/18/2019	2020 Thousand Oaks Thunderclap Varsity Wrestling Tournament Saturday, January 25, 2020	285.00
Marshall High School	12984	11/19/2019	Tournament Fee: FS and JV Cross Country Junior Varsity and Frosh/Soph Championships 11/20/19	100.00
Los Angeles Pierce College	12985	11/19/2019	Pool Rental Fee: Boys Water Polo Games	1,172.48
Hanover Insurance Group	12986	11/18/2019	10/7/19-11/6/19 Payment for 2019-2020 Insurance	12,474.10
AT&T	12987	11/19/2019	9/7/19-10/6/19 818 887-9221 Fire Alarm 1	310.46
AT&T	12988	11/20/2019	9/7/19-10/6/19 818 999-3601 Individual Lines	156.16
Kinetic Development LLC (Paapri Cloud Tech)	12989	11/19/2019	INV#6435 ERP Support Daily Issues	3,000.00
AT&T Business Service	12990	11/19/2019	9/19 - AN 051 933 37 92 001 LD Charges Main Fax REF#8187109022	28.42
Law Offices of Young, Minney & Corr, LLP	12991	11/20/2019	7/1/19-9/30/19 Bill Analysis Report	360.00
Curriculum Associates, LLC	12992	11/20/2019	Inv# 90623161 CIBS II Standardized Kit	415.76
Kern County Superintendent of Schools FCMAT	12993	11/20/2019	INV# 001592	1,830.61
Kevin Thurow	12994	11/20/2019	Gas for 2 Box trucks Band Competition	248.65
Ian McFarlin	12995	11/20/2019	AP Summer Institute	650.00
Ziat Zahur	12996	11/20/2019	Science-Food 4 Less Reimbursement	22.14
Michael Consoletti	12997	11/20/2019	Classroom Supplies	977.02
Melissa Ann Charters	12998	11/20/2019	11/15/19 Smart & Final Reimbursement for Foods Class	230.82
AT&T	12999	11/21/2019	8/7/19-9/6/19 818-888-6714 Main Office Alarr	0.69
American Express	13000	11/20/2019	10/28/2019 AMEX OCTOBER Darby X3-31039	61,720.26
Leo and Lily Inc	13001	11/20/2019	PD Lunch	177.49
William Curry	13002	11/20/2019	Parent Center paint job, September 2019	2,322.00
818 Cleaners	13003	11/20/2019	11/16/19 Cleaning of Football Uniforms for the 2019-2020 Season	339.00
American Express	13004	11/21/2019	9/28/2019 AMEX SEPTEMBER Darby X3-31035	49,536.09
American Express	13005	11/21/2019	9/28/2019 AMEX SEPTEMBER Hussey X3-31047	1,080.00
American Express	13006	11/21/2019	9/28/2019 AMEX SEPTEMBER Hussey X3-32011	25.00
Timothy Mikan	13007	11/22/2019	2019 Winter Guard Show Design	4,000.00
Gillis, James	13008	11/21/2019	Girls Water Polo vs Louisville HS - 11/21/19 Varsity and JV games Ref	118.00
Marie Sabrina LaMar	13009	11/20/2019	11/8/19 LAPD Officer for Football Game vs Dorsey	222.00
Alejandra Melgoza	13010	11/20/2019	11/8/19 LAPD Officer for Football Game vs Dorsey	222.00
Newman Aaronson Vanaman LLP	13011	11/21/2019	10/14/19 Attorney Fees OAH#2019061228	6,000.00
El Camino Real Charter High School 403(B) Plan	13012	11/21/2019	11/19 403(B) Plan 2563-4428 Charles Schwab	150.00
Susan Sims	13013	11/22/2019	Mileage to the North Campus (Shoup)	45.98
Zasha Endres	13014	11/22/2019	Tap Cards free and reduced program Reload 2019-20	60.00
Barbara Stanoff	13015	11/22/2019	LACOE Conference	56.57
Monroe High School	13016	11/21/2019	Tournament Fee: Girls Wrestling Valley Girl Rumble 11/30/19	30.00
Trophyman/Best Buy Trophy	13017	12/3/2019	INV# 9863 Cross Country Medals	266.91
Mutual of Omaha	13018	11/22/2019	12/19 Voluntary Disability Insurance	1,700.30
Vincent Brascia	13019	11/25/2019	Tournament Fee Reimbursement	453.95
818 Cleaners	13020	11/25/2019	INV#94014 Football Uniforms for the 2019-2020 Season	339.00
MidAmerica Productions	13021	11/26/2019	Chaperone Cost for Carnegie Hall Trip 04/12/2020	700.00
JW Pepper & Son, Inc	31281	11/1/2019	Sheet Music	788.02
Brooks Transportation Inc.	31282	11/1/2019	INV#14824 ROTC bus to Pacifica HS for academic competition	675.00
The Print Spot	31283	11/1/2019	Lamination for Classroom posters	65.70
California Interscholastic Federation	31284	11/1/2019	Dues, Fees	2,961.44
Department of Justice (State of CA)	31285	11/1/2019	09/19 Fingerprint Apps	384.00
Dick Blick Holdings Inc, (Blick Art Materials)	31286	11/1/2019	Matt Harbourt Art Supplies	2,123.76
ICON School Management	31287	11/1/2019	INV#312 October 2019 Charter School Consulting	14,500.00
SoCalGas	31288	11/1/2019	8/22/19-9/23/19 Gas Charges for Shoup Acct 163 513 3769 2	17.47
Stephanie Lisell	31289	11/1/2019	118764-Meal Time Reimbursement	18.00
Dick Blick Holdings Inc, (Blick Art Materials)	31290	11/1/2019	Shelly Marks Art Supplies-	1,632.63

Pro-Ed, Inc.	31291	11/1/2019	INV#2798048 CAS License - EXPEDITE	73.00
SHI International Corp	31292	11/5/2019	INV#B10706508 Adobe Creative Cloud Subscription for 2019-2020 budget	6,150.00
Dick Blick Holdings Inc, (Blick Art Materials)	31293	11/5/2019	Shelly Marks Art Supplies-	35.74
Purchase Power (Pitney Bowes)	31294	11/5/2019	09/19 Meter Rental Acct# 8000 9090 0876 5336	611.19
VOID	31295	11/6/2019	VOID	-
Hess & Associates	31296	11/6/2019	1st Qrt 2019-20 Charter School CALSTRS/CALPERS Retirement Reporting Tranactions Fee	2,507.50
Smart & Final	31297	11/7/2019	10/19 Statement Foods Class ACC: 512005	804.25
Freed, Michael	31298	11/7/2019	INV#143 2019 Marching Band Show Design	2,400.00
Fred J. Miller, Inc	31299	11/7/2019	INV#218511 Marching Shoes	1,265.45
Brooks Transportation Inc.	31300	11/7/2019	Inv# 14992 Athletics Budget - Transportation Week of 10/21/19	350.00
BSN Sports LLC	31301	11/7/2019	Replacement Net, Frame	598.53
Jules Seltzer Associates	31302	11/8/2019	INV#230820 Electric sit-to-stand table.	1,478.45
Mutual of Omaha	31303	11/8/2019	INV#001020071890 11/19 Voluntary Disability Insurance	1,345.42
Brooks Transportation Inc.	31304	11/8/2019	Athletic Budget - Transportation Week of 10/14/19	2,000.00
Merit Oil Company	31305	11/8/2019	Inv# 537319 10/3/19 Gasoline, Delivery Fee, Fuel Surcharge	635.02
M&M Paper Co.	31306	11/8/2019	Paper	2,073.05
VOID	31307	11/13/2019	VOID	-
Rent-It	31308	11/13/2019	Truck Rental 11/02/19-11/03/19	450.13
SoCalGas	31309	11/13/2019	9/23/19-10/22/19 Gas Charges for Shoup Acct 163 513 3769 2	15.85
Los Angeles Unified School District	31310	11/13/2019	9/6/19, 9/13/19 LAUSD School Police Overtime Reimbursement	1,885.56
Brooks Transportation Inc.	31311	11/13/2019	INV#14856 CCR trip to junior achievement finance park, 11-7-19	400.00
BSN Sports LLC	31312	11/13/2019	Boys Lacrosse Helmets	1,279.32
Brooks Transportation Inc.	31313	11/13/2019	INV#14830 EL and Alt Ed trip to CSUCI, 10/29/19	437.35
Eastbay Team Sales	31314	11/13/2019	Competition Shirts	585.17
HALO Branded Solutions, Inc.	31315	11/13/2019	INV#4198573 Marketing Supplies (pens)	417.49
BSN Sports LLC	31316	11/13/2019	Bleachers Replacement	6,011.26
LACOE, Los Angeles County Office of Education	31317	11/18/2019	INV#61870 Conference fee	60.00
Brooks Transportation Inc.	31318	11/18/2019	AVID/CCR trip to Pepperdine, 10-30-19	475.00
Four S Hospitality Group, Inc. (Hilton Garden Inn)	31319	11/18/2019	INV#002 Hotel Rooms 10/25/19	1,685.40
The Print Spot	31320	11/18/2019	Name Plates, Rubber Stamp	351.65
AT&T	31321	11/18/2019	9/10/19-10/9/19 818 888-9566 PBX Trunk 1	46.14
Odyssey (Mission Hills Restaurant Corporation)	31322	11/18/2019	Student Council Winter Formal Deposit	2,500.00
Brooks Transportation Inc.	31323	11/21/2019	Two buses for ROTC for Veterans Day Parade, 11/11/19	700.00
Golden Star Technology, Inc	31324	11/21/2019	INV#41205 Aruba Transceiver	3,014.03
BSN Sports LLC	31325	11/21/2019	Inv# 301687753 Nets, Scorebook, Slip Nott - Girls Basketball Budget	203.61
Brooks Transportation Inc.	31326	11/21/2019	Inv# 14965 marching band competition at College of the Canyons, 11/2/19	1,550.00
LACOE, Los Angeles County Office of Education	31327	11/21/2019	Inv# 61888 EL Coordinator Training for Wendy Bencivengo	100.00
Chartwells Division	31328	11/21/2019	Inv# 40349000104 Refreshments at October 26, 2019 Board meeting	143.88
Event Apparel, Inc	31329	11/21/2019	Inv# 10079639 Game Baseballs - Baseball Budget	2,888.61
Brooks Transportation Inc.	31330	11/21/2019	Marching band competition at Simi Valley HS, 10/26/19	1,200.00
Brooks Transportation Inc.	31331	11/21/2019	Bus for Humanitas trip to Huntington Library, 11/7/19	460.00
Regional TAP Service Center	31332	11/21/2019	Tap Cards free and reduced program 2019-20	4,104.00
Brooks Transportation Inc.	31333	11/21/2019	11/2/19 INV#14821 JV drama festival in Covina	875.00
The Print Spot	31334	11/21/2019	School Memo Pads (for marketing purpose)	1,457.50
Brooks Transportation Inc.	31335	11/21/2019	Athletics Budget - Transportation Week of 11/4/19	2,725.00
Nick Rail Music, Inc.	31336	11/28/2019	Instrument Repair	166.44
The College Board	31337	11/28/2019	2019-2020 College Board Membership Fee	400.00
Nick Rail Music, Inc.	31338	11/28/2019	Instrument Repair	644.96
Nettime Solutions LLC	31339	11/28/2019	10/19 stratustime Monthly Subscription	900.00
Nick Rail Music, Inc.	31340	11/28/2019	Instrument Repair	514.38
U.S. Bank National Association (US Bank)	31341	11/28/2019	10/20/19-11/19/19 INV# 398470898 Copiers Shoup	944.15
FedEx	31342	11/28/2019	10/18/19-10/30/19 FedEx Express Services	44.26
Verizon Wireless	31343	11/29/2019	10/8/19-11/7/19 Communication Services	628.19
DLL Financial Services, Inc.	SPACH41	11/1/2019	9/15/19-10/14/19 Copier Lease Contract 25426256	2,253.19
DLL Financial Services, Inc.	SPACH42	11/5/2019	10/15/19-11/14/19 Copier Lease Contract 25426256	2,051.73
Project Lead The Way, Inc.	SPACH43	11/13/2019	INV#192065 Participation fee for 2019-2020, 2 classes	5,000.00
Piece of Mind Care Services	SPACH44	11/18/2019	INV#0000056 10/19 SpEd Services(Teacher, Aide, Aide-EIco Continuation)	4,719.00
Kelly Services, Inc.	SPACH45	11/18/2019	INV#171918 Substitute Teachers through 10/04/19	16,108.26
Kelly Services, Inc.	SPACH46	11/18/2019	INV#175260 Substitute Teachers through 10/11/19	11,378.28
Piece of Mind Care Services	SPACH47	11/26/2019	INV#0000055 10/19 SpEd Services(Teacher, Aide, Aide-EIco Continuation)	85,098.44

Check Register

Account: 1761 - General

El Camino Real HS

Nov 2019

Grand Total: 3,548.24

Vendor	Check #	VOID	Date	Memo	Check Amount
Sylvia Yi	1053		11/1/2019	BRMS FSA Contribution 10/29/19	48.53
Barrie Gold	1054		11/5/2019	BRMS FSA Contribution 11/5/19	416.66
Steve Roe	1055		11/5/2019	BRMS FSA Contribution 11/05/19	200.00
Matthew Harbourt	1056		11/5/2019	BRMS FSA Contribution 11/05/19	208.33
Sylvia Yi	1057		11/5/2019	BRMS FSA Contribution 11/05/19	416.66
Jeanhee Moynier	1058		11/5/2019	BRMS FSA Contribution 11/05/19	845.00
Amy Carter	1059		11/5/2019	BRMS FSA Contribution 11/5/19	416.66
Sylvia Yi	1060		11/19/2019	BRMS FSA Contribution 11/19/19	96.40
Setareh Bahri	1061		11/19/2019	BRMS FSA Contribution 11/19/19	900.00

Coversheet

November 2019 Financial Update

Section: III. Financial
Item: B. November 2019 Financial Update
Purpose: Discuss
Submitted by:
Related Material: ECR Financial Presentation.pdf

El Camino Real Charter High School



Financial Report for October 31, 2019
Provided By: ICON School Management



YTD Comparison

- Variance for LCFF Entitlement as of 10/31 is now on Accrual Basis. It had been recorded as cash basis in the 18-19 year.

- Will review Local Revenue to determine if any local grants were given just for 18-19 FY. Based on the budget ECR has earned 47% of local revenues.

- Salaries and Benefit - Health and Welfare expenses are lower than prior year due to August through October being deferred.

- Books and Supplies – There were some one-time expenses incurred to purchase books in 18-19 year.

		As of Oct 2019	As of Oct 2018	\$ Difference	% Difference
Revenue	LCFF Entitlement	\$ 9,656,510	\$ 7,704,893	\$ 1,951,617	20.21%
	Federal Revenue	495,775	282,213	213,562	43.08%
	Other State Revenues	1,000,864	841,476	159,388	15.93%
	Local Revenues	928,049	1,294,497	(366,448)	-39.49%
	Total Revenue	12,266,693	10,123,079	2,143,614	17.48%
Expenses	Salaries and Benefits	9,356,907	9,857,617	(500,710)	-5.35%
	Books and Supplies	955,360	1,227,481	(272,121)	-28.48%
	Services and Other Operations	1,971,829	2,057,821	(85,992)	-4.36%
	Other Outflows	7,900	25,063	(17,163)	-217.25%
	Total Expenses	12,291,996	13,167,982	(875,986)	-7.13%
Fund Balance	Net Income (Loss)	\$ (25,303)	\$ (3,044,903)	\$ 3,019,600	-11933.76%
	Beginning Balance (Unaudited)	8,140,021	11,966,952	(3,826,931)	
	Ending Balance (Estimated)	\$ 8,114,718	\$ 8,922,049	\$ (807,331)	



YTD to Budget Summary

- 5% of Total LCFF Revenue coming in for Jul & Aug. 9% started in September.

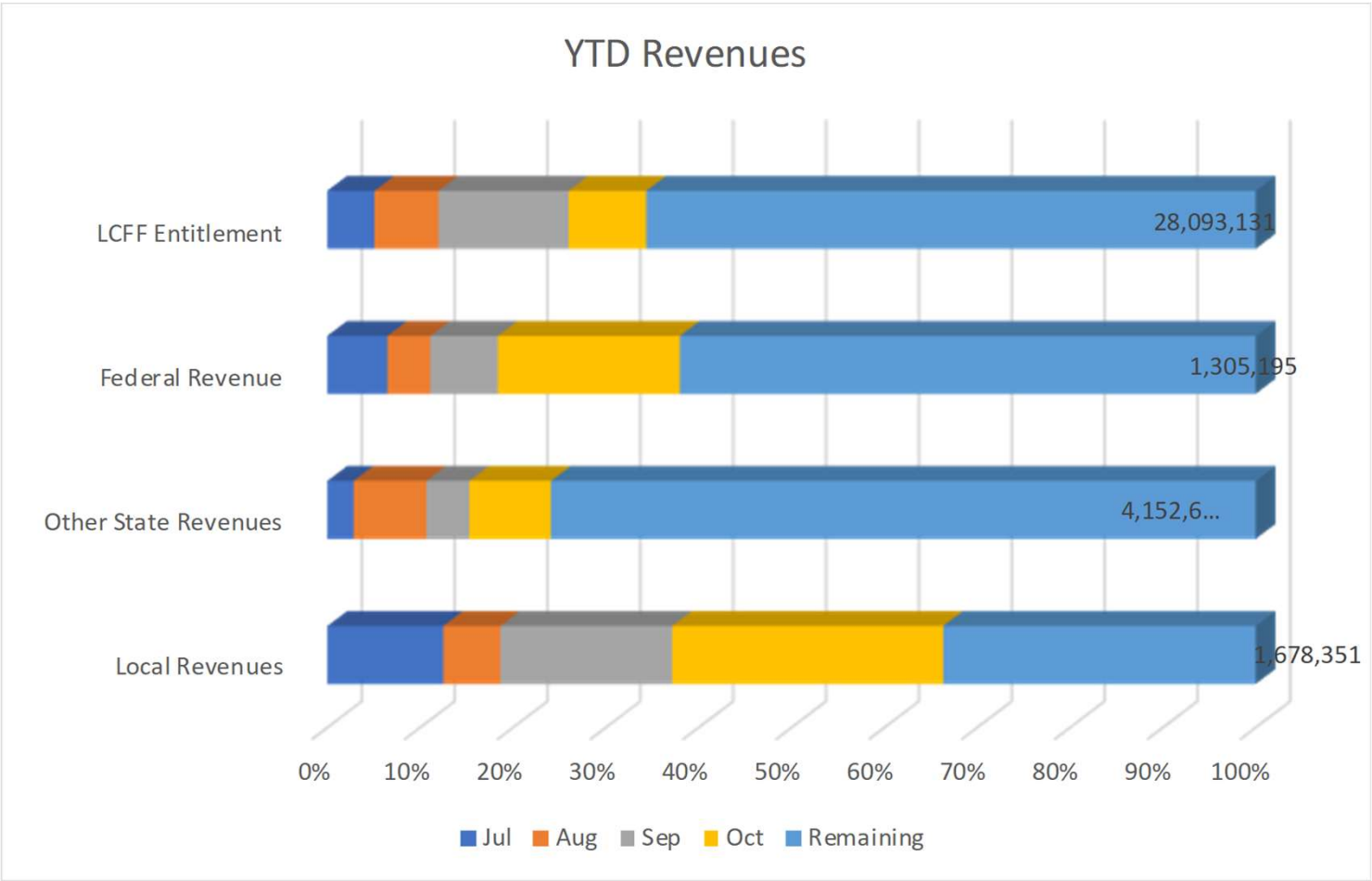
- Federal Revenue, other than Child Nutrition and SPED, is not apportioned until October.

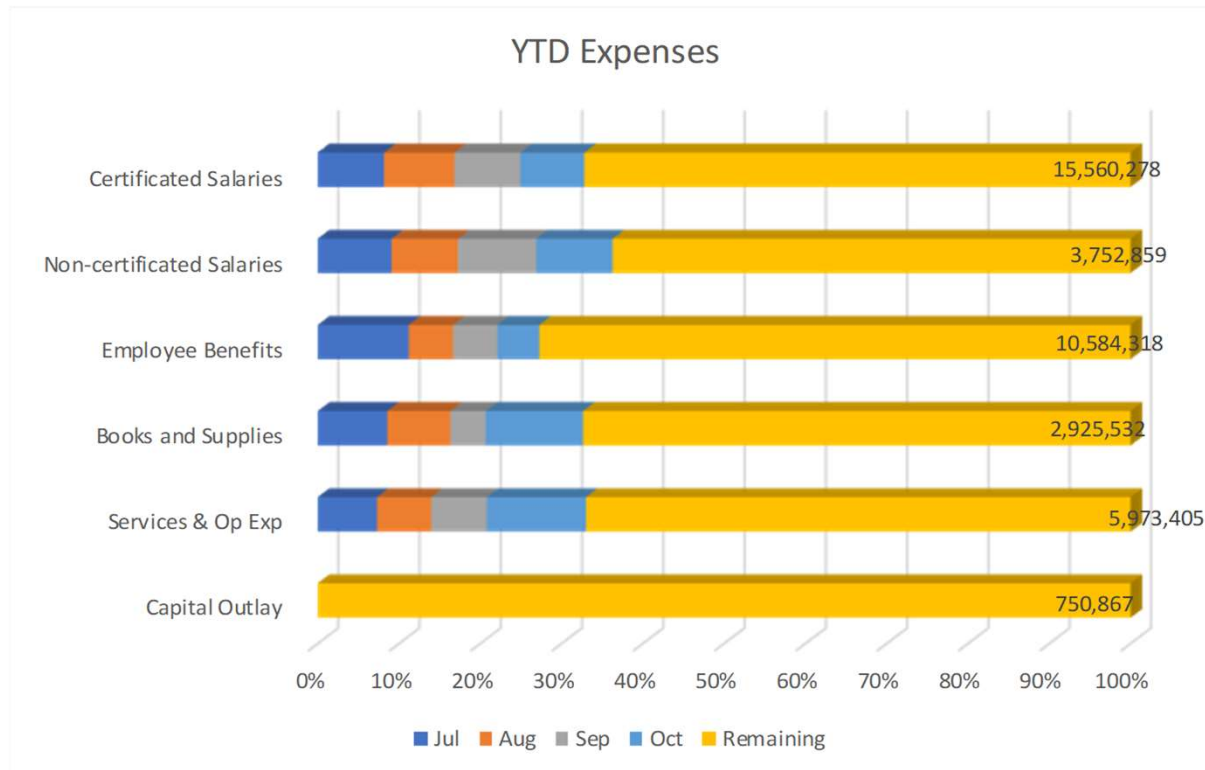
- Books and Supplies expenses are usually high in the beginning of school year.

- Have not recorded depreciation expenses. Will be recorded once confirmed with audited depreciation schedule.

		As of Oct 2019	Adopted Budget	% Used
Revenue	LCFF Entitlement	\$ 9,656,510	\$ 33,542,180	28.79%
	Federal Revenue	495,775	1,510,733	32.82%
	Other State Revenues	1,000,864	3,231,197	30.98%
	Local Revenues	928,049	1,956,880	47.42%
	Total Revenue	12,081,198	40,240,990	30.02%
Expenses	Salaries and Benefits	9,356,907	29,897,455	31.30%
	Books and Supplies	955,360	2,021,500	47.26%
	Services and Other Operation	1,971,829	7,422,505	26.57%
	Depreciation	-	712,052	0.00%
	Total Expenses	12,284,096	40,053,512	30.67%
Fund Balance	Net Income (Loss)	\$ (25,303)	\$ 187,478	-13.50%
	Beginning Balance (Unaudited)	8,140,021	8,140,021	
	Ending Balance (Estimated)	\$ 8,114,718	\$ 8,327,499	







Employee Benefits – Health Insurance has been deferred from August through October.

Depreciation - it has not been recorded yet. Projected to record this expense after having audited schedule as of June 30, 2019.

Book and Supplies - This is normally high in the first few school months due to preparation of the coming school year.



Adopted Budget vs Proposed Updated Budget comparison (Revenue)

		Updated Projected Budget	Adopted Budget	\$ Variance
Revenue	LCFF Entitlement	\$ 33,412,950	\$ 33,542,180	\$ (129,230.00)
	Federal Revenue	1,558,741	1,510,733	48,008.00
	Other State Revenues	1,326,577	3,231,197	(1,904,620.00)
	Local Revenues	4,376,875	1,956,880	2,419,995.00
	Total Revenue	40,675,143	40,240,990	434,153.00

LCFF entitlement – Initial budget was based on 3,457 student@ 95% attendance rate (3,284 ADA) and it has been updated with actual enrollment (3,524) @ 93% conservative attendance rate (projected ADA – 3,277.82)

Federal Revenues – Title Funds allocation is based on latest released information from CDE (Oct 2019). Special Ed is based on new LAUSD SELPA rate.

Other State Revenues – Based on new LAUSD SELPA rate for Special Ed revenues, Lottery and Mandated Block Grant are updated based on the new rate.

Local Revenues – including International Student (67FT and 5PT) and projected based on few months of operations



Adopted Budget vs Proposed Updated Budget comparison (Expenses)

		Updated Projected Budget	Adopted Budget	\$ Variance
Expenses	Salaries and Benefits	29,595,739	29,897,455	(301,716.00)
	Books and Supplies	2,200,000	2,021,500	178,500.00
	Services and Other Operatio	7,714,835	7,422,505	292,330.00
	Depreciation	712,052	712,052	-
	Other Outgo	-	-	-
	Total Expenses	40,222,626	40,053,512	169,114.00

Salaries and Benefits – This is based on Actual expenditures for 19-20 and projected out for the rest of the year and each employee being broken out. For 19-20 Adopted Budget, the salaries had ins and outs and then a 3% increase.

Books and Supplies – No significant change

Services and other Operations – Based on few months of operation and new assumption for some expenses.

Other Outgo – Projected based on PY Unaudited actual.



		As of Oct 2019	As of Jun 2019	YTD Change
ASSETS	Cash Balance	\$ 6,193,676	\$ 5,071,239	1,122,437
	Accounts Receivable	1,962,652	3,627,527	(1,664,875)
	Prepays	906,845	339,378	567,467
	Fixed Assets, Net	7,171,063	7,174,263	(3,200)
	Investments	7,114,440	6,784,047	330,393
	Total Assets	\$ 23,348,676	\$ 22,996,454	352,222
LIABILITIES AND FUND BALANCE	Accounts Payable	\$ 1,501,937	\$ 1,592,376	(90,439)
	Due to Others	237,807	237,807	-
	OPEB Liability	12,513,694	12,696,714	(183,020)
	Deferred Revenue	569,204	404,954	164,250
	Current Loans and Other Payable	121,583	791,383	(669,800)
	Total Liabilities	14,944,225	15,723,234	95.05%
	Beginning Balance (Unaudited)	8,429,753	6,783,190	1,646,563
	Net Income (Loss)	(25,302)	490,030	(515,332)
	Ending Balance (Estimated)	8,404,451	7,273,220	1,131,231
	Total Liabilities and Fund Balance	\$ 23,348,676	\$ 22,996,454	352,222

Balance Sheet

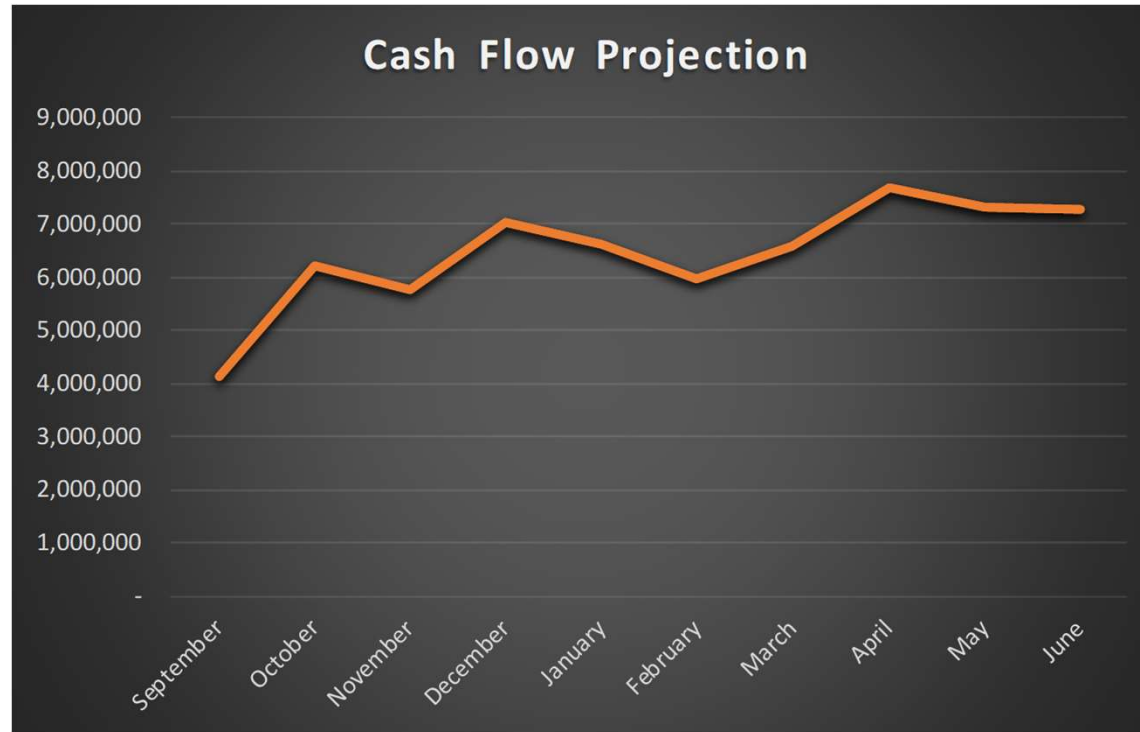
- Accounts receivable – Mainly LCFF October portion which will be received in November.

- Investment accounts is reconciled as of October 31, 2019.

- OPEB liabilities have been adjusted for the OPEB expense and Investment Account.



2019-20 Cash flow projection



- Projected ECR ending cash balance of \$7.3M at the end of 19-20 SY
- Days Cash on hand is 57.43 days.



Questions?

Daniel J. Lee

Chief Executive Officer

dlee@iconsm.com

ICON School Management



El Camino Real Charter High School
Income Statement
October 31, 2019

	Actual				YTD	Budget
	Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
SUMMARY						
Revenue						
LCFF Entitlement	1,430,827	1,935,719	3,942,066	2,347,898	9,656,510	33,542,180
Federal Revenue	84,623	60,540	94,828	255,782	495,773	1,510,733
Other State Revenues	117,976	325,053	192,630	365,204	1,000,863	3,231,197
Local Revenues	201,975	45,143	277,985	402,948	928,051	1,956,880
Fundraising and Grants	7,764	57,956	32,947	86,829	185,496	-
Total Revenue	1,843,165	2,424,411	4,540,456	3,458,661	12,266,693	40,240,990
Expenses						
Compensation and Benefits	2,795,107	2,231,983	2,201,382	2,128,433	9,356,905	29,897,455
Books and Supplies	250,176	226,746	127,299	351,138	955,359	2,021,500
Services and Other Operating Expenditures	436,376	398,403	408,046	729,002	1,971,827	7,422,505
Depreciation	-	-	-	-	-	712,052
Other Outflows	7,900	-	-	-	7,900	-
Total Expenses	3,489,559	2,857,133	2,736,727	3,208,573	12,291,992	40,053,512
Operating Income	(1,646,394)	(432,721)	1,803,729	250,088	(25,298)	187,478
Fund Balance						
Beginning Balance (Unaudited)					8,429,853	7,384,233
Operating Income					(25,298)	-
Ending Fund Balance					8,404,555	7,571,711

**El Camino Real Charter High School
Income Statement
October 31, 2019**

	Actual				YTD	Budget
	Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
REVENUE						
LCFF Entitlement						
8011 Charter Schools General Purpose Entitlement - State Aid	933,017	933,017	1,679,430	1,679,430	5,224,894	20,172,916
8012 Education Protection Account Entitlement	-	-	1,594,169	-	1,594,169	5,801,039
8019 State Aid - Prior Years	(3,541)	-	-	-	(3,541)	-
8096 Charter Schools in Lieu of Property Taxes	501,351	1,002,702	668,467	668,468	2,840,988	7,568,225
SUBTOTAL - LCFF Entitlement	1,430,827	1,935,719	3,942,066	2,347,898	9,656,510	33,542,180
Federal Revenue						
8181 Special Education - Entitlement	39,956	80,840	53,687	53,687	228,170	653,786
8220 Child Nutrition Programs	44,667	(20,300)	41,141	67,911	133,419	325,832
8290 No Child Left Behind	-	-	-	-	-	-
8291 Title I	-	-	-	85,308	85,308	340,014
8292 Title II	-	-	-	19,103	19,103	71,647
8294 Title IV	-	-	-	5,923	5,923	19,454
8299 All Other Federal Revenue	-	-	-	23,850	23,850	100,000
SUBTOTAL - Federal Revenue	84,623	60,540	94,828	255,782	495,773	1,510,733
Other State Revenue						
8319 Other State Apportionments - Prior Years	-	-	-	-	-	-
8381 Special Education - Entitlement (State)	117,134	234,014	156,066	289,073	796,288	1,939,946
8520 Child Nutrition - State	-	4,411	3,311	18,942	26,664	25,688
8550 Mandated Cost Reimbursements	-	-	-	-	-	148,547
8560 State Lottery Revenue	-	-	-	-	-	669,943
8590 All Other State Revenue	842	86,628	33,253	57,189	177,912	447,073
8593 Prop 39 Energy	-	-	-	-	-	-
SUBTOTAL - Other State Revenue	117,976	325,053	192,630	365,204	1,000,863	3,231,197
Local Revenue						
8634 Food Service Sales	3,973	26,435	37,730	37,055	105,193	256,880
8636 Uniforms	-	-	-	-	-	-
8638 Merchandise Sales	-	-	-	-	-	-
8639 All Other Sales	1,428	-	(770)	(87)	571	-

**El Camino Real Charter High School
Income Statement
October 31, 2019**

	Actual				YTD	Budget
	Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
8650 Leases and Rentals	-	-	-	-	-	-
8660 Interest	22,086	31,943	8,714	9,720	72,463	-
8662 Net Increase (Decrease) in the Fair Value of Investments	46,413	(130,703)	164,628	232,322	312,660	50,000
8690 Other Local Revenue	127,990	117,468	67,683	123,938	437,079	1,500,000
8715 Option 3 SPED	-	-	-	-	-	150,000
8999 Uncategorized Revenue	85	-	-	-	85	-
SUBTOTAL - Local Revenue	201,975	45,143	277,985	402,948	928,051	1,956,880
Fundraising and Grants						
8803 Fundraising	-	-	-	-	-	-
8804 ASB Revenues	7,764	57,956	32,947	86,829	185,496	-
SUBTOTAL - Fundraising and Grants	7,764	57,956	32,947	86,829	185,496	-
TOTAL REVENUE	1,843,165	2,424,411	4,540,456	3,458,661	12,266,693	40,240,990

El Camino Real Charter High School
Income Statement
October 31, 2019

	Actual				YTD	Budget
	Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
EXPENSES						
Compensation & Benefits						
Certificated Salaries						
1100 Teachers Salaries	1,032,637	1,115,240	1,032,299	1,010,099	3,180,176	12,069,927
1101 Teacher - Stipends	(2,968)	-	-	-	(2,968)	-
1150 NBC Stipend	-	-	-	-	-	115,943
1160 Auxilary & Summer School	-	-	-	-	-	455,000
1170 Coverage	-	-	-	-	-	100,000
1180 Extra Hours & Tutoring	-	-	-	-	-	55,000
1190 PD & LCAP	-	-	-	-	-	190,000
1200 Certificated Pupil Support Salaries	147,152	148,104	143,482	130,672	438,738	1,306,748
1300 Certificated Supervisor & Administrator Salaries	91,564	86,398	86,348	86,348	264,310	1,126,293
1900 Certificated Other Salaries	-	-	-	-	-	141,368
SUBTOTAL - Certificated Salaries	1,268,385	1,349,741	1,262,129	1,227,119	3,880,255	15,560,278
Classified Salaries						
2100 Classified Instructional Aide Salaries	140,545	40,869	76,029	79,814	257,443	937,755
2200 Classified Support Salaries	94,299	110,885	142,864	130,102	348,048	861,652
2300 Classified Supervisor & Administrator Salaries	58,381	72,628	55,668	54,046	186,677	437,199
2400 Classified Clerical & Office Salaries	46,979	79,971	86,865	86,944	213,815	1,363,468
2900 Classified Other Salaries	1,266	1,256	1,006	1,114	3,528	152,786
SUBTOTAL - Classified Salaries	341,470	305,608	362,432	352,020	1,009,510	3,752,859
Employee Benefits						
3100 STRS	212,801	228,474	217,014	209,221	658,289	2,568,458
3200 PERS	36,886	56,384	63,507	56,401	156,777	699,627
3300 OASDI-Medicare-Alternative	44,487	46,378	47,782	41,863	138,647	513,406
3400 Health & Welfare Benefits	623,724	(11,738)	(13,709)	(9,222)	598,277	3,434,125
3500 Unemployment Insurance	605	-	-	-	605	11,045
3600 Workers Comp Insurance	35,548	20,368	20,225	19,322	76,141	331,220
3700 Retiree Benefits	230,951	230,951	234,915	230,951	696,817	3,026,437
3900 Other Employee Benefits	250	5,817	7,087	758	13,154	-

El Camino Real Charter High School
Income Statement
October 31, 2019

SUBTOTAL - Employee Benefits

Actual				YTD	Budget
Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
1,185,252	576,634	576,821	549,294	2,338,707	10,584,318

El Camino Real Charter High School
Income Statement
October 31, 2019

	Actual				YTD	Budget
	Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
Books & Supplies						
4100 Approved Textbooks & Core Curricula Materials	28,153	51,661	12,550	12,419	92,364	250,000
4200 Books & Other Reference Materials	53	17,280	2,617	24,867	19,950	15,000
4300 Materials & Supplies	-	-	-	677	-	-
4325 Instructional Materials & Supplies	28,145	24,372	12,995	17,973	65,512	260,000
4330 Office Supplies	11,354	5,863	9,841	3,420	27,058	100,000
4345 Non Instructional Student Materials & Supplies	68,625	43,404	68,578	97,603	180,607	315,000
4400 Noncapitalized Equipment	113,814	29,311	11,033	11,474	154,158	403,000
4710 Student Food Services	33	54,855	9,685	182,705	64,573	676,000
4720 Other Food	-	-	-	-	-	2,500
SUBTOTAL - Books and Supplies	250,176	226,746	127,299	351,138	604,221	2,021,500
Services & Other Operating Expenses						
5000 Services & Other Operating Expenses	19,816	400	2,021	580	22,237	-
5200 Travel & Conferences	5,240	2,718	4,713	8,356	12,671	115,000
5300 Dues & Memberships	32,330	7,972	42,277	97,631	82,579	538,403
5400 Insurance	83,548	47,864	23,789	12,474	155,201	215,000
5500 Operations & Housekeeping	22,938	8,526	16,048	7,450	47,512	874,000
5520 Security	25,421	32,784	38,354	52,521	96,559	547,600
5605 Equipment Leases	11,238	7,539	10,914	4,010	29,691	630,600
5610 Rent	-	-	-	16	-	520,198
5616 Repairs and Maintenance - Computers	-	-	-	-	-	-
5631 Other Rentals, Leases and Repairs 1	269	-	75	2,800	344	140,000
5800 Other Services & Operating Expenses	7,330	-	-	-	7,330	-
5809 Banking Fees	53,428	4,202	3,484	56,670	61,114	56,160
5812 Business Services	-	-	-	-	-	174,000
5815 Consultants - Instructional	45,021	16,423	29,293	184,671	90,737	1,209,980
5820 Consultants - Non Instructional - Custom 1	47,746	40,822	37,336	39,897	125,904	393,891
5824 District Oversight Fees	19,403	62,429	38,333	28,129	120,165	335,422
5830 Field Trips Expenses	1,565	19,487	42,738	42,733	63,790	260,000
5833 Fines and Penalties	99	117	1,641	157	1,857	5,200
5845 Legal Fees	22,219	4,898	40,738	12,778	67,855	200,000
5848 Licenses and Other Fees	6,451	60	2,128	47,941	8,639	46,500
5851 Marketing and Student Recruiting	6,500	5,000	-	-	11,500	60,000

El Camino Real Charter High School
Income Statement
October 31, 2019

		Actual				YTD	Budget
		Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
5857	Payroll Fees	4,060	4,340	5,097	5,911	13,497	35,055
5861	Prior Yr Exp (not accrued)	-	-	-	-	-	10,000
5872	Special Education Encroachment	31,418	114,088	41,951	51,243	187,457	539,496
5884	Substitutes	(16,202)	205	20,074	65,349	4,077	360,000
5898	Bad Debt Expense	-	-	-	-	-	-
5899	Miscellaneous Operating Expenses	-	-	-	-	-	-
5900	Communications	6,537	18,530	7,042	7,685	32,109	156,000
SUBTOTAL - Services & Other Operating Exp.		436,376	398,403	408,046	729,002	1,242,825	7,422,505

El Camino Real Charter High School
Income Statement
October 31, 2019

				Actual	YTD	Budget			
				Jul	Aug	Sep	Oct	Actual YTD	Approved Budget
Capital Outlay & Depreciation									
6900	Depreciation			-	-	-	-	-	712,052
	SUBTOTAL - Capital Outlay & Depreciation			-	-	-	-	-	712,052
Other Outflows									
7999	Uncategorized Expense			7,900	-	-	-	7,900	-
	SUBTOTAL - Other Outflows			7,900	-	-	-	7,900	-
TOTAL EXPENSES				3,489,559	2,857,133	2,736,727	3,208,573	9,083,419	40,053,512

Coversheet

Review and Vote on 1st Interim Financials

Section: III. Financial
Item: C. Review and Vote on 1st Interim Financials
Purpose: Vote
Submitted by:
Related Material: 2019-12 1st Interim Financials.pdf

COST CTR		EL CAMINO REAL CHARTER HIGH SCHOOL			
FY20 1ST INTERIM REPORT					
FI CHARTER SCHOOL - FUND 62					
DUE DATE - DECEMBER 11, 2019 - (WEDNESDAY)					
					FY20 1ST INTERIM PROJECTION
BALANCE SHEET - FULL ACCRUAL					
A) ASSETS				Object Codes	
1)	Cash				
	a) In County Treasury (don't put your \$ here if they are not in LACOE)			9110	-
	1) Fair Value Adjustment to Cash in County Treasury			9111	-
	b) In Banks			9120	6,193,676.14
	c) In Revolving Fund			9130	-
	d) with Fiscal Agent			9135	-
	e) collection awaiting deposit			9140	-
2)	Investments			9150	7,114,440.07
3)	Accounts Receivable			9200	116,119.75
4)	Due from Grantor Government			9290	1,846,532.10
5)	Due from Other Funds			9310	-
6)	Stores			9320	-
7)	Prepaid Expenditures			9330	906,844.62
8)	Other Current Assets			9340	-
9)	Fixed Assets:				
	a)	Land		9410	2,019,963.89
	b)	Land Improvements		9420	168,345.25
	c)	Less - Accumulated Depreciation-Land Improvements		9425	(161,684.73)
	d)	Buildings		9430	5,177,861.27
	e)	Less - Accumulated Depreciation-Buildings		9435	(551,478.56)
	f)	Equipment		9440	1,691,746.68
	g)	Less - Accumulated Depreciation-Equipment		9445	(1,173,690.98)
	h)	Work in Progress		9450	-
10) TOTAL ASSETS					23,348,675.50
B. DEFERRED OUTFLOWS OF RESOURCES					
1)	Deferred Outflows Of Resources			9490	
2) TOTAL DEFERRED OUTFLOWS					-
C. LIABILITIES					
1)	Accounts Payable			9500	1,860,926.06
2)	Due to Grantor Governments			9590	-
3)	Due to Other Funds			9610	-
4)	Current Loans			9640	-
5)	Unearned Revenue			9650	569,204.00
6)	Long-Term Liabilities:				
	a)	Net Pension Liability		9663	-
	b)	NET OPEB Obligation		9664	12,513,693.40
	c)	Compensated Absences		9665	-
	d)	COPs Payable		9666	-
	e)	Capital Leases Payable		9667	-
	f)	Lease Revenue Bonds Payable		9668	-
	g)	Other General Long-Term Liabilities		9669	-
7) TOTAL LIABILITIES					14,943,823.46
D. DEFERRED INFLOWS OF RESOURCES					
1)	Deferred Inflows of Resources			9690	-
2) TOTAL DEFERRED INFLOWS					-
E. NET POSITION, June 30					8,404,852.04

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	33,542,181.00	33,542,181.00	9,656,510.00	33,412,950.00	(129,231.00)	-0.4%
2) Federal Revenue		8100-8299	1,510,732.89	1,510,732.89	495,774.65	1,558,740.50	48,007.61	3.2%
3) Other State Revenue		8300-8599	1,291,250.54	1,291,250.54	204,576.08	1,326,577.00	35,326.46	2.7%
4) Other Local Revenue		8600-8799	3,896,825.75	3,896,825.75	1,909,792.33	4,376,875.00	480,049.25	12.3%
5) TOTAL, REVENUES			40,240,990.18	40,240,990.18	12,266,653.06	40,675,142.50		
B. EXPENSES								
1) Certificated Salaries		1000-1999	15,560,277.93	15,560,277.93	5,107,374.91	14,606,311.00	953,966.93	6.1%
2) Classified Salaries		2000-2999	3,752,859.14	3,752,859.14	1,361,530.88	4,923,129.00	(1,170,269.86)	-31.2%
3) Employee Benefits		3000-3999	10,584,318.48	10,584,318.48	2,888,000.62	10,066,298.52	518,019.96	4.9%
4) Books and Supplies		4000-4999	2,021,500.00	2,021,500.00	949,835.05	2,200,000.00	(178,500.00)	-8.8%
5) Services and Other Operating Expenses		5000-5999	7,422,505.42	7,422,505.42	1,941,790.61	7,714,834.39	(292,328.97)	-3.9%
6) Depreciation		6000-6999	712,052.33	712,052.33	0.00	712,052.00	0.33	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			40,053,513.30	40,053,513.30	12,248,532.07	40,222,624.91		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			187,476.88	187,476.88	18,120.99	452,517.59		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			187,476.88	187,476.88	18,120.99	452,517.59		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	12,232,663.70	12,232,663.70		7,725,626.46	(4,507,037.24)	-36.8%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,232,663.70	12,232,663.70		7,725,626.46		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			12,232,663.70	12,232,663.70		7,725,626.46		
2) Ending Net Position, June 30 (E + F1e)			12,420,140.58	12,420,140.58		8,178,144.05		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position			12,420,140.58	12,420,140.58		8,178,144.05		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	20,172,916.42	20,172,916.42	5,224,894.00	18,895,335.00	(1,277,581.42)	-6.3%
Education Protection Account State Aid - Current Year		8012	5,801,039.42	5,801,039.42	1,594,169.00	6,183,981.00	382,941.58	6.6%
State Aid - Prior Years		8019	0.00	0.00	(3,541.00)	(3,541.00)	(3,541.00)	New
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	7,568,225.16	7,568,225.16	2,840,988.00	8,337,175.00	768,949.84	10.2%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			33,542,181.00	33,542,181.00	9,656,510.00	33,412,950.00	(129,231.00)	-0.4%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	325,832.00	325,832.00	133,420.30	325,000.00	(832.00)	-0.3%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	653,785.89	653,785.89	228,170.22	664,444.00	10,658.11	1.6%
Title I, Part A, Basic	3010	8290	340,014.00	340,014.00	85,308.00	341,309.00	1,295.00	0.4%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	71,647.00	71,647.00	19,103.00	76,411.00	4,764.00	6.6%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	13,279.00	13,279.00	New
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	9,999.00	9,999.00	New
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3150, 3155, 3180, 3181, 3182, 3185, 4124, 4126, 4127, 4128, 5510, 5630	8290	0.00	0.00	5,923.00	25,266.00	25,266.00	New
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	119,454.00	119,454.00	23,850.13	103,032.50	(16,421.50)	-13.7%
TOTAL, FEDERAL REVENUE			1,510,732.89	1,510,732.89	495,774.65	1,558,740.50	48,007.61	3.2%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	25,688.00	25,688.00	26,663.98	46,000.00	20,312.00	79.1%
Mandated Costs Reimbursements		8550	148,546.63	148,546.63	0.00	153,952.00	5,405.37	3.6%
Lottery - Unrestricted and Instructional Materials		8560	669,943.34	669,943.34	0.00	678,405.00	8,461.66	1.3%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	447,072.57	447,072.57	177,912.10	448,220.00	1,147.43	0.3%
TOTAL, OTHER STATE REVENUE			1,291,250.54	1,291,250.54	204,576.08	1,326,577.00	35,326.46	2.7%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	105,191.33	195,000.00	195,000.00	New
All Other Sales		8639	0.00	0.00	0.00	900,000.00	900,000.00	New
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	72,462.63	100,000.00	100,000.00	New
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	1,939,945.75	1,939,945.75	796,287.63	2,081,875.00	141,929.25	7.3%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	1,956,880.00	1,956,880.00	935,850.74	1,100,000.00	(856,880.00)	-43.8%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,896,825.75	3,896,825.75	1,909,792.33	4,376,875.00	480,049.25	12.3%
TOTAL, REVENUES			40,240,990.18	40,240,990.18	12,266,653.06	40,675,142.50		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	14,292,617.41	14,292,617.41	4,187,306.93	12,021,761.00	2,270,856.41	15.9%
Certificated Pupil Support Salaries		1200	0.00	0.00	569,410.94	1,552,578.00	(1,552,578.00)	New
Certificated Supervisors' and Administrators' Salaries		1300	1,126,292.52	1,126,292.52	350,657.04	1,031,972.00	94,320.52	8.4%
Other Certificated Salaries		1900	141,368.00	141,368.00	0.00	0.00	141,368.00	100.0%
TOTAL, CERTIFICATED SALARIES			15,560,277.93	15,560,277.93	5,107,374.91	14,606,311.00	953,966.93	6.1%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,799,406.26	1,799,406.26	337,257.24	724,640.00	1,074,766.26	59.7%
Classified Support Salaries		2200	0.00	0.00	478,150.77	1,209,815.00	(1,209,815.00)	New
Classified Supervisors' and Administrators' Salaries		2300	437,199.00	437,199.00	240,723.05	517,585.00	(80,386.00)	-18.4%
Clerical, Technical and Office Salaries		2400	1,363,467.88	1,363,467.88	300,758.94	841,484.00	521,983.88	38.3%
Other Classified Salaries		2900	152,786.00	152,786.00	4,640.88	1,629,605.00	(1,476,819.00)	-966.6%
TOTAL, CLASSIFIED SALARIES			3,752,859.14	3,752,859.14	1,361,530.88	4,923,129.00	(1,170,269.86)	-31.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	2,568,457.91	2,568,457.91	867,509.20	2,103,303.20	465,154.71	18.1%
PERS		3201-3202	699,627.41	699,627.41	213,177.89	615,538.00	84,089.41	12.0%
OASDI/Medicare/Alternative		3301-3302	513,405.55	513,405.55	180,509.35	546,590.32	(33,184.77)	-6.5%
Health and Welfare Benefits		3401-3402	3,434,125.16	3,434,125.16	589,054.44	3,146,000.00	288,125.16	8.4%
Unemployment Insurance		3501-3502	11,045.15	11,045.15	605.47	124,992.00	(113,946.85)	-1031.6%
Workers' Compensation		3601-3602	331,220.30	331,220.30	95,463.15	451,101.00	(119,880.70)	-36.2%
OPEB, Allocated		3701-3702	3,026,437.00	3,026,437.00	927,768.06	3,026,437.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	13,913.06	52,337.00	(52,337.00)	New
TOTAL, EMPLOYEE BENEFITS			10,584,318.48	10,584,318.48	2,888,000.62	10,066,298.52	518,019.96	4.9%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	250,000.00	250,000.00	103,356.79	355,000.00	(105,000.00)	-42.0%
Books and Other Reference Materials		4200	15,000.00	15,000.00	44,816.66	75,000.00	(60,000.00)	-400.0%
Materials and Supplies		4300	675,000.00	675,000.00	388,752.48	655,000.00	20,000.00	3.0%
Noncapitalized Equipment		4400	403,000.00	403,000.00	165,631.07	423,000.00	(20,000.00)	-5.0%
Food		4700	678,500.00	678,500.00	247,278.05	692,000.00	(13,500.00)	-2.0%
TOTAL, BOOKS AND SUPPLIES			2,021,500.00	2,021,500.00	949,835.05	2,200,000.00	(178,500.00)	-8.8%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	171,110.20	584,164.91	(584,164.91)	New
Travel and Conferences		5200	115,000.00	115,000.00	124,516.73	201,911.00	(86,911.00)	-75.6%
Dues and Memberships		5300	538,403.00	538,403.00	214,830.31	584,903.00	(46,500.00)	-8.6%
Insurance		5400-5450	215,000.00	215,000.00	167,675.00	215,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,421,599.84	1,421,599.84	204,042.45	856,600.00	564,999.84	39.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,290,798.47	1,290,798.47	35,851.38	1,855,798.00	(564,999.53)	-43.8%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,685,704.11	3,685,704.11	972,601.47	3,160,457.48	525,246.63	14.3%
Communications		5900	156,000.00	156,000.00	51,163.07	256,000.00	(100,000.00)	-64.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			7,422,505.42	7,422,505.42	1,941,790.61	7,714,834.39	(292,328.97)	-3.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
DEPRECIATION								
Depreciation Expense		6900	712,052.33	712,052.33	0.00	712,052.00	0.33	0.0%
TOTAL, DEPRECIATION			712,052.33	712,052.33	0.00	712,052.00	0.33	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			40,053,513.30	40,053,513.30	12,248,532.07	40,222,624.91		

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

2019-20 First Interim
Charter Schools Enterprise Fund
Revenues, Expenses and Changes in Net Position

19 64733 1932623
Form 621

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

First Interim
Charter Schools Enterprise Fund
Exhibit: Restricted Net Position Detail

19 64733 1932623
Form 62I

Resource	Description	2019/20 Projected Year Totals
	Total, Restricted Net Position	<u>0.00</u>

El Camino Real Charter High
Los Angeles Unified
Los Angeles County


First Interim
Fiscal Year 2019-20
Charter School Certification

19 64733 1932623
Form CI

Charter Number: 1314

To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority):

2019-20 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a).

Signed: 
Charter School Official
(Original signature required)

Date: 11/25/19

Printed Name: Alan Darby

Title: Chief Business Officer

For additional information on the interim report, please contact:

Charter School Contact:

John J. Arndt, CPA
Name

Business Representative
Title

(323) 457-0499
Telephone

jarndt@iconsm.com
E-mail Address

Coversheet

Review and Vote on 2018-2019 Audit Report

Section:	III. Financial
Item:	D. Review and Vote on 2018-2019 Audit Report
Purpose:	Vote
Submitted by:	
Related Material:	ElCaminoRealCharterHighSchoolRpt19.pdf ElCaminoRealCharterHighSchoolGov19 (2).pdf

EL CAMINO REAL ALLIANCE
FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
YEAR ENDED JUNE 30, 2019

OPERATING:
El Camino Real Charter High School : #1314



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WEALTH ADVISORY
OUTSOURCING
AUDIT, TAX, AND
CONSULTING

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INDEPENDENT AUDITORS' REPORT

Board of Directors
El Camino Real Alliance
Woodland Hills, California

Report on the Financial Statements

We have audited the accompanying financial statements of El Camino Real Alliance (the School), a California nonprofit public benefit corporation, which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors
El Camino Real Alliance

Opinion

In our opinion, the financial statements referred to on page 1 present fairly, in all material respects, the financial position of the School as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the School's financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated December 13, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness on the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Glendora, California
December 13, 2019

**EL CAMINO REAL ALLIANCE
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2019**

ASSETS

CURRENT ASSETS

Cash and Cash Equivalents	\$ 5,071,239
Investments	6,784,047
Accounts Receivable	3,613,467
Prepaid Expenses and Other Assets	902,845
Total Current Assets	16,371,598

LONG-TERM ASSETS

Property, Plant, and Equipment, Net	7,174,262
Total Long-Term Assets	7,174,262

Total Assets	\$ 23,545,860
--------------	---------------

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts Payable	\$ 258,852
Accrued Liabilities	2,462,678
Deferred Revenue	404,954
Total Current Liabilities	3,126,484

LONG-TERM LIABILITIES

Retirement Obligations	12,696,714
Total Long-Term Liabilities	12,696,714

NET ASSETS

Without Donor Restriction	7,722,662
Total Net Assets	7,722,662

Total Liabilities and Net Assets	\$ 23,545,860
----------------------------------	---------------

See accompanying Notes to Financial Statements.

**EL CAMINO REAL ALLIANCE
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019**

	Without Donor Restriction	With Donor Restriction	Total
REVENUES			
State Revenue:			
State Aid	\$ 23,989,001	\$ -	\$ 23,989,001
Other State Revenue	4,481,622	-	4,481,622
Federal Revenue:			
Grants and Entitlements	1,550,278	-	1,550,278
Local Revenue:			
In-Lieu Property Tax Revenue	8,355,847	-	8,355,847
Investment Income	182,808	-	182,808
Student Activity Revenue	1,992,589	-	1,992,589
Food Service Sales	251,649	-	251,649
Other Revenue	216,846	-	216,846
Net Assets Released from Restrictions	64,975	(64,975)	-
Total Revenues	41,085,615	(64,975)	41,020,640
EXPENSES			
Program Services	36,459,373	-	36,459,373
Management and General	3,621,795	-	3,621,795
Total Expenses	40,081,168	-	40,081,168
CHANGE IN NET ASSETS	1,004,447	(64,975)	939,472
OTHER CHANGES IN NET ASSETS			
Postretirement-Related Changes Other than Net Periodic Benefit Cost	(5,183,760)	-	(5,183,760)
Other Change in Net Assets	(5,183,760)	-	(5,183,760)
TOTAL CHANGE IN NET ASSETS	(4,179,313)	(64,975)	(4,244,288)
Net Assets, Beginning of Year	11,901,975	64,975	11,966,950
NET ASSETS, END OF YEAR	\$ 7,722,662	\$ -	\$ 7,722,662

See accompanying Notes to Financial Statements.

**EL CAMINO REAL ALLIANCE
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2019**

CASH FLOWS FROM OPERATING ACTIVITIES

Change in Net Assets	\$ (4,244,288)
Adjustments to Reconcile Change in Net Assets to Net Cash Used by Operating Activities:	
Depreciation	538,676
Postretirement-Related Changes Other than Net Periodic Benefit Cost	(5,183,760)
Unrealized Losses on Investments	(145,634)
Change in Operating Assets:	
Accounts Receivable	(2,322,464)
Prepaid Expenses and Other Assets	(832,416)
Change in Operating Liabilities:	
Accounts Payable and Accrued Liabilities	664,793
Deferred Revenue	(305,506)
Change in Retirement Liability	8,884,824
Net Cash Used by Operating Activities	<u>(2,945,775)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Sale of Investments	403,498
Purchases of Property, Plant, and Equipment	<u>(837,713)</u>
Net Cash Used by Investing Activities	(434,215)

NET CHANGE IN CASH AND CASH EQUIVALENTS

(3,379,990)

Cash and Cash Equivalents, Beginning of Year

8,451,229**CASH AND CASH EQUIVALENTS, END OF YEAR**\$ 5,071,239

See accompanying Notes to Financial Statements.

**EL CAMINO REAL ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2019**

	<u>Program Services</u>	<u>Management and General</u>	<u>Total Expenses</u>
Salaries and Wages	\$ 18,901,309	\$ 326,696	\$ 19,228,005
Pension Expense	4,220,526	85,867	4,306,393
Other Employee Benefits	3,715,685	52,956	3,768,641
Payroll Taxes	501,652	8,960	510,612
Management Fees	-	323,386	323,386
Legal Expenses	-	376,854	376,854
Accounting Expenses	63,555	148,295	211,850
Instructional Materials	877,740	-	877,740
Other Fees for Services	2,626,303	573,613	3,199,916
Advertising and Promotion Expenses	50,605	-	50,605
Office Expenses	230,419	69,175	299,594
Information Technology Expenses	83,758	-	83,758
Occupancy Expenses	1,474,425	509,539	1,983,964
Travel Expenses	120,459	-	120,459
Depreciation Expense	-	538,676	538,676
Insurance Expense	170,235	-	170,235
Other Expenses	3,422,702	607,778	4,030,480
	<u>\$ 36,459,373</u>	<u>\$ 3,621,795</u>	<u>\$ 40,081,168</u>
Total			

See accompanying Notes to Financial Statements.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

El Camino Real Alliance (the School) is a nonprofit benefit corporation under the laws of the state of California for the purpose of managing and operating public charter schools located in Woodland Hills. The School is economically dependent on state and federal funding. For the year ended June 30, 2019, the School operated one public charter school: El Camino Real Charter High School. The school services students in grades nine through twelve.

The charter may be revoked by the Los Angeles Unified School District (the District) for material violations of the charter, failure to meet pupil outcomes identified in the charter, failure to meet generally accepted standards of fiscal management, or violation of any provision of the law. The District granted the School its first charter in May 2011. The charter was renewed by the District for a term of five years for the period from July 1, 2016 to June 30, 2021.

Cash and Cash Equivalents

The School defines its cash and cash equivalents to include only cash on hand, demand deposits, and liquid investments with original maturities of three months or less.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosures. Accordingly, actual results could differ from those estimates.

Basis of Accounting

The financial statements have been prepared on the accrual method of accounting and accordingly reflect all significant receivables and liabilities.

Functional Allocation of Expenses

Costs of providing the School's programs and other activities have been presented in the statement of functional expenses. During the year, such costs are accumulated into separate groupings as either direct or indirect. Indirect or shared costs are allocated among program and support services by a method that best measures the relative degree of benefit.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Financial Accounting Standards Board.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net Asset Classes

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Gifts of long-lived assets and gifts of cash restricted for the acquisition of long-lived assets are recognized as revenue when the assets are placed in service. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Accounts Receivables

Accounts receivable primarily represent amounts due from federal and state governments as of June 30, 2019. Management believes that all receivables are fully collectible; therefore, no provisions for uncollectible accounts were recorded.

Property Taxes

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on September 1 and are payable in two installments on or before November 1 and February 1. Unsecured property taxes are not a lien against real property and are payable in one installment on or before August 31. The County bills and collects property taxes for all taxing agencies within the County and distributes these collections to the various agencies. The sponsor agency of the School is required by law to provide in-lieu property tax payments on a monthly basis, from August through July. The amount paid per month is based upon an allocation per student, with a specific percentage to be paid each month.

Investments

Investments are recorded at fair value. Both unrealized gains and losses from the fluctuation of market value and realized gains and losses from the sale of investments are reflected in the statement of activities if they are material.

Compensated Absences

The School does not allow employees to carryover unused vacation. Accordingly, there were no accumulated compensated absence benefits at June 30, 2019.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

Amounts received from the California Department of Education are recognized as revenue by the School based on the average daily attendance (ADA) of students. Revenue that is restricted is recorded as an increase in net assets without donor restriction, if the restriction expires in the reporting period in which the revenue is recognized. All other restricted revenues are reported as increases in net assets with donor restriction.

Contributions

All contributions are considered to be available for use unless specifically restricted by the donor. Amounts received that are restricted to specific use or future periods are reported as contributions with donor restrictions. Restricted contributions that are received and released in the same period are reported as promises to give without donor restrictions. Unconditional promises to give expected to be received in one year or less are recorded at net realizable value. Unconditional promises to give expected to be received in more than one year are recorded at fair value at the date of the promise. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

Income Taxes

The School is a nonprofit entity exempt from the payment of income taxes under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d. Accordingly, no provision has been made for income taxes. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The School is subject to income tax on net income that is derived from business activities that are unrelated to the exempt purposes. The School files and exempt School return and applicable unrelated business income tax return in the U.S. federal jurisdiction and with the California Franchise Tax Board.

Change in Accounting Principle

On August 18, 2016, FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The School has implemented ASU 2016-14 and have adjusted the presentation in these financial statements accordingly.

Subsequent Events

The School has evaluated subsequent events through December 13, 2019, the date these financial statements were available to be issued.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 2 LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date. Financial assets available for general expenditures comprise cash and cash equivalents, grants receivable and prepaid expenses and other assets for the total amount of \$15,468,755.

As part of the School's liquidity management plan, the School invests cash in excess of daily requirements, if any, in short term investments, CDs, and money market funds.

NOTE 3 CONCENTRATION OF CREDIT RISK

The School also maintains cash balances held in banks and revolving funds which are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). At times, cash in these accounts exceeds the insured amounts. The School has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and cash equivalents.

NOTE 4 INVESTMENTS

Investments are stated at fair value and consist of the following:

<u>Investment Type (Level 1)</u>	<u>Amount</u>
Certificates of Deposit	<u>\$ 6,784,047</u>
Total	<u><u>\$ 6,784,047</u></u>

Levels 1 through 3 have been assigned to the fair value measurement of investments. The fair value level of measurement is determined as follows:

Level 1 – quoted prices in an active market for identical assets.

Level 2 – quoted prices for similar assets and market-corroborated inputs.

Level 3 – the organization's own assumptions about market participation, including assumptions about risk, developed based on the best information available in the circumstances.

Interest and investment revenues are reported net of related investment expense in the statement of activities. The following schedule summarizes the interest and investment income reported in the statement of activities:

Interest and Dividend Income	\$ 49,481
Fees	(12,307)
Unrealized Gain	145,634
Total Investment Return	<u><u>\$ 182,808</u></u>

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 4 INVESTMENTS (CONTINUED)

The School's certificates bear interest ranging from 0.40% to 3.30% and have maturities of 12 months. Any penalties for early withdrawal would not have a material effect on the financial statements.

NOTE 5 PROPERTY, PLANT, AND EQUIPMENT

Property, plant, and equipment in the accompanying financial statements is presented net of accumulated depreciation. The School capitalizes all expenditures for land, buildings, and equipment in excess of \$5,000. Construction in progress consists of the School updating the information technology system and infrastructure. This project is funded by general funds and is schedule to be completed in next fiscal year. Depreciation expense for the year ended June 30, 2019 was \$538,676.

The components of property, plant, and equipment as of June 30, 2019 are as follows:

Land	\$	2,019,964
Building		3,559,839
Construction in Progress		3,200
Leasehold Improvements		1,786,367
Equipment, Furniture, and Fixtures		1,691,747
Total		9,061,117
Less: Accumulated Amortization		(1,886,855)
Total Property, Plant, and Equipment		\$ 7,174,262

NOTE 6 EMPLOYEE RETIREMENT

Multi-Employer Defined Benefit Pension Plans

Qualified employees are covered under multi-employer defined benefit pension plans maintained by agencies of the state of California.

The risks of participating in these multi-employer defined benefit pension plans are different from single-employer plans because: (a) assets contributed to the multi-employer plan by one employer may be used to provide benefits to employees of other participating employers, (b) the required member, employer, and state contribution rates are set by the California Legislature, and (c) if the School chooses to stop participating in the multi-employer plan, it may be required to pay a withdrawal liability to the plan. The School has no plans to withdraw from this multi-employer plan.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 6 EMPLOYEE RETIREMENT (CONTINUED)

State Teachers' Retirement System (STRS)

Plan Description

The School contributes to the State Teachers' Retirement System (STRS), a cost-sharing multi-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. According to the most recently available Comprehensive Annual Financial Report and Actuarial Valuation Report for the year ended June 30, 2018, total STRS plan net assets are \$225 billion, the total actuarial present value of accumulated plan benefits is \$374 billion, contributions from all employers totaled \$4.9 billion, and the plan is 64% funded. The School did not contribute more than 5% of the total contributions to the plan.

Copies of the STRS annual financial reports may be obtained from STRS, 7667 Folsom Boulevard, Sacramento, CA 95826 and www.calstrs.com.

Funding Policy

Active plan members hired before January 1, 2013 are required to contribute 10.25% of their salary and those hired after are required to contribute 9.205% of their salary. The School is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. Under the 2014 funding plan, employer contributions on compensation creditable to the program will increase every year for the next seven years, up to 19.10% in 2020-21. The required employer contribution rate for the year ended June 30, 2019 was 16.28% of annual payroll. The contribution requirements of the plan members are established and may be amended by state statute.

The School's contributions to STRS for the past three years are as follows:

<u>Year Ended June 30</u>	<u>Required Contribution</u>	<u>Percent Contributed</u>
2017	\$ 1,827,682	100%
2018	\$ 2,077,995	100%
2019	\$ 2,399,335	100%

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 6 EMPLOYEE RETIREMENT (CONTINUED)

Public Employees' Retirement System (PERS)

Plan Description

The School contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multi-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law. According to the most recently available Actuarial Valuation Report for the year ended June 30, 2018, the School Employer Pool total plan assets are \$60.9 billion, the present value of accumulated plan benefits is 99.6 billion, contributions from all employers totaled \$1.8 billion, and the plan is 72.1% funded. The School did not contribute more than 5% of the total contributions to the plan.

Copies of the CalPERS' annual financial reports may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, CA 95814 and www.calpers.ca.gov.

Funding Policy

Active plan members brought into PERS membership prior to January 1, 2013, are required to contribute 7.0% of their salary while new members after January 1, 2013 are required to contribute 6.5% of their salary. The School is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for year ended June 30, 2019 was 18.062%. The contribution requirements of the plan members are established and may be amended by state statute.

Funding Policy (Continued)

The School's contributions to PERS for each of the last three years are as follows:

<u>Year Ended June 30</u>	<u>Required Contribution</u>	<u>Percent Contributed</u>
2017	\$ 417,459	100%
2018	\$ 482,743	100%
2019	\$ 620,866	100%

Defined Benefit Plan

Plan Description

The School provides post-employment benefits other than pensions (OPEB) to employees who meet certain criteria. As a result of offering such benefits, the School is required to report the value of such benefits and the associated costs. The School provides medical, dental and vision benefits to eligible retirees and their covered eligible dependents. The School pays the cost for eligible retirees, spouses, and dependents. All active employees who retire directly from the Academy and meet the eligibility criteria may participate.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 6 EMPLOYEE RETIREMENT (CONTINUED)

Defined Benefit Plan (Continued)

The following represents the requirements necessary to receive benefits:

Pre-Charter Employees (Certificated and Classified)

Employees Hired Prior to April 1, 2009 – Retirees with years and service totaling at least 80 with at least 15 consecutive years immediately prior to retirement qualify for lifetime paid medical, dental and vision benefits for themselves and their spouse.

Employees Hired on or after April 1, 2009 – Retirees with years and service totaling at least 85, with at least 25 consecutive years immediately prior to retirement qualify for lifetime paid medical, dental and vision benefits for themselves and their spouse.

Exception for Those Not Retiring Under CalSTRS/CalPERS – Retirees age 63 with at least 10 consecutive years with the School.

Employees Hired after July 1, 2011 – Retirees with years and service totaling at least 85, with at least 25 consecutive years immediately prior to retirement qualify for lifetime paid medical, dental and vision benefits for themselves and their spouse.

Exception for Those Not Retiring Under CalSTRS/CalPERS – Retirees age 63 with at least 15 consecutive years with the School.

Medical Plans

Retirees may enroll in any of the following available medical plans:

- Pre-65 medical: Blue Cross Select HMO, Kaiser-High, Blue Cross PPO Low
- Post-65 Medical: Medicare Advantage Plan
- Dental: Deltacare HMO
- Vision: VSP Vision

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 6 EMPLOYEE RETIREMENT (CONTINUED)

Defined Benefit Plan (Continued)

The following tables set forth further information about the School's postretirement health benefit plan obligation and funded status:

Accumulated Postretirement Benefit Obligation	\$ (24,102,933)
Fair Value of Plan Assets	11,406,219
Funded Status	<u>\$ (12,696,714)</u>

Number of Plan Participants

Actives	231
Retirees and Surviving Spouses	12
Total	<u>243</u>

Discount Rate	3.97 %
---------------	--------

<u>Assumed Increase in Per-Capita Claim Costs</u>	<u>Medical</u>	<u>Dental and Vision</u>
Health Care Cost Trend Rate Assumed for Next Year - Pre-65	5.40 %	5.00 %
Health Care Cost Trend Rate Assumed for Next Year - Post-65	5.40 %	5.00 %
Rate to Which the Cost Trend Rate is Assumed to Decline (the Ultimate Trend Rate)	4.00 %	4.00 %
Year that the Rate Reaches the Ultimate Trend Rate	69 Years	71 Years

Total FAS Expense for the Year

Discount Rate	4.16 %
Service Cost	\$ 997,087
Interest Cost	716,379
Expected Return on Assets	(481,551)
Amortization of Unrecognized:	
Loss (Gain)	(926,817)
Prior Service Cost	87,619
Transition Obligation	780,086
Total Expense	<u>\$ 1,172,803</u>

<u>Sensitivity Measurement of Discount Rate</u>	<u>Increase 1%</u>	<u>Decrease 1%</u>
APBO	\$ 6,936,716	\$ (5,094,248)

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 6 EMPLOYEE RETIREMENT (CONTINUED)

Defined Benefit Plan (Continued)

Medical Plans (Continued)

The following is a projection of postretirement costs under the plan:

<u>Year Ended June 30,</u>	<u>Amount</u>
2020	\$ 270,607
2021	260,606
2022	244,660
2023	251,931
2024	331,005
2025-2027	1,638,525

NOTE 7 OPERATING LEASES

The School leases two facilities from LAUSD. One lease agreement is on an annual basis and pending LAUSD approval. The other lease term is in line with the School's charter which commenced on July 1, 2016 with the term ending on June 30, 2021. The lease is payable annually in the amount of 10% of Average Daily Attendance at the site or \$72,000, whichever is greater. Lease expense under these agreements for the year ended June 30, 2019 was \$508,729.

Future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2020	\$ 403,937
2021	403,937
Total	<u>\$ 807,874</u>

NOTE 8 JOINT POWERS AUTHORITY

The School entered into a Joint Powers Agreement (JPA) known as the California Charter School Association Joint Powers Authority (CCSA-JPA); a self-insurance plan for workers' compensation, property/casualty, and school board liability insurance. The CCSA JPA is governed by a board of five members, two of which represent member organizations. The board controls the operation of the CCSA-JPA including selection of management and approval of operating budgets independent of any influence by the member organization beyond their representation on the board. Each member organization pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in the CCSA-JPA. The CCSA-JPA is a 501(c) agency trust, which is audited by an independent accounting firm.

**EL CAMINO REAL ALLIANCE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 9 CONTINGENCIES

The School has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate disallowances under terms of the grants, it is believed that any required reimbursement would not be material.

NOTE 10 FUNCTIONALIZED EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function(s). Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and wages, employee benefits, books and supplies, dues and memberships, travel and conferences, operation and housekeeping services, rental, leases and repairs, communications, operating expenditures, and direct support/indirect cost charges, which are allocated on the basis of estimates of time and effort and direct allocation.

SUPPLEMENTARY INFORMATION

**EL CAMINO REAL ALLIANCE
LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE
YEAR ENDED JUNE 30, 2019**

El Camino Real Alliance (the School) was established in 2011 when it was granted its charter through Los Angeles Unified School District (the District) and its charter school status from the California Department of Education. The charter may be revoked by the District for material violations of the charter, failure to meet or make progress toward student outcomes, failure to meet generally accepted standards of fiscal management, or violation of any provision of the law.

Charter School number authorized by the State: 1314

The Board of Directors and the Administrator as of the year ended June 30, 2019 were as follows:

BOARD OF DIRECTORS

<u>Member</u>	<u>Office</u>	<u>Term Expires (3 year term)</u>
Scott Silverstein	Chair	June 30, 2022
Darin Ryburn	Vice Chair	June 30, 2022
Beatriz Chen	Secretary	June 30, 2021
Steven Kofahl	Member	June 30, 2020
Dr. Jeff Davis	Member	June 30, 2020
Kenneth Lee	Member	June 30, 2021
Gregory Basile	Member	June 30, 2020
Brian Archibald	Member	June 30, 2022

ADMINISTRATOR

David Hussey	Executive Director
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**EL CAMINO REAL ALLIANCE
SCHEDULE OF INSTRUCTIONAL TIME
YEAR ENDED JUNE 30, 2019**

	Instructional Minutes		Traditional Calendar Days	Status
	Requirement	Actual		
Grade 9	64,800	64,879	180	In compliance
Grade 10	64,800	64,879	180	In compliance
Grade 11	64,800	64,879	180	In compliance
Grade 12	64,800	64,879	180	In compliance

See accompanying Auditors' Report and the Notes to Supplementary Information
(19)

**EL CAMINO REAL ALLIANCE
SCHEDULE OF AVERAGE DAILY ATTENDANCE
YEAR ENDED JUNE 30, 2019**

	Second Period Report		Annual Report	
	Classroom	Total	Classroom	Total
	Based		Based	
Grades 9-12	3,201.66	3,284.98	3,159.21	3,244.34
ADA Totals	3,201.66	3,284.98	3,159.21	3,244.34

See accompanying Auditors' Report and the Notes to Supplementary Information
(20)

**EL CAMINO REAL ALLIANCE
RECONCILIATION OF ANNUAL FINANCIAL REPORT WITH
AUDITED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019**

June 30, 2019 Annual Financial Report	
Fund Balances (Net Assets)	\$ 7,725,626
Adjustments and Reclassifications:	
Increase (Decrease) of Fund Balance (Net Assets):	
Accounts Payable	<u>(2,964)</u>
Net Adjustments and Reclassifications	<u>(2,964)</u>
June 30, 2019 Audited Financial Statement	
Fund Balances (Net Assets)	<u><u>\$ 7,722,662</u></u>

See accompanying Auditors' Report and the Notes to Supplementary Information

**EL CAMINO REAL ALLIANCE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2019**

Federal Grantor/Pass-Through Grantor Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Total
U.S. Department of Education			
Pass-Through Program from California			
Department of Education:			
No Child Left Behind Act:			
Title I, Part A, Basic Grants:			
Low-Income and Neglected	84.010	14329	\$ 347,838
Title II, Part A, Teacher Quality	84.367	14341	75,111
Title IV, Part A Student Support and Academic Enrichment Grants	84.424	15391	19,982
Special Education Cluster:			
Special Education IDEA, Part B	84.027	13379	<u>681,893</u>
Total Special Education Cluster			681,893
Advanced Placement Program	84.330	14831	<u>19,323</u>
<i>Total U.S. Department of Education</i>			1,144,147
U.S. Department of Agriculture			
Pass-Through Program from California			
Department of Education:			
Child Nutrition Cluster:			
School Breakfast Program	10.553	N/A	106,005
National School Lunch Program	10.555	N/A	<u>225,686</u>
Total Child Nutrition Cluster			<u>331,691</u>
<i>Total U.S. Department of Agriculture</i>			<u>331,691</u>
U.S. Department of Defense			
Pass-Through Program from California			
Department of Education:			
ROTC Language and Culture Training Grants	12.357	N/A	<u>74,440</u>
<i>Total U.S. Department of Defense</i>			74,440
Total Federal Expenditures			<u>\$ 1,550,278</u>

N/A - Pass-through entity number not readily available or not applicable.

**EL CAMINO REAL ALLIANCE
NOTES TO SUPPLEMENTARY INFORMATION
YEAR ENDED JUNE 30, 2019**

PURPOSE OF SCHEDULES

NOTE 1 SCHEDULE OF INSTRUCTIONAL TIME

This schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 46200 through 46206.

NOTE 2 SCHEDULE OF AVERAGE DAILY ATTENDANCE

Average daily attendance is a measurement of the number of pupils attending classes of the School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

NOTE 3 RECONCILIATION OF ANNUAL FINANCIAL REPORT WITH AUDITED FINANCIAL STATEMENTS

This schedule provides the information necessary to reconcile the net assets of the charter schools as reported on the Annual Financial Report form to the audited financial statements.

NOTE 4 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the School under programs of the federal governmental for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of the Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of operations of the School, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the School.

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 5 INDIRECT COST RATE

The School has elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
El Camino Real Alliance
Woodland Hills, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America, the financial statements of El Camino Real Alliance (the School), a nonprofit California public benefit corporation, which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, cash flows, and functional expenses for the year then ended, the related notes to the financial statements, and have issued our report thereon dated December 13, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

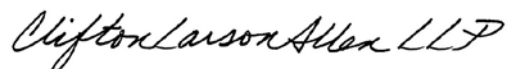
Board of Directors
El Camino Real Alliance

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Glendora, California
December 13, 2019



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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED
BY THE UNIFORM GUIDANCE**

Board of Directors
El Camino Real Alliance
Woodland Hills, California

Report on Compliance for Each Major Federal Program

We have audited the compliance of El Camino Real Alliance (the School) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and terms and conditions of federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School's compliance.

Opinion on Each Major Federal Program

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Board of Directors
El Camino Real Alliance

Report on Internal Control Over Compliance

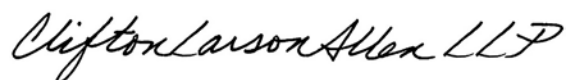
Management of the School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance, for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance such that there is a reasonable possibility, that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



CliftonLarsonAllen LLP

Glendora, California
December 13, 2019



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INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Board of Directors
 El Camino Real Alliance
 Woodland Hills, California

We have audited El Camino Real Alliance's (the School) compliance with the types of compliance requirements described in the *2018-2019 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel for the year ended June 30, 2019. The School's state compliance requirements are identified in the table below.

Management's Responsibility

Management is responsible for the compliance with the state laws and regulations as identified below.

Auditors' Responsibility

Our responsibility is to express an opinion on the School's compliance based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, and the *2018-2019 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the specific areas listed below has occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on state compliance. Our audit does not provide a legal determination of the School's compliance.

Compliance Requirements Tested

In connection with the audit referred to above, we selected and tested transactions and records to determine the School's compliance with the laws and regulations applicable to the following items:

<u>Description</u>	<u>Procedures Performed</u>
School Districts, County Offices of Education, and Charter Schools:	
California Clean Energy Jobs Act	Not applicable
Before/After School Education and Safety Program	Not applicable
Proper Expenditure of Education Protection Account Funds	Yes

Board of Directors
El Camino Real Alliance

<u>Description</u>	<u>Procedures Performed</u>
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	Not applicable
Charter Schools:	
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-based instructional/independent study	Yes
Determination of funding for nonclassroom-based instruction	Not applicable
Annual instructional minutes – classroom based	Yes
Charter School Facility Grant Program	Not applicable

Opinion on State Compliance

In our opinion, the School complied with the laws and regulations of the state programs referred to above in all material respects for the year ended June 30, 2019.

Purpose of this Report

The purpose of this report on state compliance is solely to describe the results of testing based on the requirements of the *2018-2019 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. Accordingly, this report is not suitable for any other purpose.



CliftonLarsonAllen LLP

Glendora, California
December 13, 2019

**EL CAMINO REAL ALLIANCE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2019**

Section I – Summary of Auditors’ Results

Financial Statements

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
3. Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

1. Internal control over major federal programs:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
2. Type of auditors’ report issued on compliance for major federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of Major Federal Programs

CFDA Number(s)

84.010

Name of Federal Program or Cluster

Title I, Part A

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

 x yes _____ no

**EL CAMINO REAL ALLIANCE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2019**

All audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Program
43000	Apprenticeship
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

Section II – Financial Statement Findings

Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

Section III – Findings and Questioned Costs – Major Federal Programs

Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).

Findings and Questioned Costs – State Compliance

Our audit did not disclose any matters required to be reported in accordance with the *2018-2019 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

**EL CAMINO REAL ALLIANCE
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2019**

El Camino Real Charter High School respectfully submits the following summary schedule of prior audit findings for the year ended June 30, 2019.

Audit period: Fiscal year ended June 30, 2018

There were no findings and questioned costs related to the basic financial statements, federal awards or state awards for the prior year.



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Board of Directors
El Camino Real Alliance
Woodland Hills, CA

We have audited the financial statements of El Camino Real Alliance as of and for the year ended June 30, 2019, and have issued our report thereon dated December 13, 2019. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), *2018-2019 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by El Camino Real Alliance are described in Note 1 to the financial statements.

As described in Note 1, the Organization changed accounting policies related to the change in accounting principle by adopting Financial Accounting Standards Board (FASB) Accounting Standards Update No. 2016-14, Presentation of Financial Statements of Not-for-Profit Entities, in 2019.

No new accounting policies were adopted and the application of existing policies was not changed during 2019, other than that noted above.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no accounting estimates affecting the financial statements which were particularly sensitive or required substantial judgments by management.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Board of Directors
El Camino Real Alliance
Page 2

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any uncorrected financial statement misstatements.

Corrected misstatements

Management did not identify and we did not notify them of any financial statement misstatements detected as a result of audit procedures.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated December 13, 2019.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Other information in documents containing audited financial statements

With respect to the schedule of expenditures of federal awards (SEFA) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the SEFA to determine that the SEFA complies with the requirements of the Uniform Guidance, the method of preparing it has not changed from the prior period or the reasons for such changes, and the SEFA is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the SEFA to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Board of Directors
El Camino Real Alliance
Page 3

With respect to the Local Education Agency Organization Structure, Schedule of Instructional Time, Schedule of Average Daily Attendance, and Reconciliation of Annual Financial Report with Audited Financial Statements (collectively, the supplementary information) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

* * *

Recent accounting standards

Our promise is to get to know you and help you. For your consideration, we provided recent accounting standards applicable to your entity.

Revenue recognition –

- Effective for fiscal years beginning after December 15, 2017 for public entities and December 15, 2018 for nonpublic entities. For your entity – June 30, 2020's financial statements. Early adoption is permitted.
- Principles-based revenue standard to be applied to all industries.
- 5-step process for revenue recognition.
- Recognize revenue when an entity transfers goods or services to a customer, the amount recognized should represent the consideration to which the entity expects to be entitled.

Statement of cash flows –

- Effective for fiscal years beginning after December 15, 2017 for public entities and December 15, 2018 for nonpublic entities. For your entity – June 30, 2020's financial statements.
- Streamlines activities between cash and restricted cash as operating, investing or financing, or as a combination of those activities.
- Provides explanation for the change in cash, cash equivalents and restricted cash.

Grants and Contracts –

- Effective for fiscal years beginning after June 15, 2018 for public entities and December 15, 2018 for nonpublic entities. For your entity – June 30, 2020's financial statements.
- Provides decisions trees to assist in evaluating transactions in determining revenue recognition of grant and contracts.
- Defines nonreciprocal transactions (contributions) and conditional contributions that have been placed on the resourced provided.
- Conditional contributions only if both criteria exist:
 - Contributor retains either a right of return to the resources provided, and,
 - An entity must overcome a barrier in order to be entitled to the resources provided.
- Refers to the revenue recognition standard for reciprocal transactions (exchange).

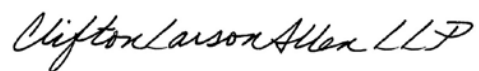
Board of Directors
El Camino Real Alliance
Page 4

Leases –

- Effective for fiscal years beginning after December 15, 2018 for public entities and December 15, 2020 for nonpublic entities. For your entity – June 30, 2022's financial statements.
- Requires lessees to recognize the assets and liabilities arising from all leases on the statement of financial position.
- A lessee should recognize the liability to make lease payments (the lease liability) and a right-of-use asset representing its right to use the underlying asset for the lease term.
- Continued differentiation between finance and operating leases.

* * *

This communication is intended solely for the information and use of the Board of Directors and management of El Camino Real Alliance and is not intended to be, and should not be, used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Glendora, CA
December 13, 2019

Coversheet

Discuss and Vote on Certification of Board Compliance Review

Section: IV. School Business
Item: A. Discuss and Vote on Certification of Board Compliance Review
Purpose: Vote
Submitted by:
Related Material: Compliance Monitoring Review 2019-2020.pdf



CHARTER SCHOOL COMPLIANCE MONITORING 2019-2020

Dear Charter School Governing Board President and Charter School Leaders:

As part of its oversight responsibility set forth in California Education Code § 47604.3, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. The CSD's compliance oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 7, 2019**, (designed to be aligned with the six week deadline for Child Abuse Mandated Reporter training) as part of the school's Q1 electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. **Please return the entire document with only the school administrator's columns completed, along with the administrator's signature no later than October 7, 2019.**

- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the final certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2019-2020*, and return the entire document, (including the administrator's certification from the first submission). Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the Charter Schools Division via Dropbox no later than January 13, 2020.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing boards an opportunity to

confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year's annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2019-2020* for the preparation of the school's compliance documentation. Please ensure that this documentation is current, complete, and accurate. The "Supporting Documentation" column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2019-2020* may provide useful support and assistance in this endeavor.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,

José Cole-Gutiérrez
Director, Charter Schools Division

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2019-2020*

School Name: El Camino Real Charter High School

Board President Name: Scott Silverstein (Board Chair)

Charter Management Organization: N/A

LAUSD Loc. Code: 8617

INSTRUCTIONS: This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

First submission should be completed by checking each appropriate box (Compliant OR In Process) for items 1-23; school administrator needs sign and date the certification page and submitted all pages no later than October 7, 2019 via Dropbox.

Second submission needs to be completed by checking each appropriate items 1-23 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation such as the Board Agenda where item was discuss, Board Minutes and Board Agenda approving the minutes no later than January 13, 2020 via Dropbox

Note: Checklist boxes cannot be left uncheck for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., CA Ed. Code § 47605(b)(5)(F); CA Ed. Code §§ 45122.1 and 45125.1; CA Ed. Code § 49406.	Documentation that the school has at least one DOJ-confirmed Custodian of Records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2019-2020" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements under AB 1667	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Teachers of core/college preparatory subjects (including but not limited to English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(I);	For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The Charter Schools Division has been provided with, and parents have access to, the school's most current contact information for each Governing Board member and the 2019-2020 Board meetings calendar . See current <i>District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (DRL)</i> .	Accurate and updated school contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Accurate and updated list/roster of Governing Board members and contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calendar of Governing Board meeting dates and location(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Charter school complies with the pre- and post-lottery and enrollment forms guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Charter school shall ensure that staff receives annual training on the charter school's health, safety, and emergency procedures , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., CA Ed Code 32280-32289) b. Child Abuse Mandated Reporter training (see AB 1432 (2014); Ed. Code § 44691; Penal Code § 11165.7) c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, AB 2246 (2016)	Comprehensive Health, Safety, and Emergency Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of emergency drills and preparedness training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of timely and compliant Child Abuse Mandated Reporter training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of annual Blood borne Pathogens training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Co-location Charters only- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-location school.	Participation in District and site level co-location meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Review of Policy Bulletin-5532	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meeting with local district site principal for additional information and questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The charter school has either implemented the LAUSD English Learner Master Plan or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current DRL and 2019-2020 Welcome Letter.	EL Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
8. The charter school’s school climate and student discipline systems and procedures align with LAUSD’s Discipline Foundation Policy and School Climate Bill of Rights . See current DRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Evidence of the tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current DRL.	Monthly suspension and expulsion reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Charter School ensures that any and all school communications, including the Parent Student Handbook , are consistent with the provisions of school’s approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. The charter school’s occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act. See Ed. Code § 47610; current DRL.	Current and appropriate Certificate of Occupancy or equivalent; documentation of compliance with fire-life-safety requirements; other required documentation (for any school site not located on District property)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. The charter school complies with all federal and state laws related to public entities , including, but not limited to: <ul style="list-style-type: none"> • Ralph M. Brown Act, Gov. Code §§ 54950-54963 • Political Reform Act, Gov. Code §§ 81000-91015 	Board meeting agendas and minutes for the past 12 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Verification of compliant public posting of Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<ul style="list-style-type: none"> Public Records Act, Gov. Code §§ 6250-6276.48 <p>See current DRL.</p>	agendas, including on the school website			
	Evidence of Brown Act training	☒	☐	☐
	Forms 700	☒	☐	☐
	School policy for responding to Public Records Act requests	☒	☐	☐
13. The charter school ensures that its Articles of Incorporation are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school	☒	☐	☐
14. By-laws are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws	☒	☐	☐
15. The charter school meets the provisions of eligibility and/or is a participant of state and federal programs and/or grants , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Prop 20 – State Lottery, Education Protection Act, Special Education §56000, SB 740, and all other federal and state programs in which the charter school participates.	[See “Fiscal Review” in the <i>Annual Performance-Based Oversight Visit Preparation Guide</i> for list of documentation to be provided to the CSD Fiscal Team]	☒	☐	☐
16. The charter school implements Uniform Complaint Procedure policies and procedures with appropriate corresponding forms and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at http://www.cde.ca.gov/re/cp/uc/	The governing board has reviewed the school’s: <ul style="list-style-type: none"> UCP policies UCP procedures UCP forms 	☒	☐	☐

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a Local School Wellness Policy. See Healthy, Hunger Free Kids Act of 2010 (Public Law 111-296); Child Nutrition and WIC Reauthorization Act of 2004.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program, and is not located on District property, development and adoption of an equivalent Wellness Policy likely would benefit the school and its students.</p>	<p>Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>18. The governing board oversees the development of and approves/adopts the stakeholder engagement process, goals, actions, measurable outcomes, and expenditures in the school's Local Control Accountability Plan (LCAP) and annual updates in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	<p>Documentation of stakeholder engagement, including Board Meeting Agendas, Board Minutes, and LCAP</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>19. The charter school ensures compliance with the LAUSD's Keeping Parents Informed: Charter Public School Transparency Resolution of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office.</p>	<p>Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>20. The charter school ensures that it is in compliance with all applicable state law regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.</p>	<p>Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
21. Schools Serving Grade 9 only: The charter school complies with all applicable requirements of the California Mathematics Placement Act of 2015)	Documentation of the adoption of the charter school's established policy in compliance with the California Mathematics Placement Act of 2015, including the Board Meeting Agendas and Board Minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. The charter school complies with all applicable requirements of AB 2246: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the school administrator must access training via the District's website through MyPLN.	Documentation of the adoption of the charter school's policy established in compliance with the AB 2246, including the Board Meeting Agendas and Board Minutes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. For High Schools Only: The charter school has obtained WASC accreditation and UCOP Doorways Course Approval	Charter school approvals are listed on the WASC website and UCOP Doorways website	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

(by Monday, October 7, 2019)

The undersigned hereby certifies that, on October 7, 2019 the School Administrator of _____
Date(s)

El Camino Real Charter High School
Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.

David Hussey		10/7/2019
Printed Name of School Administrator	Signature of School Administrator	Date Signed

CERTIFICATION OF BOARD COMPLIANCE REVIEW

before January 13, 2020

The undersigned hereby certifies that, on _____, the Governing Board of
Date(s)

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.**

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

Printed Name of Governing Board Chair	Signature of Governing Board Chair	Date Signed

Coversheet

Discuss and Possible Approval of Resolution on Commitment to Enrolled Students

Section: IV. School Business
Item: B. Discuss and Possible Approval of Resolution on Commitment to Enrolled Students
Purpose: Vote
Submitted by:
Related Material: Resolution re Commitment to Enrolled Students.pdf

**BOARD OF DIRECTORS
EL CAMINO REAL ALLIANCE**

RESOLUTION

RE: COMMITMENT TO ALL ENROLLED STUDENTS

The Board of Directors (the “Board”) of El Camino Real Alliance (“ECRA”), a nonprofit public benefit corporation, does hereby adopt the following resolution.

WHEREAS, ECRA, under the name El Camino Real Charter High School, operates as a public school of the Los Angeles Unified School District (“District”) for purposes of special education pursuant to Education Code Section 47641(b); and

WHEREAS, ECRA’s high school program, Grades 9-12, converted from a traditional public school to become a charter school in 2011 pursuant to Education Code Section 47605(a)(2);

WHEREAS, as a charter school, ECRA must accept all students who wish to attend its school, subject only to capacity pursuant to Education Code Section 47605(d)(2); and

WHEREAS, as a charter school, enrollment must not be determined upon the place of residency of the student of his or her parent or parents pursuant to Education Code Section 47605(d)(1) and as such ECRA is not the school of residence for any student; and

WHEREAS, as a charter school, if there are more students who wish to attend than capacity, admission is determined by a public random drawing pursuant to Education Code Section 47605(d)(2)(B); and

WHEREAS, students who reside in the pre-charter, *former attendance area* of the traditional public school converted to ECRA’s charter school are given a preference in any public random drawing pursuant to Education Code Section 47605(d)(1); and

WHEREAS, as a charter school, no student may be required to attend ECRA pursuant to Education Code Section 47605(d) and (f); and

WHEREAS, ECRA currently enrolls students who do not reside in its former attendance area, along with students who do reside in its former attendance area; and

WHEREAS, the District has historically required ECRA, on behalf of the District, to provide special education assessments and/or to conduct Individualized Education Program (“IEP”) meetings for students who attend private schools who reside in the pre-charter, former attendance area of ECRA; and

WHEREAS, ECRA and other conversion charter schools authorized by the District have incurred significant legal fees and faced liability exposure as a result of being named as respondents in due process complaints as a result of the role that they have played on behalf of the District in the assessments and IEP meetings for students of the District residing in ECRA’s former attendance area but attending private schools; and

WHEREAS, ECRA is not compensated or reimbursed by the District, in part or in whole, for assessing and holding IEPs on behalf of the District for students attending private schools who reside in ECRA's pre-charter, former attendance area; and

WHEREAS, ECRA is not reimbursed for the legal fees incurred when named as Respondents in due process complaints as a result of the role that they have played on behalf of the District conducting assessments and IEP meetings for students attending private schools who reside in ECRA's former attendance area; and

WHEREAS, ECRA continues to be required to assess, hold IEPs, and serve all students who are enrolled in ECRA regardless of residency; and

WHEREAS, ECRA does not have the staffing required to assess and hold legally compliant IEPs for its own enrolled students and the students attending private schools on behalf of the District;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

ECRA shall no longer assess or hold IEPs on behalf of the District for students who reside in ECRA's pre-charter, former attendance area who are attending private schools, effective as of the date of the adoption of this Resolution.; and

The Executive Director or Designee is authorized and directed to communicate this decision to the District on behalf of ECRA.

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by vote at its Regular Board Meeting this 17th day of December, 2019.

By: _____
Beatriz Chen, Secretary

Coversheet

Discuss and Vote on Revised Classified Salary Management Table

Section: IV. School Business
Item: C. Discuss and Vote on Revised Classified Salary Management Table
Purpose: Vote
Submitted by:
Related Material:
ECRA Classified Management Salary Table Revised.pdf
ED Recommendation Classified Management Salary Table.pdf
2019-0701 ECRA Class Management Salary Table Updated 12.17.19 (1).pdf

ECRA Classified Management Salary Table

Table Increase 1.5%
2019-20 Salary Table effective 1/1/2019

2019-20 Salary Table Prior to 7/1/2019	Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
	Manager, Human Resources (249)	\$64,819.32	\$68,546.25	\$72,269.86	\$76,385.43	\$80,565.21
	Payroll Specialist (260)	\$67,682.46	\$71,573.44	\$75,461.95	\$79,759.33	\$84,124.24
	Plant Manager, Buildings & Grounds (260)	\$71,551.00	\$72,982.00	\$74,441.00	\$75,929.00	\$77,524.00
	Manager, Accounting & Finance (260)	\$75,988.69	\$80,251.69	\$84,684.12	\$89,508.23	\$94,450.22
	Payroll Manager (260)	\$84,018.12	\$88,219.02	\$92,629.98	\$97,261.47	\$102,124.55
	Manager, Information Systems (260)	\$84,018.12	\$88,219.02	\$92,629.98	\$97,261.47	\$102,124.55
	Director, Human Resources (260)	\$84,018.12	\$88,219.02	\$92,629.98	\$97,261.47	\$102,124.55
	Director, Accounting & Finance (260)	\$90,357.89	\$95,283.91	\$100,683.87	\$106,407.98	\$112,386.24
	Director, STEAM and Sustainability (249)	\$86,535.38	\$91,253.28	\$96,425.14	\$101,907.03	\$107,632.50
	Director, Student & Teacher Technology (260)	\$96,619.32	\$102,090.69	\$107,863.27	\$113,972.14	\$120,381.01
	Chief Information Officer (260)	\$109,481.22	\$115,681.72	\$122,186.73	\$129,064.98	\$136,368.07

Note: Employees currently on this table will remain on the Board Approved January 24, 2019 salary table.

2019-20 Salary Table effective 7/1/2019

2019-20 Salary Table After 7/1/2019	Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
	Manager, Human Resources (249)	\$63,861.40	\$65,617.59	TBD	TBD	TBD
	1.5% Flat Increase		\$957.92	TBD	TBD	TBD
	UTLA Rate		\$798.27	TBD	TBD	TBD
	Payroll Specialist (260)	\$66,682.23	\$68,515.99	TBD	TBD	TBD
	1.5% Flat Increase		\$1,000.23	TBD	TBD	TBD
	UTLA Rate		\$833.53	TBD	TBD	TBD
	Marketing and Communications Coordinator (260)	\$66,682.23	\$68,515.99	TBD	TBD	TBD
	1.5% Flat Increase		\$1,000.23	TBD	TBD	TBD
	UTLA Rate		\$833.53	TBD	TBD	TBD
	Plant Manager, Buildings & Grounds (260)	\$68,600.00	\$70,486.50	TBD	TBD	TBD
	1.5% Flat Increase		\$1,029.00	TBD	TBD	TBD
	UTLA Rate		\$857.50	TBD	TBD	TBD
	Manager, Accounting & Finance (260)	\$74,865.70	\$76,924.51	TBD	TBD	TBD
	1.5% Flat Increase		\$1,122.99	TBD	TBD	TBD
	UTLA Rate		\$935.82	TBD	TBD	TBD
	Payroll Manager (260)	\$82,776.47	\$85,052.82	TBD	TBD	TBD
	1.5% Flat Increase		\$1,241.65	TBD	TBD	TBD
	UTLA Rate		\$1,034.71	TBD	TBD	TBD
	Manager, Information Systems (260)	\$82,776.47	\$85,052.82	TBD	TBD	TBD
	1.5% Flat Increase		\$1,241.65	TBD	TBD	TBD
	UTLA Rate		\$1,034.71	TBD	TBD	TBD
	Director, Human Resources (260)	\$82,776.47	\$85,052.82	TBD	TBD	TBD
	1.5% Flat Increase		\$1,241.65	TBD	TBD	TBD
	UTLA Rate		\$1,034.71	TBD	TBD	TBD
	Director, Accounting & Finance (260)	\$91,633.00	\$94,152.91	TBD	TBD	TBD
	1.5% Flat Increase		\$1,374.50	TBD	TBD	TBD
	UTLA Rate		\$1,145.41	TBD	TBD	TBD
	Director, STEAM and Sustainability (249)	\$85,256.53	\$87,601.08	TBD	TBD	TBD
	1.5% Flat Increase		\$1,278.85	TBD	TBD	TBD
	UTLA Rate		\$1,065.71	TBD	TBD	TBD
	Director, Student & Teacher Technology (260)	\$87,022.55	\$89,415.67	TBD	TBD	TBD
	1.5% Flat Increase		\$1,305.34	TBD	TBD	TBD
	UTLA Rate		\$1,087.78	TBD	TBD	TBD
	Chief Information Officer (260)	\$107,863.27	\$110,829.51	TBD	TBD	TBD
	1.5% Flat Increase		\$1,617.95	TBD	TBD	TBD
	UTLA Rate		\$1,348.29	TBD	TBD	TBD

Note: New employees who is placed in any of the positions listed above will be placed on the July 1, 2019 salary table.

Note: For the July 1, 2019 salary table - all employees listed will receive an annual 1.5% increase and the additional salary increases matching those in the UTLA CBA.

Differentials*

Master's	\$3,000.00
PhD	\$5,000.00

* These differentials effective as of January 1, 2019.

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: December 17, 2019

AGENDA ITEM:

Revised Classified Salary Management Table, which adds a Marketing and Communications Coordinator position.

BRIEF SUMMARY OF THE ISSUE:

There is an identified need to have a Marketing and Communications Coordinator to support the Executive Director and the school. The Marketing and Communications Coordinator would be responsible for the long-term brand strategies of ECR, including developing and implementing marketing and communication plans on behalf of the School, as well as providing administrative support and acting as a Parent Liaison to provide clear communication between staff, parents, and the community.

PERSONNEL INVOLVED:

The Executive Director, Parents, and Staff.

FISCAL IMPLICATIONS (IF ANY):

A salary added to the Classified Management Salary Table, starting at \$ 66,682.23.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

The Marketing and Communications Coordinator would assist in developing and promoting the school's brand to the community. The Marketing and Communications Coordinator would also improve communication with the community, especially with the parents and staff on a regular basis.

OPTIONS OR SOLUTIONS:

Click or tap here to enter text.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the motion of the addition of a Marketing and Communications Coordinator to the Classified Salary Management Table. This person will be able to coordinate a variety of marketing strategies and clearly communicate it with parents, staff, and community members. Additionally, the position will support the Executive Director and help to coordinate school-wide initiatives.

PROPOSED MOTION:

Motion to approve the revised Classified Salary Management Table.

ECRA Classified Management Salary Table

Table Increase 1.5%

2019-20 Salary Table effective 1/1/2019

2019-20 Salary Table Prior to 7/1/2019	Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
	Manager, Human Resources (249)	\$64,819.32	\$68,546.25	\$72,269.86	\$76,385.43	\$80,565.21
	Payroll Specialist (260)	\$67,682.46	\$71,573.44	\$75,461.95	\$79,759.33	\$84,124.24
	Plant Manager, Buildings & Grounds (260)	\$71,551.00	\$72,982.00	\$74,441.00	\$75,929.00	\$77,524.00
	Manager, Accounting & Finance (260)	\$75,988.69	\$80,251.69	\$84,684.12	\$89,508.23	\$94,450.22
	Payroll Manager (260)	\$84,018.12	\$88,219.02	\$92,629.98	\$97,261.47	\$102,124.55
	Manager, Information Systems (260)	\$84,018.12	\$88,219.02	\$92,629.98	\$97,261.47	\$102,124.55
	Director, Human Resources (260)	\$84,018.12	\$88,219.02	\$92,629.98	\$97,261.47	\$102,124.55
	Director, Accounting & Finance (260)	\$90,357.89	\$95,283.91	\$100,683.87	\$106,407.98	\$112,386.24
	Director, STEAM and Sustainability (249)	\$86,535.38	\$91,253.28	\$96,425.14	\$101,907.03	\$107,632.50
	Director, Student & Teacher Technology (260)	\$96,619.32	\$102,090.69	\$107,863.27	\$113,972.14	\$120,381.01
	Chief Information Officer (260)	\$109,481.22	\$115,681.72	\$122,186.73	\$129,064.98	\$136,368.07

Note: Employees currently on this table will remain on the Board Approved January 24, 2019 salary table.

2019-20 Salary Table effective 7/1/2019

2019-20 Salary Table After 7/1/2019	Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
	Manager, Human Resources (249)	\$63,861.40	\$65,617.59	TBD	TBD	TBD
	Payroll Specialist (260)	\$66,682.23	\$68,515.99	TBD	TBD	TBD
	Marketing and Communications Coordinator (260)	\$66,682.23	\$68,515.99	TBD	TBD	TBD
	Plant Manager, Buildings & Grounds (260)	\$68,600.00	\$70,486.50	TBD	TBD	TBD
	Manager, Accounting & Finance (260)	\$74,865.70	\$76,924.51	TBD	TBD	TBD
	Payroll Manager (260)	\$82,776.47	\$85,052.82	TBD	TBD	TBD
	Manager, Information Systems (260)	\$82,776.47	\$85,052.82	TBD	TBD	TBD
	Director, Human Resources (260)	\$82,776.47	\$85,052.82	TBD	TBD	TBD
	Director, Accounting & Finance (260)	\$91,633.00	\$94,152.91	TBD	TBD	TBD
	Director, STEAM and Sustainability (249)	\$85,256.53	\$87,601.08	TBD	TBD	TBD
	Director, Student & Teacher Technology (260)	\$87,022.55	\$89,415.67	TBD	TBD	TBD
	Chief Information Officer (260)	\$107,863.27	\$110,829.51	TBD	TBD	TBD

Note: New employees placed in any of the positions listed above will be placed on the July 1, 2019 salary table.

Note: For the July 1, 2019 salary table - all employees listed will receive an annual 1.5% increase and the additional salary increases matching those in the UTLA CBA.

Differentials*

Master's \$3,000.00

PhD \$5,000.00

* These differentials effective as of January 1, 2019.

Coversheet

Discuss and Vote on Continuing Bus Pass Program

Section: IV. School Business
Item: D. Discuss and Vote on Continuing Bus Pass Program
Purpose: Vote
Submitted by:
Related Material: ED Recommendation TAP Cards.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: December 17, 2019

AGENDA ITEM:

Continuing the bus pass program for qualified students for the spring semester.

BRIEF SUMMARY OF THE ISSUE:

Many of our students use public transportation to get to ECR. Last semester we began a program to provide students who qualify with a free or reduced price bus pass to get to school. We compared the data from Fall 2018 with data from Fall 2019 to get a baseline of the program. There were 144 students that attended ECR last year and are involved in the free bus pass program this year. 108 students either improved or had the same attendance rate compared to the previous year. The 85 students that improved their attendance currently have a 99% attendance rate while the 23 students that did not see a change in their attendance are at a 95% attendance rate. The 85 students improved a total of 190 days during the 2019 Fall semester compared to the Fall 2018 semester. Of the remaining students, 63 did not attend ECR last year, but have an average attendance rate of 99%. There are four students new to the program that we did not factor into the numbers. Out of the 144 students, 95 (66%) improved or maintained their arrival to 1st period compared to last year. 86 students (60%) saw an improvement or maintained their GPA during the Fall 2019 semester.

PERSONNEL INVOLVED:

Intervention Team, Teachers, and Administrators.

FISCAL IMPLICATIONS (IF ANY):

ECR currently has 211 students that have a TAP card. Continuing the program for these 211 students for 6 months at a monthly cost of \$24 would equal a total cost of \$30,384 for the spring semester. We would also like to provide for up to an additional 25 students to receive the bus pass, at a cost of \$3,600. This would take into account any new students that might qualify and fill out an application for a free bus pass. Total potential fiscal impact would be \$33,984.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

Providing the bus pass to qualified students enhances and improves the support we provide to our students and alleviates the anxiety and stress students experience in trying to find a way to school. Students would be able to focus on their academics and get to school on time. Although we faced some difficulties getting the permanent bus pass, the students and parents have appreciated our efforts in getting the program started at the school.

OPTIONS OR SOLUTIONS:

The stability of the program will now allow the intervention coordinators to work with the students to improve their attendance and grades.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the motion to continue providing bus passes to qualified students for the spring semester, at a cost of \$33,984. This additional resource takes a proactive approach in helping students get to school and eliminating a hindrance to their education.

PROPOSED MOTION:

Motion to approve the continuation of the free bus pass program for the spring semester.

Coversheet

Discuss and Vote on Increasing Psychiatric Social Worker's Schedule

Section: IV. School Business
Item: E. Discuss and Vote on Increasing Psychiatric Social Worker's Schedule
Purpose: Vote
Submitted by:
Related Material: ED Recommendation PSW Schedule.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: December 17, 2019

AGENDA ITEM:

Increasing schedule of the Psychiatric Social Worker (PSW) for the spring semester.

BRIEF SUMMARY OF THE ISSUE:

Currently ECR has a PSW at the school for three days a week. There is a need to have the PSW for all five days a week. The PSW supports the school climate and safety through interventions, lunch groups, and presentations to prevent social isolation. The PSW implements school-wide positive behaviors and interventions to create a more nurturing environment for students to learn. The PSW has been a vital component of the multidisciplinary team that has cut down on suspensions and has met students for individual counseling sessions. The PSW was also part of the team to create a referral form, giving teachers and staff the opportunity to refer students for additional services. The PSW provides mental health services to 80+ students on a weekly, bi-weekly, and as-needed basis. The PSW has provided Crisis Support Services (includes self-injury, suicide, threat assessments, and a variety of other topics) 108 times to date. The PSW has provided group sessions and visited a variety of classrooms to speak on Mindfulness, Stress Management, Coping Strategies, Teen Dating Violence, and Internet Safety. The PSW has also provided parent trainings throughout the school year. Having a PSW at ECR all five days a week will support our students and respond effectively to the unique needs of the individual student.

PERSONNEL INVOLVED:

AP Counseling, AP Student Support Services, Counselors, and the Executive Director.

FISCAL IMPLICATIONS (IF ANY):

The total cost to have the PSW on campus the additional two days a week would be \$27,000 for the spring semester.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

Having a PSW at ECR all five days a week would enhance the support ECR could provide its students on a daily basis.

OPTIONS OR SOLUTIONS:

EXECUTIVE DIRECTOR’S RECOMMENDATION:

Approve the motion to increase the PSW’s schedule to five days a week from the current three days a week, for the spring semester. The additional two days a week will allow ECR students access to a PSW on a daily basis. As we move to have additional resources at the school to take a more proactive stance against the difficulties our students face, the PSW will help greatly in this area.

PROPOSED MOTION:

Motion to approve increasing the schedule of the Psychiatric Social Worker an additional two days a week for the spring semester.

Coversheet

Discuss and Vote on Resolution re Board Vacancy

Section: V. Governance
Item: A. Discuss and Vote on Resolution re Board Vacancy
Purpose: Vote
Submitted by:
Related Material: Resolution re Board Vacancy.pdf

**BOARD OF DIRECTORS
EL CAMINO REAL ALLIANCE**

**RESOLUTION
RE: BOARD VACANCY**

The Board of Directors (the “Board”) of El Camino Real Alliance (“ECRA”), a nonprofit public benefit corporation, does hereby adopt the following resolution.

WHEREAS, under the terms of the Memorandum of Understanding (“MOU”) entered into with Los Angeles Unified School District (“LAUSD”) on or about October 18, 2016, LAUSD invoked its right to appoint a representative to the Board; and

WHEREAS, LAUSD did appoint a representative to the Board; and

WHEREAS, ECRA added one (1) additional Board position in order to have an odd number of Directors as allowed under its Bylaws; and

WHEREAS, on December 13, 2018, LAUSD’s appointed Board member, Bruce Takeguma, resigned from ECRA’s Board; and

WHEREAS, since Mr. Takeguma’s resignation, LAUSD has yet to replace the appointed position, leaving ECRA’s Board with an even number of Directors;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Under the terms of its Bylaws, ECRA shall have an election for one (1) additional Classified Representative Board member, whose term shall begin immediately upon installation by the Board at a regular Board meeting, and whose term shall end June 30, 2021. This will bring the total number of Directors to nine (9);

Subsequent to June 30, 2021, this Classified Representative position may be filled for an additional three (3) year term, and shall continue thereafter in accordance with the requirements under the Bylaws.

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by vote at its Regular Board Meeting this 17th day of December, 2019.

By: _____
Beatriz Chen, Secretary