# El Camino Charter High School

## Technology Committee Meeting

**Date and Time**
Friday November 1, 2019 at 3:30 PM PDT

**Location**
El Camino Real Charter High School, Room A-203, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

The Technology Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE COMMITTEE BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Technology Committee meetings. The purpose of a public meeting of the Technology Committee is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Committee can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Committee, shall have twice the allotted time to speak.  The Committee may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Committee on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.  A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Committee, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
4. When addressing the Committee, speakers are requested to state their name and adhere to the time limits set forth.  In order to maintain allotted time limits, the Committee Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an open session of the Committee which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Committee to be routine and will be approved/enacted by the Committee in one motion in the form listed below.  Unless specifically requested

by a Committee member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Committee votes on them.  The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.*

## Agenda

| | Purpose | Presenter | Time |
|---|---|---|---|
| **I. Opening Items** | | | **3:30 PM** |
| **A.** Call the Meeting to Order | | Beatriz Chen | 1 m |
| **B.** Record Attendance and Guests | | Beatriz Chen | 1 m |
| **C.** Public Comments | | Beatriz Chen | 30 m |
| **II. Technology Committee** | | | **4:02 PM** |
| **A.** Discussion Incorporation of Technology In Instruction | Discuss | Beatriz Chen | 15 m |
| The Committee will discuss different ways to incorporate technology in into class lessons and homework. | | | |
| **B.** Discuss Possible Professional Development Technology Days | Discuss | Beatriz Chen | 15 m |
| Discuss the need for professional development for technology needs and instructions; the Committee will consider developing a professional development program with needs-based workshops for staff. | | | |
| **III. Closing Items** | | | **4:32 PM** |
| **A.** Adjourn Meeting | Vote | Beatriz Chen | 1 m |