



# El Camino Charter High School

## Regular Board Meeting

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### **Date and Time**

Thursday June 27, 2019 at 4:30 PM PDT

### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### **REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

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Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Scott Silverstein	1 m
<b>B.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>C.</b> Pledge of Allegiance		Beatriz Chen	3 m
<b>D.</b> Public Comments		Public	30 m
<b>E.</b> Executive Director Update		David Hussey	15 m
<b>F.</b> Chief Business Officer Update		Alan Darby	15 m
<b>G.</b> Board Committee Reports	Discuss	Scott Silverstein	10 m
<b>II. Consent</b>			<b>5:45 PM</b>
<b>A.</b> Approve Minutes of June 5, 2019 Regular Board Meeting	Approve Minutes	Scott Silverstein	1 m
<b>B.</b> Approve Minutes of June 6, 2019 Regular Board Meeting	Approve Minutes	Scott Silverstein	1 m

	Purpose	Presenter	Time
<b>III. Financial</b>			<b>5:47 PM</b>
<b>A. Review and Vote on May 2019 Check Registers</b>	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the May 2019 check registers.			
<b>B. May 2019 Financial Update</b>	Discuss	Alan Darby	10 m
<b>C. Discuss and Possible Approval of Consolidated Application and Reporting System</b>	Vote	Alan Darby	5 m
<ul style="list-style-type: none"> <li>- Application for Title Funding</li> <li>- Certification of Assurances</li> <li>- Protection Prayer Certification</li> </ul>			
ACTION ITEM: motion to approve Consolidated Application and Reporting System			
<b>D. Discuss and Possible Approval of Education Protection Account</b>	Vote	Alan Darby	5 m
ACTION ITEM: motion to approve the Education Protection Account.			
<b>IV. School Business</b>			<b>6:17 PM</b>
<b>A. Tech Update and IT Audit Update</b>	Discuss	Beatriz Chen	20 m
<b>B. Discuss and Possible Vote on Admin Basis Schedule and Classified Management Salary Table</b>	Vote	Alan Darby	5 m
ACTION ITEM: motion to approve modified Admin Basis Schedule and Classified Management Salary Table			
<b>V. Governance</b>			<b>6:42 PM</b>
<b>A. Discuss and Vote on Board Meeting Calendar for 2019-2020</b>	Vote	Scott Silverstein	10 m
Staff proposes the following meeting dates, meetings to start at 4:30 p.m.: August 22, 2019; September 26, 2019; October 24, 2019; November 21, 2019; December 19, 2019; January 23, 2020; February 27, 2020; March 26, 2020; April 23, 2020; May 28, 2020; June 25, 2020.			
ACTION ITEM: motion to approve Board Meeting Calendar for 2019-2020 with the following dates, all meetings to start at 4:30 p.m.:			
<b>VI. Closed Session</b>			<b>6:52 PM</b>
<b>A. Conference with Labor Negotiators</b>	Discuss	Scott Silverstein	15 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott Employee Organization: American Federation of State County and Municipal Employees District Council 36			
<b>B. Conference with Legal Counsel: Anticipated Litigation</b>	Discuss	Scott Silverstein	15 m

	Purpose	Presenter	Time
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: four (4) matters.			
<b>C. Public Employee Performance Evaluation</b>	Discuss	Darin Ryburn	15 m
Title: Executive Director. Final report and recommendation.			
<b>D. Public Employee Performance Evaluation</b>	Discuss	David Hussey	5 m
Title: Chief Business Officer. Report and recommendation.			
<b>E. Public Employee Performance Evaluation</b>	Discuss	David Hussey	5 m
Title: Chief Compliance Officer. Report and recommendation.			
<b>VII. Reconvene to Open Session</b>			<b>7:47 PM</b>
<b>A. Report on Actions Taken in Closed Session, If Any</b>	Discuss	Scott Silverstein	3 m
<b>VIII. Closing Items</b>			<b>7:50 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Scott Silverstein	1 m

# Coversheet

## Executive Director Update

<b>Section:</b>	I. Opening Items
<b>Item:</b>	E. Executive Director Update
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Block Scheduling Presentation.pdf

# BLOCK SCHEDULING

PRO'S & CON'S

TYPES OF BLOCKS

PEDAGOGY

# STEPS TAKEN

- Spoke With Other Schools
- Researched Block Schedule
- Conducted Informal Conversations With Staff
- Attended Block Scheduling Seminar

# PRO'S & CON'S OF BLOCK SCHEDULING



# Advantages of Block Scheduling

## **Teacher**

- Fewer Students to Teach
- Student Centered Classroom
- Differentiated Instruction
- Extended Learning Time
- Teacher Planning & Collaboration

## **Student**

- Concentrated Focus
- Lower Anxiety
- Opportunities for Remediation
- More Checks for Understanding

## Fewer Students to Teach

- **It allows teachers to spend more quality time with their students.**
- In a block scheduling format, teachers will see fewer students over the course of their day.
  - More individualized attention to students who may need extra help.
  - More opportunities to form positive relationships within the classroom environment that can make learning more fun.

# Student Centered Classroom

- **It permits cooperative activities to be used in the classroom.**
- Instead of being forced into a lecture-based teaching style, block scheduling permits teachers to utilize small groups, cooperative activities, and skill-based practicums more frequently.
  - Students in a lecture-based environment may retain as little as 5% of the information they are presented.
  - When small groups can be used within an educational setting, up to 80% of the information presented may be retained.
  - Immediately practicing new skills can boost information retention as well.

# Differentiated Instruction

- **It allows teachers to work with students all along the learning spectrum.**
- Added time in the classroom allows a teacher to adapt their teaching style to help all students instead of just a few.
  - Some students may have learning difficulties or disabilities in certain subject areas.
  - By having time for varied instruction, more students can stay in the traditional classroom environment, avoiding the stigma of being labeled a “special needs” student.

# Teacher Planning & Collaboration Time

- **It gives teachers longer planning periods.**
- Teachers benefit from being able to stay focused for longer time periods as well.
- Because block scheduling provides longer planning periods to teachers, they can get more done within the confines of their regular schedule.
- That means less after-hours work and more time with their families.

# Concentrated Focus

- **It permits students to stay focused on core daily subjects.**
- The human brain is not well-suited to multitasking.
- Just 2% of people have the ability to multitask without experiencing production loss.
- Within a block scheduling format, students have fewer classes to worry about each day, allowing them to stay focused on core materials without the need to change tasks repetitively.
- Every class change can cause a loss of productivity or information retention of up to 15 minutes.

## Lowered Anxiety Levels

- **It creates less daily homework for students.**
- Students using the block scheduling format usually come home with less homework because they are in fewer daily classes.
- With a longer time in class, there is more time for teachers to work with students on the actual curriculum instead of being forced to have the students learn it at home.
- Less homework means there is more time for extracurricular activities or relaxation after a tough day at school, reducing overall student stress levels.

# Opportunities for Remediation

- **It allows student grades to improve.**
- Block scheduling is more forgiving to students who may be struggling with their grades in certain courses.
- Students who fail in one semester or quarter often have the option to take a “trailer” course the next semester, allowing them to stay on-pace for graduation.
- They can catch up while staying with their peers



# Disadvantages of Block Scheduling

## **Teacher**

- Teacher Covers Less Material
- Block Schedule Does Not Mean Teachers Will Change Teaching Style
- Adversely affect AP courses

## **Student**

- Loss of Continuity
- Impact of a Single Absence
- Can't Keep Up With Pace
- Student transfers

# Continuity Issues

- **It causes students to lose continuity.**
- Students focus on core subjects and retain information based on their exposure to it on a frequent basis.
- By reducing student contact hours on a daily basis, some students can lose the continuity of their knowledge base during their off days.
- It's like the summer vacation reduction in knowledge retention that occurs at the end of one grade and the beginning of another.
- More class time in a day might be given to teachers in block scheduling, but more of it is used for review work, not teaching new materials

# Absences

- **Absences force students to lose multiple days of work.**
- Students are going to need a sick day here and there. It happens. Under the block scheduling format, a student who is out sick for the day is losing more than one day of learning materials from each class.
- They could be losing the equivalent of two days, three days, or even more, depending upon the structure of the class.
- That can put students at a disadvantage, especially if the sick days occur near a period of testing

# Lost Time

- **It means teachers cover less material instead of more.**
- Even if all students attend every class under a block scheduling format, the reality is that the teacher spends more time in review to ensure everyone is on the same page.
- When the time over a semester is added up for each class, most teachers under this time format structure cover fewer materials and teach less information to their students.
- In modified block schedules, this problem grows even worse

# Problems with Pacing

- **It can speed up the class process to the point students forget what they have learned.**
- In some block scheduling formats, an entire class may need to be taught in a single semester or quarter instead of over the whole school year.
- In high school, there may be sports-related interruptions, committees, band, choir, and other interruptions that take students out of class in an authorized way.
- That means teachers lose the time they'd normally gain with their students, forcing both to work after hours anyway to catch up on the required course materials

# Pedagogy

- **It does not encourage teachers to change their teaching style.**
- Proactive teachers can do a lot of good stuff with a block scheduling format in their classroom.
  - In reality, many teachers don't take advantage of this opportunity.
  - One of the biggest complaints that students have with block scheduling is that their teachers do the "same boring things" for longer periods of time

# Advanced Placement

- Students who take AP courses in the Fall Semester may not retain sufficient information to do well on the exam.
- Loss of contact time with students.

# Student Transfers

- **Transferring in the middle of the school year from a school with block scheduling to one without it poses many problems for students.**
- They may have missed half a year of material in required courses that they would have taken in the second semester under block scheduling, and they may needlessly repeat half a year of material for courses already taken.



# COMMON TYPES OF BLOCK SCHEDULES

# 4x4 Block Schedule

TRADITIONAL SCHEDULE Daily Schedule, Year-Long	4X4 BLOCK SCHEDULE Fall Semester	4X4 BLOCK SCHEDULE Spring Semester
PERIOD 1	COURSE 1	COURSE 5
PERIOD 2		
PERIOD 3	COURSE 2	COURSE 6
PERIOD 4		
PERIOD 5	COURSE 3	COURSE 7
PERIOD 6		
PERIOD 7 (Optional)	COURSE 4	COURSE 8
PERIOD 8 (Optional)		

# 2x8 Alternating Block Schedule

TRADITIONAL SCHEDULE Daily Schedule, Year-Long	2x8 BLOCK SCHEDULE Monday A Day	2x8 BLOCK SCHEDULE Tuesday B Day	2x8 BLOCK SCHEDULE Wednesday A Day	2x8 BLOCK SCHEDULE Thursday B Day	2x8 BLOCK SCHEDULE Friday A Day	2x8 BLOCK SCHEDULE Monday B Day
PERIOD 1	COURSE 1	COURSE 5	COURSE 1	COURSE 5	COURSE 1	COURSE 5
PERIOD 2						
PERIOD 3	COURSE 2	COURSE 6	COURSE 2	COURSE 6	COURSE 2	COURSE 6
PERIOD 4						
PERIOD 5	COURSE 3	COURSE 7	COURSE 3	COURSE 7	COURSE 3	COURSE 7
PERIOD 6						
PERIOD 7 (Optional)	COURSE 4	COURSE 8	COURSE 4	COURSE 8	COURSE 4	COURSE 8
PERIOD 8 (Optional)						

# 3x5 Block Schedule

TRADITIONAL SCHEDULE Daily Schedule, Year-Long	3X5 BLOCK SCHEDULE 1 <sup>st</sup> Term	3X5 BLOCK SCHEDULE 2 <sup>nd</sup> Term	3X5 BLOCK SCHEDULE 3 <sup>rd</sup> Term
PERIOD 1	COURSE 1	COURSE 6	COURSE 11
PERIOD 2			
PERIOD 3	COURSE 2	COURSE 7	COURSE 12
PERIOD 4			
PERIOD 5	COURSE 3	COURSE 8	COURSE 13
PERIOD 6			
PERIOD 7 (Optional)	COURSE 4	COURSE 9	COURSE 14
PERIOD 8 (Optional)	COURSE 5	COURSE 10	COURSE 15

# 75-75-30 Block Schedule

TRADITIONAL SCHEDULE Daily Schedule, Year-Long	75-75-30 Block Schedule 1 <sup>st</sup> Term – 75 Days	75-75-30 Block Schedule 2 <sup>nd</sup> Term – 75 Days	75-75-30 Block Schedule 3 <sup>rd</sup> Term – 75 Days
PERIOD 1	COURSE 1	COURSE 4	Course 7
PERIOD 2			
PERIOD 3			
PERIOD 4	COURSE 2	COURSE 5	
PERIOD 5			
PERIOD 6			
PERIOD 7 (Optional)	COURSE 3	COURSE 6	
PERIOD 8 (Optional)			

# CHANGE IN PEDAGOGY

# What Does Block Scheduling Mean for Teachers?

- Effective Classroom Management/Engagement
- Use of Multiple Activities/Teaching Strategies
- Frequent Checks For Understanding
- Performance Based Tasks/Tests
- Opportunities for Remediation
- Fewer Preps/More Time for Collaboration
- Change

# Next Steps

- Getting Input From All Stakeholders (Open Dialogue)
- Building Consensus
- Pre-planning Is Vital For All Involved
- Professional Development That Is Appropriate and Sustainable
- Targeted Instructional Strategies



# Exploring Block Schedules

<b>B</b>	<b>L</b>	<b>O</b>	<b>C</b>	<b>K</b>
<b>BACKGROUND</b> Information:	What I <b>LEARNED</b> From the Lesson:	My <b>OPINIONS</b> :	Personal <b>CHANGES</b> :	<b>KNOWLEDGE</b> Check:
<p>What do you already know about CCSS/NGSS and Block Scheduling?</p> <p>Pros &amp; Cons?</p> <p>Types of Block Schedules?</p> <p>Instructional Shifts?</p>	<p>Take notes throughout the presentation.</p>	<p>List your thoughts and feelings about anything you hear during the presentation.</p>	<p>As you listen to the presentation, list things you would plan to do in order in order to transition to a 90 minute class period.</p>	<p>Look back at what you listed under “Background Information”-was all your information correct?</p> <p>Add to what you now know about CCSS/NGSS and Block Scheduling.</p>

# Pro's & Con's of Block Scheduling

- Divide your Pro/Con Poster into FOUR quadrants.
- Label each quadrant like the chart below.
- List 2-3 advantages and disadvantages of having a 90 minute class period for both teachers and students.

Teacher Pro's	Teacher Con's
Student Pro's	Student Con's

## Coversheet

### Approve Minutes of June 5, 2019 Regular Board Meeting

<b>Section:</b>	II. Consent
<b>Item:</b>	A. Approve Minutes of June 5, 2019 Regular Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on June 5, 2019

APPROVED



# El Camino Real Charter High School

## Minutes

### Regular Board Meeting

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#### Date and Time

Wednesday June 5, 2019 at 5:00 PM

#### Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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#### **Directors Present**

Beatriz Chen, Brian Archibald, Gregory Basile, Lisa Crosthwait, Scott Silverstein

#### **Directors Absent**

Darin Ryburn, Kenneth Lee, Steven Kofahl

#### **Guests Present**

Daniel Chang

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### **I. Opening Items**

#### **A.**

### **Call the Meeting to Order**

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Jun 5, 2019 at 5:01 PM.

### **B. Record Attendance and Guests**

### **C. Pledge of Allegiance**

### **D. Public Comments**

There were no public comments.

## **II. School Business**

### **A. Public Hearing on Annual Update to Local Control Accountability Plan**

The Board allowed any members of the public to make suggestions and comments regarding the specific actions and expenditures to be included in the Annual Update to the Local Control and Accountability Plan (LCAP).

Mr. Archibald asked as to the budgetary numbers set forth in the Update, the total amount budgeted and the total amount actually spent, a single number for each of the columns.

Ms. Ring stated that we get LCFF funding for certain subgroups; of particular interest are low-income, foster, and juvenile offenders. Except for low-income, we have very low amounts that get identified as foster or juvenile offenders. As our population changes from a majority of our students coming from within our boundary to a majority now coming from outside our boundary, our demographics will change and we should see an increase in the Free and Reduced Price Meal (FRPM) students. One option we are looking at is providing bus passes to those students who are outside our boundary; it would cost \$24 a month for each student; if we could increase attendance by 3 days a month for each student, it would pay for itself in ADA. We are looking into having the County pay for those bus passes. We also can get extra funding if we hit certain numbers of FRPM students. We are currently at 33%; if we exceed 45%, we would get a certain amount, and if we exceed 55%, we would get a significant extra amount of funding.

Regarding how much Alternative Ed costs the school, it was noted that all students in Alt Ed meet at-risk factors, even if they are not FRPM. However, Ms. Ring stated that Alt Ed may cost the school because attendance is not as high in the Alt Ed student group as it is in the general population; but if Alt Ed was not there, those Alt Ed students would be part of the general population and would still impact attendance.

Mr. Archibald asked how we ensure that we are not being erroneously charged for school lunches; Susan Kim noted that we get audited by the California Department of Education, and we passed our most recent audit. So Chartwells is aware that they are being monitored and audited, so we believe we are being charged correctly.

Mr. Basile asked how the Board was to know whether the funds listed in the LCAP were being used to help student achievement as opposed to creating new positions or new

coordinatorships. Ms. Ring noted that, when ECR last went through WASC, certain needs were identified. The LCAP and the updates are based on the needs identified, and there is no plan to hire new staff.

Ms. Crosthwait noted that substitute teachers were not included on this, and will that make an impact; Ms. Ring noted that substitutes are from general fund, which is not what this is. Ms. Crosthwait asked, if one of the teachers in the program goes to a conference, a substitute for that teacher is not accounted for in the document? Ms. Ring noted that those types of substitutes would be identified (though a teacher being out sick would not be included), but still comes from the general fund.

Ms. Ring noted that the numbers included on tables for target numbers are internal only; we set goals, and then we determine why we did not meet certain goals.

Mr. Archibald noted the survey of % of parents who agree that the teachers care about students' progress, in 2016 the % was 73%, but is now 51%. This year's survey is now out.

Starting next school year, LAUSD's Charter Schools Division will be looking at our LCAP and look at the financials, to determine whether we are spending more or less than what we budgeted.

Can we use information like this satisfaction survey in a teacher's evaluation? Certainly feedback from the survey can be discussed by administration.

Ms. Chen asked if ELAC was self-funding; Ms. Ring responded yes.

Ms. Crosthwait asked why there was no expenditures on the foster youth/homeless outreach; Ms. Ring noted that the foster youth/homeless coordinator volunteered her time as opposed to being paid for it.

### III. Closing Items

#### A. Adjourn Meeting

Gregory Basile made a motion to adjourn the meeting.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,  
Daniel Chang

## Coversheet

### Approve Minutes of June 6, 2019 Regular Board Meeting

<b>Section:</b>	II. Consent
<b>Item:</b>	B. Approve Minutes of June 6, 2019 Regular Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on June 6, 2019



APPROVED



# El Camino Real Charter High School

## Minutes

### Regular Board Meeting

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#### Date and Time

Thursday June 6, 2019 at 5:00 PM

#### Location

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4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below.

Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

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#### **Directors Present**

Beatriz Chen, Brian Archibald, Gregory Basile, Lisa Crosthwait, Scott Silverstein, Steven Kofahl

#### **Directors Absent**

Darin Ryburn, Kenneth Lee

#### **Guests Present**

Alan Darby, Daniel Chang, David Hussey

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### **I. Opening Items**

#### **A.**

### **Call the Meeting to Order**

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Jun 6, 2019 at 5:00 PM.

### **B. Record Attendance and Guests**

### **C. Pledge of Allegiance**

### **D. Public Comments**

There were no public comments.

## **II. Consent**

### **A. Approve Minutes of May 23, 2019 Board Meeting**

Beatriz Chen made a motion to approve minutes from the Regular Board Meeting on 05-23-19 Regular Board Meeting on 05-23-19.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. School Business**

### **A. Discuss and Possible Approval of Annual Update to Local Control Accountability Plan**

Mr. Silverstein noted that the Board met in an open meeting yesterday and discussed the Annual Update to the Local Control and Accountability Plan.

Mr. Kofahl noted that he had some grammatical changes he would like to suggest that would help it read better, but no substantive changes.

Brian Archibald made a motion to approve the Annual Update to the Local Control and Accountability Plan, with the grammatical changes to be made as suggested by Mr. Kofahl.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Discuss and Possible Approval of 2019-2020 Budget**

Mr. Archibald asked Mr. Hussey if he was comfortable with the projected ADA of 3,284; Mr. Hussey indicated that he was confident our ADA would be at or higher than that this next year.

Mr. Darby noted that there was one change that should be reflected, which is to reduce the non-instructional consultants by \$25,000.

Mr. Darby also noted that we lost 50% of our foreign exchange students. Mr. Hussey stated that he was advised by the agencies that supply us with students that they cannot find enough students to send; one agency closed entirely.

Mr. Silverstein asked how we reduced Books and Supplies by over \$1M; Mr. Darby noted that we order textbooks in cycles, and we recently ordered a significant amount of books.

Mr. Basile asked whether we spent more in operating income than what was forecasted; Mr. Darby noted that our operating expenses were more than projected, and last year we spent less. For the 1:1 laptops, our expense should go down in the next couple years as we go to all 4 year leases.

Mr. Archibald noted that the Finance Committee has discussed doing the budget by department, and the Business Office will ensure that deviations from budget will be held in check.

Mr. Silverstein asked whether CalSTRS or CalPERS can ask for more money for the employer contribution. Mr. Hussey noted that any changes would have to be approved by state action.

Ms. Crothwait asked how many teachers retired; it was noted there were 5 teachers and 1 classified staff member who retired. The 5 retiring teachers will be replaced, and we may not replace the retiring classified staff member at this time. We would seek to replace the retiring teachers with teachers who are experienced, so there may not be a significant change in overall compensation. Mr. Darby noted that the overall salary number was kept consistent. And we are hiring 3 new teachers for the North Campus.

Ms. Crothwait asked if the number of NBC teachers are increasing; Mr. Hussey stated no. However, the budget shows an almost 50% increase in the NBC Stipend being paid as compared to last year. Susan Kim noted that what may have happened last year is that some of the NBC teachers did not receive their full compensation for not having turned in all their hours; the number in the budget appears closer to being accurate. Ms. Kim also noted that we are given funds from the National Board Certification program.

Brian Archibald made a motion to approve the 2019-2020 budget with the reduction of the non-instructional consultants by \$25,000.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Discuss and Possible Approval of Revised Classified Management Salary Table**

This matter is tabled.

#### **D. Discuss and Possible Vote on Increase in AEGIS Service Agreement Rate**

Mr. Chang noted that the contract with AEGIS, our security company, allows them to increase their hourly rates they charge if minimum wage went up. Since the contract was signed in 2017, minimum wage has gone up once to \$13.25, and will go up to \$14.25 on July 1, 2019, an increase of \$2.25 an hour since 2017.

Mr. Archibald asked if the projected increase in cost is reflected in the budget; Mr. Darby stated that it was, and that the projected difference is about \$20,000.

Gregory Basile made a motion to approve the AEGIS rate increase starting July 1, 2019. Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### IV. Closing Items

##### A. Adjourn Meeting

Brian Archibald made a motion to adjourn the meeting.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:36 PM.

Respectfully Submitted,  
Daniel Chang

# Coversheet

## Review and Vote on May 2019 Check Registers

<b>Section:</b>	III. Financial
<b>Item:</b>	A. Review and Vote on May 2019 Check Registers
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	May 2019 Check Registers.pdf

## Check Register



El Camino Real HS  
May 2019

Grand Total 1,001,825.78

Vendor	Check Number	Void	Date	Description	Check Amount
Michele Greene	1009		5/9/2019	FSA Reimbursement	1,449.94
Gary Asarch	1010		5/9/2019	FSA Reimbursement	822.78
Mary Ruth Summers	1011		5/9/2019	FSA Reimbursement	2,299.00
Amy Carter	1012		5/20/2019	FSA Reimbursement	415.00
Michele Greene	1013		5/20/2019	FSA Reimbursement	400.06
Matthew Harbourt	1014		5/20/2019	FSA Reimbursement	182.53
Sylvia Yi	1015		5/20/2019	FSA Reimbursement	416.66
Barrie Gold	1016		5/28/2019	FSA Reimbursement	416.66
Matthew Harbourt	1017		5/20/2019	FSA Reimbursement	25.80
Victoria Sansivieri	12106		5/1/2019	05/01/2019 Manual Payroll Check (Sick Hours)	1,339.12
Goldstein, Bryan	12107		5/1/2019	5/01/19 Official Var Baseball vs Chatsworth	85.00
Berger, William	12108		5/1/2019	5/01/19 Var Base Baseball vs Chatsworth	81.00
Hardie, Rian	12109		5/1/2019	04/19 ColorGuard/Dance Instructor	195.00
Bianca Oruh	12110		5/1/2019	03/19-04/19 ColorGuard/Dance Instructor	367.50
Dolan, L.J.	12111		5/2/2019	5/2/19 CIF LA Div Open Div Playoff Boys Volleyball vs Taft	80.00
Carlos Sanchez	12112		5/2/2019	5/2/19 CIF LA Boys Volleyball Playoff vs Taft QF Round L2	51.50
Weingartner, Karl	12113		5/2/2019	5/2/19 CIF Boys Volleyball Playoff vs Taft Quarter Final Round	86.00
Les Anderson	12114		5/2/2019	5/2/19 CIF Boys Volleyball Playoff Official vs Taft QF Round	51.50
Pitsco, Inc.	12115		5/2/2019	Woodshop project supplies	330.14
Jamal West	12116		5/2/2019	Step Competition Hotel Reimbursement (As Coach for Stem Club)	1,136.32
Wendy Treuhaft	12117		5/2/2019	5/02/2019 Manual Payroll Check for Stipend Balance	500.00
Wendy Treuhaft	12118		5/2/2019	Hotel for 4/3-4/19 Kate Kinsella Training in Clovis, CA	445.15
David Chae	12119		5/2/2019	April 2019 Las Vegas Volleyball Tournament (Coach Car Rent, Meals, Hotel)	375.72
Alison Yedor	12120		5/3/2019	4/12-14/19 Hotel for Drill/Dance Guard Coaches for So Cal Championships(Budget)	1,163.68

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Vendor	Check Number	Void	Date	Description	Check Amount
Westlake High School	12121		5/3/2019	Fee for 5/11/19 Westlake HS Jazz Fest (replacement for Lost ck#30333)	235.00
M&M Paper Co.	12122		5/3/2019	Copy Paper Color (PO1997)	602.80
M&M Paper Co.	12123		5/3/2019	Copy Paper Celestial Blue PO1707	140.16
Ryan Guinto	12124		5/3/2019	CETPA Regional Meeting 4/26/19	56.12
Pam Bieber	12125		5/3/2019	Office Supplies	47.07
Smart & Final	12126		5/3/2019	5/1/19 Statement for Foods class Acct Number 512005	1,325.38
Arash Zemdehnam	12127		5/3/2019	5/3/19 Manual Payroll Check Replacement for Paylocity Ck 5715	187.30
The Cruz Center	12128		5/6/2019	03/19 Special Ed Services	1,187.50
The Home Depot	12129		5/6/2019	Woodshop Student Supplies - 4/11/19	443.19
Rent-It	12130		5/6/2019	3/21-25/19 Truck rental for Varsity Drill/Dance Guard to LVegas (ChatsworthOff)	857.48
Stephanie Franklin	12131		5/6/2019	3/20-24/19 AcaDeca CA State Competition in Sacramento	10,101.94
Greg Morton	12132		5/6/2019	4/26/19, 5/3/19 Boys Long Jump and Triple Jump Supervision - Track and Field Budget	120.00
Wiener, Cory	12133		5/6/2019	Varsity Baseball vs Chatsworth HS - 5/1/19 Gate Supervision	45.00
Rogelio Sandoval	12134		5/6/2019	5/7/19 Softball vs Birmingham CCHS JV Plate	80.00
Fakehany, Thomas	12135		5/6/2019	5/7/19 CIF LA Open Boys Volleyball vs University HS Playoff SF Round	80.00
Crutcher, Samuel	12136		5/6/2019	5/7/19 Boys Volleyball vs University HS CIF-LA Open Playoff Semifinal Round	86.00
Carlos Sanchez	12137		5/6/2019	5/7/19 Boys Volleyball vs University HS CIF LA Open Div Playoff Semifinal Round	51.50
Emerson, Garrett R.	12138		5/6/2019	5/7/19 Boys Volleyball vs University HS CIF-LA Open Div Playoff Semi Final Round	51.50
McGraw-Hill Education, Inc.	12139		5/7/2019	Math Textbooks Acct# 157144	371.64
Accurate Reprographics, Inc.	12140		5/7/2019	Replacement Banner Fence in Stadium Athletics Budget	1,100.90
Wayne Adelstein	12141		5/8/2019	05/19 Decision Publications Marketing & Community relations	5,000.00
Susan Kim	12142		5/8/2019	CSD Visit	74.59
Rashida Madraswala	12143		5/8/2019	Lab supplies	51.03
Rent-It	12144		5/8/2019	Winter Percussion competition Colony HS 4/13/19	283.60

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Vendor	Check Number	Void	Date	Description	Check Amount
Network Integration Company Partners Inc	12145		5/9/2019	Board approved IT audit Network Assessment 25% 1st Payment	6,185.00
Sanchez, Gerardo Alex	12146		5/9/2019	5/9/19 Official Baseball vs Birmingham	81.00
VOID	12147	VOID		VOID	
Diana Yerevanian	12148		5/9/2019	Supplies for 5/30/2019 Senior Awards Night	380.33
Cathy A Trafficanda Santana	12149		5/10/2019	5/11/19 Gym Rental Supervision Chaminade Boys Volleyball	200.00
Kampschroer-Shehab, Devin	12150		5/13/2019	5/9/19 Var Plate Baseball vs Birmingham(replacement-Farr)	85.00
Brian Olson	12151		5/13/2019	3/12/19 Varsity Softball vs Oaks Christian HS Remaining Balance for 2 games	62.00
John Dall	12152		5/13/2019	3/12/19 Var Softball vs Oaks Christian HS Official Balance for 2 games	62.00
Cara Viramontes	12153		5/14/2019	Las Vegas Softball Tournament 4/17-20/2019	457.33
Jodi Borenstein	12154		5/14/2019	Las Vegas Softball Tournament Meal Reimbursement Coach Spring 2019	771.03
Stephanie Franklin	12155		5/14/2019	AcaDeca Study Matieals	2,020.31
Melissa Ann Charters	12156		5/14/2019	Foods - Class Materials	137.97
Alison Yedor	12157		5/14/2019	1/31/19 Hotel for Conference in Anaheim World Languages	126.56
Rudolph Nicolas Brown	12158		5/14/2019	Seat at the Table Services for Shoup Property	1,050.00
Alison Yedor	12159		5/14/2019	Gas and Parking for Truck used-Drill/Dance Guard Competition 4/14/19	98.25
VOID	12160	VOID		VOID	
Eugene Tarasyuk	12161		5/14/2019	Tournament of Champions 4/25-28/19 Hotel Speech & Debate	929.72
Rudolph Nicolas Brown	12162		5/14/2019	5/14/19 Reimbursement for Printing	84.30
Daniel Chang	12163		5/14/2019	CCSA Governance Academy 5/9/19	10.00
Floral Passion LLC	12164		5/14/2019	Flower Wall for Senior 2019 Awards Balance	383.25
Eugene Tarasyuk	12165		5/15/2019	Tournament of Champions Replacement for Void ck#12160	919.34
Ana De Los Santos	12166		5/16/2019	5/14/19 How to Manage & Organize Accounts Payable	33.00
Irene Paez	12167		5/16/2019	5/14/19 Pryor Learning (Manage and Organize AP) Seminar	71.32
Richard Yi	12168		5/16/2019	Kelly Paper for Certificates(Athletics)	208.14
SoCalGas	12169		5/16/2019	3/26/19-4/24/19 Gas Charges for Shoup Acct 163 513 3769 2	15.73

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Vendor	Check Number	Void	Date	Description	Check Amount
Albert Saucedo	12170		5/17/2019	5/17/19 Baseball CIF Open Div QF Playoff vs Kennedy HS Plate	87.00
Daniel Olson	12171		5/17/2019	5/17/19 Baseball CIF QF Playoff vs Kennedy HS Var Bases	84.00
Bieber Lighting LLC	12172		5/17/2019	Lights, 50% payment	4,598.00
Wiener, Cory	12173		5/20/2019	5/7/19 CIF Boys Volleyball vs University Gate Supervision	45.00
Stefan Webster	12174		5/20/2019	Vex Robotics World Championships 4/24-28/19 Louisville, KY	2,049.87
Valarie Kincaid	12175		5/20/2019	Postage for SSS Reimbursement	14.15
Alyssa Lee	12176		5/20/2019	Boys Volleyball Preseason Tournament	125.00
Matthew Harbourt	12177		5/20/2019	Supplies for Art Class	396.03
LACOE, Los Angeles County Office of Education	12178		5/21/2019	5/29 Science and the English Learner: Equitable Access for All W Treuhaft	100.00
Essential, LLC	12179		5/21/2019	5/23/19 USC Dedeaux Field CIF-LA Open Division S Final Game Var Baseball	585.00
Elizabeth Brasler	12180		5/21/2019	Tinsel curtain for "Spelling Bee" Reimbursement	260.29
Curriculum Associates, LLC	12181		5/21/2019	Testing Material	475.84
AT&T	12182		5/22/2019	05/19 818 348-8124 Alt-Ed RM 2	134.39
AT&T	12183		5/22/2019	05/19 818 888-3576 Alt Ed Alarm	134.39
Corner Bakery	12184		5/22/2019	5/22 Lunch Social Studies	102.50
Lisa Ring	12185		5/22/2019	5/15/19 Will Full Learning Hamlet Workshop	125.00
Tracey Rosen	12186		5/23/2019	Graduation 2019 Decor Reimbursement	1,133.76
Santa Barbara Zoo	12187		5/23/2019	5/24/19 Santa Barbara Zoo Field Trip Order#85583-258957	866.00
Ismael Mauricio Gomez B.	12188		5/24/2019	5/10/19-5/17/19 Labor on Shoup	800.00
Juan Agustin Martinez	12189		5/24/2019	5/10/19-5/17/19 Labor on Shoup	1,344.00
California Department of Tax & Fee Administration	12190		5/24/2019	1/1/19-3/31/19 Sales and Use Tax Acct 102-7273444	140.44
Woong G Yoo	12191		5/24/2019	May 2019 Invoice	2,400.00
Pyro Spectaculars	12192		5/28/2019	Fireworks and permit for graduation ceremony, 6/7/19	3,440.00
Rent-It	12193		5/28/2019	Rental of truck for Drill/Dance Guard championships in Irvine 4/11-4/16/19	558.36
Keyboard Concepts, Inc	12194		5/28/2019	Moving and tuning a baby grand piano for the musical	629.63
Ace Party Rents	12195		5/29/2019	Rent Chairs Off White for 5/30/19 Sr 2019 Awards Ceremony	2,450.00

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Rent-It	12196		5/29/2019	4/26/19-4/28/19 Box Truck for Equipment for Drumline Championships	225.01
Institute for Educational Development	12197		5/29/2019	Strengthen Student Learning in BLOCK SCHEDULE Classes (Grades 6-12)	717.00
AT&T	12198		5/29/2019	05/19 818 888-7050 Alt Ed Line	672.50
AT&T	12199		5/29/2019	5/7/19-6/6/19 818 888-6340 Intrusion Alarm	117.43
AT&T	12200		5/29/2019	5/7/19-6/6/19 818-888-6714 Main Office Alarm	117.43
The Home Depot	12201		5/29/2019	5/21/19 Statement - Woodshop, Drama Acct# xxx 9670	740.86
Patricia A Dunavan	12202		5/29/2019	2 balloon poles for senior awards 5/30/19	202.58
American Express	12203		5/3/2019	April Purchases	193.00
American Express	12204		5/30/2019	5/14/2019 AMEX Darby XX-1039	20,966.48
Corner Bakery	12205		5/31/2019	Food for RISE parent professional development training	254.00
Angel Lerma	12206		5/31/2019	Breakfast Cinco De Mayo Latino Group	144.39
Wendy Treuhaff	12207		5/31/2019	5/14/19 Initial ELPAC Training	229.78
Richard Yi	12208		5/31/2019	CIF-LA Boys Playoff Softball, Baseball Parking	20.00
Suzanne Lee Schuster	12209		5/31/2019	5/15/19 Entrance Fee to CA Science Ctr Field Trip	25.00
Keyboard Concepts, Inc	12210		5/31/2019	New upright piano for choir room	5,387.40
The College Board	12211		5/31/2019	2019 AP Exams El Camino Real CHS 053801	129,819.00
Victoria Sansivieri	12212		5/31/2019	5/31/2019 Manual Payroll Check - Half Pay Sick Time	686.31
Taylor, Paul Douglas	12213		5/31/2019	Spring 2019 Play Conducting and Piano on "Spelling Bee"	1,250.00
Taylor, Paul Douglas	12214		5/31/2019	Spring Play 2019 musical direction of "Spelling Bee"	2,500.00
Adolfo Perez	12215		5/31/2019	5/31/19 Manual Payroll Check Rate Adjustment	30.85
EdTec Inc.	30540		5/2/2019	04/19 EdTec Monthly Services	17,654.17
CompStar Insurance Services	30541		5/2/2019	04/19 Workers' Compensation	21,431.27
Mutual of Omaha	30542		5/2/2019	05/19 Voluntary Disability Insurance	1,789.02
MWB Copy Products, Inc (SoCal Office Tech)	30543		5/2/2019	10/17/18-1/16/19 Overage Charge for Managed Print Service for Desktop Printers (Contract CN8006-01)	1,738.56
Brooks Transportation Inc.	30544		5/3/2019	Bus to Audobon Center at Debs Park - 4/23/19 - Science Dept Budget	790.00
Alan Grant	30545		5/3/2019	04/19 Robotics supervision and assistance	137.50

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Brooks Transportation Inc.	30546		5/3/2019	Bus to Hilton Gardens, Irvine - 4/12/19 - Drill Team	600.00
Abdon Rosales	30547		5/7/2019	04/19 Gardening Service for Shoup	1,000.00
Staff Rehab	30548		5/7/2019	3/26/19-3/29/19 Staff Rehab Services	1,755.00
Brooks Transportation Inc.	30549		5/8/2019	Step Team competition in Las Vegas, 4/26-4/28	3,800.00
Brooks Transportation Inc.	30550		5/8/2019	CCR trips to Junior Achievement Finance Park on 4/23, 4/29, 5/8	857.50
BSN Sports	30551		5/8/2019	Replacement Equipment - Boys Lacrosse Budget	3,396.40
Brooks Transportation Inc.	30552		5/8/2019	CCR trips to Junior Achievement Finance Park on 4/23, 4/29, 5/8	857.50
Brooks Transportation Inc.	30553		5/8/2019	CCR trips to Junior Achievement Finance Park on 4/23, 4/29, 5/8	857.50
On Deck Sports	30554		5/7/2019	Hitting Mats - Baseball Budget	449.98
Verdugo Hills Autism Project	30555		5/7/2019	12/18 Direct Intervention and Supervision for Student	3,375.90
Nick Rail Music, Inc.	30556		5/7/2019	KT5204 Getzen Trombone	170.48
Staff Rehab	30557		5/7/2019	3/25/19-3/29/19 Staff Rehab Services	2,340.00
Turf Team, Inc.	30558		5/8/2019	Fence Repair Wind Damaged Left Field Fence - Baseball Trust	4,360.76
Turf Team, Inc.	30559		5/9/2019	March Sports Field Maintenance - Baseball Budget	2,178.50
Turf Team, Inc.	30560		5/9/2019	March Sports Field Maintenance - Softball Budget	1,492.00
SHI International Corp	30561		5/9/2019	Microsoft Licensing Renewal	11,704.90
Nettime Solutions LLC	30562		5/9/2019	04/19 stratustime Monthly Subscription	1,724.00
Brooks Transportation Inc.	30563		5/8/2019	Athletics Budget - Transportation Week of 4/22/19	5,203.75
McCalla Company	30564		5/9/2019	11Gal Rhino Extractor	1,388.68
California Association for Supervision and Curriculum Development (ASCD)	30565		5/9/2019	Early Bird CASCSD Member	145.00
Brooks Transportation Inc.	30566		5/9/2019	Drama to Citrus High School - 4/27/19	1,825.00
Eastbay Team Sales	30567		5/9/2019	Footballs, Mouth Guard, Wrist Coach	1,476.00
Brooks Transportation Inc.	30568		5/9/2019	AVID trip to Magic Mountain, 3/15/19	695.00
Child and Family Guidance Center/Northpoint School	30569		5/9/2019	04/19 Direct Student Services	188.00
Nick Rail Music, Inc.	30570		5/9/2019	AD31212122 Selmer Prelude Alto Sax	302.74
LexisNexis, a division of RELX Inc.	30571		5/9/2019	04/19 Online legal research software	400.00
Interquest Detection Canines	30572		5/9/2019	03/19, 04/19 Canine Inspection	525.00

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LACOE, Los Angeles County Office of Education	30573		5/9/2019	English Learner and Special Needs Collaborative	80.00
Child and Family Guidance Center/Northpoint School	30574		5/9/2019	03/19 Direct Student Services	141.00
AT&T	30575		5/9/2019	04/19 339 341-6665 Billing	435.13
Law Offices of Young, Minney & Corr, LLP	30576		5/9/2019	11/26/18-2/28/19 Bill Analysis Report	2,340.00
Thomas Gray Prewitt (dba Instructional Technology Services, LLC)	30577		5/9/2019	11/15/18-5/14/19 Consultant Fees	6,000.00
McLean Accounting Solutions	30578		5/9/2019	04/19 Payroll Services	4,137.50
The Help Group-North Hills Prep School	30579		5/9/2019	03/19 Special Ed Services	2,675.84
Kelly Services, Inc.	30580		5/9/2019	Substitute Teachers through 4/7/19	6,466.23
AT&T	30581		5/9/2019	04/19 818 348-8124 Billing	320.74
AT&T	30582		5/9/2019	04/19 818 888-9566 Billing	449.86
AT&T	30583		5/9/2019	04/19 818 888-3576 Billing	320.74
Kelly Services, Inc.	30584		5/9/2019	Substitutes for Technology Dept. through 3/31/19	216.00
Jesus Blacutt	30585		5/10/2019	Refund for NJROTC Items	72.10
The Print Spot	30586		5/10/2019	Stamps	1,703.54
Waste Management - Los Angeles	30587		5/10/2019	05/19 Waste Management Services on Shoup	328.32
Herff Jones LLC	30588		5/10/2019	Lilac-Purple Cord	339.89
Project Lead The Way, Inc.	30589		5/11/2019	6/17/19-6/28/19 Da Vinci Science HS - Principles of Biomedical Science	2,400.00
International Academy of Science	30590		5/11/2019	Acellus Student Master License / Teacher Training	2,400.00
Brooks Transportation Inc.	30591		5/11/2019	Drumline competition at Azuza Pacific University, 4/27	795.00
MWB Copy Products, Inc (SoCal Office Tech)	30592		5/11/2019	4/17/19-5/16/19 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	7,140.08
Brooks Transportation Inc.	30593		5/11/2019	STEAM trip to North Campus, 5/3	700.00
Brooks Transportation Inc.	30594		5/11/2019	Choir trip to Disney Concert Hall, 5/3	495.00
Brooks Transportation Inc.	30595		5/11/2019	Humanitas trip to CSUCI, 5/3	475.00
Brooks Transportation Inc.	30596		5/11/2019	Trip to LA Zoo, 4/30	372.50
Brooks Transportation Inc.	30597		5/11/2019	Athletic Budget - Transportation Week of 3/4/19	3,175.00
Brooks Transportation Inc.	30598		5/11/2019	ROTC trip to Santa Ana HS, 4/27	535.00
The Print Spot	30599		5/14/2019	2"x8" ECRCHS Name plate with Frame - Compliance office	49.28
The Print Spot	30600		5/14/2019	staff college poster	71.18
The Print Spot	30601		5/14/2019	Second Stamp Order Staff	859.85

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Brooks Transportation Inc.	30602		5/14/2019	Athletics Budget - Transportation Week of 4/29/19	2,636.25
Claridge Products and Equipment, Inc	30603		5/14/2019	Claridge Products & Equipment, Inc. Bulletin Board - Employee Cafeteria	262.25
Merit Oil Company	30604		5/15/2019	5/1/19 Gasoline, Delivery Fee, Fuel Surcharge	560.54
Linguabee LLC	30605		5/15/2019	5/1/19-5/3/19 Interpreting Services	1,145.50
Canon Financial Services, Inc.	30606		5/15/2019	4/20/19-5/19/19 Equipment Leases	2,734.77
Linguabee LLC	30607		5/15/2019	4/24/19-4/26/19 Interpreting Services	1,036.29
Onsite Reprographics	30608		5/15/2019	24x36 white bond for Shoup	36.72
McCalla Company	30609		5/15/2019	Custodial Supplies	2,657.01
McCalla Company	30610		5/15/2019	Rhino Extractor	1,388.68
Chartwells Division	30611		5/14/2019	4/25/19 Lunches for Board of Directors	131.88
Vista Paint Corporation	30612		5/15/2019	Paint	325.85
Vista Paint Corporation	30613		5/15/2019	Paint	617.72
FedEx	30614		5/15/2019	4/18/19 FedEx Express Services	70.96
Pitney Bowes	30615		5/15/2019	04/19 Meter Rental	591.19
Benefit and Risk Management Services	30616		5/15/2019	05/19 Admin Fee	217.00
AT&T	30617		5/15/2019	04/19 Billing Date 818 844-8815 Shoup Property	188.20
Flinn Scientific Inc.	30618		5/17/2019	Science Supplies	887.72
SHI International Corp	30619		5/17/2019	USB For Incoming 9th Grade Provisioning	648.79
SHI International Corp	30620		5/17/2019	Headset for video conference calls on PC	436.47
Staff Rehab	30621		5/17/2019	4/22/19-4/23/19 Staff Rehab Services	715.00
Staff Rehab	30622		5/17/2019	4/23/19-4/26/19 Staff Rehab Services	1,820.00
Brooks Transportation Inc.	30623		5/17/2019	SSS trip to Van Nuys Airport, 5/2	350.00
Brooks Transportation Inc.	30624		5/18/2019	Athletics Budget - Transportation Week of 5/6/19	2,317.50
Jones School Supply Co Inc	30625		5/18/2019	Award Plaques	92.00
HopSkipDrive Inc.	30626		5/18/2019	04/19 Base plus miles Completed Trips	850.01
Brooks Transportation Inc.	30627		5/18/2019	Alt Ed Trip to education day at magic mountain, 5/10	550.00
CompuClaim	30628		5/18/2019	04/19 MeduClaim Procedure Code Billing(LEA)	120.41
Brooks Transportation Inc.	30629		5/18/2019	Honors English trip to Will Geer Theater, 5/9/19	2,922.50
Brooks Transportation Inc.	30630		5/18/2019	Special Ed trip to magic mountain education day, 5/10	1,000.00
All-Star Inflatables, Inc.	30631		5/18/2019	Tunnel/Arch Combo for football games and school spirit events	7,145.00
AEGIS Security & Investigations, Inc	30632		5/18/2019	04/19 Security Services	40,841.50
Law Offices of Young, Minney & Corr, LLP	30633		5/18/2019	04/19 Legal Services	14,312.41

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Vendor	Check Number	Void	Date	Description	Check Amount
Inspire Communication, Inc	30634		5/18/2019	04/19 Screening and Therapy/Staff Consultation and Documentation	13,472.50
Chartwells Division	30635		5/18/2019	04/19 Cafeteria Services	60,944.08
CCSA Employee Welfare Benefit Trust	30636		5/18/2019	05/19 Employee Benefits	315,045.45
Flinn Scientific Inc.	30637		3/28/2019	Needed to perform dissections and add new blades to old scalpels that have missing blades.	154.18
Turf Team, Inc.	30638		5/22/2019	April Sports Field Maintenance - Baseball Budget	1,506.00
Turf Team, Inc.	30639		5/22/2019	April Sports Field Maintenance - Softball Budget	1,004.00
Scantron Corporation	30640		5/22/2019	Scantrons	1,015.12
LADWP	30641		5/22/2019	05/19 Billing Shoup Property	2,327.77
Staples Business Advantage	30642		5/22/2019	Order Number: 7203232287	288.95
Staples Business Advantage	30643		5/22/2019	Order Number: 7203134496 Office Supplies for Science Department	327.45
Staples Business Advantage	30644		5/22/2019	Order Number: 7203134496 Office Supplies for Science Department	8.71
Brooks Transportation Inc.	30645		5/22/2019	SpEd Trip to La Brea Tar Pits, 5/14	417.50
Linguabee LLC	30646		5/25/2019	5/7/19-5/10/19 Interpreting Services	720.62
Brooks Transportation Inc.	30647		5/25/2019	Athletics Budget - Transportation Week of 5/13/19	2,170.00
Staff Rehab	30648		5/25/2019	5/6/19-5/10/19 Staff Rehab Services	2,340.00
Staff Rehab	30649		5/25/2019	5/6/19-5/9/19 Staff Rehab Services	1,538.55
Verizon Wireless	30650		5/25/2019	4/8/19-5/7/19 Communication Services	1,008.46
MWB Copy Products, Inc (SoCal Office Tech)	30651		5/25/2019	5/17/19-6/16/19 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	931.30
Katrina Burkhardt	30652		5/25/2019	Mealtime account reimbursement for YR 18-19	24.50
Kelly Services, Inc.	30653		5/25/2019	Substitute Teachers through 4/21/19	295.37
Kelly Services, Inc.	30654		5/25/2019	Substitute Teachers through 4/14/19	8,331.59
Wenmar, Inc (Resource 4 Signs)	30655		5/25/2019	subsurface paint for shoup	224.96
AT&T	30656		5/30/2019	5/7/19-6/6/19 818 887-9221 Fire Alarm 1	243.88
AT&T	30657		5/30/2019	5/7/19-6/6/19 818 348-4152 Fire Alarm 2	113.34
AT&T	30658		5/30/2019	5/7/19-6/6/19 818 716-0428 Left Side Alarm	117.43
Herff Jones LLC	30659		5/30/2019	Diplomas/Diploma Supplies	4.57
AT&T	30660		5/30/2019	5/7/19-6/6/19 818 710-9023 Main Office Fax	132.29
Brooks Transportation Inc.	30661		5/30/2019	Jazz band trip to Westlake HS, 5/11/19	440.00
Steven A Mercado	30662		5/30/2019	AP History Books	354.97
AT&T	30663		5/30/2019	5/7/19-6/6/19 818 704-5329 Right Side Alarm	116.13
Pryor Learning Solutions	30664		5/30/2019	2019 Renewal for PD classified staff	4,179.00

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Vendor	Check Number	Void	Date	Description	Check Amount
				5/2/19-6/1/19 Billing Date 818 884-8815 Shoup	
AT&T	30665		5/30/2019	Property	178.20
AT&T	30666		5/30/2019	05/19 818 992-4501 Alt Ed Fire Alarm	266.92
AT&T	30667		5/30/2019	05/19 818 888-9566 PBX-Trunk 1	189.72
AT&T	30668		5/30/2019	05/19 818 716-0810 Alt Ed Fax	134.39
Brooks Transportation Inc.	30669		5/30/2019	STEAM trip to CA Science Center, 5/15	790.00
Herff Jones LLC	30670		5/30/2019	2019 Graduation Covers	4,677.51
World Unispec	30671		5/30/2019	PE Shirts	2,811.60
Brooks Transportation Inc.	30672		5/30/2019	AVID trip to UCLA, 4/12	372.50
Piece of Mind Care Services	SPACH1		5/18/2019	04/19 SpEd Services(Teacher, Aide, Aide-EI Co Continuation)	103,846.25

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## Check Register



El Camino Real HS  
May 2019

Grand Total 112,812.84

Vendor	Check Number	Void	Date	Description	Check Amount
Angelique Chen	1113		5/1/2019	Angelique Chen Reimbursement 5/3/19 Creative Writing Show (Trust)	399.57
Deny Sportswear	1114		5/2/2019	Hats for Softball (Trust)	815.72
Alison W Miller	1115		5/2/2019	Pants - Softball Trust	1,496.75
Jodi Borenstein	1116		5/2/2019	Las Vegas Softball Tournament (Trust)	1,245.41
Alyssa Lee	1117		5/2/2019	Boys Volleyball Trust March 2019 Hawaii Tournament	418.88
Alyssa Lee	1118		5/2/2019	Boys Senior Night Supplies (Boys Volleyball Trust)	430.53
Alyssa Lee	1119		5/2/2019	Team Food for 3/30/19 ECR vs TAFT TOURNAMENT(Trust)	517.82
Alyssa Lee	1120		5/2/2019	Dole Plantation Tour Boys Volleyball March 2019 Hawaii Travel Trust	106.32
Alison Yedor	1121		5/3/2019	3/22-23/19 Hotel rooms LV Drill Team Competition(Trust)	1,683.70
Alison Yedor	1122		5/3/2019	4/12-14/19 JV Var Drill/Dance Guard Hotel Rooms (Trust)	2,618.28
Suzanne Lee Schuster	1123		5/3/2019	Tiaras for Prom 2019 Court Trust Class 2019	176.56
Amina S Bahy	1124		5/3/2019	Reimbursement Production Design Supplies "The Reckoning" Creative Writing Trust	37.02
Eastbay Team Sales	1125		5/6/2019	Spirit Pack - Girls Lacrosse Trust	979.31
BSN Sports	1126		5/6/2019	Showtime Hoodies and Pants Boys Basketball Trust	566.29
Woodland Hills Country Club	1127		5/6/2019	Deposit for 5/21/19 event - Boys Volleyball Trust	500.00
Eastbay Team Sales	1128		5/8/2019	Pennies UA Practice Gear Printing - Boys Lacrosse Trust	235.43
Eastbay Team Sales	1129		5/8/2019	ECR Athletics Student Supplies shorts, shirts Football Trust	1,434.81
Deny Sportswear	1130		5/8/2019	Framed Jersey Print 20" x 30" - Girls Basketball Trust	218.78
Beth Corbett	1131		5/9/2019	Supplies for Cheer Banquet and Clinic Cheerleader Trust	357.53

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Vendor	Check Number	Void	Date	Description	Check Amount
Grant A. Horn	1132		5/13/2019	April 2019 Winter Percussion Instruction - Band Trust	625.00
Vidigami Inc. (Picaboo Yearbooks)	1133		5/13/2019	Band Year Books 2018-2019 - Band Trust	1,057.31
Deny Sportswear	1134		5/13/2019	Boys Soccer Trust - Banquet Awards	672.76
Ingraham Trophies and Gifts	1135		5/13/2019	Additional Medals CIF LA Div 1 Girls Soccer Runner Up (Trust)	69.67
Alyssa Lee	1136		5/14/2019	Boys Volleyball - Vegas Tournament - TRUST	894.63
Alison Yedor	1137		5/14/2019	2/23/19 Hotel Room for Parents WGI SD Drill Team Competition(Trust)	156.65
Alison Yedor	1138		5/14/2019	Flowers for Awards Ceremony (Drill/Dance Guard Trust)	525.00
Stefan Webster	1139		5/14/2019	4/24-28/2019 Vex Robotics Worlds Championships Hotel for Students (Robotics Trust)	1,887.16
Northridge Skateland	1140		5/16/2019	Deposit Halloween Roller Skating Party10/29/19 T Grad2020 Trust	810.00
The Event Group	1141		5/20/2019	5/25/2019 Sr Prom at Skirball Balance (ERP PO#04843)Trust Grad 2019	69,641.25
Kena B Worthen	1142		5/21/2019	Coaching ,Dance clinic and Comp supervision : 1/5-5/9/19Drill Team Trust	1,575.00
Turf Team, Inc.	1143		5/21/2019	Fence Replacement - Partial Payment - Baseball Trust	5,640.00
Collette L Calkins	1144		5/21/2019	Refund for Creative Writing Show Tickets - From Creative Writing Trust	30.00
Zephyr Graf-x, Inc.	1145		5/21/2019	Game Hats - Baseball Trust	825.52
Me'Chele Sevanesian	1146		5/22/2019	Excellence in Film Making Scholarship - Creative Writing Trust	100.00
Alexandra Polansky	1147		5/22/2019	Excellence in Film Making Scholarship - Creative Writing Trust	100.00
Katrina Zara	1148		5/22/2019	Excellence in Film Making Scholarship - Creative Writing Trust	100.00
Jackson Cook	1149		5/22/2019	Excellence in Film Making Scholarship - Creative Writing Trust	500.00
Elijah Torres	1150		5/22/2019	Excellence in Film Making Scholarship - Creative Writing Trust	100.00
CNC Costumes	1151		5/24/2019	Sashes/Stoles for Grad 2019 Golf TRUST	72.00
Missy Fine Inc.	1152		5/24/2019	for Class of 2019 - Prom centerpieces	1,311.00

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Vendor	Check Number	Void	Date	Description	Check Amount
CNC Costumes	1153		5/24/2019	2019 Graduation Sashes/Stoles MESS - the MESS Trust	306.00
Jaylin Young	1154		5/29/2019	Refund for Payment for Prom Guest - Class of 2019 Trust	85.00
Great American Opportunities, Inc	1155		5/29/2019	Cookie Dough Fundraiser Boys Volleyball Trust	456.00
Louisville High School	1156		5/29/2019	6/13-7/18/19 Louisville Basketball Summer League Girls Basketball Trust	375.00
Birmingham Community Charter High School	1157		5/29/2019	6/10-7/22/19 Monday Night Summer League Girls Basketball Trust	187.00
Burroughs Girls Basketball	1158		5/29/2019	Jul 6-7/19 Burroughs JV/Frosh Basketball Summer Tourney League Girls Basketbal Trust	250.00
Pravar Bhandari	1159		5/29/2019	5/30/19 Sr Awards Scholarship Bhandari from Ms.B Trust	250.00
Telaa Mohammad	1160		5/29/2019	5/30/19 Sr Awards Scholarship Mohammad from Mrs. Stanoff Trust	250.00
Jazmin Ortiz-Calderon	1161		5/29/2019	5/30/19 Sr Awards Ortiz-Calderon Scholarship from Mr. Lerma Trust	250.00
Chima Nkwocha	1162		5/29/2019	5/30/19 Sr Awards Nkwocha Scholarship from Mrs. Yi Trust	250.00
Lily Simonaitis	1163		5/29/2019	5/30/19 Sr Awards Simonaitis Scholarship from Mr. Coleman Trust	250.00
Denise Dang	1164		5/29/2019	5/30/19 Sr Awards Scholarship Dang from Mr. Graham Trust	250.00
Warner Center Marriott	1165		5/29/2019	Baseball Team Banquet - Baseball Trust	6,393.44
Nina Naziri	1166		5/30/2019	5/30/19 Sr Awards Naziri Scholarship from Mr. Perry Trust	250.00
Mikaela Lewis	1167		5/30/2019	5/30/19 Sr Awards Lewis Scholarship from Mrs. Shano Trust	250.00
Francisco Castellon	1168		5/30/2019	5/30/19 Sr Awards Scholarship from Ms. Paniagua Trust	250.00
Andrew Arteaga	1169		5/30/2019	5/30/19 Sr Awards Scholarship (Ms. Bero) J Harrison Scholarship Trust	250.00
Moriah F Stewart	1170		5/30/2019	5/31/19 Sr Awards Scholarship from Ms. Y and Ms. B	250.00
Mr. Stitch Embroidery	1171		5/31/2019	Girls Water Polo Trust Sash Embroidery	328.50
Annie Darakjian	1172		5/31/2019	NHS Honor Cords and Stoles,NHS Trust	489.80
Annie Darakjian	1173		5/31/2019	NHS 2019 Senior Grad Banquet NHS Trust	260.44

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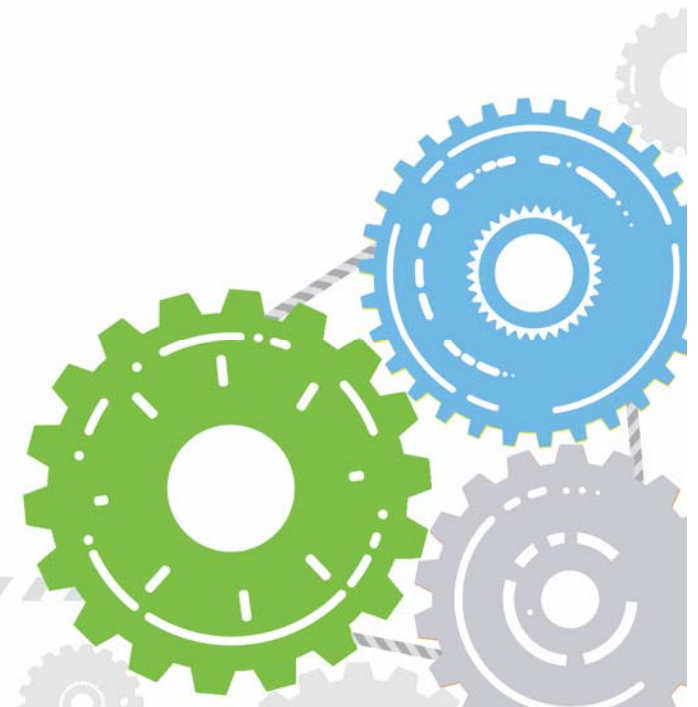
# Coversheet

## May 2019 Financial Update

<b>Section:</b>	III. Financial
<b>Item:</b>	B. May 2019 Financial Update
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	May Board Presentation - May Financials - mr - 2019.6.27.pdf 19-05 American Express Statement due 19-06.pdf

# El Camino Real Charter High School Financial Update

CINDY FRANTZ & MILADA RAKIJIAN  
JUNE 27, 2019



# Contents



## 1. May 2019 Financial Update

- A. Current Forecast
- B. Cash Flow
- C. Balance Sheet

## 2. Financial Exhibits

# May 2019 Financial Update



# Current – May 2019 Forecast



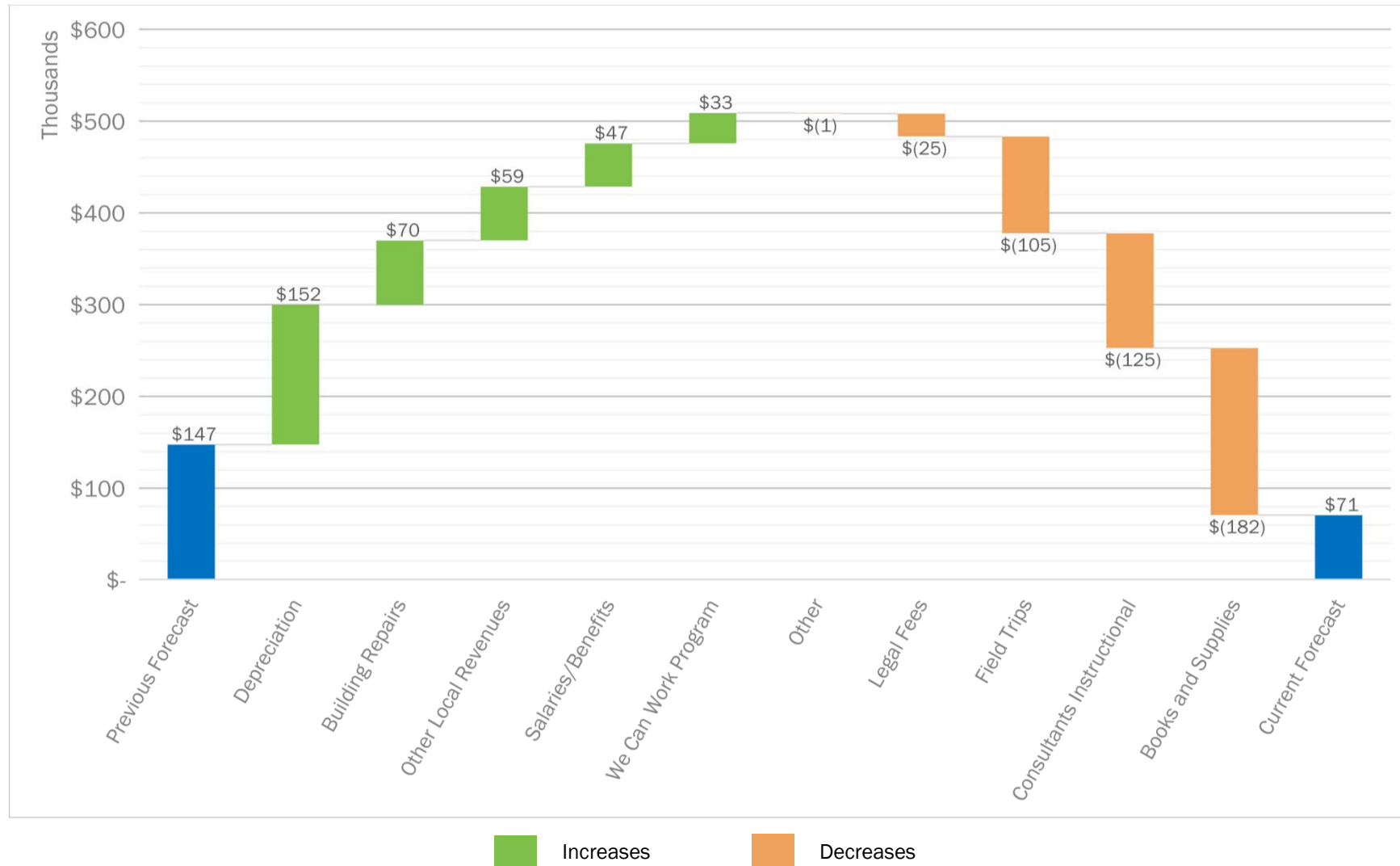
		2018/19	2018/19	2018/19	2018-19	Variance
		YTD Actuals	Approved Budget	Previous April Forecast	Current May Forecast	
Revenue	LCFF Entitlement	27,376,332	32,678,749	32,340,812	32,339,826	(986)
	Federal Revenue	1,383,985	1,436,702	1,513,646	1,513,963	317
	Other State Revenues	3,388,818	4,299,217	4,193,752	4,226,928	33,176
	Local Revenues	2,426,275	1,681,250	2,255,398	2,314,030	58,632
	Fundraising and Grants	-	-	-	-	-
	<b>Total Revenue</b>	<b>34,575,410</b>	<b>40,095,918</b>	<b>40,303,608</b>	<b>40,394,747</b>	<b>91,139</b>
Expenses	Comp and Benefits	26,486,843	30,037,633	29,026,347	28,979,160	47,187
	Books and Supplies	3,108,027	2,969,951	3,115,355	3,297,457	(182,102)
	Services and Other Ops	6,566,116	6,297,724	7,311,635	7,497,077	(185,442)
	Depreciation	234,231	719,151	702,776	550,369	152,407
	<b>Total Expenses</b>	<b>36,395,217</b>	<b>40,024,459</b>	<b>40,156,112</b>	<b>40,324,063</b>	<b>(167,950)</b>
	<b>Operating Income</b>	<b>(1,819,807)</b>	<b>71,459</b>	<b>147,496</b>	<b>70,685</b>	<b>(76,812)</b>
Fund Balance	Beginning Balance (Unaudited)		-3,119,011	11,966,952	11,966,952	
	Operating Income		71,459	147,496	70,685	
<b>Ending Fund Balance (incl. Depreciation)</b>			<b>-3,047,552</b>	<b>12,114,448</b>	<b>12,037,637</b>	
<b>Ending Fund Balance as % of Expenses</b>			<b>-7.61%</b>	<b>30.17%</b>	<b>29.85%</b>	



# 2018-19 Forecast Update



**Net income has decreased by \$77k compared to the previous forecast**



# 2018-2019 Forecast Changes



CATEGORY	BOTTOM LINE IMPACT	NOTES
Previous Forecast	147,496	
Depreciation	152,407	<ul style="list-style-type: none"> <li>Updated depreciation schedule for Prop 39 Energy Project. CIP clean up at year end.</li> </ul>
Building Repairs	70,000	<ul style="list-style-type: none"> <li>Reduced per spending trend</li> </ul>
Other Local Revenue	58,681	<ul style="list-style-type: none"> <li>Net Increase in Fair Value of Investments to actuals</li> <li>Increase – Other local revenue to actuals</li> <li>Increase – Option 3 SPED to actuals</li> <li>Increased – Interest to actuals</li> </ul>
Salaries/Benefits	47,187	<ul style="list-style-type: none"> <li>Certificated stipends adjusted per trend</li> <li>Classified Staff adjusted per trend</li> <li>Benefits – updates to match trend</li> </ul>
We Can Work Program	33,256	<ul style="list-style-type: none"> <li>Updated to actuals received – State Grant</li> </ul>
Other	(723)	<ul style="list-style-type: none"> <li>P2 Revised – reduced by .10</li> <li>Increased - LEA Medi-Cal updated to actuals</li> </ul>
Legal Fees	(25,000)	<ul style="list-style-type: none"> <li>Increased to actuals – 100% spent</li> </ul>
Field Trip	(105,468)	<ul style="list-style-type: none"> <li>Increased to actuals (mostly prom expenses) – 100% Spent</li> </ul>
Consultants Instructional	(125,000)	<ul style="list-style-type: none"> <li>Increased per spending trend</li> </ul>
Books and Supplies	(182,102)	<ul style="list-style-type: none"> <li>Increased materials and noncap equipment to actuals (mostly AP exams) – 100% spent</li> </ul>
Current Forecast	70,685	

# 2018-19 Cash Forecast



**Ending cash balance as of May 2019 was \$6,010,367**



# Balance Sheet May 2019



	Jun FY2018	May FY2019	YTD Change
<b>ASSETS</b>			
Cash Balance	8,451,229	6,010,367	(2,440,862)
Accounts Receivable	1,291,004	64,733	(1,226,270)
Prepays	70,429	169,555	99,126
Fixed Assets, Net	6,875,226	7,503,870	628,644
Investments	7,041,911	6,615,209	(426,702)
<b>TOTAL ASSETS</b>	<b>23,729,799</b>	<b>20,363,735</b>	<b>(3,366,064)</b>
<b>LIABILITIES &amp; EQUITY</b>			
Accounts Payable	1,617,394	740,647	(876,747)
Due to Others	125,138	218,551	93,413
OPEB Liability	8,995,650	8,995,650	-
Deferred Revenue	710,460	246,954	(463,506)
Current Loans and Other Payables	314,205	14,789	(299,416)
Beginning Net Assets	13,286,933	11,966,952	(1,319,981)
Net Income (Loss) to Date	(1,319,981)	(1,819,807)	(499,827)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>23,729,799</b>	<b>20,363,735</b>	<b>(3,366,064)</b>

# Areas to Watch



## Strong internal processes will continue to drive operation success

### Uncategorized Revenue

- \$123k total sitting in uncategorized revenue, \$102k in just May. Important to provide deposit coding timely to track incoming revenue and to accurately update monthly forecast.

### Construction in Progress

- CIP has been growing over the years. Includes 3 projects: Shoup, Prop 39 Energy, Infrastructure Technology Refresh. Year end clean up.

### AP

- Credit Card expenses are only captured during AP import if marked paid/complete in El Camino ESP.
- Large accrued LAUSD invoices still on balance sheet from 17-18.

# Financial Exhibits

[See attachment](#)



**El Camino Real Charter High School**  
**Income Statement**  
**As of May FY2019**

	Actual			YTD	Budget						
	Mar	Apr	May	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>											
<b>Revenue</b>											
LCFF Entitlement	3,751,675	2,360,202	2,360,202	27,376,332	32,678,749	32,340,812	32,339,826	(986)	(338,923)	4,963,494	85%
Federal Revenue	132,442	203,344	128,257	1,383,985	1,436,702	1,513,646	1,513,963	317	77,261	129,978	91%
Other State Revenues	202,393	435,025	183,094	3,388,818	4,299,217	4,193,752	4,226,928	33,177	(72,289)	838,110	80%
Local Revenues	127,429	70,103	186,300	2,426,275	1,681,250	2,255,398	2,314,030	58,631	632,780	(112,245)	105%
Fundraising and Grants	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>4,213,939</b>	<b>3,068,674</b>	<b>2,857,853</b>	<b>34,575,410</b>	<b>40,095,918</b>	<b>40,303,608</b>	<b>40,394,747</b>	<b>91,139</b>	<b>298,830</b>	<b>5,819,338</b>	<b>86%</b>
<b>Expenses</b>											
Compensation and Benefits	2,435,233	2,390,718	2,490,964	26,486,843	30,037,633	29,026,347	28,979,160	47,187	1,058,473	2,492,317	91%
Books and Supplies	166,945	299,074	302,898	3,108,027	2,969,951	3,115,355	3,297,457	(182,102)	(327,506)	189,430	94%
Services and Other Operating Expenditures	561,439	998,222	577,501	6,538,819	6,297,724	7,311,635	7,497,077	(185,442)	(1,199,354)	958,259	87%
Depreciation	21,294	21,294	21,294	234,231	719,151	702,776	550,369	152,407	168,783	316,137	43%
Other Outflows	1,644	1,585	164	27,297	-	-	-	-	-	(27,297)	-
<b>Total Expenses</b>	<b>3,186,555</b>	<b>3,710,894</b>	<b>3,392,821</b>	<b>36,395,217</b>	<b>40,024,459</b>	<b>40,156,112</b>	<b>40,324,063</b>	<b>(167,950)</b>	<b>(299,604)</b>	<b>3,928,846</b>	<b>90%</b>
<b>Operating Income</b>	<b>1,027,385</b>	<b>(642,219)</b>	<b>(534,968)</b>	<b>(1,819,807)</b>	<b>71,459</b>	<b>147,496</b>	<b>70,685</b>	<b>(76,812)</b>	<b>(774)</b>	<b>1,890,492</b>	
<b>Fund Balance</b>											
Beginning Balance (Audited)					(3,119,011)	11,966,952	11,966,952				
Operating Income					71,459	147,496	70,685				
<b>Ending Fund Balance</b>					<b>(3,047,552)</b>	<b>12,114,448</b>	<b>12,037,636</b>				
Fund Balance as a % of Expenses					-8%	30%	30%				

**El Camino Real Charter High School**  
**Income Statement**  
**As of May FY2019**

Actual			YTD	Budget						
Mar	Apr	May	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>KEY ASSUMPTIONS</b>										
<b>Enrollment Summary</b>										
9-12				3,600	3,512	3,512	-	(88)		
<b>Total Enrolled</b>				<b>3,600</b>	<b>3,512</b>	<b>3,512</b>	-	(88)		
<b>ADA %</b>										
9-12				92.9%	93.5%	93.5%	0.0%	0.6%		
<b>Average ADA %</b>				<b>92.9%</b>	<b>93.5%</b>	<b>93.5%</b>	<b>0.0%</b>	<b>0.6%</b>		
<b>ADA</b>										
9-12				3,344.00	3,284.25	3,284.15	(0.10)	(59.85)		
<b>Total ADA</b>				<b>3,344.00</b>	<b>3,284.25</b>	<b>3,284.15</b>	<b>(0.10)</b>	<b>(59.85)</b>		



**El Camino Real Charter High School**  
**Income Statement**  
**As of May FY2019**

Actual				YTD	Budget							
								Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
Mar Apr May				Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast					
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	1,819,645	1,819,645	1,819,645	15,708,704	20,647,689	18,964,444	18,963,865	(579)	(1,683,824)	3,255,161	83%
8012	Education Protection Account Entitlement	1,544,098	-	-	4,430,140	4,653,594	5,801,417	5,801,241	(177)	1,147,647	1,371,101	76%
8019	State Aid - Prior Years	-	-	-	6,232	-	6,232	6,232	-	6,232	-	100%
8096	Charter Schools in Lieu of Property Taxes	387,932	540,557	540,557	7,231,256	7,377,466	7,568,718	7,568,488	(230)	191,022	337,232	96%
SUBTOTAL - LCFF Entitlement		3,751,675	2,360,202	2,360,202	27,376,332	32,678,749	32,340,812	32,339,826	(986)	(338,923)	4,963,494	85%
Federal Revenue												
8181	Special Education - Entitlement	51,553	46,696	46,696	620,395	654,655	653,828	653,809	(20)	(846)	33,414	95%
8220	Child Nutrition Programs	74,626	-	81,223	252,804	325,000	313,300	313,300	-	(11,700)	60,496	81%
8290	No Child Left Behind	1,399	4,760	337	15,740	-	15,403	15,740	337	15,740	-	100%
8291	Title I	-	104,974	-	334,390	292,822	340,014	340,014	-	47,192	5,624	98%
8292	Title II	-	23,064	-	71,624	64,225	71,647	71,647	-	7,422	23	100%
8294	Title IV	4,864	-	-	14,592	-	19,454	19,454	-	19,454	4,862	75%
8299	All Other Federal Revenue	-	23,850	-	74,440	100,000	100,000	100,000	-	-	25,560	74%
SUBTOTAL - Federal Revenue		132,442	203,344	128,257	1,383,985	1,436,702	1,513,646	1,513,963	317	77,261	129,978	91%
Other State Revenue												
8319	Other State Apportionments - Prior Years	7,039	-	-	86,884	-	86,884	86,884	-	86,884	-	100%
8381	Special Education - Entitlement (State)	152,970	138,560	138,560	1,840,866	1,913,303	1,940,072	1,940,013	(59)	26,710	99,147	95%
8520	Child Nutrition - State	1,304	-	-	11,159	25,000	24,700	24,700	-	(300)	13,541	45%
8550	Mandated Cost Reimbursements	-	-	-	455,263	1,287,490	760,354	760,354	-	(527,136)	305,091	60%
8560	State Lottery Revenue	-	242,214	-	411,248	648,736	669,987	669,967	(20)	21,231	258,719	61%
8590	All Other State Revenue	41,080	54,251	44,534	583,398	424,688	711,755	745,011	33,256	320,323	161,613	78%
SUBTOTAL - Other State Revenue		202,393	435,025	183,094	3,388,818	4,299,217	4,193,752	4,226,928	33,177	(72,289)	838,110	80%
Local Revenue												
8634	Food Service Sales	38,227	19,212	25,518	236,630	181,250	247,000	247,000	-	65,750	10,370	96%
8660	Interest	-	-	1,143	1,183	-	40	1,183	1,143	1,183	-	100%
8662	Net Increase (Decrease) in the Fair Value of Investments	8,937	16,473	12,242	148,214	-	135,972	148,214	12,242	148,214	-	100%
8690	Other Local Revenue	75,188	59,091	42,096	1,760,496	1,500,000	1,718,399	1,760,496	42,096	260,496	-	100%
8699	All Other Local Revenue	-	-	-	4,362	-	4,362	4,362	-	4,362	-	100%
8715	Option 3 SPED	-	10,973	3,150	152,775	-	149,625	152,775	3,150	152,775	-	100%
8999	Uncategorized Revenue	5,077	(35,646)	102,151	122,615	-	-	-	-	-	(122,615)	-
SUBTOTAL - Local Revenue		127,429	70,103	186,300	2,426,275	1,681,250	2,255,398	2,314,030	58,631	632,780	(112,245)	105%
Fundraising and Grants												
SUBTOTAL - Fundraising and Grants		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE												
		4,213,939	3,068,674	2,857,853	34,575,410	40,095,918	40,303,608	40,394,747	91,139	298,830	5,819,338	86%

**El Camino Real Charter High School**  
**Income Statement**  
**As of May FY2019**

Actual				YTD	Budget						
Mar	Apr	May		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>EXPENSES</b>											
<b>Compensation &amp; Benefits</b>											
<b>Certificated Salaries</b>											
1100 Teachers Salaries	955,677	907,969	890,221	10,350,130	11,362,182	11,277,021	11,277,021	-	85,161	926,891	92%
1101 Teacher - Stipends	-	-	-	-	70,000	-	-	-	70,000	-	-
1150 NBC Stipend	4,497	-	8,994	71,503	135,000	80,000	76,000	4,000	59,000	4,497	94%
1160 Auxiliary & Summer School	33,292	-	61,096	449,474	400,000	455,000	455,000	-	(55,000)	5,526	99%
1170 Coverage	12,542	-	29,863	95,336	75,000	100,000	100,000	-	(25,000)	4,664	95%
1180 Extra Hours & Tutoring	6,324	-	25,766	80,333	100,000	75,000	85,000	(10,000)	15,000	4,667	95%
1190 PD & LCAP	4,720	-	10,250	195,458	130,000	200,000	200,000	-	(70,000)	4,542	98%
1200 Certificated Pupil Support Salaries	117,912	118,729	116,368	1,313,676	1,394,799	1,394,799	1,394,799	-	-	81,123	94%
1300 Certificated Supervisor & Administrator Salaries	62,034	186,778	86,605	974,488	908,030	1,069,626	1,069,626	-	(161,596)	95,138	91%
1900 Certificated Other Salaries	21,650	20,410	21,223	236,482	250,548	259,843	259,843	-	(9,295)	23,361	91%
<b>SUBTOTAL - Certificated Salaries</b>	<b>1,218,647</b>	<b>1,233,887</b>	<b>1,250,385</b>	<b>13,766,881</b>	<b>14,825,559</b>	<b>14,911,289</b>	<b>14,917,289</b>	<b>(6,000)</b>	<b>(91,730)</b>	<b>1,150,408</b>	<b>92%</b>
<b>Classified Salaries</b>											
2100 Classified Instructional Aide Salaries	116,644	68,949	123,077	901,326	936,109	936,109	946,096	(9,988)	(9,988)	44,771	95%
2200 Classified Support Salaries	82,421	80,472	85,312	858,644	959,358	938,914	908,401	30,513	50,956	49,758	95%
2300 Classified Supervisor & Administrator Salaries	43,931	43,931	44,284	518,519	607,067	562,095	562,095	-	44,971	43,576	92%
2400 Classified Clerical & Office Salaries	111,518	107,649	125,632	1,151,725	1,335,355	1,267,852	1,267,852	-	67,504	116,127	91%
2900 Classified Other Salaries	10,837	8,747	7,165	90,688	82,995	102,970	96,603	6,367	(13,608)	5,915	94%
<b>SUBTOTAL - Classified Salaries</b>	<b>365,351</b>	<b>309,748</b>	<b>385,470</b>	<b>3,520,901</b>	<b>3,920,883</b>	<b>3,807,940</b>	<b>3,781,048</b>	<b>26,892</b>	<b>139,835</b>	<b>260,147</b>	<b>93%</b>
<b>Employee Benefits</b>											
3100 STRS	198,125	196,337	199,360	2,188,802	2,413,601	2,398,640	2,388,221	10,419	25,380	199,419	92%
3200 PERS	57,377	54,685	60,820	570,694	545,573	621,770	618,063	3,707	(72,490)	47,368	92%
3300 OASDI-Medicare-Alternative	45,002	41,646	47,015	465,405	489,312	507,250	509,775	(2,526)	(20,464)	44,370	91%
3400 Health & Welfare Benefits	294,867	298,408	292,447	3,158,042	3,571,226	3,470,785	3,456,414	14,371	114,812	298,372	91%
3500 Unemployment Insurance	2,365	2,315	2,564	10,482	10,881	10,807	10,787	20	94	305	97%
3600 Workers Comp Insurance	22,029	22,221	21,431	262,336	205,160	271,429	271,126	303	(65,966)	8,790	97%
3700 Retiree Benefits	231,471	231,471	231,471	2,543,299	4,055,439	3,026,437	3,026,437	-	1,029,002	483,138	84%
<b>SUBTOTAL - Employee Benefits</b>	<b>851,236</b>	<b>847,083</b>	<b>855,108</b>	<b>9,199,061</b>	<b>11,291,191</b>	<b>10,307,118</b>	<b>10,280,823</b>	<b>26,295</b>	<b>1,010,368</b>	<b>1,081,762</b>	<b>89%</b>
<b>Books &amp; Supplies</b>											
4100 Approved Textbooks & Core Curricula Materials	-	11,454	132,522	528,776	500,000	425,000	528,776	(103,776)	(28,776)	-	100%
4200 Books & Other Reference Materials	-	195	5,986	18,984	40,000	15,000	18,984	(3,984)	21,016	-	100%
4325 Instructional Materials & Supplies	10,370	51,358	21,329	264,335	430,000	350,000	350,000	-	80,000	85,665	76%
4330 Office Supplies	12,085	6,058	7,750	62,324	100,000	100,000	100,000	-	-	37,676	62%
4345 Non Instructional Student Materials & Supplies	13,523	21,957	52,107	379,824	310,000	327,717	379,824	(52,107)	(69,824)	-	100%
4400 Noncapitalized Equipment	56,601	124,885	22,234	1,267,872	964,951	1,245,638	1,267,872	(22,235)	(302,921)	-	100%
4710 Student Food Services	74,366	83,168	60,969	584,385	625,000	650,000	650,000	-	(25,000)	65,615	90%
4720 Other Food	-	-	-	1,526	-	2,000	2,000	-	(2,000)	474	76%
<b>SUBTOTAL - Books and Supplies</b>	<b>166,945</b>	<b>299,074</b>	<b>302,898</b>	<b>3,108,027</b>	<b>2,969,951</b>	<b>3,115,355</b>	<b>3,297,457</b>	<b>(182,102)</b>	<b>(327,506)</b>	<b>189,430</b>	<b>94%</b>

**El Camino Real Charter High School**  
**Income Statement**  
**As of May FY2019**

		Actual			YTD	Budget						
		Mar	Apr	May		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining
Services & Other Operating Expenses												
5200	Travel & Conferences	21,662	14,643	15,802	106,808	115,000	115,000	115,000	-	-	8,192	93%
5300	Dues & Memberships	4,828	(45,138)	6,472	416,413	400,000	430,000	430,000	-	(30,000)	13,587	97%
5400	Insurance	10,404	-	-	170,235	226,574	190,205	190,205	-	36,369	19,970	90%
5500	Operations & Housekeeping	28,559	70,814	34,510	700,794	1,150,520	1,103,520	1,103,520	-	47,000	402,726	64%
5520	Security	54,671	62,606	50,225	501,109	588,500	592,596	592,596	-	(4,096)	91,487	85%
5605	Equipment Leases	9,227	11,666	12,545	219,474	95,000	225,000	225,000	-	(130,000)	5,526	98%
5610	Rent	-	411,729	-	411,729	482,040	503,729	503,729	-	(21,689)	92,000	82%
5631	Other Rentals, Leases and Repairs 1	690	3,355	473	28,145	180,000	100,000	30,000	70,000	150,000	1,855	94%
5809	Banking Fees	1,030	756	253	37,437	66,000	54,000	54,000	-	12,000	16,563	69%
5812	Business Services	17,654	17,654	17,654	176,542	204,860	211,850	211,850	-	(6,990)	35,308	83%
5815	Consultants - Instructional	196,196	250,138	131,922	1,419,855	600,000	1,375,000	1,500,000	(125,000)	(900,000)	80,145	95%
5820	Consultants - Non Instructional - Custom 1	23,384	(25,653)	64,677	400,369	300,000	406,318	406,318	-	(106,318)	5,949	99%
5824	District Oversight Fees	43,152	23,093	23,093	306,806	339,859	323,408	323,398	10	16,461	16,593	95%
5830	Field Trips Expenses	49,266	27,328	134,516	355,468	250,000	250,000	355,468	(105,468)	(105,468)	(0)	100%
5833	Fines and Penalties	212	326	10	4,698	1,500	5,000	5,000	-	(3,500)	302	94%
5845	Legal Fees	95	50,384	16,652	290,387	125,000	275,000	300,000	(25,000)	(175,000)	9,613	97%
5848	Licenses and Other Fees	-	-	-	46,838	45,000	46,838	46,838	-	(1,838)	0	100%
5851	Marketing and Student Recruiting	5,000	5,060	5,000	45,605	10,000	50,605	50,605	-	(40,605)	5,000	90%
5857	Payroll Fees	3,772	3,165	3,610	34,073	51,300	42,000	42,000	-	9,300	7,927	81%
5861	Prior Yr Exp (not accrued)	-	(16)	-	6,386	60,000	6,386	6,386	-	53,615	(0)	100%
5872	Special Education Encroachment	40,905	37,051	37,051	492,253	560,171	518,780	518,764	16	41,406	26,512	95%
5884	Substitutes	40,669	67,375	15,309	297,980	360,000	400,000	400,000	-	(40,000)	102,020	74%
5900	Communications	10,064	11,886	7,726	69,417	86,400	86,400	86,400	-	-	16,983	80%
SUBTOTAL - Services & Other Operating Exp.		561,439	998,222	577,501	6,538,819	6,297,724	7,311,635	7,497,077	(185,442)	(1,199,354)	958,259	87%
Capital Outlay & Depreciation												
6900	Depreciation	21,294	21,294	21,294	234,231	719,151	702,776	550,369	152,407	168,783	316,137	43%
SUBTOTAL - Capital Outlay & Depreciation		21,294	21,294	21,294	234,231	719,151	702,776	550,369	152,407	168,783	316,137	43%
Other Outflows												
7999	Uncategorized Expense	1,644	1,585	164	27,297	-	-	-	-	-	(27,297)	
SUBTOTAL - Other Outflows		1,644	1,585	164	27,297	-	-	-	-	-	(27,297)	
TOTAL EXPENSES												
		3,186,555	3,710,894	3,392,821	36,395,217	40,024,459	40,156,112	40,324,063	(167,950)	(299,604)	3,928,846	90%

**El Camino Real Charter High School**  
**Monthly Cash Forecast**  
**As of May FY2019**

	2018-19												
	Actuals & Forecast												
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Actuals	May Actuals	Jun Forecast	Forecast Remaining Balance
<b>Beginning Cash</b>	<b>8,451,229</b>	<b>6,499,745</b>	<b>5,690,329</b>	<b>4,604,088</b>	<b>4,807,997</b>	<b>4,256,246</b>	<b>4,397,787</b>	<b>5,246,109</b>	<b>5,540,162</b>	<b>6,689,849</b>	<b>6,325,911</b>	<b>6,010,367</b>	
<b>REVENUE</b>													
LCFF Entitlement	480,184	1,892,165	1,572,042	3,760,501	1,677,235	2,957,726	3,760,501	2,803,896	3,751,675	2,360,202	2,360,202	2,404,240	32,339,826
Federal Revenue	40,051	101,663	52,717	87,782	106,057	185,838	253,386	92,448	132,442	203,344	128,257	43,557	1,513,963
Other State Revenue	150,759	284,801	189,867	216,048	980	538,204	574,160	613,487	202,393	435,025	183,094	184,635	4,226,928
Other Local Revenue	1,019,151	113,488	78,656	83,202	140,395	261,219	214,542	131,789	127,429	70,103	186,300	(112,245)	2,314,030
Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>1,690,146</b>	<b>2,392,118</b>	<b>1,893,282</b>	<b>4,147,534</b>	<b>1,924,667</b>	<b>3,942,987</b>	<b>4,802,589</b>	<b>3,641,621</b>	<b>4,213,939</b>	<b>3,068,674</b>	<b>2,857,853</b>	<b>2,520,187</b>	<b>40,394,747</b>
<b>EXPENSES</b>													
Certificated Salaries	1,106,806	1,380,106	1,269,424	1,274,019	1,266,075	1,320,431	1,190,013	1,257,087	1,218,647	1,233,887	1,250,385	1,150,408	14,917,289
Classified Salaries	212,047	316,065	296,481	349,697	341,386	304,492	325,342	314,823	365,351	309,748	385,470	260,147	3,781,048
Employee Benefits	1,105,576	816,446	905,424	825,525	492,930	849,194	837,432	813,107	851,236	847,083	855,108	695,325	10,280,823
Books & Supplies	468,110	66,516	263,827	429,027	283,576	185,435	500,911	141,706	166,945	299,074	302,898	189,430	3,297,457
Services & Other Operating Expenses	339,205	379,590	386,168	952,858	595,780	725,018	293,368	729,671	561,439	998,222	577,501	952,385	7,497,077
Capital Outlay & Depreciation	-	-	-	-	-	127,763	21,294	21,294	21,294	21,294	21,294	316,137	550,369
Other Outflows	23,225	57	1,356	425	(1,598)	80	267	92	1,644	1,585	164	(27,297)	-
<b>TOTAL EXPENSES</b>	<b>3,254,970</b>	<b>2,958,780</b>	<b>3,122,681</b>	<b>3,831,551</b>	<b>2,978,148</b>	<b>3,512,412</b>	<b>3,168,626</b>	<b>3,277,780</b>	<b>3,186,555</b>	<b>3,710,894</b>	<b>3,392,821</b>	<b>3,536,536</b>	<b>40,324,063</b>
<b>Operating Cash Inflow (Outflow)</b>	<b>(1,564,824)</b>	<b>(566,662)</b>	<b>(1,229,399)</b>	<b>315,982</b>	<b>(1,053,481)</b>	<b>430,575</b>	<b>1,633,963</b>	<b>363,841</b>	<b>1,027,385</b>	<b>(642,219)</b>	<b>(534,968)</b>	<b>(1,016,349)</b>	<b>70,685</b>
Revenues - Prior Year Accruals	639,183	527,170	-	175,711	-	-	(71,479)	(55,798)	11,483	-	-	64,733	
Other Assets	41,303	45,729	201,427	(247,184)	501,001	(356,549)	(224,369)	(68,184)	98,653	237,339	98,410	-	
Fixed Assets	(111,482)	(44,666)	(51,591)	(8,383)	(14)	109,519	(545,745)	21,294	21,294	(40,164)	21,294	193,831	
Due To (From)	(1,408)	31,150	38,569	10,401	(9,992)	(24,302)	9,873	6,918	(5,382)	(1,262)	38,849	(218,551)	
Expenses - Prior Year Accruals	(377,951)	(439,745)	(11,866)	-	-	-	-	49,566	(9,914)	(9,914)	(9,914)	754,034	
Accounts Payable - Current Year	134,155	(362,393)	(33,381)	(42,619)	10,735	(23,701)	46,079	(36,084)	(29,832)	(57,922)	28,536	40,606	
Other Liabilities	(710,460)	-	-	-	-	6,000	-	12,500	36,000	150,204	42,250	-	
<b>Ending Cash</b>	<b>6,499,745</b>	<b>5,690,329</b>	<b>4,604,088</b>	<b>4,807,997</b>	<b>4,256,246</b>	<b>4,397,787</b>	<b>5,246,109</b>	<b>5,540,162</b>	<b>6,689,849</b>	<b>6,325,911</b>	<b>6,010,367</b>	<b>5,828,672</b>	



# Corporate Card Statement of Account

**Sign-up For Online  
Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
**DAVID HUSSEY**  
EL CAMINO REAL CHS

Account Number  
**XXXX-XXXXX3-31005**

Closing Date  
**05/29/19**

Page 1 of 8

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Please Pay By
39,240.74	19,640.21	39.00	20,049.37	5,518.19	<b>33,352.39</b>	<b>06/13/19</b>

For important information regarding your account refer to page 2.

**Your account is one month overdue. If payment in mail - thank you.**

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

## Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	39.00	-20,049.37
XXXX-XXXXX3-31013	DAVID HUSSEY	25.00	0.00
XXXX-XXXXX3-31039	ALAN DARBY	19,615.21	-5,518.19
	<b>Total</b>	<b>19,679.21</b>	<b>-25,567.56</b>

## Activity

Date reflects either transaction or posting date

Card Number	XXXX-XXXXX3-31005	Reference Code	Amount \$
05/01/19	CORPORATE REMITTANCE RECEIVED	05/01	05003000000
05/01/19	PAYMENT RECEIVED - THANK YOU	05/01	04604000000
05/29/19	LATE FEE FOR 30-DAY PAST DUE BALANCE		
<b>Total for DAVID HUSSEY</b>			
	New Charges/Other Debits		39.00
	Payments/Other Credits		-20,049.37

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

## Payment Coupon

DAVID HUSSEY  
EL CAMINO REAL CHS  
5440 VALLEY CIR BLVD  
WOODLAND HILLS CA 91367

Account Number  
**3787-507763-31005** Payable upon receipt in  
U.S. Dollars.

**Please Pay By**  
**06/13/19** Enter 15 digit account  
number on all payments.

**Amount Due**  
**\$33,352.39** Checks or drafts must be  
drawn against banks  
located in the U.S.  
Check here if address,  
telephone number, or  
e-mail address has  
changed. Note changes on  
reverse side.

Mail Payment to:

AMERICAN EXPRESS  
PO BOX 0001  
LOS ANGELES CA 90096-8000

0000378750776331005 003335239001964021 29HH

Prepared For  
**DAVID HUSSEY**  
**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

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**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any representations, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorizations for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%.** This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
[www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill)



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
 1-336-393-1111

**Hearing Impaired Services:**  
 TTY: 1-800-221-9950  
 FAX: 1-800-695-9090

**Large Print and Braille Statements:**  
 1-800-528-2122



**Customer Service**  
 P.O. Box 981531  
 El Paso, TX  
 79998-1531

**Payments**  
 PO BOX 0001  
 LOS ANGELES  
 CA  
 90096-8000

Change of Address  
 If correct on front  
 do not use

Name																								
Company Name																								
Street Address																								
City, State																								
Zip Code																								
Area Code and Home Phone																								
Area Code and Work Phone																								
Email																								

Providing your email address to American Express will enable you to receive special offers, suited to your needs.



Prepared For  
DAVID HUSSEY  
EL CAMINO REAL CHS

Account Number  
XXXX-XXXXX3-31005

Closing Date  
05/29/19

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## Activity Continued

Card Number XXXX-XXXXX3-31013				Reference Code	Amount \$
05/14/19	GITHUB	SAN FRANCISCO	CA		25.00
	REF# G5VTRMRE	4152910224	05/14/19		
<b>Total for DAVID HUSSEY</b>				New Charges/Other Debits	25.00
				Payments/Other Credits	0.00

Prepared For  
DAVID HUSSEY  
EL CAMINO REAL CHS

Account Number  
XXXX-XXXXX3-31005

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Prepared For  
DAVID HUSSEY  
EL CAMINO REAL CHS

Account Number  
XXXX-XXXXX3-31005

Closing Date  
05/29/19

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## Activity Continued

Card Number XXXX-XXXXX3-31039				Reference Code	Amount \$
05/01/19	AMAZON.COM*MZ0400IP1	AMZN.COM/BILL	WA		95.58
	REF# 68D9E4B1HXO	MERCHANDISE	04/30/19		
05/01/19	AMAZON.COM*MZ00H8KD0	AMZN.COM/BILL	WA		23.16
	REF# 2YXIVGSG6WT	MERCHANDISE	04/30/19		
05/01/19	AGUAVIDA PREMIUM	WAT 747-444-9637	CA	21105179121	210.99
	REF# 21105179121	BOTTLE WATER	04/30/19		
05/01/19	AMAZON.COM*MZ3TI2KH0	AMZN.COM/BILL	WA		43.33
	REF# 6S18WU1ENVN	MERCHANDISE	04/30/19		
05/01/19	AMZN MKTP US*MZ15O9D	AMZN.COM/BILL	WA		50.58
	REF# 134BFXLMAXX	BOOK STORES	04/30/19		
05/01/19	AMAZON.COM*MZ7U05SW2	AMZN.COM/BILL	WA		163.80
	REF# 2P1ZQABMVT2	MERCHANDISE	04/30/19		
05/02/19	AMZN MKTP US*MZ2LQ1Y	AMZN.COM/BILL	WA		112.25
	REF# 39ZMG6OXLYJ	BOOK STORES	04/30/19		
05/02/19	AMZN MKTP US*MZ2IS99	AMZN.COM/BILL	WA		30.64
	REF# 6D1CSZH67RU	BOOK STORES	05/01/19		
05/02/19	AMZN MKTP US*MZ6QI4R	AMZN.COM/BILL	WA		79.96
	REF# 6U2ZBGO37HK	BOOK STORES	05/01/19		
05/02/19	AUTHORIZE.NET-SUBSID	SAN FRANCISCO	CA	00192000000	10.00
	REF# 00192	8883234289	05/01/19		
05/03/19	AMAZON WEB SERVICES	AWS.AMAZON.CO	WA		2,916.32
	REF# Z76YIH4FQR4	WEB SERVICES	05/03/19		
05/04/19	CRAFT SUPPLIES USA C PROVO		UT	31099539123	419.10
	REF# 31099539123	800-5518876	05/03/19		
05/07/19	SHERATON NY TIMES	SQ NEW YORK	NY	80088303500	1,322.12
	FOL# 11633267	SHERATON	05/07/19		
	ARRIVAL DATE DEPARTURE DATE				
	05/02/19 05/06/19 00				
	ROC NUMBER 11633267				
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-512.81
	REF# 6Y4VJD09NEV	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-13.39
	REF# IJ5OQ9XAA3W	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-53.98
	REF# 2PTZ8ZCLC0A	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-17.96
	REF# 70SET7KM35Y	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-108.30
	REF# ZDU8A3RVIAI	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-195.03
	REF# 17DSC0RGNPF	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-201.60
	REF# 5U4VSLZLWU	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-14.97
	REF# 1J8KHOZRYOX	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-323.28
	REF# 682JKT9YPNC	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-13.39
	REF# 6TIPNYVZRWR	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-13.39
	REF# 2QF9WI8TXOI	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-106.38
	REF# 2VAOFBUSQVH	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-268.66
	REF# 18NKLK3KB5G	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-38.70
	REF# 4LU704DAX6L	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-299.86
	REF# 2QB28QE1H8A	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-26.78
	REF# 1PFZPWVXCVCZ	BOOK STORE	05/07/19		Credit

Continued on reverse

Prepared For  
DAVID HUSSEY  
EL CAMINO REAL CHS

Account Number  
XXXX-XXXXX3-31005

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Activity Continued				Reference Code	Amount \$
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-17.96
	REF# 7BK9DUVWQLZ	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-227.63
	REF# 4OJNUZeqH3J	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-93.73
	REF# 53SVIGFW09E	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-275.52
	REF# 1GAT0QFKRTB	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-17.86
	REF# 5D8NHT7RV37	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-169.68
	REF# 2CEF89ROUCR	BOOK STORE	05/07/19		Credit
05/07/19	AMAZON.COM	AMZN.COM/BILL	WA		-341.34
	REF# 192F3UK6HHM	BOOK STORE	05/07/19		Credit
05/10/19	SIX FLAGS MAGIC MOUN VALENCIA	CA	36865787000	2,319.44	
	REF# 36865787	661-255-4100	05/10/19		
	ADMISSION/TICKETS				
	ROC NUMBER 36865787				
05/12/19	MAILCHIMP	*MONTHLY MAILCHIMP.COM	GA		150.00
	REF# 5831486-123	EMAIL MKTG	05/12/19		
05/13/19	HTTP://WEBEX.COM	916-861-3174	CA		65.68
	REF# AR25330217	ONLINE MEET	05/10/19		
05/13/19	AMAZON.COM*MN7TX1JT0	AMZN.COM/BILL	WA		18.05
	REF# 6GMWWA8XFR1	MERCHANDISE	05/13/19		
05/13/19	AMAZON.COM*MN5TA3TS0	AMZN.COM/BILL	WA		40.23
	REF# 3O8KUY5OSK8	MERCHANDISE	05/13/19		
05/13/19	AMAZON.COM*MN1C88TU2	AMZN.COM/BILL	WA		40.23
	REF# 3RI61C7X1XG	MERCHANDISE	05/13/19		
05/13/19	AMZN MKTP US*MN8T48T	AMZN.COM/BILL	WA		30.66
	REF# 65YSHME2XJG	BOOK STORES	05/13/19		
05/13/19	AMZN MKTP US*MN9CK9T	AMZN.COM/BILL	WA		125.29
	REF# 67A04PTLE75	BOOK STORES	05/13/19		
05/14/19	TIME WARNER CABLE	888-TWCABLE	CA	84482000157	110.59
	REF# 84482000157	CABLE SVCS	05/14/19		
05/14/19	AMZN MKTP US*MN54P2J	AMZN.COM/BILL	WA		36.72
	REF# 104R313H0LN	BOOK STORES	05/13/19		
05/14/19	AMZN MKTP US*MN8GS5T	AMZN.COM/BILL	WA		318.78
	REF# 13ME4RQV4F8	BOOK STORES	05/13/19		
05/14/19	AMZN MKTP US*MN00K4G	AMZN.COM/BILL	WA		14.60
	REF# 22YJH9QKFJN	BOOK STORES	05/13/19		
05/14/19	AMZN MKTP US*MN7CF9X	AMZN.COM/BILL	WA		688.34
	REF# 1RCASTCMX11	BOOK STORES	05/13/19		
05/14/19	AMZN MKTP US*MN10P0T	AMZN.COM/BILL	WA		310.80
	REF# 728WHMRN1EB	BOOK STORES	05/14/19		
05/14/19	AMZN MKTP US*MN4JP3T	AMZN.COM/BILL	WA		43.13
	REF# 5PRU2E4Y3H4	BOOK STORES	05/14/19		
05/14/19	AMZN MKTP US*MN2O01A	AMZN.COM/BILL	WA		65.61
	REF# 4RI4OCUZ6V	BOOK STORES	05/14/19		
05/14/19	AMZN MKTP US	AMZN.COM/BILL	WA		-59.25
	REF# 6LSGQ5AA1T2	BOOK STORE	05/14/19		Credit
05/14/19	SCHOOLMART TECHLINE	ODENTON	MD	73011009133	4,365.77
	REF# 73011009133	mson@techmartinc	05/13/19		
05/15/19	AMZN MKTP US*MN5QI6A	AMZN.COM/BILL	WA		79.99
	REF# 4HIX08VRMY0	BOOK STORES	05/13/19		
05/15/19	AMZN MKTP US*MN2G42V	AMZN.COM/BILL	WA		22.11
	REF# 4BG0AOS8ZY2	MERCHANDISE	05/13/19		
05/15/19	AMAZON.COM*MN72W2A70	AMZN.COM/BILL	WA		33.27
	REF# 2CM9W0S1AOQ	MERCHANDISE	05/14/19		
05/15/19	AMZN MKTP US*MN2248E	AMZN.COM/BILL	WA		42.04
	REF# 6IIFIC7HJEN	BOOK STORES	05/14/19		
05/16/19	PAYPAL *IKGCULTURAL	4029357733	MD	10016331505	113.00
	REF# 10016331505	4029357733	05/15/19		
	CHARITY				
	ROC NUMBER 100163315050				

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Prepared For  
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EL CAMINO REAL CHS

Account Number  
XXXX-XXXXX3-31005

Closing Date  
05/29/19

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Activity Continued				Reference Code	Amount \$
05/16/19	AMAZON.COM*MN62M0150	AMZN.COM/BILL	WA		5.66
	REF# 6P2DXNFCJ3H	MERCHANDISE	05/16/19		
05/16/19	AMZN MKTP US	AMZN.COM/BILL	WA		-30.66
	REF# 2G6KR61QZQC	BOOK STORE	05/16/19		Credit
05/17/19	AMZN MKTP US*MN5WS2P	AMZN.COM/BILL	WA		35.58
	REF# 1Z7H7NY05QO	BOOK STORES	05/16/19		
05/17/19	AMZN MKTP US*MN1775H	AMZN.COM/BILL	WA		105.76
	REF# 41B8CHYK92H	BOOK STORES	05/17/19		
05/18/19	SHERATON NY TIMES	SQ NEW YORK	NY	80096743700	-1,322.15
	FOL# 11633267	SHERATON	05/18/19		Credit
	ARRIVAL DATE DEPARTURE DATE				
	05/17/19 05/17/19 00				
	ROC NUMBER 11633267				
05/18/19	AMZN MKTP US*MN4BF1G	AMZN.COM/BILL	WA		113.65
	REF# 77RVCJEU2AM	BOOK STORES	05/18/19		
05/18/19	AMZN MKTP US*MN92C2B	AMZN.COM/BILL	WA		9.99
	REF# DZ1BPRF5L6F	BOOK STORES	05/18/19		
05/19/19	AMAZON.COM*MN5S35XG2	AMZN.COM/BILL	WA		25.62
	REF# 4YY6XN3HV3B	MERCHANDISE	05/17/19		
05/19/19	AMZN MKTP US*MN1S34G	AMZN.COM/BILL	WA		761.11
	REF# 12B63AZEB88	BOOK STORES	05/18/19		
05/19/19	AMZN MKTP US*MN5DQ6V	AMZN.COM/BILL	WA		6.71
	REF# RZ2C646ZNRE	BOOK STORES	05/18/19		
05/19/19	AMZN MKTP US*MN8DR9V	AMZN.COM/BILL	WA		10.79
	REF# 3BBHFVCBYII	BOOK STORES	05/19/19		
05/19/19	AMZN MKTP US*MN7TW7X	AMZN.COM/BILL	WA		74.08
	REF# 7GLAKESEQ2G	BOOK STORES	05/19/19		
05/19/19	AMAZON.COM	AMZN.COM/BILL	WA		-33.27
	REF# OM9J3MKNCQF	BOOK STORE	05/19/19		Credit
05/20/19	AMZN MKTP US*MN5GB26	AMZN.COM/BILL	WA		46.95
	REF# JPGXUBFY08T	BOOK STORES	05/20/19		
05/20/19	AMZN MKTP US*MN2ZF8M	AMZN.COM/BILL	WA		34.26
	REF# 2KZROAP5PYU	BOOK STORES	05/20/19		
05/21/19	AMAZON.COM*MN7OP3H12	AMZN.COM/BILL	WA		842.40
	REF# 5NRVA39XZRV	MERCHANDISE	05/16/19		
05/21/19	AMZN MKTP US*MN0IPOM	AMZN.COM/BILL	WA		164.29
	REF# 2C1AX1KHAH5	BOOK STORES	05/20/19		
05/21/19	AMAZON.COM*MN7LQ65M0	AMZN.COM/BILL	WA		108.55
	REF# 2V0R9E1SBU8	MERCHANDISE	05/20/19		
05/21/19	AMZN MKTP US*MN48N06	AMZN.COM/BILL	WA		98.50
	REF# 2NHKJF2IBU9	BOOK STORES	05/20/19		
05/21/19	AMZN MKTP US*MN4MN95	AMZN.COM/BILL	WA		182.33
	REF# 5EZZLABWHOI	BOOK STORES	05/20/19		
05/21/19	AMZN MKTP US*MN9MY6H	AMZN.COM/BILL	WA		106.57
	REF# 2SEX0ZY45S7	BOOK STORES	05/20/19		
05/22/19	AMZN MKTP US*MN2J31S	AMZN.COM/BILL	WA		46.92
	REF# LGWQCBC936K	BOOK STORES	05/20/19		
05/22/19	AMZN MKTP US*MN4KO5B	AMZN.COM/BILL	WA		87.13
	REF# 5XUQWY4Y4ZY	BOOK STORES	05/22/19		
05/23/19	AMAZON.COM*MN50Z3BT0	AMZN.COM/BILL	WA		98.54
	REF# HY3HWMUUVLN	MERCHANDISE	05/22/19		
05/23/19	LOGMEIN*GOTOMYPC	LOGMEIN.COM	MA		-720.66
	REF# 90697736MVS	SUBSCRIPTIONS	05/23/19		Credit
05/25/19	AMZN MKTP US*MN46X8D	AMZN.COM/BILL	WA		124.20
	REF# 4VYSAOVPDP7	BOOK STORES	05/24/19		
05/25/19	AMZN MKTP US*MN6C14D	AMZN.COM/BILL	WA		31.36
	REF# 2A7U31RO4VH	BOOK STORES	05/24/19		
05/25/19	AMZN MKTP US*MN21Q79	AMZN.COM/BILL	WA		14.00
	REF# 3MIKQXWB0S1	BOOK STORES	05/24/19		
05/27/19	AMAZON.COM*MN6J88IN1	AMZN.COM/BILL	WA		51.24
	REF# 2119XS52OT	MERCHANDISE	05/24/19		
05/27/19	AMAZON.COM*MN5LS9250	AMZN.COM/BILL	WA		65.65
	REF# 127T5F0KW7W	MERCHANDISE	05/24/19		

Continued on reverse

Prepared For  
**DAVID HUSSEY**  
**EL CAMINO REAL CHS**

Account Number  
**XXXX-XXXXX3-31005**

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<b>Activity Continued</b>					Reference Code	Amount \$
05/27/19	AMZN MKTP US*MN80L0I	AMZN.COM/BILL	WA			177.15
	REF# 2ITIBZZD1I0	BOOK STORES	05/25/19			
05/27/19	AMZN MKTP US*MN40U02	AMZN.COM/BILL	WA			146.83
	REF# 3M3RHAL27F4	BOOK STORES	05/26/19			
05/27/19	AMZN MKTP US*MN22052	AMZN.COM/BILL	WA			16.41
	REF# 26XGCND4L9A	BOOK STORES	05/26/19			
05/27/19	AMZN MKTP US*MN2J73R	AMZN.COM/BILL	WA			968.07
	REF# 3KJOUNGYP8U	BOOK STORES	05/26/19			
05/28/19	AMZN MKTP US*MN0V13W	AMZN.COM/BILL	WA			48.00
	REF# 687B5ZTG5DM	BOOK STORES	05/24/19			
05/28/19	AMZN MKTP US*MN0Q71W	AMZN.COM/BILL	WA			262.76
	REF# 1DKD9MLAXRX	BOOK STORES	05/24/19			
05/28/19	YOU CAN BOOK.ME	BEDFORD				14.00
	REF# OPSNT_F9SBS	+441234245538	05/28/19			
05/28/19	GITHUB	SAN FRANCISCO	CA			7.00
	REF# A3M06Y5M	4152910224	05/28/19			
05/29/19	AGUAVIDA PREMIUM	WAT 747-444-9637	CA	21105179149		210.99
	REF# 21105179149	BOTTLE WATER	05/28/19			
<b>Total for ALAN DARBY</b>					New Charges/Other Debits	19,615.21
					Payments/Other Credits	-5,518.19

## Coversheet

### Discuss and Possible Approval of Consolidated Application and Reporting System

<b>Section:</b>	III. Financial
<b>Item:</b>	C. Discuss and Possible Approval of Consolidated Application and Reporting System
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	AppforEndng - For Approval.pdf

**California Department of Education****Consolidated Application**

El Camino Real Charter High (19 64733 1932623)

Status: Draft  
Saved by: Levi Kirkland  
Date: 6/18/2019 9:41 AM**2019-20 Application for Funding****CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/27/2019
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**District English Learner Advisory Committee Review**

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Lisa Ring
DELAC review date	06/27/2019
Meeting minutes web address  Please enter the web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	<a href="http://www.ecrchs.net">http://www.ecrchs.net</a>
DELAC comment  If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	Yes
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	Yes

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Report Date:6/18/2019

R02

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El Camino Real Charter High (19 64733 1932623)

Status: Draft  
Saved by: Levi Kirkland  
Date: 6/18/2019 9:41 AM**2019-20 Application for Funding****CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297

<b>Title IV, Part A (Student Support)</b> ESSA Sec. 1112(b) SACS 4127	Yes
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**\*\*\*Warning\*\*\***

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Report Date:6/18/2019

R02

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# Coversheet

## Discuss and Possible Approval of Education Protection Account

<b>Section:</b>	III. Financial
<b>Item:</b>	D. Discuss and Possible Approval of Education Protection Account
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Resolution Re Education Protection Account.pdf



## **BOARD OF DIRECTORS EL CAMINO REAL ALLIANCE**

### **RESOLUTION RE: EDUCATION PROTECTION ACCOUNT**

The Board of Directors (“Board”) of El Camino Real Alliance (“ECRA”), a tax exempt, California nonprofit public benefit corporation doing business as El Camino Real Charter High School, does hereby adopt the following resolution regarding the Education Protection Account.

WHEREAS, Proposition 30 was approved on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the State General Fund an Education Protection Account (“EPA”) to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30<sup>th</sup> of each year, California’s Finance Director shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the EPA during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the EPA within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the EPA are continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the EPA are not to be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school are to have the sole authority to determine how the monies received from the EPA are spent in the school or schools within its jurisdiction;

WHEREAS, the governing Board shall make the spending determinations with respect to monies received from the EPA in open session of a public meeting of the Board;

WHEREAS, the monies received from the EPA shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the EPA and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the EPA and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing Board of ECRA;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing Board of ECRA has determined to spend the monies received from the EPA as attached.

BE IT FURTHER RESOLVED, that the Chair of the Board hereby is authorized to certify this resolution.

\* \* \*

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by vote at a regular Board meeting this 27<sup>th</sup> day of June, 2019.

By: \_\_\_\_\_  
Scott Silverstein, Board Chair

# EXHIBIT A

2019-20 Education Protection Account

Program by Resource Report

Expenditures by Function - Detail

El Camino Real Charter High School

Expenditures through: June 30, 2020

Estimate

For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	5,801,417.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>5,801,417.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		
Instruction	1000-1999	5,801,417.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>5,801,417.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>

\*amount  
not final

**Note to user:**

Specific cells in column C have been protected so that you can't enter data. The "Amount" column is protected for the following revenues: Federal Revenue, Other State Revenue, Other Local Revenue, and All Other Financing Sources and Contributions.

The "Amount" column is protected for the following expenditure functions: 2100-2150, 2200, 2700, 6000-6999, and 7000-7999.

## Coversheet

### Discuss and Possible Vote on Admin Basis Schedule and Classified Management Salary Table

**Section:** IV. School Business  
**Item:** B. Discuss and Possible Vote on Admin Basis Schedule and Classified  
Management Salary Table  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Class Basis & Mgmt Table PROPOSED FY19-20 for June 25.pdf  
Admin Mgmt Table PROPOSED FY19-20 for June 25.pdf

2019-20			
1			
22G	A	basis	\$ 66,682.23
	E	basis	\$ 60,014.33
	B	basis	\$ 56,680.54
24G	A	basis	\$ 70,666.00
	E	basis	\$ 63,599.28
	B	basis	\$ 60,066.61
26G	A	basis	\$ 74,866.00
	E	basis	\$ 67,380.03
	B	basis	\$ 63,637.21
30G	A	basis	\$ 84,018.12
	E	basis	\$ 75,617.11
	B	basis	\$ 71,417.07
32G	A	basis	\$ 89,022.55
	E	basis	\$ 80,120.60
	B	basis	\$ 75,670.42
33G	A	basis	\$ 91,633.03
	E	basis	\$ 84,252.79
	B	basis	\$ 79,573.76
35G	A	basis	\$ 96,619.32
	E	basis	\$ 86,623.76
	D	basis	\$ 83,662.47
	B	basis	\$ 81,811.67
36G	A	basis	\$ 99,246.74
	E	basis	\$ 88,980.21

	D	basis	\$ 85,937.87
	B	basis	\$ 84,036.26
37G	A	basis	\$ 102,090.69
	E	basis	\$ 91,530.21
	D	basis	\$ 88,400.78
	B	basis	\$ 86,444.73
38G	A	basis	\$ 104,918.92
	E	basis	\$ 94,065.69
	D	basis	\$ 90,850.37
	B	basis	\$ 88,839.89
39G	A	basis	\$ 107,863.27
	E	basis	\$ 96,705.21
	D	basis	\$ 93,399.16
	B	basis	\$ 91,333.03
40G	A	basis	\$ 110,374.56
	E	basis	\$ 98,955.21
	D	basis	\$ 95,572.95
	B	basis	\$ 93,458.44
41G	A	basis	\$ 112,951.17
	E	basis	\$ 101,267.00
	D	basis	\$ 97,804.80
	B	basis	\$ 95,640.69
42G	A	basis	\$ 115,980.20
	E	basis	\$ 103,983.00
	D	basis	\$ 100,427.38
	B	basis	\$ 98,205.21
43G	A	basis	\$ 119,310.44

	E	basis	\$ 106,966.90
	D	basis	\$ 103,311.25
	B	basis	\$ 101,024.96
44G	A	basis	\$ 122,673.34
	E	basis	\$ 109,982.62
	D	basis	\$ 106,222.95
	B	basis	\$ 103,873.75
45G	A	basis	\$ 126,036.25
	E	basis	\$ 112,997.14
	D	basis	\$ 109,135.85
	B	basis	\$ 106,721.33
46G	A	basis	\$ 127,057.21
	E	basis	\$ 113,912.86
	D	basis	\$ 110,014.07
	B	basis	\$ 107,585.04
47G	A	basis	\$ 128,095.12
	E	basis	\$ 114,844.32
	D	basis	\$ 110,917.70
	B	basis	\$ 108,463.27
48G	A	basis	\$ 129,165.68
	E	basis	\$ 115,803.59
	D	basis	\$ 111,844.32
	B	basis	\$ 109,370.53
49G	A	basis	\$ 130,453.99
	E	basis	\$ 116,958.83
	D	basis	\$ 112,959.64
	B	basis	\$ 110,460.45



**Note: Employees currently on the table will remain on the existing table**

**Note: Any employee who is placed in any of the positions listed above will be placed on the July 1, 2019 table**

**Note: For the July 1, 2019 table - all employees listed will receive an annual 1.5% increase**

**Note: For the July 1, 2019 table - In addition to the 1.5% increase, employees will receive salary increases matching those in the UTLA CBA**

Board Approved ECRA Classified Management Salary Table (Approved Jan 24, 2019)					
Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
1 Manager, Human Resources (249)	\$63,861.40	\$67,533.25	\$71,201.83	\$75,256.58	\$79,374.59
2 Payroll Specialist (260)	\$66,682.23	\$70,515.70	\$74,346.75	\$78,580.62	\$82,881.02
3 Plant Manager, Buildings & Grounds (260)	\$68,600.00	\$69,972.00	\$71,371.00	\$72,798.00	\$74,254.00
4 Manager, Accounting & Finance (260)	\$74,865.70	\$79,065.70	\$83,432.63	\$88,185.45	\$93,054.40
5 Payroll Manager (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
6 Manager, Information Systems (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
7 Director, Human Resources (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
8 <b>Director, Accounting &amp; Finance (260)</b>	<b>\$89,022.55</b>	<b>\$93,875.77</b>	<b>\$99,195.93</b>	<b>\$104,835.45</b>	<b>\$110,725.36</b>
9 Director, STEAM and Sustainability (249)	\$85,256.53	\$89,904.71	\$95,000.14	\$100,401.01	\$106,041.87
10 <b>Director, Student &amp; Teacher Technology</b>	<b>\$96,619.32</b>	<b>\$102,090.69</b>	<b>\$107,863.27</b>	<b>\$113,972.14</b>	<b>\$120,381.01</b>
11 Chief Information Officer (260)	\$107,863.27	\$113,972.14	\$120,381.01	\$127,157.62	\$134,352.78

PROPOSED - ECRA Classified Management Salary Table (to Begin July 1, 2019)					
	FY 2019-20	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
1 <b>Manager, Human Resources (249)</b>	<b>\$63,861.40</b>	<b>\$65,617.59</b>	tbd	tbd	tbd
1.5% Flat Increase		\$957.92	tbd	tbd	tbd
UTLA Rate		\$798.27	tbd	tbd	tbd
	Step 1	Step 2	Step 3	Step 4	Step 5
2 <b>Payroll Specialist (260)</b>	<b>\$66,682.23</b>	<b>\$68,515.99</b>	tbd	tbd	tbd
1.5% Flat Increase		\$1,000.23	tbd	tbd	tbd
UTLA Rate		\$833.53	tbd	tbd	tbd
	Step 1	Step 2	Step 3	Step 4	Step 5
3 <b>Plant Manager, Buildings &amp; Grounds (260)</b>	<b>\$68,600.00</b>	<b>\$70,486.50</b>	tbd	tbd	tbd
1.5% Flat Increase		\$1,029.00	tbd	tbd	tbd
UTLA Rate		\$857.50	tbd	tbd	tbd

4		<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
	<b>Manager, Accounting &amp; Finance (260)</b>	<b>\$74,865.70</b>	<b>\$76,924.51</b>	tbd	tbd	tbd
	1.5% Flat Increase		\$1,122.99	tbd	tbd	tbd
	UTLA Rate		\$935.82	tbd	tbd	tbd
5		<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
	<b>Payroll Manager (260)</b>	<b>\$82,776.47</b>	<b>\$85,052.82</b>	tbd	tbd	tbd
	1.5% Flat Increase		\$1,241.65	tbd	tbd	tbd
	UTLA Rate		\$1,034.71	tbd	tbd	tbd
6		<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
	<b>Manager, Information Systems (260)</b>	<b>\$82,776.47</b>	<b>\$85,052.82</b>	tbd	tbd	tbd
	1.5% Flat Increase		\$1,241.65	tbd	tbd	tbd
	UTLA Rate		\$1,034.71	tbd	tbd	tbd
7		<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
	<b>Director, Human Resources (260)</b>	<b>\$82,776.47</b>	<b>\$85,052.82</b>	tbd	tbd	tbd
	1.5% Flat Increase		\$1,241.65	tbd	tbd	tbd
	UTLA Rate		\$1,034.71	tbd	tbd	tbd
8		<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
	<b>Director, Accounting &amp; Finance (260)</b>	<b>\$91,633.00</b>	<b>\$94,152.91</b>	tbd	tbd	tbd
	1.5% Flat Increase		\$1,374.50	tbd	tbd	tbd
	UTLA Rate		\$1,145.41	tbd	tbd	tbd
9		<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
	<b>Director, STEAM and Sustainability (249)</b>	<b>\$85,256.53</b>	<b>\$87,601.08</b>	tbd	tbd	tbd
	1.5% Flat Increase		\$1,278.85	tbd	tbd	tbd
	UTLA Rate		\$1,065.71	tbd	tbd	tbd

		Step 1	Step 2	Step 3	Step 4	Step 5
10	<b>Director, Student &amp; Teacher Technology</b>	<b>\$87,022.55</b>	<b>\$89,415.67</b>	<b>tbd</b>	<b>tbd</b>	<b>tbd</b>
	1.5% Flat Increase		\$1,305.34	tbd	tbd	tbd
	UTLA Rate		\$1,087.78	tbd	tbd	tbd
		Step 1	Step 2	Step 3	Step 4	Step 5
11	<b>Chief Information Officer (260)</b>	<b>\$107,863.27</b>	<b>\$110,829.51</b>	<b>tbd</b>	<b>tbd</b>	<b>tbd</b>
	1.5% Flat Increase		\$1,617.95	tbd	tbd	tbd
	UTLA Rate		\$1,348.29	tbd	tbd	tbd

**Note: Employees currently on the table will remain on the Board Approved Table from January 24, 2019**

**Note: Any employee who is placed in any of the positions listed above will be placed on the July 1, 2019 table**

**Note: For the July 1, 2019 table - all employees listed will receive an annual 1.5% increase**

**Note: For the July 1, 2019 table - In addition to the 1.5% increase, employees will receive salary increases matching those in the UTLA CBA**