



El Camino Charter High School

Regular Board Meeting

Date and Time

Thursday May 23, 2019 at 4:30 PM PDT

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
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 4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			04:30 PM
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	30 m
E. Executive Director Update		David Hussey	15 m
F. Chief Business Officer Update		Alan Darby	15 m
G. Board Committee Reports	Discuss	Scott Silverstein	10 m
II. Consent			05:45 PM
A. Approve Minutes of April 25, 2019 Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Board Meeting on April 25, 2019			
III. Financial			05:46 PM
A. Review and Vote on April 2019 Check Registers	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the April 2019 check registers.			
B. April 2019 Financial Update	Discuss	Alan Darby	10 m
IV. School Business			06:06 PM
A. Tech Update and IT Audit Update	Discuss	Beatriz Chen	20 m
B. Discuss and Possible Approval of Closed Circuit TV System	Vote	David Hussey	10 m
Staff recommends the purchase of a CCTV system that would provide better security for the entire campus. The proposed system would replace the current 40 cameras and an additional 29 cameras, and come with a 3 year license for the cameras and a 3 year warranty, for a total cost of \$119,069.69.			
ACTION ITEM: motion to approve the purchase of a closed circuit TV system for a total cost of \$119,069.69.			
C. Discuss and Possible Approval of Voice Over IP Phone System	Vote	David Hussey	10 m
Staff would like to update our phone system, to a Voice Over IP Phone (VoIP) system. The one-time equipment cost would be \$31,903.91, and the monthly fee would be \$2,385.84.			
ACTION ITEM: motion to approve purchase of a Voice Over IP Phone system, for a one-time cost of \$31,903.91 and a monthly fee of up to \$2,385.84.			

A. Adjourn Meeting

Vote

Scott Silverstein

1 m

Cover Sheet

Chief Business Officer Update

Section: I. Opening Items
Item: F. Chief Business Officer Update
Purpose: FYI
Submitted by:
Related Material: FCMAT Management Letter - Final.pdf



May 20, 2019

David Hussey, Executive Director
El Camino Real Charter High School
5440 Valley Circle Boulevard
Woodland Hills, CA 91367

Dear Executive Director Hussey:

In July 2017, the El Camino Real Charter High School and the Fiscal Crisis and Management Assistance Team (FCMAT) entered into an agreement for FCMAT to review the charter school's operations and procedures. Specifically, the study agreement stated that FCMAT would complete the following:

1. Conduct on-site visits to meet with staff and review internal controls, processes and procedures for the business office. The on-site assistance will include, but not be limited to providing recommendations for improvement, if any, in the following areas:
 - Purchasing, including travel and conference
 - Accounts payable
 - Accounts receivable
 - Payroll
 - Student store

The FCMAT study team visited the charter high school on three separate occasions to conduct interviews review documentation and to provide findings and recommendations. At the request of the charter high school, two subsequent visits were made by FCMAT to review progress towards implementing the recommendations.

During FCMAT's initial evaluation of the charter high school's systems and practices, the team noted that the charter high school did not have a fully-integrated financial system and did not use an automated position control and payroll system. The charter high school subsequently migrated to the NetSuite financial system, which integrated the finance module including systems for accounts payable, accounts receivable and financial reporting. However, as of FCMAT's July 2018 visit, no action had been taken towards implementing integrated position control and payroll systems.

At the request of the charter high school, FCMAT returned on February 21-22, 2019 to review progress made towards implementing recommendations relative to the human resources and payroll processes and systems. This letter reports the results of the team's observations.

FCMAT

Michael H. Fine , Chief Executive Officer

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755 Baywood Drive, 2nd Floor, Petaluma, CA 94954 • Telephone: 707-775-2850 • Fax: 661-636-4647 • www.fcmat.org
Administrative Agent: Mary C. Barlow - Office of Kern County Superintendent of Schools

The charter high school contracts with an external party (EdTec) for financial support services, which includes recording payroll and general ledger transactions and preparation of budget and financial reports. EdTec also independently contracts with Paylocity, a third-party payroll service provider. Paylocity does not integrate with the NetSuite financial system. During FCMAT’s recent visit, the charter high school was in the initial stages of phasing out EdTec from payroll services by outsourcing payroll processing directly with Paycom, a third-party payroll service provider.

HR & Payroll Systems

The largest operating expenditures for any school agency, including charter schools, are for salaries and benefits. Typically, these account for more than 80% of budgeted expenditures. Many complexities are involved in managing the costs associated with collecting and retaining personnel data, procedures related to employee timekeeping and processing an accurate and timely payroll in accordance with state and federal laws, rules and regulations.

Accurate processing of employees’ wages involves complex computations that include various salary schedules, hourly rates, stipends, types of paid and unpaid leave and deductions for employee benefits. In addition, the charter school is required to comply with the Fair Labor Standards Act in providing compensatory time and overtime pay. It is difficult to overstate the importance of internal controls over all human resources and payroll activities. For these reasons, human capital management is essential to any organization.

The charter high school uses an enterprise resource planning (ERP) system to maintain data from multiple systems. Employee data entered into and maintained in the ERP system includes address, phone numbers, and other reporting criteria such as ethnicity, marital status, number of dependents, etc. The system also contains an employee’s Department of Justice clearance date and tuberculosis screening expiration dates, credentialing information, transcripts and salary points. Stratustime is the employee time and attendance accounting system used to record daily attendance of employees. The school’s back office financial accounting service provider, EdTec, uses Paylocity as the external payroll processing system. The NetSuite, ERP, Stratustime and Paylocity systems are not integrated with one another. As a result, employee data is entered into multiple systems by multiple people creating organizational inefficiencies and opportunity for errors and omissions in financial transactions and data.

An effective position control system establishes checks and balances among personnel decisions, budgeted appropriations, and accounting tasks and entries. When properly managed, an effective position control system tracks all board-authorized positions, ensures that only authorized positions are filled, makes certain that positions are appropriated in the budget and that appropriate personnel are receiving a payroll check. Placing all tasks involved in maintaining the position control system entirely in the Business Department is not a best practice. However, it is a best practice to ensure that all personnel actions related to a position are processed first through the Business Department to verify the availability of resources required for the position and ensure they are designated in the budget.

The charter high school is continuing to work toward the goal of integrating systems and has engaged directly with Paycom for personnel data management and payroll processing. Greater efficiencies and improved internal control can be achieved through the use of fully integrated position control and payroll systems. Interviews with the charter high school’s administration indicate that the Paycom system(s) fully-integrates with the NetSuite financial system. FCMAT has not reviewed or evaluated the Paycom system(s) and makes no determination about this integration.

The charter high school's payroll process is currently managed by staff from four separate entities; charter high school employees, an independent contractor/consultant, EdTec and Paylocity. FCMAT obtained an understanding of the charter high school's payroll processes during interviews with charter high school staff.

The workday and absences of most charter high school employees are tracked using an electronic time keeping system, Stratustime. Each morning around 10:00 a.m. an external payroll consultant runs a time card report from Stratustime and forwards it to the administrative assistant. The administrative assistant reviews each employee's scan "in" for the current workday and scans for the remainder of the preceding day including scans recording time "out" and "in" for lunch where applicable, and scans "out" at the end of the workday.

When a missed scan is identified the office assistant initiates a missed scan form; unless the employee has already initiated one, which is most common with certificated staff who requires a substitute. A missed scans log is maintained in Excel to track the routing of the forms to ensure they are completed and returned for processing. The office assistant forwards the hard copy of the missed scan form to two payroll clerks.

The payroll technicians enter the absence data in a separate Excel spreadsheet created from a Stratustime download that is saved in Google Docs by the external payroll consultant. Once the information is entered into the spreadsheet, the missed scan forms are returned to the office assistant who places them into the interoffice mailboxes of the teacher or the supervisor of the classified employee for signature and authorization.

As the missed scan forms are signed, authorized and returned, the payroll technicians update the payroll worksheet then they scan and save the completed forms in Google Docs. The spreadsheet is used by the external payroll consultant who enters the missing information into the Stratustime application.

The external payroll consultant downloads the updated payroll information from Stratustime into a second export payroll worksheet used to prepare the data in a format that is accessed by the payroll specialist and EdTec from Dropbox. EdTec then uses this workbook to prepare and submit payroll to Paylocity for processing. Before submission to Paylocity, EdTech submits the final workbook to the charter high school Business Department for review and approval. Once processed, EdTec enters the transactions into its financial system, which is used to prepare financial reports for the charter high school.

During interviews staff reported that the Paycom system provides for the automation of preparing, authorizing and submitting absence authorization and verification forms. Each time an employee fails to scan in and out at the start and end of his or her workday, and if required during lunch break, the time recorded in the system is over- or understated. Additionally, if the appropriate corrections are not made before processing payroll, corrections on subsequent pay periods become necessary since an employee will have been either over- or underpaid for hours actually worked. The office assistant and payroll technicians initiate, route and track a significant number of absences and/or missed-scan forms each pay period.

The number of systems and people involved in the process of maintaining employee data and payroll information is excessive, inefficient and highly susceptible to error. The benefit of migrating to a fully integrated system is that it eliminates the need for duplicate data entry of individual transactions into multiple systems, reducing the risk of errors and omissions in financial data.

The number of staff members with duties directed towards payroll and absence tracking activities is sufficient to perform all payroll functions in-house. The charter high school's back office financial

service provider, EdTec, outsources the payroll processing to Paylocity, but also plays a role in manipulating employee data before each payroll. Paylocity does not integrate with NetSuite. Relying on staff from multiple entities and using multiple systems to complete HR and payroll tasks is inefficient and subjects the charter high school to the risk of errors and omissions in financial information, this risk is compounded by the lack of systems integration. By contracting directly with a payroll service provider, the charter high school has likely reduced the cost of these services.

A best practice is to thoroughly evaluate a service provider and integration capabilities before engagement. The charter high school should ensure that the payroll processing application functions fully to meet the unique requirements of K-12 public education, including retirement collections and remittances. Interviews with staff indicate that a peripheral demonstration of the Paycom system was provided by the vendor prior to the charter school entering into a contract. The charter high school administration also reported that they inquired with other charter schools that also outsource their payroll to Paycom to obtain feedback on system capabilities and their experience with the provider.

At the time of FCMAT’s fieldwork, the charter high school had begun frontloading human resources and payroll information to Paycom with the intention of going live with full transition beginning July 1, 2019. The impact on day-to-day activities of staff is not yet known, but greater efficiencies and accuracy are expected. Interviews with staff indicate that with the transition to Paycom, employees will be able to log directly into a time-accounting system in the Paycom application through their respective computer instead of scanning in and out using the Stratustime system. This eliminates the use of a secondary time accounting system and external spreadsheets used by multiple people to modify payroll data prior to entry into an external payroll processing system.

The charter high school should ensure all staff receive training on the system before full transition. Interviews with the administration indicate that a representative from Paycom will be on site to assist with the implementation and training during the month of implementation.

Internal Control

The accounting industry defines the term “internal control” as it applies to organizations, including school agencies. Internal control is “a process, effected by an entity’s board of directors, management, and other personnel, designed to provide reasonable assurance regarding the achievement of objectives relating to operations, reporting and compliance.” [The Committee of Sponsoring Organizations of the Treadway Commission – May 2013] The reference to achievement of objectives fundamentally refers to an organization’s work of planning, organizing, directing, and performing routine tasks relative to operations, and monitoring performance.

An organization establishes control over its operations by setting goals, objectives, budgets and performance expectations. Several factors influence the effectiveness of internal control, including the social environment and how it affects employees’ behavior, the availability and quality of information used to monitor the organization’s operations, and the policies and procedures that guide the organization. Internal control helps an organization obtain timely feedback on its progress in meeting operational goals and guiding principles, producing reliable financial reports, and ensuring compliance with applicable laws and regulations.

Internal control is the principal mechanism for preventing and/or deterring fraud or illegal acts. Illegal acts, misappropriation of assets or other fraudulent activities can include an assortment of irregularities characterized by intentional deception and misrepresentation of material facts. Effective internal control provides reasonable assurance that operations are effective and efficient, that the financial information produced is reliable, and that the organization complies with all applicable laws and regulations.

Internal control provides the framework for an effective fraud prevention program. An effective internal control structure includes the board policy and administrative regulations established by the board and operational procedures used by staff, adequate accounting and information systems, the work environment, and the professionalism of employees. The five integrated components of internal control and their summarized characteristics are included in the table below.

Internal Control Component	Characteristics
Control Environment	The set of standards, processes and structures providing the basis for carrying out internal control across an organization. Comprises the integrity and ethical values of the organization. Commonly referred to as the moral tone of the organization, the control environment includes a code of ethical conduct; policies for ethics, hiring and promotion guidelines; proper assignment of authority and responsibility; oversight by management, the board or an audit committee; investigation of reported concerns; and effective disciplinary action for violations.
Risk Assessment	Identification and assessment of potential events that adversely affect the achievement of the organization's objectives and the development of strategies to react in a timely manner.
Control Activities	Actions established by policies and procedures to enforce the governing board's directives. These include actions by management to prevent and identify misuse of the district's assets, including preventing employees from overriding controls in the system.
Information and Communication	Ensures that employees receive information regarding policies and procedures and understand their responsibility for internal control. Provides opportunity to discuss ethical dilemmas. Establishes clear means of communication within an organization to report suspected violations.
Monitoring Activities	Ongoing monitoring to ascertain that all components of internal control are present and functioning; ensures deficiencies are evaluated and corrective actions are implemented.

The five components of internal control are supported by 17 underlying principles that help ensure an entity achieves effective internal control. Each of the five components listed above and their relative principles must be present and functioning in an integrated manner to be effective. An effective system of internal control can provide reasonable but not absolute assurance that the organization will achieve its objectives.

The internal control environment establishes the moral tone of the organization. Though intangible, it begins with the leadership and consists of employees' perception of the ethical conduct displayed by the governing board and executive management. The control environment is a prerequisite that enables other components of internal control to be effective in achieving the goals and objectives to prevent and/or deter fraud or illegal acts. It sets the tone for the organization, provides discipline and control, and includes factors such as integrity, ethical values and competence of employees. The control environment can be weakened significantly by a lack of experience in financial management and internal control.

While the board and all employees in the district have some responsibility for internal control, the executive director, governing board and other key management personnel have a higher ethical standard, fiduciary duty and responsibility to institute the highest standard of care in their work and to safeguard the assets of the district. Several components relative to fiduciary duties are described by Cornell law source (https://www.law.cornell.edu/wex/fiduciary_duty), which FCMAT summarizes and applies as follows:

- **Duty of Care:** Before making a decision, collect all evidence and information available. Exercise due diligence and review all the information and evidence available, don't just accept the information as it is presented. Assess information with a critical eye and ask the questions: who, what, when and where. A fiduciary's responsibility is to protect the assets of the organization or agency.
- **Duty of Loyalty:** Do not use your position in the organization to further your private interests.
- **Duty of Good Faith:** Advance the interests of the organization. Do not violate the law. Fulfill your duties and responsibilities.

- Duty of Confidentiality: Keep confidential matters private, and never disclose confidential information to avoid personal liability.
- Duty of Prudence: Be trustworthy to a degree of care and skill that a prudent board member, member of management, or fiduciary would exercise. Prudent means acting with wisdom and care, including exercising good judgment.
- Duty of Disclosure: Act with complete candor. Be open, sincere, honest and transparent. Disclose all financial interests on Form 700, Statement of Economic Interests.

As the charter high school’s leader, the executive director sets the organizational tone, influencing all activities and decisions, developing the internal control mindset of its employees. The chief business official is responsible for integrating all five internal control components into the charter high school’s administrative and operational systems. The administrative team provides leadership and direction to managers. Administrators and managers are responsible for developing and implementing specific internal control activities, communicating and monitoring those activities to ensure they are implemented in practice and making appropriate modifications to ensure they are effective.

The governing board works as a group to provide governance, guidance and oversight. Individual board members can improve the control environment when they are inquisitive, free from bias, informed, and conduct themselves in an ethical manner.

Independent auditors assess the adequacy of the internal control system in conjunction with the annual audit to determine the extent of substantive testing necessary to provide an opinion as to whether the financial statements are free of material misstatement. They also make recommendations for improvement where weaknesses are identified; however, this should never be the only method of monitoring internal controls.

Control activities are a fundamental component of internal control and are a direct result of policies and procedures designed to prevent and detect misuse of a district’s assets, including preventing any employee from overriding system controls. Examples of control and transaction activities include the following:

1. Performance reviews, which compare actual data with expectations. In accounting and business offices, this most often occurs when budgeted amounts are compared with actual expenditures to identify variances and followed up with budget transfers to prevent overspending.
2. Information processing, which includes the approvals, authorizations, verifications and reconciliations necessary to ensure that transactions are valid, complete and accurate.
3. Physical controls, which are the processes and procedures designed to safeguard and secure assets and records.
4. Supervisory controls, which assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures.
5. Segregation of duties, which consists of processes and procedures that ensure that no employee or group is placed in a position to be able to commit and conceal errors or fraud in the normal course of duties. In general, segregation of duties includes separating the custody of assets, the authorization or approval of transactions affecting those assets, the recording or reporting of related transactions, and the execution of

the transactions. Adequate segregation of duties reduces the likelihood that errors will remain undetected by providing for separate processing by different individuals at various stages of a transaction, and for independent review of the work.

Segregation of Duties

A best practice is to ensure that Human Resources (HR) personnel do not have access to process or make changes within the payroll system, and that payroll personnel do not have access to enter or make changes to employee data in the HR system. Additional layers of access control should be applied to specific personnel in the Human Resources office and the Payroll office, according to their respective roles and responsibilities. For example, the following division of functions is the industry best practice for maintaining strong internal controls:

- Human Resources
 - Processing employee status, compensation, and benefit records
 - Processing employee status change documents
 - Preparing and updating employee master files
- Payroll
 - Payroll calculations
 - Preparation of payroll disbursement records
 - Preparation of payroll disbursements

Some control activities fall outside of the scope of work assigned to the HR and Payroll departments. For example, additional control activities include:

- Review and approval of time sheets (e.g., by applicable supervisors)
- Review and approval of payroll reconciliations prior to distribution of each payroll
- Distribution of check stubs to employees (if online access is not provided), or of paychecks to employees who do not choose direct deposit

During the July 2018 review, FCMAT noted that the charter high school had authorized and filled a new position of human resource assistant. This position is responsible for processing and orienting new employees, updating personnel data in the ERP and entering new employee data into an Excel worksheet used as the master file for personnel. The Excel worksheet is housed in Dropbox, providing centralized access to a limited number of personnel. All information for individual personnel is verified by the human resource assistant, the fiscal specialist, and executive director before it is finalized in the master file. The separation of personnel duties from other business and payroll functions strengthens the organization's internal control system.

While the proper segregation of duties is essential to a strong internal control system, departments should not operate in silos. Routine communication between parties responsible for tasks assigned to Human Resources, Payroll and budget are essential not only to an agency's system of internal control but to the organization's fiscal health by ensuring that actual expenditures for salaries and benefits align with the budget.

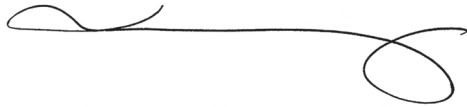
Continued efforts should be directed towards migrating all financial functions that integrate with the current NetSuite financial solution. Once implemented, the charter high school should assess the distribution of duties for all positions within the Business Department including those related to Human Resources. Processes and procedures should be streamlined, while considering appropriate segregation of duties, eliminating manual and redundant tasks. All employees should be held accountable for their responsibilities for time accounting and completing absence requests in a timely manner.

Professional Development

Employees should be regularly trained not only in the areas relative to their immediate assigned duties, but also in aspects of internal control and relationships between their duties and the duties of all other positions. Knowing why an assigned task is performed in a certain way is just as important as understanding how to complete the assigned task. Employees should also be trained in what constitutes fraud, how it damages the organization and how they may report abnormalities and/or concerns.

FCMAT appreciates the opportunity to serve the El Camino Real Charter High School and extends thanks to all the staff for their cooperation and assistance during fieldwork.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marisa A. Ploog', with a long horizontal flourish extending to the right.

Marisa A. Ploog, CPA, CFE, CICA, CGMA

Intervention Specialist

Cover Sheet

Approve Minutes of April 25, 2019 Board Meeting

Section: II. Consent
Item: A. Approve Minutes of April 25, 2019 Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on April 25, 2019



El Camino Charter High School

Minutes

Board Meeting

Date and Time

Thursday April 25, 2019 at 4:30 PM

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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Directors Present

Beatriz Chen, Brian Archibald, Darin Ryburn, Gregory Basile, Kenneth Lee, Lisa Crosthwait, Scott Silverstein, Steven Kofahl

Directors Absent

None

Directors Left Early

Beatriz Chen, Darin Ryburn

Guests Present

Alan Darby, Daniel Chang, David Hussey

I. Opening Items

A. Call the Meeting to Order

Scott Silverstein called a meeting of the board of directors of El Camino Charter High School to order on Thursday Apr 25, 2019 @ 4:37 PM at El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Public Comments

There were no public comments.

E. Board Candidate Statements

Brian Archibald spoke. Mr. Archibald is the incumbent in the Community Representative position, and is running for the Community Representative position.

Andree Miller spoke. Ms. Miller is in the educational data field. Ms. Miller is running for the Community Representative position.

Darin Ryburn spoke. Mr. Ryburn is the incumbent in the Community Representative position, and is running for the Community Representative position.

Scott Silverstein spoke. Mr. Silverstein is the incumbent in the Certificated Representative position, and is running for the Certificated Representative position.

F. Executive Director Update

The Charter School Division visited on April 10th. They focused on instruction (student-centered learning, academic rigor, co-teaching, recognized plans for English Language development support for EL students. They were impressed with technology, in particular the genius lounge. As to school-wide assessment, they were pleased with MAP testing. As to compliance, there were no fatal flaws.

Areas of improvement: updated rosters in all emergency packs; continued support of professional development on student-centered learning in the classroom. They were supposed to be here on April 10th and 11th, but they postponed the second day until May 3rd. On that day, they will focus on fiscal operations, special education, review of binders, ask clarifying questions, and have a debriefing session. It usually takes 4 to 6 weeks to get a report back from CSD.

Four days of school-wide testing took place the week before Spring Break.

Currently, 96.4% of seniors were tested; in SBAC, 95% of students were tested in English and 95% in Math. We have until the end of May to get the rest of the students tested.

AP testing starts May 6th and ends May 17th; we will give more than 1,700 AP tests.

Tomorrow, we are having the Fashion Show, one of the biggest events at school. We are finishing up programming for incoming 9th graders.

On May 4th there will be a Cinco De Mayo event from 10 am to 2 pm, on campus.

Mr. Ryburn asked if we are still having difficulty obtaining numbers from our feeder schools; Mr. Hussey indicated that we have been getting more information and have a better idea as to the projected student population for the next school year.

On May 7th, we will find out if LAUSD approves out material revision for the North Campus. Mr. Hussey noted that, because we have not reached our 3,800 attendance capacity, the Material Revision will keep us capped at the original 3,800 number until we reach that number, and then we can reach out to increase our attendance at that time.

G. Chief Business Officer Update

CSD will have their second day visit next Friday, May 3rd.

LAUSD's vote on the North Campus will be on May 7th.

Mr. Darby thanked the Finance Committee, the first meeting was held yesterday and it was an encouraging start and great communication.

FCMAT is finishing up their first draft from their most recent visit, we hope to have their finalized report by next month. The FCMAT report will provide recommendations. Mr. Ryburn requests that the FCMAT report be provided at least a couple days before the May Board meeting.

H. Board Committee Reports

Mr. Archibald spoke for the Finance Committee, which had its first meeting yesterday. The Finance Committee went through the budget, the cash flow, the check registers, and the March financial update. They also discussed ADA and the shortfall this year compared to the budget and forecasts. The Finance Committee will also look at the investment portfolio, both the regular investment account and the lifetime benefits trust. Ms. Crosthwait noted that, as to the American Express charges, many of the charges are for Amazon, and asked how the school ensures that items ordered through Amazon are for school use. Mr. Archibald reviewed the procedures that have to be followed for such purchases, and a sampling is done as well by the auditor as part of their annual audit.

Mr. Lee spoke regarding the Executive Director Evaluation Committee, noting that the Committee is in the process of evaluating the needs of the school, and have met with Mr. Hussey to discuss possible changes in the near future to ensure that goals are set and met.

Ms. Chen spoke regarding the Travel Committee, which met on March 29th and approved three trips: the Robotics Club to go to Louisville, Kentucky for the VX Robotics Championship; the Step Team to Las Vegas, Nevada for the West Coast National Step Show; and the Speech and Debate Team trip to Lexington, Kentucky for a national competition. All the trips were approved.

Mr. Silverstein asked about the Academic Decathlon team, which came in second in the regional competition; Mr. Hussey noted that the team qualified for the online national championship which will take place tomorrow.

Mr. Ryburn spoke regarding the Safety Committee, noted that he has discussed the Eagle Weapons System with Mr. Darby, and the Committee is working with the school to find options for funding this program.

II. Consent

A. Approve Minutes of February 28, 2019 Board Meeting

Mr. Ryburn noted that, at the last Board meeting, there was a comment made by Mr. Silverstein about the Board standing behind and in support of Mr. Hussey, it should be noted that, while Mr. Silverstein is welcome to speak for himself, he should not represent that he is speaking for the entire Board without polling the Board.

Ms. Chen also noted that the date for opening the position was incorrect, it should have said March 29th, not April 26th, and it should say Community Representative not Communication Representative. Those changes were noted.

Also, for the Certificated Representative position, Ms. Chen believed the voting by teachers was to take place on May 16th and 17th, not May 15th and 16th. Darin Ryburn made a motion to approve minutes from the Board Meeting on 03-28-19, with the changes as noted.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Financial

A. Review and Vote on March 2019 Check Registers

Brian Archibald made a motion to approve the March 2019 check registers.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. March 2019 Financial Update

Mr. Darby spoke on the financial update. The one area of concern is the reduction in the Average Daily Attendance (ADA), which determines the amount of funding we receive. Our P2 ADA, which is the basis for our funding, is down to 3,284. We will need to deal with the declining enrollment, so that we can plan out 3, 5 and 10 years instead of year to year.

There were a number of one-time expenses associated with technology and the North Campus. There were also a number of new subscriptions, such as Netsuite.

There was also an expense of approximately \$40,000 which was misclassified, it had to be re-coded to the proper classification.

Mr. Archibald questioned Mr. Hussey as to what the plan was to improve the ADA.

Mr. Silverstein requested that Mr. Hussey look at the ADA, and come up with a specific plan to address the declining ADA.

Mr. Ryburn asked Mr. Darby as to why, when the budget will be stretched due to declining ADA, a new classified management table would be presented to increase certain salaries. Mr. Archibald noted that, during the Finance Committee meeting, it was suggested that the table be modified to not provide such significant salary increases.

Mr. Ryburn also asked as to purchase orders, and whether each Assistant Principal approves their own purchase orders for their departments; Mr. Hussey stated no, and the admin is meeting tomorrow to look at revamping the purchase approval process.

Mr. Silverstein asked about the forecasted end of year cash balance versus last year, noting that we are down \$1.761M compared to June 2018. Mr. Darby noted that this is due to a number of large one-time expenses, such as the 1:1 laptops and the North Campus. Also, the increases in salaries, STRS and PERS, and contributions to lifetime benefits all affected this as well.

A member of the public spoke regarding the lack of phone calls going out when a student is absent; his son was absent today, and it used to be that when a student was absent, calls would go out. Mr. Hussey will look into this issue.

IV. School Business

A. Tech Update and IT Audit Update

Ms. Chen spoke regarding the IT Audit. The vendor wanted a Purchase Order, a PO was provided. The vendor was to reach out to our tech department by April 9th, but April 9th had come and gone and there was no communication to the tech department. Ms. Chen will follow up. There was a Tech Committee meeting earlier today, and Mr. Hussey will discuss the tech items that will be voted on as part of the agenda. Mr. Silverstein asked that, if the vendor does not respond, we should possibly look to a new vendor. Ms. Chen stated that if the vendor does not respond within the next 7 days, she will explore finding a new vendor.

B. Discuss and Possible Vote on Changing Director of Tech Position from Certificated to Classified

Mr. Hussey noted that changing the position from certificated to classified would allow for a greater pool of candidates. The position would not be a change in salary, although the position currently held now works a 249-day calendar, while the new position would be 260 days.

Ms. Chen noted that this change was discussed during the Tech Committee meeting, and the Tech Committee recommends making the change.

Lisa Crosthwait made a motion to change the Director of Student and Teacher Technology from a certificated position to a classified position.

Darin Ryburn seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Discuss and Possible Approval of 1:1 Initiative Lease for Incoming Freshmen

The contract last year did not include laptops for seniors. This addendum to the lease contract would be to add 900 laptops for the upcoming freshmen, for a 4 year lease. The lease would be \$109,047.55 per year; compare this to the existing lease and the amount for this lease per year is less than for the other years.

Mr. Ryburn asked as to the laptops the current seniors are using; Mr. Hussey noted that some of the laptops will be refurbished for use at the North Campus, and also as loaners for staff and students. Mr. Ryburn also asked what the reaction has been to the laptops; Ms. DeRubertis, teacher, noted that she has issue with the Microsoft software, but the laptops themselves have been great. Ms. DeRubertis and Mr. Pedersen, teacher, noted that they have been very happy with the Promethean Smart Panels and use them every day in their instruction. Mr. Archibald noted that there are 2 proposals, one for 64GB and the other for 128GB. The Tech Committee recommends the 128GB, since all other grades received the 128GB version, and the students will be using them for 4 years. Mr. Silverstein recommended that the Tech Committee look into the issue with the software. This includes talking about procedures prior to the next school year.

Mr. Archibald asked, given this is a 4-year lease, if there is a provision that would allow the lease to be terminated in the event of non-renewal of the charter. The agreement did not include such a provision.

Darin Ryburn made a motion to approve the 1:1 initiative for the 128GB laptops for the incoming freshmen of the 2019-2020 school year.

Lisa Crosthwait seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Kenneth Lee Aye
Gregory Basile Aye
Beatriz Chen Aye
Scott Silverstein Aye
Darin Ryburn Aye
Brian Archibald Abstain
Lisa Crosthwait Aye
Steven Kofahl Aye

D. Discuss and Possible Approval of Purchase of Promethean Smart Panels

This is for the 2nd wave of 50 Promethean Smart Panels. Twenty-five teachers have signed up for the panels so far, and another email will be sent asking who would like to have a Smart Panel in their classroom. A survey was sent to the 50 who currently have the panels; 33 responses were received. Of the responses received, 29 said they are able to use the panels all the time, 4 say they use it whenever possible, and 1 said they seldom use it. As to whether they received enough training, 23 said yes, 9 said they would like more training, and 2 said no.

And as to the overall experience with the panels, 31 were very pleased with the technology, 2 said with more training they could fully integrate the panels into their instruction, and 1 said they had an unfavorable experience.

The plan is to purchase one panel for each classroom; for 2020-2021, there will be another purchase needed, but it will be less than 50 panels.

Beatriz Chen made a motion to approve a maximum of \$213,820.25 for the purchase of up to 50 Promethean Smart Panels for the 2019-2020 school year.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Discuss Plans for North Campus

The entire Independent Study Program was vetted through legal counsel. If the material revision gets approved on May 7th, the timeline is identified for the opening of the program at the North Campus. The goal for next year is 200 students; there are 125 students now and 25 students on the wait list. There is no cap to the first year, the only limitation is ensuring we have proper staffing. If we increase the number of students in the program, while growing our enrollment at the Main Campus, we would then go back to CSD for an increase in overall enrollment. We will never deny a student access to the program, unless we were at capacity.

Mr. Silverstein asked if there are any additional costs associated with opening the campus; Ms. Ring said the only issue is staffing; we will have to require 3 additional teachers immediately, and may have to hire more based on the number of additional students.

V. Governance

A. Discuss the Mission and Vision of the School

This was discussed at the last Board meeting. Ms. Crosthwait asked as to how much grant money we have received this year, particularly as to grants pursued, not federal or state ones. Have a discussion regarding grants during the next Finance Committee meeting. This may also be part of possibly changing the back office provider to one that will assist in pursuing grants.

B. Discuss and Possible Vote to Remove Member of ED Evaluation Committee Due to Conflict of Interest

Mr. Silverstein noted that he has worked to make the operations of the Board and the school more transparent. Mr. Silverstein wanted the Board to know of the issue with the Executive Director Evaluation Committee member who is in a relationship with a staff member. Mr. Archibald noted that he agreed with this conceptually, but based on the way the Committee is structured, with a multiple-member Committee, and with the other members not having the same conflict, it would protect the integrity of the process. Ms. Crosthwait also noted that this conflict of interest was addressed back in August, and the finding that there was no conflict of interest, with the proviso that any item dealing with staff compensation there would have to be an abstention. Mr. Silverstein notes that the conversation in August was regarding whether the Board member could continue to be on the Board, not on the specific Committee.

Lisa Corr of Young, Minney & Corr noted that there is no statutory conflict of interest. But when there is no statutory conflict of interest, you would have to look to common law conflict of interest, that are not based necessarily on financial interest, and whether this would impact the Board member's fiduciary duties. The Attorney General has stated that, when there is even the potential for appearance of impropriety, conflict could exist. There are three options: first, move forward with the Committee as structured, given that the Committee has no actual authority, the authority is with the entire Board; second, remove the Board Member from the Committee based on the potential appearance of impropriety; and third, find that there is no need for the Committee at all, since the Board itself has the actual authority.

Mr. Ryburn questioned whether it was necessary to have this issue brought up, since the Executive Director Evaluation Committee was created, to his recollection, in January when the conflict was already known. It was noted that the Committee was formed at the Annual Meeting in August 2018.

Mr. Silverstein made the motion to remove the member of the Executive Director Evaluation Committee from the Committee. There was no second, so the motion did not proceed.

VI. Closed Session

A. Conference with Labor Negotiators

Closed session took place.
Darin Ryburn left early.
Beatriz Chen left early.

B. Conference with Legal Counsel: Anticipated Litigation

Closed session took place.

VII. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

There were no actions taken during closed session.

VIII. Closing Items

A. Adjourn Meeting

Brian Archibald made a motion to adjourn the meeting.
Lisa Crosthwait seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,
Daniel Chang

Cover Sheet

Review and Vote on April 2019 Check Registers

Section: III. Financial
Item: A. Review and Vote on April 2019 Check Registers
Purpose: Vote
Submitted by:
Related Material: April 2019 Check Registers.pdf

Check Register



El Camino Real HS
April 2019

Grand Total 1,642,870.73

Vendor	Check Number	Void	Date	Description	Check Amount
Matthew Harbourt (ee)	1005		4/8/2019	FSA	240.91
Amy Carter (ee)	1006		4/5/2019	FSA	415.00
Barrie Gold	1007		4/19/2019	FSA	416.66
Sylvia Yi	1008		4/5/2019	FSA	416.66
Michele Greene	1009		4/9/2019	FSA	1,449.94
Gary Asarch	1010		4/19/2019	FSA	822.78
Mary Ruth Summers	1011		4/22/2019	FSA	2,299.00
Alexandria R Wessels	11959		4/2/2019	Replacement-VOID 3/15/19 Manual Paycheck #11880	126.20
CHSSA	11960		4/2/2019	5/3/2019-5/5/2019 CHSSA State Tournament Entry Fees Speech&Debate	240.00
CHSSA	11961		4/2/2019	5/3/2019-5/5/2019 CHSSA Tournament Judge Bond Speech and debate 25th Annual Putnum County Spelling Bee Costume designer, props	100.00
Creative Elements	11962		4/2/2019	mistress, production supervisor	3,000.00
Abdon Rosales	11963		4/2/2019	03/19 Gardening Service for Shoup	1,000.00
National French Contest	11964		4/2/2019	Tests, National French Contest	135.00
Brigham, John	11965		4/2/2019	Boys Lacrosse vs University HS - 4/2/19 Varsity - REF	74.00
Chris Nevil	11966		4/2/2019	Boys Lacrosse vs University HS - 4/2/19 Varsity - REF	74.00
The Shredders	11967		4/2/2019	02/19 Shredding 11/23 to 11/24/19 Cross Country Team Expenses for CA State XC	91.00
Jun Reichl	11968		4/3/2019	Championships 11/23 to 11/24	1,767.51
Emilie Larew	11969		4/3/2019	3/10-3/14/2019 CCSA Conference 2019 in Sacramento, CA	1,697.03
Stephanie Franklin	11970		4/3/2019	Study materials from Demidec	1,229.06
Stephanie Franklin	11971		4/3/2019	USAD Online Nationals Registration Fee	250.00
Vanessa Cordero	11972		4/3/2019	Assess a student for an IEP(Mileage)	7.42
Berger, William	11973		4/3/2019	4/3/19 Var Base Baseball vs Granada Hills CHS	81.00
Sanchez, Gerardo Alex	11974		4/3/2019	4/3/19 Var Plate Baseball vs Granada Hills CHS	85.00
Mike Venarde	11975		4/3/2019	4/3/19 Var Plate Softball vs Birmingham CCHS	77.00
Peck, Ralph	11976		4/3/2019	4/3/19 Var Bases Softball vs Birmingham CCHS	75.00
Jorge Benitez	11977		4/4/2019	4/4/2019 Var Ref Girls Lacrosse vs Sta Monica	74.00
Dan Kenney	11978		4/4/2019	4/4/19 Var Ump Girls Lacrosse vs Sta Monica HS	74.00
Rafael Martinez-Garcia	11979		4/4/2019	4/4/19 Official Track & Field vs Cleveland	138.00
Corr-Robinett, Scott	11980		4/4/2019	4/4/19 Timing and Judging ECRCHS Home Meet Track and Field	600.00
Woong G Yoo	11981		4/4/2019	Network Consulting Service - March 2019 Invoice	2,400.00

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Vendor	Check Number	Void	Date	Description	Check Amount
South Pasadena High School Tiger					
Booster Club	11982		4/5/2019	April 5, 2019 Meet entry fee for Tiger Invite So Pasadena HS	1,320.00
Binh H. Nguyen	11983		4/5/2019	Architectural Design Services Fee	1,600.00
Plaridel Mendoza	11984		4/5/2019	Architectural Design Services Fee	1,600.00
Mike Venarde	11985		4/5/2019	4/5/19 Varsity Base Softball vs Chatsworth	77.00
Leighton Hickman	11986		4/5/2019	4/5/19 Varsity Base Softball vs Chatsworth HS	75.00
Kurt Kerby	11987		4/5/2019	4/5/19 JV Plate Baseball vs Granada Hills CHS	82.00
Jose Casas	11988		4/5/2019	4/5/19 Var Ref Girls Lacrosse vs University	74.00
Gregory Turner	11989		4/5/2019	4/5/19 Var Ump Girls Lacrosse vs University HS	74.00
Fernando Delgado	11990		4/5/2019	3/14 - 3/16/2019 CUE Conference	980.51
Fernando Delgado	11991		4/5/2019	March 2019 CCSA Conference - Sacramento	829.03
Jason Camp	11992		4/5/2019	CUE Conference	767.78
Shelly Marshall	11993		4/8/2019	Replacement for Ck #11802 (Lost)Practice flags for JV Drill Team	191.70
Perez, Alfredo	11994		4/8/2019	4/8/19 JV Var Official Boys Volleyball vs Cleveland HS	126.00
Bornstein, Jeff	11995		4/8/2019	4/8/19 JV Ref, Var Ump Boys Volleyball vs Cleveland	121.00
Juan Alba	11996		4/8/2019	3/11-3/13/2019 CCSA Conference Sacramento CA	1,143.48
Corner Bakery	11997		4/10/2019	Food for CSD Visit 4/10/19	102.50
Max-R	11998		4/10/2019	Shoup - finishings (door pulls etc)	2,351.28
Anita Gruen	11999		4/10/2019	CUE Conference 2019	1,148.61
Wendy Treuhaft	12000		4/10/2019	LACOE Newcomer Workshop 2/14/19	46.50
Wendy Treuhaft	12001		4/10/2019	Hotel, Mileage, Meals for CABE conference 3/19-23/2019	1,128.64
Michael Consoletti	12002		4/10/2019	NJROTC Competition entry fees and mileage	1,015.38
Barbara Stanoff	12003		4/10/2019	Brief Intervention Training TUPE 3/20/19	11.69
Yury Pecheny	12004		4/10/2019	4/02/2019 Payroll Law PD	22.20
Wendy Treuhaft	12005		4/10/2019	Hotel for Kate Kinsella Training 9/26/2018	162.70
Wendy Treuhaft	12006		4/10/2019	10/10, 11/27, 12/06/2018 ELL Shadowing	100.00
Wendy Treuhaft	12007		4/10/2019	4/04/2019 You Can't Write What you Can't Say ELD	412.09
Wendy Treuhaft	12008		4/10/2019	Books on EL strategies and academic literacy	194.66
Matthew Tays	12009		4/10/2019	4/10/19 JV Plate Baseball vs Cleveland HS	82.00
Wayne Adelstein	12010		4/10/2019	04/19 Decision Publications Marketing & Community relations	5,000.00
Skalma, Rich	12011		4/10/2019	Boys Volleyball vs Granada Hills CHS - 4/10/19	126.00
Russell, Jim	12012		4/10/2019	Boys Volleyball vs Granada Hills CHS - 4/10/19 Official	121.00
Chris Meyerson	12013		4/10/2019	4/10/19 - JV Softball vs Granada Hills CHS JV- Plate	80.00
LAUSD - Maintenance & Operations	12014		4/10/2019	Power Upgrade for Data Center IT Division	25,636.82
AT&T	12015		4/8/2019	3/7/19-4/6/19 818 716-0428 Left Side Alarm	213.25
AT&T	12016		4/10/2019	3/7/19-4/6/19 818 704-5329 Right Side Alarm	213.25
AT&T	12017		4/10/2019	3/7/19-4/6/19 818-888-6714 Main Office Alarm	213.25
AT&T	12018		4/10/2019	3/7/19-4/6/19 818 348-4152 Fire Alarm 2	223.84
AT&T	12019		4/10/2019	3/7/19-4/6/19 818 887-9221 Fire Alarm 1	578.97

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AT&T	12020		4/10/2019	3/7/19-4/6/19 818 888-6340 Intrusion Alarm	213.25
AT&T	12021		4/10/2019	04/19 818 992-4501 Alt Ed Fire Alarm	469.85
AT&T	12022		4/10/2019	04/19 818 716-0810 Alt Ed Fax	320.74
Roberto Candelario	12023		4/11/2019	Girls Lacrosse vs St Monica Academy - 4/12/19 Varsity REF	74.00
Dan Kenney	12024		4/11/2019	Girls Lacrosse vs St Monica Academy - 4/12/19 Varsity UMP-1	74.00
West, Kirk A.	12025		4/11/2019	Softball vs Cleveland HS - 4/12/19 Varsity Base	75.00
Jim Mulligan	12026		4/11/2019	Softball vs Cleveland HS - 4/12/19 Varsity Plate	77.00
Kurt Kerby	12027		4/11/2019	Baseball vs Cleveland HS - 4/12/19 Varsity Base	81.00
Kevin Karzin	12028		4/11/2019	Baseball vs Cleveland HS - 4/12/19 Varsity PLATE	85.00
Birmingham Community Charter High School	12029		4/11/2019	4/11/19 Valley Regional Championship Regional Judges and Facility Fees - Competitive Cheer	119.00
Mackenzie Wright	12030		4/11/2019	4/13/19 Var Ump 1 Girls Lacrosse vs El Segundo HS	74.00
Chloe Adelman	12031		4/11/2019	4/13/19 Var Ref Girls Lacrosse vs El Segundo HS	74.00
Wagner, Mike	12032		4/11/2019	4/17/2019 JV Plate Baseball vs Moorpark HS	82.00
Alison Yedor	12033		4/11/2019	Hotel room of Team coach Alison Yedor Board-approved trip to Las Vegas on 3/22-24/19 Drill Team	336.74
Eugene Tarasyuk	12034		4/11/2019	Tournament of Champions 4/25-29/19 Speech & Debate	360.30
Reseda High School	12035		4/11/2019	3/9/19 League Judges and Facility Fees Competitive Cheer Budget	160.00
Alison Yedor	12036		4/11/2019	3/9/19 IEFLLA Winter Workshop Foreign Language	90.00
Barbara Stanoff	12037		4/11/2019	Robotics March 2019 Competition	515.27
Patty Bolten	12038		4/11/2019	Payroll Law Seminar 4/2/19	19.67
Lily Liu	12039		4/11/2019	3/29-31/2019 Speech and Debate Team tournament	73.25
Corinne Brennan	12040		4/11/2019	Publicity Shots for Choral Groups	60.00
Michael Consoletti	12041		4/11/2019	NJROTC Area 11 Brain Brawl Championship / supplies	473.86
Eric Choi	12042		4/11/2019	Boys Golf Matches Feb, Mar, April 2019	354.00
Julie Sabbah	12043		4/11/2019	3/20/19 Brief Intervention Training TUPE	65.05
Alyssa Lee	12044		4/11/2019	March 2019 Hawaii Car Rental Boys Volleyball Budget	475.55
Alex Kamberian	12045		4/11/2019	3/20-24/19 Rental Van Boys Volleyball Hawaii Tournament	164.46
Alyssa Lee	12046		4/11/2019	3/8-9/2019 SD Boys Volleyball Tournament	289.22
Wiener, Cory	12047		4/11/2019	March, April 2019 Game Supervision Athletics	225.00
Zasha Endres	12048		4/11/2019	SBAC Breakfast for Juniors	764.32
Bruce Neale	12049		4/12/2019	Track and Field Meet vs Taft - 3/27/19 Boys Long Jump/Triple Jump	52.50
Greg Morton	12050		4/12/2019	Track and Field Meet vs Chatsworth HS - 3/27/19, 4/4/19 Long Jump/Triple Jump	105.00
Piece of Mind Care Services	12051		4/12/2019	03/19 SpEd Services(Teacher, Aide, Aide-EICo Continuation)	130,800.11
VOID	12052	VOID	4/15/2019	VOID	0.00
Afolabi, Muideen	12053		4/15/2019	4/22/19 Girls Lacrosse vs Hamilton HS Varsity REF	74.00
Dan Kenney	12054		4/15/2019	4/16/17 Girls Lacrosse vs Hamilton HS Varsity UMP-1	74.00

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				Extend 3 year license for Aruba Clearpass and Controller 1/4/2019 -	
Golden Star Technology, Inc	12055		4/15/2019	9/13/2022	8,108.59
Barbara Stanoff	12056		4/15/2019	04/15/2019 Manual Payroll Check (Dean's Stipend)	1,613.06
Angel Lerma	12057		4/15/2019	04/15/2019 Manual Payroll Check (Lerma-Dean's Stipend)	1,766.00
American AED, INC.	12058		4/15/2019	HeartStart FRx Smart Pads and Battery	638.00
Chartwells Division	12059		4/15/2019	03/19 Cafeteria Services	83,103.63
				Choreographer for 2019 spring musical, "The 25th Annual Putnam County	
Michelle Vasquez	12060		4/15/2019	Spelling Bee" 1st Half	600.00
CliftonLarsonAllen LLP	12061		4/22/2019	Final Billing for Interim Audit Services for the Year Ended June 30, 2018	7,075.00
Inspire Communication, Inc	12062		4/22/2019	03/19 Screening and Therapy/Staff Consultation and Documentation	18,147.50
Millennium Operations LLC	12063		4/22/2019	3/14/19 Physics Day at Knott's PO1565 Inv 4023892	2,720.00
Dept. of the Zoo	12064		4/23/2019	4/30/19 Field Trip to LA Zoo for Educational Purposes	120.00
Woong G Yoo	12065		4/23/2019	April 2019 Invoice	2,400.00
Brigham Young University	12066		4/23/2019	First Year French, Part 1:FREN 041 IS Program Alt Ed	180.00
SHI International Corp	12067		4/23/2019	Surface 3 Docking Station Disc Inv Date 08/28/2018	97.02
Dean Bennett	12068		4/25/2019	Supplies for Charter Office Visit	63.86
PSAT/NMST	12069		4/25/2019	Fall 2018 PSAT Tests Fee; received 10-01-18	33,648.00
Engie Services U.S. Inc (formerly	12070		4/25/2019	Balance for Energy efficiency and clean energy projects	58,252.75
Crino, Larry	12071		4/25/2019	4/26/19 Baseball vs Taft HS Varsity Base	81.00
Greg Yamin	12072		4/25/2019	4/26/19 Baseball vs Taft HS Varsity Plate	85.00
Michael Johnston	12073		4/25/2019	4/26/19 Softball vs Birmingham CCHS JV Plate	80.00
Lombardo, Ray	12074		4/25/2019	4/24/19 JV Plate Baseball vs Taft	82.00
Eric Wilson	12075		4/25/2019	Barnes and Noble AP College Readiness	18.33
Alison Yedor	12076		4/25/2019	Gas for Varsity Dance Guard Equipment Truck to Las Vegas Competition	244.25
				Gas for Dance Guard rental truck for competition at Fountain Valley HS	
Alison Yedor	12077		4/25/2019	3/17/19	65.07
Alison Yedor	12078		4/25/2019	3/31/19 Drill Team Competition Gas Station	57.87
Squar Milner LLP	12079		4/26/2019	11/18-01/19 On-site assistance for STRS analysis	17,933.00
Squar Milner LLP	12080		4/26/2019	02/19 On-site assistance for STRS analysis	7,979.50
Ziat Zahur	12081		4/26/2019	Batteries for Science Class	57.94
Alyssa Lee	12082		4/26/2019	Boys Volleyball Budget - Hawaii Travel March 2019	356.04
Alyssa Lee	12083		4/26/2019	Boys Volleyball Budget Hawaii Travel March 2019	421.08
VOID	12084	VOID	4/26/2018	VOID	0.00
American Express	12085		4/29/2019	Livestream and Github	524.00
Floral Passion LLC	12086		4/29/2019	Flower wall for senior awards (Deposit)	383.25
ORACLE Enterprises	12087		4/29/2019	Additional Netsuite General Access Service Users	1,143.45
Pricila Chavez Lara	12088		4/29/2019	Replacement for Paylocity Check Number 5231 issued 9/28/2018	241.38

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Vendor	Check Number	Void	Date	Description	Check Amount
Brett Wensley	12089		4/29/2019	4/30/19 Official Softball vs Chatsworth JV Plate	80.00
Joseph Lloyd	12090		4/30/2019	Boys Lacrosse vs Grace Brethren HS- 4/17/19 Varsity UMP-1	74.00
Savage, Adam	12091		4/30/2019	Boys Lacrosse vs Grace Brethren HS- 4/17/19 Varsity REF	74.00
The Shredders	12092		4/30/2019	03/19 Shredding	86.00
Payton Tovar	12093		4/30/2019	5/3/19 Official JV Baseball vs Chatsworth	82.00
Six Flags Magic Mountain	12094		4/30/2019	5/10/19 Tickets to Six Flags Magic Mountain's Outdoor Classroom Event	1,924.54
National Speech & Debate	12095		4/30/2019	2019 Speech and Debate team nationals Tournament Dallas Texas	275.00
Juan Gonzalez	12096		4/30/2019	Cinco de Mayo Mariachi Band 5/4/19 Event	450.00
Poquito Mas (Freshco Management,	12097		4/30/2019	Cinco de Mayo 2019 Event and Workshop	600.00
Anita Gruen	12098		4/30/2019	04/30/2019 Manual Payroll Check Retro Pay	11.14
Miguel Carrillo	12099		4/30/2019	04/30/2019 Manual Payroll Check	738.37
Lisa Huffaker	12100		4/30/2019	4/30/2019 Manual Paycheck 403 B Contribution Refund	225.00
Heidi Maury	12101		4/30/2019	March 2019 CUE Conference	731.74
Juan Alba	12102		4/30/2019	Institute of Educational Development Block Schedule Conference	5.22
Chris Meyerson	12103		4/10/2019	04/10/19 - JV Softball vs Granada Hills CHS JV- Plate	80.00
Kevin Thurow	12104		4/30/2019	4/13/19 Winter Drumline Comp Gas for Rental Truck	65.52
Kevin Thurow	12105		4/30/2019	Gas refill for Rental Truck used for Drumline Competition 4/28/19	58.40
Parisa Yazdani	30391		4/2/2019	3/15/19 Refund for AP Test	94.00
Chartwells Division	30392		4/2/2019	2/28/19 Lunches for Board of Directors	125.88
Mutual of Omaha	30393		4/2/2019	04/19 Voluntary Disability Insurance	1,746.30
Xerox Financial Services LLC (Xerox Corporation)	30394		4/2/2019	03/19 Equipment Lease-Contract 010-0077477-003	115.35
Xerox Financial Services LLC (Xerox Corporation)	30395		4/2/2019	2/28/19-3/30/19 Equipment Lease-Contract 010-0077477-001	1,154.75
Troxell Communications, Inc.	30396		4/2/2019	for Shoup	377.79
Chartwells Division	30397		4/2/2019	12/13/18 Lunches for Board of Directors	139.78
Canon Solutions America, Inc	30398		4/2/2019	Copier Supplies	655.58
FedEx	30399		4/2/2019	2/11/19-2/21/19 FedEx Express Services	256.99
AT&T	30400		4/2/2019	3/2/19-4/1/19 Billing Date 818 844-8815 Shoup Property	188.29
Interquest Detection Canines	30401		4/2/2019	2/8/19 Canine Inspection	175.00
Xerox Financial Services LLC (Xerox Corporation)	30402		4/2/2019	12/28/18-1/27/19 Equipment Lease-Contract 010-0077477-002	105.57
Staples Business Advantage	30403		4/2/2019	6/18/18 Items for Student Store	74.05
Blick Art Materials	30404		4/3/2019	Order for Shelley Mark - Art Teachers	19.44
Brooks Transportation Inc.	30405		4/3/2019	Orchestra Festival @ Santa Susana HS, 3/15/19	350.00
Kuta Software	30406		4/3/2019	Renewal for Site Licenses (math)	1,122.00
Xerox Financial Services LLC (Xerox Corporation)	30407		4/3/2019	2/28/19-3/27/19 Equipment Lease-Contract 010-0077477-002	105.57

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AT&T	30408		4/3/2019	3/7/19-4/6/19 818 710-9023 Main Office Fax	295.22
Grant A. Horn	30409		4/3/2019	Rental of Snare Drums for winter Drumline	200.00
FedEx	30410		4/3/2019	12/31/18-12/21/18 FedEx Express Services	97.57
SHI International Corp	30411		4/4/2019	Wireless Keyboard and Mouse for Promethean and laptops	1,757.48
Chartwells Division	30412		4/4/2019	AVID Honor Roll Ceremony - Cookies and water for students and parents	225.00
Staff Rehab	30413		4/4/2019	3/18/19-3/22/19 Staff Rehab Services	2,470.00
Jules Seltzer Associates	30414		4/4/2019	PO1538 furniture for Main Office	4,393.03
PTM Document Systems, Inc.	30415		4/4/2019	Paper for report cards	1,263.13
FedEx	30416		4/4/2019	3/16/19 FedEx Express Services	146.26
Appliance Repair Specialist, Inc.	30417		4/4/2019	Repairs for the cooking class stoves.	1,776.53
The Help Group-North Hills Prep	30418		4/4/2019	02/19 Special Ed Services	1,428.56
Law Offices of Young, Minney & Corr,	30419		4/4/2019	02/19 Legal Services	4,186.95
Kelly Services, Inc.	30420		4/3/2019	Substitutes for Technology Dept. through 3/3/19	1,080.00
FedEx	30421		4/4/2019	3/8/19 FedEx Express Services	73.30
McLean Accounting Solutions	30422		4/6/2019	03/19 Payroll Services	3,887.50
Alan Grant	30423		4/6/2019	03/19 Robotics supervision and assistance	400.00
AT&T	30424		4/6/2019	3/19/19-4/18/19 Local Access	3,248.20
SoCalGas	30425		4/6/2019	2/25/19-3/26/19 Gas Charges for Shoup	15.73
DLL Financial Services, Inc.	30426		4/6/2019	3/15/19-4/14/19 Copier Lease Contract 25426256	997.46
Pitney Bowes	30427		4/6/2019	03/19 Meter Rental	611.19
AT&T	30428		4/6/2019	3/22/19-4/21/19 818 888-1516 Student Store	278.94
AT&T	30429		4/6/2019	3/22/19-4/21/19 818 888-3532 Alarm	164.79
Houghton Mifflin Harcourt	30430		4/5/2019	English 3D Curriculum	10,724.05
LexisNexis, a division of RELX Inc.	30431		4/6/2019	03/19 Online legal research software	400.00
Benefit and Risk Management	30432		4/6/2019	04/19 Admin Fee	217.00
Waste Management - Los Angeles	30433		4/6/2019	04/19 Waste Management Services on Shoup	328.32
Touch Screens Inc.	30434		4/5/2019	POS for the student store and cafeteria	22,427.38
DLL Financial Services, Inc.	30435		4/6/2019	2/15/19-3/14/19 Copier Lease Contract 25426256	949.96
Los Angeles Unified School District	30436		4/6/2019	1/11/19 LAUSD School Police Overtime Reimbursement	649.09
Benefit and Risk Management	30437		4/6/2019	03/19 Admin Fee	217.00
Onsite Reprographics	30438		4/6/2019	36x48 white bond for Shoup	15.54
McRory Pediatric Services	30439		4/6/2019	07/18 Behavior Intervention, Supervision	3,673.88
CompuClaim	30440		4/8/2019	03/19 MeduClaim Procedure Code Billing(LEA)	162.36
Brooks Transportation Inc.	30441		4/8/2019	Humanitas trip to Norton Simon Museum, 3/28/19	835.00
Brooks Transportation Inc.	30442		4/8/2019	AVID trip to Magic Mountain, 3/15/19	695.00
SOS Survival Products, Inc.	30443		4/8/2019	Earthquake Kit	40.74
California Charter Schools	30444		4/8/2019	CCSA Conference Attendance for Fernando Delgado	550.00
California Charter Schools	30445		4/8/2019	Registration Fee for 2019 CCSA Conference	900.00

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Vendor	Check Number	Void	Date	Description	Check Amount
				Rental of a 106' truck for Dance Guard competition at Rancho Cucamonga	
Rent-It	30446		4/10/2019	3/30/19	215.34
Jules Seltzer Associates	30447		4/10/2019	Proposal #133675	1,822.95
Brooks Transportation Inc.	30448		4/10/2019	Band festival at Thousand Oaks HS, 3/28/19	350.00
Staff Rehab	30449		4/10/2019	3/18/19-3/22/19 Staff Rehab Services	2,193.75
Brooks Transportation Inc.	30450		4/10/2019	Drumline competition at Indian Springs HS, 3/23/19	750.00
Underwood Family Farms	30451		4/10/2019	AP Field Trip	64.00
Riddell	30452		4/10/2019	Speed Flex Helmet XL size - Football Budget	2,083.01
Brooks Transportation Inc.	30453		4/10/2019	Student Support Services trip to NVOC, 4/5/19	350.00
Spectrum (Time Warner Cable)	30454		4/10/2019	08/19 Fiber Internet Account 086084201	899.00
Spectrum (Time Warner Cable)	30455		4/10/2019	10/18 Fiber Internet Account 086084201	899.00
EMICO (electro medical instrumentation Co)	30456		4/10/2019	2018 Calibration of Hearing Machine for Health Office	75.00
Brooks Transportation Inc.	30457		4/10/2019	Alt Ed trip to Mark Taper Forum, 3/22/19	440.00
				Rental of a 16' truck for the competition at Monrovia High School, 3/1/19-	
Rent-It	30458		4/10/2019	3/3/19.	292.42
Eastbay Team Sales	30459		4/10/2019	Replacement Home Jerseys - Boys Basketball Budget	1,924.35
Grizzly Industrial, Inc.	30460		4/10/2019	Woodshop repair parts ACC# : 71009583	506.99
Spectrum (Time Warner Cable)	30461		4/11/2019	04/19 Fiber Internet Account 086084201	899.00
Nettime Solutions LLC	30462		4/11/2019	03/19 stratustime Monthly Subscription	1,676.00
Verdugo Hills Autism Project	30463		4/11/2019	02/19 Direct Intervention and Supervision for Student	7,032.85
Eastbay Team Sales	30464		4/11/2019	Pullovers - AcaDeca Budget	693.43
AEGIS Security & Investigations, Inc	30465		4/11/2019	03/19 Security Services	53,222.50
CompStar Insurance Services	30466		4/11/2019	03/19 Workers' Compensation	22,220.75
EdTec Inc.	30467		4/11/2019	03/19 EdTec Monthly Services	17,654.17
CCSA Employee Welfare Benefit	30468		4/11/2019	04/19 Employee Benefits	320,180.02
Los Angeles Unified School District	30469		4/11/2019	2018-19 Facilities Costs	411,729.30
Jules Seltzer Associates	30470		4/12/2019	PO1211 Classrooms 1-4	20,744.61
Kelly Services, Inc.	30471		4/11/2019	Substitute Teachers through 2/17/19	10,925.68
Kelly Services, Inc.	30472		4/11/2019	Substitute Teachers through 3/10/19	12,577.17
Kelly Services, Inc.	30473		4/11/2019	Substitute Teachers through 2/10/19	11,320.22
COMPLIANCE SIGNS, INC.	30474		4/16/2019	Compliant signs for gender neutral restrooms	397.50
JW Pepper & Son, Inc	30475		4/16/2019	Music Scores for Festivals	247.10
Nick Rail Music, Inc.	30476		4/16/2019	20160 Bundy Bass Clarinet	217.48
AT&T	30477		4/16/2019	04/19 818 888-7050 Alt Ed Line	1,360.84
Academic Therapy Publications/High Noon Books/Ann Arbor Publishers	30478		4/16/2019	Testing Forms	110.00
Kelly Services, Inc.	30479		4/16/2019	Substitutes for Technology Dept. through 3/24/19	1,080.00
Jules Seltzer Associates	30480		4/16/2019	133033F- PROPOSAL	2,418.42

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Vendor	Check Number	Void	Date	Description	Check Amount
B&H Foto & Electronics Corp.	30481		4/16/2019	Camera	619.50
Henry Schein	30482		4/16/2019	Athletic Trainer Supplies	156.74
Nick Rail Music, Inc.	30483		4/16/2019	Parts & Repair: 0526 Miraphone Tuba/Sousaphone	127.74
Carolina Biological Supply Co.	30484		4/16/2019	Specimens for Dissection	2,025.65
Nick Rail Music, Inc.	30485		4/16/2019	Parts & Repair: 26790 Bass Clarinet	277.74
Nick Rail Music, Inc.	30486		4/16/2019	Parts & Repair: 734726 Bundy Baritone Sax	227.74
Jules Seltzer Associates	30487		4/17/2019	PO1641 Creative Writing	16,716.58
Jules Seltzer Associates	30488		4/17/2019	PO1211 Classrooms 1-4	20,745.00
Linguabee LLC	30489		4/23/2019	3/27/19-3/29/19 Interpreting Services	1,145.50
Chartwells Division	30490		4/23/2019	Breakfast for 4/1/19 SBAC Testing	476.00
Chartwells Division	30491		4/23/2019	Breakfast for 4/9/19 SBAC Testing	476.00
Jules Seltzer Associates	30492		4/23/2019	PO1564 Counseling L-Z	2,171.63
Canon Financial Services, Inc.	30493		4/23/2019	3/20/19-4/19/19 Equipment Leases	2,734.77
Jules Seltzer Associates	30494		4/23/2019	PO1660 Lectern and stool	1,704.91
Brooks Transportation Inc.	30495		4/23/2019	Athletics Budget - Transportation Week of 3/25/19	2,800.00
Brooks Transportation Inc.	30496		4/23/2019	Athletics Budget - Transportation Week of 4/2/19	4,400.00
Linguabee LLC	30497		4/23/2019	3/20/19-3/22/19 Interpreting Services	1,083.64
Department of Justice (State of CA)	30498		4/23/2019	03/19 Fingerprint Apps	320.00
LADWP	30499		4/23/2019	04/19 Billing Shoup Property	2,387.69
Staff Rehab	30500		4/23/2019	Staff Rehab Services 4/02-4/05/19-Michelle Mendoza	1,755.00
Kelly Services, Inc.	30501		4/23/2019	Substitutes for Technology Dept. through 3/10/19	1,080.00
Kelly Services, Inc.	30502		4/23/2019	Substitutes for Technology Dept. through 3/17/19	1,080.00
Canon Solutions America, Inc	30503		4/23/2019	12/29/19-3/28/19 Copier Maintenance Contract 2425852	1,087.34
Onsite Reprographics	30504		4/23/2019	1 Color 1 B/W	5.00
Jules Seltzer Associates	30505		4/23/2019	133440 ROOM T33	7,786.76
White's Studios, Inc.	30506		4/24/2019	Tattoo and ID cards	320.40
Jules Seltzer Associates	30507		4/24/2019	PO1210 AP Office D. Bennett	7,159.40
Herff Jones LLC	30508		4/24/2019	2019 Graduation Cords	225.52
Kelly Services, Inc.	30509		4/23/2019	Substitute Teachers through 3/31/19	16,841.69
Kelly Services, Inc.	30510		4/23/2019	Substitute Teachers through 3/24/19	12,933.77
Kelly Services, Inc.	30511		4/23/2019	Substitute Teachers through 3/17/19	10,992.95
M&M Paper Co.	30512		4/24/2019	White Paper	3,022.20
Brooks Transportation Inc.	30513		4/26/2019	Athletics Budget - Transportation Week of 4/15/19	395.00
Woodwind & Brasswind, Inc.	30514		4/26/2019	Korg Chromatic Tuner - Band Equipment	133.04
Troxell Communications, Inc.	30515		4/26/2019	for Shoup	2,400.00
Nick Rail Music, Inc.	30516		4/26/2019	Instrument Repair	653.22
World Unispec	30517		4/26/2019	Hoodies for Student Store	813.60
Brooks Transportation Inc.	30518		4/26/2019	Athletics Budget - Transportation Week of 4/8/19	3,567.50
HopSkipDrive Inc.	30519		4/26/2019	March 2019 Base plus miles Completed Trips	1,151.50

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Vendor	Check Number	Void	Date	Description	Check Amount
Herff Jones LLC	30520		4/25/2019	2019 Graduation Cords	3,221.07
American Express	30521		4/29/2019	Office Supplies, Instructional materials, dues and memberships	19,525.37
DLL Financial Services, Inc.	30522		4/30/2019	4/15/19-5/14/19 Copier Lease Contract 25426256	2,474.04
Working Wlth Autism, Inc	30523		4/30/2019	03/19 Special Ed Services	6,619.81
PARS	30524		4/30/2019	02/19 PARS ARS Fees	330.32
Linguabee LLC	30525		4/30/2019	4/3/19-4/5/19 Interpreting Services	1,058.12
Staff Rehab	30526		4/30/2019	4/8/19-4/12/19 Staff Rehab Services	2,405.00
Staff Rehab	30527		4/30/2019	4/11/19-4/12/19 Staff Rehab Services	747.50
Xerox Financial Services LLC (Xerox Corporation)	30528		4/30/2019	04/19 Equipment Lease-Contract 010-0077477-003	90.35
Xerox Financial Services LLC (Xerox Corporation)	30529		4/30/2019	3/31/19-4/29/19 Equipment Lease-Contract 010-0077477-001	1,090.38
Staff Rehab	30530		4/30/2019	3/12/19-3/15/19 Staff Rehab Services	1,820.00
Staff Rehab	30531		4/30/2019	3/11/19-3/15/19 Staff Rehab Services	1,755.00
Xerox Financial Services LLC (Xerox Corporation)	30532		4/30/2019	3/28/19-4/27/19 Equipment Lease-Contract 010-0077477-002	105.57
Verizon Wireless	30533		4/30/2019	3/8/19-4/7/19 Communication Services	1,008.46
FedEx	30534		4/30/2019	3/27/19 FedEx Express Services	30.47
Staff Rehab	30535		4/30/2019	4/2/19-4/5/19 Staff Rehab Services	2,080.00
EdLogical Group Corp	30536		4/30/2019	03/19 Special Ed Services	1,963.23
Law Offices of Young, Minney & Corr,	30537		4/30/2019	03/19 Legal Services	13,209.28
Herff Jones LLC	30538		4/30/2019	Registrar Grad Supplies	1,342.45
MWB Copy Products, Inc (SoCal Office Tech)	30539		4/30/2019	3/17/19-4/16/19 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	931.30

*Checks that begin with the # '1' are printed onsite (@ ECR)

*Checks that begin with the # '3' are printed @ CNB ('Book-to-Bank')

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Check Register



El Camino Real HS
April 2019

Grand Total 20,092.76

Vendor	Check Number	Void	Date	Description	Check Amount
VOID	1086			VOID	0.00
Grant A. Horn	1087		4/4/2019	March 2019 Winter Percussion Instruction	625.00
				March 2019 Winter Percussion Instruction Band	
Andrew S Ramirez	1088		4/5/2019	Trust	625.00
Stefan Webster	1089		4/5/2019	Robotics Worlds	2,502.50
Stefan Webster	1090		4/5/2019	April 2019 Robotics VEX Worlds Robotics Trust	500.50
Alex Kamberian	1091		4/5/2019	Boys Volleyball Trust	140.00
National Speech & Debate Association	1092		4/8/2019	Graduation Honor Cords-Entwined (Trust Account)	76.95
				4/15 - 18/2019 San Diego Lions Tournament	
Essential, LLC	1093		4/8/2019	Baseball Trust	4,300.00
Sedi Amirkhani	1094		4/8/2019	ECR/Taft JV Tournament Officials - 3/30/19 - Boys Volleyball Trust	314.00
Steven Young	1095		4/8/2019	ECR/Taft JV Tournament Officials - 3/30/19 - Boys Volleyball Trust	375.00
Teteris, Eriks R.	1096		4/8/2019	ECR/Taft JV Tournament Officials - 3/30/19 - Boys Volleyball Trust	280.00
Roy Vincent	1097		4/8/2019	ECR/Taft JV Tournament Officials - 3/30/19 - Boys Volleyball Trust	375.00
Nassraway, Tom	1098		4/8/2019	ECR/Taft JV Tournament Officials - Assignors Fee 3/30/19 - Boys Volleyball Trust	38.00
Manhattan Stitchy	1099		4/9/2019	Spirit Wear order coming out of each class (Trust)	327.41
CSF Balfour	1100		4/9/2019	CSF Awards for graduation - Chapter 891 ECRCHS (Trust)	1,524.73
Dannielle J J Mckinney	1101		4/10/2019	Senior Spirit Jerseys- taken out of Grad Class 2019	465.41
Alison Yedor	1102		4/10/2019	Registration for 85 students of the Spanish Honor Society (Sociedad Honoraria Hispánica/SHH) Trust	325.00
Holly Kiamanesh	1103		4/10/2019	Reimbursement for Junior Class for Club Rush - Class of 2020 Trust	36.08

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Vendor	Check Number	Void	Date	Description	Check Amount
Alison Yedor	1104		4/11/2019	3/22/19 3/23/19 for the Board-approved Las Vegas trip for VarDrill Team(Trust)	336.74
Alyssa Lee	1105		4/11/2019	Meals Boys Volleyball Hawaii Trip March 2019 (Trust)	527.02
Frankie Zavala	1106		4/12/2019	Food for soccer banquet 4/30	931.00
Team Express	1107		4/12/2019	Pants - Baseball Trust	130.00
Team Express	1108		4/12/2019	Custom Jerseys - Baseball Trust	1,768.00
Benjamin Yablon	1109		4/15/2019	GSA Coming Out Party Supplies - GSA Trust	55.71
Braemar Country Club	1110		4/25/2019	5/7/19 Girls Basketball Team Banquet - Girls Basketball Trust	1,683.23
Braemar Country Club	1111		4/25/2019	5/5/19 Cheer Banquet at Braemar Country Club (Trust) Final Pay	1,696.21
Ace Party Rents	1112		4/30/2019	Chairs	134.27

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Cover Sheet

April 2019 Financial Update

Section: III. Financial
Item: B. April 2019 Financial Update
Purpose: Discuss
Submitted by:
Related Material: April 2019 Financial Update.pdf

El Camino Real Charter High School Financial Update

CINDY FRANTZ & MILADA RAKIJIAN
MAY 23, 2019

edtec



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2. **April 2019 Financial Update**
 - A. Current Forecast
 - B. Cash Flow
 - C. Balance Sheet

2. **Financial Exhibits**

State Budget Update



2019-20 State Budget Update – May Revise



May Budget Revision largely unchanged from January budget

LCFF

- COLA down slightly to 3.26% (was 3.46% in January budget)
- Decreases base rates by \$15-\$18 per ADA from previous projection

STRS

- Increases one time contribution to \$3.15B to help pay down unfunded liability (additional \$150M for FY 20)
- Employer contribution decreases from 18.13% to 16.7% in FY20 and from 19.1% to 18.1% in FY21
- Projected decrease of .5% per year for the next 30 years

Other

- COLA of 3.26% applies to other state programs (SPED, Nutrition)
- No unrestricted One-Time Funds projected
- \$691M in funding for schools with high SPED & Unduplicated
- Maintains current level of funding for SB-740, but no COLA increase

April 2019 Financial Update



Current – April 2019 Forecast

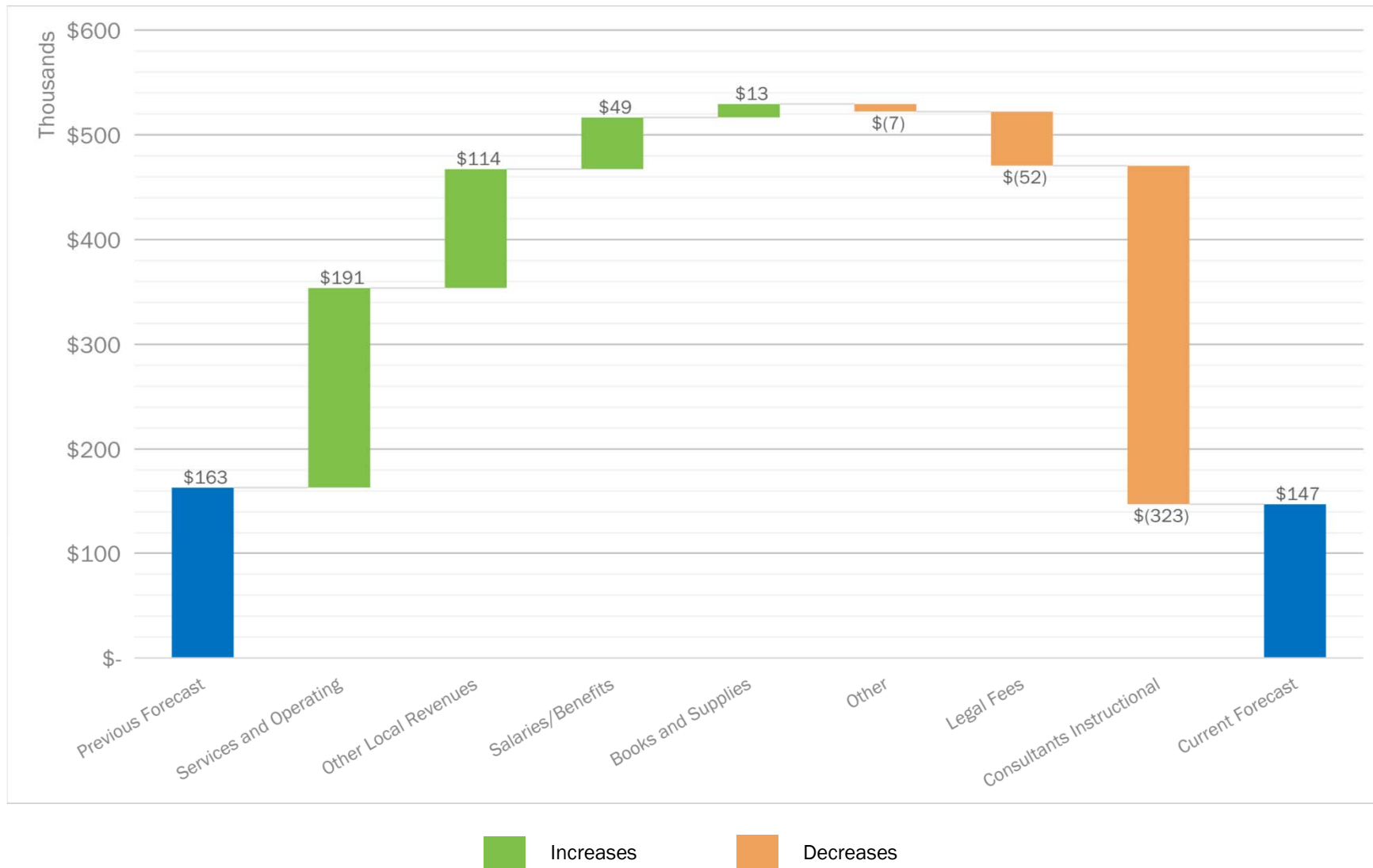


		2018/19	2018/19	2018/19	2018-19	Variance
		YTD Actuals	Approved Budget	Previous March Forecast	Current April Forecast	
Revenue	LCFF Entitlement	25,016,129	32,678,749	32,340,812	32,340,812	-
	Federal Revenue	1,255,729	1,436,702	1,520,587	1,513,646	(6,941)
	Other State Revenues	3,205,724	4,299,217	4,194,052	4,193,752	(300)
	Local Revenues	2,239,975	1,681,250	2,141,861	2,255,398	113,537
	Fundraising and Grants	-	-	-	-	-
	Total Revenue	31,717,557	40,095,918	40,197,311	40,303,608	106,297
Expenses	Comp and Benefits	23,995,879	30,037,633	29,075,601	29,026,347	49,254
	Books and Supplies	2,805,129	2,969,951	3,128,280	3,115,355	12,925
	Services and Other Ops	5,988,451	6,297,724	7,127,365	7,311,635	(184,270)
	Depreciation	212,938	719,151	702,776	702,776	0
	Total Expenses	33,002,397	40,024,459	40,034,022	40,156,112	(122,090)
	Operating Income	(1,284,840)	71,459	163,290	147,496	(15,793)
Fund Balance	Beginning Balance (Unaudited)		-3,119,011	11,966,952	11,966,952	
	Operating Income		71,459	163,290	147,496	
Ending Fund Balance (incl. Depreciation)			-3,047,552	12,130,242	12,114,448	
Ending Fund Balance as % of Expenses			-7.61%	30.30%	30.17%	

2018-19 Forecast Update



Net income has decreased by \$16k compared to the previous forecast



2018-2019 Forecast Changes



CATEGORY	BOTTOM LINE IMPACT	NOTES
Previous Forecast	163,290	
Services & Operating	190,528	<ul style="list-style-type: none"> Savings of \$254k in Dues/Memberships (prepaid item), removed insurance buffer, housekeeping (Shoup), building repairs, banking fees, & PY unaccrued expenses Increase per spending trends: Substitutes and Security Increase rent – included ADA calculation for Miguel Leonis \$20k est.
Other Local Revenues	113,537	<ul style="list-style-type: none"> Increase – Food Services Sales per reimbursement % rate Net Increase in Fair Value of Investments to actuals Increase – Other local revenue to actuals Increase – Option 3 SPED to actuals
Salaries/Benefits	49,255	<ul style="list-style-type: none"> Classified Staff – removed Shoup Office Staff in 18-19 Benefits – updates to match trend
Books & Supplies	12,925	<ul style="list-style-type: none"> Savings of \$181k in textbooks, books, & materials per spending trend Increase of \$143k in Noncap Equipment & Non-Instructional materials – 100% spent Increase Food Services per spending trend
Other	(7,240)	<ul style="list-style-type: none"> Decrease - Fed/State NSLP reimb. % (made up by Food Sales %) Increased - LEA Medi-Cal updated to actuals
Legal Fees	(51,650)	<ul style="list-style-type: none"> Budget 100% spent
Consultants - Instructional	(323,148)	<ul style="list-style-type: none"> Increased to account for vendor Piece of Mind; \$950k
Current Forecast	147,496	

2018-19 Cash Forecast



Ending cash balance as of April 2019 was \$6,325,911



Balance Sheet April 2019



	Jun FY2018	Apr FY2019	YTD Change
ASSETS			
Cash Balance	8,451,229	6,325,911	(2,125,319)
Accounts Receivable	1,291,004	64,733	(1,226,270)
Prepays	70,429	169,555	99,126
Fixed Assets, Net	6,875,226	7,525,164	649,938
Investments	7,041,911	6,713,619	(328,292)
TOTAL ASSETS	23,729,799	20,798,982	(2,930,817)
LIABILITIES & EQUITY			
Accounts Payable	1,617,394	784,102	(833,292)
Due to Others	125,138	179,702	54,564
OPEB Liability	8,995,650	8,995,650	-
Deferred Revenue	710,460	204,704	(505,756)
Current Loans and Other Payables	314,205	(47,288)	(361,494)
Beginning Net Assets	13,286,933	11,966,952	(1,319,981)
Net Income (Loss) to Date	(1,319,981)	(1,284,839)	35,141
TOTAL LIABILITIES & EQUITY	23,729,799	20,798,982	(2,930,817)

Financial Exhibits

[See attachment](#)



El Camino Real Charter High School
Income Statement
As of Apr FY2019

	Actual			YTD	Budget							
	Feb	Mar	Apr		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY												
Revenue												
LCFF Entitlement	2,803,896	3,751,675	2,360,202	25,016,129	32,678,749	32,340,812	32,340,812	-	(337,937)	7,324,683	77%	
Federal Revenue	92,448	132,442	203,344	1,255,729	1,436,702	1,520,587	1,513,646	(6,940)	76,945	257,918	83%	
Other State Revenues	613,487	202,393	435,025	3,205,724	4,299,217	4,194,052	4,193,752	(300)	(105,465)	988,027	76%	
Local Revenues	131,789	127,429	70,103	2,239,975	1,681,250	2,141,861	2,255,398	113,537	574,148	15,424	99%	
Fundraising and Grants	-	-	-	-	-	-	-	-	-	-	-	
Total Revenue	3,641,621	4,213,939	3,068,674	31,717,557	40,095,918	40,197,311	40,303,608	106,297	207,691	8,586,051	79%	
Expenses												
Compensation and Benefits	2,385,017	2,435,233	2,390,718	23,995,879	30,037,633	29,075,601	29,026,347	49,254	1,011,286	5,030,468	83%	
Books and Supplies	141,706	166,945	299,074	2,805,129	2,969,951	3,128,280	3,115,355	12,925	(145,404)	310,226	90%	
Services and Other Operating Expenditures	729,671	561,439	998,222	5,961,318	6,297,724	7,127,365	7,311,635	(184,270)	(1,013,912)	1,350,318	82%	
Depreciation	21,294	21,294	21,294	212,938	719,151	702,776	702,776	-	16,376	489,838	30%	
Other Outflows	92	1,644	1,585	27,133	-	-	-	-	-	(27,133)	-	
Total Expenses	3,277,780	3,186,555	3,710,894	33,002,396	40,024,459	40,034,022	40,156,112	(122,090)	(131,654)	7,153,716	82%	
Operating Income	363,841	1,027,385	(642,219)	(1,284,839)	71,459	163,290	147,496	(15,793)	76,037	1,432,335		
Fund Balance												
Beginning Balance (Audited)					(3,119,011)	11,966,952	11,966,952					
Operating Income					71,459	163,290	147,496					
Ending Fund Balance					(3,047,552)	12,130,241	12,114,448					
Fund Balance as a % of Expenses					-8%	30%	30%					

El Camino Real Charter High School
Income Statement
As of Apr FY2019

	Actual			YTD	Budget							
	Feb	Mar	Apr	Actual YTD	Approved	Previous	Current	Previous	Approved	Current	% Current	
					Budget v1	Forecast	Forecast	Forecast vs. Current Forecast	Budget v1 vs. Current Forecast	Forecast Remaining	Forecast Spent	
KEY ASSUMPTIONS												
Enrollment Summary												
9-12					3,600	3,435	3,435	-		(165)		
Total Enrolled					3,600	3,435	3,435	-		(165)		
ADA %												
9-12					92.9%	95.6%	95.6%	0.0%		2.7%		
Average ADA %					92.9%	95.6%	95.6%	0.0%		2.7%		
ADA												
9-12					3,344.00	3,284.25	3,284.25	-		(59.75)		
Total ADA					3,344.00	3,284.25	3,284.25	-		(59.75)		

El Camino Real Charter High School
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		Actual			YTD	Budget						
		Feb	Mar	Apr	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	1,677,235	1,819,645	1,819,645	13,889,059	20,647,689	18,964,444	18,964,444	-	(1,683,245)	5,075,385	73%
8012	Education Protection Account Entitlement	-	1,544,098	-	4,430,140	4,653,594	5,801,417	5,801,417	-	1,147,823	1,371,277	76%
8019	State Aid - Prior Years	6,232	-	-	6,232	-	6,232	6,232	-	6,232	-	100%
8096	Charter Schools in Lieu of Property Taxes	1,120,429	387,932	540,557	6,690,698	7,377,466	7,568,718	7,568,718	-	191,252	878,020	88%
SUBTOTAL - LCFF Entitlement		2,803,896	3,751,675	2,360,202	25,016,129	32,678,749	32,340,812	32,340,812	-	(337,937)	7,324,683	77%
Federal Revenue												
8181	Special Education - Entitlement	92,448	51,553	46,696	573,698	654,655	653,828	653,828	-	(826)	80,130	88%
8220	Child Nutrition Programs	-	74,626	-	171,581	325,000	325,000	313,300	(11,700)	(11,700)	141,719	55%
8290	No Child Left Behind	-	1,399	4,760	15,403	-	10,643	15,403	4,760	15,403	-	100%
8291	Title I	-	-	104,974	334,390	292,822	340,014	340,014	-	47,192	5,624	98%
8292	Title II	-	-	23,064	71,624	64,225	71,647	71,647	-	7,422	23	100%
8294	Title IV	-	4,864	-	14,592	-	19,454	19,454	-	19,454	4,862	75%
8299	All Other Federal Revenue	-	-	23,850	74,440	100,000	100,000	100,000	-	-	25,560	74%
SUBTOTAL - Federal Revenue		92,448	132,442	203,344	1,255,729	1,436,702	1,520,587	1,513,646	(6,940)	76,945	257,918	83%
Other State Revenue												
8319	Other State Apportionments - Prior Years	-	7,039	-	86,884	-	86,884	86,884	-	86,884	-	100%
8381	Special Education - Entitlement (State)	274,318	152,970	138,560	1,702,306	1,913,303	1,940,072	1,940,072	-	26,769	237,766	88%
8520	Child Nutrition - State	-	1,304	-	11,159	25,000	25,000	24,700	(300)	(300)	13,541	45%
8550	Mandated Cost Reimbursements	305,236	-	-	455,263	1,287,490	760,354	760,354	-	(527,136)	305,091	60%
8560	State Lottery Revenue	-	-	242,214	411,248	648,736	669,987	669,987	-	21,251	258,739	61%
8590	All Other State Revenue	33,933	41,080	54,251	538,864	424,688	711,755	711,755	-	287,067	172,891	76%
SUBTOTAL - Other State Revenue		613,487	202,393	435,025	3,205,724	4,299,217	4,194,052	4,193,752	(300)	(105,465)	988,027	76%
Local Revenue												
8634	Food Service Sales	24,307	38,227	19,212	211,113	181,250	220,000	247,000	27,000	65,750	35,887	85%
8660	Interest	-	-	-	40	-	40	40	-	40	-	100%
8662	Net Increase (Decrease) in the Fair Value of Investments	17,464	8,937	16,473	135,972	-	119,499	135,972	16,473	135,972	0	100%
8690	Other Local Revenue	59,565	75,188	59,091	1,718,399	1,500,000	1,659,308	1,718,399	59,091	218,399	0	100%
8699	All Other Local Revenue	-	-	-	4,362	-	4,362	4,362	-	4,362	-	100%
8715	Option 3 SPED	-	-	10,973	149,625	-	138,652	149,625	10,973	149,625	-	100%
8999	Uncategorized Revenue	30,454	5,077	(35,646)	20,464	-	-	-	-	-	(20,464)	-
SUBTOTAL - Local Revenue		131,789	127,429	70,103	2,239,975	1,681,250	2,141,861	2,255,398	113,537	574,148	15,424	99%
Fundraising and Grants												
SUBTOTAL - Fundraising and Grants		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE		3,641,621	4,213,939	3,068,674	31,717,557	40,095,918	40,197,311	40,303,608	106,297	207,691	8,586,051	79%

**El Camino Real Charter High School
Income Statement
As of Apr FY2019**

	Actual			YTD	Budget						
	Feb	Mar	Apr	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES											
Compensation & Benefits											
Certificated Salaries											
1100 Teachers Salaries	927,220	955,677	907,969	9,459,908	11,362,182	11,399,682	11,277,021	122,661	85,161	1,817,113	84%
1101 Teacher - Stipends	-	-	-	-	70,000	-	-	-	70,000	-	-
1150 NBC Stipend	4,497	4,497	-	62,510	135,000	135,000	80,000	55,000	55,000	17,490	78%
1160 Auxiliary & Summer School	31,667	33,292	-	388,378	400,000	400,000	455,000	(55,000)	(55,000)	66,622	85%
1170 Coverage	11,274	12,542	-	65,474	75,000	75,000	100,000	(25,000)	(25,000)	34,526	65%
1180 Extra Hours & Tutoring	8,027	6,324	-	54,567	100,000	100,000	75,000	25,000	25,000	20,433	73%
1190 PD & LCAP	60,305	4,720	-	185,208	130,000	200,000	200,000	-	(70,000)	14,792	93%
1200 Certificated Pupil Support Salaries	114,052	117,912	118,729	1,197,308	1,394,799	1,394,799	1,394,799	-	-	197,491	86%
1300 Certificated Supervisor & Administrator Salaries	78,439	62,034	186,778	887,883	908,030	946,965	1,069,626	(122,661)	(161,596)	181,743	83%
1900 Certificated Other Salaries	21,606	21,650	20,410	215,259	250,548	259,843	259,843	-	(9,295)	44,583	83%
SUBTOTAL - Certificated Salaries	1,257,087	1,218,647	1,233,887	12,516,495	14,825,559	14,911,289	14,911,289	(0)	(85,730)	2,394,794	84%
Classified Salaries											
2100 Classified Instructional Aide Salaries	78,241	116,644	68,949	778,249	936,109	936,109	936,109	-	-	157,860	83%
2200 Classified Support Salaries	78,398	82,421	80,472	773,332	959,358	959,358	938,914	20,444	20,444	165,582	82%
2300 Classified Supervisor & Administrator Salaries	90,402	43,931	43,931	474,235	607,067	562,095	562,095	-	44,971	87,860	84%
2400 Classified Clerical & Office Salaries	58,813	111,518	107,649	1,026,092	1,335,355	1,298,669	1,267,852	30,817	67,504	241,759	81%
2900 Classified Other Salaries	8,968	10,837	8,747	83,523	82,995	82,995	102,970	(19,976)	(19,976)	19,447	81%
SUBTOTAL - Classified Salaries	314,823	365,351	309,748	3,135,431	3,920,883	3,839,225	3,807,940	31,285	112,943	672,509	82%
Employee Benefits											
3100 STRS	196,338	198,125	196,337	1,989,443	2,413,601	2,427,558	2,398,640	28,918	14,961	409,198	83%
3200 PERS	47,904	57,377	54,685	509,874	545,573	534,436	621,770	(87,334)	(76,197)	111,896	82%
3300 OASDI-Medicare-Alternative	42,376	45,002	41,646	418,390	489,312	487,291	507,250	(19,959)	(17,938)	88,860	82%
3400 Health & Welfare Benefits	294,888	294,867	298,408	2,865,595	3,571,226	3,566,641	3,470,785	95,855	100,441	605,190	83%
3500 Unemployment Insurance	130	2,365	2,315	7,918	10,881	10,842	10,807	35	74	2,889	73%
3600 Workers Comp Insurance	-	22,029	22,221	240,905	205,160	271,882	271,429	454	(66,269)	30,524	89%
3700 Retiree Benefits	231,471	231,471	231,471	2,311,829	4,055,439	3,026,437	3,026,437	-	1,029,002	714,608	76%
SUBTOTAL - Employee Benefits	813,107	851,236	847,083	8,343,953	11,291,191	10,325,087	10,307,118	17,970	984,073	1,963,165	81%
Books & Supplies											
4100 Approved Textbooks & Core Curricula Materials	3,088	-	11,454	396,254	500,000	500,000	425,000	75,000	75,000	28,746	93%
4200 Books & Other Reference Materials	104	-	195	12,997	40,000	40,000	15,000	25,000	25,000	2,003	87%
4325 Instructional Materials & Supplies	9,381	10,370	51,358	243,006	430,000	430,000	350,000	80,000	80,000	106,994	69%
4330 Office Supplies	4,588	12,085	6,058	54,573	100,000	100,000	100,000	-	-	45,427	55%
4345 Non Instructional Student Materials & Supplies	15,728	13,523	21,957	327,717	310,000	310,000	327,717	(17,717)	(17,717)	(0)	100%
4400 Noncapitalized Equipment	47,758	56,601	124,885	1,245,638	964,951	1,120,754	1,245,638	(124,884)	(280,687)	(0)	100%
4710 Student Food Services	61,060	74,366	83,168	523,416	625,000	625,000	650,000	(25,000)	(25,000)	126,584	81%
4720 Other Food	-	-	-	1,526	-	2,526	2,000	526	(2,000)	474	76%
SUBTOTAL - Books and Supplies	141,706	166,945	299,074	2,805,129	2,969,951	3,128,280	3,115,355	12,925	(145,404)	310,226	90%

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	Feb	Mar	Apr	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v1 vs.	Current Forecast Remaining	% Current Forecast Spent
								Current Forecast	Current Forecast		
Services & Other Operating Expenses											
5200 Travel & Conferences	7,963	21,662	14,643	91,006	115,000	115,000	115,000	-	-	23,994	79%
5300 Dues & Memberships	25,515	4,828	(45,138)	409,941	400,000	455,080	430,000	25,080	(30,000)	20,059	95%
5400 Insurance	10,404	10,404	-	170,235	226,574	226,574	190,205	36,369	36,369	19,970	90%
5500 Operations & Housekeeping	287,766	28,559	70,814	666,284	1,150,520	1,150,520	1,103,520	47,000	47,000	437,236	60%
5520 Security	14,773	54,671	62,606	450,885	588,500	588,500	592,596	(4,096)	(4,096)	141,711	76%
5605 Equipment Leases	5,327	9,227	11,666	206,929	95,000	225,000	225,000	-	(130,000)	18,071	92%
5610 Rent	-	-	411,729	411,729	482,040	482,040	503,729	(21,689)	(21,689)	92,000	82%
5631 Other Rentals, Leases and Repairs 1	-	690	3,355	27,671	180,000	180,000	100,000	80,000	80,000	72,329	28%
5809 Banking Fees	9,377	1,030	756	37,184	66,000	66,000	54,000	12,000	12,000	16,816	69%
5812 Business Services	-	17,654	17,654	158,888	204,860	204,860	211,850	(6,990)	(6,990)	52,963	75%
5815 Consultants - Instructional	139,987	196,196	250,138	1,287,933	600,000	1,051,852	1,375,000	(323,148)	(775,000)	87,067	94%
5820 Consultants - Non Instructional - Custom 1	29,692	23,384	(25,653)	335,692	300,000	406,318	406,318	-	(106,318)	70,626	83%
5824 District Oversight Fees	42,286	43,152	23,093	283,713	339,859	323,408	323,408	-	16,451	39,695	88%
5830 Field Trips Expenses	11,672	49,266	27,328	220,952	250,000	250,000	250,000	-	-	29,048	88%
5833 Fines and Penalties	855	212	326	4,688	1,500	5,000	5,000	-	(3,500)	312	94%
5845 Legal Fees	6,402	95	50,384	273,734	125,000	223,350	275,000	(51,650)	(150,000)	1,266	100%
5848 Licenses and Other Fees	23,482	-	-	46,838	45,000	46,838	46,838	(0)	(1,838)	0	100%
5851 Marketing and Student Recruiting	5,000	5,000	5,060	40,605	10,000	50,545	50,605	(60)	(40,605)	10,000	80%
5857 Payroll Fees	2,994	3,772	3,165	30,463	51,300	51,300	42,000	9,300	9,300	11,537	73%
5861 Prior Yr Exp (not accrued)	-	-	(16)	6,386	60,000	60,000	6,386	53,615	53,615	(0)	100%
5872 Special Education Encroachment	73,353	40,905	37,051	455,201	560,171	518,780	518,780	-	41,390	63,579	88%
5884 Substitutes	27,041	40,669	67,375	282,671	360,000	360,000	400,000	(40,000)	(40,000)	117,329	71%
5900 Communications	5,782	10,064	11,886	61,691	86,400	86,400	86,400	-	-	24,709	71%
SUBTOTAL - Services & Other Operating Exp.	729,671	561,439	998,222	5,961,318	6,297,724	7,127,365	7,311,635	(184,270)	(1,013,912)	1,350,318	82%
Capital Outlay & Depreciation											
6900 Depreciation	21,294	21,294	21,294	212,938	719,151	702,776	702,776	-	16,376	489,838	30%
SUBTOTAL - Capital Outlay & Depreciation	21,294	21,294	21,294	212,938	719,151	702,776	702,776	-	16,376	489,838	30%
Other Outflows											
7999 Uncategorized Expense	92	1,644	1,585	27,133	-	-	-	-	-	(27,133)	
SUBTOTAL - Other Outflows	92	1,644	1,585	27,133	-	-	-	-	-	(27,133)	
TOTAL EXPENSES	3,277,780	3,186,555	3,710,894	33,002,396	40,024,459	40,034,022	40,156,112	(122,090)	(131,654)	7,153,716	82%

**El Camino Real Charter High School
Monthly Cash Forecast
As of Apr FY2019**

	2018-19													Forecast	Remaining Balance
	Actuals & Forecast														
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Actuals	May Forecast	Jun Forecast			
Beginning Cash	8,451,229	6,499,745	5,690,329	4,604,088	4,807,997	4,256,246	4,397,787	5,246,109	5,540,162	6,689,849	6,325,911	6,666,369			
REVENUE															
LCFF Entitlement	480,184	1,892,165	1,572,042	3,760,501	1,677,235	2,957,726	3,760,501	2,803,896	3,751,675	2,360,202	2,431,387	2,333,056	32,340,812	2,560,240	
Federal Revenue	40,051	101,663	52,717	87,782	106,057	185,838	253,386	92,448	132,442	203,344	75,664	95,825	1,513,646	86,428	
Other State Revenue	150,759	284,801	189,867	216,048	980	538,204	574,160	613,487	202,393	435,025	138,497	196,015	4,193,752	653,516	
Other Local Revenue	1,019,151	113,488	78,656	83,202	140,395	261,219	214,542	131,789	127,429	70,103	(2,956)	18,380	2,255,398	-	
Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL REVENUE	1,690,146	2,392,118	1,893,282	4,147,534	1,924,667	3,942,987	4,802,589	3,641,621	4,213,939	3,068,674	2,642,591	2,643,277	40,303,608	3,300,184	
EXPENSES															
Certificated Salaries	1,106,806	1,380,106	1,269,424	1,274,019	1,266,075	1,320,431	1,190,013	1,257,087	1,218,647	1,233,887	1,171,041	1,223,753	14,911,289	(0)	
Classified Salaries	212,047	316,065	296,481	349,697	341,386	304,492	325,342	314,823	365,351	309,748	336,255	336,255	3,807,940	-	
Employee Benefits	1,105,576	816,446	905,424	825,525	492,930	849,194	837,432	813,107	851,236	847,083	947,761	628,966	10,307,118	386,437	
Books & Supplies	468,110	66,516	263,827	429,027	283,576	185,435	500,911	141,706	166,945	299,074	152,435	157,791	3,115,355	-	
Services & Other Operating Expenses	339,205	379,590	386,168	952,858	595,780	725,018	293,368	729,671	561,439	998,222	673,105	671,331	7,311,635	5,882	
Capital Outlay & Depreciation	-	-	-	-	-	127,763	21,294	21,294	21,294	21,294	21,294	244,919	702,776	(0)	
Other Outflows	23,225	57	1,356	425	(1,598)	80	267	92	1,644	1,585	(27,133)	-	-	(0)	
TOTAL EXPENSES	3,254,970	2,958,780	3,122,681	3,831,551	2,978,148	3,512,412	3,168,626	3,277,780	3,186,555	3,710,894	3,498,382	3,263,015	40,156,112	392,319	
Operating Cash Inflow (Outflow)	(1,564,824)	(566,662)	(1,229,399)	315,982	(1,053,481)	430,575	1,633,963	363,841	1,027,385	(642,219)	(855,791)	(619,738)	147,496	2,907,865	
Revenues - Prior Year Accruals	639,183	527,170	-	175,711	-	-	(71,479)	(55,798)	11,483	-	64,733	-	-	-	
Other Assets	41,303	45,729	201,427	(247,184)	501,001	(356,549)	(224,369)	(68,184)	98,653	237,339	-	-	-	-	
Fixed Assets	(111,482)	(44,666)	(51,591)	(8,383)	(14)	109,519	(545,745)	21,294	21,294	(40,164)	497,957	494,757	-	-	
Due To (From)	(1,408)	31,150	38,569	10,401	(9,992)	(24,302)	9,873	6,918	(5,382)	(1,262)	(179,702)	-	-	-	
Expenses - Prior Year Accruals	(377,951)	(439,745)	(11,866)	-	-	-	-	49,566	(9,914)	(9,914)	744,120	-	-	-	
Accounts Payable - Current Year	134,155	(362,393)	(33,381)	(42,619)	10,735	(23,701)	46,079	(36,084)	(29,832)	(57,922)	69,142	-	-	-	
Other Liabilities	(710,460)	-	-	-	-	6,000	-	12,500	36,000	150,204	-	-	-	-	
Ending Cash	6,499,745	5,690,329	4,604,088	4,807,997	4,256,246	4,397,787	5,246,109	5,540,162	6,689,849	6,325,911	6,666,369	6,541,388			



Corporate Card Statement of Account

Sign-up For Online Statements

www.americanexpress.com/gopaperless

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
04/29/19

Page 1 of 7

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$ 39,240.74	Please Pay By 05/14/19
52,468.47	21,461.09	39.00	34,426.21	301.61		For important information regarding your account refer to page 2.

Your account is one month overdue. If payment in mail - thank you.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	39.00	-34,426.21
XXXX-XXXXX3-31013	DAVID HUSSEY	193.00	0.00
XXXX-XXXXX3-31039	ALAN DARBY	21,268.09	-301.61
	Total	21,500.09	-34,727.82

Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
XXXX-XXXXX3-31005		
03/29/19	PAYMENT RECEIVED - THANK YOU 03/29 04602000000	-75.00
03/29/19	PAYMENT RECEIVED - THANK YOU 03/29 04602000000	-25.00
03/29/19	PAYMENT RECEIVED - THANK YOU 03/29 04602000000	-34,326.21
04/29/19	LATE FEE FOR 30-DAY PAST DUE BALANCE	39.00
Total for DAVID HUSSEY	New Charges/Other Debits Payments/Other Credits	39.00 -34,426.21

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

AB 01 033535 25365 B 125 B



DAVID HUSSEY
 EL CAMINO REAL CHS
 5440 VALLEY CIR BLVD
 WOODLAND HILLS CA 91367

Account Number
3787-507763-31005

Payable upon receipt in U.S. Dollars.

Please Pay By 05/14/19

Enter 15 digit account number on all payments.

Amount Due \$39,240.74

Checks or drafts must be drawn against banks located in the U.S.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.

Mail Payment to:

AMERICAN EXPRESS
 BOX 0001
 LOS ANGELES CA 90096-8000





Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
04/29/19

Page 3 of 7

Activity Continued

Card Number XXXX-XXXXX3-31013				Reference Code	Amount \$
04/14/19	GITHUB	SAN FRANCISCO	CA		25.00
	REF# CWAGQ4KY	4152910224	04/14/19		
04/20/19	CYFE, INC.	SANTA MONICA	CA		168.00
	REF# OPSNT_EVCHM	8778877815	04/20/19		
Total for DAVID HUSSEY				New Charges/Other Debits	193.00
				Payments/Other Credits	0.00

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Prepared For
DAVID HUSSEY
EL CAMINO REAL CHS

Account Number
XXX-XXXXX3-31005

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Prepared For
DAVID HUSSEY
EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
04/29/19

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Activity Continued

Card Number	XXXX-XXXXX3-31039	Reference Code	Amount \$
04/01/19	LOGMEIN*GOTOMYPC LOGMEIN.COM MA REF# 419735380TI ONLINE SVCS 03/31/19		840.00
04/02/19	AUTHORIZE.NET-SUBSID SAN FRANCISCO CA REF# 00192 8883234289 04/01/19	00192000000	10.00
04/02/19	AMAZON.COM*MW9JV06B0 AMZN.COM/BILL WA REF# 53RDY4R307L MERCHANDISE 04/02/19		93.55
04/03/19	AGUAVIDA PREMIUM WAT 747-444-9637 CA REF# 21105179093 BOTTLE WATER 04/02/19	21105179093	329.79
04/03/19	CUSTOMINK GROUPS FAIRFAX VA 1A97C4KJ 1094974 91367- 04/02/19 ROC NUMBER 1A97C4KJ TAX \$63.62		733.30
04/03/19	AMAZON WEB SERVICES AWS.AMAZON.CO WA REF# QIA4RAEMUOS WEB SERVICES 04/03/19		2,821.39
04/03/19	AMZN MKTP US*MW09U5S AMZN.COM/BILL WA REF# 6UGZNCE1JMZ BOOK STORES 04/03/19		34.05
04/03/19	AMZN MKTP US*MW43V67 AMZN.COM/BILL WA REF# 4GHWSKX972F BOOK STORES 04/03/19		4.80
04/03/19	AMZN MKTP US*MW3VF36 AMZN.COM/BILL WA REF# 68JUM2EWXWZ BOOK STORES 04/03/19		19.82
04/04/19	AMZN MKTP US*MW5F719 AMZN.COM/BILL WA REF# 4C9I3ZZZA7V BOOK STORES 04/03/19		38.85
04/04/19	AMZN MKTP US*MW8VB69 AMZN.COM/BILL WA REF# JP5N3VC2GNA BOOK STORES 04/03/19		286.63
04/04/19	AMAZON.COM*MW9LD8STO AMZN.COM/BILL WA REF# 50WJQ9X84AI MERCHANDISE 04/03/19		27.38
04/04/19	AMZN MKTP US*MW2PH2S AMZN.COM/BILL WA REF# 3F44VT99ULW BOOK STORES 04/03/19		229.90
04/04/19	AMZN MKTP US*MWOLH9D AMZN.COM/BILL WA REF# 48CUH89AVSY BOOK STORES 04/03/19		101.00
04/04/19	AMZN MKTP US*MW18359 AMZN.COM/BILL WA REF# 5VQSULLQZ0D BOOK STORES 04/03/19		472.51
04/04/19	AMZN MKTP US*MWOSK2S AMZN.COM/BILL WA REF# 2S2AJ1QV925 BOOK STORES 04/03/19		208.95
04/04/19	AMZN MKTP US*MW1I372 AMZN.COM/BILL WA REF# 7HYONWUR7TJ BOOK STORES 04/03/19		170.40
04/04/19	AMZN MKTP US*MW43F1S AMZN.COM/BILL WA REF# 20VZ5DDC3Z5 BOOK STORES 04/03/19		170.40
04/04/19	FABRIC WHOLESAL DIR 855-464-6867 NY 853470390 C5727711985779.1 351115 04/04/19 ROC NUMBER 8534703909470000	85347039094	156.20
04/04/19	AMZN MKTP US AMZN.COM/BILL WA REF# 3B4N98RIZMI DIRECT MKTG MISC 04/04/19		-301.61 Credit
04/05/19	AMZN MKTP US*MW8ZH7I AMZN.COM/BILL WA REF# 6YRPDVOORHO BOOK STORES 04/04/19		59.10
04/05/19	AMAZON.COM*MW47P6KHO AMZN.COM/BILL WA REF# 6Z7V8QJCUMF MERCHANDISE 04/04/19		44.85
04/05/19	AMZN MKTP US*MWOYZ3D AMZN.COM/BILL WA REF# 4C8QM24UJGT BOOK STORES 04/05/19		47.98
04/07/19	AMAZON.COM*MW3PY6WL1 AMZN.COM/BILL WA REF# 1HPS3V5QIAT MERCHANDISE 04/06/19		49.23
04/07/19	AMZN MKTP US*MW61C77 AMZN.COM/BILL WA REF# 18ZT1DQBYC7 BOOK STORES 04/06/19		227.22
04/08/19	AMZN MKTP US*MZ81K8C AMZN.COM/BILL WA REF# 657OW4Q000M BOOK STORES 04/08/19		64.05
04/08/19	AMAZON.COM*MW4QV4IAO AMZN.COM/BILL WA REF# 4RMW7U5F4SF MERCHANDISE 04/08/19		341.24
04/08/19	AMZN MKTP US*MW1I79Y AMZN.COM/BILL WA REF# 721YLDAXS42 BOOK STORES 04/08/19		31.47
04/08/19	AMAZON.COM*MW3L5ORDO AMZN.COM/BILL WA REF# 6KRHK6XEUB MERCHANDISE 04/08/19		508.82

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Prepared For
DAVID HUSSEY
EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Activity Continued		Reference Code	Amount \$
04/09/19	AMZN MKTP US*MW0A09R AMZN.COM/BILL WA REF# 39XN6BOTG34 BOOK STORES 04/08/19		59.25
04/09/19	AMZN MKTP US*MZ00D3C AMZN.COM/BILL WA REF# 6LUAKVB5FYH BOOK STORES 04/08/19		69.38
04/09/19	AMZN MKTP US*MW4QT47 AMZN.COM/BILL WA REF# 3QQ540QON1T BOOK STORES 04/08/19		287.35
04/09/19	AMAZON.COM*MW3SS4772 AMZN.COM/BILL WA REF# 4V96X8LTDHG MERCHANDISE 04/08/19		15.29
04/09/19	AMZN MKTP US*MZ26V60 AMZN.COM/BILL WA REF# 5VLPK2R7Q9Q BOOK STORES 04/08/19		7.78
04/09/19	AMAZON.COM*MW80G0UC2 AMZN.COM/BILL WA REF# 20X6ZL2OC35 MERCHANDISE 04/08/19		39.22
04/09/19	AMZN MKTP US*MZ8U07F AMZN.COM/BILL WA REF# 5RZDW74Z8TH BOOK STORES 04/08/19		7.49
04/09/19	AMZN MKTP US*MZ20F90 AMZN.COM/BILL WA REF# 5J3Q5K0YK7Z BOOK STORES 04/08/19		338.00
04/09/19	AMAZON.COM*MW94C3RDO AMZN.COM/BILL WA REF# 3KHJUY1QLH5 MERCHANDISE 04/09/19		98.93
04/09/19	AMAZON.COM*MW6M13I22 AMZN.COM/BILL WA REF# 368KLCRTMA4 MERCHANDISE 04/09/19		23.98
04/10/19	AMZN MKTP US*MW31I8U AMZN.COM/BILL WA REF# P1HRQT XU3T3 BOOK STORES 04/08/19		10.62
04/10/19	AMAZON.COM*MW9MM6II2 AMZN.COM/BILL WA REF# 2N650W0V7CH MERCHANDISE 04/08/19		3,362.60
04/10/19	AMZN MKTP US*MW5KX1U AMZN.COM/BILL WA REF# XBFPR80QJ7W BOOK STORES 04/09/19		188.28
04/10/19	AMAZON.COM*MW9U33WRO AMZN.COM/BILL WA REF# 4QE48RD1I1X MERCHANDISE 04/09/19		277.40
04/10/19	AMZN MKTP US*MW9E07I AMZN.COM/BILL WA REF# 3BW32XCNYD6 BOOK STORES 04/09/19		366.68
04/10/19	AMZN MKTP US*MZ5KJ6F AMZN.COM/BILL WA REF# 4DE5VH4TPOK BOOK STORES 04/09/19		353.96
04/11/19	AMZN MKTP US*MZ8CT6L AMZN.COM/BILL WA REF# 2K9K1D732HJ MERCHANDISE 04/09/19		40.18
04/11/19	AMZN MKTP US*MW6747R AMZN.COM/BILL WA REF# 3I79GUX90SU BOOK STORES 04/10/19		175.12
04/11/19	AMAZON.COM*MZ3L194Z1 AMZN.COM/BILL WA REF# B40B1GXW64Y MERCHANDISE 04/10/19		41.04
04/11/19	AMZN MKTP US*MW6J71W AMZN.COM/BILL WA REF# 3A7OJZQFRXW BOOK STORES 04/10/19		63.72
04/12/19	MAILCHIMP *MONTHLY MAILCHIMP.COM GA REF# 5831486-122 EMAIL MKTG 04/12/19		150.00
04/12/19	AP BY THE SEA 00-080 SAN DIEGO CA REF# 31098539102 858-8742560 04/12/19	31098539102	795.00
04/13/19	TIME WARNER CABLE 888-TWCABLE CA REF# 84482000151 CABLE SVCS 04/13/19	84482000151	14.83
04/13/19	TIME WARNER CABLE 888-TWCABLE CA REF# 84482000157 CABLE SVCS 04/13/19	84482000157	110.59
04/13/19	AMZN MKTP US*MZ0S90N AMZN.COM/BILL WA REF# D7NWHM9UDGE MERCHANDISE 04/08/19		24.73
04/14/19	HTTP://WEBEX.COM 916-861-3174 CA REF# AR25105936 ONLINE MEET 04/11/19		35.44
04/16/19	AMAZON.COM*MZ8SV83KO AMZN.COM/BILL WA REF# MWPRA4BPMY6 MERCHANDISE 04/15/19		1,473.21
04/16/19	AMZN MKTP US*MZ8SLOE AMZN.COM/BILL WA REF# 5TRD548WOOI BOOK STORES 04/15/19		34.37
04/16/19	AMAZON.COM*MZ1TX7E31 AMZN.COM/BILL WA REF# 3X97BRLALSI MERCHANDISE 04/15/19		20.12
04/17/19	AMZN MKTP US*MZ7WF9J AMZN.COM/BILL WA REF# WJG87SFG903 BOOK STORES 04/16/19		38.85
04/17/19	AMZN MKTP US*MZ6BA3N AMZN.COM/BILL WA REF# 58Q4BNQ5HL3 BOOK STORES 04/16/19		72.33
04/17/19	AMZN MKTP US*MZ87D8A AMZN.COM/BILL WA REF# 5XQOZ3K24P7 BOOK STORES 04/16/19		126.79

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Prepared For
DAVID HUSSEY
EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
04/29/19

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Activity Continued

Reference Code

Amount \$

04/18/19	AMZN MKTP US*MZ08631 AMZN.COM/BILL WA REF# 71TAGU8C78Z BOOK STORES 04/16/19		186.10
04/18/19	AMZN MKTP US*MZ9QZ6E AMZN.COM/BILL WA REF# 4FU3PCE66XB BOOK STORES 04/18/19		48.93
04/18/19	AMZN MKTP US*MZ5XH2P AMZN.COM/BILL WA REF# 3KEFT330VDN BOOK STORES 04/18/19		6.99
04/19/19	AMZN MKTP US*MZ0UY20 AMZN.COM/BILL WA REF# 26Q93IEVDV3 BOOK STORES 04/18/19		235.33
04/19/19	AMZN MKTP US*MZ0JM5G AMZN.COM/BILL WA REF# 5BKDOYPQBF1 BOOK STORES 04/18/19		19.50
04/20/19	AMZN MKTP US*MZ4Q581 AMZN.COM/BILL WA REF# 3LS1YA2P6JD MERCHANDISE 04/18/19		15.88
04/20/19	YOUCANBOOK.ME BEDFORD REF# OPSNT_EV5AF +441234245538 04/20/19		70.00
04/20/19	AMAZON.COM*MZ2FR6A22 AMZN.COM/BILL WA REF# 10D6PUPC6GJ MERCHANDISE 04/20/19		169.24
04/20/19	AMZN MKTP US*MZ44Z5A AMZN.COM/BILL WA REF# 3P8MG3WW80B BOOK STORES 04/20/19		19.99
04/21/19	TIME WARNER CABLE 888-TWCABLE CA REF# 84482000174 CABLE SVCS 04/21/19	84482000174	139.96
04/21/19	AMZN MKTP US*MZ8202A AMZN.COM/BILL WA REF# 12WSCRE1VC BOOK STORES 04/18/19		93.60
04/21/19	AMZN MKTP US*MZ65Y3E AMZN.COM/BILL WA REF# 2IQEEJSVS30 BOOK STORES 04/20/19		34.48
04/21/19	AMZN MKTP US*MZ8901E AMZN.COM/BILL WA REF# 6VGZPP31BL8 BOOK STORES 04/20/19		32.74
04/22/19	AMZN MKTP US*MZ6N335 AMZN.COM/BILL WA REF# 2PZ2HBZMKY5 BOOK STORES 04/22/19		32.74
04/22/19	AMAZON.COM*MZ8JJ60R2 AMZN.COM/BILL WA REF# EB65NC8DE93 MERCHANDISE 04/22/19		106.84
04/23/19	AMAZON.COM*MZ13D7132 AMZN.COM/BILL WA REF# 2SUX6TPCOKC MERCHANDISE 04/22/19		241.02
04/23/19	AMZN MKTP US*MZ5441B AMZN.COM/BILL WA REF# 4GOVV09T3G5 BOOK STORES 04/22/19		59.80
04/25/19	CALIF LEAGUE OF SCHO IRVINE CA REF# 00045883 562-430-3136 04/24/19 CALIF LEAGUE OF SCH ROC NUMBER 00045883	00045883000	499.00
04/25/19	AMAZON.COM*MZ9W14BW0 AMZN.COM/BILL WA REF# 73IGAMOZULD MERCHANDISE 04/24/19		85.06
04/25/19	AMAZON.COM*MZ0E80HB0 AMZN.COM/BILL WA REF# 3G4RCUPP5NW MERCHANDISE 04/24/19		32.43
04/25/19	AMAZON.COM*MZ9D74DB1 AMZN.COM/BILL WA REF# 1QTTGZFDYIH MERCHANDISE 04/24/19		19.41
04/25/19	BARNES&NOBLE.COM-BN 800-843-2665 NY REF# 3153484426 BOOKS 04/24/19 BARNES & NOBLE WIDE SARGASSO SEA MRS. DALLOWAY WIDE SARGASSO SEA ROC NUMBER 3153484426	31534844260	827.53
04/26/19	BARNES&NOBLE.COM-BN 800-843-2665 NY REF# 3153520746 BOOKS 04/26/19 BARNES & NOBLE WIDE SARGASSO SEA MRS. DALLOWAY WIDE SARGASSO SEA ROC NUMBER 3153520746	31535207460	1,439.11
04/28/19	GITHUB SAN FRANCISCO CA REF# 6FE9114Y 4152910224 04/28/19		7.00

Total for ALAN DARBY

New Charges/Other Debits
 Payments/Other Credits

21,268.09
 -301.61

03535 4/4

10219

Cover Sheet

Discuss and Possible Approval of Closed Circuit TV System

Section: IV. School Business
Item: B. Discuss and Possible Approval of Closed Circuit TV System
Purpose: Vote
Submitted by:
Related Material: CCTV System Proposal.pdf
ED Recommendation - CCTV System.pdf



Solution Proposal

OP45981 Cloud Based Surveillance Solution_122018

05/16/2019

Quote # 046570

Version 5

Prepared for:

El Camino Real Charter High School

Fernando Delgado
f.delgado@ecrchs.net



12881 166th Street
 Cerritos, CA 90703
 www.gstes.com
 (562) 345-8700

OP45981 Cloud Based Surveillance Solution_122018



Prepared by:

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 Min Joo
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 Fax (562) 546-1290
 mjoo@gstes.com

Prepared for:

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 Fernando Delgado
 f.delgado@ecrchs.net
 (818) 595-7575

Quote Information:

Quote #: 046570
 Version: 5
 Quote Date: 05/16/2019
 Expiration Date: 05/27/2019

▶ Statement of Work

SUMMARY

El Camino Real Charter High School (ECRCHS) has requested a quote for the procurement, installation and viewing angle configuration of surveillance 69 cameras throughout their campus.

Place of Performance

5440 Valley Circle Blvd.
 Woodland Hills, CA 91367

RESULTS

GST proposes to install and configure 69 surveillance cameras in the locations and quantities noted below:

- 40 of these cameras will replace existing cameras. Existing cabling will be tested and reused if in proper working condition.
- 29 of these cameras will be new installations in new locations and will include new cable runs and conduit installation (as needed).

Camera Location	Field of View	D40	D50	D80	Mounting	Mounting
Building A						
Upper	hall and stairs			2	ceiling	
Main	hall and main entrance			2	wall / ceiling	
Lower	hall and stairs			1	ceiling	
Building B						
Upper	hall and stairs			2	ceiling	
Main	hall and stairs			2	ceiling	



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Lower	hall and stairs			2	ceiling	
Building C						
Upper	hall and stairs			2	ceiling	
Main	hall and stairs			2	ceiling	
Lower	hall and stairs			2	ceiling	
Courtyard Between B & C						
On top of Building A	courtyard			1	wall	
Move/Replace existing	courtyard			1	wall	
Corner of Building C	football field			1	wall	
Above "SHOPS" sign	courtyard behind Building C			1	wall	
Building T						
Between bungalows	hall between bungalows		5		wall	
Building H						
Corner of building	stairs, football field, driveways			1	wall	pendant mount
Locker Rooms						
boys side of building	gate to blacktop		1		wall	
boys back corner	stairs to football field		1		wall	
middle of building	facing blacktop			1	wall	security dome
girls back corner	blacktop			1	wall	
front of girls locker room (move location)	walkway in front of building			1	wall	
Cafeteria						
16 locations, replace existing (all indoor)	same as existing	16			wall	
Vending Machine Area						
Above vending machines	open space in front of machines			1	wall	
Main Courtyard						
2 locations, replace existing	grass area			2	wall	
Building D (outdoor)						
Loading Area	hall and side stairs			1	wall	
Loading Dock	loading dock			1	wall	



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Auditorium						
center of room	entire room			1	ceiling	pole mount - 3'
Building D (indoor)						
TBD				1	ceiling	
Faculty Parking						
Back of Building D			1		wall	
Back of Cafeteria			1		wall	
Football Field						
Above "Snack Shop" sign	bleachers		1		wall	
Side of building	stairs, football, baseball			1	wall	
Building Z						
Back of building	football field		1		wall	
Classroom Z8-13	between classrooms Z1 and Z2			1	wall	
Classroom Z5	between classrooms Z2 and Z3			1	wall	
Classroom Z6	between classrooms Z3 and Z4			1	wall	
Classroom Z7	basketball court and gate		1		wall	
Building S						
Covered overhang - replace existing	classroom hallway		1		ceiling	
Side of building	mural wall		1		wall	
Above stairs - bottom	stairs and hallway			1	ceiling	pole mount - 3'
Student Parking						
Back/side of Building B - replace existing (2)	student parking		2		wall	

EXCLUSIONS

GENERAL EXCLUSIONS

- Any item not specifically stated in the above RESULTS or TASKS section.

ASSUMPTIONS

GENERAL PROVISIONS



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- GST reserves the right to charge, time and materials basis for any additional work over and above this service package pricing that may result from work required address service prerequisites or other requirements not met by the Customer.
- Should the customer not, within 30 days of having purchased the service, contact GST schedule its subsequent delivery, GST reserves the right re-evaluate the charges for this service.
- The ability of GST deliver this service is dependent upon the Customer's full and timely cooperation with GST, as well as the accuracy and completeness of any information and data the Customer may provide GST.
- The following items are excluded unless specified in the Scope of Services
 - Electrical infrastructure (outlets, conduits, breaker boxes, panels, etc.)
 - Concrete saw cutting and/or core drilling
 - Fire wall, ceiling, roof and floor penetration
 - Drywall replacement and/or repair
 - Ceiling tile or T-bar modification, replacement and/or repair
 - Millwork (moldings, trim, etc.)
 - Painting and patching
 - Permits (unless specifically provided for elsewhere in the contract)
 - HVAC and plumbing relocation
 - Cutting of Granite or Glass table tops
 - Repositioning of existing lighting
 - Moving or displacing existing equipment
 - Disposal if existing equipment

CUSTOMER REQUIREMENTS

GENERAL RESPONSIBILITIES

- Coordinate the preparation of any hardware and/or software that is not included for this project. Ensure that existing hardware is fully functional and software/firmware is updated.
- Assure that the environment is 100% ready. If the environment is not 100% ready the scheduling of the implementation will not be finalized until it is.
- Customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST's onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST's engineers time at \$175/hr.
- Coordinate service deployment on third-party maintained hardware/software (if applicable).
- Assign a designated person from the Customer's staff who, on behalf of the Customer will grant all approvals, provide information, and otherwise be available to assist GST to facilitate the delivery of this service.
- Ensure that all hardware, firmware, and software that the GST engineer will need in order to deliver this service are available.
- Allow GST full and unrestricted access to all locations where the service is to be delivered.
- Provide a suitable work area for delivery of the service, including access to an outside telephone line, power, any network connections, etc. that is required.
- Be responsible for all data backup and restore operations
- Provide one point-of-contact that will finalize decisions during the project.
- Provide necessary documentations, paperwork, schematics, line drawings, and information for GST to complete the project. Any delays in providing the necessary project documentation will delay the project.

DELIVERABLES

- Close Out Book



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- Equipment Owner's Manuals
- Equipment Warranty Information
- Final Walk Through
- Training

SERVICES TERMS AND CONDITIONS

NON-COMPETE CLAUSE

GST assigns service professionals with qualifications commensurate with tasks listed in this scope of work. If the customer, directly or indirectly, contracts with or hires any GST employee engaged in providing services to the customer under this agreement or any other agreement, written or oral, GST will have the option of negotiating a change in the cost and/or time to deliver or charge the customer the equivalent of 30% of the employees' annual salary as a finder's fee. This clause is applicable for a period of up to ninety days from the last date of services rendered by a GST employee to the customer.

TIME RECORDS

Each employee, either directly employed by GST or a subcontractor (hereinafter called "GST employee") will present a time record to the customer setting forth the hours worked. An authorized representative of the customer must countersign the record and will thereby certify that such time is correct and that the work was performed in a satisfactory manner.

NORMAL BUSINESS HOURS

GST service hours are 8:00 am to 5:00 pm Monday through Friday. Overtime (over 8 hours in one day), scheduled after hours and weekends are charged at time and one-half of contracted service rate. Emergency after hours, weekends and holidays are charged at two times contracted service rate. Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

TERMINATION TERMS

Client may terminate work under this Statement of Work, in whole or in part, at any time by 30 day written notice. Such notice shall state the extent and effective date of such termination. Upon receipt thereof, GST shall, to the extent directed by the Client or its designees, stop work under this agreement. If the agreement is so terminated for convenience, GST shall be paid in accordance with the terms of the order for only those materials or supplies delivered and accepted.

COMMENCEMENT OF WORK

Work shall not commence under the Contract until a fully executed agreement has been received by GST and GST has been given approval to proceed by customer.

DATA LOSS

GST make no guarantee against data loss during services engagements. It is the customers responsibility to ensure data is properly protected (backed up) before the engagement begins.

PRODUCT RETURNS

Standard stock items purchased from GST may be returned for any reason within (14) fourteen days. Custom orders are non-returnable and non-refundable. All original packaging, accessories and documentation must accompany the item and be in unmarked condition. Items must be shipped via at least 2nd day freight with insurance for the full value of the item. Returned items are subject to a 25% restocking fee. Though rare, a customer may need to return a defective product. Defective product returns are not subject to the 25% restocking fee and will be exchanged in accordance with the manufacturer's policy within 30 days of purchase.

PROJECT DELAYS

Delays due to client configuration specifications, hardware delivery, carrier availability, and facility access, physical or environmental delays are subject to change orders as billable delays. These delays can also impact project timeline and deadlines.



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PREVAILING WAGE CLAUSE

GST holds the right to charge the customer additional services fees if the project is deemed to have prevailing rates of wages requirements prior, during, or after project completion. GST adheres and complies with the provisions of the California Labor Code. All workers employed on public works projects must be paid the prevailing wage determined by the Director of the Department of Industrial Relations, according to the type of work and location of the project. The prevailing wage rate is the basic hourly rate paid on public works projects to a majority of workers engaged in a particular craft, classification or type of work within the locality and in the nearest labor market area (if a majority of such workers are paid at a single rate). If there is no single rate paid to a majority, then the single or modal rate being paid to the greater number of workers is prevailing.

GST SERVICES WARRANTY

QUALITY OF SERVICES

GST warrants that its Services will be of professional quality (performed in a good and workmanlike manner) and will conform to generally accepted industry standards for such Services and to the requirements specified in this SOW. GST's personnel shall be competent and qualified to perform the tasks to which they are assigned. In the event of any breach of this warranty, GST, at its sole expense and without delay, shall re-perform the non-conforming Services to the applicable standard.

WORKMANSHIP WARRANTY

GST certifies that all equipment and materials furnished shall carry a ninety (90) day warranty on parts. GST guarantees to furnish any qualified personnel (during normal business hours, Monday to Friday, 8:00 am to 5:00 pm) to the installation site for the period of one (1) year from the date of installation to repair or replace defective items installed or provided by GST exclusively. If the item is determined to not be defective, GST will charge the customer for all time spent on the incident at a rate of \$175/hour. Determination if item is defective or was changed, damaged, reconfigured, or altered by non GST personnel is under sole authority of GST. Any change, alteration, damage, or reconfiguration by non GST personnel voids one (1) year warranty. No response timeframe SLA guaranteed for warranty work. Further, all equipment purchased from GST in our installed system is subject to a manufactures warranty. Further, all equipment purchased from GST in our installed system is subject to a manufacture warranty. GST will not honor any other warranty, implied or otherwise. In no event shall GST be liable, or in any way responsible for damages, or defect in the system, which were caused by neglect, vandalism, misuse, environmental damage or by repairs or attempted repairs performed by anyone other than a GST service technician. Nor shall GST be liable or in any way responsible for any incidental or consequential economic or property damage.

CHANGE MANAGEMENT

GST establishes change management procedures to document changes that are made to the baseline project identified in the Statement of Work. These procedures are in place to reduce the potential for cost and schedule variances.

Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

If a change needs to be made to the project, which is not included in the SOW or differs from the SOW, GST or the client must complete the Change Management Request form. GST will review the completed form and provide an estimate to



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complete the request. Client must approve the additional hours/costs in order to complete the request.

In the event a change requested by the customer reduces the amount of work and the project is a firm fixed priced project, the full amount of the project will be invoiced.

A change occurs when GST encounters any of the following situations during project delivery:

1. Either party identifies new requirements not included in the original project's scope
2. Either party makes suggestions that would improve the proposed system but are not necessarily required to address the project requirements; such suggestions are incorporated into a subsequent project phase
3. Either party changes the direction and intent of this project, which requires GST to rework the solution design or services

Changes in the scope of work defined in this Statement of Work are only effective if both the customer and GST agree to them in a written document setting forth the modifications and any changes to the delivery schedule and payment terms.



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AV Firm Fixed Price Services

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	GST-SVC-FFP-EXP	GST Firm Fixed Priced Service - Materials and Expenses	\$2,991.00	1	\$2,991.00	<input checked="" type="checkbox"/>
2	GST-SVC-FFP	GST Firm Fixed Priced Service	\$19,600.70	1	\$19,600.70	<input type="checkbox"/>

Subtotal: \$22,591.70

Hardware - 30 day storage

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	D40-HW	D40 Mini Dome Camera - 30 day storage	\$538.65	16	\$8,618.40	<input checked="" type="checkbox"/>
2	D50-HW	D50 Outdoor Dome Camera - 30 day storage	\$673.48	16	\$10,775.68	<input checked="" type="checkbox"/>
3	D80-HW	D80 Fisheye Camera - 30 day storage	\$1,279.78	37	\$47,351.86	<input checked="" type="checkbox"/>
4	ACC-MNT-1	Pendant Cap Mounting Adapter Kit	\$39.78	2	\$79.56	<input checked="" type="checkbox"/>
5	ACC-MNT-2	Mounting Arm Kit	\$60.00	1	\$60.00	<input checked="" type="checkbox"/>

Subtotal: \$66,885.50

Software 3 year

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	LIC-3Y	Command 3 year license	\$332.67	69	\$22,954.23	<input type="checkbox"/>

Subtotal: \$22,954.23

Hardware - 60 day storage Option

*Optional

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	D40-60DAY-HW	D40 Mini Dome Camera - 60 day storag	\$786.74	16	\$12,587.84	<input checked="" type="checkbox"/>
2	D50-60DAY-HW	D50 Outdoor Dome Camera - 60 day storage	\$856.51	16	\$13,704.16	<input checked="" type="checkbox"/>
3	D80-60DAY-HW	D80 Fisheye Camera - 60 day storage	\$1,763.49	37	\$65,249.13	<input checked="" type="checkbox"/>
4	ACC-MNT-1	Pendant Cap Mounting Adapter Kit	\$41.16	2	\$82.32	<input checked="" type="checkbox"/>
5	ACC-MNT-2	Mounting Arm Kit	\$62.09	1	\$62.09	<input checked="" type="checkbox"/>



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Hardware - 60 day storage Option

*Optional

Line	Item	Description	Price	Qty	Ext. Price	Taxable
6	NEW		\$0.00	1	\$0.00	<input checked="" type="checkbox"/>

*Optional Amount: \$91,685.54

Software Option - 5 year

*Optional

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	LIC-5Y	Command 5 year license	\$530.99	69	\$36,638.31	<input type="checkbox"/>

*Optional Amount: \$36,638.31

Software Option - 10 year Option

*Optional

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	LIC-10Y	Command 10 year license	\$1,042.62	69	\$71,940.78	<input type="checkbox"/>

*Optional Amount: \$71,940.78

Shipping

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	GST-SHIPPING	GST-SHIPPING	\$0.00	1	\$0.00	<input type="checkbox"/>

Quote Summary

Description	Amount
AV Firm Fixed Price Services	\$22,591.70
Hardware - 30 day storage	\$66,885.50
Software 3 year	\$22,954.23

Subtotal: \$112,431.43

Tax: \$6,638.26

Total: \$119,069.69



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***Optional Expenses**

Description	Amount
Hardware - 60 day storage Option	\$91,685.54
Software Option - 5 year	\$36,638.31
Software Option - 10 year Option	\$71,940.78

Optional Subtotal: \$200,264.63

TERMS AND CONDITIONS

All prices and descriptions are subject to change without notice.

THIS PRICE LIST IS A QUOTATION ONLY AND IS NOT AN ORDER OR OFFER TO SELL. No contract for sale will exist unless and until a purchase order has been issued by you and accepted by Golden Star Technology Inc. ("GST"). Acceptance by GST of any offer is expressly conditioned upon your assent to the Terms and Conditions of Sale set forth in GST's invoices.

The prices contained in this list may not be relied upon as the price at which GST will accept an offer to purchase products unless expressly agreed to by GST in writing. Products quoted were selected by GST based on specifications available at the time of the quotation, and are not guaranteed to meet bid specifications. Product specifications may be changed by the manufacturer without notice. It is your responsibility to verify product conformance to specifications of any subsequent contract. All products are subject to availability from the manufacturer. The freight costs listed are estimates. Shipping costs may vary based on time of purchase, quantity ordered, shipment carrier and warehouse sourced. Actual shipping costs will be calculated during shipment and will be reflected on your invoice. For hardware product(s), manufacturer warranty will begin upon physical delivery of the hardware products(by) by the customer or GST warehouse. For software product(s), the manufacturer warranty will begin upon electronic or physical receipt of the software product(s) by you or GST.

GST is not responsible for compliance with regulations, requirements or obligations associated with any contract resulting from this quotation unless said regulations, requirements or obligations have been passed to GST and approved in writing by an authorized representative of GST.



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▶ Statement of Work Authorization

I agree with the tasks described in the aforementioned statement of work for the project. I understand that if there are any changes to the Statement of Work that GST will provide a revised statement of work and a quote for any additional charges. By signing below, each party agrees to the terms of this Agreement and GST will begin in executing this statement of work.

Client Acceptance:

Authorized Signature

Printed Name

Title

Date

GST Acceptance:

Authorized Signature

Printed Name

Title

Date

Customer Signature

Date

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: May 23, 2019

AGENDA ITEM:

Closed Circuit TV System.

BRIEF SUMMARY OF THE ISSUE:

The current closed circuit TV (CCTV) system is segregated into three different systems, in the main building, student store, and cafeteria. Each system writes to its own DVR, rather than being centralized. Also, there are a lot of key areas that are still not covered by the current system. A new CCTV system will consolidate the different systems into one, and add additional cameras into necessary areas of the school. A new system will replace the current 40 cameras with new ones, and add an additional 29 cameras into key areas of the school. Moreover, the resolution of the cameras will be greatly improved, from the current 1 to 2 megapixel resolution, to a 5 megapixel resolution for the new cameras. Finally, the current system only records for 5 days; after the 5 day period, the system overwrites the data. The new system will retain data for 30 days.

PERSONNEL INVOLVED:

Technology department personnel to maintain system; Business Office personnel to process payments.

FISCAL IMPLICATIONS (IF ANY):

A new comprehensive system that will upgrade the 40 current cameras and also add 29 additional cameras into key areas of the school, with a 3 year software license and a 3 year warranty on all cameras, will cost \$119,069.69.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

Provides a safer environment for students and staff.

OPTIONS OR SOLUTIONS:

Technology department looked into an on-premise and cloud hosted solution for the CCTV. The options that were vetted were Verkada, Eagle Eye Networks, Cisco/Meraki and Axis/V17. The GST option will consolidate the three different systems, upgrade the current cameras, and also add additional cameras into key areas of the school.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the purchase of the upgraded CCTV system. This will improve the overall safety of the school, and provide the school the ability to better monitor the campus. The current

camera system can be challenging to use, because of the resolution and because the data rewrites every 5 days; if a complaint or an issue is not identified within the 5 day retention period, the data is gone. The new system will provide much better resolution, more cameras, and a significantly longer retention period for day of 30 days. Also, the cloud-based solution will make accessing and controlling the data much easier than the current digital/analog system, which writes onto 3 separate DVRs. The proposal is for a 3 year contract, which includes a 3 year warranty on all cameras and all software upgrades. The contract can be canceled upon thirty (30) days written notice.

PROPOSED MOTION:

Motion to approve the purchase of the CCTV System,

Cover Sheet

Discuss and Possible Approval of Voice Over IP Phone System

Section: IV. School Business
Item: C. Discuss and Possible Approval of Voice Over IP Phone System
Purpose: Vote
Submitted by:
Related Material: ED Recommendation - VoIP Phone System.pdf
Voice Over IP Phone System Proposal.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: May 23, 2019

AGENDA ITEM:

Voice Over IP Phone System

BRIEF SUMMARY OF THE ISSUE:

As of at least January of this year, LAUSD ceased providing service for our phone system; LAUSD has the option of removing our phone system at any time, and there is a possibility they may do so sometime after the end of this school year. ECR will need to purchase its own phone system, and a Voice Over IP (VoIP) phone system appears to be the best option.

PERSONNEL INVOLVED:

Technology department personnel to monitor the system; Business Office personnel to process payments.

FISCAL IMPLICATIONS (IF ANY):

A upfront set-up cost of \$31,903.91 for all necessary equipment; and a recurring monthly payment of \$2,385.84. This monthly fee may be reduced if ECR is approved for the California Teleconnect Fund; if so, the monthly fee will be \$1,903.84.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

A better phone system, with more lines and better control, will allow for better communication, both within the school and from outside the school.

OPTIONS OR SOLUTIONS:

Multiple vendors were contacted: Jive, Vonage, Zultys, Cisco, and Gigakom. Of these, the Technology department believes the best option is to go with Jive.

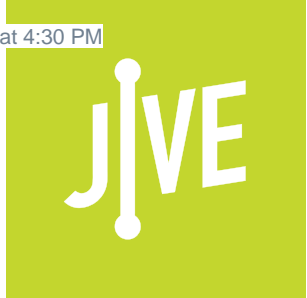
EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the purchase of the VoIP phone system. There is some uncertainty regarding when and if LAUSD will pull the phone system. As of at least January 2019, we are no longer able to get support for the phone system, as LAUSD pulled support for ECR (as well as all other charter schools). ECR communicated with LAUSD and requested that they allow us to keep the phone system through at least the end of this school year; LAUSD agreed, but they can elect to remove the phone system at any point afterwards. Moreover, the cost savings would be significant, as we currently pay more than \$9,000 a month for our current outdated phone system.

The contract with Jive would be for 5 years, with a written provision stating that the contract can be terminated due to non-renewal of the Charter petition.

PROPOSED MOTION:

Motion to approve the purchase of the Voice Over IP Phone System through Jive, at an up-front cost of \$31,903.91 and a monthly recurring fee of up to \$2,385.84.



Your phone system in the Cloud.

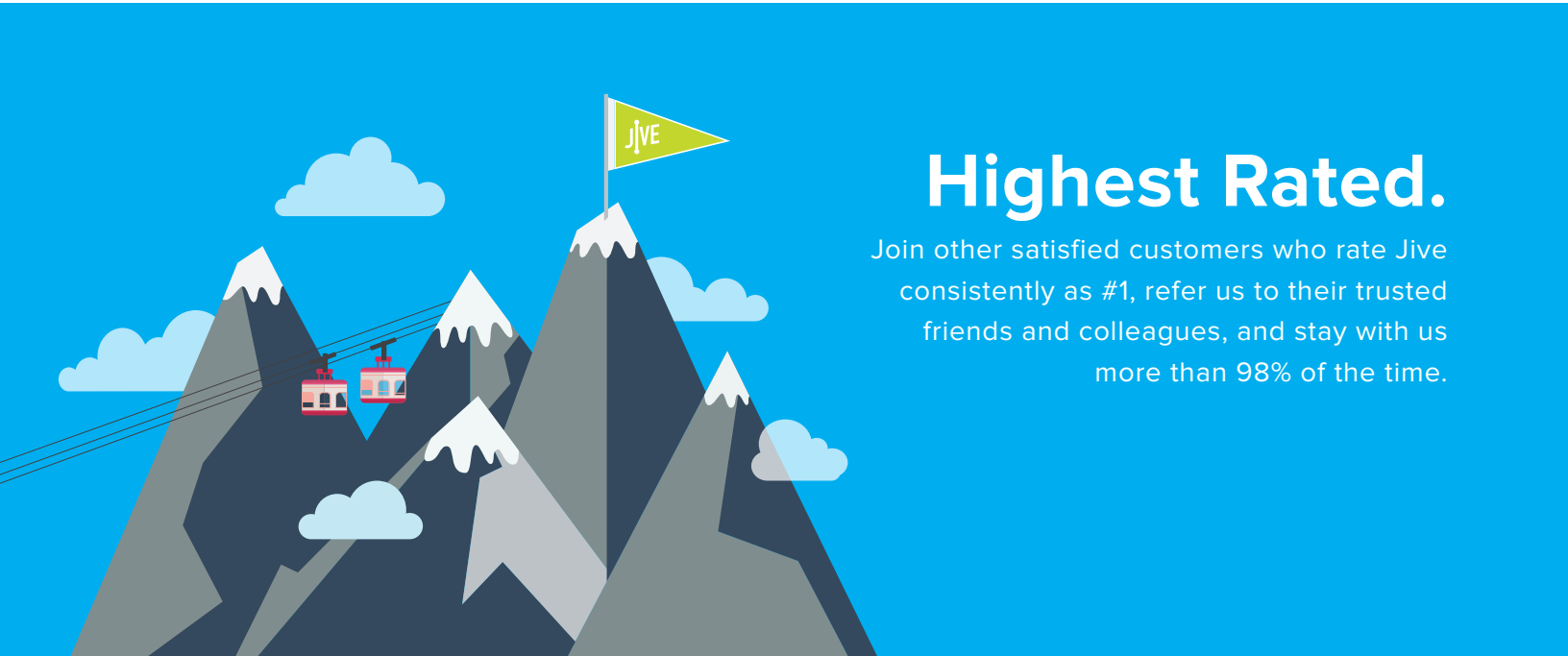
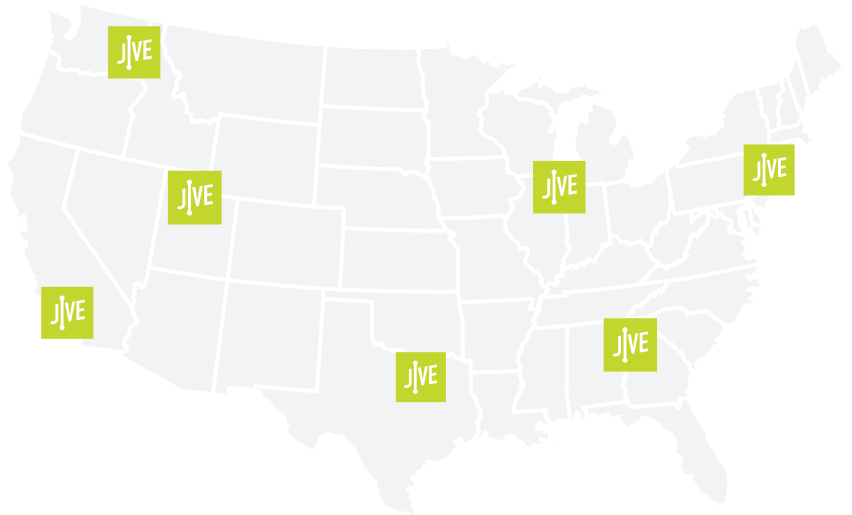
El Camino Real Charters High School



Rob Johnson
626-513-0105
rjohnson@jive.com
jive.com

Most Reliable.

Experience unmatched reliability with 7 U.S. datacenters—more than our top three competitors combined.



Highest Rated.

Join other satisfied customers who rate Jive consistently as #1, refer us to their trusted friends and colleagues, and stay with us more than 98% of the time.

Easiest to Use.

Enjoy a rich, enterprise feature set with a simple user interface and intuitive platform control.





Quote #00245044

Service Term: 60 Months

Expiration Date: 07/01/19

SPECIAL OFFERS APPLIED

- ✓ First 2 Months Free
- ✓ Free Internat'l Calling (Select Countries)

Proposal for Voice Services

El Camino Real Charters High School

TODAY'S TOTAL	QTY	MSRP	DISCOUNT	JIVE PRICE	TOTAL
Cisco 8851 PoE	10	\$615.00	\$442.80	\$172.20	\$1,722.00
Yealink W52P Dect (w/ Power Supply)	20	\$189.00	\$76.33	\$112.67	\$2,253.40
Cisco 6851 PoE	160	\$225.00	\$161.14	\$63.86	\$10,217.60
Cisco Expansion for 8851/8861	10	\$490.00	\$334.80	\$155.20	\$1,552.00
Cisco 8841 PoE	51	\$515.00	\$354.27	\$160.73	\$8,197.23
Admin Training (Per-Day) - Eligible items only	3		\$0.00	\$450.00	\$1,350.00
JBC with Analog Failover (2 Ports)2 FXO, 2 FXS	2	\$600.00	\$0.00	\$600.00	\$1,200.00
Engineering Services - On Site (min. 3 days)	1		\$0.00	\$2,250.00	\$2,250.00
ALGO 8301	2	\$349.00	\$68.51	\$280.49	\$560.98
TAXES & FEES					\$2,600.70
TOTAL					\$31,903.91

MONTHLY TOTAL	QTY	MSRP	DISCOUNT	JIVE PRICE	TOTAL
SD-WAN VeloCloud Edge 510 10M	2	\$85.00	\$0.00	\$85.00	\$170.00
Connect Bundle: Jive + GoToMeeting Pro	41	\$39.95	\$25.00	\$14.95	\$612.95
Interconnected VoIP, Low Usage - Monthly Charge	200	\$12.95	\$7.00	\$5.95	\$1,190.00
Voice - Standard DID - Monthly Charge	61	\$1.75	\$1.50	\$0.25	\$15.25
TAXES & FEES					\$397.64
TOTAL					\$2,385.84

Estimated Monthly Cost after CTF Discount: **\$1,903.84**

** Three days of on site training, train the trainer and schedule group training. Travel time included in three day time frame

** Showing Cisco Phones as Purchase. Phones will come with 5 year warranty all firmware upgrades included

Jive Services include over 80 Features and everything out lined in proposal Including:
All Local / Long Distance, Disaster Recovery, Paging (Overhead and over phones), Auto Attendants,
Unlimited Voicemail, Unlimited Virtual Extensions, Voicemail to email, EFax, GoToMeeting licenses,
Softphones, Audio Conference Bridges for up to 200 on a bridge all maintenance, Upgrades, and 24/7 Support

TODAY'S TOTAL

\$31,903.91

MONTHLY TOTAL

\$2,385.84

Rob Johnson



626-513-0105

rjohnson@jive.com

Hardware Specs

MODEL		DESCRIPTION
Cisco 8851 PoE		<p>Up to five years of warranty protection; details available at jive.com/cisco-warranty/. Get easy-to-use, highly secure, and powerful VoIP communications that meet your mission-critical needs with the Cisco IP Phone 8851. Ideal for executive users across all industries and business sizes, the ten-line Cisco 8851 includes a 10/100/1000 ethernet switch and four programmable soft keys. It features a 5" WVGA screen and includes integrated bluetooth, USB port, expansion module support, a headset port, EHS support, a full duplex speakerphone, and wideband audio.</p>
Yealink W52P Dect (w/ Power Supply) Cordless Phone		<p>Yealink W52P is a SIP Cordless Phone System designed for small business and SoHo who are looking for immediate cost saving but scalable SIP-based mobile communications system.</p>
Cisco 6851 PoE		<p>User Features</p> <ul style="list-style-type: none"> Four programmable line/feature keys Optional wideband headset Headset port for third-party headsets Electronic hookswitch headset (EHH) for added freedom at the desktop Optional 14-button key expansion module for added scalability <p>Administrative Features</p> <ul style="list-style-type: none"> Gigabit Ethernet integrated switch for co-located PC traffic Power over Ethernet support (Class 2) Optional wall mount kit Single-position footstand reduces costs and installation time
Cisco Expansion for 8851/8861	<p>No Image Available.</p>	<p>Up to five years of warranty protection; details available at jive.com/cisco-warranty/. The Cisco IP Phone 8800 Key Expansion Module extends the capabilities of Cisco IP Phone 8851, 8861, and 8865 models with additional buttons and a color LCD display. This key expansion module adds 18 physical keys with access to 18 additional keys, using the page keys, for a total of 36 additional keys. You can connect up to three 8800 KEMs to the IP Phone 8861 and 8865, and up to two 8800 KEMs to the IP Phone 8851.</p>

Hardware Specs

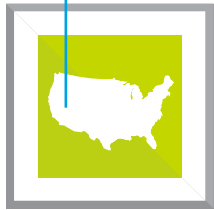
MODEL		DESCRIPTION
Cisco 8841 PoE		<p>Up to five years of warranty protection; details available at jive.com/cisco-warranty/. Get highly secure, high-quality, easy-to use wideband audio and comprehensive mission-critical VoIP communications. The Cisco IP Phone 8841 is ideal for executive users across industries and businesses of all sizes. The ten-line Cisco 8841 includes a 10/100/1000 ethernet switch and four programmable soft keys. It features a 5" WVGA screen and includes a headset port, EHS support, a full duplex speakerphone, and wideband audio.</p>
JBC with Analog Failover (2 Ports)2 FXO, 2 FXS	<p>No Image Available.</p>	<p>JBC with AudioCodes Mediapack MP114/2S/2O/SIPMemory, CSSD-F60GBLSB -60GB SSD</p>
ALGO 8301		<p>The 8301 is a paging adapter for IP enabling analog voice paging systems. The device also functions as a scheduler for automated bells, tones, announcements and music.</p>

Unlimited Features

Connect an office or remote workforce with an unlimited amount of enterprise features—all included with the standard service.

Local & Long Distance

Call anyone in the U.S. & Canada without incurring long distance charges.



Call Recording

Store and retrieve any number of calls in the Cloud.

Virtual Fax

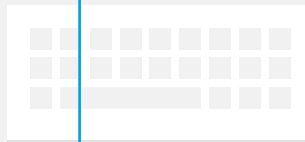
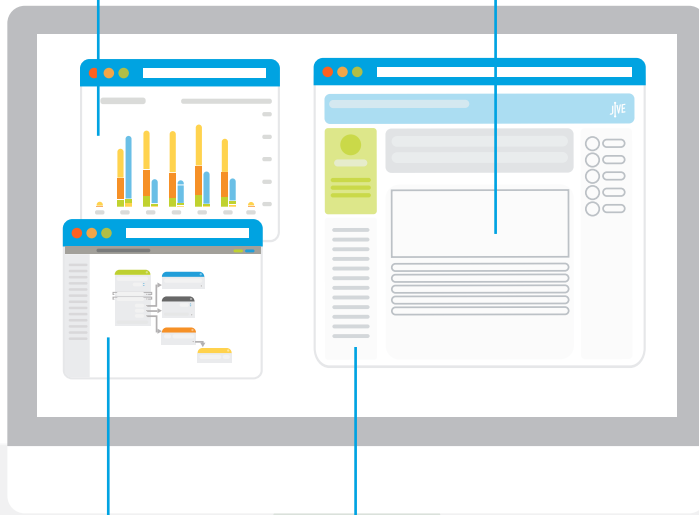
Send and receive faxes and view them in any email box at no additional cost.

Conference Bridge

Utilize an unlimited number of conference bridges across the organization.

3-Way Calling

Conference in additional callers to a current conversation on any device.



Mobile Apps

Make and receive calls on any iOS or Android device—turn any smartphone or tablet into an office phone.

Auto Attendants

Leverage an endless number of auto attendants to create custom menu options and gain IVR functionality.

Voicemail to Email

Listen to voicemails directly from any inbox, on any device.

Music on Hold

Present a professional image with custom music and messaging for promotions or instructions.

Ring Groups/Queues

Route calls to the right people in the shortest amount of time—empowering the organization with call center functionality.

Calls on Jive

American Family Insurance



American is one of the largest personal-line insurers in the United States, priding itself on how it builds customer relationships. Maintaining these relationships requires a reliable, economical phone service, preferably one that offers easy system management and conference calling. Jive was able to offer American Family month-to-month rates and a host of voice features, including conference calling and simple call-flow, which aided in improving customer service.

RECOGNITION



Frost and Sullivan recognized Jive as Entrepreneurial Company of the Year.

West Coast Customs



In the custom car world, everyone recognizes West Coast Customs. When the group moved its headquarters to a new 60,000 square-foot flagship facility in Burbank, CA, everything had to be top of the line, including the phone system. Jive was the natural choice, tricking out WCC's new headquarters with a cutting-edge phone system that integrated with the group's overhead paging and intercom and offered an easy, intuitive dial plan configuration.

FEATURED IN

Forbes

Bloomberg Business

Other Customers

Learn more at jive.com/customers.



Cover Sheet

Discuss and Possible Approval of Healthcare Contract

Section: IV. School Business
Item: E. Discuss and Possible Approval of Healthcare Contract
Purpose: Vote
Submitted by:
Related Material: ChrtrLfe Dckrsn Propral 5.2.19.pdf



El Camino Real High School

Renewal/ Strategy Presentation

Presented: May 1, 2019

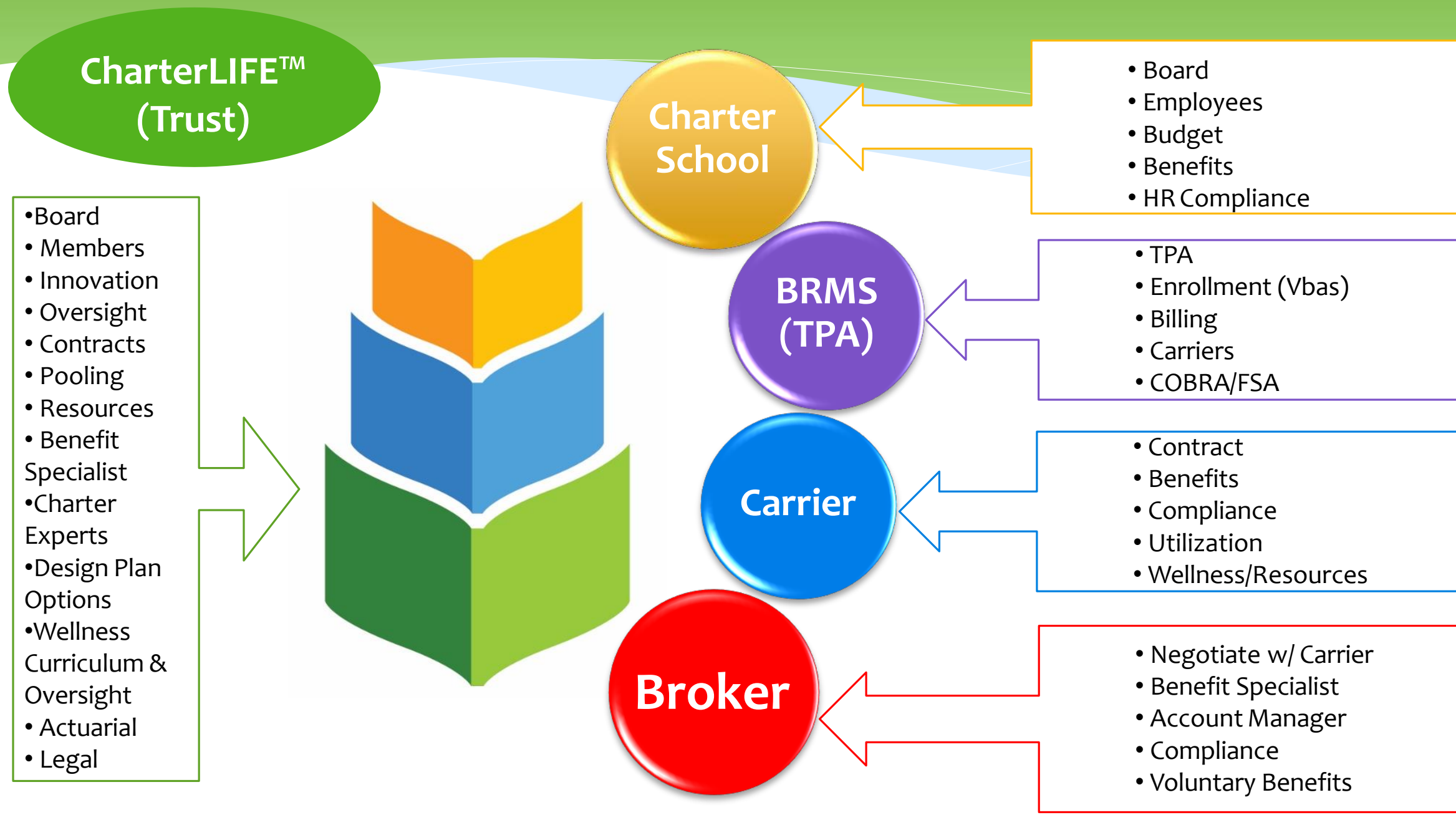


Dickerson Insurance Services 1918 Riverside Drive Los Angeles, CA 90039 t. 323.662.7000 www.dickersonbenefits.com

What is CharterLIFE™ ?

CharterLIFE™ is a 501 (c) (9) Employee Welfare Benefit Trust. The Trust was created by and for charter school professionals. The Trust provides employee health benefits, services, resources, and administrative support exclusively for charter schools and their staff.

Understanding the Trust



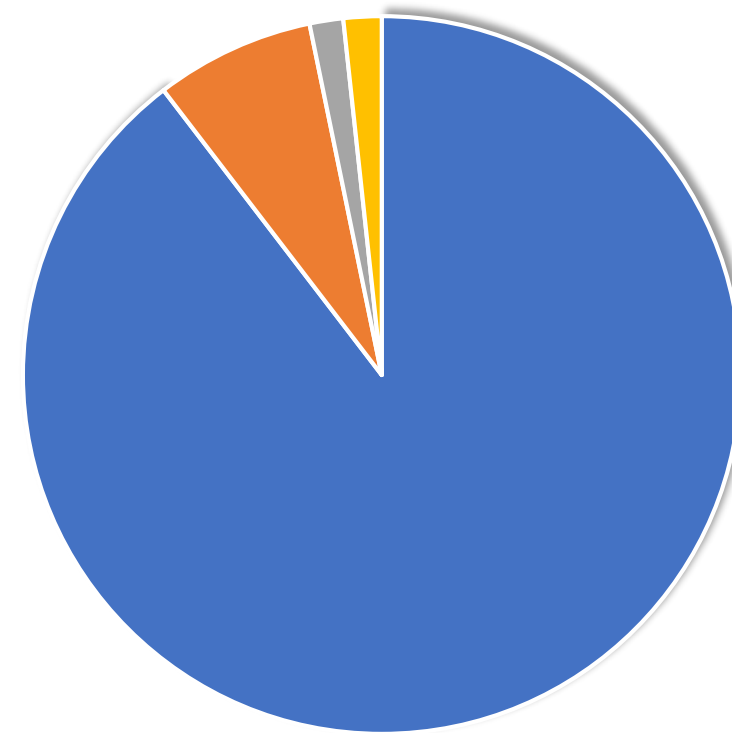
How is CharterLIFE™ Different?

- ♥ We ARE Charter School Experts
- ♥ Pool Charter Employees Together
- ♥ Benefit & Rate Evaluation Services
- ♥ Renewal Marketing & Negotiations
- ♥ Rate Setting Authority
- ♥ FSA & COBRA Administration
- ♥ Utilization Review
- ♥ Actuarial & Trend Analysis
- ♥ Strategic Planning & Consulting
- ♥ Cost Containment Solutions
- ♥ Online Administration & Support
- ♥ Electronic Billing
- ♥ Electronic Enrollment
- ♥ Legislation and Compliance Guidance
- ♥ ACA Compliance & Seminars
- ♥ Custom Plan Designs
- ♥ Custom Package Offering
- ♥ Custom Wellness Prgm. (HALT, WOW)
- ♥ Employee Assistance Program
- ♥ Emergency Grievance Support
- ♥ Designated Account Mgmt. Team
- ♥ Designated Toll Free Phone Number
- ♥ Employee Communications
- ♥ Reports to HR, Benefits Comm. & Board
- ♥ Back Office Support & Coordination
- ♥ Vendor Management

Executive Summary

Current Annual Cost:
\$3,724,611

Current Enrollment in Medical:
221



■ Medical

■ Dental

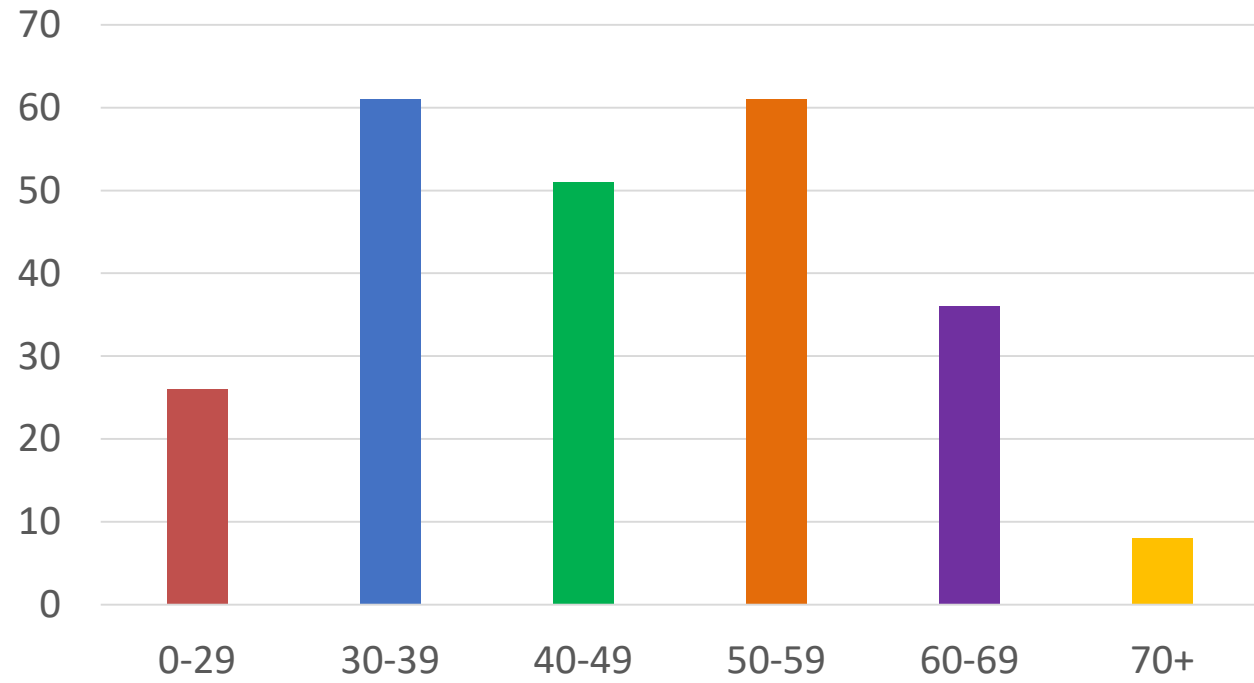
■ Vision

■ Basic Life / AD&D

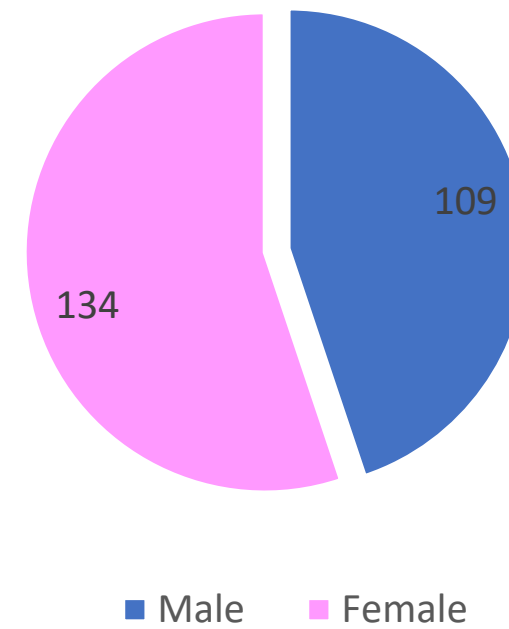


Demographics

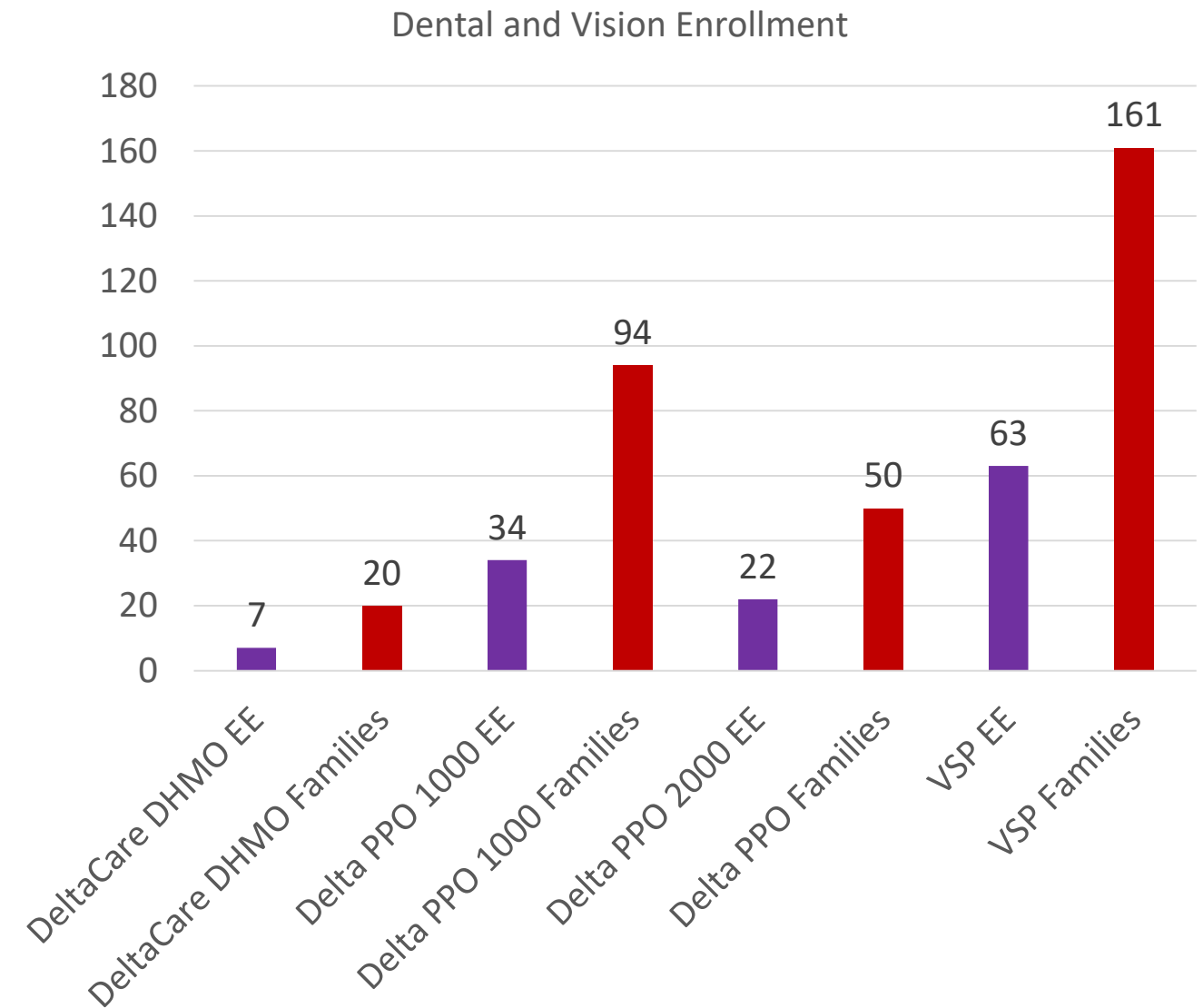
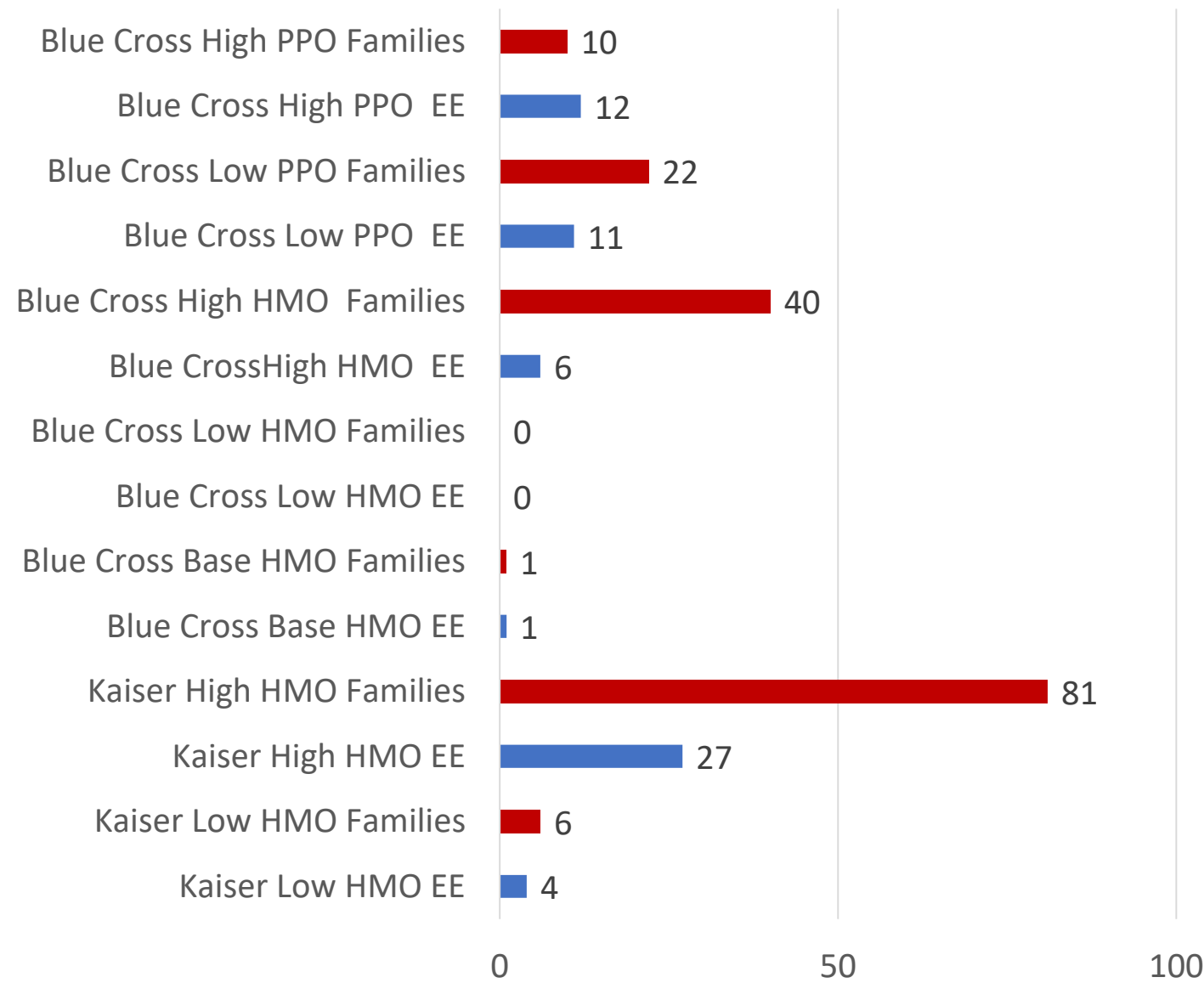
Average Age: 46.46



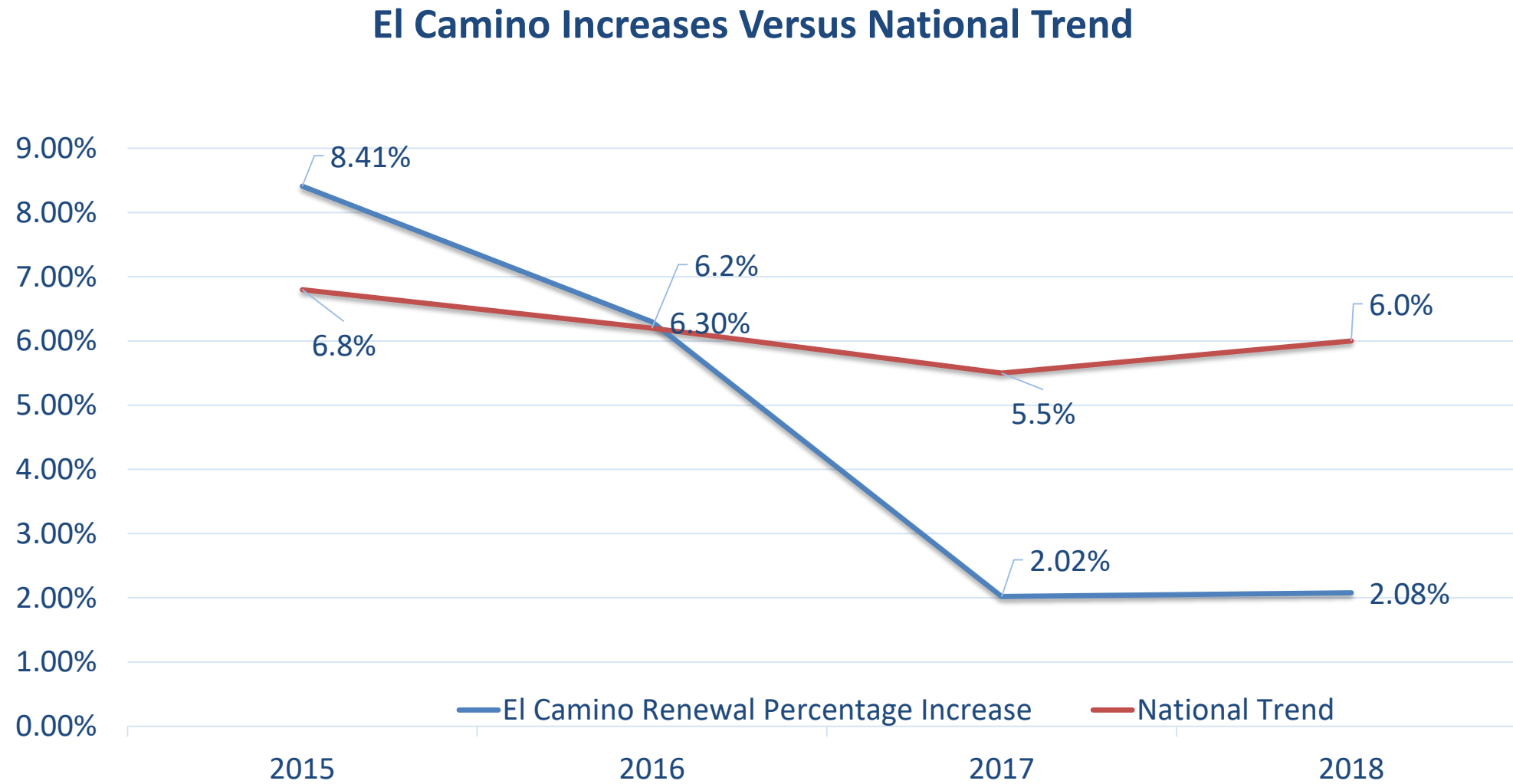
Gender



Medical Enrollment



El Camino Increases Versus National Trend



Kaiser HMO Benchmarking

Kaiser HMO Benefits	El Camino (HMO Plan 1)	El Camino (HMO Plan 2)	LAUSD (HMO Plan 1)	Cal Pers (HMO Plan 1)	Kaiser Foundation
Plan Name	Kaiser Low HMO	Kaiser High HMO	Kaiser HMO	Kaiser Permanente	
Office Visit Copay PCP	\$20	\$10	\$20	\$15	N/A
Office Visit Copay Specialist	\$20	\$10	\$20	Not Listed	N/A
Deductible (Individual)	None	\$0	None	None	N/A
Inpatient Hospitalization	No Charge	\$0	100	\$0	N/A
Emergency Room Copayment	\$150	\$75	\$100	\$50	N/A
Prescription Drugs (Generic, Brand, Non-Formulary)	\$10 / \$25	\$5 / \$15	\$10 / \$25	\$5 / \$20	N/A
HMO Plan Costs					
Single Monthly Premium	\$1,038.70	\$1,141.52	\$526.01	\$618.64	\$572.42
Family Monthly Premium	\$1,038.70	\$1,141.52	\$1,488.62	\$1,608.46	\$1,620.42



Anthem HMO Benchmarking

Anthem Blue Cross HMO Benefits	El Camino (HMO Plan 1)	El Camino (HMO Plan 2)	El Camino (HMO Plan 3)	LAUSD (HMO Plan 1)	Cal Pers (HMO Plan 1)	Cal Pers (HMO Plan 2)	Kaiser Foundation
Plan Name	Anthem Base HMO	Anthem Low HMO	Anthem High HMO	Anthem HMO Select in CA	Anthem HMO Select	Anthem HMO Traditional	
Office Visit Copay PCP	\$35	\$30	\$10	\$10	\$15	\$15	N/A
Office Visit Copay Specialist	\$45	\$40	\$30	Not Listed	Not Listed	Not Listed	N/A
Deductible (Individual)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Inpatient Hospitalization	\$750	\$500	\$250	\$0	\$0	\$0	N/A
Emergency Room Copayment	\$100	\$100	\$100	\$100	\$50	\$50	N/A
Prescription Drugs (Generic, Brand, Non-Formulary)	\$5 / \$15 / \$30 / \$50	\$5 / \$15 / \$25 / \$45	\$5 / \$15 / \$30 / \$50	\$5 / \$25 / \$45	\$5 / \$20 / \$50	\$5 / \$20 / \$50	N/A
HMO Plan Costs							
Single Monthly Premium	\$535.19	\$574.08	\$606.24	\$537.07	\$627.07	\$878.48	\$572.42
Family Monthly Premium	\$1,659.12	\$1,779.64	\$1,879.02	\$1,611.24	\$1,630.38	\$2,284.05	\$1,620.42



Anthem PPO Plan Benchmarking

PPO Benefits	El Camino (PPO Plan 1)		El Camino (PPO Plan 2)		Cal Pers (PPO Plan 1)		Cal Pers (PPO Plan 2)		Cal Pers (PPO Plan 3)		Cal Pers (PPO Plan 4)		Kaiser Foundation
	Anthem Low PPO		Anthem High PPO		PERS Select		PERS Choice		PERS Care		PORAC		
Plan Name	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	
Office Visit Copay PCP	\$15	40%	\$20	\$0	\$35	40%	\$20	40%	\$20	40%	\$20	10%	N/A
Office Visit Copay Specialist	\$15	40%	\$20	\$0	\$35	40%	\$35	40%	\$35	40%	Not Listed	10%	N/A
In Network Deductible (Single)	\$1,500	\$4,500	\$500	\$1,000	\$1,000	\$1,000	\$500	\$500	\$500	\$500	\$300	\$600	N/A
In Network Deductible (Family)	\$4,500	\$9,000	\$1,000	\$2,000	\$2,000	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$900	\$1,800	N/A
Emergency Room Copayment	\$150 copay then 20% coinsurance		\$150		\$50 copay, then 20% coinsurance		\$50 copay, then 20% coinsurance		\$50 copay, then 10% coinsurance		10% coinsurance		N/A
Prescription Drugs (Generic, Brand, Non-Formulary)	\$10 / \$35 / \$70	50% coinsurance (up to \$250)	\$5 / \$15 / \$25 / \$45	50% coinsurance (up to \$250)	\$5 / \$20 / \$50		\$5 / \$20 / \$50		\$5 / \$20 / \$50		\$10 / \$25 / \$45		N/A
PPO Plan Costs													
Single Monthly Premium	\$847.88		\$924.08		\$420.77		\$654.50		\$843.78		\$774.00		\$595.75
Family Monthly Premium	\$2,628.44		\$2,864.67		\$1,094.00		\$1,701.70		\$2,193.83		\$2,076.00		\$1,693.67



Why CharterLIFE? Composite vs. Tier Rating

El Camino Real PPT - Composite vs Tier Rates

	High				Low				High+Low	
	Tier	Enrollment#	Composite Rate	Tier Rates	Tier	Enrollment#	Composite Rate	Tier Rates	Composite Rate	Tier Rates
2018-2019	EE	23	\$1,141.52	\$623.42	EE	3	\$1,038.70	\$564.70		
	EE+1	27		\$1,246.84	EE+1	0		\$1,129.42		
	EF+2 or more	44		\$1,764.27	EF+2 or more	5		\$1,598.11		
				\$125,631.2						
	Total	94	\$107,302.88	2	Total	8	\$8,309.60	\$9,684.65		
	Annual Diff.			6	64	Annual		\$99,715.20	80	\$1,387,349.76
			-\$219,940.08				-\$16,500.60		-\$236,440.68	
2017-2018	EE	23	\$1,146.74	\$638.70	EE	2	\$1,043.35	\$578.50		
	EE+1	30		\$1,277.42	EE+1	1		\$1,157.00		
	EF+2 or more	50		\$1,807.54	EF+2 or more	6		\$1,637.94		
				\$143,389.7				\$12,141.6		
	Total	103	\$118,114.22	0	Total	9	\$9,390.15	4		
	Annual Diff.			4	40	Annual		\$112,681.80	68	\$1,530,052.44
			-\$303,305.76				-\$33,017.88		-\$336,323.64	
2016-2017	EE	24	\$1,084.89	\$599.59	EE	2	\$987.11	\$543.10		
	EE+1	25		\$1,199.20	EE+1	3		\$1,086.19		
	EF+2 or more	46		\$1,696.86	EF+2 or more	6		\$1,536.96		
				\$122,425.7				\$13,566.5		
	Total	95	\$103,064.55	2	Total	11	\$10,858.21	3		
	Annual Diff.			0	64	Annual		\$130,298.52	36	\$1,367,073.12
			-\$232,334.04				-\$32,499.84		-\$264,833.88	



2019 Renewal Planning

- **2019 Renewal Release**
 - May 3, 2019
- **OE Questionnaire and Trust Document**
 - May 31st (Questionnaire)
 - June 7th (Trust Documents)
- **OE Start Dates**
 - 3 days after receipt of Trust Documents
 - Onsite OE Coordination and Support
- **OE Closes on June 21, 2019**



CharterLIFE Advantages

CharterLIFE™ Process

- ♥ One Stop Shop
- ♥ Charter Experts – No Competing
- ♥ Comprehensive Benefits and Rate Evaluation
- ♥ Present to Board and HR Committee
- ♥ Vendor Management & Oversight

CharterLIFE™ Factors

- ♥ Rate Setting Authority
- ♥ Pooled Group Rate
- ♥ Composite rates
- ♥ Custom Plan Offerings
- ♥ Financial Flexibility
- ♥ Ease of Administration & Billing
- ♥ Large Group ACA Compliant Plans
- ♥ EAP, COBRA & FSA Administration

Cover Sheet

Local Control Accountability Plan: Presentation and Discussion

Section: IV. School Business
Item: F. Local Control Accountability Plan: Presentation and Discussion
Purpose: Discuss
Submitted by:
Related Material: Annual Update for 2018-19 LCAP.pdf
LCAP Goal 3 and 4.pdf

Annual Update

LCAP Year Reviewed: 2018-19

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 3

Ensure that all students receive personalized supports to succeed

State and/or Local Priorities addressed by this goal:

State Priorities: [List State Priorities Here]

STATE	1	2X	3X	4X	5X	6	7 X	8	X
COE	9	10							

Local Priorities: Parent Engagement, Local Climate Survey, Access to a Broad Course of Study

Annual Measurable Outcomes:

Metrics/Indicators	Baseline	2017-18/ Actual	2018-19/ Actual	2019-20 Not available
Four-year (cohort) high school graduation rate for Hispanic students	90% (2015-16)	2% above baseline/ 90.8% Not Met (91.8)	4% above baseline/ Not available until summer	5% above baseline
Four-year (cohort) high school graduation rate for African American students	88.9% (2015-16)	90% Not Met (90.69)	92% Not available until summer	94%

% of EL students reclassified each year	21% (2015-16)	1% above baseline/ 4.4% Not Met	2% above baseline/ 33% MET	3% above baseline
% of Latino students completing UC/CSU eligibility requirements (i.e., A-G completion)	24% (2015-16)	4% above baseline/ 42% Met	8% above baseline Not available until summer	12% above baseline
% of African American students completing UC/CSU eligibility requirements (i.e., A-G completion)	26% (2015-16)	4% above baseline/ 46% Met	8% above baseline Not available until summer	12% above baseline
% of 9 th grade students earning 55+ credits and successfully matriculating to 10 th grade	85% (2015-16)	2% above baseline/ 89.5% Met	4% above baseline Not available until summer	7% above baseline
% of students marked chronically absent school wide	7.3% (2015-16)	7.0% total 7.8% Not Met	6% total Not available until summer	5% total
% of African Americans students marked chronically absent	9.9% (2015-16)	9% total 4.3% Met	8% total Not available until summer	7% total

<p>% of parents returning the survey that agree or strongly agree with the following statement: "The teachers at the school care about students' progress."</p>	<p>73.15% (Spring 2016)</p>	<p>1% above baseline 51.2% Not Met</p>	<p>2% above baseline Available in June after Survey closes</p>	<p>3% above baseline</p>
<p>% of Latino students that complete an AP class with a "C" or higher</p>	<p>94.4% (Spring 2016)</p>	<p>1% above baseline</p>	<p>1.5% above baseline Not available until summer</p>	<p>2% above baseline</p>
<p>% of African Americans that complete an AP class with a "C" or higher</p>	<p>88.9% (Spring 2016)</p>	<p>2% above baseline</p>	<p>3.5% above baseline Not available until summer</p>	<p>5% above baseline</p>

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 1 Reconstruct Intervention Coordinator

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Reconstruct job description to include school wide intervention	Two Intervention Coordinators were implemented	46,055	46,975

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

- Single role designated to two persons on team
 - Two Intervention Coordinators with period off and stipend

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Based on CAASPP data it was clear that students needed more support with regards to writing and preparing for the high stake's assessments. The two Intervention Coordinators headed up a school-wide writing program, Write to Learn and the school-wide approach to CAASPP. Students were given support all year to include anchor standards and vocabulary. Intervention Coordinators are also members of committees on campus: Instructional Cabinet and Language Appraisal Team. Additionally, Intervention Coordinators oversee lunchtime tutoring, Peer Educational Tutoring Service

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

The budgeted expenses included, two periods and two stipends. It was budgeted correctly.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

The job description was redesigned 2016-17 to include school wide intervention based on poor test results on the CAASPP. The scores did improve slightly in 2017-18 in both ELA and Math. We are hopeful the school-wide approach and extra support throughout the year will continue to have a positive result in the state assessment.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 2 Implement a Language Appraisal Team

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Team consisted of: Department Chairs, 4 Intervention Coordinators, Instructional Coaches, EL Coordinator and Administration.	Team met monthly. Through the sharing of best practices and research based ELD strategies, the school has the beginning of systems in place across the curriculum. ELD standards and a language objective was the focus.	\$0	\$0

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

The Language Appraisal Team, LAT, met monthly. The focus was to establish a system school wide to improve language fluency. Research based ELD strategies were shared, members were tasked with sharing the methods from the LAT meetings to their departments.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

LAT members responded positively and shared many ELD strategies their departments were utilizing.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference,

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

Our reclassification percentages have dropped for three years. Developing systems and school-wide professional developments along with language objectives is an effort to address this problem. We are excited from the positive feedback this school year. We expect our reclassification to triple this year.

Action 3 Aeries Analytics to provide data analytics

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
There was a point person to Inservice support staff on Aeries Analytics	The point person was consumed by another department and not replaced. Except for one counselor, this system was not utilized	\$8936	\$8936

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Disaggregated data is needed for all subgroups to provide targeted intervention. Aeries Analytics was funded to achieve this outcome.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

There was no point person to manage the data or provide professional development to the support staff; therefore, this system was paid for and not used except for one counselor. After a side by side comparison of this system and another one in the LCAP, we have decided to drop this action step and focus on Action Step 5, Student Relationship Management Dashboard. There are more advantages to this system for all stakeholders.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

Since the system was not utilized there are no outcomes. Metrics, or actions to achieve this goal as a result of this Action Step.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 4 Provide technology-based literacy intervention programs to assist underperforming students including computer tablets for Title I, foster youth and EL students

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide technology-based literacy intervention programs to assist underperforming students including computer tablets for Title I, foster youth and EL students	This year we went 1:1 Every student received a surface tablet	\$61,175	\$500,000

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

ECR's Board approved the implementation of all students receiving Surface Tablets.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The school culture has shifted. Teacher's daily instruction now includes technology, and students are exposed to 21st century skills. In order to be compatible with colleges and universities, ECR has adopted the LMS platform Canvas. One to one laptop has allowed access to the online curriculum 24/7 and the parents have access as well.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Thirty percent of ECRCHS' population are considered low income and qualify for the National Food program. We budgeted for laptops for all students who fall into this area; however, ECRCHS' board approved one to one laptop for the entire student body. This changed the budget from \$61.175 to \$500,000.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

Becoming a one to one laptop school improves the Conditions of Learning, State Standards Priority 2 Implementation of academic content and performance standards adopted by the state board for all pupils, including English learners as relates to Curriculum, and Instruction. We expect this standard will help close the achievement gap for the low-income students.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 5 Implement the Student Relationship Management (SRM) dashboard

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
As this system continues to be developed, the technology team has reached out to staff to pilot it.	Technology team has hosted several demonstrations to administration and support staff. Input from the various groups has been collected for further development.	\$36,335	\$15,620

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Collaborated with teachers and leadership to assure platform framework design is scale-able for future goals and objectives. Aligned current dashboards specific to user needs and request. Compared compliance processes with current workflows to identify areas of possible automation, tracking, custom alerts and reporting.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Looking into the system design and the architecture of the build that is centered around user expectation and needs is what has allowed us to reach our goals and expectations. Teacher feedback accounted for most of this year's development to assure school vision alignment.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Due to the 1:1 every student gets a device initiative the Technology/Instructional team has been focused on a successful roll out by assuring adequate time was spent on professional development, in classroom support and network infrastructure. This has come at a cost, in that the rate at which development would have been completed is behind schedule. Next year's focus for the Tech/Instruction team will be the SRM implementation.

- SRM development expense for 2018-19: \$15,620
- \$10,000 of this 15K was from a Board Approved 1:1 parent portal to capture the warranty, acceptable use policy, and device distribution module in the SRM.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes are required

Actions

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 6 Expand intervention services during after school hours to students of all grades requiring additional support, including online courses, credit recovery, and targeted tutoring and study skills classes.

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>After school additional support:</p> <p>online courses, credit recovery, targeted tutoring and study skills classes.</p>	<p>After school additional support included:</p> <p>online courses, credit recovery, targeted tutoring, math classes, and study skills classes.</p>	<p>\$58,701</p>	<p>\$76,750</p>

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Goal 3 is to ensure that all students receive personalized supports to succeed. Identified needs are:

- Closing existing achievement gaps
- Improving 9th grade transition to high school
- Expanding intervention services – during school and extended day – to students of all grades requiring additional support

In order to meet the needs the following extra supports have been implemented: Period 7 Study Skills class (EI students are identified first and offered the class), Algebra after school support classes have been implemented (9th graders are offered the class first), A-G online classes are offered throughout the year to all students who need to make up a class. Additionally, after school tutoring is offered in all math subjects 4 times a week for approximately 15 weeks each semester.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

400 hundred students have completed online classes, 54 students have been helped through after school math classes and tutoring, and 80 students have earned an extra five credits through the Study Skills class.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

[Add text here]

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No additional changes have been made to this Action Step. According to credits earned, it has been successful and reaching a wide range of students.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 7

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Monitor standardized curriculum for Summer Bridge Program and effectiveness for incoming 9 th graders.	Monitor standardized curriculum for Summer Bridge Program and effectiveness for incoming 9 th graders.	\$19,550	\$19,550

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

The identified need was to improve 9th grade transition to high school.

Students who were not allowed to participate in the graduation ceremony in middle school, due to behavior or grades, are the focus of the Summer Bridge program. These students are identified through the middle school counselors. El Camino's counseling staff calls home and enrolls them in the Summer Bridge program.

The Summer Bridge program curriculum is based on literacy and math skills needed to be successful in 9th grade classes.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The program is well attended, and the students have an opportunity to front load valuable high school information and literacy skills.

We track this sub-group throughout the year.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No differences between Budgeted Expenditures and Estimated Actual Expenditures.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

This Action Step will remain unchanged

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 8

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide diagnostic testing for incoming 9 th graders to aid in correct placement consistent with skill and ability level to support differentiation	Provide diagnostic testing for incoming 9 th graders to aid in correct placement consistent with skill and ability level to support differentiation	\$1530 Classified Salaries	\$751.95

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

In an effort to place incoming students into the appropriate level math course, each student was given a test to assess their ability/comprehension of the previous year's material. Students were given a specific date and time to come in and take the test. Once the test was administered and graded the information was distributed first to the counselor to ensure that the student was placed appropriately, then to the teacher. Teachers are then able to use this information to identify areas of instruction that need to be emphasized for both the class and individual students. If the students score low on the test but high enough to stay in the class, they are identified and given a 7th period class as support to ensure their success.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The testing proved to be successful in helping students as well as teachers. Students were scheduled into level appropriate classes and teachers were able to proactively lesson plan for topics that were identified as troublesome from the test results. Students who were identified as being low performing were scheduled a support class which increased the passing rate for those students.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Only one teacher was paid to implement test.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

UCLA diagnostic has been used in the past to evaluate student's math mastery. 2019-20 we will be utilizing NWEA's MAP assessment.

This assessment has shown to be linked to predicting SBAC scores and user friendly to inform instruction in the classroom.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 9

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue to improve freshmen orientation process, support, and follow up.	Continue to improve freshmen orientation process, support, and follow up.	\$5,925	\$6,065 (Equipment \$1485.52 Counselor overtime: \$3200 Student Store Overtime, classified: \$540 You Can Reg ME : \$840)

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Transition night was redesigned to provide attendees with more time to spend with specific school clubs, departments, and programs. Attendees began the night with an informational session in the big gym, providing them information and important dates. After the high-level overview was given, attendees were encouraged to visit Anderson Hall to meet with the various departments and programs that requested a booth/table.

In terms of outreach, all students that had been selected through lottery, and all incoming students considered residents were emailed an invitation. They also received a phone message. In addition, the event was posted on our social media, newsletters, and our parent groups circulated the night's information.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

A survey was given to all staff members that attended and manned a booth/table. Of the respondents, 53% rated the effectiveness of the event as a 5, and 47% rated it a 4 (scale of 1-5). Respondents appreciated the opportunity to meet with students and their families for a longer period of time. They also appreciated the opportunity to display their program information and student work through the booth/table. Respondents also commented on the large turnout.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

The costs this year included Audio Visual equipment, Counselor overtime, Student store staff overtime, amount spent \$2225. We budgeted more than we needed.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

We changed from having one night to having 3 evenings. This smaller setting enabled students and parents to more efficiently get schedules, lockers, and PE clothes. Students also had time to take tours, find/try their lockers, and find their classes. Anecdotal feedback suggests that this was a very effective way to hold orientation. We will use the same format this year. The extra costs incurred were counselors and overtime for student store staff.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 10

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Support Latino students with efforts to close the achievement gap and collaborate with other support programs while offering College and Career Readiness training which may include assemblies, field trips and guest speakers.	Funded a coordinator for one period to close the achievement gap and collaborate with other support programs while offering College and Career Readiness training which may include assemblies, field trips and guest speakers	\$20,400	\$11,535

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

- Latino College expo Fall 2018- 50 students were taken to this college expo.
- ELAC- Small group meeting with parents that meet monthly to discuss college and community college routes.
- Cinco De Mayo Event
 - Two professional developments were given to parents involving FAFSA and access to Community College Resources.
- La Familia- This is a collective of Latino students who are given access to college field trips and information regarding A-G readiness and community colleges.
- The Latino Coordinator and the intervention Coordinator have systematically spoken to Senior Latino students to speak about La Promise/ California promise to discuss their plans post-high school.
- AP potential list are used to examining their schedules and encouraging them to take other AP Students
- Pulling out Latino/a seniors and assisting them with Community college planning
- Cultural relevant practices and professional development and bringing them into all departments and school-wide right to learn Professional developments.
- Meeting with West Valley Occupational Center and assessing the need of our seniors to various vocational schooling that could be made available to them.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Increased the overall awareness of both students and parents when it comes to college readiness and in particular the LA Promise program that grants the students one year of community college.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Coordinator was hired mid-year.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 11

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Support African American students with efforts to close the achievement gap and collaborate with other support programs while offering College and Career Readiness training which may include assemblies, field trips and guest speakers.	Funded a coordinator for one period to close the achievement gap and collaborate with other support programs while offering College and Career Readiness training which may include assemblies, field trips and guest speakers	\$20,400	\$22,080.91

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Our Intervention coordinator has taken this subgroup to:

- HBCU Conference
- African American Museum
- National College Resources
- Black College Expo
- Pepperdine
- LMU

He also implements academic grade assemblies, parent groups, and assemblies with motivational speakers.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Our Intervention Coordinator has a high impact on this population. He sees students approximately 200 students annually through outreach and walk-ins. All support staff direct students to our Intervention coordinator due to the high impact he has on this subgroup.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes

Actions

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 12

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue Foster Youth/Homeless outreach to parent/foster guardians and group home agencies with informational meetings, input, communications and relationship building to insure student support. Foster Youth/Homeless Coordinator will work collaboratively with counseling staff to provide AB 167/216/1806 transcript evaluation, course placement, advisement and support.	Continue Foster Youth/Homeless outreach to parent/foster guardians and group home agencies with informational meetings, input, communications and relationship building to insure student support. Foster Youth/Homeless Coordinator will work collaboratively with counseling staff to provide AB 167/216/1806 transcript evaluation, course placement, advisement and support.	\$1500	0

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Continue to build community relationships, work with LACOE and DCFS on various program and opportunities for Foster Youth/Homeless students. Ongoing collaboration with counseling staff and admissions office when students enroll or their status changes. Attend professional development to ensure understanding of new assembly bills/laws for Foster/Homeless Youth.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The overall effectiveness of the action/services seems to vary as the Homeless/Foster Youth Liaison is not always informed immediately when a student's status changes or when they enroll.

Ongoing communication with the admission clerk is key. However, if the information is not immediately provided to the office, this could put a time restriction on the services offered/provided.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Homeless Liaison has not required overtime this year.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 13

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue to utilize Student Success Team (SST) for struggling students.	Continue to utilize Student Success Team (SST) for struggling students.	0	0

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

The purpose of an SST meeting is to review a student's past and present performance, collaborating to identify strategies to help the student be more successful. The team may consist of the following members: parent(s)/guardian(s), the student, school administrator, counselor, teacher(s), school nurse, school psychologist, dean(s), and any others who may be significant in developing a complete picture of the student and his or her needs. SST meetings generally take approximately 30-45 minutes. The student's counselor is responsible for setting up the meeting and may be the person who initiated the meeting. Parents, teachers, psychologists, deans, or other stakeholders may also initiate an SST meeting by contacting the counselor. SST meetings have various results. Next steps are discussed in the meeting and implemented as soon as possible. Next steps may include SST accommodations, a 504 plan, schedule adjustments, study tips, tutoring, etc.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

SST meetings are effective in looking into a student's individualized needs, as various stakeholders provide input/data and are involved. The actions and services provided to the struggling student are developed and agreed upon by the team members at the meeting. The actions and services are individualized based on the student's needs. Monitoring these students and their progress is important, as actions and services can be added or changed based on need.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No cost for SSTs

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

This year counselors and administrators have worked together to formalize our SST and 504 processes, ensuring all forms and documentation procedures are in order. We are now utilizing Welligent to document 504 meetings and plans. We need to continue to improve follow-up measures to make sure our actions and services implemented after SST and 504 meetings are resulting in student success.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 14

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Expand AP Preparation to include skills-based AP Bridge program over the summer	Expanded AP Preparation to include skills-based AP Bridge program over the summer to four sections, two 9th and two 10th	\$6000	\$6000

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

- 3 sections of AP Readiness for incoming freshman offered summer 2018 and 1 section of AP Bridge offered for current students
- AP Readiness objectives for the three-week sessions include:
 - Students will be able to make a nuanced argument of a current events issue by synthesizing arguments from multiple sources.
 - Student will be able to write clearly and concisely by utilizing the skills of a precis.
 - Students will be able to develop their own IQ and utilize research skills and tools to present their findings.
- AP Bridge focus include:
 - Students will be able to write an effective essay
 - Answer multiple choice questions using a stimulus
 - Analyzing textbook text
 - Primary source readings and analysis utilizing 3 Levels of Questioning
 - Student will be able to write clearly and concisely by utilizing the skills of a precis.
 - Students will become familiar with the AP essay formats of a Long Essay and a DBQ (Document Based-Question)

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

- Based on enrollment for the 2019-2020 academic year, most of the students enrolled in the AP Bridge and Readiness courses will be enrolled in at least one honors or AP course

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes, we would like to continue to expand this opportunity for students

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 15

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue to offer Summer School focused on credit recovery with priority given to FRPM and EL students.	Continue to offer Summer School focused on credit recovery with priority given to FRPM and EL students.	\$245,000	June \$97,928.10 July \$227,241.35

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

1008 students attended summer school 2018. Students received information regarding summer school through their counselor and were able to sign-up.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

92% of the students enrolled in summer school passed their class with a D or better; therefore, earning 5 credits for each class.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

More classes were offered than originally budgeted for.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

Summer School is the best option for credit recovery, no changes are expected.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 16

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Refer targeted students to outside support programs.	Refer targeted students to outside support programs.	0	0

Analysis--Support Staff

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Referrals are made through a variety of support staff.

Nurse has referred students and families to the following agencies:

- Clinics-Kennedy HS-818-271-2547
- Telefair-818-899-6113
- Columbus-818-702-1270
- Tarzana Treatment-818-342-5897
- Zelzah-818-654-1651
- Dr Rigg-818-709-5700 (on Saticoy)
- Home Schools-CAVA-866-339-6787
- City of Angeles-323-655-8946
- Carlson-(818) 509-8759
- OFL-
- Homeless-Healthycity.org
- 211/800-548-6047
- Family Rescue Center-(818) 884-7587
- San Fernando Valley Rescue Center-(818) 785-4476
- LA Family Housing-(818) 703-0385
- Glasses-Lenscrafters(Hometown Day/Bobbi))-818-3487700
- Lookmatic \$88.00 Lookmatic.com
- LAUSD vision therapy-Yvette Aparicio yxa2173@lausd.net
- Dental Care-oralhealthamerica.org
- Pet Team-800-854-7771
- Poison Control-800-222-1222

Our counselors and School Psychiatrist utilize the following resources:

- National Suicide Prevention Lifeline (800) 273-TALK
- Didi Hirsch Suicide Prevention Hotline (877) 727-4747
- Kahn Institute for Self-Injury (323) 547-6356
- Mara Bruckner, MFT (818) 620-5939
- Specialized in Spectrum Disorders
- 30497 Canwood St. 103

- Agoura Hills, CA 91301
- Cal-Fam Phillips Graduate Institute (Sliding Scale) (818) 386-5615
- 19900 Plummer St. Chatsworth, CA 91311
- Counseling
- Central Valley Youth & Family Center (818) 908-4990
- 14550 Sherman Way, Van Nuys, CA 91405
- Counseling West
- 6700 Fallbrook Ave. Suite 207, West hills, CA 91307 (818) 999-6164
- Darlene Cohn, Ph.D.
- Specialized in Teen Girls
- 6355 Topanga Cyn Blvd #305 Woodland Hills, CA 91367 (310) 209-4995
- www.darlenecohnphd.com
- CSUN Community Counseling and Resource Institute (818) 677-2568
- Friends of The Family (818) 988-4430
- 15350 Sherman Way, Suite 140, Van Nuys, CA 91406
- Christopher Fulton, Ph.D. (818) 595-3000
- 5016 Parkway Calabasas Suite 220, Calabasas, CA 91302
- Our House (818) 592-4080
- Grief Counseling
- 22030 Clarendon St. Suite 101, Woodland Hills, CA
- Pepperdine University (Sliding Scale) (818) 501-1678
- 16830 Ventura Blvd, Suite 216, Encino, CA 91436
- Allison Ross, MFT (818) 223-8280
- Specialized in Eating Disorders
- 23123 Ventura Blvd, Woodland Hills, CA 91364
- Stirling Behavioral Health (818) 991-1063
- 31824 Village Center Road, Suite E. Westlake Village, CA 91361
- Matt Markis, D.O., Psychiatrist (818) 921-4300 ext 308
- 23622 Calabasas Rd Suite 320 Calabasas, CA 91302
- Child and Family Guidance Center (818) 739-5250
- 9650 Zelzah Ave
- 8550 Balboa Ave
- Debra Furie, LMFT (818) 878-0184
- Specialized in Teens
- Tarzana Treatment Center (888) 777-8565
- Locations: Tarzana, Reseda, and Woodland Hills
- School Mental Health: <http://achieve.lausd.net/Page/7249>

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Our support staff is available and competent for our students. The outreach resources are effective and give families opportunities outside of school.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

A Psychiatric Social Worker was hired in May 2019 to expand the resources for our students in crisis.

Actions

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 17

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide alternative school options, incorporating traditional and independent study programs during the traditional day schedule that allow students to make up credits taking into consideration emotional and maturity level of the student.	Provided alternative school options, incorporating traditional and independent study programs during the traditional day schedule that allow students to make up credits taking into consideration emotional and maturity level of the student.	\$779,000	\$685,586

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Students who are in need of a non-traditional setting or need credit recovery, are referred from the counseling staff. During the initial conference the needs of the student are discussed, and a personalized plan is developed. This action step includes a variety of support: credit recovery, Independent Study, and support classes for cores.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Based on course completion, this action is highly effective.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Teacher rate was lower than anticipated.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 18

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide support to Latino and African American students taking AP courses, including, but not limited to parent outreach, academic support, and materials	AP teachers are offering 4 hours of after school review with a focus on AA and Latino students. AP Night with a focus on workshops for underrepresented students	\$5,100	\$1860

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

AP teachers offered 4 hours of after school review with a focus on African American and Latino students

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

All the students enrolled in the teachers' classes attended the study sessions.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

We over budgeted

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes

Annual Update

LCAP Year Reviewed: 2018-19

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 4

Build parents' capacity as partners in supporting and monitoring their child's education progress

State and/or Local Priorities addressed by this goal:

STATE	1	2	3	4	5	6	7	8
COE	9	10						

Local Priorities: Parent Engagement, Local Climate Survey

Annual Measurable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
% of parents/families logging on to the Aeries system to access student assessment information	46.89% (2016-17)	50% 55.7% MET	55% 56.8% MET	60%
% of parents/families in Back-to-School Night	N/A	50% 40% Not Met	55% 40% Not Met	60%

% of parents/families that complete an annual needs assessment and school climate survey	3% (2016)	12% above baseline 4% Not Met	22% above baseline 5% as of May 2019, will close June 8th	32% above baseline
% of parents/families agree or strongly agree that, "The school encourages me to participate in parent groups."	63.95% (2016)	66%	68% Available after June 8th	70%
% of parents/families agree or strongly agree that, "I feel welcome to participate at the school."	63.09% (2016)	72%	74% Available after June 8th	76%
% of parents/ families in school governance or advisory forums (e.g. SSC, ELAC, La Familia, The Village Nation, PTSA)	N/A	5% Not Met	8% MET	12%

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Publicize and reinforce the Aeries portal as a tool for parent-teacher communication and information sharing tied to student performance on classroom assessments	Publicize and reinforce the Aeries portal as a tool for parent-teacher communication and information sharing tied to student performance on classroom assessments	\$16,320	\$16,320

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

At the parent group night meetings, we have reviewed and helped parents access Aeries and showed them the multiple functions of Aeries, which include but not limited to attendance, gradebooks, A-G courses. At the beginning of the year we introduce the Aeries portal to our incoming new students at our New Students Nights and review the functions of Aeries. We help them signing into Aeries as well. We send home information to our returning parents to make sure they have the login information for the upcoming year.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

2018-19 school year, 1933 parents logged into Aeries, which is approximately 56.8%.

Our goal was 55%, up from 55.7% 2017-18

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No Changes

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Present 1-2 school wide events that provide workshops on a variety of topics tied to student achievement; encompass student support services, college, curricular, and community presentations to inform parents about the various resources available to ensure student success	Present 1-2 school wide events that provide workshops on a variety of topics tied to student achievement; encompass student support services, college, curricular, and community presentations to inform parents about the various resources available to ensure student success]	\$7140	\$225.00

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Special Education held a variety of workshops and presentation for families this year.

They include:

- September 6, Back to School Night, parents and students were invited to "Meet Your Transition Teacher, an hour earlier. Packets were given and 1-1 introduction to Transition Teacher.
- March 14th, parents were sent an invite via email to a Transition Fair at Granada Hills Charter High School to explore post high school options and services. It was open to all charter high schools from 2-6pm.
- April 27, 9-12:30, through the Charter Operated programs/LAUSD, parents of IEP students were invited via email to Granada Hills Charter HS Transition Fair to explore options and services post-graduation.
- April 30th, period 3 and 4, Parents of IEPs were notified via email, but not invited due to parking during school hours, that their student/child are invited to attend ECR Transition meeting with Dept. of Vocational Rehabilitation speakers/case managers.

The Executive Director implemented monthly 'Coffee with the ED' for parents

The counseling office held a variety of workshops for families:

- 8/29/18 - "Mocktail" Happy Hour (Q and A w/ college counselors)
- 9/11/18 - Fall College Night
- 9/22/18 - Coffee and Bagels w/ College Counselors (Q/A)
- 10/2/18 - Financial Aid Night
- 10/16/18 - "Mocktail" Happy Hour (Q and A w/ college counselors)
- 11/10/18 - Coffee and Bagels w/ College Counselors (Q/A)
- 1/24/19 - "Mocktail" Happy Hour (Q and A w/ college counselors)
- 2/7/19 - AP Expo Night
- 2/9/19 - Coffee and Bagels w/ College Counselors (Q/A)
- 3/5/19 - Lower Classmen College Night
- 3/12/19 - Junior College Night
- 3/14/19 - "Mocktail" Happy Hour (Q and A w/ college counselors)
- 3/18/19 - Transition to High School Night
- 4/23/19 - Dual Enrollment Info Night
- 4/27/19 - Coffee and Bagels w/ College Counselors (Q/A)

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.
The workshops and monthly meetings with the Executive Director have been well attended.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.
Over budgeted, the teachers donated their time for the evening workshops.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.
No changes

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Conduct an annual needs assessment of parent satisfaction, parent education desires, and priorities for school improvement to enable all parents to weigh in on school planning decisions.	Conduct an annual needs assessment of parent satisfaction, parent education desires, and priorities for school improvement to enable all parents to weigh in on school planning decisions.	\$1,188	\$276 Cost of Survey Monkey

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

The survey was sent it out on social media, the newsletter, and placed as a pop up on the website.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

We are up to 159 responses, a 245% increase. A drastic improvement from last year, but still well short of the goal (20%, or roughly 600).

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

We went to a lower cost on Survey Monkey monthly subscription.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

2019-20 we will utilize Google Platform for no cost.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue to support parental involvement in various groups such as School Site Council, English Language Advisory Committee, and School Advisory Committee (SAC) Title I.	Continue to support parental involvement in various groups such as School Site Council, English Language Advisory Committee, and School Advisory Committee (SAC) Title I.	\$335	\$350

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

We continue to involve parents in the various committees on campus. Currently we have:

- Parent groups for the African American families and Latino Families that meet monthly
- EL or ELAC
- School Site Council
- Friends of ECR and PTO

There is continuous effort throughout the year to include our families in governance and to participate in improving student achievement. Phone trees are established for personal contact, weekly newsletter is emailed, mass phone calls to announce meetings and opportunities, along with information passed on through our students.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Since we have increased our parent participation in all of the above listed committees, it appears our efforts have been effective.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes, just continuous outreach to our families.

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 5

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Use African American and Latino student support programs as key partners to enhance parent/family linkages to school activities, programs, and services]	Use African American and Latino student support programs as key partners to enhance parent/family linkages to school activities, programs, and services	\$22,500	\$22,500

Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Both Intervention Coordinators for the Latino and African American subgroups have developed parent groups which meet monthly. During these meetings, parents discuss current data, student achievement both at school and within neighboring districts. Both parent groups have sponsored community events at school on Saturdays. These events also include student achievement data but also include speakers, performers, cultural food and fun activities for the whole family.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Although the Saturday events have not grossed the amount of families we hoped for, those that participated were very please.

Monthly meetings are well attended, and new families attend continuously.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No difference

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes

2019-20

Local Control Accountability Plan and Annual Update (LCAP) Template

Addendum: General instructions & regulatory requirements.

Appendix A: Priorities 5 and 6 Rate Calculations

Appendix B: Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#): Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name	Contact Name and Title	Email and Phone
El Camino Real Charter High School	Lisa Ring, Assistant Principal	l.ring@ecrchs.net 818 888-7050

2017-20 Plan Summary

The Story

Describe the students and community and how the LEA serves them.

El Camino Real Charter High School (ECRCHS) serves approximately 3,550 students in grades 9-12. ECRCHS is located in the Woodland Hills section of the San Fernando Valley within the City of Los Angeles. ECRCHS serves all students who reside in the former attendance boundaries of the school who wish to attend. In the 2018-2019 school year, 44% of students entered ECRCHS through the lottery, and these students reside in 70 different zip codes. ECRCHS offers a comprehensive high school education with a range of levels, including special education, College Preparatory (CP), Academic Enrichment (AE), honors, and Advanced Placement (AP) courses. We boast a diverse student body with the following racial breakdown: 25% White; 36% Hispanic/Latino; 25% Asian/Filipino/Pacific Islander; 2% African American; 3% Two or More Races; and 0.26% Native American (source: CDE Dataquest May 2019). Special Education students, comprising 9.34% of the student population, have access to special day class (SDC) and resource teachers. Additionally, we offer three small learning communities (SLCs), Humanitas, STEAM and Advancement Via Individual Determination (AVID). In the 2018-19 school year, ECRCHS offered 24 AP courses, as well as the aforementioned CP, and honors level classes. The school also offers a range of visual and performing arts options, technical arts (including graphic design and woodshop), two academies (Art and Design Academy and Careers in Entertainment Academy), and fields 23 Varsity sports teams.

LCAP Highlights

Identify and briefly summarize the key features of this year's LCAP.

The goals and actions included in the LCAP are a direct result of needs assessment throughout the WASC self-study.

Needs assessment findings are categorized under the four goals from our WASC Action Plan:

WASC Goal 1:

Develop and implement data-driven and current educational research instruction for all students

LCAP Action Steps that were implemented and successful:

Provided EL support to core academic teachers to help EL students access CCSS and ELD

Standards.—*EL Coordinator provided workshops with specific literacy strategies to include ELD standards and address CCSS for each department.*

Provide training and collaboration time to ensure common faculty understanding and CCSS, curricular maps, common assessments, and academic vocabulary

Late start Wednesday's provides collaboration time. This was effective in developing curricular maps, school wide writing program-Write to Learn-, Canvas (Learning Management System), Technology and time to analyze MAP data to inform departmental instruction. MAP assessments being used to

- Drive instruction by identifying where students need support
- Identify students in need of intervention
- Place incoming students in Math and English classes
- Understand which students are on track to meet the standards on the SBAC
- Help students understand their own learning

WASC Goal 2:

Solidify a clear school-wide identity in terms of College and Career Readiness

LCAP Action Steps that were implemented and successful:

Plan collaboration with colleges and universities—

Dual and concurrent programs are on ECR campus for all students

Provide training to help teachers implement relevant, real world curricular connections for project-based learning—

STEAM program is expanding to its second year. Engineering has been added and the 10th grade team is training to implement PBL.

Continue to fund school-wide PSAT:

Counselors continue to utilize results to identify AP potential, promote parent outreach and support for underrepresented students in AP classes

WASC Goal 3:

Ensure that all students receive personalized supports to succeed.

LCAP Action Steps that were implemented and successful:

Implemented Language Appraisal Team:

The LAT group includes all Department Chairs, Coordinators, Instructional Coaches and Administration. Through the monthly meetings, ECR has established a systems to ensure EL students are receiving ELD instruction across all disciplines.

Provide diagnostic testing for incoming 9th graders to aid in correct placement consistent with skill and ability level to support differentiation.

All incoming 9th grade students complete the NWEA MAP throughout the summer. These results act as guides for proper math and English placement.

Expand AP preparation to include skills-based AP Bridge program over the summer:

Summer of 2017-18 included two sections of AP Bridge skills building for 9th and 10th graders. Summer of 2019-20 will expand to four sections of AP Bridge skills building for 9th and 10th graders.

Goal 4:

Build parents’ capacity as partners in supporting and monitoring their child’s education progress

LCAP Action Steps that were implemented and successful:

Present 1-2 school wide events that provide workshops on a variety of topics tied to student achievement; encompass student support services, college, curricular, and community presentations to inform parents about the various resources available to ensure student success

ECR has hosted 27 parent workshops to date. Two for African American families, two for Latino families, AP information night, Jr. night for 11th grade families, two 9th grade information nights for families to transition to high school and learn about a variety of topics tied to student achievement. Additionally, the special education office hosted 4 parent workshops and the college office hosted 15.

Review of Performance

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

Greatest Progress

Areas that have shown the most progress include our Green dashboard color in ELA. We improved 5 points and link it to the following action steps and school wide implementation:

School-wide progress in development of curricular maps and utilizing data to inform instruction.

Implementing school wide writing program—Write to Learn

School-wide rollout of 1:1 computer for students

School-wide implementation of our LMS-Canvas and technology in the classroom.

Addressing the needs of the EL student throughout each subject and improving language fluency by 30%

We are also in the Green dashboard for College and Career readiness and increased by 5%. We believe the efforts in Goal 2 and 4 are responsible for this. College and Career workshops, skills-based classes, parent and student outreach.

All five local indicators have continued to be met

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the “Red” or “Orange” performance category or where the LEA received a “Not Met” or “Not Met for Two or More Years” rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

Greatest Needs

Based on the Dashboard results, our greatest needs include:

Performance on the CAASPP math portion. Our overall score decreased by 4.1 points with 29.6 points below standard. No students scored in the green zone and only Asian scored in the blue.

Suspension rate decreased by 0.1%. overall (from 1.9% to 1.8%; however, the Hispanic subgroup increased by 0.3% and Two or More Races increased by 1.5%

Our Graduation rate declined 4% from 94.4% in 2017 to 90.4% in 2018. The three subgroups that declined were, African American 6.7%, Socioeconomically Disadvantaged (by 2.7%), and White students (by 5.3%) (Source: CDE Dataquest).

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

Performance Gaps

Graduation:

In the African American subgroup, 46 of the 52 students graduated, yielding a graduation rate of 88.5%; in the Socioeconomically Disadvantaged subgroup, 444 students graduated for a rate of 89.6%; and in the White subgroup, 464 students graduated, for a rate of 88.8%. Compared to Students with Disabilities, 92 students, 88% graduated, and 98.2% of Asian and Filipino (55 total students) graduated.

Source: CDE Dataquest May 2019

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

Increased or Improved services

Attending school is vital for student achievement, therefore, starting 2019-20 school year, select low income students will be given the opportunity to have a bus pass funded by ECRCHS.

Increasing academic support for our EL population will include an extra English class within the student’s schedule in the 2019-20 school year.

Budget Summary

Complete the table below. LEAs may include additional information or more detail, including graphics.

DESCRIPTION

AMOUNT

Total General Fund Budget Expenditures For LCAP Year

\$ [Add amount here]

Total Funds Budgeted for Planned Actions/Services to Meet The Goals in the LCAP for LCAP Year

\$ [Add amount here]

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

We believe the LCAP was designed to address each of the needs identified above. The bulk of the work reflected below will take the shape of training and implementation of processes to ensure a systematic approach to communication, education, and accountability.



DESCRIPTION

AMOUNT

Total Projected LCFF Revenues for LCAP
Year

\$40,210,940

Stakeholder Engagement

LCAP Year: **2018-19**

Involvement Process for LCAP and Annual Update

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

ECRCHS met with teachers, support staff, administrators, and parent representatives through the School Site Council, ELAC, and Parent Groups throughout the entire school year to review the LCAP and WASC identified goals, develop new actions/services, and determine metrics that would best measure the school's progress. The process was open to any stakeholder who wanted to participate. Meetings took place during the monthly scheduled committee dates both after school and in the evening.school day. Participants were provided access to a shared document where they could make edits, suggestions, and comments. The administration then met to discuss the suggestions and determine what aligned with the existing LCAP and WASC goals.

Impact on LCAP and Annual Update

How did these consultations impact the LCAP for the upcoming year?

This process allowed all stakeholders to participate. Many of the ideas that were brought to the table have been incorporated. Furthermore, those that did not end up in the final version have been noted as excellent suggestions to further support the actions and services, which ultimately aim to address the goal for which they were developed.

Goals, Actions, & Services **Goal 1 will be sent tomorrow. Wednesday. 5/21/19**

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA’s goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

[Add selection here]

Goal 1

Develop and implement data driven and current educational research instruction for all students

State and/or Local Priorities addressed by this goal:

State Priorities: [List State Priorities here]

Local Priorities: [List Local Priorities here]

Identified Need:

[Add text here]

Expected Annual Measureable Outcomes

Metrics/Indicator	Baseline	2017-18	2018-19	2019-20
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[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]
[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]
[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]

Goals, Actions, & Services **Goal 2 will be sent tomorrow. Wednesday. 5/21/19**

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

[Add selection here]

Goal 2

Solidify a clear school-wide identity in terms of College & Career Readiness

State and/or Local Priorities addressed by this goal:

State Priorities: [List State Priorities here]

Local Priorities: [List Local Priorities here]

Identified Need:

[Add text here]

Expected Annual Measureable Outcomes

Metrics/Indicator s	Baseline	2017-18	2018-19	2019-20
------------------------	----------	---------	---------	---------

[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]
[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]
[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]

Goals, Actions, & Services

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA’s goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

[Add selection here]

Goal 3

Ensure that all students receive personalized supports to succeed

State and/or Local Priorities addressed by this goal:

State Priorities:

STATE01 02 13 14 15 06 17 18

COE 09 010

Local Priorities: Parent Engagement, Local Climate Survey, Access to a Broad Course of Study

Identified Need:

- Closing existing achievement gaps
- Improving 9th grade transition to high school
- Expanding intervention services – during school and extended day – to students of all grades requiring additional support
- Providing non-academic supports that meet the holistic needs of students

Develop professional development track to help teachers reach students from different subgroups

Expected Annual Measureable Outcomes

Metrics/Indicator	Baseline	2017-18	2018-19	2019-20
Four-year (cohort) high school graduation rate for Hispanic students	90% (2015-16)	2% above baseline/ 90.8% Not Met (91.8)	4% above baseline/ Not available until summer	5% above baseline
Four-year (cohort) high school graduation rate for African American students	88.9% (2015-16)	90% Not Met (90.69)	92% Not available	94%

			until summer	
% of EL students reclassified each year	21% (2015-16)	1% above baseline/ 4.4% Not Met	2% above baseline/ 33% MET	3% above baseline
% of Latino students completing UC/CSU eligibility requirements (i.e., A-G completion)	24% (2015-16)	4% above baseline/ 42% Met	8% above baseline Not available until summer	12% above baseline
% of African American students completing UC/CSU eligibility requirements (i.e., A-G completion)	26% (2015-16)	4% above baseline/ 46% Met	8% above baseline Not available until summer	12% above baseline
% of 9 th grade students earning 55+ credits and successfully matriculating to 10 th grade	85% (2015-16)	2% above baseline/ 89.5% Met	4% above baseline Not available until summer	7% above baseline
% of students marked chronically absent school wide	7.3% (2015-16)	7.0% total 7.8% Not Met	6% total Not available until summer	5% total
% of African Americans students marked chronically absent	9.9% (2015-16)	9% total 4.3% Met	8% total Not available until summer	7% total

% of parents returning the survey that agree or strongly agree with the following statement: "The teachers at the school care about students' progress."	73.15% (Spring 2016)	1% above baseline 51.2% Not Met	2% above baseline	3% above baseline
% of Latino students that complete an AP class with a "C" or higher	94.4% (Spring 2016)	1% above baseline	1.5% above baseline Not available until summer	2% above baseline
% of African Americans that complete an AP class with a "C" or higher	88.9% (Spring 2016)	2% above baseline	3.5% above baseline Not available until summer	5% above baseline

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action 1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students	El Camino REal Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[Add Students to be Served selection here]	[Add Scope of Services selection here]	[Add Location(s) selection here]
--	--	----------------------------------

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

New	Unchanged	Unchanged
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2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Restructure Intervention Coordinator position	Restructure Intervention Coordinator position	Restructure Intervention Coordinator position
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount 45,150 46,055 46,975

Amount	45,150	46,055	46,975
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Source	LCFF	LCFF	LCFF
Budget Reference	1100 Teacher Salaries	1100 Teacher Salaries	1100 Teacher Salaries

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **2**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
---	---	--

English Learners	School wide	El Camino Real CHarter High School
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
---	---	---

New	Modified	Unchanged
-----	----------	-----------

2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
-----------------------------	-----------------------------	-----------------------------

Create a Language Appraisal Team	Implement a Language Appraisal Team	Continue a Language Appraisal Team
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	8,250	0	0
Source	LCFF	N/A	N/A
Budget Reference	5815 Consultants - Instructional	N/A	N/A

Planned Actions / Services

Complete a copy of the following table for each of the LEA’s Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **3**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
---	---

[Add Students to be Served selection here]	[Add Location(s) selection here]
--	----------------------------------

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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English Learners	School wide	El Camino Real Charter High School
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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New	Modified	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Implementation of Ellevation web-based SIS program for EL data analysis and instruction	Aeries Analytics to provide data analytics	Still to be determined
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	6,500	\$8,936	\$8,936
Source	NCLB: Title I, Part A	LCFF	LCFF
Budget Reference	5300 Dues & Membership	5300 Dues & Membership	5300 Dues & Membership

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

Specific Student Group	Specific School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:
(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners, Low Income, Foster Youth	School wide	El Camino Real CHarter High School
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified	New	Unchanged
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2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Provide technology based literacy intervention programs to assist underperforming students including computer tablets	This year we went 1:1 Every student received a surface tablet	Outreach to Title I, foster youth, and EL students to support technology usage and provide extra services (including but not limited to
---	---	---

<p>for Title I, foster youth and EL students</p>		<p>tutoring, counseling, after school resources - i.e. technology mentorship; leveraging existing on campus groups such as POPS, PETS, La Familia, BSU, GSA, etc) to be coordinated by CP/non-honors teacher</p> <p>Incoming 9th graders and new students will receive surface tablet</p>
--	--	---

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	59,980	\$500,000	\$412,200 Tablets (Includes warranty and accidental damage) or \$108,481.32-4 yr lease per year
Source	LCFF	LCFF	LCFF
Budget Reference	4325 Inst Materials & Supplies	Cost of Tablets for grades 9th -11th 12th graders received reconditioned school own tablets	Total cost of tablets Vs. Cost to lease

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **5**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
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All Students	El Camino Real Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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Modified	Modified	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Continue to develop the Student Relationship Management (SRM) dashboard	Implement the Student Relationship Management (SRM) dashboard	Maintain the Student Relationship Management (SRM) dashboard
---	---	--

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	35,625	36,335	37,065
Source	LCFF	LCFF	LCFF
Budget Reference	5820 Non-Inst Cons / 5300 Dues & Membership	5820 Non-Inst Cons / 5300 Dues & Membership	5820 Non-Inst Cons / 5300 Dues & Membership

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **6**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
---	---

All Students	El Camino Real Charter High School
--------------	------------------------------------

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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Modified	Unchanged	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Expand intervention services during after school hours to students of all grades requiring additional support,	Expand intervention services during after school hours to students of all grades requiring additional support,	Expand intervention services during after school hours to students of all grades requiring additional support,
--	--	--

including online courses, credit recovery, and targeted tutoring and study skills classes.	including online courses, credit recovery, and targeted tutoring and study skills classes.	including online courses, credit recovery, and targeted tutoring and study skills classes.
--	--	--

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	57,550	75,750	77,000
Source	LCFF	LCFF	LCFF
Budget Reference	1100 Teacher / 2900 Classified Other / 4325 Inst Materials	1100 Teacher / 2900 Classified Other / 4325 Inst Materials	1100 Teacher / 2900 Classified Other / 4325 Inst Materials

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **7**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
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All Students	El Camino Real Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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Modified	Modified	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Develop standardized curriculum for Summer Bridge Program and effectiveness for incoming 9 th graders	Monitor standardized curriculum for Summer Bridge Program and effectiveness for incoming 9 th graders	Monitor standardized curriculum for Summer Bridge Program and effectiveness for incoming 9 th graders
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	\$22,250	\$19,550	\$19,941
Source	LCFF	LCFF	LCFF
Budget Reference	5300 Dues & Membership / 1100 Teacher Salaries	5300 Dues & Membership / 1100 Teacher Salaries	5300 Dues & Membership / 1100 Teacher Salaries

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **8**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

Specific Student Groups: 9th Graders	Specific School : El Camino Real High School
--------------------------------------	--

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:
(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:
(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):
(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

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Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

New	Unchanged	Unchanged
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2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Provide diagnostic testing for incoming 9 th graders to aid in correct placement consistent with skill and	Provide diagnostic testing for incoming 9 th graders to aid in correct placement consistent with skill and	Provide diagnostic testing for incoming 9 th graders to aid in correct placement consistent with skill and
---	---	---

ability level to support differentiation	ability level to support differentiation	ability level to support differentiation
--	--	--

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	\$1500	\$1530	\$1565
Source	LCFF	LCFF	LCFF
Budget Reference	2200 Classified Salaries	2200 Classified Salaries	2200 Classified Salaries

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **9**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
---	---

Specific Student Group: 9th Graders	El Camino Real Charter High School
-------------------------------------	------------------------------------

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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Modified	Unchanged	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Continue to improve freshmen orientation process, support, and follow up	Continue to improve freshmen orientation process, support, and follow up	Continue to improve freshmen orientation process, support, and follow up
--	--	--

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	5,805	\$6100	\$6100
Source	LCFF	LCFF	LCFF
Budget Reference	2300 Admin / 2400 Classified Salaries	1100 Teachers and 2400 Classified	1100 Teachers and 2400 Classified

Action 10

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
--	--

Specific Student Group: Latino Subgroup	El Camino Real Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
---	---	---

Modified	Unchanged	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Re-establish support program for Latino students to include College and Career Readiness training which may include assemblies, field trips and guest speakers.	Re-establish support program for Latino students to include College and Career Readiness training which may include assemblies, field trips and guest speakers.	Re-establish support program for Latino students to include College and Career Readiness training which may include assemblies, field trips and guest speakers.
---	---	---

Continue the club La Familia as social,	Continue the club La Familia as social,	Continue the club La Familia as social,
---	---	---

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	20,000	11,711.53	21,711.53
Source	LCFF	LCFF	LCFF
Budget Reference	1100 Teacher Salaries	1100 Teacher Salaries	1100 Teacher Salaries

Action 11

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<p>Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)</p>	<p>Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):</p>
--	--

Specific Student Group(s)] African American Students	El Camino Real Charter High School
--	------------------------------------

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<p>Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)</p>	<p>Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))</p>	<p>Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)</p>
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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Modified	Modified	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Expand the role of The Village Nation and Black Student Union to include collaborative partnerships with other support programs while offering College and Career Readiness training which may	Support African-American students with efforts to close the achievement gap and collaborate with other support programs while offering College and Career Readiness training which may	Support African-American students with efforts to close the achievement gap and collaborate with other support programs while offering College and Career Readiness training which may
--	--	--

include assemblies, field trips and guest speakers.	include assemblies, field trips and guest speakers.	include assemblies, field trips and guest speakers.
---	---	---

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	20,000	20,400	22,080.91
Source	LCFF	LCFF	LCFF
Budget Reference	1100 Teacher Salaries	1100 Teacher Salaries	1100 Teacher Salaries

Action 12

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<p>Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)</p>	<p>Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):</p>
--	--

--	--

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<p>Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)</p>	<p>Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))</p>	<p>Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)</p>
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Foster Youth	School wide	El Camino Real Charter High School
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
---	---	---

Modified	Unchanged	Unchanged
----------	-----------	-----------

2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
-----------------------------	-----------------------------	-----------------------------

<p>Continue Foster Youth/Homeless outreach to parent/foster guardians and group home agencies with informational meetings, input, communications and relationship building to insure student support. Foster Youth/Homeless Coordinator will work collaboratively with counseling staff to provide</p>	<p>Continue Foster Youth/Homeless outreach to parent/foster guardians and group home agencies with informational meetings, input, communications and relationship building to insure student support. Foster Youth/Homeless Coordinator will work collaboratively with counseling staff to provide</p>	<p>Continue Foster Youth/Homeless outreach to parent/foster guardians and group home agencies with informational meetings, input, communications and relationship building to insure student support. Foster Youth/Homeless Coordinator will work collaboratively with counseling staff to provide</p>
--	--	--

AB 167/216/1806 transcript evaluation, course placement, advisement and support.	AB 167/216/1806 transcript evaluation, course placement, advisement and support.	AB 167/216/1806 transcript evaluation, course placement, advisement and support.
--	--	--

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	1,500	1,500	1,500
Source	LCFF Supplemental Funds	LCFF Supplemental Funds	LCFF Supplemental Funds
Budget Reference	1100 Teacher Salaries	1100 Teacher Salaries	1100 Teacher Salaries

Action 13

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students	El Camino Real Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

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Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged	Unchanged	Unchanged
-----------	-----------	-----------

2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Continue to utilize Student Success Team (SST) for struggling students.	Continue to utilize Student Success Team (SST) for struggling students.	Continue to utilize Student Success Team (SST) for struggling students.
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Budgeted Expenditures

Year	2017-18	2018-19	2019-20
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Amount	0	0	0
Source			
Budget Reference			

Action 14

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students	El Camino Real Charter High School
--------------	------------------------------------

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

--	--	--

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified	Unchanged	Unchanged
----------	-----------	-----------

2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Expand AP Preparation to include skills based AP Bridge program over the summer	AP Preparation to include skills based AP Bridge program over the summer	AP Preparation to include skills based AP Bridge program over the summer
---	--	--

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$6000	\$6000	\$6000
Source	College Readiness Grant	College Readiness Grant	LCFF
Budget Reference	1100 teacher salaries	1100 teacher salaries	1100 teacher salaries

Action 15

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

--	--

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

--	--	--

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

New	Modified	Unchanged
-----	----------	-----------

2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

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Budgeted Expenditures

Year	2017-18	2018-19	2019-20
------	---------	---------	---------

Amount	240,000	June \$97,928.10 July \$227,241.35	\$330,000
Source	LCFF Supplemental Funds	LCFF Supplemental Funds	LCFF Supplemental Funds
Budget Reference	1100 Teacher Salaries	1100 Teacher Salaries	1100 Teacher Salaries

Action 16

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

--	--

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners	School wide	El Camino Real Charter High School
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified	Unchanged	Unchanged
----------	-----------	-----------

2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Refer targeted students to outside support programs.	Refer targeted students to outside support programs.	Refer targeted students to outside support programs.
--	--	--

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
------	---------	---------	---------

Amount	0	0	0
Source	N/A	N/A	N/A
Budget Reference	N/A	N/A	N/A

Action 17

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups) Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):

Specific Student Group	El Camino Real Charter High School
------------------------	------------------------------------

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income) Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s)) Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners	School wide	El Camino Real Charter High School
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18 Select from New, Modified, or Unchanged for 2018-19 Select from New, Modified, or Unchanged for 2019-20

Unchanged	Unchanged	Unchanged
-----------	-----------	-----------

2017-18 Actions/Services 2018-19 Actions/Services 2019-20 Actions/Services

Provide alternative school options, incorporating traditional and independent study programs during the traditional day schedule that allow students to make up credits taking into consideration	Provide alternative school options, incorporating traditional and independent study programs during the traditional day schedule that allow students to make up credits taking into consideration	Provide alternative school options, incorporating traditional and independent study programs during the traditional day schedule that allow students to make up credits taking into consideration
---	---	---

emotional and maturity level of the student	emotional and maturity level of the student	emotional and maturity level of the student
---	---	---

Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	700,000	685,586	685,586 3 New teachers for North Campus for additional \$300,000
Source	LCFF	LCFF	LCFF
Budget Reference	1100 Teacher salaries 2400 classified	1100 Teacher salaries 2400 classified	1100 Teacher salaries 2400 classified

Action 18

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

Specific Student Group(s)]_Hispanic/Latino, African American	El Camino Real Charter High School
--	------------------------------------

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

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Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

New	Unchanged	Unchanged
-----	-----------	-----------

2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Provide support to Latino and African American students taking AP courses, including, but not limited to parent outreach, academic support, and materials	Provide support to Latino and African American students taking AP courses, including, but not limited to parent outreach, academic support, and materials	Provide support to Latino and African American students taking AP courses, including, but not limited to parent outreach, academic support, and materials
---	---	---

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
------	---------	---------	---------

Amount	5100	5100	5100
Source	LCFF	LCFF	LCFF
Budget Reference	1100 teacher salaries	1100 teacher salaries	1100 teacher salaries

Goals, Actions, & Services

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

Unchanged

Goal 4

Build parents' capacity as partners in supporting and monitoring their child's education progress

State and/or Local Priorities addressed by this goal:

State Priorities:

STATE	1	2	3X	4 X	5 X	6 X	7X	8 X
COE	9	10						

Local Priorities: Parent Engagement, Local Climate Survey

Identified Need:

- Improving school-to-home communication
- Increasing parental input into school decision-making
- Increasing parental participation in programs serving targeted students and subgroups

Expected Annual Measurable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
% of parents/families logging on to the Aeries system to access student assessment information	46.89% (2016-17)	50% 50% MET	55% 56.8% MET	60%

% of parents/families in Back-to- School Night	N/A	50% 40% Not Met	55% 40% Not Met	60%
% of parents/families that complete an annual needs assessment and school climate survey	3% (2016)	12% above baseline	22% above baseline 5% as of May 2019 Available after June 7th	32% above baseline
% of parents/families agree or strongly agree that, "The school encourages me to participate in parent groups."	63.95% (2016)	66%	68% Available after June 7th	70%
% of parents/families agree or strongly agree that, "I feel welcome to participate at the school."	63.09% (2016)	72%	74% Available after June 7th	76%
% of parents/families in school governance or advisory forums (e.g. SSC, ELAC, La Familia, The Village Nation, PTSA)	N/A	5% Not met	8% MET	12%

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
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All students	El Camino Real Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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[Add Students to be Served selection here]	[Add Scope of Services selection here]	[Add Location(s) selection here]
--	--	----------------------------------

Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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Unchanged	Unchanged	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Publicize and reinforce the Aeries portal as a tool for parent-teacher communication and information sharing tied to student performance on classroom assessments	Publicize and reinforce the Aeries portal as a tool for parent-teacher communication and information sharing tied to student performance on classroom assessments	Publicize and reinforce the Aeries portal as a tool for parent-teacher communication and information sharing tied to student performance on classroom assessments
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	16,000	16,320	16,650
Source	LCFF	LCFF	LCFF
Budget Reference	2400 Classified Salaries / 5820 Non-Instruct Consultants	2400 Classified Salaries / 5820 Non-Instruct Consultants	2400 Classified Salaries / 5820 Non-Instruct Consultants

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **2**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students	El Camino REal CHarter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:
(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:
(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):
(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[Add Students to be Served selection here]	[Add Scope of Services selection here]	[Add Location(s) selection here]
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified	Modified	Modified
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2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Present 1 school wide event that provides workshops on a variety of topics tied to student achievement;	Present 1-2 school wide event that provides workshops on a variety of topics tied to student achievement;	Present 2 or more school wide event that provides workshops on a variety of topics tied to student achievement;
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encompass student support services, college, curricular, and community presentations to inform parents about the various resources available to ensure student success	encompass student support services, college, curricular, and community presentations to inform parents about the various resources available to ensure student success	encompass student support services, college, curricular, and community presentations to inform parents about the various resources available to ensure student success
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	7,000	7,140	7,285
Source	LCFF	LCFF	LCFF
Budget Reference	1100 Teacher Salaries / 4330 Office Supplies	Outside 5820 non-instructional Consul. 4330 Office Supplies	Outside 5820 non-instructional Consul. 4330 Office Supplies

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **3**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):
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All	El Camino Real Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)	Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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[Add Students to be Served selection here]	[Add Scope of Services selection here]	[Add Location(s) selection here]
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
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Unchanged	Unchanged	Unchanged
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2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
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Conduct an annual needs assessment of parent satisfaction, parent education desires, and priorities	Conduct an annual needs assessment of parent satisfaction, parent education desires, and priorities for	Conduct an annual needs assessment of parent satisfaction, parent education desires, and priorities for
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for school improvement to enable all parents to weigh in on school planning decisions	school improvement to enable all parents to weigh in on school planning decisions	school improvement to enable all parents to weigh in on school planning decisions
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	400	276	0
Source	LCFF	LCFF	LCFF
Budget Reference	5300 Dues & Membership / 4330 Office Supplies	5300 Dues & Membership / 4330 Office Supplies	N/A Google Docs

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action 4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<p>Students to be Served: (Select from All, Students with Disabilities, or Specific Student Groups)</p>	<p>Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans):</p>
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All Students	El Camino Real Charter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<p>Students to be Served: (Select from English Learners, Foster Youth, and/or Low Income)</p>	<p>Scope of Services: (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))</p>	<p>Location(s): (Select from All Schools, Specific Schools, and/or Specific Grade Spans)</p>
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[Add Students to be Served selection here]	[Add Scope of Services selection here]	[Add Location(s) selection here]
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Actions/Services

<p>Select from New, Modified, or Unchanged for 2017-18</p>	<p>Select from New, Modified, or Unchanged for 2018-19</p>	<p>Select from New, Modified, or Unchanged for 2019-20</p>
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Modified	Modified	Unchanged
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<p>2017-18 Actions/Services</p>	<p>2018-19 Actions/Services</p>	<p>2019-20 Actions/Services</p>
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<p>Create a parent advisory committee to recruit parents to various groups (such as School Site Council, English Language Advisory Committee, and School Advisory Committee (SAC) Title I.</p>	<p>Continue to support parental involvement in various groups such as School Site Council, English Language Advisory Committee, and School Advisory Committee (SAC) Title I</p>	<p>Continue to support parental involvement in various groups such as School Site Council, English Language Advisory Committee, and School Advisory Committee (SAC) Title I</p>
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	325	335	350
Source	LCFF	LCFF	LCFF
Budget Reference	1100 Teacher Salaries	1100 Teacher Salaries	1100 Teacher Salaries

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **5**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students	El Camino Real CHarter High School
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:
(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:
(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):
(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[Add Students to be Served selection here]	[Add Scope of Services selection here]	[Add Location(s) selection here]
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Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified	Modified	Unchanged
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2017-18
Actions/Services

2018-19
Actions/Services

2019-20
Actions/Services

Develop a Latino student support program and use The Village Nation to enhance parent/family linkages to school activities, programs, and services	Use African-American and Latino student support programs as key partners to enhance parent/family linkages to school activities, programs, and services	Use African-American and Latino student support programs as key partners to enhance parent/family linkages to school activities, programs, and services
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Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	22,500	22,500	22,500
Source	LCFF	LCFF	LCFF
Budget Reference	5815 Instructional Consultants	5815 Instructional Consultants	5815 Instructional Consultants

Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year: **2019-20**

Estimated Supplemental and
Concentration Grant Funds

Percentage to Increase or Improve Services

\$ 1,893,885 2018	6% 2019
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Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).

Continue Foster Youth/Homeless outreach to parent/foster guardians and group home agencies with informational meetings, input, communications and relationship building to ensure student support. Foster Youth/Homeless Coordinator will work collaboratively with counseling staff to provide AB 167/216/1806 transcript evaluation, course placement, advisement and support. Offer Summer School focused on credit recover with priority given to FRPM and EL Students. Provide alternative school options, incorporating traditional and independent study programs during the traditional day schedule that allow students to make up credits taking into consideration emotional and maturity level of the student.