



El Camino Charter High School

Board Meeting

Date and Time

Thursday April 25, 2019 at 4:30 PM PDT

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
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 4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	30 m
E. Board Candidate Statements	Discuss	Beatriz Chen	21 m
Candidates who have applied for one of the upcoming Board vacancies will be allowed to give a statement to the Board and to the audience.			
F. Executive Director Update		David Hussey	15 m
G. Chief Business Officer Update		Alan Darby	15 m
H. Board Committee Reports	Discuss	Scott Silverstein	10 m
II. Consent			6:06 PM
A. Approve Minutes of February 28, 2019 Board Meeting	Approve Minutes	Scott Silverstein	1 m
ACTION ITEM: motion to approve the minutes of the March 28, 2019 Board Meeting. Approve minutes for Board Meeting on March 28, 2019			
III. Financial			6:07 PM
A. Review and Vote on March 2019 Check Registers	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the March 2019 check registers.			
B. March 2019 Financial Update	Discuss	Cindy Frantz of EdTec	10 m
IV. School Business			6:27 PM
A. Tech Update and IT Audit Update	Discuss	Beatriz Chen	20 m
B. Discuss and Possible Vote on Changing Director of Tech Position from Certificated to Classified	Vote	David Hussey	10 m

This would change the position of Director, Staff and Student Technology, which is currently a certificated position, to a classified position.
ACTION ITEM: motion to approve changing the Director, Staff and Student Technology position from certificated to classified.

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| C. Discuss and Possible Approval of 1:1 Initiative Lease for Incoming Freshmen | Vote | David Hussey | 10 m |
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Last year the Board voted to approve the 1:1 initiative; the contract approved at the time was to lease laptops for freshmen, sophomores and juniors, with seniors to get existing school laptops. This approval item is for laptops for incoming freshmen.

ACTION ITEM: motion to approve a contract for 1:1 laptops for incoming freshmen for the 2019-2020 school year.

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| D. Discuss and Possible Approval of Purchase of Promethean Smart Panels | Vote | David Hussey | 10 m |
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Last year, the Board approved the first phase of the rollouts for Promethean Smart Panels. This is the second phase, for the purchase of another 50 panels.

ACTION ITEM: motion to approve the purchase of 50 Promethean Smart Panels at a total cost of \$213,820.25.

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| E. Discuss Plans for North Campus | Discuss | Lisa Ring | 10 m |
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V. Governance 7:27 PM

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| A. Discuss the Mission and Vision of the School | Discuss | Scott Silverstein | 15 m |
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| B. Discuss and Possible Vote to Remove Member of ED Evaluation Committee Due to Conflict of Interest | Vote | Scott Silverstein | 10 m |
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The Board will discuss and possibly vote on the issue of whether a conflict of interest exists with a member of the Executive Director Evaluation Committee such that removing the member is warranted.

ACTION ITEM: motion to remove a member of the Executive Director Evaluation Committee from the Committee.

VI. Closed Session 7:52 PM

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|---|---------|-------------------|------|
| A. Conference with Labor Negotiators | Discuss | Scott Silverstein | 15 m |
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: American Federation of State County and Municipal Employees District Council 36

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| B. Conference with Legal Counsel: Anticipated Litigation | Discuss | Scott Silverstein | 10 m |
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Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: three (3) matters.

VII. Reconvene to Open Session 8:17 PM

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| A. Report on Actions Taken in Closed Session, If Any | Discuss | Scott Silverstein | 3 m |
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VIII. Closing Items 8:20 PM

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| A. Adjourn Meeting | Vote | Scott Silverstein | 1 m |
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Coversheet

Approve Minutes of February 28, 2019 Board Meeting

Section: II. Consent
Item: A. Approve Minutes of February 28, 2019 Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on March 28, 2019

APPROVED



El Camino Real Charter High School

Minutes

Board Meeting

Date and Time

Thursday March 28, 2019 at 4:30 PM

Location

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Directors Present

Beatriz Chen, Brian Archibald, Darin Ryburn, Gregory Basile, Kenneth Lee, Lisa Crosthwait, Scott Silverstein, Steven Kofahl

Directors Absent

None

Guests Present

Alan Darby, Daniel Chang, David Hussey

I. Opening Items

A. Call the Meeting to Order

Daniel Chang called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Mar 28, 2019 at 4:39 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Public Comments

Letty Zane, parent, spoke regarding the School Side Council. SSC has monthly meetings. One challenge they wanted to discuss is regarding improving communication to and from all stakeholders, and suggested that this could be met by hiring a new Marketing Director.

Nicole Kerrigan, former student, spoke regarding the El Camino Real Mountain Bike Team, they would like to add it as a sport for PE credit.

Kirk Durham, parent, spoke in favor of adding the Mountain Bike Team as a sport for PE credit.

Jill Connely, parent, spoke in favor of adding the Mountain Bike Team as a sport for PE credit.

Christy Durham, parent, spoke in favor of adding the Mountain Bike Team as a sport for PE credit.

E. Executive Director Update

Mr. Hussey thanked Friends of ECR for putting on the 50th Anniversary Gala, and for getting stakeholders involved with the Carnival. Stated that the Carnival was well received, and may become an annual event. Also mentioned the Rededication Ceremony which was organized by Steven Bash, Student Body President.

Academic Decathlon won first place in the Super Quiz, and came in 2nd place in California. The team earned 34 individual medals and 18 team medals, and will be participating in the online national competition.

Schoolwide testing begins next week, 9th through 12th grades. 9th and 10th will be taking MAP; 11th will be taking SBAC, the English and Math portions; and 12th will be taking CASS and MAP testing.

Charter School Division will be coming for their annual visit in two weeks.

Mr. Silverstein also spoke and said that the Board is standing behind and in support of the administration here, particularly the Executive Director. Mr. Silverstein wanted it clear that Mr. Hussey is in charge of the entire school, and that he is doing a great job.

F. Chief Business Officer Update

CSD will be here on April 10th and 11th, and we will be reporting to the Board after the visit has concluded.

Starting next month, we will be presenting additional items as we begin conversations with different vendors for the upcoming year.

G. Board Committee Reports

The Travel Committee will be meeting tomorrow.

The Safety Committee spoke regarding the March 6th presentation by Eagle Corporation regarding their shot detection program.

II. Consent

A. Approve Minutes of February 28, 2019 Board Meeting

Steven Kofahl made a motion to approve minutes from the Board Meeting on 02-28-19 Board Meeting on 02-28-19.

Brian Archibald seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Lisa Crosthwait	Aye
Kenneth Lee	Aye
Brian Archibald	Aye
Beatriz Chen	Aye
Darin Ryburn	Abstain
Scott Silverstein	Aye
Steven Kofahl	Aye
Gregory Basile	Aye

B. Approve Minutes of March 2, 2019 Board Retreat

Darin Ryburn made a motion to approve minutes from the Board Retreat on 03-02-19 Board Retreat on 03-02-19.

Lisa Crosthwait seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Financial

A. Review and Vote on February 2019 Check Registers

Brian Archibald made a motion to approve the February 2019 check registers.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. February 2019 Financial Update

Ms. Frantz spoke regarding the monthly ADA trend and the forecasted ADA. Mr. Archibald questioned the ADA and whether the ADA will be updated based on the actual

ADA versus the forecasted ADA, given that the slides show a downward trend; Mr. Hussey indicated that attendance should flatten out for the last couple months. Ms. Frantz indicated that the ADA is cumulative, so any change for the last 2 months should have little impact on the overall numbers. Mr. Silverstein asked whether the students who leave the school do a type of exit interview; Ms. Frantz indicated that the number is not based on students leaving, but on attendance alone. Mr. Hussey indicated that we are developing an exit interview policy. Mr. Archibald asked if there were plans in place to improve attendance, as ADA is crucial and should be kept an eye on going forward. Mr. Hussey noted that attendance is tied to prom and other events, and the school is working on improving attendance overall.

The financial forecast remains unchanged. Cash flow is projected to end at \$5.9M.

IV. School Business

A. Tech Update and IT Audit Update

Ms. Chen noted that the IT Audit proposal was revised, reviewed and signed off on and sent to NIC Partners. The proposal was for \$24,740. The ultimate outcome of the audit is to confirm the inventory and to ensure that we have the technology and infrastructure in place to sustain the tech programs that we have and the type of technology the teachers are using.

Mr. Hussey stated that Birmingham's tech department came to visit us as they wanted to review the 1:1 technology that we have. Also, Microsoft called and interviewed him regarding the 1:1 implementation and Microsoft may be highlighting ECR.

B. Discuss and Possible Approval of Internet Upgrade

Mr. Hussey noted that we currently have a 1GB line. We would like to add a 5GB line as our main line, with a 1GB line as a backup. These would be on ECR currently pays @ \$3,421 for the 1GB line. Last week, we locked in the E-rate, which will give us a 50% rebate on the 5GB line for a reduced monthly cost of \$1,937.98 with no non-reoccurring costs; the 1GB line through Spectrum would cost \$1,185.00, with a one-time non-reoccurring charge of \$250. This would equal a total cost of \$3,122.98 per month. The increased bandwidth would help all student and teacher technology; and the 1GB backup line will be used when we get our own phone system.

Darin Ryburn made a motion to approve the internet upgrade to 5GB through AT&T and 1GB backup through Spectrum.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Discuss and Possible Approval of Purchase of Palo Alto Firewall

Last year in March, the Board approved a one year contract for the Palo Alto Firewall. Our one year license is set to expire, so we are looking to lock in a 3 year license. A new one year license will cost us \$35,554.94; a three year license will cost \$71,512.69, which

will essentially be getting us 3 years for the price of 2. If our firewall system goes down, it would cause the network to go down, which would affect instruction and learning. The redundancy of two active systems is necessary - if one system went down the other would kick in seamlessly. The firewall is the content filter, it filters out inappropriate sites, protects from hackers getting into our system, and protects all the confidential information on our network.

Mr. Silverstein asked about what would happen if the charter was not renewed before the 3 year term is up; staff will reach out to the vendor to find out about this.

Beatriz Chen made a motion to approve the purchase of the Palo Alto Firewall license for 3 years at a total cost up to \$71,512.69, with the condition that the CCO is to look into putting in a provision regarding what happens if the charter petition is not renewed.

Gregory Basile seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Aye
Brian Archibald	Abstain
Darin Ryburn	Aye
Kenneth Lee	Aye
Lisa Crosthwait	Aye
Gregory Basile	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye

D. Discuss and Possible Approval of Resolution Re Department of Rehabilitation Agreement

This is a renewal of our partnership with the Department of Rehabilitation. Our special needs students are offered a paid position by an outside company, the job has to be approved by the Department of Rehab. The Department of Rehab pays 20% of our coordinator's salary, and they pay the wages earned by the students.

Darin Ryburn made a motion to approve the Board Resolution re Department of Rehabilitation Agreement.

Lisa Crosthwait seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Review and Possible Approval of Revised Classified Management Salary Table

The Director, Technology will move from the certificated administrative position to classified, and the title will be Director of Student and Teacher Technology.

Mr. Archibald noted that he was still not comfortable with the increases to the Payroll Manager and Director, Accounting & Finance positions. Mr. Darby stated that he had reviewed comparables from other schools and what other similarly-titled positions are paid within the school, and the department can absorb the salaries of the positions comfortably.

Mr. Silverstein asked which positions are currently in the Business Office; Mr. Darby noted that there is a Payroll Specialist and Manager, Accounting & Finance, but they will be moving up to Payroll Manager and Director, Accounting & Finance positions.

Mr. Silverstein asked to why the table has set increases at 5%. Staff noted that these amounts are taken from the administrative salary table, which is from LAUSD.

Mr. Basile moved to vote the question; the Board did not approve the motion.

Mr. Basile moved to approve the revised Classified Management Salary Table; there was no second so the motion did not proceed.

F. AFSCME Initial Proposal

Aaron Pearl from the American Federation of State, County and Municipal Employees introduced himself, presented AFSCME's sunshine proposal. The first bargaining session is set for April 8, 2019.

G. ECR Initial Proposal

ECR's sunshine proposal was presented.

V. Governance

A. Discuss Upcoming Board Openings

Mr. Chang spoke regarding the timeline for conducting the nomination and election process. There are three positions coming up for renewal: two Community Representative seats (currently held by Mr. Ryburn and Mr. Archibald); and one Certificated Representative seat (currently held by Mr. Silverstein). The terms for these positions all end on June 30, 2019.

The Community Representative seats are reviewed by a Nominating Committee, which then makes its recommendation to the Board. The Board then votes and elects the Representatives. The Certificated Representative position is voted on by ECR's Certificated staff.

The recommendation is to start advertising the open positions tomorrow (Friday, March 29th), through ECR's newsletter, an email blast, on the school's webpage; the Board may also consider sending out a mailer or other advertisements. The deadline to apply will be Friday, April 19th. Candidates will be welcome to come speak at the Board meeting on April 25th. A time will also be set for the certificated staff to meet their candidates. The election for the Certificated Representative will take place over two days, May 16th and 17th. Also, May 16th will be the deadline for the Nominating Committee to make their recommendations to the Board, and the Board will vote on the Community Representatives at the May 23rd Board meeting. These timelines are in keeping with prior elections.

Lisa Crosthwait, Gregory Basile and Steven Kofahl volunteered to serve on the Nominating Committee for the Community Representative positions.

B. Discuss Board Size and Possible Vote on Adding Board Member

Mr. Silverstein noted that the LAUSD appointed position to the Board has not been filled despite the many months it has been since the position was vacated.

Mr. Hussey noted that he has reached out to Jose Cole-Gutierrez, and there is nothing definitive that has been given as to whether LAUSD will be sending another representative or not filling the position.

Mr. Silverstein expressed concern that we need to start the discussion as to what type of position it will be, whether another teacher representative, community representative, etc.

And if we wait indefinitely, we may go into the summer without knowing how to fill the position.

Mr. Silverstein noted that he will table this, pending further response from LAUSD.

C. Discuss the Mission and Vision of the School

Mr. Silverstein stated that he would like the Board to discuss establishing missions and goals for the school.

Mr. Lee noted that the Executive Director should set the goals and objectives of the school, and the Board should support the Executive Director in meeting those goals and objectives.

Mr. Silverstein stated that he would like to have the Board make a list of goals and objectives that could be presented to the Executive Director; Mr. Lee stated that this should be presented to the Executive Director Evaluation Committee, who will review and present them to the Executive Director.

D. Discuss and Possible Approval of Policy on Board Attendance

Mr. Silverstein noted that we do not have a set policy on how many absences are acceptable, given that we only have 11 scheduled regular Board meetings. Mr. Silverstein would like to propose that if a Board member misses 3 or more regular Board meetings, the member may be removed from serving as a Board member.

Mr. Ryburn stated that he is opposed to this, noting that he works with the administrators at other times, and at times he cannot make meetings but he is still actively engaged in working with the school.

Ms. Crosthwait also expressed concern about a written policy. While she has not missed but 2 meetings during her 2 years on the Board, at times an issue may come up in her work that may require her to miss a meeting. Ms. Crosthwait also noted that the Bylaws already have a provision that allows the Board to remove a Board member.

Mr. Basile asked if making this type of policy would require a change in the Bylaws or a material revision. Mr. Chang stated that since the Bylaws already allow for the Board to remove a Board member by a majority vote of the Board, creating a separate written policy should not require a material revision or a revision of the Bylaws.

The motion would be that, if a member misses three (3) or more regular Board meetings, that would cause a motion for removal of the member by the Board, which the Board would vote on at a regular or special Board meeting. This shall take into effect next school year.

Brian Archibald made a motion to approve a Board policy that states that missing three (3) or more regular Board meetings during a school year shall cause a vote for removal of the member by the Board, the policy to go into effect starting the next school year.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Scott Silverstein	Aye
Brian Archibald	Aye
Lisa Crosthwait	Abstain
Gregory Basile	Aye
Kenneth Lee	Abstain
Darin Ryburn	No
Steven Kofahl	Aye
Beatriz Chen	Aye

E. Discuss Creation of a Finance Committee

The proposed Finance Committee would work with the Chief Business Officer in reviewing the finances and investments of the school and to assist with the budget.

Mr. Archibald, Mr. Basile and Mr. Silverstein volunteered to serve on the Committee, with Mr. Archibald to chair. This Committee shall start immediately. Mr. Archibald will reach out for an outside advisor as well. This will be a standing committee.

VI. Closed Session

A. Conference with Labor Negotiators

Closed session took place.

B. Conference with Legal Counsel: Anticipated Litigation

Closed session took place.

VII. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

There were no actions taken in closed session.

VIII. Closing Items

A. Adjourn Meeting

Brian Archibald made a motion to adjourn the meeting.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,
Daniel Chang

Coversheet

Review and Vote on March 2019 Check Registers

Section: III. Financial
Item: A. Review and Vote on March 2019 Check Registers
Purpose: Vote
Submitted by:
Related Material: March 2019 Check Registers.pdf

Check Register



El Camino Real HS
March 2019

Grand Total 981,367.74

Vendor	Check #	Void	Date	Description	Check Amount
Jesse Steinberg	11784		3/1/2019	3/5/19 - Softball vs Westlake HS JV Plate	80.00
Cami Stein	11785		3/1/2019	Swimming & Diving - 4/3/19 ECR vs Taft HS 4 levels	105.00
The Track Doctor Inc	11786		3/1/2019	Track Repair - Track & Field Budget	600.00
Susan Kim	11787		3/1/2019	FCMAT visit refreshments	21.43
Guadalupe Miller	11788		3/1/2019	Conference : BER Inovative Strategies for Increasing Comprehensible Input	291.56
Rashida Madraswala	11789		3/1/2019	lab	84.59
Daniel Chang	11790		3/1/2019	Filing fee, Statement of Information	20.00
Steven Burstein	11791		3/1/2019	Conference Attendance	195.00
Irene Paez	11792		3/1/2019	Mileage during work hours (Picked up Cashier's check from bank)	27.86
Vargas, Daniel	11793		3/1/2019	3/1/19 - Softball vs Agoura HS Varsity Bases - \$75	75.00
Tri-County Forensic League	11794		3/1/2019	Speech and Debate entry Fee	45.00
Barbara Guenther	11795		3/19/2019	3/4/19 Retro Missing OT	54.27
Los Angeles County Registrar-Recorder/County Clerk	11796		3/5/2019	Filing fee for Notice of Completion on Prop 39 project	95.00
Mutual of Omaha	11797		3/5/2019	03/19 Voluntary Disability Insurance	1,732.74
AT&T	11798		3/5/2019	2/2/19-3/1/19 Billing Date 818 844-8815 Shoup Property	153.62
Abdon Rosales	11799		3/5/2019	02/19 Gardening Service for Shoup	1,000.00
CompStar Insurance Services	11800		3/5/2019	02/19 Workers' Compensation	22,028.94
Manny Velas Quez (Manny's Welding)	11801		3/5/2019	Gas & Water Meter Location per Inspector	350.00
VOID	11802	VOID	VOID	VOID	0
Michael Consoletti	11803		3/6/2019	NJROTC Event Entry Fees, uniform nametags and trophies	1,513.81
Michael Consoletti	11804		3/6/2019	ROTC Lacrosse Equipment	2,024.52
Alison Yedor	11805		3/6/2019	This is for the gas for the equipment truck that we will be taking to San Diego.	130.68
Richard Yi	11806		3/6/2019	Boys and Girls Lacrosse	102.61
Richard Yi	11807		3/6/2019	Parking Pass - CSUN - ECR Baseball Game vs Narbonne HS - 2/27/19	6.00
Beth Corbett	11808		3/6/2019	cheer music for upcoming competition	98.00
USC Baseball	11809		3/6/2019	Baseball Field Rental Fee USC Dedeaux Field 3/11/19 (Originally 2/20/19) Varsity Baseball vs West Ranch HS DH	750.00
Redondo Union CCT Booster Club	11810		3/6/2019	ECR Track and Field Redondo Invitational Meet Entry Fee	600.00
Pacific Islander Sportfishing Inc	11811		3/7/2019	Floating Marine Lab trip, 3-8-19	666.00
CATHERS CONSULTING	11812		3/7/2019	Cathers Consulting Inv 030219 Workshop for academic decathlon	700.00
Robotics Education and Competition Foundation, Inc	11813		3/7/2019	Registration for Signature Event: The WAVE at WPI	600.00
DTASC	11814		3/7/2019	DTASC Shakespeare Reg. JV/Varsity fees.	830.00
SCSBOA	11815		3/7/2019	Application fee for 3/14/19 Santa Susana Orchestra Music Festival	200.00
Tri-County Forensic League	11816		3/7/2019	3/9/19 TCFL Congress State Qualifying Tournament	150.00
Bruce Neale	11817		3/7/2019	Reimbursement for Meals and Gas	198.07
Emilie Larew	11818		3/7/2019	COP NPS Tour/Meetings	811.59
Hardie, Rian	11819		3/8/2019	02/19 ColorGuard/Dance Instructor	592.50
Bianca Oruh	11820		3/8/2019	02/19 ColorGuard/Dance Instructor	481.50
Dr. Ronald Koslowski	11821		3/8/2019	Reimbursement for student transportation to NPS on 3/6/19	17.68
Woong G Yoo	11822		3/8/2019	February 2019 Invoice	2,400.00
Dax Villalta	11823		3/11/2019	3/11/19 - Varsity Baseball vs West Ranch HS Varsity Bases	81.00
Michael Chukerman	11824		3/11/2019	3/11/19 - Varsity Baseball vs West Ranch HS Varsity Plate	85.00
Dan Kenney	11825		3/11/2019	Girls Lacrosse vs Louisville HS - 3/11/19 Varsity REF	74.00
Dan Engwall	11826		3/11/2019	Girls Lacrosse vs Louisville HS - 3/11/19 Varsity REF	74.00
CIF LA City Section	11827		3/11/2019	2019 Ojai Tournament Fee - Boys Tennis Budget	45.00
CIF LA City Section	11828		3/11/2019	2019 Ojai Tournament Fee Doubles Fee - Boys Tennis Budget	60.00
Brad Glenn	11829		3/11/2019	Boys Lacrosse vs Hamilton HS - 3/12/19 Varsity REF	74.00
Jeff Bieler	11830		3/11/2019	Boys Lacrosse vs Hamilton HS - 3/12/19 Varsity UMP	74.00
Fakehany, Thomas	11831		3/11/2019	Boys Volleyball Game vs Taft HS - 3/13/19 JV - UMP, Varsity - REF	126.00
King Lee	11832		3/11/2019	Boys Volleyball Game vs Taft HS - 3/13/19 JV - REF, Varsity - UMP	121.00
Stephanie Franklin	11833		3/11/2019		489.90
Elizabeth Brasler	11834		3/11/2019	VAPA Program - Grieb Lighting Equipment	71.84
Elizabeth Brasler	11835		3/11/2019	Paint, Supplies for Drama Dept. General	105.78
Stephanie Franklin	11836		3/11/2019	Academic Decathlon Jackets	678.03
Kyle Lee	11837		3/11/2019	Specialized paper for poster/flier printing on-site	174.62

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Vendor	Check #	Void	Date	Description	Check Amount
Kyle Lee	11838		3/11/2019	Aeries Con 2019	293.47
Christine Kopelev	11839		3/11/2019	Laboratory Supplies	75.83
The Shredders	11840		3/11/2019	01/19 Shredding	53.00
Jeff Gordon	11841		3/12/2019	Boys Lacrosse vs Jordan HS - 3/14/19 Varsity UMP	74.00
Timothy Penix	11842		3/12/2019	Boys Lacrosse vs Jordan HS - 3/14/19 Varsity REF	74.00
Brian Olson	11843		3/12/2019	Varsity Softball vs Oaks Christian HS - 3/12/19 Varsity Plate Game 1, Varsity Bases Game 2	90.00
John Dall	11844		3/12/2019	Varsity Softball vs Oaks Christian HS - 3/12/19 Varsity Base Game 1, Varsity Plate Game 2	90.00
Payton Tovar	11845		3/12/2019	3/14/19 - JV Baseball vs Poly HS JV- Plate	82.00
Austin Shanks_Jr.	11846		3/12/2019	Track & Field vs Cleveland HS - 3/14/19 4 Levels	128.00
Corr-Robinett, Scott	11847		3/12/2019	Track and Field Meet vs Cleveland HS Electronic Timing and Scoring Services 3/14/19	600.00
COLLEGE ENTRANCE EXAMINATION BOARD	11848		3/12/2019	HBCU Conference: 2019 A Dream Deferred	450.00
Kheris Rogers	11849		3/13/2019	Black history Performance	1,000.00
Alyssa Lee	11850		3/13/2019	3/20-24/2019 Boys Volleyball Budget - Hawaii Travel	1,217.07
Alyssa Lee	11851		3/13/2019	3/20-3/24/19 Boys Volleyball Hawaii Hotel Advance Deposit	675.42
Daniela Hernandez	11852		3/13/2019	2/1/19 Comprehensible Input in World Language Conference	285.00
Vanessa Cordero	11853		3/13/2019	Student Observation at a Private School	22.74
Richard Yi	11854		3/13/2019	Paint for Softball Foul Lines- Budget	38.27
Alison Yedor	11855		3/13/2019	Gas for Truck Dance Guard to Monrovia HS 3/2/19	41.51
Alison Yedor	11856		3/13/2019	purchase of 4 tarps for Dance Guard for Rainy Season	77.70
Lily Liu	11857		3/14/2019	Speech and debate team tournament	57.49
Kelly Services, Inc.	11858		3/15/2019	Substitute Teachers through 11/25/18 - Missed Invoice	1,945.13
The Home Depot	11859		3/14/2019	Woodshop Student Supplies - 3/10/19	427.17
Smart & Final	11860		3/14/2019	Acct # 512005 03/2019 Food Supplies for Class	794.47
Sollima, William	11861		3/14/2019	3/15/19 Official JV VAR Boys Volleyball vs Birmingham	121.00
Centobene, Maryann	11862		3/14/2019	3/15/19 Official JV VarBoys Volleyball vs Birmingham	126.00
West, Kirk A.	11863		3/14/2019	3/15/19 Official Var Softball vs West Ranch HS	75.00
Philip Restivo	11864		3/14/2019	3/15/19 Official Var Softball vs West Ranch	77.00
Oaks Christian Track & Field	11865		3/14/2019	Meet entry fee for Maurice Greene Invitational on 3/16/2019	400.00
Suzanne Lee Schuster	11866		3/14/2019	ECR Track and Field	799.30
Marisela Carrera	11867		3/14/2019	attend STEAM conference	361.19
Alison Yedor	11868		3/14/2019	2019 AeriesCon	558.96
Alison Yedor	11869		3/14/2019	hotel rooms for WGI Regional 2/22/19-2/23/19.	269.00
Daniel Sedano	11870		3/14/2019	Bureau of Education and Research's One-Day Seminar, 2/1/19.	582.70
Scott Bauman	11871		3/14/2019	AriesCon 2019	66.87
Stephanie Franklin	11872		3/14/2019	01/19 PERS Refund for Retiree	275.27
West, Kirk A.	11873		3/26/2019	Replacement for ck#55438 issued 9/18/18 Aca Deca trip to Museum of Contemporary Art	140.00
Piece of Mind Care Services	11874		3/15/2019	Girls Volleyball Game Official - 10/9/18 Ck 55623 reissued	116,712.22
CCSA Employee Welfare Benefit Trust	11875		3/15/2019	02/19 SpEd Services(Teacher, Aide, Aide-EI Co Continuation)	315,383.16
Wiener, Cory	11876		3/15/2019	03/2019 Employee Benefits	60.00
Fernando Alvarez-Sanchez	11877		3/15/2019	Track and Field Meet vs Cleveland - 3/14/19 Gate Supervision	378.61
Ronald Reagan Presidential Foundation	11878		3/15/2019	03/15/19 Manual Payroll Check Replacement	435.00
Transit Systems Unlimited, Inc.	11879		3/15/2019	3/18/19 Trip to the Ronald Reagan Presidential Library	775.00
Alexandria R Wessels	11880		3/15/2019	Varsity Baseball @ Downey HS - 3/18/19 - Baseball Budget	126.20
David Cruz	11881		3/15/2019	3/15/2019 Manual Payroll Check (Replacement Void Paylocity Ck5609)	151.45
Amanda I Spillman	11882		3/15/2019	3/15/2019 Manual Payroll Check (Replacement Paylocity Ck5615)	189.31
Amanda Rosenberg	11883		3/15/2019	3/15/2019 Manual Payroll Check (Replacement Void Paylocity Ck5613)	164.07
Kevin Adelpour	11884		3/15/2019	3/15/2019 Manual Payroll Check (Replacement Void Paylocity Ck5604)	252.41
Alan Segal	11885		3/18/2019	Boys Volleyball vs Chatsworth HS - 3/19/19 JV UMP	126.00
Barnathan, Lee	11886		3/18/2019	Boys Volleyball vs Chatsworth HS - 3/19/19 JV Ref, Var Ump	121.00
Brett Wensley	11887		3/18/2019	3/20/19 JV Softball vs Chatsworth HS, V - Plate	80.00
Greg Morton	11888		3/18/2019	Track and Field Meet vs Cleveland - 3/14/19 Supervision of Events	52.50
Laura Weller	11889		3/18/2019	Video Assistance, Setup, Breakdown of Projection Screens for TRANSITION TO HS NIGHT	1,485.52
David L Hussey	11890		3/18/2019	CCSA Conference	599.43

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VOID	11891	VOID	VOID		0
The Village Nation	11892		3/18/2019	Reissue of Check 54071	48.84
Ralph Walker	11893		3/19/2019	Boys Lacrosse vs Birmingham CCHS - 3/21/19 Varsity REF	74.00
Sebastian Torres	11894		3/19/2019	Boys Lacrosse vs Birmingham CCHS - 3/21/19 Varsity UMP	74.00
Stefan Webster	11895		3/19/2019	Vex Robotics Competition	1,650.13
Dean Bennett	11896		3/19/2019	Supervision for Girls Basketball Round 1 State Playoff Game in San Diego, 2/26	287.78
VOID	11897	VOID	VOID		0
Alison Yedor	11898		3/19/2019	15 silver flags to be used in the Varsity Dance Guard '19 competitive show.	327.20
Ilda Luna	11899		3/19/2019	Online PD workshops for W.L.	408.00
Shelly Marshall	11900		3/19/2019	JV costumes for winter guard 2019	753.95
Mariellen Webster	11901		3/19/2019	external drives for student videoprojects	246.34
Jacqueline Mata	11902		3/19/2019	Attend a conference for World Language teacher	90.00
Anita Gruen	11903		3/20/2019	CUE Conference 2019 March 14-16 2019	299.00
Shelly Marshall	11904		3/21/2019	Violins for Front Girls in JV Winter Guard Show	155.46
Kevin Thurow	11905		3/21/2019	Thousand Oaks High School Music Festival	40.00
Guadalupe Miller	11906		3/21/2019	Aquisition Driven Instruction: IEFLA Winter Workshop, California State University, San Bernardino	163.43
Wayne Adelstein	11907		3/21/2019	03/19 Decision Publications Marketing & Community relations Shared Expense2/10/2018 CIF LA Regionals Tournament	5,000.00
Woodrow Wilson High School	11908		3/21/2019	Fees Wrestling	91.60
Peck, Ralph	11909		3/21/2019	3/22/19 Var Plate Softball vs Granada CHS	77.00
Mark Sawyer	11910		3/21/2019	3/22/19 Var Bases Softball vs Granada CHS	75.00
Tri-County Forensic League	11911		3/22/2019	TCFL State Qualifying Tournament Entry and Concessions fees	80.00
Daniel Chang	11912		3/22/2019	3/11-13/2019 CCSA Conference, Sacramento	672.15
Rashida Madraswala	11913		3/22/2019	2/01/2019 PLTW Summit Anaheim	304.71
Eric Wilson	11914		3/22/2019	2/1-3/2019 PLTW Summit Science Attendance	509.58
Barbara Stanoff	11915		3/22/2019	2/22-24/2019 Step Team Competition Supervisor	27.70
Eric Wilson	11916		3/22/2019	3/06/2019 Project Lead the Way and Canvas School Visit	83.06
Wendy Treuhaft	11917		3/22/2019	ELD and ELPAC Practice Materials	149.04
Santa Barbara Easter Relays	11918		3/22/2019	3/23/19 Santa Barbara Easter Relays Track and Field Meet	350.00
CPR Institute of Indiana	11919		3/25/2019	Onsite AED, CPR Machines for Alt Ed Office, Girls PE	2,175.00
Jose Casas	11920		3/25/2019	Girls Lacrosse vs VAAS - 3/26/19 Varsity UMP	74.00
Corr-Robinett, Scott	11921		3/25/2019	Track and Field Meet vs Taft HS Electronic Timing and Scoring Services 3/27/19	600.00
Afolabi, Muideen	11922		3/25/2019	Girls Lacrosse vs VAAS - 3/26/19 Varsity REF	74.00
Perez, Alfredo	11923		3/25/2019	3/27/19 Official Boys Volleyball vs Cleveland HS	121.00
Russell, Jim	11924		3/25/2019	3/27/19 JV Ump Var Ref Boys Volleyball vs Cleveland HS	126.00
Jeffrey Ordway	11925		3/25/2019	3/27/19 Official JV Softball vs Cleveland	82.00
Britainn Aldridge	11926		3/26/2019	03/26/19 Manual Payroll (Final Check)	1,206.60
Bianca Oruh	11927		3/27/2019	03/19 ColorGuard/Dance Instructor	571.50
West Los Angeles NFL District	11928		3/27/2019	3/29-3/31/2019 West LA NSDA Tournament Speech and Debate	220.00
Lisa Ring	11929		3/27/2019	3/11-3/14/2019 CCSA LCAP , AltEd, EL, IS Programs	1,866.52
Susan Kim	11930		3/27/2019	March 2019 CCSA Conference - Sacramento	1,168.11
Afolabi, Muideen	11931		3/27/2019	3/28/19 Var Ref Girls Lacrosse vs Palisades	74.00
Roberto Candelario	11932		3/27/2019	3/28/19 Var Ump Girls LaCrosse vs Palisades	74.00
Alyssa Lee	11933		3/27/2019	3/08-3/09/2019 SD Boys Volleyball Tournament Coach Hotel	302.56
Richard Yi	11934		3/27/2019	3/11/2019 USC Game Parking and Mileage	46.80
Stephanie Franklin	11935		3/27/2019	June 17-20, 2019 College Board AP by the Sea English Reg Fee	795.00
Melissa Ann Charters	11936		3/27/2019	Reimbursement for foods class, Smart & Final CC payment did not post in time	109.10
American Express	11937		3/27/2019	03/15/19 AMEX Darby X3-31039 February	34,326.21
American Express	11938		3/27/2019	03/15/19 AMEX Hussey X3-31013 February	25.00
American Express	11939		3/27/2019		75.00
American Sign Language Teachers Association	11940		3/27/2019	Sept 2018-19 American Sign Language Teachers Association Membership and Honor Society	105.00
Monte Murray	11941		3/28/2019	3/29/19 Official JV Softball vs Taft HS	80.00
Mark Sawyer	11942		3/28/2019	3/29/19 Official Var Softball vs Taft HS	75.00
Tony Gazzera	11943		3/28/2019	3/29/19 Var Plate Softball vs Taft HS	77.00
Marc Anthony M Guerra	11944		3/28/2019	Indoor Drumline Visual Package (Drill and Choreography)	1,000.00
Ana De Los Santos	11945		3/28/2019	Reimbursement for USPS Express Postage and Mileage ACaDeca	26.97

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Samantha Spencer	11946		3/28/2019	Digital Instructional Book - English Mechanics Dave Stuart Jr.	25.00
Eric Wilson	11947		3/28/2019	Tax Documents for Shoup	31.44
Samantha Spencer	11948		3/28/2019		59.60
Samantha Spencer	11949		3/28/2019	CUE Conference 2019	974.22
M&M Paper Co.	11950		3/28/2019	Copy Paper	1,357.53
M&M Paper Co.	11951		3/28/2019	80 cases 81/2 x 11 white 20lb	3,022.20
Rigoberto Sanchez (Cal State Electric)	11952		3/28/2019	Extra Work of Shoup	2,100.00
Chartwells Division	11953		3/28/2019	2/6/19 Exchange Teacher's Lunches	58.50
Ventura County Office of Education	11954		3/28/2019	March 12-13 2019 ASIST Workshop Registration Fee	150.00
Ryan Guinto	11955		3/29/2019	CUE Conference 2019	1,002.44
Ryan Guinto	11956		3/29/2019	Charter School Conference	851.38
Hardie, Rian	11957		3/29/2019	03/19 ColorGuard/Dance Instructor	435.00
Inspire Communication, Inc	11958		3/29/2019	02/19 Screening and Therapy/Staff Consultation and Documentation	17,701.25
Working With Autism, Inc	30226		3/3/2019	01/19 Special Ed Services	5,661.24
Xerox Financial Services LLC (Xerox Corporation)	30227		3/3/2019	1/31/19-2/27/19 Equipment Lease-Contract 010-0077477-001	1,154.75
Kelly Services, Inc.	30228		3/4/2019	Substitute Teachers through 2/3/19	9,772.65
FedEx	30229		3/3/2019	1/11/19-1/24/19 FedEx Services	66.00
LADWP	30230		3/3/2019	01/19 Billing Shoup Property	2,171.18
Kelly Services, Inc.	30231		3/3/2019	Substitutes for Technology Dept. through 1/27/19	864.00
Chartwells Division	30232		3/3/2019	1/24/19 Lunches for Board of Directors	125.88
Kelly Services, Inc.	30233		3/3/2019	Substitutes for Technology Dept. through 1/20/19	1,080.00
Kelly Services, Inc.	30234		3/3/2019	Substitutes for Technology Dept. through 1/13/19	864.00
Xerox Financial Services LLC (Xerox Corporation)	30235		3/3/2019	12/31/18-1/30/19 Equipment Lease-Contract 010-0077477-001	1,113.05
VOID	30236		VOID	VOID	0.00
SHI International Corp	30237		3/3/2019	Live Stream board meetings via social media	787.31
VOID	30238		VOID	VOID	0
Linguabee LLC	30239		3/6/2019	2/13/19-2/15/19 Interpreting Services	1,083.64
McLean Accounting Solutions	30240		3/6/2019	02/19 Payroll Services	3,400.00
Xerox Financial Services LLC (Xerox Corporation)	30241		3/6/2019	01/19 Equipment Lease-Contract 010-0077477-003	90.35
Brigham Young University	30242		3/6/2019	World Language for IS	360.00
Brigham Young University	30243		3/6/2019	BYU class for SPED	263.00
Robotics Education and Competition Foundation, Inc	30244		3/6/2019	State Championships - Registration Fee for 404Z	250.00
Robotics Education and Competition Foundation, Inc	30245		3/6/2019	State Championships - Registration Fee for 404S	250.00
REACH	30246		3/6/2019	02/18 Special Ed Services	4,560.00
SoCalGas	30247		3/8/2019	2/19/19-2/25/19 Gas Charges for Shoup	3,631.93
Staff Rehab	30248		3/8/2019	2/11/19-2/15/19 Staff Rehab Services	2,275.00
MWB Copy Products, Inc (SoCal Office Tech)	30249		3/8/2019	2/17/19-3/16/19 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	931.30
Brooks Transportation Inc.	30250		3/8/2019	ROTC trip to Santa Ana HS, 2/2/19, charter bus	1,500.00
EdLogical Group Corp	30251		3/8/2019	01/19 Special Ed Services	1,893.50
Verizon Wireless	30252		3/8/2019	1/8/19-2/7/19 Communication Services	1,008.78
Scholastic, Inc	30253		3/8/2019	To be paid through a PO. Non-fiction magazines for my EL classes to be utilized to improve reading comprehension and writing skills (summarizing and informational writing).	131.78
Interquest Detection Canines	30254		3/8/2019	1/16/19 & 1/28/19 - Canine Inspection 356-0119	350.00
MHS Inc. (Multi-Health Systems)	30255		3/8/2019	Testing	759.23
AT&T	30256		3/8/2019	11/19/18-12/18/18 Local Access	3,255.40
Valley Industry Commerce Association	30257		3/8/2019	10/18 - 09/19 VICA Membership Dues	1,210.00
AT&T	30258		3/12/2019	2/22/19-3/21/19 818 888-3532 Alarm	191.14
Troxell Communications, Inc.	30259		3/12/2019	Tech for Shoup	1,385.19
Child and Family Guidance Center/Northpoint School	30260		3/12/2019	01/19 Special Ed Services Northpoint	1,857.25
Simi Valley Lock & Key	30261		3/12/2019	Keys for Shoup	299.55
VEX ROBOTICS, INC	30262		3/12/2019	Robotics supplies	149.97
Brooks Transportation Inc.	30263		3/12/2019	Athletics Budget - Transportation	2,517.50
CDW LLC	30264		3/12/2019	Barcode scanner for inventory and attendance	786.43
Waste Management - Los Angeles	30265		3/12/2019	03/19 Waste Management Services on Shoup	374.52
Troxell Communications, Inc.	30266		3/12/2019	Tech for Shoup	510.28
Wespac Plan Services, LLC	30267		3/12/2019	01/19 Quarterly Recordkeeping Fees-403(B) Plan	250.00
World Unispec	30268		3/12/2019	Small Sweatpants for Student Store	383.40
Xerox Financial Services LLC (Xerox Corporation)	30269		3/12/2019	1/28/19-2/27/19 Equipment Lease-Contract 010-0077477-002	105.57
Department of Justice (State of CA)	30270		3/12/2019	01/19 Fingerprint Apps	305.00

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Brooks Transportation Inc.	30271		3/12/2019	CCR trips to Junior Achievement on 1/22, 1/24, 1/25	428.75
Brooks Transportation Inc.	30272		3/12/2019	CCR trips to Junior Achievement on 2/4	428.75
Brooks Transportation Inc.	30273		3/12/2019	CCR trips to Junior Achievement on 1/22, 1/24, 1/25	428.75
Jules Seltzer Associates	30274		3/12/2019	133015B	2,758.64
The College Board	30275		3/12/2019	Apr 17-18 Conf:Preparate Educating Latinos for the Future of America	375.00
California Interscholastic Federation State Office	30276		3/14/2019	Net Income - Girls Soccer SoCal CIF Regional Round 1 Playoff Game vs Long Beach Poly HS 2/26/19	248.00
Brooks Transportation Inc.	30277		3/14/2019	Athletics Budget - Transportation	5,225.00
AT&T	30278		3/14/2019	2/22/19-3/21/19 818 888-1516 Student Store	296.49
Brooks Transportation Inc.	30279		3/14/2019	Dance Guard to San Diego, 2/22/19	700.00
Madera High School	30280		3/14/2019	Girls Soccer Budget - Tournament Fee	200.00
Scholastic, Inc	30281		3/14/2019	To be paid through a PO. Non-fiction magazines for my EL classes to be utilized to improve reading comprehension and writing skills (summarizing and informational writing).	125.40
School Gate Guardian	30282		3/14/2019	Roll of Badges	1,538.57
Brooks Transportation Inc.	30283		3/14/2019	Trip to Reagan Library, 3/26/19	372.50
Rent-It	30284		3/14/2019	rental of a 16' truck for the competition at Aliso Niguel on 2/16.	353.15
Brooks Transportation Inc.	30285		3/14/2019	Physics field trip to Knotts, 3/14/19	1,250.00
Xerox Financial Services LLC (Xerox Corporation)	30286		3/14/2019	02/19 Equipment Lease-Contract 010-0077477-003	115.35
Brooks Transportation Inc.	30287		3/14/2019	AVID trip to Venice beach cleanup, 2/16/19	350.00
Brooks Transportation Inc.	30288		3/14/2019	Humanitas Trip to LA Zoo, 3/14/19	835.00
ULINE, INC.	30289		3/14/2019	Carts for laptop imaging.	701.24
Brooks Transportation Inc.	30290		3/14/2019	Step Trip to Oakland, 2/22-2/23/19	3,000.00
Brooks Transportation Inc.	30291		3/14/2019	La Familia Trip to UCLA, 2/28/19	350.00
Brooks Transportation Inc.	30292		3/14/2019	BSU trip to Pepperdine, 1/30/19	350.00
Pryor Learning Solutions	30293		3/16/2019	Pryor Seminars Unit for Patty Bolten Professional Development	199.00
Newsela, Inc.	30294		3/20/2019	Newsela PRO School License - Pilot	2,000.00
CompuClaim	30295		3/20/2019	02/19 MeduClaim Procedure Code Billing(LEA)	317.84
San Pedro High School	30296		3/20/2019	Girls Water Polo Playoff Game Official vs San Pedro HS - 2/7/19 Playoff Game Expense Split	79.00
Pearson Education	30297		3/20/2019	BASC-3 Q global Digital Administration and Interpretive Summary Report	620.00
Canon Solutions America, Inc	30298		3/21/2019	2/27/19-5/26/19 Copier Maintenance Contract 2039753	2,160.00
Linguabee LLC	30299		3/21/2019	2/20/19-2/22/19 Interpreting Services	1,121.14
CBT Nuggets, LLC	30300		3/20/2019	Learner 1 year 4/20/19 to 4/20/20	1,198.00
Turf Team, Inc.	30301		3/20/2019	February Sports Field Maintenance - Baseball Budget	1,506.00
Brooks Transportation Inc.	30302		3/20/2019	Athletic Budget - Transportation Week of 2/25/19	5,985.00
Brooks Transportation Inc.	30303		3/21/2019	Journalism competition at Long Beach CC, 3/16/19	650.00
AT&T	30304		3/21/2019	1/19/19-2/18/19 Local Access	3,248.20
Brooks Transportation Inc.	30305		3/20/2019	Humanitas trip to Channel Islands, 3/8/19	465.00
Brooks Transportation Inc.	30306		3/21/2019	Drumline Trip to Westminster HS, 2/23/19	750.00
Fast Deer Bus Charter, Inc	30307		3/20/2019	SoCal CIF Regional Playoff Game - RD 1 ECR @ Foothills Christian HS (San Diego) 2/26/19 - Boys Basketball Budget	70.03
Rent-It	30308		3/20/2019	Rental of a 16' truck for the competition at at Del Norte High School in San Diego	562.67
HST Lessee SNYT LLC (Sheraton New York Times Square Hotel)	30309		3/20/2019	Learning and The Brain Conference	1,322.15
Alan Grant	30310		3/20/2019	02/19 Robotics supervision and assistance	508.50
Jules Seltzer Associates	30311		3/20/2019	133440 ROOM T33	7,787.00
California Association for Bilingual Education	30312		3/20/2019	California Association for Bilingual Education, Dept. LA 24772, Pasadena, CA 91185-4772	640.00
Turf Team, Inc.	30313		3/20/2019	January Sports Field Maintenance - Baseball Budget	2,283.00
Turf Team, Inc.	30314		3/20/2019	January Sports Field Maintenance - Softball Budget	1,323.00
Eastbay Team Sales	30315		3/20/2019	Gatorade - G Series Performance Package - Boys Lacrosse Budget	235.00
Scholastic, Inc	30316		3/20/2019	Scholastic News: Captivating current events	75.90
Kelly Services, Inc.	30317		3/21/2019	Substitutes for Technology Dept. through 2/3/19	1,080.00
Verdugo Hills Autism Project	30318		3/20/2019	01/19 Direct Intervention and Supervision for Student	5,459.85
SOS Survival Products, Inc.	30319		3/22/2019	Food bars for the earthquake bin	2,581.00
Aeries SIS	30320		3/22/2019	Aeries Con 2019 (Mar 4 - Mar 5)	625.00
Aeries SIS	30321		3/22/2019	Aeries Conference	1,750.00
Robotics Education and Competition Foundation, Inc	30322		3/22/2019	Registration for Vex World Championships	975.00
Merit Oil Company	30323		3/21/2019	2/15/19 Gasoline, Delivery Fee, Fuel Surcharge	374.19
Hanover Insurance Group	30324		3/21/2019	03/19 Payment for 2018-2019 Insurance	10,403.95
Canon Financial Services, Inc.	30325		3/21/2019	2/20/19-3/19/19 Equipment Leases	2,734.77

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check #	Void	Date	Description	Check Amount
Working With Autism, Inc	30326		3/22/2019	02/19 Special Ed Services	6,289.46
AEGIS Security & Investigations, Inc	30327		3/21/2019	02/19 Security Services	45,287.50
Verizon Wireless	30328		3/21/2019	2/8/19-3/7/19 Communication Services	1,008.78
EdLogical Group Corp	30329		3/22/2019	02/19 Special Ed Services	3,297.30
LADWP	30330		3/21/2019	03/19 Billing Shoup Property	2,007.63
Kelly Services, Inc.	30331		3/21/2019	Substitute Teachers through 3/3/19	10,904.26
Staff Rehab	30332		3/21/2019	2/25/19-3/1/19 Staff Rehab Services	2,405.00
Westlake High School	30333		3/22/2019	Entrance Fee for 5/11/19 Westlake High School Jazz Festival	235.00
Staples Business Advantage	30334		3/22/2019	Order Number: 7203133994 Sci Dept Office Supplies	370.11
Staples Business Advantage	30335		3/22/2019	Order Number: 7203133994 Sci Dept Office Supplies	1,870.59
MJP Technologies, Inc	30336		3/22/2019	4/5/18 Laptop Repair	45.00
Chartwells Division	30337		3/22/2019	02/19 Cafeteria Services	74,151.43
MWB Copy Products, Inc (SoCal Office Tech)	30338		3/21/2019	9/17/18-10/16/18 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	931.30
Cecilia Hernandez	30339		3/22/2019	Parent requests funds to be reimbursed	199.00
Nettime Solutions LLC	30340		3/21/2019	02/19 stratustime Monthly Subscription	1,668.00
Staples Business Advantage	30341		3/22/2019	10/27/17 30% Recycled copy paper Composition Notebooks for 9th Grade Humanitas Science Students	1,343.43
Staples Business Advantage	30342		3/22/2019	Students	68.55
Pitney Bowes	30343		3/21/2019	02/19 Meter Rental	60.21
EdTec Inc.	30344		3/21/2019	02/19 EdTec Monthly Services	17,654.17
Staff Rehab	30345		3/22/2019	2/19/19-2/22/19 Staff Rehab Services	1,885.00
Altoedge Inc	30346		3/21/2019	WavePad Standard user license to modify audio files	30.00
Kelly Services, Inc.	30347		3/21/2019	Substitutes for Technology Dept. through 2/17/19	13,294.87
Brooks Transportation Inc.	30348		3/21/2019	NJROTC Military Ball at Westin Bonaventure, 2/23/19	1,250.00
PCM-G	30349		3/21/2019	UPS for the Main data center	23,396.04
SOS Survival Products, Inc.	30350		3/21/2019	Lockdown Kit Supplies	4,220.86
Jules Seltzer Associates	30351		3/21/2019	133033C	12,347.61
Staff Rehab	30352		3/21/2019	12/10/18-12/14/18 Staff Rehab Services Items from staples for the Alternative Education Program.	2,275.00
Staples Business Advantage	30353		3/22/2019	8/24/18.	920.74
Houghton Mifflin Harcourt	30354		3/23/2019	Testing material for Special Ed	3,560.51
Carolina Biological Supply Co.	30355		3/23/2019	Specimens for Dissection	1,273.27
Staff Rehab	30356		3/23/2019	1/28/19-2/1/19 Staff Rehab Services	2,275.00
The Print Spot	30357		3/23/2019	Banners Volleyball team banners - Athletics Budget	120.45
Child and Family Guidance Center/Northpoint School	30358		3/23/2019	11/18 Direct student service	141.00
Nick Rail Music, Inc.	30359		3/23/2019	Equipment for Band	634.01
Jules Seltzer Associates	30360		3/26/2019	133430 TECH DEPT.	174.64
Child and Family Guidance Center/Northpoint School	30361		3/26/2019	01/19-02/19 Direct Student Services	405.18
Staff Rehab	30362		3/26/2019	3/4/19-3/8/19 Staff Rehab Services	2,226.25
Gardena Valley News	30363		3/28/2019	3/12/19 King's Courier	578.86
Child and Family Guidance Center/Northpoint School	30364		3/28/2019	02/19 Special Ed Services Northpoint	1,857.25
Kuta Software	30365		3/28/2019	Kuta Software-Infinite Algebra 1	125.00
JW Pepper & Son, Inc	30366		3/28/2019	Music Scores for Festivals Needed to perform dissections and add new blades to old scalpels that have missing blades.	396.94
Flinn Scientific Inc.	30367		3/28/2019	scalpels that have missing blades.	154.18
Brooks Transportation Inc.	30368		3/28/2019	Jazz festival at Newbury Park HS, 3/16/19	8,750.00
The Print Spot	30369		3/28/2019	Security envelopes school use	955.98
Staples Business Advantage	30370		3/29/2019	Order Number: 7203304316	24.44
Staples Business Advantage	30371		3/29/2019	Order Number: 7203286386, Alternative Education Program.	210.19
Staples Business Advantage	30372		3/29/2019	Order Number: 7203304316	27.56
Staples Business Advantage	30373		3/29/2019	Order Number: 7203232358 Office Supplies	41.60
Staples Business Advantage	30374		3/29/2019	Order Number: 7203304316	970.12
Epic Sports, Inc.	30375		3/29/2019	Net & Racks - Boys Volleyball Budget	381.43
Staples Business Advantage	30376		3/29/2019	Order Number: 7203232358 Office Supplies	279.37
Kelly Services, Inc.	30377		3/29/2019	Substitutes for Technology Dept. through 2/24/19	864.00
Healy Awards	30378		3/30/2019	Football Helmet stickers	1,188.99
CDW LLC	30379		3/30/2019	Add additional memory to the 5 ECR Reality Computers	306.16
LACOE, Los Angeles County Office of Education	30380		3/30/2019	Partnering With Families Through a Multi-Tiered System of Support	220.00
Interquest Detection Canines	30381		3/30/2019	02/19 Canine Inspection	175.00
Linguabee LLC	30382		3/31/2019	3/13/19-3/15/19 Interpreting Services	1,033.00
Linguabee LLC	30383		3/31/2019	3/5/19-3/8/19 Interpreting Services	1,164.44
PARS	30384		3/31/2019	01/19 PARS ARS Fees	330.32
Linguabee LLC	30385		3/31/2019	3/1/19 Interpreting Services	594.98

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Vendor	Check #	Void	Date	Description	Check Amount
Spectrum (Time Warner Cable)	30386		3/31/2019	03/19 Fiber Internet Account 086084201	899.00
Canon Solutions America, Inc	30387		3/31/2019	11/27/18-2/26/19 Copier Usage Contract 2039753	91.75
Department of Justice (State of CA)	30388		3/31/2019	02/19 Fingerprint Apps	32.00
Los Angeles Unified School District	30389		3/31/2019	2/1/19 LAUSD School Police Overtime Reimbursement	956.00
MJP Technologies, Inc	30390		3/31/2019	6/8/18 Laptop Repair	45.00

*Checks that begin with the # '1' are printed onsite (@ ECR)

*Checks that begin with the # '3' are printed @ CNB ('Book-to-Bank')

Check Register

El Camino Real HS
March 2019

Grand Total 40,190.39

Vendor	Check #	Void	Date	Description	Check Amount
Sheraton Mission Valley	1050		3/4/2019	10 Rooms for 4 Nights 2018 San Diego Lions Tournament - Baseball Trust	7,463.15
Deny Sportswear	1051		3/4/2019	Cross Country Trust - Cross Country Awards	732.04
Deny Sportswear	1052		3/4/2019	Shirts, Tanks - Cross Country Trust	1,594.48
Manhattan Stitchy	1053		3/5/2019	Senior Gear- Students already pre-ordered gear-money paid for by Grad class of 2019	1,419.07
Deny Sportswear	1054		3/5/2019	Cross Country Trust - Screen Printing for Uniforms	314.95
Stefan Webster	1055		3/5/2019	Team Tire Order	991.54
BSN Sports	1056		3/7/2019	Spirit Pack - Boys Volleyball Trust	326.04
Andrew S Ramirez	1057		3/7/2019	February 2019 Winter Percussion Instruction	625.00
Grant A. Horn	1058		3/7/2019	February 2019 Winter Percussion Instruction	625.00
Eastbay Team Sales	1059		3/8/2019	Remaining Spirit Pack - Girls Basketball Trust	1,299.67
Crescenta Valley High School	1060		3/8/2019	Football Trust - Passing Tournament Remaining Balance	175.00
Evan Coleman	1061		3/8/2019	Best of the Bay Youth Conference & Step Show	437.90
California Print Company	1062		3/11/2019	Spirit Pack - Boys Volleyball Trust	2,724.10
Event Apparel, Inc	1063		3/11/2019	Printing - Softball Trust	154.94
VOID	1064	VOID	3/11/2019	VOID	0.00
Deny Sportswear	1065		3/12/2019	8 x 10 Black Plaque - Boys Basketball Trust	41.70
GTM Sportswear	1066		3/12/2019	Champion Reverse Weave Hoodie Mens - Boys Volleyball Trust	536.55
Wiener, Cory	1067		3/12/2019	Powderpuff Supervision, 3/1/19	52.50
Alyssa Lee	1068		3/13/2019	3/20-24/19 Boys Volleyball Trust Hawaii Travel Hotel	3,019.52
Eastbay Team Sales	1069		3/14/2019	Jerseys - Softball Trust	5,651.36
VOID	1070	VOID	3/14/2019	VOID	0.00
VOID	1071	VOID	3/14/2019	VOID	0.00
Eastbay Team Sales	1072		3/14/2019	2019 Season Gear Order Boys Volleyball Trust	2,244.61
Alison Yedor	1073		3/14/2019	Student rooms for WGI Regional, from Dance Guard Trust Account.	698.07
Ares Sportswear	1074		3/15/2019	Custom Print - Choir Trust	887.85
Jeffery Shibata	1075		3/15/2019	Reimbursement for Parent for Rental Car	277.04
Stefan Webster	1076		3/18/2019	Robotics Competition	2,704.36
Suzanne Lee Schuster	1077		3/19/2019	for Class of 2019	42.25
Mr. Stitch Embroidery	1078		3/22/2019	Embroidery Girls Water Polo Trust	361.35
San Diego Padres	1079		3/25/2019	4/14/19 Tour SD Padres Petco Stadium Trust Baseball	340.00
Braemar Country Club	1080		3/26/2019	5/5/19 Cheer Banquet at Braemar Country Club (Trust)	1,696.22
Stonefire Grill	1081		3/26/2019	3/30/19 Banquet Girls Water Polo Trust Event# E41150	812.43
Alison Yedor	1082		3/27/2019	3 hotel rooms Dance Guard San Diego Regional. To come from Dance Guard Trust.	419.22
Alyssa Lee	1083		3/27/2019	3/8-3/9/2019 SD Boys Volleyball Tournament Player Hotel Trust	605.12
Alyssa Lee	1084		3/27/2019	3/8-3/9/2019 SD Boys Volleyball Tournament Meals, Expenses Trust	537.46
Jeffry Falgien	1085		3/28/2019	Two year Website hosting fee (ECRFootball.com) JV trust football	379.90

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Payroll checks are not included on this register.

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Coversheet

March 2019 Financial Update

Section: III. Financial
Item: B. March 2019 Financial Update
Purpose: Discuss
Submitted by:
Related Material: III.B.2 American Express - March 2019 Statement.pdf
III.B.1 March 2019 Financial Update.pdf



Corporate Card Statement of Account

Sign-up For Online Statements
www.americanexpress.com/gopaperless

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Closing Date
 03/30/19

Page 1 of 7

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$
45,138.76	20,127.37	0.00	12,719.66	78.00

Balance Please Pay By
Due \$ 04/14/19

52,468.47 For important information regarding your account refer to page 2.

Your account is one month overdue. If payment in mail - thank you.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX3-31005	DAVID HUSSEY	0.00	-12,719.66
XXXX-XXXXX3-31013	DAVID HUSSEY	524.00	0.00
XXXX-XXXXX3-31039	ALAN DARBY	19,603.37	-78.00
	Total	20,127.37	-12,797.66

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX3-31005	Reference Code	Amount \$
03/01/19 PAYMENT RECEIVED - THANK YOU 03/01	04011000000	-25.00
03/01/19 PAYMENT RECEIVED - THANK YOU 03/01	04011000000	-12,694.66
Total for DAVID HUSSEY	New Charges/Other Debits	0.00
	Payments/Other Credits	-12,719.66

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

DAVID HUSSEY
 EL CAMINO REAL CHS
 5440 VALLEY CIR BLVD
 WOODLAND HILLS CA 91367

Account Number 3787-507763-31005 Payable upon receipt in U.S. Dollars.

Please Pay By 04/14/19 Enter 15 digit account number on all payments.

Amount Due \$52,468.47

Checks or drafts must be drawn against banks located in the U.S.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.

Mail Payment to:



AMERICAN EXPRESS
 BOX 0001
 LOS ANGELES CA 90096-8000



0000378750776331005 005246847002012737 30HH

Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
 XXXX-XXXXX3-31005

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
 1-336-393-1111

Hearing Impaired Services:
 TTY: 1-800-221-9950
 FAX: 1-800-695-9090

Large Print and Braille Statements:
 1-800-528-2122



Customer Service
 P.O. Box 981531
 El Paso, TX
 79998-1531

Payments
 BOX 0001
 LOS ANGELES
 CA
 90096-8000

Change of Address
 If correct on front
 do not use

Name																								
Company Name																								
Street Address																								
City, State																								
Zip Code																								
Area Code and Home Phone																								
Area Code and Work Phone																								
Email																								

Providing your email address to American Express will enable you to receive special offers, suited to your needs.



Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
03/30/19

Page 3 of 7

Activity Continued

Card Number XXXX-XXXXX3-31013				Reference Code	Amount \$
03/02/19	LIVESTREAM.COM	BROOKLYN	NY		499.00
	REF# OPSNT_ECX8M	6464959707	03/02/19		
03/14/19	GITHUB	SAN FRANCISCO	CA		25.00
	REF# CFBDYGWH	4152910224	03/14/19		
Total for DAVID HUSSEY				New Charges/Other Debits	524.00
				Payments/Other Credits	0.00

Prepared For
DAVID HUSSEY
EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Page 4 of 7



Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
03/30/19

Page 5 of 7

Activity Continued

Card Number	XXXX-XXXXX3-31039	Reference Code	Amount \$
03/01/19	AMZN MKTP US*MI6938S AMZN.COM/BILL WA REF# 5UTZUSQXSV4 BOOK STORES 02/25/19		190.20
03/01/19	AMZN MKTP US*MI9D56S AMZN.COM/BILL WA REF# 5FW768E0MOI BOOK STORES 02/26/19		184.60
03/02/19	AUTHORIZE.NET-SUBSID SAN FRANCISCO CA REF# 00192 8883234289 03/01/19	00192000000	10.00
03/03/19	AMAZON WEB SERVICES AWS.AMAZON.CO WA REF# BVMIDAJ1PC WEB SERVICES 03/03/19		2,567.96
03/05/19	AMZN MKTP US*MI8P83R AMZN.COM/BILL WA REF# 5W9X42VHA4P BOOK STORES 03/05/19		19.28
03/06/19	TRAVEL INSURANCE POL RICHMOND VA REF# 88302639 800-729-6021 03/06/19 INSURANCE BROKERS/U ROC NUMBER 88302639	88302639000	25.83
03/06/19	DELTA AIR LINES ATLANTA US TKT# 00623611817334 AIRLINE/AIR C 03/06/19 PASSENGER TICKET CLARK/MINITA DELTA AIR LINES DELTA AIR LINES ATLANTA US FROM LOS ANGELES CA TO CARRIER CLASS J F KENNEDY A/P NY DL T TO LOS ANGELES CA DL T TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00		382.60
03/06/19	AMZN MKTP US*MI7HU9R AMZN.COM/BILL WA REF# 1MU3T4V92HR BOOK STORES 03/06/19		133.40
03/06/19	AMZN MKTP US*MI87E9U AMZN.COM/BILL WA REF# 26LVR0ZELBH BOOK STORES 03/06/19		10.98
03/06/19	AMAZON.COM*MI0X30Q62 AMZN.COM/BILL WA REF# 67F98GV46LI MERCHANDISE 03/06/19		109.49
03/06/19	AMAZON.COM*MI4NU8642 AMZN.COM/BILL WA REF# 5W4BBMCNIQI MERCHANDISE 03/06/19		262.76
03/07/19	AMZN MKTP US*MI6OA3D AMZN.COM/BILL WA REF# 515B0OU9E3C BOOK STORES 03/06/19		483.75
03/07/19	AMZN MKTP US*MI4PB2I AMZN.COM/BILL WA REF# 1JOO184MNDW BOOK STORES 03/06/19		803.74
03/07/19	AMZN MKTP US*MI7P926 AMZN.COM/BILL WA REF# 5M89BZR6QQE BOOK STORES 03/06/19		76.25
03/07/19	AMZN MKTP US*MI1UT7I AMZN.COM/BILL WA REF# 4KK7ADXSGQW BOOK STORES 03/06/19		30.92
03/07/19	AMZN MKTP US*MI71J5Y AMZN.COM/BILL WA REF# 2RQG7OOK3WT BOOK STORES 03/07/19		109.49
03/07/19	AMAZON.COM*MI8NO6DE2 AMZN.COM/BILL WA REF# 3TRYTBO3M19 MERCHANDISE 03/07/19		40.60
03/08/19	AMZN MKTP US*MW14G1C AMZN.COM/BILL WA REF# 18A7A2DO41K BOOK STORES 03/07/19		418.00
03/10/19	AMZN MKTP US*MI45F8K AMZN.COM/BILL WA REF# 7ETDDM110BR BOOK STORES 03/08/19		73.27
03/12/19	MAILCHIMP *MONTHLY MAILCHIMP.COM GA REF# 5831486-121 EMAIL MKTG 03/12/19		150.00
03/13/19	AMAZON.COM*MI97I6IU2 AMZN.COM/BILL WA REF# 4XRH1GIRG71 MERCHANDISE 03/09/19		251.02
03/13/19	AMAZON.COM*MW74A34T0 AMZN.COM/BILL WA REF# 5A2G8A66O6M MERCHANDISE 03/12/19		54.74
03/13/19	AMZN MKTP US*MW60J44 AMZN.COM/BILL WA REF# 5MK6X9Q1WNT BOOK STORES 03/12/19		41.24
03/13/19	AMZN MKTP US*MW18414 AMZN.COM/BILL WA REF# 3F0M3G44N18 BOOK STORES 03/12/19		31.99

Continued on reverse

Prepared For
DAVID HUSSEY
EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

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Activity Continued		Reference Code	Amount \$
03/13/19	AMZN MKTP US*MW8ZG5L AMZN.COM/BILL WA REF# P95A2AMA709 BOOK STORES 03/12/19		13.39
03/13/19	AMZN MKTP US*MW3PA8N AMZN.COM/BILL WA REF# 6DZP942QODW BOOK STORES 03/12/19		253.27
03/14/19	HTTP://WEBEX.COM 916-861-3174 CA REF# AR24821785 ONLINE MEET 03/12/19		36.09
03/14/19	AMZN MKTP US*MI12N9R AMZN.COM/BILL WA REF# EPKJUJ4L9XB BOOK STORES 03/12/19		357.97
03/14/19	SP * SY FABRICS LOS ANGELES CA REF# OPSNT_EHNZU 2134452670 03/14/19		471.46
03/15/19	AMZN MKTP US*MW5DQ4Z AMZN.COM/BILL WA REF# 5AO8KF2X3TS BOOK STORES 03/13/19		293.84
03/15/19	AMZN MKTP US*MW18S9L AMZN.COM/BILL WA REF# 33P0K5WR6QE BOOK STORES 03/13/19		478.80
03/15/19	AMAZON.COM*MI1IG5W62 AMZN.COM/BILL WA REF# 71F8YBBFVMR MERCHANDISE 03/14/19		185.43
03/15/19	AMZN MKTP US*MW38H63 AMZN.COM/BILL WA REF# 1289OAUOP5G BOOK STORES 03/15/19		15.76
03/16/19	TIME WARNER CABLE 888-TWCABLE CA REF# 84482000151 CABLE SVCS 03/16/19	84482000151	148.34
03/16/19	TIME WARNER CABLE 888-TWCABLE CA REF# 84482000157 CABLE SVCS 03/16/19	84482000157	110.59
03/16/19	AMAZON.COM*MW4KW4ZW0AMZN.COM/BILL WA REF# 5G8VO6N5ZHS MERCHANDISE 03/15/19		103.26
03/16/19	SIX FLAGS MAGIC MOUN VALENCIA CA REF# 32977751 661-255-4100 03/16/19 ADMISSION/TICKETS ROC NUMBER 32977751	32977751000	2,711.39
03/17/19	AMZN MKTP US*MW3TD6A AMZN.COM/BILL WA REF# HBNAWA9QTY7 BOOK STORES 03/15/19		162.25
03/17/19	AMZN MKTP US*MW1S93C AMZN.COM/BILL WA REF# 6SZMTHQSZML BOOK STORES 03/16/19		56.63
03/17/19	AMZN MKTP US*MW21E3O AMZN.COM/BILL WA REF# 3897YSJT9ZP BOOK STORES 03/16/19		66.80
03/18/19	AMZN MKTP US*MW3BE2A AMZN.COM/BILL WA REF# 684VZE2P9P8 BOOK STORES 03/17/19		37.99
03/20/19	YOUCANBOOK.ME BEDFORD REF# OPSNT_EJTAM +441234245538 03/20/19		21.00
03/20/19	AMZN MKTP US*MW2LI01 AMZN.COM/BILL WA REF# 3PISHHS6KF6 BOOK STORES 03/20/19		52.64
03/20/19	AMAZON.COM*MI8U81Z21 AMZN.COM/BILL WA REF# 4MQ7N3PJP30 MERCHANDISE 03/20/19		204.05
03/21/19	TIME WARNER CABLE 888-TWCABLE CA REF# 84482000174 CABLE SVCS 03/21/19	84482000174	70.94
03/23/19	UCLA EXTENSION CASHI LOS ANGELES CA REF# 39990122 310-206-8378 03/22/19 TUITION/FEES ROC NUMBER 39990122	39990122000	995.00
03/23/19	UCLA EXTENSION CASHI LOS ANGELES CA REF# 39990123 310-206-8378 03/22/19 TUITION/FEES ROC NUMBER 39990123	39990123000	765.00
03/23/19	UCLA EXTENSION CASHI LOS ANGELES CA REF# 39990129 310-206-8378 03/22/19 TUITION/FEES ROC NUMBER 39990129	39990129000	765.00
03/23/19	UCLA EXTENSION CASHI LOS ANGELES CA REF# 39990138 310-206-8378 03/22/19 TUITION/FEES ROC NUMBER 39990138	39990138000	999.00
03/23/19	DIGICERT INC LEHI UT REF# 41852657ZT1 801-701-9684 03/23/19 BUSINESS SERVICES ROC NUMBER 41852657ZT16		1,250.00

Continued on next page



Prepared For
DAVID HUSSEY
 EL CAMINO REAL CHS

Account Number
XXXX-XXXXX3-31005

Closing Date
03/30/19

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Activity Continued		Reference Code	Amount \$
03/25/19	AMZN MKTP US*MW6NU5G AMZN.COM/BILL REF# 4RE848DT1RW BOOK STORES	WA 03/25/19	204.03
03/26/19	AMZN MKTP US*MW3VW6V AMZN.COM/BILL REF# 2G2SLSKWMHS BOOK STORES	WA 03/25/19	497.77
03/26/19	AMAZON.COM*MW4RN6EZ2 AMZN.COM/BILL REF# 4OJ8TQIKWPV MERCHANDISE	WA 03/25/19	37.46
03/26/19	AMZN MKTP US*MW3CL65 AMZN.COM/BILL REF# 5499ZW6493C BOOK STORES	WA 03/25/19	169.80
03/26/19	AMZN MKTP US*MW4PH0V AMZN.COM/BILL REF# 4MUQN6XOJSS BOOK STORES	WA 03/25/19	342.93
03/27/19	AMZN MKTP US*MW7R14V AMZN.COM/BILL REF# 2TCZNSH07GM BOOK STORES	WA 03/26/19	43.68
03/27/19	AMAZON.COM*MW3FM85H1 AMZN.COM/BILL REF# 6UQMU9XTRBU MERCHANDISE	WA 03/26/19	19.84
03/27/19	AMZN MKTP US*MW5TJ8M AMZN.COM/BILL REF# 5AP3GKA1CXV BOOK STORES	WA 03/26/19	43.98
03/28/19	GITHUB SAN FRANCISCO REF# 8CGZQY1N 4152910224	CA 03/28/19	7.00
03/28/19	ADJUSTMENT FOR LATE FEE TKT# 998	03/28	-39.00 Credit
03/28/19	ADJUSTMENT FOR LATE FEE TKT# 998	03/28	-39.00 Credit
03/29/19	THE HOME DEPOT #1070 WEST HILLS REF# 03280107046 800-654-0688	CA 03/28/19	03280107046 549.89
03/29/19	THE HOME DEPOT #1070 WEST HILLS REF# 03280107046 800-654-0688	CA 03/28/19	03280107046 430.22
03/29/19	YOUCANBOOK.ME BEDFORD REF# OPSNT_EN2TM +441234245538	03/29/19	24.26
03/29/19	YOUCANBOOK.ME BEDFORD REF# OPSNT_EN3L4 +441234245538	03/29/19	9.69
03/30/19	HOMEDEPOT.COM 800-430-3376 REF# 03290811940 800-430-3376	GA 03/29/19	03290811940 76.61
03/30/19	HOMEDEPOT.COM 800-430-3376 REF# 03290811936 800-430-3376	GA 03/29/19	03290811936 58.21
Total for ALAN DARBY		New Charges/Other Debits Payments/Other Credits	19,603.37 -78.00

El Camino Real Charter High School Financial Update

CINDY FRANTZ & MILADA RAKIJIAN
APRIL 25, 2019





Contents

- 1. March 2019 Financial Update**
 - A. Enrollment & Attendance
 - B. Current Forecast
 - C. Cash Flow
 - D. Balance Sheet

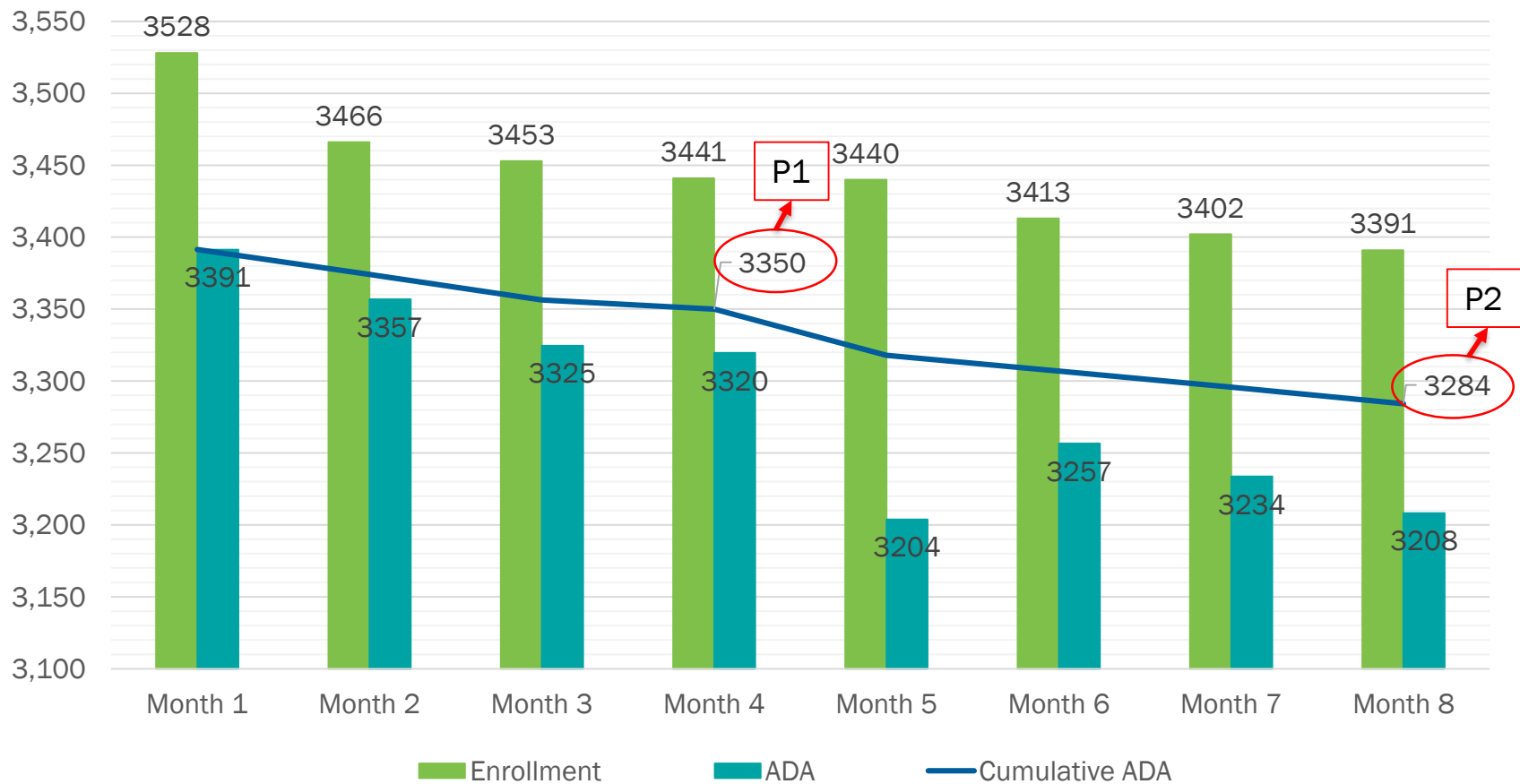
- 2. Financial Exhibits**

Attendance Update



Enrollment & Attendance

Major Funding is based on P2 ADA; Cumulative attendance through month 8

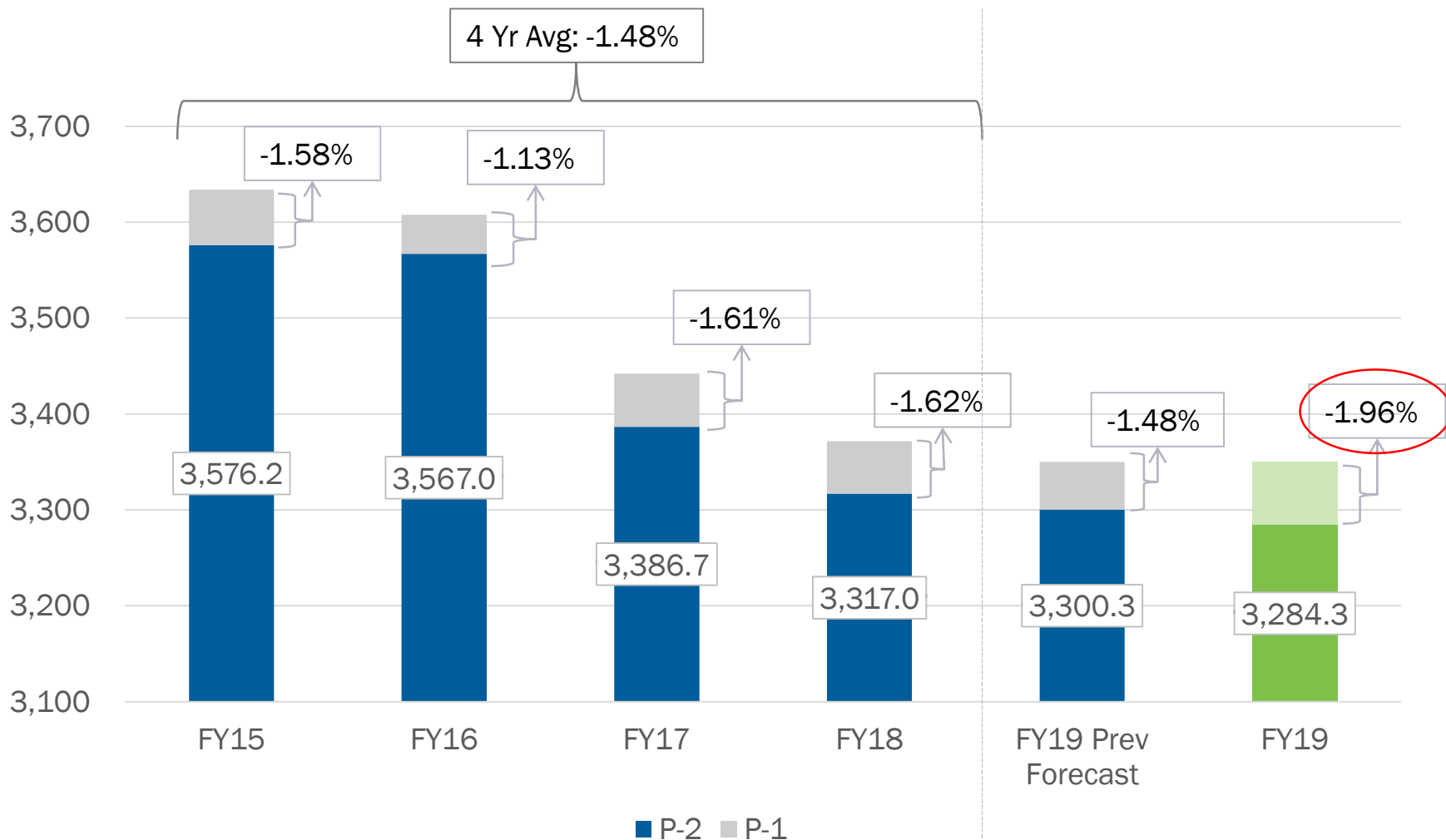


ADA%	97.5%	96.7%	96.2%	96.4%	93.4%	95.5%	95.1%	94.7%
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Cumulative ADA% | 95.6%

Historical Enrollment & Attendance

FY19 change between P1 and P2 was larger than previous 4 years



March 2019 Financial Update



Current – March 2019 Forecast



		2018/19	2018/19	2018/19	2018-19	Variance
		YTD Actuals	Approved Budget	Previous Feb Forecast	Current March Forecast	
Revenue	LCFF Entitlement	22,655,927	32,678,749	32,499,124	32,340,812	(158,312)
	Federal Revenue	1,052,384	1,436,702	1,522,388	1,520,587	(1,802)
	Other State Revenues	2,770,699	4,299,217	4,201,834	4,194,052	(7,782)
	Local Revenues	2,169,872	1,681,250	2,018,987	2,141,861	122,875
	Fundraising and Grants	-	-	-	-	-
	Total Revenue	28,648,883	40,095,918	40,242,333	40,197,311	(45,021)
Expenses	Comp and Benefits	21,605,161	30,037,633	29,075,601	29,075,601	-
	Books and Supplies	2,505,727	2,969,951	3,071,679	3,128,280	(56,601)
	Services and Other Ops	4,986,285	6,297,724	7,126,565	7,127,365	(800)
	Depreciation	191,644	719,151	702,776	702,776	-
	Total Expenses	29,288,816	40,024,459	39,976,621	40,034,022	(57,401)
	Operating Income	(639,934)	71,459	265,712	163,290	(102,422)
Fund Balance	Beginning Balance (Unaudited)		-3,119,011	11,966,952	11,966,952	
	Operating Income		71,459	265,712	163,290	
Ending Fund Balance (incl. Depreciation)			-3,047,552	12,232,664	12,130,242	
Ending Fund Balance as % of Expenses			-7.61%	30.60%	30.30%	

2018-19 Forecast Update

Net income has decreased by \$102k compared to the previous forecast





2018-2019 Forecast Changes

Offsetting adjustments resulted in no net change

CATEGORY	BOTTOM LINE IMPACT	NOTES
Previous Forecast	265,712	
Other Local Revenue	75,188	Updated to actuals; AP Exams, Student Store. Tickets, Yearbook
Food Service Sales	38,750	Updated per monthly trend
Other	17,279	Net Increase in Fair Value of Investments Increase in LEA Medi-Cal to actuals Increase in PY State Appt to Actuals (STAR, CELDT, CAHSEE) Legal Fees updated to actuals.
Dues & Memberships	(4,828)	Budget 100% spent
Non-Cap Equipment	(56,601)	Budget 100% spent; PCM-G and Jules Seltzer
ADA Dependent Revenues & Expenses	(172,211)	LCFF, SPED, Lottery, District Oversight, SPED Encroachment
Current Forecast	163,290	

2018-19 Cash Forecast

Ending cash balance as of March 2019 was \$6,989,849



Balance Sheet March 2019

	Jun FY2018	Mar FY2019	YTD Change
ASSETS			
Cash Balance	8,451,229	6,689,849	(1,761,380)
Accounts Receivable	1,291,004	64,733	(1,226,270)
Prepays	70,429	120,163	49,734
Fixed Assets, Net	6,875,226	7,485,000	609,774
Investments	7,041,911	7,000,351	(41,560)
TOTAL ASSETS	23,729,799	21,360,096	(2,369,703)
LIABILITIES & EQUITY			
Accounts Payable	1,617,394	793,707	(823,687)
Due to Others	125,138	180,964	55,827
OPEB Liability	8,995,650	8,995,650	-
Deferred Revenue	710,460	54,500	(655,960)
Current Loans and Other Payables	314,205	10,943	(303,263)
Beginning Net Assets	13,286,933	11,966,952	(1,319,981)
Net Income (Loss) to Date	(1,319,981)	(642,620)	677,361
TOTAL LIABILITIES & EQUITY	23,729,799	21,360,096	(2,369,703)

Financial Exhibits

[See attachment](#)



El Camino Real Charter High School
Income Statement
As of Mar FY2019

	YTD	Budget							YTD	Budget	
	18-19 Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	% Approved Budget v1 Spent	% Current Forecast Spent	17-18 Actual YTD	17-18 Approved Budget v1	17-18 Approved Budget v Actuals
SUMMARY											
Revenue											
LCFF Entitlement	22,655,927	32,678,749	32,499,124	32,340,812	(158,312)	(337,937)	69%	70%	30,209,743	31,567,559	1,357,816
Federal Revenue	1,052,384	1,436,702	1,522,388	1,520,587	(1,802)	83,885	73%	69%	1,403,389	1,372,196	(31,192)
Other State Revenues	2,770,699	4,299,217	4,201,834	4,194,052	(7,782)	(105,165)	64%	66%	4,667,928	3,592,430	(1,075,498)
Local Revenues	2,169,872	1,681,250	2,018,987	2,141,861	122,875	460,611	129%	101%	2,292,960	1,180,000	(1,112,960)
Fundraising and Grants	-	-	-	-	-	-	-	-	356	-	(356)
Total Revenue	28,648,883	40,095,918	40,242,333	40,197,311	(45,021)	101,394	71%	71%	38,574,376	37,712,185	(862,190)
Expenses											
Compensation and Benefits	21,605,161	30,037,633	29,075,601	29,075,601	-	962,031	72%	74%	29,132,286	27,035,148	(2,097,138)
Books and Supplies	2,506,055	2,969,951	3,071,679	3,128,280	(56,601)	(158,329)	84%	80%	3,068,330	3,211,611	143,281
Services and Other Operating Expenditures	4,963,096	6,297,724	7,126,565	7,127,365	(800)	(829,641)	79%	70%	7,502,450	5,987,231	(1,515,219)
Depreciation	191,644	719,151	702,776	702,776	-	16,376	27%	27%	191,290	750,867	559,577
Other Outflows	25,548	-	-	-	-	-	-	-	-	-	-
Total Expenses	29,291,503	40,024,459	39,976,621	40,034,022	(57,401)	(9,563)	73%	73%	39,894,357	36,984,858	(2,909,499)
Operating Income	(642,620)	71,459	265,712	163,290	(102,422)	91,830			(1,319,981)	727,328	2,047,308
Fund Balance											
Beginning Balance (Audited)		(3,119,011)	11,966,952	11,966,952						19,305,995	
Operating Income		71,459	265,712	163,290						727,328	
Ending Fund Balance		(3,047,552)	12,232,664	12,130,241						20,033,323	
Fund Balance as a % of Expenses		-8%	31%	30%						54%	
KEY ASSUMPTIONS											
Total ADA		3,344.00	3,300.33	3,284.25	(16.08)	(59.75)				3,472.25	

EI Camino Real Charter High School
Income Statement
As of Mar FY2019

	YTD	Budget							YTD	Budget	
	18-19 Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	% Approved Budget v1 Spent	% Current Forecast Spent	17-18 Actual YTD	17-18 Approved Budget v1	17-18 Approved Budget v Actuals
REVENUE											
LCFF Entitlement											
8011 Charter Schools General Purpose Entitlement - State Aid	12,069,414	20,647,689	19,057,295	18,964,444	(92,851)	(1,683,245)	58%	64%	16,889,270	19,311,159	2,421,889
8012 Education Protection Account Entitlement	4,430,140	4,653,594	5,829,822	5,801,417	(28,404)	1,147,823	95%	76%	5,311,590	5,089,780	(221,810)
8019 State Aid - Prior Years	6,232	-	6,232	6,232	-	6,232	100%	100%	5,815	-	(5,815)
8096 Charter Schools in Lieu of Property Taxes	6,150,141	7,377,466	7,605,776	7,568,718	(37,057)	191,252	83%	81%	8,003,068	7,166,620	(836,448)
SUBTOTAL - LCFF Entitlement	22,655,927	32,678,749	32,499,124	32,340,812	(158,312)	(337,937)	69%	70%	30,209,743	31,567,559	1,357,816
Federal Revenue											
8181 Special Education - Entitlement	527,002	654,655	657,030	653,828	(3,201)	(826)	81%	81%	645,221	669,623	24,403
8220 Child Nutrition Programs	171,581	325,000	325,000	325,000	-	-	53%	53%	301,897	336,000	34,103
8290 No Child Left Behind	10,643	-	9,244	10,643	1,399	10,643	100%	100%	23,594	11,286	(12,308)
8291 Title I	229,416	292,822	340,014	340,014	-	47,192	78%	67%	300,737	225,287	(75,450)
8292 Title II	48,560	64,225	71,647	71,647	-	7,422	76%	68%	65,451	30,000	(35,451)
8294 Title IV	14,592	-	19,454	19,454	-	19,454	75%	75%	-	-	-
8299 All Other Federal Revenue	50,590	100,000	100,000	100,000	-	-	51%	51%	66,726	100,000	33,274
SUBTOTAL - Federal Revenue	1,052,384	1,436,702	1,522,388	1,520,587	(1,802)	83,885	73%	69%	1,403,389	1,372,196	(31,192)
Other State Revenue											
8319 Other State Apportionments - Prior Years	86,884	-	79,845	86,884	7,039	86,884	100%	100%	101,082	-	(101,082)
8381 Special Education - Entitlement (State)	1,563,747	1,913,303	1,949,571	1,940,072	(9,499)	26,769	82%	81%	1,917,353	1,955,293	37,941
8520 Child Nutrition - State	11,159	25,000	25,000	25,000	-	-	45%	45%	24,364	24,000	(364)
8550 Mandated Cost Reimbursements	455,263	1,287,490	760,354	760,354	-	(527,136)	35%	60%	648,081	142,241	(505,840)
8560 State Lottery Revenue	169,034	648,736	673,267	669,987	(3,280)	21,251	26%	25%	682,048	656,255	(25,793)
8590 All Other State Revenue	484,612	424,688	713,797	711,755	(2,042)	287,067	114%	68%	519,067	-	(519,067)
SUBTOTAL - Other State Revenue	2,770,699	4,299,217	4,201,834	4,194,052	(7,782)	(105,165)	64%	66%	4,667,928	3,592,430	(1,075,498)
Local Revenue											
8634 Food Service Sales	191,901	181,250	181,250	220,000	38,750	38,750	106%	87%	226,081	180,000	(46,081)
8660 Interest	40	-	40	40	-	40	100%	100%	19,126	-	(19,126)
8662 Net Increase (Decrease) in the Fair Value of Investments	119,499	-	110,562	119,499	8,937	119,499	100%	100%	27,724	-	(27,724)
8690 Other Local Revenue	1,659,308	1,500,000	1,584,121	1,659,308	75,188	159,308	111%	100%	1,812,127	1,000,000	(812,127)
8699 All Other Local Revenue	4,362	-	4,362	4,362	-	4,362	100%	100%	-	-	-
8715 Option 3 SPED	138,652	-	138,652	138,652	-	138,652	100%	100%	191,282	-	(191,282)
8999 Uncategorized Revenue	56,110	-	-	-	-	-	-	-	16,621	-	(16,621)
SUBTOTAL - Local Revenue	2,169,872	1,681,250	2,018,987	2,141,861	122,875	460,611	129%	101%	2,292,960	1,180,000	(1,112,960)
Fundraising and Grants											
SUBTOTAL - Fundraising and Grants	-	-	-	-	-	-	-	-	356	-	(356)
TOTAL REVENUE	28,648,883	40,095,918	40,242,333	40,197,311	(45,021)	101,394	71%	71%	38,574,376	37,712,185	(862,190)

**El Camino Real Charter High School
Income Statement
As of Mar FY2019**

	YTD	Budget							YTD	Budget	
	18-19 Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	% Approved Budget v1 Spent	% Current Forecast Spent	17-18 Actual YTD	17-18 Approved Budget v1	17-18 Approved Budget v Actuals
EXPENSES											
Compensation & Benefits											
Certificated Salaries											
1100 Teachers Salaries	8,551,939	11,362,182	11,399,682	11,399,682	-	(37,500)	75%	75%	11,563,508	11,221,839	(341,669)
1101 Teacher - Stipends	-	70,000	-	-	-	70,000	0%	-	-	255,000	255,000
1150 NBC Stipend	62,510	135,000	135,000	135,000	-	-	46%	46%	89,344	135,000	45,656
1160 Auxiliary & Summer School	388,378	400,000	400,000	400,000	-	-	97%	97%	342,121	400,000	57,879
1170 Coverage	65,474	75,000	75,000	75,000	-	-	87%	87%	84,184	75,000	(9,184)
1180 Extra Hours & Tutoring	54,567	100,000	100,000	100,000	-	-	55%	55%	65,724	100,000	34,276
1190 PD & LCAP	185,208	130,000	200,000	200,000	-	(70,000)	142%	93%	162,540	130,000	(32,540)
1200 Certificated Pupil Support Salaries	1,078,579	1,394,799	1,394,799	1,394,799	-	-	77%	77%	1,421,598	1,308,627	(112,972)
1300 Certificated Supervisor & Administrator Salaries	701,105	908,030	946,965	946,965	-	(38,935)	77%	74%	939,308	779,258	(160,050)
1900 Certificated Other Salaries	194,849	250,548	259,843	259,843	-	(9,295)	78%	75%	268,705	245,635	(23,070)
SUBTOTAL - Certificated Salaries	11,282,608	14,825,559	14,911,289	14,911,289	-	(85,730)	76%	76%	14,937,031	14,650,359	(286,672)
Classified Salaries											
2100 Classified Instructional Aide Salaries	709,300	936,109	936,109	936,109	-	-	76%	76%	872,072	1,163,425	291,354
2200 Classified Support Salaries	692,860	959,358	959,358	959,358	-	-	72%	72%	989,430	940,547	(48,883)
2300 Classified Supervisor & Administrator Salaries	430,304	607,067	562,095	562,095	-	44,971	71%	77%	603,771	622,527	18,756
2400 Classified Clerical & Office Salaries	918,443	1,335,355	1,298,669	1,298,669	-	36,686	69%	71%	989,374	1,192,144	202,770
2900 Classified Other Salaries	74,776	82,995	82,995	82,995	-	-	90%	90%	68,939	162,735	93,796
SUBTOTAL - Classified Salaries	2,825,683	3,920,883	3,839,225	3,839,225	-	81,658	72%	74%	3,523,585	4,081,378	557,793
Employee Benefits											
3100 STRS	1,793,106	2,413,601	2,427,558	2,427,558	-	(13,957)	74%	74%	2,077,995	2,114,047	36,052
3200 PERS	455,189	545,573	534,436	534,436	-	11,137	83%	85%	482,743	492,244	9,501
3300 OASDI-Medicare-Alternative	376,744	489,312	487,291	487,291	-	2,021	77%	77%	472,260	498,164	25,904
3400 Health & Welfare Benefits	2,567,187	3,571,226	3,566,641	3,566,641	-	4,585	72%	72%	3,388,596	3,746,690	358,093
3500 Unemployment Insurance	5,603	10,881	10,842	10,842	-	38	51%	52%	7,653	9,366	1,713
3600 Workers Comp Insurance	218,684	205,160	271,882	271,882	-	(66,723)	107%	80%	186,985	187,317	332
3700 Retiree Benefits	2,080,358	4,055,439	3,026,437	3,026,437	-	1,029,002	51%	69%	4,055,439	1,250,000	(2,805,439)
SUBTOTAL - Employee Benefits	7,496,870	11,291,191	10,325,087	10,325,087	-	966,103	66%	73%	10,671,670	8,303,411	(2,368,259)
Books & Supplies											
4100 Approved Textbooks & Core Curricula Materials	384,800	500,000	500,000	500,000	-	-	77%	77%	510,660	374,461	(136,199)
4200 Books & Other Reference Materials	12,803	40,000	40,000	40,000	-	-	32%	32%	52,437	43,174	(9,263)
4325 Instructional Materials & Supplies	191,648	430,000	430,000	430,000	-	-	45%	45%	469,149	317,608	(151,541)
4330 Office Supplies	48,516	100,000	100,000	100,000	-	-	49%	49%	89,243	211,017	121,774
4345 Non Instructional Student Materials & Supplies	305,760	310,000	310,000	310,000	-	-	99%	99%	471,544	545,217	73,673
4400 Noncapitalized Equipment	1,120,753	964,951	1,064,153	1,120,754	(56,601)	(155,803)	116%	100%	797,338	1,065,000	267,662
4710 Student Food Services	440,248	625,000	625,000	625,000	-	-	70%	70%	616,891	600,000	(16,891)
4720 Other Food	1,526	-	2,526	2,526	-	(2,526)	60%	60%	-	-	-
SUBTOTAL - Books and Supplies	2,506,055	2,969,951	3,071,679	3,128,280	(56,601)	(158,329)	84%	80%	3,068,330	3,211,611	143,281

**El Camino Real Charter High School
Income Statement
As of Mar FY2019**

	YTD	Budget							YTD	Budget	
	18-19 Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	% Approved Budget v1 Spent	% Current Forecast Spent	17-18 Actual YTD	17-18 Approved Budget v1	17-18 Approved Budget v Actuals
Services & Other Operating Expenses											
5200 Travel & Conferences	76,363	115,000	115,000	115,000	-	-	66%	66%	116,988	103,000	(13,988)
5300 Dues & Memberships	455,079	400,000	450,252	455,080	(4,828)	(55,080)	114%	100%	484,372	186,284	(298,087)
5400 Insurance	170,235	226,574	226,574	226,574	-	0	75%	75%	174,591	206,524	31,933
5500 Operations & Housekeeping	595,470	1,150,520	1,150,520	1,150,520	-	-	52%	52%	1,811,479	916,100	(895,379)
5520 Security	388,279	588,500	588,500	588,500	-	-	66%	66%	459,904	378,000	(81,904)
5605 Equipment Leases	195,263	95,000	225,000	225,000	-	(130,000)	206%	87%	77,150	93,644	16,495
5610 Rent	-	482,040	482,040	482,040	-	-	0%	0%	502,207	463,500	(38,707)
5631 Other Rentals, Leases and Repairs 1	24,317	180,000	180,000	180,000	-	-	14%	14%	112,821	324,981	212,160
5809 Banking Fees	36,428	66,000	66,000	66,000	-	-	55%	55%	46,582	64,147	17,566
5812 Business Services	141,233	204,860	204,860	204,860	-	-	69%	69%	190,460	204,860	14,400
5815 Consultants - Instructional	1,037,795	600,000	1,051,852	1,051,852	-	(451,852)	173%	99%	1,226,501	475,033	(751,468)
5820 Consultants - Non Instructional - Custom 1	361,345	300,000	406,318	406,318	-	(106,318)	120%	89%	357,554	348,500	(9,054)
5824 District Oversight Fees	260,620	339,859	324,991	323,408	1,583	16,451	77%	81%	302,039	315,676	13,636
5830 Field Trips Expenses	193,625	250,000	250,000	250,000	-	-	77%	77%	270,947	309,000	38,053
5833 Fines and Penalties	4,361	1,500	5,000	5,000	-	(3,500)	291%	87%	2,466	-	(2,466)
5845 Legal Fees	223,350	125,000	223,255	223,350	(95)	(98,350)	179%	100%	151,246	250,000	98,754
5848 Licenses and Other Fees	46,838	45,000	46,838	46,838	-	(1,838)	104%	100%	63,606	45,000	(18,606)
5851 Marketing and Student Recruiting	35,545	10,000	50,545	50,545	-	(40,545)	355%	70%	7,886	10,609	2,723
5857 Payroll Fees	27,299	51,300	51,300	51,300	-	-	53%	53%	46,596	39,090	(7,506)
5861 Prior Yr Exp (not accrued)	6,401	60,000	60,000	60,000	-	-	11%	11%	59,986	100,000	40,014
5872 Special Education Encroachment	418,150	560,171	521,320	518,780	2,540	41,390	75%	81%	512,515	559,283	46,768
5884 Substitutes	215,296	360,000	360,000	360,000	-	-	60%	60%	481,397	425,000	(56,397)
5900 Communications	49,805	86,400	86,400	86,400	-	-	58%	58%	39,376	109,000	69,624
SUBTOTAL - Services & Other Operating Exp.	4,963,096	6,297,724	7,126,565	7,127,365	(800)	(829,641)	79%	70%	7,502,450	5,987,231	(1,515,219)
Capital Outlay & Depreciation											
6900 Depreciation	191,644	719,151	702,776	702,776	-	16,376	27%	27%	191,290	750,867	559,577
SUBTOTAL - Capital Outlay & Depreciation	191,644	719,151	702,776	702,776	-	16,376	27%	27%	191,290	750,867	559,577
Other Outflows											
7999 Uncategorized Expense	25,548	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other Outflows	25,548	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	29,291,503	40,024,459	39,976,621	40,034,022	(57,401)	(9,563)	73%	73%	39,894,357	36,984,858	(2,909,499)

**El Camino Real Charter High School
Monthly Cash Forecast
As of Mar FY2019**

	2017-2017											
	Actuals											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals
Beginning Cash	11,084,195	10,744,534	9,220,020	8,005,632	8,737,395	7,681,289	8,809,869	9,155,292	9,137,907	10,077,788	9,644,529	10,259,548
REVENUE												
LCFF Entitlement	431,322	1,788,012	1,500,488	3,494,088	2,240,840	2,240,840	3,494,087	2,677,905	3,502,043	2,195,786	2,460,857	4,183,475
Federal Revenue	39,781	79,562	73,113	195,042	53,675	96,933	195,772	116,647	174,205	115,129	47,475	215,735
Other State Revenue	116,264	320,528	217,159	277,916	189,428	1,283,836	374,287	320,150	174,353	514,423	338,308	541,275
Other Local Revenue	638,408	152,722	126,796	64,928	260,850	135,286	73,689	71,843	425,304	43,089	103,102	196,807
Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	350	6
TOTAL REVENUE	1,225,775	2,340,824	1,917,555	4,031,974	2,744,793	3,756,895	4,137,835	3,186,545	4,275,904	2,868,427	2,950,092	5,137,299
EXPENSES												
Certificated Salaries	1,217,935	1,326,718	1,234,662	1,233,025	1,238,963	1,279,409	1,148,020	1,194,043	1,204,363	1,178,845	1,211,066	1,469,982
Classified Salaries	277,005	256,429	259,444	283,620	308,673	246,756	295,203	284,388	341,175	285,936	367,424	317,532
Employee Benefits	733,918	750,023	713,086	839,150	319,146	747,659	780,752	753,121	756,040	837,409	746,534	2,744,842
Books & Supplies	42,457	559,385	472,251	394,902	187,995	61,032	195,782	131,565	198,520	126,097	108,480	525,918
Services & Other Operating Expenses	350,904	387,839	445,107	703,819	406,521	418,431	734,538	366,948	514,443	529,353	368,747	1,235,119
Capital Outlay & Depreciation	-	-	-	-	-	86,408	14,401	14,401	14,401	14,401	14,401	32,875
Other Outflows	6,378	1,959	-	2,518	-	-	101	996	95	9,741	39,534	(6,888)
TOTAL EXPENSES	2,628,598	3,282,353	3,124,551	3,457,033	2,461,297	2,839,696	3,168,798	2,745,463	3,029,038	2,981,783	2,856,185	6,319,381
Operating Cash Inflow (Outflow)	(1,402,823)	(941,529)	(1,206,996)	574,941	283,496	917,199	969,037	441,083	1,246,866	(113,356)	93,906	(1,182,082)
Revenues - Prior Year Accruals	1,393,263	337,464	-	99,850	-	-	-	(343,398)	28,739	-	-	(955,582)
Other Assets	491,283	3,620	(88,573)	-	(943,548)	(87,528)	-	19,823	9,446	103,880	656,376	(759,866)
Fixed Assets	(4,421)	(311,092)	(3,421)	(34,846)	(71,742)	(21,190)	(394,733)	(137,284)	(36,152)	(775,332)	(113,649)	(292,349)
Due To (From)	8,407	(10,988)	20,383	(10,447)	(8,580)	2,709	(26,882)	3,335	(18,991)	(27,774)	(24,172)	(15,555)
Expenses - Prior Year Accruals	(244,122)	(49,446)	(14,546)	-	-	-	-	(63,126)	(216,294)	(67,524)	(67,524)	60,215
Accounts Payable - Current Year	(105,248)	(516,810)	77,672	131,624	(315,732)	317,388	(201,998)	4,682	(96,734)	336,848	(339,378)	270,961
Other Liabilities	(476,000)	(64,000)	-	-	-	-	-	57,500	23,000	110,000	409,460	1,065,939
Ending Cash	10,744,534	9,220,020	8,005,632	8,737,395	7,681,289	8,809,869	9,155,292	9,137,907	10,077,788	9,644,529	10,259,548	8,451,229

**El Camino Real Charter High School
Monthly Cash Forecast
As of Mar FY2019**

	2018-19													Forecast	Remaining Balance
	Actuals & Forecast											Forecast			
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Forecast	May Forecast		Jun Forecast		
Beginning Cash	8,451,229	6,499,745	5,690,328	4,604,088	4,807,997	4,256,246	4,397,787	5,246,109	5,540,162	6,689,849	6,707,945	6,370,086			
REVENUE															
LCFF Entitlement	480,184	1,892,165	1,572,042	3,760,501	1,677,235	2,957,726	3,760,501	2,803,896	3,751,675	2,458,533	2,333,056	2,333,056	32,340,812	2,560,240	
Federal Revenue	40,051	101,663	52,717	87,782	106,057	185,838	253,386	92,448	132,442	210,288	72,881	96,656	1,520,587	88,378	
Other State Revenue	150,759	284,801	189,867	216,048	980	538,204	574,160	613,487	202,393	216,832	356,914	196,040	4,194,052	653,566	
Other Local Revenue	1,019,151	113,488	78,656	83,202	140,395	261,219	214,542	131,789	127,429	(47,616)	9,802	9,802	2,141,861	-	
Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL REVENUE	1,690,146	2,392,118	1,893,282	4,147,534	1,924,667	3,942,987	4,802,589	3,641,621	4,213,939	2,838,037	2,772,653	2,635,554	40,197,311	3,302,184	
EXPENSES															
Certificated Salaries	1,106,806	1,380,106	1,269,424	1,274,019	1,266,075	1,320,431	1,190,013	1,257,087	1,218,647	1,187,118	1,220,781	1,220,781	14,911,289	0	
Classified Salaries	212,047	316,065	296,481	349,697	341,386	304,492	325,342	314,823	365,351	337,848	337,848	337,848	3,839,225	-	
Employee Benefits	1,105,576	816,446	905,424	825,525	492,930	849,194	837,432	813,107	851,236	928,736	905,132	607,912	10,325,087	386,437	
Books & Supplies	468,110	66,516	263,827	429,027	283,576	185,435	500,911	141,706	166,945	215,659	190,928	215,639	3,128,280	-	
Services & Other Operating Expenses	339,205	379,590	386,168	952,858	595,780	725,018	293,368	729,671	561,439	952,464	602,962	602,962	7,127,365	5,882	
Capital Outlay & Depreciation	-	-	-	-	-	127,763	21,294	21,294	21,294	170,377	170,377	170,377	702,776	(0)	
Other Outflows	23,225	57	1,356	425	(1,598)	80	267	92	1,644	(25,548)	-	-	-	(0)	
TOTAL EXPENSES	3,254,970	2,958,780	3,122,681	3,831,551	2,978,148	3,512,412	3,168,626	3,277,780	3,186,555	3,766,653	3,428,028	3,155,519	40,034,022	392,319	
Operating Cash Inflow (Outflow)	(1,564,824)	(566,662)	(1,229,399)	315,982	(1,053,481)	430,575	1,633,963	363,841	1,027,385	(928,615)	(655,375)	(519,965)	163,290	2,909,865	
Revenues - Prior Year Accruals	639,183	527,170	-	175,711	-	-	(71,479)	(55,798)	11,483	64,733	-	-	-	-	
Other Assets	41,303	45,729	201,427	(247,184)	501,001	(356,549)	(224,369)	(68,184)	98,653	-	-	-	-	-	
Fixed Assets	(111,482)	(44,666)	(51,591)	(8,383)	(14)	109,519	(545,745)	21,294	21,294	317,517	317,517	317,517	-	-	
Due To (From)	(1,408)	31,150	38,569	10,401	(9,992)	(24,302)	9,873	6,918	(5,382)	(180,964)	-	-	-	-	
Expenses - Prior Year Accruals	(377,951)	(439,745)	(11,866)	-	-	-	-	49,566	(9,914)	734,206	-	-	-	-	
Accounts Payable - Current Year	134,155	(362,393)	(33,381)	(42,619)	10,735	(23,701)	46,079	(36,084)	(29,832)	11,219	-	-	-	-	
Other Liabilities	(710,460)	-	-	-	-	6,000	-	12,500	36,000	-	-	-	-	-	
Ending Cash	6,499,745	5,690,328	4,604,088	4,807,997	4,256,246	4,397,787	5,246,109	5,540,162	6,689,849	6,707,945	6,370,086	6,167,638			

El Camino Real Charter High School
Balance Sheet
As of Mar FY2019

	Jun FY2017	Jun FY2018	Mar FY2019	18-19 YTD Change
ASSETS				
Cash Balance	11,084,195	8,451,229	6,689,849	(1,761,380)
Accounts Receivable	1,851,340	1,291,004	64,733	(1,226,270)
Prepays	491,283	70,429	120,163	49,734
Fixed Assets, Net	4,504,739	6,875,226	7,485,000	609,774
Investments	5,965,972	7,041,911	7,000,351	(41,560)
TOTAL ASSETS	23,897,528	23,729,799	21,360,096	(2,369,703)
LIABILITIES & EQUITY				
Accounts Payable	950,965	1,617,394	793,707	(823,687)
Due to Others	233,693	125,138	180,964	55,827
OPEB Liability	24,320,174	8,995,650	8,995,650	-
Deferred Revenue	540,000	710,460	54,500	(655,960)
Current Loans and Other Payables	762,545	314,205	10,943	(303,263)
Beginning Net Assets	(5,955,625)	13,286,933	11,966,952	(1,319,981)
Net Income (Loss) to Date	3,045,777	(1,319,981)	(642,620)	677,361
TOTAL LIABILITIES & EQUITY	23,897,528	23,729,799	21,360,096	(2,369,703)

Coversheet

Discuss and Possible Vote on Changing Director of Tech Position from Certificated to Classified

Section: IV. School Business
Item: B. Discuss and Possible Vote on Changing Director of Tech Position from
Certificated to Classified
Purpose: Vote
Submitted by:
Related Material: ED Recommendation - Director of Tech.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: April 25, 2019

AGENDA ITEM:

Change Director, Staff and Student Technology Position from Certificated to Classified

BRIEF SUMMARY OF THE ISSUE:

The Director, Staff and Student Technology position is currently a certificated one. This agenda item seeks to move the position to classified.

PERSONNEL INVOLVED:

Director, Staff and Student Technology.

FISCAL IMPLICATIONS (IF ANY):

This position is already budgeted.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

The position is beneficial for the 21st century classroom initiative.

OPTIONS OR SOLUTIONS:

Click or tap here to enter text.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the change of the position from certificated to classified. This would allow for a deeper pool of candidates to fill the position.

PROPOSED MOTION:

Motion to approve changing the Director, Staff and Student Technology position from certificated to classified.

Coversheet

Discuss and Possible Approval of 1:1 Initiative Lease for Incoming Freshmen

Section: IV. School Business
Item: C. Discuss and Possible Approval of 1:1 Initiative Lease for Incoming Freshmen
Purpose: Vote
Submitted by:
Related Material: IV.C.2 STS - TEQLease Quote.pdf
IV.C.3 1 to 1 Laptop Master Lease Agreement.pdf
IV.C.1 ED Recommendation - 1 to 1 Laptops.pdf



**Confidential
Lease Proposal**



PREPARED FOR:

El Camino Real Charter High School
Fernando Delgado,
f.delgado@ecrchs.net

Quote Number:
Date: April 12, 2019
Valid Until: 07/01/2019

Quote 00065130

\$270,000.00	0.2614	Hardware	\$70,578.00	\$70,578.00	\$70,578.00	\$70,578.00	
\$108,000.00	0.2686	Soft Cost	\$29,008.80	\$29,008.80	\$29,008.80	\$29,008.80	TOTAL
		Total	\$99,586.80	\$99,586.80	\$99,586.80	\$99,586.80	\$398,347.20
\$378,000.00		Taxes 9.5%	\$9,460.75	\$9,460.75	\$9,460.75	\$9,460.75	
\$4,500.00		e-Waste (billed separately)	\$109,047.55	\$109,047.55	\$109,047.55	\$109,047.55	\$436,190.20
\$382,500.00		Services	\$13,500.00	\$0.00	\$0.00	\$0.00	
			\$122,547.55	\$109,047.55	\$109,047.55	\$109,047.55	\$449,690.20

Quote 00065145

\$310,500.00	0.2614	Hardware	\$81,164.70	\$81,164.70	\$81,164.70	\$81,164.70	
\$108,000.00	0.2686	Soft Cost	\$29,008.80	\$29,008.80	\$29,008.80	\$29,008.80	TOTAL
		Total	\$110,173.50	\$110,173.50	\$110,173.50	\$110,173.50	\$440,694.00
\$418,500.00		Taxes 9.5%	\$10,466.48	\$10,466.48	\$10,466.48	\$10,466.48	
\$4,500.00		e-Waste (billed separately)	\$120,639.98	\$120,639.98	\$120,639.98	\$120,639.98	\$482,559.92
\$423,000.00		Services	\$13,500.00	\$0.00	\$0.00	\$0.00	
			\$134,139.98	\$120,639.98	\$120,639.98	\$120,639.98	\$496,059.92

Notes: e-Waste and sales tax billed separately

\$1 Purchase Option – End of Term Options.

Options available upon completion of the base financed term include:

1. Exercise the option to purchase the equipment at end of term for one dollar.
2. Return all products to TEQlease at schedule -holder's expense.
3. Exercise purchase option and trade in equipment at then-agreed upon values for credit toward new purchase or payment.

FMV – End of Term Options.

Options available to lessees upon completion of the base financed term include:

1. Exercise the option to purchase the equipment at the then current fair market value.
2. Continue to lease on a fair market value renewal basis.
3. Return all products to lessor at lessee's expense.

Thank you for the opportunity to present this financing proposal for your review. We look forward to discussing your unique situation further. Please do not hesitate to call us at the contact information below with any questions.

EQUIPMENT SUPPLIED BY:
STS Education

Jeremy Gilbert
jeremy.gilbert@stseducation-us.com
805-499-2580
130-A W. Cochran St.
Simi Valley, CA 93065

EQUIPMENT LEASED BY:
TEQlease Education Finance

Bruce Fornatoro
bfornatoro@teqlease.com
(844) 222-1006
23801 Calabasas Road, Suite 101
Calabasas, CA 91302

APPROVED:
El Camino Real Charter High School

Fernando Delgado

Lease Options:

The **Fair Market Value (FMV) option** is a traditional lease that offers low periodic payments and maximum flexibility for replacing equipment at the end of the term or other appropriate times. It is structured with an end-of-term fair market value purchase option and is best suited for schools that wish to pay for the use of the equipment.

The **\$1 Purchase Option (\$1 Buyout)** allows your school to create fixed costs, build equity that can be leveraged for more equipment year after year, and retain the benefits of a \$1.00 purchase option lease structure. This is the best option for schools that want to own their equipment at term's end, and/or seek to create a long-term budgetary plan for their systems.

Pricing Notes and Conditions:

Payments, rates, terms, and conditions contained in this non-binding proposal are offered for informational purposes only and are subject to change without notice and shall not be construed as an offer to extend credit or enter into any lease financing transaction. Applications for credit or lease financing shall be subject to our independent credit review, and shall be reviewed and/or approved subject to such terms and conditions as we may require in our sole discretion. All quotes are exclusive of any applicable taxes. This proposal is subject to the execution of mutually acceptable documentation between lessor and lessee, the terms and conditions of which shall be controlling.



Schedule # 050
Master Lease Agreement # 407

LESSOR: TEQLEASE, INC.
23801 Calabasas Road, Suite 101
Calabasas, CA 91302

LESSEE: EL CAMINO REAL ALLIANCE
5440 Valley Circle Boulevard
Woodland Hills, CA 91367

EQUIPMENT SCHEDULE

New Chromebooks. The final Rent amount will be amended, if necessary, as determined by the final Equipment cost, by Lessor using the rate factor stated below. The Equipment configuration will be determined by invoices presented from STS Education, which will be described in the Certificate of Acceptance. The Equipment consists of the following:

Part #	Description	Qty	Price	Extended Price
	Lenovo 300e, Intel N3450, 11.6 HD IPS Touch Display, Windows 10 Pro National Academic Standard, 4 GB Memory, 128GB EMMC, WIFI 2X2 AC + BT4.1, 1.0M HD Camera, Active Pen, 3 Cell 45 WH Battery, Keyboard, 1 Year Mail in Warranty - P/N: 81FY000BUS	2,808	\$309.00	\$867,672.00
	Max Cases *NEW* MAX Part# is LN-ES-300E-YW-GRY	2,808	\$21.00	\$58,968.00
	2yr Manufacture + Depot + ADP Warranty - Sold	886	\$42.50	\$37,655.00
	3yr Manufacture + Depot + ADP Warranty - Sold	896	\$67.00	\$60,032.00
	4yr Manufacture + Depot + ADP Warranty - Sold	960	\$92.00	\$88,320.00
	4yr Manufacture + Depot + ADP Warranty - Sold	66	\$95.00	\$6,270.00
	LTL Shipping Charge - CA	1	\$0.00	\$0.00
			TOTAL	\$1,118,917.00

TRANSACTION TERMS:

RENT:	See Addendum A: Rent Schedule	Equipment Cost:	\$1,118,917.00
FLEX PROGRAM:	See Addendum A: 5% Flex	Discount:	\$0.00
SERVICES SCHEDULE:	See Addendum A: Services	e-Waste:	(Billed Separately)
PURCHASE OPTION:	See Addendum A: Purchase Option	Taxes:	\$0.00
			\$1,118,917.00

PAYABLE: Yearly in Advance

LEASE TERM: 48 Months (commencing July 1, 2018)

EQUIPMENT LOCATION: (IF DIFFERENT FROM LESSEE ADDRESS ABOVE) 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

LESSEE CONTACT/TELEPHONE: Fernando Delgado, 818-595-7517, f.delgado@ecrchs.net

THIS SCHEDULE INCORPORATES ALL OF THE TERMS AND CONDITIONS IN THE MASTER LEASE AGREEMENT BETWEEN LESSOR AND LESSEE IDENTIFIED ABOVE.

IMPORTANT:

READ BEFORE SIGNING. THE TERMS OF THIS SCHEDULE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. THIS SCHEDULE INCORPORATES THE TERMS OF THE ABOVE IDENTIFIED MASTER LEASE AGREEMENT. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS WRITTEN SCHEDULE OR THE MASTER LEASE AGREEMENT MAY NOT BE LEGALLY ENFORCED. YOU MAY CHANGE THE TERMS OF THIS SCHEDULE ONLY BY ANOTHER WRITTEN AGREEMENT BETWEEN YOU AND US. YOU AGREE TO COMPLY WITH THE TERMS AND CONDITIONS OF THIS SCHEDULE. THIS SCHEDULE IS NOT CANCELABLE. YOU AGREE THAT THE EQUIPMENT WILL BE USED FOR BUSINESS PURPOSES ONLY AND NOT FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES.

YOU CERTIFY THAT ALL THE INFORMATION GIVEN IN THIS SCHEDULE AND YOUR APPLICATION WAS CORRECT AND COMPLETE WHEN THIS SCHEDULE WAS SIGNED. THIS SCHEDULE IS NOT BINDING UPON US OR EFFECTIVE UNTIL AND UNLESS WE EXECUTE THIS SCHEDULE. THIS SCHEDULE WILL BE GOVERNED BY THE LAWS OF THE STATE OF CALIFORNIA. YOU AGREE TO THE JURISDICTION AND VENUE OF FEDERAL AND STATE COURTS IN LOS ANGELES COUNTY, CALIFORNIA.

ACCEPTED BY:

LESSOR: TEQLEASE, INC.

BY:
NAME &
TITLE:

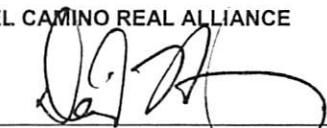

MICHAEL P. LOCKWOOD
PRESIDENT

DATE: May 25, 2018

PROPOSED BY:

LESSEE: EL CAMINO REAL ALLIANCE

BY:
NAME &
TITLE:


DAVID HUSSBY
Executive Director

DATE: May 25, 2018 FED. TAX ID#:

DUPLICATE:



Addendum A # 001
Schedule # 050
Master Lease Agreement # 407

LESSOR: TEQLEASE, INC.
23801 Calabasas Road, Suite 101
Calabasas, CA 91302

LESSEE: EL CAMINO REAL ALLIANCE
5440 Valley Circle Boulevard
Woodland Hills, CA 91367

ADDENDUM A

Notwithstanding anything to the contrary contained in Schedule No. 050, this Addendum A amends and supersedes Equipment Schedule No. 050 to the extent of the information herein contained.

1. RENT SCHEDULE: The Annual Rent per year shall be as stated in the row below entitled **Rent**.

	YEAR 1	YEAR 2	YEAR 3	YEAR 4
HARDWARE	\$120,214.16	\$120,214.16		
SOFT COST	\$28,816.88	\$28,816.88		
TOTAL	\$149,031.04	\$149,031.04		
HARDWARE	\$89,593.19	\$89,593.19	\$89,593.19	
SOFT COST	\$27,573.15	\$27,573.15	\$27,573.15	
TOTAL	\$117,166.34	\$117,166.34	\$117,166.34	
HARDWARE	\$82,872.69	\$82,872.69	\$82,872.69	\$82,872.69
SOFT COST	\$31,194.13	\$31,194.13	\$31,194.13	\$31,194.13
TOTAL	\$114,066.82	\$114,066.82	\$114,066.82	\$114,066.82
RENT	\$380,264.20	\$380,264.20	\$231,233.16	\$114,066.82

Applicable taxes shall be added to the Invoice.

Rent shall be invoiced Annually.

2. FAIR MARKET VALUE: On May 31, 2020, and annually thereafter, consistent with the terms of Section 15 of the Master Lease Agreement, Lessee shall either return the Equipment indicated in the Schedule, or if not returned, purchase the Equipment for its Fair Market Value. The intention is to return or purchase the Equipment as students are scheduled to graduate from the school. The return schedule is as follows:

1. On May 31, 2020, return or purchase the Junior Equipment, consisting of 886 Lenovo Chromebook 300e, with all cases and accessories.
2. On May 31, 2021, return or purchase the Sophomore Equipment, consisting of 896 Lenovo Chromebook 300e, with all cases and accessories.
3. On May 31, 2022, return or purchase the Freshman Equipment, consisting of 1,026 Lenovo Chromebook 300e, with all cases and accessories.

3. SERVICES: On June 1, and annually thereafter, Lessee shall remit the following Payments for Services, as provided in the STS Proposal & Statement of Work dated May 15, 2018:

	YEAR 1	YEAR 2	YEAR 3	YEAR 4
	\$21,947.50	\$10,872.50		
	\$21,937.50	\$10,737.50	\$10,737.50	
	\$24,137.50	\$11,312.50	\$11,312.50	\$11,312.50
TOTAL	\$68,022.50	\$32,922.50	\$22,050.00	\$11,312.50

The amount of Services to be invoiced will change consistent with the terms of the STS Proposal & Statement of Work dated May 15, 2018.

4. 5% FLEX: At any time after the first full year of the Lease, Lessee may return up 5% of the total units of Equipment, and prospectively decrease the annual rent due hereunder. The total number of units of Equipment that may be returned for Rent credit shall not exceed 140 (5% of 2,808 units). The Rent credit shall depend on the month in which the unit of Equipment is returned. The annual Rent credit shall be equal to the cost of the Units of Equipment that are returned times the annual lease rate factor (annual rent divided by Equipment cost) times the number of remaining annual payments due under the Lease for the grade with the shorter remaining term. Note partial annual Rent credit shall be given if a unit of Equipment is returned other than at May 31. The following example applies:

DUPLICATE
Page 1 of 2

5. INVOICING:

If Lessee returns 43 units of Equipment at 12 months after the lease commences, Lessee shall receive a Rent credit for the returned units for the remaining annual Lease Rent payment, according to the following calculation: 43 units divided by 862 units (5%), times the annual Rent for such units (\$144,994.09), times 43, equals \$7,247.20.

For convenience, Lessor shall provide one Invoice per year for the annual payment, which clearly indicates the Rent payments due, breaking out the Hardware and Services components as follows:

	YEAR 1	YEAR 2	YEAR 3	YEAR 4
HARDWARE	\$120,214.16	\$120,214.16		
SOFT COST	\$28,816.88	\$28,816.88		
SERVICE	\$21,947.50	\$10,872.50		
JUNIOR TOTAL	\$170,978.54	\$159,903.54		
HARDWARE	\$89,593.19	\$89,593.19	\$89,593.19	
SOFT COST	\$27,573.15	\$27,573.15	\$27,573.15	
SERVICE	\$21,937.50	\$10,737.50	\$10,737.50	
SOPHOMORE TOTAL	\$139,103.84	\$127,903.84	\$127,903.84	
HARDWARE	\$82,872.69	\$82,872.69	\$82,872.69	\$82,872.69
SOFT COST	\$31,194.13	\$31,194.13	\$31,194.13	\$31,194.13
SERVICE	\$24,137.50	\$11,312.50	\$11,312.50	\$11,312.50
FRESHMAN TOTAL	\$138,204.32	\$125,379.32	\$125,379.32	\$125,379.32
TOTAL	\$448,286.70	\$413,186.70	\$253,283.16	\$125,379.32

Applicable taxes shall be added to the Invoice.

ACCEPTED BY:

LESSOR: TEQLEASE, INC.

BY:

NAME & TITLE:

MICHAEL P. LOCKWOOD
PRESIDENT

DATE: May 25, 2018

PROPOSED BY:

LESSEE: EL CAMINO REAL ALLIANCE

BY:

NAME & TITLE:

DAVID HUSSEY EXECUTIVE DIRECTOR

DATE: May 25, 2018 FED. TAX ID#: _____

DUPLICATE



Master Lease Agreement # 407

LESSOR: TEQLEASE, INC.
23801 Calabasas Road, Suite 101
Calabasas, CA 91302

LESSEE: EL CAMINO REAL ALLIANCE
5440 Valley Circle Boulevard
Woodland Hills, CA 91367

We have written this Agreement in plain language because we want you to understand its terms. Please read your copy of this Agreement carefully and feel free to ask us any questions you may have. The word "Agreement" means this master lease agreement. The word "Schedule" means any lease schedule under this Agreement which has been signed by you and accepted by us. The word "Lease" means this Agreement and a Schedule. The words "you" and "your" mean the Lessee named above. The words "we", "us", and "our" refer to the Lessor named above. Other capitalized terms not otherwise defined in this Agreement are described in the Schedule.

TERMS AND CONDITIONS

1. **LEASE.** Subject to the terms of this Agreement, you agree to lease from us the Equipment described in each Schedule when we accept the Schedule at our office in California. **ONCE WE ACCEPT THE SCHEDULE, YOU MAY NOT CANCEL IT DURING THE FULL LEASE TERM.** Each Schedule will incorporate the terms of this Agreement and will constitute a separate Lease. You agree to be bound by all the terms of the Lease.

2. **DELIVERY AND ACCEPTANCE OF EQUIPMENT.** Acceptance of the Equipment occurs upon delivery and execution of the Certificate of Acceptance. When you receive the Equipment, you agree to inspect it and to verify by telephone or in writing such information as we may require. Delivery and installation costs are your responsibility. If you signed a purchase contract for the Equipment, by signing the Schedule you assign your rights, but none of your obligations under it, to us.

3. **RENT.** You agree to pay us Rent (plus applicable taxes) in the amount and frequency stated on each Schedule. If your Rent payments are due in Advance, your first Rent payment is due on the first day of the month following the date you accept the Equipment under the Schedule. We will advise you as to (a) the due date of each Rent payment, and (b) the address to which you must send your payments. Rent is due whether or not you receive an invoice from us. You will pay us any required Advance Rent or Security Deposit when you sign each Schedule. Security Deposits or Advance Rents may be commingled and do not earn interest. Provided you are not in default, we may apply your Security Deposit to the last Rent payment or to your purchase option or we may refund the Security Deposit to you when the Lease Term expires and the Equipment is returned in accordance with Section 16. If we collect more than one payment as Advance Rent, we may apply such Advance Rent to the last Rent payment. You authorize us to change the Rent by not more than 15% due to changes in the Equipment configuration which may occur prior to our acceptance of the Schedule. Restrictive endorsements on checks you send to us will not reduce your obligations to us. **Unless a proper exemption certificate is provided, applicable sales and use taxes will be added to the Rent. Lessee may prepay its obligations hereunder at any time, without penalty, upon payment of a prepayment amount reasonably determined by Lessor.**

4. **UNCONDITIONAL OBLIGATION. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL RENT AND ANY OTHER AMOUNTS DUE UNDER EACH SCHEDULE FOR THE FULL LEASE TERM EVEN IF THE EQUIPMENT IS DAMAGED OR DESTROYED, IF IT IS DEFECTIVE OR IF YOU HAVE TEMPORARY OR PERMANENT LOSS OF ITS USE. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST RENT OR OTHER AMOUNTS DUE UNDER EACH SCHEDULE FOR ANY REASON WHATSOEVER.**

5. **DISCLAIMER OF WARRANTIES. THE EQUIPMENT IS BEING LEASED TO YOU IN AS-IS CONDITION. NO INDIVIDUAL IS AUTHORIZED TO CHANGE ANY PROVISION OF THE LEASE. YOU AGREE THAT YOU HAVE SELECTED THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. YOU HAVE NOT RELIED ON ANY STATEMENTS WE OR OUR EMPLOYEES HAVE MADE. EXCEPT AS PROVIDED IN OUR WRITTEN PRODUCT WARRANTIES, WE HAVE NOT MADE AND DO NOT MAKE ANY EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES WHATSOEVER, INCLUDING WITHOUT LIMITATION, THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW.** You are aware that we are not the Equipment manufacturer. You agree to settle any dispute you may have regarding performance of the Equipment directly with us and not make any claim against any new owner described in Section 19. You agree to continue to pay such new owner all Rent and other payments even if you have a dispute with us regarding the Equipment.

6. **TITLE AND SECURITY INTEREST** If the Purchase Option amount stated on the Schedule is \$1.00 (a "Dollar Purchase Option"), you shall have title to the Equipment immediately upon delivery and shall be deemed to be the owner of the Equipment as long as you are not in default under the Lease. In the event of a default, title to the equipment shall revert to us free and clear of any rights or interests you may have in the Equipment. If the Purchase Option amount stated on the Schedule is other than \$1.00 (a "Stated Purchase Option"), the Equipment is and shall remain our sole property during the Lease Term. Unless you are in default under the Lease, you shall have the right to peacefully possess and use the Equipment during the Lease Term. To secure all of your obligations to us under the Lease you hereby grant us a security interest in (a) the Equipment to the extent of your interests in the Equipment, (b) anything attached or added to the Equipment at any time, (c) any money or property from the sale of the Equipment, and (d) any money from an insurance claim if the Equipment is lost or damaged. You agree that the security interest will not be affected if this Agreement or any Schedule is changed in any way. You hereby appoint us (or our agent) as your true lawful attorney-in-fact to affix your signature to UCC financing statements prepared and filed on your behalf by us (or our agent) with the same force and effect as if you had signed such financing statements. If we request, you agree to sign financing statements in order for us to publicly record our security interest. This Agreement or a copy of this Agreement shall be sufficient as a financing statement and may be filed as such.

7. **USE, MAINTENANCE AND REPAIR.** You will not move the Equipment from the Equipment Location without our advance written consent; except that students may remove the Equipment for daily use. You will give us reasonable access to the Equipment Location so that we can check the Equipment's existence, condition and proper maintenance. You will use the Equipment in the manner for which it was intended, as required by all applicable manuals and instructions and keep it eligible for any manufacturer's certification and/or standard, full service maintenance contract. At your own cost and expense, you will keep the Equipment in good repair, condition and working order, ordinary wear and tear excepted. All replacement parts and repairs will become our property. You will not make any permanent alterations to the Equipment.

8. **TAXES.** You agree that you will pay us, when invoiced, all taxes (including any sales, use and personal property taxes), fines, interest and penalties relating to each Lease and the Equipment (excluding taxes based on our net income). If the Lease includes a Dollar Purchase Option, you agree to file any required personal property tax returns and, if we ask, you will provide us with proof of payment. We do not have to contest any tax assessments. For Leases with a Stated Purchase Option, (a) you will, at our discretion, reimburse us annually for all personal property taxes which we may be required to pay as the owner of the Equipment, or (b) you agree to pay us for the loss of any income tax benefits caused by your actions, and (c) should an increase in the federal corporate income tax rate or a change in the "accelerated cost recovery deductions" allowed by the Internal Revenue Code of 1986, as amended, adversely affect our after-tax earnings or cash flows, you agree that we may increase the Rent and other amounts due under each Lease to offset any such adverse effect.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS AGREEMENT (INCLUDING THOSE ON THE REVERSE SIDE) AND ANY SCHEDULES SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS WRITTEN AGREEMENT MAY NOT BE LEGALLY ENFORCED. YOU MAY CHANGE THE TERMS OF A LEASE ONLY BY ANOTHER WRITTEN AGREEMENT BETWEEN YOU AND US. YOU AGREE TO COMPLY WITH THE TERMS AND CONDITIONS OF EACH LEASE. EACH LEASE IS NOT CANCELABLE. YOU AGREE THAT THE EQUIPMENT WILL BE USED FOR BUSINESS PURPOSES ONLY AND NOT FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES.

YOU CERTIFY THAT ALL THE INFORMATION GIVEN IN THIS AGREEMENT, ANY SCHEDULES AND YOUR APPLICATION WAS CORRECT AND COMPLETE WHEN THIS AGREEMENT WAS SIGNED. THIS AGREEMENT IS NOT BINDING UPON US OR EFFECTIVE UNLESS AND UNTIL WE EXECUTE THIS AGREEMENT. THIS AGREEMENT AND ALL SCHEDULES WILL BE GOVERNED BY THE LAWS OF THE STATE OF CALIFORNIA. YOU AGREE TO THE JURISDICTION AND VENUE OF FEDERAL AND STATE COURTS IN LOS ANGELES COUNTY, CALIFORNIA.

ACCEPTED BY:
LESSOR: TEQLEASE, INC.
BY:
TITLE: MICHAEL P. LOCKWOOD
DATE: May 25, 2018 PRESIDENT

PROPOSED BY:
LESSEE: EL CAMINO REAL ALLIANCE
BY:
NAME & TITLE: DAVID HUSS EXECUTIVE DIRECTOR
DATE: May 25, 2018 FED. TAX ID#: 274855978

DUPLICATE
ADDITIONAL TERMS ON REVERSE

9. INDEMNITY. We are not responsible for any injuries, damages, penalties, claims or losses, including legal expenses, incurred by you or any other person caused by the transportation, installation selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment. You agree to reimburse us for and defend us against any claims for such losses, damages, penalties, claims, injuries, or expenses. This indemnity continues even after the Lease has expired for acts or omissions which occurred during the Lease Term.

10. IDENTIFICATION. You authorize us to insert or correct missing information on the Lease, including your official name, serial numbers and any other information describing the Equipment. We will send you copies of such changes. You will attach to the Equipment any name plates or stickers we provide you.

11. LOSS OR DAMAGE. You are responsible for all loss of the Equipment from any cause at all, whether or not insured, from the time the Equipment is shipped to you until it is returned to us. If any item of Equipment is lost, stolen or damaged, you will promptly notify us of such event. Then, at our option, you will either (a) repair the Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, or (b) pay us an amount equal to the Net Book Value (as defined in Section 14) of the lost, stolen or damaged Equipment. If you have satisfied your obligations under this Section 11, we will forward to you any insurance proceeds which we receive for lost, damaged, or destroyed Equipment. If you are in default, we will apply any insurance proceeds we receive to reduce your obligations under Section 14 of this Agreement.

12. INSURANCE. You agree to (a) keep the Equipment fully insured against loss, naming us as loss payee, and (b) obtain a general public liability insurance policy covering both personal injury and property damage in amounts not less than we may tell you, naming us as additional insured, until you have met all of your obligations under the Lease. We are under no duty to tell you if your insurance coverage is adequate. The policies shall state that we are to be notified of any proposed cancellation at least 15 days prior to the date set for cancellation. Upon our request, you agree to provide us with certificates or other evidence of insurance acceptable to us. If you do not provide us with evidence of proper insurance within 10 days of our request or we receive notice of policy cancellation, we may (but we are not obligated to) obtain insurance on our interest in the Equipment at your expense. You will pay all insurance premiums and related charges.

13. DEFAULT. You will be in default under this Agreement if any of the following happens: (a) we do not receive any Rent or other payment due hereunder within 10 days after its due date, or (b) you or any of your guarantors become insolvent, are liquidated or dissolved, merge, transfer substantially all stock or assets, stop doing business, or assign rights or property for the benefit of creditors, or (c) a petition is filed by or against you or any of your guarantors under any bankruptcy or insolvency law, or (d) (for individuals) you or any of your guarantors die, or have a guardian appointed, or (e) any representation you have made in this Agreement shall prove to have been false or misleading in any material respect, or (f) you or any of your guarantors break any promise made in this Agreement or any guaranty and do not correct the default within 10 days after we send you written notice of the default, or (g) you default on any other agreement between you and us (or our affiliates).

14. REMEDIES. Upon the occurrence of a default, we may, in our sole discretion, do any or all of the following: (a) provide written notice to you of default; (b) as liquidated damages for loss of a bargain and not as a penalty, declare due and payable, the present value of (i) any and all amounts which may be then due and payable by you to us under the Lease, plus (ii) all Rent payments remaining through the end of the Lease Term, plus (iii) the Purchase Option amount, if stated, or if no fixed Purchase Option amount is given, our reasonable estimate of the fair market value of like equipment as of the end of the Lease Term, all discounted at the higher of 6% or the lowest rate allowed by law (collectively, the "Net Book Value"). We have the right to require you to make the Equipment available to us for repossession during reasonable business hours or we may repossess the Equipment, so long as we do not breach the peace in doing so, or we may use legal process in compliance with applicable law pursuant to court order to have the Equipment repossessed. You will not make any claims against us or the Equipment for trespass, damage or any other reason. If we take possession of the Equipment we may (a) sell or lease the Equipment at public or private sale or lease, and/or (b) exercise such other rights as may be allowed by applicable law. Although you agree that we have no obligation to sell the Equipment, if we do sell the Equipment, we will reduce the Net Book Value by the amounts we receive. You will immediately pay us the remaining Net Book Value. If the Lease includes a Dollar Purchase Option and we receive more than the Net Book Value plus our costs of sale, we will give you the excess. You agree (a) that we only need to give you 10 days advance notice of any sale and no notice of advertising, (b) to pay all of the costs we incur to enforce our rights against you, including attorney's fees, and (c) that we will retain all of our rights against you even if we do not choose to enforce them at the time of your default. We will attempt to mitigate our damages in accordance with applicable law.

15. YOUR OPTIONS AT END OF LEASE. Provided you are not in default, upon expiration of a Lease with a Dollar Purchase Option, you shall purchase the Equipment at the end of the Lease Term for such amount and we will release any security interest we may have in the Equipment. Provided you are not in default, upon expiration of a Lease with a Stated Purchase Option, you shall have the option to (a) return the Equipment in accordance with Section 16, or (b) on 60 days advance written notice to us, purchase all but not less than all of the Equipment for the Purchase Option amount, if stated, or if no fixed Purchase Option amount is given, our reasonable estimate of the fair market value of like equipment as of the end of the Lease Term. If the Purchase Option is stated as a percentage, the Purchase Option amount shall be the product of such percentage multiplied by the Equipment Cost (as such term is defined in Section 21). If you elect to purchase the Equipment, upon payment of the agreed upon price including all sales taxes and other applicable taxes, we will transfer the Equipment to you **AS IS-WHERE IS, WITHOUT ANY REPRESENTATION OR WARRANTY.** If you fail to exercise the purchase option (a) you will continue to pay Rent until the Equipment is received and accepted by us pursuant to Section 16, and (b) all of the terms of the Lease shall continue to apply.

16. RETURN OF EQUIPMENT. If (a) a default occurs, (b) you do not purchase the Equipment at the end of the Lease Term, or (c) you do not extend the Lease Term, you will immediately return the Equipment to any location(s) and aboard any carrier(s) we may designate in the continental United States. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, maintained in accordance with Section 7, and in "Average Saleable Condition." "Average Saleable Condition" means that all of the Equipment is immediately available for use by a third party buyer, user or lessee, other than yourself, without the need for any repair or refurbishment. All Equipment must be free of markings. You will pay us for any missing or defective parts or accessories. You will continue to pay Rent until the Equipment is received and accepted by us.

17. YOUR REPRESENTATIONS. You state for our benefit that as of the date of each Lease (a) you have the lawful power and authority to enter into the Lease, (b) the individuals signing this Agreement and the Schedule have been duly authorized to do so on your behalf, (c) by entering into the Lease you will not violate any law or other agreement to which you are a party, (d) you are not aware of anything that will have a material negative effect on your ability to satisfy your obligations under the Lease, and (e) all financial information you have provided us is true and accurate and provides a good representation of your financial condition.

18. YOUR PROMISES. In addition to the other provisions of this Agreement, you agree that during the term of each Lease (a) you will promptly notify us in writing if you move your principal place of business, if you change the name of your business, or if there is a change in your ownership, (b) you will provide to us such financial information as we may reasonably request from time to time, and (c) you will take any action we reasonably request to protect our rights in the Equipment and to meet your obligations under the Lease.

19. ASSIGNMENT. YOU WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT, OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT. You will not attach any of the Equipment to any real estate. Upon our reasonable request and at your cost, you will get each person with an interest in the real estate where the Equipment is located to waive any rights they may have in the Equipment. We may, without notifying you, sell, assign, or transfer any Lease and our interests in the Equipment. You agree that if we do so, the new owner (and any subsequent owners) will have the same rights and benefits that we now have, but will not have to perform any of our obligations. You agree that the rights of the new owner will not be subject to any claims, defenses, or set-offs that you may have against us. However, any such assignment, sale, or transfer of the Lease or the Equipment will not relieve us of any obligations we may have to you under the Lease. If you are given notice of a new owner of a Lease, you agree to respond to any requests about the Lease and, if directed by us, to pay the new owner all Rent and other amounts due under the Lease.

20. COLLECTION EXPENSES, OVERDUE PAYMENT, TERMINATION. You agree that we can, but do not have to, take on your behalf any action which you fail to take as required by the Lease, and our expenses will be in addition to of the Rent which you owe us. We may charge you a late charge to cover our collection costs due to an uncured default equal to the higher of 10% of any late payment or \$22, but not more than the highest legal rate. To the extent allowed by law, any late payment or non-payment of any past due amount will accrue interest at the lower of 18% per annum or the highest legal rate from the due date until paid. If you so request and we permit the early termination of the Lease, you agree to pay a fee for such privilege.

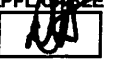
21. AGREED LEASE RATE FACTOR. You understand that the Equipment may be purchased for cash (the "Equipment Cost") or it may be leased. By signing the Lease, you acknowledge that you have chosen to lease the Equipment from us for the Lease Term and that you have agreed to pay Rent. If the Lease provides for a Dollar Purchase Option, each payment of Rent includes a principal amount based on the Equipment Cost and a lease charge rate. The Equipment Cost is the Rent divided by the Lease Rate Factor. The lease charge portion of the Rent can be determined by applying to the Equipment Cost the rate which will amortize the Equipment Cost down to the Purchase Option amount (which may be a fixed amount or a percentage of the Equipment Cost) by payment of the Rent. The lease charge rate can also be calculated using the Equipment Cost as the present value, the Purchase Option amount as the future value, the Rent as the payment and the Lease Term as the term. The lease charge rate may be higher than the actual annual interest rate because of the amortization of certain costs, expenses and fees incurred by us. We both intend to comply with all applicable laws. If it is determined that your payments under the Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal and interest will be charged at the highest rate allowed by law. In no event will we charge or receive or will you pay any amounts in excess of the legal amount.

22. MISCELLANEOUS. The Lease contains our entire agreement and supersedes any conflicting provision of any equipment purchase order or any other agreement. **TIME IS OF THE ESSENCE IN THE LEASE.** If a court finds any provision of this Agreement or any Schedule to be unenforceable, the remaining terms of the Lease shall remain in effect. **EACH LEASE IS A "FINANCE LEASE" AS DEFINED IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE.** You authorize us (or our agent) to (a) obtain credit reports, (b) make such other credit inquiries as we may deem necessary, and (c) furnish payment history information to credit reporting agencies. To the extent permitted by law, we may charge you a fee of \$43.25 to cover our documentation and investigation costs.

23. NOTICES. All written notices to us or to you must be sent by certified mail or recognized overnight delivery service, postage prepaid, at the applicable address stated in this Agreement, or by facsimile transmission, with oral confirmation of receipt. At any time after this Agreement is signed, you or we may change an address or facsimile telephone number by giving notice to the other of the change.

24. WAIVERS. WE AND YOU EACH AGREE TO WAIVE AND TO TAKE ALL REQUIRED STEPS TO WAIVE ALL RIGHTS TO A JURY TRIAL. To the extent you are permitted by applicable law, you waive all rights and remedies conferred upon a lessee by Article 2A (Sections 508-522) of the Uniform Commercial Code including but not limited to your rights to: (a) cancel or repudiate this Agreement; (b) reject or revoke acceptance of the Equipment; (c) recover damages from us for any breach of warranty or for any other reason; and (d) grant a security interest in any Equipment in your possession. To the extent you are permitted by applicable law, you waive any rights you now or later may have under any statute or otherwise which require us to sell or otherwise use any Equipment to reduce our damages, which require us to provide you with notice of default, intent to accelerate amounts becoming due or acceleration of amounts becoming due, or which may otherwise limit or modify any of our rights or remedies. **ANY ACTION YOU TAKE AGAINST US FOR ANY DEFAULT, INCLUDING BREACH OF WARRANTY OR INDEMNITY, MUST BE STARTED WITHIN THE GREATER OF ONE (1) YEAR OR THE MAXIMUM TIME FRAME ALLOWABLE BY APPLICABLE LAW AFTER THE EVENT WHICH CAUSED IT.** We will not be liable for specific performance of any Lease or for any losses, damages, delay or failure to deliver Equipment.

Lessee's Initials



DUPLICATE

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: April 25, 2019

AGENDA ITEM:

1:1 Laptops for Incoming 9th Graders

BRIEF SUMMARY OF THE ISSUE:

Addendum to the current master lease to add 900 second generation Lenovo 300e laptops for the incoming 9th graders.

PERSONNEL INVOLVED:

Tech Office personnel; Business Office personnel for payment of the lease

FISCAL IMPLICATIONS (IF ANY):

The total of lease payments for the second generation Lenovo 300e laptops, which includes hardware and soft costs (cases, warranty, and white glove service) is \$496,059.92, which will be paid out during the 4-year lease at the following schedule: \$134,139.98 first year; and \$120,639.98 per year for years 2, 3 and 4. There will also be a California e-waste fee of \$4,500.00 which will be paid separately.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

This is part of the initiative for the 21st century classroom.

OPTIONS OR SOLUTIONS:

A request for quote was sent to four different vendors; the one from STS (the current vendor with whom we are in the master lease agreement) was the lowest.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the 1:1 laptop addendum to the master lease agreement to provide laptops for incoming 9th grade students. When the Board approved last year's 1:1 initiative, it was disclosed that laptops would not be purchased for the 12th grade class, as they would be given existing laptops the school had in stock. Also, the lease for each year's class varies depending on the number of years the students have in school; specifically, laptops for the 10th grade class came with a 3-year lease, while the 11th grade class had a 2 year lease. As each incoming class comes into the school, new laptops will be leased for their use for the duration (four years) of their time here at ECR. As also discussed during last year's Board meeting, it is more economically viable to lease as opposed to purchasing, as leasing allows us to pay for the laptops over the course of several years, as opposed to paying for them out of pocket immediately.

PROPOSED MOTION:

Approve the motion to lease 900 Lenovo laptops for the incoming 9th grade class at a total cost of \$496,059.92 over a four year period.

Coversheet

Discuss and Possible Approval of Purchase of Promethean Smart Panels

Section: IV. School Business
Item: D. Discuss and Possible Approval of Purchase of Promethean Smart Panels
Purpose: Vote
Submitted by:
Related Material: IV.D.1 ED Recommendation - Promethean Smart Panels.pdf
IV.D.2 Promethean Smart Panel Quote.pdf

EL CAMINO REAL ALLIANCE

EXECUTIVE DIRECTOR RECOMMENDATION

BOARD MEETING DATE: April 25, 2019

AGENDA ITEM:

Discuss and Possible Approval of Purchase of Promethean Smart Panels

BRIEF SUMMARY OF THE ISSUE:

This will present the 2nd year of the 3-year rollout of Promethean Smart Panels that was presented to and approved by the Board at the April 19, 2018 Board meeting.

PERSONNEL INVOLVED:

Tech Department personnel

FISCAL IMPLICATIONS (IF ANY):

The cost per panel is \$3,899.00, which includes the stand and 5-year warranty. The total amount for purchasing 50 panels is \$213,820.25, including taxes and environmental waste fee.

IMPACT ON SCHOOL MISSION, VISION OR GOALS (IF ANY):

This is part of the 21st Century Classroom initiative that was presented to the Board at the April 19, 2018 Board meeting.

OPTIONS OR SOLUTIONS:

Quotes were received from three (3) different vendors, and this was the lowest of the quotes.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve the purchase of the 50 Promethean Smart Panels. Last year, the Board approved the purchase of the first 50 panels, which were integrated into classrooms. Teachers who have used the panels have noted its effectiveness as part of their teaching curriculum. The goal is to have the panels in each and every classroom and integrated into daily instructional practices. To that end, ongoing and regular training on the use of the panels have been provided, and will continue to be provided throughout the upcoming school year.

PROPOSED MOTION:

Motion to approve the purchase of 50 Promethean Smart Panels, at a total cost of \$213,820.25.



Company Address 130-A W. Cochran St.
 Simi Valley, CA, 93065
 US

Created Date 04/11/2019
Expiration Date 05/11/2019

Quote Number 00065167

Prepared By Jeremy Gilbert
Phone
Email jeremy.gilbert@stseducation-us.com
FAX

Account Name El Camino Real Charter High School
Contact Ryan Guinto
Phone (818) 595-7517
Email r.guinto@ecrchs.net

Bill To Name El Camino Real Charter High School
Bill To 5440 Valley Circle Blvd.
 Woodland Hills, CA, 91367
 USA

Ship To Name El Camino Real Charter High School
Ship To , CA,

Quantity	Description	Sales Price	Total Price
50	Promethean ActivPanel V7 75" 4K with ActivConnect OPS - P/N: AP6-75A-4K	\$3,899.00	\$194,950.00
50	CA Environmental Electronic Waste Fee - Collected 35+" - \$7 per unit	\$7.00	\$350.00
50	Promethean ActivPanel Touch Mobile Stand - APTMS-3	\$0.00	\$0.00
1	LTL Shipping Charge - CA - Promethean	\$0.00	\$0.00

Subtotal \$195,300.00

Total Price \$195,300.00

Tax \$18,520.25

Grand Total \$213,820.25

All Sales are subject to applicable Sales Tax at the time of Shipment.

Financing options available on Approved Credit.

STS stands behind the products and services we provide. For more information on our complete suite of warranties and guarantees, click [here](#).

www.stseducation-us.com

Coversheet

Discuss Plans for North Campus

Section: IV. School Business
Item: E. Discuss Plans for North Campus
Purpose: Discuss
Submitted by:
Related Material: Independent Study 2019.pdf

Independent Study 2019-20

May-July:

Marketing Strategy, with our consultant:

- Finish development of print:
 - Brochures for each College and Career strand—each Supervising Teacher will have an emphasis which includes electives, college and career pathways. Current pathways: Public Health, Education, Finance and Medicine.
 - One-page handout for the whole North Campus Center.
- Advertise and reach out to communities:
 - Neighborhood Councils-See attachment:
<https://www.csun.edu/sites/default/files/NCouncilsRoster.pdf>
 - Daily News
 - Social Media Sites
 - Friends of ECR
 - LAUSD schools
 - Neighborhood newspapers
- Prepare for Grand opening, to include but not limited to:
 - ECR board members
 - LAUSD board members
 - Local Politicians
 - West Valley Neighborhood Council
 - Local Colleges and Career programs—West Valley, Pierce, CSUN
 - ECR community
 - Daily News/LA Times

July-August 2019:

Enrollment Process: we currently have 125 students committed to the Independent Study Program (ISP) for the 2019-20 school year. This number is expected to grow over the summer and throughout the school year.

Students may enroll in the ISP through either an ECR counselor referral or self-select. Both processes include the following:

- Conference with coordinator or administrator:

The intake conference communicates in detail the student, family and school commitment to this non-traditional approach to education. All parties involved must agree that the ISP is the best approach to education for the student. The legal requirements are also covered.

- Master Agreement and guidelines for ISP-see attachment for example of Master Agreement and educational codes. This document is required for all students enrolling in ISP in the state of California.
- Skills assessment - MAP.
- Computer Tablet check out.
- Assignment of online curriculum – start date: first day of school.
- Introduction of College and Career Pathways offered.
- Canvas instruction if needed.

Materials and Resources:

Order: Instructional materials, curriculum, tablets, clerical supplies, science lab materials.

Hire: Staff to include 5 teachers to start (expand as enrollment increases), Campus Safety Officer (CSO) and custodial staff.

Move: Prepare and move all ISP compliance paperwork instructional materials at present location in Main Campus to North Campus.

Teaching Staff: Set up classrooms with all necessary paperwork and learning materials. Provide professional development as needed for Canvas.

Clerical: Set up admission process, resource room for staff, compliance room for required IS paperwork, MAP assessment.

August 2019:

- Host public opening, to include (but not limited to):
 - ECR board members
 - LAUSD board members
 - Local Politicians
 - West Valley community members
 - Local Colleges and Career programs—West Valley, Pierce, CSUN
 - ECR community
 - Daily News/ LA Times
- Host Parent events:
 - Aeries training
 - College presentation with emphasis on A-G classes
 - Concurrent Dual community college enrollment opportunities
 - Career pathways available

Opening of School:

Spreadsheet includes student class schedule.

Student and Teacher tasks as students come to their weekly appointment:

- Student ID's
- Demonstration of student's Canvas proficiency to access curriculum and lessons
- Monthly calendar of ECR events, college counselor dates, and career speakers
- Individual attendance and learning plan
- Assignment of additional support during the week as needed



**EL CAMINO REAL CHARTER HIGH SCHOOL
MASTER AGREEMENT FOR INDEPENDENT STUDY**

SCOTT SILVERSTEIN
Board Chairp

DAVID HUSSEY
Executive Director

Student Name: _____ Student Number: _____ Grade: _____
 Address: _____ Age: _____ DOB: _____
 City: _____ Zip: _____ Home Phone or Student's Cell: _____
 Father's Name: _____ Mother's Name: _____
 Father's Cell: _____ Mother's Cell: _____
 Email: _____ Email: _____
 Student's email: _____
 Duration of Agreement: School Year: _____ Entry Date: _____ Exit Date: _____

VOLUNTARY STATEMENT:

Independent Study is an optional educational alternative in which no pupil may be required to participate and that students voluntarily select, including expelled students (Educational Code 48915). In the case of a pupil who is referred, instruction may be provided through Independent Study only if the pupil is offered the alternative of classroom instruction. All students who choose Independent Study must have the continuing option of returning to the classroom.

EQUITABLE PROVISIONS OF RESOURCES AND SERVICES:

El Camino Real Charter High School will provide appropriate instructional materials and personnel to enable the student to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms on which they are available to all. Assignments and specific resources will be designated on the Assignment Sheet and Attendance Record incorporated herein.

REPORTING: Students are required to report to their teacher as follows for submitting work, reporting and assessing progress:

Manner of Reporting: One on One Small Group Email Fax Other: _____

Time: _____

Frequency: Weekly,

Place of Meeting: ECR Classroom #4:

ASSIGNMENTS:

Policy requires no more than 20 school days to lapse between each Student/Teacher meeting. All work assigned in relation to this Independent Study Agreement are detailed in the Student Attendance and Assignment Sheet at the beginning of each Learning period and shall be turned in to the Supervising Teacher. Learning Periods are:

METHOD of STUDY:

Specific methods of study will be designated on the Student Assignment Sheet and Attendance Record incorporated herein. Examples of methods of study for the student will include but are not limited to:

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Independent Reading | <input type="checkbox"/> Textbook Activities | <input type="checkbox"/> Problem Solving | <input type="checkbox"/> Study Projects |
| <input type="checkbox"/> Drill and Practice | <input type="checkbox"/> Experiential Learning | <input type="checkbox"/> Computerized Curriculum | <input type="checkbox"/> Field Trips |
| <input type="checkbox"/> Web/Internet Research | <input type="checkbox"/> Library Research | <input type="checkbox"/> Learning Center Courses | |

Other: _____

METHOD OF EVALUATION:

Academic evaluations will be designated on the Student Assignment Sheet and Attendance Record incorporated herein. Examples of acceptable methods of evaluation include but are not limited to:

- | | | | |
|---|--|--|-------------------------------------|
| <input type="checkbox"/> Teacher-made tests | <input type="checkbox"/> Student Conferences | <input type="checkbox"/> Observations | <input type="checkbox"/> Labs |
| <input type="checkbox"/> Chapter/Unit Exams | <input type="checkbox"/> Progress / Report Cards | <input type="checkbox"/> Work Samples | <input type="checkbox"/> Portfolios |
| <input type="checkbox"/> State Standardized Testing | <input type="checkbox"/> Smarter Balance Exams | <input type="checkbox"/> Learning Journals | <input type="checkbox"/> Finals |

Other: _____

**EL CAMINO REAL CHARTER HIGH SCHOOL
MASTER AGREEMENT FOR INDEPENDENT STUDY**

BOARD POLICIES:

- (A) For pupils in all grades offered by El Camino Real Charter, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be 20 school days (Education Code 51747).
- (B) When any pupil fails to complete ten assignments during any period of 20 days, the Principal or his or her designee shall conduct an evaluation to determine whether it is in the best interest of the pupil to remain in independent study. A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school (Education Code 51747).
- (C) If circumstances justify a longer period of time than 20 school days, the principal or designee may authorize an extension.

OBJECTIVES:

The student will complete the courses listed below. All course objectives will be consistent with El Camino Real Charter School's board policy and are consistent with El Camino Real's school standards, as outlined in the charter course description. Assignment Sheets and Attendance Records will include additional descriptions of the major objectives and activities of the courses of the courses of study covered by this agreement including the evaluation of student work and are incorporated herein.

COURSE CREDIT TO BE EARNED UPON COMPLETION:

Subjects/Courses:	Credits:	Subject/Courses:	Credits:
(1) _____	<u>5</u>	(4) _____	<u>5</u>
(2) _____	<u>5</u>	(5) _____	<u>5</u>
(3) _____	<u>5</u>	(6) _____	<u>5</u>

Additional Classes: If the student satisfactorily completes any of the above Subjects/Courses before the ending date of the agreement, one of more Subject/Courses may be added to the agreement if the agreement is resigned and re-dated by the teacher and the student.

Subject/Courses to be added or dropped:

ADD/DROP	COURSE/ SUBJECT	CREDIT	SUPERVISING TEACHER SIGNATURE:	Date:	SUBJECT TEACHER SGNATURE:	Date:	STUDENT SIGNATURE:
ADD/DROP							
ADD/DROP							
ADD/DROP							
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ADD/DROP							
ADD/DROP							

SIGNATURES AND DATES:

I have read and understand the terms of this agreement, and agree to all the provisions set forth.

Student: _____ **Date:** _____

Parent/ Guardian/Caregiver: _____ **Date:** _____

Administrator: _____ **Date:** _____

Supervising Teacher: _____ **Date:** _____

English Teacher: _____ **Date:** _____

Mathematics Teacher: _____ **Date:** _____

Science Teacher: _____ **Date:** _____

Social Studies: _____ **Date:** _____

Other Person Who Has Direct Responsibility for Providing Assistance to the Student:
_____ **Date:** _____

Other Person Who Has Direct Responsibility for Providing Assistance to the Student:
_____ **Date:** _____



North Campus 2019-20 200 hundred students

5 Supervising Teachers with a caseload of 35 students, 1 teacher/coordinator with a caseload of 25

CR= Classroom, ST = supervising teacher assigned to students

Over all student numbers

	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1: 8:00-9:00	8 students	8 students	Common Planning Day	8 students	8 students
Period 2: 9:00-10:00	8 students	8 students	8 students	8 students	8 students
Nutrition break Staff					
Period 3: 10:20-11:20	8 students	8 students	8 students	8 students	8 students
Period 4: 11:20-12:20	8 students	12 students	8 students	8 students	8 students
Lunch break for staff					
Conference/workshops 1:00-2:00	Up to 35	Up to 35	6 students Make up day for up to 42 students, 7 per teacher	Up to 35	Up to 35
Period 6: 2:00-3:15	8 students	8 students	8 students	8 students	8 students
Total per day:	75	79	80	75	75

Student numbers in each classroom, CR, with Supervising Teacher, ST

	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1: 8:00-9:00	8 students total: CR 1, ST 1 2 students CR 2, ST 2 2 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 1 students Office Cub/ Coord. 1	8 students CR 1, ST 1 2 students CR 2, ST 2 2 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 1 students Office Cub/ Coord. 1	Common Planning Day	8 students CR 1, ST 1 2 students CR 2, ST 2 2 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 1 students Office Cub/ Coord. 1	8 students CR 1, ST 1 2 students CR 2, ST 2 2 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 1 students Office Cub/ Coord. 1
Period 2: 9:00-10:00	8 students total: CR 1, ST 1 1 students CR 2, ST 2 2 students CR 3, ST 3 2 students CR 4, ST 4 1 students CR 5, ST 5 1 students	8 students total: CR 1, ST 1 1 students CR 2, ST 2 2 students CR 3, ST 3 2 students CR 4, ST 4 1 students CR 5, ST 5 1 students	8 students total: CR 1, ST 1 1 students CR 2, ST 2 2 students CR 3, ST 3 2 students CR 4, ST 4 1 students CR 5, ST 5 1 students	8 students total: CR 1, ST 1 1 students CR 2, ST 2 2 students CR 3, ST 3 2 students CR 4, ST 4 1 students CR 5, ST 5 1 students	8 students total: CR 1, ST 1 1 students CR 2, ST 2 2 students CR 3, ST 3 2 students CR 4, ST 4 1 students CR 5, ST 5 1 students

	Office Cub/ Coord. 1	Office Cub/ Coord. 1	Office Cub/ Coord. 1	Office Cub/ Coord. 1	Office Cub/ Coord. 1
Nutrition break Staff					
Period 3: 10:20-11:20	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 2 students CR 4, ST 4 2 students CR 5, ST 5 1 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 2 students CR 4, ST 4 2 students CR 5, ST 5 1 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 2 students CR 4, ST 4 2 students CR 5, ST 5 1 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 2 students CR 4, ST 4 2 students CR 5, ST 5 1 students Office Cub/ Coord.1	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 2 students CR 4, ST 4 2 students CR 5, ST 5 1 students Office Cub/ Coord. 1
Period 4: 11:20-12:20	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 1 students CR 4, ST 4 2 students CR 5, ST 5 2 students Office Cub/ Coord. 1	12 students total: CR 1, ST 1 1 students CR 2, ST 2 3 students CR 3, ST 3 3 students CR 4, ST 4 2 students CR 5, ST 5 2 students Office Cub/ Coord. 1	9 students total CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 2 students CR 4, ST 4 2 students CR 5, ST 5 2 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 1 students CR 4, ST 4 2 students CR 5, ST 5 2 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 1 students CR 2, ST 2 1 students CR 3, ST 3 1 students CR 4, ST 4 2 students CR 5, ST 5 2 students Office Cub/ Coord. 1
Lunch break for staff					
Conference/workshops 1:00-2:00	Up to 35	Up to 35	CR 1, ST 1 1-8 students CR 2, ST 2 1-8 students CR 3, ST 2 1-8 students CR 4, ST 4 1-8 students CR 5, ST 5 1-8 students Office Cub/ Coord. 1-7 Makeup day for missed appointments up to 47 students, 7-8 per teacher	Up to 35	Up to 35
Period 6: 2:00-3:15	8 students total: CR 1, ST 1 2 students CR 2, ST 2 1 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 2 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 2 students CR 2, ST 2 1 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 2 students Office Cub/ Coord. 1	9 students total: CR 1, ST 1 2 students CR 2, ST 2 1 students CR 3, ST 3 2 students CR 4, ST 4 1 students CR 5, ST 5 2 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 2 students CR 2, ST 2 1 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 2 students Office Cub/ Coord. 1	8 students total: CR 1, ST 1 2 students CR 2, ST 2 1 students CR 3, ST 3 1 students CR 4, ST 4 1 students CR 5, ST 5 2 students Office Cub/ Coord. 1
Total per day:	75	79	80	75	75