



El Camino Charter High School

Board Meeting

Date and Time

Thursday February 28, 2019 at 4:30 PM PST

Location

El Camino Real Charter High School, NORTH CAMPUS, 7401 Shoup Avenue, West Hills, CA 91307

BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	30 m
E. Student Presentation		Lisa Ring	10 m
ECR's Step Team will be recognized.			
F. Executive Director Update		David Hussey	15 m
G. Chief Business Officer Update		Alan Darby	15 m
H. Board Committee Reports	Discuss	Scott Silverstein	10 m
II. Consent			5:55 PM
A. Approve Minutes of January 24, 2019 Board Meeting	Approve Minutes	Scott Silverstein	1 m
B. Approve Minutes of January 24, 2019 Special Meeting	Approve Minutes	Scott Silverstein	1 m

	Purpose	Presenter	Time
III. Financial			5:57 PM
A. Review and Vote on January 2019 Check Register	Vote	Alan Darby	10 m
B. January 2019 Financial Update	Discuss	Alan Darby	10 m
C. Review and Possible Approval of Second Interim Report	Vote	Alan Darby	5 m
IV. School Business			6:22 PM
A. Tech Update and Status of IT Audit	Discuss	Jason Camp and Beatriz Chen	20 m
B. Discuss and Possible Approval of Firewall Purchase	Vote	Jason Camp	10 m
<p>Staff recommends approval of purchase of Palo Alto Firewall protection for three years at a cost of \$71,512.69.</p>			
C. Discuss and Possible Approval of Revised Classified Management Salary Table	Vote	David Hussey	10 m
D. Discuss and Possible Approval of Low Performing Students Block Grant	Vote	Minita Clark and Eric Wilson	10 m
<p>The Low-Performing Students Block Grant is a state education funding initiative with the goal of providing grant funds to local educational agencies serving pupils identified as low-performing on state English language arts or mathematics assessments who are not otherwise identified for supplemental grant funding under the local control funding formula or eligible for special education services, as specified in Education Code (EC) Section 41570(d). The application for the Grant is to be submitted to the California Department of Education by March 1st.</p>			
E. Discuss and Possible Approval of AB288 CCAP Partnership Agreement	Vote	David Hussey	5 m
<p>The Board discussed this Agreement at the January 24th meeting; this matter is up for approval.</p>			
F. CBO Rumeneration	Discuss	Alan Darby	10 m
V. Closed Session			7:27 PM
A. Conference with Labor Negotiators	Discuss	Scott Silverstein	15 m
<p>Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott Employee Organization: American Federation of State County and Municipal Employees District Council 36</p>			

	Purpose	Presenter	Time
B. Conference with Legal Counsel: Anticipated Litigation	Discuss	Scott Silverstein	10 m

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: three (3) matters.

VI. Reconvene to Open Session 7:52 PM

A. Report on Actions Taken in Closed Session, If Any	Discuss	Scott Silverstein	3 m
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VII. Closing Items 7:55 PM

A. Adjourn Meeting	Vote	Scott Silverstein	1 m
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Coversheet

Approve Minutes of January 24, 2019 Board Meeting

Section: II. Consent
Item: A. Approve Minutes of January 24, 2019 Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on January 24, 2019

APPROVED



El Camino Real Charter High School

Minutes

Board Meeting

Date and Time

Thursday January 24, 2019 at 4:30 PM

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

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Directors Present

Beatriz Chen, Brian Archibald, Gregory Basile, Kenneth Lee, Lisa Crosthwait, Scott Silverstein, Steven Kofahl

Directors Absent

Darin Ryburn

Guests Present

Alan Darby, Daniel Chang, David Hussey

I. Opening Items

A. Call the Meeting to Order

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Jan 24, 2019 at 4:35 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Public Comments

Letty Zane spoke in favor of the Classified Management Salary Table, particularly as to Plant Managers Dupree Fuller and Ulises Duarte.

E. Friends of ECR

Helen Fouras spoke regarding the 50th Anniversary Gala. Ticket sales are going well, still have to sell about 50 more tickets. There will be a few speeches, a slide show, some musical performances, student performances, a silent auction, a raffle, table prizes, and more. The principals from the local schools are being invited. Asked for help in contacting alumni groups.

Letty Zane spoke regarding having more opportunity for school-wide events. Fundraising and lack of guidance and budget for these events have been challenging. Would like more guidance on how the ASB budget could be used, suggested having a meeting with the Student Council advisor and the Business Office. Mr. Darby advised that he will work on creating a policy/guide as to how the ASB account is to be funded and budgeted.

F. Executive Director Update

Mr. Hussey thanked the Friends of ECR and the Latino Parent Group, who came out today to welcome the parents/guardians who came out for the lottery. Out of 750 applications, 450 students were selected from the lottery today.

The purchase of a texting app was approved, to send text messages out to stakeholders in order to improve communication to the parents, particularly in times of emergencies. Regarding the threat on January 18th, messages were sent to parents/guardians and staff, need to develop a method to get the message to students as well.

On January 7th, there was a school-wide cultural proficiency training, with presenters from The Howard Group. They will be back in August to present additional training. There is an AP Expo Night on February 7th.

G. Chief Business Officer Update

Mr. Darby advised that the Material Revision for the North Campus will be presented to LAUSD's Board on March 5th. We provided Charter Schools Division with the letter and

budget and other information as requested. A Conditional Use Permit modification will also be submitted to allow for greater occupancy.

We are working with The Valley Economic Alliance on an internship program; there was a meeting with students to provide information, another meeting is scheduled for February 6th with students and parents.

We are also working with the intervention team on the importance of looking at data with students and teachers to better identify needs.

At the next Board meeting, all expenses for the North Campus will be presented.

The North Campus is ready for use (not by students until LAUSD approves the Material Revision). Mr. Silverstein stated that the March Board meeting will take place at the North Campus property.

Information regarding the North Campus will be marketed, including to the community and other continuation schools.

Ms. Crosthwait asked as to the overall plan for the use of the North Campus, including the criteria for students to be accepted into the Independent Study program. Specifically, as to when the school will not accept a student in the Independent Study program, though the parents and the students want it.

H. Board Committee Reports

A presentation on school safety will be presented at a later date.

No Travel Committee update.

No Tech Committee update, though there will be discussion during the agenda item.

II. Consent

A. Approve Minutes of December 13, 2018 Board Meeting

Brian Archibald made a motion to approve minutes from the Board Meeting on 12-13-18 Board Meeting on 12-13-18.

Beatriz Chen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Darin Ryburn	Absent
Beatriz Chen	Aye
Lisa Crosthwait	Abstain
Kenneth Lee	Aye
Gregory Basile	Aye
Steven Kofahl	Aye
Scott Silverstein	Aye
Brian Archibald	Aye

III. Financial

A. Review and Vote on November 2018 and December 2018 Check Registers

Ms. Crosthwait questioned the substitutes from Kelly Services for tech support. Mr. Delgado advised that this was for augmented staff associated with the 1:1 rollout. There were 2 individuals; one is still working with us and we are considering bringing that individual in-house.

Ms. Crosthwait also questioned if we pay for travel time for Kelly substitutes; Mr. Darby advised he would look into this.

Ms. Crosthwait also questioned multiple checks being written to the same individual over a short period of time, concern that these may be duplicate checks. Mr. Darby advised that he would look into this as well.

Mr. Archibald asked to be provided a replacement cost analysis for the tech staff members who left vs. the temps.

Mr. Silverstein questioned a \$5,200 charge for replacement laptops. This was for 15 laptops to have on hand to use for parts when a part breaks, to allow the tech department to replace a broken part and then send the broken part to be replaced under warranty.

Mr. Silverstein asked for a breakdown of the balances into the various athletic ASB trust funds.

Brian Archibald made a motion to approve the November 2018 and December 2018 check registers, with the provision that they may be raised again based on the answers to be provided by Mr. Darby regarding Kelly service and the tech department.

Lisa Crosthwait seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. December 2018 Financial Update

The Governor's proposed budget had no significant surprises, and was good news for public education. EdTec will continue to monitor this, as the Governor's revised budget is due in May.

Regarding attendance, period 1 versus period 2 comparison for the last 4 years has been reasonably consistent. This variance is fairly consistent throughout the charter schools that EdTec work with; some schools have a much greater variance. Mr. Hussey noted that this year we accepted students mid-semester.

The current forecasted ADA of 3,300 for P2 is conservative as the budget is based on this projected P2 ADA; however, Mr. Hussey advised that we expect to be above the forecasted ADA.

ADA funding is based on the cumulative average ADA from the first day of school through April. The final ADA used for last year was 3,316. Mr. Darby stated that 72.43% of our expenses are salaries and benefits.

IV. School Business

A. Discuss and Possible Approval of Safe School Plan

Mr. Dhillon presented the Comprehensive Safe School Plan. Two major components that the school is looking at: first is lowering the tardy rates by improving the tardy reporting

system; the second is to improve awareness of the dangers of vaping. Also, the lockdown kits are being updated.

Ms. Chen asked about implementing a better security camera system; administration is looking into this and should be getting bids in March.

Steven Kofahl made a motion to approve the Safe School Plan.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Discuss Dual Enrollment AB288 CCAP Partnership Agreement

The program would allow ECR to offer Pierce courses on its campus to our ECR students. The classes would take place after lunch, and would not affect ADA. The dual enrollment would allow the student to get both high school (if needed) and college credits.

This also would not affect spacing, since there are a number of teachers who teach 0 through 4th period, and their classrooms would be available.

C. Review and Possible Approval of 2017-2018 School Accountability Report Card

Mr. Hussey discussed the School Accountability Report Card. It is a compilation of data from various sources.

Steven Kofahl made a motion to approve the 2017-2018 School Accountability Report Card.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Discuss and Possible Approval of Fee for Service Contract for Psychiatric Social Workers

Ms. Larew stated that we are looking at providing additional mental health services to our students. The funds to pay for the Psychiatric Social Workers (PSW) will not come from our general fund, but will be taken from the LEA billing. The funds must be used to supplement, not supplant, services currently offered. We have had 16 students hospitalized for suicidal ideation so far this school year. PSW's can provide counseling (individual and group), training for teachers on suicidal threat assessments, and providing a broad array of services for students and staff. Ms. Larew noted that she worked with PSW's in her prior school and they made a significant positive impact. Mr. Archibald asked if having a PSW provide counseling would expose the school to liability; staff will look into this.

Brian Archibald made a motion to approve the Fee for Service Contract for Psychiatric Social Workers with LAUSD.

Lisa Crosthwait seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Tech Update and Possible Approval of Expansion of IT Audit to Include Inventory

Ms. Chen stated that the outside audit company has agreed to the changes ECR proposed; however, if we are expanding the audit to include an inventory of all equipment, then it would require a new scope of work and new invoice. The scope of the inventory audit should include hardware (including servers), software, and contracts. Ms. Chen is to contact the audit company to see if they will perform the inventory and audit for the same price previously approved.

Ms. Chen also proposed having a more specific line item tech budget that would identify tech expenses from this point forward. She will provide a template/sample that can possibly be used.

Mr. Delgado stated that he has been looking into providing free wifi hotspots for socioeconomically disadvantaged students who have need for reliable internet service. This would be in partnership with programs that provide such hotspots for free. The program would cover up to 800 students.

The report of tech tickets for Fall 2018 was provided, Doug Taylor is the first line who gets the tickets and works on or assigns as appropriate. Mr. Delgado was asked to provide a breakdown of time to respond to tickets and genius bar breakdowns.

Mr. Silverstein asked for an organizational chart for the tech department. Mr. Camp stated that this would be provided.

Mr. Silverstein asked to see a usage (end cut) report directly from AT&T. Mr. Delgado will request this from AT&T.

F. Discuss and Possible Approval of Classified Management Salary Table

Beatriz Chen made a motion to approve the Classified Management Salary Table.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Discuss and Possible Approval of Request for Allowance of Attendance

The Request for Allowance of Attendance will seek credit for the material decrease in enrollment due to the threat of a school shooting.

Lisa Crosthwait made a motion to approve the Request for Allowance of Attendance.

Brian Archibald seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Conference with Labor Negotiators

Closed session took place.

B. Public Employee Discipline / Dismissal / Release

Closed session took place.

VI. Reconvene to Open Session

A.

Report on Actions Taken in Closed Session, If Any

There were no actions taken.

VII. Governance

A. Discuss and Possible Approval of Board Member Roles and Responsibilities

The Board Member Roles and Responsibilities was presented. The Board also discussed a Board retreat possibly on a Saturday in late February or early March. Brian Archibald made a motion to approve the Board Member Roles and Responsibilities document.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

Beatriz Chen made a motion to adjourn the meeting.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 PM.

Respectfully Submitted,
Daniel Chang

Coversheet

Approve Minutes of January 24, 2019 Special Meeting

Section: II. Consent
Item: B. Approve Minutes of January 24, 2019 Special Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Meeting on January 24, 2019

APPROVED



El Camino Real Charter High School

Minutes

Special Meeting

Date and Time

Thursday January 24, 2019 at 7:00 PM

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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Directors Present

Beatriz Chen, Brian Archibald, Gregory Basile, Kenneth Lee, Lisa Crosthwait, Scott Silverstein, Steven Kofahl

Directors Absent

Darin Ryburn

Guests Present

Daniel Chang

I. Opening Items

A. Call the Meeting to Order

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Jan 24, 2019 at 8:53 PM.

B. Record Attendance and Guests

C. Public Comments

There were no public comments.

II. School Business

A. Discuss and Possible Approval of Refurbishment Project

Mr. Silverstein noted that the commemorative bell in the main hallway, and the second bell that is currently in storage, are in need of refurbishment. Rather than voting on the item now, it may be prudent to get a quote and possibly consider asking Friends of ECR if they can fundraise for it. The motion was withdrawn.

III. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:01 PM.

Respectfully Submitted,
Daniel Chang

Coversheet

Review and Vote on January 2019 Check Register

Section: III. Financial
Item: A. Review and Vote on January 2019 Check Register
Purpose: Vote
Submitted by:
Related Material: January Check Registers.pdf

Check Register



El Camino Real HS
January 2019

Grand Total 1,617,662.15

Vendor	Check Number	Void	Date	Description	Check Amount
Sylvia Yi	135		1/23/2019	FSA	416.66
Amy Carter	136		1/23/2019	FSA	415.00
Matthew Harbourt	137		1/24/2019	FSA	28.35
Barrie Gold	138		1/28/2019	FSA	416.66
Matthew Harbourt	139		1/24/2019	FSA	179.98
J Schnelldorfer PSAD	11484		1/3/2019	Regional Competition for Academic Decathlon within Southern California (Private) Region	690.00
Jasmine Gasilla	11485		1/4/2019	01/04/2019 Manual Final Paycheck	321.92
Dan's Super Subs Inc.	11486		1/7/2019	1/2/19 Catering	2,277.30
VOID	11487	VOID		VOID	VOID
Abdon Rosales	11488		1/7/2019	12/18 Gardening Service for Shoup	1,000.00
The Home Depot	11489		1/7/2019	12/21/18 Statement xx-3245 Honda	18.21
Waste Management - Los Angeles	11490		1/7/2019	01/19 Waste Management Services on Shoup	374.52
Jonathan Beckerman	11491		1/7/2019	To grow and learn as a AVID elective teacher	1,325.28
CompStar Insurance Services	11492		1/7/2019	Insurance	22,550.12
David Honda	11493		1/8/2019	11/16/17-11/30/17 Labor on Shoup	10,230.00
Wayne Adelstein	11494		1/8/2019	1/9/19-2/8/19 Decision Publications Marketing & Community relations	5,000.00
T.C. Security & Fire Alarm Systems	11495		1/8/2019	Installation of Cameras on Shoup	5,000.00
Kyle Lee	11496		1/8/2019	01/08/2019 Manual Paycheck (Additional Hours) replacement for ck 55196 issued 8/16/18	635.77
Verizon Wireless	11497		1/8/2019	11/8/18-12/7/18 Communication Services	1,011.15
American Foothill Publishing Co.	11498		1/8/2019	The King's Courier Issue: December 11, 2018 Vol.49, Issue 4	637.00
Daniel Chang	11499		1/9/2019	Attend CSDC Conference	684.25
Torres, Eduardo	11500		1/9/2019	01/9/19 Official Boys Soccer vs Cleveland	119.00
Michael Niemann	11501		1/9/2019	1/9/19 JV Var Official Boys Soccer vsCleveland	134.00
Benjamin Sanchez	11502		1/9/2019	1/9/19 VAR AR1 Boys Soccer vs Cleveland	64.00
David Murphy	11503		1/9/2019	1/9/19 VarRef Boys Soccer vs Cleveland	80.00
Karn Ghtaoura	11504		1/9/2019	01/9/19 Var Ump Boys Basketball vs Cleveland	80.00
Bob Klobuchar	11505		1/9/2019	1/9/19 FS JVRef Boys Basketball vs Cleveland	138.00
Drew Spooner	11506		1/9/2019	1/9/19 FS JV Ump Boys Basketball vsCleveland	138.00
Tri-County Forensic League	11507		1/9/2019	Speech and debate team tournament	50.00
Jeffrey Steinhurst	11508		1/9/2019	Electrical Work, 120v Sprinkler Timers, Shoup	350.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Linguabee LLC	11509		1/9/2019	12/4/18-12/7/18 Interpreting Services	1,182.63
The Print Spot	11510		1/9/2019	Lamination/Printing	95.00
VOID	11511	VOID		VOID	VOID
The Print Spot	11512		1/9/2019	Graphic Design	450.00
The Print Spot	11513		1/9/2019	NCR Forms , Stamper for Admissions Office	120.45
The Print Spot	11514		1/9/2019	Clerical Supplies School Addressed/Windowed and Non-windowed envelopes #10	903.38
Kelly Services, Inc.	11515		1/10/2019	Substitute Teachers through 10/21/18	9,387.59
Kelly Services, Inc.	11516		1/10/2019	Substitute Teachers through 10/28/18	15,902.70
Kelly Services, Inc.	11517		1/10/2019	Substitute Teachers through 11/4/18	10,596.24
The Howard Group	11518		1/10/2019	January 7, 2019 PD Workshops	10,500.00
Alfred Tamazyran	11519		1/10/2019	1/11/19 Official Girls WaterPolo vs Verdugo Hills	79.00
McKenna, Steve	11520		1/10/2019	1/11/19 - Boys Soccer Budget - Officials	119.00
Bernhard Hosu	11521		1/10/2019	1/11/19 JV VarREF Boys Soccer vs Birmingham	134.00
WPS (Western Psychological Services)	11522		1/10/2019	Piers-Harris 3 Online Kit, Forms	914.00
WPS (Western Psychological Services)	11523		1/10/2019	Peirs Harris 2 Manual (replacement for check#55551)	86.00
Jenner Jose	11524		1/10/2019	1/11/19 FS JV Official Boys Basketball vs Birmingham CCHS	138.00
Bernfield, Ken	11525		1/10/2019	1/11/19 FS JV Official Boys Basketball Game vs Birmingham	138.00
Gregory Turner	11526		1/10/2019	1/11/19 VarAR1 Boys Soccer vs Birmingham	64.00
Paul Landavazo	11527		1/10/2019	1/11/19 Var Ref Boys Basketball vs Birmingham	80.00
Craig Panama	11528		1/10/2019	1/11/19 Var UMP Boys Basketball Game vs Birmingham	80.00
Eric Wilson	11529		1/10/2019	Shoup cleaning/household items	65.65
Staples Business Advantage	11530		1/10/2019	Student Store-7207349131/7207592517	13.51
Staples Business Advantage	11531		1/10/2019	Student Store-7207349131/7207592517	349.45
Staples Business Advantage	11532		1/10/2019	7207574970	168.19
Piece of Mind Care Services	11533		1/11/2019	12/18 SpEd Services(Teacher, Aide, Aide-EI/Co Continuation)	50,529.53
Staples Business Advantage	11534		1/11/2019	Manila folders/7207619183	31.89
Canteen Refreshment Services	11535		1/11/2019	4/24/17 Food Services - Prior Year Expense	281.88
California Charter Schools Association	11536		1/11/2019	Registration Fee for 2019 CCSA Conference	850.00
Law Offices of Young, Minney & Corr, LLP	11537		1/11/2019	11/18 Legal Services	6,217.58
Canon Financial Services, Inc.	11538		1/11/2019	12/20/18-1/19/19 Equipment Leases	2,734.77
American Drum Line Association	11539		1/11/2019	American Drumline Association competition fees for 2019 Winter Percussion season.	875.00
Woong G Yoo	11540		1/11/2019	December Invoice 20 Hours	2,400.00

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World Unispec	11541		1/11/2019	Sweatshirts, Sweatpants	1,997.70
World Unispec	11542		1/11/2019	Blue Hoodies for Student Store	1,052.70
Mutual of Omaha	11543		1/11/2019	12/18 Voluntary Disability Insurance	1,820.92
Mutual of Omaha	11544		1/11/2019	01/19 Voluntary Disability Insurance	1,820.92
Jason Camp	11545		1/14/2019	PD Meeting	183.10
Jason Camp	11546		1/14/2019	Breakfast for PD 1/7/19	301.57
Barrie Gold	11547		1/14/2019	Homeless Liaison Meeting with LACOE 12/11/18	100.00
Eric Wilson	11548		1/14/2019	PD Luncheon 1/7/19	172.01
				Purchase of 30 practice flags JV and Varsity Drill Team	
Alison Yedor	11549		1/14/2019		370.45
Educatius International	11550		1/14/2019	1/2/19 Tuition Refund for De Moraes Deps, Andre	5,500.00
Educatius International	11551		1/14/2019	1/2/19 Tuition Refund for Smith, Yuri Dan	5,500.00
				Envelopes for counseling office Replacement for Check 11511	
The Print Spot	11552		1/14/2019		306.60
Nick Rail Music, Inc.	11553		1/14/2019	Instrument Parts for Band (Partial PO 377)	65.66
Natalie Gabor	11554		1/14/2019	01/14/2019 Manual Payroll Final Check	647.55
Victory Custom Athletics	11555		1/15/2019	Jackets - Baseball Trust	726.31
Eskandari, Mehdi	11556		1/15/2019	1/16/19 Var AR1 Boys Soccer vs Granada	119.00
Brigham, John	11557		1/15/2019	1/16/19 JV Var REF2 Boys Soccer vs Granada	119.00
Dolan, L.J.	11558		1/15/2019	1/16/19 FS Ref Boys Basketball vs Granada Hills	69.00
Ely Bryant	11559		1/15/2019	1/16/19 FS Ump Boys Basketball vs Granada	69.00
VOID	11560	VOID	VOID		VOID
Shawn Chamberlin	11561		1/15/2019	1/16/19 JV Ump Boys Basketball vs Granada Hills	69.00
Michael McDowell	11562		1/15/2019	1/16/19 Var Ref Boys Basketball vs Granada	80.00
Yupi Hsieh	11563		1/15/2019	1/15/2019 Manual Payroll Check Vacation Hours	943.78
AEGIS Security & Investigations, Inc	11564		1/15/2019	12/18 Security Services	29,302.00
				1/1/19-12/31/19 BoardOnTrack Strategic Membership	
BoardOnTrack	11565		1/15/2019		12,000.00
CCSA Employee Welfare Benefit Trust	11566		1/16/2019	01/19 Employee Benefits	318,916.31
				Fall Softball Field Renovation for 2019 Season	
Turf Team, Inc.	11567		1/16/2019	Budget	10,220.00
EdTec Inc.	11568		1/16/2019	12/18 EdTec Monthly Services	17,654.17
Chartwells Division	11569		1/16/2019	11/18 Cafeteria Services	56,183.46
Barbara Stanoff	11570		1/16/2017	01/16/2019 Manual Paycheck Stipend	845.17
Temple, Bret J.	11571		1/16/2019	1/16/19 Var UMP Boys Basketball vs Granada	80.00
				1/11/19 Supervision Gate Boys Basketball vs Birmingham	
Wiener, Cory	11572		1/16/2019		75.00
				1/16/19 Supervision Gate Boys Basketball Game vs Granada	
Wiener, Cory	11573		1/16/2019		60.00

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Moran, Susan	11574		1/16/2019	1/11/19 Ticket Seller Boys Basketball vs Birmingham	75.00
Moran, Susan	11575		1/16/2019	1/16/19 Ticket Seller Boys Basketball vs Granada	60.00
Odama, Yoshi	11576		1/16/2019	1/11/19 Ticket Seller Boys Basketball vs Birmingham	75.00
Odama, Yoshi	11577		1/16/2019	1/16/19 Ticket Seller Boys Basketball vs Granada Hills	60.00
Elvis Merida	11578		1/16/2019	1/16/2019 Manual Payroll Check Sick Hours	379.49
Iolani School	11579		1/17/2019	3/22-23/19 10thAnnual Hawai'i Invitational Men's Volleyball Tournament Fee	325.00
Decedron Seals	11580		1/17/2019	1/17/2019 Manual Payroll Check (Holiday Hours)	527.81
Chartwells Division	11581		1/17/2019	12/18 Cafeteria Services	32,042.96
Jason Camp	11582		1/17/2019	Paint A203	225.91
Gillis, James	11583		1/17/2019	1/18/19 Var Ref Girls Water Polo vs Granada	69.00
Hakop Kaplanyan	11584		1/17/2019	1/18/19 Var Ref Girls Water Polo vs Granada	69.00
Daniel Presburger	11585		1/17/2019	Expense Reimbursement April 2018 Economics Conference	360.46
Richard Yi	11586		1/17/2019	Practice and Game Balls Boys Tennis Budget	131.37
Alison Yedor	11587		1/17/2019	Purchase of 12 ballet skirts for the Varsity Drill Team 2019 Comp Season	163.88
Mansion Grove House LLC	11588		1/17/2019	Ref mansion-17Jan19-1000 Ac/dc Power Supply	1,575.62
Sophia Lopez	11589		1/17/2019	Professional Development Special Ed	700.00
Universal Athletic Services, Inc	11590		1/17/2019	Replacement - Headset Equipment - Football Budget	4,828.13
Walsworth Yearbooks	11591		1/18/2019	2019 Yearbook - Second Deposit	29,139.50
Jules Seltzer Associates	11592		1/18/2019	133015	22,217.61
Trees 'N Things	11593		1/18/2019	12/31/18 Trimming, Sidcuts, Stump Removing	13,075.00
Engie Services U.S. Inc (formerly OpTerra)	11594		1/18/2019	Energy efficiency and clean energy projects 2/1/18 - 9/30/2018	566,928.92
Lenovo (United States) Inc.	11595		1/18/2019	Startup Fee for Lenovo Self-Maintainer Program	1,000.00
ATLASSIAN PTY LTD	11596		1/18/2019	Tech doc and Knowledge Base tool Users Starter License	30.00
El Camino Real Charter 457(B) Plan	11597		1/18/2019	Other Employee Benefits Schwab Acct 9489-4028 ECR 457(B) Plan	2,000.00
Hardie, Rian	11598		1/18/2019	12/18 ColorGuard/Dance Instructor	202.50
Kevin Nguyen	11599		1/22/2019	8/15/18 Textbook Reimbursement(Replacement check)	20.00
Hakop Kaplanyan	11600		1/22/2019	Boys Water Polo Official - 8/29/18 Replacement for Stale Check55284	69.00

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Samuel Villalobos	11601		1/22/2019	11/29/18-1/6/19 Labor on Shoup	2,123.29
Simi Valley Lock & Key	11602		1/22/2019	Lock Supplies for Shoup	1,468.95
Hanover Insurance Group	11603		1/22/2019	01/19 Payment for 2018-2019 Insurance Due 2/1/19	10,403.95
Efren Avila	11604		1/22/2019	1/23/19 Official Girls Water Polo vs Birmingham	69.00
Herpetian, Lala	11605		1/23/2019	1/23/19 Official Girls Water Polo -Birmingham	69.00
Susan Kim	11606		1/23/2019	Dec 9-11,2018 CSDC Conference in SF	738.72
Joe Wyatt	11607		1/23/2019	Boys Basketball Budget - Tournament 12/19-23/18 Boys Basketball Budget SLO	1,252.76
Joe Wyatt	11608		1/23/2019	Tournament	213.39
Nancy Statner	11609		1/23/2019	instructional Materials SpEd	50.00
Lily Liu	11610		1/23/2019	1/12/19 Speech and debate team tournament	44.12
Mutual of Omaha	11611		1/23/2019	02/19 Voluntary Disability Insurance 1/16/19 JV Ref Boys Basketball vs Granada	1,220.95
Dolan, L.J.	11612		1/23/2019	(replaced W Molina) 1/23/19 Girls Water Polo Budget JV Official	69.00
Efren Avila	11613		1/23/2019	additional pay	33.00
Herpetian, Lala	11614		1/23/2019	1/23/19 JV Official Girls Water Polo vs Birmingham	33.00
American Express	11615		1/23/2019	12/13/18 AMEX Hussey X1013	25.00
American Express	11616		1/23/2019	12/13/18 AMEX X1047 Hussey 3787-507763-31005	1,268.80
American Express	11617		1/23/2019	12/13/18 AMEX Darby X1039	10,557.10
Jules Seltzer Associates	11618		1/24/2019	Proposal 133287 Balance Counseling Offices A-K	12,778.86
Tri-County Forensic League	11619		1/24/2019	1/26/2019 Speech and debate team tournament	70.00
Amanda R Sanchez	11620		1/24/2019	1/23/19 Manual Payroll Check	1,727.41
David Honda	11621		1/24/2019	12/1/17-12/15/17 Work on Shoup	11,027.50
Karmann Hillman	11622		1/25/2019	1/25/19 FS Ump Girls Basketball-Birmingham 1/25/19 JV VAR Official Girls Basketball Game vs	69.00
Charles Blattner	11623		1/25/2019	Birmingham 1/25/19 FS JV Official Girls Basketball Game vs	149.00
Paul Rodarte	11624		1/25/2019	Birmingham	138.00
Herpetian, Lala	11625		1/25/2019	1/25/19 Official Girls Water Polo vs Cleveland	69.00
Gillis, James	11626		1/25/2019	1/25/19 Official Girls Water Polo-Cleveland HS	69.00
Kevin Thurow	11627		1/25/2019		185.00
Ed Defty	11628		1/25/2019	1/25/19 Var REF Girls Soccer Game vs 1/25/19 JV Var Official Girls Soccer Game vs	79.00
Ruiz, Francisco	11629		1/25/2019	Birmingham	119.00
Barnathan, Lee	11630		1/25/2019	1/25/19 JV Var Official Girls Soccer vs Birmingham	119.00
Joe Riccio	11631		1/25/2019	1/28/19 FS Ref Boys Basketball vs Chatsworth HS	69.00

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Bob Klobuchar	11632		1/25/2019	1/28/19 FS Ump Boys Basketball Game vs Chatsworth HS	69.00
Ruel Poticar	11633		1/25/2019	1/28/19 JV Ref Boys Basketball vs Chatsworth	69.00
Francisco Mariscal	11634		1/28/2019	1/29/18 JV UMP Boys Basketball-Chatsworth	69.00
Robert Foster	11635		1/28/2019	1/28/19 VAR REF Boys Basketball Game vs Chatsworth	80.00
Mehrkhodavandi, Behrouz (Bob)	11636		1/28/2019	1/28/19 JV Var Ref Boys Soccer Game vs Chatsworth	134.00
Arshak Markarian	11637		1/28/2019	1/28/19 JV Var Ref Boys Soccer Game vs Chatsworth	119.00
Nelson Bae	11638		1/28/2019	1/28/19 VAR AR1 Boys Soccer Game vs Chatsworth	64.00
Temple, Bret J.	11639		1/28/2019	1/28/19 - Boys Basketball vs Chatsworth	80.00
David Regan	11640		1/28/2019	1/25/19 Var Ref Girls Basketball Game vs Birmingham CCHS	80.00
Gil Imber	11641		1/29/2019	1/30/19 - Girls Basketball Budget - Officials	80.00
Tom Squier	11642		1/29/2019	1/30/19 Var REF Girls Basketball vs Granada	80.00
George Wrihster	11643		1/29/2019	1/30/19 JV Ump Girls Basketball vs Granada	69.00
Joshua Carrera	11644		1/29/2019	1/30/19 JV Ref Girls Basketball vs Granada CHS	69.00
James DeLong	11645		1/29/2019	1/30/19 FS Ump Girls Basketball vs Granada	69.00
Damian Diaz	11646		1/29/2019	1/30/19 FS Ref Girls Basketball vs Granada	69.00
EdTec Inc.	11647		1/29/2019	01/19 EdTec Monthly Services	17,654.17
American Express	11648		1/29/2019	1/12/2019 Darby American Express Acct 3787-507763-31005	14,350.66
American Express	11649		1/28/2019	1/12/2019 AMEX Hussey XX1013	80.00
American Express	11650		1/28/2019	1/12/19 AMEX Hussey XX1047	55.00
Karim Mercer	11651		1/29/2019	Black History Performance for ECR (50% deposit) Royalties and materials contract for 2019 Spring	250.00
Music Theatre International	11652		1/30/2019	Musical	400.00
Ryan Trotta	11653		1/30/2019	2/1/19 Var Ump Boys Basketball vs Taft	80.00
Amandeep Samra	11654		1/30/2019	2/1/19 VAR Ref Boys Basketball vs Taft	80.00
VOID	11655	VOID		VOID	VOID
Sheikh, Adil	11656		1/30/2019	2/1/19 FS Ref JV Ump Boys Basketball-Taft	138.00
Daniel Chang	11657		1/30/2019	1/30/2019 Manual Payroll Check PERS Contributions Refund 12/18	654.97
Child and Family Guidance Center/Northpoint School	11658		1/30/2019	12/18 Special Ed Services Northpoint	691.19
Stephanie Franklin	11659		1/31/2019	1/26/19 Rental Van - Aca Deca Regional Competition	200.39

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Lily Liu	11660		1/31/2019	1/26/19 Speech and debate team tournament	33.00
Trophyman/Best Buy Trophy	11661		1/31/2019	Engrave Perpetual Trophy Boys Tennis Budget	15.00
Los Angeles Pierce College	11662		1/31/2019	2/1/19-3/10/19 Pool Rental - Swimming and Diving Budget	7,946.78
CompStar Insurance Services	11663		1/31/2019	1/1/19-1/31/19 Reporting Period Policy Period 7/18-1/01/19 Workers Comp	21,038.33
Sunny Hills Music Boosters	30003		1/2/2019	Salem Percussion Costumes	1,000.00
Marina Agueev	30004		1/3/2019	Parent requests funds to be reimbursed as student has left ECR during end of 17-18 SY. (Student: Ivan Slezko)	396.00
White's Studios, Inc.	30005		1/3/2019	Ink Ribbons, ID Cards	277.04
SHI International Corp	30006		1/3/2019	Flash drives, monitors and keyboards	3,481.83
Staff Rehab	30007		1/7/2019	12/3/18-12/7/18 Staff Rehab Services	2,340.00
Staples Business Advantage	30008		1/7/2019	JAM Paper Plastic Envelopes with Button String Tie Closure	12.47
Staples Business Advantage	30009		1/7/2019	7205310920	117.50
In Queue (not yet issued)	30010			In Queue (not yet issued)	In Queue (not yet issued)
William S. Hart High School ATTN SCALENDO	30011		1/15/2019	Softball Budget - Tournament Fee	475.00
Academic Therapy Publications/High Noon Books/Ann Arbor Publishers	30012		1/15/2019	Test of Information Processing Skills (TIPS)	267.32
Interquest Detection Canines	30013		1/15/2019	12/18 Canine Inspection	350.00
EdLogical Group Corp	30014		1/15/2019	11/18 Special Ed Services	3,623.65
Houghton Mifflin Harcourt	30015		1/15/2019	HMH Hosting for 2018-19 for Reading Inventory to assess EL students	400.00
Houghton Mifflin Harcourt	30016		1/15/2019	HMH Hosting for 2018-19 for Reading Inventory to assess EL students	295.00
The AmGraph Group	30017		1/15/2019	Permit Fees 2020	640.00
Nick Rail Music, Inc.	30018		1/15/2019	Instrument Parts for Bands	328.27
Eric Shriver	30019		1/15/2019	Winter Percussion Show	800.00
Nick Rail Music, Inc.	30020		1/15/2019	This is for Kevin Thurow	122.71
Nick Rail Music, Inc.	30021		1/15/2019	Instrument Repair for Kevin Thurow	1,173.70
SHI International Corp	30022		1/16/2019	Flash drives, monitors and keyboards	634.66
Pro-Ed, Inc.	30023		1/16/2019	Testing forms	144.10
Nick Rail Music, Inc.	30024		1/16/2019	This is for Kevin Thurow	202.74
Vex Robotics, Inc	30025		1/16/2019	Robotics supplies	1,542.49
Rugg's Recommendation	30026		1/16/2019	A recommendation guide book about colleges	107.00
Band Today, LLC (Keith J Campbell)	30027		1/16/2019	5 reversible props for the Dance Guard program	5,475.00

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LES Audio Visual, LLC	30028		1/16/2019	Emerg. sound repair in the Grieb.	150.00
LES Audio Visual, LLC	30029		1/16/2019	To cover the costs associated with fixing and temporarily making safe, the sound system in the Grieb.	323.01
LES Audio Visual, LLC	30030		1/16/2019	To cover 2nd invoice from Les Audio Visual #0000691	228.00
CliftonLarsonAllen LLP	30031		1/16/2019	2nd Billing for Interim Audit Services for the Year Ended June 30, 2018	3,000.00
Nick Rail Music, Inc.	30032		1/16/2019	This is for Kevin Thurow	350.00
Nick Rail Music, Inc.	30033		1/16/2019	This is for Kevin Thurow	252.74
Nick Rail Music, Inc.	30034		1/16/2019	This is for Kevin Thurow	252.74
Nick Rail Music, Inc.	30035		1/16/2019	Instrument Parts for Bands	464.06
Nick Rail Music, Inc.	30036		1/16/2019	This is for Kevin Thurow	182.74
Nick Rail Music, Inc.	30037		1/16/2019	This is for Kevin Thurow	202.74
Nick Rail Music, Inc.	30038		1/16/2019	This is for Kevin Thurow	50.00
The Print Spot	30039		1/21/2019	NCR Alt Ed. Grade Report	136.88
The Print Spot	30040		1/21/2019	ECRCHS Office Summons 170 on Goldenrod 20# Bond Pad in 120 Per Pad-Trim 4.75"x 2.75" - Admissions Office	204.77
CDW LLC	30041		1/21/2019	Upgrading the processors of our server in the data center	8,076.28
Brooks Transportation Inc.	30042		1/21/2019	Athletics Budget - Transportation	2,150.00
Brooks Transportation Inc.	30043		1/21/2019	ROTC Trip to Ramona HS on 1/12/19	1,400.00
CDW LLC	30044		1/21/2019	Warranty for the Surface Book	380.34
Jules Seltzer Associates	30045		1/21/2019	133287B	3,266.71
CDW LLC	30046		1/21/2019		6,268.09
Pearson Education	30047		1/21/2019	MyLab IT with Pearson eText --Access Card -- for Technology in Action, 15/e	8,954.25
JW Pepper & Son, Inc	30048		1/21/2019	JWPepper Music Pieces,Soundtrack HiLights PO1213	657.82
Chatsworth High School	30049		1/21/2019	West Valley League X- Country Share 2018 Expenses (Budget)	122.83
B&H Foto & Electronics Corp.	30050		1/21/2019	TV and Mount for the A-203 and A-208 to show dashboards	209.85
Staples Business Advantage	30051		1/21/2019	7208574531	12.47
Trees 'N Things	30052		1/21/2019	12/31/18 Branch Removal	750.00
Brooks Transportation Inc.	30053		1/21/2019	Ms. Gooze trip to Annenberg Photography Exhibit 1- 11-19	350.00
Valencia High School Band and Flag	30054		1/21/2019	VS Winter Percussion/Drumline 50'x70' floor/tarp	800.00

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R.W Smith & Co (dba TriMark R.W. Smith	30055		1/21/2019	Project Code: JN88429	2,916.02
R.W Smith & Co (dba TriMark R.W. Smith	30056		1/21/2019	Reach-in Refrigerator Hoshizaki Model No. CR1S-FS	2,916.02
Linguabee LLC	30057		1/24/2019	1/7/19-1/11/19 Interpreting Services	2,686.10
Jules Seltzer Associates	30058		1/24/2019	133344	3,949.83
Jules Seltzer Associates	30059		1/24/2019	133343-Main Campus	9,992.42
Spectrum (Time Warner Cable)	30060		1/24/2019	01/19 Fiber Internet Account 086084201	908.99
Law Offices of Young, Minney & Corr, LLP	30061		1/24/2019	12/18 Legal Services	5,553.70
Child and Family Guidance Center/Northpoint School	30062		1/24/2019	11/18 Special Ed Services Northpoint	1,640.93
VOID	30063	VOID	VOID	12/18 Screening and Therapy/Staff Consultation and Documentation	VOID
Inspire Communication, Inc	30064		1/24/2019	12/18 MeduClaim Procedure Code Billing(LEA)	9,243.75
CompuClaim	30065		1/24/2019	12/18 Billing Shoup Property	254.13
LADWP	30066		1/24/2019	11/17/18-12/16/18 Water Service	2,177.44
ReadyRefresh	30067		1/24/2019	Substitutes for Technology Dept. through 12/9/19	159.67
Kelly Services, Inc.	30068		1/24/2019	11/27/18-2/26/19 Copier Maintenance Contract	1,080.00
Canon Solutions America, Inc	30069		1/24/2019	2039753	2,160.00
Jules Seltzer Associates	30070		1/24/2019	133134	1,292.77
Kelly Services, Inc.	30071		1/24/2019	Substitutes for Technology Dept. through 12/2/18	1,080.00
Kelly Services, Inc.	30072		1/24/2019	Substitutes for Technology Dept. through 12/2/18	216.00
Regional TAP Service Center	30073		1/24/2019	09/18 Metro 30-Day Pass	48.00
Working With Autism, Inc	30074		1/24/2019	08/18 Special Ed Services	4,745.22
In Queue (not yet issued)	30075			In Queue (not yet issued)	In Queue (not yet issued)
Linguabee LLC	30076		1/29/2019	1/16/19-1/18/19 Interpreting Services	1,138.73
Brooks Transportation Inc.	30077		1/30/2019	Spanish Trip to Olvera St, 2/19/19	350.00
Nick Rail Music, Inc.	30078		1/30/2019	Instrument Parts for Band	315.25
Robotics Education and Competition Foundation, Inc	30079		1/29/2019	2019 San Diego Regional VEX Robotics Tournament	375.00
Brooks Transportation Inc.	30080		1/30/2019	Athletics Budget - Transportation	1,600.00
PARS	30081		1/29/2019	11/18 PARS ARS Fees	330.32
Brooks Transportation Inc.	30082		1/30/2019	Athletics Budget - Transportation	1,850.00
Brooks Transportation Inc.	30083		1/30/2019	STEAM Bio trip to Medea Creek, 2/7/19	350.00
McCalla Company	30084		1/29/2019	repair and adjust handle lever	25.00
JW Pepper & Son, Inc	30085		1/30/2019	Music for our Festival at Grace Cathedral in San Francisco	474.72
Gillis, James	30086		1/30/2019	1/25/19 JV Ref Girls Water Polo vs Cleveland HS	33.00

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Vendor	Check Number	Void	Date	Description	Check Amount
Herpetian, Lala	30087		1/30/2019	1/25/19 JV Ref Girls Water Polo - Cleveland	33.00
Working With Autism, Inc	30088		1/29/2019	12/18 Special Ed Services	3,525.15
Project Lead The Way, Inc.	30089		1/29/2019	PLTW Regional COnference Anaheim 2019 Ref# 36962305	1,696.00
Abraham Marjanian	30090		1/30/2019	Game Staff - Boys Water Polo Budget	80.00
Ayrapetyan, Silva	30091		1/29/2019	Boys Waterpolo Budget	80.00
AT&T	30092		1/29/2019	01/19 Billing Date 818 844-8815 Shoup Property	153.60
The AmGraph Group	30093		1/30/2019	City Light Pole Banner, Layout, Double Units Installation Shoup	1,976.40
VOID	VOID	VOID	VOID	VOID	3,500.00
Newbury Park High School	30095		1/29/2019	3/16/19 Registration fee for Newbury Park HS Band Jazz Festival	225.00
King Van & Storage, Inc DBA - King Companies	30096		1/29/2019	Storage and Truck Service Shoup	692.01
AT&T	30097		1/29/2019	12/19/18-1/18/19 Local Access	3,255.40
EdLogical Group Corp	30098		1/29/2019	12/18 Special Ed Services	1,238.40
Pitney Bowes	30099		1/29/2019	12/18 Meter Rental	465.93
Benefit and Risk Management Services	30100		1/30/2019	01/19 Admin Fee	217.00
Kelly Services, Inc.	30101		1/29/2019	Substitute Teachers through 12/16/18	4,103.29
Kelly Services, Inc.	30102		1/29/2019	Substitutes for Technology Dept. through 12/16/18	1,080.00
Verdugo Hills Autism Project	30103		1/29/2019	11/18 Direct Intervention and Supervision for Student	5,095.74
Copier Headquarters, Inc	30104		1/29/2019	IT Service	150.00
Staff Rehab	30105		1/30/2019	10/29/18-11/2/18 Staff Rehab Services	2,275.00
Verdugo Hills Autism Project	30106		1/30/2019	05/18 Direct Intervention and Supervision for Student	7,761.05
Biozone Corp.	30107		1/30/2019	Order for Bio Teachers	519.95
Ward's Science	30108		1/31/2019	Specimens for Physiology	1,525.51
Biozone Corp.	30109		1/30/2019	Science Workbooks	428.28
R.W Smith & Co (dba TriMark R.W. Smith	30110		1/30/2019	Cafeteria	1,224.22
Brooks Transportation Inc.	30111		1/30/2019	APES Trip to Underwood Farms, 3/1/19	1,196.50
Waste Management - Los Angeles	30112		1/30/2019	02/19 Waste Management Services on Shoup	374.52
Bilingual Foundation of the Arts	30113		1/31/2019	Play tickets for "Los Empenos de una Casa"	1,100.00
Jules Seltzer Associates	30114		1/30/2019	133310	6,466.30
iFixit	30115		1/31/2019	Tech tools for the Repair center	436.37
Staff Rehab	30116		1/30/2019	1/7/19-1/11/19 Staff Rehab Services	2,340.00
Canon Solutions America, Inc	30117		1/30/2019	9/29/18-12/28/18 Copier Maintenance Contract 2425852	115.55

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Vendor	Check Number	Void	Date	Description	Check Amount
				1/17/19-2/16/19 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	
MWB Copy Products, Inc (SoCal Office Tech)	30118		1/30/2019		931.30
The AmGraph Group	30119		1/30/2019	City Light Pole Banner/Double Unit Installations	1,063.23
Nettime Solutions LLC	30120		1/30/2019	12/18 stratustime Monthly Subscription	1,560.00
Pearson Education	30121		1/30/2019	Testing Material	128.26
DLL Financial Services, Inc.	30122		1/31/2019	12/15/18-1/14/19 Copier Lease Contract 25426256	940.53
AT&T	30123		1/30/2019	12/22/18-1/21/19 818 888-3532 Alarm	160.14
AT&T	30124		1/30/2019	12/22/18-1/21/19 818 888-1516 Student Store	251.02
				School Days "Full Day" workshops /Performances	
Will Geer's Theatricum Botanicum	30125		1/31/2019	A midsummer night's dream 5/19/19 25% deposit	1,281.25
Jules Seltzer Associates	30126		1/30/2019	Proposal 133033D SHOUP School	8,193.13
Kelly Services, Inc.	30127		1/30/2019	Substitute Teachers through 12/9/18	9,422.09
Clark Pest Control	30128		1/30/2019	12/24/18 Pest Control on Shoup	75.00
				Academic Decathlon Consultant for July 2018 to	
Sharon Markenson	30129		2/1/2019	January 2019	3,000.00
R.W Smith & Co (dba TriMark R.W. Smith	30130		2/1/2019	Replacement bulbs	183.70
Carolina Biological Supply Co.	30131		2/1/2019	seeds to teach dihybrid genetics	486.57
Siteimprove, Inc.	30132		2/1/2019	ADA compliance website monitoring service	3,700.00
At&T	30133		2/1/2019	1/19/19-2/18/19 Local Access	3,248.20
At&T	30134		2/1/2019	1/22/19-2/21/19 818 888-1516 Student Store	253.64
At&T	30135		2/1/2019	1/22/19-2/21/19 818 888-3532 Alarm	162.51

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Check Register

**El Camino Real HS
 January 2019**



Grand Total 30,649.48

Vendor	Check Number	Void	Date	Description	Check Amount
Alyssa Lee	1009		1/14/2019	ECR Girls Banquet	1,217.82
Creative Cookbook Company	1010		1/14/2019	Cookbooks purchased with Cookbook Sales Trust F H A	1,129.00
Event Apparel, Inc	1011		1/16/2019	Spirit Pack Items - Baseball Trust	4,392.56
Eastbay Team Sales	1012		1/17/2019	Off season & summer shorts and shirts uniforms - Football Trust	1,810.35
Eric Choi	1013		1/17/2019	Dec 7,2018 Hotel Rooms for Madera Showcase G Soccer Trust	1,190.10
Alyssa Lee	1014		1/17/2019	Boys Volleyball Vegas Tournament AirBNB (Trust Boys Volleyball)	1,179.81
Universal Athletic Services, Inc	1015		1/17/2019	Replacement - Headset Equipment - Football Trust	4,828.13
VOID	1016	VOID	VOID		
Cimarron Sign Services, Inc.	1017		1/18/2019	Banners - 4x6 - Girls Basketball Trust	82.13
Cimarron Sign Services, Inc.	1018		1/18/2019	3 4x6 banners - Softball Trust	262.80
Team Express	1019		1/22/2019	Bats and Gloves - Baseball Trust	2,189.98
Wapner Harrison	1020		1/22/2019	Replacement check for chk 10840	50.00
Hursh Travel Source Inc.	1021		1/24/2019	Final Payment Grace Cathedral Trp Mar 9-11,2019 Choir Trust	8,241.97
VOID	1022	VOID	VOID		
Cavaleir Printin'	1023		1/24/2019	Program Design and Print - Baseball Trust	3,150.00
Screen Tec (James W Peire)	1024		1/24/2019	Embroidery - Boys Soccer Trust	493.85

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Vendor	Check Number	Void	Date	Description	Check Amount
Oliveau, Avital	1025		1/28/2019	Replacement for Stale Check 10574 ASB Trust Hanmi Refund for SwimSuit	67.00
Slam Jam Basketball	1026		1/28/2019	1/21/19 JV Boys Basketball vs Heritage Christian HS (Trust)	75.00
Guruswamy Venkatesan	1027		1/29/2019	Replacement for Check 10617 ASB Trust Hanmi Refund for SwimSuit	67.00
PoP! Balloons	1028		1/29/2019	2019 B-Ball String of Pearls Arch Girls Basketball Trust	221.98

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Coversheet

January 2019 Financial Update

Section: III. Financial
Item: B. January 2019 Financial Update
Purpose: Discuss
Submitted by:
Related Material: January Financial Update.pdf

El Camino Real Charter High School Financial Update

CINDY FRANTZ & MILADA RAKIJIAN
FEBRUARY 28, 2019

edtec



Contents



- 1. January 2019 Financial Update**
 - A. Current Forecast
 - B. Cash Flow
 - C. Balance Sheet

- 2. Financial Exhibits**

January 2019 Financial Update



Current – January 2019 Forecast

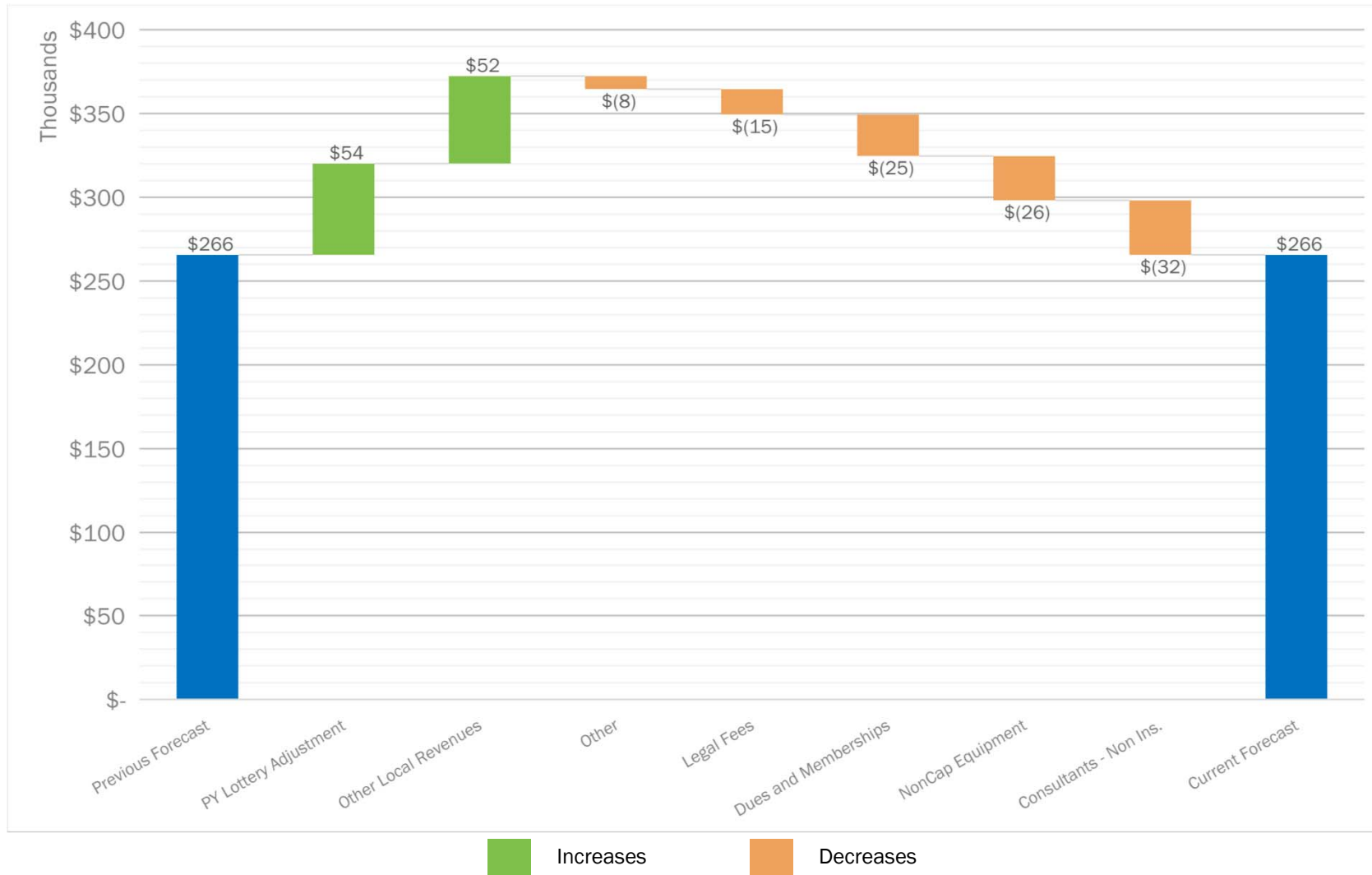
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		2018/19	2018/19	2018/19	2018-19	Variance
		YTD Actuals	Approved Budget	Previous Dec Forecast	Current Jan Forecast	
Revenue	LCFF Entitlement	16,100,355	32,678,749	32,492,892	32,492,892	-
	Federal Revenue	827,494	1,436,702	1,517,901	1,520,144	2,243
	Other State Revenues	1,954,819	4,299,217	3,845,465	3,899,885	54,420
	Local Revenues	1,910,654	1,681,250	1,889,761	1,941,958	52,197
	Fundraising and Grants	-	-	-	-	-
	Total Revenue	20,793,322	40,095,918	39,746,019	39,854,879	108,860
Expenses	Comp and Benefits	16,784,910	30,037,633	29,174,204	29,174,855	(651)
	Books and Supplies	2,197,404	2,969,951	2,995,367	3,023,921	(28,554)
	Services and Other Ops	3,695,798	6,297,724	6,607,960	6,687,615	(79,655)
	Depreciation	149,056	719,151	702,776	702,776	-
	Total Expenses	22,827,168	40,024,459	39,480,307	39,589,167	(108,860)
	Operating Income	(2,033,846)	71,459	265,712	265,712	-
Fund Balance	Beginning Balance (Unaudited)		-3,119,011	11,966,952	11,966,952	
	Operating Income		71,459	265,712	265,712	
Ending Fund Balance (incl. Depreciation)			-3,047,552	12,232,664	12,232,664	
Ending Fund Balance as % of Expenses			-7.61%	30.98%	30.90%	

2018-19 Forecast Update



Net income has remained the same compared to the previous forecast



2018-2019 Forecast Changes



Offsetting adjustments resulted in no net change

CATEGORY	BOTTOM LINE IMPACT	NOTES
Previous Forecast	265,712	
PY State Apportionments	54,420	PY Lottery Adjustment – rate adjustments
Other Local Revenue	52,198	Net Increase in Fair Value of Investments & Local Revenue
Other	(7,743)	Update LEA Medical Revenues, Other Food Expenses, and Marketing/Recruiting to actuals. Update Fines & Penalties to match actuals trend.
Non-Cap Equipment	(26,444)	Budget 100% spent
Services & Other Ops	(72,430)	Legal Fees, Dues/Memberships budget 100% spent. Consultants Non-Instructional budget 93% spent.
Current Forecast	265,712	

2018-19 Cash Forecast



Ending cash balance as of January 2019 was \$5,246,109



Balance Sheet January 2019



	Jun FY2018	Jan FY2019	YTD Change
ASSETS			
Cash Balance	8,451,229	5,246,109	(3,205,120)
Accounts Receivable	1,291,004	20,418	(1,270,585)
Prepays	70,429	120,163	49,734
Fixed Assets, Net	6,875,226	7,527,588	652,362
Investments	7,041,911	7,030,820	(11,091)
TOTAL ASSETS	23,729,799	19,945,098	(3,784,701)
LIABILITIES & EQUITY			
Accounts Payable	1,617,394	788,062	(829,332)
Due to Others	125,138	179,428	54,291
OPEB Liability	8,995,650	8,995,650	-
Deferred Revenue	710,460	6,000	(704,460)
Current Loans and Other Payables	314,205	42,852	(271,353)
Beginning Net Assets	13,286,933	11,966,952	(1,319,981)
Net Income (Loss) to Date	(1,319,981)	(2,033,846)	(713,865)
TOTAL LIABILITIES & EQUITY	23,729,799	19,945,098	(3,784,701)

Financial Exhibits

[See attachment](#)



El Camino Real Charter High School
Income Statement
As of Jan FY2019

	Actual			YTD	Budget							
	Nov	Dec	Jan		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY												
Revenue												
LCFF Entitlement	1,677,235	2,957,726	3,760,501	16,100,355	32,678,749	32,492,892	32,492,892	-	(185,857)	16,392,537	50%	
Federal Revenue	106,057	185,838	253,386	827,494	1,436,702	1,517,901	1,520,144	2,243	83,442	692,650	54%	
Other State Revenues	980	538,204	574,160	1,954,819	4,299,217	3,845,465	3,899,885	54,420	(399,332)	1,945,066	50%	
Local Revenues	140,395	261,219	214,542	1,910,654	1,681,250	1,889,761	1,941,958	52,198	260,708	31,304	98%	
Fundraising and Grants	-	-	-	-	-	-	-	-	-	-	-	
Total Revenue	1,924,667	3,942,987	4,802,589	20,793,322	40,095,918	39,746,019	39,854,880	108,861	(241,038)	19,061,557	52%	
Expenses												
Compensation and Benefits	2,100,391	2,474,116	2,352,787	16,784,910	30,037,633	29,174,204	29,174,855	(651)	862,777	12,389,945	58%	
Books and Supplies	283,576	185,435	500,911	2,197,404	2,969,951	2,995,367	3,023,921	(28,555)	(53,970)	826,518	73%	
Services and Other Operating Expenditures	595,780	725,018	293,368	3,671,986	6,297,724	6,607,960	6,687,615	(79,655)	(389,892)	3,015,629	55%	
Depreciation	-	127,763	21,294	149,056	719,151	702,776	702,776	-	16,376	553,719	21%	
Other Outflows	(1,598)	80	267	23,812	-	-	-	-	-	(23,812)	-	
Total Expenses	2,978,148	3,512,412	3,168,626	22,827,168	40,024,459	39,480,307	39,589,168	(108,861)	435,291	16,762,000	58%	
Operating Income	(1,053,481)	430,575	1,633,963	(2,033,846)	71,459	265,712	265,712	0	194,253	2,299,558		
Fund Balance												
Beginning Balance (Audited)					(3,119,011)	11,966,952	11,966,952					
Operating Income					71,459	265,712	265,712					
Ending Fund Balance					(3,047,552)	12,232,663	12,232,663					
Fund Balance as a % of Expenses					-8%	31%	31%					

El Camino Real Charter High School
Income Statement
As of Jan FY2019

	Actual			YTD	Budget						
	Nov	Dec	Jan	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS											
Enrollment Summary											
9-12					3,600	3,600	3,600	-	-		
Total Enrolled					3,600	3,600	3,600	-	-		
ADA %											
9-12					92.9%	91.7%	91.7%	0.0%	-1.2%		
Average ADA %					92.9%	91.7%	91.7%	0.0%	-1.2%		
ADA											
9-12					3,344.00	3,300.33	3,300.33	-	(43.67)		
Total ADA					3,344.00	3,300.33	3,300.33	-	(43.67)		

El Camino Real Charter High School
Income Statement
As of Jan FY2019

	Actual			YTD	Budget							
	Nov	Dec	Jan		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
LCFF Entitlement												
8011 Charter Schools General Purpose Entitlement - State Air	1,677,235	1,677,235	1,677,235	8,572,534	20,647,689	19,245,214	19,245,214	-	(1,402,475)	10,672,680	45%	
8012 Education Protection Account Entitlement	-	-	1,443,021	2,886,042	4,653,594	5,284,807	5,284,807	-	631,213	2,398,765	55%	
8096 Charter Schools in Lieu of Property Tax:	-	1,280,491	640,245	4,641,779	7,377,466	7,962,871	7,962,871	-	585,405	3,321,092	58%	
SUBTOTAL - LCFF Entitlement	1,677,235	2,957,726	3,760,501	16,100,355	32,678,749	32,492,892	32,492,892	-	(185,857)	16,392,537	50%	
Federal Revenue												
8181 Special Education - Entitlement	-	105,295	53,955	383,001	654,655	654,785	654,785	-	131	271,785	58%	
8220 Child Nutrition Programs	-	74,694	-	96,955	325,000	325,000	325,000	-	-	228,045	30%	
8290 No Child Left Behind	-	5,850	2,243	9,244	-	7,000	9,244	2,243	9,244	-	100%	
8291 Title I	83,607	-	145,809	229,416	292,822	340,014	340,014	-	47,192	110,598	67%	
8292 Title II	17,586	-	30,974	48,560	64,225	71,647	71,647	-	7,422	23,087	68%	
8294 Title IV	4,864	-	4,864	9,728	-	19,454	19,454	-	19,454	9,726	50%	
8299 All Other Federal Revenue	-	-	15,540	50,590	100,000	100,000	100,000	-	-	49,410	51%	
SUBTOTAL - Federal Revenue	106,057	185,838	253,366	827,494	1,436,702	1,517,901	1,520,144	2,243	83,442	692,650	54%	
Other State Revenue												
8319 Other State Apportionments - Prior Years	980	-	54,420	79,845	-	25,425	79,845	54,420	79,845	-	100%	
8381 Special Education - Entitlement (State)	-	312,333	160,418	1,136,459	1,913,303	1,942,277	1,942,277	-	28,974	805,818	59%	
8520 Child Nutrition - State	-	5,890	2,229	9,855	25,000	25,000	25,000	-	-	15,145	39%	
8550 Mandated Cost Reimbursements	-	150,027	-	150,027	1,287,490	760,354	760,354	-	(527,136)	610,327	20%	
8560 State Lottery Revenue	-	-	169,034	169,034	648,736	673,267	673,267	-	24,531	504,233	25%	
8590 All Other State Revenue	-	69,954	188,059	409,599	424,688	419,142	419,142	-	(5,546)	9,543	98%	
SUBTOTAL - Other State Revenue	980	538,204	574,160	1,954,819	4,299,217	3,845,465	3,899,885	54,420	(399,332)	1,945,066	50%	
Local Revenue												
8634 Food Service Sales	20,411	15,098	10,424	129,368	181,250	181,250	181,250	-	-	51,882	71%	
8660 Interest	8	-	-	40	-	40	40	-	40	-	100%	
8662 Net Increase (Decrease) in the Fair Value of Investment	14,341	22,762	26,442	93,098	-	66,657	93,098	26,442	93,098	-	100%	
8690 Other Local Revenue	104,711	72,197	173,984	1,524,556	1,500,000	1,500,000	1,524,556	24,556	24,556	0	100%	
8699 All Other Local Revenue	-	-	-	4,362	-	4,362	4,362	-	4,362	-	100%	
8715 Option 3 SPED	-	137,452	1,200	138,652	-	137,452	138,652	1,200	138,652	-	100%	
8999 Uncategorized Revenue	925	13,710	2,493	20,578	-	-	-	-	-	(20,578)		
SUBTOTAL - Local Revenue	140,395	261,219	214,542	1,910,654	1,681,250	1,889,761	1,941,958	52,198	260,708	31,304	98%	
Fundraising and Grants												
SUBTOTAL - Fundraising and Grants	-	-	-	-	-	-	-	-	-	-		
TOTAL REVENUE	1,924,667	3,942,987	4,802,589	20,793,322	40,095,918	39,746,019	39,854,880	108,861	(241,038)	19,061,557	52%	

El Camino Real Charter High School
Income Statement
As of Jan FY2019

		Actual			YTD	Budget						
		Nov	Dec	Jan	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES												
Compensation & Benefits												
Certificated Salaries												
1100	Teachers Salaries	995,114	1,046,483	924,289	6,669,042	11,362,182	11,399,682	11,399,682	-	(37,500)	4,730,639	59%
1101	Teacher - Stipends	-	-	-	-	70,000	70,000	-	70,000	70,000	-	-
1150	NBC Stipend	2,710	4,497	4,497	53,516	135,000	135,000	135,000	-	-	81,484	40%
1160	Auxiliary & Summer Schoo	23,364	14,912	27,820	323,418	400,000	400,000	400,000	-	-	76,582	81%
1170	Coverage	7,789	3,563	7,594	41,658	75,000	75,000	75,000	-	-	33,342	56%
1180	Extra Hours & Tutoring	4,044	5,029	6,668	40,216	100,000	100,000	100,000	-	-	59,784	40%
1190	PD & LCAP	5,288	1,694	3,544	120,184	130,000	130,000	200,000	(70,000)	(70,000)	79,816	60%
1200	Certificated Pupil Support Salaries	126,577	139,132	113,761	846,615	1,394,799	1,394,799	1,394,799	-	-	548,184	61%
1300	Certificated Supervisor & Administrator Salaries	79,495	83,470	80,190	560,631	908,030	908,030	908,030	-	-	347,399	62%
1900	Certificated Other Salaries	21,694	21,650	21,650	151,593	250,548	250,548	250,548	-	-	98,955	61%
SUBTOTAL - Certificated Salaries		1,266,075	1,320,431	1,190,013	8,806,874	14,825,559	14,863,059	14,863,059	-	(37,500)	6,056,185	59%
Classified Salaries												
2100	Classified Instructional Aide Salaries	103,506	81,284	81,849	514,415	936,109	936,109	936,109	-	-	421,694	55%
2200	Classified Support Salaries	84,088	70,897	78,218	532,041	959,358	959,358	959,358	-	-	427,317	55%
2300	Classified Supervisor & Administrator Salaries	37,292	37,292	37,292	295,971	607,067	607,067	607,067	-	-	311,096	49%
2400	Classified Clerical & Office Salaries	109,433	105,858	122,882	748,112	1,335,355	1,355,355	1,355,355	-	(20,000)	607,244	55%
2900	Classified Other Salaries	7,066	9,161	5,101	54,971	82,995	82,995	82,995	-	-	28,024	66%
SUBTOTAL - Classified Salaries		341,386	304,492	325,342	2,145,509	3,920,883	3,940,883	3,940,883	-	(20,000)	1,795,374	54%
Employee Benefits												
3100	(S)TRS	199,113	210,862	189,369	1,398,643	2,413,601	2,419,706	2,419,706	-	(6,105)	1,021,063	58%
3200	(I)PERS	55,951	49,465	53,596	349,908	545,573	549,186	549,186	-	(3,612)	199,277	64%
3300	(O)ASDI-Medicare-Alternative	43,043	42,258	42,137	289,365	489,312	491,385	492,036	(651)	(2,725)	202,671	59%
3400	(I)Health & Welfare Benefits	(47,491)	326,570	210,643	1,977,432	3,571,226	3,599,968	3,599,968	-	(28,742)	1,622,536	55%
3500	(I)Unemployment Insurance	8	39	683	3,108	10,881	10,924	10,924	-	(43)	7,816	28%
3600	(I)Workers Comp Insurance	22,304	-	43,588	196,655	205,160	272,657	272,657	-	(67,498)	76,002	72%
3700	(I)Retiree Benefits	220,000	220,000	297,417	1,617,417	4,055,439	3,026,437	3,026,437	-	1,029,002	1,409,020	53%
SUBTOTAL - Employee Benefits		492,930	849,194	837,432	5,832,527	11,291,191	10,370,262	10,370,913	(651)	920,277	4,538,387	56%
Books & Supplies												
4100	Approved Textbooks & Core Curricula Materials	18,017	34,483	9,214	381,712	500,000	500,000	500,000	-	-	118,288	76%
4200	Books & Other Reference Material	-	-	11,276	12,698	40,000	40,000	40,000	-	-	27,302	32%
4325	Instructional Materials & Supplies	23,140	10,096	21,456	171,897	430,000	430,000	430,000	-	-	258,103	40%
4330	Office Supplies	6,229	4,997	2,828	31,844	100,000	100,000	100,000	-	-	68,156	32%
4345	Non Instructional Student Materials & Supplies	46,172	26,024	63,068	276,509	310,000	310,000	310,000	-	-	33,491	89%
4400	Noncapitalized Equipment	99,645	109,375	304,232	1,016,395	964,951	989,951	1,016,395	(26,444)	(51,444)	0	100%
4710	Student Food Services	90,372	460	87,728	304,822	625,000	625,000	625,000	-	-	320,178	49%
4720	Other Food	-	-	1,111	1,526	-	416	2,526	(2,111)	(2,526)	1,000	60%
SUBTOTAL - Books and Supplies		283,576	185,435	500,911	2,197,404	2,969,951	2,995,367	3,023,921	(28,555)	(53,970)	826,518	73%

El Camino Real Charter High School
Income Statement
As of Jan FY2019

	Actual			YTD	Budget							
	Nov	Dec	Jan		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
Services & Other Operating Expenses												
5200 Travel & Conferences	7,729	10,782	9,003	46,738	115,000	115,000	115,000	-	-	68,262	41%	
5300 Dues & Memberships	47,628	83,417	(192,426)	424,736	400,000	400,000	424,736	(24,736)	(24,736)	-	100%	
5400 Insurance	-	-	31,212	149,427	226,574	226,574	226,574	0	0	77,147	66%	
5500 Operations & Housekeeping	28,443	36,360	31,160	279,145	1,150,520	1,150,520	1,150,520	-	-	871,375	24%	
5520 Security	91,550	130,222	38,685	318,835	588,500	588,500	588,500	-	-	269,665	54%	
5605 Equipment Leases	5,103	9,809	6,881	180,709	95,000	225,000	225,000	-	(130,000)	44,291	80%	
5610 Rent	369	1,901	(2,270)	-	482,040	482,040	482,040	-	-	482,040	0%	
5631 Other Rentals, Leases and Repairs 1	-	3,995	5,026	23,627	180,000	180,000	180,000	-	-	156,373	13%	
5809 Banking Fees	15,063	2,019	1,695	26,021	66,000	66,000	66,000	-	-	39,979	39%	
5812 Business Services	17,654	17,654	35,308	123,579	204,860	204,860	204,860	-	-	81,281	60%	
5815 Consultants - Instructional	188,662	136,665	112,429	701,611	600,000	747,452	747,452	-	(147,452)	45,841	94%	
5820 Consultants - Non Instructional - Custom 1	52,852	89,305	44,801	308,269	300,000	300,000	332,493	(32,493)	(32,493)	24,224	93%	
5824 District Oversight Fees	-	48,326	24,163	175,183	339,859	324,929	324,929	-	14,930	149,746	54%	
5830 Field Trips Expenses	35,823	20,528	22,710	132,686	250,000	250,000	250,000	-	-	117,314	53%	
5833 Fines and Penalties	119	1,274	69	3,295	1,500	3,226	5,000	(1,774)	(3,500)	1,705	66%	
5845 Legal Fees	20,548	26,656	15,201	216,853	125,000	201,652	216,853	(15,201)	(91,853)	-	100%	
5848 Licenses and Other Fees	23,355	-	-	23,355	45,000	45,000	45,000	-	-	21,645	52%	
5851 Marketing and Student Recruiting	5,000	5,000	5,450	25,545	10,000	20,095	25,545	(5,450)	(15,545)	-	100%	
5857 Payroll Fees	2,956	3,056	4,164	20,533	51,300	51,300	51,300	-	-	30,767	40%	
5861 Prior Yr Exp (not accrued)	2,018	-	-	6,401	60,000	60,000	60,000	-	-	53,599	11%	
5872 Special Education Encroachment	-	83,526	42,875	303,892	560,171	519,413	519,413	-	40,758	215,521	59%	
5884 Substitutes	50,697	6,945	49,412	147,587	360,000	360,000	360,000	-	-	212,413	41%	
5900 Communications	211	7,580	7,820	33,958	86,400	86,400	86,400	-	-	52,442	39%	
SUBTOTAL - Services & Other Operating Exp.	595,780	725,018	293,368	3,671,986	6,297,724	6,607,960	6,687,615	(79,655)	(389,892)	3,015,629	55%	
Capital Outlay & Depreciation												
6900 Depreciation	-	127,763	21,294	149,056	719,151	702,776	702,776	-	16,376	553,719	21%	
SUBTOTAL - Capital Outlay & Depreciation	-	127,763	21,294	149,056	719,151	702,776	702,776	-	16,376	553,719	21%	
Other Outflows												
7999 Uncategorized Expense	(1,598)	80	267	23,812	-	-	-	-	-	(23,812)		
SUBTOTAL - Other Outflows	(1,598)	80	267	23,812	-	-	-	-	-	(23,812)		
TOTAL EXPENSES	2,978,148	3,512,412	3,168,626	22,827,168	40,024,459	39,480,307	39,589,168	(108,861)	435,291	16,762,000	58%	

**El Camino Real Charter High School
Monthly Cash Forecast
As of Jan FY2019**

	2018-19													Forecast	Remaining Balance
	Actuals & Forecast														
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast			
Beginning Cash	8,451,229	6,499,745	5,690,329	4,604,088	4,807,997	4,256,246	4,397,787	5,246,109	5,762,873	5,383,723	6,174,434	6,098,809			
REVENUE															
LCFF Entitlement	480,184	1,892,165	1,572,042	3,760,501	1,677,235	2,957,726	3,760,501	2,797,663	2,430,569	3,567,832	2,430,569	2,430,569	32,492,892	2,735,334	
Federal Revenue	40,051	101,663	52,717	87,782	106,057	185,838	253,386	79,011	97,599	72,599	182,688	97,599	1,520,144	163,155	
Other State Revenue	150,759	284,801	189,867	216,048	980	538,204	574,160	438,517	172,023	172,023	332,897	172,023	3,899,885	657,581	
Other Local Revenue	1,019,151	113,488	78,656	83,202	140,395	261,219	214,542	(11,947)	10,813	10,813	10,813	10,813	1,941,958	-	
Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL REVENUE	1,690,146	2,392,118	1,893,282	4,147,534	1,924,667	3,942,987	4,802,589	3,303,245	2,711,004	3,823,267	2,956,968	2,711,004	39,854,880	3,556,069	
EXPENSES															
Certificated Salaries	1,106,806	1,380,106	1,269,424	1,274,019	1,266,075	1,320,431	1,190,013	1,116,554	1,234,908	1,234,908	1,234,908	1,234,908	14,863,059	0	
Classified Salaries	212,047	316,065	296,481	349,697	341,386	304,492	325,342	332,010	365,841	365,841	365,841	365,841	3,940,883	-	
Employee Benefits	1,105,576	816,446	905,424	825,525	492,930	849,194	837,432	904,921	906,337	880,230	880,230	580,232	10,370,913	386,437	
Books & Supplies	468,110	66,516	263,827	429,027	283,576	185,435	500,911	238,884	135,683	104,194	104,230	243,525	3,023,921	-	
Services & Other Operating Expenses	339,205	379,590	386,168	952,858	595,780	725,018	293,368	866,359	535,668	535,668	535,668	535,668	6,687,615	6,599	
Capital Outlay & Depreciation	-	-	-	-	-	127,763	21,294	110,744	110,744	110,744	110,744	110,744	702,776	0	
Other Outflows	23,225	57	1,356	425	(1,598)	80	267	(23,812)	-	-	-	-	-	(0)	
TOTAL EXPENSES	3,254,970	2,958,780	3,122,681	3,831,551	2,978,148	3,512,412	3,168,626	3,545,660	3,289,181	3,231,584	3,231,620	3,070,918	39,589,168	393,036	
Operating Cash Inflow (Outflow)	(1,564,824)	(566,662)	(1,229,399)	315,982	(1,053,481)	430,575	1,633,963	(242,415)	(578,177)	591,683	(274,653)	(359,914)	265,712	3,163,033	
Revenues - Prior Year Accruals	639,183	527,170	-	175,711	-	-	(71,479)	20,418	-	-	-	-	-	-	
Other Assets	41,303	45,729	201,427	(247,184)	501,001	(356,549)	(224,369)	-	-	-	-	-	-	-	
Fixed Assets	(111,482)	(44,666)	(51,591)	(8,383)	(14)	109,519	(545,745)	199,027	199,027	199,027	199,027	199,027	-	-	
Due To (From)	(1,408)	31,150	38,569	10,401	(9,992)	(24,302)	9,873	(179,428)	-	-	-	-	-	-	
Expenses - Prior Year Accruals	(377,951)	(439,745)	(11,866)	-	-	-	-	773,858	-	-	-	-	-	-	
Accounts Payable - Current Year	134,155	(362,393)	(33,381)	(42,619)	10,735	(23,701)	46,079	(54,696)	-	-	-	-	-	-	
Other Liabilities	(710,460)	-	-	-	-	6,000	-	-	-	-	-	-	-	-	
Ending Cash	6,499,745	5,690,329	4,604,088	4,807,997	4,256,246	4,397,787	5,246,109	5,762,873	5,383,723	6,174,434	6,098,809	5,937,923			

Coversheet

Review and Possible Approval of Second Interim Report

Section: III. Financial
Item: C. Review and Possible Approval of Second Interim Report
Purpose: Vote
Submitted by:
Related Material: ECR 2018-19 2nd Interim Report.pdf

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report**

Charter School Name: El Camino Real Charter High
 (continued) _____
 CDS #: 19-64733-1932623 _____
 Charter Approving Entity: Los Angeles Unified _____
 County: Los Angeles _____
 Charter #: 1314 _____
 Period Covered: 7/1/2018 - 6/30/2019 _____

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	2nd Interim Projection		
		Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF/Revenue Limit Sources				
State Aid - Current Year	8011	19,245,214.00		19,245,214.00
Education Protection Account State Aid - Current Year	8012	5,284,807.00		5,284,807.00
State Aid - Prior Years	8019	-		-
Charter Schools Funding in lieu of Property Taxes	8096	7,962,871.00		7,962,871.00
Other LCFF/Revenue Limit Transfers	8091, 8097			-
Total, LCFF/Revenue Limit Sources		32,492,892.00	-	32,492,892.00
2. Federal Revenues				
Every Student Succeeds Act (Title I-V)	8290	-	431,115.00	431,115.00
Special Education - Federal	8181, 8182	-	-	-
Child Nutrition - Federal	8220	-	325,000.00	325,000.00
Donated Food Commodities	8221			-
Other Federal Revenues	8110, 8260-8299	-	764,029.00	764,029.00
Total, Federal Revenues		-	1,520,144.00	1,520,144.00
3. Other State Revenues				
Special Education - State	StateRevSE	-	-	-
All Other State Revenues	StateRevAO	1,932,608.00	25,000.00	1,957,608.00
Total, Other State Revenues		1,932,608.00	25,000.00	1,957,608.00
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	1,622,057.00	2,262,179.00	3,884,236.00
Total, Local Revenues		1,622,057.00	2,262,179.00	3,884,236.00
5. TOTAL REVENUES		36,047,557.00	3,807,323.00	39,854,880.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report**

Charter School Name: El Camino Real Charter High
 (continued)
CDS #: 19-64733-1932623
Charter Approving Entity: Los Angeles Unified
County: Los Angeles
Charter #: 1314
Period Covered: 7/1/2018 - 6/30/2019

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	2nd Interim Projection		
		Unrestricted	Restricted	Total
B. EXPENDITURES				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	10,996,347.00	1,313,335.00	12,309,682.00
Certificated Pupil Support Salaries	1200	623,654.00	771,145.00	1,394,799.00
Certificated Supervisors' and Administrators' Salaries	1300	845,627.00	62,403.00	908,030.00
Other Certificated Salaries	1900	250,548.00	-	250,548.00
Total, Certificated Salaries		12,716,176.00	2,146,883.00	14,863,059.00
2. Non-certificated Salaries				
Non-certificated Instructional Aides' Salaries	2100	558,211.00	377,898.00	936,109.00
Non-certificated Support Salaries	2200	959,358.00	-	959,358.00
Non-certificated Supervisors' and Administrators' Sal.	2300	607,067.00	-	607,067.00
Clerical and Office Salaries	2400	1,336,263.00	19,092.00	1,355,355.00
Other Non-certificated Salaries	2900	82,995.00	-	82,995.00
Total, Non-certificated Salaries		3,543,894.00	396,990.00	3,940,884.00
3. Employee Benefits				
STRS	3101-3102	2,070,193.00	349,513.00	2,419,706.00
PERS	3201-3202	482,661.00	66,525.00	549,186.00
OASDI / Medicare / Alternative	3301-3302	431,239.00	60,797.00	492,036.00
Health and Welfare Benefits	3401-3402	3,030,572.00	569,396.00	3,599,968.00
Unemployment Insurance	3501-3502	9,367.00	1,557.00	10,924.00
Workers' Compensation Insurance	3601-3602	235,771.00	36,886.00	272,657.00
OPEB, Allocated	3701-3702	3,026,437.00	-	3,026,437.00
OPEB, Active Employees	3751-3752	-	-	-
Other Employee Benefits	3901-3902	-	-	-
Total, Employee Benefits		9,286,240.00	1,084,674.00	10,370,914.00
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	500,000.00	-	500,000.00
Books and Other Reference Materials	4200	40,000.00	-	40,000.00
Materials and Supplies	4300	840,000.00	-	840,000.00
Noncapitalized Equipment	4400	1,016,395.00	-	1,016,395.00
Food	4700	2,526.00	625,000.00	627,526.00
Total, Books and Supplies		2,398,921.00	625,000.00	3,023,921.00
5. Services and Other Operating Expenditures				
Subagreements for Services	5100	-	-	-
Travel and Conferences	5200	115,000.00	-	115,000.00
Dues and Memberships	5300	424,736.00	-	424,736.00
Insurance	5400	226,574.00	-	226,574.00
Operations and Housekeeping Services	5500	1,739,020.00	-	1,739,020.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	887,040.00	-	887,040.00
Transfers of Direct Costs	5700-5799	-	-	-
Professional/Consulting Services and Operating Expend.	5800	2,632,987.00	575,857.00	3,208,844.00
Communications	5900	86,400.00	-	86,400.00
Total, Services and Other Operating Expenditures		6,111,757.00	575,857.00	6,687,614.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report**

Charter School Name: El Camino Real Charter High
 (continued)
CDS #: 19-64733-1932623
Charter Approving Entity: Los Angeles Unified
County: Los Angeles
Charter #: 1314
Period Covered: 7/1/2018 - 6/30/2019

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	2nd Interim Projection		
		Unrestricted	Restricted	Total
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)				
Land and Land Improvements	6100-6170			-
Buildings and Improvements of Buildings	6200			-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			-
Equipment	6400			-
Equipment Replacement	6500			-
Depreciation Expense (for accrual basis only)	6900	702,776.00	-	702,776.00
Total, Capital Outlay		702,776.00	-	702,776.00
7. Other Outgo				
Tuition to Other Schools	7110-7143			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			-
All Other Transfers	7281-7299			-
Transfers of Indirect Costs	7300-7399			-
Debt Service:				
Interest	7438			-
Principal (for modified accrual basis only)	7439			-
Total, Other Outgo		-	-	-
8. TOTAL EXPENDITURES		34,759,764.00	4,829,404.00	39,589,168.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		1,287,793.00	(1,022,081.00)	265,712.00
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			-
2. Less: Other Uses	7630-7699			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(1,022,081.00)	1,022,081.00	-
4. TOTAL OTHER FINANCING SOURCES / USES		(1,022,081.00)	1,022,081.00	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		265,712.00	-	265,712.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report**

Charter School Name: El Camino Real Charter High
 (continued)
CDS #: 19-64733-1932623
Charter Approving Entity: Los Angeles Unified
County: Los Angeles
Charter #: 1314
Period Covered: 7/1/2018 - 6/30/2019

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	2nd Interim Projection		
		Unrestricted	Restricted	Total
F. FUND BALANCE, RESERVES				
1. Beginning Fund Balance				
a. As of July 1	9791	11,966,951.70		11,966,951.70
b. Adjustments to Beginning Balance	9793, 9795			-
c. Adjusted Beginning Balance		11,966,951.70	-	11,966,951.70
2. Ending Fund Balance, June 30 (E + F.1.c.)		12,232,663.70	-	12,232,663.70
Components of Ending Fund Balance :				
a. Nonspendable				
Revolving Cash (equals object 9130)	9711			-
Stores (equals object 9320)	9712			-
Prepaid Expenditures (equals object 9330)	9713			-
All Others	9719			-
b. Restricted	9740		-	-
c. Committed				
Stabilization Arrangements	9750			-
Other Commitments	9760			-
d. Assigned				
Other Assignments	9780			-
e. Unassigned/Unappropriated				
Reserve for Economic Uncertainties	9789	-		-
Unassigned/Unappropriated Amount	9790	12,232,663.70	-	12,232,663.70

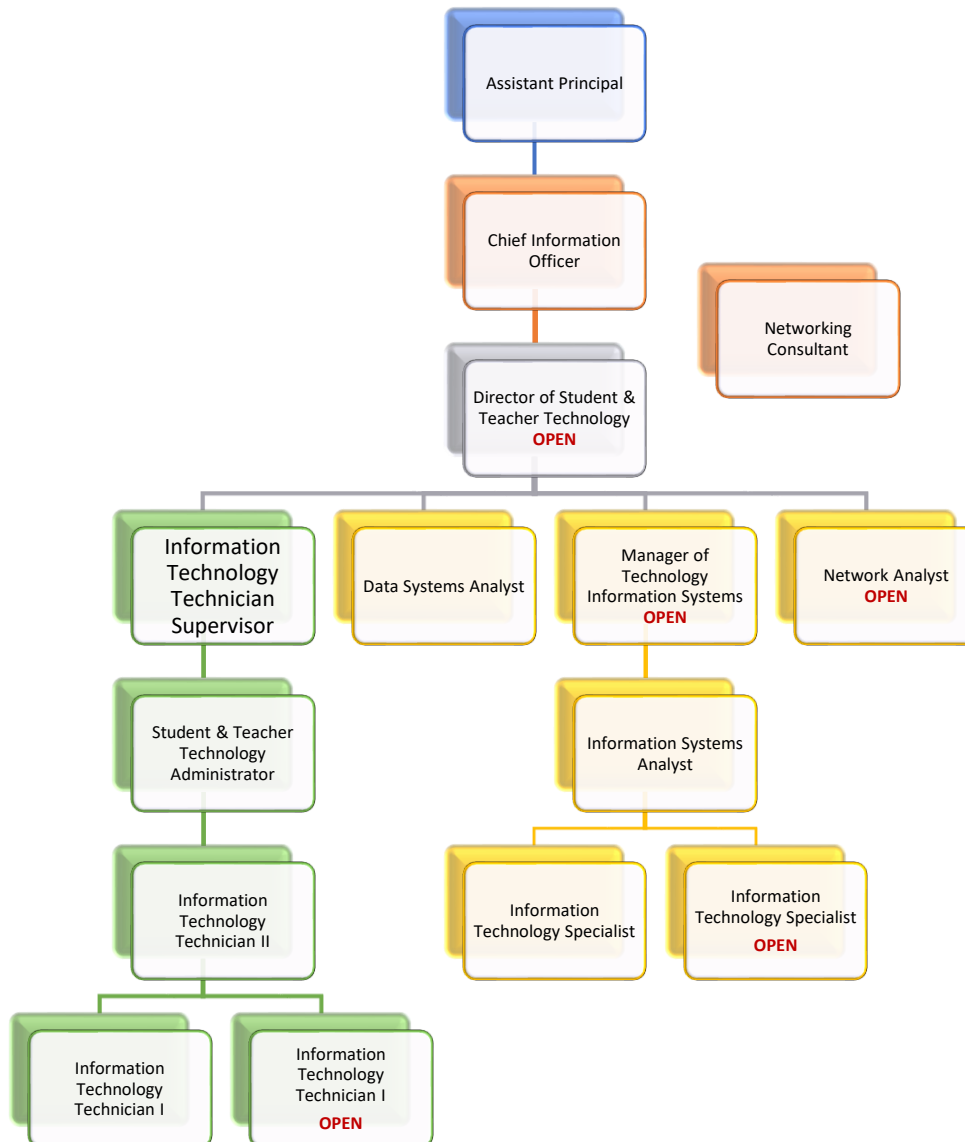
Coversheet

Tech Update and Status of IT Audit

Section: IV. School Business
Item: A. Tech Update and Status of IT Audit
Purpose: Discuss
Submitted by:
Related Material: Brd Notes 022819.pdf
AT&T.pdf
Spectrum.pdf

TECHNOLOGY DEPARTMENT

- Technology Department composition:
 - 8 full time employees
 - 1 Part Time
 - 1 Kelley Services
 - 1 Consultant
- Proposed Changes:
 - Move Chief Information Officer to Certificated Position
 - Create Student & Teacher Technology Administrator as Certificated B-Basis Position
 - Non-permanent Position
 - Move Director of Technology to Classified Step 35G A-Basis Position
 - Redefine job title and duties: Director of Student & Teacher Technology
 - Fill Director of Student and Teacher Technology Position
 - Fill Information Technology Technician I
 - Fill Information Technology Specialist
 - Maintain Network Analyst as Open Classified Position
 - Maintain Manager of Information Technology as Open Classified Position
 - Technology Department will not grow above 10/11-member composition at this time



TICKET SYSTEM UPGRADE

We currently employ two ticketing systems:

- ECR osTickets for teacher tech support
- ECR Excel Spreadsheet for hardware/technical support in the Genius Lounge

New System: INCIDENT IQ

Incident IQ is a ticketing/monitoring platform developed specially for the K-12 environment. This product will allow the tech team to maintain devices, stay on top of inventory, and expedite ticketing for staff and students. We are currently using 2 separate ticketing applications, but we are looking to consolidate the applications into a single platform. This will provide for enhanced transparency for school wide ticket tracking.

osTeacher Ticketing System

ECR Ticket: Spring 2018-19 School Year

JANUARY				FEBRUARY 2/22/19			
CLOSED		OPEN		CLOSED		OPEN	
Printer	2	Printer	1	Printer	4	Printer	0
Computer	5	Computer	2	Computer	8	Computer	2
Software	4	Software	1	Software	1	Software	0
Internet	5	Internet	0	Internet	3	Internet	0
Other	5	Other	1	Other	9	Other	0
Total	21	Total	5	Total	25	Total	2

- Total of 54 tickets from 31 different staff members (combination of teachers, office personnel, & admin)
- Tickets by individuals:
 - 1 individual with 12
 - 2 individuals with 3
 - 8 individuals with 2
 - 20 individuals with 1

Genius Lounge Tickets

ECR Tickets: Spring 2018-19

Overall Tech Repairs	Total
JA	49
DS	72
TB	101
NK	1
MM	46
Misc. Tech	0
Final Total	269

Origin Tracker	Total
Walker	213
Ticket	11
Stock	5
Final Total	229

Transition to 5GB Internet Upgrade

- ECR will pay \$3,122.98 monthly two separate internet lines; one ATT 5GB line and one Spectrum 1GB line
- ECR currently Pays \$3,421.00 monthly for one ATT 1GB line
- ECR will significantly increase speed and redundancy while saving \$298.02 dollars per month

BREAKDOWN

ATT 5GB Internet Line

- Currently operate with one ATT 1GB line @ \$3,421.00 monthly for 36 months
 - Proposed ATT 5GB Upgrade
 - For 5GB ATT typically charges \$24,553.00 a month for 36 months; because we are an educational institution, ATT offers an 89.5% discount
 - Price for 5GB line after 89.5% discount is \$2,575.96
 - ATT adds a local access net monthly recurring charge of \$1,300.00
 - Total ATT monthly payment for 5GB Upgrade is \$3,875.96
 - With E-rate of 50% - **ECR will pay \$1,937.98**
 - Potential California Teleconnect Fund (CTF) at 50% of \$1,937.98 which can drop the total monthly cost to **\$968.99**
 - Total savings for Proposed 5GB vs Current 1GB
 - $\$3,421 - \$1,937.98 = \$1,483.02$ monthly savings; \$17,796.24 yearly savings

Spectrum 1GB Backup Internet Line

- 1GB @ \$1,185.00 for 36 months
 - E-rate not applicable for redundancy line
 - New telephone system will operate on Spectrum line
- Total monthly cost for **both lines – ECR will pay \$3,122.98**

Total for Proposed 5GB Upgrade with 1GB Redundancy vs Current 1GB

- $\$3,421 - \$3,122.98 = \$298.02$ monthly savings; **\$3,576** yearly savings

In-classroom Technology Integration Support

The tech department is doing a soft launch of its classroom push-in training. This initiative allows teachers to setup an appointment at their own convenience to learn or get assistance with the following applications:

- Microsoft Teams/One Note
- Promethean Smart Panel
- Class Policy
- Canvas

Teachers can also use the scheduler to get assistance in vetting new applications, classroom-technology initiatives, and in-class support.



Sales Contact Information
SIMMONS; LYNN
858-268-5922
ls5952@us.att.com

eSign Fax Cover Sheet Contract Id: 7215833

To: AT&T Automated Fax Handling Service

From:

Fax: 877-374-4632 or 877-eSignFax

Total Pages: 12
(Excluding Fax Cover Sheet)

Or with Copiers / Scanners w/ email, Send To: esign@att.com

To sign via fax:

1. Sign, Title and Date the document where applicable,
2. Fax back documents in the following order:
 - I. eSign Fax Cover Sheet for Contract Id: 7215833
 - II. All Pages stamped with Contract Id: 7215833
3. If there are additional documents, use the corresponding eSign Fax Cover Sheet(s) as separator(s) and Fax back as in 2.I and 2.II.

(see Picture below)



Request Id: 1862985
Contract Id: 7215833



AT&T MA Reference No. MA1607561UA
 AT&T PS Contract ID MIS14015262

**AT&T DEDICATED INTERNET
 PRICING SCHEDULE**

Customer	AT&T
EL CAMINO REAL CHARTER HIGH SCHOOL Street Address: 5440 VALLEY CIRCLE BLVD City: WOODLAND HILLS State/Province: CA Zip Code: 91367 Country: US	AT&T Corp.
Customer Contact (for Notices)	AT&T Contact (for Notices)
Name: Fernando Delgado Title: Chief Information Officer Street Address: 5440 Valley Circle Blvd City: Woodland Hills State/Province: CA Zip Code: 91367 Country: United States Telephone: 818-595-7575 Email: f.delgado@ecrchs.net	Name: SEAN SIMPSON Street Address: 3580 Orange St City: Riverside State/Province: CA Zip Code: 92501 Country: United States Telephone: 714-651-9665 Email: ss6862@us.att.com Sales/Branch Manager: Holly Tripp SCVP Name: Dino Perone Sales Strata: BCS GEM Sales Region: West With a copy (for Notices) to: AT&T Corp. One AT&T Way Bedminster, NJ 07921-0752 ATTN: Master Agreement Support Team Email: mast@att.com
AT&T Solution Provider or Representative Information (if applicable) <input type="checkbox"/>	
Name1: Company Name: Agent Street Address: City: State: Zip Code: Country: Telephone: Fax: Email: Agent Code:	

This Pricing Schedule is part of the Agreement between AT&T and Customer referenced above.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

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**AT&T DEDICATED INTERNET
PRICING SCHEDULE**

1. SERVICES

Service	Service Publication Location
AT&T Dedicated Internet (ADI)	http://serviceguidenew.att.com/sg_flashPlayerPage/MIS
AT&T Bandwidth Services	http://serviceguidenew.att.com/sg_flashPlayerPage/BWS

2. PRICING SCHEDULE TERM AND EFFECTIVE DATES

Pricing Schedule Term	36 Months
Pricing Schedule Term Start Date	Effective Date of this Pricing Schedule
Effective Date of Rates and Discounts	Effective Date of this Pricing Schedule
Pricing Schedule Term Renewal Option	Customer may extend Pricing Schedule Term for up to two additional one-year periods upon written notice to AT&T at least sixty (60) days prior to the last day of the original Pricing Schedule Term

3. MINIMUM PAYMENT PERIOD

Service Components	Percent of Monthly Charges Due Upon Termination Prior to Completion of Minimum Payment Period	Minimum Payment Period per Service Component
All Service Components	50%	Longer of 12 months or until the end of the Pricing Schedule Term

4. SERVICE OR SERVICE COMPONENT WITHDRAWAL

AT&T may discontinue a Service or Service Component as provided in the applicable Service Guide and in the case of a Service or Service Component that is supplied to AT&T by a third party service provider upon thirty (30) days written notice.

5. RESALE OF SERVICES (US Mainland, and HI only)

Customer may resell the Service.

6. RATES (US Mainland, and HI only)

**Section I: AT&T Dedicated Internet
Access Bandwidth -**

Table 1: DNS Services

Option	Undiscounted MRC
Additional Primary DNS (available in increments of up to 15 zones with a maximum of 150 Kilobytes of zone file data)	\$100 per DNS increment
Additional Secondary DNS (available in increments of up to 15 zones with a maximum of 150 Kilobytes of zone file data)	\$100 per DNS increment

Table 2: ADI Tele – Installation

Discount: 100.00%

ADI Speed	Undiscounted ADI Installation Fee	Undiscounted ADI w/ Managed Router Installation Fee
56 Kbps	\$1,000	\$1,000

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**AT&T DEDICATED INTERNET
PRICING SCHEDULE**

128 Kbps - 1.5 Mbps	\$1,000	\$1,000
NxT-1	\$2,500	\$2,500
Tiered/Full T-3	\$5,000	N/A
Tiered OC-3, OC-12, OC-48	\$10,000	N/A
Ethernet	\$1,500#	\$1,500***
10 Gig Ethernet* and up	\$1,500#	\$1,500

* Service not available with MPLS PNT.

**Pricing available for ADI speeds of 100 Mbps and below and with electrical interfaces only.

Pricing also applies to Service locations in Alaska.

Table 3: On-Site Installation

Discount: 100.00%

ADI Speed	Undiscounted ADI w/ Managed Router Only Installation Fee
56 Kbps	\$999
128 Kbps - 1.5 Mbps	\$999
NxT-1	\$999
Tiered/Full T-3	\$1,000
Tiered OC-3, OC-12, OC-48	\$10,000
Ethernet	\$1,500*
10 Gig Ethernet and up	\$1,500
Nx10Gig Ethernet	\$3,500

* Pricing also applies to Service locations in Alaska.

Table 4: Flexible Bandwidth Billing Option – ADI 10 Gig Ethernet**

ADI & ADI w/Managed Router Discount:89.50% Applies to all Tiered Bandwidth Minimum Commitments in this table unless an override discount is indicated.			Incremental Usage Fee Discount: 97.00% Applies to all Tiered Bandwidth Minimum Commitments in this table unless an override discount is indicated.
Tiered Bandwidth Minimum Commitment	Undiscounted ADI MRC	Undiscounted ADI w/ Managed Router MRC	Undiscounted Incremental Usage Fee
ADI Discount for the following:			Incremental Usage Fee Discount for the following:
.5 Gbps	\$5,658	\$7,000	\$70.00
1.0 Gbps	\$6,400	\$9,950	\$49.75
ADI Discount for the following:			Incremental Usage Fee Discount for the following:
1.5 Gbps	\$8,727	\$10,909	\$36.36
2.0 Gbps	\$9,091	\$12,276	\$30.69
2.5 Gbps	\$11,244	\$15,215	\$30.43
ADI Discount for the following:			Incremental Usage Fee Discount for the following:
3.0 Gbps	\$13,309	\$17,981	\$29.97
3.5 Gbps	\$14,400	\$19,462	\$27.80
4.0 Gbps	\$16,015	\$21,591	\$26.99
ADI Discount for the following:			Incremental Usage Fee Discount for the

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**AT&T DEDICATED INTERNET
PRICING SCHEDULE**

			following:
4.5 Gbps	\$16,771	\$22,720	\$25.24
5.0 Gbps	\$18,196	\$24,553	\$24.55
5.5 Gbps	\$19,636	\$26,502	\$24.09
6.0 Gbps	\$21,309	\$28,768	\$23.97
ADI Discount for the following:			Incremental Usage Fee Discount for the following:
6.5 Gbps	\$22,589	\$30,499	\$23.46
7.0 Gbps	\$24,218	\$32,727	\$23.38
7.5 Gbps	\$25,760	\$34,793	\$23.20
8.0 Gbps	\$26,953	\$36,387	\$22.74
ADI Discount for the following:			Incremental Usage Fee Discount for the following:
8.5 Gbps	\$28,233	\$38,115	\$22.42
9.0 Gbps	\$28,931	\$39,069	\$21.71
9.5 Gbps	\$29,527	\$39,855	\$20.98
10.0 Gbps	\$30,909	\$41,716	\$20.86

* Service not available with MPLS PNT.

Pricing also applies to Service locations in Alaska (Override discounts are not applicable to Service locations in Alaska).

Table 5: Class of Service Option - Tiered T-1, T-3 and Burstable Service - Monthly Charges

Discount: 100.00%

Speed	Class of Service ADI & ADI w/ Managed Router MRC [#]
56 Kbps**	\$225
128 Kbps**	\$225
256 Kbps**	\$225
384 Kbps**	\$225
512 Kbps**	\$225
768 Kbps	\$225
1024 Kbps**†	\$225
1.5 Mbps	\$225
2xT-1 (3 Mbps)	\$225
3xT-1 (4.5 Mbps)	\$225
4xT-1 (6 Mbps)	\$225
5xT-1 (7.5 Mbps)	\$225
6xT-1 (9 Mbps)	\$225
7xT-1 (10.5 Mbps)	\$225
8xT-1 (12 Mbps)	\$225
10 Mbps	\$825
15 Mbps	\$1,075
20 Mbps	\$1,325
25 Mbps	\$1,575
30 Mbps	\$1,825
35 Mbps	\$2,100
40 Mbps	\$2,350
45 Mbps	\$2,750
155 Mbps	\$2,750

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**AT&T DEDICATED INTERNET
 PRICING SCHEDULE**

* Charges waived for Sites with AT&T BVoIP Service.

**no real-time class available.

(†) Speed not available with MPLS PNT.

Pricing also applies to Service locations in Alaska.

Table 6: Class Of Service Option - Flexible Bandwidth Billing Option - Monthly Charges

Discount: 100.00%

Speed	Undiscounted ADI & ADI w Managed Router MRC [#]
Up to 1.5 Mbps	\$225
2.0 Mbps	\$285
2.01 - 3.0 Mbps	\$360
3.01 - 4.0 Mbps	\$435
4.01 - 5.0 Mbps	\$510
5.01 - 6.0 Mbps	\$575
6.01 - 7.0 Mbps	\$640
7.01 - 8.0 Mbps	\$705
8.01 - 9.0 Mbps	\$765
9.01 to 10.0 Mbps	\$825
10.01 to 15.0 Mbps	\$1,075
15.01 - 20.0 Mbps	\$1,325
20.01 - 25.0 Mbps	\$1,575
25.01 - 30.0 Mbps	\$1,825
30.01 - 35.0 Mbps	\$2,100
35.01 - 40.0 Mbps	\$2,350
40.01 – 45 Mbps	\$2,750
45.01 – 155 Mbps	\$5,000
200 - 250 Mbps	\$5,400
300 - 350 Mbps	\$5,800
400 - 600 Mbps	\$6,200
622 Mbps	\$7,000
700 – 1000 Mbps	\$7,800
1.5 Gbps**	\$7,900
2.0 Gbps**	\$8,000
2.5 Gbps**	\$8,100
3.0 Gbps**	\$8,200
3.5 Gbps**	\$8,300
4.0 Gbps**	\$8,400
4.5 Gbps**	\$8,500
5.0 Gbps**	\$8,600
5.5 Gbps**	\$8,700
6.0 Gbps**	\$8,800
6.5 Gbps**	\$8,900
7.0 Gbps**	\$9,000
7.5 Gbps**	\$9,100
8.0 Gbps**	\$9,200
8.5 Gbps**	\$9,300
9.0 Gbps**	\$9,400

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**AT&T DEDICATED INTERNET
PRICING SCHEDULE**

9.5 Gbps**	\$9,500
10.0 Gbps and up**	\$9,600

*Charges waived for Sites with AT&T BVoIP Service.

** Speed not available with MPLS PNT.

Pricing also applies to Service locations in Alaska.

Table 7: Class Of Service Option – Aggregate Billing Option - Monthly Charges**

Discount: 100.00%

Speed	Undiscounted ADI & ADI w Managed Router MRC **
T3 (up to 45 Mbps)	\$2,750
OC3 (up to 155 Mbps)	\$5,000
OC12 (up to 622 Mbps)	\$7,000
Ethernet (up to 1000 Mbps)	\$7,800
OC48 (up to 2500 Mbps)	\$8,100
10 Gigabit Ethernet (up to 10000 Mbps) and up	\$9,600

*Charges waived for Sites with AT&T BVoIP Service.

**Not available with MPLS PNT.

Table 8: Class Of Service Option - Installation Fees

Discount: 100.00%

Class of Service Undiscounted Installation Fee*#	\$1,000
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*Charges waived for Sites with AT&T BVoIP Service.

Pricing also applies to Service locations in Alaska.

Table 9: Local Access

NPA/NXX	Location	Access Bandwidth	Local Access Non-Recurring Charge	Local Access Net Monthly Recurring Charge
818226	5440 VALLEY CIRCLE BLVD, WOODLAND HILLS, CA, US, 91367	MIS Ethernet Access 10.0 Gbps	\$0.00	\$1300.00

Section II: Additional Service Fees

Moving Fee (during hours)	\$1,000 per location*
Additional Moving Fee (outside standard operating hours – 8:00 a.m. to 5:00 p.m. Monday through Friday)	Additional \$500 per location*

*Subject to availability, pricing also applies to Service locations in Alaska.

This is the last page of the Pricing Document.

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E-Rate Rider

ATTACHMENT TO AT&T DEDICATED INTERNET (Agreement") FOR SERVICES AND/OR PRODUCTS SUBJECT TO UNIVERSAL SERVICES ("E-RATE") FUNDING

This Attachment ("Attachment"), entered into by AT&T Corp. ("AT&T") and EL CAMINO REAL CHARTER HIGH SCHOOL ("Customer") and effective as of the date last signed below ("Effective Date"), is an attachment to the Agreement. This Attachment shall have the same term as the Agreement. If there are any inconsistencies between the Agreement and this Attachment with respect to the Service for which E-rate funding is sought, the terms and conditions of this Attachment shall control.

This Attachment provides additional terms and conditions that apply if and when the Customer obtains an end-to-end solution involving the use of terminating equipment ("Equipment"). If called for in the applicable Statement of Work, this Attachment also provides additional terms and conditions for the installation of conduit premises support structure ("CPSS" or "Facilities") installed by AT&T in order to bring Service to Customer's demarcation point.

TERMS AND CONDITIONS APPLICABLE TO E-RATE FUNDED PRODUCTS AND SERVICES

Customer has represented that it intends to seek funding through the Federal Universal Service Fund program known as "E-Rate" for some or all of the Services or Service Components purchased under the Agreement. E-Rate is administered by the Schools and Libraries Division ("SLD") of the Universal Service Fund Administrative Company ("USAC") (sometimes collectively or individually referred to herein as "USAC/SLD"). The Federal Communications Commission ("FCC") has promulgated regulations that govern the participation in the E-Rate program. Both Parties agree to adhere to FCC regulations as well as the rules established by SLD and USAC regarding participation in the E-Rate program. The Parties further agree:

1. Eligibility of Products and Services. The eligibility or ineligibility of products or services for E-Rate funding is solely the responsibility of the USAC/SLD and/or the FCC. AT&T makes no representations or warranties regarding such eligibility.
2. Service Substitutions. Customer acknowledges that USAC/SLD funding commitments are based upon the products, services and locations set forth in the Form 471 and that any modification to the products and services and/or the locations at which the products or services are to be installed and/or provided, requires Customer to file a service substitution with USAC/SLD, seeking permission to receive alternative service or receive the service to an alternative location. AT&T will provide Services and Service Components only as approved by the USAC/SLD and may suspend activities pending approval of service substitution requests.
3. Requested Information. If requested, Customer will promptly provide AT&T with final copies of the following E-Rate-related materials (including all attachments) prepared by or for Customer: (i) Form 471 and Bulk Upload Template(s); (ii) Form 486; (iii) Form 500; (iv) Service Substitution Request; (v) Service Certification Form; and, (vi) Form 472-BEAR. If the Customer issues purchase orders, Customer shall clearly delineate between eligible and non-eligible Services on those orders.
4. Representations, Warranties and Indemnities. Each Party represents and warrants that it has and will comply with all laws and the requirements applicable to the E-Rate Program. In addition to any indemnification obligations set forth in the Agreement and to the extent permitted by law, each Party agrees to indemnify and hold harmless the other Party (its employees, officers, directors and agents, and its parents and affiliates under common control) from and against all third party claims (including FCC or USAC/SLD claims) and related loss, liability, damage and expense (including reasonable attorney's fees) arising out of the indemnifying Party's violation of the E-Rate Requirements or breach of the representations, warranties, and terms contained in this Attachment.
5. Non-Appropriations. By executing the Agreement, Customer warrants that Customer has funds appropriated and available to pay all amounts due hereunder through the end of Customer's current fiscal period. Customer further agrees to request all appropriations and funding necessary to pay for the Services for each subsequent fiscal period through the end of the Agreement Term. In the event Customer is unable to obtain the necessary appropriations for the Services provided under this Attachment, Customer may terminate the Services without liability for the termination charges upon

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This agreement is for use by the authorized employees of the parties hereto only and is not for general distribution within or outside the companies.

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E-Rate Rider

the following conditions: (i) Customer has taken all actions necessary to obtain adequate appropriations or funding; (ii) despite Customer's best efforts funds have not been appropriated and are otherwise unavailable to pay for the Services; and (iii) Customer has negotiated in good faith with AT&T to develop revised terms, an alternative payment schedule or a new agreement to accommodate Customer's budget. Customer must provide AT&T thirty (30) days' written notice of its intent to terminate the Services. Termination of the Services for failure to obtain necessary appropriations or funding shall be effective as of the last day for which funds were appropriated or otherwise made available. If Customer terminates the Services under this Attachment, Customer agrees as follows: (i) it will pay all amounts due for Services incurred through date of termination, and reimburse all unrecovered non-recurring charges; and (ii) it will not contract with any other provider for the same or substantially similar services or equipment for a period equal to the original Agreement Term.

6. Customer Must Choose A or B

A.) [OPTION "A" IS AVAILABLE FOR NEW OR EXISTING SERVICES]

CUSTOMER DIRECTS AT&T TO COMMENCE OR CONTINUE SERVICES EVEN IF FUNDING COMMITMENT DECISION LETTER ("FCDL") HAS NOT BEEN RECEIVED FROM USAC/SLD. CUSTOMER ACKNOWLEDGES ITS OBLIGATION TO PAY FOR THE SERVICE IF FUNDING IS DENIED OR USAC/SLD COMMITMENT IS NOT RECEIVED.

(i) Scope: **Customer desires that Services commence on or about July 1 unless a different date is inserted here 07-01-2019.** Customer intends to seek funding from the USAC/SLD, but acknowledges that it may not receive an FCDL prior to this date and that it is possible that USAC/SLD may delay, or not approve funding. The Services term begins on the latter of July 1 or installation or delivery of those services, and will continue for the term stated in the Agreement

(ii) Funding Denial Agreement Termination: CUSTOMER ACKNOWLEDGES THAT THERE IS NO RIGHT TO TERMINATE THE SERVICES OR SERVICE COMPONENTS MADE THE BASIS OF THIS ATTACHMENT IF E-RATE FUNDING IS DELAYED OR DENIED.

B.) [OPTION "B" IS APPROPRIATE FOR NEW SERVICES]

SERVICES WILL NOT COMMENCE AND/OR EQUIPMENT WILL NOT SHIP UNTIL AT&T RECEIVES NOTIFICATION THAT E-RATE FUNDS HAVE BEEN COMMITTED; IF E-RATE FUNDING FOR SERVICES AND/OR EQUIPMENT IS DENIED, AGREEMENT WILL TERMINATE AS TO THOSE SERVICES AND/OR EQUIPMENT UNLESS AND UNTIL A NEW ATTACHMENT (REPLACING THIS ATTACHMENT) IS EXECUTED.

(i) Scope: Customer agrees to use best efforts to obtain funding from the USAC/SLD AT&T will not begin work related to the Services and/or equipment (including, without limitation, construction, installation or activation activities) until after AT&T receives Customer notification to proceed with the order, and verification of funding approval, and, for Internal Connections (IC), a verification of Form 486 approval by the USAC/SLD. AT&T will commence Service(s) as soon as is practical following the receipt of the appropriate documentation. The Services term begins on installation and delivery of those services, and will continue for the term stated in the Agreement.

(ii) Funding Denial Agreement Termination: if a funding request is denied by the USAC/SLD, the Agreement, with respect to such Service(s) and/or equipment, shall terminate sixty (60) days from the date of the FCDL in which E-Rate funding is denied or on the 30th day following the final appeal of such denial, and Customer will not incur termination liability. In the event Services and/or equipment are to be provided pursuant to a multi-year arrangement (whether by contract or tariff), this termination right applies only to the first year of the multi-year agreement.

(iii) IF CUSTOMER WISHES TO CHANGE ITS SELECTION AND WISHES AT&T TO COMMENCE SERVICES REGARDLESS OF FUNDING COMMITMENT FROM THE USAC/SLD, CUSTOMER WILL EXECUTE A NEW (REPLACEMENT) ATTACHMENT, AND AGREE TO THE TERMS SET FORTH IN "A" ABOVE. Upon execution of the Replacement Attachment, the Parties will mutually agree upon a Service Commencement Date.

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E-Rate Rider

This provision does not apply to Services that were initially approved for funding and subsequently deemed ineligible by USAC/SLD after commencement of Service

7. AT&T Owned Equipment - General Terms and Conditions

To the extent provided in the applicable Statement of Work, Customer desires Services to be rendered to its location(s) by placing Equipment (e.g. routers, switches) on the Customer's premises (the "Premises"). Customer does not wish to provide this Equipment itself, but instead requests the placement of the Equipment as part of the installation associated with the delivery of the underlying Service. The equipment is owned by AT&T. Ownership of the equipment will not transfer to the Customer in the future, and neither the Master Agreement nor this Attachment includes an option to purchase the Equipment. The Equipment shall not be used by the Customer for any purpose other than the receipt of eligible telecommunications or Internet access service of which it is a part.

Accordingly, Customer hereby:

- Grants AT&T a license to install, operate, and maintain such Equipment and such additional, supplemental or replacement equipment as AT&T may from time to time deem necessary or desirable for the provision of services contemplated by the Service Agreement) within the Premises at such locations as mutually agreed by the parties at the time of installation, for so long as AT&T is providing the Services.
- Confirms such license shall include a right of access to, from and within the Premises for purposes of installing, , operating, maintaining, repairing and replacing such Equipment. All Equipment brought onto the Premises by AT&T will be deemed the personal property of AT&T (regardless of whether such Equipment is attached or affixed to the Premises) and Customer shall have no right to or interest in such Equipment. Customer has no right to exclusive use of the Equipment, and AT&T may use the Equipment to provide service to another customer.
- Agrees to provide adequate space and electric power for the Equipment and keep the Equipment physically secure and free from liens and encumbrances. Customer will bear the risk of loss or damage to the Equipment (other than ordinary wear and tear), except to the extent caused by AT&T or its agents. The Equipment will be provided at the prices set forth in the attached Statement of Work.
- Agrees to notify AT&T of any and all issues arising out of or related to such Equipment, including the need for maintenance or repair, and assumes responsibility for notifying any other contractors or persons with a need to know, of the presence of the equipment and their location.
- Agrees to indemnify and hold AT&T harmless from any and all liability that may arise out of the presence and placement of such equipment , except for AT&T's gross negligence.
- Grants AT&T the right, but not the obligation, to remove all or any part of such equipment from the Premises at any time after the termination of, the Service.

Additionally, overall SLD program rules and eligibility requirements apply, and these requirements may change from time to time.

8. Terms of Equipment Usage – E-Rate Category 1 Funding

Please note that there are some important Customer obligation areas to facilitate timely Equipment installation and service delivery. Accordingly, Customer agrees to provide the following:

A. **PATH** - The Customer is responsible for providing or causing the property owner to provide a path from the property line into the building. A clear underground or aerial path is required from the property line where AT&T ILEC facilities exist, to the equipment room designated to support the entrance fiber.

B. **SPACE** - Customer is responsible for providing appropriate floor space and a properly installed equipment rack of suitable strength and quality to properly support the intended Equipment and the location of the Minimum Point of Entry (MPOE)/ Demarcation Point in compliance with FCC and AT&T service requirements.

The appropriate space and location will be mutually agreed following an AT&T site visit by an authorized AT&T Engineer. Any

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E-Rate Rider

Demarcation Point location which is further than the closest practicable point to the MPOE in the building will require custom work which may not be eligible for E-Rate Category 1 (C1) funding, and must be paid for by the Customer.

C. **ENVIRONMENTAL** – Operating environment should be between +40° F and 100° F at 0% to 85% relative humidity (RH-Non-Condensing).

D. **POWER - GROUND** - Customer will need to provide permanent, dedicated, 3-prong grounded power for the Equipment being installed. Power requirements can consist of nominal –48VDC, +24/-24 VDC, 110V, 125V, 220V, etc. located within 3 feet of the AT&T Equipment. AT&T may require more than one power outlet for some Equipment types, and there are specific amperage requirements for different Equipment types.

Relay racks/cabinets must be properly grounded by placing an exposed #6 or larger grounding wire to the building's ground source. This ground wire will be attached to the closest ground rod (earth ground) or building bus bar available and run to the Network Terminating Equipment location in the room.

Site specific customer obligations will also be provided by AT&T personnel via e-mail upon finalization of this Attachment.

9. **Customer Premises Support Structure ("CPSS") – General Terms and Conditions.**

To the extent provided in the applicable Statement of Work, Customer desires Services to be rendered to its location(s) by placing conduit and/or other conduit premises support structures ("CPSS" or "Facilities") on the Customer's premises (the "Premises"). Customer does not wish to provide these Facilities itself, but instead requests the placement of the Facilities as part of the construction and installation work associated with the delivery of the underlying Service.

Accordingly, Customer hereby:

- Grants AT&T a license to install and operate -- in accordance with the designs agreed to within the Statement of Work, Scope of Work, or other documents, approved by the parties in connection with this project -- such Facilities and such additional or replacement Facilities as AT&T may from time to time deem necessary or desirable for the provision of the Services contemplated by the Service Agreement.
- Confirms such license shall include a right of access to, from and within the Premises for purposes of installing, repairing and replacing such Facilities. All Facilities brought onto the Premises by AT&T, once installed and functional, will be deemed the property of Customer.
- Confirms that once the facilities are installed, the Customer shall be responsible for the cost of any installation, maintenance, repair or replacement of the Facilities.
- Assumes responsibility for notifying any other contractors or persons with a need to know, of the presence of the Facilities and the location of such Facilities;
- In addition to any early termination charges identified in the Agreement or Pricing Schedule, Customer is also liable for 100% of the cost of \$9200 for each site at which AT&T installs Customer Premise Support Structure facilities (CPSS). All early termination charges, plus recovery of entrance facility costs, shall not exceed the total amount Customer would have been required to pay for the Service if it had not terminated early.

Terms Applicable to CALNET customers with the following services:

If purchasing this Service under a Calnet contract, the following terms shall apply:

- **Metropolitan Area Network (MAN) Ethernet (3.0):** In the event of termination of service within 24 months from the Cutover Date of Service, Customer is liable for 100% of the cost of \$9200 for each site at which AT&T installs Customer Premises Support Structure facilities (CPSS).
- **Managed Internet Services (5.0):** If Customer cancels Service at an eligible Customer Site prior to the service activation date, AT&T is not obligated to complete work on Entrance Facility Construction (EFC), and Customer agrees to compensate AT&T for all of AT&T's costs incurred, up through the date of cancellation associated with providing EFC, regardless of whether the construction thereof has been completed.

CONFIDENTIAL INFORMATION

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This agreement is for use by the authorized employees of the parties hereto only and is not for general distribution within or outside the companies.



E-Rate Rider

10. USAC Invoicing Method

AT&T will follow Service Provider invoicing requirements for the E-Rate Program, and will accommodate either the Service Provider Invoice Form (“SPI”) - Form 474 – or Billed Entity Application Reimbursement (“BEAR”) - Form 472 invoice method. Customer agrees to promptly submit any AT&T or USAC/SLD Forms needed to support requests for payment of Services rendered.

- a. SPI – Customer must first receive an approved Funding Commitment Decision Letter and Form 486 Notification Letter. In addition, the Customer shall NO LATER THAN 120 days prior to their Last Date to Invoice notify AT&T of its SPI election, provide and certify to AT&T an accurate list of the applicable Billing Accounts Numbers for services per their Form 471 funding application for each Funding Request Number for which the SPI method is sought. Customer understands and agrees that invoices are due and payable in full by their stated due date unless and until these requirements have been met and SPI discounts commence. Where these requirements are not met, Customer agrees to utilize the BEAR disbursement method to request their E-rate funding. See: <http://usac.org/sl/applicants/step06/default.aspx> .
- b. BEAR - Under current rules, Service Providers have no involvement in the BEAR invoice process.

11. Reimbursement of USAC/SLD.

Customer agrees to promptly submit any AT&T or USAC/SLD Forms needed to support Form 474 SPI requests for payment of discounted Services. If USAC/SLD (i) seeks recovery from AT&T for disbursed E-Rate funds as a result of Customer’s failure to comply with the E-Rate rules or regulations, including Customer delays in submitting required forms or contracts; or (ii) determines that Services which it had previously been approved for discounts are not eligible resulting in a “Notice of Improperly Disbursed Funds” or other request for recovery of funds requests (other than as the result of AT&T’s failure to comply with the E-Rate requirements), then AT&T shall reverse any E-rate SPI discounts provided which were denied, any reimbursements demanded, and any funds returned, and Customer shall (a) pay all unfunded, reimbursed, or returned amounts and (b) reimburse AT&T for any funds AT&T must return to USAC/SLD, each within ninety (90) days of notice from USAC/SLD. In addition, Customer agrees and acknowledges that a determination of ineligibility, reduction, or other non-funding by USAC/SLD does not affect the obligations set forth in the Agreement, including those obligations related to payments and early termination fees. This provision shall supersede any other provision with respect to limits on the time period in which charges may be invoiced.

FCC RULES REQUIRE THAT PRIOR TO SUBMISSION OF A FORM 471 APPLICATION FOR FUNDING THE PARTIES MUST HAVE ENTERED INTO A BINDING CONTRACT FOR THE SERVICES MADE THE SUBJECT OF THE APPLICATION. IT IS THE CUSTOMER’S RESPONSIBILITY TO ENSURE THAT STATE LAW REQUIREMENTS FOR A BINDING CONTRACT HAVE BEEN MET PRIOR TO THE SUBMISSION OF A FORM 471.

THIS ATTACHMENT REPLACES THE ATTACHMENT BETWEEN THE PARTIES DATED . 07-01-2019

SO AGREED by the Parties’ respective authorized signatories:

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Name:	Name:

CONFIDENTIAL INFORMATION

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This agreement is for use by the authorized employees of the parties hereto only and is not for general distribution within or outside the companies.



E-Rate Rider

Title:	Title:
Date:	Date:

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This agreement is for use by the authorized employees of the parties hereto only and is not for general distribution within or outside the companies.



Customer Service Order

THIS SERVICE ORDER (“Service Order”), is executed and effective upon the date of the signature set forth in the signature block below (“Effective Date”) and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder (“Spectrum”) and Customer (as shown below) and is governed by and subject to the Spectrum Enterprise Commercial Terms of Service posted to the Spectrum Enterprise website, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a “Service Agreement”). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Account Executive: Linda Garcia
 Phone: 714-287-6609 ext:
 Cell Phone: 714-287-6609
 Fax:
 Email: linda.garcia@charter.com

Order # 10605427

Customer Information: Customer Code		
Business Name	El Camino Real High School	Customer Type: Existing Customer
Federal Tax ID	Tax Exempt Status	Tax Exempt Certificate #
Billing Address		
Attention To:		Account Number
5440 VALLEY CIRCLE BLVD WOODLAND HILLS CA 91367		8448200010624491
Billing Contact	Billing Contact Phone	Billing Contact Email Address
Dean Bennett	(818) 595-7508	dbennett@lausd.net
Authorized Contact		
Authorized Contact	Authorized Contact Phone	Authorized Contact Email Address
Dean Bennett	(818) 595-7508	dbennett@lausd.net
Technical Contact		
Technical Contact	Technical Contact Phone	Technical Contact Email Address
Fernando Delgado	8185957517	f.delgado@ecrchs.net



Fiber Internet and Ethernet Service Order Information For 5440 Valley Circle Blvd Woodland Hills CA 91367			
Site Name	Address Location	Location Type	Bandwidth
	5440 Valley Circle Blvd Woodland Hills, CA 91367		

Current Services and Monthly charges At 5440 Valley Circle Blvd , Woodland Hills CA 91367			
Description	Quantity	Sales Price	Monthly Recurring Total
Fr Starter	1	\$0.00	\$0.00
Free Standard	1	\$0.00	\$0.00
*Total			\$0.00
*Prices do not include taxes and fees.			

New and Revised Services and Monthly Charges At 5440 Valley Circle Blvd , Woodland Hills CA 91367				
Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
13 Static IP	1	\$35.00	\$35.00	36 Months
Fiber Internet 1Gbps	1	\$1,150.00	\$1,150.00	36 Months
*Total			\$1,185.00	
*Prices do not include taxes and fees.				

One Time fees At 5440 Valley Circle Blvd , Woodland Hills CA 91367			
Description	Quantity	Sales Price	Total
BCF Fiber Install	1	\$250.00	\$250.00
Total			\$250.00
*Prices do not include taxes and fees.			



Special Terms

E-Rate Funding Contingency

Customer may submit this Service Order and the Agreement to the Schools and Libraries Division of the Universal Service Administrative Company, (i.e., the entity appointed by the Federal Communications Commission to administer the Universal Service Program with respect to Schools and Libraries ('E-Rate') funding) as part of any application seeking a federal subsidy or funding.

Customer is responsible for notifying Charter of its election of either the Service Provider Invoice ('SPI') or Billed Entity Applicant Reimbursement ('BEAR') discount method by May 15th prior to the applicable funding year. Customer must complete and return an 'E-Rate Discount Election Form' to Charter prior to such date, or Customer will be deemed to have chosen the BEAR discount method for the funding year.

Upon Charter's receipt of appropriate notice that Customer is an approved E-Rate program participant for a Service, Charter will invoice Customer for the Service in accordance with E-Rate guidelines and/or rules. If Charter invoices Customer for a Service pursuant to any E-Rate program rates, discounts or credits in advance of receiving such notice and Customer's request for E-Rate program funding is denied, limited or reduced, Charter will invoice Customer and Customer will pay the difference between such invoiced amount(s) and the actual amount of the charges for the Service as described in this Service Order. Notwithstanding anything herein to the contrary, Customer's obligations under this Service Order shall remain in full force and effect in the event Customer withdraws or is removed from the E-Rate program, receives E-Rate program funding that is less than Customer's requested funding amount, or is denied E-Rate program funding for any Service described in this Service Order. For the avoidance of doubt, Customer is solely responsible for all charges for Services, as described in this Service Order, that were installed prior to the E-Rate program funding year start date.

Electronic Signature Disclosure

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Customer



Printed Name and Title

Date Signed

Coversheet

Discuss and Possible Approval of Firewall Purchase

Section: IV. School Business
Item: B. Discuss and Possible Approval of Firewall Purchase
Purpose: Vote
Submitted by:
Related Material: Palo Alto.pdf



12881 166th Street
 Cerritos, CA 90703
 www.gstes.com
 (562) 345-8700

OP46918 Ryan El Camino Real_Palo Alto Licenses 3yr Premium_011519

Prepared by:

Golden Star Technology
 June Kim
 (562) 345-8779
 Fax (562) 546-1290
 jkim@gstes.com

Prepared for:

El Camino Real Charter High School
 5440 Valley Circle Blvd
 Woodland Hills, CA 91367
 Ryan Guinto
 r.guinto@ecrchs.net
 (818) 595-7575

Quote Information:

Quote #: 047279
 Version: 6
 Quote Date: 02/08/2019
 Expiration Date: 03/05/2019

Software

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	PAN-PA-5220-TP-3YR-HA2-R	Threat prevention subscription 3 year prepaid renewal for device in an HA pair, PA-5220 Serial# 013201008568 Start Date: 5/9/19 End Date: 7/24/22	\$13,680.44	1	\$13,680.44	<input type="checkbox"/>
2	PAN-SVC-PREM-5220-3YR-R	Premium support 3-year prepaid renewal, PA-5220 Serial# 013201008559 Start Date: 5/9/19 End Date: 7/24/22	\$18,566.71	1	\$18,566.71	<input type="checkbox"/>
3	PAN-PA-5220-TP-3YR-HA2-R	Threat prevention subscription 3 year prepaid renewal for device in an HA pair, PA-5220 Serial# 013201008559 Start Date: 5/9/19 End Date: 7/24/22	\$13,680.44	1	\$13,680.44	<input type="checkbox"/>
4	PAN-PA-5220-URL4-3YR-HA2-R	PANDB URL filtering subscription 3 year prepaid renewal for device in an HA pair, PA-5220 Serial# 013201008559 Start Date: 7/24/19 End Date: 7/24/22	\$12,792.55	1	\$12,792.55	<input type="checkbox"/>
5	PAN-PA-5220-URL4-3YR-HA2-R	PANDB URL filtering subscription 3 year prepaid renewal for device in an HA pair, PA-5220 Serial# 013201008568 Start Date: 7/24/19 End Date: 7/24/22	\$12,792.55	1	\$12,792.55	<input type="checkbox"/>

Subtotal: \$71,512.69

Quote Summary

Description	Amount
Software	\$71,512.69

Total: \$71,512.69

TERMS AND CONDITIONS



12881 166th Street
Cerritos, CA 90703
www.gstes.com
(562) 345-8700

All prices and descriptions are subject to change without notice.

THIS PRICE LIST IS A QUOTATION ONLY AND IS NOT AN ORDER OR OFFER TO SELL. No contract for sale will exist unless and until a purchase order has been issued by you and accepted by Golden Star Technology Inc. ("GST"). Acceptance by GST of any offer is expressly conditioned upon your assent to the Terms and Conditions of Sale set forth in GST's invoices.

The prices contained in this list may not be relied upon as the price at which GST will accept an offer to purchase products unless expressly agreed to by GST in writing. Products quoted were selected by GST based on specifications available at the time of the quotation, and are not guaranteed to meet bid specifications. Product specifications may be changed by the manufacturer without notice. It is your responsibility to verify product conformance to specifications of any subsequent contract. All products are subject to availability from the manufacturer. The freight costs listed are estimates. Shipping costs may vary based on time of purchase, quantity ordered, shipment carrier and warehouse sourced. Actual shipping costs will be calculated during shipment and will be reflected on your invoice. For hardware product(s), manufacturer warranty will begin upon physical delivery of the hardware products(by) by the customer or GST warehouse. For software product(s), the manufacturer warranty will begin upon electronic or physical receipt of the software product(s) by you or GST.

GST is not responsible for compliance with regulations, requirements or obligations associated with any contract resulting from this quotation unless said regulations, requirements or obligations have been passed to GST and approved in writing by an authorized representative of GST.

Customer Signature

Date

Coversheet

Discuss and Possible Approval of Revised Classified Management Salary Table

Section: IV. School Business
Item: C. Discuss and Possible Approval of Revised Classified Management Salary Table
Purpose: Vote
Submitted by:
Related Material: 190225 2018-2019 ECRA Classified Management Salary Table.pdf

ECRA Classified Management Salary Table

Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
Manager, Human Resources (249)	\$63,861.40	\$67,533.25	\$71,201.83	\$75,256.58	\$79,374.59
Payroll Specialist (260)	\$66,682.23	\$70,515.70	\$74,346.75	\$78,580.62	\$82,881.02
Plant Manager, Buildings & Grounds (260)	\$68,600.00	\$69,972.00	\$71,371.00	\$72,798.00	\$74,254.00
Manager, Accounting & Finance (260)	\$74,865.70	\$79,065.70	\$83,432.63	\$88,185.45	\$93,054.40
Payroll Manager (260)	\$84,018.12	\$88,653.60	\$93,624.16	\$98,945.53	\$104,483.43
Manager, Information Systems (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
Director, Human Resources (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
Director, STEAM and Sustainability (249)	\$85,256.53	\$89,904.71	\$95,000.14	\$100,401.01	\$106,041.87
Director, Technology (260)	\$96,619.32	\$102,090.69	\$107,863.27	\$113,972.14	\$120,381.01
Director, Accounting & Finance (260)	\$99,246.74	\$104,918.92	\$110,892.30	\$117,050.77	\$123,794.72

Differentials*

Master's \$3,000.00
 PhD \$5,000.00

* These differentials effective as of January 1, 2019.

Coversheet

Discuss and Possible Approval of Low Performing Students Block Grant

Section: IV. School Business
Item: D. Discuss and Possible Approval of Low Performing Students Block Grant
Purpose: Vote
Submitted by:
Related Material: Low Performing Students Block Grant Proposal.pdf

Low-Performing Students Block Grant

Provides funds for LEAs serving students identified as low-performing on state English language arts or math assessments, who are not otherwise identified for supplemental grant funding under the LCFF, or eligible for special education services.

1. Summarize how the funds will be used to increase or improve evidence-based services for pupils identified. (maximum 1050 characters)

The funds available through the Low Performing Student Block Grant (LPSBG) will target three main approaches, all of which are research based and align with the school's Local Control Accountability Plan (LCAP). The three main approaches center around peer mentoring, providing students identified as low performing with highly qualified teachers, and increasing parent/guardian involvement.

Highly qualified teachers who engage students and increased level of parental involvement have been shown to improve student outcomes. Additionally, increasing teachers' understanding of cultural differences and similarities will be an important aspect of reaching low performing students.

This grant will allow us to create/develop a parent involvement plan, specifically for Black/African American families to ensure parents are an active and integral part of their child's learning process on a regular basis.

2. How will the effectiveness of the evidence-based services be measured? (maximum 1050 characters)

El Camino Real Charter High School staff will employ internal assessment tools such as NWEA MAP and statewide assessments, namely SBAC scores from 8th grade when accessible, to identify students in need of support. Additionally, the school will review 504 plans to determine if students with this designation that are identified by their scores require extra support. Student growth on the MAP assessment will serve as the primary, normed, point of reference to determine if the services are having the intended impact. In addition, the coursework, grades, and ancillary data, including attendance and truancy, will help to provide intermediate data points as NWEA MAP data is only collected at the beginning, middle, and end of the school year.

Growth will be compared to the normed, expected growth targets that NWEA produces based on student performance. If students fall short of the expected growth, additional interventions may occur.

3. How are services aligned with and described in the LEA's local control and accountability plan? (maximum 1050 characters)

All three services directly correlate with the school's LCAP. First and foremost, students must be taught by highly qualified teachers. LCAP Goal 1, Action Step 4 - "Maintain 95% faculty meeting highly-qualified definition" - serves as a primary connection between this step of the LPSBG and the LCAP. By providing further training to teachers on evidence-based methods focusing on scaffolding, metacognition, and student engagement. Second, peer mentoring coincides with LCAP Goal 3 - "Ensure that all students receive personalized supports to succeed."

Lastly, parental involvement represents the third approach and aligns with LCAP Goal 4, which focuses on parent and guardian engagement. Goal 4's specifically stated aim is to "Build parents' capacity as partners in supporting and monitoring their child's education progress." Research shows that parents, and by extension guardians, as partners helps student meet with success in their academic endeavors.

Coversheet

Discuss and Possible Approval of AB288 CCAP Partnership Agreement

Section:	IV. School Business
Item:	E. Discuss and Possible Approval of AB288 CCAP Partnership Agreement
Purpose:	Vote
Submitted by:	
Related Material:	El Camino Real HS CCAP AGREEMENT.pdf

COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT

BETWEEN

LOS ANGELES COMMUNITY COLLEGE DISTRICT,

a community college district duly organized and existing under the laws

of the State of California

AND

EL CAMINO REAL ALLIANCE,

a local educational agency duly organized and existing under the laws

of the State of California

DATED

_____, 2019

COLLEGE AND CAREER ACCESS PATHWAYS

PARTNERSHIP AGREEMENT

This College and Career Access Pathways Partnership Agreement (“Agreement”) is made as of the ____ day of _____ 2019 (“Commencement Date”), by and between the LOS ANGELES COMMUNITY COLLEGE DISTRICT, a community college district duly organized and existing under the laws of the State of California (“LACCD”), and EL CAMINO REAL ALLIANCE, a local educational agency duly organized and existing under the laws of the State of California and doing business as El Camino Real Charter High School (“ECRA”). LACCD and ECRA hereby agree as follows:

RECITALS

- A. Assembly Bill 288, effective January 1, 2016, authorizes the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district with the goal of developing seamless pathways from high school to community college for career technical education, preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.
- B. Assembly Bill 288 allows community college districts to enter into partnership agreements with high schools to outline the terms of the partnership and to establish protocols for information sharing, joint facilities use, and parental consent for high school pupils to enroll in community college courses.
- C. Assembly Bill 288 authorizes specified high school pupils to enroll in up to 15 units per term if those units are required for the pupils' partnership programs and would authorize a community college district to exempt special part-time and special full-time students taking up to a maximum of 15 units per term from specified fee requirements.
- D. Assembly Bill 1809, chaptered June 27, 2018, authorizes the governing board of a charter school to enter into a CCAP partnership agreement with the governing board of a community college district.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Terms of the Partnership:

1.1. Term of the Agreement: The term of this Agreement shall be five (5) years from the Commencement Date, unless sooner terminated as provided herein.

1.2. Submission and Amendments: Pursuant to Education Code Section 76004(c)(3), copies of this Agreement shall be filed with both the Chancellor of the California Community Colleges (“State Chancellor”) and with the Department of Education before the start of the partnership created by this Agreement. The State Chancellor may void this Agreement if it is determined that this Agreement does not comply with the intent of Education Code Section 76004. Any amendment to this Agreement shall be filed with the State Chancellor. The parties may meet on an annual basis to determine if the Agreement should be amended, to include but not be limited to adding additional courses and pathways that have been developed.

1.3. Courses Offered Under this Agreement: LACCD shall offer courses to ECRA students who are dual enrolled at both ECRA and LACCD. LACCD shall offer courses at ECRA. LACCD will offer these courses to ECRA’s students for college credit and limit courses to ECRA students pursuant to Education Code Section 76004(o). Courses will be offered at the ECRA campus.

1.3.1. Minimum Class size: ECRA and LACCD will work collaboratively to ensure a class size of at least 30 students. In circumstances in which fewer than 30 students are enrolled in the course, LACCD retains the right to cancel the course until such time that the class size threshold is met.

1.4. Employer of Record: All courses offered under this Agreement shall be taught by faculty employed by LACCD. LACCD shall be the employer of records for these faculty members and shall be responsible for all assignment monitoring and reporting obligations to the county office of education and under applicable federal teacher quality mandates, if any.

1.5. Collective Bargaining: LACCD and ECRA certify that all actions taken pursuant to this Agreement are in compliance with all local collective bargaining agreements.

1.6. Criteria for Assessing Pupils' Ability to Benefit: In developing the educational program created under this Agreement, LACCD and ECRA shall make assessments as to whether the participating ECRA students have the ability to benefit from the courses offered in this Agreement. Students will be selected based on the following: 1) classroom performance measured by grades; 2.) standardized test scores (MAP, PSAT, and SBAC); and 3.) progress towards completion of ECRA graduation requirements. Prospective students, along with their parents, will meet with a counselor to evaluate how they can benefit from completing these courses and their commitment to the pathway.

1.7. Total Number of High School Student Served Per Year is projected to be: 35 in year 1; 70 in year 2; and 105 in years 3, 4, and 5.

1.8. Total Number of Full Time Equivalent Students (FTES) Projected to be Claimed by LACCD Per Year: 30-100.

1.9. Apportionment: Pursuant to Education Code Section 76004(s), LACCD shall request and receive state apportionment funding for all college courses offered under the CCAP Agreement. Pursuant to Education Code Section 76004(r), ECRA shall not seek or receive a state allowance or apportionment funding for any instructional activity for which LACCD requests or receives state apportionment funding. Any courses offered under this Agreement shall be offered at such times to ensure that ECRA students are scheduled to meet minimum day requirements to receive average daily attendance funding.

1.10. Student Fee Exemptions: Pursuant to Education Code Section 76004(q), ECRA students admitted to LACCD under this Agreement as special part-time students shall be exempt from the following student fees: 1) Student Representation Fee (Education Code Section 76060.5); 2) Nonresident Tuition Fee (Education Code Section 76140); 3) Transcript Fee (Education Code Section 76223); 4) Enrollment Fee (Education Code Section 76300); 5) Apprentice Fee (Education Code Section 76350); and 6) Child Development Center Fee (Education Code Section 79121). A high school pupil enrolled in a course offered through this Agreement shall not be assessed any fee that is prohibited by Section 49011. (Education Code Section 76004(f).)

1.11. Protocol for Information Sharing: Any education records or personally identifiable information pertaining to any ECRA student taking courses under this Agreement shall be exchanged between ECRA and LACCD in compliance with the Family Educational Privacy Rights Act (FERPA), Education Code Sections 76200-76246, and LACCD Board Rules. LACCD shall provide a dual enrollment application form on which the parent or guardian of the ECRA student will provide written consent to information sharing between ECRA and LACCD. Education records and personally identifiable information regarding ECRA students shall be shared between the Points of Contact identified in Paragraph 6 below. ECRA's and LACCD's Points of Contact shall then further share that information within their respective institutions as necessary.

1.12. Parental Consent: ECRA shall obtain any required parental consent for any ECRA student taking LACCD courses under this Agreement. Parental consent will be part of the application process, which includes the dual enrollment/special part-time student approval form.

2. Courses Offered Under This Agreement

2.1. Courses Offered: Appendix A to this Agreement lists the courses that LACCD shall offer at ECRA. Each course listed in Appendix A is offered for the purpose of: 1) preparing students for transfer; or 2) completing a CTE Pathway. Courses are offered to expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless

pathways from high school to community college for career technical education. All courses listed in Appendix A are offered to attain these specific goals.

2.1.1 The governing boards of LACCD and ERCA delegate authority to the college and high school chief instructional/academic officers the authority to update Appendix A through mutual agreement and within the constructs of this Agreement.

2.2. Use of ECRA Facilities: When LACCD offers any course specified in Appendix A at ECRA, ECRA shall provide the classrooms in which LACCD's faculty shall conduct the courses, including use of boards and projectors, and provide parking spaces for use by LACCD faculty.

2.3 Materials Fees: In compliance with Education Code Sections 76004(f) and 49011, ECRA shall provide to its students, at no cost to the students, all textbooks, equipment, and any materials needed in connection with any course specified in Appendix A. LACCD will make every effort to minimize costs of textbooks through methods such as using textbooks for at least three years.

2.5 LACCD Faculty: No LACCD or community college instructor who has been convicted of any sex offense, as defined in Education Code Section 87010, or any controlled substance offense, as defined in Education Code Section 87011, shall be retained by LACCD to teach any course at ECRA. All LACCD faculty teaching courses under this Agreement shall meet all required minimum qualifications and conditions including clearance through a Live Scan process. LACCD shall also maintain, on file, a record that all LACCD Faculty teaching assigned to ECRA shall have undergone testing for tuberculosis. LACCD shall provide documentation of compliance with this section, when requested and in writing.

2.6 No Displacement of ECRA Faculty: ECRA certifies that no ECRA faculty member who was teaching a course similar to one offered under this Agreement has been displaced or terminated because a course is being offered under this Agreement.

2.7 Admission of Special Part-Time or Full-Time Students: ECRA students who are selected to take courses at LACCD campuses under this Agreement shall be admitted to LACCD as special part-time or special full-time students pursuant to Education Code Section 76001 and applicable regulations and LACCD Board Rules. ECRA students admitted to the LACCD under this Agreement, or otherwise permitted to enroll in LACCD courses, shall be subject to LACCD's student Code of Conduct, LACCD student discipline rules and regulations, and Education Code sections, or other laws, governing community college student discipline.

2.8 Unit Limit: Pursuant to Education Code Section 76004(p), ECRA students admitted as special part-time students and taking courses under this Agreement, may enroll in up to a maximum of 15 units per term if: 1) the units constitute no more than four community college courses per term; 2) the units are part of an academic program under this

Agreement; and 3) the units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.

3. Certifications: LACCD hereby certifies that: 1) the community college courses offered for college credit at ECRA do not reduce access to the same course offered on LACCD's campus; 2) community college courses that are oversubscribed or have waiting lists shall not be offered in this Agreement; 3) participation in this partnership and this Agreement is consistent with LACCD's core mission pursuant to Education Code Section 66010.4; and 4) ECRA students participating in this partnership and this Agreement will not cause otherwise eligible adults to be displaced from LACCD courses.

4. Points of Contact at LACCD and ECRA: The following officials shall serve as the point of contact under this Agreement:

ECRA:

Executive Director
El Camino Real Charter High School
5440 Valley Circle Boulevard
Woodland Hills, CA 91367
Phone: (818) 595-7500
Fax: (818) 710-9023
Email: notices@ecrchs.net

LACCD:

Sheri Berger
Los Angeles Pierce College
6201 Winnetka Avenue
Woodland Hills, CA 91371
Phone: (818) 710-4224
Email: BergerSL@piercecollege.edu

5. Annual Reporting to the State Chancellor: On or before January 1 of each year of this Agreement, ECRA and LACCD shall submit a joint report to the State Chancellor. The report shall state: 1) the total number of ECRA students taking courses under this Agreement, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws; 2) the total number of community college courses offered under this Agreement by course category and type and by schoolsite; 3) the total number and percentage of successful course completions, by course category and type and by schoolsite; and 4) the total number of full-time equivalent students generated through courses offered under this Agreement. By October 1 of each year of this Agreement, the Points of Contact from ECRA and LACCD shall meet to plan and commence the preparation of the joint report.

6. Mutual Defense and Indemnity: LACCD shall indemnify and hold harmless ECRA, its governing board, officers, agents, and employees for any and all loss, cost, expense, claims or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortuous conduct of LACCD in the performance of LACCD's responsibilities under this Agreement. In such an event, LACCD, at its own expense, shall also defend all actions, suits, or other proceedings brought against ECRA, its governing board, officers, agents, or employees and satisfy any judgment rendered against ECRA, its governing board, officers, agents, or employees because of such negligence and/or tortuous conduct. Similarly, ECRA shall indemnify and hold harmless LACCD, its officers, agents, and

employees for any and all loss, cost, expense, claims or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortuous conduct of ECRA in the performance of ECRA's responsibilities under this Agreement. In such an event, ECRA, at its own expense, shall also defend all actions, suits, or other proceedings brought against LACCD, its officers, agents or employees and satisfy any judgment rendered against LACCD, its officers, agents, or employees because of such negligence and/or tortuous conduct.

7. Insurance: Without limiting the parties' indemnification obligations herein and as a material condition of this Agreement, each party shall maintain, at its expense and for the duration of this Agreement, a program of insurance or self-insurance and provide evidence thereof, as required below, against claims for injury, damage or loss that may arise from or in connection this Agreement and/or the use of facilities under the Agreement. Each party shall furnish the other party with certificates of insurance or other satisfactory documentation of all insurance or self-insurance required by this Agreement. Each party shall have the other party added as additional insureds to all of the following policies. The Minimum Scope and Limits of Insurance shall be as follows (coverage shall be at least as broad):

Commercial General Liability Insurance "occurrence" form only to provide defense and indemnity coverage to the insured for liability for bodily injury, personal injury, and property damage, of not less than a combined single limit of Five Million Dollars (\$5,000,000.00) per occurrence. The general aggregate limit shall be twice the required per occurrence limit. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.

Business Automobile Liability Insurance to provide defense and indemnity coverage to the Insured for liability for bodily injury and property damage covering owned, non-owned, and hired automobiles of not less than a combined single limit of One Million Dollars (\$1,000,000) per occurrence. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.

Workers' Compensation Insurance as required by the Labor Code of the State of California, and Employers' Liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) per accident. Any notice required to be served hereunder shall be in writing.

8. Choice of Law and Venue: This Agreement, its interpretations, performance or any breach thereof, shall be construed in accordance with, and all questions with respect thereto shall be determined by, the laws of the State of California applicable to contracts entered into and wholly to be performed within the State of California. Los Angeles County shall be the venue for all legal matters concerning the Agreement.

9. Termination: Either party shall have the right to terminate this Agreement without cause by providing to the non-terminating party a written notice of termination. Notice of termination shall be provided at least 180 days prior to the termination date. Each party shall continue to fulfill its obligations under this Agreement until date of termination.

10. Notices: Any notices to be given pursuant to this Agreement shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addresses to the party for whom intended as follows:

To ECRA:

Executive Director
El Camino Real Charter High School
5440 Valley Circle Boulevard
Woodland Hills, CA 91367

To LACCD:

Los Angeles Community College District
Contracts Office - 3rd Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

11. Miscellaneous: This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and all prior and contemporaneous agreements, representations and understandings of the parties hereto, oral or written, are hereby superseded and merged herein. No supplement, modification or amendment of this Agreement shall be binding unless in writing and executed by all parties hereto. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. This Agreement shall be construed and enforced in accordance with, and governed by, the law of the State of California. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions hereof. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

[SIGNATURES ON NEXT PAGE]

12. Board Approval Required. This Agreement is conditioned upon the approval of the governing boards of both ECRA and LACCD as set forth by Education Code Section 76004.

IN WITNESS WHEREOF, LACCD and ECRA have executed this Agreement as of the date first above written.

EL CAMINO REAL ALLIANCE

By: _____
Name: David Hussey
Title: Executive Director

LOS ANGELES COMMUNITY COLLEGE
DISTRICT,

By: _____
Name: James B. Watson
Title: Procurement Manager

APPENDIX A

The high school and college representatives are delegated the authority to update Appendix A through mutual agreement and within the constructs of this Agreement.

Courses Offered by LACCD at ECRA

1. Courses offered to prepare students for transfer (Education Code Section 76004(a) and (d))

Course	Units	Location	Starting Semester
Counseling 40	3	ECRA	Fall 2019
Philosophy 1	3	ECRA	Fall 2019
Communications 151	3	ECRA	Spring 2020
Sociology 1	3	ECRA	Spring 2020
Anthropology 121	3	ECRA	Summer 2020
Cinema 107	3	ECRA	Summer 2020
Psychology 1	3	ECRA	Fall 2020
Anthropology 101	3	ECRA	Fall 2020
Political Science 1	3	ECRA	Spring 2021
Math 227	3	ECRA	Spring 2021

2. Courses offered to help high school complete a Career Pathway (Education Code Section 76004(a) and (d))

Course	Units	Location	Starting Semester
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