



# El Camino Charter High School

## Board Meeting

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### **Date and Time**

Thursday January 24, 2019 at 4:30 PM PST

### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### **BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
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who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Scott Silverstein	1 m
<b>B. Record Attendance and Guests</b>		Daniel Chang	1 m
<b>C. Pledge of Allegiance</b>		Beatriz Chen	3 m
<b>D. Public Comments</b>		Public	30 m
<b>E. Friends of ECR</b>		Friends of ECR	10 m
Friends of ECR will present regarding the 50th Anniversary Gala and a general parent advisory update.			
<b>F. Executive Director Update</b>		David Hussey	15 m
<b>G. Chief Business Officer Update</b>		Alan Darby	15 m
<b>H. Board Committee Reports</b>	Discuss	Scott Silverstein	10 m
<b>II. Consent</b>			<b>5:55 PM</b>
<b>A. Approve Minutes of December 13, 2018 Board Meeting</b>	Approve Minutes	Scott Silverstein	1 m

	Purpose	Presenter	Time
<b>III. Financial</b>			<b>5:56 PM</b>
A. Review and Vote on November 2018 and December 2018 Check Registers	Vote	Alan Darby	10 m
B. December 2018 Financial Update	Discuss	Cindy Frantz of EdTec	10 m

<b>IV. School Business</b>			<b>6:16 PM</b>
A. Discuss and Possible Approval of Safe School Plan	Vote	Suki Dhillon	10 m
B. Discuss Dual Enrollment AB288 CCAP Partnership Agreement	Discuss	Juan Alba	10 m

The CCAP Partnership Agreement with Pierce College would allow ECR to offer college-level courses on campus to ECR students.

C. Review and Possible Approval of 2017-2018 School Accountability Report Card	Vote	David Hussey	10 m
D. Discuss and Possible Approval of Fee for Service Contract for Psychiatric Social Workers	Vote	Emilie Larew	10 m

Staff recommends approval of contract with LAUSD's School Mental Health for Psychiatric Social Workers. Funding for this will not come from the general account, but from LEA Billing funds and a donation from the Schmitt family.

E. Tech Update and Possible Approval of Expansion of IT Audit to Include Inventory	Vote	Fernando Delgado and Beatriz Chen	20 m
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Discussion and possible approval of expanding the IT audit to include a complete inventory of all tech equipment and materials.

F. Discuss and Possible Approval of Classified Management Salary Table	Vote	David Hussey	10 m
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Create new salary table for classified management.

G. Discuss and Possible Approval of Request for Allowance of Attendance	Vote	Daniel Chang	5 m
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On Friday, January 18th, the threat of school shooting caused a significant decrease in attendance.

<b>V. Closed Session</b>			<b>7:31 PM</b>
A. Conference with Labor Negotiators	Discuss	Scott Silverstein	15 m

Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott  
Employee Organization: American Federation of State County and Municipal Employees District Council 36

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>B. Public Employee Discipline / Dismissal / Release</b>	Discuss	David Hussey	10 m
<b>VI. Reconvene to Open Session</b>			<b>7:56 PM</b>
<b>A. Report on Actions Taken in Closed Session, If Any</b>	Discuss	Scott Silverstein	3 m
<b>VII. Governance</b>			<b>7:59 PM</b>
<b>A. Discuss and Possible Approval of Board Member Roles and Responsibilities</b>	Vote	Scott Silverstein	15 m
Discuss the proposed Board Member Roles and Responsibilities policy document.			
<b>VIII. Closing Items</b>			<b>8:14 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Scott Silverstein	1 m

## Coversheet

### Approve Minutes of December 13, 2018 Board Meeting

**Section:** II. Consent  
**Item:** A. Approve Minutes of December 13, 2018 Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on December 13, 2018

APPROVED



# El Camino Real Charter High School

## Minutes

### Board Meeting

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#### Date and Time

Thursday December 13, 2018 at 4:30 PM

#### Location

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#### **Directors Present**

Beatriz Chen, Brian Archibald, Bruce Takeguma, Darin Ryburn, Scott Silverstein, Steven Kofahl

#### **Directors Absent**

Gregory Basile, Kenneth Lee, Lisa Crosthwait

#### **Guests Present**

Alan Darby, Daniel Chang, David Hussey

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Dec 13, 2018 at 4:35 PM.

**B. Record Attendance and Guests**

**C. Pledge of Allegiance**

**D. Public Comments**

Letty Zane, parent and Friends of ECR, spoke regarding the upcoming 50th Anniversary Gala and concerns regarding eliminating the marketing director position.

**E. Executive Director Update**

Coffee with the Principal took place yesterday, was very interactive. Also, there was a meeting with Charter Schools Division yesterday; the Certificate of Occupancy for the North Campus has been approved, and the Material Revision has to be resubmitted and then CSD will review it. If there is a UTLA strike, it would have an affect, and may push the vote by LAUSD's Board. CSD hoped to have the matter to LAUSD's Board by February if not sooner, but the strike may delay it to March. ECR currently has 100 students in the Independent Study program, with 25 students on the waiting list, and there are often inquiries from parents about the program. We will maintain communications with the local community to ensure they are kept informed about the program.

Next semester, Dr. Howard, a professor from UCLA, will come and give a full day Professional Development to all staff on cultural proficiency, in January and in August. On February 7, there will be an AP Expo Night. Middle school students will be invited. The school play Almost Maine took place last week, was nearly sold out every night and was very well received.

**F. Chief Business Officer Update**

The Prop 39 project was completed and signed off on; we hope to receive approximately \$250,000 in rebates in the next quarter.

Regarding building new bungalows at AltEd, we are starting to put together a scope of project in partnership with LAUSD.

Regarding the next meeting with CSD, Mr. Takeguma recommended that we invite the CSD members to come visit the North Campus and have the meeting there, instead of ECR going to Beaudry. Mr. Takeguma also asked that David Honda be recognized for his contribution.

**G. Board Committee Reports**

The Travel Committee met today, and Ms. Chen noted that three trips were approved: Boys Volleyball to Hawaii; Boys Volleyball to Las Vegas; and Girls Softball to Las Vegas. Mr. Ryburn stated that the school only reimburses expenses for the coaches who go with the team; the majority of the cost is covered by the teams through fundraising.



The Safety Committee, Mr. Ryburn spoke regarding ongoing concerns on active shooters. Mr. Ryburn noted that there is a company with innovative technology, which he will present at a future Board meeting.

#### H. Recognition of Outgoing Board Member

The Board recognized outgoing board member Bruce Takeguma. Mr. Silverstein noted that Mr. Takeguma was appointed by LAUSD to our Board approximately 18 months ago, and that ECR could not have asked for a better Board member. Mr. Ryburn also thanked Mr. Takeguma for his service.

Mr. Takeguma spoke and thanked everyone for the kind words. He also noted that he had learned a lot during his time on the Board, particularly regarding the details of operating an independent charter school. And he believes ECR is on the right track, and has high hopes for the future of ECR.

### II. Consent

#### A. Approve Minutes of November 15, 2018 Board Meeting

Darin Ryburn made a motion to approve minutes from the Board Meeting on 11-15-18 Board Meeting on 11-15-18.

Steven Kofahl seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Steven Kofahl	Aye
Darin Ryburn	Aye
Bruce Takeguma	Abstain
Lisa Crosthwait	Absent
Kenneth Lee	Absent
Beatriz Chen	Aye
Brian Archibald	Abstain
Scott Silverstein	Aye
Gregory Basile	Absent

#### B. Approve Minutes of November 15, 2018 Special Meeting

Darin Ryburn made a motion to approve minutes from the Special Meeting on 11-15-18 Special Meeting on 11-15-18.

Beatriz Chen seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Scott Silverstein	Aye
Kenneth Lee	Absent
Darin Ryburn	Aye
Beatriz Chen	Aye
Lisa Crosthwait	Absent

**Roll Call**

Gregory Basile Absent  
Bruce Takeguma Abstain  
Brian Archibald Abstain  
Steven Kofahl Aye

**III. Financial**

**A. Review and Vote on 2017-2018 Audit Report**

Victoria Parker of Clifton Larson Allen spoke. She discussed the governance letter to the Board, and noted that there were no issues or discrepancies, and no issues or disagreements with management in the audit. Mr. Silverstein asked if the audit goes through every transaction, or through a sampling. Ms. Parker said the audit is conducted through a sampling and with the use of analytics. This is industry standard, and pursuant to generally accepted standards.

Ms. Parker then went over the audit report. Mr. Kofahl questioned on page 9 regarding the credit risk, and whether the FDIC insurance amount is sufficient. Ms. Parker said this is standard, and that ECR has additional insurance beyond what FDIC insures.

It was noted that this audit is as of June 30, 2018; it would not reflect any potential liability associated with CalSTRS. Overall, there were no deficiencies, findings, or exceptions found. This includes the audit of the federal expenditures in the special education program.

Brian Archibald made a motion to approve the 2017-2018 audit report.

Bruce Takeguma seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Kenneth Lee Absent  
Steven Kofahl Aye  
Bruce Takeguma Aye  
Brian Archibald Aye  
Beatriz Chen Aye  
Scott Silverstein Aye  
Lisa Crosthwait Absent  
Darin Ryburn Aye  
Gregory Basile Absent

**B. Review and Vote on 1st Interim Financials**

The interim financials were submitted to LAUSD on November 26, 2018. These numbers were already presented at the November Board meeting. Mr. Ryburn asked if the projected percentages have been published by CalSTRS and CalPERS; the information will be sent to Mr. Ryburn.

Brian Archibald made a motion to approve the 1st interim financials.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. School Business**

**A. Discuss and Possible Approval of Paycom, a Third Party Human Capital and Payroll Processing Company**

Mr. Darby discussed retaining Paycom as an online platform to integrate attendance, HR and payroll into one system. Jason Harris of Paycom spoke, noted that approximately 30% of Paycom's client base is charter schools and non-profit organizations. Mr. Harris spoke about a partnership relationship, where Paycom can grow with ECR. Currently, because ECR uses many different platforms, it makes it difficult for employees to access the information. Paycom integrates everything into one app that can be accessed through any smartphone or device. The implementation is targeted for July 2019.

Mr. Ryburn asked what the cost difference would be if we were to go with Paycom. Mr. Darby noted that the contract with Paycom will be approximately \$70,000; we would have to negotiate with EdTec if we were to remove the payroll function as to how much of a reduction that would be, our current contract does not break out what EdTec is charging us for the payroll function. But without the savings in that piece, we would already almost break even with the savings from time and attendance.

It was also noted that Paycom integrates well with Netsuite. Also, EdTec will continue to have access to our Netsuite and payroll numbers.

Mr. Ryburn asked if there would be more staffing needed in order to work with Paycom; Mr. Darby said not necessarily, as the Business Office has increased staffing recently and should be able to work with Paycom efficiently.

Darin Ryburn made a motion to approve the use of Paycom for human capital management and payroll processing.

Beatriz Chen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kenneth Lee	Absent
Brian Archibald	Aye
Bruce Takeguma	Aye
Gregory Basile	Absent
Scott Silverstein	Abstain
Steven Kofahl	Aye
Lisa Crosthwait	Absent
Darin Ryburn	Aye
Beatriz Chen	Aye

**B. Tech Update and Status of IT Audit**

Mr. Delgado stated that the North Campus was incorporated into the infrastructure over the weekend.

Also, there was a network connectivity issue on student devices due to a compatibility issue and a bug in the firmware update. ECR is looking into upgrading the internet

speed, from 1GB to 5GB; 50% of this cost will be funded by e-rate. We are taking bids from AT&T and Charter Spectrum. The Tech Center will be established in the Spring semester, and a tech assistant will be available to help in the classroom. Also, a student tech club will be started that will hopefully trickle down help troubleshoot some of the tech issues being experienced by the students and staff. Ms. Chen noted that there will be more professional development for the teachers; also, some of the repairs will be tasked to trained student employees. If a student has an issue with a laptop that will take more than 5 minutes, the student will leave the laptop with the tech center and a loaner will be provided.

Regarding whether teachers know how to fill out a tech ticket, this information was provided in a tech newsletter and was also covered during one of the professional development; and another newsletter is going out tomorrow. The Tech Dept. will provide information as to how many tech tickets are being submitted and how long the turnaround time is.

As to the IT Audit, Ms. Chen noted it was taking time for the tech company to get back to her, so we may be pursuing other tech companies to perform the audit.

**C. Discuss and Possible Approval of Resolution re Administrative Panel**

This matter was tabled.

**D. Discuss and Possible Approval of Resolution Re Recognition of AFSCME**

The Resolution to recognize AFSCME as the exclusive representative for all full-time and part-time classified employees of El Camino Real Charter High School as defined in California Education Code Section 45100 et. seq., except those specifically excluded by EERA Section 3543.4.

The motion was tabled until after the closed session.

After the closed session, the Board adopted the Resolution.

Darin Ryburn made a motion to approve the Resolution re recognition of AFSCME as the exclusive representative of all full-time and part-time classified employees.

Bruce Takeguma seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Bruce Takeguma	Aye
Kenneth Lee	Absent
Brian Archibald	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Gregory Basile	Absent
Lisa Crosthwait	Absent
Darin Ryburn	Aye

**V. Closed Session**

**A. Conference with Legal Counsel: Anticipated Litigation**

Closed session took place.

**B. Conference with Labor Negotiators**

Closed session took place.

**VI. Reconvene to Open Session**

**A. Report on Actions Taken in Closed Session, If Any**

There were no actions taken to report.

**VII. Closing Items**

**A. Adjourn Meeting**

Steven Kofahl made a motion to adjourn the meeting.

Bruce Takeguma seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:49 PM.

Respectfully Submitted,  
Daniel Chang

## Coversheet

### Review and Vote on November 2018 and December 2018 Check Registers

**Section:** III. Financial  
**Item:** A. Review and Vote on November 2018 and December 2018 Check Registers  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** ECR Nov. 2018 Check Registers.pdf  
ECR Dec. 2018 Check Registers.pdf

## Check Register



El Camino Real HS  
November 2018

Grand Total 910,740.92

Vendor	Check Number	Void	Date	Description	Check Amount
MailChimp	121		11/20/2018	Dues and Memberships	120.00
Michele Greene	122		11/8/2018	FSA	300.65
Samantha Spencer	123		11/20/2018	FSA	20.82
Sylvia Yi	124		11/23/2018	FSA	416.66
Amy Carter (ee)	125		11/20/2018	FSA	565.00
Barrie Gold	126		11/23/2018	FSA	416.66
Matthew Harbourt (ee)	127		11/20/2018	FSA	208.33
Michele Greene	128		11/27/2018	FSA	1,250.00
Rosales, Marlene Santoyo	55892		11/1/2018	10/22/18 Scorekeeper Boys Water Polo vs Taft @Birmingham	40.00
Ayrapetyan, Silva	55893		11/1/2018	10/22/18 Lifeguard Boys Water Polo vs Taft @Birmingham	40.00
Los Angeles Pierce College	55894		11/1/2018	12/3/18-1/31/19 Pool Rental at Pierce College	4,591.38
Diaz, Ricardo	55895		11/1/2018	10/29/18 Lifeguard Boys Water Polo @Panorama HS	40.00
Panorama High School Associated Student Body	55896		11/1/2018	Oct 2018 Pool Rental Permit Fee Boys Water Polo	100.00
Elizabeth Brasler	55897		11/1/2018	Almost, Maine Set	26.69
Wendy Treuhaft	55898		11/1/2018	Quality Programs for English Learners for Charter Schools	25.00
Nettime Solutions LLC	55899		11/1/2018	8/9/18-8/9/19 Hardware Maintenance	1,500.00
MWB Copy Products, Inc (SoCal Office Tech)	55900		11/1/2018	10/22/18-11/21/18 Maintenance Agreement for Printers (Contract CN8030-01)	409.53
Rudolph Nicolas Brown	55901		11/1/2018	10/29/18 Proposal and Agreement for Seat at the Table	6,250.00
Law Offices of Young, Minney & Corr, LLP	55902		11/1/2018	09/18 Legal Services	9,131.99
Richard Yi	55903		11/1/2018	Employee Reimbursement	39.14
Richard Yi	55904		11/1/2018	Zip Lock Bags - headphones for testing	22.96
Wenmar, Inc (Resource 4 Signs)	55905		11/1/2018	Shoup Property 50% downpayment	2,235.27
Michael Consoletti	55906		11/1/2018	Supplies NJROTC Military Science	220.36
Kevin Thurow	55907		11/1/2018	Enterprise Truck Rental for Band Competition	447.42
Stephanie Franklin	55908		11/1/2018	Airfare for 10/23/18 CDO Competition in Arizona	2,598.24
Bruce Neale	55909		11/1/2018	11/2/18 CIF Football Playoff Game vs So Gate	52.50

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Moran, Susan	55910		11/1/2018	11/2/18 CIF Football Playoff Game Worker RD1 vs SouthGate HS	52.50
Wiener, Cory	55911		11/1/2018	10/30/18 Girls Volleball Playoff Supervision vs Venice	45.00
Wiener, Cory	55912		11/1/2018	11/2/18 Supervision Football CIF LA Div RD1 vs SouthGate HS	67.50
Harapetian, Gina	55913		11/1/2018	11/2/18 Scorer Football Playoffs RD1 vs SoGate HS	55.00
NJROTC	55914		11/1/2018	11/2/18 Gate Supervision CIF Football vs SouthGate	250.00
Devynn Teems	55915		11/1/2018	11/2/18 AT Sideline Support CIF Football vs SouthGateHS	75.00
Aminta P Garcia	55916		11/1/2018	11/2/18 CIF Football Playoff Game Worker Home	60.00
Underwood Family Farms	55917		11/1/2018	11/16/18 Humanitas 12th Grade Field Trip	480.00
Edward Watts	55918		11/2/2018	11/2/18 BackJudge CIF Football vs So Gate HS Rd1	89.00
Velarde, Enrique	55919		11/2/2018	11/2/18 Linesman CIF Football vs SoGate HS Playoffs RD1	89.00
Engeron, Anthony	55920		11/2/2018	11/2/18 LineJudge CIF Football vs SoGate HS Rd1	89.00
Angelo Golden	55921		11/2/2018	11/2/18 Umpire CIF Football vs SoGate HS Rd1	89.00
Michael Goode, Sr	55922		11/2/2018	11/2/18 Referee CIF Football vs SoGate HS Rd1	91.00
AEGIS Security & Investigations, Inc	55923		11/2/2018	09/18 Security Services	48,015.00
CompuClaim	55924		11/2/2018	09/18 MeduClaim Procedure Code Billing(LEA)	28.35
Jules Seltzer Associates	55925		11/2/2018	Furniture for Shoup	17,137.23
Jules Seltzer Associates	55926		11/2/2018	Classroom #6, Consisting of: (1) Staks 22x66 Worksurface with modesty panel - white laminate	2,355.00
SAUGUS CENTURION SOFTBALL BOOSTER CLUB	55927		11/2/2018	Softball Budget - Tournament Fee	475.00
Jules Seltzer Associates	55928		11/2/2018	133033 SHOUP	16,628.00
Taft Charter High School Student Body	55929		11/2/2018	West Valley League Cross Country Finals - Cross Country Budget	16.06
School Datebooks	55930		11/2/2018	Agendas for SY 2018-19	8,746.81
Woong G Yoo	55931		11/2/2018	October Network Services	2,400.00
Low Voltage Direct Inc.	55932		11/2/2018	Security Equipment for Shoup	24,037.43
Tri-County Forensic League	55933		11/2/2018	Speech and debate team tournament (part 2)	40.00
Tri-County Forensic League	55934		11/2/2018	TCFL Novice Speech	20.00
Elizabeth Brasler	55935		11/5/2018	DTASC Membership & Travel to 8/26/18 Mandatory Meeting	57.20

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818 Cleaners	55936		11/6/2018	Dry Cleaning - Football Budget	405.00
Lori Pratt	55937		11/6/2018	Reimbursement For Lunch JF Literacy Program	10.05
The Shredders	55938		11/6/2018	09/18 Shredding	173.00
Alicia Martinez	55939		11/6/2018	Parent requests funds to be reimbursed	40.00
Brooks Transportation Inc.	55940		11/6/2018	10/16/18 RT from ECR to Olvera Street, Chinatown, and Little Tokyo	440.00
Brooks Transportation Inc.	55941		11/6/2018	Athletic Buses 10/10-10/12/18	3,375.00
Brooks Transportation Inc.	55942		11/6/2018	11/3/18 RTrom ECRCHS to Carson High School - Drama	800.00
Brooks Transportation Inc.	55943		11/6/2018	10/20/18 RT from ECR to Canyon HS, Santa Clarita (Drama)	775.00
Centennial High School	55944		11/6/2018	4/18 -20/2019 Centennial High Spring Jamboree Softball	550.00
Eleni Hapsis	55945		11/6/2018	Mealtime Reimbursement	100.00
JW Pepper & Son, Inc	55946		11/6/2018	Music (Choir)	162.91
Brooks Transportation Inc.	55947		11/6/2018	Athletics Buses 10/15-10/19/2018	4,730.00
Brooks Transportation Inc.	55949		11/6/2018	11/16/18 Field Trip Underwood Farms	350.00
Brooks Transportation Inc.	55950		11/6/2018	10/27/18 Marching Band/Drill Team Simi Valley HS	1,300.00
Brooks Transportation Inc.	55951		11/6/2018	Choral Festival at Magic Mountain, 11/3/18	665.00
Brooks Transportation Inc.	55952		11/6/2018	10/26/18 RT from ECR to the Fashion District (Davis) Tournament Fees Burroughs FS JV Tournaments -	417.50
Burroughs Girls Basketball	55953		11/6/2018	Girls Basketball Budget	750.00
Child and Family Guidance Center/Northpoint School	55954		11/6/2018	09/18 Special Ed Services Northpoint	2,490.41
Flinn Scientific Inc.	55955		11/6/2018	Owl Pellets, Pkg/15	141.07
Hess & Associates	55956		11/6/2018	4th Qrt 2017-18 CALSTRS/CALPERS Retirement Reporting Tranactions Fee	5,347.50
Jules Seltzer Associates	55957		11/6/2018	Furniture Inv 229159 50% Deposit	5,476.00
LACOE, Los Angeles County Office of Education	55958		11/6/2018	Blue Prints for Effective Leadership (Weny Treuhaft)	295.00
LACOE, Los Angeles County Office of Education	55959		11/6/2018	English Learner Coaches Network (W Treuhaft)	400.00
SHI International Corp	55960		11/6/2018	Replacement Stylus and Adapters for student laptops	45.77
Staff Rehab	55961		11/6/2018	10/15/18-10/19/18 Staff Rehab Services	2,275.00
Staples Business Advantage	55962		11/6/2018	7205665254	1,031.91
Staples Business Advantage	55963		11/6/2018	7205256355 PO536 Gold	27.56

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Staples Business Advantage	55964		11/6/2018	Office Supplies Backorder 7204461746	220.52
Staples Business Advantage	55965		11/6/2018	office supplies PO406 Gregorio	9.14
Staples Business Advantage	55966		11/6/2018	Office supplies for Counseling Dept PO576	145.89
Staples Business Advantage	55967		11/6/2018	office supplies	62.55
Staples Business Advantage	55968		11/7/2018	Pens	29.11
Rahim Hassanali	55969		11/7/2018	Speech and Debate Team Tournament CSU Fullerton	149.00
Elizabeth Brasler	55970		11/7/2018	Tickets for Fall Play 2018-19 Naviance program: College and career	100.71
Naviance, Inc.	55971		11/7/2018	readiness	21,142.13
Staples Business Advantage	55972		11/7/2018	7205256355	292.51
Staples Business Advantage	55973		11/7/2018	7205256355	8.91
Staples Business Advantage	55974		11/7/2018	Invoice 3392167230 PO406 File Pocket Folders, Post its, Paper Mate, Binder	12.47
Staples Business Advantage	55975		11/7/2018	Clips, Pens Rubber Bands	666.90
Staples Business Advantage	55976		11/7/2018	Order Number: 7203304316 (Backorder)	25.60
Staples Business Advantage	55977		11/7/2018	Order Number: 7203097291 (Backorder) for AltEd	162.26
Staples Business Advantage	55978		11/7/2018	Order Number: 7203097291	29.12
Staples Business Advantage	55979		11/7/2018	Classroom Supplies - Poster Paper, Markers, Toner	109.48
Staples Business Advantage	55980		11/7/2018	office supplies	106.06
Staples Business Advantage	55981		11/7/2018	Office Supplies for AltEd PO501 3391285321	504.16
Staples Business Advantage	55982		11/7/2018	Cabinet, sheet protectors	233.80
Staples Business Advantage	55983		11/7/2018	office supplies	118.07
Alex Kamberian	55984		11/8/2018	Replacement for Ck 53896-non deposit 202201902318000301 7/18-6/19 Property Tax-1st	49.24
Los Angeles County Tax Collector	55985		11/8/2018	Installment Shoup	23,249.88
Eric Wilson	55986		11/8/2018	(12) Rubbermaid Roughneck Recycling Bins	279.80
Barnes & Noble	55987		11/8/2018	Textbooks for English Dept	5,367.69
Moon Grad Services	55988		11/8/2018	Academic Decathlon Rings(HerffJones)	1,806.75
Loch Unlimited, Inc	55989		11/8/2018	Skateboard racks West Valley League Cross Country Finals Taft HS -	741.79
Taft Charter High School Student Body	55990		11/8/2018	2018 Host School Medals - Cross Country Budget	40.63
Brigham Young University	55991		11/8/2018	Indep Study studentsCustomer ID 844389054	875.00
Brooks Transportation Inc.	55993		11/8/2018	10/22 - 10/25/18 Athletics Transportation	1,750.00
Brooks Transportation Inc.	55994		11/8/2018	Humanitas trip to Huntington Library, 11/1/18	428.75
Waste Management - Los Angeles	55995		11/8/2018	11/18 Waste Management Services on Shoup	372.92
Samuel Bartels	55996		11/8/2018	Alt ED STS System	344.54
Billy Ramirez	55997		11/8/2018	Green Fees 10/17/18 vs Van Nuys	24.75

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				To have personnel trained and certified for S.A.R.T.	
Angel Lerma	55998		11/8/2018 10/22/18		90.00
Wendy Treuhaft	55999		11/8/2018	EL Master Plan Workshop	284.92
Kevin Thurow	56000		11/14/2018	Truck Rental	339.46
CNB OnSite Check Sequence begins at 11000 Book2Bank begins at sequence 30000					
Carranza, Julio	11000		11/14/2018 11/14/18	JV Var Boys Soccer vs Monroe Ref2	119.00
Ed Defty	11001		11/14/2018 11/14/18	JV Var Ref1,2 Boys Soccer vs Monroe	119.00
Ramirez, David	11002		11/14/2018 11/14/18	Var Ref Boys Soccer vs Monroe	79.00
Hardie, Rian	11003		11/14/2018 10/18	ColorGuard/Dance Instructor	510.00
Bianca Oruh	11004		11/14/2018 10/18	ColorGuard/Dance Instructor	517.50
Mutual of Omaha	11005		11/14/2018 07/18	Voluntary Disability Insurance	1,856.58
Mutual of Omaha	11006		11/14/2018 08/18	Voluntary Disability Insurance	1,856.58
Mutual of Omaha	11007		11/14/2018 09/18	Voluntary Disability Insurance	1,749.60
Donald E Webster dba Broken Drum Insulation	11008		11/14/2018	Insulation Work on Shoup	346.00
Wayne Adelstein	11009		11/14/2018	11/9/18-12/8/18 Publications Marketing & Community relations	5,000.00
American Foothill Publishing Co.	11010		11/14/2018	The King's Courier Issue: October 5, 2018 Vol. 49, Issue 2	637.00
Chartwells Division	11011		11/14/2018 5/17/18	Meals for Board of Directors check reissue	151.78
Samantha Spencer	11012		11/15/2018	Workshop	16.79
Barbara Stanoff	11013		11/15/2018	BET Training Woodland Hills, Ca.	11.05
Alison Yedor	11014		11/15/2018	Flags for Varsity Drill Team	318.60
Brooks Transportation Inc.	11015		11/15/2018	Senior Picnic Buses 09/14/18 at Vasa Park - STOP PAYMENT; REISSUE CHECK #11015	3,452.50
Brooks Transportation Inc.	11016		11/15/2018	Marching Band Competition to College of the Canyons, 11/3/18	1,570.00
Brooks Transportation Inc.	11017		11/15/2018	AVID trip to LA River Greenway, 11/3/18	350.00
Brooks Transportation Inc.	11018		11/15/2018	Fee for cancelled bus for LMU field trip for BSU	299.00
Brigham Young University	11019		11/15/2018	Independent Study Class	45.00
Child and Family Guidance Center/Northpoint School	11020		11/15/2018 07/18	Special Ed Services Northpoint	2,144.82
Grainger	11021		11/15/2018	Woodshop repair parts, Ask for LAUSD discount when ordering	729.16
Jules Seltzer Associates	11022		11/15/2018	Furniture 50% Deposit	22,230.00

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Vendor	Check Number	Void	Date	Description	Check Amount
Kelly Services, Inc.	11023		11/15/2018	Substitute Teachers through 10/14/18	7,397.71
Linguabee LLC	11024		11/15/2018	10/3/18-10/5/18 Interpreting Services	993.75
Nettime Solutions LLC	11025		11/15/2018	2018-2019 Hardware Maintenance	300.00
PARS	11026		11/15/2018	08/18 PARS ARS Fees	330.32
Staff Rehab	11027		11/15/2018	10/8/18-10/12/18 Staff Rehab Services	2,400.00
DirectEd Specialized Services LLC	11028		11/15/2018	Professional Development	4,000.00
The Print Spot	11029		11/15/2018	01/18 Printing Services check reissue	5,246.53
The Print Spot	11030		11/15/2018	9" x 12" pocket folders - Estimate 1056	2,463.76
Creative Elements	11031		11/16/2018	Stage for Fall 2018 Play (Fee and Reimbursement for Supplies)	4,108.16
Vernier Software & Technology LLC	11032		11/16/2018	Logger Pro 3 Software for AP Physics	249.00
Brooks Transportation Inc.	11033		11/16/2018	Trip to Hyperion Water Treatment Plant 11/15/18	395.00
Tri-County Forensic League	11034		11/16/2018	11/17/18 Speech and Debate Fall Open Debate	120.00
Alfred Tamazyan	11035		11/16/2018	11/16/18 Official Girls Water Polo vs Santee	79.00
American Foothill Publishing Co.	11036		11/16/2018	The King's Courier Issue: 11/02/18 Vol. 49, Issue 3	637.00
LA Master Chorale	11037		11/16/2018	LA Master Chorale HSCF Participation Fee	225.00
Bridge Education Group, Inc	11038		11/16/2018	EL PD/ Training	475.00
Educational Data Systems	11039		11/16/2018	CELDT Testing Material from 2017-18 year - Testing Budget	179.90
M&M Paper Co.	11040		11/16/2018	Copy Paper	303.86
Santee Educational Complex	11041		11/16/2018	11/14/18 Girls Water Polo Missed Game Santee Educ Comp[lex	79.00
CompuClaim	11042		11/16/2018	10/18 MeduClaim Procedure Code Billing(LEA)	62.19
Arbor Scientific	11043		11/16/2018	Dye	279.99
Smart & Final	11044		11/16/2018	10/18 Food Supplies	902.88
Eastbay Team Sales	11045		11/16/2018	Baden Perfection Thermo Soccer Ball	533.70
Michael Consoletti	11046		11/19/2018	Employee Reimbursement	436.05
Kevin Thurow	11047		11/19/2018	Employee Reimbursement	150.00
Eric Wilson	11048		11/19/2018	Employee Reimbursement	48.00
Kevin Thurow	11049		11/19/2018	Employee Reimbursement	335.57
Billy Ramirez	11050		11/19/2018	Green Fees League Finals 10/24/18	21.00
Elizabeth Brasler	11051		11/19/2018	Employee Reimbursement	51.45
Elizabeth Brasler	11052		11/19/2018	Employee Reimbursement	49.54
Westlake High School	11053		11/19/2018	12/01/18 Westlake Showcase Girls Soccer vs Simi Valley	125.00
John Burroughs High School	11054		11/19/2018	11/27-12/1/18 FS Winter Classic B Basketball J Burroughs HS	375.00
Simi Valley High School	11055		11/19/2018	11/14-17/18 32nd Annual Simi Valley JV Tipoff Classic B Basketball	450.00

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John Burroughs High School	11056		11/19/2018	11/12-17/18 FS Winter Classic Boys Basketball 11/06, 11/13-15/18 Buses for various Athletic Teams	375.00
Brooks Transportation Inc.	11057		11/19/2018	Inv 12815	2,550.00
Kelly Services, Inc.	11058		11/19/2018	Substitutes for Technology Dept. through 10/28/18	1,162.59
Kelly Services, Inc.	11059		11/19/2018	Substitutes for Technology Dept. through 9/23/18	1,080.00
Kelly Services, Inc.	11060		11/19/2018	Substitutes for Technology Dept. through 9/30/18	1,080.00
Kelly Services, Inc.	11061		11/19/2018	Substitutes for Technology Dept. through 9/23/18	1,080.00
Kelly Services, Inc.	11062		11/19/2018	Substitutes for Technology Dept. through 9/16/18	790.25
Kelly Services, Inc.	11063		11/19/2018	Substitute Teachers through 11/11/18	9,608.79
Kelly Services, Inc.	11064		11/19/2018	Substitute Teachers through 9/30/18	10,227.96
Kelly Services, Inc.	11065		11/19/2018	Substitute Teachers through 10/7/18	10,213.14
Kelly Services, Inc.	11066		11/19/2018	Substitute Teachers through 9/23/18	13,249.84
Hanover Insurance Group	11067		11/19/2018	11/18 Payment for 2018-2019 Insurance 10/18 SpEd Services(Teacher, Aide, Aide-EiCo Continuation)	10,403.97
Piece of Mind Care Services	11068		11/20/2018		123,842.60
Onsite Reprographics	11069		11/20/2018	scan in & white on pdf	7.00
McLean Accounting Solutions	11070		11/20/2018	10/18 Payroll Services	3,822.50
LADWP	11071		11/20/2018	10/25/18 Billing Shoup Property	4,533.05
Chartwells Division	11072		11/20/2018	10/18 Cafeteria Services	89,937.31
Chartwells Division	11073		11/20/2018	10/25/18 Meals for Board of Directors	139.78
Linguabee LLC	11074		11/20/2018	10/12/18 Interpreting Services	450.00
Linguabee LLC	11075		11/20/2018	10/17/18-10/19/18 Interpreting Services	1,017.73
Canyon Del Oro	11076		11/20/2018	Competition fee for AcaDeca	270.00
EdTec Inc.	11077		11/20/2018	10/18 EdTec Monthly Services	17,654.17
Abdon Rosales	11078		11/20/2018	10/18 Gardening Service for Shoup	1,000.00
Samuel Villalobos	11079		11/20/2018	10/11/18 Labor on Shoup	300.00
Samuel Villalobos	11080		11/20/2018	9/29/18-10/6/18 Labor on Shoup and Supplies	1,213.91
MWB Copy Products, Inc (SoCal Office Tech)	11081		11/20/2018	7/22/18-10/21/18 Overage Charge	9.43
Nettime Solutions LLC	11082		11/20/2018	10/18 stratustime Monthly Subscription	1,628.00
DLL Financial Services, Inc.	11083		11/20/2018	10/15/18-11/14/18 Copier Lease Contract 25426256	2,440.86
Marta Franco	11084		11/20/2018	10/24/18 Notary Service	30.00
McGraw-Hill Education, Inc.	11085		11/20/2018	Books Invoice #105761871001	12,866.41
PITNEY BOWES	11086		11/20/2018	10/18 Meter Rental	90.20
SHI International Corp	11087		11/20/2018	Adobe Creative Cloud/Maintenace 9/18-8/19 PO5083	6,150.00
SHI International Corp	11088		11/20/2018	Surface Laptop for the CBO.	2,697.82
World Unispec	11089		11/20/2018	Blue Hoodies for Student Store	1,435.50

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AT&T	11090		11/20/2018	10/22/18-11/21/18 818 888-3532 Alarm	160.32
				1st Qrt 2018-19 Charter CALSTRS/CALPERS	
Hess & Associates	11091		11/20/2018	Retirement Reporting Transactions Fee	7,415.00
Law Offices of Young, Minney & Corr, LLP	11092		11/20/2018	A. Simpson v. ECRCHS and LAUSD	323.00
Swain Bailey	11093		11/20/2018	10/29/18 Textbook Refund	75.00
ReadyRefresh	11094		11/20/2018	9/17/18-10/16/18 Water Service	238.57
Blick Art Materials	11095		11/20/2018	Art Supplies	940.23
Freed, Michael	11096		11/20/2018	2018 Marching Band Show Design "Phoenix Rising"	2,400.00
				10/18 Screening and Therapy/Staff Consultation and	
Inspire Communication, Inc	11097		11/20/2018	Documentation	20,853.05
Pear Deck Inc	11098		11/20/2018	10/1/18-9/30/19 Pear Deck group subscription	1,192.00
Trees 'N Things	11099		11/20/2018	9/15/18, 11/17/18 Tree Maintenance on Shoup	21,050.00
				11/10/18 One way Pick Up/Drop off from ECR to	
Brooks Transportation Inc.	11100		11/20/2018	Granada Hills	350.00
Maya Teitz	11101		11/20/2018	50 Question Tests -Economics	250.00
The Cruz Center	11102		11/20/2018	10/18 Special Ed Services	1,273.75
Verdugo Hills Autism Project	11103		11/20/2018	05/18 Direct Intervention and Supervision for Student	7,828.15
Verdugo Hills Autism Project	11104		11/20/2018	06/18 Direct Intervention and Supervision for Student	1,178.10
Verdugo Hills Autism Project	11105		11/20/2018	06/18 Direct Intervention and Supervision for Student	4,468.75
				Rate Increase for 07/18 Direct Intervention and	
Verdugo Hills Autism Project	11106		11/20/2018	Supervision for Student	296.00
Verdugo Hills Autism Project	11107		11/20/2018	08/18 Direct Intervention and Supervision for Student	4,868.05
Verdugo Hills Autism Project	11108		11/20/2018	09/18 Direct Intervention and Supervision for Student	6,346.45
Verdugo Hills Autism Project	11109		11/20/2018	10/18 Direct Intervention and Supervision for Student	8,154.85
Staff Rehab	11110		11/20/2018	10/22/18-10/26/18 Staff Rehab Services	2,210.00
Stephanie Franklin	11111		11/20/2018	Employee Reimbursement	162.35
Stephanie Franklin	11112		11/20/2018	Car Rental for AcaDeca	220.67
Stephanie Franklin	11113		11/20/2018	Employee Reimbursement	180.00
Dean Bennett	11114		11/20/2018	STEAM Conference	271.06
Eric Wilson	11115		11/26/2018	Shoup Property Tax Exempt Application	57.29
Jonathan Beckerman	11116		11/26/2018	JA Achievement Curriculum and Training	22.20

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Alison Yedor	11117		11/26/2018	JV Dance Guard team's WGASC 2019 Membership Varsity Dance Guard team's WGASC 2019	600.00
Alison Yedor	11118		11/26/2018	Membership	600.00
Ziat Zahur	11119		11/26/2018	Reimbursement fro Supplies for Robotics	80.01
Ilda Luna	11120		11/26/2018	Professional Development	109.00
Robotics Education and Competition Foundation, Inc	11121		11/26/2018	Order #61795804 2018 VEX Victory in the Valley	310.00
Gillis, James	11122		11/26/2018	11/30/18 Official Girls Water Polo vs Venice	69.00
Herpetian, Lala	11123		11/26/2018	11/30/18 Official Girls Water Polo vs Venice HS	69.00
Gillis, James	11124		11/27/2018	11/28/18 Official Girls Water Polo vs Eagle Pock	69.00
Herpetian, Lala	11125		11/27/2018	11/28/18 Official Girls Water Polo EaglePock	69.00
Enome, Inc. (Goalbook)	11126		11/27/2018	Goalbook Membership 2018-19 Avid Membership Fees and Weekly Subscription	9,180.00
AVID Center	11127		11/27/2018	Subscription	4,434.00
Merit Oil Company	11128		11/27/2018	11/15/18 Gasoline, Delivery Fee, Fuel Surcharge	519.86
ISSQUARED, Inc.	11129		11/27/2018	Endpoint network security	6,630.00
Scholastic, Inc	11130		11/27/2018	Non-fiction magazines for EL Classes	27.45
Pearson Education	11131		11/27/2018	Textbooks GFTA-3, KLPA-3	128.26
Intermedia Inc. DBA: Stage Accents	11132		11/27/2018	Calista Ladies Dress	308.00
818 Cleaners	11133		11/27/2018	11/03/18 Football Uniforms Dry Cleaning	237.00
Canon Financial Services, Inc.	11134		11/27/2018	10/20/18-11/19/18 Equipment Leases	2,734.77
GraceNotes LLC	11135		11/27/2018	Subscriptions to sightreadingfactory.com	269.98
Law Offices of Young, Minney & Corr, LLP	11136		11/27/2018	A. Simpson v. ECRCHS and LAUSD	1,273.00
Marta Franco	11137		11/27/2018	11/5/18 Notary Service	30.00
Thomas Gray Prewitt (dba Instructional Technology Services, LLC)	11138		11/27/2018	5/15/18-11/14/18 Consultant Fees	6,000.00
Grainger	11139		11/27/2018	Woodshop repair parts	99.40
Bownet	11140		11/27/2018	Softballs	647.41
American Express	11141		11/20/2018	11/12/18 AMEX October Hussey X3-31013	25.00
American Express	11142		11/20/2018	11/12/18 AMEX October 2018 Darby X3-31039	18,868.25
AEGIS Security & Investigations, Inc	11143		11/28/2018	10/18 Security Services	43,535.00
VOID	11144	VOID	VOID	VOID	VOID
La Costa Canyon Speech & Debate	11145		11/28/2018	2018 LaCosta Canyon Speech&Debate Winter Classic Tournament Fees	320.00
Staff Rehab	11146		11/28/2018	11/5/18-11/8/18 Staff Rehab Services	1,820.00
Varsity Spirit Fashion	11147		11/28/2018	Cheer uniforms for JV and Varsity teams SY2018-19	3,128.42

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Los Angeles Unified School District	11148		11/28/2018	9/14-28/18 LAUSD School Police Football OT Reimbursement	1,393.34
Brooks Transportation Inc.	11149		11/28/2018	Cancelled field trip bus Payment from 11/26 for CCR class	299.00
Brooks Transportation Inc.	11150		11/28/2018	Marching band competition at Glover Stadium 11/10/18	1,390.00
Law Offices of Young, Minney & Corr, LLP	11151		11/28/2018	10/18 Legal Services	9,760.32
The Print Spot	11152		11/28/2018	Envelopes for Counseling offices ONLY	306.60
Thousand Oaks High School	11153		11/28/2018	4/06/19 SoCal JV Boys Championship Volleyball Cal Lutheran, TO	325.00
Alison Yedor	11154		11/28/2018	Purchase of a used digitally printed floor	309.00
Lisa Ring	11155		11/29/2018	11/14-16/18 Independent Study Conference	676.50
Suzanne Lee Schuster	11156		11/29/2018	Attendance - STEAM Symposium 10/27-29/18	565.24
Alex Kamberian	11157		11/29/2018	2018 So Section CIF Athletic Admin Summit	73.68
Keon Mook Lee	11158		11/29/2018	11/2-3/18 CA Mathematics Conference-South	780.40
Heidi Maury	11159		11/29/2018	STEAM Professional Dev. (Error with ER123, replaces ER123)	585.21
VOID	11160	VOID			VOID
Lily Liu	11161		11/29/2018	Replaces ER207 due to Approval Problem with System	17.00
Billy Ramirez	11162		11/29/2018	11/1/18 Girls Golf City Finals	14.00
Kevin Thurow	11163		11/29/2018	Vinyl Backdrops -J Madison Band Parent Org	324.77
Kevin Thurow	11164		11/29/2018	11/10/18 Truck & Pull Trailer Rental for Band Competition	335.97
Stephanie Franklin	11165		11/29/2018	AcaDeca Star Tests 1-4	500.00
Alison Yedor	11166		11/29/2018	Purchase of the JV DrillTeam's printed floor from Field and Floor FX	2,440.00
Kimberly Gooze	11167		11/29/2018	Error ER140, replaced byER265 CA Steam Symposium	561.63
AT&T	11168		11/29/2018	11/18 Billing Date 818 844-8815 Shoup Property	152.11
Christine Kopelev	11169		11/29/2018	2018 CA STEAM Symposium 10/28-29/18	543.63
Department of Justice (State of CA)	11170		11/29/2018	10/18 Fingerprint Apps	192.00
JW Pepper & Son, Inc	11171		11/29/2018	electronic music	144.42
School Health Supply	11172		11/29/2018	Ice Packs for Health Office	62.54
Christine Kopelev	11173		11/29/2018	Class Supplies	332.43
MakerBot Industries, LLC	11174		11/29/2018	3D Printers for Physics and Science Program	8,963.44
Woong G Yoo	11175		11/30/2018	11/18 Invoice 3 for network services(Technology)	2,400.00
Hursh Travel Source Inc.	11176		11/30/2018	San Francisco CODA Choral Festival 3/9-11/18 Chaperones	200.00

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Vendor	Check Number	Void	Date	Description	Check Amount
Juan Plascencia	11177		11/30/2018	11/30/18 Girls Soccer vs Simi Valley Ref1	55.00
Francisco Lopez	11178		11/30/2018	11/30/18 Girls Soccer vs Simi Valley Ref2	55.00
Eric Wilson	11179		11/30/2018	Re-entering ER 59 due to a approval problem	558.52
CompStar Insurance Services	11180		11/30/2018	11/18 Workers' Compensation	22,304.15
West Valley-Warner Center Chamber of Commerce	11181		11/30/2018	11/1/18-11/1/19 Membership Investment	99.00
Sandra Delgado	11182		11/30/2018	Re-entering ER 263 due to incorrect amount on check	573.33
Scott Bauman	11183		11/30/2018	11/30/18 Manual Payroll Paycheck Final Pay#1	1,226.16
Scott Bauman	11184		11/30/2018	11/30/18 Manual Payroll Paycheck Final Pay#2	670.88

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**Check Register**



**El Camino Real HS  
November 2018**

Grand Total 49,460.50

Vendor	Check Number	Void	Date	Description	Check Amount
Jodi Borenstein	10921		11/1/2018	Gear	295.67
Jodi Borenstein	10922		11/1/2018	Softball Reimbursement from Trust Account	785.00
Suzanne Lee Schuster	10923		11/1/2018	Senior Class 2019 fund Raiser	197.10
Zephyr Graf-x, Inc.	10924		11/2/2018	ECR Hats - Baseball Trust	2,537.49
Greek Life, Inc	10925		11/2/2018	Senior Salute Ceremony Items - Girls Volleyball Trust	170.86
Fan Cloth	10926		11/2/2018	Items for Track and Field from Trust	502.00
Ares Sportswear	10927		11/6/2018	Students Shirts from Choir Trust	283.23
Real Volleyball	10928		11/6/2018	Girls Volleyball Trust - Spirit Pack	7,641.54
Countdown Printables	10929		11/6/2018	Drill Team /Color Guard Apparel (Trust)	958.13
Fred J. Miller, Inc	10930		11/6/2018	Shoes from Band Trust	805.96
Manhattan Stitchy	10931		11/6/2018	Themed show shirts Trust	894.33
Shelly Marshall	10932		11/7/2018	Personalized Sweatshirts, t-shirts and block lettering	1,525.34
Suzanne Lee Schuster	10933		11/7/2018	Class of 2019 fundraiser	45.42
New Balance Athletic Shoe, Inc	10934		11/8/2018	Team Shoes - Baseball Trust	4,752.64
Boyle, Jeremy	10935		11/8/2018	ECR Baseball Workout Oct - Dec 2018	8,000.00
CKW School Uniforms, INC	10936		11/14/2018	ECR Science Bowl Cardigans	336.96
Eric Choi	10937		11/15/2018	Trust Reimbursement to Employee	1,600.73
Elizabeth Brasler	10938		11/15/2018	Pizza for Coming Out Party	124.91
Suzanne Lee Schuster	10939		11/15/2018	Senior Class of 2019 fundraiser	56.99
Accurate Reprographics, Inc.	10940		11/15/2018	Blue ECR Marching Band Shirts - Band Trust	523.20
Sunway, Inc	10941		11/15/2018	Parkas Girls Soccer -Trust	1,393.09
Soccer.com (Sports Endeavors, Inc.)	10942		11/16/2018	Socks - Boys Soccer Trust	629.54
Eastbay Team Sales	10943		11/16/2018	Pad Girdle, Slotted FB Pants, Web Belt	1,749.45
Accurate Reprographics, Inc.	10944		11/20/2018	"I'm with the Band" parent shirts - Band Trust	436.00
Team Express	10945		11/20/2018	Rawling Baseball Custom Pants - Baseball Trust	752.00
Victory Custom Athletics	10946		11/20/2018	Jackets - Baseball Trust	881.86
Victory Custom Athletics	10947		11/20/2018	Jackets - Baseball Trust	799.92
Cara Viramontes	10948		11/26/2018	Coaches Gear (Trust)	107.42
Deny Sportswear	10949		11/26/2018	Plaques -Girls Soccer Trust	63.26
Deny Sportswear	10950		11/26/2018	Plaque with Baseball Trust	28.35
Deny Sportswear	10951		11/26/2018	8x10 Black Plaque Girls Basketball Trust	31.63
Eastbay Team Sales	10952		11/26/2018	Nike Reversible Tanks Girls Basketball Trust	341.36

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Vendor	Check Number	Void	Date	Description	Check Amount
Countdown Printables	10953		11/27/2018	Port Authority duffle bag Drill Team Trust	489.90
Countdown Printables	10954		11/27/2018	Endurance ladies fulcrum full-zip Trust Drill Team	1,425.69
Trophy Depot, Inc	10955		11/29/2018	Trophies Girls Volleyball Trust	290.74
Jeffry Falgien	10956		11/29/2018	Re-entering ER 246 due to an approval problem	3,000.00
Deny Sportswear	10957		11/29/2018	Spirit Pack - Sweatshirts, Game day shirts	2,502.79
				Deposit 3/19 SF CODA National Choral Festival	
Hursh Travel Source Inc.	10958		11/30/2018	Grace Cathedral Trust	2,500.00

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Payroll checks are not included on this register.

# Check Register



El Camino Real HS  
December 2018

Grand Total 1,053,733.55

Vendor	Check Number	Void	Date	Description	Check Amount
<b>These are the last of Hanmi Bank Checks</b>					
Benefit and Risk Management Services	55891		10/31/2019	11/18 Admin Fee	217.00
VOID	55948	VOID	VOID		VOID
VOID	55992	VOID	VOID		VOID
Devon Knadle	129		12/11/2018	FSA	1,666.64
Sylvia Yi	130		12/12/2018	FSA	416.66
Matthew Harbourt	131		12/13/2018	FSA	208.33
Amy Carter	132		12/11/2018	FSA	430.00
Mary Ruth Summers	133		12/17/2018	FSA	350.00
Barrie Gold	134		12/17/2018	FSA	416.66
<b>CNB OnSite Check Sequence begins at 11000 Book2Bank begins at sequence 300000</b>					
The Home Depot	11185		12/3/2018	Woodshop supplies 10/18	475.53
Pacific Onesource, Inc., dba School Tech Supply, STS-education	11186		12/3/2018	Replacement student laptops	5,225.33
Linguabee LLC	11187		12/3/2018	10/31/18-11/2/18 Interpreting Services	1,012.50
Linguabee LLC	11188		12/3/2018	10/24/18-10/26/18 Interpreting Services	1,012.50
Keron Augustine	11189		12/3/2018	12/03/18 Manual Payroll Check-Sick Pay	198.53
Kelly Services, Inc.	11190		12/3/2018	Substitute Teachers through 11/18/18	6,945.29
McCalla Company	11191		12/3/2018	Mops, Towels	1,914.11
Glazier Football Clinics	11192		12/3/2018	Clinic Reg 2019 Season Pass	499.00
Wenmar, Inc (Resource 4 Signs)	11193		12/3/2018	Shoup Property Balance Due PO647	2,235.27
Hua Gallai, LLP	11194		12/4/2018	Paycheck EEID 931136: Settlement Proceeds	26,596.00
Xerox Financial Services LLC (Xerox Corporation)	11195		12/4/2018	11/18 Equipment Lease-Contract 010-0077477-003	90.35
Xerox Financial Services LLC (Xerox Corporation)	11196		12/4/2018	10/31/18-11/29/18 Equipment Lease-Contract 010-0077477-001	1,128.28
Bernhard Hosu	11197		12/4/2018	12/4/18 JV Var Official Girls Soccer Game vs Chaminade	119.00

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Vendor	Check Number	Void	Date	Description	Check Amount
Bruce Bruhn	11198		12/4/2018	12/4/18 JV Var Official 2 Girls Soccer Game vs Chaminade	119.00
Jaclyn Reilman	11199		12/4/2018	12/4/18 Var Ref Girls Soccer vs Chaminade	79.00
Exchange Service International	11200		12/4/2018	12/3/18 Tuition Refund for FX Student	6,000.00
SEAN RAZAVI	11201		12/4/2018	10/19/18 JV Boys Water Polovs Birmingham Late Add	33.00
Herpetian, Lala	11202		12/4/2018	10/19/18 JV Boys Water Polo vs Birmingham Late Add	33.00
Newbury Park High School	11203		12/4/2018	11/29 12/1/18 Mistletoe Tournament Fee Water Polo Newbury Park	400.00
Brooks Transportation Inc.	11204		12/4/2018	Marching Band Competition to Downey HS, 11/17/18	1,190.00
Brooks Transportation Inc.	11205		12/4/2018	Science trip to SCE Energy Education Center, 11/16/18	458.75
Brooks Transportation Inc.	11206		12/4/2018	BSU trip to Pepperdine, 11/14/18	350.00
Brooks Transportation Inc.	11207		12/4/2018	ROTC trip to Orange Glen HS, Escondido, 12/1/18	1,800.00
Brooks Transportation Inc.	11208		12/4/2018	10/29-11/3/18 Athletics Transportation	2,145.00
Brooks Transportation Inc.	11209		12/5/2018	Mock Trial trip to Stanley Mosk Courthouse, 11/13/18	450.00
Eastbay Team Sales	11210		12/5/2018	Team Shirts	320.25
Charter Schools Development Center	11211		12/5/2018	CSDC 2018 Conference	455.00
Cummins-Allison Corp	11212		12/5/2018	12/7/18-12/6/19 Money Counter Maintenance	360.06
Brigham Young University	11213		12/5/2018	Indep Study students IS 12044697	180.00
Interquest Detection Canines	11214		12/5/2018	10/18 Canine Inspection	350.00
Brooks Transportation Inc.	11215		12/5/2018	11/26 - 12/01/18 Athletics Transportation Various	2,765.00
Kelly Services, Inc.	11216		12/5/2018	Substitutes for Technology Dept. through 11/11/18	864.00
Kelly Services, Inc.	11217		12/5/2018	Substitutes for Technology Dept. through 9/30/18	1,080.00
Kelly Services, Inc.	11218		12/5/2018	Substitutes for Technology Dept. through 10/7/18	1,080.00
Kelly Services, Inc.	11219		12/5/2018	Substitutes for Technology Dept. through 10/7/18	1,080.00
Kelly Services, Inc.	11220		12/5/2018	Substitutes for Technology Dept. through 11/11/18	864.00
Waschak, Edward	11221		12/6/2018	12/6/18 JV Var Official Boys Soccer vs Salesian	119.00
Baptista, Jack	11222		12/6/2018	12/6/18 Official Boys Soccer vs Salesian	119.00
Jeffrey Blumkin	11223		12/6/2018	12/6/18 Ref Boys Soccer vs Salesian	79.00
Chartwells Division	11224		12/6/2018	11/15/18 Lunches for Board of Directors	139.78
Chartwells Division	11225		12/6/2018	11/1/18 Lunches for Chamber of Commerce	78.92
Abdon Rosales	11226		12/6/2018	11/18 Gardening Service for Shoup	1,150.00
Linguabee LLC	11227		12/6/2018	11/7/18-11/9/18 Interpreting Services	975.00
Smart & Final	11228		12/6/2018	11/30/18 Food Class Supplies Acct # 512005	516.32

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Vendor	Check Number	Void	Date	Description	Check Amount
Jeffrey Steinhurst	11229		12/7/2018	Final Payment for Labor from Final Retention, Shoup	2,500.00
David Honda	11230		12/7/2018	11/1/18-11/15/18 Labor on Shoup	12,760.00
ReadyRefresh	11231		12/7/2018	10/17/18-11/16/18 Water Service	387.48
Verizon Wireless	11232		12/7/2018	10/8/18-11/7/18 Communication Services	1,011.73
Staff Rehab	11233		12/7/2018	11/14/18-11/16/18 Staff Rehab Services	1,365.00
Gary A Mintz	11234		12/7/2018	Lighting for Almost Maine Fall 2018 Play	2,131.61
Yury Pecheny	11235		12/7/2018	CalPERS Training	56.19
Lily Liu	11236		12/7/2018	Re-entering ER 219 due to an approval problem	46.76
Wendy Treuhaft	11237		12/7/2018	Essential Instructional Routines to Maximize Speaking/Listening	435.07
Kelly Services, Inc.	11238		12/7/2018	Substitutes for Technology Dept. through 10/14/18	1,080.00
Kelly Services, Inc.	11239		12/7/2018	Substitutes for Technology Dept. through 10/14/18 12/8/18 Speech and debate entry and concessions	1,080.00
Tri-County Forensic League	11240		12/7/2018	fee	80.00
Kelly Services, Inc.	11241		12/7/2018	Substitutes for Technology Dept. through 9/23/18	1,080.00
Kelly Services, Inc.	11242		12/7/2018	Substitutes for Technology Dept. through 9/30/18	1,080.00
Kelly Services, Inc.	11243		12/7/2018	Substitutes for Technology Dept. through 10/7/18	1,080.00
Kelly Services, Inc.	11244		12/7/2018	Substitutes for Technology Dept. through 10/14/18	1,080.00
Kelly Services, Inc.	11245		12/7/2018	Substitutes for Technology Dept. through 10/21/18	1,080.00
Kelly Services, Inc.	11246		12/7/2018	Substitutes for Technology Dept. through 10/28/18	1,162.59
Kelly Services, Inc.	11247		12/7/2018	Substitutes for Technology Dept. through 11/4/18	1,080.00
Kelly Services, Inc.	11248		12/7/2018	Substitutes for Technology Dept. through 11/11/18	864.00
Kelly Services, Inc.	11249		12/7/2018	Substitutes for Technology Dept. through 9/16/18	790.25
Kelly Services, Inc.	11250		12/7/2018	Substitutes for Technology Dept. through 9/23/18	1,080.00
Kelly Services, Inc.	11251		12/7/2018	Substitutes for Technology Dept. through 9/30/18	1,080.00
Kelly Services, Inc.	11252		12/7/2018	Substitutes for Technology Dept. through 10/7/18	1,080.00
Kelly Services, Inc.	11253		12/7/2018	Substitutes for Technology Dept. through 11/18/18	648.00
Kelly Services, Inc.	11254		12/7/2018	Substitutes for Technology Dept. through 11/18/18	648.00
Kelly Services, Inc.	11255		12/7/2018	Substitutes for Technology Dept. through 11/4/18	1,080.00
Kelly Services, Inc.	11256		12/7/2018	Substitutes for Technology Dept. through 11/4/18	1,080.00
Kelly Services, Inc.	11257		12/7/2018	Substitutes for Technology Dept. through 10/28/18	1,080.00
Kelly Services, Inc.	11258		12/7/2018	Substitutes for Technology Dept. through 10/21/18	1,080.00
Brooks Transportation Inc.	11259		12/7/2018	Mock Trial Competition at Stanley Mosk Courthouse, 11/5/18	485.00
Kelly Services, Inc.	11260		12/7/2018	Substitutes for Technology Dept. through 10/21/18	1,080.00
PEPCO, Inc	11261		12/7/2018	This is for Shoup	3,215.81
DLL Financial Services, Inc.	11262		12/7/2018	11/15/18-12/14/18 Copier Lease Contract 25426256	1,056.86

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Vendor	Check Number	Void	Date	Description	Check Amount
SHI International Corp	11263		12/7/2018	Flash drives, monitors and keyboards	451.31
Junior Achievement of Southern California, Inc	11264		12/7/2018	Junior Achievement Finance Literacy for Sharon Lenderman (Careers)	5,040.00
Ali Hacock	11265		12/10/2018	12/10/18 JV Var Official Boys Soccer vs Hart HS	119.00
Jonathan Kaminski	11266		12/10/2018	12/10/18 Ref Boys Soccer vs Hart HS	79.00
Benjamin Sanchez	11267		12/10/2018	Boys Soccer Budget Officials - 12/10/18	119.00
Rio Grande Restaurant	11268		12/10/2018	Professional Development need by Tuesday 12/11	2,091.00
AT&T	11269		12/10/2018	10/19/18-11/18/18 Local Access	3,255.40
AT&T	11270		12/10/2018	10/22/18-11/21/18 818 888-1516 Student Store	251.23
Stephanie Cruz	11271		12/10/2018	12/10/18 FS Official Girls Basketball vs Chaminade	69.00
Karolin Bidrussian	11272		12/10/2018	12/10/18 FS Girls Basketball vs Chaminade	69.00
Gillis, James	11273		12/10/2018	12/10/18 Official Girls Water Polo vs Louisville	102.00
				12/10/18 JV Var Ref Girls Water Polo vs Louisville	
Alfred Tamazyan	11274		12/10/2018	HS	102.00
Mahwash Fida	11275		12/10/2018	12/7/18 Woodshop Refund	16.00
Veronica Ruano	11276		12/10/2018	12/6/18 Woodshop Refund	16.00
Brooks Transportation Inc.	11277		12/10/2018	Science trip to SCE Energy Education Center, 11/14/18	458.75
VOID	11278	VOID	VOID		VOID
Christopher Velez	11279		12/10/2018	Christopher Velez Show Design Fee	6,000.00
Marisela Carrera	11280		12/10/2018	SoCal Educ Data and Analytics	65.66
				11/16/18-11/15/19 Testing and Education Reference	
Cengage Learning	11281		12/10/2018	Center	1,672.77
The Print Spot	11282		12/10/2018	2"x8" ECRCHS Name plate with Frame	383.25
Mike The Printer, Inc.	11283		12/10/2018	Business Cards	178.89
Spectrum (Time Warner Cable)	11284		12/10/2018	11/18 Fiber Internet Account 086084201	899.00
Waste Management - Los Angeles	11285		12/10/2018	12/18 Waste Management Services on Shoup	361.60
Working Wlth Autism, Inc	11286		12/10/2018	10/18 Special Ed Services	7,521.14
Wespac Plan Services, LLC	11287		12/10/2018	11/18 Quarterly Recordkeeping Fees-403(B) Plan	210.08
Wespac Plan Services, LLC	11288		12/10/2018	11/18 Quarterly Recordkeeping Fees-457(B) Plan	200.00
Elizabeth Brasler	11289		12/12/2018	Almost, Maine Set	470.80
Lily Liu	11290		12/12/2018	Speech and debate team tournament 11/30 - 12/2/18	407.59
Alison Yedor	11291		12/12/2018	Atrevete a Sonar-Spanish Course Material	59.49
Kimberly Gooze	11292		12/12/2018	Employee Reimbursement	561.63
Tri-County Forensic League	11293		12/12/2018	12/15/18 TCFL Open Speech Entry Fees	100.00
Ziat Zahur	11294		12/12/2018	Mouse Trap Cars HP Q2 Project	39.85
VOID	11295	VOID	VOID		VOID

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Vendor	Check Number	Void	Date	Description	Check Amount
Geoffrey Scholl	11296		12/13/2018	12/7/18 Var Ref Boys Soccer vs Oaks Christian	79.00
Arshak Markarian	11297		12/13/2018	12/14/18 Official Boys Soccer vs OaksChristian	119.00
Corner Bakery	11298		12/13/2018	12/13/18 Corner Bakery Order PD	156.00
Holly Kiamanesh	11299		12/13/2018	Zipgrade for grading papers using phone- Yearly Subscription	6.99
Burbank High School	11300		12/13/2018	12/26-29/2018 Spot Up SoCal Christmas Classic	450.00
Camarillo High School	11301		12/13/2018	Softball Budget - Tournament Fee	450.00
Venice High School	11302		12/13/2018	3/2/19 31st Annual Venice Boys Inv Volleyball Tournament Fee	300.00
Canyon Springs High School	11303		12/13/2018	3/15-16/2019 26th Annual LasVegas Easter Inv Mens Volleyball	495.00
School Services of California, Inc.	11304		12/13/2018	Dues and Membership 8/01/2018-7/31/2018	3,300.00
ORACLE Enterprises	11305		12/13/2018	11/18 Netsuite Services	67,326.67
Chartwells Division	11306		12/13/2018	8/23/18 Lunches for Board of Directors	139.78
Cengage Learning	11307		12/13/2018	8/23/18-8/22/19 Various Databases	20,964.82
Golden Star Technology, Inc	11308		12/13/2018	Safety Camera Covers- Student Store-This has been delivered	366.34
Hollywood Forever, Inc	11309		12/13/2018	Scissor Lift - Football Budget	563.66
Piece of Mind Care Services	11310		12/13/2018	11/18 SpEd Services(Teacher, Aide, Aide-EICo Continuation)	87,894.84
CCSA Employee Welfare Benefit Trust	11311		12/13/2018	12/18 Employee Benefits	323,126.80
Hollywood Forever, Inc	11312		12/13/2018	Scissor Lift Rental - Football Budget	743.66
Biozone Corp.	11313		12/13/2018	Workbooks for Science	164.72
Hollywood Forever, Inc	11314		12/13/2018	Scissor Lift Rental - Football Budget	563.66
McGraw-Hill Education, Inc.	11315		12/13/2018	Math Textbooks	1,193.09
Pearson Education	11316		12/13/2018	Forms, Scales	1,159.60
CompuClaim	11317		12/13/2018	11/18 MeduClaim Procedure Code Billing(LEA)	480.48
Coda Concerts	11318		12/14/2018	Mar 10-11, 2019 Full Festival Package San Francisco	2,500.00
The Shredders	11319		12/14/2018	10/18 Shredding	132.00
Alison Yedor	11320		12/1/2018	Drill Team	298.60
Alison Yedor	11321		12/14/2018	Purchase of 12 costumes for Var Drill Team for their 2019 competitions	2,130.00
Elizabeth Brasler	11322		12/14/2018	Miscellaneous Expenses-Fall Play Almost Maine	162.85
IXL Learning	11323		12/14/2018	IXL Site License for Math students	1,200.00
Lily Liu	11324		12/14/2018	Speech and Debate	34.41
Stephanie Franklin	11325		12/14/2018	Employee Reimbursement	2,598.21
Kevin Thurow	11326		12/14/2018	Marching Band Truck Rental	335.57
Adam Small	11327		12/14/2018	12/14/18 Manual Payroll Check (Reg Hrs)	353.38

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Vendor	Check Number	Void	Date	Description	Check Amount
Wendy Treuhaft	11328		12/14/2018	Manual Payroll check (issued and accounted for through payroll)	824.08
Genevieve Long	11329		12/14/2018	12/14/2018 Manual Final Payroll Check	98.05
Richard Yi	11330		12/14/2018	Athletics Budget Reimbursement	32.16
Sukhbir Dhillon	11331		12/14/2018	Reimbursement - Active Shooter Training	43.38
Eric Choi	11332		12/14/2018	Melissa Cleal - Meal money - Fresno/Madera soccer trip	55.41
Eric Choi	11333		12/14/2018	Meal Money for Madera/Fresno Soccer trip	62.00
Jun Reichl	11334		12/14/2018	Stanford Invitational Cross Country Trip on 9/28 and 9/29	1,378.78
Jun Reichl	11335		12/14/2018	Athletic Field Trip expenses Cross Country for Friday 10/5 and Saturday 10/6 to Clovis Invitational	1,252.45
Wayne Adelstein	11336		12/14/2018	12/9/18-1/8/19 Decision Publications Marketing & Community relations	5,000.00
Bunyan, Steven	11337		12/14/2018	12/18/18 Official Boys Soccer vs Arleta	119.00
Mehrkhodavandi, Behrouz (Bob)	11338		12/14/2018	12/18/18 JV Var Ref Boys Soccer vs Arleta	119.00
Alex Gorin	11339		12/14/2018	12/18/18 Var Ref Boys Soccer vs Arleta	79.00
Staff Rehab	11340		12/14/2018	11/26/18-11/30/18 Staff Rehab Services	2,275.00
Thousand Oaks High School	11341		12/14/2018	1/12/19 Wrestling Budget - Tournament Fee	280.00
FedEx	11342		12/14/2018	9/14/18-10/17/18 FedEx Express Services	76.06
Flinn Scientific Inc.	11343		12/14/2018	Safety supplies for Science department/975083	690.55
Grainger	11344		12/14/2018	Woodshop repair parts, Ask for LAUSD discount when ordering	301.13
Herff Jones LLC	11345		12/14/2018	Diploma	63.03
Jose Vargas	11346		12/17/2018	12/14/18 Boys Soccer Game vs Oaks Christian HS - Boys Soccer Budget	119.00
Michael Niemann	11347		12/17/2018	12/19/18 Boys Soccer Game vs Hamilton HS Official - Boys Soccer Official	79.00
Bernhard Hosu	11348		12/17/2018	12/19/18 Official Boys Soccer vs Hamilton HS	119.00
Arshak Markarian	11349		12/17/2018	12/21/18 Girls Soccer Official vs Granada	119.00
Hector, Robert	11350		12/17/2018	12/21/18 Girls Soccer Official vs Granada Hills CHS	79.00
McKenna, Steve	11351		12/17/2018	12/21/18 Girls Soccer Official vs Granada Hills CHS	119.00
Hursh Travel Source Inc.	11352		12/17/2018	Chaperone Cost for SF CODAGrace Cathedral trip 3/2019 Choir Budget	1,289.76
Brigham, John	11353		12/17/2018	1/3/19 Girls Soccer Game vs Palisades CHS - Girls Soccer Budget	79.00
Goldsman, Gabriel	11354		12/17/2018	1/3/19 Girls Soccer Official vs Palisades CHS	119.00

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Vendor	Check Number	Void	Date	Description	Check Amount
Barlev, Joseph	11355		12/17/2018	1/3/19 Girls Soccer Official vs Palisades CHS	119.00
Mehrkhodavandi, Behrouz (Bob)	11356		12/17/2018	12/18/18 Boys Soccer Official vs Arleta HS	119.00
David L Hussey	11357		12/17/2018	San Francisco Conference 12/9-11/18	647.99
LAUSD - Maintenance & Operations	11358		12/17/2018	Upgrade power in the data center	12,810.55
Paycom Payroll, LLC	11359		12/17/2018	11/14/18 Client Conversion	16,125.36
Embassy Suites San Luis Obispo (SLO OPCO, LLC)	11360		12/17/2018	2 Coaches Rooms for 2018 Mission Prep Christmas Classic - Boys Basketball Budget 11/18 Screening and Therapy/Staff Consultation and Documentation	925.02
Inspire Communication, Inc	11361		12/17/2018	Documentation	13,600.00
Hardie, Rian	11362		12/17/2018	11/18 ColorGuard/Dance Instructor	435.00
Bianca Oruh	11363		12/17/2018	11/18 ColorGuard/Dance Instructor	390.00
WPS (Western Psychological Services)	11364		12/17/2018	Peirs Harris 2 Manual	8.17
AEGIS Security & Investigations, Inc	11365		12/17/2018	11/18 Security Services	36,056.50
Suzanne Schuster	11366		12/18/2018	Manual Payroll check (issued and accounted for through payroll)	2,608.53
Benefit and Risk Management Services	11367		12/19/2018	12/18 Admin Fee Amount Due if original equipment not returned in 45 days	217.00
Audio Enhancement	11368		12/19/2018	days	900.00
EdLogical Group Corp	11369		12/19/2018	08/18 Special Ed Services 2019 American Mathematics Competition (AMC 10/12)	487.60
MAA American Mathematics Competitions	11370		12/19/2018	10/12)	1,356.00
Wespac Plan Services, LLC	11371		12/19/2018	07/18 Quarterly Recordkeeping Fees-457(B) Plan	200.00
LADWP	11372		12/19/2018	11/28/18 Billing Shoup Property	3,287.46
EdTec Inc.	11373		12/19/2018	11/18 EdTec Monthly Services	17,654.17
VOID	11374	VOID	VOID		VOID
Ryan Guinto	11375		12/19/2018	CETPA Conference 2018	996.09
Fernando Delgado	11376		12/19/2018	CETPA Conference 2018	1,181.34
Eric Wilson	11377		12/19/2018	PD Luncheon Manual Payroll check (issued and accounted for through payroll)	150.26
Stefan Webster	11378		12/19/2018	through payroll)	500.00
Mutual of Omaha	11379		12/19/2018	9/13/18 Policy Reinstatement	5,476.32
Edgar & Sons Heating & Air, Inc.	11380		12/19/2018	Final Retention Payment for Shoup	2,488.00
Department of Toxic Substances Control	11381		12/19/2018	EPA ID Verification Fee	232.50
CSF Balfour	11382		12/19/2018	CSF 2018-2019 Chapter Dues	150.00
Linguabee LLC	11383		12/19/2018	11/28/18-11/30/18 Interpreting Services	993.75
Marta Franco	11384		12/19/2018	11/29/18 Notary Service	15.00
McLean Accounting Solutions	11385		12/19/2018	11/18 Payroll Services	4,037.50
Golden Star Technology, Inc	11386		12/19/2018	Tech for Shoup	45,169.43
The Home Depot	11387		12/19/2018	11/20/18 Statement xx-3245 Honda	17.21

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Linguabee LLC	11388		12/19/2018	11/14/18-11/16/18 Interpreting Services	998.98
Alan Darby	11389		12/20/2018	Employee Reimbursement	1,086.01
Samuel Villalobos	11390		12/20/2018	11/10/18-12/4/18 Labor on Shoup	4,420.94
Jules Seltzer Associates	11391		12/20/2018	Furniture for Shoup	12,663.00
AT&T	11392		12/20/2018	12/18 Billing Date 818 844-8815 Shoup Property	152.16
				9/13/18-10/12/18 Spectrum Business Internet & Voice	
Spectrum (Time Warner Cable)	11393		12/20/2018	Account 8448 20 001 7461228	223.97
				10/13/18-11/12/18 Spectrum Business Internet &	
Spectrum (Time Warner Cable)	11394		12/20/2018	Voice Account 8448 20 001 7461228	124.97
EdLogical Group Corp	11395		12/20/2018	09/18 Special Ed Services	4,296.55
EdLogical Group Corp	11396		12/20/2018	10/18 Special Ed Services	9,813.60
Child and Family Guidance Center/Northpoint School	11397		12/20/2018	10/18 Special Ed Services Northpoint	3,339.89
				Manual Payroll check (issued and accounted for	
Stefan Webster	11398		12/20/2018	through payroll)	300.00
				2018 Rose City Roundball Classic Tournament Fee -	
Marantha High School	11399		12/20/2018	Boys Basketball Budget	525.00
				Fall Baseball Outfield Renovation for 2018 Season -	
Turf Team, Inc.	11400		12/20/2018	Baseball Budget	16,526.00
S&R Sport	11401		12/20/2018	Swim Caps - Girls Water Polo Budget	228.53
Eastbay Team Sales	11402		12/20/2018	Boys Soccer uniforms - Budget	1,535.64
Eastbay Team Sales	11403		12/20/2018	Uniforms - Girls Lacrosse Budget	1,027.40
				Sports Calendar Winter Sports 2018-19 - Athletics	
Lee, Alyssa	11404		12/20/2018	Budget	300.00
Brooks Transportation Inc.	11405		12/20/2018	Athletics Budget - Transportation	1,250.00
Brooks Transportation Inc.	11406		12/20/2018	Athletics Budget - Transportation	350.00
Ethan K Kurashewich	11407		12/21/2018	Retention Fee	2,500.00
Max-R	11408		12/21/2018	00019177	1,868.72
Vangelia Griffin-Hardie Costumes N Color	11409		12/21/2018	Replace Blue Dresses for All Guard Performances	845.00
B&H Foto & Electronics Corp.	11410		12/21/2018	TV for the A-203 and A-208 to show dashboards	955.98
The Print Spot	11411		12/21/2018	3 part NCR, 1/0, 3.5 x 5.5 Dress Code Notice	394.20
PARS	11412		12/21/2018	10/18 PARS ARS Fees	330.32
				ECRCHS Office Summons 1/0 on Goldenrod 20#	
				Bond Pad in 120 Per Pad-Trim 4.75"x 2.75" -	
M&M Paper Co.	11413		12/21/2018	Admissions Office	3,423.96
Canon Financial Services, Inc.	11414		12/21/2018	11/20/18-12/19/18 Equipment Leases	2,734.77
Spectrum (Time Warner Cable)	11415		12/21/2018	12/18 Fiber Internet Account 086084201	908.99
The Print Spot	11416		12/21/2018	New Student Registration 3 prt. NCR	323.75
Canon Solutions America, Inc	11417		12/21/2018	8/27/18-11/26/18 Copier Usage	1,400.99

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Vendor	Check Number	Void	Date	Description	Check Amount
Freed, Michael	11418		12/21/2018	JV dance guard show design "you ruined me"	2,500.00
Golf Cars - LA	11419		12/21/2018	Golf Car Repair & Service	1,877.04
Golf Cars - LA	11420		12/21/2018	Golf Car Repair & Service	1,763.12
Marta Franco	11421		12/21/2018	12/7/18 Notary Service	15.00
Touch Screens Inc.	11422		12/21/2018	Proof of concept POS system for student store and cafeteria	1,173.11
Los Angeles Unified School District	11423		12/21/2018	LAUSD School Police Overtime Reimbursement for 10/26/18 Football Game	969.66
Los Angeles Unified School District	11424		12/21/2018	LAUSD School Police Overtime Reimbursement for 11/2/18 Football Game	983.53
Department of Justice (State of CA)	11425		12/21/2018	11/18 Fingerprint Apps	64.00
Heather Knight	11426		12/21/2018	grading	116.00
David L Hussey	11427		12/21/2018	Mileage for fall 2018	240.00
Sheryl Kolker	11428		12/21/2018	Ind Study Conference	582.94
Heather Knight	11429		12/21/2018	grading	6.99
Minita Clark	11430		12/21/2018	faculty pd supplies	181.78
MWB Copy Products, Inc (SoCal Office Tech)	11431		12/21/2018	11/22/18-12/21/18 Maintenance Agreement for Sharp Multi Function Printers (Contract CN8030-01)	409.53
VOID	11432	VOID	VOID		VOID
Alan Grant	11433		12/21/2018	Robotics supervision and assistance, September 2018	358.00
PCM-G	11434		12/21/2018	HPE INV B08026220101	6,035.43
CharterSafe	11435		12/21/2018	Exposure Premium Update	69.00
Nettime Solutions LLC	11436		12/21/2018	11/18 stratustime Monthly Subscription	1,632.00
Alan Grant	11437		12/21/2018	Robotics supervision and assistance, November 2018	125.00
Pitney Bowes	11438		12/21/2018	11/18 Meter Rental	611.19
Alan Grant	11439		12/21/2018	Robotics supervision and assistance, October 2018	466.75
PARS	11440		12/21/2018	09/18 PARS ARS Fees	330.32
Jules Seltzer Associates	11441		12/21/2018	133176	22,230.24
Jules Seltzer Associates	11442		12/21/2018	133343-Main Campus	9,920.00
Jules Seltzer Associates	11443		12/21/2018	Furniture, balance	5,476.72
VOID	11444	VOID	VOID		VOID
Chargepoint, Inc.	11445		12/21/2018	CT4000 Power Management Kit.	124.50
World Unispec	11446		12/26/2018	PE Shirts, PE Shorts for Student Store	915.00
Marta Franco	11447		12/26/2018	11/27/18 Notary Service	30.00

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Vendor	Check Number	Void	Date	Description	Check Amount
MWB Copy Products, Inc (SoCal Office Tech)	11448		12/26/2018	12/17/18-1/16/19 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	931.30
AT&T	11449		12/26/2018	11/22/18 Billing Date 818 888-3532 Alarm	150.05
MWB Copy Products, Inc (SoCal Office Tech)	11450		12/26/2018	12/22/18-1/21/19 Maintenance Agreement for Sharp Multi Function Printers (Contract CN8030-01)	409.53
MWB Copy Products, Inc (SoCal Office Tech)	11451		12/26/2018	11/17/18-12/16/18 BW and Color Copies for Managed Print Service for Desktop Printers (Contract CN8006-01)	931.30
Staples Business Advantage	11452		12/26/2018	7208574531	123.56
Staples Business Advantage	11453		12/26/2018	Student Store-7207349131/7207592517	137.09
Staples Business Advantage	11454		12/26/2018	7207243366	26.62
Staples Business Advantage	11455		12/26/2018	7207243366	27.04
Staples Business Advantage	11456		12/26/2018	7208203002	26.00
Staples Business Advantage	11457		12/26/2018	Student Store-7207349131/7207592517	351.11
Staples Business Advantage	11458		12/26/2018	7207243366	497.46
Staples Business Advantage	11459		12/26/2018	7206385925	40.04
Staples Business Advantage	11460		12/26/2018	Daily Loose-Leaf Desk Calendar Refill	62.36
Staples Business Advantage	11461		12/26/2018	7206385925	99.10
Staples Business Advantage	11462		12/26/2018	Office Supplies	254.01
Staples Business Advantage	11463		12/26/2018	Office Supplies	46.76
Herff Jones Company	11464		12/26/2018	Girls Soccer Championship Rings Girls Soccer Budget	7,628.47
Jules Seltzer Associates	11465		12/26/2018	133375	171.52
LACOE, Los Angeles County Office of Education	11466		12/26/2018	EL PD/Training	100.00
Pearson Education	11467		12/26/2018	Technology in Action Textbooks	12,325.06
Woong G Yoo	11468		12/26/2018	Setup Shoup network infrastructure	3,840.00
Coda Concerts	11469		12/27/2018	Deposit for festival registration	2,500.00
Paychex of New York LLC	11470		12/27/2018	Amended Returns	500.00
Jules Seltzer Associates	11471		12/27/2018	133285- A204 Computer Chairs	5,940.40
Jules Seltzer Associates	11472		12/27/2018	133213 -PAL CENTER	6,231.31
Jules Seltzer Associates	11473		12/27/2018	133049A	4,134.01
VOID	11474	VOID	VOID		VOID
The Shredders	11475		12/27/2018	11/18 Shredding	132.00
Low Voltage Direct Inc.	11476		12/27/2018	Switch	720.18
Xerox Financial Services LLC (Xerox Corporation)	11477		12/27/2018	11/28/18-12/27/18 Equipment Lease-Contract 010-0077477-002	105.57

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Vendor	Check Number	Void	Date	Description	Check Amount
Xerox Financial Services LLC (Xerox Corporation)	11478		12/27/2018	11/30/18-12/30/18 Equipment Lease-Contract 010-0077477-001	1,154.75
Xerox Financial Services LLC (Xerox Corporation)	11479		12/27/2018	12/18 Equipment Lease-Contract 010-0077477-003	115.35
<b>CNB Book2Bank</b>					
Pacific Onesource, Inc., dba School Tech Supply, STS-education	30001		12/28/2018	Needed more asset tags for technology equipment	678.90
Hanover Insurance Group	30002		12/29/2018	12/18 Payment for 2018-2019 Insurance	10,403.96

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# Check Register



**El Camino Real HS**  
**December 2018**

Grand Total 54,674.88

Vendor	Check Number	Void	Date	Description	Check Amount
Victory Custom Athletics	10959		12/4/2018	Jackets - Baseball Trust	1,448.65
Cavalier Printing Services	10960		12/5/2018	Girls Basketball Program Printing Services -Trust	325.00
Eastbay Team Sales	10961		12/5/2018	Girls Soccer shorts and socks from Trust	1,833.75
Hyperthreads Inc	10962		12/5/2018	Team Jerseys	4,442.00
Manhattan Stitchy	10963		12/5/2018	Student Council All Classes Spirit Wear Fundraiser Trust	297.84
DM Graphics	10964		12/5/2018	Band Jackets with ECR logo, Student name, and instrument. Band Trust	2,163.72
AKD Ink/AKidzdream Inc	10965		12/7/2018	Girls Soccer Trust	301.74
Cimarron Sign Services, Inc.	10966		12/10/2018	Sponsorship Banners Girls Basketball Trust	246.38
Countdown Printables	10967		12/10/2018	Warm Up Jackets - Drill Team	1,890.97
DM Graphics	10968		12/10/2018	Band Jackets Personalized Band Trust	83.22
New Balance Athletic Shoe, Inc	10969		12/10/2018	Cleats - Softball trust	1,350.29
Annie Darakjian	10970		12/12/2018	Shirts fro National Honors Society (Trust)	298.75
Stonefire Grill	10971		12/13/2018	Food Catering for Band Meeting - Trust	505.41
Gateway Fund Raising Service, Inc.	10972		12/13/2018	Cookie Dough Fundraiser - Girls Basketball Trust	2,074.20
Gateway Fund Raising Service, Inc.	10973		12/13/2018	Cookie Dough Fundraiser - Boys Lacrosse Trust	1,001.40
Affiliated Ink	10974		12/13/2018	Conquistador Classic T Shirts - Girls Basketball Trust	1,339.55
Eastbay Team Sales	10975		12/13/2018	Girls Soccer uniforms - Girls Soccer Trust	521.52
Sportscraft Trophy & Award	10976		12/13/2018	Plaques for football awards	443.48
Ian J Kogan	10977		12/14/2018	Spirit Pack - Adidas Jackets	880.88
Ian J Kogan	10978		12/14/2018	Spirit Pack - Adidas Jackets	307.33
Ian J Kogan	10979		12/14/2018	Spirit Pack - Adidas Jackets	880.88
Billy Ramirez	10980		12/14/2018	Girls Golf Banquet (Trust)	148.23
Jeffry Falgien	10981		12/14/2018	Reimbursement	1,761.03
Eric Choi	10982		12/14/2018	Replacement Soccer Net Reimbursement Trust	133.77
Francisco Mariscal	10983		12/17/2018	12/20/18 Conquistador Classic Official Girls Basketball Trust	70.00
Roxana Quintero	10984		12/17/2018	2018 Conquistador Classic Official - Girls Basketball Trust	140.00
Caryn Michaels	10985		12/17/2018	2018 Conquistador Classic Official - Girls Basketball Trust	350.00
Michael Similang	10986		12/17/2018	2018 Conquistador Classic Girls Basketball Trust	140.00

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Vendor	Check Number	Void	Date	Description	Check Amount
Sanders, Andrea	10987		12/17/2018	2018 Conquistador Classic Girls Basketball Trust	140.00
Lee, Craig Alan	10988		12/17/2018	2018 Conquistador Classic Girls Basketball Trust	210.00
Laolagi, Jena	10989		12/17/2018	2018 Conquistador Classic Girls Basketball Trust	140.00
Kameron O'Daniel	10990		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust	140.00
Tovar, Karina	10991		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust	140.00
Castro, JR	10992		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust	140.00
Temple, Bret J.	10993		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust	210.00
Butler, DeAnna	10994		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust	140.00
Chris Meyerson	10995		12/17/2018	2018 Conquistador Classic Official - Girls Basketball Trust	70.00
Stephanie Cruz	10996		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust	70.00
Imber, Gil	10997		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust	70.00
Hursh Travel Source Inc.	10998		12/17/2018	Hursh Travel SF CODA Grace Cathedral Trip paid by CHOIR Trust3/2019	6,000.00
Vargas, Ted	10999		12/17/2018	2018 Conquistador Classic Official Girls Basketball Trust(3games)	210.00
<b>CNB On-Site Checks start at 1000</b>					
Embassy Suites San Luis Obispo (SLO OPCO, LLC)	1000		12/17/2018	5 Players Rooms - Boys Basketball Trust	2,470.45
Deny Sportswear	1001		12/19/2018	2018 Conquistador Classic Team Awards - Girls Basketball Trust	345.31
Turf Team, Inc.	1002		12/21/2018	2019 Season Baseball Infield Grass Project - Baseball Trust - 1/2	7,500.00
Deny Sportswear	1003		12/21/2018	Plaques and Medals - Girls Golf Trust	209.98
Buddy's All Stars	1004		12/21/2018	Girls soccer hoodies - Girls Soccer Trust	2,675.50
Eastbay Team Sales	1005		12/21/2018	Backpack - Girls Soccer Trust	1,475.40
First Class Events	1006		12/21/2018	Deposit for Prom Class of 2020	4,000.00
Eric Choi	1007		12/21/2018	Madera Showcase Girls Soccer Rental Vans	868.25
Jostens, Inc	1008		12/26/2018	Boys Tennis Championship Rings - Over AD Trust	2,070.00

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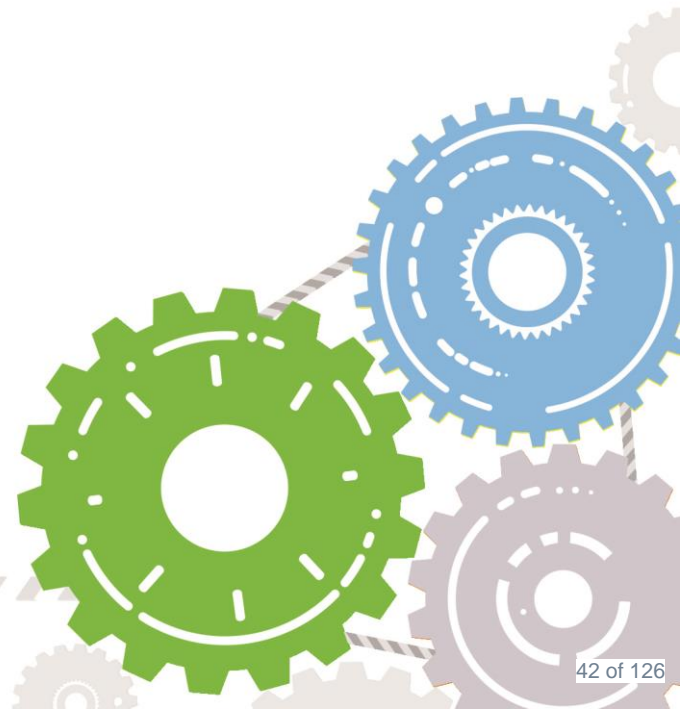
# Coversheet

## December 2018 Financial Update

**Section:** III. Financial  
**Item:** B. December 2018 Financial Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** ECR December 2018 Financials.pdf

# El Camino Real Charter High School Financial Update

CINDY FRANTZ & MILADA RAKIJIAN  
JANUARY 24, 2019





# Contents

- 1. State Budget Update**
- 2. ADA Analysis**
- 3. December 2018 Financial Update**
  - A. Current Forecast
  - B. Cash Flow
- 4. Areas to Watch**
- 5. Financial Exhibits**

# 2019-20 State Budget Update

## First draft of state budget continues positive funding trend

### LCFF

- Additional \$2B to increase COLA from 2.57% to 3.46%
- ~\$350 over CY funding, \$90 better than previous projection

### STRS

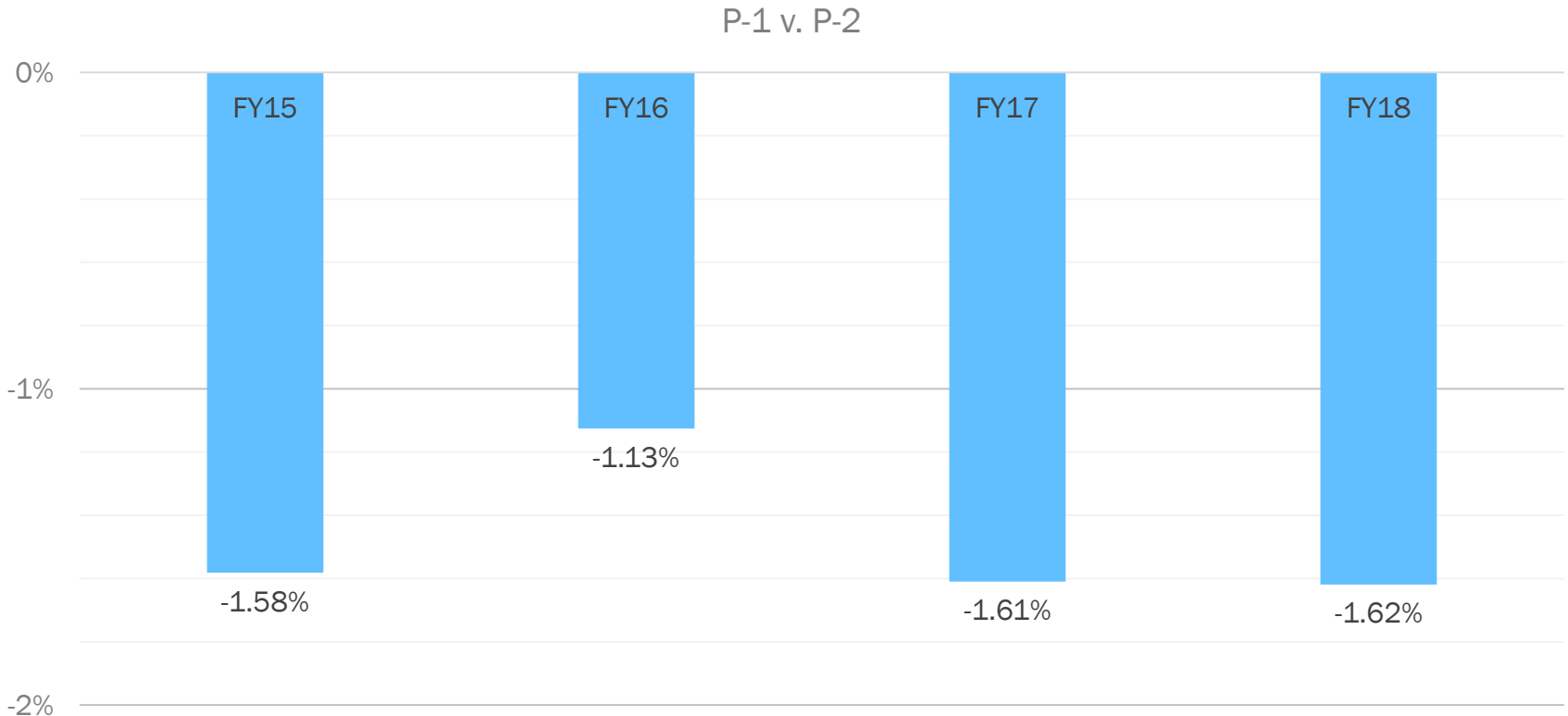
- One time contribution of \$3B to help pay down unfunded liability
- Employer contribution decreases from 18.13% to 17.1% in FY 20 and from 19.1% to 18.1% in FY 21
- Projected decrease of .5% per year for the next 30 years

### Other

- COLA of 3.46% applies to other state programs (SPED, Nutrition)
- No unrestricted One-Time Funds projected
- \$576M in additional funding for SPED & Unduplicated (no details yet)
- Maintains current level of funding for SB-740, but no COLA increase

# P-1 versus P-2 Historical Change

**P-1 attendance data has been reported; P-2 reporting drives funding**



**Change from P-1 to P-2 has averaged -1.48% in last 4 years**

# Current Forecast ADA Adjustments

## Current forecasted ADA has been reduced to match historical average

Item	Amount
Previous Forecasted ADA	3,344
P1 ADA	3,350
1.48% Reduction from P1	(50)
Current Forecasted ADA P2	3,300
ADA reduction from previous forecast	(44)

Item	Amount
Change in ADA Based Revenues	(457,069)
LCFF	(408,250)
State and Federal Special Education	(34,364)
Lottery and Other State Revenue	(14,455)
Change in ADA Based Expenses	10,955
District Oversight Fee	4,083
Special Education Encroachment	6,873
<b>Net adjustment as a result of ADA</b>	<b>(446,114)</b>

# December 2018 Financial Update





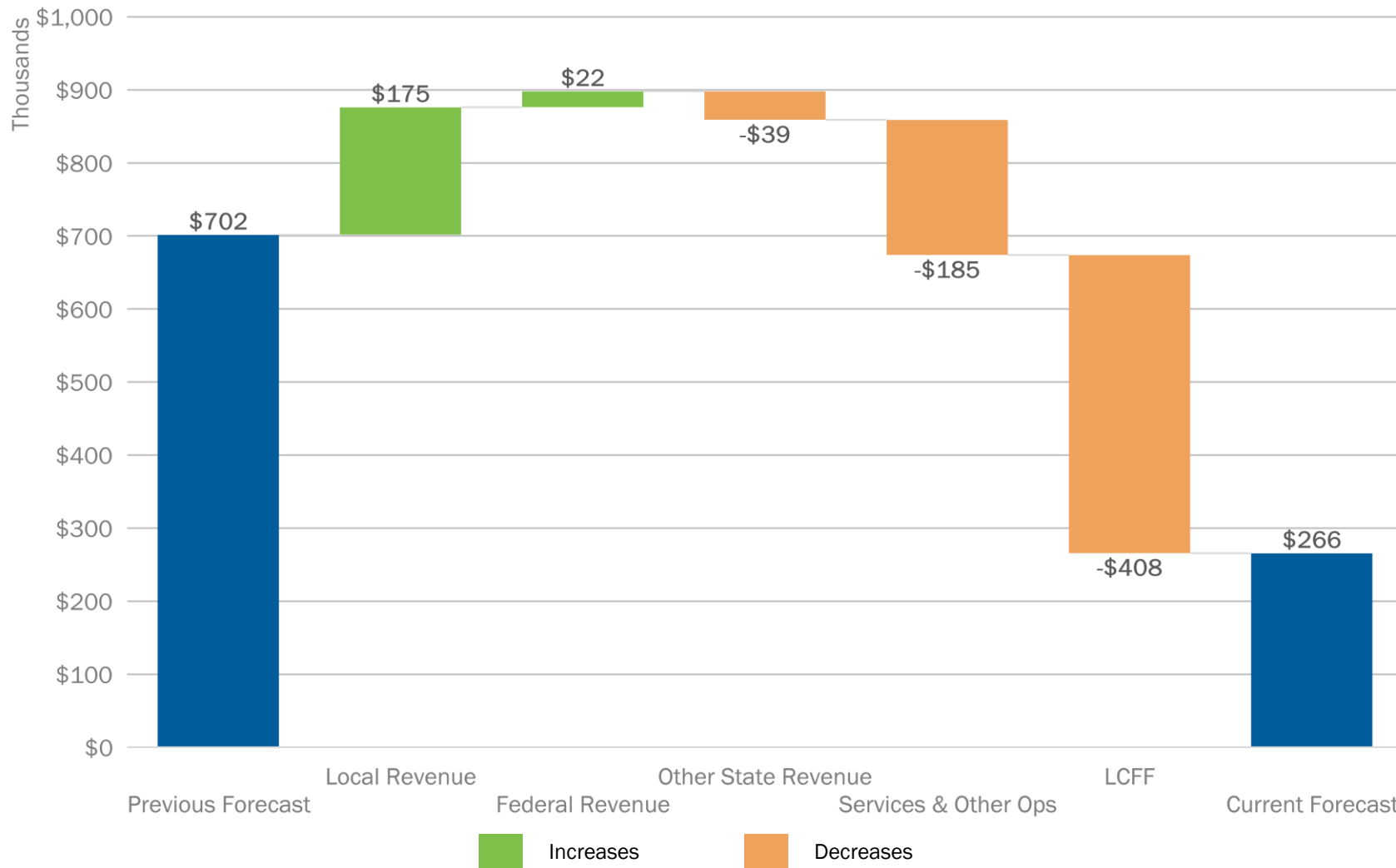
# Current – December 2018 Forecast



		2018-19	2018-19	2018-19	Variance
Revenue		YTD Actuals	Previous Forecast	Current Forecast	
	LCFF Entitlement	12,339,854	32,901,142	32,492,892	(408,250)
	Federal Revenue	574,108	1,495,901	1,517,901	22,000
	Other State Revenues	1,380,660	3,884,640	3,845,465	(39,175)
	Local Revenues	1,696,112	1,715,197	1,889,761	174,563
	Fundraising and Grants	-	-	-	-
	<b>Total Revenue</b>	<b>15,990,734</b>	<b>39,996,881</b>	<b>39,746,019</b>	<b>(250,862)</b>
Expenses	Compensation and Benefits	14,432,124	29,174,204	29,174,204	-
	Books and Supplies	1,696,492	2,995,367	2,995,367	-
	Services and Other Operating	3,378,619	6,422,866	6,607,960	(185,094)
	Depreciation	127,763	702,775	702,776	(0)
	Other Outflows	23,545	-	-	-
		<b>Total Expenses</b>	<b>19,658,542</b>	<b>39,295,212</b>	<b>39,480,307</b>
	<b>Operating Income</b>	<b>(3,667,809)</b>	<b>701,668</b>	<b>265,712</b>	<b>(435,956)</b>
	Beginning Balance (Audited)	11,966,952	11,966,952	11,966,952	-
	Operating Income	(3,667,809)	701,668	265,712	(435,956)
	<b>Ending Fund Balance (incl. Depreciation)</b>	<b>8,299,143</b>	<b>12,668,620</b>	<b>12,232,663</b>	<b>(435,956)</b>
	<b>Ending Fund Balance as % of Expenses</b>	<b>42.2%</b>	<b>32.2%</b>	<b>31.0%</b>	<b>-1.3%</b>

# 2018-19 Forecast Update

## Net income has decreased by \$436k compared to the previous forecast



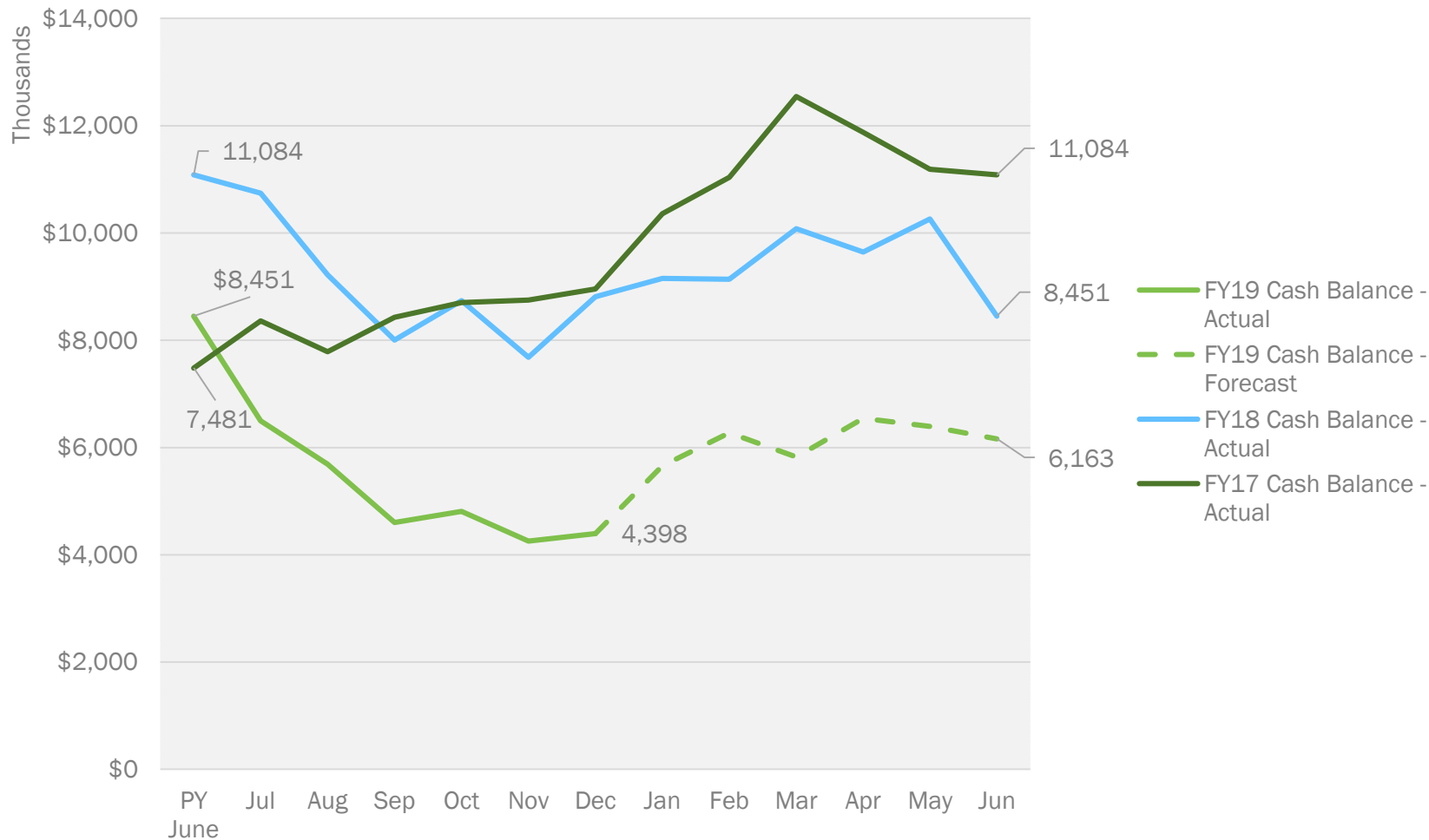
# 2018-2019 Forecast Changes

## ADA reduction drove forecast changes

CATEGORY	BOTTOM LINE IMPACT	NOTES
Previous Forecast	701,668	
Local Revenue	174,563	Largely Option 3 Step Grant revenue offset by expense
Federal Revenue	22,000	Title Funding estimates per CDE
Other State Revenue	(39,175)	ADA Dependant Revenue
Services & Other Ops	(185,094)	Largely Option 3 Step Grant expense offset by revenue; misc. expense categories tried to date.
LCFF	(408,250)	ADA Dependant Revenue
<b>Current Forecast</b>	<b>265,712</b>	

# 2018-19 Cash Forecast & Historical Cash Flows

**Ending cash balance as of December 2018 was \$4,397,787**



# Cash Flow Over Time

## Net income, capital expenses, lifetime benefits contributions and one time revenues impact cash balances

Year	Beginning Cash Balance	Ending Cash Balance	Change in Cash	Notes
2016-2017	7,481,424	11,084,195	3,602,771	Strong net income, lower lifetime benefits contributions, minimal capital investments
2017-2018	11,084,195	8,451,229	(2,632,965)	Negative net income, large capital investments, higher lifetime benefits contributions
2018-2019	8,451,229	6,162,853 <i>Forecasted</i>	(2,482,681) <i>Forecasted</i>	Continued capital investments and higher lifetime benefits contributions, large prior year payable due to LAUSD

# Financial Exhibits

[See attachment](#)



**El Camino Real Charter High School**  
**Income Statement**  
**As of Dec FY2019**

	Actual			YTD	Budget							
	Oct	Nov	Dec		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>												
<b>Revenue</b>												
LCFF Entitlement	3,760,501	1,677,235	2,957,726	12,339,854	32,678,749	32,901,142	32,492,892	(408,250)	(185,857)	20,153,038	38%	
Federal Revenue	87,782	106,057	185,838	574,108	1,436,702	1,495,901	1,517,901	22,000	81,199	943,793	38%	
Other State Revenues	216,048	980	538,204	1,380,660	4,299,217	3,884,640	3,845,465	(39,175)	(453,752)	2,464,805	36%	
Local Revenues	83,202	140,395	261,219	1,696,112	1,681,250	1,715,197	1,889,761	174,563	208,511	193,649	90%	
Fundraising and Grants	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>4,147,534</b>	<b>1,924,667</b>	<b>3,942,987</b>	<b>15,990,734</b>	<b>40,095,918</b>	<b>39,996,881</b>	<b>39,746,019</b>	<b>(250,862)</b>	<b>(349,899)</b>	<b>23,755,285</b>	<b>40%</b>	
<b>Expenses</b>												
Compensation and Benefits	2,449,241	2,100,391	2,474,116	14,432,124	30,037,633	29,174,204	29,174,204	-	863,428	14,742,081	49%	
Books and Supplies	429,027	283,576	185,435	1,696,492	2,969,951	2,995,367	2,995,367	-	(25,416)	1,298,874	57%	
Services and Other Operating Expenditures	952,858	595,780	725,018	3,378,619	6,297,724	6,422,866	6,607,960	(185,094)	(310,237)	3,229,342	51%	
Depreciation	-	-	127,763	127,763	719,151	702,775	702,776	(0)	16,376	575,013	18%	
Other Outflows	425	(1,598)	80	23,545	-	-	-	-	-	(23,545)	-	
<b>Total Expenses</b>	<b>3,831,551</b>	<b>2,978,148</b>	<b>3,512,412</b>	<b>19,658,542</b>	<b>40,024,459</b>	<b>39,295,212</b>	<b>39,480,307</b>	<b>(185,094)</b>	<b>544,152</b>	<b>19,821,765</b>	<b>50%</b>	
<b>Operating Income</b>	<b>315,982</b>	<b>(1,053,481)</b>	<b>430,575</b>	<b>(3,667,809)</b>	<b>71,459</b>	<b>701,668</b>	<b>265,712</b>	<b>(435,956)</b>	<b>194,253</b>	<b>3,933,520</b>		
<b>Fund Balance</b>												
Beginning Balance (Audited)					(3,119,011)	11,966,952	11,966,952					
Operating Income					71,459	701,668	265,712					
<b>Ending Fund Balance</b>					<b>(3,047,552)</b>	<b>12,668,620</b>	<b>12,232,663</b>					
Fund Balance as a % of Expenses					-8%	32%	31%					



**El Camino Real Charter High School**  
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	Actual			YTD	Budget							
	Oct	Nov	Dec	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
<b>KEY ASSUMPTIONS</b>												
<b>Enrollment Summary</b>												
9-12					3,600	3,600	3,600	-	-			
<b>Total Enrolled</b>					<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	-	-			
<b>ADA %</b>												
9-12					92.9%	92.9%	91.7%	-1.2%	-1.2%			
<b>Average ADA %</b>					<b>92.9%</b>	<b>92.9%</b>	<b>91.7%</b>	-1.2%	-1.2%			
<b>ADA</b>												
9-12					3,344.00	3,344.00	3,300.33	(43.67)	(43.67)			
<b>Total ADA</b>					<b>3,344.00</b>	<b>3,344.00</b>	<b>3,300.33</b>	(43.67)	(43.67)			

**El Camino Real Charter High School**  
**Income Statement**  
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	Actual			YTD	Budget						
	Oct	Nov	Dec		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining
<b>REVENUE</b>											
<b>LCFF Entitlement</b>											
8011 Charter Schools General Purpose Entitlement - State Aid	1,677,235	1,677,235	1,677,235	6,895,299	20,647,689	19,478,171	19,245,214	(232,957)	(1,402,475)	12,349,915	36%
8012 Education Protection Account Entitlement	1,443,021	-	-	1,443,021	4,653,594	5,354,735	5,284,807	(69,929)	631,213	3,841,786	27%
8096 Charter Schools in Lieu of Property Taxes	640,245	-	1,280,491	4,001,534	7,377,466	8,068,236	7,962,871	(105,365)	585,405	3,961,337	50%
<b>SUBTOTAL - LCFF Entitlement</b>	<b>3,760,501</b>	<b>1,677,235</b>	<b>2,957,726</b>	<b>12,339,854</b>	<b>32,678,749</b>	<b>32,901,142</b>	<b>32,492,892</b>	<b>(408,250)</b>	<b>(185,857)</b>	<b>20,153,038</b>	<b>38%</b>
<b>Federal Revenue</b>											
8181 Special Education - Entitlement	52,647	-	105,295	329,045	654,655	663,450	654,785	(8,664)	131	325,740	50%
8220 Child Nutrition Programs	22,261	-	74,694	96,955	325,000	325,000	325,000	-	-	228,045	30%
8290 No Child Left Behind	306	-	5,850	7,000	-	1,151	7,000	5,850	7,000	-	100%
8291 Title I	-	83,607	-	83,607	292,822	334,429	340,014	5,585	47,192	256,407	25%
8292 Title II	-	17,586	-	17,586	64,225	71,872	71,647	(225)	7,422	54,061	25%
8294 Title IV	-	4,864	-	4,864	-	-	19,454	19,454	19,454	14,590	25%
8299 All Other Federal Revenue	12,568	-	-	35,050	100,000	100,000	100,000	-	-	64,950	35%
<b>SUBTOTAL - Federal Revenue</b>	<b>87,782</b>	<b>106,057</b>	<b>185,838</b>	<b>574,108</b>	<b>1,436,702</b>	<b>1,495,901</b>	<b>1,517,901</b>	<b>22,000</b>	<b>81,199</b>	<b>943,793</b>	<b>38%</b>
<b>Other State Revenue</b>											
8319 Other State Apportionments - Prior Years	24,445	980	-	25,425	-	24,445	25,425	980	25,425	-	100%
8381 Special Education - Entitlement (State)	156,167	-	312,333	976,041	1,913,303	1,967,977	1,942,277	(25,700)	28,974	966,236	50%
8520 Child Nutrition - State	1,736	-	5,890	7,626	25,000	25,000	25,000	-	-	17,374	31%
8550 Mandated Cost Reimbursements	-	-	150,027	150,027	1,287,490	760,354	760,354	-	(527,136)	610,327	20%
8560 State Lottery Revenue	-	-	-	-	648,736	682,176	673,267	(8,909)	24,531	673,267	0%
8590 All Other State Revenue	33,701	-	69,954	221,540	424,688	424,688	419,142	(5,546)	(5,546)	197,602	53%
<b>SUBTOTAL - Other State Revenue</b>	<b>216,048</b>	<b>980</b>	<b>538,204</b>	<b>1,380,660</b>	<b>4,299,217</b>	<b>3,884,640</b>	<b>3,845,465</b>	<b>(39,175)</b>	<b>(453,752)</b>	<b>2,464,805</b>	<b>36%</b>
<b>Local Revenue</b>											
8634 Food Service Sales	29,768	20,411	15,098	118,944	181,250	181,250	181,250	-	-	62,306	66%
8660 Interest	9	8	-	40	-	32	40	8	40	-	100%
8662 Net Increase (Decrease) in the Fair Value of Investments	(2,366)	14,341	22,762	66,657	-	29,553	66,657	37,103	66,657	-	100%
8690 Other Local Revenue	55,381	104,711	72,197	1,350,572	1,500,000	1,500,000	1,500,000	-	-	149,428	90%
8699 All Other Local Revenue	16	-	-	4,362	-	4,362	4,362	-	4,362	-	100%
8715 Option 3 SPED	-	-	137,452	137,452	-	-	137,452	137,452	137,452	-	100%
8999 Uncategorized Revenue	395	925	13,710	18,086	-	-	-	-	-	(18,086)	-
<b>SUBTOTAL - Local Revenue</b>	<b>83,202</b>	<b>140,395</b>	<b>261,219</b>	<b>1,696,112</b>	<b>1,681,250</b>	<b>1,715,197</b>	<b>1,889,761</b>	<b>174,563</b>	<b>208,511</b>	<b>193,649</b>	<b>90%</b>
<b>Fundraising and Grants</b>											
<b>SUBTOTAL - Fundraising and Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>4,147,534</b>	<b>1,924,667</b>	<b>3,942,987</b>	<b>15,990,734</b>	<b>40,095,918</b>	<b>39,996,881</b>	<b>39,746,019</b>	<b>(250,862)</b>	<b>(349,899)</b>	<b>23,755,285</b>	<b>40%</b>

**El Camino Real Charter High School  
Income Statement  
As of Dec FY2019**

	Actual			YTD	Budget							
	Oct	Nov	Dec		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>EXPENSES</b>												
<b>Compensation &amp; Benefits</b>												
<b>Certificated Salaries</b>												
1100 Teachers Salaries	940,744	995,114	1,046,483	5,744,754	11,362,182	11,399,682	11,399,682	-	(37,500)	5,654,928	50%	
1101 Teacher - Stipends	-	-	-	-	70,000	70,000	70,000	-	-	70,000	0%	
1150 NBC Stipend	10,462	2,710	4,497	49,020	135,000	135,000	135,000	-	-	85,980	36%	
1160 Auxiliary & Summer School	39,279	23,364	14,912	295,599	400,000	400,000	400,000	-	-	104,401	74%	
1170 Coverage	10,646	7,789	3,563	34,063	75,000	75,000	75,000	-	-	40,937	45%	
1180 Extra Hours & Tutoring	7,899	4,044	5,029	33,548	100,000	100,000	100,000	-	-	66,452	34%	
1190 PD & LCAP	6,437	5,288	1,694	116,639	130,000	130,000	130,000	-	-	13,361	90%	
1200 Certificated Pupil Support Salaries	115,365	126,577	139,132	732,854	1,394,799	1,394,799	1,394,799	-	-	661,945	53%	
1300 Certificated Supervisor & Administrator Salaries	121,536	79,495	83,470	480,442	908,030	908,030	908,030	-	-	427,588	53%	
1900 Certificated Other Salaries	21,650	21,694	21,650	129,944	250,548	250,548	250,548	-	-	120,605	52%	
<b>SUBTOTAL - Certificated Salaries</b>	<b>1,274,019</b>	<b>1,266,075</b>	<b>1,320,431</b>	<b>7,616,861</b>	<b>14,825,559</b>	<b>14,863,059</b>	<b>14,863,059</b>	-	<b>(37,500)</b>	<b>7,246,197</b>	<b>51%</b>	
<b>Classified Salaries</b>												
2100 Classified Instructional Aide Salaries	94,258	103,506	81,284	432,566	936,109	936,109	936,109	-	-	503,542	46%	
2200 Classified Support Salaries	88,596	84,088	70,897	453,823	959,358	959,358	959,358	-	-	505,535	47%	
2300 Classified Supervisor & Administrator Salaries	41,243	37,292	37,292	258,679	607,067	607,067	607,067	-	-	348,388	43%	
2400 Classified Clerical & Office Salaries	116,504	109,433	105,858	625,229	1,335,355	1,355,355	1,355,355	-	(20,000)	730,126	46%	
2900 Classified Other Salaries	9,096	7,066	9,161	49,870	82,995	82,995	82,995	-	-	33,125	60%	
<b>SUBTOTAL - Classified Salaries</b>	<b>349,697</b>	<b>341,386</b>	<b>304,492</b>	<b>1,820,167</b>	<b>3,920,883</b>	<b>3,940,883</b>	<b>3,940,883</b>	-	<b>(20,000)</b>	<b>2,120,716</b>	<b>46%</b>	
<b>Employee Benefits</b>												
3100 STRS	199,591	199,113	210,862	1,209,274	2,413,601	2,419,706	2,419,706	-	(6,105)	1,210,432	50%	
3200 PERS	58,638	55,951	49,465	296,312	545,573	549,186	549,186	-	(3,612)	252,874	54%	
3300 OASDI-Medicare-Alternative	44,241	43,043	42,258	247,229	489,312	491,385	491,385	-	(2,074)	244,157	50%	
3400 Health & Welfare Benefits	259,057	(47,491)	326,570	1,766,789	3,571,226	3,599,968	3,599,968	-	(28,742)	1,833,179	49%	
3500 Unemployment Insurance	26	8	39	2,425	10,881	10,924	10,924	-	(43)	8,499	22%	
3600 Workers Comp Insurance	43,972	22,304	-	153,066	205,160	272,657	272,657	-	(67,498)	119,591	56%	
3700 Retiree Benefits	220,000	220,000	220,000	1,320,000	4,055,439	3,026,437	3,026,437	-	1,029,002	1,706,437	44%	
<b>SUBTOTAL - Employee Benefits</b>	<b>825,525</b>	<b>492,930</b>	<b>849,194</b>	<b>4,995,095</b>	<b>11,291,191</b>	<b>10,370,262</b>	<b>10,370,262</b>	-	<b>920,928</b>	<b>5,375,167</b>	<b>48%</b>	
<b>Books &amp; Supplies</b>												
4100 Approved Textbooks & Core Curricula Materials	126,442	18,017	34,483	372,498	500,000	500,000	500,000	-	-	127,502	74%	
4200 Books & Other Reference Materials	246	-	-	1,423	40,000	40,000	40,000	-	-	38,577	4%	
4325 Instructional Materials & Supplies	47,361	23,140	10,096	150,441	430,000	430,000	430,000	-	-	279,559	35%	
4330 Office Supplies	12,860	6,229	4,997	29,015	100,000	100,000	100,000	-	-	70,985	29%	
4345 Non Instructional Student Materials & Supplies	73,359	46,172	26,024	213,442	310,000	310,000	310,000	-	-	96,558	69%	
4400 Noncapitalized Equipment	65,646	99,645	109,375	712,163	964,951	989,951	989,951	-	(25,000)	277,788	72%	
4710 Student Food Services	117,123	90,372	460	217,094	625,000	625,000	625,000	-	-	407,906	35%	
4720 Other Food	-	-	-	416	-	416	416	-	(416)	-	100%	
<b>SUBTOTAL - Books and Supplies</b>	<b>429,027</b>	<b>283,576</b>	<b>185,435</b>	<b>1,696,492</b>	<b>2,969,951</b>	<b>2,995,367</b>	<b>2,995,367</b>	-	<b>(25,416)</b>	<b>1,298,874</b>	<b>57%</b>	
<b>Services &amp; Other Operating Expenses</b>												
5200 Travel & Confernces	7,817	7,729	10,782	37,735	115,000	115,000	115,000	-	-	77,265	33%	
5300 Dues & Memberships	237,400	47,628	83,417	617,163	400,000	400,000	400,000	-	-	(217,163)	154%	
5400 Insurance	63,065	-	-	118,215	226,574	226,574	226,574	-	-	108,359	52%	
5500 Operations & Housekeeping	140,684	28,443	36,360	247,985	1,150,520	1,150,520	1,150,520	-	-	902,535	22%	
5520 Security	40,954	91,550	130,222	280,150	588,500	588,500	588,500	-	-	308,350	48%	
5605 Equipment Leases	97,277	5,103	9,809	173,828	95,000	225,000	225,000	-	(130,000)	51,172	77%	
5610 Rent	-	369	1,901	2,270	482,040	482,040	482,040	-	-	479,770	0%	
5631 Other Rentals, Leases and Repairs 1	5,302	-	3,995	18,601	180,000	180,000	180,000	-	-	161,399	10%	

**El Camino Real Charter High School  
Income Statement  
As of Dec FY2019**

	Actual			YTD Actual YTD	Budget						
	Oct	Nov	Dec		Approved Budget v1	Previous Forecast	Current Forecast	Previous	Approved	Current Forecast Remaining	% Current Forecast Spent
								Forecast vs. Current Forecast	Budget v1 vs. Current Forecast		
5809 Banking Fees	(9,709)	15,063	2,019	24,326	66,000	66,000	66,000	-	-	41,674	37%
5812 Business Services	17,654	17,654	17,654	88,271	204,860	204,860	204,860	-	-	116,589	43%
5815 Consultants - Instructional	158,027	188,662	136,665	589,182	600,000	610,000	747,452	(137,452)	(147,452)	158,270	79%
5820 Consultants - Non Instructional - Custom 1	28,297	52,852	89,305	263,468	300,000	300,000	300,000	-	-	36,532	88%
5824 District Oversight Fees	24,163	-	48,326	151,020	339,859	329,011	324,929	4,083	14,930	173,909	46%
5830 Field Trips Expenses	36,914	35,823	20,528	109,976	250,000	250,000	250,000	-	-	140,024	44%
5833 Fines and Penalties	1,207	119	1,274	3,226	1,500	1,833	3,226	(1,393)	(1,726)	(0)	100%
5845 Legal Fees	16,022	20,548	26,656	201,652	125,000	154,447	201,652	(47,204)	(76,652)	-	100%
5848 Licenses and Other Fees	-	23,355	-	23,355	45,000	45,000	45,000	-	-	21,645	52%
5851 Marketing and Student Recruiting	5,000	5,000	5,000	20,095	10,000	10,095	20,095	(10,000)	(10,095)	-	100%
5857 Payroll Fees	2,908	2,956	3,056	16,369	51,300	51,300	51,300	-	-	34,931	32%
5861 Prior Yr Exp (not accrued)	-	2,018	-	6,401	60,000	60,000	60,000	-	-	53,599	11%
5872 Special Education Encroachment	41,763	-	83,526	261,017	560,171	526,285	519,413	6,873	40,758	258,395	50%
5884 Substitutes	25,748	50,697	6,945	98,175	360,000	360,000	360,000	-	-	261,825	27%
5900 Communications	12,364	211	7,580	26,138	86,400	86,400	86,400	-	-	60,262	30%
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>952,858</b>	<b>595,780</b>	<b>725,018</b>	<b>3,378,619</b>	<b>6,297,724</b>	<b>6,422,866</b>	<b>6,607,960</b>	<b>(185,094)</b>	<b>(310,237)</b>	<b>3,229,342</b>	<b>51%</b>
<b>Capital Outlay &amp; Depreciation</b>											
6900 Depreciation	-	-	127,763	127,763	719,151	702,775	702,776	(0)	16,376	575,013	18%
<b>SUBTOTAL - Capital Outlay &amp; Depreciation</b>	<b>-</b>	<b>-</b>	<b>127,763</b>	<b>127,763</b>	<b>719,151</b>	<b>702,775</b>	<b>702,776</b>	<b>(0)</b>	<b>16,376</b>	<b>575,013</b>	<b>18%</b>
<b>Other Outflows</b>											
7999 Uncategorized Expense	425	(1,598)	80	23,545	-	-	-	-	-	(23,545)	
<b>SUBTOTAL - Other Outflows</b>	<b>425</b>	<b>(1,598)</b>	<b>80</b>	<b>23,545</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(23,545)</b>	
<b>TOTAL EXPENSES</b>	<b>3,831,551</b>	<b>2,978,148</b>	<b>3,512,412</b>	<b>19,658,542</b>	<b>40,024,459</b>	<b>39,295,212</b>	<b>39,480,307</b>	<b>(185,094)</b>	<b>544,152</b>	<b>19,821,765</b>	<b>50%</b>

**El Camino Real Charter High School  
Monthly Cash Forecast  
As of Dec FY2019**

	2018-19												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast		
<b>Beginning Cash</b>	<b>8,451,229</b>	<b>6,499,745</b>	<b>5,690,329</b>	<b>4,604,088</b>	<b>4,807,997</b>	<b>4,256,246</b>	<b>4,397,787</b>	<b>5,656,873</b>	<b>6,276,920</b>	<b>5,825,631</b>	<b>6,544,203</b>	<b>6,395,878</b>		
<b>REVENUE</b>														
LCFF Entitlement	480,184	1,892,165	1,572,042	3,760,501	1,677,235	2,957,726	3,760,500	2,797,664	2,430,569	3,567,832	2,430,569	2,430,569	32,492,892	2,735,334
Federal Revenue	40,051	101,663	52,717	87,782	106,057	185,838	102,530	228,745	97,599	72,599	182,128	97,599	1,517,901	162,594
Other State Revenue	150,759	284,801	189,867	216,048	980	538,204	181,916	776,340	172,023	172,023	332,897	172,023	3,845,465	657,581
Other Local Revenue	1,019,151	113,488	78,656	83,202	140,395	261,219	15,022	35,725	35,725	35,725	35,725	35,725	1,889,761	-
Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>1,690,146</b>	<b>2,392,118</b>	<b>1,893,282</b>	<b>4,147,534</b>	<b>1,924,667</b>	<b>3,942,987</b>	<b>4,059,969</b>	<b>3,838,475</b>	<b>2,735,916</b>	<b>3,848,180</b>	<b>2,981,319</b>	<b>2,735,916</b>	<b>39,746,019</b>	<b>3,555,509</b>
<b>EXPENSES</b>														
Certificated Salaries	1,106,806	1,380,106	1,269,424	1,274,019	1,266,075	1,320,431	1,079,439	1,233,352	1,233,352	1,233,352	1,233,352	1,233,352	14,863,059	0
Classified Salaries	212,047	316,065	296,481	349,697	341,386	304,492	312,704	361,602	361,602	361,602	361,602	361,602	3,940,883	-
Employee Benefits	1,105,576	816,446	905,424	825,525	492,930	849,194	907,570	891,896	891,896	865,788	865,788	565,791	10,370,262	386,437
Books & Supplies	468,110	66,516	263,827	429,027	283,576	185,435	305,277	171,183	194,379	162,890	162,926	302,220	2,995,367	-
Services & Other Operating Expenses	339,205	379,590	386,168	952,858	595,780	725,018	743,128	539,457	485,039	485,039	485,039	485,039	6,607,960	6,599
Capital Outlay & Depreciation	-	-	-	-	-	127,763	95,836	95,836	95,836	95,836	95,836	95,836	702,776	-
Other Outflows	23,225	57	1,356	425	(1,598)	80	(23,545)	-	-	-	-	-	-	(0)
<b>TOTAL EXPENSES</b>	<b>3,254,970</b>	<b>2,958,780</b>	<b>3,122,681</b>	<b>3,831,551</b>	<b>2,978,148</b>	<b>3,512,412</b>	<b>3,420,407</b>	<b>3,293,326</b>	<b>3,262,104</b>	<b>3,204,507</b>	<b>3,204,543</b>	<b>3,043,840</b>	<b>39,480,307</b>	<b>393,036</b>
<b>Operating Cash Inflow (Outflow)</b>	<b>(1,564,824)</b>	<b>(566,662)</b>	<b>(1,229,399)</b>	<b>315,982</b>	<b>(1,053,481)</b>	<b>430,575</b>	<b>639,562</b>	<b>545,148</b>	<b>(526,187)</b>	<b>643,673</b>	<b>(223,224)</b>	<b>(307,924)</b>	<b>265,712</b>	<b>3,162,472</b>
Revenues - Prior Year Accruals	639,183	527,170	-	175,711	-	-	(51,060)	-	-	-	-	-	-	-
Other Assets	41,303	45,729	201,427	(247,184)	501,001	(356,549)	-	-	-	-	-	-	-	-
Fixed Assets	(111,482)	(44,666)	(51,591)	(8,383)	(14)	109,519	74,899	74,899	74,899	74,899	74,899	74,899	-	-
Due To (From)	(1,408)	31,150	38,569	10,401	(9,992)	(24,302)	(169,555)	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(377,951)	(439,745)	(11,866)	-	-	-	773,858	-	-	-	-	-	-	-
Accounts Payable - Current Year	134,155	(362,393)	(33,381)	(42,619)	10,735	(23,701)	(8,617)	-	-	-	-	-	-	-
Other Liabilities	(710,460)	-	-	-	-	6,000	-	-	-	-	-	-	-	-
<b>Ending Cash</b>	<b>6,499,745</b>	<b>5,690,329</b>	<b>4,604,088</b>	<b>4,807,997</b>	<b>4,256,246</b>	<b>4,397,787</b>	<b>5,656,873</b>	<b>6,276,920</b>	<b>5,825,631</b>	<b>6,544,203</b>	<b>6,395,878</b>	<b>6,162,853</b>		

**El Camino Real Charter High School**  
**Balance Sheet**  
**As of Dec FY2019**

	<b>El Camino Real Charter High School</b>	<b>El Camino Real Charter High School</b>
	<b>Jun FY2018</b>	<b>Dec FY2019</b>
<b>ASSETS</b>		
Cash Balance	8,451,229	4,397,787
Accounts Receivable	1,291,004	(51,060)
Prepays	70,429	120,163
Fixed Assets, Net	6,875,226	6,981,843
Investments	7,041,911	6,806,451
<b>TOTAL ASSETS</b>	<b>23,729,799</b>	<b>18,255,183</b>
<b>LIABILITIES &amp; EQUITY</b>		
Accounts Payable	1,617,394	767,637
Due to Others	125,138	169,555
OPEB Liability	8,995,650	8,995,650
Deferred Revenue	710,460	6,000
Current Loans and Other Payables	314,205	17,198
Beginning Net Assets	13,286,933	11,966,952
Net Income (Loss) to Date	(1,319,981)	(3,667,809)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>23,729,799</b>	<b>18,255,183</b>

# Coversheet

## Discuss and Possible Approval of Safe School Plan

**Section:** IV. School Business  
**Item:** A. Discuss and Possible Approval of Safe School Plan  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Safe School ECR 2019.pdf



## **El Camino Real Charter High School**

### **Comprehensive Safe School Plan January 2019**

#### **Component One: People and Programs** *Create and maintain a caring and connected school climate*

Goal #1: To create a safer school environment.

- Objective: Intervene students with 25 or more tardies to reduce the number of late students to class.
  - Related activities: Run a query every 5 weeks
  - Resources needed: staff members to contact parents
  - Person in charge: Mr. Roe in Admissions will run the query and administration will assign staff to call.
  - Timeline for implementation: 5 Week grading period for Spring 2019
  - Budget: None
  - Evaluation guidelines: Reduction in the number of late students

Goal #2: To create a safer school environment.

- Objective: To bring awareness to the ill effects of vaping to ECR students, staff and community.
  - Related activities: Newsletter, Anti-vaping Committee, Staff PD, Posters, Restorative Justice
  - Resources needed: Staff, renew Ripple Effect license, posters
  - Person in charge: Angel Lerma / Suki Dhillon
  - Timeline for implementation: 10 Week grading period for Spring 2019
  - Budget: Less than \$1000.
  - Evaluation guidelines: Reduction in the number of students caught vaping

#### **Component Two: Place** *Create and maintain a caring and connected school climate*

Goal #1: Broad focus areas that will help achieve the vision.

- Objective: Update food in the earthquake bin
  - Related activities: Inventory and purchase food for earthquake bin
  - Resources needed: Budget approval
  - Person in charge: Bennett/Dhillon
  - Timeline for implementation: End February 2019.
  - Budget: \$6000.00
  - Evaluation guidelines: Update inventory

Goal #2: Broad focus areas that will help achieve the vision.

- Objective: Update lockdown kit supplies
  - Related activities: Provide every classroom food bars and water
  - Resources needed: Budget approval
  - Person in charge: Dhillon/Bennett
  - Timeline for implementation: End of February
  - Budget: \$5000
  - Evaluation guidelines: Every classroom has complete kits

## Coversheet

### Discuss Dual Enrollment AB288 CCAP Partnership Agreement

**Section:** IV. School Business  
**Item:** B. Discuss Dual Enrollment AB288 CCAP Partnership Agreement  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:**  
190111 El Camino Real HS CCAP AGREEMENT- revised 1-11-19 final.pdf

**COLLEGE AND CAREER ACCESS PATHWAYS**  
**PARTNERSHIP AGREEMENT**

**BETWEEN**

**LOS ANGELES COMMUNITY COLLEGE DISTRICT,**

**a community college district duly organized and existing under the laws**

**of the State of California**

**AND**

**EL CAMINO REAL ALLIANCE,**

**a local educational agency duly organized and existing under the laws**

**of the State of California**

**DATED**

\_\_\_\_\_, 2019

## **COLLEGE AND CAREER ACCESS PATHWAYS**

### **PARTNERSHIP AGREEMENT**

This College and Career Access Pathways Partnership Agreement (“Agreement”) is made as of the \_\_\_\_ day of \_\_\_\_\_ 2019 (“Commencement Date”), by and between the LOS ANGELES COMMUNITY COLLEGE DISTRICT, a community college district duly organized and existing under the laws of the State of California (“LACCD”), and EL CAMINO REAL ALLIANCE, a local educational agency duly organized and existing under the laws of the State of California and doing business as El Camino Real Charter High School (“ECRA”). LACCD and ECRA hereby agree as follows:

### **RECITALS**

- A. Assembly Bill 288, effective January 1, 2016, authorizes the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district with the goal of developing seamless pathways from high school to community college for career technical education, preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.
- B. Assembly Bill 288 allows community college districts to enter into partnership agreements with high schools to outline the terms of the partnership and to establish protocols for information sharing, joint facilities use, and parental consent for high school pupils to enroll in community college courses.
- C. Assembly Bill 288 authorizes specified high school pupils to enroll in up to 15 units per term if those units are required for the pupils' partnership programs and would authorize a community college district to exempt special part-time and special full-time students taking up to a maximum of 15 units per term from specified fee requirements.
- D. Assembly Bill 1809, chaptered June 27, 2018, authorizes the governing board of a charter school to enter into a CCAP partnership agreement with the governing board of a community college district.

### **AGREEMENT**

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

#### **1. Terms of the Partnership:**

**1.1. Term of the Agreement:** The term of this Agreement shall be five (5) years from the Commencement Date, unless sooner terminated as provided herein.

**1.2. Submission and Amendments:** Pursuant to Education Code Section 76004(c)(3), copies of this Agreement shall be filed with both the Chancellor of the California Community Colleges (“State Chancellor”) and with the Department of Education before the start of the partnership created by this Agreement. The State Chancellor may void this Agreement if it is determined that this Agreement does not comply with the intent of Education Code Section 76004. Any amendment to this Agreement shall be filed with the State Chancellor. The parties may meet on an annual basis to determine if the Agreement should be amended, to include but not be limited to adding additional courses and pathways that have been developed.

**1.3. Courses Offered Under this Agreement:** LACCD shall offer courses to ECRA students who are dual enrolled at both ECRA and LACCD. LACCD shall offer courses at ECRA. LACCD will offer these courses to ECRA’s students for college credit and limit courses to ECRA students pursuant to Education Code Section 76004(o). Courses will be offered at the ECRA campus.

**1.3.1. Minimum Class size:** ECRA and LACCD will work collaboratively to ensure a class size of at least 30 students. In circumstances in which fewer than 30 students are enrolled in the course, LACCD retains the right to cancel the course until such time that the class size threshold is met.

**1.4. Employer of Record:** All courses offered under this Agreement shall be taught by faculty employed by LACCD. LACCD shall be the employer of records for these faculty members and shall be responsible for all assignment monitoring and reporting obligations to the county office of education and under applicable federal teacher quality mandates, if any.

**1.5. Collective Bargaining:** LACCD and ECRA certify that all actions taken pursuant to this Agreement are in compliance with all local collective bargaining agreements.

**1.6. Criteria for Assessing Pupils' Ability to Benefit:** In developing the educational program created under this Agreement, LACCD and ECRA shall make assessments as to whether the participating ECRA students have the ability to benefit from the courses offered in this Agreement. Students will be selected based on the following: 1) classroom performance measured by grades; 2.) standardized test scores (MAP, PSAT, and SBAC); and 3.) progress towards completion of ECRA graduation requirements. Prospective students, along with their parents, will meet with a counselor to evaluate how they can benefit from completing these courses and their commitment to the pathway.

**1.7. Total Number of High School Student Served Per Year** is projected to be: 35 in year 1; 70 in year 2; and 105 in years 3, 4, and 5.

**1.8. Total Number of Full Time Equivalent Students (FTES) Projected to be Claimed by LACCD Per Year: 30-100.**

**1.9. Apportionment:** Pursuant to Education Code Section 76004(s), LACCD shall request and receive state apportionment funding for all college courses offered under the CCAP Agreement. Pursuant to Education Code Section 76004(r), ECRA shall not seek or receive a state allowance or apportionment funding for any instructional activity for which LACCD requests or receives state apportionment funding. Any courses offered under this Agreement shall be offered at such times to ensure that ECRA students are scheduled to meet minimum day requirements to receive average daily attendance funding.

**1.10. Student Fee Exemptions:** Pursuant to Education Code Section 76004(q), ECRA students admitted to LACCD under this Agreement as special part-time students shall be exempt from the following student fees: 1) Student Representation Fee (Education Code Section 76060.5); 2) Nonresident Tuition Fee (Education Code Section 76140); 3) Transcript Fee (Education Code Section 76223); 4) Enrollment Fee (Education Code Section 76300); 5) Apprentice Fee (Education Code Section 76350); and 6) Child Development Center Fee (Education Code Section 79121). A high school pupil enrolled in a course offered through this Agreement shall not be assessed any fee that is prohibited by Section 49011. (Education Code Section 76004(f).)

**1.11. Protocol for Information Sharing:** Any education records or personally identifiable information pertaining to any ECRA student taking courses under this Agreement shall be exchanged between ECRA and LACCD in compliance with the Family Educational Privacy Rights Act (FERPA), Education Code Sections 76200-76246, and LACCD Board Rules. LACCD shall provide a dual enrollment application form on which the parent or guardian of the ECRA student will provide written consent to information sharing between ECRA and LACCD. Education records and personally identifiable information regarding ECRA students shall be shared between the Points of Contact identified in Paragraph 6 below. ECRA's and LACCD's Points of Contact shall then further share that information within their respective institutions as necessary.

**1.12. Parental Consent:** ECRA shall obtain any required parental consent for any ECRA student taking LACCD courses under this Agreement. Parental consent will be part of the application process, which includes the dual enrollment/special part-time student approval form.

**2. Courses Offered Under This Agreement**

**2.1. Courses Offered:** Appendix A to this Agreement lists the courses that LACCD shall offer at ECRA. Each course listed in Appendix A is offered for the purpose of: 1) preparing students for transfer; or 2) completing a CTE Pathway. Courses are offered to expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless

pathways from high school to community college for career technical education. All courses listed in Appendix A are offered to attain these specific goals.

**2.1.1** The governing boards of LACCD and ERCA delegate authority to the college and high school chief instructional/academic officers the authority to update Appendix A through mutual agreement and within the constructs of this Agreement.

**2.2. Use of ECRA Facilities:** When LACCD offers any course specified in Appendix A at ECRA, ECRA shall provide the classrooms in which LACCD's faculty shall conduct the courses, including use of boards and projectors, and provide parking spaces for use by LACCD faculty.

**2.3 Materials Fees:** In compliance with Education Code Sections 76004(f) and 49011, ECRA shall provide to its students, at no cost to the students, all textbooks, equipment, and any materials needed in connection with any course specified in Appendix A. LACCD will make every effort to minimize costs of textbooks through methods such as using textbooks for at least three years.

**2.5 LACCD Faculty:** No LACCD or community college instructor who has been convicted of any sex offense, as defined in Education Code Section 87010, or any controlled substance offense, as defined in Education Code Section 87011, shall be retained by LACCD to teach any course at ECRA. All LACCD faculty teaching courses under this Agreement shall meet all required minimum qualifications and conditions including clearance through a Live Scan process. LACCD shall also maintain, on file, a record that all LACCD Faculty teaching assigned to ECRA shall have undergone testing for tuberculosis. LACCD shall provide documentation of compliance with this section, when requested and in writing.

**2.6 No Displacement of ECRA Faculty:** ECRA certifies that no ECRA faculty member who was teaching a course similar to one offered under this Agreement has been displaced or terminated because a course is being offered under this Agreement.

**2.7 Admission of Special Part-Time or Full-Time Students:** ECRA students who are selected to take courses at LACCD campuses under this Agreement shall be admitted to LACCD as special part-time or special full-time students pursuant to Education Code Section 76001 and applicable regulations and LACCD Board Rules. ECRA students admitted to the LACCD under this Agreement, or otherwise permitted to enroll in LACCD courses, shall be subject to LACCD's student Code of Conduct, LACCD student discipline rules and regulations, and Education Code sections, or other laws, governing community college student discipline.

**2.8 Unit Limit:** Pursuant to Education Code Section 76004(p), ECRA students admitted as special part-time students and taking courses under this Agreement, may enroll in up to a maximum of 15 units per term if: 1) the units constitute no more than four community college courses per term; 2) the units are part of an academic program under this

Agreement; and 3) the units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.

**3. Certifications:** LACCD hereby certifies that: 1) the community college courses offered for college credit at ECRA do not reduce access to the same course offered on LACCD's campus; 2) community college courses that are oversubscribed or have waiting lists shall not be offered in this Agreement; 3) participation in this partnership and this Agreement is consistent with LACCD's core mission pursuant to Education Code Section 66010.4; and 4) ECRA students participating in this partnership and this Agreement will not cause otherwise eligible adults to be displaced from LACCD courses.

**4. Points of Contact at LACCD and ECRA:** The following officials shall serve as the point of contact under this Agreement:

**ECRA:**

Executive Director  
El Camino Real Charter High School  
5440 Valley Circle Boulevard  
Woodland Hills, CA 91367  
Phone: (818) 595-7500  
Fax: (818) 710-9023  
Email: notices@ecrchs.net

**LACCD:**

Sheri Berger  
Los Angeles Pierce College  
6201 Winnetka Avenue  
Woodland Hills, CA 91371  
Phone: (818) 710-4224  
Email: BergerSL@piercecollege.edu

**5. Annual Reporting to the State Chancellor:** On or before January 1 of each year of this Agreement, ECRA and LACCD shall submit a joint report to the State Chancellor. The report shall state: 1) the total number of ECRA students taking courses under this Agreement, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws; 2) the total number of community college courses offered under this Agreement by course category and type and by schoolsite; 3) the total number and percentage of successful course completions, by course category and type and by schoolsite; and 4) the total number of full-time equivalent students generated through courses offered under this Agreement. By October 1 of each year of this Agreement, the Points of Contact from ECRA and LACCD shall meet to plan and commence the preparation of the joint report.

**6. Mutual Defense and Indemnity:** LACCD shall indemnify and hold harmless ECRA, its governing board, officers, agents, and employees for any and all loss, cost, expense, claims or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortuous conduct of LACCD in the performance of LACCD's responsibilities under this Agreement. In such an event, LACCD, at its own expense, shall also defend all actions, suits, or other proceedings brought against ECRA, its governing board, officers, agents, or employees and satisfy any judgment rendered against ECRA, its governing board, officers, agents, or employees because of such negligence and/or tortuous conduct. Similarly, ECRA shall indemnify and hold harmless LACCD, its officers, agents, and



employees for any and all loss, cost, expense, claims or liability for injury to or death of any person, or damage to any property, caused by the negligence and/or tortuous conduct of ECRA in the performance of ECRA's responsibilities under this Agreement. In such an event, ECRA, at its own expense, shall also defend all actions, suits, or other proceedings brought against LACCD, its officers, agents or employees and satisfy any judgment rendered against LACCD, its officers, agents, or employees because of such negligence and/or tortuous conduct.

**7. Insurance:** Without limiting the parties' indemnification obligations herein and as a material condition of this Agreement, each party shall maintain, at its expense and for the duration of this Agreement, a program of insurance or self-insurance and provide evidence thereof, as required below, against claims for injury, damage or loss that may arise from or in connection this Agreement and/or the use of facilities under the Agreement. Each party shall furnish the other party with certificates of insurance or other satisfactory documentation of all insurance or self-insurance required by this Agreement. Each party shall have the other party added as additional insureds to all of the following policies. The Minimum Scope and Limits of Insurance shall be as follows (coverage shall be at least as broad):

Commercial General Liability Insurance "occurrence" form only to provide defense and indemnity coverage to the insured for liability for bodily injury, personal injury, and property damage, of not less than a combined single limit of Five Million Dollars (\$5,000,000.00) per occurrence. The general aggregate limit shall be twice the required per occurrence limit. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.

Business Automobile Liability Insurance to provide defense and indemnity coverage to the Insured for liability for bodily injury and property damage covering owned, non-owned, and hired automobiles of not less than a combined single limit of One Million Dollars (\$1,000,000) per occurrence. If such insurance is obtained from a third party insurer and not self-insured, the insuring party shall name the other party as an additional insured on the policy.

Workers' Compensation Insurance as required by the Labor Code of the State of California, and Employers' Liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) per accident. Any notice required to be served hereunder shall be in writing.

**8. Choice of Law and Venue:** This Agreement, its interpretations, performance or any breach thereof, shall be construed in accordance with, and all questions with respect thereto shall be determined by, the laws of the State of California applicable to contracts entered into and wholly to be performed within the State of California. Los Angeles County shall be the venue for all legal matters concerning the Agreement.

**9. Termination:** Either party shall have the right to terminate this Agreement without cause by providing to the non-terminating party a written notice of termination. Notice of termination shall be provided at least 180 days prior to the termination date. Each party shall continue to fulfill its obligations under this Agreement until date of termination.

**10. Notices:** Any notices to be given pursuant to this Agreement shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addresses to the party for whom intended as follows:

**To ECRA:**

Executive Director  
El Camino Real Charter High School  
5440 Valley Circle Boulevard  
Woodland Hills, CA 91367

**To LACCD:**

Los Angeles Community College District  
Contracts Office - 3rd Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017

**11. Miscellaneous:** This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and all prior and contemporaneous agreements, representations and understandings of the parties hereto, oral or written, are hereby superseded and merged herein. No supplement, modification or amendment of this Agreement shall be binding unless in writing and executed by all parties hereto. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. This Agreement shall be construed and enforced in accordance with, and governed by, the law of the State of California. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions hereof. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

**[SIGNATURES ON NEXT PAGE]**

**12. Board Approval Required.** This Agreement is conditioned upon the approval of the governing boards of both ECRA and LACCD as set forth by Education Code Section 76004.

IN WITNESS WHEREOF, LACCD and ECRA have executed this Agreement as of the date first above written.

EL CAMINO REAL ALLIANCE

By: \_\_\_\_\_  
Name: David Hussey  
Title: Executive Director

LOS ANGELES COMMUNITY COLLEGE  
DISTRICT,

By: \_\_\_\_\_  
Name: James B. Watson  
Title: Procurement Manager

**APPENDIX A**

The high school and college representatives are delegated the authority to update Appendix A through mutual agreement and within the constructs of this Agreement.

**Courses Offered by LACCD at ECRA**

1. Courses offered to prepare students for transfer (Education Code Section 76004(a) and (d))

<b>Course</b>	<b>Units</b>	<b>Location</b>	<b>Starting Semester</b>
Counseling 40	3	ECRA	Fall 2019
Philosophy 1	3	ECRA	Fall 2019
Communications 151	3	ECRA	Spring 2020
Sociology 1	3	ECRA	Spring 2020
Anthropology 121	3	ECRA	Summer 2020
Cinema 107	3	ECRA	Summer 2020
Psychology 1	3	ECRA	Fall 2020
Anthropology 101	3	ECRA	Fall 2020
Political Science 1	3	ECRA	Spring 2021
Math 227	3	ECRA	Spring 2021

2. Courses offered to help high school complete a Career Pathway (Education Code Section 76004(a) and (d))

<b>Course</b>	<b>Units</b>	<b>Location</b>	<b>Starting Semester</b>
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## Coversheet

### Review and Possible Approval of 2017-2018 School Accountability Report Card

**Section:** IV. School Business  
**Item:** C. Review and Possible Approval of 2017-2018 School Accountability  
Report Card  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** ECR SARC 2017-18 (rev 1.23.19).pdf



# School Accountability Report Card

## Reported Using Data from the 2017–18 School Year

### California Department of Education

## *For El Camino Real Charter High School*

**Address:** 5440 Valley Circle Blvd.

**Phone:** 818-595-7000

**Principal:** Executive Director – David Hussey

**Grade Span:** 9-12

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

### **DataQuest**

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

### **Internet Access**

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

## About This School

### District Contact Information (School Year 2018–19)

Entity	Contact Information
District Name	Los Angeles Unified
Phone Number	213-241-1000
Superintendent	Austin Beutner
Email Address	<a href="mailto:austin.beutner@lausd.net">austin.beutner@lausd.net</a>
Website	<a href="http://www.lausd.net">www.lausd.net</a>

### School Contact Information (School Year 2018–19)

Entity	Contact Information
School Name	El Camino Real Charter High School
Street	5440 Valley Circle Blvd.
City, State, Zip	Woodland Hills, CA 91367-5949
Phone Number	818-595-7000
Principal	Executive Director – David Hussey
Email Address	<a href="mailto:d.hussey@ecrchs.net">d.hussey@ecrchs.net</a>
Website	<a href="http://www.ecrchs.net">www.ecrchs.net</a>
County-District-School (CDS) Code	19647331932623



### School Description and Mission Statement (School Year 2018–19)

As the economy continues to transition from manufacturing to service, students graduating high school need to be educated for an uncertain future. A recent article (Thompson, 2015) looks at the shifting landscape in the labor force toward increased automation, indicating, "Some economists and technologists have warned that the economy is near a tipping point. When they peer deeply into labor market data.. they see automation high and low-- robots in the operating room and behind the fast-food counter. They imagine self-driving cars snaking through the streets and Amazon drones dotting the sky, replacing millions of drivers, warehouse stockers, and retail workers...And they wonder: Is any job truly safe?"

While the economy and workforce needs have clearly changed, many have commented on the failings of our educational system to address these changes. Former Harvard president Lawrence Summers (2012) "noted education changes remarkably little over time...Students are evaluated on the basis of examination essays...and relatively short research papers. Instructors are organized into departments, most of which bear the same names they did when the grandparents of today's students" were growing up. The skills and to a lesser extent, content, taught in these classes has undergone a revolution, while their delivery remains situated in the 20th century." At ECRCHS, we define "21st century skills", as including but not limited to the following:

- Critical thinking, problem solving, reasoning, analysis, interpretation, synthesizing information
- Research skills and practices, interrogative questioning
- Creativity, artistry, curiosity, imagination, innovation, personal expression
- Perseverance, self-direction, planning, self-discipline, adaptability, initiative
- Oral and written communication, public speaking and presenting, listening
- Leadership, teamwork, collaboration, cooperation
- Information and communication technology (ITC) literacy, media and Internet literacy, visual interpretation, data interpretation and analysis, computer programming
- Global awareness, multicultural literacy, humanitarianism
- Scientific literacy and reasoning, the scientific method
- Health and wellness literacy, including nutrition, diet, exercise, and public health and safety
- Systems thinking, environmental and conservation literacy, ecosystems understanding
- Civic, ethical, and social justice literacy

ECRCHS has moved toward emphasizing "what students can do with knowledge, rather than what units of knowledge they have," the essence of 21st century skills (Silva, 2008, p. 630). Schools must prepare students to adapt in order to succeed in college and careers. Critical thinking and collaboration coexist alongside project management. Learning how realities interact represents real understanding (Cajete, 1994). Educators must prepare students for a world in which they can solve problems, think critically, and work collaboratively, as well as deal with rapidly changing information and technologies. Soft skills receive greater attention in the Common Core State Standards (CCSS), including a higher level of collaboration and critical thinking. Positioning students to take advantage of new --and currently indefinable -- opportunities lies at the heart of ECRCHS' mission.

At ECRCHS, sustainability permeates 21st century learning. Students today must think creatively and understand the biological, social, economic, and physical systems in place that create problems, and be prepared to develop potential solutions. As the world becomes more interconnected, hotter, more crowded, an educated person in the 21st century needs to have a multicultural perspective in order to work with others (Friedman, 2008.) ECRCHS strives to create academic programs that meet the needs of our diverse student body. Our schoolwide programs include AVID, STEAM, VAPA, Humanitas, Alternative Education, Independent Studies, Career Pathways, tutoring, study skills, and college and career awareness. Moreover, each

semester, grades, test scores and surveys are used to monitor progress. ECRCHS aims to provide the tools, the skills, and the foundation for students to address the three-legged stool of sustainability -- economic sustainability, social equity, and environmental sustainability.

**David Hussey**

**Executive Director**

**Student Enrollment by Grade Level (School Year 2017–18)**

<b>Grade Level</b>	<b>Number of Students</b>
<b>Grade 9</b>	850
<b>Grade 10</b>	885
<b>Grade 11</b>	845
<b>Grade 12</b>	987
<b>Ungraded Secondary</b>	0
<b>Total Enrollment</b>	3567

**Student Enrollment by Student Group (School Year 2017–18)**

<b>Student Group</b>	<b>Percent of Total Enrollment</b>
<b>Black or African American</b>	5.2%
<b>American Indian or Alaska Native</b>	0.3%
<b>Asian</b>	9.4%
<b>Filipino</b>	5.2%
<b>Hispanic or Latino</b>	28.3%
<b>Native Hawaiian or Pacific Islander</b>	0.3%
<b>White</b>	45.0%
<b>Two or More Races</b>	5.6%
<b>Socioeconomically Disadvantaged</b>	34.3%
<b>English Learners</b>	3.1%
<b>Students with Disabilities</b>	9.4%
<b>Foster Youth</b>	0.2%

## A. Conditions of Learning

### State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

#### Teacher Credentials

Teachers	School 2016–17	School 2017–18	School 2018–19
With Full Credential	145	144	152
Without Full Credential	0	1	0
Teaching Outside Subject Area of Competence (with full credential)	1	1	0

#### Teacher Misassignments and Vacant Teacher Positions

Indicator	2016–17	2017–18	2018–19
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments*	1	0	0
Vacant Teacher Positions	0	0	1

Note: “Misassignments” refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\*Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

**Quality, Currency, Availability of Textbooks and Instructional Materials  
(School Year 2018–19)**

*Year and month in which the data were collected:* Jan 2019

Subject	Textbooks and Instructional Materials January 2019	From Most Recent Adoption?	Percent Students Lacking Own Assigned Copy
Reading/ Language Arts	<ul style="list-style-type: none"> <li>• myPerspectives, Publisher: Pearson</li> <li>• Timeless Voices, Timeless Themes (Gold Level), Publisher: Prentice Hall, American Experience, 11th Grade</li> <li>• World Literature, Third Edition, Publisher: Holt, Rinehart &amp; Winston</li> <li>• The American Experience in Literature, (California Edition), Publisher: Prentice Hall, 11th Grade</li> <li>• Modern World Literature, Publisher: Holt, Rinehart &amp; Winston</li> <li>• British Experience, Timeless Voices, Timeless Themes, Publisher: Prentice Hall, 11th Grade</li> <li>• Adventures in English Literature: Athena Edition, Publisher: Holt, Rinehart &amp; Winston</li> <li>• Elements of Literature, 4th Edition, Publisher: Holt, Rinehart &amp; Winston</li> <li>• Elements of Literature, 5th Edition, Publisher: Holt, Rinehart &amp; Winston</li> </ul>	Y	0%
Mathematics	<ul style="list-style-type: none"> <li>• Algebra 1, Publisher: McGraw Hill</li> <li>• Algebra 2, Publisher: McGraw Hill</li> <li>• Geometry, Publisher: McGraw Hill</li> <li>• Single Variable Calculus, 7th Edition, Publisher: Cengage Learning</li> <li>• Enhancing Graphing Utilities Precalculus, 5th Edition, Publisher: Pearson Prentice Hall</li> <li>• Precalculus, 7th Edition, Publisher: Cengage Learning</li> </ul>	Y	0%
Science	<ul style="list-style-type: none"> <li>• Biology, (Miller &amp; Levine), Publisher: Pearson</li> <li>• Biology AP, 10th Edition (Campbell), Publisher: Pearson</li> <li>• Honors Chem, Principles of General Chemistry, Third Edition, Publisher: McGraw Hill</li> <li>• Chemistry in the Community, 6th Edition, Publisher: Freeman</li> <li>• Chemistry: A Molecular Approach, 3rd Edition, Publisher: Freeman</li> <li>• Principles of Human Anatomy, Publisher: J. Wiley &amp; Sons</li> <li>• Essentials of Human Anatomy &amp; Physiology, 10th Edition, Publisher: Pearson</li> <li>• Human Geography: People, Places, &amp; Culture, 10th Edition, Publisher: Wiley</li> <li>• <b>Physics: A Strategic Approach, 3<sup>rd</sup> Edition, Publisher: Pearson</b></li> <li>• <b>Physics (High School), First Edition, Publisher: Pearson</b></li> </ul>	Y	0%

<p><b>History-Social Science</b></p>	<ul style="list-style-type: none"> <li>• United States History &amp; Geography: Modern Times, 2016, Publisher: McGraw Hill</li> <li>• AP Government in America: People, Politics, and Policy, Publisher: Pearson</li> <li>• United States Government: Our Democracy, Publisher: McGraw Hill</li> <li>• Ways of the World: A Global History Source, 2nd Edition, Publisher: Bedford/St. Martin</li> <li>• Krugman Economics for AP 2nd Edition, Publisher: BFW Worth</li> <li>• World History: The Modern Era, Publisher: Prentice Hall</li> <li>• Understanding Economics, Publisher: McGraw Hill</li> <li>• AP Euro, Western Civilization, 8th Edition, Publisher: Cengage Learning</li> </ul>	<p>Y</p>	<p>0%</p>
<p><b>Foreign Language</b></p>	<ul style="list-style-type: none"> <li>• Avancemos Spanish 1 Textbook, Publisher: Holt McDougal</li> <li>• Avancemos Spanish 1 Cuaderno, Publisher: Holt McDougal</li> <li>• Avancemos Spanish 2 Textbook, Publisher: Holt McDougal</li> <li>• Avancemos Spanish 2 Cuaderno, Publisher: Holt McDougal</li> <li>• Avancemos Spanish 3 Textbook, Publisher: Holt McDougal</li> <li>• Avancemos Spanish 3 Cuaderno, Publisher: Holt McDougal</li> <li>• Temas AP Spanish Language and, Publisher: Vista Higher Learning</li> <li>• AP Spanish Language and Culture Exam Preparation Workbook, Publisher: Vista Higher Learning</li> <li>• Azulego Anthology Publisher: Wayside Publishing</li> <li>• C'est a Toi Level 1, Publisher: EMC-Paradigm Publishing</li> <li>• C'est a Toi Level 1 Workbook, Publisher: EMC-Paradigm Publishing</li> <li>• C'est a Toi Level 2 Textbook, Publisher: EMC-Paradigm Publishing</li> <li>• C'est a Toi Level 2 Workbook, Publisher: EMC-Paradigm Publishing</li> <li>• C'est a Toi Level 3 Textbook, Publisher: EMC-Paradigm Publishing</li> <li>• C'est a Toi Level 3 Workbook, Publisher: EMC-Paradigm Publishing</li> <li>• Sur Le Vif Heinle, Publisher: Cengage</li> </ul>	<p>Y</p>	<p>0%</p>
<p><b>Health</b></p>	<ul style="list-style-type: none"> <li>• Lifetime Health, Publisher: Holt</li> </ul>	<p>Y</p>	<p>0%</p>
<p><b>Visual and Performing Arts</b></p>	<ul style="list-style-type: none"> <li>• Clothing: Fashion, Fabric &amp; Construction, Publisher: McGraw Hill</li> <li>• <b>Housing and Interior Design, 11th Edition, Publisher: Goodheart-Wilcox Company</b></li> <li>• <b>Apparel Design, Textiles &amp; Construction, Publisher: Goodheart-Wilcox Company</b></li> <li>• <b>Fashion, 7th Edition, Publisher: Goodheart-Wilcox Company</b></li> </ul>	<p>Y</p>	<p>0%</p>
<p><b>Science Laboratory Equipment (grades 9-12)</b></p>	<p>N/A</p>	<p>N/A</p>	<p>0%</p>

Note: Cells with N/A values do not require data.

**School Facility Conditions and Planned Improvements**

El Camino Real Charter High School takes great efforts to ensure that the school is clean, safe, and functional. The school works with the Safety Coordinator and LAUSD to conduct inspections. El Camino continues to work with LAUSD to ensure that the repairs necessary to keep the school in good repair and working order are completed in a timely manner. A work order process is used to ensure efficient services and that emergency repairs are given the highest priority.

We have had two significant projects this year. The first was the installation of LED lights throughout the campus. This included all classrooms, hallways, and outdoor spaces. This will allow the school to cut electricity costs and waste, and the improved lighting gives us increased security. The second project was preventative maintenance on medium/high voltage equipment. This project was carried out by the district and DWP.

**School Facility Good Repair Status**

Using the **most recently collected** FIT data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The overall rating

**Year and month of the most recent FIT report: January 2018**

System Inspected	Rate Good	Repair Needed and Action Taken or Planned
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	<b>Good</b>	--
<b>Interior:</b> Interior Surfaces	<b>Good</b>	--
<b>Cleanliness:</b> Overall Cleanliness, Pest/ Vermin Infestation	<b>Good</b>	--
<b>Electrical:</b> Electrical	<b>Good</b>	--
<b>Restrooms/Fountains:</b> Restrooms, Sinks/ Fountains	<b>Good</b>	--
<b>Safety:</b> Fire Safety, Hazardous Materials	<b>Good</b>	--
<b>Structural:</b> Structural Damage, Roofs	<b>Good</b>	--
<b>External:</b> Playground/School Grounds, Windows/ Doors/Gates/Fences	<b>Good</b>	--

**Overall Facility Rate**

**Year and month of the most recent FIT report: January 2018**

**Overall Rating: Exemplary**



## A. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

#### CAASPP Test Results in ELA and Mathematics for All Students

##### Grades Three through Eight and Grade Eleven

##### Percentage of Students Meeting or Exceeding the State Standard

Subject	School 2016–17	School 2017–18	District 2016–17	District 2017–18	State 2016–17	State 2017–18
English Language Arts/Literacy (grades 3-8 and 11)	59%	59%	40%	43%	48%	50%
Mathematics (grades 3-8 and 11)	46%	41%	30%	32%	37%	38%

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

**CAASPP Test Results in ELA by Student Group**

**Grades Three through Eight and Grade Eleven (School Year 2017–18)**

<b>Student Group</b>	<b>Total Enrollment</b>	<b>Number Tested</b>	<b>Percent Tested</b>	<b>Percent Met or Exceeded</b>
<b>All Students</b>	858	829	97%	59%
<b>Male</b>	426	414	97%	53%
<b>Female</b>	432	415	96%	65%
<b>Black or African American</b>	49	49	100%	41%
<b>American Indian or Alaska Native</b>	--	--	--	--
<b>Asian</b>	81	79	98%	71%
<b>Filipino</b>	43	43	100%	70%
<b>Hispanic or Latino</b>	239	232	97%	46%
<b>Native Hawaiian or Pacific Islander</b>				
<b>White</b>	397	379	95%	65%
<b>Two or More Races</b>	41	39	95%	69%
<b>Socioeconomically Disadvantaged</b>	322	311	97%	53%
<b>English Learners</b>	21	21	100%	10%
<b>Students with Disabilities</b>	85	82	96%	22%
<b>Students Receiving Migrant Education Services</b>				
<b>Foster Youth</b>	--	--	--	--

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

**CAASPP Test Results in Mathematics by Student Group**

**Grades Three through Eight and Grade Eleven (School Year 2017–18)**

<b>Student Group</b>	<b>Total Enrollment</b>	<b>Number Tested</b>	<b>Percent Tested</b>	<b>Percent Met or Exceeded</b>
<b>All Students</b>	859	828	96%	41%
<b>Male</b>	427	415	97%	41%
<b>Female</b>	432	413	96%	40%
<b>Black or African American</b>	49	48	98%	23%
<b>American Indian or Alaska Native</b>	--	--	--	--
<b>Asian</b>	81	79	98%	68%
<b>Filipino</b>	43	43	100%	51%
<b>Hispanic or Latino</b>	239	233	97%	26%
<b>Native Hawaiian or Pacific Islander</b>				
<b>White</b>	398	378	95%	45%
<b>Two or More Races</b>	41	39	95%	56%
<b>Socioeconomically Disadvantaged</b>	322	309	96%	34%
<b>English Learners</b>	21	21	100%	19%
<b>Students with Disabilities</b>	85	82	96%	9%
<b>Students Receiving Migrant Education Services</b>				
<b>Foster Youth</b>	--	--	--	--

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

**CAASPP Test Results in Science for All Students**

**Grades Five, Eight, and High School**

**Percentage of Students Meeting or Exceeding the State Standard**

Subject	School 2016–17	School 2017–18	District 2016–17	District 2017–18	State 2016–17	State 2017–18
Science (grades 5, 8 and high school)	66%	N/A	46%	N/A	54%	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The new California Science Test (CAST) was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

### **Career Technical Education (CTE) Programs (School Year 2017–18)**

While ECRCHS does not have an official Career Technical Education program, the school has a Career Technical Education department. The Career Technical Education (CTE) department's content instruction focuses on the interrelationship of science, technology, career technical, and life management skills to prepare students for advanced education, careers, and managing work and family roles. CTE courses equip students with skills for living and earning a living as these courses expose students to the following career pathways: Family & Consumer Sciences (Hospitality, Tourism, and Recreation; Child Development and Education; Fashion Design, Manufacturing, and Interior Design), Careers in Construction, and Graphic Design.

The CTE department currently has four distinct career pathway programs, listed below:

- Hospitality, Tourism, and Recreation
- Child Development and Education
- Fashion Design and Interior Design
- Graphic Design

#### **Hospitality, Tourism, and Recreation**

Students in this career pathway complete a Consumer and Family Studies (CFS) introductory comprehensive course (Foods and Nutrition) and one or more concentration courses such as International Foods or Catering. Students pursuing a career in hospitality, tourism, and recreation study all aspects of the industry. Many students have participated in state and local competitions in culinary arts, sponsored by FCCLA (the state-wide student organization for Family and Consumer Sciences). This career pathway is based on the Home Economics Careers and Technology (HECT) Model Curriculum Standards found in the California Career Technical Education Model Curriculum Standards document under the Hospitality, Tourism, and Recreation Industry Sector. These courses provide rigorous, standards-driven instruction and assessment.

#### **Child Development and Education**

These courses are designed to prepare students to pursue a career in either the field of child development or teaching in preschool through grade 12. Based on the Home Economics Careers and Technology (HECT) Model Curriculum Standards found in the California Career Technical Education Model Curriculum Standards, this pathway provides rigorous, standards-driven instruction and assessment, integrates academic and career-technical concepts through the Foundation and Pathway Standards, and contributes significantly to students' academic achievement. An important instructional strategy in this pathway is the use of simulation exercises to help the students understand the complexities of adult life. For example, each student is asked to complete a two-day parenting exercise using infant simulators. The simulators offer real-life experiences that address substance abuse education, prenatal education, child care skills, infant safety and CPR, and Shaken Baby Syndrome. Parent permission is required for this assignment. Modifications are made in cases where students with physical or emotional disabilities need assistance in completing this assignment.

#### **Fashion Design and Interior Design**

This pathway provides students with the academic and technical preparation necessary to pursue high-skill, high-demand careers in these related and growing industries. This pathway encompasses two distinct options: Fashion Design and Interior Design. ECRCHS is one of only two high schools in the city of Los Angeles to offer this unique program. The Fashion Design courses are designed to train students who are pursuing a career in fashion design and manufacturing. Students study all aspects of the industry, including industry awareness; professional standards/dignity of work; workforce and organizational management; operational procedures and safety practices; laws and regulations; design elements and principles; history of fashion; fashion forecasting; textiles and textile products; garment construction in manufacturing; product knowledge and apparel merchandising; sales and service; pattern making for apparel design; developing and merchandising a line; textile design; and garment alteration and repair. The highlight of the Fashion Design

program is the annual fashion show. Each advanced-level student is asked to design and construct his or her own fashion line. A typical show consists of 80-100 garments. Preparation for the fashion show includes a visit to the Los Angeles Garment District, where students learn about the fabrics and notions used by local manufacturers. Fashion design students enjoy participating in ECRCHS' "Project Gratitude" drive.

Students are asked to write a letter of gratitude to a U.S. serviceperson. The letter is then written on a fabric postcard, on which students create a patriotic collage to show their thanks. The feedback from the Project Gratitude staff has been very positive. This course of study is based on the Home Economics Careers and Technology (HECT) Model Curriculum Standards found in the California Career Technical Education Model Curriculum Standards document under the Fashion and Interior Design Industry Sector. This pathway provides standards-driven instruction and assessment, integrates academic and career-technical concepts through Foundation and Pathway Standards, and contributes significantly to students' academic achievement.

### **Graphic Design**

This competency based course provides technical instruction and practical experience in workplace safety, the basic principles and technique of graphic design, print and web typography, color theory and management, elements of illustration, logo design, branding, conceptualization of images through sketching, digital imaging software and their application, basic word processing resource management and employability skills. The Graphic Design Fundamentals and Desktop Publisher courses instruct students in the use of industry standard software and application of design principles, as well as encourage students to explore their creativity. Each year, as part of the curriculum, students participate in industry sponsored design competitions organized through the Printing Industries Association of Southern California. These competitions have included digital design, silkscreen production, packaging, and creation of multi page publications. Since 2001, ECRCHS has placed as one of the top three winners of this competition each year. Through collaboration with other departments, Graphic Design students are given the opportunity to experience all aspects of design with an emphasis on practical applications of their newly learned tools. These projects enable students to hone design skills, gain experience in customer/client relations, and develop an understanding of real life design projects, which includes paying attention to copyright restrictions and deadlines. For example, Graphic Design students work with the Play Production class every year to design posters (including concepts, thumbnails, rough drafts, and printer ready poster comprehensives) and programs for play productions. Graphic Design students also work with the Fashion Academy and dance teams to create printed tickets for fashion and dance shows, as well as create various school forms and notepads for teachers. Lastly, since Graphic Design Fundamentals and Desktop Publisher courses are part of the VPA department, a core element of the course involves creating works associated with VPA events including "The Big Event", "Earth Day Festival", and "Power to the Artist."

### **Intervention Strategies and Meeting the Needs of All Students in CTE**

The CTE department's intervention strategies include involving at-risk students in the department's student organizations, such as FHA-HERO, FIDM Fashion Club, and various culinary arts competitions. Students involved in these groups, sponsored by the department faculty, are given the opportunity to improve their academic skills, meet students who have similar career goals, and receive encouragement and support to enter scholarship competitions. Also, through participation in FCCLA Competitive Recognition Events and community service activities, members develop citizenship and leadership skills.

The CTE department meets the diverse needs of the student population. For EL students, differentiated instruction is based upon language abilities. Scaffolding techniques are used to teach students the industry-specific terms in each discipline. Emphasis is given to instructing students to use the names and descriptions for the specific items of equipment. In many cases EL students are paired with peer mentors who can help the EL students to understanding project instructions.

Socioeconomically disadvantaged students may have project fees waived. CTE courses often require specific supplies to complete lab assignments, and it is the department's policy that all students will have all the supplies and equipment needed to complete their coursework. Socioeconomically disadvantaged students are also encouraged to apply for scholarships.

Students with disabilities are given additional time to finish all projects, if needed, and some students are paired with peer mentors. In some cases, lab equipment is modified to accommodate students. All students are offered the services required within their IEP. Instruction in CTE courses is designed to be sensitive to the customs and beliefs of all ethnic subgroups. As necessary, modifications are made to assignments to accommodate these groups. For example, in foods labs, students are given the option to substitute an ingredient that is restricted due to religious beliefs or customs.

All students are encouraged to work to the best of their abilities. Gifted and talented students are encouraged to be creative and plan independent projects to expand their skill sets. Similarly, students who show a great proficiency for a particular subject are encouraged to take their assignments to a higher level and add complexity to a project. As most assignments in CTE courses are physical in nature, students are seated in groups at tables. In the event that a student has been absent or falls behind in achieving a goal or technique, he or she is paired with a more experienced student in the group so the two may work together. Under the supervision of the classroom teacher, students are encouraged to help each other improve their skills. For example, in a Beginning Sewing class, a student who has mastered the skill of threading a sewing machine may coach another student who has difficulty with this skill. Ultimately, the student who has fallen behind will be asked to demonstrate the skill for the teacher. CTE courses are aligned with the California State Standards, which include Common Core State Standards. In fact, CTE activities are the practical application of the Common Core State Standards. Technology is integrated throughout the department. Examples of this include:

- Fashion design students use Internet sources to research trends in the fashion world
- Some Culinary Arts lessons are delivered through online video tutorials. In addition, students use computer aided recipe analysis to compare the nutritional values of ingredients.

#### **Primary Representatives of CTE Program**

Lisa Ring (Assistant Principal, Alternative Education), Emelie Larew (Assistant Principal, Student Support Services), and Dr. Eric Wilson (Director of Sustainability and STEAM Initiatives) will lead the effort to implement an official CTE program at ECRCHS.

**Career Technical Education (CTE) Participation (School Year 2017–18)**

Measure	CTE Program Participation
Number of Pupils Participating in CTE	1347
Percent of Pupils Completing a CTE Program and Earning a High School Diploma	0
Percent of CTE Courses Sequenced or Articulated Between the School and Institutions of Postsecondary Education	0

**Courses for University of California (UC) and/or California State University (CSU) Admission**

UC/CSU Course Measure	Percent
2017–18 Pupils Enrolled in Courses Required for UC/CSU Admission	99.94%
2016–17 Graduates Who Completed All Courses Required for UC/CSU Admission	41.64%



## State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject area of physical education

### California Physical Fitness Test Results (School Year 2017–18)

Grade Level	Percentage of Students Meeting Four of Six Fitness Standards	Percentage of Students Meeting Five of Six Fitness Standards	Percentage of Students Meeting Six of Six Fitness Standards
9	13.7%	29.2%	31.9%

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

## B. Engagement

### State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

#### Opportunities for Parental Involvement (School Year 2018–19)

El Camino Real Charter High School has many opportunities for parent involvement. Parents are welcome to join our main parent groups, Friends of ECR/ PTO. FoECR/ PTO is the main fundraising entity for the school, and provides additional financial support for a variety of academic programs and activities. Their activities include hosting test taking workshops, helping underprivileged students, and sponsoring several scholarships at Senior Awards Night.

Parents provide input for establishing school-wide goals, examining academic results, and allocating resources. Parents participate in the School Site Council, English Learner Advisory Committee (ELAC), Charter Renewal Committee, The Village Nation, Bilingual Parent Committee, Athletic and Activity Booster Clubs, and as focus group members in the WASC self study. Our parents also individually donate their time and financial resources to support the myriad of activities offered at El Camino such as band, drama, robotics, athletics, journalism, and Academic Decathlon. This strong parental support, along with a dedicated, professional staff, and focused students, lead to high levels of achievement in both academic and extra and co-curricular areas.

Below are the primary representatives for the following groups:

- Friends of ECR - David Hussey
- RISE - Fluke Fluker

### State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates; and
- High school graduation rates

#### Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2014–15	School 2015–16	District 2014–15	District 2015–16	State 2014–15	State 2015–16
Dropout Rate	4.8%	5.3%	16.7%	13.7%	10.7%	9.7%
Graduation Rate	93.1%	92.1%	72.2%	77.3%	82.3%	83.8%

#### Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2016–17	District 2016–17	State 2016–17
Dropout Rate	3.1%	10.8%	9.1%
Graduation Rate	94.4%	79.7%	82.7%

For the formula to calculate the 2016–17 adjusted cohort graduation rate, see the 2017–18 Data Element Definitions document located on the SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.

**Completion of High School Graduation Requirements – Graduating Class of 2017  
(One-Year Rate)**

Student Group	School	District	State
All Students	92.24%	88.53%	88.72%
Black or African American	88.76%	85.28%	82.15%
American Indian or Alaska Native	75.00%	79.84%	82.81%
Asian	92.63%	91.58%	94.93%
Filipino	93.10%	90.76%	93.45%
Hispanic or Latino	92.36%	88.94%	86.54%
Native Hawaiian or Pacific Islander	100.00%	93.10%	88.56%
White	93.21%	87.79%	92.12%
Two or More Races	96.15%	89.47%	91.15%
Socioeconomically Disadvantaged	95.32%	86.78%	88.64%
English Learners	88.24%	43.14%	56.74%
Students with Disabilities	91.40%	61.64%	67.12%
Foster Youth	100.00%	84.72%	74.08%

**State Priority: School Climate**

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

**Suspensions and Expulsions**

Rate	School 2015–16	School 2016–17	School 2017–18	District 2015–16	District 2016–17	District 2017–18	State 2015–16	State 2016–17	State 2017–18
Suspensions	1.5%	1.9%	1.8%	0.9%	0.8%	0.8%	3.65%	3.65%	3.51%
Expulsions	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.09%	0.09%	0.09%

**School Safety Plan (School Year 2018–19)**

El Camino is currently working on a two-component School Safety Plan which was last reviewed on January, 17, 2019. Component 1: People and Programs, and Component 2: Places focus on creating and maintaining a caring and connected school climate. To achieve the former, the School Safety plan will center on the following related activities:

- reducing the number of late students by focusing on students with 25 or more tardies;
- bringing awareness to the ill effects of vaping to students, staff and community;
- updating food in earthquake bin, and
- updating lockdown kit supplies.

In the meantime, the school holds an annual earthquake drill, an annual lockdown drill, semi-annual fire drills, and monthly drop, cover, and hold drills. All emergency procedures are updated on the Emergency Operations Plan.

## C. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

### Average Class Size and Class Size Distribution (Secondary) (School Year 2015–16)

Subject	Average Class Size	Number of Classes* 1-22	Number of Classes* 23-32	Number of Classes* 33+
English	27	40	48	62
Mathematics	30	26	11	71
Science	33	14	12	58
Social Science	29	35	12	71

\*Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

### Average Class Size and Class Size Distribution (Secondary) (School Year 2016–17)

Subject	Average Class Size	Number of Classes* 1-22	Number of Classes* 23-32	Number of Classes* 33+
English	26	45	39	62
Mathematics	28	33	17	62
Science	32	17	10	52
Social Science	29	32	9	72

\*Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

**Average Class Size and Class Size Distribution (Secondary) (School Year 2017–18)**

<b>Subject</b>	<b>Average Class Size</b>	<b>Number of Classes* 1-22</b>	<b>Number of Classes* 23-32</b>	<b>Number of Classes* 33+</b>
<b>English</b>	24	53	48	52
<b>Mathematics</b>	28	32	15	65
<b>Science</b>	32	16	11	55
<b>Social Science</b>	29	30	13	67

\*Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

**Academic Counselors and Other Support Staff (School Year 2017–18)**

Title	Number of FTE* Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	9	396
Counselor (Social/Behavioral or Career Development)	N/A	N/A
Library Media Teacher (Librarian)	1	N/A
Library Media Services Staff (Paraprofessional)	N/A	N/A
Psychologist	2	N/A
Social Worker	N/A	N/A
Nurse	1	N/A
Speech/Language/Hearing Specialist	N/A	N/A
Resource Specialist (non-teaching)	2	N/A
Other	N/A	N/A

Note: Cells with N/A values do not require data.

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.



**Expenditures Per Pupil and School Site Teacher Salaries (Fiscal Year 2016–17)**

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$9,873	\$2,441	\$7,432	\$88,819
District	N/A	N/A		\$75,094
Percent Difference – School Site and District	N/A	N/A		16.75%
State	N/A	N/A	\$7,125.00	\$80,764
Percent Difference – School Site and State	N/A	N/A	4.22%	9.50%

Note: Cells with N/A values do not require data.

**Types of Services Funded (Fiscal Year 2017–18)**

**FEDERAL**

**Title I**

Title I funds are used to support effective, research-based educational strategies that close the achievement gap for students not meeting the state's challenging academic standards in English Language Arts and mathematics. At ECR, Title I funds primarily support the alternative school and independent studies program for those that have trouble in the traditional classroom.

**Title II**

Title II funds may be used for professional development in content knowledge and classroom practice, developing and implementing strategies to retain highly qualified teachers. At ECR, staff are routinely sent to workshop and conferences to improve classroom instruction.

**Title III**

Title III funds assist English Learners (EL) in acquiring English fluency, gaining access to the curriculum, achieving grade-level and graduation standards. Funds are distributed to school sites based on the number of EL students enrolled. These funds primarily support ESL programs and after-school tutoring programs

**Individuals with Disabilities Education Act (IDEA)**

IDEA funds may be used to ensure that all students with disabilities enrolled in the school receive specialized instruction and related services in a manner that complies with all provisions of federal law regardless of the student's district of residence.

**National School Lunch Program (NSLP) -- Federal Program**

The National School Lunch Program (NSLP) offers federal reimbursement to schools serving nutritious, low-cost or free meals to students.

**E-Rate**

E-rate provides schools with discounts for telecommunication, Internet access and internal connections. Recently, the FCC has refocused their goal to significantly increase Wi-Fi access.

**STATE**

**Education Protection Account -- General Purpose**

Revenue Limit sources, including Charter School General Purpose, includes from the Education Protection Account (EPA) created by the passage of Proposition 30 in November 2012. These funds will support instructional program expenditures: certificated teacher salaries. Funds will not be used to support school administration and other EPA non-allowable expenses.

**Economic Impact Aid**

Charter schools are not eligible to receive EIA like traditional school districts. Instead, they receive the funding in the form of in lieu of EIA as long as the pupils meet the eligibility of educational disadvantaged pupils. Though ECR is not restricted like school districts, its funds are still set aside, like a school district, for professional development, the purchase of supplemental materials and expenses that support paraprofessionals, supplemental resource teachers, and the operation of EL advisory committees.

**Statewide Special Education Funding Model (AB602)**

Combines funds from several different revenue sources: State, Federal, and Local Property Taxes. AB 602 funds may be used to ensure that all students with disabilities enrolled in the school receive specialized instruction and related services in a manner that complies with all provisions of federal law regardless of the student's district of residence.

**Lottery - Proposition 20**

20% of the total lottery entitlement is used for instructional material expenditures.

**National School Lunch Program (NSLP) -- State Program**

In addition to federal reimbursement, the NSLP also offers state reimbursement for offering students nutritionally balanced meals at reasonable prices. In California, the program is administered by the California Department of Education, Nutrition Services.

**Clean Energy Jobs Act - Proposition 39, K-12 Program**

Proposition 39 changed the corporate income tax code, making funds available for eligible projects to improve energy efficiency and expand clean energy generation throughout schools in California.

**Teacher and Administrative Salaries (Fiscal Year 2016–17)**

<b>Category</b>	<b>District Amount</b>	<b>State Average For Districts In Same Category</b>
<b>Beginning Teacher Salary</b>	\$43,913	\$47,903
<b>Mid-Range Teacher Salary</b>	\$70,141	\$74,481
<b>Highest Teacher Salary</b>	\$870,85	\$98,269
<b>Average Principal Salary (Elementary)</b>	\$116,726	\$123,459
<b>Average Principal Salary (Middle)</b>	\$131,879	\$129,482
<b>Average Principal Salary (High)</b>	\$133,989	\$142,414
<b>Superintendent Salary</b>	\$350,000	\$271,429
<b>Percent of Budget for Teacher Salaries</b>	31%	35%
<b>Percent of Budget for Administrative Salaries</b>	5%	5%

For detailed information on salaries, see the CDE Certificated Salaries & Benefits web page at <https://www.cde.ca.gov/ds/fd/cs/>.

**Advanced Placement (AP) Courses (School Year 2017–18)**

Subject	Number of AP Courses Offered*	Percent of Students In AP Courses
Computer Science	2	N/A
English	2	N/A
Fine and Performing Arts	3	N/A
Foreign Language	3	N/A
Mathematics	4	N/A
Science	4	N/A
Social Science	7	N/A
All Courses	25	31.2%

Note: Cells with N/A values do not require data.

\*Where there are student course enrollments of at least one student.

Note: Unduplicated Courses

**Professional Development**

The ECRCHS faculty and instructional leaders constantly strive to bring new techniques as well as timely and relevant developments from the field of education to their teachers. Following the work of Johnson and Marx (2009), the Charter School implements a variation of transformative professional development (TPD), which "is responsive to the needs of individual schools and teachers and the focus of each program is emergent in nature" (p. 130). On a number of cases, teachers have developed unique solutions to deal with concerns that arise on campus (such as social justice issues) and present solutions to their fellow faculty members. Another example includes special education instructors providing tools and techniques to help their colleagues better address the needs of students who have differing abilities. El Camino also invites guest speakers who are experts in their field. For example, in August 2015, the Director of LAUSD Charter Operated Programs presented to all teachers at a professional development session. The objectives of this session were to review adaptations and gain a greater understanding of accommodations and modifications, as well as to understand how to grade students with IEPs and 504 Plans.

In Fall 2018, the One-to-One Laptop initiative was implemented schoolwide for students. In addition, professional development sessions, which focused on technology in the classroom, were provide to faculty. The topics discussed in these sessions included navigating Microsoft Teams and setting up class notebooks in OneNote. Moreover, Promethean Smart Panels were installed in the classroom and faculty had the opportunity to attend the Promethean Summit and sign up for one-on-one sessions to help them get started and learn more about this tool.

In the Spring of the 2019, the administration and PD Committee planned professional development days where experts trained faculty and staff in areas such as mindfulness, standards based instruction, and equity in education. The objectives of these sessions were to provide strategies, tips, and techniques for instruction that will improve teaching and learning. El Camino has 31 special scheduled days throughout the year to allow for staff development. These are now referred to as Common Planning Days, or CPDs, and are held every Wednesday throughout the year with the exception of during final exams. Common Planning Days focus on school goal and priorities to include Common Formative Assessment, Curriculum Mapping, Instructional Planning, MAP Assessment Data Analysis, and more.

Additionally, teachers look at current student data to help drive instruction and ensure universal access and success for all students. Teachers meet in their content specific groups to establish the curriculum, share best practices, evaluate strategies, develop common formative and summative assessments, examine data, and reflect on next steps.

## Coversheet

### Discuss and Possible Approval of Fee for Service Contract for Psychiatric Social Workers

**Section:** IV. School Business  
**Item:** D. Discuss and Possible Approval of Fee for Service Contract for  
Psychiatric Social Workers  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 190117 Fee Service Contract LAUSD - PSW.pdf  
LAUSD PSW Info.pdf



Los Angeles Unified School District  
**STUDENT HEALTH AND HUMAN SERVICES**  
**SCHOOL MENTAL HEALTH**  
**Fee for Service Contract for Charter Schools**  
**2018-2019**

### **LAUSD SCHOOL MENTAL HEALTH**

The LAUSD School Mental Health Unit was established in 1933 to promote the mental health, well-being and academic achievement of all LAUSD students.

School Mental Health professionals support positive student connections with peers, family, school and the community. PSWs facilitate student development and the ability to successfully deal with problems, crisis or traumatic experiences. PSWs foster resiliency, the ability to bounce back from challenges with a stronger sense of self confidence and coping capacity, by promoting healthy relationships, self reflection and problem solving skills to optimize school success.

Research suggests that schools may function as the de facto mental health system for children and adolescents. Nationally, only 16% of all children receive any mental health services. Of those receiving care, 70-80% receive that care in a school setting.

More than 25% of American youth experience a serious traumatic event by their 16<sup>th</sup> birthday, and many children suffer multiple and repeated traumas including: abuse, maltreatment and neglect; traumatic loss; serious accidental injury; violence in neighborhoods, schools and homes; treatment for life-threatening illness (medical trauma); accidents and fires; disasters and terrorism.

Research confirms that trauma and social- emotional barriers do impact school performance and impair learning; lower GPA, decrease reading ability, increase rate of school absences and increase rates of drop out, suspensions and expulsions.

PSWs provide early screening and bio-psychosocial assessments, prevention and early intervention, and evidence based treatment services.

In support of the implementation of the Coordinated Safe and Healthy School Plan and the Discipline Foundation Policy, the following core services are provided by PSWs:

- Crisis Counseling and Intervention Services
- Threat Assessment and Management
- Suicide Prevention, Intervention, Post-Vention Services
- Mental Health Consultation
- Mental Health Clinic Services
- Educationally Related Intensive Counseling Services (ERICS)

PSWs integrate a multi-tiered approach, to create and implement a continuum of school-wide prevention, early intervention, selected and intensive services for students with social-emotional, and behavioral needs; including those with significant disruptive, destructive, or violent behaviors.



Los Angeles Unified School District  
**STUDENT HEALTH AND HUMAN SERVICES**  
**SCHOOL MENTAL HEALTH**  
**Fee for Service Contract for Charter Schools**  
**2018-2019**

PSWs support a *school-wide* foundation of positive discipline, academic success, mental and emotional wellness through a caring school environment that promotes appropriate behaviors and problem solving skills and positive behavior support. PSWs *intervene early*, creating and implementing services that address risk factors and foster protective factors for students at-risk of severe academic or behavioral problems. PSWs provide *intensive intervention* including coordinated, comprehensive, culturally appropriate child (and family) focused evidence-based interventions.

**SUGGESTED SERVICES**

**Specific Short-Term Services:**

- Crisis counseling and intervention for students, staff, and parents after critical incidents
- Suicide prevention, intervention, post-vention trainings and support.
- Provide consultation as it relates to Educationally Related Intensive Counseling Services (ERICS).
- Provide student and parent psycho-education on topics that include: mental health and trauma awareness, social skills, conflict mediation, grief, drug prevention, and other social emotional issues impacting learning and the school community.
- Conduct staff development to address barriers to learning, including: Impact of Trauma on Learning, Psychological First Aid: Listen, Protect and Connect Model, Crisis Intervention & Management, and Threat Assessment & Management.
- Provide community referrals, linkages and coordination with District and community resources to address student and family needs.

**Long-Term Services:**

- Integrating multi-tiered approach to create and implement school and student services at every tier: universal, targeted and intensive.
- Provide a range of comprehensive mental health services including school-wide prevention, early intervention and treatment services.
- Provide consultation and services as it relates to Educationally Related Intensive Counseling Services (ERICS).
- Provide individual, group and family therapy targeting students who are at risk of school failure due to social, behavioral and emotional problems.
- Implement parent education and training, including Back in Control® and other evidence informed programs.
- Collaborate with teachers and school staff by providing mental health consultation to individuals and/or groups. Developing strategies for classroom management, design and monitor behavior contracts, and support positive behavior planning and implementation.
- Implement evidence based short-term (10 weeks) treatment that addresses the symptoms of trauma, depression, and anxiety (Cognitive Behavior Intervention for Trauma in Schools or CBITS).
- Participate in the school's Student Support and Progress Team (SSPT)



Los Angeles Unified School District  
**STUDENT HEALTH AND HUMAN SERVICES**  
**SCHOOL MENTAL HEALTH**  
**Fee for Service Contract for Charter Schools**  
**2018-2019**

**PSYCHIATRIC SOCIAL WORKER RATES**

Fee for Service Rates	
1 hour	\$80.47
1 day	\$644.00

**School-Purchase PSW - 1.0 FTE Rates** (also available for other FTE'S)

Fee for Service Rates	
C Basis Yearly	\$131,332

**For more information, please contact:**

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Los Angeles Unified School District

School Mental Health

FEE FOR SERVICE (FFS) REQUEST

Charter School: El Camino Real Charter High School Date: 1/11/2019  
 Telephone: 818-595-7500 Fax: 818-710-9023  
 Address: 5440 Valley Circle Blvd Local District: \_\_\_\_\_  
Woodland Hills, CA 91367  
 Request Completed by: David Hussey Executive Director  
 Print Name \_\_\_\_\_ Title \_\_\_\_\_  
 Signature \_\_\_\_\_ Telephone \_\_\_\_\_  
d.hussey@ecrchs.net 818-595-7503  
 Print E-Mail Address \_\_\_\_\_

**Examples of Services include:** Psychiatric Social Worker to provide School Purchased Social Work Services (see attached SMH FFS Description); Crisis Counseling & Intervention Services (including crisis response; threat assessment & management; suicide prevention, intervention, post-vention services; training & professional development); services and consultation regarding Educationally Related Intensive Counseling Services (ERICs) ; mental health consultation.

**1. Describe Services, Materials, and/or Project Requested:** (Use additional pages if necessary.)  
 One Psychiatric Social Worker (PSW) to provide the following:  
 - Direct mental health service to students and families  
 - Multi-tiered mental health interventions (universal, targeted, and intensive)  
 - Collaborate with school administrators to coordinate the Coordination of Services Team  
 - Document services, analyze data and provide reports

If services are requested, complete below:

Start Date: <u>1/28/2019</u>	End Date: <u>6/30/2019</u>	(End Date: June 30 <sup>th</sup> - the end of school year is preferred when possible)
Number of Students: <u>TBD</u>	Frequency: <u>TBD</u>	
Hours per day: <u>8</u>	Days per week: <u>5</u>	Total Days: <u>108</u>

**2. Fee for Service Analysis: (To be completed by School Mental Health, LAUSD)**

Office or Division: School Mental Health Date: \_\_\_\_\_

Is the service/material/project available on a fee for service basis?  Yes  No

The estimated cost of the service/materials/project is: \_\_\_\_\_

Please attach documentation for cost estimate.

Estimate completed by: Joel Cisneros / Director Date \_\_\_\_\_  
 Print Name/Title \_\_\_\_\_  
 Signature \_\_\_\_\_ Telephone Number 213.241.3841

**3. Proceed with the above project at the estimated cost.** \_\_\_\_\_  
 Charter School Signature and Title

**4. Upon completion of service and/or delivery of materials, the appropriate District Office will send the completed "Confirmation of Services Provided to Charter School" form to School Mental Health.**

Please forward the FEE FOR SERVICE REQUEST to: LAUSD School Mental Health  
 333 S. Beaudry Avenue, 29<sup>th</sup> Fl.  
 Los Angeles, CA 90017

If you have any questions please call School Mental Health at 213.241.3841.  
 FAX to 213.241.3305





## SCHOOL-BASED PSYCHIATRIC SOCIAL WORKERS (PSWs)

improve outcomes for all students and support whole families and school communities

Research indicates that children and school communities benefit from receiving school-based mental health services in the following ways:

- Higher GPA
- Increased standardized test scores
- Decreased incidences of suspension and expulsion
- Increased high school graduation rates
- Decreased involvement with the juvenile justice system
- Decreased absenteeism
- Increased ability to successfully cope with problems, crises, or traumatic experiences
- Increased parent/guardian, family, and community engagement
- Improved school climate

### School-Based PSWs..

- **Collaborate with teachers to support core instructional services** in order to increase academic engaged time
- **Provide individual, group & family therapy**, including evidence-based mental health interventions that address barriers to learning and achievement
- **Build positive school climate** using a trauma-informed lens through the following: school-wide and classroom trainings, activities and presentations on violence prevention; empathy, social and coping skill building; mental health awareness; anti-bullying and more
- **Educate and train parents/guardians, family members and caregivers** to decrease barriers to learning and increase social-emotional competence
- **Offer professional development opportunities** on topics such as Psychological First Aid; Staff Wellness and Self Care; Trauma-Informed Schools; Crisis Preparedness, Response, and Recovery
- **Conduct student risk assessments and provide appropriate safety planning** for students; presenting with suicidal, self-injurious, and threat-related behaviors
- **Provide linkage to school and community supports and resources**, including case management
- **Deliver crisis response/intervention services**
- **Provide a mental health perspective** as active members of **mandatory school-site multi-disciplinary teams** such as the Student Support and Progress Team, Safe School Plan Team, School-Site Crisis Team and Threat Assessment Team

“ I don’t know how any school could do without a PSW. ”

– LD East Elementary School Principal



“ Having a Psychiatric Social Worker on site is a blessing. **The amount of money allocated to the position has paid for itself in a number of ways.** ”

– LD Northwest High School Principal

For School Mental Health Administration, please contact:  
**Pia Escudero, Director** (213) 241-3841 or [pia.escudero@lausd.net](mailto:pia.escudero@lausd.net) or  
**Cecilia Ramos, Assistant Director** (213) 241-3841 or [cecilia.ramos@lausd.net](mailto:cecilia.ramos@lausd.net).

[achieve.lausd.net/smh](http://achieve.lausd.net/smh)

## Coversheet

### Discuss and Possible Approval of Classified Management Salary Table

**Section:** IV. School Business  
**Item:** F. Discuss and Possible Approval of Classified Management Salary Table  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 190121 2018-2019 ECRA Classified Management Salary Table.pdf

**ECRA Classified Management Salary Table**

Job Title (Days)	Step 1	Step 2	Step 3	Step 4	Step 5
Manager, Human Resources (249)	\$63,861.40	\$67,533.25	\$71,201.83	\$75,256.58	\$79,374.59
Payroll Specialist (260)	\$66,682.23	\$70,515.70	\$74,346.75	\$78,580.62	\$82,881.02
Plant Manager, Buildings & Grounds (260)	\$68,600.00	\$69,972.00	\$71,371.00	\$72,798.00	\$74,254.00
Manager, Accounting & Finance (260)	\$74,865.70	\$79,065.70	\$83,432.63	\$88,185.45	\$93,054.40
Payroll Manager (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
Manager, Information Systems (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
Director, Human Resources (260)	\$82,776.47	\$86,915.29	\$91,261.06	\$95,824.11	\$100,615.32
Director, Accounting & Finance (260)	\$89,022.55	\$93,875.77	\$99,195.93	\$104,835.45	\$110,725.36
Director, STEAM and Sustainability (249)	\$85,256.53	\$89,904.71	\$95,000.14	\$100,401.01	\$106,041.87
Chief Information Officer (260)	\$107,863.27	\$113,972.14	\$120,381.01	\$127,157.62	\$134,352.78

Differentials\*

Master's                   \$3,000.00  
 PhD                       \$5,000.00

\* These differentials effective as of January 1, 2019.

## Coversheet

### Discuss and Possible Approval of Request for Allowance of Attendance

<b>Section:</b>	IV. School Business
<b>Item:</b>	G. Discuss and Possible Approval of Request for Allowance of Attendance
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Form J-13A.pdf



CALIFORNIA DEPARTMENT OF EDUCATION  
**REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS**  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION A: REQUEST INFORMATION**

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

**PART I: LOCAL EDUCATIONAL AGENCY (LEA)**

LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

**PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):**

<input type="checkbox"/> <b>SCHOOL DISTRICT</b> Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> <b>COUNTY OFFICE OF EDUCATION (COE)</b> Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> <b>CHARTER SCHOOL</b>
--	---	--

**PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:**

**SCHOOL CLOSURE:** When one or more schools were closed because of conditions described in *EC* Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per *EC* Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *EC* Section 46200, et seq.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

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**MATERIAL DECREASE:** When one or more schools were kept open but experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of *EC* Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

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**LOST OR DESTROYED ATTENDANCE RECORDS:** When attendance records have been lost or destroyed as described in *EC* Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to *EC* Section 46391:

*"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."*

CALIFORNIA DEPARTMENT OF EDUCATION  
 REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION B: SCHOOL CLOSURE**

- Not Applicable (Proceed to Section C)  
 Supplemental Page(s) Attached

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

**PART II: SCHOOL INFORMATION** (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

**PART III: CLOSURE HISTORY** (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

CALIFORNIA DEPARTMENT OF EDUCATION  
 REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION C: MATERIAL DECREASE**

Not Applicable (Proceed to Section D)

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

Supplemental Page(s) Attached

**PART II: MATERIAL DECREASE CALCULATION** (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
		Total:					

**PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS** (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
		Total:					

\*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.



CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

**SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS**

Not Applicable (Proceed to Section E)

**PART I: PERIOD OF REQUEST** The entire period covered by the lost or destroyed records commences with \_\_\_\_\_ up to and including \_\_\_\_\_.

**PART II: CIRCUMSTANCES** (Describe below circumstances and extent of records lost or destroyed.)

**PART III: PROPOSAL** (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

**SECTION E: AFFIDAVIT**

**PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS** – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of \_\_\_\_\_, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

**PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER** (Only applicable to charter school requests)

Superintendent (or designee): \_\_\_\_\_ Authorizing LEA Name: \_\_\_\_\_  
(Name) (Signature)

**PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): \_\_\_\_\_  
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_



El CaminoReal  
Charter  
High School

Woodland Hills, CA

Daniel Chang <d.chang@ecrchs.net>

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## School Safety Alert: Update

1 message

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**ECRCHS** <support@ecrchs.net>  
Reply-To: ECRCHS <support@ecrchs.net>  
To: d.chang@ecrchs.net

Thu, Jan 17, 2019 at 9:39 PM

# EL CAMINO REAL

## CHARTER HIGH SCHOOL

Dear Parents/Guardians:

The safety and well-being of students and staff remain my top priority. As you know, we sent out a message earlier this evening reporting the discovery of a threatening message on the stall in the girls' restroom. The message was barely legible on the stall and read, "School shooting this Friday 1/18". We checked every bathroom on campus and have not received any other reports of threats. The incident was discussed with school police and a report was filed. According to School Police, there is no indication that the message poses a credible threat, but they are continuing to investigate. Additional security/law enforcement officers have also been requested to our campus.

We recognize that just like adults, our students may have questions or concerns about the safety of our school. We encourage everyone at school to always be vigilant and 'If you see something, say something.'

We again urge you to speak to your child/children about the implications of joking or making false statements relating to campus safety. If you have any questions or concerns, please contact us at 818-595-7500.

Sincerely,

David Hussey  
Executive Director



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Want to know more about CASL? Here's the [full text of the law](#). MailChimp offers [an informational page](#) for individuals and businesses.

*Si vous voulez en savoir plus sur la LCAP, voici [le texte intégral de la loi](#). MailChimp offre [une page d'information](#) pour les particuliers et les entreprises.*

Thanks for your help!  
*Merci pour votre aide!*

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**Our mailing address is:**  
El Camino Real Charter High School  
5440 Valley Circle Blvd.  
Woodland Hills, CA 91367

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El CaminoReal  
Charter  
High School

Woodland Hills, CA

Daniel Chang <d.chang@ecrchs.net>

---

## School Safety Alert

1 message

---

**ECRCHS** <support@ecrchs.net>  
Reply-To: ECRCHS <support@ecrchs.net>  
To: d.chang@ecrchs.net

Thu, Jan 17, 2019 at 5:27 PM

# EL CAMINO REAL

## CHARTER HIGH SCHOOL

Good evening Faculty & Staff,

In an abundance of caution, we wanted to let you know what was reported to school officials today. Two students reported a threatening message written on a stall in the girls' bathroom.

School Police was contacted and the message was investigated. Our school police officer has made a police report and it is not considered a credible threat at this time.

Just to be safe, we have requested extra support for tomorrow and we will remain vigilant throughout the day.

If you have any questions, please contact (818) 595-7500.

Sincerely,

David Hussey  
Executive Director



Want to know more about CASL? Here's the [full text of the law](#). MailChimp offers [an informational page](#) for individuals and businesses.

*Si vous voulez en savoir plus sur la LCAP, voici [le texte intégral de la loi](#). MailChimp offre [une page d'information](#) pour les particuliers et les entreprises.*

Thanks for your help!  
*Merci pour votre aide!*

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Your are receiving this email because you are part of the ELCO Family.

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El Camino Real Charter High School  
[5440 Valley Circle Blvd.](#)  
[Woodland Hills, CA 91367](#)

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## Coversheet

### Discuss and Possible Approval of Board Member Roles and Responsibilities

**Section:** VII. Governance  
**Item:** A. Discuss and Possible Approval of Board Member Roles and Responsibilities  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Board Roles and Responsibilities.pdf

## **BOARD OF DIRECTORS EL CAMINO REAL ALLIANCE**

### **BOARD MEMBER ROLES AND RESPONSIBILITIES**

The Board of Directors (the “Board”) of El Camino Real Alliance (“ECRA”), a nonprofit public benefit corporation, recognizes and acknowledges that it has legal and fiduciary responsibilities to the school and to the stakeholders. The Board’s fiduciary duties include the Duty of Care, the Duty of Loyalty, and the Duty of Obedience. The Board is responsible for maintaining fiscal accountability and financial oversight, pursuant to ECRA’s Bylaws and Charter. As such, the Board acknowledges the following Roles and Responsibilities and the Code of Conduct, as written herein.

#### **ROLES AND RESPONSIBILITIES**

The essential roles and responsibilities of the Board Member shall include the following:

1. Regularly attend Board meetings, Special Board meetings, and any important related meetings, as scheduled and noticed;
2. Stay informed about all ECRA matters;
3. Prepare for all meetings, including, but not limited to, reviewing all minutes, reports, and documentation to be reviewed and discussed at all such meetings; and
4. Volunteer for and willingly accept and participate in assignments, including, but not limited to, committees, events, and fundraising activities.

#### **CODE OF CONDUCT**

1. A Board Member’s first obligation is to become informed about the School’s history, missions, and goals, legislation governing education and Charter schools, and current operations and concerns. Accordingly, each Board Member will read the approved Charter Petition and familiarize themselves with a working understanding of all School policies and operating procedures.

2. A Board Member must come to meetings prepared, having reviewed any documents, reports or proposals that will be acted upon, having taken time before a meeting to clarify concerns with the Board Chair or staff, having read the minutes of previous meetings, and having prepared themselves with other pertinent materials. Each Board Member will ensure that they have an understanding of an issue before voting.

3. Each Board Member must act with care, loyalty, and obedience. Board Members must exercise a level of care that a prudent person would exercise, must show undivided allegiance to the School and to their self-interests, and must remain obedient to the School’s mission and the study body before their own interests.



4. An individual Board Member must not seek to impose a personal agenda on the School, the Board, or the Executive Director.
5. A Board Member must always respect the confidentiality of Closed Sessions.
6. A Board Member must not attempt to deal with problems brought to their attention on an individual basis. A Board Member who learns of a problem must bring that problem to the attention of the Executive Director or Board Chair.
7. A Board Member will recommend that stakeholder concerns follow the ECRA complaint procedures to seek resolution.
8. Each Board Member has a fiduciary responsibility for the funds entrusted to the School, and for sound budgetary management.

### **ACKNOWLEDGMENT**

I acknowledge that I have read and understand the Roles and Responsibilities and the Code of Conduct as stated hereinabove.

Date: \_\_\_\_\_

\_\_\_\_\_  
Board Member Signature

\_\_\_\_\_  
Printed Name

Adopted: January 24, 2019