



# El Camino Charter High School

## Board Meeting

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### Date and Time

Thursday November 15, 2018 at 4:30 PM PST

### Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

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2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
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4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Call the Meeting to Order		Scott Silverstein	1 m
<b>B.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>C.</b> Pledge of Allegiance		Beatriz Chen	3 m
<b>D.</b> Public Comments		Public	30 m
<b>E.</b> Executive Director Update		David Hussey	15 m
<b>F.</b> Chief Business Officer Update	Discuss	Alan Darby	15 m
<b>G.</b> Board Committee Reports	Discuss	Scott Silverstein	10 m
<b>II. Consent</b>			<b>5:45 PM</b>
<b>A.</b> Approve Minutes of October 25, 2018 Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Board Meeting on October 25, 2018			
<b>III. Financial</b>			<b>5:46 PM</b>
<b>A.</b> Review and Vote on October 2018 Check Register	Vote	Alan Darby	10 m
<b>B.</b> October 2018 Financial Update	Discuss	Cindy Frantz of EdTec	15 m
<b>IV. School Business</b>			<b>6:11 PM</b>
<b>A.</b> Discuss Local Indicators for California School Dashboard	Discuss	David Hussey	5 m
California Department of Education requires all local education agencies to report on the status of their local indicators in Dashboard.			
<b>B.</b> Tech Update and Status of IT Audit	Discuss	Fernando Delgado and Beatriz Chen	20 m
<b>C.</b> Discuss and Approve Certification of Board Compliance Review	Vote	Daniel Chang	10 m

LAUSD's Charter Schools Division requires the Certification of Board Compliance Review to be Board approved and approved minutes submitted by no later than January 11, 2019.

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|---|------|--------------|-----|
| <b>D.</b> Discuss and Approve Request for Allowance of Attendance | Vote | Daniel Chang | 5 m |
|---|------|--------------|-----|

Fires in the surrounding area caused school closure; the Request for Allowance of Attendance provides for ADA credit for those day(s) the school was closed.

**V. Closed Session 6:51 PM**

- |   |         |                   |      |
|---|---------|-------------------|------|
| <b>A.</b> Conference with Legal Counsel: Anticipated Litigation | Discuss | Scott Silverstein | 30 m |
|---|---------|-------------------|------|

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: four (4) matters.

- |   |         |                   |      |
|---|---------|-------------------|------|
| <b>B.</b> Conference with Labor Negotiators | Discuss | Scott Silverstein | 15 m |
|---|---------|-------------------|------|

Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott  
 Employee Organization: American Federation of State County and Municipal Employees District Council 36

**VI. Reconvene to Open Session 7:36 PM**

- |   |         |                   |     |
|---|---------|-------------------|-----|
| <b>A.</b> Report on Actions Taken in Closed Session, If Any | Discuss | Scott Silverstein | 3 m |
|---|---------|-------------------|-----|

**VII. Closing Items 7:39 PM**

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|---------------------------|------|-------------------|-----|
| <b>A.</b> Adjourn Meeting | Vote | Scott Silverstein | 1 m |
|---------------------------|------|-------------------|-----|

# Cover Sheet

## Approve Minutes of October 25, 2018 Board Meeting

**Section:** II. Consent  
**Item:** A. Approve Minutes of October 25, 2018 Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on October 25, 2018



# El Camino Charter High School

## Minutes

### Board Meeting

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#### **Date and Time**

Thursday October 25, 2018 at 4:30 PM

#### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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**Directors Present**

Beatriz Chen, Brian Archibald, Bruce Takeguma, Gregory Basile, Lisa Crosthwait, Scott Silverstein, Steven Kofahl

**Directors Absent**

Darin Ryburn, Kenneth Lee

**Guests Present**

Alan Darby, Daniel Chang, David Hussey

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**I. Opening Items**

**A. Call the Meeting to Order**

Scott Silverstein called a meeting of the board of directors of El Camino Charter High School to order on Thursday Oct 25, 2018 @ 4:37 PM at El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367.

**B. Record Attendance and Guests**

**C. Pledge of Allegiance**

**D. Public Comments**

Zasha Endres, teacher, provided a UTLA update. A survey was sent to teachers regarding block scheduling, with two questions: whether block scheduling would be beneficial to their department, and if so why; and whether the teacher personally was interested in block scheduling. A total of 98 responses were received (67% of membership), and approximately 58% indicated that block

scheduling would not be beneficial to the department, and 57% indicated that they were not interested in block scheduling.

Veronica Alcaez, parent and co-president of FOECR, made an announcement regarding the 50th Anniversary Gala. The date has been changed to February 9th.

Jade Shoemaker, parent, handed an email to the Board Chair, and spoke regarding a concern about dance guard.

#### **E. Executive Director Update**

Mr. Hussey shared that the Multi-Cultural Festival is taking place this Sunday in Anderson Hall. Also, ECR is hosting a Promethean Summit, with 70 educators from around the Valley scheduled to attend. Spring programming started, complete for 12th graders, currently working on the 11th graders. Mr. Hussey also noted that AP Juan Alba has visited 8 junior high schools for recruitment, with multiple staff members going along to the bigger schools. The open enrollment lottery starts November 1st and goes through January 11th.

Mr. Hussey also shared 2018 SBAC scores, noted that our scores for English stayed the same, and Math went down, but we were significantly higher than LAUSD. This year's SBAC was apparently more difficult than last year's, many schools had their scores drop. To improve, we want to look at data-driven instruction, incorporate common core and new generation science instruction, cultural proficiency, integration of technology, college and career readiness, and special education co-teaching. We also have focused on professional development and changed the instructional cabinet. We have also reached out to Birmingham and will talk with Palisades as well to find out what they are doing to improve scores. We will also work with teachers to not just teach to content, but to also teach skills, as SBAC is a skills-based test.

Mr. Kofahl asked if all students were included in the same grouping, Mr. Hussey responded that they are. Birmingham has shown us that by looking at 8th grade scores, we can pinpoint and work on the intervention necessary for the students. Mr. Chen asked who would do the professional development to teach skills; Mr. Hussey responded that it is being done within the departments and we've had outside people come on campus. Teachers have not yet seen their results, as they were just loaded into Aeries.

Mr. Silverstein asked if we did MAP testing last year. Mr. Hussey indicated we did, but results were not good because not all the students had computers and testing was conducted over several weeks. This year should be better because everyone has the laptops. The first MAP test was in August, the next will be in January and a final one in May.

#### **F. Chief Business Officer Update**

We have had issues with the refrigerators in the cafeteria; Mr. Darby noted that new refrigerators were purchased.

Mr. Darby and Eric Wilson have met with the San Fernando Valley Economic Alliance (SFVEA), and SFVEA has asked to create a business internship program, which will launch in the Spring. More information will be given at the next Board meeting.

A new PR rep was retained to assist with marketing. The rep has significant experience working in the education spectrum, and is well connected in the community.

FCMAT was asked to come back in November or December, to look at our Netsuite, inventory control, etc. FCMAT to confirm the date.

Trees N Things has a little more landscaping/tree removal to finish, as it rained on the day they were supposed to finish.

We had talked about bringing payroll in-house; at the next Board meeting, a more specific plan will be presented. It will be done in phases.  
We are working with CSD on our request for Material Revision for the North Campus (Shoup) Property. The Certificate of Occupancy was re-submitted today.  
CSD will have a meeting tomorrow regarding our request for Material Revision.

## II. Consent

### A. Approve Minutes of September 27, 2018 Board Meeting

Brian Archibald made a motion to approve minutes from the Board Meeting on 09-27-18.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approve Minutes of October 11, 2018 Special Meeting

Ms. Chen notes that one change should be made to the minutes, to reflect that the meeting was in the Conference Room, not the Library.

Beatriz Chen made a motion to approve minutes from the Special Meeting on 10-11-18, with the change as identified.

Bruce Takeguma seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Kenneth Lee	Absent
Bruce Takeguma	Aye
Darin Ryburn	Absent
Beatriz Chen	Aye
Steven Kofahl	Aye
Scott Silverstein	Aye
Gregory Basile	Aye
Lisa Crosthwait	Aye
Brian Archibald	Abstain

## III. Financial

### A. Review and Vote on July 2018, August 2018 and September 2018 Check Registers

Mr. Kofahl questioned AMEX charges, asked if the charges are accounted for specifically. Was advised that all charges are accounted for on a separate register. Mr. Silverstein asked that the line items be included.

Mr. Kofahl also questioned the amount spent on legal services spent on Young, Minney & Corr. Mr. Archibald questioned whether outside counsel was necessary during closed sessions. Was advised that the services are necessary, particularly as it included bargaining and student service / due process matters.

Mr. Silverstein requested that the Board be provided an update on any potential litigation, which would take place in closed session.

Brian Archibald made a motion to approve the July 2018 check registers.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

Brian Archibald made a motion to approve the August 2018 check registers.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

Brian Archibald made a motion to approve the September 2018 check registers.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. September 2018 Financial Update

Projected operating income increased by \$668,121, primarily due to a change in the actuarial report in the way liability was calculated, which resulted in a positive adjustment of approximately \$1,000,000. There was also an increase in LCFF, and a decrease in the one time funds and some Shoup expenses. Mr. Archibald asked if a year to date actual versus budget could be provided. Ms. Franz advised that this could be provided, but it's dependent on the timing of state revenue. Also, the year to date basis is included in the financial exhibits. Mr. Silverstein asked whether the forecast included projected income from Shoup. Mr. Darby noted that ADA would be the same, since we are not increasing total enrollment right away. Also, there are no additional expenses anticipated for Shoup, aside from day to day expenses.

**C. Discuss and Possible Approval of Opening Payroll Bank Account**

A rep from City National Bank spoke regarding a zero balance payroll account, a separate account with a zero balance capability that would be tied into the general account. With a zero balance account, no one has to move money from one account to another to ensure that payroll is covered, the bank will initiate that on our behalf to make sure payroll is covered. Another benefit is that if someone were to discover our payroll account information, they could not affect our general account. There would be a cost of approximately \$200 in interest charges.

Gregory Basile made a motion to approve opening a zero balance payroll account with fraud protection services.

Lisa Crosthwait seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Bruce Takeguma	Aye
Brian Archibald	No
Lisa Crosthwait	Aye
Darin Ryburn	Absent
Beatriz Chen	Aye
Gregory Basile	Aye
Kenneth Lee	Absent
Scott Silverstein	Aye
Steven Kofahl	Abstain

**IV. School Business**

**A. Discuss and Possible Approval of 2019-2020 and 2020-2021 School Calendars**

We are presenting the calendars now so that teachers and parents can plan ahead. The important note is that, right now, out of the 180 instructional days, we are at 100 days in the Fall semester and 80 days in the Spring semester. The new calendars divide the days more evenly between the semesters. Mr. Takeguma noted that he compared this calendar with LAUSD's calendar, and he believed this to be a better balance than LAUSD's calendar. The calendars have already been discussed with UTLA.

Beatriz Chen made a motion to approve the 2019-2020 and 2020-2021 school calendars.

Bruce Takeguma seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Tech Update and Status of IT Audit**

Teachers are helping to model and train other teachers on the use of the technology. This is occurring during Common Planning Days and on select Saturdays.

On Saturday, November 3rd, we will be having a Promethean summit, about 15 schools will be coming to see how we use the Promethean boards. About 15 ECR teachers have also said they will come. The benefit we get for hosting this is that we get the Promethean rep to provide ongoing training and assistance at no cost.

We finished the final certifications to become a certified Lenovo repair shop. This gives us discounted rates on all the equipment. We are planning to create a student-led club to learn how to repair the laptops.

Mr. Silverstein asked what the break/loss ratio has been; Mr. Delgado responded that we have only had 1% break/loss so far.

Ms. Chen asked that the documents that are signed by the students when they receive a laptop be provided at the next Board meeting.

Ms. Chen reported that she has contacted a representative from NIC Partners, and that NIC is sending engineers out to discuss the scope of the proposal.

### **C. Discuss Block Scheduling**

Ms. Crosthwait requests that a committee be created to look into block scheduling, with a wide variety of participation from parents and students. She expressed concern regarding UTLA's survey, as it appears premature to vote on block scheduling before a form of block scheduling is discussed. Ms. Crosthwait noted that she has had several parents speak to her regarding block scheduling, saying that students were less stressed with block scheduling. Also, she noted that Birmingham's high SBAC scores were discussed, and Birmingham is on block scheduling.

Mr. Silverstein noted that the committee should be robust, and include not only Board members, but also UTLA, the athletic department, students, and parents. This would be a standing committee that has to comply with the Brown Act. Public comments were made.

Letty Zane, parent, spoke against block scheduling. Asked that the Board proceed with extreme caution in making any changes.

Helen Fouras, parent, spoke regarding block scheduling, asked to be part of the committee.

Lisa de Rubertis, teacher, spoke in favor of block scheduling. She stated that block scheduling would provide more time, more energy, and would benefit students.

The following Board members were assigned to the committee: Lisa Crosthwait (chair); Brian Archibald; and Steven Kofahl. The committee should also have reps from UTLA, parents, students, and administrators.

## **V. Closing Items**

### **A. Adjourn Meeting**

Steven Kofahl made a motion to adjourn the meeting.

Gregory Basile seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,  
Daniel Chang

# Cover Sheet

## Review and Vote on October 2018 Check Register

**Section:** III. Financial  
**Item:** A. Review and Vote on October 2018 Check Register  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** October Check Registers.pdf

# Check Register

El Camino Real HS  
October 2018



Grand Total 1,621,958.05

Vendor	Check Number	Void	Date	Description	Check Amount
ORACLE Enterprises	1		10/23/2018	Netsuite Services	11,270.16
Github, Inc.	1		10/23/2018	OCT AMEX (HUSSEY 1013)	25.00
Amazon.com	2		10/11/2018	PO 04893	124.94
CRM Maestro Integrated CRM Solutions	2		10/23/2018	ECR-SRM Work	5,039.00
Amazon.com	3		10/23/2018	Network Switches	2,180.00
UCLA Extension	4		10/23/2018	UCLA TUITION	765.00
UCLA Extension	5		10/23/2018	UCLA Extension Classes (Professional Development)	950.00
Github, Inc.	6		10/23/2018	Monthly Subscription	7.00
Dropbox Inc.	7		10/23/2018	Subscription	2,850.00
Amazon Web Services	8		10/23/2018	Dues and Memberships	2,823.66
Payment Gateway Authorize.Net	9		10/23/2018	Dues and Memberships	10.00
webex	10		10/23/2018	Communications	106.60
MailChimp	11		10/23/2018	Dues and Memberships	130.00
Time Warner Spectrum	12		10/23/2018	Communications	156.84
Time Warner Spectrum	13		10/23/2018	Communications	122.59
Youcanbookme, Ltd.	14		10/23/2018	Admissions Office	7.00
				Pendaflex Two Tone Color File Folders, 24 Inch	
Amazon.com	15		10/23/2018	Computer Privacy Screen Filter	554.32
Amazon.com	16		10/23/2018	Amazon Prime	130.31
				<a href="https://www.dropbox.com/s/p1z32jiow5g6750/1-%20Amazon%20%24223.07.pdf?dl=0">https://www.dropbox.com/s/p1z32jiow5g6750/1-%20Amazon%20%24223.07.pdf?dl=0</a> Order Number: 112-0239724-9685002 8001 and 8003 expo pens	
Amazon.com	17		10/23/2018	could not be shipped	223.07
Amazon.com	18		10/23/2018	Order Number: 112-6690666-6015462 Classroom	14.19
Amazon.com	19		10/23/2018	Order Number: 112-6690666-6015462 Classroom	11.47
Boston Industrial, Inc.	20		10/23/2018	Green Safety Vests for Classroom Tas	406.19
Amazon.com	21		10/23/2018	Order Number: 112-8778473-4457823 Classroom	123.99
Amazon.com	22		10/23/2018	Order Number: 112-8778473-4457823 Classroom	134.35
				Order Number: 112-6255923-8764216 Classroom	
Amazon.com	23		10/23/2018	supplies	18.99
Amazon.com	24		10/23/2018	113-4918442-4970640 Classroom	214.04
Amazon.com	25		10/24/2018	113-5387811-1219424 Classroom	23.35
Amazon.com	26		10/23/2018	113-0295967-3837809 Classroom	10.99

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Amazon.com	27		10/23/2018	113-0295967-3837809 Classroom	208.14
Amazon.com	28		10/23/2018	113-4597953-4340235 Classroom	1,138.68
Pryor Learning Solutions	29		10/23/2018	Pryor Training Units 114-6489802-8580254/ 114-1983942-9256247	398.00
Amazon.com	30		10/23/2018	Classroom	8.99
Amazon.com	31		10/23/2018	114-7795400-2951459 Classroom	246.50
Amazon.com	32		10/23/2018	ORDER # 114-3647803-9631426 Classroom 114-0363688-4621857 / 114-9534720-0472243	39.42
Amazon.com	33		10/23/2018	Classroom	19.99
Amazon.com	34		10/23/2018	External CD Drive USB 3.0 Slim External DVD CD Drive, Gipow High Speed Data Transfer DVD/CD +/- RM Wr Young, Minney & Corr Student Services Workshop 9/7/18	19.99
Law Offices of Young, Minney & Corr, LLP	35		10/23/2018	For Emilie Larew & Jason Camp	792.68
Amazon.com	36		10/23/2018	114-8310789-4481800/ Classroom 114-7082540-9477004/ 114-5270135-8538643	30.99
Amazon.com	37		10/23/2018	114-8310789-4481800/ Classroom 114-7082540-9477004/ 114-5270135-8538643	31.74
Amazon.com	38		10/23/2018	114-8310789-4481800/ 114-7082 Classroom540-9477004/ 114-5270135-8538643	29.94
Amazon.com	39		10/23/2018	114-8310789-4481800/ 1 Classroom 14-7082540-9477004/ 114-5270135-8538643	13.98
Amazon.com	40		10/23/2018	114-8310789-4481800/ Classroom 114-7082540-9477004/ 114-5270135-8538643	89.68
Amazon.com	41		10/23/2018	Order Number: 112-6255923-8764216 Classroom supplies	19.68
Amazon.com	42		10/24/2018	Order Number: 112-6910495-0551401 would like to purchase an item from amazon.com for the Alternative Education Program	23.99
Amazon.com	43		10/23/2018	Order Number: 112-6415486-4433054 Classroom	276.38
Boston Industrial, Inc.	44		10/23/2018	Green Safety Vests for Classroom Tas 113-2333390-2230616/ 113-0396887-5633069	790.38
Amazon.com	45		10/23/2018	Classroom 113-2333390-2230616/ 113-0396887-5633069	99.00
Amazon.com	46		10/23/2018	Classroom	255.00
Amazon.com	47		10/23/2018	113-6192444-9576223 Classroom	89.90

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Vendor	Check Number	Void	Date	Description	Check Amount
Amazon.com	48		10/23/2018	113-7943762-5057050/ 113-4004013-4561825 Classroom	143.85
Amazon.com	49		10/23/2018	113-7943762-5057050/ 113-4004013-4561825 Classroom	53.99
Amazon.com	50		10/23/2018	113-3711176-8685022 Classroom	384.00
Amazon.com	51		10/23/2018	113-9223188-6397036 Classroom	74.45
Amazon.com	52		10/23/2018	113-5496461-6485842 Classroom	212.64
Amazon.com	53		10/23/2018	114-2476069-5849844/ 112-5433369-7645821 Classroom	9.89
Amazon.com	54		10/23/2018	114-2476069-5849844/ 112-5433369-7645821 Classroom Oversight Vendor Billing Issue/Multiple PO Created	297.09
Avangate Inc.	55		10/23/2018	PO196	2,549.15
Hightech Signs & Banners / Ashnault Specialties	56		10/23/2018	Red and White Coroplast Sign with lettering	82.13
Amazon.com	57		10/23/2018	114-1289620-8153802 Classroom	133.70
Amazon.com	58		10/23/2018	114-9508375-9381828 Classroom	91.49
Amazon.com	59		10/23/2018	Order Number: 112-0400690-1117814 Classroom	117.29
Amazon.com	60		10/23/2018	Order Number: 112-0400690-1117814 Classroom	49.99
Amazon.com	61		10/24/2018	Order Number: 112-0400690-1117814 Classroom	34.99
Amazon.com	62		10/23/2018	Order Number: 112-0633380-0433005 Classroom	59.01
Barrie Gold	117		10/29/2018	FSA	1,249.98
Amy Carter	118		10/26/2018	FSA	250.00
Matthew Harbourt	119		10/26/2018	FSA	208.33
Sylvia Yi	120		10/29/2018	FSA	609.98
Samantha Spencer	121		10/26/2018	FSA	73.00
Joe Aranda	55512		10/1/2018	Football JV Var Ref 9/28/18 vs Chatsworth	166.00
Harapetian, Gina	55513		10/1/2018	Football JV Var Scorer 9/28/18 HC	95.00
Case, Landon	55514		10/1/2018	Football JV Line Judge 9/28/18 vs Chatsworth	77.00
Brooks Transportation Inc.	55515		10/1/2018	8/18/18 NJROTC Field Trip	685.00
Brooks Transportation Inc.	55516		10/1/2018	NJROTC Field Trip	495.00
Brooks Transportation Inc.	55517		10/1/2018	Buses for NJROTC Field Trip to Santa Ana HS Athletics Budget - Football buses to Palisades CHS -	800.00
Brooks Transportation Inc.	55518		10/1/2018	8/10/18	700.00
Brooks Transportation Inc.	55519		10/1/2018	Athletics Budget - Transportations	2,675.00
Brooks Transportation Inc.	55520		10/1/2018	Athletics Budget - Transportation	2,980.00
Brooks Transportation Inc.	55521		10/1/2018	AVID Field Trip to Tree People, Invoice12252	700.00
Brooks Transportation Inc.	55522		10/1/2018	AVID Field Trip to Loyola Marymount	440.00
Brooks Transportation Inc.	55523		10/1/2018	Athletics Budget - Transportation	1,550.00

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Brooks Transportation Inc.	55524		10/1/2018	NJROTC Field Trip to Marine Corps Air Station	1,200.00
Brooks Transportation Inc.	55525		10/1/2018	NJROTC Field Trip to Troy HS	695.00
Brooks Transportation Inc.	55526		10/1/2018	Athletics Budget - Transportation	1,050.00
Uniform Warehouse, INC	55527		10/1/2018	Uniforms for the CSOs	486.25
Jeffrey Steinhurst	55528		10/1/2018	9/25/18-9/27/18 Labor on Shoup	700.00
CompStar Insurance Services	55529		10/1/2018	September 2018 Workers' Compensation	21,730.57
Billy Ramirez	55530		10/1/2018	Green Fee Girls Golf 9/20/18 Vs Van Nuys	24.75
Stephanie Franklin	55531		10/1/2018	Admission tickets to "Rosencrantz and Guildenstern are Dead"	210.00
Alison Yedor	55532		10/1/2018	This is for the purchase of 30 red/orange ombre flags at \$19.95 each for the fall '18 marching band production.	644.45
Samantha Lasarow	55533		10/1/2018	AVID- hotel in San Diego for AVID Summer Institute.	997.95
Sandra Delgado	55534		10/1/2018	Quizlet	35.99
Homaira Shadravan	55535		10/1/2018	NSLP Mealtime Reimbursement	13.00
Robert Rafia	55536		10/1/2018	NSLP Mealtime Reimbursement SY 17-18	12.00
Curry, William	55537		10/2/2018	6/21/18-7/10/18 Painting	990.00
Curry, William	55538		10/2/2018	7/11/18-7/21/18 Painting	990.00
Curry, William	55539		10/2/2018	8/1/18-8/9/18 Painting	990.00
Department of Justice (State of CA)	55540		10/2/2018	08/18 Fingerprint Apps	753.00
Instructional Coaching Group	55541		10/2/2018	Teaching Learning Coaching Conference 2018	898.00
McGraw-Hill Education, Inc.	55542		10/2/2018	Algebra 1 Bundle, Geomery Bundle, 2018-2019 school term	38,613.52
McGraw-Hill Education, Inc.	55543		10/2/2018	Algebra 1 Bundle, Geomery Bundle, 2018-2019 school term	1,044.53
N2Y LLC	55544		10/2/2018	8/21/18-8/20/19 Online Subscription	6,019.50
Pro-Ed, Inc.	55545		10/2/2018	Test of Visual Percep Skills, Test of Audti Proc Skills, Manuals	613.80
Pro-Ed, Inc.	55546		10/2/2018	CAS 2 License for the 2018-2019 School Year	73.00
Shiffler Equipment Sales, Inc	55547		10/2/2018	Locker Parts	514.58
The Shredders	55548		10/2/2018	08/18 Shredding	168.00
World Unispec	55549		10/2/2018	PE Shirts, PE Shorts for Student Store	1,944.50
The Shredders	55550		10/2/2018	07/18 Shredding	173.00
WPS (Western Psychological Services)	55551		10/2/2018	Peirs Harris 2 Manual	86.00
Taft Charter High School Student Body	55552		10/2/2018	CIF West Valley Cross Country Meet - ECR Share	322.71
The Help Group-Summit View	55553		10/2/2018	07/18 Special Ed Services	449.61
Claire R Stewart	55554		10/2/2018	Parent requests funds to be reimbursed as student has left ECR during end of 17-18	30.00

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Billy Ramirez	55555		10/2/2018	green fees for girls golf	21.00
Burroughs Girls Basketball	55556		10/2/2018	Girls Basketball Tournament Fee 2018 West Coast Holiday Festival	450.00
Santa Monica High School	55557		10/2/2018	Tournament Fee Santa Monica HS JV Holiday Hoops Classic Dec 2018	425.00
Redondo Union High School	55558		10/2/2018	Redondo Union Tourney 2019 Boys Volleyball	375.00
Redondo Union High School	55559		10/2/2018	Redondo Union Tourney 2019 JV Var Baseball Mar, Apr	900.00
M&M Paper Co.	55560		10/3/2018	Color 20lb Bond Paper (Yellow, Blue, Pink)	862.31
AEGIS Security & Investigations, Inc	55561		10/3/2018	08/18 Security Services	38,773.50
AT&T	55562		10/3/2018	8/22/18-9/21/18 Billing Date 818 888-1516 Student Store	255.24
AT&T	55563		10/3/2018	8/22/18-9/21/18 818 888-3532 Alarm	165.77
Aztec Technology Corp	55564		10/3/2018	Baseball Trust - Bin	2,727.03
Academic Therapy Publications/High Noon Books/Ann Arbor Publishers	55565		10/3/2018	TVPS and TAPS test kits	594.03
American Foothill Publishing Co.	55566		10/3/2018	The King's Courier Issue: September 12, 2018 Vol.49, Issue 1	637.00
Rebeca Rodriguz	55567		10/03/2018	Manual Final Paycheck	3370.6
Clovis High School	55568		10/3/2018	Tournament Fee for Clovis Invitational on October 6th.	140.00
Chartwells Division	55569		10/3/2018	08/18 Cafeteria Services	49,894.68
Robotics Education and Competition Foundation, Inc	55570		10/3/2018	Viewpoint HS Competition Registration Fee	350.00
Apperson	55571		10/3/2018	Scantrons for the math department	481.18
Merit Oil Company	55572		10/3/2018	8/28/18 Gasoline, Delivery Fee, Fuel Surcharge	519.97
PARS	55573		10/3/2018	07/18 PARS ARS Fees	330.32
Pearson Education	55574		10/3/2018	Pearson Science Textbooks	3,973.86
The Print Spot	55575		10/3/2018	Subject Grade Change Form Alt Ed	136.87
The Print Spot	55576		10/3/2018	Athletics Budget - Trainers Form	41.06
The Print Spot	55577		10/3/2018	1000 ECR window envelopes needed for NSLP eligibility letters.	312.08
The Print Spot	55578		10/3/2018	Snap Chat filter for New Student Orientation	465.00
The Print Spot	55579		10/3/2018	3x4 Indoor Magnet with UV Coating on 17pt w/Graphic Design Estimate 1045	348.75
The Print Spot	55580		10/3/2018	Fall 2018 Sports Calendar - Athletics Budget	438.00
William V. Macgill & Co.	55581		10/3/2018	Supplies for Health Office(LEA Medi-Cal)	449.82
Real Volleyball	55582		10/3/2018	Girls Volleyball Budget	916.82
DLL Financial Services, Inc.	55583		10/3/2018	Property Tax w/Admin Fee Contract 25426256	367.26

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McLean Accounting Solutions	55584		10/3/2018	08/18 Payroll Services	3,950.00
The Home Depot	55585		10/3/2018	5/19/18-6/19/18 Supplies for David Honda	3,451.78
The Home Depot	55586		10/3/2018	7/19/18-8/19/18 Supplies for David Honda	1,608.69
The Home Depot	55587		10/3/2018	6/20/18-7/20/18 Supplies for David Honda	2,059.77
Joshua Lienhard	55588		10/03/2018	Summer Baseball Camp 2018 Check from Baseball Tr	1275.19
				4/17/18-7/16/18 BW and Color Copies for Managed	
MWB Copy Products, Inc (SoCal Office Tech)	55589		10/4/2018	Print Service	486.55
				1/17/18-4/16/18 BW and Color Copies for Managed	
MWB Copy Products, Inc (SoCal Office Tech)	55590		10/4/2018	Print Service for Desktop Printers	1,784.42
				8/17/18-9/16/18 BW and Color Copies for Managed	
MWB Copy Products, Inc (SoCal Office Tech)	55591		10/4/2018	Print Service for Desktop Printers	931.30
				7/17/18-8/16/18 BW and Color Copies for Managed	
MWB Copy Products, Inc (SoCal Office Tech)	55592		10/4/2018	Print Service for Desktop Printers	931.30
				9/22/18-10/21/18 Maintenance Agreement for Sharp	
MWB Copy Products, Inc (SoCal Office Tech)	55593		10/4/2018	Multi Function Printers (Contract CN8030-01)	409.53
Xerox Financial Services LLC (Xerox Corporation)	55594		10/4/2018	8/28/18-9/27/18 Equipment Lease-Contract 010-0077477-002	105.57
Xerox Financial Services LLC (Xerox Corporation)	55595		10/4/2018	8/31/18-9/29/18 Equipment Lease-Contract 010-0077477-001	1,154.75
Linguabee LLC	55596		10/5/2018	9/12/18-9/14/18 Interpreting Services	1,036.48
Linguabee LLC	55597		10/5/2018	9/5/18-9/7/18 Interpreting Services	1,036.48
Linguabee LLC	55598		10/5/2018	8/13/18-8/17/18 Interpreting Service	2,851.73
Linguabee LLC	55599		10/5/2018	8/22/18-8/24/18 Interpreting Services	1,067.00
Linguabee LLC	55600		10/5/2018	8/13/18-8/17/18 Interpreting Service	285.17
Adrian Medellin	55601		10/5/2018	9/29/18-9/30/18 Labor on Shoup	160.00
Woong G Yoo	55602		10/5/2018	09/18 Monthly Network Consulting Services	2,400.00
Jacob Woong Yoo	55603		10/05/2018	RE-issue of Payroll Check #5176	133.24
Pacific Onesource, Inc., dba School Tech Supply, STS-education	55604		10/8/2018	Promethean ActivPanels, Training	197,176.25
SJM Industrial Radio	55605		10/8/2018	Radio Equipment	2,847.92
818 Cleaners	55606		10/8/2018	Dry Cleaning - Football Budget	465.00
Minita Clark	55607		10/03/2018	2016-17 Retro Manual Payroll Check	5075.24
Minita Clark	55608		10/03/2018	2017-18 Retro Manual Payroll Check	9533.61
Minita Clark	55609		10/03/2018	2018-19 Retro Manual Payroll Check	2885.51
				08/18 Screening and Therapy/Staff Consultation and	
Inspire Communication, Inc	55610		10/8/2018	Documentation	14,953.20
LADWP	55611		10/8/2018	9/4/18 Billing Shoup Property	5,462.79

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				Royalties for Fall Play 2018 - ALMOST, MAINE	
Dramatists Play Service, Inc.	55612		10/8/2018	Customer Acct# 00062793	400.00
The Home Depot	55613		10/8/2018	8/20/18-9/19/18 Supplies for David Honda	420.15
Chargepoint, Inc.	55614		10/8/2018	CT Replacement, Dual Output, Maintenance Service	1,441.46
Beverly Hills High School	55615		10/8/2018	Boys Basketball Tournament Fee 12/3-8/18	450.00
Crescenta Valley High School	55616		10/8/2018	Baseball 3/16-20/2019 Tournament Fee	540.00
Sierra Canyon High School	55617		10/8/2018	Girls Basketball 12/3-8/18 Tournament Fee	400.00
Eastbay Team Sales	55618		10/8/2018	Baden Perfection Thermo Soccer Balls	533.70
Eastbay Team Sales	55619		10/8/2018	Schutt Vengeance VTD II Helmet XXL	742.70
				Professional Services for Employee Services for 2017-	
Grant Thornton	55620		10/8/2018	2018 School Year	6,300.00
Constitutional Rights Foundation	55621		10/8/2018	Mock Trial Team Registration	450.00
Bernfield, Ken	55622		10/9/2018	Official Girls Volleyball 10/09/18 vs Birmingham	130.00
West, Kirk A.	55623		10/9/2018	Official Girls Volleyball 10/9/18 FS Var Ref	140.00
Utility Refrigerator	55624		10/9/2018	Cafeteria Refrigeration	9,423.57
Utility Refrigerator	55625		10/9/2018	Cafeteria Wide Reach In Freezer	7,690.19
Utility Refrigerator	55626		10/9/2018	Cafeteria Wide Reach In Refrigerator	6,891.93
				Best of the West Inv Boys Volleyball Tournament 3/8-	
Poway High School	55627		10/9/2018	9/19 Poway	550.00
Lee, Alyssa	55628		10/9/2018	Fall 2018 Sports Calendar - Athletics Budget	300.00
				White Copy paper for dept/main copier and	
M&M Paper Co.	55629		10/9/2018	Astrobright Paper	4,128.15
Law Offices of Young, Minney & Corr, LLP	55630		10/10/2018	XXX v. LAUSD and ECRCHS	152.00
				2018 Newbury Park HS Wrestling Tournament	
Newbury Park High School	55631		10/10/2018	12/01/18	350.00
Interquest Detection Canines	55632		10/10/2018	08/18 Canine Detection	175.00
Abdon Rosales	55633		10/10/2018	09/18 Lawn Service for Shoup Property	1,000.00
Canyon HS ASB	55634		10/10/2018	Santa Clarita Inv XC Meet Entry Fee 10/13/18	350.00
				XXXX v. ECRCHS and LAUSD Claim No.: TBD Legal	
Law Offices of Young, Minney & Corr, LLP	55635		10/10/2018	Fees	1,045.00
Law Offices of Young, Minney & Corr, LLP	55636		10/10/2018	08/18 Legal Services	6,325.12
Nettime Solutions LLC	55637		10/10/2018	08/18 stratustime Monthly Subscription	1,744.00
Jules Seltzer Associates	55638		10/10/2018	Furniture for business office	3,730.31
				9/6/18 Refund for Yearbook 2018-19 (Student	
Kim Schriver	55639		10/10/2018	Checked out)	90.00
				King of the City Wrestling Tournament VanNuys HS	
Van Nuys High School	55640		10/10/2018	11/24/18	220.00
Verdugo Hills Autism Project	55641		10/10/2018	07/18 Direct Intervention and Supervision for Student	3,774.00

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McCalla Company	55642		10/10/2018	44 gallon trash bags.	1,187.66
Nick Rail Music, Inc.	55643		10/10/2018	Instrument Repair Getzen, Eterna	202.74
Nick Rail Music, Inc.	55644		10/10/2018	Instrument Repair Baritone Sax (Jupiter)	377.74
Nick Rail Music, Inc.	55645		10/10/2018	Instrument Repair for Alto Sax, Selmer, Prelude	177.74
Nick Rail Music, Inc.	55646		10/10/2018	Instrument Repair Alto Sax, Selmer	227.74
Nick Rail Music, Inc.	55647		10/10/2018	Instrument Repair Alto Sax, Olds	302.74
Simi Valley Lock & Key	55648		10/10/2018	Lockset for Shoup	536.77
Samuel Villalobos	55649		10/10/2018	9/8/18-9/25/18 Labor on Shoup	4,282.69
Zasha Endres	55650		10/10/2018	Pear Deck premium membership	149.00
Wendy Treuhaft	55651		10/10/2018	LTEL Conference 8/29, 10/22/2018	40.00
Elizabeth Brasler	55652		10/10/2018	Class supplies	97.13
Michael Consoletti	55653		10/10/2018	Reimbursement for Program Expenses	806.25
Samantha Lasarow	55654		10/10/2018	Yearbook Workshop 9/21 -9/23/18	902.23
				Registration of regional events for the Varsity Dance	
Alison Yedor	55655		10/10/2018	Guard team. Feb, Mar 2019	720.00
Ilda Luna	55656		10/10/2018	Nearpod and Pear Deck Lesson delivery	269.00
				9/22-23/18 Speech and Debate team tournament/	
Rahim Hassanali	55657		10/10/2018	LONG BEACH, CA	105.00
Melissa Ann Charters	55658		10/10/2018	Reimbursement for Groceries 9/7/18	72.27
				9/29/18 Scrimmage at Granada Hills HS for Academic	
Stephanie Franklin	55659		10/10/2018	Decathlon	336.85
Michele Greene	55660		10/10/2018	7/2018 AP Conference Registration and Lodging	1,355.96
Hardie, Rian	55661		10/10/2018	09/18 ColorGuard/Dance Instructor	307.50
Bianca Oruh	55662		10/10/2018	08/18 ColorGuard/Dance Instructor	237.00
Bianca Oruh	55663		10/10/2018	09/18 ColorGuard/Dance Instructor	270.00
				September 2018 Woodshop Supplies Acct 6035 3225	
The Home Depot	55664		10/10/2018	4019 9670	376.06
AMEX	55665		08/14/2018	Github	25.00
The Home Depot	55666		10/11/2018	July 2018 Woodshop Supplies	363.57
				Music for festival performances, Disneyland and	
JW Pepper & Son, Inc	55667		10/11/2018	Grace Cathedral	374.20
JW Pepper & Son, Inc	55668		10/11/2018	Music for Band	521.77
JW Pepper & Son, Inc	55669		10/11/2018	Music for Band	793.72
American Express	55670		10/11/2018	9/12/18 AMEX 3-31039 Darby (August)	23,019.77
American Express	55671		10/11/2018	09/12/18 AMEX Hussey 3-31047 (August)	1,185.00
SEAN RAZAVI	55672		10/11/2018	Boys Water Polo Official - 10/11/18 vs Cleveland	69.00
Herpetian, Lala	55673		10/11/2018	Boys Water Polo Official - 10/11/18 vs Cleveland	69.00
				Football Game Worker AT Sideline Support 10/5/18	
Devynn Teems	55674		10/11/2018	@Cleveland	150.00

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Meredith Miller	55675		10/11/2018	Grading and classroom data	6.99
Lily Liu	55676		10/11/2018	Speech and debate team tournament - mileage and hotel.	258.04
James Delarme	55677		10/11/2018	9/29/2018 Write to Literacy Conference	93.00
Richard Yi	55678		10/11/2018	9/27/18 North-South Assessment and Accountability Information Meeting	86.80
Alison Yedor	55679		10/11/2018	Registration of regional events for the JV VAR Dance	335.00
Billy Ramirez	55680		10/11/2018	Guard Team	24.75
Elizabeth Brasler	55681		10/11/2018	Green Fees 9/26/2018 vs Taft HS	133.21
Elizabeth Brasler	55682		10/11/2018	Painting and Building Supplies	384.81
Eric Wilson	55683		10/11/2018	Wood for the Fall Play (Almost, Maine) set.	54.95
Melissa Harr	55684		10/11/2018	STEAM Student Learning Exercise	71.06
Stephanie Franklin	55685		10/11/2018	For alternative curriculum students to work on during PSAT	37.20
JW Pepper & Son, Inc	55686		10/11/2018	HP Red Reduced Height Original Ink Cartridge	60.23
JW Pepper & Son, Inc	55687		10/11/2018	Music for Band	38.06
NJROTC	55688		10/11/2018	Music for Band	500.00
NJROTC	55689		10/11/2018	Football Game - Gate Supervision 8/17/18	500.00
Eric Wilson	55690		10/11/2018	Football Game - Gate Supervision 8/24/18	35.13
Canon Financial Services, Inc.	55691		10/11/2018	Connecting Printers to Computers	2,734.77
Canon Solutions America, Inc	55692		10/11/2018	8/20/18-9/19/18 Equipment Leases	2,160.00
Emilie Larew	55693		10/11/2018	8/27/18-11/26/18 Copier Maintenance Contract	367.92
Child and Family Guidance Center/Northpoint School	55694		10/11/2018	2039753	155.05
DLL Financial Services, Inc.	55695		10/11/2018	02/18 Special Ed Services Northpoint	986.49
McGraw-Hill Education, Inc.	55696		10/11/2018	9/15/18-10/14/18 Copier Lease Contract 25426256	3,600.00
Reaching the Stars Center for Autism, Inc	55697		10/11/2018	ALEKS 6-12 MATH 1 YEAR STANDALONE	1,969.58
The Cruz Center	55698		10/11/2018	SUBSCRIPTION	738.75
Wendy Weichel Murawski	55699		10/12/2018	06/18 BII, BID Services for Student #053003M005	500.00
Verizon Wireless	55700		10/12/2018	08/18 Special Ed Services	1,008.20
Wenger Furniture and Appliances Co	55701		10/12/2018	8/9/18 hour for Co Teaching: Dr. Tamarah Ashton	2,496.44
Adobe Systems Incorporated	55702		10/12/2018	6/8/18-7/7/18 Communication Services	1,800.00
AT&T	55703		10/12/2018	Refrigerator, Upright Freezer, Dishwasher, Microwave for Shoup kitchen	3,255.40
				2018-2019 Adobe Sign-Business Annual	
				7/19/18-8/18/18 Local Access 831-000-7002-439	

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				09/18 Billing Date 818 844-8815 Copper Line Shoup	
AT&T	55704		10/12/2018	Property	140.34
Grant Thornton	55705		10/12/2018	Services dated 8/6/18 in support of OPEB trust	5,040.00
EdTec Inc.	55706		10/12/2018	09/18 EdTec Monthly Services	17,829.17
Linguabee LLC	55707		10/15/2018	8/22/18-8/24/18 Interpreting Services late fee	106.70
Nettime Solutions LLC	55708		10/15/2018	09/18 stratustime Monthly Subscription	1,740.00
AVID Center	55709		10/15/2018	Implementation: HS Strand, AVID Summer institute	400.000
Blue Ribbon Styles Co	55710		10/15/2018	Tux Trousers & Ties for performance costumes	198.48
SHI International Corp	55711		10/15/2018	Replacement Stylus and Adapters for student laptops	9154.20
Smart & Final	55712		10/15/2018	08/18, 09/18 Food Supplies	413.93
Hakop Kaplanyan	55713		10/15/2018	10/16/18 Boys Water Polo Official vs Granada	69.00
Herpetian, Lala	55714		10/15/2018	Boys Water Polo Official - 10/16/18 vs Granada	69.00
SHI International Corp	55715		10/16/2018	Replacement Stylus and Adapters for student laptops	22,839.73
Eastbay Team Sales	55716		10/16/2018	Helmet, Shoulder Pads Reconditioning	10,238.03
FEDEX	55717		10/16/2018	9/4/18 FedEx Express Services	72.66
FEDEX	55718		10/16/2018	8/17/18 FedEx Express Services	73.99
Macmillan Holdings, LLC (MPS, c/o Bedford Freeman & Worth Publishing group	55719		10/16/2018	Textbook Order	6,818.47
Mutual of Omaha	55720		10/16/2018	10/18 Voluntary Disability Insurance	1,820.92
McGraw-Hill Education, Inc.	55721		10/16/2018	Appreciating Hum Diversity w/Teachers' Edition	6,773.53
Jules Seltzer Associates	55722		10/16/2018	Miscellaneous Furniture for B110 Knadle	455.64
Educational Networks	55723		10/16/2018	2018-2019 Labor-Educational Networks-New ECR Website	4,800.00
Flinn Scientific Inc.	55724		10/16/2018	Scales for Chemistry and Biology	3,156.36
Flinn Scientific Inc.	55725		10/16/2018	Safety Equipment for Science Labs/ order number 938500	2,650.28
Spectrum (Time Warner Cable)	55726		10/16/2018	09/18 Fiber Internet Account 086084201	899.00
Bluestem Integrated, LLC (Flash Visual Media)	55727		10/16/2018	FCDC Adjustable Media Frame, 4 Wheeler	3,740.00
Gopher	55728		10/16/2018	PE Budget - equipment	3,003.43
Interquest Detection Canines	55729		10/16/2018	09/18 Canine Inspection	175.00
LACOE, Los Angeles County Office of Education	55730		10/16/2018	Curriculum Support and Assessment Unit Family's Attorney's Fees and Costs for Final	1,200.00
Newman Aaronson Vanaman LLP	55731		10/16/2018	Settlement Agreement	7,000.00
Kelly Services, Inc.	55732		10/16/2018	Substitute Information Tech through 9/16/18	864.00
Kelly Services, Inc.	55733		10/16/2018	Substitute Information Tech through 9/9/18	864.00

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Vendor	Check Number	Void	Date	Description	Check Amount
McLean Accounting Solutions	55734		10/16/2018	09/18 Payroll Services	3,950.00
Kelly Services, Inc.	55735		10/17/2018	Substitute Teachers through 9/9/18	10,222.52
McCalla Company	55736		10/17/2018	ProGuard 20 Motor, Labor	148.39
McCalla Company	55737		10/17/2018	ProGuard 20 Motor,Blades, Labor	201.24
Hanover Insurance Group	55738		10/17/2018	10/01/18 Due Payment for 2018-2019 Insurance	10,264.75
Cengage Learning	55739		10/17/2018	Various Databases	2,717.66
THE COLLEGE BOARD	55740		10/17/2018	2018-19 College Board Membership Fee Fed Tax ID 13-1623965	400.00
Piece of Mind Care Services	55741		10/17/2018	09/18 SpEd Services(Teacher, Aide, Aide-EICo Continuation)	98,776.73
Chatsworth High School	55742		10/17/2018	2/16/19 4thAnnual Chatsworth HS JV Boys Volleyball Tournament	250.00
McCalla Company	55743		10/18/2018	Trash Cans	598.64
Kelly Services, Inc.	55744		10/18/2018	Substitute Teachers through 9/16/18	6,742.94
Kelly Services, Inc.	55745		10/18/2018	Substitute Teachers through 8/26/18	4,279.48
Kelly Services, Inc.	55746		10/18/2018	Substitute Teachers through 9/2/18	4,503.00
818 Cleaners	55747		10/18/2018	Football Budget	432.00
Hanover Insurance Group	55748		10/18/2018	11/01/18 Due Payment for 2018-2019 Insurance	10,403.95
Rigoberto Sanchez (Cal State Electric)	55749		10/18/2018	Extra Work on Shoup	2,090.94
Rigoberto Sanchez (Cal State Electric)	55750		10/18/2018	Final Payment for Electrical Work for Shoup	19,360.00
<b>VOID</b>	<b>55751</b>	<b>VOID</b>	<b>VOID</b>	<b>VOID</b>	<b>VOID</b>
Brooks Transportation Inc.	55752		10/19/2018	Athletics Budget - Transportation	2,100.00
Brooks Transportation Inc.	55753		10/19/2018	Marching Band Competition at Royal HS 10/13/18	1,015.00
Herpetian, Lala	55754		10/19/2018	Boys Water Polo Official - 10/19/18 vs Birmingham	69.00
Department of Toxic Substances Control	55755		10/19/2018	EPA ID #27-4855978 Verification Fee	225.00
Julie Sabbah	55756		10/19/2018	Attend Teaching Learning Coaching Conference 2018	828.95
Richard Yi	55757		10/19/2018	Material and Supplies - GoPro, SanDisk	640.50
Jaqueline Mata	55758		10/19/2018	Manual Paycheck - for Auxiliary Pay that was missed fi	902.92
SEAN RAZAVI	55760		10/19/2018	Boys Water Polo Official 10/19/18 Ref vs Birmingham 10/15/18 Manual Payroll Check (Replaced Paylocity)	69.00
William Broeske	55761		10/19/2018	Check 5279)	252.41
LADWP	55762		10/19/2018	9/25/18 Billing Shoup Property	5,108.23
Efren Avila	55763		10/22/2018	BOYS Water Polo Official 10/22/18 vs Taft	69.00
Gillis, James	55764		10/22/2018	Boys Water Polo Official Ref 10/22/18 vs Taft 11/03/18 Choral Magic Festival at Magic Mtn Res#	69.00
Festivals of Music, Inc.	55765		10/22/2018	49509	2,800.00

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Corner Bakery	55766		10/22/2018	Food for 10/23/18 Full Day PD Social Studies	253.75
Aeries SIS	55767		10/22/2018	Department Meeting	1,784.00
Wayne Adelstein	55768		10/22/2018	5/1/18-6/30/18 Aeries Analytics	5,000.00
Waste Management - Los Angeles	55769		10/22/2018	Decision Publications Marketing & Community relations 10/9 - 11/8/2018	373.48
ReadyRefresh	55770		10/22/2018	10/18 Waste Management Services on Shoup	238.57
Jeffrey Steinhurst	55771		10/22/2018	8/17/18-9/16/18 Water Service	350.00
Kinetic Development LLC (Paapri Cloud Tech)	55772		10/22/2018	Air Balance Testing on Shoup	6,000.00
T.C. Security & Fire Alarm Systems	55773		10/22/2018	Total ERP	3,000.00
T.C. Security & Fire Alarm Systems	55774		10/22/2018	Progress Payment for Fire Alarm Installation on Shoup	5,395.00
T.C. Security & Fire Alarm Systems	55775		10/22/2018	Fire Alarm Repairs on Shoup	4,500.00
The Cruz Center	55776		10/22/2018	Intrusion Installation on Shoup	1,027.50
Brooks Transportation Inc.	55777		10/22/2018	09/18 Special Ed Services	600.00
Brooks Transportation Inc.	55778		10/22/2018	NJROTC academic competition at Pacific HS in Garden Grove on 10/20/18	835.00
Brooks Transportation Inc.	55779		10/22/2018	10/4/18 Humanitas Field Trip to Huntington Library	440.00
Holly Kiamanesh	55781		10/23/2018	Round trip from ECRCHS to Occidental College	708.66
M&M Paper Co.	55782		10/24/2018	Permit for Central Station Monitoring on Shoup	307.84
Golden Star Technology, Inc	55783		10/24/2018	Homecoming	859.36
Craft Supplies USA	55784		10/24/2018	Copy/Media Room	35,012.08
Craft Supplies USA	55785		10/24/2018	Upgrade Lab Network Cabling INV23569	163.05
Craft Supplies USA	55786		10/24/2018	Woodshop project supplies	45.65
DI Technology Group, Inc. DBA Data Impressions	55787		10/24/2018	Woodshop project supplies	261.17
Fence Factory Rentals	55788		10/24/2018	Network operations system HP Aruba Airwave	700.20
Follett School Solutions, Inc	55789		10/24/2018	Network operations system HP Aruba Airwave	180.00
Goodheart-Willcox Publisher	55790		10/24/2018	Fencing for Homecoming Game and Dance(Balance)	150.00
Scantron Corporation	55791		10/24/2018	Title Peep Online service- Single Site Support	17,845.32
CliftonLarsonAllen LLP	55792		10/24/2018	Renewal 12 Months	1,518.75
ORACLE Enterprises	55793		10/24/2018	Customer Learning Cloud Support	3,666.30
CIF Southern Section	55794		10/24/2018	10/15/18 2018 CIF-SS Administrator Summit (R Yi, A Kamberian)	150.00

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Vendor	Check Number	Void	Date	Description	Check Amount
Devynn Teems	55795		10/24/2018	10/19/18 AT Sideline Support Football vs Taft	75.00
Harapetian, Gina	55796		10/24/2018	Football Game Scorer JV Var 10/26/18	95.00
Ericson Penate	55797		10/24/2018	Football Game Supervision 10/26/18	90.00
Odama, Yoshi	55798		10/24/2018	10/26/18 Ticket Seller Football vs Cleveland	82.50
Moran, Susan	55799		10/24/2018	10/26/18 Ticket -Football vs CLeveland	82.50
Aminta P Garcia	55800		10/24/2018	10/26/18 Ticket Taker Home Side Football vs Cleveland	90.00
Bruce Neale	55801		10/24/2018	10/26/18 Spotter/Supervision Football vs Cleveland	90.00
American Express	55802		10/23/2018	10/13/18 Amex September X-31013 Hussey	25.00
Wiener, Cory	55803		10/24/2018	10/26/18 Football Supervision vs Cleveland	67.50
Devynn Teems	55804		10/24/2018	10/26/18 AT Sideline Support Football vs Cleveland	90.00
NJROTC	55805		10/24/2018	Football Game Worker- 10/26/18	500.00
Linguabee LLC	55806		10/25/2018	8/29/18-8/30/18 Interpreting Services	1,156.91
Linguabee LLC	55807		10/25/2018	8/13/18-8/17/18 Interpreting Services finance charge	4.28
818 Cleaners	55808		10/25/2018	Dry Cleaning - Football Budget	408.00
818 Cleaners	55809		10/25/2018	Dry Cleaning - Football Budget	390.00
The Print Spot	55810		10/25/2018	Banners and Stands for New Student Orientation	1,819.88
Marie Sabrina LaMar	55811		10/25/2018	LAPD Officer for 10/26/18 Football Game	277.50
Weingartner, Karl	55812		10/25/2018	Girls Volleyball Official Playoffs 10/25/18 vs Poly HS	80.00
Shannon Macias	55813		10/25/2018	Girls Volleyball Official Playoffs 10/25/18 Ref vs Poly HS	86.00
Telvin Griffin	55814		10/25/2018	10/26/18 JV Var Football Official vs Cleveland	162.00
Townsend, Darcus	55815		10/25/2018	10/26/18 JV Var Umpire Football Game vs Cleveland	162.00
Becker, Craig	55816		10/25/2018	10/26/18 JV Var Ref Football vs Cleveland	166.00
Mark Medina	55817		10/25/2018	10/26/18 Var LineJudge Football vs Cleveland	85.00
Mark Graciale	55818		10/25/2018	10/26/18 JV Var Linesman Football vs Cleveland	162.00
Azodi, Andy	55819		10/25/2018	LAPD Officer for 10/26/18 Football Game	277.50
Gutierrez, Sheila	55820		10/25/2018	LAPD Officer for 10/26/18 Football Game	277.50
Educatius International	55821		10/25/2018	10/23/18 Tuition Refund for Delgado Mora, David	5,500.00
Air Balance Co. Inc	55822		10/26/2018	Air Balance & Testing, for Shoup	9,240.00
AT&T	55823		10/26/2018	9/22/18-10/21/18 818 888-3532 Alarm	158.49
AT&T	55824		10/26/2018	9/19/18-10/18/18 Local Access	3,255.40
AT&T	55825		10/26/2018	9/22/18-10/21/18 818 888-1516 Student Store	250.67
AT&T	55826		10/26/2018	10/18 Billing Date 818 844-8815 Shoup Property	140.56

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Brooks Transportation Inc.	55827		10/26/2018	Round Trip from El Camino High School to Olvera Street/Chinatown	428.75
Brooks Transportation Inc.	55828		10/26/2018	11/06/18 Round Trip From ECRCHS to Pepperdine University	395.00
Brooks Transportation Inc.	55829		10/26/2018	11/7/18 Round Trip from ECRCHS to Pepperdine University	395.00
Brooks Transportation Inc.	55830		10/26/2018	10/1,4,5/18 Athletics Transportation	4,030.00
American Express	55831		10/23/2018	10/13/18 AMEX September Hussey X-31047	5,039.00
American Express	55832		10/23/2018	10/13/18 AMEX September Darby X-31039	32,081.98
Tri-County Forensic League	55833		10/26/2018	TCFL Novice Debate	30.00
Canon Financial Services, Inc.	55834		10/29/2018	9/20/18-10/19/18 Equipment Leases	2,734.77
Canon Solutions America, Inc	55835		10/29/2018	6/29/18-9/28/18 Copier Maintenance Contract 2425852	315.26
M&M Paper Co.	55836		10/29/2018	Copy Paper PO672 Media Center	3,341.17
CDW LLC	55837		10/29/2018	Lenovo Desktop computers/monitors	7,027.06
Inspire Communication, Inc	55838		10/29/2018	09/18 Screening and Therapy/Staff Consultation and Documentation	17,431.80
Chargepoint, Inc.	55839		10/29/2018	Station configuration & reporting	2,820.00
National Interscholastic Cycling Association	55840		10/29/2018	2018-2019 Team Dues	75.00
Follett School Solutions, Inc	55841		10/29/2018	Single Site LM- Hosted Service renewal 12 months	735.00
Ward's Science	55842		10/29/2018	Ordering consumable AP Biology Materials for Darakjian, Montague, and Sakaguchi	6,291.52
Claudia Martinez	55843		10/29/2018	Boys Water Polo Official Playoffs 10/29/18 Ref vs Santee	79.00
Alfred Tamazyran	55844		10/29/2018	Boys Water Polo Official Playoffs 10/29/18 Ref vs Santee	79.00
Flinn Scientific Inc.	55845		10/29/2018	Live Specimens	217.35
Houghton Mifflin Harcourt	55846		10/29/2018	ELD - Reading Inventory	998.00
ImPACT Applications Inc	55847		10/29/2018	1yr ImPACT Software Subscription - Athletics Budget	655.00
Chartwells Division	55848		10/29/2018	9/27/18 Lunches for Board of Directors	139.78
Pitney Bowes	55849		10/29/2018	09/18 Meter Rental	621.18
Child and Family Guidance Center/Northpoint School	55850		10/29/2018	08/18 Special Ed Services Northpoint	2,073.57
Intermedia Inc. DBA: Stage Accents	55851		10/29/2018	Calista Ladies Dress	308.00
Los Angeles Unified School District	55852		10/30/2018	8/17/18-8/24/18 LAUSD School Police Overtime Reimbursement	1,376.84
Event Apparel, Inc	55853		10/30/2018	Practice and Game Baseballs	4,379.12

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Vendor	Check Number	Void	Date	Description	Check Amount
Department of Justice (State of CA)	55854		10/30/2018	09/18 Fingerprint Apps	305.00
FEDEX	55855		10/30/2018	9/14/18 FedEx Express Services	10.08
Teteris, Eriks R.	55856		10/30/2018	Girls Volleyball Officials Playoffs 10/30/18 vs Venice	86.00
Patty Nelson	55857		10/30/2018	Girls Volleyball Officials Playoffs 10/30/18 Lineman	51.50
				Girls Volleyball Official Playoffs 10/30/18 Lineman 2	
Vladimir Villapando	55858		10/30/2018	vs Venice	51.50
				Girls Volleyball Officials Playoffs 10/30/18 Umpire vs	
Becker, Kiersten	55859		10/30/2018	Venice	80.00
Christine Kopelev	55860		10/30/2018	Lab Supplies	23.56
Jacqueline Dondero	55861		10/30/2018	Grading and classroom data for CFA with AP Econ	6.99
Stephanie Franklin	55862		10/30/2018	Team Travel to Theatre	215.98
Interquest Detection Canines	55863		10/30/2018	9/27/18 Canine Inspection	175.00
Meridian 80 INC. (Safe Sport Net)	55864		10/30/2018	Net - Boys Lacrosse Budget	9,300.00
NetSupport Incorporated	55865		10/30/2018	2018-2019 Maintenance Renewal NSS	1,387.99
Pearson Education	55866		10/30/2018	Textbooks for Social Studies	39,443.02
				AMSCO AP: US Govt/ Politics Student Edition	
Perfection Learning	55867		10/30/2018	Softcover	5,049.89
School Gate Guardian	55868		10/30/2018	Non-expiring, white, visitor stickers 300/roll	810.39
Waste Management - Los Angeles	55869		10/30/2018	09/18 Waste Management Services on Shoup	393.25
JW Pepper & Son, Inc	55870		10/30/2018	Music	320.13
JW Pepper & Son, Inc	55871		10/30/2018	Music	65.70
WPS (Western Psychological Services)	55872		10/30/2018	OWLS WE Response Booklet (Pack of 25)	59.14
Xerox Financial Services LLC (Xerox Corporation)	55873		10/30/2018	09/18 Equipment Lease-Contract 010-0077477-003	90.35
Xerox Financial Services LLC (Xerox Corporation)	55874		10/30/2018	9/28/18-10/27/18 Equipment Lease-Contract 010-0077477-002	98.58
Xerox Financial Services LLC (Xerox Corporation)	55875		10/30/2018	9/30/18-10/30/18 Equipment Lease-Contract 010-0077477-001	1,154.75
Xerox Financial Services LLC (Xerox Corporation)	55876		10/30/2018	10/18 Equipment Lease-Contract 010-0077477-003	115.35
Brooks Transportation Inc.	55877		10/31/2018	9/15/18 RT from ECRCHS to Bowie State Park	395.00
The Home Depot	55878		10/31/2018	Acct# 6035 3208 8263 6606 David Honda	1,185.46
Linguabee LLC	55879		10/31/2018	9/26/18-9/28/18 Interpreting Services	835.68
BF Consulting Design, LLC	55880		10/31/2018	Electrical As-Builts of Shoup	400.00
				10/1/-11/16/18 Contract Charges for Desktop Printers	
MWB Copy Products, Inc (SoCal Office Tech)	55881		10/31/2018	(Contract CN8006-01)	931.30
Chartwells Division	55882		10/31/2018	09/18 Cafeteria Services	67,228.34

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Vendor	Check Number	Void	Date	Description	Check Amount
Ward's Science	55883		10/31/2018	AP Biology Materials for Darakjian, Montague, and Sakaguchi	561.33
Working With Autism, Inc	55884		10/31/2018	09/18 Special Ed Services	5,588.52
CompStar Insurance Services	55885		10/31/2018	10/18 Workers' Compensation	22,241.03
California Department of Tax & Fee Administration	55886		10/31/2018	7/1/18-9/30/18 Sales and Use Tax Acct 102-273444 11/10/18 RT from ECRCHS to Sheraton Fairplex	2,859.00
Brooks Transportation Inc.	55887		10/31/2018	Pomona	835.00
Yury Pecheny	55888		10/31/2018	Travel and Conference: Mileage	29.65
Carly Mendola	55889		10/31/2018	10/31/18 Manual Payroll Check	523.76
CCSA Employee Welfare Benefit Trust	55890		10/31/2018	11/18 Employee Benefits	312,445.15
Benefit and Risk Management Services	55891		10/31/2018	11/18 Admin Fee	217.00

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# Check Register

El Camino Real HS  
October 2018



Grand Total 44,025.25

Vendor	Check Number	Void	Date	Description	Check Amount
Suzanne Lee Schuster	10889		10/1/2018	Fundraiser for Class of 2019	98.55
Suzanne Lee Schuster	10890		10/1/2018	Ameci Pizza Senior class 2019	59.13
Suzanne Lee Schuster	10891		10/1/2018	Ameci Pizza for Senior Cabinet Class of 2019	118.26
BSN Sports, LLC	10892		10/3/2018	Cross Country Shorts and Tanks XC Trust	3,413.32
Winning Edge Cross Fit	10893		10/8/2018	Team Training - Softball Trust	3,600.00
El Camino Real Charter High School (Gen Op)	10894		10/8/2018	Baseball Trust	1,500.00
Deny Sportswear	10895		10/8/2018	Spirit Pack Practice Shirts Boys Soccer	2,535.25
Bowlero Woodland Hills	10896		10/9/2018	10/21/18 Bowling Night for ECR Baseball Deposit	2,286.65
Manhattan Stitchy	10897		10/9/2018	Lanyards for spirit wear (From the Classes' Trusts)	867.39
Manhattan Stitchy	10898		10/9/2018	Spirit Wear (from Classes' Trusts)	768.26
Harper White	10899		10/10/2018	Choreography for Varsity Cheer (Trust)	375.00
Ana De Los Santos	10900		10/11/2018	Senior Picnic Supplies Sr Class 2019 Trust	129.23
Jeffry Falgien	10901		10/11/2018	Football banquet (11/27/18) deposit	3,000.00
Burroughs Girls Basketball	10902		10/11/2018	Tournament Fee Girls Basketball Fall League	375.00
A-1 Lawnmower Inc.	10903		10/12/2018	Lawnmower Parts & Repair - Softball Trust	184.82
Victory Custom Athletics	10904		10/12/2018	Duffel Bags - Baseball Trust	2,326.26
				Camerata's polo shirts for casual performances.	
Ares Sportswear	10905		10/15/2018	Trust Choir	423.99
Buddy's All Stars	10906		10/15/2018	Polos and Pullovers - Girls Golf Trust	664.41
Eastbay Team Sales	10907		10/16/2018	Practice Shorts and Tanks - Girls Basketball Trust	167.68
Educational Theatre Association	10908		10/16/2018	2018-2019 Thespian Troupe #5558 Renewal	95.00
ZAAPPAAZ, LLC (Wrist-Band.com/Customlanyard/	10909		10/17/2018	Custom Lanyards for Senior Cabinet and Student Council	239.79
Bare Reflections	10910		10/18/2018	Football spirit merchandise	4,836.78
Eastbay Team Sales	10911		10/18/2018	Practice Shorts and Tanks - Girls Basketball Trust	315.51
Bowlero Woodland Hills	10912		10/19/2018	Balance for ECR Baseball Bowling Night 10/21/18	2,286.64
Great American Opportunities, Inc	10913		10/22/2018	Girls Volleyball Trust	1,257.90
				Balance for Skateland Halloween Party 10/23/19 T	
Northridge Skateland	10914		10/23/2018	Grad Class 2019	300.00
Manhattan Stitchy	10915		10/24/2018	Spirit Wear from Classes' Trusts	585.83
S&R Sport	10916		10/26/2018	Boys Water Polo Caps - Trust	1,581.00
Popcornopolis LLC	10917		10/26/2018	Popcorn Fundraiser - Boys Lacrosse Trust	1,384.50
Buddy's All Stars	10918		10/29/2018	Girls soccer practice shirts	1,477.43

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Buddy's All Stars	10919		10/29/2018	Girls soccer practice shirts	1,909.67
Gateway Fund Raising Service, Inc.	10920		10/31/2018	Softball Fundraiser-Softball Trust	4,862.00

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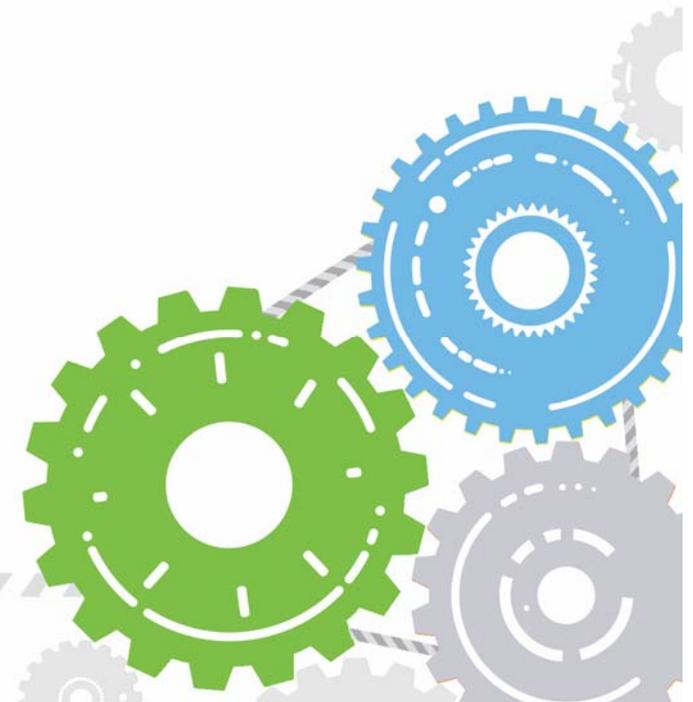
# Cover Sheet

## October 2018 Financial Update

**Section:** III. Financial  
**Item:** B. October 2018 Financial Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** October Board Presentation.pdf

# El Camino Real Charter High School Financial Update

CINDY FRANTZ & MILADA RAKIJIAN  
NOVEMBER 15, 2018



# Contents



1. **Low Performing Student Block Grant**
  
2. **October 2018 Financial Update**
  - A. Current Forecast
  - B. Cash Flow
  
3. **Financial Exhibits**

# Low Performing Student Block Grant



**Estimate of \$1,976 per eligible student. El Camino has 142 eligible students. Estimated total is \$281K.**

Eligibility

- Not Special Ed
- Not FRL, ELL or Foster
- And test score qualification

Restrictions

- Plan development on increased academic achievement, measure of effectiveness
- LCAP alignment
- Discussed & adopted at regular board meeting
- Funding must be spent by June 30, 2021

Due Dates

- March 1, 2019- planned expenditures, likely outcomes
- November 2021- implementation, results

# October 2018 Financial Update



# Current – October 2018 Forecast

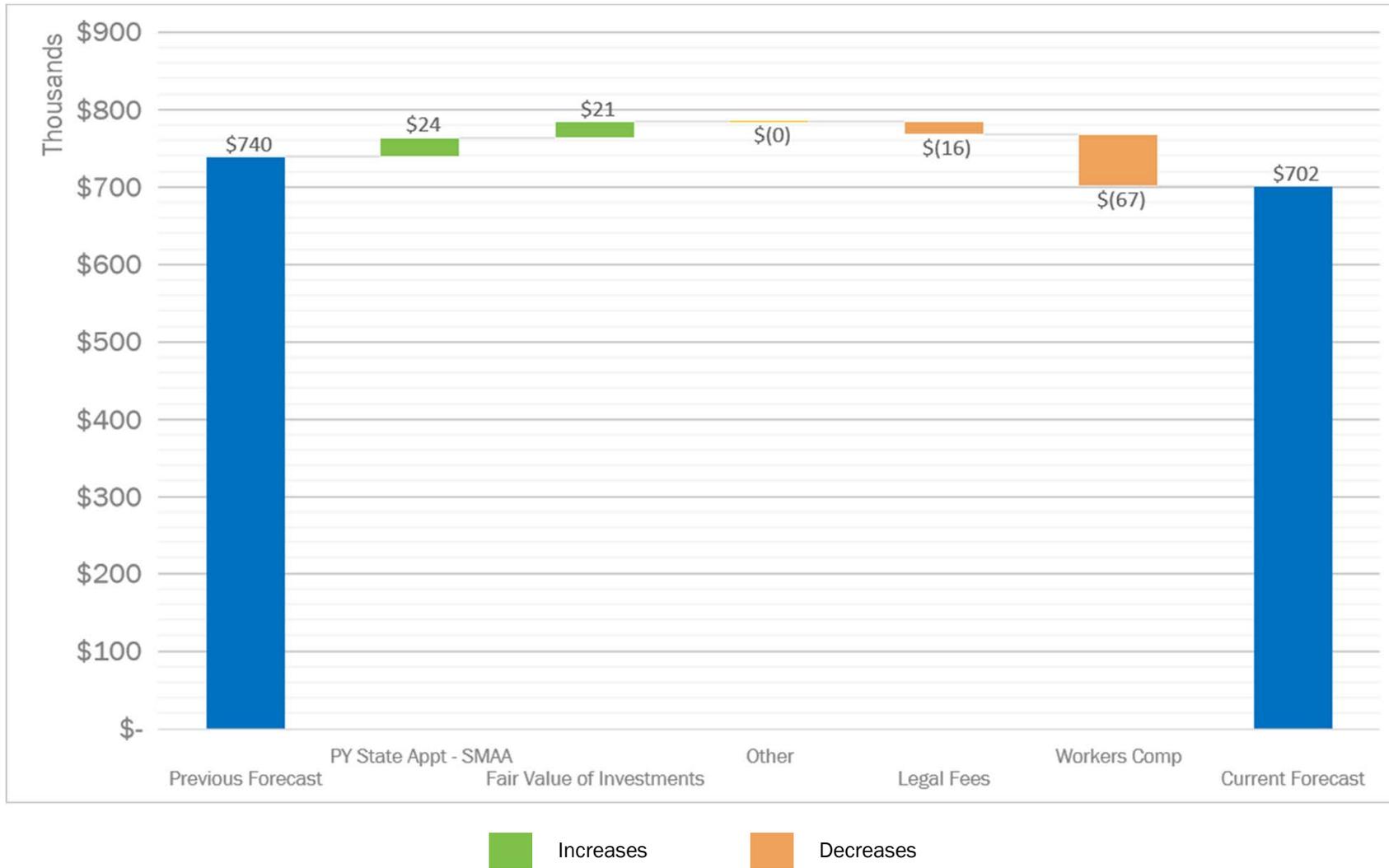


		2018/19	2018/19	2018/19	2018-19	Variance
		YTD Actuals	Approved Budget	Previous Sept Forecast	Current Oct Forecast	
Revenue	LCFF Entitlement	7,704,893	32,678,749	32,901,142	32,901,142	-
	Federal Revenue	282,213	1,436,702	1,495,596	1,495,901	305
	Other State Revenues	841,476	4,299,217	3,860,195	3,884,640	24,445
	Local Revenues	1,294,497	1,681,250	1,694,541	1,715,197	20,656
	Fundraising and Grants	-	-	-	-	-
	<b>Total Revenue</b>	<b>10,123,079</b>	<b>40,095,918</b>	<b>39,951,474</b>	<b>39,996,880</b>	<b>45,406</b>
Expenses	Comp and Benefits	9,857,617	30,037,633	29,107,336	29,174,204	(66,868)
	Books and Supplies	1,227,481	2,969,951	3,125,367	2,995,367	130,000
	Services and Other Ops	2,082,884	6,297,724	6,276,416	6,422,866	(146,450)
	Depreciation	-	719,151	702,775	702,775	-
	<b>Total Expenses</b>	<b>13,167,982</b>	<b>40,024,459</b>	<b>39,211,894</b>	<b>39,295,212</b>	<b>(83,318)</b>
	<b>Operating Income</b>	<b>(3,044,903)</b>	<b>71,459</b>	<b>739,580</b>	<b>701,668</b>	<b>(37,912)</b>
Fund Balance	Beginning Balance (Unaudited)		-3,119,011	11,966,952	11,966,952	
	Audit Adjustment					
	Operating Income		71,459	739,580	701,668	
<b>Ending Fund Balance (incl. Depreciation)</b>			<b>-3,047,552</b>	<b>12,706,532</b>	<b>12,668,620</b>	
<b>Ending Fund Balance as % of Expenses</b>			<b>-7.61%</b>	<b>32.40%</b>	<b>32.24%</b>	

# 2018-19 Forecast Update



**Net income has decreased by \$38k compared to the previous forecast**



# 2018-19 Cash Forecast



**Ending cash balance as of October 2018 was \$4.8M**



# Financial Exhibits

[See attachment](#)



**El Camino Real Charter High School  
Income Statement  
As of Oct FY2019**

	Actual			YTD	Budget							
	Aug	Sep	Oct		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>												
<b>Revenue</b>												
LCFF Entitlement	1,892,165	1,572,042	3,760,501	7,704,893	32,678,749	32,901,142	32,901,142	-	222,393	25,196,249	23%	
Federal Revenue	101,663	52,717	87,782	282,213	1,436,702	1,495,596	1,495,901	306	59,199	1,213,688	19%	
Other State Revenues	284,801	189,867	216,048	841,476	4,299,217	3,860,195	3,884,640	24,445	(414,577)	3,043,164	22%	
Local Revenues	113,488	78,656	83,202	1,294,497	1,681,250	1,694,541	1,715,197	20,656	33,947	420,700	75%	
Fundraising and Grants	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>2,392,118</b>	<b>1,893,282</b>	<b>4,147,534</b>	<b>10,123,079</b>	<b>40,095,918</b>	<b>39,951,474</b>	<b>39,996,881</b>	<b>45,407</b>	<b>(99,037)</b>	<b>29,873,802</b>	<b>25%</b>	
<b>Expenses</b>												
Compensation and Benefits	2,512,617	2,471,329	2,449,241	9,857,617	30,037,633	29,107,336	29,174,204	(66,868)	863,428	19,316,588	34%	
Books and Supplies	66,516	263,827	429,027	1,227,481	2,969,951	3,125,367	2,995,367	130,000	(25,416)	1,767,885	41%	
Services and Other Operating Expenditures	379,590	386,168	952,858	2,057,821	6,297,724	6,276,416	6,422,866	(146,450)	(125,143)	4,365,046	32%	
Depreciation	-	-	-	-	719,151	702,775	702,775	-	16,376	702,775	0%	
Other Outflows	57	1,356	425	25,063	-	-	-	-	-	(25,063)		
<b>Total Expenses</b>	<b>2,958,780</b>	<b>3,122,681</b>	<b>3,831,551</b>	<b>13,167,982</b>	<b>40,024,459</b>	<b>39,211,894</b>	<b>39,295,212</b>	<b>(83,318)</b>	<b>729,246</b>	<b>26,127,231</b>	<b>34%</b>	
<b>Operating Income</b>	<b>(566,662)</b>	<b>(1,229,399)</b>	<b>315,982</b>	<b>(3,044,903)</b>	<b>71,459</b>	<b>739,580</b>	<b>701,668</b>	<b>(37,912)</b>	<b>630,209</b>	<b>3,746,571</b>		
<b>Fund Balance</b>												
Beginning Balance (Audited)					(3,119,011)	11,966,952	11,966,952					
Operating Income					71,459	739,580	701,668					
<b>Ending Fund Balance</b>					<b>(3,047,552)</b>	<b>12,706,531</b>	<b>12,668,620</b>					
Fund Balance as a % of Expenses					-8%	32%	32%					

**El Camino Real Charter High School  
Income Statement  
As of Oct FY2019**

	Actual			YTD Actual YTD	Budget						
	Aug	Sep	Oct		Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v1	Current Forecast Remaining	% Current Forecast Spent
								Current	vs. Current		
<b>KEY ASSUMPTIONS</b>											
<b>Enrollment Summary</b>											
9-12					3,600	3,600	3,600	-	-		
<b>Total Enrolled</b>					<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	-	-		
<b>ADA %</b>											
9-12					93%	93%	93%	0%	0%		
<b>Average ADA %</b>					<b>93%</b>	<b>93%</b>	<b>93%</b>	<b>0%</b>	<b>0%</b>		
<b>ADA</b>											
9-12					3,344.00	3,344.00	3,344.00	-	-		
<b>Total ADA</b>					<b>3,344.00</b>	<b>3,344.00</b>	<b>3,344.00</b>	-	-		

**El Camino Real Charter High School**  
**Income Statement**  
**As of Oct FY2019**

	Actual			YTD	Budget							
	Aug	Sep	Oct		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>REVENUE</b>												
<b>LCFF Entitlement</b>												
8011 Charter Schools General Purpose Entitlement - State Aid	931,797	931,797	1,677,235	3,540,829	20,647,689	19,478,171	19,478,171	-	(1,169,519)	15,937,342	18%	
8012 Education Protection Account Entitlement	-	-	1,443,021	1,443,021	4,653,594	5,354,735	5,354,735	-	701,141	3,911,714	27%	
8096 Charter Schools in Lieu of Property Taxes	960,368	640,245	640,245	2,721,043	7,377,466	8,068,236	8,068,236	-	690,770	5,347,193	34%	
<b>SUBTOTAL - LCFF Entitlement</b>	<b>1,892,165</b>	<b>1,572,042</b>	<b>3,760,501</b>	<b>7,704,893</b>	<b>32,678,749</b>	<b>32,901,142</b>	<b>32,901,142</b>	<b>-</b>	<b>222,393</b>	<b>25,196,249</b>	<b>23%</b>	
<b>Federal Revenue</b>												
8181 Special Education - Entitlement	78,971	52,647	52,647	223,751	654,655	663,450	663,450	-	8,795	439,699	34%	
8220 Child Nutrition Programs	-	-	22,261	22,261	325,000	325,000	325,000	-	-	302,739	7%	
8290 No Child Left Behind	210	70	306	1,151	-	845	1,151	306	1,151	-	100%	
8291 Title I	-	-	-	-	292,822	334,429	334,429	-	41,607	334,429	0%	
8292 Title II	-	-	-	-	64,225	71,872	71,872	-	7,647	71,872	0%	
8299 All Other Federal Revenue	22,482	-	12,568	35,050	100,000	100,000	100,000	-	-	64,950	35%	
<b>SUBTOTAL - Federal Revenue</b>	<b>101,663</b>	<b>52,717</b>	<b>87,782</b>	<b>282,213</b>	<b>1,436,702</b>	<b>1,495,596</b>	<b>1,495,901</b>	<b>306</b>	<b>59,199</b>	<b>1,213,688</b>	<b>19%</b>	
<b>Other State Revenue</b>												
8319 Other State Apportionments - Prior Years	-	-	24,445	24,445	-	-	24,445	24,445	24,445	-	100%	
8381 Special Education - Entitlement (State)	234,250	156,167	156,167	663,708	1,913,303	1,967,977	1,967,977	-	54,674	1,304,270	34%	
8520 Child Nutrition - State	-	-	1,736	1,736	25,000	25,000	25,000	-	-	23,264	7%	
8550 Mandated Cost Reimbursements	-	-	-	-	1,287,490	760,354	760,354	-	(527,136)	760,354	0%	
8560 State Lottery Revenue	-	-	-	-	648,736	682,176	682,176	-	33,440	682,176	0%	
8590 All Other State Revenue	50,551	33,701	33,701	151,587	424,688	424,688	424,688	-	-	273,101	36%	
<b>SUBTOTAL - Other State Revenue</b>	<b>284,801</b>	<b>189,867</b>	<b>216,048</b>	<b>841,476</b>	<b>4,299,217</b>	<b>3,860,195</b>	<b>3,884,640</b>	<b>24,445</b>	<b>(414,577)</b>	<b>3,043,164</b>	<b>22%</b>	
<b>Local Revenue</b>												
8634 Food Service Sales	23,643	25,988	29,768	83,434	181,250	181,250	181,250	-	-	97,816	46%	
8660 Interest	8	7	9	32	-	24	32	9	32	-	100%	
8662 Net Increase (Decrease) in the Fair Value of Investments	15,404	7,594	(2,366)	29,553	-	8,921	29,553	20,632	29,553	-	100%	
8690 Other Local Revenue	71,476	44,967	55,381	1,173,665	1,500,000	1,500,000	1,500,000	-	-	326,335	78%	
8699 All Other Local Revenue	0	-	16	4,362	-	4,346	4,362	16	4,362	-	100%	
8999 Uncategorized Revenue	2,956	100	395	3,451	-	-	-	-	-	(3,451)	-	
<b>SUBTOTAL - Local Revenue</b>	<b>113,488</b>	<b>78,656</b>	<b>83,202</b>	<b>1,294,497</b>	<b>1,681,250</b>	<b>1,694,541</b>	<b>1,715,197</b>	<b>20,656</b>	<b>33,947</b>	<b>420,700</b>	<b>75%</b>	
<b>Fundraising and Grants</b>												
<b>SUBTOTAL - Fundraising and Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL REVENUE</b>	<b>2,392,118</b>	<b>1,893,282</b>	<b>4,147,534</b>	<b>10,123,079</b>	<b>40,095,918</b>	<b>39,951,474</b>	<b>39,996,881</b>	<b>45,407</b>	<b>(99,037)</b>	<b>29,873,802</b>	<b>25%</b>	

**El Camino Real Charter High School  
Income Statement  
As of Oct FY2019**

	Actual			YTD	Budget							
	Aug	Sep	Oct		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>EXPENSES</b>												
<b>Compensation &amp; Benefits</b>												
<b>Certificated Salaries</b>												
1100 Teachers Salaries	1,046,224	991,249	1,000,758	3,763,170	11,362,182	11,399,682	11,399,682	-	(37,500)	7,636,512	33%	
1101 Teacher - Stipends	-	-	-	-	70,000	70,000	70,000	-	-	70,000	0%	
1150 NBC Stipend	10,450	10,450	10,462	41,813	135,000	135,000	135,000	-	-	93,187	31%	
1160 Auxiliary & Summer School	20,259	25,016	1,999	220,044	400,000	400,000	400,000	-	-	179,957	55%	
1170 Coverage	3,102	8,963	-	12,066	75,000	75,000	75,000	-	-	62,934	16%	
1180 Extra Hours & Tutoring	4,605	9,970	-	16,576	100,000	100,000	100,000	-	-	83,424	17%	
1190 PD & LCAP	80,528	5,440	-	103,220	130,000	130,000	130,000	-	-	26,780	79%	
1200 Certificated Pupil Support Salaries	122,345	129,601	117,391	469,170	1,394,799	1,394,799	1,394,799	-	-	925,630	34%	
1300 Certificated Supervisor & Administrator Salaries	70,942	67,084	121,759	317,699	908,030	908,030	908,030	-	-	590,331	35%	
1900 Certificated Other Salaries	21,650	21,650	21,650	86,600	250,548	250,548	250,548	-	-	163,948	35%	
<b>SUBTOTAL - Certificated Salaries</b>	<b>1,380,106</b>	<b>1,269,424</b>	<b>1,274,019</b>	<b>5,030,356</b>	<b>14,825,559</b>	<b>14,863,059</b>	<b>14,863,059</b>	<b>-</b>	<b>(37,500)</b>	<b>9,832,703</b>	<b>34%</b>	
<b>Classified Salaries</b>												
2100 Classified Instructional Aide Salaries	51,534	71,185	94,258	247,776	936,109	936,109	936,109	-	-	688,333	26%	
2200 Classified Support Salaries	78,627	75,062	88,596	298,838	959,358	959,358	959,358	-	-	660,520	31%	
2300 Classified Supervisor & Administrator Salaries	46,783	47,620	41,243	184,095	607,067	607,067	607,067	-	-	422,971	30%	
2400 Classified Clerical & Office Salaries	126,603	95,661	116,504	409,939	1,335,355	1,355,355	1,355,355	-	(20,000)	945,417	30%	
2900 Classified Other Salaries	12,517	6,954	9,096	33,642	82,995	82,995	82,995	-	-	49,353	41%	
<b>SUBTOTAL - Classified Salaries</b>	<b>316,065</b>	<b>296,481</b>	<b>349,697</b>	<b>1,174,290</b>	<b>3,920,883</b>	<b>3,940,883</b>	<b>3,940,883</b>	<b>-</b>	<b>(20,000)</b>	<b>2,766,593</b>	<b>30%</b>	
<b>Employee Benefits</b>												
3100 STRS	220,449	202,230	199,591	799,299	2,413,601	2,419,706	2,419,706	-	(6,105)	1,620,407	33%	
3200 PERS	49,668	49,371	58,638	190,896	545,573	549,186	549,186	-	(3,612)	358,290	35%	
3300 OASDI-Medicare-Alternative	44,272	41,375	44,241	161,928	489,312	491,385	491,385	-	(2,074)	329,458	33%	
3400 Health & Welfare Benefits	282,013	347,453	259,057	1,487,710	3,571,226	3,599,968	3,599,968	-	(28,742)	2,112,258	41%	
3500 Unemployment Insurance	44	27	26	2,377	10,881	10,924	10,924	-	(43)	8,546	22%	
3600 Workers Comp Insurance	-	44,967	43,972	130,762	205,160	205,789	272,657	(66,868)	(67,498)	141,895	48%	
3700 Retiree Benefits	220,000	220,000	220,000	880,000	4,055,439	3,026,437	3,026,437	-	1,029,002	2,146,437	29%	
<b>SUBTOTAL - Employee Benefits</b>	<b>816,446</b>	<b>905,424</b>	<b>825,525</b>	<b>3,652,971</b>	<b>11,291,191</b>	<b>10,303,394</b>	<b>10,370,262</b>	<b>(66,868)</b>	<b>920,928</b>	<b>6,717,291</b>	<b>35%</b>	
<b>Books &amp; Supplies</b>												
4100 Approved Textbooks & Core Curricula Materials	(8,364)	184,815	126,442	319,998	500,000	500,000	500,000	-	-	180,002	64%	
4200 Books & Other Reference Materials	1,177	-	246	1,423	40,000	40,000	40,000	-	-	38,577	4%	
4325 Instructional Materials & Supplies	6,705	18,337	47,361	117,205	430,000	430,000	430,000	-	-	312,795	27%	
4330 Office Supplies	4,569	166	12,860	17,789	100,000	100,000	100,000	-	-	82,211	18%	
4345 Non Instructional Student Materials & Supplies	28,403	36,176	73,359	141,245	310,000	310,000	310,000	-	-	168,755	46%	
4400 Noncapitalized Equipment	10,879	24,315	65,646	503,144	964,951	1,119,951	989,951	130,000	(25,000)	486,808	51%	
4710 Student Food Services	9,139	-	117,123	126,262	625,000	625,000	625,000	-	-	498,738	20%	
4720 Other Food	-	19	-	416	-	416	416	-	(416)	-	100%	
<b>SUBTOTAL - Books and Supplies</b>	<b>66,516</b>	<b>263,827</b>	<b>429,027</b>	<b>1,227,481</b>	<b>2,969,951</b>	<b>3,125,367</b>	<b>2,995,367</b>	<b>130,000</b>	<b>(25,416)</b>	<b>1,767,885</b>	<b>41%</b>	

**El Camino Real Charter High School  
Income Statement  
As of Oct FY2019**

	Actual			YTD Actual YTD	Budget						
	Aug	Sep	Oct		Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
								-	-	-	-
<b>Services &amp; Other Operating Expenses</b>											
5200 Travel & Conferences	5,373	4,260	7,817	19,224	115,000	115,000	115,000	-	-	95,776	17%
5300 Dues & Memberships	83,474	4,806	237,400	486,118	400,000	400,000	400,000	-	-	(86,118)	122%
5400 Insurance	-	36,871	63,065	118,215	226,574	226,574	226,574	-	-	108,359	52%
5500 Operations & Housekeeping	26,969	15,106	140,684	183,182	1,150,520	1,150,520	1,150,520	-	-	967,338	16%
5520 Security	17,425	-	40,954	58,379	588,500	588,500	588,500	-	-	530,122	10%
5605 Equipment Leases	8,111	38,408	97,277	158,917	95,000	95,000	225,000	(130,000)	(130,000)	66,083	71%
5610 Rent	-	-	-	-	482,040	482,040	482,040	-	-	482,040	0%
5631 Other Rentals, Leases and Repairs 1	3,141	4,759	5,302	14,606	180,000	180,000	180,000	-	-	165,394	8%
5809 Banking Fees	1,037	1,667	(9,709)	7,244	66,000	66,000	66,000	-	-	58,756	11%
5812 Business Services	17,654	17,654	17,654	52,963	204,860	204,860	204,860	-	-	151,897	26%
5815 Consultants - Instructional	18,423	87,405	158,027	263,855	600,000	610,000	610,000	-	(10,000)	346,145	43%
5820 Consultants - Non Instructional - Custom 1	8,853	18,152	28,297	121,311	300,000	300,000	300,000	-	-	178,689	40%
5824 District Oversight Fees	36,245	24,163	24,163	102,693	339,859	329,011	329,011	-	10,848	226,318	31%
5830 Field Trips Expenses	746	11,521	36,914	53,626	250,000	250,000	250,000	-	-	196,374	21%
5833 Fines and Penalties	444	182	1,207	1,833	1,500	1,500	1,833	(333)	(333)	-	100%
5845 Legal Fees	82,136	56,275	16,022	154,447	125,000	138,425	154,447	(16,022)	(29,447)	-	100%
5848 Licenses and Other Fees	-	-	-	-	45,000	45,000	45,000	-	-	45,000	0%
5851 Marketing and Student Recruiting	-	5,095	5,000	10,095	10,000	10,000	10,095	(95)	(95)	-	100%
5857 Payroll Fees	2,547	2,921	2,908	10,358	51,300	51,300	51,300	-	-	40,942	20%
5861 Prior Yr Exp (not accrued)	28	(895)	-	4,383	60,000	60,000	60,000	-	-	55,617	7%
5872 Special Education Encroachment	62,644	41,763	41,763	177,492	560,171	526,285	526,285	-	33,885	348,794	34%
5884 Substitutes	3,360	11,053	25,748	40,532	360,000	360,000	360,000	-	-	319,468	11%
5900 Communications	980	5,004	12,364	18,348	86,400	86,400	86,400	-	-	68,052	21%
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>379,590</b>	<b>386,168</b>	<b>952,858</b>	<b>2,057,821</b>	<b>6,297,724</b>	<b>6,276,416</b>	<b>6,422,866</b>	<b>(146,450)</b>	<b>(125,143)</b>	<b>4,365,046</b>	<b>32%</b>
<b>Capital Outlay &amp; Depreciation</b>											
6900 Depreciation	-	-	-	-	719,151	702,775	702,775	-	16,376	702,775	0%
<b>SUBTOTAL - Capital Outlay &amp; Depreciation</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>719,151</b>	<b>702,775</b>	<b>702,775</b>	<b>-</b>	<b>16,376</b>	<b>702,775</b>	<b>0%</b>
<b>Other Outflows</b>											
7999 Uncategorized Expense	57	1,356	425	25,063	-	-	-	-	-	(25,063)	
<b>SUBTOTAL - Other Outflows</b>	<b>57</b>	<b>1,356</b>	<b>425</b>	<b>25,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(25,063)</b>	
<b>TOTAL EXPENSES</b>	<b>2,958,780</b>	<b>3,122,681</b>	<b>3,831,551</b>	<b>13,167,982</b>	<b>40,024,459</b>	<b>39,211,894</b>	<b>39,295,212</b>	<b>(83,318)</b>	<b>729,246</b>	<b>26,127,231</b>	<b>34%</b>

**El Camino Real Charter High School  
Monthly Cash Forecast  
As of Oct FY2019**

	2018-19													Forecast	Remaining Balance
	Actuals & Forecast														
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast			
<b>Beginning Cash</b>	<b>8,451,229</b>	<b>6,499,745</b>	<b>5,690,329</b>	<b>4,604,088</b>	<b>4,807,997</b>	<b>5,636,006</b>	<b>5,204,502</b>	<b>6,000,138</b>	<b>6,517,453</b>	<b>5,961,188</b>	<b>6,567,528</b>	<b>6,306,561</b>			
<b>REVENUE</b>															
LCFF Entitlement	480,184	1,892,165	1,572,042	3,760,501	2,317,480	2,317,480	3,760,501	2,797,664	2,416,757	3,546,766	2,416,757	2,416,757	32,901,142	3,206,087	
Federal Revenue	40,051	101,663	52,717	87,782	202,298	104,731	79,731	221,079	99,043	74,043	175,906	99,043	1,495,901	157,816	
Other State Revenue	150,759	284,801	189,867	216,048	186,047	343,668	193,641	776,803	176,769	176,769	337,643	176,769	3,884,640	675,056	
Other Local Revenue	1,019,151	113,488	78,656	83,202	46,515	53,455	53,455	53,455	53,455	53,455	53,455	53,455	1,715,197	-	
Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL REVENUE</b>	<b>1,690,146</b>	<b>2,392,118</b>	<b>1,893,282</b>	<b>4,147,534</b>	<b>2,752,340</b>	<b>2,819,334</b>	<b>4,087,327</b>	<b>3,849,001</b>	<b>2,746,024</b>	<b>3,851,033</b>	<b>2,983,760</b>	<b>2,746,024</b>	<b>39,996,881</b>	<b>4,038,959</b>	
<b>EXPENSES</b>															
Certificated Salaries	1,106,806	1,380,106	1,269,424	1,274,019	506,654	1,332,293	1,332,293	1,332,293	1,332,293	1,332,293	1,332,293	1,332,293	14,863,059	0	
Classified Salaries	212,047	316,065	296,481	349,697	253,627	343,493	361,579	361,579	361,579	361,579	361,579	361,579	3,940,883	-	
Employee Benefits	1,105,576	816,446	905,424	825,525	672,945	858,059	866,214	862,391	862,391	836,283	836,283	536,286	10,370,262	386,437	
Books & Supplies	468,110	66,516	263,827	429,027	375,107	170,813	185,426	179,771	202,967	171,478	171,514	310,809	2,995,367	-	
Services & Other Operating Expenses	339,205	379,590	386,168	952,858	620,441	528,194	528,194	577,667	525,074	525,074	525,074	525,074	6,422,866	10,251	
Capital Outlay & Depreciation	-	-	-	-	87,847	87,847	87,847	87,847	87,847	87,847	87,847	87,847	702,775	-	
Other Outflows	23,225	57	1,356	425	(25,063)	-	-	-	-	-	-	-	-	(0)	
<b>TOTAL EXPENSES</b>	<b>3,254,970</b>	<b>2,958,780</b>	<b>3,122,681</b>	<b>3,831,551</b>	<b>2,491,558</b>	<b>3,320,699</b>	<b>3,361,554</b>	<b>3,401,548</b>	<b>3,372,151</b>	<b>3,314,554</b>	<b>3,314,590</b>	<b>3,153,888</b>	<b>39,295,212</b>	<b>396,688</b>	
<b>Operating Cash Inflow (Outflow)</b>	<b>(1,564,824)</b>	<b>(566,662)</b>	<b>(1,229,399)</b>	<b>315,982</b>	<b>260,782</b>	<b>(501,365)</b>	<b>725,774</b>	<b>447,453</b>	<b>(626,128)</b>	<b>536,479</b>	<b>(330,830)</b>	<b>(407,864)</b>	<b>701,668</b>	<b>3,642,271</b>	
Revenues - Prior Year Accruals	639,183	527,170	-	175,711	(51,060)	-	-	-	-	-	-	-	-	-	
Other Assets	41,303	45,729	201,427	(247,184)	-	-	-	-	-	-	-	-	-	-	
Fixed Assets	(111,482)	(44,666)	(51,591)	(8,383)	69,862	69,862	69,862	69,862	69,862	69,862	69,862	69,862	-	-	
Due To (From)	(1,408)	31,150	38,569	10,401	(203,850)	-	-	-	-	-	-	-	-	-	
Expenses - Prior Year Accruals	(377,951)	(439,745)	(11,866)	-	773,858	-	-	-	-	-	-	-	-	-	
Accounts Payable - Current Year	134,155	(362,393)	(33,381)	(42,619)	(21,583)	-	-	-	-	-	-	-	-	-	
Other Liabilities	(710,460)	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Ending Cash</b>	<b>6,499,745</b>	<b>5,690,329</b>	<b>4,604,088</b>	<b>4,807,997</b>	<b>5,636,006</b>	<b>5,204,502</b>	<b>6,000,138</b>	<b>6,517,453</b>	<b>5,961,188</b>	<b>6,567,528</b>	<b>6,306,561</b>	<b>5,968,558</b>			

**El Camino Real Charter High School**  
**Balance Sheet**  
**As of Oct FY2019**

	<b>Jun FY2018</b>	<b>Oct FY2019</b>
<b>ASSETS</b>		
Cash Balance	8,451,229	4,807,997
Accounts Receivable	1,291,004	(51,060)
Prepays	70,429	120,163
Fixed Assets, Net	6,875,226	7,091,347
Investments	7,041,911	6,950,902
<b>TOTAL ASSETS</b>	<b>23,729,799</b>	<b>18,919,349</b>
<b>LIABILITIES &amp; EQUITY</b>		
Accounts Payable	1,617,394	766,611
Due to Others	125,138	203,850
OPEB Liability	8,995,650	8,995,650
Deferred Revenue	710,460	-
Current Loans and Other Payables	314,205	31,189
Beginning Net Assets	13,286,933	11,966,952
Net Income (Loss) to Date	(1,319,981)	(3,044,903)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>23,729,799</b>	<b>18,919,349</b>

# Cover Sheet

## Discuss and Approve Certification of Board Compliance Review

**Section:** IV. School Business  
**Item:** C. Discuss and Approve Certification of Board Compliance  
Review  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Charter School Compliance Monitoring 2018-2019.pdf

## COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2018-2019\*

School Name: El Camino Real Charter High School

LAUSD Loc. Code: 8617

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN. COMPLIANT	SCHOOL ADMIN. REQUIREMENT IN PROCESS	BOARD CERTIFICATION BY JANUARY 2019
1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., CA Ed. Code § 47605(b)(5)(F); CA Ed. Code §§ 45122.1 and 45125.1; CA Ed. Code § 49406.	Documentation that the school has at least one DOJ-confirmed Custodian of Records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2018-2019" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements under AB 1667	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN. COMPLIANT	SCHOOL ADMIN. REQUIREMENT IN PROCESS	BOARD CERTIFICATION BY JANUARY 2019
2. Teachers of core/college preparatory subjects (including but not limited to English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1);	For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned	☒	☐	☐
	Master schedule that shows all assignment(s) of each certificated staff member	☒	☐	☐
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures	☒	☐	☐
3. The Charter Schools Division has been provided with, and parents have access to, the school’s most current <b>contact information</b> for each Governing Board member and the <b>2018-2019 Board meetings calendar</b> . See current <i>District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (DRL)</i> .	Accurate and updated school contact information	☒	☐	☐
	Accurate and updated list/roster of Governing Board members and contact information	☒	☐	☐
	Calendar of Governing Board meeting dates and location(s)	☒	☐	☐
4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet	☒	☐	☐
5. Charter school shall ensure that staff receives annual <b>training on the charter school’s health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: <ul style="list-style-type: none"> <li>a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., CA Ed Code 32280-32289)</li> <li>b. Child Abuse Mandated Reporter training (see AB 1432 (2014); Ed. Code § 44691; Penal Code § 11165.7)</li> </ul>	Comprehensive Health, Safety, and Emergency Plan	☒	☐	☐
	Documentation of emergency drills and preparedness training	☒	☐	☐
	Documentation of timely and compliant Child Abuse Mandated Reporter training	☒	☐	☐

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN. COMPLIANT	SCHOOL ADMIN. REQUIREMENT IN PROCESS	BOARD CERTIFICATION BY JANUARY 2019
c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, AB 2246 (2016)	Documentation of annual Blood borne Pathogens training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. <b>Co-location Charters only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-location school.	Participation in District and site level co-location meetings  Review of Policy Bulletin-5532  Meeting with local district site principal for additional information and questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The charter school has either implemented the LAUSD <b>English Learner Master Plan</b> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current DRL and 2018-2019 Welcome Letter.	EL Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The charter school’s school climate and student discipline systems and procedures align with LAUSD’s <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current DRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Evidence of the tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN. COMPLIANT	SCHOOL ADMIN. REQUIREMENT IN PROCESS	BOARD CERTIFICATION BY JANUARY 2019
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current DRL.	Monthly suspension and expulsion reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school’s approved charter as well as applicable law (e.g., translated for 15% and above languages)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. The charter school’s occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act. See Ed. Code § 47610; current DRL.	Current and appropriate Certificate of Occupancy or equivalent; documentation of compliance with fire-life-safety requirements; other required documentation (for any school site not located on District property)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>• Ralph M. Brown Act, Gov. Code §§ 54950-54963</li> <li>• Political Reform Act, Gov. Code §§ 81000-91015</li> <li>• Public Records Act, Gov. Code §§ 6250-6276.48</li> </ul> See current DRL.	Board meeting agendas and minutes for the past 12 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Verification of compliant public posting of Board agendas, including on the school website	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Evidence of Brown Act training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Forms 700 School policy for responding to Public Records Act requests	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN. COMPLIANT	SCHOOL ADMIN. REQUIREMENT IN PROCESS	BOARD CERTIFICATION BY JANUARY 2019
13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Prop 20 – State Lottery, Education Protection Act, Special Education §56000, SB 740, and all other federal and state programs in which the charter school participates.	[See “Fiscal Review” in the <i>Annual Performance-Based Oversight Visit Preparation Guide</i> for list of documentation to be provided to the CSD Fiscal Team]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. The charter school implements its own Uniform Complaint Procedure policies and procedures with appropriate corresponding forms and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>	The governing board has reviewed the school’s: <ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b> . See Healthy, Hunger Free Kids Act of 2010 (Public Law 111–296); Child Nutrition and WIC Reauthorization Act of 2004.  Note: Even if the charter school is not participating in the National School Lunch or Breakfast program, and is not located on District property, development and adoption of an equivalent Wellness Policy likely would benefit the school and its students.	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN. COMPLIANT	SCHOOL ADMIN. REQUIREMENT IN PROCESS	BOARD CERTIFICATION BY JANUARY 2019
18. The governing board oversees the development of and approves/adopts the <b>stakeholder engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school’s Local Control Accountability Plan (LCAP) and annual updates in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.	Documentation of stakeholder engagement, including Board Meeting Agendas, Board Minutes, and LCAP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. The charter school ensures compliance with the LAUSD’s <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office.	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. The charter school ensures that it is in compliance with all applicable state law regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school’s designee and the partial credit policy, if applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of the California Mathematics Placement Act of 2015)	Documentation of the adoption of the charter school’s established policy in compliance with the California Mathematics Placement Act of 2015, including the Board Meeting Agendas and Board Minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. The charter school complies with all applicable requirements of AB 2246: Pupil Suicide Prevention Policies.	Documentation of the adoption of the charter school’s policy established in compliance with the AB 2246, including the Board Meeting Agendas and Board Minutes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN. COMPLIANT	SCHOOL ADMIN. REQUIREMENT IN PROCESS	BOARD CERTIFICATION BY JANUARY 2019
23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval	Charter school approvals are listed on the WASC website and UCOP Doorways website	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

**(by October 5, 2018)**

The undersigned hereby certifies that, on October 5, 2018 the School Administrator of  
Date(s)

El Camino Real Charter High School

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.

David Hussey		10/05/2018
<small>Printed Name of School Administrator</small>	<small>Signature of School Administrator</small>	<small>Date Signed</small>

## CERTIFICATION OF BOARD COMPLIANCE REVIEW

**before January 11, 2019**

The undersigned hereby certifies that, on November 15, 2018, the Governing Board of  
Date(s)

**El Camino Real Charter High School**

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.\*\*

<b>Scott Silverstein</b>		<b>11/15/2018</b>
<small>Printed Name of Governing Board Chair</small>	<small>Signature of Governing Board Chair</small>	<small>Date Signed</small>

\*\* **Please attach the relevant Board agenda(s) approved minutes for the meeting(s) and agenda approving the minutes at which the Board has reviewed the school's compliance with the items listed above.**

# Cover Sheet

## Discuss and Approve Request for Allowance of Attendance

**Section:** IV. School Business  
**Item:** D. Discuss and Approve Request for Allowance of Attendance  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 181115 Form J-13A.pdf

CALIFORNIA DEPARTMENT OF EDUCATION  
**REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS**  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION A: REQUEST INFORMATION**

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

**PART I: LOCAL EDUCATIONAL AGENCY (LEA)**

LEA NAME: <b>El Camino Real Charter High School</b>		COUNTY CODE: <b>19</b>	DISTRICT CODE: <b>64733</b>	CHARTER NUMBER (IF APPLICABLE): <b>1314</b>
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: <b>David Hussey</b>			FISCAL YEAR: <b>2018-2019</b>	
ADDRESS: <b>5440 Valley Circle Boulevard</b>			COUNTY NAME: <b>Los Angeles</b>	
CITY: <b>Woodland Hills</b>		STATE: <b>California</b>		ZIP CODE: <b>91367</b>
CONTACT NAME: <b>Daniel Chang</b>	TITLE: <b>Chief Compliance Officer</b>	PHONE: <b>(818) 595-7500</b>	E-MAIL: <b>d.chang@ecrchs.net</b>	

**PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):**

<input type="checkbox"/> <b>SCHOOL DISTRICT</b> Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> <b>COUNTY OFFICE OF EDUCATION (COE)</b> Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input checked="" type="checkbox"/> <b>CHARTER SCHOOL</b>
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**PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:**

**SCHOOL CLOSURE:** When one or more schools were closed because of conditions described in *EC* Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per *EC* Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *EC* Section 46200, et seq.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

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**MATERIAL DECREASE:** When one or more schools were kept open but experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of *EC* Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

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**LOST OR DESTROYED ATTENDANCE RECORDS:** When attendance records have been lost or destroyed as described in *EC* Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to *EC* Section 46391:

*"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."*



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**SECTION C: MATERIAL DECREASE**

Not Applicable (Proceed to Section D)

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

Supplemental Page(s) Attached

**PART II: MATERIAL DECREASE CALCULATION** (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		0.00			0		0.00

**PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS** (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

\*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

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**SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS**

Not Applicable (Proceed to Section E)

**PART I: PERIOD OF REQUEST** The entire period covered by the lost or destroyed records commences with \_\_\_\_\_ up to and including \_\_\_\_\_.

**PART II: CIRCUMSTANCES** (Describe below circumstances and extent of records lost or destroyed.)

**PART III: PROPOSAL** (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

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**SECTION E: AFFIDAVIT**

**PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS** – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of El Camino Real Charter High School, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Scott Silverstein

Darin Ryburn

Beatriz Chen

Brian Archibald

Gregory Basile

Lisa Crosthwait

Steven Kofahl

Kenneth Lee

Bruce Takeguma

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 15th day of November, 2018.

Witness: David Hussey Title: Executive Director of Los Angeles County, California  
(Name) (Signature)

**PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER** (Only applicable to charter school requests)

Superintendent (or designee): \_\_\_\_\_ Authorizing LEA Name: \_\_\_\_\_  
(Name) (Signature)

**PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): \_\_\_\_\_  
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_