



# El Camino Charter High School

## Travel Committee Special Meeting

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### **Date and Time**

Thursday May 31, 2018 at 3:00 PM PDT

### **Location**

El Camino Real Charter High School, Conference Room, 5440 Valley Circle Boulevard, Woodland Hills, CA 91390

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For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

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*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.*

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:00 PM</b>
<b>A.</b> Call the Meeting to Order		Beatriz Chen	1 m
<b>B.</b> Record Attendance and Guests		Beatriz Chen	1 m
<b>II. Consent</b>			<b>3:02 PM</b>
<b>A.</b> Approve Minutes of March 16, 2018 Travel Committee Meeting	Approve Minutes	Beatriz Chen	5 m
Approve minutes for Travel Committee on March 16, 2018			
<b>III. Travel Committee</b>			<b>3:07 PM</b>
<b>A.</b> Discuss and Possible Vote on Debate Team Trip to National Competition in Florida	Vote	Beatriz Chen	5 m
Two female students will be travelling to Florida to compete in the National Speech and Debate Tournament from June 17-22, 2018. The cost is for one female chaperone to travel with the students.			
<b>IV. Closing Items</b>			<b>3:12 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Beatriz Chen	1 m

# Cover Sheet

## Approve Minutes of March 16, 2018 Travel Committee Meeting

**Section:** II. Consent  
**Item:** A. Approve Minutes of March 16, 2018 Travel Committee Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Travel Committee on March 16, 2018

APPROVED



# El Camino Charter High School

## Minutes

### Travel Committee

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#### **Date and Time**

Friday March 16, 2018 at 4:30 PM

#### **Location**

El Camino Real Charter High School, Conference Room, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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#### **Committee Members Present**

Beatriz Chen, Scott Silverstein

#### **Committee Members Absent**

Jonathan Wasser

#### **Guests Present**

Daniel Chang, David Hussey

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Beatriz Chen called a meeting of the Travel Committee committee of El Camino Charter High School to order on Friday Mar 16, 2018 @ 4:30 PM at El Camino Real Charter High School, Conference Room, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367.

#### **B. Record Attendance and Guests**

### **II. Consent**

#### **A. Approve Minutes of March 15, 2018 Travel Committee Meeting**

Scott Silverstein made a motion to approve minutes from the Travel Committee Meeting on 03-15-18.

Beatriz Chen seconded the motion.  
The committee **VOTED** unanimously to approve the motion.

### **III. Travel Committee**

#### **A. Discuss and Possible Vote on Academic Decathlon Team Trip to National Finals in Texas**

The anticipated cost is \$15,635.00, which would be payable from the General Account. There is not much variation between prior years and now; however, one difficulty is that the City championship is so late, it creates issues of reserving tickets in advance without knowing if they will go, etc. To account for fluctuating airfare cost, the Committee modifies the total amount approved to \$17,000.00.

Beatriz Chen made a motion to approve the Academic Decathlon trip to Texas, up to the total amount of \$17,000.00.

Scott Silverstein seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **B. Discuss and Possible Vote on Robotics Team Trip to Iowa**

The request is for ECR to pay for the chaperones, up to a cost of \$3,200.00.

Beatriz Chen made a motion to approve the Robotics Team trip to Iowa for the US Robotics Championship, up to a cost of \$3,200.00.

Scott Silverstein seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

Beatriz Chen made a motion to adjourn the meeting.

Scott Silverstein seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:37 PM.

Respectfully Submitted,  
Daniel Chang