



El Camino Real Alliance

Board Meeting

Date and Time

Wednesday May 17, 2017 at 5:00 PM

Location

El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please see Danielle Perry in the school's main office, or contact her at (818) 595-7500 or d.perry@ecrchs.net. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
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4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the

form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Daniel Chang	1
B. Call the Meeting to Order		Jonathan Wasser	1
C. Pledge of Allegiance		Scott Silverstein	1
D. EL Camino Reality Student Presentation		Beth Corbett	10
El Camino Reality Broadcast students will present footage from their show and will talk about their career plans			
E. Public Comments		Public	10
F. Executive Director Update		David Hussey	5
G. UTLA Update		Jason Kinsella	5
H. Introduction of New Board Member Bruce Takeguma		Jonathan Wasser	5
I. Introduction of New Chief Business Officer Alan Darby		Alan Darby	5
J. Board Election Update and Procedural Discussion	Discuss	Scott Silverstein	10
The results of the voting which took place on May 10th and 11th will be announced. Newly elected board members will be given an opportunity to speak (two minutes each). Election procedure and outcome will be discussed.			

II. Board Procedure

A. Discussion and Possible Vote on Board Communication Policy	Vote	Janelle Ruley	10
Discussion on Policy re reasonable parameters for the Board to communicate with outside counsel.			

III. Consent

A. Review and Vote on April 19, 2017 Regular Board Meeting Minutes	Approve Minutes	Jonathan Wasser	5
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IV. Financial

A. Review and Vote on March 2017 Check Registers	Vote	Alan Darby	10
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Staff recommends approving a Resolution authorizing the application for a material revision, which needs to be submitted to allow ECRCHS to house up to 300 Independent Study program students at the Shoup Property and to increase enrollment accordingly.

J. Board Review of Comparable Compensation Data for Charter School Executive Directors	Discuss	Daniel Chang	5
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VI. Closed Session

A. Conference with Labor Negotiators	Discuss	David Hussey	10
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: United Teachers Los Angeles

B. Closed Session: Public Employment	Discuss	Daniel Chang	10
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Title: Executive Director

VII. Reconvene to Open Session

A. Report of Action Taken in Closed Session, If Any	Discuss	Jonathan Wasser	5
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B. Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director	Vote	Jonathan Wasser	5
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C. Possible Board Approval of Employment Agreement for Executive Director	Vote	Jonathan Wasser	5
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Report of salary, salary schedule, or compensation paid as fringe benefits to Executive Director

1. Salary
2. Health Benefits
3. Bonuses
4. Life Insurance
5. Stipends / Allowances
6. Differentials

VIII. Closing Items

A. Adjourn Meeting	Vote	Jonathan Wasser	1
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Coversheet

Discussion and Possible Vote on Board Communication Policy

Section: II. Board Procedure
Item: A. Discussion and Possible Vote on Board Communication Policy
Purpose: Vote
Submitted by:
Related Material: Board Policy Re Communications with Outside Counsel.docx

BOARD OF DIRECTORS EL CAMINO REAL ALLIANCE

BOARD POLICY COMMUNICATIONS WITH OUTSIDE COUNSEL

The Board of Directors (the “Board”) of El Camino Real Alliance (“ECRA”), a nonprofit public benefit corporation, seeks to establish policy regarding communicating with its outside counsel on legal matters.

WHEREAS, the Board recognizes that having multiple Board members communicate with outside legal counsel would be costly; and

WHEREAS, multiple communications on substantive matters between outside counsel and Board members could potentially result in violations of the Brown Act; and

WHEREAS, it has been the Board’s practice to have communications directed through the Board Chair, who can then disseminate the information to the Board; and

WHEREAS, the Board believes that it would be most prudent and efficient to have legal questions from Board members directed first to staff, including the Executive Director, Chief Compliance Officer and/or Chief Business Officer, as applicable.

NOW, THEREFORE, the Board adopts the following policy:

1. Whenever practical and possible, ECRA staff should be the primary contact with outside counsel for legal matters;
2. Absent exigent circumstances which would warrant direct communication to outside counsel, or when the Board President is unavailable or non-communicative for any reason, all Board communications to outside counsel should be made through the Board Chair;
3. Should exigent circumstances exist or the Board President is unavailable or non-communicative, Board communications to outside counsel should be made through the Vice-Chair of the Board (if any), or the Secretary of the Board, whenever possible and practical.

Adopted: May 17, 2017

Coversheet

Review and Vote on April 19, 2017 Regular Board Meeting Minutes

Section: III. Consent
Item: A. Review and Vote on April 19, 2017 Regular Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on April 19, 2017

APPROVED



El Camino Real Charter High School

Minutes

Board Meeting

Date and Time

Wednesday April 19, 2017 at 5:00 PM

Location

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BOARD MEETING

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Directors Present

Diane Wynne, Jonathan Wasser, Scott Silverstein, Steven Kofahl

Directors Absent

Beatriz Chen, Darin Ryburn, Julie Kornack

Guests Present

Daniel Chang

I. Opening Items

A. Record Attendance and Guests

It was noted that Steve Cohen resigned from the Board effective April 18, 2017.

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Apr 19, 2017 at 5:15 PM.

C. A Moment of Silence

A moment of silence was observed for Lillian Ruben.

D. Pledge of Allegiance

E. Public Comments

Lisa deRubertis read a letter from student Jennifer Huynh regarding moving back the start of school.

Renata Flippo spoke regarding moving back the start of school.

Sara Madjdi spoke regarding increasing funding for marching band.

Carlos Monroy passed his time to Howard Spike.

Howard Spike, retired as of June 30th from El Camino, spoke regarding Article VII, Section 4 of the Bylaws, and how an interpretation of it will make all retired teachers and administrators ineligible to run for the Board. Amending the Bylaws would require a material revision of the charter. To be put on the next regular meeting agenda for discussion.

F. Executive Director Update

UTLA contract negotiations have begun, there have been 2 sessions so far, next session is May 9th.

WASC Report has been submitted to the State. We have 5 weeks to add addenda and address growth subjects. WASC chair did not provide an indication of what type of review we would get, so will have to go to July.

Material Revision was approved by the LAUSD Board of Education at the hearing on April 18th, so our enrollment is now at 3,800 students.

Mr. Hussey has scheduled a meeting with LAUSD Board member Scott Schmerelson. Assistant Principals are evaluated in the same way as teachers, based on set criteria.

This review is yearly for the first 3 years, and then subsequently it can be every other year. Mr. Wasser asks that the form that is used for teachers and Assistant Principals be made available on our Board page.

Over Spring Break, we went onto our own internet system, cutting ourselves off from LAUSD.

Retirement benefits, to date we have put in \$1.7M, which is \$500K more than we were required to. Mr. Hussey recommends continuing to contribute money now while we have the funds.

G. UTLA Update

Bargaining has commenced, no tentative agreements yet, but there are 3 dates total scheduled in May.

Carlos Monroy will be taking over as UTLA Chapter Chair and Zasha Endres will take over as Co-Chair, as of July 1, 2017.

H. Board Election Update

Elections will take place on May 10 and 11. Teacher representatives will be elected by the teachers; and the parent representative will be elected by the parents. The names of candidates were provided.

I. Presentation by Board Candidates

The following candidates for Teacher Representative spoke: Shanna Sarris; Jonathan Wasser; Steven Kofahl.

The following candidate for Parent Representative spoke: Lisa Crosthwait.

The names and statement of each candidate will be posted on the Board site.

II. Consent

A. Review and Vote on March 15, 2017 Regular Board Meeting Minutes

Steven Kofahl made a motion to approve minutes from the Board Meeting on 03-15-17 Board Meeting on 03-15-17.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review and Vote on March 28, 2017 Special Board Meeting Minutes

Steven Kofahl made a motion to approve minutes from the Special Board Meeting on 03-28-17 Special Board Meeting on 03-28-17.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Financial

A. Review and Vote on January 2017 and February 2017 Check Registers

Mr. Alfonso went over the questions from the Board as to specific expenditures listed.

Diane Wynne made a motion to approve the January 2017 and February 2017 check registers.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review of Revised AMEX Bill Summary

To assist in review, the AMEX bill has been correlated into the summary sheet created.

The summary sheet identifies what the purchases were for, with a secondary page showing just Amazon purchases which comprise the bulk of our purchases.

C.

February 2017 Financial Update

Financial forecast summary for February 2017 has not changed much compared to January 2017 Financials. However, forecast should change next month due to large expense items. Quarterly LCFF payment received in February. Balance sheet shows \$11,233,051 as of the end of February.

D. Review and Vote on 2nd Interim Financials

The 2nd Interim Financials (as of the end of January 2017) were reviewed. Variances identified are based on differences between the budget which was approved back in June 2016, and actual expenditures and revenue which have come in which were not budgeted. During the fiscal oversight visit, CSD had numerous questions, but EdTec was apparently able to answer all their questions in a satisfactory manner, as no follow-up has been received to date.

Steven Kofahl made a motion to approve the 2nd Interim Financials.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Discuss and Vote on Contributions to Lifetime Benefits Trust

Diane Wynne made a motion to table the vote on the contributions to the lifetime benefits trust until the May Board meeting.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. School Business

A. Discussion and Possible Vote on Board Communication Parameters

Young, Minney & Corr has been asked by a Board member to share communications from a Board member with all other Board members. They are looking for guidance on how to handle such matters; if they receive a communication from a Board member, do they respond to all the Board, or just to that Board member? There is an issue as to whether it is efficient to have all Board members asking counsel questions and responding to all Board members, and whether that could result in serial communications that would violate the Brown Act. YM&C represent about half of all the charter schools in California; most of their communications come from the staff level, it is unusual to have multiple questions coming from multiple Board members. Past practice has been to have communications go through the Board President, absent exigent circumstances, but this was not a written policy.

Rather than have a vote item, CCO can create a policy document for the Board's review and vote at the next Board meeting in May.

B. Public Hearing and Vote on Board Resolution Re Energy Services Contract with OpTerra and Financing

The Resolution was reviewed.

Also, discussion on how to finance the cost, which includes the Program Development Agreement of \$63,800.00 plus 15% mobilization fee of \$212,213.00 which is due at the time of signing of the contract.

Steven Kofahl made a motion to approve the Resolution to enter into the Energy Services Contract with OpTerra. As to the financing aspect, tabled to have OpTerra available to discuss the cost.

Diane Wynne seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Presentation on NWEA MAP Program

This presentation is to introduce Measures of Academic Progress (MAP), a diagnostic adaptive testing program that will help determine where students have need. WASC recommended using MAP. A discounted pricing is available from the vendor selected, but only if we enter into an agreement before June 30, 2017. The testing would last about a week. This has been presented to teachers, and most seemed to be in favor of it. Organize a parent night to discuss the testing with parents to get their buy-in. This program has been used by Granada Hills for 5 years and Palisades for 3 years. If there are further questions, can contact Ms. Clark.

D. Possible Vote on Resolution Re: Applying for Prop 51 Funding for Rehabilitation of Facilities

Prop 51 is a bill that provides \$9B funding for schools, of which \$500M has been set aside for charter schools, to construct new facilities or rehabilitate existing facilities that are at least 15 years old. We have also reached out for LAUSD approval, which has to happen 30 days before the deadline. The funds could be used for the bungalows, particularly the T building.

Steven Kofahl made a motion to approve the Resolution to apply for Prop 51 funds.

Diane Wynne seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Discuss and Vote On HR Certification Stipend

Diane Wynne made a motion to table this item to the next Board meeting.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Discuss and Vote on Revision to Parent-Student Handbook

Diane Wynne made a motion to approve the revision to the Parent-Student Handbook to reflect the written PE Clothing policy.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

G.

Board Review of Comparable Compensation Data for Charter School CBOs

V. Reconvene to Open Session

A. Report of Action Taken in Closed Session, If Any

There were no actions taken in closed session.

B. Possible Board Approval of Resolution Regarding Executive Compensation for CBO

Diane Wynne made a motion to approve the Resolution re Chief Business Officer.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Julie Kornack	Absent
Steven Kofahl	Aye
Jonathan Wasser	Aye
Diane Wynne	Aye
Beatriz Chen	Absent
Scott Silverstein	Aye
Darin Ryburn	Absent

C. Possible Board Approval of Employment Agreement for CBO

The employment agreement would encompass the following:

1. Salary - step 1 salary of \$137,100;
2. Health Benefits - comprehensive medical, dental, and vision;
3. Bonuses - at the discretion of the Board;
4. Life Insurance - \$50,000.00 at no cost;
5. Stipend and Differentials - \$8,000.00 for MBA; \$10,000.00 for JD.

Steven Kofahl made a motion to approve entering into an Employment Agreement with CBO.

Diane Wynne seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Scott Silverstein	Aye
Darin Ryburn	Absent
Diane Wynne	Aye
Jonathan Wasser	Aye
Julie Kornack	Absent
Steven Kofahl	Aye
Beatriz Chen	Absent

VI. Closing Items

A.

Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.

Diane Wynne seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:25 PM.

Respectfully Submitted,

Daniel Chang

Coversheet

Review and Vote on March 2017 Check Registers

Section: IV. Financial
Item: A. Review and Vote on March 2017 Check Registers
Purpose: Vote
Submitted by:
Related Material: March 2017 Check Register (1).xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

March 2017 Check Register (1).xlsx

Coversheet

March 2017 Financial Update

Section: IV. Financial
Item: B. March 2017 Financial Update
Purpose: Discuss
Submitted by:
Related Material: March 2017 Financial Update.pdf
March 2017 Financial Update Exhibits.pdf

El Camino Real Charter High School

March 2017 Financials & 2017-18 Preliminary Budget



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May 17, 2017

Chang Patel & Milada Rakijian

Financial Presentation

Agenda



- March 2017 Financial Update
 - Current Forecast
 - YTD Actuals vs. YTD Budget
 - Cash Flow Projection
 - Balance Sheet
- 2017-18 Preliminary Budget

March 2017 Financial Update

Current Forecast: March 2017 Update

Operating income including depreciation is projected to be \$1.1M, a \$1.78M decrease compared to the previous forecast.



	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance Budget vs. Current Forecast)
Revenue	35,847,716	36,848,038	36,527,209	(320,829)	679,493
Expenses	35,283,279	33,955,887	35,413,290	(1,457,403)	(130,011)
Net Income	564,437	2,892,151	1,113,919	(1,778,232)	549,483
Beginning Fund Balance	17,194,987	17,194,987	17,194,987		
Audit Adjustment	-	962,376	962,376		
Ending Fund Balance	17,759,423	21,049,514	19,271,282		

Current Revenue Forecast: March 2017 Update

The revenue forecast is \$36.5M, an decrease of \$321K when compared to the previous month's forecast.



Revenue Summary	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Notes
LCFF Entitlement	\$ 30,386,911	\$ 30,008,569	(\$378,342)	<ul style="list-style-type: none"> Updated ADA to match P2, 3386.70 (down from 3429.40); decrease of 42.70.
Federal Revenue	\$ 1,216,658	\$ 1,211,120	(\$5,538)	<ul style="list-style-type: none"> Fed SPED decreased due to updated ADA Medi-Cal increased to match actuals
Other State Revenues	\$ 3,654,208	\$ 3,622,278	(\$31,929)	<ul style="list-style-type: none"> State SPED and Lottery decreased due to updated ADA State Child Nutrition increased to match actuals
Local Revenues	\$ 1,590,261	\$ 1,685,242	\$94,980	<ul style="list-style-type: none"> Increase in Other Local Revenue – to match actuals +\$77k general operations, AP testing & student store Increase in Food Service Sales to match actuals (+\$16k) Increased interest to match actuals (+\$2k)
Fundraising and Grants	\$ -	\$ -	\$ -	<ul style="list-style-type: none"> No change
Total Revenue	\$ 36,848,038	\$ 36,527,209	(\$320,829)	

Current Expense Forecast: March 2017 Update

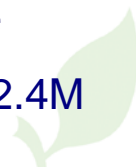
The expense forecast is \$35M, an increase of \$1.46M when compared to the previous month's forecast.



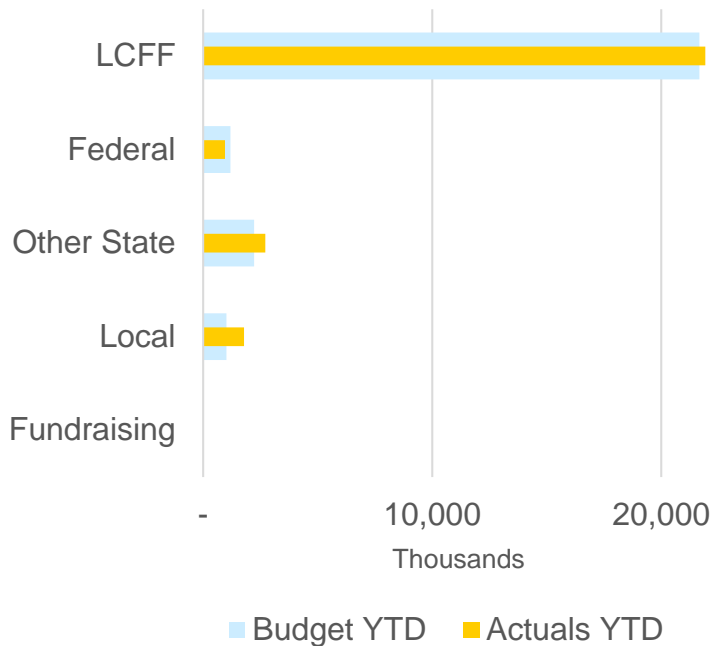
Expense Summary	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Notes
Compensation and Benefits	\$ 26,132,918	\$ 27,032,918	(\$ 900,000)	<ul style="list-style-type: none"> Increased retiree benefits by \$900k; \$2.1M total for 16-17 71% of forecast spent.
Books and Supplies	\$ 2,558,729	\$ 3,023,729	(\$ 465,000)	<ul style="list-style-type: none"> Increased Non-Cap Equipment by \$465k for tech budget 37% of forecast spent.
Services and Other Operating Expenditures	\$ 5,122,818	\$ 5,213,221	(\$ 92,403)	<ul style="list-style-type: none"> Increased Instructional Consultants to actuals Increased Dues & Memberships to actuals Increased Licenses & fees to actuals Increased PY Exp per actuals Decreased ADA dependent expenses due to updated ADA; District Oversight and SPED encroachment 69% of forecast spent
Depreciation	\$ 143,422	\$ 143,422	\$ -	<ul style="list-style-type: none"> No change
Total Expenses	\$ 33,957,887	\$ 35,413,290	(\$ 1,457,403)	

YTD Actuals vs YTD Budget: March 2017 Update

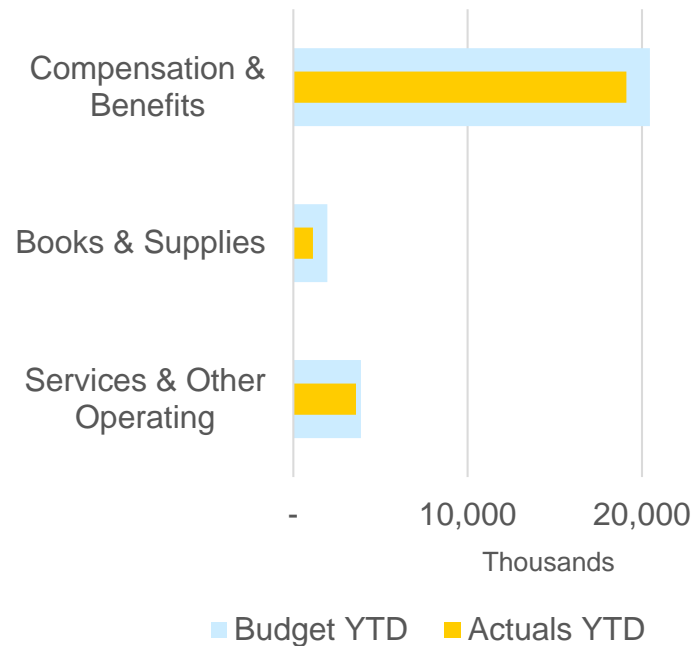
Revenues tracking ahead of budget by \$1.2M while expenses tracking behind budget by \$2.4M



Revenues



Expenditures

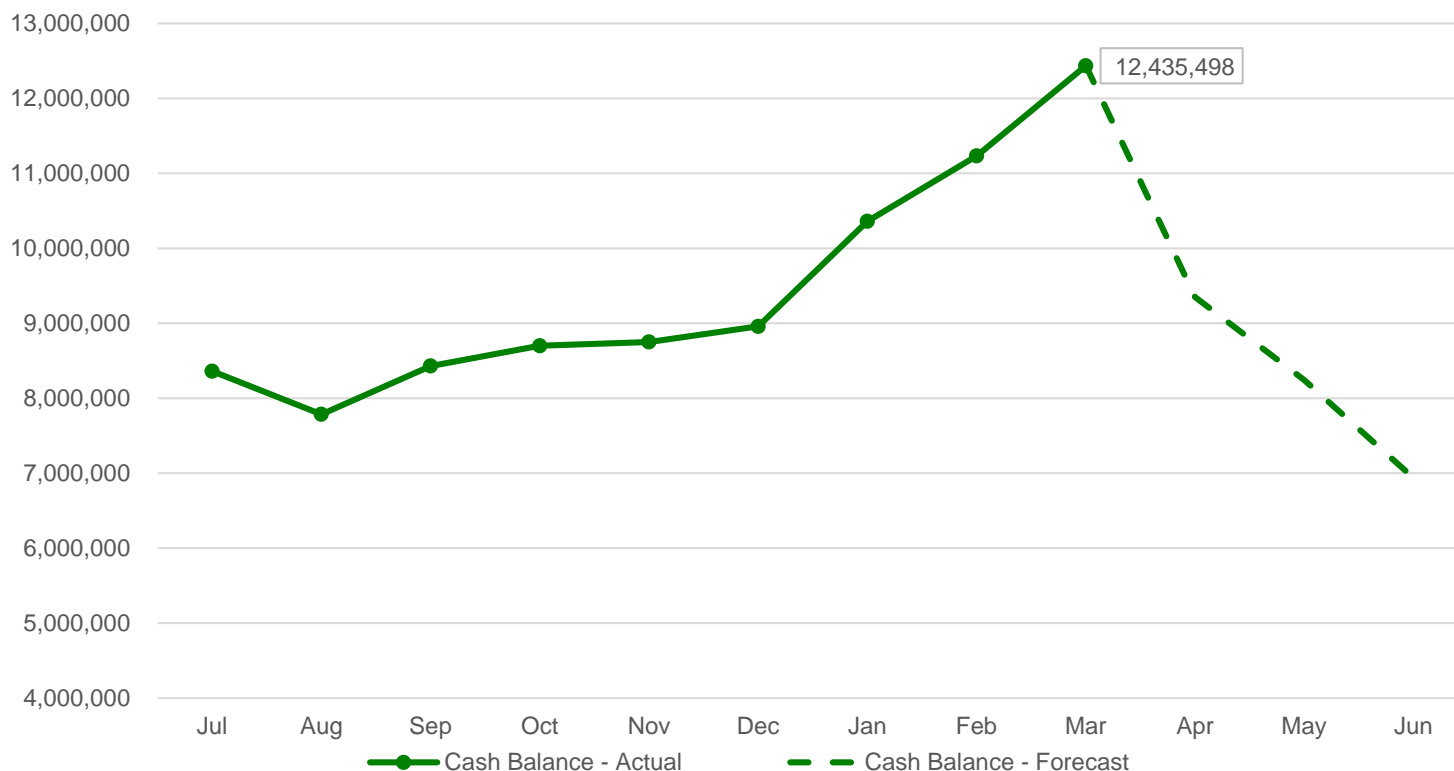


2016-17 Cash Flow Projection

Healthy ending cash balances for the rest of the year



2016/17 Cash Projections



Balance Sheet

Balances as of March 31, 2017



	3/31/2017	6/30/2016	YTD Change
Assets			
Cash Balances	\$ 12,435,498	\$ 7,481,424	\$ 4,954,074
Accounts Receivable	\$ 310,217	\$ 3,305,922	(2,995,705)
Prepays and Other Assets	\$ 793	\$ 371,574	(370,781)
Fixed Assets, Net	\$ 4,154,652	\$ 4,061,608	93,045
Investments	\$ 5,584,397	\$ 5,195,254	389,143
Due to/from other	\$ -	\$ -	-
Total Assets	22,485,557	20,415,781	2,069,777
Liabilities & Equity			
Accrued Expenses	\$ 363,234	\$ 1,192,174	\$ (828,939)
Due to Grantor Governments/Others	\$ 278,715	\$ 215,256	63,459
OPEB Liability	\$ -	\$ -	-
Deferred Revenue	\$ 138,500	\$ 850,988	(712,488)
Loans and other payables	\$ -	\$ -	-
Beginning Net Assets - Audited	\$ 18,157,363	\$ 14,357,676	3,799,687
Other Restatements	\$ -	\$ -	-
Net Income (Loss) to Date	\$ 3,547,745	\$ 3,799,687	(251,941)
Total Liabilities & Equity	22,485,557	20,415,781	2,069,777

- \$12M cash balance as of 3/31/2017
- \$285K remaining in 16-17
 - Prop tax and EPA due from district - P1 PA adjustment
- \$25K remaining in 15-16 receivables
 - \$23K in Child Nutrition
 - \$2k Title II
- \$363k remaining in accrued expenses
 - \$250k State aid due to county – P1 PA adjustment
 - \$56k - 15-16 Miguel Leonis rent
- \$229k in Temporarily Restricted
 - \$229k – Educator Effectiveness
- \$21.7M fund balance as of 3/31/2017

2017-18 Preliminary Budget

2017-18 Preliminary Budget

2017-18 budget projects positive net income of \$1.48M and fund balance of \$20.7M

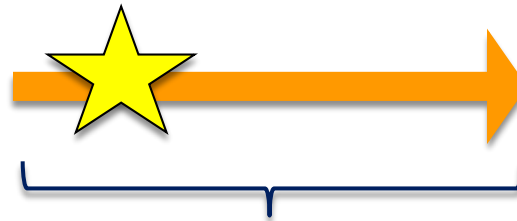
		2016/17	2016/17	2017/18
		Approved Budget	Current Forecast	Preliminary Budget
SUMMARY				
Revenue				
	LCFF Entitlement	30,894,433	30,008,569	31,577,783
	Federal Revenue	1,082,894	1,211,120	1,187,273
	Other State Revenues	2,706,821	3,622,278	3,610,369
	Local Revenues	1,113,567	1,685,242	1,039,143
	Fundraising and Grants	50,000	-	-
	Total Revenue	35,847,716	36,527,209	37,414,568
Expenses				
	Compensation and Benefits	27,341,723	27,032,918	27,525,834
	Books and Supplies	2,477,513	3,023,729	2,853,284
	Services and Other Operating Expenditures	5,225,762	5,213,221	5,044,344
	Depreciation	238,280	143,422	513,159
	Total Expenses	35,283,279	35,413,290	35,936,620
Operating Income		564,437	1,113,919	1,477,948
Fund Balance				
	Beginning Balance (Unaudited)	17,194,987	17,194,987	19,271,282
	Audit Adjustment	-	962,376	-
	Beginning Balance (Audited)	17,194,987	18,157,363	19,271,282
	Operating Income	564,437	1,113,919	1,477,948
Ending Fund Balance (including Depreciation)		17,759,424	19,271,282	20,749,230
Ending Fund Balance as a % of Expenses		50%	54%	58%
Capital Outlay		300,000	640,226	1,580,000

Local Control Funding Formula (LCFF)

Review of LCFF calculation



LCFF “Floor”
= \$8,861 / ADA
(~2016-17
Funding Level)



LCFF Gap Closure: 23.67%

This implementation %
informs “transition funding”
level each year

LCFF “Target”
= \$10,142 / ADA

- 1 Base Rates, COLA adj.
- 2 Grade Span “bonus”
- 3 20% Supplemental for Unduplicated
- 4 50% Concentration for 55%+ Unduplicated

FY17-FY19 LCFF Rates

Revenue projections heavily dependent on state budget;
 Current expectation of 23.67% LCFF implementation in FY17-18



LCFF Implementation				
	CY	Y1	Y2	Y3
	FY 2017	FY 2018	FY 2019	FY 2020
Implementation % Towards Goal	55.28%	23.67%	53.85%	68.94%
Total Effective Implementation %	87.0%	90.0%	95.4%	98.6%
Rate / ADA	8,861	8,984	9,334	9,709



Green colored % are projected by FCMAT (Fiscal Crisis & Management Assistance Team) through analysis of Governor's January budget proposal

Enrollment & LCFF Drivers

Enrollment and ADA, as well as Unduplicated Count, will be biggest drivers of revenue



	2016-17	2017-18	Variance
Enrollment			
Excl. exchange students	3515	3700	185
Attendance Rate	96.40%	95%	-1.40%
ADA	3386.7	3515	128.3
Unduplicated Count	978	1017	39

Other Revenue Sources

Conservative revenue projections include no expected growth for Special Education or Lottery



	2016-17	2017-18	Variance	% Change
Fed Special Ed	653,125	677,868	24,743	4%
Title I	228,023	225,287	(2,736)	-1%
Title II	5,579	30,000	24,421	438%
State Special Ed	1,907,119	1,979,367	72,248	4%
Mandated Cost Reimbursement	914,973	142,241	(772,732)	-84%
State Lottery	640,086	664,335	24,249	4%
International Program	1,000,000	1,000,000	-	0%

Expense Overview

Largest increase in capital expenditures for Prop 39E project; 55% expected reimbursement



	2016-17	2017-18	Variance	% Change	% Budget
Compensation	18,387,248	18,880,010	492,762	3%	51%
Benefits	8,645,670	8,645,824	154	0%	23%
Books & Supplies	3,023,729	2,853,284	(170,445)	-6%	8%
Services & Other Operating Exp	5,213,221	5,044,344	(168,877)	-3%	14%
Capital Outlay	640,226	1,580,000	939,774	147%	4%

ESP-CA
EdTec Network : El Camino Real Charter High School
Balance Sheet
End of Mar 2017

Financial Row	Amount
ASSETS	
Current Assets	
Bank	
9120-ECRCHS - Cash in Bank - El Camino Real Charter High School	
9121-0566 - Cash in Bank - ECRCHS : PacWest Bank checking #0566 (main)	\$3,159,290.70
9121-0582-ECRCHS - Pacific West - Checking 2	\$114,884.69
9121-0854 - Cash in Bank - ECRCHS : Hanmi checking #0854 (main/student)	\$55,762.95
9121-0862 - Cash in Bank - ECRCHS : Hanmi deposit #0862 (main deposit)	\$5,343,695.36
9121-5659 - Pacific West - Checking 4	\$82,584.65
9121-5675 - Pacific West - Checking 3	\$32,900.45
9122-0870 - Cash in Bank - ECRCHS : Hanmi checking #0870 (ASB Trust)	\$176,610.49
9126-2745 - Cash in Bank - ECRCHS : Hanmi Money Market #2745	\$3,001,816.44
9129-ECRHS-Investments #7671 - Schwab	\$467,952.53
Total - 9120-ECRCHS - Cash in Bank - El Camino Real Charter High School	\$12,435,498.26
Total Bank	\$12,435,498.26
Accounts Receivable	
9200 - Accounts Receivable	
9201 - Employee Advances	\$912.70
9212 - AR - Title II	\$1,096.00
9226 - AR- Child Nutrition (Federal)	\$20,755.55
9246 - AR - Child Nutrition (State)	\$1,817.03
9251 - AR - Gen Purpose prior yr adjustment (Due from District)	\$274,305.00
9252 - AR - Gen Purpose/Categ/SHI PY Adj (Due from Co)	\$11,230.75
9260 - AR - Misc	\$100.00
Total - 9200 - Accounts Receivable	\$310,217.03
Total Accounts Receivable	\$310,217.03
Other Current Asset	
9150 - Investments	\$5,584,396.81
Total Other Current Asset	\$5,584,396.81
Total Current Assets	\$18,330,112.10
Fixed Assets	
9410 - Land	\$2,019,963.89
9420 - Land Improvements	\$156,235.25
9425 - Accumulated Depreciation - Land Improvements	(\$156,235.25)
9430 - Buildings	\$1,659,092.78
9431 - Fixed Asset - Building Improvements	\$139,467.91
9435 - Accumulated Depreciation-Buildings	(\$158,260.47)
9436 - Accumulated Depreciation - Building Improvements	(\$13,946.79)
9440 - Equipment	\$1,036,726.41
9445 - Accumulated Depreciation-Equipment	(\$655,630.35)
9450 - Construction in Progress	\$57,196.55
9452 - Construction in Progress project 3	\$20,000.00
Total Fixed Assets	\$4,104,609.93
Other Assets	
9360 - Other Asset - Deposits	\$792.71
Total Other Assets	\$792.71
Total ASSETS	\$22,435,514.74
LIABILITIES & EQUITY	
Current Liabilities	
Accounts Payable	
9500 - Accounts Payable	
9500 - Accounts Payable	(\$627.63)
9516 - AP - Payable to County (prior yr adj)	\$250,347.00
Total - 9500 - Accounts Payable	\$249,719.37

Financial Row	Amount
Total Accounts Payable	\$249,719.37
Other Current Liability	
9501 - Accrued Accounts Payable	\$56,908.00
9546 - Payroll Liability - SU1	\$2,169.77
9547 - Payroll Liability - SDI	\$8,074.63
9570 - Wages Payable	(\$1,131.84)
9580 - 403B Payable	\$47,494.41
9590 - Due to Grantor Governments	\$16,643.00
9620 - Due to Student Groups/Other Agencies	
9620 - Due to Student Groups/Other Agencies	\$162.17
9621 - Due to (From) School 1	\$261,909.84
Total - 9620 - Due to Student Groups/Other Agencies	\$262,072.01
9650 - Deferred Revenue	\$138,500.00
Total Other Current Liability	\$530,729.98
Total Current Liabilities	\$780,449.35
Equity	
9781 - Temporarily Restricted	\$5,228,778.00
Retained Earnings	\$12,928,584.64
Net Income	\$3,497,702.75
Total Equity	\$21,655,065.39
Total LIABILITIES & EQUITY	\$22,435,514.74

El Camino Real Charter High School

Monthly Cash Forecast
As of most recent monthly close

	2016/17													Forecast	AP/AR
	Actual & Projected														
	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Projected	May Projected	Jun Projected			
Beginning Cash	\$7,481,424	8,360,625	7,785,720	8,430,358	8,700,557	8,750,211	8,958,126	10,361,046	11,233,051	12,435,498	9,348,855	8,242,408			
Revenue															
LCFF Entitlement	413,405	1,868,557	2,906,225	2,315,818	2,315,818	2,315,818	3,674,391	2,770,707	3,337,639	1,732,031	1,998,178	1,998,178	30,008,569	2,361,805	
Federal Income	41,274	82,548	55,032	110,641	55,032	202,836	108,907	89,288	211,223	107,302	78,860	78,860	1,211,120	(10,682)	
Other State Income	123,930	241,560	160,693	165,470	225,166	320,649	709,619	585,109	180,995	(2,155)	403,987	235,444	3,622,278	271,811	
Local Revenues	38,652	87,352	1,056,003	69,716	98,377	184,320	66,976	77,469	107,236	(100,859)	(0)	(0)	1,685,242	-	
Fundraising and Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Revenue	617,260	2,280,017	4,177,954	2,661,644	2,694,393	3,023,623	4,559,893	3,522,574	3,837,093	1,736,317	2,481,024	2,312,481	36,527,209	2,622,934	
Expenses															
Compensation & Benefits	2,002,983	1,992,671	2,113,334	2,155,736	2,066,377	2,277,494	2,083,537	2,164,525	2,250,730	2,994,793	2,450,369	2,480,369	27,032,918	-	
Books & Supplies	22,118	104,449	132,665	52,166	201,135	207,784	194,279	111,277	102,015	631,947	631,947	631,947	3,023,729	-	
Services & Other Operating Expense	340,559	383,215	318,920	507,159	403,250	376,730	501,530	416,475	353,411	756,821	441,208	441,208	5,213,221	(27,265)	
Capital Outlay	-	-	-	-	-	-	40,226	9,698	(9,698)	471,955	64,023	64,023	640,226	-	
Total Expenses	2,365,660	2,480,335	2,564,919	2,715,061	2,670,762	2,862,008	2,819,572	2,701,975	2,696,458	4,855,516	3,587,547	3,617,547	35,910,094	(27,265)	
Operating Cash Inflow (Outflow)	(1,748,400)	(200,317)	1,613,035	(53,417)	23,631	161,615	1,740,321	820,599	1,140,635	(3,119,198)	(1,106,523)	(1,305,065)	617,115	2,650,199	
Revenues - Prior Year Accruals	2,953,183	147,100	-	180,208	-	-	849	(319,228)	33,592	310,065	76	76			
Expenses - Prior Year Accruals	(582,643)	(170,279)	(483)	-	-	-	-	312,934	(62,587)	(277,510)	-	-			
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-			
Accounts Payable - Current Year	(325,147)	(4,381)	5,264	27	36,561	(89,325)	31,150	7,642	12,328	-	-	-			
Summerholdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-			
Loans Payable (Current)	(3,085)	(12,142)	31,174	32,751	347	(6,599)	(12,026)	4,058	28,982	-	-	-			
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-			
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-			
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-			
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	(43,002)	-	-	-			
Other Balance Sheet Changes	585,292	(334,887)	(1,004,351)	110,630	(10,884)	142,224	(357,374)	46,000	92,500	-	-	-			
Ending Cash	8,360,625	7,785,720	8,430,358	8,700,557	8,750,211	8,958,126	10,361,046	11,233,051	12,435,498	9,348,855	8,242,408	6,937,419			

El Camino Real Charter High School

Budget vs. Actuals

As of most recent monthly close

	Actual						Budget					
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
SUMMARY												
Revenue												
LCFF Entitlement	3,674,391	2,770,707	3,337,639	21,918,378	21,664,921	253,457	30,894,433	30,386,911	30,008,569	(378,342)	(885,864)	8,090,191
Federal Revenue	108,907	89,288	211,223	956,782	1,192,773	(235,991)	1,082,894	1,216,658	1,211,120	(5,538)	128,226	254,339
Other State Revenues	709,619	585,109	180,995	2,713,192	2,228,595	484,596	2,706,821	3,654,208	3,622,278	(31,929)	915,457	909,086
Local Revenues	66,976	77,469	107,236	1,786,101	1,015,712	770,389	1,113,567	1,590,261	1,685,242	94,980	571,674	(100,859)
Fundraising and Grants	-	-	-	-	33,333	(33,333)	50,000	-	-	-	(50,000)	-
Total Revenue	4,559,893	3,522,574	3,837,093	27,374,452	26,135,335	1,239,118	35,847,716	36,848,038	36,527,209	(320,829)	679,493	9,152,757
Expenses												
Compensation and Benefits	2,083,537	2,164,525	2,250,730	19,107,386	20,452,901	1,345,515	27,341,723	26,132,918	27,032,918	(900,000)	308,806	7,925,532
Books and Supplies	194,279	111,277	102,015	1,127,888	1,952,268	824,380	2,477,513	2,558,729	3,023,729	(465,000)	(546,216)	1,895,841
Services and Other Operating Expenses	501,530	416,475	353,411	3,601,249	3,877,492	276,243	5,225,762	5,120,818	5,213,221	(92,403)	12,541	1,611,972
Depreciation	-	-	-	-	-	-	238,281	143,422	143,422	(0)	94,859	143,422
Total Expenses	2,779,346	2,692,277	2,706,156	23,836,524	26,282,661	2,446,137	35,283,279	33,955,887	35,413,290	(1,457,403)	(130,011)	11,576,766
Operating Income	1,780,547	830,297	1,130,937	3,537,929	(147,326)	3,685,255	564,437	2,892,151	1,113,919	(1,778,232)	549,483	(2,424,009)
Fund Balance												
Beginning Balance (Unaudited)	16,991,133	18,771,681	19,601,978	17,194,987	17,194,987		17,194,987	17,194,987	17,194,987			
Audit Adjustment				962,376	962,376		-	962,376	962,376			
Beginning Balance (Audited)				18,157,363	18,157,363		17,194,987	18,157,363	18,157,363			
Operating Income	1,780,547	830,297	1,130,937	3,537,929	(147,326)		564,437	2,892,151	1,113,919			
Ending Fund Balance	18,771,681	19,601,978	20,732,915	21,695,292	18,010,037		17,759,423	21,049,514	19,271,282			
Capital Outlay	40,226	9,698	(9,698)	40,226	-		300,000	349,924	640,226			

El Camino Real Charter High School

Budget vs. Actuals

As of most recent monthly close

Detail	Actual					Budget						
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
Enrollment Summary												
9-12							-	3,675	3,520	3,515		
Total Enrolled							3,675	3,520	3,515	(5)	(160)	
ADA %												
9-12							95%	97%	96%			
Average							95%	97%	96%	(0.01)	1.35%	
ADA												
9-12							3491.25	3429.40	3386.70			
Total ADA							3491.25	3429.40	3386.70	(42.70)	(104.55)	

El Camino Real Charter High School

Budget vs. Actuals

As of most recent monthly close

	Actual						Budget					
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
REVENUE												
LCFF Entitlement												
8011 Charter Schools LCFF - State Aid	1,764,612	1,728,371	1,480,156	12,305,170	12,042,422	262,748	18,866,379	18,006,025	17,781,835	(224,190)	(1,084,543)	5,476,665
8012 Education Protection Account Entitlement	1,358,573	-	1,339,462	4,056,607	2,717,145	1,339,462	5,398,345	5,302,709	5,236,686	(66,023)	(161,660)	1,180,079
8019 State Aid - Prior Years	-	6,294	-	6,294	-	6,294	-	-	-	-	-	(6,294)
8096 Charter Schools in Lieu of Property Taxes	551,206	1,036,042	518,021	5,550,307	6,905,355	(1,355,048)	6,629,709	7,078,177	6,990,048	(88,129)	360,339	1,439,741
SUBTOTAL - LCFF Entitlement	3,674,391	2,770,707	3,337,639	21,918,378	21,664,921	253,457	30,894,433	30,386,911	30,008,569	(378,342)	(885,864)	8,090,191
8100 Federal Revenue												
8181 Special Education - Entitlement	55,032	88,275	44,137	531,395	969,815	(438,420)	686,190	661,360	653,125	(8,234)	(33,064)	121,730
8182 Special Education Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-
8220 Child Nutrition Programs	44,293	-	104,572	179,891	98,425	81,466	147,638	312,500	312,500	-	164,862	132,609
8290 Medi-Cal Billing Option	8,183	1,013	2,697	11,893	-	11,893	-	9,196	11,893	2,697	11,893	-
8291 Title I	-	-	55,637	228,023	121,202	106,822	242,403	228,023	228,023	-	(14,380)	-
8292 Title II	1,399	-	4,180	5,579	3,332	2,247	6,664	5,579	5,579	-	(1,085)	-
8293 Title III	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Income	108,907	89,288	211,223	956,782	1,192,773	(235,991)	1,082,894	1,216,658	1,211,120	(5,538)	128,226	254,339
8300 Other State Revenues												
8311 Other State Apportionments - Current Year	-	-	-	-	-	-	-	-	-	-	-	-
8319 Other State Apportionments - Prior Years	1,201	-	-	10,845	-	10,845	-	10,845	10,845	-	10,845	-
8380 Special Ed	-	-	-	-	-	-	-	-	-	-	-	-
8381 Special Education - Entitlement (State)	160,693	257,761	128,881	1,551,668	1,946,706	(395,038)	1,978,701	1,931,163	1,907,119	(24,045)	(71,582)	355,451
8382 Special Education Reimbursement (State)	-	-	-	-	-	-	-	-	-	-	-	-
8520 Child Nutrition - State	3,880	-	6,188	12,685	8,581	4,104	12,871	12,500	12,685	185	(186)	-
8545 School Facilities Apportionments	-	-	-	-	-	-	-	-	-	-	-	-
8550 Mandated Cost Reimbursements	375,735	317,850	45,926	889,326	104,767	784,559	149,667	914,973	914,973	-	765,306	25,647
8560 State Lottery Revenue	175,633	-	-	175,633	168,542	7,091	565,583	648,156	640,086	(8,070)	74,504	464,453
8590 All Other State Revenue	(7,523.08)	9,499	-	73,035	-	73,035	-	136,570	136,570	-	136,570	63,535
SUBTOTAL - Other State Income	709,619	585,109	180,995	2,713,192	2,228,595	484,596	2,706,821	3,654,208	3,622,278	(31,929)	915,457	909,086
8600 Other Local Revenue												
8634 Food Service Sales	6,476	8,513	15,892	89,140	75,712	13,429	113,567	73,249	89,140	15,892	(24,427)	-
8660 Interest	4	3	1,820	1,847	-	1,847	-	27	1,847	1,820	1,847	-
8662 Net Increase (Decrease) in the Fair Value	(4,695)	-	-	(42,796)	-	(42,796)	-	(42,796)	(42,796)	-	(42,796)	-
8690 Other Local Revenue	60,399	38,564	77,269	1,636,900	940,000	696,900	1,000,000	1,559,632	1,636,900	77,269	636,900	-
8715 Option 3 SPED	-	-	-	150	-	150	-	150	150	-	150	-
8999 Uncategorized Revenue	4,793	30,389	12,256	100,859	-	100,859	-	-	-	-	-	(100,859)
SUBTOTAL - Local Revenues	66,976	77,469	107,236	1,786,101	1,015,712	770,389	1,113,567	1,590,261	1,685,242	94,980	571,674	(100,859)
8800 Donations/Fundraising												
8803 Fundraising	-	-	-	-	33,333	(33,333)	50,000	-	-	-	(50,000)	-
SUBTOTAL - Fundraising and Grants	-	-	-	-	33,333	(33,333)	50,000	-	-	-	(50,000)	-
TOTAL REVENUE	4,559,893	3,522,574	3,837,093	27,374,452	26,135,335	1,239,118	35,847,716	36,848,038	36,527,209	(320,829)	679,493	9,152,757

El Camino Real Charter High School

Budget vs. Actuals

As of most recent monthly close

		Actual					Budget						
		Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
EXPENSES													
Compensation & Benefits													
1000	Certificated Salaries	-	-	-									
1100	Teachers Salaries	874,531	877,360	860,032	8,153,749	8,551,671	397,922	11,402,228	10,948,641	10,948,641	-	453,587	2,794,892
1101	Teacher - Stipends	-	-	-	130	666,667	666,536	1,000,000	475,000	475,000	-	525,000	474,870
1150	Teacher - NBC Stipend	5,226	5,226	6,604	43,978	75,000	31,022	100,000	100,000	100,000	-	-	56,022
1160	Teacher - Auxiliary & Summer School	22,609	27,981	30,052	297,967	300,000	2,033	100,000	400,000	400,000	-	(300,000)	102,033
1170	Teacher - Coverage	6,634	8,785	12,505	53,540	22,500	(31,040)	30,000	55,000	55,000	-	(25,000)	1,460
1180	Teacher - Extra Hours & Tutoring	2,731	6,457	7,339	44,323	187,500	143,177	250,000	277,350	277,350	-	(27,350)	233,027
1190	Teacher - PD	4,145	4,505	55,888	86,132	135,000	48,868	260,000	180,000	180,000	-	80,000	93,868
1200	Certificated Pupil Support Salaries	101,175	102,487	101,526	999,507	1,055,431	55,924	1,407,242	1,407,242	1,407,242	-	-	407,734
1300	Certificated Supervisor & Administrator Salaries	89,386	88,269	89,221	666,589	664,397	(2,191)	885,863	899,243	899,243	-	(13,379)	232,654
1900	Certificated Other Salaries	20,013	20,013	27,521	193,348	183,359	(9,989)	244,479	244,479	244,479	-	-	51,131
SUBTOTAL - Certificated Employees		1,126,450	1,141,082	1,190,688	10,539,264	11,841,526	1,302,261	15,679,812	14,986,954	14,986,954	-	692,858	4,447,690
2000	Classified Salaries												
2100	Classified Instructional Aide Salaries	56,223	84,787	109,812	620,837	704,386	83,549	939,181	975,069	975,069	-	(35,888)	354,233
2200	Classified Support Salaries	91,214	87,409	92,529	752,396	612,468	(139,929)	816,624	951,837	951,837	-	(135,213)	199,440
2300	Classified Supervisor & Administrator Salaries	42,383	54,045	43,542	346,656	428,376	81,720	571,169	518,968	518,968	-	52,200	172,312
2400	Classified Clerical & Office Salaries	72,030	69,541	83,865	620,164	806,488	186,324	1,075,317	850,521	850,521	-	224,796	230,357
2900	Classified Other Salaries	3,520	9,412	13,859	53,279	206,250	152,971	275,000	103,899	103,899	-	171,101	50,620
SUBTOTAL - Classified Employees		265,370	305,194	343,607	2,393,332	2,757,968	364,636	3,677,290	3,400,294	3,400,294	-	276,996	1,006,962
3000	Employee Benefits												
3100	STRS	137,087	139,619	145,922	1,273,822	1,380,764	106,942	1,972,520	1,885,359	1,885,359	-	87,162	611,537
3200	PERS	33,689	35,338	37,571	280,998	293,895	12,897	418,971	396,949	396,949	-	22,022	115,950
3300	OASDI-Medicare-Alternative	35,506	38,037	40,577	317,908	329,213	11,305	469,797	445,875	445,875	-	23,922	127,968
3400	Health & Welfare Benefits	284,864	304,703	289,145	2,596,517	2,736,000	139,483	3,648,000	3,568,275	3,568,275	-	79,725	971,758
3500	Unemployment Insurance	690	718	762	6,413	7,259	846	9,679	9,194	9,194	-	485	2,780
3600	Workers Comp Insurance	-	-	-	189,690	191,065	1,375	191,065	189,690	189,690	-	1,375	-
3700	Retiree Benefits	200,000	200,000	200,000	1,500,000	897,837	(602,163)	1,249,820	1,230,000	2,130,000	(900,000)	(880,180)	630,000
3900	Other Employee Benefits	(118)	(165)	2,459	9,441	17,375	7,933	24,769	20,328	20,328	-	4,441	10,887
SUBTOTAL - Employee Benefits		691,717	718,249	716,435	6,174,790	5,853,408	(321,382)	7,984,621	7,745,670	8,645,670	(900,000)	(661,048)	2,470,880

El Camino Real Charter High School

Budget vs. Actuals

As of most recent monthly close

		Actual					Budget						
		Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
4000	Books & Supplies	-	-	-									
4100	Approved Textbooks & Core Curricula Ma	-	7,490	-	42,690	326,667	283,977	350,000	350,000	350,000	-	-	307,310
4200	Books & Other Reference Materials	-	935	418	6,200	25,872	19,672	27,720	27,720	27,720	-	-	21,520
4300	Materials & Supplies	(479)	-	-	10,616	49,959	39,343	53,528	53,528	53,528	-	-	42,912
4325	Instructional Materials & Supplies	6,090	14,517	18,899	174,534	237,327	62,793	254,279	254,279	254,279	-	-	79,745
4330	Office Supplies	23,897	10,205	7,221	138,905	153,653	14,748	204,871	204,871	204,871	-	-	65,966
4345	Non Instructional Student Materials & Sup	44,776	27,862	4,796	208,818	381,418	172,600	508,557	508,557	508,557	-	-	299,739
4400	Noncapitalized Equipment	86,557	166	10,547	187,394	525,000	337,606	700,000	659,774	1,124,774	(465,000)	(424,774)	937,380
4710	Student Food Services	33,437	50,103	60,134	358,732	252,372	(106,360)	378,558	500,000	500,000	-	(121,442)	141,268
SUBTOTAL - Books and Supplies		194,279	111,277	102,015	1,127,888	1,952,268	824,380	2,477,513	2,558,729	3,023,729	(465,000)	(546,216)	1,895,841

El Camino Real Charter High School

Budget vs. Actuals

As of most recent monthly close

		Actual					Budget						
		Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
5000	Services & Other Operating Expenses												
5100	Subagreements for Services	-	-	-	-	-	-	-	-	-	-	-	-
5200	Travel & Conferences	4,669	10,213	9,389	57,316	140,000	82,684	200,000	100,000	100,000	-	100,000	42,684
5300	Dues & Memberships	27,219	6,622	9,265	165,208	112,500	(52,708)	150,000	155,943	165,208	(9,265)	(15,208)	-
5400	Insurance	-	-	-	181,091	181,091	-	181,091	181,091	181,091	-	-	-
5500	Operations & Housekeeping	(27,168)	34,007	60,288	599,365	443,441	(155,924)	633,488	633,488	633,488	-	-	34,122
5605	Equipment Leases	191	1,766	7,270	32,433	57,265	24,832	76,354	76,354	76,354	-	-	43,920
5610	Rent	-	9,812	-	24,949	337,500	312,551	450,000	450,000	450,000	-	-	425,051
5631	Other Rentals, Leases and Repairs 1	15,747	4,204	2,914	49,322	236,637	187,314	315,515	315,515	315,515	-	-	266,193
5808	Service 3	-	85	-	85	-	(85)	-	-	-	-	-	(85)
5809	Banking Fees	5,751	(13,548)	1,670	33,591	26,953	(6,638)	38,505	50,000	50,000	-	(11,496)	16,409
5812	Business Services	38,633	2,683	37,361	145,355	152,813	7,457	203,750	221,750	221,750	-	(18,000)	76,395
5815	Consultants - Instructional	128,385	108,053	92,366	641,722	562,500	(79,222)	750,000	550,000	641,722	(91,722)	108,278	-
5820	Consultants - Non Instructional - Custom	115,607	83,545	23,405	424,013	525,000	100,987	700,000	550,000	550,000	-	150,000	125,987
5824	District Oversight Fees	23,889	43,868	21,934	238,998	222,440	(16,558)	308,944	303,869	300,086	3,783	8,859	61,087
5830	Field Trips Expenses	13,754	17,374	12,616	122,455	210,000	87,545	300,000	300,000	300,000	-	-	177,545
5839	Fundraising Expenses	-	-	-	-	35,000	35,000	50,000	-	-	-	50,000	-
5845	Legal Fees	108,171	9,348	18,151	262,376	150,000	(112,376)	200,000	500,000	500,000	-	(300,000)	237,624
5848	Licenses and Other Fees	-	22,232	155	22,387	-	(22,387)	-	22,232	22,387	(155)	(22,387)	-
5851	Marketing and Student Recruiting	-	-	-	2,900	7,725	4,825	10,300	10,300	10,300	-	-	7,400
5861	Prior Yr Exp (not accrued)	712	5,161	1,500	83,271	-	(83,271)	-	81,771	83,271	(1,500)	(83,271)	-
5872	Special Education Encroachment	43,145	69,207	34,604	416,613	401,627	(14,986)	557,815	518,505	512,049	6,456	45,766	95,436
5898	Bad Debt Expense	-	-	-	0	-	(0)	-	0	-	0	-	(0)
5899	Miscellaneous Operating Expenses	(12)	(1,876)	14,935	20,538	-	(20,538)	-	-	-	-	-	(20,538)
5900	Communications	2,837	3,718	5,587	77,260	75,000	(2,260)	100,000	100,000	100,000	-	-	22,740
	SUBTOTAL - Services & Other Operatin	501,530	416,475	353,411	3,601,249	3,877,492	276,243	5,225,762	5,120,818	5,213,221	(92,403)	12,541	1,611,972
6000	Capital Outlay												
6100	Sites & Improvement of Sites	-	-	-	-	-	-	-	-	-	-	-	-
6200	Buildings & Improvement of Buildings	-	-	40,226	40,226	210,000	169,774	300,000	300,000	640,226	(340,226)	(340,226)	600,000
6300	School Libraries	-	-	-	-	-	-	-	-	-	-	-	-
6400	Equipment	-	-	-	-	-	-	-	-	-	-	-	-
6410	Computers (capitalizable items)	40,226	9,698	(49,924)	-	-	-	-	49,924	-	49,924	-	-
6420	Furniture (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Capital Outlay	40,226	9,698	(9,698)	40,226	210,000	169,774	300,000	349,924	640,226	(290,302)	(340,226)	600,000
	TOTAL EXPENSES	2,819,572	2,701,975	2,696,458	23,876,750	26,492,661	2,615,911	35,344,999	34,162,389	35,910,094	(1,747,705)	(565,095)	12,033,344
	Depreciation Calculation												
	Prior Year (Yr 0 or before) Depreciation Impact							178,280	137,835	137,835	-	40,445	137,835
	Forecasted Depreciation Impact (2016-17)							60,000	5,587	5,586.93	0	54,413	5,587
6900	Total Depreciation (includes Prior Year)	-	-	-	-	-	-	238,281	143,422	143,422	0	94,859	143,422
	TOTAL EXPENSES including Depreciation	2,779,346	2,692,277	2,706,156	23,836,524	26,282,661	2,446,137	35,283,279	33,955,887	35,413,290	(1,457,403)	(130,011)	11,576,766

El Camino Real Charter High School

As of most recent monthly close

	2016/17	2016/17	2017/18
	Approved Budget	Current Forecast	Preliminary Budget
SUMMARY			
Revenue			
LCFF Entitlement	30,894,433	30,008,569	31,577,783
Federal Revenue	1,082,894	1,211,120	1,187,273
Other State Revenues	2,706,821	3,622,278	3,610,369
Local Revenues	1,113,567	1,685,242	1,039,143
Fundraising and Grants	50,000	-	-
Total Revenue	35,847,716	36,527,209	37,414,568
Expenses			
Compensation and Benefits	27,341,723	27,032,918	27,525,834
Books and Supplies	2,477,513	3,023,729	2,853,284
Services and Other Operating Expenditures	5,225,762	5,213,221	5,044,344
Depreciation	238,280	143,422	513,159
Total Expenses	35,283,279	35,413,290	35,936,620
Operating Income	564,437	1,113,919	1,477,948
Fund Balance			
Beginning Balance (Unaudited)	17,194,987	17,194,987	19,271,282
Audit Adjustment	-	962,376	-
Beginning Balance (Audited)	17,194,987	18,157,363	19,271,282
Operating Income	564,437	1,113,919	1,477,948
Ending Fund Balance (including Depreciation)	17,759,424	19,271,282	20,749,230
Ending Fund Balance as a % of Expenses	50%	54%	58%
Capital Outlay	300,000	640,226	1,580,000

El Camino Real Charter High School

As of most recent monthly close

		2016/17	2016/17	2017/18
		Approved Budget	Current Forecast	Preliminary Budget
Detail				
Enrollment Summary				
	9-12	-	-	-
	Total Enrolled	3,675	3,515	3,700
ADA %				
	9-12	95%	96%	95%
	Average	95%	96%	95%
ADA				
	9-12	3491.3	3386.7	3515.0
	Total ADA	3491.3	3386.7	3515.0

El Camino Real Charter High School

As of most recent monthly close

		2016/17	2016/17	2017/18
		Approved Budget	Current Forecast	Preliminary Budget
LCFF Entitlement				
8011	Charter Schools LCFF - State Aid	18,866,379	17,781,835	19,322,665
8012	Education Protection Account Entitlement	5,398,345	5,236,686	5,000,263
8096	Charter Schools in Lieu of Property Taxes	6,629,709	6,990,048	7,254,855
SUBTOTAL - LCFF Entitlement		30,894,433	30,008,569	31,577,783
8100 Federal Revenue				
8181	Special Education - Entitlement	686,190	653,125	677,868
8220	Child Nutrition Programs	147,638	312,500	244,646
8290	Medi-Cal Billing Option	-	11,893	9,472
8291	Title I	242,403	228,023	225,287
8292	Title II	6,664	5,579	30,000
8299	All Other Federal Revenue	-	-	-
SUBTOTAL - Federal Income		1,082,894	1,211,120	1,187,273
8300 Other State Revenues				
8319	Other State Apportionments - Prior Years	-	10,845	-
8381	Special Education - Entitlement (State)	1,978,701	1,907,119	1,979,367
8520	Child Nutrition - State	12,871	12,685	9,786
8550	Mandated Cost Reimbursements	149,667	914,973	142,241
8560	State Lottery Revenue	565,583	640,086	664,335
8590	All Other State Revenue	-	136,570	-
8593	Prop 39 Clean Energy	-	-	814,640
SUBTOTAL - Other State Income		2,706,821	3,622,278	3,610,369
8600 Other Local Revenue				
8634	Food Service Sales	113,567	89,140	39,143
8660	Interest	-	1,847	-
8662	Net Increase (Decrease) in the Fair Value of Investments	-	(42,796)	-
8690	Other Local Revenue	1,000,000	1,636,900	1,000,000
8715	Option 3 SPED	-	150	-
SUBTOTAL - Local Revenues		1,113,567	1,685,242	1,039,143
8800 Donations/Fundraising				
8803	Fundraising	50,000	-	-
SUBTOTAL - Fundraising and Grants		50,000	-	-
TOTAL REVENUE		35,847,716	36,527,209	37,414,568

El Camino Real Charter High School

As of most recent monthly close

		2016/17	2016/17	2017/18
		Approved Budget	Current Forecast	Preliminary Budget
EXPENSES				
Compensation & Benefits				
1000	Certificated Salaries			
1100	Teachers Salaries	11,402,228	10,948,641	10,896,369
1101	Teacher - Stipends	1,000,000	475,000	475,000
1150	Teacher - NBC Stipend	100,000	100,000	100,000
1160	Teacher - Auxilary & Summer School	100,000	400,000	400,000
1170	Teacher - Coverage	30,000	55,000	55,000
1180	Teacher - Extra Hours & Tutoring	250,000	277,350	250,000
1190	Teacher - PD	260,000	180,000	180,000
1200	Certificated Pupil Support Salaries	1,407,242	1,407,242	1,298,603
1300	Certificated Supervisor & Administrator Salaries	885,863	899,243	909,414
1900	Certificated Other Salaries	244,479	244,479	249,368
SUBTOTAL - Certificated Employees		15,679,812	14,986,954	14,813,754
2000	Classified Salaries			
2100	Classified Instructional Aide Salaries	939,181	975,069	1,048,425
2200	Classified Support Salaries	816,624	951,837	941,196
2300	Classified Supervisor & Administrator Salaries	571,169	518,968	626,449
2400	Classified Clerical & Office Salaries	1,075,317	850,521	1,146,691
2900	Classified Other Salaries	275,000	103,899	303,495
SUBTOTAL - Classified Employees		3,677,290	3,400,294	4,066,256
3000	Employee Benefits			
3100	STRS	1,972,520	1,885,359	2,137,625
3200	PERS	418,971	396,949	826,826
3300	OASDI-Medicare-Alternative	469,797	445,875	470,764
3400	Health & Welfare Benefits	3,648,000	3,568,275	3,746,689
3500	Unemployment Insurance	9,679	9,194	9,440
3600	Workers Comp Insurance	191,065	189,690	188,800
3700	Retiree Benefits	1,249,820	2,130,000	1,231,500
3900	Other Employee Benefits	24,769	20,328	34,180
SUBTOTAL - Employee Benefits		7,984,621	8,645,670	8,645,824

El Camino Real Charter High School

As of most recent monthly close

		2016/17	2016/17	2017/18
		Approved Budget	Current Forecast	Preliminary Budget
4000	Books & Supplies			
4100	Approved Textbooks & Core Curricula Materials	350,000	350,000	389,730
4200	Books & Other Reference Materials	27,720	27,720	43,523
4300	Materials & Supplies	53,528	53,528	55,134
4325	Instructional Materials & Supplies	254,279	254,279	270,815
4330	Office Supplies	204,871	204,871	211,017
4345	Non Instructional Student Materials & Supplies	508,557	508,557	541,631
4400	Noncapitalized Equipment	700,000	1,124,774	950,000
4710	Student Food Services	378,558	500,000	391,434
	SUBTOTAL - Books and Supplies	2,477,513	3,023,729	2,853,284

El Camino Real Charter High School

As of most recent monthly close

		2016/17	2016/17	2017/18
		Approved Budget	Current Forecast	Preliminary Budget
5000	Services & Other Operating Expenses			
5200	Travel & Conferences	200,000	100,000	103,000
5300	Dues & Memberships	150,000	165,208	160,621
5400	Insurance	181,091	181,091	186,524
5500	Operations & Housekeeping	633,488	633,488	652,492
5605	Equipment Leases	76,354	76,354	78,644
5610	Rent	450,000	450,000	463,500
5631	Other Rentals, Leases and Repairs 1	315,515	315,515	324,981
5809	Banking Fees	38,505	50,000	51,500
5812	Business Services	203,750	221,750	228,403
5815	Consultants - Instructional	750,000	641,722	566,500
5820	Consultants - Non Instructional - Custom 1	700,000	550,000	566,500
5824	District Oversight Fees	308,944	300,086	315,778
5830	Field Trips Expenses	300,000	300,000	309,000
5839	Fundraising Expenses	50,000	-	-
5845	Legal Fees	200,000	500,000	250,000
5848	Licenses and Other Fees	-	22,387	22,898
5851	Marketing and Student Recruiting	10,300	10,300	10,609
5861	Prior Yr Exp (not accrued)	-	83,271	84,224
5872	Special Education Encroachment	557,815	512,049	566,169
5900	Communications	100,000	100,000	103,000
	SUBTOTAL - Services & Other Operating Exp.	5,225,762	5,213,221	5,044,344

El Camino Real Charter High School

As of most recent monthly close

		2016/17	2016/17	2017/18
		Approved Budget	Current Forecast	Preliminary Budget
6000	Capital Outlay			
6200	Buildings & Improvement of Buildings	300,000	640,226	1,580,000
	SUBTOTAL - Capital Outlay	300,000	640,226	1,580,000
TOTAL EXPENSES		35,344,999	35,910,094	37,003,462
6900	Total Depreciation (includes Prior Years)	238,280	143,422	513,159
TOTAL EXPENSES including Depreciation		35,283,279	35,413,290	35,936,620

Coversheet

Update and Possible Vote on NWEA MAP Program

Section: V. School Business
Item: C. Update and Possible Vote on NWEA MAP Program
Purpose: Vote
Submitted by:
Related Material: NWEA MAP Presentation.pdf

MEASURES OF ACADEMIC PROGRESS (MAP) TESTING AND REPORTS

**MINITA CLARK, ASSISTANT PRINCIPAL
CURRICULUM AND STUDENT ACTIVITIES**

BOARD PRESENTATION – APRIL 19, 2017

MAP TEST BASICS

A non-profit organization comprised of educators and researchers called the Northwest Evaluation Association (NWEA) developed the MAP test.

The MAP test is a computer-based, adaptive test that determines a student's instructional level in the areas of reading, language usage and math.

TYPES OF TESTS

There are two types of tests:

- Survey (about 20 minutes/20 questions) gives an overall score but no breakdown by goal area-very useful for placement/guidance department, may be a good mid-year check
- Survey with goals (about 50 minutes/42-64 questions) provides an overall score and goal area scores-more informative for instructors

MAP TEST IN DEPTH

Scores are reported on a Rasch Unit (RIT) scale. The scale is an equal interval scale that shows growth over time. The scale is independent of grade level. RIT scores range from about 150 to 285.

There are differences among Math, Reading and Language Usage RIT scores. The highest score for math is about 285, reading is about 260 and Language Usage is about 255.

ECR 2017-2018 SCHOOL YEAR

**Grades 9, 10 fall, winter and
spring**

**Grade 11, 12 students twice per
year?**

**These are decisions we will have
to make.**

CORRELATION TO STATE TESTS:

NWEA claims that MAP test scores are a reliable predictor of state test SBAC performance (appx 70 to 90 percent accurate).

Scores below 40th percentile considered Basic/Below Basic


Scores above 75th percentile considered Goal/Advanced

MORE INFORMATION

When determining a student's performance level, it is important to look at the norms for each grade level or the percentile range (found on the teacher reports and class by subject reports).

The reading test also gives a Lexile Level for each student.

COMPARATIVE READING DATA



READING												
	K	1	2	3	4	5	6	7	8	9	10	11
	161	181	201	215	224	230	236	240	244	246	248	254
	153	173	191	205	214	221	227	231	234	237	238	240
	148	166	184	198	207	214	220	224	227	229	230	232
Rounded Mean	143	160	176	190	200	207	213	217	220	222	223	223
	137	154	168	183	192	200	206	209	212	214	215	215
	132	147	161	175	185	193	199	202	205	207	208	208
	126	141	153	168	178	186	192	195	197	200	200	200
	K	1	2	3	4	5	6	7	8	9	10	11

“40TH PERCENTILE SCORE” BY GRADE LEVEL (BASED ON FALL 2011 NORMS)

STUDENTS ACHIEVING AT THE 40TH PERCENTILE OR HIGHER ON THE MAP TEST ARE LIKELY TO BE PROFICIENT OR HIGHER ON OUR CURRENT STATE TESTING. HERE ARE THE 40TH PERCENTILE RIT SCORES FOR READING.

Reading “Cut” Scores												
Sea son	Kdg	G 1	G 2	G 3	G 4	G 5	G 6	G 7	G 8	G 9	G 10	G 11
F	140	157	172	186	196	203	208	212	215	217	219	219
W	148	167	180	191	199	206	210	214	217	218	219	220
S	154	173	186	195	203	208	212	216	218	219	219	220

CORRELATION TO COMMON CORE STANDARDS

**Representatives from NWEA helped
create the standards**

**Smarter Balanced Assessment
Consortium (SBAC) using the same
adaptive approach**

**New enhanced test items will be
introduced this year**

The future for MAP?

HOW CAN WE USE THE MAP SCORES:

MAP becomes our high school universal screening test. Students who score below the 40th percentile in reading or math should be closely monitored and create “intensive enrichment” sessions. CFA’s, quizzes and tests will confirm areas of weakness and indicate if progress is occurring. Students should then be placed in tiered intervention groups or sheltered classes if needed (Literacy or Math Tutoring, Writing Workshop or English Workshop).

MAP scores could also be used to place incoming freshman and help support decisions for Honors & AP classes.

MAP scores are also being used to inform instruction in the classroom. The score breakdowns can specify specific areas of strength and weakness for individuals and classes. This can lead to differentiated instruction in the classroom.

HOW WE ARE USING MAP, CONTINUED

MAP scores should be used in LCAP & annual reviews.

Guidance counselors could use the tests to accurately place new students.

Many schools are also finding the tests helpful for conflicts with teacher vs. parent or student course placement recommendations.

Departments can study the average RIT scores at each level course and use it to common plan and create CFA's.

Curriculum map input

MAP REPORTS:

There are a variety of reports that teachers may find useful in determining strengths and weakness of a particular class or a particular student.

Immediate results are seen first by the students.

Time taken to complete the test is not recorded online.

Reports can be accessed 24 hours after students have taken the tests by visiting www.nwea.org.

IMPORTANT REPORTS

Teacher Reports:

These reports allow you to see a table of class listings overall scores and goal area scores (which relate to CCS standards) for each subject.

What questions do you have?

How could teachers and others use this report?

What problems would you anticipate with teachers using these reports?

DIFFERENTIATING INSTRUCTION

Using the data from the teacher report, a teacher selects four different texts at four different Lexile levels that share a similar theme. Students read articles at their instructional levels and report unique information from their texts in small groups in which each member has read a different text.

Students are given tasks to complete during or after reading a instructionally-appropriate text that vary based on individual skills they need to practice. For example, In a group one person may summarize the text, one may fins the main idea, another may analyze the author's purpose .

Class By Subject:

This report provides a table of student scores in reading, language usage or math. Sort the list by name or score.

Grade By Subject:

Look at the scores of an entire grade by subject. Sort by name or score.

Class By RIT:

See a breakdown of the RIT scores of each student in your class for all three tests. Click on a test to see the RIT ranges for only that subject. Once you are there, you can click on a student's name to bring up a chart from the Common Core State Standards DesCartes framework. The chart has three columns. Concepts in the left-hand column are concepts a student has probably mastered. Concepts in the middle column are concepts that meet the instructional level of the student, and the right-hand column contains upcoming concepts to introduce.

CLASS ROSTERS

Class Rosters:

This allows you to view and print individual student progress reports for all of the subject areas for one student or for the whole class.

Examine the table and graph versions of the report.

Which do you prefer? Why?

How might you be able to use this information with students and parents?

What questions do you have? What might you ask the student?

Dynamic Reports: Several reports may be accessed in this section.

Teacher Class Overview:

This test shows if/how students are growing.

A list of instructional activities and strategies beyond the classroom is also available.

This report also projects performance

Lexile Report:

This shows the range of Lexile levels within a class. There are resources available on the Internet to compile book lists and print full-text articles based on Lexile levels.

-Great Free Resource Go your school's homepage and click on the lconn.org

Student Projected Performance*:

This allows teachers to see who is projected to be proficient on each of the tests.

Student Goal Setting Worksheet*:

This is a good document for conferencing with students and sharing their test results.

-This provides a “typical growth” number aligned with an individual’s RIT score.

Comprehensive Data File

After a testing season is complete, you may request a raw data file. This file can be converted to Excel. We can use this file to enter all of the scores into AERIES and our own spreadsheets for analysis.

How you will use this:

- *Use this to triangulate data.*
- *For example, you could create an Excel sheet that synthesized and correlated Practice SBAC, MAP and data.*
- *Since there is no “search by student feature” on the MAP website, this might be a quick way to look up a student without having to consult Aeries*
- *-Use this to look at factors such as gender, special education designation or race and ethnicity.*

HOW TO USE THE DATA TO PROVIDE TARGETED INSTRUCTION:

Keep it simple.

Use the Class by RIT report to identify the weakest areas for your class or student.

Look at the DesCartes chart for that weak area and decide how it relates to the most important parts of your curriculum (power standards). **Focus on one or two skills you can work on that relate to a current unit of study.**

You may prefer the layout of forheteacher.org's NWEA Curriculum Ladders rather than the DesCartes charts.

STUDENT **MOTIVATION**

Students should understand the adaptive nature of the test

Students should know the reasons for the test

Student goal-setting/ Involve them in the process

Avoid test fatigue/over-testing

Consider ways classroom teachers could offer incentives

ISSUES/WHAT TO **THINK ABOUT:**

Empowering students to do their best

Making the test matter

Teacher preparation

Time

YOUR TASK(S)

Choice 1:

- Determine a student's Reading RIT score
- Copy and paste the Reading Ladders sections that corresponds to the student's score into a new document.
- Consider the current unit of study, your own knowledge of the student and your goals
- Based on your preference, bold or underline a couple of areas of focus for your student.

- **Choice 2:**

- Determine the Lexile Level of a student or group of students.
- Use the lconn.org site to find reading materials for an upcoming lesson.

CONTACTS:

El Camino Real Charter High School Phone- 818.595.7500

**Minita Clark, Assistant Principal, Curriculum & Student
Activities ext. 7507**

Eric Wilson, Director Sustainability, ext

Email addresses:

m.clark@ecrchs.net

Coversheet

Discuss and Vote on Adoption of Education for Homeless Children and Youth Policy

Section: V. School Business
Item: G. Discuss and Vote on Adoption of Education for Homeless Children and Youth Policy
Purpose: Vote
Submitted by:
Related Material: Homeless Youth Policy.doc

EDUCATION FOR HOMELESS CHILDREN AND YOUTH POLICY

The Board of Directors of El Camino Real Alliance dba El Camino Real Charter High School (“ECRCHS”) desires to ensure that homeless children and youth: are provided with equal access to its educational program; have an opportunity to meet the same challenging state of California academic standards; are provided a free and appropriate public education; are not stigmatized or segregated on the basis of their status as homeless; and are protected from discrimination on the basis of their homelessness.

Definition of Homeless Children and Youth

The term “homeless children and youth” means individuals who lack a fixed, regular and adequate nighttime residence. It includes children and youths who (42 U.S.C. § 11434a):

1. Are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
2. Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings;
3. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
4. Migratory children and unaccompanied youth (youth not in the physical custody of a parent or guardian) may be considered homeless if they meet the above definition of “homeless.”

Homeless status is determined in cooperation with the parent or guardian. In the case of unaccompanied youth, status is determined by the School Liaison.

School Liaison

The Executive Director designates the following staff person as the School Liaison for homeless students (42 U.S.C. §§11432(g)(1)(J)(ii) & (e)(3)(C)(i)(IV)):

Barrie Gold

Special Education Teacher and Foster/Homeless Youth Liaison
5440 Valley Circle Boulevard
Woodland Hills, California 91367
(818) 595-8004

The School Liaison shall ensure that (42 U.S.C. § 11432(g)(6)):

1. Homeless students are identified by school personnel and through coordination activities with other entities and agencies.
2. Homeless students enroll in, and have a full and equal opportunity to succeed at ECRCHS.
3. Homeless students and families receive educational services for which they are eligible, including services through Head Start programs (including Early Head Start programs) under the Head Start Act, early intervention services under part C of the Individuals with Disabilities Education Act, any other preschool programs administered by ECRCHS, if any, and referrals to health care services, dental services, mental health services and substance abuse services, housing services, and other appropriate services.
4. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
5. Public notice of the educational rights of homeless children is disseminated at places frequented by parents or guardians of such youths, and unaccompanied youths, including schools, shelters, public libraries, and soup kitchens, and in a manner and form understandable to the parents and guardians of homeless youth and unaccompanied youth.
6. Enrollment/admissions disputes are mediated in accordance with law, ECRCHS charter, and Board policy.
7. Parents/guardians and any unaccompanied youth are fully informed of all transportation services, as applicable.
8. School personnel providing services receive professional development and other support.

9. The School Liaison collaborates with State coordinators and community and school personnel responsible for the provision of education and related services to homeless children and youths.
10. Unaccompanied youth are enrolled in school; have opportunities to meet the same challenging State academic standards as the State establishes for other children and youth; and are informed of their status as independent students under section 480 of the Higher Education Act of 1965 and that the youths may obtain assistance from the School Liaison to receive verification of such status for the purposes of the Free Application for Federal Student Aid described in section 483 of the Act.

Enrollment

ECRCHS shall immediately admit/enroll the student (subject to ECRCHS's capacity and pursuant to the procedures stated in the ECRCHS charter and Board policy), even if the student lacks records normally required for enrollment. Records will immediately be requested from the previous school. (42 U.S.C. § 11432(g)(3)(C); Education Code § 48850(a)(3)(A).)

If the student needs to obtain immunizations or does not possess immunization or other medical records, the Executive Director or designee shall refer the parent/guardian to the School Liaison. The School Liaison shall assist the parent/guardian in obtaining the necessary immunizations or records for the student. (42 U.S.C. § 11432(g)(3)(C).)

Enrollment Disputes

If a dispute arises over admissions/enrollment, the student shall be immediately admitted, pending resolution of the dispute. (42 U.S.C. § 11432(g)(3)(E).)

The parent/guardian shall be provided with a written explanation of the admission/enrollment decision, including an explanation of the parent/guardian's right to appeal the decision. He/she shall also be referred to the School Liaison. (42 U.S.C. § 11432(g)(3)(E).)

The School Liaison shall carry out the Board-adopted dispute resolution and complaint process as expeditiously as possible after receiving notice of the dispute. (42 U.S.C. § 11432(g)(3)(E).)

Written Notice

ECRCHS shall provide written notice to the parent or guardian of the child or youth (or, in the case of an unaccompanied youth, the youth), at the time

any child or youth seeks enrollment in ECRCHS and at least twice annually while the child or youth is enrolled in ECRCHS, that (42 U.S.C. § 11432(e)(3)(C)):

1. Shall be signed by the parent or guardian (or, in the case of an unaccompanied youth, the youth);
2. Sets forth the general rights provided in this policy;
3. Specifically states:
 - a. The choice of schools homeless children and youths are eligible to attend, as provided in 42 U.S.C. § 11432(g)(3)(A);
 - b. That no homeless child or youth is required to attend a separate school for homeless children or youths;
 - c. That homeless children and youth shall be provided comparable services described in this policy, including transportation services, educational services, and meals through school meals programs; and
 - d. That homeless children and youth should not be stigmatized by school personnel; and
4. Provides contact information for the School Liaison and the State Coordinator for Education of Homeless Children and Youths.

Such notice shall be provided to the parent or guardian (or, in the case of an unaccompanied youth, the youth) in a manner and form understandable to such parent or guardian (or youth), including, if necessary and to the extent feasible, in the native language of such parent or guardian (or youth).

Comparable Services

Each homeless child or youth shall promptly be provided services comparable to services offered to other students in ECRCHS such as (42 U.S.C. § 11432(g)(4)):

- Transportation services
- Educational services for which the child or youth meets eligibility criteria, such as educational programs for students with disabilities and educational programs for students with limited English proficiency
- Programs in vocational and technical education
- Programs for gifted and talented students

- School nutrition programs

Transportation

ECRCHS shall ensure that transportation is provided for homeless students to and from ECRCHS, at the request of the parent or guardian (or liaison). (42 U.S.C. § 11432(g)(1)(J).)

Coversheet

Discuss and Vote on Adoption of Education for Foster Youth Policy

Section: V. School Business
Item: H. Discuss and Vote on Adoption of Education for Foster Youth Policy
Purpose: Vote
Submitted by:
Related Material: Foster Youth Policy.doc

EDUCATION FOR FOSTER YOUTH POLICY

Introduction

The Board of Directors of El Camino Real Alliance dba El Camino Real Charter High School ("ECRCHS") recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs. To enable such students to achieve state and charter school academic standards, ECRCHS shall provide them with full access to ECRCHS's educational program and implement strategies identified as necessary for the improvement of the academic achievement of foster youth in ECRCHS's local control and accountability plan (LCAP).

Definitions

Foster youth means a child who has been removed from his/her home pursuant to California Welfare and Institutions Code section 309, is the subject of a petition filed under Welfare and Institutions Code sections 300 or 602, or has been removed from his/her home and is the subject of a petition filed under Welfare and Institutions Code 300 or 602.

Person holding the right to make educational decisions means a parent, guardian, or responsible person appointed by a court to make educational decisions pursuant to Welfare and Institutions Code sections 361 or 726, or Education Code 56055.

School of origin means the school that the foster youth attended when permanently housed or the school in which he/she was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that the foster youth attended within the immediately preceding 15 months, the ECRCHS liaison for foster youth, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, shall determine, and in the best interests of the foster youth, the school is the school of origin.

Best interests means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, the opportunity to be educated in the least restrictive educational program and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all ECRCHS students.

ECRCHS Liaison

In order to help facilitate the enrollment, placement, and transfer of foster youth to ECRCHS, the Board of Directors shall designate an ECRCHS foster

youth liaison. The Board of Directors designates the following position as ECRCHS's liaison for foster youth:

Barrie Gold
Special Education Teacher and Foster/Homeless Youth Liaison
5440 Valley Circle Boulevard
Woodland Hills, California 91367
(818) 595-8004

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in ECRCHS, and checkout from ECRCHS of students in foster care.
2. Ensure proper transfer of credits, records, and grades when students in foster care transfer to or from ECRCHS.

When a student in foster care is enrolling in ECRCHS, the ECRCHS liaison shall contact the school last attended by the student to obtain, within two business days, all academic and other records. When a foster youth is transferring to a new school, the ECRCHS liaison shall provide the student's records to the new school within two business days of receiving the new school's request.

3. When required by law, notify the foster youth's attorney and the appropriate representative of the county child welfare agency of pending expulsion proceedings if the decision to recommend expulsion is a discretionary act under ECRCHS's charter; pending proceedings to extend a suspension until an expulsion decision is rendered if the decision to recommend expulsion is a discretionary act under ECRCHS's charter; and, a manifestation determination prior to a change in the foster youth's placement, when he/she is a student with a disability under state and federal special education laws.
4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973.
5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school

services.

6. Develop protocols and procedures for creating awareness for ECRCHS staff, including but not limited to principals, deans, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth.
7. Collaborate with the county placing agency, social services, probation officers, juvenile court officers, and other appropriate agencies to help coordinate services for ECRCHS's foster youth.
8. Monitor the educational progress of foster youth and provide reports to the Executive Director or designee and the Board of Directors based on indicators identified in ECRCHS's local control and accountability plan.
9. This policy does not grant the ECRCHS liaison authority that supersedes the authority granted under state and federal law to a parent or legal guardian retaining educational rights, a responsible person appointed by the court to represent the child pursuant to Welfare and Institutions Code sections 361 or 726, a surrogate parent, or a foster parent exercising authority under the Education Code. The role of the ECRCHS liaison is advisory with respect to placement options and determination of the school of origin.

Enrollment

A student placed in a licensed children's institution or foster family home shall attend programs operated by ECRCHS unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency, or in another local educational agency.
2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interest of the student to be placed in another educational program and submits a written statement to ECRCHS indicating that determination and that he/she is aware of the following:
 - a. The student has a right to attend a regular public school in the least restrictive environment.

- b. The alternate educational program is a special education program, if applicable.
 - c. The decision to unilaterally remove the student from ECRCHS and to place him/her in an alternate education program may not be financed by ECRCHS.
 - d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student.
3. At the initial placement or any subsequent change in placement, the student exercises his/her right to continue in his/her school of origin, as defined above.
- a. The student may continue in the school of origin for the duration of the court's jurisdiction.
 - b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in his/her school of origin for the remainder of the academic school year.
 - c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in his/her school of origin until he/she graduates.
 - d. If the student is transitioning between school grade levels, he/she shall be allowed to continue in the district of origin in the same attendance area to provide him/her the benefit of matriculating with his/her peers in accordance with the established feeder patterns of school districts. A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

The ECRCHS liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, recommend that the youth's right to attend the school of origin be waived and he/she be enrolled in any school that students living in the attendance area of the school district in which the foster youth resides are eligible to attend or in ECRCHS consistent with current enrollment procedures. All decisions shall be made in accordance with the foster youth's best interests.

Prior to making any recommendation to move a foster youth from his/her school of origin, the liaison shall provide the youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how the recommendation serves the youth's best interests.

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the youth would be served by his/her transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth, consistent with any enrollment procedures if the next school is a charter school. The foster youth shall be immediately enrolled even if he/she:

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation.

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the youth has the right to remain in the school of origin pending resolution of the dispute. The dispute shall be resolved in accordance with the existing ECRCHS dispute resolution process.

Transportation

ECRCHS shall not be responsible for providing transportation to allow a foster child to attend school, unless required by federal law. ECRCHS is not prohibited from providing transportation, at its discretion, to allow a foster child to attend school.

Effect of Absences on Grades

The grades of a student in foster care shall not be lowered for any absence from school that is due to either of the following circumstances:

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades shall be calculated as of the date he/she left school.
2. A verified court appearance or related court-ordered activity.

Transfer of Coursework and Credits*

When a foster youth transfers into ECRCHS, ECRCHS shall accept and issue full credit for any coursework that the foster youth has satisfactorily completed while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the foster youth to retake the course.

If the foster youth did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall not be required to retake the portion of the course that he/she completed at his/her previous school. However, ECRCHS may require the foster youth to retake the portion of the course completed if, in consultation with the holder of educational rights for the foster youth, ECRCHS finds that the foster youth is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a foster youth in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course.

In no event shall ECRCHS prevent a foster youth from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California.

Applicability of Graduation Requirements*

To obtain a high school diploma, a foster youth shall pass the high school exit examination in English language and mathematics (if required by State law), complete all courses required by ECRCHS, and fulfill any additional graduation requirement prescribed by the Board.

However, when a foster youth who has completed his/her second year of high school transfers ECRCHS, he/she shall be exempted from all ECRCHS -adopted coursework and other ECRCHS -established graduation requirements, unless ECRCHS makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the foster youth's transfer, the Executive Director or designee shall notify the foster youth, the person holding the right to make educational decisions for him/her, and the foster youth's social worker of the availability of the exemption and whether the foster youth qualifies for it.

To determine whether a foster youth is in his/her third or fourth year of high school, ECRCHS shall use either the number of credits the foster youth has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her for the exemption.

The Executive Director or designee shall notify any foster youth who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the foster youth's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges.

ECRCHS shall not require or request a foster youth to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a foster youth or any person acting on behalf of a foster youth.

Upon making a finding that a foster youth is reasonably able to complete ECRCHS graduation requirements within his/her fifth year of high school, the Executive Director or designee shall:

1. Inform the foster youth and the person holding the right to make educational decisions for him/her of the foster youth's option to remain in school for a fifth year to complete ECRCHS authorizer's graduation requirements, consistent with the laws regarding continuous enrollment and satisfactory progress for ECRCHS students over age 19, and how that will affect his/her ability to gain admission to a postsecondary educational institution.
2. Provide information to the foster youth about transfer opportunities available through the California Community Colleges.
3. Upon agreement with the foster youth or, if he/she is under 18 years of age, the person holding the right to make educational decisions for him/her, permit the foster youth to stay in school for a fifth year to complete ECRCHS's graduation requirements.

Eligibility for Extracurricular Activities

A foster youth whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities.

Complaints of Noncompliance*

Complaints of noncompliance with this policy shall be governed by ECRCHS's Uniform Complaint Procedures policy.

*These provisions are also applicable to former juvenile court school pupils, which are defined as pupils who, upon completion of the pupil's second year of high school, transfer to a charter school, excluding a charter school or school district operated by the Division of Juvenile Justice of the Department of Corrections and Rehabilitation, from a juvenile court school. These provisions may be utilized for such pupils at ECRCHS's discretion.

Coversheet

Discuss and Vote on Resolution Re Material Revision for Shoup Property

Section: V. School Business
Item: I. Discuss and Vote on Resolution Re Material Revision for Shoup Property
Purpose: Vote
Submitted by:
Related Material: Resolution re Material Revision Shoup Property.pdf

**BOARD OF DIRECTORS
EL CAMINO REAL ALLIANCE**

**RESOLUTION
RE: MATERIAL REVISION SHOUP PROPERTY**

The Board of Directors (“Board”) of El Camino Real Alliance (“ECRA”), a tax exempt, California nonprofit public benefit corporation doing business as El Camino Real Charter High School, does hereby adopt the following resolution regarding a material revision to its charter to allow for up to 300 students in its Independent Study program at the property located at 7401 Shoup Avenue, West Hills, CA 91307 (the “Shoup Property”).

WHEREAS, ECRA purchased the Shoup Property in or about November 17, 2015, specifically for the purpose of conducting its Independent Study program there; and

WHEREAS, ECRA must submit a material revision to the Los Angeles Unified School District (“LAUSD”) to allow for such use of the Shoup Property and the resultant increase in enrollment; and

WHEREAS, ECRA’s Board of Directors seeks to have a material revision submitted to the LAUSD to allow for use of the Shoup Property for ECRA’s Independent Study program for up to 300 students and to allow for a commensurate increase in enrollment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby adopts the foregoing resolution to have ECRA, through its Executive Director David Hussey, submit a request for material revision to LAUSD. A copy of the material revision request to be submitted is attached hereto as Exhibit A. The Executive Director is also authorized to otherwise act on behalf of ECRA with respect to the material revision application process.

BE IT FURTHER RESOLVED, that the Secretary of the Board hereby is authorized to certify this resolution.

* * *

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by the following vote at a regular Board meeting this 17th day of May, 2017.

By: _____
Scott Silverstein, Secretary

EXHIBIT A



EL CAMINO REAL CHARTER HIGH SCHOOL

A California Distinguished School

5440 Valley Circle Boulevard
Woodland Hills, California 91367
818.595.7500 TEL; 818.710.9023 FAX

www.ecrchs.net

JONATHAN WASSER
Board President

DAVID HUSSEY
Executive Director

May 17, 2017

VIA OVERNIGHT MAIL

José Cole-Gutiérrez, Director
Charter Schools Division
Los Angeles Unified School District
333 S. Beaudry Avenue, 20th Floor
Los Angeles, California 90017

**Re: El Camino Real Charter High School Request for Material Revision
Shoup Property**

Dear Mr. Cole-Gutiérrez:

On behalf of El Camino Real Charter High School (“ECRCHS” or the “Charter School”), I am writing to request a material revision of ECRCHS’s charter petition. This letter, and the enclosed documents, was prepared consistent with the Los Angeles Unified School District (“LAUSD” or the “District”) Charter Schools Division’s (“CSD”) Administrative Procedures for Charter School Authorizing (revised September 10, 2013) and Request for Material Revision Checklist (revised as of the same date).

RELEVANT BACKGROUND INFORMATION

On or about May 22, 2012, ECRCHS amended its charter through a fully-executed Amendment to Charter, to include an Alternative Education and Intervention Program. Subsequently, in September 2013, to meet the needs of those students who are unable to attend school in the traditional format, ECRCHS started an Independent Study program.

Currently, the Independent Study program on its main campus located at 5440 Valley Circle Boulevard, Woodland Hills, CA 91367 (the “Main Campus”), has approximately 100 students. However, it is ECRCHS’ understanding that there are more students in the Charter School and in the community who would like to be part of the program.

To meet this need, ECRCHS purchased certain real property located at 7401 Shoup Avenue, West Hills, California 91307 (the “Shoup Property”) on or about November 17, 2015, specifically for the purpose of housing its Independent Study program. The Shoup Property was previously a non-public school, and thus its facilities were well suited to convert for ECRCHS’ use.

The mission of ECRCHS is to prepare our diverse student body for the next phase of their educational, professional, and personal journey through a rigorous, customized academic program that inspires the development of students’ unique talents and skills, builds character, and provides opportunities for civic engagement and real-world experiences.



May 17, 2017

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On November 10, 2015, LAUSD's Board unanimously approved ECRCHS's charter renewal petition (the "Petition"). The Petition identified ECRCHS's Independent Study program, at length. (*See* Petition at pp. 98-100.)

On April 18, 2017, LAUSD approved ECRCHS' material revision to increase enrollment from 3,600 to 3,800 on the Main Campus. ECRCHS seeks a material revision to allow for its Independent Study program to be operated at the Shoup Property, for up to 300 students.

On May 5, 2017, ECRCHS' Executive Director met with LAUSD Board member, Scott Schmerelson, and advised Mr. Schmerelson that ECRCHS would be submitting this material revision.

On May 10, 2017, ECRCHS' Executive Director communicated with Aida Tatiossian of LAUSD's Charter School Division, and advised Ms. Tatiossian that ECRCHS would be submitting this material revision.

Current Request

ECRCHS seeks an increase in its enrollment capacity, to allow for an enrollment capacity of 3,800 students at the Main Campus (which it currently has, subsequent to LAUSD Board's approval of the prior material revision on April 18, 2017), and 300 independent study students at the Shoup Property. The latter represents an expansion of the Charter School's Independent Study program, which is described below and which was set forth in detail in ECRCHS' charter renewal petition which was unanimously approved by LAUSD's Board.

ANALYSIS AND DISCUSSION

The Independent Study program assists students who are unable to attend school in the traditional five days a week format. It is designed for students with special interests and abilities, scheduling problems or individual needs that cannot be accommodated in the traditional school. Students who graduate from the Independent Study program receive an ECRCHS diploma. The addition of these programs has allowed ECRCHS to provide enhanced academic support services to at-risk students and improve their chances of completing high school, as evidenced in the steadily increasing graduation rate and steadily decreasing dropout rate. The Charter School now wishes to expand its offerings for Independent Study, based upon demand from and needs of the students and the community.

The following charts demonstrate the growth of the Independent Study Program (which has been counted as a portion of ECRCHS's enrollment capacity; this material revision seeks to break out that program into its own enrollment capacity).



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Independent Study Program

Year	Enrollment	12 th	11 th	10 th	9 th	4-year Grads	5-year Grads	6-year Grads
2013-14	61	26	18	11	6	18 (69.2%)	8 (30.8%)	0
2014-15	105	56	30	15	4	38 (67.9%)	18 (32.1%)	0
2015-16	129	74	35	14	6	50 (67.6%)	22 (29.7%)	2 (2.7%)
2016-17	139	83	39	9	8	42 (50.6%)	29 (34.9%)	12 (14.5%)

ECRCHS’s weighted 3-Year Average Academic Performance Index (“API”) score was 823. The Charter School’s most recent statewide and similar schools’ API ranks were 9 and 7, respectively. With such excellent educational indication already in place, the Charter School aspires to improve its graduation rate and to offer more vocational opportunities to students, thus preparing all students for options that are available after high school. The Charter School provides a strong and proven educational program for its students, and desires to be able to offer that program to more students.

IDENTIFICATION AND DESCRIPTION OF CHANGES

ECRCHS’s charter renewal petition, unanimously approved by LAUSD’s Board on November 10, 2015, and revised pursuant to the material revision approved by LAUSD’s Board on April 17, 2017, will be revised as follows:

General Information Table (page 3):

The number of students in the first year will be:	4,100: 3,800 at the main campus; and 300 in the Independent Study Program at the Shoup Property
The enrollment capacity is: (Enrollment capacity is defined as the total number of students who may be enrolled in Charter School regardless of student residency.)	4,100: 3,800 at the main campus; and 300 in the Independent Study Program at the Shoup Property



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Independent Study Program (page 19):

Independent Study Program: ECHRCHS' independent study program is located at the campus at 7401 Shoup Avenue, West Hills, CA (the "Shoup Property"). This program assists students who are unable to attend school in the traditional five days a week format. It is designed for students with special interests and abilities, scheduling problems or individual needs that cannot be accommodated in the traditional school. Students will not be placed in the Independent Study program unless they meet the criteria described herein, and students must also have Charter School approval and the approval of the parent/guardian. This program offers courses that meet the CSU/UC college A-G course requirements. All of the courses are offered online as well as on campus from NCLB qualified teachers on campus. Students must be all independent study eligibility requirements. Because this program offers rigorous, challenging courses, students must be able to work independently and have a desire to learn. Students who graduate from this program receive an ECRCHS diploma.

[Changes from the approved charter are reflected in gray text above.]

Enrollment Plan (page 22):

ECRCHS is currently authorized to serve 3,800 students in grades 9-12 in a site-based program, and plans to add 300 students to the Independent Study program. The following projects enrollment with the assumption the increase to the Independent Study program will be approved:

Enrollment Plan

Main Campus	2016-17	2017-18	2018-19	2019-20	2020-21
9 th grade	900	900	900	900	900
10 th grade	925	925	925	925	925
11 th grade	975	975	975	975	975
12 th grade	1,000	1,000	1,000	1,000	1,000
Total	3,800	3,800	3,800	3,800	3,800
Independent Study Shoup Property	2016-17	2017-18	2018-19	2019-20	2020-21
9 th – 12 th grade	300	300	300	300	300
Total	300	300	300	300	300
Grand Total	4,100	4,100	4,100	4,100	4,100



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CONCLUSION

ECRCHS is eager to work with the District to address any questions or concerns regarding its charter petition material revision request. Please do not hesitate to contact me at your convenience.

Sincerely,

David Hussey
Executive Director

Coversheet

Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director

Section: VII. Reconvene to Open Session
Item: B. Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director
Purpose: Vote
Submitted by:
Related Material: Resolution re Executive Director.docx

BOARD OF DIRECTORS EL CAMINO REAL ALLIANCE

RESOLUTION RE: EXECUTIVE DIRECTOR

The Board of Directors (“Board”) of El Camino Real Alliance (“ECRA”), a tax exempt, California nonprofit public benefit corporation operating a public charter school, does hereby adopt the following resolution pursuant to the provisions of the California Nonprofit Integrity Act, and as also required by the Internal Revenue Service requirements for tax exempt 501(c)(3) entities:

WHEREAS, when ECRA considers renewing or extending a contract term or modifying total compensation (separate from organization wide increases) to be paid to the ECRA Executive Director, the Board must ensure that such compensation is reasonable; and

WHEREAS, the Board must determine the compensation of the ECRA Executive Director within the confines of legal requirements and best practices for tax exempt, nonprofit corporations; and

WHEREAS, the Board must ensure the Executive Director compensation is within the range of similar organizations across the region, also taking into account other factors the Board believes pertinent to the setting of its Executive Director’s compensation; and

WHEREAS, the Board desires to take all recommended steps to ensure the compensation paid to the Executive Director is reasonable, and that the Board has followed legally required procedures, as detailed below:

1. Approval of Compensation. The Board must evaluate the compensation of the ECRA’s Executive Director and approve in advance any change to the compensation for the Executive Director.
2. Definitions. For purposes of this resolution, the ECRA’s executive officer is the Executive Director, and the total compensation paid to the CBO is understood to include a base salary, any bonuses, retirement benefits, fringe benefits, liability insurance premiums, and other monetary or non-monetary benefits provided.
3. Recusal. Any Board members related to the Executive Director, any employee Board members reporting to the Executive Director or under his/her supervision, or any other individual having a personal interest in the compensation paid to the Executive

Director, and the Executive Director himself/herself have been excluded from the Board's discussion and determination of reasonable compensation.

4. Determining Compensation. The Board's review of compensation data will guide the Board prior to its making any decisions to alter the Executive Director's compensation to ensure the compensation to be paid is reasonable. When determining whether the compensation or any change to compensation is reasonable, the Board:
 - a. Has been presented with and considered comparability data and compared the compensation to be paid to the Executive Director with the compensation paid to the equivalent senior officers from at least three (3) similar organizations operating in metropolitan areas that have comparable revenues, employees, service populations and skills.
 - b. Recognizes the unique benefits provided by the Executive Director to ECRA, including the following: (1) knowledge of the ECRA educational program; (2) fidelity to the job description and position requirements as articulated in the charter petitions; and (3) the special knowledge, experience, and relationships with community members possessed by the Executive Director, which would be difficult to replace.
5. Source of Comparability Data. The Board has reviewed comparability data by documenting the compensation paid to officers holding similar positions in similar organizations. (See attached documentation at **Exhibit A**, Executive Director Reasonable Compensation Comparability Data, attached here and incorporated by reference.) Specifically, the compensation paid to school leaders at similar nonprofits operating public charter schools, this information obtained by contact with conversion charter schools in the area as well as with a charter school in the San Diego area.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby adopts the foregoing resolution.

BE IT FURTHER RESOLVED, that the Secretary of the Board hereby is authorized to certify this resolution.

* * *

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by the following vote at a regular Board meeting this 17th day of May, 2017.

By: _____
Scott Silverstein, Secretary

EXHIBIT A

Executive Director Reasonable Compensation Comparability Data

School/District	Enrollment Oct 15-16 CBEDS	Title	Annual Salary	Rank
Granada Hills Charter HS	4,480	CEO	\$230,000.00	1
Palisades Charter HS	2,970	Executive Director/Principal	\$198,371.00	2
Birmingham Comm. Charter HS	3,278	CEO/Principal	\$187,425.00	3
Helix Charter HS	2,500	Executive Director	\$183,150.00	4