



El Camino Real Charter High School

Board Meeting

Date and Time

Wednesday March 15, 2017 at 5:00 PM PDT

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

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Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A. Record Attendance and Guests		Daniel Chang	1 m
B. Call the Meeting to Order		Jonathan Wasser	1 m
C. MOMENT OF SILENCE		Jonathan Wasser	5 m
D. Pledge of Allegiance		Scott Silverstein	1 m
E. Public Comments		Public	10 m
F. Executive Director Update	Discuss	David Hussey	5 m
G. UTLA Update	Discuss	Jason Kinsella	5 m
H. PRESENTATION BY THE VILLAGE NATION	Discuss	Joyce Germaine Watts	5 m

	Purpose	Presenter	Time
<p>In follow-up to their presentation at the January 2017 Board meeting, The Village Nation will respond to Board member questions regarding student test scores and achievement outcomes.</p>			
I.	Committee Updates	Scott Silverstein	5 m
II.	Consent		5:38 PM
A.	Review and Vote on February 15, 2017 Regular Board Meeting Minutes	Approve Minutes Jonathan Wasser	5 m
B.	Review and Vote on February 27, 2017 Special Board Meeting Minutes	Approve Minutes Jonathan Wasser	5 m
III.	Governance		5:48 PM
A.	APPROVE CCO JOB DESCRIPTION TO SUBMIT AS REVISION TO CHARTER	Vote Daniel Chang	5 m
<p>The MOU requires that ECRA submit a revision to the ECRCHS charter to reflect changes in governance, executive positions, qualifications, or back officer providers. The charter has not yet been revised to reflect the addition of the CCO.</p>			
B.	Committee Report on Executive Director Evaluation and Recommendation	Discuss Jonathan Wasser	10 m
<p>The Ad Hoc Committee will discuss the status of their evaluation of David Hussey as Executive Director.</p>			
C.	VOTE ON EXECUTIVE DIRECTOR EVALUATION	Vote Jonathan Wasser	5 m
<p>Discussion and possible vote on whether to offer current Executive Director David Hussey a new contract.</p>			
D.	REVIEW AND VOTE ON LAUSD CHARTER TRANSPARENCY RESOLUTION	Vote Daniel Chang	5 m
<p>LAUSD adopted its Charter Transparency Resolution on January 12, 2016, requiring charter schools to make certain information available to the public. ECRCHS began uploading the necessary documentation shortly after the Resolution was passed; however, as part of the Compliance Review, the Board is required to adopt the Resolution.</p>			

	Purpose	Presenter	Time
<p>E. Review and approve Certification of Board Compliance Review</p> <p>LAUSD's Charter Schools Division requires the Certification of Board Compliance Review to be executed and submitted by no later than March 17, 2017.</p>	Vote	Daniel Chang	10 m
<p>IV. School Business</p>			<p>6:23 PM</p>
<p>A. Board Election Update</p> <p>There are three (3) board positions up for reelection in June 2017: two (2) teacher representatives and one (1) parent representative.</p> <ul style="list-style-type: none"> - Discuss closing dates for applicants - Review speaking venues for Parent and Teacher Rep candidates - Review Election dates Selected - Review of electronic voting process with Fernando Delgado 	Discuss	Jonathan Wasser	10 m
<p>B. Update on Technology</p> <ul style="list-style-type: none"> - Report on aging computer devices, provide inventory of current computer devices. - Update on LAUSD to ECRA network transition. 	Discuss	Fernando Delgado	10 m
<p>C. SET UP SCOPE OF WORK FOR A TRAFFIC STUDY</p> <p>Discussion re setting up a scope of work for a traffic study.</p>	Discuss	Scott Silverstein	10 m
<p>D. DISCUSS ADDITIONAL OPPORTUNITIES TO REACH OUT TO THE COMMUNITY THROUGH THE VARIOUS STAKEHOLDER GROUP</p>	Discuss	Darin Ryburn	10 m
<p>E. DISCUSS ADVANCING TECHNOLOGY</p> <p>Discussing advancing technology at ECRCHS.</p>	Discuss	Beatriz Chen	5 m
<p>V. Financial</p>			<p>7:08 PM</p>
<p>A. Discuss Allocation of Resources and Strategies to Enhance Communication of Available Resources</p> <p>Discuss allocation of resources and strategies to enhance communication of available resources for academic and extracurricular activities.</p>	Discuss	Julie Kornack	10 m
<p>B. Review and Vote on January Check Registers</p>	Vote	Phil Alfonso	10 m

	Purpose	Presenter	Time
C. JANUARY 2017 FINANCIAL UPDATE	Discuss	EdTec	10 m
D. Discuss Stipend for Human Resource Certifications	Discuss	David Hussey	10 m
E. Discuss and vote on renewal of \$5 million Line of Credit with Hanmi Bank	Vote	Daniel Chang	5 m
<p>This LOC would only be used in the event of an emergency or unforeseen event, we have a \$0 balance. Hanmi Bank has approved the renewal of the LOC, need Board approval to proceed.</p>			
F. Discuss and vote on modification to College Readiness Block Grant Budget	Vote	Daniel Chang	5 m
<p>On January 18, 2017, the Board approved a proposed Budget for the College Readiness Block Grant. Subsequently, ECRCHS was advised that the budget could not be used for one of the items, "Food at Parent Meetings." ECRCHS has modified the budget to remove this item and instead replace it with a college student tutors for geometry classes, which has the highest percentage of failing grades.</p>			
G. Discuss and Vote on OpTerra's Proposals for Use of Prop 39 Funds	Vote	OpTerra	10 m
<p>At the February 15, 2017 Board Meeting, OpTerra was asked to submit a revised design build scope of work based on the items previously presented, less solar. OpTerra will provide their updated proposed design build scope of work.</p>			
H. DISCUSS AND VOTE ON AUDITOR	Vote	Scott Silverstein	10 m
<p>The Audit Committee will discuss their recommendation for the selection of an auditor to conduct the 2016-2017 Annual Audit.</p>			
VI. Closing Items			8:18 PM
A. Adjourn Meeting	Vote	Jonathan Wasser	1 m

Coversheet

PRESENTATION BY THE VILLAGE NATION

Section: I. Opening Items
Item: H. PRESENTATION BY THE VILLAGE NATION
Purpose: Discuss
Submitted by:
Related Material: Village Nation Data Presentation.pdf



**Data Presentation
to the
El Camino Real
Alliance Board

by

The Village Nation

March 15, 2017**



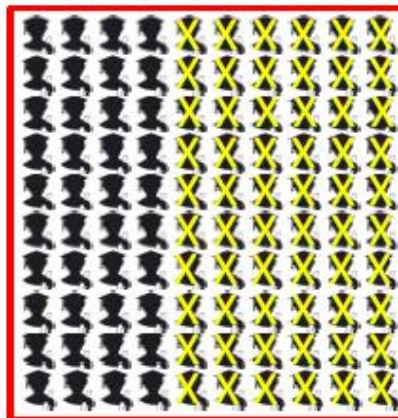
www.thevillagenation.com

STUDENT OUTCOMES



Was this the Dream?

More than 60 years after Brown v. Board of Education...



Why are
6 out of 10*
Valley African American HS grads
NOT QUALIFIED
to apply to CSU or UC?

What fate awaits us all, as these our sons and daughters enter adulthood?

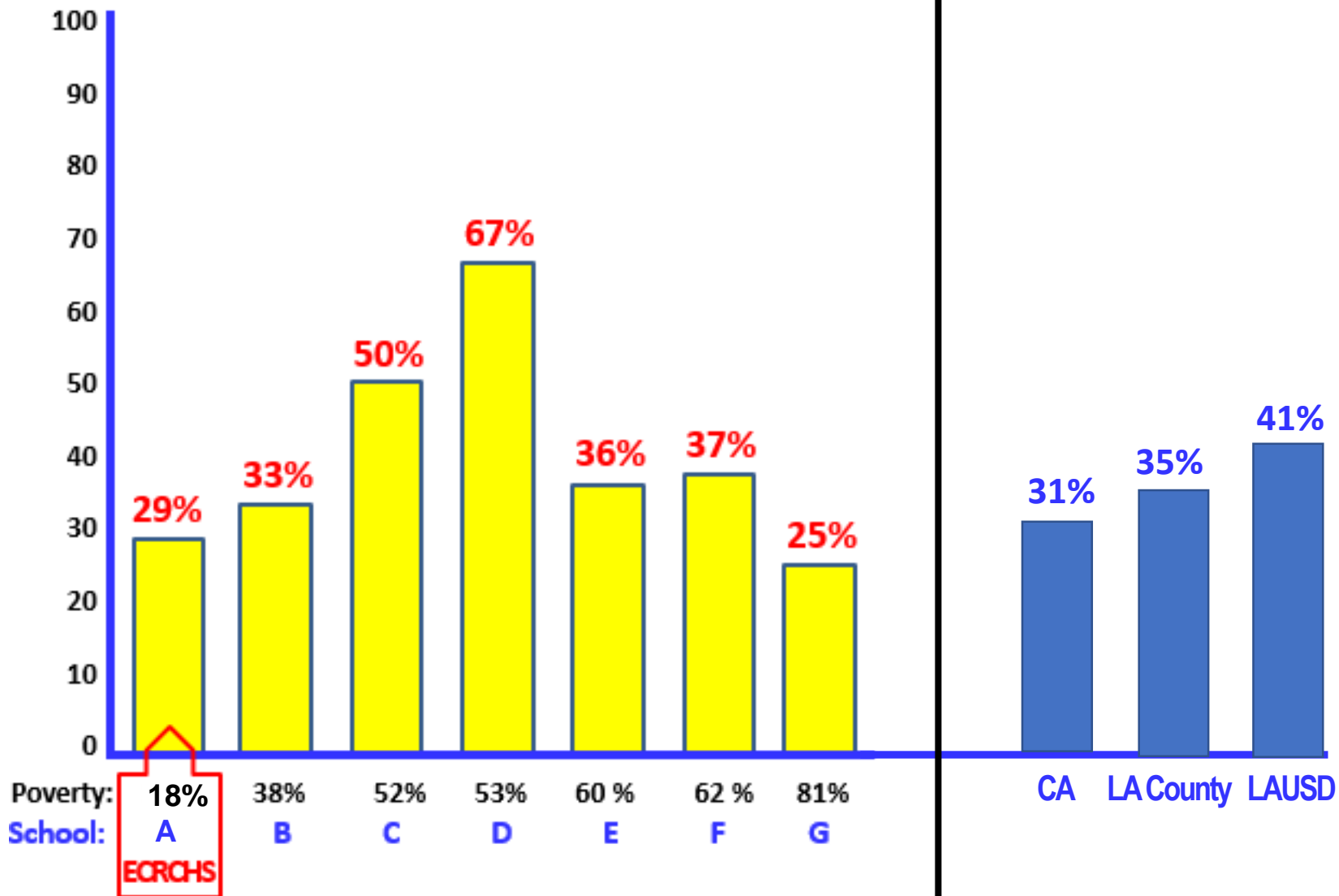
*In some schools, NO Black males were qualified

Learn what you can do to change this picture now!
**ATTEND THE ANNUAL VALLEY K-12
AFRICAN AMERICAN PARENT SUMMIT**
Saturday, September 26th / 9 AM - Noon
during **LAVC College Fest**, 5800 Fulton Av 91401

"College begins in Kindergarten"

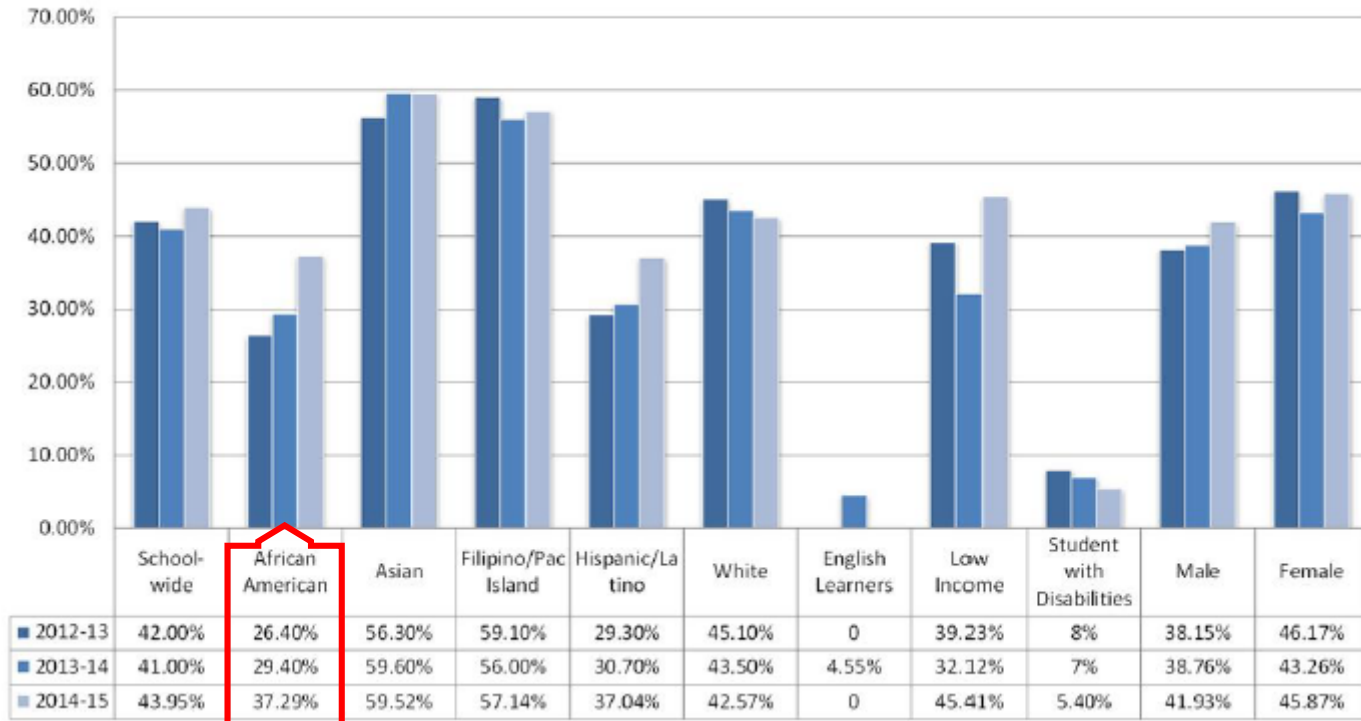


% OF VALLEY AFRICAN AMERICAN SENIORS COMPLETING A – G COURSE SEQUENCE 2014



* In schools with 70 or more African Americans enrolled

A-G Met 2012-2015

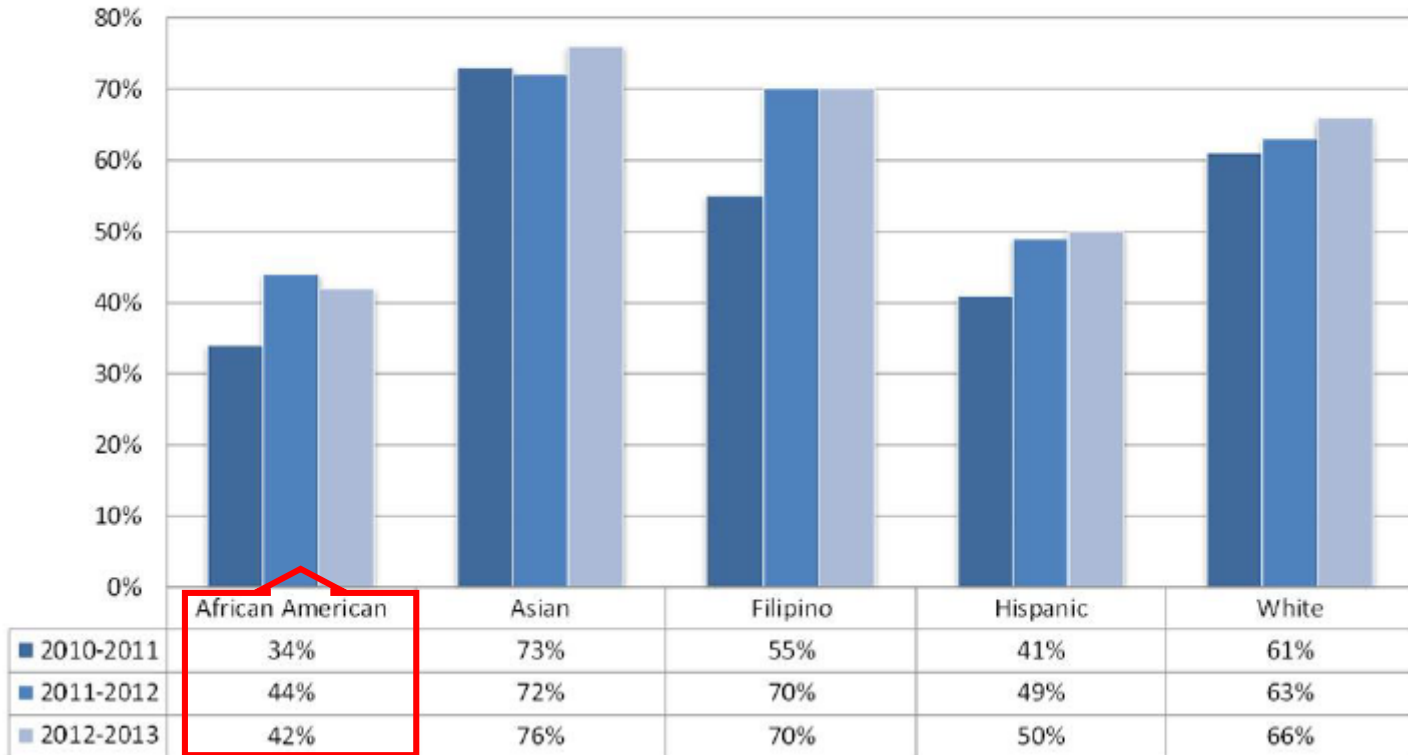


CST: English Language Arts						
	% Far Below Basic/Below Basic			% Proficient/Advanced		
Subgroups	2010-2011	2011-2012	2012-2013	2010-2011	2011-2012	2012-2013
African American	12%	18%	10%	57%	56%	54%
Asian	4%	4%	4%	79%	85%	85%
Filipino	9%	3%	4%	68%	81%	79%
Hispanic	15%	11%	10%	53%	56%	58%
White	9%	8%	8%	72%	74%	74%

CST: Mathematics						
	% Far Below Basic/Below Basic			% Proficient/Advanced		
Subgroups	2010-2011	2011-2012	2012-2013	2010-2011	2011-2012	2012-2013
African American	41%	36%	43%	20%	34%	26%
Asian	14%	10%	12%	65%	71%	61%
Filipino	28%	11%	28%	47%	65%	35%
Hispanic	34%	25%	42%	28%	40%	33%
White	24%	18%	26%	45%	56%	48%

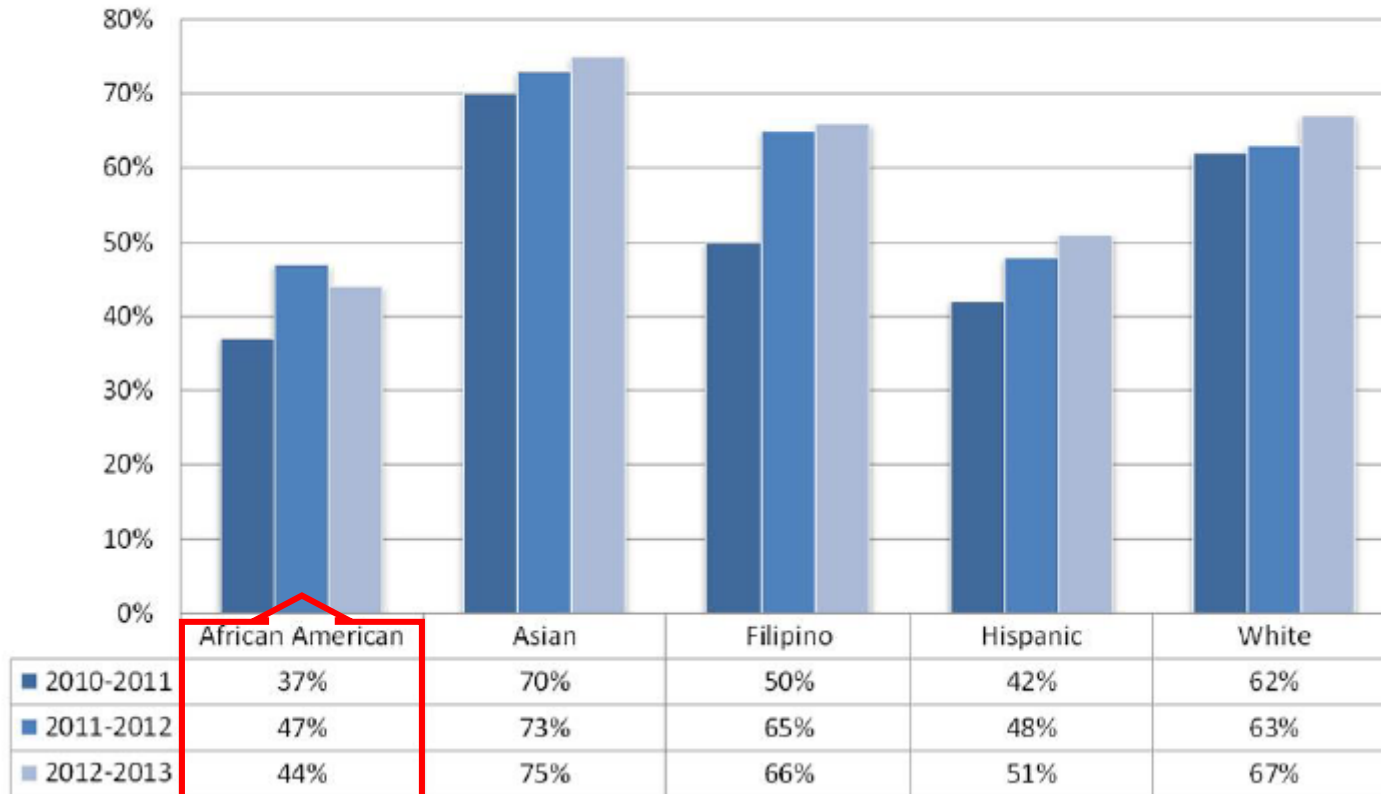
CST Science

% Proficient and Advanced



CST Social Science

% Proficient and Advanced



SAT

There were 479 students at ECRCHS who took the SAT test during the 2015-2016 school year. Out of the 479 SAT tests, 338 of the students were seniors (2016). 141 juniors took the test.

Ethnicities	Test Takers	Critical Reading	Mathematics	Writing
American Indian	1	--	--	--
Asian	105	519	573	519
Black/African American	33	456	465	462
Native Hawaiian or Other Pacific Islander	--	--	--	--
Hispanic or Latino	115	480	478	479
White	185	526	524	529
Two or more races	9	593	553	551
Other	6	587	622	557
No Response	25	541	556	529
Total	479	511	523	511

Attendance 2014-2015

All	96.79%
Male	96.84%
Female	96.74%

African American

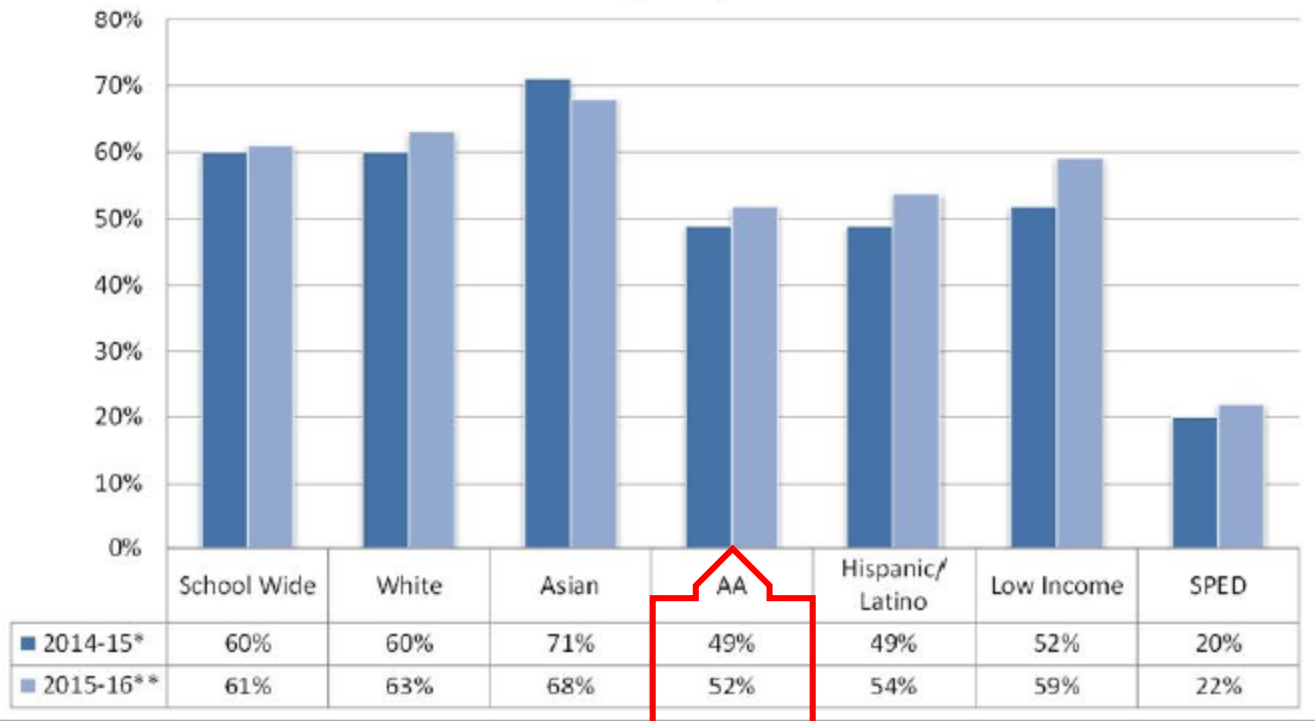
All	96.81%
Male	97.50%
Female	96.22%

Percentage of students meeting or exceeding standard on SBAC ELA by subgroup

SBAC ELA - Students Meeting or Exceeding Standards

* School wide participation rate in 2014-15: **79.8%**

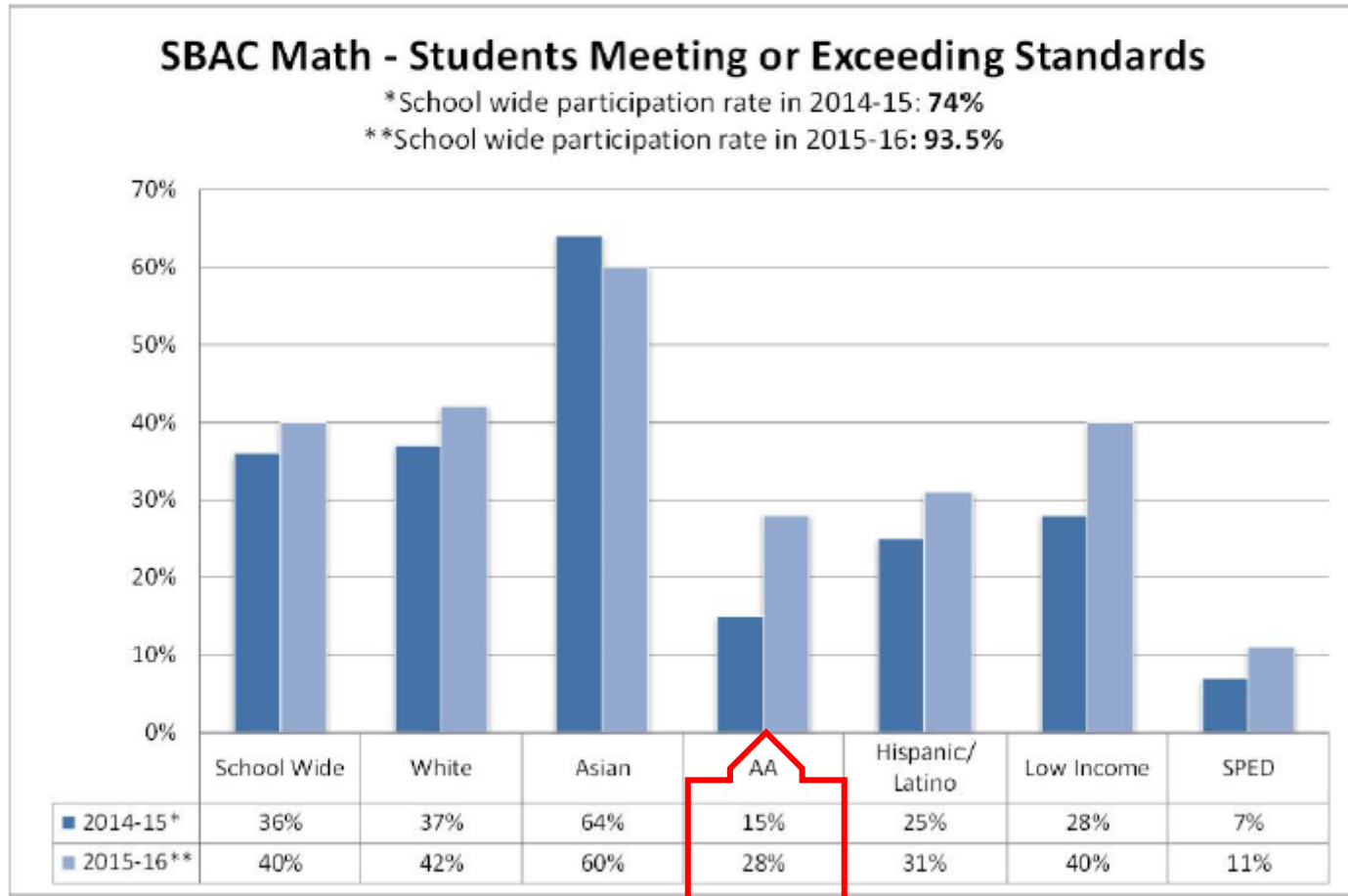
** School wide participation rate in 2015-16: **94%**



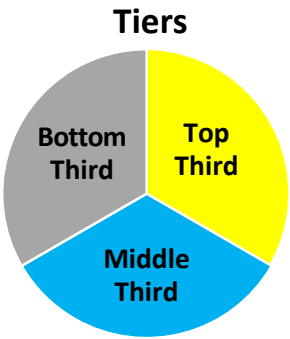
Percentage of students meeting or exceeding standard on SBAC Math by subgroup

*School wide participation rate in 2014-15: 74%

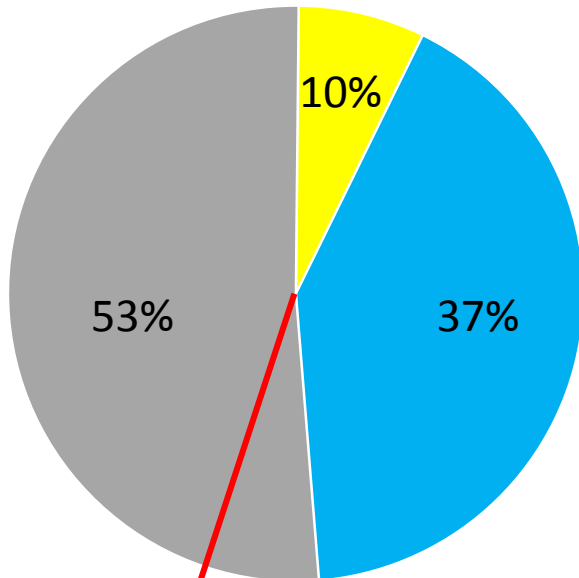
** School wide participation rate in 2015-16: 93.5%



ECRCHS Senior Class, 2014, 2015, 2016 African American Rankings*

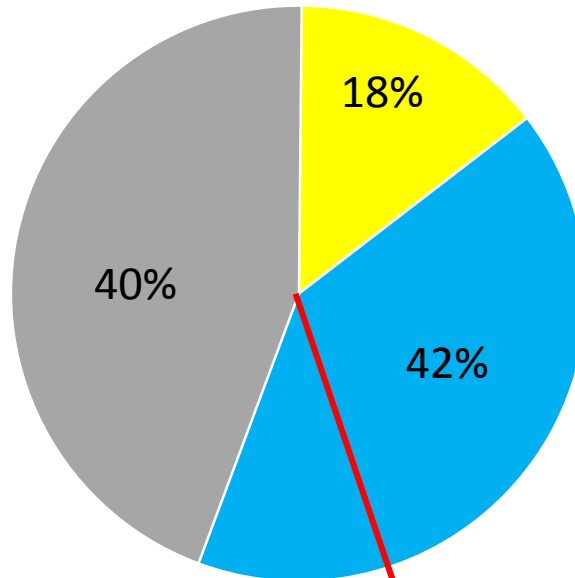


JUNE, 2014



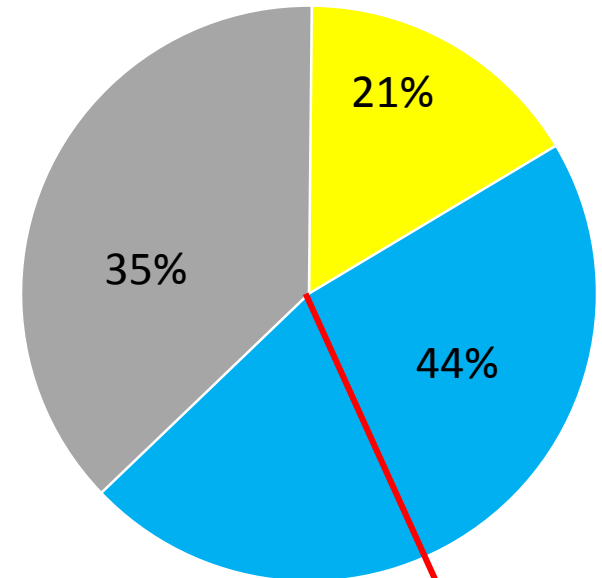
Avg. TGPA=2.56

JUNE, 2015



Avg. TGPA=2.73

APRIL, 2016



Avg. TGPA=2.84

TOTAL = 68 students (~8% of senior class)

- 7 (10%) ranked in top third of class
- 25 (37%) ranked in middle third of class
- 36 (53%) ranked in bottom third of class

TOTAL = 65 students (~8% of senior class)

- 12 (18%) ranked in top third of class
- 27 (42%) ranked in middle third of class
- 26 (40%) ranked in bottom third of class

TOTAL = 71 students (~7% of senior class)

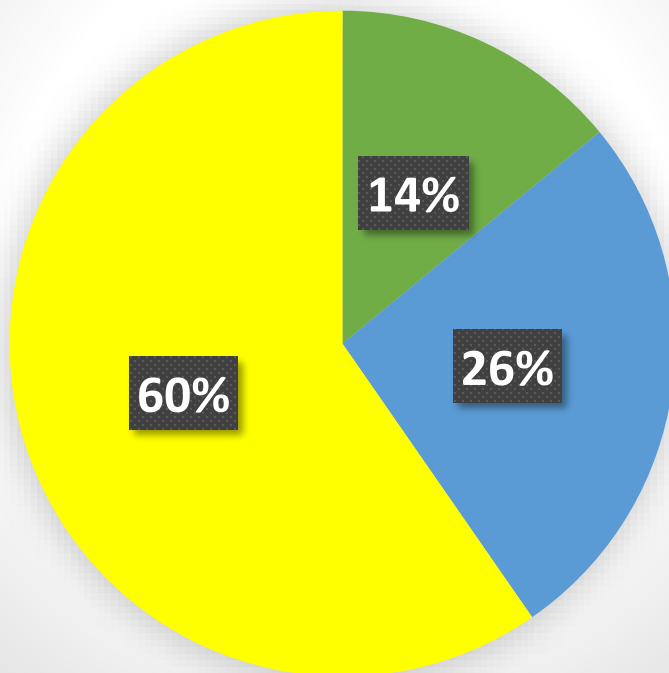
- 19 (21%) ranked in top third of class
- 40 (44%) ranked in middle third of class
- 31 (35%) ranked in bottom third of class

*Based on TGPA

ASSEMBLY COMMENTS

ECRHS / The Village Nation “Keepin’ It Real” Impact Assembly Evaluation

1. Prior to this impact assembly how aware were you about the intellectual gifts of Africans to the world and the African American legacy of education excellence?

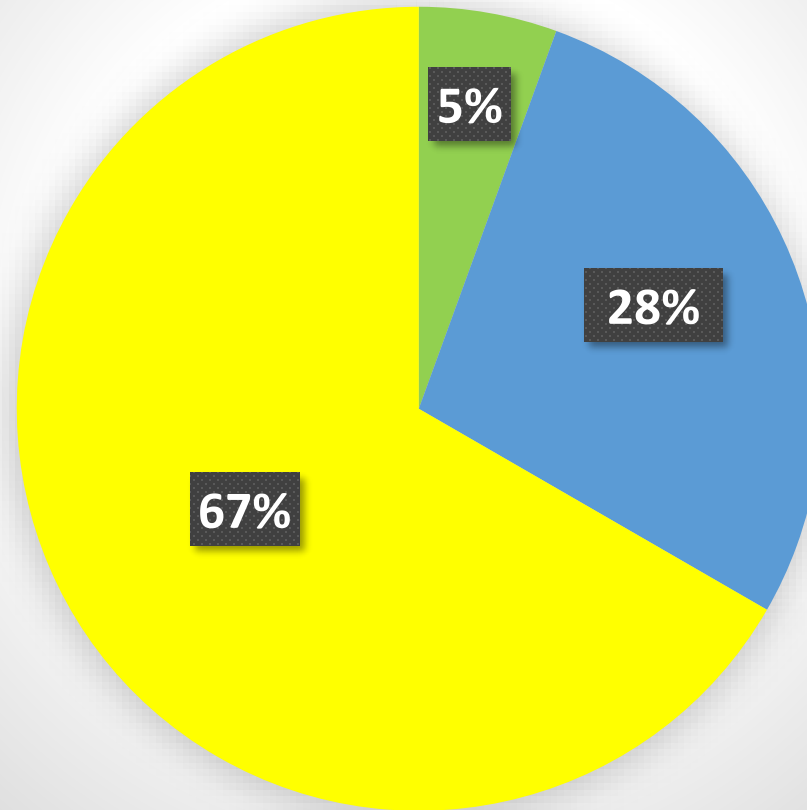


This was new to me

Learned this at home

Learned this in class

2. How concerned are you that 2/3 of African American students have been choosing a 20th century diploma, rather than a 21st Century A-G diploma?

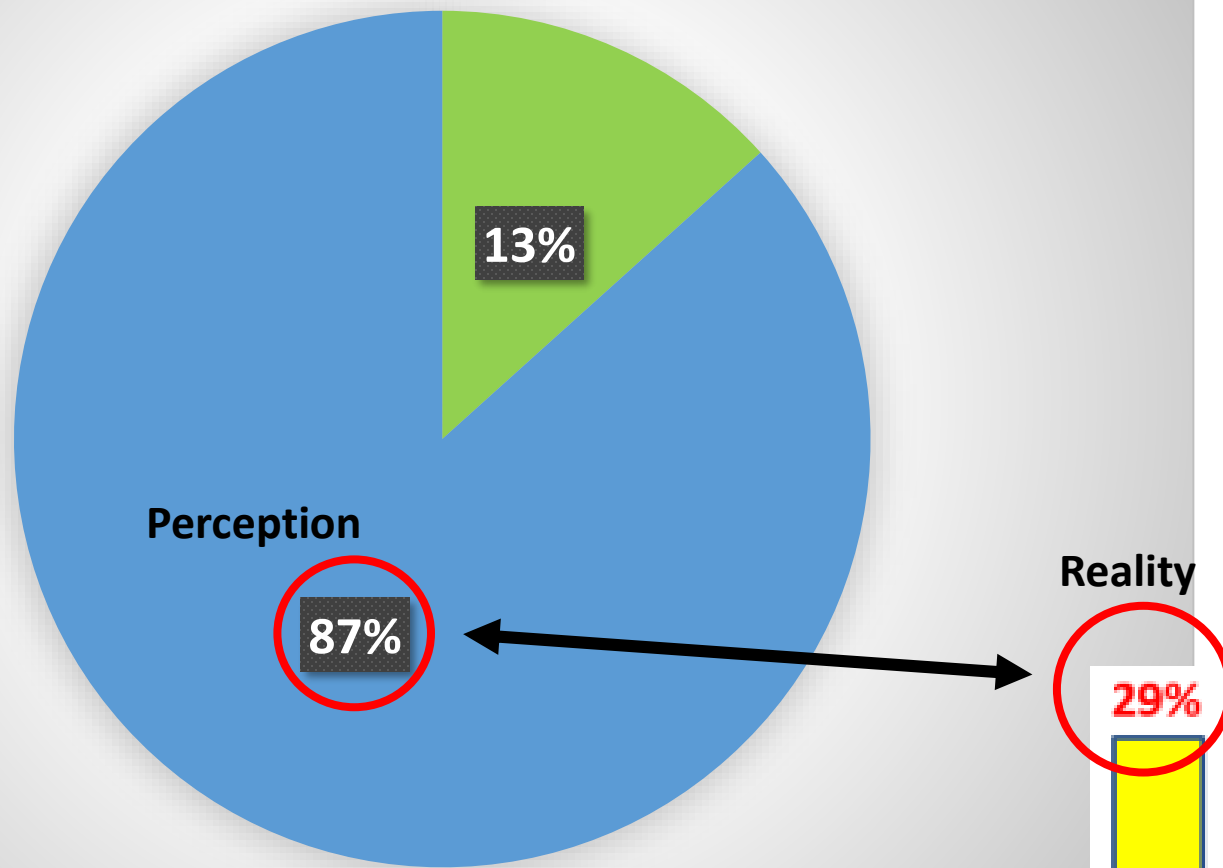


Very concerned

Somewhat concerned

Not concerned

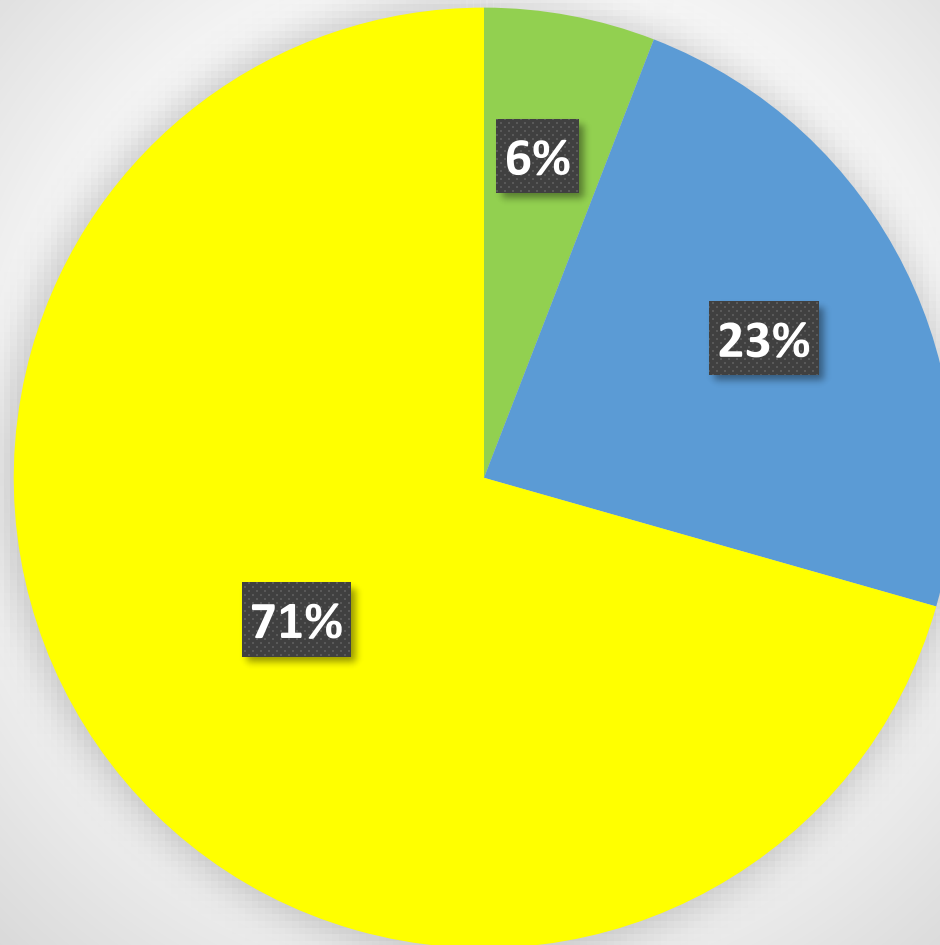
3. Which high school diploma are you pursuing?



With A-G Requirements
Without A-G Requirements



4. How likely are you to take serious action?



I'm definitely taking action

I might take action

Not likely to take action

Personal Reflections

To whom it may concern,

To explain the drastic change my life has undergone through the Village Nation is extremely hard to put into words. Throughout middle and elementary school I felt that my culture wasn't as significant as other kids from different backgrounds. Black history has never been highlighted as a never-ending cycle of constant greatness; that is, until I came to our school as a freshman and met the amazing foundation that is The Village Nation. It helps with the mental and emotional damage that black kids go through battling who they are as people and who they want to be in the future,

I personally found that TVN solidified me as a person. It built my confidence to a point where I feel unbreakable. To know that there are older people who care enough to invest in my future and go out of their way to ensure that I make it in life in anything that I choose to pursue showed me that I wasn't just another "thug" or "threat" or another ignorant term that society likes to deem black children as. I walk into my AP classes knowing that I'm just as smart as the white kid sitting next to me or even smarter. I walk down the hallways of our school with the hopefulness of someday walking down the hallways of my future law firm with the same determined attitude. The Village Nation restored a hope in me and so many other African American kids, that was lost through the education system somewhere along and I will forever be grateful for being fortunate enough to be granted with such a life changing program. The Village Nation is a pro-African enrichment organization and black kids need programs like this.

It's essential that we know how amazing and great we are considering that there are NO classes at this school that promote the African American race as they do the other races/ethnicities. The Village Nation cures ignorance within the African American community and also attempts to fix the academic gap that African Americans tend to experience in different subjects by informing us about tutoring, our GPAs, our post-high school educational options, etc. Mrs. Franklin and Mr. Fluker and their colleagues form a connection with our student body that shows that they care about us. This organization in an extension provides a parenting a figure over the students involved by leading us in a positive direction, helping us figure out our goals, helping us get to those goals, etc. I don't think that the work that the administrators do to make this club still stand is acknowledged enough and I want to personally thank you for going out of your way to show me personally that you care about more than my academics, but who I become as a person and the values I bring along with me growing as a young man. The Village Nation shows me that you care about us.

Sincerely,

Student #2

My name is _____ and I am a senior at our school. Since my time here I have been a member of The Village Nation. As a freshman I was introduced to it because Fluke Flucker was my ninth grade life skills teacher. I learned so much about The Village from his class and I was excited to see the turn out for the meetings. After engaging in activities that take place at the friends visitation meeting, I realized that this organization would have a great impact on not only the African-American kids but everyone at our school.

Personally, The Village Nation has changed my view on so many statistics about African-American students, and other minorities as well. We have shown improvement through test scores, that we are not what the statisticians portray us as. The Village Nation has encouraged me to take AP and honors classes to challenge myself. The meetings let us know that we must push ourselves to work hard and not to take the easy way out. The Village Nation also gave me access to information about college I didn't have with my school counselors. I feel that this organization has inspired many of the kids at our school to expect to do the best they possibly can to be successful in the next stage of life.

Even though The Village Nation meetings are for those who are classified as African-Americans, there have also been some meetings hosted involving the whole school. For example, there was one in the gym during Black history month where whites walked through one door and colored walked through the other door. There were powerful speakers and artists who educated everyone on events throughout black history. At some point during the assembly there was dead silence because many never knew some of the truths that came with our history. Other people are telling me in this meeting they got to understand the messages that the visitor wanted to convey. I like that this meeting included everyone in the school, not just African-American students. This impacted the school in a way that shows that we can discuss history and events of different races and cultures to educate others.

Sincerely,

Thank you!

Questions...

Coversheet

Review and Vote on February 15, 2017 Regular Board Meeting Minutes

Section: II. Consent
Item: A. Review and Vote on February 15, 2017 Regular Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on February 15, 2017
Minutes - February 15, 2017 General Meeting.pdf

APPROVED



El Camino Real Charter High School

Minutes

Board Meeting

Date and Time

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Location

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Directors Present

Beatriz Chen, Diane Wynne, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steve Cohen, Steven Kofahl

Directors Absent

Darin Ryburn, Robert Weinberg

Guests Present

Daniel Chang, David Hussey

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Feb 15, 2017 at 5:05 PM.

C. Pledge of Allegiance

D. Public Comments

There were no public comments.

E. Introduction of new Chief Compliance Officer

F. Executive Director Update

Smarter Balance Assessment Consortium ("SBAC") standardized testing is taking place in April. English, History and Math. These departments are doing interim assessments, and they will analyze those assessments to better prepare for the SBAC testing.

Notice of Recognition received from Teamsters, Notice put up and communication with PERB as required. 3 units: buildings and grounds; special education aides; security guards.

CBO who had accepted position previously has elected to stay where she was, so new CBO search has to be commenced as soon as possible, particularly given that Granada Hills is losing their CBO as of March 1st. EdTec will assist in interim, and Walter Wallace will also be asked to help out.

G. UTLA Update

Carlos Monroy, Jr. read a prepared report written by Jason Kinsella and David Valenzuela. UTLA's bargaining team composed of 5 teacher volunteers and UTLA representative, has reached out to the Executive Director to meet at the bargaining table soon. Once a tentative agreement is reached, all certificated employees will vote on the agreement and then, if approved, the agreement will be presented to the Board.

Last month, about 30 teachers as well as some students and community members participated in a city-wide action to promote tolerance, to support undocumented students and their families, and to express concern regarding Betsy DeVos' nomination as the new Secretary of Education.

H. Student Council Update

Cassie Weinberg, Student Body President, and Melody Soo Hoo, SB Vice President, shared about Student Council events and upcoming activities, including Club Rush, Powder Puff football, Lip Sync performance, and Prom. Mr. Wasser asked that a Student Council representative attend every event to talk about what is going on. Ms. Kornack asked that for the next meeting, if they could talk about their experience in applying for colleges or otherwise preparing for the future and how that experience has been, whether they have felt supported or wanted more support.

I.

Overview of Career Technical Education (CTE) Program

Melissa Charters and Catherine Davis talk about California Career Technical Education ("CTE") Month, and offered highlights of what CTE offers to students of ECRCHS.

PowerPoint presentation given talking about what Career Technical Education is, theme for this year is preparing students for the 21st Century and beyond. Career Student Organizations are the student portion of CTE, there are 8 Career Student Organizations in California. Ms. Charters demonstrated the Infant Simulation Program, a WiFi based doll that teaches children how to care for an infant.

II. Consent

A. Review and Vote on January 18, 2017 Regular Board Meeting Minutes

Beatriz Chen had a question about Section IV.C., seems we're missing an item about having a traffic survey done. With this revision, minutes approved.

Steve Cohen made a motion to approve minutes from the Board Meeting on 01-18-17 Board Meeting on 01-18-17.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review and Vote on January 24, 2017 Special Board Meeting Minutes

Steve Cohen made a motion to approve minutes from the Special Board Meeting on 01-24-17 Special Board Meeting on 01-24-17.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. School Business

A. Review and Vote on 2017-2018 School Calendar

Calendar was formed in response with how LAUSD formed their calendar. Our calendar almost exactly aligns with LAUSD schools in the area, similar to other years. Mr. Cohen asks about attendance on the Monday after Thanksgiving; Mr. Bennett responds that he has not heard about any issues. Ms. Wynne asks about the 20 day gap between semesters; Mr. Bennett responds that there doesn't seem to be a way to resolve this. We will have a surplus of 375 minutes of instruction, so we are well within compliance.

Mr. Silverstein asked about the story that a senator is trying to enact a law to have schools start at 8:30. Mr. Bennett responds that this will cause a later end time, which will also have a domino effect on athletics and other after-school activities.

Julie Kornack made a motion to approve the 2017-2018 School Calendar.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Discuss and Vote on Dates to Open up Board Elections

There are 3 Board positions coming up in June, 2 teacher representative and 1 parent representative; current terms end on June 30, 2017. This year's election was highly unusual due to the terms of the MOU, caused us to be more rushed. Want to discuss it earlier so that we are not rushed and people have a chance to apply and speak. Mr. Wasser suggests that we hold elections by no later than the May Board meeting, because to wait later would result in elections being held after school is out. Candidates would have a chance to speak at a Board meeting, most likely by April. Mr. Cohen suggests having elections held a day or two after candidates get a chance to speak; to wait a month in between would result in people forgetting about the candidates. Mr. Wasser suggests that candidates speak at a professional development day a few days before a Board meeting and then vote at the Board meeting. Ms. Wynne says that teacher representative talks should be done on the PD day, and parent representative talks can be done during parent group meetings. Applications can be put online in a week, and the date for the teacher rep. can be based on next available PD day. March 1st will be opening date, March 31st will be closing date. Teacher rep can speak on PD day; parent rep to be determined. May board meeting is on May 17th. Voting can take place on May 10th and 11th. Need to discuss how to best publicize the openings, particularly the parent group, such as on West Hills FB page, mom's groups, etc. Mr. Cohen to help Fernando Delgado with marketing.

Steve Cohen made a motion to open 3 Board positions for applications on March 1st, close on March 31st, voting on May 10th and 11th, announce results on May 17th.

Diane Wynne seconded the motion.

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An ad hoc committee needs to be formed to review the Executive Director's performance.

Mr. Hussey's contract, as required under the MOU, ends at the end of this June, and his new contract would start July 1st. Three (3) years is standard for a typical contract. The committee would be responsible for reviewing Mr. Hussey's performance and making a recommendation to the Board about his performance. Mr. Cohen asks about how Mr. Hussey was brought on, whether by the Board or by LAUSD, informed it was by the Board. The final decision is by the Board, all LAUSD will ask for is an updated resume. Mr. Wasser, Mr. Cohen, Ms. Kornack, and Mr. Silverstein all agree to serve on the ad hoc committee. Mr. Wasser to head the committee, with Mr. Silverstein to assist. As an ad hoc committee, they can meet whenever and wherever they want. There is no set guideline as to what criteria to use for the evaluation. Mr. Hussey suggests that the decision be made by the April Board meeting, so it gives enough time to find another Executive Director if the decision is not to renew his contract.

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Form 700 is the same form that was done in previous years. Deadline to file with LAUSD is April 3rd, would appreciate getting them a couple weeks before that date.

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IV. Financial

A. Review and Vote on November and December Check Registers

There were a couple of corrections needed, specifically for 2 items listed as food for Board meetings: one should have been identified as food for a Professional Development day for teachers and staff; and the other should have been identified as food for a meeting of volunteers of the school. Also, better description/delineation needed so that anyone who accesses the documents can identify the purpose of the payment. Requested that EdTec see about providing the check register separated by the 3 separate accounts.

Diane Wynne made a motion to approve the November and December check registers. Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. December 2016 Financial Update

Chang Patel of EdTec presented December 2016 Financial Update. Advised that we are looking to end year with \$2.9M net income, up from earlier projection of \$2.6M. Ended December with almost \$9M in cash, and total assets of \$18M. Also, it was noted that there was \$5M which was designated by the Board in June of 2014 to be reserved for "facilities and expansion." The funds are not segregated, however, nor is there any other detail as to what the money could or could not be used for. With purchase of Shoup property and ongoing repairs to campus, any of those could qualify under "facilities and expansion." Board will consider voting at the next Board meeting to take these funds out of reserve status.

C. Discuss Board Preferences for Presentation of Monthly Financial Information

Better description in Check Register would be beneficial, also EdTec asked to look into whether each account can be listed in the Registers

D. Vote on Form 990 for 2015-2016 Fiscal Year

Controller Philip Alfonso reviewed the financials, and while not a CPA or tax expert, he has found no issues.

Steve Cohen made a motion to approve Form 990 for 2015-2016 Fiscal Year.

Steven Kofahl seconded the motion.

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E. Discuss and Possibly Take Action on Security of Cash Deposits

Patti Thompson Derry is our contact at Hanmi Bank, and a parent of former student. Ms. Derry reported (after receiving permission from Mr. Hussey to release the information) that we have 3 accounts: an operating account; a payables account; and an ASB account (which currently has @ \$159,000). ECRA currently has \$8M in deposit at Hanmi Bank. FDIC covers up to \$250K per tax ID not per account, which means school has over \$7M that is uninsured. We also have a revolving line of credit of \$5M with \$0 balance. The LOC renews annually, \$500 documentation fee, but no fee for non-usage. Mr. Silverstein advised that prior Boards elected to keep this balance just in a checking account, rather than investing it or diversifying it. Advised that the only way to protect the money is to invest in Treasury bills. Recommended creating an investment and banking committee to determine best use of the money. Also, if another account is set up, that money cannot be moved out of that account and moved to the checking account without the Board's approval.

Money market funds have a limit of 6 transactions per month for debits and transfers (deposits don't count against this limit). The school needs \$2.5M per month for payroll and benefits.

Controller Philip Alfonso was asked to speak on this. Advised that we also have \$4M with Pacific Western Bank, but we are getting interest on those accounts. Hanmi Bank charges us fees of about \$3K to \$5K a month for analysis charges, which they immediately reverse. We can also save some money by aggressively pursuing certain benefits, such as having them pay for our armored car deliveries, which are @ \$250-

\$300 a month. He recommended opening up a money market fund and funding it with \$100,000, and forming the banking committee.

The Board agreed to form an ad hoc committee of Diane Wynne, Beatriz Chen, and Scott Silverstein, with the involvement of Philip Alfonso and Patti Thompson Derry of Hanmi Bank, to advise on improving financial processes by the end of the school year. The ad hoc committee will advise as to who will chair the committee.

The Board also agreed to move \$3M from the operating account to a money market fund, with the same signers as are currently in place.

Scott Silverstein made a motion to open a Money Market Account with same signatories and moving \$3 million over to the Money Market Account from the operating account.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Discuss Opterra's Proposals for Use of Prop 39 Funds

Tony Lumino and Andrew Lynn of Opterra presented their proposal for use of Prop 39 Funds and rebates. The Board questioned why, if we are going to be getting @ \$1M in rebates and incentives, are we spending a budget of @ \$3.4M? Response: because the proposal encompasses the entirety of all the issues they were asked to look at over a year ago by the Board. Could we use the entirety of the Prop 39 funds and rebates on just some of the items identified? Response: yes we could, each item is a stand-alone project. However, if we do stand-alone projects, Opterra will not get the same pricing because the pricing provided had a built-in discount for scale of project.

Moreover, undertaking the entirety of the project would result in the school breaking even by 2028, and having saved over \$3.8M by 2042.

To preserve our Prop 39 funds, Opterra has to submit the application to the Cal. Energy Commission by August 1, 2017. It takes them about a month and a half from the time we sign the contract to complete the application to present to the CEC.

Opterra proposed that we come up with a list of priorities, and they will come back with what they can do with the funding that can be captured. The Board proposed to include all work except for the Solar, which would require an investment of approximately \$1.8M. Opterra advised that their proposal would encompass all work identified, the only thing it would not cover are unforeseen conditions, things that are below the ground and that are hidden from reasonable inspection. If such an unforeseen condition arises, they will present the problem and a solution along with the proposed cost. In other jobs like this that they have done, hidden hazardous materials (such as asbestos) are rarely found.

G. Vote on Opterra's Proposals for Use of Prop 39 Funds

Steve Cohen made a motion to direct Opterra to provide a design build scope of work based on the items in the proposal absent solar, based on the Prop 39 funds and all available rebates.

Julie Kornack seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Darin Ryburn	Absent
Robert Weinberg	Absent
Scott Silverstein	Abstain
Beatriz Chen	Aye
Julie Kornack	Aye
Steve Cohen	Aye
Steven Kofahl	Aye
Jonathan Wasser	Aye
Diane Wynne	Aye

H. Discuss NAEROK'S Proposal for Design Services and Permit Fees for Shoup Property

Peter Straka of NAEROK spoke accompanied by Robert Ramos. The listed demolition fee of \$55,000 is an estimate only because, until they undertake the actual demolition, there are too many unknowns. To get to the design and plan check stage, they have to start demolition. Once they get to plan check, they can expedite the process. Plan check can take 2 to 3 months. Initial goal to get to plan check was by early August; now, the estimate is September. If there is any expenditure over \$50,000 required during any phase of the project, Board approval must be obtained. Of the \$121,530.00 listed, there was a \$20,000 retainer paid, and the Title 24 fee of \$3,500.00 was paid, for a total remaining balance of \$98,030.00.

I. Vote on NAEROK'S Proposal for Design Services and Permit Fees for Shoup Property

Steve Cohen made a motion to approve NAEROK's services for \$121,530, less the deposits already paid.

Julie Kornack seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Vote on Purchasing Testing Equipment (700 devices) for SBAC Testing

All our standardized testing has moved to online testing through SBAC. SBAC testing is April 18th and 19th. We need to be able to test about 1,000 students at a time. We currently don't have the capacity to test that many students at a time. Looked for ways to create the best system while also creating the least amount of disruption. David Hussey comments that previously students were being pulled out of class to test, but the classes were still being taught so students were rushing through the test to get back to class as soon as possible. While we did well in last year's testing (95%), looking to improve performance while minimizing the disruption.

The solution they have come up with is having reverse minimum days to allow for testing 1,000 students at a time. To do this, we will need 700 devices to be able to test the 1,000 students at a time. And Mr. Hussey emphasizes that they also want to have devices for instructional use. Options are to go PC route (@ \$500 per) or Chromebook route (@

\$200 per). Mobile carts housing the devices also needed, have 5 carts, need 20 more carts. The devices will be available for teachers to use throughout the year except during testing. Scott Silverstein says that before we vote, wants to know what Fernando recommends, wants to see contracts, issues about licensing, software, etc.

Need to explore other options, and schedule a special meeting to discuss the options (PC v. Chromebook, leasing v. purchasing, modifying number of units, going 1 to 1 (each student has a device), etc.), and where the money will come from. The motion was tabled until the special meeting can take place. Special meeting scheduled for Monday, February 27th, at 4 p.m. Fernando Delgado asked to have the materials available and published 72 hours before the meeting.

Julie Kornack made a motion to table the vote until the special meeting on February 27th at 4 p.m.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Discuss and Vote on Stipend for Human Resource Certifications

Tabled to next regular meeting

Julie Kornack made a motion to table to next regular meeting.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Discuss Lifetime Benefits Trust and Possibly Vote to Increase Contributions

Julie Kornack made a motion to tabled to next regular meeting.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Discuss and Vote on Transfer of Contacts for Pacific Western Bank Accounts

Julie Kornack made a motion to transfer Contacts from Melanie Horton to Daniel Chang until the new CBO is found.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Discuss and Vote on Transfer of Contacts for Hanmi Bank Accounts

Steve Cohen made a motion to transfer Contacts from Melanie Horton to Daniel Chang until the new CBO is found.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

O. Discuss and Vote on Transfer of Contacts for Charles Schwab Trust Account

Steve Cohen made a motion to transfer contacts from Melanie Horton to David Hussey. Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

All Board members expressed their thanks to Melanie Horton for being the one bit of continuity among the extremely difficult times in the last 7 or 8 months and for assuming so much of the burden that went beyond her job duties.

P. Discuss New Developments with FCMAT

El Camino voluntarily contracted with FCMAT to review internal controls. But because we had new CBO starting in February, FCMAT was going to come back in April. But with CBO not starting, they felt it would be pointless to start without a CBO in place. Because it's in the MOU, Because we voluntarily engaged FCMAT, LAUSD should not have issue with FCMAT withdrawing at this time. FCMAT has drafted a letter saying that it would not be beneficial to start the work. FCMAT will send it, and David Hussey will cc it to the Charter Schools Division directly.

Q. Vote on Forming Audit Committee for the 2016/17 Annual Audit

Melanie Horton reports that, per Fiscal policy, we are required to select an auditor no later than March of 2017. Melanie suggests that, in absence of Controller, we are required to present 3 names. Jon Wasser suggests forming an ad hoc Audit Committee to search for a new auditor to work with the Committee to conduct the audit. And suggests that it be the same members as the banking committee. This would be Scott Silverstein, Diane Wynne, and Beatriz Chen.

Julie Kornack made a motion to form an ad hoc Audit Committee.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Discuss Allocation of Resources and Strategies to Enhance Communication of Available Resources

Tabled to next regular meeting.

V. Closing Items

A. Adjourn Meeting

Julie Kornack made a motion to adjourn the meeting.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:45 PM.

Respectfully Submitted,
Daniel Chang

DRAFT



El Camino Real Alliance

Minutes

Board Meeting

Date and Time

Wednesday February 15, 2017 at 5:00 PM

Location

El Camino Real Charter High School's Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three

(3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Board Members Present

Beatriz Chen, Diane Wynne, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steve Cohen, Steven Kofahl

Board Members Absent

Darin Ryburn, Robert Weinberg

Guests Present

Daniel Chang, David Hussey

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Alliance to order on Wednesday Feb 15, 2017 @ 5:05 PM at El Camino Real Charter High School's Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367.

C.Pledge of Allegiance

D.Public Comments

There were no public comments.

E.Introduction of new Chief Compliance Officer

F.Executive Director Update

Smarter Balance Assessment Consortium ("SBAC") standardized testing is taking place in April. English, History and Math. These departments are doing interim assessments, and they will analyze those assessments to better prepare for the SBAC testing.

Notice of Recognition received from Teamsters, Notice put up and communication with PERB as required. 3 units: buildings and grounds; special education aides; security guards.

CBO who had accepted position previously has elected to stay where she was, so new CBO search has to be commenced as soon as possible, particularly given that Granada Hills is losing their CBO as of March 1st. EdTec will assist in interim, and Walter Wallace will also be asked to help out.

G.UTLA Update

Carlos Monroy, Jr. read a prepared report written by Jason Kinsella and David Valenzuela. UTLA's bargaining team composed of 5 teacher volunteers and UTLA representative, has reached out to the Executive Director to meet at the bargaining table soon. Once a tentative agreement is reached, all certificated employees will vote on the agreement and then, if approved, the agreement will be presented to the Board.

Last month, about 30 teachers as well as some students and community members participated in a city-wide action to promote tolerance, to support undocumented students and their families, and to express concern regarding Betsy DeVos' nomination as the new Secretary of Education.

H.Student Council Update

Cassie Weinberg, Student Body President, and Melody Soo Hoo, SB Vice President, shared about Student Council events and upcoming activities, including Club Rush, Powder Puff football, Lip Sync performance, and Prom. Mr. Wasser asked that a Student Council representative attend every event to talk about what is going on. Ms. Kornack asked that for the next meeting, if they could talk about their experience in applying for colleges or otherwise preparing for the future and how that experience has been, whether they have felt supported or wanted more support.

I.Overview of Career Technical Education (CTE) Program

Melissa Charters and Catherine Davis talk about California Career Technical Education ("CTE") Month, and offered highlights of what CTE offers to students of ECRCHS. PowerPoint presentation given talking about what Career Technical Education is, theme for this year is preparing students for the 21st Century and beyond. Career Student Organizations are the student portion of CTE, there are 8 Career Student Organizations in California. Ms. Charters demonstrated the Infant Simulation Program, a WiFi based doll that teaches children how to care for an infant.

II. Consent

A.Review and Vote on January 18, 2017 Regular Board Meeting Minutes

Beatriz Chen had a question about Section IV.C., seems we're missing an item about having a traffic survey done. With this revision, minutes approved.

S. Cohen made a motion to approve minutes from the Board Meeting on 01-18-17.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.Review and Vote on January 24, 2017 Special Board Meeting Minutes

S. Cohen made a motion to approve minutes from the Special Board Meeting on 01-24-17.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. School Business

A. Review and Vote on 2017-2018 School Calendar

Calendar was formed in response with how LAUSD formed their calendar. Our calendar almost exactly aligns with LAUSD schools in the area, similar to other years. Mr. Cohen asks about attendance on the Monday after Thanksgiving; Mr. Bennett responds that he has not heard about any issues. Ms. Wynne asks about the 20 day gap between semesters; Mr. Bennett responds that there doesn't seem to be a way to resolve this. We will have a surplus of 375 minutes of instruction, so we are well within compliance.

Mr. Silverstein asked about the story that a senator is trying to enact a law to have schools start at 8:30. Mr. Bennett responds that this will cause a later end time, which will also have a domino effect on athletics and other after-school activities.

J. Kornack made a motion to approve the 2017-2018 School Calendar.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Discuss and Vote on Dates to Open up Board Elections

There are 3 Board positions coming up in June, 2 teacher representative and 1 parent representative; current terms end on June 30, 2017. This year's election was highly unusual due to the terms of the MOU, caused us to be more rushed.

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Patti Thompson Derry is our contact at Hanmi Bank, and a parent of former student. Ms. Derry reported (after receiving permission from Mr. Hussey to release the information) that we have 3 accounts: an operating account; a payables account; and an ASB account (which currently has @ \$159,000). ECRA currently has \$8M in deposit at Hanmi Bank. FDIC covers up to \$250K per tax ID not per account, which means school has over \$7M that is uninsured. We also have a revolving line of credit of \$5M with \$0 balance. The LOC renews annually, \$500 documentation fee, but no fee for non-usage.

Mr. Silverstein advised that prior Boards elected to keep this balance just in a checking account, rather than investing it or diversifying it. Advised that the only way to protect the money is to invest in Treasury bills. Recommended creating an investment and banking committee to determine best use of the money. Also, if another account is set up, that money cannot be moved out of that account and moved to the checking account without the Board's approval.

Money market funds have a limit of 6 transactions per month for debits and transfers (deposits don't count against this limit). The school needs \$2.5M per month for payroll and benefits.

Controller Philip Alfonso was asked to speak on this. Advised that we also have \$4M with Pacific Western Bank, but we are getting interest on those accounts.

Hanmi Bank charges us fees of about \$3K to \$5K a month for analysis charges, which they immediately reverse. We can also save some money by aggressively pursuing certain benefits, such as having them pay for our armored car deliveries, which are @ \$250-\$300 a month. He recommended opening up a money market fund and funding it with \$100,000, and forming the banking committee.

The Board agreed to form an ad hoc committee of Diane Wynne, Beatriz Chen, and Scott Silverstein, with the involvement of Philip Alfonso and Patti Thompson Derry of Hanmi Bank, to advise on improving financial processes by the end of the school year. The ad hoc committee will advise as to who will chair the committee. The Board also agreed to move \$3M from the operating account to a money market fund, with the same signers as are currently in place.

S. Silverstein made a motion to open a Money Market Account with same signatories and moving \$3 million over to the Money Market Account from the operating account.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

F.Discuss Opterra's Proposals for Use of Prop 39 Funds

Tony Lumino and Andrew Lynn of Opterra presented their proposal for use of Prop 39 Funds and rebates. The Board questioned why, if we are going to be getting @ \$1M in rebates and incentives, are we spending a budget of @ \$3.4M? Response:

because the proposal encompasses the entirety of all the issues they were asked to look at over a year ago by the Board. Could we use the entirety of the Prop 39 funds and rebates on just some of the items identified? Response: yes we could, each item is a stand-alone project. However, if we do stand-alone projects, Opterra will not get the same pricing because the pricing provided had a built-in discount for scale of project. Moreover, undertaking the entirety of the project would result in the school breaking even by 2028, and having saved over \$3.8M by 2042.

To preserve our Prop 39 funds, Opterra has to submit the application to the Cal. Energy Commission by August 1, 2017. It takes them about a month and a half from the time we sign the contract to complete the application to present to the CEC.

Opterra proposed that we come up with a list of priorities, and they will come back with what they can do with the funding that can be captured. The Board proposed to include all work except for the Solar, which would require an investment of approximately \$1.8M.

Opterra advised that their proposal would encompass all work identified, the only thing it would not cover are unforeseen conditions, things that are below the ground and that are hidden from reasonable inspection. If such an unforeseen condition arises, they will present the problem and a solution along with the proposed cost. In other jobs like this that they have done, hidden hazardous materials (such as asbestos) are rarely found.

G.Vote on Opterra's Proposals for Use of Prop 39 Funds

S. Cohen made a motion to direct Opterra to provide a design build scope of work based on the items in the proposal absent solar, based on the Prop 39 funds and all available rebates.

Julie Kornack seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Julie Kornack	Aye
Steve Cohen	Aye
Robert Weinberg	Absent
Beatriz Chen	Aye
Diane Wynne	Aye
Darin Ryburn	Absent
Scott Silverstein	Abstain
Steven Kofahl	Aye
Jonathan Wasser	Aye

H.Discuss NAEROK'S Proposal for Design Services and Permit Fees for Shoup Property

Peter Straka of NAEROK spoke accompanied by Robert Ramos. The listed demolition fee of \$55,000 is an estimate only because, until they undertake the actual demolition, there are too many unknowns. To get to the design and plan check stage, they have to start demolition. Once they get to plan check, they can expedite the process. Plan check can take 2 to 3 months. Initial goal to get to

plan check was by early August; now, the estimate is September. If there is any expenditure over \$50,000 required during any phase of the project, Board approval must be obtained. Of the \$121,530.00 listed, there was a \$20,000 retainer paid, and the Title 24 fee of \$3,500.00 was paid, for a total remaining balance of \$98,030.00.

I. Vote on NAEROK'S Proposal for Design Services and Permit Fees for Shoup Property

S. Cohen made a motion to approve NAEROK's services for \$121,530, less the deposits already paid.

Julie Kornack seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Vote on Purchasing Testing Equipment (700 devices) for SBAC Testing

All our standardized testing has moved to online testing through SBAC. SBAC testing is April 18th and 19th. We need to be able to test about 1,000 students at a time. We currently don't have the capacity to test that many students at a time. Looked for ways to create the best system while also creating the least amount of disruption. David Hussey comments that previously students were being pulled out of class to test, but the classes were still being taught so students were rushing through the test to get back to class as soon as possible.

While we did well in last year's testing (95%), looking to improve performance while minimizing the disruption.

The solution they have come up with is having reverse minimum days to allow for testing 1,000 students at a time. To do this, we will need 700 devices to be able to test the 1,000 students at a time. And Mr. Hussey emphasizes that they also want to have devices for instructional use. Options are to go PC route (@ \$500 per) or Chromebook route (@ \$200 per). Mobile carts housing the devices also needed, have 5 carts, need 20 more carts. The devices will be available for teachers to use throughout the year except during testing. Scott Silverstein says that before we vote, wants to know what Fernando recommends, wants to see contracts, issues about licensing, software, etc.

Need to explore other options, and schedule a special meeting to discuss the options (PC v. Chromebook, leasing v. purchasing, modifying number of units, going 1 to 1 (each student has a device), etc.), and where the money will come from. The motion was tabled until the special meeting can take place. Special meeting scheduled for Monday, February 27th, at 4 p.m. Fernando Delgado asked to have the materials available and published 72 hours before the meeting.

J. Kornack made a motion to table the vote until the special meeting on February 27th at 4 p.m.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Discuss and Vote on Stipend for Human Resource Certifications

Tabled to next regular meeting

J. Kornack made a motion to table to next regular meeting.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Discuss Lifetime Benefits Trust and Possibly Vote to Increase Contributions

J. Kornack made a motion to tabled to next regular meeting.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Discuss and Vote on Transfer of Contacts for Pacific Western Bank Accounts

J. Kornack made a motion to transfer Contacts from Melanie Horton to Daniel Chang until the new CBO is found.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

N.Discuss and Vote on Transfer of Contacts for Hanmi Bank Accounts

S. Cohen made a motion to transfer Contacts from Melanie Horton to Daniel Chang until the new CBO is found.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

O.Discuss and Vote on Transfer of Contacts for Charles Schwab Trust Account

S. Cohen made a motion to transfer contacts from Melanie Horton to David Hussey.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.
All Board members expressed their thanks to Melanie Horton for being the one bit of continuity among the extremely difficult times in the last 7 or 8 months and for assuming so much of the burden that went beyond her job duties.

P.Discuss New Developments with FCMAT

El Camino voluntarily contracted with FCMAT to review internal controls. But because we had new CBO starting in February, FCMAT was going to come back in April. But with CBO not starting, they felt it would be pointless to start without a CBO in place. Because it's in the MOU, Because we voluntarily engaged FCMAT, LAUSD should not have issue with FCMAT withdrawing at this time. FCMAT has drafted a letter saying that it would not be beneficial to start the work. FCMAT will send it, and David Hussey will cc it to the Charter Schools Division directly.

Q.Vote on Forming Audit Committee for the 2016/17 Annual Audit

Melanie Horton reports that, per Fiscal policy, we are required to select an auditor no later than March of 2017. Melanie suggests that, in absence of Controller, we are required to present 3 names. Jon Wasser suggests forming an ad hoc Audit Committee to search for a new auditor to work with the Committee to conduct the audit. And suggests that it be the same members as the banking committee.
This would be Scott Silverstein, Diane Wynne, and Beatriz Chen.
J. Kornack made a motion to form an ad hoc Audit Committee.
Steve Cohen seconded the motion.
The board **VOTED** unanimously to approve the motion.

R.Discuss Allocation of Resources and Strategies to Enhance Communication of Available Resources

Tabled to next regular meeting.

V. Closing Items

A.Adjourn Meeting

J. Kornack made a motion to adjourn the meeting.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:45 PM.

Respectfully Submitted,

Daniel Chang

Coversheet

Review and Vote on February 27, 2017 Special Board Meeting Minutes

Section: II. Consent
Item: B. Review and Vote on February 27, 2017 Special Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for SPECIAL BOARD MEETING on February 27, 2017
Minutes - February 27, 2017 Special Meeting.pdf

APPROVED



El Camino Real Charter High School

Minutes

SPECIAL BOARD MEETING

Date and Time

Monday February 27, 2017 at 4:00 PM

Location

El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present

Beatriz Chen, Darin Ryburn, Diane Wynne, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steve Cohen

Directors Absent

Robert Weinberg, Steven Kofahl

Guests Present

Daniel Chang

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Monday Feb 27, 2017 at 4:07 PM.

C. Pledge of Allegiance

D. Public Comments

Anita Gruen, teacher and department chair of Business Technology Department, spoke on issue of purchasing equipment for SBAC. She teaches 280 students a day, and her computers are 8 years old. Wants the Board to consider the purchase of desktops that can be bundled with the purchase of all the new equipment, for her classroom use.

Notes that her class has the oldest computers in the school, and that the whole school still uses Office 2010. The Board requested that Ms. Gruen write a letter to the Board, submitted directly to Fernando Delgado, for a budget for replacement.

II. Financial

A. DISCUSS AND VOTE ON PURCHASE OR LEASE OF TESTING EQUIPMENT FOR SBAC TESTING

Handout shows 2 options for each of the different types of items; Package A is for the 800 units needed immediately for SBAC testing; Package B is the 1:1 option, which does not have to be done right now, but is being presented for ongoing consideration. The last 2 pages show different financing options; FMV is for leased items - note that we can't etch leased items. Mr. Delgado recommended going with the Windows Notebook for the 800 Units now for the SBAC Testing. It was recommended that the discussion on the possibility of 1:1 units be tabled until the next meeting. Right now, the issue is for the SBAC Testing and the total for the recommended Windows Notebook is \$284,985.

Board agreed that purchasing the equipment outright is more favorable than financing. No need to hire anyone at this time. Issue of warranty coverage can be decided on by the Technology Department without Board approval.

Darin Ryburn made a motion to purchase 800 Windows PC's, with a total budget of \$315,000, which will include all the units, plus carts, cables, white glove service, MS Intune, and etching.

Steve Cohen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Abstain
Steve Cohen	Aye
Julie Kornack	Aye
Diane Wynne	Aye
Robert Weinberg	Absent
Scott Silverstein	Aye
Jonathan Wasser	Abstain
Steven Kofahl	Absent

Roll Call

Darin Ryburn Aye

B. DISCUSS AND VOTE ON REMOVING ENCUMBRANCE ON \$5 MILLION IN FUNDS

Julie Kornack made a motion to remove the encumbrance on the \$5M in funds.

Darin Ryburn seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Steve Cohen Aye

Scott Silverstein Aye

Robert Weinberg Absent

Darin Ryburn Aye

Beatriz Chen Aye

Diane Wynne Aye

Steven Kofahl Absent

Jonathan Wasser Abstain

Julie Kornack Aye

C. DISCUSS AND VOTE ON ADDING LISA RING AS CHECK SIGNER TO HANMI BANK ACCOUNTS

Julie Kornack made a motion to add Lisa Ring as an authorized signer on the Hanmi Bank accounts.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Governance

A. DISCUSS WASC VISIT TO SCHOOL AND POSSIBLY VOTE ON SCHEDULING WASC MEETING WITH BOARD

WASC Committee will be here Sunday, April 2nd. Board members are requested to come and meet the WASC Committee members, would also like the entire community to be involved. Ms. Chen, Mr. Silverstein, Mr. Wasser, and Ms. Kornack will try to come to the meeting.

B. DISCUSS AND VOTE ON TRANSITION PLAN RE STAFF RECRUITMENT AND FCMAT PLAN

FCMAT was voluntarily retained by ECRCHS to conduct an audit of its Fiscal Policies & Procedures. FCMAT only made its initial visit, but did not come again. CSD is slowing down the Material Revision because they believe ECRCHS is not in compliance with the MOU because of the issue with FCMAT. CSD is requesting a response by March 8th on how we are going to address the issue. Mr. Hussey has drafted Staff Recruitment (search for CBO) and FCMAT Plan to submit to CSD.

Beatriz Chen made a motion to approve the Staff Recruitment and FCMAT Plan.

Darin Ryburn seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Absent
Robert Weinberg	Absent
Steve Cohen	Aye
Darin Ryburn	Aye
Scott Silverstein	Aye
Julie Kornack	Aye
Diane Wynne	Aye
Jonathan Wasser	Abstain
Beatriz Chen	Aye

IV. Closing Items

A. Adjourn Meeting

Darin Ryburn made a motion to adjourn the meeting.

Julie Kornack seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,
Daniel Chang

DRAFT



El Camino Real Alliance

Minutes

SPECIAL BOARD MEETING

Date and Time

Monday February 27, 2017 at 4:00 PM

Location

El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

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Board Members Present

Beatriz Chen, Darin Ryburn, Diane Wynne, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steve Cohen

Board Members Absent

Robert Weinberg, Steven Kofahl

Guests Present

Daniel Chang

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

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D.Public Comments

Anita Gruen, teacher and department chair of Business Technology Department, spoke on issue of purchasing equipment for SBAC. She teaches 280 students a day, and her computers are 8 years old. Wants the Board to consider the purchase of desktops that can be bundled with the purchase of all the new equipment, for her classroom use. Notes that her class has the oldest computers in the school, and that the whole school still uses Office 2010. The Board requested that Ms. Gruen write a letter to the Board, submitted directly to Fernando Delgado, for a budget for replacement.

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D. Ryburn made a motion to purchase 800 Windows PC's, with a total budget of \$315,000, which will include all the units, plus carts, cables, white glove service, MS Intune, and etching.

Steve Cohen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Robert Weinberg Absent
Steven Kofahl Absent
Diane Wynne Aye
Jonathan Wasser Abstain
Scott Silverstein Aye
Beatriz Chen Abstain
Steve Cohen Aye
Darin Ryburn Aye
Julie Kornack Aye

B.DISCUSS AND VOTE ON REMOVING ENCUMBRANCE ON \$5 MILLION IN FUNDS

J. Kornack made a motion to remove the encumbrance on the \$5M in funds.

Darin Ryburn seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Robert Weinberg Absent
Steve Cohen Aye
Diane Wynne Aye
Beatriz Chen Aye
Jonathan Wasser Abstain
Scott Silverstein Aye
Steven Kofahl Absent
Darin Ryburn Aye
Julie Kornack Aye

C.DISCUSS AND VOTE ON ADDING LISA RING AS CHECK SIGNER TO HANMI BANK ACCOUNTS

J. Kornack made a motion to add Lisa Ring as an authorized signer on the Hanmi Bank accounts.

Beatriz Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

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A.DISCUSS WASC VISIT TO SCHOOL AND POSSIBLY VOTE ON SCHEDULING WASC MEETING WITH BOARD

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Roll Call

Steven Kofahl	Absent
Darin Ryburn	Aye
Steve Cohen	Aye
Scott Silverstein	Aye
Robert Weinberg	Absent
Diane Wynne	Aye
Jonathan Wasser	Abstain
Beatriz Chen	Aye
Julie Kornack	Aye

IV. Closing Items

A.Adjourn Meeting

D. Ryburn made a motion to adjourn the meeting. Julie Kornack seconded the motion. The board **VOTED** unanimously to approve the motion.

Coversheet

APPROVE CCO JOB DESCRIPTION TO SUBMIT AS REVISION TO CHARTER

Section:	III. Governance
Item:	A. APPROVE CCO JOB DESCRIPTION TO SUBMIT AS REVISION TO CHARTER
Purpose:	Vote
Submitted by:	
Related Material:	CCO Job Description.pdf

The Chief Compliance Officer (CCO) is responsible for ensuring 100% compliance with all relevant and applicable governance, charter laws, education code, collective bargaining agreements, the school's charter petition, and requirements (for example, LAUSD). The CCO's responsibilities include:

- Develop and manage a regional compliance calendar (i.e., a comprehensive list of federal, state, and reporting deadlines as well as a thoughtful list of activities that schools and departments will need to complete throughout the year to meet these deadlines).
- Refine and manage regional compliance policies, processes, and protocols (i.e., creating a data dictionary that defines how ECRCHS calculates commonly used terms, creating process maps for collection, analysis, and use of key data metrics to ensure clarity and efficiency).
- Work closely with school leaders, assistant principals, and department leaders to share compliance requirements.
- Oversee the compliance specific board meeting agenda and minutes to ensure all compliance deliverables are being met accordingly; work closely with relevant team members to ensure timely project management of all applicable internal and external deadlines.
- Train assistant principals and department leaders as needed on updated and/or new requirements.
- Work closely with school leaders, assistant principals, and department leaders to ensure all impacted groups are complying with current processes and policies and to ensure the organization is meeting deadlines in the most efficient and effective manner possible.
- Lend expertise and exercise a consultative approach specific to compliance requirements and proper use cases for all required meetings and committees that involve stakeholders.
- Lend expertise and exercise a consultative approach specific to compliance requirements and proper use cases for all required meetings and committees that involve stakeholders.
- Receive and fulfill all requests made under the Public Records Act.
- Oversee compliance with LAUSD Charter Transparency Resolution.
- Ensure compliance with CALPADS reporting requirements.
- Work closely with the Chief Business Officer to ensure compliance with miscellaneous (international students, trust accounts, civic center, fundraising, ASB, school sponsored activities).
- Provide ad hoc reporting upon request.

The CCO must meet the following requirements:

- Bachelor's degree (required), Master's and or JD degree (preferred).
- Proven experience managing a compliance function within the charter school system.
- Proven ability to research, absorb, and implement new compliance learnings and keep updated on new and emerging compliance trends.

- Experience developing, implementing, and refining systems, processes, and/or procedures.
- Ability to identify an issue and implement a problem-solving approach.
- Strategic and analytical thinker combined with a flexible and entrepreneurial spirit; ability to adapt to the quickly changing needs and priorities of ECRCHS.
- Demonstrate interest in continuous improvement.
- Proven written and oral communication skills, with the ability to engage and inspire a wide range of audiences.

Coversheet

REVIEW AND VOTE ON LAUSD CHARTER TRANSPARENCY RESOLUTION

Section: III. Governance
Item: D. REVIEW AND VOTE ON LAUSD CHARTER TRANSPARENCY
RESOLUTION
Purpose: Vote
Submitted by:
Related Material: LAUSD Charter Transparency Resolution.pdf

Ms. Ratliff, Mr. Zimmer – Keeping Parents Informed: Charter Transparency (Res-017-15/16)
(Noticed November 10, 2015 and Postponed from a Previous Meeting)

ADOPTED AS AMENDED BY CONSENT VOTE

Whereas, Charter schools were established in 1992 by the California Education Code as a way to encourage innovation, increase opportunities for teaching and learning and expand school choice for parents and students;

Whereas, A Board of Education or other authorizing entity grants a charter with the expectation that a school will adhere to the procedures outlined in its petition and uphold the public’s trust in carrying out the agreement;

Whereas, The Los Angeles Unified School District aims to authorize, and provide sound oversight to, a portfolio of high quality innovative charter schools;

Whereas, California Education Code 47607 allows an authorizing entity to grant a charter for a period not to exceed five years and to grant one or more renewals of five years each;

Whereas, California Education Code ~~47606(e)(2)~~ 47605(c)(2) states, “Charter schools shall, on a regular basis, consult with their parents, legal guardians and teachers regarding the school’s educational programs”;

Whereas, California Education Code 47604.32 requires the authorizing entity, including the Governing Board of the Los Angeles Unified School District, to provide oversight of a charter school’s operations, including its fiscal conditions and financial operations;

Whereas, California Ed Code 47604.3 requires charter schools to promptly respond to all reasonable inquiries from its chartering authority, including those regarding its financial records;

Whereas, The District requires every charter school to cooperate with investigations of waste, fraud, abuse and other material violations of law related to its operation;

Whereas, California Education Code 47607(c) states that the authorizing entity may revoke a charter through the showing of substantial evidence that the school did any of the following: Committed a material violation of any of the conditions, standards or procedures set forth in the charter; failed to meet or pursue any of the pupil outcomes identified in the charter; failed to meet generally accepted accounting principles or engaged in fiscal mismanagement; violated any provision of the law;

Whereas, California Education Code 47607(c)-(e) and corresponding state regulations require the chartering authority to adhere to the following procedures when revoking a charter: Issuance of a Notice of Violations; issuance of a Notice to Revoke and Notice of Facts in Support of Revocation; a public hearing; and a final vote;

Whereas, The District currently requires charter schools to notify parents and guardians within 72 hours of a closure action and to simultaneously provide proof of the notification to the Charter

Schools Division, but does not mandate any such notice when the revocation process is initiated or underway; and

Whereas, When a school has a renewal hearing before the Board, there is currently no requirement that a school must inform parents, legal guardians, and teachers of the outcome; ~~now, therefore, be it~~

Whereas, Traditional public schools are bound by applicable laws to adhere to prescribed standards, and/or to publicly disclose information relating to, their safety and facilities, curriculum and instructional focus, staff qualifications and compensation, governance and finances, food services, academic performance and student demographics;

Whereas, Charter schools are legally afforded greater flexibility with respect to the same standards; and, therefore, there is greater uncertainty about many of the above matters, which could be addressed through enhanced disclosure; and

Whereas, Although the District has an active program of voluntary seismic improvements to District-owned school sites, there may be a lack of clarity among both traditional and charter school parents regarding the seismic vulnerability of their students' school buildings, and the Field Act and (for non-District-owned sites) multiple applicable building codes are complex and have changed over years making it difficult to infer seismic safety from compliance alone; now, therefore, be it

Resolved, That the Los Angeles Unified School District expects ~~a charter management organization or every District-authorized~~ charter school to be transparent with its stakeholders (as traditional District public schools are required to be) regarding all aspects of its operation, including the possible revocation of its charter;

Resolved further, That a charter school be required to notify all parents, guardians and teachers in writing within 72 hours when the District issues a Notice of Violations, a Notice of Intent to Revoke and/or ~~the Recommendation for~~ Notice of Non-renewal; and that the notification include the District's rationale for the action, if provided by the District. The school shall also be required to simultaneously provide proof of the notification to the Charter Schools Division;

Resolved further, That in order to achieve these goals of transparency, accountability and keeping parents informed (with information similar to that available to traditional public school parents), ~~a charter management organization or charter school~~ District-authorized charter schools ~~are~~ be required to have available, as allowed by law, to parents, guardians, and staff, information regarding:

Safety and Facilities

- Health and safety plans and procedures
- ~~Field Act complianey~~
- School facility assessment
- ~~Available play space/density~~

Curriculum and Instructional Focus

- Local Education Agency Plan
- Instructional materials
- Curriculum content

Staff

- Teacher credential status
- Qualifications of employees (including school leaders); Staff (including, but not limited to teachers, administrators, clerical staff, custodial staff, aides, etc.) compensation scheme (including, without limitation, pay scale, bonuses or merit pay and the standards and procedures by which they are earned, benefits and retirement system) should be made available to parents upon request.
- ~~Chanda Smith Consent Decree compliance (including, but not limited to proper documentation displayed and made available to parents)~~
- ~~Staff pay scale (including, but not limited to teachers, administrators, clerical staff, custodial staff, aides, etc.)~~
- ~~Instructional materials~~

Governance Structure and Financial Management

- Brown Act compliancy
- Governance structure and policies
- Any material relationships among the school, its charter management organization (CMO) and any person or entity controlling, controlled by, or under common control with the school or its CMO; As used herein, “control” has the meaning ascribed to it in Rule 405 promulgated under the Securities Act of 1933, as amended – that is, the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of a person, whether through the ownership of voting securities, by contract, or otherwise.
- Audited Financial Statements
- Local Control Accountability Plan (LCAP)

Food Services

- ~~Food service/calorie content~~
- Meals offered to students
- Whether free and reduced-price meals are provided to students who would be eligible for them at a traditional public school

Admissions

- Lottery processes (including any preferences) and enrollment deadlines
- Academic Performance (in each case, disaggregated for all numerically significant sub-groups)
- Statewide testing results
- Four year cohort graduation rates
- Drop-out rates

Student Demographic Rates

- ~~Special Education services (including, but not limited to SELPA affiliation)~~
- ~~Curriculum content~~
- ~~Special Education by type (high incident, low incident)~~
- Ethnicity
- Income-eligibility for free and reduced-price meals
- English Language Learner status

- Special Education, by type (detailed to the extent permitted by applicable state and federal law and as available by traditional District public schools)

Resolved further, That this information be available to parents both manually and electronically through a written disclosure form in the preferred language of the family in English and any single primary language meeting the requirements of Sections 45400 through 45403 of the California Education Code;

Resolved further, That for the 2015-16 academic year, this information (other than the Audited Financial Statements and LCAP) shall be available to parents, guardians, and staff no later than March 1, 2016, and the Audited Financial Statements and LCAP shall be made similarly available by December 15, 2016 and June 30, 2016, respectively;

Resolved further, That for the 2016-17 and subsequent academic years, this information (other than the Audited Financial Statements and LCAP) shall be available to parents, guardians, and staff no later than August 31st of the applicable academic year, and the Audited Financial Statements and LCAP shall be made similarly available by December 15 of the following academic year and June 30 of the applicable academic year, respectively. If at any time, a change occurs with regards to the available information, the charter management organization or charter school will have 72 hours to have available the updated information within a reasonable time; and, be it finally

Resolved further, That each District traditional public school and District-authorized charter school that occupies buildings on the AB300 list shall promptly post a notice to such effect in their main office;

Resolved further, That the Superintendent shall direct appropriate staff to conduct a study to determine appropriate measures and metrics of seismic resistance and seismic hazards of school buildings (the study may consider relevant factors, such as year and type of construction, depth of foundation and soil type, building materials, types of joints, number of floors, and the presence or absence of lateral bracing, proximity to known faults and the activeness of such faults, among other things) and to determine appropriate methods and timeframes for communicating such information and periodic updates to the public;

Resolved, further, That such study shall be conducted with input from the District's stakeholders, including, but not limited to, representatives of parents, community members, and independent charter schools, and that the Superintendent shall report the results of such study to the Board by April 11, 2016; and, be it finally

Resolved, That the Governing Board of the Los Angeles Unified School District encourages each charter school to inform parents, legal guardians, and other stakeholders of the outcome of its renewal hearings.

Coversheet

Review and approve Certification of Board Compliance Review

Section: III. Governance
Item: E. Review and approve Certification of Board Compliance Review
Purpose: Vote
Submitted by:
Related Material: Charter School Compliance Monitoring 2016-2017.pdf



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

MICHELLE KING
Superintendent of Schools

Dr. FRANCES GIPSON
Chief Academic Officer
Division of Instruction

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

CHARTER SCHOOL COMPLIANCE MONITORING 2016-2017

Dear Charter School Governing Board President and Charter School Leaders:

As part of its oversight responsibility set forth in California Education Code § 47604.3, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. Similar to last year, the CSD's compliance oversight process encompasses two important actions by each charter school:


- (1) **Certification of Board Compliance Review**: As part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2016-2017*, and return the entire document, including the relevant Board agenda(s) and minutes that document the Governing Board's review of these compliance items as attachments, to your assigned CSD administrator immediately after your next Board meeting (i.e., in the fall) and no later than March 17, 2017.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (2) **Documentation of Compliance**: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year's annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2016-2017* for the preparation of the school's compliance documentation. Please ensure that this documentation is current, complete, and accurate. The "Supporting Documentation" column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2016-2017* may provide useful support and assistance in this endeavor.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,



José Cole-Gutiérrez, Director
Charter Schools Division

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2016-2017*

School Name: _____

LAUSD Loc. Code: _____

Compliance Requirements*	Supporting Documentation	COMPLIANT	NON-COMPLIANT
<p>1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., CA Ed. Code § 47605(b)(5)(F); CA Ed. Code §§ 45122.1 and 45125.1; CA Ed. Code § 49406.</p>	Documentation that the school has at least one DOJ-confirmed Custodian of Records	<input type="checkbox"/>	<input type="checkbox"/>
	Completed and signed “Certification of Clearances, Credentialing, NCLB Qualifications, and Mandated Reporter Training 2016-2017” form	<input type="checkbox"/>	<input type="checkbox"/>
	Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member to certify criminal background clearance prior to employment	<input type="checkbox"/>	<input type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements under AB 1667	<input type="checkbox"/>	<input type="checkbox"/>
<p>2. Teachers of core/college preparatory subjects (including but not limited to English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per NCLB. See Ed. Code § 47605(1); NCLB HQ Resources (CDE).</p>	For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned	<input type="checkbox"/>	<input type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	COMPLIANT	NON-COMPLIANT
3. The Charter Schools Division has been provided with, and parents have access to, the school’s most current contact information for each Governing Board member and the 2016-2017 Board meetings calendar . See current <i>District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (DRL)</i> .	Accurate and updated school contact information	<input type="checkbox"/>	<input type="checkbox"/>
	Accurate and updated list/roster of Governing Board members and contact information	<input type="checkbox"/>	<input type="checkbox"/>
	Calendar of Governing Board meeting dates	<input type="checkbox"/>	<input type="checkbox"/>
4. Charter school complies with the pre- and post-lottery and enrollment forms guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet	<input type="checkbox"/>	<input type="checkbox"/>
5. Charter school shall ensure that staff receives annual training on the charter school’s health, safety, and emergency procedures , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: <ul style="list-style-type: none"> a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., CA Ed Code 32280-32289) b. Child Abuse Mandated Reporter training (see AB 1432 (2014); Ed. Code § 44691; Penal Code § 11165.7) c. Blood borne Pathogens training (see 8 CCR § 5193) 	Comprehensive Health, Safety, and Emergency Plan	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of emergency drills and preparedness training	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of timely and compliant Child Abuse Mandated Reporter training	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of annual Blood borne Pathogens training	<input type="checkbox"/>	<input type="checkbox"/>
6. The charter school has either implemented the LAUSD English Learner Master Plan or its own master plan in accordance to English Language Master Plan requirements. See current DRL.	EL Certification Form	<input type="checkbox"/>	<input type="checkbox"/>
	EL Master Plan (if the school has not adopted the LAUSD EL Master Plan)	<input type="checkbox"/>	<input type="checkbox"/>
7. The charter school’s school climate and student discipline systems and procedures align with LAUSD’s Discipline Foundation Policy and School Climate Bill of Rights . See current DRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights	<input type="checkbox"/>	<input type="checkbox"/>
	Evidence of the tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	COMPLIANT	NON-COMPLIANT
8. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current DRL.	Monthly suspension and expulsion reports	<input type="checkbox"/>	<input type="checkbox"/>
9. Charter School ensures that any and all school communications, including the Parent Student Handbook , are consistent with the provisions of school’s approved charter as well as applicable law	Parent Student Handbook	<input type="checkbox"/>	<input type="checkbox"/>
10. The charter school’s occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act. See Ed. Code § 47610; current DRL.	Current and appropriate Certificate of Occupancy or equivalent for any school site not located on District property	<input type="checkbox"/>	<input type="checkbox"/>
11. The charter school complies with all federal and state laws related to public entities , including, but not limited to: <ul style="list-style-type: none"> • Ralph M. Brown Act, Gov. Code §§ 54950-54963 • Political Reform Act, Gov. Code §§ 81000-91015 • Public Records Act, Gov. Code §§ 6250-6276.48 See current DRL.	Board meeting agendas and minutes for the past 12 months	<input type="checkbox"/>	<input type="checkbox"/>
	Verification of compliant public posting of Board agendas	<input type="checkbox"/>	<input type="checkbox"/>
	Evidence of Brown Act training	<input type="checkbox"/>	<input type="checkbox"/>
	Forms 700	<input type="checkbox"/>	<input type="checkbox"/>
	School policy for responding to Public Records Act requests	<input type="checkbox"/>	<input type="checkbox"/>
12. The charter school ensures that its Articles of Incorporation are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school	<input type="checkbox"/>	<input type="checkbox"/>
13. By-laws are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	COMPLIANT	NON-COMPLIANT
<p>14. The charter school meets the provisions of eligibility and/or is a participant of state and federal programs and/or grants, including but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Prop 20 – State Lottery, Education Protection Act, Special Education §56000, SB 740, and all other federal and state programs in which the charter school participates.</p>	<p>[See “Fiscal Review” in the <i>Annual Performance-Based Oversight Visit Preparation Guide</i> for list of documentation to be provided to the CSD Fiscal Team]</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>15. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a Local School Wellness Policy. See Healthy, Hunger Free Kids Act of 2010 (Public Law 111–296); Child Nutrition and WIC Reauthorization Act of 2004.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program, and is not located on District property, development and adoption of an equivalent Wellness Policy likely would benefit the school and its students.</p>	<p>Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>16. The governing board oversees the development of and approves/adopts the stakeholder engagement process, goals, actions, measurable outcomes, and expenditures in the school’s Local Control Accountability Plan (LCAP) and annual updates in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	<p>Documentation of stakeholder engagement, including Board Meeting Agendas, Board Minutes, and LCAP</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>17. The charter school ensures compliance with the LAUSD’s Charter Public School Transparency Resolution of January 12, 2016, the “Keeping Parents Informed: Charter Transparency” resolution, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office.</p>	<p>Documentation of discussion by the Governing Board and compliance, if necessary, with the resolution, including Board Meeting Agendas and Board Minutes</p>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Requirements*	Supporting Documentation	COMPLIANT	NON-COMPLIANT
18. The charter school ensures that it is in compliance with all applicable state law regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable	<input type="checkbox"/>	<input type="checkbox"/>
19. The charter school complies with all applicable requirements of the California Mathematics Placement Act of 2015. (Not applicable for elementary schools.)	Documentation of the adoption of the charter school's established policy in compliance with the California Mathematics Placement Act of 2015, including the Board Meeting Agendas and Board Minutes	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION OF BOARD COMPLIANCE REVIEW		
<p>The undersigned hereby certifies that, on _____, the Governing Board of</p> <p style="text-align: center;">Date(s)</p> <p>_____ reviewed the school's</p> <p style="text-align: center;">Name of Charter School</p> <p>compliance related policies, systems, and procedures.**</p>		
Printed Name of Governing Board Chair	Signature of Governing Board Chair	Date Signed

****Please attach the relevant Board agenda(s) and approved minutes for the meeting(s) at which the Board has reviewed the school's compliance with the items listed above.**

Coversheet

Review and Vote on January Check Registers

Section: V. Financial
Item: B. Review and Vote on January Check Registers
Purpose: Vote
Submitted by:
Related Material: Jan 2017 Check Registers.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Jan 2017 Check Registers.xlsx

Coversheet

JANUARY 2017 FINANCIAL UPDATE

Section: V. Financial
Item: C. JANUARY 2017 FINANCIAL UPDATE
Purpose: Discuss
Submitted by:
Related Material: Jan 2017 Financial Update.pdf
Jan 2017 Financial Exhibits.pdf

El Camino Real Charter High School

January 2017 Financials

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edtec

Business and Development Specialists
for Charter Schools

March 15, 2017

Chang Patel & Milada Rakijian

Financial Presentation Agenda



- January 2017 Financial Update
 - Current Forecast
 - YTD Actuals vs. YTD Budget
 - Cash Flow Projection
 - Balance Sheet

January 2017 Financial Update

Current Forecast: Jan 2017 Update

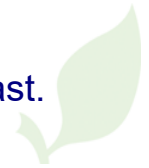
Operating income including depreciation is projected to be \$2.87M, a \$48.5K decrease compared to the previous forecast.



	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance Budget vs. Current Forecast)
Revenue	35,847,716	36,776,401	36,795,141	18,740	947,425
Expenses	35,283,279	33,857,277	33,924,552	(67,274)	1,358,727
Net Income	564,437	2,919,123	2,870,589	(48,534)	2,306,152
Beginning Fund Balance	17,194,987	17,194,987	17,194,987		
Audit Adjustment	-	962,376	962,376		
Ending Fund Balance	17,759,423	21,076,486	21,027,952		

Current Revenue Forecast: Jan 2017 Update

The revenue forecast is \$36.7M, an increase of \$19K when compared to the previous month's forecast.



Revenue Summary	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Notes
LCFF Entitlement	\$ 30,386,911	\$ 30,386,911	\$ -	• No Change
Federal Revenue	\$ 1,207,462	\$ 1,215,645	\$ 8,183	• Increase: reallocated LEA Medi-Cal from state to federal revenue
Other State Revenues	\$ 3,651,030	\$ 3,644,709	\$ (6,322)	• Increase in Other State PY: under accrued PY Lottery • Decrease in All Other State Revenue: reallocated LEA Medi-Cal from state to federal revenue
Local Revenues	\$ 1,480,998	\$ 1,547,876	\$ 66,878	• Increase in Other Local Revenue – to match actuals + \$9.9k international student tuition + \$50.5k general operations, student store, fees & fines • Increase in Food Service Sales to match actuals. Includes prepaid meals (+\$6.5k)
Fundraising and Grants	\$ 50,000.00	\$ -	\$ (50,000)	• Removed fundraising revenue and expense of \$50k
Total Revenue	\$ 36,776,401	\$ 36,795,141	\$ 18,740	

Current Expense Forecast: Jan 2017 Update

The expense forecast is \$33.9M, an increase of \$67K when compared to the previous month's forecast.



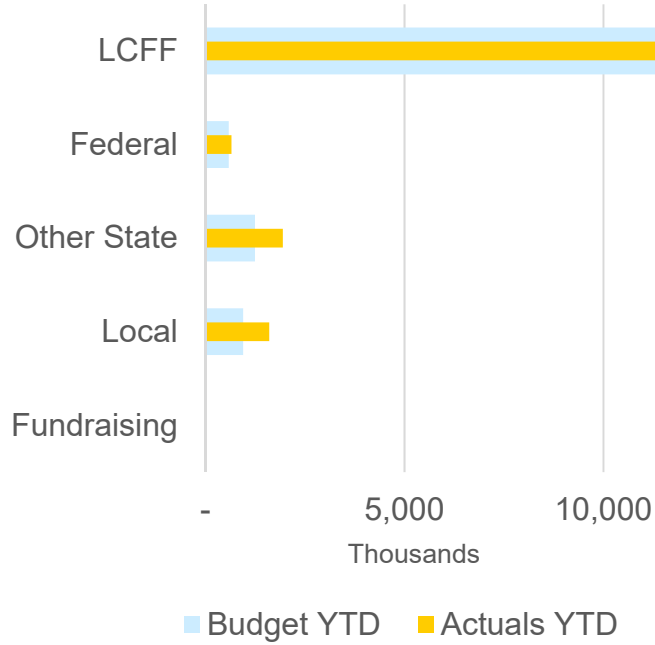
Expense Summary	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Notes
Compensation and Benefits	\$ 26,101,717	\$ 26,132,918	\$ (31,201)	<ul style="list-style-type: none"> Increased for College Readiness Block Grant counselors budgeted for 16-17 (revenues already recorded) 56% of forecast spent.
Books and Supplies	\$ 2,598,955	\$ 2,558,729	\$ 40,226	<ul style="list-style-type: none"> Noncap equipment reallocated to 6410 Cap Outlay – Computers 36% of forecast spent.
Services and Other Operating Expenditures	\$ 5,018,770	\$ 5,089,483	\$ (70,712)	<ul style="list-style-type: none"> Increased Travel & Conference by \$2k for College Readiness Block Grant food at parent meetings budgeted for 16-17 (revenues already recorded) Increased Business Services by \$18k to capture payroll fees and multi state ID processing fees for rest of year Decreased Fundraising by \$50k: removed all fundraising revenue and expense Increased Legal Fees by \$100k Increased PY Exp per actuals 56% of forecast spent
Depreciation	\$ 137,835	\$ 143,422	\$ (5,587)	<ul style="list-style-type: none"> Increased: added depreciation for new datacenter completed on 1/5/2017
Total Expenses	\$ 33,857,277	\$ 33,924,552	\$ (67,274)	

YTD Actuals vs YTD Budget: Jan 2017 Update

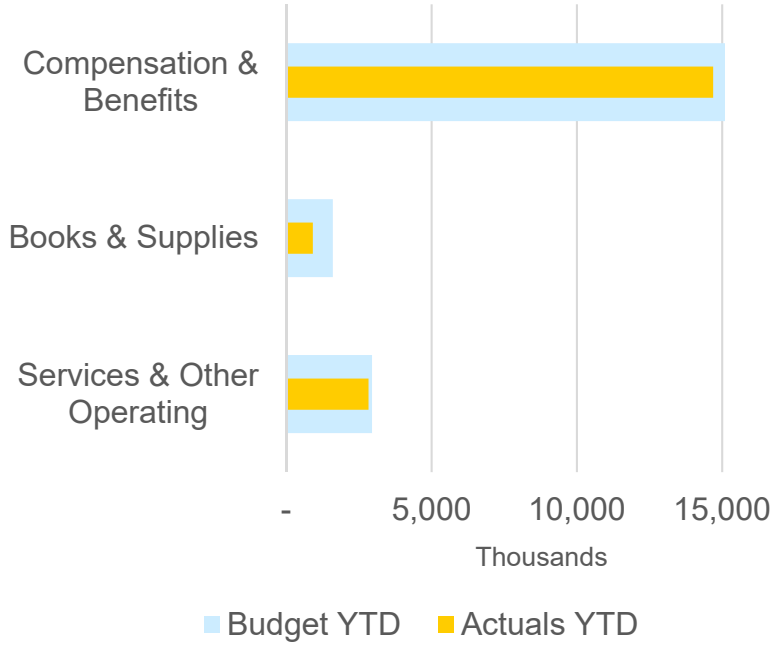
Revenues tracking ahead of budget by \$1.6M while expenses tracking behind budget by \$1.8M



Revenues



Expenditures



2016-17 Cash Flow Projection

Healthy ending cash balances for the rest of the year



2016/17 Cash Projections



Balance Sheet

Balances as of Jan 31, 2017



		1/31/2017	6/30/2016	YTD Change
Assets				
	Cash Balances	\$ 10,723,127	\$ 7,481,424	\$ 3,241,703
	Accounts Receivable	\$ 24,581	\$ 3,305,922	(3,281,340)
	Prepays and Other Assets	\$ 793	\$ 371,574	(370,781)
	Fixed Assets, Net	\$ 4,101,834	\$ 4,061,608	40,226
	Investments	\$ 5,227,023	\$ 5,195,254	31,769
	Due to/from other	\$ -	\$ -	-
	Total Assets	20,077,357	20,415,781	(338,423)
Liabilities & Equity				
	Accrued Expenses	\$ 92,918	\$ 1,192,174	\$ (1,099,256)
	Due to Grantor Governments/Others	\$ 245,675	\$ 215,256	30,419
	OPEB Liability	\$ -	\$ -	-
	Deferred Revenue	\$ -	\$ 850,988	(850,988)
	Loans and other payables	\$ -	\$ -	-
	Beginning Net Assets - Audited	\$ 18,157,363	\$ 14,357,676	3,799,687
	Other Restatements	\$ -	\$ -	-
	Net Income (Loss) to Date	\$ 1,581,401	\$ 3,799,687	(2,218,286)
	Total Liabilities & Equity	20,077,357	20,415,781	(338,423)

- \$10.7M cash balance as of 1/31/2017
- \$25K remaining in 15-16 receivables
 - \$23K in Child Nutrition
 - \$2k Title II
- \$56k remaining in accrued expenses
 - 15-16 Miguel Leonis rent
- \$229k in Temporarily Restricted
 - \$229k – Educator Effectiveness
- \$19.7M fund balance as of 1/31/2017

ESP-CA
EdTec Network : El Camino Real Charter High School
Balance Sheet
End of Jan 2017

Financial Row	Amount
ASSETS	
Current Assets	
Bank	
9120-ECRCHS - Cash in Bank - El Camino Real Charter High School	
9121-0566 - Cash in Bank - ECRCHS : PacWest Bank checking #0566 (main)	\$3,359,290.70
9121-0582-ECRCHS - Pacific West - Checking 2	\$66,836.08
9121-0854 - Cash in Bank - ECRCHS : Hanmi checking #0854 (main/student)	\$473,755.17
9121-0862 - Cash in Bank - ECRCHS : Hanmi deposit #0862 (main deposit)	\$5,737,606.77
9121-5659 - Pacific West - Checking 4	\$82,577.98
9121-5675 - Pacific West - Checking 3	\$27,442.88
9122-0870 - Cash in Bank - ECRCHS : Hanmi checking #0870 (ASB Trust)	\$139,266.81
9123-3968 - Cash in Bank - ECRCHS : CCU #3968	\$6,328.91
9129-ECRHS-Investments #7671 - Schwab	\$830,021.59
Total - 9120-ECRCHS - Cash in Bank - El Camino Real Charter High School	\$10,723,126.89
Total Bank	\$10,723,126.89
Accounts Receivable	
9200 - Accounts Receivable	
9201 - Employee Advances	\$912.70
9212 - AR - Title II	\$1,096.00
9226 - AR- Child Nutrition (Federal)	\$20,755.55
9246 - AR - Child Nutrition (State)	\$1,817.03
Total - 9200 - Accounts Receivable	\$24,581.28
Total Accounts Receivable	\$24,581.28
Other Current Asset	
9150 - Investments	\$5,227,022.66
Total Other Current Asset	\$5,227,022.66
Total Current Assets	\$15,974,730.83
Fixed Assets	
9410 - Land	\$2,019,963.89
9420 - Land Improvements	\$156,235.25
9425 - Accumulated Depreciation - Land Improvements	(\$156,235.25)
9430 - Buildings	\$1,659,092.78
9431 - Fixed Asset - Building Improvements	\$139,467.91
9435 - Accumulated Depreciation-Buildings	(\$158,260.47)
9436 - Accumulated Depreciation - Building Improvements	(\$13,946.79)
9440 - Equipment	\$1,023,324.06
9445 - Accumulated Depreciation-Equipment	(\$655,630.35)
9450 - Construction in Progress	\$47,596.55
Total Fixed Assets	\$4,061,607.58
Other Assets	
9360 - Other Asset - Deposits	\$792.71
Total Other Assets	\$792.71
Total ASSETS	\$20,037,131.12
LIABILITIES & EQUITY	
Current Liabilities	
Accounts Payable	
9500 - Accounts Payable	
9500 - Accounts Payable	(\$23.09)
Total - 9500 - Accounts Payable	(\$23.09)
Total Accounts Payable	(\$23.09)
Other Current Liability	
9501 - Accrued Accounts Payable	\$56,908.00
9546 - Payroll Liability - SUI	(\$1,181.63)
9547 - Payroll Liability - SDI	(\$638.29)

Financial Row	Amount
9570 - Wages Payable	(\$2,319.70)
9580 - 403B Payable	\$40,172.74
9590 - Due to Grantor Governments	\$16,643.00
9620 - Due to Student Groups/Other Agencies	
9620 - Due to Student Groups/Other Agencies	(\$241,021.07)
9621 - Due to (From) School 1	\$470,053.54
Total - 9620 - Due to Student Groups/Other Agencies	\$229,032.47
Total Other Current Liability	\$338,616.59
Total Current Liabilities	\$338,593.50
Equity	
9781 - Temporarily Restricted	\$5,228,778.00
Retained Earnings	\$12,928,584.64
Net Income	\$1,541,174.98
Total Equity	\$19,698,537.62
Total LIABILITIES & EQUITY	\$20,037,131.12

El Camino Real Charter High School

Monthly Cash Forecast
As of most recent monthly close

	2016/17													AP/AR
	Actual & Projected													
	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Projected	Mar Projected	Apr Projected	May Projected	Jun Projected	Forecast	
Beginning Cash	\$7,481,424	8,299,008	8,093,675	8,405,666	8,700,557	8,750,211	8,958,135	10,723,127	9,970,681	9,291,661	10,010,220	9,499,742		
Revenue														
LCFF Entitlement	413,405	1,868,557	2,906,225	2,315,818	2,315,818	2,315,818	3,674,391	2,501,664	1,998,178	3,340,536	1,998,178	1,998,178	30,386,911	2,740,147
Federal Income	41,274	82,548	55,032	110,641	55,032	202,836	108,907	188,863	78,860	136,380	78,860	78,860	1,215,645	(2,447)
Other State Income	123,930	241,560	160,693	165,470	225,166	320,649	709,619	287,258	234,474	234,474	403,016	234,474	3,644,709	303,926
Local Revenues	41,501	92,535	1,049,365	68,321	98,377	184,320	71,671	(58,214)	(0)	(0)	(0)	(0)	1,547,876	-
Fundraising and Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	620,110	2,285,200	4,171,316	2,660,250	2,694,393	3,023,623	4,564,588	2,919,571	2,311,511	3,711,390	2,480,053	2,311,511	36,795,141	3,041,625
Expenses														
Compensation & Benefits	2,002,983	1,992,671	2,113,334	2,155,736	2,066,377	2,277,494	2,083,537	2,479,263	2,232,306	2,234,605	2,232,306	2,262,306	26,132,918	-
Books & Supplies	22,118	104,449	132,665	52,166	201,135	207,784	194,279	328,827	328,827	328,827	328,827	328,827	2,558,729	-
Services & Other Operating Expense	340,514	383,212	318,917	507,210	403,250	376,721	501,527	697,131	395,452	395,452	395,452	395,452	5,089,483	(20,809)
Capital Outlay	-	-	-	-	-	-	40,226	163,910	34,023	34,023	34,023	34,023	340,226	-
Total Expenses	2,365,615	2,480,332	2,564,916	2,715,112	2,670,762	2,861,999	2,819,569	3,669,130	2,990,608	2,992,906	2,990,608	3,020,608	34,121,356	(20,809)
Operating Cash Inflow (Outflow)	(1,745,505)	(195,131)	1,606,400	(54,862)	23,631	161,624	1,745,019	(749,560)	(679,097)	718,483	(510,555)	(709,097)	2,673,785	3,062,434
Revenues - Prior Year Accruals	2,953,183	147,100	-	180,208	-	-	849	24,277	76	76	76	76		
Expenses - Prior Year Accruals	(582,643)	(170,279)	(483)	-	-	-	-	(27,163)	-	-	-	-		
Accounts Payable - Current Year	(325,147)	(4,381)	5,264	27	36,561	(89,325)	31,150	-	-	-	-	-		
Loans Payable (Current)	(3,085)	(12,142)	31,174	32,751	347	(6,599)	(12,026)	-	-	-	-	-		
Other Balance Sheet Changes	520,781	29,500	(1,330,363)	136,767	(10,884)	142,224	-	-	-	-	-	-		
Ending Cash	8,299,008	8,093,675	8,405,666	8,700,557	8,750,211	8,958,135	10,723,127	9,970,681	9,291,661	10,010,220	9,499,742	8,790,721		

El Camino Real Charter High School

Budget vs. Actuals
As of most recent monthly close

	Actual						Budget					
	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
SUMMARY												
Revenue												
LCFF Entitlement	2,315,818	2,315,818	3,674,391	15,810,032	15,547,283	262,749	30,894,433	30,386,911	30,386,911	-	(507,522)	14,576,879
Federal Revenue	55,032	202,836	108,907	656,271	588,140	68,131	1,082,894	1,207,462	1,215,645	8,183	132,751	559,374
Other State Revenues	225,166	320,649	709,619	1,947,087	1,245,580	701,507	2,706,821	3,651,030	3,644,709	(6,322)	937,887	1,697,622
Local Revenues	98,377	184,320	71,671	1,606,090	950,474	655,616	1,113,567	1,480,998	1,547,876	66,878	434,309	(58,214)
Fundraising and Grants	-	-	-	-	22,222	(22,222)	50,000	50,000	-	(50,000)	(50,000)	-
Total Revenue	2,694,393	3,023,623	4,564,588	20,019,480	18,353,700	1,665,780	35,847,716	36,776,401	36,795,141	18,740	947,425	16,775,661
Expenses												
Compensation and Benefits	2,066,377	2,277,494	2,083,537	14,692,132	15,750,435	1,058,303	27,341,723	26,101,717	26,132,918	(31,201)	1,208,806	11,440,786
Books and Supplies	201,135	207,784	194,279	914,596	1,602,105	687,509	2,477,513	2,598,955	2,558,729	40,226	(81,216)	1,644,134
Services and Other Operating E	403,250	376,721	501,527	2,831,352	2,949,753	118,402	5,225,762	5,018,770	5,089,483	(70,712)	136,279	2,258,131
Depreciation	-	-	-	-	-	-	238,281	137,835	143,422	(5,587)	94,859	143,422
Total Expenses	2,670,762	2,861,999	2,779,343	18,438,079	20,302,293	1,864,214	35,283,279	33,857,277	33,924,552	(67,274)	1,358,727	15,486,473
Operating Income	23,631	161,624	1,785,245	1,581,401	(1,948,593)	3,529,994	564,437	2,919,123	2,870,589	(48,534)	2,306,152	1,289,188
Fund Balance												
Beginning Balance (Unaudited)	16,805,888	16,829,519	16,991,142	17,194,987	17,194,987	-	17,194,987	17,194,987	17,194,987	-	-	962,376
Audit Adjustment	-	-	-	962,376	962,376	-	-	-	962,376	-	-	-
Beginning Balance (Audited)	-	-	-	18,157,363	18,157,363	-	17,194,987	18,157,363	18,157,363	-	-	-
Operating Income	23,631	161,624	1,785,245	1,581,401	(1,948,593)	-	564,437	2,919,123	2,870,589	-	-	-
Ending Fund Balance	16,829,519	16,991,142	18,776,388	19,738,764	16,208,770	-	17,759,423	21,076,486	21,027,952	-	-	-
Capital Outlay	-	-	40,226	40,226	-	-	300,000	300,000	340,226	-	-	-

El Camino Real Charter High School

Budget vs. Actuals
As of most recent monthly close

Detail	Actual					Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Budget				
	Nov	Dec	Jan	Actual YTD	Budget YTD				Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining	
Enrollment Summary							-						
9-12							3,675	3,520	3,520				
Total Enrolled							3,675	3,520	3,520		-	(156)	
ADA %													
9-12							95%	97%	97%				
Average							95%	97%	97%		-	2.44%	
ADA													
9-12							3491.25	3429.40	3429.40				
Total ADA							3491.25	3429.40	3429.40		-	(61.85)	

El Camino Real Charter High School

Budget vs. Actuals
As of most recent monthly close

		Actual						Budget					
		Nov	Dec	Jan	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
REVENUE													
LCFF Entitlement													
8011	Charter Schools LCFF - State Aid	1,764,612	1,764,612	1,764,612	9,096,643	8,833,895	262,749	18,866,379	18,459,975	18,459,975	-	(406,404)	9,363,331
8012	Education Protection Account Entitle	-	-	1,358,573	2,717,145	2,717,145	1	5,398,345	5,302,709	5,302,709	-	(95,637)	2,585,564
8019	State Aid - Prior Years	-	-	-	-	-	-	-	-	-	-	-	-
8096	Charter Schools in Lieu of Property	551,206	551,206	551,206	3,996,244	3,996,244	0	6,629,709	6,624,228	6,624,228	-	(5,482)	2,627,984
SUBTOTAL - LCFF Entitlement		2,315,818	2,315,818	3,674,391	15,810,032	15,547,283	262,749	30,894,433	30,386,911	30,386,911	-	(507,522)	14,576,879
8100 Federal Revenue													
8181	Special Education - Entitlement	55,032	55,032	55,032	398,983	397,990	993	686,190	661,360	661,360	-	(24,830)	262,377
8182	Special Education Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-
8220	Child Nutrition Programs	-	31,027	44,293	75,320	65,617	9,703	147,638	312,500	312,500	-	164,862	237,180
8290	Medi-Cal Billing Option	-	-	8,183	8,183	-	8,183	-	-	8,183	8,183	8,183	-
8291	Title I	-	116,777	-	172,386	121,202	51,185	242,403	228,023	228,023	-	(14,380)	55,637
8292	Title II	-	-	1,399	1,399	3,332	(1,933)	6,664	5,579	5,579	-	(1,085)	4,180
8293	Title III	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Income		55,032	202,836	108,907	656,271	588,140	68,131	1,082,894	1,207,462	1,215,645	8,183	132,751	559,374
8300 Other State Revenues													
8311	Other State Apportionments - Curre	-	-	-	-	-	-	-	-	-	-	-	-
8319	Other State Apportionments - Prior	937	-	1,201	10,845	-	10,845	-	9,643	10,845	1,201	10,845	-
8380	Special Ed	-	-	-	-	-	-	-	-	-	-	-	-
8381	Special Education - Entitlement (Sta	160,693	160,693	160,693	1,165,026	1,165,026	(0)	1,978,701	1,931,163	1,931,163	-	(47,538)	766,137
8382	Special Education Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-
8520	Child Nutrition - State	-	2,617	3,880	6,497	5,720	776	12,871	12,500	12,500	-	(371)	6,003
8550	Mandated Cost Reimbursements	-	149,815	375,735	525,550	74,834	450,716	149,667	914,973	914,973	-	765,306	389,423
8560	State Lottery Revenue	-	-	175,633	175,633	-	175,633	565,583	648,156	648,156	-	82,574	472,523
8590	All Other State Revenue	63,536	7,523.08	(7,523.08)	63,536	-	63,536	-	134,594	127,071	(7,523)	127,071	63,535
SUBTOTAL - Other State Income		225,166	320,649	709,619	1,947,087	1,245,580	701,507	2,706,821	3,651,030	3,644,709	(6,322)	937,887	1,697,622
8600 Other Local Revenue													
8634	Food Service Sales	1,115	56,640	6,476	64,736	50,474	14,262	113,567	58,260	64,736	6,476	(48,831)	-
8660	Interest	3	4	4	24	-	24	-	21	24	4	24	-
8662	Net Increase (Decrease) in the Fair	(8,797)	(12,190)	-	(38,102)	-	(38,102)	-	(38,102)	(38,102)	-	(38,102)	-
8690	Other Local Revenue	89,101	184,785	60,399	1,521,067	900,000	621,067	1,000,000	1,460,668	1,521,067	60,399	521,067	-
8715	Option 3 SPED	-	150	-	150	-	150	-	150	150	-	150	-
8999	Uncategorized Revenue	16,954	(45,069)	4,793	58,214	-	58,214	-	-	-	-	-	(58,214)
SUBTOTAL - Local Revenues		98,377	184,320	71,671	1,606,090	950,474	655,616	1,113,567	1,480,998	1,547,876	66,878	434,309	(58,214)
8800 Donations/Fundraising													
8803	Fundraising	-	-	-	-	22,222	(22,222)	50,000	50,000	-	(50,000)	(50,000)	-
SUBTOTAL - Fundraising and Grants		-	-	-	-	22,222	(22,222)	50,000	50,000	-	(50,000)	(50,000)	-
TOTAL REVENUE		2,694,393	3,023,623	4,564,588	20,019,480	18,353,700	1,665,780	35,847,716	36,776,401	36,795,141	18,740	947,425	16,775,661

El Camino Real Charter High School

Budget vs. Actuals
As of most recent monthly close

		Actual						Budget					
		Nov	Dec	Jan	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
EXPENSES													
Compensation & Benefits													
1000	Certificated Salaries	-	-	-									
1100	Teachers Salaries	889,434	1,001,268	874,531	6,416,357	6,651,300	234,943	11,402,228	10,948,641	10,948,641	-	453,587	4,532,284
1101	Teacher - Stipends	-	-	-	130	444,444	444,314	1,000,000	500,000	475,000	25,000	525,000	474,870
1150	Teacher - NBC Stipend	5,226	5,226	5,226	32,148	58,333	26,185	100,000	100,000	100,000	-	-	67,852
1160	Teacher - Auxillary & Summer Schor	14,434	11,692	22,609	239,934	233,333	(6,601)	100,000	400,000	400,000	-	(300,000)	160,066
1170	Teacher - Coverage	6,797	3,905	6,634	32,251	17,500	(14,751)	30,000	30,000	55,000	(25,000)	(25,000)	22,749
1180	Teacher - Extra Hours & Tutoring	5,956	3,492	2,731	30,527	145,833	115,307	250,000	250,000	277,350	(27,350)	(27,350)	246,823
1190	Teacher - PD	3,016	1,984	4,145	25,740	105,000	79,260	260,000	180,000	180,000	-	80,000	154,260
1200	Certificated Pupil Support Salaries	111,500	140,869	101,175	795,495	820,891	25,396	1,407,242	1,407,242	1,407,242	-	-	611,747
1300	Certificated Supervisor & Administr	69,336	81,011	89,386	489,099	516,754	27,654	885,863	899,243	899,243	-	(13,379)	410,143
1900	Certificated Other Salaries	20,087	24,977	20,013	145,814	142,613	(3,201)	244,479	244,479	244,479	-	-	98,665
SUBTOTAL - Certificated Employ		1,125,786	1,274,424	1,126,450	8,207,494	9,136,001	928,507	15,679,812	14,959,604	14,986,954	(27,350)	692,858	6,779,460
2000	Classified Salaries												
2100	Classified Instructional Aide Salarie	77,449	97,375	56,223	426,237	547,856	121,619	939,181	975,069	975,069	-	(35,888)	548,832
2200	Classified Support Salaries	95,077	85,850	91,214	572,458	476,364	(96,095)	816,624	951,837	951,837	-	(135,213)	379,378
2300	Classified Supervisor & Administrat	33,968	35,242	42,383	249,069	333,182	84,112	571,169	518,968	518,968	-	52,200	269,899
2400	Classified Clerical & Office Salaries	70,771	61,265	72,030	466,758	627,268	160,510	1,075,317	850,521	850,521	-	224,796	383,763
2900	Classified Other Salaries	(10,926)	7,538	3,520	30,008	160,417	130,409	275,000	103,899	103,899	-	171,101	73,891
SUBTOTAL - Classified Employe		266,339	287,271	265,370	1,744,531	2,145,086	400,555	3,677,290	3,400,294	3,400,294	-	276,996	1,655,763
3000	Employee Benefits												
3100	STRS	121,620	155,078	137,087	988,282	986,260	(2,021)	1,972,520	1,881,918	1,885,359	(3,441)	87,162	897,077
3200	PERS	31,629	29,720	33,689	208,090	210,511	2,421	418,971	396,949	396,949	-	22,022	188,859
3300	OASDI-Medicare-Alternative	34,786	36,271	35,506	239,294	235,489	(3,804)	469,797	445,479	445,875	(397)	23,922	206,582
3400	Health & Welfare Benefits	280,177	299,403	284,864	2,002,669	2,128,000	125,331	3,648,000	3,568,275	3,568,275	-	79,725	1,565,607
3500	Unemployment Insurance	695	767	690	4,934	7,259	2,325	9,679	9,180	9,194	(14)	485	4,259
3600	Workers Comp Insurance	-	-	-	189,690	191,065	1,375	191,065	189,690	189,690	-	1,375	-
3700	Retiree Benefits	200,000	200,000	200,000	1,100,000	698,318	(401,682)	1,249,820	1,230,000	1,230,000	-	19,820	130,000
3900	Other Employee Benefits	5,344	(5,438)	(118)	7,148	12,445	5,297	24,769	20,328	20,328	-	4,441	13,180
SUBTOTAL - Employee Benefits		674,251	715,799	691,717	4,740,106	4,469,348	(270,758)	7,984,621	7,741,819	7,745,670	(3,851)	238,952	3,005,564

El Camino Real Charter High School

Budget vs. Actuals
As of most recent monthly close

		Actual					Budget						
		Nov	Dec	Jan	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
4000	Books & Supplies	-	-	-									
4100	Approved Textbooks & Core Curricl	2,616	1,099	-	35,200	311,111	275,911	350,000	350,000	350,000	-	-	314,800
4200	Books & Other Reference Materials	-	3,888	-	4,847	24,640	19,793	27,720	27,720	27,720	-	-	22,873
4300	Materials & Supplies	-	-	(479)	10,616	47,580	36,964	53,528	53,528	53,528	-	-	42,912
4325	Instructional Materials & Supplies	49,082	23,520	6,090	141,117	226,025	84,908	254,279	254,279	254,279	-	-	113,161
4330	Office Supplies	32,263	44,460	23,897	121,480	119,508	(1,971)	204,871	204,871	204,871	-	-	83,392
4345	Non Instructional Student Materials	21,315	7,749	44,776	176,160	296,658	120,498	508,557	508,557	508,557	-	-	332,397
4400	Noncapitalized Equipment	529	12,221	86,557	176,680	408,333	231,653	700,000	700,000	659,774	40,226	40,226	483,094
4710	Student Food Services	95,541	114,847	33,437	248,495	168,248	(80,247)	378,558	500,000	500,000	-	(121,442)	251,505
SUBTOTAL - Books and Supplies		201,135	207,784	194,279	914,596	1,602,105	687,509	2,477,513	2,598,955	2,558,729	40,226	(81,216)	1,644,134

El Camino Real Charter High School

Budget vs. Actuals
As of most recent monthly close

		Actual					Budget						
		Nov	Dec	Jan	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining
5000	Services & Other Operating Expenses												
5100	Subagreements for Services	-	-	-	-	-	-	-	-	-	-	-	-
5200	Travel & Conferences	1,908	9,568	4,669	37,713	100,000	62,287	200,000	100,000	102,000	(2,000)	98,000	64,287
5300	Dues & Memberships	8,628	(3,222)	27,219	149,321	87,500	(61,821)	150,000	150,000	150,000	-	-	679
5400	Insurance	-	-	-	181,091	181,091	-	181,091	181,091	181,091	-	-	-
5500	Operations & Housekeeping	38,841	166,486	(27,168)	505,070	316,744	(188,326)	633,488	633,488	633,488	-	-	128,417
5605	Equipment Leases	7,658	6,231	191	23,397	44,540	21,143	76,354	76,354	76,354	-	-	52,957
5610	Rent	-	4,964	-	15,137	262,500	247,363	450,000	450,000	450,000	-	-	434,863
5631	Other Rentals, Leases and Repairs	4,523	3,318	15,747	42,204	184,051	141,847	315,515	315,515	315,515	-	-	273,311
5809	Banking Fees	32,938	927	5,748	45,457	19,252	(26,205)	38,505	50,000	50,000	-	(11,496)	4,543
5812	Business Services	2,743	3,463	38,633	105,311	118,854	13,544	203,750	203,750	221,750	(18,000)	(18,000)	116,440
5815	Consultants - Instructional	109,836	52,505	128,385	441,303	437,500	(3,803)	750,000	550,000	550,000	-	200,000	108,697
5820	Consultants - Non Instructional - Cu	36,498	49,403	115,607	317,062	408,333	91,271	700,000	550,000	550,000	-	150,000	232,938
5824	District Oversight Fees	23,889	23,889	23,889	173,196	154,472	(18,723)	308,944	303,869	303,869	-	5,075	130,673
5830	Field Trips Expenses	22,079	8,958	13,754	92,464	150,000	57,536	300,000	300,000	300,000	-	-	207,536
5839	Fundraising Expenses	-	-	-	-	25,000	25,000	50,000	50,000	-	50,000	50,000	-
5845	Legal Fees	57,274	1,142	108,171	234,877	116,667	(118,210)	200,000	400,000	500,000	(100,000)	(300,000)	265,123
5851	Marketing and Student Recruiting	-	-	-	2,900	6,008	3,108	10,300	10,300	10,300	-	-	7,400
5861	Prior Yr Exp (not accrued)	-	9,714	712	76,611	-	(76,611)	-	75,898	76,611	(712)	(76,611)	-
5872	Special Education Encroachment	43,145	43,145	43,145	312,802	278,907	(33,894)	557,815	518,505	518,505	-	39,310	205,703
5898	Bad Debt Expense	-	-	-	0	-	(0)	-	-	0	(0)	(0)	-
5899	Miscellaneous Operating Expenses	345	(4,360)	(12)	7,480	-	(7,480)	-	-	-	-	-	(7,480)
5900	Communications	12,946	592	2,837	67,955	58,333	(9,622)	100,000	100,000	100,000	-	-	32,045
	SUBTOTAL - Services & Other Op	403,250	376,721	501,527	2,831,352	2,949,753	118,402	5,225,762	5,018,770	5,089,483	(70,712)	136,279	2,258,131
6000	Capital Outlay												
6100	Sites & Improvement of Sites	-	-	-	-	-	-	-	-	-	-	-	-
6200	Buildings & Improvement of Building	-	-	-	-	150,000	150,000	300,000	300,000	300,000	-	-	300,000
6300	School Libraries	-	-	-	-	-	-	-	-	-	-	-	-
6400	Equipment	-	-	-	-	-	-	-	-	-	-	-	-
6410	Computers (capitalizable items)	-	-	40,226	40,226	-	(40,226)	-	-	40,226	(40,226)	(40,226)	-
6420	Furniture (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-
6430	Other Equipment (capitalizable item	-	-	-	-	-	-	-	-	-	-	-	-
6500	Equipment Replacement	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Capital Outlay	-	-	40,226	40,226	150,000	109,774	300,000	300,000	340,226	(40,226)	(40,226)	300,000
	TOTAL EXPENSES	2,670,762	2,861,999	2,819,569	18,478,305	20,452,293	1,973,988	35,344,999	34,019,443	34,121,356	(101,913)	1,223,643	15,643,051
	Depreciation Calculation												
	Prior Year (Yr 0 or before) Depreciation Impact							178,280	137,835	137,835	-	40,445	137,835
	Forecasted Depreciation Impact (2016-17)							60,000	-	5,587	5,587	54,413	5,587
6900	Total Depreciation (includes Prior	-	-	-	-	-	-	238,281	137,835	143,422	5,587	94,859	143,422
	TOTAL EXPENSES including Depreciation	2,670,762	2,861,999	2,779,343	18,438,079	20,302,293	1,864,214	35,283,279	33,857,277	33,924,552	(56,100)	1,358,727	15,486,473

**El Camino Real Chrtr HS
FY17 2ND INTERIM REPORT**

- =====> should be zero

BALANCE SHEET - FULL ACCRUAL

		FY17 2ND INTERIM PROJECTION	
		Object Codes	
A) ASSETS			
1) Cash			
b) In Banks	9120	8,790,721	
c) In Revolving Fund	9130	-	
d) with Fiscal Agent	9135	-	
e) collection awaiting deposit	9140	-	
2) Investments	9150	5,227,023	
3) Accounts Receivable	9200	4,448,982	
4) Due from Grantor Government	9290	-	
5) Due from Other Funds	9310	-	
6) Stores	9320	-	
7) Prepaid Expenditures	9330	370,781	
8) Other Current Assets	9340	793	
9) Fixed Assets:			
a) Land	9410	2,019,964	
b) Land Improvements	9420	156,235	
c) Less - Accumulated Depreciation-Land Improvements	9425	(156,235)	
d) Buildings	9430	1,798,561	
e) Less - Accumulated Depreciation-Buildings	9435	(172,207)	
f) Equipment	9440	1,023,324	
g) Less - Accumulated Depreciation-Equipment	9445	(655,630)	
h) Work in Progress	9450	47,597	
10) TOTAL ASSETS		22,899,908	
B. DEFERRED OUTFLOWS OF RESOURCES			
1) Deferred Outflows Of Resources	9490	-	
2) TOTAL DEFERRED OUTFLOWS		-	
C. LIABILITIES			
1) Accounts Payable	9500	805,712	
2) Due to Grantor Governments	9590	16,643	
3) Due to Other Funds	9610	198,613	
4) Current Loans	9640	-	
5) Unearned Revenue	9650	850,988	
6) Long-Term Liabilities:			
a) Net Pension Liability	9663	-	
b) NET OPEB Obligation	9664	-	
c) Compensated Absences	9665	-	
d) COPs Payable	9666	-	
e) Capital Leases Payable	9667	-	
f) Lease Revenue Bonds Payable	9668	-	
g) Other General Long-Term Liabilities	9669	-	
7) TOTAL LIABILITIES		1,871,956	
D. DEFERRED INFLOWS OF RESOURCES			
1) Deferred Inflows of Resources	9690	-	
2) TOTAL DEFERRED INFLOWS		-	
E. NET POSITION, June 30			
(must agree with line F2) (A10+B2) - (C7 +D2)		21,027,952	
DIFF BET. END NET POSITION & FUND EQTY (this should be zero)		-	

If total revenue > total expenditure. The excess of revenues over expenditu
If total revenue = total expenditure make sure that the two amounts (raw numbers without rounding) are equal.

greater than
Accum dep
input negative number
greater than
Accum dep
input negative number
greater than
Accum dep
input negative number

CHECK:
please correct if cell H63 is not zero; balance the report before submission

			if #NAME? appears go to K3 for instructions	if #NAME? appears go to K3 for instructions	if #NAME? appears go to K7 for instructions	if #NAME? appears go to K7 for instructions	if #NAME? appears go to K7 for instructions	if #NAME? appears go to K3 for instructions	if #NAME? appears go to K3 for instructions	if #NAME? appears go to K3 for instructions	if #NAME? appears go to K3 for instructions	if #NAME? appears go to K3 for instructions	if #NAME? appears go to K3 for instructions			
ENDING NET POSITION CARRY FORWARD NEXT FY			20,932,081	-	-	-	-	-	-	-	-	-	95,870			
THIS LINE SHOULD EQUAL TO ZERO (GREEN SHADED COLUMNS)																
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION			0000	1100	1400	3010	3310	4035	5310	5640	6,264	6300	6500	7338		
			Unrestricted Resources	Lottery Unrestricted	Educ Protection Acct (EPA)	NCLB T1 PA Low Inc & Neglected	SPED Federal	NCLB TII PA Tchr Quality	Child Nutrition	Medi-Cal Billing Option	Educator Effectiveness	Lottery :IMA	SPED State	College Readiness Block Grant		
			F	F	F	U	U	U	F	F	F	F	F	F		
			Allocate Allowable Exp	Allocate Allowable Exp	Allocate Allowable Exp	fund balance not allowed	fund balance not allowed	fund balance not allowed	Allocate Allowable Exp	Allocate Allowable Exp	Allocate Allowable Exp	Allocate Allowable Exp	Allocate Allowable Exp	Allocate Allowable Exp		
			FY17 ACTUALS	FY17 2ND INTERIM PROJECTION												
			ACTUALS AS OF 1/31/17 (7MONTHS)	12 months												
Object Codes	Function Codes															
A. REVENUES (Summary- See details below)																
1) LCFF Sources	8010-8099		15,810,032.01	30,386,911	25,084,202	-	-	-	-	-	-	-	-	-		
2) Federal Revenue	8100-8299		656,270.70	1,215,645	-	228,023	661,360	5,579	312,500	8,183	-	-	-	-		
3) Other State Revenue	8300-8599		1,947,086.94	3,644,709	914,973	-	-	-	12,500	-	-	154,323	1,942,008	127,071		
4) Other Local Revenue	8600-8799		1,606,090.22	1,547,876	1,482,990	-	-	-	64,736	-	-	-	150	-		
5) TOTAL REVENUES			20,019,479.87	36,795,141	27,482,166	228,023	661,360	5,579	389,736	8,183	-	154,323	1,942,158	127,071		
B. EXPENSES																
1) Certificated Salaries	1000-1999		8,207,494.45	14,986,954	8,981,693	367,375	3,944,821	169,632	492,002	-	122,824	-	881,257	27,350		
2) Classified Salaries	2000-2999		1,744,531.04	3,400,294	2,848,210	-	-	-	-	-	-	-	552,084	-		
3) Employee Benefits	3000-3999		4,740,106.03	7,745,670	5,488,899	126,458	1,357,888	58,391	169,357	-	17,176	-	523,650	3,851		
4) Books & Supplies	4000-4999		914,595.89	2,558,729	1,929,866	-	-	-	389,736	1,999	-	154,323	82,806	-		
5) Services and Other Operating Expenses	5000-5999		2,658,155.88	4,785,614	4,133,738	-	-	5,579	-	6,184	-	-	640,113	-		
6) Depreciation	6000-6999		-	143,422	143,422	-	-	-	-	-	-	-	-	-		
7) Other Outgo (excluding Transfers of indirect Costs)	7100-7299		-	-	-	-	-	-	-	-	-	-	-	-		
8) Other Outgo - Transfers of Indirect Costs	7400-7499		-	-	-	-	-	-	-	-	-	-	-	-		
9) TOTAL EXPENSES	7300-7399		18,438,078.91	33,924,552	23,829,697	493,833	5,302,709	228,023	661,360	5,579	389,736	8,183	140,000	154,323	2,679,909	31,201
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING			1,581,400.96	2,870,589	3,652,469	-	-	-	-	-	(140,000)	-	(737,751)	95,870		
D. OTHER FINANCING SOURCES/USES																
1) Interfund Transfers																
a) Transfers In	8900-8929		-	-	-	-	-	-	-	-	-	-	-	-		
b) Transfers Out	7600-7629		-	-	-	-	-	-	-	-	-	-	-	-		
2) Other Sources/Uses																
a) Sources	8930-8979		-	-	-	-	-	-	-	-	-	-	-	-		
b) Uses	7630-7699		-	-	-	-	-	-	-	-	-	-	-	-		
3) Contributions	8980-8999		-	-	(877,751)	-	-	-	-	-	140,000	-	737,751	-		
4) TOTAL OTHER FINANCING SOURCES/USES			-	-	(877,751)	-	-	-	-	-	140,000	-	737,751	-		
E. NET INCREASE (DECREASE) IN NET POSITION			1,581,400.96	2,870,589	2,774,718	-	-	-	-	-	-	-	-	95,870		
F. NET POSITION																
1) Beginning Net Position																
a) As of July 1 (based on unaudited actuals from PY)	9791		17,194,986.65	17,194,987	17,194,987	-	-	-	-	-	-	-	-	-		
b) Audit Adjustments	9793		962,376.35	962,376	962,376	-	-	-	-	-	-	-	-	-		
c) As of July 1 - Audited (F1a + F1b)			18,157,363.00	18,157,363	18,157,363	-	-	-	-	-	-	-	-	-		
d) Other Restatements	9795		-	-	-	-	-	-	-	-	-	-	-	-		
e) Adjusted Beginning Net Position (per audited FS)			18,157,363.00	18,157,363	18,157,363	-	-	-	-	-	-	-	-	-		
2) Ending Net Position, June 30			19,738,763.96	21,027,952	20,932,081	-	-	-	-	-	-	-	-	95,870		
Components of Ending Net Position																
a) Net Investment in Capital Assets	9796		-	-	-	-	-	-	-	-	-	-	-	-		
b) Restricted Net Position	9797		-	-	-	-	-	-	-	-	-	-	-	-		
c) Unrestricted Net Position	9790		19,738,763.96	21,027,952	20,932,081	-	-	-	-	-	-	-	-	95,870		

			FY17 ACTUALS	FY17 2ND INTERIM PROJECTION	0000	1100	1400	3010	3310	4035	5310	5640	6,264	6300	6500	7338
Revenues (DETAILS)	SACS Object	Resource Codes	ACTUALS AS OF 1/31/17 (7MONTHS)	12 months	Unrestricted Resources	Lottery Unrestricted	Educ Protection Acct (EPA)	NCLB T1 PA Low Inc & Neglected	SPED Federal	NCLB TII PA Tchr Quality	Child Nutrition	Medi-Cal Billing Option	Educator Effectiveness	Lottery :IMA	SPED State	College Readiness Block Grant
1) LCFF Sources																
Principal Apportionment																
State Aid - Current Year	8011	0000	9,096,643.43	18,459,975	18,459,975	-	-	-	-	-	-	-	-	-	-	-
State Aid - Prior Years	8019	0000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Education Protection Account State Aid (EPA) - CY	8012	1400	2,717,145.00	5,302,709	-	-	5,302,709	-	-	-	-	-	-	-	-	-
LCFF Transfers																
Transfers to Charter Schools in lieu of Property Tax	8096	0000	3,996,243.58	6,624,228	6,624,228	-	-	-	-	-	-	-	-	-	-	-
TOTAL LCFF SOURCES			15,810,032.01	30,386,911	25,084,202	-	5,302,709	-	-	-	-	-	-	-	-	-
2) Federal Revenue																
Maintenance and Operations	8110															
Special Ed: IDEA Basic Local Assistance - CY	8181	3310	398,983.02	661,360	-	-	-	-	661,360	-	-	-	-	-	-	-
Child Nutrition Programs	8220	5310	75,319.54	312,500	-	-	-	-	-	-	312,500	-	-	-	-	-
Interagency Contracts Between LEAs	8285															
NCLB: T1, Part A Basic Grts Low-Inc & Neglected	8290	3010	172,386.00	228,023	-	-	228,023	-	-	-	-	-	-	-	-	-
NCLB:TII, Part A, Teacher Quality	8290	4035	1,399.00	5,579	-	-	-	-	-	5,579	-	-	-	-	-	-
Med-Cal Billing Option (Medical Assistance Program)	8290	5640	8,183.14	8,183	-	-	-	-	-	-	-	8,183	-	-	-	-
Other Federal Revenues:	8290	5810														
TOTAL FEDERAL REVENUE			656,270.70	1,215,645	-	-	228,023	661,360	5,579	312,500	8,183	-	-	-	-	-
3) OTHER STATE REVENUE																
Other State Apportionments																
Special Education Master Plan																
Special Education AB602 - CY	8311	6500	1,165,026.22	1,931,163	-	-	-	-	-	-	-	-	-	-	1,931,163	-
All Other State Apportionments - Prior Years	8319	6500	10,844.73	10,845	-	-	-	-	-	-	-	-	-	-	10,845	-
Child Nutrition: School Lunch Programs	8520	5310	6,496.89	12,500	-	-	-	-	-	-	12,500	-	-	-	-	-
Mandated Costs Reimbursement	8550	0000	525,550.00	914,973	914,973	-	-	-	-	-	-	-	-	-	-	-
Lottery: Unrestricted (Non Prop 20)	8560	1100	133,815.70	493,833	-	493,833	-	-	-	-	-	-	-	-	-	-
State Lottery- Instructional Materials-Prop 20	8560	6300	41,817.40	154,323	-	-	-	-	-	-	-	-	-	-	154,323	-
College Readiness Block Grant	8590	7338	63,536.00	127,071	-	-	-	-	-	-	-	-	-	-	-	127,071
All other State Revenues:	8590	7810														
Others (please insert description below)																
Prior Year																
TOTAL OTHER STATE REVENUE			1,947,086.94	3,644,709	914,973	493,833	-	-	-	-	12,500	-	-	154,323	1,942,008	127,071
4) Other Local Revenues																
Sales																
Food Service Sales	8634	5310	64,736.11	64,736	-	-	-	-	-	-	64,736	-	-	-	-	-
Leases & Rentals	8650	0000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	8660	0000	24.32	24	24	-	-	-	-	-	-	-	-	-	-	-
Net Increase (Decrease) in the Fair Value of Investments	8662	0000	(38,101.52)	(38,102)	(38,102)	-	-	-	-	-	-	-	-	-	-	-
Fees and Contracts																
Other Local Revenues:	8689	0000	1,579,281.31	1,521,067	1,521,067											
Grants/Donations																
Fund Raising/Others																
All Other Local			1,579,281.31	1,521,067												
Prior Year																
Tuition	8710	0000														
All Other Transfers In	8781-8783	0000														
Transfers of Apportionments																
Special Education SELPA Transfers																
From Districts or Charter Schools (put your C	8791	6500	150.00	150	-	-	-	-	-	-	-	-	-	-	150	-
From County Offices	8792	6500			-	-	-	-	-	-	-	-	-	-	-	-
From JPAs	8793	6500			-	-	-	-	-	-	-	-	-	-	-	-
Other Transfers of Apportionments																
All Other Transfers in from All Others	8799	0000														
TOTAL OTHER LOCAL REVENUE			1,606,090.22	1,547,876	1,482,990	-	-	-	-	-	64,736	-	-	-	150	-
TOTAL REVENUES			20,019,479.87	36,795,141	27,482,166	493,833	5,302,709	228,023	661,360	5,579	389,736	8,183	-	154,323	1,942,158	127,071

Expeses by Sub-object

SACS Object	FUNCTION	FY17 2ND INTERIM PROJECTION													
		ACTUALS AS OF 1/31/17 (7MONTHS)	12 months	0000 Unrestricted Resources	1100 Lottery Unrestricted	1400 Educ Protection Acct (EPA)	3010 NCLB T1 PA Low Inc & Neglected	3310 SPED Federal	4035 NCLB TII PA Tchr Quality	5310 Child Nutrition	5640 Medi-Cal Billing Option	6,264 Educator Effectiveness	6300 Lottery :IMA	6500 SPED State	7338 College Readiness Block Grant
1) Certified Salaries															
Teachers' Salaries	1100 1000	6,777,086.95	12,435,991	6,562,669	367,375	3,944,821	169,632	492,002			122,824		749,318	27,350	
Librarians	1200 2420	-	-	-	-	-	-	-							
Guidance, Welfare, & Counseling Services	1200 3110	-	-	-	-	-	-	-							
Pupil Support Salaries	1200 3140	795,494.69	1,407,242	1,407,242	-	-	-	-							
Supervisors' and Administrators' Salaries	1300 2700	489,099.23	899,243	767,304	-	-	-	-					131,939		
Other Certified Salaries	1900 2100	145,813.58	244,479	244,479	-	-	-	-							
TOTAL CERTIFICATED SALARIES		8,207,494.45	14,986,954	8,981,693	367,375	3,944,821	169,632	492,002	-	-	122,824	-	881,257	27,350	
2) Classified Salaries															
Classified Instructional Salaries	2100 1000	426,237.19	975,069	532,554	-	-	-	-					442,515		
Classified Supervisors' and Administrators' Salaries	2300 2100	249,069.43	518,968	518,968	-	-	-	-					81,222		
Clerical, Technical and Office Salaries	2400 3600	466,758.33	850,521	769,299	-	-	-	-							
Classified Transportation Salaries	2200 3700	-	-	-	-	-	-	-							
Classified Food Services Salaries	2200 3700	-	-	-	-	-	-	-							
Classified Maintenance & Operations	2200 8100	572,458.24	951,837	923,491	-	-	-	-					28,346		
Other Classified	2900 2100	30,007.85	103,899	103,899	-	-	-	-							
TOTAL CLASSIFIED SALARIES		1,744,531.04	3,400,294	2,848,210	-	-	-	-	-	-	-	-	552,084	-	
3) Employee Benefits															
EE Ben - STRS - Certificated		988,281.60	1,885,359	1,129,897	46,216	496,258	21,340	61,894	-	-	-	15,451	-	110,862	3,441
EE Ben - STRS - Certificated - Instruction	3101 1000	816,043.24	1,564,448	825,584	46,216	496,258	21,340	61,894	-	-	-	15,451	-	94,264	3,441
EE Ben - STRS - Certificated - Instructional Library	3101 2420	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - STRS - Certificated - School Administration	3101 2700	58,893.46	113,125	96,527	-	-	-	-	-	-	-	-	16,598	-	
EE Ben - STRS - Certificated - Guidance & Counsel	3101 3110	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - STRS - Certificated - Health Services	3101 3140	95,787.18	177,031	177,031	-	-	-	-	-	-	-	-	-	-	
EE Ben - STRS - Certificated - Other General Admin	3101 2100	17,557.72	30,755	30,755	-	-	-	-	-	-	-	-	-	-	
EE Ben - PERS - Classified		208,089.72	396,949	332,499	-	-	-	-	-	-	-	-	-	64,450	-
EE Ben - PERS - Classified - Instruction	3202 1000	50,842.07	113,829	62,170	-	-	-	-	-	-	-	-	-	51,659	
EE Ben - PERS - Classified - Instructional Supv and	3202 2100	29,709.30	60,584	60,584	-	-	-	-	-	-	-	-	-	9,482	
EE Ben - PERS - Classified - School Administration	3202 2700	55,675.48	99,289	89,808	-	-	-	-	-	-	-	-	-	-	
EE Ben - PERS - Classified - Pupil Transportation	3202 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - PERS - Classified - Food Services	3202 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - PERS - Classified - Plant Maintenance &	3202 8100	68,283.49	111,117	107,808	-	-	-	-	-	-	-	-	3,309	-	
EE Ben - PERS - Classified - Other General Admin	3202 2100	3,579.37	12,129	12,129	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Reg - Classified		102,517.94	196,883	164,917	-	-	-	-	-	-	-	-	-	31,967	-
EE Ben - OASDI Reg - Classified - Instruction	3302 1000	25,047.97	56,458	30,836	-	-	-	-	-	-	-	-	-	25,622	
EE Ben - OASDI Reg - Classified - Instructional Suj	3302 2100	14,636.65	30,049	30,049	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Reg - Classified - School Administr	3302 2700	27,429.21	49,247	44,544	-	-	-	-	-	-	-	-	-	4,703	
EE Ben - OASDI Reg - Classified - Pupil Transport	3302 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Reg - Classified - Food Services	3302 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Reg - Classified - Plant Maintenanc	3302 8100	33,640.70	55,113	53,472	-	-	-	-	-	-	-	-	1,641	-	
EE Ben - OASDI Reg - Classified - Other General Ad	3302 2100	1,763.42	6,016	6,016	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Certificated		112,799.74	202,947	121,600	4,975	53,419	2,297	6,662	-	-	-	1,663	-	11,934	397
EE Ben - OASDI Medicare - Certificated - Instructio	3301 1000	93,140.93	168,403	88,843	4,975	53,419	2,297	6,662	-	-	-	1,663	-	10,147	
EE Ben - OASDI Medicare - Certificated - Instructio	3301 2420	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Certificated - School A	3301 2700	6,721.94	12,177	10,390	-	-	-	-	-	-	-	-	-	1,787	
EE Ben - OASDI Medicare - Certificated - Guidance	3301 3110	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Certificated - Health Sr	3301 3140	10,932.88	19,056	19,056	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Certificated - Other Ge	3301 2100	2,003.99	3,311	3,311	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Classified		23,975.97	46,045	38,569	-	-	-	-	-	-	-	-	-	7,476	-
EE Ben - OASDI Medicare - Classified - Instruction	3302 1000	5,857.99	13,204	7,212	-	-	-	-	-	-	-	-	-	5,992	
EE Ben - OASDI Medicare - Classified - Instruction:	3302 2100	3,423.09	7,028	7,028	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Classified - School Adr	3302 2700	6,414.90	11,517	10,418	-	-	-	-	-	-	-	-	-	1,100	
EE Ben - OASDI Medicare - Classified - Pupil Tran	3302 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Classified - Food Servi	3302 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - OASDI Medicare - Classified - Plant Main	3302 8100	7,867.58	12,889	12,506	-	-	-	-	-	-	-	-	-	384	
EE Ben - OASDI Medicare - Classified - Other Gen	3302 2100	412.41	1,407	1,407	-	-	-	-	-	-	-	-	-	-	
EE Ben - Retirement in Lieu of OASDI - Classified		7,147.90	20,328	17,028	-	-	-	-	-	-	-	-	-	3,301	-
EE Ben - Retirement in Lieu of OASDI - Class - Inst	3302 1000	1,746.43	5,829	3,184	-	-	-	-	-	-	-	-	-	2,645	
EE Ben - Retirement in Lieu of OASDI - Class - Inst	3302 2100	1,020.52	3,103	3,103	-	-	-	-	-	-	-	-	-	-	
EE Ben - Retirement in Lieu of OASDI - Class - Sch	3302 2700	1,912.46	5,085	4,599	-	-	-	-	-	-	-	-	-	486	
EE Ben - Retirement in Lieu of OASDI - Class - Puj	3302 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - Retirement in Lieu of OASDI - Class - Foc	3302 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	
EE Ben - Retirement in Lieu of OASDI - Class - Pla	3302 8100	2,345.54	5,690	5,521	-	-	-	-	-	-	-	-	-	169	
EE Ben - Retirement in Lieu of OASDI - Class - Oth	3302 2100	122.95	621	621	-	-	-	-	-	-	-	-	-	-	

Expenses by Sub-object

		FY17 2ND INTERIM PROJECTION		0000	1100	1400	3010	3310	4035	5310	5640	6,264	6300	6500	7338
SACS Object	FUNCTION	ACTUALS AS OF 1/31/17 (7MONTHS)	12 months	Unrestricted Resources	Lottery Unrestricted	Educ Protection Acct (EPA)	NCLB T1 PA Low Inc & Neglected	SPED Federal	NCLB TII PA Tchr Quality	Child Nutrition	Medi-Cal Billing Option	Educator Effectiveness	Lottery :IMA	SPED State	College Readiness Block Grant
EE Ben - Health & Welfare Benefits - Certificated		1,651,612.98	2,908,406	1,772,153	71,294	765,542	32,919	95,479	-	-	-	-	-	171,019	-
EE Ben - Health & Welfare Benefits - Cert - Instruct	3401 1000	1,363,768.79	2,413,360	1,302,711	71,294	765,542	32,919	95,479	-	-	-	-	-	145,415	-
EE Ben - Health & Welfare Benefits - Cert - Instruct	3401 2420	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Health & Welfare Benefits - Cert - School	3401 2700	98,422.56	174,509	148,905	-	-	-	-	-	-	-	-	-	25,604	-
EE Ben - Health & Welfare Benefits - Cert - Guidan	3401 3110	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Health & Welfare Benefits - Cert - Health	3401 3140	160,079.23	273,093	273,093	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Health & Welfare Benefits - Cert - Other C	3401 2100	29,342.40	47,444	47,444	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Health & Welfare Benefits - Classified		351,055.99	659,870	552,731	-	-	-	-	-	-	-	-	-	107,139	-
EE Ben - Health & Welfare Benefits - Class - Instru	3402 1000	85,772.69	189,224	103,349	-	-	-	-	-	-	-	-	-	85,876	-
EE Ben - Health & Welfare Benefits - Class - Instru	3402 2100	50,120.81	100,712	100,712	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Health & Welfare Benefits - Class - Schoc	3402 2700	93,926.85	165,054	149,292	-	-	-	-	-	-	-	-	-	15,762	-
EE Ben - Health & Welfare Benefits - Class - Pupil	3402 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Health & Welfare Benefits - Class - Food	3402 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Health & Welfare Benefits - Class - Plant	3402 8100	115,197.09	184,716	179,215	-	-	-	-	-	-	-	-	-	5,501	-
EE Ben - Health & Welfare Benefits - Class - Other	3402 2100	6,038.55	20,163	20,163	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Certificated		4,069.26	7,493	4,491	184	1,972	85	246	-	-	-	61	-	441	14
EE Ben - Unemployment Insurance - Cert - Instruct	3501 1000	3,360.06	6,218	3,281	184	1,972	85	246	-	-	-	61	-	375	14
EE Ben - Unemployment Insurance - Cert - Instruct	3501 2420	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Cert - School	3501 2700	242.49	450	384	-	-	-	-	-	-	-	-	-	66	-
EE Ben - Unemployment Insurance - Cert - Guidan	3501 3110	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Cert - Health	3501 3140	394.40	704	704	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Cert - Other C	3501 2100	72.29	122	122	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Classified		864.93	1,700	1,424	-	-	-	-	-	-	-	-	-	276	-
EE Ben - Unemployment Insurance - Class - Instru	3502 1000	211.33	488	266	-	-	-	-	-	-	-	-	-	221	-
EE Ben - Unemployment Insurance - Class - Instru	3502 2100	123.49	259	259	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Class - Schoc	3502 2700	231.42	425	385	-	-	-	-	-	-	-	-	-	41	-
EE Ben - Unemployment Insurance - Class - Pupil	3502 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Class - Food	3502 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Unemployment Insurance - Class - Plant	3502 8100	283.82	476	462	-	-	-	-	-	-	-	-	-	14	-
EE Ben - Unemployment Insurance - Class - Other	3502 2100	14.88	52	52	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Certificated		154,611.25	154,611	94,208	3,790	40,696	1,750	5,076	-	-	-	-	-	9,091	-
EE Ben - Workers' Compensation - Cert - Instructio	3601 1000	128,294.52	128,295	69,252	3,790	40,696	1,750	5,076	-	-	-	-	-	7,730	-
EE Ben - Workers' Compensation - Cert - Instructio	3601 2420	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Cert - School A	3601 2700	9,276.94	9,277	7,916	-	-	-	-	-	-	-	-	-	1,361	-
EE Ben - Workers' Compensation - Cert - Guidance	3601 3110	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Cert - Health St	3601 3140	14,517.65	14,518	14,518	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Cert - Other Ge	3601 2100	2,522.14	2,522	2,522	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Classified		35,078.75	35,079	29,383	-	-	-	-	-	-	-	-	-	5,696	-
EE Ben - Workers' Compensation - Class - Instrucl	3602 1000	10,059.19	10,059	5,494	-	-	-	-	-	-	-	-	-	4,565	-
EE Ben - Workers' Compensation - Class - Instrucl	3602 2100	5,353.88	5,354	5,354	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Class - School	3602 2700	8,774.31	8,774	7,936	-	-	-	-	-	-	-	-	-	838	-
EE Ben - Workers' Compensation - Class - Pupil Tr	3602 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Class - Food St	3602 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - Workers' Compensation - Class - Plant M	3602 8100	9,819.52	9,820	9,527	-	-	-	-	-	-	-	-	-	292	-
EE Ben - Workers' Compensation - Class - Other C	3602 2100	1,071.86	1,072	1,072	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Allocated		-	30,000	30,000	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Allocated - Instruction	3701 1000	-	24,000	24,000	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Allocated - School Administration	3701 2700	-	3,000	3,000	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Allocated - Pupil Transportation	3701 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Allocated - Food Services	3701 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Allocated - Plant Maintenance & C	3701 8100	-	1,500	1,500	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Allocated - Other General Admin	3701 2100	-	1,500	1,500	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Employees		1,100,000.00	1,200,000	1,200,000	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Emp - Instruction	3702 1000	880,000.00	960,000	960,000	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Emp - Instructional Supervi	3702 2100	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Emp - School Administratio	3702 2700	110,000.00	120,000	120,000	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Emp - Pupil Transportation	3702 3600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Emp - Food Services	3702 3700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Emp - Plant Maintenance &	3702 8100	55,000.00	60,000	60,000	-	-	-	-	-	-	-	-	-	-	-
EE Ben - OPEB, Active Emp - Other General Admin	3702 2100	55,000.00	60,000	60,000	-	-	-	-	-	-	-	-	-	-	-
TOTAL EMPLOYEE BENEFITS		4,740,106.03	7,745,670	5,488,899	126,458	1,357,888	58,391	169,357	-	-	-	17,176	-	523,650	3,851

Expenses by Sub-object

			FY17 2ND INTERIM PROJECTION		0000	1100	1400	3010	3310	4035	5310	5640	6,264	6300	6500	7338
SACS Object	FUNCTION	ACTUALS AS OF 1/31/17 (7MONTHS)	12 months	Unrestricted Resources	Lottery Unrestricted	Educ Protection Acct (EPA)	NCLB T1 PA Low Inc & Neglected	SPED Federal	NCLB TII PA Tchr Quality	Child Nutrition	Medi-Cal Billing Option	Educator Effectiveness	Lottery :IMA	SPED State	College Readiness Block Grant	
4)	Books & Supplies															
	Approved Textbooks and Core Curricula Materials	4100	35,199.86	350,000	348,097										1,903	
	Books and Other Reference Materials	4200	4,847.27	27,720	26,949										772	
	Materials and Supplies	4300	327,893.61	816,364	582,587						1,999		154,323		77,455	
	Noncapitalized Equipment	4400	176,680.42	659,774	657,098										2,676	
	Other Supplies	4300	121,479.58	204,871												
	Pupil Transportation Supplies	4300														
	Food Service Supplies	4700	248,495.15	500,000	110,264					389,736						
	TOTAL BOOKS AND SUPPLIES		914,595.89	2,558,729	1,929,866	-	-	-	-	389,736	1,999	-	154,323	82,806	-	
5)	Services and Other Operating Expenses															
	Travel and Conference - Instruction	5200	18,856.71	51,000	51,000											
	Travel and Conference - School Administration	5200	18,856.71	51,000	51,000											
	Due and Memberships - School Administration	5300	149,320.90	150,000	139,373										10,627	
	Insurance - Other General Administration	5400	181,091.00	181,091	181,091											
	Operation and Housekeeping Services	5500	505,070.26	633,488	633,488											
	Rentals/Leases/Repairs&Noncapitalized Improvem	5600	8,073.83	84,187	84,187											
	Rentals/Leases/Repairs&Noncapitalized Improvem	5600	72,664.45	757,682	757,682											
	Professional Consulting Services& Operating Exp	5800	327,253.37	555,433	555,433											
	Professional Consulting Services& Operating Exp	5800	818,133.44	1,388,583	747,334				5,579		6,184				629,486	
	Professional Consulting Services& Operating Exp	5800	327,253.37	555,433	555,433											
	Professional Consulting Services& Operating Exp	5800	163,626.89	277,717	277,717											
	Communications - School Administration	5900	54,364.12	80,000	80,000											
	Communications - Other General Administration	5900	13,591.03	20,000	20,000											
	TOTAL SERVICES AND OTHER OPERATING EXPENSES		2,658,155.88	4,785,614	4,133,738	-	-	-	5,579	-	6,184	-	-	640,113	-	
6)	Depreciation															
	Depreciation Expense - Instruction	6900	-	129,080	129,080											
	Depreciation Expense - Instructional Superv & Adm	6900	-	14,342	14,342											
	TOTAL DEPRECIATION		-	143,422	143,422	-	-	-	-	-	-	-	-	-	-	-
	TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	OTHER OUTGO-TRANSFERS OF INDIRECT COSTS															
	Transfers of Indirect Cost	7310	-	-	-											
	Transfers of Indirect Cost-Interfund	7350	-	-	-											
	TOTAL, OTHER OUTGO-TRANSFERS OF INDIRECT COSTS		-	-	-	-	-	-	-	-	-	-	-	-	-	-
8)	Direct Support/Indirect Costs/All Other Financing Uses															
	Indirect Cost (total charter school supervisory ovr	5800	173,195.62	303,869	303,869											
	Indirect Cost (total charter school supervisory ovr	5800	-	-	-											
	TOTAL INDIRECT COST (OVERSIGHT FEES)		173,195.62	303,869	303,869	-	-	-	-	-	-	-	-	-	-	-
	All Other Financing Uses	7699	-	-	-											
	TOTAL EXPENSES		18,438,078.91	33,924,552	23,829,697	493,833	5,302,709	228,023	661,360	5,579	389,736	8,183	140,000	154,323	2,679,909	31,201
	CHECK: DETAILS OF REVENUE = TOTAL REVENUE- SUMMARY; SHOULD BE ZERO		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	CHECK: DETAILS OF EXPENSES = TOTAL EXPENSES - SUMMARY; SHOULD BE ZERC		-	-	-	-	-	-	-	-	-	-	-	-	-	-

**El Camino Real Chrtr HS
 FY17 2ND INTERIM REPORT
 BREAKDOWN OF EXPENSES**

1861701

	AMOUNT
PROGRAM SERVICES	
Educational Programs	\$ 14,750,463.13
SUPPORTING SERVICES	
Management and General Administrative Expenses	<u>3,687,615.78</u>
TOTAL EXPENSES	<u><u>18,438,078.91</u></u>
CHECK: should be equal to the TOTAL EXPENSES FROM 2ND Interim Tab	<u><u>\$ 18,438,078.910</u></u>

Coversheet

Discuss and vote on modification to College Readiness Block Grant Budget

Section: V. Financial
Item: F. Discuss and vote on modification to College Readiness Block Grant
Budget
Purpose: Vote
Submitted by:
Related Material: College Readiness Block Grant Budget - revised.pdf

College Readiness Block Grant Budget

Item	Group	Rate	2016-2017	Summer 2017	Cost	2017-2018	Summer 2018	Cost	2018-2019	Summer 2019	Cost	Total Cost	Notes
Summer School Counselors	All Counselors	\$50/hour		135 hours	\$6,750		135 hours	\$6,750		70 hours	\$3,500	\$17,000	1 counselor/week for 22.5 hours/week for six week summer school session in Summer 2017 and Summer 2018; and for three weeks in Summer 2019 (June 30th cut off). 1 counselor/week x 22.5 hours/week x 6 weeks = 135 total hours/year (2017 & 2018); 1 counselor x 22.5 hours/week x 3 weeks = 67.5 total hours/year (2019)
6 Days of Counselors' Time during Summer	All Counselors	\$50/hour		252 hours	\$12,600		252 hours	\$12,600		126 hours	\$6,300	\$31,500	Each counselor (6 guidance counselors, 1 college counselor) will work six full days (36 hours/counselor) of additional time after graduation (2 days), before pre-registration (2 days) and after pre-registration (2 days). For Summer 2019, a total of 3 total days. 7 counselors x 6 days x 6 hours/day = 252 total hours/year (2017 & 2018); 7 counselors x 3 days x 6 hours/day = 126 hours/year (2019)
Full Day Pre-Reg Counselors	Guidance Counselors	\$50/hour		60 hours	\$3,000		60 hours	\$3,000				\$6,000	Each guidance counselor will work two additional each day during pre-registration week. 6 counselors x 5 days x 2 hours/day = 60 total hours/year
Pool of Hours Disbursed at APSCS's Discretion	All Counselors	\$50/hour		25 hours	\$1,250	50 hours		\$2,500	50 hours		\$2,500	\$6,250	Pool of hours to be distributed among counselors at APSCS's discretion for planning of A-G night, coordinating outreach to students who qualify for free lunch, etc.
Out of Classroom AP Prep Class	2 Teachers	\$62.5/hour				96 hours		\$6,000	96 hours		\$6,000	\$12,000	Some combination of 48 hours (per teacher) outside the classroom; this could happen during the summer or winter break, on Saturdays, for each of the two classes.
AP Prep Books	FRPM Students	\$25/book				400 books		\$10,000	440 books		\$11,000	\$21,000	About 1,500 AP tests are taken each year, and around 25% of test takers are FRPM students. We are projecting a 10% increase in tests taken by FRPM students in the 2018-19 school year as a result of the actions outlined in this document.
College Student Geometry Tutors (during class time)	Students (FRPM + other)	\$15/hour				335 hours		\$5,025	325 hours		\$4,875	\$9,900	College students from local colleges ~2 hours/day assisting students in geometry classes (highest % of Ds and Fails)
A-G Posters	All Classrooms	\$12/poster				150 posters		\$1,800				\$1,800	
Late Counselors 1 day/week	All Counselors	\$50/hour		75 hours	\$3,750	150 hours		\$7,500	150 hours		\$7,500	\$18,750	One counselor will stay late three hours one day per week, and one counselor will be on campus for three hours one Saturday per month. 1 counselor x 15 hours/month x 10 months = 150 hours (2017-2018 & 2018-2019); 1 counselor x 15 hours/month x 5 months = 75 hours (2016-2017).
Totals					\$27,350			\$55,175			\$41,675	\$124,200	

Coversheet

Discuss and Vote on OpTerra's Proposals for Use of Prop 39 Funds

Section: V. Financial
Item: G. Discuss and Vote on OpTerra's Proposals for Use of Prop 39 Funds
Purpose: Vote
Submitted by:
Related Material: OpTerra Presentation.pdf

El Camino Real Charter High School Program Benefits



- **Capture Prop 39 and other Funding Sources**
- **Improve the Learning Environment**
- **Provide a Platform for STEM Based Sustainable Education Components**

Revised March 15, 2015

Tony Lumino, PE

OpTerra Energy Services



Energy Conservation Measures Proposed

Revised



Measure	Benefits beyond energy efficiency
LED Lighting and Controls Upgrades	<ul style="list-style-type: none"> • Immediate improvement of light quality and coverage • Maintenance savings through extended fixture life
Variable Speed Drives on Chiller Plant Pumps	<ul style="list-style-type: none"> • Improved reliability of central plant cooling system • Improved comfort
High Efficiency Transformer Upgrade <i>Removed from scope</i>	<ul style="list-style-type: none"> • Improved power reliability by replacing old equipment • Lower cooling costs
Solar PV <i>For future consideration, Removed from scope</i>	<ul style="list-style-type: none"> • Allows for budget predictability and a hedge against rate escalation • Provides additional shade for parking • Shows environmental responsibility and demonstrates leadership • Secures new sources of revenue • Engages the community through public informational displays

Possible Education Program for El Camino HS

A program to support students and teachers



Living Laboratory

- Live data from main meter
Electricity consumption
- Curricular supports to utilize the data in coursework
- Professional development available for all staff to support integration in the classroom

Interdisciplinary Project-Based Learning

- Defined STEM™
- Developed with Understanding by Design
- Utilizes the GRASP model
- Performance Tasks, Literacy Tasks, and Applied Math Tasks
- Career Connections
- Aligned to CCSS, NGSS, Social Studies Standards
- Professional development available for all staff

AP Environmental Science Supports

- Curation and development of curricular support in the fields of energy and sustainability
- Includes:
 - hands-on activities
 - kinesthetic models
 - interdisciplinary activities
- Aligned to CCSS and NGSS
- Professional development for APES teachers

Energy Efficiency Measure Details

Revised



Energy Efficiency Measure Drop down menu	Description	Demand Savings (kW)	Annual Electric Savings (kWh)	Annual Cost Energy Savings (\$)	Measure Cost (\$)	Rebates (\$)	Total Leveraged Funding (\$)	EEM SIR
<i>Example: Lighting- Interior Fixture Retrofit</i>	<i>Replaced T12s with T8s</i>		101,029	\$ 14,511.00	\$ 141,604.00			1.69
Lighting- Interior Fixture Retrofit	LED Lighting Upgrades for all interior spaces	109.0	268,797	\$ 41,207	\$ 1,111,876	\$ 26,880	\$ 26,880	0.92
Lighting- Exterior Fixture Retrofit	LED lighting fixtures for exterior fixtures	33.9	135,427	\$ 16,251	\$ 243,805	\$ 13,543	\$ 13,543	1.39
Pumps, Motors, Drives- Variable Frequency Drives	Variable Speed Drives on Chilled Water and Condenser Water Pumps		74,280	\$ 11,387	\$ 59,073	\$ 7,428	\$ 7,428	3.55
Totals		142.9	478,504	\$ 68,845	\$ 1,414,754	\$ 47,850	\$ 47,850	1.09
LEA Level SIR Calculation								
Savings-to-Investment Ratio:		1.09						

Project Financial Summary

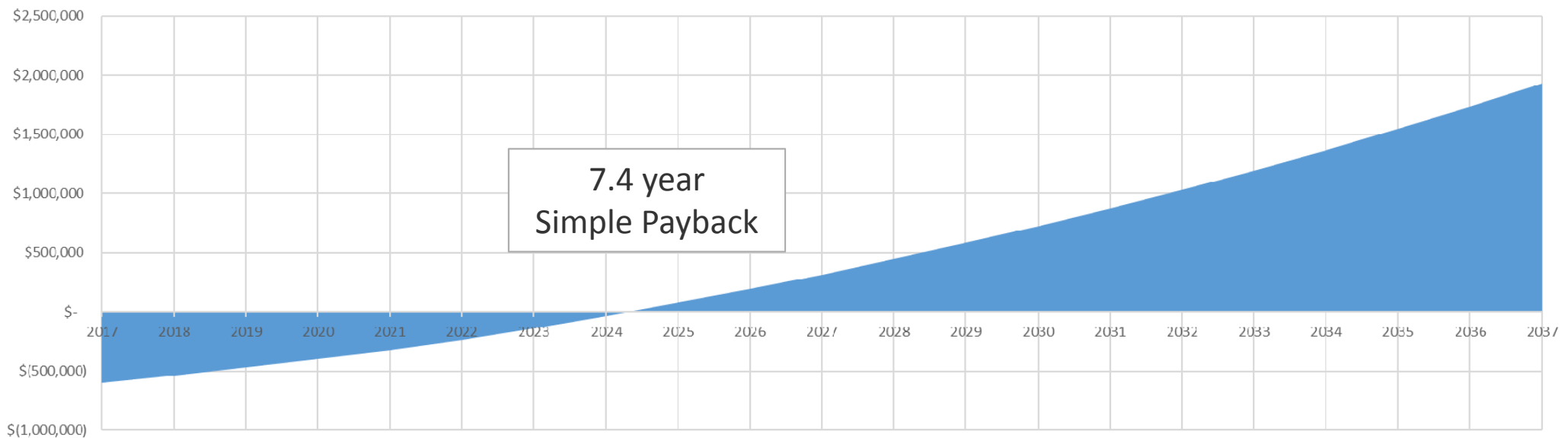
In-Depth Look



- Initial Program Cost = \$1,414,754
- Rebates & Incentives:
 - Prop 39 = \$766,790 est.
 - LADWP Rebates = \$47,850 est.
- Net Cost = \$600,115

NPV: (20 yrs @ 0% DISC.)	\$2,534,115
NPV: (20 yrs @ 3% DISC.)	\$1,781,898
ROI: (20 years)	79.1%
IRR: (20 years)	15.2%

Cumulative Cash Value



Summary



- Capture Prop 39 Funds (\$768,000 est.)
- Capture LADWP Rebates (\$47,850 est.)
- Identify projects that
 - Reduce operating costs, provide an attractive ROI
 - Increase indoor quality,
 - Provide a platform for STEM focused curriculum
- Provide a fiscally beneficial outcome with guaranteed performance