# El Camino Real Charter High School

## Regular Board Meeting

11-19-26 Regular Board Meeting

**Date and Time**

Thursday November 19, 2026 at 5:30 PM PST

**Location**

El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

**ANNUAL MEETING AND REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

**PUBLIC COMMENTS**

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person. There is no obligation on the part of the school to have a school official read public comments during in person Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below.  Unless specifically requested by

a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Emilie Larew, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.*

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**Agenda**

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **I.** | **Opening Items** | | | **5:30 PM** |
| | Opening Items | | | |
| **A.** | Call the Meeting to Order | | Brian Archibald | 1 m |
| **B.** | Record Attendance and Guests | | Ryan Guinto | 1 m |
| **C.** | Pledge of Allegiance to the United States of America (USA) | | Brian Archibald | 1 m |
| **D.** | Public Comments | | Public | 24 m |

NOTE: “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.
These presentations are limited to ***three (3) minutes*** and total time allotted to non-agenda items will not exceed twenty four (24) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item

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|---|---|---|---|---|
| **E.** | UTLA Update | Discuss | UTLA Representative | 5 m |
| **F.** | AFSCME Update | Discuss | AFSCME Representative | 5 m |

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **G.** | Executive Director Update | | Dean Bennett | 10 m |
| **H.** | Board Committee Updates | Discuss | Brian Archibald | 15 m |

The Chair of following Board Committees will provide updates:

- Finance and Investment Board Committee
- Travel Board Committee
- Technology Board Committee

## II. Operations — 6:32 PM

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| **A.** | Public Statement on Board Response to Complaints | FYI | Brian Archibald | 5 m |

Dr. Archibald, Board Chair, will read the statement on Board reponse to complaints.

## III. Consent — 6:37 PM

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| **A.** | Approve Minutes of October 22, 2026 Special Board Meeting | Approve Minutes | Brian Archibald | 1 m |
| **B.** | Approve October 22, 2026 Regular Board Meeting | Approve Minutes | Brian Archibald | 1 m |
| **C.** | Approve Minutes of October 28, 2026 Special Board Meeting | Approve Minutes | Brian Archibald | 1 m |

## IV. Closed Session — 6:40 PM

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| **A.** | Conference with Legal Counsel - Anticipated Litigation | Discuss | Legal Counsel | 15 m |

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (4) Four Cases

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **B.** | PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE | Discuss | Legal Counsel | 15 m |
| **C.** | Public Employment/Title Executive Director | Discuss | Legal Counsel | 15 m |
| **D.** | Conference with Labor Negotiators | Discuss | Legal Counsel | 15 m |

Agency designated representatives: Vania Rodriguez, HR Director; Legal Counsel.

Unrepresented Employee: Acting Interim Executive Director.

## V. Reconvene to Open Session — 7:40 PM

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| **A.** | Report on Actions Taken in Closed Session, If Any | Discuss | Brian Archibald | 1 m |

## VI. Governance — 7:41 PM

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| **A.** | Discuss and Vote to Abolish the Board Capitalization Committee | Vote | Brian Archibald | 10 m |

Prior to the vote, Dr. Archibald, Board Chair, will present the abolishment of the Board Capitalization Committee.

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| **B.** | Discussion and Vote to Establish Curriculum and Instruction Advisory Committee | Vote | Mariellen Webster | 15 m |

Prior to the vote, Mariellen Webster, Board member, will present the establishment of Board Curriculum and Instruction Advisory Committee.

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| **C.** | Discussion and Vote to Approve Compensation For Acting Interim Executive Director | Vote | Brian Archibald | 5 m |

Prior to the vote, Dr. Archibald, Board Chair, will present the approval compensation for Acting Interim Executive Director, Dean Bennett.

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| **D.** | Discuss and Vote for Executive Director Search | Vote | Brian Archibald | 10 m |

Prior to the vote, Brian Archibald, Board Chair, will present the Executive Director Search.

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| **E.** | Discuss and Vote for Chief Compliance Officer Search | Vote | Brian Archibald | 10 m |

| | | Purpose | Presenter | Time |
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| | Prior to the vote, Brian Archibald, Board Chair, will present the Chief Compliance Officer search. | | | |
| **F.** | Discuss and Vote for Law Firm Search | Vote | Brian Archibald | 10 m |
| | Prior to the vote, Dr. Archibald, Board Chair, will present the Law firm search. | | | |

## VII. Finance — 8:41 PM

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| **A.** | Discuss and Vote to Approve the September 2026 Check Registers | Vote | Janneyra Verduzco | 10 m |
| | Prior to the vote, Ms. Verduzco will present the September 2026 Check Registers. | | | |
| **B.** | Vote to Approve the October 2026 Check Registers | Vote | Brian Archibald | 10 m |
| | Prior to the vote, Ms. Verduzco will present the October 2026 Check Registers | | | |
| **C.** | Vote to Approve the October 2026 Credit Card Statements | Vote | Brian Archibald | 10 m |
| | Prior to the vote, Ms. Verduzco will present the October 2026 Credit Card Statements. | | | |

## VIII. School Business — 9:11 PM

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| **A.** | Discussion and Vote to Approve Adding Dean Bennett To Our US Bank Account and Ordering CalCard Credit Card | Vote | Janneyra Verduzco | 5 m |
| | Prior to the vote, Janneyra Verduzco, Director of Accounting and Finance, will present adding Dean Bennett to our US Bank Account and ordering CalCard Credit Card. | | | |
| **B.** | Discuss and Vote on Los Angeles County Office of Education (LACOE) Certificate of Signatures | Vote | Janneyra Verduzco | 5 m |
| | Prior to the vote, Mrs. Verduzco will present the LACOE Certificate of Signatures to add Interim Executive Director, Dean Bennett. | | | |
| **C.** | Discussion and vote on Food Services Management Contract for the upcoming RFP Approval | Discuss | Edgar Ortega / Ryan Guinto | 10 m |
| | Edgar Ortega, Administrative Director, and Ryan Guinto, Director of Technology will present the Food Services Management Contract for the upcoming RFP Approval. | | | |

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **D.** | Discussion and Vote on Proposed Whistleblower Policy Update to the Employee Handbook | Vote | Dean Bennett | 10 m |
| | Prior to the vote, Dean Bennett, Acting Interim Executive Director, will present the update to the Whistleblower Policy to the Employee Handbook. | | | |
| **E.** | Discussion and Vote to Approve Variable Term Waiver | Vote | Dean Bennett | 10 m |
| | Prior to the vote, Mr. Bennett, Acting Executive Director, will provide an overview of the subsequent Variable Term Waiver request. | | | |
| **F.** | Discussion and Vote to Approve Historically Black College and University (HBCU) Field Trip | Vote | Minita Clark | 10 m |
| | Prior to the vote, Minita Clark, Administrative Director, will present the HBCU field trip. | | | |
| **G.** | Discussion and Vote to amend the Back Office Contract with Harness | | Dean Bennett / Jannerya Verduzco | 10 m |
| | Prior to the vote, Dean Bennett, Acting Interim Executive Director, and Janneyra Verduzco, Director of Accounting and Finance, will present amend the Back Office Contract with Harness | | | |
| **H.** | Discussion and Vote on Netsuite Contract Renewal | Vote | Janneyra Verduzco | 10 m |
| | Prior to the vote, Janneyra Verduzco, Director of Accounting and Finance, will present the Netsuite Contract Renewal | | | |
| **IX.** | **Closing Items** | | | **10:21 PM** |
| **A.** | Adjourn Meeting | Vote | Brian Archibald | 1 m |