El Camino Real Charter High School

Regular Board Meeting

08-27-2026 Regular Board Meeting

Date and Time

Thursday August 27, 2026 at 5:30 PM PDT

Location

El Camino Real Charter High School - Grieb Theater

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES: El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack. A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Emilie Larew, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Brad Wright	1 m
B.	Record Attendance and Guests		Vania Rodriguez	1 m
C.	Pledge of Allegiance to the United States of America (USA)		Emilie Larew	1 m
D.	Public Comments		Public	30 m
	NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.			
E.	Executive Director Update		Emilie Larew	10 m
F.	Board Chair Update		Brad Wright	10 m

		Purpose	Presenter	Time
II.	**Closed Session**			**6:23 PM**
A.	Conference with Legal Counsel - Anticipated Litigation		Emilie Larew	30 m
	Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: three (3) cases.			
B.	Public Employment		Brad Wright	15 m
	Title: Interim Executive Director			
C.	Conference with Labor Negotiator		Board Chair	5 m
	Agency Designated Representative: Board Chair Unrepresented Employee: Interim Executive Director			
III.	**Reconvene to Open Session**			**7:13 PM**
A.	Report on Actions Taken in Closed Session, If Any	Discuss	Board Chair / Legal Counsel	5 m
IV.	**Consent**			**7:18 PM**
A.	Approve Regular Board Meeting Minutes from 2/26/26	Approve Minutes	Brad Wright	1 m
V.	**Governance**			**7:19 PM**
A.	Discuss and Vote to install the one (1) Parent Representative Board Position.	Vote	Brad Wright	5 m
	The Board will vote to install the one (1) Parent Representative Board Position. Term to start August 27, 2026 and end June 30, 2029.			
B.	Discuss and Vote to install the two (2) Certificated Representative Board Position.	Vote	Brad Wright	5 m

		Purpose	Presenter	Time
	The Board will vote to install two (2) Certificated Representative Board Position. Term to start August 27, 2026 and end June 30, 2029.			
C.	Elect 2026-2027 Board Chair	Vote	Vania Rodriguez	1 m
D.	Elect 2026-2027 Board Vice-Chair	Vote	Vania Rodriguez	1 m
E.	Elect 2026-2027 Secretary	Vote	Vania Rodriguez	1 m
F.	Vote to Reaffirm that Executive Director is the 2026-2027 President	Vote	Vania Rodriguez	1 m
G.	Vote to Reaffirm that CBO is the 2026-2027 Chief Financial Officer	Vote	Vania Rodriguez	1 m
H.	Discussion and Vote on Establishment of Board Committees	Vote	Board Chair	5 m

Discuss and vote on the creation of one or more Board committees:

* Executive Director Evaluation
* Finance & Investment
* Capitalization Projects
* Safety
* Technology
* Travel

I.	Discussion and Vote on Board Committees' General Membership and Chairpersons	Vote	Board Chair	5 m

Based on the establishment of one or more standing or ad hoc board committees, the Board will nominate and vote to elect each committee's general membership and chairperson.

J.	Discussion and Vote to Respond to Notice of Concern from LAUSD with Written Action Plan	Vote	Janelle Ruley	5 m

Prior to the vote, Ms. Ruley will present LAUSD’s Notice of Concern and the proposed Written Action Plan and answer any questions.

K.	Discuss progress on securing a third-party fiscal and management assistance organization to perform a review of ECRA’s internal controls, Vote to approve contract with Fiscal Crisis and Management Assistance Team	Vote	Janelle Ruley	5 m

		Purpose	Presenter	Time
	Ms. Ruley will present this item and answer any questions.			
L.	Discussion and Vote to approve contract with California IT in Education to review technology operations	Vote	Janelle Ruley	5 m
	Prior to the vote, Ms. Ruley will present the proposed contract with California IT in Education to review the School's technology operations and answer any questions			
M.	Discussion and Vote to Adopt New Cybersecurity Policy	Vote	Janelle Ruley	5 m
	Prior to the vote, Ms. Ruley will present the proposed Cybersecurity Policy for Board and answer any questions.			
N.	Discussion and Vote to Adopt Amendments to the Board's Fiscal Policies and Procedures Handbook	Vote	Janelle Ruley	5 m
	Prior to the vote, Ms. Ruley will present the proposed amendments to the Board's Fiscal Policies and Procedures Handbook and answer any questions.			
O.	Discussion and Vote to Adopt Resolution Regarding Related-Party Vendors	Vote	Janelle Ruley	5 m
	Prior to the vote, Ms. Ruley will present the proposed Resolution Regarding Related-Party Vendors and answer any questions.			
P.	Discussion and Vote to Adopt Ethics Training Frequency Schedule and Timeline for Completion	Vote	Janelle Ruley	5 m
	Prior to the vote, Ms. Ruley will present the proposed Ethics Training frequency schedule and timeline for completion and answer any questions.			
Q.	Discussion and Vote to Adopt New Formal Complaint Governance Framework	Vote	Janelle Ruley	5 m
	Prior to the vote, Ms. Ruley will present the proposed Formal Complaint Governance Framework and answer any questions.			
R.	Discuss and Vote on the Submission of all Board meeting agendas and minutes to the District regarding June 2026 Notice of Concern	Vote	Janelle Ruley	5 m

		Purpose	Presenter	Time

Prior to the vote, Ms. Ruley will discuss the submission of all Board meeting agendas and minutes to LAUSD in response to the June 2026 Notice of Concern and answer any questions.

S.	Annual Performance-based Charter School Division Oversight Visit Report for 2025-2026	Discuss	Emilie Larew	15 m

Mrs. Larew, Interim Executive Director, will lead a discussion on the annual performance-based Charter School Division (CSD) oversight visit report for 2025-2026

VI. Investment — 8:44 PM

A.	Investment Update August 2026	Discuss	Janneyra Verduzco/B. Thompson	10 m

Mrs. Verduzco and Bill Thompson, Financial Advisor of Beacon Pointe, will provide the Investment Update August 2026

B.	Discuss and Vote to Approve the 2026-2027 OPEB Actuary Report	Vote	Janneyra Verduzco / Brett Schwab	10 m

Prior to the vote, Mrs. Verduzco will present the 2026-2027 Actuary report and answer any questions.

VII. Finance — 9:04 PM

A.	Review and Vote on June and July 2026 Check Registers	Vote	Janneyra Verduzco	10 m

Prior to the vote, Mrs. Verduzco, Director of Accounting and Finance, will review the June and July 2026 check registers from ECRA's City National Bank accounts.

B.	Review and Vote on June and July 2026 Credit Card Statements	Vote	Janneyra Verduzco	10 m

Prior to the vote, Mrs. Verduzco, Director of Accounting and Finance, will review the June and July 2026 bank statements.

		Purpose	Presenter	Time
C.	Review and Vote on 2025-2026 Proposition 30 EPA Budget Vote	Vote	Janneyra Verduzco	10 m

Prior to the vote, Mrs. Verduzco, Director of Accounting and Finance, will present the Proposition 30 EPA Budget and answer any questions.

D.	Discuss and Vote on the 2025-2026 Unaudited Actuals	Vote	Janneyra Verduzco	10 m

Prior to the vote, Mrs. Verduzco, Director, Accounting and Finance, will present the 2025-2026 Unaudited Actuals

VIII. School Business — 9:44 PM

A.	Discussion and Vote on Revisions to ECRCHS Employee Handbook for 2026-2027	Vote	Vania Rodriguez	10 m

Prior to the Vote, Mrs. Rodriguez, Director of Human Resources, will lead a discussion on revisions to the ECRCHS Employee Handbook for 2026-2027.

B.	Discussion and Vote on Revisions to ECRCHS Parent and Student Handbook 2026-2027	Vote	Vania Rodriguez	10 m

Prior to the Vote, Mrs. Rodriguez, Director of Human Resources, will lead a discussion on revisions to the ECRCHS Parent and Student Handbook 2026-2027.

C.	Discuss and Vote on Request for One Period Coach Authorization During 2026-2027	Vote	Emilie Larew	5 m

Prior to a vote, Mrs. Larew, Interim Executive Director, will lead a discussion on the Request for One Period Coach Authorization During 2026-2027, including verification of request and consent for the following sports/courses and authorized Teachers/Coaches:

* Camille King - Cross Country, Track & Field
* Eric Choi - Girls Golf, Girls Soccer, Boys Golf
* Minita Clark- Football
* Dean Bennett - Girls Flag Football, Lacrosse
* Kevin Thurow - Marching Band

D.	Discuss and Vote on the Approval of Contract with Third Party Security Company	Vote	Mike Vosogh	10 m

		Purpose	Presenter	Time
	Prior to the vote, Mr. Vosogh will discuss the contract with the third party security contract and answer any questions.			
E.	Board Approval/Ratification of Compensation Comparability Study for Interim Executive Director Position.	Vote	Board Chair	5 m
F.	Required Oral Report Regarding Interim Executive Director Employment Contract	Discuss	Board Chair	5 m
G.	Board Ratification/Approval of Interim Executive Director Employment Contract	Vote	Board Chair	5 m
H.	Discuss Executive Director Evaluation Process	Discuss	Board Member	5 m
	Designated Board Member will lead the discussion on the Executive Director Evaluation Process			

IX. Closing Items **10:39 PM**

		Purpose	Presenter	Time
A.	Adjourn Meeting	Vote	Board Chair	1 m