



El Camino Real Charter High School

Regular Board meeting

8-28-2025 Regular Board Meeting

Date and Time

Thursday August 28, 2025 at 5:30 PM PDT

Location

El Camino Real Charter High School - North Campus

7401 Shoup Avenue West Hills CA 91307

Meeting can also be seen and heard at:

Media Center (Main Campus) - 5440 Valley Circle Boulevard Woodland Hills CA 91367

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling [\(818\) 595-7500](tel:8185957500).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Alexandra Ramirez	1 m
B. Record Attendance and Guests		Vania Rodriguez	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
D. Public Comments		Public	30 m
NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.			
E. Executive Director Update		David Hussey	10 m
F. Chief Business Officer Update		Fernando Delgado	10 m
II. Governance			6:23 PM

	Purpose	Presenter	Time
A. Discussion and Vote to install one (1) Community Representative Board Position	Vote	Alexandra Ramirez	5 m

The board will vote to install one (1) Community Representative Board Position. Term to start August 28th, 2025 and end June 30th, 2028.

ACTION ITEM: Move to install _____ as the one (1) Community Board Representative.

B. Elect 2025-2026 Board Chair	Vote	Vania Rodriguez	5 m
C. Elect 2025-2026 Board Vice-Chair	Vote	Vania Rodriguez	5 m
D. Elect 2025-2026 Secretary	Vote	Vania Rodriguez	5 m
E. Elect 2025-2026 President	Vote	Vania Rodriguez	5 m
F. Elect 2025-2026 Chief Financial Officer	Vote	Vania Rodriguez	5 m
G. Discussion and Vote on Establishment of Board Committees	Vote	Board Chair	15 m

Discuss and vote on the creation of one or more standing and/or ad hoc Board committees:

Possible committees might include the following:

- * Executive Director Evaluation (Standing)
- * Finance & Investment (Standing)
- * Capitalization Projects (Ad-Hoc)
- * Safety (Ad-Hoc)
- * Technology (Ad Hoc)
- * Travel (Ad Hoc)
- * Other (TBD)

H. Discussion and Vote on Board Committees' General Membership and Chairpersons	Vote	Board Chair	30 m
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Based on the establishment of one or more standing or ad hoc board committees, the Board will nominate and vote to elect each committee's general membership and chairperson.

	Purpose	Presenter	Time
I. Discuss Executive Director Evaluation Process Designated Board Member, will lead the discussion on the Executive Director Evaluation Process	Discuss	Board Member	20 m
III. Consent			7:58 PM
A. Approve Minutes of July 16, 2025 Regular Board Meeting	Approve Minutes	Board Chair	1 m
B. Approve Minutes of July 11, 2025 Regular Board Meeting	Approve Minutes	Board Chair	1 m
C. Approve Minutes of the June 30, 2025 Special Board Meeting	Approve Minutes	Board Chair	1 m
IV. Investment			8:01 PM
A. Investment Update August 2025 Fernando Delgado, ECRCHS CBO, and Bill Thompson, Financial Advisor of Beacon Pointe, will provide the Investment Update August 2025 .	Discuss	F. Delgado/B. Thompson	10 m
B. Discussion and Vote to Approve the 2024-2025 OPEB Actuary Report Prior to the vote, Mr. Delgado, CBO, will present the 2024-2025 Actuary report and answer any questions.	Vote	Fernando Delgado / Brett Schwab	10 m
C. Discussion and Vote on the Contract for Actuary Services Prior to the vote, Fernando Delgado, CBO, will present the options for Actuary Services and answer any questions.	Vote	Fernando Delgado	10 m
V. Finance			8:31 PM

	Purpose	Presenter	Time
A. Review and Vote on June and July 2025 Check Registers Prior to the Vote to approve, Mr. Delgado, CBO, and Mrs. Verduzco, Director of Accounting and Finance, will review the June and July 2024 check registers from ECRA's City National Bank accounts.	Vote	Fernando Delgado / Janneyra Verduzco	10 m
B. Review and Vote on June and July 2025 Credit Card Statements Prior to the vote, Mr. Delgado, CBO, and Mrs. Verduzco, Director of Accounting and Finance, will review the June and July 2024 bank statements.	Vote	Fernando Delgado / Janneyra Verduzco	10 m
C. Review and Vote on 2025-2026 Proposition 30 EPA Budget Prior to the vote, Mr. Delgado, CBO, and Mrs. Verduzco, Director of Accounting and Finance, will present the Proposition 30 EPA Budget and answer any questions.	Vote	Fernando Delgado / Janneyra Verduzco	10 m
D. Discussion and Vote on the Amended 2025-2026 Textbook Budget Prior to the vote, Fernando Delgado, CBO, and Manuel Velarde, Foreign Language Teacher, will present the Amended 2025-2026 Textbook Budget and answer any questions.	Vote	Fernando Delgado / Manuel Velarde	15 m

VI. School Business

9:16 PM

A. Discussion and Vote on Revisions to ECRCHS Employee Handbook for 2025-2026 Prior to the Vote, Vania Rodriguez, Director of Human Resources, will lead a discussion on revisions to the ECRCHS Employee Handbook for 2025-2026.	Vote	Vania Rodriguez	10 m
B. Discussion and Vote on Revisions to ECRCHS Parent and Student Employee Handbook 2025-2026 Prior to the Vote, Vania Rodriguez, Director of Human Resources, will lead a discussion on revisions to the ECRCHS Parent and Student Employee Handbook 2025-2026.	Vote	Vania Rodriguez	10 m

	Purpose	Presenter	Time
C. Discussion on Annual Review of Uniform Complaint Procedure Vania Rodriguez, Director of Human Resources, will review the Uniform Complaint Procedure and answer any questions.	Discuss	Vania Rodriguez	10 m
D. Discussion and Vote on Request for One Period Coach Authorization During 2025-2026 Prior to a vote, Mr. Hussey, Executive Director, will lead a discussion on the Request for One Period Coach Authorization During 2025-2026, including verification of request and consent for the following sports/courses and authorized Teachers/Coaches: * Camille King - Cross Country, Track & Field * Eric Choi - Girls Golf, Girls Soccer, Boys Golf * Jason Camp - Football * Dean Bennett - Girls Flag Football, Lacrosse	Vote	David Hussey	5 m
E. Annual Performance-based Charter School Division Oversight Visit Report for 2024-2025 Mr. Hussey, Executive Director, will lead a discussion on the annual performance-based Charter School Division (CSD) oversight visit report for 2024-2025	Discuss	David Hussey	30 m
F. Discussion and Vote on Fortinet Firewall Multi-Year License Renewal Prior to the Vote, Fernando Delgado, CBO, will present the Fortinet Firewall Multi-Year License Renewal and answer any questions.	Vote	Fernando Delgado	15 m
G. Discussion and Vote on Los Angeles County of Education (LACOE) Certificate of Signatures Prior to the vote, David Hussey, Executive Director, will present the LACOE Certificate of Signatures to replace, Greg Wood, and add the new CBO, Fernando Delgado and answer any questions.	Vote	David Hussey	10 m
H. Discussion and Vote on City National ECRA Signatories Prior to the vote, David Hussey, Executive Director, will request to replace Greg Wood, and add the new CBO, Fernando Delgado to City National accounts ECRA Signatories for the following:	Vote	David Hussey	10 m

		Purpose	Presenter	Time
	<ul style="list-style-type: none"> • T-Bill • Payroll • Checking • General • Fundraising • Associated Student Body (ASB) 			
I.	Discussion and Vote on US Bank Authorized Signers	Vote	David Hussey	10 m
	Prior to the vote, David Hussey, Executive Director, will present the US Bank Authorized Signers for Other Post Employment Benefit (OPEB) and General Investment Accounts to replace, Greg Wood, and add the new CBO, Fernando Delgado and answer any questions.			
J.	Discussion and Vote on Beacon Pointe and Midland Investments Replacing Authorized Users	Vote	David Hussey	10 m
	Prior to the vote, David Hussey, Executive Director, will present the Beacon Pointe and Midland Investments to replace, Greg Wood, and add the new CBO, Fernando Delgado and answer any questions.			
K.	Discussion and Vote on US Bank CAL-Card Credit Card Accounts Authorized User Replacement	Vote	David Hussey	10 m
	Prior to the vote, David Hussey, Executive Director, will present the US Bank CAL-Card Credit Card Accounts Authorized User to Replace, Greg Wood, and add the CBO, Fernando Delgado and answer any questions.			
L.	Discussion and Vote on Historically Black College and University (HBCU) College Trip	Vote	Mlnita Clark	10 m
	Prior to the vote, Dr. Clark, Administrative Director, will present the HBCU College Trip and answer any questions.			

VII. Closed Session

11:36 PM

	Purpose	Presenter	Time
A. Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case.	Discuss	David Hussey	10 m
VIII. Reconvene to Open Session			11:46 PM
A. Report on Actions Taken in Closed Session, If Any	Discuss	Board Chair	5 m
IX. Closing Items			11:51 PM
A. Adjourn Meeting	Vote	Board Chair	1 m