El Camino Real Charter High School

Finance and Investment Board Meeting

September 19, 2024 Finance and Investment Board meeting

Date and Time

Thursday September 19, 2024 at 5:30 PM PDT

Location

El Camino Real Charter High School - Principal's Conference Room (PCR)

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

The Finance and Investment Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (https://ecrchs.net - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" FINANCE AND INVESTMENT COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to ***two (2) minutes*** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
	A. Call the Meeting to Order		Alexandra Ramirez	1 m
	B. Record Attendance and Guests		Ryan Guinto	1 m
	C. Pledge of Allegiance to the United States of America (USA)		Alexandra Ramirez	1 m
	Mr. Hussey will lead meeting participants in the Pledge of Allegiance to the United States of America (USA).			
	D. Public Comments	Discuss	Alexandra Ramirez	30 m
II.	**Consent**			**6:03 PM**

		Purpose	Presenter	Time
A.	Approve Minutes of the June 17, 2024, Finance and Investment Committee Meeting	Approve Minutes	Alexandra Ramirez	1 m
B.	Approve Minutes of the April 18, 2024, Finance and Investment Committee Meeting	Approve Minutes	Alexandra Ramirez	1 m

III. Investment — 6:05 PM

A.	September 2024 Investment Update	Discuss	G. Wood	10 m

Mr. Gregory Wood, CBO, will present the September 2024, Investment Update.

IV. Finance — 6:15 PM

A.	2023-2024 Unaudited Actuals	Vote	G. Wood/A. Ilyas	10 m

Mr. Gregory Wood, CBO, and Ms. Arleta Ilyas, Director, Accounting and Finance, will present the 2023-2024 Unaudited Actuals

B.	2024-2025 Budget Updates	Discuss	G. Wood/A. Ilyas	10 m

ECR CBO Gregory Wood, and Arleta Ilyas, Director of Finance & Accounting, will provide an update to the 2024-2025 Budget

C.	Review of August 2024 Check Registers	Vote	G.Wood /A. Ilyas	10 m

Review of August 2024 check registers for the City National Bank Accounts.

ACTION ITEM: motion to recommend to the Board; approval of the August 2024 Check
Registers.

D.	Review of August 2024 Credit Card Charges	Vote	G. Wood / A. Ilyas	10 m

Review the credit card charges for August 2024

ACTION ITEM: motion to recommend to the Board approval of the August 2024 credit card charges.

E.	Approval of Prop 28 Grant	Vote	Greg Wood / Arleta Ilyas	10 m

		Purpose	Presenter	Time
	Prior to the vote, Greg Wood, CBO and Arleta Ilyas, Director of Accounting and Finance, will present the Approval of Approval of Prop 28 Grant			
V.	**School Business**			**7:05 PM**
A.	Discuss and Vote for Arbiter Pay	Vote	David Hussey / Greg Wood	10 m
	Prior to the vote, David Hussey, Executive Director and Greg Wood, CBO will present the Arbiter Pay.			
VI.	**Closing Items**			**7:15 PM**
A.	Adjourn Meeting	Vote	Alexandra Ramirez	1 m