



El Camino Real Charter High School

Regular Board Meeting

September 10, 2024 Regular Board Meeting

Date and Time

Tuesday September 10, 2024 at 5:30 PM PDT

Location

El Camino Real Charter High School - Grieb (Little) Theater

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

15892 Standish Lane, Huntington Beach, CA 92647

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling [\(818\) 595-7500](tel:8185957500).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Brad Wright	1 m
B. Record Attendance and Guests		Ryan Guinto	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
D. Public Comments		Public	30 m
NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.			
E. Executive Director Update		David Hussey	10 m
F. Chief Business Officer Update		Gregory Wood	10 m
G. Board Chair Update	Discuss	Brad Wright	10 m

II. Governance 6:33 PM

- A.** Discussion and Vote to install one (1) Community Representative Board Position Vote Brad Wright 5 m

The board will vote to install one (1) Community Representative Board Position. Term to start August 29th, 2024 and end June 30th, 2027.

ACTION ITEM: Move to install _____ as the one (1) Community Board Representative.

- B.** Discussion and Vote to install one (1) Classified Representative Board Position Brad Wright 5 m

The board will vote to install one (1) Classified Representative Board Position. Term to start August 29th, 2024 and end June 30th, 2027.

ACTION ITEM: Move to install _____ as the one (1) Classified Board representative.

- C.** Elect 2024-2025 Board Chair Vote Ryan Guinto 5 m
- D.** Elect 2024-2025 Board Vice-Chair Vote Ryan Guinto 5 m
- E.** Elect 2024-2025 Secretary Vote Ryan Guinto 5 m
- F.** Elect 2024-2025 President Vote Ryan Guinto 5 m
- G.** Elect 2024-2025 Chief Financial Officer Vote Ryan Guinto 5 m
- H.** Discussion and Vote on Establishment of Board Committees Vote Board Chair 10 m

Discuss and vote on the creation of one or more standing and/or ad hoc Board committees:

Possible committees might include the following:

- * Executive Director Evaluation (Standing)
- * Finance & Investment (Standing)
- * Capitalization Projects (Ad-Hoc)

	Purpose	Presenter	Time
* Safety (Ad-Hoc)			
* Technology (Ad Hoc)			
* Travel (Ad Hoc)			
* Other (TBD)			
I. Discussion and Vote on Board Committees' General Membership and Chairpersons	Vote	Board Chair	10 m
Based on the establishment of one or more standing or ad hoc board committees, the Board will nominate and vote to elect each committee's general membership and chairperson.			
J. Discuss Executive Director Evaluation Process	Discuss	Gregg Solkovits	20 m
Board Member, Gregg Sokolvitz, will lead the discussion on the Executive Director Evaluation Process			
III. Consent			7:48 PM
A. Approve Minutes of June 27, 2024 Regular Board Meeting	Approve Minutes	Board Chair	1 m
B. Approve Minutes of June 17, 2024 Finance and Investment Board Meeting	Approve Minutes	Board Chair	1 m
IV. Investment			7:50 PM
A. Investment Update August 2024	Discuss	G. Wood/M. Breller	10 m
Gregory Wood, ECRCHS CBO, and Mike Breller, Financial Advisor of Beacon Pointe, will provide the Investment Update August 2024.			
B. Discussion and Vote on OPEB Account Actuary Review as of 6/30/24	Vote	Gregory Wood / Brett Schwab	10 m
Prior to the vote, Mr. Wood, CBO, will present the Actuary Review.			
V. Finance			8:10 PM
A. Review and Vote on June and July 2024 Check Registers	Vote	G.Wood / A.Ilyas	10 m

	Purpose	Presenter	Time
<p>Prior to the Vote to approve, Mr. Wood, CBO, and Arleta Ilyas, Director of Accounting and Finance, will review the June and July 2024 check registers from ECRA's City National Bank accounts.</p>			

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| <p>B. Review and Vote on June and July 2024 Credit Card Statements</p> | Vote | G.Wood / A.Ilyas | 10 m |
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Prior to the vote, Mr. Wood, CBO, and Arleta Ilyas, Director of Accounting and Finance, will review the June and July 2024 bank statements.

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| <p>C. Review and Vote on 2024-2025 Proposition 30 EPA Budget</p> | Vote | G.Wood / A.Ilyas | 10 m |
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Prior to the vote, Gregory Wood, CBO, and Arleta Ilyas, Director of Accounting and Finance, will present the Proposition 30 EPA Budget and answer any questions.

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| <p>D. Approve new Bank Account for Arbiter Pay</p> | Vote | Gregory Wood | 10 m |
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Prior to the vote, Gregory Wood, CBO, will present the new bank account for Arbiter Pay.

VI. School Business			8:50 PM
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| <p>A. Discussion and Vote on Revisions to ECRCHS Employee Handbook for 2024-2025</p> | Vote | Vania Rodriguez | 10 m |
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Prior to the Vote, Vania Rodriguez, Director of Human Resources, will lead a discussion on revisions to the ECRCHS Employee Handbook for 2024-2025.

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| <p>B. Discussion and Vote on Revisions to ECRCHS Parent and Student Employee Handbook 2024-2025</p> | Vote | Vania Rodriguez | 10 m |
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Prior to the Vote, Vania Rodriguez, Director of Human Resources, will lead a discussion on revisions to the ECRCHS Parent and Student Employee Handbook 2024-2025.

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| <p>C. Discussion and Vote on Request for One Period Coach Authorization During 2024-2025</p> | Vote | David Hussey | 5 m |
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Prior to a vote, Mr. Hussey, Executive Director, will lead a discussion on the Request for One Period Coach Authorization During 2024-2025, including verification of request and consent for the following sports/courses and authorized Teachers/Coaches:

	Purpose	Presenter	Time
* Camille King - Cross Country, Track & Field			
* Eric Choi - Girls Golf, Girls Soccer, Boys Golf			
* Jason Sabolic - Football			
* Jason Camp - Water Polo, Aquatics			
D. Annual Performance-based Charter School Division Oversight Visit Report for 2023-2024	Discuss	David Hussey	30 m
Mr. Hussey, Executive Director, will lead a discussion on the annual performance-based Charter School Division (CSD) oversight visit report for 2023-2024			
E. Discuss and Vote on the Declaration of Need for an annual requirement of LEAs to obtain an emergency and limited assignment permit.	Vote	Vania Rodriguez	15 m
Prior to the vote, Vania Rodriguez, Director of Human Resources, will present the Declaration of Need. This is an annual requirement for LEAs to obtain emergency and limited assignment permits. These documents allow qualified individuals to teach while they complete their credential requirements.			
VII. Closed Session			10:00 PM
A. Conference with Legal Counsel - Anticipated Litigation	Discuss	David Hussey	10 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:			
One (1) case.			
B. Conference with Labor Negotiators	Discuss	David Hussey	10 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.			
Employee Organization: United Teachers Los Angeles.			
VIII. Reconvene to Open Session			10:20 PM

	Purpose	Presenter	Time
A. Report on Actions Taken in Closed Session, If Any	Discuss	Board Chair	5 m
IX. Closing Items			10:25 PM
A. Adjourn Meeting	Vote	Board Chair	1 m