



# El Camino Real Charter High School

## Regular Board meeting

June 30, 2025 Regular Board Meeting

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### Date and Time

Monday June 30, 2025 at 5:30 PM PDT

### Location

El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

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### REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:(818)595-7500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

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## **PUBLIC COMMENTS**

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

***NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.***

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:** Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling [\(818\) 595-7500](tel:(818)595-7500).*

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Brad Wright	1 m
B. Record Attendance and Guests		Ryan Guinto	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
D. Public Comments		Public	30 m
NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.			
E. Executive Director Update		David Hussey	10 m
F. Chief Business Officer Update		Gregory Wood	10 m
G. Board Committees Update	Discuss	Brad Wright	10 m
H. Board Chair Update	Discuss	Brad Wright	10 m

		Purpose	Presenter	Time
<b>II.</b>	<b>Consent</b>			<b>6:43 PM</b>
A.	Approve Minutes of the June 20, 2025 Special Board Meeting	Approve Minutes	Brad Wright	1 m
B.	Approve Minutes of the June 4, 2025 Special Board Meeting	Approve Minutes	Brad Wright	1 m
C.	Approve Minutes of the May 22, 2025 Regular Board Meeting	Approve Minutes	Brad Wright	1 m
D.	Approve the Minutes of May 14, 2025, Special Board Meeting	Approve Minutes	Brad Wright	1 m
E.	Approve the May 2025 Check Registers	Vote	Gregory Wood	1 m
F.	Approve the May 2025, Credit Card Charges	Vote	Gregory Wood	1 m
G.	Approval of the renewal of ECRA Medical Insurance Policy Rates with Self-Insured Schools of California (SISC)	Vote	Gregory Wood	1 m
H.	Approval of the 2025-2026 Piece of Mind Special Education Services Contract	Vote	Emilie Larew	1 m
I.	Approval of the 2025-2026 Substitute Contract	Vote	Vania Rodriguez	1 m
J.	Approval of the 2025-2028 LACOE Contract for California School-Based Medi-Cal Administrative Activities Program	Vote	David Hussey	1 m
<b>III.</b>	<b>Finance</b>			<b>6:53 PM</b>
A.	May 2025 Investment Update	Discuss	Gregory Wood	10 m
	Mr. Wood, CBO, will present the May, 2025, ECRCHS Investment Update.			
B.	May 2025 Financial Update	Discuss	G. Wood / J. Verduzco	10 m

	Purpose	Presenter	Time
Mr. Wood, CBO, and Ms. Verduzco, Director, Accounting and Finance, will present the May, 2025, Financial Update.			

**IV. Governance** 7:13 PM

**A.** Discuss Board Election for Community Board Position      Discuss      David Hussey      10 m

David Hussey, Executive Director, will lead the discussion on the board election for Community Board position.

**B.** Discussion and Vote on Proposed 2025-2026 ECRA Board Meeting Calendar      Vote      Brad Wright      5 m

Board will discuss and vote on proposed 2025-2026 ECRA Board Meeting Calendar, as follows:

Regular board meeting dates:  
(Location and Time TBD)

August 28, 2025  
September 25, 2025  
October 23, 2025  
November 20, 2025  
December 18, 2025  
January 22, 2026  
February 26, 2026  
March 26, 2026  
April 23, 2026  
May 28, 2026  
June 25, 2026

**V. School Business** 7:28 PM

**A.** Discuss the Annual Performance-Based Charter School Division Oversight Visit Report for 2024-2025      Discuss      David Hussey      30 m

Mr. Hussey, Executive Director, will lead a discussion on the annual performance-based Charter School Division (CSD) oversight visit report for 2024-2025.

		Purpose	Presenter	Time
<b>B.</b>	Discuss California Local Indicator	Discuss	Stephanie Avila	10 m
	Stephanie Avila, IT Data Analyst, will lead the discussion on California Local Indicator			
<b>C.</b>	Discuss and Vote on the Local Control Accountability Plan (LCAP) 2025-2026 Proposed Goals and Actions	Vote	Minita Clark / Greg Wood	20 m
	Prior to the vote, Dr. Clark, Aministrative Director, and Greg Wood, CBO, will lead a discussion and vote to approve the 2025-2026 LCAP Proposed Goals and Actions			
<b>D.</b>	Discussion and Vote on 2025-2026 Edlogical Contract	Vote	Emilie Larew	15 m
	Prior to the vote, Emilie Larew, Administrative Director, will present the 2025-2026 Edlogical Contract and answer any questions.			
<b>E.</b>	Discussion and Vote to Contract with Inspire Communications at the given rates	Vote	Emilie Larew	10 m
	Prior to the vote, Emilie Larew, Administrative Director, will present the 2025-2026 Inspire Rates and answer any questions.			
<b>F.</b>	Discussion and Vote for the Marketing Budget Proposal	Vote	Ricardo Covarrubias	15 m
	Prior to the vote, Mr. Covarrubias, Marketing Coordinator, will lead a discussion of the marketing budget proposal for 2025-2026			
<b>G.</b>	Discussion and Vote on 2025-2026 Capital Improvements	Vote	Fernando Delgado	15 m
	Prior to the vote, Mr. Delgado, COO, will provide an update on the 2024-2025 Capital projects and lead the discussion for the 2025-2026 Capital Improvement Budget Proposal			
<b>H.</b>	Discussion and Vote on the 2025-2026 Technology Budget Proposal	Vote	Ryan Guinto	15 m
	Prior to the vote, Ryan D. Guinto, Director of Technology, will present the 2025-2026 Technology Budget Proposal and answer any questions.			
<b>I.</b>	RFP Bid Award: Bus Transportation Services	Vote	Ryan Guinto	15 m
	Prior to the vote, Ryan Guinto, Director of Technology, will present the RFP Bid Award for Bus Transportation Services and answer any questions.			

		Purpose	Presenter	Time
J.	Discussion and Vote to Approve the 2025-2026 CDE Consolidated Application for Funding	Vote	Gregory Wood	10 m
	Prior to the vote, Greg Wood, CBO, will present the 2025-2026 CDE Consolidated Application for Funding and answer any questions.			
K.	Discuss and Vote on the Variable Term Waiver Request (WV1 Form)	Vote	Vania Rodriguez	10 m
	Prior to the vote, Vania Rodriguez, Director of Human Resources, will present the Variable Term Waiver Request (WV1 Form) and answer any questions.			
L.	Discuss and Vote on the Declaration of Need for an annual requirement of LEAs to obtain an emergency and limited assignment permit	Vote	Vania Rodriguez	10 m
	Prior to the vote, Vania Rodriguez, Director of Human Resources, will present the Declaration of Need. This is an annual requirement for LEAs to obtain emergency and limited assignment permits.			
M.	Discussion and Vote on Instructional Continuity Plan	Vote	Dean Bennett	15 m
	Prior to the vote, Dean Bennett, Administrative Director, will be presenting the Instructional Continuity Plan and answer any questions.			
N.	Discussion and Vote to Approve the Revised 2025-2026 Instructional Material Account (IMA)	Vote	G. Wood / J. Verduzco	20 m
	Prior to the vote, Greg Wood, CBO, and Janneyra Verduzco, Director of Accounting/Finance, will lead the discussion for the Math and Athletics Instructional Material Account (IMA)			
O.	Discussion and Vote for the 2025-2026 Budget Approval	Vote	G. Wood / J. Verduzco	20 m
	Prior to the vote, Greg Wood, CBO, and Janneyra Verduzco, Director of Accounting and Finance, will lead the discussion on the 2024-2025 Budget Approval.			
P.	If requested by Employee, Board Reading of Statement of Charges	Discuss	David Hussey	5 m
	Mr. Hussey, Executive Director, will read the statement of charges.			

## VI. Closed Session

11:23 PM

		Purpose	Presenter	Time
<b>A.</b>	Conference with Labor Negotiators	Discuss	David Hussey	30 m
	Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			
	Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.			
	Employee Organization: United Teachers Los Angeles.			
<b>B.</b>	Public Employee Discipline/Dismissal/Release (§54957)	Discuss	David Hussey	5 m
	Public Employee Discipline/Dismissal/Release Pursuant to Paragraph (1) of subdivision (B) of Government Code Section 54957			
<b>C.</b>	Public Employee Performance Evaluation Title: Executive Director	Discuss	Brad Wright	10 m
<b>D.</b>	Public Employee Performance Evaluation Title: Chief Business Officer	Discuss	Brad Wright	10 m

**VII. Reconvene to Open Session** **12:18 AM**

<b>A.</b>	Report on Actions Taken in Closed Session, If Any	Discuss	Board Chair	5 m
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**VIII. Closing Items** **12:23 AM**

<b>A.</b>	Adjourn Meeting	Vote	Board Chair	1 m
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