



# El Camino Real Charter High School

## Regular Board meeting

January 23, 2025 Regular Board Meeting

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### Date and Time

Thursday January 23, 2025 at 5:30 PM PST

### Location

El Camino Real Charter High School - North Campus

7401 Shoup Ave. West Hills CA 91307

Meeting can also be seen and heard at:

Media Center - 5440 Valley Circle Woodland Hills CA 91367

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### REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrhs.net> - click the ECR Board tab).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

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## **PUBLIC COMMENTS**

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

***NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.***

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:** Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling [\(818\) 595-7500](tel:8185957500).*

## Agenda

|   | Purpose  | Presenter              | Time           |
|---|--|------------------------|----------------|
| <b>I. Opening Items</b>   |  |                        | <b>5:30 PM</b> |
| Opening Items   |  |                        |                |
| <b>A.</b>   | Call the Meeting to Order                                  | Brad Wright            | 1 m            |
| <b>B.</b>   | Record Attendance and Guests                               | Ryan Guinto            | 1 m            |
| <b>C.</b>   | Pledge of Allegiance to the United States of America (USA) | David Hussey           | 1 m            |
| <b>D.</b>   | Public Comments  | Public                 | 30 m           |
| NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes. |  |                        |                |
| <b>E.</b>   | Executive Director Update                                  | David Hussey           | 10 m           |
| <b>F.</b>   | Chief Business Officer Update                              | Gregory Wood           | 10 m           |
| <b>G.</b>   | Board Chair Update   | Discuss<br>Brad Wright | 10 m           |
| <b>II. Consent</b>  |  |                        | <b>6:33 PM</b> |

|   | Purpose         | Presenter      | Time           |
|---|-----------------|----------------|----------------|
| <b>A.</b> Approve Minutes of December 12, 2024, Finance and Investment Board Meeting  | Approve Minutes | Brad Wright    | 1 m            |
| <b>B.</b> Approve Minutes of December 19, 2024, Regular Board Meeting   | Approve Minutes | Brad Wright    | 1 m            |
| <b>III. Finance</b>   |                 |                | <b>6:35 PM</b> |
| <b>A.</b> December 2024 Investment Update<br>Mr. Wood, CBO, will present the December, 2024, ECRCHS Investment Update.  | Discuss         | Gregory Wood   | 15 m           |
| <b>B.</b> December 2024 Financial Update<br>Mr. Wood will present the December 2024 Financial Update and answer any questions.  | Discuss         | Gregory Wood   | 15 m           |
| <b>C.</b> Discuss and Vote on the December 2024 Check Registers<br>Prior to the vote, Mr. Wood will present the December 2024 Check Registers and answer any questions.                   | Vote            | Gregory Wood   | 15 m           |
| <b>D.</b> Discuss and Vote on the December, 2024, Credit Card Charges<br>Prior to the vote, Mr. Wood, CBO, will present the December, 2024, Credit Card Charges and answer any questions. | Vote            | Gregory Wood   | 15 m           |
| <b>E.</b> Discussion and vote for CONAPP<br>Prior to the vote, Mr. Wood, CBO, will present the Spring CARES/CONAPP Form and answer any questions.   | Vote            | Gregory Wood   | 10 m           |
| <b>F.</b> Discuss 2023-2024 Audit Report Presentation<br>Vanessa Pineda, Christy White Audit Manager, will present the 2023-2024 Audit Report Presentation and answer any questions.      | Discuss         | Vanessa Pineda | 15 m           |
| <b>IV. School Business</b>  |                 |                | <b>8:00 PM</b> |

|  | Purpose | Presenter                     | Time           |
|--|---------|-------------------------------|----------------|
| <p><b>A.</b> Discussion and Vote on ECR's School Accountability Report Card (SARC) for 2023-2024</p> <p>Prior to the vote, David Hussey, Executive Director, will lead the discussion on the School Accountability Report Card (SARC) completed annually which includes a variety of school-based data metrics to show how ECRCHS is performing on a variety of metrics.</p> | Vote    | David Hussey                  | 15 m           |
| <p><b>B.</b> Discussion on Marketing Updates</p> <p>Ricardo Covarrubias, Marketing and Communications Outreach Coordinator, will present the Marketing Updates and answer any questions.</p>   | Discuss | Ricardo Covarrubias           | 15 m           |
| <p><b>C.</b> Discuss and Vote on a Resolution for Reduction or Elimination of Certain Certificated Services</p> <p>Prior to the vote, Vania Rodriguez, Director of Human Resources, will present the Resolution for Reduction or Elimination of Certain Certificated Services and answer any questions.</p>  | Vote    | Vania Rodriguez               | 30 m           |
| <p><b>D.</b> Discussion and Vote on Variable Term Waiver form</p> <p>Prior to the vote, Vania Rodriguez, Director of Human Resources, will present the Variable Term Waiver form and answer any questions.</p>   | Vote    | Vania Rodriguez               | 10 m           |
| <b>V. Closed Session</b>   |         |                               | <b>9:10 PM</b> |
| <p><b>A.</b> Conference with Labor Negotiators</p> <p>Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.</p> <p>Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.</p> <p>Employee Organization: United Teachers Los Angeles.</p>         | Discuss | David Hussey                  | 30 m           |
| <p><b>B.</b> Public Employee Performance Evaluation</p>  | Discuss | Brad Wright / Gregg Solkovits | 20 m           |

|  | Purpose | Presenter | Time |
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Title: Executive Director

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|-----------|-----------------------------------|---------|-------------|------|
| <b>C.</b> | CONFERENCE WITH LABOR NEGOTIATORS | Discuss | Brad Wright | 15 m |
|-----------|-----------------------------------|---------|-------------|------|
- Agency designated representative: Roger Scott, legal counsel, and ECRA Board

Unrepresented Employee: Executive Director.

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|-----------|--|---------|--------------|------|
| <b>D.</b> | Public Employee Discipline/Dismissal/Release (\$54957) | Discuss | David Hussey | 15 m |
|-----------|--|---------|--------------|------|
- Public Employee Discipline/Dismissal/Release Pursuant to Paragraph (1) of subdivision (B) of Government Code Section 54957

**VI. Reconvene to Open Session 10:30 PM**

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|-----------|---|---------|-------------|-----|
| <b>A.</b> | Report on Actions Taken in Closed Session, If Any | Discuss | Brad Wright | 5 m |
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|-----------|--|------|-------------|-----|
| <b>B.</b> | Board Approval of Compensation Comparability Study for Executive Director Position | Vote | Brad Wright | 5 m |
|-----------|--|------|-------------|-----|
- The Board will discuss the Resolution Regarding Executive Compensation for Executive Director.

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|-----------|---|---------|-------------|-----|
| <b>C.</b> | Board Chair: Required Oral Report Regarding Executive Director Employment Agreement | Discuss | Brad Wright | 5 m |
|-----------|---|---------|-------------|-----|
- Board Chair, Brad Wright, will report regarding the Executive Director Employment Agreement.

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|-----------|---|------|-------------|-----|
| <b>D.</b> | Board Approval of Executive Director Employment Contract. | Vote | Brad Wright | 5 m |
|-----------|---|------|-------------|-----|
- Report of salary, salary schedule, or compensation paid as fringe benefits to Executive Director:

1. Salary
2. Health Benefits
3. Bonuses
4. Life Insurance
5. Stipends / Allowances

|  | Purpose | Presenter | Time |
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6. Differentials

**VII. Closing Items**

**10:50 PM**

**A.** Adjourn Meeting

Vote

Brad Wright

1 m