



# El Camino Real Charter High School

## Regular Board meeting

November 21, 2024 Regular Board Meeting

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### **Date and Time**

Thursday November 21, 2024 at 5:30 PM PST

### **Location**

El Camino Real Charter High School - Anderson Hall

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

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### **ANNUAL MEETING AND REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING**

**ATTENDEES:** El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

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## **PUBLIC COMMENTS**

1. Agendas are available to all audience members at the door to the meeting.

2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

***NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.***

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:** Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling [\(818\) 595-7500](tel:8185957500).*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Brad Wright	1 m
<b>B.</b> Record Attendance and Guests		Ryan Guinto	1 m
<b>C.</b> Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
<b>D.</b> Public Comments		Public	30 m

NOTE: "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

	Purpose	Presenter	Time
The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item			
<b>E.</b>	Executive Director Update	David Hussey	10 m
<b>F.</b>	Chief Business Officer Update	Greg Wood	10 m
<b>G.</b>	Board Chair Update	Discuss Brad Wright	10 m
<b>II.</b>	<b>Closed Session</b>		<b>6:33 PM</b>
<b>A.</b>	Public Employee Discipline/Dismissal/Release (§54957)	Discuss David Hussey	30 m
Public Employee Discipline/Dismissal/Release Pursuant to Paragraph (1) of subdivision (B) of Government Code Section 54957			
<b>B.</b>	Conference with Labor Negotiators	Discuss David Hussey	10 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.			
Employee Organization: United Teachers Los Angeles.			
<b>C.</b>	Conference with Labor Negotiators	Discuss Brad Wright	20 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.			
Employee Organization: American Federation of State, County, and Municipal Employees			
<b>D.</b>	Conference with Labor Negotiators	Discuss Brad Wright	20 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			

Purpose

Presenter

Time

Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.

**All Unrepresented Certificated and Classified Employees, including, but not limited to the following:**

**Administrative Directors**

**Classified Management, including:**

Manager, Human Resources (249)  
Payroll Specialist (260)  
Marketing and Communications Outreach Coordinator (260)  
Plant Manager, Buildings & Grounds (260)  
Manager, Accounting and Finance (260)  
Manager, Network Analyst (260)  
Payroll Manager (260)  
Manager, Information Systems (260)  
Director, Human Resources (260)  
Director, Accounting & Finance (260)  
Director, STEAM and Sustainability (249)  
Director, Student & Teacher Technology (260)

**E.** Conference with Labor Negotiators                      Discuss                      Brad Wright                      20 m

Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.

Agency Designated Representatives: Roger Scott, Legal Counsel.

Unrepresented Employees: Executive Director, Chief Business Officer, Chief Operating Officer

**III. Reconvene to Open Session** **8:13 PM**

**A.** Report on Actions Taken in Closed Session, If                      Discuss                      Brad Wright                      5 m  
Any

	Purpose	Presenter	Time
<b>B.</b> Possible Board Approval Vote on a memorandum of understanding with AFSCME for compensation to unit members for years 2024-2025, 2025-2026, and 2026-2027.	Vote	Brad Wright	5 m
<b>C.</b> Possible Board Approval Vote on compensation increases for Unrepresented Employees' for 2024-2025	Vote	Brad Wright	5 m

**All Unrepresented Certificated and Classified Employees, including, but not limited to the following:**

**Administrative Directors**

**Classified Management, including:**

- Manager, Human Resources (249)
- Payroll Specialist (260)
- Marketing and Communications Outreach Coordinator (260)
- Plant Manager, Buildings & Grounds (260)
- Manager, Accounting and Finance (260)
- Manager, Network Analyst (260)
- Payroll Manager (260)
- Manager, Information Systems (260)
- Director, Human Resources (260)
- Director, Accounting & Finance (260)
- Director, STEAM and Sustainability (249)
- Director, Student & Teacher Technology (260)

<b>D.</b> Possible Board Approval Vote of the Comparable Compensation Studies for the Executive Director, Chief Business Officer, and Chief Operating Officer.	Vote	Brad Wright	20 m
<b>E.</b> Possible Board Approval Vote on Compensation Increase for Chief Operating Officer for 2024-2025	Vote	Brad Wright	5 m
<b>F.</b> Possible Board Approval Vote on Compensation Increase for Chief Business Officer for 2024-2025	Vote	Brad Wright	5 m

	Purpose	Presenter	Time
<b>G.</b> Possible Board Approval Vote on Compensation Increase for Executive Director for 2024-2025	Vote	David Hussey	5 m
<b>IV. School Business</b>			<b>9:03 PM</b>
<b>A.</b> RFP Bid Award: Campus Security Services Prior to the vote, Jason Camp, Administrative Director, will present the RFP Bid award for the Campus Security Services.	Vote	Jason Camp	15 m
<b>B.</b> Discussion and Vote to Approve the California College Guidance Initiative Agreement Prior to the vote, David Hussey, Executive Director, will present the California College Guidance Initiative Agreement and answer any questions.	Vote	David Hussey	15 m
<b>C.</b> Discussion and Vote on VAPA Assistant Positions Prior to the vote, Vania Rodriguez, Director of Human Resources, will present the following VAPA Assistant Positions and answer any questions:  VAPA Assistant (Woodwind Coach) VAPA Assistant (Percussion Coach) VAPA Assistant (BRass Coach)	Vote	Vania Rodriguez	10 m
<b>V. Consent</b>			<b>9:43 PM</b>
<b>A.</b> Approve Minutes of October 24, 2024 Regular Board Meeting	Approve Minutes	Brad Wright	1 m
<b>B.</b> Review and Vote on October 2024 Check Registers	Vote	Brad Wright	1 m
<b>C.</b> Review and Vote on October 2024 Credit Card Statements	Vote	Brad Wright	1 m
<b>VI. Investment</b>			<b>9:46 PM</b>
<b>A.</b> Investment Update October 2024	Discuss	G. Wood / A. Ilyas	10 m

Purpose Presenter Time

Greg Wood, CBO, and Arleta Ilyas, Director of Accounting and Finance, will provide the Investment Update October 2024.

**VII. Finance 9:56 PM**

**A.** Financial Update October 2024 Discuss G. Wood / A. Ilyas 10 m

Greg Wood, CBO, and Arleta Ilyas, Director, Accounting and Finance, will present the Financial Update for October 2024 and answer any questions.

**B.** Discussion of ECRCHS' Fiscal Policies and Procedures Discuss G. Wood / A. Ilyas 10 m

Greg Wood, CBO, and Arleta Ilyas, Director of Accounting and Finance, will discuss ECRCHS' Fiscal Policies and Procedures

**VIII. Closing Items 10:16 PM**

**A.** Adjourn Meeting Vote Brad Wright 1 m