



El Camino Real Charter High School

Regular Board meeting

June 2024 Board Meeting

Date and Time

Thursday June 27, 2024 at 5:30 PM PDT

Location

El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling [\(818\) 595-7500](tel:8185957500).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Brad Wright	1 m
B. Record Attendance and Guests		Ryan Guinto	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
D. Public Comments		Public	30 m
NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.			
E. Executive Director Update		David Hussey	10 m
F. Chief Business Officer Update		Gregory Wood	10 m
G. Board Committees Update	Discuss	Brad Wright	10 m
H. Board Chair Update	Discuss	Brad Wright	10 m

		Purpose	Presenter	Time
II.	Consent			6:43 PM
A.	Approve the Minutes of May 16, 2024, Special Board Meeting	Approve Minutes	Brad Wright	1 m
B.	Approve the Minutes of May 22, 2024, Special Board Meeting	Approve Minutes	Brad Wright	1 m
C.	Approve the Minutes of May 29, 2024, Special Board Meeting	Approve Minutes	Brad Wright	1 m
D.	Approve the Minutes of June 6, 2024, Special Board Meeting	Approve Minutes	Brad Wright	1 m
E.	Approve the Minutes of June 17, 2024, Special Board Meeting	Approve Minutes	Brad Wright	1 m
F.	Approve the May 2024 Check Registers	Vote	Gregory Wood	1 m
G.	Approve the May 2024, Credit Card Charges	Vote	Gregory Wood	1 m
H.	Approve the RFP Bid Award for Public Address (PA) System	Vote	Fernando Delgado	1 m
I.	Approve the RFP Bid Award for Campus Security Services RFP	Vote	Jason Camp	1 m
J.	Approve the RFP Bid Award for Transportation Services	Vote	Fernando Delgado	1 m
K.	Approve the Sage Contract for Intervention Support	Vote	David Hussey	1 m
L.	Approve the 2024-2025 CDE Consolidated Application for Funding	Vote	Gregory Wood	1 m

	Purpose	Presenter	Time
M. Approve the Marketing Budget Proposal	Vote	Ricardo Covarrubias	1 m
N. Approve the Technology Budget Proposal	Vote	Fernando Delgado	1 m
O. Approve the Substitute Vendor Contract Renewal	Vote	Vania Rodriguez	1 m
III. Finance			6:58 PM
A. May 2024 Investment Update Mr. Wood, CBO, will present the May, 2024, ECRCHS Investment Update.	Discuss	Gregory Wood	10 m
B. May 2024 Financial Update Mr. Wood, CBO, and Ms. Ilyas, Director, Accounting and Finance, will present the May, 2024, Financial Update.	Discuss	G. Wood / A. Ilyas	10 m
IV. Governance			7:18 PM
A. Discuss Board Election for Classified and Community Board Positions David Hussey, Executive Director, will lead the discussion on the board election for Classified and Community board positions.	Discuss	Brad Wright	10 m
B. Discussion and Vote on Proposed 2024-2025 ECRA Board Meeting Calendar Board will discuss and vote on proposed 2024-2025 ECRA Board Meeting Calendar, as follows: Regular board meeting dates/times/locations August 29, 2024 September 26, 2024 October 24, 2024 November 21, 2024 December 19, 2024 January 23, 2025 February 27, 2025 March 27, 2025	Vote	Brad Wright	5 m

April 24, 2025

May 22, 2025

June 26, 2025

Purpose

Presenter

Time

V. School Business

7:33 PM

- | | | | | |
|---|--|------|----------------------|------|
| A. | Discuss and Vote on the Local Control Accountability Plan (LCAP) 2024-2025 Proposed Goals and Actions | Vote | David Hussey | 20 m |
| <p>Prior to the vote, Mr. Hussey, Executive Director, will lead a discussion and vote on whether or not to recommend that the full Board approve the 2024-2025 LCAP Proposed Goals and Actions</p> | | | | |
| B. | Discussion on Capital Improvements | Vote | Fernando Delgado | 10 m |
| <p>Prior to the vote, Mr. Delgado, COO, will lead the discussion for the Capital Improvement Budget Proposal</p> | | | | |
| C. | Discussion and Vote on the Establishment of a Separate Designated Fund Balance for Deferred Maintenance (Capital Improvements) | Vote | G. Wood / F. Delgado | 10 m |
| <p>Prior to the vote, Mr. Wood and Mr. Delgado, CBO and COO, will lead the discussion on the Establishment of a separate Designated Fund Balance for Deferred Maintenance account and answer any questions.</p> | | | | |
| D. | Discussion and Vote on 2024-2025 Deferred Maintenance Budget | Vote | G. Wood / F. Delgado | 10 m |
| <p>Prior to the vote, Mr. Wood and Mr. Delgado, CBO and COO, will lead the discussion on the 2024-2025 Deferred Maintenance Budget</p> | | | | |
| E. | Discussion and Vote the 2024-2025 CharterSAFE General Insurance Contract Renewal | Vote | Gregory Wood | 10 m |
| <p>Mr. Wood, CBO, will lead a discussion prior to the vote to recommend a renewal of the CharterSAFE contract to the full Board.</p> | | | | |
| F. | Discussion and Vote to Approve the Revised 2024-2025 Instructional Material Account (IMA) | Vote | G. Wood / A. Ilyas | 5 m |

	Purpose	Presenter	Time	
Prior to the vote, Greg Wood, CBO, and Arleta Ilyas, Director of Accounting/Finance, will lead the discussion for the Math and Athletics Instructional Material Account (IMA)				
G.	Discussion and Vote for the 2024-2025 Budget Approval	Vote	G. Wood / A. Ilyas	20 m
Prior to the vote, Greg Wood and Arleta Ilyas will lead the discussion on the 2024-2025 Budget Approval.				
H.	Discussion on Hiring Process	Discuss	D. Hussey / V. Rodriguez	10 m
David Hussey, Executive Director, and Vania Rodriguez, Director of Human Resources, will lead the discussion on the hiring process at ECR				
I.	Discuss and Vote on Workplace Violence Prevention Plan	Vote	Vania Rodriguez	10 m
Prior to the vote, Vania Rodriguez, Director of Human Resources will lead the discussion on Workplace Violence Prevention Plan				
J.	Discuss and Vote on VAPA Assistant Position	Vote	David Hussey	10 m
Prior to the vote, David Hussey, Executive Director, will lead the discussion on VAPA Assistant Position				
K.	Discuss California Local Indicator	Discuss	David Hussey	10 m
David Hussey, Executive Director, will lead the discussion on California Local Indicator				
L.	Discuss the Annual Performance-Based Charter School Division Oversight Visit Report for 2023-2024	Discuss	David Hussey	30 m
Mr. Hussey, Executive Director, will lead a discussion on the annual performance-based Charter School Division (CSD) oversight visit report for 2023-2024.				

VI. Closed Session

10:08 PM

A.	Conference with Labor Negotiators	Discuss	David Hussey	30 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.				
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.				

	Purpose	Presenter	Time
Employee Organization: United Teachers Los Angeles.			
B. Public Employee Performance Evaluation Title: Executive Director	Discuss	Brad Wright	10 m
VII. Reconvene to Open Session			10:48 PM
A. Report on Actions Taken in Closed Session, If Any	Discuss	Board Chair	5 m
VIII. Closing Items			10:53 PM
A. Adjourn Meeting	Vote	Board Chair	1 m