



El Camino Real Charter High School

Regular Board meeting

March 2024 Board Meeting

Date and Time

Thursday March 21, 2024 at 5:30 PM PDT

Location

El Camino Real Charter High School - Grieb (Little Theater)

5440 Valley Circle Woodland Hills Ca 91467

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.

2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling [\(818\) 595-7500](tel:8185957500).

Agenda

| | Purpose | Presenter | Time |
|---|--|------------------------|----------------|
| I. Opening Items | | | 5:30 PM |
| Opening Items | | | |
| A. | Call the Meeting to Order | Brad Wright | 1 m |
| B. | Record Attendance and Guests | Ryan Guinto | 1 m |
| C. | Pledge of Allegiance to the United States of America (USA) | David Hussey | 1 m |
| D. | Public Comments | Public | 30 m |
| NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes. | | | |
| E. | Executive Director Update | David Hussey | 10 m |
| F. | Chief Business Officer Update | Gregory Wood | 10 m |
| G. | Board Committees Update | Discuss Brad Wright | 10 m |
| H. | Board Chair Update | Discuss Brad Wright | 10 m |

| | Purpose | Presenter | Time |
|---|-----------------|-----------------------------|----------------|
| II. Consent | | | 6:43 PM |
| A. Approve Minutes of February 22, 2024, Regular Board Meeting | Approve Minutes | Brad Wright | 1 m |
| B. Discuss and Vote on February 2024 Check Registers | Vote | Gregory Wood | 1 m |
| Prior to the Vote, Mr. Wood, CBO, will present the February 2024, check registers from ECRA's City National Bank Accounts. | | | |
| C. Discussion and Vote on February 2024, Credit Card Charges | Vote | Gregory Wood | 1 m |
| Prior to the Vote, Mr. Wood, CBO, will present the February 2024, credit card charges. | | | |
| III. Finance | | | 6:46 PM |
| A. February 2024 Investment Update | Discuss | Gregory Wood | 10 m |
| Mr. Wood, CBO, will present the February, 2024, ECRCHS Investment Update. | | | |
| B. February 2024 Financial Update | Discuss | Gregory Wood / Arleta Ilyas | 10 m |
| Mr. Wood, CBO, and Ms. Ilyas, Director, Accounting and Finance, will present the February, 2024, Financial Update. | | | |
| C. Discussion and Vote the 2023-2024 Second Interim Report | Vote | Gregory Wood | 5 m |
| Prior to the vote, Greg Wood, CBO, will present the 2023-2024 Second Interim Report. | | | |
| D. Discussion and Vote to Recommend 2024-2025 Budget Planning Process and Calendar | Vote | Greg Wood / Arleta Ilyas | 15 m |
| Prior to the vote, Greg Wood, CBO, and Arleta Ilyas, Director of Accounting, will present the 2024-2025 Budget Planning Process and Calendar. | | | |
| IV. School Business | | | 7:26 PM |
| A. Discuss and Vote on Board Resolution to Opt Out of Insurance Policy with CharterSAFE | Vote | David Hussey | 15 m |

| | Purpose | Presenter | Time |
|-----------|--|--|----------------|
| | Prior to the vote, Mr. Hussey, Executive Director, will be presenting the resolution to opt out of insurance policy with CharterSAFE | | |
| B. | Discuss and Vote to approve LAUSD Police Services to provide One (1) School Police Officer for Fiscal Year 2024-2025 | Vote David Hussey | 10 m |
| | Prior to the vote, Mr. Hussey, Executive Director, will present to approve LAUSD Police Services to provide One (1) School Police Officer for Fiscal Year 2024-2025. | | |
| C. | Discuss and Approve VAPA Positions Salary Table and VAPA Program | Vote David Hussey / Heidi Hutson | 10 m |
| | Prior to the vote, Mr. Hussey, Executive Director, and Heidi Hutson, teacher, will present the VAPA Positions Salary Table and VAPA Program | | |
| D. | Discuss and Vote to approve 2024-2025 Yearbook Contract | Vote David Hussey | 10 m |
| | Prior to the vote, Mr. Hussey, Executive Director, will present the 2024-2025 Yearbook Contract. | | |
| E. | Discuss and Vote to Approve GetMoreMath Annual License Subscription | Vote David Hussey | 15 m |
| | Prior to the Vote, Mr. Hussey, Executive Director, will be presenting the GetMoreMath quote | | |
| F. | Discuss and Vote Anderson Hall, Cafeteria, Walkway extension, and Student Store Roofing Project Bid Award | Vote Ryan Guinto | 10 m |
| | Prior to the vote, Mr. Guinto, Director of Technology, will be presenting the Bid award for the Roofing Project. | | |
| V. | Closed Session | | 8:36 PM |
| A. | Conference with Labor Negotiators | Discuss David Hussey | 30 m |
| | Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6. | | |
| | Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel. | | |
| | Employee Organization: United Teachers Los Angeles. | | |

| | Purpose | Presenter | Time |
|--|---------|-------------|-----------------|
| B. Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) item. | Discuss | Roger Scott | 20 m |
| C. Conference with Labor Negotiators Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel. Unrepresented employees: Administrative Director (1 position) | Discuss | Brad Wright | 5 m |
| D. Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Khemika Bell, Cross-Complainant vs. ECRCHS, Friends of ECR, City of Los Angeles, LASC case no.: 23VECV01576 | Discuss | Roger Scott | 20 m |
| VI. Reconvene to Open Session | | | 9:51 PM |
| A. Report on Actions Taken in Closed Session, If Any | Discuss | Board Chair | 5 m |
| B. Possible Board Approval Vote on Employment Agreement for Administrative Director | Vote | Brad Wright | 5 m |
| VII. Closing Items | | | 10:01 PM |
| A. Adjourn Meeting | Vote | Board Chair | 1 m |