



El Camino Real Charter High School

Regular Board meeting

August 2023 Board Meeting

Date and Time

Wednesday August 30, 2023 at 5:30 PM PDT

Location

El Camino Real Charter High School - Grieb (Little Theater)

5440 Valley Circle Woodland Hills Ca 91467

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call [\(818\) 595-7500](tel:8185957500). Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING

ATTENDEES: El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in

person. There is no obligation on the part of the school to have a school official read public comments during inperson Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling [\(818\) 595-7500](tel:8185957500).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Brad Wright	1 m
B. Record Attendance and Guests		Ryan Guinto	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
D. Public Comments		Public	30 m
NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to all agenda and non-agenda items will not exceed thirty (30) minutes.			
E. Executive Director Update		David Hussey	10 m
F. Chief Business Officer Update		Gregory Wood	10 m
G. Board Chair Update	Discuss	Brad Wright	10 m
II. Governance			6:33 PM

	Purpose	Presenter	Time
A. Elect 2023-2024 Board Chair	Vote	Ryan Guinto	5 m
B. Elect 2023-2024 Board Vice-Chair	Vote	Ryan Guinto	5 m
C. Elect 2023-2024 Secretary	Vote	Ryan Guinto	5 m
D. Elect 2023-2024 President	Vote	Ryan Guinto	5 m
E. Elect 2023-2024 Chief Financial Officer	Vote	Ryan Guinto	5 m
F. Discussion and Vote on Establishment of Board Committees	Vote	Board Chair	10 m

Discuss and vote on the creation of one or more standing and/or ad hoc Board committees:

Possible committees might include the following:

- * Travel (Ad Hoc)
- * Executive Director Evaluation (Standing)
- * Capitalization Projects (Standing)
- * Finance & Investment (Standing)
- * Technology (Ad Hoc)
- * Other (TBD)

G. Discussion and Vote on Board Committees' General Membership and Chairpersons	Vote	Board Chair	10 m
--	------	-------------	------

Based on the establishment of one or more standing or ad hoc board committees, the Board will nominate and vote to elect each committee's general membership and chairperson.

III. Consent 7:18 PM

A. Approve Minutes of May 4, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
B. Approve Minutes of May 25, 2023 Regular Board Meeting	Approve Minutes	Brad Wright	1 m
C. Approve Minutes of June 22, 2023 Regular Board Meeting	Approve Minutes	Brad Wright	1 m

	Purpose	Presenter	Time
D. Approve Minutes of June 30, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
E. Approve Minutes of August 16, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
F. Approve Minutes of August 22, 2023 Special Board Meeting	Approve Minutes	Brad Wright	1 m
IV. Investment			7:24 PM
A. Investment Update June 2023 Gregory Wood, ECRCHS CBO, and Mike Breller, Financial Advisor of Beacon Pointe, will provide the Investment Update June 2023.	Discuss	G. Wood/M. Breller	10 m
B. Discussion and Vote on OPEB Account Actuary Review as of 6/30/23 Prior to the vote, Mr. Wood, CBO, will present the Actuary Review.	Vote	Gregory Wood	10 m
C. Discussion on OPEB Account to Pay for Retiree Health Benefits Gregory Wood, ECRCHS CBO, will lead a discussion on future retiree health benefits being paid out of the OPEB account.	Discuss	Greg Wood	10 m
V. Finance			7:54 PM
A. Review and Vote on June and July 2023 Check Registers Prior to the Vote to approve, Mr. Wood, CBO, will review the June and July 2023 check registers from ECRA's City National Bank accounts.	Vote	Gregory Wood	10 m
B. Review and Vote on June and July 2023 Credit Card Statements	Vote	Gregory Wood	10 m

	Purpose	Presenter	Time
<p>Prior to the vote, Mr. Wood, CBO, will review the June and July 2023 bank statements.</p>			

VI. School Business 8:14 PM

A.	UTLA Initial Proposal	Discuss	Carlos Monroy	10 m
-----------	-----------------------	---------	---------------	------

PUBLIC HEARING: United Teachers Los Angeles (UTLA) proposal for negotiations on behalf of certificated employees of El Camino Real Charter High School (ECRCHS)

B.	Discussion and Vote on Revisions to ECRCHS Employee Handbook for 2023-2024	Vote	David Hussey	10 m
-----------	--	------	--------------	------

Prior to the Vote, David Hussey, Executive Director, will lead a discussion on revisions to the ECRCHS Employee Handbook for 2023-2024.

C.	Discussion and Vote on Request for One Period Coach Authorization During 2023-2024	Vote	David Hussey	5 m
-----------	--	------	--------------	-----

Prior to a vote, Mr. Hussey, Executive Director, will lead a discussion on the Request for One Period Coach Authorization During 2023-2024, including verification of request and consent for the following sports/courses and authorized Teachers/Coaches:

- * Camille King - Cross Country, Track & Field
- * Eric Choi - Girls Soccer, Boys Golf
- * Alyssa Lee - Girls Volleyball, Boys Volleyball, Beach Volleyball
- * Johanna Isom - Cheerleading
- * Jason Sabolic - Football
- * Jason Camp - Water Polo, Aquatics

D.	Annual Performance-based Charter School Division Oversight Visit Report for 2022-2023	Discuss	David Hussey	30 m
-----------	---	---------	--------------	------

Mr. Hussey, Executive Director, will lead a discussion on the annual performance-based Charter School Division (CSD) oversight visit report for 2022-2023

E.	Discuss and Approve Request for Allowance of Attendance	Vote	David Hussey	10 m
-----------	---	------	--------------	------

Tropical Storm Hilary caused school closure on Monday, August 21, 2023. The request for allowance of attendance requests ADA credit for the day the school was closed.

ACTION ITEM: Motion to approve the Request for Allowance of Attendance for ADA credit for the August 21, 2023 school closure due to the tropical storm Hilary.

	Purpose	Presenter	Time
<p>F. Discuss and Vote on the approval of the multi-year hosting of the new ECRCHS website and also the communication feature</p> <p>Ricardo Covarrubias, Marketing/Outreach Coordinator, will present on the FinalSite contract for the new ECRCHS website and utilize their communication feature.</p>		Ricardo Covarrubias	10 m
<p>VII. Closed Session</p>			9:29 PM
<p>A. Conference with Legal Counsel - Anticipated Litigation</p> <p>Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:</p> <p>Three (3) items.</p>	Discuss	David Hussey	10 m
<p>B. Conference with Labor Negotiators</p> <p>Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.</p> <p>Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.</p> <p>Employee Organization: United Teachers Los Angeles.</p>	Discuss	David Hussey	10 m
<p>C. Conference with Labor Negotiators</p> <p>Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.</p> <p>Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Roger Scott, Legal Counsel.</p> <p>Employee Organization: American Federation of State, County, and Municipal Employees</p>	Discuss	David Hussey	10 m
<p>VIII. Reconvene to Open Session</p>			9:59 PM
<p>A. Report on Actions Taken in Closed Session, If Any</p>	Discuss	Board Chair	5 m

	Purpose	Presenter	Time
B. Possible Board Approval Vote on Athletic Director MOU	Vote	Board Chair	5 m
IX. Closing Items			10:09 PM
A. Adjourn Meeting	Vote	Board Chair	1 m