



El Camino Real Charter High School

Regular Board meeting

June 22, 2023 Regular Board Meeting

Date and Time

Thursday June 22, 2023 at 5:30 PM PDT

Location

Grieb (Little) Theater - 5440 Valley Circle Blvd. Woodland Hills CA 91367

REGULAR BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Brad Wright	1 m
B. Record Attendance and Guests		TBD	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
D. Public Comments		Public	30 m
NOTE: These presentations, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes.			
PLEASE SEE ADDITIONAL IMPORTANT INFORMATION ABOVE IN AGENDA NOTICE REGARDING PUBLIC COMMENTS.			
THANK YOU.			
E. Executive Director Update		D. Hussey	10 m
F. Chief Business Officer Update		Gregory Wood	10 m

	Purpose	Presenter	Time
G. Board Committee Updates	Discuss	Brad Wright	10 m
H. Board Chair Update	Discuss	Brad Wright	10 m
II. Consent			6:43 PM
A. Approve Minutes of the May 25th, 2023, Regular Board Meeting (TABLED) Minutes will be logged for next months's board meeting	Approve Minutes	Brad Wright	1 m
B. Approve the May 2023, Check Registers These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.	Vote	Brad Wright	1 m
C. Approve the May 2023, Credit Card Charges These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.	Vote	Brad Wright	1 m
III. Investment			6:46 PM
A. May 2023 Investment Update Mr. Gregory Wood, CBO, will present the May, 2023, Investment Update provided by Beacon Pointe, as presented at the June 15, 2023, Finance and Investment Committee Meeting.	Discuss	Gregory Wood	5 m
IV. Finance			6:51 PM
A. CARES Act Update ECR CBO Gregory Wood, and Arleta Ilyas, Director of Finance & Accounting, will present an update to ECRCHS CARES act funding. These had been discussed at the June 15, 2023, Finance and Investment Committee Meeting.	Discuss	G. Wood/A. Ilyas	10 m
B. Discussion and Vote on 2023-2024 ICON School Management Contract Renewal Mr. Wood, CBO, will lead a discussion prior to the vote on whether or not to recommend renewal of the ICON School Management Services contract to the full Board. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.	Vote	Gregory Wood	10 m

	Purpose	Presenter	Time
C.	Discussion and Vote on 2023-2024 CharterSAFE General and Worker's Comp Insurance Contract Renewal	Vote Gregory Wood	5 m
	Mr. Wood, CBO, will lead a discussion prior to the vote on whether or not to recommend a renewal of the CharterSAFE contract to the full Board. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.		
D.	Discuss and Vote Approval of Additional Biology Textbooks	Vote Greg Wood/Danielle Malconian	10 m
	Mr. Wood, CBO and Danielle Malconian will lead a discussion prior to the vote on whether or not the Committee will vote to recommend that the full Board approve additional biology textbooks for the biology program. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.		
V.	Governance		7:26 PM
A.	Discuss and Vote Board Term Limits	Vote Brad Wright	10 m
	The El Camino Real Alliance Board of Directors, which operates El Camino Real Charter High School, is seeking public opinions regarding a proposal to revise Article VII, Section 5 of its Bylaws which currently restricts Board members to two (2) consecutive three-year terms. Under the proposal, Board members would still be required to be reelected/reappointed every three years but without a term limit		
B.	Discuss and Vote on Board Member Eligibility	Vote Brad Wright	10 m
	Regarding the El Camino Real Alliance Board of Directors, Board members will discuss and vote on eligibility requirements for dismissed board members and terminated employees.		
VI.	School Business		7:46 PM
A.	Discussion and Vote on the Local Control Accountability Plan (LCAP) 2023-24 Proposed Goals and Actions	Vote Minita Clark	20 m
	Ms. Clark, Administrative Director, will lead a discussion and vote on whether or not to		

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	recommend that the full Board approve the 23-24 LCAP Proposed Goals and Actions. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.			
B.	Capitalization Budget Proposal	Vote	Fernando Delgado	5 m
	Mr. Delgado will lead a discussion to recommend the capital facilities budget proposal for 2023-2024. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.			
C.	Marketing Budget Proposal	Vote	Ricardo Covarrubias	5 m
	Mr. Covarrubias, Marketing Coordinator, and Mr. Guinto, Director of Technology, will lead a discussion to recommend the marketing budget proposal for 2023-2024. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.			
D.	Discussion and Vote on Proposed 23-24 ECRCHS Budget	Vote	G.Wood/A.Ilyas	10 m
	Mr. Wood will lead a discussion prior to a vote on whether or not to recommend that the full Board approve the proposed 2023-2024 ECRCHS budget. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.			
E.	Discuss and Vote for the Approval of the 2023-2024 LCFF Prop 39 Budget	Vote	Gregory Wood	5 m
	Discuss and Vote on the State Required 2023-2024 Prop 39 budget as required by the State of California.			
F.	Discuss and Vote on 2023-2024 Consolidated Application and Reporting System (CARS)	Vote	Gregory Wood/ Arleta Ilyas	5 m
	Mr. Wood, CBO, will lead a discussion and vote on whether or not to recommend the 2023-2024 CARS application for federal funding. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.			
G.	Fund Balance Designation	Vote	Gregory Wood/ Danielle Malconian	10 m
	Mr. Wood, CBO, will lead a discussion on the creation and designating of a fund balance for deferred maintenance projects in facilities and technology. These had been recommended for approval at the June 15, 2023, Finance and Investment Committee Meeting.			

	Purpose	Presenter	Time
VII. Closed Session			8:46 PM
A. Public Employee Discipline/Dismissal/Release Public employee discipline / dismissal / release pursuant to paragraph (1) of subdivision (b) of Government Code Section 54957	Discuss	David Hussey	10 m
B. Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (3) cases	Discuss	David Hussey	10 m
C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Executive Director Evaluation	Discuss	Linda Ibach	10 m
VIII. Reconvene to Open Session			9:16 PM
A. Report on Actions Taken in Closed Session, If Any	Discuss	Brad Wright	1 m
B. Board Approval of Compensation Comparability Study for Executive Director Position The Board will discuss the Resolution Regarding Executive Compensation for Executive Director.	Vote	Brad Wright	5 m
C. Board Chair: Required Oral Report Regarding Executive Director Employment Agreement Board Chair, Brad Wright, will report regarding the Executive Director Employment Agreement.	Vote	Brad Wright	5 m
D. Board Approval of Executive Director Employment Contract. Report of salary, salary schedule, or compensation paid as fringe benefits to Executive Director 1. Salary 2. Health Benefits 3. Bonuses 4. Life Insurance 5. Stipends / Allowances	Vote	Brad Wright	5 m

	Purpose	Presenter	Time
6. Differentials			
IX. Closing Items			9:32 PM
A. Adjourn Meeting	Vote	Brad Wright	1 m