



# El Camino Real Charter High School

## Regular Board Meeting

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### **Date and Time**

Thursday February 23, 2023 at 5:30 PM PST

### **Location**

Main Campus - Library Media Center

El Camino Real Charter High School  
5440 Valley Circle Boulevard  
Woodland Hills, CA 91367

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### **REGULAR BOARD MEETING**

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **ATTENTION:**

**WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

**Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:**

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1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

"Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.

These presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**IMPORTANT NOTE REGARDING PUBLIC COMMENTS:**

***Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.***

**There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.**

**A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.**

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Brad Wright	1 m
<b>B.</b> Record Attendance and Guests		Kurt Lowry	1 m
<b>C.</b> Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
<b>D.</b> Public Comments		Public	30 m

**NOTE:** These presentations, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes.

PLEASE SEE ADDITIONAL IMPORTANT INFORMATION ABOVE IN AGENDA NOTICE REGARDING PUBLIC COMMENTS.

THANK YOU.

<b>E.</b> Executive Director Update		D. Hussey	10 m
<b>F.</b> Chief Business Officer Update		Gregory Wood	10 m

	Purpose	Presenter	Time
<b>G. Board Committee Updates</b>	Discuss	Brad Wright	5 m
<b>H. Board Chair Update</b>	Discuss	Brad Wright	10 m
<b>II. Consent</b>			<b>6:38 PM</b>
<b>A. Approve Minutes of the January 26th, 2023, Regular Board Meeting</b>	Approve Minutes	Brad Wright	1 m
<b>B. Approve the January, 2023, Check Registers</b>	Vote	G. Wood/A. Ilyas	1 m
These had been recommended for approval at the February 16th, 2023, Finance and Investment Committee Meeting.			
<b>C. Approve the January, 2023, Credit Card Charges</b>	Vote	G. Wood/A. Ilyas	1 m
These had been recommended for approval at the February 16th, 2023, Finance and Investment Committee Meeting.			
<b>III. Investment</b>			<b>6:41 PM</b>
<b>A. January, 2023, Investment Update</b>	Discuss	M. Breller/G. Wood	15 m
Mr. Mike Breller, Investment Advisor with Beacon Pointe, and Mr. Gregory Wood, will present the 4th Quarter Investment Report and the January, 2023, Investment Update.			
<b>IV. Finance</b>			<b>6:56 PM</b>
<b>A. January, 2023, Financial Update</b>	Discuss	G. Wood/A. Ilyas	10 m
Mr. Wood, CBO, and Ms. Ilyas, Director, Accounting and Finance, will present and discuss the January, 2023, Financial Update.			
<b>B. Discussion and Vote on 2022-2023 RFP for Audit Services</b>	Vote	D. Malconian/G. Wood	10 m
Prior to the vote, Board Member and Finance & Investment Committee Chair Ms. Danielle Malconian, and Mr. Gregory Wood, CBO, will provide an update on the RFP process for ECRA's selection of an Independent Audit CPA.			
<b>V. School Business</b>			<b>7:16 PM</b>
<b>A. Discussion and Vote on First Class Events/Platinum Renewal Contract for 2024-2028</b>	Vote	D. Hussey/H. Kiamanesh	10 m

	Purpose	Presenter	Time
Prior to the vote, Mr. Hussey, Executive Director, and Mrs. Holly Kiamanesh, Teacher/ASB Coordinator, will lead a discussion on the proposed renewal of the services contract with First Class Events/Platinum Renewal Contract through 2028.			

<b>B. Discussion on ECRCHS's Local Control Accountability Plan (LCAP) Annual Supplement Mid-Year Report</b>	Discuss	David Hussey	10 m
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Mr. Hussey will lead a discussion on ECRCHS's Local Control Accountability Plan (LCAP) Annual Supplement Mid-Year Report.

<b>C. Discussion and Vote on the 2023-2024 Budget Planning Process and Calendar</b>	Vote	G. Wood/A. Ilyas	10 m
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Prior to a Vote, Mr. Gregory Wood, and Ms. Arleta Ilyas, Director, Accounting and Finance, will lead a discussion on 2023-2023 Budget Planning and a proposed Budget Calendar.

<b>D. Discussion on the Proposed 2023-2024 and 2024-2025 School Calendars</b>	Discuss	David Hussey	10 m
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Mr. Hussey, Executive Director, will lead a discussion and on the proposed 2023-2024 and 2024-2025 School Calendars.

**VI. Closed Session 7:56 PM**

<b>A. Public Employee Discipline/Dismissal/Release (§ 54957)</b>	Discuss	David Hussey	10 m
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Public employee discipline / dismissal / release pursuant to paragraph (1) of subdivision (b) of Government Code Section 54957.

<b>B. Conference with Legal Counsel - Anticipated Litigation</b>	Discuss	David Hussey	25 m
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Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:

Five (5) items.

**VII. Reconvene to Open Session 8:31 PM**

<b>A. Report on Actions Taken in Closed Session, If Any</b>	Discuss	Brad Wright	1 m
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**VIII. Closing Items 8:32 PM**

<b>A. Adjourn Meeting</b>	Vote	Brad Wright	1 m
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