



## El Camino Real Alliance

### Board Meeting

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**Date and Time**

Wednesday May 18, 2016 at 5:00 PM

**Location**

El Camino Real CHS, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

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## Agenda

Purpose Presenter Duration

### I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Pledge of Allegiance Jonathan Wasser 2
- D. Teacher/Student Presentation Pricila Chavez Lara 10  
Teacher Pricila Chavez Lara invited her class to perform Mariachi music.
- E. Public Comment on Non-Agenda Items and Agenda Items Public 10

### II. Consent

- A. Review and Vote April 20th Regular Board Minutes Approve Minutes Jonathan Wasser 2  
Staff recommends approval.
- B. Review and Vote for April 26th Special Board Minutes Approve Minutes Jonathan Wasser 2  
Staff recommends approval.
- C. Review and Vote April 29th Special Board Minutes Approve Minutes Jonathan Wasser 2  
Staff recommends approval.
- D. Vote Additional Excess Liability Insurance Vote Marshall Mayotte 2  
Staff recommends approval. Since ECR has multiple reserves going, additional excess liability will provide security for those reserves. The excess liability will increase from \$30MM to \$55MM. This will put ECR more in line with other school districts.
- E. Review and Vote Educator Effectiveness Funding Expenditures Plan Vote Marshall Mayotte 2  
Staff recommends approval. ECR received \$228K for staff professional development. This plan was presented and discussed at the April Board Meeting.
- F. Review and Vote March Check Register Vote Marshall Mayotte 2  
Staff recommends approval. March credit card statement is included in review.

### III. Governance

- A. Update: Teacher & Community Representative Candidates Introduction FYI Odus Caldwell 10  
Four candidates are running for the upcoming teacher and community representative spots.

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| <b>B. Committee and Board Updates</b>  | FYI  | Peter Vastenhold | 5 |
| <p>Board election update.</p>  |      |                  |   |
| <b>C. Discuss and Vote Creating a Committee to Look into School Psychologist Hours</b>   | Vote | Jonathan Wasser  | 5 |
| <p>Staff recommends approval to create a committee.</p>  |      |                  |   |
| <b>D. Discuss and Vote Elimination of Administrator School Credit Cards for Personal Use</b>   | Vote | Marshall Mayotte | 2 |
| <p>Staff recommends approval. The CBO's credit card will remain, since it is stored in the safe and used by the staff for business use only. The executive director's and assistant principal's card will be cancelled. The only remaining credit cards will be used by staff people for use in their classes.</p> |      |                  |   |

#### **IV. School and Policies**

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| <b>A. Review and Vote We Can Work Program w/Department of Rehabilitation</b>   | Vote | Sharon Lenderman | 2  |
| <p>Staff recommends approval. Sharon Lenderman would oversee the program. Contracting with the California Department of Rehabilitation, The We Can Work program subsidizes 20% of her compensation, and provides compensation to 20 special education students per year with 100 hours of minimum wage work experience. The students would be paid through the school for services at other companies, which Lenderman will partner with, facilitate placement of students, and monitor hours and work habits. School will then invoice the state for reimbursement. After 100 hours, the company can decide whether to hire the student directly.</p> |      |                  |    |
| <b>B. Vote the CBO as the Financial Designee of the We Can Work Program</b>  | Vote | Marshall Mayotte | 2  |
| <p>Staff recommends approval.</p>  |      |                  |    |
| <b>C. Update: Local Control Accountability Plan</b>  | Vote | Lisa Ring        | 10 |
| <p>Alternative Education Assistant Principal and Director of Sustainability will go over the un-finalized draft of the LCAP for approval at the regular June Board Meeting.</p>  |      |                  |    |
| <b>D. Update: Western Association of School and Colleges (WASC)</b>  | FYI  | Lisa Ring        | 5  |
| <p>Alternative Education Assistant Principal will update the board on the status of WASC.</p>  |      |                  |    |
| <b>E. Discuss and Vote Cancelling Travel to the National Charter School Conference in Tennessee</b>  | Vote | Jonathan Wasser  | 5  |
| <p>Staff recommends approval. This is not a boycott of the National Charter School Conference. The recommendation is to not spend state and federal funds in Tennessee for passing a law that allows discrimination against persons who are normally protected in the state of California. By cancelling the trip, the school will seek refunds; however, it will likely absorb losses from lost registration fees (up to 80% of \$575 for 7 participant), hotel deposits (\$243 for Hilton Garden Inn) and out-of-pocket expenses (TBD, but probably less than \$1K total) from staff.</p>  |      |                  |    |

<b>F.</b> Discuss and Vote Collection and Disbursement of Individual Scholarships	Vote	Marshall Mayotte	2
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Staff recommends approval. The student store will collect and disburse individual scholarships for ECR students from outside contributors. These contributions will not be considered donations to the school. No funds will come out of general funds. No "thank you" fundraising letters will be provided.

<b>G.</b> Review and Vote Public Record Act Policy	Vote	Marshall Mayotte	3
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Staff recommends approval.

<b>H.</b> Discuss and Vote Extending Staff Contracts Another Year	Vote	Marshall Mayotte	2
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Staff recommends approval. Prior to the end of each school year, new staff contracts are provided signatures. This will extend all contracts another year.

<b>I.</b> Review and Vote MOU for Early Retirement from ECRA (UTLA Staff)	Vote	Marshall Mayotte	3
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Staff recommends approval. This will generate a savings from retiree benefits and/or staffing cost differences.

<b>J.</b> Review and Vote 2016-17 School Calendar	Vote	David Hussey	3
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Staff recommends approval.

<b>K.</b> Update: Administrator's Report	FYI	David Hussey	5
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## V. Financials

<b>A.</b> Review and Vote Contract for an Outside Investigator	Vote	Jonathan Wasser	5
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Staff recommends approval. There were transactions approved by the purchase authorizers of the school that need to be reviewed. The outside investigator will provide an independent review of these purchases.

<b>B.</b> Review and Vote Charter School Fund Distribution View Rights	Vote	Marshall Mayotte	2
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Staff recommends approvals. Allows EdTec (e.g. Chang Patel and Milada Rakijian) to receive ECRA's electronic warrant backup from LACOE.

<b>C.</b> Discuss Changes to Fiscal Policies	Vote	Marshall Mayotte	5
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Addressing new changes to the fiscal policies.

<b>D.</b> Review and Vote Lost Receipt Form	Vote	Marshall Mayotte	5
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Staff recommends approval. This updates the current lost receipt form that ECR was using.

<b>E.</b> Discuss and Vote Replacing Yvonne Halski as Custodian and Check Signer with David Hussey	Vote	Marshall Mayotte	2
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Staff recommends approval. This would be for Charles Schwab and Hanmi Bank accounts where Yvonne Halski was the check signer.

<b>F.</b> Review and Vote 2016/17 ECRA Budget Submitted to LAUSD	Vote	Chang Patel	10
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Staff recommends approval. Chang Patel from EdTec will present.

<b>G.</b> Update: March Financial Update by EdTec	FYI	Chang Patel	5
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EdTec is ECR's back office provider. They perform some compliance functions and compile the school's financial reports.

<b>H.</b> Update: Business, Technology, Development and Compliance Report	FYI	Marshall Mayotte	10
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## **VI. Other Business**

<b>A.</b> Future Agenda Items	Discuss	Jonathan Wasser	5
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<b>B.</b> Closed Session	Vote	Jonathan Wasser	30
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- Public Employee Discipline/Dismissal/Release
- Conference with Legal Counsel - Anticipated Litigation
  - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case.
- Conference with Labor Negotiators
  - Agency designated representative: David Fehte
  - Employee organization: United Teacher of Los Angeles

## **VII. Closing Items**

<b>A.</b> Adjourn Meeting	Vote	Jonathan Wasser	1
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