



# El Camino Charter High School

## Regular Board Meeting and Annual Meeting

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### **Date and Time**

Thursday August 25, 2022 at 5:30 PM PDT

### **Location**

Virtual

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### **ANNUAL MEETING AND REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **VIRTUAL BOARD MEETING**

The meeting of the Board of Directors will take place via a virtual/teleconferencing environment based on the following:

1. California Assembly Bill 361, signed into law on September 16, 2021;
2. Governor Newsom's State of Emergency Declaration issued on March 4, 2020; and
3. County of Los Angeles Department of Public Health's recommendation that social distancing be maintained in schools.

**To join the virtual Board meeting, please register through GoToWebinar at:**

**Registration URL:** <https://attendee.gotowebinar.com/register/3951002000996489229>

**Webinar ID:** 853-317-323

You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

### **PUBLIC COMMENTS**

If you would like to make a public comment during the Public Comment section, you may do so by clicking the "Raise Hand" icon on the control panel while in virtual attendance.

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In order to conduct an orderly meeting, all members of the public will be placed on mute during the virtual Board meeting, except when making a public comment. Please note that those who elect to participate in the meeting through the call-in phone number will not have the option of being unmuted to speak during the public comments portion of the meeting.

Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. **NOTE: Public Comments, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes.**

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

**Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Brad Wright	1 m
<b>B. Record Attendance and Guests</b>		Kurt Lowry	1 m
<b>C. Pledge of Allegiance to the United States of America (USA)</b>		David Hussey	1 m
<b>D. Public Comments</b>		Public	30 m

**NOTE:** These presentations, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes.

PLEASE SEE ADDITIONAL IMPORTANT INFORMATION ABOVE IN AGENDA NOTICE REGARDING PUBLIC COMMENTS.

THANK YOU.

	Purpose	Presenter	Time
<b>E. Executive Director Update</b>		David Hussey	10 m
<b>F. Chief Business Officer Update</b>		Gregory Wood	10 m
<b>G. Board Chair Update</b>	Discuss	Brad Wright	10 m
<b>H. AB 361 Discussion and Vote on Virtual Board Meetings</b>	Vote	Brad Wright	5 m

The Board will discuss and vote on whether or not to continue having Board Meetings virtually as outlined in AB 361.

## II. Governance

**6:38 PM**

<b>A. Elect 2022-2023 Board Chair</b>	Vote	Kurt Lowry	5 m
<b>B. Elect 2022-2023 Board Vice-Chair</b>	Vote	Kurt Lowry	5 m
<b>C. Elect 2022-2023 Secretary</b>	Vote	Kurt Lowry	5 m
<b>D. Elect 2022-2023 President</b>	Vote	Kurt Lowry	5 m
<b>E. Elect 2022-2023 Chief Financial Officer</b>	Vote	Kurt Lowry	5 m
<b>F. Discussion and Vote on Establishment of Board Committees</b>	Vote	Board Chair	10 m

Discuss and vote on the creation of one or more standing and/or ad hoc Board committees:

Possible committees might include the following:

- \* Travel (Ad Hoc)
- \* Executive Director Evaluation (Standing)
- \* Capitalization Projects (Standing)
- \* Finance & Investment (Standing)
- \* Technology (Ad Hoc)
- \* Other (TBD)

<b>G. Discussion and Vote on Board Committees' General Membership and Chairpersons</b>	Vote	Brad Wright	10 m
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Based on the establishment of one or more standing or ad hoc board committees, the Board will nominate and vote to elect each committee's general membership and chairperson.

## III. Consent

**7:23 PM**

<b>A. Approve Minutes of July 28th, 2022 Special Board Meeting</b>	Approve Minutes	Brad Wright	1 m
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## IV. Investment

**7:24 PM**

<b>A. Investment Update 2nd Quarter 2022</b>	Discuss	G. Wood/M. Breller	10 m
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	Purpose	Presenter	Time
Gregory Wood, ECRCHS CBO, and Mike Breller, Financial Advisor of Beacon Pointe, will provide the Investment Update for the 2nd Quarter of 2022.			
<b>B. Discussion and Vote on OPEB Account Actuary Review as of 6/30/22</b>	Vote	Gregory Wood	10 m
Prior to the vote, Mr. Wood, CBO, will present the Actuary Review.			
<b>C. Discussion and Vote on Addition of Certificated Trustee to OPEB Investment Account</b>	Vote	D. Hussey/G. Wood	5 m
Prior to the vote, Mr. Hussey, Executive Director, and Mr. Wood, CBO, will lead a discussion on the addition of a certificated trustee to the OPEB Investment Account.			

**V. Finance**

**7:49 PM**

<b>A. Review and Vote on June 2022 Check Registers</b>	Vote	Gregory Wood	10 m
Prior to the Vote to approve, Mr. Wood, CBO, will review the June 2022 check registers from ECRA's City National Bank accounts.			
<b>B. Discussion and Vote on 2022-2023 Proposition 30 Budget</b>	Vote	Gregory Wood	5 m
Prior to the vote, Mr. Wood, CBO, will lead a discussion on the 2022-2023 Proposition 30 Budget			

**VI. School Business**

**8:04 PM**

<b>A. Discuss and Vote on Updated Independent Study Policy</b>	Vote	Dean Bennett	10 m
The Board will discuss and vote on a revised Independent Study Policy, updated to conform with recent changes under AB130.			
<b>B. Discussion and Vote on Revisions to ECRCHS Employee Handbook for 2022-2023</b>	Vote	Kurt Lowry	10 m
Prior to the Vote, Dr. Lowry, Director, HR and Compliance, will lead a discussion on revisions to the ECRCHS Employee Handbook for 2022-2023.			
<b>C. Discussion and Vote on Revisions to the ECRCHS Parent-Student Handbook for 2022-2023</b>	Vote	Kurt Lowry	10 m
Prior to the Vote, Dr. Lowry, Director, HR and Compliance, will lead a discussion on revisions to the ECRCHS Parent-Student Handbook for 2022-2023.			
<b>D. Discussion and Vote on Request for One Period Coach Authorization During 2022-2023</b>	Vote	David Hussey	5 m
Prior to a vote, Mr. Hussey, Executive Director, will lead a discussion on the Request for One Period Coach Authorization During 2022-2023, including verification of request and consent for the following sports/courses and authorized Teachers/Coaches:			
* Camille King - Cross Country			
* Eric Choi - Girls Golf, Girls Soccer, Boys Golf			
* Alyssa Lee - Girls Volleyball			
* John Terndrup - Wrestling			

	Purpose	Presenter	Time
* Jason Sabolic - Football * Beth Corbett - Cheerleading			
<b>E.</b> Annual Performance-based Charter School Division Oversight Visit Report for 2021-2022	Discuss	David Hussey	30 m
<b>VII. Closed Session</b>			<b>9:09 PM</b>
<b>A.</b> Public Employee Discipline / Dismissal / Release	Discuss	David Hussey	10 m
Public employee discipline / dismissal / release pursuant to paragraph (1) of subdivision (b) of Government Code Section 54957.			
<b>B.</b> Conference with Legal Counsel - Anticipated Litigation	Discuss	David Hussey	10 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:			
Two (2) items.			
<b>C.</b> Conference with Legal Counsel - Existing Litigation	Discuss	David Hussey	10 m
Paragraph (1) of subdivision (d) of Section 54956.9			
Name of case: <b>Roe vs. ECRA, Department of Industrial Relations, State Case Number WC-CM-763048]</b>			
Name of case: <b>Roe vs. ECRA, Department of Industrial Relations, State Case Number RCI-CM-806555.</b>			
<b>D.</b> Conference with Labor Negotiators	Discuss	David Hussey	10 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Kurt Lowry, Director, Human Resources and Compliance; Roger Scott, Legal Counsel.			
Employee Organization: United Teachers Los Angeles.			
<b>E.</b> Conference with Labor Negotiators	Discuss	David Hussey	10 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Kurt Lowry, Director, Human Resources and Compliance; Roger Scott, Legal Counsel.			
Employee Organization: American Federation of State, County, and Municipal Employees			
<b>F.</b> Conference with Labor Negotiators	Discuss	David Hussey	10 m
Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.			

	Purpose	Presenter	Time
Agency Designated Representatives: David Hussey, Executive Director; Gregory Wood, Chief Business Officer; Kurt Lowry, Director, Human Resources and Compliance; Roger Scott, Legal Counsel.			

**All Unrepresented Certificated and Classified Employees, including, but not limited to the following:**

**Administrative Directors**

**Classified Management, including:**

Manager, Human Resources (249)  
 Payroll Specialist (260)  
 Plant Manager, Buildings & Grounds (260)  
 Manager, Accounting & Finance (260)  
 Payroll Manager (260)  
 Manager, Information Systems (260)  
 Director, Human Resources & Compliance (260)  
 Director, Accounting & Finance (260)  
 Director, STEAM and Sustainability (249)  
 Director, Student & Teacher Technology (260)  
 Chief Information Officer (260)

<b>G. Conference with Labor Negotiators</b>	Discuss	Brad Wright	10 m
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Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.

Agency Designated Representatives: Roger Scott, Legal Counsel.

Unrepresented Employees: Executive Director, Chief Business Officer

**VIII. Reconvene to Open Session 10:19 PM**

<b>A. Report on Actions Taken in Closed Session, If Any</b>	Discuss	Brad Wright	5 m
<b>B. Possible Board Approval Vote on UTLA Employees' On Schedule 3% Salary Increase Due to Increase in LCFF Funding</b>	Vote	Brad Wright	5 m
<b>C. Possible Board Approval Vote on AFSCME Employees' On Schedule 3% Salary Increase Due to Increase in LCFF Funding</b>	Vote	Brad Wright	5 m
<b>D. Possible Board Approval Vote on Unrepresented Employees' On Schedule 3% Salary Increase Due to Increase in LCFF Funding</b>	Vote	Brad Wright	5 m
<b>E. Possible Board Approval Vote on Executive Director's and Chief Business Officer's compensation increases to align with previously approved Board actions and potential LCFF increases being considered above.</b>	Vote	Brad Wright	5 m

**IX. Closing Items 10:44 PM**

<b>A. Adjourn Meeting</b>	Vote	Brad Wright	1 m
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