



# El Camino Charter High School

## Special Board Meeting

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### **Date and Time**

Thursday June 2, 2022 at 4:30 PM PDT

### **Location**

**ECRCHS - NORTH CAMPUS/SHOUP CAMPUS**

**7401 Shoup Avenue**

**West Hills, CA 91307**

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### **ATTENTION:**

**WE HAVE RETURNED TO "IN-PERSON" REGULAR BOARD MEETINGS, SPECIAL BOARD MEETINGS, AND COMMITTEE MEETINGS.**

### **ONLINE AND OTHER ACCESS TO REGULAR BOARD MEETING MATERIALS:**

For board meeting materials, including meeting agenda and documentation to be discussed and/or included in support of items on which the Board will vote, we encourage you to access, review, and download all materials that are posted on the school's website (<https://ecrchs.net> - click the ECR Board tab, Board Materials link).

If you need assistance or access otherwise, please feel free to come to our main office on the main campus or contact our main office at 818 595-7500.

### **INSTRUCTIONS FOR IN-PERSON PRESENTATIONS AND/OR COMMENTS TO THE BOARD BY PARENTS AND CITIZENS:**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

**Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, we gladly provide you the following guidelines:**

1. Agendas are available to all audience members at the door to the meeting.
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2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."

3. Please provide your completed "Request to Speak" form to Dr. Lowry, Director, Human Resources and Compliance, prior to the item on which you would like to speak and/or prior to "Public Comments."

4. "Public Comments" time is set aside for members of the audience to raise issues that are not specifically on the agenda.

NOTE: Due to public meeting laws, the Board can only listen to your issue, not respond or take action.

**5. IMPORTANT NOTE REGARDING IN-PERSON PUBLIC COMMENTS:**

***Effective May 19th, 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings must be made in person.***

***There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.***

***A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.***

6. "Public Comments" presentations are limited to **two (2) minutes** and total time allotted to non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of an oral interpreter, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

7. Total time allocated to agenda items will not exceed six (6) minutes for a "Discussion" item and nine (9) minutes per "Vote" item.

8. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

9. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

10. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

**CONSENT AGENDA ITEMS:**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

***Americans With Disabilities Act (ADA):***

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Brad Wright	1 m
B. Record Attendance and Guests		Kurt Lowry	1 m
C. Pledge of Allegiance to the United States of America (USA)		David Hussey	1 m
D. Public Comments		Public	30 m
<b>NOTE: These presentations, effective with the March 24th, 2022, Regular Board Meeting, are limited to two (2) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes.</b>			
<b>PLEASE SEE ADDITIONAL IMPORTANT INFORMATION ABOVE IN AGENDA NOTICE REGARDING "REQUEST TO SPEAK" FORMS AND PUBLIC COMMENTS. THANK YOU.</b>			
E. AFSCME Contract Update		AFSCME Rep.	5 m
F. Executive Director Update		David Hussey	10 m
G. Chief Business Officer Update		Gregory Wood	10 m
H. Committee Updates	Discuss	Brad Wright	10 m
I. Board Chair Report		Brad Wright	10 m
<b>II. Consent</b>			<b>5:48 PM</b>
A. Approve Minutes of April 28, 2022, Regular Board Meeting	Approve Minutes	Brad Wright	1 m
B. Review and Vote on April 2022 Check Registers	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the April 2022 Check Registers.			
C. Review and Vote on April 2022 Credit Card Charges	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the April 2022 Credit Card charges.			

	Purpose	Presenter	Time
<b>III. Investment</b>			<b>5:59 PM</b>
<b>A. April 2022 Investment Update</b>	Discuss	Gregory Wood	10 m
Gregory Wood, CBO, and Mike Breller, Beacon Pointe, will provide the April 2022 Investment Update.			
<b>IV. Financial</b>			<b>6:09 PM</b>
<b>A. April 2022 Financial Update</b>	Discuss	G. Wood	10 m
Gregory Wood, CBO, will present the April 2022 Financial Update.			
<b>B. Average Daily Attendance (ADA) Update</b>	Discuss	Gregory Wood	5 m
Gregory Wood, CBO, will provide an update on the school's ADA.			
<b>V. School Business</b>			<b>6:24 PM</b>
<b>A. Discussion on 2022-2023 Budget Updates and Vote on 2022-2023 Textbook and IMA Budgets</b>	Vote	Gregory Wood	10 m
Mr. Wood, CBO, will lead a discussion on 2022-2023 Budget updates prior to a vote on 2022-2023 Textbook and IMA Budgets.			
<b>B. Discussion on Cafeteria Financial Summary and Vote on Food Service Provider via RFP Process</b>	Vote	Gregory Wood	10 m
Mr. Wood, CBO, will lead a discussion on the ECR Cafeteria Financial Summary and provide an update on the Cafeteria Food Services RFP Process prior to a vote on ECRCHS's next Food Service Provider.			
<b>C. Discussion of First Annual Employee Benefits Experience Survey Results for 2021-2022</b>	Discuss	Kurt Lowry	10 m
Kurt Lowry, Director of Human Resources and Compliance, will lead a discussion on ECRCHS's First Annual Employee Benefits Experience Survey Results for 2021-2022.			
<b>D. Discussion on Local Control Accountability Plan (LCAP) 22-23 Proposed Goals and Actions</b>	Discuss	Minita Clark	15 m
Ms. Clark will lead a discussion on Local Control Accountability Plan (LCAP) 22-23 Proposed Goals and Actions, with a possible vote scheduled for a subsequent board meeting.			
<b>E. Discuss Collective LAUSD SELPA Notification Letter</b>	Discuss	David Hussey	5 m
Discuss the draft notification letter to LAUSD re: reservation of rights to exit the LAUSD SELPA.			
<b>VI. Governance</b>			<b>7:14 PM</b>
<b>A. Discuss Upcoming Board Openings</b>	Discuss	Brad Wright	15 m
Discuss dates to start election process and nominated position vetting process.			

	Purpose	Presenter	Time
Discuss and possibly create a Nominating Committee for the Community Representative position (1).			

**VII. Closed Session** **7:29 PM**

<b>A. Public Employee Discipline/Dismissal/Release</b>	Vote	David Hussey	10 m
Public employee(s) discipline / dismissal / release pursuant to paragraph (1) of subdivision (b) of Government Code Section 54957.			

<b>B. Conference with Legal Counsel - Anticipated Litigation</b>	Discuss	David Hussey	10 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: Five (5) cases.			

<b>C. Conference with Legal Counsel - Existing Litigation</b>	Discuss	David Hussey	10 m
Paragraph (1) of subdivision (d) of Section 54956.9 Name of case: <b>Roe vs. ECRA, Department of Industrial Relations, State Case Number WC-CM-763048]</b>			

<b>D. Conference with Labor Negotiators</b>	Discuss	David Hussey	10 m
Agency Designated Representatives: Executive Director, David Hussey; Chief Business Officer, Gregory Wood; Director, Human Resources and Compliance, Kurt Lowry; Legal Counsel, Roger Scott.  Employee Organization: United Teachers Los Angeles (UTLA)			

<b>E. Public Employee Performance Evaluation</b>	Discuss	Brad Wright	20 m
Title: Executive Director			

**VIII. Reconvene to Open Session** **8:29 PM**

<b>A. Report on Actions Taken in Closed Session, If Any</b>	Discuss	Brad Wright	1 m
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**IX. Closing Items** **8:30 PM**

<b>A. Adjourn Meeting</b>	Vote	Brad Wright	1 m
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