



El Camino Charter High School

Annual Meeting and Regular Board Meeting

Date and Time

Thursday August 26, 2021 at 4:30 PM PDT

Location

VIRTUAL BOARD MEETING - Please see below

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/4873232763995668237>, webinar ID 697-056-515. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to comment@ecrchs.net and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

| | Purpose | Presenter | Time |
|---|---------|---------------------|----------------|
| I. Opening Items | | | 4:30 PM |
| Opening Items | | | |
| A. Call the Meeting to Order | | Beatriz Chen | 1 m |
| B. Record Attendance and Guests | | Emilie Larew | 1 m |
| C. Pledge of Allegiance | | Brian Archibald | 3 m |
| D. Public Comments | | Public | 30 m |
| E. UTLA Update | | UTLA Representative | 15 m |
| F. Executive Director Update | | David Hussey | 15 m |
| G. Chief Business Officer Update | | Gregory Wood | 15 m |
| II. Governance | | | 5:50 PM |
| A. Vote to Install Parent Representative Position | Vote | Board Chair | 5 m |
| The Board will vote to install the Parent Representative, as elected by parents/guardians. Term to start August 26, 2021 and end June 30, 2023. | | | |
| B. Elect 2021-2022 Board Chair | Vote | Emilie Larew | 5 m |
| C. Elect 2021-2022 Board Vice-Chair | Vote | Emilie Larew | 5 m |
| D. Elect 2021-2022 President | Vote | Emilie Larew | 5 m |

| | Purpose | Presenter | Time |
|---|---------|--------------|------|
| E. Elect 2021-2022 Chief Financial Officer | Vote | Emilie Larew | 5 m |
| F. Elect 2021-2022 Secretary | Vote | Emilie Larew | 5 m |
| G. Board Committees | Vote | Board Chair | 10 m |

Discuss and vote on creating one or more standing or ad hoc Board committees. Possible committees include Travel, Executive Director Evaluation, Capitalization Projects, Safety, Finance, and Technology.

III. Consent 6:30 PM

| | | | |
|--|-----------------|-------------|-----|
| A. Approve Minutes of June 8, 2021 Special Board Meeting | Approve Minutes | Board Chair | 1 m |
| B. Approve Minutes of June 24, 2021 Regular Board Meeting | Approve Minutes | Board Chair | 1 m |
| C. Approve Minutes of June 28, 2021 Special Board Meeting | Approve Minutes | Board Chair | 1 m |

IV. Financial 6:33 PM

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|--|---------|-----------------------|------|
| A. Review and Vote on June 2021 and July 2021 Check Registers | Vote | Gregory Wood | 5 m |
| ACTION ITEM: motion to approve the June 2021 and July 2021 check registers. | | | |
| B. Review and Vote on June 2021 and July 2021 Credit Card Charges | Vote | Gregory Wood | 5 m |
| ACTION ITEM: motion to approve the June 2021 and July 2021 Credit Card charges. | | | |
| C. Discuss and Vote on 2020-2021 Year-End Unaudited Actual Financial Report | Vote | Gregory Wood | 10 m |
| ACTION ITEM: motion to approve the 2020-2021 Year-End Unaudited Actual Financial Report. | | | |
| D. Review of Actuary Report | Discuss | Brett Schwab, Actuary | 10 m |
| The Board will review and discuss the Actuary Report. | | | |

V. School Business 7:03 PM

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|--|------|--------------|------|
| A. Discuss and Vote on Revised Fiscal Policies and Procedures | Vote | David Hussey | 10 m |
| The Board will discuss and vote on the revised Fiscal Policies and Procedures. ACTION ITEM: motion to approve the revised Fiscal Policies and Procedures. | | | |
| B. Discuss and Vote on Bus Passes | Vote | David Hussey | 10 m |
| Discuss and possible vote authorizing purchasing monthly bus passes for qualified students. ACTION ITEM: motion to approve the purchase of monthly bus passes for qualified students. | | | |
| C. Discuss and Vote on Updated Independent Study Policy | Vote | Emilie Larew | 15 m |

| | Purpose | Presenter | Time |
|--|---------|-----------|------|
| The Board will discuss and vote on a revised Independent Study Policy, updated to conform with recent changes under AB130. | | | |

VI. Closed Session 7:38 PM

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| A. Public Employee Discipline / Dismissal / Release Public employee discipline / dismissal / release pursuant to paragraph (1) of subdivision (b) of Government Code Section 54957, two (2) items. | Discuss | Board Chair | 20 m |
|--|---------|-------------|------|

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| B. Conference with Labor Negotiators Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6. Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Legal Counsel Roger Scott. Employee Organization: United Teachers Los Angeles. | Discuss | Board Chair | 20 m |
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VII. Reconvene to Open Session 8:18 PM

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| A. Report on Actions Taken in Closed Session, If Any | Discuss | Board Chair | 5 m |
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VIII. Closing Items 8:23 PM

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| A. Adjourn Meeting | Vote | Board Chair | 1 m |
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