



# El Camino Charter High School

## Regular Board Meeting

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### **Date and Time**

Thursday June 24, 2021 at 4:30 PM PDT

### **Location**

VIRTUAL BOARD MEETING - Please see below

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### **REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **VIRTUAL BOARD MEETING**

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/8710245768890150927>, webinar ID 549-507-291. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

### **PUBLIC COMMENTS**

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to [comment@ecrchs.net](mailto:comment@ecrchs.net) and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

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The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at [comment@ecrchs.net](mailto:comment@ecrchs.net), or by calling (818) 595-7500.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Beatriz Chen	1 m
B. Record Attendance and Guests		Emilie Larew	1 m
C. Pledge of Allegiance		Dr. Jeff Davis	3 m
D. Public Comments		Public	30 m
E. UTLA Update		UTLA Representative	15 m
F. Executive Director Update		David Hussey	15 m
G. Chief Business Officer Update		Gregory Wood	15 m
H. Committee Updates	Discuss	Beatriz Chen	5 m
<b>II. Consent</b>			<b>5:55 PM</b>
A. Approve Minutes of May 27, 2021 Regular Board Meeting	Approve Minutes	Beatriz Chen	1 m
B. Review and Vote on May 2021 Check Registers	Vote	Beatriz Chen	5 m
ACTION ITEM: motion to approve the May 2021 check registers.			

	Purpose	Presenter	Time
<b>C. Review and Vote on May 2021 Credit Card Charges</b>	Vote	Beatriz Chen	5 m

ACTION ITEM: motion to approve the May 2021 Credit Card charges.

**III. Financial 6:06 PM**

<b>A. May 2021 Financial Update</b>	Discuss	Gregory Wood	10 m
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The Board will review the May 2021 Financial Update.

<b>B. Review and Vote on Resolution Re: Education Protection Account</b>	Vote	David Hussey	5 m
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The Board will discuss and vote on the Resolution re: Education Protection Account.  
ACTION ITEM: motion to approve the Resolution re: Education Protection Account.

<b>C. Review and Vote on Chartwells Food Service Contract</b>	Vote	Beatriz Chen	10 m
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The Board will review and vote on the Chartwells Food Service contract.  
ACTION ITEM: motion to approve the Chartwells Food Service contract.

<b>D. Review and Vote on ICON School Management Contract</b>	Vote	Gregory Wood	10 m
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The Board will discuss and vote on a new contract with ICON School Management to provide back-office accounting services.  
ACTION ITEM: motion to approve the contract with ICON School Management.

**IV. School Business 6:41 PM**

<b>A. Discuss and Vote on Instructure (Canvas) Learning Management System</b>	Vote	David Hussey	10 m
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The Board will review and vote on the Instructure (Canvas) Learning Management System contract for a multi-year term.  
ACTION ITEM: motion to approve the Instructure (Canvas) Learning Management System contract for a term of three (3) years.

<b>B. Review of Charter Schools Division Oversight Report</b>	Discuss	David Hussey	10 m
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The Board will review the 2020-2021 Charter Schools Division Annual Performance-Based Oversight Visit Report.

<b>C. Discuss and Vote on Local Control Accountability Plan</b>	Vote	David Hussey	20 m
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The Board will review and vote on the Local Control Accountability Plan, and accompanying documents, which were discussed at a prior Board meeting.  
ACTION ITEM: motion to approve the Local Control Accountability Plan and accompanying documents.

<b>D. Review and Vote on 2021-2022 Budget</b>	Vote	David Hussey	20 m
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The Board will review and vote on the 2021-2022 budget.  
ACTION ITEM: motion to approve the 2021-2022 budget.

<b>E. Discuss and Vote on Insurance Contract</b>	Vote	Gregory Wood	15 m
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The Board will review and possibly vote on approving insurance contracts for 2021-2022 school year.

	Purpose	Presenter	Time
ACTION ITEM: motion to approve insurance contract for 2021-2022 school year.			

**V. Closed Session 7:56 PM**

<p><b>A. Conference with Legal Counsel: Anticipated Litigation</b></p> <p>Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: one (1) potential case.</p>	Discuss	Beatriz Chen	5 m
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<p><b>B. Public Employee Discipline / Dismissal / Release</b></p> <p>Public employee discipline / dismissal / release pursuant to paragraph (1) of subdivision (b) of Government Code Section 54957.</p>	Discuss	Beatriz Chen	20 m
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<p><b>C. Conference with Labor Negotiators</b></p> <p>Conference with labor negotiators pursuant to subdivision (a) of Government Code Section 54957.6.</p>	Discuss	Beatriz Chen	20 m
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Legal Counsel Roger Scott.  
Employee Organization: United Teachers Los Angeles.

**VI. Reconvene to Open Session 8:41 PM**

<p><b>A. Report on Actions Taken in Closed Session, If Any</b></p>	Discuss	Beatriz Chen	1 m
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**VII. Governance 8:42 PM**

<p><b>A. Discuss and Vote on Board Meeting Calendar for 2021-2022</b></p>	Vote	Beatriz Chen	10 m
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Staff proposes the following meeting dates, meetings to start at 4:30 p.m.: August 26, 2021; September 23, 2021; October 28, 2021; November 18, 2021; December 16, 2021; January 27, 2022; February 24, 2022; March 24, 2022; April 28, 2022; May 26, 2022; June 23, 2022.  
ACTION ITEM: motion to approve Board Meeting Calendar for 2021-2022 with the following dates, all meetings to start at 4:30 p.m.: [specify dates].

<p><b>B. Create Capital Projects Committee</b></p>	Vote	Beatriz Chen	10 m
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The Board will create an *ad hoc* Capital Projects Committee, to assist the School in attaining its goals for capital improvement projects. The Committee should end on a time certain, either within a year or the date all capital projects are completed (whichever is sooner).  
ACTION ITEM: motion to create an *ad hoc* Capital Projects Committee, with \_\_\_\_\_ [identify Board members serving on the Committee], with the Committee to end on \_\_\_\_\_ or whenever all capital projects are completed (whichever is sooner).

<p><b>C. Appreciation of Outgoing Board Members</b></p>	Discuss	Beatriz Chen	3 m
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The Board wishes to recognize and express its appreciation for outgoing Board members Kenneth Lee and Dr. Jeff Davis.

<p><b>D. Elect Interim Secretary of the Board</b></p>	Vote	Beatriz Chen	5 m
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An interim Secretary for the Board of Directors is needed with Dr. Davis's resignation. The position is interim, pending elections at the Annual Meeting in August.

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>E. Discuss Election for Parent Representative</b>	Discuss	Beatriz Chen	5 m
The Board will discuss timing and process for the election for the Parent Representative board position, which is current held by Dr. Jeff Davis.			

**VIII. Closing Items**

**9:15 PM**

<b>A. Adjourn Meeting</b>	Vote	Board Chair	1 m
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