



# El Camino Charter High School

## Regular Board Meeting

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### Date and Time

Thursday April 22, 2021 at 4:30 PM PDT

### Location

VIRTUAL BOARD MEETING - Please see below.

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### REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/8092607205219169805>, webinar ID 843-533-827. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

### PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to [comment@ecrchs.net](mailto:comment@ecrchs.net) and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

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The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Beatriz Chen	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Dr. Jeff Davis	3 m
D. Public Comments		Public	30 m
E. UTLA Update		UTLA Representative	15 m
F. Executive Director Update		David Hussey	15 m
G. Chief Business Officer Update		Gregory Wood	15 m
H. Committee Updates	Discuss	Beatriz Chen	5 m
<b>II. Consent</b>			<b>5:55 PM</b>
A. Approve Minutes of March 25, 2021 Regular Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Regular Board Meeting on March 25, 2021			
B. Review and Vote on March 2021 Check Registers	Vote	Gregory Wood	5 m
ACTION ITEM: motion to approve the March 2021 check registers.			

	Purpose	Presenter	Time
<b>C. Review and Vote on March 2021 Credit Card Charges</b>	Vote	Gregory Wood	5 m

ACTION ITEM: motion to approve the March 2021 Credit Card charges.

**III. Financial 6:06 PM**

<b>A. March 2021 Financial Update</b>	Discuss	Gregory Wood	10 m
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The Board will review the March 2021 Financial Update.

<b>B. Discuss and Possible Vote on PPP Loan Forgiveness</b>	Vote	Beatriz Chen	30 m
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The Board will discuss and possibly vote on whether ECR will apply for PPP loan forgiveness.  
ACTION ITEM: motion to approve applying for PPP loan forgiveness.

**IV. School Business 6:46 PM**

<b>A. Discuss and Vote on Resolution re Department of Rehabilitation</b>	Vote	David Hussey	5 m
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The Board will discuss and vote on the Resolution authorizing CBO Gregory Wood as signatory for Department of Rehabilitation related matters.

ACTION ITEM: motion to approve the Resolution authorizing CBO Gregory Wood as signatory for Department of Rehabilitation related matters.

<b>B. Discuss and Vote on Corporate Trustee</b>	Vote	David Hussey	10 m
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Staff recommends retaining US Bank as corporate trustee for the Lifetime Healthcare Benefits Trust.

ACTION ITEM: motion to approve US Bank as the corporate trustee for the Lifetime Healthcare Benefits Trust.

<b>C. Discuss and Vote on 2021-2022 School Calendar</b>	Vote	David Hussey	5 m
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The Board will discuss and vote on the 2021-2022 School Calendar.

ACTION ITEM: motion to approve the 2021-2022 School Calendar.

<b>D. Board Review of Comparable Compensation Data for Charter School Executives</b>	Discuss	Beatriz Chen	10 m
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The Board will review comparable compensation data for the Executive Director.

**V. Governance 7:16 PM**

<b>A. Discuss Upcoming Board Vacancies</b>	5 m
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There are two (2) positions coming up for election/selection: Community Representative (incumbent: Beatriz Chen); and Classified Representative (incumbent: Kenneth Lee).

The Board will appoint a Community Representative Nominating Committee, to review all resumes, interview candidates, and make a recommendation to the Board. Staff recommends publishing the election immediately, accept applications up through and including May 21, 2021. The Committee will make its recommendation to the Board at the May 27, 2021 Regular Board Meeting, at which time the Board will vote.

The Board will also schedule an election for the Classified Representative position. Staff recommends publishing the election immediately, accept applications up through and including May 21, 2021. Time will be scheduled for the candidates to speak to the classified staff. The election (which is voted on by ECRA's classified staff) can take place on May 25 and 26, 2021. The winning candidate will be announced at the May 27, 2021 Regular Board Meeting.

	Purpose	Presenter	Time
<b>VI. Closed Session</b>			<b>7:21 PM</b>
<b>A. Conference with Legal Counsel: Existing Litigation</b>	Discuss	Beatriz Chen	5 m
Discussion on existing litigation pursuant to paragraph (1) of subdivision (d) of Government Code § 54956.9: Los Angeles Superior Court Case No. 19STCV41865.			
<b>B. Conference with Legal Counsel: Anticipated Litigation</b>	Discuss	Beatriz Chen	5 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: one (1) matter.			
<b>C. Public Employee Performance Evaluation</b> Title: Executive Director	Discuss	Beatriz Chen	10 m
<b>D. Public Employment</b> Title: Executive Director	Discuss	Beatriz Chen	10 m
<b>E. Conference with Labor Negotiators</b>	Discuss	Beatriz Chen	10 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott Employee Organization: American Federation of State County and Municipal Employees District Council 36			
<b>F. Conference with Labor Negotiators</b>	Discuss	Beatriz Chen	10 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Gregory Wood; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott. Employee Organization: United Teachers Los Angeles.			
<b>VII. Reconvene to Open Session</b>			<b>8:11 PM</b>
<b>A. Report on Actions Taken in Closed Session, If Any</b>	Discuss	Beatriz Chen	1 m
<b>B. Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director</b>	Vote	Beatriz Chen	5 m
The Board will discuss the Resolution Regarding Executive Compensation for Executive Director. ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Executive Director.			
<b>C. Possible Board Approval of Employment Agreement for Executive Director</b>	Vote	Beatriz Chen	10 m
Report of salary, salary schedule, or compensation paid as fringe benefits to Executive Director			
1. Salary			
2. Health Benefits			
3. Bonuses			
4. Life Insurance			
5. Stipends / Allowances			
6. Differentials			

	Purpose	Presenter	Time
<b>VIII. Closing Items</b>			<b>8:27 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Board Chair	1 m